

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY NOVEMBER 13, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Organizational Council Meeting October 23, 2018 .....	2-5
	3.2 Minutes of Regular Council Meeting October 23, 2018 .....	6-10
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 In Camera Delegation – FOIP Pursuant to Section 16(1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc.	
6.	<b>Bylaws</b>	
	6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.....	11-23
	6.2 951/18 Town of Rimbey Traffic Bylaw .....	24-53
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	7.2 Rimbey Lions Club Walking Trail Overlay .....	55
	7.3 Policy 0101 Logo .....	56-59
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	8.1 Department Reports	
	8.1.1 Director of Finance – Accounts Payable Listings.....	64-67
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	8.2.1 Tagish Engineering Ltd. Project Status Updates Oct 11/18.....	69-71
9.	<b>Correspondence</b>	72
	9.1 Letter from Alberta Transportation.....	73
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE COUNCIL ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 23, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the organizational meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Public:  
2 members of the public

2. Adoption of Agenda 2.1 October 23, 2018 Organizational Meeting Agenda

Motion 328/18

Moved by Councillor Coulthard to accept the Agenda for the October 23, 2018 Council Organizational Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Schedule 3.1. Meeting Schedule

Motion 329/18

Moved by Councillor Curle to hold Regular Meetings of Council the second and fourth Tuesdays of the month commencing at 5:00 in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue Rimbey, Alberta.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 330/18

Moved by Councillor Payson to have the Regular Council Meetings the fourth Tuesdays in January 2019 and February 2019 at 1:00 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 331/18

Moved by Councillor Rondeel to hold a Town Hall Open Forum for the public on the third Tuesday of January 15, 2019 at 7:00 pm in the main auditorium at the Peter Lougheed Community Centre.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 332/18

Moved by Councillor Coulthard to cancel the second meeting in December 2018 and the first meeting in July 2019 and August of 2019.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Appointments 4.1 EngineersMotion 333/18

Moved by Councillor Coulthard to appoint Tagish Engineering Ltd. as engineers for the Town of Rimbey, and to authorize the execution of the Engineering Services Agreement with Tagish Engineering Ltd. for the period of October 26/18 through October 26, 2021.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 4.2 Board Appointments

Committees / Boards	Mayor Pankiw	Councillor Coulthard	Councillor Curle	Councillor Rondeel	Councillor Payson	CAO Lori Hillis
Deputy Mayor		Oct 24/18 to Feb 2/19	Feb 3/19 to Apr 27/19	Apr 28/19 to July 20/19	July 21/19 to Oct 26/19	
Signing Authorities		X	X	X	X	X

*Council Community Committees*

Beatty Heritage House Society			X			
Blindman Youth Action Society (1)		X				
Chamber of Commerce (1)				X		
Citizens on Patrol Society (1)		X				
Disaster Services Committee(3)	X	X				X
FCSS Board (1)				X		
Fire Commission (1)	X					
F.O.I.P. Coordinator						X
Historical Society Board (1)			X			
Interagency Committee (2)		X		X		
Rimbey Municipal Library Board (1)					X	
Parkland Regional Library Board (1)				X		
Neighborhood Place (1)					X	
Rimoka Foundation Board (2)	X		X			
Wellness Committee (1)			X		X	
Physician Retention Committee (1)			X			
<b>Subdivision and Development Appeal Board</b>						
SDAB Board Member	Bob Rondeel (has agreed to be reappointed)			Nov 1, 2018 – Dec 31, 2018		
SDAB Board Member	Kathy Pfau			Nov 7, 2017 – Oct 31, 2020		
SDAB Board Member	Allan Tarleton (has agreed to be reappointed)			Nov 1, 2018 – Dec 31, 2018		
SDAB Board Member	Jack Webb			Nov 7, 2017 – Oct 31, 2020		
SDAB Board Member	Mathew Jaycox			Nov 7, 2017 – Oct 31, 2020		

Motion 334/18

Moved by Councillor Payson to accept the appointments of Councillors to the Boards and Committees, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4.3 Subdivision and Development Appeal BoardMotion 335/18

Moved by Councillor Curle to appoint Rob Rondeel as a Subdivision and Development Appeal Board Member for the period of November 1, 2018 to December 31, 2018 or until such time as the agreement for the Regional Intermunicipal Subdivision and Development Appeal Board has been signed and the new Regional Intermunicipal Subdivision and Development Appeal Board Bylaw has received third and final reading.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Motion 336/18

Moved by Councillor Payson to appoint Allan Tarleton as a Subdivision and Development Appeal Board Member for the period of November 1, 2018 to December 31, 2018 or until such time as the agreement for the Regional Intermunicipal Subdivision and Development Appeal Board has been signed and the new Regional Intermunicipal Subdivision and Development Appeal Board Bylaw has received third and final reading.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

5. Adjournment Moved by Councillor Curle to adjourn the Organizational Meeting of Council.

Motion 337/18

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Time of adjournment 5:30 pm.

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 MAYOR RICK PANKIW

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 CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, OCTOBER 23, 2018 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 5:30 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Planning & Development Officer Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke - Rimbey Review  
2 member(s) of the public  
Dennis Semenyina – Delegation

2. Adoption of Agenda 2.1 October 23, 2018 Agenda

Motion 338/18

Moved by Councillor Rondeel to accept the Agenda for the October 23, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes 3.1. Minutes of Regular Council October 9, 2018

Motion 339/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of October 9, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Dennis Semenyina - Cannabis

Mayor Pankiw welcomed Dennis Semenyina to the Council Meeting.

Mr. Semenyina indicated his concern is that he has spoken to many members of the community who work with youth and they are very concerned about the legalization of cannabis and what the effects will be on our youth. He also indicated he had spoken to friends who had taken kids on a trip to Hastings Street in Vancouver to see the drug scene there and then worked their way down to Los Angeles and took them to a drug rehab centre. It was indicated 90% of the people in the drug rehab centre had started with cannabis. He

further noted the ones in the rehab were very up front because they knew where it had all started for them.

He indicated the Federal and Provincial governments have set minimum requirements, but did not know until recently that municipalities have the ability to set minimums beyond the federal and provincial minimums.

The drug and alcohol situation in our school is not a very pleasant situation and it is escalating. We are a small community and we need to be able to protect our young people. He wanted to bring awareness to Council of the feelings of people he has talked to.

Mayor Pankiw thanked Dennis Semenyina for his presentation.

Motion 340/18

Moved by Councillor Coulthard to accept the presentation from Dennis Semenyina regarding Cannabis, as information.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

6. Bylaws

6.1 950/18 Nuisance Bylaw

Motion 341/18

Moved by Councillor Coulthard to give first reading to 950/18 Nuisance Bylaw.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 342/18

Moved by Councillor Curle to give second reading to 950/18 Nuisance Bylaw.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 343/18

Moved by Mayor Pankiw for Council to unanimously consent to consider third and final reading to bylaw 950/18 Nuisance Bylaw.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 344/18

Moved by Councillor Coulthard to give third and final reading to 950/18 Nuisance Bylaw.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

6.2 948/18 Smoking BylawMotion 345/18

Moved by Councillor Rondeel to give first reading to 948/18 Smoking Bylaw.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 346/18

Moved by Councillor Curle to hold an open house regarding 948/18 Smoking Bylaw on Wednesday, November 14, 2018, from 6:00 pm to 8:00 pm in the Council Chambers

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

## 7. New and Unfinished Business

7.1 Assessment ServicesMotion 347/18

Moved by Councillor Coulthard to accept the Contract for Assessment Services from Municipal Property Consultants for Assessment Services provided for the years 2019 through 2023 at an annual cost of \$27.30/parcel.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.2 Keyera Corp. Naming Rights Sponsorship AgreementMotion 348/18

Moved by Councillor Rondeel to authorize the execution for the Keyera Corp. Sponsorship Agreement Extension for the period of October 1, 2018 through September 30, 2023

In FavorOpposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

## 8. Reports

8.1 Department Reports8.1.1 Chief Financial Officer Report – Accounts Payable ListingsMotion 349/18

Moved by Councillor Curle to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.

In FavorOpposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

8.2 Boards/Committee Reports8.2.1 Rimbey Municipal Library Board Minutes of September 4, 2018Motion 350/18

Moved by Councillor Rondeel to accept the Rimbey Municipal Library Board Minutes of September 4, 2018, as information.

In FavorOpposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 351/18

Moved by Councillor Curle to accept the reports of Council, as information.

In FavorOpposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Treena Mielke departed the Council meeting at 6:45 pm.

9. Correspondence Correspondence  
 9.1 Rimbey & Area Community Wellness Association  
 9.2 Letter from Betty Heritage House Society

Motion 352/18

Moved by Councillor Curle to accept the correspondence from the Rimbey & Area Community Wellness Association and the Betty Heritage House Society, as information.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

10. Open Forum 10.1 Open Forum

One person spoke inquired the postal strike. She was advised it is a rotating strike.

11. In Camera In Camera - None

12. Adjournment Motion 353/18

Moved by Councillor Curle to adjourn the meeting.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:52 pm.

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MAYOR RICK PANKIW

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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Regular Meeting of Council held October 9, 2018, Council discussed the Regional Intermunicipal Subdivision and Development Appeal Board and passed the following motions:</p> <p><u>Motion 320/18</u></p> <p><i>Moved by Councillor Coulthard to participate in the Inter-municipal Regional Subdivision and Development Appeal Board by signing an Inter-municipal Regional Subdivision and Development Appeal Board Agreement for Members and Clerks, and preparing a Regional Inter-municipal Subdivision and Development Appeal Board Bylaw.</i></p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p> <p><u>Motion 321/18</u></p> <p><i>Moved by Councillor Coulthard to disband the Town of Rimby Subdivision and Development Appeal Board and repeal Bylaw 923/16 Town of Rimby Subdivision and Development Appeal Board, effective as of the date of the signing of the new Intermunicipal Regional Subdivision and Development Appeal Board Bylaw.</i></p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Discussion</b>	The attached Bylaw 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw is the bylaw which was given to each participating municipality to bring forward for ratification with each respective municipality inserting their bylaw number and name of municipality. This ensures all municipalities have the same information in the bylaw.
<b>Relevant Policy/Legislation</b>	MGA 627
<b>Attachments</b>	949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw
<b>Recommendation</b>	<ol style="list-style-type: none"><li>1. Administration recommends Council give first reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw.</li><li>2. Administration recommends Council give second reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw.</li><li>3. Administration recommends Council unanimously consent to consider third and final reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw.</li><li>4. Administration recommends Council give third and final reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw.</li></ol>

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18

Date

Town of Rimbey  
BYLAW NO. 949/18

Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

WHEREAS

the Municipal Government Act, RSA 2000, Chapter M-26, as amended (the "Act") allows a municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS

the Council of the Town of Rimbey considers it beneficial to enter into an agreement with certain other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and for the provision of subdivision and development appeal board services to be provided by Parkland Community Planning Services;

NOW  
THEREFORE

the Council of the Town of Rimbey duly assembled enacts as follows:

**Short Title**

- 1) The short title of this bylaw shall be the "Regional SDAB Bylaw."

**Definitions**

- 2) Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the **Municipal Government Act**.

- 3) In this Bylaw, the following terms shall have the meanings shown:

"**Act**" means **the Municipal Government Act**, RSA 2000, Chapter M-26 as amended from time to time, together with all Regulations passed thereunder;

"**Administrative Committee**" means that committee established pursuant to this Bylaw;

"**Administrator**" means the individual appointed as Administrator for the purpose of the Agreement by the Coordinator;

"**Agreement**" means the Agreement to Establish the Regional Intermunicipal Subdivision and Development Appeal Board and to Provide for Regional Intermunicipal Subdivision and Development Board Services to be entered into between the Participating Municipalities and the Coordinator;

"**Board Member**" means a person appointed to the Regional Board;

"**Clerk**" means the person(s) appointed and qualified to carry out the functions of the clerk of the Regional Board in accordance with this Bylaw and the Act;

"**Common Law Bias**" means a situation where a Board Member's personal or private interests may or may be perceived as influencing the Board Member on a matter before the Regional Board including but not limited to: direct or indirect Pecuniary Interest, pre-judgment, closed mindedness, undue influence,

**Town of Rimbey  
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw**



**Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.**

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relationship with any of the parties involved in the matter including family members, close friends and business associates;

**"Conflict of Interest"** means both Common Law Bias and Pecuniary Interest;

**"Coordinator"** means the Parkland Community Planning Services;

**"Designated Officer"** has the same meaning as in the Act;

**"Development Authority"** has the same meaning as in the Act;

**"Municipal Planning Commission"** has the same meaning as in the Act;

**"Municipality"** means the municipal corporation of Town of Rimbey together with its jurisdictional boundaries, as the context requires;

**"Panel"** means a panel of the Regional Board consisting of either three (3) or five (5) Board Members;

**"Participating Municipality(ies)"** means the municipalities which are parties to the Agreement;

**"Pecuniary Interest"** has the same meaning as prescribed in Part 5, Division 9 of the Act;

**"Presiding Officer"** means that Board Member who is chairing a Regional Board or Panel meeting;

**"Regional Board"** means the Regional Intermunicipal Subdivision and Development Appeal Board established pursuant to the Agreement and this Bylaw;

**"Resident"** means an individual who lives in a Participating Municipality on a daily and permanent basis and whose primary residence is located within a Participating Municipality;

**"Subdivision Authority"** has the same meaning as in the Act, and

**"Subdivision and Development Appeal Board"** has the same meaning as in the Act.

**Establishment of the Regional Board and Composition**

- 4) The Municipality is hereby authorized to enter into the Agreement with the Participating Municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board for the purpose of exercising the functions of the Subdivision and Development Appeal Board in accordance with the Act and for the provision of Regional Intermunicipal Subdivision and Development Appeal Board services by Parkland Community

**Town of Rimbey  
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw**



**Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.**

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Planning Services.

- 5) The Regional Intermunicipal Subdivision and Development Appeal Board is hereby established and authorized to exercise the functions of the Subdivision and Development Appeal Board for the Municipality in accordance with the Act.
- 6) The Regional Board shall be composed of a minimum of five (5) Board Members and a maximum of twelve (12) Board Members.
- 7) It is preferred, but not required, that one Member who is a resident of the Participating Municipality be appointed from each Participating Municipality.

**Powers and Duties of Board**

- 8) The Regional Board shall hear and decide upon appeals made with respect to a decision made by the Subdivision Authority and the failure or refusal to make a decision by the Subdivision Authority in accordance with the Act.
- 9) The Regional Board shall hear and decide upon appeals made against a decision or order made by the Development Authority and the failure or refusal to make a decision by the Development Authority in accordance with the Act.

**Administrative Committee**

- 10) The Administrative Committee is hereby established.
- 11) The Administrative Committee shall consist of all the Participating Municipalities' Chief Administrative Officers or their respective designates.
- 12) The Administrator or his/her designate shall be a non-voting member of the Administrative Committee.
- 13) The Administrative Committee is hereby delegated the authorization and power to appoint Board Members in accordance with this Bylaw.
- 14) The Administrative Committee's functions, powers and duties are as follows:
  - a) subject to this Bylaw, establish qualifications and expectations for Board Members;
  - b) appoint Members to the Regional Board who meet the qualifications of a Board Member as specified in this Bylaw and as may be established by the Administrative Committee from time to time;
  - c) develop policies and procedures governing hearings, conduct of Board Members and other Regional Board matters;

**Town of Rimbey  
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw**



**Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.**

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- d) evaluate Board Member performance to identify areas where additional training may be required and prepare reports regarding performance and re-appointment of Board Members, as may be required;
  - e) ensure Board Members are provided with adequate mentoring and training to effectively fulfil their role;
  - f) establish rates of remuneration and expenses for Board Members;
  - g) remove and replace Board Members as deemed necessary by the Administrative Committee in accordance with this Bylaw; and
  - h) act as a liaison between Participating Municipalities and the Coordinator.
- 15) The Administrative Committee shall meet on at least an annual basis and as often as deemed necessary by the Administrative Committee or as may be reasonably requested by the Coordinator.
- 16) The Administrative Committee shall conduct its meetings in accordance with the Act and may develop its own meeting procedure rules as it deems appropriate from time to time.
- 17) Quorum for a meeting of the Administrative Committee shall be five (5) Chief Administrative Officers or their respective designates together with the Administrator or his/her designate.
- 18) Decisions of the Administrative Committee shall be determined by a simple majority vote of those Chief Administrative Officers or their designate present at the meeting.

**Board Members**

- 19) A Board Member shall not include:
- a) an employee of any Participating Municipality,
  - b) a member of any Municipal Planning Commission, or
  - c) any person who carries out Subdivision or Development Authority powers, duties or functions on behalf of any Participating Municipality.
- 20) Board Members shall be not less than 18 years of age and it is preferred, but not required, that Board Members be a Resident of a Participating Municipality.
- 21) At least 50% of the Board Members shall be Residents of a Participating Municipality

**Town of Rimbey  
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw**



**Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.**

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**Terms of Board Member Appointment**

- 22) All Board Members shall be appointed for a two (2) or three (3) year term, at the discretion of the Administrative Committee, for the purpose of establishing a staggered expiration of terms amongst the Board Members.
- 23) The Administrative Committee may re-appoint a Board Member at the expiration of his/her term.
- 24) A Board Member may resign from the Regional Board at any time by providing written notice to the Administrator to that effect.
- 25) The Administrative Committee may remove a Board Member at any time if:
  - a) in the opinion of the Administrative Committee, a Board Member is not performing his/her duties in accordance with the Act, this Bylaw or the rules of natural justice,
  - b) a Board Member is absent for more than three (3) consecutive meetings of a Panel to which he/she has been assigned without reasonable cause, or
  - c) a Board Member has participated in a matter in which that Board Member has a Conflict of Interest, contrary to the provisions of this Bylaw.
- 26) Notwithstanding any vacancy in the membership of the Regional Board, the remaining Board Members may exercise and perform the powers and duties of the Regional Board.
- 27) In the event that a vacancy occurs on the Regional Board with more than one (1) year left in the Board Member's term, the Administrative Committee shall appoint a replacement Board Member within six (6) months of the notice of the vacancy and the person so appointed to fill such vacancy shall hold office for the balance of the period that his/her predecessor would have held the position of Board Member.
- 28) Upon being appointed as a Board Member, an individual must successfully complete the training as prescribed by the Act prior to participating in a Regional Board appeal hearing.

**Appointment and Duties of Chair and Vice-Chair of the Regional Board**

- 29) At its organizational meeting held in any calendar year, the Regional Board shall appoint a Chair and Vice-Chair from amongst the Board Members.
- 30) The Chair and Vice-Chair shall hold office for a period of two (2) years from the date of appointment.

**Town of Rimbey  
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw**



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- 31) The Chair, and in his/her absence, the Vice-Chair, shall:
- a) preside at meetings of the Regional Board; and
  - b) serve as the Presiding Officer for a Panel hearing an appeal if the Chair or Vice-Chair is assigned to hear the appeal.
- 32) In the absence of the Chair or Vice-Chair, the Board Members of every Panel hearing an appeal shall select a Presiding Officer from among themselves who shall:
- a) preside over and be responsible for the conduct of the hearing;
  - b) vote on matters submitted to the Panel unless disqualified to do so; and
  - c) sign orders, decisions and documents issued by the Regional Board.

**Authorization of Appointment of the Clerk to the Regional Board**

- 33) The position of Clerk of the Regional Board is hereby established to carry out the powers, duties and functions of a Designated Officer of the Municipality which shall be the powers, duties and functions of a Clerk prescribed by the Act.
- 34) The Administrator is hereby appointed into the position of Clerk to the Regional Board.
- 35) The Administrator is hereby authorized to appoint one or more Clerks of the Regional Board.

**Clerk of the Regional Board**

- 36) The Clerk of the Regional Board shall provide administrative and logistical support to the Regional Board in accordance with the Act and shall:
- a) not have a vote in any proceedings of the Regional Board;
  - b) give at least five (5) days written notice of a hearing of an appeal to:
    - i) in the case of an appeal against an order, decision or a failure to make a decision by a development authority, the parties indicated in the Act; and
    - ii) in the case of an appeal against a decision or a failure to make a decision by the subdivision authority, the parties indicated in the Act;
  - c) notify Board Members of the meetings of the Regional Board, including hearings;

**Town of Rimbey  
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- d) prepare and maintain a file of written minutes of the business transacted at all meetings, including hearings, of the Regional Board;
  - e) for each Regional Board appeal hearing, record and issue a decision of the Regional Board and its findings, with reasons, to all affected parties in accordance with the Act;
  - f) obtain legal counsel to advise the Regional Board when required;
  - g) be authorized to sign on behalf of the Regional Board any order, decision, approval, notice, or any other thing made, given or issued by the Regional Board; and
  - h) undertake such other duties as the Regional Board may require.

**Filing an Appeal**

- 37) A party may appeal to the Regional Board in accordance with the Act.
- 38) A notice of appeal is deemed to be filed with the Regional Board on the date that all information requirements related to a notice of appeal prescribed in the Act and the applicable appeal fee are received by the Clerk within the time period for filing a notice of appeal prescribed in the Act.

**Establishment of Board Panels for Individual Hearings**

- 39) Where a matter has been appealed to the Regional Board, the following Panels may be established at the discretion of the Administrator in consultation with the Chief Administrative Officer of the Participating Municipality in which the appeal was filed:
  - a) a Panel consisting of three (3) Board Members; or
  - b) a Panel consisting of five (5) Board Members.
- 40) Board Members from one (1) municipality may not form the majority of any Panel hearing an appeal.
- 41) It is preferred, but not required, that a Board Member appointed from a Participating Municipality sit on the Panel hearing an appeal involving that Participating Municipality.
- 42) A Panel shall not have more than one Board Member who is a councillor.
- 43) A decision of a Panel is the decision of the entire Regional Board.

**Town of Rimbey  
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**Appeal Hearings**

- 44) Within thirty (30) days of receiving written notice of an appeal that is filed in accordance with the provisions of the Act, the Regional Board shall hold a public hearing to hear an appeal from:
  - a) a decision of a Subdivision Authority or Development Authority;
  - b) a Subdivision Authority or Development Authority's refusal or failure to make a decision within the time allowed for a decision established in the Act; or
  - c) an order issued by a Development Authority.
- 45) The hearings of the Regional Board shall be in public, but the Regional Board may at any time recess and deliberate and make its decisions in private.
- 46) The Regional Board shall hear all those persons from whom it is required to hear by the applicable provisions of the Act.
- 47) A request for adjournment of a hearing may be granted at the discretion of the Regional Board, but any adjournment must be to a specific time and date.
- 48) The Regional Board may adjourn an appeal hearing to a specific time and date upon its own volition to request technical information, legal opinions, or other information desired by the Regional Board.
- 49) Upon conclusion of a hearing, the Regional Board shall deliberate and reach its decision in private and in doing so shall determine an appeal in accordance with the provisions of the Act.
- 50) Audio and/or video recordings of hearings may be made by the Clerk. No other recordings of appeal hearings shall be permitted. Recordings of appeal hearings, if made, shall be retained for at least six (6) months following the adjournment of the hearing and after that time may be destroyed subject to legal and/or legislative requirements.

**Quorum and Voting at Hearings**

- 51) A quorum of the Regional Board shall be as follows:
  - a. two (2) Board Members for a panel of the Regional Board consisting of three (3) Board Members; and
  - b. three (3) Board Members for a panel of the Regional Board consisting of five (5) Board Members.
- 52) All Board Members must vote on all matters before the Regional Board unless a Board Member declares a Conflict of Interest.

**Town of Rimbey  
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**Regional Intermunicipal Subdivision and  
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- 53) Where a Board Member of a Panel hearing an appeal absents or declares a Conflict of Interest, the Clerk may appoint a replacement Board Member to the Panel.
- 54) Only those Board Members present at the entire hearing of an appeal shall be able to vote on the appeal, provided those Board Members voting form a quorum.
- 55) The majority vote of those Board Members present and voting constitutes the decision of the Panel and Regional Board.
- 56) In the event of a tie vote, the appeal shall be deemed to be denied.

**Rules of Order**

- 57) The Regional Board shall conduct appeal hearings in accordance with:
  - a) the provisions of the Act and related Regulations;
  - b) the principles of natural justice and procedural fairness; and
  - c) the policies and procedures established by the Administrative Committee.

**Conflict of Interest**

- 58) Where a Board Member is of the opinion that he/she may have a Conflict of Interest in respect of a matter before the Board, the Board Member shall absent him/herself from the Regional Board proceedings while that matter is being discussed. Prior to leaving the meeting, the Board Member shall:
  - a) declare that he/she has a Conflict of Interest; and
  - b) describe in general terms the nature of the Conflict of Interest.
- 59) All Board Members are bound to adhere to and comply with the Pecuniary Interest provisions of the Act.
- 60) The Clerk shall cause a record to be made in the hearing minutes of the Board Member's absence and reasons for it.

**Notice of Decisions and Record of Hearing**

- 61) After the conclusion of an appeal hearing, the Clerk shall:
  - a) under the direction of the Presiding Officer, prepare the decision or order of the Regional Board and the reasons for the decision in compliance with the Act; and

Town of Rimbey  
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**Regional Intermunicipal Subdivision and  
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b) arrange for the order or decision of the Regional Board to be signed and distributed in accordance with the requirements of the Act.

62) The Regional Board shall issue its decision in writing, together with reasons for the decision, within fifteen (15) days of the conclusion of a hearing.

63) A decision of the Regional Board is not final until notification of the decision is issued in writing.

64) The Clerk shall maintain a record of the appeal hearing in accordance with the Act.

**Subdivision Endorsement**

65) If a Subdivision Authority fails or refuses to endorse a plan of subdivision or other instrument as approved by the Regional Board on appeal, the Presiding Officer of the Panel that heard the appeal, or in his/her absence any other Board Member of the Panel that heard the appeal is authorized to endorse the subdivision instrument.

**Number and Gender References**

66) All references in this Bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or a female person, or a corporation or a partnership.

**Severability**

67) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

**Transition and Effective Date**

68) Bylaw 923/16 is hereby repealed.

69) This Bylaw shall come into force and effect on January 1, 2019 or when it has received third reading and has been duly signed whichever date occurs last.

Town of Rimbey  
BYLAW NO. 949/18

Regional Intermunicipal Subdivision and  
Development Appeal Board Bylaw



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READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**UNANIMOUSLY AGREED** to present this Bylaw for Third & Final Reading.

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis

<b>Council Agenda Item</b>	6.2
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	951/18 Traffic Bylaw
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Administration completed a review of the Town of Rimbey Traffic Bylaw 909/15. A new Town of Rimbey Traffic Bylaw 951/18 has been created with additions regarding unregistered vehicles and off highway vehicles.
<b>Discussion</b>	<p>Wording in the attached Town of Rimbey Traffic Bylaw 951/18 highlighted in yellow are new and will be included in the final document and any items with a strike through will be removed from the final document.</p> <p>Section 15 Off Highway Vehicles/Prohibited Operation has been added to Rimbey Traffic Bylaw 951/18 for Council's consideration. This addition will replace the 48 year old Bylaw 134/70 "To regulate and control the operation of motorized snow vehicles in the Town of Rimbey".</p> <p>Bylaw 951/18 will also repeal the 55 year old Bylaw 530/63 which provided for the removal of snow, ice and dirt from sidewalks. This information is included in Section 13 of the traffic bylaw. Policy 3101 addresses snow removal priorities.</p>
<b>Relevant Policy/Legislation</b>	MGA
<b>Attachments</b>	<p>951/18 Traffic Bylaw</p> <p>Bylaw 134/70 to Regulate and Control the Operation of Motorized Snow Vehicles (to be repealed)</p> <p>Bylaw 530/63 for Removal of Snow, Ice and Dirt from Sidewalks (to be repealed)</p>
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. Administration recommends Council give first reading to Bylaw 951/18 Traffic Bylaw.</li> <li>2. Administration recommends Council give second reading to Bylaw 951/18 Traffic Bylaw.</li> <li>3. Administration recommends Council unanimously consent to consider third and final reading to Bylaw 951/18 Traffic Bylaw.</li> <li>4. Administration recommends Council give third and final reading to Bylaw 951/18 Traffic Bylaw.</li> </ol>



TOWN OF RIMBEY REQUEST FOR DECISION

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18

Date



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

WHEREAS

The Traffic Safety Act, R.S.A.2000, c, T-6, section 13 provides that a Municipal Council may pass a Bylaw with respect to regulation of parking and the use of highways under its direction, control and management.

NOW THEREFORE

The Council of the Town of Rimbey, duly assembled enacts as follows:

**1. TITLE**

1.1 This Bylaw may be cited as the "Town of Rimbey Traffic Bylaw"

**2. DEFINITIONS**

2.1 Words used in this Bylaw which have been defined in the act or the Regulations have the same meaning when used in this Bylaw.

2.2 In this Bylaw:

- (a) "Act" means The Traffic Safety Act, R.S.A. 2000, c. T-6, as amended or replaced from time to time;
- (b) "alley" as defined in the Act means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
- (c) "boulevard" as defined in the Act means that part of a highway in an urban area that
  - (i) Is not roadway, and
  - (ii) Is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
- (d) "C.A.O." means the Chief Administrative Officer of the Town of Rimbey, or designate;
- (e) "Council" means the Municipal Council of the Town of Rimbey;
- (f) "crosswalk" as defined in the Regulations means
  - (i) That part of a roadway at an intersection included within the connection of the lateral line of the sidewalks on opposite sides of the roadway measured from the curbs or, in the absence of curbs from the edges of the roadway, or
  - (ii) Any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or by other markings on the road surface;
- (g) "curb" means the actual concrete or asphalt curb, or in the absence of one, the dividing line of a highway between the edge of the roadway and the sidewalk;
- (h) "disabled parking zone" means a space or portion of a highway or parking lot set apart and designated exclusively for the parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the C.A.O.;



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

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- (i) **“emergency vehicle”** as defined in the Act means,
  - (i) A vehicle operated by a police service as defined in the Police Act;
  - (ii) A fire-fighting or other type of vehicle operated by the fire protection service of a municipality;
  - (iii) An ambulance operated by a person or organization authorized to provide ambulance services in the municipality;
  - (iv) A vehicle operated as a gas disconnection unit of a public utility;
  - (v) A vehicle designated by regulation as an emergency response unit;
  
- (j) **“heavy vehicle”** means a motor vehicle, alone or together with any trailer, semi-trailer or other vehicle being towed by the motor vehicle, with a registration gross weight of five (5) tonnes or more, or exceeding eleven (11) metres in total length. A public passenger vehicle, when engaged in the transport of passengers, shall be deemed to be excluded from the definition of a heavy vehicle for the purposes of sections 11.1 and 11.2 of this Bylaw;
  
- (k) **“highway”** as defined in the Act means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes
  - (i) A sidewalk, including a boulevard adjacent to the sidewalk
  - (ii) If a ditch lies adjacent to and parallel with the roadway, the ditch, and
  - (iii) If a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

But does not include a place declared by regulation not to be a highway;
  
- (l) **“loading zone”** means a portion of the street adjacent to the curb designated by traffic control device for the exclusive use of vehicles loading or unloading passengers or materials;
  
- (m) **“maximum weight”** means the maximum weight permitted for a vehicle and load pursuant to the vehicle’s official registration certificate issued by the Province of Alberta, or absent such certificate, the combined weight of the vehicle and the heaviest load that may be carried in accordance with the provisions of the Act and the applicable regulations passed pursuant to the Act;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (n) **“median”** as defined in the Regulations means a physical barrier or area that separates lanes of traffic on a highway;
- (o) **“mobility Aide”** means a device that is used to facilitate the transport, in a normal seated orientation, of a person with a physical disability;
- (p) **“motor vehicle”** as defined in the Act; means
  - (i) A vehicle propelled by any power other than muscular power, or
  - (ii) A moped,

But does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a motor vehicle that runs only on rails;
- (q) **“off-highway vehicle”** means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel,
  - (i) 4 wheel drive vehicles,
  - (ii) low pressure tire vehicles
  - (iii) motor cycles and related 2 wheel vehicles,
  - (iv) amphibious machines,
  - (v) all terrain vehicles,
  - (vi) miniature motor vehicles,
  - (vii) snow vehicles,
  - (viii) minibikes, and
  - (ix) any other means of transportation that is propelled by any power other than muscular power or wind,

but does not include

  - (x) motor boats, or
  - (xi) any other vehicle exempted from being an off-highway vehicle by regulation;
- (r) **“parade or procession”** means any group of pedestrians (except military or funeral processions) numbering more than twenty five (25) who are marching, walking, running, standing or racing on a roadway or sidewalk, and includes a group of vehicles (excepting military or funeral processions) numbering ten (10) or more that are involved in a procession on a roadway;



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

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- (s) **“park”** as defined in the Regulations means allowing a vehicle to remain stationary in one place, except
    - (i) While actually engaged in loading or unloading passengers, or
    - (ii) When complying with a direction given by a peace officer or traffic control device;
  - (t) **“parking violation ticket”** means a tag issued in lieu of prosecution in respect of an infraction against this Bylaw or the parking provisions of the Regulations in a form approved by the C.A.O. or his authorized designate;
  - (u) **“parking stall”** means a portion of a roadway or public parking lot indicated by markings as a parking space for one vehicle;
  - (v) **“peace officer”** means any member of the Royal Canadian Mounted Police, a Peace Officer, and a Bylaw Enforcement Officer or any other person designated by the C.A.O.;
  - (w) **“pedestrian”** as defined in the Act means
    - (i) A person on foot, or
    - (ii) A person in or on a mobility aid,

And includes those persons designated by regulation as pedestrians;
  - (x) **“private road” or “driveway”** means an entrance from a roadway to private property or a road or space on private property designed for vehicular traffic that is not open to the general public;
  - (y) **“public holiday”** means a Sunday, a Holiday as defined in the Interpretation Act of the Province of Alberta, and any day or portion of a day so proclaimed by the Mayor or so declared by the Council of the Town of Rimbey;
  - (z) **“Regulations”** means The Use of Highway and Rules of the Road Regulation, (A.R. 304/2002) made pursuant to the Act;
  - (aa) **“refuse”** means any substance or material discarded or disposed of within the Town other than by lawful deposit at a disposal site and includes animal waste, dry waste, construction waste, garbage, industrial waste, chemical waste, yard waste, litter, ashes, medical waste and any other types of refuse or waste whatsoever;
  - (bb) **“roadway”** as defined in the Act means that part of a highway intended for use by vehicular traffic;
  - (cc) **“sidewalk”** as defined in the Act means that part of a highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between
    - (i) The curb line, or



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

(ii) Where there is no curb line, the edge of the roadway,

And the adjacent property line, whether or not it is paved or improved;

(dd) **“Municipality”** or **“Town”** means the Corporation of the Town of Rimbey or the area contained within the corporate boundaries of the Town, as the context requires;

(ee) **“specified penalty”** means a penalty for specific offences in this Bylaw as provided for in Schedule A of this Bylaw;

(ff) **“trailer”** as defined in the Act means a vehicle so designed that it may be attached to or drawn by a motor vehicle or tractor, and is intended to transport property or persons, and includes any vehicle defined by regulation as a trailer, but does not include machinery or equipment solely used in the construction or maintenance of highways;

(gg) **“traffic control device”** as defined in the Act means any sign, signal, marking or device placed, marked or erected under the authority of this Act for the purpose of regulating, warning or guiding traffic;

(hh) **“traffic control signal”** as defined in the Act means a traffic control device, whether manually, electrically or mechanically operated, by which traffic is directed to stop and to proceed;

(ii) **“track”** means to allow, cause or permit any substance or material excluding snow or ice clinging to vehicles due to winter conditions, from being deposited by becoming loose or detached from the tires or any other part of a vehicle whether the vehicle is moving or stationary;

(jj) **“truck loading zone”** means a space or section of the roadway so marked with a sign or other marking authorized by the C.A.O. or his authorized designate permitting parking for the period of time reasonably necessary to load or unload goods, materials or merchandise;

(kk) **“truck route”** means a highway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such in this Bylaw;

(ll) **“vehicle”** means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;

(mm) **“vehicle storage area”** means any area which is at least one hundred and fifty (150) metres away from the nearest residential, institutional or assembly occupancy, and that has been so designated and approved by the C.A.O. or his authorized designate;

**3. TRAFFIC CONTROL DEVICES AND AUTHORITY TO PLACE**

3.1 Pursuant to section 110 of the Act, the C.A.O. is hereby delegated the authority to place, erect, display or alter traffic control devices at such locations within the Town as he may determine, or as Council may by resolution direct, for the purpose of controlling and regulating traffic,



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

including, but not limited to, the following specific purposes:

- (a) To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
- (b) To prohibit "U" turns at any intersection
- (c) To designate any intersection or other place on a highway as an intersection or place at which to left hand turn or right hand turn shall be made;
- (d) To designate as a one way street any roadway or portion thereof;
- (e) To designate "School Zones" and "Playground Zones";
- (f) To designate roadways or portions thereof as truck routes, parking lots, and vehicle storage areas;
- (g) To set apart as a "through-street" any roadway or part of a roadway and to control entry to any roadway by means of a "stop" sign or "yield" sign;
- (h) To designate a crosswalk upon any roadway;
- (i) To designate "parking" zones, passenger and truck loading zones, disabled parking zones, "no parking" and "no stopping" zones and the times and days when the restrictions of such zones are in effect;
- (j) To close or restrict the use of any highway, or any part of any highway, either as to the full width or as to part of the width with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
- (k) To prohibit, restrict or regulate the parking of vehicles or any particular class of vehicles on any highway or other public place or any portion thereof during such hours as he may determine;
- (l) To designate and mark guidelines for parking on any highway or other public place or any portion thereof;
- (m) To indicate the maximum speed limits for any roadway;
- (n) To designate a roadway or certain portion of a roadway as a "Truck Route"
- (o) To issue a permit for a heavy vehicle to be operated on a roadway or a portion of a roadway not designated as a "truck route", subject to such restriction including, but not limited to, dates, times and purposes. A request for such permit may be refused and such refusal may be appealed in writing to Council.

3.2 The C.A.O. or his authorized designate is hereby delegated the authority to place, or cause to be placed, temporary traffic control devices prohibiting the parking of vehicles on a roadway for snow clearing and maintenance purposes at least 12 hours prior to such clearing or maintenance.



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- 3.3 The C.A.O. or his authorized designate is hereby delegated the authority to designate the location of traffic control devices and traffic control signals and undertake the placement of same.
- 3.4 The C.A.O. or his authorized designate shall cause a report to be kept of the location of all traffic control devices placed pursuant to this section and this record shall be open to public inspection during normal business hours.
- 3.5 Traffic control devices placed and located pursuant to this section are deemed to have been made pursuant to this Bylaw.
- 3.6 Notwithstanding any provision of this Bylaw all traffic control devices placed, erected or marked along highways located in the Town prior to the passing of this Bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of section 3.1 of this Bylaw.

**4. TEMPORARY CLOSING OF ROADWAYS**

- 4.1 In any case where, by reason of any emergency or any other special circumstances, it is the opinion of the C.A.O. or his authorized designate that it is desirable and in the public interest to do so, the C.A.O. or his designate may:
  - (a) Temporarily close within the Town, any roadway, sidewalk, boulevard or public parking lot, in whole or in part, to traffic;
  - (b) Temporarily suspend parking privileges granted by the provision of this or any other bylaw and take such measures necessary for the temporary closing of such roadways, sidewalks, boulevards or public parking lots or suspension of parking and place barricades or post appropriate notices on or near the roadways, sidewalks, boulevards or public parking lots concerned;

**5. SPEED LIMITS**

- 5.1 Unless otherwise directed by posted Traffic Control Devices no person shall drive a vehicle at a speed in excess of fifty (50) kilometres per hour on any roadway within the Town.
- 5.2 The C.A.O. or his authorized designate may, by signs posted along a roadway, temporarily fix a maximum speed greater or lesser than the speed prescribed by the Regulations and Section 5.1 of this Bylaw. Such designation is for a maximum of 90 days. In all cases, Council must give final approval to make the maximum speed permanent.
- 5.3 Notwithstanding section 5.1, no person shall drive a motor vehicle in any alley at a greater speed than twenty (20) kilometres per hour.
- 5.4 The C.A.O. or his authorized designate may by signs posted along a roadway, fix a maximum speed limit in respect of any part of the highway under construction or repair or in a state of disrepair applicable to all vehicles or to any class or classes of vehicles while traveling over that part of the highway.



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**6. PARKING RESTRICTIONS AND PROHIBITIONS**

**6.1 GENERAL PROVISIONS**

- (a) The parking prohibitions and restrictions provided in sections 44 through 49 of the Regulations apply within the Town and may be enforced through the issuance of a violation ticket by a Peace Officer.
- (b) A Peace Officer or other person authorized to enforce this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked vehicle, and to issue and place a violation ticket upon a parked vehicle, without that person or the Town incurring any liability for doing so.
- (c) All parking will be parallel parking unless otherwise specified by traffic control device.
- (d) Except when actively engaged in loading or unloading passengers, no person shall park or stop a vehicle in a passenger loading zone.
- (e) Unless authorized by special permit approved by the C.A.O. or his authorized designate, no person shall park or stop a vehicle in a truck loading zone for a period of time longer than twenty (20) minutes.
- (f) No person shall park a vehicle in an alley except for such period of time as may be reasonable necessary for the loading or unloading of passengers or goods from a vehicle, and in any case not longer than one (1) hour.
- (g) Except for section 6.1(f), no person shall park a vehicle in an alley in a manner that obstructs the safe passage of other vehicles along the alley.
- (h) No person shall park any unattached trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any roadway except for the purpose of loading or unloading for a period not to exceed forty-eight (48) hours, and only if it is located on that portion of the roadway that lies immediately adjacent to the property it is being loaded from or unloaded to, and is parked in the same direction of travel with no slides extended. At the expiration of the forty-eight (48) hour period, the trailer must be moved to an off-roadway location for a period of not less than forty eight (48) hours.
- (i) Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.
- (j) No person shall park any commercial licensed vehicle, of any design capacity of more than one (1) tonne, including but not limited to a truck, bus, trailer, or delivery van, on any roadway in a residential area except when such vehicle is actively engaged in bona fide delivery, transport, or other similar activities.



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- (k) No person shall park any vehicle on a roadway or public parking lot owned by or in the care, custody and control of the Town of Rimbey, unless otherwise provided for in this Bylaw for a period exceeding 72 hours.
- (l) No person shall park any vehicle or unattached trailer in the parking lots designated for attendees of the Rimbey Aquatic Centre, ~~Rimbey Community Centre Complex~~ Peter Loughheed Community Centre or the Town Office except for the express purpose of attending the Rimbey Aquatic Centre, ~~Rimbey Community Centre Complex~~ Peter Loughheed Community Centre or the Town Office.
- (m) No person shall park any vehicle on any portion of a highway in the Town in such a manner as to constitute a hazard to other persons using the highway, including those using a sidewalk.
- (n) No person shall park any vehicle upon any land owned by the Town which the Town uses or permits to be used as a playground, recreation area, public park and green space except on such parts clearly signed or otherwise authorized by the C.A.O. for vehicle parking.
- (o) Where parking lines are visible on a roadway or parking lot no person shall park a vehicle except within the limits of the lines designating the parking stall.
- (p) Except in the case of sudden vehicle breakdown, a person shall not stand or park any vehicle on any portion of a highway in the Town for the purpose of servicing or repairing the vehicle.
- (q) The Town, after clearly posting or signing a roadway or public parking lot a minimum of twelve (12) hours prior may cause a roadway or public parking lot to be cleared of vehicles for the purpose of street cleaning, snow removal or highway repairs. In such cases, the Town may tow and impound vehicles blocking street cleaning or repair equipment at the vehicle owner's risk and expense.
- (r) No person shall park a vehicle in an angle parking zone where such vehicle exceeds 6.2 metres in overall length.
- (s) No person shall park a vehicle on a roadway or parking lot with the motor running in such circumstances and location as to cause a disturbance to residents within the area.
- (t) No person shall park an unregistered vehicle or a vehicle without a licence plate on a public roadway or parking lot within the town limits of Rimbey.

**6.2 DISABLED PARKING**

- (a) The C.A.O. is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
- (b) The owner, tenant, occupant or person in control of private property within the Town to which vehicles driven by the public



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generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage or markings used to so designate such parking spaces shall be in a form similar to that approved and used by the C.A.O.

- (c) No person shall park or stop a vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated pursuant to sections 6.2(a) or 6.2(b) of this Bylaw.

**6.3 PARK CAUSING OBSTRUCTION**

- (a) (i) No person shall park a vehicle on a sidewalk, boulevard, or median except, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.

- (ii) Where permission is granted pursuant to Section 6.3 (a)(i), any resultant damage will be the responsibility of the owners of the vehicle.

- (b) No person shall park a vehicle in such a manner as to obstruct or interfere with an entrance or exit of any public or commercial building open to the general public.
- (c) No person shall park a vehicle in such a manner as to obstruct or interfere with an entranceway to any fire hall or ambulance station or hospital.
- (d) No person shall park a vehicle in such a manner as to obstruct or interfere with the use of a doorway intended as a fire or emergency exit from any building.
- (e) No person shall park a vehicle in front of or in any manner so as to prevent access to and collection of refuse collection container, bin or garbage storage area. This does not apply to sidewalk litter bins for general use.

**6.4 SECOND AND SUBSEQUENT PARKING OFFENCES**

- (a) For timed parking offences under paragraph 6.1 of this Bylaw, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw for a second or further period of time in excess of the maximum time allowed.
- (b) For all other offences under this section, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw 24 hours after the violation ticket was issued.



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**7. OPERATION OF VEHICLES**

- 7.1 No person shall ride a bicycle or use roller blades or a skateboard on a roadway, sidewalk, boulevard or median in a manner that is unsafe or that interferes with pedestrian or motor vehicle traffic.
- 7.2 No person shall ride, pull or use a sled, toboggan, skis or wagon on a roadway
  - (a) Where a sidewalk parallels such roadway and it is reasonable and practicable to use the sidewalk, or
  - (b) Where there is no sidewalk paralleling the roadway, in any manner that interferes with, obstructs or is hazardous to vehicular traffic on the roadway.
- 7.3 (a) No person shall drive a motor vehicle on a boulevard, median, playground, recreation area, public park, green space, bicycle trail, nature trail or nature preserve except as permitted by a traffic control device or, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.
  - (b) Where permission is granted pursuant to Section 7.3 (a) any resultant damage will be the responsibility of the owners of the vehicle.
- 7.4 No person shall drive, operate or permit to be driven or operated, any vehicle or equipment in such a manner as to track upon a roadway.
- 7.5 Any person who tracks upon a roadway shall, in addition to the penalty, be liable to clean up or remove the substance or material tracked upon the roadway, in default of which the Town may arrange for clean up or removal of such substance or material at the expense of the person tracking or the owner or registered owner of the equipment from which the substance or material was tracked.
- 7.6 No person shall, driving a motor vehicle approaching an intersection controlled by a traffic light, stop sign or other traffic control device, exit the roadway onto private or public property and continue onto the same roadway or an intersection roadway for the purpose of avoiding the traffic control device.

**8. PEDESTRIANS**

- 8.1 A pedestrian shall not cross any roadway within the Town, other than an alley, except within a marked or unmarked crosswalk.
- 8.2 No person shall stand on any roadway, crosswalk or sidewalk in such a manner as to:
  - (a) Obstruct vehicular or pedestrian traffic;
  - (b) Annoy or inconvenience any other person lawfully upon such roadway, crosswalk or sidewalk; or
  - (c) Obstruct the entrance to any building.



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**9. PARADES, PROCESSIONS AND SPECIAL EVENTS**

- 9.1 Any person that intends to hold a parade, procession, race or special event involving a roadway, sidewalk, boulevard, median or town parking lot within the Town of Rimbey shall at least thirty (30) days prior to the scheduled date, make application in writing to the C.A.O. for permission and in such application shall furnish to the C.A.O. information with respect to the following, namely:
- (a) The name and address of the applicant, and if such applicant is an organization, the names, addresses of the executive thereof.
  - (b) The nature and purpose of such parade, procession, race or special event.
  - (c) Dates and times.
  - (d) The intended route.
  - (e) The approximate number of persons who will take part.
  - (f) The approximate size, number and nature of flags, banners, placard or such similar things to be carried and particulars of such signs, inspections and wording to be exhibited thereon; and such written application shall bear the signatures and addresses of the persons who will be in control of such parade or procession and who undertake to be reasonable for the good order and conduct thereof.
- 9.2 The C.A.O. may either grant permission, with or without conditions, or refuse permission for any reasons that are determined to be appropriate concerns in all the circumstances. In the case of a refusal the applicant has a right of appeal to Council, who may grant or refuse permission for the parade.
- 9.3 If a refusal for an application for permission to hold a parade is appealed to Council pursuant to section 9.2, Council may:
- (a) Grant permission without conditions;
  - (b) Grant permission with conditions; or
  - (c) Refuse permission
- 9.4 Where permission has been granted pursuant to sections 9.2 or 9.3, the C.A.O. shall fix the hour and route of the parade or procession and may require to be erected temporary barriers or traffic control devices as he deems necessary.
- 9.5 If any funeral procession is in process of formation or proceeding along any roadway, any Peace Officer may regulate all traffic in the vicinity and all persons whether on foot or in vehicles shall obey the order and direction of the Peace Officer so regulating traffic.
- 9.6 Before a funeral procession enters upon, crosses or turns into a roadway designated and marked as a through-street by a stop or yield sign, the first vehicle in the funeral procession shall come to a complete stop in the manner required by the Regulations and shall not drive the vehicle into the intersection until it is safe to do so. A vehicle that follows in the funeral procession may then enter into the intersection



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without stopping provided the headlamps are alight. The provisions of this section shall not apply at an intersection where traffic is controlled by a Peace Officer or by a traffic control signal.

- 9.7 Except for funeral processions, no person shall hold or organize any parade, procession, race or special event unless permission has been first granted by the C.A.O. or Council pursuant to this section.
- 9.8 No person driving any vehicle, or riding or driving a horse, shall drive or ride through, nor shall any pedestrian walk through, the ranks of a military or funeral procession (the vehicles of which have their lights on) nor through the ranks of another authorized parade or processions, or in any way obstruct, impede or interfere with the same.
- 9.9 No person shall take part in the organization of a parade or procession or participate in a parade or procession, which is conducted without permission having first been granted pursuant to the provision of this Bylaw.
- 9.10 No person shall carry out or allow or cause to be carried out a parade or procession that does not conform to conditions imposed in a permit issued by the C.A.O. or his authorized designate.
- 9.11 Nothing in this section waives the requirement to obtain a permit through any other permit authorizing body, Provincial, Federal or otherwise for any parade, procession or special event. Ex. – Special Events permit through Alberta Transportation.

**10. FIRES AND FIRE LINES**

- 10.1 In case of a fire within the Town, any Peace Officer or member of the Ponoka County Regional Fire Services of the Town of Rimby may designate in any manner a line or lines near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot or in a vehicle shall cross such line or lines.
- 10.2 The Ponoka County Regional Fire Services Town of Rimby Fire Chief or any person acting under his/her direction is hereby empowered to move or cause to be moved any vehicle which he may deem necessary for the purpose of carrying out any duty, work or undertaking of the Ponoka County Regional Fire Services Town of Rimby Fire Department.
- 10.3 No person shall fail or refuse to comply with any traffic control device or direction of a Peace Officer or of any officer of the Ponoka County Regional Fire Services Fire Department at the scene of a fire or other emergency.

**11. HEAVY AND OVER DIMENSION VEHICLES AND TRUCK ROUTES**

- 11.1 No person shall operate a heavy vehicle, excluding a motor home, on a roadway or public parking lot owned and operated by the Town except on a designated truck route as outline in Schedule "B" of this Bylaw, the Schedule being hereby incorporated into and made part of this Bylaw.
- 11.2 The following shall be deemed not to be operating or parking a heavy vehicle in contravention of section 11.1 if the heavy vehicle was being operated on the shortest route between the delivery, pick-up or other location concerned and the nearest route by:
  - (a) A person delivering or collecting goods, materials or merchandise to or from the premises of a bona fide customer;



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- (b) A person going to or from the business premises of the owner of the heavy vehicle, a heavy vehicle repair or maintenance facility, or an approved "vehicle storage area" for heavy vehicles;
- (c) A person towing a disabled vehicle from or along a roadway prohibited to heavy vehicles; and
- (d) A person actively engages in lawful public works requiring him by the very nature of such work to deviate from established truck routes.
- (e) A person traveling by the most direct route to their place of residence and parking the heavy vehicle on private land off the roadway.

**12. MAXIMUM WEIGHTS OF VEHICLES**

- 12.1 No person shall drive or park upon any roadway within the Town a vehicle or combination of attached vehicles with a weight, including or excluding any load thereon, in excess of maximum weight.
- 12.2 A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of section 12.1 shall, when requested by the Peace Officer, produce for such officer's inspection any official registration certificate or interim registration for such vehicle or vehicles that may have been issued by the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.

**13. SNOW, ICE, DIRT, DEBRIS**

- 13.1 All persons within the Town of Rimbey owning, controlling, or occupying property that adjoins any sidewalk shall remove or cause to be removed and cleared away all snow, ice, dirt, debris or other material from any sidewalk adapted to the use of pedestrians. Such removal shall be completed when the snow is 2.5 centimetres or greater within 48 hours from the time that the snow, ice, dirt, debris, or other material was formed or deposited there.
- 13.2 The Business District shall be identified as:
  - East/West Highway 53 extending east to Highway 20 and west to the Town limits.
  - South of 4 way stop to 45<sup>th</sup> ave;
  - North of 4-way stop to 51 ave;
  - 50<sup>th</sup> street from 49<sup>th</sup> ave to 52<sup>nd</sup> ave;
  - 49<sup>th</sup> ave from 49<sup>th</sup> street to 51 street;
  - 49<sup>th</sup> street from 50<sup>th</sup> ave to 48<sup>th</sup> ave.

- (a) Businesses
  - (i) Businesses are permitted to shovel their sidewalk to curb edge;
  - (ii) Snow will be removed as per Road Priorities2;
  - (iii) Businesses engaging contractors to clear their lots will NOT be allowed to push snow from their properties, onto roadways, and/or Town property;



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- (b) Contractors are allowed access to the Town's snow storage site at no charge and must phone ahead to make arrangements.

**13.3 Contractors**

- (a) Contractors hauling snow to the Town snow storage site must have commercial equipment, insurance satisfactory to the Town and use at their own risk.

13.4 Any person who fails to comply with sections 13.1, 13.2 or 13.3 is guilty of an offence and may be issued a violation ticket by a Peace Officer in an amount specified in this Bylaw.

13.5 In default of any person complying with sections 13.1, 13.2 or 13.3 above, and in addition to any other remedy available to the Town of Rimbey for noncompliance with this Bylaw, the Town may arrange to have the sidewalk cleared and any cost thereof shall be paid to the Town upon demand and failing payment, such cost shall be charged against the property as a special assessment.

13.6 No person shall remove snow, ice, dirt, debris or other material from a sidewalk or private property by causing it to be placed on any other portion of a highway or on any private property other than their own except to the extent that removal of the snow or ice to private property is impractical.

13.7 No person shall place or permit to be placed any snow, ice, dirt, debris or other material removed from private property on to a highway or other public place in the Town of Rimbey.

13.8 At all times, Snow Clearing Equipment and Street Sweeping Equipment of the Town of Rimbey, and or Contractors hired by the Town of Rimbey, shall have the right of way on Rimbey streets unless so directed by a Peace Officer or a Traffic Flag Person.

**14. MISCELLANEOUS RESTRICTIONS AND PROHIBITIONS**

14.1 No person shall allow the engine or motor of any stationary vehicle

- (a) In a residential area, or
- (b) In any other area where prohibited by traffic control device

to remain running for a period of time longer than twenty minutes.

14.2 No person shall place an electrical cord on or above a roadway or above a sidewalk unless it is a minimum height of 2.5 metres above the sidewalk.

14.3 No person shall, while clearing a sidewalk, use power driven equipment, or any other tools or equipment, or any other material, unless the use of such equipment does not result in damage to the sidewalk.

14.4 No person shall wash, service or repair a vehicle on any roadway, sidewalk, boulevard or median within the Town.

14.5 No person shall wash, repair, or service a vehicle near any roadway, sidewalk, boulevard or median within the Town in a manner that allows



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- soap suds, mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids to flow onto or enter upon the roadway, sidewalk, boulevard or median or enter any storm water system.
- 14.6 No person shall park a vehicle on a roadway or public parking lot within the Town that, due to the state of the vehicle, results in mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids being deposited upon the roadway or public parking lot or enter a storm water sewer system.
- 14.7 Where an offence under section 14.3, 14.4 14.5 or 14.6 occurs resulting in damage to a roadway, sidewalk, boulevard or median or other town property or resulting in spillage or deposit of dirt, gravel, vehicle fluids or other material on a roadway, sidewalk, boulevard or median, notice may be given to
- (a) The person responsible, or
  - (b) In cases involving a vehicle, to the registered owner of the vehicle, or
  - (c) If the offence occurred on private property, to the occupant or owner of the private property to take reasonable cleanup or damage repair measures.
- 14.8 No owner or occupant of private property located at an intersection of roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the property closest to the intersection, measured from the corner of the intersection to a distance of eight (8) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the portion of the property, to a height less than two (2) metres.
- 14.9 No owner or occupant of private property shall allow any vegetation overhanging a sidewalk, boulevard, roadway or alley to reach a height less than four (4) metres above the sidewalk, boulevard, roadway or alley.
- 14.10 No owner or occupant of private property in the Town shall park a vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within eight (8) metres of the nearest corner of a street intersection when such vehicle, fence, wall, dirt pile, snow pile or other object interferes with good visibility for safe traffic flow.
- 14.11 Where an offence under sections 14.8, 14.9, or 14.10 occurs, notice may be given to the occupant or owner of the private property requiring remedial action to bring the property within compliance of this bylaw.
- 14.12 No person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials dumpsters, snow, boulevard, earth, sand, gravel, sod, or any other matter on a roadway, sidewalk, boulevard or median within the Town, excepting vehicles and materials for which specific permission has been granted by the C.A.O..
- 14.13 Where an offence under section 14.2 occurs, notice may be given to the occupant or owner of the property adjacent to where the materials were placed to take specific remedial action.



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- 14.14 A notice issued pursuant to this Bylaw shall specify:
- (a) The civic address or physical location where remedial action is required;
  - (b) The condition that is not in compliance with the Bylaw, including reference to the applicable provision of the Traffic Bylaw;
  - (c) Remedial action required;
  - (d) A deadline for compliance.
- 14.15 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving a vehicle
- (a) If left at a conspicuous location on the vehicle;
  - (b) If mailed by regular or registered mail to the registered owner of the vehicle using the address on record with the Alberta Motor Vehicle Branch;
  - (c) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the registered owner of the vehicle.
- 14.16 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving private property:
- (a) If served personally upon the person to whom it is directed, or
  - (b) If posted at a conspicuous location on the property, or
  - (c) If mailed by regular or registered mail to the address of the person to whom the notice was directed, or to the owner of the private property involved using the address on record with the Town of Rimbey, or
  - (d) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the occupant or owner of the private property involved.
- 14.17 No person shall fail to satisfactorily comply with a notice issued pursuant to sections 14.7, 14.11, or 14.13 of this bylaw within the specified deadline.
- 14.18 In the case of the owner of a vehicle or owner or occupant of private property failing to comply with a notice issued pursuant to any provision of this Bylaw, the Town may do the work at the expense of the owner of the vehicle or the owner or occupant of the private property.
- 14.19 In cases involving owners of private property, the expenses incurred by the Town for the work done, where applicable, may be recovered with costs by action in court of competent jurisdiction or in a like manner as municipal taxes.
- 14.20 Where, pursuant to this Bylaw, work is done at the expenses of the owner of a vehicle or owner or occupant of private property, the owner or occupant may appeal to Council to have the expenses cancelled.



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- 14.21 No person other than the owner or driver of a vehicle will remove a notice issued pursuant to the Bylaw affixed to the vehicle.
- 14.22 No person other than the occupant or owner of private property will remove a notice issued pursuant to this Bylaw affixed to a conspicuous location on a private property.

**15. OFF HIGHWAY VEHICLES/PROHIBITED OPERATION**

15.1 A person who can lawfully operate an off highway vehicle may operate the vehicle within the corporate limits of the Town only on the most direct route from a residence to the nearest exit from the Town at a location of legal off highway use providing the vehicle is operated as follows:

- a) Travel at a speed less than (20) twenty kilometres per hour
- b) Does not drive or operate the vehicle on parkland or a sidewalk or boulevard
- c) Travels in rear lanes only, except where there is no lane, then on the most right portion of a highway
- d) an off highway vehicle shall yield right of way to all other users of the road including pedestrians
- e) An off highway vehicle shall not be operated between the hours of 10:00 pm and 7:30 am (22:00 hrs. and 0730 hrs.)
- f) An off highway vehicle operator does so at his/her own risk and the Town does not warrant any area of the Town suitable for off highway vehicle use.

15.2 Off highway vehicles are permitted to operate on a highway solely for the purpose of loading or unloading an off highway vehicle from or onto a trailer or vehicle or into a building or property.

15.3 No person shall operate an off highway vehicle within the corporate limits of the Town of Rimby unless the operator and passengers are wearing safety approved helmets.

15.4 No person under the full age of fourteen (14) years shall operate an off highway vehicle in the corporate limits of the Town of Rimby.

15.5 No person who is an owner or in care and control of an off highway vehicle shall allow any person under the full age of fourteen (14) years to operate an off highway vehicle within the corporate limits of the Town of Rimby.

15.6 The provisions of this bylaw shall not apply to a Peace Officer or an employee of the Town operating a vehicle in the performance of a duty.

15.7 Where an off highway vehicle is used in contravention of this Bylaw, and the operator or driver cannot be identified, the owner of the vehicle shall be responsible for the contravention.

- a) "Owner" in this section means the registered owner as listed on a certificate of registration.
- b) If the vehicle is unregistered then the owner as listed on a bill of



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

sale or other documentation accepted as proof of ownership.

15.8 A Peace Officer may seize and impound any off highway vehicle, for a maximum of thirty (30) days, at the owner's expense, that is subject of an offence under this Bylaw if the Peace Officer believes on reasonable and probable grounds that the seizure and impoundment is necessary to prevent a continuation of an offence.

**16. PENALTIES AND ENFORCEMENT PROCEDURES**

16.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not less than THREE HUNDRED DOLLARS (\$300.00) and not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and in default of payment is liable to imprisonment for a term not exceeding SIX (6) MONTHS.

16.2 Where a Peace Officer believes that a person has contravened any provision of the Bylaw, or sections 44 through 49 of the Regulations, he may serve upon:

- (a) Such person a Violation Ticket referencing the section contravened; or
- (b) The registered owner of the motor vehicle a Violation Ticket referencing section 160(1) of the Act and the section of the Bylaw or Regulations contravened;

In accordance with the provisions of the Provincial Offences Procedure Act, R.S.A.2000, c. P-34.

16.3 The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he is liable under the provisions of this Bylaw.

16.4 A Peace Officer may tow and impound at owner's risk and expense, any vehicle found to be parked in contravention of the provision of this Bylaw or the parking provisions of the Regulations.

16.5 The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "A" of this Bylaw

16.6 The specified penalty payable in respect of a contravention of a parking provision of the Regulations is as provided for in the Procedures Regulation (A.R.233/1989) made pursuant to the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, and must include the required Victims of Crime Act surcharge.

16.7 Notwithstanding section 15.2, in lieu of prosecution, a Peace Officer may issue a Parking Violation ticket, in a form as approved by the C.A.O., referencing the section of the Bylaw or Regulation contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw or the parking provisions of the Regulations.

16.8 Service of any such Parking Violation ticket shall be sufficient if it is:

- (a) Personally served;
- (b) Served by regular mail; or



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

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- (c) Placed on or attached to the vehicle involved in the contravention of this Bylaw or the parking provisions of the Regulations.
- 16.9 The penalty payable to the Town in lieu of prosecution in respect of a contravention of this Bylaw or the parking provisions of the Regulations, to be indicated on any such Parking Violation ticket issued is the amount provided for in Schedule "A" of this Bylaw, Schedule being hereby incorporated into and made part of this Bylaw.
- 16.10 A person who has been issued a Parking Violation ticket pursuant to the provisions of this Bylaw, and who has fully paid the penalty as indicated to the Town within the time allowed for payment, shall not be liable to prosecution for the subject contravention.
- 16.11 No person, other than the owner or driver of a vehicle, shall remove a Parking Violation ticket placed on or attached to such vehicle by a Peace Officer in the course of his/her duties.
- 16.12 No person shall willfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and engaged in the enforcement of the provisions of this bylaw.

**17. GENERAL**

- 17.1 It is the intention of the Council of the Town that each provision of this Bylaw should be considered a being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 17.2 It is the intention of the Council of the Town that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
- 17.3 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.
- 17.4 Schedules "A" and "B" may, from time to time, be amended by a resolution of Council.

**18. REPEAL**

- 18.1 Town of Rimbey Bylaws 530/63, 134/70, 545/88, 847/09, 710/00, 872/11 and 909/15 are hereby repealed.



**A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.**

NOW THEREFORE

**PART III - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis

READ a Second Time in Council this \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis

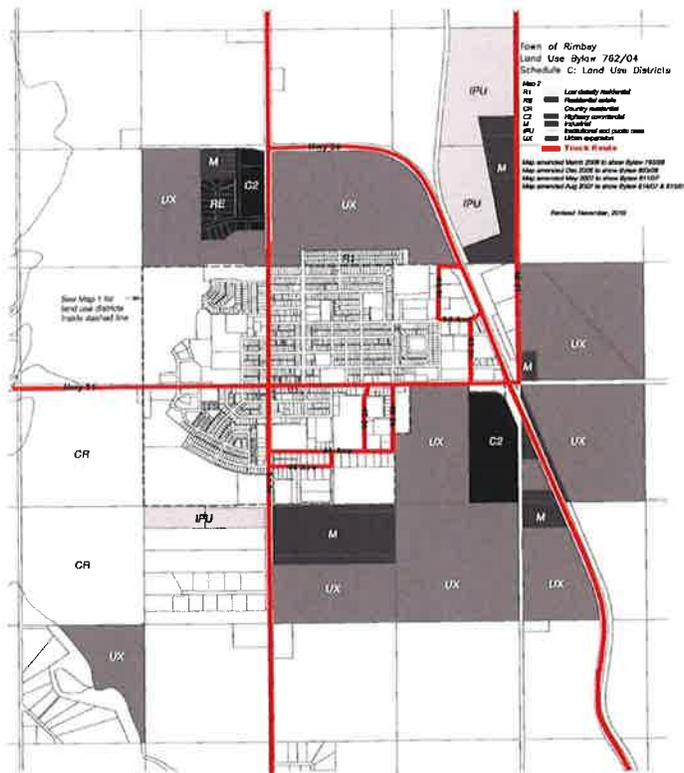


A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

SCHEDULE "A" – VIOLATIONS AND PENALTIES

Section	Description of Offence	Penalty
<b>General Penalty</b> <b>15.1</b>	All Bylaw sections not specified in this Schedule	<b>\$250.00</b> <b>\$300.00</b>
12.1	Drive or park vehicle in excess of maximum weight	\$500.00

SCHEDULE "B" TRUCK ROUTE MAP



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO REGULATE AND CONTROL THE OPERATION OF MOTORIZED SNOW  
VEHICLES IN THE TOWN OF RIMBEY, ALBERTA.

WHEREAS the snow Vehicles Act, being Chapter 100 of the 1969  
statutes of Alberta provides, in Section 14 thereof,  
that the Council of a Municipality may, by BY-LAW with  
respect to highways under its control and management,  
authorize persons to operate Snow Vehicles on any portion  
of such highway or class thereof and may restrict the hours  
during which such operation may take place;

NOW THEREFORE Council of the Town of Rimby, duly assembled, enacts  
as follows.

- I. In this BY-Law the following definitions shall apply: -
- (a) "Owner" includes any person renting a snow vehicle or having exclusive use thereof under lease or otherwise for a period of more than 30 Days;
  - (b) " DRIVER" or "OPERATOR" means a person who drives or is in actual physical control of a snow vehicle;
  - (c) "SNOW VEHICLE" means a motor vehicle designed or intended to be driven exclusively or chiefly upon snow or ice or both;
  - (d) "HIGHWAY" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, footway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and;
    - (I) Includes-
      - (a) a sidewalk (including a boulevard portion thereof)
      - (b) where a ditch lies adjacent to and parallel with the roadway, the ditch, and
      - (c) where a highway right of way is contained between fences or between a fence and one side of a roadway all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,
    - (II) does not include a place declared by the Lieutenant Governor in Council not to be a highway.
  - (e) "roadway" means that part of a highway intended for use by Vehicular traffic.
  - (f) " Alley" or "Lane" means a narrow highway intended chiefly to give access to the rear of a building and parcels of land.

(g) "VEHICLE" means a device in, upon or by which a person or thing may be transported or drawn upon a highway or any area in the Town of Rimbey, on which Snow Vehicles are permitted to operate.

2 Alleys shall not be used to travel to a designated area after 10:00 P.M. but may be used to return until 1:00 A.M.

3 The Operator of a Snow vehicle, while using any of the areas in the Town of Rimbey, which are permitted for the use of snow vehicles, shall yield the right of way to all vehicles and persons using that area.

4 OPERATORS OF POWERD TOBAGGANS

- (a) May travel only in single file on a roadway, alleys, or portions of a highway.
- (b) May not be operated on private property without the consent of the owner or on sidewalks or posted areas.
- (c) Shall use rigid hitch or tow when pulling a sled or toboggan within the Town Limits.

5 RULES FOR USE OF POWERED TOBOGGANS

- (a) He shall first obtain public liability and property damage insurance coverage with a limit of at least \$ 35,000 and proof of such insurance must at all times be carried on the toboggan to be produced to Town Police or other officials when requested.
- (b) Every powered toboggan so operating after sundown shall be equipped with at least one electric head lamp at the front and one electric red tail light at the rear, but not more than two headlamps.
- (c) No person shall operate a powered toboggan without a stock muffler which is in good repair and properly affixed to exhaust port.

6. Except as otherwise provided in this By-Law no person shall operate a snow vehicle on any Highway in the Town of Rimbey.

7 Notwithstanding Section 4 of this By-Law the operator of a Snow vehicle May

- (I) Cross any Highway, including the roadway, parking lane or sidewalk portion thereof IF: -
- (II) ALL passengers disembark from the snow vehicle and any vehicle or thing attached thereto before he commences to cross.
- (III) The operator yields the right of way to all other vehicles and persons on the highway , and:

- (IV) the operator crosses over the highway or portion thereof to be crossed by the most direct and shortest route of travel available to him.
- (b) Travel on any alley, or lane in the Town of Rimbej, If:
  - (I) the operator of the snow vehicle travels at a rate of speed only sufficient to keep his snow vehicle in steady forward motion, but in any event not in excess of Ten (10) miles per hour.
  - (II) The operator, Operates his snow vehicle as near as possible to the right hand side of the roadway, or as far as possible from the travelled portion thereof.
  - (III) the operator of the snow vehicle is using only those alleys and lanes which will take him in "THE MOST DIRECT ROUTE" to or from the place where he normally stores his snow vehicle and the nearest area on which snow vehicles are permitted to operate.
  - (IV) the operator of a snow vehicle may travel on a street when there is no access by way of a alley or lane from the place where he normally stores his snow vehicle and must return to an alley or lane as soon as it is possible.
- 8. an operator of a snow vehicle may operate a snow vehicle on any property OWNED or CONTROLLED by the Town of Rimbej Exclusive of Highways: Except those areas particularly described as follows: -
  - (a) School Grounds.                      (d) Cemetery Grounds.
  - (b) Pas-Ka-Poo Park.                      (e) Playgrounds.
  - (c) Hospital Grounds.                      (f) Church Grounds.
- 9. No person under the age of 14 years shall operate a motorized snow vehicle across along or on a highway.
  - (I) No person under the age of 14 years shall operate a snow vehicle on any alley, lane or roadway or portion thereof in the Town of Rimbej.
- 10 The operator of a snow vehicle shall not increase the speed above Ten (10) miles per hour until having passed 100 yards beyond the Town limits.
- II Every snow vehicle operating in the Town of Rimbej after sundown shall be equipped with an electric head lamp at the front and one red lamp at the rear of the vehicle both of which shall be alight.
- 12 No person shall operate a snow vehicle in the immediate vicinity of a CHURCH during Church sessions.

*Cancelled*

*off highway Act takes over*

*CONTRARY to*

*134*

BY-LAW NO.

(1) THIS BY-LAW SHALL BE KNOWN AS THE MOTORIZED SNOW VEHICLE TRAFFIC BY-LAW OF THE TOWN OF RIMNEY ALBERTA,

(2) IN THESE REGULATIONS,

- (a) "enactment" means any Act, regulation or municipal By-Law under which a traffic ticket complaint may be made pursuant to these regulations;
- (b) "regular" summons; means a summons which unconditionally requires the appearance in court on a certain date, of the person to whom the summons is directed;
- (c) "Voluntary" payment summons" means a summons which requires the appearance in court on a certain date, of the person to whom the summons is directed unless that person both acknowledges his guilt and pays a specified penalty in advance of the court appearance date indicated in the summons and in accordance with the stipulations on the summons.

ITEM Number	Section Number	Penalty in Dollars	
1.	4 (a)	\$ 5.00	Travelling 2 abreast
2.	4 (b)	\$ 5.00	Private property without Cons.
3	4 (c)	\$ 5.00	Rigid Hitch or Tow
4	5 (a)	\$ 5.00	Responsibility Card
5	5 (b)	\$ 5.00	Lights
6	5 (c)	\$ 5.00	Muffler
7	6	\$ 10.00	Unauthorized on
8	7 (II)	\$ 10.00	Disembark Passengers
9	7 (III)	\$ 10.00	Yield
10	7 (IV)	\$ 5.00	Crossing Highway
11	7 (b) (I)	\$ 10.00	Speeding
12	7 (b) (II)	\$ 5.00	Keeping Right
13	7 (b) (III)	\$ 10.00	The Most Direct Route
14	7 (b) (IV)	\$ 10.00	Restrictions on Streets
15	8.	\$ 10.00	Restricted Areas
16	9 (I)	\$ 10.00	Age Limit
17	10	\$ 10.00	Speeding in Town Limits
18	11	\$ 5.00	Lights On after Sundown
19	12	\$ 10.00	Church Sessions

VOLUNTARY PAYMENT of penalty checked as above, To the TOWN Secretary at the Town Office , Rimney Alberta

*#162 -  
Cancelled by Bylaw  
Nov 8/64*

*Councils By Bylaw 16 v  
Nov 8/70*

*( Off Highway act takes care  
of this )*

- 4 -

- 13 Operators of snow vehicles " Using Permitted Areas " in the town of Rimby at their " OWN RISK "
- 14. Every person who contravenes this By-Law or any part thereof is guilty of an offence and liable on summary conviction : -
  - (a) for first offence to a fine of not more than \$ 50.00 and in default of payment to imprisonment for a term of not more than 30 days and -
  - (b) for a second or subsequent offence to a fine of not more than \$ 100.00 and in default of payment to imprisonment for a term of not more than 60 days.
- 15 In addition to any penalties imposed as outlined in Section II by the Court, a Peace Officer may at the time of the offence, if in his opinion it is considered necessary, require that the operator of the snow vehicle shall immediately park the vehicle for any infraction of the HIGHWAY TRAFFIC Act, The SNOW VEHICLES Act or this BY-LAW. The Vehicle shall remain inmobile for whatever period that the Peace Officer considers reasonable in regard to the Offence Committed.

READ a FIRST time in COUNCIL this 17<sup>th</sup> Day of December, A.D. 1970  
 READ a SECOND time in COUNCIL this 17<sup>th</sup> Day of December A.D. 1970  
 Read a THIRD and FINALLY PASSED in COUNCIL this 17<sup>th</sup> Day of December A.D. 1970.

*[Signature]*  
 \_\_\_\_\_ Mayor  
*[Signature]*  
 \_\_\_\_\_ Sec. Treas.

BY-LAW NO. 530

AND

A BY-LAW PROVIDING FOR REMOVAL OF SNOW, ICE, DIRT, ETC FROM SIDEWALKS

WHEREAS the Council of the Town of Rimbey deem it necessary to have the sidewalks in the Business section of the Town kept clear of any snow, ice, dirt ;

WHEREAS in accordance with the provisions of Section 302 B of The Town and Village Act, properties abutting onto the sidewalks in the business section can be forced to do so, or it can be done and charged to their properties and collected same as taxes;

NOW THEREFORE, the Council duly assembled, ENACTED AS FOLLOWS:

that all properties fronting onto Jasper Avenue the business section ; and all properties fronting onto First Street West and/or Main Street shall be responsible for clearing the sidewalk of any and all snow, ice or dirt in front of their business premises, and failure will cause the Town to proceed to keep it clean and charge the cost against the respective properties.

RECEIVED first, second and third readings this 14th day of January, A.D. 1963.

(SEAL)



Signed [Signature]  
Mayor

Signed [Signature]  
SecTreas.



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	2018 Christmas Hours
<b>For Public Agenda</b>	Public Information
<b>Background</b>	For the past several years, the Town's operations have been closed for five (5) consecutive days depending on where Christmas Day and Boxing Day fall on the calendar. The current Employee Policy 1103 of the Town identifies closure for Christmas Day and Boxing Day.
<b>Discussion</b>	Administration respectfully requests Council consider closure of operations on Monday, December 24, 2018 to allow staff to spend more time with their families and sufficient time for safe travel if employees have to travel to be with their families. It is also a much needed break for the staff after a productive and engaging year.
<b>Relevant Policy/Legislation</b>	Policy 1103
<b>Financial Implications</b>	Loss of productivity for the day which Town operations are closed
<b>Recommendation</b>	Administration recommends Council approve the closure of Operations for the Town for the entire day of Monday, December 24, 2018 and the employees of the Town of RimbeY to be paid for the entire day.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Nov 8/18</u> Date</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Nov 8/18</u> Date</p>



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Rimby Lions Club Walking Trail Overlay
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Regular Meeting of Council Tuesday, October 9, 2018 Council heard a delegation from Rimby Lions Club Member Steffen Olsen regarding the walking trail from Rimby Ford south to 45<sup>th</sup> Avenue.</p> <p>Mr. Olsen indicated at that time, the cost for the walking trail asphalt overlay would be just shy of \$10,000 and asked if Council would consider paying a portion of this invoice as the overlay prolongs the life of the trail until funds can be budgeted for a proper sidewalk.</p> <p>Administration has since then received a copy of the actual invoice to the Rimby Lions valued at \$9350.00 plus GST.</p>
<b>Discussion</b>	<p>Council discussed the possibility of cost sharing this project and requested Administration to investigate as to where the funds could be allocated from.</p> <p>Administration has determined, if Council wishes to proceed with the cost sharing of the asphalt overlay, funds would be available from Recreation Reserves.</p>
<b>Financial Implications</b>	Funds taken from Recreation Reserves
<b>Recommendation</b>	Administration recommends Council determine the amount of funding for the Rimby Lions Club as a cost share of the asphalt overlay from Rimby Ford south to 45 <sup>th</sup> Avenue.

Prepared By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date

Endorsed By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date

<b>Council Agenda Item</b>	7.3
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Policy 101 Town of Rimbey Logo
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Regular Meeting of Council held September 28, 2015, Council approved the new logo for the Town of Rimbey as shown below:</p> 
<b>Discussion</b>	<p>At the time, Council just wanted the word "Rimbey" as the logo.</p> <p>As the Town of Rimbey participates in various functions, where our logo is requested to be included as a sponsor to the event, (ie Passport to Christmas 2018) our logo just blends in and could be construed to be part of another advertiser's logo. For example on the attached Passport to Christmas 2018 document sent out by the Chamber of Commerce, our logo could be part of Ma &amp; Paw's Pet Supplies Rimbey, or Rimbey Therapeutic Massage Centre. When people see just the word "Rimbey" they say Rimbey what?</p> <p>Administration would like to add the words "Town of" to our logo as indicated below above the logo and in between the oil drop and the letter "b":</p> 



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Relevant Policy/Legislation</b>	Policy 101
<b>Attachments</b>	Policy 101 Town of Rimbey Logo Chamber of Commerce – Passport to Christmas 2018
<b>Recommendation</b>	Administration recommends Council approve Policy 101 Town of Rimbey Logo, as presented with the words “Town of: included in the logo above and between the oil drop and the letter “b”.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> <u>Nov 8/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> <u>Nov 8/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



## Town of Rimbey Policy Manual

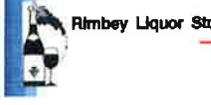
Title:           Town of Rimbey Logo		Policy No:       101	
Date Approved:		Resolution No:	
Date Effective:			
Purpose:			
<p>Policy Statement:</p> <p>To adopt the Logo as shown below as the official logo of the Town of Rimbey.</p> <div style="text-align: center; margin: 20px 0;">  </div>			
Initial Policy Date:	September 10, 1986	Resolution No:	453/86
Revision Date:	September 28, 2015	Resolution No:	315/15
Revision Date:			
Revision Date			



# Passport to Christmas 2018



**DOUBLE STAMP DAYS & Events**  
 Nov 23 Santa Night, Farmers Christmas Markets (Nov 10 & Dec 1) & Boxing Day



**\$10**

**\$10**

**\$10**

**\$10**

**\$10**

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**\$10**



### Official rules and Regulations

With each \$10 spent at participating businesses you will receive one (1) stamp on your passport. i.e. \$23.50 is equal to 2 stamps.  
 Enter to win by dropping off your fully stamped passport at any participating business.

**Final stamping day is Dec 28, 2018 and the draw will be make Jan 3, 2018. You can use a maximum of six (6) passports for any one purchase or invoice.** Only completed passports will be accepted. There is no limit to the number of passports entered. All prizes awarded to winners under the age of 18 must be awarded in trust to a parent or guardian. Only one (1) prize will be awarded per person. Rimbey Shopping Bucks have no cash value.

- Grand prize \$300.00
- One Prize \$200.00
- 3 Prizes \$100.00 each

A list of participating businesses will be available on our website along with an updated passport with business logos by Nov 3rd.  
 Stamping begins Nov 10th!

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_



*Merry Christmas*

Get your passport at [www.rimbeychamber.ca](http://www.rimbeychamber.ca)

This shop local program is hosted by the Rimbey & District Chamber of Commerce to support local businesses



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.4
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Policy 3004 Town Equipment
<b>For Public Agenda</b>	Public Information
<b>Background</b>	In October of 1986 Council passed a motion to approve a policy to prohibit town owned equipment or property from being lent out.
<b>Discussion</b>	<p>The purpose of Policy 3004 is "To prevent lost or damaged equipment". The current policy prohibits lending out Town equipment but does not include any reference to who may operate Town owned equipment. Allowing members of the public to operate any equipment owned by Town of Rimbey presents the Town of Rimbey with preventable and unnecessary liability risks.</p> <p>To ensure all Town owned equipment is only operated by Town employees Administration respectfully requests Council consider an addition to the Town Equipment Policy 3004.</p> <p>Wording with a strike through will be deleted and wording in yellow has been inserted in the final version of Policy 3004.</p>
<b>Relevant Policy/Legislation</b>	Policy 3004
<b>Attachments</b>	Policy 3004 Town Equipment
<b>Recommendation</b>	Administration recommends Council approve Policy 3004, as presented.

Prepared By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date

Endorsed By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date



# Town of Rimbeey Policy Manual

Title: <del>Lending</del> -Town Equipment		Policy No: 3004	
Date Approved:		Resolution No:	
Date Effective:			
Purpose:		To prevent lost or damaged equipment.	
<p>Policy Statement:</p> <p><del>NO TOWN OWNED EQUIPMENT OR PROPERTY SHALL BE LENT OUT.</del></p> <p>1. No Town owned equipment <del>or property</del> shall be lent out.</p> <p>2. Only Town of Rimbeey employees may operate Town of Rimbeey equipment.</p>			
Initial Policy Date:	October 8, 1986	Resolution No:	494/86
Revision Date:		Resolution No.	
Revision Date:		Resolution No.	



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	National Addictions Awareness Week
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Administration has received correspondence from Chelsea Currie, Addiction Councillor with the Community Addictions and Mental Health requesting Council proclaim the week of November 26 to December 2, 2018 National Addictions Awareness Week.
<b>Financial Implications</b>	None
<b>Attachments</b>	Requested proclamation for National Addictions Awareness Week
<b>Recommendation</b>	Administration recommends Mayor Pankiw proclaim the week of November 26 to December 2, 2018 to be National Addictions Awareness Week, in the Town of Rimbey.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date



**small actions  
make big differences**

## **Proclamation**

Whereas: National Addictions Awareness Week promotes positive action to prevent substance abuse and gambling problems.

Therefore: It is my privilege as Mayor/Reeve of

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to proclaim the third week of November as

## **National Addictions Awareness Week**

and to urge all citizens to join in participating in this special week.

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Mayor/Reeve

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City/Town

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Date

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TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
<b>Attachments</b>	8.1.1 Chief Financial Officer Report – Accounts Payable Listing
<b>Recommendation</b>	Motion by Council to accept the report from the Chief Financial Officer, as information.

**Prepared By:**

Wanda Stoddart  
Wanda Stoddart  
Chief Financial Officer

Nov 8/18  
Date

**Endorsed By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18  
Date

**Town of Rimbey 2018**  
**Accounts Payable Cheque List**  
**From: 18-Oct-2018 To: 08-Nov-2018**

Vendor Name	Purpose	Cheque	Date	Amount
Jim Pattison Lease	Bylaw - lease on 2016 Tahoe	PAW4968	25-Oct-2018	1677.11
Eastlink	cable - fitness room	PAW4969	25-Oct-2018	82.11
Telus Communications Inc.	Telus bill	PAW4970	25-Oct-2018	69.58
Telus Communications Inc.	Telus - Beatty House	PAW4971	25-Oct-2018	69.86
Telus Communications Inc.	Telus bill	PAW4972	25-Oct-2018	69.58
Telus Communications Inc.	internet	PAW4973	25-Oct-2018	101.85
LAPP	LAPP Pension payment for Oct.24/18...	PAW4974	25-Oct-2018	1272.92
LAPP	LAPP Pension payment - Oct. 2018 - monthly...	PAW4975	25-Oct-2018	806.62
Telus Communications Inc.	Telus - Oct.10/18 invoice	PAW4976	25-Oct-2018	2030.23
Great West Life	Nov. 2018 - GWL	PAW4977	31-Oct-2018	10652.20
LAPP	LAPP Pension payment for Nov.2/18 (biweekly...	PAW4978	31-Oct-2018	7911.09
Canada Revenue Agency	Oct.14-27/18 biweekly - CRA - Nov.2/18	PAW4979	31-Oct-2018	13267.21
Eastlink	Eastlink-cable - CC	PAW4980	08-Nov-2018	82.11
LAPP	LAPP pension payment - Nov.7/18 (biweekly...	PAW4981	08-Nov-2018	1272.92
Waste Management	recycle - Oct. 2018	PAW4982	08-Nov-2018	2446.72
Alberta Municipal Services...	Nov.07/18 - power / gas	PAW4983	08-Nov-2018	40501.32
1025984 Alberta Ltd.	Cancelled	43943	25-Oct-2018	2750.00 *
Alberta Parking Lot Services...		43944	25-Oct-2018	4305.00
Bemoco Land Surveying Ltd.		43945	25-Oct-2018	971.25
Canadian Pacific Railway...		43946	25-Oct-2018	78.75
Digitex Inc.		43947	25-Oct-2018	361.36
Evergreen Co-operative...		43948	25-Oct-2018	2041.72
G-Force Signs & Graphics Inc.		43949	25-Oct-2018	313.69
Hi-Way 9 Express Ltd.		43950	25-Oct-2018	69.87
Inventa Sales & Promotions		43951	25-Oct-2018	210.00
John Deere Financial Inc.		43952	25-Oct-2018	561.75
LOR-AL SPRINGS LTD.		43953	25-Oct-2018	16.50
Municipal Property Consultants...		43954	25-Oct-2018	3590.29
Parkland Automotive Repair...		43955	25-Oct-2018	385.78
Rimbey Chamber Of Commerce		43956	25-Oct-2018	81.90
Rimbey Furnace Care & Gas...		43957	25-Oct-2018	849.45
Rimbey TV & Electronics 1998		43958	25-Oct-2018	66.15
Rural Municipalities of Alberta		43959	25-Oct-2018	125.43
Silver Star Septic Service		43960	25-Oct-2018	63.00
Star Granite and Bronze		43961	25-Oct-2018	149.95
Sunbelt Rentals		43962	25-Oct-2018	206.24
Tagish Engineering Ltd.		43963	25-Oct-2018	27435.42
Trenholm, Chanse		43964	25-Oct-2018	21.00
Uni First Canada Ltd.		43965	25-Oct-2018	75.17
W.R. Meadows		43966	25-Oct-2018	178.61
West Country Glass		43967	25-Oct-2018	313.50
Wolseley Industrial Canada INC		43968	25-Oct-2018	1664.67
1318209 Alberta Ltd.		43969	31-Oct-2018	6347.79
556436 Alberta Ltd.		43970	31-Oct-2018	180.60
AN Adventure Distribution &...		43971	31-Oct-2018	650.90
Avanti Hydrovac Inc.		43972	31-Oct-2018	2016.00
Digitex Inc.		43973	31-Oct-2018	47.85
E.M. Chopiuk		43974	31-Oct-2018	161.20
Hach Sales & Services Canada...		43975	31-Oct-2018	62.58

**Town of Rimbey 2018**  
**Accounts Payable Cheque List**  
**From: 18-Oct-2018 To: 08-Nov-2018**

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
Legacy Ford		43976	31-Oct-2018	85.89
Longhurst Consulting		43977	31-Oct-2018	467.24
Midwest Propane		43978	31-Oct-2018	55.56
Nikirk Bros. Contracting Ltd.		43979	31-Oct-2018	15.75
Rimbey Builders Supply Centre...		43980	31-Oct-2018	29.32
Rimbey Janitorial Supplies		43981	31-Oct-2018	1939.35
Rimbey TV & Electronics 1998		43982	31-Oct-2018	703.50
Royal Canadian Legion		43983	31-Oct-2018	100.00
Tytler, Doug & Jean		43984	31-Oct-2018	2100.00
Uni First Canada Ltd.		43985	31-Oct-2018	70.65
AGAT Laboratories		43986	08-Nov-2018	1207.92
AlSCO		43987	08-Nov-2018	1110.43
Animal Control Services		43988	08-Nov-2018	1533.00
Border Paving Ltd.		43989	08-Nov-2018	34004.70
Boys & Girls Club of Wolf Creek		43990	08-Nov-2018	15000.00
Buist Motor Products Ltd.		43991	08-Nov-2018	10.43
Canadian Pacific Railway...		43992	08-Nov-2018	248.00
Condominium Corporation		43993	08-Nov-2018	382.54
ENCON Group Inc.		43994	08-Nov-2018	9931.06
Frontline Compression Services...		43995	08-Nov-2018	2000.00
Glanfield, Fredrick & Dianne		43996	08-Nov-2018	3000.00
Guardian Chemicals Inc.		43997	08-Nov-2018	668.34
Hi-Way 9 Express Ltd.		43998	08-Nov-2018	189.53
Hillis, Lori		43999	08-Nov-2018	84.24
Howe, Dale		44000	08-Nov-2018	5084.64
John Brooks Company Ltd.		44001	08-Nov-2018	3961.55
Leadlay, Leif & Penny		44002	08-Nov-2018	2000.00
Legacy Ford		44003	08-Nov-2018	164.54
LOR-AL SPRINGS LTD.		44004	08-Nov-2018	11.00
MLA Benefits Inc.		44005	08-Nov-2018	1699.86
Nikirk Bros. Contracting Ltd.		44006	08-Nov-2018	536.81
OK Tire (773664 AB Ltd.)		44007	08-Nov-2018	2254.77
Restall, Brenda		44008	08-Nov-2018	1250.00
Rimbey & District Citizens		44009	08-Nov-2018	2000.00
Rimbey Express Inc.		44010	08-Nov-2018	150.00
Rimbey Home Hardware		44011	08-Nov-2018	198.71
Rimbey Implements Ltd.		44012	08-Nov-2018	869.91
Rimbey TV & Electronics 1998		44013	08-Nov-2018	546.00
RJ Plumbing and Heating		44014	08-Nov-2018	189.53
Sanitec		44015	08-Nov-2018	484.07
Smith, Amy		44016	08-Nov-2018	63.46
SmithIron Earthworks Ltd.		44017	08-Nov-2018	99097.42
The Government of Alberta		44018	08-Nov-2018	10.00
Town Of Rimbey		44019	08-Nov-2018	1988.74
Uni First Canada Ltd.		44020	08-Nov-2018	75.17
Whalen, Molly		44021	08-Nov-2018	25.00
Wolf Creek Public Schools		44022	08-Nov-2018	105.00
Wolseley Industrial Canada INC		44023	08-Nov-2018	957.34





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various community groups supply minutes of their board meetings to Council for their information.
<b>Options/Consequences</b>	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
<b>Attachments</b>	8.2.1 Tagish Engineering Ltd. Project Status Updates October 11, 2018
<b>Recommendation</b>	Motion by Council to accept the Tagish Engineering Ltd. Project Status Update of October 11, 2018, as information.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 3/18*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Nov 8/18*

Date



## **PROJECT STATUS UPDATES**

October 11, 2018

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.18 RB00 - 2018 General Engineering</b>		
September 13, 2018	Matichuk, Gerald	Urban Dirtworks Inc. has provided a price for the Insertion Valve to be installed on 50 Ave and 52 St. A Insertion Valve allows for tapping into the water main while still under pressure, thus not requiring temporary water service to the Rimbey Hospital. Urban Dirtworks is scheduled to start construction on the 2018 - Hydrant & Valve Replacement program September 17, 2018.
September 26, 2018	Matichuk, Gerald	Urban Dirtworks Inc. has started construction on the 2018 Hydrant & Valve Replacement program and have indicated that the work should be completed by October 15, 2018.
September 26, 2018	Matichuk, Gerald	- Urban Dirtworks Inc. is working on the 2018 Hydrant & Valve Replacement program. The Contractor has indicated that the works should be completed by October 12, 2018.  - Bemoco Land Surveying has provided the Town with a cost to close and resurvey the lots adjacent to the laneway east of 51 St and south of 48 Ave.
October 10, 2018	Matichuk, Gerald	Urban Dirtworks Inc. has completed the installation of eight (8) hydrants and one (1) valve in the 2018 Hydrant & Valve Replacement program. Valves #1 & #2 were deleted from the program in part due to the cold weather and Alberta Transportation concern of the compaction of the roadway and placing of asphalt in cold weather.
<b>Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1</b>		
August 29, 2018	Matichuk, Gerald	AMEC has completed the "Water Act Licensing for Town of Rimbey PW17-15" report. AMEC has submitting the application to Alberta Environment to licensing Well PW17-15 as a ground water production well.
September 13, 2018	Matichuk, Gerald	AMEC has submitting the application to Alberta Environment to licensing Well PW17-15 as a ground water production well. Waiting for a response from Alberta Environment regarding licensing PW17-15 as a new well.
September 26, 2018	Matichuk, Gerald	AMEC has completed a report on the estimated long term yield of Well PW17-15. AMEC has submitted an application to Alberta Environment to licence the PW17-15 as the ground water production well.
October 10, 2018	Matichuk, Gerald	AMEC has submitted an application to Alberta Environment to licence the PW17-15 as the ground water production well. AMEC continues to correspond and provide additional required by Alberta Environment
<b>Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan</b>		
September 13, 2018	Solberg, Lloyd	Project is on hold until the Town provides Tagish with more information regarding the west pond land acquisition.
September 27, 2018	Solberg, Lloyd	(Sept. 27) No change.
October 11, 2018	Solberg, Lloyd	(Oct. 11) No change.
<b>Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg</b>		
August 29, 2018	Matichuk, Gerald	Tagish and Director of Publicworks are meeting with land owners adjacent to the Outlet Ditch to provide information on the clean-out and construction. Tagish is working to have the Tender completed by August 31, 2018.
September 13, 2018	Matichuk, Gerald	A pre-tender meeting for the NE Lagoon Outlet Ditch Upgrades was held on September 13, 2018. Tenders close on September 20, 2018.
September 26, 2018	Matichuk, Gerald	Tender closed September 20, 2018, with six (6) bidders submitting tenders. September 25, 2018 Council awarded the NE Lagoon Outlet Ditch Upgrades - 2018 tender to SmithIron Earthworks Ltd. Tagish is preparing the contract documents for signing.
October 10, 2018	Matichuk, Gerald	Contacts were signed by all parties and a "Notice to Proceed" was sent to SmithIron Earthworks Ltd. SmithIron Earthworks has started work on the project by mulching trees and brush along portions of the Outlet Ditch.

**Project: RBYM00134.00 RB134 - 2018 Street Improvements**

- |                    |                  |   |
|--------------------|------------------|---|
| August 29, 2018    | Matichuk, Gerald | J. Branco and Sons Concrete Services will be on site the week of September 3, to complete concrete repairs on 50 Ave.   |
| September 13, 2018 | Matichuk, Gerald | A Construction Completion (CC) inspection on the 47 St. and 48 St. sections of the project was held on September 19, 2018. J. Branco and Sons Concrete Services are working on the removal and replacement of concrete curbs and sidewalks on 50 Ave. |
| October 1, 2018    | Matichuk, Gerald | J. Branco and Sons Concrete Services are working on the removal and replacement of concrete curbs and sidewalks on 50 Ave.  |
| October 10, 2018   | Matichuk, Gerald | Due to cold weather the concrete removal and replacement on 50 Ave was suspended until temperatures increase. Border Paving will be completing some roadway asphalt patching weather permitting.  |

**Project: RBYM00135.00 RB135 - Standby Generator Comm Centre**

- |                    |                  |   |
|--------------------|------------------|---|
| September 13, 2018 | Matichuk, Gerald | Tagish is working with Frontline Compression Services Inc. to complete a price quotation for the supply and installation of a standby generator for the Community Center. |
| October 10, 2018   | Matichuk, Gerald | Frontline Compression Services Inc. is working to complete a price quotation for the supply and installation of a standby generator for the Community Center.             |



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	9.0
<b>Council Meeting Date</b>	November 13, 2018
<b>Subject</b>	Correspondence
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	9.1 Letter form Alberta Transportation
<b>Recommendation</b>	Administration recommends Council accept the correspondence from Alberta Transportation, as information.

**Prepared By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18  
Date

**Endorsed By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 8/18  
Date

October 16, 2018

His Worship Rick Pankiw  
Mayor  
Town of Rimbey  
PO Box 350  
Rimbey, AB T0C 2W0

Dear Mayor Pankiw:

**Re: Alberta Municipal Water/Wastewater Partnership**

Please be advised that a grant in the amount of \$250,000 is being electronically transferred to the Town of Rimbey. This amount represents the second payment for the Phase 1 Lagoon Upgrade – outlet channel project, under the Alberta Municipal Water/Wastewater Partnership.

Upon completion of the project please complete a Final Agreement Payment Claim Form and return it to this office, along with photos of the completed project and copies of all related invoices. The Town of Rimbey will be responsible for any applicable Goods and Services Tax associated with this project.

If you have any questions or concerns, please contact Mrs. Denette Leask, Grants Technologist at 403-340-5069.

We are pleased to assist you in this worthwhile endeavor.

Sincerely,



Stuart Richardson, P.Eng  
Infrastructure Manager

