

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
TUESDAY NOVEMBER 12, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY,
ALBERTA

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	2
	3.1 Minutes of Council Organizational Meeting Oct 22, 2019	3-7
	3.2 Minutes of Regular Council October 22, 2019	8-12
4.	Public Hearings - None	
5.	Delegations	
	5.1 Fortis Alberta	13-16
	5.2 Wolf Creek Public Schools	17-29
6.	Bylaws - None	
7.	New and Unfinished Business	
	7.1 Emergency Advisory Committee	30-31
	7.2 Emergency Management Agency	32-33
	7.3 6605 Demolition Policy	34-36
	7.4 6606 Residential Spec Homes Policy	37-41
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8.	Reports	
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	8.1.1 Chief Administrative Officer Report	44
	8.1.2 Director of Finance – Accounts Payable Listing	45-47
	8.2 Boards/Committee Reports	48
	8.2.1 Tagish Engineering Ltd Project Status Update to Oct 10, and October 24, 2019	49-53
	8.2.2 FCSS/RCHHS Board Meeting Minutes of June 19 and September 19, 2019	54-64
	8.2.3 Rimbey Historical Society Minutes of September 11, 2019	65-66
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	8.2.5 Rimbey Municipal Library Board Minutes of March 11, April 15, June 26 and September 2, 2019	70-74
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	9.3 Red Deer River Watershed Alliance	82-92
	9.4 Beatty Heritage House Society	93
10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session - None	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	November 12, 2019
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Organizational Meeting October 22, 2019 3.2 Minutes of Regular Council October 22, 2019
Recommendation	1. Motion by Council to accept the Minutes of the Organizational Meeting of October 22, 2019, as presented. 2. Motion by Council to accept the Minutes of the Regular Council Meeting of October 22, 2019, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 22, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:05 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Planning and Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke – Rimbey Review
5 member(s) of the public

2. Adoption of Agenda

2.1 October 22, 2019 Agenda

Motion 321/19

Moved by Councillor Coulthard to accept the Agenda for the October 22, 2019 Organizational Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. General Items

3.1. Council Meeting Dates and Times

Motion 322/19

Moved by Councillor Curle to schedule Regular Meetings of Council for the 2nd and 4th Tuesdays of the month, with the exception of December 2019, whereby there will only be one Regular Council Meeting on the 2nd Tuesday of the month, December 10th, and with the exception of July and August 2020, whereby there will only be one Regular Council Meeting per month on the 4th Tuesdays, being July 28th, 2020 and August 25th, 2020 and all Regular Council Meetings are to be held in the Council Chambers located in the Town of Rimbey Administration Office, 4938 – 50 Avenue and shall commence at 5:00 pm.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 323/19

Moved by Councillor Payson the Regular Council Meetings scheduled for the 4th Tuesdays in January and February of 2020, January 28, 2020 and February 25, 2020, shall commence at 1:00 pm to allow for the elementary schools to attend during school hours.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 324/19

Moved by Councillor Curle to move the Regular Meeting of Council scheduled for Tuesday, May 12, 2020 to Monday May 11, 2020 and the Regular Meeting of Council scheduled for Tuesday, September 22, 2020, to Monday, September 21, 2020, due to conventions schedules conflicting with Council meeting dates.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Appointments

4.1 Committee/Board AppointmentsMotion 325/19

Moved by Councillor Coulthard to accept the appointments of Councillors to the Boards and Committees, as presented on Schedule A, attached to and forming part of these minutes.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4.2 Family and Community Services Board Member AppointmentsMotion 326/19

Moved by Councillor Curle to appoint Faith Pilgrim, as a community member at large, to the Rimbe Family and Community Support Services Board for the period of October 23, 2019 to October 22, 2020.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 327/19

Moved by Councillor Payson to appoint MaryAnn Josephison, as a community member at large, to the Rimbey Family and Community Support Services Board for the period of October 23, 2019 to October 22, 2020.

In Favor Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 328/19

Moved by Councillor Payson to appoint Bill Coulthard, as a community member at large, to the Rimbey Family and Community Support Services Board for the period of October 23, 2019 to October 22, 2020.

In Favor Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

4.3 Library Board Member AppointmentsMotion 329/19

Moved by Councillor Rondeel to appoint Michael Boorman to the Rimbey Municipal Library Board for the period of October 23, 2019 to April 14, 2020.

In Favor Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 330/19

Moved by Councillor Curle to appoint Bev Ewanchuk to the Rimbey Municipal Library Board for the period of October 23, 2019 to April 14, 2020.

In Favor Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

5. Adjourn

5.1 Adjournment

Mayor Pankiw adjourned the Council Organizational Meeting at 5:14 pm.

Time of Adjournment: 5:14 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



Committee / Boards October 2019 – 2020 Schedule A

Committees / Boards	Mayor Pankiw	Councillor Coulthard	Councillor Curle	Councillor Rondeel	Councillor Payson	CAO Lori Hillis
Deputy Mayor		Oct 27/19 to Jan 18/20	Jan 19/20 to Apr 25/20	Apr 26/20 to Aug 1/20	Aug 2/20 to Oct 24/20	
Signing Authorities	X	X	X	X	X	X

**Council Community Committee
Appointments**

Beatty Heritage House Society			X			
Blindman Youth Action Society (1)		X				
Chamber of Commerce (1)				X		
Citizens on Patrol Society (1)		X				
FCSS Board (1)				X		
Fire Commission (1)	X					
F.O.I.P. Coordinator						X
Historical Society Board (1)			X			
Interagency Committee (2)		X		X		
Municipal Library Board (1)					X	
Parkland Regional Library Board (1)	X		X			
Neighborhood Place (1)					X	
Rimoka Foundation Board (2)	X		X			
Wellness Committee (1)(SHARED)			X		X	
Physician Retention Committee (1)				X		

**Mayor ex officio to all Committees

Members from the Town of Rimbey at large appointed by Council

Board	Member at Large	Dates
Family and Community Support Services	Faith Pilgrim	October 23, 2019 to October 22, 2020
Family and Community Support Services	MaryAnn Josephison	October 23, 2019 to October 22, 2020
Family and Community Support Services	Bill Coulthard	October 23, 2019 to October 22, 2020
Municipal Library Board	Michael Boorman	October 23, 2019 to April 14, 2020
Municipal Library Board	Bev Ewanchuk	October 23, 2019 to April 14, 2020

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 22, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:15 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works - Rick Schmidt (5:35)
Planning and Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke – Rimbey Review
RCMP, Central Alberta District, Chief Superintendent Shahin Mehdizadeh (5:30 pm)
Superintendent Gord Stewart, Assistant District Officer (5:30 pm)
Inspector Grant Smith, Operations Officer (5:30 pm)
Acting District Supervisor NCO – Sgt. Scott Lande (5:30 pm)
Rimbey RCMP – Sgt. Kurtis Pillipow (5:30 pm)
EQUUS – Brian Hennings and Andy Metzger
Developer - Will Weenink (5:30 pm)
Tagish Engineering – Gerald Matichuk (5:35 pm)
3 member(s) of the public

2. Adoption of Agenda

2.1 October 22, 2019 Agenda

Motion 331/19

Moved by Councillor Coulthard to accept the Agenda for the October 22, 2019 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council October 8, 2019

Motion 332/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of October 8, 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings 4.1 Public Hearings – None
5. Delegations Mayor Pankiw advised Council they would deal with delegation item 5.3 first, as delegations 5.1 and 5.2 had not arrived.

5.3 EQUUS – Brian Hennings and Andy Metzger

Motion 333/19

Moved by Councillor Rondeel to accept the information from Brian Hennings and Andy Metzger of EQUUS, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Mr. Hennings and Mr. Metzger departed the Council Meeting at 5:31 Pm.

- 5.1 Royal Canadian Mounted Police
Chief Superintendent Shahin Mehdizadeh, District Officer, Central Alberta District
Superintendent Gord Stewart, Assistant District Officer, Central Alberta District
Inspector Grant Smith, Operations Officer, Central Alberta District
Acting District Supervisor NCO Sgt. Scott Lande

Motion 334/19

Moved by Councillor Curle to accept the presentation from Chief Superintendent Shahin Mehdizeh, Superintendent Gord Stewart, Inspector Grant Smith and Acting District Supervisor NCO Sgt. Scott Lande, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Superintendent Gord Stewart, Inspector Grant Smith, and Acting District Supervisor NCO Sgt. Scott Lande departed the Council Meeting at 5:50 pm.

- 5.2 Sgt. Kurtis Pillipow – Rimbey RCMP Update

Motion 335/19

Moved by Councillor Rondeel to accept the information from Rimbey RCMP Sgt. Kurtis Pillipow, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Chief Superintendent Shahin Mehdizadeh and Sgt. Kurtis Pillipow departed the Council Meeting at 5: 57 pm.

5.4 Will Weenink – Development at 5102 51 St.Motion 336/19

Moved by Councillor Curle to accept the information from Will Weenink, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Developer Will Weenink, Gerald Matichuk from Tagish Engineering, Development Officer Liz Armitage and Director of Public Works, Rick Schmidt departed the Council Meeting at 6:25 pm.

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 ATCO Gas and Pipelines Ltd. Franchise Fee AgreementMotion 337/19

Moved by Councillor Rondeel to leave the Atco Gas and Pipelines Franchise Fee percentage rate the current of 26%.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Location of Municipal OfficeMotion 338/19

Moved by Councillor Rondeel that the municipal office of the Town of Rimbey shall be located at 4938 – 50 Avenue, Rimbey, Alberta.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

2 members of the public and Treena Mielke of the Rimbey Review departed the Council Meeting at 6:30 pm.

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 339/19

Moved by Councillor Coulthard to accept the department reports, as information.

In Favor

Mayor Pankiw

Councillor Coulthard

Councillor Curle

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports - None8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 340/19

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

Mayor Pankiw

Councillor Coulthard

Councillor Curle

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

9. Correspondence

9.1 Correspondence - None

10. Open Forum

10.1 Open Forum

11. Closed Session

11.1 Closed Session – None

11. Adjournment

12.1 AdjournmentMotion 341/19

Moved by Councillor Curle to adjourn the meeting.

In Favor

Mayor Pankiw

Councillor Coulthard

Councillor Curle

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:37 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	5.1
Council Meeting Date	November 12, 2019
Subject	Delegation – Fortis Alberta
For Public Agenda	Public Information
Discussion:	<p>Mr. Stan Orlesky from Fortis Alberta has requested a delegation with Council to discuss options regarding power to a property.</p> <p>Fortis is currently working to service a customer within Lot 11 and 12 Block 2 Plan 092 5274 in Rimbey. Fortis Alberta is looking at servicing the customer with an overhead service, however based on the Town of Rimbey’s Procedures and Design Standards for Development the line must be underground. I have attached above two prints outlining both the underground and overhead option.</p>
	<p>Pro:</p> <ol style="list-style-type: none"> Overhead would be less expensive for the customer. Customer is responsible to install the transformer base, ground grid and conduit out to property line as per Fortis customer installed pad and duct process. <p>Con:</p> <ol style="list-style-type: none"> Overheads vs. Underground eliminates possibility of line contact and abides by the Town’s Standards, however in order to meet code clearance this wire would have to be a minimum of 7.1m above the road surface.
Attachments	<p>Fortis Alberta Diagram Overhead Option Fortis Alberta Diagram Underground Option</p>
Recommendation	<p>Administration recommends Council accept the presentation from Stan Orlesky of Fortis Alberta regarding options for power to lots Lot 11 and 12 Block 2 Plan 092 5274 in Rimbey, as information.</p>



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

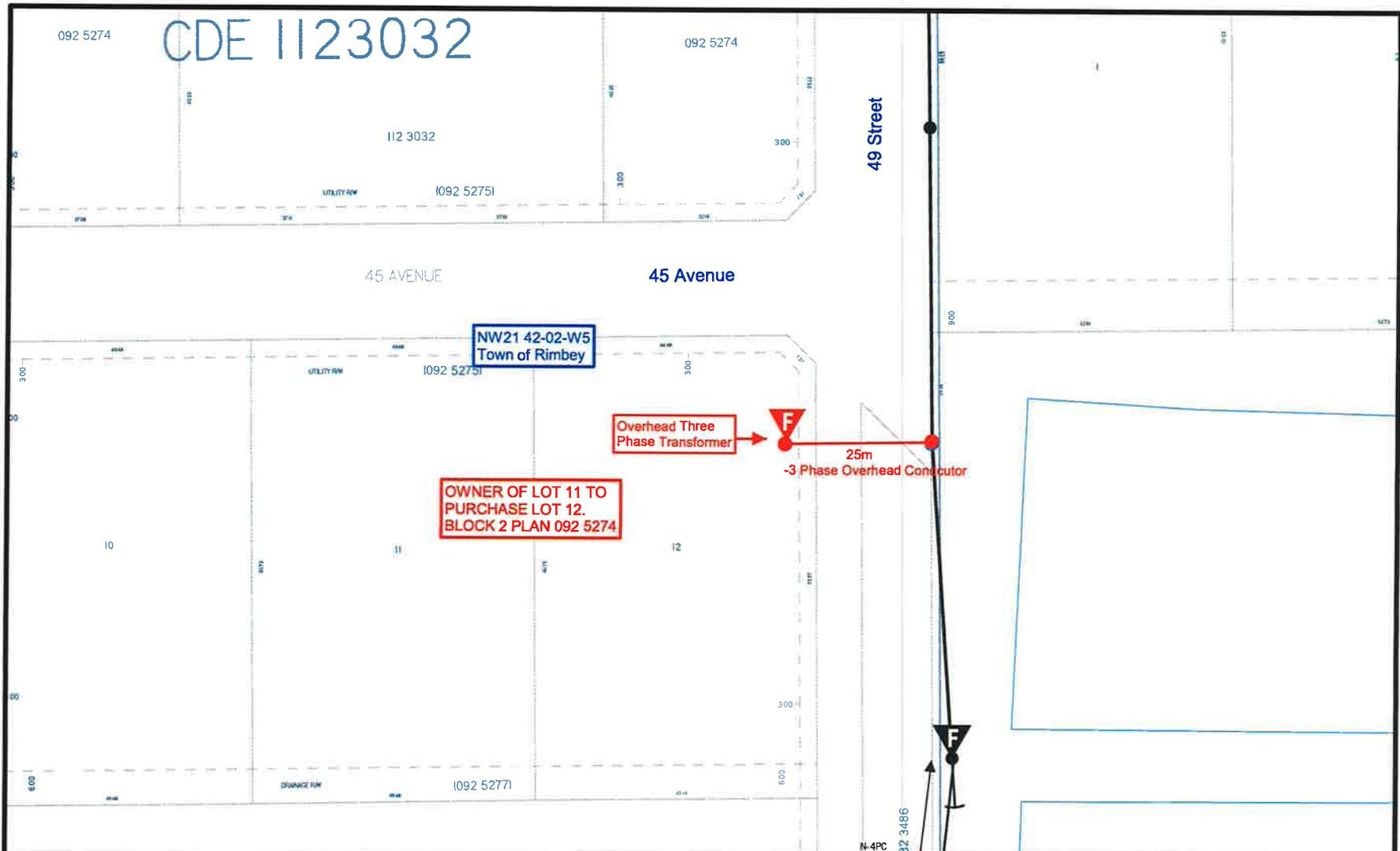
Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date



NOTES:

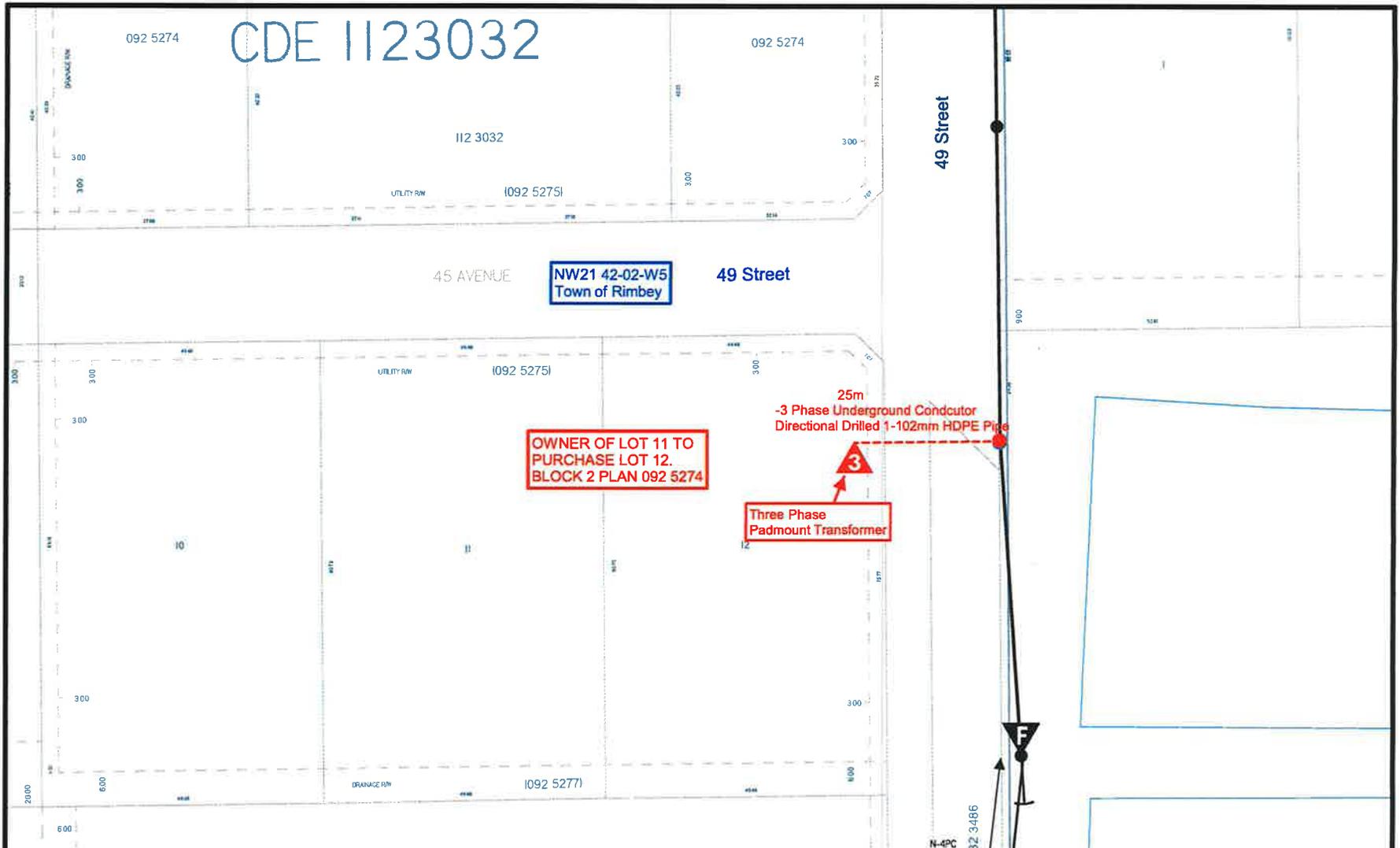


LEGEND:	
RED	NEW PRIMARY
PURPLE	NEW SECONDARY
BLUE	SALVAGE
GREEN	BRUSHING
BLACK	EXISTING FACILITIES

LAND ONLY TO SCALE 1:1,000
Print

Designer: Mazure, Landon
Customer: Lakeview Propane
Location: Town of Rimbey

Date: 11/5/2019
WO#/OI#: 500079107



NOTES:



FORTIS ALBERTA

LEGEND:	
RED	NEW PRIMARY
PURPLE	NEW SECONDARY
BLUE	SALVAGE
GREEN	BRUSHING
BLACK	EXISTING FACILITIES

LAND ONLY TO SCALE 1:1,000
Print

Designer: Mazure, Landon
Customer: Lakeview Propane
Location: Town of Rimbey

Date: 11/5/2019
WO#/OI#: 500079107



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	November 12, 2019
Subject	Delegation – Wolf Creek Public Schools
For Public Agenda	Public Information
Discussion:	Mr. Jason Lovell, Superintendent of Schools, Mr. Roger Hall Secretary Treasurer and School Trustee Mrs. Trudy Bratland will be attending the Regular Meeting of Council to provide an overview about Wolf Creek Public Schools.
Attachments	Wolf Creek Public School Package
Recommendation	Administration recommends Council accept the presentation from Wolf Creek Public schools, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date



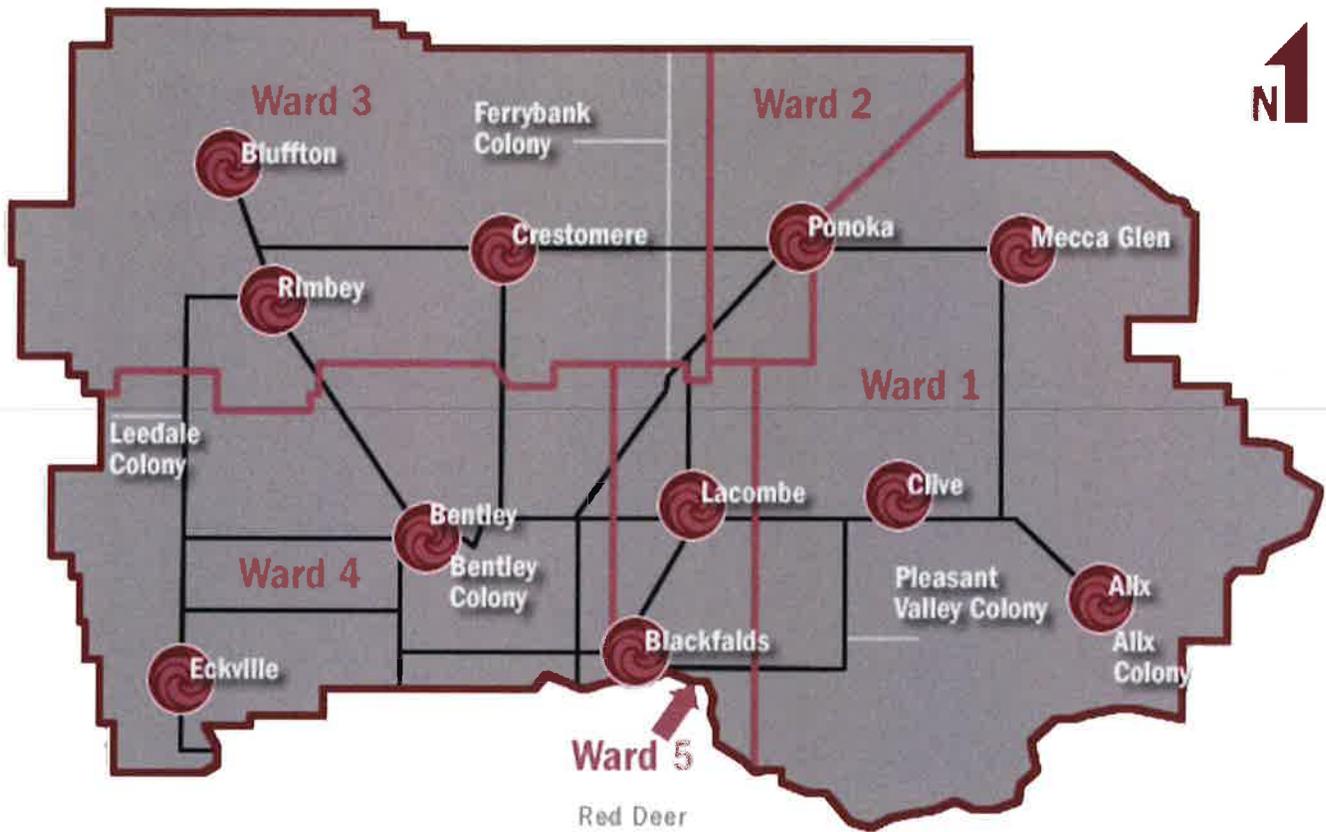
November 12, 2019

Meeting with Municipality

About Wolf Creek Public Schools

- Approximately 7300 students, from Kindergarten to Grade 12, attend Wolf Creek Public Schools.
- The Division employs approximately 412 teachers and 350 support staff.
- There are 30 schools in the Division: 20 regular schools, three outreach schools, five Hutterite Colony schools, one district school program for students with psychiatric and/or emotional/behavioral challenges, and one patients' school located at the Centennial Centre in Ponoka.
- Residents of Wolf Creek Public Schools are represented by six trustees on the Board of Trustees. Each trustee represents a ward within the boundaries of the school division.
- The Division's operating budget for the 2018-2019 school year is \$90 million.
- Approximately 3900 students are transported to and from school on division-owned and contracted buses along 71 rural bus routes and seven urban routes (Blackfalds, Lacombe, Ponoka).
- French Immersion programs are offered in four City of Lacombe schools.
- Wolf Creek Public Schools covers 5944 square kilometres and is located on both sides of the Queen Elizabeth II Highway (Highway 2) midway between Calgary and Edmonton. The City of Red Deer is our closest urban center.
- Wolf Creek Public Schools has partnered with Red Deer College and Olds College to provide several *Dual Credit and Career* opportunities for high school students.
- Wolf Creek Public Schools has partnered with Livingstone Range School Division to provide *Enhanced Learning* which focuses on diploma preparation through a flexible curriculum model.
- Wolf Creek Public Schools offers an *International Learning Program* which creates opportunities for cultural and educational experiences.
- Wolf Creek Public Schools runs *Bright Futures Play Academy* in most elementary schools, a pre-kindergarten early-intervention program designed to provide outstanding programming for our youngest learners.

School Jurisdiction Map and Wards



Ward 1 - Trustee, Luci Henry

Ward 2 - Trustee, Lorrie Jess

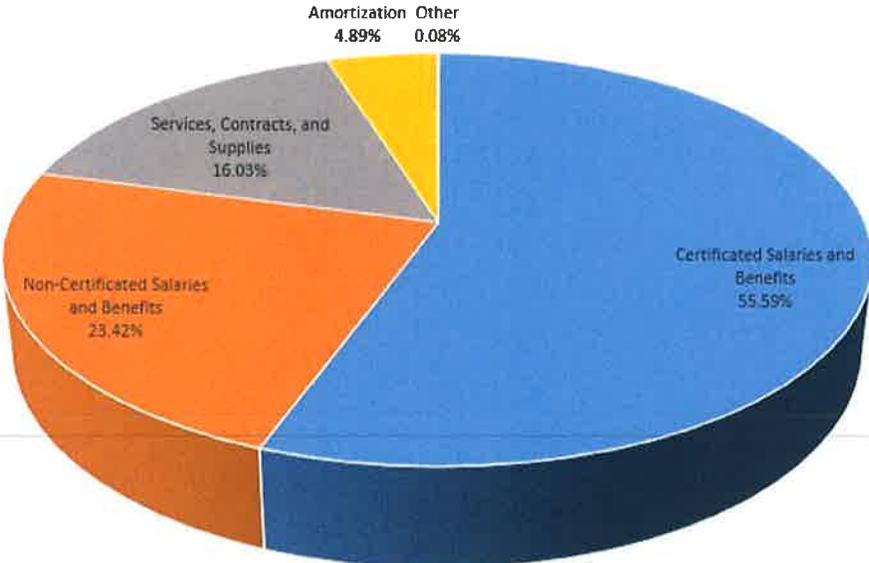
Ward 3 - Trustee, Trudy Bratland

Ward 4 - Trustee, Pamela Hansen

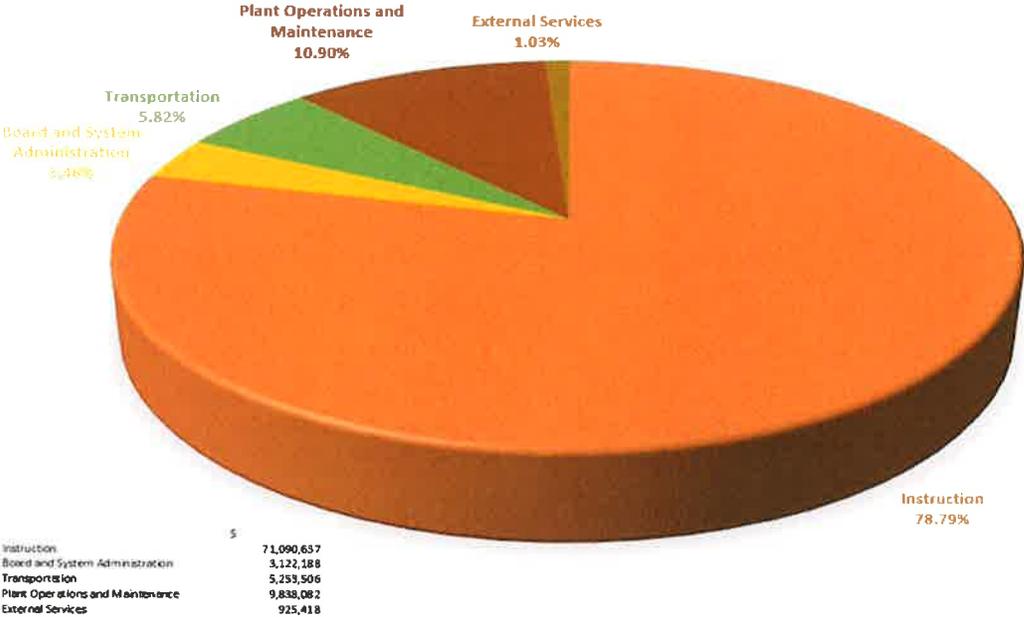
Ward 5 - Trustees, Kelly Lowry and Brent Buchanan

Wolf Creek Public Schools' Budget Allocation

Wolf Creek School Division 2019/2020 Expenditures



WOLF CREEK SCHOOL DIVISION 2019/2020 EXPENDITURES BY SECTOR



Purpose of the Meeting

To highlight the role that the School and the Trustees play in the Community; and our desire to work more closely with our municipal partners to ensure strong and vibrant communities. Together we are the ground roots governance of our communities and we look forward to spending more time together to advance our common goals in the community and to ensure local autonomy.

The Role of Trustees

Public school trustees are the critical link between communities and school boards. They ensure public schools meet the diverse needs of students in their communities. Together, trustees are responsible to their communities for the quality of education provided in local schools within an approved financial framework. This includes providing early childhood intervention, parental education, mental health, extra curricular activities and programs, etc.

In K-12 public education, many partners at the municipal and provincial level work together to ensure adequate support and resources are available to provide strong programming to meet the needs of all students.

Generally funding comes to school boards in five different categories.

1. Base instruction funding
2. Differential funding
3. Targeted funding for provincial initiatives
4. Other provincial support funding
5. Capital funding

Appreciation of Municipality in Supporting the Division and Community School(s)

- We are extremely appreciative of the Joint User Group Agreement between town facilities and our Rimbey schools with a no fee charge during school hours.
- Thank you to the Town of Rimbey for being a huge supporter of our schools and attending graduation events.
- West Country Outreach Inter-agency meetings are well attended by town representatives who are enthusiastic, informative, and supportive; and welcome 'student voice' as part of this collaboration.
- It is great that Council members have included WCO in discussion opportunities and future proposals for a new building in Rimbey.
- We are grateful that the Town Council is receptive to work with our schools to assist with individualized issues, i.e. road work on the side parking lot of WCO and improved the space for student vehicles, even though it wasn't zoned for parking.

- Thank you for allowing Rimbey Elementary School to work closely with the Early Childhood Development Coalition to build staff capacity in areas of early years development, i.e. bring in speakers for PD.

Highlights of Our Programs and Successes

- ✓ FNMI Foundational Knowledge and Truth and Reconciliation
- ✓ Bright Futures Play Academy (significant to the community, early intervention/Program Unit Funding (PUF), parent programming)
- ✓ Dual credit (we are working with five post-secondary institutions to provide apprenticeship and post-secondary program opportunities while in high school)
- ✓ Partnerships (we are working with Livingstone Range School Division to offer the Enhanced Learning Model)

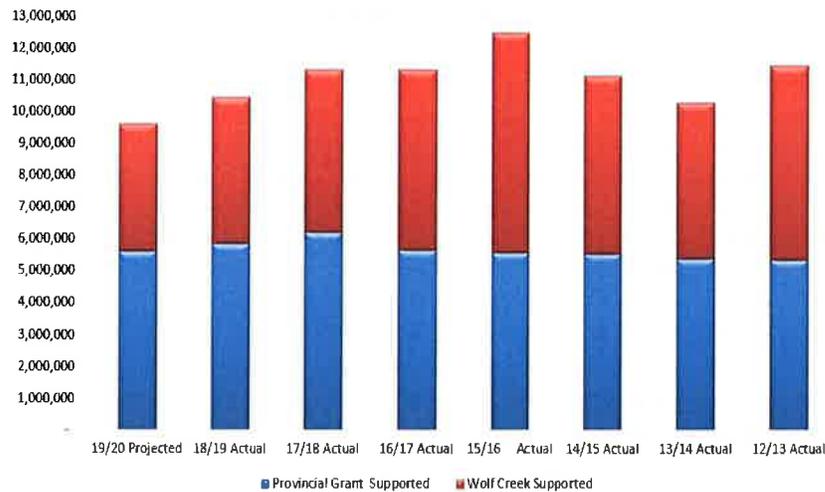
Top Advocacy Items

- 1. Inclusion**
- 2. Mental Health Supports**
- 3. SRO Supports**
- 4. Municipal Poverty Simulation**

1. Providing Enhanced Funding to Support a Fully Inclusive Learning Environment

- Since 2012/2013, Alberta Education funding for Inclusion has only increased \$333,497 (to current year) to \$5,676,035
- We are block funded for inclusion based on a set profile that was established in 2007.
- Learners with diverse needs make up 12% of our total student population.

Wolf Creek Inclusive Education Expenditures



- **\$42,871,705 in Board Contributions** over eight years (to June, 2020) - **over and above** Alberta Education funding.
- The Board is facing considerable challenges to maintain funding to provide adequate programming for diverse learners.
- There is a lack of continuity between Regional Collaborative Service Delivery (RCSD) regions and AHS regions, resulting in discrepancies in levels of services, flexibility, policy, etc.
- AHS will not send mental health therapists into schools, which creates logistical issues and educational barriers in many rural communities. School divisions are required to contract and fund services when AHS is unable to do so. Lack of available services:
 - AHS currently has dozens of unfilled allied health positions, the majority based in rural Alberta.
- Lack of access to services:
 - Due to the high number of unfilled positions, health care professionals operating in rural Alberta are faced with unmanageable caseloads.
 - In the absence of local services in rural Alberta, health care professionals are contracted from urban centres, resulting in service time lost to travel time.
 - After hours mental health services are often not available in rural Alberta.

2. Increasing Need to Support Students, Staff and Families in the Areas of Mental Health

- Wolf Creek has School Social Workers in every school at varying FTEs.
- Complex needs of children is becoming more prevalent. Additional supports for social, emotional and physical well-being, before learning can even take place, have increased in otherwise uncoded students.

- Health care specialists are required in our communities and that needs to include the schools.

School	SSW FTE	School	SSW FTE
Alix-MAC School	0.6	École Secondaire Lacombe Composite High	1.0
Bentley School	0.8	École Lacombe Jr High School	0.8
Bluffton School	0.3	Lacombe Outreach School	0.9
The Brick Learning Centre <i>(original allocation was 0.9, school contributed funds to increase to 1.0)</i>	1.0	École Lacombe Upper Elementary School	0.7
Clive School	0.3	Mecca Glen School	0.3
Crestomere School	0.3	Ponoka Elementary School <i>(original allocation was 0.9, ILS contributed funds to increase to 1.0)</i>	1.0
Eckville Elementary School	0.3	Ponoka Secondary Campus	1.0
Eckville Jr/Sr High School	0.3	Rimbey Elementary School	0.9
Iron Ridge Elementary Campus <i>(original allocation was 0.9, FCSS contributed funds to increase to 1.0)</i>	1.0	Rimbey Jr/Sr High School	0.6
Iron Ridge Intermediate Campus	0.8	Terrace Ridge School	0.6
Iron Ridge Junior Campus	0.8	West Country Outreach School	0.3
École JS McCormick School	0.9	Wolf Creek Academy	0.2
		Division Social Worker	0.4

How we are currently funding our SSW program (including CIF, County of Lacombe funding, etc):

School Social Worker Projected Funding for 2018/19	
Alberta Education Funds:	
Classroom Improvement Fund	452,278
Board Allocation	348,996
Allocation from The Brick Learning Centre (2018/19 only)	7,900
Other Government Funding	
Central Alberta Child and Family Services Grant	345,884
Other Revenue	
Town of Blackfalds Grant (2018/19 only)	8,400
Lacombe County Liaison Grant	150,000
Total Projected SSW Funding for 2018/19	1,313,458

NOTE: Wolf Creek funds 27% of our SSW program.

- SSWs will refer more complex cases requiring specialized interventions or supports to outside agencies. **To date this year** our SSWs have made:
 - **182 referrals to Alberta Health Services**
 - **160 referrals to community agencies**
 - **37 referrals to Children’s Services**

Overview of to what degree our SSWs are utilizing their time on student mental health needs:

The table to the right represents year-to-date stats from our School Social Workers outlining the issues facing students.

Issue Stats	YTD	%
Mental Health	523	39.6
Family Issues	376	28.4
Social Skills/Peer Relations	268	20.3
Grief/Loss	75	5.7
Threat & Risk Assessment	6	0.5
Gender Identity/Sexual Orientation	14	1
Other	60	4.5
Total Issues	1322	

3. The Importance of the SRO Program

Police Working in Schools

The school environment provides an excellent opportunity for positive interaction with children and youth outside of traditional police enforcement activities. These interactions can build relationships that have valuable preventative effects and a positive impact on community safety.

Schools typified as safe and caring are committed to preventing problems, fostering respect, fairness, equity, inclusion, and use school-wide efforts to build community. Emphasis is placed on handling incidents in a mature and reasoned manner, using interventions that repair harm, strengthen relationships and restore a sense of belonging. All stakeholders teach, model and promote socially responsible behaviors, solve problems in peaceful ways and respect diversity and human rights.

Police officers working directly in schools is a key element of community policing that views the prevention, and resolution of crime as a shared responsibility of police and the community. The actions of police involve both proactive elements (e.g., crime prevention presentations,

community education efforts, mentoring) and reactive responses (e.g., law enforcement, crisis response).

Police officers in schools work collaboratively with all stakeholders (e.g., students, school administration, staff, guardians and community) to provide a positive learning environment around social and citizenship issues and resolve crime related concerns in a safe and peaceful manner.

School administrators and students feel it is a direct benefit to the community when police officers develop a high degree of familiarity with the schools in the neighborhoods they serve. Getting involved in school and student activities are also frequently mentioned by school staff and students as a best practice. Engaging in fun activities with students is seen as a way to develop a positive perception of police.

Objectives and Benefits of Police Working in Schools

- **Reduce school-related crime:**

School related crime includes crimes that occur both on school property and in the surrounding community, that are attributable to persons or events associated with a given school. The work entails working proactively with youth with respect to gathering information and providing crime education. Police working in schools can detect problems and work with youth and all stakeholders to de-escalate and ideally resolve issues so that crime is ultimately prevented. Proactive police work facilitates better decision making by youth and fosters a greater awareness of what constitutes crime and the consequence of such actions.

- **Promote the partnership between schools and police working in schools as a valued collaboration and resource to the community:**

Given a philosophy of community policing, police working in schools are not viewed as just law enforcers. They serve a myriad of roles including, but not limited to, mentor, role model, educator and a source of information. As school communities build a relationship with police officers, all stakeholders are more likely to share appropriate information and develop mutual trust and respect.

- **Create a safer and more caring school environment:**

Youth, educators and the community need to believe that their school is a safe environment in which to work, learn and belong. It is expected that police working in schools will make meaningful contributions to creating a positive school culture and establishing a greater sense of school safety, in order to facilitate teaching and learning.

- **Develop a positive perception of the police:**

Examples of this include:

- Enabling school communities to view police officers as caring people rather than just as authority figures; decreasing negative perceptions youth have of police;
- allowing students to address concerns confidentially;
- providing consistency by working with the same police officer who has established a positive relationship with students and staff;
- providing a positive role model of police officers and/or authority figures;
- breaking down myths and stereotypes of police officers;
- increasing accessibility of police officers; and
- acting as a neutral, supportive listener/confidant/someone to talk to.

- **Promote the well-being and health of children and youth:**

It is our belief that promoting the well-being, health, and safety of children and youth produces successful, productive adults, capable of making meaningful contributions to the health, safety and culture of their local communities and society in general.

- **Improve community perception of youth:**

A perception that crime and disorder are increasing can perpetuate a fear of youth, particularly amongst seniors. Positively engaging children and youth in the community can positively impact this perception.

- **Serve as a role model/mentor to increase students' developmental assets:**

Some youth pursue careers in criminal justice related work based on the experience with school-based police officers.

Wolf Creek Schools With School Resource Officer

Schools	Supporting Municipality	Support Provided
Alix-MAC School Bentley School Clive School Eckville Elementary School Eckville Jr/Sr High School	Lacombe County Peace Officers	51% of cost <i><u>supported by County</u></i>
École J.S. McCormick School École Lacombe Upper Elementary École Lacombe Junior High École Secondaire Lacombe Composite Lacombe Outreach School	City of Lacombe Police	50% of cost <i><u>supported by City</u></i>
Ponoka Elementary School Ponoka Secondary Campus The BRICK Learning Centre	Ponoka County	33.33 % of cost <i><u>supported by County</u></i>
Iron Ridge Elementary Campus Iron Ridge Intermediate Campus Iron Ridge Junior Campus	Town of Blackfalds	100% of cost <i><u>supported by Town</u></i>

4. Municipal Poverty Simulation

March 6, 2020

The Board of Trustees would like to promote hosting a municipal poverty simulation event with a tentative date of March 6, 2020, at the École Secondaire Lacombe Composite High School.

The Poverty Simulation was developed to help raise awareness about different aspects of poverty that can lead to discussion about the potential for change in local communities. The poverty simulation is a unique tool that Wolf Creek Public Schools has been using to increase awareness with our school staff about the complexities of living in poverty day-to-day.

During a simulation, participants role-play the lives of low-income families, from single parents trying to care for their children to senior citizens trying to maintain their self sufficiency on social assistance. The task of each family is to provide food, shelter and other basic necessities during the simulation while interacting with various community resources.

Although it uses 'play' money and other props, fictional scenarios, and time limits, this is not a game. It is a simulation tool that enables participants to view poverty from different angles in

an experiential setting, while empowering the volunteers and participants by allowing the opportunity to interact with leaders from their community.

Our hope is to engage council to take part in this poverty simulation with surrounding municipalities within jurisdiction of Wolf Creek Public Schools.

Proposed details as follows:

March 6, 2020

École Secondaire Lacombe Composite High School

3:00 - 5:30 pm (gymnasium)

Supper to follow (Bob Ronnie)

Joint Use Partnership Agreement

- We look forward to engaging in discussions further to the Joint Use Partnership Agreement that are required by municipalities.

Areas of Need or Challenges at our Schools/Community

- There is no police officer assigned to our Rimbey schools. Though attempts have been made in the past for visibility and relationship-building, this happens as a 'one-off' and then never see them again. This has been frustrating for our schools because each new recruit has promised our students and staff to be a 'presence' and our students welcome them, but with the infrequency, our students believe that the presence of police in our building is due to negative or punitive reasons.
- The bus lane and parking lot at Rimbey Jr/Sr High is used regularly by the community not only during the school year, but during the summer. Is there a possibility of the Town of Rimbey maintaining them.
- Student safety at Rimbey Elementary has conflicting opinions. School, School Council and School Division have requested crossing lights at one intersection by the school. Unfortunately, it was denied. The alternative was to install a Three-Way Stop.
- Replacing/fixing school outside arena - there has been lack of support for an outdoor rink that would be used by the community. The town did donate some money, but decreased the amount. Request for help clearing the ice with arena Zamboni was denied.
- A challenge for both school and town is lack of wrap around services.

We'd Love to Hear Municipality Advocacy Efforts

Council Agenda Item	7.1
Council Meeting Date	November 12, 2019
Subject	Emergency Advisory Committee
For Public Agenda	Public Information
Background	Bylaw 893/14 Municipal Emergency Management Bylaw establishes a Municipal Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
Discussion	<p>The Local Authority Emergency Management Regulation comes into force on January 1, 2020. This regulation states that the membership of the committee must be named and the Chair of the Municipal Emergency Advisory Committee must be identified by title or position.</p> <p>Field representatives from Alberta Emergency Management Agency have recommended that the Town of Rimbey appoint all of Council to the Municipal Emergency Advisory Committee and to appoint the position of Mayor or Deputy Mayor as the Chair of the committee.</p> <p>Municipal Emergency Management Bylaw (Bylaw 893/14) states a Councillor or designate from each of the partnering municipalities of the Ponoka Regional Emergency Partnership must be appointed to the Ponoka Regional Emergency Advisory Committee.</p>
Relevant Policy/Legislation	<p>Emergency Management Act</p> <p>Local Authority Emergency Management Regulation</p> <p>Bylaw 893/14 Municipal Emergency Management Bylaw</p>
Recommendation	<ol style="list-style-type: none"> 1. Appoint all of Council to the Town of Rimbey Municipal Emergency Advisory Committee. 2. Appoint the position of Mayor or Deputy Mayor as the Chair of the Town of Rimbey Municipal Emergency Advisory Committee. 3. Appoint a member of Council or a designate to the Ponoka Regional Emergency Advisory Committee.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Council Agenda Item	7.2
Council Meeting Date	November 12, 2019
Subject	Municipal Emergency Management Agency
For Public Agenda	Public Information
Background	<p>Bylaw 893/14 Municipal Emergency Management Bylaw establishes a Municipal Emergency Management Agency to administer the local emergency management program.</p> <p>The Emergency Management Agency may consist of one or more of the following:</p> <ul style="list-style-type: none"> (a) Director of Emergency Management; (b) Deputy Director(s) of Emergency Management; (c) Chief Administrative Officer or other administrative staff member(s) of the municipality; (d) Fire Chief or designate; (e) Communications Officer (Public Information Officer) or designate; (f) Public Works Manager/Foreman or designate; (g) Planning and development Manager or designate; (h) Family and Community Support Services Manager or designate; <p>In addition, the following public and private organizations may be invited to provide representative(s) to the Municipal Emergency Management Agency;</p> <ul style="list-style-type: none"> (a) NCO in Charge, Local RCMP Detachment or designate; (b) Ambulance Service Manager or designate; (c) School Division Superintendent or designate; (d) Representative(s) from Alberta Health Services; (e) Representative(s) from adjacent communities which have entered into mutual aid agreements; (f) Representative(s) from local business or business associations (e.g. Chamber of Commerce); (g) Representative(s) from local industry or industrial associations; (h) Representative(s) from local telecommunications service provider; (i) Representative(s) from Municipal Affairs, Alberta Emergency Management Agency; (j) Representative(s) from Alberta Environment & Sustainable Resource Development; (k) Representative(s) from Alberta Transportation; and (l) Anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Management Agency.



REQUEST FOR DECISION

Discussion	<p>The Town of Rimby Emergency Management Agency is responsible for the administration of the Municipal Emergency Management Program for the Town of Rimby. As noted above, the Agency can consist of one or more representatives.</p> <p>Field representatives from Alberta Emergency Management Agency have recommended that the Town of Rimby appoint at a minimum the Director of Emergency Management to the Municipal Emergency Management Agency. Council may wish to appoint additional members.</p>
Relevant Policy/Legislation	<p>Municipal Emergency Management Bylaw 893/14 Emergency Management Act Local Authority Emergency Management Regulation</p>
Recommendation	<p>Council appoints the Director of Emergency Management to the Town of Rimby Municipal Emergency Management Agency.</p>

Prepared By: Lori Hillis Nov 8/19
Lori Hillis, CPA, CA Date
Chief Administrative Officer

Endorsed By: Lori Hillis Nov 8/19
Lori Hillis, CPA, CA Date
Chief Administrative Officer

Council Agenda Item	7.3
Council Meeting Date	November 12, 2019
Subject	6605 Demolition Policy
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held August 27, 2019, Council made the following motion:</p> <p style="text-align: center;"><u>Motion 276/19</u></p> <p style="text-align: center;"><i>Moved by Councillor Rondeel to have Administration investigate other municipalities' demolition policies.</i></p> <p><u>In Favor</u> <u>Opposed</u></p> <p><i>Mayor Pankiw</i> <i>Councillor Coulthard</i> <i>Councillor Curle</i> <i>Councillor Payson</i> <i>Councillor Rondeel</i></p> <p style="text-align: right;">CARRIED</p> <p>Administration reached out to 11 similar sized communities to see if their municipality offered such rebates on demolition of residential or commercial properties, had policies regarding demolition of properties, or had policies on infill. Only 3 replies were received. None of them had policies on rebates for demolition on properties or on infill.</p>
Discussion	<p>In 2019, the development authority has approved four demolitions permits.</p> <p>Administration has prepared 6605 Demolition Policy for Council's consideration.</p>
Financial Implications	Payment to land owner of \$1000 to assist with demolition costs.
Attachments	6605 Demolition Policy
Recommendation	Administration recommends approval of 6605 Demolition Policy as presented.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date



Town of Rimbey Policy Manual

Title: Demolition Policy

Policy No.: 6605

Approved:

Resolution No.:

Effective Date:

Purpose: To encourage demolition of derelict buildings.

Policy Statement:

DEMOLITION

For the purpose of this program, a qualifying demolition is considered to occur only in those cases where a residence or commercial building that has become dilapidated through age is demolished.

Buildings that are demolished as a result of damage caused by fire, wind, storm, vehicle collision, or other catastrophic event do not qualify as a demolition for this program.

The property owner must be in possession of a valid demolition permit, issued by the Development Authority of the Town of Rimbey, in order to qualify for this program.

The Town of Rimbey will provide a onetime payment of \$1000.00 to the property owner to assist with costs related to demolition of a residence or commercial building.

This program will take effect on January 1, 2019.

Amended:

Date:

Resolution:

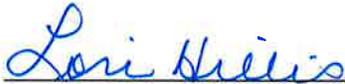
Date:

Resolution:

Date:

Resolution:

Council Agenda Item	7.4
Council Meeting Date	November 12, 2019
Subject	6606 Residential Spec Built Homes Policy
For Public Agenda	Public Information
Background	<p>As a result of discussions with developers in 2015 and 2016, Council approved a Tax Relief Program for Residential Spec Built Homes. Council passed the following motions:</p> <p><u>Motion 236/15</u></p> <p><i>Moved by Councillor Godlonton to accept option 1 presented being:</i></p> <p>1) <i>As a development incentive direct Administration to work with a lawyer to draft an agreement which will allow residential spec built homes to remain at bare land tax rate for the duration of one year from the time that construction is complete should the following conditions be met:</i></p> <ul style="list-style-type: none"> a. <i>The reduced tax rate is available for the duration of one year from the time that construction is complete or until the home is sold or is occupied.</i> b. <i>The developer must build a minimum of 2 spec homes and maximum of 5 spec homes to participate in the program.</i> <p><i>With the addition of:</i></p> <ul style="list-style-type: none"> c. <i>There be a standard building timeframe for construction of twelve months from start to finish of construction.</i> <p style="text-align: right;">CARRIED</p> <p><u>Motion 297/15</u></p> <p><i>Moved by Councillor Godlonton to accept the Tax Relief Program for Residential Spec Build Homes, with an amendment to a maximum of one year, for use with developers who apply in writing for a tax break.</i></p> <p style="text-align: right;">CARRIED</p>

	<p><u>Motion 210/16</u></p> <p><i>Moved by Councillor Payson to change clause b) of the Tax Relief Program for Residential Spec Built Homes, to lower the minimum of two (2) to a minimum of one (1).</i></p> <p style="text-align: right;">CARRIED</p> <p>This Tax Relief Program for Residential Spec Built Homes has been used for six properties since 2017, totaling \$10,643.11.</p>
<p>Discussion</p>	<p>Although the program began in 2016, there is no formal policy in place.</p> <p>Administration has prepared 6606 Residential Spec Built Homes Policy for Council's consideration.</p>
<p>Financial Implications</p>	<p>The landowner receives refund of municipal portion of taxes on the improvements only. Landowner is still required to pay taxes on the land, plus the Rimoka Housing Foundation requisition and the Government of Alberta School requisition.</p>
<p>Attachments</p>	<p>6606 Residential Spec Built Home Policy</p>
<p>Recommendation</p>	<p>Administration recommends approval of 6606 Residential Spec Built Homes Policy as presented.</p>
<p>Prepared By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div> <p>Endorsed By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	



Town of Rimbey Policy Manual

Title: Residential Spec Built Homes Policy

Policy No.: 6606

Approved:

Resolution No.:

Effective Date:

Purpose: To encourage building of residential properties in the Town of Rimbey.

Policy Statement:

As a development incentive the Town wishes to allow residential spec built homes to remain at bare land tax rate for the duration of one (1) year from the time that construction is complete. The landowner will receive a tax rebate of the municipal portion of the improvements only. Taxes on the land, Alberta School taxes and Rimoka taxes are not eligible for the rebate. Taxes must be paid in full prior to application for the rebate. A valid development permit must be provided for consideration of eligibility for the rebate.

1. The reduced tax rate is available for the duration of one (1) year from the time construction is complete or until the home is sold or is occupied.
2. The Landowner shall build a minimum of one (1) and up to a maximum of five (5) residential spec built homes to be eligible for the tax rebate program.
3. The Landowner shall adhere to a building timeframe of twelve (12) months from commencement to completion of construction for any residential spec built home to be eligible for the tax rebate.

Landowners may participate in the Tax Rebate Program by executing a Tax Rebate Program Agreement for Residential Spec Built Homes as attached.

The program shall commence upon the construction completion date of the Residential Spec Built Home.

Amended:

Date:

Resolution:

Date:

Resolution:

Date:

Resolution:

THIS AGREEMENT executed on the _____ day of _____, 20__.

BETWEEN:

TOWN OF RIMBEY

(hereinafter referred to as the "Town")

OF THE FIRST PART

- and -

(hereinafter referred to as the "Developer")

OF THE SECOND PART

WHEREAS the Town has a Tax Rebate Program for Residential Spec Built Homes, which allows the landowner of the Residential Spec Built Homes to receive a rebate of the municipal portion of improvements. The program shall commence upon the construction completion date of the Residential Spec Built Home.

AND WHEREAS the Developer is in the business of building Residential Spec Built Homes and wishes to participate in the Town's Tax Rebate Program;

NOW THEREFORE the Town and the Developer agree as follows:

1. The Town hereby authorizes the Developer to participate in the Tax Rebate Program on conditions and the Developer hereby accepts the conditions as follows:
 - a) the reduced tax rate is available for the duration of one (1) year from the time construction is complete, or until the home is sold or is occupied;
 - b) the Developer shall build a minimum of one (1) and up to a maximum of five (5) Residential Spec Built Homes to be eligible for the Tax Rebate Program; and
 - c) the Developer shall adhere to a building timeframe of twelve (12) months from commencement to completion of construction for any Residential Spec Built Home to be eligible for the Tax Rebate Program.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date set forth as written above.

)	TOWN OF RIMBEY
)	Per:
)	_____
)	_____
)	_____ (c/s)
_____)	
Witness)	DEVELOPER - _____

Tax Rebate Program for Residential Spec Built Homes

Land Owner Name: _____

Mailing Address: _____

Civic Address: _____

Plan _____ Block _____ Lot _____

Phone Number _____

Construction Start Date: _____

Construction Completion Date: _____

Residential Spec Home Vacant: Yes _____ No _____ Date Sold _____

Additional Notes _____

Date Received by Administration: _____

Please note that the personal information requested in this form is protected under the Freedom of Information and Protection of Privacy Act (FOIP). Collection of the personal information is authorized under FOIP, Section 33c, and is to be used in conjunction with the Town of Rimbey Tax Relief Program for Residential Spec Homes. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.



REQUEST FOR DECISION

Council Agenda Item	7.5
Council Meeting Date	November 12, 2019
Subject	Christmas Hours
For Public Agenda	Public Information
Background	For the past several years, the Town’s operations have been closed for five (5) consecutive days depending on where Christmas Day and Boxing Day fall on the calendar. The current Employee Policy 1103 of the Town identifies closure for Christmas Day and Boxing Day. In 2019 Christmas Day and Boxing Day fall on Wednesday and Thursday.
Discussion	Administration respectfully requests Council consider closure of operations on Friday, December 27, 2019 to allow staff to spend more time with their families. It is also a much needed break for the staff after a productive and engaging year.
Relevant Policy/Legislation	Policy 1103
Financial Implications	Loss of productivity for the day which Town operations are closed
Recommendation	Administration recommends Council approve the closure of Operations for the Town for the entire day of Friday, December 27, 2019 and the employees of the Town of Rimbey to be paid for the entire day.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Nov 8/19
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Nov 8/19
 Date



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	November 12, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Highlights

Gibson Energy

- After discussions with representatives from Gibson Energy, we revised our funding application to better align with their community objectives. We have asked for funding to install the same pour in place product around the pool that we installed around the Splash Park this year.

Rimoka CAO preliminary interviews

- Five candidates were interviewed by the CAO's of the Town of Ponoka, the Town of Rimby, and Ponoka County for the CAO position at Rimoka. Two candidates were selected to advance to interviews with the Rimoka Board of Directors.

Municipal Affairs Regional Training

- Attended annual regional training sessions hosted by Municipal Affairs.

Regional Emergency Management

- Attended the semi-annual Regional Emergency Management Agency meeting in Ponoka as well as the semi-annual table top exercise.

Interim Budget and 3 Year Operating Plan

- With the new MGA requirements a 3 year operating plan must be passed by Council before January 1, 2020. As the interim budget must also be passed before January 1, 2020 we are incorporating both budget and plan into one document for Council to review.

Lori Hillis
Chief Administrative Officer

Town of Rimbey 2019
Accounts Payable Cheque List
From: 17-Oct-2019 To: 07-Nov-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP - Oct.18/19 (biweekly Sept.29-Oct.12/19)	PAW5260	18-Oct-2019	9174.39
Workers' Compensation Board -...	WCB - Oct.06/19	PAW5261	17-Oct-2019	1785.00
Telus Mobility Inc.	cell	PAW5262	17-Oct-2019	158.52
Servus Credit Union	AUMA - accomodations	PAW5263	18-Oct-2019	2546.28
Servus Credit Union	Sept.30/19 - W.Stoddart - M/C	PAW5264	18-Oct-2019	789.06
Servus Credit Union	Sept.30/19 - C.Bowie	PAW5265	18-Oct-2019	1078.46
Servus Credit Union	Sept.30/19 - L.Hillis	PAW5266	18-Oct-2019	95.22
Servus Credit Union	Sept.30/19 R.Schmidt	PAW5267	18-Oct-2019	240.45
Servus Credit Union	Sept.30/19 - R.Pankiw	PAW5268	18-Oct-2019	220.00
Canada Revenue Agency	CRA - Oct.04/19 & Oct.18/19	PAW5269	18-Oct-2019	16419.52
Jim Pattison Lease	bylaw - lease	PAW5270	24-Oct-2019	1677.11
Telus Communications Inc.	internet/phone	PAW5271	24-Oct-2019	2271.45
Telus Communications Inc.	phone - Beatty House	PAW5272	24-Oct-2019	69.86
LAPP	LAPP - Oct.2019 - J.Keetch	PAW5273	24-Oct-2019	745.36
LAPP	LAPP - FCSS - (Sept 30 - Oct 13/19)	PAW5274	24-Oct-2019	1382.27
Meridian OneCap Credit Corp	lease	PAW5275	29-Oct-2019	1977.15
LAPP	LAPP payment - Nov.1/19 (biweekly payroll...	PAW5276	29-Oct-2019	8989.47
Canada Revenue Agency	CRA - Nov.1/19 (Oct13-26/19)	PAW5277	29-Oct-2019	14909.78
Victor Canada	Victor (Encon) - Nov. 2019	PAW5278	29-Oct-2019	10380.50
Waste Management	recycle Oct/19	PAW5279	01-Nov-2019	1906.08
Eastlink	cable - fitness centre	PAW5280	03-Nov-2019	86.31
LAPP	LAPP - FCSS - Nov.06/19 (Oct14-27/19)	PAW5281	05-Nov-2019	1382.27
Victor Canada	HSA - top up	PAW5282	01-Nov-2019	1122.18
AGAT Laboratories		45153	18-Oct-2019	840.00
Alberta Farm Safety		45154	18-Oct-2019	100.00
Alberta One-Call Corporation		45155	18-Oct-2019	34.65
AN Adventure Distribution &...		45156	18-Oct-2019	1237.96
Auriga 2 Ltd.		45157	18-Oct-2019	3908.68
Bamford, Nicholas		45158	18-Oct-2019	25.00
Black Press Group Ltd.		45159	18-Oct-2019	678.20
Bowie, Cindy		45160	18-Oct-2019	535.44
Canadian Pacific Railway...		45161	18-Oct-2019	78.75
City Of Red Deer		45162	18-Oct-2019	1202.00
Coulthard, John W.		45163	18-Oct-2019	111.36
Expert Security Solutions		45164	18-Oct-2019	52.50
Glenn, Stacey		45165	18-Oct-2019	25.00
Guy's Carpentry		45166	18-Oct-2019	1270.50
Hopper, Angelee		45167	18-Oct-2019	25.00
Hunter Hydrovac Inc.		45168	18-Oct-2019	9276.75
Hydrodig Canada Inc.		45169	18-Oct-2019	556.50
Joe Johnson Equipment Inc.		45170	18-Oct-2019	1322.10
Kinsmen Club of Rimbey		45171	18-Oct-2019	185.00
Lee, Amanda		45172	18-Oct-2019	25.00
MLA Benefits Inc.		45173	18-Oct-2019	1500.00
Nikirk Bros. Contracting Ltd.		45174	18-Oct-2019	23207.63
Pankiw, Rick	Sept.30/19 - R.Pankiw	45175	18-Oct-2019	168.20
Payson, Paul		45176	18-Oct-2019	168.20
Rimbey & District Chamber Of...		45177	18-Oct-2019	81.90
Rimbey Historical Society		45178	18-Oct-2019	30000.00

Town of Rimbey 2019
Accounts Payable Cheque List
From: 17-Oct-2019 To: 07-Nov-2019

Vendor Name	Purpose	Cheque	Date	Amount
Silver Star Septic Service		45179	18-Oct-2019	210.00
Stationery Stories & Sounds...		45180	18-Oct-2019	1095.78
Sunbelt Rentals of Canada Inc		45181	18-Oct-2019	651.00
Town of Ponoka		45182	18-Oct-2019	30.00
True Way Tire Ltd.		45183	18-Oct-2019	6056.78
Uni First Canada Ltd.		45184	18-Oct-2019	143.57
Urban DirtWorks Inc.		45185	18-Oct-2019	137569.17
Wolseley Industrial Canada INC		45186	18-Oct-2019	614.85
Wood Environment &...		45187	18-Oct-2019	11400.23
Beagle Electric		45188	24-Oct-2019	7087.50
Canada, Share		45189	24-Oct-2019	960.75
Cervus Ag Equipment LP		45190	24-Oct-2019	2444.18
Curle, Lana		45191	24-Oct-2019	87.97
Digitex Inc.		45192	24-Oct-2019	690.52
Imperial Esso Service (1971)		45193	24-Oct-2019	220.32
Krenzler, Josephine		45194	24-Oct-2019	250.00
Kushniryk, Dianne		45195	24-Oct-2019	25.00
Lundgard, Laverne		45196	24-Oct-2019	3000.00
Municipal Property Consultants...		45197	24-Oct-2019	3583.13
New Can Truck Parts		45198	24-Oct-2019	2981.52
Nutrien Ag Solutions (Canada)...		45199	24-Oct-2019	20.00
Ponoka County		45200	24-Oct-2019	2281.00
Rimbey Implements Ltd.		45201	24-Oct-2019	8.01
Robertson, Albert		45202	24-Oct-2019	155.00
Rural Municipalities of Alberta		45203	24-Oct-2019	2082.01
Stationery Stories & Sounds...		45204	24-Oct-2019	23.77
Uni First Canada Ltd.		45205	24-Oct-2019	60.18
Vicinia Planning & Engagement...		45206	24-Oct-2019	2756.25
AN Adventure Distribution &...		45207	29-Oct-2019	1014.30
Animal Control Services		45208	29-Oct-2019	1428.00
Bradley, Barbara		45209	29-Oct-2019	603.52
Canadian Pacific Railway...		45210	29-Oct-2019	248.00
Cimco Refrigeration		45211	29-Oct-2019	4572.71
Hi-Way 9 Express Ltd.		45212	29-Oct-2019	75.90
Longhurst Consulting		45213	29-Oct-2019	1575.00
Royal Canadian Legion		45214	29-Oct-2019	100.00
Stationery Stories & Sounds...		45215	29-Oct-2019	115.50
Tagish Engineering Ltd.		45216	29-Oct-2019	20595.40
Uni First Canada Ltd.		45217	29-Oct-2019	55.72
Urban DirtWorks Inc.		45218	29-Oct-2019	7448.36
W.R. Meadows		45219	29-Oct-2019	181.88
Wolseley Industrial Canada INC		45220	29-Oct-2019	957.34
556436 Alberta Ltd.		45221	07-Nov-2019	189.00
Alsco		45222	07-Nov-2019	1156.85
AN Adventure Distribution &...		45223	07-Nov-2019	71.09
Animal Control Services		45224	07-Nov-2019	1428.00
Aware360 LTD.		45225	07-Nov-2019	80.85
Central Alberta Raceways		45226	07-Nov-2019	350.00
Cimco Refrigeration		45227	07-Nov-2019	3457.88

Town of Rimbey 2019
Accounts Payable Cheque List
From: 17-Oct-2019 To: 07-Nov-2019

Vendor Name	Purpose	Cheque	Date	Amount
Expert Security Solutions		45228	07-Nov-2019	26.20
Hillis, Lori		45229	07-Nov-2019	116.00
Hunter Hydrovac Inc.		45230	07-Nov-2019	1543.50
Hydrodig Canada Inc.		45231	07-Nov-2019	651.00
Kreutz, Dave		45232	07-Nov-2019	353.13
Legacy Ford		45233	07-Nov-2019	142.12
LOR-AL SPRINGS LTD.		45234	07-Nov-2019	22.00
MLA Benefits Inc.		45235	07-Nov-2019	1881.57
Pitney Bowes		45236	07-Nov-2019	185.79
Rimbey Furnace Care & Gas...		45237	07-Nov-2019	531.30
Rimbey Implements Ltd.		45238	07-Nov-2019	435.36
RJ Plumbing and Heating		45239	07-Nov-2019	1303.05
Sunbelt Rentals of Canada Inc		45240	07-Nov-2019	201.42
Towle, Jeanette		45241	07-Nov-2019	1359.75
True Way Tire Ltd.		45242	07-Nov-2019	903.08
Uni First Canada Ltd.		45243	07-Nov-2019	60.18
Waste-Co Disposal Systems		45244	07-Nov-2019	790.12
			115 cheques for	<u><u>\$398,722.37</u></u>



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	November 12, 2019
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Ltd. Project Status Update to October 10, and October 24, 2019 8.2.2 FCSS/RCHHS Board Meeting Minutes of June 19 and September 19, 2019 8.2.3 Rimbey Historical Society Minutes of September 11, 2019 8.2.4 Rimoka Housing Foundation Minutes of September 18, 2019 8.2.5 Rimbey Municipal Library Board Minutes of March 11, April 15, June 26, and September 2, 2019 8.2.6 Beatty Heritage House Society Minutes of September 19, 2019
Recommendation	Motion by Council to accept the Tagish Engineering Ltd Project Status Update to October 10, and October 24, 2019, FCSS/RCHHS Board Meeting Minutes of June 19 and September 19, 2019, the Rimbey Historical Society Board Meeting Minutes of September 11, 2019, Rimoka Housing Foundation Minutes of September 19, 2019, Rimbey Municipal Library Board Minutes of March 11, April 15, June 26 and September 2, 2019, and the Beatty Heritage House Society Minutes of September 11, 2019, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.19 RB00 - 2019 General Engineering		
September 3, 2019	Matichuk, Gerald	Town staff and Tagish are working with the developer to identify the type of road construction that will be required for the Hwy 20 Development.
September 12, 2019	Matichuk, Gerald	No assignment this period (Sept 12, 2019).
September 26, 2019	Matichuk, Gerald	Request for Quotation (RFQ) was sent out three firms for the 2019 flushing and video inspection of sanitary sewer mains. project.
October 10, 2019	Matichuk, Gerald	Three (3) RFQ quotations were received for the work to complete the 2019 - Flushing & Video Inspection program. C.P. Sewer Pipe Inspection LTD. of St. Albert, price quotation was within the budget allocation. C.P. Sewer Pipe Inspection LTD. was issued a "Notice to Proceed". The Contractor is scheduled to start work this week with the final report completed by October 31, 2019.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
September 12, 2019	Matichuk, Gerald	Town of Rimbey administration staff sent in the water license application fees. Town is waiting for a decision on Well PW(17-15) from Alberta Environment & Parks (August 29 - Sept 12, 2019).
September 26, 2019	Matichuk, Gerald	Alberta Environment and Parks issued the Town of Rimbey a licence authorizing the diversion of ground water from new well PW 17(15). Tagish is working to provide a cost estimate to connect the new well to the Town's water system.
October 10, 2019	Matichuk, Gerald	Tagish is working to provide a budget estimate to connect Well PW (17-15) to the Town's distribution system.
Project: RBYM00133.00 RB133 - NE Lagoon Outlet Ditch Upgrade		
September 3, 2019	Matichuk, Gerald	Plains Midstream have indicated that crews will be on site September 16 to begin work on lowering the pipelines.on the Outlet Ditch.
September 12, 2019	Matichuk, Gerald	Waiting for Plains Midstream to begin work on lowering the pipelines.on the Outlet Ditch. Plains Midstream are scheduled to be on site September 16, 2019.
September 26, 2019	Matichuk, Gerald	Plains Midstream has completed the lowering of the two (2) pipelines at STA. 3 + 131 of the Outlet Ditch. In addition to lowering the pipelines Plains Midstream excavated the remaining portion of the outlet ditch, spread all excess material and rebuild the right of way fences at "No Cost" to the Town of Rimbey. Public works is working towards discharging the NE Lagoon starting October 15, 2019.

October 10, 2019 [Matichuk, Gerald](#) Tagish is working with SmithIron to finalize all quantities and preparing a progress payment for the project. Public works is working towards discharging the NE Lagoon starting October 15, 2019.

Project: RBYM00135.00 RB135 - Standby Generator Comm Centre

September 3, 2019 [Matichuk, Gerald](#) Highline Electrical Constructors Ltd. have reported that the truck hauling the transfer switch was involved in a traffic accident. The transfer switch was sent back to the manufacturer to ensure the product was not damaged.

September 12, 2019 [Matichuk, Gerald](#) Waiting for a response from Highline Electrical Constructors Ltd. on the condition of the transfer switch after the vehicle accident.

September 26, 2019 [Matichuk, Gerald](#) Highline Electrical Constructors Ltd. is waiting for the transfer switch to be rebuilt following the vehicle accident (Sept 26, - Oct 10, 2019).

Project: RBYM00136.00 RB136 - 2019 Street Improvements

September 12, 2019 [Matichuk, Gerald](#) J Branco & Sons Concrete Services are scheduled to be on site the week of September 16, 2019 to complete the concrete repairs on 50 Ave.

September 26, 2019 [Matichuk, Gerald](#) J Branco & Sons Concrete Services are on site completing the concrete repairs related to 2019 Utilities Upgrade program. Concrete replacement on 50 Ave is scheduled for the week of September 30.

October 10, 2019 [Matichuk, Gerald](#) J Branco & Sons Concrete Services are on site completing the concrete repairs related to 2019 Utilities Upgrade program. Concrete replacements have been effected by cold weather and break down of the local concrete ready mix plant.

Project: RBYM00137.00 RB137 - 2019 Utility Upgrades

September 3, 2019 [Matichuk, Gerald](#) Urban Dirtworks Inc. has completed the hydrant and valve replacements. Tagish is working on the progress payment for the work completed.

September 12, 2019 [Matichuk, Gerald](#) Urban Dirtworks Inc. has completed the hydrant and valve replacements and will be removing the top 300mm sections of all hydrants. Tagish is working on the progress payment for the work completed.

September 26, 2019 [Matichuk, Gerald](#) Urban Dirtworks Inc. has completed the hydrant and valve replacements. Tagish is working to complete the progress payment.

October 10, 2019 [Matichuk, Gerald](#) Urban Dirtworks Inc. has completed lowering the hydrants and J. Branco & Sons Concrete Services has completed the concrete replacements. Border Paving has indicated that the asphalt repairs should be completed by October 31, 2019.

Project: RBYM00138.00 RB138 - 51st Street Engineering

August 29, 2019 Solberg, Lloyd

Tagish presented to Rimbey Council on August 27th. Tagish to proceed with angled parking / parallel parking option. Tagish to finalize conceptual designs and prepare for open house for business owners and the public.

September 26, 2019 Solberg, Lloyd

Tagish is working on finalizing conceptual designs and preparing a information package for an open house for business owners and the public.

October 10, 2019 Solberg, Lloyd

Tagish is working on finalizing conceptual designs and preparing a information package for an open house for business owners and the public. Tagish anticipates getting the information package ready within 2 weeks.

Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply

October 10, 2019 Matichuk, Gerald

Tagish is working on preparing a budget estimate to connect Well PW (17-15) to the distribution system.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.19 RB00 - 2019 General Engineering		
September 26, 2019	Matichuk, Gerald	Request for Quotation (RFQ) was sent out three firms for the 2019 flushing and video inspection of sanitary sewer mains. project.
October 10, 2019	Matichuk, Gerald	Three (3) RFQ quotations were received for the work to complete the 2019 - Flushing & Video Inspection program. C.P. Sewer Pipe Inspection LTD. of St. Albert, price quotation was within the budget allocation. C.P. Sewer Pipe Inspection LTD. was issued a "Notice to Proceed". The Contractor is scheduled to start work this week with the final report completed by October 31, 2019.
October 24, 2019	Matichuk, Gerald	C.P. Sewer Pipe Inspection LTD. started the flushing and video inspection program on October 18 and have indicated the final report should be completed by October 31, 2019.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
September 26, 2019	Matichuk, Gerald	Alberta Environment and Parks issued the Town of Rimbey a licence authorizing the diversion of ground water from new well PW 17(15). Tagish is working to provide a cost estimate to connect the new well to the Town's water system.
October 10, 2019	Matichuk, Gerald	Tagish is working to provide a budget estimate to connect Well PW (17-15) to the Town's distribution system.
October 24, 2019	Matichuk, Gerald	Project is basically complete and the construction of a water supply line from Well PW(17-15) to the Town's distribution system will be addressed in a new project.
Project: RBYM00133.00 RB133 - NE Lagoon Outlet Ditch Upgrade		
September 26, 2019	Matichuk, Gerald	Plains Midstream has completed the lowering of the two (2) pipelines at STA. 3 + 131 of the Outlet Ditch. In addition to lowering the pipelines Plains Midstream excavated the remaining portion of the outlet ditch, spread all excess material and rebuild the right of way fences at "No Cost" to the Town of Rimbey. Public works is working towards discharging the NE Lagoon starting October 15, 2019..
October 10, 2019	Matichuk, Gerald	Tagish is working with SmithIron to finalize all quantities and preparing a progress payment for the project. Public works is working towards discharging the NE Lagoon starting October 15, 2019.
October 24, 2019	Matichuk, Gerald	Tagish is waiting to receive final documentation from SmithIron Earthworks prior to preparing the final progress payment for the project. Public works is discharging the NE Lagoon.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
September 26, 2019	Matichuk, Gerald	Highline Electrical Constructors Ltd. is waiting for the transfer switch to be rebuilt following the vehicle accident (Sept 26, - Oct 24, 2019).
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
September 26, 2019	Matichuk, Gerald	J Branco & Sons Concrete Services are on site completing the concrete repairs related to 2019 Utilities Upgrade program. Concrete replacement on 50 Ave is scheduled for the week of September 30.
October 10, 2019	Matichuk, Gerald	J Branco & Sons Concrete Services are on site completing the concrete repairs related to 2019 Utilities Upgrade program. Concrete replacements have been affected by cold weather and break down of the local concrete ready mix plant.
October 24, 2019	Matichuk, Gerald	Border Paving Ltd. has indicated that due to the low air temperature the concrete work on 50 Ave. Should be delayed until the weather improves. Border Paving is scheduled to complete the patch paving by October 31, 2019.
Project: RBYM00137.00 RB137 - 2019 Utility Upgrades		
September 26, 2019	Matichuk, Gerald	Urban Dirtworks Inc. has completed the hydrant and valve replacements. Tagish is working to complete the progress payment.
October 10, 2019	Matichuk, Gerald	Urban Dirtworks Inc. has completed lowering the hydrants and J. Branco & Sons Concrete Services has completed the concrete replacements. Border Paving has indicated that the asphalt repairs should be completed by October 31, 2019.
October 24, 2019	Matichuk, Gerald	Urban Dirtworks Inc. has completed lowering the hydrants. Tagish is working in preparing the final progress payment for work completed on the project.
Project: RBYM00138.00 RB138 - 51st Street Engineering		
September 26, 2019	Solberg, Lloyd	Tagish is working on finalizing conceptual designs and preparing a information package for an open house for business owners and the public.

October 10, 2019	Solberg, Lloyd	Tagish is working on finalizing conceptual designs and preparing a information package for an open house for business owners and the public. Tagish anticipates getting the information package ready within 2 weeks.
October 24, 2019	Solberg, Lloyd	Tagish is working on finalizing conceptual designs and preparing an information package for an open house for business owners and the public. Tagish anticipates getting the information package ready by the end of next week.
Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
October 10, 2019	Matichuk, Gerald	Tagish is working on preparing a budget estimate to connect Well PW (17-15) to the distribution system.
October 24, 2019	Matichuk, Gerald	Tagish is preparing a water model to determine the pipeline sizing and pump requirements to connect Well PW (17-15) to the distribution system.

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
June 19, 2019
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
F. Pilgrim, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
D. Noble, Board Member
G. Rondeel, Board Member
R. Schaff, Board Member
B. Coulthard, Board Member

REGRETS:

1. **CALL TO ORDER**
The meeting was called to Order by: N. Hartford at 10:10 a.m.
2. **APPROVAL OF AGENDA**

19-06-01 MOTION: By: D. Noble: That the agenda is adopted with the following changes.

Add 11.9 Alberta Registries – Agency Bylaws

CARRIED
3. **Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)**

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.
4. **PREVIOUS MEETING MINUTES – May 16, 2019**

19-06-02 MOTION: By: F. Pilgrim: That the Minutes of the May16, 2019 Board Meeting be adopted as presented.

CARRIED
5. **BUSINESS ARISING FROM THE MINUTES**
6. **OLD BUSINESS**

6.1 Charity Golf Tournament-Golf Shirts- size selection was completed for all Board Members.
6.2 FCSS Board Retreat & Team Leaders Retreat-will be at Pigeon Lake instead of at the Lazy M Lodge in Caroline. Invitations handed out.
6.3 Food Bank – Lease Agreement

19-06-03 MOTION: By R. Schaff: To increase the rent at the Nazarene Church for the Food Bank, to \$350.00 per month and sign the contract.

Seconded by: M. Josephison

CARRIED

6.4 FCSS Family BBQ – RSVP – July 11, 2019 at Pam Elliott's. Invitations handed out to all Board Members.

6.5 Health Care Aide Appreciation – October 19. It is our turn to host this event for the Rimbeay and Ponoka HCA's. It will be here in the Provincial Building, from 9:30 to noon. They will be making fall arrangements for their front step. They may ask N. Hartford to come and bring greetings.

7. **FINANCE**

7.1 June 19, 2019 Finance Committee Meeting Highlights

19-06-04 MOTION: By: I. Steeves: That the Highlights of the June 19, 2019 Finance Committee Meeting be accepted as information.

CARRIED

8. **WRITTEN REPORTS**

8.1 Monthly Board Reports

8.2 Parent Link Centre - quarterly

8.3 Big Brothers Big Sisters – quarterly.

8.4 Catholic Social Services – quarterly.

19-06-05 MOTION: By: D. Noble: To accept the Monthly Board Reports as information.

CARRIED

9. **QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE**

19-06-06 MOTION: By B. Coulthard: To destroy outdated policies and forms.

CARRIED

Seconded by: I. Steeves

19-06-07 MOTION: By F. Pilgrim: To accept the following changes to the policies as recommended by the Quality Improvement/Risk Management Committee.

- FCSS-0214.19 Return to Work (new policy)
- FCSS-0215.19 Managed Risk Negotiated Agreement (new policy)
- FCSS-0213.14 Reception 2 (new policy)
- FCSS-0217.19 Office Staff Safety (new policy)
- FCSS-0016.95 Application for employment (move to forms)
- FB-503.99 Food Bank intake (move to forms)
- FCSS-0088.14 WHS (rescind – duplicate of FCSS-0128.14)

CARRIED

Next Meeting Nov 7, 2019 at 10:30 a.m.

10. DIRECTOR'S REPORT

19-06-08 MOTION: By: B. Coulthard: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 Cycling without age – Rim-Shaw project plans

Have an offer from Daryl Peters from The Co-operators, to park the Rim Shaw in his garage, free of charge. Still finalizing the pick up and drop off point – looking at the Co-op and Paskapoo Park. The Rim Shaw is put together and B. Coulthard is looking into a few items that need to be purchased for it – more comfortable seat, horn and carry bag.

We have received a letter from the Town of Rimbey, stating that we can drive on all the roads, except the main highways through town, and on all the sidewalks and paths.

19-06-09 MOTION: By: B. Coulthard: To purchase the "miscellaneous" insurance, with \$500.00 deductible for \$163.00 per year.

Seconded by: F. Pilgrim

CARRIED

We would like to have the bike (to put it out for people to see) in the Rimbey Parade, the Block Party, and the Golf Tournament.

19-06-10 MOTION: By: M. Josephson: To launch the Rim Shaw on August 23, 2019 during the Rock N Rimbey and to spend up to \$500.00 for supplies for supplies needed for the launch.

Seconded by: I. Steeves

CARRIED

11.2 2019 FCSS & Community Block Party

Will be held Thursday, July 18, 2019 from 11:00 a.m. to 3:00 p.m. Invitations handed out to the Board Members. We will be giving away reusable water bottles, filled with town water and having hot dogs and making popcorn for 500 people at the office before the event. If we need more popcorn, we will come back to the office and make more.

19-06-11 MOTION: By B. Coulthard: To use the \$2,500.00 that we received from the Ponoka County Special Projects grant to fund the 2019 FCSS & Community Block Party.

Seconded by: I. Steeves

CARRIED

Just a note – if it is windy, take the canopies off the tents – as the canopies work like kites and can cause injury and damage. K. Maconochie will be put this note in our emergency plan.

11.3 Staff Wellness – request

19-06-12 MOTION: By M. Josephison: To reimburse Social Fund \$50.00 for flowers that were planted in the south flower beds.

Seconded by: B. Coulthard

CARRIED

11.4 Emergency Social Service Basic Training – ICS-100 & ICS-200

Planning on having the courses in October 2019.

19-06-12 MOTION: By B. Coulthard: That the agency can spend up to \$300.00 for refreshments and snacks during the ICS-100 and ICS-200 courses.

Seconded by: R. Schaff

CARRIED

11.5 Staff Years of Service Awards

These will be given out at the Family BBQ on July 11, 2019. Lisa, Norma, Pam and Faith will be receiving their 5 Year Award and Arlene will be receiving her 15 Year Award.

11.6 Grey Matters conference

19-06-13 MOTION: F. Pilgrim: To send 2 staff members to Grey Matters or equivalent seminar, using the \$600.00 that was received from the Ponoka County Special Projects grant.

Seconded by: B. Coulthard

CARRIED

11.7 Deer Whistles for staff vehicles

19-06-14 MOTION: By I. Steeves: for R. Schaff to purchase 50 deer whistles from NAPA for agency to give to board members and staff.

Seconded by: G. Rondeel

CARRIED

11.8 ADSP – T.V. equipment request

19-06-15 MOTION: By B. Coulthard: For K. Maconochie to spend up to \$500.00 purchase a Smart TV for Adult Day Support Program.

Seconded by: I. Steeves

CARRIED

11.9 AB Registries – agency bylaws

19-06-16 MOTION: By I. Steeves: To give all the Board Members 30 days notice, by K. Maconochie sending an email June 19, 2019, for a special Board meeting on July 22, 2019 at 10:00 a.m. to repeal and replace the new bylaws.

CARRIED

12. Workplace Health & Safety Committee – next Meeting Oct 25, 2019 at 1:30 p.m.

From meeting on May 17, 2019: Deer Whistles (under new business) and note to pass on a reminder to the staff to fill out incident reports for near misses. This was put in the June Staff Newsletter and a reminder at the HCA education day on June 7, 2019.

13. Review of Statistics

- 13.1 2019 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2019
- 13.3 AHS (HC) & Private (HS) billing 2015-2019
- 13.4 AHS (HC) Client Totals & Hours 2015-2019
- 13.5 Private (HS) Client Totals & Hours 2015-2019
- 13.6 Food Bank Hamper Stats 2015-2019
- 13.7 Client Safety Reports – quarterly

19-06-17 MOTION: By: B. Coulthard: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

- 14.1 June Staff Newsletter
- 14.2 Thank you card from BBBS

15. NEXT MEETING DATE: Board and Finance Meeting, Sept. 19, 2019, at 10:00 a.m.

16. ADJOURNMENT

19-06-18: By: D. Noble: That the FCSS Board meeting adjourns at 12:00 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
September 19, 2019
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
G. Rondeel, Board Member
R. Schaff, Board Member

REGRETS: D. Noble, Board Member, B. Coulthard, Board Member, F. Pilgrim, Board Member

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 10:00 a.m.

2. APPROVAL OF AGENDA

19-09-01 MOTION: By: I. Steeves: That the agenda is adopted with the following changes.

Under Business Arising, add 5.1 Rimshaw -- J. Costen, new volunteer coordinator will join the meeting.

Under New Business, add 11.12 – List of Acronyms and Abbreviations

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. PREVIOUS MEETING MINUTES – June 19, 2019

19-09-02 MOTION: By: R. Schaff: That the Minutes of the June 19, 2019 Board Meeting be adopted as presented.

CARRIED

It was noted that N. Hartford is not able to bring greetings at the HCA Appreciation Event. P. Makofka is looking for another board member that would be able to bring them greetings.

5. BUSINESS ARISING FROM THE MINUTES

J. Costen joined the meeting at 10:15 a.m.
5.1 RimShaw storage

J. Costen went over the process of using the RimShaw and showed the binder that she has made up with all the information in it.

They had problems with the lock on the storage garage and a locksmith had to be called. The bill was \$63.00 that RCHHS paid. R. Schaff has talked to Guy Lucas to come and

tighten the springs on the door to make it easier to open. The bill should be approximately \$100.00. It was also mentioned that we should look at getting another battery as back up for the RimShaw.

J. Costen left the meeting at 10:30 a.m.

5.2 Block Party – report

Took place on July 18, 2019. Weather was forecasted to be cold, wet and rainy, so it was decided that the event would be held in the “arena” at the Community Centre. Event came in under budget. They did have lots of positive comments received on the returned surveys.

5.3 ADSP TV on site

T.V. was delivered and hooked up on July 16, 2019.

6. OLD BUSINESS

6.1 By-laws & thank you to L. Paul

19-09-03 MOTION: By: M. Josephison: For the organization to send a thank you card and a \$100.00 honorarium to Lynne Paul for her assistance with the by-laws.

Seconded by: I. Steeves

CARRIED

6.2 FCSSAA Conference – Nov 27 – 29, 2019

19-09-04 MOTION: By: M. Josephison: To send as many Board Members and two staff to the FCSSAA Conference on Nov. 27-29, 2019 at the expense of the agency.

Seconded by: G. Rondeel

CARRIED

19-09-05 MOTION: By: R. Schaff: To donate a Silent Auction item of up to \$100.00 to the FCSSAA Conference.

Seconded by: G. Rondeel

CARRIED

6.3 2019 FCSS Board Strategic Planning

P. Makofka handed out a copy of the notes from the 2019 FCSS Board Strategic Planning meeting for board members to review.

19-09-06 MOTION: By: I. Steeves: To accept the notes as information.

CARRIED

6.4 FCSS Family BBQ

The FCSS Family BBQ was well attended. Pam was thanked for letting us use her yard.

6.5 Deer Whistles – September dispersal

Thanked Rod for getting them for us. NAPA gave them to us for \$10.95/set. They were handed out to the staff over the last two weeks.

7. FINANCE

7.1 July 17, August 15, and September 19, 2019 Finance Committee Meeting Highlights

19-09-07 MOTION: By: I. Steeves: That the Highlights of the July 17, August 15, and September 19, 2019 Finance Committee Meeting be accepted as information.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Parent Link Centre - quarterly

8.3 Big Brothers Big Sisters – quarterly.

8.4 Catholic Social Services – quarterly.

19-09-08 MOTION: By: G. Rondeel: To accept the Monthly Board Reports and quarterly reports from Parent Link Centre and BBBS as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next Meeting will be on Nov 7, 2019 at 10:30 a.m.

10. DIRECTOR'S REPORT

19-09-09 MOTION: By: M. Josephison: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 Charity golf tournament wrap up luncheon

19-09-10 MOTION: By: I. Steeves: To send out recognition to donors who sponsored \$250 or more in cash or gift in kind of a group picture, instead of a luncheon.

Seconded by: M. Josephison

CARRIED

19-09-11 MOTION: By: R. Schaff: To direct \$16,500.00 towards the RimShaw project.

Seconded by: M. Josephison

CARRIED

19-09-12 MOTION: By: G. Rondeel: to set up a restricted account in the amount of \$5,000.00 for maintenance of the RimShaw in the future.

Seconded by: R. Schaff

CARRIED

11.2 Town of Rimbey – FCSS Board appointments

The Town of Rimbey By-laws states that council needs to appoint the members at large to the FCSS Board every year at their organizational meeting. P. Makofka is to let The Town of Rimbey know if B. Coulthard, M. Josephson and F. Pilgrim still want to sit on the FCSS Board. P. Makofka will confirm with them and then get back to the Town of Rimbey.

11.3 Grey Matters Conference – changes

The Grey Matters Conference will not take place this year. Carolynne has sent an email to C. Cutforth at the County of Ponoka to ask if we could use the \$600.00 grant for the AB Caregivers facilitator training, but has not heard back yet.

19-09-13 MOTION: By: G. Rondeel: that one volunteer be allowed to attend the Compass Facilitator Training at the expense of the agency.

Seconded by: I. Steeves

CARRIED

11.4 Staff newsletters – information sharing

We would like to try a power point message that runs on the HCA computer continuously for the month instead of the monthly paper staff newsletter and also set up the screen in the foyer to run with agency messages, to pass on information to everyone that comes into the building. What does the board think? We do not know the cost, but are thinking that it will be minimal. The Board Members present thought that it would be a good idea.

11.5 Staff Safety – Manor break in

Just wanted to inform the Board and let them know that it has been dealt with and that we will be moving our medication room to the current treatment room, as it does not have windows and it is felt that this will make it more secure for everyone.

11.6 Letter of support – Lion's Club

The Lion's Club is applying for a grant to extend the walking trails in Rimbey and asked the agency for a Letter of Support, that P. Makofka has written for them.

11.7 Ponoka Regional Disaster Planning event

This event will take place on October 4, 2019. It will be a "wind event" for the Ponoka Stampede. P. Makofka will be attending on October 2 to help plan it and will attend again on Oct 4 for the event. The learning will be beneficial for our community as well.

11.8 Alberta Continuing Care Association – Conference

19-09-14 Motion: By: I. Steeves: That one staff member attend the ACCA Conference on October 24 & 25, 2019 in Red Deer at the expense of the agency.

Seconded by: G. Rondeel

CARRIED

11.9 Wellness Incentive for Staff

19-09-15 MOTION: By: G. Rondeel: To establish a staff wellness incentive plan of \$50.00 per staff per year for self-improvement.

Seconded by: R. Schaff

CARRIED

11.10 Campus Alberta Central

Brochure's passed out to the Board Members. This is an adult learning initiative in Ponoka. The first HCA program is full. This is very exciting.

G. Rondeel left the meeting at 11:55 a.m.

11.11 Psychological First aid – Train the Trainer

19-09-16 MOTION: By: I. Steeves: to send 1 staff to the Psychological First Aid – Train the Trainer training on October 30 & 31, 2019 at the expense of the agency.

Seconded by: R. Schaff

CARRIED

12. Workplace Health & Safety Committee – next Meeting Oct 25, 2019 at 1:30 p.m.

13. Review of Statistics

- 13.1 2019 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2019
- 13.3 AHS (HC) & Private (HS) billing 2015-2019
- 13.4 AHS (HC) Client Totals & Hours 2015-2019
- 13.5 Private (HS) Client Totals & Hours 2015-2019
- 13.6 Food Bank Hamper Stats 2015-2019
- 13.7 Client Safety Reports – quarterly

19-09-17 MOTION: By: M. Josephison: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

- 14.1 Fall Staff Memo
- 14.2 Thank you – C. Jenson & P. Makofka

15. NEXT MEETING DATE: Board Meeting: Nov 21, 2019, at 10:00, Dec 19, 2019 at 10:00 a.m., Jan 16, 2020 at 10:00 a.m., and no meeting in February 2020

16. ADJOURNMENT

19-09-18: By: R. Schaff: That the FCSS Board meeting adjourns at 12:25 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary

Rimbey Historical Society Board Meeting Minutes

At Smithson International Truck Museum Wednesday, September 11, 2019 @ 7:00 pm

Present: Vice President Larry Varty, Jack Webb, Diane Miller, Jim Schneider, Chuck Hendricks, Randy Bliss, Mathew Jaycox, Kurtis Pillipow, Lana Curle (Town Rep.) and Cheryl Jones (Curator)

Missing: Larry Beckley

Guests Present: Darren Jones, local wood carver. Mr. Jones introduced himself and gave the Board some past history of his relationship with the Paskapoo Park and his wood carvings that he sculptured for the park 10-12 years ago. Darren expressed his wishes to see a pavilion built in our park for these wood carvings.

Call to Order: Meeting called to order by the Vice President Larry Varty, at 7pm.

Agenda: Mathew Jaycox moved, and Lana Curle seconded the Agenda be accepted – CARRIED.

Minutes: Jim Schneider moved, and Randy Bliss seconded the minutes from the previous board meeting which was held Wednesday, July 17, 2019 – CARRIED.

Old Business Arising from Minutes:

- Curator Cheryl reported that a submersible pump has been purchased. It is now the right size with flex hose and ready to use in the spring.
- Steeves House - Jim Schneider reported from the mover that the cost will be \$30,000/(\$6,000 per day) to move this house from Hoadley area to Rimbey. A letter from the Town of Rimbey was read giving their approval on this move. No town funding will be given.
The approximate cost for a basement will be \$20,000.
The artifacts need to be brought into the museum for storage until the work is done.
Randy Bliss moved Jack Webb seconded the motion that we hire Kevin Booth to get a building permit and construct a foundation/basement for the house.
CARRIED.
- Mathew Jaycox has agreed to go on the Steeves House Committee in place of Linda Girodat.

President: Larry Varty

Vice President Larry Varty will act as President until elections are held at the Annual General Meeting in February. Linda Girodat sent in her letter of resignation as president of the Rimbey Historical Society Board.

Diane will send thank you/appreciation card to Linda Girodat for her work and dedication that she has given on the Rimbey Historical Society Board.

Treasurer's Report: Cheryl Jones presented the Treasurer's Report.

Jack Webb moved, and Mathew Jaycox seconded the treasurers report be accepted – CARRIED.

Committee Reports:

- a) **Grants:** Randy Bliss moved, Kurtis Pillipow seconded that we apply for the Alberta Museums Association "Operational Staffing Grant" for a Programming/Collections Management Assistant' job. CARRIED. The annual grant provides \$25,000 which is 70% of the wage. The remaining \$6,000 would be provided by the Rimbey Historical Society.
- b) **Gaming/Casino:** Chuck Hendricks volunteered to be on this committee.

c) Maintenance/Restoration Shop & Truck Repairs:

Randy Bliss reported on the purchasing of a new mower. Randy Bliss moved, seconded by Jim Schneider that we purchase locally at Rimbey Implements an O-Turn Toro at a cost of \$7,560 (includes G.S.T.), Model 75213. CARRIED.

d) Buildings & Yard: Cheryl Jones reported that once again we are experiencing problems with rodents and squirrels. We will try spraying foam crack sealer around the top part of the wall of the Homesteaders Cottage, with the help of Kevin Booth, to deter rodent entry points into the building. September 30th was set for an inspection day of the museum buildings. Some buildings need repairing and we need help to advise us what we need and what we should be doing.

Inspection time was set at 3:30 p.m.

Construction of a shed (approx... 12x24, free-standing) for the park mowers and gasoline was discussed. This shed would be placed behind the Restoration Shop. We will approach the school workshop to see if the students would be interested in building this garage to help with cost of construction, remaining cost would then be only for the materials. The cement slab behind the Shop will have to be extended. Larry Varty will look into this and will ask for help.

e) Events & Fundraising: Reminder, Santa Night in November.

f) Volunteer/Recruitment: Terry Staples – cutting limbs off trees.

g) Strategic Planning Committee: No report, on going.

Town Representation: Lana Curle, town representative, reminded the Board a building permit will have to be purchased for the mower shed.

Park Administration Report: *(Attached)*

A letter was read by the Waste Co. that our rates will be increased. It was suggested that we move the container to the back yard to prevent locals from using it.

Forklift Operations – Randy Bliss has had the training and holds certificate.

Park Buildings will be closing for the winter months and next week Truck Museum hours will be from 9:00 a.m. to 3:00 p.m.

Artifacts for Acceptance: Jack Webb moved, and Chuck Hendricks seconded the artifacts be accepted – CARRIED

New Business:

- Kurtis Pillipow moved, Jack Webb seconded that Jim Schneider can purchase the park's old mower for \$500.00. CARRIED.

- Curator Cheryl Jones will be on holidays Sept. 17 thru' to September 26th

- Jim Schneider moved, Kurtis Pillipow seconded that Board Member, Chuck Hendricks will have Rimbey Historical Society Signing Authority along with Jack Webb and Larry Varty. CARRIED.

Jim Schneider moved, Jack Webb seconded that Linda Girodat will be taken off the signing authority list. CARRIED.

- Mathew Jaycox, Randy Bliss seconded that we get a quote from ABC Trees to cut down some of the hazardous trees in the park. Quote should be per tree and/or per day.

- Discussion on Darren Jones' proposal on helping to build a pavilion for the carved trees he had sculptured. It was decided that the pavilion would be too costly. It was suggested that Kevin Booth could build a stand for each tree at approx. \$100 per tree.

Next Regular Board Meeting to be held October 16, 2019 @ 7:00pm

Adjournment: Jack Webb adjourned the board meeting at 8:50 pm.



BOARD MEETING
Wednesday, September 18, 2019
9:00 am
Legacy Place, Ponoka

PRESENT: B. Liddle, Board Chair T. Dillon L. Curle S. Lyon
R. Pankiw P. Hall, CAO W. Sheppard, Recorder
ABSENT: D. MacPherson P. McLaughlin

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:05 a.m.

2. ADOPTION OF AGENDA

MOVED by R. Pankiw that the Board meeting agenda be adopted. (RHF 19-09-01)

Carried

3. APPROVAL OF MINUTES

MOVED by L. Curle the Board accept the minutes of the June 19, 2019 Board meeting. (RHF 19-09-02)

Carried

4. CLOSED SESSION-STAFF

MOVED by T. Dillon the Board move to a closed session at 9:07 a.m. (RHF 19-09-03)

Carried

MOVED by L. Curle the Board move out of a closed session at 9:29 a.m. (RHF 19-09-04)

Carried

5. FINANCIAL REPORTS

P. Hall provided an overview of the financial reports for the six months ending June 30, 2019, the seven months ending July 31, 2019 and the eight months ending August 31, 2019.

MOVED by T. Dillon that the Board accept for the six months ending June 30, 2019 as information:

- Statement of Financial Position;
- Financial Statements;
- and the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 19-09-05)

Carried

MOVED by L. Curle that the Board accept for the seven months ending July 31, 2019 as information:

- Statement of Financial Position;
- Financial Statements;
- and the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 19-09-06)

MOVED by T. Dillon that the Board accept for the eight months ending August 31, 2019 as information; *Carried*

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report
- and the Cheque Registers, Online and Pre-authorized Payment registers. *(RHF 19-09-07)*

Carried

MOVED by S. Lyon that the Board approve the 2019 expenditures from the endowment accounts for April, May and June. *(RHF 19-09-08)*

Carried

6.	CAO REPORT
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P. Hall provided an overview of occupancy at all the buildings.

The capital projects at both Golden Leisure Lodge and Valley View Manor are completed as well as the paving of Rimstone Drive in Rimbey.

The nurse call system at Valley View Manor is being replace by the Government of Alberta through Shunda Construction with completion expected by the end of November.

The provincial government is setting the 2020 budget for capital improvements at 0.2% of asset value which will not provide enough funding to properly manage the social housing portfolio.

The roof replacement project for Reid Manor is being managed by the government and no RFP has been posted to date.

MOVED by L. Curle the Board accept the CAO report as information. *(RHF 19-09-09)*

Carried

7.	STANDING AGENDA ITEMS
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SAFETY

Our OH&S officer, T. Sehlstrom completed an informal walk through at Valley View Manor.

Formal safety meetings at both sites will resume in the fall.

MOVED by T. Dillon that the Board accept the Safety report as information. *(RHF 19-09-10)*

Carried

HOUSING FIRST

Meetings will resume in the fall with community organizations to identify and meet tenant requirements and municipal needs.

MOVED by S. Lyon that the Board accept the Housing First report as information. *(RHF 19-09-11)*

Carried

8.	NEW BUSINESS & CORRESPONDENCE
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EMERGENCY PREPAREDNESS POLICIES REVIEW

The Board completed the annual review of the emergency preparedness policies for Ponoka and Rimbey.

MOVED by S. Lyon to approve the Emergency Preparedness policies as reviewed. (RHF 19-09-12)

Carried

REQUEST FOR BOARD DECISION - CHEQUE SIGNING

MOVED by T. Dillon that the Board approve the amendment of our cheque signing authorities to reflect the Ponoka Lodge Manager as Michelle Nielsen. (RHF 19-09-13)

Carried

REQUEST FOR BOARD DECISION - AUDITOR EXTENSION

P. Hall recommended the extension of the auditor contract for 2019 and 2020 with Rowland Parker & Associates.

MOVED by L. Curle that the Board approve Rowland Parker & Associates to complete the 2019 and 2020 annual audits for the Foundation. (RHF 19-09-14)

Carried

LEGACY PLACE PRICING

P. Hall proposed an updated Legacy Place price list which includes standardized pricing for suites based on size and the continuation of the consistent increased to all suites.

MOVED by S. Lyon that the Board approve the proposed Legacy Place price list. (RHF 19-09-15)

Carried

ASCHA COMPENSATION AND BENEFITS REPORT & RIMOKA COMPARISON

P. Hall presented the 2019 ASCHA compensation and benefits report and comparison to the Rimoka Housing Foundation 2019 salary grid for Board review.

MOVED by R. Pankiw that the Board accept the ASCHA compensation and benefits report as information. (RHF 19-09-16)

Carried

9.	NEXT MEETING		
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The next meeting will be scheduled for October 23, 2019 at Valley View Manor in Rimbey at 9:00 a.m.

MOVED by L. Curle the meeting adjourn at 10:27 a.m.. (RHF 19-09-17)

Carried



 Bryce Liddle, Board Chair

Oct 23 / 2019
 Date Signed



 Peter Hall, CAO

Oct 23 / 2019
 Date Signed

Rimbey Municipal Library Board Meeting

Monday, March 11, 2019 (7:00 p.m.)

Present: Mike Boorman, Bev Ewanchuk, Jean Keetch, Desiree Vandenhoven, Paul Payson, Darlene Bauer. **Absent:** Marg Ramsey, Erika Cissel

Call to Order: 7:02 p.m.

Minutes from Last Meeting: The minutes were read and Mike moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarian's Report: A vigorous discussion was held on the role of board members and future events.
2. Financial Report
3. Correspondence: Erika Cissel submitted her resignation from the Board. A letter was received from the Rimbey Volunteer Appreciation Committee. We will attend.

Desiree approved the Consent Agenda Items. All in favor.

Business Arising from the Minutes:

1. March 16th Elvis Event: We will meet at the Community Centre at 2 p.m. to set up for the event to begin later in the evening at 7:30 p.m. Wendy Rondeel and Ken Curtis to tend bar. Desiree to bring yellow tape for security armbands. Darlene, Desiree, Paul, Bev and Marg to act as security.
2. Interest Rates for GIC: It was decided that we would move Building Fund into GICs with Servus Credit Union to be divided as follows: \$55,000 in a 15 month locked in at 2.45%, \$55,000 in a 2 year Rate Builder, redeemable on 1 year anniversary at 2.5% interest. The remaining amount to stay in high yield savings. Interest earned from GICs to remain in GICs.

The above motion was made by Desiree and seconded by Mike. All in favor

3. DVD Space Solution: Work in progress.
4. Library Conference – April 26-28, 2019: Bev and Darlene to register.

New Business:

1. Calgary Public Library: It was decided to look into visiting the new library.
2. Volunteer Appreciation Evening: It was decided that the Library would hold a Wine and Cheese night to show appreciation for volunteers on Friday, May 10th, 7 p.m. in the library.

Mike adjourned the meeting at 8:50 p.m.

Next Meeting: Monday, April 15th at 7:00 p.m.

Rimbey Municipal Library Board Meeting

Monday, April 15, 2019 (7:00 p.m.)

Present: Darlene Bauer, Mike Boorman, Bev Ewanchuk, Jean Keetch, Paul Payson, Marg Ramsey, Desiree Vandenhoven

Call to Order: 7:07 p.m.

Minutes from Last Meeting: The minutes were read and Desiree moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarian's Report: There was a discussion about the Elvis Event,
2. Financial Report: 2 GIC's were purchased from Servus , one was \$55,000 at 2.5% for 15 months and the other was \$55,000.00 at 2.5% for 2 years.
3. Correspondence: We will receive 2 Community Events Grants, one for \$500.00 to help with a Spring Event and one for \$400.00 for a Fall Event. The Town of Rimbey Council approved a \$4300.00 increase in our annual requisition for salaries and audio visual aids.

Desiree approved the Consent Agenda Items. All in favor.

Business Arising from the Minutes:

1. March 16th Elvis Event: Jean will get a new promoter for our next event in November – a more professional entertainer but it will be more costly as well.
2. DVD Space Solution – Jean will apply for a grant
3. Library Conference – Bev and Darlene are attending
4. Volunteer Appreciation Night – 3 members attended
5. Calgary Library Visit – on Wednesday, June 26 at 1:30 pm, we will arrange for car pooling
6. November 16, 2019 – Classical Music at the Community Center

New Business:

1. Summer Students – 2 out the 3 from last year were rehired and Jean has hired 1 new girl. They will start on May 1, 2019

Mike adjourned the meeting at 8:15 p.m.

Next Meeting: Wednesday, June 26th at 12:00 noon at the Calgary Public Library

President _____

Secretary Margaret I. Ramsey

Rimbey Municipal Library Board Meeting

Wednesday, June 26, 2019 (12:00 p.m.)

Present: Mike Boorman, Bev Ewanchuk, John Hall, Marg Ramsey,

Absent: Darlene Bauer, Jean Keetch, Paul Payson, Desiree Vandenhoven

Call to Order: 12:25 p.m.

Minutes from Last Meeting: The minutes were read and Mike moved that we adopt the minutes with a change to the amount that the Rimbey Council approved to \$4300.00 for salaries and audio visual aids. All in favor.

Consent Agenda Items:

1. Librarian's Report:
2. Financial Report:
3. Correspondence:

Business Arising from the Minutes:

1. Library Conference – information was tabled until the September meeting.
2. Summer Students – 3 were hired and working well, we are wondering if they are working at the Farmer's Market on Saturday.
3. The "Broadview" magazine from the United Church is now in our magazine section.

New Business:

1. Raffle Tickets – need to be sold before August 29th. Suggestions were brought forth as to where else to sell tickets – Farmer's Market, Ball Tournaments or League nights, Table at the Co-op, Liquor Store, Rodeo (check with the Rodeo Board).
2. Friends of the Library Meeting Report – casino update
3. Library Tour – are we looking for anything special ?
4. Fund Raising for a new library – is there still opposition from the town
5. Welcome to our new board member – John Hull

Mike adjourned the meeting at 1:20 p.m.

Next Meeting: no date was set

President B. Ewanchuk

Secretary Margaret J. Ramsey

Rimbey Municipal Library Board Meeting

Monday, September 2, 2019 (7:00 p.m.)

Present: Mike Boorman, Bev Ewanchuk, John Hull, Jean Keetch, Paul Payson, Marg Ramsey, Desiree Vandenhoven

Call to Order: 7:05 p.m.

Minutes from Last Meeting: The minutes were read and Mike moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarian's Report: The movie night at the Pool was discussed
2. Financial Report:
3. Correspondence: The Town of Rimbey has approved John Hull as a board member. The Province gave us a cheque for \$8,325.00 as interim funding which is 50% of the operating grant from last year.

Business Arising from the Minutes:

1. Boatload of Booze Raffle – it was a great success and brought in over \$7000.00. A discussion brought up the fact that the Board would like to know of Fund Raising ideas ahead of time as they are the ones that will be helping to sell tickets.
2. Calgary Library Tour – some of the ideas brought forth were the sticky note section, white shelves with lighting, theme areas, no books on the lower shelves and art displays.
3. Board Members – John Hull is our newest board member and Darlene Bauer has resigned.
4. Any Other Old Business – Library Conference – we need to tell more stories about things that happen in the Library – both successful ones and failures.

New Business:

1. Budget (Wages) – the Town needs to see the budget in October – tabled until the next meeting.
2. Plan of Service – needs to be ready by Dec,2020. We need to do a community needs assessment (Jordan will facilitate it). We had a discussion on how. Last time a meeting of the different community groups was not successful. Do we need surveys?
3. Fund Raising – we need to set some goals, the Friends Group is not interested in assisting with fund raising.
4. Letter From Living Free – Bev read it and will contact them for more information.
5. Millennials (How do we meet their needs?) - tabled
6. Aaron Prichett – we decided not to hire the taxi, we need 13 security members and we will have a 50/50 draw.

7. Christmas Hours – Bev Ewanchuk moved that the Library be closed on December 24, 25, 26 and 31st. Paul Payson seconded the motion. All in favor.

8. Cow Patty Theater - are we selling tickets for the Spring Event? – Bev will check into it.

Mike adjourned the meeting at 9:22 p.m.

Next Meeting On Wednesday, October 2nd at 5:00 p.m.

President B. Ewanchuk

Secretary _____

Beatty Heritage House Society

September 19, 2019 Meeting

The meeting was called to order by Chairperson Teri Ormberg at 7:40 pm.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo
Nancy Adams Bronwen Jones
Audreyann Bresnahan Judy Larmour
Lana Curle - Rimbey Town Councillor

MINUTES of previous meeting (August 12, 2019) read by Florence. Minutes adopted as read by Bronwen; seconded by Judy. Carried.

CORRESPONDENCE: Arrival of the promotion package re the upcoming season of Home Routes concerts.

TREASURER'S REPORT: Jackie reported a Current Balance of \$33,159.33. After some discussion re Online Banking, a MOTION was made by Audreyann, seconded by Jackie, that Online Banking for the BHH Society be set up with Servus. Carried.

OLD BUSINESS:

TREES THAT NEED ATTENTION: Teri has been in contact with Cam Rice of Hulk Ventures of Ponoka re several trees. He will send a quote. MOVED by Audreyann, seconded by Nancy, that we book him immediately, in order to hold a time in his schedule. Carried.

ALBERTA CULTURE DAYS: Preparations are ready for a Friday evening concert with Sid Marty at the BHH; and on Saturday, a Poets' Cafe at The Empress, two Writers' Sessions at the BHH, and an Open Microphone at the Hawktrail Brewery. The title of the two-day event is "Words West of the 5th". MOVED by Florence, seconded by Jackie, that we add \$200 to the current budget for the event (due to our plan to give an amount to each participant towards mileage). Carried.

HOME ROUTES CONCERTS: First of Season-Charlie A'Court from NS. Oct. 17.

URGENT MOTION: By email - MOVED by Florence, second by Jackie that the Board give a bonus gift of \$100 to student employee, Alison Walker. Carried.

NEW BUSINESS:

YARD CLEAN-UP - To be set for a fine day.

MORNINGSIDE BAND: Decision made to not add more concerts to the six already scheduled.

CHRISTMAS LIGHTS: Audreyann will contact Terry Van Hollen re assistance.

MICROWAVE: MOVED by Florence, seconded by Bron, that we buy a new microwave. Carried. Nancy will look for a used one at the Tickle Trunk.

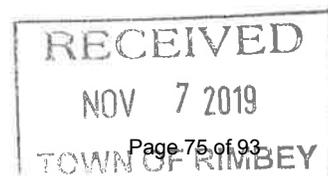
NEXT MEETING: Monday, November 4, 2019.

ADJOURNMENT: By Teri at 9:10 PM.

Thanks to Audreyann for cake and coffee.

Florence Stemo Secretary

Minutes Adopted: November 4, 2019





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	November 12, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Community Planning Association of Alberta 9.2 Rimbey Historical Society 9.3 Red Deer River Watershed Alliance 9.4 Beatty Heritage House Society
Recommendation	Administration recommends Council accept the correspondence from the Community Planning Association of Alberta, Rimbey Historical Society, Red Deer River Watershed Alliance, and the Beatty Heritage House Society, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Nov 8/19

Date



October 23, 2019

Attention: Mayor Mr. Rick Pankiw
Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Re: Community Planning Association of Alberta (CPAA) 2020 Annual Conference Request for Attendance and Sponsorship Support

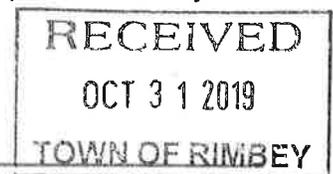
The Community Planning Association of Alberta (CPAA) is a non-profit group incorporated in 1977 as an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for all stakeholders to discuss community planning-related concepts, ideas and issues with a view towards solutions.

The CPAA has been and remains instrumental at bringing together varying perspectives on community planning related challenges and prides itself on broad based representation and participation from rural and urban environments. Events and outreach coordinated throughout the year and the annual CPAA conference bring together individuals with varying and diverse perspectives from political, planning, administrative and academic backgrounds throughout Alberta.

The 2020 annual conference will be held from April 27th – April 29th 2020 at the Black Knight Inn in Red Deer, Alberta. This year's conference is themed the "Take the Initiative! Exploring Innovations & Resiliency in Community Planning". This theme was chosen as a means to celebrate those communities and groups that are taking the risk and trying something new. For this year's conference we will be presenting various case studies to inspire attendees and provide learning opportunities. The conference creates a space for planners, administrators and elected officials to explore how planning can help influence, shape and enhance our communities and municipalities.

As part of CPAA's conference planning this year, the committee is reaching out directly to municipalities, previous and new conference partners throughout the Province to consider attendance for Council members, Chief Administrative Officers, SDAB and MCP members, Planners, Development Officers, Association and Post-Secondary Education professionals who may benefit from conference participation and to consider sponsorship, funding or in kind contributions to support the CPAA conference. Donations to the Silent Auction which fund student scholarships are always welcome.

All sponsorship funding or in kind contributions received will be used to support conference activities and contribute to annual scholarships awarded by CPAA to students advancing post-secondary education and a career in planning.





To support your consideration of participation and / or formal contribution in this important annual event, please find enclosed the following:

- Conference registration form
- Conference exhibitor registration form
- Conference sponsorship form and sponsorship information
- Conference call for proposals

Should you have any questions in regards to this request, please do not hesitate to contact the CPAA Secretary, Vicki Hackl, at 780-432-6387 or cpaa@cpaa.biz or Chair of the 2020 Conference Committee, Candace Banack at 403-851-2578 or Candace.Banack@cochrane.ca.

Thank you in advance to your consideration. We look forward to your participation and support.

Regards,

Candace Banack, RPP, MCIP

Chair, 2020 CPAA Conference Planning Committee

Encl:

Conference registration form

Conference exhibitor form

Conference sponsorship form and information

Conference call for proposals

2020 ANNUAL PLANNING CONFERENCE & EDUCATION SESSION

REGISTRATION FORM

Delegate Name(s) [with title/positions for name tags]:

.....
.....

Organization:

Address: City:

Postal Code: Email: Phone:

Contact person and email for invoicing and payment:

Dietary Restrictions: No Yes,

*Conference registration fee includes: Welcome Reception, Conference Sessions, Hot Buffet Breakfasts, Hot Luncheon & Banquet.
Pre Conference bowling evening (April 26, 2020) fee includes: shoe rental, 90 minutes of bowling, appetizers and two (2) drink tickets. Bowling to be held at Heritage Lanes in Red Deer.*

Education Session fee includes: Education Session, Hot Buffet Breakfast, Buffet Lunch

PRE CONFERENCE BOWLING & SOCIAL

- Registration Fee: \$45 for CPAA members
- Registration Fee: \$50 for CPAA non-members

CONFERENCE REGISTRATION

- Conference Registration Fee: \$500.00 for CPAA members
- Registration Fee: \$575.00 for non-members
- Registration Fee included with Sponsorship - If yes, please indicate sponsorship level
- Student Registration Fee: \$50.00 Students must be current members of CPAA.

Full-time students please indicate Institution:

.....

EDUCATION SESSION REGISTRATION

- Education Session Registration Fee: \$150.00 for CPAA members
- Education Session Registration Fee: \$175.00 for CPAA non-members

Total Amount Owning: Payment Enclosed Payment to Follow Invoice

GST is not applicable. Credit card payment is not available. However, payment may be made by e-transfer, direct deposit or by cheque, made payable to Community Planning Associate of Alberta.

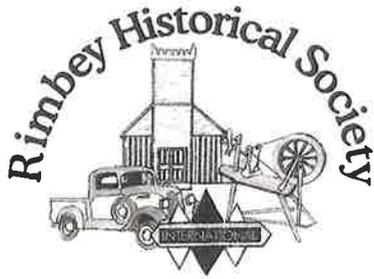
Cancellation Policy: There will be no refunds, but you may transfer the registration to another person, or conference and/or education session to another individual with the same organization.

Please complete the form and return with payment to

CPAA Office
205 - 10940, 166A Street NW,
Edmonton, AB
T5P 3V5

P | 780-432-6387
E | cpaa@cpaa.biz

Privacy Statement: The CPAA collects personal and commercial information under the Personal Information Protection Act. The use of personal information provided to the CPAA is limited to the purposes of conference administration and to future CPAA outreach and communications to CPAA members, non-members and conference attendees.



Phone/Fax: 403-843-2004
5620-51st Rimbey, AB
Box 813 - T0C 2J0
paskapoo@telus.net
www.paskapoopark.com

Town of Rimbey
4938-50th Avenue, PO Box 350
Rimbey, AB T0C 2J0

October 30, 2019

Rimbey Town Council:

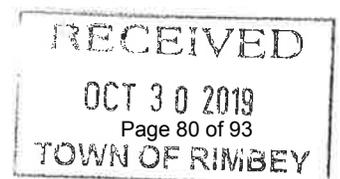
The mission of the Rimbey Historical Society is to preserve the history and heritage of the community, and to provide and maintain a local recreation facility and to strengthen community bonds, for present and future generations

We value promoting a collaborative interest in Rimbey and its region's essential history by providing, inspirational interpretation, preservation, restoration and visualization of significant materials and stories in a friendly and reliable social manner.

The Town of Rimbey has recognized the importance PasKaPoo Historical Park, and the Smithson International Truck Museum plays in building community, and preserving our history. The PasKaPoo Historical Park and Smithson International Museum is a provincial recognized museum. We are accountable for our Museums Standards ensuring they are up to date in keeping with the Alberta Museums Association. We are an accredited Alberta Visitor Information Provider through Travel Alberta. This accreditation will provide us with Provincial road signage, province wide tourism awareness, also parks and recreation designation awareness for our community.

Our ongoing objectives include:

- Provide a recreational facility with an authentic historical approach for all who visit.
- The yearly upkeep to the museum buildings and its grounds. (Roofs, painting, repairs)
- The restoration of artifacts, which encompasses a wide variety both large and small.
- Development of programs to engage the public and generate future income.
- Organizing and cataloging all archival information, to assist in the preservation of local history and research into genealogy both internally and for the public.
- Providing a safe and functional facility for volunteers to continue to be contributing members of their community.
- Upgrading of the facilities to better service the public and draw a larger number of tourists.



Annually the Town of Rimbey has made an operational grant to PasKaPoo Historical Park and International Truck Museum to help cover a portion of the museums operational expenses. The Rimbey Historical Society appreciates this support in the past, and looks forward to continuing our mutually beneficial partnership as valued tourist historical destination, and community builder.

The general operations grant from the Town of Rimbey to the Rimbey Historical Society in 2019 was \$40,000. This amount helped to cover a portion of the basic operations which include; garbage & snow removal, phone/internet/website, basic grounds keeping, and part of administration wages. The Historical Society volunteers have contributed more than 6,000 hrs so far in 2019.

We are requesting approval of a \$40,000 grant from the Town of Rimbey to be put towards, the Museum's and Historical Park's 2020 general operations. Attached is a copy of our 2019 expenses to date, and if you require any additional information please contact us.

We thank you for your ongoing partnership. We are proud to share with you the importance in the preservation of our Town's history and the continued availability of a great local recreational resource.

Thank you for your consideration
Yours truly,



Larry Varty
President,
The Rimbey Historical Society
paskapoo@telus.net

CC to: Rimbey Historical Society Board
Town of Rimbey Administration generalinfo@rimbey.com
Lana Curle, RHS Town of Rimbey Representative, lane.curle@rimbey.com

To: Town of Rimbey
P.O. Box 350
Rimbey, AB T0C 2J0

From: Red Deer River Watershed Alliance
4918 59 Street
Red Deer, AB. T4N 2N1

October 2019,

Municipal Support for the Red Deer River Watershed Alliance (RDRWA)- Help us celebrate 15 years!

Dear Town of Rimbey,

It is our pleasure to provide you with an update from the Red Deer River Watershed Alliance; outlining who we are, what we do, and how we plan on moving forward in collaboration with our municipal partners in 2020.

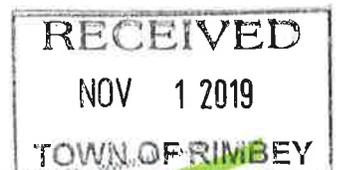
The RDRWA is your Watershed Planning and Advisory Council (WPAC), as designated under Alberta's *Water for Life* strategy(2003). Through a number of key activities, we engage with a wide number of stakeholders that influence water and land use practices in your community, and in your neighbor's communities and therefore have an impact on the health of the Red Deer River watershed - your watershed.

As a Watershed Planning & Advisory Council, we have multiple tools for different aspects of watershed management. Whether it is environmental education, watershed planning, research and analysis, policy advice, or getting our hands dirty planting willow stakes – we like to show up and get the job done.

This year we hosted events that brought people together including a Spring Forum, Fall Forum, and some key events. We coordinated a multi-sector review of the *Approved Water Management Plan for the South Saskatchewan River Basin*, issuing recommendations to safeguard regional water security. We continued environmental education programs to schools and other groups, and supported the work of watershed stewardship groups. In the office, we continued to support implementation of *Blueprint: An Integrated Watershed Management Plan (Phase One: Water Quality)*, reviewed the land-use proposal for Bighorn Country, and laid the groundwork for some exciting projects to map riparian areas and improve water literacy via storytelling.

Connecting with others, encouraging collaboration and shared learning, and broadening participation is at the heart of what we do as a WPAC. As a multi-sector organization, we believe that everyone has a role to play in watershed management - stewardship groups, municipalities, industry and business leaders, government, academia, First Nations and Métis, and citizens (and more).

Your municipality plays a key role in the RDRWA both as a partner and funder. We hope that you find the attached document "***Our Common Water: Municipal Support for the Red Deer River Watershed***" helpful in providing some additional context about how the RDRWA can support your municipality with respect to current and emerging land and water issues.



Advancing Watershed Management: Key Updates And Highlights From 2019

- We have a new and updated **monthly E-newsletter** that features stories from across the watershed, partner resources, professional development opportunities, events and more! Should you wish to subscribe, we suggest you sign up through our website: <https://www.rdrwa.ca/>
- **On November 6 we will be holding our Fall Forum, in partnership with the Red Deer River Municipal Users Group.** Entitled "*Planning for Tomorrow: Addressing 21st Century Municipal Water Challenges*", the forum will highlight how water and watershed issues can better be embedded into municipal statutory planning. RDRMUGs will also launch their new resource "*Integrating Municipal Planning with Source Water Protection and Watershed Conservation*". For more information, please see our events page at <https://www.rdrwa.ca/>
- We have commenced an exciting new project entitled "**Telling the Story of the Watershed**". Many of our partners, particularly rural municipalities, have expressed the need for clear, concise, information that helps them in their planning decisions and discussions with citizens. This project will work to bridge the complex science around water and land issues with storytelling and creative communications to inspire people across central Alberta to protect watershed health, and help us create some key messaging about the watershed, **in formats that municipalities can use.** This is an exciting two year project, funded in part by Rocky View County, in which we hope that you can become engaged.
- We have been working with the **Nature Conservancy of Canada (NCC) to map Hydrologically Sensitive Areas (HSA's)** of the Red Deer River watershed and **create tools that you, as a municipality, and other stakeholders can use.** This is the first step towards understanding what needs to be protected, and the potential impacts of changes within the natural areas. A launch event was held on September 5 here in Red Deer with around 50 participants.
- During 2019 we aim to produce an **information sheet on Hydraulic Fracturing** within the watershed, that we hope will increase our collective understanding of this practice, its impact here in the watershed, and provide some guidance going forward.

We continue to work with municipalities and groups from across the watershed. In 2019 this included attending the opening of the Michichi Creek Boardwalk in Starland County, presenting at the Celebrating Our Successes event in Clearwater County, presenting at the Synergy Alberta conference and the RMA conference (upcoming), reaching out to schools across the watershed, presenting at Aspen Ranch Environmental Farm Days in Mountain View County and sharing stories from across the watershed on our social media and in our E-newsletter.

Key projects to look out for in 2020- Plus our **fifteen year** celebrations!

- The RDRWA will be reaching out to people and groups across the watershed to hear their stories, and develop some key watershed messaging under our "**Telling the Story of the Watershed**" project.
- The **Nature Conservancy of Canada (NCC)** project to **map Hydrologically Sensitive Areas (HSA's) of the watershed** will create a suite of tools that can be used by your municipality council, staff, land trusts and

stewardship groups including: **high resolution, cross-jurisdiction tools and map products (e.g., shapefiles, mapbooks, kmz files)**. These can be broadly useful for a number of purposes including source water protection, land use planning, and restoration, among others.

- 2020 will see us launch "**Targeting the Conservation and Restoration of Riparian areas in the Medicine-Blindman River Watershed**", our WRRP-funded project (Pending), working with Fiera Biological and four municipalities: Red Deer County, Clearwater County, Lacombe County and Ponoka County.

We do all of this with a team of just four staff out of our Red Deer Office, and a multi-stakeholder Board! In order to continue our good work in supporting our local municipalities, **we ask that your municipality continues to support the work of the RDRWA through an annual financial contribution of just 50 cents per capita**. Your financial contribution is vital in helping the RDRWA deliver on our mission, vision and key programs that help to keep our watershed healthy!



In addition to access to the diverse suite of resources we have outlined above and within "**Our Common Water**", all municipalities that have funded the RDRWA in 2020 through the 50 cent per capita funding program prior to our AGM on Friday June 19th, 2020 (*date and venue to be confirmed*) will be eligible to put forward one representative to vote at the AGM.

If you would like us to send you an invoice, please contact Kelly at info@rdrwa.ca.

We also ask that you provide us with the best contact name, phone number and email address for your municipality so we can keep you informed about the RDRWA. Please reply to Kelly at 403-340-7379 or by emailing info@rdrwa.ca if you would like more information.

Yours sincerely,

Handwritten signature of Jeffrey Hanger in blue ink.

Jeffrey Hanger
Executive Director, RDRWA

Handwritten signature of Kent Dyck in blue ink.

Kent Dyck,
Chair, RDRWA



OUR COMMON WATER

MUNICIPAL SUPPORT FOR THE RED DEER RIVER WATERSHED

www.rdrwa.ca
info@rdrwa.ca



Who We Are

The Red Deer River Watershed Alliance (RDRWA) was established in 2005 as the official Watershed Planning and Advisory Council (WPAC) for the Red Deer River Watershed, as designated under the Government of Alberta's Water for Life Strategy. The Alliance leads on watershed planning, promoting beneficial management practices, fostering stewardship activities, reporting on the state of the watershed and educating users on the importance of water resources.

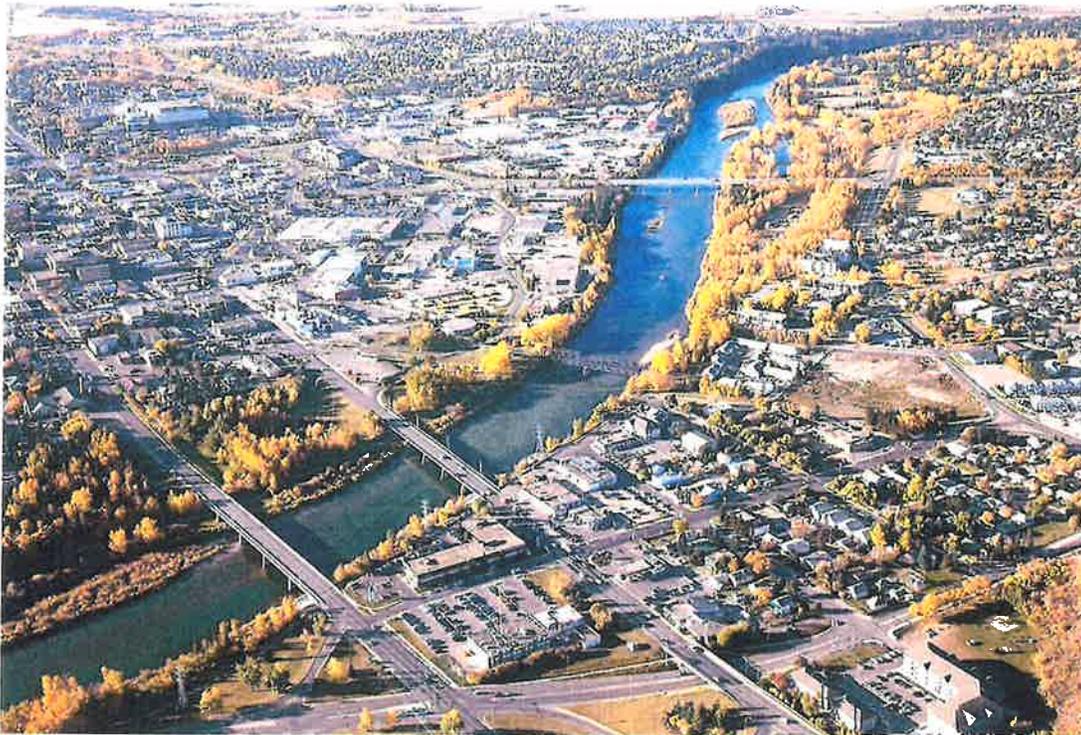


We Value Our Municipal Partners

Your municipality plays a key role in the RDRWA both as a partner and funder. We value and appreciate the relationships we have with our municipal partners, and we are fortunate to receive 50 cents per capita funding from many of our local municipalities. This funding enables the RDRWA to continue our work on watershed planning, developing resources and tools, delivering environmental education programming, engaging with community members, hosting regular forums and events, and helping to meet your needs as a municipality!



Help Us Support Our Municipalities



WATER AND LAND USE ISSUES ARE INTERCONNECTED SO, AS A MUNICIPALITY, YOU PLAY A KEY ROLE IN ENSURING OUR WATERSHED REMAINS HEALTHY, DYNAMIC AND SUSTAINABLE.

The health of the Red Deer River watershed is vital to:



Sourcewater
Protection



Fisheries and Lake
Management



Stormwater
Management



Flood Mitigation



Wetlands and
Riparian Areas



Drought Mitigation

Working For You

To assist municipalities in watershed management efforts, RDRWA has assembled a list of resources and examples of watershed management. In addition, we have developed content that provides an introduction to specific areas of watershed management and RDRWA policy on those subjects.

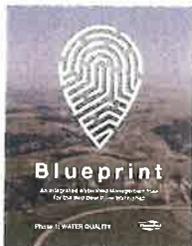
900*
participants

28
workshops

4
technical
reports

3
committees

1 social
innovation
lab



Blueprint: An Integrated Watershed Management Plan for the Red Deer River Watershed on Water Quality (2016). The plan addresses two key areas: surface water quality and groundwater quality, recognizing that the two are fundamentally interconnected.



Four Background Technical Reports (2011-2014)

Our four background technical reports were guided by a Technical Advisory Committee and input from the public. Each background technical report is focused on issues and management opportunities around:

- BTR#1: Surface Water Quality
- BTR#2: Wetlands, Riparian Areas and Land Use
- BTR#3: Surface Water Quantity and Groundwater Resources,
- BTR#4: Terrestrial and Aquatic Biodiversity



State of the Watershed Report (2009)

The RDRWA completed a comprehensive State of the Watershed Report in 2009. As an essential foundation for the IWMP process, the report looks systematically at watershed health across all 15 sub-watersheds of the entire Red Deer River watershed.

Advancing Watershed Management: RDRWA and Your Municipality



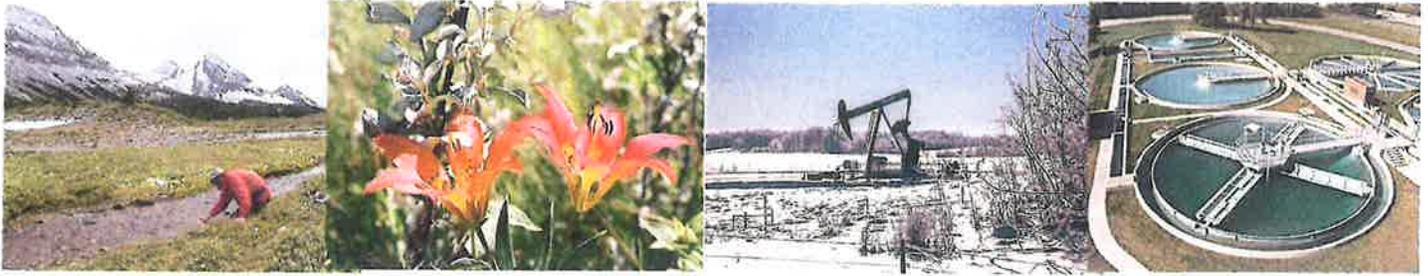
We strive to be a “go-to” resource for members to learn about the watershed and specific actions that can be taken to support watershed health.

In 2019, we focused on improving programming for municipalities, recognizing the role of municipalities as major land-use decision-makers and community leaders.

We presented to several municipal Councils about watershed management, and participated at key planning tables including the Sylvan Lake Management Committee and the North American Waterfowl Management Plan (NAWMP) Municipal Action Committee. We supported the Red Deer River Municipal Users’ Group workshops on source water protection, and have been building our capacity to help municipalities review draft statutory plans (e.g., Intermunicipal Development Plans and Municipal Development Plans) through a watershed lens.

We will continue to build programs to support municipalities in 2020. Priorities include organizing spatial data to support GIS-based planning, providing input on statutory planning, and participating in municipal committees.

Collaborating to Make a Difference



As a science-based organization, the Red Deer River Watershed Alliance works to advance our shared understanding of key watershed issues through research and analysis. The RDRWA continually engages with municipal and city staff on watershed-related projects, events and initiatives.

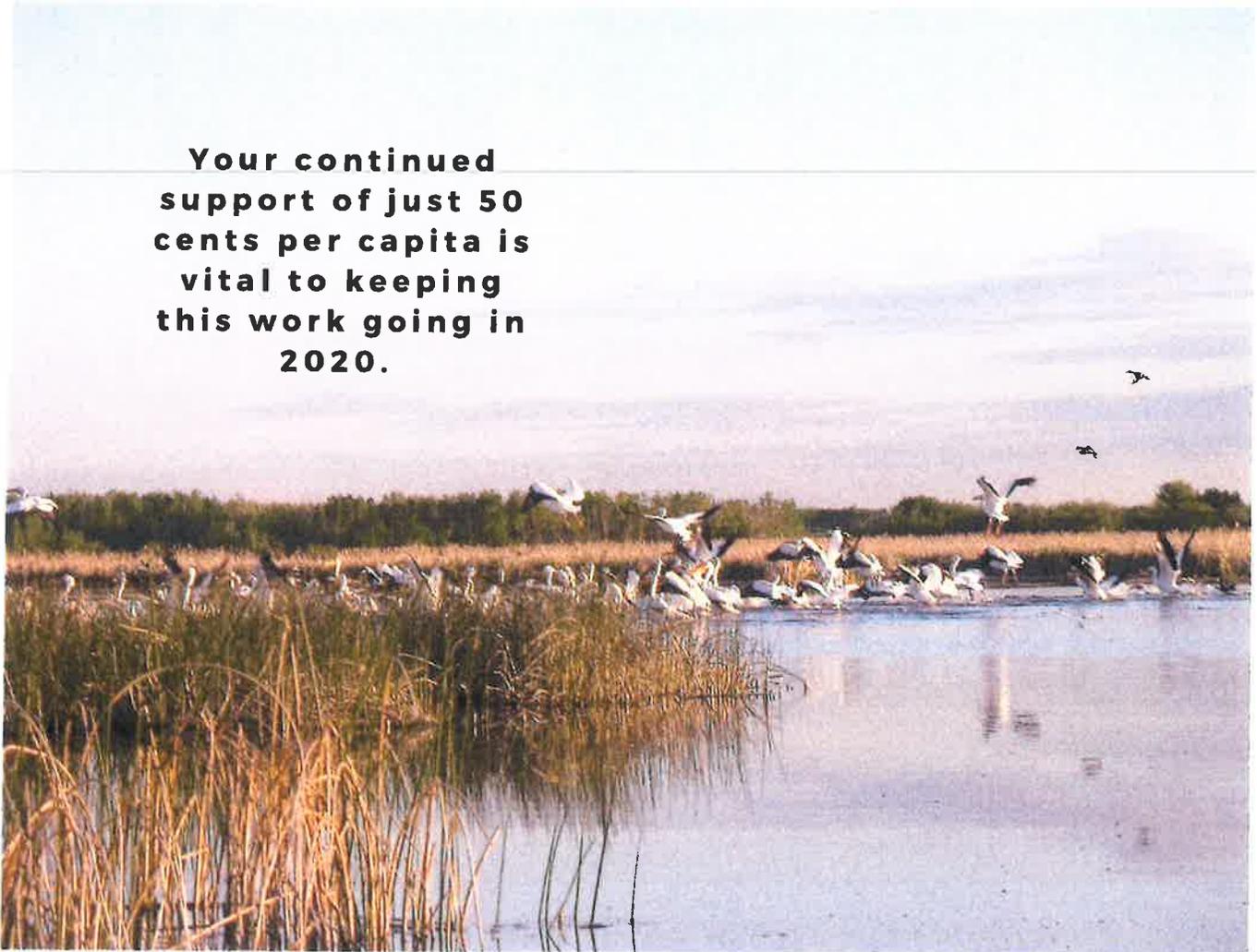
The RDRWA would be pleased to work with your municipality to identify strategic ways forward on key and emerging land and water issues.



Please Consider Supporting RDRWA

The RDRWA works collaboratively with all levels of government to build partnerships and advance watershed management. We look forward to working with your municipality in 2020!

Your continued support of just 50 cents per capita is vital to keeping this work going in 2020.



For more information, contact the RDRWA:
info@rdrwa.ca Tel: 403-340-7379



November 7, 2019

Beatty Heritage House Society
Box 771,
Rimbey, AB, T0C2J0

Members of the Rimbey Town Council:

Re: The Visitor Info Centre At the Beatty Heritage House - Summer 2019

Centre was open Monday to Friday from May 20 until August 30.

Visitors counted by student employee	98
Visitors who signed the Guest Book	69
Local (Rimbey, Bluffton, "The Lake")	26
From other points in Alberta	20
From other parts of Canada	13
From other countries	10
(US, England, The Netherlands, Australia)	

Our thanks to Council for the financial support, which, along with our Grant from the Federal Government, allows us to offer the service of a Downtown Info Centre while having the Beatty House and Park cared for during the summer months.

We are also thankful to Lori and Office Staff who took care of the paperwork involved in this joint venture.

Yours truly,
Florence Stemo Secretary

