

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MARCH 9, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

- 1 **Call to Order Regular Council Meeting & Record of Attendance**

- 2. **Public Hearing**
 - 2.1 None

- 3. **Agenda Approval and Additions**

- 4. **Minutes**
 - 4.1 Minutes of February 23, 2015..... 2-4

- 5. **Delegations**
 - 5.1 None.....

- 6. **Bylaws**
 - 6.1 None.....

- 7. **New and Unfinished Business**
 - 7.1 Correction of Motion 061/15 from February 9, 2015 regarding Rimbe
 Christian School..... 5-6
 - 7.2 Correction of Motions 057/15 from February 9, 2015 regarding the
 Independent Review of Salaries, Wages and Employee Grids 7-8
 - 7.3 Community Grants Application – Rimbe and District Horticulture
 Group 9-11
 - 7.4 Community Grants Application – Rimbe Nursery School..... 12-14
 - 7.5 Tagish Engineering Project Status Report to February 24, 2015 15-19

- 8. **Reports**
 - 8.1 Department Reports – None

 - 8.2 Boards/Committee Reports
 - 8.2.1 Rimbe Business Sector Sustainability Advisory Committee
 Minutes/Agenda for March 11, 2015 20-24

- 9. **Correspondence**
 - 9.1 None.....

- 10. **Open Forum**

- 11. **In Camera**
 - 11.1 Personnel (Pursuant to Division 2, Section 17(2) of the
 Freedom of Information and Protection of Privacy Act.)

- 12. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, FEBRUARY 23, 2015 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Public Works Foreman – Rick Schmidt
Enforcement Services Sgt. - Kyle Koller
Recording Secretary – Karen Dawn

Absent: Director of Community Services – Cindy Bowie

Public:
4 members of the public

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. February 9, 2015 Agenda

Motion 065/15

Moved by Councillor Webb to accept the agenda as presented.

CARRIED

4. Minutes 4.1 Motion 062/15

Motion 066/15

Moved by Councillor Jaycox to accept the motion 063/15 from the February 9, 2015 Council Regular Meeting Minutes to finalize the minutes.

CARRIED

4.2 February 9, 2015 Regular Council Meeting Minutes

Motion 067/15

Moved by Councillor Godlonton to accept the February 9, 2015 Regular Council Minutes as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 Rimbey Business Sector Sustainability Advisory Committee

Motion 068/15

Moved by Councillor Godlonton to allow a friendly amendment to Bylaw 897/15 and provide administration the opportunity to make the change from committee to council.

CARRIED

7. New and Unfinished Business 7.1 2015 Operating Budget

Motion 069/15

Moved by Mayor Pankiw to accept the 2015 Operating Budget with a 2.5% increase in the municipal mill rate for all classes of properties as presented.

DEFEATED

Motion 070/15

Moved by Councillor Webb to accept the 2015 Operating Budget with a 2.0% increase in the municipal mill rate for all classes of properties.

CARRIED

7.2 2015 Capital Budget

Motion 071/15

Moved by Councillor Jaycox to pass the 2015 Capital Budget as presented.

CARRIED

7.3 Tagish Engineering Ltd. Project Status Update to February 10, 2015

Motion 072/15

Moved by Councillor Webb to accept the Tagish Engineering Ltd. Project Status Update to February 10, 2015 as information.

CARRIED

7.4 Community Events Grant Program Application

Motion 073/15

Moved by Councillor Godlonton to accept the Community Grants Application as presented and to give the Girl Guides \$450.00 from the Community Grants Program towards the Girl Guides: 2nd Rimbey Multi Unit of Canada with their Year End Celebration and Advancement Ceremony on April 27, 2015 in the Upper Auditorium at the Peter Lougheed Community Centre.

CARRIED

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports

Motion 074/15

Moved by Councillor Jaycox to accept the Beatty Heritage House Society Minutes of December 1, 2014, The Business Sustainability Committee Minutes of February 11, 2014, the Rimbey FCSS/RCHHS Board Meeting Minutes of November 17, 2014 and the Rimbey FCSS/RCHHS Board Meeting Minutes of January 21, 2015 as information

CARRIED

9. Correspondence

9.1 None

10. Open Forum

10.1 Open Forum

One person spoke on behalf of The Beatty Heritage House Society asking if The Town is considering having the information booth at The Beatty House again this year for the summer months.

One person spoke on bylaws asking what is the committee that names the chairperson of committee.

One person spoke on the bylaw stating that the Advisory Board meetings will

be open to the public and wondering why there was a confidentiality clause that needed to be signed.

One person had a follow up asking if council had kept in their mind about identifying each playground in town with address signs for ambulance purposes.

11. In Camera

11.1 Personnel CAO Performance Review to dateMotion 075/15

Moved by Mayor Pankiw the Council the meeting go in camera at 7:31 pm, pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, with Interim Chief Administrative Officer Donna Tona, Acting Chief Administrative Officer Lori Hillis in attendance, to discuss CAO & Acting CAO performance to date.

CARRIED

Motion 076/15

Moved by Councillor Jaycox the meeting reverts back to an open meeting at 8:10 pm.

CARRIED

12. Adjournment

Motion 077/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:11 p.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY COUNCIL MEETING MINUTE AMENDMENT

Council Agenda Item	7.1
Council Meeting Date	March 9, 2015
Subject	Correction of Motion 061/15
For Public Agenda	Public Information
Background	At the February 9, 2015 Regular Council Meeting, Council passed Motion 061/15 which states "Moved by Mayor Pankiw Table to table the Rimbeys Christian School to the March 14 Regular Council Meeting."
Discussion	The Motion should have read "Moved by Mayor Pankiw to table the Rimbeys Christian School to the April 13, 2015 Regular Council Meeting."
Relevant Policy/Legislation	MGA
Options/Consequences	
Desired Outcome(s)	For Council to pass a resolution allowing Administration to correct Motion 061/15 to remove the errant word of Table and correct the date to April 13, 2015.
Financial Implications	None at this time.
Follow Up	Legislative Clerk to correct the Minutes of February 9, 2015.
Attachments	Copy of February 9 Regular Council Meeting Minutes, Page 2
Recommendation	
Prepared By:	
_____	_____
(Donna Tona, CTS) (Interim CAO)	Date
Endorsed By:	
_____	_____
Lori Hillis, CA Acting Chief Administrative Officer	Date

CARRIED

7.3 Sidewalk Snow Removal

Motion 055/15

Moved by Councillor Jaycox to remove a portion of the snow removal policy 3101 Section 4 Sidewalks.

DEFEATED

7.3a Sidewalk Snow Removal

Motion 056/15

Moved by Councillor Jaycox to amend Motion 055/15 to include Sidewalk Arterial 1 which is to be from the Manor to the Bank of Montreal on the east side that either the Town will do or contract out doing the sidewalk.

CARRIED

7.4 Independent Review of Salaries, Wages and Employee Grids

Motion 057/15

Moved by Mayor Pankiw to table to the Independent Review of Salaries, Wages and Employee Grids to the April 20, 2015 Regular Council Meeting

CARRIED

7.5 Tagish Engineering Ltd. Project Status Update to January 27, 2015

Motion 058/15

Moved by Councillor Jaycox to accept the Tagish Engineering Ltd. Project Status Update to January 27, 2015 as information.

CARRIED

7.6 Community Events Grant Program Application

Motion 059/15

Moved by Councillor Webb to accept the Community Grants Application as presented.

CARRIED

7.7 West Central Planning Agency

Motion 060/15

Moved by Councillor Godlonton to accept the document outlining the fee structure as information from West Central Planning Agency.

CARRIED

7.8 Rimbey Christian School

Motion: 061/15

Moved by Mayor Pankiw Table to table the Rimbey Christian School to the March 14 Regular Council meeting.

CARRIED

7.9 Letter from Sandra VonHollen Game on Sports

Motion: 062/15



TOWN OF RIMBEY COUNCIL MEETING MINUTE AMENDMENT

Council Agenda Item	7.2	
Council Meeting Date	March 9, 2015	
Subject	Correction of Motion 057/15	
For Public Agenda	Public Information	
Background	At the February 9, 2015 Regular Council Meeting, Council passed Motion 057/15 which states "Moved by Mayor Pankiw to table to the Independent Review of Salaries, Wages and Employee Grids to the April 20, 2015 Regular Council Meeting.."	
Discussion	The Motion should have read "Moved by Mayor Pankiw to table the Independent Review of Salaries, Wages and Employee Grids to the April 27, 2015 Regular Council Meeting "	
Relevant Policy/Legislation	MGA	
Options/Consequences		
Desired Outcome(s)	For Council to pass a resolution allowing Administration to correct Motion 057/15 to remove the errant word of to and correct the date to April 27, 2015.	
Financial Implications	None at this time.	
Follow Up	Legislative Clerk to correct the Minutes of February 9, 2015.	
Attachments	Copy of February 9 Regular Council Meeting Minutes, Page 2	
Recommendation		
Prepared By:		
	_____	_____
	(Donna Tona, CTS) (Interim CAO)	Date
Endorsed By:		
	_____	_____
	Lori Hillis, CA Acting Chief Administrative Officer	Date

CARRIED

7.3 Sidewalk Snow RemovalMotion 055/15

Moved by Councillor Jaycox to remove a portion of the snow removal policy 3101 Section 4 Sidewalks.

DEFEATED

7.3a Sidewalk Snow RemovalMotion 056/15

Moved by Councillor Jaycox to amend Motion 055/15 to include Sidewalk Arterial 1 which is to be from the Manor to the Bank of Montreal on the east side that either the Town will do or contract out doing the sidewalk.

CARRIED

7.4 Independent Review of Salaries, Wages and Employee GridsMotion 057/15

Moved by Mayor Pankiw to table to the Independent Review of Salaries, Wages and Employee Grids to the April 20, 2015 Regular Council Meeting

CARRIED

7.5 Tagish Engineering Ltd. Project Status Update to January 27, 2015Motion 058/15

Moved by Councillor Jaycox to accept the Tagish Engineering Ltd. Project Status Update to January 27, 2015 as information.

CARRIED

7.6 Community Events Grant Program ApplicationMotion 059/15

Moved by Councillor Webb to accept the Community Grants Application as presented.

CARRIED

7.7 West Central Planning AgencyMotion 060/15

Moved by Councillor Godlonton to accept the document outlining the fee structure as information from West Central Planning Agency.

CARRIED

7.8 Rimbey Christian SchoolMotion: 061/15

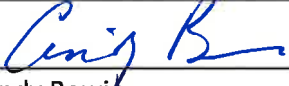
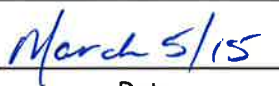
Moved by Mayor Pankiw Table to table the Rimbey Christian School to the March 14 Regular Council meeting.

CARRIED

7.9 Letter from Sandra VonHollen Game on SportsMotion: 062/15



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	March 9, 2015
Subject	Community Grants Program Application
For Public Agenda	Public Information
Background	The Rimbey and District Horticulture Group will be hosting their Annual Horticulture and Craft Show on August 14-15, 2015. This event showcases the Horticulture information to the public and encourages community members to continue growing vegetables and flowers in their gardens.
Discussion	The Rimbey and District Horticulture Group pays for advertising, judges, hall rental, ribbons, rosettes and award money to host the Annual Horticulture and Craft Show. The Horticulture Group received \$500 towards this event in 2014.
Relevant Policy/Legislation	Community Events Grant Program Policy #5402
Options/Consequences	Council may choose to assist the Rimbey and District Horticulture Group with the \$500 towards their Event. Council may choose not to assist the Rimbey and District Horticulture Group. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
Desired Outcome(s)	The Annual Horticulture and Craft Show will be a major success and 600 + viewers will come and enjoy the Show.
Financial Implications	\$500 from the Community Events Grant Program budget
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments	Grant Application
Recommendation	That Council approves the \$500 towards the Rimbey and District Horticulture Group's Annual Horticulture and Craft Show on August 14-15, 2015.
Prepared By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  _____ Cindy Bowie Director of Community Services </div> <div style="width: 35%; text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="width: 35%; text-align: center;"> _____ Date </div> </div>



Town of Rimbey Community Events Grant Program Application

Contact/Group Information

Group/Assoc: R+D Horticulture Group Date: Feb 20/15
 Contact Name: KATHY SARSON Title/Position: TREASURER
 Mailing Address: Box 1715, Rimbey, AB. T0C 2J0.
 Telephone Number: 780-388-0262 Email: _____
 FAX: same

Describe the primary objectives of your organization:

The objective of our organization is to share our Horticulture information with the public to encourage and maintain interest in growing vegetables and Gardening, as well as rewarding individuals for participating in Horticulture activities.

Project/Event Information

Name of Project/Event: Annual Horticulture & Craft Show
 Date of Event: Aug 14 & 15 / 2015 Expected Attendance: 600-650 Viewers

Provide a description of the project/event for which this funding is being applied for:

Our group applies for the funding to help cover the cost of advertising, judges, food, hall rental, ribbons, Rosettes, show tags, award money paid out, and the printing of our showbooks, for our Annual Horticulture and Craft Show.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
 *Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. County of Ponoka \$ 100.00
2. Town of Rimbey \$ 500.00
3. Local Businesses \$ Prizes & Gift certificates
4. _____ \$ _____



Budget Information R + District Horticulture Group 2014Expenses

Lunch for Helpers + Judges	\$ 86.96
Printing Showbooks	\$ 258.52
HALL Rental (2 days)	\$ 200.00
Advertisement + thank you notes	\$ 307.14
Judges	\$ 534.00
Prize money (paid out)	\$ 979.00
Rosettes	\$ 77.39

Total Expenses: \$ 2,443.01

Revenues

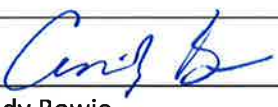
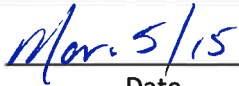
TAG SALES (2 days)	\$ 122.00
Town of Rimbey	\$ 500.00
County of Ponoka	\$ 100.00
Membership Fees (26)	\$ 130.00
Rhubarb Sales	\$ 321.00
Donations + Gift Certificates	\$ 585.90
Christmas Bazaar	\$ 232.60

Total Revenues: \$ 1,991.20

Net Profit/Loss: \$ 451.81 loss



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.4
Council Meeting Date	March 9, 2015
Subject	Community Grants Program Application
For Public Agenda	Public Information
Background	The Rimbey Nursery School will be hosting their Annual Spring Dance Fundraiser on March 19, 2015. This event is the main fundraiser for the Nursery School. The funds are used to cover operating costs. This is a much anticipated event by all the children each year and brings approximately 150 families to the dance.
Discussion	The Rimbey Nursery School is a play based program for children aged 3-5 years of age. The School establishes a foundation for lifelong learning and provides a safe place for children to discover the world around them. The Nursery School received \$500 towards this event in 2014.
Relevant Policy/Legislation	Community Events Grant Program Policy #5402
Options/Consequences	Council may choose to assist the Rimbey Nursery School with the \$500 towards their Event. Council may choose not to assist the Rimbey Nursery School. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
Desired Outcome(s)	The Dance Fundraiser will be a major success and a great fundraiser for the Rimbey Nursery School.
Financial Implications	\$500 from the Community Events Grant Program budget
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments	Grant Application
Recommendation	That Council approves the \$500 towards the Rimbey Nursery School Dance Fundraiser on March 19, 2015.
Prepared By:	
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Cindy Bowie Director of Community Services </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;"> _____ Date </div> </div>





Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbey Nursery School Date: _____
 Contact Name: Shauna Jensen Title/Position: RNS Board President
 Mailing Address: Box 1457 Rimbey, AB T0C 2S0
 Telephone Number: 403-963-9523 Email: shaunajensen@gmail.com

Describe the primary objectives of your organization:

Rimbey Nursery School is a play-based program for children aged 3-5. It is a welcoming environment where a sense of community is established, a foundation for life long learning is built, and it is a safe place for children to learn and discover the world around them.

Project/Event Information

Name of Project/Event: R.N.S Spring Dance Fundraiser
 Date of Event: March 19 2015 Expected Attendance: Approx (150 families) 225 children

Provide a description of the project/event for which this funding is being applied for:

The RNS spring dance is the main fundraiser for the community pre school. RNS uses the funds raised during this event to help cover the operating costs associated with running the nursery school. Not only is it a fundraiser but it has become a well-loved spring tradition in Rimbey that children look forward to every year.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.⁰⁰

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- | | |
|-------------------------------|-----------------------------|
| 1. <u>Donations from area</u> | \$ <u>Amount unknown</u> |
| 2. <u>Parents + business</u> | \$ <u>At this time to</u> |
| 3. <u>Owners</u> | \$ <u>be determined on</u> |
| 4. _____ | \$ <u>the date of event</u> |

19

Budget Information

Expenses

	\$ _____
Community center rental	\$ 350. ⁰⁰
Swire boxes for children	\$ 100. ⁰⁰
Din wheels-decorations/prizes	\$ 150. ⁰⁰
DJ	\$ 450. ⁰⁰
	\$ _____
	\$ _____
Total Expenses:	\$ 1050. ⁰⁰

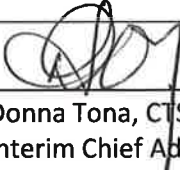
Revenues

	\$ _____
Admission Fees	\$ Approx 500. ⁰⁰
Donations	\$ unknown @ this time
Silent Auction	\$ Unknown @ this time
50/50 Draw	\$ up to \$500
	\$ _____
	\$ _____
Total Revenues:	\$ 1000. ⁰⁰

Net Profit/Loss: \$ Unknown at this time



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.5	
Council Meeting Date	March 9, 2015	
Subject	Tagish Engineering Report to February 24, 2015	
For Public Agenda	Public Information	
Background	Tagish Engineering is supplying their status report	
Discussion	Tagish Engineering is the Town of Rimbey's Engineering Firm. As such they are required to provide status updates as well as meetings with administration.	
Relevant Policy/Legislation	Not applicable	
Options/Consequences	Not applicable	
Desired Outcome(s)	Not applicable	
Financial Implications	None at this time	
Follow Up	None at this time	
Attachments	Tagish Engineering Ltd. Project Status Update to February 24, 2015	
Recommendation	Administration respectfully requests Council accept the report.	
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer	_____ <i>Mar 04/15</i> Date
Endorsed By:	_____ Lori Hillis, CA Acting Chief Administrative Officer	_____ Date





PROJECT STATUS UPDATES

February 24, 2015

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(January 13) The Contractor has installed one pump in the sub-drain manhole, the second pump was not installed due to parts for the float controls were missing.

(January 27) Contacted Aqua Flow Meter Services Ltd. and received confirmation that a portion of the water meters could fail due to a problem with the size of the magnet used in the manufacture of some of the water meters installed in 2005 – 2006. Aqua Flow is working with the Public Works Department on supplying a replacement for the meters that fail.

(February 10)

- Tagish Engineering met with Town Administrations to review 2015 Capital Budget.
- Contacted Electrical Engineer to provide a budget estimate to complete a detail analysis of Community Center building to supply a standby power source by the week of February 27.

RB87 – Hwy 20 Intersections – (GM)

This project consists of granular base construction (ready for asphalt paving to be completed by others) for both the 54 Av and 58 Av intersections on Hwy 20. Alberta transportation as agreed to pave the intersections in conjunction with the asphalt overlaying of Hwy 53

(January 13 - 27, 2015) No Change.

(February 10) Working with Contractor to release Hold-back on project.

(February 24) Holdback release documents send to Town for payment. This project will be removed from the Tagish Project Status Update list after February 24.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GS

This project is related to all work involving the NE Lagoon repairs and drainage.

(Jan 12) No change, Amec is trying to schedule during warm weather forecast as it is better for the testing equipment.

(January 27) Waiting for AMEC to confirm date as to when testing will start at the NE Lagoon.

(February 10) AMEC is scheduled to complete ground water sampling portion at NE Lagoon by February 13, 2015.

(February 24) AMEC was on site the week of February 16, ground water samples were collected and are being analyzed at which time a reported will be compiled highlighting the results.

RB108 2013 Walking Trails– GM

Project: Construct an asphalt trail system from the Rimbey Community Center to Hwy 53 - 55 St, then south along the west boundary of NE 20 – 42 – 2 W, connecting to the Lions Walking Trail.

(December 2) Contractor was contacted to submit the required documentation required prior to release of holdback.

(December 16) Construction Completion Certificate (CCC) are being prepared and will be submitted to Town.

(January 13 – January 27) No Change.

(February 10) Documentation for holdback release were sent to Town for payment.

(February 24) This project is complete and will be removed for Tagish Project Status Update List after February 24, 2015

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

AHU-4 Is the unit that serves the north side of the main auditorium.

AHU-6 Is the air handling unit for the fitness area.

(January 13) AHU were commissioned however the gas regulator will have to be increased in size. All work to be completed by week of January 19.

(January 27) Public Works Department is working with KB Engineering and the Contractors to complete the installation of the HVAC units.

(February 10) Town's building maintenance staff has indicated that Digital Direct Control are still working to complete the installation of the control programming.

(February 24) Town staff working with the Contractors determined that 3 original valves had to be replaced to allow the new control system to operate as designed. Town staff to schedule a site meeting with all parties involved to complete some fine tuning on the entire system.

RB122 – Water System Upgrades 2014 – (GM)

(January 13) Signed contracts were sent to the Town for endorsement. Town forces are confirming if the water values at Well 13 can be isolated to be able to complete pipe and meter upgrade.

(January 27) Town forces have confirmed operation of the valves at Well 13. Waiting for the Town to return the signed contracts for the 2014 Water System Upgrades.

(February 10) Signed contracts were returned, Nason has ordered the new meters with a delivery date of approximately 3 weeks. The contractor is scheduled to be on site the week of March 2, 2015.

(February 10 – February 24) Signed contracts were returned, Nason has ordered the new meters with a delivery date of approximately 3 weeks. The contractor is scheduled to be on site the week of March 2, 2015.





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2	
Council Meeting Date	March 9, 2015	
Subject	Boards/Committees Reports	
For Public Agenda	Public Information	
Background	Various community groups supply minutes of their board meetings to Council for their information.	
Discussion		
Relevant Policy/Legislation	Not applicable	
Options/Consequences	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.	
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.	
Financial Implications	Not applicable	
Follow Up	Not applicable	
Attachments	8.2.1 The Rimbey Business Sector Sustainability Committee Meeting Minutes/Agenda for March 11/15.	
Recommendation	Motion by Councillor to accept the Rimbey Business Sector Sustainability Committee Minutes/Agenda for March 11, 2015 as information.	
Prepared By:	_____	_____
	Lori Hillis Acting Chief Administrative Officer	Date
Endorsed By:	_____	_____
	Lori Hillis, CA Acting Chief Administrative Officer	Date

Kathy

From: lrstevenson@telusplanet.net
Sent: Wednesday, March 04, 2015 12:54 PM
To: Bob Stevenson; Duane Adams; Gayle Rondeel; sts2727; Kathy; Melvin Durand; Michelle Andrishak; Steffen Olsen; Steve Schrader; Terry Von Hollen
Subject: Reminder
Attachments: Town Owned Properties.pdf; The Committe Form 11.03.15.2.docx
Importance: High

Update:

Attached is a map of Town Owned Property dated November 2014 for your information as well as our next meeting format.

I take my hat off to the Rimbey Co-op for their new sign just East of highway 20. Very noticeable vivid and clean. Good start to marketing what we in Rimbey have to offer.

Since our last meeting I have toured all the municipalities that either have the opportunity to use Rimbey services or already do.

- A. In all areas there appears to be some growth, primarily through the use of technology encompassing residential and commercial.
- B. Attended the planning commission meeting
- C. Marketing processes, electrical signage web pages, bill boards
- D. Planning and communication covering outlying areas as well.

Reminder:

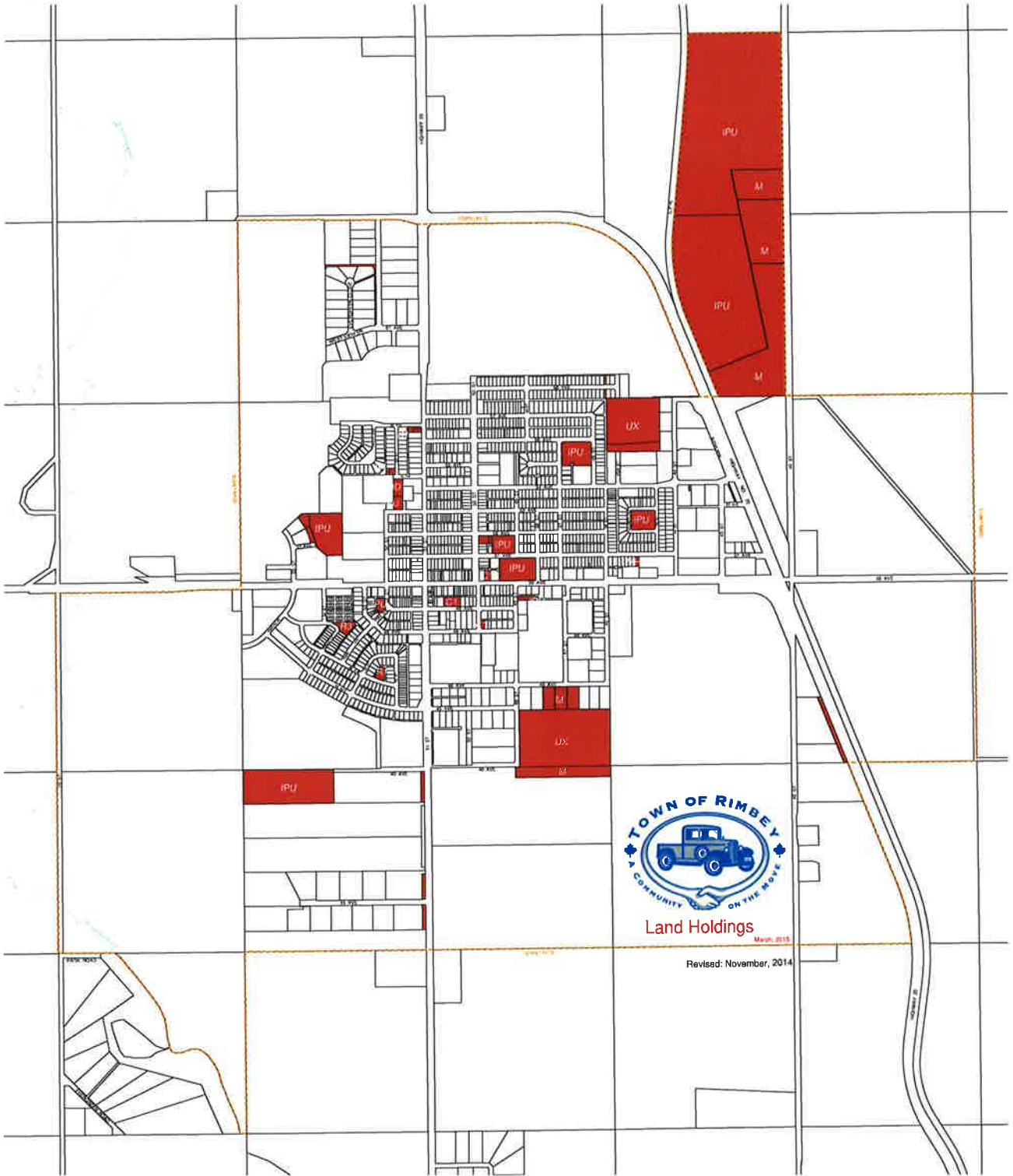
Our meeting on the 11 will start promptly at 1900 hrs. This will be the start of our working committees.

See you all there.

Drive Safe

Bob

Bob Stevenson
Rimbey Sustainability Advisory Committee Chair
403 843 0043 Home



Land Holdings

Revised: November, 2014

THE COMMITTEE

MEETING MINUTES/Agenda

Meeting: #2 Team Members

Date: 11.03.15

Time: 1900-2100hrs

Agenda:

- | | |
|--|------------|
| 1) Safety Moment | 3 minutes |
| 2) Review of Previous Meeting | 2 minutes |
| 3) Review Action Log | 2 minutes |
| 4) Introduction of Steffen Olsen to the team | 5 minutes |
| 5) Review results from Town Council Briefing | 5 minutes |
| 6) Location: | Kinsmen Rm |

Attendance: (Print Name and Sign In) – 9 members

Guest:

Absent:

Attendees:	Bob Stevenson	Chair
	Terry Von Hollan	
	Tony Delyster	Vice Chair
	Gayle Rondeel	
	Jackie Stratton	
	Melvin Durand	Secretary
	Michelle Andrishak	
	Duane Adams	
	Steve Schrader	
	Steffen Olsen	

Topic of Review:

- 1. Promotion of Existing Businesses and Services**
 - a. Build the model (what does Promotion look like?) Post It Process**
- 2. Rimbey Town Branding**
 - a. Define Parameters: Long term sustainability with a vision that sells Rimbey. Post it Process**
- 3. Split into two working committees after Post it Process is completed**
- 4. Review of proposed Project Tracking and Approval Form (attached)**

Actions to be taken:

- A. Identification of Two working committee co-ordinators**
- B. Start work on decision for projects**

Next Meeting: Kinsmen Meeting Room

Date:

11-03-15

Time:

1900hrs

