



AGENDA

Town Council

Tuesday, July 27, 2021 - 5:00 PM
Town Administration Building -
Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, JULY 27, 2021 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA

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4. PUBLIC HEARINGS

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9. CORRESPONDENCE

10. OPEN FORUM

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. CLOSED SESSION

12. ADJOURNMENT



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	July 27, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council June 22, 2021
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of June 22, 2021, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 6, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 6, 2021

Date

TOWN OF RIMBEY
TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY,
JUNE 22, 2021 VIA ZOOM CONFERENCE.

LOGIN:

<https://us02web.zoom.us/j/81027758822?pwd=Tm1ibngvZXdwOTFVa1BvZGNiZmZVZz09>

Meeting ID: 810 2775 8822

Passcode: 193616

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson –Absent
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Development Officer– Liz Armitage
Recording Secretary – Bonnie Rybak

Delegates:

John Hull
Dennis Oelhaupl
Michael Boorman

Public:

1 members of the public

2. Adoption of
Agenda

2.1 June 22, 2021 Agenda

Motion 169/21

Moved by Councillor Lana Curle to accept the Agenda for the June 22, 2021 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting June 8, 2021

Motion 170/21

Moved by Councillor Gayle Rondeel to accept the Minutes of the Regular Council Meeting of June 8, 2021, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings – Bylaw 982 21 Amendment to Land Use Bylaw

Mayor Pankiw opened the Public Hearing for 982/21 Amendment to the Land Use Bylaw 917/16 at 5:01 pm.

Mayor Pankiw advised the purpose of Bylaw 982/21 Amendment to Land Use Bylaw 917/16 is to redesignate 6A, Block 1, Plan 782 3240 (5021 49 Avenue) from Central Commercial (C1) to Residential (R2).

Mayor Pankiw requested confirmation of notice of the Bylaw from the Development Officer.

Development Officer Liz Armitage advised notice was placed in the June 1, 2021 and June 8, 2021, editions of the Rimbey Review.

Notice was given to adjacent property owners by regular mail on May 27, 2021 and notice was provided to affected agencies on May 27, 2021.

Notice of this public hearing was posted on the Town of Rimbey website under important notices with a copy of the complete package available for public review, and posted on both the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Mayor Pankiw requested a report from the Development Officer regarding Bylaw 982/21 Amendment to Land Use Bylaw 917/16.

Development Officer advised that on May 11, 2021 Dennis Oelhaupl submitted a land use bylaw amendment application to redesignate Lot 6A, Block 1, Plan 782 3240 (5021 49 Avenue) from Central Commercial (C1) to Residential (R2). The owner of the property, Karen Magee, provided authorization for the application on May 12, 2021.

The applicant indicates that the purchaser wants the property designated as residential as they plan to live in the home.

The Town has determined that there are no permits providing approval for the building to be used for primarily residential purposes.

The property is currently zoned C1, as per Land Use Bylaw 917/16. Land Use Bylaw 917/16 does not allow ground level residential in the C1 district as either a permitted or discretionary use.

As per Land Use Bylaw 917/16, the property is surrounded by lands designated C1 on the north. The property to the south and east are C2. The property directly to the west is R2.

Should council approve the land use redesignation, effectively permitting residential in this location, the applicant will be responsible for applying for building permits to ensure the residential use has the appropriate building permits in place.

Council gave first reading to Bylaw 982/21 Amendment to Land Use Bylaw 917/16 on May 25, 2021. Council set the Public Hearing date of June 22, 2021.

Mayor Pankiw inquired if there had been any written submissions.

Development Officer advised that the Town received two written submission which were:

- ATCO Pipelines & Liquids Global Business Unit indicated that they have no objections in an email dated June 12, 2021.
- Alberta Transportation indicated they have no objections in a letter dated June 13, 2021.

Mayor asked for persons wishing to be heard.

Dennis Oelhaupl indicated that the applicant is a very nice gentleman that wants to make the property friendly and clean and this will be a really good fit for the town.

Mayor asked if there were any other persons wishing to be heard (second time).

There were no persons wishing to be heard.

Mayor asked if there were any other persons wishing to be heard (third time).

There were no persons wishing to be heard

Motion 171/21

Moved by Councillor Lana Curle to pass second reading of Land Use Bylaw Redesignation – Bylaw 982/21.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Motion 172/21

Moved by Councillor Bill Coulthard to pass third and final reading of Land Use Bylaw Redesignation – Bylaw 982/21.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

5. Delegations

5.1 Library Expansion

Motion 173/21

Moved by Lana Curle to allow the library to proceed with construction with the understanding that the interior of the two rooms in the proposed addition to the Town Office Administration Building may not be completed until a later date when funds are available.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 Bylaws-961/20 Responsible Pet Ownership Bylaw

Motion 174/21

Moved by Councillor Gayle Rondeel to accept the amended Bylaw 961/20 Pet Ownership Bylaw, as amended.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Motion 175/21

Moved by Mayor Pankiw to table the Responsible Pet Ownership Bylaw until after the new council is elected.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Chamber of Commerce Request for Funding

Motion 176/21

Moved by Councillor Lana Curle to table the Chamber of Commerce request for funding and ask Jackie Stratton for a cost breakdown.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

7.2 Canada Day Activities

Motion 177/21

Moved by Councillor Gayle Rondeel to provide 2021 Canada Day activities in August, to ensure all interested community members can attend without public gathering restrictions.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

7.3 Subdivision TR 21 01

Motion 178/21

Moved by Councillor Bill Coulthard to approve subdivision TR 21 01 with the following conditions proposed.

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the Tentative Plan May 17, 2021, File No. S-002-21 prepared by George Smith A.L.S. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.

2. Any outstanding taxes on the property are to be paid in full.

3. Ensure all right-of-way's are carried forward and registered on the newly created lot.

4. The applicant is to pay an endorsement fee as per the Town of Rimbey's fee schedule at the time of endorsement.

5. Municipal Reserves are not owing.

6. Pursuant to Section 678(2) of the Municipal Government Act, Alberta Transportation requires that any appeal of this subdivision be referred to the Land and Property Rights Tribunal (formerly known as the Municipal Government Board).

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 179/21

Moved by Councillor Bill Coulthard to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

Motion 180/21

Moved by Councillor Lana Curle to accept the Tagish Engineering Project Status Updates to June 10, 2021; PRLS Board Meeting Minutes and Talk May 20, 2021 and Rimbey Municipal Library Board Meeting Minutes April 15, 2021, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 181/21

Moved by Councillor Lana Curle to accept the Council Reports, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

9.1 None

10 Open Forum

10.1 Open Forum

11. Closed Session 11.1 Closed Session FOIP SECTION 17(1)PERSONAL PRIVACY

Motion 182/21

Moved by Councillor Lana Curle to open the closed session at 5:48 pm to discuss:

11.1 FOIP Section 17(1) Personal Privacy –with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Rondeel, Wanda Stoddart , Chief Administrative Officer Lori Hillis as Administrative Support, and Bonnie Rybak as Administrative Support.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Rondeel

Opposed

CARRIED

Motion 183/21

Moved by Councillor Bill Coulthard to end the closed meeting at 5:48 pm.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Rondeel

Opposed

CARRIED

12.1 Adjournment

Motion 184/21

Moved by Councillor Bill Coulthard to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:49 PM.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	5.1
Council Meeting Date	July 27, 2021
Subject	Delegate: Rod Chaff with Central Alberta Raceways
For Public Agenda	Public Information
Background	<p>We have received two enquiries from residents questioning why the racetrack is allowed to extend their event past 10 p.m.</p> <p>The Town of Rimbey Nuisance Bylaw 950/18 states the following:</p> <p style="text-align: center;">NOISE</p> <p>4.1 <i>No person shall make, continue or cause or allow to be made or continued any loud, unnecessary or unusual noise or any noise whatsoever which either annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the Town of Rimbey.</i></p> <p>4.2 <i>No person shall allow property belonging to him under his control to be used so that there originates from the property and loud unnecessary or unusual noise which disturbs the comfort or repose of other persons in the vicinity of such property or generally within the limits of the Town of Rimbey;</i></p> <p>4.5 <i>No person shall operate or allow to be operated any sound amplifying equipment from any residence, business premises, vehicle or in any park or other public place so as to unduly disturb residents of the Town.</i></p> <p style="text-align: center;"><i>The above shall not apply to any person or group who has obtained consent or permission from the Council of the Town or from the C.A.O.</i></p> <p>On January 24, 2006 Council passed the following motion:</p> <p>Motion 22/06</p> <p>Moved by Councillor Huff to approve a permanent Special Events Permit lifting noise restrictions for scheduled Central Alberta Raceway events.</p> <p style="text-align: right;">CARRIED UNANIMOUS</p> <p>Currently the organizers of the events request a letter of permission if they wish to extend their event past 10 p.m. Permissions have been granted twice in 2019 and three times so far in 2021.</p>



REQUEST FOR DECISION

Discussion	Council has asked to bring this issue forward for discussion.
Options/Consequences	<ol style="list-style-type: none"> 1. Accept the presentation from Central Alberta Raceways as information. The permanent Special Events Permit would remain in place. 2. Rescind the permanent Special Events Permit lifting noise restrictions for Central Alberta Raceways events so the event organizers must follow the current Town of Rimbey Nuisance Bylaw 950/18 and require Council approval of all special requests to extend events past 10 pm. Any requests would be brought to the next Council meeting.
Attachments	Notification letter from Town of Rimbey to Central Alberta Raceways.
Recommendation	Council determine if they wish to accept the presentation from Central Alberta Raceways as information or if they wish to rescind the permanent Special Events Permit and require Council approval of all special requests to extend events past 10 pm.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

file



Town of Rimbey

Box 350 Rimbey, Alberta T0C 2J0
Phone: (403) 843-2113 Fax: (403) 843-6599
E-mail: rtown@telusplanet.net www.rimbey.com

February 9, 2006

Central Alberta Raceways
PO Box 97
Rimbey, Alberta
T0C 2J0

To Whom It May Concern:

This is to inform your organization that the Council of Rimbey at the January 24th, 2006 meeting passed a motion approving a permanent Special Events Permit lifting noise restrictions for scheduled Central Alberta Raceway Events.

Please provide the Town Office an annual list of scheduled events for the racetrack.

Thank you again and we are pleased to help and support Central Alberta Raceways.

Yours truly,



Russ Wardrope
Town Manager

CARRIED UNANIMOUS

**Secure Energy
Supply - Power**

AUMA is looking to see what municipalities would be interested in securing future energy supply of power. Securing power would consist of buying large amounts of power at a fixed rate for a long period of time enabling municipalities to budget more effectively.

Motion 18/06

Moved by Councillor Clark to accept as information

CARRIED UNANIMOUS

**Ambulance
Delinquent Account**

Administration is requesting consent to write-off an accounts receivable invoice number 4742 for the amount of \$170.50, which the collection agency considers non-collectable.

Motion 19/06

Moved by Councillor Huff that Council write-off Ambulance receivable invoice number 4742 for the amount of \$170.50.

CARRIED UNANIMOUS

**Red Deer River
Watershed Alliance**

Correspondence was received from the Red Deer River Watershed Alliance asking for financial support from municipalities of up to 50 cents per capita. Council would like to speak with a member of the alliance and find out more information in this regard.

Motion 20/06

Moved by Councillor Huff to bring in a guest speaker on the Red Deer River Watershed Alliance.

CARRIED UNANIMOUS

**North Sewer Lagoon
Expansion**

The north lagoon is currently operating at full capacity of the normal life span. An expansion is required to extend the life expectancy another 20 years. The estimated cost of the upgrade is \$3.5 million with 62% funded by the provincial government. The municipal price tag will be 1.36 million.

It is recommended that the municipality apply for a water/wastewater partnership grant for expansion and upgrading of the north lagoon.

Motion 21/06

Moved by Councillor Stewart Tarney that Administration apply for a Water/Wastewater Partnership Grant for completion of the north sewer lagoon expansion in 2006, or when funding becomes available.

CARRIED UNANIMOUS

**Noise Relaxation
Request – Central
Alberta Raceways**

Central Alberta Raceways requested a permanent Special Events Permit lifting the noise restrictions for Central Alberta Raceways' scheduled events that are deemed to be in the public interest in accordance with Bylaw #736/02.

Motion 22/06

Moved by Councillor Huff to approve a permanent Special Events Permit lifting noise restrictions for scheduled Central Alberta Raceway events.

CARRIED UNANIMOUS

**Report – Town
Manager's**

The following report was provided by the Town Manager:

Assisted Living



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	July 27, 2021
Subject	Rimbey & District Chamber of Commerce Request for Funding
For Public Agenda	Public Information
Background	<p>On June 3, 2021, Administration received an email from the Rimbey & District Chamber of Commerce requesting funding for a video collaboration between the Town of Rimbey and the Rimbey & District Chamber of Commerce to help with Shop Local events.</p> <p>In the 2021 Operating Budget no funding was made available for any Community Events Grants. As there is no funding available for the Community Events Grants any money granted for this request would need to be transferred from reserves.</p> <p>On June 8, 2021, Council made the following motion:</p> <p><u>Motion 154/21</u></p> <p>Moved by Bill Coulthard to bring back the funding request for the video collaboration with the Rimbey and District Chamber of Commerce to the next meeting to make a decision on what monies, if any, the Town will contribute.</p> <p><u>In Favor</u> <u>Opposed</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p> <p>On June 22, 2021, Council made the following motion:</p> <p><u>Motion 176/21</u></p> <p>Moved by Councillor Lana Curle to table the Chamber of Commerce request for funding and ask Jackie Stratton for a cost breakdown.</p> <p><u>In Favor</u> <u>Opposed</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>



REQUEST FOR DECISION

Discussion	Rimbey & District Chamber of Commerce has indicated the cost breakdown is estimated at \$600 for video and \$200 for photography.
Attachments	Email from Jackie Stratton with Rimbey & District Chamber of Commerce.
Recommendation	Administration recommends Council determine if they wish to grant the funding request for the video collaboration with the Rimbey & District Chamber of Commerce and, if the funding request is granted, to determine the dollar amount and authorize the monies to be transferred from unrestricted reserves.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

Bonnie Rybak

To: Rick Pankiw
Subject: RE: Video collaboration with Rimbey & District Chamber

From: Jackie Stratton [REDACTED]
Sent: June 3, 2021 10:12 AM
To: Rick Pankiw
Subject: Video collaboration with Rimbey & District Chamber

Hi Mayor Rick!

Further to our phone conversation I wanted to give you information to present to Council. We are applying for a grant from the ACC (Alberta Chamber of Commerce) to help with Shop Local events. One of the things the ACC suggests is doing a video to be used on websites and social media.

The quotes we have received are from \$900 - \$1100 for shooting and editing. The results would be either three - 30-60 second videos or one 1:30 - 2:15 minute video. This doesn't sound like much but "video length is critical to maximize playback length and keep the viewer attentive".

We would like to collaborate with the Town to **double** our efforts in shooting video footage resulting in 6 - 30-60 second videos or two 1:30 - 2:15 minute videos. We would meet with you to discuss the details and ask the video companies for new quotes based on our "wish list". Would the town like to add to the grant amount and work with the Chamber on a Rimbey & District video project? With the province opening up it is the perfect time for this project.

Thanks so much for considering our proposal.
We look forward to hearing from you soon. :)

Jackie Stratton
Rimbey & District Chamber of Commerce

Scratchin the Surface Laser Engraving
[REDACTED]
www.scratchinthesurface.ca

Bonnie Rybak

From: Jackie Stratton [REDACTED]
Sent: Monday, July 5, 2021 10:12 AM
To: Bonnie Rybak
Cc: sts2727; Rory Swenson
Subject: Re: Motion 176/21

Hi Bonnie!

sorry, I read the email and then forgot to get back to you.

The breakdown of the \$800 I will estimate at \$600 for video and \$200 for photography. This will be added to the Chamber grant amounts of approx \$1200 for video and \$500 for photography
thanks Bonnie:)

Jackie Stratton
Scratchin the Surface Laser Engraving
[REDACTED]
www.scratchinthesurface.ca

On Wed, Jun 23, 2021 at 2:46 PM Bonnie Rybak <bonnie@rimbey.com> wrote:

Good afternoon Jackie,

On June 22, 2021 Council meeting the following motion was made:

Motion 176/21

Moved by Councillor Lana Curle to table the Chamber of Commerce request for funding and ask Jackie Stratton for a cost breakdown.

In Favor

Mayor Pankiw

Councillor Coulthard

Councillor Curle

Councillor Rondeel

Opposed

If you have any questions, please don't hesitate to call the office.

Thank you,

Bonnie Rybak

Executive Assistant

Town of Rimbey

(403) 843-2113



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	July 27, 2021
Subject	Rimbey Municipal Library
For Public Agenda	Public Information
Background	<p>At the June 23, 2021 Council Meeting a construction budget was presented by the Rimbey Municipal Library which showed a loan of \$50,000 was required as part of the funding for the Rimbey Library Expansion project. At that meeting no details were presented to indicate where this funding was coming from.</p> <p>At the June 23, 2021 Council made the following motion:</p> <p><u>Motion 173/21</u></p> <p>Moved by Lana Curle to allow the library to proceed with construction with the understanding that the interior of the two rooms in the proposed addition to the Town Office Administration Building may not be completed until a later date when funds are available.</p> <p><u>In Favor</u> <u>Opposed</u></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p> <p>On June 30, 2021 Administration received a letter requesting \$50,000 from the Town in the form of a loan.</p>
Discussion	<p>The Library is expecting to repay the loan with grant funding. If the grant applications are not successful the loan is expected to be repaid at \$10,000 per year for five years to coincide with the Rimbey Lion’s Club and the Town of Rimbey committed funding to the Library Building Fund of \$10,000 per year for five years. Repayments would begin in 2022.</p> <p>If Council wishes to enter into an agreement to lend the Library \$50,000 the funding would need to come from Unrestricted Surplus.</p>
Attachments	Letter from Rimbey Municipal Library
Recommendation	Administration recommends Council approve entering into an agreement between the Town of Rimbey and the Rimbey Municipal Library whereby the Town will loan the Library \$50,000 for the purpose of the Rimbey Library Expansion with repayments of \$10,000 per year for five years beginning in 2022.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 21, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 21, 2021

Date



June 30, 2021

Rimbey Town Council
4938-50 ave
Rimbey, AB T0C 2J0

Dear Mayor Pankiw and Council,

At your June 23rd meeting you moved to allow us to proceed with construction based on the budget we presented. In that budget we were relying on a \$50,000 debenture. As we have no means of income other than donations and requisitions we are respectfully requesting that you either take out a debenture on our behalf or loan us the money.

We have applied for several grants that of which we are still waiting confirmation. The grant money, if successful, would easily pay off this debenture. As you are aware the Lions have pledged, to the library, \$10,000 per year for five years. This money of course, is part of the \$100,000 pledged by the Lions on behalf of both the town and the Lions. If we are unsuccessful in obtaining the grant, this money would be used to pay off the loan.

We ask your serious consideration of this request please.

Sincerely,

A handwritten signature in black ink that reads 'Jean Keetch'. The signature is fluid and cursive, with the first name 'Jean' being larger and more prominent than the last name 'Keetch'.

Jean Keetch
Library Manager



SHUNDA

CONSULTING & CONSTRUCTION MANAGEMENT LTD.

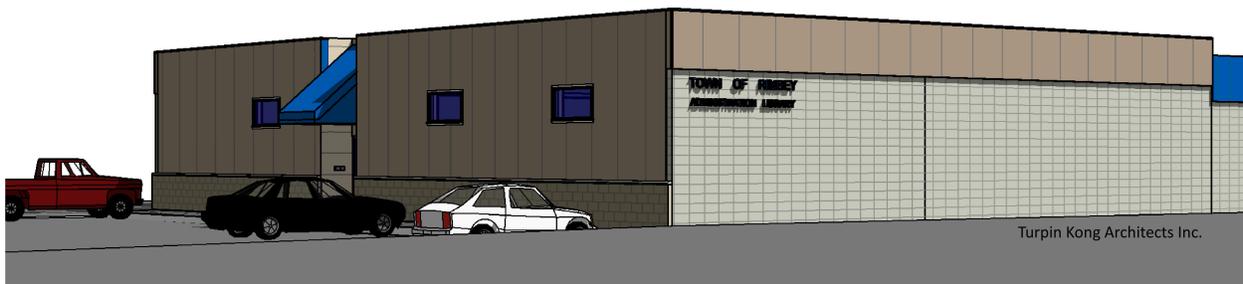
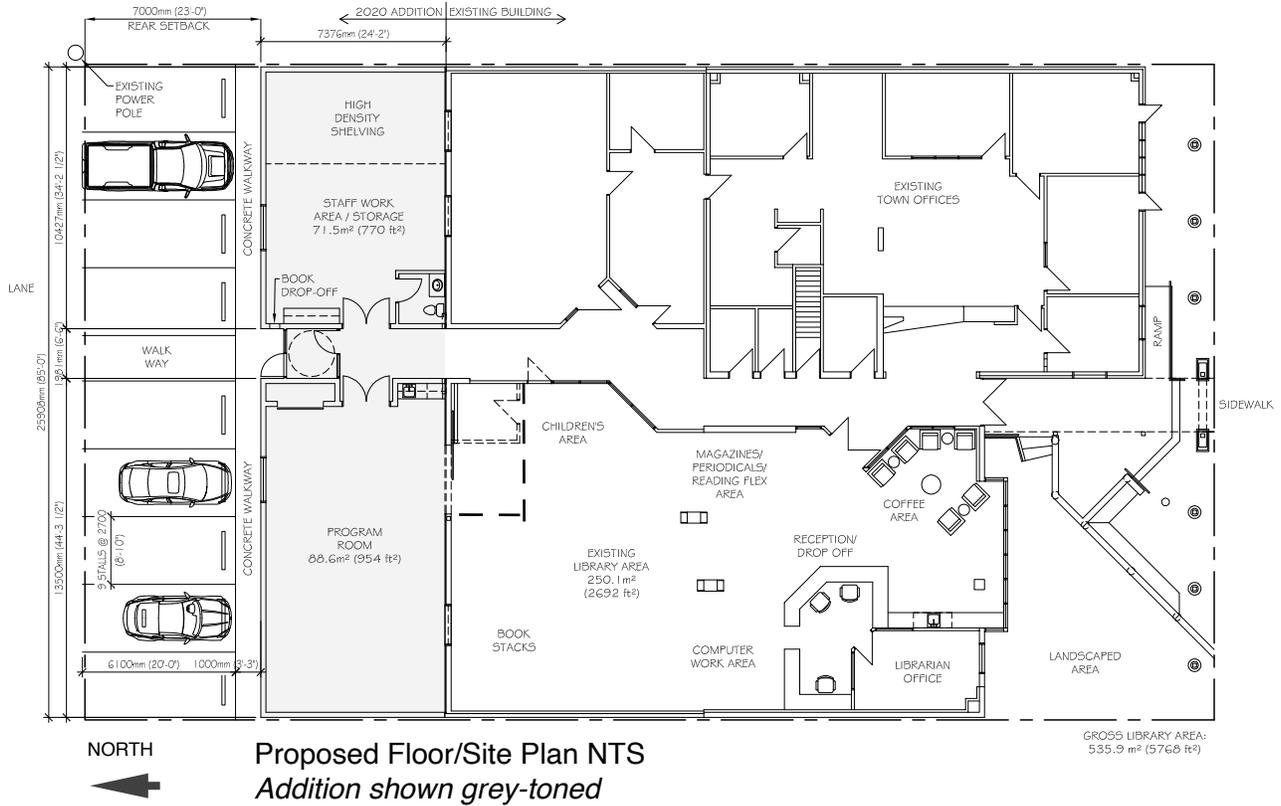
Rimbey Municipal Libaray Expansion 2021	Subcontract cost	Own forces cost
General Conditions * based on 5 months		\$60,000.00
Site work	\$2,500.00	\$13,918.00
Demolition		\$9,600.00
Concrete Foundations and Slab	\$16,624.00	\$18,411.00
Concrete Sidewalk	\$4,993.00	\$1,911.00
Asphalt Paving, line painting	\$11,055.00	\$5,408.00
Reinf. Steel and brick angle	\$7,839.00	
Masonry	\$28,907.00	\$900.00
Rough carpentry	\$70,740.00	
Millwork	\$3,648.00	
Metal siding, soffit	\$23,177.00	
Membrane roofing	\$43,169.00	
Firestopping & Sealants & insulation		\$8,755.00
Doors and Hardware	\$3,363.00	\$8,950.00
Vinyl Windows	\$1,790.00	
Drywall, ceilings	\$31,635.00	
Flooring	\$14,467.00	\$500.00
Painting	\$7,230.00	
misc. w/r accessories/relocate sign		\$1,675.00
Mechanical	\$46,850.00	
Electrical	\$45,000.00	
Cash Allowance directional drilling	\$10,000.00	
Cash Allowance Abatement	\$6,000.00	
Cash Allownce Utilites relocates	\$10,000.00	
	\$388,987.00	\$130,028.00
TOTAL COST (w/o mark up)	\$519,015.00	
10% mark-up	\$51,901.50	
TOTAL	\$570,916.50	

(B)

less North wall coping stone \$1,000

\$ 570,000

June 21, 2021					
Rimbey Library Expansion					
Preconstruction Financial Analysis					
Costs					
1. Initial Shunda Pricing	\$593,679				
2. Revised Pricing 1 (Minor deletions, alternate materials)	\$570,000				
3. Phased Construction Option:					
Phase 1: Complete building exterior and all public areas		\$520,000			
Phase 2: Defer finishing two Library areas to assist cash flow			\$50,000		
4. Fees and Disbursements		\$25,000			
5. Contingency		\$5,000			
		\$550,000			
Funding					
1. Projected Community Fundraising Account July 2021		\$350,000			
2. Loan: based on five year pay down from Lions Club annual \$10,000 donation		\$50,000			
3. Private bridge financing (demand notes payable from December CEFP grant, or donated, no risk to Town). See note below		\$175,000			
4. Complete Phase 2 work from CEFP Grant (option)			\$50,000		
		\$575,000			
Bridge Financing Notes:	\$175,000.00				
Secure commitments received from local families and individuals to provide lines of credit to the Library, secured by future fundraising and grants, when and if available.					
			\$25,000	Surplus Funding	





REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	July 27, 2021
Subject	Rimbeby Kinsmen Club Agreement
For Public Agenda	Public Information
Background	<p>On July 13, 2021 Administration received an email from Phil Swanson from the Rimbeby Kinsmen Club requesting another year with no fees for the use of the Kinsmen room in the Peter Lougheed Community Center.</p> <p>The past agreement with the Kinsmen Club and the Town of Rimbeby expired on April 30, 2016.</p>
Discussion	The Rimbeby Kinsmen Club is requesting to enter into a new agreement with the Town of Rimbeby for the use of the Kinsmen Room at the Peter Lougheed Community Center for their regularly scheduled meetings every first and third Wednesday at no charge for another ten year term beginning August 1, 2021 and ending July 31, 2031. They are also requesting the use of the Kinsmen Room for the regularly scheduled Central Alberta Raceways meetings every second Wednesday of each month.
Options/Consequences	
Attachments	<ol style="list-style-type: none"> 1. 2006 Rimbeby Kinsmen Club Agreement 2. Draft Rimbeby Kinsmen Club Agreement
Recommendation	<ul style="list-style-type: none"> • Administration recommends that Council approve the draft agreement as presented. • Administration recommends that Council approve the draft agreement with a term date.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 21, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 21, 2021

Date

RIMBEY KINSMEN CLUB AGREEMENT

This agreement made in duplicate this 1st day of May 2006 A.D., between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

The Kinsmen Club of Rimbey
(referred to as "the Kinsmen Club" in this agreement)

WHEREAS the Town is the owner of the facility known as the Rimbey Community Centre located at 5109 54th St. in Rimbey, Alberta;

AND WHEREAS the Kinsmen Club desires to lease the Kinsmen Room of the Rimbey Community Centre upon the terms contained in this Agreement;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

AREAS

1. The Town gives the Kinsmen Club the right to use the Kinsmen Room for their regular meetings.
2. The Kinsmen Club has the right to access and to use those amenities not within the Kinsmen Room, such amenities being listed on Schedule A.

TERM

3. This Agreement shall be in effect for ten years commencing May 1st, 2006 to April 30th, 2016.

RENTAL

4. The Kinsmen Club will have free and unrestricted use of the Kinsmen Room for their regularly scheduled meetings every first and third Wednesday of each month. All other usage by the Kinsmen Club shall be booked at the Recreation Office. The Town will grant the Kinsmen Club free usage of the Kinsmen Room for additional meetings (when available).

OCCUPANCY

5. The Kinsmen Club will operate, occupy, and enjoy the use of the Kinsmen Room in compliance with current and future operational procedures and policies of the Town of Rimbey Recreation Services.

LIONS CLUB OBLIGATIONS

6. The Kinsmen Club shall:
- a) Refrain from, without Town's prior written consent, assigning the whole or part of this Agreement or any obligation contained herein; the Town may not unreasonably withhold any assignment proposed by the Kinsmen Club.
 - b) Observe and fulfil the lawful provisions and requirements of all statutes, order-in-council, bylaws, rules and regulations, municipal or parliamentary, relating to the said premises.
 - c) Ensure that the premises will be used for regular meetings and the related business and social activities during the lease period.
 - d) Be responsible for the cleanup and general tidiness of the Kinsmen Room, when being used by the Kinsmen Club. The Kinsmen Room will be left in an "as found" condition, with all tables, chairs and equipment put back in their original position.
 - e) Promptly notify the Town of any condition, natural or otherwise, that has or may seriously damage the premises or amenities.
 - f) Comply with all Provincial, Federal and Municipal legislation and regulations including, without limiting the foregoing, ensuring that the premises and the Kinsmen Club's activities within the amenities are in compliance with the Public Health Act.
 - g) Pay any costs or expenses incurred in or make any repairs or replace any parts of the facility damaged or destroyed by the Kinsmen Club or person using or occupying the facility with the express or implied consent of the Kinsmen Club.
 - h) Refrain from constructing or permitting to be constructed any structure or other thing that is, in the opinion of the Town, a permanent improvement unless the Town provides approval in writing to the Kinsmen Club. Any such structure or other thing that is erected shall comply with all relevant Municipal, Provincial and Federal legislation.
 - i) Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Kinsmen Club or its servants, employees, agents, invitees or licensees in or about the demised premises, or arising out of any breach, violation or non-performance by the Kinsmen Club of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Kinsmen Club's servants, employees, agents, invitees or licensees.

- j) Indemnify and save harmless the Town of and from any and all damages caused to the demised premises resulting from the negligence of the Kinsmen Club or the failure of the Kinsmen Club to properly and adequately supervise the demised premises.

TOWN OBLIGATIONS

- 7. The Town shall:
 - a) Have full access to the Kinsmen Room as required.
 - b) Be responsible for all major repairs to the building, and shall maintain the building in its present state of repair, subject always however to the responsibility of the Kinsmen Club to make payment of any damages or repairs necessary as a result of its breach of any of the terms and conditions of this agreement.
 - c) Have free and unrestricted use of the Kinsmen Room when not in use by the Kinsmen Club for their regularly scheduled meetings, and/or other pre-booked functions.
 - d) Be responsible for the cost of utilities and maintenance in respect of the Kinsmen Room as part of the general operation and maintenance of the Rimbey Community Centre.
 - e) Maintain fire and all-peril insurance on the Kinsmen Room.

CAPITAL IMPROVEMENTS

- 8. Capital improvements made to the premises must be approved by the Town.

TERMINATION

- 9. The parties have the right to terminate this Agreement upon giving the other thirty (30) days written notice.

NOTICE

- 10. Notice shall be served by registered mail addressed or personally delivered to:

- a) The Town:
 - Chief Administrative Officer
 - Town of Rimbey
 - Box 350
 - Rimbey, AB
 - T0C 2J0

b) The Kinsmen Club: Kinsmen Club of Rimbey
Box 88
Rimbey, AB
T0C 2J0

11. Any notice served pursuant to this Agreement shall be deemed to have been received seven (7) days after mailing or in the case of personal delivery, on the date delivered to the party receiving the notice.

Default of any of the terms by either party will be considered a breach of this contract and will render the contract null and void.

This agreement can be amended upon mutual agreement.

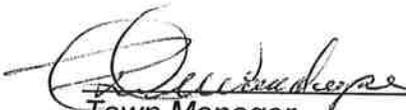
Signed this 18 day of MAY, 2006 at Rimbey, Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

THE TOWN OF RIMBEY



Mayor

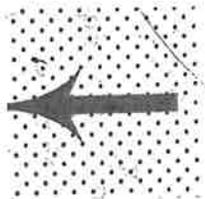


Town Manager

KINSMEN CLUB OF RIMBEY

President

Treasurer



SCHEDULE A

The Kinsmen Club shall have access to the following amenities of the Rimbey Community Centre:

- Kinsmen Room Storage Room
- Community Centre Main Washrooms

RIMBEY KINSMEN CLUB AGREEMENT

This agreement made in duplicate this _____ day of _____ A.D., between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

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2. The Kinsmen Club has the right to access and to use those amenities not within the Kinsmen Room, such amenities being listed on Schedule A.

TERM

~~3.~~ This Agreement shall be in effect for ten years commencing ~~May 1,⁵ 2006 to April 30th, 2016~~ August 1, 2021 to July 31, 2031.

RENTAL

~~4.~~ The Kinsmen Club will have free and unrestricted use of the Kinsmen Room for their regularly scheduled meetings every first and third Wednesday of each month and for the Alberta Central Raceways regularly scheduled meetings on the second Wednesday of each month. All other usage by the Kinsmen Club shall be booked at the Recreation Office. The Town will grant the Kinsmen Club free usage of the Kinsmen Room for additional meetings (when available).

OCCUPANCY

5. The Kinsmen Club will operate, occupy, and enjoy the use of the Kinsmen Room in compliance with current and future operational procedures and policies of the Town of Rimbey Recreation Services.

LIONS CLUB OBLIGATIONS

6. The Kinsmen Club shall:

- a) Refrain from, without Town's prior written consent, assigning the whole or part of this Agreement or any obligation contained herein; the Town may not unreasonably withhold any assignment proposed by the Kinsmen Club.
- b) Observe and fulfil the lawful provisions and requirements of all statutes, order-in-council, bylaws, rules and regulations, municipal or parliamentary, relating to the said premises.
- c) Ensure that the premises will be used for regular meetings and the related business and social activities during the lease period.
- d) Be responsible for the cleanup and general tidiness of the Kinsmen Room, when being used by the Kinsmen Club. The Kinsmen Room will be left in an "as found" condition, with all tables, chairs and equipment put back in their original position.
- e) Promptly notify the Town of any condition, natural or otherwise, that has or may seriously damage the premises or amenities.
- f) Comply with all Provincial, Federal and Municipal legislation and regulations including, without limiting the foregoing, ensuring that the premises and the Kinsmen Club's activities within the amenities are in compliance with the Public Health Act.
- g) Pay any costs or expenses incurred in or make any repairs or replace any parts of the facility damaged or destroyed by the Kinsmen Club or person using or occupying the facility with the express or implied consent of the Kinsmen Club.
- h) Refrain from constructing or permitting to be constructed any structure or other thing that is, in the opinion of the Town, a permanent improvement unless the Town provides approval in writing to the Kinsmen Club. Any such structure or other thing that is erected shall comply with all relevant Municipal, Provincial and Federal legislation.

- i) Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Kinsmen Club or its servants, employees, agents, invitees or licensees in or about the demised premises, or arising out of any breach, violation or non-performance by the Kinsmen Club of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Kinsmen Club's servants, employees, agents, invitees or licensees. The Kinsmen Club shall provide a certificate of insurance annually to the Town of Rimbey.
- j) Indemnify and save harmless the Town of and from any and all damages caused to the demised premises resulting from the negligence of the Kinsmen Club or the failure of the Kinsmen Club to properly and adequately supervise the demised premises.

TOWN OBLIGATIONS

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Default of any of the terms by either party will be considered a breach of this contract and will render the contract null and void.

This agreement can be amended upon mutual agreement.

Signed this _____ day of _____, 20 _____ at Rimbey, Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

Kinsmen Club of Rimbey

Town of Rimbey

President

Mayor Rick Pankiw

Treasurer

Chief Administrative Officer Lori Hillis

|

SCHEDULE A

The Kinsmen Club shall have access to the following amenities of the Rimbey Community Centre:

- Kinsmen Room Storage Room
- Community Centre Main Washrooms

DRAFT



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	July 27, 2021
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021

Date

Highlights

COVID-19:

- Continuing to attend virtual meetings with Dr. Deena Hinshaw regarding COVID – 19 updates with municipalities as they are scheduled.

Rimoka:

- Met with Lorne Fundytus, CAO of Rimoka Housing Foundation.

Lori Hillis
Chief Administrative Officer

Highlights

- Attended Council meetings – May 11, May 25, June 8 and June 22, 2021 by Zoom.
- Worked on reports for iCity – input the budget figures for 2021 and worked on operating statement for 2021.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Worked on MSI and Federal Gas Tax Fund capital grant projects for the 2021 year and submitted them.
- Working on the Tangible Capital Asset amounts and project worksheets for 2021.
- Worked on and submitted the 2021 Statistical Information Return required by the Provincial Government.
- Worked on Taxes in iCity system so that they balanced with our assessments and so that the Tax Notices and Assessments could be run and printed – Calculated and ran the 2021 Tax Levies.

Wanda Stoddart
Director of Finance
Town of Rimby

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2021								
OPERATING	2021 Revenues				2021 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	4,150,746	3,776,231	91%	374,515	936,992	447,198	48%	489,794
Council (11)					192,782	80,724	42%	112,058
Administration (12)	37,540	2,499	7%	35,041	736,450	359,389	49%	377,061
General Administration (13)					127,900	56,172	44%	71,728
Police (21)	65,744	18,880	29%	46,864	143,111	103,413	72%	39,698
Fire (23)					25,971	12,986	50%	12,985
Disaster Services (24)				0	3,000	507	17%	2,493
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	53,300	10,949	21%	42,351	157,412	79,015	50%	78,397
Public Works (32)	39,040	36,101	92%	2,939	800,627	369,410	46%	431,217
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,428	6,722	35%	12,706
Water (41)	531,600	335,048	63%	196,552	379,348	196,517	52%	182,831
Sewer (42)	295,650	147,606	50%	148,044	316,338	116,754	37%	199,584
Garbage (43)	211,870	106,735	50%	105,135	109,453	47,645	44%	61,808
Recycle (43-01)	39,595	22,576	57%	17,019	105,713	50,710	48%	55,003
Compost	2,290	1,836	80%	454	17,268	4,472	26%	12,796
Community Services (FCSS)	215,424	95,216	44%	120,208	244,227	139,019	57%	105,208
Cemetery (56)	20,670	9,770	47%	10,900	47,154	14,516	31%	32,638
Development (61)	26,575	9,924	37%	16,651	103,899	43,831	42%	60,068
Econ.Development (61-01)	26,000	16,985	65%	9,015	32,475	12,799	39%	19,676
Recreation Office (72)	337,450	337,450	100%	0	92,326	59,797	65%	32,529
Pool (72-04)	56,650	6,662	12%	49,988	280,411	47,447	17%	232,964
Parks (72-05)	0	0	0%	0	121,352	24,666	20%	96,686
Fitness Center (72-06)	16,100	1,591	10%	14,509	42,912	5,331	12%	37,581
Arena (72-09)	66,800	16,544	25%	50,256	329,675	127,419	39%	202,256
Recreation Programs (72-11)	3,200	3,200	100%	0	39,985	22,481	56%	17,504
Community Centre (74)	21,900	1,663	8%	20,237	308,507	93,138	30%	215,369
Library (74-06)	0	0	0%	0	130,167	94,704	73%	35,463
Scout Hall (74-08)					0	0	0%	0
Curling Club (74-09)	747	776	104%	(29)	21,500	4,573	21%	16,927
Museum (74-12)					61,600	46,594	76%	15,006
Total Revenues	6,218,891	4,958,242		1,260,649	5,927,983	2,667,949		3,260,034
Debenture & Loan Principal Payments					322,125	216,186		105,939
Total operating and debt repayment	6,218,891	4,958,242		1,260,649	6,250,108	2,884,135		3,365,973

TOWN OF RIMBEY							
VARIANCE REPORT							
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2021							
CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance
IT Ipads/laptops - Council (new)	2,500						2,500
Project 84 Demo (old Comm Centre)	60,000					55,956	4,044
IT - Computers	40,000						40,000
1885 JD Mower 59000	69,000					65,700	3,300
Winter Attach - 1885 JD Mower 10000							0
Concrete/Asphalt Crushing	100,000					99,820	180
54th Ave Road Repair and SB90 - \$15000	45,000						45,000
35th Ave Road Repair and SB90 - \$30000							
New Well Project Phase 2 3-04-00-84-610	393,801					(26,450)	420,251
New Water Well Phase 1		1,213				1,213	0
Main Reservoir/Pump HouseUpgrades	1,500,000					45,187	1,454,813
2021 WaterInfrastructure Upgrades		15,149				15,149	0
2021 Street Improvements							0
Downtown Concrete Repairs - 68000							0
Storm Swale - Drader Crescent - 8500							0
47 St Overlay - 50 Av to 54 Ave - 212700	289,200					11,211	277,989
56 Ave. Sanitary Upgrade - 50 St.(mid-block) to 51 St - 316400	376,400					14,592	361,808
56 Ave. CIPP Liner - 510 St. (mid-block) to 51 St - 60000							0
51 St Major Proj - Predesign		2,170				2,170	0
Evergreen Estates Paving	755,000.00					19,648	735,352
							0
Tree replacement 50 St (51 Ave-52 Ave) 32 Trees.	9,600						9,600
Shrubs for Boulevards	2,500						2,500
							0
Cemetery							
Replace 4 Pillow Blocks (West Haven)	22,300						22,300
New Columbarium (West Haven)	33,600					11,794	21,806
Pool							
Anti-Entrapment Requirements	20,000						20,000
Spray Park Flow through System/Hot tub repairs	20,000						20,000
Arena							
Arena - Concession Air Unit	15,000						15,000
Comm Centre Backup Generator		695				695	0
Land Purchase - UMC Financial							0
Land Purchase - LI Ranches		50,055				50,055	0
							0
	3,753,901	69,282				366,740	3,456,443
Total operating and capital	9,972,792	5,027,524			1,260,649	6,250,108	3,250,875
							6,822,416

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 16-Jun-2021 to 20-Jul-2021
Sequence by: Cheque/EFT#
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Alberta One-Call Corporation	47325	16-Jun-2021	Alberta One Call - May 2021 notifications	171.99
AN Adventure Distribution & Consulting	47326	16-Jun-2021	An Adventure - 2 - park bench	2,942.10
Anderson Service	47327	16-Jun-2021	Anderson Service - supplies	235.20
Automated Aquatics Canada Ltd.	47329	16-Jun-2021	Automated Aquatics - supplies	686.65
Brownlee LLP	47330	16-Jun-2021	Brownlee LLP - auditor's letters	318.01
Carlson,Shane& Leduc, Pauline	47331	16-Jun-2021	Shane Carlson/Pauline Leduc - dev. deposit refur	3,000.00
City Of Red Deer	47332	16-Jun-2021	City of Red Deer - PW - lab analysis	1,256.80
Clean Harbors Canada Inc.	47333	16-Jun-2021	CleanHarbors - waste/paint disposal	3,567.17
Expert Security Solutions	47334	16-Jun-2021	Expert Security - PW - yearly security monitoring	379.37
Hach Sales & Services Canada Ltd.	47335	16-Jun-2021	Hach - supplies	379.58
Hi-Way 9 Express Ltd.	47336	16-Jun-2021	Hi-Way 9 - freight ATS Traffic	54.83
Imperial Esso Service (1971)	47337	16-Jun-2021	Imperial Esso - fuel- unit #20	128.68
Lacombe Signmasters Ltd.	47338	16-Jun-2021	Lacombe Signmasters - PW - logos/decals	728.70
Legacy Ford	47339	16-Jun-2021	Legacy Ford - Unit 10 - repairs	966.63
Mega Tech	47340	16-Jun-2021	Mega Tech - Bylaw - supplies	32.66
NAPA Auto Parts - Rimbey	47341	16-Jun-2021	Napa - supplies - unit #48	56.31
Nikirk Bros. Contracting Ltd.	47342	16-Jun-2021	Nikirk Bros. - topsoil	26.25
Rimbey Furnace Care & Gas Fitting Ltd.	47343	16-Jun-2021	Rimbey Furnace Care - Town Office - service/par	552.30
Rimbey Implements Ltd.	47344	16-Jun-2021	Rimbey Implements - parts	24.49
Rimbey Janitorial Supplies	47345	16-Jun-2021	Rimbey Janitorial Supplies - supplies	492.45
RJ Plumbing and Heating	47346	16-Jun-2021	RJ Plumbing - CC - fountain/supplies	3,433.50
SFE Global	47347	16-Jun-2021	SFE Global - modem replacement North Station	3,995.25
Tagish Engineering Ltd.	47348	16-Jun-2021	Tagish Engineering - 2021 general inv	31,560.35
Tirecraft Rimbey Inc.	47349	16-Jun-2021	Tirecraft - repair	47.20
Town of Ponoka	47350	16-Jun-2021	Town of Ponoka - yard waste compost - May 202	150.00
True Way Tire Ltd.	47351	16-Jun-2021	True Way Tire - Unit #52, service	73.45
Uni First Canada Ltd.	47352	16-Jun-2021	UniFirst - coveralls/cleaning	113.68
Vicinia Planning & Engagement Inc.	47353	16-Jun-2021	Vicinia - May 2021 invoice	4,465.13
Wolseley Industrial Canada INC	47354	16-Jun-2021	Wolseley Industrial - Pool - CR to inv#817729	2,043.88
Alsco	47355	24-Jun-2021	Alsco - janitorial supplies	210.67
AMSC Insurance Services Ltd.	47356	24-Jun-2021	AMSC Insurance - mayor/council	39.04
AN Adventure Distribution & Consulting	47357	24-Jun-2021	An Adventure - supplies	2,086.82
ATS Traffic Alberta	47358	24-Jun-2021	ATS Traffic - supplies	593.63
Automated Aquatics Canada Ltd.	47359	24-Jun-2021	Automated Aquatics - pool - supplies	162.86
Beatty Heritage House Society	47360	24-Jun-2021	Beatty Heritage House - 2021 budget	4,000.00
Blindman Handivan Society	47361	24-Jun-2021	Blindman Handivan Society - 2021 budget	20,000.00
Central Alberta Fire Protection	47362	24-Jun-2021	Central AB Fire Protection - Com Centre - inspec	462.00
Centratech Technical Services	47363	24-Jun-2021	Centratech Tech -semi-annual kitchen inspection	6,507.64
KENDALL,KEN	47364	24-Jun-2021	Ken Kendall - refund - Development Deposit (DP	3,000.00
Municipal Property Consultants (2009) Ltd.	47365	24-Jun-2021	Municipal Property Consultants - July 2021	3,578.35
Parkland Regional Library	47366	24-Jun-2021	Parkland Regional Library - 3rd quarter requisitio	5,761.31
PitneyWorks	47367	24-Jun-2021	PitneyWorks - postage	6,300.00
Stationery Stories & Sounds (2005)	47368	24-Jun-2021	Stationery Stories Sounds - security envelopes	708.75
True Way Tire Ltd.	47369	24-Jun-2021	True Way Tire - Toro - tire repairs	23.98
Uni First Canada Ltd.	47370	24-Jun-2021	UniFirst - coveralls/cleaning	56.41
Wolseley Industrial Canada INC	47371	24-Jun-2021	Wolseley Industrial - Pool - bleach	2,345.07
AN Adventure Distribution & Consulting	47372	29-Jun-2021	An Adventure - supplies	64.26
Canadian Pacific Railway Company	47373	29-Jun-2021	Canadian Pacific Railway - Hoadley crossing	296.00
Classic Embroidery & Embossing	47374	29-Jun-2021	Classic Embroidery - PW - supplies	134.40
Imperial Esso Service (1971)	47375	29-Jun-2021	Imperial Esso - wate - Poolr	20.00
INNOV8 DIGITAL SOLUTIONS INC.	47376	29-Jun-2021	Innov8 - copies - CC/Town	398.47
Jag & Sons Consulting Ltd.	47377	29-Jun-2021	Jag & Sons - 2021 crack seal program	21,000.00
Kansas Ridge Mechanical Ltd.	47378	29-Jun-2021	Kansas Ridge Mechanical - RCMP - air conditioni	4,926.60
NAPA Auto Parts - Rimbey	47379	29-Jun-2021	Napa - Unit 3 - supplies	39.36
PIDHERNEY'S INC.	47380	29-Jun-2021	Pidherney's Inc - 2021 RB139 - Raw Water PP#4	14,411.26
Rimbey Municipal Library	47381	29-Jun-2021	Rimbey Municipal Library - 3rd quarter library app	23,363.50
Silver Star Septic Service	47382	29-Jun-2021	Silver Star Septic - pump out	52.50
Stationery Stories & Sounds (2005)	47383	29-Jun-2021	Stationery Stories Sounds - office supplies - PW	21.00

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 16-Jun-2021 to 20-Jul-2021
Sequence by: Cheque/EFT#
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Uni First Canada Ltd.	47384	29-Jun-2021	UniFirst - coveralls/supplies	53.94
Alsco	47385	08-Jul-2021	Alsco - janitorial supplies	67.17
Border Paving Ltd.	47386	08-Jul-2021	Border Paving - RB 141 - PP#1 - Evergreen Esta	167,937.00
Brownlee LLP	47387	08-Jul-2021	Brownlee LLP - professional services	2,598.34
Cast-A-Waste Inc.	47388	08-Jul-2021	Cast-A-Waste - July 2021 garbage/recycle collect	9,817.50
Environmental 360 Solutions (Alberta) Ltd	47389	08-Jul-2021	E360 - June/21 - 5109-54 St - bin dumps/rent	797.38
Evergreen Co-operative Association	47390	08-Jul-2021	Co-op - fuel - PW	3,996.77
Expert Security Solutions	47391	08-Jul-2021	Expert Security Solutions - Rec Dept - July - Sept	2,086.88
Hohn,Darla	47392	08-Jul-2021	Darla Hohn - cardlock refund	25.00
Imperial Esso Service (1971)	47393	08-Jul-2021	Imperial Esso - Pool - water	20.00
Longhurst Consulting	47394	08-Jul-2021	Longhurst - July 2021 monthly billing	2,092.65
LOR-AL SPRINGS LTD.	47395	08-Jul-2021	Lor-Al Springs - water	16.50
MLA Benefits Inc.	47396	08-Jul-2021	MLA Benefits - July 2021 - HSA - Mayor/Council	1,914.19
Nikirk Bros. Contracting Ltd.	47397	08-Jul-2021	Nikirk Bros. Contracting - crushed gravel	6,835.50
PIDHERNEY'S INC.	47398	08-Jul-2021	Pidherney's Inc - 2021 - RB139 - Raw Water #3	43,399.53
Ransom,Christine	47399	08-Jul-2021	Christine Ransom - cardlock refund	25.00
Rimbey Express	47400	08-Jul-2021	Rimbey Express - freight - June 2021	125.00
Rimbey Family & Community Support Services	47401	08-Jul-2021	Rimbey FCSS- July 2021 payment	15,868.00
Rimbey Home Hardware	47402	08-Jul-2021	Home Hardware- supplies	204.23
Staples Advantage	47403	08-Jul-2021	Staples Advantage - office supplies	209.96
Town Of Rimbey	47405	08-Jul-2021	Town of Rimbey - June 2021 - utilities	9,564.13
WEENING,AMARIS	47406	08-Jul-2021	Amaris Weening - cardlock refund	25.00
Wolseley Industrial Canada INC	47407	08-Jul-2021	Wolseley - Pool - bleach	4,736.88
Rimbey Janitorial Supplies	47408	08-Jul-2021	Rimbey Janitorial - Arena - supplies	778.05
SANDS DUST CONTROL & WATER WELL TESTING (200	47409	08-Jul-2021	Sands Dust Control - SB 90 - 54 Ave - dust contr	28,782.48
Sunbelt Rentals of Canada Inc	47410	08-Jul-2021	Sunbelt Rentals - SB 90 project - 54 Ave	2,872.85
Superior Safety Codes Inc.	47411	08-Jul-2021	Superior Safety Codes - May 2021 - closed permi	91.88
AGAFONOV,NATALYA	47413	14-Jul-2021	Natalysa Agafonov - swimming lesson refund	45.00
Alberta One-Call Corporation	47414	14-Jul-2021	Alberta One Call - June 2021 notifications	132.30
Anderson Service	47415	14-Jul-2021	Anderson Service	57.75
Balan,Tyler& BALAN, ASHLEY	47416	14-Jul-2021	Refund on account 001-17120-002.	191.88
Beagle,Cole	47417	14-Jul-2021	Cole Beagle - swimming lesson refund	190.00
Black Press Group Ltd.	47418	14-Jul-2021	Black Press Media - June 2021 ads	1,021.98
City Of Red Deer	47419	14-Jul-2021	City of Red Deer - June 2021 lab analysis	1,617.10
Dawn,Karen	47420	14-Jul-2021	Karen Dawn - cardlock refund	25.00
LOR-AL SPRINGS LTD.	47421	14-Jul-2021	Lor-Al Springs - water	11.00
LUCAS,AMANDA	47422	14-Jul-2021	Amanda Lucas - cardlock refund	25.00
NAPA Auto Parts - Rimbey	47423	14-Jul-2021	Napa - parts	348.59
Rimbey Implements Ltd.	47424	14-Jul-2021	Rimbey Implements - supplies	2.46
Rimoka Housing Foundation	47425	14-Jul-2021	Rimoka Housing Foundation - 2021 Requisition	31,997.00
Staples Advantage	47426	14-Jul-2021	Staples Advantage - office supplies - PW	108.92
Tagish Engineering Ltd.	47427	14-Jul-2021	Tagish - June 2021 - general engineering	38,616.22
TIMCON CONSTRUCTION (1988) LTD.	47428	14-Jul-2021	Timcon Construction - RB125 - PP#1 Main Pump	67,729.04
True Way Tire Ltd.	47429	14-Jul-2021	True Way Tire - Toro repair	262.98
Uni First Canada Ltd.	47430	14-Jul-2021	Unifirst - coveralls/supplies	113.53
United Farmers Of Alberta	47431	14-Jul-2021	UFA - oil - PW	477.55
Vicinia Planning & Engagement Inc.	47432	14-Jul-2021	Vicinia Planning - June 2021 inv.	3,197.25
Winters,Katherine	47433	14-Jul-2021	Katherine Winters - office supplies	73.46
Wolseley Industrial Canada INC	47434	14-Jul-2021	Wolseley - PW - bleach	126.00
Eastlink	00072-0001	16-Jun-2021	Eastlink - June/21 - cable -CC	94.71
Servus Credit Union - Mastercard	00072-0002	16-Jun-2021	Servus M/C - L.Hillis-May 2021	1,036.44
Telus Mobility Inc.	00072-0003	16-Jun-2021	Telus Mobility - June 6/21	182.87
Waste Management	00072-0004	16-Jun-2021	Waste Management -recycle/cardboard - May 20.	3,748.66
Workers' Compensation Board - Alberta	00072-0005	16-Jun-2021	WCB - June 06/21 inv	1,932.00
Alberta Education	00073-0001	24-Jun-2021	Alberta Education - 2021 - 2nd quarter school req	223,599.09
Canada Revenue Agency	00073-0002	24-Jun-2021	CRA - June 25/21 (June 6-19/21)	17,032.13
LAPP	00073-0003	24-Jun-2021	LAPP - Library - June 2021 monthly payroll	12,008.61
Telus Communications Inc.	00073-0004	24-Jun-2021	Telus - June 10/21 - Town	2,295.30

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 16-Jun-2021 to 20-Jul-2021

Sequence by: Cheque/EFT#

Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
VICTOR CANADA	00073-0005	24-Jun-2021	Victor Benefits - July 2021	12,199.14
Canada Revenue Agency	00074-0001	08-Jul-2021	CRA - July 9/21 payroll (June 20-July 03/21)	18,206.70
Eastlink	00074-0002	08-Jul-2021	Eastlink - July 2021 Fitness centre - cable	94.71
LAPP	00074-0003	08-Jul-2021	LAPP - July 9/21 (June 20-July 3/21 biweekly pay	10,905.09
VICTOR CANADA	00074-0004	08-Jul-2021	Victor Canada - HSA - July 5/21	340.44
Waste Management	00074-0005	08-Jul-2021	Waste Management - June 2021 inv. - recycle	3,757.43
ALBERTA MUNICIPAL SERVICE CORPORATION	00075-0001	14-Jul-2021	AMSC - power/gas June 2021	33,197.48
Servus Credit Union - Mastercard	00075-0002	14-Jul-2021	Servus M/C - L.Hillis - June 2021	8,862.18
Telus Mobility Inc.	00075-0003	14-Jul-2021	Telus Mobility - July 6/21 inv.	179.74
Workers' Compensation Board - Alberta	00075-0004	14-Jul-2021	WCB - July 2021 inv.	1,932.00
Total:				985,363.03

Highlights

ROADS

- Street sweeping throughout the summer months ongoing;
- Pot hole filling ongoing;
- Curbs and crosswalks painted;
- Resurfacing 54th Avenue between 44 and 43rd Street with SB 90
- Apply SB 90 on 35 Ave
- Core road on 54 Ave between 44 and 43 Street

WATER

- Routine maintenance and testing;
- AEP reporting
- Meter readings ongoing;
- Zero read meters being replaced ;
- Fire hydrants – spring flushing;
- Timcon is upgrading the reservoir #1
- Well # 15 & Well 10R construction has started

WASTEWATER

- Routine maintenance and testing AEP reporting and other related work is ongoing;
- Working with Baytex Energy for effluent access from AEP on the N.E. Lagoon

RECYCLE

- Assist Ponoka County staff as required;

R.C.M.P. STATION

- Building maintenance as requested;
- Mowing

CEMETERY

- Opening and Closing of graves as requested;
- Cleaned up the Cemetery for Mother's Day;
- Grass cutting is ongoing throughout the summer season;
- Assist families with their needs;

OTHER

- Maintenance at Town Office and Library as requested;
- Assist Development Department as required;
- Assist Town residents and visitors with any questions or concerns;
- Assisted the Historical Society with installing ridge cap on the Steeves House;

Rick Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Watering and weeding Flower baskets and beds
- Checking the facility weekly
- Generator – bi weekly start up on Sundays 1:10 – 1:40 pm
- MCCAC grants for Recreation Energy Conservation projects
- Facility Bookings
- Swimming lesson registration

Community Fitness Centre

- Opened June 14th for drop in fitness
- Daily cleaning and maintenance of the area

Rimbey Aquatic Centre

- Anti-Entrapment Compliance plan completed – VFD's installed, operating procedure plan needed to limit the flow during the use of both circulation and slide pumps
- Staining the wooden fence around the North side of the pool
- Spray park opened June 18th
- Opened June 18th, very busy with this hot weather
- Swimming lessons are filled – 7 weeks of lessons

Arena

- Maintenance – ongoing
- Old Zamboni – For sale on Kijiji and AARFP websites

Programs

- Babysitting Course in the Fall

Events

- August 21st - Canada Day planning –
10 am - 2 pm DJ Music & contests; Foam party in a Tropical Tiki Island Course with slide; Inflatable Basketball hoops; Face painting; Ceremony at 1 pm and Cake

Cindy Bowie
Director of Community Services

Highlights

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.

The follow chart outlines the 2021 development statistics:

2021 Development Statistics to July 21, 2021			
	Applied 2021	Issued 2021	In Progress 2021
Development Permit Applications (non change in use / home occupation)	23	20	3
Change in Use / Home Occupation Development Permits Applications	3	3	0
Subdivision Applications	1	1	0
Land Use Bylaw Amendments	3	3	0
Certificate of Compliance Requests	10	9	1
Building Permit Applications	7	2	5

The following development permits have been approved in 2021:

Permit Number	Date Issued	Civic Address	Type of Development
25/20	05/21/2021	5111-43 St	Commercial Building Development
01/21	02/02/2021	4613-56 Ave	Kitchen Renovation
02/21	01/25/2021	4906-54 Ave	Demolition
03/21	01/25/2021	#102 5005-50 Ave	Cannabis Store
04/21	03/21/2021	4938-50 Ave	Library Expansion
05/21	02/02/2021	4702-43 Street	New Menu Signage
06/21	02/01/2021	5001-50 Ave	Interior Renovations/Change of Use
07/21	02/04/2021	#102 5005-50 Ave	Interior Renovations/Change of Use

DEVELOPMENT OFFICER REPORT JULY 27, 2021

08/21	02/04/21	5014-54 street	Home Occupational Business (Land-Use Bylaw Amendment)
09/21	03/31/21	4906-54 Ave	Landscaping
10/21	03/31/21	4402-54 Ave	Addition
11/21	03/31/21	4633-54 Ave	Demolition & rebuild Garage
12/21	04/07/21	4939-49 Ave	Restaurant Patio
13/21	04/13/21	4832-58 Ave	Addition of shed to side yard
14/21	04/07/21	5002-50 Ave	Restaurant Patio
15/21	04/16/21	5046-50 Ave	Replace signage
16/21	04/30/21	5321 46 Street	Variance for existing shed
17/21		In progress	
18/21	04/23/21	5002-50 Ave	Patio Roof
19/21	05/06/2021	4629 Park Ave.	Garage Door
20/21	05/06/21	#102& 103 6311-52 Street	Patio Expansion
21/21	05/13/21	6118 Evergreen Close	Shed in rear yard
22/21	05/20/2021	4702-57 Avenue	24 x 24 Detached Garage
23/21		In progress	
24/21	05/27/2021	5301 Westview Drive	Discretionary Home Based Business
25/21	05/28/2021	4613-57 Avenue	22 x 28 Detached Garage
26/21	06/17/2021	3620-51 Street	Discretionary Home Based Business
27/21	07/05/2021	4502-51 Street	Zoning Changed from Commercial to Residential
28/21		In progress	

The following chart outlines historic development statistics:

Historic Development Statistics										
	2020		2019		2018		2017		2016	
	Applied	Issued								
Development Permit Applications	34	33	40	39	37	34	17	15	19	18
Change in Use / Home Occupation Development Permits Applications	13	13	11	11	n/a	n/a	n/a	n/a	n/a	n/a
Subdivision Applications	3	3	1	0	1	1	0	0	0	0
Land Use Bylaw Amendments	4	4	1	1	3	2	2	2	2	2
Certificate of Compliance Requests	12	12	13	13	13	13	10	10	12	11
Building Permit Applications	12	12	7	7	18	18	7	7	16	16

Elizabeth Armitage MEDES, RPP, MCIP
 Planning & Development Officer



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	July 27, 2021
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Rimbey FCSS/RCHHS Board Meeting Minutes May 20, 2021 8.2.2 Rimbey Rimoka Board Meeting Minutes Jan - May, 2021 8.2.3 Tagish Engineering Project Status Updates July 8, 2021 8.2.4 Beatty Heritage House Society Meeting Minutes May 3, 2021
Recommendation	Motion by Council to accept the Rimbey FCSS/RCHHS Board Meeting Minutes May 2021; Rimoka Housing Foundation Board Meeting Minutes of January - May 26, 2021; Tagish Engineering Project Status update to July 8, 2021, and Beatty Heritage House Society Meeting Minutes May 3, 2021, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 6, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 6, 2021

Date

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
May 20, 2021
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
G. Rondeel, Board Member (virtual)
B. Coulthard, Board Member
D. Noble, Board Member (virtual)
F. Pilgrim, Board Member

REGRETS: R. Schaff, Board Member

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 9:55 a.m.

2. APPROVAL OF AGENDA

21-05-01 MOTION: By: M. Josephison: That the agenda is adopted with the following changes.

Under Old Business add 6.6 40th Anniversary Update
Under New Business add 11.8 Volunteer Appreciation Hero's.

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

None declared

4. PREVIOUS MEETING MINUTES – April 15, 2021

21-05-02 MOTION: By: I. Steeves: That the Minutes of the April 15, 2021 Board Meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 Walking Poles Update

We have purchased 100 sets and if client participates in the walking program 3 times, they will be given a set of poles to keep.

5.2 FCSSAA Conference-date correction

The dates for the virtual Conference has been changed to Dec 2 & 3, 2021. AGM will follow conference on Dec 3, 2021 in the afternoon.

6. OLD BUSINESS

6.1 Critical Worker Benefit update.

They are reviewing our claim and should be hearing back very soon, with the money being deposited in our account.

6.2 Summer Student & food Bank Clerk: new hires-delegation at 10:10 a.m.

Izzy Jones and Sarah Nagel joined the meeting at 10:10 and introduced themselves. They left the meeting at 10:14 a.m.

6.3 Drive Happiness-initial research updates

C. Wegenest has been doing some research on Drive Happiness Program. She has talked to Drayton Valley, Redwater, Breton and Leduc and there is a challenge getting volunteer drivers to sign up in the rural areas. Will continue to keep looking into it.

6.4 Cultured Chef – on pause

Had some issues with COVID at the Co-op and the chef for the month of May. Will try again in June. The one in April was very well received.

6.5 Ice Cream mobile unit-progress report

Jamie Costen joined the meeting at 10:20 a.m. B. Coulthard gave a progress report. Stated they were having a hard time finding a golf cart and freezer. J. Costen has purchased a cooler for the agency, that she can put on the Rimshaw with ice and the ice cream treats for now. Will continue to look for a golf cart and freezer that we can use for this project. J. Costen left the meeting at 10:35 a.m.

6.6 40th Anniversary Update

They are making very good progress on their plans. The Summer Students joined their last meeting and had some very good ideas and are working on some media presentations to use. the bench has been ordered and will be installed on the walking path between the Community Center and the Provincial Building.

7. FINANCE

7.1 May 20, 2021 Finance Committee Meeting Highlights

21-05-03 MOTION: By: I. Steeves: That the Highlights of the May 20, 2021 Finance Committee Meeting be accepted as information.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Report

8.2 Big Brothers Big Sisters – quarterly-not due

8.3 Catholic Social Services – quarterly-not due

P. Makofka noted that the funding agreements for 2021 for BBBS and CCS have been signed.

21-05-04 MOTION: By: B.Coulthard : To accept the Monthly Board Report as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: June 24, 2020 at 10:30 a.m.

10. DIRECTOR'S REPORT

21-05-05 MOTION: By: F. Pilgrim: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 West Central FCSS Regional meeting updates

P. Makofka reported the highlights from the West Central Regional Meeting. There will be a Directors Network virtual meeting on June 4, 2021.

11.2 Provincial FCSS Outcomes & Financial reporting-deadline extension

Provincial FCSS Outcomes deadline has been extended to July 30, 2021 and the Financial Reporting deadline has been extended to June 30, 2021. By 2022 the reports should be combined.

11.3 FCSS Board Retreat proposal

21-05-06 MOTION: By: D. Noble: That P. Makofka proceed with the planning for the 2021 FCSS Board Strategic Planning Retreat for September 15-17, 2021 at Pigeon Lake, with a budget up to \$10,000.00.

Seconded by: M. Josephison

CARRIED

11.4 FCSS Team Leader retreat proposal

21-05-07 MOTION: By: B. Coulthard: That P. Makofka proceed with the planning for the 2021 FCSS Team Leaders Retreat for September 17 & 18, 2021 at Pigeon Lake, with a budget up to \$10,000.00.

Seconded by: I. Steeves

CARRIED

11.5 FCSS Family BBQ & Years of Service recognition

Have a swag item, picnic blanket, that we would like to give to the staff at the beginning of June, with a \$25.00 gift card to different local restaurants, in lieu of the annual Family BBQ. Years of service awards we will give out individually on their anniversary date.

21-05-08 MOTION: By: B. Coulthard: To support a non event, event to recognize the annual FCSS Family BBQ and Years of Service recognition.

CARRIED

11.6 HCA Appreciation Week

This will take place around the middle of October. What we are hoping to do is to take the HCA's to a movie, supper and give them some roses.

21-05-09 MOTION: By: B. Coulthard. That P. Makofka proceed with the planning for HCA Appreciation Week, with a budget of up to \$3,000,00.

Seconded by: F. Pilgrim

CARRIED

11.7 Outdoor Planting Request

21-05-10 MOTION: By: I. Steeves: To purchase flowers to plant, up to \$500.00 in the south flower beds outside FCSS office for beautification, at the expense of the agency.

Seconded by: B. Coulthard

CARRIED

11.8 Volunteer Hero's Appreciation

We have 30 volunteers that have helped us to keep our programs running through COVID restrictions.

21-05-11 MOTION: By: M. Josephison: To purchase thirty \$25.00 gift certificates from DH Sausage and Meats for the Volunteer Hero's.

Seconded by: I. Steeves

CARRIED

12. Workplace Health & Safety Committee – next Meeting: Sept 21, 2021 at 1:30 p.m.

13. Review of Statistics

- 13.1 2021 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2021
- 13.3 AHS (HC) & Private (HS) billing 2016-2021
- 13.4 AHS (HC) Client Totals & Hours 2016-2021
- 13.5 Private (HS) Client Totals & Hours 2016-2021
- 13.6 Food Bank Hamper Stats 2016-2021
- 13.7 Client Safety Reports – quarterly (not due)

21-05-12 MOTION: By: B. Coulthard: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

15. NEXT MEETING DATE: Board Meeting: June 17, 2021. There will not be a Board Meeting in July and August, unless called by the Board Chair.

16. ADJOURNMENT

21-05-13: By: I. Steeves: That the FCSS Board meeting adjourns at 11:30 a.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon
 D. MacPherson R. Pankiw W. Sheppard, Recorder

1.	CALL TO ORDER
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B. Liddle, Board Chair called the meeting to order at 10:01 a.m.

2.	ADOPTION OF AGENDA
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MOVED by S. Lyon that the Board meeting agenda be adopted as presented. (RHF 21-01-06) *Carried*

3.	APPROVAL OF MINUTES
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MOVED by R. Pankiw the Board accept the minutes of the December 9, 2020 Speical Board meeting. (RHF 21-01-07) *Carried*

MOVED by L. Curle the Board accept the minutes of the December 16, 2020 Board meeting. (RHF 21-01-08) *Carried*

MOVED by S. Lyon the Board accept the minutes of the January 7, 2021 Special Board meeting. (RHF 21-01-09) *Carried*

4.	JANUARY REPORT
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B. Liddle provided an overview of the status of projects as per the January report provided to the Board.

MOVED by L. Curle that the Board accept the January report as information. (RHF 21-01-10) *Carried*

5.	FINANCIAL REPORTS
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W. Sheppard provided an overview of the financial reports for the twelve months ending December 31, 2020 prior to the audit.

MOVED by N. Hartford that the Board accept for the twelve months ending December 31, 2020 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 21-01-11)

Carried

6.	STANDING AGENDA ITEMS
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SAFETY

Nothing to report.

HOUSING FIRST

Nothing to report.

7.	NEW BUSINESS
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PARKLAND MANOR DEMOLITION

The Government of Alberta advised we would have an updated demolition funding agreement for Parkland Manor in the near future. The new agreement does not transfer any land to Rimoka Housing Foundation.

Berry Architects has been engaged to manage the project on behalf of the Foundation.

MOVED by T. Dillon that the Board proceed with the demolition of Parkland Manor through the demolition funding agreement from ASHC without the transfer of land to the Rimoka Housing Foundation. (RHF 21-01-12)

Carried

LODGE RESIDENT VACCINATIONS

A letter was provided to Board Members for submission to Jason Nixon, Rimbey-Rocky Mountain House-Sundre MLA and Ron Orr, Lacombe-Ponoka MLA regarding the concern in the delay in our supportive living lodges continuing to wait for vaccinations.

MOVED by R. Pankiw that the Board submit the letter on resident vaccinations to Mr. Nixon and Mr. Orr in addition to Premier Kenney. (RHF 21-01-13)

Carried

BERRY ARCHITECTURE (Meeting Request)

B. Liddle advised that Susanne Widdeck and George Berry from Berry Architecture would like to meet with the Board to discuss the Ponoka Needs Assessment study. B. Liddle will coordinate for Monday, January 25, 2021 at 11 am via video conference.

Accepted as Information

RIMBEY MOTOR INN

Rimoka Housing Foundation has been contacted by Raj Saunder Architect regarding the Rimbey Motor Inn and possible housing options for the building.

Accepted as Information

RESIDENT COVID TEST RESULTS

During our outbreak at Valley View Manor in December, the results of the residents Covid-19 tests could not be disclosed to Rimoka employees. As part of the resident application process, the applicant completes an Authorization for Release



SPECIAL BOARD MEETING
Friday, February 12, 2021
3:30 pm
Video Conference

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford
S. Lyon D. MacPherson R. Pankiw W. Sheppard, Recorder

GUEST: A. Flinn, Berry Architecture P. Hall, Ponoka County

1. PARKLAND MANOR DEMOLITION TENDERS

B. Liddle, Board Chair called the meeting to order at 3:33 p.m.

A. Flinn with Berry Architecture outlined the ten tenders received through APC for the demolition of Parkland Manor.

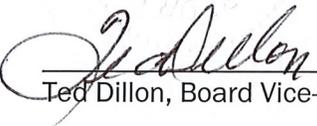
P. Hall completed reference checks on the four contractors with the lowest tender.

MOVED by R. Pankiw that the Board award the contract for the demolition of Parkland Manor to Zuess Demo & Recycling. (RHF 21-02-01)

L. Curle seconds
Carried


Bryce Liddle, Board Chair

Mar 24/2021
Date Signed


Ted Dillon, Board Vice-Chair

Mar 24/2021
Date Signed

of Medical Information form. It is recommended that the Foundation complete a legal review of the Authorization form and determine the potential for the residents test results to be disclosed to Rimoka employees in the event of an outbreak.

MOVED by R. Pankiw that the Authorization for Release of Medical Information form be provided to legal counsel for review and determine suitability for disclosure on resident Covid testing. (RHF 21-01-14) *Carried*

IN CAMERA SESSION

MOVED by D. MacPherson that the Board move in camera at 11:07 a.m. (RHF 21-01-15) *Carried*

MOVED by S. Lyon that the Board move out of camera at 11:46 a.m. (RHF 21-01-16) *Carried*

8. NEXT MEETING

The next meeting will be scheduled for February 17, 2021 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by T. Dillon the meeting adjourn at 11:49 a.m. (RHF 21-01-17) *Carried*



Bryce Liddle, Board Chair

Feb 17/21
Date Signed



Ted Dillon, Board Vice-Chair

Feb 17/21
Date Signed



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon
 D. MacPherson R. Pankiw W. Sheppard, Recorder
 Nancy Laing, Contract CAO

GUEST: Philip Henke, Government of Alberta, Housing Division
 Director, HMB Operations and Compliance

1.	CALL TO ORDER
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B. Liddle, Board Chair called the meeting to order at 10:05 a.m.

2.	ADOPTION OF AGENDA
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R. Pankiw requested the addition of Critical Worker Benefit – Request for Board Decision to Item 9.2.

MOVED by S. Lyon that the Board meeting agenda be adopted with the addition to Item 9.2. *(RHF 21-02-02)*
Carried

3.	APPROVAL OF MINUTES
----	---------------------

MOVED by T. Dillon the Board accept the minutes of the January 20, 2021 Board meeting. *(RHF 21-02-03)*
Carried

4.	GoA PRESENTATION
----	------------------

P. Henke, Director for HMB Operations and Compliance with the Government of Alberta, Housing Division, presented some of the history on amalgamations of Housing Management Bodies as recommended by Minister Pon.

In 2020, eleven management bodies amalgamated into six HMB's.

The Affordable Housing Review completed in 2020 also outlined some of the highlights for HMB amalgamation:

- a regional based approach provides a larger voice for the HMB with GoA;
- building capacity within an organization allows for expertise and specialized areas in operations and development;
- increases the ability to deliver services while decreasing the operating costs;
- develop appropriate housing solutions for their region; and
- opportunity to combine portfolios and leverage to generate new housing options.

P. Henke provided some of the logistics of Housing Management Body amalgamations for Board consideration and discussion.

P. Henke left the meeting at 11:38 a.m.

B. Liddle called a break to the meeting at 11:38 a.m.

B. Liddle called the meeting back in session at 11:49 a.m.

MOVED by R. Pankiw that the Board receive the presentation by P. Henke as information and the Board Chair direct communication to Minister Pon's office regarding the Board's concerns. (RHF 21-02-04)

Carr

5.	FEBRUARY REPORT
----	-----------------

N. Laing provided an overview of the status of projects as per the February report provided to the Board.

MOVED by N. Hartford that the Board accept the February report as information. (RHF 21-02-05)

Carried

6.	FINANCIAL REPORTS
----	-------------------

W. Sheppard provided an overview of the financial reports for the one month ending January 31, 2021.

MOVED by S. Lyon that the Board accept for the one month ending January 31, 2021 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 21-02-06)

Carried

7.	STANDING AGENDA ITEMS
----	-----------------------

SAFETY

Nothing to report.

HOUSING FIRST

W. Sheppard attended the February HUB committee meeting on behalf of the Foundation.

8.	NEW BUSINESS
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VALLEY VIEW MANOR RESIDENT

N. Laing provided an overview of situation with our resident at Valley View Manor.

MOVED by L. Curle that the Board maintain the residency with ongoing residency subject to:

- the provision of a copy of the original assessment completed;
- and the resident completing cognitive function testing every six months with a specific view to judgement as coordinated with their family physician and the results provided to the Foundation. Appropriate actions should be taken to protect the residency by the resident and the Foundation. (RHF 21-02-07)

Carried

MOVED by N. Hartford that the Foundation amend all residency applications to investigate any prior criminal activity with the question, "Have you ever been convicted or charged with a criminal offense?" (RHF 21-02-08)

OPERATIONAL SUPPORT & STABILIZATION

Laing provided further background on the operational support and stabilization as per the table below to the Board with the recommendation to provide direct operational support until a decision is made by the Government of Alberta.

Observations:	Recommendations:
<ul style="list-style-type: none"> Dedicated Senior Team members need mentoring & support to effectively manage 	Options 1, 2, 3 below
<ul style="list-style-type: none"> Finance Manager completing Year End <ul style="list-style-type: none"> No back up for Finance Manager's routine tasks 	Back stop with additional support through Auditor Firm (+\$) PT Admin Assistant, reorg Office Admin Duties
<ul style="list-style-type: none"> "Lodge" Managers manage Seniors' Apts. in their community without replacing support for the lodge operation. 	Further review the lodge specific operation to strengthen and back stop the management.
<ul style="list-style-type: none"> CAO routine tasks not reassigned: <ul style="list-style-type: none"> Community Housing Management DTT Rent Supplement Program Capital Maintenance Coordination Supervision of Rimbey Maintenance being done by Rimbey Lodge Manager 	Rimbey – Housing Manager takes respons. Ponoka – PT Admin Assist. (+\$) Finance Man. / PT Admin Ass. Maintenance Manager takes responsibility Maintenance Manager assumes responsibility (+\$)
<ul style="list-style-type: none"> No Acting CAO in place 	Option 1: Remote Support (+\$) Option 2: PT Temp Manager (+\$\$) Option 3: PT Temp Manager with remote support (+\$\$)
<ul style="list-style-type: none"> Signing Authorities 	Board x2 – mid and end of month financials

MOVED by L. Curle that the Board approve Nancy M. Laing Consulting at \$95 per hour excluding travel time and reimbursement of any out of pocket expenses including travel at CRA Automobile rates which are currently at \$0.59/km. (RHF 21-02-09)

Carried

MOVED by R. Pankiw that the Board accept the operational support and stabilization recommendations presented excluding the recommendations for "no acting CAO in place". (RHF 21-02-10)

Carried

MOVED by R. Pankiw that the Foundation provide responsibility pay of \$500 per month to the Maintenance Manager and Director of Finance, and \$250 per month to each Lodge Manager as of February 1, 2021. (RHF 21-02-11)

Carried

FUTURE DIRECTION

N. Laing provided further overview on the Government of Alberta's approach to HMB amalgamation through the Affordable Housing Review as discussed in P. Henke's presentation and the impact on the future direction of Rimoka Housing Foundation.

MOVED by S. Lyon that the Board recruit for an Interim Rimoka Lead as a part-time Manager at 20 hours per week. (RHF 21-02-12)

Carried

9. CORRESPONDENCE

CRITICAL WORKER BENEFIT – REQUEST FOR BOARD DECISION

On February 10, 2021 the Government of Alberta announced the Alberta Critical Worker Benefit program which would provide a one-time payment of \$1,200 to employees who have worked 300 hours in a specific 16 week period. The Foundation has 18 employees who would not qualify for the CWB benefit payment.

MOVED by R. Pankiw that the Foundation provide the \$1,200 Critical Worker Benefit to the 18 employees who are not eligible by the criteria of the Government of Alberta program. (RHF 21-02-13)

T. Dillon seconds
Carried

10.	NEXT MEETING
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The next meeting will be scheduled for March 24, 2021 at 10:00 a.m. in the Town of Ponoka Council Chambers.

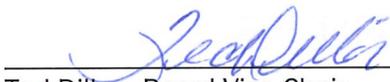
MOVED by D. MacPherson the meeting adjourn at 1:10 p.m. (RHF 21-02-14)

Carried



Bryce Liddle, Board Chair

Mar 24, 2021
Date Signed



Ted Dillon, Board Vice-Chair

Mar 24, 2021
Date Signed



BOARD MEETING

Wednesday, March 17, 2021

10:00 am

Town of Ponoka Council Chambers

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon
 D. MacPherson R. Pankiw W. Sheppard, Recorder

GUESTS: Gord Parker & Diane Krochak, Rowland Parker & Associates
 Ron Orr, MLA Lacombe-Ponoka

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:59 a.m.

2. ADOPTION OF AGENDA

B. Liddle requested the addition of Mr. Ron Orr, MLA Lacombe-Ponoka to the meeting.

MOVED by L. Curle that the Board meeting agenda be adopted with the addition. (RHF 21-03-01)

Carried

3. APPROVAL OF MINUTES

MOVED by R. Pankiw the Board accept the minutes of the February 12, 2021 video conference. (RHF 21-03-02)

Carried

MOVED by S. Lyon the Board accept the minutes of the February 17, 2021 Board meeting. (RHF 21-03-03)

Carried

4. AUDIT PRESENTATION

G. Parker provided an overview of the draft 2020 audited financial statements and outlined the process and parameters involved in the audit including the impacts of Covid-19.

G. Parker also reviewed the audit findings letter and the audit report on tenant income procedures with the Board.

The normalized results from lodge operations is \$727,093 which would be the amount that could be transferred to reserve accounts.

R. Orr joined the meeting at 10:15 a.m.

MOVED by S. Lyon the Board accept the audited 2020 financial statements as presented. (RHF 21-03-04)

Carried

G. Parker & D. Krochak left the meeting at 10:22 a.m

The Board welcomed Mr. Ron Orr, MLA Lacombe-Ponoka to the meeting and provided an update on the status of the recommendation from the GoA that Rimoka Housing Foundation consider amalgamation with another Housing Management Body.

The Board expressed their appreciation to Mr. Orr for his time and support of Rimoka's concerns with an HMB amalgamation.

R. Orr left the meeting at 10:45 a.m.

5.	MARCH REPORT
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An updated format was provided to the Board for the monthly reports, that includes information from each Manager on their respective portfolios.

MOVED by S. Lyon that the Board accept the March report as information. (RHF 21-03-05)

Carried

6.	FINANCIAL REPORTS
----	-------------------

W. Sheppard provided an overview of the financial reports for the two months ending February 28, 2021.

MOVED by N. Hartford that the Board accept for the two months ending February 28, 2021 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 21-03-06)

Carried

W. Sheppard requested an amendment to the budget approved date for the increase in monthly operating fees for Legacy Place from May 1, 2021 to July 1, 2021. The notification of the increase to residents has not been provided to them and therefore would not make the three month notice provision.

MOVED by S. Lyon the Board approve the amendment to increase monthly operating fees for Legacy Place residents effective July 1, 2021 to allow for three months notice. (RHF 21-03-07)

Carried

7.	STANDING AGENDA ITEMS
----	-----------------------

SAFETY

Nothing to report.

HOUSING FIRST

Our Rapid Housing Initiative Grant application was not successful in the first round of funding through CMHC, however the Foundation may choose to leave the grant application with CMHC in the event additional funding becomes available.

MOVED by R. Pankiw the Rimoka Housing Foundation opts out of potential future funding opportunities at the present time and review in the future for resubmission. (RHF 21-03-08)

Carried

8.	NEW BUSINESS
----	--------------

LETTER TO MINISTER PON

The Board reviewed the March 17, 2021 letter of response to Minister Pon.

2021 PROVINCIAL HOUSING BUDGET LETTER

The 2021 Provincial Housing Budget is approved at an operating deficit of \$54,390, the same amount as 2020.

CAPITAL MAINTENANCE AND RENEWAL GRANT – Fire & Safety Funding

Rimoka Housing Foundation has been approved for additional Capital Maintenance and Renewal (CMR) funding to assess fire and safety concerns in all our senior self-contained apartment buildings in both Ponoka and Rimbey.

R. Pankiw requested the addition of Item 8.4 – CAO Position to the agenda.

MOVED by R. Pankiw that the Board meeting agenda be adopted with the addition. (RHF 21-03-09)

Carried

CAO POSITION

MOVED by R. Pankiw that the Board direct management to repost the CAO position as a contract position ending December 31, 2021 with the possibility of a contract extension. (RHF 21-03-10)

L. Curle seconds
Carried

The Board will appoint a hiring committee with a representative from each municipality to review applications, short list applicants and recommend two interviews to be completed by the entire Board.

9. CORRESPONDENCE

All correspondence is accepted as information.

10. NEXT MEETING

The next meeting will be scheduled for April 21, 2021 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by T. Dillon the meeting adjourn at 11:37 a.m. (RHF 21-03-11)

Carried



Bryce Liddle, Board Chair

April 21, 2021
Date Signed



Ted Dillon, Board Vice-Chair

April 21, 2021
Date Signed



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon
D. MacPherson R. Pankiw W. Sheppard, Recorder

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:07 a.m.

2. ADOPTION OF AGENDA

MOVED by S. Lyon that the Board meeting agenda be adopted as presented. (RHF 21-04-01) Carried

3. APPROVAL OF MINUTES

MOVED by L. Curle the Board accept the minutes of the March 17, 2021 Board meeting. (RHF 21-04-02) Carried

4. APRIL REPORT

The Board reviewed the April reports provided by the management team.

MOVED by N. Hartford that the Board accept the April reports as information. (RHF 21-04-03) Carried

5. FINANCIAL REPORTS

W. Sheppard provided an overview of the financial reports for the three months ending March 31, 2021.

MOVED by R. Pankiw that the Board accept for the three months ending March 31, 2021 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 21-04-04) Carried

MOVED by S. Lyon that the Board accept the 2021 expenditures from the endowment accounts for January, February and March. (RHF 21-04-05) Carried

6. STANDING AGENDA ITEMS

SAFETY

Nothing to report.

HOUSING FIRST

Nothing to report.

7. NEW BUSINESS

2021 PROVINCIAL HOUSING BUDGET

W. Sheppard presented the proposed 2021 Provincial Housing Budget as per the operating deficit of \$54,390 approved by the Government of Alberta.

MOVED by T. Dillon that the Board approve the 2021 Provincial Housing Budget as presented. (RHF 21-04-06)
Carried

2020 SURPLUS TO RESERVES

W. Sheppard submitted a request to distribute the 2020 Year End surplus of \$715,000 as per the audit presentation to the existing Building Reserve and establish an Equipment Reserve and a General Reserve.

MOVED by R. Pankiw that the 2020 surplus of \$715,000 be disbursed by transferring \$460,000 to the Building Reserve, \$175,000 to the new Equipment Reserve and \$80,000 to the General Reserve that will be amended to be the Administration Reserve. (RHF 21-04-07)
D. MacPherson seconds
Carri

8. CORRESPONDENCE

All correspondence is accepted as information.

9. NEXT MEETING

The next meeting will be scheduled for May 26, 2021 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by S. Lyon the meeting adjourn at 10:38 a.m. (RHF 21-04-08)
Carried



Bryce Liddle, Board Chair

May 26, 2021
Date Signed



Ted Dillon, Board Vice-Chair

May 26, 2021
Date Signed



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford
 S. Lyon D. MacPherson R. Pankiw W. Sheppard, Recorder

1. CONTRACT CAO POSITION

The Rimoka Board interviewed Lorne Fundytus on May 12, 2021 for the contract CAO position ending December 31, 2021.

MOVED by L. Curle that the Board offer the six month contract CAO position to Lorne Fundytus with a start date of May 25, 2021 or as soon as possible and a salary of \$7,400 per month. (RHF 21-05-01)

S. Lyon seconds
Carried



Bryce Liddle, Board Chair

May 26, 2021
Date Signed



Ted Dillon, Board Vice-Chair

May 26, 2021
Date Signed



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon
D. MacPherson R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder
GUESTS: R. Johannson E. Ramsey C. Staudt - (Kansas Ridge 2 residents)

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

R. Pankiw requested the addition of an In Camera session as Item 7.3.

MOVED by S. Lyon that the Board meeting agenda be adopted with the addition of Item 7.3 – In Camera Session. (RHF 21-05-02) Carried

3. APPROVAL OF MINUTES

MOVED by T. Dillon the Board accept the minutes of the April 20, 2021 Board meeting and the May 14, 2021 email motion. (RHF 21-05-03) Carried

4. MAY REPORT

The Board reviewed the May reports provided by the management team.

MOVED by L. Curle that the Board accept the May reports as information. (RHF 21-05-04) Carried

5. FINANCIAL REPORTS

W. Sheppard provided an overview of the financial reports for the four months ending April 30, 2021.

MOVED by R. Pankiw that the Board accept for the four months ending April 30, 2021 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 21-05-05)

Carried

6. STANDING AGENDA ITEMS

SAFETY

Nothing to report.

HOUSING FIRST

Nothing to report.

7. NEW BUSINESS

CASH ON HAND DISCUSSION

W. Sheppard presented a report on the Foundation's cash on hand and options to allocate those funds as requested by the Board at April's meeting.

MOVED by R. Pankiw that the Board accept the report as information. (RHF 21-05-06)

Carried

WELCOME TO LORNE

The Board extended a warm welcome to Mr. Lorne Fundytus on his first day as the CAO with Rimoka Housing Foundation.

R. Johannson, E. Ramsey and C. Staudt left the meeting at 10:42 a.m.

IN-CAMERA SESSION

MOVED by R. Pankiw that the Board move in camera at 10:43 a.m. (RHF 21-05-07)

Carried

MOVED by R. Pankiw that the Board move out of camera at 11:19 a.m. (RHF 21-05-08)

Carried

8. CORRESPONDENCE

All correspondence is accepted as information.

9. NEXT MEETING

The next meeting will be scheduled for June 16, 2021 at 10:00 a.m. in the Town of Ponoka Council Chambers.

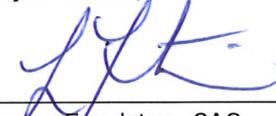
MOVED by D. MacPherson the meeting adjourn at 11:21 a.m. (RHF 21-05-09)

Carried



Bryce Liddle, Board Chair

June 16/21
Date Signed



Lorne Fundytus, CAO

JUNE 23/21
Date Signed

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.21 RB00 - 2021 General Engineering		
May 13, 2021	Matichuk, Gerald	Tagish is working with Highline Electrical Constructors Ltd. on processing the holdback release for the Standby Generator Community Center project.
May 27, 2021	Matichuk, Gerald	Tagish is waiting for Highline Electrical Constructors Ltd. to provide all necessary documentation prior to processing the holdback release for the Standby Generator Community Center project.
June 10, 2021	Matichuk, Gerald	Tagish is working with Vicinia Planning & Engagement to review the revised Hwy 20 Development engineering drawings.
June 24, 2021	Matichuk, Gerald	Site work has started on the Hwy 20 Development. No assignment this period (June 24, 2021).
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
May 13, 2021	Solberg, Lloyd	Pre-Construction meeting was held on May 10th. Contractor to start locates and start mobilizing likely by next week.
May 27, 2021	Solberg, Lloyd	Contractor has mobilized their site trailer and have erected fencing at the projects. Carbon to install proposed water distribution main and future water supply next week.
June 10, 2021	Solberg, Lloyd	Construction is on-going. Water distribution and supply has been installed. Gas meter has been moved. Contractor to install piling and start on building expansion foundation.
June 24, 2021	Solberg, Lloyd	Construction is on-going. Pilings and grade beams have been completed. Contractor is forming up the base slab, sump and generator pad.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
May 13, 2021	Matichuk, Gerald	Border Paving Ltd. and J. Branco & Sons are scheduled to start construction the week of June 07, 2021.
May 27, 2021	Matichuk, Gerald	Border Paving Ltd. and J. Branco & Sons have provided a revised schedule to start construction the week of June 21, 2021.
June 10, 2021	Matichuk, Gerald	This project is considered complete and all remaining work will be completed under the 2021 Street Improvements project.
June 24, 2021	Matichuk, Gerald	This project is considered complete and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24, 2021).
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
May 13, 2021	Solberg, Lloyd	Pidherneys has been on site to work on the spring deficiencies and should be finished soon. Timcon has indicated that construction will start on Well 15 Building in June.
May 27, 2021	Solberg, Lloyd	Pidherneys has a few things to finalize on site and should be finished soon. Timcon has indicated that construction will start on Well 15 Building in June.
June 10, 2021	Solberg, Lloyd	(June 10) No change
June 24, 2021	Solberg, Lloyd	Darcy's drilling is scheduled to raise up the well casing and install the well head Friday or possibly early next week. Once the well casing has been raised, Timcon, will work on pouring the base slab for the building.
RBYM00140.00 RB140 - Rimbey MSP Projects		
May 13, 2021	Solberg, Lloyd	Timcon is indicating that construction will occur on Well 10R in late May/Early June. Reservoir 2 work to be completed in early to mid July.
May 27, 2021	Solberg, Lloyd	(May 27) No change.
June 10, 2021	Solberg, Lloyd	(June 10) No change.
June 24, 2021	Solberg, Lloyd	Carbon earthworks is scheduled to complete the water tie-in on the water supply and bring it to the building early next week.
RBYM00141.00 RB141 - Evergreen Est Street Imp		
May 13, 2021	Matichuk, Gerald	Border Paving Ltd. have indicated that construction will start the first week of June 2021, with completion by mid July 2021 weather permitting.
May 27, 2021	Matichuk, Gerald	Border Paving Ltd. have indicated that construction will start the first week of June 2021, with completion by mid July 2021 weather permitting. Tagish is

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.21 RB00 - 2021 General Engineering		
May 27, 2021	Matichuk, Gerald	Tagish is waiting for Highline Electrical Constructors Ltd. to provide all necessary documentation prior to processing the holdback release for the Standby Generator Community Center project.
June 10, 2021	Matichuk, Gerald	Tagish is working with Vicinia Planning & Engagement to review the revised Hwy 20 Development engineering drawings.
June 24, 2021	Matichuk, Gerald	Site work has started on the Hwy 20 Development. No assignment this period (June 24, 2021).
July 8, 2021	Matichuk, Gerald	Site work continues on the Hwy 20 Development. No assignment this period (July 8, 2021).
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
May 27, 2021	Solberg, Lloyd	Contractor has mobilized their site trailer and have erected fencing at the projects. Carbon to install proposed water distribution main and future water supply next week.
June 10, 2021	Solberg, Lloyd	Construction is on-going. Water distribution and supply has been installed. Gas meter has been moved. Contractor to install piling and start on building expansion foundation.
June 24, 2021	Solberg, Lloyd	Construction is on-going. Pilings and grade beams have been completed. Contractor is forming up the base slab, sump and generator pad.
July 7, 2021	Solberg, Lloyd	Construction is on-going. Contractor has forming up the base slab, sump and generator pad. Contractor working on wall construction.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
May 27, 2021	Matichuk, Gerald	Border Paving Ltd. and J. Branco & Sons have provided a revised schedule to start construction the week of June 21, 2021.
June 10, 2021	Matichuk, Gerald	This project is considered complete and all remaining work will be completed under the 2021 Street Improvements project.
June 24, 2021	Matichuk, Gerald	This project is considered complete and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24, 2021).
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
May 27, 2021	Solberg, Lloyd	Pidherneys has a few things to finalize on site and should be finished soon. Timcon has indicated that construction will start on Well 15 Building in June.
June 10, 2021	Solberg, Lloyd	(June 10) No change
June 24, 2021	Solberg, Lloyd	Darcy's drilling is scheduled to raise up the well casing and install the well head Friday or possibly early next week. Once the well casing has been raised, Timcon, will work on pouring the base slab for the building.
July 7, 2021	Solberg, Lloyd	Darcy's drilling has raised up the well casing. Timcon, will work on pouring the base slab for the building.
RBYM00140.00 RB140 - Rimbey MSP Projects		
May 27, 2021	Solberg, Lloyd	(May 27) No change.
June 10, 2021	Solberg, Lloyd	(June 10) No change.
June 24, 2021	Solberg, Lloyd	Carbon earthworks is scheduled to complete the water tie-in on the water supply and bring it to the building early next week.
July 7, 2021	Solberg, Lloyd	Carbon has tied in the water supply for Well 10R. Timcon is working on pouring the slab for the building.
RBYM00141.00 RB141 - Evergreen Est Street Imp		
May 27, 2021	Matichuk, Gerald	Border Paving Ltd. have indicated that construction will start the first week of June 2021, with completion by mid July 2021 weather permitting. Tagish is working with TAQA North to obtain a pipeline crossing agreement for a crossing on 52 St.
June 10, 2021	Matichuk, Gerald	TAQA North has provided the Town with a pipeline crossing agreement for a pipeline crossing 52 St. On June 3, Border Paving Ltd. started construction on Westview Drive. The Contractor has windrowed the grass and vegetation off the roadway surface, compacted the existing roadway, and is placing and

compacting crushed gravel. Weather permitting the Contractor is anticipating paving to start week of June 21, 2021.

June 24, 2021 Matichuk, Gerald

Border Paving has completed placing and compacting the 20mm crushed gravel on all roadways. The sanitary manholes have been raised with the paving is scheduled to start the week of June 28, 2021.

July 8, 2021 Matichuk, Gerald

Border Paving has completed the installation of the first lift of asphalt on all roadways and anticipates completion of the top lift by the end of this week. The Contractor has indicated that backfilling and side sloping on all roadways will start the week of July 12, 2021. The Contractor has indicated that the side-sloping will be completed by July 30 weather permitting.

RBYM00142.00 RB142 - 2021 Street Improvements

May 27, 2021 Matichuk, Gerald

Border Paving Ltd. have rescheduled to start construction the week of June 21, 2021.

June 10, 2021 Matichuk, Gerald

On June 08, 2021, Public-works, Tagish and J. Branco & Sons Concrete Services identified concrete to be replaced and First Call locates are being completed. The Contractor is scheduled to be on site the week of June 21, 2021.

June 24, 2021 Matichuk, Gerald

J. Branco & Sons Concrete Services are working on concrete replacements on 47 Ave. Border Paving is anticipating the asphalt milling and paving would start mid July after all concrete removal and replacements are completed

July 8, 2021 Matichuk, Gerald

J. Branco & Sons Concrete Services are working on concrete replacements on 50 St. between 50 Ave and laneway. Border Paving is anticipating the asphalt milling and paving on 47 St. would start the week of July 19 after all concrete removal and replacements are completed.

RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp

May 27, 2021 Matichuk, Gerald

On May 25, 2021 Council awarded the tender to 1998372 Alberta Ltd. c/a Elite Site Services. The Contracts will be sent to Elite Site Services for endorsement.

June 10, 2021 Matichuk, Gerald

The contract documents have been endorsed by all parties, and the Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

June 24, 2021 Matichuk, Gerald

The Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

July 8, 2021 Matichuk, Gerald

The Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

working with TAQA North to obtain a pipeline crossing agreement for a crossing on 52 St.

June 10, 2021 [Matichuk, Gerald](#)

TAQA North has provided the Town with a pipeline crossing agreement for a pipeline crossing 52 St. On June 3, Border Paving Ltd. started construction on Westview Drive. The Contractor has windrowed the grass and vegetation off the roadway surface, compacted the existing roadway, and is placing and compacting crushed gravel. Weather permitting the Contractor is anticipating paving to start week of June 21, 2021.

June 24, 2021 [Matichuk, Gerald](#)

Border Paving has completed placing and compacting the 20mm crushed gravel on all roadways. The sanitary manholes have been raised with the paving is scheduled to start the week of June 28, 2021.

RBYM00142.00 RB142 - 2021 Street Improvements

May 13, 2021 [Matichuk, Gerald](#)

Border Paving Ltd. have indicated that construction is scheduled to start the week of June 07, 2021.

May 27, 2021 [Matichuk, Gerald](#)

Border Paving Ltd. have rescheduled to start construction the week of June 21, 2021.

June 10, 2021 [Matichuk, Gerald](#)

On June 08, 2021, Public-works, Tagish and J. Branco & Sons Concrete Services identified concrete to be replaced and First Call locates are being completed. The Contractor is scheduled to be on site the week of June 21, 2021.

June 24, 2021 [Matichuk, Gerald](#)

J. Branco & Sons Concrete Services are working on concrete replacements on 47 Ave. Border Paving is anticipating the asphalt milling and paving would start mid July after all concrete removal and replacements are completed

RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp

May 13, 2021 [Matichuk, Gerald](#)

The project is out for tender, and currently ten (10) Contractor and Sub-contractors have picked up tenders. A pre-construction Teams Meeting was held May 12, and tenders will close on May19, 2021 on the Bids&tenders format.

May 27, 2021 [Matichuk, Gerald](#)

On May 25, 2021 Council awarded the tender to 1998372 Alberta Ltd. c/a Elite Site Services. The Contracts will be sent to Elite Site Services for endorsement.

June 10, 2021 [Matichuk, Gerald](#)

The contract documents have been endorsed by all parties, and the Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

June 24, 2021 [Matichuk, Gerald](#)

The Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

Due to Covid-19 regulations our meeting was held on The Grounds at the BHH. The meeting was called to order by Chairperson Teri Ormberg at 2:35 pm.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo AudreyAnn Bresnahan

Annette Boorman Nancy Selent
Rose Marie Sackela Councillor Lana Curle

MINUTES of previous meeting (March 23, 2021) read by Florence. Adopted by Florence, seconded by Jackie. Carried.

CORRESPONDENCE: Note of appreciation to the Society with a donation of \$100. AHS Food Handling Permit received.

TREASURER'S REPORT: Jackie reported a Balance of \$28,945.63 and moved the adoption of her report. Seconded by Rose Marie. Carried.

OLD BUSINESS:

LITTLE BOOK HOUSE: Built and donated by Duane Adam. Discussion re location. Jim Anderson and Ken Stemo will secure it in place.

LONG-RANGE PLAN: On hold until Covid-19 situation is past.

REPAIR OF 2 PICNIC TABLES: Ken Stemo will replace the boards. Summer employee will do the painting.

SUMMER EMPLOYEE: Rose Marie (Chair of the Interviewing/ Hiring Committee) gave a comprehensive report re the hiring process. The successful candidate is Georgia Snethum.

EARTH DAY: Webinar - "Designing A Garden for Pollinators" with Cynthia Pohl of Living Lands Landscape and Design - Tuesday, May 4th - 7:30 - 8:30 pm. This is offered free to the public by the BHH Society as per the Motion via Internet, recorded in the Minutes of the March 23rd meeting.

NEW BUSINESS:

REPAIRS NEEDED: Outside faucet on south side of House, several outside electrical fixtures - to be attended to.

GARDENS: Bron and Florence volunteered to select flowers for this season. Bare spots left by removal of dying trees have been reseeded by Teri.

INQUIRY RE DONATION: A number of pieces of fine China offered by Bea Gremain, a member of longtime Rimbey Area family (Roy and Martha Allison). Several pieces accepted.

NEW FIRE EXTINGUISHERS: Three purchased.

ANNUAL QUILT RAFFLE: Due to Covid-19, the Wooddale Ladies have had no meetings at which to make a quilt for our annual raffle. It was with much pleasure that we received word from Councillor Lana Curle that she is working on a quilt to give to the Beatty Heritage House for this year's raffle. A huge "Thank you, Lana!" from the Board.

NEXT MEETING: Monday, June 7th, 2021.

ADJOURNMENT: By Teri at 3:35 pm.

Minutes Adopted June 21, 2021. Florence Stemo Secretary



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	July 27, 2021
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

July 20, 2021
Date

Highlights

Date	Event	Details of Event
June 26, 2021	Raceway	Met with members of Raceway
July 9, 2021	Minister Shandro	Telephone conference with Minister Shandro regarding ambulance coverage in Rimbey and Area
July 27, 2021	Regular Council meeting	See website

Numerous commissionaire of oath's
Cheque Runs

Rick Wm. Pankiw
Mayor

Highlights

Date	Event	Details of Event
2021-07-27	Town Council Meeting	Attend the regularly scheduled Town Council meeting.

J. W. Coulthard
Councillor

Highlights

Date	Event	Details of Event
June 24	Rimoka	Attended barbecue at Kansas Ridge 2, as member of the Rimoka Board.
July 9	Town Office	Attended meeting via teleconference with Minister of Health related to ambulance services.
July 13	Chamber of Commerce	Regular meeting of the Chamber of Commerce, attended at their request of having a second council member to discuss special project.
July 21	Historical Society	Regular meeting of Historical Society board
July 27	Town Council	Regular meeting of Town Council, in Chambers

Submitted by
Lana Curle
Town Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Gayle Rondeel
Councillor