

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MAY 14, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**
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3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Wednesday April 23, 2012, Council Meeting Minutes 4-7

5. **Delegations**
 - 5.1 Fortis, Stan Orlesky

6. **Bylaws**
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10. **In Camera**

11. **Adjournment**

Summary of Agenda Items for May 14, 2012:

Delegation

- 5.1 Fortis, Stan Orlesky

Bylaws

- 6.1 **Land Use Bylaw Amendment - Bylaw 878/12** – recommendation Council approve second and third reading of Bylaw 878/12 Land Use Bylaw Amendment.

New and Unfinished Business

- 7.1 **Joint Use Agreement – Rimbey Christian School Society** – recommendation that Council approve the Town of Rimbey and Rimbey Christian School Society Joint Use Agreement.
- 7.2 **MDP Committee & Terms of Reference** – recommendation that Council pass a resolution to engage the services of West Central Planning Agency for the development of a new Municipal Development Plan and Council pass a resolution appointing an MDP Review Committee as suggested by the Bylaw and policy committee.
- 7.3 **Superior Safety Codes Service Agreement** – recommendation that Council pass a resolution to enter into a new three-year agreement with Superior Safety Codes Inc. for the provision of inspection services for the Town of Rimbey.
- 7.4 **Pool Rates** - Recommendation that Council accept the proposed rates for the Rimbey Aquatic Centre as recommended by the Recreation Board.
- 7.5 **Recreation Master Plan RFP** - Recommendation that Town Council award the contract to RC Strategies in the amount of \$39,806 for the Parks, Trails and Recreation Master Plan.
- 7.6 **Community Events Grant Program** - The Recreation Board recommends Council approve the Community Event Grant Program applications for the Kinsmen Club of Rimbey, the Rimbey Lions Club and the Rimbey Gymnastics Society in the amount of \$500 each.

Reports:

8.1 Department Reports

- 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation
 - 8.1.1.2 Cash Position
 - 8.1.1.3 Consolidated Financial Statement
 - 8.1.1.4 Accounts Payable Cheque Run – April 30/12
 - 8.1.1.5 Accounts Payable Cheque Run – May 11/12

Council pass a resolution to accept Finance Reports as presented.

Correspondence:

- 9.1 Rimbey Municipal Library Update
- 9.2 Resignation of Councillor Anglin
- 9.3 Potential Date for By-election
- 9.4 Council Committee/Board Vacancies

April 13, 2012

NOTICE OF PUBLIC HEARING

As you are an adjacent property owner, you are being notified that the Council of the Town of Rimbey is considering Bylaw 878/12 to amend the Land Use Bylaw and will be holding a public hearing regarding this bylaw prior to second reading. The Public Hearing will take place on Monday, May 14, 2012, at 6:30 p.m. in Council Chambers at the Town Office located at 4938 – 50 Avenue.

Bylaw 878/12 would amend Land Use Bylaw 762/04 to reclassify Lot 6, Block 1, Plan 042 3721, as shown on the attached map. The purpose of the rezone application would allow for future development of the site.



Written submissions to Council regarding this proposed bylaw will be accepted or received on or before 1:00 p.m. on Friday, May 11, 2012. Submissions may be addressed to:

Assistant CAO
Box 350
Rimbey, AB
T0C 2J0
Re: Bylaw 869-11

Verbal representation may be arranged by calling the Town Office prior to 1:00 p.m. on Friday, May 11, 2012, at 403-843-2113.

Ryan Maier
Assistant CAO

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, APRIL 23, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
RCMP – Sgt. Groves
Wilde & Company – Collette Miller
Wilde & Company – Kaelyn Bodnarchuk
1 public member
2. Public Hearing None
3. Adoption of Agenda Two Additions to the agenda under New Business are as follows: 54 Ave Storm Extension and 51 Ave Reconstruction and 54 Ave Surface Improvements.
- Motion 75/12
- Moved by Councillor Anglin to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 April 11, 2012, Council Meeting Minutes
- Motion 76/12
- Moved by Councillor Anglin to accept the April 11, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 RCMP Detachment
- Sgt. Mark Groves, RCMP Detachment, thanked Council for the invitation to speak and provided a summary of the following trends that have occurred over the last three months. They are as follows:
- Property crime up over last year, including vehicle thefts
 - Uttering threats
 - Bar fights have dwindled down
 - Accidents are down
 - Impaired driving and charges increased
- Sgt. Groves thanked Council for the financial contribution towards a clerical staff member, who will be starting next week. The detachment has a full complement of officers and an additional member that Ponoka County is financially supplementing. Sgt. Groves is working on the 2012 strategic Plan and invited Council members to stop by the detachment to discuss any issues or concerns that they feel may need focusing on in the community regarding enforcement. Mayor thanked Sgt. Groves for the update. Sgt. Groves withdrew from the meeting at 6:40 pm.
- 5.2 Permit Request
Delegation was not in attendance.
- 5.3 Auditors
Collette Miller and Kaelyn Bodnarchuk, Wilde & Company, presented to Council

the audited financial statements as of December 31, 2011, which were circulated to all members of council. Ms. Miller provided an overview of the conducted audit which is done in accordance with Canadian generally accepted auditing standards, and summarized the following:

- Statement of Financial Position
- Statements of Operations
- Statement of Change in Net Financial Assets (debt)
- Statement of Cash Flows for the year ended 2011

Ms. Miller noted that the transition with staff went very well. Ms. Miller presented that the Management Letter provided is private and are not foipable.

Mayor and Council thanked the Auditors, who withdrew from the meeting at 7:04 pm.

6. Bylaws

6.1 2012 Tax Rate Bylaw

Administration recommended Council pass second and third reading of Tax Rate Bylaw 877/12.

Motion 77/12

Moved by Councillor Anglin to give second reading to Tax Rate Bylaw 877/12.

CARRIED
(5-0)

Motion 78/12

Moved by Councillor Webb to give third and final reading to Tax Rate Bylaw 877/12.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 54 Avenue Storm Extension Tender

Tagish Engineering stated five contractors submitted tenders and recommends awarding the project to Urban Dirtworks Inc., for the tendered price of \$96,716.24 (including GST).

Motion 79/12

Moved by Councillor Anglin to accept the tender from Urban Dirtworks Inc. at a cost of of \$96,716.24 for the 54 Avenue Storm Extension.

CARRIED
(5-0)

7.2 51 Avenue Reconstruction & 54 Avenue Surface Improvements

Tagish Engineering stated four contractors submitted tenders and recommends awarding the project to Central City Asphalt, for the tendered price of \$1,090,546.06.

Motion 80/12

Moved by Councillor Anglin to accept the tender from Central City Asphalt, at a cost of \$1,090,546.06 for the 51 Avenue Reconstruction and 54 Avenue Surface Improvements.

CARRIED
(5-0)

8. Reports

8.9 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Public Works
- 8.1.3 Bylaw Enforcement
- 8.1.4 Fire
- 8.1.5 Community Services
- 8.1.6 CAO

Motion 81/12

Moved by Councillor Anglin to accept the department reports as presented.

CARRIED
(5-0)

Mayor called a short recess at 7:24 pm

Mayor reconvened the meeting at 7:30 pm

8.1.7 Finance

Director of Finance presented a summary of the following reports:

8.1.7.1 Council Expenses

8.1.7.2 Accounts Payable Cheque Run – April 23/12

Motion 82/12

Moved by Councillor Anglin to accept the Accounts Payable Cheque Run for April 23, 2012, as presented.

CARRIED
(5-0)

8.2 Council Reports:

8.2.1 Mayor's Report

8.3 Board/Committee Reports

8.3.1 Recreation Board Minutes

8.3.1.1 Jan 4, Feb 6 & Mar 5/12

8.3.2 Rimoka Board Minutes

8.3.2.1 Feb 15 & Mar 19/12

8.3.3 Library Board

8.3.3.1 Financial Statements, Dec 31/11

8.3.4 FCSS & RCHHS Minutes Mar 15/12

Motion 83/12

Moved by Councillor Webb to accept Council and Board/Committee Reports as information.

CARRIED
(5-0)

9. Correspondence
- 9.1 Request for Permit to Travel Off of Truck Route
- 9.2 Municipal Sustainability Initiative Allocation

Motion 84/12

Moved by Councillor Anglin to accept 9.1 and 9.2 as information.

CARRIED
(5-0)

10. In Camera

Motion 85/12

Moved by Councillor Anglin to go into camera at 7:36 pm.

CARRIED
(5-0)

Motion 86/12

Moved by Councillor Anglin to come out of camera at 7:38 pm.

CARRIED
(5-0)

Motion 87/12

Moved by Councillor Anglin to approve the legal land agreement between the Town of Rimbey and SJC Development as presented.

CARRIED
(5-0)

11. Adjournment
- Council adjourned the meeting at 7:40 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 878/12

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,

AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as "Amendment to Land Use Bylaw".

PART II – REZONING

- 1) Lot 6, Block 1, Plan 042 3721 be rezoned as shown in Schedule A.

PART III - AMENDMENT

- 2) That 'Schedule C' of Bylaw No. 762/04 is hereby amended as per attached map in Schedule A.

PART IV – REPEAL

- 3) That Bylaw 869/11 is hereby repealed.

PART V - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 11th day of April, 2012.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ a second time this 14 day of May, 2012.

READ a third and final time this 14 day of May, 2012.

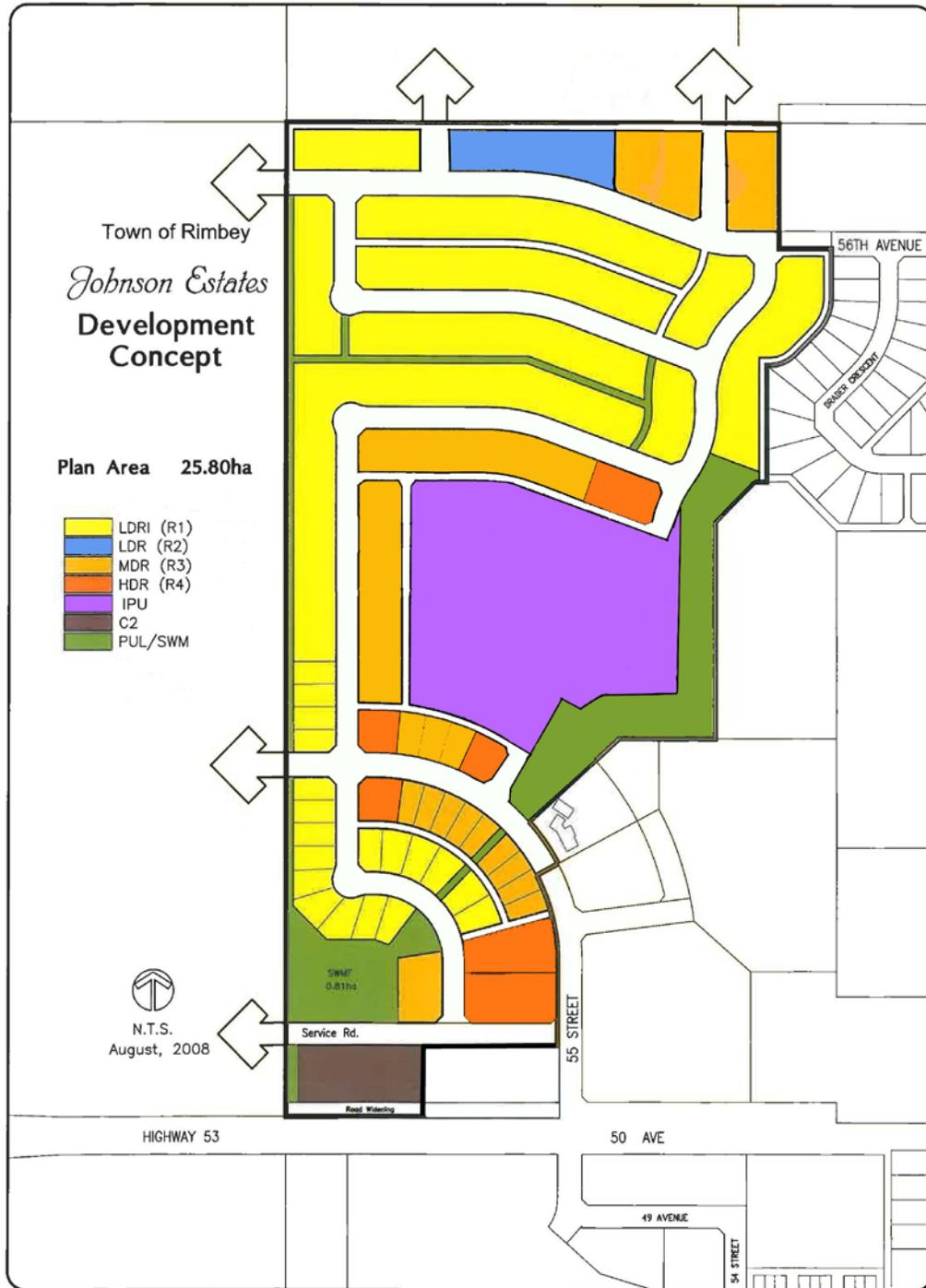
MAYOR

CHIEF ADMINISTRATIVE OFFICER

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 878/12

SCHEDULE A





Council Recommendation

Date: May 14, 2012

Title: Joint Use Agreement - Rimbey Christian School Society

Presenter: Peter Stenstrom

Background:

The Rimbey Christian School Society approached the Town of Rimbey last Fall about developing a facility sharing agreement that would allow the School to use the Town's facilities at no charge in exchange for allowing the Town to use the School's facilities and busses at no charge. The School and the Town have recently completed a negotiation process and have formed an agreement that is designed to be mutually beneficial. Please see attached agreement.

Discussion:

The School is providing the use of their classrooms including their computer lab, the outdoor ice rink and the busses (up to 12 uses per year). The Town is providing use of the swimming pool, tennis courts, park space and portions of the Community Centre including the Main Auditorium, Arena, Fitness Centre and Upper Auditorium. Likely the Town will not use the School's classrooms regularly but having access to the ice rink and busses is an asset.

The proposed Joint Use Agreement is nearly identical to the Joint Use Agreement between The Wolf Creek School Division and the Town. The parameters of this new agreement have not changed from the other agreement. The Town is offering the same facilities as well. The only difference is with the facilities being offered by the Christian School for the Town's use and this most notably includes the school busses and outdoor skating rink.

Recommendation:

I recommend that council approves the proposed Town of Rimbey / Rimbey Christian School Society Joint Use Agreement. I am confident that both the students at the School and the residents of Rimbey will benefit from this sharing agreement.

AGREEMENT FOR JOINT USE OF FACILITIES

This agreement made this 14th-day of May, 2012

BETWEEN

Town of Rimbey, a municipal corporation in the
Province of Alberta (hereinafter called the "Town")

OF THE FIRST PART

Rimbey Christian School Society a school
authority in the Province of Alberta (hereinafter called
the "School")

OF THE SECOND PART

WHEREAS, both parties agree that the Town and School facilities should be utilized to their potential;

WHEREAS, both parties are desirous of establishing a mutual exchange of facilities for the benefit of the residents of the Town and the students attending the School;

WHEREAS, both parties are agreeable to pooling designated facilities in accordance with the provisions of the agreement

NOW, THEREFORE THE PARTIES AGREE AS FOLLOWS:

SECTION 1: GENERAL

- 1.1 The Town will make available to the School, for school use, Town operated facilities such as the arena and swimming pool at no charge subject to such exceptions as may be set out in Schedule "A", if such facilities are not in use for regular community programs or revenue producing functions.
- 1.2 The School will make facilities and services available for community recreation and culture activities upon approval of the Principal, at no charge, subject to such exceptions as may be set out in Schedule "B".
- 1.3 Activities approved under this agreement are for non-profit purposes. Fees may be charged only on a cost recovery basis.
- 1.4 The Principal, in the case of the School, or the Chief Administrative Officer or designate, in the case of the Town, may at their discretion decline to allow any group or organization the use of the facilities under this agreement if such groups or organizations have exhibited unsatisfactory behaviour in the view of the Principal or the Chief Administrative Officer or designate during prior use of the facilities.

- 1.5 The regular repair and maintenance of any facility and its operational cost is the complete responsibility of the owner of the facility.
- 1.6 The party using the facility will provide direct supervision to its users. Any abuse resulting in the destruction of property, buildings or equipment will be the responsibility of the using party. This is limited to minor replacement costs, repair costs and/or insurance claim deductibles.

SECTION 2: FACILITIES TO BE USED

- 2.1 Under this agreement "School Facilities" shall only include:
 - i) Classrooms in the School (Including computer lab)
 - ii) Playing Fields & Outdoor Ice Rink
 - iii) School Busses (up to 12 uses per year)
- 2.2 Under this agreement "Town Facilities" shall only include:
 - i) Rimbey Community Centre
 - a. Main Auditorium/Gym
 - b. Upper Auditorium
 - c. Arena
 - d. Fitness Centre & Courts
 - ii) Rimbey Swimming Pool
 - iii) Parks area
 - iv) Tennis courts
- 2.3 Other facilities within the School which house special equipment or material or are used for special purposes such as industrial arts centres and science laboratories are not included in this agreement, but may be available for non-school, public use upon arrangement with the Principal.

SECTION 3: WHO MAY USE FACILITIES

- 3.1 The following may use the School and Town facilities under this agreement:
 - i) Users of programs managed by the Town.
 - ii) Students attending the School. School programs that include students from outside the Town of Rimbey

SECTION 4: TIME TO BE USED

- 4.1 School facilities, may be used when they are not required for school activities or when they are not being cleaned or refurbished. The Town will be granted designated primetime hours on a weekly basis to enable program development. Primetime hours are defined as 6pm - 10pm on weekdays and 8am - 9pm on weekends (Refer to Schedule B).

- 4.2 Town facilities may be used during regular school hours when they are not required for regular scheduled recreation programs, revenue producing functions, cleaning, maintenance or building upgrades or renovations (Refer to Schedule A).

SECTION 5: BOOKING AND USE OF SCHOOL FACILITIES

- 5.1 On an ongoing and timely basis, the School shall provide Recreation Services with a schedule of the availability of School facilities. A request for School facilities will be made to the School's designated booking clerk by Recreation Services a minimum of 48 hours in advance. Requests made with less than 48 hours notice may not be honoured.
- 5.2 The organization using a school facility shall designate a responsible adult member to ensure adequate supervision is provided during the activity. This person shall ensure that the facility is vacated in the same general condition as it was entered.
- 5.3 Where the use of equipment has been authorized by the School, the Town shall compensate the School for any damage incurred beyond normal wear and reasonable use of the equipment.
- 5.4 Temporary immediate withdrawal of facilities for emergency repairs may be made with no advance notice. The other party shall be provided with verbal notice within twelve hours.

SECTION 6: BOOKING AND USE OF TOWN FACILITIES

- 6.1 On an ongoing and timely basis, Recreation Services shall provide the School with a schedule of the availability of Town facilities. A request for Town facilities will be made to the Town's designated booking clerk by the School a minimum of 48 hours in advance. Requests made with less than 48 hours notice may not be honoured.
- 6.2 Town facilities used by school groups shall also be left in the same general condition as when they entered the facility.
- 6.3 Where the use of equipment has been authorized by the Town, the School shall compensate the Town for any damage incurred beyond normal wear and reasonable use of the equipment.
- 6.4 School groups shall provide adequate supervision based on the type of activity being undertaken (Refer to Schedule "C")
- 6.5 Temporary immediate withdrawal of facilities for emergency repairs may be made with no advance notice. The other party shall be provided with verbal notice within twelve hours.

SECTION 7: FACILITY POLICIES

- 7.1 The Town and the School agree to abide by each other's facility policies to ensure safe and orderly use.

SECTION 8: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

- 8.1 The parties to this agreement agree to comply with privacy requirements of Part 2 of the Freedom of Information and Protection of Privacy Act insofar as it applies to the operations and personal information each party has access to, collects, or uses in providing the services under the contract.
- 8.2 The Freedom of Information and Protection of Private Act imposes an obligation on the parties to protect the privacy of the individuals whose information may be involved in meeting contract requirements. The parties will be required to protect the confidentiality and privacy of each individual's personal information accessible or collected under the contract.
- 8.3 The parties acknowledge that information and records maintained or submitted by the other party may be subject to the protection and access provisions of the Freedom of Information and Protection of Private Act.
- 8.4 If the School receives a request for any of these records, the Town shall forward the records, at the Town's expense, to the School. The Town agrees to retain all records for a minimum of one year and at least one year after the contract expires or is terminated.
- 8.5 If the Town receives a request for any of these records, the School shall forward the records, at the School's expense, to the Town. The School agrees to retain all records for a minimum of one year and at least one year after the contract expires or is terminated.

SECTION 9: REVISIONS TO THE AGREEMENT

- 9.1 The terms of this agreement may be immediately altered by written consent of both parties. Proposed amendments submitted by either party to the other must be addressed within sixty (60) days of submission.
- 9.2 The parties agree to meet annually on or before May 1 of each year to discuss the present use of the School and Town facilities and to discuss more effective facility use.
- 9.3 The resolution of conflicts and any other facility use problems shall be the responsibility of the School principal (or designate) and the Town Chief Administrative Officer (or designate). In the event that the respective administrators are unable to achieve a resolution of said problem(s), the responsibility for resolution shall become the responsibility of the Town Council and Board of Trustees.

SECTION 10: INDEMNITY

- 10.1 Each party will carry liability insurance with a minimum of \$5,000,000. Each party will be named as an addition on the others insurance.
- 10.2 Each party to this agreement hereby agrees to indemnify and hold harmless the other party, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the indemnifying party's employees or agents.
- 10.3 The School shall be responsible for and indemnify the Town against any and all loss or damage to the Town's property arising out of the School's performance of the agreement and that of School's employees or agents.
- 10.4 The Town shall be responsible for and indemnify the School against any and all loss or damage to the School's property arising out of the Town's performance of the agreement and that of Town's employees or agents.

SECTION 11: TERMS OF THE AGREEMENT

- 11.1 This agreement shall be for a term commencing May 14th, 2012 and terminating May 14th, 2017, and shall renew automatically every 5 years unless terminated as provided hereafter.
- 11.2 If either party wishes to terminate this agreement, one (1) month notice shall be given to the other party on or before the last day of the current month and will be effective on the last day of the following month.
- 11.3 It is agreed that failure on the part of the Town to conform in whole or in part to any of the conditions of this agreement will entitle the School to terminate this agreement forthwith.
- 11.4 It is agreed that failure on the part of the School to conform in whole or in part to any of the conditions of this agreement will entitle the Town to terminate this agreement forthwith.

PS April 20, 2012

IN WITNESS whereof the parties hereto agree to the foregoing this 14 day of May, 2012

TOWN OF RIMBEY

Mayor

Chief Administrative Officer

RIMBEY CHRISTIAN SCHOOL SOCIETY

Chair (or designate)

Kathy Macconachie

Secretary-Treasurer

SCHEDULE "A"
TOWN OF RIMBEY
RECREATION FACILITIES
FACILITY AVAILABILITY AND FEES

FACILITIES AVAILABLE	AVAILABILITY	FEES
Arena	Mondays to Thursdays 8:45 a.m. - 2:45 p.m. Fridays are closed for weekly maintenance.	No Charge
Main Auditorium	Monday to Friday 8:45 a.m. - 12:00 p.m. 2:00 p.m. - 3:30 p.m.	No Charge
Upper Auditorium	8:45 a.m. to 4:15 p.m. on Mondays & Wednesdays. 8:45 a.m. to 6:15 p.m. on Tuesdays, Thursdays and Friday's.	No Charge
Fitness Centre / Courts	Monday to Friday 9:30 a.m. - 11:30 a.m. (Fitness Centre) 8:45 a.m. - 6:15 p.m. (Courts)	No Charge
Swimming Pool	May & June Monday to Friday 9:00 a.m. - 12:00 p.m. 1:00 p.m. - 3:00 p.m.	Leisure Swims \$20.00/hr/lifeguard 0-39 Students = 1 lifeguard 40-79 Students = 2 lifeguards 80 - 119 Students = 3 lifeguards An additional guard will be required if: - the use of the waterslide and hot tubs is desired - swimming instruction is desired
Tennis Courts	Anytime	No Charge
Park Space	Anytime	No Charge

ADDITIONAL FEES

If the Town of Rimbey is required to open and/or close the building or do a significant clean-up after an event the following schedule will apply:

After Hours (including weekends): The Community Centre must have a staff member on site during all functions. When the Community Centre is needed outside of normal hours and staffing is not scheduled, \$20/hr will be charged to cover their wage. The minimum charge will be \$60 (3hrs at \$20/hr).

Custodial Work: If custodial cleaning takes longer than 1 hour following any function, an additional fee of \$20 per hour will be applied.

SCHEDULE "B"

RIMBEY CHRISTIAN SCHOOL SOCIETY FACILITY AVAILABILITY & FEES

SCHOOL	FACILITIES AVAILABLE	AVAILABILITY	FEES
Rimbey Christian School	Classrooms	After School Hours	No Charge
	Fields & Skating Rink	After School Hours	No Charge
	School Busses	After School Hours	\$20/hour for driver (supplied by school) All fuel costs

ADDITIONAL FEES

If the custodian is required to open and/or close the building or clean-up after the event the following schedule will apply:

Opening School: \$20
 Closing School: \$20
 Custodial Work: One hour is included in the open/close fee. If Custodial clean-up takes longer than 1 hour, an additional fee of \$20 /hour will be applied.

TOWN OF RIMBEY

DATE: May 14, 2012

TITLE: MDP Committee and Terms of Reference

BACKGROUND:

The Bylaw & Policy Committee has been reviewing the Town's current Land Use Bylaw (LUB). In doing so, it was determined that prior to updating the LUB, it would be practical to first update the Municipal Development Plan (MDP), which has not been updated since 1997.

The MDP is a high-level planning document that helps to set the framework for the development of the community over a number of future years. It must be adopted by Council and is a statutory planning document. According to the MGA, MDPs;

Municipal Development Plans

632(1) A council of a municipality with a population of 3500 or more must by bylaw adopt a municipal development plan.

(2) A council of a municipality with a population of less than 3500 may adopt a municipal development plan.

(3) A municipal development plan

(a) must address

(i) the future land use within the municipality,

(ii) the manner of and the proposals for future development in the municipality,

(iii) the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,

(iv) the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and

(v) the provision of municipal services and facilities either generally or specifically,

(b) may address

(i) proposals for the financing and programming of municipal infrastructure,

(ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,

(iii) environmental matters within the municipality,

(iv) the financial resources of the municipality,

(v) the economic development of the municipality, and

(vi) any other matter relating to the physical, social or economic development of the municipality,

(c) may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,

(d) must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,

(e) must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school authorities, and

(f) must contain policies respecting the protection of agricultural operations.

DISCUSSION:

The bylaw and policy committee met with West Central Planning Agency (WCPA) to determine a proper course of action for review and redevelopment of the MDP. It was suggested to strike a committee to review the MDP and develop a draft document that would then be presented to the public prior to adoption. Committee openings were advertised and a committee was selected that includes public members Earl Giebelhaus, Wayne Clark, Jackie Stratton, Pam Kapalka, and Scott Ellis, in addition to Mayor Ibbotson and Councilor Rondeel.

WCPA has experience in developing MDPs for other jurisdictions, and was the lead on the development of Rimbey's current MDP. Administration is recommending engaging WCPA once again to lead the development of the new MDP. The WCPA has developed a brief "Project Charter" as attached. The estimated budget for this project is approximately \$5,000, but will be based on hourly rates charged by WCPA.

RECOMMENDATION:

That Council pass a resolution to engage the services of West Central Planning Agency for the development of a new Municipal Development Plan.

And further, that Council pass a resolution appointing an MDP Review Committee as suggested by the bylaw and policy committee.

WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

TOWN OF RIMBEY'S MUNICIPAL DEVELOPMENT PLAN REVIEW PROJECT CHARTER

Project Name: Municipal Development Plan Review 2012	Municipality: Town of Rimbey		
Project Sponsor: Tony Goode	Project Manager: Jason Tran		
Project Need (Why is the project being done? What is the problem being solved?)	On March 8, 2012, the Mayor and Town's administration requested West Central Planning Agency to review the Town's current Municipal Development Plan as it is out of date and needs to be updated.		
Project Description	West Central Planning Agency will coordinate with Town's administration to identify the current issues with the Town's MDP, analyze the issues and identify what is needed for the new MDP.		
Project Outcome (what will the world look like when this project is completed)	The Town will have a solid long term plan that will deal with the current and future development within the Town.		
Conformance of the project with the Municipal Government Act and other laws.	A MDP must conform to the current MGA and other acts within the province of Alberta.		
List Project Team (including Town Staff/Consultant/Other)	<ol style="list-style-type: none"> 1. Jason Tran, Project Manager 2. Ryan Andres, Municipal Planner 3. Aminu Bello, Land Use Planner 4. Ryan Maier, Assistant CAO & Development Officer 5. Sheldon Ibbotson, Mayor 6. Gayle Rondeel, Councillor 7. Town of Rimbey' Public Works 		
List Stakeholders (Any person or group that can influence the project in a positive or negative way)	Name of Stakeholder	Impact (why/how)	Influence 1: High 2: Medium 3: Low
	Town Council or the Bylaw Committee	Council directs the project to be complete, and sets the project budget	1
	Developers	Developers will be able to input and assist with identifying current issues and constraints within the MDP	1

WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

	Business owners	Assist with identifying what is the current business issues within the Downtown core and commercial district	2
	General Public or Landowners	The landowners will provide additional input and concerns that will assist in the review process of the MDP	2
Deliverable Description	Describe the features & functions of the project deliverable	Due date of deliverable	Work <u>not</u> included in Scope
	A useable MDP that will handle current and future development within the Town for the next 20 years	December 2012	N/A
Project Schedule	Start Date: May 14, 2012	End Date: December 2012	
Budget Breakdown	Description of budget item	Cost of budget item	
Travel & Hour & other expenses		\$5,000 to \$10,000 (\$80 per hour) Specific cost will be determined and discuss in detail in the Project Management Plan.	
		Total: \$5,000 to \$10,000	

Approval Decision:

	Approved – Project execution is authorized
	Rejected – Project charter is rejected

Project Sponsor (print): Tony Goode

Project Sponsor (signature): _____

Date: May 14, 2012

TOWN OF RIMBEY

DATE: May 14, 2012

TITLE: Superior Safety Codes Services Agreement

BACKGROUND:

The Town of Rimbey has had a services agreement with Superior Safety Codes Inc. from Red Deer for the provision of inspection and compliance services for building, demolition, electrical, gas and plumbing permits. The three-year agreement expires in mid-June of 2012 and is due for renewal.

DISCUSSION:

There is not a lot of choice in this field with regards to inspection services. The previous service provider prior to Superior went bankrupt and left a number of municipalities with unpaid accounts, including Rimbey. We currently have a good working relationship with Superior and do not have concerns about the service they provide.

The agreement with Superior prevents this type of scenario from ever happening, as the Town receives all permit fees up front and only pays Superior when permits are closed. While this creates extra administration, it guarantees Superior only gets paid for work completed.

The bulk of the agreement remains unchanged from the 2009 version, including the fee structure. The fees collected by Superior are on a percentage basis, with 60% of building permit fees and 50% of electrical, gas and plumbing fees paid to Superior upon permit completion. The fees are set by mutual agreement and have remained virtually unchanged since 2005.

Ponoka County, Town of Ponoka, Town of Sylvan Lake, and many other area municipalities also use Superior Safety Services Ltd. As the value of the agreement would be under \$75,000 for a three-year term, there is no requirement to tender these services under the New West Partnership Trade Agreement (NWPTA). As such, administration is recommending renewal of the agreement with Superior for a further three years.

RECOMMENDATION:

That Council pass a resolution to enter into a new three-year agreement with Superior Safety Codes Inc. for the provision of inspection services for the Town of Rimbey.

SAFETY CODES SERVICES AGREEMENT

THIS AGREEMENT MADE IN DUPLICATE THIS _____ DAY OF _____, 2012.

BETWEEN:

TOWN OF RIMBEY
P.O. Box 350
Rimbey, AB T0C 2J0
"The Municipality"

-and-

SUPERIOR SAFETY CODES INC.
14613-134 Avenue
Edmonton, AB T5L 4S9
"The Agency"

RECITALS

1. The Town of Rimbey hereafter known as "The Municipality", being an Accredited Municipality pursuant to the Safety Codes Act requires an Accredited Agency to provide Services within the corporate boundaries of the Municipality for the:

- **Building**
- **Electrical**
- **Plumbing**
- **Gas**

Disciplines in accordance with the Act and Schedule "A", being the Municipality's Quality Management Plans and Schedule "B", being the Municipality's Fee Schedule (attached).

Services included under this Fee Schedule are:

- Compliance
- Emergency
- Investigation
- Appeal
- Enforcement

Costs for extra services, such as; Consultative Services, (Non-Permitted Plans Reviews etc.) and Issuance of Variances, will be billed directly to the applicant by the Agency at the current rate.

2. The Agency agrees to provide those Services and has the right to conduct Services for the Municipality within the corporate boundaries of the Municipality and to be compensated for these services; and,

3. The Municipality agrees to exclusively engage the Agency for the delivery of the Services listed in Recital Clause 1, pursuant to the provisions of this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties hereto, the said parties covenant and agree as follows:

1 INTERPRETATIONS

1.1 Definitions

- a) "Accredited Agency " means a Corporation designated as an accredited agency under the Act;
- b) "Accredited Municipality" means a municipality that is designated as an accredited municipality under the Act;
- c) "Act" means the Safety Codes Act, as amended from time to time, including all regulations and codes enacted thereunder, or any other statute enacted in substitution therefore;
- d) "Agency" means Superior Safety Codes Inc. carrying on business as Superior Safety Codes Inc.;
- e) "Agreement" means this document, Schedule A (the Quality Management Plans for the Municipality) and Schedule B (the Fee Schedule) as amended from time to time;
- f) "Commencement Date" is the date this Agreement was accepted and executed by the Municipality, as indicated on this Agreement;
- g) "Events of Default" means any one or more of the Events of Default specified in Article 5 hereof;
- h) "Permit Regulation" means Alberta Regulations, A.R. 204/2007 as amended;
- i) "QMP Manager" means the person designated by the Municipality pursuant to Clause 3.21.a of this agreement and the " person responsible" under Schedule A;
- j) "Record" means an intelligible record of information in any form, including notes, books, documents, maps, drawings, photographs, letters, vouchers, permits, and papers and any other information that is written, photographed, recorded or stored on any manner, but does not include software or any other mechanism that produces records;
- k) "Safety Codes Officer" (SCO) means an individual designated as a safety codes officer under the Act;
- l) "Services" means the functions, duties, tasks, and responsibilities as described in this Agreement and the Act, and without limiting the generality of the foregoing, includes the provisions of inspections and compliance monitoring services as listed in Clause 3.1.a.
- m) "Term" has the meaning attributed thereto in Clause 4.1.a

1.2 Rules of Interpretation

- a) In this agreement, unless expressly stated to the contrary or the context otherwise requires:
 - i) a reference by numerical or alphabetical designation or both to an Article, Clause, Section, Subsection, Paragraph or Schedule shall refer to the Article, Clause, Section, Subsections, Paragraph or Schedule bearing that designation in this Agreement;
- b) All monetary amounts refer to the lawful currency of Canada;
- c) Any reference to all or any part of any statute or regulation refers to the parts, statute or regulation as amended or re-enacted from time to time;

- d) References to “parties” shall mean the parties to this Agreement and a reference to a “party” shall mean one of the parties to this Agreement.

2 APPOINTMENT

Pursuant to the provisions of the Agreement, the Municipality hereby exclusively appoints the Agency for the purpose of performing Services, during the Term of this Agreement, in the discipline(s) listed in Recitals Clause 1. This agreement may include any other disciplines that the Municipality may adopt under the Safety Codes Act.

3 AGENCY SERVICES AND COMMITMENTS

3.1 Agency Duties

- a) The Agency shall:
- i) provide effective and appropriate Services, in the Municipality, in accordance with the provisions of this Agreement and the Act. Further, the Agency acknowledges that it must render Services in accordance with the Municipality's Quality Management Plans attached as Schedule “A” to this Agreement. The Services shall be provided within the scope of the Agency's accreditation under the Act and the level of certification and designation of powers of the Safety Code Officers the Agency employs;
 - ii) establish and maintain management, administrative and technical expertise as required to provide the Services under this Agreement;
 - iii) complete the performance of all Services for all the permits issued under this Agreement on or before the date of expiry or termination of this Agreement; unless in the event of termination or expiry a transition plan has been executed in accordance with Clause 5.3.b of this Agreement;
 - iv) maintain a primary office location whose address is identified on page one of this Agreement where it shall securely store all records associated with this Agreement and the Services provided hereunder; and
 - v) maintain toll free telephone and facsimile numbers for the use by the Municipality and municipal residents.

3.2 Agency Performance

- a) The Agency shall, as outlined in this Clause:
- i) perform the Services in an effective and timely manner in accordance with Clause 3.5;
 - ii) endeavor to work co-operatively with the owner (the owner is the person/persons or company as listed on the certificate of title) and/or the owner's representative(s) to achieve compliance with the Act; and
 - iii) perform the Services with impartiality and integrity, and in a professional and ethical manner.

3.3 Agency Personnel

- a) The Agency shall, as outlined in this Clause:
 - i) employ persons knowledgeable about the applicable codes, standards and regulations, relative to Services it provides;
 - ii) employ or engage Safety Codes Officers (SCOs) who are certified and designated (received appropriate designation of powers) to provide compliance monitoring relative to the Services the Agency provides;
 - iii) maintain a registry of all SCOs they employ, and their level(s) of certification, and designation of powers.

3.4 Quality Management Plan Training

- a) The Agency shall:
 - i) train its SCOs in the requirements of the Municipality's QMP appropriate to their discipline and Services;
 - ii) maintain the training records on the Agency SCO file;
 - iii) ensure its SCOs have ongoing access to a current copy of the Municipality's QMP appropriate to their discipline and Services.

3.5. Compliance Monitoring

- a) The Agency shall monitor compliance through a program of plans examination (when applicable), site inspection and follow-up inspections or verification of compliance (when applicable), to provide a degree of assurance of compliance with the Act and associated codes and standards.
 - i) the Agency SCO shall:
 - endeavor to inspect by the second (2nd) working day following the date of receipt of a request for an inspection and will not exceed five (5) working days;
 - inspect to determine if the work under a permit complies with the Act and relevant codes and standards;
 - inspect at the stage(s) indicated in the discipline specific sections of the QMP; and,
 - inspect all work in place at the time of inspection.
- b) The time frame for required site inspections for the permit may be extended with written permission from the QMP Manager on an individual basis.
- c) The Agency SCO shall, for each inspection required by the QMP:
 - i) complete an inspection report as accepted by the QMP Manager;
 - ii) provide copies of inspection reports to the permit applicant, contractor, owner (if requested), Municipality and the Agency file;
 - iii) perform follow-up inspections as required by the QMP,
 - iv) upon confirmation that a thing, process or activity to which the Act applies is in compliance with the Act, permanently affix a record of inspection to the installation in an obvious location.
- d) The Agency SCO shall record on the inspection report:
 - i) the stage(s) of work being inspected;

- ii) a description of the work in place at the time of inspection; and
 - iii) all observed Deficiencies or Unsafe Conditions.
- e) The Agency SCO shall take appropriate action to have Deficiencies or Unsafe Conditions corrected in a timely manner.
 - f) A **deficiency** is any condition where the work does not comply with the Act and in the opinion of the SCO, is not an Unsafe Condition.
 - g) An **unsafe condition** is any condition that, in the opinion of the SCO, could endanger the life, limb, or health of any person authorized or expected to be on the premises.
 - h) A **completed file** is a file that may be considered complete when the conditions of the QMP are met and safety is no longer a concern.

3.6 Consultative Services

- a) The agency shall provide consultative services to municipal residents, including:
 - i) technical advice;
 - ii) advice and interpretation on related codes and standards.

3.7 Situations of Imminent Serious Danger

- a) If a situation of imminent serious danger to persons or property because of any thing, process or activity to which the Act applies, is observed.
 - i) the Agency's SCO will immediately exercise any powers under the Act to mitigate the situation in a reasonable manner; and
 - ii) the Agency may apply to the QMP Manager for relief from the costs incurred when mitigating the situation pursuant to Section 47 of the Act. The decision of whether to grant relief shall be at the discretion of the QMP Manager.

3.8 Orders

- a) The Agency shall employ appropriately certified SCOs to issue orders in conformance with Part 5 of the Act. In addition to the requirements of Orders under Part 5 of the Act the Agency will:
 - i) first make every reasonable effort to facilitate conformance with the Act;
 - ii) issue an order in the format accepted by the QMP Manager;
 - iii) on issuance of an order, immediately provide a copy to the QMP Manager and the Technical Administrator in the appropriate discipline appointed under the Act;
 - iv) make the Agency SCOs available to attend appeal hearings with the Safety Codes Council on any orders issued; and
 - v) carry out an order in accordance with the Act.

3.9 Variances

- a) The Agency's SCOs may, upon written request from the owner, issue a variance. The Agency's SCO, when issuing a variance shall:
 - i) issue a variance in conformance with Section 34 of the Act and Safety Codes Council policy;

- ii) issue a variance only on a project where the Municipality has issued a permit;
- iii) issue a variance in the format accepted by the QMP Manager;
- iv) ensure a variance provides an equivalent or greater level of safety;
- v) issue a variance only for site specific applications;
- vi) record the details of a variance in the project file;
- vii) provide copies of a variance to the person(s) requesting the variance, the QMP Manager, the owner, the Technical Administrator, and;
- viii) issue a variance only when the safety or rights of others is not compromised; and
- ix) issue a variance only when it does not have a broad scope or impact on provincial basis.

3.10 Records

- a) The Agency shall maintain a file system, to the satisfaction of the QMP Manager, for all the records associated with performing the Services including:
 - i) permit applications and permits;
 - ii) plans, specifications, and other related documents;
 - iii) plans review reports;
 - iv) requests for inspections;
 - v) inspection reports;
 - vi) verification of compliance;
 - vii) variance;
 - viii) orders;
 - ix) occupancy certificate, and;
 - x) related correspondence and/or other relevant information.

3.11 File Flow

- a) upon acceptance of a development application, the Municipality will submit the file to the Agency for review.

3.12 Ownership of Records

- a) All Records and other materials whatsoever related to the Services provided under this Agreement are the property of the Municipality and will be given to the QMP Manager immediately upon request.
- b) The Municipality has full and unfettered access to all records of the Agency relating to the provision of Services under this Agreement including the right to enter the Agency's premises at any reasonable time in order to inspect, review or retrieve such records.

3.13 Records Management

- a) The Agency shall:
 - i) abide by all provisions of the Freedom of Information and Protection of Privacy Act in the course of carrying out its Services under this Agreement. All requests for

- information initiated under that statute shall be conducted through the QMP Manager. The Agency shall immediately forward all requests for information under that statute to the QMP Manager;
- ii) respond to any requests by the Municipality for records, to respond to a request, under the Freedom of Information and Protection of Privacy Act as directed by the QMP Manager within two days of a request being received by the Agency or Municipality;
 - iii) disclose the information only with the consent of the QMP Manager; and
 - iv) maintain all Records in a manner acceptable to the QMP Manager prescribed in Clause 3.10.
- b) The QMP Manager has the right to periodically audit the records management procedures of the Agency relating to the provision of Services pursuant to this Agreement at times to be determined by the QMP Manager. In the event that the QMP Manager performs an audit and is of the opinion that the Agency's records management system is inadequate, the QMP Manager may direct the Agency to take such steps that the QMP Manager views are necessary to remedy the inadequacy.
 - c) The Agency shall keep and maintain in accordance with generally accepted accounting principles, complete and accurate books, records and accounts of all costs, expenditures and commitments relating to this Agreement and on demand provide to the Municipality these documents to examine, audit and take copies and extracts. The said books, records, and accounts shall be in the form acceptable to the QMP Manager and contain all information specified by the QMP Manager.
 - d) The Agency and its Directors, Officers, employees, and agents shall keep strictly confidential all information concerning the Municipality or any third parties, or any of the business or activities of the Municipality or any third parties acquired as a result of participation in the Agreement and the Agency may only use, copy or disclose such information upon written authorization of the QMP Manager.
 - e) The Agency shall maintain security standards, including control of access to Records, data and other information as required by the QMP Manager.

3.14 Collection and Payment of Fees

- a) The Agency covenants and agrees to perform Services as described in the Agreement in accordance with Schedule A of this Agreement (the Municipal Quality Management Plan).
- b) The Agency shall collect permit fees in accordance with Schedule B (the Municipality Fee Schedule). All permit fees will be forwarded to the Municipality on a monthly basis. Then as work is completed, the Agency will invoice the Municipality for their share.
- c) The Municipality agrees to pay the Agency remuneration in the amount of 60% of the building permit fees and 50% of the electrical, gas and plumbing permit fees set forth in Schedule B.
- d) The Agency will charge Goods and Services Tax (GST) on all services invoiced to the municipality in accordance with CCRA guidelines.

3.15 Workers' Compensation Coverage

- a) Prior to the Agency commencing the provision of Services under this Agreement, the Agency shall provide written certification of current and appropriate Worker's Compensation coverage through an account in good standing with the Alberta Worker's Compensation Board (WCB). The Agency shall maintain the account in good standing throughout this Agreement.

3.16 Regulatory Requirements

- a) The Agency shall comply with the requirements of the municipal, provincial and federal legislation, which includes, but is not limited to, the provincial Employment Standards Code, Labour Regulations Codes, and the Occupational Health and Safety Act.

3.17 Insurance

- a) Without limiting or restricting any obligations, responsibilities or liabilities under this Agreement, the Agency shall provide, maintain and pay for insurance coverage in accordance with the Alberta Insurance Act and be in a form acceptable to the Municipality.
- b) The Agency shall provide:
 - i) comprehensive or commercial general liability insurance within limits of not less than \$5,000,000.00 (Five Million Dollars) inclusive per occurrence, and annual aggregate, if any, of not less than that \$10,000,000.00 (Ten Million Dollars) insuring against personal injury, bodily injury and property damage (including loss of use thereof).
 - ii) "All Risks" Valuable Papers and Records insurance on all such items pertaining to the Services under this Agreement in an amount adequate to enable their reconstruction; and
 - iii) "Professional Liability/Errors and Omissions" insurance with limits not less than \$2,000,000.00 (Two Million Dollars) inclusive per occurrence.
- c) The Agency shall provide the Municipality, prior to commencing to provide Services under this Agreement, acceptable evidence of all required insurance.

3.18 Acknowledgements

- a) The Agency acknowledges that:
 - i) the Municipality will contract with no more than one (1) accredited agency;
 - ii) the Municipality may change its accreditation status under the Act.
- b) The Agency and Municipality acknowledge that:
 - i) they will maintain the Municipality's present first rights over Accredited Corporations throughout the term of this contract.

3.19 Relationship of Parties

- a) The Agency is an independent contractor and nothing contained herein shall be deemed or construed by the parties hereto nor by any third party as creating the relationship of principal and agent or of partnership, or of a joint venture agreement between the parties hereto, it being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent contractor agreement between two parties at arm's length.

3.20 Notices

- a) Any notice to be made under this Agreement shall be deemed given to the other party if in writing and personally delivered, sent by prepaid registered mail, or sent by facsimile transmission, addressed as follows:

**Town of Rimbey
P.O. Box 350
Rimbey, AB T0C 2J0
Attention: Chief Administrative Officer**

- and -

**SUPERIOR SAFETY CODES INC.
14613-134 Avenue
Edmonton, AB T5L 4S9
Attention: Terry Booth**

- b) The address of either party may be changed to any other address in Alberta by notice in writing to the other party. Notice personally served or sent by facsimile transmission shall be deemed received when actually delivered or transmitted, if delivered or transmitted on a business day between 8:30 a.m. – 4:30 p.m. Mountain Standard Time. All notices sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any Post Office in Canada, except in the case of postal disruption, and then any notice or payment shall be given a telegram, facsimile transmission or personally served. In this paragraph, “business day” means any day except a Saturday, Sunday, or a statutory holiday.

3.21 Liaison

- a) The Municipality shall designate the QMP Manager as the Municipality’s representative for this Agreement. The Agency will report and be accountable to the QMP Manager with respect to any activities performed under this Agreement.

3.22 Reports

- a) The Agency shall provide the Municipality with a report on any aspect of the Services, in the form and manner specified by the Municipality, upon request by the Municipality.

3.23 Indemnity and Hold Harmless

- a) The Municipality shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the Agency or its employer in the performance of this Agreement, except if such damage or injury is caused by the Municipality, its agents, or employees.

- b) The Agency shall Indemnify the Municipality and all of the Municipality's Councilors, servants, agents, employees, and persons for whom the Municipality is in law responsible and shall hold each of them harmless from and against any and all liabilities, claims, damages, loses, and expenses, including all legal fees (on a solicitor and own client basis) and disbursements due to, arising from or to the extent contributed to by any breach by the Agency of any provision of this, or any error, omission, negligent or unlawful act of the Agency, or the Agency's servants, agents, employees, contractors or persons for whom the Agency is in law responsible.
- c) The Agency shall not admit liability to a third party without obtaining the prior written consent of the Municipality and agrees to obtain the prior written consent of the Municipality prior to any settlements being made with any third party.

3.24 Performance Review

- a) The Municipality may audit or monitor the performance of the Agency to establish the Agency's conformance with this Agreement.
- b) The Agency shall co-operate with the Municipality during the course of a performance review and provide all reasonable support and assistance at the Agency's own expense.

3.25 Termination or Suspension of Agreement

- a) In addition to any other provision in this Agreement, this Agreement may be terminated by the Municipality effective immediately, for cause, upon notice to the Agency.
- b) In addition to any other provision in this Agreement, this Agreement may be terminated by either the Municipality or the Agency for any reason whatsoever upon ninety (90) days notice to the other party.
- c) Before a termination notice is given per Clause 5.1 a), the Municipality will first give the Agency a written warning and thirty (30) days to correct the issue.

4 TERMS

4.1 Term

- a) Subject to Clauses 3.25, 5.1 and 5.3 of this Agreement, this Agreement is in force on the Commencement Date of June 15, 2012 and expires on June 14, 2015 with a right of renewal upon written agreement of both parties. During the period that such renewal is being negotiated, the existing agreement shall remain in full force and effect.

5 EVENTS OF DEFAULT

5.1 Cause

- a) Cause for termination or suspension of this Agreement includes, but is not limited to:
- i) failure of the Agency to observe or perform any covenant or provision to this Agreement for a period of five (5) days after written notice of same from the Municipality;
 - ii) without in any way limiting the provision of Clause 5.1.a.i, if in the opinion of the Municipality, the Agency repeatedly defaults in the timely performance of its obligations under this Agreement;
 - iii) if in the opinion of the Municipality, the Services performed by the Agency are unsatisfactory or are otherwise not in accordance with good industry practice, as determined by the Municipality acting reasonably;
 - iv) if in the opinion of the Municipality, the Agency is not or will not be in the position to perform all or any of the Services which are required or will be required during a specific period of time;
 - v) if the Agency becomes insolvent or commits an act of bankruptcy or makes an unauthorized assignment or bulk sale of its assets or if proceeding for the dissolution, liquidation, reorganization, arrangement or winding up of the Agency or the suspension of the operation of this business;
 - vi) if in the opinion of the Municipality, the Agency conducts itself in a manner that may harm the Municipality's image;
 - vii) non-performance or inadequate performance by the Agency of the Services;
 - viii) if in the opinion of the Municipality, the Agency fails to comply with the Act; or
 - ix) an inability of the Agency to provide effective and appropriate Services;
 - x) each of the events is hereby called an "Event of Default" and the Municipality may, by written notice to the Agency, forthwith terminate this Agreement, and except as otherwise provided all rights and obligations arising pursuant to this Agreement, shall be wholly terminated.
- b) In the event this Agreement is terminated, the Agency shall, upon the Municipality's request, within fifteen (15) days of the termination date, deliver to the Municipality all Records and Materials in its possession and control related to the provision of Services under this Agreement.
- c) The Agency shall immediately notify the Municipality in the event that:
- i) its accreditation under the Act is suspended or cancelled;
 - ii) it ceases to carry on business, becomes insolvent, files for bankruptcy, makes a voluntary assignment for the benefit of creditors, or a trustee or receiver and manager or liquidator is appointed for the Agency; or
 - iii) it ceases to provide the Services under this Agreement.
- d) Upon the occurrence of any of the events referred to in Clause 5.1.c, this Agreement is immediately terminated and the Agency shall immediately cease providing Services pursuant to this Agreement and deliver to the Municipality, at its own cost, all Records, systems and materials related to the provision of Services. Written confirmation of termination shall be forwarded to the Agency as soon as possible after the termination date.

5.2 Survival of Terms

- a) Notwithstanding any other provision of this Agreement, those clauses which by their nature continue after the expiry of termination date of this Agreement shall continue after such expiry or termination.

5.3 Transition Services

- a) The Agency shall perform the Services for all permits issued under any prior Authorization Agreement in the form and manner and within the time frames prescribed by the Authorization Agreement in effect on the date the permit was issued.
- b) Prior to or on the expiry or termination date of this Agreement, the Municipality shall forward a transition plan to the Agency that details how the Agency is to resolve these matters that may be outstanding as of the date of expiry or termination of this Agreement. Upon receipt of the transition plan, the Agency shall take the necessary steps to resolve those matters in accordance with the requirements of the transition plan (to the Municipality's satisfaction).

5.4 Amendment Provisions

- a) The parties shall not change this Agreement except by written mutual agreement, however the Municipality or its designate may add to, delete, vary or amend Schedule "A" or "B" by giving notice to the Agency in accordance with Clause 3.20 of this Agreement.
- b) The Municipality and the Agency agree that this Agreement will be amended as required to accommodate any changes to the Act, or Permit Regulation.

5.5 General

- a) Time is of the essence in this Agreement.
- b) The Agency shall ensure that its employees, subcontractors and agents comply with the provisions of this Agreement.
- c) Notwithstanding any other provisions in this Agreement, if the Agency fails to comply with the provisions of this Agreement, the Municipality may, without prejudice to any other remedy, correct such defaults at the expense of the Agency.
- d) The rights, remedies and privileges of the Municipality under this Agreement are cumulative and any one or more may be exercised.
- e) The waiver by the Municipality of the strict performance of any provision of this Agreement will not constitute a waiver or abrogate such or of any other provision of this Agreement nor will it be deemed a waiver of any subsequent breach of the same or any other provision Agreement.
- f) This Agreement shall be interpreted and applied in the courts and according to the laws in force in the Province of Alberta.
- g) Should any provision of this Agreement be void, voidable or unenforceable for any reason whatsoever, it will be considered separate and severable from the remaining provisions of this Agreement, which will remain in force and binding as though the said provision had not been included.
- h) This Agreement shall not be assigned, in whole or in part, by the Agency without prior written consent of the Municipality.

- i) This Agreement shall be for the benefit of and binding upon the successors and permitted assigns of the parties.
- j) The headings in this document have been included for convenience only and are not an aid in the interpretation for this document.
- k) In the case of conflicts, discrepancies, errors, or omissions among the documents forming part of this Agreement, this document takes precedence.
- l) In the case of a disagreement or dispute between the parties hereto with respect to this agreement, the same shall be referred to a single arbitrator pursuant to the Arbitration Act of Alberta, and the determination of such arbitrator shall be final and binding upon the parties hereto.
- m) This Agreement contains the entire agreement between the parties hereto relating to the subject matter hereof and subject to Clause 5.3, supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, of the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement of the subject matter hereof except as specifically set forth herein.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date first above written.

TOWN OF RIMBEY

SUPERIOR SAFETY CODES INC.

Per: _____

Per: _____

Per: _____

Per: _____

SCHEDULE A
Town of Rimbey
Building Permit Fee Schedule

New Construction

Permit Fee (Per \$1,000 of Project Value)
\$4.00

For Modular Homes / Moved-In Building (on crawlspace or basement)

Permit Fee (Per Sq. Ft. of Main Floor)
\$0.25

For Manufactured Homes

Permit Fee
\$120.00

Minimum Building Permit Fee

Permit Fee
\$60.00

Demolition Permit Fee

Permit Fee
\$100.00

Project value is based on the actual cost of material and labour.

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560

Town of Rimbey Gas Permit Fee Schedules

Residential Installations

Number of Outlets	Permit Fee	SC Levy	Total Fee
1	\$53.50	\$4.50	\$58.00
2	\$68.00	\$4.50	\$72.50
3	\$84.00	\$4.50	\$88.50
4	\$115.00	\$4.60	\$119.60
5	\$154.00	\$6.16	\$160.16
6	\$168.50	\$6.74	\$175.24
7	\$184.50	\$7.38	\$191.88
8	\$199.50	\$7.98	\$207.48
9	\$216.50	\$8.66	\$225.16
10	\$230.00	\$9.20	\$239.20
11	\$246.50	\$9.86	\$256.36
12	\$261.00	\$10.44	\$271.44
13	\$277.00	\$11.08	\$288.08
14	\$292.00	\$11.68	\$303.68
15	\$308.00	\$12.32	\$320.32
16	\$322.50	\$12.90	\$335.40
17	\$339.00	\$13.56	\$352.56
18	\$345.50	\$13.82	\$359.32
19	\$353.50	\$14.14	\$367.64
20	\$361.50	\$14.46	\$375.96

Propane & Temp Heat	Permit Fee	SC Levy	Total Fee
Tank Set	\$41.50	\$4.50	\$46.00
Temp Heat	\$53.50	\$4.50	\$58.00
Refill Centre	\$115.00	\$4.60	\$119.60

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560

Town of Rimbey Gas Permit Fee Schedules

Commercial, Industrial & Institutional Installations

BTU Input	Permit Fee	SC Levy	Total Fee
10,000 – 50,000	\$53.50	\$4.50	\$58.00
60,000	\$61.50	\$4.50	\$66.00
70,000	\$68.00	\$4.50	\$72.50
80,000	\$76.00	\$4.50	\$80.50
90,000	\$76.00	\$4.50	\$80.50
100,000	\$76.00	\$4.50	\$80.50
110,000	\$84.00	\$4.50	\$88.50
120,000	\$84.00	\$4.50	\$88.50
130,000	\$92.00	\$4.50	\$96.50
140,000	\$98.50	\$4.50	\$103.00
150,000	\$107.00	\$4.50	\$111.50
170,000	\$115.00	\$4.60	\$119.60
190,000	\$123.00	\$4.92	\$127.92
210,000	\$129.50	\$5.18	\$134.68
230,000	\$137.50	\$5.50	\$143.00
250,000	\$145.50	\$5.82	\$151.32
300,000	\$153.50	\$6.14	\$159.64
350,000	\$160.50	\$6.42	\$166.92
400,000	\$168.50	\$6.74	\$175.24
450,000	\$176.50	\$7.06	\$183.56
500,000	\$184.50	\$7.38	\$191.88
550,000	\$191.00	\$7.64	\$198.64
600,000	\$199.00	\$7.96	\$206.96
650,000	\$207.00	\$8.28	\$215.28
700,000	\$215.00	\$8.60	\$223.60
750,000	\$222.00	\$8.88	\$230.88
800,000	\$230.00	\$9.20	\$239.20
850,000	\$238.00	\$9.52	\$247.52
900,000	\$246.00	\$9.84	\$255.84
950,000	\$252.50	\$10.10	\$262.60
1,000,000	\$260.50	\$10.42	\$270.92
Add \$6.00 for each 100,000 BTU over 1,000,000 BTU			

Replacement of Non-Residential Gas Appliances (per unit)			
BTU Input	Permit Fee	SC Levy	Total Fee
0 - 400,000	\$41.50	\$4.50	\$46.00
400,001 - 5,000,000	\$115.00	\$4.60	\$119.60
Over 5,000,000	\$380.50	\$15.22	\$395.72

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560

Town of Rimbey Plumbing Permit Fee Schedules

Number of Fixtures	Permit Fee	SC Levy	Total Fee
1	\$53.50	\$4.50	\$58.00
2	\$53.50	\$4.50	\$58.00
3	\$53.50	\$4.50	\$58.00
4	\$65.50	\$4.50	\$70.00
5	\$77.50	\$4.50	\$82.00
6	\$89.50	\$4.50	\$94.00
7	\$103.00	\$4.50	\$107.50
8	\$115.00	\$4.60	\$119.60
9	\$127.00	\$5.08	\$132.08
10	\$139.00	\$5.56	\$144.56
11	\$145.50	\$5.82	\$151.32
12	\$155.00	\$6.20	\$161.20
13	\$167.50	\$6.70	\$174.20
14	\$176.50	\$7.06	\$183.56
15	\$186.00	\$7.44	\$193.44
16	\$195.50	\$7.82	\$203.32
17	\$203.50	\$8.14	\$211.64
18	\$213.00	\$8.52	\$221.52
19	\$222.00	\$8.88	\$230.88
20	\$231.50	\$9.26	\$240.76
21	\$239.50	\$9.58	\$249.08
22	\$247.50	\$9.90	\$257.40
23	\$254.50	\$10.18	\$264.68
24	\$262.50	\$10.50	\$273.00
25	\$270.50	\$10.82	\$281.32
26	\$278.50	\$11.14	\$289.64
27	\$285.00	\$11.40	\$296.40
28	\$293.00	\$11.72	\$304.72
29	\$301.50	\$12.06	\$313.56
30	\$309.50	\$12.38	\$321.88
31	\$316.00	\$12.64	\$328.64
32	\$324.00	\$12.96	\$336.96
33	\$332.00	\$13.28	\$345.28
34	\$340.00	\$13.60	\$353.60
35	\$347.00	\$13.88	\$360.88
36	\$355.00	\$14.20	\$369.20
37	\$363.00	\$14.52	\$377.52
38	\$371.00	\$14.84	\$385.84
39	\$377.50	\$15.10	\$392.60

Number of Fixtures	Permit Fee	SC Levy	Total Fee
51	\$465.50	\$18.62	\$484.12
52	\$469.00	\$18.76	\$487.76
53	\$473.00	\$18.92	\$491.92
54	\$476.50	\$19.06	\$495.56
55	\$478.00	\$19.12	\$497.12
56	\$481.00	\$19.24	\$500.24
57	\$485.00	\$19.40	\$504.40
58	\$487.50	\$19.50	\$507.00
59	\$490.00	\$19.60	\$509.60
60	\$494.00	\$19.76	\$513.76
61	\$497.00	\$19.88	\$516.88
62	\$499.50	\$19.98	\$519.48
63	\$503.50	\$20.14	\$523.64
64	\$506.50	\$20.26	\$526.76
65	\$509.00	\$20.36	\$529.36
66	\$511.50	\$20.46	\$531.96
67	\$515.50	\$20.62	\$536.12
68	\$518.50	\$20.74	\$539.24
69	\$521.00	\$20.84	\$541.84
70	\$526.00	\$21.04	\$547.04
71	\$527.50	\$21.10	\$548.60
72	\$530.50	\$21.22	\$551.72
73	\$534.50	\$21.38	\$555.88
74	\$537.00	\$21.48	\$558.48
75	\$540.00	\$21.60	\$561.60
76	\$542.50	\$21.70	\$564.20
77	\$546.50	\$21.86	\$568.36
78	\$549.00	\$21.96	\$570.96
79	\$552.00	\$22.08	\$574.08
80	\$556.00	\$22.24	\$578.24
81	\$588.50	\$23.54	\$612.04
82	\$561.00	\$22.44	\$583.44
83	\$565.00	\$22.60	\$587.60
84	\$568.00	\$22.72	\$590.72
85	\$570.50	\$22.82	\$593.32
86	\$573.50	\$22.94	\$596.44
87	\$577.50	\$23.10	\$600.60
88	\$580.50	\$23.22	\$603.72
89	\$580.50	\$23.22	\$603.72

40	\$385.50	\$15.42	\$400.92
41	\$393.50	\$15.74	\$409.24
42	\$402.00	\$16.08	\$418.08
43	\$405.50	\$16.22	\$421.72
44	\$416.50	\$16.66	\$433.16
45	\$424.50	\$16.98	\$441.48
46	\$432.50	\$17.30	\$449.80
47	\$439.50	\$17.58	\$457.08
48	\$447.50	\$17.90	\$465.40
49	\$455.50	\$18.22	\$473.72
50	\$463.50	\$18.54	\$482.04

90	\$586.50	\$23.46	\$609.96
91	\$589.50	\$23.58	\$613.08
92	\$592.00	\$23.68	\$615.68
93	\$596.00	\$23.84	\$619.84
94	\$598.50	\$23.94	\$622.44
95	\$601.50	\$24.06	\$625.56
96	\$604.00	\$24.16	\$628.16
97	\$608.00	\$24.32	\$632.32
98	\$611.00	\$24.44	\$635.44
99	\$613.50	\$24.54	\$638.04
100	\$617.50	\$24.70	\$642.20

Add \$1.00 for each fixture over 100

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560

Town of Rimbey
Electrical Permit Fee Schedule
Other Than Single Family Dwelling Permits

Installation Cost	Permit Fee	SC Levy	Total Fee
0-300	\$57.50	\$4.50	\$62.00
301-500	\$68.00	\$4.50	\$72.50
501-1,000	\$72.00	\$4.50	\$76.50
1,001-1,500	\$83.00	\$4.50	\$87.50
1,501-2,000	\$93.50	\$4.50	\$98.00
2,001-2,500	\$100.00	\$4.50	\$104.50
2,501-3,000	\$108.50	\$4.50	\$113.00
3,001-3,500	\$114.50	\$4.58	\$119.08
3,501-4,000	\$121.50	\$4.86	\$126.36
4,001-4,500	\$128.00	\$5.12	\$133.12
4,501-5,000	\$134.50	\$5.38	\$139.88
5,001-5,500	\$141.50	\$5.66	\$147.16
5,501-6,000	\$149.50	\$5.98	\$155.48
6,001-6,500	\$156.00	\$6.24	\$162.24
6,501-7,000	\$163.00	\$6.52	\$169.52
7,001-7,500	\$169.50	\$6.78	\$176.28
7,501-8,000	\$176.00	\$7.04	\$183.04
8,001-8,500	\$184.00	\$7.36	\$191.36
8,501-9,000	\$191.00	\$7.64	\$198.64
9,001-9,500	\$197.50	\$7.90	\$205.40
9,501-10,000	\$204.50	\$8.18	\$212.68
10,001-11,000	\$211.00	\$8.44	\$219.44
11,001-12,000	\$217.50	\$8.70	\$226.20
12,001-13,000	\$225.50	\$9.02	\$234.52
13,001-14,000	\$232.00	\$9.28	\$241.28
14,001-15,000	\$239.00	\$9.56	\$248.56
15,001-16,000	\$245.50	\$9.82	\$255.32
16,001-17,000	\$252.00	\$10.08	\$262.08
17,001-18,000	\$259.00	\$10.36	\$269.36
18,001-19,000	\$267.00	\$10.68	\$277.68
19,001-20,000	\$273.50	\$10.94	\$284.44
20,001-21,000	\$280.00	\$11.20	\$291.20
21,001-22,000	\$287.00	\$11.48	\$298.48
22,001-23,000	\$293.50	\$11.74	\$305.24
23,001-24,000	\$300.00	\$12.00	\$312.00
24,001-25,000	\$308.00	\$12.32	\$320.32

Installation Cost	Permit Fee	SC Levy	Total Fee
37,001-38,000	\$379.00	\$15.16	\$394.16
38,001-39,000	\$384.50	\$15.38	\$399.88
39,001-40,000	\$388.50	\$15.54	\$404.04
40,001-41,000	\$392.50	\$15.70	\$408.20
41,001-42,000	\$397.50	\$15.90	\$413.40
42,001-43,000	\$401.50	\$16.06	\$417.56
43,001-44,000	\$407.00	\$16.28	\$423.28
44,001-45,000	\$411.00	\$16.44	\$427.44
45,001-46,000	\$416.50	\$16.66	\$433.16
46,001-47,000	\$420.50	\$16.82	\$437.32
47,001-48,000	\$426.00	\$17.04	\$443.04
48,001-49,000	\$430.00	\$17.20	\$447.20
49,001-50,000	\$435.00	\$17.40	\$452.40
50,001-60,000	\$480.50	\$19.22	\$499.72
60,001-70,000	\$527.50	\$21.10	\$548.60
70,001-80,000	\$572.50	\$22.90	\$595.40
80,001-90,000	\$619.50	\$24.78	\$644.28
90,001-100,000	\$666.50	\$26.66	\$693.16
100,001-110,000	\$699.50	\$27.98	\$727.48
110,001-120,000	\$734.00	\$29.36	\$763.36
120,001-130,000	\$769.00	\$30.76	\$799.76
130,001-140,000	\$803.50	\$32.14	\$835.64
140,001-150,000	\$837.00	\$33.48	\$870.48
150,001-160,000	\$872.00	\$34.88	\$906.88
160,001-170,000	\$905.50	\$36.22	\$941.72
170,001-180,000	\$941.00	\$37.64	\$978.64
180,001-190,000	\$976.00	\$39.04	\$1,015.04
190,001-200,000	\$1,010.50	\$40.42	\$1,050.92
200,001-210,000	\$1,045.50	\$41.82	\$1,087.32
210,001-220,000	\$1,080.00	\$43.20	\$1,123.20
220,001-230,000	\$1,113.50	\$44.54	\$1,158.04
230,001-240,000	\$1,148.00	\$45.92	\$1,193.92
240,001-250,000	\$1,183.00	\$47.32	\$1,230.32
250,001-300,000	\$1,298.00	\$51.92	\$1,349.92
300,001-350,000	\$1,414.00	\$56.56	\$1,470.56
350,001-400,000	\$1,529.00	\$61.16	\$1,590.16

25,001-26,000	\$315.00	\$12.60	\$327.60
26,001-27,000	\$321.50	\$12.86	\$334.36
27,001-28,000	\$328.50	\$13.14	\$341.64
28,001-29,000	\$335.00	\$13.40	\$348.40
29,001-30,000	\$343.00	\$13.72	\$356.72
30,001-31,000	\$347.00	\$13.88	\$360.88
31,001-32,000	\$351.00	\$14.04	\$365.04
32,001-33,000	\$356.50	\$14.26	\$370.76
33,001-34,000	\$360.50	\$14.42	\$374.92
34,001-35,000	\$365.50	\$14.62	\$380.12
35,001-36,000	\$369.50	\$14.78	\$384.28
36,001-37,000	\$375.00	\$15.00	\$390.00

400,001-450,000	\$1,643.50	\$65.74	\$1,709.24
450,001-500,000	\$1,758.00	\$70.32	\$1,828.32
500,001-550,000	\$1,874.50	\$74.98	\$1,949.48
550,001-600,000	\$1,989.50	\$79.58	\$2,069.08
600,001-650,000	\$2,104.50	\$84.18	\$2,188.68
650,001-700,000	\$2,219.50	\$88.78	\$2,308.28
700,001-750,000	\$2,335.50	\$93.42	\$2,428.92
750,001-800,000	\$2,450.50	\$98.02	\$2,548.52
800,001-850,000	\$2,565.00	\$102.60	\$2,667.60
850,001-900,000	\$2,680.00	\$107.20	\$2,787.20
900,001-950,000	\$2,795.00	\$111.80	\$2,906.80
950,001-1,000,000	\$2,911.00	\$116.44	\$3,027.44

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560

Town of Rimbey
Electrical Permit Fee Schedules
New Single Family Dwellings

Single Family Dwelling Permits			
Square Footage	Permit Fee	SC Levy	Total Fee
Up to 1200	\$114.00	\$4.50	\$118.50
1201 to 1800	\$137.50	\$5.50	\$143.00
1801 to 2500	\$153.50	\$6.14	\$159.64
Over 2500	\$207.00	\$8.28	\$215.28

Residential Temp Services	Permit Fee	SC Levy	Total Fee
Up to 125 AMPS	\$50.00	\$4.50	\$54.50
Above 125 AMPS	\$100.00	\$4.50	\$104.50

NOTE: Effective April 1, 2010 the Safety Codes Council has increased the SCC Levy to 4% with a minimum of \$4.50 and a maximum of \$560



Council Recommendation

Date: May 10th, 2012

Title: Pool Rates

Presenter: Rick Kreklewich

Background:

The pool rates were reviewed by the Recreation Board for the 2012 season.

Discussion:

The Recreation Board reviewed our previous rates and compared them to other communities in Alberta. The Recreation Board recommends the following rates.

Previous/Current Rates

Single Admission: Adult - \$3.50, Senior - \$2.50, Youth - \$3.00, Preschool - \$2.00, Family - \$7.00

10 Punch Pass: Preschool - \$16.00, Youth - \$24.00, Adult - \$30.00, Senior - \$20.00, Family - \$60.00

Season Pass: Adult - \$32.00, Youth - \$60.00, Adult - \$70.00, Senior - \$56.00, Family - \$130.00

Rimbey Proposed Rates

Single Admission: Adult - \$5.00, Senior - \$4.50, Student - \$4.00, Youth - \$3.50, Preschool - \$2.00, Family - \$12.00

10 Punch Pass: Preschool - \$18.00, Youth - \$31.50, Student - \$36.00, Adult - \$45.00, Senior - \$40.50, Family - \$108.00

Season Pass: Adult - \$72.00, Senior - \$56.00, Student - \$72.00, Child - \$48.00, Family - \$160.00, Pre-school - \$32.00.

Recommendation:

Recommendation that Town Council accept the proposed rates for the Rimbey Aquatic Centre as recommended by the Recreation Board.



Council Recommendation

Date: May 10th, 2012

Title: Recreation Master Plan

Presenter: Rick Kreklewich

Background:

The Request For Proposals for the Parks, Trails and Recreation Master Plan was advertised starting March 13, 2012. The total amount budgeted for the project is \$50,000.

Discussion:

We received a total of 9 RFP's and short-listed to three. The three selected were Stewart Weir from Sherwood Park, AB (project amount of \$48,640), Paul Conrad & Associates Ltd. from Spruce Grove, AB (project amount of \$36,167) and RC Strategies from Edmonton, AB (project amount of \$39,806). References were checked on all three of the shortlisted candidates.

Review committee made up of Councillor Rondeel, Donna Providente, Laverne Oberhammer, Community Services Director, and CAO recommends RC Strategies to perform the Parks, Trails and Recreation Master Plan.

Recommendation:

Recommendation that Town Council award the contract to RC Strategies in the amount of \$39,806 for the Parks, Trails and Recreation Master Plan.



Council Recommendation

Date: May 7th, 2012
Title: Community Events Grant Program
Presenter: Recreation Board

Background:

We received three applications through the Community Events Grant Program at the May 7th Recreation Board Meeting.

Discussion:

The following three applications were provided for the Recreation Board to review:

The Kinsmen Club of Rimbey applied for \$500 to host the Abracadazzle Magic Show on May 4th, 2012. The event was held at the Community Centre with the proceeds going to the Rimbey Minor Ball Association.

The Rimbey Lions Club submitted an application for \$500 for the Lions Pancake Day. The Lions Pancake Day was held at the Community Centre on March 18th, 2012. The event is an annual event where the Lions provide entertainment and breakfast to the community.

The Rimbey Gymnastics Society applied for \$500 to host the Rimbey Rock n' Roll Fun Meet at the Rimbey Jr./Sr. High School held on March 4th, 2012. The fun meet was a recreational meet where gymnasts competed on four apparatuses (floor, beam, bars and vault) and each gymnast received a medal.

Recommendation:

The Recreation Board recommends Council approve the Community Event Grant Program applications for the Kinsmen Club of Rimbey, the Rimbey Lions Club and the Rimbey Gymnastics Society in the amount of \$500 each.

**Bank Reconciliation
to April 30, 2012**

	ATB (23 and 24) General	ATB (25) SIP Grant	ATB (26) AMIP Grant	ATB (28) MSI - Capital	TOTAL
Balance March 31, 2012	2,591,581.27	237,404.72	294,013.44	27,666.27	3,150,665.70
ADD RECEIPTS	230,588.22				
ADD: INTEREST	1,332.16	195.13	241.65	22.74	
LESS EXPENSES	(458,917.26)				
LESS: TRANSFER FROM					
LESS: DEBENTURES					
LESS: SCHOOL REQUISITION	(193,146.19)				
LESS: RET'D CHEQUES	(50.95)				
LESS: BANK CHARGES	(208.63)				
ADD: ADJUSTMENTS(prior month)					
ADD: BANK ERROR					
Balance April 30, 2012	2,171,178.62	237,599.85	294,255.09	27,689.01	2,730,722.57

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Cash Position
As of April 30, 2012**

	31-Mar-12	31-Mar-12	30-Apr-12	30-Apr-12
Bank Account				
Cash	\$3,150,665.70		\$2,730,722.57	
Investments	\$0.00		\$0.00	
Total	\$3,150,665.70	\$3,150,665.70	\$2,730,722.57	\$2,730,722.57
Less:				
Other Reserves/Allowances	-\$720,504.55		-\$720,504.55	
Trust Accts.	-\$182,381.10		-\$187,946.10	
Unexpended Grant Revenue				
SIP Grant	-\$237,404.72		-\$237,599.85	
AMIP Grant	-\$294,013.44		-\$294,255.09	
MSI Capital Grant	-\$27,666.27		-\$27,689.01	
Hospital Storm Sewer Grant	-\$92,228.41		-\$92,228.41	
Total	-\$92,228.41	-\$1,554,198.49	-\$92,228.41	-\$1,560,223.01
Unrestricted Cash		\$1,596,467.21		\$1,170,499.56
Budgeted 2012 Operating Expenses	\$4,744,807.00			
2012 Debt Principal Payments	\$365,269.00			
	\$5,110,076.00			
5,110,076 / 12 = 425,839.67				
Two Month Average Operations		-\$851,679.33		-\$851,679.33
Cash Position		\$744,787.88		\$318,820.23

Consolidated Financial Statement As of Month Ending February 29, 2012

OPERATING Department	Budgeted			YTD Actual			Bal. of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/(Deficit)	Remaining
General Administration (10)	2,589,127.00		2,589,127.00	389,186.04		389,186.04	(2,199,940.96)
Council (11)		127,645.00	(127,645.00)		32,455.45	(32,455.45)	95,189.55
Administration (12)	15,449.00	618,813.00	(603,364.00)	2,603.20	179,243.47	(176,640.27)	426,723.73
General Operating (12-13)		82,680.00	(82,680.00)		3,997.04	(3,997.04)	78,682.96
Police (21)	63,750.00	66,904.00	(3,154.00)	28,290.97	14,066.02	14,224.95	17,378.95
Fire (23)	60,000.00	125,440.00	(65,440.00)	29,952.52	17,707.18	12,245.34	77,685.34
Disaster Services (24)		4,250.00	(4,250.00)	0.00	0.00	0.00	4,250.00
Ambulance (25)	0.00	0.00	0.00	0.00	56.75	(56.75)	(56.75)
Bylaw Enforcement (26)	18,700.00	38,707.00	(20,007.00)	17,170.00	6,383.02	10,786.98	30,793.98
Public Works (32)	6,250.00	567,250.00	(561,000.00)		116,179.12	(116,179.12)	444,820.88
Airport (33)	1,020.00	8,275.00	(7,255.00)		3,008.24	(3,008.24)	4,246.76
Storm Sewer (37)		3,000.00	(3,000.00)		531.00	(531.00)	2,469.00
Water (41)	458,831.00	332,121.00	126,710.00	134,875.25	83,526.43	51,348.82	(75,361.18)
Sewer (42)	271,429.00	247,333.00	24,096.00	80,744.72	84,419.16	(3,674.44)	(27,770.44)
Garbage (43)	204,784.00	142,830.00	61,954.00	66,400.48	40,546.70	25,853.78	(36,100.22)
Recycle (43-01)	35,616.00	53,501.00	(17,885.00)	11,786.73	15,235.40	(3,448.67)	14,436.33
FCSS (51)	158,686.00	178,522.00	(19,836.00)	77,202.00	77,202.00	0.00	19,836.00
Cemetery (56)	11,350.00	17,633.00	(6,283.00)	6,592.31	4,229.85	2,362.46	8,645.46
Development (61)	36,600.00	92,351.00	(55,751.00)	5,071.80	30,550.32	(25,478.52)	30,272.48
Econ. Development (61-01)		47,573.00	(47,573.00)		8,917.52	(8,917.52)	38,655.48
RV Park (61-08)	79,950.00	61,756.00	18,194.00	785.71	9,778.70	(8,992.99)	(27,186.99)
Subdivision Land (66)			0.00			0.00	0.00
Recreation Office (72)	146,850.00	105,361.00	41,489.00	2.86	13,708.73	(13,705.87)	(55,194.87)
Pool (72-04)	35,950.00	152,416.00	(116,466.00)		25,505.96	(25,505.96)	90,960.04
Parks (72-05)	0.00	46,200.00	(46,200.00)		3,723.81	(3,723.81)	42,476.19
Racquetball (72-06)	21,000.00	10,950.00	10,050.00	8,337.33	1,632.36	6,704.97	(3,345.03)
Arena (72-09)	93,925.00	243,028.00	(149,103.00)	40,733.76	99,727.99	(58,994.23)	90,108.77
After School Program(72-10)	10,000.00	10,921.00	(921.00)	6,404.85	6,003.76	401.09	1,322.09
Recreation Programs (72-11)	34,700.00	111,840.00	(77,140.00)	4,701.21	23,319.32	(18,618.11)	58,521.89
Community Centre (74)	39,250.00	235,142.00	(195,892.00)	7,758.89	72,483.93	(64,725.04)	131,166.96
Library (74-06)	11,000.00	111,940.00	(100,940.00)	2,486.53	54,057.07	(51,570.54)	49,369.46
Scout Hall (74-08)					3,341.35	(3,341.35)	(3,341.35)
Museum (74-12)		81,600.00	(81,600.00)	(13,528.24)	48,574.25	(62,102.49)	19,497.51
Requisitions (80)	791,271.00	804,825.00	(13,554.00)		224,080.19	(224,080.19)	(210,526.19)
Operating Totals	5,195,488.00	4,730,807.00	464,681.00	907,558.92	1,304,192.09	(396,633.17)	(861,314.17)

Consolidated Financial Statement As of Month Ending February 29, 2012

OVERALL Department	Budgeted			YTD Actual			Bal.of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
Operating Totals	5,195,488.00	4,730,807.00	464,681.00	907,558.92	1,304,192.09	-396,633.17	-861,314.17
Deb/Loan Principal Payments		365,269.00	-365,269.00		100,124.11	-100,124.11	265,144.89
Capital Purchases		1,744,142.00	-1,744,142.00		118,355.44	-118,355.44	1,625,786.56
Contributed Assets		0.00	0.00		0.00	0.00	0.00
Reserve Funds Set Up		0.00	0.00		0.00	0.00	0.00
Unexpended Capital Grants		0.00	0.00		0.00	0.00	0.00
Overexpended Capital Grants	0.00		0.00	0.00		0.00	0.00
TCA Disposals	0.00		0.00	0.00		0.00	0.00
Unfunded Amortization	0.00		0.00	0.00		0.00	0.00
Debt. Proceeds	0.00		0.00	0.00		0.00	0.00
Reserve Funds Used			0.00	0.00		0.00	0.00
Unrestricted Surplus Used			0.00	0.00		0.00	0.00
Annual Budget	5,195,488.00	6,840,218.00	-1,644,730.00	907,558.92	1,522,671.64	-615,112.72	1,029,617.28
CAPITAL		Budgeted			YTD Actual		Bal.of Budget
Department		Expenses			Expenses		Remaining
Pumper Truck		110,542.00			95,137.25		15,404.75
20' Construction Trailer		6,500.00					6,500.00
200' Rigid Inspection Camera		15,100.00			616.19		14,483.81
54 Ave Storm Line - Hwy 20		100,000.00			5,975.10		94,024.90
Sidewalk Rkeplacement		100,000.00					100,000.00
45&46 St-51 Ave Reconstruct		650,000.00					650,000.00
South Lagoon Baffle Curtain		10,000.00					10,000.00
47&48 St-51 Ave Reconstruct		327,000.00			13,342.80		313,657.20
45A-47 St-54Ave Paving		202,000.00			2,643.30		199,356.70
New Truck		22,000.00					22,000.00
Ag Society Land		70,000.00					70,000.00
Lions Park		20,000.00					20,000.00
46 Ave Park (Rim West)		48,000.00					48,000.00
BMX Park Playground		50,000.00					50,000.00
Bball Backboards/Light Protect		13,000.00			640.80		12,359.20
							0.00
Total		1,744,142.00			118,355.44		1,625,786.56

Town of Rimbey 2012
Accounts Payable Cheque List
From: 24-Apr-2012 To: 30-Apr-2012

Vendor Name	Purpose	Cheque	Date	Amount
GFOA - Alberta Chapter	GFOA CONF-D.DEAL	32824	27-Apr-2012	\$446.25
Telus Communications	APRIL 2012 BILLING	PAW3129	30-Apr-2012	\$2491.75
Telus Communications	APRIL 2012 BILLING	PAW3130	30-Apr-2012	\$69.99
Telus Communications	APRIL 2012 BILLING	PAW3131	28-Apr-2012	\$69.58
Telus Mobility Inc.	APRIL 2012 BILLING	PAW3132	30-Apr-2012	\$280.46
			5 cheques for	3358.03

Town of Rimbey 2012
Accounts Payable Cheque List
From: 12-Apr-2012 To: 30-Apr-2012

Vendor Name	Purpose	Cheque	Date	Amount
Uniserve Communications	HOST PRO1 APR12-MAY12/12	PAW3133	13-Apr-2012	\$20.99
			1 cheques for	20.99

Town of Rimbey 2012
Accounts Payable Cheque List
From: 01-May-2012 To: 14-May-2012

Vendor Name	Purpose	Cheque	Date	Amount
EPCOR	APRIL 2012 BILLING	PAW3134	01-May-2012	\$62.37
Telus Communications	APRIL 2012 BILLING	PAW3135	01-May-2012	\$47.35
Telus Mobility Inc.	APRIL 2012 BILLING	PAW3136	01-May-2012	\$25.67
Telus Mobility Inc.	APRIL 2012 BILLING	PAW3137	07-May-2012	\$31.92
Telus Mobility Inc.	APRIL 2012 BILLING	PAW3138	01-May-2012	\$214.18
TransAlta Energy Marketing	APRIL 2012 BILLING	PAW3139	02-May-2012	\$45646.32
Workers' Compensation Board -	WCB PREMIUMS	PAW3140	06-May-2012	\$1713.37
Direct Energy Regulated	APRIL 2012 BILLING	32826	01-May-2012	\$280.03
Alberta Association Of	LATCH	32827	14-May-2012	\$12.27
ALBERTA COLLEGIATE	Baseball Camp	32828	14-May-2012	\$400.00
Alberta Highway Services Ltd.	Cold Mix	32829	14-May-2012	\$2236.82
Alsco	LAUNDRY SERVICES	32830	14-May-2012	\$1038.37
AMBUSCH SECURITIES LTD.	FIRE PANEL MONITORING	32831	14-May-2012	\$415.80
Anderson Service	Push mower	32832	14-May-2012	\$3847.72
Animal Control Services	15 hrs @ \$48.00	32833	14-May-2012	\$756.00
Automated Aquatics Canada	POOL CHEMICALS	32834	14-May-2012	\$850.51
Bache, Gabriella	Belly Dancing Instructor	32835	14-May-2012	\$880.00
Balding, Christine	REFUND DEPOSIT	32836	14-May-2012	\$25.00
Beagle, Michelle and Chad	Refund-Ball Camp	32837	14-May-2012	\$20.00
Black Press Group Ltd.	Advertising	32838	14-May-2012	\$1470.00
Blindman Aluminum Welding	METAL/LATCH/FLANGES	32839	14-May-2012	\$2283.21
Blondheim, Karen	refund- ball camp	32840	14-May-2012	\$20.00
Bruce Buchanan	Cleaning of exhaust systems	32841	14-May-2012	\$1575.00
Buist Motor Products Ltd.	bulb	32842	14-May-2012	\$55.30
Cal-Gas Inc	propane-airport	32843	14-May-2012	\$268.80
Canadian Pacific Railway	flasher contract Apr1-30/12	32844	14-May-2012	\$696.80
Cast-A-Waste Inc.	Dump trailer rental - wet weather	32845	14-May-2012	\$9429.00
Central Alberta Economic	CAEP MEMBERSHIP APR1/12-MAR31/13	32846	14-May-2012	\$998.76
Cimco Refrigeration	replace thermostat	32847	14-May-2012	\$299.89
City Of Red Deer	Water analysis Rimbey north	32848	14-May-2012	\$826.96
Cleartech Industries Inc.	CHEMICAL/CONTAINER DEPOSIT	32849	14-May-2012	\$1926.75
Community Drug Alert	Ad size-business card	32850	14-May-2012	\$236.25
Day, Terry	REFUND DEPOSIT	32851	14-May-2012	\$25.00
Deal (Petty Cash), Danita	Trailer registration/cards/freight charges	32852	14-May-2012	\$140.75
Deal, Danita	MIG TRAINING/MILEAGE	32853	14-May-2012	\$317.13
Dennis, Tracy	Youth 1st aid	32854	14-May-2012	\$100.00
E.K. Sound & Equipment Sales	HOSA CMP159 3.5MM	32855	14-May-2012	\$48.17
FRANCHISE (ROCKY)	flat mirror-installed	32856	14-May-2012	\$420.00
Giguere, Pierre	refund-ball camp	32857	14-May-2012	\$20.00
Grundy, Bonnie	GLOVES	32858	14-May-2012	\$419.95
Hi-Way 9 Express Ltd.	FREIGHT ON CHEMICALS	32859	14-May-2012	\$56.31
Hnatiuk, Emily	REFUND DEPOSIT	32860	14-May-2012	\$25.00
Hooves & Horns Bullarama	Refund of damage deposit	32861	14-May-2012	\$3000.00
Imperial Esso Service (1971)	fuel	32862	14-May-2012	\$1113.13
Jensen, Darren & Holly	refund-ball camp	32863	14-May-2012	\$20.00
Jones, Bronwyn	refund-ball camp	32864	14-May-2012	\$20.00
Koehler, Joel	Removal of trees	32865	14-May-2012	\$945.00
Konica Minolta Business	COPY CHG TO APR25/12	32866	14-May-2012	\$267.55

Town of Rimbey 2012
Accounts Payable Cheque List
From: 01-May-2012 To: 14-May-2012

Vendor Name	Purpose	Cheque	Date	Amount
KTM Steamers	STEAM/THAW GATE VALVES	32867	14-May-2012	\$252.00
Lifton, Shelby	REFUND DEPOSIT	32868	14-May-2012	\$25.00
Littke, Juanita	Custodial services Apr15-May15/12	32869	14-May-2012	\$735.00
Longhurst Consulting	Service contract May 2012	32870	14-May-2012	\$4088.60
Maier, Ryan	EXPENSES AS FILED	32871	14-May-2012	\$1016.47
Mazerolle, Giselle	refund - ball camp	32872	14-May-2012	\$20.00
Meridian Maverick	Adapter	32873	14-May-2012	\$2189.78
Meyn, Cody	REFUND DEPOSIT	32874	14-May-2012	\$25.00
MLA Benefits Inc.	Admin Fees-Apr claims	32875	14-May-2012	\$1171.47
Monteray Jacks	Inter Agency Mtg Meals	32876	14-May-2012	\$375.60
Municipal Property Consultants	MAY 2012 INVOICE	32877	14-May-2012	\$2612.84
NAPA Auto Parts - Rimbey	Brake control/light	32878	14-May-2012	\$537.26
Nikirk Bros. Contracting Ltd.	Bin Rent /Dumps April 2012	32879	14-May-2012	\$5060.21
Pepsi Bottling Group (Canada)	pop	32880	14-May-2012	\$261.14
Phone Experts	Security & cell backup monitorintg	32881	14-May-2012	\$114.50
Purolator Courier Ltd.	freight charges	32882	14-May-2012	\$63.19
Red Deer Fasteners & Tools	Reel 200' self level/receiver/case/bracket	32883	14-May-2012	\$15023.34
Rimbey & District Tire Shop	TIRE REPAIR	32884	14-May-2012	\$34.13
Rimbey Big Brothers Big Sisters	2012 GRANT	32885	14-May-2012	\$2000.00
Rimbey Builders Supply Centre	DRILL BITS	32886	14-May-2012	\$538.28
Rimbey Co-op Association	Return pressure washer	32887	14-May-2012	\$1868.91
Rimbey Home Hardware	Return hose connectors	32888	14-May-2012	\$398.85
Rimbey Implements Ltd.	SPROCKETS	32889	14-May-2012	\$3928.71
Rimbey Janitorial Supplies	Custodial Supplies	32890	14-May-2012	\$1105.66
Rimbey Lions Club	Pool Donation-Mike & Annette Boorman	32891	14-May-2012	\$1168.63
Rimbey T.V. & Electronics 1998	PANA KXTS620B	32892	14-May-2012	\$998.66
Rimbey Transport Ltd.	FREIGHT CHARGES	32893	14-May-2012	\$82.03
RJ Plumbing and Heating	REMOVE/INSTALL NEW HOT WATER TANK	32894	14-May-2012	\$751.78
Rondeel, Heather	Refund-ball camp	32895	14-May-2012	\$20.00
Schultz, Mark	Refund-ball camp	32896	14-May-2012	\$20.00
Silver Belt Septic Service	SEPTIC PUMPING	32897	14-May-2012	\$288.75
Snell, Samantha	REFUND DEPOSIT	32898	14-May-2012	\$25.00
Stationery Stories & Sounds	STATIONARY SUPPLIES	32899	14-May-2012	\$249.56
Summer Village of Gull Lake	Services Mar1-Apr31/12	32900	14-May-2012	\$1740.00
Superior Safety Codes Inc.	Closed permits March 2012	32901	14-May-2012	\$2922.68
Sylvester, Tisa	REFUND DEPOSIT	32902	14-May-2012	\$25.00
The Rental Store	Rental-pump/hose	32903	14-May-2012	\$222.60
THIS & THAT	ARENA BLADES	32904	14-May-2012	\$147.00
Tona, Jelaine	refund (2) ball camp	32905	14-May-2012	\$40.00
Town Of Rimbey	APRIL 2012 BILLING	32906	14-May-2012	\$1566.07
Ukranichuk, Randy	refund-ball camp	32907	14-May-2012	\$20.00
United Farmers Of Alberta	fuel	32908	14-May-2012	\$60.85
Weisgerber, John	EXPENSES AS FILED	32909	14-May-2012	\$634.60
Weldco	helium	32910	14-May-2012	\$83.42
			92 cheques for	140040.98



Box 1130
Rimbey, Alberta
T0C 2J0

Phone (403) 843-2841

E-mail: rimbeylibrarian@libs.prl.ab.ca

<http://rimbeylibrary.prl.ab.ca>

Town of Rimbey Council Members

Box 350

Rimbey, Alberta

T0C 2J0

May 1, 2012

Dear Council Members:

On behalf of the staff and board members of the Rimbey Municipal Library, I would like to thank you so very much for your continued support of us, and your membership in Parkland Regional Library System (PRL). Membership in a regional library is critical to us – as we receive support from PRL in many different ways.

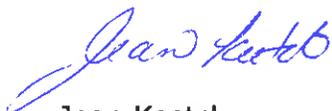
As you are aware, we get allotment money from PRL with which to purchase library materials (e.g. books, audiovisual, eContent). The combined support of the Parkland Regional Library System by Ponoka County, The Town of Rimbey and The Summer Village of Parkland Beach generated the Rimbey Municipal Library an allotment of \$11,121.60 for 2012. As well as placing the orders for us at greatly discounted prices, the willing staff at PRL also catalogue and process items that were donated to us or purchased with local funds at no extra cost. Being a member of PRL allows our patrons access to not only all the PRL libraries and their collections, but also most libraries throughout Alberta and even many collections in libraries throughout Canada. PRL has been working alongside other regional library systems with The Alberta Library to bring us the best possible solution for the growing demand of e-books. Through PRL we also have access to world language books. This year we have had requests for blocks of books in Mandarin, Spanish and German. A small library such as Rimbey could never afford to purchase books in these languages, yet our patrons have full access to them, just as they do in the larger cities.

PRL provides member libraries with consulting services, technical assistance, and training opportunities, both for staff and board members. Recently they coordinated a writer in residence that they loaned out to member libraries at no cost. As a result, we were able to offer two separate writers' workshops that were both filled to capacity.

As administrators of the Community Access Program (CAP) grant for the region, PRL has worked hard to stretch these dollars to maximum benefit. In 2012-11, they made bulk purchases of the new Customer Edge Devices that were required to maintain access to the SuperNet. This bulk purchasing resulted in considerable savings for individual libraries. In 2011-12, PRL initiated a centralized desktop and wireless management service. This enables them to help keep library computers up and running with all the latest software from their headquarters and it means enhanced service for everyone. They signed an agreement with Microsoft to acquire Windows and Office licenses for the entire region, making sure that all libraries have the most up-to-date software. In an effort to make this program as effective as possible, PRL combined the regional CAP grant with funds from their reserves to bulk purchase 183 computers (147 desktops and 36 laptops) for member libraries as well as a data storage server for PRL. They estimate that by purchasing in bulk they saved member libraries a total of \$79,000.00. The Rimbey Municipal Library received six desktop computers and one laptop at no cost to us at all. Not only has this completely upgraded our bank of computers, the wireless management service is a huge time saver for us, freeing up staff for other much needed tasks.

I am sure that when you write out the quarterly cheques to Parkland Regional Library or when you see yet another increase in requisition amounts at budget time, you may question the value of this service that may seem so far removed from you. Please be assured that your money is well spent, and that the local libraries benefit greatly from this support, as do the many citizens that access our library services.

Sincerely,



Jean Keetch
Library Manager
Rimbey Municipal Library



5404 - 56 Avenue
Lacombe, AB T4L 1G1
Ph. (403) 782-3850
Fax. (403) 782-4650

Parkland Regional Library

Cooperation ■ Innovation ■ Service

May 3, 2012

Mrs. Lorie Armstrong, Board Chair
Rimbey Municipal Library
Box 1130
Rimbey, AB T0C 2J0

Dear Mrs. Armstrong:

We're pleased to give you a brief update about an exciting technology initiative at Parkland Regional Library and what this means for the Rimbey Municipal Library and your community.

On February 24, 2012, Parkland's IT team visited the Rimbey Municipal Library in order to provide a technology upgrade. On this day, your library received 7 new computers and a complete upgrade of your library's network. The upgrade brings many advantages to your library, allowing Parkland to help keep your library computers running smoothly and to ensure that your wireless network is safe and secure. Going forward, your library's computers can be updated and maintained remotely from Parkland's headquarters in Lacombe with virus protection, software upgrades, regular backup storage, and much more. In addition to saving time and money for your library, your residents win too! When they enter your library to use a computer, they can be assured they have access to the latest, trouble-free software programs and Internet services.

Your library has incurred no costs for this consulting visit and technology upgrade, valued at \$8,495.96. The services are part of a larger Parkland initiative launched last summer to provide all 50 member libraries in central Alberta – and their library users—with the best technology possible. The project's key milestones have included:

Summer 2011: Parkland purchased a bulk Microsoft Software license for 477 computers

Fall 2011: Parkland purchased a wireless controller and access points and planned for the migration to a centrally-managed computer environment

December 2011: Parkland bulk-purchased 183 new Dell computers using a combination of Parkland funding of \$76,500 and Industry Canada's Community Access Program (CAP) funding of \$73,000. (With bulk pricing, we saved libraries \$79,000!)

January 2012: The new computers arrived at Parkland and were made ready for distribution

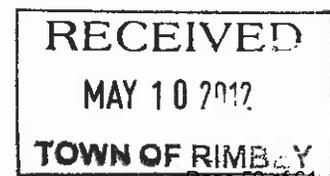
February 2012: Parkland's IT staff started visiting every library to complete the technology upgrade. We estimate that all 50 Parkland libraries will receive an IT upgrade by September.

The Parkland Regional Library Board has contributed nearly \$170,000 in support of this IT initiative. We are proud to be part of a region that is working together to achieve a common goal of providing equal access to the best that technology can offer in communities large and small. We will continue to work hard on behalf of Rimbey Municipal Library in this and other projects in the years ahead.

Sincerely,

Ronald J. Sheppard
Director

cc: Municipal Council, Town of Rimbey



TOWN OF RIMBEY

DATE: May 14, 2012

TITLE: Potential Date for By-election

BACKGROUND:

According to the MGA, section 162, a council must hold a by-election to fill a vacancy on council. MGA, section 166, requires the vacancy must be filled by by-election under section 162 within 90 days after the vacancy occurs.

Local Authorities Election Act, section 25 & 26, states that nomination day shall be 4 weeks before Election Day, and notice of nomination must be advertised at least once a week in each of the two weeks before nomination day in a newspaper or other publication circulating in the area.

Potential earliest dates would be as follows:

- **Nomination day: Monday, June 4 – 10:00 am to Noon**
- **Advance Poll: Saturday, July 7 – 10:00 am to 2:00 pm**
- **Election Day: Monday, July 9 – 10:00 am to 8:00 pm**

Local Authorities Election Act, Section 73, states that an elected authority may by resolution provide for holding an advance vote on any vote to be held in an election and no advance vote shall be held within 24 hours of Election Day. Advance vote to be held on the weekend before Election Day located at Parkland Manor lobby. This location would accommodate the elderly residents.

The Election Act, Section 13, states that an elected authority may, by resolution appoint a returning officer for the purposes of conducting elections under this act.

RECOMMENDATION:

That Council pass a resolution to accept the dates presented for a By-election.

That Council pass a resolution to approve an advance vote for the By-election as presented.

That Council pass a resolution appointing Melissa Beebe, Returning Officer for the purpose of conducting a By-election.

TOWN OF RIMBEY

DATE: May 14, 2012

TITLE: Council Committee/Board Vacancies

BACKGROUND:

Council Committee and Board vacancies that will require appointments are as follows:

- Disaster Services committee
- CAEP Board
- Fire Commission
- Historical Society
- Rimoka Foundation Board
- West Central Planning Agency Alternate

RECOMMENDATION:

That Council pass a resolution appointing Councillor Rondeel to sit on the Rimoka Foundation Board.

That Council pass a resolution appointing a member of Council to sit on the CAEP Board and attend the AGM scheduled for Thursday, June 28, 2012, in Red Deer.