

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, JANUARY 9, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, December 12, 2011, Council Meeting Minutes 3-4

5. **Delegations**

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Recreation Board Vacancy 5
 - 7.2 Subdivision & Development Appeal Board Vacancy 6
 - 7.3 Budget Deliberation Dates 7
 - 7.4 Community Events Grant Program - Policy 5402..... 8-14
 - 7.5 Tabled Motion Regarding SJC Development 15

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 16
 - 8.1.1.2 Cash Position..... 17
 - 8.1.1.3 Consolidated Financial Statement..... 18-19
 - 8.1.1.4 Accounts Payable Cheque Run December 30/11

9. **Correspondence**
 - 9.1 Urgent Care Facility Support Letter Request..... 20
 - 9.2 2011 MSI Operating Funding Allocation Approval..... 21-22
 - 9.3 Rimoka Foundation Minutes for November 16, 2011 23-27
 - 9.4 Alberta Municipal Affairs Letter 28
 - 9.5 ATCO Gas Letter Re: Implementation of AMR's 29

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JANUARY 9, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Community Services Director - Rick Kreklewich
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
FCSS – Peggy Makofka
3 members of Public
2. Public Hearing None
3. Adoption of Agenda Mayor presented an addition to the agenda under the following:
Delegation - Peggy Makofka, FCSS.
- Motion 01/12
- Moved by Councillor Payson to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 December 12, 2011, Council Meeting Minutes
- Motion 02/12
- Moved by Councillor Rondeel to accept the December 12, 2011, Council Meeting minutes as amended.
- CARRIED
(5-0)
5. Delegation Peggy Makofka, FCSS, attended the Emergency Management Summit on behalf of the town and provided an update of the following information:
- Slave Lake was the case study.
 - Non-governmental agencies presented what resources they offer.
 - Need for a provincial plan for reception centres.
 - Registration of people that were evacuated.
 - Managing donations, volunteers, etc.
 - Individuals are responsible to prepare a 72-hour Emergency Kit.
 - On line training and workshops that are available.
- Council asked about the emergency kit. Peggy advised that information can be found on the Government website under Alberta Emergency Management Agency. Mayor asked for if there were any other questions and thanked Ms. Makofka for attending and updating council on the information.
- Peggy Makofka withdrew from the meeting at 6:40 pm.
6. Bylaws None
7. New and Unfinished Business 7.1 Recreation Board Vacancy
Recreation board currently has one vacant position which has been advertised and no applications have been received. Recommendation presented that Town Council recruit potential Rimbey residents to apply for the vacant position and present potential candidate(s) at January 23 meeting. Council discussed to

recruit potential candidates and bring back names to next meeting.

7.2 Subdivision & Development Appeal Board Vacancy

Subdivision & Development Appeal Board currently has one vacant position which has been advertised and no applications have been received. Recommendation presented that Town Council recruit potential Rimbey residents to apply for the vacant position and present potential candidate(s) at January 23 meeting. Council discussed to recruit potential candidates and bring back names to next meeting.

7.3 Budget Deliberation Dates

Council discussed dates for scheduling Budget Deliberations and all Council agreed to hold budget talks on Friday, February 3 starting at 9:00 am.

7.4 Community Events Grant Program

Recreation presented the Recreation Boards recommendations as a revised version of the Grant In Aid Policy #5402 for Council's approval. Council reviewed and amended 2(c) to events only in Rimbey, 2(d) and 3(b) replace non-religious with non-partisan.

Motion 03/12

Moved by Councillor Rondeel to accept the Community Events Grant Program Policy 5402 as amended.

CARRIED
(5-0)

7.5 Tabled Motion Regarding SJC Development

At the November 14 meeting, motion 285/11 was tabled to first meeting in January 2012. Councillor Anglin amended the motion on the table. Council discussed the amended motion presented.

Motion 285/11

Moved by Councillor Anglin that the Town of Rimbey enter into an agreement with SJC Development to contribute 50% of the costs of constructing 46th Ave west to 55th Street. The contribution of the town shall be limited to, and shall not exceed a maximum contribution of \$200K. The agreement once executed must nullify and invalidate the town's contractual obligation with Cavalier Construction to pay for the 54th street intersection, and the agreement must stipulate an expiration date for non-performance.

DEFEATED
(1-4)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

- 8.1.1.1 Bank Reconciliation
- 8.1.1.2 Cash Position
- 8.1.1.3 Consolidated Financial Statement
- 8.1.1.4 Accounts Payable Cheque Run – December 31/11

Motion 04/12

Moved by Mayor Ibbotson to approve the Accounts Payable Cheque Run for December 31, 2011, except the cheque for Vendor No. 10434, Rimbey Foods.

CARRIED
(5-0)

Mayor Ibbotson declared pecuniary interests regarding Vendor No. 10434, Rimbey Foods, Accounts Payable Cheque and turned the meeting over to Deputy Mayor Rondeel and withdrew from meeting at 7:24 pm.

Motion 05/12

Moved by Deputy Mayor Rondeel to approve the Accounts Payable Cheque Run Cheque for Vendor No. 10434, Rimbey Foods.

CARRIED
(4-0)

Mayor Ibbotson re-entered the meeting and Deputy Mayor Rondeel turned the meeting over to Mayor Ibbotson.

Motion 06/12

Moved by Councillor Rondeel to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Urgent Care Facility Support Letter Request
Mayor Susan Samson, Sylvan Lake, is seeking letters of support from surrounding communities in their efforts to secure an Urgent Care Facility.

Motion 07/12

Moved by Mayor Ibbotson to have Administration write a letter of support for the Urgent Care Facility for Sylvan Lake.

CARRIED
(5-0)

- 9.2 2011 MSI Operating Funding Allocation Approval

- 9.3 Rimoka Foundation Minutes for November 16, 2011

- 9.4 Alberta Municipal Affairs Letter

Minister Doug Griffiths advised that he is looking forward to visiting as many of Alberta's municipalities as possible in the months ahead. Council would like Administration to send an invitation to the Honourable Minister Doug Griffiths.

- 9.5 ATCO Gas Letter Regarding Implementation of AMR's

Motion 08/12

Moved by Mayor Ibbotson to accept correspondence as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:30 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, JANUARY 23, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
4. **Minutes**
 - 4.1 Monday, January 9, 2012, Council Meeting Minutes 3-5
5. **Delegations**
 - 5.1 SJC Development, Stan Cummings
6. **Bylaws**
7. **New and Unfinished Business**
 - 7.1 Recreation Board Appointment Application 6-9
 - 7.2 Subdivision & Development Appeal Board Appointments 10
 - 7.3 Art Club & Nursery School Agreements 11
8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Council Expenses 12-14
 - 8.1.1.2 Accounts Payable Cheque Run Jan 19, 2012
 - 8.2 Council Reports
 - 8.2.1 Mayor's Report 15
 - 8.3 Board/Committee Reports
 - 8.3.1 Recreation Board Minutes – Dec 5/11 & Jan 4/12..... 16-22
 - 8.3.2 Rimoka Board Minutes – Dec 12/11 & Nov 16/11 23-29
9. **Correspondence**
 - 9.1 SJC Development Letter – January 17, 2012..... 30-40
 - 9.2 Ponoka County Public Notice Add
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JANUARY 23, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
SJC Development – Stan Cummings
2. Public Hearing None
3. Adoption of Agenda Administration advised of an addition to the agenda under Correspondence – Ponoka County Public Notice.
- Motion 09/12
- Moved by Councillor Webb to accept the Agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 January 9, 2012, Council Meeting Minutes
- Motion 10/12
- Moved by Councillor Webb to accept the January 9, 2011, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation Mr. Stan Cummings, SJC Development, summarized the letter that he submitted to Council; to outline the potential legal position Council has put SJC Development Corporation in. Mr. Cummings is requesting Council consider the 54th Street access to Highway 53 be in the proposed budget and would like a response tonight.
- Mayor asked if Council had any questions for Mr. Cummings. Councillor Anglin asked some questions regarding the attached letters. Mayor Ibbotson asked if any other members of Council had any questions and it was noted there were none. Mayor Ibbotson thanked Mr. Cummings for presenting and will be discussed later in the agenda.
6. Bylaws None
7. New and Unfinished Business 7.1 Recreation Board Appointment Applications
- Administration presented that two applications were received to fill the one opening on the Recreation Board and recommend Council appoint one individual to fill the vacancy.
- Motion 11/12
- Moved by Councillor Rondeel to appoint Sharla Hall to sit on the Recreation Board.
- Councillor Anglin requested to have a secret ballot called for the appointment as noted in the MGA section 185.1. Members of Council agreed to conduct a secret

ballot.

Councillor Rondeel withdrew Motion 11/12.

Mayor called a short recess at 6:40 pm.

Mayor reconvened the meeting at 6:41 pm. Secret ballot was conducted and CAO read the results.

Motion 12/12

Moved by Councillor Rondeel to accept Sharla Hull as new member on the Recreation Board.

CARRIED
(5-0)

CAO destroyed the ballots.

7.2 Subdivision & Development Appeal Board Vacancy

Administration presented that no applications were received to fill the one opening on the Subdivision & Development Appeal Board. Council discussed and will continue to seek interested parties to submit in applications.

7.3 Art Club and Nursery School Agreements

Council discussed the recommendation presented by the Recreation Board to increase the 2012 Nursery School lease and Art Club Lease.

Motion 13/12

Moved by Councillor Payson to put forward the Art Club and Nursery School Agreements to budget discussions.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

8.1.1.1 Council Expenses

8.1.1.2 Accounts Payable Cheque Run – January 19, 2012

Motion 14/12

Moved by Mayor Ibbotson to approve the Accounts Payable Cheque Run for January 19, 2012.

CARRIED
(5-0)

8.2 Council Reports:

Mayor Ibbotson provided a written report.

8.3 Board/Committee Reports:

8.3.1 Recreation Board Minutes – Dec 5/11 and Jan 4/12

8.3.2 Rimoka Board Minutes – Dec 12/11 and Nov 16/11

Motion 15/12

Moved by Councillor Webb to accept 8.3.1 and 8.3.2 as circulated.

CARRIED
(5-0)

9. Correspondence

9.1 SJC Development Letter

Council discussed the letter. Councillor Anglin requested to have on record that he believes there is a contractual agreement between the parties (Town of Rimbey and SJC Development).

Motion 16/12

Moved by Councillor Webb to refer SJC's request to the 2012 budget.

CARRIED
(5-0)

9.2 Ponoka County Public Notice

Motion 17/12

Moved by Councillor Webb to accept Ponoka County Public Notice as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:03 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, FEBRUARY 13, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, January 23, 2012, Council Meeting Minutes 2-4

5. **Delegations**

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment 5-11

7. **New and Unfinished Business**
 - 7.1 Subdivision & Development Appeal Board Vacancy 12-15
 - 7.2 1934 International Truck Purchase Offer Results 16
 - 7.3 MGA Section 174 17-19

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 20
 - 8.1.1.2 Cash Position 21
 - 8.1.1.3 Accounts Payable Cheque Run Jan 31, 2012
 - 8.1.1.4 Accounts Payable Cheque Run Feb 13, 2012

9. **Correspondence**
 - 9.1 Lacombe CAP/CPR Committee Membership 22-25
 - 9.2 Statcan 2011 Census Results for Rimbey 26
 - 9.3 2012 Provincial Budget Highlights 27-32

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 13, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
2. Public Hearing None
3. Adoption of Agenda Mayor presented an addition to the agenda under the following:
New and Unfinished Business 7.4 – Project 84.
- Motion 18/12
- Moved by Councillor Rondeel to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 January 23, 2012, Council Meeting Minutes
- Motion 19/12
- Moved by Councillor Webb to accept the January 23, 2012, Council Meeting minutes as amended.
- CARRIED
(5-0)
5. Delegation None
6. Bylaws 6.1 Land Use Bylaw Amendment
Administrations presented Bylaw 875/12 which amends the rear setbacks in the Residential Estate (RE) District from 20 metres to 5 metres and is requesting Council give first reading and schedule a public hearing.
- Motion 20/12
- Moved by Mayor Ibbotson to give first reading for Bylaw 875/12 and schedule a public hearing for 6:30 pm on Monday, February 27 at the Regular Council Meeting.
- CARRIED
(5-0)
7. New and Unfinished Business 7.1 Subdivision & Development Appeal Board Vacancy
Administration presented that one application was received to fill the one opening on the Subdivision & Development Appeal Board and recommend Council appoint Gunter Behrens to fill the vacancy.
- Motion 21/12
- Moved by Councillor Webb to appoint Gunter Behrens to sit on Subdivision & Development Appeal board.
- CARRIED
(5-0)

Mayor called a short recess at 6:32 pm

Mayor reconvened the meeting at 6:33 pm

7.2 1934 International Truck Purchase Offer Results

Administration received twelve offers of purchase for the 1934 International Truck advertisement and recommends Council accept the highest offer of purchase.

Motion 22/12

Moved by Councillor Webb to accept the highest bid for the 1934 International Truck.

CARRIED
(5-0)

7.3 MGA Section 174

Councillor Anglin provided a summary of his request on the liabilities that may be associated with firefighters remuneration and whether we are in compliance with Revenue Canada.

Motion 23/12

Moved by Councillor Anglin to have a full legal opinion on the liabilities associated with the fire fighters remuneration.

DEFEATED
(1-4)

(In favour - Councillor Anglin Opposed – Councillor Webb, Councillor Rondeel, Councillor Payson and Mayor Ibbotson)

7.4 Project 84

Administration presented an overview of the meetings held with the groups that are occupying the Project 84/Helping Hands building on the condition of the building based on the Building Inspectors Report. Council discussed the following:

- Stop occupancy of the building based on the Building Inspectors Report
- Financial assistance to the groups affected
- Pursue the vacant space available at the provincial building as an option for relocation of the Helping Hands

Motion 24/12

Moved by Councillor Anglin to direct Administration due to the Building Inspector's Report to have the Project 84/Helping Hands building vacated effective immediately.

DEFEATED
(2-3)

(In favour – Councillor Anglin, Councillor Payson; Opposed – Mayor Ibbotson, Councillor Webb, Councillor Rondeel)

Motion 25/12

Moved by Councillor Rondeel to direct Administration due to the Building Inspector's Report to have the Project 84/Helping Hands building vacated effective February 29, 2012.

CARRIED
(3-2)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

- 8.1.1.1 Bank Reconciliation
- 8.1.1.2 Cash Position
- 8.1.1.3 Accounts Payable Cheque Run – January 31/12
- 8.1.1.4 Accounts Payable Cheque Run – February 13/12

Motion 26/12

Moved by Councillor Webb to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Lacombe CAP/CPR Committee Membership
Town of Ponoka Fire Prevention Coordinator requested that Council review the terms of reference for the Lacombe Community Advisory Panel/Canadian Pacific Railway (CAP/CPR) and to indicate whether the communities listed would be interested to partake in the committee membership.

Motion 27/12

Moved by Councillor Rondeel to appoint Mayor Ibbotson to attend the CAP/CPR meetings as required and the Deputy Mayor as alternate.

CARRIED
(5-0)

- 9.2 Statcan 2011 Census Results for Rimbey
9.3 2012 Provincial Budget Highlights

Motion 28/12

Moved by Mayor Ibbotson to accept correspondence as information.

CARRIED
(5-0)

10. In Camera None
11. Adjournment Council adjourned the meeting at 7:37 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, FEBRUARY 27, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, February 13, 2012, Council Meeting Minutes 3-5

5. **Delegations**
 - 5.1 Ag Society, Timothy Edge..... 6
 - 5.2 Marc Bailly..... 7-15

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment 16-24
 - 6.2 Traffic Bylaw 25-71
 - 6.3 Utility Rate Bylaw..... 72-78

7. **New and Unfinished Business**
 - 7.1 Community Centre Catering Policy #2203 – Amendment..... 79-80
 - 7.2 BMX Park 81
 - 7.3 Letter to Premier Redford on Education Tax Increase 82

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Development..... 83-84
 - 8.1.2 Public Works..... 85-86
 - 8.1.3 Bylaw Enforcement (no report)
 - 8.1.4 Fire (no report)
 - 8.1.5 Community Services..... 87
 - 8.1.6 CAO 88
 - 8.1.7 Finance
 - 8.1.7.1 Council Expenses..... 89-94
 - 8.1.7.2 Accounts Payable Cheque Run – Feb 27/12
 - 8.2 Council Reports
 - 8.2.1 Mayor’s Report 95
 - 8.3 Board/Committee Reports
 - 8.3.1 Library Board Minutes
 - 8.3.1.1 Nov 14, 2011 minutes..... 96

9. **Correspondence**

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 27, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Assistant Director of Finance – Brenda Turner
Director of Community Services – Rick Kreklewich
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
2. Public Hearing None
3. Adoption of Agenda Motion 29/12
- Moved by Councillor Rondeel to approve the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 February 13, 2012, Council Meeting Minutes
- Motion 30/12
- Moved by Councillor Rondeel to accept the February 13, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation Timothy Edge, Rimbey Ag Society, presented to Council information outlining the Rimbey Ag Society's plans to develop a 60,000 sqft Multi- use Agricultural Facility. Mr. Edge provided Council a summary of the following information:
- County donated earthworks and equipment at a value of approximately \$150,000.
 - Total cost of project is \$2.3 million, projected completion of 8 months from start of project and hoping to break ground this year.
 - Concept plan provided by Ironwood which is an Alberta company that provides in house design and manufacturing.
 - RC Strategies working on Feasibility and Business Plan
 - Green Initiatives of the proposed project
 - Projected expenses approximately \$168,000/year and projected revenue of approximately \$203,000/year.
 - Outline of facility uses
 - Request for municipal assistance with the Development Permits cost and any help that can be provided.
- Mayor expressed that this is a great project and will really add to the community and wished them success with the project and thanked him for presenting to Council.
- Mayor called a short recess at 6:48 pm
- Mr. Edge withdrew from the meeting
- Mayor reconvened the meeting at 6:50 pm
- Mr. Marc Bailly presented to Council that he has a problem with the offer he made to purchase the parade truck on April 11, 2011. He did not hear from the Town in regards to his offer and expressed the following concerns:

- The process for selling its assets.
- Why his original offer of \$4500 back on April 11, 2011 was not accepted and sold for \$4525.
- Why was he not notified of non-acceptance of original offer and why he was not notified when council made decision to sell the truck?

CAO provided that the parade truck at the time of Mr. Bailly's offer was not for sale and apologized to Mr. Bailly that a letter had not been sent advising it was not for sale. Mayor advised that Administration did apologize for not sending a letter and experience is a great teacher and thanked Mr. Bailly.

Mr. Bailly withdrew from the meeting at 7:04 pm.

6. Bylaws

6.1 Land Use Bylaw Amendment

Administration recommended to reschedule the public hearing for Bylaw 875/12 to allow for the allotted two week advertising to take place.

Motion 31/12

Moved by Councillor Webb to reschedule the public hearing of Bylaw 875/12 to 6:30 pm, Monday, March 12 at the regular council meeting to be held in council chambers.

CARRIED
(5-0)

6.2 Traffic Bylaw

Administration recommended Council pass second reading of Bylaw 872/11, the Traffic Bylaw, as amended.

Motion 32/12

Moved by Councillor Webb to approve second reading of Bylaw 872/11 as amended.

CARRIED
(5-0)

6.3 Utility Rate Bylaw 876/12

Administration presented Utility Rate Bylaw 876/12 to Council to amend the utility rates.

Motion 33/12

Moved by Councillor Payson to pass first reading of Utility Rate Bylaw 876/12 to amend the utility rates.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 Community Centre Catering Policy #2203 Amendment

Recreation presented a recommendation from the Recreation Board that Council amend the Community Catering Policy #2203, effective April 1, 2012. Council discussed that this policy opens the door to allow anybody to rent the kitchen.

Motion 34/12

Moved by Councillor Anglin to table the Community Catering Policy #2203 Amendment to the next meeting.

CARRIED
(5-0)

7.2 BMX Park

Council discussed the recommendations that were presented by the Recreation Board.

Motion 35/12

Moved by Councillor Anglin to defer the Recreation Board recommendation for the BMX Park plan until the Recreation Master Plan is completed.

CARRIED
(3-2)

7.3 Letter to Premier on Education Tax

Mayor Ibbotson presented a draft letter to be sent to the Premier in regards to the Education Tax increase.

Motion 36/12

Moved by Mayor Ibbotson to send the letter to the Premier regarding the education tax increase as amended and a copy to Minister of Municipal Affairs, MLA Rocky Mountain House, MLA Ponoka-Lacombe, and AUMA.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Public Works
- 8.1.3 Bylaw Enforcement (No Report)
- 8.1.4 Fire (No Report)
- 8.1.5 Community Services
- 8.1.6 CAO

Motion 37/12

Moved by Councillor Anglin to accept the department reports as presented.

CARRIED
(5-0)

Mayor called a short recess at 7:50 pm

Mayor reconvened the meeting at 7:56 pm

8.1.7 Finance

Director of Finance presented a summary of the following reports:

- 8.1.7.1 Council Expenses
- 8.1.7.2 Accounts Payable Cheque Run – February 27/12

Motion 38/12

Moved by Councillor Anglin to accept the financial reports as presented.

CARRIED
(5-0)

8.2 Council Reports:

Mayor presented a written report to Council. The following Councillors provided a verbal update as follows:

- Councillor Anglin stated that the Rimoka Foundation is investigating all the complaints and allegations being brought forward in regards to the operation of foundation facilities.
- Councillor Webb attended budget meetings, Brownlee Conference and meetings with the Lions Club regarding Project 84.
- Councillor Payson attended Rec Board meeting, budget meetings, BYAS, Medicine Lodge Ski Hill 50 Anniversary, and met with Lions.
- Councillor Rondeel attended meeting with Lions, Rec Board Meeting, Brownlee Conference, budget meetings, and webinar on marketing.

Motion 39/12

Moved by Councillor Anglin to accept as information.

CARRIED
(5-0)

9. Correspondence None

10. In Camera None

11. Adjournment Council adjourned the meeting at 8:15 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, MARCH 12, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**
 - 2.1 Land Use Bylaw Amendment

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, February 27, 2012, Council Meeting Minutes 3-6

5. **Delegations**
 - 5.1 SJC Development, Stan Cummings

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment 7-15
 - 6.2 Traffic Bylaw 16-62
 - 6.3 Utility Rate Bylaw 63-69

7. **New and Unfinished Business**
 - 7.1 Community Centre Catering Policy #2203 – Amendment 70-74
 - 7.2 2012 Draft Operational and Capital Budget 75
 - 7.3 Community Events Grant Program 76

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 77
 - 8.1.1.2 Cash Position 78
 - 8.1.1.3 Consolidated Financial Statement 79
 - 8.1.1.4 Accounts Payable Cheque Run – March 12/12

9. **Correspondence**
 - 9.1 Rimoka Minutes for January 2012 80-84
 - 9.2 Rimbey & Area Recreation Board Annual Report 85-97
 - 9.3 FCSS – FCHHS Board Minutes – January 18, 2012 98-102
 - 9.4 SJC Development Letters 103-105

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MARCH 12, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
SJC Development – Stan Cummings
2. Public Hearing Mayor called the Public Hearing to order for Land Use Bylaw Amendment 875/12. Assistant CAO advised that was advertised for the weeks of February 28 and March 2 and no written submissions of concern were received. Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard. Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Land Use Bylaw Amendment 875/12, there was no response noted and Mayor Ibbotson declared the public hearing closed at 6:32 pm.
3. Adoption of Agenda Motion 40/12
- Moved by Councillor Webb to approve the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 February 27, 2012, Council Meeting Minutes
- Motion 41/12
- Moved by Councillor Rondeel to accept the February 27, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation Mr. Cummings, SJC Development, thanked council for the opportunity to present to Council. Mr. Cummings summarized a revised memorandum that countered a proposal that was being offered to SJC Development by the Town of Rimbey regarding a land issue. The Mayor advised this item will be discussed later in the package and thanked Mr. Cummings for presenting his position to Council.
- Mr. Cummings withdrew from the meeting at 6:37 pm.
6. Bylaws 6.1 Land Use Bylaw Amendment
- Administration recommended Council pass second and third reading of Bylaw 875/12.
- Motion 42/12
- Moved by Councillor Webb to give second reading to Bylaw 875/12 Amendment to Land Use Bylaw.
- CARRIED
(5-0)

Motion 43/12

Moved by Councillor Payson to give third and final reading to Bylaw 875/12 – Amendment to Land Use Bylaw.

CARRIED
(5-0)

6.2 Traffic Bylaw

Administration recommended Council pass third reading of Bylaw 872/11.

Motion 44/12

Moved by Councillor Rondeel to give third and final reading of Traffic Bylaw 872/11.

CARRIED
(5-0)

6.3 Utility Rate Bylaw 876/12

Administration presented Utility Rate Bylaw 876/12 to Council to amend the utility rates.

Motion 45/12

Moved by Councillor Anglin to give second reading of Utility Rate Bylaw 876/12 to amend the utility rates.

CARRIED
(5-0)

Motion 46/12

Moved by Councillor Anglin to give third and final reading of Bylaw 876/12.

CARRIED
(5-0)

7. New and
Unfinished
Business

7.1 Community Centre Catering Policy #2203 Amendment

Recreation presented a recommendation from the Recreation Board that Council amend the Community Catering Policy #2203, effective April 1, 2012. Council discussed that this policy opens the door to allow anybody to rent the kitchen. Council discussed some amendments to be made to the policy that included deposit and rental agreement and disclaimer.

Motion 47/12

Moved by Councillor Anglin to table the Community Catering Policy #2203 to the next meeting.

CARRIED
(4-1)

7.2 2012 Draft Operational and Capital Budget

Administration presented the 2012 Draft Operational and Capital Budget. Recommended Council transfer the ambulance reserve to the operating budget and Council approve the 2012 Draft Operational and Capital Budget as presented.

Motion 48/12

Moved by Councillor Webb to transfer the ambulance reserve to the 2012 operating budget.

CARRIED
(4-1)

Motion 49/12

Moved by Councillor Payson to adopt the draft 2012 Operating and Capital Budget as presented.

CARRIED
(5-0)

7.3 Community Events Grant Program

Recreation Board recommends Council approve the Community Event Grant program applications for the Blindman Valley Pony Club, Rimbey Elementary School Parent Council, Rimbey Masons, Rimbey & District Chamber of Commerce and Rimbey & District Volunteer Week Committee in the amount of \$500 per application.

Motion 50/12

Moved by Councillor Webb to approve the five event applications as recommended by the Recreation Board.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

8.1.1 Finance

Director of Finance presented a summary of the following reports:

8.1.1.1 Bank Reconciliation

8.1.1.2 Cash Position

8.1.1.3 Consolidated Financial Statement

8.1.1.4 Accounts Payable Cheque Run – February 29/12

8.1.1.5 Accounts Payable Cheque Run – March 12/12

Motion 51/12

Moved by Mayor Ibbotson to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Rimoka Minutes for January 2012

9.2 Rimbey & Area Recreation Board Annual Report

9.3 FCSS – FCHHS Board Minutes – January 18, 2012

Motion 52/12

Moved by Councillor Anglin to accept Rimoka Minutes – January 2012, Rimbey and Area Recreation Board Annual Report and FCSS – FCHHS Board Minutes – January 18, 2012, as information.

CARRIED
(5-0)

Mayor Ibbotson called recess at 7:29 pm.

Mayor Ibbotson reconvened the meeting at 7:34 pm

10. In Camera

Motion 53/12

Moved by Councillor Anglin to go into camera at 7:35 pm.

CARRIED
(5-0)

Motion 54/12

Moved by Councillor Anglin to come out of camera at 7:52 pm.

CARRIED
(5-0)

9.4 SJC Development Letters

Motion 55/12

Moved by Councillor Anglin that Council agrees with the recommendation from the Town's Lawyer regarding SJC Development, subject to Council approving the wording of the agreement.

CARRIED
(5-0)

11. Adjournment

Council adjourned the meeting at 7:57 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON WEDNESDAY APRIL 11, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, March 12, 2012, Council Meeting Minutes 3-6

5. **Delegations**

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment (addition) 7-8
 - 6.2 2012 Tax Rate Bylaw (addition) 9-10

7. **New and Unfinished Business**
 - 7.1 Community Centre Catering Policy #2203..... 11-13
 - 7.2 2012 Operational and Capital Budget (Revised) 14-15
 - 7.3 Development Permit Request 16-17
 - 7.4 Regional Emergency Management Plan 18-22
 - 7.5 Tax Penalty Cancellation Request 23-24
 - 7.6 Community Events Grant Program 25
 - 7.7 Administration Update on the Waterworks Bylaw 776/05 26-33
 - 7.8 Compliance Certificate Policy 34-36

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation (addition) 37
 - 8.1.1.2 Cash Position (addition) 38
 - 8.1.1.3 Consolidated Financial Statement
 - 8.1.1.4 Accounts Payable Cheque Run – March 12/12
 - 8.1.1.5 Accounts Payable Cheque Run – April 11/12

9. **Correspondence**
 - 9.1 MSI Capital and Operating programs 39-40
 - 9.2 Municipal Transportation Grant & Federal Gas Tax Fund 41
 - 9.3 Volunteer Appreciation Week Proclamation Consideration 42-43
 - 9.4 Seniors Week Proclamation Consideration 44-45
 - 9.5 Library Board Appointment Request 46
 - 9.6 Library Board Minutes – March 12 & Feb 6/12 47-49
 - 9.7 FCSS/RCHHS Minutes – February 16/12 50-54
 - 9.8 Letter from Premier Re: Education Property Tax Increase 55-56

10. **In Camera**
 - 10.1 Land

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, APRIL 11, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Absent:
CAO - Tony Goode
- Late:
Councillor Jack Webb
- Public:
Rimbey Review – Trena Mielke
6 public members
2. Public Hearing None
3. Adoption of Agenda Additions to the agenda are as follows: Land Use Bylaw Amendment, 2012 Tax Rate Bylaw and In Camera – Land.
- Motion 56/12
- Moved by Councillor Anglin to approve the agenda as amended.
- CARRIED
(4-0)
4. Minutes 4.1 March 12, 2012, Council Meeting Minutes
- Motion 57/12
- Moved by Councillor Anglin to accept the March 12, 2012, Council Meeting minutes as presented.
- CARRIED
(4-0)
5. Delegation None
6. Bylaws 6.1 Land Use Bylaw Amendment
Administration recommended Council pass first reading of Bylaw 878/12 amendment to Land Use Bylaw 762/04 regarding rezoning.
- Motion 58/12
- Moved by Councillor Anglin to give first reading to Bylaw 878/12 Amendment to Land Use Bylaw.
- CARRIED
(4-0)
- 6.2 2012 Tax Rate Bylaw
Administration recommended Council pass first reading of Tax Rate Bylaw 877/12.
- Motion 59/12
- Moved by Councillor Rondeel to give first reading of Tax Rate Bylaw 877/12.
- CARRIED

(4-0)

7. New and
Unfinished
Business

7.1 Community Centre Catering Policy #2203 Amendment

Recreation presented a recommendation from the Recreation Board that Council amend the Community Catering Policy #2203, effective April 1, 2012.

Motion 60/12

Moved by Councillor Rondeel to adopt Community Catering Policy #2203 as amended.

CARRIED
(3-1)

7.2 2012 Draft Operational and Capital Budget

Administration presented to Council an amended 2012 Operational and Capital Budget for approval.

Motion 61/12

Moved by Councillor Anglin to approve the 2012 Operating and Capital Budget as amended.

CARRIED
(4-0)

7.3 Development Permit Request

Administration presented a letter requesting a partial refund on \$1,228 in permits paid in 2007 to develop a lot on 58 Avenue.

Motion 62/12

Moved by Councillor Anglin to deny the request to refund a portion of the development and building permit fees.

CARRIED
(4-0)

7.4 Regional Emergency Management Plan

Administration presented a request received from Ponoka County asking for Council's support for an application by Ponoka County for a regional emergency management plan under the Regional Collaboration Program grant through Municipal Affairs.

Motion 63/12

Moved by Mayor Ibbotson to support an application by Ponoka County for a regional emergency plan under the Regional Collaboration Program grant through Municipal Affairs.

CARRIED
(4-0)

7.5 Tax Penalty Cancellation Request

Administration presented a letter from a property owner requesting Council consider canceling the penalty portion of their taxes, as they did not receive the 2011 tax notice due to staff turnover at the place of business.

Motion 64/12

Moved by Council Payson to decline the request to cancel the \$3,447.21 in penalties on tax roll 19170.

CARRIED
(4-0)

Councillor Webb joined the meeting at 6:42 pm.

7.6 Community Events Grant Program

Recreation Board presented a recommendation to Council seeking approval of applications for the Community Event Grant Program.

Motion 65/12

Moved by Mayor Ibbotson to approve the Community Event Grant application for \$400 for the Rimbey Women's Conference.

CARRIED
(5-0)

7.7 Administration Update on the Waterworks Bylaw 776/05

Administration presented that Waterworks Bylaw 776/05 bylaw has been in place since 2005 but past practice has always been that unpaid water bills have been transferred to the tax roll. This ends up creating a problem with people who do not ever pay utility bills or taxes and that some properties have been allowed to accumulate in excess of \$8,000 to \$12,000 in arrears.

Motion 66/12

Moved by Councillor Anglin to accept update on the Waterworks Bylaw 776/05 as information.

CARRIED
(5-0)

7.8 Compliance Certificate Policy

Administration presented a Policy that would establish a consistent system whereby requests for Compliance Certificates are received and processed and is requesting Council pass a resolution to adopt Compliance Certificate Policy 6001.

Motion 67/12

Moved by Councillor Anglin to adopt Compliance Certificate Policy 6001 as presented.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

8.1.1 Finance

Director of Finance presented a summary of the following reports:

8.1.1.1 Bank Reconciliation

8.1.1.2 Cash Position

8.1.1.3 Accounts Payable Cheque Run – March 31/12

8.1.1.4 Accounts Payable Cheque Run – April 11/12

Motion 68/12

Moved by Councillor Webb to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence

9.1 MSI Capital and Operating Programs

9.2 Municipal Transportation Grant & Federal Gas Tax Fund

9.3 Volunteer Appreciation Week Proclamation Consideration

9.4 Seniors Week Proclamation Consideration

9.5 Library Board Appointment Request

9.6 Library Board Minutes – March 12 & Feb 16/12

9.7 FCSS/RCHHS Minutes – February 16/12

9.8 Letter from Premier Re: Education Property Tax Increase

Motion 69/12

Moved by Mayor Ibbotson to proclaim the week of April 15-21 as Volunteer Week in Rimbey.

CARRIED
(5-0)

Motion 70/12

Moved by Councillor Anglin to proclaim the week of June 4-10 as Seniors Week in Rimbey.

CARRIED
(5-0)

Motion 71/12

Moved by Councillor Anglin to appoint Jim Peck to the Library Board.

CARRIED
(5-0)

Motion 72/12

Moved by Councillor Anglin to accept 9.1, 9.2, 9.6, 9.7, and 9.8 as information.

CARRIED
(5-0)

Mayor Ibbotson called recess at 7:03 pm.

Mayor Ibbotson reconvened the meeting at 7:04 pm

Seven residents of Legacy Lane voiced concerns to Council regarding the Developer, Cavalier Ventures. The residents asked questions of Council regarding:

- 54 Street and Hwy 53 Intersection
- Residents would like to have a proper roadway constructed from the development.
- Can the Town put some pressure on the Developer to clean up the development?

Council advised they would request Administration to review the development agreement but could not promise a satisfactory resolution.

Mayor Ibbotson thanked the attendees and called a short recess at 7:30 pm.

Mayor Ibbotson reconvened the meeting at 7:35 pm

10. In Camera

Motion 73/12

Moved by Councillor Anglin to go into camera at 7:36 pm.

CARRIED
(5-0)

Motion 74/12

Moved by Mayor Ibbotson to come out of camera at 7:38 pm.

CARRIED
(5-0)

11. Adjournment

Council adjourned the meeting at 7:40 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY APRIL 23, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Wednesday, April 11, 2012, Council Meeting Minutes 3-6

5. **Delegations**
 - 5.1 Sgt Groves, RCMP
 - 5.2 Howard Steele, Permit Request
 - 5.3 Auditors, Wilde and Company

6. **Bylaws**
 - 6.1 2012 Tax Rate Bylaw 7-8

7. **New and Unfinished Business**
 - 7.1 54th Avenue Storm Extension Tender Results (Addition)
 - 7.2 51 Ave Reconstruction & 54 Ave Surface Improvements (Addition)

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Development..... 9
 - 8.1.2 Public Works..... 10
 - 8.1.3 Bylaw Enforcement 11
 - 8.1.4 Fire 12-15
 - 8.1.5 Community Services..... 16
 - 8.1.6 CAO 17
 - 8.1.7 Finance
 - 8.1.7.1 Council Expenses..... 18-17
 - 8.1.7.2 Accounts Payable Cheque Run April 23/12
 - 8.2 Council Reports
 - 8.2.1 Mayor's Report 22-26
 - 8.3 Board/Committee Reports
 - 8.3.1 Recreation Board Minutes
 - 8.3.1.1 Jan 4, Feb 6 & Mar 5/12 27-34
 - 8.3.2 Rimoka Board Minutes
 - 8.3.2.1 Feb 15 & Mar 19/12 35-44
 - 8.3.3 Library Board
 - 8.3.3.1 Financial Statements, Dec 31/11 45-49
 - 8.3.4 FCSS & RCHHS Minutes Mar 15/12..... 50-55

9. **Correspondence**
 - 9.1 Request for Permit to Travel Off of Truck Route..... 56-61
 - 9.2 Municipal Sustainability Initiative Allocation..... 62

10. **In Camera**
 - 10.1 Land

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, APRIL 23, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
RCMP – Sgt. Groves
Wilde & Company – Collette Miller
Wilde & Company – Kaelyn Bodnarchuk
1 public member
2. Public Hearing None
3. Adoption of Agenda Two Additions to the agenda under New Business are as follows: 54 Ave Storm Extension and 51 Ave Reconstruction and 54 Ave Surface Improvements.
- Motion 75/12
- Moved by Councillor Anglin to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 April 11, 2012, Council Meeting Minutes
- Motion 76/12
- Moved by Councillor Anglin to accept the April 11, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 RCMP Detachment
- Sgt. Mark Groves, RCMP Detachment, thanked Council for the invitation to speak and provided a summary of the following trends that have occurred over the last three months. They are as follows:
- Property crime up over last year, including vehicle thefts
 - Uttering threats
 - Bar fights have dwindled down
 - Accidents are down
 - Impaired driving and charges increased
- Sgt. Groves thanked Council for the financial contribution towards a clerical staff member, who will be starting next week. The detachment has a full complement of officers and an additional member that Ponoka County is financially supplementing. Sgt. Groves is working on the 2012 strategic Plan and invited Council members to stop by the detachment to discuss any issues or concerns that they feel may need focusing on in the community regarding enforcement. Mayor thanked Sgt. Groves for the update. Sgt. Groves withdrew from the meeting at 6:40 pm.
- 5.2 Permit Request
Delegation was not in attendance.
- 5.3 Auditors
Collette Miller and Kaelyn Bodnarchuk, Wilde & Company, presented to Council

the audited financial statements as of December 31, 2011, which were circulated to all members of council. Ms. Miller provided an overview of the conducted audit which is done in accordance with Canadian generally accepted auditing standards, and summarized the following:

- Statement of Financial Position
- Statements of Operations
- Statement of Change in Net Financial Assets (debt)
- Statement of Cash Flows for the year ended 2011

Ms. Miller noted that the transition with staff went very well. Ms. Miller presented that the Management Letter provided is private and are not foipable.

Mayor and Council thanked the Auditors, who withdrew from the meeting at 7:04 pm.

6. Bylaws

6.1 2012 Tax Rate Bylaw

Administration recommended Council pass second and third reading of Tax Rate Bylaw 877/12.

Motion 77/12

Moved by Councillor Anglin to give second reading to Tax Rate Bylaw 877/12.

CARRIED
(5-0)

Motion 78/12

Moved by Councillor Webb to give third and final reading to Tax Rate Bylaw 877/12.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 54 Avenue Storm Extension Tender

Tagish Engineering stated five contractors submitted tenders and recommends awarding the project to Urban Dirtworks Inc., for the tendered price of \$96,716.24 (including GST).

Motion 79/12

Moved by Councillor Anglin to accept the tender from Urban Dirtworks Inc. at a cost of of \$96,716.24 for the 54 Avenue Storm Extension.

CARRIED
(5-0)

7.2 51 Avenue Reconstruction & 54 Avenue Surface Improvements

Tagish Engineering stated four contractors submitted tenders and recommends awarding the project to Central City Asphalt, for the tendered price of \$1,090,546.06.

Motion 80/12

Moved by Councillor Anglin to accept the tender from Central City Asphalt, at a cost of \$1,090,546.06 for the 51 Avenue Reconstruction and 54 Avenue Surface Improvements.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Public Works
- 8.1.3 Bylaw Enforcement
- 8.1.4 Fire
- 8.1.5 Community Services
- 8.1.6 CAO

Motion 81/12

Moved by Councillor Anglin to accept the department reports as presented.

CARRIED
(5-0)

Mayor called a short recess at 7:24 pm

Mayor reconvened the meeting at 7:30 pm

8.1.7 Finance

Director of Finance presented a summary of the following reports:

8.1.7.1 Council Expenses

8.1.7.2 Accounts Payable Cheque Run – April 23/12

Motion 82/12

Moved by Councillor Anglin to accept the Accounts Payable Cheque Run for April 23, 2012, as presented.

CARRIED
(5-0)

8.2 Council Reports:

8.2.1 Mayor's Report

8.3 Board/Committee Reports

8.3.1 Recreation Board Minutes

8.3.1.1 Jan 4, Feb 6 & Mar 5/12

8.3.2 Rimoka Board Minutes

8.3.2.1 Feb 15 & Mar 19/12

8.3.3 Library Board

8.3.3.1 Financial Statements, Dec 31/11

8.3.4 FCSS & RCHHS Minutes Mar 15/12

Motion 83/12

Moved by Councillor Webb to accept Council and Board/Committee Reports as information.

CARRIED
(5-0)

9. Correspondence
- 9.1 Request for Permit to Travel Off of Truck Route
- 9.2 Municipal Sustainability Initiative Allocation

Motion 84/12

Moved by Councillor Anglin to accept 9.1 and 9.2 as information.

CARRIED
(5-0)

10. In Camera

Motion 85/12

Moved by Councillor Anglin to go into camera at 7:36 pm.

CARRIED
(5-0)

Motion 86/12

Moved by Councillor Anglin to come out of camera at 7:38 pm.

CARRIED
(5-0)

Motion 87/12

Moved by Councillor Anglin to approve the legal land agreement between the Town of Rimbey and SJC Development as presented.

CARRIED
(5-0)

11. Adjournment
- Council adjourned the meeting at 7:40 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MAY 14, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**
 - 2.1 Land Use Bylaw Amendment – Bylaw 878/12..... 3

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Wednesday April 23, 2012, Council Meeting Minutes 4-7

5. **Delegations**
 - 5.1 Fortis, Stan Orlesky

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment 8-9

7. **New and Unfinished Business**
 - 7.1 Joint Use Agreement – Rimbey Christian School Society..... 10-18
 - 7.2 MDP Committee & Terms of Reference 19-22
 - 7.3 Superior Safety Codes Service Agreement..... 23-45
 - 7.4 Pool Rates..... 46
 - 7.5 Recreation Master Plan RFP 47
 - 7.6 Community Events Grant Program..... 48

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 49
 - 8.1.1.2 Cash Position 50
 - 8.1.1.3 Consolidated Financial Statement 51-52
 - 8.1.1.4 Accounts Payable Cheque Run – April 30/12..... 53-54
 - 8.1.1.5 Accounts Payable Cheque Run – May 11/12 55-56

9. **Correspondence**
 - 9.1 Rimbey Municipal Library Update 57-59
 - 9.2 Resignation of Councillor Anglin
 - 9.3 Potential Date for By-election..... 60
 - 9.4 Council Committee/Board Vacancies..... 61

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, MAY 14, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Community Services Director – Rick Kreklewich
Recording Secretary - Melissa Beebe
- Public:
Fortis – Stan Orlesky
FCSS – Peggy Makofka
FCSS – Kathy
Johnson Estates Developer – Stacey Johnson
2. Public Hearing 2.1 Bylaw 878/12 – Amendment to Land Use Bylaw - Rezoning
- Mayor called the Public Hearing to order and the purpose of the public hearing is to allow second reading of a proposed amendment to the Land Use Bylaw that would see rezoning of area known as Johnson Estates, with legal land description fo lot 6, Block 1, Plan 042 3721. Assistant CAO advised that notices were posted in April 17 and 24 editions of the Rimbey Review and notices were sent out to 19 adjacent landowners. No written submissions of concern were received. Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard. Mayor Ibbotson asked a second and third time, if there was anybody who wished to be heard, there was no response noted and Mayor Ibbotson declared the public hearing closed at 6:32 pm.
3. Adoption of Agenda Addition to the agenda to include FCSS under delegations.
- Motion 88/12
- Moved by Councillor Webb to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 April 23, 2012, Council Meeting Minutes
- Motion 89/12
- Moved by Councillor Rondeel to accept the April 23, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 FCSS
- Ms. Makofka and Ms. Albach presented a verbal and written overview of the 2010 Annual FCSS Program Report that is submitted to the Alberta Government outlining the following:
- Revenues
 - Expenses
 - Grants
 - Projects and Services
 - Charity Golf Tournament – August 9
- Ms. Makofka asked if Council has any questions. Mayor Ibbotson thanked Ms. Makofka and Ms. Albach for coming and providing a report to Council.

Ms. Makofka and Ms. Albach withdrew from the meeting at 6:40 pm.

5.2 Fortis

Mr. Orlesky, Fortis Alberta, presented to Council the historical background information regarding the current street light situation in Rimbey. Mr. Orlesky provided the following information:

- Streetlights are currently under the non-investment rate is at a cost of ~\$6.00/month, which only includes replacement of the bulb and ballast with everything else being billed to the municipality. If it would have been the investment rate then everything would be covered as the cost is ~\$18.00/month.
- The heads and ballast are burning out and have been replaced at no cost.
- Cabling is starting to fail and the controllers are in need of replacement due to the age of the infrastructure being used and replacement parts are hard to locate or not available.
- Fortis are not able to meet our services levels and standards as the lights do not meet current IES standards and to bring this up to standard would have significant costs being billed to the municipality.

Mr. Orlesky expressed that he would contact the CAO at a later date to provide clarification on any questions council may have. Mayor and Council thanked Mr. Orlesky, who withdrew from the meeting at 7:08 pm.

6. Bylaws

6.1 Land Use Bylaw Amendment – Bylaw 878/12

Administration recommended Council pass second and third reading of Bylaw 878/12 – Amendment to Land Use Bylaw for rezoning of Johnson Estates.

Motion 90/12

Moved by Councillor Webb to give second reading to Bylaw 878/12 – Amendment to Land Use Bylaw – rezoning Johnson Estates.

CARRIED
(5-0)

Motion 91/12

Moved by Councillor Anglin to give third and final reading to Bylaw 878/12 – Amendment to Land Use Bylaw – rezoning Johnson Estates.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 Joint Use Agreement – Rimbey Christian School Society

Recreation presented a joint use agreement between the Town of Rimbey/Rimbey Christian School Society that would allow the Town to use the school's facilities and busses at no charge and the town will provide use of the swimming pool, tennis courts, park space and portions of the community centre and recommends Council approve the agreement.

Motion 92/12

Moved by Councillor Webb to approve the Town of Rimbey and Rimbey Christian School joint use agreement.

CARRIED
(5-0)

7.2 MDP Committee & Terms of Reference

Administration presented that the Municipal Development Plan should be updated before proceeding to update the Land Use Bylaw and recommends that Council pass a resolution to engage the services of West Central Planning Agency for the development of a new Municipal Development Plan and Council pass a resolution appointing an MDP Review Committee as suggested by the Bylaw and Policy Committee.

Motion 93/12

Moved by Councillor Webb to engage the services of West Central Planning Agency for the development of a new Municipal Development Plan.

CARRIED

(5-0)

Motion 94/12

Moved by Mayor Ibbotson to appoint an MDP Review Committee as suggested by the bylaw and policy committee.

CARRIED
(5-0)

7.3 Superior Safety Codes Service Agreement

Administration presented the new three-year agreement received from Superior Safety Codes Inc. for the provision of inspection services for the Town of Rimbey and recommends Council pass a resolution to enter into the agreement.

Motion 95/12

Moved by Councillor Anglin to approve entering into a new three year agreement with Superior Safety Codes Inc. for the provision of inspection services for the Town of Rimbey.

CARRIED
(5-0)

7.4 Pool Rates

Recreation presented an overview of the proposed rates for the Rimbey Aquatic Centre and recommends council approve these rates for the current year.

Motion 96/12

Moved by Councillor Webb to approve the proposed rates for the Rimbey Aquatic Centre as recommended by the Recreation Board.

CARRIED
(5-0)

7.5 Recreation Master Plan RFP

Recreation stated nine RFP's were submitted and recommends Council award the contract to RC Strategies in the amount of \$39,806 for the Parks, Trails and Recreation Master Plan.

Motion 97/12

Moved by Councillor Rondeel to award the contract to RC Strategies in the amount of \$39,806 plus GST for the Parks, Trails and Recreation Master Plan.

CARRIED
(4-1)

7.6 Community Events Grant Program

Recreation presented that three applications were received for the Community Event Grant program and recommends Council approve the applications for Kinsmen Club, Rimbey Lions Club and Rimbey Gymnastics Society.

Motion 98/12

Moved by Councillor Anglin to approve the Community Event Grant program applications for the Kinsmen Club of Rimbey, The Rimbey Lions Club and the Rimbey Gymnastics Society in the amount of 500 each.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

8.1.1 Finance

Director of Finance presented a summary of the following reports:

8.1.1.1 Bank Reconciliation

8.1.1.2 Cash Position

8.1.1.3 Consolidated Financial Statement

8.1.1.4 Accounts Payable Cheque Run – April 30/12

8.1.1.5 Accounts Payable Cheque Run – May 11/12

Motion 99/12

Moved by Councillor Webb to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Rimbey Municipal Library UpdateMotion 100/12

Moved by Mayor Ibbotson to accept as information.

CARRIED
(5-0)

9.2 Resignation of Councillor Anglin

Resignation of Councillor Anglin after meeting.

9.3 Potential Date for By-electionMotion 101/12

Moved by Councillor Webb to accept as information

CARRIED
(5-0)

9.4 Council Committee/Board VacanciesMotion 102/12

Moved by Mayor Ibbotson to appoint Councillor Rondeel to replace Councillor Anglin on the Rimoka Board.

CARRIED
(5-0)

Motion 103/12

Moved by Mayor Ibbotson to appoint Councillor Webb to replace Councillor Anglin on the CAEP Committee.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:41 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MAY 28, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, May 14, 2012, Council Meeting Minutes 3-6

5. **Delegations**

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Potential Dates for By-election..... 7
 - 7.2 Recreation Reserve
 - 7.3 2012 Sidewalk Plan (Addition to Agenda)

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Development..... 8
 - 8.1.2 Public Works..... 9
 - 8.1.3 Bylaw Enforcement (none)
 - 8.1.4 Fire 10
 - 8.1.5 Community Services..... 11
 - 8.1.6 CAO 12
 - 8.1.7 Finance
 - 8.1.7.1 Council Expenses..... 13-16
 - 8.1.7.2 Accounts Payable Cheque Run May 28, 2012 17-18
 - 8.2 Council Reports
 - 8.2.1 Mayor's Report 19
 - 8.3 Board/Committee Reports
 - 8.3.1 Recreation Board Minutes – Apr 2/12 20-22
 - 8.3.2 Historical Society Minutes – Apr 17/12 23-25
 - 8.3.3 Rimbey Library Board Minutes – Apr 2/12 26

9. **Correspondence**
 - 9.1 Recreation Master Plan Meeting..... 27
 - 9.2 Water Bylaw 776/05 – Disconnection Notice Update 28
 - 9.3 2012 Municipal Transportation Grant (BMTG)..... 29

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MAY 28, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Paul Payson
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review - Trena
2 members of the public
2. Public Hearing None
3. Adoption of Agenda Addition to the agenda to include 2012 Sidewalk Plan under new and unfinished business.
- Motion 104/12
- Moved by Councillor Webb to approve the agenda as amended.
- CARRIED
(4-0)
4. Minutes 4.1 May 14, 2012, Council Meeting Minutes
- Motion 105/12
- Moved by Mayor Ibbotson to accept the May 14, 2012, Council Meeting minutes as amended.
- CARRIED
(4-0)
5. Delegation None
6. Bylaws None
7. New and Unfinished Business 7.1 Potential Dates for By-election
Administration presented potential earliest dates to hold a by-election to fill a vacancy on Council and advised that Council may pass a resolution to approve an advance vote for the By-election.
- Motion 106/12
- Moved by Councillor Payson to approve an advance vote for the By-election for July 4, 2012, if required.
- CARRIED
(4-0)
- 7.2 Recreation Reserve
Council discussed transferring funds from the unrestricted reserve to the recreation reserve.
- Motion 107/12
- Moved by Councillor Rondeel to transfer \$200,000 from the unrestricted reserve to the recreation reserve.
- CARRIED

(4-0)

7.3 2012 Sidewalk Plan

Administration presented the recommended sidewalk improvements areas for 2012 based on the budgeted amount and recommends Council pass a resolution to engage the services of Tagish Engineering in preparing and tendering the 2012 Sidewalk Plan.

Motion 108/12

Moved by Councillor Webb to engage the services of Tagish Engineering in preparing and tendering the 2012 Sidewalk Plan as presented.

CARRIED
(4-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Public Works
- 8.1.3 Bylaw Enforcement (none)
- 8.1.4 Fire
- 8.1.5 Community Services
- 8.1.6 CAO
- 8.1.7 Finance

Director of Finance presented a summary of the following reports:

- 8.1.7.1 Council Expenses
- 8.1.7.2 Accounts Payable Cheque Run – May 28/12

Motion 109/12

Moved by Councillor Webb to accept the department and finance reports as presented.

CARRIED
(4-0)

8.2 Council Reports:

- 8.2.1 Mayor's Report
- 8.2.2 Councillor Rondeel, Councillor Payson and Councillor Webb provided a verbal summary of meetings attended for the month of May.

Motion 110/12

Moved by Councillor Payson to accept Council reports as presented.

CARRIED
(4-0)

8.3 Board/Committee Reports

- 8.3.1 Recreation Board Minutes – Apr 2/12
- 8.3.2 Historical Society Minutes – Apr 17/12
- 8.3.3 Library Board Minutes – Apr 2/12

Motion 111/12

Moved by Mayor Ibbotson to accept the Board/Committee Reports as information.

CARRIED
(4-0)

9. Correspondence

- 9.1 Recreation Master Plan Meeting
- 9.2 Water Bylaw 776/05 – Disconnection Notice Update
- 9.3 2012 Municipal Transportation Grant (BMTG)

Motion 112/12

Moved by Councillor Webb to accept correspondence 9.1, 9.2, and 9.3 as information

CARRIED
(4-0)

10. In Camera None
11. Adjournment Council adjourned the meeting at 7:00 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JUNE 11, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 May 28, 2012, Council Meeting Minutes 3-5

5. **Delegations**
 - 5.1 Serenity Pet Shelter Society 6-7
 - 5.2 John Le Vann & Diane Jones
 - 5.3 Rod Schaff, Central Alberta Raceways (Addition)

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Tax Penalty Cancellation Request 8-10
 - 7.2 Rimbey Arena Naming Rights 11
 - 7.3 Construction Update 12
 - 7.4 By-Election Update 13
 - 7.5 Recycle Facility Update 14
 - 7.6 Pool Grand Opening Update 15

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 16
 - 8.1.1.2 Consolidated Financial Statement 17-18
 - 8.1.1.3 Accounts Payable Cheque Run – June 11/12 19-20
 - 8.1.1.4 Accounts Payable Cheque Run – May 31/12 21

9. **Correspondence**
 - 9.1 CAR Permission Request to Host the Annual Rimbey 100 Foot Shootout
on 50 Street (Addition) 22

10. **In Camera**
 - 10.1 Land

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JUNE 11, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Paul Payson
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Meilke joined the meeting at 6:35 pm
John Le Vann & Dianne Jones
Melanie Crehen & Al Elliot, Serenity Pet Shelter
1 member of the public
2. Public Hearing None
3. Adoption of Agenda Addition to the agenda to include Playground Equipment Proposals as 7.7 under new and unfinished business and remove 5.3 Central Alberta Raceways under delegation.
- Motion 113/12
- Moved by Councillor Rondeel to approve the agenda as amended.
- CARRIED
(4-0)
4. Minutes 4.1 May 28, 2012, Council Meeting Minutes
- Motion 114/12
- Moved by Councillor Webb to accept the May 28, 2012, Council Meeting minutes as presented.
- CARRIED
(4-0)
5. Delegation 5.1 Serenity Pet Shelter Delegation
Melanie Crehen and Al Elliot presented to Council, summarizing the services that Serenity Pet Shelter Society offers. The society officers a foster home system for rescued animals at this time, until such time as enough funds are raised to build a shelter. The society participates in the trap, neuter, return program for feral cats and have foster homes in the area for both dogs and cats. Serenity Pet Shelter Society has been working quietly in the Rimbey Area and would very much appreciate funding assistance for our TNR program from the Town. Mayor thanked Melanie Crehen and Al Elliot for presenting and advised that our budget process is later in the year and will keep it mind, but no promises. Melanie Crehen thanked Council and they withdrew from the meeting.
- 5.2 Tax Penalty Cancellation Request
Mr. Le Vann and Ms. Diane Jones, owners of Lindy's Trailer park presented to Council that one of the mobile homes was abandoned and with the owner's approval, we sold the mobile home for \$1,000 to cover the back rent that was owed. Unfortunately, did not realize the past owners had not paid their tax or utility bills and the new purchaser of the mobile home received notice of \$3,000 back money owing the town. The owners of the park are looking for some provision that could be made by the town to let them know of outstanding utilities or taxes that may be owed on homes that are located in the park before they get out of hand. Mr. Le Vann is requesting Council consider forgiving the penalties portion of the outstanding amount. Council presented that they would have Administration inquire into options available for the mobile home park owners on

these issues. Mayor thanked Mr. Le Vann and Ms. Jones and they withdrew from the meeting at 6:50 pm.

6. Bylaws

None

7. New and Unfinished Business

7.1 Tax Penalty Cancellation Request

Administration presented a letter from an owner who purchased a mobile home, unaware that there were outstanding taxes and utilities owing on the home when they took possession and is requesting Council consider canceling the outstanding penalties that were applied.

Motion 115/12

Moved by Councillor Rondeel to deny the request to cancel the \$566.58 in penalties on the tax roll.

CARRIED
(4-0)

Community Services Director joined the meeting at 7:00 pm

7.2 Rimbey Arena Naming Rights

Recreation proposed to Council the idea of selling the naming rights to the Rimbey Arena as a potential income generating program that could be used to enhance programs, services and help cover operation expenses.

Motion 116/12

Moved by Mayor Ibbotson to table the Rimbey Arena Naming Rights to the July 16, 2012 meeting.

CARRIED
(4-0)

7.3 Construction Update

Administration presented an update on the 54 Avenue surface improvements, 51 Avenue reconstruction, concrete crushing, sidewalk tender and construction patching that is being conducted within the municipality.

Motion 117/12

Moved by Mayor Ibbotson to accept the construction update as information.

CARRIED
(4-0)

7.4 By-election Update

Administration presented that two candidates were received on nomination day and confirmed that a By-election will be held on Monday July 9, with an advance poll to be held Wednesday, July 4.

Motion 118/12

Moved by Councillor Payson to accept the by-election update as information.

CARRIED
(4-0)

7.5 Recycle Facility Update

Administration presented information that preparations are underway at the Recycle Facility to implement a regular e-waste collection within the next couple of weeks.

Motion 119/12

Moved by Councillor Webb to accept the Recycle Facility update as information.

CARRIED
(4-0)

7.6 Pool Grand Opening

Administration presented an agenda outlining a schedule of the event, which will be held on Friday June 15 at the Rimbey Aquatic Centre.

Motion 120/12

Moved by Mayor Ibbotson to accept the pool grand opening update as information.

CARRIED
(4-0)

7.7 RFP Playground Equipment

Community Services Director stated eight RFP's were submitted and recommends Council award the contract to PlayQuest Recreation in the amount of \$106,689 for Playground Equipment including full install.

Motion 121/12

Moved by Councillor Rondeel to purchase the playground equipment from PlayQuest Recreation in the amount of \$106,689 including tax.

CARRIED
(4-0)

Community Services Director withdrew at 7: 12 pm.

8. Reports

8.1 Department Reports:

The Director of Finance presented a summary of the following reports:

8.1.1 Finance

8.1.1.1 Bank Reconciliation

8.1.1.2 Consolidated Financial Statement

8.1.1.3 Accounts Payable Cheque Run – June 11/12

8.1.1.4 Accounts Payable Cheque Run – May 31/12

Motion 122/12

Moved by Councillor Payson to accept the finance reports as presented.

CARRIED
(4-0)

Mayor called a short recess at 7:20 pm.

All members of the public and Finance Director withdrew from meeting.

Mayor reconvened the meeting at 7:25 pm.

9. Correspondence None

10. In Camera Motion 123/12

Moved by Councillor Payson to go in camera at 7:25 pm.

CARRIED
(4-0)

Motion 124/12

Moved by Mayor Ibbotson to come out of camera at 7:29 pm.

CARRIED
(4-0)

11. Adjournment Council adjourned the meeting at 7:30 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, JUNE 25, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 June 11, 2012, Council Meeting Minutes 3-5

5. **Delegations**

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Delinquent Accounts 6
 - 7.2 2012 Concrete Replacements - Sidewalks 7-9
 - 7.3 Additional 2012 Concrete Replacements – 50 Ave & 51 St., 48 Ave & 50 St. 10-13

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Council Expenses 14-17
 - 8.1.1.2 Accounts Payable Cheque Run June 25, 2012 18-19
 - 8.2 Council Reports
 - 8.2.1 Mayor 20-21
 - 8.2.2 Councillor Rondeel 22
 - 8.3 Board/Committee Reports
 - 8.3.1 Municipal Library Board Minutes – May 14/12 23
 - 8.3.2 Rimoka Board Minutes – May 11/12 24-27

9. **Correspondence**
 - 9.1 AUMA National Infrastructure Plan Submission Summary 28-49
 - 9.2 MSI Operating Grant Letter 50

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JUNE 25, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Jack Webb
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Absent:
Councillor Paul Payson
- Public:
Rimbey Review – Trena Meilke
2. Public Hearing None
3. Adoption of Agenda Motion 125/12
Moved by Councillor Webb to approve the agenda as presented.

CARRIED
(3-0)
4. Minutes 4.1 June 11, 2012, Council Meeting Minutes

Motion 126/12
Moved by Councillor Rondeel to accept the June 11, 2012, Council Meeting minutes as presented.

CARRIED
(3-0)
5. Delegation None
6. Bylaws None
7. New and Unfinished Business 7.1 Delinquent Accounts
Administration presented a status report from the collection agency, and is requesting Council motion to consent write-off the listed accounts that are considered uncollectable.

Motion 127/12
Moved by Councillor Webb to write off invoice numbers 9783, 9838, 9911, 10032, 9984, 10150, 10285, 10286 and 10289 for a total amount \$2,627.64, which is deemed uncollectable.

CARRIED
(3-0)
- 7.2 2012 Concrete Replacements
Tagish Engineering stated six contractors submitted tenders and recommends awarding the project Raiders Site Services, for the tendered price of \$110,071.50 (including GST), as well any lowered tender price if provisional Schedule B is not approved.

Motion 128/12
Moved by Councillor Webb to award the contract to Raiders Site Services, for the tendered price of \$110,071.50 (including GST), as well any lowered tender price if provisional Schedule B is not approved for the 2012 concrete

replacements.

CARRIED
(3-0)

7.3 Additional 2012 Concrete Replacements

Tagish Engineering presented Schedule A , 50 Ave and 51 Street, and Schedule B, 48 Ave and 50 Street estimates for road patching, as additional amendment to the capital budget.

Motion 129/12

Moved by Mayor Ibbotson to do the road patch at 50 Street and 48 Avenue in the amount of \$32,205.47.

CARRIED
(3-0)

Motion 130/12

Moved by Mayor Ibbotson to do the concrete replacements at 50 Avenue and 51 Street in the amount of \$11,655.49.

CARRIED
(3-0)

8. Reports

8.1 Department Reports:

The Director of Finance presented a summary of the following reports:

8.1.1 Finance

8.1.1.1 Council Expenses

8.1.1.2 Accounts Payable Cheque Run June 25, 2012

Motion 131/12

Moved by Councillor Webb to accept the finance reports as presented.

CARRIED
(3-0)

8.2 Council Reports

8.2.1 Mayor written report

8.2.2 Councillor Rondeel written report

Councillor Webb verbally outlined information on attendance at Rimoka meeting, committee meeting on Jun 22, and pool tour after master plan meeting.

Motion 132/12

Moved by Mayor Ibbotson to accept Council reports as presented.

CARRIED
(3-0)

8.3 Board/Committee Reports

8.3.1 Municipal Library Board Minutes – May 14/12

8.3.2 Rimoka Board Minutes – May 11/12

Motion 133/12

Moved by Councillor Webb to accept board/committee reports as presented.

CARRIED
(3-0)

9. Correspondence

9.1 AUMA National Infrastructure Plan Submission Summary

9.2 MSI Operating Grant Letter

Motion 134/12

Moved by Councillor Rondeel to accept 9.1 and 9.2 as information as presented.

CARRIED
(3-0)

10. In Camera

None

11. Adjournment

Council adjourned the meeting at 6:45 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JULY 16, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

Swearing in of Councillor - Elect – Scott Ellis

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
4. **Minutes**
 - 4.1 June 25, 2012, Council Meeting Minutes 3-5
5. **Delegations**
 - 5.1 Eileen Poulsen (9.1)
 - 5.2 Carey Anderson, Evergreen Estates (9.2)
6. **Bylaws**
7. **New and Unfinished Business**
 - 7.1 Community Events Grant Program..... 6
 - 7.2 Council & CAO Holidays/Signing Authority
8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Development..... 7
 - 8.1.2 Fire..... 8
 - 8.1.3 Bylaw Enforcement..... 9
 - 8.1.4 Public Works 10
 - 8.1.5 Community Services..... 11-12
 - 8.1.6 Capital Works Update..... 13
 - 8.1.7 Finance
 - 8.1.7.1 Bank Reconciliation 14
 - 8.1.7.2 Cash Position..... 15
 - 8.1.7.3 Consolidated Financial Statement..... 16-17
 - 8.1.7.4 Accounts Payable Cheque Run June 30, 2012 18-19
 - 8.1.7.5 Council Expenses..... 20-23
 - 8.2 Council Reports
 - 8.2.1 Mayor’s Report 24
 - 8.3 Board/Committee Reports
 - 8.3.1 Historical Society Minutes – May 15/12 25-26
 - 8.3.2 FCSS/RCHHS – May 17/12 27-31
9. **Correspondence**
 - 9.1 Concern letter regarding Recreation Management 32
 - 9.2 Evergreen Estates & Business Park Proposal 33
 - 9.3 Concern Letter regarding Cemetery Appearance 34
 - 9.4 Historical Society Invitation for Council 35
 - 9.5 Rimbey Coop Annual General Meeting President’s Report..... 36-37
 - 9.6 Drew Barnes, MLA Cypress-Medicine Hat, Letter 38
 - 9.7 Nesting Place RV Park Funding Award..... 39
 - 9.8 Proposed Changes in Federal Riding Boundaries 40-94
 - 9.9 Municipal Affairs Letter regarding Discontinued Fed Funding Programs 95-96
 - 9.10 Libertelevision Alberta LED Event Signage Proposal 97-102
 - 9.11 Social Policy Framework Session – July 26..... 103
 - 9.12 Fortis Alberta Customer Reception Invitation..... 104
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JULY 16, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

Swearing in Ceremony for Councillor-elect Scott Ellis from the July 9, 2012, By-Election.

1. Call to Order

Mayor Ibbotson called the meeting to order at 6:35 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
CAO - Tony Goode
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe

Absent:
Assistant CAO – Ryan Maier

Public:
Rimbey Review – Trena Meilke
3 members of public

2. Public Hearing

None

3. Adoption of Agenda

Addition to the agenda to include New Councillor Committee Appointments as 7.3 under new and unfinished business and remove Evergreen Estates 5.2 under delegation and 9.2 under correspondence.

Motion 135/12

Moved by Mayor Ibbotson to approve the agenda as amended.

CARRIED
(5-0)

4. Minutes

4.1 June 11, 2012, Council Meeting Minutes

Motion 136/12

Moved by Councillor Rondeel to accept the June 11, 2012, Council Meeting minutes as presented.

CARRIED
(5-0)

5. Delegation

Eileen Poulsen appeared in front of Council looking for answers in regards to her letter that was submitted on June 22.

Council advised of the following:

The 2011 budget was not enough to cover the cost of the new equipment that was required to replace the aged equipment that was removed. The cost of the equipment was budgeted for in the 2012 budget but is not approved until April. Once the budgets are approved, government must complete a tender and review process before awarding the contract for the replacement of the equipment. This process is different than in the private sector. Council advised that there are two types of boards, operational and advisory; this Rec Board is an advisory board, which means they have no money and no staff and only make recommendations, which is then brought to Council for approval. The Rec Board works in conjunction with the Recreation Director reviewing policies, rates, etc. A Recreation Master plan takes a lot of time to conduct such an intensive plan and the Recreation Director does not have the experience or time to conduct such a plan plus maintain the everyday operations of the recreation facilities. This Recreation Master Plan will review the current recreational needs of the community and clearly define what is required for the future and provide a

clear plan for the use of taxpayer money. Ms. Poulsen thanked Council for answering her questions.

Council thanked Ms. Poulsen for bringing her concerns to Council to be addressed.

6. Bylaws

None

7. New and Unfinished Business

7.1 Community Events Grant Program

Recreation presented the overview of the applications that have been received for the Community Events Grant program and recommends Council approve the four applications presented.

Motion 137/12

Moved by Councillor Webb to approve the Rimbey Exhibition Association, Big Brothers Big Sisters and the Rimbey Art Club applications in the amount of \$500; and the Rimbey Hospital Ladies Auxiliary application in the amount \$374.29.

CARRIED
(5-0)

7.2 Council Holiday Schedule/Signing Authority

Council reviewed their holiday schedules in regards to who would be available with signing authority for the accounts payable cheque run and signing.

Motion 138/12

Moved by Councillor Payson to appoint Councillor Webb as acting Deputy Mayor with signing authority from August 1 – 17, 2012, inclusive.

CARRIED
(5-0)

7.3 New Councillor Committee Appointments

Mayor went through the committee/board list and presented Committee/Board appointments for Councillor Ellis.

Motion 139/12

Moved by Mayor Ibbotson to appoint Councillor Ellis to sit on Disaster Service Committee, CAEP Board in place of the Mayor, Fire Commission, Historical Society Board, and Alternate for West Central Planning Agency.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Fire
- 8.1.3 Bylaw Enforcement
- 8.1.4 Public Works
- 8.1.5 Community Services
- 8.1.6 Capital Works Update

Motion 140/12

Moved by Councillor Webb to accept department reports as presented.

CARRIED
(5-0)

8.1.7 Finance

Director of Finance presented a summary of the following reports:

- 8.1.7.1 Bank Reconciliation
- 8.1.7.2 Cash Position
- 8.1.7.3 Consolidated Financial Statement

- 8.1.7.4 Accounts Payable Cheque Run June 30, 2012
 9.1.7.5 Council Expenses

Motion 141/12

Moved by Councillor Ellis to accept the finance reports as presented.

CARRIED
(5-0)

- 8.2 Council Reports
 8.2.1 Mayor written report

Councillor Webb verbally outlined the following information: attended CAEP AGM and signed up to sit on a subcommittee; attended the pool grand opening, and Canada Day celebrations. Councillor Rondeel and Councillor Payson advised that they also attended the pool grand opening and Canada Day celebrations.

Motion 142/12

Moved by Councillor Rondeel to accept Council written and verbal reports as presented.

CARRIED
(5-0)

- 8.3 Board/Committee Reports
 8.3.1 Historical Society Minutes – May 15/12
 8.3.2 FCSS/RCHHS – May 17/12

Motion 143/12

Moved by Councillor Webb to accept board/committee reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Concern letter regarding Recreation Management
 Discussed under delegation.

9.2 Concern Letter regarding Cemetery Appearance
 Council agreed to forward to cemetery committee for further discussion.

9.3 Historical Society Invitation for Council
 Council advised all will attend event.

9.4 Rimbey Coop Annual General Meeting President's Report
 Refer to Administration to set up meeting with Coop Manager for discussion of report.

9.5 Drew Barnes, MLA Cypress-Medicine Hat, Letter
 Refer to Administration to invite MLA to speak to Council in future.

9.6 Nesting Place RV Park Funding Award
 9.7 Proposed Changes in Federal Riding Boundaries

Motion 144/12

Moved by Councillor Rondeel to submit a written submission to Elections Canada in regards to the new proposed federal riding changes and Mayor will attend the September 19 open house sessions with any other members of Council who wish to attend.

CARRIED
(5-0)

- 9.8 Municipal Affairs Letter regarding Discontinued Fed Funding Programs
 9.9 Libertevision Alberta LED Event Signage Proposal
 Council discussed and referred to 2013 budget process for further review.

- 9.10 Social Policy Framework Session – July 26
- 9.11 Fortis Alberta Customer Reception Invitation

Motion 145/12

Moved by Councillor Webb to accept 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.8, 9.9, 9.10 and 9.11 as information as presented.

CARRIED
(5-0)

- 10. In Camera None
- 11. Adjournment Council adjourned the meeting at 7:40 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY AUGUST 20, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 July 16, 2012, Council Meeting Minutes 3-6

5. **Delegations**
 - 5.1 Rimbey Municipal Library (7.1)
 - 5.2 ISL Engineering (Amended)

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Rimbey Municipal Library..... 7-9
 - 7.2 Rimbey Arena Naming Rights..... 10

8. **Reports**
 - 8.1 Council Reports
 - 8.2.1 Mayor's Report 11
 - 8.2.2 Councillor Ellis's Report (Addition Pg. 41)
 - 8.2 Board/Committee Reports 12-17
 - 8.3.1 Recreation Board Minutes – May 7 & June 4/12

9. **Correspondence**
 - 9.1 Central Alberta Raceways request for CFEP Letter of Support..... 18-19
 - 9.2 MLA Constituency Office Information..... 20
 - 9.3 Alberta Municipal Infrastructure Program (AMIP) 21-22
 - 9.4 Electoral Boundaries..... 23-24
 - 9.5 Elections Alberta Prohibited Contributions Administrative Penalty..... 25-28
 - 9.6 Central Alberta Regional Court House Facility..... 29-38
 - 9.7 Big Brothers/Big Sisters Proclamation Request (Addition)

10. **In Camera**
 - 10.1 Personnel (Addition)

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, AUGUST 20, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
CAO - Tony Goode
Assistant CAO – Ryan Maier
Assistant Foreman – Rick Schmidt
Community Services Director – Rick Kreklewich
Recording Secretary - Melissa Beebe
- Absent:
Director of Finance – Danita Deal
- Public:
Rimbey Review – Amelia Naismith
ISL Engineering – Robert Perrault
Rimbey Library Board – Lori Armstrong
Rimbey Librarian – Jean Keetch
2. Public Hearing None
3. Adoption of Agenda Additions to the agenda to include: ISL Engineering as 5.2 under Delegations, Big Brothers Big Sisters Proclamation Request as 9.7 under correspondence and Personnel as 10.1 under correspondence.
- Motion 146/12
- Moved by Councillor Webb to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 July 16, 2012, Council Meeting Minutes
- Motion 147/12
- Moved by Councillor Rondeel to accept the July 16, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Municipal Library
- Rimbey Library representatives, Jean. Keetch and Lori Armstrong presented a power point presentation. Ms. Keetch advised that in 2011 the library saw 35,000 visitors, offered 336 programs, and currently has 1,200 cardholder members. The library's position is the space of 2,460 sqft is inadequate. The library needs acquire more square footage to alleviate the overcrowding and safety issues for staff and patrons. They advised that a federal grant has come available that would allocate a matching grant up to \$250,000 towards renovation costs of an existing building. Ms. Keetch proposed to Council the following options:
- First Option - A standalone building if the library had four million to build it.
 - Second Option - to have administration find new space and let the library take over the entire building.
 - Third Option - Lease available 5,200 sqft space at the Coop Mall, estimated at \$60,996/yr. including utilities.
- Ms. Keetch advised that these grants are few and far between and is requesting a commitment from Council in acquiring more building space, in order for them to complete the grant application before the November 19 deadline.

Council thanked Ms. Keetch and Ms. Armstrong and agreed to consider and investigate the proposed options and that any solution has to fit into the Town budget. Ms. Keetch and Ms. Armstrong thanked Council and withdrew from the meeting at 6:58 pm.

5.2 ISL Engineering

Robert Perrault of ISL Engineering, provided a summary of the plan to repair the Northeast Sewer Lagoon. This work is being done under warranty. A plan has been provided to Tagish Engineering that requires a borrow site for clay, because the original clay left on site is not dry enough to repair the liner as the moisture content is too high. Tagish Engineering will be working with Parkland Geo and then ISL Engineering will come up with a formal plan that will be presented to Tagish Engineering for review with Administration. Once the formal plan is in place, work will proceed to complete repairs of the liner and berm.

Council asked the following questions:

Was there any thought that building over a spring would be an issue. What happens to the spring water in winter if it is not pumped off?

Mr. Perrault advised that when the original testing was done in 2001, there was no indication that there were active springs. During construction it became apparent that there were active springs, so cells 1 and 2 were built with active drain systems, and cells 3, 4, and 5 are clay lined cells with drainage pipes located under cells 4 and 5 that are attached to the manhole, water from under these cells is then pumped out of the manholes and into the drainage ditch. The manhole is located between cell 2 and 3. The base elevation of the ground in the area is a meter and half below normal ground level in that area. If the clay liner holds then repair will be successful. The worst case scenario is that the under drain will need to be pumped continuously all winter to relieve the hydro static water pressure from below the clay liners in the cells. The area requires an adequate storm water retention and drainage ditch as an outlet for the water.

Council thanked Mr. Perrault, who withdrew from the meeting at 7:39 pm.

6. Bylaws

None

7. New and Unfinished Business

7.1 Rimbey Municipal Library

Mayor advised that it could be perceived that he may have a conflict of interest because one of the options presented was to move the library to the Coop Mall. He reviewed this question with an advisor with Alberta Municipal Affairs found no conflict of interest exists, as there is no money being put directly in the mayor's pocket. Council discussed a variety of the options that the Library Delegation presented to increase occupancy space for the library that included the following:

- Relocating the Town Office to the Provincial Building,
- Long term rental options of available commercial space for relocation of the library
- Allocation of more space in the existing building to the Rimbey Library.
- Concerns were brought forward in regards to the costs involved with an ongoing lease.
- Adequate relocation areas for Town Office or Library

Administration advised that options are being pursued with the provincial government in regards to the provincial building.

Motion 148/12

Moved by Councillor Ellis to have Administration make a formal request to the province that the Town is interested in obtaining the provincial building and to defer decision on the Library's request to the next meeting.

CARRIED
(5-0)

Ryan withdrew from the meeting at 7:53 pm and rejoined at 7:54 pm.

7.2 Rimbey Arena Naming Rights

Council discussed selling the naming rights of the Rimbey Arena. Administration advised that selling the naming rights would be done by an RFP which would outline the parameters.

Motion 149/12

Moved by Councillor Webb to advertise for proposals for the Community Recreation Facility naming rights.

CARRIED
(5-0)

8. Reports

8.1 Council Reports

8.1.1 Mayor written report

8.1.2 Councillor Ellis written report

Councillor Webb verbally outlined the following information: attended Lacombe Parade, Historical Society appreciation supper and sat in on lagoon meeting. Councillor Payson advised that he attended the Historical Society appreciation supper, Fortis Alberta Supper and meeting, and Library meeting. Councillor Rondeel advised same as Councillor Payson with the addition of attendance at the Bentley Parade.

Motion 150/12

Moved by Councillor Rondeel to accept Council reports as presented.

CARRIED
(5-0)

8.2 Board/Committee Reports

8.2.1 Recreation Board Minutes – May 7/12

Motion 151/12

Moved by Councillor Webb to accept board/committee reports as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Central Alberta Raceways request for CFEP Letter of Support

Central Alberta Raceways is applying for a CFEP grant and is seeking a letter of support from Council.

Motion 152/12

Moved by Councillor Webb to support the Central Alberta Raceways CFEP application.

CARRIED
(5-0)

9.2 MLA Constituency Office Information

9.3 Alberta Municipal Infrastructure Program (AMIP)

9.4 Electoral Boundaries

9.5 Elections Alberta Prohibited Contributions Administrative Penalty

9.6 Central Alberta Regional Court House Facility

Motion 153/12

Moved by Councillor Ellis to accept 9.2, 9.3, 9.4, and 9.5 as information as presented.

CARRIED
(5-0)

9.7 Big Brothers/Big Sisters Proclamation Request (Addition)

Motion 154/12

Moved by Councillor Payson to proclaim September 2012 as Big Brother Big Sister Month.

CARRIED

(5-0)

Mayor called a short recess at 8:20 pm and reconvened the meeting at 8:27 pm.

10. In Camera

10.1 Personnel

Motion 155/12

Moved by Councillor Payson to go in camera at 8:28 pm.

CARRIED
(5-0)

Motion 156/12

Moved by Mayor Ibbotson to come out of camera at 8:37 pm.

CARRIED
(5-0)

Motion 157/12

Moved by Mayor Ibbotson to accept Ryan Maier’s resignation with regrets.

CARRIED
(5-0)

11. Adjournment

Council adjourned the meeting at 8:38 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY SEPTEMBER 10, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 August 20, 2012, Council Meeting Minutes 3-6

5. **Delegations**

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Franchise Fee Agreements – Atco & Fortis..... 7-13

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Development Officer Report..... 14
 - 8.1.2 Community Services Report..... 15
 - 8.1.3 Fire Department Report..... 16
 - 8.1.4 By-laws – None
 - 8.1.5 Public Works Report 17
 - 8.1.6 Parks Report..... 18-19
 - 8.1.7 Finance
 - 8.1.7.1 Bank Reconciliation July..... 20
 - 8.1.7.2 Cash Position July 21
 - 8.1.7.3 Consolidated Financial Statement July 22-23
 - 8.1.7.4 Accounts Payable Cheque Run – July 13/12..... 24-25
 - 8.1.7.5 Accounts Payable Cheque Run – July 31/12..... 26-27
 - 8.1.7.6 Accounts Payable Cheque Run – August 15/12..... 28-29
 - 8.1.7.7 Accounts Payable Cheque Run – August 31/12..... 30-31
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimbey Historical Society June 19 & July 17/12..... 32-36

9. **Correspondence**
 - 9.1 Joyce Tona – Drainage Issue..... 37
 - 9.2 Big Brothers Big Sisters of Rimbey, - Thank you..... 38
 - 9.3 The Rimbey Exhibition & Rodeo Board – Thank you..... 39
 - 9.4 Chapman Riebeek LLP – Bylaw Ticket 6(h) Unattached trailer on street..... 40
 - 9.5 Brent Bratland – Drader Crescent Traffic Issue 41
 - 9.6 Council Invites – MP & MLA 42-43

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, SEPTEMBER 10, 2012, IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:31 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis Via Skype
Assistant CAO – Ryan Maier
Recording Secretary - Melissa Beebe
Recording Secretary (in training) – Kathy Blakely
Absent:
CAO Tony Goode
- Public:
Rimbey Review – Trena Meikle
2. Public Hearing None
3. Adoption of Agenda 3.1. September 10, 2012 Agenda
Motion 158/12
Moved by Councillor Rondeel to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 August 20, 2012, Council Meeting Minutes
Motion 159/12
Moved by Councillor Webb to accept the August 20, 2012, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation None
6. Bylaws None
7. New and Unfinished Business 7.1 Franchise Fee Agreements – ATCO Gas and FORTIS ALBERTA
Melissa Beebe explained that we received franchise fees at a rate of 24%, in the amount of approximately \$12000.00 a month from ATCO Gas.

FortisAlberta supplied documentation to the Town of Rimbey indicating what the franchise fees are currently, and what the Town of Rimbey could expect if the franchise fees were increased from the current 7% to 9%. The franchise fees come from the funds collected on electricity distribution by Fortis Alberta. Discussion ensued regarding franchise fees and how it impacts residents everywhere. If the Town of Rimbey implements a higher franchise fee, then the Residents would see a higher cost on their electricity bills. It is a way to increase revenue without increasing taxes. Council reviewed a list of franchise fees for other municipalities of comparable size. Mayor Ibbotson indicated that he was not in favor of an increase to the franchise fee from Fortis Alberta.

Motion 160/12
Moved by Councillor Webb that the Town of Rimbey maintain the current rates for franchises fees paid to the Town of Rimbey by ATCO Gas and Fortis Alberta.

CARRIED

(5-0)

8. Reports
- 8.1 Department Reports
- 8.1.1 Development Officer Report
- 8.1.2 Community Services Report
- 8.1.3 Fire Department Report
- 8.1.4 Bylaw Report – none
- 8.1.5 Public Works Report
- 8.1.6 Parks Report

Motion 161/12

Moved by Councillor Ellis to accept the Department Reports as presented.

CARRIED
(5-0)

Motion 162/12

Move by Councillor Rondeel that the Recreation Department provide a full written detailed report of the operations of the pool for the 2012 season to the Recreation Board at their October 2012 meeting.

CARRIED
(5-0)

- 8.1.7 Finance Reports
- 8.1.7.1 Bank Reconciliation July
- 8.1.7.2 Cash Position July 2012
- 8.1.7.3 Consolidated Financial Statement July
- 8.1.7.4 Accounts Payable Cheque Run – July 13/12
- 8.1.7.5 Accounts Payable Cheque Run – July 31/12
- 8.1.7.6 Accounts Payable Cheque Run – August 15/12
- 8.1.7.7 Accounts Payable Cheque Run – August 31/12

Motion 163/12

Moved by Councillor Webb to accept the Financial reports as presented.

CARRIED
(5-0)

- 8.2 Board/Committee Reports
- 8.2.1 Rimbey Historical Society June 19 & July 17/12
- Councillor Ellis advised Council that he attended the July 17, 2012 Historical Society Meetings. Councillor Rondeel inquired as to why the Historical Society accepted the higher quote \$13000.00 plus GST for the electrical work in the truck museum and was advised that the quote was higher but it also included more work than originally required.

Motion 164/12

Moved by Councillor Ellis to accept the Historical Society Reports as presented.

CARRIED
(5-0)

9. Correspondence
- 9.1 Joyce Tona – Drainage Issue
- This item was covered in the Public Works Department Report. It was noted that it is a manhole where the pavement has settled. There are several in the area that require repair. To repair the affected areas would require asphalt overlay patching at a cost of approximately \$2000.00 per manhole. Council asked that a letter be sent to Mrs. Tona thanking her for her letter and advise her that the Town is aware of the problem and the infrastructure repairs will be brought forth in the budgeting process.

- 9.2 Big Brothers Big Sisters of Rimbey – Thank you.
- 9.3 The Rimbey Exhibition & Rodeo Board – Thank you.
- 9.4 Chapman Riebeek LLP – Bylaw Ticket 6(h) Unattached trailer on street.
Chapman Riebeek LLP advised the Town of Rimbey that a court date has been set for December 5, 2012 with regards to an individual challenging a fine for a vehicle which was ticketed and removed from the street.
- 9.5 Brent Bratland – Drader Crescent Traffic Issue
Discussion ensued on this particular street in question where the paved street turns and an alley continues on forward. It was noted that this is a problem area with people racing up the alley. A copy of Mr. Bratland's letter was forwarded upon receipt, to the RCMP and Bylaw Enforcement requesting increased patrolling until solutions to the problem could be found. Council recommended that Administration ask for recommendations from the RCMP, Bylaw Enforcement and Public Works about slowing down traffic in that area. Council also requested that a letter be sent to Mr. Bratland advising him of the above.
- 9.6 Council Invites – MP & MLA

Motion 165/12

Moved by Councillor Payson that letters be sent to MLA Joe Anglin and MP Blaine Calkins requesting their attendance as a delegation to an upcoming Town of Rimbey Council Meeting.

CARRIED
(5-0)

Motion 166/12

Moved by Councillor Webb to accept 9.1, 9.2, 9.3, 9.4 and 9.5 as information as presented.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:13 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, SEPTEMBER 24, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis, Via Skype
CAO Tony Goode
Director of Finance - Danita Deal
Acting Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
Councillor Gayle Rondeel
- Public:
Rimbey Review – Trena Mielke
Rimoka Housing Foundation Chairman - Paul McLauchlin
3 members of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. September 24, 2012 Agenda
- Additions:
5.1 Delegation - MLA Joe Anglin
- Motion 167/12
- Moved by Councillor Webb to accept the agenda as amended.
- CARRIED
(4-0)
4. Minutes 4.1 Sept 10, 2012, Council Meeting Minutes
- Motion 168/12
- Moved by Mayor Ibbotson to accept the September 10, 2012, Council Meeting Minutes as presented.
- CARRIED
(4-0)
5. Delegation 5.1 MLA Joe Anglin
- MLA Joe Anglin entered the meeting at 6:50 pm.
- MLA Anglin thanked Town Council for the invitation to attend the meeting as a delegation. He noted that he has had discussions with Members of Parliament who are dealing with law enforcement issues. For example, in Rimbey, the jail cell space is inadequate. The area used for cells used to be adequate, however, the regulations have changed. Although there was a change in regulations, no financial support was forthcoming to enable the changes. He felt that Rimbey was being penalized by a loss of RCMP Member time while prisoners are being transported to other locations. MLA Anglin indicated that he has spoken with MP Blaine Calkins regarding the financial shortfall with the changes expected. As the Town of Rimbey is currently responsible to make the changes, MLA Anglin suggested to MP Calkins that when the federal government makes regulation changes that they should also provide financial support to enable the changes to be made. He noted that MP Calkins was quite receptive to the idea.

MLA Anglin spoke briefly on volunteer firefighters. He indicated that the issue of volunteer fire fighter was once again debated in the legislature. Bill 1 introduced legislation that provides medical treatment for all first responders. However, Bill 1 did not specifically list volunteer fire fighters, so an amendment has been brought forth to do so. This is particularly important with regards to post traumatic stress. It was also noted that volunteer firefighters are non-employees of municipalities, no matter who pays them.

MLA Anglin indicated that the Alberta Urban Municipalities Association (AUMA) will be bringing forward issues regarding cost sharing between municipalities and community funding at the upcoming convention. Cost sharing is a very important aspect for this town in order to provide services to all residents of Rimbey and the surrounding area. He noted that the Alberta Association of Municipal Districts and Counties (AAMD&C) will be paying close attention to the outcome of the AUMA discussions as they will be dealing with the same issues at their convention in November.

MLA Anglin indicated that he has had the opportunity to meet with various Ministers and discuss highways, policing and seniors housing. The overlay project on Highway 53 going west was cancelled for this year. It was noted that Highway 63 to Fort MacMurry is first on the Government's priority list for upgrades. The province has a 3 billion dollar deficit therefore many projects may be bumped off the priority list and put on hold, even if they are currently under construction.

Discussions were held with Dianna McQueen, Minister of Sustainable Resources with regards to law enforcement staffing shortages. It was brought to her attention that the population in areas out west can swell by as much as 60000 people on any given weekend. The idea of an auxiliary force, such as back county rangers, which the RCMP could call on for assistance was suggested, however it was dropped with the halt of construction to the RCMP training facility.

MLA Anglin also had the opportunity to speak with Minister Doug Griffiths with regards to the Rimoka Housing Project. He was advised that the Application is complete, and currently waiting for approval. MLA Anglin suggested that Council meet with the Minister to lobby for this project, as the decision for approval will be based on priority. The facility will be judged on its merits to the community. The 3 main items of concern with the old facilities are that the hallways are too narrow, a lack of adequate fire suppression and a lack of food storage facilities. He indicated that the County of Ponoka has done a good job promoting this project but feels that the Town of Rimbey has not been vocal enough and suggested that Council speak to the Ministers at the AUMA Convention and advise them that the Town of Rimbey fully supports this project and will be providing the municipal services. Funding will be on a priority of need. A decision will be made in the next couple of weeks. The purchase of the land is significant to the approval process. By having the land secured, it shows the Ministry that the Town of Rimbey, The County of Ponoka and the Town of Ponoka are prepared for the project to proceed. It was noted that certain guarantees are being negotiated by the sellers of the land.

MLA Anglin advised Council that there have been individuals questioning his expenses while he was on the Rimoka Housing Foundation. He explained the expenses to Council and the reasons for them. The expenses valued at \$7,000.00 over 7 months were submitted for services provided, approved and paid through the Rimoka Housing Foundation.

Mayor Ibbotson inquired if the Wildrose Party had an opinion with regards to the courthouse situation in Red Deer. MLA Anglin indicated that the Wildrose Party was aware of the situation and reiterated that issues with law enforcement are significant and court houses are included in their concerns.

MLA Anglin spoke briefly on the Offsite Levy Symposium which came about because of a court case with Cochrane and that there has be no resolution as of yet.

MLA Anglin was questioned regarding revenue received by the Province of Alberta from linear assessment. He indicated the revenue is shared by Municipalities throughout the province, however counties receive approximately

93% of the funds. He suggested that there is a need to change the way municipalities are funded.

Mayor Ibbotson thanked MLA Anglin for his presentation to Council.

MLA Anglin concluded his presentation at 7:30 pm.

5.2 Rimoka Chair and CAO

Mr. Paul McLauchlin, Chairman of the Rimoka Housing Foundation thanked Council for the opportunity to attend the Council Meeting as a delegation. His purpose is to introduce himself as the new Chairman of the Rimoka Housing Foundation and provide Council an update with respects to the proposed new assisted living housing project, spark ideas and indicated a need to work together on the project as it nears the final stages. He noted that at the last presentation to the CAO, there had been engineered drawings provided. He thanked Council for their leadership in the land purchase from the Johnsons'.

Mr. McLauchlin indicated that we are at a stage where discussions should commence regarding the fate of the building. He noted that the building would actually be owned by the Social Housing Corporation, under Municipal Affairs, however, we want to have a say as to what happens with the facility. Ratepayers need to be satisfied at whatever this facility becomes and that it fits in with the Town of Rimbey.

There is a need to start brainstorming between the Rimoka Housing Foundation and the Town of Rimbey to determine the fate of the building. By working as a team, we can show Municipal Affairs that we have the will and the drive to see the project through.

Mr. Mclauchlin indicated that the Rimoka Housing Foundation is looking for an endorsement from the Town of Rimbey for the new assisted living housing project.

Mayor Ibbotson informed the Rimoka Housing Foundation Chairman that the Town of Rimbey endorses the proposed assisted housing project and will do whatever we can to move this project forward.

Mr. Mclauchlin indicated that he would take this information back to the Rimoka Housing Foundation Board and they would work with the Town of Rimbey, Town of Ponoka and County of Ponoka to set meeting dates to start discussions on the fate of the new facility.

Mayor Ibbotson thanked Mr. Mclauchlin for his presentation.

6. Bylaws

6.1 Bylaw 879/12

A Bylaw of the Town of Rimbey, in the Province of Alberta, to appoint a designated officer and establish the position of Assistant CAO/Development Officer.

Administration recommended that Council pass first, second and third readings of Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

Motion 169/12

Moved by Councillor Ellis to give first reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED
(4-0)

Motion 170/12

Moved by Councillor Webb to give second reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED
(4-0)

Motion 171/12

Moved by Councillor Payson that Bylaw 879/12 be considered for third reading.

CARRIED UNANIMOUS
(4-0)

Motion 172/12

Moved by Mayor Ibbotson to give third and final reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED
(4-0)

7. New and Unfinished Business

7.1 MP Blaine Calkins – Letter of Delegation Invitation

A letter was sent in late September to MP Blaine Calkins inviting him to attend a Town of Rimbey Council as a delegation. A reply has been received from his office advising that due to prior commitments, he will not be able to attend any of the meetings in the near future. However, they will call back in early October to see which future dates would be suitable.

7.2 MLA Joe Anglin – Letter of Delegation Invitation

A letter was sent in late September to MLA Joe Anglin inviting him to attend a Town of Rimbey Council as a delegation. Although a reply was received indicating that MLA Anglin would not be able to attend any council meetings until early December, MLA Anglin contacted the Town of Rimbey and advised he would attend the September 24th Council meeting should his schedule allow on that day.

7.3 Parkland Regional Library Proposed Budget

The Parkland Regional Library Proposed Budget for the period of 2013 – 2015 was submitted to Council for their review.

Motion 173/12

Moved By Councillor Webb to approve the Parkland Regional Library Proposed Budget for the years 2013-2015 as presented

CARRIED
(4-0)

8. Reports

8.1 Council Reports

8.1.1 Mayors Report

Mayor presented a written report to Council.

8.1.2 Councillor Ellis's Report

Councillor Ellis presented a written and verbal report to Council

8.1.3 Councillor Payson's Report

Councillor Payson presented a verbal report to Council
Attended Library Board Meeting, Recreation Board Meeting, Interagency Meeting, Blindman Youth Action Society Meeting

8.1.4 Councillor Rondeel's Report – Absent

8.1.5 Councillor Webb's Report

Councillor Webb presented a verbal report to Council
Met with Taggish Engineering, Rimoka Housing Foundation Meeting, Committee of the Whole Meeting.

Motion 174/12

Moved by Councillor Webb to accept Council reports as presented.

CARRIED
(4-0)

- 8.2 Board/Committee Reports
 8.2.1 Rimoka Housing Foundation Minutes June 20, 2012

Motion 175/12

Moved by Councillor Payson to accept the Rimoka Housing Foundation Minutes of June 20, 2012 as presented.

CARRIED
(4-0)

- 8.2 Finance Reports
 Director of Finance presented a summary of the following reports:
 8.3.1 Bank Reconciliation August
 8.3.2 Cash Position August
 8.3.3 Consolidated Financial Statement August
 8.3.4 Accounts Payable Cheque Run – September 15/12

Motion 176/12

Moved by Councillor Webb to accept the Financial reports as presented.

CARRIED
(4-0)

9. Correspondence 9.1 Canadian Diabetes Association
 9.2 Correctional Services Canada – Restorative Justice Week 2012
 9.3 Rimbey & Area Early Child Development Coalition
 9.4 Elections Alberta

Motion 177/12

Moved by Councillor Webb that the Town of Rimbey proclaim the month of November as Diabetes Awareness Month, and that the Town of Rimbey proclaim November 18-November 25, 2012 as Restorative Justice Week.

CARRIED
(4-0)

Motion 178/12

Moved by Mayor Ibbotson to received items 9.3, and 9.4 as information.

CARRIED
(4-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:50 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY SEPTEMBER 24, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 September 10, 2012, Council Meeting Minutes 2-4

5. **Delegations**
 - 5.1 Rimoka Chair and CAO

6. **Bylaws**
 - 6.1 Bylaw 879/12 –A Bylaw of the Town of Rimbey, in the Province of Alberta, to appoint a designated officer and establish the position of Assistant CAO/Development Officer. 5

7. **New and Unfinished Business**
 - 7.1 MP Blaine Calkins – Letter of Delegation Invitation
 - 7.2 MLA Joe Anglin - Letter of Delegation Invitation
 - 7.3 Parkland Regional Library Projected Budget..... 6-25

8. **Reports**
 - 8.1 Council Reports
 - 8.1.1 Mayor’s Report 26-30
 - 8.1.2 Councillor Ellis’s Report
 - 8.1.3 Councillor Payson
 - 8.1.4 Councillor Rondeel
 - 8.1.5 Councillor Webb
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimoka Housing Foundation 31-35
 - 8.3 Finance Reports
 - 8.3.1 Bank Reconciliation August 36
 - 8.3.2 Cash Position August 37
 - 8.3.3 Consolidated Financial Statement August 38-39
 - 8.3.4 Accounts Payable Cheque Run September 15/12..... 41-41

9. **Correspondence**
 - 9.1 Canadian Diabetes Association..... 42
 - 9.2 Correctional Services Canada – Restorative Justice Week 2012 43-44
 - 9.3 Rimbey & Area Early Child Development Coalition 45
 - 9.4 Elections Alberta..... 46-47

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON WEDNESDAY, OCTOBER 10, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 September 24, 2012, Council Meeting Minutes 2-6

5. **Delegations**

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Provincial Volleyball Tournament Sponsorship 7-8
 - 7.2 FCSS Proposed Budget Jan 01-Dec31, 2013..... 9-10
 - 7.3 Rimbey Municipal Library – Board Member Applications (3)..... 11-14
 - 7.4 Community Events Grant Program 15
 - 7.5 Walking Trail Funding Allocation 16

8. **Reports**
 - 8.1 Department Reports

 - 8.2 Board/Committee Reports
 - 8.2.1 FCSS Board Meeting Minutes – June 21/12..... 17-22
 - 8.2.2 Rimbey Municipal Library Board Meeting Minutes June 11/12 &
Sept 10/12..... 23-25

 - 8.3 Finance Reports
 - 8.3.1 Bank Reconciliation September 26-27
 - 8.3.2 Cash Position September..... 28-29
 - 8.3.3 Consolidated Financial Statement September..... 30-32
 - 8.3.4 Accounts Payable Cheque Run September..... 33-34
 - 8.3.5 Council Expenses Fees..... 35-40

 - 8.4 Council Reports
 - 8.4.1 Mayor and Councillor Report 41-47

9. **Correspondence**
 - 9.1 FCM Letter 48

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, OCTOBER 10, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis, Via Skype
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely

Absent:

Public:
Rimbey Review – Treena Mielke joined the meeting at 6:35 pm
2 members of the public

2. Public Hearing None
3. Adoption of Agenda of 3.1. October 10, 2012 Agenda

Additions:

- 10.1 Legal Issue – In Camera
7.6 Rimoka Housing Foundation

Motion 179/12

Moved by Councillor Payson to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 Sept 24, 2012, Council Meeting Minutes

Motion 180/12

Moved by Councillor Webb to accept the September 24, 2012, Council Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 None

6. Bylaws 6.1 None

7. New and Unfinished Business 7.1 Provincial Volleyball Tournament Sponsorship

The Rimbey Jr. Sr. High School Parent Council applied for a financial donation of the Towns' discretion, to use towards the banquet for the players and coaches. Discussion ensued on the importance of this event to our community. It was noted that the Town of Rimbey has funds available under public relations. The CAO recommended that the Town of Rimbey donate \$1000.00 to the Rimbey Jr. Sr. High School Parent Council in sponsorship of the volleyball tournament. It was that consensus of Council that the organizers of the volleyball tournament submit a budget for the event.

Motion 181/12

Moved by Councillor Payson that the Town of Rimbey donate \$1000.00 to the Rimbey Jr. Sr. High School Parent Council, from the public relations fund to sponsor the 2A Girls Provincial Volleyball Tournament, subject to them providing

a budget.

CARRIED
(5-0)

7.2 FCSS Proposed Budget Jan 01 – Dec31, 2013

The Rimbey Family and Community Support Services proposed budget for the period January 01-December 31, 2013 was submitted to Council for their review

Motion 182/12

Moved by Councillor Webb to accept the proposed budget for the FCSS budget as presented.

CARRIED
(5-0)

7.3 Rimbey Municipal Library - Board Member Applications (3)

The Rimbey Municipal Library Board recently had 2 Board Members step down from their positions. The Library advertised in the local paper and in the Library for additional Library Board Members.

Cheryl Duckett, Robyn McIntyre, and Jamie Coston, all of Rimbey, have submitted applications as Board Members for the Rimbey Municipal Library.

Motion 183/12

Moved by Councillor Payson that Council appoint Cheryl Duckett, Robyn McIntyre and Jamie Coston as Board Members to the Rimbey Municipal Library, effective October 10, 2012, for a three (3) year term.

CARRIED
(5-0)

7.4 Community Events Grant Program

The Recreation Board reviewed an application from the Rimbey 4H Club to be applied towards their kitchen rental at the Community Centre in the amount of \$500.00.

Motion 184/12

Moved by Councillor Ellis that Council approve the Community Events Grant program application to the Rimbey 4-H Club in the amount of \$500.00 as presented.

CARRIED
(5-0)

7.5 Walking Trail Funding Allocation

The Recreation Board is in process of developing a trail plan with hopes of developing new trails next year. The cost to develop the trails is estimated at \$125,000 per kilometer. The Recreation Board is proposing to extend the existing trail north from the RV Park to the Best Western Hotel area.

The Recreation Board asks that Council consider utilizing funds from the recreation reserve for trail development.

Discussion ensued on the need to review and approve the trail plans in order to determine the amount of funding to be allocated from the Recreation Reserve.

Motion 185/12

Moved by Councillor Rondeel to table discussion on the walking trail funding allocation to the next meeting.

CARRIED

(5-0)

7.6 Rimoka Housing Foundation

Correspondence was submitted from MLA Anglin, brought forth by Councillor Webb with regards to the Rimoka Housing Foundation.

A discussion ensued on the various organizations whom might be interested in occupying the old facility and the need to forward this information to the Rimoka Housing Foundation in order for them to reinforce to the Minister of Municipal Affairs, that the Town of Rimbey needs this new facility and the Towns' recommendations once the old facility is vacated. A further discussion ensued on the health of the old facility.

Councillor Payson requested the Mayor call for a recess.

Mayor Ibbotson called recess at 7:25 pm.

Trena Mielke of the Rimbey Review withdrew from the meeting at 7:25 pm.
2 members of the public withdrew from the meeting at 7:28 pm.

Mayor Ibbotson reconvened the meeting at 7:39 pm.

Motion 186/12

Moved by Councillor Webb that the Town of Rimbey advise the Rimoka Housing Authority that we would like to see old facility used as low income housing.

Councillor Webb withdrew Motion 186/12.

Motion 187/12

Moved by Councillor Webb that the Town of Rimbey express support to the Rimoka Housing Foundation of our intention to be involved in planning the future redevelopment and reuse of the property made vacant by the Rimbey Rimoka Housing Foundation Project

CARRIED
(5-0)

8. Reports

8.1 Department Reports - None8.2 Board/Committee Reports

8.2.1 FCSS Board Meeting Minutes June 21/12

8.2.2 Rimbey Municipal Library Board Meeting Minutes June 11 & Sept ...
10/12

Motion 188/12

Moved by Councillor Rondeel to accept 8.2.1 and 8.2.2 as presented

CARRIED
(5-0)

8.3 Finance Reports

Director of Finance presented a summary of the following reports:

8.3.1 Bank Reconciliation September 30/12

8.3.2 Cash Position September 30/12

8.3.3 Consolidated Financial Statement September 30/12

8.3.4 Accounts Payable Cheque Run September 30/12

8.3.5 Council Expense Fees

Motion 189/12

Moved by Councillor Webb to accept the Financial Reports 8.3.1, 8.3.2, 8.3.3, and 8.3.5 as presented.

CARRIED
(5-0)

Motion 190/12

Moved by Councillor Ellis to accept the Accounts Payable cheque run for September 30/12 as presented.

CARRIED
(5-0)

8.4 Council Reports8.4.1 Mayor and Councillor Reports

The Mayor presented a written report.
Councillor Rondeel presented a written report.
Councillor Ellis presented a written report.
Councillor Webb presented a written report.
Councillor Payson indicated that he attended all the same meetings at the AUMA Conference as all the other Councillors and the Mayor.

Motion 191/12

Moved by Councillor Payson to accept the Mayor and Councillor reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 FCM LETTER

Council reviewed the letter received from the FCM.

Motion 192/12

Moved by Councillor Rondeel to accept 9.1 as information.

CARRIED
(5-0)

10. In Camera Motion 193/12

Moved by Councillor Payson to go into camera at 7:55 pm.

CARRIED
(5-0)

Motion 194/12

Moved by Councillor Rondeel to come out of camera at 7:57 pm.

CARRIED
(5-0)

11. Adjournment Council adjourned the meeting at 7:57 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

ORGANIZATIONAL MEETING AGENDA

**AGENDA FOR THE ORGANIZATIONAL MEETING OF THE TOWN COUNCIL
TO BE HELD ON MONDAY OCTOBER 22, 2012 AT 6:00 PM IN THE
COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Agenda Approval and Additions**

3. **Schedule**
 - 3.1 Council & Committee Meetings

4. **Appointments**
 - 4.1 Auditor
 - 4.2 Bank
 - 4.3 Deputy Mayor & Signing Authority
 - 4.4 Disaster Services Committee.....
 - 4.5 CAEP Board
 - 4.6 Cemetery Committee
 - 4.7 Chamber of Commerce.....
 - 4.8 FCSS Board
 - 4.9 Fire Commission
 - 4.10 F.O.I.P. Coordinator
 - 4.11 Historical Society Board
 - 4.12 Library Board (including Regional Parkland)
 - 4.13 Recreation Board
 - 4.14 Rimoka Foundation Board
 - 4.15 West Central Planning Agency
 - 4.16 Interagency Board.....
 - 4.17 Bylaw & Policy Committee

5. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 22, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:11 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/Development Officer – Melissa Beebe
Director of Finance – Danita Deal
Recording Secretary – Kathy Blakely

Absent:

Public:
Rimbey Review Treena Mielke
1 member of the public

2. Adoption of Agenda of Addition to Schedule A Committee/Boards Oct 2012-2013:
4.18 Blindman Youth Action Society

Motion 195/12

Moved by Councillor Ellis to approve agenda as amended.

CARRIED
(5-0)

3. Schedule 3.1. Council and Committee Meetings

Motion 196/12

Moved by Councillor Ellis to continue regular council meetings every 2nd and 4th Monday of the month commencing at 7:00 pm, with the exception of the following dates and times: Thursday, November 29/12 at 9:30 am, Monday, December 10/12, at 9:30 am, Monday, February 25/13 at 9:30 am, one meeting in July on July 15/13, one meeting in August on August 19/13, October 7/13 and Thursday, October 24/13.

CARRIED
(5-0)

Motion 197/12

Moved by Councillor Rondeel to schedule regular committee of the whole meetings for the third Friday of the month at 9:00 am.

CARRIED
(5-0)

4. Appointments 4.1 Auditor

Motion 198/12

Moved by Councillor Webb to appoint Seniuk & Company as auditors for the December 31, 2012 year end for a three year term of 2012 - 2014.

CARRIED
(5-0)

4.2 BankMotion 199/12

Moved by Councillor Rondeel that the Town of Rimbey banking services stay with the current provider, ATB Financial.

CARRIED
(5-0)

4.3 Deputy Mayor and Signing Authority

Predetermined by Motion #253/11 at Organizational Meeting of October 24, 2011.

Motion 200/12

Moved By Councillor Ellis that there be a vote by secret ballot for the two positions available on the Rimoka Foundation Board.

CARRIED
(5-0)

Results of the vote, Councillor Rondeel and Mayor Ibbotson.

Committee Appointments (Schedule A)

Committees / Boards	Mayor Ibbotson	Councillor Rondeel	Councillor Payson	Councillor Webb	Councillor Ellis	CAO Tony Goode	Assist. CAO Melissa Beebe
		1	2	3	4		
Deputy Mayor (6 month term proposed)		Nov 2013 – Apr 2014	May 2014 – Oct 2014	Nov 2012 – Apr 2013	May 2013 – Oct 2013		
Signing Authorities (6 month term proposed)		Nov 2013 – Apr 2014	May 2014 – Oct 2014	Nov 2012 – Apr 2013	May 2013 – Oct 2013		
Disaster Services Committee (3)	X		X		X		
CAEP Board (2)				X	X		
Cemetery Committee (2)	X			X			
Chamber of Commerce		X					
FCSS Board					X		
Fire Commission					X		
F.O.I.P. Coordinator						X	
Historical Society Board				X			
Library Board (includes Parkland Library Board)			X				
Recreation Board (2)		X	X				
Rimoka Foundation Board (2)	X	X					
West Central Planning Agency(2)	X				X Alternate		
Interagency Committee		X	X				
Bylaw & Policy Committee	X	X		X			
Blindman Youth Action Society			X				
Subdivision and Development Appeal Board (5) Term - 2013	Gunter Behrens	Rob Rondeel	Bob Johnston	Tim Buist	Kathy Pfau		
Assessment Review Board (3)	Central Alberta Regional Assessment Review Board						

Motion 201/12

Moved by Councillor Payson to adopt the board appointments according to Schedule A.

CARRIED
(5-0)

5. Adjournment Council adjourned the meeting at 6:39 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, OCTOBER 22, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 October 10, 2012, Council Meeting Minutes 2-5

5. **Delegations**
 - 5.1 Central Alberta Immigrant Women's Association 6-9
 - 5.2 Picketts, Russell & Alice – Cemetery Monument 10-16

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Walking Trail Funding Allocation..... 17
 - 7.2 Brent Bratland – Drader Crescent Traffic Issue..... 18-22
 - 7.3 Rimbe Elementary School – Government Classes 23

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Accounts Payable Cheque Run Oct 15/12..... 24-26
 - 8.1.1.2 Councillor Expenses..... 27-32
 - 8.1.2. Development Officer 33-34
 - 8.1.3 Director of Community Services – 2012 Pool Report..... 35-72
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimbe Historical Society Meeting Minutes Aug 21/12..... 73-75
 - 8.3 Council Reports 76
 - 8.3.1 Mayor's Report..... 77-79

9. **Correspondence** 80
 - 9.1 Ponoka County 81
 - 9.2 JEDI 82
 - 9.3 Finding Balance 83-85
 - 9.4 Government of Alberta – Alberta Transportation 86

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 22, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:40 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Assistant CAO/Development Officer - Melissa Beebe
Director of Community Services – Rick Kreklewich
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Rimbey Review – Treena Mielke
Central Alberta Immigrant Women's Association – Tabitha Phiri - Delegation
Russell and Alice Picketts – Delegation
1 member of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. October 22, 2012 Agenda
- Motion 202/12
- Moved by Councillor Payson to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 Oct 10, 2012, Council Meeting Minutes
- Motion 203/12
- Moved by Councillor Ellis to accept the October 10, 2012, Council Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Central Alberta Immigrant Women's Association
- Tabitha Phiri, Coordinator for the Central Alberta Immigrant Women's Association and Tammy, a student of the Red Deer College, presented documentation to Council members for their review outlining that CAIWA is a not-for-profit organization which is delivering the following projects; Home Instruction of Parents of Preschool Youngsters, YESS Program, Support Your Community Project, Cervical/Breast Cancer Screening Program, The Women's Economic Insecurity Project and Computer Classes.
- Ms. Phiri indicated the reason for the project is due to the fact that there are so many immigrants coming to Canada who are highly skilled in their countries but cannot find work in Canada and end up living in poverty.
- Ms. Phiri advised that CAIWA received a grant funded by Status of Women for a three year project from 2012-2015 on Women's Economic Security. The goal of the project is to enhance opportunities to advance immigrant women's economic security. In year one, they hope to engage and establish working partnerships with local women, community organizations, community leaders and stakeholders to identify gaps, barriers and existing opportunities. In year two, they hope to develop a community plan to collectively identify gaps, priorities, opportunities, work with other related service providers, community members,

local decision makers, and businesses to develop interventions on the areas identified as key priorities during year one. Year three is a time of implementation of community plans.

An Advisory Committee has been formed of committee members from the communities affected by the project, who will work with research program staff to build durable and productive connections and collaborations, provide information which will help design, update, modify and improve the quality of the Women's Economic Security project.

The Research Team consists of the CAIWA Project Coordinator, two professors from the Red Deer College and three students to plan and coordinate all phases of the research project, and report the findings to the funder, Advisory Committee and the Community.

A Community Plan Committee has been formed which includes the Project Coordinator, a consultant and one Red Deer City Councillor, who will establish a community plan, develop intervention and implement actions to bring the plans to fruition.

Ms. Phiri noted that more members are needed from communities for a full representation of the project area of Central Alberta. She invited Council to have a representative on the Advisory Committee and noted that they intend to launch this project with the Minister on November 16/12. This date will be confirmed. The second meeting for the Advisory Committee is on November 21/12 in Red Deer.

Ms. Phiri concluded her presentation at 6:53 pm.

Mayor Ibbotson thanked Ms. Phiri for her presentation.

Tabitha Phiri and Tammy departed the meeting at 6:54 pm.

5.2 Delegation - Russell and Alice Picketts

Mr. & Mrs. Picketts explained the reasons for which they moved to Rimbey and stressed that they love the community. They pre-purchased burial plots at the West Haven Cemetery, in September of 1999. In 2012, they purchased a monument through Legacy Monuments of Red Deer, unaware of the size restrictions for monuments. They explained how disappointed they were that they could not put in the monument that they wanted as it did not fit the size restrictions. When Legacy Monuments went to install their modified monument in early summer, they noticed that there was another monument that is larger than the Pickett's' original monument and informed them immediately. Mr. & Mrs. Pickett informed Town staff at the Administration Office, who contacted the monument company of the non-compliant monument. Mr. & Mrs. Pickett are extremely upset that the non compliant monument has not been removed or fixed yet and would like compensation for the costs incurred by them to modify their monument as there is still one that does not meet the size restrictions in the West Haven Cemetery.

Mr. & Mrs. Picket were advised by Administration that the Town has been in contact with the monument company for the non compliant monument and it was indicated that it would be modified by Friday October 26, 2012.

Mayor Ibbotson advised that he would take this information to the Cemetery Committee to see why there is a height restriction at the Maywood Cemetery and not at the Mount Auburn Cemetery.

Mayor Ibbotson thanked Mr. & Mrs. Pickett for their presentation.

Mr. & Mrs. Picketts departed the meeting 7:06 pm

6. Bylaws

6.1 None

7. New and Unfinished Business

7.1 Walking Trail Funding Allocation

Discussion ensued at the October 10, 2012 Regular Council Meeting on the

need to review and approve the trail plans in order to determine the amount of funding to be allocated from the Recreation Reserve.

Administration recommends that this be deferred to budget sessions this fall.

Motion 204/12

Moved by Councillor Rondeel to accept as information.

CARRIED
(5-0)

7.2 Brent Bratland –Drader Crescent Traffic Issue

At the September 10 Council Meeting, Council instructed Administration to ask for recommendations from the RCMP, Bylaw Enforcement and Public Works about slowing traffic down in the alley at Drader Crescent.

RCMP observed that area and made 3 recommendations:

1. Close off the alley way entrance between 5323 and 5319 as it joins Drader Crescent'
2. Close off the road that is between the school yard and the Water Tower property, as according to maps there does not show as an actual road way entrance.
3. Install speed bumps at the west end of 54 Avenue as it enters into the school bus barn property and put another set of speed bumps near the entrance of the school where the bus lane joins 52 Street. There would also need to have fencing put up to close off the school parking area to curb traffic from detouring around the speed bump.

Mayor Ibbotson called for a recess at 7:08 pm

Mayor Ibbotson reconvened the meeting at 7:09 pm

Discussion ensued on the blocking off of the alley, as it is public access space for all residents of Rimbey, not just persons living in Drader Crescent. Pictures of the area were also viewed and discussed.

Motion 205/12

Moved by Councillor Payson that Administration advertise in the Rimbey Review the notice of intent to close the north/south alley located between 5323 and 5319 Drader Crescent and table the decision of same to November 26, 2012 Council Meeting.

CARRIED
(5-0)

7.3 Rimbey Elementary School – Government Classes

It was noted that the dates for accommodating the Rimbey Elementary School, Government Classes were addressed in the Organizational Meeting.

8. Reports

8.1 Department Reports

8.1.1.Finance Reports

Director of Finance presented a summary of the following reports:

- 8.1.1.1. Accounts Payable Cheque Run October 15, 2012
- 8.1.1.2. Councillor Expenses

Motion 206/12

Moved by Councillor Webb to accept the Accounts Payable Cheque Run report as presented.

CARRIED
(5-0)

Motion 207/12

Moved by Councillor Ellis to accept Councillor Expenses, 8.1.1.2 as information

CARRIED
(5-0)

8.1.2 Development Officer Report

The Development Officer provided a written and verbal report to Council. Council was advised that there is a new application in progress from the Rimbey Agricultural Society.

Motion 208/12

Moved by Councillor Rondeel to accept the Development Officers Report as presented.

CARRIED
(5-0)

8.1.3 Director of Community Services – 2012 Pool Report

The Director of Community Services presented a written report on the 2012 Pool Operations to Council.

Discussion ensued on various items in the report. It was suggested that we advertise for more sponsors next year for swim days. It was noted that it is easier to commence the swim season earlier than it is to lengthen it due to the availability of lifeguards.

Motion 209/12

Moved by Councillor Webb to accept the Director of Community Services Report as presented.

CARRIED
(5-0)

Director of Community Services, Rick Kreklewich departed the meeting at 7:42 pm.

8.2 Board/Committee Reports

8.2.1 Rimbey Historical Society Meeting Minutes August 21/12

Motion 210/12

Moved by Councillor Ellis to accept report 8 2.1 as presented

CARRIED
(5-0)

8.3 Council Reports

Mayor Ibbotson presented a written report.

Councillor Rondeel presented a verbal report. She reported that she attended the AGM for CASHA where the assistant to the Deputy Minister of Municipal Affairs indicated that they are getting really close to completing the Rimoka Foundation Housing application.

Councillor Webb presented a verbal report. He reported that he attended the Rimoka Foundation Housing meeting and the Committee of the Whole Meeting.

Councillor Ellis advised that he had no additions to his previous report from October 10/12.

Councillor Payson presented a verbal report. He reported that he attended the Rimbey Municipal Library Board Meeting where it was indicated that the Library's fundraising play has been cancelled and "An Elegant Evening" dinner on November 16/12 will be held instead. It was noted that tables of 8 will be

sold at a cost of \$250.00, for each table, for the dinner. Individual tickets are \$35.00 each.

Motion 211/12

Moved by Councillor Payson that the Town of Rimbey purchase 2 tables of 8(16 tickets) at a cost of \$250.00 for each table, for the library fundraising dinner, "An Elegant Evening" which will be held November 16/12, to be given out to Council and Staff on a first come, first serve basis.

CARRIED
(5-0)

Motion 212/12

Moved by Councillor Webb to accept the Council reports as presented.

CARRIED
(5-0)

Development Officer Melissa Beebe departed the meeting at 7:47 pm.

Trenea Mielke of the Rimbey Review departed the meeting at 7:47 pm.

9. Correspondence 9.1 Ponoka County
 9.2 JEDI
 9.3 Finding Balance
 9.4 Government of Alberta – Alberta Transportation

Motion 213/12

Moved by Mayor Ibbotson to proclaim November 2012 as "Seniors Falls Prevention Month" in Rimbey.

CARRIED
(5-0)

Motion 214/12

Moved by Councillor Webb to accept 9.1, 9.2, and 9.4 as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 8:00 pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON WEDNESDAY NOVEMBER 14, 2012 AT 7:00 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 October 22, 2012, Council Organizational Meeting Minutes 2-4
 - 4.2 October 22, 2012 Council Regular Meeting Minutes..... 5-9

5. **Delegations**
 - 5.1 Jean Keetch, Rimbey Municipal Library Board 10

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Delinquent Accounts 11-12
 - 7.2 Community Events Grant Program 13

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation October 2012 14-15
 - 8.1.1.2 Cash Position October 2012..... 16-17
 - 8.1.1.3 Consolidated Financial Statement October 2012 18-20
 - 8.1.1.4 Accounts Payable Cheque Run October 30, 2012 21-24
 - 8.1.2 Fire Department Report 25-26
 - 8.1.3 Public Works Department Report 27-29
 - 8.1.4 Development Officer Report 30-31
 - 8.1.5 Community Services Report 32-33
 - 8.1.6 CAO Report 34-35
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimoka Housing Foundation Minutes Sept 19, 2012..... 36-41
 - 8.2.2 Rimbey Historical Society Minutes Sept 18, 2012 42-44
 - 8.2.3 Rimbey FCSS/RCHHS Minutes Sept 27, 2012..... 45-48
 - 8.2.4 Rimbey & District Volunteer Week Committee Minutes May3, 2012... 49-52

9. **Correspondence** 53
 - 9.1 Alberta Municipal Affairs 54-55
 - 9.2 Rimbey & District Victim Services Fundraiser 56-57

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, NOVEMBER 14, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Rimbey Review – Treena Mielke entered the meeting at 7:04 pm
Jean Keetch, Rimbey Municipal Library
Rowena Aitkin, Rimbey Municipal Library Board Chairman
2. Public Hearing None
3. Adoption of Agenda of 3.1. Nov 14, 2012 Agenda
- Additions: 9.3 Rimbey and District Victim Services Unit Letter of Support
7.3 Rimbey Municipal Library
- Motion 215/12
- Moved by Councillor Webb to accept the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 Oct 22, 2012, Council Organizational Meeting Minutes and October 22, 2012 Council Regular Meeting Minutes
- Motion 216/12
- Moved by Councillor Payson to accept the October 22, 2012, Council Organizational Meeting Minutes as presented.
- CARRIED
(5-0)
- Motion 217/12
- Moved by Councillor Webb to accept the October 22, 2012, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Municipal Library
- Jean Keetch, Manager of the Rimbey Municipal Library and Rowena Aitkin, Rimbey Municipal Library Board Chairman thanked Council for the opportunity to speak to Council, regarding the requirements for their grant application to the Western Economic Diversification Community Infrastructure Improvement Fund which they are submitting on November 15, 2012. The purpose of the grant, which can only be used for infrastructure, is to obtain funding for the expansion and renovation of the library in anticipation of the Library Board acquiring the Town's portion of Town Hall.
- Mrs. Keetch indicated that the Library requires a letter of support guaranteeing a

loan of \$180,000.00 to qualify for the matching grant funding. The total grant application would be for \$361,514.00. It is the intent of the Rimbey Municipal Library Board to raise an equivalent amount of funds and repay the town in full within 24 months of the completion of the project.

Mrs. Keetch indicated that the project would have to be completed by March 14, 2014. In the event that the Library does not acquire the town office portion of the building, the grant funding would have to be repaid to the Federal Government. The grant is not transferable to another building.

CAO Tony Good advised Mrs. Keetch that in the event that Council agrees to loan the Library the funds for the matching portion of the grant that a Bylaw would be required and would also require two weeks of advertising in the local newspaper.

Mrs. Keetch thanked Council and departed the meeting at 7:20 pm.

6. Bylaws 6.1 None

7. New and 7.1 Delinquent Accounts
Unfinished Business

Council reviewed the delinquent account report as supplied by the utilities clerk. Discussion ensued on the accounts.

Motion 218/12

Moved by Councillor Webb that Administration write off Roll #53140 in the amount of \$480.97 and Invoice #10062 in the amount of \$258.08 for a total of \$739.05, which are deem uncollectable.

CARRIED
(5-0)

7.2 Community Events Grant Program

An application for a grant in the amount of \$500.00 was received from the Rimbey & Area Early Child Development Coalition to hold a Family Fair on January 10th, 2013.

Motion 219/12

Moved by Councillor Webb that Council approve the Community Events Grant Program application for the Rimbey & Area Early Child Development Coalition in the amount of \$500.00.

CARRIED
(5-0)

7.3 Rimbey Municipal Library

Discussion ensued on the Rimbey Municipal Library request for a loan for matching funds for expansion and renovations to the library should the library be awarded with the grant from the Western Economic Diversification Community Infrastructure Improvement Fund.

Motion 220/12

Moved by Councillor Payson that Council approve a letter of support to the Rimbey Library guaranteeing a repayable grant of up to \$180,000.00 taken from municipal reserves, conditional to repayment of such grant being made over a two year period with commencing date subject to Western Economic Diversification Community Infrastructure Improvement Fund application approval.

CARRIED
(5-0)

8. Reports

8.1 Department Reports8.1.1. Finance Reports

Director of Finance presented a summary of the following reports:

8.1.1.1 Bank Reconciliation October 2012

8.1.1.2 Cash Position Report

8.1.1.3 Consolidated Financial Statement October 2012

8.1.1.4 Accounts Payable Cheque Run October 31/12

Motion 221/12

Moved by Councillor Rondeel to accept Finance Reports 8.1.1.1, 8.1.1.2 and 8.1.1.3 as presented.

CARREID
(5-0)

Motion 222/12

Discussion ensued on various items on the Accounts Payable listing.

Moved by Councillor Webb to accept Finance Report 8.1.1.4 Accounts Payable to October 31 2012 as presented

CARRIED
(5-0)

8.1.2 Fire Department Report

The Fire Chief provided a written report to Council.

Discussion ensued regarding parking at the Fire Hall as well as firefighter assistance to EMS on call outs particularly when the fire department arrives before the ambulance.

8.1.3 Director of Public Works Report

The Director of Public Works presented a written report to Council.

Discussion ensued on various items in the report.

8.1.4 Development Officer Report

The Development Officer proved a written report to Council.

8.1.5 Community Services Report

The Director of Community Services presented a written report to Council.

8.1.6 CAO Report

The CAO presented a written and verbal report to Council.

Motion 223/12

Moved by Councillor Ellis to accept the Department Reports 8.1.2, 8.1.3, 8.1.4, 8.1.5 and 8.1.6 as presented.

CARRIED
(5-0)

8.2 Board/Committee Reports

8.2.1 Rimoka Housing Foundation Minutes September 19, 2012

8.2.2 Rimbey Historical Society Meeting Minutes August 2, 2012

8.2.3 Rimbey FCSS/RCHHS Minutes September 27, 2012

Motion 224/12

Moved by Councillor Webb to accept reports 8 2.1, 8.2.2 and 8.2.3 as presented

CARRIED
(5-0)

9. Correspondence 9.1 Alberta Municipal Affairs
 9.2 Rimbey & District Victim Services Fundraiser
 9.3 Rimbey & District Victim Services Letter of Support

Motion 225/12

Moved by Councillor Ellis to accept items 9.1 and 9.3 as information.

CARRIED
(5-0)

Motion 226/12

Moved by Councillor Ellis that the Town of Rimbey purchase up to a maximum of 8 tickets, for interested staff or Council Members, to the Rimbey & District Victim Services Big Band Valentine Gala Fundraiser, which will be held Saturday, February 9, 2013 at a cost of \$60.00 per person, \$110.00 per couple, or \$400.00 per table of 8.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:40 pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON THURSDAY, NOVEMBER 29, 2012 AT 9:30 AM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 November 14, 2012, Council Regular Meeting Minutes 2-5

5. **Delegations**
 - 5.1 Grade 6 Social Studies Class (7.4)..... 6
 - 5.2 Rimbey Early Childhood Development Coalition (7.5) 7-16

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 51 Street Parking (Hwy 20A within Town limits)..... 17-20
 - 7.2 Brent Bratland – Drader Crescent Traffic Issue..... 21-28
 - 7.3 Community Events Grant Program 29-31
 - 7.4 Grade 6 Social Studies Class 32-36
 - 7.5 Rimbey Early Childhood Development Program..... 32-36
 - 7.6 Provincial Building 32-36

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Accounts Payable to November 15/12 37-39
 - 8.1.1.2 Council Expenses 40-45
 - 8.2 Council Reports 46
 - 8.2.1 Mayor's Report 47-49
 - 8.2.2 Councillor Ellis's Report 50
 - 8.2.3 Councillor Rondeel's Report..... 51-53
 - 8.3 Boards/Committees Reports
 - 8.3.1 Rimbey Municipal Library Board Minutes October 1/12 54-55

9. **Correspondence** 56
 - 9.1 Alberta Recycling 57-59
 - 9.2 Rimbey Municipal Library 60-62

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON THURSDAY, NOVEMBER 29, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 9:30 am, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Rimbey Review – Treena Mielke
27 Students, 3 Teachers – Rimbey Elementary School
Leanne Evans – Rimbey Early Child Development Coalition
3 members of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. Nov 29, 2012 Agenda
- Additions: Move delegation 5.2 - Leanne Evans - Rimbey Early Child Development Coalition to item 7.7.
- Motion 227/12
- Moved by Councillor Ellis to accept the agenda as amended
- CARRIED
(5-0)
4. Minutes 4.1 November 14, 2012, Council Regular Meeting Minutes
- Motion 228/12
- Moved by Councillor Webb to accept the November 14, 2012, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Elementary School Grade 6 Social Studies Class
- Mayor Ibbotson welcomed the Rimbey Elementary School Grade 6 Social Studies Class who is in attendance to observe how a local government Council Meeting is run.
- 5.2 Leanne Evans - Rimbey & Area Early Child Development Coalition
- Moved to item 7.7.
6. Bylaws 6.1 None
7. New and Unfinished Business 7.1 51 Street Parking (Hwy 20A within Town Limits)
- Councillor Rondeel indicated that this was not discussed at the October 22, 2012 Council Meeting as indicated.
- It was noted that Alberta Highway Services suggested the seasonal snow route parking ban on Hwy 20A within Town limits, not Council. This is the first time that Alberta Highways have ever asked for the restriction.

Discussion ensued on seasonal snow bans, noting that all vehicles would have to be removed from the street, not just large trucks. It was noted that the Town of Rimbey only enforces the Traffic Bylaw if a written complaint is received from a resident.

Discussion ensued on the safety of pedestrians, and children crossing the street at the crosswalks on their way to and from school.

Councillor Rondeel would like to see another solution to the parking on this street.

Motion 229/12

Moved by Council Rondeel to table discussions regarding 51st street parking to the December 10, 2012 Regular Council Meeting.

CARRIED
(5-0)

7.2 Brent Bratland – Drader Crescent Traffic Issues

Mayor Ibbotson indicated that this has been discussed at great length. He advised that he has been informed by many people that speeding on streets and alleys is a problem all over Rimbey, not just in Drader Crescent.

Motion 230/12

Moved by Councillor Rondeel that speed humps, which are a gradual rise in the road, as opposed to speed bumps, which are a sharp rise, be installed in the alleyway, as soon as practical in the spring and that speed bump warning signs be erected, as well as speed limit signage, and that the RCMP and Bylaw Officer be requested to increase patrols in the area.

CARRIED
(5-0)

7.3 Community Events Grant Program

The Rimbey 4-H Club which had previously been awarded a grant of \$500.00 has informed the Town of Rimbey that they no longer require these funds.

Motion 231/12

Moved by Councillor Webb that Motion 184/12 be rescinded.

CARRIED
(5-0)

7.4 Grade 6 Social Studies Class

Mayor Ibbotson thanked the Grade 6 Social Studies Class for attending the Town Council Meeting.

7.6 Provincial Building

Mayor Ibbotson explained to the Grade 6 class that the Library is very short of space and that they have requested to take over the Administration Office portion of the building, and move our offices to the vacant space in the Provincial Building.

Discussion ensued on the various cost estimates of moving to the Provincial Building.

3 options were presented by Administration to Council with regards to costs to moving to the Provincial Building.

- 1) Council cover the costs for the Town Administration Building and Provincial Building at an estimated cost of \$80138.78,

2) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs. The current grant plus approximately \$10,000.00 for utilities.

3) Town Administration Office remains where it is.

A 4th option was added.

4) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs.

Councillor Payson indicated that he would take this information to the next Library Board Meeting which will be held December 3, 2012.

Mayor Ibbotson called for a recess at 9:52 am.

The Grade 6 Social Studies Class and 2 members of the public departed the meeting at 9:55 am.

Mayor Ibbotson reconvened the meeting at 10:05.

7.7 Rimbey Early Child Development Coalition

Leanne Evans, Program Coordinator for the Rimbey Early Child Development Coalition, presented a power point presentation to Council outlining how early childhood development has a lifelong benefit for the child and the community. She indicated that age 0 to five years is the most critical period for development. Mrs. Evans distributed documentation on Early Childhood Development (EDC) Community Information for Rimbey and Area. The Early Development Instrument (EDI) is a questionnaire completed by kindergarten teachers, with parents' consent, on the children's development. The EDI is a population based measure which looks at social competence, physical health & well-being, emotional maturity, language and thinking skills, and communication and general knowledge. Of the 128 questionnaires completed only 114 were analyzed. Mrs. Evans reviewed the results and explained the documentation. She noted that 1 out of 4 children have some sort of difficulty in the aforementioned areas. Mrs. Evans explained that investing in a child's early years of development pays off in the long run.

Mrs. Evans thanked Council for the opportunity to update them on the status of the Rimbey & Area Early Child Development Coalition.

Mayor Ibbotson thanked Mrs. Evans for all her work with the Coalition and the Rimbey Community.

Mrs. Evans departed the meeting at 10:24 am.

One member of the public departed the meeting at 10:24 am.

Mayor Ibbotson called a recess at 10:24 am

Mayor Ibbotson reconvened the meeting at 10:27

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the Accounts Payable reports to November 15, 2012.

Trena Mielke departed the meeting at 10:29 am.

Trena Mielke rejoined the meeting at 10:29 am.

Discussion ensued on various accounts payable cheques.

Rick Schmidt and Vern Browne entered the meeting at @ 10:30 am.

Motion 232/12

Moved by Councillor Ellis to accept the Accounts Payable reports as presented.

CARREID
(5-0)

8.1.2 Council Expenses

Director of Finance presented the Council Expenses for the period Sept16-Oct 16, 2012.

Motion 233/12

Moved by Councillor Rondeel to accept Council Expenses as presented

CARRIED
(5-0)

8.2 Council

8.2.1 Mayor Report

The Mayor provided a written report.

8.2.2 Councillor Ellis's Report

Councillor Ellis provided a written report.

8.2.3 Councillor Rondeel's Report

Councillor Rondeel provided a written report

Councillor Payson provided a verbal report.
November 5/12 - Library Board Meeting,
November 5/12 - Recreation Board Meeting
November 16/12 - Library Board Fund Raiser
November 22/12 - Recreation Board Presentation
November 26/12 – Blindman Youth Action Society Meeting
November 27/12 - Put up Christmas lights at Pask-a-poo Park.

Councillor Webb provided a verbal report.
Rimoka Housing Foundation Meeting
Cemetery Committee Meeting
Spoke with Brent Bratland from Drader Crescent
Historical Society Dinner
Historical Society Meeting
Town of Rimbey Organization Meeting
Signed Accounts Payable cheques

Motion 234/12

Moved by Councillor Webb to accept Council reports as presented

CARRIED
(5-0)

8.3 Boards/Committee Reports

8.3.1 Rimbey Municipal Library Board Meeting Minutes of October 1, 2012.

Motion 235/12

Moved by Councillor Payson to accept report 8.3.1 as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Alberta Recycling
9.2 Rimbey Municipal Library

Motion 236/12

Moved by Councillor Webb to accept items 9.1 and 9.2 as information.

CARRIED

10. In Camera

None

11. Adjournment

Council adjourned the meeting at 10:40 am

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY DECEMBER 10, 2012 AT 9:30 AM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 November 29, 2012, Council Regular Meeting Minutes 2-6

5. **Delegations**
 - 5.1 Rimbey Christian School Grade 6 Social Studies Class (7.2)..... 7
 - 5.2 Peggy Makofka – Rimbey FCSS (7.3)..... 8-11

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 51 Street Parking (Hwy 20A within Town Limits)..... 12-16
 - 7.2 Recreation Board – RV Park..... 17
 - 7.3 Recreation Board – Community Grants Program..... 18
 - 7.4 Capital Budget 2013..... 19
 - 7.5 Proposed ByLaw Enforcement Budget..... 20
 - 7.6 Rimbey Christian School Grade 6 Social Studies Class (5.1).....
 - 7.7 Peggy Makofka – Rimbey FCSS (5.2).....

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance 21
 - Bank Reconciliation November 2012 22
 - Cash Position November 2012..... 23
 - Consolidated Financial Statement 2012..... 24-25
 - Accounts Payable Cheque Run to Nov. 30, & Dec 5/12..... 26-27
 - 8.2 Board/Committee Reports
 - 8.2.1 FCSS Board Meeting Minutes October 18, 2012..... 28-32

9. **Correspondence** 33
 - 9.1 Brent Bratland Letter..... 34-35
 - 9.2 Rimbey FCSS Letter of Invitation 36

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, DECEMBER 10, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 9:31 am, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent: Director of Finance - Danita Deal
- Public:
14 Students/2 Teachers - Rimbey Christian School
Peggy Makofka, - FCSS
2. Public Hearing None
3. Adoption of Agenda of 3.1. December 10, 2012 Agenda
Motion 237/12
- Moved by Councillor Ellis to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 November 29, 2012 Council Regular Meeting Minutes
Motion 238/12
- Moved by Councillor Webb to accept the November 29, 2012, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Christian School Grade 6 Social Studies Class (7.6)
- Mayor Ibbotson welcomed the Rimbey Christian School Grade 6 Social Studies Class who are in attendance to observe how a local government Council Meeting is run.
- 5.2 Peggy Makofka – Rimbey FCSS (7.7)
- Mrs. Makofka thanked Council for the opportunity to attend this mornings' Council Meeting and provide an overview of her attendance at the Alberta Emergency Management Summit that she attended on behalf of the Town of Rimbey.
- Mrs. Makofka provided an extensive written and verbal report to Council on emergency preparedness, such as the reception center, registry of evacuees, food services, donations management, traffic control and security. She spoke on the importance of having mock disaster table top exercises to better inform all involved as to who is in charge, what needs to be done and where they need to be.
- Mayor Ibbotson thanked Mrs. Makofka for her update on the Alberta Emergency Management Summit.
6. Bylaws 6.1 None

7. New
Unfinished
Business

and 7.1 51 Street Parking (Hwy 20A within Town Limits)

The parking issue on 51st street (Hwy20A within Town limits) was discussed at length at the November 29th Council meeting where it was tabled to the December 10th, 2012 Council Meeting.

Discussion ensued at length on various suggestions to rectify the parking problems. It was reiterated by Administration that Traffic Bylaw 872/11 deals with the parking of vehicles over 1 tonne on residential roadways, however, at the current time, it is only enforced if a written complaint is received.

Discussions ensued on the plowing of the roadway.

No consensus was ascertained on the parking issue.

7.2 Recreation Board – RV Park

The Town of Rimbey currently owns and operates the Nesting Place RV Park. The Lions Club provided a letter to the Town inquiring about operating the RV Park.

Discussion ensued on advertising in the Rimbey Review for Requests for Proposal from groups or service clubs for the operation and maintenance of the Nesting Place RV Park, in order to hear from all groups or service clubs which may be interested in taking it over.

Motion 239/12

Moved by Councillor Ellis that the Town advertises in the Rimbey Review for Request for Proposals from clubs /service groups who are interested in operating and maintaining the Nesting Place RV Park for a 5 year term, with a one year cancellations clause.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 10:01 am.

Mayor Ibbotson reconvened the meeting at 10:39 am.

The 14 students and 2 teachers departed the meeting at 10 39 am.

7.3 Recreation Board – Community Grants Program

An application to the Community Events Program in the amount of \$500.00 is in progress in support of the Christmas Day Supper at the Legion.

Motion 240/12

Moved by Councillor Webb that the grant application to the Community Events Program in the amount of \$500.00 for the Christmas Day Supper at the Legion be approved.

CARRIED
(5-0)

7.4 Capital Budget 2013

Council agreed to split the 2013 budget process into two parts. Part one is the Capital Budget in November/December and part two the Operating Budget in January/February. It is prudent to do the Capital Budget first in order to get project tenders out early in the new year. On November 29, 2012 Council met with Administration to review the Capital Budget for 2013.

Listed below is the 2013 Capital Budget.

2013 Capital Budget

TOWN COUNCIL REGULAR COUNCIL MINUTES DECEMBER 10, 2012

Budget Implications	Priority	Est. Cost	Funding	Notes
NE Lagoon Outlet	A	\$300,000	AMWWP/ MSI	total Cost \$600,000 1/2 County - 300,000
Baffle Curtain/Berm/desludge/defuser repair	A	\$63,245	Water/Sewer Reserve	AMIP-Baffle Curtain
Monitoring Wells/Drainage	A	\$92,000	Sewer Reserve	
Trails (2km)	A	\$200,000	Rec Reserve	
Sidewalk Replacements	A	\$103,636	MSI	
Community Centre Air Handling Unit	A	\$25,000	AMIP/MSI	MSI Operating
Community Centre Washroom Renovation	A	\$60,000	AMIP/FGTF	
58th Ave - 48-45A St.	A	\$328,273	MSI	
Street Sweeper	A	245,000	MSI	
Hwy 20 Intersections	A	\$337,171	BMTG	
PW Trucks (1)	A	\$26,800	Reserve Fund	
Concrete Crushing	A	\$50,000	Road Reserve	
Compactor Truck	A	\$12,000	Road Reserve	
Backhoe	A	\$110,000	Water/Sewer Reserve	
Mower	A	\$9,000	Rec Reserve	
Subtotal "A"		\$1,962,125		Est. Cap Bgt. \$ 2,094,304
51 to 52 Street	B	\$661,755		
Town Electronic Signage	B	\$29,116		
BMX Park	B	\$80,000		
BMX Track	B	\$50,000		
Dog Park	B	\$30,000		
Grader	B	\$236,100		
	B			
Subtotal "B"		\$1,086,971		
TOTAL		<u>\$3,049,096</u>		

Motion 241/12

Moved by Councillor Webb that Council approve the 2013 Capital Budget as presented.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 10:47 am.

Mayor Ibbotson reconvened the meeting at 10:55 am.

7.5 Proposed Bylaw Enforcement Budget Considerations

The Town of Rimbey entered into an agreement for Bylaw Enforcement services with the Summer Village of Gull Lake dated September 2010. At that time the Town of Rimbey was requesting 240 hours of service for the municipality. The breakdown consisted of 20 hours a month. The system was set up on a complaint basis, which consisted of the complainant filling out a signed complaint form that was confidential but was required in case the offender wanted to fight the ticket in court, and then the complainant would be required to appear.

Since the time of commencement of this program, complaints and traffic issues have been continually increasing. To be able to increase the hour component of the contract, SV of Gull Lake does not have the resources to continue the administration of the program and has entered into

discussions with Rimbey to take over operating and supplying Peace Officer Services to the partnering municipalities. Administration feels that it would be prudent to assume control of the services and in agreement with the participating municipalities, have looked at increasing hours of enforcement services with the condition of entering into a five year contract with all municipalities involved at a cost recovery basis. After reviewing the current issues facing Rimbey, such as Drader Crescent Alley, large truck parking violations, patrolling the school drop off areas, etc. Administration is looking at increasing the overall hours from 240 to 1100 hours annually to help with the increased concerns of residents. Assuming control of the contract would allow for more visible enforcement within the community.

Motion 242/12

Moved by Councillor Webb that Administration negotiate with partnering municipalities to assume administration of the Peace Officer/Bylaw Enforcement program.

CARRIED
(5-0)

7.6 Rimbey Christian School Grade 6 Social Studies Class (5.1)

It was noted that Council had a very interesting session with the Grade 6 Class. They were very inquisitive on the workings of Council and the current issues at hand. Council took the time to answer each of their very well thought out questions.

7.7 Peggy Makofka – Rimbey FCSS

It was noted that Mrs. Makofka suggested that a mock disaster table top exercise should take place with all parties involved so that in the event of an actual emergency, all parties know their roles and responsibilities.

The Councilors were advised that revisions and updates were made to the Town of Rimbey's emergency plan during the summer. Discussion ensued on the Town's emergency plan and it was suggested that the Councilors' received a copy. It was also suggested that we obtain a copy of emergency plans from places such as the hospital, schools and the seniors lodge. The Assistant CAO, Melissa Beebe will coordinate with Mrs. Makofka and members of the Disaster Services Committee to see what areas we should be working on.

Motion 243/12

MOVED by Mayor Ibbotson that Administration review the coordination of the Town of Rimbey's Emergency Plan and bring the information back to Council at the second meeting in February 2013.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1.Finance Reports

Director of Finance supplied a summary of the following reports:

Bank Reconciliation November 2012

Cash Position Report November 2012

Consolidated Financial Statement November 2012

Accounts Payable Cheque Listing to November 30 and December 5, 2012

Motion 244/12

Moved by Councillor Payson to accept the Bank Reconciliation, Cash Position and Consolidated Financial Reports as presented.

CARREID
(5-0)

Motion 245/12

Moved by Councillor Webb to accept Accounts Payable Cheque Listing to November 30, and December 5, 2012 as presented.

CARRIED
(5-0)

8.2 Board/Committee Reports

8.2.1 - FCSS Board Meeting Minutes October 18, 2012

Motion 246/12

Moved by Councillor Ellis to accept reports 8.2.1 as presented

CARRIED
(5-0)

9. Correspondence 9.1 Brent Bratland Letter
9.2 FCSS Letter of Invitation

It was the consensus of Council that a reply letter be forwarded to Mr. Bratland.

It was determined that all Council members will attend the "When I'm 64" Seminar, which they were invited to on January 3/13 from 10:00 am to 2:00 pm at the Senior's Drop In Center.

Motion 247/12

Moved by Councillor Webb to accept items 9.1 and 9.2 as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 11:40 am

MAYOR

CHIEF ADMINISTRATIVE OFFICER