

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, NOVEMBER 24, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
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TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, NOVEMBER 10, 2014 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer - Lucien Cloutier, CLGM
Assistant Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Recording Secretary – Kathy Blakely

Absent:

Public:
5 member of the public

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. November 10, 2014 Agenda
Motion 351/14

Moved by Councillor Godlonton to accept the agenda as presented.

CARRIED

4. Minutes 4.1 October 27, 2014, Council Organizational Meeting Minutes
4.2 October 27, 2014 Council Regular Meeting Minutes

Motion 352/14

Moved by Councillor Webb to accept the October 27, 2014 Council Organizational Meeting Minutes and the October 27 Council Regular Meeting Minutes as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee

Motion 353/14

Moved by Councillor Payson to give first reading of Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

Motion 354/14

Moved by Councillor Jaycox to give second reading of Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

Motion 355/14

Moved by Councillor Jaycox to unanimously agree to consider third reading of Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED UNANIMOUSLY

Motion 356/14

Moved by Councillor Godlonton to give third and final reading of Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

7. New and
Unfinished
Business

7.1 Rimbey Business Sector Sustainability StrategyMotion 357/14

Moved by Councillor Payson to accept the Rimbey Business Sector Sustainability Strategy as presented.

CARRIED

7.2 2014 Groundwater Monitoring Program and Environmental AssessmentMotion 358/14

Moved by Council Webb to table discussion on the allocation of \$18,000 from the Water/Sewer Reserves for the 2014 Lagoon Ground Monitoring program to the November 24, 2014 Regular Council Meeting to allow administration time to investigate if the Town of Rimbey is required to do the monitoring in 2014.

CARRIED

7.3 Arena Concession EquipmentMotion 359/14

Moved by Councillor Jaycox to table the discussion on the equipment for the kitchen of the Peter Lougheed Community Centre to allow Administration to determine exactly what equipment is required.

CARRIED

7.4 Skate Sharpening RoomMotion 360/14

Moved by Councillor Payson that Council enters into agreement with Rimbey Minor Hockey for the lease of the Skate Sharpening space in the arena for a charge of \$150.00 per season.

CARRIED

7.5 Appointment of Director of Emergency Management ServicesMotion 361/14

Moved by Councillor Godlonton to appoint Lucien Cloutier as the Director of Emergency Management for the Town of Rimbey.

CARRIED

7.6 Community Events Grants Program ApplicationMotion 362/14

Moved by Councillor Jaycox that Council approves a contribution of \$500 out of the 2014 budget towards rent of the Peter Lougheed Community Centre for

the Rimbey and District Community Bazaar event scheduled for November 28th, 2015, providing the non-profit groups who attend to sell their wares are not charged for their tables.

CARRIED

7.7 Tagish Engineering Project Status Update for November 5, 2014

Motion 363/14

Moved by Councillor Godlonton to accept the Tagish Engineering Project Status Update for November 5, 2014 as information.

CARRIED

7.8 53rd Avenue West to 51st Street

Motion 364/14

Moved by Councillor Godlonton to accept the report regarding the upcoming installation of a “no truck route” sign on 53rd Avenue west to 51st Street, as information.

CARRIED

7.9 58th Avenue & 48th Street

Motion 365/14

Moved by Councillor Jaycox to accept the report regarding the placement of a stop sign at 58th Avenue and 48th Street, as information.

CARRIED

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports - None

9. Correspondence

9.1 Teamsters Canada

9.2 Boys & Girls Club of Rimbey 2014 Revenue & Expenses

9.3 Rimbey & District Chamber of Commerce

9.4 Letter from MP Blaine Calkins

Motion 366/14

Moved by Councillor Jaycox to accept the correspondence from Teamsters Canada, Boys & Girls Club of Rimbey 2014 Revenue and Expenses, Rimbey & District Chamber of Commerce and the letter from MP Blaine Calkins, as information.

CARRIED

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked the gallery if anyone wished to address Council.

There was one response from the gallery.

One member of the gallery inquired if Administration had received information back regarding the Red Deer River Watershed Alliance. The individual was informed the reply letter came after the agenda for the current meeting was prepared and it will be on the agenda for November 24, 2014.

The same member of the gallery thanked Council for the upcoming placement of the no trucking signs on 53rd Avenue west to 51st Street which will increase the safety for the school children.

11. In Camera

11.1 None

12. Adjournment Motion 367/14

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 7:35 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Rimbey Lions Club

Confidential: No

Recommendation: Accept the presentation from the Rimbey Lions Club as information.

History:

Discussion: The Rimbey Lions Club has requested to appear before Council to discuss the walking trail and the 46th Avenue Playground.

Relevant Policy/
Legislation/

Options/
Consequences

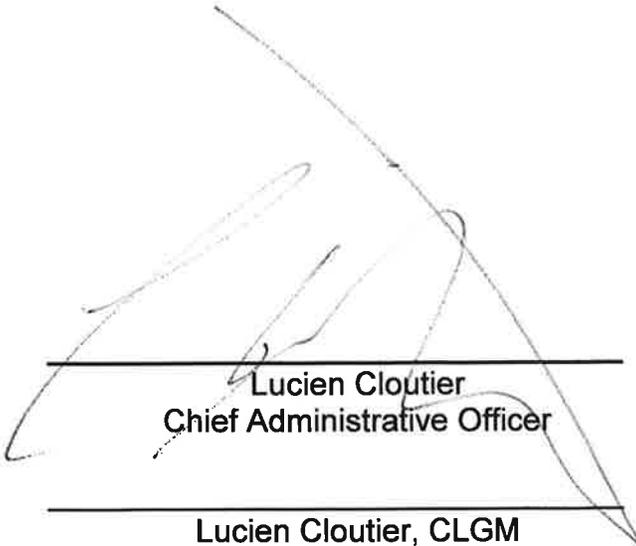
Desired
Outcome(s)

Financial:

Follow Up:

Attachments:

Prepared by:



Lucien Cloutier
Chief Administrative Officer

Nov 20/14

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Red Deer River Watershed Alliance

Confidential: No

Recommendation: To decline the request for funding submitted by the Red Deer River Watershed Alliance.

History: The Red Deer River Watershed Alliance is the Watershed Planning and Advisory Council (WPAC) as designated under Alberta’s Water for Life Strategy. The Town of Rimbey is located in a 49,000 sq km watershed.

At the October 27, 2014 Regular Council Meeting, Council tabled the request for funding for additional information on what the Red Deer River Watershed Alliance does for the Town of Rimbey. Attached is an email from them explaining their position on the benefit to the Town of Rimbey.

Discussion: The Red Deer River Watershed Alliance is requesting financial support from each municipality within the watershed by contributing \$0.50 per capita. The Town of Rimbey’s population, according to Municipal Affairs, is 2378. This would amount to support of \$1189.00.

In a search of our files, the last time the Town of Rimbey contributed to the Red Deer River Watershed Alliance was in 2010, whereby they were issued a cheque in the amount of \$1248.00.

In reviewing this additional information, it was noted that there was very limited ***direct*** benefit to the Town. Due to there being little direct benefit, it is recommended that their request be declined.

Relevant Policy/
Legislation/ N/A

Options/
Consequences 1. Defer the request for financial support to the Red Deer River Watershed Alliance in the amount of \$1189.00, to the 2015 budget deliberations.

2. Approve funding either in the 2014 Budget year (in which a funding source would have to be identified) or approve it for inclusion in the 2015 budget, in which case same would be allocated in the 2015 operating budget.
3. Advise the Red Deer River Watershed Alliance the Town of Rimbey has declined their request.

Desired Outcome(s)

The Town will not incur the expense of contributing to this project, thereby freeing the funding for other operational or capital needs.

Financial:

\$1189.00 (2378 x .50)

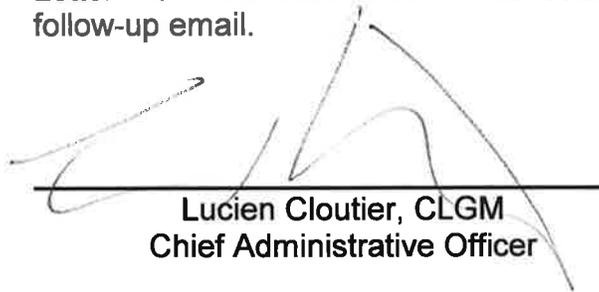
Follow Up:

Advise the Red Deer River Watershed Alliance of the decision of Council. Refer the requested amount to Budget (if applicable).

Attachments:

Letter from the Red Deer River Watershed Alliance and follow-up email.

Prepared by:



 Lucien Cloutier, CLGM
 Chief Administrative Officer

Nov 20/14

 Date

Endorsed by:

 Lucien Cloutier, CLGM
 Chief Administrative Officer

 Date

To: Honorable Rick Pankiw
Lori Hillis, Town of Rimbey

From: Red Deer River Watershed Alliance
4918 59 St
Red Deer, AB. T4N 2N1

October 2014,

Municipal Support for the Red Deer River Watershed Alliance (RDRWA)

Dear Honorable Rick Pankiw & Lori Hillis,

It is our pleasure to give you an update of the Red Deer River Watershed Alliance, outlining who we are, what we do and to ask for your Municipal financial support in 2015. This letter also gives us the opportunity to introduce Jeff Hanger as the new RDRWA Executive Director to your Council and Municipal staff team.

Jeff Hanger came to us in January 2014 following his work on the "Closer to Home" Initiative working with municipalities on safe drinking water and responsible waste water issues. He has extensive "Non Profit" experience and lives in Ponoka after coming to Canada in 2006.

The RDRWA is your Watershed Planning and Advisory Council (WPAC) as designated under Alberta's Water for Life Strategy. Through a number of key activities, we engage with a wide number of stakeholders that affect water in your community, and therefore have an impact on our 49,000 sq km watershed.

The Town of Rimbey plays a key role in the RDRWA both as a potential funder and partner. *We request that each municipality within the watershed contributes 50c per capita to the Alliance* to enable us to continue our work on integrated watershed management planning, engaging with stakeholders and helping to meet your needs as a municipality.

Through research, outreach and stakeholder engagement we work on a number of key issues that affect your community; water quality, the health of rivers, water quantity and allocation, land use, regional planning, wetland protection, biodiversity and groundwater resources to name a few.

Recent outcomes, information and reports to date include the Red Deer River Watershed "Surface Water Quantity and Groundwater Resources" report (December 2013) and "Terrestrial & Aquatic Biodiversity" report (August 2014). These reports are two key components that will lead to the creation of an Integrated Watershed Management Plan (IWMP) for the whole watershed and build on earlier reports including the Red Deer River State of the Watershed (2009), Surface Water Quality (2012) and Wetlands, Riparian Areas & Land Use (2012).

Your municipality will be a key stakeholder in this plan. The work ahead will not only cover such aspects as current legislation but it will also engage with a whole range of project partners and stakeholders that affect your water and land resources. Please, come and join the conversation!



The IWMP will build on our 2014 work which included a joint event with the Red Deer River Municipal Users Group "Connecting Through Water" (June 13), a Watershed Stewardship Group event in Pine Lake (February 28), our Spring Forum in Rimbey (March 14), "Lake Day" with Alberta ESRD and other partners at Gull Lake (July 5), a presentation at the Clearwater County Ag Tour (August 21) and our Fall Forum in Drumheller planned for October 28.

2014 also saw us partner with a wide number of groups in the watershed including Ellis Bird Farm, Land Stewardship Centre, Alberta WaterSMART, the Medicine River Watershed Society, Gull Lake Management Society, RBC Blue Water day and World Water Day with Alberta ESRD and Red Deer College.

As your WPAC we try to stay ahead of Government initiatives and attend a number of conferences during the year. We had input into the design of Alberta's Watershed Resiliency and Restoration program and assisted a number of municipalities with their applications for funding. On November 4 we will be presenting at the Western Canada Water conference, in partnership with the City of Red Deer.

The RDRWA also has an extensive program aimed at curriculum based activities for schools and learning programs for young people. We run an ambassador program aimed at recognizing exceptional practice within the Watershed and we hold monthly information breakfasts open to your municipality and the public.

We do all of this with a team of four staff out of our Red Deer Office. We have support from the Provincial Government and local companies but clearly rely on the support of municipalities for both your engagement in our work and financial contributions.

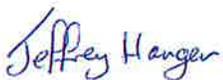
Would your municipality be willing to continue its support for the RDRWA by contributing 50c per capita to our work in 2015? We certainly hope we can count on your support. Note: Invoices can be prepared, if requested.

Our annual report is available on our website: <http://www.rdrwa.ca/node/18> . The RDRWA would be willing to come to your municipality to make a presentation, should you wish for more information about the work of the Alliance. Please reply to Kelly on 403 340 7379 or by emailing info@rdrwa.ca if you would like more information.

We also ask that you provide us with the best contact name, phone number and email address for your municipality, so we can keep you informed about the RDRWA.

We appreciate your support and participation.

Yours Sincerely



Jeffrey Hanger
Executive Director, RDRWA
E mail: Jeff.Hanger@rdrwa.ca



Andrea Hiba Brack
Chair, RDRWA

Lucien Cloutier

From: Kathy
Sent: Thursday, November 06, 2014 4:36 PM
To: Lucien Cloutier
Subject: FW: Update from the Red Deer River Watershed Alliance

From: Jeff Hanger [mailto:jeff.hanger@rdrwa.ca]
Sent: Thursday, November 06, 2014 4:22 PM
To: Kathy
Subject: Update from the Red Deer River Watershed Alliance

Dear Lucien,

Thank you for your phone call on Monday requesting the RDRWA to clearly articulate how our activities can be of benefit to the Town of Rimbey.

I will start by stating that water is an issue of increasing importance for municipalities, in terms of quality, quantity, source water protection, ecosystem health, and protecting a variety of water uses (e.g., drinking water, recreation). The ability of municipalities to develop and foster healthy, vibrant economies is directly linked to the health and good management of local and regional watersheds. For example, we know that the introduction of invasive mussels into lakes may negatively impact local economies, as it has done in the Great Lakes region. As a designated Watershed Planning and Advisory Council (WPAC) under Alberta's Water for Life strategy, the RDRWA aims to assist municipalities access information and resources to tackle these and a wide range of other issues.

The Red Deer River Watershed Alliance exists to share information on watershed issues, engage stakeholders - including municipalities - on key topics and act as a conduit for discussions around water and land-use issues within the watershed. Please find below some examples of how the RDRWA's work may be of direct benefit to Rimbey. Please note that our April 2015 – March 2016 work plan may not be finalized until January 2015, but I can share some general and immediate opportunities with you.

- The Blindman sub-watershed, within which Rimbey is located, was highlighted as having significant water quality issues in the 2009 RDRWA State of the Watershed Report. The RDRWA is currently working to develop an Integrated Watershed Management Plan, which will focus on water quality in its first phase. The development of this plan - a decision-support tool - will assist municipalities and a wide range of stakeholders to understand the major issues of concern in the overall watershed and specific sub-watersheds and provide guidance regarding ideas for improvement. Josée Méthot, our Watershed Planning Co-ordinator, will be reaching out to municipalities in your region to discuss opportunities for collaboration throughout both the development and implementation of this plan, in the hopes that we can develop strong relationships to support long-term watershed stewardship.
- The RDRWA would be happy to present to Rimbey's Town Council and/or staff on the state of the watershed, the RDRWA's activities, and opportunities for genuine collaboration.
- We hold two general forums each year for member organizations. In March 2014 we came to Rimbey and in October 2014 we went to Drumheller. As a member Rimbey will have the opportunity to attend these events and the AGM to provide feedback and input into the role of the Alliance.

- We run a very successful “breakfast” meeting every month, and we intend to host these breakfasts in venues around the watershed moving forward. During the breakfasts, invited speakers present on a variety of issues (e.g., flood planning, permaculture, Piper Creek Restoration Project).
- We run a curriculum based school program for grades 5 – 10, reaching out to schools in the watershed. This is a free opportunity to have an RDRWA staff member lead on a curriculum-based issue. A similar program is also offered to youth groups and clubs in the watershed.
- Watershed Stewardship Groups are supported by the RDRWA. We make visits to their groups and hold an annual event to bring speakers to them to discuss pertinent issues.
- The RDRWA partners with many organizations to deliver our programs including municipalities, Red Deer Municipal Users Group, Alberta Environment and Sustainable Resource Development, the Alberta Lake Management Society, Cows and Fish and the Land Stewardship Centre.
- All members receive our monthly newsletter which keeps them involved in issues, opportunities, funding and events within the watershed.

Thank you for taking the time to read this brief update and I sincerely hope our activities will benefit the citizens and landscapes of Rimbey. Please feel free to contact me if you have any specific questions, and we would welcome you to come to the table as a member to join the discussions in 2015.

Thank-you,

Jeff Hanger
Executive Director
Red Deer River Watershed Alliance
4918 59 Street
Red Deer, AB
T4N 2N1
Tel: 403 340 7379
www.rdrwa.ca



Disclaimer: In forwarding emails from third parties, the RDRWA is doing so on an information only basis; we are not endorsing members to attend any events on behalf of the RDRWA, nor are we reimbursing any costs.



**Town of Rimbey
Request for Decision – to Council**

Council Meeting Date: November 24, 2014

Subject: 2014 Groundwater Monitoring Program

Confidential: No

Recommendation: To allocate \$11,000 from the Water/Sewer Reserves for the 2014 northeast lagoon ground Monitoring program.

History: At the previous meeting, Council tabled this matter for additional information. Of specific interest was whether or not testing is actually required this year as it is late in the year. Administration originally sought \$18,000 for testing.

Discussion: I have the following additional information which I believe will be helpful to Council in deciding on this matter:

1. Previously we have conducted testing on the north lagoon but not the south;
2. For reasons uncertain, funding for 2014 for testing the north lagoon was missed from the 2014 Budget;
3. As there are nearby water wells and since there have been concerns with the integrity of the liner, the north lagoon bears a greater risk than the south lagoon and, therefore, testing is being recommended for this lagoon.
4. According to Tagish Engineering, this is the appropriate time of year to conduct this testing.
5. Unlike the north lagoon, there have been no issues or concerns regarding the south lagoon. Based on the information we have on both lagoons, the south lagoon bears a smaller risk if testing is not conducted.
6. According to Tagish Engineering, it's not so much that Environment will be verifying whether or not we've conducted testing but rather if a problem or complaint arises we need to demonstrate due diligence on our part. It is believed that the risk is lower on the south lagoon.

Attached is an excerpt from our license. Note section 6.2.1.

In reconsidering the recommendation on this matter, I have recommended that testing be done for the north lagoon as we have done this testing before and it is consistent with our license. This testing is estimated to cost \$10,600. I believe that as the south lagoon poses a lower risk and as we have not done this testing before, we could wait to do this testing in 2015, especially since we have not budgeted for same.

Relevant Policy/
Legislation/

Section 6.2.1 of our wastewater license.

Options/
Consequences

Council could choose a different funding source or to not undertake testing this year. Council could choose to do testing on both lagoons.

Desired
Outcome(s)

The Town will be able to closely monitor our groundwater to in the north lagoon to ensure that we will be in compliance with provincial regulations.

Financial:

Allocation of \$11,000 from Water/Sewer Reserves for the 2014 Monitoring on the north lagoon.

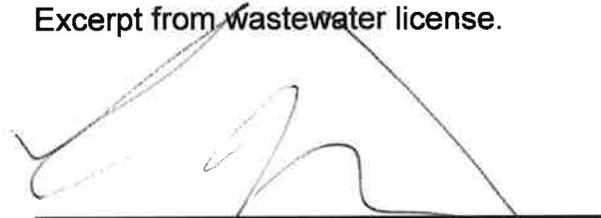
Follow Up:

Reallocate \$11,000.00.
Advise Tagish of approval to proceed with testing.

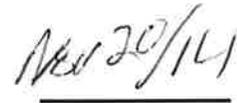
Attachments:

Excerpt from wastewater license.

Prepared by:



Lucien Cloutier, CLGM
Chief Administrative Officer



Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

TERMS AND CONDITIONS ATTACHED TO APPROVAL

shall provide the results of such monitoring as an addendum to the Annual Wastewater report required by this approval.

- 6.1.7 The approval holder shall send written notification of the schedule for discharge of treated wastewater from the wastewater stabilization ponds to Alberta Environment a minimum of one week prior to discharge.
- 6.1.8 The approval holder shall also send written notification of the schedule for discharge of treated wastewater from wastewater stabilization ponds to the Natural Resources Service, Operations Branch with Alberta Environmental Protection a minimum of one week prior to discharge.

SECTION 6.2: GROUNDWATER

- 6.2.1 The approval holder shall monitor the groundwater levels, in the groundwater monitoring wells in accordance with the following:
- (a) once immediately before the discharge of the wastewater stabilization ponds;
 - (b) once during the discharge of the wastewater stabilization ponds;
 - (c) once immediately after the discharge of the wastewater stabilization ponds;
and
 - (d) one month after the discharge of the wastewater stabilization ponds;
- or as otherwise authorized in writing by the Director.
- 6.2.2 The approval holder shall collect a sample each year from each of the groundwater monitoring wells and analyze the samples for the following parameters:
- | | |
|---------------------|-----------------------|
| (a) pH; | (i) silica; |
| (b) conductivity; | (j) nitrate-nitrogen; |
| (c) calcium; | (k) nitrite-nitrogen; |
| (d) magnesium; | (l) ammonia-nitrogen; |
| (e) total hardness; | (m) chloride; |
| (f) sodium; | (n) fluoride; |
| (g) potassium; | (o) sulphate; |
| (h) iron; | (p) carbonate; |



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Arena Concession Equipment

Confidential: No

Recommendation: To purchase a sandwich/prep table with cooler doors underneath for use in the Arena concession, for an upset limit cost of \$5,000.00 from the Recreation Reserve, with the provision that all equipment currently in the concession area that has been provided by the concession operator will become the property of the Town of Rimbey, and to enter into a new lease agreement to reflect these changes.

History: At the previous Council meeting, Council tabled a request for the purchase of a freezer unit for the Arena concession. As a result of further discussions with the concession operator, her request has been clarified.

The current concession operator at the arena has indicated that there is limited fridge space and she would like to acquire a sandwich/prep table with fridge space underneath. This item had not been budgeted for in the 2014 budget.

Discussion: Currently, the Town of Rimbey owns three chest freezers, one grill, two deep fryers and a Pepsi pop cooler in the concession. The contractor currently owns, and has provided, a stand up freezer, a residential stove, a microwave and a residential fridge, within the last 5 years.

Space is limited in the concession area and a sandwich/prep table fridge would fit in the middle of the concession area.

The concession contractor has indicated that she supports turning-over ownership of the assets which she had provided to the Town.

**Relevant Policy/
Legislation/** As per agreement with the concession operator.

**Options/
Consequences** Council could direct Administration to purchase a new sandwich/prep table with fridge space underneath.

Council could direct the concession operator to pay a portion of the cost towards the purchase of the kitchen equipment.

Council could defer this item to the budget meeting.

Council could choose not to have the Town assume ownership of the concession operator's assets.

Council could choose not to purchase the fridge.

Desired Outcome(s)

Additional fridge/counter space for the concession will be provided to the benefit of the concession operator.

Financial:

Price of the unit was not determined by the agenda deadline, however the upset limit would be \$5,000 and it would come from the Recreation Reserve.

Follow Up:

A letter will be forwarded to the concession operator advising of the Council's decision. A new contract will be drafted. A unit will be ordered (if approved).

Attachments:

Food Prep table examples and price list

Prepared by:

per. [Signature]

Cindy Bowie
Director of Community Services

Date

Endorsed by:

[Signature]

Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 29, 11

Date

"undercounter coolers"

- Food Prep TablesX

True Refrigerated Mega Top Prep Table - 72", 30 Pan



\$4,043.88 (EA)

True Refrigerated Sandwich Salad Unit - 48", 8 Pan



\$2,506.19 (EA)

True Refrigerated Sandwich Salad Unit - 48", 12 Pan



\$2,785.94 (EA)

True Refrigerated Sandwich Salad Unit - 60", 16 Pan



\$3,025.35 (EA)

True Refrigerated Sandwich Salad Unit - 72", 18 Pan



\$3,471.31(EA)

True TUC-48 Undercounter Refrigerator



\$2,312.34 (EA)

True TUC-36 Undercounter Refrigerator



\$2,138.66(EA)

True TUC-27 Undercounter Refrigerator



\$1,573.93(EA)



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 24, 2014
Subject:	Alberta Community Partnership Program – Community Policing
Confidential:	No
Recommendation:	Council authorizes the Town of Rimbey to participate in an application for the Regional Community Policing Service Pilot Project through the Alberta Community Partnership Program; and further that the Town of Rimbey, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.
History:	The Town of Rimbey has agreements with the Summer Village of Parkland Beach, Summer Village of Gull Lake, and the Sylvan Lake Summer Villages of Birchcliff, Jarvis Bay, Norglenwald and Sunbreaker Cove for peace officer services.
Discussion:	<p>It has come to the attention of the CAO that this partnership may be able to access up to \$350,000 (or possibly more) through the Alberta Community Partnership Program. In discussing this matter with Municipal Affairs grant staff it is our understanding that we may apply retroactively to January 1, 2014 for this purpose. That being said, it has also been made clear to us that the program is currently “over-subscribed”. It is unclear as to what exactly this will mean to us funding-wise. What it may mean is that we will receive funding in a year’s time rather than now, or it may not be funding for the entire amount. We won’t know until we apply.</p> <p>A meeting was held on November 19th between the Town of Rimbey and the participating Summer Villages to discuss options to allow the program to continue. There was a consensus to apply for funding under this program.</p>
Relevant Policy/ Legislation/	Alberta Community Partnership Grant Program Guidelines.
Options/ Consequences	Council could choose to proceed or to not proceed with application under this program.

Desired Outcome(s) The Town and Summer Villages could receive funding up to \$350,000 towards the first three years of operating the program which will substantially offset program costs.

Financial: As noted in desired outcomes.

Follow Up: Submission of grant application. Collection of resolutions from the other municipalities.

Attachments: Nil.

Prepared by:

Lucien Cloutier, CLGM
Chief Administrative Officer _____
Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer _____
Date
Nov 20/14



Town of Rimby Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Letter of Support to the Lions Club

Confidential: No

Recommendation: To provide a letter of support to the Rimby Lions Club to accompany their grant application to the Community Facility Enhancement Program (CFEP) in relation to the trail Improvements.

History: The Lions Club and Tagish Engineering jointly inspected the existing trails on June 10, 2014. Recommendations were provided to the Lions Club on trail improvements and cost.

Discussion: The Lions Club will be submitting a CFEP Grant to secure funds towards the cost of improving the trail system.

Relevant Policy/
Legislation/

Options/
Consequences

Council may choose to submit a letter of support for the Lions Club CFEP Grant Application.
Council may choose not to submit a letter of support.

Desired
Outcome(s)

Improved trail system for the community to use.

Financial:

Follow Up:

A letter will be sent to the organization after the meeting on the decision of Council.

Attachments:

None

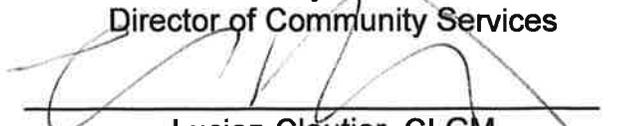
Prepared by:



Cindy Bowie
Director of Community Services

Nov 20/14
Date

Endorsed by:



Lucien Cloutier, CLGM
Chief Administrative Officer

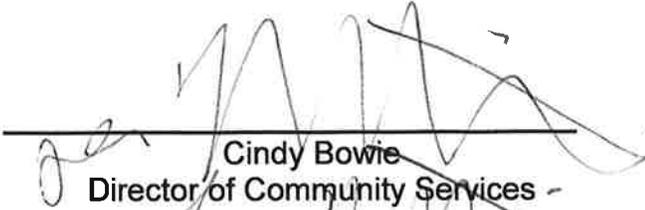
Nov 20/14
Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 24, 2014
Subject:	Reallocation of \$50,000 to the Lions Club Trail Improvements
Confidential:	No
Recommendation:	To reallocate \$50,000 identified in the 2014 Capital Budget for improvements to the 46 th Ave playground to the Improvement of the Trail System in Rimbey.
History:	\$50,000 was budgeted in the 2014 Town of Rimbey Capital Budget for the Lions Club's 46 th Ave Playground project. The Lions Club would like to use these funds for Trail improvements instead.
Discussion:	The Lions Club will be submitting a CFEP grant to secure funds to use in the improvement of the Trails. They will be including the \$50,000 to increase their matching grant toward the project.
Relevant Policy/ Legislation/	
Options/ Consequences	Council may choose to reallocate the \$50,000 from the 46 th Ave Playground project to the Lions Club Trail improvement project. Council may decide that the 46 th Ave Playground Project is a priority and choose not to reallocate the funds.
Desired Outcome(s)	Improved trail system for the community to use.
Financial:	No net change in the 2014 Capital budget; \$50,000 from 2014 Capital Budget would be reallocated as noted.
Follow Up:	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments:	None

Prepared by:

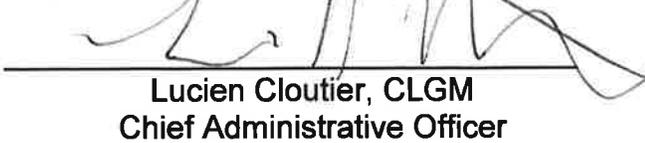


Cindy Bowie
Director of Community Services -

Nov 29/14

Date

Endorsed by:



Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 29/14

Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Department Reports

Confidential: No

Recommendation: To accept the department reports as presented.

History: Department Managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

Discussion:

Relevant Policy/ Legislation/ N/A

Options/ Consequences

1. Accept the department reports as information.
2. Discuss items in question with department managers.

Desired Outcome(s) To keep Council and the community informed of actions taken by the various Town of Rimbey departments.

Financial: N/A

Follow Up: Advise department managers of any requirements made by Council.

Attachments:

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Public Works Foreman's Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Community Peace Officer's Report

Prepared by:

 (Lucien Cloutier)
 (Chief Administrative Officer)

 Lucien Cloutier, CLGM
 Chief Administrative Officer

 Date
 20/11/14

 Date

Endorsed by:

**CHIEF ADMINISTRATIVE OFFICER'S REPORT
FOR SEPTEMBER AND OCTOBER, 2014
PRESENTED: NOVEMBER 24, 2014**

Here is a summary of notable meetings and happenings for the months of September and October, 2014:

- September 8 – Nominations for by-election. Three nominations received (one of which was withdrawn);
- September 10 – Was to attend Servus Golf tournament but was “snowed-out”. Was unable to attend re-scheduled tournament on September 17 as was in Toronto;
- September 16/17 – Attending the Summit on the Future of Canada’s Infrastructure in Toronto with the Mayor. We secured a private meeting with Mr. Jeff More, Assistant Deputy Minister of Infrastructure Canada to discussing possible funding under the Small Communities Grant Fund of the New Building Canada Grant program. Although Alberta has not yet signed the agreement, we may still submit our application for the project (and have since done so);
- Attended AUMA conference in Edmonton, Starting with a CAO’s reception on Tuesday, September 23. Conference wrapped up on Friday, September 26;
- Attended ICS 200 training on September 30, 2014 along with seven other staff;
- Had a Fire Discipline Audit on October 1, 2014. We have not yet received the analysis but there will be a number of recommended changes being suggested in the way we process reports and paperwork;
- Lead election training on October 2, 2014 in preparation for the by-election on October 6;
- Attended advanced vote and institutional advanced vote on Saturday, October 4, 2014 along with the Executive Assistant;
- Held by-election on Monday, October 6, 2014;
- Met with Conoco Phillips Personnel on October 7, 2014 regarding their emergency plan;
- Management and Council hosted a Thanksgiving lunch in staff’s honour on October 8, 2014 at the Lion’s room;
- Met with two separate parties about two separate potential industrial developments on Thursday, October 16, 2014;
- October 17, 2014 met with Associated Engineering on the wastewater compliance project being undertaken by them for our lagoons;
- October 20, 2014 our new filing system was installed at the office. Files are being converted to the system.
- A total of eight (8) development permits were issued for Sep/Oct.

**COUNCIL MEETING ACTION LIST
UPDATED AS OF NOVEMBER 19, 2014**

Council Meeting Date	Title/Task	Assigned to	Target Date	Status
Aug 25/14	7.3 Scenario Planning Workshop			
	Register Lucien Cloutier for the Workshop in Camrose.	LC	Nov 14 Session date	Complete
Sept 22/14	7.7 51st Street Infrastructure Rehabilitation Project – Grant Application			
	Apply under the New Building Canada Grant, Small Communities Fund for the 51 st Street Infrastructure Rehabilitation Project. Send application directly to the Federal Infrastructure Minister and MP Calkins.	LC	Nov 10/14	Complete (application sent)
Sept 22/14	7.8 Service Levels			
	Bring service levels back to an upcoming Committee of the Whole and/or Special Council meeting with a date to be determined.	LC	Nov 1/14	Complete
Oct 15/14	7.6 Letter to Telus			
	Contact Ponoka County to discuss joint letter	LC		Complete
Oct 27/14	4.3 Engineering Services			
	Letter to Tagish Engineering	LC		Complete
Oct 27/14	4.4 Banking Services			
	RFP for Banking Services	LH	Mar 2015	IP
Oct 27/14	5.1 Stan Orlesky, Fortis Alberta			
	Request 3 stage Design from Fortis Alberta for street lights	LC	Dec 31	Fortis arranging detailed quote
Oct 27/14	7.4 Parkland Regional Library			
	Deferred to budget	LC	Nov 29	Complete
Oct 27/14	7.7 Allocation of Additional Funding – Wastewater Services			
	Draw \$12,500 from the Water/Sewer Reserves for the 5 tasks identified in the proposal from Associated Engineering	LH	Nov 15	Complete
Oct 27/14	7.12 Groundwater Monitoring Program and Environmental Assessment			
	Reallocate \$40,000	LH		Complete
	Reallocate an additional \$10,000 from the Unrestricted Surplus	LH		Complete
	Contact Tagish to make arrangements	LC	Nov 15	Complete

Nov 10/14	6.1 Bylaw 896/14 Rimbey Business Sector Sustainability Advisory Committee			
	Sign & Seal Bylaw	KBL		Complete
	Advertise For Members	LC		IP
	Put Bylaw on Website	KBL		Complete
Nov 10/14	7.1 Rimbey Business Sector sustainability Strategy			
	Remove watermark and place the strategy on the website.	KBL		Complete
	Do up a work plan to carry out the strategies identified within the document.	LC	Dec 1	IP
Nov 10/14	7.2 2014 Groundwater Monitory Program and Environmental Assessment			
	Contact Alberta Environment to see if we require the testing done in 2014 or is 2015 sufficient.	RS/LC	Nov 19	Complete
	Bring this item back to Council Nov 24/14	LC	Nov 19	Complete
Nov 10/14	7.3 Arena Concession Equipment			
	Contact Joanne Marshall to determine exactly what equipment she needs.	LC/CB	Nov 19	Complete
Nov 10/14	7.4 Skate Sharpening Room			
	Send a letter to Rimbey Minor Hockey with Council's decision	CB	Nov 20	IP
	Sign Agreement with Rimbey Minor Hockey	CB	Nov 20	IP
Nov 10/14	7.5 Appointment of Director of Emergency Management Services			
	Director to appoint a Deputy.	LC	Nov 30	IP
	Advise EM Alberta of appointment	LC	Nov 30	IP
Nov 10/14	Community Events Grants Program Application			
	Send a letter to the organization with the decision of Council	CB	Nov 20	IP
	Do a cheque requisition???	CB/LH		

IP = In Progress

BUDGET MEETING ACTIONS LIST

Department	Task	Assigned to	Target Date	Status
Administration	Set up Bylaw Review Committee Meeting to review Draft MDP.	LC	Nov 30/14	IP
Community Policing	Arrange meeting with Summer Villages re: Community Policing Agreement.	LC	Nov 19/14	Complete
	Investigate better office space for CPO.	LC/KK	Dec 31/14	IP
Recreation	Mayor and CAO to meet on Lacombe County Service Utilization.	LC		Complete
	Order hammer balls and medicine balls for fitness room.	CB	Nov 30/14	Complete
	Budget for new tread climber for fitness centre.	CB	Nov 24/14	IP
	Review the joint use program agreement.	CB	Jan 30/15 COW Mtg	IP
	Review Curling Club agreement.	CB	Jan 30/15 COW Mtg.	IP
	Look into bringing the midway back.	CB	Spring 2015	IP
Development	Investigate offsite levies (ZAP).	LC	Dec 31/14	IP
	Draft amendment to bylaw for Development Fees (\$5,000 for performance bond as minimum).	LC	Dec 5/14	IP
Public Works	Review math for safety meeting costs.	RS/LH	Nov 24/14	Complete
	Review Salary ranges for entry level positions.	LH	Nov 24/14	Complete
	Draft complete service plan for recycling.	RS	Nov 24/14	IP
	Contact Lacombe on grass clipping bins.	RS	Nov 24/14	IP
	Contact Nikirk about recycling.	RS	Nov 24/14	IP
Capital	Contact County on partnering for drainage ditch project (in-kind or cash).	LC	Nov 24/14	IP
	Contact City of Red Deer re: using LED lights in arenas.	CB	Nov 24/14	IP
Other	Arrange and advertise next budget meeting for November 29/14 at 9:00 am.	KBL	Nov 3/14	Complete
	Arrange date for public meeting re: budget Wednesday, December 17, 2014 Upper Auditorium, Peter Lougheed Comm.	KBL	Nov 24/14	Complete

	7:00 pm			

IP = In Progress

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE PERIOD ENDED OCTOBER 31, 2014

OPERATING	Revenues				Expenses			
	Budget	Actual	Remaining	% Received	Budget	Actual	Remaining	% Used
	General Municipal Revenues	3,566,267	3,488,595	77,672	98%			
Council (11)					202,602	146,479	56,123	72%
Administration (12)	99,100	113,036	(13,936)	114%	609,627	470,979	138,648	77%
General Operating (12-13)					127,480	73,809	53,671	58%
Police (21)	23,750	20,287	3,463	85%	53,659	39,737	13,922	74%
Fire (23)	50,000	28,672	21,328	57%	115,738	56,676	59,062	49%
Disaster Services (24)					5,795	6,462	(667)	112%
Bylaw - Animal (26)	2,360	2,440	(80)	103%	21,826	9,830	11,996	45%
Bylaw - Regional (26-01)	209,800	96,290	113,510	46%	190,489	161,975	28,514	85%
Public Works (32)	1,300	11,537	(10,237)	887%	594,029	521,345	72,684	88%
Airport (33)	720	720	0	100%	11,641	6,064	5,577	52%
Storm Sewer (37)					5,500	7,613	(2,113)	138%
Water (41)	518,550	447,185	71,365	86%	312,858	242,927	69,931	78%
Sewer (42)	346,950	257,096	89,854	74%	208,245	167,242	41,003	80%
Garbage (43)	199,604	167,890	31,714	84%	120,487	87,708	32,779	73%
Recycle (43-01)	37,075	39,058	(1,983)	105%	122,829	100,205	22,624	82%
Compost (43-02)					26,761	8,581	18,180	32%
FCSS (51)	158,686	158,686	0	100%	186,166	186,022	144	100%
Cemetery (56)	13,760	15,018	(1,258)	109%	19,656	13,655	6,001	69%
Development (61)	41,900	27,102	14,798	65%	112,590	83,932	28,658	75%
Econ.Development (61-01)	15,200	14,760	440	97%	19,530	20,448	(918)	105%
RV Park (61-08)	18,822	4,868	13,954	26%	14,822	5,800	9,022	39%
Recreation Office (72)	13,240	16,582	(3,342)	125%	70,245	44,040	26,205	63%
Pool (72-04)	120,570	96,344	24,226	80%	264,834	227,763	37,071	86%
Parks (72-05)	9,100	10,035	(935)	110%	126,949	103,623	23,326	82%
Fitness Center (72-06)	33,800	34,729	(929)	103%	16,627	9,143	7,484	55%
Arena (72-09)	146,280	143,309	2,971	98%	225,697	195,327	30,370	87%
Recreation Programs (72-11)	33,240	23,831	9,409	72%	76,341	39,210	37,131	51%
Community Centre (74)	114,200	97,838	16,362	86%	269,851	197,560	72,291	73%
Library (74-06)	11,400	4,191	7,209	37%	125,865	118,702	7,163	94%
Scout Hall (74-08)					3,420	3,432	(12)	100%
Curling Club (74-09)	500	500	0	100%	19,500	10,190	9,310	52%
Museum (74-12)					69,945	55,981	13,964	80%
Requisitions					861,140	654,150	206,990	76%
Total Revenues/Expenditures	5,786,174	5,320,599	465,575	92%	5,212,744	4,076,610	1,136,134	78%
Debenture & Loan Principal Payments					311,882	293,812	18,070	94%
Total operating and debt repayment	5,786,174	5,320,599	465,575		5,524,626	4,370,422	1,154,204	

**TOWN OF RIMBEY
VARIANCE REPORT
FOR THE PERIOD ENDED OCTOBER 31,2014**

CAPITAL	REVENUES			EXPENDITURES	
	Reserves	Grants	Other sources	Actual	Remaining
HVAC System		80,000	100,000	8,962	171,038
Handicap Access - CC & Arena	18,000			9,284	8,716
CC Alarm System	12,000			2,336	9,664
Overhead door replacement - PW	14,320			13,920	400
Electronic Leak Detector	8,000				8,000
Trench Shoring	12,000				12,000
Fire Department Equipment	18,000				18,000
JD Loader		187,000		157,900	29,100
Blower & Blade for Loader	115,000			126,835	(11,835)
Skid Steer Snow Blower				6,000	(6,000)
Meter Reader and Software	11,100				11,100
Filing System	15,000			12,477	2,523
Recreation/PW Truck	20,000			15,523	4,477
Concrete Crushing	100,000			72,049	27,951
Sidewalk Replacements		250,000		229,105	20,895
46th Avenue Park	50,000				50,000
Spray Park	20,000			3,494	16,506
Bergum Storm Drainage	25,000			11,750	13,250
Water System Upgrade	120,000			49,320	70,680
Highway 20 Intersection Upgrades		300,000		285,548	14,452
Ag Society Water/Sewer project	50,000				50,000
Skateboard Park	40,000			1,013	38,987
Other Capital Projects (Unfunded):					
54 Ave Storm Line				835	(835)
Trails				25,248	(25,248)
South Lagoon Baffle Curtain				68	(68)
HWY 53 & 51 Street Intersection				7,564	(7,564)
43 Street				2,528	(2,528)
NE Lagoon Repairs				4,413	(4,413)
51 Avenue Reconstruction				1,021	(1,021)
58 Avenue Road				1,485	(1,485)
Simpson Road				3,126	(3,126)
51 St Manhole repair				5,735	(5,735)
Water/Sewer repairs				22,418	(22,418)
Total	648,420	817,000	100,000	1,079,957	485,463
Unfunded total projects				74,441	

PUBLIC WORKS REPORT SEPT/OCT/14

- Over the last 2 months, Public Works has been busy finishing up summer projects such as Weed Whipping, Mowing, potholes, tree trimming and other projects.
- All the snow removal equipment was gone through and prepared for winter.
- Public Works did 1 extra day of Compost pick up in October to help residents dispose of their compost.
- Gravel was added to 35th Avenue and graded twice before freeze up.
- Staff have been busy taking courses as well.
- North Lagoon projects are not completed as of yet.
- Highway 20 upgrades are complete.
- All of pavement patching completed and cleaning done.
- Drainage was improved at the intersection of 58th Avenue & Bergum Road.
- Public Works staff assisted the Recreation Department with winterizing of the Pool and helped put in ice at the Arena.
- Encana indicated that they would **NOT** be taking effluent this year, so the lagoons were discharged.
- The outdoor Exercise Equipment was installed at the Nesting Place.
- Public Works winterized the water lines at the RV Park.
- Lights, new Hot Water tank, painting and various other maintenance requests were performed at the R.C.M.P.
- Fire Hydrant Fall maintenance was completed.
- Street sweeping was completed.
- The day to day activities are on-going.

R. Schmidt

Public Works Foreman



Community Services Report

November 24, 2014

Peter Lougheed Community Centre

- HVAC units have been placed on the roof of the buildings but not hooked up yet. Gas lines were run Tuesday to the units and start up should be soon.
- Main Auditorium Flooring – waiting on the Insurance Adjustors.
- Usage has been high with weddings, suppers, Christmas markets and parties

Community Fitness Centre

- New recumbent exercise bike was delivered the first part of November. Fitness equipment was won at the ARPA Conference.
- New Kettlebells and medicine ball was purchased for gym usage.

Rimbey Aquatic Centre

- Monitoring heat in the building
- Hot tub covers were built to eliminate snow and ice forming in the basins. The shifting of ice and snow in the freeze/thaw cycles can cause damage.
- Alberta Health Services hosted a certified Pool Operator Course which I attended.

Arena

- Minor Hockey, Pond Hockey and adult teams are keeping the facility busy
- Tournaments hosted prior to Christmas will be; Tiny Mites, Pond Hockey, Bantam Female and Novice
- Sunday night Public Skate from 5:15-6:45 pm has been renamed to Family Skate and has the Servus Credit Union as the Sponsor for the 2014-2015 season.
- Community Centre Staff assist with cleaning the facility when needed

Programs

- Monday nights - Zumba
- Tuesday nights – Badminton
- Wednesday nights – Open Gym
- Thursday nights – Pickleball

- Community members are coming in to talk about instructing such programs as relaxing meditation and martial arts
- Inquiries into Basket Ball in the main Auditorium. Bases need to be examined and fixed and sand placed in them to eliminate any issues with floor damage. Bases will need to be examined daily.

Boys and Girls Club

- Fall programs continue with the 6-12 yrs olds on Tuesdays and the Teens on Wednesday night's. Number of participants vary from 10-25 weekly

Events

- Santa Night will be held on Friday, November 28th 3:30-6 pm at Pas Ka Poo Park
- Possibility of a New Year's Eve event at the Arena.

Respectfully submitted by:

Cindy Bowie
Director of Community Services

Community Peace Officer Report
September and October, 2014.

With the hustle and bustle of the summer Villages at an end with the fall season, Peace Officer Koller was able to focus more time for administrative duties including court files, meetings and patrols for Rimbey.

There was traffic education and enforcement set up in certain areas including our school and playground zones. There were (37) tickets written in our school zones in September and October. In total there were (250) warnings and (123) tickets written for September and October by Peace Officer Koller.

There was also traffic enforcement and education for the Summer Villages, but at a lesser degree. There were (15) warnings issued and (25) violation tickets issued, but (13) of the tickets were for expired plates on motor vehicles.

Sergeant Koller and Peace Officer Klaus attended the Incident Command Scenario for Gibson Energy on September 18, 2014. The event was a huge success and both made some contacts and learned a great deal working with the representatives of Gibson Energy and the Fire Department.

The Rimbey RCMP were attending a house fire west of town in September and contacted the Peace Officers to attend a complaint of livestock on Highway 20 just south of town. Sergeant Koller was able to locate the livestock and also the owners, the livestock was quickly escorted off the busy highway and no further incidents were reported. It is the hope that the Peace Officers will be able to help and support the RCMP in Rimbey for more calls to service should they require our assistance.

There haven't been a significant number of Bylaw complaints to report. In the month of October there were two complaints which were dealt with by way of speaking with the renters of the houses.

I have booked Officer Klaus and myself into a Dangerous Goods course for three days in February. The Blackfalds RCMP are hosting the course.

On November 12, 2014, the Staff Sergeant for the RCMP Blackfalds notified Officer Koller that his security clearance has been completed and he now has access to RCMP level security.



**Town of Rimbe
Request for Decision – to Council**

Council Meeting Date: November 24, 2014

Subject: Boards/Committees Reports

Confidential: No

Recommendation: To accept the Rimbe Municipal Library Board Meeting Minutes of September 15, 2014 and October 20, 2014, as presented.

History:

Discussion:

Relevant Policy/
Legislation/

Options/
Consequences

Desired
Outcome(s)

Financial:

Follow Up:

Attachments: 8.2.1 Rimbe Municipal Library Board Meeting Minutes of September 15, 2014 and October 20, 2014.

Prepared by:

(Lucien Cloutier)
(Chief Administrative Officer)

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

**Rimbey Municipal Library Board Meeting
Monday, Sept 15th , 2014. (7:30 p.m.)**

Present: Jean Keetch, Rowena Aitken (Chairperson), Marg Ramsey, Val Warren, Sam Samsone, Mike Boorman, Kathie Wallace

Absent: , Paul Payson Bev Ewanchuk,

Call to Order

Minutes from the Last Meeting - read and approved as printed by Mike. All in favor.

Consent Agenda Items:

1. Librarians Report -
 2. Financial Report
 3. Correspondence - we received a letter from author William Boulton to thank the library for having him as a guest. A letter was also presented that came from an out-of-town patron, Candice Nilson, who, along with her children used the library this summer. The Alberta wide borrowing program has been launched.
- Val moved that we accept the reports as presented. All in favor.

Business Arising from the Minutes:

1. May Fund Raiser - we raised \$4324.23 from the fund raiser from both the library and the booster club.
2. Plan of Service - the meeting will be on Saturday, Oct. 25th at 10 am at the Legion Hall. Personal invitations have been sent out and it will be open to the public as well.
3. Bluffton Store - it was a successful program and we will check about doing it again next summer
4. Free Library Cards - the question was tabled until next meeting.

New Business

1. Budget for 2015 - Sam moved that we accept the 2015 Budget with changes discussed. Kathie seconded it. All in favor.
2. Policy Changes - tabled until the Oct. meeting.
3. November Event - Popovich's will be the entertainment with a Western theme. Kathie moved that we hire the Mad Caterers and charge \$50.00 a person or \$45.00 per person for a table of 8. All in favor.
4. Next Events - the community center is booked as well for March 21/15 for St James Gate. The idea of hiring a food cart was suggested. May 9/15 will be another Steak and Lobster night.
5. Expansion Update - there are thoughts of buying or renting the old video/fitness store. It is 7000 square feet. The building would cost \$525,000.00 to purchase.
6. Chili Cook-off - Val went and had a good experience.
7. Kathie Wallace resigned as a board member as she is moving from Rimbey.

Mike adjourned the meeting. Sam seconded the motion

Adjournment @ 9:00 p.m.

Next Meeting: Monday, Oct. 20th at 7:00 p.m.

Rowena Aitken

**Rimbey Municipal Library Board Meeting
Monday, October 20th, 2014.**

Present: Jean Keetch, Rowena Aitken (Chairperson), Mike Boorman, Paul Payson

Absent: Marg Ramsey, Val Warren, Samantha Sansome, Bev Ewanchuk

Call to Order 7:08

Minutes from the Last Meeting - read and approved as printed by Mike.

Consent Agenda Items:

1. Librarians Report -
2. Financial Report
3. Correspondence - none

Paul moved that we accept the reports as presented.

Business Arising from the Minutes:

1. Plan of Service - the meeting will be on Saturday, Oct. 25th at 10 am at the Legion Hall. This is open to board members as well, if they attend they should be wearing their "community hat." Jean will provide soup and sandwiches
2. Free Library Card - deferred
3. Policy Changes - It was decided to leave the Unattended Children in the Library Policy as is Records Management Policy needs updating but deferred to the next meeting so that Jean can check into some of the legalities.
4. November Event - we will be setting up on Saturday morning. Lorie and Derry are looking after the bar - we will only require someone to be taking tickets and then clean up. We will make a volunteer roster at our next meeting.

New Business

1. Christmas closing dates : December 24th, 25th, 26th. We will be open on December 27th if staff are willing to work it. Closed on December 31st and January 1st.
2. Contests - who is allowed to compete? - Everyone
3. Expansion Update - no news as of yet.

Mike adjourned the meeting. Sam seconded the motion

Adjournment

Next Meeting: Monday, November 17th at 7:00 p.m.

Rowena Aitken



**Town of Rimbe
Request for Decision – to Council**

Council Meeting Date: November 24, 2014

Subject: Council Reports

Confidential: No

Recommendation: To accept the reports of Council as presented.

History: The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.

Discussion:

Relevant Policy/
Legislation/ N/A

Options/
Consequences 1. Accept the reports of Council as information.
2. Discuss items in question arising from the reports.

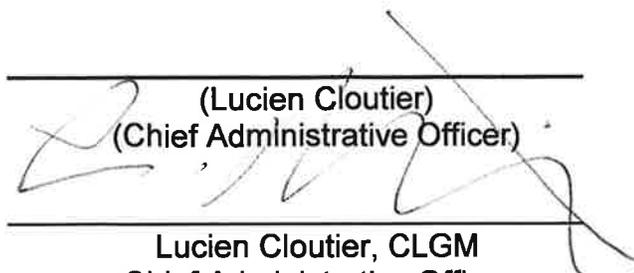
Desired
Outcome(s) To keep the community informed of actions taken by Council.

Financial: N/A

Follow Up: N/A

Attachments: 8.3.1 Mayor Pankiw's Report
8.3.2 Councillor Godlonton's Report
8.3.3 Councillor Jaycox's Report
8.3.4 Councillor Payson's Report
8.3.5 Councillor Webb's Report

Prepared by:



(Lucien Cloutier)
(Chief Administrative Officer)

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer



Date
NOV 29/14

Mayor Pankiw's Report To November 24, 2014

October 29/14	Meeting with Chief Administrative Officer regarding water treatment.
November 1/14	Budget Meeting. Meeting with Chief Administrative Officer regarding stop sign and no truck route.
November 5/14	
November 10/14	Regular Council Meeting.
November 19/14	Rimbey & District Chamber of Commerce Meeting.
November 19/14	Meeting with Summer Villages regarding Community Policing.
November 24/14	Regular Council Meeting.

Signed cheques and expense forms

Signed Commission of Oaths

Councillor Jaycox's Report To Nov 24, 2014

Nov 1/14	Pre Budget Meeting
Nov 7/14	West Central Planning Agency
Nov 10/14	Regular Council Meeting
Nov 11/14	Remembrance Day Services
Nov 24/14	Regular Council Meeting

Councillor Payson's Report November 24/14

October 27/14	Neighbourhood Place Board Meeting
October 27/14	Regular Council Meeting
November 1/14	Budget Meeting
November 17/14	Blindman Youth Action Society Board Meeting
November 24/14	Neighbourhood Place Board Meeting
November 24/14	Regular Council Meeting

Councillor Webb's Report November 24, 2014

November 1/14	Budget Meeting
November 6 & 7/14	FCSS Board Retreat
November 10/14	Council Meeting
November 17/14	FCSS Meeting
November 18/14	Historical Society Meeting
November 19/14	Meeting with Sumer Villages regarding community policing
November 24/14	Council Meeting



Town of Rimby Request for Decision – to Council

Council Meeting Date: November 24, 2014

Subject: Correspondence

Confidential: No

Recommendation: To accept the letter from the Rimby Rate Payers Association, as information.

History: 9.1 Letter from the Rimby Ratepayers Association.

Discussion:

Relevant Policy/
Legislation/

Options/
Consequences

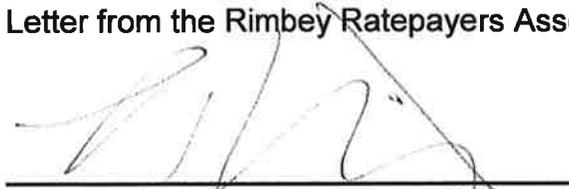
Desired
Outcome(s)

Financial:

Follow Up:

Attachments: Letter from the Rimby Ratepayers Association.

Prepared by:



(Lucien Cloutier, CLGM)
Chief Administrative Officer



Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

November 19, 2014

Mayor Pankiw,

We would like to ask for your clarification on recent decisions regarding requests for tax penalty relief from two businesses on Rimbey's Main Street.

Phil Swanson, owner of Rimbey TV & Electronics, stated that he provided the Town Office with his MasterCard number to pay 2013 taxes upon receiving said tax statement. No evidence of the payment to the Town was provided, nor does it appear that a review of Mr. Swanson's credit card statement occurred to note no tax payment was made. Only upon receiving the 2014 tax notice, which included a penalty for not paying the previous year's taxes, was there a question of what happened with the payment.

Steven Yoon, the new owner of Rimbey Foods, also requested tax penalty relief. He bought the business, moved to Rimbey and officially took over June 1, 2013. Mr. Yoon did not receive a tax notice for 2013 and as a result did not realize he owed a portion of the taxes for that year (the previous owner paid the portion for the time they owned the business in 2013). While Mr. Yoon has no dispute regarding the 2013 taxes he owed, he did approach the Town to ask that the penalties be cancelled as he was unaware that he owed a portion of the 2013 taxes until receipt of the 2014 notice.

It seems that both Swanson and Yoon presented similar cases to the Town in asking for a reversal of the penalty fee, yet two different decisions were made. This resulted in Mr. Swanson not having to pay the tax penalty, while Mr. Yoon was required to pay.

We are also concerned what this says about welcoming a new business owner in the Town of Rimbey. On one hand, we hear about the perceived need to attract new businesses and people to Rimbey; on the other hand, a penalty fee is not cancelled, after a legitimate case is made, for a new business owner (who had the time had still not learned about the procedures, etc. as they pertain to operating a business in this community).

It seems only fair that the Town reconsider their decisions on these two cases and either cancel the penalty for both businesses, or require that both pay said penalties, in order to show consistent decision making in similar situations.

Respectfully,

Jan Boyarszin
John S. Laers