

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY SEPTEMBER 23, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
3.1	Minutes of Regular Council September 10, 2019.....	2-6
4.	Public Hearings - None	
5.	Delegations	
5.1	Dean Gillespie – Damaged Sewer Line	7-11
6.	Bylaws - None	
7.	New and Unfinished Business - None	
8.	Reports	
8.1	Department Reports	12
8.1.1	Chief Administrative Officer Report.....	13
8.1.2	Director of Finance Report.....	14-17
8.1.3	Director of Public Works Report.....	18-19
8.1.4	Director of Community Services Report.....	20
8.1.5	Development Officer Report.....	21-22
8.2	Boards/Committee Reports	23
8.2.1	Rimbey Historical Society Minutes of July 17, 2019	24-25
8.3	Council Reports	26
8.3.1	Mayor Pankiw’s Report	27
8.3.2	Councillor Coulthard’s Report	28
8.3.3	Councillor Curle’s Report	29
8.3.4	Councillor Payson’s Report	30
8.3.5	Councillor Rondeel’s Report	31
9.	Correspondence	
10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session - None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 10, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Recording Secretary – Kathy Blakely

Absent:

Public:

1 member(s) of the public

2. Adoption of Agenda 2.1 September 10, 2019 Agenda
7.4 Coffee with Council (addition)

Motion 292/19

Moved by Councillor Payson to accept the Agenda for the September 10, 2019 Regular Council Meeting, as amended.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes 3.1. Minutes of Regular Council August 27, 2019

Motion 293/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of August 27, 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings 4.1 Public Hearings – None

5. Delegations 5.1 Delegations - None

6. Bylaws

6.1 959/19 Borrowing Bylaw for the Purchase of LandMotion 294/19

Moved by Councillor Rondeel to give second reading to 959/19 Town of Rimbey Borrowing Bylaw for the Purchase of Land.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 295/19

Moved by Councillor Coulthard to give third and final reading to 959/19 Town of Rimbey Borrowing Bylaw for the Purchase of Land.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Policy 1204 Contracts and AgreementsMotion 296/19

Moved by Councillor Curle to approve Policy 1204 Contracts and Agreements, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Policy 4112 Community Peace Officer – Known RiskMotion 297/19

Moved by Councillor Coulthard to approve Policy 4112 Community Peace Officer – Known Risk, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.3 Rimbe Historical SocietyMotion 298/19

Moved by Councillor Payson to have Administration forward a letter of permission for the Rimbe Historical Society to move the Steeve's Home from Hoadley to Pas-Ka-Poo Park and place the house on a basement foundation and to heat the house, with no financial support from the Town of Rimbe for the costs to move the house, complete the basement and foundation or the natural gas hook-up.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.4 Coffee with CouncilMotion 299/19

Moved by Councillor Curle to hold Coffee with Council on Tuesdays afternoons from 3:00 pm to 4:00 pm, in the Rimbe Municipal Library, starting on September 17, 2019.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report

Motion 300/19

Moved by Councillor Curle to accept the Chief Administrative Officer Report and Director of Finance Report, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence Correspondence
 9.1 Alberta Municipal Affairs
 9.2 Canadian Union of Postal Workers

Motion301/19

Moved by Councillor Rondeel to accept the correspondence from Alberta Municipal Affairs and the Canadian Union of Postal Workers, as information.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

10. Open Forum 10.1 Open Forum
11. Closed Session 11.1 Closed Session - None
12. Adjournment Adjournment

Motion 302/19

Moved by Councillor Payson to adjourn the meeting.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:25 pm.

 MAYOR RICK PANKIW

 CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	5.1
Council Meeting Date	September 23, 2019
Subject	Delegation – Dean Gillespie – Damaged Sewer Line
For Public Agenda	Public Information
Background	<p>On July 3, 1978 the Town of Rimbey entered into an agreement to purchase the east twenty feet of Plan 506 H.W., Block 15, Lot 1 (4602 – 51 Avenue) for the purpose of obtaining a road allowance. The Town agreed to purchase the land and move the existing house twenty feet to the west.</p> <p>The Town also agreed to pay the expenses for a new foundation, connections for water, sewer, gas, electricity and telephone.</p> <p>A copy of the agreement is attached.</p> <p>There is an issue with the sewer line approximately two feet inside the property line. Mr. Dean Gillespie, on behalf of the homeowner is requesting the Town pay for the necessary repairs.</p>
Discussion	<p>Town of Rimbey Bylaw 780/05 Section 4.06 states in part:</p> <p><i>The Town shall maintain the building sewer from the main to the property line at the expense of the Town, from this point to the building connection shall be maintained by the property owner at his expense.</i></p> <p>Town of Rimbey Policy 3207 – Blockages and Breaks on Water and Sewer Lines states in part:</p> <p><i>4. Owners of property shall be responsible for <u>all</u> repairs inside the property line.</i> <i>5. The Town of Rimbey will be responsible for repairs outside the property line.</i></p> <p>Please note the agreement dated July 3, 1978 states in part: <i>No representation warranty or condition exists other than as expressed herein.</i></p> <p>The new service to the house was installed approximately 41 years ago and there are no notes in the property file to indicate that there were any problems with the sewer pipes, connections or the installation work until recently.</p>
Relevant Policy/Legislation	Bylaw 776/05 Policy 3207

From: Dean Gillespie FOIA 17(C)
Sent: September 10, 2019 6:50 PM
To: Rick Pankiw
Subject: Damaged Sewer Line

Hello Rick,

My name is Dean Gillespie. I have spoken to you a couple of times about a faulty sewer line on my FOIA 17(C) property at 4602-51st Avenue.

As you are aware this house was relocated in the 1970's by the Town of Rimbey to make way for a road allowance with all work being performed by the town. As you are also aware there is an issue with the connection to the town line which is approximately two feet inside of property line. Because of the fact that all of the work including the connection of the sewer lines was performed by the town I would like to stand before town council as a representative for FOIA 17(C) and plead my case to have the town make the necessary repairs.

Thank you for your time and I look forward to hearing from you.

Regards,

Dean Gillespie |
_ FOIA 17(C)

OFFER TO PURCHASE AND INTERIM AGREEMENT

11610
328/78

The Town of Rimbey hereby offers and agrees to purchase the following property:

AC.M.

The ~~West~~^{EAST} Twenty Feet of Plan 506 H.W., Block 15, Lot 1, Rimbey

from Rose M. Andrews of the Town of Rimbey.

The total purchase price shall be the sum of \$3,000.00 (\$150 per foot x 20 feet) payable as follows:

The sum of \$3,000.00 shall be paid on July 8, 1978

This offer is subject to the following conditions:

Town of Rimbey agrees to move the existing house on the lot, twenty feet to the west of its present location.

Town of Rimbey further agrees to pay the expenses for

1. a new foundation (not a basement)
2. connections for
 - a) water
 - b) sewer
 - c) gas
 - d) electricity
 - e) telephone
3. to move the existing lilac bushes twenty feet to the west on the lot
4. to pay \$20.00 for any lilac bush that has been moved by the Town which dies or to replace the lilac bushes which die after being moved by the Town. The option of paying the \$20.00 or replacing the bush to be the Town's option.
5. to move the existing shed or to replace it with a metal one at the option of the Town, floor included.
6. to pay all legal fees, building permits and registration fees connected with this agreement
7. to pay for or to repair anything damaged as a result of the move of the house
8. to pay the living expenses (lodging and food) of the Vendor which are incurred during the period of moving the house
9. to clean up and level and grass the site when the move of the house has been completed.
10. to have all the necessary documents prepared
11. to provide storage space for breakables owned by

AC.M.
A.C.

- 12. the Vendor during the move to provide adequate storage for the Vendor's deep freeze to prevent thawing of materials in the deep freeze.

The Vendor agrees to sign any and all necessary documents relating to this sub division and transfer.

All adjustments of taxes, interest and rents to be made as at 12:00 o'clock noon on the 8th day of July, 1978, and possession shall be given on the 8th day of July, 1978 subject to the terms hereof being complied with.

All previous arrangements, if any, are rendered null and void by this offer.

No representation warranty or condition exists other than as expressed herein.

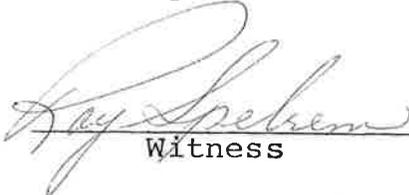
The Purchaser shall be responsible for all charges and expenses connected with the sub division and transfer.

On acceptance this offer shall be deemed to be a binding Agreement of Purchase and Sale.

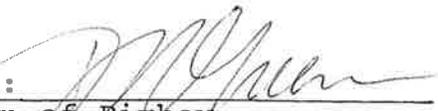
Time shall be deemed to be of the essence.

IN WITNESS WHEREOF WE have set our hands and seals this 3 day of July, 1978 at the Town of Rimbey, in the Province of Alberta.

SIGNED, SEALED AND DELIVERED)
in the presence of)


Witness


Vendor

per: 
Town of Rimbey



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	September 23, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 17/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 17/19

Date

Highlights

Capital Projects:

- 2019 Street Improvement project: Paving is complete other than a few areas which need to be fixed. Concrete work will continue in the next few weeks.
- NE Lagoon drainage ditch project is almost complete. Plains Midstream is on site to lower a pipeline in the area. They are expecting to be done this week. Smith Ironworks will be back on site the first week of October to finish up the project.
- Hydrant and valve replacement project is nearing completion. Urban Dirtworks will be back in Town to lower some of the hydrants. Patching of the curb and gutter in these areas as well as some areas of water/sewer line repairs will still be done this fall, weather permitting.

Demolition/Infill Policy

- We have reached out to several communities to see if they have any policies relating to demolition incentives. We are waiting to hear back.

Emergency Management

- Met with Dennis Jones, Regional Fire Chief regarding the Local Authority Emergency Management Regulation. We will be having our regional semi-annual meeting on Oct 3, 2019 at the Ponoka County Office. Representatives from the AEMA will be on hand to answer questions regarding the new regulations.
- The region will also be holding an emergency management table top exercise on Oct 5, 2019 at the Ponoka County Office.

Peace Officer Appointment

- We are still working with the Solicitor General's Office on the Peace Officer Appointment.

Gibson Energy

- Mayor Pankiw and I met with representatives from Gibson Energy regarding some funding opportunities within the Town of Rimbey. The application for funding was sent to Gibsons last week. They are looking at naming rights to the Aquatic Center.

Responsible Pet Ownership Bylaw

- We have received and are currently reviewing the draft of the Responsible Pet Ownership Bylaw from Animal Control Services.

Lori Hillis
Chief Administrative Officer

Highlights

- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the Tangible Capital Asset amounts and project worksheets for 2019.
- Attended Council meeting on July 23, 2019.
- Worked on MSI capital grants and submitted them for the 2019 year.
- Worked on Federal Gas Tax Fund capital grant and submitted it for 2019.
- Attended the Government Finance Officers Association – Operating Budget course in Edmonton July 11-12/19.
- Working with Central Square Technologies regarding the implementation of our new software system – iCity.
- Starting training sessions for iCity software.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2019

OPERATING	2019 Revenues				2019 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	4,445,314	4,144,140	93%	301,174	934,539	479,681	51%
Council (11)					217,419	133,277	61%	84,142
Administration (12)	25,035	10,749	43%	14,286	707,404	419,894	59%	287,510
General Administration (13)					107,230	56,512	53%	50,718
Police (21)	92,011	25,173	27%	66,838	96,352	56,103	58%	40,249
Fire (23)						17,314		
Disaster Services (24)				0	3,125	109	3%	3,016
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	53,100	31,644	60%	21,456	143,393	50,985	36%	92,408
Public Works (32)	4,000	20,543	514%	(16,543)	771,418	343,751	45%	427,667
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	17,528	4,954	28%	12,574
Water (41)	552,499	356,694	65%	195,805	395,235	267,508	68%	127,727
Sewer (42)	327,985	226,397	69%	101,588	316,802	134,876	43%	181,926
Garbage (43)	211,171	140,830	67%	70,341	99,766	63,181	63%	36,585
Recycle (43-01)	41,196	25,945	63%	15,251	91,849	60,603	66%	31,246
Compost	1,400	1,924	137%	(524)	20,502	9,175	45%	11,327
Community Services (FCSS)	215,424	146,071	68%	69,353	307,392	248,855	81%	58,537
Cemetery (56)	13,800	16,155	117%	(2,355)	55,879	33,999	61%	21,880
Development (61)	20,860	6,787	33%	14,073	104,918	42,398	40%	62,520
Econ. Development (61-01)	21,500	16,150	75%	5,350	34,229	28,458	83%	5,771
Recreation Office (72)	150	213	142%	(63)	59,929	24,577	41%	35,352
Pool (72-04)	56,650	52,831	93%	3,819	294,774	136,655	46%	158,119
Parks (72-05)	0	0	0%	0	115,424	50,563	44%	64,861
Fitness Center (72-06)	29,000	23,328	80%	5,672	44,158	16,690	38%	27,468
Arena (72-09)	100,880	62,099	62%	38,781	340,151	152,974	45%	187,177
Recreation Programs (72-11)	6,000	3,068	51%	2,932	40,711	26,614	65%	14,097
Community Centre (74)	61,625	44,028	71%	17,597	324,204	174,435	54%	149,769
Library (74-06)	0	0	0%	0	130,635	95,117	73%	35,518
Scout Hall (74-08)					2,100	(10)	0%	2,110
Curling Club (74-09)	700	710	101%	(10)	23,300	11,039	47%	12,261
Museum (74-12)					79,100	59,159	75%	19,941
Total Revenues	6,280,300	5,355,479		924,821	5,879,466	3,199,446		2,680,020
Debenture & Loan Principal Payments					400,235	199,366		200,869
Total operating and debt repayment	6,280,300	5,355,479		924,821	6,279,701	3,398,812		2,880,889

**TOWN OF RIMBEY
VARIANCE REPORT**

FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2019

CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance
IT - Server and Hosted Mail Upgrade	28,000						28,000
IT - Accounting Software	62,000					46,545	15,455
Picker Truck	40,000					37,000	3,000
Flail mower for Skid Steer	8,000					7,300	700
JD Traditional Utility Vehicle	16,100					16,073	27
Repeater Station for radios	24,000						24,000
Concrete crushing	100,000					99,800	200
Water Tower - Building Roof Demolition	15,000						15,000
Annual Water Valve and Hydrant Replacement	70,000					15,431	54,569
New Well Project Phase 2 - raw water supply line from Well 15 to Well 13. Total project \$770,140 (AMWWP Grant \$459,774; Town Share \$310,366 - MSI)	770,140					8,070	762,070
NE Lagoon Outlet Channel (2018 carryover) - Total project \$750,000 (AMWWP GRANT - \$453,825, Town share \$296,175). Received grant funding \$350,000. Remaining cost \$310,000 (grant \$103,825, Town \$206,175 - reserves)	310,000					194,503	115,497
Camera and flush various underground mains	20,000						20,000
52 Street Sanitary Repair	40,000						40,000
51 Street Sanitary Repair (Norm's Tire Shop)	18,000						18,000
Waterline replacement (Parkland Motor Inn)	18,000						18,000
Storm Water Monitoring Equipment	20,000					15,115	4,885
2019 Street Improvements - 53 Ave overlay, 52 Ave overlay, PW pavement repair, CC parking lot repair, Downtown sidewalks, Storm swale Drader, Storm swale imp	496,400					183,235	313,165
51 Street Major Project - Predesign and Planning	136,500					17,842	118,658
Garbage receptacles, benches, etc.	13,600					5,884	7,716
Tree replanting program design	4,000					49	3,951
Kinsmen skatepark	13,000					13,000	0
Rimbey Elementary Outdoor Rink	3,000					3,000	0
Evergreen Connector Trail (Engineering, land, legal)	12,000					13,028	(1,028)
Westhaven (survey, replace 4 pillow blocks and make 2 new pillow blocks)	9,800						9,800
Ash Garden	3,000						3,000
Fence between Cemetery and United Church	5,000					4,942	58
Spray Park concrete surface - Total cost \$45,000 (Grant funding \$11,203, our share \$33,797)	45,000					22,397	22,603
Community Center Back Up Generator (2018 carryover - still waiting for pricing)	220,000					74,720	145,280
Arena - Condenser for ice plant	180,000					143,620	36,380
Land Purchase - UMC Financial		4,305				4,305	0
Land Purchase - LI Ranches		7,400				7,400	0
Storm Water Management Plan		1,278				1,278	0
							0
	2,700,540	12,983				934,537	1,778,986
Total operating and capital	8,980,840	5,368,462			924,821	6,279,701	4,333,349

Town of Rimbey 2019
Accounts Payable Cheque List
From: 04-Sep-2019 To: 16-Sep-2019

Vendor Name	Purpose	Cheque	Date	Amount
Canada Revenue Agency	CPP -cas	PAW5225	06-Sep-2019	18161.03
Eastlink	cable - fitness centre	PAW5226	06-Sep-2019	86.31
ENCON Group Inc.	Sept. 2019 Encon Invoice	PAW5227	06-Sep-2019	11536.55
LAPP	LAPP - Aug18-31/19 (Sept.6/19 biweekly payroll)	PAW5228	06-Sep-2019	9359.29
Servus Credit Union Ltd.	Deb.#46 - Pool	PAW5229	06-Sep-2019	43093.63
Servus Credit Union Ltd.	Dep.#44 - Lagoon	PAW5230	06-Sep-2019	48396.69
ABC Tree Care		44996	06-Sep-2019	3832.50
AC Pump and Motor Inc.		44997	06-Sep-2019	933.61
Alberta Water & Wastewater...		44998	06-Sep-2019	275.63
AN Adventure Distribution &...		44999	06-Sep-2019	72.77
Douglas, Craig		45000	06-Sep-2019	217.09
Eckrim Agencies		45001	06-Sep-2019	22.45
Grundy, Mark		45002	06-Sep-2019	3000.00
Hanson, Ryan		45003	06-Sep-2019	250.00
Hunter Hydrovac Inc.		45004	06-Sep-2019	3003.00
John Brooks Company Ltd.		45005	06-Sep-2019	1403.69
Lacombe Sign Masters		45006	06-Sep-2019	208.13
Longhurst Consulting		45007	06-Sep-2019	2189.25
LOR-AL SPRINGS LTD.		45008	06-Sep-2019	16.50
Municipal Property Consultants...		45009	06-Sep-2019	3583.13
New Can Truck Parts		45010	06-Sep-2019	241.45
Nikirk Bros. Contracting Ltd.		45011	06-Sep-2019	6275.07
Ponoka County West District...		45012	06-Sep-2019	500.00
Q & Q Fencing		45013	06-Sep-2019	3930.15
Red Deer Lock & Safe Ltd.		45014	06-Sep-2019	162.23
Rimbey & District Chamber Of...		45015	06-Sep-2019	500.00
Rimbey Fas Gas o/a 1662899...		45016	06-Sep-2019	35.70
Rimbey Gymnastics Club		45017	06-Sep-2019	500.00
Rimbey Home Hardware		45018	06-Sep-2019	662.75
Rimbey Janitorial Supplies		45019	06-Sep-2019	1149.96
Rimbey Lions Club		45020	06-Sep-2019	500.00
Rimbey TV & Electronics 1998		45021	06-Sep-2019	31.50
RJ Plumbing and Heating		45022	06-Sep-2019	127.05
Rural Municipalities of Alberta		45023	06-Sep-2019	3089.77
Tagish Engineering Ltd.		45024	06-Sep-2019	1941.98
TAXervice		45025	06-Sep-2019	294.00
The Government of Alberta		45026	06-Sep-2019	60.00
Town Of Rimbey		45027	06-Sep-2019	3695.07
Uni First Canada Ltd.		45028	06-Sep-2019	115.90
Vicinia Planning & Engagement...		45029	06-Sep-2019	3362.63
Waste-Co Disposal Systems		45030	06-Sep-2019	383.26
Wolseley Industrial Canada INC		45031	06-Sep-2019	1057.04

42 cheques for **\$178,256.76**

Highlights

ROADS

- Pothole repairs ongoing;
- Street sweeping ongoing;
- Putting gravel in back alleys;
- Grading back alleys ongoing;
- Curb and crosswalk painting completed;
- Weed spraying ongoing;
- Grass cutting ongoing;
- Started landscaping boulevards;
- Border Paving in town doing paving of Rimstone Drive, 53rd Avenue,
- 52nd Street, PW yard, Community Centre parking lot and several other places in town;

WATER

- Residential service line leak repair on 46th Street;
- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- Urban Dirtworks Inc. in town working on replacing fire hydrants and valves – job completed;

WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- Grass cutting around lagoons;
- Working on development of Standard Operating Procedures;
- Annual flush out of sanitary mains;

STORMWATER

- Cut Grass around Rimstone Drive and Drader Crescent storm pond

RECYCLE

- Assist Ponoka County staff as required;
- Grass cutting ongoing;

YARD WASTE

- Weekly pick-up ongoing;
- Hauling to Ponoka on as needed basis;

R.C.M.P. STATION

- Building maintenance as required;
- Grass cutting ongoing;

CEMETERY

- Opened and closed several burials and cremations;
- Assist families with their needs;
- Grass cutting ongoing;
- Watering trees on as needed basis;

PARKS

- Picked up litter and empty garbage cans;
- Grass cutting ongoing;
- Raking soft surfaces;

OTHER

- Clean parkette at town office on daily basis;
- Maintenance at the town office, and library as needed;
- Assisted Development Department as required;
- Assisted residents and visitors with questions or concerns;
- Weeding of flower beds at town office and town entrance signs;

BYLAW

- Taking pictures of yard complaints, sending letters and doing follow-ups;
- Cutting grass regarding yard complaints;

R. Schmidt
Director of Public Works

Highlights:**Peter Lougheed Community Centre**

- Main Auditorium Floor waxed
- Audio quotes
- Ongoing cleaning, maintenance and event supervision
- Backup Generator Installation ongoing
- Elevator shut down by inspector -2 repair companies contacted

Community Fitness Centre

- Researching new equipment
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics & extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Last swim of the season – Sept. 2 (Labor Day)
- Shut down procedures ongoing

Arena

- Condenser installed with fence
- Painting and repairs for off season
- Boards repaired and facility cleaned
- Concession Lease awarded and signed
- Ice available September 16th

Programs

- Booking Fitness Classes/Dance classes in September for the Upper Auditorium

Events

- Mass Registration – well attended
- Canada Day went well
- Parade was a success

Cindy Bowie
Director of Community Services

Highlights

- **Lane / Back-Alley Closure.** Administration with working with Council, area residents and Alberta Transportation to process a request to close a lane / back-alley. Additional consultation was done to potentially add a third property to the lane closure, the third party while initially interested, declined to participate. Therefore, the application will be submitted to Alberta Transportation based on Bylaw 953/19.
- **Back-Alley Encroachments.** A survey of the encroachments has been completed and Administration is now working to contact the appropriate person with Atco to develop a strategy to address each of the encroachments on an individual basis.
- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested. In 2019 Administration has processed 2 variance DP's for garages built before January 1, 2019.
- **Intermunicipal Collaboration Framework.** Administration is currently working on a draft Intermunicipal Collaboration Framework with Ponoka County.

The following chart outlines the 2019 development permit statistics:

2019 Development Statistics to September 17, 2019		
	Applied 2019	Issued 2019
Development Permit Applications	21	21
Business Use Development Permits Applications	8	8
Subdivision Applications	1	1
Certificate of Compliance Requests	13	11
Building Permit Applications	7	7

The following development permits have been approved in 2019:

Permit Number	Date Issued	Civic Address	Type of Development
01/19	01/28/2019	5314-45 Avenue	Home occupation – Handyman Services
02/19	01/29/2019	5033-51 Avenue	Signage
03/19	02/26/2019	5043-50 Avenue	Portable poster board sign
04/19	03/20/2019	4917-56 Avenue	Home occupation – T A Mechanical

PLANNING AND DEVELOPMENT OFFICER REPORT

05/19	03/18/2019	5033-54 Avenue	Variance – existing garage
06/19	04/11/2019	4909-58 Avenue	Home occupation – Core Intentions
07/19	04/29/2019	5313-47 Street	Home occupation – City Cab
08/19	04/29/2019	4926-56 Avenue	Home occupation – Bullseye Septic Services
09/19	05/06/2019	4702-53 Avenue	Building demolition
10/19	05/06/2019	5102-51 Street	Building demolition
11/19	05/16/2019	5315 Drader Crescent	Replace driveway
12/19	05/27/2019	4613-51 Street	Building demolition
13/19	07/02/2019	4713 A & B 52 Avenue	Rear yard detached garage
14/19	06/26/2019	#2 5104 61 Avenue	Change of use and signage
15/19	06/26/2019	4909B-50 Avenue	Change of use and signage
16/19	07/08/2019	4622 Rimwest Crescent	Sidewalks for wheelchair access
17/19	07/17/2019	5201-50 Avenue	Carport
18/19	08/07/2019	4402-54 Avenue	Curb cutout on north portion of property
19/19	08/01/2019	4613-51 Avenue	Move-in previously owned manufactured home
20/19	08/6/2019	4625-57 Avenue	Home occupation – Promoved Soul Empowerment
21/19	08/14/2019	4633 52 Street	Garage
22/19		4911-50 Street Lot 24	Move-in previously owned manufactured home CANCELLED
23/19	08/30/2019	5501-51 Street	Fence
24/19	08/14/2019	4821-47 Street	Replacing sewer pipe between Auction Mart & Town infrastructure.
25/19	08/29/2019	4902-49 Street	Change of use, addition of internal wall, and signage
26/19		4702-51 Avenue	Garage and temporary c-can – VOID
27/19	09/16/2019	5102-51 Street	Duplex
28/19	09/13/2019	5030-51 Avenue	Variance – existing garage
29/19	09/16/2019	4702-51 Avenue	Garage and temporary c-can

Elizabeth Armitage, MEDes, RPP, MCIP
 Planning & Development Officer



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	September 23, 2019
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Rimbey Historical Society Minutes of July 17, 2019
Recommendation	Motion by Council to accept the Rimbey Historical Society Minutes of July 17, 2019, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 17/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 17/19

Date

Rimbey Historical Society Board Meeting Minutes

At Smithsonian International Truck Museum

Wednesday, July 17, 2019 @ 7:00 pm

Present: Pres. Linda Girodat, Larry Varty, Diane Miller, Jim Schneider, Larry Beckley, Randy Bliss, Lana Curle (Town Rep.) and Cheryl Jones (Curator)

Missing: Jack Webb, Kurtis Phillipow, Mathew Jaycox, Chuck Hendricks

Guests Present: 0

Call to Order: Meeting called to order by the President, Linda Girodat, at 7pm.

Agenda: Jim Schneider moved, and Randy Bliss seconded the agenda be accepted – CARRIED

Minutes: Minute correction in the Old Business (It now reads that Larry Beckley will serve for a 2 yr. term it should read Larry Beckley will serve a 1 yr. term as Director. Larry Varty moved as corrected, and Lana Curle seconded the minutes from the previous board meeting which was held Wednesday, June 19, 2019 – CARRIED.

Old Business Arising from Minutes:

A thank you note should be sent to Earl Giebelhaus for the donation of rocks to be used in our park. Lana Curle arranged with the Town to have them delivered to our park free of charge.

Submersible pump for pond – Larry Varty and Larry Beckley will look into purchasing a pump. Randy Bliss moved that we spend up to \$500.00 for this pump, seconded by Larry Varty. CARRIED

President: Linda Girodat

Pres. Linda reported that we had a very good turn out on July 1st.

Discussion: Randy Bliss reported that he felt there was too much confusion with the food pricing and that this matter should be studied further before the next event. It was also suggested that we need one more fryer.

Treasurer's Report: Cheryl Jones presented the Treasurer's Report, Randy Bliss moved, seconded by Jim Schneider that we purchase more denim shirts, mainly XL, to a maximum of \$1000.00 for our gift shop. CARRIED

Larry Varty moved, and Randy Bliss seconded the treasurers report be accepted – CARRIED.

Committee Reports:

a) **Grants:** Cheryl Jones reported progress is in the making.

b) **Gaming/Casino:** None

c) **Maintenance/Restoration Shop & Truck Repairs:**

Randy Bliss reported that two tractors need repairing, will approach Bill Hval on this matter.

d) Buildings & Yard:

Larry Beckley moved, Larry Varty seconded that we get two loads of gravel and one load of P gravel to spread on the west side of the truck museum building to the expense of \$1000.00. CARRIED

Randy Bliss moved, seconded by Jim Schneider that we buy an o-turn mover, with steering wheel, in the fall. CARRIED

e) Events & Fundraising: None

f) Volunteer/Recruitment: None

g) Strategic Planning Committee: None

Town Representation: Lana Curle, town representative,

Lana Curle reported that at the last Town Meeting the council would like to see the three groups (Town, Chamber of Commerce and RHS) work more closely together to get a combined effort and/or a better flow in our annual town Parades. The RHS Board agreed and wished to have that message brought back to the Town through Lana Curle. Also, suggested at this time the Museum needs more advertising at the parades.

Park Administration Report: *(Attached)*

- Randy Bliss moved, seconded by Larry Beckley that we buy a printer for the truck museum to the value of \$200.00. CARRIED.
- Jim Schneider, seconded by Randy Bliss that we replace the wood boards on the train station that are rotting to the cost of \$1000.00 to be taken from Capital. CARRIED.
- Steeves House RE: a potential donor to pay expenses for moving the Steeves. House - Lana Curle will look into the requirements of bringing the house into the Town of Rimbey and the issuing of a Charitable Donation Tax Receipt for the quote \$30,000.

Artifacts for Acceptance:

Larry Varty moved, and Larry Beckley seconded the artifacts be accepted – CARRIED. The WWII airplane motor was defeated.

New Business:

Steeves House Committee was formed – Randy Bliss, Larry Beckley, Jim Schneider and Linda Girodat. This committee will meet by the end of the month.

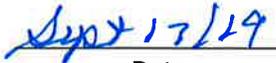
Diane Miller moved, seconded by Larry Varty that we purchase an upright vac for the Truck Museum up to the value of \$300.00. CARRIED

Next Regular Board Meeting to be held August 21, 2019 @ 7:00pm

Adjournment Jim Schneider adjourned the board meeting at 8:15 pm.



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	September 23, 2019
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>
Endorsed By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>

Highlights

Date	Event	Details of Event
Sept 5,2019	Bar b que	Bar b que for Kansas Ridge Seniors
Sept 10,2019	Council Meeting	See Minutes
Sept 11,2019	Central Alberta Mayors Meeting	Meeting in Red Deer
Sept 12,2019	Chilli Cook Off	Elementary School Fundraiser
Sept 18,2019	Rimoka Meeting	Rimoka Meeting in Ponoka
Sept 20,2019	Industry Crime Meeting	Industry Crime Meeting in Rimbey
Sept 21,2019	RJSH Grad	High School Grad Ceremony representing Town
Sept 23,2019	Council Meeting	See minutes

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 Commissionaire of oathes

Rick Wm. Pankiw
 Mayor

Highlights

Date	Event	Details of Event
22 Aug 2019	FCSS Golf Tournament	Represent the Town of Rimbey at the annual FCSS golf tournament.
23 Aug 2019	Rimbey Tri- Shaw Public Launch	Attend the launch of the Rimbey Tri-Shaw at the provincial building.
27 Aug 2019	Town Council Meeting	Attend the regular Town Council meeting. Please see minutes.
10 Sep 2019	Town Council Meeting	Attend the regular Town Council meeting. Please see minutes
12 Sep 2019	Interagency Meeting	Attend the Interagency meeting. Please see notes.
12 Sep 2019	Chili Cookoff	Attend the annual Chili Cook off. Cooked hotdogs and hamburgers.

J. W. Coulthard
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Lana Curle
Councillor

Highlights

Date	Event	Details of Event
Aug 23/19	Rock'n Rimbey	Helped in the Library Booth during Rockn'Rimbey
Sept 2/19	Library Board Meeting	Please see their minutes
Sept 9/19	Neighbourhood Place Meeting	
Sept 12/19	Elementary School Chili Cook Off	Cooked burgers at Elementary School Chili Cook Off

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Gayle Rondeel
Councillor