



AGENDA

Committee of the Whole

February 12, 2024 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR COMMITTEE OF THE WHOLE MEETING TO BE HELD ON MONDAY, FEBRUARY 12, 2024 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

Page

1. CALL TO ORDER COMMITTEE OF THE WHOLE MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes

[Request for Decision - RFD-24-017 - Pdf](#)

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4. PUBLIC HEARINGS

5. DELEGATIONS

5.1 Delegation: Sgt. Pierre ST-CYR, Rimbey RCMP

[Request for Decision - RFD-24-025 - Pdf](#)

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5.2 Delegation: Rimbey 4H

[Request for Decision - RFD-24-009 - Pdf](#)

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5.3 Delegation: Rimbey Boys and Girls Club Annual Update

[Request for Decision - RFD-24-020 - Pdf](#)

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6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

- | | | |
|-----|--|----|
| 7.1 | Budget Meeting Dates
Request for Decision - RFD-23-240 - Pdf | 23 |
| 7.2 | Town Security Options
Request for Decision - RFD-24-022 - Pdf | 24 |

8. OPEN FORUM

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

9. CLOSED SESSION

10. ADJOURNMENT

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

BACKGROUND:

Minutes of January 8, 2024, Committee of the Whole Meeting.

RECOMMENDATION:

Administration recommends that Council accept the Minutes of January 8, 2024, Committee of the Whole Meeting, as presented.

ATTACHMENTS:

[2024 01 08 COW Minutes](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 7, 2024
Date



MINUTES

Committee of the Whole Meeting

Monday, January 8, 2024 - 3:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER COMMITTEE OF THE WHOLE MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 P. M. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Bonnie Rybak - Executive Assistant
- Rick Schmidt - Director of Public Works
- Craig Douglas - Chief Administrative Officer

Absent: Councillor Wayne Clark

Delegates: VitalNet - Ed Griffiths, C.E.T. and Peter Broere

Public: (1) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 001/2024 COW

Moved by Councillor Curle to accept the Agenda for the January 8, 2024, Committee of the Whole Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

3. MINUTES

3.1. Minutes

Motion 002/2024 COW

Moved by Councillor Coston to accept the Minutes of the Committee of the Whole Meeting of November 15, 2023, as presented.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

5.1. VitalNet

Motion 003/2024 COW

Moved by Councillor Coston to bring forward to the next Regular Council Meeting held on January 22, 2024, at 1:00 P.M., with the condition that VitalNet has obtained a permission letter from Bell.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1. Flag Policy

Motion 004/2024 COW

Moved by Councillor Curle to bring the Town of Rimbey Flag Policy 1129, to the next Regular Council meeting on January 22, 2024.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Rimbey Historical Society

Motion 005/2024 COW

Moved by Mayor Pankiw to bring the discussion of reimbursing the Rimbey Historical Society \$7500 to the next Regular Council meeting on January 22, 2024.

Mayor Pankiw	Opposed
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Water Management Plan

Motion 006/2024 COW

Moved by Councillor Coston to bring forward the discussion of a water management plan to the next Regular Council meeting on January 22, 2024.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 007/2024 COW

Moved by Councillor Coston bring forward the discussion of interested parties to implement an incentive/education program to the next meeting on January 22, 2024.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8. OPEN FORUM

9. CLOSED SESSION

10. ADJOURNMENT

10.1. Adjournment

Motion 008/2024 COW

Moved by Councillor Curle to adjourn the meeting at 3:50 P.M.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Delegation: Sgt. Pierre ST-CYR, Rimbey RCMP
Item For: Public Information -or- Closed Session

BACKGROUND:

Sgt. ST-CYR has been invited to provide an update to Council.

RECOMMENDATION:

Administration recommends Council accept the update provided by Sgt. ST-CYR of the Rimbey RCMP, as information.

ATTACHMENTS:

[2023-2024 Q3 Community Letter to Mayor Pankiw - 2024-02-05](#)
[Rimbey Q3 Provincial Crime Stats](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 7, 2024
Date



February 5th, 2024

Sgt. Pierre St-Cyr
Detachment Commander
Rimbey, Alberta

Dear Mayor Pankiw,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Rimbey Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.


Sgt. Pierre St-Cyr
Detachment Commander
Rimbey Detachment



Rimbey Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		0	1	1	2	1	N/A	-50%	0.3
Other Sexual Offences		0	0	2	0	2	N/A	N/A	0.4
Assault		13	8	5	9	8	-38%	-11%	-0.9
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		3	1	1	2	3	0%	50%	0.1
Uttering Threats		4	4	6	2	4	0%	100%	-0.2
TOTAL PERSONS		20	15	16	15	18	-10%	20%	-0.4
Break & Enter		31	21	12	23	33	6%	43%	0.6
Theft of Motor Vehicle		14	12	9	5	6	-57%	20%	-2.3
Theft Over \$5,000		5	6	4	6	11	120%	83%	1.2
Theft Under \$5,000		43	21	37	23	30	-30%	30%	-2.4
Possn Stn Goods		17	17	6	10	10	-41%	0%	-2.1
Fraud		8	9	4	7	4	-50%	-43%	-1.0
Arson		0	4	2	3	2	N/A	-33%	0.3
Mischief - Damage To Property		19	4	13	22	19	0%	-14%	1.8
Mischief - Other		2	2	5	3	6	200%	100%	0.9
TOTAL PROPERTY		139	96	92	102	121	-13%	19%	-3.0
Offensive Weapons		1	1	2	6	1	0%	-83%	0.5
Disturbing the peace		0	2	8	2	1	N/A	-50%	0.2
Fail to Comply & Breaches		6	3	5	6	6	0%	0%	0.3
OTHER CRIMINAL CODE		5	3	5	3	9	80%	200%	0.8
TOTAL OTHER CRIMINAL CODE		12	9	20	17	17	42%	0%	1.8
TOTAL CRIMINAL CODE		171	120	128	134	156	-9%	16%	-1.6

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Rimby Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	0	1	0	N/A	-100%	0.0
Drug Enforcement - Trafficking		0	0	1	0	1	N/A	N/A	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	1	1	1	1	N/A	0%	0.2
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		2	0	1	5	0	-100%	-100%	0.1
TOTAL FEDERAL		2	1	2	7	1	-50%	-86%	0.4
Liquor Act		1	0	0	1	0	-100%	-100%	-0.1
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		14	15	16	22	17	21%	-23%	1.3
Other Provincial Stats		15	26	19	31	37	147%	19%	4.9
Total Provincial Stats		30	41	35	55	54	80%	-2%	6.2
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		0	0	2	0	2	N/A	N/A	0.4
Total Municipal		0	0	3	0	2	N/A	N/A	0.4
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		2	4	3	2	3	50%	50%	0.0
Property Damage MVC (Reportable)		68	65	48	67	70	3%	4%	0.6
Property Damage MVC (Non Reportable)		2	8	6	4	3	50%	-25%	-0.2
TOTAL MVC		73	77	57	73	76	4%	4%	0.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		317	168	97	84	87	-73%	4%	-54.4
Other Traffic		4	4	1	2	0	-100%	-100%	-1.0
Criminal Code Traffic		15	20	6	13	14	-7%	8%	-0.9
Common Police Activities									
False Alarms		14	13	15	6	14	0%	133%	-0.7
False/Abandoned 911 Call and 911 Act		7	7	2	5	8	14%	60%	0.0
Suspicious Person/Vehicle/Property		53	57	28	46	21	-60%	-54%	-7.5
Persons Reported Missing		3	3	1	3	2	-33%	-33%	-0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		11	6	16	11	13	18%	18%	0.9
Form 10 (MHA) (Reported)		0	1	1	1	4	N/A	300%	0.8

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Delegation: Rimbey 4H
Item For: Public Information -or- Closed Session

BACKGROUND:

Ryker Moore has requested to present his Rimbey 4H Creative Option Project to Council.

RECOMMENDATION:

Administration recommends Council accept the presentation, as information and bring forward to the next Regular Council meeting held on February 26, 2024.

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Delegation: Rimbey Boys and Girls Club Annual Update
Item For: Public Information -or- Closed Session

BACKGROUND:

The Rimbey Boys and Girls Club contacted the Town of Rimbey Administration Office to request a delegation of Council to present their annual update.

RECOMMENDATION:

Administration recommends Council accept the presentation from Rimbey Boys and Girls Club, as information.

ATTACHMENTS:

[Rimbey Town Presentation 2024](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 7, 2024
Date



Wolf Creek / Rimbey

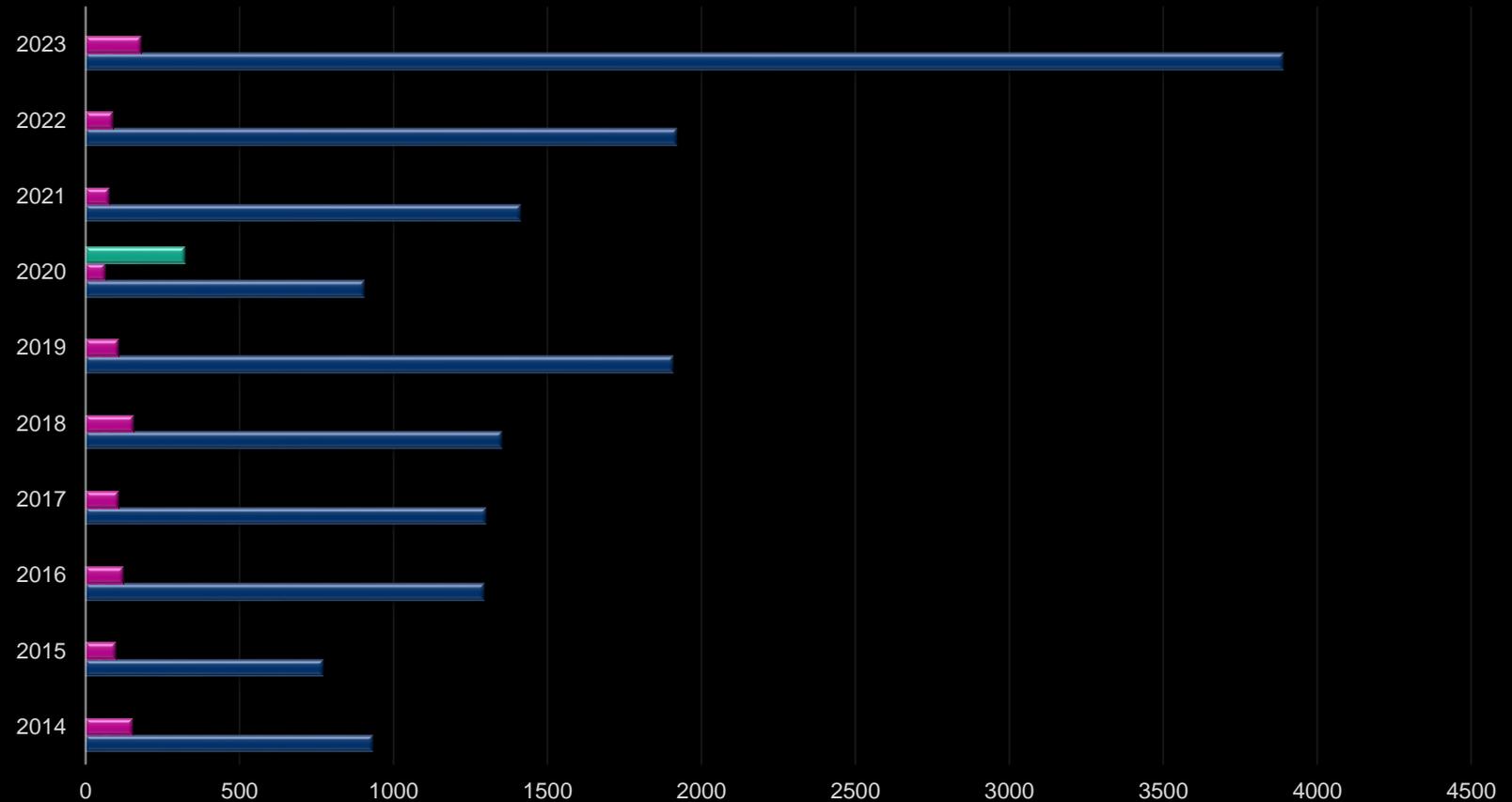
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FUNDING REQUEST
2025



2023 Program Attendance

Total Rimbey Program Attendance



2023 was our biggest year yet!

We more than doubled our growth!

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
COVID Services/Interactions	0						322			
Total Number of Individual Youth	152	98	123	106	154	108	63	77	88	181
Total Program Attendance	934	771	1296	1302	1354	1909	905	1413	1921	3891

AFTER SCHOOL PROGRAM

AGES 5-12

We are thrilled to announce that the After School Program is now a Licensed Child Care Program as of February 1, 2023! After a year of work, this is something we are quite proud of. The program now runs five days a week and parents can receive Government Subsidy to send their children!



**S.O.D. PROGRAM
(SCHOOL'S OUT DAY)
AGES 5-12**

S.O.D. is a program for school Professional Development Days. The program offers children a fun-filled day of recreation, crafts and games. This program also runs over the Spring Break week and School Inclement Weather Days.



SUMMER CAMP

AGES 5-12

In 2023, Summer Camp ran 5 days a week and ran out of the Rimbey Christian School. This allowed for more children to attend and more space to run programs. We had 864 visits from 76 individual youth!

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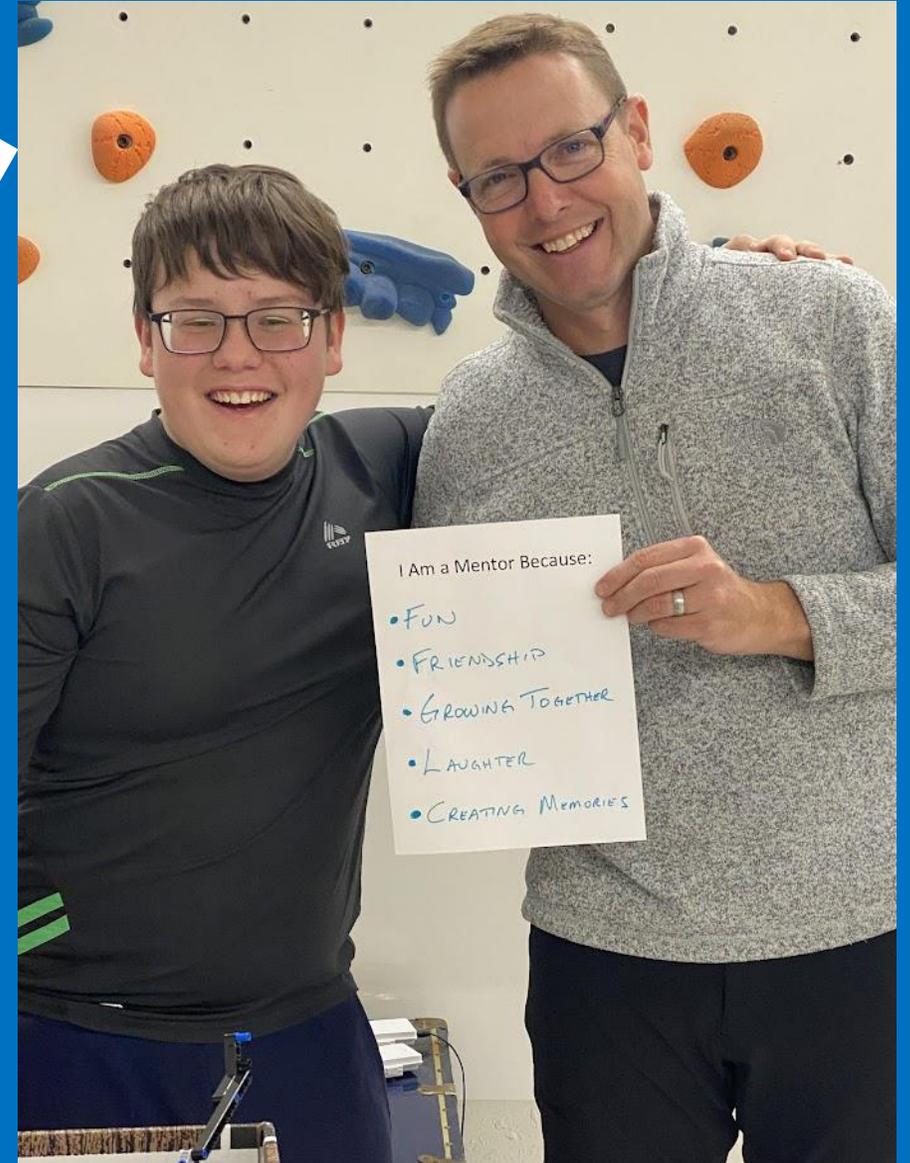
COUNSELLING PROGRAM

In 2023 we were very excited to have a therapist and also a child psychologist available to families at no charge. This has proven to be very needed and well received in the community. In 2023 we had 18 individuals access this program. We anticipate it to grow in 2024. The sessions are entirely free and do not require any referrals. We truly believe this will continue to assist with the mental health crisis we see going on in our communities.

MENTORING PROGRAMS



In 2023, we made a major change to our Big Brothers Big Sisters Program. We closed down the agency and started mentoring programs under the Boys and Girls Club. This created more efficiency both financially and administratively, with little impact on the mentoring program itself. In 2023 we saw an increase to 32 matches from 17 the year before! This change has proven to be very beneficial to the agency and the community.



The Request

BGC of Wolf Creek's desire is to continue to offer the youth of Rimbey safe, supportive programming where they can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.

As can be seen from our report, the BGC Wolf Creek agency continues to grow in Rimbey and serve the community. The programs are growing and adapting to meet the needs and demands of the community of Rimbey as well as the number of individuals accessing the programs are increasing.

In order for this to continue, two things need to happen. First, the continued presence of BGC Rimbey relies on the on-going financial support of the Town of Rimbey. Without the annual funding, the program would not be able to stay in the Town of Rimbey.

Secondly, we require a different location in order to grow and continue our programming. It is proving to be quite problematic to find adequate space in the community. Currently we are operating out of the upstairs of the Nazarene Church but it is only a temporary solution and will not allow us to continue to grow.

Thank you for your ongoing support and we look forward to continuing to build into the lives of youth in Rimbey.

The Request Continued

Financial Request

We are extremely grateful for the yearly funding we receive from the Town of Rimbey. Without this funding we would not be able to continue to offer programming in the community. In 2025 we would like to request an increase to \$15,000.00. With the continued increase in the attendance of the program and the increased cost for salaries and programming supplies, our dollars are being spread very thin.

Thank you for considering this request.

Summer In-Kind Requests

The swimming passes that you graciously donate each year are such a great addition to our Summer Camp and allow us to keep our registration costs lower for families.

We would like to request swimming passes for this summer as well in the amount of 200 passes. This will allow our youth to be able to swim once a week throughout the summer.

Thank You



The financial and in-kind donations from the town of Rimbey has allowed hundreds of children, youth and families in your community to be a part of programs that enable them to learn and grow!

Town Council
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Budget Meeting Dates
Item For: Public Information -or- Closed Session

BACKGROUND:

Budget meetings are held each year to discuss the annual operating and capital budgets.

RECOMMENDATION:

Administration recommends Council discuss holding a Special Meeting of Council on Wednesday, March 6, 2024 commencing at 9:00 A.M., for the 2024 budget deliberations, and bring forward to the next Regular Council Meeting to be held on February 26, 2024.

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 12, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Town Security Options
Item For: Public Information -or- Closed Session

BACKGROUND:

Mayor Pankiw was approached by a business owner expressing his concerns regarding after hours security of his building. He is requesting the town provide security options during non-operational hours.

OPTIONS/CONSEQUENCES:

- 1. Hire a security contractor to patrol nightly for \$90,000 - \$100,000 per year. (2 Quotes)
- 2. Don't hire a security contractor but encourage business owners to engage the RCMP for policing options.

RECOMMENDATION:

While we recognize the importance of ensuring the safety and well-being of businesses and the community, Administration recommends that Council does not engage a security contractor for private businesses.

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 7, 2024
Date

ENDORSED BY:

February 7, 2024
Date

Craig Douglas, Chief Administrative Officer