

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MAY 11, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
2.1	None	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	Minutes of April 27, 2015.....	2-4
5.	Delegations	
5.1	Helen Coers – Petition (7.1)	5-7
5.2	Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson (7.2)	8-9
6.	Bylaws	
6.1	Bylaw 901/15 Tax Mill Rate Bylaw	10-12
7.	New and Unfinished Business	
7.1	Helen Coers - Petition (5.1)	13
7.2	Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson – Delegation Discussion (5.2)	14
7.3	Tagish Engineering Project Status Updates for April 21 and May 5, 2015	15-22
7.4	Community Grants Program Application Gull Lake North Citizens on Patrol.....	23-26
7.5	Community Grants Program Application Rimbey Art Club	27-29
7.6	Compost Update.....	30
7.7	Committee of the Whole	31
7.8	National Public Works Week	32-34
8.	Reports	
8.1	Department Reports	
8.1.1	None	
8.2	Boards/Committee Reports	35
8.2.1	Rimbey Business Sector Sustainability Advisory Committee Meeting Minutes of April 8, 2015	36
8.2.2	Rimbey Municipal Library Board Meeting Minutes of March 24, 2015	37
9.	Correspondence	
9.1	None	
10.	Open Forum	
11.	In Camera	
11.1	None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, APRIL 27, 2015 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Director of Public Works – Rick Schmidt
Enforcement Services - Sgt. Kyle Koller
Contract Development Officer – Dave Dittrick
Recording Secretary – Kathy Blakely

Absent: Director of Community Services - Cindy Bowie

Public:

7 members of the public
Rimoka Housing Foundation Chairman/Reeve Ponoka County – Paul McLaughlin
Rimoka Housing Foundation Project Manager Tamlyn Beesley
Treena Mielke, Rimbey Review

2. Public Hearing 2.1 None
3. Adoption of 3.1. April 27, 2015 Agenda
Agenda 7.2 Ponoka County – Request for Consent (addition)

Motion 133/15

Moved by Councillor Webb to accept the agenda for April 27, 2015 Regular Council Meeting, as amended.

CARRIED

4. Minutes 4.1 Minutes of April 13, 2015
4.2 Minutes of April 20, 2015

Motion 134/15

Moved by Councillor Jaycox to accept the April 13, 2015 Regular Council Minutes and the April 20, 2015 Special Council Meetings, as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 None

7. New and Unfinished 7.1 Independent Review of Salaries and Employee Grids
Business

Motion 135/15

Moved by Councillor Godlonton to postpone discussions on the Independent Review of Salaries and Employee Grids to the July 27, 2015 Regular Council Meeting.

CARRIED

7.2 Ponoka County – Request for Consent

1 member of the public departed the meeting at 7:07 pm.
1 member of the public returned to the meeting at 7:08 pm.

Motion 136/15

Moved by Councillor Godlonton to forward a letter to Ponoka County advising the Town of Rimbey consents to Ponoka County purchasing Lot 18, Block 9, Plan 9722593, 5030 49 Avenue in Rimbey.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes of March. 18/15

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 137/15

Moved by Council Payson to accept the reports of Council and the FCSS/RCHHS Board Meeting Minutes of March 18, 2015, as information.

CARRIED

9. Correspondence

9.1 None

10. Open Forum

10.1 Open Forum

One member of the public inquired regarding the open forum questions.

Mayor Pankiw recessed the meeting at 7:07 pm.

7 members of the public and Recording Secretary Kathy Blakely departed the meeting

Mayor Pankiw recessed the meeting at 7:11 pm.

11. In Camera

11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)

Motion 138/15

Moved by Councillor Godlonton the Council Meeting go in camera at 7:11 pm pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy to discuss land issues, with all Council members, Interim CAO Donna Tona, Acting CAO Lori Hillis, Contract Development Officer Dave Dittrick, Enforcement Services Sgt. Kyle Koller, Director of Public Works Rick Schmidt, Rimoka Housing Foundation Chairman Paul McLaughlin, and Rimoka Housing Foundation Project Manager Tamlyn Beesly.

CARRIED

Councillor Godlonton exited the meeting at 8:00 pm.

Councillor Godlonton re-entered the meeting at 8:02 pm.

Motion 139/15

Moved by Councillor Jaycox the meeting reverts back to an open meeting at 8:12 pm.

CARRIED

Rimoka Housing Foundation Chairman Paul McLaughlin, and Rimoka Housing Foundation Project Manager Tamlyn Beesly departed the meeting at 8:12 pm.

Motion 140/15

Moved by Councillor Godlonton to extend the meeting past the 90 minutes allocated for Council Meetings.

CARRIED

Developers Mr. Stan Cummings and Ms. Karen Conover and their engineer Mr. Dean Reid of WSP Group Engineering entered the meeting at 8:21 pm.

Motion 141/15

Moved by Mayor Pankiw the Council Meeting go in camera at 8:21 pm pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy to discuss land issues, with all Council members, Interim CAO Donna Tona, Acting CAO Lori Hillis, Contract Development Officer Dave Dittrick, Enforcement Services Sgt. Kyle Koller, Director of Public Works Rick Schmidt, Developers Mr. Stan Cummings and Ms. Karen Conover and Dean Reid of WSP Engineering.

CARRIED

Motion 142/15

Moved by Councillor Webb the meeting reverts back to an open meeting at 8:24 pm.

CARRIED

3 members of the public rejoined the meeting at 8:24 pm.

Motion 143/15

Moved by Mayor Pankiw the Town of Rimbey will contribute a maximum \$140,000 for services for Phase B of SJC/Rimoka Housing Foundation Development and retain 100% of future endeavors.

CARRIED

12. Adjournment

Motion 144/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:26 p.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1 (7.1)
Council Meeting Date	May 11, 2015
Subject	Helen Coers - Petition
For Public Agenda	Public Information
Background	
Discussion	Mrs. Coers has requested to come before Council to present a petition.
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	Letter from Mrs. Coers and petition document
Recommendation	

Prepared By:

May 06, 2015

Donna Tona, CTS
Interim Chief Administrative Officer

Date

Endorsed By:

Lori Hillis, CA
Acting Chief Administrative Officer

May 8/15

Date

Rimber Mayor and Council

May 5, 2015

Please add me to the agenda
for May 11, 2015 Council Meeting.
I wish to present a Legal Petition.
This petition is requesting that residential
yard compost pick^{up} for all organic
yard material, including grass
clippings be reinstated.

Thankyou

Helen J. Laess:

403-843-6520

(1) PETITION BY ELECTORS Page

(pursuant to the Municipal Government Act and amendment's thereto)

To: The Council of the Town of Rimbey, in the Province of Alberta.

The undersigned persons, being electors of the Town of Rimbey, in the Province of Alberta, hereby petition council to:


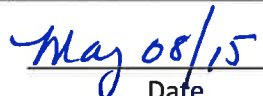

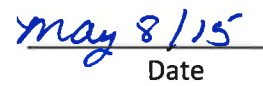
Reinstate the residential yard compost pick-up program for all organic yard material including grass clippings.

EACH PETITIONER, by signing this petition, certifies that he (or she) is an elector of the Town of Rimbey.

Signature of Petitioner	Printed Name	(3) Street Address or Legal Land Description	Date	(4) Signature of Adult Witness



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.2 (7.2)	
Council Meeting Date	May 11, 2015	
Subject	Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson	
For Public Agenda	Public Information	
Background		
Discussion	Mr. Stevenson has requested to speak to Council regarding items brought forward from the Rimbey Business Sector Sustainability Advisory Committee.	
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications		
Follow Up		
Attachments	The Committee (Town Meeting May 11, 2015)	
Recommendation		
Prepared By:	 Donna Tona, CTS Interim Chief Administrative Officer	 Date
Endorsed By:	 Lori Hillis, CA Acting Chief Administrative Officer	 Date

The Committee (Town Meeting May 11 2015)

Specific answers required:

1. What will the Town Council support to attract business response to questions
 - a. Draw for 50% relief of business tax(Only applicable to 2015.)
 - b. Draw for business licence cost to be absorbed by the town
 - i. Direct to business
 - ii. Donation to community project of the business owners choice
 - c. Recognition given to the responding businesses in the Rimby Review
2. Approval of Questions (with your experience in the town is their one more)
3. Approval of the deliverables up to and including two week run time in the Rimbey review.

Survey Questions:

Dear Business Owner, The Rimbey Business Sector Sustainability Advisory Committee would value your feedback to the four questions below in order to deliver the tabulated results to Town Council. The directive is to obtain feedback regarding how the Town of Rimbey can aid in attraction and retention of business to our community resulting in sustainable economic development. PLEASE MARK AND REMOVE FROM RIMBEY REVIEW AND FORWARD TO TOWN OFFICE TO THE ATTENTION OF 'THE COMMITTEE'

1. What business marketing is your organization currently engaged in?
 - a. Website
 - b. Email Marketing
 - c. Social Media
 - d. Print – Magazine/Newspaper
 - e. Tradeshow/Industry shows
 - f. All of the above





2. What would you like the Town of Rimbey to do to assist promote the Rimbey Business Community?
 - a. Business Listing/Profile on Town Website
 - b. Develop a business profile magazine for distribution in Rimbey and surrounding communities and online
 - c. Develop a Social Media (Facebook) page to allow businesses to promote products/services/sales
 - d. Develop a business storefront revitalization program –grant program to aid updating storefronts
 - d. Other (please specify) _____

3. Would you participate (with time and resources) in a community-wide marketing collaboration?
 - a. Yes
 - b. No.

4. What community events would you like the Town to develop to help bring customers into Rimbey?



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	May 11, 2015
Subject	Bylaw 901/15 Tax Mill Rate Bylaw
For Public Agenda	Public Information
Background	The Municipal Government Act Section 353 states that each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality and the requisitions.
Discussion	The Town of Rimbey will be mailing out assessment/tax notices on May 15 th which is prior to the May 25 th Regular Council Meeting.
Relevant Policy/Legislation	MGA s.353
Options/Consequences	n/a
Desired Outcome(s)	n/a
Financial Implications	n/a
Follow Up	Sign and seal Town of Rimbey Tax Mill Rate Bylaw 901/15
Attachments	Town of Rimbey Tax Mill Rate Bylaw 901/15
Recommendation	<ol style="list-style-type: none"> 1. Administration recommends Council give first reading to Town of Rimbey Tax Mill Rate Bylaw 901/15. 2. Administration recommends Council give second reading to Town of Rimbey Tax Mill Rate Bylaw 901/15. 3. Administration recommends Council unanimously agree to give third and final reading to Town of Rimbey Tax Mill Rate Bylaw 901/15. 4. Administration recommends Council give third reading to Town of Rimbey Tax Mill Rate Bylaw 901/15.
Prepared By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  Lori Hillis, CA Acting CAO </div> <div style="width: 35%; text-align: right;">  Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="width: 35%; text-align: right;">  Date </div> </div>

The Town of Rimbey Tax Rate Bylaw

Bylaw 901/15

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2015 TAXATION YEAR.

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$5,153,004
	Rimoka Seniors Foundation Requisition	\$32,586
SCHOOL	School Foundation Requisition – Res.	\$543,731
	School Foundation Requisition – Non-Res.	\$280,349

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$309,250,340 and

WHEREAS, the estimated revenue other than from taxation is \$3,664,057 and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Total Mills
Residential/Farm	7.2112	.1078	2.5000	9.8190
Country Estates	4.0584	.1078	2.5000	6.6662
Non-Residential	9.1526	.1078	3.6700	12.9304
M & E	9.1526	.1078	0.0000	9.2604
Farm – Annexed	5.9950	.1078	2.5000	8.6028
Residential - Annexed	1.6900	.1078	2.5000	4.2978
Non-Residential – Annexed	10.8200	.1078	3.6700	14.5978
M & E - Annexed	10.8200	.1078	0.0000	10.9278

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Tax Rate Bylaw

Bylaw 901/15

READ a first time this 11 day of May , 2015.

READ a second time this 11 day of May , 2015.

UNANIMOUSLY AGREED to present this By-Law for Third & Final Reading.

READ a third and final time this 11 day of May , 2015.

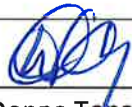
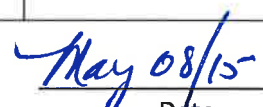

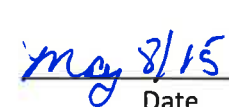
MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

JA


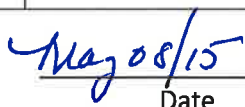

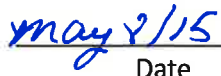


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.1 (5.1)
Council Meeting Date	May 11, 2015
Subject	Helen Coers – Petition – Delegation Discussion
For Public Agenda	Public Information
Background	Council and Administration through budget analysis and service delivery costs, discontinued the service of composting residential pick up in February 2015. Ms. Coers requested a delegation opportunity with Council at the next regular council meeting to present a petition.
Discussion	Mrs. Coers has requested to come before Council to present a petition.
Relevant Policy/Legislation	MGA S.223
Options/Consequences	The MGA prescribes the process for verifying petitions.
Desired Outcome(s)	
Financial Implications	None at this time as the petition is not verified at the time of presentation to Council.
Follow Up	As per the MGA, follow-up will be as prescribed.
Attachments	
Recommendation	
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date
Endorsed By:	 _____ Lori Hillis, CA Acting Chief Administrative Officer
	 _____ Date



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.2 (5.2)	
Council Meeting Date	May 11, 2015	
Subject	Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson Delegation Discussion	
For Public Agenda	Public Information	
Background		
Discussion	Mr. Stevenson has requested to speak to Council regarding items brought forward from the Rimbey Business Sector Sustainability Advisory Committee.	
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications		
Follow Up		
Attachments		
Recommendation		
Prepared By:	 Donna Tona, CTS Interim Chief Administrative Officer	 Date
Endorsed By:	 Lori Hillis, CA Acting Chief Administrative Officer	 Date



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	May 11, 2015
Subject	Tagish Engineering Report for April 21 and May 5, 2015
For Public Agenda	Public Information
Background	Tagish Engineering is supplying their status report
Discussion	Tagish Engineering is the Town of Rimbey's Engineering Firm. As such they are required to provide status updates as well as meetings with administration.
Relevant Policy/Legislation	Not applicable
Options/Consequences	Not applicable
Desired Outcome(s)	Not applicable
Financial Implications	None at this time
Follow Up	None at this time
Attachments	Tagish Engineering Ltd. Project Status Update for April 21 and May 5, 2015
Recommendation	Administration respectfully requests Council accept the Tagish Engineering Ltd. Status Reports for April 21 and May 5, 2015 as information.

Prepared By:

[Signature]

 Donna Tona, CTS
 Interim Chief Administrative Officer

 May 6, 2015
 Date

Endorsed By:

[Signature]

 Lori Hillis, CA
 Acting Chief Administrative Officer

 May 7/15
 Date



PROJECT STATUS UPDATES

April 21, 2015

A handwritten signature in blue ink, appearing to be the initials "RN".

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(March 10) Tagish is working with staff, by providing up dated budget estimates for projects that the Town is considering for the Small Communities Fund (SCF) grant application.

(March 24) Town staff instructed Tagish to retain an electrical engineer to inspect site, size stand-by generator, provide engineering drawing and complete inspection after stand by generator is installed at the Community Center.

(April 7) Administration has instructed Tagish to Contact Omni McCann Consultants Ltd. to commence work to locate a new well. A contract will be prepared and signed by Town prior to the start of any work.

(April 21) Town staff have contacted Alberta Transportation on status of funding approval for the NE Lagoon outlet ditch cleaning project.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades – GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(March 10) The results from the groundwater samples collected during the week of February 16 are being tabulated, and a report will be prepared by the end of March or early April. One groundwater sample was collected for the analysis of pharmaceutical and personal care products (PPCP) and this was sent to Axys Analytical in Sydney, BC for analysis. The Leveloggers and Barologger sampling will be undertaken starting in mid-May to record water levels. At that time, additional samples will be collected of the waste water for PPCP analysis as specified in the proposal.

(March 24)

- AMEC continues to working on the ground water testing as per October 8, 2014 letter outlining the "2014 Ground Water Monitoring Program".
- Completed inspection with Town staff on work completed in the sub-drain manhole repairs. Contractor has submitted invoice for work completed, payment is being processed.
- Town staff with the assistance of local electrician have installed an additional power supply circuit at the sub-drain manhole, allowing each pump to operate on a separate electrical circuit.

(April 7) AMEC continues to working on the ground water testing as per October 8, 2014 letter outlining the "2014 Ground Water Monitoring Program". The Contractor (Concrete Projects Ltd.) that completed the repairs at the NE Lagoon sub-drain Manhole were checked and submitted to administration for payment.

(April 21)

- Public Works has purchased and are installing a larger pump to be installed at the NE Lagoon Sub-drain MH.

- AMEC has sampled the monitoring wells and have received the final analytical data for the routine groundwater monitoring. AMEC will be putting together a short letter report with this data which is consistent with last year's findings.
- AMEC is scheduled to install the water level data loggers as part of the aquifer assessment in the week of May 18, 2015. At that time AMEC will also collect the additional groundwater samples as discussed in the proposal. Prior to the installation of any equipment or water pumping AMEC personal will contact the Town Public Works to make arrangements to access the Site and operation of the pumping wells and underdrains during our water level monitoring program.

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

AHU-4 Is the unit that serves the north side of the main auditorium.

AHU-6 Is the air handling unit for the fitness area.

(March 10 – March 24) Project is complete.

(April 7) Canadian Consulting Group (CCG), proposal to provide electrical engineering services to select, and complete inspections for the new stand-by generator for the Community Center were submitted to Administration for consideration.

(April 21) No Change.

RB122 – Water System Upgrades 2014 – (GM)

(March 10) The Contractor has indicated that delivery of some of the critical equipment will be delayed until the week of March 16, 2015. The Contractor will up-date the work schedule upon arrival of equipment delivery.

(March 24) Contractor is on site working at all three locations. New meters at Well # 12 & 13 are completed.

(April 7) Nason have installed new meters in Wells 12 & 13 and the Main Reservoir. The replacement flowmeters are a standard meter used in this application however, it was determined after installation that the meter must always be full of water. The Contractor is working to adjust the piping to correct this situation.

(April 21) Nason has submitted for review a proposed drawing for the piping upgrade at the Main Reservoir/Pump-house to accommodate the new meter installation.

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the

Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

April 21)

- Public Works department compiled Well data back to 2009. Water Well data was forwarded to Omni-McCann.
- Omni-McCann has provided the Town with an agreement outlining the proposed scheduling and costs for developing a new groundwater supply.



PROJECT STATUS UPDATES

May 5, 2015

RA

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(April 7) Administration has instructed Tagish to Contact Omni McCann Consultants Ltd. to commence work to locate a new well. A contract will be prepared and signed by Town prior to the start of any work.

(April 21) Town staff have contacted Alberta Transportation on status of funding approval for the NE Lagoon outlet ditch cleaning project.

(May 5)

- Town is waiting for a decision from Alberta Transportation on grant funding for this project.
- May 5, Tagish survey crews are scheduled to be on site to complete a preliminary survey on the 51 St Storm Sewer Project on 51 St. A budget estimate will be prepared to upgrade the storm sewer from 40 Ave to 51 Ave.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(April 7) AMEC continues to working on the ground water testing as per October 8, 2014 letter outlining the "2014 Ground Water Monitoring Program". The Contractor (Concrete Projects Ltd.) that completed the repairs at the NE Lagoon sub-drain Manhole were checked and submitted to administration for payment.

(April 21)

- Public Works has purchased and are installing a larger pump to be installed at the NE Lagoon Sub-drain MH.
- AMEC has sampled the monitoring wells and have received the final analytical data for the routine groundwater monitoring. AMEC will be putting together a short letter report with this data which is consistent with last year's findings.
- AMEC is scheduled to install the water level data loggers as part of the aquifer assessment in the week of May 18, 2015. At that time AMEC will also collect the additional groundwater samples as discussed in the proposal. Prior to the installation of any equipment or water pumping AMEC personal will contact the Town Public Works to make arrangements to access the Site and operation of the pumping wells and underdrains during our water level monitoring program.

(May 5) No Change, waiting for AMEC to complete ground water testing.

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.
AHU-4 Is the unit that serves the north side of the main auditorium.
AHU-6 Is the air handling unit for the fitness area.

(April 7) Canadian Consulting Group (CCG), proposal to provide electrical engineering services to select, and complete inspections for the new stand-by generator for the Community Center were submitted to Administration for consideration.

(April 21) No Change.

(May 5)

- Town has tendered the replacement of the remaining roof top HVAC units.
- Town is working with (CCG) on sizing the stand by generator for the Community Center.

RB122 – Water System Upgrades 2014 – (GM)

(April 7) Nason have installed new meters in Wells 12 & 13 and the Main Reservoir. The replacement flowmeters are a standard meter used in this application however, it was determined after installation that the meter must always be full of water. The Contractor is working to adjust the piping to correct this situation.

(April 21) Nason has submitted for review a proposed drawing for the piping upgrade at the Main Reservoir/Pump-house to accommodate the new meter installation.

(May 5) Nason Contracting Group Ltd. have submitted a price quotation to complete the Main Reservoir/Pumphouse modifications. Tagish has reviewed the price quotation and will be sent to the Town for approval.

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

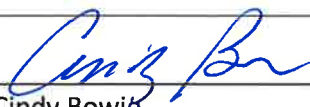



April 21)

- Public Works department compiled Well data back to 2009. Water Well data was forwarded to Omni-McCann.
- Omni-McCann has provided the Town with an agreement outlining the proposed scheduling and costs for developing a new groundwater supply.

(May 5) Town administrative staff are reviewing the Omni-McCann Consulting Services contract.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.4	
Council Meeting Date	May 11, 2015	
Subject	Community Grants Program Application	
For Public Agenda	Public Information	
Background	The Gull Lake North Citizens on Patrol Association will be hosting their 13 th annual Garage Sale on May 30 th , 2015.	
Discussion	<p>The Gull Lake North Citizens on Patrol Association promotes, encourages and develops awareness of crime and crime prevention for the area. The Association supports the Rimbey RCMP in any actions and endeavors they undertake and advises of any issues that may evolve. The profits from the Garage Sale are used to pay operating expenses for the Association.</p> <p>The Gull Lake North Citizens on Patrol Association received \$500 towards this event in 2014. Funding is currently available in the program to cover this request.</p>	
Relevant Policy/Legislation	Community Events Grant Program Policy #5402	
Options/Consequences	<p>Council may choose to assist the Gull Lake North Citizens on Patrol Association with the \$500 towards their Event.</p> <p>Council may choose not to assist the Gull Lake North Citizens on Patrol Association. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.</p>	
Desired Outcome(s)	The Gull Lake North Citizens on Patrol Association has a great event.	
Financial Implications	\$500 from the Community Events Grant Program budget	
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.	
Attachments	Grant Application	
Recommendation	That Council approves the \$500 towards the Gull Lake North Citizens on Patrol Association for their annual Garage Sale on May 30 th , 2015.	
Prepared By:		
	 _____ Cindy Bowie Director of Community Services	 _____ Date
Endorsed By:		
	 _____ Lori Hillis, CA Acting Chief Administrative Officer	 _____ Date

Gull Lake North **CITIZENS ON PATROL** Association

www.acopa.ca

Alberta Society Registration No. 5010343340

c/o COPS COORDINATOR

RIMBEY R.C.M.P. DETACHMENT

P.O. BOX 919, RIMBEY, ALBERTA T0C 2J0

April 15, 2015

Mayor and Council
Town of Rimbey

Re: Gull Lake North Citizens On Patrol

Gull Lake North Citizens On Patrol is a group of 26 volunteers who have been specially trained by the Rimbey RCMP to serve as their eyes and ears in the Gull Lake North area. Formed in 2002, our members are all volunteers who actively patrol our neighbourhoods in our own vehicles, and notify the Rimbey RCMP should we spot any suspicious activity. Over the years it should be noted that we have on occasion assisted the Rimbey RCMP with various activities in the town of Rimbey as well.

Since our very first year in existence, it has been our practice to conduct a garage sale in order to raise funds to cover our operating costs, and we typically hold this sale at the end of May. Our yearly costs include expenditures for new and replacement equipment, insurance, communications and first aid training. All items we receive for resale at our Garage Sale are donated by area residents and the RCMP. Expenses to run the Garage Sale event include advertising and sale supplies.

For our first 5 years, our garage sales were held at the Parkland Beach Hall. Due to the popularity and huge success of the sale, we outgrew that facility and it was at that point that Les Johnson kindly offered the use of his barn and machine shed, and our past 7 garage sales have been held at that location. Our sales typically attract around 400 people. Any items left at the end of our sale have been further donated to local Rimbey charities.

Sincerely,



Dolores Green
President,
Gull Lake North Citizens On Patrol





Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: GULL LAKE NORTH CITIZENS ON PATROL ASSOCIATION Date: APRIL 16, 2015
Contact Name: IRENE WEGMANN Title/Position: SECRETARY
Mailing Address: BOX 919 RIMBEY AB T0C 2J0
Telephone Number: 403-748-2893 Email: irenewegmann@gmail.com

Describe the primary objectives of your organization:

- TO PROMOTE, ENCOURAGE & DEVELOP AWARENESS OF CRIME & CRIME PREVENTION
- TO SUPPORT RIMBEY RCMP IN ANY ACTIONS & ENDORSEMENTS THEY UNDERTAKE
- TO ADVISE RIMBEY RCMP ON ANY ISSUES THAT MAY EVOLVE (BE THEIR "EYES & EARS")
- TO PROMOTE RCMP & EXCHANGE INFO WITH OTHER PROVINCIAL AND NATIONAL COP GROUPS

Project/Event Information

Name of Project/Event: ANNUAL GARAGE SALE
Date of Event: MAY 30, 2015 Expected Attendance: 300-500

Provide a description of the project/event for which this funding is being applied for:

OUR 13TH ANNUAL GARAGE SALE, WE ACCEPT DONATED ITEMS FROM AREA RESIDENTS AND THE RCMP, AND THEN RESELL. PROFITS ARE USED TO PAY OPERATING EXPENSES

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts. NONE

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

PA

Budget Information

NOTE: FIGURES ARE THE AVERAGE
CALCULATED OVER THE PAST 3 YEARS.

Expenses

	\$
ADVERTISING	\$ 486
SALES SUPPLIES	\$ 312
	\$
	\$
	\$
	\$
	\$
Total Expenses:	\$ 798

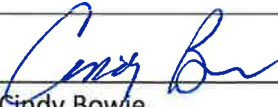

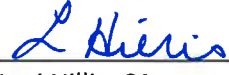

Revenues

	\$
SALES	\$ 2,678
	\$
	\$
	\$
	\$
	\$
	\$
Total Revenues:	\$ 2,678
Net Profit/Loss:	\$ 1,880

2A



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.5
Council Meeting Date	May 11, 2015
Subject	Community Grants Program Application
For Public Agenda	Public Information
Background	The Rimbey Art Club will be hosting their annual Alberta Culture Days Art Show on September 25-27, 2015 in the Peter Lougheed Community Centre.
Discussion	The Rimbey Art Club mandate is to promote and encourage the enjoyment of the visual arts. The Club operates an active studio, provides workshops for adults, runs a student art program and partners with businesses to display local art. The Alberta Culture Days Art Show will also display Quilts from the Kansas Ridge Quilters and Crafters. The Rimbey Art Club received \$500 towards this event in 2014. Funding is currently available in the program to cover this request.
Relevant Policy/Legislation	Community Events Grant Program Policy #5402
Options/Consequences	Council may choose to assist the Rimbey Art Club with the \$500 towards their Event. Council may choose not to assist the Rimbey Art Club. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
Desired Outcome(s)	The Rimbey Art Club has a great event with many participants.
Financial Implications	\$500 from the Community Events Grant Program budget
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments	Grant Application
Recommendation	That Council approves the \$500 towards the Rimbey Art Club for their annual Alberta Culture Days Art Show on September 25-27 th , 2015.
Prepared By:	
	<p> _____ Cindy Bowie Director of Community Services</p> <p style="text-align: right;"> _____ Date</p>
Endorsed By:	
	<p> _____ Lori Hillis, CA Acting Chief Administrative Officer</p> <p style="text-align: right;"> _____ Date</p>



Town of Rimbey Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY ART CLUB Date: APRIL 30 2015
 Contact Name: SHARON JOHNSTON Title/Position: PRESIDENT
 Mailing Address: Box 933 RIMBEY Ab. T0C-2J0
 Telephone Number: 403-843-3197 Email: rbj01@telus.net.

Describe the primary objectives of your organization:
The RAC has been active in this community for 50 year having formed in 1966. Our mandate is to promote and encourage the enjoyment of the visual Arts. We operate an active studio, provide workshops for adults, run a student Art program, organize shows and partner with Rimbey businesses to display local Art.

Project/Event Information

Name of Project/Event: Alberta Culture Days ART SHOW
 Date of Event: Sept. 25, 26, 27 Expected Attendance: ≈ 600

Provide a description of the project/event for which this funding is being applied for:
In keeping with the theme of " Alberta Culture Days " we plan on hosting an Art show and a adult display. The Kansas Ridge Quilters and crafters will display with the RAC in The Peter Houghheed Community centre. Various Artists and Crafters will be invited to participate.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
 *Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts. NO

1. 0 \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

RA

Budget Information

Expenses

	\$ _____
① Signage RAC	\$ 250.00
	\$ _____
② Advertising, postage, printing costs, cleaning & preparation	\$ 150.00
	\$ _____
③ Hospitality - refreshments	\$ 200.00
	\$ _____
Total Expenses:	\$ 600.00


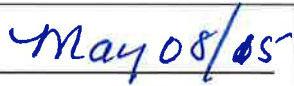

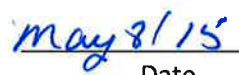
Revenues

	\$ _____
Donations ie silver collection	\$ 200.00
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
Total Revenues:	\$ 200.00
Net Profit/Loss:	\$ -400.00

RH


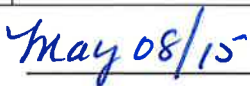

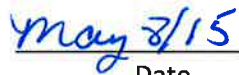


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.6 Compost Update	
Council Meeting Date	May 11, 2015	
Subject	Compost Update	
For Public Agenda	Public Information	
Background	The Compost issue has been researched as to alternatives for those residents who do not want to grass cycle. Council through resolution has approved additional funds for an 11 tonne bin to be placed at the transfer station for residents to use and due to the fact the bin is filling up a bit slower than anticipated, our costs are in line and administration can keep the bin longer.	
Discussion	Administration is negotiation with the Town of Ponoka for more inexpensive trucking so the bin may have opportunity to be at the Transfer Station for the entire summer.	
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications	There may be a verbal update from Director Schmidt.	
Follow Up		
Attachments		
Recommendation	None Administration will proceed to haul to the Town of Ponoka pending the cost.	
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer	 _____ Date
Endorsed By:	 _____ Lori Hillis, CA Acting Chief Administrative Officer	 _____ Date


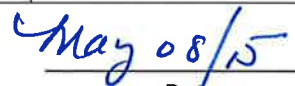




TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.7 Committee of the Whole	
Council Meeting Date	May 11, 2015	
Subject	Committee of the Whole	
For Public Agenda	Public Information	
Background		
Discussion		
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications		
Follow Up		
Attachments		
Recommendation	Administration is recommending cancellation of the May Committee of the whole and will resume in June with strategic planning	
Prepared By:	 Donna Tona, CTS Interim Chief Administrative Officer	 Date
Endorsed By:	 Lori Hillis, CA Acting Chief Administrative Officer	 Date



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.8 National Public Works Week	
Council Meeting Date	May 11, 2015	
Subject	National Public Works Week	
For Public Agenda	Public Information	
Background	National Public Works Week is observed annually during the third full week of May.	
Discussion	A letter received from the APWA Alberta Chapter is seeking support to recognize and Promote National Public Works Week.	
Relevant Policy/Legislation	Not applicable	
Options/Consequences	Council may wish to proclaim May 17-23, 2015 as National Public Works Week. Council may opt not to make a proclamation to observe National Public Works Week.	
Desired Outcome(s)	To call attention the importance of our Public Works Department and the valuable service they provide to the residents of our community.	
Financial Implications	Not applicable	
Follow Up	Sign proclamation.	
Attachments	Letter from APWA Alberta Chapter	
Recommendation	Administration recommends a proclamation to proclaim the week of May 17 – 23, 2015 as Public Works Week in the Town of Rimbey.	
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer	 _____ Date
Endorsed By:	 _____ Lori Hillis, CA Acting Chief Administrative Officer	 _____ Date



Feb. 23/15
 Mayor
 Council
 CAO.

February 2, 2015

Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers

Re: National Public Works Week, May 17-23, 2015 – "Community Begins Here"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 17-23, 2015 as National Public Works Week in your community. This year's theme is "Community Begins Here".

National Public Works Week is observed each year during the third full week of May and this is the 55th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

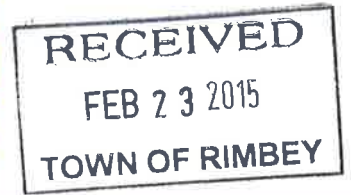
The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to:
APWA Alberta Chapter
44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

Dean Berrecloth
APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





PROCLAMATION
“Community Begins Here”
PUBLIC WORKS WEEK
May 17 – 23, 2015

WHEREAS: public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of the Town of Rimbey; and

WHEREAS: such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and

WHEREAS: the Public Works Association instituted Public Works Week as a public education campaign “to inform communities and their leaders on the importance of our nation’s public infrastructure and public works services”; and

WHEREAS: it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;

WHEREAS: Public Works Week also recognizes the contributions of public works professionals.


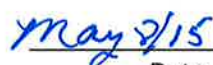

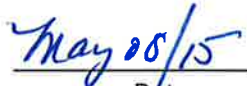
NOW THEREFORE, I, Rick Pankiw, Mayor of the Town of Rimbey, do hereby proclaim the week of May 17 – 23, 2015, as Public Works Week in the Town of Rimbey.

Dated this 11th day of May 2015.

Rick Wm. Pankiw, Mayor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	May 11, 2015
Subject	Boards/Committees Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	Not applicable
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 Rimbey Business Sector Sustainability Advisory Committee Minutes of April 8, 2015 8.2.2 Rimbey Municipal Library Board Meeting March 24, 2015
Recommendation	Motion by Council to accept the Rimbey Business Sector Sustainability Advisory Committee Minutes of April 8, 2015 and the Rimbey Municipal Library Board Meeting Minutes of March 24, 2015, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

THE COMMITTEE

April 8, 2015 Minutes

Meeting called to order at 7:00pm by Bob

- * Safety Moment - Report Executive security services purchased by town
- * all members present
- * minutes accepted Steve, seconded by Jackie
- * Snow removal report
 - only 1 certified contractor (Nikirk Bros)
 - agreement for 3 removals per year - Bob to confirm as Jackie reports different information (Bob to follow up)
- * Tony stepped down as vice chair due to personal reasons

* ROLL UP REPORT

Town Branding number 1 concern

Marketing Town number 2

Budget Concerns number 3

- * Michelle voted in as team leader for surveys to town

Contacting Business: face to face

:survey monkey

:phone calls

- * Town to inform Chamber of Commerce of upcoming project to send to membership so they can bid on projects
- * request to change meeting date to first thursday of month- approved by membership
- * Steffan voted in as vice chair
- * set next meeting for May 7, 2015 7:00 pm Kinsmen room
- * meeting adjourned at 8:35 pm

BS/md

**Rimbey Municipal Library Board Meeting
Tuesday, March 24th, 2015. (7:00 p.m.)**

Present: Jean Keetch, Marg Ramsey, Paul Payson, Mike Boorman, Rowena Aitken (chairperson) Bev Ewanchuk, Shannon Kiss, Robin Burns (new board member)

Call to Order

Minutes from the Last Meeting - read and approved as printed by Bev All in favor.

Consent Agenda Items:

1. Librarians Report -
2. Financial Report - we lost \$261.67 at the St. James Gate concert
3. Correspondence - The town has appointed Robin Burns to be on the Library Board. The town of Rimbey has approved Lori Hills as our chartered accountant. Parkland Regional Libraries strategic plan expires at the end of 2015 and there are four consultation meetings planned.

Business Arising from the Minutes:

1. Plan of Service -there is a summary of the results available for each one of us to look at. The community is looking at: a meeting space, services for children and an environmentally friendly community. We need to set priorities and goals and will get back together at the next meeting
2. March 21st Event (St. James Gate) - Although we lost money it was a success and we have booked them again for next year. The food cart worked very well - Jill Fulton (843-2037)

New Business

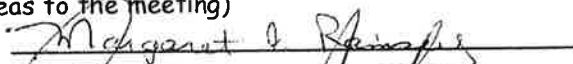
1. Book Sale - we will postpone the start of it until April 8th because we can't stack the chairs in the library during the week of April 1st. due to kids programs running all week., and the book sale will run until May 4th.
2. Print Disabled Policy - Bev Ewanchuk made a motion that we adopt the Print Disabled Policy with the addition of the word Policy at the end of the title. Mike Boorman seconded the motion. All in favor. We discussed the fact that the Canadian Government needs to sign the Marrakech agreement to help all print disabled persons have access to all books. Jean will look into sending a letter to the government on this matter.
3. May Fund Raiser - Friends of the Library Meeting - will be held at 7:30 tomorrow evening at the library to discuss the May 9th. Steak and Lobster Fund Raiser Dinner. Tickets will be \$60.00 a person or \$450.00 for a table of 8. There will be a 50/50 Draw and a Silent Auction Table.

Robin adjourned the meeting. Paul seconded the motion

Adjournment @8:30 p.m.

Next Meeting: Wednesday, April 29th at 7:00 p.m. (Please look at the Plan of Service and bring some ideas to the meeting)

Secretary



Chairperson





