

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
TUESDAY SEPTEMBER 10, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY,
ALBERTA

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
3.1	Minutes of Regular Council August 27, 2019	2-10
4.	Public Hearings - None	
5.	Delegations - None	
6.	Bylaws	
6.1	959/19 Borrowing Bylaw for the Purchase of Land	11-15
7.	New and Unfinished Business	
7.1	Policy 1204 Contracts and Agreements.....	16-19
7.2	Policy 4112 Community Peace Officer – Known Risk	20-27
7.3	Rimbey Historical Society	28-30
8.	Reports	
8.1	Department Reports	31
8.1.1	Chief Administrative Officer.....	32-33
8.1.2	Director of Finance – Accounts Payable Listing.....	34
9.	Correspondence	35
9.1	Alberta Municipal Affairs	36
9.2	Canadian Union of Postal Workers	37
10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	September 10, 2019
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council August 27, 2019
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of August 27, 2019, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, AUGUST 27, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke – Rimbey Review
Stan Orlesky – Fortis Alberta
Kelly McTaggart - Canadian Association of Petroleum Producers
Greg Smith and Lloyd Solberg– Tagish Engineering Ltd.
0 member(s) of the public

2. Adoption of Agenda

2.1 August 27, 2019 Agenda

Motion 268/19

Moved by Councillor Coulthard to accept the Agenda for the August 27, 2019 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council July 23, 2019

3.2 Minutes of Special Council July 25, 2019

Motion 269/19

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of July 23, 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 270/19

Moved by Councillor Curle to accept the Minutes of the Special Council Meeting of July 25, 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings – None

5. Delegations

5.1 Stan Orlesky – Fortis AlbertaMotion 271/19

Moved by Councillor Coulthard to accept the information from Mr. Stan Orlesky, Supervisor, Stakeholder Relations Manager, Fortis Alberta regarding the Alberta Utilities Commission confirmation of Fortis Alberta Inc. Exclusive Municipal Franchise Area, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

5.2 Canadian Association of Petroleum ProducersMotion 272/19

Moved by Councillor Coulthard to accept the presentation from Kelly McTaggart of the Canadian Association of Petroleum Producers, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 51 Street Conceptual DesignMotion 273/19

Moved by Councillor Coulthard to accept the 51 Street Conceptual Designs from Greg Smith and Lloyd Solberg of Tagish Engineering as information and for Tagish Engineering to continue to work on the design, and create information for the general public and for the business owners of the area.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

7.2 Workplace Harassment Prevention PolicyMotion 274/19

Moved by Councillor Coulthard to approve Workplace Harassment Prevention Policy 1122, as presented.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

7.3 Request for Tax CancellationMotion 275/19

Moved by Mayor Pankiw to deny the tax reduction request on the 2019 taxes for the property located at 4702 - 53 Avenue.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

Motion 276/19

Moved by Councillor Rondeel to have Administration investigate other municipalities' demolition policies.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

7.4 Bathroom Facilities at Town of Rimbey ParksMotion 277/19

Moved by Councillor Coulthard to approve Silver Star Septic Services to supply one portable toilet to be located at Rimbey Lion's Club Park located on 51st Avenue, commencing immediately, and ending October 31, 2019 with funding to come from Unrestricted Surplus.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

7.5 Request for Meeting Date ChangeMotion 278/19

Moved by Councillor Rondeel to move the Tuesday, September 24, 2019, Regular Meeting of Council to Monday, September 23, 2019.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

7.6 Sewage Disposal ContractMotion 279/19

Moved by Councillor Rondeel to approve the Sewage Disposal Contract as presented.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 280/19

Moved by Councillor Curle to authorize the Chief Administrative Officer to execute the Sewage Disposal Contracts with De Atley Vacuum Services Inc., Go Services Inc., and KTM Ltd.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 281/19

Moved by Mayor Pankiw to have Administration bring Policy 1204 Contracts and Agreements to the Regular Meeting of Council of Sept 10, 2019 to remove item 3 "All new contracts shall have prior review by Council and Chief Administrative Officer" and Item 4 "All contracts and agreement renewals shall be reviewed by Council."

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

7.7 Library Board Member ResignationMotion 282/19

Moved by Councillor Payson to accept, with regret, the resignation of Library Board Member Darlene Bauer.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Director of Finance Report – Accounts Payable Listing

8.1.2 Chief Administrative Officer Report

Motion 283/19

Moved by Councillor Rondeel to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

Motion 284/19

Moved by Councillor Coulthard to accept the Chief Administrative Officer Report, as presented.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Ltd. Project Status Update to July 22, 2019

8.2.2 Rimbey Historical Society Minutes of June 19, 2019

8.2.3 Beatty Heritage House Society Meeting Minutes of July 2, 2019

Motion 285/19

Moved by Councillor Curle to accept the Tagish Engineering Ltd. Project Status Update to July 22, 2019, the Rimbey Historical Society Minutes of June 19, 2019 and the Beatty Heritage House Society Meeting Minutes of July 2, 2019, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 286/19

Moved by Councillor Coulthard to accept the reports of Council, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence

- 9.1 Letter of Concern

Motion 287/19

Moved by Councillor Rondeel to accept the Letter of Concern, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

10. Open Forum

10.1 Open Forum

11. Closed Meeting
- 11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Purchase of Land
 - 11.2 FOIP Section 27 (1) Privileged Information

Motion 288/19

Moved by Councillor Curle the Council Meeting move to a closed session at 7:11 pm to discuss:

- 11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Purchase of Land with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer as Administrative Support and Recording Secretary Kathy Blakely as Administrative Support.
- 11.2 FOIP Section 27 (1) Privileged Information with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer as Administrative Support and Recording Secretary Kathy Blakely as Administrative Support.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 289/19

Moved by Councillor Curle the Council Meeting reverts back to an open meeting at 7:32 pm.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 290/19

Moved by Councillor Rondeel to refund L.I. Ranches the cost of legal fees to a maximum of \$5000, subdivision fees, and survey fees as evidenced by receipted costs resulting from the proposed purchase of land from L.I. Ranches between the dates of May 1, 2019 (Motion 168/19 and July 25, 2019 (Motion 265/19).

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Adjournment

Motion 291/19

Moved by Councillor Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:33 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	6.1
Council Meeting Date	September 10, 2019
Subject	959/19 Town of Rimby Borrowing Bylaw for the Purchase of Land
For Public Agenda	Public Information
Background	<p>Bylaw 959/19 is a bylaw of the Town of Rimby, in the province of Alberta, to Authorize the Municipal Council to incur indebtedness by the issuance of a debenture in the amount of \$500,000 for the purpose of purchasing the lands known as Plan 072 9960, Block 19, Lot 1, Plan 082 6554, Block 14, Lot 15, Plan 082 6554, Block 15, Lot 10, Plan 082 6554 Block 14, Lot 16, Plan 082 6554 Block 14, Lot 17, Plan 082 6554, Block 14, Lot 18, Plan 112 0539, Block 20, Lot 1, Plan 162 3868, Block 19, Lot 2, Plan 162 3868, Block 19, Lot 3, Plan 162 3868, Block 19, Lot 4, Plan 162 3868, Block 19, Lot 5, and Plan 162 3868, Block 19, Lot 6.</p> <p>At the June 25, 2019 Council Meeting first reading of Bylaw 959/19 Town of Rimby Borrowing By law was passed. The bylaw was advertised for two consecutive weeks in the local paper as required by legislation.</p> <p>As per Section 231 of the MGA borrowing bylaws are subject to a petition for a vote of the electors to determine whether the proposed bylaw or resolution should be passed. The petition must be filed with the Chief Administrative Officer within 15 days of the last date on which the proposed bylaw is advertised. The last date on which Bylaw 959/19 was advertised was July 9, 2019 and a petition was not received within the petition period ending on July 24, 2019.</p>
Discussion	<p>As no petition was received for Bylaw 959/19 second and third readings for the borrowing bylaw may be passed.</p> <p>Section 273 of the MGA states that a borrowing bylaw is a valid bylaw if no application has been made to the Court of Queen’s Bench to have the bylaw declared invalid within 30 days after the bylaw has been passed.</p> <p>If no application to the Court of Queen’s Bench has been made by October 10, 2019 bylaw 959/19 will become valid and an application to Alberta Capital Finance Authority can be made. Application deadline is November 15, 2019 with funding to be received on December 15, 2019.</p>
Relevant Policy/Legislation	MGA S.258 (Capital Property – long term borrowing), MGA S.231 (Petition for Vote of the Electors – Advertised Bylaws and Resolutions), MGA S.273 (Validity of borrowings, loans and guarantees), and MGA S.606 (Requirements for advertising)
Financial Implications	Debenture of \$500,000 repaid over 15 years.



Town of Rimbey Borrowing Bylaw for the Purchase of Land

Bylaw 959/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MUNICIPAL COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF A DEBENTURE IN THE AMOUNT OF \$500,000 FOR THE PURPOSE OF PURCHASING THE LANDS KNOWN AS Plan 072 9960, Block 19, Lot 1, Plan 082 6554, Block 14, Lot 15, Plan 082 6554, Block 15, Lot 10, Plan 082 6554 Block 14, Lot 16, Plan 082 6554 Block 14, Lot 17, Plan 082 6554, Block 14, Lot 18, Plan 112 0539, Block 20, Lot 1, Plan 162 3868, Block 19, Lot 2, Plan 162 3868, Block 19, Lot 3, Plan 162 3868, Block 19, Lot 4, Plan 162 3868, Block 19, Lot 5, and Plan 162 3868, Block 19, Lot 6.

WHEREAS

The Council of the Town of Rimbey has decided to issue a bylaw pursuant to Section 258 of the Municipal Government Act to authorize the financing of the purchase of land.

The total cost of the project is estimated to be \$500,000 and the Municipality estimates the following grants and contributions will be applied to the project:

Debentures	\$500,000
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In order to purchase the lands known as Plan 072 9960, Block 19, Lot 1, Plan 082 6554, Block 14, Lot 15, Plan 082 6554, Block 15, Lot 10, Plan 082 6554 Block 14, Lot 16, Plan 082 6554 Block 14, Lot 17, Plan 082 6554, Block 14, Lot 18, Plan 112 0539, Block 20, Lot 1, Plan 162 3868, Block 19, Lot 2, Plan 162 3868, Block 19, Lot 3, Plan 162 3868, Block 19, Lot 4, Plan 162 3868, Block 19, Lot 5, and Plan 162 3868, Block 19, Lot 6, it will be necessary for the Municipality to borrow the sum of \$500,000, for a period not to exceed fifteen (15) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to or in excess of fifteen (15) years.

The principal amount of the outstanding debt of the Municipality at December 31, 2018 is \$2,016,673, and no part of the principal or interest is in arrears.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF RIMBEY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

TITLE

1. This Bylaw may be cited as the Purchase of Land Bylaw.

TERMS

2. That for the purpose of purchasing the lands known as Plan 072 9960, Block 19, Lot 1, Plan 082 6554, Block 14, Lot 15, Plan 082 6554, Block 15, Lot 10, Plan 082 6554 Block 14, Lot 16, Plan 082 6554 Block 14, Lot 17, Plan 082 6554, Block 14, Lot 18, Plan 112 0539, Block 20, Lot 1, Plan 162 3868, Block 19, Lot 2, Plan 162 3868, Block 19, Lot 3, Plan 162 3868, Block 19, Lot 4, Plan 162 3868, Block 19, Lot 5, and Plan 162 3868, Block 19, Lot 6, the sum of five hundred thousand (\$500,000) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which the full sum of \$500,000 is to be paid by the Municipality at large.



Town of Rimbey Borrowing Bylaw for the Purchase of Land

Bylaw 959/19

- 3. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the purchase of the lands known as Plan 072 9960, Block 19, Lot 1, Plan 082 6554, Block 14, Lot 15, Plan 082 6554, Block 15, Lot 10, Plan 082 6554 Block 14, Lot 16, Plan 082 6554 Block 14, Lot 17, Plan 082 6554, Block 14, Lot 18, Plan 112 0539, Block 20, Lot 1, Plan 162 3868, Block 19, Lot 2, Plan 162 3868, Block 19, Lot 3, Plan 162 3868, Block 19, Lot 4, Plan 162 3868, Block 19, Lot 5, and Plan 162 3868, Block 19, Lot 6.
- 4. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed fifteen (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority, or another authorized financial institution, on the date of borrowing, and not to exceed five (5.0%) percent.
- 5. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
- 6. The indebtedness shall be contracted on the credit and security of the Municipality.
- 7. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

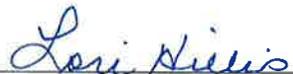
EFFECTIVE DATE

8. AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 25 day of June, 2019.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

READ a second time this _____ day of _____, 2019.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS



**Town of Rimbey Borrowing Bylaw
for the Purchase of Land
Bylaw 959/19**

READ a third and final time this _____ day of _____, 2019.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

Council Agenda Item	7.1
Council Meeting Date	September 10, 2019
Subject	Policy 1204 Contracts and Agreements
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held August 27, 2019, while Council was discussing the Sewage Lagoon Contracts, they determined they did not require these contracts and renewals to come before Council.</p> <p>Council passed the following motion:</p> <p><u>Motion 281/19</u></p> <p>Moved by Mayor Pankiw to have Administration bring Policy 1204 Contracts and Agreements to the Regular Meeting of Council of Sept 10, 2019 to remove item 3 "All new contracts shall have prior review by Council and Chief Administrative Officer" and Item 4 "All contracts and agreement renewals shall be reviewed by Council."</p> <p><u>In Favor</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;"><u>Oppose</u></p> <p style="text-align: right;">CARRIED</p>
Discussion	As instructed, Administration is bringing forth Policy 1204 Contracts and Agreements. Items with a strikethrough will be removed from the policy.
Attachments	Policy 1204 Contracts and Agreements
Recommendation	Administration recommends Council approve Policy 1204 Contracts and Agreements, as presented.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date



Town of Rimbey Policy Manual

Title: Contracts and Agreements

Policy No: 1204

Date Approved:

Resolution No:

Date Effective:

Purpose:

That all contracts for service, contracting, rental and construction be awarded in a consistent manner and in accordance with the existing provincial legislation and Town of Rimbey's bylaws, policies, procedures and guidelines

Policy Statement:

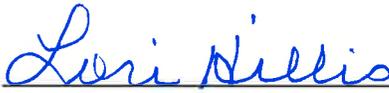
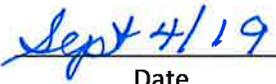
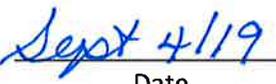
- 1) The contract process shall be developed in accordance with the bylaws and policies established by the Town of Rimbey.
- 2) All non-standard contracts shall be prepared by administration.
- ~~3) All new contracts shall have prior review by Council and Chief Administrative Officer.~~
- ~~4) All contract and agreement renewals shall be reviewed by Council.~~
- 5) If applicable, contract security shall be forwarded immediately to the Town of Rimbey.
- 6) Within the limits of practicability, all qualified firms should be given fair consideration by the Town of Rimbey.
- 7) Contractors identified to participate in a tender shall be selected by one of the following methods:
 - a) Public
 - b) Select
 - c) Quotation
- 8) Advertisements for public tenders shall be processed by the Town administration.
- 9) For select tender, where practical, tenders shall be forwarded to a minimum of three contractors.
- 10) For quotations, where practical, a minimum of two quotes shall be requested.
- 11) All tender openings shall be open to the bidders.
- 12) Written justification shall be required when the successful bid is other than the lowest bidder.
- 13) All contracts shall be in writing.
- 14) The representative of the Town of Rimbey designated in the contract shall be responsible for any contracts under their authority.
- 15) Contracts may include a payment schedule which ensures effective cost control.
- 16) All contracts shall be executed by the Chief Administrative Officer and the Mayor. In the absence of the Mayor, the Deputy-Mayor is authorized to execute contracts.
- 17) The official town contract records shall reside in and be maintained by Town administration.
- 18) Prior to the commencement of any project, all terms and conditions must be finalized and contracts duly executed.

- 19) Payment for contract work shall be in accordance with the terms and conditions of the contract.
- 20) Where it is evident that a project will not be completed by the date stipulated in the contract, Contractors may be informed in writing, prior to the completion date, of the action the Town intends to take.
- 21) A post contract summary report shall be prepared upon completion of the project and a copy forwarded for inclusion in the official contract records.
- 22) Unless covered by a resolution of Council or specified in the contract, the Contractor shall supply his or her own Workers' Compensation coverage. The W.C.B. number shall be supplied to the Director of Finance before any work shall commence.
- 23) Any requests for amendments or additions to contracts shall be in writing.
- 24) No other terms of the contract shall be orally expressed or implied by any Town employee or Councillor.
- 25) A contractor may be required to supply security in the form of either a bond or an irrevocable letter of credit (to be determined by Town Council) in the amount equal to 10% of the contract bid price.
- 26) All contracts shall indemnify and hold harmless the Town of Rimbey, and the Town's employees and agents from any and all claims, demands, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the Contractor or the Contractor's employees or agents in the performance of the contract. Such indemnification shall survive termination of the contract.
- 27) Preference may be given to local contractors.

Initial Policy Date:	July 2, 1996	Resolution No:	306/96
Revision Date:	October 13, 2005	Resolution No.	364/05
Revision Date:	January 9, 2017	Resolution No.	014/17
Revision Date:	February 13, 2017	Resolution No.	049/17
Revision Date		Resolution No.	



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	September 10, 2019
Subject	Policy 4112 Community Peace Officer – Known Risk
For Public Agenda	Public Information
Background	Policy 4112 Community Peace Officer – Known Risk was passed by Council on May 28, 2019. The policy was sent to the Alberta Justice and Solicitor General’s office on May 29, 2019 and again on August 27, 2019, as per their request.
Discussion	Upon review of the policy by the Alberta Justice and Solicitor General’s office they are now requesting a more substantial Known Risk Policy for the Town of Rimbey. The attached policy from the County of Paintearth was supplied to us as an example by the Solicitor General’s office.
Attachments	Policy 4112 Community Peace Officer – Know Risk
Recommendation	Council approves Policy 4112 Community Peace Officer – Known Risk, as presented.
Prepared By:	<p> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> Date</p>
Endorsed By:	<p> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> Date</p>



Town of Rimbey Policy Manual

Title: Community Peace Officer - Known Risk

Policy No: 4112

Date Approved:

Resolution No:

Date Effective:

Purpose:

Authorized employers must implement a system for identifying individuals or sites within the community that pose a known risk should peace officers attend. The purpose of this system is to ensure officers can reasonably assess risks to officer safety before attending a site and request the necessary back-up required to undertake their duties with the lowest level of risk possible.

Community Peace Officers(CPO's) perform work functions that carry a wide variety of specific and non-specific risks to their personal safety each day. The Town of Rimbey is committed to working collaboratively with internal and external partners to ensure that timely and up to date information is available 24/7 to CPO's who are required to check properties where cautionary flags exist, that relate to a known risk or threat to the officer, at that location.

Dangerous Persons, Animals and Associated Property:

Persons, animals and associated properties, may have a cautionary flag applied when:

- A person or animal expresses, displays or otherwise engages in violent, aggressive, threatening or intimidating behaviour towards:
 - ◇ A Town of Rimbey CPO or other Town of Rimbey employee, council/board member or contractor:
 - verbally, physically, non-verbal threats or other means of communication, including but not limited to: email, voicemail, text, fax, letter or social media post:
 - ◇ A member of another law enforcement agency, emergency medical services agency, fire department or emergency management agency:
 - verbally, physically, non-verbal threats or other means of communication, including but not limited to: email, voicemail, text, fax, letter or social media post:
 - ◇ Any other person, as identified by another law enforcement agency, emergency medical services agency, fire department or emergency management agency:
 - verbally, physically, non-verbal threats or other means of communication, including but not limited to: email, voicemail, text, fax, letter or social media post.

Submission of a Dangerous Person, Animal and Associated Property Report:

Should any Town of Rimbey CPO or other Town of Rimbey employee, council/board member or contractor become aware of a person or animal that meets the criteria noted above for a dangerous person, animal and associated property, they shall:

- Complete a Dangerous Person, Animal and Associated Property Report (Appendix A); and
- Forward the completed report to the Town of Rimbey Community Peace Officer and CAO for review as soon as practicable.

Should a member of another law enforcement agency, emergency medical services agency, fire department or emergency management agency provide information relating to a possible dangerous person, animal and associated property within the Town of Rimbey, the Peace Officer shall:

Review of Dangerous Person, Animal and Associated Property Reports:

Upon receipt of a completed Dangerous Person, Animal and Associated Property Report (Appendix A), the Peace Community Officer shall open an Incident Report, review and evaluate the submission, as soon as practicable, to determine if the concern brought forward requires a cautionary flag to be applied to the person, animal and associated property.

Following the review and evaluation of a submission, the Community Peace Officer shall determine that:

- A cautionary flag is not warranted; or
- A cautionary flag is required.

Cautionary Flag Not Warranted:

If a cautionary flag is not warranted, Community Peace Officer shall complete a Flagging Decision Report (Appendix B) and shall, as soon as practicable:

- Attach a copy to the incident report by scanning and uploading the file to Digital Media, and then conclude the file;
- Provide a copy of this report to the person who submitted the Dangerous Person, Animal and Associated Property Report (Appendix A); and
- For submissions received from a Town of Rimbey employee, provide a copy of this report to the supervisor of the employee.

Cautionary Flag Required:

If a cautionary flag is required, the Community Peace Officer shall complete a Flagging Decision Report (Appendix B) and shall, as soon as is practicable:

- Determine the category of flag that is required;
- Add the appropriate category flag to the Person, Animal and Associated Property within the file;
- Attach a copy of this report to the incident report by scanning and uploading the file to Digital Media;
- Provide a copy of this report to the person who submitted the Dangerous Person, Animal and Associated Property Report;
- For submissions received from a Town of Rimbey employee, provide a copy of this report to the supervisor of the employee;
- If the Community Peace Officer is unable to add the new cautionary flag immediately to the

file due to technical difficulties or other issues, they shall send an email to the person who submitted the Dangerous Person, Animal and Associated Property Report and that person's direct supervisor advising of the location and category of the new cautionary flag as soon as possible and have the new cautionary flag added to the file as soon as possible.

Cautionary Flag Categories:

Category 1(Green):

- Low Level Hazard: - Aggressive/Threatening/Vicious Dog, uncooperative but not threatening/violent person
 - ◇ Caution to be used on property, no special requirements or additional staff needed.

Category 2 (Yellow):

- Medium Level Hazard: - Aggressive/Belligerent person
 - ◇ Minimum of two Town of Rimbey staff or one staff and one CPO.
 - ◇ CPO's may attend with one other staff or an additional CPO.

Category 3 (Red):

- High Level Hazard: - Known threat/Known violent person
 - ◇ No staff attendance to property unless escorted by a minimum of 1 RCMP member. (CPO's will also attend if available)
 - ◇ CPO's will attend with a minimum of 1 RCMP member only.

Pre-Site Inspection / Visit Procedure:

Before any CPO attends a property within the Town of Rimbey, they shall perform a name and/or address search for any caution flags.

Should a cautionary flag be located on a property that a staff member is required to attend, the staff member shall contact the Community Peace Officer and have them conduct a name and/or address search for any caution flags.

County of Ponoka Fire Departments, Community Peace Officers and Emergency Management personnel are exempt from this requirement if they are attending a location in an emergency response capacity. The CPO's should check files as soon as practicable for any cautionary flags and shall advise other available CPO's or RCMP if required to attend.

Attendance at Flagged Property Report:

If a staff member or CPO attends a property that has a cautionary flag attached to it, they shall complete an Attendance at Flagged Property Report (Appendix C) and submit the completed form to the Community Peace Officer. The information compiled in these reports shall be used to assist with the ongoing and/or annual review of all cautionary flags which determines if the flag shall remain on the property, shall be re-categorized or be removed.

Review Process:

All cautionary flags shall be reviewed, at a minimum, on an annual basis to determine if the flag should remain, be re-categorized or be removed. This review shall be conducted by the Community Peace Officer and Chief Administrative Officer.

Reviews, updates, amendments or removals of cautionary flags may be done at any time during the year, should the need arise.

Confidentiality:

All information collected, reviewed or uploaded is collected and maintained to enhance the safety of the Town of Rimbey's staff and other local or regional first responders who may attend locations where a known hazard or threat exists.

Unauthorized sharing or distribution of any information relating to cautionary flags, including but not limited to locations, names or other personal or identifying information is strictly prohibited pursuant to the Town of Rimbey terms of employment and FOIP Act.

Code of Conduct:

Officers, as employees of the Town of Rimbey, will be bound by the Code of Conduct Policy 4103 if they fail to adhere to these communication procedures.

Appendix A

Dangerous Person, Animal and Associated Property Report

Employee Information

Name: _____ Department: _____
Phone#: _____ Supervisor: _____

Incident Details

Date: _____ Time: _____
Description _____ of _____ Incident:

Dangerous Person / Animal Information Landowner Tenant Unknown
Surname: _____ Given Names: _____
Surname: _____ Given Names: _____
Animal Name: _____ Breed: _____ Colour: _____ Sex: _____

Address / Location Information

911 / Street Address: _____
Legal: _____

Date Report Submitted to Community Peace Officer Department:

Submit completed reports to Community Services Peace Officer Department as soon as possible

ALL INFORMATION CONTAINED IN THIS REPORT IS CONFIDENTIAL AND FOR THE SOLE PURPOSE OF ADMINISTERING THE FLAGGING –
DANGEROUS PERSON, ANIMAL AND ASSOCIATED PROPERTIES SOP

UNAUTHORIZED USE, SHARING OR DISTRIBUTION OF INFORMATION IS STRICTLY PROHIBITED

Appendix B
Flagging Decision Report

Incident Details

Date: _____ Time: _____

Synopsis:

Dangerous Person(s): _____

Dangerous Animal(s): _____

Location / Address: _____

Reported By: _____ Department: _____

Supervisor: _____ Outside Agency: _____

Submission Review – Decision

Cautionary Flag Required Cautionary Flag Not Warranted

Cautionary Flag – Category

CATEGORY 1 CATEGORY 2 CATEGORY 3

Added to Report Exec YES NO

Added By: _____ Reviewer: _____

Date Reviewed: _____ Associated File #: _____

Next Review Date: _____

ALL INFORMATION CONTAINED IN THIS REPORT IS CONFIDENTIAL AND FOR THE SOLE PURPOSE OF ADMINISTERING THE FLAGGING –
DANGEROUS PERSON, ANIMAL AND ASSOCIATED PROPERTIES SOP

UNAUTHORIZED USE, SHARING OR DISTRIBUTION OF INFORMATION IS STRICTLY PROHIBITED

Appendix C
Attendance at Flagged Property Report

Date Property Attended: _____ Time: _____
 Location: _____
 Staff Member(s)/ CPO's/ RCMP in Attendance: _____

Reason for Attendance at this Property: _____
 Person(s) Located at the Property at time of Visit/Inspection: _____

Any negative interactions / threatening / intimidating behaviours? YES NO
 If YES, Please provide details

Date Report Submitted to Community Peace Officer Department: _____

Reviewed by: _____ Date Completed: _____
 Associated File #: _____
 Flag Stat

ALL INFORMATION CONTAINED IN THIS REPORT IS CONFIDENTIAL AND FOR THE SOLE PURPOSE OF ADMINISTERING THE FLAGGING –
 DANGEROUS PERSON, ANIMAL AND ASSOCIATED PROPERTIES SOP
 UNAUTHORIZED USE, SHARING OR DISTRIBUTION OF INFORMATION IS STRICTLY PROHIBITED

Initial Policy Date:	May 28, 2019	Resolution No:	207/19
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	September 10, 2019
Subject	Rimbey Historical Society
For Public Agenda	Public Information
Background	<p>The Rimbey Historical Society is planning to move the Steeve’s home from its current site near Hoadley to Pas-Ka-Poo Park. The Society has received financial donations to cover all costs of the move and placement of the house.</p> <p>The Annual Memorandum of Agreement with the Rimbey Historical Society, states:</p> <p>2 Expenses:</p> <ul style="list-style-type: none">a) <i>The Town of Rimbey will provide the following paid expense support to the Historical Society:</i><ul style="list-style-type: none">i) <i>Insurance - Please See Schedule “A” attached.</i>ii) <i>All utilities including the Pas-Ka-Poo Historical Museums, the Smithson International Truck Museum, and Park Rental House.</i>iii) <i>Repairs and maintenance of Town’s main water and sewer infrastructure.</i>iv) <i>All other costs both operational and capital will be the responsibility of the Society.</i>b) <i>The Rimbey Historical Society will pay the following expenses:</i><ul style="list-style-type: none">i) <i>All repairs and maintenance to buildings and equipment;</i>ii) <i>All salaries and wages;</i>iii) <i>All purchases of goods and services related to the operation of the Society;</i>iv) <i>All Capital purchases including additions to buildings;</i>v) <i>Maintenance of grounds year round including grass cutting, snow removal/gravelling costs to outside contractors.</i>
Discussion	<p>The Rimbey Historical Society is requesting Town approval to relocate the house to Pas-Ka-Poo Park. They are also requesting permission to place the house on a basement and to heat the house.</p> <p>The agreement between the Rimbey Historical Society provides that the Historical Society is responsible for all capital purchases. The costs to dig the basement and construct the foundation would be paid by the Historical Society and/or by any donations they receive for this project.</p> <p>The agreement also provides that the Town will pay all utilities and insurance. Heating and insurance costs for this building would be paid by the Town. At this point we do not have any utility or insurance costs available.</p> <p>The natural gas hook-up to provide heating would be considered a capital cost and would be the responsibility of the Historical Society.</p>



REQUEST FOR DECISION

Relevant Policy/Legislation	Rimbey Historical Society and the Town of RimbeY Memorandum of Understanding Regarding Revenue, Expense Allocation & Reporting
Financial Implications	Additional cost of utilities and insurance.
Attachments	Rimbey Historical Society Letter
Recommendation	Council determine if they wish to provide a letter of permission for the RimbeY Historical Society to move the Steeve's Home from Hoadley to Pas-Ka-Poo Park and place the house on a basement foundation and to heat the house, with no financial support from the Town of RimbeY for the costs to move the house, complete the basement and foundation or the natural gas hook-up.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date



Phone/Fax: 403-843-2004
5620-51st Rimbey, AB
Box 813 - T0C 2J0
paskapoo@telus.net

August 28, 2019

Town of Rimbey
4938 50th Ave
Rimbey, Alberta
T0C 2J0

Letter of support for the move of the Steeves' House

Dear Mayor Pankiw and Chief Administrator Lori Hillis:

The Rimbey Historical Society has been offered the donation of the Steeves' historic home, which was the house Janette Oke grew up in and the first Hoadley post office. The Society has also received financial donations with the promise of another financial donation to cover all costs with regard to the move and placement of this house at the museum once this project is approved.

We would ask the Town for approval to go ahead with the planning of this project, with the understanding that there will be no financial investment required from the Town with regards of the move or complete set up of the foundation required to place the house on site. As the house currently heated and on a basement we are discussing possibly doing the same when it comes to the museum. We would ask for approval from the Town to have that option as well.

Thank you for your consideration in this matter,

Cheryl Jones

Curator & Park Administrator
Rimbey Historical Society
PasKaPoo Historical Park
Smithson International Truck Museum
Rimbey Visitor Information Centre

Cc: Larry Vary (acting President), Lana Curle (Town representative)

Larry Vary



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	September 10, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Highlights

Capital Projects:

- Training is in progress for the new accounting software.
- 2019 Street Improvement project is expected to continue when the weather cooperates. Paving is complete other than a few areas which need to be fixed. Concrete work will continue in the next few weeks.
- NE Lagoon drainage ditch project is almost complete. Plains Midstream should be on site next week to lower a pipeline in the area. After the pipeline is complete, the contractor will be back to finish up the project.

Demolition/Infill Policy

- We have reached out to several communities to see if they have any policies relating to demolition incentives. We are waiting to hear back.

Emergency Management

- Met with Dennis Jones, Regional Fire Chief regarding the Local Authority Emergency Management Regulation. We will be having our regional semi-annual meeting on Oct 3, 2019 at the Ponoka County Office. Representatives from the AEMA will be on hand to answer questions regarding the new regulations.
- The region will also be holding an emergency management table top exercise on Oct 5, 2019 at the Ponoka County Office.

Bathroom Facilities at the Lions Park on 51st Avenue

- Portable toilet has been placed at the park. It will remain until October 31, 2019. We will be including discussion on a more permanent solution in the 2020 budget deliberations in the spring of 2020.

Meeting Date Change

- Reminder that the Council Meeting September 24th has been changed to Monday September 23, 2019.

Sewage Disposal Contracts

- The sewage disposal contracts discussed at the August 27, 2019 Council Meeting have been sent to the respective parties to be signed.

Gibson Energy

- Mayor Pankiw and I met with representatives from Gibson Energy regarding some funding opportunities within the Town of Rimbey.

Public Auction – Tax sale

- The taxes have been paid in full on one of the properties listed for sale by public auction. Only one property remains on the listing and may be sold at the public auction scheduled for Sept 19, 2019.

Lori Hillis
Chief Administrative Officer

Town of Rimbey 2019
Accounts Payable Cheque List
From: 21-Aug-2019 To: 04-Sep-2019

Vendor Name	Purpose	Cheque	Date	Amount
Jim Pattison Lease	bylaw lease	PAW5214	26-Aug-2019	1677.11
Telus Communications Inc.	phone	PAW5215	26-Aug-2019	1938.52
Telus Communications Inc.	phone	PAW5216	26-Aug-2019	69.58
Telus Communications Inc.	phone	PAW5217	26-Aug-2019	69.62
Telus Communications Inc.	Beatty House - phone	PAW5218	26-Aug-2019	69.86
Telus Communications Inc.	Internet	PAW5219	26-Aug-2019	224.35
LAPP	LAPP - Aug.28/19 - Biweekly - FCSS (Aug 5-...	PAW5220	26-Aug-2019	1382.27
LAPP	LAPP - Aug. 2019 - monthly payroll Library	PAW5221	26-Aug-2019	745.36
LAPP	LAPP - Aug.23/19 - biweekly payroll (Aug.4-...	PAW5222	26-Aug-2019	9290.99
Canada Revenue Agency	RP0001 / 02	PAW5223	26-Aug-2019	17537.01
Canada Revenue Agency	RP0001 / 002 Aug.09/19	PAW5224	26-Aug-2019	17812.89
Rondeel, Gayle		44972	22-Aug-2019	507.33
ABC Tree Care		44973	26-Aug-2019	9581.25
Alberta Elevating Devices &		44974	26-Aug-2019	266.70
Alberta One-Call Corporation		44975	26-Aug-2019	129.15
Beierbach, Keelie		44976	26-Aug-2019	25.00
Big Hill Services Ltd.		44977	26-Aug-2019	4289.24
Canadian Pacific Railway...		44978	26-Aug-2019	248.00
Digitex Inc.		44979	26-Aug-2019	799.29
Government of Alberta		44980	26-Aug-2019	225.00
Heal, Stephanie		44981	26-Aug-2019	25.00
Lee, Kathy		44982	26-Aug-2019	190.00
Lifton, Kim		44983	26-Aug-2019	24.00
Linton, Erin		44984	26-Aug-2019	25.00
MacMillan, Crystal		44985	26-Aug-2019	25.00
Murphy, Jill		44986	26-Aug-2019	50.00
Nikirk Bros. Contracting Ltd.		44987	26-Aug-2019	664.65
Ridenour, Dorothy		44988	26-Aug-2019	70.00
Rimbey Express		44989	26-Aug-2019	125.00
RJ Plumbing and Heating		44990	26-Aug-2019	423.89
Sanitec		44991	26-Aug-2019	426.29
Tagish Engineering Ltd.		44992	26-Aug-2019	18703.28
Uni First Canada Ltd.		44993	26-Aug-2019	55.72
Western Line Locators		44994	26-Aug-2019	433.13
Wolseley Industrial Canada INC		44995	26-Aug-2019	248.59

35 cheques for

\$88,378.07



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	September 10, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Alberta Municipal Affairs 9.2 Canadian Union of Postal Workers
Recommendation	Administration recommends Council accept the correspondence from Alberta Municipal Affairs and the Canadian Union of Postal Workers, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 4/19

Date



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton - South West*

AR98072

August 15, 2019

His Worship Rick Pankiw
Mayor
Town of Rimbey
PO Box 350
Rimbey AB T0C 2J0

Dear Mayor Pankiw,

As per the email sent on August 14, I am pleased to confirm \$597 million in Municipal Sustainability Initiative (MSI) funding and \$473 million in federal Gas Tax Fund (GTF) funding is now available for municipalities and Metis Settlements. GTF funding includes the one-time payment of \$229.5 million announced by Canada in March 2019. I am confident this additional funding will enable you to build stronger communities and better meet your infrastructure priorities.

For the Town of Rimbey:

- The **interim 2019 MSI capital allocation is \$413,246**. This includes \$276,961 in MSI capital funding and \$136,285 in Basic Municipal Transportation Grant funding.
- The **interim 2019 MSI operating allocation is \$33,634**.
- The **2019 GTF allocation is \$290,072**. This includes \$140,700 as a result of the one time funding top-up and \$149,372 in 2019-20 GTF funding.

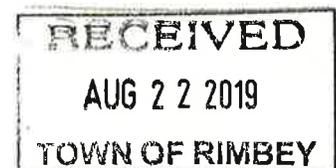
MSI and GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at alberta.ca/municipalities-funding.aspx.

I look forward to the continued partnership between Alberta's municipalities and Metis Settlements, our government, and Government of Canada.

Yours very truly,

Kaycee Madu
Minister

cc: Lori Hillis, Chief Administrative Officer, Town of Rimbey



August 22, 2019

Lori Hillis
CAO
Town of Rimbey
Box 350 4938 50th Ave
Rimbey, AB T0C 2J0

Dear Lori Hillis,

The 2019 federal election is fast approaching, bringing public discussion and debates on many issues affecting the public and all municipalities.

When the Liberal government led the latest public review on the future of Canada Post, several municipalities became actively involved in the process. As a result, the government decided to maintain door-to-door delivery and immediately stop the rollout of community mailboxes.

However, there is nothing to stop a new government from bringing those plans, and other service cuts, back into play. Further, Canada Post's indifference towards climate change may have direct repercussions on all Canadians.

Did you know Canada Post has the largest public fleet of vehicles in the country, with over 13,000 vehicles travelling over 96 million kilometres yearly?

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear, public commitments regarding the following issues:

- Establishing postal banking to offset the loss of financial services in many communities;
- Creating an ambitious climate change action plan for Canada Post;
- Maintaining door-to-door mail delivery;
- Preserving our universal and public postal service;
- Maintaining rural post offices.

More information is available at deliveringcommunitypower.ca.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, specialists, campaign coordinators

/bk sepb 225 cd/cupe1979

AUTHORIZED BY THE OFFICIAL AGENT FOR THE CANADIAN UNION OF POSTAL WORKERS.,
Canadian Union of Postal Workers • 377 Bank Street • Ottawa, ON • K2P 1Y3 • 613-236-7238
AUTORISÉ PAR L'AGENT OFFICIEL DU SYNDICAT DES TRAVAILLEURS ET TRAVAILLEUSES DES POSTES.
Syndicat des travailleurs et travailleuses des postes • 377, rue Bank • Ottawa (Ontario) • K2P 1Y3 • (613) 236-7238

