

**TOWN OF RIMBEY
TOWN COUNCIL AGENDA**

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON WEDNESDAY, MAY 25, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing - None	
3.	Agenda Approval and Additions	1
4.	Minutes	
	4.1 Minutes of April 25, 2016 (Amended)	2-8
	4.2 Minutes of May 9, 2016	9-12
5.	Delegations - None	
6.	Bylaws - None	
7.	New and Unfinished Business	
	7.1 Victims and Survivors of Crime Week	13-14
	7.2 Request for Waiver of Penalties	15-28
	7.3 Dust Control	29-30
	7.4 Concrete Disposal	31-33
	7.5 Wastewater/Lagoon Dumping Fee Increase	34
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	8.3.3 Councillor Jaycox's Report	50
	8.3.4 Councillor Payson's Report	
	8.3.5 Councillor Webb's Report.....	51
9.	Correspondence - None	
10.	Open Forum (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	In- Camera - None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, APRIL 25 2016 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CPA, CA
Municipal Intern - Michael Fitzsimmons
Director of Public Works – Rick Schmidt
Contract Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Director of Community Services – Cindy Bowie

Public:
Treena Mielke – Rimbey Review
Stan Cummings & Karen Conover - SJC Development Corp
13 members of the public

2. Public Hearing 2.1 Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land

Mayor Pankiw opened the public hearing for Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land at 7:01 pm.

Bylaw 912/16 is a bylaw to re-designate the southwestern portion of Lot 1, Block 19, Plan 0729960 from Medium Density Residential (R3) to Low Density Residential (R1). The area being amended consists of approximately 0.212 hectares. The application was submitted by Mr. Cummings on March 9, 2016. Mr. Cummings has indicated a desire to subdivide these lands into 3 R1 lots at a future date.

Notice was placed in the April 5 and April 12, 2016 editions of the Rimbey Review and notice was given to adjacent property owners by regular mail.

An analysis of the existing land use and surrounding area indicates that the area surrounding the subject parcel contains R4, R1, Country Residential (CR) and Institutional and Public Uses (IPU) designations. The IPU lands will include the future Rimoka seniors lodge.

According to Land Use Bylaw 762/04, within R3 the following are permitted uses:

- Duplex, Triplex, and fourplex dwellings not forming part of a condominium
- Row housing
- Multiple unit housing registered as a condominium
- Granny suits in detached houses
- Home offices
- Public parks and recreation areas
- Buildings and uses accessory to the above

Additional discretionary uses include:

- Churches
- Group homes
- Home business
- Rental suites
- Utility installations
- Buildings and uses accessory to the above

Analysis of Proposed Land Use Re-designation:

Under the district proposed by the applicant, R1, the following are permitted uses:

- New detached residences
- New Ready-To-Move or modular homes (subject to development authority approval)
- Rental suites in detached homes
- Granny suites
- Home offices
- Public parks and recreation areas
- Building and uses accessory to the above

Additional discretionary uses in the R1 district include:

- Moved-in residences and modular homes, but excluding manufactured and mobile homes
- Churches
- Group homes
- Home businesses
- Utility installations
- Buildings and uses accessory to the above

Development Officer Liz Armitage advised Council there is no Area Structure Plans governing development within this part of Town.

She also advised the Municipal Development Plan Bylaw 910/15 (MDP) encourages a mixture of residential densities and tenure so that a variety of housing is available (8.1). Further, the MDP encourages high density residential development in the transitional areas including along highway 53 (8.3). As the proposed area is not greater than 1.5 hectares or comprised of more than 6 lots (7.4), an Area Structure Plan is not required.

Administration has completed a thorough review of the proposal and notes the following:

- The MDP encourages high density development in the transitional areas along highway 53. This area may be considered part of the transitional area, where higher density is encouraged. Note that this is not a requirement, rather it is encouraged.
- As the lands to the east and south include R4 and the multi-unit seniors lodge, if designated R1, the uses may not be compatible.
- There is no Area Structure Plan in place for the lands directly to west. Without knowing the long range development plans, administration does not have details available to know what may happen in the future. Therefore at this time administration assumes that Country Residential will remain in place for the foreseeable future.
- These lots are in a very unique position as they are adjacent to lands designated as R4, and CR. The R1 designation may provide a unique opportunity to transition between these uses.

Due to the unique nature of these lands situated between CR and R4, administration is recommending that Council consider second and third reading of this bylaw to re-designate the southwest portion of Lot 1, Block 19, Plan 0729960 from R3 to R1.

As per council's direction Bylaw 912/16 was circulated to adjacent land owners and government agencies as per the Municipal Government Act. Notice of Bylaw 912/19 was placed in the April 5, 2016 and April 12, 2016 editions of the Rimbe Review.

The following comments were received and are attached for Council's consideration:

- Alberta Transportation – received April 4, 2016. Alberta Transportation notes that development in this area may accelerate the need for intersection improvements at Highway 53 and Rimstone Drive. Additionally, they note that future access for Block B, Plan 762 0599 must be addressed with future subdivision of said lot or with development of NW 20-42-02-W5.

- ATCO Gas – received April 12, 2016. ATCO Gas notes future requirements that will need to be addressed at the time of subdivision.
- ATCO PIPELINES – received April 13, 2016. ATCO Pipelines has no objections.
- Earl and Francine Repas, adjacent Land Owners – received April 18, 2016. The letter indicates that “I strongly appose this re-designation” and lists multiple reasons for their opposition.

Mayor Pankiw asked if there were any persons wishing to be heard regarding Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land.

Paul McLauchlin, Chairman of Rimoka Housing Foundation, which is an adjacent land owner spoke in support of the re-designation of land, noting it does not affect their project.

Earl Repas – adjacent land owner is opposed. He operates a business, Rimbey Towing which stores wrecked vehicles, and believes future residents will complain about the storage of vehicles. He also spoke about the farmland neighbouring to the west.

Mr. Stan Cummings – spoke on behalf of his application to re-designate the parcels back to R1, as they were erroneously designated to R3 by town Administration. The parcels were originally designated R1 and inadvertently changed to R3, with the subdivision for the sale of the 8.59 acres to Ponoka County. He indicated Council, at a previous Council Meeting recognized that there has been an administrative error.

Mayor Pankiw asked a second time if there were any persons wishing to be heard regarding Bylaw 912/16 Amendment to Land Use Bylaw– Re-designation of Land.

Mr. Repas indicated he thought the lots never were designated as R1 and also spoke regarding the hauling of the manure from the neighbouring farmland to the west and how it might affect the residences should they be built.

Councillor Payson inquired if Mr. Repas was an agent for the neighbouring farm to which he had concerns. Mr. Repas replied he was not.

Mr. McLauchlin reminded Council this is solely a hearing for the purpose of re-designation of land, and again reiterated, Rimoka Housing Foundation has no objections to the re-designation of land from R3 to R1.

Karen Conover, SJC Developments indicated they have had two inquires on the purchases for R1 designated lots and the only questions the prospective purchasers have had were in regards to how high of fence they could build.

Mayor Pankiw asked a third time if there were any persons wishing to be heard regarding Bylaw 912/16 Amendment to Land Use Bylaw– Re-designation of Land.

Mayor Pankiw closed the public hearing for Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land at 7:14 pm.

2.2 Bylaw 913/16 Bylaw to Rescind Bylaw 839/09 Area Structure Plan

Mayor Pankiw opened the public hearing for Bylaw 913 Bylaw to rescind Bylaw 839/09 Area Structure Plan at 7:14 pm.

Bylaw 913/16 is a bylaw to rescind Bylaw 839/09 Town of Rimbey Area Structure Plan which was presented to Council January 13, 2009 where it received first reading and again on September 8, 2009, where it received second and third reading.

After a review of the Minutes between January 13th and September 8, 2009, Administration was only able to determine the motions made to pass the Bylaw. There was no mention in the Minutes of advertising of this bylaw, nor a Public Hearing being held.

At the February 24, 2014 Regular Council Meeting, Administration brought forth the recommendation to Council to Repeal Area Structure Plan Bylaw 839/09. Council passed the following motion:

Motion 049/14

Moved by Deputy Mayor Webb to repeal Area Structure Plan Bylaw 839/09.

CARRIED

Notice was placed in the April 5 and April 12, 2016 editions of the Rimbey Review.

Development Officer Liz Armitage noted upon review by current administration it has been determined that Motion 049/14 was not sufficient to repeal Area Structure Plan Bylaw 839/09. Further, while preparing the new Municipal Development Plan Bylaw 910/15 (MDP) administration noted that Area Structure Plan Bylaw 839/09 is no longer relevant to the Town of Rimbey and is not consistent with MDP 910/15.

Further, in order to promote quality long term development within the Town, future development shall require Area Structure Plans specific to each development on accordance with MDP clause 7.4 which states "The Town shall require the preparation of an Area Structure Plan (ASP) or other non-statutory plan, acceptable to Council, before subdivision and/or development of any parcel which will be subdivided into six or more lots and/or consist of greater than 1.5 hectares of land is permitted to proceed."

In order to repeal Bylaw 839/09 MGA 190(2) states "The amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise." Therefore, in order to appeal the bylaw, council must do so in the same manner as it was approved.

Although no Public Hearing appears to have been held when Bylaw 839/09 was approved, it is possible that an open house or alternative form of consultation was held in according to MGA. MGA 636(1) states that "while preparing a statutory plan a municipality must (a) provide a means for any person who may be affected by it to make suggestions and representations."

Therefore in order to repeal this bylaw administration recommended that Council hold a public hearing to ensure residents are provided with an opportunity to make suggestions and representations.

Written submission received before April 21 from the following include:

- Alberta Transportation – No Objections, received April 4, 2016. Follow up phone call between Sandy Choi and Liz Armitage occurred on April 5, 2016.

In addition two agencies requested further information. These agencies were Atco Pipelines and Atco Gas. Michael Fitzsimmons sent them additional information and Elizabeth Armitage followed up with both agencies by telephone on April 19, 2016. Elizabeth spoke with Isobel Solis with Atco Pipelines and David Weinauf with Atco Gas. Both agencies appeared to understand that Bylaw 913/16 will repeal 839/09 and new ASPs created in the future will be forwarded to them for comments at the appropriate time in accordance with the Municipal Government Act.

Mayor Pankiw asked if there were any persons wishing to be heard regarding Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure Plan.

Carol Lundgard from Legacy Land Condominium Corporation – requested Council postpone the decision on Bylaw 913/16 due to legal issues they are involved in regarding 54th Street.

Mayor Pankiw asked a second time if there were any persons wishing to be heard regarding Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure Plan.

Mayor Pankiw asked a third time if there were any persons wishing to be heard regarding Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure Plan.

Mayor Pankiw closed the public hearing for Bylaw 913/16 Bylaw to Rescind Bylaw 836/09 Area Structure Plan at 7:21 pm.

3. Adoption
Agenda

of 3.1. April 25, 2016 Agenda

~~Motion 173/16~~ Motion 191/16

Moved by Councillor Godlonton to accept the agenda for April 25, 2016 Regular Council Meeting as presented.

CARRIED

4. Minutes

4.1 Minutes of the Regular Council Meeting April 11, 2016

~~Motion 174/16~~ Motion 192/16

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of April 11, 2016, as presented.

CARRIED

5. Delegation

5.1 None

6. Bylaws

6.1 Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land

~~Motion 175/16~~ Motion 193/16

Moved by Mayor Pankiw to give second reading to Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land.

CARRIED

6.2 Bylaw 913/16 Bylaw to Rescind Bylaw 836/09 Area Structure Plan

~~Motion 176/16~~ Motion 194/16

Moved by Councillor Jaycox to give second reading to Bylaw 913/16 Bylaw to Rescind Bylaw 836/09 Area Structure Plan.

CARRIED

7. New and
Unfinished
Business

7.1 Final Operating Budget and 2016 Mill Rate

~~Motion 177/16~~ Motion 195/16

Moved by Mayor Pankiw to approve the 2016 Final Operating Budget with a municipal mill rate increase of 1% for all classes of properties.

CARRIED

7.2 2016 Street/Sidewalks Improvements Projects

~~Motion 178/16~~ Motion 196/16

Moved by Mayor Pankiw to spend the left over \$138,200 from the Capital Budget 2016 Street Improvements to do an additional overlay on 46th Street from 50th to 51st Ave and additional sidewalk repairs on 50th Avenue.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

- 8.2.1 Beatty Heritage House Society Meeting Minutes of January 23 and March 14, 2016, as information.
- 8.2.2 FCSS/RCHHS Minutes of February 17, 2016
- 8.2.3 Rimbey Historical Society Meeting Minutes of March 6, 2016
- 8.2.4 Rimoka Housing Foundation Board Meeting Minutes of June 24, 2015, August 25, 2015, November 25, 2015, January 13, 2016 and January 21, 2016

Motion 179/16 Motion 197/16

Motion by Councillor Webb to accept the Beatty Heritage House Society Meeting Minutes of January 23 and March 14, 2016, FCSS/RCHHS Minutes of February 17, 2016, Rimbey Historical Society Meeting Minutes of March 16, 2016, Rimoka Housing Foundation Board Meeting Minutes of June 24, 2015, August 25, 2015, November 25, 2015, January 13, 2016 and January 21, 2016, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 180/16 Motion 198/16

Moved by Councillor Jaycox to accept the reports of Council as information.

CARRIED

9. Correspondence 9.1 None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were 3 responses from the gallery.

One person commented regarding the sidewalks downtown. If the Town tears them up and replaces them, does the Town have someone to oversee the project to see they are done properly?

One person inquired regarding the minutes of Rimoka Housing Foundation and the cost of the pond. A response was given from the Chairman of the Rimoka Housing Foundation.

One person commented on the sidewalks downtown and the slope of the sidewalks.

Mayor Pankiw recessed the Council Meeting at 7:50 pm.

All members of the gallery departed the meeting at 7:50 pm

Mayor Pankiw reconvened the Council Meeting at 7:57 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)

~~Motion 181/16~~ Motion 199/16

Moved by Councillor Webb the Council meeting go in camera at 7:57 pm, pursuant to Division 2, Sections 17(2) of the Freedom of Information and Protection of Privacy Act, with all Council, Interim Chief Administrative Officer Donna Tona, Acting Chief Administrative Officer/Chief Financial Officer Lori Hillis, Municipal Intern Michael Fitzsimmons, Director of Public Works Rick Schmidt, and Recording Secretary Kathy Blakely, to discuss personnel issues.

CARRIED

Municipal Intern Michael Fitzsimmons departed the meeting at 7:57 pm.

~~Motion 182/16~~ Motion 200/16

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 8:10 pm.

CARRIED

Municipal Intern Michael Fitzsimmons and 2 members of the public rejoined the meeting at 8:10 pm.

12. Adjournment

~~Motion 183/16~~ Motion 201/16

Moved by Councillor Jaycox to adjourn the meeting.

CARRIED

Time of Adjournment: 8:11 pm.

MAYOR RICK PANKIW

ACTING CHIEF ADMINISTRATIVE OFFICER DONNA TONA

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MAY 9, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CPA, CA
Municipal Intern - Michael Fitzsimmons
Contract Development Officer – Liz Armitage via telephone
Recording Secretary – Kathy Blakely

Absent:
Interim Chief Administrative Officer – Donna Tona, CTS
Director of Public Works – Rick Schmidt
Director of Community Services – Cindy Bowie

Public:
Treena Mielke – Rimbey Review
3 members of the public
Stan Cummings – SJC Development Corp.

2. Public Hearing 2.1 None

3. Adoption of Agenda of 3.1. May 9, 2016 Agenda
7.4 Extend Airport Hanger Deadline
7.5 Emergent Funding for FCSS Support of Fort McMurray Wildfires
7.6 Special Council Meeting May 30, 2016

Motion 202/16

Moved by Councillor Godlonton to accept the agenda for May 9, 2016 Regular Council Meeting as amended.

CARRIED

4. Minutes 4.1 Minutes of the Regular Council Meeting April 25, 2016

Motion 203/16

Moved by Councillor Webb to accept the Minutes of the Regular Council Meeting of April 25, 2016, as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 Bylaw 915/16 2016 Tax Mill Rate Bylaw

Motion 204/16

Moved by Councillor Godlonton to give first reading to Bylaw 915/16 2016 Tax Mill Rate Bylaw.

CARRIED

Motion 205/16

Moved by Councillor Jaycox to give second reading to Bylaw 915/16 2016 Tax Mill Rate Bylaw.

CARRIED

Motion 206/16

Moved by Councillor Webb to unanimously consent to give third reading to Bylaw 915/16 2016 Tax Mill Rate Bylaw.

CARRIED

Motion 207/16

Moved by Councillor Jaycox to give third and final reading to Bylaw 915/16 2016 Tax Mill Rate Bylaw.

CARRIED

6.2 Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of LandMotion 208/16

Moved by Councillor Godlonton to give third reading to Bylaw 912/16 Amendment to Land Use Bylaw – Re-designation of Land.

CARRIED

6.3 Bylaw 913/16 Bylaw to Rescind Bylaw 836/09 Area Structure PlanMotion 209/16

Moved by Councillor Jaycox to give third reading to Bylaw 913/16 Bylaw to Rescind Bylaw 836/09 Area Structure Plan.

CARRIED

7. New and
Unfinished
Business

7.1 Residential Spec Homes – Request for Tax ReliefMotion 210/16

Moved by Councillor Payson to change clause b) of the Tax Relief Program for Residential Spec Built Homes, to lower the minimum of two (2) to a minimum of one (1).

CARRIED

7.2 Tagish Engineering Ltd Project Status Update to Apr 19 and May 3, 2016Motion 211/16

Moved by Councillor Webb accept the Tagish Engineering Project Status Updates to April 19, and May 3 2016, as information

CARRIED

7.3 Request for SponsorshipMotion 212/16

Moved by Councillor Godlonton to accept the letter of request for sponsorship, as information.

CARRIED

7.4 Extend Airport Hanger DeadlineMotion 213/16

Moved by Councillor Jaycox to extend the airport hanger agreements deadline to June 27, 2016 Regular Council Meeting.

CARRIED

7.5 Emergent Funding for FCSS Support of Fort McMurrayMotion 214/16

Moved by Councillor Webb to set aside \$10,000 from reserves for emergent funding for FCSS support of Fort McMurray wildfire evacuees who have come to the Town of Rimbey.

CARRIED

7.6 Special Council MeetingMotion 215/16

Moved by Mayor Pankiw to hold a Special Council Meeting on Monday, May 30, 2016 commencing at 7:00 pm, in the Council Chambers of the Town of Rimbey Administration Office for Council and Administration to visit the first draft of the newly proposed Land Use Bylaw.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Rimoka Housing Foundation Minutes February 24, 2016

8.2.2 Rimbey Historical Society Minutes March 16, 2016

8.2.3 FCSS/RCHHS Minutes March 30, 2016

Motion 216/16

Motion by Councillor Jaycox to accept the Rimoka Housing Foundation Minutes February 24, 2016, the Rimbey Historical Society Minutes March 16, 2016 and the FCSS/RCHHS Minutes March 30, 2016, as information.

CARRIED

9. Correspondence

9.1 None

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were 2 responses from the gallery.

One person spoke regarding the Minutes of the of April 25 noting they did not mention the third time Mr. Repas spoke during the public hearing for Bylaw 912/16, spoke regarding the mention of the municipal development plan during the public hearing for Bylaw 912/16 which encouraged higher density designations closer to the major roads, and inquired about grocery vouchers for the Fort McMurray Wildfire evacuees.

One person spoke regarding the re designation of land, inquiring on how many times a person can re-designate land, and requested information on the re-designation of land from 2008.

11. In Camera

11.1 None

12. Adjournment

Motion 217/16

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 7:41 pm.

MAYOR RICK PANKIW

ACTING CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	7.1
Council Meeting Date	May 25, 2016
Subject	Request of Proclamation of Victims Week 2016
For Public Agenda	Public Information
Background	Documentation from Sandy Bell, Community Outreach Coordinator for the Rimbey & District Victim Services Society requests a proclamation for the upcoming Victims and Survivors of Crime Week which runs from May 2 to June 4, 2016.
Discussion	
Relevant Policy/Legislation	N/A
Options/Consequences	Council may opt to proclaim May 29 to June 4, 2016 to be Victims and Survivors of Crime Week in the Town of Rimbey; however, in light of the Provincial states of Emergency and victimization that happens on a daily basis, and in keeping with the respect accorded to those victims of Crime in Rimbey, Administration would suggest it would be prudent to adopt this proclamation.
Desired Outcome(s)	To support and recognize the Victims and Survivors of Crime.
Financial Implications	N/A
Follow Up	Administration will, at Council's direction, insert the proclamation in the Town of Rimbey advertisement in the Rimbey Review for the week of May 31-June 6, 2016.
Attachments	Desired proclamation.
Recommendation	Administration recommends Council to proclaim May 29 to June 4, 2016 Victims and Survivors Week in the Town of Rimbey.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <p>Donna Tona</p> <hr style="width: 80%; margin: 0 auto;"/> <p>Donna Tona, CTS Interim Chief Administrative Officer</p> </div> <div style="text-align: center;"> <p><u>May 16, 2016</u></p> <p>Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <p>Donna Tona, CTS</p> <hr style="width: 80%; margin: 0 auto;"/> <p>Interim Chief Administrative Officer</p> </div> <div style="text-align: center;"> <p>_____</p> <p>Date</p> </div> </div>



Victims and Survivors of Crime Week

May 29 to June 4, 2016

WHEREAS, from May 29 to June 4, 2016, communities across Canada will join together to recognize Victims and Survivors of Crime Week; and

WHEREAS, Victims and Survivors of Crime Week is about raising awareness about issues facing victims and survivors of crime and the services, programs and laws in place to help them and their families; and

WHEREAS, throughout Canada, countless dedicated people work with victims and survivors of crime every day. Service providers and criminal justice professionals give information and meaningful support to victims and survivors and their families; and

WHEREAS, services for victims and survivors of crime are available right here in Rimbey and District, and we value what they are doing;

THEREFORE, I, Rick Pankiw, Mayor of Rimbey, do hereby proclaim May 29 to June 4 as Victims and Survivors of Crime Week, and urge my fellow citizens to recognize the crucial role played by victim services in our community.

Mayor Rick Pankiw



Council Agenda Item	7.2
Council Meeting Date	May 25, 2016
Subject	Request for Waiver of Penalties
For Public Agenda	Public Information
Background	<p>Administration has received a letter from the owner of Roll Number 10550, Lot PT 4, Block 8, Plan 148 ET, 5010 - 50 Ave, requesting to waive the penalty applied to their tax role. They are indicating they did not receive their 2015 Property Tax Notice.</p> <p>The landowner paid the 2015 Tax Levy on May 13, 2016, but did not pay \$213.94 penalty of August 5, 2015 or the additional penalty of \$359.42 applied January 4, 2016. Total outstanding penalties are \$573.36.</p>
Discussion	<p>Combined Assessment and Property Tax Notices are mailed out in May of each Year. The 2015 Tax Notices were mailed on May 19, 2015.</p> <p>The MGA, Section 337 states "A tax notice is deemed to have been received 7 days after it is sent."</p> <p>Confirmation of Tax Notices being sent out was advertised in the Rimbey Review for the weeks of May 19-25/15, May 26-June 1/15.</p> <p>A notice was posted in the Rimbey Review the weeks of July 14-20/15, July 21-27/15 and July 28-Aug 3/15, advising the 2015 Combined Assessment and Tax Notices are due July 31, 2015.</p> <p>Municipal Affairs has advised Administration that the onus is on the landowner to ensure taxes are paid whether or not they received the tax notice.</p>
Relevant Policy/Legislation	<p>MGA 337, 344(1)(2)(3), 345(1)(2)(3), 346, 347 Town of Rimbey Tax Penalty Bylaw 870/11 Town of Rimbey Tax Discount Bylaw 871/11</p>
Options/Consequences	
Desired Outcome(s)	
Financial Implications	Should Council decide to cancel the penalty applied, there would be a loss of revenue of \$573.36 to the Town of Rimbey.
Follow Up	Advise the Landowner of Roll Number 10550, Plan 148 ET, Block 8, Lot PT4 5010 50 Avenue of Council decision.



TOWN OF RIMBEY REQUEST FOR DECISION

Attachments	Copy of Regular Council Minutes May 25, 2015, Page 2 Copy of the CFO Report Council Agenda May 25, 2015 Copy of Advertisements (5) Copy of MGA Sections 337, 344(1-3), 345(1-3) 346, 347 Town of Rimbey Tax Penalty Bylaw 870/11 Town of Rimbey Tax Discount Bylaw 871/11
Recommendation	Administration recommends Council deny the request from the landowner of Roll Number 10550, Plan 148 ET, Block 8, Lot PT4, 5010 50 Avenue , to waive the penalty applied to their tax role.
Prepared By: <p style="text-align: center;"><u><i>Lori Hillis</i></u> <u>May 13/16</u> Lori Hillis, CPA, CA Date Acting Chief Administrative Officer</p> Endorsed By: <p style="text-align: center;"><u><i>Lori Hillis</i></u> <u>May 13/16</u> Lori Hillis, CPA, CA Date Acting Chief Administrative Officer</p>	

11 and 12, 2015 until the July 27, 2015 Regular Council Meeting.

CARRIED

7.3 National Health and Fitness Day

Motion 167/15

Moved by Councillor Jaycox to have Mayor Pankiw to proclaim June 6, 2015 as National Health and Fitness Day in the Town of Rimbey.

CARRIED

7.4 Rimbey Business Sector Sustainability Advisory Committee

Motion 168/15

Moved by Mayor Pankiw to postpone discussions pertaining to the question regarding business attraction options, to the June 8, 2015 Regular Council Meeting to allow Administration more time to complete the review of the questions.

CARRIED

7.5 Petition

Motion 169/15

Moved by Councillor Jaycox to table further discussion regarding the petition to the June 8, 2015 Regular Council Meeting.

CARRIED

7.6 Rimbey Kinsmen Club Skateboard Park

Motion 170/15

Moved by Councillor Godlonton to direct administration to sign the contract between Rimbey Kinsmen, Town of Rimbey and New Line Skateparks Inc which will guarantee the contract amount of \$448,103, for the construction of the Rimbey Kinsmen Club Skateboard Park, a maximum of \$290,000 from Special Projects and any additional funding from Recreation Reserves.

CARRIED

Motion 171/15

Moved by Councillor Jaycox to extend the meeting beyond the 90 minutes allocated for Council Meetings.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Financial Officer Report
- 8.1.2 Director of Public Works Report
- 8.1.3 Director of Community Services Report
- 8.1.4 Community Peace Officer Report
- 8.1.5 Chief Administrative Officer Report

Motion 172/15

Moved by Councillor Webb to accept the department reports as information.

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Business Sector Sustainability Advisory Committee Minutes of May 7, 2015



Highlights

The annual audit is complete and we have received the final copy of the Audited Financial Statements and Audit Report. We have also received the management letter prepared by the Auditors which outlines any recommendations for improvements in policies and procedures followed by Administration in the preparation of the accounting records. The Auditors did not identify any areas of concern or deficiencies and as a result we will continue to follow our current policies and procedures. I have forwarded a copy of the management letter to all members of Council.

Currently we are recording the budget numbers into the accounting software and preparing variance reports for Council and the various departments. We are specifically looking into the revenues and expenses of our utilities.

We are also calculating costs for various scenarios regarding the compost program.

Tax notices were mailed on May 19, 2015. Taxes are due on July 31, 2015.

Rick Schmidt and I had a meeting with a local contractor regarding contracting the Town's grading services.

Administration has also attended meetings with Rimoka and SJC Developments regarding the new seniors lodge in Rimbey.

Donna Tona and I met with Charlie Cutforth from Ponoka County regarding the regional fire services. The contract has been signed and the transfer of the building and equipment is almost complete.

Lori Hillis, CA
CFO
Town of Rimbey

	TOWN OFFICE	PUBLIC WORKS	RECREATION
	4938-50 Ave, Box 350	4705-46 Ave, Box 350	5109-54 St, Box 350
	(P) 403-843-2113	(P) 403-843-2725	(P) 403-843-3151
	(F) 403-843-6599	(F) 403-843-4960	(F) 403-843-4267
	(E) generalinfo@rimbey.com	(E) publicworks@rimbey.com	(E) recreation@rimbey.com
www.rimbey.com Office Hours 8:30 am—4:30 pm			

Delegations to Council

There are many ways to make your views known to Members of Council as they make decisions on the future of your community. One way is to be added to the meeting agenda as a delegation. The request must be in writing outlining the matter to be discussed. The request must be received no later than Wednesday at Noon prior to the regularly scheduled meeting. If you wish to present to Council, please contact the Town Office at (403) 843-2113 prior to the meeting agenda. Please note Administration will advise you as to which Council Meeting you will be scheduled for, as it may not always be possible to be the next meeting.

As per Procedural Bylaw 894/14,

Part IV – CONDUCT OF MEETINGS

11) A delegate, scheduled to address Council on a topic, shall address the Chair upon recognition by the Chair. The scheduled delegate shall be limited to a ten (10) minute presentation unless such time is extended by permission of the chair.

Part V – AGENDA AND ORDER OF BUSINESS

29) A person or representative of a delegation of persons who wishes to bring any matter to the attention of Council shall address correspondence to Council outlining the matter to be discussed. The correspondence shall clearly state the matter at issue and the request made of Council in respect thereof. One person shall be identified as their spokesperson on behalf of the delegation in the correspondence.

Please be advised the correspondence will be included in the agenda package which is posted on the Town of Rimbey website and available to the public. To protect your privacy, please do not include any personal information you do not wish to be public knowledge.

Residential Fire Pits

Fire pits are allowed in the Town of Rimbey, however, you must abide by the Land Use Bylaw 762/04 which states:

- 8:13 The construction or installation of a fire pit, to a maximum of one per lot, provided that:
 - The combustion area is contained and screened,
 - The outside diameter is no more than 1.5 metres (five feet)
 - The pit is set back from buildings and fences in accordance with the Alberta Fire Code
 - Only clean wood is burned (**NO GARBAGE**), and
 - The location and use does not reduce the quiet enjoyment of neighbouring property.

TAX NOTICES

The 2015 Tax Notices have been prepared and were mailed out on May 19, 2015. If you have not received your notice by the end of May, a printed copy can be picked up at the Town Office during regular office hours.

Taxes are due July 31st.

Assessment complaints must be filed within 60 days of the date of mailing of the assessment notices. Persons wishing to file an assessment complaint must first obtain a copy of the Provincial Complaint Form which is available at the Town Office or on the Town website. Form may be dropped off in person or by mail and fee is payable at time of filing. Final Day for Assessment Complaints is July 17, 2015.

Spring Yard Waste

The bin for your yard waste is now at the recycle transfer station facility, so please fill it up and while you are there, please thank Nikirk Brothers for their generous support of providing the cost of the bin as a complimentary service to the Town and to you the residents they serve. Your yard waste currently is being trucked to a professional compost facility at Penhold, however, a tentative agreement is in the works to transport your yard waste to Town of Ponoka. Watch for future updates.

NEXT COUNCIL MEETINGS

Council-- May 25/15 7:00 pm
~~Committee of the Whole May 29, 2015 9:00 am cancelled~~
 Council-- June 8/15 7:00 pm
 All Council Meetings are open to the public and we encourage you to join us.

Recreation and Community Services

Rimbey Aquatic Centre

For Updates on the Rimbey Aquatic Centre

Go to www.facebook.com/rimbeyaquaticcentre

View the swimming lesson schedule at www.rimbey.com/recreation/recreation-facilities/rimbey-aquatic-centre
 Call the Pool to register 403-843-2437.



We have a Community Events Calendar on rimbey.com

Please submit events to the Recreation Office using the Community Events Calendar form found online: www.rimbey.com/administration/forms-and-applications

Community Garden

Community Garden Applications are now available at the Recreation office and Online:

www.rimbey.com/administration/forms-and-applications




We are offering a Red Cross Babysitting Course

May 29th, 2015 9am-5pm, \$50.00
 Register at Recreation Office by May 22/15



May 19-25/15



TOWN OFFICE 4938-50 Ave, Box 350 (P) 403-843-2113 (F) 403-843-6599 (E) generalinfo@rimbey.com	PUBLIC WORKS 4705-46 Ave, Box 350 (P) 403-843-2725 (F) 403-843-4960 (E) publicworks@rimbey.com	RECREATION 5109-54 St, Box 350 (P) 403-843-3151 (F) 403-843-4267 (E) recreation@rimbey.com
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www.rimbey.com
Office Hours 8:30 am—4:30 pm

IS YOUR FAMILY PREPARED?

We have been fortunate to have had a mild spring, and with summer just around the corner we would like to remind you to not under estimate Mother Nature. Extreme weather events can happen quickly. It is not a matter of if, it is a matter of when. Could you and your loved ones be self sufficient for 72 hours in the event of a disaster? **Be proactive**, do not wait until it is too late.

Basic Emergency Kit:

Think of ways that you can pack your emergency kit so that you and those on your emergency plan can easily take the items with you , if necessary.

Some of the items you may wish to include are: water—two litres of water per person per day, food—that won't spoil, such as canned food, energy bars and dried foods, manual can opener , flashlight and batteries, battery powered or wind up radio, extra batteries, first aid kit, prescription medicines, infant formula, equipment for people with disabilities, extra car and house keys, cash and a copy of your emergency plan.

Public Safety Canada has a great document to assist you with the planning of your Basic Emergency Kit or you can visit www.getprepared.ca to download a copy. The Town of Rimbey has also put this document on our website for your convenience.

We wish you a safe and uneventful summer season.

***** A MESSAGE FROM THE PUBLIC WORKS DEPARTMENT *****

Central Paving will be in Town from May 25 thru May 27, 2015 to repair 51 Avenue roadway between 44th Street and 46th Street.

Please be courteous to the workers and adhere to all traffic signs. They are here to make the street smoother for you.

TAX NOTICES

The 2015 Tax Notices have been prepared and were mailed out on May 19, 2015. If you have not received your notice by the end of May, a printed copy can be picked up at the Town Office during regular office hours.

Taxes are due July 31st.

Assessment complaints must be filed within 60 days of the date of mailing of the assessment notices. Persons wishing to file an assessment complaint must first obtain a copy of the Provincial Complaint Form which is available at the Town Office or on the Town website. Form may be dropped off in person or by mail and fee is payable at time of filing.

Final Day for Assessment Complaints is July 17, 2015.

Spring Yard Waste

The bin for your yard waste is now at the recycle transfer station facility, so please fill it up and while you are there, please thank Nikirk Brothers for their generous support of providing the cost of the bin as a complimentary service to the Town and to you the residents they serve. Your yard waste currently is being trucked to a professional compost facility at Penhold, however, a tentative agreement is in the works to transport your yard waste to Town of Ponoka. Watch for future updates.

NEXT COUNCIL MEETINGS


Council—May 25/15 7:00 pm

~~Committee of the Whole—May 29, 2015, 9:00 am—cancelled~~

Council—June 8/15 7:00 pm

All Council Meetings are open to the public and we encourage you to join us.

Recreation and Community Services



Rimbey Aquatic Centre
May 23-June 2015
Access Key: Registered Public Limited FREE

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pool Hours			Early Bird Lane Swim 7:00-8:00am			Closed
			Advanced Rental 8:00-11:00am			
			Parent & Toddler Swim 11:00am-12:30pm			
			Advanced Rental 12:30-3:00pm			
			Parent & Toddler Swim 12:30-2:00pm			
			Public Swim 3:00-5:00pm			
			Lane Swim 5:00-7:00pm			
			Public Swim 6:00-7:00pm			
			Week Day Water Fitness 6:00-7:00pm			
			Public Swim 7:00-8:00pm			
			Lane Swim 8:00-9:00pm			
			Closed			

Rimbey Aquatic Centre
403-843-2437

For Updates on the Rimbey Aquatic Centre
Go to www.facebook.com/rimbeyaquaticcentre

Aquatic Fitness: Starting June 2nd
8:00-9:45am
Monday: CardioCore
Wednesday: Interval
Friday: Muscle Strengthening

May 26-June 1/15



TOWN OFFICE
 4938-50 Ave,
 Box 350
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RECREATION
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 (F) 403-843-4267
 (E) recreation@rimbey.com

www.rimbey.com
 Office Hours 8:30 am—4:30 pm

IMPORTANT NOTICE
WATER RESTRICTIONS EFFECTIVE IMMEDIATELY

The Town of Rimbey is authorizing a Water Restriction effective immediately, June 24, 2015.

Due to the fact the Town has a well "down", and replacement parts will take up to two weeks to effect, the following restrictions are now in place:

1. Watering will only take place on odd/even days. If your residence ends in an odd number you can only water on odd dates. If your residence ends in an even number, you can only water on even dates.
2. We are asking businesses to voluntarily cut down on their water consumption. Car washes and other businesses that use water are asked to assist the Town over the next two weeks.
3. The Town will monitor our consumption daily. If water usage exceeds 1100 cubes per day with this voluntary restriction we will put full restrictions in with Bylaw penalties.

We encourage our residents and businesses to assist us as we effect repairs on our well and help us sustain our community.

The ban will be for approximately 2 weeks but residents are cautioned that it may be extended.

Should you require further information please call Rick Schmidt Public Works Director at 403.963.2984 or Donna Tona, Interim CAO at 780.918.7208 or 403.843.2113.

Mayor R. Pankiw - Town of Rimbey

NOTICE

The 2015 Combined Assessment and Tax Notices Are due July 31, 2015.

Any unpaid balance will be subject to a penalty of 12% on August 1, 2015.

***** WELCOME *****

The Town of Rimbey welcomes the Big Hearts Charity Riders who will be coming into Rimbey on Saturday, July 18, 2015 between 11:00 am and 3:00 pm.

Each year the Big Hearts Charity Ride roars into Rimbey to patronize our business, and collect donations for the Pediatrics and Neonatal Intensive Care Unit at the Red Deer Regional Hospital of which the residents of Rimbey may have occasion to use.

Harleys and Bikers coming to town stir the imagination of the young and young at heart and worry those who aren't sure of the purpose of their presence. These determined Harley riders offer assistance to a worthy cause. Roughly 200 bikers will be welcomed into Rimbey for this event.

We encourage everyone to come downtown to Game on Outdoors to meet these charity riders, join in the fun and the festivities.

We look forward to seeing you all there!!!

Town of Rimbey Administration

NEXT COUNCIL MEETINGS

Council—July 27/15 7:00 pm
 Council Meeting—August 24/15 7:00 pm
 All Council Meetings are open to the public and we encourage you to join us.

Recreation and Community Services

Rimbey Aquatic Centre
 June 29th-August 2015

Access Key: Registration Public Limited

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	Early Bird Lane Swim 7:00-9:00am					Closed
	Red Cross Blood Donor 9:00am-12:00pm					
		Parent & Tot/Lane Swim 12:00-2:00pm				
Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm					Public Swim 2:30-4:00pm
Lane Swim 4:00-5:30pm	Public Swim 2:30-4:00pm	Tot/Lane Swim 2:30-4:00pm		Public Swim 2:30-4:00pm		Lane Swim 4:00-5:30pm
Closed			Laneway Swim 8:00-9:00pm			Closed
			Closed			

*Extended hours of operation after August 2015

Rimbey Aquatic Centre
 403-843-2437

Aquatic Fitness
 8:00-8:45am
 Monday: Core/Core
 Wednesday: Interval
 Friday: Muscle Strengthening

For Updates on the Rimbey Aquatic Centre
 Go to www.facebook.com/rimbeyaquaticcentre

Outdoor Fitness Equipment

There is outdoor fitness equipment located by the Nesting Place RV Park free to use for anyone. Please ensure that you use the equipment safely.

Thank you!

Thank you to all of the volunteers that helped with the Rimbey Rodeo Parade including The Gull Lake North Citizens on Patrol and the Rimbey Lion's Club.

We really appreciate all that volunteers do for our community!

Also a big thank you to Whitgam Creations for donating the winner's ribbons for the parade.

Fall Classes at the Community Centre

Have you been wanting to lead a class or course?

Talk to us at the Recreation Office about renting space, or possibly becoming one of our instructors at 403-843-3151 or email programs@rimbey.com

July 14-20/15



TOWN OFFICE
 4938-50 Ave,
 Box 350
 (P) 403-843-2113
 (F) 403-843-6599
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 (E) recreation@rimbey.com

www.rimbey.com
 Office Hours 8:30 am—4:30 pm

**WATER NOTICE
 IMPORTANT NOTICE UPDATE**

The Town of Rimbey is re-authorizing a voluntary Water Restriction and continuing the restriction from the original notice dated June 24, 2015.

- The Town is undertaking a well study as we are moving to drill a new well. Well 13 will be down for that study.
Please control your taps, save on your bill, and help our reservoirs!
 - It hasn't been raining, so we are asking that you supplement water needs by running your sprinkler just one hour each week. Your lawn only needs 2.5 cm of water per week.
 - If supplemental watering is needed, water your lawn once a week on an odd calendar day if you live in an odd-numbered house, and water your lawn on an even calendar day if you live in an even-numbered house.
 - Please reduce evaporation by using a low-angle or pulsating sprinkler, and water lawns and gardens during the coolest parts of the day.
 - Set sprinklers to ensure watering of grass only. Don't water sidewalks or roads.
 - Use a rain barrel to collect rain water to use for watering plants or washing vehicles.
 - Businesses please limit your water needs
- The Town will be conserving our water as well and will reduce or eliminate any watering that is not needed;
 - Our pool will be open, and the spray park uses recycled water as does the water slide;
 - Businesses please limit your car washes or other water that is not necessary.

As of July 14, these restrictions are voluntary and we encourage your partnership with us to limit your tap time. Mandatory restrictions are not in force at this time.

Mayor R. Pankiw - Town of Rimbey
 Donna Tona, Interim Chief Administrative Officer

NEXT COUNCIL MEETINGS
 Council—July 27/15 7:00 pm
 Council Meeting—August 24/15 7:00 pm
 All Council Meetings are open to the public and we encourage you to join us.

*****ATTENTION DOG OWNERS*****

The Town of Rimbey Administration Office has received several complaints regarding dogs running at large. We wish to remind owners of the following:

The Dog Control Bylaw states:

- Definitions
 - 1.6 "Running at Large" as referred to in the bylaw means a dog off the premises of its owner and not under the immediate, continuous and effective control of its owner or a person appointed by the owner. Without restricting the generality of the foregoing a dog shall be deemed to run at large when it is not under the immediate, continuous and effective control of its owner or other person appointed by the owner, and found on any public street, lane, alley, parkland, school grounds or any other publicly owned property within the Town, or on any private property or in private premises without the permission of the owner or occupant thereof.
- Offences:
 - 4.1 No owner shall allow their dog(s) to run at large.
 - 4.2 When a dog is found to be running at large its owner shall be deemed to have violated the requirements of Section 4.1 and is subject to the fines outlined within this bylaw.
- Impound of Dogs
 - 5.2 The Animal Control Officer or Police Officer may seize and impound:
 - a) any dog running at large.

The Town of Rimbey recognizes your pets are a vital "part of your family" however, we respectfully request you to confine them to your own property.



Serving Families in the Rimbey and surrounding area. We are accepting school supplies or cash. Every donation makes a difference. Your donations can be dropped at 3 locations: Stationary Stories and Sounds, Rimbey Value Drug Mart or our FCSS office located in the Provincial Building. Thank you for your support.

NOTICE

The 2015 Combined
 Assessment and Tax Notices
 Are **due July 31, 2015.**

Any unpaid balance will be subject to a penalty of 12% on August 1, 2015.

Recreation and Community Services

Rimbey Aquatic Centre
 June 29th-August 2015

Access Key	Registration	Public	Limited	Private		
Pool Hours						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	Early Bird Lane Swim 7:00-8:00am				Closed	Closed
Mid-Course, Non-competitive 8:00am-9:00am						
Parent & Toddler Swim 12:00-2:30pm						
Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm	Towels Swim 2:30-4:00pm	Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm
Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm	Lane Swim 4:30-7:00pm
Closed	Lanes/Adult Swim 8:00-9:00pm				Closed	Closed
Closed						

*Merged hours of operation after August 30th

Rimbey Aquatic Centre
 403-843-2437

Aquatic Fitness
 8:00-8:45am
 Monday: CardioCore
 Wednesday: Interval
 Friday: Muscle Strengthening

For updates on the Rimbey Aquatic Centre
 Go to www.facebook.com/rimbeyaquaticcentre

Outdoor Fitness Equipment

There is outdoor fitness equipment located by the Nesting Place RV Park free to use for anyone. Please ensure that you use the equipment safely.

**Drop In Sports at the
 Peter Lougheed Community Centre**

\$2.00 7-8:30pm

- Badminton Tuesdays
- Pickleball Wednesdays
- Open Gym Thursdays
- Free Pickleball Wed, July 22- courtesy of Keyera**

Fall Classes at the Community Centre

Have you been wanting to lead a class or course?
 Talk to us at the Recreation Office about renting space, or possibly becoming one of our instructors at 403-843-3151 or email programs@rimbey.com

July 21-27/15



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(E) recreation@rimbey.com

www.rimbey.com
Office Hours 8:30 am—4:30 pm

WATER NOTICE
IMPORTANT NOTICE UPDATE

The Town of Rimbe is re-authorizing a voluntary Water Restriction and continuing the restriction from the original notice dated June 24, 2015.

- The Town is undertaking a well study as we are moving to drill a new well. Well 13 will be down for that study.

Please control your taps, save on your bill, and help our reservoirs!

- It hasn't been raining, so we are asking that you supplement water needs by running your sprinkler just one hour each week. Your lawn only needs 2.5 cm of water per week.
 - If supplemental watering is needed, water your lawn once a week on an odd calendar day if you live in an odd-numbered house, and water your lawn on an even calendar day if you live in an even-numbered house.
 - Please reduce evaporation by using a low-angle or pulsating sprinkler, and water lawns and gardens during the coolest parts of the day.
 - Set sprinklers to ensure watering of grass only. Don't water sidewalks or roads.
 - Use a rain barrel to collect rain water to use for watering plants or washing vehicles.
 - Businesses please limit your water needs**
- The Town will be conserving our water as well and will reduce or eliminate any watering that is not needed;
 - Our pool will be open, and the spray park uses recycled water as does the water slide;
 - Businesses please limit your car washes or other water that is not necessary.

As of July 14, these restrictions are voluntary and we encourage your partnership with us to limit your tap time. Mandatory restrictions are not in force at this time.

Mayor R. Pankiw - Town of Rimbe
Donna Tona, Interim Chief Administrative Officer

NEXT COUNCIL MEETINGS

Council Meeting—August 24/15 7:00 pm
All Council Meetings are open to the public and we encourage you to join us.

NOTICE

The 2015 Combined Assessment and Tax Notices Are due July 31, 2015.

Any unpaid balance will be subject to a penalty of 12% on August 1, 2015.



STORE IT, DON'T POUR IT



Improper disposal of fats, oils and grease by residents can build up in the sewer system and cause blockages. This can result in sewer backup, property damages and costs to residents as well as to the Town.

Hot water and soap may remove grease from dishes but not from the walls of sewer pipes. Sewer pipes in the ground are cold so any liquid grease in the wastewater solidifies on the walls of the pipes. Eventually, it can build up enough to cause blockages.

Store your used fats and grease in an empty container such as a tin. Used cooking oil should be cooled and put in a sealed plastic jug. When it is full, put it in the garbage.

Watch Your Speed

5.1 Unless otherwise directed by posted Traffic Control Devices, no person shall drive a vehicle at a speed in excess of fifty (50) kilometers per hour on any roadway within the Town

5.3 Notwithstanding section 5.1, no person shall drive a motor vehicle in any alley at a greater rate of speed than twenty (20) kilometers per hour.

Please slow down while driving on Main Street and in all areas of residential, school zones, playground zones and intersections to help keep our residents and children safe.

Recreation and Community Services

Rimbey Aquatic Centre
June 29th-August 2015

Access Key: **Residential** **Public** **Limited** **FREE**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed		Early Mid Lane Swim 7:00-8:00am				Closed
		Red Cross Aqua Leisure 9:00am-12:00pm				
		Parent & Tot Lane Swim 12:00-1:30pm				
Public Swim 2:30-4:00pm	Public Swim 2:30-4:00pm	Tot Lane Swim 2:30-4:00pm		Public Swim 3:30-4:00pm		Public Swim 2:30-4:00pm
Lane Swim 4:00-5:00pm						Lane Swim 4:00-5:00pm
Closed		Lan/Adult Swim 8:00-8:00pm				Closed
Closed						

*Limited hours of operation after August 10th

Rimbey Aquatic Centre
403-843-2437
For Updates on the Rimbey Aquatic Centre
Go to www.facebook.com/RimbeyAquaticCentre

Aquatic Fitness
8:00-8:45am
Monday: CardioCore
Wednesday: Interval
Friday: Muscle Strengthening

Drop In Sports at the Peter Lougheed Community Centre

\$2.00 7-8:30pm

- Badminton Tuesdays
- Pickleball Wednesdays
- Open Gym Thursdays

The Recreation Office will be closed on August 3rd for Heritage Day.

Heritage Day Hours

The Rimbey Aquatic Centre will be open for the following hours on August 3rd:
12pm-6pm Public Swim

July 28-Aug 3/15

Deemed receipt of tax notice

337 A tax notice is deemed to have been received 7 days after it is sent.

1994 cM-26.1 s337

Correction of tax notice

338 If it is discovered that there is an error, omission or misdescription in any of the information shown on a tax notice, the municipality may prepare and send an amended tax notice to the taxpayer.

1994 cM-26.1 s338

Incentives

339 A council may by bylaw provide incentives for payment of taxes by the dates set out in the bylaw.

1994 cM-26.1 s339

Instalments

340(1) A council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer.

(2) A person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment.

(3) When an agreement under subsection (2) is made, the tax notice, or a separate notice enclosed with the tax notice, must state

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and
- (b) what happens if an instalment is not paid.

1994 cM-26.1 s340

Deemed receipt of tax payment

341 A tax payment that is sent by mail to a municipality is deemed to have been received by the municipality on the date of the postmark stamped on the envelope.

1994 cM-26.1 s341

Receipt for payment of taxes

342 When taxes are paid to a municipality, the municipality must provide a receipt.

1994 cM-26.1 s342

Application of tax payment

343(1) A tax payment must be applied first to tax arrears.

(2) If a person does not indicate to which taxable property or business a tax payment is to be applied, a designated officer must decide to which taxable property or business owned by the taxpayer the payment is to be applied.

1994 cM-26.1 s343

Penalty for non-payment in current year

344(1) A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

The Town of Rimbey Tax Penalty Bylaw

Bylaw 870/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR RATES OF PENALTY ON TAXES.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass Bylaws regarding penalty for non-payment of taxes;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

PART I - BYLAW TITLE

- 1) This Bylaw may be cited as the "Tax Penalty Bylaw".

PART II - PROCEDURES

- 2) A penalty of twelve percent (12%) shall be applied to all current taxes owing at the close of business on July 31 of each year. Should July 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.
- 3) A penalty of eighteen percent (18%) shall be applied to all arrears owing at the close of business on December 31 of each year. Should December 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.

PART III – REPEAL

- 4) Bylaws #436/82 and #598/93 are hereby rescinded.

PART IV – EFFECTIVE DATE

- 5) This Bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Tax Penalty Bylaw

Bylaw 870/11

READ a first time this 12 day of September, 2011.

READ a second time this 12 day of September, 2011.

READ a third and final time this 26 day of September, 2011.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

The Town of Rimbey Tax Discount Bylaw

Bylaw 871/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR RATES OF DISCOUNT ON PREPAYMENT OF TAXES.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass bylaws allowing incentives for payment of taxes by a certain date;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

PART I - BYLAW TITLE

- 1) This Bylaw may be cited as the "Tax Discount Bylaw".

PART II - PROCEDURES

- 2) A discount of two percent (2%) of the municipal portion of the taxes shall be applied to the prepayment of property taxes in the months of January and February.
- 3) Discounts shall be processed on funds received up to and including the close of business on the last business day in February.
- 4) Discounts shall not be applied to pre-payment of local improvement levies.

PART III - EFFECTIVE DATE

- 5) This Bylaw shall take effect on the date of third and final reading.

READ a first time this 26 day of September, 2011.

READ a second time this 11 day of ~~October~~, 2011.

READ a third and final time this 11 day of ~~October~~, 2011.


MAYOR



CHIEF ADMINISTRATIVE OFFICER



Council Agenda Item	7.3
Council Meeting Date	May 25, 2016
Subject	Dust Control
For Public Agenda	Public Information
Background	In the past only select residents or businesses in the Town of Rimbey were selected for the Dust Control Program. As requests came to Public Works, the Town of Rimbey performed the work and covered the full costs.
Discussion	<p>There is approximately 8 Kilometres of gravel roads within the Town of Rimbey not including alleys. With more requests for Dust Control coming in annually it is hard to budget for new requests. The Dust Control Agent will not stop the dust but will help reduce the amounts. The product breaks down within 30 to 45 days and needs to be reapplied.</p> <p>The current 2016 budget does not sufficiently allow for new dust control requests, nor does it financially cover the second application if required. If the resident and/or business requesting dust control were to pay for this service, it could be done as many times as they choose.</p>
Relevant Policy/Legislation	N/A
Options/Consequences	<ol style="list-style-type: none"> 1) Council amend the fees and services Bylaw to provide for the following costs: <ol style="list-style-type: none"> a. The resident or business will pay the Town based on a minimum request of 100 meters which will be prepaid prior to application. b. The resident or business will pay the Town for the costs of the grader and operator which will be prepaid prior to application. c. Cost billed will be: <ul style="list-style-type: none"> Approximately 1 hour of grader time (\$175.00) per request 1000.00 per 100 meters 2. Council may choose to re-open the budget and fund completely all dust control which has not been established; however, requests continue to be queried to the Public Works Department of which cannot be competed as the budget didn't allow for compensated new requests. The current annual budgeted cost of \$7000.00 has been approved through budget process. 3. Council may see the process as an item, that may cease to be funded due to economics.



TOWN OF RIMBEY REQUEST FOR DECISION

<p>Desired Outcome(s)</p>	<p>The property owner making a request for Dust Control is responsible for the cost of the Dust Control Agent. Dust Control Agent will be paid for by the requestor prior to being applied. The Town will supply extra gravel if needed and grader time. If additional applications are requested throughout the year the property owner will pay for the Dust Control Agent again. Application services will not be provided after September 1st of each year as the calcium product prevents the road from freezing and results in soft surfaces which are more susceptible to damage.</p>
<p>Financial Implications</p>	<p>1) Approximately 1 hour of grader time (\$175.00) per request. 2) If we continue to supply all Dust Control to the few select locations the annual cost is approximately \$7,000.00 for the 5 locations that request it.</p>
<p>Follow Up</p>	<p>Administration through Council would amend the Fees for Services Bylaw 905/15 to include the Dust Control Agent at a cost recovery rate for the product.</p> <p>Letters would be sent to the dust control applicants from the previous year to advise of Council's decision.</p>
<p>Attachments</p>	
<p>Recommendation</p>	<p>Public Works recommends Council implement a user pay Dust Control Program with a minimum of 100 metres, the applicant would be responsible for all costs for the dust control agent and the Town of Rimbey to supply the grader and operator for application of the product at a time available to the Public Works Department.</p>
<p>Prepared By:</p>	<p style="text-align: center;">  _____ Rick Schmidt Director of Public Works </p> <p style="text-align: right;"> _____ May 19/16 Date </p>
<p>Endorsed By:</p>	<p style="text-align: center;"> _____ Donna Tona Donna Tona, CTS Interim Chief Administrative Officer </p> <p style="text-align: right;"> _____ May 16/2016 Date </p>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.4 Concrete Disposal
Council Meeting Date	May 25, 2016
Subject	Concrete Disposal Fees
For Public Agenda	Public Information
Background	Currently the Town of Rimbey does not charge for disposal of used concrete. Very few municipalities around us accept it.
Discussion	The communities that accept the concrete around us are charging between \$15.00/Tonne to \$71.00/Tonne. Currently the Town of Rimbey covers all cost for crushing and/or disposal of concrete. It currently costs us approximately about \$15.00/Tonne to crush it. This material is not good for gravelling roads as first anticipated, there is too much fine dust associated with it. It is only good for bedding under concrete or asphalt.
Relevant Policy/Legislation	N/A
Options/Consequences	<ul style="list-style-type: none"> a) The Town of Rimbey begins charging \$20.00 /Tonne for disposal of concrete; b) The Town of Rimbey continues to cover full cost of disposing and crushing of the concrete; c) The Town of Rimbey discontinue accepting concrete for disposal
Desired Outcome(s)	Public Works recommends that The Town begin charging at least \$20.00/Tonne to accept the concrete at our site. This would help offset the cost of crushing.
Financial Implications	To be determined.
Follow Up	Administration would need to amend the Schedule A in Bylaw 905/15 to reflect the new revenue.
Attachments	Concrete Disposal Survey
Recommendation	Public Works recommends Council give consideration to recommendation (a) The Town of Rimbey begins charging \$20.00/Tonne of disposal of concrete.

Prepared By:

Rick Schmidt
Director of Public Works

May 19/16

Date



TOWN OF RIMBEY REQUEST FOR DECISION

Endorsed By:

Donna Tona

May 16, 2016

Donna Tona, CTS
Interim Chief Administrative Officer


Date

CONCRETE DISPOSAL SURVEY

Bentley Transfer Site	NO
Town of Eckville	NO
Town of Blackfalds	NO
City of Lacombe	NO Send to D & M
Prentiss Landfill	\$35.00/Tonne They recommend that all concrete be taken to D & M
Town of Ponoka	\$15.00/Tonne
Leduc Landfill	\$50.00/Tonne – Clean no rebar \$54.00/Tonne – With Rebar \$71.00/Tonne for Out of County



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.5
Council Meeting Date	May 25, 2016
Subject	Wastewater/Lagoon Dumping Fee Increase
For Public Agenda	Public Information
Background	The Director of Public Works advises currently the rates for disposing of wastewater to local contractors is \$2.50 to \$4.00 per cubic metre, and one contract at \$25.00 per load.
Discussion	Town of Rimbey rates are extremely low in comparison to other dumping sites. Rocky Mountain House is presently at \$8.50 per cubic metre and they are considering raising them, and one community is charging \$11.00 per cubic metre. It would be beneficial for the Town to raise the rate to \$8.50 per cubic metre to cover some of the repair and upkeep costs at the lagoon. This would have all contractors at the same rate per cubic meter.
Relevant Policy/Legislation	N/A
Options/Consequences	a) The Town raise the rate to \$8.50 per cubic metre for all contractors b) The Town leave rates as they are presently
Desired Outcome(s)	Increase the rate per cubic meter to be more in line with surrounding communities.
Financial Implications	Increase in Wastewater revenue.
Follow Up	Administration would need to amend Fees for Services Bylaw 905/15 to include the amended fee increase. Letter to the Contractors advising of 30 days written notice of the fee increase.
Attachments	N/A
Recommendation	Public Works recommends that Council give consideration to a rate increase for wastewater disposal fees to \$8.50 per cubic metre and provide the Contractors with 30 days written notice of the rate increase effective July 1, 2016.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Rick Schmidt Director of Public Works </div> <div style="text-align: right;"> <u>May 19 2016</u> Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <u>Donna Tona</u> Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <u>May 16, 2016</u> Date </div> </div>

Council Agenda Item	7.6
Council Meeting Date	May 25, 2016
Subject	Rimbey 2016 Public Auction
For Public Agenda	Public Information
Background	<p>As required by the MGA, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year as at March 31. Further to this, any parcel of land shown on the 2015 tax arrears list which remains in arrears as of March 31, 2016, must be offered for sale at public auction between April 01, 2016 and March 31, 2017.</p> <p>Administration has scheduled the 2016 Public Auction date for Thursday, September 22, at 10:00 a.m. in the Town of Rimbey Office which will be advertised as per the MGA.</p>
Discussion	These properties have been deemed by our CFO and our legally contracted tax collector as being in arrears for many years and as a municipality they must be dealt with in the proper manner.
Relevant Policy/Legislation	<p>In compliance with S. 417 of the MGA, the Registrar (Land Titles) sends notices (prior to August 1, 2015) to all registered property owners and caveat holders regarding tax notification, stating that if tax arrears are not paid before March 31 in the following year (2016), the municipality must offer the parcel for sale at public auction. The Town of Rimbey and TAXervice also provide correspondence (March 2015 and April 2016) to advise property owners of the pending auction if arrears are not paid in full</p> <p>Section 419 of the Municipal Government Act (MGA) stipulates that Council must set a reserve bid that is as close as reasonably possible to the market value of each parcel, and any conditions that apply to the sale.</p>
Options/Consequences	There are no options. These properties have been fulfilled of the Town's due diligence. S. 422 of the MGA prescribes the adjournment of an auction if the tax arrears are paid and a proper notice is posted to cancel the tax sale.
Desired Outcome(s)	That the properties are sold for the reserved bids which are the assessed value.
Financial Implications	<p>Roll 50160 is in arrears \$1,752.643 which includes penalties and utility arrears for over 2 years.</p> <p>Roll 13120 is in arrears \$4,840.53 which includes penalties and taxes including penalties for over 2 years.</p> <p>Should the properties not sell, S.424 (1) of the MGA prescribes that the municipality may become the owner of the parcel after the public auction, if the parcel is not sold at the public auction. The Municipality becomes the owner of the land free of all encumbrances except as prescribed in S. 424(3) of the MGA. S. 425 of the MGA prescribes that the municipality that becomes the owner may dispose of the parcel by selling it as close to market value or by depositing in the account referred to in S. 427(1) of the MGA an amount of money equal to the price at which the municipality</p>

	<p>would be willing to sell the parcel under clause 425(1)a.</p> <p>There are other sections that pertain to the disposal of the property or subsequent authority of the Minister to transfer or revival of the title on payment of arrears of which Administration must be very diligent regarding the rules within the MGA S. 426, 427, 428,429.</p>
Follow Up	Administration along with the contracted tax service will prepare the notices, and run the auction.
Attachments	<p>Town of Rimbey 2016 Public Auction Terms and Conditions</p> <p>Town of Rimbey 2016 Public Auction – Reserve Bids – tax roll identification</p>
Recommendation	<p>Administration recommends Council approve the Terms and Conditions of Sale Public Auction as presented.</p> <p>Administration recommends Council establish the reserve bids as presented for properties being offered for sale at the 2016 public auction.</p>
Prepared By:	
	<p style="text-align: center;"><u>Donna Tona</u></p> <p>Donna Tona, CTS Interim Chief Administrative Officer</p>
	<p><u>May 19, 2016</u></p> <p>Date</p>
Endorsed By:	
	<p style="text-align: center;"><u>Donna Tona</u></p> <p>Donna Tona, CTS Interim Chief Administrative Officer</p>
	<p><u>May 19, 2016</u></p> <p>Date</p>

Town of Rimbey - Public Auction – Terms and Conditions

1. Redemption of a parcel of land offered for sale may be effected by payment of all arrears, penalties and costs by guaranteed funds at any time prior to the auction.
2. No terms or conditions of sale will be considered other than those specified by the municipality.
3. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
4. The lands are being offered for sale on an “as is, where is” basis, and the Municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability of the lands for any intended use by the successful bidder.
5. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel for themselves.
6. The purchaser of the property will be responsible for property taxes for the current year.
7. The purchaser will be required to execute a Sale Agreement in form and substance provided by the municipality.
8. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
9. GST will be collected on all non-residential properties, unless the Purchaser is a GST registrant.
10. The risk of the property lies with the purchaser immediately following the auction.
11. The purchaser is responsible for obtaining vacant possession.
12. The purchaser will be responsible for registration of the transfer including registration fees.
13. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
14. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
15. Once the property is declared sold at public auction the previous owner has no further right to pay the tax arrears.

Town of Rimbey - 2016 Public Auction – Reserve Bids

The Town of Rimbey has provided TAXervice with the following assessed values for properties currently being offered for sale at the 2016 Public Auction. “Market Value” is the price arrived at between a willing, well-informed buyer and a willing, well-informed seller. Unless there is reason to believe the assessed values do not represent market value, we recommend using the assessed values as the reserve bids.

DMH PROPERTIES			
Roll	Civic Address	Serial Number	Market Value
50160	1321266-3-1-16	5999	\$16,700.00
LAND PROPERTIES			
Roll	Civic Address	Legal Description	Market Value
13120	5107 56 Avenue	PLAN 2367MC BLOCK 5 LOT 10	\$239,400.00

Council Agenda Item	8.1
Council Meeting Date	May 25, 2016
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	<ol style="list-style-type: none"> 1. Accept the department reports as information. 2. Discuss items in question with department managers.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various Town of Rimbey Departments.
Financial Implications	Not applicable.
Follow Up	Advise department managers of an requirements made by Council.
Attachments	<ol style="list-style-type: none"> 8.1.1 Interim Chief Administrative Officer Report 8.1.2 Acting CAO/Chief Financial Officer Report 8.1.3 Director of Public Works 8.1.4 Director of Community Services Report 8.1.5 Contract Development Officer Report
Recommendation	Motion by Council to accept the department reports as information.
Prepared By:	
<p>_____ <u>Donna Tona</u> _____ <u>May 16, 2016</u> _____</p> <p>Donna Tona, CTS Date</p> <p>Interim Chief Administrative Officer</p>	
Endorsed By:	
<p>_____ _____</p> <p>Donna Tona, CTS Date</p> <p>Interim Chief Administrative Officer</p>	

Highlights

For the month of April 2016

April was a busy month as well with public hearings to ready for, research to clarify information brought out in the Public Hearings and other matters that required information for Council.

The following is a synopsis of the duties of the CAO

1. Processed a FOIP request and due to the nature of the request, Legal advised;
2. Worked with the Airport lease holder and hanger holders regarding contracts of which are on hold at this time due to pending developments at the Airport.
3. Continued to update legal brief files;
4. Hosted the developer's spring summit and attended
5. Worked with Jubilee Insurance Adjusters on pending files
6. Met with Municipal affairs regarding the Intern's day in Edmonton as a requirement of the program;
7. Daily staffing mentorship and leadership;
8. Attended the Rimbey Trade Show Friday and Saturday and worked with Staff and Council at the Booth
9. Recruiting for the new CAO along with the Executive Team
10. Recruiting for the new Peace Officer position
11. Signed off on the Intern's and Planning Department's 277 completed and organized development files
12. Final review of Peace Officer's files

There are many more daily duties including working with the Senior's groups to promote and plan Senior's week in conjunction with the ground breaking of Rimoka. It is always a pleasure to serve the Town of Rimbey

Donna Tona
Interim CAO



Highlights

Currently we are working on transitioning our banking to Servus. The set up process is now about 80% complete and will be transitioning the accounts when we are completely set up. This will take place over the next few months.

The 2015 Audit is complete and all year end processes have been done.

Grant reporting for 2015 has been submitted to Municipal Affairs.

The 2016 property tax notices were mailed on May 12, 2016.

The competition for the reception position closed on May 13/16 and we are reviewing the resumes and will hold interviews soon.

Lori Hillis, CA, CPA
Acting CAO/Chief Financial Officer

Highlights

ROADS – Pot hole repairs are ongoing. The first round of Street Sweeping has been completed. Alleys are being graded as time permits. Weed spraying is being done. Litter and debris has been removed from ditches and boulevards. Curb and sidewalk paint has arrived and will be scheduled for early June. All equipment has had the new Town Logo decals installed. Public Works staff assisted in the Trade Fair by manning the Booth at designated times.

WATER – Fire Hydrant Flushing is in progress. All wells have been Super-Chlorinated. RV Park well has been Super-Chlorinated and water turned on early at the Lions request. Routine water sampling and other maintenance is ongoing. Water was turned on into the Ag grounds.

WASTEWATER – Drainage Ditch is being inspected weekly and several beaver dams have been removed. Sanitary Main Flushing is completed. Routine operations are ongoing.

CEMETERY – Maintenance of new graves has been done. Clean-up has been completed and routine mowing is ongoing. Staff has assisted families with burial requirements.

COMPOST – New compost pad has been completed and put into use. New contract has been signed with the Town of Ponoka and the hauling has started. Town compost collection started May 16, 2016.

RECYCLE – The Town of Rimbey continues to work with Ponoka County to operate this facility. Our annual Household Hazardous Waste Round-Up has been completed. Landscaping has been done for the ramp up to the Garbage Disposal building as per the request of Ponoka County.

PARKS – Routine maintenance of grass is ongoing. Still an excessive amount of garbage in Skateboard Park requiring extra vigilance there. Grass cutting was started early. We removed several downed trees in parks due to heavy winds. Flower beds at the entrance signs have been tilled and are ready for planting.

OTHER – The new Tandem has been busy hauling dirt to Rimoka. The new Toro Lawn Mower has arrived and been put to work.

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- 2 new HVAC units will be supplied and installed by Rimbey Heating Ltd.
- LED lights installed in the Main Auditorium, hallways, washrooms, kitchen and storage rooms.
- Card lock security system installed in May.
- Improvements to the facility; blue wallpaper has been removed & painting continues on the sound boards in Main Auditorium.
- Cooper Roofing has started on the roof.
- Weekends fully booked till the end of September

Community Fitness Centre

- Researching rowing machine, flooring and additional space for equipment.
- Daily cleaning and maintenance of the area.
- Quarterly maintenance performed by Fitness Mechanics

Rimbey Aquatic Centre

- Start up and water balancing to ensure May long weekend opening.
- Spray park decisions – leak detector vs demolition
- North fence along pool built to keep debris and wind away.
- Handicap washroom flooring and office area resurfaced.
- Arranging work to be completed on slide pump and other budget items.

Arena

- Drop off location for the Fort McMurray donations.
- Advertising Arena Operator position.
- Alberta Girls Lacrosse will practice mid June.
- Summer repairs continue. New arena board corners replaced, painting the dressing rooms, bathrooms stalls, etc.
- May 24-25 repairs to the e-ceiling.

Programs

- Boys and Girls Club activities over the summer.
- Wednesday nights – Open Gym/Pickleball
- Preschool Dance – continues till the end of June

Events

- Planning for Canada Day and the Rodeo Parade.

Cindy Bowie
Director of Community Services



Highlights

In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **SJC Land Use Re-designation and subdivision.** The Land Use re-designation received 3rd reading on May 9th. Administration is currently reviewing the subdivision application.
- **Land Use Bylaw.** Town Administration is working on the new Land Use Bylaw. Currently Council and administration is reviewing the first draft of the Bylaw. On May 30th Council is scheduled to have a working session to discuss the bylaw and request changes in order for a final public draft to be created. This work is ongoing.
- **Filing.** Administration has been actively reviewing and reorganizing town files. To date, all hard copy files received from West Central Planning (over 200 files) have been reviewed and organized. All files have been catalogued in an excel spread sheet for quick reference. Additionally, multiple historical hard copy large development files have been reviewed and organized.
- **Filing Procedure.** Administration is preparing a filing procedure to be utilized for all new files to improve consistency in the town’s record keeping.
- **County Notification Policy.** Town administration is preparing a policy to provide guidance to administration and council for all Ponoka County circulations. Once prepared this will be presented to Council for approval.
- **Area Structure Plan Policy.** Town administration is working to develop policy regarding future Area Structure Plan applications. The policy should discuss requirements, fees, standard processing times, etc. One the policy is drafted it will be presented to council for approval.
- **Subdivision Policy.** Town administration will be preparing a subdivision processing policy for future subdivision applications. The policy should discuss requirements, fees, standard processing times, etc. One the policy is drafted it will be presented to council for approval.
- **Easements.** The Planning & Development and Public Works are working together to identify potential easements and right-of-ways within the Town of Rimby that have not been registered on title. This is an ongoing process and will be led by Michael Fitzsimmons.

2016 Development Statistics as of May 17, 2016		
	Applied 2016	Issued 2016
Development Permit Applications	4	3
Subdivision Applications	0	0
Certificate of Compliance Requests	2	1
Building Permit Applications	4	3

Liz Armitage
Contract Planning & Development Officer
Vicinia Planning & Engagement Inc.

BEATTY HERITAGE HOUSE SOCIETY.
April 4, 2016 MEETING

Meeting was called to order at 7:35 PM by Chairperson, Teri Ormberg.

In attendance: Teri Ormberg. Jackie Anderson
Florence Stemo. Audreyann Bresnahan
Annette Boorman Judy Larmour
Ed Grumbach Murray Ormberg
Bronwen Jones. Fred Schutz

MINUTES of previous meeting (March 14, 2016) read by Florence. Adopted by Annette, seconded by Bronwen. Carried.

CORRESPONDENCE: None.

TREASURER'S REPORT: Jackie reported a Balance of \$19,753.33. Adopted by Bronwen, seconded by Audreyann. Carried.

OLD BUSINESS:

CONCERT SERIES: Stam and Williams April 8. First use of 24 new, matching wine glasses.

4-H CLUB: The Rimbey Club cleared the BH walks and sidewalk during the past winter season. Moved by Annette and seconded by Bronwen that we give the club vouchers for a hot dog and drink at our annual rodeo lunch. Carried.

EARTH DAY: Program is scheduled for Sat. April 23 (the day after Earth Day) 1:00 - 4:00 PM. Speakers have been contacted. Members will meet to "set up" at the BH at 11:00AM that day.

Moved by Florence, seconded by Jackie that we give an Honorarium of \$50.00 to each of our presenters. Carried.

CONCERT: "Me and the Missus"- Discussion as to whether BH should host them on Sept. 30/16 as part of Alberta Culture Days. Tabled for further discussion, as Culture Days events are intended to be free to the public.

CO-OP BARBECUE: Date for BH to serve - August 26/16.

WOODDALE QUILT: Judy will accept quilt from Wooddale Ladies' Club. Florence will get raffle licence and order 1216 tickets.

CHRISTMAS LIGHTS: Lights are down. Ken will take down the star.

NEW BUSINESS:

APPRECIATION: Moved by Audreyann, seconded by Annette that we send 2 vouchers for lunch on Rodeo Parade Day to Herb Grutterink in appreciation of his clearing the BH parking area during the winter.

Discussion re a gesture of appreciation for the Wooddale Ladies for the many quilts they have donated to the BH for raffle. Tabled for further discussion.

DONATION: Bronwen reported a donation through Sheldon Ibbotson from Direct Foods of a case of Grimm's Smokies for our Rodeo Lunch.

NEXT MEETING - May 2, 2016.

ADJOURNMENT: By Ed at 9:15 PM.

Florence Stemo

Minutes adopted May 2, 2016

[Signature]

Council Agenda Item	8.3 Council Reports	
Council Meeting Date	May 25, 2016	
Subject	Council Reports	
For Public Agenda	Public Information	
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.	
Discussion		
Relevant Policy/Legislation	Not Applicable.	
Options/Consequences	<ol style="list-style-type: none"> 1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports. 	
Desired Outcome(s)	To keep the community informed of actions taken by Council.	
Financial Implications	Not Applicable.	
Follow Up	Not Applicable.	
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report	
Recommendation	Motion by Council to accept the reports of Council, as information	
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date </div> </div>	
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="width: 30%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date </div> </div>	

Highlights

- Apr 25-28/16 ASCHA Conference in Red Deer
- Apr 28/16 Meeting with Rimbey T.V. regarding Lodge Cameras
- Apr 28/16 Rimoka Housing Building Committee Meeting
- Apr 29/16 Meeting with Sylvan Lake Village Mayors and CAO
- May 3/16 Rimbey Elementary School Grade 6
- May 9/16 Regular Council Meeting
- May 10/16 Meeting at Ponoka County Office regarding Emergency Services - Wildfires
- May 12/16 Rimoka Housing Foundation Building Committee Meeting
- May 16/16 Meeting with Alberta Seniors Housing regarding Lodge
- May 16/16 Meeting with Brian Jean regarding Wildfires
- May 17/16 Meeting regarding Fort McMurray evacuees
- May 18/16 Rimoka Housing Foundation Meeting in Ponoka
- May 18/16 Meeting at Ponoka County Officer regarding Emergency Services – Wildfires
- May 18/16 Central Alberta Mayors Meeting in Red Deer
- May 19/16 Meeting regarding shallow services for lodge
- May 25/16 Regular Council Meeting

Daily meetings in May re: Fort McMurray Relief

Signed Commissioner of Oaths

Signed accounts payable cheque runs

Rick Wm. Pankiw
Mayor

Highlights

- May 9/16 Regular Council Meeting
- May 4/16 Set up trailers at Community Centre
- May 6/16 BBQ at Coop for Fort McMurray Evacuees
- May 13/16 BBQ at Coop for Fort McMurray Evacuees
- May 19/16 Chamber of Commerce Meeting
- May 20/16 Rimbey and Area Wellness Group Meeting
- May 25/16 Regular Council Meeting

Signed Commissioner of Oaths

Brian Godlonton
Councillor



Highlights

- Apr 29/16 Meet with Mayors and CAO of Summer Villages
- May 3/16 Meet with Gull Lake COP to go over getting things going for a chapter in Rimbey.
- May 9/16 Regular Council Meeting
- May 25/16 Regular Council Meeting

- Numerous conversations with citizens and commissioner oaths signing.

Mathew Jaycox
Councillor

Highlights

- Apr 29/16 Meeting with Sylvan Lake Summer Villages CAO and Mayors
- May 5/16 Volunteered at the Community Centre for the Fort McMurray Relief
- May 9/16 Regular council Meeting
- May 11/16 Regional Business Walk Survey
- May 18/16 FCSS Meeting
- May 18/16 Historical Society Meeting
- May 25/16 Regular Council Meeting

Signed Accounts Payable Run
Signed Commissioner of Oaths

Jack Webb
Councillor