

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY NOVEMBER 27, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda	1
3.	Minutes	
	3.1 Minutes of Regular Council Meeting November 13, 2018	2-7
4.	Public Hearings - None	
5.	Delegations	
	5.1 Tagish Engineering – 2019 Capital Projects	8-18
6.	Bylaws	
	6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal Board	19-32
	6.2 951/18 Town of Rimbey Traffic Bylaw	33-62
7.	New and Unfinished Business	
	7.1 2019 Interim Operating Budget	63-64
	7.2 Policy 101 Town Logo	65-69
	7.3 Request for Waiver/Reduction of Facility Rental Fees.....	70-71
8.	Reports	
	8.1 Department Reports	72
	8.1.1 Chief Administrative Officer Report	73
	8.1.2 Chief Financial Officer Report	74-78
	8.1.3 Director of Public Works Report	79-80
	8.1.4 Director of Community Services Report	81
	8.1.5 Development Officer Report	82
	8.1.6 Bylaw Enforcement Report	83
	8.2 Boards/Committee Reports	84
	8.2.1 Beatty Heritage House Society Minutes of September 17/18....	85
	8.3 Council Reports	86
	8.3.1 Mayor Pankiw's Report	87
	8.3.2 Councillor Coulthard's Report	88
	8.3.3 Councillor Curle's Report	89-90
	8.3.4 Councillor Payson's Report	91
	8.3.5 Councillor Rondeel's Report	92
9.	Correspondence	93
	9.1 Central Alberta Regional Assessment Review Board	94-96
10.	Open Forum <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	In Camera	
	11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail - Aboughanim	
	11.2 FOIP Section 17(1) Disclosure harmful to personal privacy – Personnel	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
TUESDAY, NOVEMBER 13, 2018 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Public Works – Rick Schmidt
Bylaw Officer Chanse Trenholm
Recording Secretary – Kathy Blakely

Absent:

Public:

0 member(s) of the public
Jeff Conley, Director of Project Development, Catapult Environmental Inc.
Ryan Kaminski, Executive Vice President of Development, Catapult Environmental Inc.
John Crandlemire, Project Development Specialist, Catapult Environmental Inc.
Trevor Befus, Environment and Regulatory, Catapult Environmental Inc.
Claire Jackson, Engineering Manager (Alberta WaterSMART), Catapult Environmental Inc.

2. Adoption of Agenda

2.1 November 13, 2018 Agenda

Motion 354/18

Moved by Councillor Curle to accept the Agenda for the November 13, 2018 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Organizational Council October 23, 2018

3.2 Minutes of Regular Council October 23, 2018

Motion 355/18

Moved by Councillor Coulthard to accept the Minutes of the Organizational Council Meeting of October 23, 2018, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 356/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of October 23, 2018, as presented.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

4. Public Hearings
 5. Delegations

4.1 Public Hearings - None5.1 In Camera Delegation – FOIP Pursuant to Section 16(1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc.Motion 357/18

Moved by Councillor Coulthard the Council meeting go in camera at 5:02 pm, pursuant FOIP Section 16 (1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc. to discuss effluent with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Director of Public Works Rick Schmidt as Public Works support, Chief Administrative Officer Lori Hillis as Administrative Support, Catapult Environmental Inc. representatives Jeff Conley, Director of Project Development Ryan Kaminski Executive Vice President of Development, John Crandlemire Project Development Specialist, Trevor Befus, Environment and Regulatory, Claire Jackson Engineering Manager (Alberta WaterSMART) and Recording Secretary Kathy Blakely as Administrative support.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 358/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 5:30 pm.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 359/18

Moved by Councillor Coulthard to accept the presentation from Catapult Environmental Inc., as information.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal BoardMotion 360/18

Moved by Councillor Curle to give first reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.2 951/18 Town of Rimbey Traffic BylawMotion 361/18

Moved by Councillor Payson to give first reading to 951/18 Town of Rimbey Traffic Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 362/18

Moved by Councillor Coulthard to give second reading to 951/18 Town of Rimbey Traffic Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 2018 Christmas HoursMotion 363/18

Moved by Councillor Coulthard to approve the closure of Operations for the Town for the entire day of Monday, December 24, 2018 and the employees of the Town of Rimbey to be paid for the entire day.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Rimbey Lions Walking Trail OverlayMotion 364/18

Moved by Mayor Pankiw to pay 50 % (4,675.00) of the \$9,350.00 invoice to the Rimbey Lions Club as a cost share of the asphalt overlay from Rimbey Ford south to 45th Avenue, with the funds coming from Recreation Reserves.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.3 Policy 101 Town of Rimbey LogoMotion 365/18

Moved by Mayor Pankiw table further discussion regarding Policy 101 Town of Rimbey Logo, to November 27, 2018.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.4 Policy 3004 Town EquipmentMotion 366/18

Moved by Councillor Curle to accept Policy 3004 Town Equipment, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.5 National Addictions Awareness WeekMotion 367/18

Moved by Councillor Curle to have Mayor Pankiw proclaim the week of November 26 to December 2, 2018 National Addictions Awareness Week, in the Town of Rimbey.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports
- 8.1 Department Reports
- 8.1.1 Chief Financial Officer Report – Accounts Payable Listings
- Motion 368/18
- Moved by Councillor Coulthard to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.
- In Favor Opposed
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
- 8.2 Boards/Committee Reports
- 8.2.1 Tagish Engineering Ltd. Project Status Updates Oct 11/18
- Motion 369/18
- Moved by Councillor Coulthard to accept the Tagish Engineering Ltd. Project Status Update of Oct 11, 2018, as information.
- In Favor Opposed
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
9. Correspondence
- Correspondence
- 9.1 Letter from Alberta Transportation
- Motion 370/18
- Moved by Councillor Payson to accept the correspondence from Alberta Transportation, as information.
- In Favor Opposed
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
10. Open Forum
- 10.1 Open Forum
- There were no members of the public for the open forum.
11. In Camera
- 11.1 In Camera - None
12. Adjournment
- Motion 371/18
- Moved by Councillor Curle to adjourn the meeting.
- In Favor Opposed
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED

Time of Adjournment: 6:15 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	November 27, 2018
Subject	Delegation – Tagish Engineering Ltd. – 2019 Capital Projects
For Public Agenda	Public Information
Background	Administration has requested Tagish Engineering Ltd to attend the Regular Meeting of Council to discuss the 2019 Capital Projects.
Attachments	
Recommendation	Administration recommends Council accept the report from Tagish Engineering Ltd. regarding the Town of Rimbey’s 2019 Capital Projects, as information
Prepared By:	<p><u>Lori Hillis</u> <u>Nov 22/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p><u>Lori Hillis</u> <u>Nov 22/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



October 26, 2018

File# RB00

Sent By: Mail/E-Mail

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

ATTENTION: Lori Hillis, CAO

Dear Madam;

**RE: 2019 Capital Budget Estimates
5 – Year Capital Budget (2019 – 2023)**

Tagish Engineering has been requested to provide preliminary estimates for several projects for consideration in the Town's 2019 Capital Budget. Tagish Engineering and the Town also worked together to compile a list of potential capital projects for a 5 – Year Capital Budget (2019 – 2023) as highlighted in the Town's Infrastructure Study.

The projects included in the 5 – Year Capital Plan are an extension of the Ten Year Capital on the basis of overall cost and immediate benefit that they would provide to the Town of Rimbey.

2019 – Capital Budget:

- 1. Project: 53 Avenue Asphalt Overlay from 47 St to 50 St - (\$167,700.00)**
This project includes replacement of damaged concrete where applicable, milling existing asphalt along the gutters, removal and replacement of failed subgrade, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.
- 2. Project: Rimstone Drive – Shape and Pave from 47 Ave to West Property Line - (\$188,100.00)**
This project includes shaping the existing gravel base, removal and replacement of failed subgrade, raising of manholes and water valves and supply and placement of 100mm of asphalt.



3. **Project: 52 Street Asphalt Overlay from 45 Av to 53 St - (\$186,900.00)**
This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters as required, the removal and replacement of the curbs and a portion of the existing driveway pads at each driveway (to reduce the slope from road), milling existing asphalt along the gutters, removal and replacement of failed subgrade, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.
4. **Project: Removal and Replacement of Damaged and Settled Concrete on 50 Ave between 49 St and 51 St. – (\$67,300.00)**
The project includes the removal and replacement of damaged and settled concrete sidewalks sections on 50 Av between 49 St and 51 St. This project is a continuation of the 2018 Street Improvement program.
5. **Project: Water Valve and Hydrant Replacement - (\$70,000.00) (Annual)**
This project includes the replacement of non-functioning water main valves. The valves that will be selected for this program are valves that leak through the packing and are unable to be operated. This project includes the replacement of old hydrants at various locations in town. The hydrants selected for this program are some of the original hydrants installed mostly in the downtown area that do not meet current standards. These hydrants are in poor condition with replacement parts very expensive or not available at all.
6. **Project: Groundwater Testing Program – (\$30,000.00) (Annual)**
The Town of Rimbey has been testing groundwater at Well 12 and 13 throughout 2016 – 2018. In conversations with public works, they are planning to allocate budget for testing through operations. They have requested that we set aside \$30,000 with the capital program, for groundwater testing at Well 12 and 13 and any additional wells if required.
7. **Project: Raw Water Supply Line Well # 15 to Well # 13 - (\$630,100.00)**
This project includes the installation of a raw water supply line from the new Well # 15 to the existing supply line adjacent to Well # 13. The project includes the supply and installation of a pump at Well # 15, in supply and installation of a HDPE line across Range Road 23 (Chubb Road) then south adjacent to Chubb Road (line will installed using a Horizontal Drill Method) on lands leased to the Race Track.
8. **Project: Underground Mains Camera and Flush, Various Locations - (\$20,000.00)**
Underground mains within Rimbey would be flushed and camera'd at various locations. These locations would include 51 Street, 51 Avenue, 53 Avenue, 53 Street etc at identified road rehabilitation projects located within this letter. These video inspections of these areas will help identify problem areas and help better understand the extent of repairs needed for future projects.



9. Engineering Predesign and Planning for Road Rehabilitation on 51 St from 46 Ave to 51 Ave – (\$136,500.00)

This project includes the preliminary planning and engineering including storm water, sanitary and potable water modeling. The predesign portion would include the replacement of the storm water mains, water-mains, sanitary mains water/sewer services, curb, gutter, sidewalk, asphaltic pavement. Currently, the storm water is directed to a storm sewer network north of 50th Avenue which includes a wooden culvert that is beyond its serviceable life and is failing. The wooden culvert is below existing buildings and poses a risk of collapsing which may cause damage to buildings and occupants. The wooden culvert is also deteriorated so it is not functioning as designed and much of the storm water runoff is travelling by surface on the roadways. The surface flows are damaging the existing road network and creating hazards to pedestrian and vehicle traffic. The current municipal infrastructure (water, sanitary and storm) in the project area have been identified as undersized and deteriorated as well. This cost estimate for the engineering predesign would likely also include hiring a landscaping architect and a transportation engineer to help with streetscape designs as well as traffic design. Engineering predesign for this project may also help with grant funding, as often projects that are shovel ready tend to be more favorable to receive funding.

10. Project: Sanitary Repair, on 52 St. - (\$40,000.00)

This project includes replacement of undersized sanitary main on 52nd Street between 53rd and 54th Avenue. This project would also replace an existing manhole within this portion of the street. The road surface at this repair would be reinstated with gravel. An asphalt patch would be done at this location as part of asphalt patching program and is not included within the cost estimate.

2020 – Capital Budget:

11. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 53 Ave. from 50 St. to 51 St. – (\$1,075,000.00)

The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement. This project would also improve the drainage on 53rd Avenue and 51st Street. Prior to tendering and construction each street is assessed on an individual basis to confirm all environmental standards are met.

12. Project: West Stormwater Pond Construction and Storm Installations - (\$796,200.00)

This project includes constructing a 16,100 m³ on the west side of 51st Street. This west pond has been designed for a 1:100 year storm event and was sized to take contributing flows from existing portion of Town between 45th Avenue and 50th



TAGISH-ENGINEERING.COM

G4 5550 45TH STREET
RED DEER, AB T4N 1L1
P 403.346.7710

Avenue from Rimwest Crescent to 51st Street as well as some area north of 50th Avenue.

In addition to the construction of the West Pond, this project also includes storm main installations from 51 Street to the pond inlet as well as storm main installations from the pond outlet to connect to 40th Ave. A storm main on 40th avenue will eventually tie into the Towns existing storm system which then outlets into the Blindman River. The addition of this stormwater pond and main installations will considerably help with stormwater storage, erosion control and stormwater runoff problems within the Southern area of Rimbey.

2021 – Capital Budget:

13. Project: 56 Ave Overlay from 50 St. to 51 St. - (\$237,800.00)

This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters/sidewalks as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay. It has been assumed that approximately half of the concrete is to be replaced due to poor condition.

This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

14. Project: Drader Crescent Overlay. - (\$151,200.00)

This project includes both the east and west bound lanes with the removal and replacement of damaged curb/gutters/sidewalks as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay. It has been assumed that approximately 150m of the concrete is to be replaced due to poor condition.

This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

2021-2022 – Capital Budget:

15. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 51 St from 46 Ave to 51 Ave – (\$4,115,400.00 Total but \$2,086,200 for 2021 and \$2,029,200 for 2022)

The Town of Rimbey has been experiencing storm water runoff problems on 51 Street, especially south of Highway 53 (50 Avenue). The current storm water system is undersized and beyond its serviceable life. There is a publicly owned wooden culvert on private lots and below existing buildings that is failing. This



poses a significant risk to the lot owners and occupants for damages. This project includes the replacement of the water-mains, sanitary mains, storm sewer, water/sewer services, curb, gutter, sidewalk and asphaltic pavement for several blocks along with major road improvements. These projects may require special funding and/or grant assistance.

This project would be completed in two phases. The first phase would be 51 Street from 46 Avenue to 49 Avenue, which is scheduled for 2021. The second phase of this project would be 51 Street from 49 Avenue to 51 Avenue, which is scheduled for 2022.

Ideally the storm system for this project would tie into the West Pond. Traditionally for a project like this, the project would start at the downstream end (South) and work upstream (North) as construction progresses.

2023 – Capital Budget:

- 16. Project: Main Water Reservoir/Pump House Upgrades - (\$1,518,000.00)**
This project includes upgrading the existing main reservoir and pump house. Construction would include the addition to house a new header, electrical control panels, and new mechanical and other related equipment. We would propose to expand the existing building to the north to allow for a better design, better functionality and more additional room so that the equipment can be arranged more effectively. This option would allow for the existing pump house to continue to operate during construction. Upon completion of this work the facility would be shut down for a short period of time to complete the changeover. We would recommend considering this project when/if grant funding is available.

Future Capital Projects:

- 17. Project: Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalk and Road Reconstruction, on 51 Ave. From 50 St to 51 St. - (\$1,253,000.00)**
This project includes the upgrade of the watermain from a 100mm diameter to 150mm diameter main, the replacement of the sanitary sewer main, the water/sewer services, curb, gutter and asphaltic pavement.
- 18. Project: Raw Water Supply Line from 54 Av/45 St to New Reservoir - (\$735,800.00)**
This project includes the installation of a raw water supply line from 54 Av/45 St to the new reservoir adjacent to Drader Crescent. The water line would be installed using the Horizontal Drill Method in following an alignment of the laneway between 57 Av and 58 Av.



This project would allow the Town to treat and supply domestic water from two (2) reservoirs thus reducing the dependence on the Main Reservoir. This would allow for a more cost effective construction when the Main Reservoir is upgraded.

- 19. Project: Road Construction of 54 Ave – From 44 St to Hwy 20 – (\$639,450.00)**
The project includes road reconstruction the installation of curb, gutter and asphaltic pavement to provide an all-weather surface from the newly constructed Hwy 20 intersection to 44 Street.
- 20. Project: Trail from Community Centre to Drader Cres. – (\$236,300.00)**
The project includes the construction of a walking trail which ties into the existing trail on 51st Avenue at the Community Centre. The trail wraps around Community Centre building where it eventually connects to Drader Crescent. This trail will improve the community by giving residents a trail network within Rimbey.
- 21. Project: Trail from Westview Drive (Evergreen Subdivision) to 56 Ave. - (\$110,000.00)**
The project includes the construction of a walking trail which would connect the Evergreen Subdivision to the Rimbey Elementary School. The trail could follow the water main R/W from Westview Drive to 56 Ave (landowner consent required). This trail will create a pedestrian link from the Evergreen Subdivision to 56 Ave. and increase the trail network within Rimbey.
- 22. Project: East Storm Pond Installations - (\$897,000.00)**
This project includes constructing a 22,500 m³ storm pond on the east side of 51st Street. This east pond has been designed for a 1:100 year storm event and was sized to take contributing flows from existing portion of Town between 40th Avenue and 50th Avenue from 46th Street to 51st Street. The Town of Rimbey has been experiencing stormwater runoff problems, especially south of Highway 53 (50th Avenue). The addition of this stormwater pond will substantially help with stormwater storage, erosion control and stormwater runoff problems within the Southwestern area of Rimbey.
- 23. Local Improvement Project: Road Construction of 43 St – From 50 Ave to 54 Ave – (\$1,217,700.00)**
The project is a local improvement and includes road reconstruction, the extension of sanitary sewer main across 43 St, the installation of catch basins, curb, gutter, landscaping and asphaltic concrete pavement to provide an all-weather surface from the industrial park to the Hwy 53.
- 24. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 53 St from Park Ave. to 50 Ave – (\$957,000.00)**
The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement.



Prior to tendering and construction each street is assessed on an individual bases to confirm all environmental standards are met.

Carry Over Projects:

The following projects were approved in the 2017 – 2018 Capital Budget, and are on-going/carry over with a scheduled completion in 2019.

Project: Water Well Drilling Program – Multi - Year Program - (\$630,100.00)

Omni-McCann Consultants Ltd. were retained by the Town to complete a groundwater drilling program which would meet the current and future potable water requirement. In 2017 Well # 15 was drilled on NW 34-42-2-W5M and showed promise to meet the Town water needs. Tagish Engineering is working with Wood to determine the capability of Well # 15. Prior to licencing the well Alberta Environment requires substantial testing to evaluate the long term yield.

If Well # 15 is determined to be a long term producing well, a pumping system would be installed and a water pipeline would be constructed. The water pipeline would connect to the existing raw water supply line adjacent to Well # 13. If it is determined that Well # 15 does not prove to be a long term producing well the Town would continue searching for a new ground water source.

Project: NE Lagoon Outlet Ditch Upgrade – From R.R. 23(Chubb Road) to Twp. Road 422(Parkland Beach Road) – (\$700,000.00)

The current outlet channel is in a Town owned right of way that extends approximately 5.3 km south until it drains into the Blindman River. Many sections of the outlet channel have little or no gradient, or have blockages caused by animals, vegetation and pipeline construction activity. Since the outfall facility was constructed the Town has done only minor maintenance on the outfall facility due lack of equipment and budget constraints. With the removal of the existing ditch blockages and proper re-grading the facility would better contain and handle the release of treated wastewater.

Recommendation:

Tagish recommends the following projects be considered for the 2019 Capital Budget:

Project Number	Project Cost	Description
# 1	\$167,700.00	53 Avenue Asphalt Overlay from 47 St to 50 St
# 2	\$188,100.00	Rimstone Drive – Shape and Pave



# 3	\$186,900.00	52 Street Asphalt Overlays from 45 Av to 53 St
# 4	\$67,300.00	Remove and Replace Damaged and Settled Concrete Structures on 50 Av. 49 St-51 St.
# 5	\$70,000.00	Water Valve and Hydrant Replacement
# 6	\$30,000.00	Groundwater Testing Program
# 7	\$630,100.00	Raw Water Supply Line from Well #15 to Well #13 Tie-In
# 8	\$20,000.00	Underground Mains Camera and Flush, Various Locations
# 9	\$136,500.00	Engineering Predesign and Planning on 51 St from 51 Av to 46 Av
# 10	\$40,000.00	Sanitary Repair on 52 St.
	\$1,536,600.00	TOTAL 2019 Capital Budget

If grant funding is available, Tagish recommends that the Town considers project # 15, Main Reservoir and Pump House Upgrades.

Closing:

It is recognized that there are multiple projects listed above that cannot all be completed within the 2018 budget. Tagish Engineering has provided discussion comments for each to help assist the Town in selecting prospective projects for 2018.

Preliminary survey has been completed on some of these projects, however detailed analysis and/or design has not been completed, therefore these estimates are for budgetary purposes only. The estimated values may vary depending on specific project requirements and conditions, as well as contractor availability and competition.

Yours truly,
TAGISH ENGINEERING LTD.
Prepared by:

Reviewed by:

Lloyd Solberg, P. Eng.
Project Engineer

Greg Smith, P. Eng.
**President/General
Manager**

RB00_LH01_Budget Estimate 2019 Capital Plan_26October2018



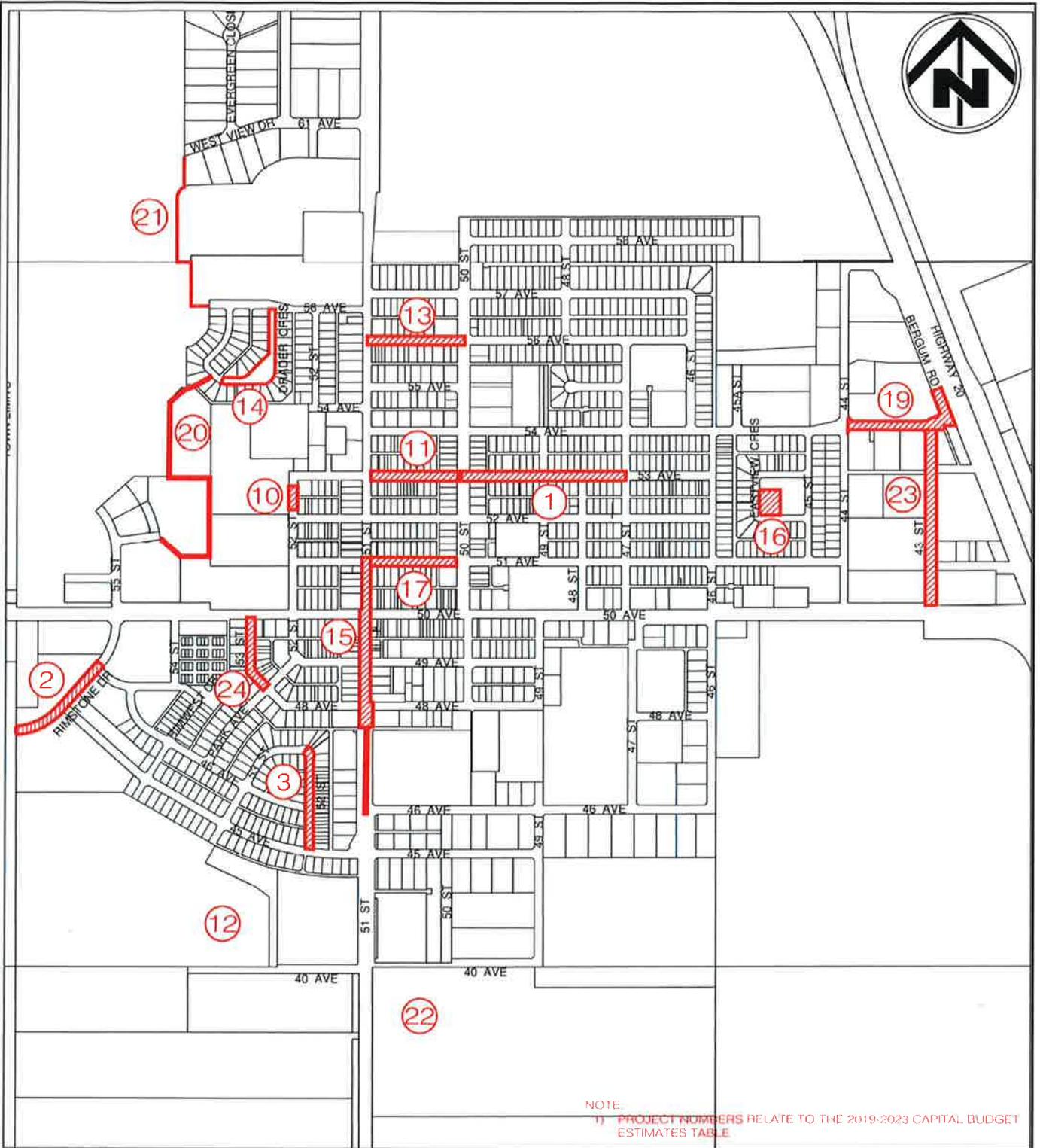
TOWN OF RIMBEY
5 YEAR CAPITAL BUDGET ESTIMATES
2019-2023

RB00

26-Oct-18

NO.	PROJECT DESCRIPTION	BUDGET ESTIMATE	2019, YEAR	2020, YEAR	2021, YEAR	2022, YEAR	2023, YEAR	FUTURE PROJECTS
1	53 Avenue Overlay, 47 St. to 50 St.	\$167,700.00	\$167,700.00					
2	Rimstone Drive - Shape and Pave	\$188,100.00	\$188,100.00					
3	52 Street Overlay, 45 Ave. to 53 St.	\$186,900.00	\$186,900.00					
4	Concrete Replacement, Down Town Area	\$67,300.00	\$67,300.00					
5	Water Valve and Hydrant Replacement Various Locations	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00
6	Ground Water Testing at North and South Lagoons	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
7	Raw Water Supply line From Well # 15 to Well # 13 Tie-In	\$630,100.00	\$630,100.00					
8	Underground Mains Camera and Flush, Various Locations	\$20,000.00	\$20,000.00					
9	Engineering Predesign and Planning, on 51 St. from 51 Ave. to 46 Ave.	\$136,500.00	\$136,500.00					
10	Sanitary Repair, on 52 St.	\$40,000.00	\$40,000.00					
11	Road Rehabilitation Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 53 Av., From 50 St. to 51 St.	\$1,075,000.00		\$1,075,000.00				
12	West Stormwater Pond Construction and Storm Installations	\$796,200.00		\$796,200.00				
13	56 Ave. Overlay, 50 St. to 51 St.	\$237,800.00			\$237,800.00			
14	Drader Crescent Overlay	\$151,200.00			\$151,200.00			
15	Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction 51 St., From 51 Ave. To 46 Ave.	\$4,115,400.00			\$2,086,200.00	\$2,029,200.00		
16	Upgrade Main Reservoir/Pumphouse	\$1,518,000.00					\$1,518,000.00	
17	Road Rehabilitation Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 51 Av., From 50 St. to 51 St.	\$1,253,000.00						\$1,253,000.00
18	Raw Water Supply Line, From 54 Ave. to New Reservoir	\$735,800.00						\$735,800.00
19	54 Ave. Road Construction and Paving, 44 St. to Hwy, 20	\$639,450.00						\$639,450.00
20	Trail Construction From Community Center to Drader Crescent	\$236,300.00						\$236,300.00
21	Trail Construction From Evergreen Subdivision to 56th Ave.	\$110,000.00						\$110,000.00
22	East Storm Water Pond Construction and Outfall Line to 51 St.	\$897,000.00						\$897,000.00
23	Road Reconstruction 43 St., From 50 Av. to 54 Av.	\$1,217,700.00						\$1,217,700.00
24	Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction 53 St., From Park Av. to 50 Av.	\$957,000.00						\$957,000.00
TOTAL CONSTRUCTION COST		\$15,476,450.00	\$1,536,600.00	\$1,971,200.00	\$2,575,200.00	\$2,129,200.00	\$1,618,000.00	\$6,146,250.00

Note: Project not selected/prioritized may be included if additional budget is approved.



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Client
TOWN OF RIMBEY

Project
**5 YEAR CAPITAL BUDGET ESTIMATES
2019-2023**

Drawing
**PROJECT LOCATION
PLAN**

Scale: NTS	Date: October 2018	Drawing No. 1
Drawn: LS	Project No.: RB00	
Designed: LS	Dwg File: M:\Town of Rimbey\RB00-Miscellaneous\2019 Capital Budget Estimates\CAD\RB00_CAPITAL BUDGET_EST_26OCT2018.dwg	
Checked: GS		
Approved: --		



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	November 27, 2018
Subject	949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held October 9, 2018, Council discussed the Regional Intermunicipal Subdivision and Development Appeal Board and passed the following motions:</p> <p><u>Motion 320/18</u></p> <p><i>Moved by Councillor Coulthard to participate in the Inter-municipal Regional Subdivision and Development Appeal Board by signing an Inter-municipal Regional Subdivision and Development Appeal Board Agreement for Members and Clerks, and preparing a Regional Inter-municipal Subdivision and Development Appeal Board Bylaw.</i></p> <p><u>In Favor</u> <u>Opposed</u></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p> <p><u>Motion 321/18</u></p> <p><i>Moved by Councillor Coulthard to disband the Town of Rimbey Subdivision and Development Appeal Board and repeal Bylaw 923/16 Town of Rimbey Subdivision and Development Appeal Board, effective as of the date of the signing of the new Intermunicipal Regional Subdivision and Development Appeal Board Bylaw.</i></p> <p><u>In Favor</u> <u>Opposed</u></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>

	<p>At the Regular Meeting of Council held November 13, 2018, Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 360/18</u></p> <p style="text-align: center;"><i>Moved by Councillor Curle to give first reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.</i></p> <p><u>In Favor</u> <u>Opposed</u></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>
<p>Discussion</p>	<p>The attached Bylaw 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw is the bylaw which was given to each participating municipality to bring forward for ratification with each respective municipality inserting their bylaw number and name of municipality. This ensures all municipalities have the same information in the bylaw.</p> <p>Councillor Rondeel requested Administration to get a clarification on the following clauses:</p> <p>30) The Chair and Vice –Chair shall hold office for a period of two (2) years from the date of appointment.</p> <p>A reply from the Coordinator is as follows:</p> <p style="text-align: center;"><i>“If a person that was selected by the other Board members to be the chair had a three year term they would still be eligible to be the chair in the third year of their term. They would have to be voted back in by their fellow Board members. For their fourth year, to continue as chair or vice-chair, they would then have to be reappointed for another 2 year or 3 year term.”</i></p>
<p>Relevant Policy/Legislation</p>	<p>MGA 627</p>
<p>Attachments</p>	<p>949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw</p>
<p>Recommendation</p>	<ol style="list-style-type: none"> 1. Administration recommends Council give second reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw. 2. Administration recommends Council give third and final reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Town of Rimbey
BYLAW NO. 949/18

Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

WHEREAS the Municipal Government Act, RSA 2000, Chapter M-26, as amended (the "Act") allows a municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS the Council of the Town of Rimbey considers it beneficial to enter into an agreement with certain other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and for the provision of subdivision and development appeal board services to be provided by Parkland Community Planning Services;

NOW THEREFORE the Council of the Town of Rimbey duly assembled enacts as follows:

Short Title

- 1) The short title of this bylaw shall be the "Regional SDAB Bylaw."

Definitions

- 2) Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the **Municipal Government Act**.

- 3) In this Bylaw, the following terms shall have the meanings shown:

"Act" means **the Municipal Government Act**, RSA 2000, Chapter M-26 as amended from time to time, together with all Regulations passed thereunder;

"Administrative Committee" means that committee established pursuant to this Bylaw;

"Administrator" means the individual appointed as Administrator for the purpose of the Agreement by the Coordinator;

"Agreement" means the Agreement to Establish the Regional Intermunicipal Subdivision and Development Appeal Board and to Provide for Regional Intermunicipal Subdivision and Development Board Services to be entered into between the Participating Municipalities and the Coordinator;

"Board Member" means a person appointed to the Regional Board;

"Clerk" means the person(s) appointed and qualified to carry out the functions of the clerk of the Regional Board in accordance with this Bylaw and the Act;

"Common Law Bias" means a situation where a Board Member's personal or private interests may or may be perceived as influencing the Board Member on a matter before the Regional Board including but not limited to: direct or indirect Pecuniary Interest, pre-judgment, closed mindedness, undue influence,

Town of Rimbey
BYLAW NO. 949/18

Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

relationship with any of the parties involved in the matter including family members, close friends and business associates;

"Conflict of Interest" means both Common Law Bias and Pecuniary Interest;

"Coordinator" means the Parkland Community Planning Services;

"Designated Officer" has the same meaning as in the Act;

"Development Authority" has the same meaning as in the Act;

"Municipal Planning Commission" has the same meaning as in the Act;

"Municipality" means the municipal corporation of Town of Rimbey together with its jurisdictional boundaries, as the context requires;

"Panel" means a panel of the Regional Board consisting of either three (3) or five (5) Board Members;

"Participating Municipality(ies)" means the municipalities which are parties to the Agreement;

"Pecuniary Interest" has the same meaning as prescribed in Part 5, Division 9 of the Act;

"Presiding Officer" means that Board Member who is chairing a Regional Board or Panel meeting;

"Regional Board" means the Regional Intermunicipal Subdivision and Development Appeal Board established pursuant to the Agreement and this Bylaw;

"Resident" means an individual who lives in a Participating Municipality on a daily and permanent basis and whose primary residence is located within a Participating Municipality;

"Subdivision Authority" has the same meaning as in the Act; and

"Subdivision and Development Appeal Board" has the same meaning as in the Act.

Establishment of the Regional Board and Composition

- 4) The Municipality is hereby authorized to enter into the Agreement with the Participating Municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board for the purpose of exercising the functions of the Subdivision and Development Appeal Board in accordance with the Act and for the provision of Regional Intermunicipal Subdivision and Development Appeal Board services by Parkland Community

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

Planning Services.

- 5) The Regional Intermunicipal Subdivision and Development Appeal Board is hereby established and authorized to exercise the functions of the Subdivision and Development Appeal Board for the Municipality in accordance with the Act.
- 6) The Regional Board shall be composed of a minimum of five (5) Board Members and a maximum of twelve (12) Board Members.
- 7) It is preferred, but not required, that one Member who is a resident of the Participating Municipality be appointed from each Participating Municipality.

Powers and Duties of Board

- 8) The Regional Board shall hear and decide upon appeals made with respect to a decision made by the Subdivision Authority and the failure or refusal to make a decision by the Subdivision Authority in accordance with the Act.
- 9) The Regional Board shall hear and decide upon appeals made against a decision or order made by the Development Authority and the failure or refusal to make a decision by the Development Authority in accordance with the Act.

Administrative Committee

- 10) The Administrative Committee is hereby established.
- 11) The Administrative Committee shall consist of all the Participating Municipalities' Chief Administrative Officers or their respective designates.
- 12) The Administrator or his/her designate shall be a non-voting member of the Administrative Committee.
- 13) The Administrative Committee is hereby delegated the authorization and power to appoint Board Members in accordance with this Bylaw.
- 14) The Administrative Committee's functions, powers and duties are as follows:
 - a) subject to this Bylaw, establish qualifications and expectations for Board Members;
 - b) appoint Members to the Regional Board who meet the qualifications of a Board Member as specified in this Bylaw and as may be established by the Administrative Committee from time to time;
 - c) develop policies and procedures governing hearings, conduct of Board Members and other Regional Board matters;

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

- d) evaluate Board Member performance to identify areas where additional training may be required and prepare reports regarding performance and re-appointment of Board Members, as may be required;
 - e) ensure Board Members are provided with adequate mentoring and training to effectively fulfil their role;
 - f) establish rates of remuneration and expenses for Board Members;
 - g) remove and replace Board Members as deemed necessary by the Administrative Committee in accordance with this Bylaw; and
 - h) act as a liaison between Participating Municipalities and the Coordinator.
- 15) The Administrative Committee shall meet on at least an annual basis and as often as deemed necessary by the Administrative Committee or as may be reasonably requested by the Coordinator.
- 16) The Administrative Committee shall conduct its meetings in accordance with the Act and may develop its own meeting procedure rules as it deems appropriate from time to time.
- 17) Quorum for a meeting of the Administrative Committee shall be five (5) Chief Administrative Officers or their respective designates together with the Administrator or his/her designate.
- 18) Decisions of the Administrative Committee shall be determined by a simple majority vote of those Chief Administrative Officers or their designate present at the meeting.

Board Members

- 19) A Board Member shall not include:
- a) an employee of any Participating Municipality,
 - b) a member of any Municipal Planning Commission, or
 - c) any person who carries out Subdivision or Development Authority powers, duties or functions on behalf of any Participating Municipality.
- 20) Board Members shall be not less than 18 years of age and it is preferred, but not required, that Board Members be a Resident of a Participating Municipality.
- 21) At least 50% of the Board Members shall be Residents of a Participating Municipality

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

Terms of Board Member Appointment

- 22) All Board Members shall be appointed for a two (2) or three (3) year term, at the discretion of the Administrative Committee, for the purpose of establishing a staggered expiration of terms amongst the Board Members.
- 23) The Administrative Committee may re-appoint a Board Member at the expiration of his/her term.
- 24) A Board Member may resign from the Regional Board at any time by providing written notice to the Administrator to that effect.
- 25) The Administrative Committee may remove a Board Member at any time if:
 - a) in the opinion of the Administrative Committee, a Board Member is not performing his/her duties in accordance with the Act, this Bylaw or the rules of natural justice,
 - b) a Board Member is absent for more than three (3) consecutive meetings of a Panel to which he/she has been assigned without reasonable cause, or
 - c) a Board Member has participated in a matter in which that Board Member has a Conflict of Interest, contrary to the provisions of this Bylaw.
- 26) Notwithstanding any vacancy in the membership of the Regional Board, the remaining Board Members may exercise and perform the powers and duties of the Regional Board.
- 27) In the event that a vacancy occurs on the Regional Board with more than one (1) year left in the Board Member's term, the Administrative Committee shall appoint a replacement Board Member within six (6) months of the notice of the vacancy and the person so appointed to fill such vacancy shall hold office for the balance of the period that his/her predecessor would have held the position of Board Member.
- 28) Upon being appointed as a Board Member, an individual must successfully complete the training as prescribed by the Act prior to participating in a Regional Board appeal hearing.

Appointment and Duties of Chair and Vice-Chair of the Regional Board

- 29) At its organizational meeting held in any calendar year, the Regional Board shall appoint a Chair and Vice-Chair from amongst the Board Members.
- 30) The Chair and Vice-Chair shall hold office for a period of two (2) years from the date of appointment.

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

- 31) The Chair, and in his/her absence, the Vice-Chair, shall:
- a) preside at meetings of the Regional Board; and
 - b) serve as the Presiding Officer for a Panel hearing an appeal if the Chair or Vice-Chair is assigned to hear the appeal.
- 32) In the absence of the Chair or Vice-Chair, the Board Members of every Panel hearing an appeal shall select a Presiding Officer from among themselves who shall:
- a) preside over and be responsible for the conduct of the hearing;
 - b) vote on matters submitted to the Panel unless disqualified to do so; and
 - c) sign orders, decisions and documents issued by the Regional Board.

Authorization of Appointment of the Clerk to the Regional Board

- 33) The position of Clerk of the Regional Board is hereby established to carry out the powers, duties and functions of a Designated Officer of the Municipality which shall be the powers, duties and functions of a Clerk prescribed by the Act.
- 34) The Administrator is hereby appointed into the position of Clerk to the Regional Board.
- 35) The Administrator is hereby authorized to appoint one or more Clerks of the Regional Board.

Clerk of the Regional Board

- 36) The Clerk of the Regional Board shall provide administrative and logistical support to the Regional Board in accordance with the Act and shall:
- a) not have a vote in any proceedings of the Regional Board;
 - b) give at least five (5) days written notice of a hearing of an appeal to:
 - i) in the case of an appeal against an order, decision or a failure to make a decision by a development authority, the parties indicated in the Act; and
 - ii) in the case of an appeal against a decision or a failure to make a decision by the subdivision authority, the parties indicated in the Act;
 - c) notify Board Members of the meetings of the Regional Board, including hearings;

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

- d) prepare and maintain a file of written minutes of the business transacted at all meetings, including hearings, of the Regional Board;
- e) for each Regional Board appeal hearing, record and issue a decision of the Regional Board and its findings, with reasons, to all affected parties in accordance with the Act;
- f) obtain legal counsel to advise the Regional Board when required;
- g) be authorized to sign on behalf of the Regional Board any order, decision, approval, notice, or any other thing made, given or issued by the Regional Board; and
- h) undertake such other duties as the Regional Board may require.

Filing an Appeal

- 37) A party may appeal to the Regional Board in accordance with the Act.
- 38) A notice of appeal is deemed to be filed with the Regional Board on the date that all information requirements related to a notice of appeal prescribed in the Act and the applicable appeal fee are received by the Clerk within the time period for filing a notice of appeal prescribed in the Act.

Establishment of Board Panels for Individual Hearings

- 39) Where a matter has been appealed to the Regional Board, the following Panels may be established at the discretion of the Administrator in consultation with the Chief Administrative Officer of the Participating Municipality in which the appeal was filed:
 - a) a Panel consisting of three (3) Board Members; or
 - b) a Panel consisting of five (5) Board Members.
- 40) Board Members from one (1) municipality may not form the majority of any Panel hearing an appeal.
- 41) It is preferred, but not required, that a Board Member appointed from a Participating Municipality sit on the Panel hearing an appeal involving that Participating Municipality.
- 42) A Panel shall not have more than one Board Member who is a councillor.
- 43) A decision of a Panel is the decision of the entire Regional Board.

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

Appeal Hearings

- 44) Within thirty (30) days of receiving written notice of an appeal that is filed in accordance with the provisions of the Act, the Regional Board shall hold a public hearing to hear an appeal from:
 - a) a decision of a Subdivision Authority or Development Authority;
 - b) a Subdivision Authority or Development Authority's refusal or failure to make a decision within the time allowed for a decision established in the Act; or
 - c) an order issued by a Development Authority.
- 45) The hearings of the Regional Board shall be in public, but the Regional Board may at any time recess and deliberate and make its decisions in private.
- 46) The Regional Board shall hear all those persons from whom it is required to hear by the applicable provisions of the Act.
- 47) A request for adjournment of a hearing may be granted at the discretion of the Regional Board, but any adjournment must be to a specific time and date.
- 48) The Regional Board may adjourn an appeal hearing to a specific time and date upon its own volition to request technical information, legal opinions, or other information desired by the Regional Board.
- 49) Upon conclusion of a hearing, the Regional Board shall deliberate and reach its decision in private and in doing so shall determine an appeal in accordance with the provisions of the Act.
- 50) Audio and/or video recordings of hearings may be made by the Clerk. No other recordings of appeal hearings shall be permitted. Recordings of appeal hearings, if made, shall be retained for at least six (6) months following the adjournment of the hearing and after that time may be destroyed subject to legal and/or legislative requirements.

Quorum and Voting at Hearings

- 51) A quorum of the Regional Board shall be as follows:
 - a. two (2) Board Members for a panel of the Regional Board consisting of three (3) Board Members; and
 - b. three (3) Board Members for a panel of the Regional Board consisting of five (5) Board Members.
- 52) All Board Members must vote on all matters before the Regional Board unless a Board Member declares a Conflict of Interest.

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

- 53) Where a Board Member of a Panel hearing an appeal absents or declares a Conflict of Interest, the Clerk may appoint a replacement Board Member to the Panel.
- 54) Only those Board Members present at the entire hearing of an appeal shall be able to vote on the appeal, provided those Board Members voting form a quorum.
- 55) The majority vote of those Board Members present and voting constitutes the decision of the Panel and Regional Board.
- 56) In the event of a tie vote, the appeal shall be deemed to be denied.

Rules of Order

- 57) The Regional Board shall conduct appeal hearings in accordance with:
 - a) the provisions of the Act and related Regulations;
 - b) the principles of natural justice and procedural fairness; and
 - c) the policies and procedures established by the Administrative Committee.

Conflict of Interest

- 58) Where a Board Member is of the opinion that he/she may have a Conflict of Interest in respect of a matter before the Board, the Board Member shall absent him/herself from the Regional Board proceedings while that matter is being discussed. Prior to leaving the meeting, the Board Member shall:
 - a) declare that he/she has a Conflict of Interest; and
 - b) describe in general terms the nature of the Conflict of Interest.
- 59) All Board Members are bound to adhere to and comply with the Pecuniary Interest provisions of the Act.
- 60) The Clerk shall cause a record to be made in the hearing minutes of the Board Member's absence and reasons for it.

Notice of Decisions and Record of Hearing

- 61) After the conclusion of an appeal hearing, the Clerk shall:
 - a) under the direction of the Presiding Officer, prepare the decision or order of the Regional Board and the reasons for the decision in compliance with the Act; and

**Town of Rimbey
BYLAW NO. 949/18**

**Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw**



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

b) arrange for the order or decision of the Regional Board to be signed and distributed in accordance with the requirements of the Act.

62) The Regional Board shall issue its decision in writing, together with reasons for the decision, within fifteen (15) days of the conclusion of a hearing.

63) A decision of the Regional Board is not final until notification of the decision is issued in writing.

64) The Clerk shall maintain a record of the appeal hearing in accordance with the Act.

Subdivision Endorsement

65) If a Subdivision Authority fails or refuses to endorse a plan of subdivision or other instrument as approved by the Regional Board on appeal, the Presiding Officer of the Panel that heard the appeal, or in his/her absence any other Board Member of the Panel that heard the appeal is authorized to endorse the subdivision instrument.

Number and Gender References

66) All references in this Bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or a female person, or a corporation or a partnership.

Severability

67) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

Transition and Effective Date

68) Bylaw 923/16 is hereby repealed.

69) This Bylaw shall come into force and effect on January 1, 2019 or when it has received third reading and has been duly signed whichever date occurs last.

Town of Rimbey
BYLAW NO. 949/18

Regional Intermunicipal Subdivision and
Development Appeal Board Bylaw



Bylaw 949/18 of the Town of Rimbey, in the Province of Alberta, being a bylaw to authorize the Town of Rimbey to enter into an agreement with one or more other municipalities to establish the Regional Intermunicipal Subdivision and Development Appeal Board and to authorize the Town of Rimbey entering into an agreement with Parkland Community Planning Services (PCPS) for the provision of intermunicipal subdivision and development appeal board services.

READ a First Time in Council this _____ day of _____ 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this _____ day of _____ 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Council Agenda Item	6.2
Council Meeting Date	November 27, 2018
Subject	951/18 Traffic Bylaw
For Public Agenda	Public Information
Background	Administration completed a review of the Town of Rimby Traffic Bylaw 909/15. A new Town of Rimby Traffic Bylaw 951/18 has been created with additions regarding unregistered vehicles and off highway vehicles.
Discussion	<p>At the Regular Meeting of Council held November 13, 2018 Council reviewed the new Traffic Bylaw 951/18 and made the following motions:</p> <p style="text-align: center;"><u>Motion 361/18</u></p> <p style="text-align: center;"><i>Moved by Councillor Payson to give first reading to 951/18 Town of Rimby Traffic Bylaw.</i></p> <p style="text-align: center;"><u>In Favor</u> <u>Opposed</u></p> <p style="text-align: center;"><i>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</i></p> <p style="text-align: right;">CARRIED</p> <p style="text-align: center;"><u>Motion 362/18</u></p> <p style="text-align: center;"><i>Moved by Councillor Coulthard to give second reading to 951/18 Town of Rimby Traffic Bylaw.</i></p> <p style="text-align: center;"><u>In Favor</u> <u>Opposed</u></p> <p style="text-align: center;"><i>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</i></p> <p style="text-align: center;">CARRIED</p>



TOWN OF RIMBEY REQUEST FOR DECISION

	<p>Council requested the following amendments be made prior to third and final reading.</p> <p>Remove (vi) miniature motor vehicles from the definition of (q) off-highway vehicle Remove 6.1(c) All parking will be parallel parking unless otherwise specified by traffic control device. Add 15.8 The owner of the off highway vehicle must carry liability insurance.</p>
Relevant Policy/Legislation	MGA
Attachments	<p>951/18 Traffic Bylaw with the amendments Bylaw 134/70 to Regulate and Control the Operation of Motorized Snow Vehicles (to be repealed) Bylaw 530/63 for Removal of Snow, Ice and Dirt from Sidewalks (to be repealed)</p>
Recommendation	<p>1. Administration recommends Council give third and final reading to Bylaw 951/18 Traffic Bylaw.</p>

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

WHEREAS

The Traffic Safety Act, R.S.A.2000, c, T-6, section 13 provides that a Municipal Council may pass a Bylaw with respect to regulation of parking and the use of highways under its direction, control and management.

NOW THEREFORE

The Council of the Town of Rimbey, duly assembled enacts as follows:

1. TITLE

1.1 This Bylaw may be cited as the "Town of Rimbey Traffic Bylaw"

2. DEFINITIONS

2.1 Words used in this Bylaw which have been defined in the act or the Regulations have the same meaning when used in this Bylaw.

2.2 In this Bylaw:

- (a) "Act" means The Traffic Safety Act, R.S.A. 2000, c. T-6, as amended or replaced from time to time;
- (b) "alley" as defined in the Act means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
- (c) "boulevard" as defined in the Act means that part of a highway in an urban area that
 - (i) Is not roadway, and
 - (ii) Is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
- (d) "C.A.O." means the Chief Administrative Officer of the Town of Rimbey, or designate;
- (e) "Council" means the Municipal Council of the Town of Rimbey;
- (f) "crosswalk" as defined in the Regulations means
 - (i) That part of a roadway at an intersection included within the connection of the lateral line of the sidewalks on opposite sides of the roadway measured from the curbs or, in the absence of curbs from the edges of the roadway, or
 - (ii) Any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or by other markings on the road surface;
- (g) "curb" means the actual concrete or asphalt curb, or in the absence of one, the dividing line of a highway between the edge of the roadway and the sidewalk;
- (h) "disabled parking zone" means a space or portion of a highway or parking lot set apart and designated exclusively for the parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the C.A.O.;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (i) **“emergency vehicle”** as defined in the Act means,
 - (i) A vehicle operated by a police service as defined in the Police Act;
 - (ii) A fire-fighting or other type of vehicle operated by the fire protection service of a municipality;
 - (iii) An ambulance operated by a person or organization authorized to provide ambulance services in the municipality;
 - (iv) A vehicle operated as a gas disconnection unit of a public utility;
 - (v) A vehicle designated by regulation as an emergency response unit;

- (j) **“heavy vehicle”** means a motor vehicle, alone or together with any trailer, semi-trailer or other vehicle being towed by the motor vehicle, with a registration gross weight of five (5) tonnes or more, or exceeding eleven (11) metres in total length. A public passenger vehicle, when engaged in the transport of passengers, shall be deemed to be excluded from the definition of a heavy vehicle for the purposes of sections 11.1 and 11.2 of this Bylaw;

- (k) **“highway”** as defined in the Act means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes
 - (i) A sidewalk, including a boulevard adjacent to the sidewalk
 - (ii) If a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - (iii) If a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

But does not include a place declared by regulation not to be a highway;

- (l) **“loading zone”** means a portion of the street adjacent to the curb designated by traffic control device for the exclusive use of vehicles loading or unloading passengers or materials;

- (m) **“maximum weight”** means the maximum weight permitted for a vehicle and load pursuant to the vehicle’s official registration certificate issued by the Province of Alberta, or absent such certificate, the combined weight of the vehicle and the heaviest load that may be carried in accordance with the provisions of the Act and the applicable regulations passed pursuant to the Act;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (n) **“median”** as defined in the Regulations means a physical barrier or area that separates lanes of traffic on a highway;
- (o) **“mobility Aide”** means a device that is used to facilitate the transport, in a normal seated orientation, of a person with a physical disability;
- (p) **“motor vehicle”** as defined in the Act; means
 - (i) A vehicle propelled by any power other than muscular power, or
 - (ii) A moped,But does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a motor vehicle that runs only on rails;
- (q) **“off-highway vehicle”** means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel,
 - (i) 4 wheel drive vehicles,
 - (ii) low pressure tire vehicles
 - (iii) motor cycles and related 2 wheel vehicles,
 - (iv) amphibious machines,
 - (v) all terrain vehicles,
 - (vi) snow vehicles,
 - (vii) minibikes, and
 - (viii) any other means of transportation that is propelled by any power other than muscular power or wind,but does not include
 - (ix) motor boats, or
 - (x) any other vehicle exempted from being an off-highway vehicle by regulation;
- (r) **“parade or procession”** means any group of pedestrians (except military or funeral processions) numbering more than twenty five (25) who are marching, walking, running, standing or racing on a roadway or sidewalk, and includes a group of vehicles (excepting military or funeral processions) numbering ten (10) or more that are involved in a procession on a roadway;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (s) **“park”** as defined in the Regulations means allowing a vehicle to remain stationary in one place, except
 - (i) While actually engaged in loading or unloading passengers, or
 - (ii) When complying with a direction given by a peace officer or traffic control device;
- (t) **“parking violation ticket”** means a tag issued in lieu of prosecution in respect of an infraction against this Bylaw or the parking provisions of the Regulations in a form approved by the C.A.O. or his authorized designate;
- (u) **“parking stall”** means a portion of a roadway or public parking lot indicated by markings as a parking space for one vehicle;
- (v) **“peace officer”** means any member of the Royal Canadian Mounted Police, a Peace Officer, a Bylaw Enforcement Officer or any other person designated by the C.A.O.;
- (w) **“pedestrian”** as defined in the Act means
 - (i) A person on foot, or
 - (ii) A person in or on a mobility aid,

And includes those persons designated by regulation as pedestrians;
- (x) **“private road” or “driveway”** means an entrance from a roadway to private property or a road or space on private property designed for vehicular traffic that is not open to the general public;
- (y) **“public holiday”** means a Sunday, a Holiday as defined in the Interpretation Act of the Province of Alberta, and any day or portion of a day so proclaimed by the Mayor or so declared by the Council of the Town of Rimby;
- (z) **“Regulations”** means The Use of Highway and Rules of the Road Regulation, (A.R. 304/2002) made pursuant to the Act;
- (aa) **“refuse”** means any substance or material discarded or disposed of within the Town other than by lawful deposit at a disposal site and includes animal waste, dry waste, construction waste, garbage, industrial waste, chemical waste, yard waste, litter, ashes, medical waste and any other types of refuse or waste whatsoever;
- (bb) **“roadway”** as defined in the Act means that part of a highway intended for use by vehicular traffic;
- (cc) **“sidewalk”** as defined in the Act means that part of a highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between
 - (i) The curb line, or



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

(ii) Where there is no curb line, the edge of the roadway,

And the adjacent property line, whether or not it is paved or improved;

(dd) **“Municipality”** or **“Town”** means the Corporation of the Town of Rimbey or the area contained within the corporate boundaries of the Town, as the context requires;

(ee) **“specified penalty”** means a penalty for specific offences in this Bylaw as provided for in Schedule A of this Bylaw;

(ff) **“trailer”** as defined in the Act means a vehicle so designed that it may be attached to or drawn by a motor vehicle or tractor, and is intended to transport property or persons, and includes any vehicle defined by regulation as a trailer, but does not include machinery or equipment solely used in the construction or maintenance of highways;

(gg) **“traffic control device”** as defined in the Act means any sign, signal, marking or device placed, marked or erected under the authority of this Act for the purpose of regulating, warning or guiding traffic;

(hh) **“traffic control signal”** as defined in the Act means a traffic control device, whether manually, electrically or mechanically operated, by which traffic is directed to stop and to proceed;

(ii) **“track”** means to allow, cause or permit any substance or material excluding snow or ice clinging to vehicles due to winter conditions, from being deposited by becoming loose or detached from the tires or any other part of a vehicle whether the vehicle is moving or stationary;

(jj) **“truck loading zone”** means a space or section of the roadway so marked with a sign or other marking authorized by the C.A.O. or his authorized designate permitting parking for the period of time reasonably necessary to load or unload goods, materials or merchandise;

(kk) **“truck route”** means a highway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such in this Bylaw;

(ll) **“vehicle”** means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;

(mm) **“vehicle storage area”** means any area which is at least one hundred and fifty (150) metres away from the nearest residential, institutional or assembly occupancy, and that has been so designated and approved by the C.A.O. or his authorized designate;

3. TRAFFIC CONTROL DEVICES AND AUTHORITY TO PLACE

3.1 Pursuant to section 110 of the Act, the C.A.O. is hereby delegated the authority to place, erect, display or alter traffic control devices at such locations within the Town as he may determine, or as Council may by resolution direct, for the purpose of controlling and regulating traffic,



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

including, but not limited to, the following specific purposes:

- (a) To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
- (b) To prohibit "U" turns at any intersection
- (c) To designate any intersection or other place on a highway as an intersection or place at which to left hand turn or right hand turn shall be made;
- (d) To designate as a one way street any roadway or portion thereof;
- (e) To designate "School Zones" and "Playground Zones";
- (f) To designate roadways or portions thereof as truck routes, parking lots, and vehicle storage areas;
- (g) To set apart as a "through-street" any roadway or part of a roadway and to control entry to any roadway by means of a "stop" sign or "yield" sign;
- (h) To designate a crosswalk upon any roadway;
- (i) To designate "parking" zones, passenger and truck loading zones, disabled parking zones, "no parking" and "no stopping" zones and the times and days when the restrictions of such zones are in effect;
- (j) To close or restrict the use of any highway, or any part of any highway, either as to the full width or as to part of the width with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
- (k) To prohibit, restrict or regulate the parking of vehicles or any particular class of vehicles on any highway or other public place or any portion thereof during such hours as he may determine;
- (l) To designate and mark guidelines for parking on any highway or other public place or any portion thereof;
- (m) To indicate the maximum speed limits for any roadway;
- (n) To designate a roadway or certain portion of a roadway as a "Truck Route"
- (o) To issue a permit for a heavy vehicle to be operated on a roadway or a portion of a roadway not designated as a "truck route", subject to such restriction including, but not limited to, dates, times and purposes. A request for such permit may be refused and such refusal may be appealed in writing to Council.

3.2 The C.A.O. or his authorized designate is hereby delegated the authority to place, or cause to be placed, temporary traffic control devices prohibiting the parking of vehicles on a roadway for snow clearing and maintenance purposes at least 12 hours prior to such clearing or maintenance.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- 3.3 The C.A.O. or his authorized designate is hereby delegated the authority to designate the location of traffic control devices and traffic control signals and undertake the placement of same.
- 3.4 The C.A.O. or his authorized designate shall cause a report to be kept of the location of all traffic control devices placed pursuant to this section and this record shall be open to public inspection during normal business hours.
- 3.5 Traffic control devices placed and located pursuant to this section are deemed to have been made pursuant to this Bylaw.
- 3.6 Notwithstanding any provision of this Bylaw all traffic control devices placed, erected or marked along highways located in the Town prior to the passing of this Bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of section 3.1 of this Bylaw.

4. TEMPORARY CLOSING OF ROADWAYS

- 4.1 In any case where, by reason of any emergency or any other special circumstances, it is the opinion of the C.A.O. or his authorized designate that it is desirable and in the public interest to do so, the C.A.O. or his designate may:
 - (a) Temporarily close within the Town, any roadway, sidewalk, boulevard or public parking lot, in whole or in part, to traffic;
 - (b) Temporarily suspend parking privileges granted by the provision of this or any other bylaw and take such measures necessary for the temporary closing of such roadways, sidewalks, boulevards or public parking lots or suspension of parking and place barricades or post appropriate notices on or near the roadways, sidewalks, boulevards or public parking lots concerned;

5. SPEED LIMITS

- 5.1 Unless otherwise directed by posted Traffic Control Devices no person shall drive a vehicle at a speed in excess of fifty (50) kilometres per hour on any roadway within the Town.
- 5.2 The C.A.O. or his authorized designate may, by signs posted along a roadway, temporarily fix a maximum speed greater or lesser than the speed prescribed by the Regulations and Section 5.1 of this Bylaw. Such designation is for a maximum of 90 days. In all cases, Council must give final approval to make the maximum speed permanent.
- 5.3 Notwithstanding section 5.1, no person shall drive a motor vehicle in any alley at a greater speed than twenty (20) kilometres per hour.
- 5.4 The C.A.O. or his authorized designate may by signs posted along a roadway, fix a maximum speed limit in respect of any part of the highway under construction or repair or in a state of disrepair applicable to all vehicles or to any class or classes of vehicles while traveling over that part of the highway.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

6. PARKING RESTRICTIONS AND PROHIBITIONS

6.1 GENERAL PROVISIONS

- (a) The parking prohibitions and restrictions provided in sections 44 through 49 of the Regulations apply within the Town and may be enforced through the issuance of a violation ticket by a Peace Officer.
- (b) A Peace Officer or other person authorized to enforce this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked vehicle, and to issue and place a violation ticket upon a parked vehicle, without that person or the Town incurring any liability for doing so.
- (c) Except when actively engaged in loading or unloading passengers, no person shall park or stop a vehicle in a passenger loading zone.
- (d) Unless authorized by special permit approved by the C.A.O. or his authorized designate, no person shall park or stop a vehicle in a truck loading zone for a period of time longer than twenty (20) minutes.
- (e) No person shall park a vehicle in an alley except for such period of time as may be reasonable necessary for the loading or unloading of passengers or goods from a vehicle, and in any case not longer than one (1) hour.
- (f) Except for section 6.1(f), no person shall park a vehicle in an alley in a manner that obstructs the safe passage of other vehicles along the alley.
- (g) No person shall park any unattached trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any roadway except for the purpose of loading or unloading for a period not to exceed forty-eight (48) hours, and only if it is located on that portion of the roadway that lies immediately adjacent to the property it is being loaded from or unloaded to, and is parked in the same direction of travel with no slides extended. At the expiration of the forty-eight (48) hour period, the trailer must be moved to an off-roadway location for a period of not less than forty eight (48) hours.
- (h) Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.
- (i) No person shall park any commercial licensed vehicle, of any design capacity of more than one (1) tonne, including but not limited to a truck, bus, trailer, or delivery van, on any roadway in a residential area except when such vehicle is actively engaged in bona fide delivery, transport, or other similar activities.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (j) No person shall park any vehicle on a roadway or public parking lot owned by or in the care, custody and control of the Town of Rimbey, unless otherwise provided for in this Bylaw for a period exceeding 72 hours.
- (k) No person shall park any vehicle or unattached trailer in the parking lots designated for attendees of the Rimbey Aquatic Centre, Peter Lougheed Community Centre or the Town Office except for the express purpose of attending the Rimbey Aquatic Centre, Peter Lougheed Community Centre or the Town Office.
- (l) No person shall park any vehicle on any portion of a highway in the Town in such a manner as to constitute a hazard to other persons using the highway, including those using a sidewalk.
- (m) No person shall park any vehicle upon any land owned by the Town which the Town uses or permits to be used as a playground, recreation area, public park and green space except on such parts clearly signed or otherwise authorized by the C.A.O. for vehicle parking.
- (n) Where parking lines are visible on a roadway or parking lot no person shall park a vehicle except within the limits of the lines designating the parking stall.
- (o) Except in the case of sudden vehicle breakdown, a person shall not stand or park any vehicle on any portion of a highway in the Town for the purpose of servicing or repairing the vehicle.
- (p) The Town, after clearly posting or signing a roadway or public parking lot a minimum of twelve (12) hours prior may cause a roadway or public parking lot to be cleared of vehicles for the purpose of street cleaning, snow removal or highway repairs. In such cases, the Town may tow and impound vehicles blocking street cleaning or repair equipment at the vehicle owner's risk and expense.
- (q) No person shall park a vehicle in an angle parking zone where such vehicle exceeds 6.2 metres in overall length.
- (r) No person shall park a vehicle on a roadway or parking lot with the motor running in such circumstances and location as to cause a disturbance to residents within the area.
- (s) No person shall park an unregistered vehicle or a vehicle without a license plate on a public roadway or parking lot within the town limits of Rimbey.

6.2 DISABLED PARKING

- (a) The C.A.O. is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
- (b) The owner, tenant, occupant or person in control of private property within the Town to which vehicles driven by the public generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage or markings used to so designate such parking spaces shall be in a form similar to that approved and used by the C.A.O.

- (c) No person shall park or stop a vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated pursuant to sections 6.2(a) or 6.2(b) of this Bylaw.

6.3 PARK CAUSING OBSTRUCTION

- (a) (i) No person shall park a vehicle on a sidewalk, boulevard, or median except, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.

(ii) Where permission is granted pursuant to Section 6.3 (a)(i), any resultant damage will be the responsibility of the owners of the vehicle.

- (b) No person shall park a vehicle in such a manner as to obstruct or interfere with an entrance or exit of any public or commercial building open to the general public.
- (c) No person shall park a vehicle in such a manner as to obstruct or interfere with an entranceway to any fire hall or ambulance station or hospital.
- (d) No person shall park a vehicle in such a manner as to obstruct or interfere with the use of a doorway intended as a fire or emergency exit from any building.
- (e) No person shall park a vehicle in front of or in any manner so as to prevent access to and collection of refuse collection container, bin or garbage storage area. This does not apply to sidewalk litter bins for general use.

6.4 SECOND AND SUBSEQUENT PARKING OFFENCES

- (a) For timed parking offences under paragraph 6.1 of this Bylaw, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw for a second or further period of time in excess of the maximum time allowed.
- (b) For all other offences under this section, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw 24 hours after the violation ticket was issued.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

7. OPERATION OF VEHICLES

- 7.1 No person shall ride a bicycle or use roller blades or a skateboard on a roadway, sidewalk, boulevard or median in a manner that is unsafe or that interferes with pedestrian or motor vehicle traffic.
- 7.2 No person shall ride, pull or use a sled, toboggan, skis or wagon on a roadway
 - (a) Where a sidewalk parallels such roadway and it is reasonable and practicable to use the sidewalk, or
 - (b) Where there is no sidewalk paralleling the roadway, in any manner that interferes with, obstructs or is hazardous to vehicular traffic on the roadway.
- 7.3 (a) No person shall drive a motor vehicle on a boulevard, median, playground, recreation area, public park, green space, bicycle trail, nature trail or nature preserve except as permitted by a traffic control device or, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.
 - (b) Where permission is granted pursuant to Section 7.3 (a) any resultant damage will be the responsibility of the owners of the vehicle.
- 7.4 No person shall drive, operate or permit to be driven or operated, any vehicle or equipment in such a manner as to track upon a roadway.
- 7.5 Any person who tracks upon a roadway shall, in addition to the penalty, be liable to clean up or remove the substance or material tracked upon the roadway, in default of which the Town may arrange for clean up or removal of such substance or material at the expense of the person tracking or the owner or registered owner of the equipment from which the substance or material was tracked.
- 7.6 No person shall, driving a motor vehicle approaching an intersection controlled by a traffic light, stop sign or other traffic control device, exit the roadway onto private or public property and continue onto the same roadway or an intersection roadway for the purpose of avoiding the traffic control device.

8. PEDESTRIANS

- 8.1 A pedestrian shall not cross any roadway within the Town, other than an alley, except within a marked or unmarked crosswalk.
- 8.2 No person shall stand on any roadway, crosswalk or sidewalk in such a manner as to:
 - (a) Obstruct vehicular or pedestrian traffic;
 - (b) Annoy or inconvenience any other person lawfully upon such roadway, crosswalk or sidewalk; or
 - (c) Obstruct the entrance to any building.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

9. PARADES, PROCESSIONS AND SPECIAL EVENTS

- 9.1 Any person that intends to hold a parade, procession, race or special event involving a roadway, sidewalk, boulevard, median or town parking lot within the Town of Rimbey shall at least thirty (30) days prior to the scheduled date, make application in writing to the C.A.O. for permission and in such application shall furnish to the C.A.O. information with respect to the following, namely:
- (a) The name and address of the applicant, and if such applicant is an organization, the names, addresses of the executive thereof.
 - (b) The nature and purpose of such parade, procession, race or special event.
 - (c) Dates and times.
 - (d) The intended route.
 - (e) The approximate number of persons who will take part.
 - (f) The approximate size, number and nature of flags, banners, placard or such similar things to be carried and particulars of such signs, inspections and wording to be exhibited thereon; and such written application shall bear the signatures and addresses of the persons who will be in control of such parade or procession and who undertake to be reasonable for the good order and conduct thereof.
- 9.2 The C.A.O. may either grant permission, with or without conditions, or refuse permission for any reasons that are determined to be appropriate concerns in all the circumstances. In the case of a refusal the applicant has a right of appeal to Council, who may grant or refuse permission for the parade.
- 9.3 If a refusal for an application for permission to hold a parade is appealed to Council pursuant to section 9.2, Council may:
- (a) Grant permission without conditions;
 - (b) Grant permission with conditions; or
 - (c) Refuse permission
- 9.4 Where permission has been granted pursuant to sections 9.2 or 9.3, the C.A.O. shall fix the hour and route of the parade or procession and may require to be erected temporary barriers or traffic control devices as he deems necessary.
- 9.5 If any funeral procession is in process of formation or proceeding along any roadway, any Peace Officer may regulate all traffic in the vicinity and all persons whether on foot or in vehicles shall obey the order and direction of the Peace Officer so regulating traffic.
- 9.6 Before a funeral procession enters upon, crosses or turns into a roadway designated and marked as a through-street by a stop or yield sign, the first vehicle in the funeral procession shall come to a complete stop in the manner required by the Regulations and shall not drive the vehicle into the intersection until it is safe to do so. A vehicle that follows in the funeral procession may then enter into the intersection



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

without stopping provided the headlamps are alight. The provisions of this section shall not apply at an intersection where traffic is controlled by a Peace Officer or by a traffic control signal.

- 9.7 Except for funeral processions, no person shall hold or organize any parade, procession, race or special event unless permission has been first granted by the C.A.O. or Council pursuant to this section.
- 9.8 No person driving any vehicle, or riding or driving a horse, shall drive or ride through, nor shall any pedestrian walk through, the ranks of a military or funeral procession (the vehicles of which have their lights on) nor through the ranks of another authorized parade or processions, or in any way obstruct, impede or interfere with the same.
- 9.9 No person shall take part in the organization of a parade or procession or participate in a parade or procession, which is conducted without permission having first been granted pursuant to the provision of this Bylaw.
- 9.10 No person shall carry out or allow or cause to be carried out a parade or procession that does not conform to conditions imposed in a permit issued by the C.A.O. or his authorized designate.
- 9.11 Nothing in this section waives the requirement to obtain a permit through any other permit authorizing body, Provincial, Federal or otherwise for any parade, procession or special event. Ex. – Special Events permit through Alberta Transportation.

10. FIRES AND FIRE LINES

- 10.1 In case of a fire within the Town, any Peace Officer or member of the Ponoka County Regional Fire Services may designate in any manner a line or lines near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot or in a vehicle shall cross such line or lines.
- 10.2 The Ponoka County Regional Fire Services Fire Chief or any person acting under his/her direction is hereby empowered to move or cause to be moved any vehicle which he may deem necessary for the purpose of carrying out any duty, work or undertaking of the Ponoka County Regional Fire Services Fire Department.
- 10.3 No person shall fail or refuse to comply with any traffic control device or direction of a Peace Officer or of any officer of the Ponoka County Regional Fire Services Fire Department at the scene of a fire or other emergency.

11. HEAVY AND OVER DIMENSION VEHICLES AND TRUCK ROUTES

- 11.1 No person shall operate a heavy vehicle, excluding a motor home, on a roadway or public parking lot owned and operated by the Town except on a designated truck route as outline in Schedule "B" of this Bylaw, the Schedule being hereby incorporated into and made part of this Bylaw.
- 11.2 The following shall be deemed not to be operating or parking a heavy vehicle in contravention of section 11.1 if the heavy vehicle was being operated on the shortest route between the delivery, pick-up or other location concerned and the nearest route by:
 - (a) A person delivering or collecting goods, materials or merchandise to or from the premises of a bona fide customer;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (b) A person going to or from the business premises of the owner of the heavy vehicle, a heavy vehicle repair or maintenance facility, or an approved "vehicle storage area" for heavy vehicles;
- (c) A person towing a disabled vehicle from or along a roadway prohibited to heavy vehicles; and
- (d) A person actively engages in lawful public works requiring him by the very nature of such work to deviate from established truck routes.
- (e) A person traveling by the most direct route to their place of residence and parking the heavy vehicle on private land off the roadway.

12. MAXIMUM WEIGHTS OF VEHICLES

- 12.1 No person shall drive or park upon any roadway within the Town a vehicle or combination of attached vehicles with a weight, including or excluding any load thereon, in excess of maximum weight.
- 12.2 A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of section 12.1 shall, when requested by the Peace Officer, produce for such officer's inspection any official registration certificate or interim registration for such vehicle or vehicles that may have been issued by the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.

13. SNOW, ICE, DIRT, DEBRIS

- 13.1 All persons within the Town of Rimbey owning, controlling, or occupying property that adjoins any sidewalk shall remove or cause to be removed and cleared away all snow, ice, dirt, debris or other material from any sidewalk adapted to the use of pedestrians. Such removal shall be completed when the snow is 2.5 centimetres or greater within 48 hours from the time that the snow, ice, dirt, debris, or other material was formed or deposited there.
- 13.2 The Business District shall be identified as:
 - East/West Highway 53 extending east to Highway 20 and west to the Town limits.
 - South of 4 way stop to 45th ave;
 - North of 4-way stop to 51 ave;
 - 50th street from 49th ave to 52nd ave;
 - 49th ave from 49th street to 51 street;
 - 49th street from 50th ave to 48th ave.

(a) **Businesses**

- (i) Businesses are permitted to shovel their sidewalk to curb edge;
- (ii) Snow will be removed as per Road Priorities 2;
- (iii) Businesses engaging contractors to clear their lots will NOT be allowed to push snow from their properties, onto roadways, and/or Town property;



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- (b) Contractors are allowed access to the Town's snow storage site at no charge and must phone ahead to make arrangements.
- 13.3 Contractors
 - (a) Contractors hauling snow to the Town snow storage site must have commercial equipment, insurance satisfactory to the Town and use at their own risk.
- 13.4 Any person who fails to comply with sections 13.1, 13.2 or 13.3 is guilty of an offence and may be issued a violation ticket by a Peace Officer in an amount specified in this Bylaw.
- 13.5 In default of any person complying with sections 13.1, 13.2 or 13.3 above, and in addition to any other remedy available to the Town of Rimby for noncompliance with this Bylaw, the Town may arrange to have the sidewalk cleared and any cost thereof shall be paid to the Town upon demand and failing payment, such cost shall be charged against the property as a special assessment.
- 13.6 No person shall remove snow, ice, dirt, debris or other material from a sidewalk or private property by causing it to be placed on any other portion of a highway or on any private property other than their own except to the extent that removal of the snow or ice to private property is impractical.
- 13.7 No person shall place or permit to be placed any snow, ice, dirt, debris or other material removed from private property on to a highway or other public place in the Town of Rimby.
- 13.8 At all times, Snow Clearing Equipment and Street Sweeping Equipment of the Town of Rimby, and or Contractors hired by the Town of Rimby, shall have the right of way on Rimby streets unless so directed by a Peace Officer or a Traffic Flag Person.
- 14. MISCELLANEOUS RESTRICTIONS AND PROHIBITIONS**
- 14.1 No person shall allow the engine or motor of any stationary vehicle
 - (a) In a residential area, or
 - (b) In any other area where prohibited by traffic control deviceto remain running for a period of time longer than twenty minutes.
- 14.2 No person shall place an electrical cord on or above a roadway or above a sidewalk unless it is a minimum height of 2.5 metres above the sidewalk.
- 14.3 No person shall, while clearing a sidewalk, use power driven equipment, or any other tools or equipment, or any other material, unless the use of such equipment does not result in damage to the sidewalk.
- 14.4 No person shall wash, service or repair a vehicle on any roadway, sidewalk, boulevard or median within the Town.
- 14.5 No person shall wash, repair, or service a vehicle near any roadway, sidewalk, boulevard or median within the Town in a manner that allows



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

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- soap suds, mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids to flow onto or enter upon the roadway, sidewalk, boulevard or median or enter any storm water system.
- 14.6 No person shall park a vehicle on a roadway or public parking lot within the Town that, due to the state of the vehicle, results in mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids being deposited upon the roadway or public parking lot or enter a storm water sewer system.
- 14.7 Where an offence under section 14.3, 14.4 14.5 or 14.6 occurs resulting in damage to a roadway, sidewalk, boulevard or median or other town property or resulting in spillage or deposit of dirt, gravel, vehicle fluids or other material on a roadway, sidewalk, boulevard or median, notice may be given to
- (a) The person responsible, or
 - (b) In cases involving a vehicle, to the registered owner of the vehicle, or
 - (c) If the offence occurred on private property, to the occupant or owner of the private property to take reasonable cleanup or damage repair measures.
- 14.8 No owner or occupant of private property located at an intersection of roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the property closest to the intersection, measured from the corner of the intersection to a distance of eight (8) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the portion of the property, to a height less than two (2) metres.
- 14.9 No owner or occupant of private property shall allow any vegetation overhanging a sidewalk, boulevard, roadway or alley to reach a height less than four (4) metres above the sidewalk, boulevard, roadway or alley.
- 14.10 No owner or occupant of private property in the Town shall park a vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within eight (8) metres of the nearest corner of a street intersection when such vehicle, fence, wall, dirt pile, snow pile or other object interferes with good visibility for safe traffic flow.
- 14.11 Where an offence under sections 14.8, 14.9, or 14.10 occurs, notice may be given to the occupant or owner of the private property requiring remedial action to bring the property within compliance of this bylaw.
- 14.12 No person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials dumpsters, snow, boulevard, earth, sand, gravel, sod, or any other matter on a roadway, sidewalk, boulevard or median within the Town, excepting vehicles and materials for which specific permission has been granted by the C.A.O..
- 14.13 Where an offence under section 14.2 occurs, notice may be given to the occupant or owner of the property adjacent to where the materials were placed to take specific remedial action.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- 14.14 A notice issued pursuant to this Bylaw shall specify:
- (a) The civic address or physical location where remedial action is required;
 - (b) The condition that is not in compliance with the Bylaw, including reference to the applicable provision of the Traffic Bylaw;
 - (c) Remedial action required;
 - (d) A deadline for compliance.
- 14.15 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving a vehicle
- (a) If left at a conspicuous location on the vehicle;
 - (b) If mailed by regular or registered mail to the registered owner of the vehicle using the address on record with the Alberta Motor Vehicle Branch;
 - (c) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the registered owner of the vehicle.
- 14.16 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving private property:
- (a) If served personally upon the person to whom it is directed, or
 - (b) If posted at a conspicuous location on the property, or
 - (c) If mailed by regular or registered mail to the address of the person to whom the notice was directed, or to the owner of the private property involved using the address on record with the Town of Rimbey, or
 - (d) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the occupant or owner of the private property involved.
- 14.17 No person shall fail to satisfactorily comply with a notice issued pursuant to sections 14.7, 14.11, or 14.13 of this bylaw within the specified deadline.
- 14.18 In the case of the owner of a vehicle or owner or occupant of private property failing to comply with a notice issued pursuant to any provision of this Bylaw, the Town may do the work at the expense of the owner of the vehicle or the owner or occupant of the private property.
- 14.19 In cases involving owners of private property, the expenses incurred by the Town for the work done, where applicable, may be recovered with costs by action in court of competent jurisdiction or in a like manner as municipal taxes.
- 14.20 Where, pursuant to this Bylaw, work is done at the expenses of the owner of a vehicle or owner or occupant of private property, the owner or occupant may appeal to Council to have the expenses cancelled.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

14.21 No person other than the owner or driver of a vehicle will remove a notice issued pursuant to the Bylaw affixed to the vehicle.

14.22 No person other than the occupant or owner of private property will remove a notice issued pursuant to this Bylaw affixed to a conspicuous location on a private property.

15. OFF HIGHWAY VEHICLES/PROHIBITED OPERATION

15.1 A person who can lawfully operate an off highway vehicle may operate the vehicle within the corporate limits of the Town only on the most direct route from a residence to the nearest exit from the Town at a location of legal off highway use providing the vehicle is operated as follows:

- a) Travel at a speed less than (20) twenty kilometres per hour
- b) Does not drive or operate the vehicle on parkland or a sidewalk or boulevard
- c) Travels in rear lanes only, except where there is no lane, then on the most right portion of a highway
- d) an off highway vehicle shall yield right of way to all other users of the road including pedestrians
- e) An off highway vehicle shall not be operated between the hours of 10:00 pm and 7:30 am (22:00 hrs. and 0730 hrs.)
- f) An off highway vehicle operator does so at his/her own risk and the Town does not warrant any area of the Town suitable for off highway vehicle use.

15.2 Off highway vehicles are permitted to operate on a highway solely for the purpose of loading or unloading an off highway vehicle from or onto a trailer or vehicle or into a building or property.

15.3 No person shall operate an off highway vehicle within the corporate limits of the Town of Rimbey unless the operator and passengers are wearing safety approved helmets.

15.4 No person under the full age of fourteen (14) years shall operate an off highway vehicle in the corporate limits of the Town of Rimbey.

15.5 No person who is an owner or in care and control of an off highway vehicle shall allow any person under the full age of fourteen (14) years to operate an off highway vehicle within the corporate limits of the Town of Rimbey.

15.6 The provisions of this bylaw shall not apply to a Peace Officer or an employee of the Town operating a vehicle in the performance of a duty.

15.7 Where an off highway vehicle is used in contravention of this Bylaw, and the operator or driver cannot be identified, the owner of the vehicle shall be responsible for the contravention.

- a) "Owner" in this section means the registered owner as listed on a certificate of registration.
- b) If the vehicle is unregistered then the owner as listed on a bill of



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

sale or other documentation accepted as proof of ownership.

- 15.8 The Owner of the off highway vehicle must carry liability insurance.
- 15.9 A Peace Officer may seize and impound any off highway vehicle, for a maximum of thirty (30) days, at the owner's expense, that is subject of an offence under this Bylaw if the Peace Officer believes on reasonable and probable grounds that the seizure and impoundment is necessary to prevent a continuation of an offence.

16. PENALTIES AND ENFORCEMENT PROCEDURES

- 16.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not less than THREE HUNDRED DOLLARS (\$300.00) and not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and in default of payment is liable to imprisonment for a term not exceeding SIX (6) MONTHS.
- 16.2 Where a Peace Officer believes that a person has contravened any provision of the Bylaw, or sections 44 through 49 of the Regulations, he may serve upon:
 - (a) Such person a Violation Ticket referencing the section contravened; or
 - (b) The registered owner of the motor vehicle a Violation Ticket referencing section 160(1) of the Act and the section of the Bylaw or Regulations contravened;

In accordance with the provisions of the Provincial Offences Procedure Act, R.S.A.2000, c. P-34.

- 16.3 The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he is liable under the provisions of this Bylaw.
- 16.4 A Peace Officer may tow and impound at owner's risk and expense, any vehicle found to be parked in contravention of the provision of this Bylaw or the parking provisions of the Regulations.
- 16.5 The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "A" of this Bylaw
- 16.6 The specified penalty payable in respect of a contravention of a parking provision of the Regulations is as provided for in the Procedures Regulation (A.R.233/1989) made pursuant to the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, and must include the required Victims of Crime Act surcharge.
- 16.7 Notwithstanding section 15.2, in lieu of prosecution, a Peace Officer may issue a Parking Violation ticket, in a form as approved by the C.A.O., referencing the section of the Bylaw or Regulation contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw or the parking provisions of the Regulations.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

- 16.8 Service of any such Parking Violation ticket shall be sufficient if it is:
- (a) Personally served;
 - (b) Served by regular mail; or
 - (c) Placed on or attached to the vehicle involved in the contravention of this Bylaw or the parking provisions of the Regulations.
- 16.9 The penalty payable to the Town in lieu of prosecution in respect of a contravention of this Bylaw or the parking provisions of the Regulations, to be indicated on any such Parking Violation ticket issued is the amount provided for in Schedule "A" of this Bylaw, Schedule being hereby incorporated into and made part of this Bylaw.
- 16.10 A person who has been issued a Parking Violation ticket pursuant to the provisions of this Bylaw, and who has fully paid the penalty as indicated to the Town within the time allowed for payment, shall not be liable to prosecution for the subject contravention.
- 16.11 No person, other than the owner or driver of a vehicle, shall remove a Parking Violation ticket placed on or attached to such vehicle by a Peace Officer in the course of his/her duties.
- 16.12 No person shall willfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and engaged in the enforcement of the provisions of this bylaw.

17. GENERAL

- 17.1 It is the intention of the Council of the Town that each provision of this Bylaw should be considered as being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 17.2 It is the intention of the Council of the Town that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
- 17.3 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.
- 17.4 Schedules "A" and "B" may, from time to time, be amended by a resolution of Council.

18. REPEAL

- 18.1 Town of Rimbey Bylaws 530/63, 134/70, 545/88, 847/09, 710/00, 872/11 and 909/15 are hereby repealed.



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

NOW THEREFORE

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this ____ day of _____ 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____ 2018.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

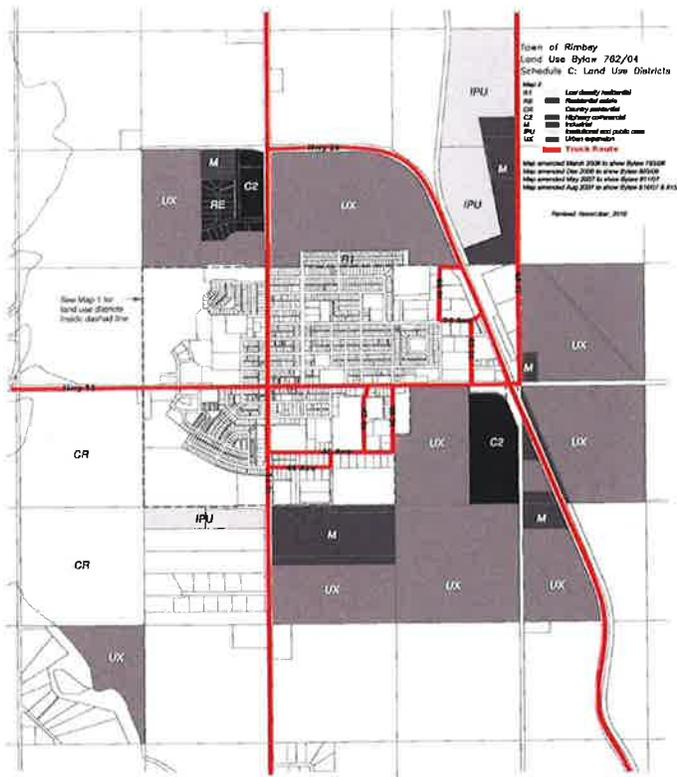


A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

SCHEDULE "A" – VIOLATIONS AND PENALTIES

Section	Description of Offence	Penalty
15.1	All Bylaw sections not specified in this Schedule	\$300.00
12.1	Drive or park vehicle in excess of maximum weight	\$500.00

SCHEDULE "B" TRUCK ROUTE MAP



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO REGULATE AND CONTROL THE OPERATION OF MOTORISED SNOW
VEHICLES IN THE TOWN OF RIMBEY, ALBERTA.

WHEREAS the snow Vehicles Act, being Chapter 100 of the 1969
statutes of Alberta provides, in Section 1+ thereof,
that the Council of a Municipality may, by BY-LAW with
respect to highways under its control and management,
authorize persons to operate Snow Vehicles on any portion
of such highway or class thereof and may restrict the hours
during which such operation may take place;

NOW THEREFORE Council of the Town of Rimbey, duly assembled, enacts
as follows.

- I. In this BY-Law the following definitions shall apply: -
- (a) "Owner" includes any person renting a snow vehicle or having exclusive use thereof under lease or otherwise for a period of more than 30 Days;
 - (b) " DRIVER" or "OPERATOR" means a person who drives or is in actual physical control of a snow vehicle;
 - (c) "SNOW VEHICLE" means a motor vehicle designed or intended to be driven exclusively or chiefly upon snow or ice or both;
 - (d) "HIGHWAY" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, crescentway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and;
- (I) Includes-
- (a) a sidewalk (including a boulevard portion thereof)
 - (b) where a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - (c) where a highway right of way is contained between fences or between a fence and one side of a roadway all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,
- (II) does not include a place declared by the Lieutenant Governor in Council not to be a highway.
- (e) "roadway" means that part of a highway intended for use by Vehicular traffic.
 - (f) " Alley" or "Lane" means a narrow highway intended chiefly to give access to the rear of a building and parcels of land.

(g) "VEHICLE" means a device in, upon or by which a person or thing may be transported or drawn upon a highway or any area in the Town of Rimbej, on which Snow Vehicles are permitted to operate.

2 Alleys shall not be used to travel to a designated area after 10:00 P.M. but may be used to return until 1:00 A.M.

3 The Operator of a Snow vehicle, while using any of the areas in the Town of Rimbej, which are permitted for the use of snow vehicles, shall yield the right of way to all vehicles and persons using that area.

4 OPERATORS OF POWERD TOBAGGANS

- (a) May travel only in single file on a roadway, alleys, or portions of a highway.
- (b) May not be operated on private property without the consent of the owner or on sidewalks or posted areas.
- (c) Shall use rigid hitch or tow when pulling a sled or toboggan within the Town Limits.

5 RULES FOR USE OF POWERED TOBOGGANS

- (a) He shall first obtain public liability and property damage insurance coverage with a limit of at least \$ 35,000 and proof of such insurance must at all times be carried on the toboggan to be produced to Town Police or other officials when requested.
- (b) Every powered toboggan so operating after sundown shall be equipped with at least one electric head lamp at the front and one electric red tail light at the rear, but not more than two headlamps.
- (c) No person shall operate a powered toboggan without a stock muffler which is in good repair and properly affixed to exhaust port.

6. Except as otherwise provided in this By-Law no person shall operate a snow vehicle on any Highway in the Town of Rimbej.

7 Notwithstanding Section 4 of this By-Law the operator of a Snow vehicle May

- (I) Cross any Highway, including the roadway, parking lane or sidewalk portion thereof IF: -
- (II) ALL passengers disembark from the snow vehicle and any vehicle or thing attached thereto before he commences to cross.
- (III) The operator yields the right of way to all other vehicles and persons on the highway , and:

- (IV) the operator crosses over the highway or portion thereof to be crossed by the most direct and shortest route of travel available to him.
- (b) Travel on any alley, or lane in the Town of Rimbej, If:
 - (I) the operator of the snow vehicle travels at a rate of speed only sufficient to keep his snow vehicle in steady forward motion, but in any event not in excess of Ten(10) miles per hour.
 - (II) The operator, Operates his snow vehicle as near as possible to the right hand side of the roadway, or as far as possible from the travelled portion thereof.
 - (III) the operator of the snow vehicle is using only those alleys and lanes which will take him in "THE MOST DIRECT ROUTE" to or from the place where he normally stores his snow vehicle and the nearest area on which snow vehicles are permitted to operate.
 - (IV) the operator of a snow vehicle may travel on a street when there is no excess by way of a alley or lane from the place where he normally stores his snow vehicle and must return to an alley or lane as soon as it is possible.
- 8. an operator of a snow vehicle may operate a snow vehicle on any property OWNED or CONTROLLED by the Town of Rimbej Exclusive of Highways: Except those areas particularly described as follows: -
 - (a) School Grounds. (d) Cemetery Grounds.
 - (b) Pas-Ka-Poo Park. (e) Playgrounds.
 - (c) Hospital Grounds. (f) Church Grounds.
- 9. No person under the age of 14 years shall operate a motorized snow vehicle across along or on a highway.
 - (I) No person under the age of 14 years shall operate a snow vehicle on any alley, lane or roadway or portion thereof in the Town of Rimbej.
- 10 The operator of a snow vehicle shall not increase the speed above Ten (10) miles per hour until having passed 100 yards beyond the Town limits.
- 11 Every snow vehicle operating in the Town of Rimbej after sundown shall be equipped with an electric head lamp at the front and one red lamp at the rear of the vehicle both of which shall be alight.
- 12 No person shall operate a snow vehicle in the immediate vicinity of a CHURCH during Church sessions.

Cancelled

off Highway Act takes over

CONTRARY TO

BY-LAW NO. 134

- (1) THIS BY-LAW SHALL BE KNOWN AS THE MOTORIZED SNOW VEHICLE TRAFFIC BY-LAW OF THE TOWN OF RIMBEY ALBERTA,
- (2) IN THESE REGULATIONS.
 - (a) "enactment" means any Act, regulation or municipal By-Law under which a traffic ticket complaint may be made pursuant to these regulations;
 - (b) "regular" summons; means a summons which unconditionally requires the appearance in court on a certain date, of the person to whom the summons is directed;
 - (c) "Voluntary" payment summons" means a summons which requires the appearance in court on a certain date, of the person to whom the summons is directed unless that person both acknowledges his guilt and pays a specified penalty in advance of the court appearance date indicated in the summons and in accordance with the stipulations on the summons.

ITEM Number	Section Number	Penalty in Dollars	
1.	4 (a.)	\$ 5.00	Travelling 2 abreast
2.	4 (b)	\$ 5.00	Private property without Cons.
3	4 (c)	\$ 5.00	Rigid Hitch or Tow
4	5 (a)	\$ 5.00	Responsibility Card
5	5 (b)	\$ 5.00	Lights
6	5 (c)	\$ 5.00	Muffler
7	6	\$ 10.00	Unauthorized on
8	7 (II)	\$ 10.00	Disembark Passengers
9	7 (III)	\$ 10.00	Yield
10	7 (IV)	\$ 5.00	Crossing Highway
11	7 (b) (I)	\$ 10.00	Speeding
12	7 (b) (II)	\$ 5.00	Keeping Right
13	7 (b) (III)	\$ 10.00	The Most Direct Route
14	7 (b) (IV)	\$ 10.00	Restrictions on Streets
15	8.	\$ 10.00	Restricted Areas
16	9 (I)	\$ 10.00	Age Limit
17	10	\$ 10.00	Speeding in Town Limits
18	11	\$ 5.00	Lights On after Sundown
19	12	\$ 10.00	Church Sessions

VOLUNTARY PAYMENT of penalty checked as above, To the TOWN Secretary at the Town Office , Rimney Alberta

*Cancelled by Bylaw #162 -
Nov 8/61*

*Councils By-Bylaw 16 v
Nov 8/70*

*(Off Highway Act takes care
of this)*

- 4 -

13 Operators of snow vehicles " Using Permitted Areas " in the Town of Rimby at their " OWN RISK "

14. Every person who contravenes this By-Law or any part thereof is guilty of an offence and liable on summary conviction : -

- (a) for first offence to a fine of not more than \$ 50.00 and in default of payment to imprisonment for a term of not more than 30 days and -
- (b) for a second or subsequent offence to a fine of not more than \$ 100.00 and in default of payment to imprisonment for a term of not more than 60 days.

15 In addition to any penalties imposed as outlined in Section II by the Court, a Peace Officer may at the time of the offence, if in his opinion it is considered necessary, require that the operator of the snow vehicle shall immediately park the vehicle for any infraction of the HIGHWAY TRAFFIC Act, The SNOW VEHICLES Act or this BY-LAW. The Vehicle shall remain immobile for whatever period that the Peace Officer considers reasonable in regard to the Offence Committed.

READ a FIRST time in COUNCIL this 17th Day of December, A.D. 1970
READ a SECOND time in COUNCIL this 17th Day of December A.D. 1970
Read a THIRD and FINALLY PASSED in COUNCIL this 17th Day of December A.D. 1970.

[Signature]

Mayor

[Signature]

Sec. Treas.

BY-LAW NO. 530

AND

A BY-LAW PROVIDING FOR REMOVAL OF SNOW, ICE, DIRT, ETC FROM SIDEWALKS

WHEREAS the Council of the Town of Rimbey deem it necessary to have the sidewalks in the Business section of the Town kept clear of any snow, ice, dirt ;

WHEREAS in accordance with the provisions of Section 302 B of The Town and Village Act, properties abutting onto the sidewalks in the business section can be forced to do so, or it can be done and charged to their properties and collected same as taxes;

NOW THEREFORE, the Council duly assembled, ENACTED AS FOLLOWS:

that all properties fronting onto Jasper Avenue the business section ; and all properties fronting onto First Street West and/or Main Street shall be responsible for clearing the sidewalk of any and all snow, ice or dirt in front of their business premises, and failure will cause the Town to proceed to keep it clean and charge the cost against the respective properties.

RECEIVED first, second and third readings this 14th day of January, A.D. 1963.

(SEAL)



Signed [Signature]
Mayor

Signed [Signature]
SecTreas.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	November 27, 2018
Subject	2019 Interim Operating Budget
For Public Agenda	Public Information
Background	An operating budget must be adopted by Council each year. If the operating budget is not adopted prior to January 1, an interim operating budget must be adopted in order for the municipality to continue operations. The interim operating budget will be in effect until the final operating budget is adopted.
Discussion	As the 2019 Operating Budget has not been adopted Council may pass the 2018 Operating Budget as the 2019 Interim Operating Budget.
Relevant Policy/Legislation	MGA 242 (1) (2) (3)
Options/Consequences	<ol style="list-style-type: none">1. Council may choose to adopt the 2019 Interim Operating budget as presented.2. Council May choose to adopt the 2019 Interim Operating Budget with revisions.
Financial Implications	As noted in the attachment
Attachments	2019 Interim Operating Budget
Recommendation	To adopt the 2019 Interim Operating Budget as attached to and forming part of these minutes.

Prepared By:

Wanda Stoddart
Director of Finance

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

Date

Council Agenda Item	7.2
Council Meeting Date	November 27, 2018
Subject	Policy 101 Town of Rimbey Logo
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held November 13, 2018 Council discussed the Town of Rimbey Logo</p>  <p>Council had suggested to see if we could make the font bigger for the words :“Town of” and see if we can change the black oil drop the same color as the font.</p>
Discussion	<p>Administration has made the wording of Town of Rimbey bigger and offers a new sample below:</p> 
Relevant Policy/Legislation	Policy 101
Attachments	Policy 101 Town of Rimbey Logo
Recommendation	Administration recommends Council approve Policy 101 Town of Rimbey Logo, as presented.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date



Town of Rimbey Policy Manual

Title: Town of Rimbey Logo		Policy No: 101	
Date Approved:		Resolution No:	
Date Effective:			
Purpose:			
<p>Policy Statement:</p> <p>To adopt the Logo as shown below as the official logo of the Town of Rimbey.</p> <div style="text-align: center; margin: 20px 0;">  </div>			
Initial Policy Date:	September 10, 1986	Resolution No:	453/86
Revision Date:	September 28, 2015	Resolution No:	315/15
Revision Date:			
Revision Date			



Town of
Rimbeey



4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Tel: 403.843.2113



Council Agenda Item	7.3														
Council Meeting Date	November 27, 2018														
Subject	Request for Waiver or Reduction of Facility Rental Fees														
For Public Agenda	Public Information														
Background	Administration has been contacted by Ron Bennik who will be coaching a U15 girls volleyball team, requesting a reduced rate for rental fees of the gymnasium at the Peter Loughed Community Centre.														
Discussion	<p>The Fees for Services Bylaw 905/15 Schedule A as amended from time to time, indicates fees for the main auditorium as follow:</p> <table border="1" data-bbox="446 682 1477 1018"> <tr> <td colspan="2">Recreation Services Peter Loughed Community Centre</td> </tr> <tr> <td colspan="2">Main Auditorium</td> </tr> <tr> <td>Sunday to Thursday</td> <td>\$300.00</td> </tr> <tr> <td>Friday to Saturday</td> <td>\$350.00</td> </tr> <tr> <td>8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)</td> <td>\$100.00</td> </tr> <tr> <td>Funerals</td> <td>\$150.00</td> </tr> <tr> <td>Security Deposit</td> <td>\$350.00</td> </tr> </table> <p>After receiving the verbal and written request from Ron Bennik, Administration spoke with the Recreation Department and was advised they do not want volley ball activities in the gymnasium as it damages the soft walls and the roof. Repairs to these fixtures are very costly and the damage deposit may not cover expenses of repairs.</p>	Recreation Services Peter Loughed Community Centre		Main Auditorium		Sunday to Thursday	\$300.00	Friday to Saturday	\$350.00	8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)	\$100.00	Funerals	\$150.00	Security Deposit	\$350.00
Recreation Services Peter Loughed Community Centre															
Main Auditorium															
Sunday to Thursday	\$300.00														
Friday to Saturday	\$350.00														
8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)	\$100.00														
Funerals	\$150.00														
Security Deposit	\$350.00														
Relevant Policy/Legislation	Fees for Services Bylaw 905/15														
Attachments	Letter of request														
Recommendation	Administration recommends Council deny the request for the use of the gymnasium for the purpose of volleyball practices due to the risk of damage to the facility.														

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18
Date

To Mayor and Council

Thanks for the opportunity to communicate to you.

I along with some other parents in Rimbey and the surrounding area are planning on starting a 15U girls club volleyball team. In order to do this, gymnasium time is necessary. I inquired with the recreation office for prices and was informed that it would be \$75 per hour for the community centre gymnasium. I also inquired with some of the local schools and found them to be considerably cheaper. My concern is that the school gyms that are available to us, are somewhat small to really teach volleyball skills at a 15U level. The community centre gymnasium would definitely be my preference.

We would be practicing 2 times per week, probably right after school, for approximately 2 hours. We would like to start the first or second week of december and continue until roughly may long weekend. We would setup and take down the nets, supply our own balls, and sweep the court after practice. (or before if need be).

Although I did fill out the Waiver of rental fees form, and would gladly accept free gymnasium time, I really am not expecting that. I am asking for a reduced rate to more closely reflect what other club teams are paying for Gym time, and thus keeping our fees to the athletes more affordable. My hope would be between \$35 and \$50 per hour.

Thanks for your consideration

Ron Bennik

FOIP 176)



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	November 27, 2018
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Chief Financial Officer Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report 8.1.6 Bylaw Enforcement Report
Recommendation	Motion by Council to accept the department reports as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Highlights

- Attended ICS 100 Training
- Met with Mayor Pankiw and Jean Ketch regarding the Parkland Manor/ Library lease proposal to the Alberta Government.
- Performed Clerk duties for the September 11, 2018 SDAB Hearing.
- Attended Municipal Planning Commission update hosted in Lacombe by Brownlee Law.
- Attended the mock field exercise hosted by the Regional Emergency Management Partnership and Alberta Emergency Management in Ponoka.
- Attended the Director of Emergency Management course in Lacombe hosted by Alberta Emergency Management Agency.
- Attended AUMA Conference in Red Deer.
- Attended Regional Assessment Review Board hearing held in Council Chambers.
- Attended Long Term Financial Planning course in Lloydminster hosted by the Government Financial Officers Association.
- Met with Longhurst Consulting regarding IT needs for Capital Budget planning.
- Various staff meetings regarding operating and capital budgets.
- Attended the Regional Subdivision and Development Appeal Board administration meeting in Penhold.

Lori Hillis
Chief Administrative Officer

Highlights

- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the Tangible Capital Asset amounts and project worksheets for 2018.
- Preliminary budget meetings with Recreation and Public Works.
- Working on budget.
- Attended Council meetings – Sept 11, Sept 25, Oct 9 and Oct 23, 2018.
- Attended ICS refresher training Sept 4, 2018
- Attended Local authorities Pension Plan – Alberta Pension’s fall training in Red Deer – Oct 28, 2018
- Attended the Government Finance Officers Association - Long Term Financial Planning course in Lloydminster Oct 3-5/18.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

TOWN OF RIMBEY
VARIANCE REPORT
FOR THE TEN MONTH PERIOD ENDING OCTOBER 31, 2018

OPERATING	2018 Revenues				2018 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	4,141,892	3,990,075	96%	151,817	926,981	703,215	76%
Council (11)					206,942	165,535	80%	41,407
Administration (12)	26,935	15,936	59%	10,999	650,798	497,096	76%	153,702
General Administration (13)					107,080	62,246	58%	44,834
Police (21)	37,760	34,682	92%	3,078	69,403	43,870	63%	25,533
Fire (23)						21,643		
Disaster Services (24)				0	3,125	785	25%	2,340
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	18,000	37,888	210%	(19,888)	130,357	49,273	38%	81,084
Public Works (32)	4,000	11,631	291%	(7,631)	774,669	475,647	61%	299,022
Airport (33)	1,162	76,365	6572%	(75,203)	14,735	4,441	30%	10,294
Storm sewer (37)					10,800	9,407	87%	1,393
Water (41)	553,032	459,146	83%	93,886	344,060	254,250	74%	89,810
Sewer (42)	322,850	288,047	89%	34,803	301,593	179,839	60%	121,754
Garbage (43)	207,476	173,358	84%	34,118	102,546	76,915	75%	25,631
Recycle (43-01)	40,828	35,366	87%	5,462	90,759	70,669	78%	20,090
Compost	1,925	1,249	65%	676	17,498	6,774	39%	10,724
Community Services (FCSS)	190,424	190,424	100%	0	286,148	258,254	90%	27,894
Cemetery (56)	15,800	11,705	74%	4,095	55,443	27,593	50%	27,850
Development (61)	20,860	83,922	402%	(63,062)	98,777	84,808	86%	13,969
Econ.Development (61-01)	22,500	18,703	83%	3,797	39,473	27,627	70%	11,846
Recreation Office (72)	15,150	14,917	98%	233	62,251	26,104	42%	36,147
Pool (72-04)	107,150	111,806	104%	(4,456)	307,505	179,007	58%	128,498
Parks (72-05)	10,500	11,462	109%	(962)	138,571	62,227	45%	76,344
Fitness Center (72-06)	31,300	27,343	87%	3,957	49,657	21,257	43%	28,400
Arena (72-09)	153,380	127,257	83%	26,123	253,920	191,596	75%	62,324
Recreation Programs (72-11)	25,750	20,232	79%	5,518	52,603	28,585	54%	24,018
Community Centre (74)	131,900	129,560	98%	2,340	308,721	192,189	62%	116,532
Library (74-06)	10,850	0	0%	10,850	135,734	133,954	99%	1,780
Scout Hall (74-08)					4,280	4,943	115%	(663)
Curling Club (74-09)	700	690	99%	10	23,300	12,681	54%	10,619
Museum (74-12)					76,000	66,796	88%	9,204
Total Revenues	6,092,124	5,871,564		220,560	5,643,729	3,939,226		1,704,503
Debenture & Loan Principal Payments					341,305	319,731		21,574
Total operating and debt repayment	6,092,124	5,871,564		220,560	5,985,034	4,258,957		1,726,077

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE TEN MONTH PERIOD ENDING OCTOBER 31, 2018

CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance
New Computers	16,500					16,764	(264)
Planning ICF and IDP	65,000						65,000
Town Office - Roof Repair	25,000					20,330	4,670
Library Flooring	22,000					22,011	(11)
RCMP Building Repair, new roof, garage door opener, lighting	49,100					40,285	8,815
Fitness Centre - cable machine	8,000					7,670	330
Pool Concrete Surface	60,000						60,000
Water Well Drilling Program (Multi-Year program) 2018/2019 - 1.6 M	630,100					50,439	579,661
Comm Centre - LED lights for upper auditorium, Lions Room CC Lobby	6,000					5,474	526
Comm Centre Backup generator	100,000					9,671	90,329
Public Works Building Upgrades - Alarm System \$6500	6,500					5,795	705
Public Works Building Upgrades - Flooring \$7,500	7,500					8,306	(806)
Water - Main Valve Stand Replacements	8,000						
Water Valve replacements	40,000						40,000
Hydrant Replacements	40,000					10,599	29,401
Main Valve Replacements	15,000						15,000
NE Lagoon Outlet Ditch Upgrade	700,000					41,619	658,381
Stormwater - Drader Crescent - Fence (99000, Cement Swale (8500) and Re-Survey Storm Pond (2200)	20,600					9,545	11,055
Storm Main Installations on 40th Ave	181,100						181,100
Cemetery - Perpetual Care		9,800				9,975	(175)
2018 Street Improvements	610,300					388,062	222,238
Simpson Road - with County of Ponoka	200,000					185,985	14,015
Oil, gravel, grade and pack - Roads	42,000					32,395	9,605
Trail from Westview Dr. (Evergreen Subdivision) to 56 Ave.	110,000					20,931	89,069
Trail from CC to Drader Cres	236,000						236,000
New Boiler for Pool	55,000					49,000	6,000
Hiway 53 and 51 Street - 4 way stop		8,326				8,326	
Storm Water Management Plan(RB131)		25,978				25,978	
Town Signs		10,000				10,000	
	3,253,700	54,104				979,160	2,320,644
Total operating and capital	9,345,824	5,925,668		220,560	5,985,034	5,238,117	4,046,721

Town of Rimbey 2018
Accounts Payable Cheque List
From: 09-Nov-2018 To: 22-Nov-2018

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP payment - Nov.16/18 - biweekly payroll...	PAW4984	14-Nov-2018	7911.09
Telus Mobility Inc.	Telus Mobility - Nov. 2018	PAW4985	14-Nov-2018	271.94
LAPP	LAPP payment - FCSS Nov.21/18 (biweekly...	PAW4986	22-Nov-2018	1272.92
Meridian OneCap Credit Corp	digitex copier lease	PAW4987	22-Nov-2018	1887.52
Servus Credit Union	Oct. 2018 - W.Stoddart - CC inv	PAW4988	22-Nov-2018	3608.82
Servus Credit Union	Oct. 2018 - R.Schmidt - CC inv	PAW4989	22-Nov-2018	1601.25
Servus Credit Union	Oct. 2018 - R.Pankiw - CC inv	PAW4990	22-Nov-2018	656.25
Servus Credit Union	Oct. 2018 - K.Blakely - CC inv	PAW4991	22-Nov-2018	190.06
Servus Credit Union	Oct. 2018 - C.Bowie - CC	PAW4992	22-Nov-2018	1950.94
Telus Communications Inc.	Beatty House - phone	PAW4993	22-Nov-2018	69.86
Telus Communications Inc.	Internet	PAW4994	22-Nov-2018	101.85
Telus Communications Inc.	Nov. 10/18 - phone	PAW4995	22-Nov-2018	69.58
Telus Communications Inc.	Nov.10/18 - Telus	PAW4996	22-Nov-2018	69.58
Jim Pattison Lease	Bylaw - Lease	PAW4997	22-Nov-2018	1677.11
ENCON Group Inc.		44024	09-Nov-2018	4375.00
All Around Doors & Windows Ltd.		44025	14-Nov-2018	424.41
AN Adventure Distribution &...		44026	14-Nov-2018	72.77
Black Press Group Ltd.		44027	14-Nov-2018	1639.25
Cast-A-Waste Inc.		44028	14-Nov-2018	9397.50
Hunter Hydrovac Inc.		44029	14-Nov-2018	1155.00
Imperial Esso Service (1971)		44030	14-Nov-2018	202.00
Longhurst Consulting		44031	14-Nov-2018	1575.00
New Can Truck Parts		44032	14-Nov-2018	1470.00
Rimbey Implements Ltd.		44033	14-Nov-2018	1228.40
Rimbey Lions Club		44034	14-Nov-2018	4908.75
United Farmers Of Alberta		44035	14-Nov-2018	87.97
Urban DirtWorks Inc.		44036	14-Nov-2018	12409.09
Wearpro Equipment & Supply Ltd.		44037	14-Nov-2018	636.84
Winters, Katherine		44038	14-Nov-2018	145.95
1025984 Alberta Ltd.		44039	22-Nov-2018	2750.00
556436 Alberta Ltd.		44040	22-Nov-2018	100.80
ABC Tree Care		44041	22-Nov-2018	4935.00
Alberta One-Call Corporation		44042	22-Nov-2018	97.65
AMSC Insurance Services Ltd.		44043	22-Nov-2018	41.12
AN Adventure Distribution &...		44044	22-Nov-2018	1367.75
City Of Red Deer		44045	22-Nov-2018	1082.96
Drain Doctor		44046	22-Nov-2018	905.10
Evergreen Co-operative...		44047	22-Nov-2018	3585.29
Exova Canada Inc.		44048	22-Nov-2018	3387.30
Hi-Way 9 Express Ltd.		44049	22-Nov-2018	327.32
Industrial Machine Inc.		44050	22-Nov-2018	975.39
Kinsmen Club of Rimbey		44051	22-Nov-2018	450.00
Modern Electric (Rocky) Inc.		44052	22-Nov-2018	5378.10
Municipal Property Consultants...		44053	22-Nov-2018	3590.29
NAPA Auto Parts - Rimbey		44054	22-Nov-2018	631.23
Nikirk Bros. Contracting Ltd.		44055	22-Nov-2018	1995.00
Pitney Bowes		44056	22-Nov-2018	185.79
Ponoka County		44057	22-Nov-2018	2338.75
Rimbey Electric		44058	22-Nov-2018	357.00

Town of Rimbey 2018
Accounts Payable Cheque List
From: 09-Nov-2018 To: 22-Nov-2018

Vendor Name	Purpose	Cheque	Date	Amount
RJ Plumbing and Heating		44059	22-Nov-2018	2234.80
RMA Insurance Ltd.		44060	22-Nov-2018	88975.52
Rural Municipalities of Alberta		44061	22-Nov-2018	1520.49
Splashables inc.		44062	22-Nov-2018	626.05
Towle, Jeanette		44063	22-Nov-2018	73.98
Town of Ponoka		44064	22-Nov-2018	45.00
Trenholm, Chanse		44065	22-Nov-2018	187.42
Uni First Canada Ltd.		44066	22-Nov-2018	106.27
Urban DirtWorks Inc.		44067	22-Nov-2018	76966.82
Vadim Computer Management...		44068	22-Nov-2018	6956.78
Vicinia Planning & Engagement...		44069	22-Nov-2018	3773.51
Wolf Creek School Division		44070	22-Nov-2018	250.00
Wolseley Industrial Canada INC		44071	22-Nov-2018	1799.51
Wood Environment &...		44072	22-Nov-2018	7721.77
			63 cheques for	\$286,786.46

Highlights

ROADS

- Street sweeping ongoing;
- Asphalt Overlay program completed;
- Graded Rimstone Drive;
- Concrete Replacement project completed;
- Re-shaped mound of Dirt on Bergum Property;

WATER

- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- Valve Exercising ongoing;
- Hydrant Flushing completed;
- Inspected & repaired valves for Valve Replacements;
- Valve Stand replacement was completed;
- All Wells have been Super Chlorinated;

WASTEWATER

- WSER tests were done and passed for Fall discharge of North & South Lagoons;
- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- Work being done on Drainage Ditch;

STORM WATER

- Work on 46 St. & 57 Ave. Storm Swale ongoing;
- Replaced 2 Storm Water Drains in Rimwest;

RECYCLE

- Assist Ponoka County staff as required;

R.C.M.P. STATION

- Building maintenance as required;

COMPOST

- Hauled Yard Waste to the Town of Ponoka;
- Weekly Yard Waste Pick-up completed on Oct. 15/18;

CEMETERY

- Opened and closed several burials and Cremations;
- Assist families with their needs;

PARKS

- Picked up litter;
- Levelling soft surfaces;

OTHER

- Worked on Operational & Capital Budgets;
- Cleaned Parkette at Town Office on daily basis;
- Maintenance at the Town Office, and Library as needed;
- Worked with Tagish Engineering on several projects; (drainage ditch & pavement overlays)
- Assisted Development Department as required;
- Assisted residents and visitors with questions or concerns;

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Weekend Events
- Tables and chairs purchased
- Flooring quotes
- Audio quotes
- Ongoing cleaning, maintenance and event supervision
- Policies and Procedures for Recreation Facilities

Community Fitness Centre

- New 55 lb -100 lb dumbbells, medicine balls, ab roller
- New treadmill -
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics & extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Spray Park – foldable picnic tables
- Water fountain installed
- Stainless steel heat exchanger and NTI Condenser Boiler installed Sept. 5th and fired Sept. 13
- Winter shutdown –check facility weekly
- Ordered supplies for next year

Arena

- Games and Tournaments over the weekends
- Public skates/Shinny – open to the public
- Ice scheduling for the season – weekly changes

Programs

- Boys & Girls Club using the facility – 3 days per week (3:15-5:45 pm Tues/Wed/Thur) and every PD Friday 8:30-4 pm over the school year
- Fitness Classes/Dance classes using the upper Auditorium

Events

- Santa Night – Nov. 23
- 2019 Canada Day Grant submitted
- Alberta Recycling Grant submitted – spray on rubber surface at Spray Park

Cindy Bowie
Director of Community Services



Highlights

The Planning & Development Department has also been working on the following items:

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
 - Development Permits are higher this year, then they have been in the last few years.
 - Administration is currently processing a second Cannabis Retail Sales development permit.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Intermunicipal Development Plan.** Administration is currently working on a draft Intermunicipal Development Plan with Ponoka County.
- **Enforcement.** Administration is currently addressing two separate complaints received by residents that pertain to land use and development.

The following chart outlines the development permit statistics as of November 27, 2018

2018 Development Statistics to November 22, 2018		
	Applied 2018	Issued 2018
Development Permit Applications	34	33
Subdivision Applications	1	1
Certificate of Compliance Requests	13	13
Building Permit Applications	18	18

Elizabeth Armitage, MEDES, RPP, MCIP
Planning & Development Officer



Highlights

BYLAW

- Snow is upon us but nothing to shovel as of yet.
- Traffic complaints are low.
- Two RVs parked on roadway taken care of and complied.
- In total since twenty six nuisance property complaints, 75% compliance, 20% are recent and 5% are ongoing.
- One business license that has been resolved.
- Two dog complaint, barking and scaring a resident.
- Two RV complaints of RVs parked on the street.
- Soccer Association questions on an issue to eliminate ground squirrels from the fields as they are causing holes that can injury players on the field.

Training

- No recent training.

Questions or concern please contact me,

Chase Trenholm
Bylaw Enforcement Officer
Rimbey Enforcement Services



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	November 27, 2018
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Attachments	8.2.1 Beatty Heritage House Society Minutes of September 17, 2018
Recommendation	Motion by Council to accept the Beatty Heritage House Society Minutes of September 17, 2018 , as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

The meeting was called to order by Chairperson Teri Ormberg at 7:40 PM.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo
Nancy Adams Judy Larmour
Audreyann Bresnahan Murray Ormberg
Bronwen Jones Annelise Wettstein
Lana Curle - Rimbey Town Councillor

MINUTES of previous meeting (August 6, 2018) read by Florence. Minutes adopted as read by Jackie; seconded by Audreyann. Carried.

CORRESPONDENCE: A note of thanks from Kyla.

TREASURER'S REPORT: Jackie reported a Balance of \$29,483.07, noting that the BHH portion of the Summer Season employee's wages was \$2500, and the cost of the masonry repairs was \$1330. Jackie moved the adoption of her report. Seconded by Bronwen. Carried.

OLD BUSINESS:

TOURIST INFO CENTRE: Florence will prepare a report for Town Council.

HOME ROUTES CONCERT: First concert set for September 28; will feature Brazillian-born Marco Castillo.

MASONRY REPAIRS: Letter of consent received from the Town of Rimbey. The work has been completed.

CHRISTMAS LIGHTS: 6 new strings of exterior LED lights have been bought. Moved by Florence, seconded by Jackie that we buy 8 used strings of exterior LED lights from the Tickle Trunk. Carried

PERIOD LIGHT FOR LIVING ROOM: It was agreed that we continue looking for a light that can be installed in the existing electrical box.

WINDOW CLEANING: To be done in early October by Society members.

CO-OP BBQ: Workers were Audreyann Bresnahan, Teri Ormberg, Donna Pecharsky, and Kyla Street. Profit: \$355.61.

ALBERTA CULTURE DAYS EVENT: September 28 - Home Routes Concert featuring Brazilian musician, Marco Castillo. Brazilian finger-foods to be served.

QUILT DRAW - Permission received from the AGLC to change draw date from September 29/18 to September 28/18. New date is to be posted in the Rimbey Review.

SUNNY 94: Due to poor weather, "Sunny" moved inside the BHH. They reported a pleasant few hours were spent, with some visitors dropping in.

NEW BUSINESS:

OUTSIDE SPOTLIGHTS: Decision made to have them checked by an electrician.

SCOTTY AITKEN: Remembering his keen interest in items from the past, and his gift of the 1940 calendar that hangs at the BHH, the decision was made to place a brass plate on the donor board honoring Scotty and his wife, Margaret. (Cost to be covered by contributions from members, not from BHH funds.)

NEXT MEETING: Monday, November 5, 2018.

ADJOURNMENT: By Murray at 9:30 PM.

Following the meeting we enjoyed plum pudding made by Teri.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	November 27, 2018
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the Council reports as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 20/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18

Date

Highlights

Date	Event	Details of Event
Oct 31/18	Rimoka Meeting	Rimoka Housing Foundation meeting in Ponoka
Nov 2/18	Vision for Non Violence Conference	Vison for Non-Violence Conference at the Peter Lougheed Community Center
Nov 2/18	Coffee with Council	Coffee with Council at the Rimbey Municipal Library
Nov 9/18	Coffee with Council	Coffee with Council at the Rimbey Municipal Library
Nov 11/18	Remembrance Day Service	Attended the Remembrance Day Service at the Peter Lougheed Community Centre
Nov 13/18	Council Meeting	Regular Council Meeting
Nov 14/18	Open House	Open House for smoking and cannabis bylaw held in Council Chambers
Nov 15/18	Alberta Winter Games Meeting	Alberta Winter Games Meeting in Red Deer
Nov 19-22/18	RMA Convention	Rural Municipalities Association Convention in Edmonton
Nov 20/18	Meeting with Alberta Sen Housing	Meeting with Alberta Senior Housing re Parkland Manor at the RMA Convention
Nov 23/18	Coffee with Council	Coffee with Council at the Rimbey Municipal Library
Nov 27/18	Regular Council Meeting	Regular Council Meeting
		Cheque runs and numerous commissionaire signed

- Rick Wm. Pankiw
- Mayor



Highlights

Date	Event	Details of Event
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No written report received at time of publication of the agenda.

J. W. Coulthard
Councillor



Highlights

Date Sept 22-28 ,2018	AUMA	AUMA conference in Red Deer. Attended many interesting and informative sessions, including attracting public participation, the upcoming provincial election, speeches by the various provincial party leaders. Was able to network with other town councilors and talk about common concerns.
Oct 5, 2018	Coffee with council	Regular program at the Rimbey Library
Oct 9, 2018	Council meeting	Regular meeting of town council
Oct 10, 2018	Attraction and Retention committee	Meeting of this group, related to attraction and retention of health professionals
Oct 12, 2018	Coffee with council	Regular program at the Rimbey Library
Oct 17, 2018	Historical society	Regular meeting of this board.
Oct 19, 2018	Coffee with council	Regular program at the Rimbey Library
Oct 24, 2018	Council meeting	Organizational meeting of town council, followed by the regular meeting of town council.

Submitted by
Lana Curle
Town councilor

Lana Curle
Councillor



Highlights

Date	Event	Details of Event
Oct 26	Coffee with Council	Regular program at Rimbey Library
Oct 31	Rimoka board meeting	Regular meeting of Rimoka board, met at Legacy Place, Ponoka
Nov 1	Coffee with Council	Regular program at Rimbey Library
Nov 5	Beatty House	Regular meeting of this society
Nov 9	Coffee with Council	Regular program at Rimbey Library
Nov 12	Attraction and Retention Committee Council meeting	Regular meeting of this committee
Nov 13	Council Meeting	Regular meeting of Rimbey Town Council
Nov 14	Special town council open house	Open house to gather public input on smoking bylaw as it relates to cigarette and cannabis use.
Nov 16	Coffee with Council	Regular meeting held at Rimbey Library
Nov 27	Town Council	Attended this meeting by phone

Submitted by
Lana Curle
Councillor



Highlights

Date	Event	Details of Event
Oct 15/18	Neighbourhood Place Board Meeting	Regular Board Meeting
Oct 22/18	Blindman Youth Action Board Meeting	Regular Board Meeting
Oct 23/18	Regular Council Meeting	
Nov 2/18	Family Violence Prevention Conference	Excellent and informative conference. Well worth attending.
Nov 5/18	Rimbey Municipal Library Board Meeting	Regular Board Meeting
Nov 13/18	Regular Council Meeting	
Nov 14/18	Council Open House	Open House for Smoking/Cannabis Bylaw

Paul Payson
Councillor



Highlights

Date	Event	Details of Event
November 2nd	Coffee with Council	It's been quiet lately
November 6th	Chamber of Commerce	Regular board meeting
November 8th	interagency	Very well attended interagency meeting close to 15 agencies represented
November 9th	Coffee with Council	Still quiet
November 13th	Regular Council meeting	See minutes
November 11th	Remembrance Day	Attended ceremony at Peter Lougheed Center
November 12th	Town office	Put up Christmas lights and decorations
November 14th	Open house	Council chambers to discuss draft smoking bylaw, very well attended
November 15th	FCSS	Monthly Board meeting
November 16th	Coffee with council	Got to meet some of Lana's friends
November 22nd	Meeting at detachment	Discuss rural crime prevention with RCMP and county of Lacombe Councilors
November 23rd	Santa Night	Fun and games with Santa and Mrs. Clause at Pask a Poo Park
November 23rd	Black Water Crude	Library fund raiser
November 27th	Regular Council Meeting	See agenda

Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	November 27, 2018
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Central Alberta Regional Assessment Review Board
Recommendation	Administration recommends Council accept the correspondence from Central Alberta Regional Assessment Review Board, as information.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 22/18
Date

Central Alberta

Regional Assessment Review Board

November 5, 2018

Town of Rimbey
P.O. Box 350, 4938 50 Avenue
Rimbey, AB T0C 2J0

Dear CAO, Mayor & Council:

RE: 2019 BOARD MEMBER RECRUITMENT PACKAGE

Each year, with the help of communications specialists, we develop a recruitment strategy that helps us attract Board Members with skill sets that will best serve our Municipal Partners. As you are a valued Municipal Partner in the Central Alberta Regional Assessment Review Board, I am pleased to provide you information and printed materials for the 2019 Board Recruitment campaign.

In addition to distribution of the printed materials and planned social media messages, we have also placed ads in the following publications:

The Capital
Hanna Herald
Lacombe Globe
Olds Albertan
Ponoka News
Sundre Round-Up

Central Alberta Life
The Innisfail Province
The Mountaineer
Rimbey News
Sylvan Lake News

Clearview County Newsletter
Lacombe County News
The Mountainview Gazette
The Stettler Independent

We encourage each Municipal Partner to take on their own recruitment as well – you know your ratepayers and how best to reach them. If you would like to have the digital versions of the recruitment materials please email:

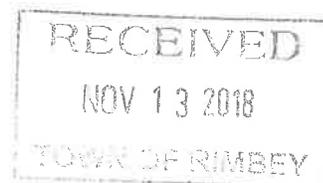
regionalarb@reddeer.ca

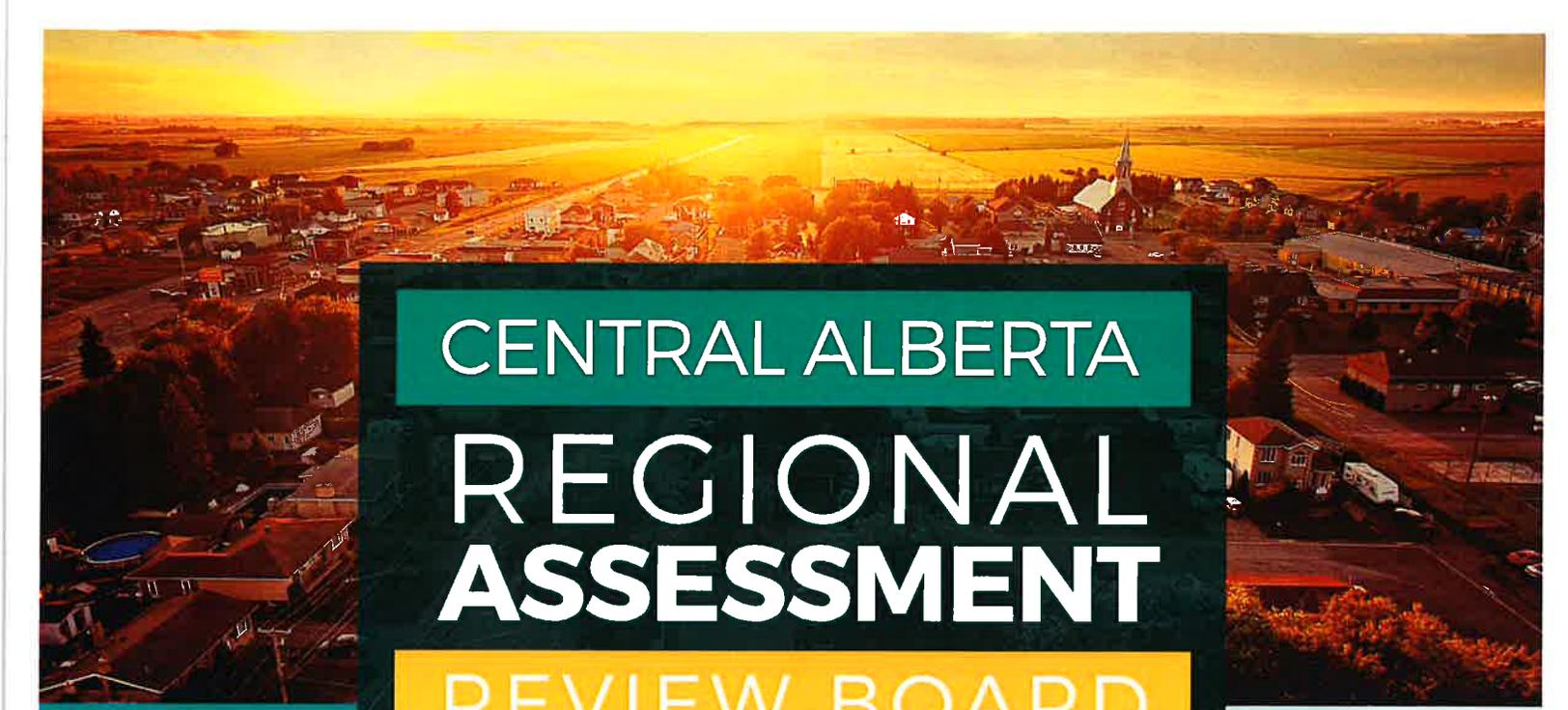
In the coming weeks we will be looking for volunteers from your Administration to sit on the Nomination Review Committee to review all the applications and make the appointments. If you require additional information or have any questions concerning these matters, please contact the Regional Assessment Review Board Clerk at 403-342-8132.

Regards,



Clerk, Regional Assessment Review Board





CENTRAL ALBERTA

REGIONAL ASSESSMENT

REVIEW BOARD

NEW MEMBERS NEEDED

Are you interested in making fair decisions on property assessments?

APPLY IF YOU HAVE

- experience serving on administrative boards or quasi-judicial boards
- professional or legal writing abilities and computer skills
- a flexible schedule, with availability during the day to attend training and hearings (about three days a month)

The Regional Assessment Review Board is an impartial, independent board responsible for issuing decisions on complaints relative to property assessments. Successful candidates will receive training from Municipal Affairs and remuneration for their responsibilities.

QUESTIONS?

403-342-8132 | reddeer.ca/RARB



APPLY TODAY

**DEADLINE TO APPLY IS
NOVEMBER 30, 2018**

Submit your cover letter and resume:

RegionalARB@reddeer.ca
403-342-8132

APPLY IF YOU HAVE

- experience serving on administrative boards or quasi-judicial boards
- professional or legal writing abilities and computer skills
- a flexible schedule, with availability during the day to attend training and hearings (about three days a month)

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RegionalARB@reddeer.ca
403-342-8132

MEMBERS NEEDED

**CENTRAL ALBERTA
REGIONAL
ASSESSMENT
REVIEW BOARD**

Are you interested in making fair decisions on property assessments?

JOIN TODAY!

Ideal candidates may be retired assessors, have a legal or valuation background and are open-minded, fair and willing to contribute their time, skills and knowledge.

Successful candidates will receive training from Municipal Affairs and will be remunerated for their responsibilities.