

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY MARCH 27, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
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5.	Delegations - None	
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8.2.3	Rimoka Housing Foundation Minutes of February 15, 2017.....	58-62
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8.3.1	Mayor Pankiw's Report.....	64
8.3.2	Councillor Godlonton's Report.....	65
8.3.3	Councillor Jaycox's Report.....	66
8.3.4	Councillor Payson's Report.....	67
8.3.5	Councillor Webb's Report.....	68
9.	Correspondence - None	
10.	Open Forum (Bylaw 924/16- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In- Camera	
11.1	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON
MONDAY MARCH 13, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 10:31 am, with the following in attendance:

Mayor Pankiw
Councillor Jaycox
Councillor Godlonton
Councillor Payson (10:35 am)
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary – Michael Fitzsimmons

Absent:

Public:
Trena Mielke – Rimbey Review
5 members

2. Agenda Approval 2.1. March 13, 2017 Special Council Meeting Agenda

Motion 076/17

Moved by Councillor Jaycox to accept the agenda for March 13, 2017 Special Council Meeting as presented.

CARRIED

3. Delegation 3.1 Delegation – Joan May

Mrs. May discussed easements and right of ways, the Stop Works Order, financial compensation for improvements left unfinished on the common property, and the paving of 54th street to the end of Phase II.

Motion 077/17

Moved by Councillor Webb for Administration to return to the April 10, 2017 Regular Council Meeting with more information.

CARRIED

Motion 078/17

Moved by Councillor Jaycox to accept Mrs. May's presentation as information.

CARRIED

Councillor Payson departed the Special Council Meeting at 11:30 am.

4. Adjournment 4.1 Adjournment

Motion 079/17

Moved by Councillor Jaycox to adjourn the meeting.

CARRIED

Time of Adjournment: 11:51 am.

MAYOR RICK PANKIWI

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MARCH 13, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Contract Development Officer – Liz Armitage
Recording Secretary – Municipal Intern Michael Fitzsimmons

Absent:
Director of Public Works – Rick Schmidt
Director of Community Services – Cindy Bowie

Public:
Treena Mielke, Rimbey Review
Tom Schroeder, Delegation
Melvin Durand, Delegation
2 members of the public

2. Adoption of Agenda 2.1 March 13, 2017 Agenda
5.1 Evelyn Prince – Rimbey Airport (deletion)

Motion 080/17

Moved by Councillor Webb to accept the Agenda for March 13, 2017 Regular Council Meeting, as amended.

CARRIED

3. Minutes 3.1. Minutes of Regular Council Meeting February 27, 2017

Motion 081/17

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of February 27, 2017, as presented.

CARRIED

4. Public Hearings Public Hearing - None

5. Delegations 5.2 Tom Schroeder – Rimbey Airport

Mayor Pankiw welcomed Mr. Schroeder to the Council Meeting.

Mr. Schroeder spoke to Council regarding the possibility of purchasing of the Rimbey Airport and potential development opportunities with the land.

Mr. Schroeder thanked Council for the opportunity to attend the Council Meeting as a delegation.

Mayor Pankiw thanked Mr. Schroeder for this presentation.

Mr. Schroeder departed the meeting at 7:15 pm.

Motion 082/17

Moved by Councillor Godlonton to accept the presentation from Mr. Schroeder regarding the Rimbey Airport, as information.

CARRIED
Page 3 of 68

5.3 Melvin Durand – Rimbey & District Chamber of Commerce 2017 Trade Show

Mayor Pankiw welcomed Mr. Durand to the Council meeting.

Mr. Durand spoke to Council regarding donation of the Vern Poffenroth Arena to the Chamber of Commerce for their upcoming tradeshow. Mr. Durand presented other ideas for the Trade Show and promoting the Town.

Mr. Durand thanked Council for the opportunity to attend the Council Meeting as a delegation.

Mayor Pankiw thanked Mr. Durand for this presentation.

Motion 083/17

Moved by Councillor Godlonton to accept the presentation, as information.

CARRIED

Motion 084/17

Moved by Mayor Pankiw to give the arena to the Chamber of Commerce for the April 21 and 22, 2017 Trade Show free of charge.

CARRIED

6. Bylaws

6.1 Bylaw 931/17 Town of Rimbey Fire Protection Services

Motion 085/17

Moved by Councillor Godlonton to give first reading to Bylaw 931/17 Fire Protection Services.

CARRIED

Motion 086/17

Moved by Councillor Jaycox to give second reading to Bylaw 931/17 Fire Protection Services.

CARRIED

Motion 087/17

Moved by Councillor Jaycox to unanimously consider to give third and final reading to Bylaw 931/17 Fire Protection Services.

CARRIED

Motion 088/17

Moved by Councillor Webb to give third and final reading to Bylaw 931/17 Fire Protection Services.

CARRIED

6.1 Bylaw 929/17 to Amend Bylaw 917/16

Motion 089/17

Moved by Mayor Pankiw to give Development Officer Elizabeth Armitage the authority to draft a sign policy.

CARRIED

Motion 090/17

Moved by Councillor Webb to give second reading of Bylaw 929/17 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 091/17

Motion by Mayor Pankiw to give third and final reading to Bylaw 929/17 Amendment to Land Use Bylaw 917/16.

CARRIED

7. New and Unfinished Business

New & Unfinished Business - None

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports - None

9. Correspondence

9.1 Correspondence – None

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked if any members of the gallery wished to address Council regarding any items from the meeting.

One person spoke regarding the community grant.

11. In Camera

11.1 None

12. Adjournment

Motion 092/17

Moved by Councillor Webb to adjourn the meeting.

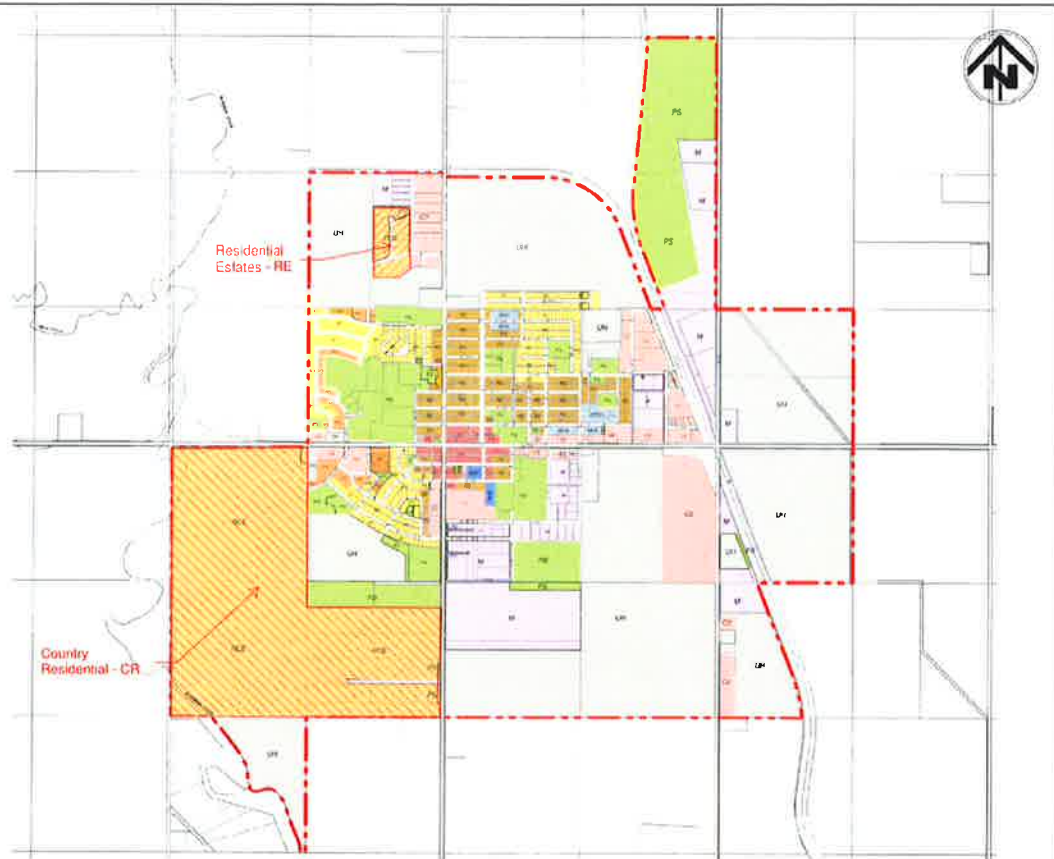
CARRIED

Time of Adjournment: 7:53 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	6.1
Council Meeting Date	March 27, 2017
Subject	Bylaw 932/17 to Amend Bylaw 917/16.
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>As this is the first development season with the New Land Use Bylaw, we are flagging issues that may hamper development as they arise.</p>
Discussion	<p>Through discussions with Chris Nikirk, Town Administration has noted that the Country Residential Estate District may not work as intended if residents choose to build accessory buildings on sites in the current Country Residential Estate District. The issues that will arise are related to the rear yard and side yard setbacks. Therefore Administration recommends revised rear yard and side yard setbacks at 5m for both districts.</p> <p>Further, administration recommends splitting the district into two separate districts, similar to the old Land Use Bylaw 762/04. The reason for the division is the difference in services in the two areas and the size of lots.</p> <p>The new Districts are proposed as follows:</p>



12.9 RESIDENTIAL ESTATE (RE)

(1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

(2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.9.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.9.2

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.9.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.9.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.9.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.9.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

12.10 COUNTRY RESIDENTIAL (CR)

(8) Purpose

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

(9) Permitted and Discretionary Uses

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.10.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(10) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.10.2

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

(11) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.10.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

(12) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.10.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(13) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.10.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres


(14) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.10.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Options/Consequences	Not applicable
Financial Implications	Not applicable
Attachments	Bylaw 932/17 Amendment to Bylaw 917/16

Recommendation	<ol style="list-style-type: none">1. Administration recommends Council give first reading to Bylaw 932/17 Amendment to Land Use Bylaw 917/16.2. Administration recommends advertisement of the public hearing for Bylaw 932/17 Amendment to the Land Use Bylaw in the Rimby Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 932/17 to relevant agencies.3. Administration recommends Council set the Public Hearing for Bylaw 932/17 Amendment to the Land Use Bylaw for April 24, 2017 at 7:00 pm.
Prepared By: <p style="text-align: center;"> _____ Liz Armitage Contract Planning & Development Officer</p> <p style="text-align: right;">March 22, 2017 _____ Date</p> Endorsed By: <p>for  _____ Lori Hillis Chief Administrative Officer</p> <p style="text-align: right;">March 22/17 _____ Date</p>	



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbeey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbeey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II - TEXT AMENDMENT

- 1) 12.9 Country Residential Estate district of Bylaw No. 917/16 is deleted.
- 2) 12.9 Residential Estate (RE) shall be added:

12.9 RESIDENTIAL ESTATE (RE)

(1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

(2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.9.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.9.2

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres



(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.9.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.9.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.9.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.9.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

1) 12.10 Residential Estate (RE) shall be added:

12.10 COUNTRY RESIDENTIAL (CR)

(8) Purpose

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.



(9) Permitted and Discretionary Uses

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

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(10) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.10.2

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

(11) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.10.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

(12) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.10.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

(13) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.10.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(14) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.10.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

PART III – RE-DESIGNATION

- 1) A portion of Lot 1, Block 19, Plan 0729960 will be re-designated from Medium Density Residential (R3) to Low Density Residential (R1) as shown in Schedule A.

PART IV – MAP AMENDMENT

That Land Use Districts Map of Bylaw No. 917/16 is hereby amended as per attached map in Schedule A

PART V - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

READ a Second Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

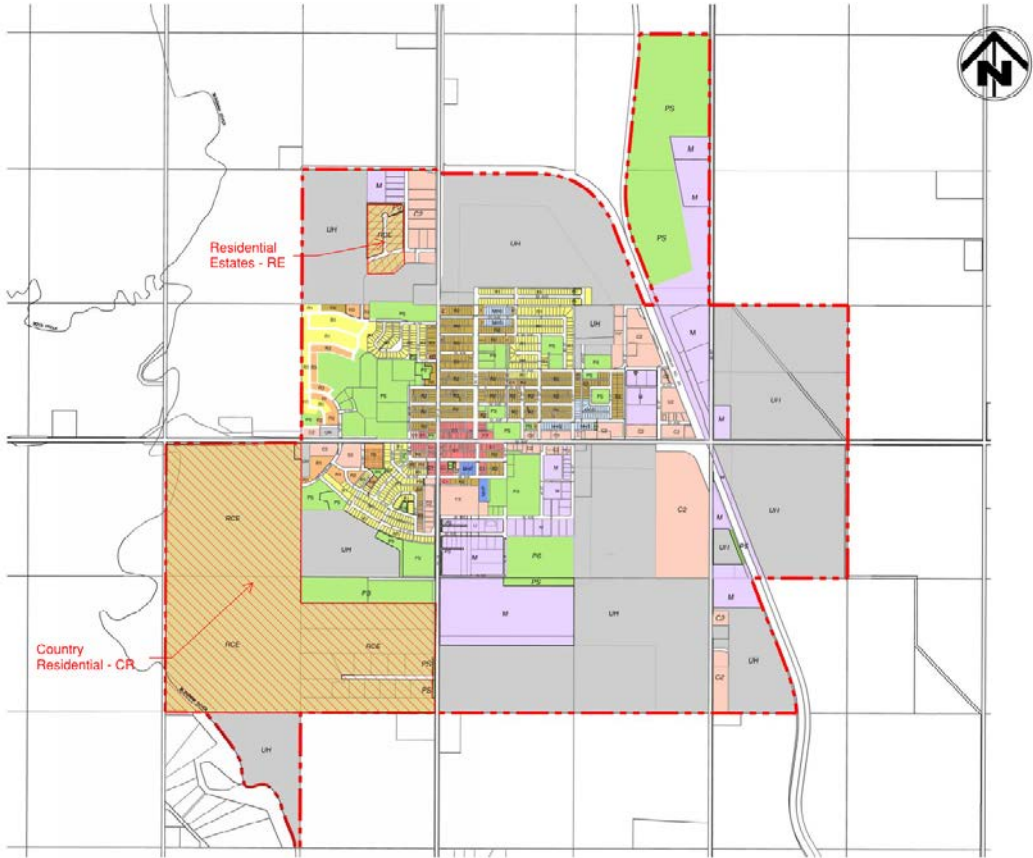
Chief Administrative Officer Lori Hillis

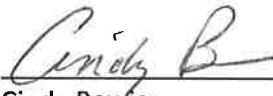


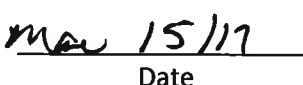
READ a Third Time and Finally Passed this _____ day of _____, 2017.

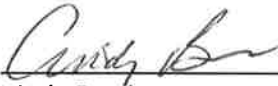
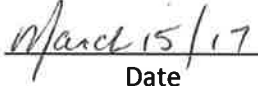

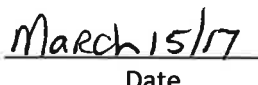
Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

**SCHEDULE A
Land Use Re-Designation Map**

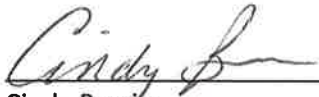
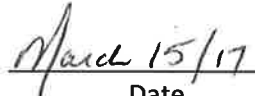

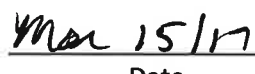


Council Agenda Item	7.1
Council Meeting Date	March 27, 2017
Subject	Summer rental rates for the Arena
For Public Information	Public Information
Background	Rental rates not included in the Fees for Service Bylaw 905/15 Schedule A Rental rates do not include gst.
Discussion	Arena – Summer Rates (April – August) Per Day \$350 Program \$35/hour Security Deposit \$500
Relevant Policy/Legislation	Fees for Services Bylaw 905/15 Schedule A
Options/Consequences	Council may choose to accept the summer rental rates in the Arena. Council may choose a different dollar amount for summer rental rates in the Arena
Financial Implications	Increasing Arena revenue will help with rising operational expenses.
Attachments	N/A
Recommendation	That Council approves the recommended summer rental rates for the Arena
Prepared By:	
	 _____ Cindy Bowie Director of Community Services
	 _____ Date
Endorsed By:	
	 _____ Lori Hillis, CPA, Ca Chief Administrative Officer
	 _____ Date

Council Agenda Item	7.2																								
Council Meeting Date	March 27, 2017																								
Subject	Arena Rates for 2017/18 and 2018/19 ice season																								
For Public Information	Public Information																								
Background	Historically the ice rental rates have increased \$10/hour every 2 years. Rental rates do not include gst.																								
Discussion	<p style="text-align: center;">Youth (local) –Youth (nonlocal) –Adult (local) –Adult (nonlocal) –Adult Tourn.</p> <table border="0"> <tr> <td>Prior to 2013/14</td> <td>\$60/hr</td> <td>\$80/hr</td> <td>\$100/hr</td> <td>\$110/hr</td> <td></td> </tr> <tr> <td>2013/14 & 2014/15</td> <td>\$70/hr</td> <td>\$90/hr</td> <td>\$110/hr</td> <td>\$120/hr</td> <td>\$85/hr</td> </tr> <tr> <td>2015-2017</td> <td>\$80/hr</td> <td>\$100/hr</td> <td>\$120/hr</td> <td>\$130/hr</td> <td>\$95/hr</td> </tr> <tr> <td>Proposed 2017–2019 (2 years)</td> <td>\$90/hr</td> <td>\$110/hr</td> <td>\$130/hr</td> <td>\$140/hr</td> <td>\$105/hr</td> </tr> </table>	Prior to 2013/14	\$60/hr	\$80/hr	\$100/hr	\$110/hr		2013/14 & 2014/15	\$70/hr	\$90/hr	\$110/hr	\$120/hr	\$85/hr	2015-2017	\$80/hr	\$100/hr	\$120/hr	\$130/hr	\$95/hr	Proposed 2017–2019 (2 years)	\$90/hr	\$110/hr	\$130/hr	\$140/hr	\$105/hr
Prior to 2013/14	\$60/hr	\$80/hr	\$100/hr	\$110/hr																					
2013/14 & 2014/15	\$70/hr	\$90/hr	\$110/hr	\$120/hr	\$85/hr																				
2015-2017	\$80/hr	\$100/hr	\$120/hr	\$130/hr	\$95/hr																				
Proposed 2017–2019 (2 years)	\$90/hr	\$110/hr	\$130/hr	\$140/hr	\$105/hr																				
Relevant Policy/Legislation	Fees for Services Bylaw 905/15 Schedule A																								
Options/Consequences	Council may choose to raise the ice rental rates by \$10 to all rental rates. Council may choose to raise the ice rental rates by a dollar amount of their choice. Council may choose to keep the ice rental rates as is for the upcoming season.																								
Financial Implications	Increase Arena revenue will help with rising operational expenses.																								
Attachments	Comparison chart of other communities																								
Recommendation	That Council approves the recommended rate increase of \$10 for all ice rental categories for the 2017/18 and 2018/19 seasons.																								
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Cindy Bowie Director of Community Services </div> <div style="text-align: center;">  _____ Date </div> </div>																								
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, Ca Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>																								

	Local minor sports	Youth Prime	Youth non-prime	Non-local youth Prime	Non-local youth non-prime	Senior Prime	Senior non-prime	Adult Prime	Adult non-prime	Non-local adult prime	Non-local Adult non-prime	Tournament Rate youth	Tournament Rate Adult	Junior Team	Junior Team (AJHL) non prime	Junior Team (AJHL) Games	School Use (JUC)	Other use during school hours	Group Rate prime	Group Rate non-prime
Camrose*		\$111.38		\$248.85	\$205.80			\$232.05	\$186.11	\$248.85	\$205.80						\$32.03	\$111.38		
Innisfail		\$78.00	\$47.00	\$90.00	\$54.00	\$104.00	\$65.50	\$130.00	\$78.00	\$162.50	\$130.00						\$23.50			
Penhold		\$175.00	\$99.00					\$200.00	\$175.00			\$ 175.00	\$ 175.00							
Lacombe	\$92.00	\$114.00		\$140.00				\$140.00		\$175.00			\$ 114.00							
Bentley *	\$117.59	\$117.59		\$142.83				\$159.60												
Winfield		\$80.00	\$60.00	\$100.00	\$70.00			\$110.00	\$80.00	\$135.00	\$95.00									
Ponoka		\$85.00				\$85.00		\$142.00		\$179.00				\$114.00						
Alix		\$90.00		\$100.00				\$90.00		\$100.00										
Fort Sask *		\$120.49	\$72.35	\$150.61				\$206.59	\$123.95					\$120.49						
Leduc *		\$122.20						\$234.10	\$143.00	\$269.95	\$269.95			\$154.70						
Trileisure		\$132.00	\$75.00					\$215.00	\$110.00								\$71.00			
Blackfalds		\$93.00						\$155.00		\$186.00										
Sylvan Lake*		\$93.43	\$57.37	\$186.85	\$114.74			\$155.69	\$95.61	\$186.85	\$114.74									
Olds		\$100.00	\$55.00	\$100.00	\$55.00			\$200.00	\$110.00	\$200.00	\$200.00				\$100.00	\$200.00				
Rocky Mtn House		\$93.00						\$173.00												
Bowden*		\$88.94	\$82.58	\$127.05				\$133.40	\$107.99	\$146.46										
Drayton Valley *		\$88.75	\$63.00					\$161.75	\$113.50					\$103.00	\$72.25	\$150.00	\$55.75		\$123.75	\$86.50
Red Deer *		\$102.55						\$170.90	\$128.15			\$ 153.80	\$ 222.15							
Average	\$104.80	\$104.74	\$67.92	\$138.62	\$99.91	\$94.50	\$65.50	\$167.17	\$120.94	\$180.87	\$169.25	\$164.40	\$170.38	\$123.05	\$86.13	\$175.00	\$45.57	\$111.38	\$123.75	\$86.50

NOTE* - includes GST

Council Agenda Item	7.3
Council Meeting Date	March 27, 2017
Subject	Rimbey Aquatic Centre Pool fees
For Public Information	Public Information
Background	The new outdoor pool opened in May 2012 with the current pool rates. No increase has been suggested due to a few mechanical problems the first couple of years of operation. The main pool and hot tubs have been fully operational for the past 3 years with no major shutdowns or loss of swims due to mechanical issues. The pool is ready for swimmers by the May long weekend and shuts down annually after the September long weekend.
Discussion	Comparisons of other pools in the area were conducted and found that many of our rates are low in comparison. A small increase is warranted with daily expenses continuing to rise. The following chart outlines the current rate and proposed rate for the Rimbey Aquatic Centre.
Relevant Policy/Legislation	Fees for Services Bylaw 905/15 Schedule A
Options/Consequences	Council may choose to accept the proposed pool fees Council may choose a different dollar amount for pool fees Council may choose to keep the fees the same
Financial Implications	Increase Pool revenue will help with rising operational expenses
Attachments	1. 2017 Rimbey Aquatic Centre Fee Increases 2. Comparison chart of other community pool fees
Recommendation	That Council approves the recommended pool fee increases
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Cindy Bowie Director of Community Services </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, Ca Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

2017 Rimbey Aquatic Centre Fee Increases

Category	Current	Proposed
GST included in all fees		
Single Admission Rates		
Adult 18 +	\$5.00	\$5.50
Senior 65 +	\$4.00	\$4.50
Student (13-17)	\$4.00	\$4.50
Youth (7-12)	\$3.00	\$4.00
Child (3-6)	\$2.00	\$3.00
Family - immediate family	\$12.00	\$15.00
10 Punch Pass (1 free)		
Adult 18 +	\$45.00	\$49.50
Senior 65 +	\$36.00	\$40.50
Student (13-17)	\$36.00	\$40.50
Youth (7-12)	\$27.00	\$36.00
Child (3-6)	\$18.00	\$27.00
Family – immediate family	\$108.00	\$135.00
Season's Pass		
Adult 18 +	\$75.00	\$90.00
Senior 65 +	\$60.00	\$80.00
Student (13-17)	\$60.00	\$80.00
Youth (7-12)	\$45.00	\$60.00
Child (3-6)	\$30.00	\$50.00
Family - immediate family	\$180.00	\$220.00
Swim Lessons/Programs		
Preschool	\$30.00	\$35.00
Levels 1-4	\$40.00	\$45.00
Levels 5-10	\$50.00	\$55.00
Private	\$15.00	\$20.00
Semi-Private	\$20.00	\$25.00
Adult	\$35.00	\$40.00
School Rentals – open swim		
May/June 8:30-11:30 am / 12:30-3 pm *0-39 students = 1 lifeguard *40-79 students = 2 lifeguards *80-119 students = 3 lifeguards	\$30/hour/lifeguard	\$35/hour/lifeguard
Rentals		
Pool (incl. 1 hour Party room and 2 lifeguards) *0-30 people	\$80.00/hour	No Change
Every extra 30 people	+\$20.00/hour	No Change
Party Room - Hourly	\$15.00	No Change
- All day	\$40.00	No Change

Swimming Pool Rate Comparison

Single Admission Rates

Swimming Pool	Season	Population	Adult	Senior	Student (13-17)	Youth (7-12)	Child (3-6)	Family	Notes
Camrose	2017	17286	\$7.00		\$4.60	\$3.60	\$2.10	\$12.40	Indoor. Student aged 15-17, Child aged 6-14, Preschool aged 3-5. Hot Tub/Sauna Only \$4.60
Didsbury		4957							
Drayton Valley	2017	7049	\$6.25	\$4.25	\$4.25	\$4.25	\$3.00	\$15.00	Handicapped swim \$4.25. Student aged 6-17, Child under 5 years
Drumheller	2017	8029	\$7.50	\$5.50	\$5.50	\$5.50	\$0.00	\$18.00	Youth aged 6-17 years, 5 and under free.
Edson	2017	8646	\$6.00	\$4.25	\$4.25	\$2.75	\$1.50	\$12.00	Student aged 11-17 years, Youth aged 7-10, Child aged 2-6. Child under 2 years are free.
Lacombe Burman University Aquatic	2017	12728	\$5.50	\$4.40	\$4.40	\$4.40	\$4.40	\$13.75	Youth aged 2-17. Children under 2 years are free.
Lacombe Kinsmen Aquatic Centre	2017	12728	\$5.75	\$5.00	\$4.50	\$4.00	\$2.00	\$14.50	Youth aged 6-12 years, Child aged 3-5. Children under 2 years old are free.
Ponoka	2017	6773	\$5.50	\$4.75	\$4.75	\$3.75	\$1.50	\$14.00	Youth aged 6-12 years, Child aged 0-5 years. Child must be accompanied by adult.
Rocky	2015	6993	\$5.50	\$4.50	\$4.50	\$4.25	\$2.25	\$15.00	Student aged 12-17, Youth aged 7-11 years, Child aged 4-6 years. Aquafit \$6.00
Stettler	2015	5748	\$5.25	\$4.75	\$4.75	\$4.75	\$3.50	\$15.00	Youth aged 9-17 years, Child aged 3-8 years. Children under 2 years old are free.
Sundre	2015	3097	\$7.00	\$4.25	\$4.00	\$4.00	\$2.00	\$13.00	
Vegreville	2017	5717	\$5.25	\$4.50	\$4.50	\$4.50	\$3.50	\$13.00	
Wetaskiwin	2017	12530	\$7.25	\$4.75	\$4.75	\$4.75	\$3.75	\$21.00	Student aged 8-17 years, Child aged 3-7
Average (Indoor)		-	\$6.15	\$4.63	\$4.56	\$4.21	\$2.46	\$14.72	
Bassano	2015	1282	\$5.50	\$4.50	\$4.50	\$4.50	\$3.00	\$20.00	Aged 0-2 free. Mid May re-set
Blackfalds	2015	9510	\$8.50	\$6.50	\$6.00	\$4.50	\$4.00	\$19.50	Access to Abby Centre with admission
Castor	2017	929	\$7.00	\$5.00	\$5.00	\$5.00	\$5.00	\$20.00	Day pass
Forestburg	2016	831	\$5.50	\$4.50	\$4.50	\$4.00		\$20.00	
Hanna	2016	2673	\$6.50	\$5.50	\$4.50	\$4.50	\$0.00	\$14.50	Youth aged 6-17 years, 5 and under free.
Mayerthorpe	2015	1398	\$5.50	\$4.50	\$4.50	\$3.50	\$3.50	\$16.75	Youth aged 3-12, Children 0-2 years free
Average (Outdoor)	-	-	\$6.00	\$4.80	\$4.60	\$4.30	\$2.88	\$18.25	Not including Blackfalds
Rimbey Current	2012-16	2378	\$5.00	\$4.00	\$4.00	\$3.00	\$2.00	\$12.00	
Proposed Rates	2017	2378	\$5.50	\$4.50	\$4.50	\$4.00	\$3.00	\$15.00	

Swimming Pool Rate Comparison

10 Punch Pass

Swimming Pool	Season	Population	Adult	Senior	Student (13-17)	Youth (7-12)	Child (3-6)	Family	Notes
Camrose	2017	17286	\$59.10		\$39.40	\$30.64	\$14.42		
Didsbury	2017	4957	\$51.75	\$40.50	\$40.50	\$40.50	\$24.75	\$139.50	20 punch also available.
Drayton Valley	2017	7049	\$55.75	\$38.25	\$38.25	\$38.25	\$27.00	\$135.00	
Drumheller	2017	8029	\$78.75	\$60.75	\$60.75	\$60.75	\$0.00	\$166.00	Multi-pack for all age use \$81.00
Edson	2017	8646	\$54.00	\$38.25	\$38.25	\$24.75	\$13.50		
Lacombe Burman University Aquatic	2017	12728	\$44.00	\$33.00	\$33.00	\$33.00	\$33.00		*20 punch (showing half)
Lacombe Kinsmen Aquatic Centre	2017	12728	\$50.75	\$45.00	\$40.00	\$40.00	\$36.00	\$130.00	*20 punch available
Ponoka	2017	6773	\$49.50	\$42.75	\$42.75	\$33.75	\$13.50	\$126.00	
Rocky	2017	6993	\$49.50	\$41.00	\$41.00	\$41.00	\$38.00		
Stettler	2017	11000	\$47.25	\$42.50	\$42.75	\$42.75	\$31.50	\$135.00	
Sundre	2017	3097	\$72.00	\$45.00	\$75.00	\$75.00		\$135.00	
Vegreville	2017	5717	\$47.25	\$40.50	\$40.50	\$40.50	\$31.50		20 punch also available.
Wetaskiwin	2017	12530	\$65.25	\$42.75	\$42.75		\$33.75	\$189.00	
Average (Indoor)			\$55.76	\$42.52	\$44.22	\$41.74	\$24.74	\$144.44	
Bassano	2015	1282	\$45.00	\$35.00	\$35.00	\$35.00	\$25.00	\$135.00	
Blackfalds	2015	9510	\$76.50	\$58.50	\$54.00	\$40.50	\$40.50	\$175.00	Access to Abby Centre
Castor	2017	929	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$120.00	11 single swims for the price of 10 (not day pass)
Forestburg	2016	831	\$45.00	\$40.00	\$40.00	\$35.00		\$175.00	
Hanna	2016	2673	\$68.25	\$57.75	\$47.25	\$45.00			
Mayerthorpe	2015	1398	\$55.00	\$45.00	\$45.00	\$35.00	\$35.00	\$165.00	
Average (Outdoor)			\$50.65	\$41.55	\$39.45	\$36.00	\$30.00	\$148.75	without Blackfalds
Rimbey Current	2012-16	2378	\$45.00	\$36.00	\$36.00	\$27.00	\$18.00	\$108.00	
Proposed Rates		2378	\$49.50	\$40.50	\$40.50	\$36.00	\$27.00	\$135.00	Punch passes 10 admission for price of 9

Swimming Pool Rate Comparison

Season's Pass

Swimming Pool	Season	Population	Adult	Senior	Student (13-17)	Youth (7-12)	Child (3-6)	Family	Notes
Camrose	2017	17286	\$145.00		\$102.00	\$70.56	\$33.73	\$296.13	3 month pass
Didsbury	2017	4957	\$106.00	\$83.00	\$83.00	\$83.00	\$50.50	\$275.50	3 month pass
Drayton Valley	2017	7049	\$171.50	\$108.75	\$108.75	\$108.75	\$53.00	\$216.75	3 month pass
Drumheller	2017	8029	\$156.75	\$116.50	\$116.50	\$116.50	5 & under free	\$328.50	3 month pass
Edson	2017	8646	\$99.00	\$63.75	\$63.75	\$37.00	\$22.50	\$191.25	3 month pass
Lacombe Burman University Aquatic	2017	12728	\$88.00	\$60.50	\$60.50	\$60.50	\$60.50	\$137.50	*access to pool, gym and raquetball w/ pass. 6 month (showing half)
Lacombe Kinsmen Aquatic Centre	2017	12728	\$125.00	\$103.00	\$103.00	\$97.00	\$48.00	\$245.00	3 month pass
Ponoka	2017	6773	\$113.00	\$96.50	\$96.50	\$65.00	\$45.00	\$170.00	3 month pass
Rocky	2017	6993	\$119.00	\$98.00	\$98.00	\$98.00	\$92.00	\$329.50	3 month pass (Family= 2 parents & 5 children max)
Stettler	2017	11000	\$126.00	\$114.00	\$114.00	\$114.00	\$48.00	\$360.00	3 month pass
Sundre	2017	3097	\$190.00	\$125.00	\$125.00	\$120.00	\$120.00		
Vegreville	2017	5717	\$190.00	\$150.00	\$150.00	\$150.00	\$110.00	\$290.00	3 month pass
Wetaskiwin	2017	12530	\$116.44	\$74.82	\$74.82	\$74.82	\$59.07	\$294.00	Year pass (showing 1/4)
Average (Indoor)			\$134.28	\$99.49	\$99.68	\$91.93	\$61.86	\$261.18	
Bassano	2015	1282	\$135.00	\$125.00	\$110.00	\$110.00	\$90.00	\$275.00	
Blackfalds	2015	9510	\$127.50	\$97.50	\$90.00	\$67.50	\$67.50	\$292.50	Monthly x3. Access to Abby Centre
Castor	2017	929	\$135.00	\$115.00	\$115.00	\$90.00	\$65.00	\$210.00	
Forestburg	2016	831	\$150.00	\$125.00	\$125.00	\$100.00		\$350.00	
Hanna	2016	2673	\$138.60	\$94.50	\$94.50	\$93.50		\$242.55	
Average (Outdoor)			\$139.65	\$114.88	\$111.13	\$98.38	\$77.50	\$269.39	
Rimby Current	2012-16	2378	\$75.00	\$60.00	\$60.00	\$45.00	\$30.00	\$180.00	
Proposed Rates	2017	2378	\$90.00	\$80.00	\$80.00	\$60.00	\$50.00	\$220.00	

Swimming Pool Rate Comparison

Lessons/Programs

Swimming Pool	Season	Population	Preschool	Levels 1-4	Levels 5-10	Private (30 mins)	Semi Private (30 mins)	Adult	Bronze Medallion	Bronze Cross	Jr Lifeguard	Notes
Camrose												
Didsbury	2017	4957	\$36.50	\$36.50	\$53.55			\$53.55	\$125.11	\$105.00	\$53.55	LV 5-7 \$44.10. LV 8-10 \$53.55
Drumheller	2017	7049	\$35.75	\$46.25	\$56.50	\$15.75	\$23.00	\$83.75	\$170.00	\$145.00		LV 5-7 \$56.50. LV 8-10 \$78.75. Adult lessons drop in showing x5.
Edson	2017	8646	\$34.75	\$48.95	\$48.95	\$20.00			\$120.00	\$120.00		
University Aquatic Centre	2017	12728	\$35.00	\$35.00	\$40.00	\$20.00						
Lacombe Kinsmen Aquatic Centre	2017	12728	\$40.00	\$41.25	\$55.25	\$23.00		\$55.25	\$140.00	\$130.00	\$55.50	LV 5-6 \$49. LV 7-10 \$55.25. Rec Jr LG \$55.50. Compet Jr LG \$110
Ponoka	2017	6773	\$40.00	\$40.00	\$52.00			\$40.00				LV 4-6 \$44. LV 7-10 \$52
Rocky	2015	6993	\$48.00	\$50.00	\$60.00			\$69.00	\$135.00	\$100.00	\$69.00	LV 5-6 \$60. LV 7-10 \$69
Stettler	2017	11000	\$40.00	\$40.00	\$47.50				\$128.57	\$94.34	\$75.00	
Sundre	2017	3097	\$44.00	\$44.00	\$55.20	\$25.00	\$20.00		\$142.50	\$100.00	\$60.00	
Vegreville	2017	5717	\$33.00	\$33.00	\$39.00	\$25.00						
Wetaskiwin	2017	12530	\$40.00	\$40.00	\$50.00				\$150.00	\$150.00		LV 5-6 \$45. LV 7-10 \$50
Bassano	2015	1282				\$25.00	\$20.00					
Blackfalds	2016	9510	\$45.00	\$45.00	\$55.00	\$20.00			\$132.00	\$110.00		LV 5-6 \$50. LV 7-10 \$55
Castor	2017	929	\$45.00	\$45.00	\$65.00	\$30.00		\$65.00			\$75.00	LV 4-7 \$55. LV 8-10 \$65
Forestburg	2016	831				\$50.00			\$125.00	\$150.00		
Mayerthorpe	2015	1398	\$45.00	\$45.00	\$50.00	\$40.00	\$25.00	\$45.00	\$125.00	\$125.00		Non-pass holders add \$5-\$15
Average			\$40.14	\$42.14	\$52.00	\$26.70	\$22.00	\$58.79	\$135.74	\$120.85	\$64.68	
Rimbey Current	2015	2378	\$30.00	\$40.00	\$50.00	\$15.00	\$20.00	\$35.00	\$140.00	\$110.00	\$100.00	
Proposed Rates	2017	2378	\$35.00	\$45.00	\$55.00	\$20.00	\$25.00	\$40.00	\$140.00	\$110.00	\$100.00	No increase on leadership.

Council Agenda Item	7.4								
Council Meeting Date	March 27, 2017								
Subject	2017 Street Improvements								
For Public Agenda	Public Information								
Background	The Town of Rimbey requested our Engineers, Tagish Engineering Ltd to request for tenders for the 2017 Street Improvements. Tenders were advertised publicly with a closing date of March 2, 2017.								
Discussion	<p>Tender documents were picked up by six companies of which 4 returned tender submissions. All tenders included the necessary bonding, insurance documentation, 10% contingency allowance and GST. The tenders were reviewed for accuracy and are as follows:</p> <table data-bbox="565 743 1201 884"> <tr> <td>Border Paving Ltd.</td> <td>\$656,654.79</td> </tr> <tr> <td>Con Site Construction</td> <td>\$681,677.89</td> </tr> <tr> <td>Central City Asphalt Ltd.</td> <td>\$704,460.90</td> </tr> <tr> <td>TJ Paving Ltd .</td> <td>\$817,288.28</td> </tr> </table> <p>Tagish Engineering advises references were checked and are confident the Contractor is capable to complete the work. They also advised Border Paving has indicated all concrete work would be completed by Olds Concrete Services and have indicated work would be in late May 2017 and finish by September 30, 2017..</p> <p>Tagish Engineers recommends Council award the tender submitted by Border Paving Ltd., for the tendered price of \$656,654.79, including GST.</p> <p>Upon receipt of notification of acceptance from the Town of Rimbey, Tagish Engineering Ltd. will issue a "Notice of Award to Boarder Paving Ltd.</p>	Border Paving Ltd.	\$656,654.79	Con Site Construction	\$681,677.89	Central City Asphalt Ltd.	\$704,460.90	TJ Paving Ltd .	\$817,288.28
Border Paving Ltd.	\$656,654.79								
Con Site Construction	\$681,677.89								
Central City Asphalt Ltd.	\$704,460.90								
TJ Paving Ltd .	\$817,288.28								
Relevant Policy/Legislation									
Options/Consequences	<p>Council could accept the recommendation of Tagish Engineering Ld. and award the tender to Border Paving Ltd..</p> <p>Council could select an alternate contractor.</p> <p>Council could redirect Tagish Engineering Ltd to retender the projects.</p>								
Financial Implications	As per the awarded Tender.								
Attachments	Tagish Engineering Ltd. Letter of Recommendation								

Recommendation	Administration recommends Council approve the recommendation from Tagish Engineering Ltd to award the tender of the 2017 Street Improvements, as duly submitted, to Border Paving Ltd. for the tendered price of \$656,654.79, including GST.
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Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 17/17

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 17/17

Date



March 16, 2017

File# RB132
Sent By: E-mail

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

ATTENTION: Lori Hillis, CAO

Dear Madam;

**RE: Town of Rimbey, 2017 – Street Improvements
Letter of Recommendation**

The Tender for the above project closed on March 2, 2017. The Tender was advertised publicly and documents were picked up by six (6) companies. Four (4) Tender submission were received, and checked for accuracy and are outlined as follows:

Border Paving Ltd.	\$656,654.79
Con Site Construction	\$681,677.89
Central City Asphalt Ltd.	\$704,460.90
TJ Paving Ltd.	\$817,288.28

All tenders included the necessary bonding, insurance documentation, 10% contingency allowance, and GST.

The Contractors references were checked and Tagish Engineering Ltd. is confident that the Contractor is capable to complete the work. Border Paving has indicated that all concrete work will be completed by Olds Concrete Services, and have indicated that work begin late May, 2017 and finish by September 30, 2017.

We respectfully recommend awarding the Tender submitted by Border Paving Ltd., for the tendered price of **\$656,654.79 (GST Included)**. Upon receipt of notification of acceptance from the Town of Rimbey, Tagish Engineering Ltd, will issue a "Notice of Award" to Border Paving Ltd.



It should be noted that the Tender includes the repair, removal and replacement of concrete at various location in Town.

If you require additional information please contact our office at your earliest convenience.


Yours truly,
TAGISH ENGINEERING LTD.


A handwritten signature in blue ink, appearing to read "Gerald Matichuk".

Gerald Matichuk
Senior Project Manager

RB132_LH01_Letter of Recommendation _March 16, 2017

Council Agenda Item	7.5
Council Meeting Date	March 27, 2017
Subject	2017 Municipal Election
For Public Agenda	Public Information
Background	<p>The General Municipal Election is Monday, October 16, 2017.</p> <p>Nomination Day is Monday, September 18, 2017. Nominations will be accepted by the Returning Officer at the Town of Rimbey Administration Office from 10:00 am to 12:00 noon, local time.</p>
Discussion	<p>The Local Authority Election Act, Revised Statutes of Alberta 2000, Chapter L-21, current as of May 14, 2014, states:</p> <p>Appointment of returning officers</p> <p>13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this act.</p> <p>(2) If the elected authority does not appoint a returning officer, the secretary is deemed to have been appointed as the returning officer.</p> <p>(3) The returning officer for a local jurisdiction may not be a candidate for the elected authority for that local jurisdiction.</p> <p>Duties of returning officer</p> <p>14(1) In addition to performing the duties specified in this or any other Act, a returning officer shall</p> <ul style="list-style-type: none"> (a) appoint a presiding deputy, deputies, constables and other persons as required; (b) establish voting stations; (c) designate at least 2 deputies to work at each voting station, one of whom shall be designated as the presiding deputy, who is to be in charge of the voting station; (d) provide for the supply and delivery of ballots, ballot boxes, instructions to electors and other necessary supplies to all voting stations; (e) give notice of nominations; (f) receive nominations; (g) declare acclamations; (h) give notice of elections; (i) do all things necessary for the conduct of an election. <p>(2) A returning officer has all the duties and powers of a presiding deputy and deputy.</p> <p>(3) A returning officer may delegate any of the returning officer's powers and duties to a constable, presiding deputy or deputy and may impose conditions and restrictions on the delegation.</p>

Relevant Policy/Legislation	Local Authorities Election Act
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	Administration recommends Council appoint Katherine Blakely as the Returning Officer and Chief Administrative Officer Lori Hillis as the Deputy Returning Officer for the 2017 Municipal Election, and in the event Katherine Blakely is unable to perform the duties of Returning Officer, Chief Administrative Officer Lori Hillis will fulfill the duties of Returning Officer.
<p>Prepared By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> </div> <div style="text-align: center;"> <p><u>Mar 17/17</u> Date</p> </div> </div> <p>Endorsed By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> </div> <div style="text-align: center;"> <p><u>Mar 17/17</u> Date</p> </div> </div>	

Council Agenda Item	7.6
Council Meeting Date	March 27, 2017
Subject	Rimoka Endeavor to Assist Request
For Public Agenda	Public Information
Background	<p>On March 17, 2017 Rimoka requested that the Town allow an endeavor to assist to be registered on the following properties which have benefitted from the instillations of electrical and gas services completed by Rimoka:</p> <ul style="list-style-type: none"> • Lot 1, 2, 3, 4, 5 & 6 Block 19 Plan 0729960 • Lots 10, 15, 16, & 18 Block 14 Plan 0826554 
Discussion	<p>Rimoka has installed the utilities as a direct result of SJC Developments being in default of its obligations outlined in the Tri-Party Agreement dated July 8, 2015 with an addendum dated March 23, 2016.</p> <p>Therefore Administration recommends Council support the endeavor to assist provided Rimoka, at their cost, does the following:</p> <ol style="list-style-type: none"> 1. Rimoka prepare the endeavor to assist agreement for the Town Council to review. 2. Rimoka to provide a legal opinion of how endeavors to assist are registered and the responsibility of the Town in the endeavor.
Relevant Policy/Legislation	Municipal Government Act RSA 2000, ch. M-26, as amended
Options/Consequences	Not applicable
Financial Implications	Not applicable

Attachments	Rimoka Letter dated March 17, 2017
Recommendation	1. Administration recommends Council approve the endeavor to assist as per the recommended legal review.
Prepared By:	<p style="text-align: center;"> _____ Liz Armitage Contract Planning & Development Officer</p> <p style="text-align: right;">March 22, 2017 _____ Date</p>
Endorsed By:	<p style="text-align: center;"><i>for</i>  _____ Lori Hillis Chief Administrative Officer</p> <p style="text-align: right;">March 22/17 _____ Date</p>



March 17, 2017

Town of Rimbey
4938 50th Avenue P.O. Box 350
Rimbey, AB T0C 2J0

Attention: Lori Hillis, CAO

Dear Lori,

As you are aware Rimoka Housing Foundation is in the process of funding the installation of electrical and gas services on Rimstone Drive in Rimbey as a result of the area owner and developer, SJC Developments, being in default of its obligations outlined in our Tri-Party Agreement dated July 8/2015 and addendum dated March 23, 2016.

As the installation of these services will benefit the future development of lots on Rimstone Drive, 45th and 47th avenue, Rimoka would request the Town allow an endeavor to assist to be registered on the following properties within the subdivision:

Lots 1, 2, 3, 4, 5, & 6 Block 19 Plan 0729960
Lots 10, 15, 16,17, & 18 Block 14 Plan 0826554.

If you would please have your solicitor prepare an endeavor to assist agreement at Rimoka's expense, to allow our organization the opportunity to recoup a proportionate amount of our investment from future developers within the area.

Thank you for your assistance in this regard.

Yours truly,

Peter Hall
CAO Rimoka Housing Foundation.

Council Agenda Item	8.1
Council Meeting Date	March 27, 2017
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	1. Accept the department reports as information. 2. Discuss items in question with department managers.
Financial Implications	Not applicable.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports as information.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 17/17
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 17/17
Date

Highlights

- Ongoing correspondence with legal representatives regarding the two lawsuits
- Continuing to work on the FOIP request along with legal counsel. We have responded to the applicant's revised request with a revised quote. Their deadline to pay our fee is April 3, 2017., 2017. If we have not received an agreement to pay with the required deposits, the request is considered abandoned.
-
- Continuing to work on policies and bylaws to bring to Council.
-
- Staff meeting with Chuck Robertson of MLA benefits and representatives of Great West Life regarding our benefits package. Our current benefit provider came to us this year with a 21 % increase. We decided to take the package to market for bids. Great West Life came to us with the same package but at a 5% increase from our current rates.
-
- Met with Darcy Hale from Jubilee Insurance and Pauline Hansen from the Historical Society regarding the Society's insurance coverages. We are waiting for the Historical Society Board to review the coverages and get back to Darcy Hale with their changes.
-
- Met with Mike Baik of Alberta Transportation regarding the ownership of the streetlights along Hi way 53 and Hi way 20A. We have been granted ownership of the streetlights and are able to begin our streetlight replacement project. We are waiting for Fortis to send the final cost estimates to determine which section(s) we may be able to complete in 2017 based on our budgeted amount of \$200,000. We have applied for a development permit with Alberta Transportation.
-
- Met with Barry Architects and reviewed the conceptual drawings and for the renovations to Parkland Manor. We have received the final cost estimates and will be setting up meetings with the Ministers of Municipal Affairs, Education, and Alberta Social Housing to present our drawings and cost estimates.
-
- Met with Curtis Pillapow from the RCMP detachment to discuss policing needs.

Attended the Brownlee Emerging Trends seminar regarding the latest issues impacting municipalities.

Met with representatives from Atco Gas regarding upcoming projects in our community.

Chief Administrative Officer

Highlights

- We are currently working on the 2016 year end working papers for the annual audit. The auditors are expected on site March 22 and March 23, 2017.
- The 2017 tax arrears' listing has been sent to TaxService so they can continue with the tax recovery process.
- Staff meeting with Chuck Robertson of MLA benefits and Kim Alvarez from Great West Life regarding our benefits package. Our current benefit provider came to us with a 21% increase for this year. We have gone with Great West Life for our new carrier at a lower increase than what was proposed by our current carrier.
- We have had meetings with our Group Benefits coordinator and have changed carriers to Great West Life effective March 1, 2017. All the applications have been processed and everyone has their new benefits card for Great West Life.
- T4's for 2016 were completed and sent out.
- LAPP pension was balanced for the 2016 year and reports filed with Alberta Pensions. The 2016 year for LAPP pension was closed off with Alberta Pensions.
- Completed the Workers Compensation Report for the 2017 year.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

Highlights

ROADS – Snow removal crews were busy removing snow after several snow fall events. 50th Avenue is being hauled off after every 10 cm. snow fall. We have received no calls from businesses or their customers this winter about unsafe windrows of snow in front of businesses. Holiday Decorations were taken down and stored for the year. Sidewalk and Walking Trails are being swept and sanded regularly. Equipment maintenance is ongoing as required.

WATER – Routine maintenance and Water Testing is ongoing. Water Meters are being read monthly. Annual Reporting has been completed. Several Emergency Water Shut-Offs were required because of frozen water lines under trailers & Power Outages.

WASTEWATER – Routine sampling, testing and maintenance is ongoing. Annual Reporting has been completed for both Provincial and Federal.

STORM WATER- Unseasonal weather had Public Works racing to clear Storm Drains and Culverts to accommodate the melt.

CEMETERY – Public Works assisted several families with their needs as required. Public Works is putting together quotes for selection of Trees, Tree Removal , Benches, Refuse Containers and Concrete work for the Cemetery Board.

RECYCLE – Moving snow when necessary to assist County in maintaining/operating this facility.

R.C.M.P. STATION – Public Works has been called for several small maintenance issues.

AIRPORT – The Airport Terminal Building is checked twice a week and maintenance is done as needed.

OTHER – Public Works met with WSP over Johnston Drive service. Tagish Engineering and Public Works have met several times to talk about 2017 Capital Projects. Public Works attended Gas Leak on 50th Avenue.

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Security camera quotes received – installation in April
- Receiving many bookings for the Main Auditorium for the summer months
- Inspecting the current sound system and lights in the Main Auditorium
- Fridge repairs completed
- Researching electrical output needed for an emergency generator
- HVAC preventative maintenance completed
- WHMIS training for all staff

Community Fitness Centre

- Fitness Equipment ordered: Elliptical, extra weights, fitness bands, roller
- Facility improvements continue – researching extra cameras
- Maintenance on Treadmills, cable machines and padding on weight benches
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics

Rimbey Aquatic Centre

- Monitoring pool – checking temperature and shoveling snow for access
- Spray park decisions –
- Hired lifeguards for the season – many returning from last year
- Cameras to be installed in April
- Preparing the Pool schedule and swimming lesson dates for the upcoming season

Arena

- Rimbey Tigers Tournament March 24-26
- Minor Hockey and Pond Hockey finished for the season in March
- Re-keying the Arena with a master key for all doors
- Ice will be removed March 27
- Ball practices will begin in April
- Arena boards will be inspected and repairs completed for the next hockey season

Programs

- Preschool Dance Mondays and Thursdays
- Thursdays - Drop In Sports – Pickleball, badminton
- Babysitting Course – Friday, May 12th

Events

- Volunteer Appreciation Night – Monday, April 24
- Preparing for Canada Day and the July 8th Rodeo Parade

Cindy Bowie
Director of Community Services



Highlights

In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **Development Permits.** Administration has been processing development permits and answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Land.** Administration has been working with legal on confidential items pertaining to land and development.
- **Co-op Sign.** Administration is working with Co-op and Alberta Transportation to determine the location of the sign.
- **Sign Policy.** Administration is working on developing a policy regarding private signs on town property. This policy will include information on sign applications and sign content.

2017 Development Statistics as of March 22, 2017		
	Applied 2017	Issued 2017
Development Permit Applications	2	1
Subdivision Applications	0	0
Certificate of Compliance Requests	2	2
Building Permit Applications	1	1

Liz Armitage
Contract Planning & Development Officer
Vicinia Planning & Engagement Inc.

Council Agenda Item	8.2
Council Meeting Date	March 27, 2017
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Financial Implications	Not applicable
Attachments	8.2.1 Beatty Heritage House Society Annual General Meeting Minutes of March 14, 2016, Minutes of January 16, 2017, Minutes of February 6, 2017 and the Beatty Heritage House Society Report for 2017 8.2.2 Tagish Engineering Ltd. Project Status Updates for March 2, and March 16, 2017 8.2.3 Rimoka Housing Foundation Minutes of February 15, 2017
Recommendation	Motion by Council to accept the Beatty Heritage House Society Annual General Meeting Minutes of March 14, 2016, Minutes of January 16, 2017, Minutes of February 6, 2017, the Beatty Heritage House Society Report for 2017, the Tagish Engineering Ltd. Project Status Updates for March 2, and March 16, 2017, and the Rimoka Housing Foundation Minutes of February 15, 2017, as information.

Prepared By:

for 
 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22/17
 Date

Endorsed By:

for 
 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22/17
 Date

Beatty Heritage House Society
Annual General Meeting Minutes
 March 14, 2016

1. Call to Order @ 7:40 pm: Annette Boorman, Judy Larmour, Fred Schutz, Jackie Anderson, Ed Grumbach, Murray & Teri Ormberg, Nancy Selent, James LaPlante, Bronwen Jones in attendance
 Recording Secretary: Bronwen Jones (in absence of Secretary).

2. Chairperson for meeting Moved by Annette that Judy be elected as Chairperson for the meeting.
 Seconded by Teri

3. Minutes of the 2015 Annual Meeting
 Moved by Ed that the minutes of the 2015 annual meeting March 02/2015 be adopted as read.
 Secunder Bron.

4. Chairperson report of Activities for the preceding year – Teri Ormberg read her 2015 summary of activities. Moved by Murray, that the report be approved as presented. Secunder Annette.

5. Financial Report presented by Jackie Anderson and ^{reviewed} audited by Donna Pecharskey. Murray seconded.
 Passed unanimously.

- have balance of \$20,691.41 at end of year
- good year with a big help from Janet McKay of \$7000 donation
- Jackie had to deal with how to account for seasons tickets that went over into the 2016 year – took it out of income and put amount into temporary acc't.
- Bron requested an amount for a new event sign – set at \$1500
- Annette requested an amount for shingle repair – set at \$500
- lower membership income – discussed issue of stagnating/declining membership – idea to send a thank you card or reminder card to past members, also possibly a letter of recognition & thanks from the Society, and an outline of membership benefits

6. Election of Executive: no changes to the slate

	2015 Executive	2016 Executive
a) Chairperson	Teri Ormberg	same
b) Vice Chairperson	Audreyanne Bresnahan	""
c) Treasurer	Jackie Anderson	""
d) Directors-	Bronwen Jones	""
	Ed Grumbach	""
	Annette Boorman	""
	Judy Larmour	""
	Murray Ormberg	""
	Anneliese Wettstein	""
	Fred Schutz	""

Moved by Annette, seconded by James, that the above slate of officers be approved.

7. Membership Fee:

Moved by Annette seconded by Bron that the 2016 membership fee be set at 10\$.

8. Scheduling of upcoming year's regular society meetings

-Regular board meetings will be held on the first Monday of each month at 7:30 pm, or as called by the President. Seconded by Bron.

9. Adjournment @ 8:28pm by Ed. Seconded by Fred.

Please note:

At 2017 Annual Meeting - March 6, 2017

Motion: Moved by Murray; seconded by Jackie that these Minutes be adopted as corrected. Carried.

1. #6 Election of Executive
Add Secretary - Florence Stemo
2. Following each motion, add
The word "Carried".

Florence Stemo
March 6, 2017

The meeting was called to order at 7:40 PM by Chairperson Teri Ormberg.

In attendance: Teri Ormberg
Jackie Anderson
Florence Stemo
Annette Boorman Judy Larmour
Ed Grumbach Fred Schutz
Bronwen Jones Annelise Wettstein
Murray Ormberg
Mathew Jaycox (Town Councillor)

MINUTES of previous meeting (December 5, 2016) read by Florence. Adopted as read by Murray; seconded by Jackie. Carried.

CORRESPONDENCE: Report on communication with a Mike Lesyshen of St. Andrews, Manitoba, who is looking for a picture published in the Rimbey Record in July of 1979. We are unable to help him, as originals of published photos were not kept.

TREASURER'S REPORT: Jackie reported a Balance of \$26,129.40. This amount included a recent donation of \$2500.

MOVED by Murray, seconded by Fred Schutz that the Treasurer get a GIC with the donation. Motion was defeated. Treasurer will research other possibilities.

Jackie moved the adoption of her report. Seconded by Annette. Carried.

OLD BUSINESS:

WORKING WITH HISTORICAL SOCIETY: Teri and Jackie plan to attend their January meeting.

HOME ROUTES CONCERTS: The next concert, scheduled for February 2, will be a quartet (Barefoot Movement). Annelise will billet performers.

CHRISTMAS EVENT: December 16, 2016. Deemed a success with opportunity for conversation, good music, an enjoyable game, and a variety of tasty snacks.

HOUSE RENTAL FOR YOGA: Florence will contact instructor to get an update.

CHRISTMAS LIGHTS: To be taken down during this week (Jan. 17 - 20).

All are welcome to help. Note: A donation of lights has been received.

CANADA 150: Discussion: What might our society do as part of the celebration?

Suggestions: A legacy project for the Beatty House An event for the Community
Planting of a shrub and/or a new garden Nature-related event for children
A tie-in with Culture Days or Earth Day activities

WOODDALE QUILT: This year's quilt has the "Canada 150" logo on it. It measures 70 x 70 inches, and has been designed for display.

NEW BUSINESS:

NEET (Non-profit Energy Efficiency Transition Program) brought to our attention.

STUDENT GRANT APPLICATION: To be prepared and submitted by Treasurer.

NEW TEA KETTLE: Moved by Annette, seconded by Judy that we buy a new tea kettle. Carried.

NEXT MEETING: February 7, 2017.

ADJOURNMENT: By Teri at 9:50PM.

Florence Stemo Secretary

Beatty House Meeting Minutes – Feb 06/2017

1. Called to order at 7:35 pm

2. In attendance: Ed G. Matthew, Annelise, Jackie, Teri, Murray, Bron, Judy arrived later; Bron to write minutes as Florence away.

3. Minutes of previous meeting: read by Teri. Date error for future meeting – Jackie moved adoption of minutes with correction- carried.

4. Correspondence:

- Jackie received email request from Mckenzie for a job reference – sent

5. Treasurer's report:

-26,261.00 on balance

- Barefoot Movement concert: band got \$1000 plus merch. Sales; sold 50 tickets; profit of \$102.89; \$30 missing from bar but Jackie thought was a money mix up on her part. Three children attended.

- Jackie brought up potential issue of fire regulation limits to ticket sales

- Teri pointed out that some of the expenses for SSS concert stuff may be for other concerts (eg tickets)

-GIC discussion – Jackie looked into Tangerine – can't bank on line as we have two signing authorities, so suggested we look at a Servus Credit Union GIC. (5 yr @ 1.5%, 2 yr @ 1.05%, 1 yr @ 0.85%); or get a higher interest savings account as may be more flexible?; she would investigate. Or maybe put \$20K in a high int. savings account & keep the rest in chequing. A regular rate for business account is 20\$/month but we get it for free- need to check to see we don't lose that fee-free status.; also to check that if we want deposit books then may have to pay – Jackie to investigate further.

- Jackie moved, Annelise seconded, carried report

6. Old Business:

a) Newsletter – Bron passed out a rough draft, plus a list of potential topics for member contributions, need for calendar event dates (provided by Teri)

b) Historical Society meeting – Jackie & Teri attended; in agreement to have only one student this year, Monday to Friday, then send visitors to the Park on weekends (via signage), as would:

- Simplify staffing
- Save town some money
- Already directing people to the park
- Park didn't see a problem with this suggestion

Jackie has sent in application for 37 hours/wk @ \$15 per hour, for 15 weeks. (Last year only received funds for 8.)

Teri discussed how the two groups might work together such as students to come down on weekends – didn't want to do that – and doing interviews together – didn't want to do that either. Also didn't think much opportunity for job sharing.

Will have signage made to direct visitors when closed.

Jackie has submitted the application – easier than previous years

c) Teri sent exit interview questions to some past employees – 2 of 3 responded: Comments generally positive response to our efforts to prepare and keep supervision available, training time, consistency; job

not dangerous or unpleasant; didn't think internet that valuable. One said communication between employees could have been better; & suggest employee bring a book; days were long – could limit hours. Suggestions to promote the house? Word of mouth. Also need to get word out that the grounds are open to the public.

- d) Wifi? Matthew did some research – 85\$/mo unlimited high speed; or DSL Light is 40\$/mo for 2 GB downloads, can do it for partial year. Town pays for the house phone line already, and rest of municipal offices on high speed – Matthew to look into it.
- e) Employment ad: When to put in ads – as soon as possible? March. Asked Matthew to check if town will cover anyway.. Work to start long weekend in May, until end of August.
- f) Interviews – Suggested interviewers to be Annette, Sheldon
- g) Fire regulations – Jackie touched on this in her Treasurer's Report – need to establish maximum no. of tickets to be issued at House concerts. Jackie to look in minutes, under fire regulations or insurance?
- h) House Concerts: Boormans to host Ben Bedford on March 3rd. Saturday April 1st – Judy and Les/Jacki/Teri to look into sharing Sweet Alibi performers
- i) Committee extra items – tabled
- j) Yoga group – haven't heard from them or through Florence, haven't paid for house use
- k) Canada 150 – suggestions? Will look at incorporating into Art Day.
- l) Lawn mower – table – Murray mentioned it is on warranty, to take it in to COOP before warranty expires; issues with automatic choke
- m) Michelle and Barry Patterson – Bron talked to Michelle; Teri talked to Maryan Valstar – had positive feedback – looked at possible dates, need to avoid yodeling night 1st Saturday in May, & 2nd weekend in May is 'Men and Women of Country', then Mother's Day weekend; duo prefers a Friday night; Murray to find out if 'Men and Women...' event still on this year.
- j) Jackie suggested we contact Home Routes to look into a classical music series to add to or replace current concert series – Teri to ask if we could share with another venue; Bron mentioned Burman College/Red Deer college musicians to contact directly for a similar arrangement as Home Routes
- k) Quilt is done – April 6th set for presentation – need a representative
- m) New kettle was presented with great fanfare.

6. New Business

- a) Rick Hansen grant for possible wheelchair ramp: Judy discussed potential problems that might come of applying and getting funding for ramp, including triggering other expensive renovation. She would talk with Carlo as to possible pitfalls and things to consider. Matthew said the Nazarene Church has a portable lift that has been lent out on occasion that might be available if needed.
- b) Health Inspector – Jackie to contact health inspector re: Annual BBQ

7. Next meeting and AGM meeting date – Monday March 6/2017

8. Adjournment 9:25 pm

*Minutes adopted as read at meeting
on March 6, 2017.*

Florence Sterio

Beatty Heritage House Society Report for 2016 (presented at annual meeting Mar 7/17)

Thank you to all the work done by our board members and friends.

Once again we were responsible for the hiring and supervision of tourist information center and our staff. The tourist information center was open 7 days a week from May to Sept. long weekends with thanks to the help of the Town. We again received the Federal Government grant. We actually had 3 students with Mackenzie Stratton on the Federal grant with Ailen White and Megan McFadden filling in on her days off. Thank you to the supervisors this year.

The weather was good for our BBQ after the parade in July and was very well supported with one of our largest profits. Thank you to all helpers and Anneliese Wettstein, Murray Ormberg, and Rimbey Victim Services for the use of the gazebos to help keep the sun off the helpers and food.

Once again we had Home Routes concerts with 3 in the spring and 3 in the fall. Again this season we added a surcharge of \$2 to each ticket to cover the advertising and use of the house. For a special Christmas offer we had 9 people take advantage of purchasing the spring concert series without the surcharge. We again offered wine and beer by donation with free coffee, tea and water. Snacks are also provided.

Thank you to the committee members who have billeted the artists, those who have worked at the concerts, came to the performances, and especially to Bronwen Jones who again has been the organizer with putting the concerts on facebook, being the liaison for the artists, as well as making the posters. We have sold out or came close to sell out most of the time. Many community members are pleased that we are continuing to provide live musical entertainment in Rimbey and we are thankful for their support. Special thanks again to Lance and Carol Hannesson for their help with the concerts.

We also had an addition concert with "Twin Peaks" in June and combined with the Library for a concert in August.

The house was again used for small community events. In the latter part of the year we have had an art group meeting in the basement one afternoon a week.

In April a few of the members attended the Volunteer Appreciation Supper.

Earth Day celebration in April 2016 was geared to adults. We had 3 afternoon sessions on recycling, solar panels, and gardening.

The quilt donated again by the Wooddale Ladies club (the 28th) was won by Deb Makofka of Rimbey. The draw was again made in Sept. in conjunction with Alberta Arts Week. Thanks to several committee members hard work we were able to receive a grant for a \$1000 for a "pop up" event. The theme of the event was "Our Small Town". The public was asked for photographs, stories and poems depicting what "our small town" means to them. We had a great collection of items.

Beatty Heritage House Society Report for 2016

Page 2

Thank you to everyone who helped. In the evening, we co-hosted with the Rimbey United Church to have a free concert with “Me and the Mrs.” Approx. 70 people attended

Following the event, Florence Stemo submitted several articles in the Rimbey Review highlighting some of the entries.

The students went through the lights to check for broken or burnt out bulbs and strings. Thanks to the put up and take down crews and use of Jackie’s pole. We also received a donation of lights.

In August we had a BBQ sponsored by the Coop. They supplied the BBQ and a worker and we received the profits and were able to have a display. With the Rimbey promotion for “Rocking Rimbey” and several venues with food happening around town, we were able to make some monies

A big thank you to all the snow shovelers with the Rimbey 4H club.

For Christmas, we hosted a party for Beatty House members and friends. We enjoyed an evening of singing, food and drink, a game and socializing. A great time was had by all.

We appreciate the continued support of all donors through money and gifts of kind. Special thanks to our major yearly contributors: Town of Rimbey and Federal Government grant. We also received a large cash donation by a local community couple. Without the help of others, our society would find it more difficult to maintain the house and yard and we would not be able to operate the Tourist Information Center.

2016 was a busy year. Thank you to all Board, society members and friends for your support in 2016.

Respectfully submitted by Teri Ormberg, Chairperson



PROJECT STATUS UPDATES

March 2, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
February 2, 2017	Matichuk, Gerald	No assignment this period.
February 16, 2017	Matichuk, Gerald	Tagish is working with Town staff to provide budget estimates and drawings for the proposed Community Center Trail extension.
March 2, 2017	Matichuk, Gerald	No assignment this period.
Project: RBYM00106.00 RB106 -NE Lagoon General Engineering		
December 31, 2013	Matichuk, Gerald	Project Description: This project is related to all work involving the NE Lagoon repairs and drainage.
March 2, 2017	Matichuk, Gerald	No Change (Dec 8 - March 2, 2017).
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
February 2, 2017	Matichuk, Gerald	Tagish staff are working on completing the "Main Reservoir Upgrades Preliminary Design Report". A draft copy of the Report will be sent to Town of Rimbey Publicworks Department for comments.
February 16, 2017	Matichuk, Gerald	Tagish provided CAO and Publicworks Director a copy of the completed "Main Reservoir Upgrades Preliminary Design Report".
March 2, 2017	Matichuk, Gerald	No assignment this period.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
February 2, 2017	Matichuk, Gerald	Omni-McCann Consultants Ltd. have completed and sent out the Tender for "Test Drilling, Well Installation and Testing Program" to ten (10) Contractors. Tenders close on February 15, 2017.
February 16, 2017	Matichuk, Gerald	Tenders for the "Test Drilling, Well Installation and Testing Program" closed February 15, 2017. Omni-McCann are reviewing the tenders and will be providing a letter of recommendation to select a qualified well drilling contractor.
March 2, 2017	Matichuk, Gerald	A pre-construction meeting with Town staff, Omni-McCann, Darcey's Drilling Services Ltd and Tagish staff is scheduled for March 7, 2017. The Contractor will be drilling test/observation wells at three different locations. Contractor has indicated that the work should be completed by the end of March 2017.
Project: RBYM00128.00 RB128 - 2016 Street Improvements		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.
		<ul style="list-style-type: none"> • 50 Street asphalt overlay from 52 Ave to 56 Ave • 49 Street asphalt overlay from 52 Ave to 54 Ave • 49 Street repair and overlay from 49 Ave to 50 Ave • Concrete replacement at various locations
February 2, 2017	Matichuk, Gerald	Project is completed. No further updates will be provided.
Project: RBYM00131.00 RB131.00 - SW Stormwater Pond		
February 2, 2017	Solberg, Lloyd	Tagish is beginning to work on the report. We will likely require some survey which we plan on completing once the snow has melted. Because of this, we are anticipating a tentative submission date to the Town sometime in the late

Project Status Updates

February 16, 2017 Solberg, Lloyd spring. We will update timelines as we get more into the report.
The SW Storm Pond project was separated from the SW Stormwater Management Plan. Tagish has done some preliminary design work for the Pond. Tagish will complete the SW Stormwater Management Plan before we complete the work on the SW Stormwater Pond.

March 2, 2017 Solberg, Lloyd As mentioned in the previous update, the SW Stormwater Management Plan will be completed before the SW Stormwater Pond. Therefore the SW Stormwater Pond project will not have regular updates until the Stormwater Management Plan is complete.

Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan

February 16, 2017 Solberg, Lloyd Tagish is beginning to work on the report. We will likely require some survey which we plan on completing once the snow has melted. Because of this, we are anticipating a tentative submission date to the Town sometime in the late spring. We will update timelines as we get more into the report.

March 2, 2017 Solberg, Lloyd (Mar. 2) No change

Project: RBYM00132.00 RB132 - 2017 Street Improvements

February 2, 2017 Matichuk, Gerald D&M Concrete are crushing concrete. Tagish is working on completing the Tender for the 2017 Street Improvements. Tenders will be available the week of February 13, and closing the first week of March 2017.

February 16, 2017 Matichuk, Gerald Tenders for the 2017 - Street Improvements are available for pick up February 16, with a closing date of March 2, 2017. A pre tender meeting will be held on site February 23, 2017.

March 2, 2017 Matichuk, Gerald Tender closing is scheduled for 2:00PM, March 2, 2017. Six (6) Contractors have picked by tenders.



PROJECT STATUS UPDATES

March 16, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.16 RB00 - General Engineering 2016		
December 31, 2013	Matichuk, Gerald	Project Description: This project is for small general requests for the Town.
Project: RBYM00000.17 RB00 - 2017 General Engineering		
February 16, 2017	Matichuk, Gerald	Tagish is working with Town staff to provide budget estimates and drawings for the proposed Community Center Trail extension.
March 16, 2017	Matichuk, Gerald	No assignment this period (March 2 - March 16, 2017).
Project: RBYM00106.00 RB106 -NE Lagoon General Engineering		
December 31, 2013	Matichuk, Gerald	Project Description: This project is related to all work involving the NE Lagoon repairs and drainage.
March 16, 2017	Matichuk, Gerald	No Change (Dec 8 - March 16, 2017).
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
February 16, 2017	Matichuk, Gerald	Tagish provided CAO and Publicworks Director a copy of the completed "Main Reservoir Upgrades Preliminary Design Report".
March 16, 2017	Matichuk, Gerald	No assignment this period (March 2 - March 16).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
February 16, 2017	Matichuk, Gerald	Tenders for the "Test Drilling, Well Installation and Testing Program" closed February 15, 2017. Omni-McCann are reviewing the tenders and will be providing a letter of recommendation to select a qualified well drilling contractor.
March 2, 2017	Matichuk, Gerald	A pre-construction meeting with Town staff, Omni-McCann, Darcey's Drilling Services Ltd and Tagish staff is scheduled for March 7, 2017. The Contractor will be drilling test/observation wells at three different locations. Contractor has indicated that the work should be completed by the end of March 2017.
March 16, 2017	Matichuk, Gerald	Darcy's Drilling Services Ltd. is scheduled to be on site March 20, 2017. Town forces have completed snow plowing and snow removal on the three (3) drilling locations. Pipeline crossing and proximity agreements are in place.
Project: RBYM00128.00 RB128 - 2016 Street Improvements		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.
		<ul style="list-style-type: none"> • 50 Street asphalt overlay from 52 Ave to 56 Ave • 49 Street asphalt overlay from 52 Ave to 54 Ave • 49 Street repair and overlay from 49 Ave to 50 Ave • Concrete replacement at various locations
Project: RBYM00131.00 RB131.00 - SW Stormwater Pond		
February 16, 2017	Solberg, Lloyd	The SW Storm Pond project was separated from the SW Stormwater Management Plan. Tagish has done some preliminary design work for the Pond. Tagish will complete the SW Stormwater Management Plan before we complete the work on the SW Stormwater Pond.
March 2, 2017	Solberg, Lloyd	As mentioned in the previous update, the SW Stormwater Management Plan will be completed before the SW Stormwater Pond. Therefore the SW Stormwater

Pond project will not have regular updates until the Stormwater Management Plan is complete.

March 16, 2017 Solberg, Lloyd (March 16) No change.

Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan

February 16, 2017 Solberg, Lloyd Tagish is beginning to work on the report. We will likely require some survey which we plan on completing once the snow has melted. Because of this, we are anticipating a tentative submission date to the Town sometime in the late spring. We will update timelines as we get more into the report.

March 2, 2017 Solberg, Lloyd (Mar. 2) No change

March 16, 2017 Solberg, Lloyd Tagish is continuing to work the stormwater management plan. As mentioned before we are anticipating on completing the report in late spring/summer.

Project: RBYM00132.00 RB132 - 2017 Street Improvements

February 16, 2017 Matichuk, Gerald Tenders for the 2017 - Street Improvements are available for pick up February 16, with a closing date of March 2, 2017. A pre tender meeting will be held on site February 23, 2017.

March 2, 2017 Matichuk, Gerald Tender closing is scheduled for 2:00PM, March 2, 2017. Six (6) Contractors have picked by tenders.

March 16, 2017 Matichuk, Gerald Tenders closed March 2, 2017 with four (4) Contractors submitted tenders. Tenders are being evaluated and checked for accuracy, a recommendation letter to award will be provided.



BOARD MEETING
 Wednesday, February 15, 2017
 9:00 am
 Parkland Manor, Rimbey

PRESENT: P. McLauchlin, Board Chair L. Gulka M. Jaycox B. Liddle R. Pankiw
 P. Hall, CAO W. Sheppard, Recorder
 ABSENT: D. MacPherson C. Prediger

1.	CALL TO ORDER
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P. McLauchlin, Board Chair called the meeting to order at 9:06 a.m.

2.	ADOPTION OF AGENDA
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MOVED by L. Gulka that the Board meeting agenda be adopted. *(RHF 17-02-01)* *Carried*

3.	APPROVAL OF MINUTES
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MOVED by M. Jaycox the Board accept the minutes of the January 11, 2017 Board meeting. *(RHF 17-02-02)* *Carried*

4.	BUSINESS ARISING FROM MINUTES
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The action log items from the January 11, 2017 Board meeting have all been completed.

Inventory of furnishings, linens, and kitchen supplies is a work in progress and will be finalized closer to the completion of the new lodge.

5.	FINANCIAL REPORTS
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P. Hall provided an overview of the financial reports for the twelve months ending December 31, 2016 and outlined the new comparison reports. The positive kWh usage for 2016 compared to 2015 was noted.

MOVED by R. Pankiw that the Board accept for the twelve months ending December 31, 2016 as information:

- Statement of Financial Position;
- Lodges and Legacy Place Financial Statements;
- and, Cash in Bank report. *(RHF 17-02-03)*

Carried

MOVED by R. Pankiw that the Board accept the cheque and online payment registers. *(RHF 17-02-04)* *Carried*

6.	CAO REPORT
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P. Hall advised the tenders for the Golden Leisure Lodge sprinklers will go out tentatively on March 6th, following government approval of the tender package and installation is expected to begin in May.

Rimoka received \$385,000 from government as an advance on the project, instead of payment after expenses are incurred as per the original funding contract.

Additional updated policies have been provided electronically to the Board.

MOVED by B. Liddle that the Board approve the following policies:

HS-04	Leadership and Organizational Commitment
HS-05	Health and Safety Awareness and Responsibilities
HS-06	Workplace Health and Safety Terms of Reference
HS-07	Formal and Informal Inspections
HS-08	Hazard Identification Assessment and Controls
HS-09	Contractor Orientation
HR-05	Employee Complaint Resolution
HR-06	Performance Evaluations
ADM-01	Records Retention and Disposition (RHF 17-02-05)

Carried

MOVED by L. Gulka to accept the CAO report as presented. (RHF 17-02-06)

Carried

7.	STANDING AGENDA ITEMS
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SOCIAL HOUSING

P. Hall, R. Pankiw and B. Liddle attended a meeting on February 13, 2017 with M. Leathwood, CEO, of The Bethany Group and TBG Directors regarding the social housing portfolio for Ponoka and Rimbey.

SAFETY

Internal safety meetings are ongoing.

P. Hall and Lodge Managers are reviewing ASCHA's online education training module and suitability for our organization.

8.	RIMBEY PROJECT
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UPDATE FROM BUILDING COMMITTEE

P. Hall provided an update on the progress of the new lodge. The trusses for the south wing have just received approval, however the north wing electrical and plumbing is largely complete and therefore soon ready for drywall.

An updated construction schedule will be provided at the next Building Committee meeting.

R. Pankiw advised the Rimbey Lions Club will be applying for grant funding to complete the trail system around the new lodge and will require the length as per their application.

P. McLaughlin expressed the Board's appreciation to government regarding the additional \$2.6 million dollars in funding for the new Rimbey lodge.

SHALLOW SERVICES

The gas service is finalized to the building and will be metered this week and installation for the electrical service began last week and should be completed soon.

A site visit for the Board shall be organized for late February or early March.

9.	NEW BUSINESS & CORRESPONDENCE
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PARKLAND MANOR REPURPOSING

P. Hall provided a design option from Berry Architect for the repurposing of Parkland Manor. The design incorporates the Rimbey Outreach School, the municipal library, additional senior apartments and a possible life lease option. The design also includes a bistro to provide food to students and residents and additional parking for the increased traffic.

The estimated cost is \$7.4 million for the design option provided, so the next step will be discussions with appropriate government departments.

MEETING WITH WOLF CREEK SCHOOL DIVISION

P. Hall and R. Bonnett met with Wolf Creek School Division representatives regarding the land behind Legacy Place.

Berry Architect will develop a building design option based on the size of the area for Board discussion. Also, Alberta Seniors & Housing has recommended a feasibility study be completed by Rimoka for Ponoka.

LEGACY PLACE UPDATE

The current suite that is being refurbished at Legacy Place would cost approximately \$21,000 for a complete renovation including carpet, linoleum, paint, cupboards and countertops and without cupboards would be \$9,500. The administrative fee of 5% based on the new life lease prices is only \$7,850 so a scale system may be essential to recover the refurbishment costs and P. Hall will continue to review.

NEW LODGE FURNITURE AND DINING ROOM LAYOUT

An RFP for furniture at the new lodge utilizing the Evercare standard will be placed on the Alberta Purchasing Connection after the ASCHA convention. The approximate cost is expected to be \$175,000 to \$200,000 for the common areas and dining room furniture.

CAO PROBATIONARY REVIEW

MOVED by B. Liddle that the CAO probationary period for P. Hall be removed. (RHF 17-02-07)

Carried

10.	NEXT MEETING
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The next meeting is scheduled for 9 am on March 15, 2017 at Legacy Place in Ponoka.


MOVED by B. Liddle that the meeting adjourn at 11:35 a.m. (RHF 17-02-08)

Carried



Paul McLauchlin, Board Chair

March 15/2017
Date Signed



Peter Hall, CAO

March 15/2017
Date Signed

Action Log

Rimoka Housing Foundation – September 14, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Inventory of Parkland Manor's furnishings, linens, and kitchen supplies	P. Hall			✓

Action Log

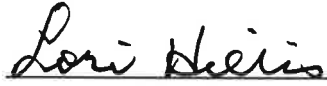
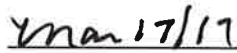
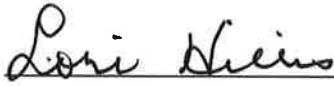

Rimoka Housing Foundation – January 11, 2017 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Provide requisition letters to municipalities	P. Hall		✓	
ASCHA conference registrations	P. Hall		✓	
Supporting municipality motions for the social housing portfolio's	P. McLaughlin R. Pankiw		✓	

Action Log

Rimoka Housing Foundation – February 15, 2017 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Provide approximate length of trail through the new Rimbey lodge for the Rimoka Lions Club	P. Hall			
Organize a site tour of the new lodge for Board Members	P. Hall			
Legacy Place administrative fee options	P. Hall			

Council Agenda Item	8.3 Council Reports
Council Meeting Date	March 27, 2017
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not Applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Financial Implications	Not Applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Highlights

- Mar 2/17 Crisis Conference in Red Deer
- Mar 6-8/17 Mayor Caucus in Edmonton
- Mar 9/17 Rimoka Housing Foundation Building Committee Meeting
- Mar 13/17 Special Council Meeting
- Mar 13/17 Regular Council Meeting
- Mar 14/17 Meeting with Joe McKeen regarding Minor Ball
- Mar 15/17 Rimoka Housing Foundation Board Meeting
- Mar 16/17 Budget Meeting at the Alberta Legislature and Meeting with MLA Nixon
- Mar 17/17 Interagency Meeting
- Mar 20-22/17 AAMD&C Conference in Edmonton
- Mar 22/17 Pre ASCHA Conference in Edmonton
- Mar 23-24/17 ASCHA Conference in Edmonton
- Mar 27/17 Regular Council Meeting

Signed various cheque runs
Signed Commission of Oaths

- Rick Wm. Pankiw
- Mayor



Highlights

No written report submitted.

Brian Godlonton
Councillor



Highlights

- Feb 27/17 Regular Council Meeting
- Mar 13/17 Special Council Meeting
- Mar 13/17 Regular Council Meeting
- Mar 15/17 Rimoka Board Meeting
- Mar 22-24/17 ASCHA Conference
- Mar 27/15 Regular Council Meeting

Sign Cheque run
Commissioner of Oaths signing

Mathew Jaycox
Councillor

Highlights

- Feb 6/17 Library Board Meeting
- Feb 11/17 Victim Services Gala
- Feb 13/17 Regular Council Meeting
- Feb 21/17 BYAS Board Meeting
- Feb 22/17 Neighbourhood Place Board Meeting
- Feb 27/17 Regular Council Meeting

- Mar 7/17 Library Board Meeting
- Mar 11/17 Duelling Pianos Library event
- Mar12/17 Big Brothers/Sisters Bowl-a-thon
- Mar 13/17 Special Council Meeting
- Mar 13/17 Regular Council Meeting
- Mar 20/17 BYAS board meeting

Paul Payson
Councillor



Highlights

No written report submitted.

Jack Webb
Councillor