

Guide for Processing Building Permit Applications

Building Permit

- 1) Required for all construction and changes in use other than:
 - Fences
 - Fire Pits
 - Signs (unless base needs to be engineered)
 - Decks under 2 feet above ground
 - Sheds 160 sq. feet or under
 - Maintenance or repair of any building (unless there are structural changes)
 - Internal alterations valued under \$5000 (unless there are structural changes)
 - Landscaping & paving
- 2) Application:
 - Must be completed and signed by the owner or owner's agent.
 - Accompanied by:
 - 2 sets of (engineered) plans
 - Copy of Development Permit
- 3) Approval:
 - Plans review to be completed by the Safety Codes Agency.
 - Approval by a Safety Codes Officer, with or without conditions.
- 4) Fees:
 - \$4.00/\$1000 of estimated construction value, plus Safety Codes Council levy of 4% of permit fee, or \$4.50, whichever is greater.

Electrical, Plumbing, Gas & Private Sewer Permits

Electrical

- 1) Application:
 - Made directly through the Safety Codes Agency
 - Must be applied for by a homeowner or a Master Electrician.

Fees, as per established fee schedule.

Plumbing

- 1) Application:
 - Made directly through the Safety Codes Agency

Fees, as per established fee schedule.

Gas

- 1) Application:
 - Made directly through the Safety Codes Agency

Fees, as per established fee schedule.

Private Sewage

- 1) Application:
 - Made directly through the Safety Codes Agency

Fees, as per established fee schedule.

Superior Safety Codes Inc. Locations:

Calgary	25, 2015 – 32 Avenue NE	T2E 6Z3	Ph: 403.717.2344	Toll Free Ph: 1.888.717.2344	Fax: 403.717.2340	Toll Free Fax: 1.888.717.2340
Edmonton	14613 – 134 Avenue	T5L 4S9	Ph: 780.489.4777	Toll Free Ph: 1.866.999.4777	Fax: 780.489.4711	Toll Free Fax: 1.866.900.4711
Fort McMurray	165, 101 Signal Road	T9H 4N6	Ph: 780.715.7726	Toll Free Ph: 1.877.715.7726	Fax: 780.715.7731	Toll Free Fax: 1.877.815.7731
Grande Prairie	1 st Floor 10525 – 100 Avenue	T8V 0V8	Ph: 780.882.8777	Toll Free Ph: 1.877.882.8777	Fax: 780.882.7677	Toll Free Fax: 1.877.882.8775
Lethbridge	422 North Mayor Magrath Dr.	T1H 6H7	Ph: 403.320.0734	Toll Free Ph: 1.877.320.0734	Fax: 403.320.9969	
Lloydminster	Bay 1, 2914 – 50 Avenue	T9V 2S5	Ph: 780.870.9020		Fax: 780.870.9036	
Red Deer	3, 6264 – 67A Street	T4P 3E8	Ph: 403.358.5545	Toll Free Ph: 1.888.358.5545	Fax: 403.358.5085	Toll Free Fax: 1.866.358.5085