

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JUNE 8, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
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9.	Correspondence	
	9.1 None	
10.	Open Forum	
11.	In Camera	
	11.1 None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MAY 25, 2015 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS (via teleconference)
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely

Absent:
Director of Community Services – Cindy Bowie
Enforcement Services - Sgt. Kyle Koller

Public:
11 members of the public
Treena Mielke, RimbeY Review 7:18 pm

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. May 25, 2015 Agenda

Motion 163/15

Moved by Councillor Godlonton to accept the agenda for May 25, 2015 Regular Council Meeting, as presented.

CARRIED

4. Minutes 4.1 Minutes of May 11, 2015

Motion 164/15

Moved by Councillor Webb to accept the May 11, 2015 Regular Council Minutes, as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 None

7. New and Unfinished Business 7.1 RimbeY Lions Club Contract Mowing of the Ball Diamonds
- Motion 165/15

Moved by Councillor Godlonton to proceed with the contract with the RimbeY Lions Club for the grass mowing of the ball diamonds at a cost of \$15000, for the year 2015, as a trial period, and re-evaluate the program for the 2016 season and this cost will be taken from recreation reserves.

CARRIED

7.2 Community Grants Program Application

Motion 166/15

Moved by Councillor Payson to postpone discussion regarding the donation of \$500.00 to the RimbeY Exhibition Association for their 50th Rodeo on July 10,

11 and 12, 2015 until the July 27, 2015 Regular Council Meeting.

CARRIED

7.3 National Health and Fitness Day

Motion 167/15

Moved by Councillor Jaycox to have Mayor Pankiw to proclaim June 6, 2015 as National Health and Fitness Day in the Town of Rimbey.

CARRIED

7.4 Rimbey Business Sector Sustainability Advisory Committee

Motion 168/15

Moved by Mayor Pankiw to postpone discussions pertaining to the question regarding business attraction options, to the June 8, 2015 Regular Council Meeting to allow Administration more time to complete the review of the questions.

CARRIED

7.5 Petition

Motion 169/15

Moved by Councillor Jaycox to table further discussion regarding the petition to the June 8, 2015 Regular Council Meeting.

CARRIED

7.6 Rimbey Kinsmen Club Skateboard Park

Motion 170/15

Moved by Councillor Godlonton to direct administration to sign the contract between Rimbey Kinsmen, Town of Rimbey and New Line Skateparks Inc which will guarantee the contract amount of \$448,103, for the construction of the Rimbey Kinsmen Club Skateboard Park, a maximum of \$290,000 from Special Projects and any additional funding from Recreation Reserves.

CARRIED

Motion 171/15

Moved by Councillor Jaycox to extend the meeting beyond the 90 minutes allocated for Council Meetings.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Financial Officer Report
- 8.1.2 Director of Public Works Report
- 8.1.3 Director of Community Services Report
- 8.1.4 Community Peace Officer Report
- 8.1.5 Chief Administrative Officer Report

Motion 172/15

Moved by Councillor Webb to accept the department reports as information.

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Business Sector Sustainability Advisory Committee Minutes of May 7, 2015

Motion 173/15

Moved by Councillor Jaycox to accept the Rimbey Business Sector Sustainability Advisory Committee Minutes of May 7, 2015 as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 174/15

Moved by Councillor Webb to accept the reports of Council as information.

CARRIED

9. Correspondence 9.1 None

10. Open Forum 10.1 Open Forum

One person voiced concern regarding sewer costs being set at 70% of water consumption, and inquired regarding the costs charges to residents for the water meter. He also noted everyone used to pay a flat rate.

One person spoke regarding the ball diamonds, inquiring as to when the Town commenced mowing the ball diamonds and what is the charge to the Slow Pitch Association for doing the mowing.

One person also spoke with regards to the mowing of the ball diamonds.

Treena Mielke of the Rimbey Review departed at 8:26 pm.

Mayor Pankiw recessed the Council meeting at 8: 28 pm.

All members of the public departed the Council Meeting at 8:28 pm.

Mayor Pankiw reconvened the meeting at 8:33 pm.

11. In Camera 11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)

Motion 175/15

Moved by Councillor Payson the Council the meeting go in camera at 8:33 pm, pursuant to Division 2, Sections 17(2) and 24(1), of the Freedom of Information and Protection of Privacy Act, with all Council, Acting Chief Administrative Officer Lori Hillis, Interim Chief Administrative Officer Donna Tona, Director of Public Works Rick Schmidt, Rod Schaff, Central Alberta Raceways and Allen Adam of the Rimbey Kinsmen Club and Recording Secretary Kathy Blakely, to discuss land and personnel issues.

CARRIED

Councillor Jaycox departed the Council meeting at 8:45 pm.

Councillor Jaycox rejoined the Council meeting at 8:50 pm.

Rod Schaff and Alan Adams departed the Council meeting at 8:52 pm.

Mayor Pankiw departed the Council meeting at 9:15 pm.

Mayor Pankiw rejoined the Council meeting at 9:17 pm.

Motion 176/15

Moved by Councillor Webb the meeting reverts back to an open meeting at 9:21 pm.

CARRIED

Motion 177/15

Moved by Mayor Pankiw to have administration investigate the assessment value of the land on which the race track is located (SE 33-42-2-W5M) and forward the information to Mr. Rod Schaff.

CARRIED

Motion 178/15

Moved by Councillor Godlonton to accept, with regret, the resignation of Rimbey Municipal Library Board Chairman, Rowena Aitken, being effective May 12, 2015.

CARRIED

12. Adjournment

Motion 179/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

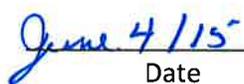
Time of Adjournment: 9:25 p.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1	
Council Meeting Date	June 8, 2015	
Subject	Tammy Spink – Manager for Peace Officer Programs, Solicitor General	
For Public Agenda	Public Information	
Background		
Discussion	Ms. Spink will be speaking to Council regarding the Peace Officer Program.	
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications		
Follow Up		
Attachments		
Recommendation		
Prepared By:	 Lori Hillis, CA Acting Chief Administrative Officer	 Date
Endorsed By:	 Lori Hillis, CA Acting Chief Administrative Officer	 Date



Council Agenda Item	6.1
Council Meeting Date	June 8, 2015
Subject	Bylaw 902/15 Municipal Development Plan (MDP)
For Public Agenda	Public Information
Background	<p>On December 16, 1997, The Town of Rimbey Council adopted a Municipal Development Plan (MDP).</p> <p>As the current Municipal Development Plan is 18 years old, Council has requested the MDP be reviewed and revised to reflect today's standards. West Central Planning has completed a draft of the Municipal Development Plan.</p> <p>An advertisement was placed in the Rimbey Review for the weeks of February 10-16 and February 17-23, advising Rimbey residents of the Town of Rimbey Municipal Development Plan, inviting their participation and opinions at an open house which took place on February 26, 2015 in the Council Chambers from 3:00 pm to 7:00 pm.</p> <p>West Central Planning Agency attended the Open House to answer any questions from members of the public. There were very few attendees.</p>
Discussion	Administration has received the draft Municipal Development Plan, and in order to adopt the Bylaw, Council must give first reading to the Bylaw, advertise the proposed Bylaw for 2 consecutive weeks, and hold a public hearing before they may give second and third readings.
Relevant Policy/Legislation	MGA 606 (1), 632(2)(3) 636(1), 692(1)
Options/Consequences	n/a
Desired Outcome(s)	To provide the residents of Rimbey with a Municipal Development Plan which reflects today's standards.
Financial Implications	n/a
Follow Up	<p>Advertise Bylaw 902/15 Town of Rimbey Municipal Development Plan for 2 consecutive weeks in the Rimbey Review.</p> <p>Hold a Public Hearing regarding Bylaw 902/15 Town of Rimbey Municipal Development Plan.</p> <p>Bring Bylaw 902/15 back to a future Regular Council Meeting for second and third reading.</p>
Attachments	Bylaw 902/15 Municipal Development Plan



TOWN OF RIMBEY REQUEST FOR DECISION

Recommendation

1. Administration recommends Council give first reading to Town of Rimby Municipal Development Plan (MDP) Bylaw 902/15.
2. Administration recommends holding a hearing regarding the Town of Rimby Municipal Development Plan on July 27, 2015, which allows for the required 2 weeks of advertising and for West Central Planning Agency to circulate the document to the necessary organizations and provincial departments.

Prepared By:

L Hillis

Lori Hillis, CA
Acting CAO

June 2/15

Date

Endorsed By:

L Hillis

Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15

Date

TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN

Bylaw 902/15

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REPEAL BYLAW 672/97 MUNICIPAL DEVELOPMENT PLAN AS AMENDED AND ENACT BYLAW 902/15 MUNICIPAL DEVELOPMENT PLAN.

WHEREAS, Section 632 of the Municipal Government Act, Chapter M-26 empowers Council to adopt a Municipal Development Plan, providing direct regulations and guidelines for future land use, development, municipal services and facilities within the municipality;

AND WHEREAS, Section 63(1) and 2(b) of the Municipal Government Act, Chapter M-26 empowers Council to undertake a comprehensive review and update of the Town of Rimbey's Municipal Development Plan Bylaw No. 672/97. Council has deemed it necessary to repeal the said Plan and adopt a new Town of Rimbey Municipal Development plan;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26;

NOW THEREFORE, Council of the Town of Rimbey duly assembled and pursuant to the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

1. That this Plan shall be known as the Town of Rimbey Municipal Development Plan
2. That the Town of Rimbey Municipal Development Plan NO.672/97 and all amendments are hereby repealed
3. That the attached "Appendix and Schedules" is hereby adopted as the Town of Rimbey Municipal Development Plan
4. The adoption of this Municipal Development Plan is effective upon the date of the passing of the third and final reading of this Bylaw No. 902/15.

READ a first time this _____ day of _____, 2015.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN

Bylaw 902/15

READ a second time this _____ day of _____, 2015.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

READ a third and final time this _____ day of _____, 2015.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

THE TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN

DRAFT



Adoption Date: XX/XX/2015

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Introduction and Purpose

The Town of Rimbey Municipal Development Plan (MDP) is a high level document that provides the framework for the manner in which the community will develop over the next 20 to 50 years. The MDP is a long range policy document and a statutory plan that must be formally adopted by Council. The Alberta Municipal Government Act states that an MDP must address such issues as future land use and development in the municipality, the provision of municipal services and facilities, inter-municipal issues such as future growth areas and the coordination of transportation systems and infrastructure.

Role of the Plan

The purpose of the Rimbey MDP is to ensure future growth and development is sustainable, orderly, efficient, and that it enhances the quality of life for the citizens of Rimbey. It has been developed to provide Council and the community with a framework to guide all future land use plans, policies, guidelines and developments. Future growth in the Town must conform to the goals, objectives and policies within the MDP. This MDP will replace the 1997 MDP and as a policy document, it is for the most part, general in nature and long range in its outlook.

1. Public Consultation Process Followed in Preparing this Plan and Technical Background

1.1. Stakeholder Focus Group

Stakeholder focus group meetings were conducted as part of the public consultation process. During these meetings, Councillors, Administration and representatives from the community met to discuss their vision for Rimbey, review the existing MDP and discuss example MDP's from similar communities across Alberta. Through this process, a new MDP was created for Rimbey that reflects the community and how it will grow.

1.2. Public Open House

A public open house was held on February 26th, 2015. Information on the MDP was presented and staff attended to answer questions and receive feedback.

1.3. Public Hearing

As the Municipal Development Plan is a statutory document, a Public Hearing is required to receive feedback on the plan and to make stakeholders aware of the plan's contents and changes. This was held on _____.

1.4. Technical Background

Background information for the MDP was provided in the 2011 Infrastructure Study and Five Year Capital Plan. This was prepared by Tagish Engineering and they analyzed the water, sanitary, and storm water system as well as the transportation network. The study also provided a five year capital plan with future projections.

In 2010, Alberta Transportation completed a Highway 53 Planning Study through the Town of Rimbey outlying their plans and recommendations for Highway 53.

Additionally, in 2009, Council adopted Bylaw 839/09: Area Structure Plan which describes how new development needs can be addressed and outlines future development plans. This information has been incorporated into the MDP.

Community Context and Trends

2.0 Regional Setting

Rimbey is located at the intersection of Highway 53 and Highway 20 in west-central Alberta. Ponoka County borders Rimbey in all directions.

2.1 Demographics

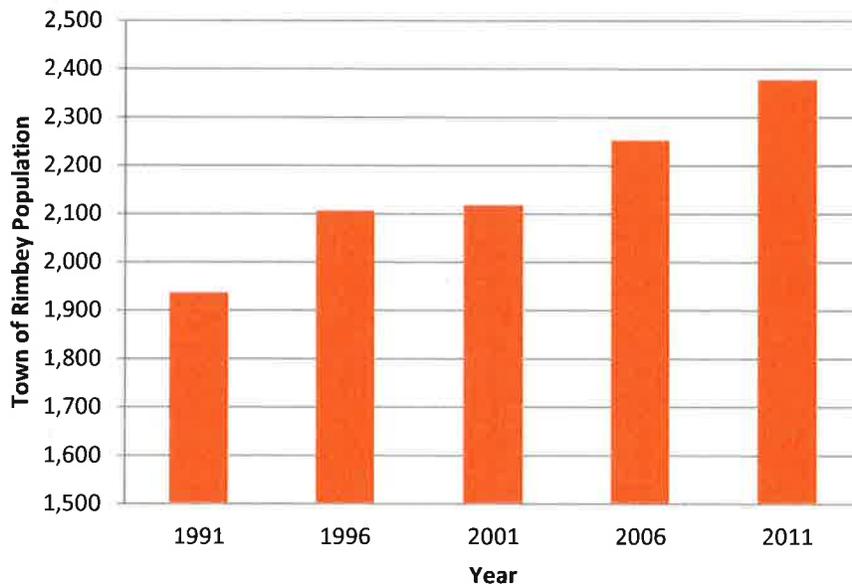
Rimbey has experienced stable population growth over the past two decades as shown below in Table 1.

Table 1: Historical Population, Source: Statistics Canada

Year	1991	1996	2001	2006	2011
Population	1,937	2,106	2,118	2,252	2,378

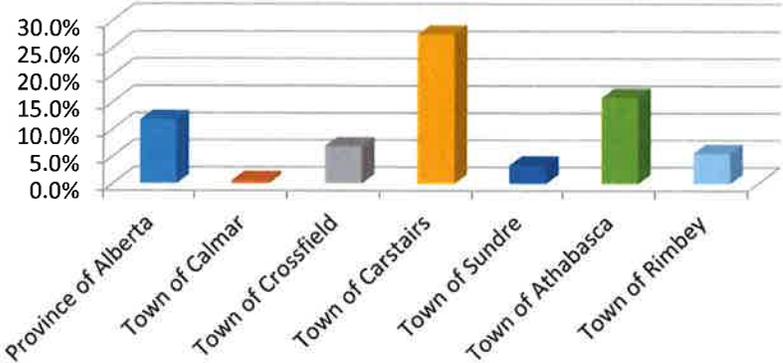
Source: Statistics Canada

Historical Population Growth



The chart below shows the Town of Rimbey's 2006 to 2011 Population Change compared to the province as a whole and a few comparable Towns within the province.

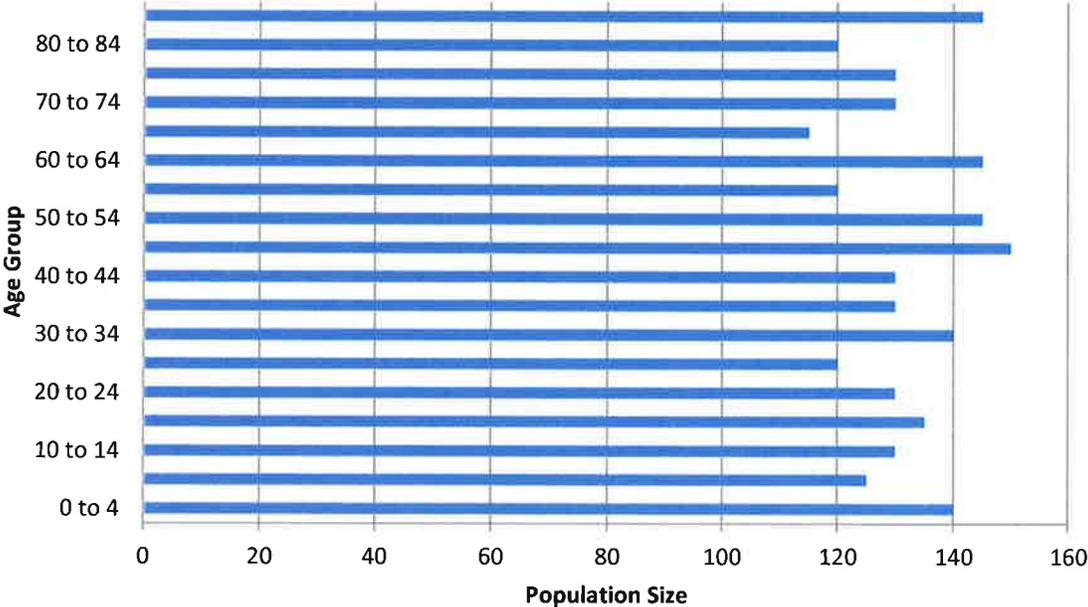
2006 to 2011 Population Change



Source: Statistics Canada

As shown in the chart below, the age breakdown for the Town of Rimbey is fairly evenly distributed. This has implications on the type of services and facilities needed to support the population as well as housing choices.

2011 Town of Rimbey Age Characteristics



Source: Statistics Canada

The 2011 Infrastructure Study completed by Tagish Engineering Ltd. estimates a future growth rate of 2.0%. Using this projection, the Town of Rimbey population estimate is shown below in 10 year increments.

Table 2: Town of Rimbey Projected Population Growth, Source: 2011 Infrastructure Study

Year	2022	2032	2042	2052
Estimated Population	3,294	4,015	4,895	5,968

In addition, as of 2011 there are 1,081 private dwellings within 11.34 kilometres resulting in a population density of 209.7 people per square kilometre.

Development Influences

Highways 20 and 53 provide the primary route through Rimbey and bring people into the community. However, these Highways are also a constraint as they are under the control of Alberta Transportation and have a large amount of truck traffic on them. Since these Highways are under Alberta Transportation's jurisdiction, all development applications have to be referred to them and done to their standards.

Table 3: Average Annual Daily Traffic in Rimbey by Year, Source: Alberta Transportation

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Hwy 53 E of Hwy 20A	5040	5030	4970	4940	5240	5380	5480	5330	4970	4880	5050
Hwy 20A S of 57 Ave	2350	2340	2430	2410	2480	2540	2590	2520	2350	2650	2740

The Canadian Pacific Railway borders the east side of the Town providing the opportunity for the development of industrial activities that rely on rail transportation.

Oil and gas pipelines, abandoned wells, a recycling facility and two sewer lagoons are also constraints to development and need to be identified, addressed, and incorporated into development plans (Map 2).

The Blindman River borders Rimbeys' western boundary providing an important recreational asset and an opportunity for scenic housing. This river is an important environmental resource to the community and surrounding area and development around it needs to be carefully planned and done in a sustainable manner to ensure it is protected.

Existing land use patterns set the stage for development of adjacent lands. The distribution of existing commercial, industrial, recreational and educational facilities influences residential land use patterns as does existing community boundaries.

The agriculture and oilfield sectors are the main employers in the area and the Town of Rimbey has significant industry supporting these sectors.

The capacity of existing municipal services and the ability to economically extend services to future growth areas is a major factor in determining future growth directions in the annexed lands and if too expensive, the developer must service on their own.

Vision Statement

The Municipal Development Plan strives to embody Rimbey's long term goals and aspirations. Based in part on the vision statement, broad goals were developed to guide future planning and development. These goals appear at the beginning of each policy section and provide a framework for the objectives and policies.

Council has adopted the following vision of what it endeavours to do (From 1997 MDP):

Council is committed to the long-term sustainable growth and development of Rimbey, and to building a community which continues to offer a high quality of life through residential and recreational opportunities, as well as a strong and vibrant business sector.

Policies

Land Use and General Development

3.0 Background

Map 1 – Land Use Concept, identifies the generalized land use pattern. This land use concept will be further defined through the adoption of statutory and non-statutory plans for smaller portions of the town. The previously annexed land to the west will be used primarily for residential development with commercial and industrial areas proposed on the east side of town.

All statutory planning documents such as Area Structure Plans and the Town of Rimbey's Land Use Bylaw must be consistent with the policies contained within this MDP. The Land Use Bylaw will be the main tool used to implement the MDP's policies and objectives through the designation of land use districts and the

application of development standards for each district. In this regard, the boundaries between the land uses shown on Map 1 are the general concept and the specific boundaries shall be determined through the designation for the Land Use Bylaw districts. The land use and development objectives and policies within this MDP are to ensure that Rimbey has an effective and sustainable balance of residential, industrial, commercial, institutional/public use and urban expansion area.

The Land Use Concept illustrated in the Land Use Concept Map (Map 1) should not be viewed or interpreted in isolation from the goals, objectives and policies expressed throughout the text of the MDP.

3.1 Goals

- 3.1.1 To manage growth and development in a sound and efficient manner that benefits existing and future residents of the community.
- 3.1.2 To ensure new development fosters a sense of community and is compatible with the heritage, character and physical setting of Rimbey.
- 3.1.3 To encourage and facilitate high quality, new development that will contribute to Rimbey's role as a regional centre for commercial, industrial, institutional and residential uses in Central Alberta.
- 3.1.4 Where possible, to protect existing trees and increase the amount of green space within the community.

3.2 Objectives

- 3.2.1 Present an overall concept for the incorporation of annexed and undeveloped lands into the urban fabric.
- 3.2.2 Encourage the diversification of different land uses to better meet the needs of the Town and area residents.
- 3.2.3 Encourage cooperation with Ponoka County in land use decisions affecting both municipalities.
- 3.2.4 Recognize and celebrate Rimbey's heritage and small town character.
- 3.2.5 Where possible, protect existing trees and provide green space for recreation and environmental protection.
- 3.2.6 Ensure that new development does not create an undesirable fiscal burden on the Town.
- 3.2.7 Ensure that new development addresses development constraints so that potential issues are mitigated. Information on oil and gas infrastructure and the location of abandoned wellsites are available from the Energy Resources Conservation Board.

3.3 Policies

- 3.3.1 The visual attractiveness of the Town should be enhanced through new private and public development and landscaping.
- 3.3.2 New development should be designed in a way to protect existing trees wherever possible, and municipal reserves will be used to provide green space for recreation and community use.
- 3.3.3 Development in constrained locations (See Map 2) should be identified during the Area Structure Plan phase through referrals to the appropriate agencies.
- 3.3.4 Subdivision and development within setback areas from sewage lagoons, oil and gas development, highways and railways shall only be permitted in accordance with the relevant provincial regulations.
- 3.3.5 Development will take place with communication and cooperation with neighbouring municipalities and organizations to ensure it is compatible with the broader region.

Growth Management and Financing of Urban Growth

4.0 Background

Rimbey is a growing community which means the management of growth and development is a key responsibility of the Town. Growth management is the process of anticipating and accommodating development in the community and balancing the need of community goals with local and regional interests. It ensures that the qualities that attract growth to Rimbey are not significantly diminished as the size of the community increases.

Coordinated growth management strives to maintain the nature and character of the community, ensure compatibility between adjacent land uses and efficient infrastructure servicing expenditures. A lack of coordinated growth management can lead to land use conflicts and inefficient servicing within Rimbey. The Town of Rimbey operates under a developer pays concept.

4.1 Goal

To manage the rate, type and direction of future growth and development in a responsible and sustainable manner that is within the financial capacity of the community.

4.2 Objectives

- 4.2.1 To ensure urban development and expansion provides for the future land use requirements of Rimbey while recognizing the need to retain the agricultural use of lands for as long as possible.
- 4.2.2 To manage urban development in a responsible, orderly and cost efficient manner that provides the necessary degree of land use control and adherence to good planning principles.
- 4.2.3 To encourage practices that contribute to attracting people to the community, provide pleasant urban spaces and minimize the capital, operational and maintenance cost of municipal services and infrastructure.
- 4.2.4 To ensure the availability of serviced and properly designated residential, commercial and industrial land for future development.
- 4.2.5 Ensure that current residents are not adversely affected by new development either fiscally or in other ways.

4.3 Policies

- 4.3.1 Before any changes are made in land use designation, the Town shall require the preparation of either a concept plan or an area structure plan. Any additional studies, testing and approvals that may be required to determine the suitability of the subject lands for development shall be the responsibility of the developer.
- 4.3.2 In considering a proposal for a change in land use designation, a subdivision or a development permit, the following matters should be taken into account where applicable:
 - The type and scale of the proposed use;
 - The suitability of the site for the proposed use;
 - Consistency with provisions contained in applicable statutory plans and the Land Use Bylaw;
 - Site design;
 - Compatibility with surrounding and proposed land uses;
 - Proposed access, intersection treatments and impacts on the road system;
 - Availability of municipal utility services;

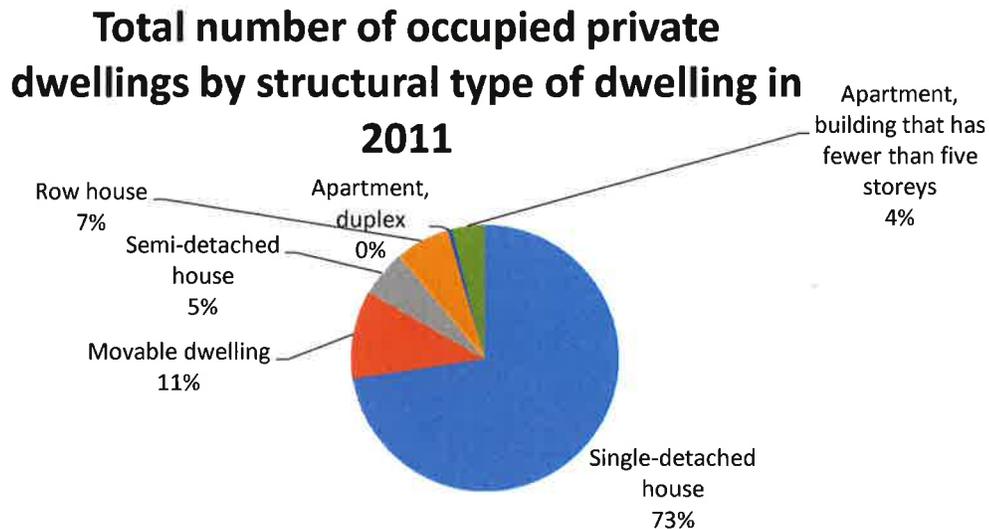
- Provision of open space and of public access;
 - Adequacy of parcel sizes to support the intended use;
 - Proximity to oil and gas infrastructure and the sewage lagoon;
 - The need for development and the benefits the development would bring to the community; and
 - Any other matters deemed relevant by the Town.
- 4.3.3 Wherever possible, development shall be contiguous to existing built areas.
- 4.3.4 Infill development and intensification within existing built areas shall be encouraged to take advantage of existing municipal utilities and roads.
- 4.3.5 The Town shall promote development that uses the land efficiently at the densities established in the Land Use Bylaw.
- 4.3.6 The Town shall manage growth and development and developers shall be responsible for the cost of servicing new lands, subject to any current cost sharing policies or bylaws.
- 4.3.7 The Town shall promote municipal strategies to ensure healthy growth, which may include land banking and development by the Town.
- 4.3.8 Developers shall be responsible for the construction and initial maintenance of municipal utilities including required extensions and over sizing, unless otherwise specified by the Town.
- 4.3.9 The Town will consider long term maintenance costs when reviewing development applications and alternatives that reduce maintenance costs will be encouraged.
- 4.3.10 The consideration of offsite levies will be studied by Council and implemented if deemed necessary for sustainable growth and servicing.
- 4.3.11 The Town shall periodically review, and if necessary amend, its development standards.
- 4.3.12 The growth and development of Rimbey should be monitored in terms of:
- The rate of population growth and new housing construction;
 - The supply of serviced and non-serviced land for residential, commercial and industrial uses;
 - The capacity of the water, sanitary sewer and stormwater systems;
 - Road access, safety and internal traffic patterns; and
 - Adequacy of the open space system and community services.
- 4.3.13 To ensure the provision of an adequate supply of land to meet short term and long term development needs, the Town should:
- Undertake and periodically update utility and road studies to provide overall direction for infrastructure investments;
 - Coordinate the placement and sizing of services and roads to ensure the availability of readily serviceable land and support the logical expansion of development areas; and
 - Keep landowners and developers informed of long range growth patterns and land consumption.
- 4.3.14 The Town shall identify growth needs and directions for Rimbey and plan for any necessary annexation to ensure an adequate supply of serviceable land in consultation with Ponoka County.

Residential Development

5.0 Background

Residential development in Rimbey consists of predominantly low density detached housing. Other forms of housing such as semi-detached and row houses are gaining in popularity. In conjunction with an increase in other housing types, there is a general trend to increase densities as land developers and

municipalities try to spread the land development and servicing costs associated with residential development over a greater number of units. Rimbey has always drawn people from the surrounding area who have wanted to retire, yet remain close to family, friends, and services and there is expected to be an increase in demands for this type of housing. The Town is committed to providing housing for all income groups and the creation of attractive housing developments.



Source: Statistics Canada

5.1 Goal

To facilitate a variety and balance of housing opportunities that meet the needs and preferences of all household types and income levels and ensure that these neighbourhoods are connected to the larger community.

5.2 Objectives

- 5.2.1 To identify areas suitable for new residential development and ensure an adequate supply of land for residential purposes.
- 5.2.2 To ensure a high standard of residential development and neighbourhood design.
- 5.2.3 To promote a mix of residential housing types and densities to support and meet the needs of a variety of household types, income level and market requirements. s

5.3 Policies

- 5.3.1 The Town shall direct residential development to the areas identified in the Land Use Concept Map (Map 1).
- 5.3.2 Encourage and facilitate the adequate supply of housing for all income groups with the variety of housing types in terms of lot size, dwelling type, appearance, and affordability.
- 5.3.3 Higher density housing and senior's housing is encouraged to be located close to amenities.
- 5.3.4 In locating sites for multi-family housing, the following criteria should be applied:
 - In close proximity to major collector or arterial road (Map 4);
 - Close to amenities such as schools, community facilities, recreation and commercial areas
 - Ensure compatibility with existing housing and development in the area.

- 5.3.5 Higher density housing and mixed use infill projects shall be encouraged on a site specific basis.
- 5.3.6 Manufactured homes may be permitted only as part of a comprehensively designed and architecturally controlled manufactured home subdivision that is compatible with the overall design and character of surrounding residential uses.
- 5.3.7 Residential areas shall be adequately buffered from highway, industrial and commercial areas.
- 5.3.8 The Town shall require an acceptable standard of subdivision design that are designed and developed in a manner which is an efficient use of land, roads, utilities and compatibility between housing types and land uses that are aesthetically pleasing residential environments. Subdivision designs should:
- Provide for varied lot sizes and densities to accommodate different housing forms and designs
 - Encourage sustainability consideration in the design;
 - Minimize through traffic on local roads while allowing for common and emergency service vehicle access;
 - Provide sufficient off-street parking as per the Land Use Bylaw;
 - Safe and efficient street and lane configurations
 - Encourage the retention and integration of natural and historically significant amenities and features;
 - Provide access to open space and recreational areas and facilities
 - Support pedestrians through sidewalks and pathways that connect neighbourhoods and reduce vehicle dependency
 - Provide rear alleys unless specifically waived by the Town;
 - Provide buffers or distance separation of land uses and features of less compatibility; and
 - Promote standards that fit the existing character of the Town.
- 5.3.9 In recognizing the unique requirements for housing for seniors and moderate income residents, the Town should:
- Monitor the demand for and supply of suitable housing;
 - Encourage senior governments, community agencies and the private sector to provide housing in response to these needs; and
 - Designate sites to accommodate suitable housing.

Commercial and Main Street Development

6.0 Background

The Town has a range of services and retail commercial opportunities which provide local employment and also help meet the needs of residents. Rimbey's downtown core along 50th Avenue will continue to be developed as a mixed use area along with other areas that have been identified for future commercial development. The Town will continue to provide a broad range of uses that appeal to the diversity of interests and needs of the community.

6.1 Goal

To support the continued development of a primary retail and commercial area that meets the needs of Rimbey and the surrounding area and provides a meeting place that contributes towards a strong community identity.

6.2 Objectives

- 6.2.1 To identify lands for future commercial development at locations highly accessible to residents, motorists and potential customers.
- 6.2.2 To maintain its significance of a clearly identifiable commercial core along 50th Avenue.
- 6.2.3 To provide an adequate supply of parking for customers
- 6.2.4 To minimize conflicts between commercial and non-commercial land uses.
- 6.2.5 To encourage aesthetically pleasing commercial development which is safe and a pedestrian friendly environment.
- 6.2.6 To maintain Rimbey's role as a regional service centre providing commercial services to both the Town and the surrounding area.
- 6.2.7 To attract new investment and businesses to the downtown area.

6.3 Policies

- 6.3.1 The Town shall encourage the location of commercial development within the areas identified in Map 1.
- 6.3.2 All commercial development shall be required to:
 - Have a high standard of design and development that complements or improves upon the appearance of existing development in the vicinity.
 - Have a high quality of landscaping and aesthetically pleasing site design;
 - Provide sufficient parking
 - Provide for safe on-site vehicular movement, safe and convenient pedestrian movement and, where possible, linkages to the open space system; and
 - Provide adequate buffering between the commercial development and surrounding existing and future residential areas in order to minimize potential noise, traffic, light and visual impacts.
- 6.3.3 The Town shall encourage the development of a compact commercial central business area along 50th Avenue and encourage development and redevelopment to maximum allowable densities.
- 6.3.4 The Town shall encourage mixed use development along 50th Avenue that includes complementary land uses such as community, cultural, recreational, entertainment, public uses, and residential uses above the main floor.
- 6.3.5 The Town shall ensure that residential land remains in proximity to 50th Avenue in order to help maintain a vibrant and pedestrian friendly environment.
- 6.3.6 The Town shall study the current parking requirements along 50th Avenue and ensure that any new developments provide adequate parking in accordance with the Land Use Bylaw
- 6.3.7 To facilitate improvements and development within the 50th Avenue corridor, the Town may, in consultation with property owners of the area, prepare a design concept that promotes revitalization through addressing:
 - The protection of historical elements of the downtown core where feasible;
 - Developing themes which celebrate the Town's past and connection to its roots;
 - The integration of a variety of uses with the intent of creating an interesting and vibrant area;
 - Safe and convenient pedestrian movement, vehicle traffic patterns, and parking areas; and
 - The support of unique business opportunities within the downtown.

6.3.8 To facilitate improvements and development within the 50th Avenue corridor, the Town may, in consultation with property owners of the area, prepare architectural guidelines that support revitalization and address:

- Streetscape improvements such as signage, tree planting, street furniture, and lighting;
- Building orientation, design and appearance guidelines fostering an attractive and pedestrian friendly environment; and
- The integration of any theme components through architectural guidelines.

Industrial Development

7.0 Background

Industrial development is an important factor to the economic wellbeing of the Town. It provides employment for the residents of Rimbey and helps supplement the residential tax base. At the same time, the Town needs to protect residents from environmental pollution or any other negative effect from industrial activities. Policies within this MDP need to support existing industrial areas in the town while allowing for new and emerging trends in industrial development.

7.1 Goal

To encourage the retention and growth of existing industrial development and the establishment of new industrial activities that are compatible with existing and future land uses.

7.2 Objectives

- 7.2.1 To encourage existing industries to maintain and expand their operations.
- 7.2.2 To direct industrial development away from predominately residential areas and in appropriate locations within the community to minimize the conflicts between different land uses and minimize the negative impact from any resource extraction.
- 7.2.3 To ensure diverse industrial uses are provided within the Town.
- 7.2.4 To promote industrial development to provide employment opportunities.

7.3 Policies

- 7.3.1 The Town shall encourage the location of industrial development within the industrial areas identified in The Land Use Concept Map (Map 1).
- 7.3.2 All industrial sites shall be developed to the current Town standard. These may include:
 - Screening of storage yards
 - Site landscaping
 - Attractive building design.
- 7.3.3 Industrial subdivision or development proposals shall address potential impacts on adjacent land uses.
- 7.3.4 Where industrial development occurs or exists adjacent to non-industrial land uses, the Town shall require the provision of sufficient screening and/or buffering to minimize potential impacts on the non-industrial areas. This may include, but is not limited to, the provision of landscaping, fences, or berms.
- 7.3.5 Industrial activities that create large amounts of traffic will be encouraged to locate near major collector and/or arterial roadways (See Map 4).
- 7.3.6 While a broad range of industrial uses and development should be accommodated, certain industrial uses and development may not be permitted which, in the opinion of the

Town, would detract from the community's character, quality of life for residents or unduly impact the environment or the Town's infrastructure.

- 7.3.7 Medium and heavy industrial uses shall be directed away from residential areas, recreation, institutional facilities, and commercial districts and shall be separated from non-industrial uses by light industry, landscaped screens and buffers, or both. The Canadian Pacific Railroad on the East side of Town provides an opportunity for further development of these industries.
- 7.3.8 When industries that involve the use and storage of hazardous materials are considered for possible land use approval, adequate separation distances and transition areas shall be maintained. These industries should not be permitted in close proximity to residential, recreational and institutional land uses.
- 7.3.9 A limited amount of commercial land use may be located within industrial development to service that use.

Open Space and Environment

8.0 Background

The Town of Rimbey recognizes the importance of open space and the natural environment as these enhance the quality of life in Rimbey. Open space along with the combination of natural and constructed areas improves the appearance in residential and built areas. These areas can help contribute in the betterment of both the physical and mental health of residents.

8.1 Goal

To facilitate the preservation of natural areas and integrate accessible and well-planned open spaces into the community to support a broad range of leisure and recreational uses to enhance the quality of life for all Rimbey residents

8.2 Objectives

- 8.2.1 To conserve and incorporate natural features as an integral part of the community's open space system.
- 8.2.2 To ensure that development does not unduly impact the natural environment.
- 8.2.3 To provide open spaces that are functional, effective and accessible in satisfying the needs of residents and visitors to the community.
- 8.2.4 To ensure a system of pathways linking parks, open spaces and natural areas are developed as the community grows.
- 8.2.5 The system of pathways should be incorporated where possible into each community and provide access to local services, adjacent neighbourhoods and natural areas.
- 8.2.6 To encourage the sharing and optimal use of open space and that new areas are served with adequate parks and leisure opportunities

8.3 Policies

- 8.3.1 Developers will be responsible for identifying significant natural features to be preserved and integrated into the open space system for public use and environmental protection through the Area Structure Plan and development process.
- 8.3.2 Through the subdivision process, the Town shall require that land considered unsuitable for development because it is an environmentally sensitive area, unstable, or subject to flooding is dedicated as environmental reserve or placed under an environmental reserve easement in accordance with the provisions of the Municipal Government Act. At the

- discretion of the Town, lands dedicated as environmental reserve or placed under an environmental reserve easement shall remain in their natural state or be used as a public park.
- 8.3.3 Upon subdivision, pursuant to the provisions of the Municipal Government Act, require that all proposed residential subdivisions (excluding land dedicated as environmental reserve) dedicate 10% of their land for municipal reserves.. Dedication of municipal reserve shall be used to provide school sites, parks, recreation areas, and linear park corridors. It is also the preference of the Town that wherever possible, municipal reserves be provided in large parcels rather than numerous small parcels in order to better accommodate a variety of recreational uses.
- 8.3.4 Municipal reserve dedication in residential subdivisions shall ordinarily be provided in the form of land. Municipal reserve sites shall be located to allow for convenient access by the public and shall not consist of lands that contain excessive slopes, are susceptible to flooding, or are legally encumbered. Municipal reserve dedication may be taken in the form of cash-in-lieu where, in the opinion of the Town, would provide greater benefits to the Town and dedication in the form of land is either unnecessary or not desirable
- 8.3.5 Municipal reserve dedication in non-residential subdivision shall be provided in the form of cash-in-lieu unless, in the opinion of the Town, land is required to provide buffers between different land uses. Cash-in-lieu contributions shall be used to enhance and upgrade other reserve sites or acquire additional park areas.
- 8.3.6 Local playgrounds and parks shall be provided within residential areas and sited to be accessible to the immediate neighbourhood and provide safe environments. Wherever possible, linkages between open spaces, community facilities, schools, the central commercial core, and housing areas shall be provided.
- 8.3.7 Future subdivision designs should incorporate pedestrian linkages between residential, commercial, recreational and institutional areas.
- 8.3.8 Municipal reserve parcels shall be landscaped by the developer to the Town's satisfaction. Whenever possible, existing mature trees and vegetation shall be preserved and incorporated into the design and landscaping of park spaces. The number of trees within the community including parks and open space should be increased.
- 8.3.9 New community facilities within Rimbey shall be designed in consideration of a broad range of activities and user groups and shall provide for future expansion of adaption in anticipation of changing community needs.
- 8.3.10 Existing natural areas shall be retained and disturbed natural areas shall be naturalized and restored.
- 8.3.11 The Town shall prepare a Recreation Master Plan to forecast future outdoor recreation and open space needs and establish a program for the ongoing maintenance of public open spaces.

Agriculture

9.0 Background

The Town of Rimbey is located within a rural region containing a variety of agricultural activities which has supported the growth and development of Rimbey since it was founded.

The Municipal Development Plan acknowledges that occasionally landowners and residents may be affected by agricultural operations. These effects can take the form of odours, dust and smoke, application of fertilizers, slow-moving machinery, and operations such as field work during early or late hours. Over

the long term, existing agricultural land within the Town boundaries will convert to urban land uses and development. However, high quality agricultural land and existing farming operations within the Town should be protected for as long as possible until the land is required for urban development.

9.1 Goal

To protect existing agricultural operations and farmland until needed to accommodate urban growth while minimizing the effects of agricultural operations on Town residents and landowners.

9.2 Objectives

- 9.2.1 To recognize the need to retain for as long as possible, current agricultural land.
- 9.2.2 To promote general understanding of farm practices by Town residents and landowners and encourage farming practices that minimize their potential effects on Town residents and landowners.

9.3 Policies

- 9.3.1 Agricultural land and existing farming operations within the Town shall be protected for as long as possible until required for future urban development.
- 9.3.2 The Town shall ensure an orderly progression and staging of development in order to prevent premature land development and to minimize land use conflicts with existing agricultural operations.
- 9.3.3 Extensive agricultural land uses such as field crops may be allowed in future urban development areas, but intensive livestock operations and confined feeding operations, as defined by Alberta Agriculture, Food and Rural Development's 2000 Code of Practice for the Responsible Livestock Development and Manure Management shall not be permitted.
- 9.3.4 The Town shall promote compatibility between the urban land uses within Rimbey and the agricultural operations in Ponoka County within the vicinity of the municipal boundaries. The Town may consider the use of mechanisms available to achieve compatibility such as buffers between urban land uses and adjacent farming operations, policies and designations in inter-municipal development plans, referral responses on development applications, and general communication with Ponoka County.
- 9.3.5 The Town shall encourage any intensive livestock/confined feeding operation to be at least 3.2 kilometres (2 miles) from the existing Town boundaries.

Economic Development

10.0 Background

The Town is located a significant distance away from any major urban centers, allowing it to develop an independent economy with its own industry and services and create its own economic viability. The majority of surrounding activity is in the agricultural and oilfield sectors and the Town has industry that supports this.

10.1 Goal

Encourage economic activity that provides a balanced municipal tax base capable of supporting community facilities, infrastructure and activities desired by Rimbey residents and providing varied employment opportunities for residents of all ages.

10.2 Objectives

- 10.2.1 Strive to reduce the tax load for residential properties by pursuing a stronger non-residential to residential ratio in the local property assessment base.
- 10.2.2 Work and cooperate with partners in the region in promoting appropriate economic development initiatives.
- 10.2.3 Pursue increased opportunities for local employment.
- 10.2.4 Support home businesses as appropriate

10.3 Policies

- 10.3.1 The Town will support the diversification and expansion of the economic base within Rimbey and the region through the growth and expansion of various economic activities.
- 10.3.2 The Town will pursue opportunities to support and stimulate appropriate economic development in order to achieve a non-residential to residential assessment ratio to provide a balanced sharing of the tax burden.
- 10.3.3 The Town shall encourage and support home businesses and home occupations provided that they do not affect the general character of the residential district in which they are located.
- 10.3.4 The Town, with the assistance of private landowners, shall continue to work with partners in the region and senior levels of government to attract additional economic activity to the area, diversify the existing economic base and foster the continued growth and success of existing economic sectors and businesses.
- 10.3.5 The Town will actively market available commercial and industrial properties and ensure that the land use planning decisions maintain an adequate supply of readily serviceable commercial and industrial land.
- 10.3.6 While a broad range of economic activity should be accommodated, activities which, in the opinion of the Town, detract from the community's character, quality of life for its residents, or unduly impact the environment or the Town's infrastructure shall not be supported.
- 10.3.7 The Town shall share resources and information with local and regional businesses and agencies to support economic development in the Rimbey area.
- 10.3.8 The Town shall work with the development industry to provide efficient land use, subdivision and development approval processes, while addressing the need for proper public, stakeholder and public agency consultation in those approval processes.

Community, Recreation, and Cultural Services and Facilities

11.0 Background

The Town of Rimbey is committed to developing community and recreation facilities so people of all ages, income, background and abilities can participate within the community. As Rimbey grows, these services will need to be expanded to address the demands of the increasing population.

11.1 Goal

To foster the provision of a variety of community, recreation and cultural services and facilities that are accessible and contribute towards a high quality of life for Rimbey residents and the surrounding area.

11.2 Objectives

- 11.2.1 To ensure community, recreation, cultural, and education service facilities are well maintained within Rimbey for current and future generations and in appropriate locations.

- 11.2.2 To establish an adequate range of cultural, leisure and recreational opportunities, varying in scale and nature to meet the needs of a variety of age groups, income levels and skills.
- 11.2.3 To plan for and provide capital investment in recreation and community facilities.
- 11.2.4 To encourage volunteer participation and partnerships in the development of recreation and community facilities.

11.3 Policies

- 11.3.1 The Town will work with the Wolf Creek School Division to ensure adequate school facilities exist to meet the educational needs of the community from early childhood education, to middle school to lifelong learning.
- 11.3.2 The Town shall explore and pursue all approaches to the funding and provision of cultural and recreation services and facilities including the involvement of the public, private and not-for-profit sectors and the formation of partnerships for this purpose.
- 11.3.3 The Town will promote volunteer opportunities within the community through a variety of partnerships in the area.
- 11.3.4 New infrastructure and retrofits that address special needs such as ramps, sidewalks, and handicapped parking should be provided in new development and the public realm as feasible.
- 11.3.5 The Town shall integrate compatible uses such as child care services, youth oriented facilities, residences for seniors and extended care facilities into appropriate neighbourhoods.
- 11.3.6 The Town will advocate the appropriate provincial ministries to provide increased support services for seniors and disabled persons.

Social and Emergency Services

12.0 Background

The Town of Rimbey is committed to developing community facilities and to providing social and emergency services so that everyone regardless of age, income or background can participate in these activities and have reliable access to emergency services. As the Town continues to grow, these services will need to be expanded to address the demands of a growing population. Having a healthy and inclusive community through a variety of social and emergency services ensure that the Town of Rimbey adequately provides for the protection and safety of citizens.

12.1 Goal

To work with appropriate levels of government to ensure residents in Rimbey and the surrounding area are well-served by accessible and affordable social and emergency services that meet community needs and reflect the levels of service desired by the community.

12.2 Objectives

- 12.2.1 To provide, encourage and support an adequate range of social care opportunities to meet the needs of the community in appropriate and accessible locations.
- 12.2.2 To encourage and facilitate provision of public and private programs, services and support which promote the well-being of Rimbey residents of all ages and enhance, strengthen and stabilize family and community life.
- 12.2.3 To ensure the community can adequately deal with emergency situations.

12.3 Policies

- 12.3.1 The Town will work with public and private providers of health and social services to meet community needs.
- 12.3.2 The Town will promote volunteerism as one essential means of addressing community needs and will encourage business and industry to participate in partnerships to help provide services and facilities to assist in meeting community needs.
- 12.3.3 The Town will ensure that its planning documents accommodate the development of facilities that house social services and programs, religious services and health services within the community. Such facilities should be located in areas that are compatible with existing and future surrounding land uses.
- 12.3.4 Facilities accommodating social, religious and health services should be:
 - Located in areas convenient to users;
 - Designed to permit phased expansion;
 - Able to accommodate multiple uses;
 - Accessible to handicapped persons and seniors.
- 12.3.5 The Town will encourage the integration of compatible land uses such as child care services, religious assemblies, youth oriented facilities, senior facilities, and extended care facilities in appropriate locations.
- 12.3.6 The Town shall explore opportunities for joint development and provision of community, emergency and recreational services with regional partners.
- 12.3.7 The Town shall promote adherence to the principles of Crime Prevention Through Environmental Design principles in site planning for all private and public development as a means of enhancing security and safety within the community.
- 12.3.8 The Town shall ensure provision of police, fire, ambulance and disaster services agencies that are appropriate and meet the needs of the community. Where feasible, the Town will encourage the location of police, fire, ambulance and disaster services in locations that provide the most efficient response time to reach existing and future growth areas of Rimbey.
- 12.3.9 New subdivisions and developments shall be designed to ensure the safe and efficient movement of emergency vehicles and access to emergency facilities.

Transportation

13.0 Background

Transportation within Rimbey is primarily automobile-oriented. The primary road network consists of Highway 20A (51st Street) running north-south and Highway 53 (50 Avenue) running east-west. A number of local roads intersect these highways.

13.1 Goal

To provide and maintain a transportation system that supports the safe and efficient movement of persons and goods.

13.2 Objectives

- 13.2.1 To use a system of transportation planning and management that establishes a safe and efficient transportation system.
- 13.2.2 To sustain the balanced development of a complete range of transportation infrastructure that will provide a variety of automotive and non-automotive transportation choices for residents, businesses, employees and visitors to Rimbey.

- 13.2.3 To coordinate and collaborate transportation planning with Alberta Transportation and Ponoka County.
- 13.2.4 To integrate transportation and land use considerations in all transportation and development decision making.

13.3 Policies

- 13.3.1 Traffic Impact Assessments (TIA) may be required at the discretion of the Town for developments generating more than 100 new peak hour trips. The TIAs shall review both existing and future conditions, and should consider both vehicle and active mode transportation (pedestrian, cycling). The TIA will provide decision makers a basis for evaluation of the implications of the development, help identify future localized transportation system deficiencies, establish required roadway improvements and provide a basis for determining funding participation in conjunction with the development applications. The scope of the TIA will vary depending on the complexity and type of development and will be determined in conjunction with the Town Engineer.
- 13.3.2 The Town shall ensure that the construction, rehabilitation and maintenance of road are co-ordinated with other projects related to municipal services.
- 13.3.3 The future road system shall be in accordance with the future land use concepts contained in the Municipal Development Plan. More precise alignment of new roads shall be determined through the preparation of area structure plans, outline plans and plans of subdivision.
- 13.3.4 Council will rely on the provisions of the Municipal Government Act which allows the municipality to require the dedication of road right-of-way to serve lots being created as a condition of subdivision.
- 13.3.5 The Town will work with Alberta Transportation to coordinate the provision and development of transportation corridors.
- 13.3.6 The Town shall work with Alberta Transportation to protect the Highways from land uses and development that may be detrimental to the flow and safety of highway traffic. This includes efforts to reduce the number of existing accesses and driveways onto the highways.
- 13.3.7 Development adjacent to Highways 20A, Highway 20 and Highway 53 shall be subject to transportation studies, access restrictions, and requirements for roadway improvements to the satisfaction of Alberta Transportation and the Town of Rimbey.
- 13.3.8 The Town shall encourage the establishment of bicycle and pedestrian routes as integral components of the transportation, recreation and open space systems.
- 13.3.9 Noise attenuation devices and visual screens, other land uses, special development regulation (e.g. increased lot depth), or landscaped buffer strips may be required by developers between new residential development and highways, railways and arterial roads.
- 13.3.10 The Town shall work to develop a sidewalk and trail network to link activity centres that are recognized as attractors to optional pathway users. Local sidewalk and trail networks in subdivisions, parks and commercial areas, shall provide access to and supplement the primary pathway network.

Infrastructure

14.0 Background

The Town of Rimbey commissions Infrastructure Reports and 5 Year Capital Plans to evaluate the present system as well identify any maintenance and/or upgrading programs which may be required. These reports aid the Town in making infrastructure improvements which ensure that the existing system remains operable and that growth is orderly and sustainable.

14.1 Goal

To provide residents and properties in Rimbey with access to safe, reliable, adequate and cost effective utility services capable of supporting existing and future development.

14.2 Objectives

- 14.2.1 To maintain an appropriate infrastructure standard for water, sanitary sewer and storm sewer services that will attract new institutional, industrial, commercial and residential investment while providing safe and reliable services to existing and future residents.
- 14.2.2 To proactively plan for the maintenance, replacement and upgrading of water, sanitary sewer and storm sewer systems.
- 14.2.3 To promote the use of sustainable practices to reduce utility consumption, demands on utility systems and impacts on the environment.

14.3 Policies

- 14.3.1 The Town shall prepare and regularly review utility and capital plans to identify existing capacities, desired levels of service, maintenance needs, short term upgrading requirements, long term servicing and sustainability concepts.
- 14.3.2 In accordance with approved capital plans, the Town shall:
 - Whenever possible, optimize the use of existing services prior to expansion or extension; and
 - Ensure the sizing of utility extension is based on the ultimate pattern of future growth and extensions are appropriate to the staging of development.
- 14.3.3 The Town shall encourage the residents, businesses and institutions of Rimbey to reduce their overall consumption of treated municipal water and control storm water runoff on individual properties wherever possible.
- 14.3.4 The Town may require the provision of easements or public utility lots to accommodate municipal services and utilities through the subdivision and development processes.
- 14.3.5 The Town shall work with private utility service providers to ensure service to existing and future development in Rimbey is cost effective, complements the Town's overall servicing concepts and contributes to attractive streetscapes.
- 14.3.6 The Town shall extend and upgrade its storm water management system as required to effectively manage storm water runoff from urbanized areas in accordance with the requirements of Alberta Environment and best management practices.
- 14.3.7 Where possible, utilities will follow transportation corridors.
- 14.3.8 Where technically feasible, sanitary and storm lift stations will be minimized to avoid additional maintenance costs.

Public Participation

15.0 Background

Meaningful public participation is a key ingredient in ensuring a broad base of public support for the planning and other policy proposals considered by Council. The Municipal Government Act specifies circumstances and types of decisions when public input shall be sought. Beyond these requirements, municipalities are able to pursue as much public input as they feel is warranted by a particular issue or proposal. Various tools exist to achieve public input such as notification through mail and newspaper, open houses, workshops, public meetings, surveys, and questionnaires. Public participation can serve to educate and inform all participants about issues of importance to the community, planning processes and planning decisions.

15.1 Goal

To provide an effective and accessible municipal government that responds to the needs of the community through collaboration, consultation and communication.

15.2 Objectives

- 15.2.1 To foster awareness of land use planning policies and participation opportunities in planning processes by members of the general public and the private sector.
- 15.2.2 To continue public participation in municipal planning processes.

15.3 Policies

- 15.3.1 As part of the process of community growth and change, the Town shall facilitate public input on matters of planning interest wherever possible.
- 15.3.2 The Town should guide and work with citizens, community groups and the private sector on matters of planning importance to the community and in these undertakings, the Town should pursue the goals and policies of this Plan wherever possible.
- 15.3.3 The Town shall ensure that copies of the Municipal Development Plan and other statutory and non-statutory plans are readily available for interested members of the public.
- 15.3.4 The Town shall diversify the manner in which information is available to the public through use of the Town office, the Town website, and existing public participation initiatives.
- 15.3.5 The Town shall promote an awareness of regional facilities available to residents.

Inter-municipal Cooperation

16.0 Background

The Town of Rimbey functions as a small urban community within the larger central Alberta Region. The Town of Rimbey recognizes the need for cooperative intermunicipal and regional planning as decisions made by the Town and surrounding communities affect and influence one another. Some of the prominent planning issues include potential conflicts between urban and rural land uses in proximity to one another and coordinating infrastructure and services. Positive relations, achieved through communication and consultation between neighbouring communities can provide many opportunities to share resources, achieve economic development goals and reduce the costs of providing services.

16.1 Goal

To promote sound planning and development decision making in the intermunicipal fringe and to create and maintain an atmosphere of mutual respect, trust and recognition

16.2 Objectives

- 16.2.1 To ensure open and meaningful dialogue with Ponoka County to address issues of mutual interest.
- 16.2.2 To coordinate land use policies for the boundary areas which are mutually beneficial to both the Town and the County.
- 16.2.3 To coordinate the provision of protective, emergency, social and recreational resources to provide the most effective programs and services to both rural and urban residents.

16.3 Policies

- 16.3.1 The Town shall encourage Ponoka County to consult with the Town prior to a decision in regard to proposed statutory plans and amendments and land use bylaw amendment involving lands located within 3 kilometres (2 miles) of the Town boundary.
- 16.3.2 The Town shall encourage and work with Ponoka County to ensure that development along the major roadways leading into Rimbey is visually appealing.
- 16.3.3 The Town shall work with Ponoka County to identify, prioritize and implement opportunities for undertaking municipal services and projects in the most cost efficient and effective manner.
- 16.3.4 The Town shall take an active role in liaison with the County through its elected officials and administration in order to consult with and inform each other of proposed development and related issues.
- 16.3.5 In order to ensure an adequate supply of developable land, the Town shall seek to annex a sufficient amount of land well in advance of current supplies being exhausted.

Implementation

17.0 Background

The success of any MDP depends on the degree it is implemented and integrated into ongoing decision making. The MDP provides the means whereby Council and Administration can evaluate proposals in the context of a long range plan for Rimbey.

One of the main tools that will be used to implement the policies of the MDP is the Town's Land Use Bylaw which controls the use and development of land and buildings within the municipality. Decisions with respect to Land Use Bylaw amendments, development permits and subdivisions must conform to this Plan. The Land Use Bylaw provides a day-to-day means of implementing planning and land use components of the MDP. The preparation and adoption of area structure plans, outline plans, subdivision decisions and budget deliberations are also available as a means of implementation. As the primary planning document which will guide future developments within the Town, the Plan must continue to reflect the goals and aspirations of the community as changes occur.

17.1 Goal

To promote the use of this Municipal Development Plan and the implementation of its policies.

17.2 Objectives

- 17.2.1 To implement the plan through statutory and non-statutory planning documents.
- 17.2.2 To implement the plan through subdivision and development decisions.
- 17.2.3 To provide for periodic reviews and monitoring of the plan and efforts in achieving its goals and to provide for plan amendments when deemed desirable and necessary.

17.3 Policies

- 17.3.1 The MDP contains “shall”, “should” and “may” policies which are interpreted as follows:
- “shall” policies must be complied with
 - “should” policies means compliance in principle, but is subject to the discretion of the applicable authority on a case by case basis; and
 - “may” polices indicate that the applicable authority determines the level of compliance is required.
- 17.3.2 Subject to Council’s approval, minor variations from the policies of the MDP shall not require an amendment to the MDP. More substantive changes shall require an amendment to the MDP and any other affected plan.
- 17.3.3 The goals and policies of the MDP shall be further refined and implemented through the development, adoption and day-to-day application of statutory plans, non-statutory plans and the Land Use Bylaw.
- 17.3.4 All future statutory area plans including revisions to existing statutory planning documents will conform to the objective and policies within this plan.
- 17.3.5 In order to consider a Land Use Bylaw amendment, subdivision or development application, or to generally provide directions for land use change in an area, the Town shall require the preparation of an area structure plan or an outline plan or amendments to existing plans to provide the details of intended land uses, municipal reserve dedication, environmentally sensitive areas and site constrains, phasing of development, provision of utility services, roads and open space pertaining to the subject lands and surrounding lands.
- 17.3.6 Developers are responsible for the costs associated with the creation of an Area Structure Plans and any studies that are deemed necessary. However, Council may decide that it will be in the greater public interest to have an Area Structure Plan in place for a particular area. In this case, Council will budget for this project and contract a consultant to do the work.
- 17.3.7 All statutory and non-statutory plans shall be consistent with the Municipal Development Plan.
- 17.3.8 The Town Council or the general public may initiate an amendment to this Plan. Where an amendment is initiated by the general public, the Town shall require the submission of such background information as is considered necessary to support the amendment prior to commencement of the bylaw amendment process. Amendment of the MDP shall follow the appropriate procedures as outlined in the Municipal Government Act.
- 17.3.9 The Town and Council will follow and implement the policies of this plan.
- 17.3.10 Various policies in this Plan suggest spending by the Town of Rimbey. It is not the intention of this Plan to commit the Council to this spending. Council may consider spending proposals suggested by the Plan along with all other Town spending on an annual basis during budget allocations. Pursuant to section 637 of the Municipal Government Act, Council is not required to undertake any of the projects referred to in this Plan.
- 17.3.11 The MDP is intended to be able to adapt to reflect the priorities, goals and aspirations of the community as the Town changes, and to meet changes in development commitments, budget constraints, and market conditions. Generally, in order to ensure that the MDP is current, the entire Plan should be reviewed approximately every three to five years to add additional policies, to strengthen existing policies or to delete outdated or unworkable policies.
- 17.3.12 Council may deem it necessary to amend the Plan outside of the suggested three to five year review period. In order to allow Council to track the status of the Plan after adoption,

an annual report should be prepared. This report should include any amendments which have been made or are forthcoming, any suggestions made for amendments, and any outside factors which may drive the need for Plan amendments.

Appendix A: Development in Constrained Locations

The following regulations are based on the *Subdivision and Development Regulation, 2002* which is a regulatory document outlining the specific rules and regulations relating to the subdivision and development of land in Alberta. This includes the subdivision and development process, the appeal process and mandatory setbacks from certain land uses.

There are a wide variety of land uses within the Town of Rimbey; as a result it is important to consult the Subdivision and Development Regulation and any relevant agencies in order to determine what development limitations exist. Some of the most pertinent legislation includes:

- **Setbacks from wastewater treatment:**
Sewage treatment in Rimbey is provided by a two lagoon system. The lagoon north of Town includes 4 anaerobic ponds and 3 storage ponds. The system to the south of Town consists of an aeration system with 2 cells providing aeration and 2 storage ponds.

A development permit cannot be issued and construction cannot occur for a school, hospital, food establishment or residence within 300 metres of the working area of an operating wastewater treatment plant. A subdivision of land for these uses will also not be allowed unless there is a building site more than 300 metres away from the wastewater treatment plant.

These requirements may be varied with the written consent of the Deputy Minister of Environment.

- **Setbacks from oil and gas operations:**
The Town of Rimbey is located in an area where oil and gas development is common and a significant part of the local economy. As a result, abandoned oil and gas wells may exist within the town boundaries, particularly in the recently annexed areas.

Subdivision or development applications will not be approved if it would result in additional permanent dwellings or public facilities, as defined by the Alberta Energy Regulator (AER) being located within 100 meters of a gas or oil well, unless the AER provides written approval. Lesser distances may be approved in writing by the Energy Resource Conservation Board. Sour gas facilities may require larger setbacks.

The Energy and Resources Conservation Board provides a mapping tool to identify abandoned wells, this should be consulted before any development application to identify the wells and appropriate setbacks in accordance with Directive 79.

Glossary

Municipal Government Act (MGA) means the Municipal Government Act, statutes of Alberta 1994, Chapter M-26.1 as amended from time to time

Area Structure Plan (ASP) means a statutory plan that identifies future neighbourhoods and where residential, commercial, institutional and recreational sites will be located in a previously undeveloped area and how essential municipal services such as water and sewer systems, roads and fire protection will be provided. These plans also describe the number of people that are expected to live in the new area and how development will be staged over time.

Concept Plan means a non-statutory land use plan used by the Town intended to serve as a basic guideline in order to evaluate a small subdivision or development in the context of the development for a larger area.

Business taxes means taxes that businesses pay to local governments, not including any property taxes that business property owners may be liable for paying to local governments

Commercial development means development that includes activities intended for either the sale of goods or the provision of services, or both.

Council means a body of elected officials who exercise duties and powers as legislated by the province. In this document, "Council" refers to the Town of Rimbey Council.

County means a municipal district in accordance with the provisions of the *Municipal Government Act*.

Crime Prevention Through Environmental Design (CPTED) CPTED is a pro-active crime prevention strategy that focuses on an analysis of how the features of the environment and the policies that govern its management and use can constrain criminal activity. CPTED strategies are based on the premise that the proper design and effective use of the built environment can lead to a reduction in the incidence and fear of crime and improve the quality of life. Emphasis is placed on the physical environment, productive use of space, and behaviour of people to create environments that are absent of environmental cues that cause opportunities for crime to occur.

Development Permit means a document that includes approved site and building development plans illustrating land use, landscaping, built form, intensity of use, and appearance of the site and buildings, as well as conditions of development approval.

Environmental Reserve means reserve lands to be owned by a municipality, which the municipality may require a subdivision applicant to provide, for lands defined in the MGA as:

- A swamp, gully, ravine, coulee or natural drainage course,
- Land that is subject to flooding or is, in the opinion of the subdivision authority, unstable, or
- A strip of land, not less than 6 metres in width, abutting the bed and shore of any lake, river, stream or other body of water for the purpose of
 - Preventing pollution, or
 - Providing public access to and beside the bed and shore

Industrial Development means development including manufacturing, processing, fabrication, storage, distribution or other intensive development including manufacturing, processing, fabrication, storage, distribution, or other intensive or extensive business activities that provide significant employment and economic development for the community.

Infrastructure means the services and facilities for which the municipality has capital investment and maintenance responsibilities, including roadways, sidewalks, bridges, street lights and traffic signals, transit buses, solid waste management systems, potable water distribution systems, storm sewers, sanitary sewers, sports fields, playgrounds, arenas, pools, police and emergency response stations, vehicles and equipment, civic buildings, parks, boulevard trees and computer and telecommunications equipment.

Land Use Bylaw means a bylaw of the municipality passed by Council as a *Land Use Bylaw* pursuant to the provisions of the *Municipal Government Act* and intended to control and regulate the use and development of land and buildings within the municipality

Municipal Government Act (MGA) means the primary provincial legislation that governs municipalities. The MGA sets out the legislated roles and responsibilities of municipalities and municipal officials.

Municipal reserve, municipal and school reserve, and school reserve, means reserve lands to be owned by a municipality, which the municipality may require a subdivision applicant to provide, up to ten percent of the developable area, for park, recreation, or school authority purposes (designated MR for municipal reserve, MSR for municipal and school reserve, or SR school reserve).

Residential development means development that includes all manner of dwellings and associated uses intended for habitation by persons.

Subdivision means the creation or separation of new titled parcels of land from an existing parcel of land, which may sometimes be referred to as the parent parcel.

Subdivision and development regulations means regulations promulgated by the Lieutenant Governor in Council under section 694(1) of the Alberta MGA.

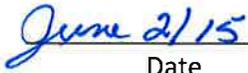
Traffic impact assessment means a tool used to analyse traffic generated by proposed developments with either new access or increased use of existing access points.



Council Agenda Item	7.1 Petition										
Council Meeting Date	June 8, 2015										
Subject	Petition regarding Composting										
For Public Agenda	Public Information										
Background	<p>Council held public Budget Meetings on November 1 and November 29, 2014, both of which were advertised in the Rimbey Review. During these Budget Meetings, Council reviewed services levels. As a result of the service level review in budget deliberations, it was decided to eliminate the compost pick up program.</p> <p>Although the Budget Meetings were advertised, no members of the public attended either meeting.</p> <p>Council passed the Operational Budget and the Capital Budget on February 23, 2015.</p> <p>A petition to reinstate the residential yard compost pick-up program for all organic yard material including grass clippings was brought to the May 11, 2015 Regular Council Meeting.</p>										
Discussion	<p>As per the MGA 226(1), within 30 days after the date on which a petition is filed, the Chief Administrative Officer must make a declaration to the Council or the Minister on whether the petition is sufficient or insufficient.</p> <p>As per the MGA 232(2), a petition requesting a new bylaw under Part 8, 9, 10, or 17 or an amendment or repeal of a bylaw or resolution made under Part 8, 9, 10 or 17 has no effect.</p> <p>Although the petition is technically insufficient because the decision to eliminate the service was made during budget deliberations, (Part 8, Financial Administration, Budgets) Administration reviewed the Petition and found there were 503 signatures which would have been classed as sufficient.</p>										
Relevant Policy/Legislation	<p>MGA.219-s226 MGA 232(2)</p>										
Options/Consequences	Due to the fact that this service level was cut from the approved and advertised budget deliberations, the service level will need to be reinstated as per Council's directions. This service level will now be an addition to the budget.										
Desired Outcome(s)											
Financial Implications	<p>The following costs required for the reinstatement of this program are over and above the approved budget and must be approved by Council. As well the budget to cover the reinstatement of this service level will be directed from Special Projects.</p> <table style="margin-left: 40px;"> <tr> <td>Removal of old compost</td> <td style="text-align: right;">\$7,750</td> </tr> <tr> <td>Compost pick up as per prior years</td> <td style="text-align: right;">\$28,000</td> </tr> <tr> <td>Compost truck repair</td> <td style="text-align: right;">\$1,200</td> </tr> <tr> <td>Garbage bins 1050@\$11.00</td> <td style="text-align: right;"><u>\$11,550</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$48,500</td> </tr> </table>	Removal of old compost	\$7,750	Compost pick up as per prior years	\$28,000	Compost truck repair	\$1,200	Garbage bins 1050@\$11.00	<u>\$11,550</u>	Total	\$48,500
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Compost pick up as per prior years	\$28,000										
Compost truck repair	\$1,200										
Garbage bins 1050@\$11.00	<u>\$11,550</u>										
Total	\$48,500										
Follow Up	As per Council's direction.										
Attachments											

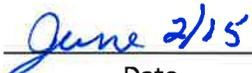
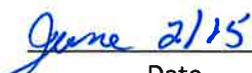


TOWN OF RIMBEY REQUEST FOR DECISION

Recommendation	For Council to advise Administration with a course of action. If Council accepts the petition, a resolution is required. In addition if the petition is accepted, a second resolution is required acknowledging Administration's work on the signature sufficiency, and releasing Administration of the MGA requirements for an insufficient petition.
Prepared By: <p style="text-align: center;"> _____ Lori Hillis, CA Acting Chief Administrative Officer</p> <p style="text-align: right;"> _____ Date</p>	
Endorsed By: <p style="text-align: center;"> _____ Lori Hillis, CA Acting Chief Administrative Officer</p> <p style="text-align: right;"> _____ Date</p>	



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	June 8, 2015
Subject	Tagish Engineering Project Status Updates for May 19 and June 2, 2015
For Public Agenda	Public Information
Background	Tagish Engineering is supplying their status report
Discussion	Tagish Engineering is the Town of Rimbey's Engineering Firm. As such they are required to provide status updates as well as meetings with administration.
Relevant Policy/Legislation	Not applicable
Options/Consequences	Not applicable
Desired Outcome(s)	Not applicable
Financial Implications	None at this time
Follow Up	None at this time
Attachments	Tagish Engineering Ltd. Project Status Updates for May 19, and June 2, 2015
Recommendation	Administration respectfully requests Council accept the Tagish Engineering Ltd. Project Status Updates for May 19, and June 2, 2015 as information.
Prepared By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	



PROJECT STATUS UPDATES

May 19, 2015

AS

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(April 7) Administration has instructed Tagish to Contact Omni McCann Consultants Ltd. to commence work to locate a new well. A contract will be prepared and signed by Town prior to the start of any work.

(April 21) Town staff have contacted Alberta Transportation on status of funding approval for the NE Lagoon outlet ditch cleaning project.

(May 5)

- Town is waiting for a decision from Alberta Transportation on grant funding for this project.
- May 5, Tagish survey crews are scheduled to be on site to complete a preliminary survey on the 51 St Storm Sewer Project on 51 St. A budget estimate will be prepared to upgrade the storm sewer from 40 Ave to 51 Ave.

(May 19) May 12 meeting with Director of Public Works to review the status of the following projects:

- Town requested Tagish Engineering was review the site servicing and budget estimates provide by WSP Engineering, for the Rimoka Housing project.
- NE Lagoon ground water testing is in process with AMEC scheduled to be on site the week of May 18.
- Town requested Tagish Engineering to provide an engineering study on the possibility of piping the storm water from the north side of the ball diamonds east to the storm sewer in the east ditch of 51 Street.
- Director of Public Works, Tagish Engineering, Central City Asphalt and Urban Dirtworks met on 51 Av to review the trench settlement project warranty. It was decided that the Contractors will repair any trench settlement and repave the street. The Contractor is scheduled to be on site May 25 – 27, 2015.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(April 7) AMEC continues to working on the ground water testing as per October 8, 2014 letter outlining the "2014 Ground Water Monitoring Program". The Contractor (Concrete Projects Ltd.) that completed the repairs at the NE Lagoon sub-drain Manhole were checked and submitted to administration for payment.

(April 21)

- Public Works has purchased and are installing a larger pump to be installed at the NE Lagoon Sub-drain MH.
- AMEC has sampled the monitoring wells and have received the final analytical data for the routine groundwater monitoring. AMEC will be putting together a short letter report with this data which is consistent with last year's findings.
- AMEC is scheduled to install the water level data loggers as part of the aquifer assessment in the week of May 18, 2015. At that time AMEC will also collect the additional groundwater samples as discussed in the proposal. Prior to the installation

of any equipment or water pumping AMEC personal will contact the Town Public Works to make arrangements to access the Site and operation of the pumping wells and underdrains during our water level monitoring program.

(May 5) No Change, waiting for AMEC to complete ground water testing.

(May 5 - 19) No Change, waiting for AMEC to complete ground water testing.

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

AHU-4 Is the unit that serves the north side of the main auditorium.

AHU-6 Is the air handling unit for the fitness area.

(April 7) Canadian Consulting Group (CCG), proposal to provide electrical engineering services to select, and complete inspections for the new stand-by generator for the Community Center were submitted to Administration for consideration.

(April 21) No Change.

(May 5)

- Town has tendered the replacement of the remaining roof top HVAC units.
- Town is working with (CCG) on sizing the stand by generator for the Community Center.

(May 19) No change.

RB122 – Water System Upgrades 2014 – (GM)

(April 7) Nason have installed new meters in Wells 12 & 13 and the Main Reservoir. The replacement flowmeters are a standard meter used in this application however, it was determined after installation that the meter must always be full of water. The Contractor is working to adjust the piping to correct this situation.

(April 21) Nason has submitted for review a proposed drawing for the piping upgrade at the Main Reservoir/Pump-house to accommodate the new meter installation.

(May 5) Nason Contracting Group Ltd. have submitted a price quotation to complete the Main Reservoir/Pumphouse modifications. Tagish has reviewed the price quotation and will be sent to the Town for approval.

(May 19) Signed Change Order # 1, sent to Contractor who has scheduled work to be completed May 27 – 29).

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine

a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

April 21)

- Public Works department compiled Well data back to 2009. Water Well data was forwarded to Omni-McCann.
- Omni-McCann has provided the Town with an agreement outlining the proposed scheduling and costs for developing a new groundwater supply.

(May 5) Town administrative staff are reviewing the Omni-McCann Consulting Services contract.

(May 19) Omni-McCann Consulting Services are working at reviewing Town Wells and surrounding Well data.



PROJECT STATUS UPDATES

June 2, 2015

RA

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(April 7) Administration has instructed Tagish to Contact Omni McCann Consultants Ltd. to commence work to locate a new well. A contract will be prepared and signed by Town prior to the start of any work.

(April 21) Town staff have contacted Alberta Transportation on status of funding approval for the NE Lagoon outlet ditch cleaning project.

(May 5)

- Town is waiting for a decision from Alberta Transportation on grant funding for this project.
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(May 19) May 12 meeting with Director of Public Works to review the status of the following projects:

- Town requested Tagish Engineering was review the site servicing and budget estimates provide by WSP Engineering, for the Rimoka Housing project.
- NE Lagoon ground water testing is in process with AMEC scheduled to be on site the week of May 18.
- Town requested Tagish Engineering to provide an engineering study on the possibility of piping the storm water from the north side of the ball diamonds east to the storm sewer in the east ditch of 51 Street.
- Director of Public Works, Tagish Engineering, Central City Asphalt and Urban Dirtworks met on 51 Av to review the trench settlement project warranty. It was decided that the Contractors will repair any trench settlement and repave the street. The Contractor is scheduled to be on site May 25 – 27, 2015.

(June 2) Central City Asphalt Ltd. has milled approximately 30mm depth along gutters and around Manholes and has completed asphalt overlay on 51 Av from 45 St to 46 St.

(June 2) We are reviewing the wastewater licenses and preparing a letter for AESRD.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(April 7) AMEC continues to working on the ground water testing as per October 8, 2014 letter outlining the "2014 Ground Water Monitoring Program". The Contractor (Concrete Projects Ltd.) that completed the repairs at the NE Lagoon sub-drain Manhole were checked and submitted to administration for payment.

(April 21)

- Public Works has purchased and are installing a larger pump to be installed at the NE Lagoon Sub-drain MH.

- AMEC has sampled the monitoring wells and have received the final analytical data for the routine groundwater monitoring. AMEC will be putting together a short letter report with this data which is consistent with last year's findings.
- AMEC is scheduled to install the water level data loggers as part of the aquifer assessment in the week of May 18, 2015. At that time AMEC will also collect the additional groundwater samples as discussed in the proposal. Prior to the installation of any equipment or water pumping AMEC personal will contact the Town Public Works to make arrangements to access the Site and operation of the pumping wells and underdrains during our water level monitoring program.

(May 5 – June 2) No Change, waiting for AMEC to complete ground water testing.

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbe Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

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(April 7) Canadian Consulting Group (CCG), proposal to provide electrical engineering services to select, and complete inspections for the new stand-by generator for the Community Center were submitted to Administration for consideration.

(April 21) No Change.

(May 5)

- Town has tendered the replacement of the remaining roof top HVAC units.
- Town is working with (CCG) on sizing the stand by generator for the Community Center.

(May 19 – June 2) No change.

RB122 – Water System Upgrades 2014 – (GM)

(April 7) Nason have installed new meters in Wells 12 & 13 and the Main Reservoir. The replacement flowmeters are a standard meter used in this application however, it was determined after installation that the meter must always be full of water. The Contractor is working to adjust the piping to correct this situation.

(April 21) Nason has submitted for review a proposed drawing for the piping upgrade at the Main Reservoir/Pump-house to accommodate the new meter installation.

(May 5) Nason Contracting Group Ltd. have submitted a price quotation to complete the Main Reservoir/Pumphouse modifications. Tagish has reviewed the price quotation and will be sent to the Town for approval.

(May 19) Signed Change Order # 1, sent to Contractor who has scheduled work to be completed May 27 – 29).

(June 2) Nason Contracting Group Ltd. were on site May 27 – 29 to complete piping changes at main reservoir.

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

April 21)

- Public Works department compiled Well data back to 2009. Water Well data was forwarded to Omni-McCann.
- Omni-McCann has provided the Town with an agreement outlining the proposed scheduling and costs for developing a new groundwater supply.

(May 5) Town administrative staff are reviewing the Omni-McCann Consulting Services contract.

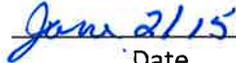
(May 19) Omni-McCann Consulting Services are working at reviewing Town Wells and surrounding Well data.

(June 2) Omni-McCann has provided both the Town and Tagish Engineering a preliminary "Review Update Report" on the conditions of the existing production wells. The report is being reviewed and a recommendation will be provided to the Town.





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	June 8, 2015
Subject	Rimbey Fire Department Donation
For Public Agenda	Public Information
Background	In August of 2011 a donation was received from the Estate of Mae Arline Van Alstine for the Rimbey Fire Department. This money was put into Fire Reserves.
Discussion	During 2011 to 2014 some of the donation has been used by the Rimbey Fire Department for various purchases. As the Town of Rimbey has entered into a regional fire agreement with Ponoka County the Rimbey Fire Department has requested that the remaining balance of \$52,910.27 be transferred to Ponoka County to be held in trust for the use of the Fire Department.
Relevant Policy/Legislation	N/A
Options/Consequences	<ol style="list-style-type: none"> 1. Transfer \$52,910.27 from Fire Reserves to Ponoka County. 2. Do not transfer the funds.
Desired Outcome(s)	
Financial Implications	To be determined
Follow Up	
Attachments	
Recommendation	Administration recommends that Council transfer \$52,910.27 from Fire Reserves to Ponoka County with the funds to be used by the Fire Department.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Chief Financial Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



Council Agenda Item	7.4
Council Meeting Date	June 8, 2015
Subject	Catholic Social Services Family Counselling Services in Rimbey
For Public Agenda	Public Information
Background	At the June 23, 2014 Regular Council Meeting Council supported the Neighbourhood Place - Community Wellness Group and The Catholic social Services partnership pilot program by way of a donation in the amount of \$5,000.00 from unrestricted surplus.
Discussion	<p>Correspondence received from the Rimbey Neighbourhood Place and Community Wellness Group has indicated the family counselor has been coming to Rimbey weekly and has had a steady stream of clients.</p> <p>The initial funding provided to Catholic Social Services Family Counseling Services in Rimbey was for service from September 2014 to September 2015, and Rimbey Neighbourhood Place and the Community Wellness Groups are inquiring if Council would be willing to provide the same level of funding this year so they can continue offering this valuable service in our community.</p>
Relevant Policy/Legislation	Not applicable.
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to support this program with a donation of \$5000.00. 2. Council may choose not to support this program. 3. Council may choose to support this program with an alternate financial amount. 4. Council may choose to postpone this request to the 2016 budget.
Desired Outcome(s)	
Financial Implications	As this is not in budget, any funds offered would need to come from unrestricted surplus.
Follow Up	To advise the Rimbey Neighbourhood Place & Community Wellness Group of Council's decision.
Attachments	Letter from Rimbey Neighbourhood Place & Community Wellness Group
Recommendation	For Council to direct Administration with a course of action.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

L Hillis

Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15

Date

Endorsed By:

L Hillis

Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15

Date



**Rimby
Neighbourhood
Place**

4907 49th Street
PO Box 980
Rimby, AB T0C 2J0
(403)843-4304 (p)
(403)843-4346 (f)
rimbeynp@telus.net

May 5, 2015

Dear Mayor Pankiw and Rimby Town Council

Re: Catholic Social Services Family Counselling Services in Rimby

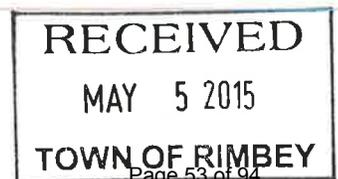
As you may remember, at this time last year the Rimby and Area Community Wellness Group along with Rimby Neighbourhood Place began conversations with Catholic Social Services in Red Deer in hopes that we could secure a Family Counsellor from their organization to come to our community once a week to provide service to residents that may otherwise be unable to access it because of any number of barriers. There are those that are unable to access services out of town because transportation is a barrier and there are even more still that finances are a bigger barrier.

After generous contributions from the town of Rimby as well as 2 other community minded groups we were able to begin to offer Catholic Social Services Family Counselling in September of 2014. The Family Counsellor has been coming to Rimby weekly since then and has had a steady stream of clients. There has been conversations with and referrals from; School Social Workers, Victim Services and Alberta Mental Health. Relationships have been built and the word is getting around the community that the service is available. Great progress has been made to break down stigmatism and fear so that anyone that may find themselves in need of this service will access it.

The initial funding you were able to provide was for service from September 2014 until September 2015. In order to be proactive and avoid a disruption in service, we would like to ask if you would be willing to provide the same level of funding this year as you did last year so that we can continue offering this valuable service in our community. Because the Rimby Family Counsellor has said that approximately half of the clients she sees here would not be accessing services if they had to travel to Red Deer or elsewhere to receive them, a disruption in the services offered would be a huge detriment to these clients. It takes a very large leap of faith to reach out and admit that you need help; I hope we are able to continue to support these courageous people in their quest for peace. Thank you for your time, and if you have any questions please don't hesitate to contact me.

Sincerely,

Leanne Evans, Program Coordinator
Rimby Neighbourhood Place &
Community Wellness Group





Council Agenda Item	7.5
Council Meeting Date	June 8, 2015
Subject	Rimbey Municipal Library Request for Access
For Public Agenda	Public Information
Background	<p>Historically, the Rimbey Municipal Library Board has had unrestricted access to the Board Room and Council Chambers when they are not in use by the Town.</p> <p>Access to these facilities was discontinued this spring when it was discovered there is no formal contract or agreement in place for this service. As well, Council keeps confidential information at the Council dais and was concerned about the purpose of the Council Chamber, which is to conduct the business of Council.</p> <p>Administration began the process of working on a new agreement that restricted access; and afforded the Library Board access to the Peter Lougheed Community Centre however, due to the formal request from the Library Board, Administration has halted its agreement development because the request has been elevated between Board and Council.</p>
Discussion	A letter received from the Rimbey Municipal Library Board requests continued access of the Council Chambers for Adult Learning and meetings of a sensitive nature.
Relevant Policy/Legislation	Not applicable.
Options/Consequences	<ol style="list-style-type: none"> 1. Council may grant the Rimbey Municipal Library Board access to the Council Chambers. 2. Council may refuse the Rimbey Municipal Library Board access to the Council Chambers. 3. Council may offer the Peter Lougheed Community Centre to the Library Board for meetings, book clubs or other issues of sensitivity.
Desired Outcome(s)	To ensure the integrity of the Council Chambers Council may grant the Rimbey Library Board access to the Peter Lougheed Centre for meetings and events.
Financial Implications	Not applicable.
Follow Up	Advise the Rimbey Municipal Library Board of Council's decision.
Attachments	Rimbey Municipal Library Board Letter
Recommendation	For Council to instruct Administration as to how to proceed with the Rimbey Municipal Library Board request for access to the Council Chambers.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

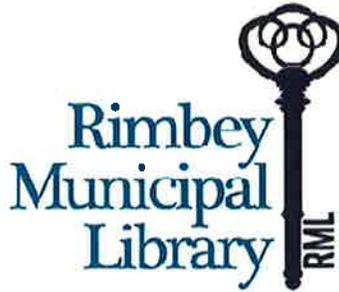
L Hillis
Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15
Date

Endorsed By:

L Hillis
Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15
Date



May 7, 2015

Dear Mayor Pankiw and Town Councillors,

The Rimbey Municipal Library staff and Board of Directors would like to request continued access for adult programming within Council chambers. As you are aware, our library has outgrown it's current space and often have difficulty accommodating everyone. We would like to be able to access Council Chambers (especially the galley at the front of the room) for our adult programming as well as a private space when the library manager needs to have a sensitive meeting. Some of the potential programming for adults is but not limited to: Book Club, Coffee Club and use as an overflow - again, for adults only.

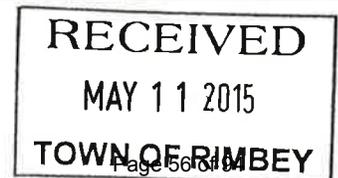
Our Library staff and Board of Directors are working hard to serve our community with a well-run library. Until we are able to re-locate to a larger building, we are asking for your assistance to help us ensure our patrons are accessing the services they need in a safe and comfortable environment. If you need further information, please do not hesitate to contact myself or Jean Keetch.

Regards,

Rowena Aitken
Chair
Board of Directors

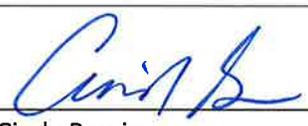
cc: Councillor Brian Godlonton
Councillor Mathew Jaycox
Councillor Paul Payson
Councillor Jack Webb

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0
403-843-2841
rimbeylibrary.prl.ab.ca





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.6 Community Events Grant Application – Rimbey Exhibition Association	
Council Meeting Date	June 8, 2015	
Subject	Community Grants Program Application	
For Public Agenda	Public Information	
Background	The Rimbey Exhibition Association will be hosting their 50 th annual Rodeo on July 10 th -12 th , 2015. Unfortunately there will not be a Midway for the 2015 event.	
Discussion	The Rimbey Exhibition Association promotes family fun and brings in many visitors to the community for the weekend. The Rimbey Exhibition Association received \$500 towards this event in 2014. Funding is currently available in the program to cover this request.	
Relevant Policy/Legislation	Community Events Grant Program Policy #5402	
Options/Consequences	Council may choose to assist the Rimbey Exhibition Association with the \$500 towards their Event. Council may choose not to assist the Rimbey Exhibition Association. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.	
Desired Outcome(s)	The Rimbey Rodeo Association has a great event.	
Financial Implications	\$500 from the Community Events Grant Program budget	
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.	
Attachments	Grant Application	
Recommendation	That Council approves the \$500 towards the Rimbey Exhibition Association for their 50 th Rodeo on July 10 th , 11 th & 12 th , 2015.	
Prepared By:	 _____ Cindy Bowie Director of Community Services	 _____ Date
Endorsed By:	 _____ Lori Hillis, CA Acting Chief Administrative Officer	 _____ Date



Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbey Exhibition Association Date: May 12, 2015

Contact Name: Hazel Street Title/Position: TREASURER/PROMOTION DIRECTOR

Mailing Address: Box 124, Rimbey, AB. T0C 2J0

Telephone Number: 403-704-4010 Email: bhstreet@tblusplanet.net

Describe the primary objectives of your organization:

To put on a Rodeo where folks can take part bring their families & spend the weekend in Rimbey enjoying themselves. We use the proceeds as donations back to our community.

Project/Event Information

Name of Project/Event: Rimbey Rodeo

Date of Event: July 10, 11 + 12th 2015 Expected Attendance: 2500

Provide a description of the project/event for which this funding is being applied for:

Rimbey's Annual Rodeo - 50 years this year!

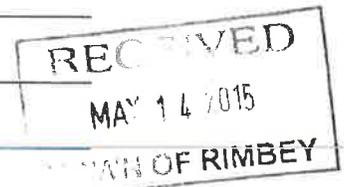
Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.⁰⁰

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Keyer Energy \$ 2500.⁰⁰
2. Bona Vista \$ 2000.⁰⁰
3. TAPA NORTH \$ 1000.⁰⁰
4. Regent Resources \$ 1000.⁰⁰



RA

Budget Information

Expenses

Stock	\$ 8550. ⁰⁰
Buckles	\$ 4500. ⁰⁰
Rodeo Announcers	\$ 2200. ⁰⁰
EMS	\$ 2300. ⁰⁰
Rodeo Clowns	\$ 1500. ⁰⁰
Rodeo Judges	\$ 1200. ⁰⁰
Pick Up Men	\$ 1000. ⁰⁰ Plus many more
Total Expenses:	\$ 62742. ⁷⁵

Revenues

GATES	\$ 11,198. ⁰⁰
Beer Gardens	\$ 3,018. ⁰⁰
Cabaret	\$ 6655. ⁰⁰
Sponsors	\$ 20,000. ⁰⁰
Plus miscellaneous income	\$ 2800. ⁰⁰
Rodeo Office	\$ 13,221. ⁰⁰
	\$ _____
Total Revenues:	\$ 66,892. ⁰⁰
Net Profit/Loss:	\$ 4150. ⁰⁰

RA



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.7 Community Events Program Application – Ladies Auxiliary to Rimbe Hospital
Council Meeting Date	June 8, 2015
Subject	Community Grants Program Application
For Public Agenda	Public Information
Background	The Ladies Auxiliary to Rimbe Hospital hosted their annual Strawberry Tea and Bake Sale on May 13 th , 2015.
Discussion	The Ladies Auxiliary to Rimbe Hospital use this event to fundraise money to buy extra comforts for patients in acute and continuing care. In 2014 they purchased a hair dryer for patient hair care and small comfort gifts for children coming to the ER or for blood tests. The Ladies Auxiliary to Rimbe Hospital received \$432.38 towards this event in 2014. Funding is currently available in the program to cover this request.
Relevant Policy/Legislation	Community Events Grant Program Policy #5402
Options/Consequences	Council may choose to assist the Ladies Auxiliary to Rimbe Hospital with the \$442.38 towards their Event. Council may choose not to assist the Ladies Auxiliary to Rimbe Hospital. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
Desired Outcome(s)	The Ladies Auxiliary to Rimbe Hospital had a great fundraising event.
Financial Implications	\$442.38 from the Community Events Grant Program budget
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments	Grant Application
Recommendation	That Council approves the \$442.38 towards the Ladies Auxiliary to Rimbe Hospital for their annual Strawberry Tea and Bake Sale held on May 13 th , 2015.

Prepared By:

Cindy Bowie

Cindy Bowie
Director of Community Services

June 4/15

Date

Endorsed By:

Lori Hillis

Lori Hillis, CA
Acting Chief Administrative Officer

June 2/15

Date



Town of Rimbeby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Ladies Auxiliary to Rimbeby Hospital Date: May 19 2015
Contact Name: Sheila Forsen Title/Position: Treas
Mailing Address: Box 440 Rimbeby Ladies Hospital Aux.
Telephone Number: 408-848-2702 Email: _____

Describe the primary objectives of your organization:

Our objective is to raise money to buy extra comforts for patients in acute & continuing care in Rimbeby Hospital. Last year after our fundraising we purchased much needed hair dryers for patient hair care also small comfort gifts for children coming to E.R. or for blood tests

Project/Event Information

Name of Project/Event: Rimbeby Hospital Auxiliary Strawberry Tea & Bake Sale
Date of Event: May 13 2015 Expected Attendance: Appx. 80-85 people

Provide a description of the project/event for which this funding is being applied for:

This is a social afternoon off tea, strawberries & cake to raise funds for our organization

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 442.38

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

DA

Budget Information

Expenses

_____	\$ _____
Paper Supplies & Flowers	\$ 224.41
Postage & adv	\$ 102.97
Rent	\$ 115.00
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Expenses: \$ 442.38

Revenues

_____	\$ _____
Total Doors	\$ 425.00
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

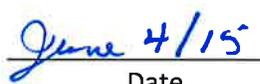
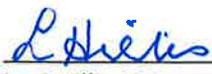
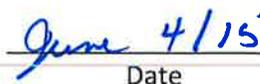
Total Revenues: \$ _____

Net Profit/Loss: \$ 17.38

PA



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.8 Town Hall Meeting
Council Meeting Date	June 8, 2015
Subject	Town Hall Meeting
For Public Agenda	Public Information
Background	It is within Council's prevue to call a Town Hall meeting or State of the Municipality update. This meeting provides the residents the opportunity to hear what the Council and administration are working on, any new initiatives, and to provide a window of opportunity for resident questions.
Discussion	<p>The agenda for the State of the Municipality update is proposed for Council's consideration as follows:</p> <ul style="list-style-type: none"> • Strategic Planning Update and distribution of resident questionnaire; • Status of Budgeting process for the 2016 year; • Status of projects currently being undertaken within the Town including grants applied for; • Status of the Pool for the summer months; • Status of Bylaw Development for the Town; • Potential Guest Speaker • Question and Answer
Relevant Policy/Legislation	Not applicable
Options/Consequences	None. There are no regulations governing this meeting.
Desired Outcome(s)	Council and Administration propose July 08, 2015 as the targeted date for the State of the Municipality address at a suitable location properly advertised.
Financial Implications	None at this time
Follow Up	Residents will be able to ask verbal questions which will be recorded and shown on a screen for viewing by the participants. A question ballot box will be available for residents who wish their questions to be answered but are not comfortable asking in public. All questions will be recorded and answered via letter.
Attachments	Question format document
Recommendation	Administration proposes this agenda for Council's consideration or amendment.
Prepared By:	
<p style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </p> <p style="text-align: right;">  _____ Date </p>	
Endorsed By:	
<p style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </p> <p style="text-align: right;">  _____ Date </p>	



Rimbey

State of the Municipality Status Update

Council and Administration are very appreciative of your participation in the status of your Town. We are very pleased to answer any questions you may have. If you are not comfortable or if there is not enough time for you to answer your question, please fill out this form, drop it off in the sealed box at the front of the room and indicate whether you wish Council or Administration to answer your question.

In order for us to properly respond, please indicate your name and mailing address.

Name: _____

Address: _____

I would like:

_____ Council to answer my question

_____ Administration to answer my question

Here is my question:



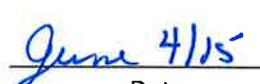


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.9 Transfer Station
Council Meeting Date	June 8, 2015
Subject	Transfer Station
For Public Agenda	Public Information
Background	The Town of Rimbey has been operating the Transfer Station two (2) days per week and the station has been recycling large cardboard, plastics, metal and glass for a considerable period of time. As well, the Municipality has been operating an approved burn pit at this location.
Discussion	The County and the Municipality enjoy a very professional regional partnership. Administration approached the County to ascertain if they would benefit from use of the Transfer Station due to the fact they operate the regional landfill. As well Town residents will also benefit from the facility being re-started as a Waste Transfer Station.
Relevant Policy/Legislation	Alberta Environmental Protection Act Alberta Transfer Station Technical Manual
Options/Consequences	Administration is pleased to provide their option of entering into an agreement for the County to operate the transfer station and the Town to manage the recycling and composting. This would allow a small service to the Parkland Beach residents as we provide other contracted services for the Village.
Desired Outcome(s)	Administration would appreciate Council's consideration into the continuing regional partnerships that are being fostered.
Financial Implications	The Town will continue to budget for recycling and composting and will operate the Burn Pit. This is a current service level with the exception of the composting which is being brought forth in a separate RFD for Council's consideration. The County would staff the Transfer Station and make improvements are required to facilitate the transfer station.
Follow Up	Administration will supply a Memorandum of Understanding to the County upon approval of this partnership.
Attachments	None
Recommendation	Administration recommends Council consider this partnership agreement.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.10
Council Meeting Date	June 8, 2015
Subject	Federal Wastewater Requirements
For Public Agenda	Public Information
Background	Environment Canada requires testing of our effluent prior to releasing the effluent to the Blindman river. The federal wastewater systems effluent regulations came into effect on June 1, 2012. One of the requirements is that we do a bio assay test on our wastewater prior to release.
Discussion	We have never done these tests in the past. We have now found a company in Stettler, Alberta that does these tests. This was not budgeted for because we were unable to locate a company to do the testing, to get pricing. Infinite Water Resources would come to our facility and complete these tests at each lagoon twice a year.
Relevant Policy/Legislation	
Options/Consequences	<ol style="list-style-type: none"> 1. Approve the funding and stay in compliance with the Federal Wastewater systems effluent regulation. 2. Refuse funding and we would be in contravention of the regulations requiring us to send a contravention letter to Environment Canada.
Desired Outcome(s)	To perform the bio assay tests and stay in compliance with the wastewater systems effluent regulations.
Financial Implications	\$8,500 out of the Water/Wastewater Reserves.
Follow Up	
Attachments	
Recommendation	Publicworks recommends that we do the bio assay test before releasing our effluent to the Blindman river and to take the funding from Water/Wastewater Reserves.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <p>Rick Schmidt Director of Public Works</p> </div> <div style="text-align: center;">  <p>June 4/15 Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <p>Lori Hillis, CA Acting Chief Administrative Officer</p> </div> <div style="text-align: center;">  <p>June 4/15 Date</p> </div> </div>

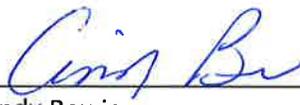
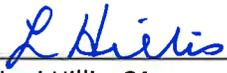


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.11 Committee of the Whole
Council Meeting Date	June 8, 2015
Subject	Committee of the Whole
For Public Agenda	Public Information
Background	At the May 11, 2015 Regular Council Meeting, Council passed a motion to hold a Committee of the Whole Meeting on June 26, 2015.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	Administration is recommending cancellation of the previously scheduled June 26, 2015 Committee of the Whole and recommending Council call a Special Meeting for 9:00 am on June 25, 2015 to commence Strategic Planning.
Prepared By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	

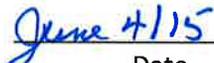


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.12
Council Meeting Date	June 8, 2015
Subject	Canada 150 Community Infrastructure Program Grant
For Public Agenda	Public Information
Background	The objective for this program is to ensure a lasting legacy resulting from Canada 150, strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities, upgrades that will provide long-term benefits to a community, will be viewed with pride by a community and are recognized as a lasting legacy from Canada 150.
Discussion	The Peter Lougheed Community Centre was built over 30 years ago and is in need of renovations. Proposed upgrades to the Centre include lights, sound system, wheel chair accessible washrooms, fitness centre expansion and roof repairs. Financial costs are to be determined but not to exceed \$200,000.00. The grant is a matching grant and therefore \$100,000.00 from the Town and \$100,000.00 from Western Economic Diversification Canada funds.
Relevant Policy/Legislation	
Options/Consequences	Council may choose to provide a resolution toward the submission of the Grant. Council may select a different project to apply the grant towards. Council may choose to not submit a grant application.
Desired Outcome(s)	Resolution from Council to apply for the Canada 150 Grant towards the renovations on the Community Centre.
Financial Implications	\$100,000 from Recreation Reserves
Follow Up	Grant Application will be sent in by the deadline of June 17, 2015
Attachments	None
Recommendation	That Council provides a resolution to submit an application for the Canada 150 Community Infrastructure Grant for renovations towards the Peter Lougheed Community Centre for the amount of \$200,000.00. Upgrades may include LED lighting, sound system, accessible washrooms, roof repairs and fitness centre expansion.
Prepared By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Cindy Bowie Director of Community Services </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	

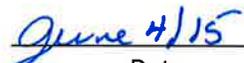


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.13
Council Meeting Date	June 8, 2015
Subject	Tammy Spink – Manager for Peace Officer Programs, Solicitor General Delegation Discussion
For Public Agenda	Public Information
Background	
Discussion	Ms. Spink will be speaking to Council regarding the Peace Officer Program.
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	Administration recommends Council accept the information provided by Ms. Spink, Manager for Peace Officer Program Solicitor General, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2 Boards / Committees
Council Meeting Date	June 8, 2015
Subject	Boards/Committees Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 FCSS/RCHHS Board Meeting Minutes of April 15, 2015 8.2.2 Beatty Heritage House Society Annual Meeting Minutes of March 2, 2015 8.2.3 Beatty Heritage House Society Board Meeting Minutes of March 2, April 6 and May 4, 2015 8.2.4 Rimoka Housing Foundation Board Meeting Minutes of March 25, 2015 8.2.5 Rimoka Housing Foundation Strategic Planning Session Minutes of April 8, 2015
Recommendation	Motion by Council to accept the FCSS/RCHHS Board Meeting Minutes of April 15, 2015, The Beatty Heritage House Society Annual Meeting Minutes of March 2, 2015, the Beatty Heritage House Society Board Meeting Minutes of March 2, April 6 and May 4, 2015, the Rimoka Housing Foundation Board Meeting Minutes of March 25, 2015 and the Rimoka Housing Foundation Strategic Planning Session Minutes of April 8, 2015 as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
April 15, 2015
10:00 a.m. Rimbey Provincial Building

Present

P. Weeks, Board Member
I. Steeves, Vice Chairperson
J. Webb, Board Member
F. Pilgrim, Board Member (Via – FaceTime)
I. Wegmann, Board Member
P. Makofka, Executive Director
C. Simpson, Recording Secretary

Regrets:

N. Hartford, Chairperson
B. Coulthard, Board Member
M. Josephison, Board Member

1. CALL TO ORDER
The meeting was called to order by I. Steeves at 9:55 a.m.
2. APPROVAL OF AGENDA
15-04-01 MOTION: By: J. Webb: That the agenda be adopted as presented.
CARRIED
3. PREVIOUS MEETING MINUTES – March 19, 2015
15-04-02 MOTION: By: F. Pilgrim: That the minutes of the March 19, 2015 Board Meetings be adopted as presented.
CARRIED
4. BUSINESS ARISING FROM THE MINUTES
5. OLD BUSINESS
 - 5.1 Sale of surplus items
 - 5.2 2015 FCSS charity golf tournament update
15-04-03 MOTION: By: P. Weeks: That the date of the 5th Annual Charity Golf Tournament be changed to August 20, 2015
CARRIED
 - 5.3 ACCA Membership
6. FINANCE
 - 6.1 April 15, 2015 Finance Committee Meeting Minutes/Highlights
15-04-04 MOTION: By: I. Wegmann: That the Minutes of the April 15, 2015 Finance Committee meeting be accepted as information.
CARRIED
7. WRITTEN REPORTS
 - 7.1 Home Support/Personal Care
 - 7.2 Compass Program
 - 7.3 Education Coordinator
 - 7.4 Seniors Information & Referral Centre
 - 7.5 Volunteer Income Tax
 - 7.6 Food Bank
 - 7.7 Volunteer Services
 - 7.8 Palliative Care
 - 7.9 Medical Alert

- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Accreditation Coordinator
- 7.21 Office Manager/Quality Control

15-04-05 MOTION: By: P. Weeks: That the Written Reports be accepted as information.

CARRIED

- 8. POLICY/RISK MANAGEMENT COMMITTEE – discussion of meeting date for May, 2015

- 9. DIRECTOR'S REPORT

- 9.1 Central Alberta Immigrant Women's Economic Security report
- 9.2 Canada- Alberta Job Grant
- 9.3 MD Big Lakes request

15-04-06 MOTION: By: J. Webb: That the Executive Director attend the MD Big Lakes request to present at the MD Big Lakes meeting at the expense of Big Lakes. Seconded by: F. Pilgrim

CARRIED

- 9.4 D.Tona- Town of Rimbey discussion
- 9.5 2014 Provincial FCSS annual reports

15-04-07 MOTION: By: I. Wegmann: That the Director's Report be accepted as information.

CARRIED

- 10. NEW BUSINESS

- 10.1 Alberta Health Services amending agreement- Home Care

15-04-08 MOTION: By: P. Weeks: That the Board approves the Executive Director signing the amending agreement for the AHS Home Care contract. Seconded by: J. Webb

CARRIED

- 10.2 AHS ADSP & Home Care Audit results
- 10.3 Ponoka County Special Projects review

15-04-09 MOTION: By P. Weeks: That the Board recommends the approved Ponoka County Special Project applications be submitted for the specific amounts requested by each organization to Ponoka County for consideration. Seconded by: J. Webb

CARRIED

- 10.4 Reserve fund

15-04-10 MOTION: By J. Webb: That the Board accepts the recommends of the finance committee and contributes \$62366.00 to the reserve fund. Seconded by: I. Wegmann

CARRIED

- 10.5 Alberta Health Services amending agreement-Adult Day Support Program

15-04-11 MOTION: By: F. Pilgrim: That the Executive Director signs the amending agreement for the Adult Day Support program contract. Seconded by: I. Wegmann

CARRIED

15-04-12 MOTION: By: P. Weeks: That the fees for the Adult Day Support program increase to \$10.00 per programming day as of July 1, 2015 and a letter will go out to all clients giving them two months' notice of this increase. Seconded by: F. Pilgrim

CARRIED

10.6 Big Brothers Big Sisters 2015 funding agreement

15-04-13 MOTION: By: J. Webb: That the 2015 Community Group Grant funding agreement for Big Brothers Big Sisters be signed in the amount of \$ 10000.00. Seconded by: I. Wegmann

CARRIED

11. PROGRESS REPORT ON 2015 GOALS & OBJECTIVES – Progress Report on 2015 Goals & Objectives
15-04-14 MOTION: By: I. Wegmann: That the Progress Report on 2015 Goals & Objectives be accepted as presented.

CARRIED

12. CORRESPONDENCE
12.1 March Payroll Memo
13. NEXT MEETING DATE – West Central Alberta FCSSAA Spring Meeting reminder - May 14, 2015
FCSS Board Meeting - May 20, 2015
FCSS Board Meeting - June 24, 2015
(Vitalize Conference is on June 17-19 and Volunteer Alberta is on June 16 & 17)
FCSS Board Meeting – September 9, 2015
14. ADJOURNMENT
15-04-15 MOTION: By I. Steeves: That the meeting adjourns at 11:30 a.m.

CARRIED

15. BOARD SHARING TIME

N. Hartford, Chairperson

C. HN Simpson, Recording Secretary



7. WRITTEN REPORTS

7.1 Home Support/Personal Care

Health Care Aide evaluations have been completed and we have met with each staff member to review her evaluation and set goals for 2015. Goal setting is new to the process and it has been interesting to hear the many different goals that have been set.

On March 11th and 12th the staff was taught how to use the new safe bath temperature log sheets. HCAs have been doing safe bath temperature checks but now need to prove this by recording that information. The HCAs were also given instruction on the new care plan program that AHS has implemented. There are still administrative questions that need to be cleared up in regard to Travel Time but we trust that will happen soon.

A long time staff member retired as of March 31st, 2015. We will be having a farewell lunch for V. Lenherr on April 24th at James Grill at 12 noon.

Respectfully submitted,
Brenda Soderberg
Health Care Programs Coordinator

7.2 Compass Program

A workshop began on March 24th, with L. Tennant facilitating. Seven community members have registered as full time caregivers.

Respectfully submitted,
Brenda Soderberg
Health Care Programs Coordinator

7.3 Education Coordinator

March has brought along some changes! AHS has new service authorizations and MAP protocol. Training was completed for the new service authorizations. This will be confusing at the beginning as there will be different authorizations for the HCAs to follow until all are changed over.

MAP protocol appears to be almost in place. A MAP refresher will take place very shortly.

In May a Palliative Care course is going to be held for palliative volunteers and HCAs.

Sincerely,
Arlene Busat
FCSS RN

7.4 Seniors Information & Referral Centre

On March 10th our clinic at the Drop In, had one volunteer with me but no clients. There were three clients come to see me in the office.

I've been working on our Seniors Week Event for June 1st and we have sent in a proposal to co-host with Alberta Seniors. We found out this week that we were not chosen, however we are excited to continue planning our event with the help of the Rimbey Drop In, Wolf Creek Primary Care, Continuing Care Counsel, and Bethany/Rimoka Housing.

7.5 Volunteer Income Tax

March has been a busy month for Income Tax so far as we have done 58 returns. We still have all of April to go before the customary end of the season and will continue to take intakes as long as they are submitted.



This month I have also been updating my Income Tax Power Point presentation with a few new pictures.

Respectfully submitted,
Carolynne Jensen
Senior's Information & Referral/
Volunteer Income Tax Program Coordinator

7.6 Food Bank

At the Food Bank we had twelve hampers this month, one no show, and one emergency hamper. On a personal note thank you from my volunteers and myself for allowing us the funding to be able to participate at the Alberta Food Banks Conference in Lethbridge. It is a great learning opportunity not only for me but also for the volunteers that will accompany me. The next phase of our upgrades has begun. I am hoping to have the two reach-in coolers in as soon as possible.

Sincerely,
Katherine Winters
Food Bank Coordinator

7.7 Volunteer Services

I have been working with R. Keessar and C.A.R. on their upcoming appreciation event on April 18th to say thank you to volunteers and donors, both past and future. I think R. Keessar is going to work out very well as a consistent contact for me and the volunteers on where to go and whom to report to. I am looking forward to working with her. Volunteer Week Committee's appreciation event is getting closer and everything is coming together nicely. I hope to see you there. For Vitalize 2015 I have booked the rooms at Courtyard by Marriott in downtown Edmonton for June; registration is still not available at this time. Thank you for the funding to participate again this year and it is great to be able to take two volunteers to this event.

7.8 Palliative Care

I have discussed, with A. Busat, about the refresher and training for new volunteers and we have picked May 7th and 8th, 2015. We will host the training session here in Rimbey at the Provincial Building and invite volunteers from Ponoka to participate. I will start working on advertising and getting out awareness that we are looking for new volunteers. I will also send out letters to previous Palliative volunteers with an invitation to participate to refresh their training.

7.9 Medical Alert

For March we had two new clients that joined the program, we did one trouble shoot, and two removals. The charges for the month of March are \$100.00 so our total of clients stays the same at 53.

7.10 Volunteer Visitor

The Visitor Program is still in the works with the new clients and the new volunteers. I am hoping to receive timesheets from these volunteers to show in my stats for the program next month.

7.11 Meals on Wheels

We have eighteen clients at this time that are receiving meals. We will be introducing the new spring menu May 4th, 2015.

7.12 Kitz 4 Kidz

There is no report at this time.

Sincerely,
Katherine Winters
Volunteer Services Coordinator

7.13 Adult Day Support

Our program continues to grow as we welcome a new client. We seem to have more gentlemen than ladies now, which is a switch. We continue with our exercises and read Chicken Soup

stories in the morning and do crossword puzzles and games in the afternoon. The clients still enjoy our usual activities. We made a tin can lantern, got started on a rag rug and made a cardboard monster, which we took to the Parent Link Center for the kids to enjoy. We started tomato plants and they are growing beautifully! I also found a couple of interesting new board games. They are Canadian Trivia and Would You Rather. Both games are lots of fun, and the Canadian Trivia tests our knowledge of our country and educates us. We also made a poster for Volunteer Week. We continue to enjoy each other's company and have many great laughs.

On March 30th, I attended a Fred Pryor seminar titled "How to Manage People." I found it to be very interesting. He taught about the pros and cons of different leadership styles, as well as some difficulties one might encounter in a leadership role and how to overcome them effectively. He taught about the importance of a healthy positive attitude and willingness to commit, how to develop advanced communication and listening skills and ways of positively dealing with people and situations. I believe I got quite a bit out of attending this seminar. Thank you for giving me this opportunity for growth and for funding it so that I could attend. I greatly appreciate it.

Sincerely,
Emily Breton
ADS Coordinator

7.14 Community Kitchen
No report at this time.

7.15 Information Technology
I have started changes to the website and will continue to do so as things come up. It is no longer snowing on our home page, so in fact, spring is here. Check it out at www.rfcss.com and make sure you are a friend of Rimbey FCSS on Facebook.

Regards,
Deana Harris
Information Technology/Communications Coordinator

7.16 Rimbey Parent Link Centre
The numbers are awesome for Rimbey Parent Link! A total of 468 people entered the Center and attended the programs in the month of March. We offer a wide range of programming, some of which includes L is for Literacy, Walk and Talk, Marvelous Moms, Pot Luck and Play, and Let's Move which is held at the Community Center. These programs are attended by grandparents, moms and dads, and also day home providers. The Rimbey Parent Link is proving to be a great place to come for quality programming, connections, and fun!

I am pleased to announce that the first Triple P Group is now being offered at the Centre. Triple P stands for Positive Parenting Program; it is an approach to raising children that aims to promote children's development and manage children's behavior and emotions in a positive and non-hurtful way. Triple P Group is an eight week program where parents meet together as a group and develop their own parenting plans based on the Triple P strategies. The Rimbey Parent Link will be offering the Triple P group and one on one parenting consultations.

Our Centre continues to grow and explore new ways of reaching families and caregivers. We are looking forward to our new spring calendar!

Thanks,
Samantha Sansome
Rimbey Parent Link Coordinator



7.17 Healthy Families/Young Parent Outreach

We have five registered families and one awaiting entry, by the intake worker from HF Red Deer, in the Healthy Families Program. I am excited to have the opportunity to work with every one of these unique families in supporting them in the most memorable time of their lives.

Thank you for giving me this opportunity.

Respectfully,
Deana Harris
Healthy Families Home Visitor

7.18 Rainbows

We do not have any programs running at this time. We are supplied with materials to run another program and I am working with our two instructors to hopefully offer another program this year.

Sincerely,
Shirley Winter
Rainbows Program Coordinator

7.19 Family Resource Library

The Resource Library still has 21 items out on loan. Most of these items have been out for some time. One new item was borrowed in March. We are looking at the possibility of updating some of our DVD and video material and archiving outdated items. I also surveyed the public who are using this library.

The Town Office did not give out any Welcome Bags in the month of March. One bag was given out from the FCSS office to a person enquiring about moving to Rimbey. Together with the Town of Rimbey, Ponoka County, and The Rimbey Chamber of Commerce we are planning on ordering 200 new bags needed for the upcoming four years as our supply of bags is running low.

Since returning from "winter holidays" I have been busy checking stock. I found one item missing, a CD with no record of having been borrowed. I will be doing some enquiring. I also ran off an updated copy of all the library items, in booklet form, for my own use. We have a total of about 550 items in the Resource Library. I also made some corrections on the computer list.

Sincerely,
Audreyann Bresnahan
Resource Librarian

7.20 Accreditation Coordinator

No report at this time.

Sincerely,
Faith Pilgrim
Accreditation Coordinator

7.21 Office Manager/Quality Control

March was again a busy month, yearend with the accountant is now complete, there are a few adjustments to make and some data entry will change again this year as I am hoping to clean things up a little more. There is a larger project with the accounting program to take on in the hopes of streamlining things, but in talking with the accountant I am going to do this in the fall, we will hopefully both have a little time then to devote to it. There are a few returns that need to be signed and sent, this will be done ASAP. One report is left to complete and submit, this will be done in April.

P. Elliot is going to spend some time with me starting in April and this will be a great opportunity to share how some tasks are completed. The Charity Golf tournament planning is off and running.

Surveys are revamped and ready to be completed by the Team Leaders. We will be having a meeting with Team Leaders in April to go over a few yearly items and make sure everyone is on the same page with tasks.

Spring seems like it is finally here, I know for me I am very excited about that. I hope everyone had a great Easter.

Respectfully submitted,
Christine HN Simpson
Office Manager/Quality Control

9. DIRECTOR'S REPORT

9.1 Central Alberta Immigrant Women's Economic Security Report

Approximately three years ago the Central Alberta Immigrant Women's Association approached communities to ask them to work on a study to better understand the issues that faced immigrant women. The Town of Rimbey asked FCSS to represent Rimbey and area in this project that was funded by the Status of Women – Canada.

I have worked with CAIWA and the advisory committee for the past two and a half years and the final report was released on March 6th, 2015 at Red Deer College.

The \$300,000 grant was used to study what the barriers are for immigrant women who seek economic security for their families. We created an action plan and put the plan into motion. Many gaps and specific issues were identified from both the women and employers. It was discussed that many immigrant women are unemployed or underemployed. Five themes arose from the study: language, credentials, limited horizons, employers' advantage, and actually acquiring a job.

The recommendations included creating a hub that provides information and communications about programs and services for newcomers and employees. To increase the number of ESL classes and raise the level of ESL to a higher grade to engage more employers, create more skills training for immigrant women, and create mentorship and internship programs for professional immigrant women.

There is still much to do in this area and I feel this process has helped me to identify a direction that Rimbey FCSS can move towards with our "Welcome to Rimbey Program" that meets with our agency objectives for the future.

9.2 Canada-Alberta Job Grant

This is available to all employers and is a way to support training that leads directly to available jobs or increases workers' ability to retain jobs. The Canada-Alberta job grant will reimburse companies of two thirds of the training costs. Training will be funded to a maximum of \$10,000 per employee or \$300,000 per company. Training can be delivered by a third party such as NorQuest College. This may be a way to help with HCA certification.

9.3 M.D. of Big Lakes Request

The FCSS program from the M.D. of Big Lakes has contacted me to request that I present to their newly formed FCSS Board about how Rimbey FCSS operates.

B. Kostiw is their CEO and was instrumental in forming the FCSS Board recently. Previously the FCSS program reported directly to Council.

They would, of course, cover all expenses for this.

I would be interested in trying to help out B. Kostiw and his new community, but only if this is something that the Rimbey FCSS Board supports and the Town of Rimbey and Ponoka County Council feel is something I should be doing.

pt

They are looking at a one day presentation in Jousard, Alberta which is approximately five hours away and most likely it would be in July, 2015.

9.4 D. Tona – Town of Rimbey discussion

Recently I met with D. Tona the interim/acting CEO for the Town of Rimbey to discuss FCSS with her. She is very supportive of FCSS and has an excellent understanding of the value we can bring to the community.

She explained a program called "Snow Angels" to K. Winters and me. It is a snow shoveling volunteer program. People that are not able to get out and shovel their sidewalks or driveways after the snow plow goes by can access a marker (flag) from the Town Office. Volunteers that see the flag know that this is a household that needs snow removal. FCSS would recruit the volunteers or groups and communicate to them what the program is all about and how they can help. D. Tona is anxious to work with FCSS to get this started as the Town will soon be discontinuing having their staff doing hand shovel work for residents.

D. Tona is planning to visit the FCSS office this month to learn more about our programs.

9.5 2014 FCSS Annual Reports

The provincial FCSS reporting requirements will soon be completed and submitted. The financials are now ready and a final report completed. The outcomes reports are also nearing completion and will be submitted.

The GST and charity returns will be completed with our accountant's office and submitted this month on our behalf.



Beatty Heritage House Society Annual Meeting
 Minutes
 Mar. 2, 2015

Present: Murray Ormberg, Teri Ormberg, Jackie Anderson, Annette Boorman, Judy Larmour, Ed Grumbach, Fred Schutz, Bronwen Jones

1. Call to order by Teri Ormberg 7:40pm
2. Chairperson for meeting
 Moved by Murray that Teri be elected as Chairperson for the meeting. Seconded by Bron. Carried.
3. Minutes of last Annual meeting
 Moved by Ed that the Minutes of the 2014 Annual Meeting Mar. 3/14 be adopted as read. Seconder Fred. Carried.
4. Chairperson's report of Activities preceding year – Teri Ormberg read her 2014 summary of activities. Moved by Teri that report be approved as presented. Seconded by Bron. Carried.
5. Financial Report 2014 – Jackie Anderson
 * Informally audited by Donna Pecharski and Ann Scarlett.
 * \$18,404.09 in assets.
 Moved by Jackie that Report be approved as presented. Seconded by Fred. Carried.

6. Election of Executive	
<u>2014 Executive</u>	<u>2015 Executive</u>
a) Chairperson – Teri Ormberg	Teri Ormberg
b) Vice Chairperson –Leah Kowalchuk/ Audreyann Bresnahan	Audreyann Bresnahan
c) Secretary – Florence Stemo	Florence Stemo
d) Treasurer – Jackie Anderson	Jackie Anderson
e) Directors – Bronwen Jones Ed Grumbach Audreyann Bresnahan Annette Boorman Judy Larmour Murray Ormberg Anneliese Wettstein Fred Schutz Lammie Kisjes	Bronwen Jones Ed Grumbach _____ Annette Boorman Judy Larmour Murray Ormberg Anneliese Wettstein Fred Schutz _____

Moved by Annette, seconded by Murray that the above Slate of Officers be approved. Carried.



Also discussed was the development of a "Friends of the Beatty House" monthly e-newsletter.

7. 2015 Budget – presented by Jackie Anderson
Moved by Jackie that Budget be approved as presented. Seconded by Annette.
Carried.
8. Membership Fee – Moved by Jackie, seconded by Judy that 2015 Membership Fee be set at 10\$. Carried.
9. Scheduling of upcoming year's regular society meetings
Regular board meetings will be held on the first Monday of each month at 7:30pm or as called by the President.
10. Adjournment - @8:20 pm by Teri.

Minutes recorded by Bronwen Jones in the absence of the Secretary, Florence Stemo.

2/11

Beatty Heritage House Society

Minutes

March 2, 2015

Present: Murray Ormberg, Teri Ormberg, Jackie Anderson, Annette Boorman, Judy Larmour, Ed Grumbach, Fred Schutz, Bronwen Jones

1. Call to order by Teri Ormberg @ 8:20pm
2. Minutes of previous meeting - Feb. 9/2015
Moved by Judy, seconded by Murray that Feb. 9/2015 Minutes be adopted as carried.
3. Correspondence
 - Carla Garland donated 50\$ cheque for Christmas Lights;
 - Annette Peck -- thank-you card for allowing us to use the Beatty House for Volunteer Appreciation Supper
4. Treasurer's Report
 - \$18,209.00 in chequing, \$589.00 income, -\$166.57 expenses
 - Moved by Jackie that Report be approved as presented. Seconded by Bron. Carried.
5. Old Business
 - a) electric piano one person was interested, then declined
 - b) China cabinet -- "for display only" sign -- sample
 - Teri showed three samples, one chosen
 - c) Storage artifacts in closet -- tabled
 - d) Painting exterior of house --
 - \$4000 estimate
 - process has been approved, awaiting final approval
 - painter has been approved
 - e) Concert series - Mar. 6 -- Kim Dunn
 - well received
 - Kim Dunn offered to donate money to the Beatty House but offer was appreciated but declined.
 - f) Final concert Apr. 11 -- potluck and concert with Cassie & Maggie MacDonald
 - children under 13 to get in free
 - potluck at 6:00pm
 - g) Coop BBQ fundraiser - Friday May 29/15
 - between 11:30 and 1:30
 - potential to make around \$400
 - need 2-3 people to volunteer including a display person to answer questions
 - summer student may be available then

RM

- g) Honeysuckle by back door – Thanks to Ken Stemo for cutting down
- h) Christmas lights – taken down – thank you to all helpers
- i) Rack for tables – completed by David Coombs
 - need to send a “Thank You” note to Mr. Coombs from Society (Florence to do)
 - materials were charged to the Co-op; time and expertise donated
 - Jackie needs invoices for materials
- j) Summer student grant application – awaiting confirmation
 - wage set at \$15 per hours, dates still unknown, for 16 weeks.
 - discussion about whether advertising was necessary if last year’s student would be interested in reapplying. Decision made for small local paper ad.
- k) Earth Day event
 - April 22nd.
 - discussion about date, location and scope of event
 - decision to approach Ellis Bird Farm, Rimbey Elementary School, Rimbey Library to see if there is interest in a joint event.
- l) Schedule of events for house for 2015
 - question put to group by Teri as to other ideas for the year
 - Easter Egg hunt? Historical period event (dress up), possibly for Heritage Day? Expanded activities for Rimbey Rodeo – activities for kids, parade float with Janet and Gerry McKay as honoured guests (Mr and Mrs Beatty) in period costume?
- m) Reminder of Volunteer Week appreciation evening Apr. 13 @ 5:30 p.m.

6. New Business

- a) donation an electronic photo frame from Jackie Anderson’s mother received.
- b) Janet and Gerry McKay raised \$1370 from their anniversary party event at the Beatty House and lottery draws she developed and sold for numerous weeks outside the Co-op, with funds to go to the painting of the Beatty House. There was approximately \$240 in expenses; total donated to the Beatty House around \$1130.

7. Next meeting – April 6/2015 (Easter Monday) at 7:30 pm

8. Adjournment @9:40 pm by Ed.

Minutes recorded to Bronwen Jones in the absence of the Secretary Florence Stemo.



Beatty Heritage House Society

Minutes

April 06, 2015

Present: Murray Ormberg, Anneliese Wettstein, Audreyann Bresnehan, Teri Ormberg, Annette Boorman, Ed Grumbach, Bronwen Jones

1. Call to order by Teri Ormberg @ 7:40 pm
2. Minutes of previous meeting March 2/2015 Murray noted minutes should read "as read" instead of "as carried", then carried.
Moved by Murray that minutes be adopted as corrected. Passed.
3. Correspondence, by Teri
- Evie Burns of the Ladies Aux. Rimbey Hopsital and Care Centre looking for new members for fundraising – have mtgs 2nd Tuesday each month
4. Treasurer's Report
- \$23,214.82 in bank account.
- Janet McKay has donated \$4950 to the Beatty House; Jackie took out \$160 that Janet had accrued in expenses (license, renting the Beatty House, etc.) and returned the amount to Janet so she was not out of pocket due to her fundraising efforts.
- Jackie noted that Janet received \$500 from Westbrick Energy as part of her fundraising.
- *Moved by Jackie that Report be approved as presented. Seconded by Annette. Carried.*
5. Old Business
 - a) Storage artifacts in closet – tabled
 - b) Painting exterior of house – waiting for funding; start date – Jackie told painter it was 'a go' based on misunderstanding of approval process. Question remained as to whether we go ahead if we get the grant or not – Janet McKay's donation allows us to pay for that; Schedule? The painter may be here in June – Western Painting from Red Deer, approved by the Heritage people; Henry Jones painted it last time.
Discussion: Q. What prep. was necessary? May have some assistance by summer student. Q. Xmas lights need to come down? Yes. Q. Do we need a picket truck? Perhaps just long ladder. Annette suggested not doing roof lights in future, just put lights on trees, shrubs. May – look for volunteers to take down lights. Q. Bedding plants to put out after painting? Yes.
 - d) Concert series April 11th final concert with Cassie and Maggie MacDonald and potluck sold out – Teri to write 'sold out' on concert posters around town
Food contributions to potluck: Lance - chowder, Teri - chowder, Audreyann - lasagna, Bron - chili & carrot cake, Annette – cookies, Jackie - salad.
- BYO plates etc.
 - e) Coop BBQ fundraiser - Friday May 29/15
- between 11:30 and 1:30
 - f) Summer student grant application – awaiting confirmation

Jackie, Annette and Donna Pecharsky did interviews, are to offer the job to one of the candidates. Discussion:

- \$6000 pays for both student and Janet – we give the amount to the town as \$16,000 paid by the Town in total
- Total \$9738 - we would pay \$4869 matching grant
- Murray concerned might set a precedent – Jackie said may not be able to do it in future, just for this year.

Jackie moved that the Beatty Heritage House Society pay \$6000 of our account to pay for a student if we don't receive a funding grant. Seconded by Audreyann. Carried.

i) Earth Day 2015 event April 22nd:

- Funding – will require \$15/hr for Claudia Lipski of Ellis Creek Bird Farm + 50 cents per km + Todd Niven (Waskasoo) perhaps \$50
- After school Kathy Schmig and Donna Pecharski to donate snacks, Annette cookies

Jackie moved that the Society purchase 1 weekend pass for Open Creek Dam and 2 family day pool passes as draws for the evening Library event; Seconded by Annette. Carried. Teri to purchase.

Anneliese moved that the Society pay Claudia Lipski of Ellis Creek Bird Farm 15\$/hour and 50cents/km for interpretive work for Earth Day 2015, and that the Society pay Todd Niven from Waskasoo a \$50 honorarium and \$50 donation to Kerry Wood Nature Centre in thanks for his participation as speaker for the Earth Day event 2015. Seconded by Bron. Carried, with Murray opposed.

6. New Business

- a) 'Thank You' card for Janet McKay for her fundraising: possible article in paper?
- b) Ideas to enhance garden: Annette suggested possible rebuilding of bed in back yard instead of new garden.
- c) Wheelchair access – suggested by member of the public
- d) Policy re rental to commercial ventures –
Moved by Murray that the Society charge \$75 commercial rate to commercial ventures not affiliated to arts or culture, with a damage deposit of \$100. Seconded by Jackie. Carried.

- Jackie noted the potential difficulty of going through the house before and after each event to sign off on the damage deposit.
- would have to meet the renter for commercial events
- the Society would reserve the right to not rent the house
- should update the website to reflect the new price

e) Beatty Heritage House Quilt – Annette agreed to accept the 27th quilt we have received from the Wooddale Ladies Quilting group for the annual draw.

7. Next meeting – May 4 /2015 (Easter Monday) at 7:30 pm

8. Adjournment @9:30 pm by Ed.

Minutes recorded ^{by} Bronwen Jones in the absence of the Secretary Florence Stemo.

Meeting was called to order at 7:35 PM by Chairperson Teri Ormberg.

In attendance: Teri Ormberg	Jackie Anderson
Annette Boorman	Judy Larmour
Audreyann Bresnahan	Murray Ormberg
Bronwen Jones	

MINUTES were recorded by Audreyann in the absence of the Secretary.
 Minutes of previous meeting, April 6, 2015, recorded by Bronwen, were unavailable.
 TREASURER'S REPORT: Jackie reported a Balance of \$23,393.68.

OLD BUSINESS:

STORAGE OF ARTIFACTS: Discussion.

FLOODLIGHTS: Discussion.

PAINTING OF EXTERIOR OF HOUSE: Decision made to carry out this project this Summer whether or not funding comes through.

CONCERT SERIES: Moved by Bronwen that we again host the Home Roots concerts (6 in the season) beginning in the Fall. Seconded by Judy. Carried. Moved by Bronwen seconded by Judy that we add a surcharge of \$2.00 to the price of a ticket to offset expenses. Carried.

CO-OP BARBECUE: Scheduled for Fri. May 29, 2015.

SUMMER EMPLOYMENT: Care of Beatty House and Park, and Managing of Tourist Info Centre. University student, Natasha Bartsch, and Janet McKay have been hired. Orientation Day – May 15. Opening Day – May 15. A schedule of supervisors has been drawn up. Federal Grant will cover fourteen weeks of wages.

EARTH DAY: Thanks to Bronwen for organizing events; to Gayle Rondeel for donation of plants; to Treena Mielke for newspaper report; and to helpers.

DONATION FROM JANET AND GERRY MCKAY: \$6440. to date .

NEW BUSINESS:

2015 DONATED QUILT - " WOODDALE STONEHENGE": Ready for raffle. Draw date: Sept. 26, 2015. Discussion re AB Arts Days event.

WHEELCHAIR ACCESS: Advantages and difficulties discussed.

ERROR IN BOOKING OF HOUSE: Moved by Audreyann, seconded by Bronwen that we return half of the rental charge to The Flower Gallery because of our mistake.

CRACK IN FOUNDATION: Noted for further consideration.

NEXT MEETING - June 1, 2015

ADJOURNMENT : By Teri at 10:00 PM.

PS A metal match holder (from the Beatty Hardware Store) and a set of sign-writing stencils (from the Cotton Store) have been donated by the family of Don Rimbey. Don was the grandson of one of the original settling families from Kansas - Sam (1868-1952) and Mollie (Mary Jane Vanstone) Rimbey (1870-1956).

ratified June 1, 2015

Florence Sterns

	<p>RHF 15-03-03 MOVED by L. Gulka that the Board accept the draft Audited Financial Statements 2014 as information. CARRIED</p> <p>– Review of recommendation to close the Endowment bank accounts for Reid Manor, Anniversary Arms and Slater Place and transfer the nominal balances to Unrestricted Net Assets.</p> <p>RHF 15-03-04 MOVED by R. Bonnett that the Board accept the Recommendation regarding Endowment accounts as presented. CARRIED</p>
5.	<p>OPERATIONAL REPORT</p> <p>Review of report prepared by S. Mickla</p> <p>– Waitlist for Legacy Place is currently at 92, the purchase prices have not increased since the building opened approximately 15 years ago. Will complete a review of the assessed value and market value of each suite, to determine if an increase would be appropriate.</p> <p>– Discussion regarding findings of the interviews conducted to address staff survey concerns. New staff seem to have very different concerns than the long-term staff.</p> <p>RHF 15-03-05 MOVED by L. Gulka that the Board accept the Operational Report as information. CARRIED</p>
6.	<p>CAO REPORT</p> <p>Review of report prepared by D. Beesley</p> <p>– Advertorial will be purchased in the Ponoka and Rimbey newspapers and perhaps the Red Deer Advocate to clear up any misconceptions from recent letters to the Editor.</p> <p>RHF 15-03-06 MOVED by M. Jaycox that the Board approve the purchase of an advertorial in the local newspapers. CARRIED</p> <p>RHF 15-03-07 MOVED by B. Liddle that the Board accept the CEO Report as information. CARRIED</p>
7.	<p>STANDING AGENDA ITEMS</p>
	<p>a. Operations Sub Committee Update, for information.</p>
	<p>b. Housing Portfolio Update Review of Housing Report, including vacancy and current maintenance projects.</p> <p>Annual rent review had been circulated to the Ponoka self-contained residents, and has since been retracted as it included request for assets which was interpreted by the residents as means testing.</p>

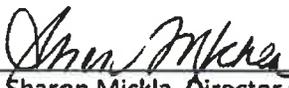
		RHF 15-03-08	MOVED by B. Liddle to accept the Housing Portfolio Update as information.	CARRIED
8.	RIMBEY PROJECT			
	a.	<p>Update & Next Steps</p> <p>Meeting last week with Seniors Housing to discuss Title, as the province wishes to retain ownership. Recommendation from Servus to leverage the Ponoka facility as security and proceed with the transfer of Title.</p> <p>RHF 15-03-09</p> <p>MOVED by R. Pankiw that the Board approve the transfer of Title to the Province.</p> <p>CARRIED</p> <p>Proposal submitted to government was itemized line by line, so as long as expenses are in line with the proposal the Board does not need to pass motions for project costs. Discussion regarding Appraisals and the revised Project Timelines.</p>		
	b.	<p>Communication</p> <p>Discussed under CAO Report above.</p>		
9.	PREVIOUS BUSINESS			
	a.	<p>Smoking</p> <p>Legal advice confirmed that we are able to prohibit smoking in our facilities. Will review all tenant agreements to ensure they do not speak to smoking and amend if necessary.</p>		
	b.	<p>Strategic Planning Session</p> <p>Potential April dates will be circulated to the Board.</p>		
10.	NEW BUSINESS & CORRESPONDENCE			
	a.	<p>Response to Ponoka & District Chamber of Commerce</p> <p>Review of list of providers hired over the last 6 months; local providers are used wherever possible.</p> <p>RHF 15-03-10</p> <p>MOVED by M. Jaycox that the Board accept the correspondence from Ponoka & District Chamber of Commerce as Information.</p> <p>CARRIED</p>		

	b.	Rimoka Website For information.
	c.	Request for Donated Funds Request for \$1,500 from the Resident Life Enhancement Funds to purchase a popcorn machine for Ponoka. Sharon will investigate whether the machine recently donated to Rimbeys is being used. RHF 15-03-11 MOVED by L. Gulka that the Board approve \$1,500 for the purchase of a popcorn maker from the Resident Life Enhancement Funds. CARRIED
	d.	Servus Credit Union Banking Agreement Is an excellent Agreement, will be signed today. Wendy Sheppard will also be given online account access. RHF 15-03-12 MOVED by B. Liddle that the Board approve the Servus Credit Union Banking Agreement. CARRIED
11.	DATE & LOCATION OF NEXT MEETING The next Rimoka Board meeting will be held at 9:00am on Wednesday April 22, 2015 at Golden Leisure Lodge, Ponoka. Potential to hold the Strategic Planning Session in the afternoon.	
12.	ADJOURNMENT RHF 15-03-13 MOVED by R. Bonnett that the March 25, 2015 Board Meeting be adjourned at 10:50am CARRIED	



Paul McLauchlin, Board Chair

Date **MAY 27 2015**

for 

Sharon Mickla, Director Client Services

Date **May 27, 2015**

Rimoka Housing Foundation
Strategic Planning Session
April 8, 2015 @ 9:00am
Legacy Place, Ponoka

MINUTES

In Attendance:	Legion	D. MacPherson	
	Town of Ponoka	L. Gulka	T. Falkiner
	Town of Rimbey	R. Pankiw	M. Jaycox
	Ponoka County	P. McLaughlin, Chair	B. Liddle, Vice Chair
	The Bethany Group	D. Beesley	S. Mickla
		M. Wideman (recorder)	

1.	Call to Order	The Strategic Planning Session was called to order at 9:10am and a brief overview was provided by Denis Beesley.
2.	State of the Union	
	2.1. Overview of Present Situation	<p>Current Rimbey project is progressing. Architects have indicated that the budget will allow for a B2 standard. Building costs across the province are decreasing significantly, averaging a 28% drop.</p> <p>Board also needs to consider future use of the old Parkland Lodge site. Do not want to affect the current long term care spaces in Rimbey. Budget of \$1,250,000 retained for this purpose.</p> <p>Discussion regarding the opportunity for a Life Lease expansion, to be included in Board Goals.</p>
	2.2. Recent History – significant events and milestones	<p>Successful financial results over the past 4 years. Static revenue continues to be an issue, as expenses continue to increase with inflation and LAP grants have not been significantly increased.</p> <p>Grant for Ponoka of \$770,000 for sprinklers/life safety. Rumoured that a provincial RFP will be placed for the entire project, but foundations willing to manage the project themselves are encouraged to petition government.</p>

LA

<p>3.</p>	<p>Mission, Vision & Guiding Principles</p> <p>Mission: To provide housing and services that respond to the needs of our communities.</p> <p>Vision: A foundation for the future.</p> <p>Guiding Principles – as identified in the Business Plan. Are good, though somewhat lengthy.</p>
<p>4.</p>	<p>Environmental Scan</p>
<p>4.1.</p>	<p>External Factors</p> <p>Discussion regarding the upcoming election and the possible effect on the Ministry of Seniors.</p> <p>In addition to the new 5 year business plan approved by all funding municipalities, government will also be looking for a 5 year pro-forma operating statement including a target requisition amount.</p> <p>Government may consider dispersing ownership of the provincial housing portfolio to the management bodies - attainment of assets that fit within the Vision and Mission would be considered a benefit to the Foundation. What amount of reserve funds should accompany the buildings?</p>
<p>4.2.</p>	<p>Stakeholder Assessment</p> <p>Involvement of the Legion has endured from past practices. Good to have a non-partisan member on the Board, to represent the community at large.</p> <p>Discussion regarding revisions to the Ministerial Order that would have took place in 2011. Paul will meet with the Town Councils in June/July to provide the history and an explanation to clear the confusion.</p>
<p>5.</p>	<p>SWOT Analysis</p> <p><i>In addition to those listed in the Business Plan</i></p>
<p>5.1.</p>	<p>Strengths</p> <ul style="list-style-type: none"> - Positive financial position operationally - Good core staffing - Improved communications
<p>5.2.</p>	<p>Weaknesses</p> <ul style="list-style-type: none"> - Volatility of annual Board appointments – lack of continuity

	<p>5.3. Opportunities</p> <ul style="list-style-type: none"> - Governance Educational opportunities for the Board - Exploration of life lease and other options
	<p>5.4. Threats</p> <ul style="list-style-type: none"> - Existing Parkland Manor site
<p>6.</p>	<p>Goals & Objectives</p> <p>Staff & Resident Surveys</p> <ul style="list-style-type: none"> - Maintain a high level of staff and resident satisfaction - Minimum of 75% rate of return for staff survey - Consideration of offering to the employees to bring the top 3 concerns back to the staff for proactive solution brainstorming <p>Board Governance</p> <ul style="list-style-type: none"> - Board Governance Manual - Education Opportunities – Alberta Culture has a good governance presentation, so does AUMA, under the newly elected officials course (Gordon McIntosh) - Sharepoint Site <p>Develop a Risk Management Plan and an Asset Management Plan</p> <p>Capital Expansion</p> <ul style="list-style-type: none"> - Explore opportunity for expansions (new life lease building in Rimbey, addition in Ponoka) <p>Regional collaboration</p> <ul style="list-style-type: none"> - Meeting with Wetaskiwin & Area Lodge Authority to explore the potential of consolidating lodge operations
<p>7.</p>	<p>Adjournment</p> <p>The Strategic Planning Session was declared adjourned at 1:30pm.</p>



Paul McLatchlin
Board Chair

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MAY 27 2015

Date



Sharon Mickla
Director, Client Services

MAY 27/2015

Date