

TOWN OF RIMBEY

TOWN COUNCIL 2018 BUDGET MEETING AGENDA

AGENDA FOR COUNCIL 2018 BUDGET MEETING OF THE TOWN COUNCIL TO BE HELD ON SATURDAY, DECEMBER 9, 2017 AT 8:30 AM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

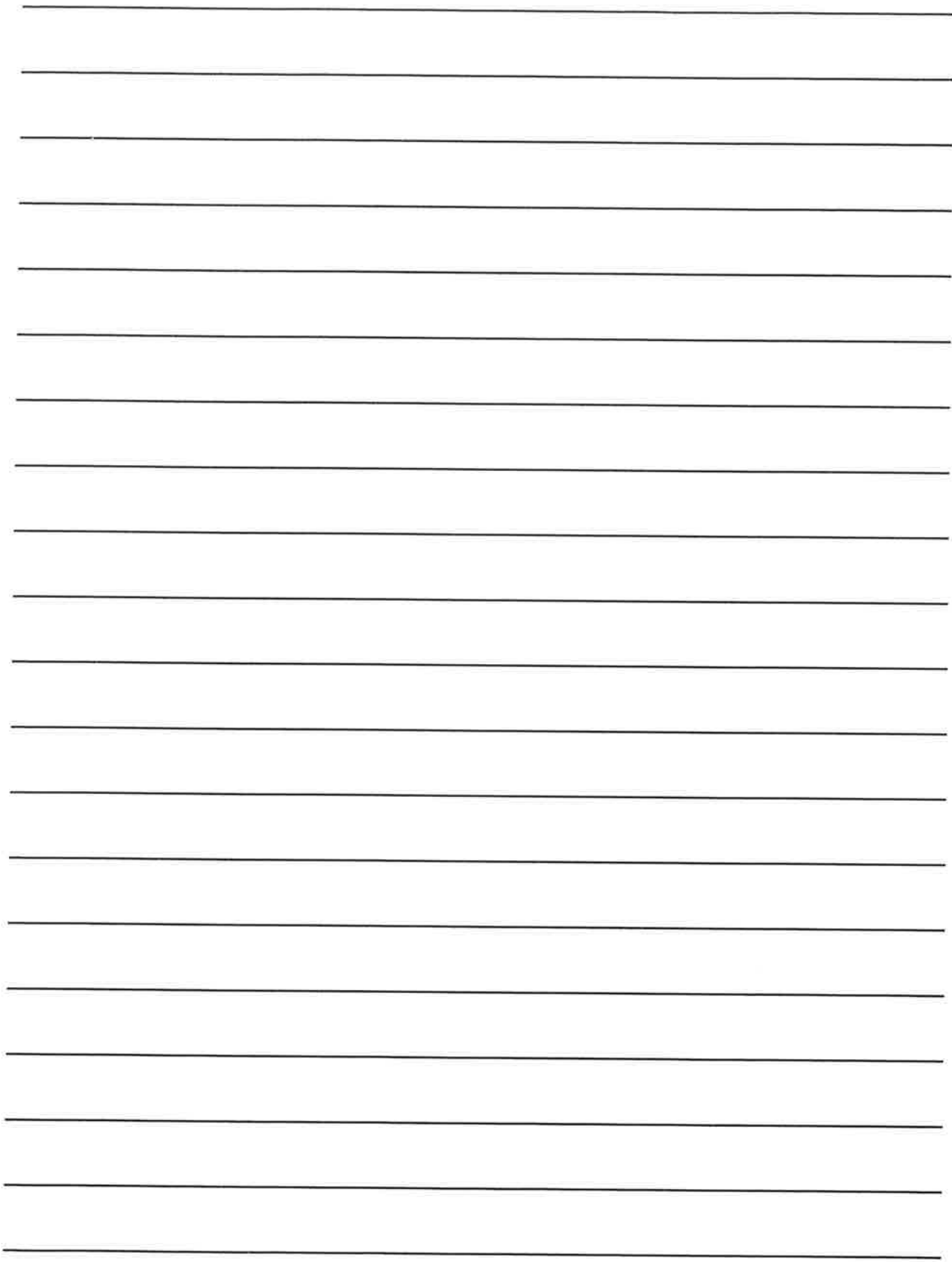
---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes - None</b>	
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations - None</b>	
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
7.1	2018 Capital Budget .....	3
7.2	2018 Capital Budget "B" List.....	5-8
7.3	Grant Funded Projects.....	9
7.4	Reserve Funded Projects .....	11
7.5	Reserves 2018.....	13
7.6	Tagish Engineering 2018 Capital Budget Estimates.....	15-53
7.7	Core Budget – 2018.....	55
7.8	Debt Management – 2018.....	57
7.9	Salary Ranges – 2018.....	59
7.10	General Municipal.....	61
7.11	Public Works - Roads .....	63-69
7.12	Airport .....	71
7.13	Storm Sewer .....	73
7.14	Water.....	75
7.15	Wastewater .....	77
7.16	Garbage Services.....	79
7.17	Recycle Pick Up and Transfer Station.....	81-83
7.18	Yard Waste .....	85
7.19	Cemetery.....	87
7.20	Recreation.....	89
7.21	Pool.....	91
7.22	Parks.....	93
7.23	Fitness Centre.....	95
7.24	Arena .....	97
7.25	Programs .....	99
7.26	Community Centre.....	101
7.27	Community Buildings.....	103
7.28	Curling Club .....	105
7.29	RCMP .....	107-141
7.30	Animal Bylaw .....	143
7.31	Community Policing .....	145
7.32	Emergency Management .....	147
7.33	Council .....	149-151
7.34	Administration .....	153-157
7.35	General Administration .....	159
7.36	Development.....	161
7.37	Economic Development.....	163-165
7.38	Library .....	167-175
7.39	Historical Society .....	177-185
7.40	Community Service Groups.....	187-203
8.	<b>Reports - None</b>	
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 924/16 – Council Procedural Bylaw Part XXI- The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	<b>In- Camera - None</b>	
12.	<b>Adjournment</b>	



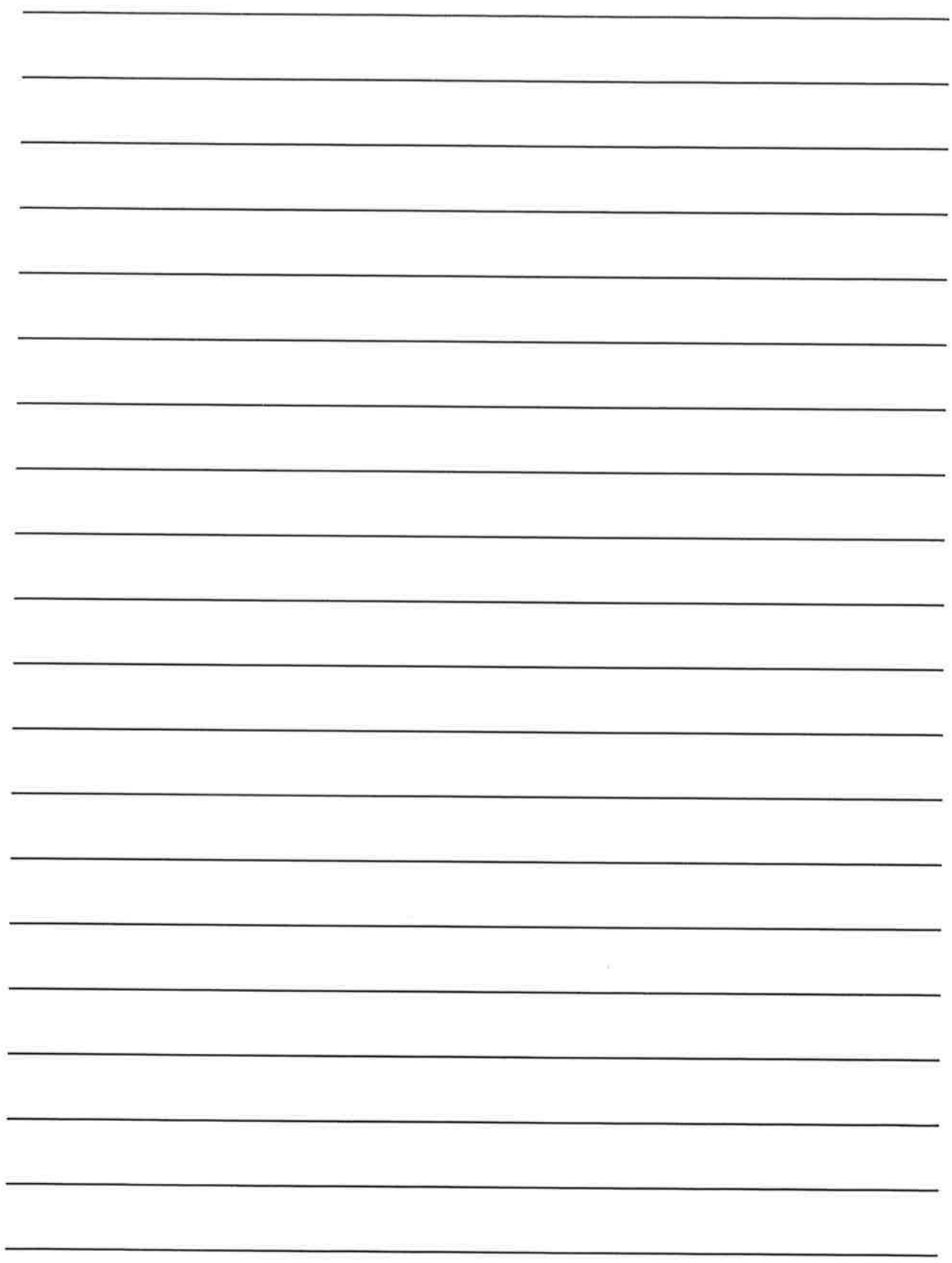
**TOWN OF RIMBEY  
2018 CAPITAL BUDGET**

<b>Project</b>	<b>Estimated Cost</b>	<b>Funding</b>	<b>Notes</b>
Strategic Planning Session for Council	15,000	Special Projects	Received 2 quotes 15,000 - 22,000
Planning - ICF and IDP	65,000	ACP Grant Funding	In conjunction with Ponoka County
Town Office Roof Repairs	25,000	Special Projects	Quote received from Cooper Roofing
Library Flooring	22,000	Special Projects	Quote received from Brix Construction
RCMP Building repairs: new roof, garage door opener, lighting	49,100	Special Projects	Refunded in 2019
Fitness Equipment - cable machine	8,000	Recreation	
Pool Concrete Surface	60,000		Grant funding 15,000, Recreation 45,000
Community Centre - LED lights for upper auditorium, Lions Room, CC lobby	6,000	Recreation	
Community Centre Backup Generator (2017 Carryover)	100,000	MSI	
Public Works Building Upgrades - Alarm System \$6500, Flooring \$7,500	14,000	Special Projects	
Water - Main Valve Stand Replacements	8,000	Water/wastewater	
Water valve replacements - various locations	40,000	Water/wastewater	
Hydrant replacements - various locations	40,000	Water/wastewater	
Main Valve Replacements	15,000	Water/wastewater	
Water Well Drilling Program (Multi year program) 2018/2019 - 1.6 m	630,100	Water/wastewater	Total project is \$2,242,585; 2017/2018 (\$630,100) Includes the drilling of observation wells in the last quarter of 2017 and possibly into 2018. Grant funding of \$379,000 has been approved for this project. Town share for this portion of the project is \$251,100 which will come from Water/wastewater reserves. 2018/2019 projected cost is \$1.6 million to tie a new well into the existing water system. Town share is \$640,000 which will be financed.
NE Lagoon Outlet Ditch Upgrade (700,000)	700,000	Water/wastewater	Received AMWWP grant for 60% (420,000). Town share 40% (280,000)
Stormwater - Drader Crescent - Fence (9900), Cement Swale (8500) and Re-Survey Storm Pond (2200)	20,600	Water/wastewater	
Storm Main Installations on 40th Ave.	181,100	Water/wastewater	40 Ave. from 51 Ave. to MR - Phase 1 of the SW storm water management plan
Cemetery	9,800	Perpetual Care	Replace 4 pillow blocks, 2 new pillow blocks
2018 Street Improvements: 48 St Asphalt Overlay from 50 Ave to 53 Ave. 47 St Asphalt Overlay from 54 Ave to 56 Ave. Concrete Replacement - on 50th Ave. between 49 St. and 51 St.	218,000 222,300 170,000	MSI MSI MSI	Total project cost \$610,300
Simpson Road - in conjunction with County of Ponoka Oil, gravel, grade and pack- Roads	200,000 42,200	Roads Roads	43rd St, 54th Ave, Alley behind 52nd St
Trail from Westview Dr. (Evergreen Subdivision) to 56 Ave.	110,000	Lions Club	
Trail from Community Center to Drader Crescent	120,000	Lions Club	
<b>Total Projects</b>	<b>3,091,200</b>		

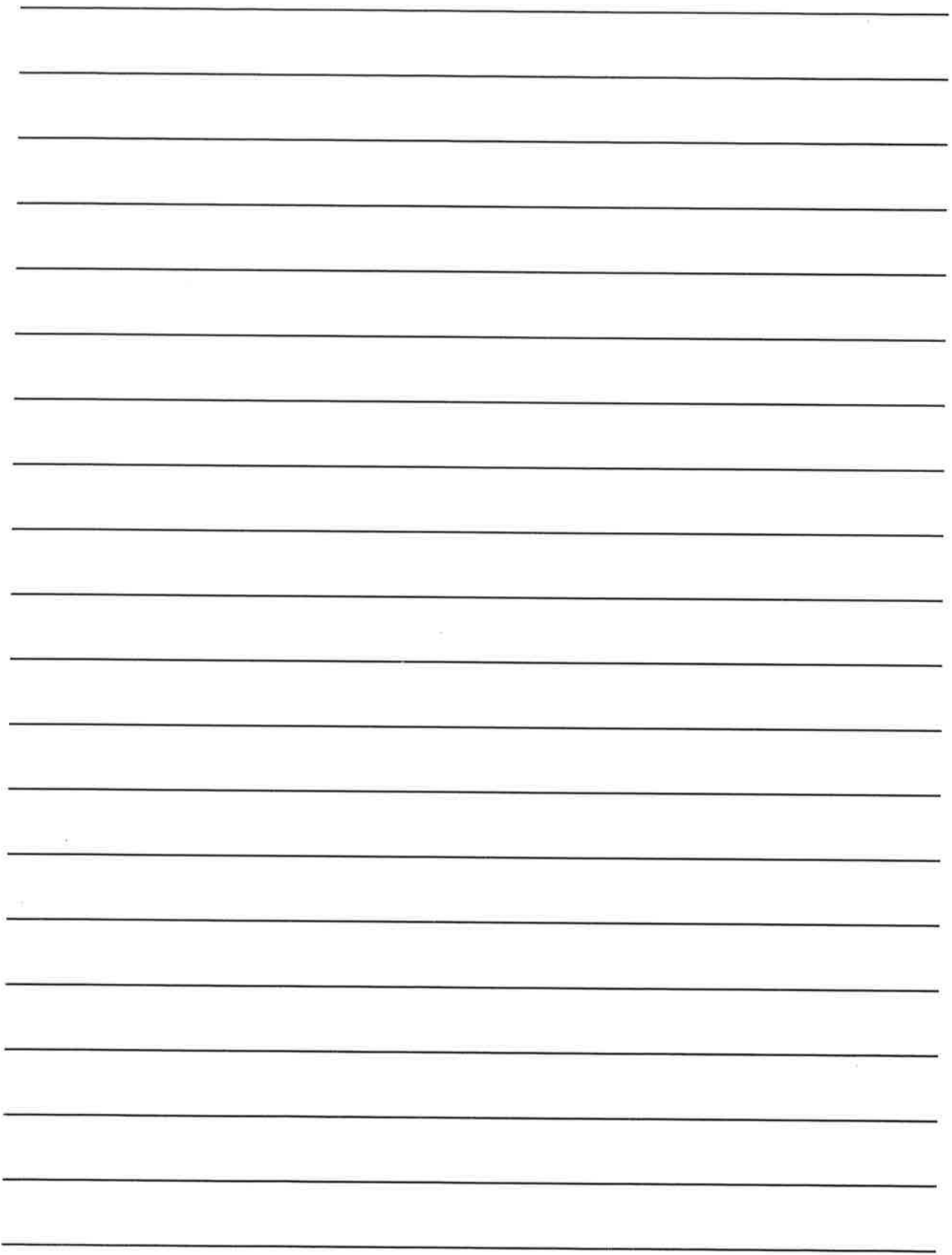


**TOWN OF RIMBEY**  
**2018 CAPITAL BUDGET - B LIST**

Project	Estimated Cost	Notes
Water Tower Demolition	378,000	1 quote received
New Computers Public Works and Recreation	15,000	1 computer at Public Works and 2 at Recreation
Accounting Software	45,000	
New flooring for Town Office	30,000	
Bergum Property ASP	35,000	
Spray Park concrete surface	33,000	
Community Centre - Main Bathroom Renovations	40,000	
Community Centre stage curtains	20,000	
Old Community Center Demolition	74,300	2 quotes received for the demolition, \$74,300 and \$121,500.
Replace 72" Flail Mower	10,000	
Wastewater - Upgrade Tank Truck dumping access at South lagoon - Road/Gate, etc.	5,800	
Recycle - Replace Overhead Doors, Burn Pit Upgrades	18,650	Recycle
East Storm Pond Land Purchase	100,000	SW 21-42-2-W5M
52 St Asphalt Overlay from 46 Ave. to 53 St.	162,600	
54 Ave from 44 St to Hwy 20	639,450	Road reconstruction, installation of curb, gutter and asphaltic pavement to provide an all-weather surface from the newly constructed Hwy 20 intersection to 44 Street.
51 St from 51 Ave to 46 Ave Planning Design	136,500	Engineering and planning designs associated with re-construction of roadways, new deep utilities, upgrading 4 way stop interesection, new stormwater system. By completing the designs, the project will be ready to be tendered when/if we receive grant funding. Total estimated project cost \$4,146,000.
51 St from 51 Ave to 46 Ave Construction	4,155,400	Replacement of the water-mains, sanitary mains, storm sewer, water/sewer services, curb, gutter, sidewalk and asphaltic pavement for several blocks along with major road improvements.
56 Ave Overlay from 50 St to 51 St	237,800	Street overlay including replacement of damaged curb/gutters/sidewalks. Recommended for future consideration
43 St from 50 Ave to 54 Ave	1,217,700	Road reconstruction, catch basins, curb, gutter, landscaping and concrete pavement. Recommended for consideration in the future as a Local Improvement Levy project.
53 Ave from 50 St to 51 St	1,100,400	Replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement.
53 St from Park Ave to 50 Ave	957,000	Replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement.



Main Water Reservoir/Pump House Upgrades	1,518,000	Upgrading the main reservoir and pump house, Existing pump house will continue to operate during construction and would be shut down for a short time to complete the changeover. Recommend project when/if grant funding is available.
Raw Water Supply Line 54 Ave/45 St to New Reservoir	735,800	Recommended for 2019
West Pond and Storm Installations to 40 Avenue	259,700	This project includes constructing a storm pond in the Town owned MR just west of the soccer fields, north of 40th Avenue. This west pond has been designated for a 1:100 year storm event and was sized to take contributing flows from existing portion of Town between 45th Avenue and 50th Avenue from Rimwest Crescent to 52nd Street. However a larger pond that would serve the entire area could be constructed in conjunction with neighbouring property. Recommended for 2019.
Streetlights - Main Street (West of 4 way stop)	189,013	50th Avenue from 51st to 55st
Streetlights (East of 4 way stop)	405,000	50th Ave from 43st 51st
	<b>12,519,113</b>	





**TOWN OF RIMBEY  
GRANT FUNDED PROJECTS  
Budget 2018**

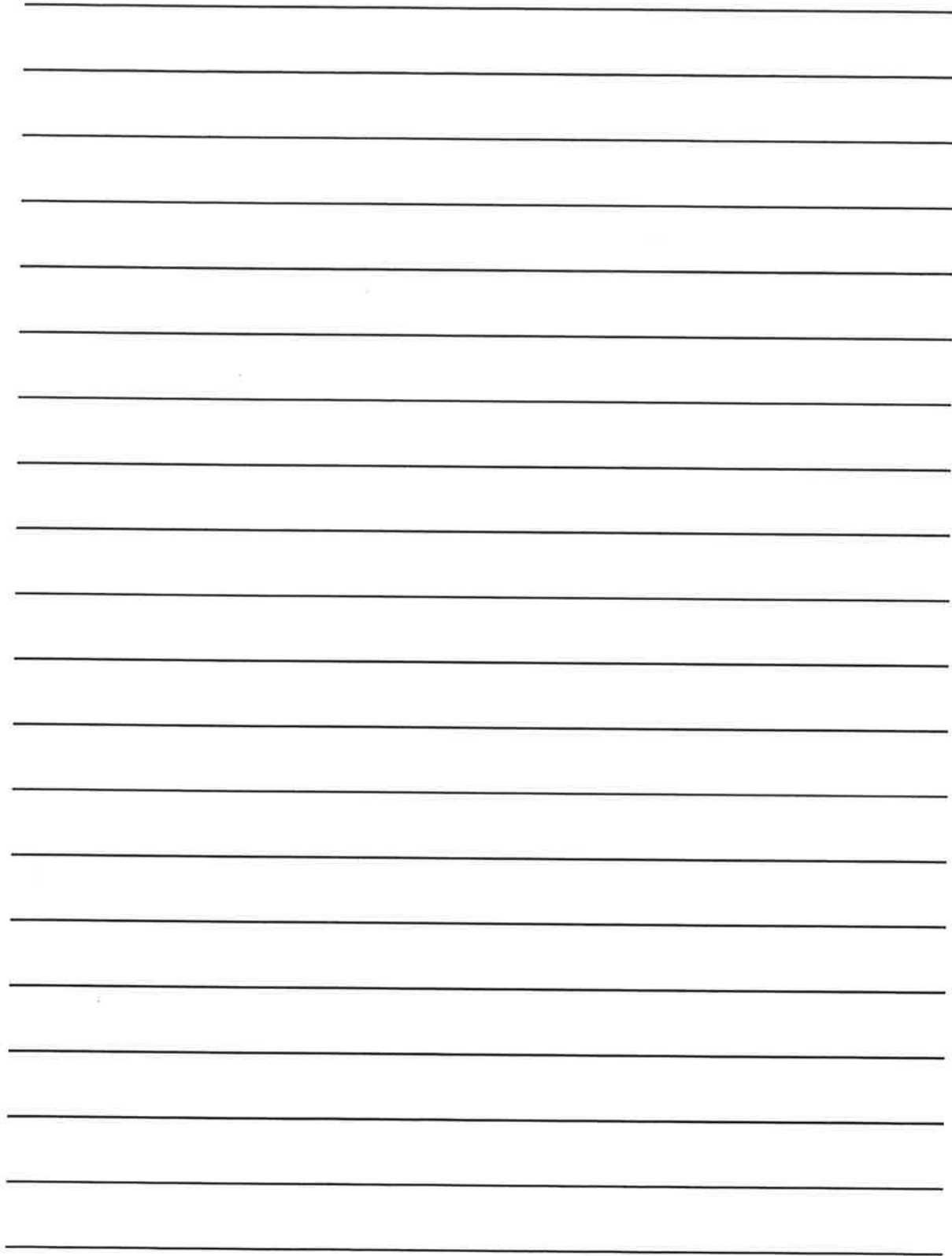
	FGTF	MSI	AMWWP	Recycle	ACP
Bal Dec 31 2017	0	137,166			
2018 Allocation	128,624	619,335	799,000	15,000	65,000
<b>Available funding</b>	<b>128,624</b>	<b>756,501</b>	<b>799,000</b>	<b>15,000</b>	<b>65,000</b>
<b>2018 Capital Projects</b>					
Planning - ICF and IDP					65,000
Pool concrete surface				15,000	
Community Center Generator		100,000			
2018 Street Improvements		610,300			
New well project			379,000		
NE Lagoon Outlet Channel			420,000		
<b>Estimated total costs</b>	<b>0</b>	<b>710,300</b>	<b>799,000</b>	<b>15,000</b>	<b>65,000</b>
<b>Unexpended Grant Revenue</b>	<b>128,624</b>	<b>46,201</b>	<b>0</b>	<b>0</b>	<b>0</b>



**TOWN OF RIMBEY**  
**RESERVE FUNDED PROJECTS**  
**Budget 2018**

**Assumption: Does not include 2017 surplus/deficit**

	<b>Budget</b>	<b>Reserve</b>
<b>Opening balance</b>	<b>2,392,144</b>	
<b>2018 Capital Projects</b>		
Strategic Planning Session for Council	15,000	Special Projects
Town Office Roof	25,000	Special Projects
Library Flooring	22,000	Special Projects
RCMP Building Upgrades	49,100	Special Projects
Public Works Building Upgrades	14,000	Special Projects
Fitness Equipment	8,000	Recreation
Pool Concrete Surface	45,000	Recreation
Community Center LED lights	6,000	Recreation
Water value replacement project	103,000	Water/wastewater
New Well	251,000	Water/wastewater
NE Lagoon Outlet Channel upgrade	280,000	Water/wastewater
Drader Crescent storm water upgrades	20,600	Water/wastewater
40th Ave Storm Mains	181,100	Water/wastewater
Simplson Road	200,000	Roads
Road Oiling	42,200	Roads
<b>Estimated total costs</b>	<b>1,262,000</b>	
<b>Closing balance</b>	<b>1,130,144</b>	



**TOWN OF RIMBEY  
RESERVES - 2018**

<b>Reserve Balances</b>	<b>2016 Ending</b>	<b>Budget 2017</b>	<b>Budget 2018</b>	<b>2017 % Change</b>	<b>2017 Change</b>
Unrestricted	128,291	128,291	515,364	301.71%	(387,073)
Special Projects	156,851	131,851	18,027	-88.51%	113,824
Accounting Upgrade		17,500	2,500		15,000
Water and Sewer	596,221	614,828	180,128	-69.79%	434,700
Roads	255,527	5,528	31,212	-87.79%	(25,684)
Recreation	152,556	152,556	78,304	-48.67%	74,252
Cemetery	3,000	3,000	3,000	0.00%	0
Streetlights	200,000	200,000	200,000	0.00%	0
Zamboni	18,000	36,000	36,000	100.00%	0
Recycle	25,000	10,000	5,450	-78.20%	4,550
Municipal Reserve	62,159	62,159	62,159	0	0
<b>Total reserve balance</b>	<b>1,597,605</b>	<b>1,361,713</b>	<b>1,132,144</b>	<b>-29.13%</b>	<b>229,569</b>



November 24, 2017

File# RB00

Sent By: Mail/E-Mail

Town of Rimbey  
Box 350  
Rimbey, Alberta  
T0C 2J0

**ATTENTION:**                    **Lori Hillis, CAO**

Dear Madam;

**RE:**                                **2018 Capital Budget Estimates**  
   **3 – Year Capital Budget (2018 – 2020)**

Tagish Engineering has been requested to provide preliminary estimates for several projects for consideration in the Town's 2018 Capital Budget. Tagish Engineering and the Town also worked together to compile a list of potential capital projects for a 3 – Year Capital Budget (2018 – 2020) as highlighted in the Town's Infrastructure Study.

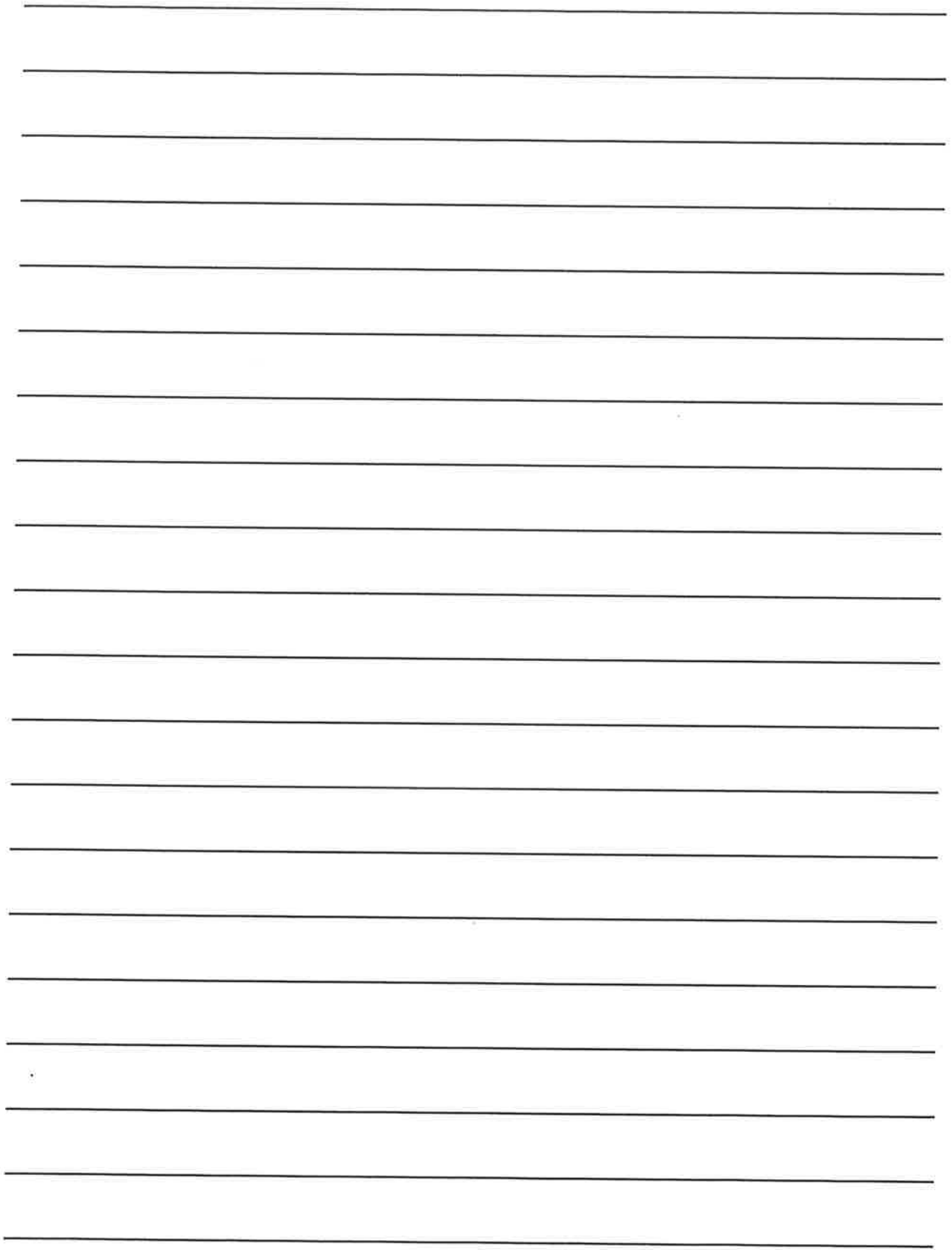
The projects included in the 3 – Year Capital Plan are an extension of the Ten Year Capital on the basis of overall cost and immediate benefit that they would provide to the Town of Rimbey.

**2018 – Capital Budget:**

- 1. Project: 48 Street Asphalt Overlay from 50 Av to 53 Av - (\$218,000.00)**  
This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.

This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

- 2. Project: 47 Street Asphalt Overlay from 54 Av to 56 Av - (\$222,300.00)**  
This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.





This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

3. **Project: 52 Street Asphalt Overlay from 46 Av to 53 St - (\$162,600.00)**  
This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters as required, the removal and replacement of the curbs and a portion of the existing driveway pads at each driveway (to reducer the slope from road), milling existing asphalt along the gutters, removal and replacement of failed subgrade, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.
4. **Project: Removal and Replacement of Damaged and Settled Concrete on 50 Ave between 49 St and 51 St. – (\$170,000.00)**  
The project includes the removal and replacement of damaged and settled concrete sidewalks sections on 50 Av between 49 St and 51 St. This project is a continuation of the 2017 Street Improvement program.
5. **Project: Water Valve Replacement - (\$100,000.00) (For 2018 – 2020)**  
This project includes the replacement of non-functioning water main valves. The valves that will be selected for this program are valves that leak through the packing and are unable to be operated.
6. **Project: Hydrant Replacement - (\$100,000.00) (For 2018 – 2020)**  
This project includes the replacement of old hydrants at various locations in town. The hydrants selected for this program are some of the original hydrants installed mostly in the downtown area that do not meet current standards. These hydrants are in poor condition with replacement parts very expensive or not available at all.
7. **Project: Groundwater Testing Program – (\$30,000.00) (Annual)**  
The Town of Rimbey has been testing groundwater at Well 12 and 13 throughout 2016 – 2017. In conversations with public works, they are planning to allocate budget for testing through operations. They have requested that we set aside \$30,000 with the capital program, for groundwater testing at Well 12 and 13 and any additional wells if required.
8. **Project: East Storm Pond Land Purchase - (\$100,000.00)**  
This project includes purchase of land in the SW 21-42-2-W5M for the storm pond east of 51<sup>st</sup> Street and south of 40<sup>th</sup> Avenue (exact pond location is yet to be determined). The east pond has been designed for a 1:100 year storm event and was sized to take contributing flows from existing portion of Town between 40<sup>th</sup> Avenue and 50<sup>th</sup> Avenue from 46<sup>th</sup> Street to 52<sup>nd</sup> Street. The Town of Rimbey has been experiencing stormwater runoff problems, especially south of Highway 53 (50<sup>th</sup> Avenue). The addition of this stormwater pond will substantially

A series of 25 horizontal lines, evenly spaced, intended for text entry.

help with stormwater storage, erosion control and stormwater runoff problems within the Southwestern area of Rimbey.

**9. Project: Trail from Westview Drive (Evergreen Subdivision) to 56 Ave. - (\$110,000.00)**

The project includes the construction of a walking trail which would connect the Evergreen Subdivision to the Rimbey Elementary School. The trail could follow the water main R/W from Westview Drive to 56 Ave (landowner consent required). This trail will create a pedestrian link from the Evergreen Subdivision to 56 Ave. and increase the trail network within Rimbey.

**10. Project: Storm Installations on 40 Avenue - (\$181,100.00)**

This project includes storm main installations on 40<sup>th</sup> Avenue. The storm mains would collect stormwater from the West Pond and transfer it to the storm trunk main on 51<sup>st</sup> Street which eventually outlets into the Blindman River. This project would also include adding some storm catch basins on 40<sup>th</sup> Avenue to further collect surface runoff from the soccer fields and existing lands to the North. It would be advisable to consider completing this project along with West Pond construction (project #13) to improve stormwater conditions within the area.

**2019 – Capital Budget:**

**11. Project: Raw Water Supply Line from 54 Av/45 St to New Reservoir - (\$735,800.00)**

This project includes the installation of a raw water supply line from 54 Av/45 St to the new reservoir adjacent to Drader Crescent. The water line would be installed using the Horizontal Drill Method in following an alignment of the laneway between 57 Av and 58 Av.

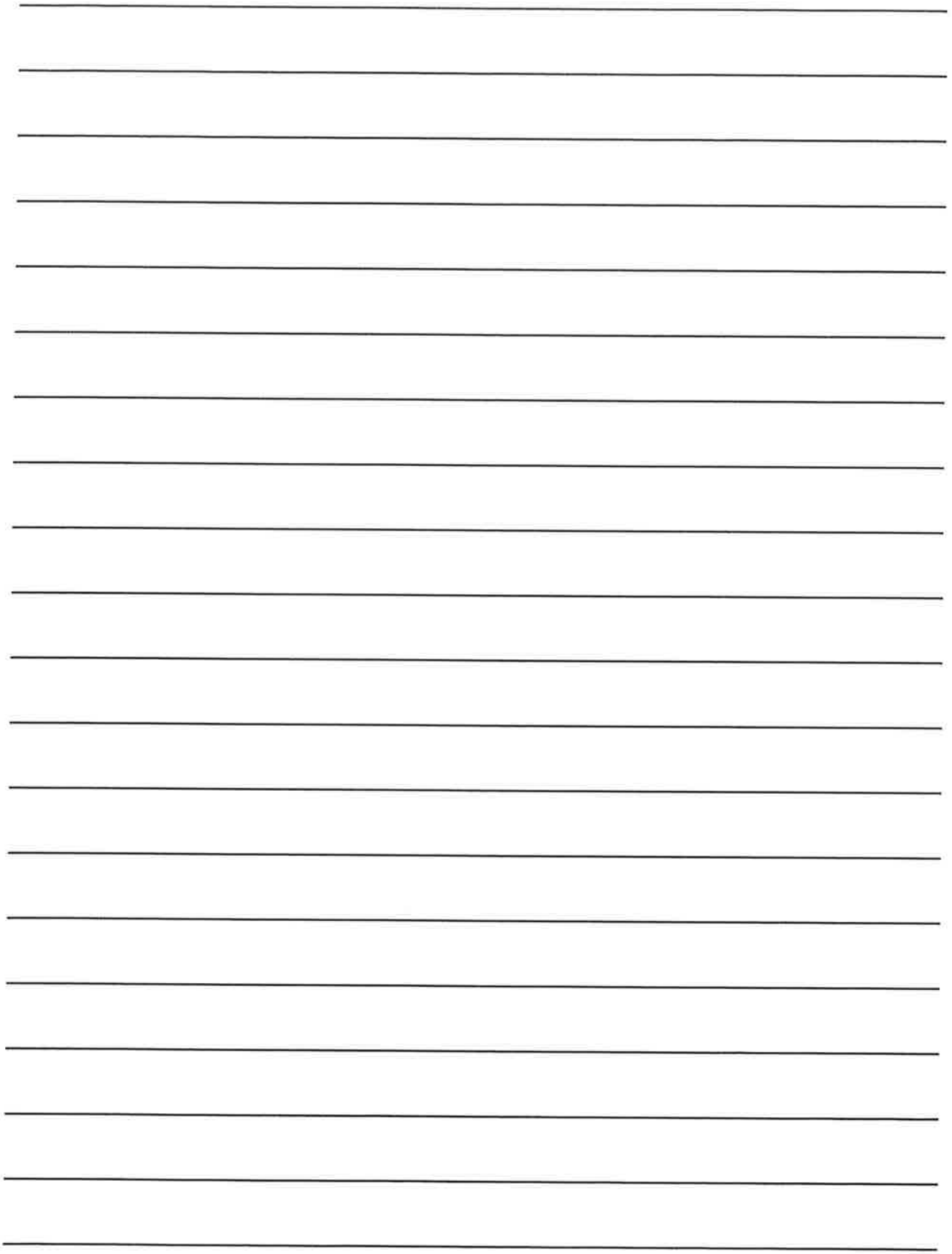
This project would allow the Town to treat and supply domestic water from two (2) reservoirs thus reducing the dependence on the Main Reservoir. This would allow for a more cost effective construction when the Main Reservoir is upgraded.

**12. Project: Raw Water Supply Line Well # 15 to Well # 13 - (\$630,100.00)**

This project includes the installation of a raw water supply line from the new Well # 15 to the existing supply line adjacent to Well # 13. The project includes the supply and installation of a pump at Well # 15, in supply and installation of a HDPE line across Range Road 23 (Chubb Road) then south adjacent to Chubb Road (line will installed using a Horizontal Drill Method) on lands leased to the Race Track.

**13. Project: West Pond and Storm Installations to 40 Avenue - (\$259,700.00)**

This project includes constructing a 4,321 m<sup>3</sup> storm pond in the Town owned MR just west of the soccer fields, north of 40<sup>th</sup> Avenue. This west pond has been designed for a 1:100 year storm event and was sized to take contributing flows



from existing portion of Town between 45<sup>th</sup> Avenue and 50<sup>th</sup> Avenue from Rimwest Crescent to 52<sup>nd</sup> Street. However a larger pond that would serve the entire area could be constructed in conjunction with neighbouring property.

In addition to the construction of the West Pond, this project also includes storm main installations from the outlet of the West Pond to 40<sup>th</sup> Avenue and could include the storm installations on 40 Avenue as mentioned in Project Item # 10. The addition of this stormwater pond and main installations will considerably help with stormwater storage, erosion control and stormwater runoff problems within the Southern area of Rimbey.

#### **2020 – Capital Budget:**

**14. Project: Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalk and Road Reconstruction, on 51 Ave. From 50 St to 51 St. - (\$1,253,000.00)**

This project includes the upgrade of the watermain from a 100mm diameter to 150mm diameter main, the replacement of the sanitary sewer main, the water/sewer services, curb, gutter and asphaltic pavement.

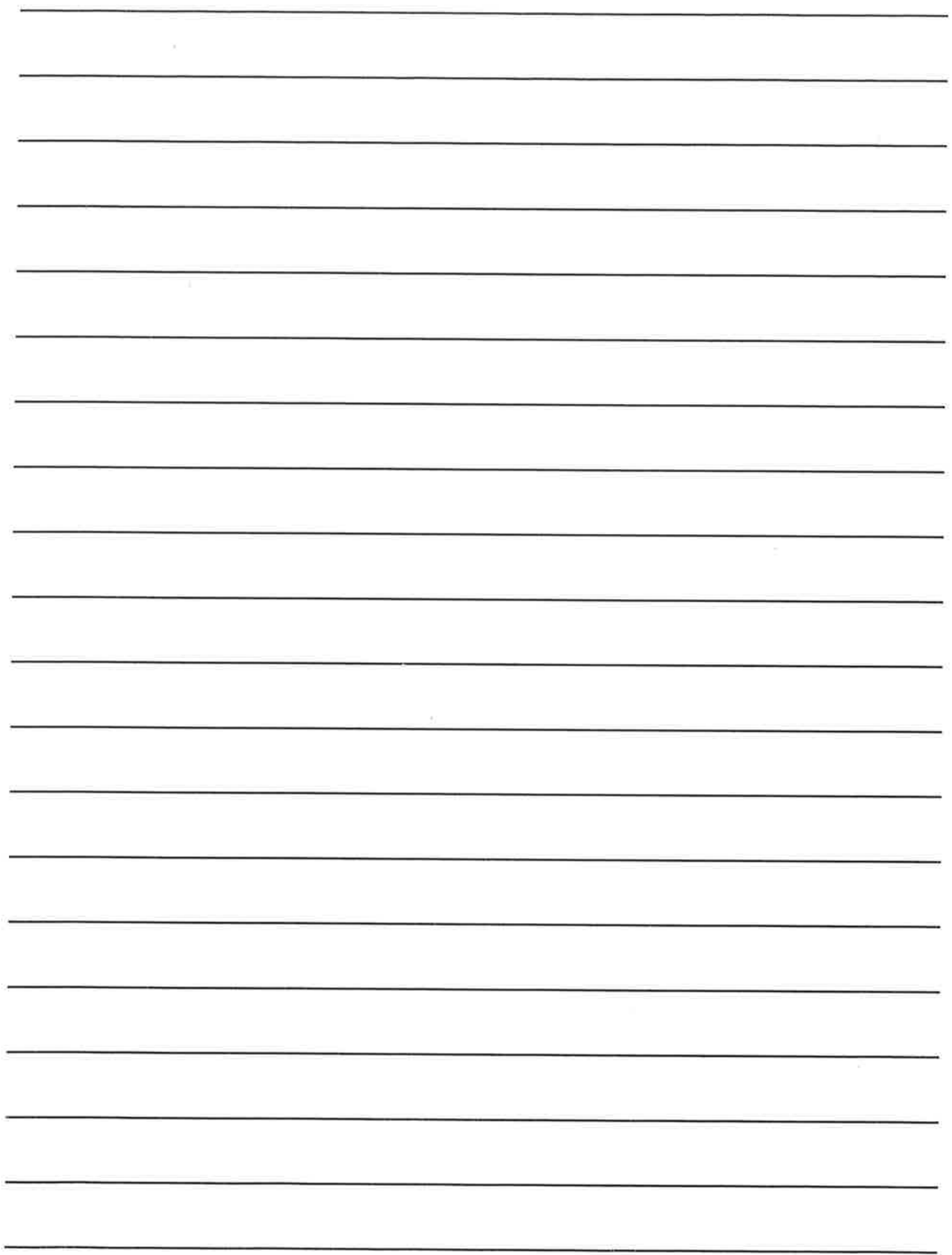
#### **Future Capital Projects 2021 – 2024:**

**15. Project: Main Water Reservoir/Pump House Upgrades - (\$1,518,000.00)**

This project includes upgrading the existing main reservoir and pump house. Construction would include the addition to house a new header, electrical control panels, and new mechanical and other related equipment. We would propose to expand the existing building to the north to allow for a better design, better functionality and more additional room so that the equipment can be arranged more effectively. This option would allow for the existing pump house to continue to operate during construction. Upon completion of this work the facility would be shut down for a short period of time to complete the changeover. We would recommend considering this project when/if grant funding is available.

**16. Project: East Storm Pond Installations - (\$1,075,000.00)**

This project includes constructing a 34,019 m<sup>3</sup> storm pond east of 51<sup>st</sup> Street and South of 40<sup>th</sup> Avenue (pond location is yet to be determined). This east pond has been designed for a 1:100 year storm event and was sized to take contributing flows from existing portion of Town between 40<sup>th</sup> Avenue and 50<sup>th</sup> Avenue from 46<sup>th</sup> Street to 52<sup>nd</sup> Street. The Town of Rimbey has been experiencing stormwater runoff problems, especially south of Highway 53 (50<sup>th</sup> Avenue). The addition of this stormwater pond will substantially help with stormwater storage, erosion control and stormwater runoff problems within the Southwestern area of Rimbey.



**17. Engineering Predesign and Planning for Road Rehabilitation on 51 St from 46 Ave to 51 Ave – (\$136,500.00)**

This project includes the preliminary planning and engineering including storm water, sanitary and potable water modeling. The predesign portion would include the replacement of the storm water mains, water-mains, sanitary mains water/sewer services, curb, gutter, sidewalk, asphaltic pavement. Currently, the storm water is directed to a storm sewer network north of 50<sup>th</sup> Avenue which includes a wooden culvert that is beyond its serviceable life and is failing. The wooden culvert is below existing buildings and poses a risk of collapsing which may cause damage to buildings and occupants. The wooden culvert is also deteriorated so it is not functioning as designed and much of the storm water runoff is travelling by surface on the roadways. The surface flows are damaging the existing road network and creating hazards to pedestrian and vehicle traffic. The current municipal infrastructure (water, sanitary and storm) in the project area have been identified as undersized and deteriorated as well.

**18. Project: Trail from Community Centre to Drader Cres. – (\$236,300.00)**

The project includes the construction of a walking trail which ties into the existing trail on 51<sup>st</sup> Avenue at the Community Centre. The trail wraps around Community Centre building where it eventually connects to Drader Crescent. This trail will improve the community by giving residents a trail network within Rimbey.

**19. Project: 56 Ave Overlay from 50 St. to 51 St. - (\$237,800.00)**

This project includes both the north and south bound lanes with the removal and replacement of damaged curb/gutters/sidewalks as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay. It has been assumed that approximately half of the concrete is to be replaced due to poor condition.

This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

**20. Local Improvement Project: Road Construction of 43 St – From 50 Ave to 54 Ave – (\$1,217,700.00)**

The project is a local improvement and includes road reconstruction, the extension of sanitary sewer main across 43 St, the installation of catch basins, curb, gutter, landscaping and asphaltic concrete pavement to provide an all-weather surface from the industrial park to the Hwy 20.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



21. **Project: Road Construction of 54 Ave – From 44 St to Hwy 20 – (\$639,450.00)**  
The project includes road reconstruction the installation of curb, gutter and asphaltic pavement to provide an all-weather surface from the newly constructed Hwy 20 intersection to 44 Street.
22. **Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 51 St from 46 Ave to 51 Ave – (\$4,115,400.00)**  
The Town of Rimbey has been experiencing storm water runoff problems on 51 Street, especially south of Highway 53 (50 Avenue). The current storm water system is undersized and beyond its serviceable life. There is a publicly owned wooden culvert on private lots and below existing buildings that is failing. This poses a significant risk to the lot owners and occupants for damages. This project includes the replacement of the water-mains, sanitary mains, storm sewer, water/sewer services, curb, gutter, sidewalk and asphaltic pavement for several blocks along with major road improvements. These projects may require special funding and/or grant assistance.
23. **Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 53 Ave. from 50 St. to 51 St. – (\$1,100,400.00)**  
The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement. Prior to tendering and construction each street is assessed on an individual bases to confirm all environmental standards are met.
24. **Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 53 St from Park Ave. to 50 Ave – (\$957,000.00)**  
The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement. Prior to tendering and construction each street is assessed on an individual bases to confirm all environmental standards are met.

### Carry Over Projects:

The following projects were approved in the 2016 – 2017 Capital Budget, and are on-going/carry over with a scheduled completion in 2018.

**Project: Water Well Drilling Program – Multi - Year Program - (\$630,100.00)**  
Omni-McCann Consultants Ltd. were retained by the Town to complete a groundwater drilling program which would meet the current and future potable water requirement. In 2017 Well # 15 was drilled on NW 34-42-2-W5M and show



promise to meet the Town water needs. Tagish Engineering is working with hydrogeologist to determine the capability of Well # 15. Prior to licencing the well Alberta Environment requires substantial testing to evaluate the long term yield.

If Well # 15 is determined to be a long term producing well, a pumping system would be installed and a water pipeline would be constructed. The water pipeline would connect to the existing raw water supply line adjacent to Well # 13. If it is determined that Well # 15 does not prove to be a long term producing well the Town would continue searching for a new ground water source.

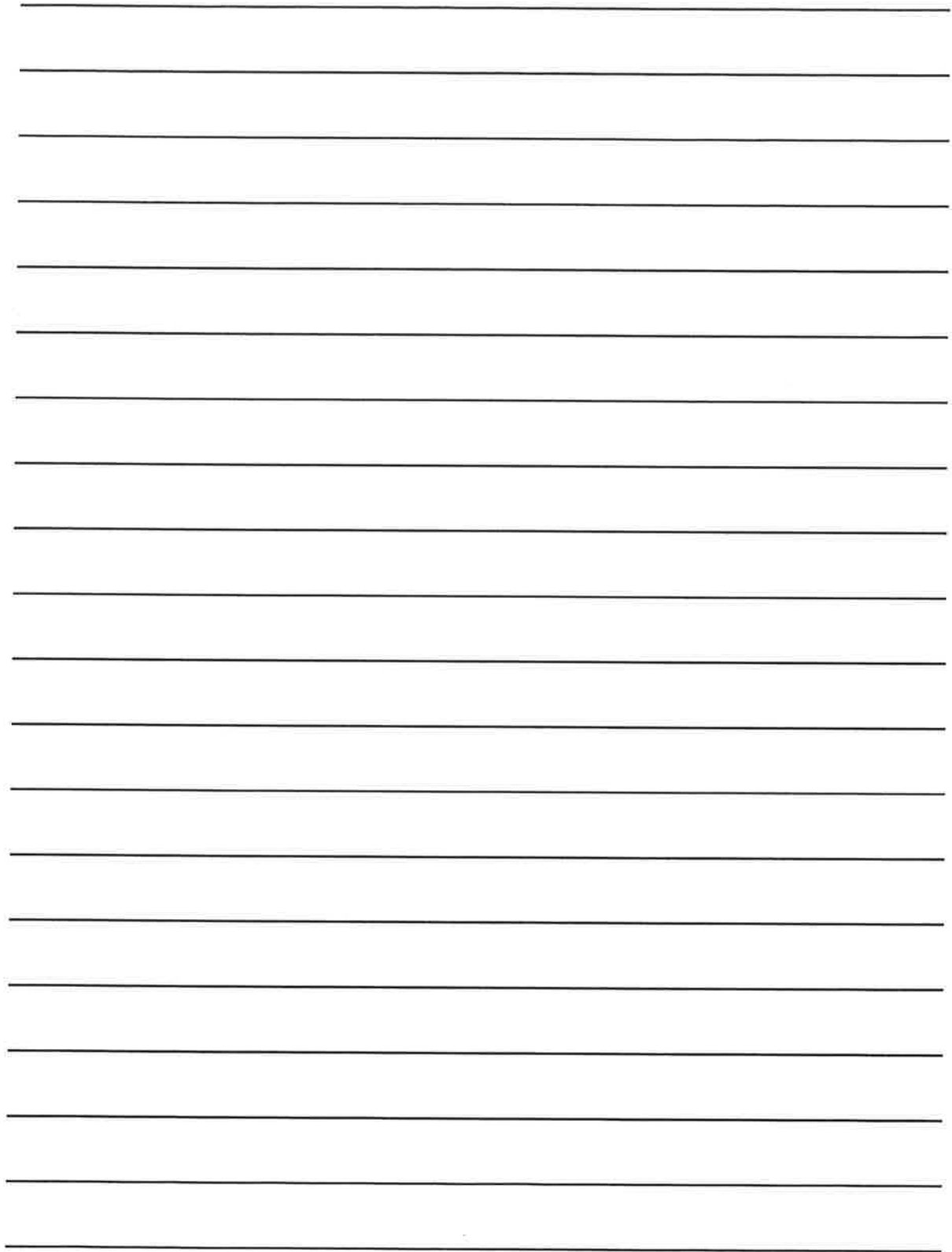
**Project: NE Lagoon Outlet Ditch Upgrade – From R.R. 23(Chubb Road) to Twp. Road 422(Parkland Beach Road) – (\$700,000.00)**

The current outlet channel is in a Town owned right of way that extends approximately 5.3 km south until it drains into the Blindman River. Many sections of the outlet channel have little or no gradient, or have blockages caused by animals, vegetation and pipeline construction activity. Since the outfall facility was constructed the Town has done only minor maintenance on the outfall facility due lack of equipment and budget constraints. With the removal of the existing ditch blockages and proper re-grading the facility would better contain and handle the release of treated wastewater.

**Recommendation:**

Tagish recommends the following projects be considered for the 2018 Capital Budget:

Project Number	Project Cost	Description
# 1	\$218,000.00	48 Street Asphalt Overlay from 50 Av to 53 Av
# 2	\$222,300.00	47 Street Asphalt Overlay from 54 Av to 56 Av
# 3	\$162,600.00	52 Street Asphalt Overlays from 46 Av to 53 St
# 4	\$170,000.00	Remove and Replace Damaged and Settled Concrete Structures on 50 Av. 49 St-51 St.
# 5	\$100,000.00	Water Valve Replacement
# 6	\$100,000.00	Hydrant Replacement
# 7	\$30,000.00	Groundwater Testing Program
# 8	\$100,000.00	East Storm Pond Land Purchase
# 9	\$110,000.00	Trail Construction from Westview Drive to 56 Ave.
# 10	\$181,100.00	Storm Water Outfall Piping on 40 Ave., From 51 St. to MR
	<b>\$1,394,000.00</b>	<b>TOTAL 2018 Capital Budget</b>



If grant funding is available, Tagish recommends that the Town considers project # 15, Main Reservoir and Pump House Upgrades.

**Closing:**

It is recognized that there are multiple projects listed above that cannot all be completed within the 2018 budget. Tagish Engineering has provided discussion comments for each to help assist the Town in selecting prospective projects for 2018.

Preliminary survey has been completed on some of these projects, however detailed analysis and/or design has not been completed, therefore these estimates are for budgetary purposes only. The estimated values may vary depending on specific project requirements and conditions, as well as contractor availability and competition.

Yours truly,  
**TAGISH ENGINEERING LTD.**  
**Prepared by:**



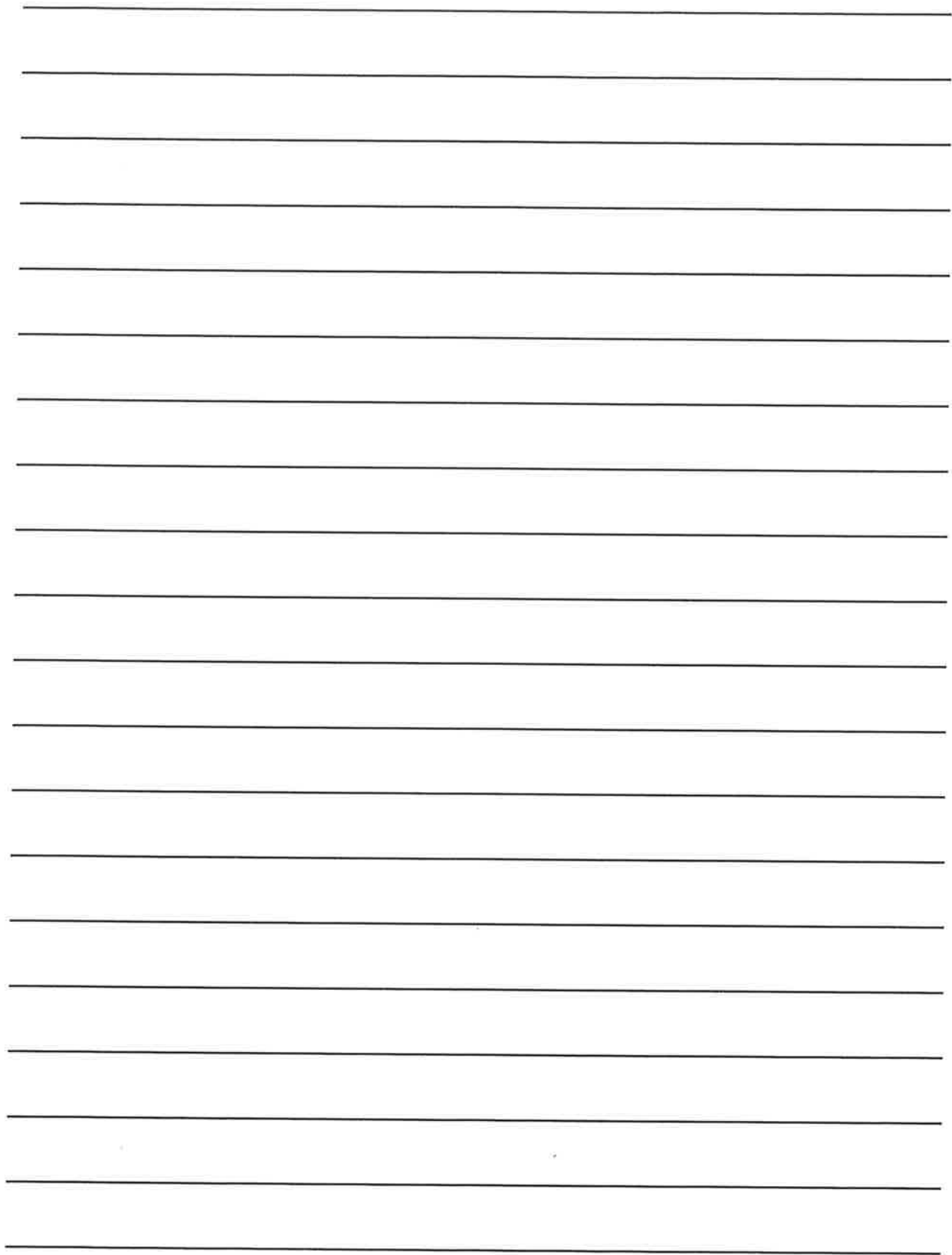
**Lloyd Solberg, P. Eng.**  
**Project Manager**

RB00\_LH01\_Budget Estimate 2018 Capital Plan\_Nov 23, 2017

**Reviewed by:**



**Greg Smith, P. Eng.**  
**President/General  
Manager**



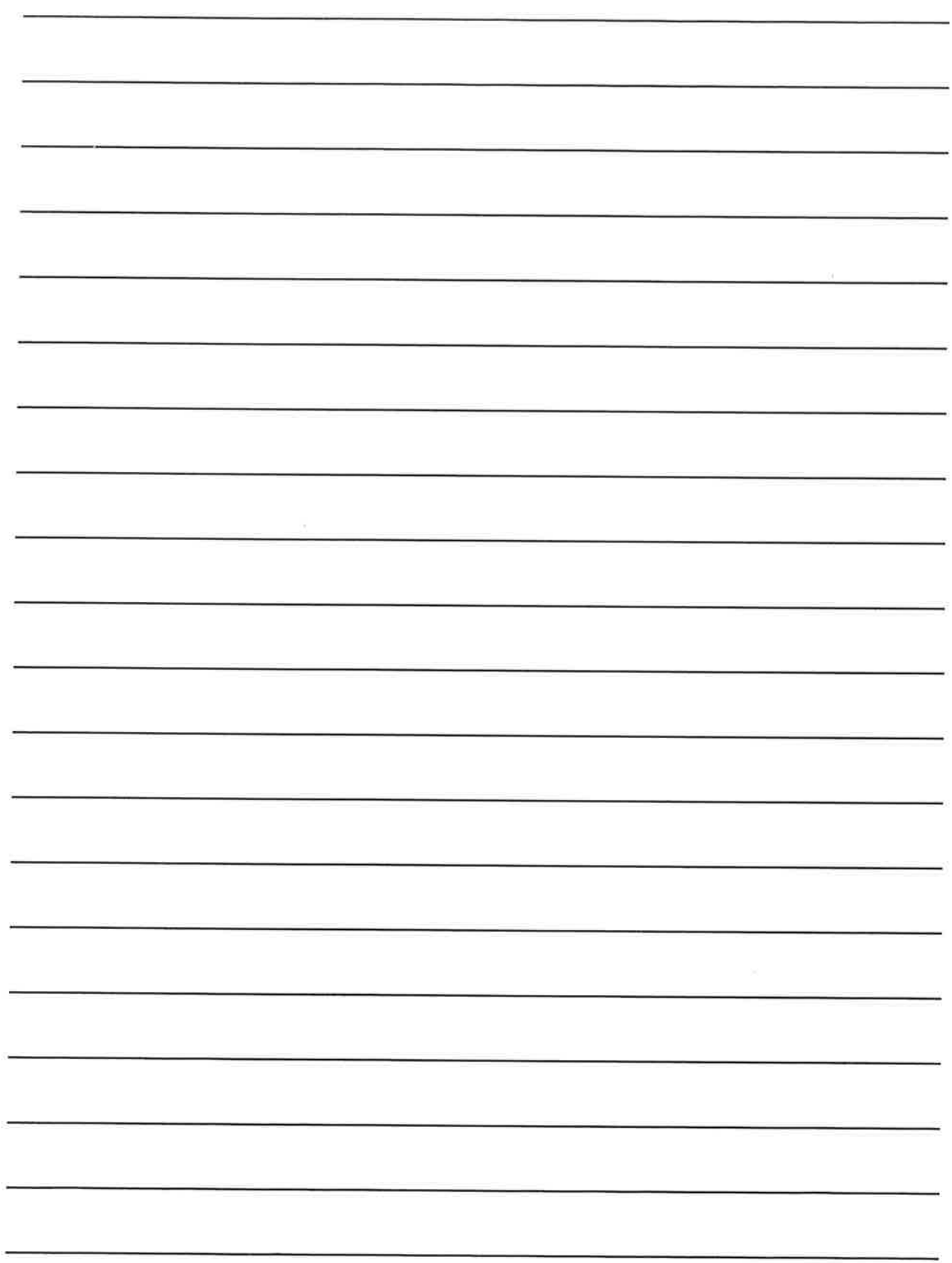
TOWN OF RIMBEY  
 CAPITAL BUDGET ESTIMATES  
 2018, 2019 & 2020

RB00

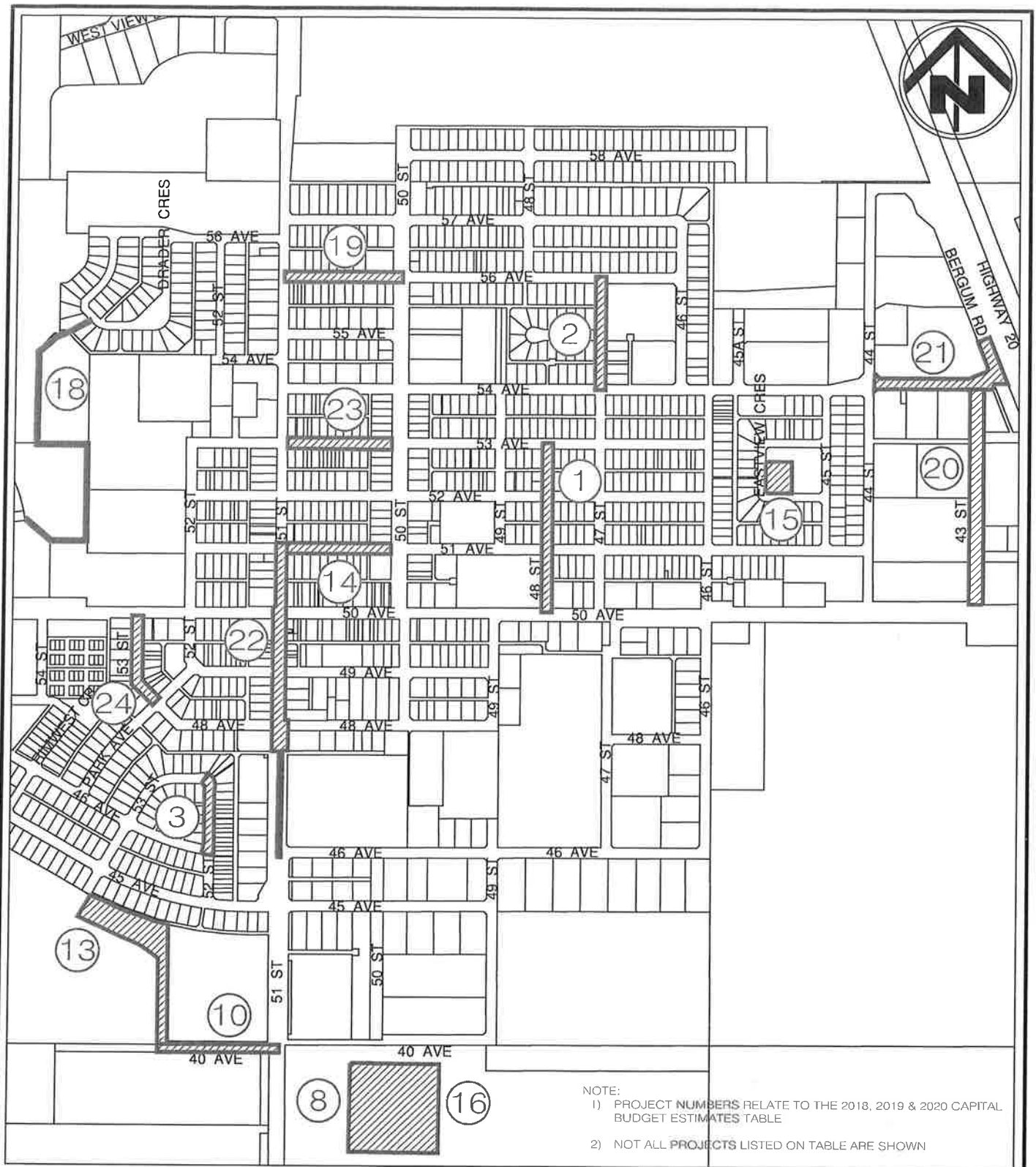
24-Nov-17

NO.	PROJECT DESCRIPTION	BUDGET ESTIMATE	2018, YEAR	2019, YEAR	2020, YEAR
1	48 Street Overlay, 50 Ave. to 53 Ave.	\$218,000.00	\$218,000.00		
2	47 Street Overlay, 54 Ave. to 56 Ave.	\$222,300.00	\$222,300.00		
3	52 Street Overlay, 46 Ave. to 53 St.	\$162,600.00	\$162,600.00		
4	Concrete Replacement, Down Town Area	\$170,000.00	\$170,000.00		
5	Water Valve Replacement Various Locations	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
6	Hydrant Replacement Various Locations	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
7	Ground Water Testing at North and South Lagoons	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
8	East Storm Pond Land Purchase	\$100,000.00	\$100,000.00		
9	Trail Construction From Evergreen Subdivision to 56th Ave.	\$110,000.00	\$110,000.00		
10	Storm Water Outfall Piping on 40 Ave., From 51 St. to MR	\$181,100.00	\$181,100.00		
11	Raw Water Supply Line, From 54 Ave. to New Reservoir	\$735,800.00		\$735,800.00	
12	Raw Water Supply line From Well # 15 to Well # 13 Tie-In	\$630,100.00		\$630,100.00	
13	West Storm Water Pond Construction and Outfall Line to 40 Ave.	\$259,700.00		\$259,700.00	
14	Road Rehabilitation Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 51 Av., From 50 St. to 51 St.	\$1,253,000.00			\$1,253,000.00
15	Upgrade Main Reservoir/Pumphouse	\$1,518,000.00			
16	East Storm Water Pond Construction and Outfall Line to 51 St.	\$1,075,000.00			
17	Engineering Predesign and Planning, on 51 St. from 51 Ave. to 46 Ave.	\$136,500.00			
18	Trail Construction From Community Center to Drader Crescent	\$236,300.00			
19	56 Ave. Overlay, 50 St. to 51 St.	\$237,800.00			
20	Road Reconstruction 43 St., From 50 Av. to 54 Av.	\$1,217,700.00			
21	54 Ave. Road Construction and Paving, 44 St. to Hwy. 20	\$639,450.00			
22	Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction 51 St., From 51 Ave. To 46 Ave.	\$4,115,400.00			
23	Road Rehabilitation Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 53 Av., From 50 St. to 51 St.	\$1,100,400.00			
24	Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction 53 St., From Park Av. to 50 Av.	\$957,000.00			
<b>TOTAL CONSTRUCTION COST</b>		<b>\$15,506,150.00</b>	<b>\$1,394,000.00</b>	<b>\$1,855,600.00</b>	<b>\$1,483,000.00</b>

**Note: Project not selected/prioritized may be included if additional budget is approved.**







**TAGISH ENGINEERING**  
Consulting Engineers

G4, 5550 - 45 St.  
RED DEER, AB T4N 1L1

Ph: (403) 346-7710  
Fax: (403) 341-4909  
E-mail: admin@tagish-engineering.com

Client

TOWN OF RIMBEY

Project

CAPITAL BUDGET ESTIMATES  
2018, 2019 & 2020

Drawing

PROJECT LOCATION  
PLAN

Scale: NTS

Date: November 2017

Drawing No.

Drawn: LS

Project No.: RB00

Designed: LS

Dwg File: M:\Town of  
Rimby\RB00-Miscellaneous\2018 Capital  
Budget Estimates\CAD\RB00\_CAPITAL  
BUDGET EST\_22Nov2017.dwg

Checked: GS

Approved: --

1

A series of 24 horizontal lines for writing.

## Lori Hillis

---

**From:** Lori Hillis  
**Sent:** Friday, July 07, 2017 5:30 PM  
**To:** F01P 17L1)  
**Cc:** CouncilGroup; Rick Schmidt  
**Subject:** RE: Sidewalk request

Hi Michael and Susan,

Thank you for your email requesting a new sidewalk along the west side of 52<sup>nd</sup> Street from the corner of 50<sup>th</sup> Avenue to the Lions Park. We agree that it would be a great improvement and provide a safer way for the public to access the Rimwest subdivision.

The Town's plan for the next few years is to upgrade existing sidewalks and eliminate trip hazards, working from the downtown area out to the Town limits. In conjunction with our engineering firm, each fall a review is done of all the curbs and sidewalks within Town limits and a plan is set out for the next two years. We try to designate \$150,000 to \$200,000 each year as part of our Street Improvement Program.

The Town will request our engineers review the location when they submit their recommendations to Council for the 2018 Street Improvement Program during the budget deliberations in the fall of 2017.

Thank you for your interest and if you have any questions, please let me know.

Sincerely,

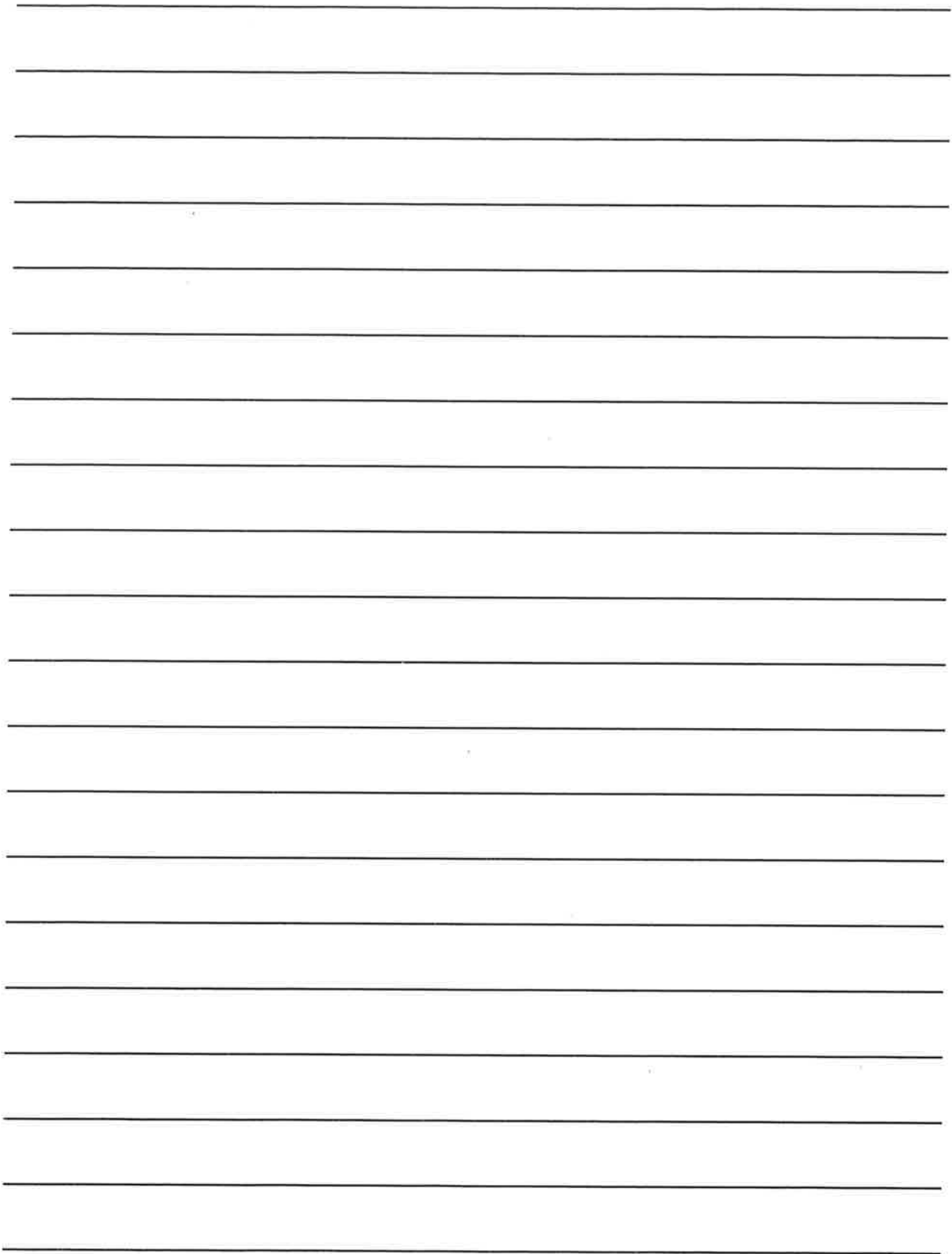
Lori Hillis, CPA, CA  
Chief Administrative Officer  
Town of Rimbey  
Box 350  
Rimbey AB T0C2J0  
403-843-2113  
[lori@rimbey.com](mailto:lori@rimbey.com)

**From:** rick pankiw  
**Sent:** Friday, July 07, 2017 9:55 AM  
**To:** Lori Hillis  
**Subject:** FW: Sidewalk request

Can we look at this for next year

Rick

**From:** Michael Robichaud' F01P 17L1)  
**Sent:** Thursday, July 06, 2017 6:32 PM  
**To:** rick pankiw; Brian Godlonton; paul payson; jack webb; Mathew Jaycox; publicworks  
**Subject:** Sidewalk request



To Town council,

Thank you, we were so glad to see the new corner curb recently installed this summer on the southwest corner of 50ave and 52nd street; this improvement was greatly needed.

We would like to request a sidewalk be built along the west side of 52<sup>nd</sup> street between 49<sup>th</sup> and 50<sup>th</sup> avenue up to the park, extending from the new curb.

This is a high traffic walking area that leads to the only controlled cross walk for 50<sup>th</sup> avenue on the west side of town. This cross walk is a direct path to the public elementary and high school, and also to the Rimbey Hospital and Long term care, from the Rimwest subdivision. This is a busy walking path. Many elderly, people in power chairs, children and adults use the area along the west side of 52<sup>nd</sup> to access the crosswalk.

At this time there is an existing sidewalk built by a previous owner on the residential property and it only goes only part way down the street. This side walk is also deteriorated and is very narrow, the wheel chairs have problems tracking on this side walk and it is hardly wide enough for one person.

In the winter we attempt to keep the sidewalk clear but this is very difficult as much of what we clear is grass covered and tends to build up a significant amount of ice during winter. A full sidewalk along this street would provide a safer way for pedestrians in the winter as well as summer.

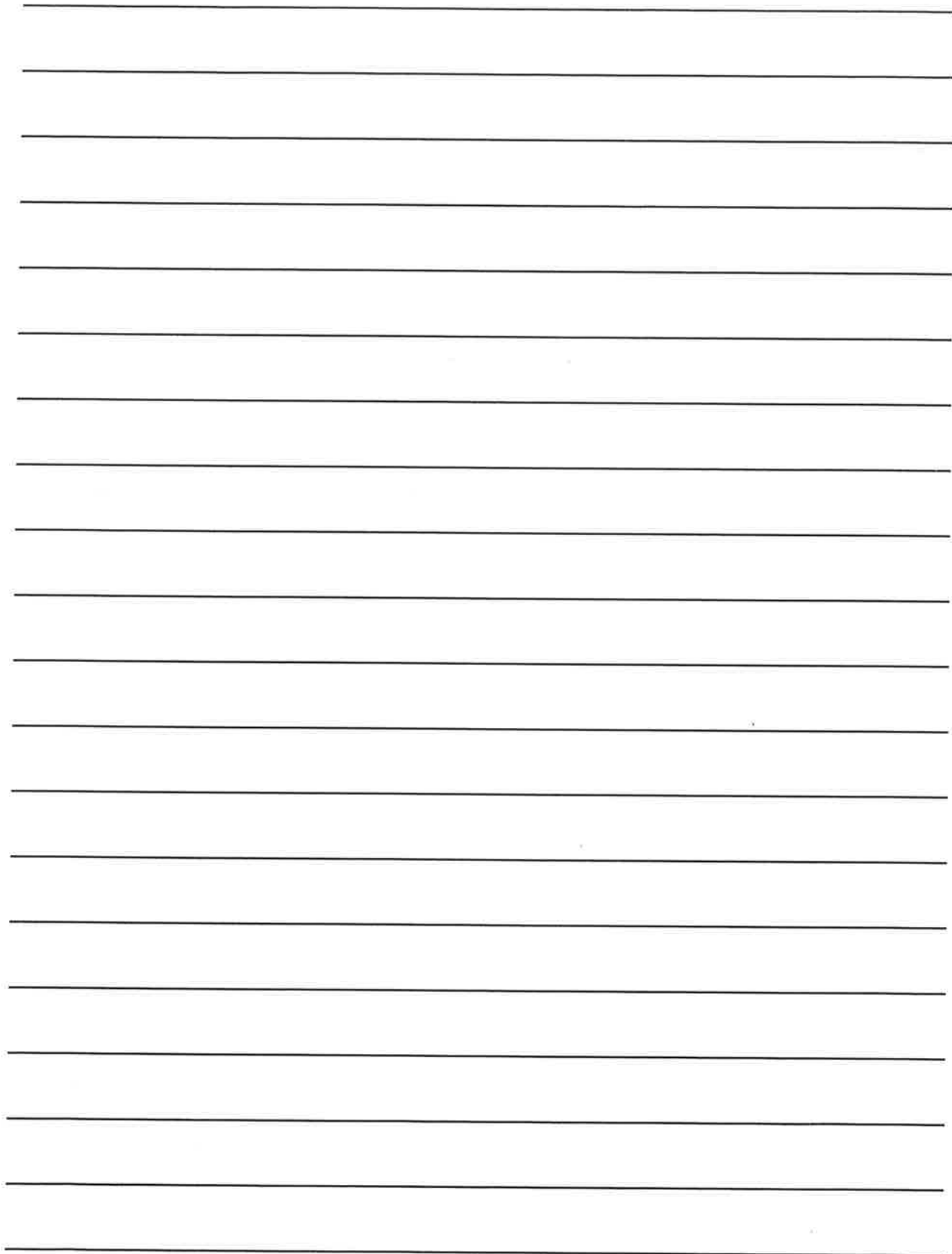
It would be good to make this a full sidewalk all the way to the park suitable for strollers, wheel chairs and power scooters.

We look forward to this proposed improvement.

Michael and Susan Robichaud

FOIP 17(1)

Attached are photos of the area request.



RECEIVED  
JUL 28 2017  
TOWN OF RIMBEY

Dear Mr. Mayor,

I have a problem, I don't have a sidewalk that I can use to get to town.

When I walk to town I either have to walk on the highway or in my neighbours fields. It is scary walking on the highway because the cars are going pretty fast and they don't slow down. Also the sides of the highway have lots of rocks and I don't want to accidentally slip and fall. Sometimes I can walk in my neighbours fields, but in the winter the snow gets quite deep and my feet always sink into the snow. In the summer their fields are full of crop and I don't want to step in all of their crop, because that would be rude. Sometimes I wish I had a sidewalk

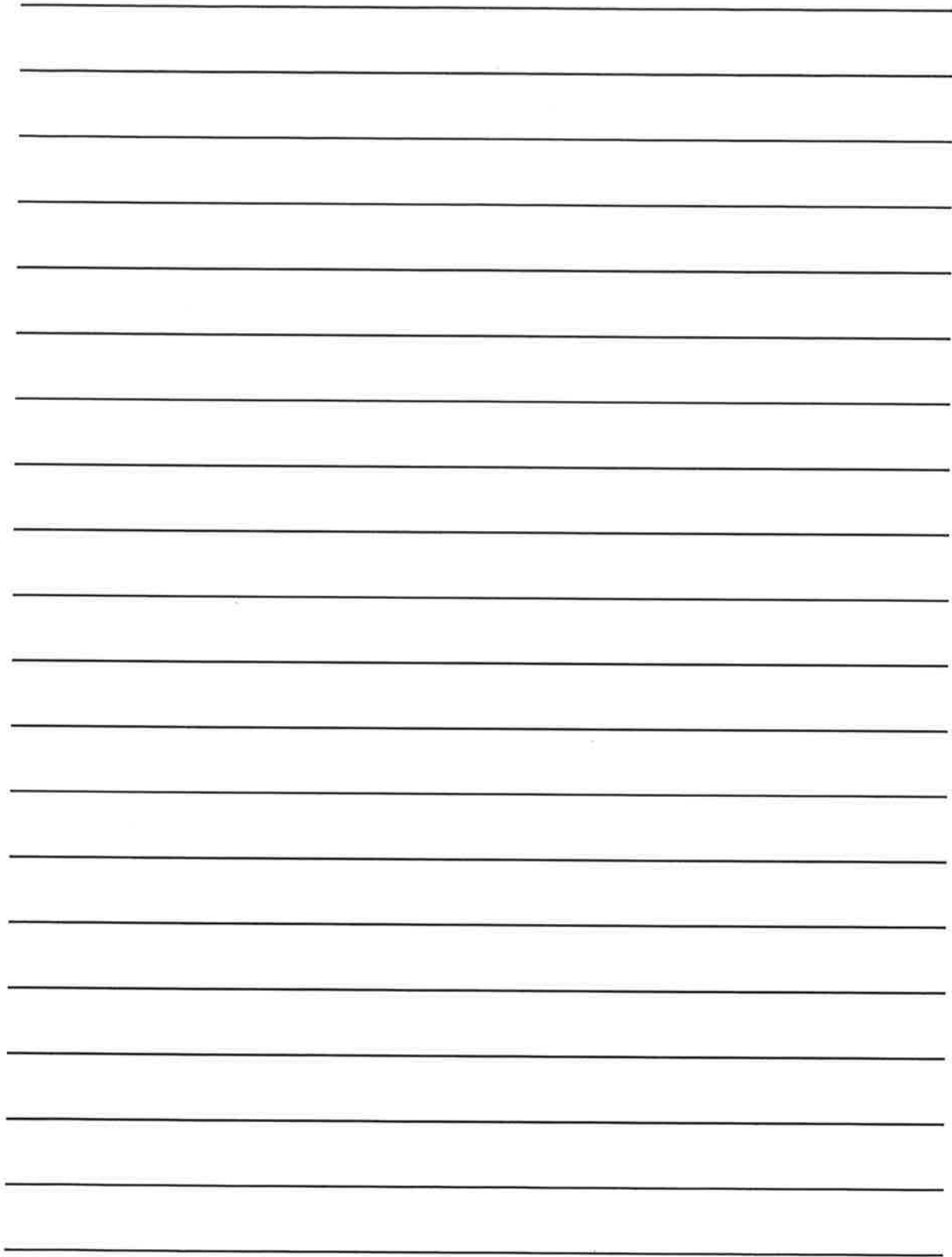




I could skateboard to town. Since we don't have a sidewalk I have to carry my skateboard all the way into town so I can start riding it. This is why we need a sidewalk.

Sincerely, Leah Danzer, age 10

P.S. I really want a sidewalk!



RECEIVED

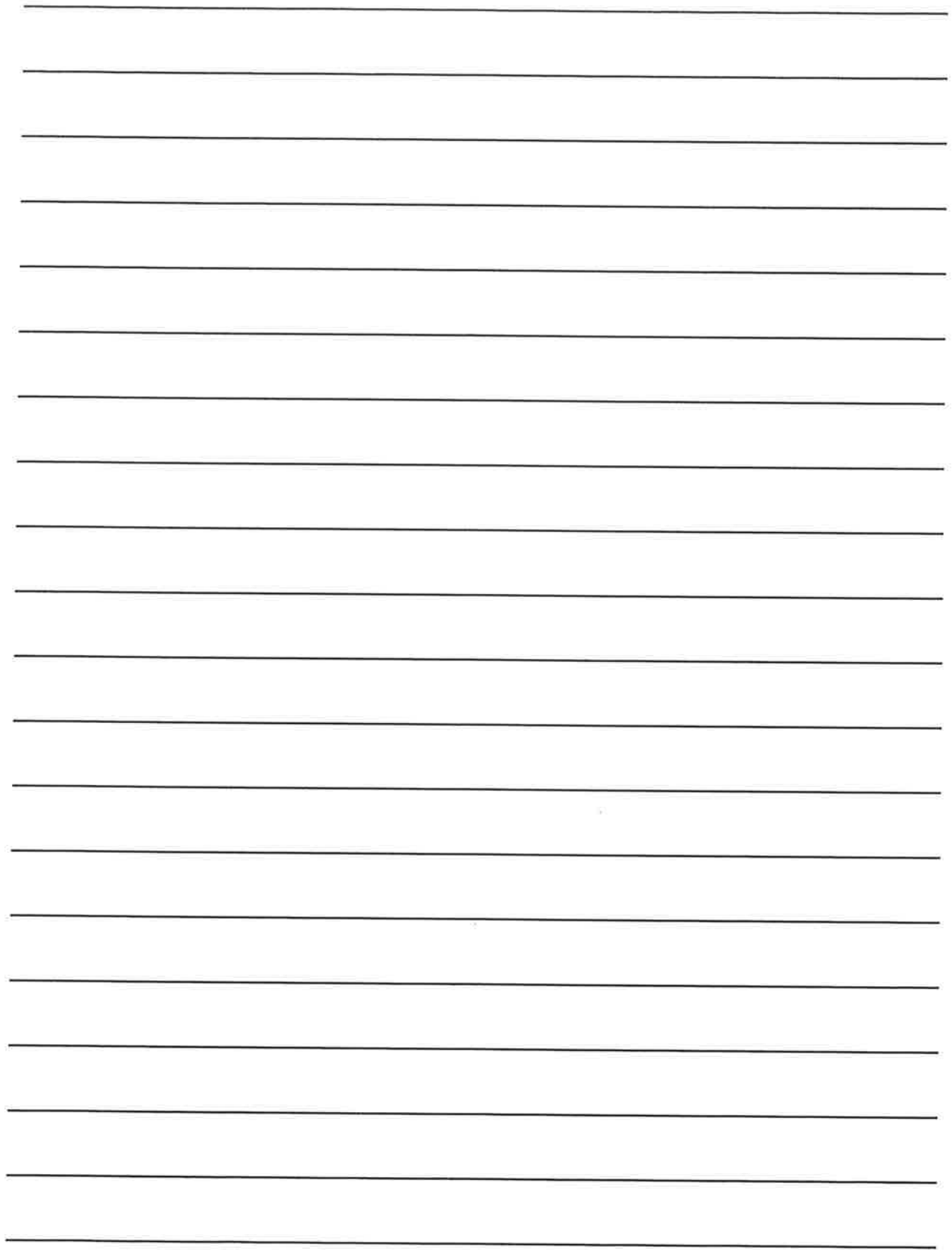
JUL 28 2017

TOWN OF RIMBEY

Dear Mr. Mayor,

I live in Evergreen Estates and I need a sidewalks so I can walk to school safely. Walking on the side of the highway is very dangerous because the cars don't slow down when they pass me. The side of the highway is very rocky and nobody will sweep it. Riding a bike is hard because rocks are slippery and I don't want to slip and fall. The only other way to get to town is to walk through a farmer's field. During the summer there are crops in the field and I don't want to walk on the crops and in winter the snow is very deep and hard to walk in. I really need a sidewalk.

Sincerely,  
Ainsley Danser, age 12





Dear Mr. Mayor,

I live in Evergreen Estates and in this area it is hard to and from town. I either have to walk beside the highway or through a field. When I walk or bike on the highway I am really close to passing traffic and none of the vehicles slow down. Also the street sweepers don't clean so it makes biking difficult. Walking through the field is difficult because in the winter it is deep and in the spring it's wet. Also in summer we have to walk on the very edge of the field so we don't step on any crops. That is why we need a sidewalk.

Love  
Brynn Danser



RECEIVED  
AUG 08 2017  
TOWN OF RIMBEY

5 Aug 2017

Mayor :

I am requesting a sidewalk be installed on the north west side of the highway, so that the children of Evergreen Close and the subdivision can walk to school safely.

As it stands right now, the children walk along the side of the highway to the school. This is very dangerous for our young people.

Adults would also benefit from using the sidewalk to get groceries or go to the post office, etc

We pay a great deal of tax to Rimbeey. We have garbage & recycle pickup.

Sometimes, I counted 3x we had snow removal. There should be more that comes with the amount of tax we pay!

But most of all the children deserve a sidewalk to ensure their safety.

Cindy Gobin  
FOIP 17(1)

Q. N. Halm

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



July 26, 2017

Dear Mr. Pankiw:

My husband and I are writing this letter to formally request that the Town of RimbeY review the issue of safe foot/bicycle access from Evergreen Estates (located on the north/west end) to town amenities.

We have recently moved to our new residence (6314 Evergreen Close) and have two small children. We access businesses in town daily. Currently, our only option is by foot or bike via highway 20A, which only has a shoulder. I feel that this puts my family at risk completing daily activities in the town we have chosen to support and raise a family.

I am also aware that no school buses run from Evergreen Estates to transport children to school safely. As a parent I am extremely uncomfortable having my children walk the highway back and forth from school, as I am sure you can understand why.

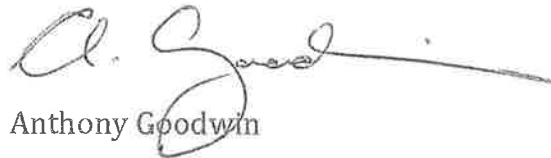
I would like to encourage you and the town Council to please address the issue of safe access to the town of RimbeY for all residents and businesses of Evergreen Estates.

Sincerely,

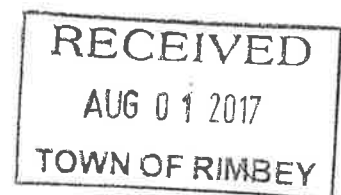


Allison Goodwin

FOIP 17(1)



Anthony Goodwin





July 26, 2017

Dear Rick Pankiw,

I am writing to inquire about the possibility of having a sidewalk or walkway installed to connect my neighbourhood of Evergreen Estates to the rest of the town. As of right now, anyone in my neighbourhood is either required to walk along the highway or through a farmer's field, in order to get into town. I tried walking down the edge of the farmer's field yesterday and it is so overgrown with grass and weeds that it was not possible, so I was forced to walk along the highway. Although the walk into town is not too terribly long, it is a where the highway ends and town starts and vehicles do not obey the posted speed limits so it is dangerous for myself, and my children, to do that walk safely. As well, we have to request for the street cleaners to clean the road all the way to our neighbourhood otherwise we are forgotten and the excess rocks on the side of the road is difficult for bikes and strollers.

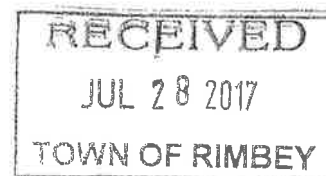
The last time I came to the town with this request, I was told to look into bussing but, the family rate for the school bus for kids living in town, is \$950. A price that I cannot pay. With more families moving into Evergreen Estates, the need for a walkway is greater. Is there anything that can be done?

Sincerely,



Lorilee Danser

FOIP 17(1)







# Nordstrom Dental

July 17, 2017

The Honorable Rick Pankiw  
Mayor  
Town of Rimbey  
4938 50 Ave  
Box 350  
Rimbey, AB  
T0C 2J0

Dear Mr. Pankiw:

I am writing this letter to formally request the attention of the Town of Rimbey to the issue of foot/bicycle access to Evergreen Estates (residential and commercial) areas located to the north of the Town of Rimbey.

There currently does not exist a sidewalk or designated pathway for foot or bicycle traffic to this area from the main Town of Rimbey except along the shoulder of Highway 20A.

I have numerous dental patients who do not have access to a vehicle, including children undergoing braces treatment, that walk or cycle to my dental office, and I have heard time and time again about how they wish there was a sidewalk or pathway from town that allowed them access without having to travel along the highway.

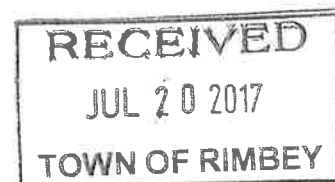
Personally, my family and I lived above my dental office from 2014 – 2015 and I would agree that this was a frustration of ours. I have since moved into the county of Ponoka, but I am aware that the people that do live in Evergreen Estates also feel the same way.

I would encourage Council to investigate the issue of foot traffic to and from Evergreen Estates and if it sees fit, construct a sidewalk or pathway in the most appropriate location.

Thank you very much for your kind consideration.

Sincerely,

Dr. Derek Nordstrom





**Town of Rimbey  
Operating Budget - 2018**

**Assumption: New debt and no increase or decrease in current assessments**

**ALL SERVICES COMBINED**

Net Budget by Object	Budget 2017	Budget 2018	2018 % Change	2018 Change
<b>Revenue</b>				
User Fees and Sale of Goods	1,655,626	1,599,733	-3.38%	(55,893)
Government Transfers	1,118,600	1,132,272	1.22%	13,672
Rentals	95,928	80,007	-16.60%	(15,921)
Licences and Fines	70,500	36,000	-48.94%	(34,500)
Frontage	107,460	107,460	0.00%	0
Penalties	60,400	60,500	0.17%	100
Interest	24,000	20,000	-16.67%	(4,000)
Franchise	454,895	501,891	10.33%	46,996
Naming rights	25,000	0	-100.00%	(25,000)
Total revenue	3,612,409	3,537,863	-2.06%	(74,546)
<b>Expenses</b>				
Salaries and Benefits	1,801,571	1,822,423	1.16%	20,852
Council Salaries and Benefits	112,903	119,573	5.91%	6,670
Contracted Services	593,850	538,077	-9.39%	(55,773)
Goods and Utilities	1,579,921	1,676,181	6.09%	96,260
Local Requisitions	437,232	389,458	-10.93%	(47,774)
Provincial requisitions	891,783	907,234	1.73%	15,451
Interest and debt repayments	565,565	546,185	-3.43%	(19,380)
<i>Subtotal</i>	5,982,825	5,999,131		
Reserve Transfers	22,107	0		
	22,107	0		
Total expenses	6,004,932	5,999,131	-0.10%	(5,801)

<b>Total Budget Requirement</b>	<b>2,392,523</b>	<b>2,461,268</b>
Estimated tax levies with no new assessment (New Tax Generation)	2,392,523	2,400,109
<b>Net Budget Requirement</b>	0	61,159
<b>Estimated required increase in taxes</b>		<b>2.55%</b>

2.87%      68,745





**TOWN OF RIMBEY  
DEBT MANAGEMENT - 2018**

Debentures	Actuals 2015	Actuals 2016	Budget 2017	Budget 2018	2018 % Change	2018 Change
<b>Tax Supported Debentures</b>						
Principal	169,111	176,235	183,667	164,584	-10.39%	(19,084)
Interest	58,386	51,262	43,829	36,075	-17.69%	(7,755)
<b>Total Tax Supported</b>	<b>227,497</b>	<b>227,497</b>	<b>227,497</b>	<b>200,658</b>	<b>-11.80%</b>	<b>(26,838)</b>
<b>Utility Supported Debentures</b>						
Principal	157,468	162,596	169,512	238,598	40.76%	69,086
Interest	77,019	71,892	64,976	99,030	52.41%	34,054
<b>Total Utility Supported</b>	<b>234,487</b>	<b>234,487</b>	<b>234,487</b>	<b>337,627</b>	<b>43.99%</b>	<b>103,140</b>
<b>Total Debenture Payments</b>	<b>461,984</b>	<b>461,984</b>	<b>461,984</b>	<b>538,286</b>	<b>16.52%</b>	<b>76,302</b>

**DEBT LOAD - 2018**

	Actuals 2015	Actuals 2016	Budget 2017	Budget 2018	2017 % Change	2017 Change
Current Debt	3,049,988	2,711,157	2,357,978	3,554,797	50.76%	1,196,819
Current Debt Servicing	461,984	461,984	461,984	538,286	16.52%	76,302

**DEBT LIMITS - 2018**

	Actuals 2015	Actuals 2016	Budget 2017	Budget 2018
Debt Limit per Financial Statements	7,534,130	7,919,891	7,816,551	7,816,551
% Used	40.48%	34.23%	30.17%	45.48%
Debt Servicing Limit	1,255,688	1,319,982	1,302,759	1,302,759
% Used	36.79%	35.00%	35.46%	41.32%

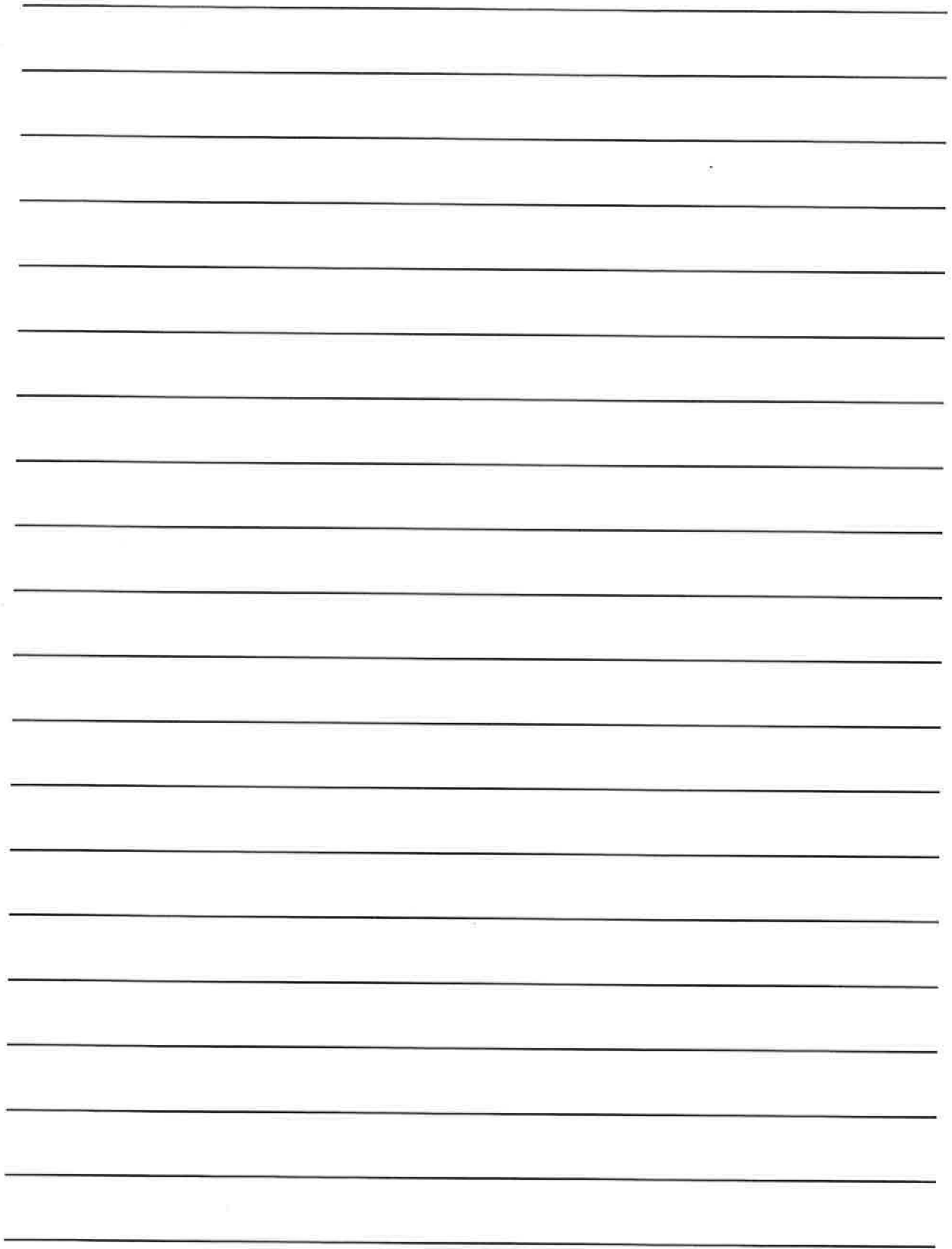
Debt limit is calculated at 1.25 times revenue. This limit is the total debt allowed to be carried by the Municipality

Debt servicing limit is calculated at .25 times revenue. This is the total payments on debt allowed.

Municipal Affairs must approve any debt over these limits.

Budget 2018 includes new debt of 1.6 million for the new water wells.

In 2018 we will be retiring a debenture. The last payment of \$26,838 will be in March of 2018



**TOWN OF RIMBEY  
SALARY RANGES - 2018**

Occupation Title	Hours Per week	2017 Minimum	2017 Maximum	2018 Minimum	2018 Maximum	Min % Change	Max % Change
CAO	35	110,000	140,000	110,000	142,800	0.00%	2.00%
Director of Finance	35	86,500	105,000	86,500	107,100	0.00%	2.00%
Director of Community Services	35	68,500	95,500	68,500	97,410	0.00%	2.00%
Director of Public Works	40	73,500	102,000	73,500	104,040	0.00%	2.00%
Executive Assistant	35	24.72	35.71	24.72	36.42	0.00%	2.00%
Receptionist	35	18.00	23.62	18.00	24.09	0.00%	2.00%
Office Admin 1 (Entry level)	35	19.10	23.62	19.10	24.09	0.00%	2.00%
Office Admin 2	35	21.10	26.23	21.10	26.75	0.00%	2.00%
Office Admin 3	35	24.20	28.18	24.20	28.74	0.00%	2.00%
RCMP Admin 1	22.5	18.00	23.89	18.00	24.37	0.00%	2.00%
Recreation Secretary	35	18.00	23.62	18.00	24.09	0.00%	2.00%
Recreation Building Attendant	40	18.00	23.62	18.00	24.09	0.00%	2.00%
Arena/Recreation Labour	40	18.00	23.00	18.00	23.46	0.00%	2.00%
Arena Operator 1	40	18.55	23.62	18.55	24.09	0.00%	2.00%
Arena Operator 2	40	21.10	26.23	21.10	26.75	0.00%	2.00%
Arena Operator 2/Pool Manager	40	21.10	26.23	21.10	26.75	0.00%	2.00%
Public Works Foreman	40	28.00	33.94	28.00	34.62	0.00%	2.00%
Public Works Admin 1	37.5	18.00	23.62	18.00	24.09	0.00%	2.00%
Public Works 6 month position	40	18.00	23.00	18.00	23.46	0.00%	2.00%
Equipment Operator 1	40	18.00	23.00	18.00	23.46	0.00%	2.00%
Equipment Operator 2	40	21.10	25.41	21.10	25.92	0.00%	2.00%
Equipment Operator 3	40	24.20	28.85	24.20	29.43	0.00%	2.00%
Utility Operator 1	40	21.10	25.41	21.10	25.92	0.00%	2.00%
Utility Operator 2	40	24.20	28.85	24.20	29.43	0.00%	2.00%
Peace Officer 1	40	28.00	34.84	28.00	35.54	0.00%	2.00%
Peace Officer 1 - Supervisor	40	33.00	38.05	33.00	38.81	0.00%	2.00%
Sr Lifeguard	40	18.00	20.06	18.00	20.46	0.00%	2.00%
Jr Lifeguard	40	15.00	17.50	15.00	17.85	0.00%	2.00%
Pool Cashier	40	15.00	17.50	15.00	17.85	0.00%	2.00%
Beatty House Staff	40	15.00	17.50	15.00	17.85	0.00%	2.00%
Mayor		20,640.00		22,105.46		7.10%	
Deputy Mayor		15,422.00		16,516.96		7.10%	
Council		14,174.00		15,179.84		7.10%	

Lined writing area with 25 horizontal lines.

## GENERAL MUNICIPAL

	2017 Budget	2018 Budget
<b>Revenues</b>		
Municipal property taxes	2,392,523	2,400,109
School requisition	859,086	874,937
Rimoka requisition	32,697	32,297
Other	666,513	709,465
<i>Subtotal Revenues</i>	3,950,819	4,016,808
<b>Expenditures</b>		
<i>Subtotal Expenditures</i>	0	0
<b>Net Operating Costs</b>	<b>3,950,819</b>	<b>4,016,808</b>

### Highlights

#### Assumptions:

- No increase or decrease in current assessments
  
- School and Rimoka requisitions are based on 2017 actuals

Other Revenue includes franchise fees from Atco and Fortis, penalties on taxes, interest and MSI operating grant



## PUBLIC WORKS - ROADS

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	2,000	2,000
Other	2,000	2,000
<i>Subtotal Revenues</i>	4,000	4,000
<b>Expenditures</b>		
Salaries and Benefits	302,614	308,563
Contracted Services	109,000	92,000
Goods and Utilities	344,240	372,440
Interest and debt repayments	141,310	114,471
Retired debt transfer to reserves		0
<i>Subtotal Expenditures</i>	897,164	887,474
<b>Net Operating Costs</b>	<b>(893,164)</b>	<b>(883,474)</b>

### Highlights

#### Goods and Utilities:

Increase due to purchase of grader tires, skid steer tracks and truck tires; fuel costs and estimated utility costs, including streetlights.

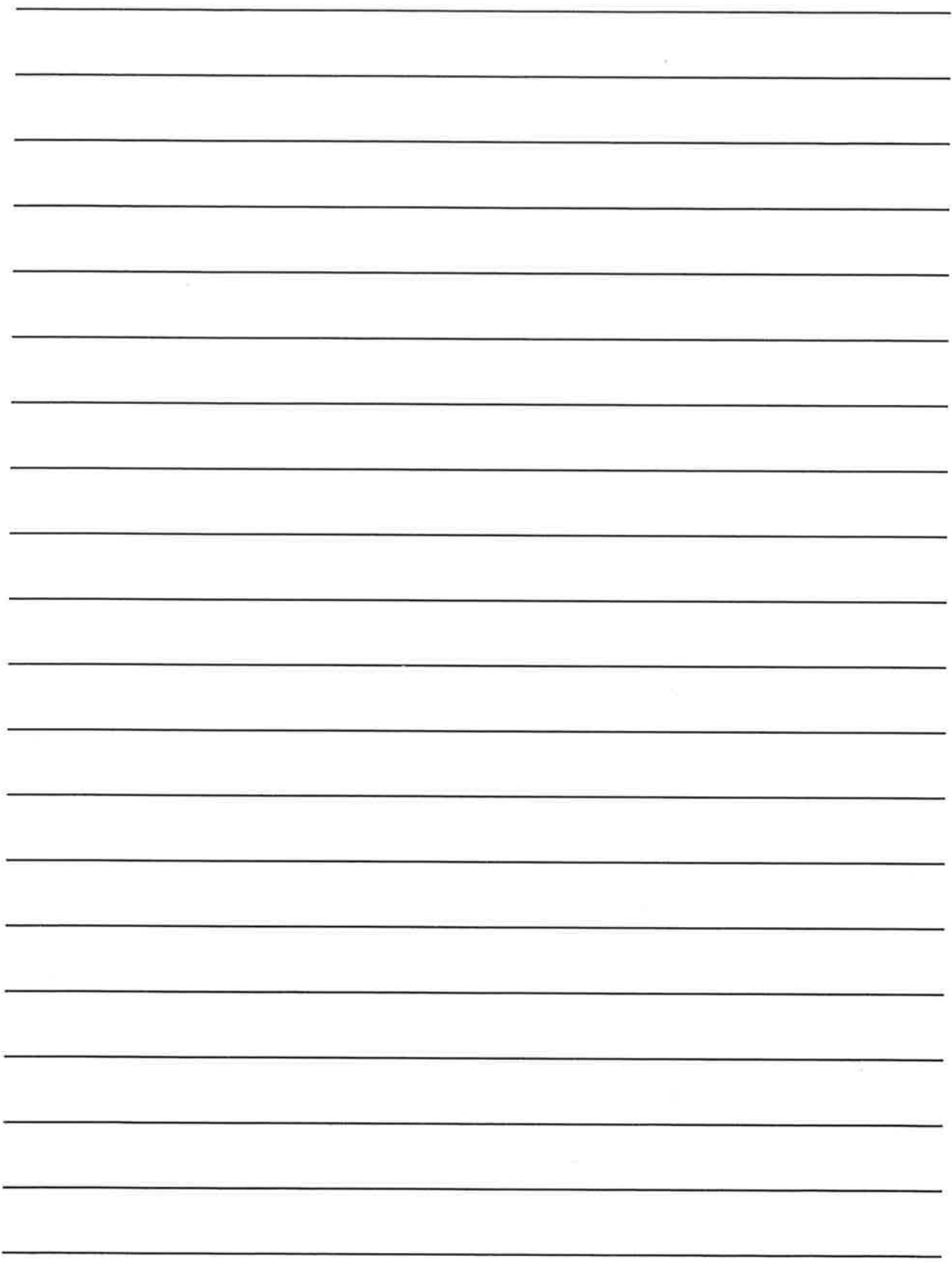
#### Contracted Services:

Decreased snow removal budget from \$85,000 to \$70,000. We normally remove the snow from the residential district twice per year; once before the end of the year and once in the early spring. This service costs approximately \$35,000 per removal.

#### **\*\*Discussion Points\*\***

Request to change our snow removal policy to include snow removal before mid winter thaws.

Snow removal of all Downtown sidewalks





**From:** Kathy  
**Sent:** Wednesday, November 22, 2017 8:27 AM  
**To:** Lori Hillis  
**Subject:** FW: Proposed Revision to Snow Plow Policy - Town of Rimbey  
**Attachments:** Snow Removal Policy.docx

**From:** Christine Fernie FOIP 17L1)  
**Sent:** Tuesday, November 21, 2017 7:02 PM  
**To:** Kathy  
**Cc:** Lana (Frein) Curle  
**Subject:** Proposed Revision to Snow Plow Policy - Town of Rimbey

Rimbey mayor and town councillors,

Attached is a proposal for revisions to the Town of Rimbey Policy Manual, Snow Removal, Policy 3101, Approved December 10, 2015.

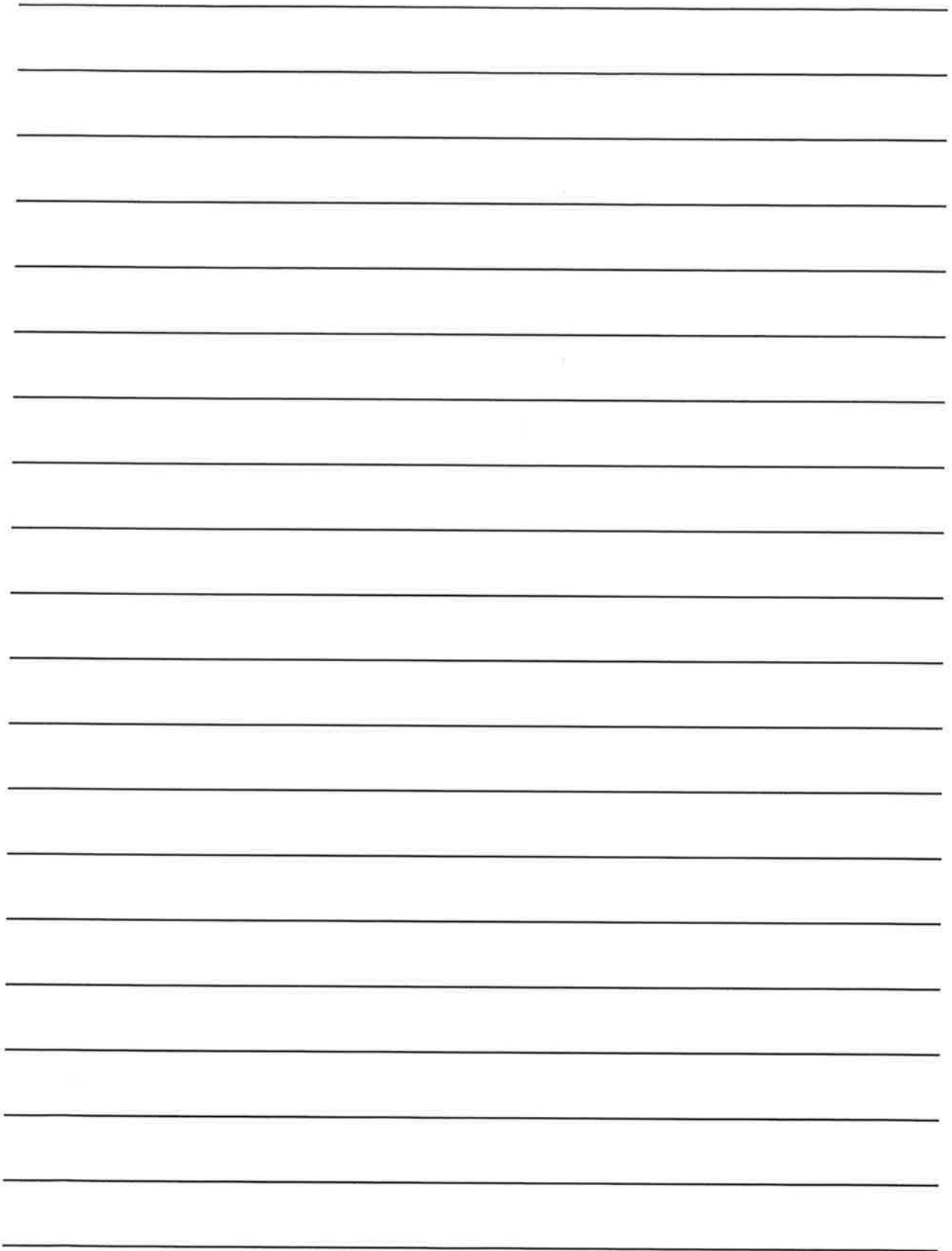
I believe this revision is necessary to address situations when we have short bursts of warm weather in the middle of winter where snow is likely to melt to slush, but not melt long enough to be able to run off the roadways.

I believe that not taking pre-emptive action in these weather situations increases the risk of injury to our citizens and actually costs the town more money for clearing the roads after the fact as is explained in my attached proposal.

Respectfully submitted for your review, consideration and action.

Christine Fernie, CPA, CA  
FOIP 17L1)

- Toastmasters (estb. 1924), District 99, Div B, Area B31 Director
- Treasurer, The Royal Canadian Legion (estb. 1927) Rimbey Branch 36
- Member, Motor Maids Inc. (estb. 1940)



November 21, 2017

To the Mayor and Town Council members of Rimbey,

Subject: Proposed revision to Snow Removal Policy

Reference: Town of Rimbey Policy Manual, Snow Removal, Policy 3101, Approved December 10, 2015

I see in the weather reports that the high temperature will be -12C today, 1C on Tuesday, 8C on Wednesday and should be above zero for 3 more days. When I reviewed the Snow Removal Policy referenced above, I saw no reference to procedures to address short bursts of mid-winter warm weather situations. My concern is when there are **very short bursts of warm weather** mid-winter and the impact that has on the roads in the town.

In October 2016, I purchased a home in Rimbey. We had a warm spell during that winter that was just warm enough to thaw most of the snow into a slushy mess. Overnight, the slush that we had to drive through turned into a giant frozen lumpy, slippery mess all over town.

I believe that if the public works had plowed or partly plowed the streets for 2 days before the **very brief warm spell** hit, at least the center of the streets would have melted and been safely passable. As it was, the Public Works crews were out spreading some form of black product (anti-slip product?) at intersections to try to increase traction for stopping and starting. Many of the streets were cleared over the next two weeks after the thaw of the frozen icy slush.

My points are:

1. Why wait until the roads are a mess? Could 2 days of plowing before a SHORT thaw be more cost effective and safer for the community members than waiting until our roads are a hazard and then clearing the roads after?
2. Can the Public Works Department have discretion to remove snow at least 1-2 days before a mid-winter thaw so that the brief thaws would actually take us down to bare pavement?
3. If we don't allow the Public Works staff discretion to remove the snow, then we have to pay them to put down sand, gravel, black grit (?) or some sort of traction material or de-icer after the fact and drive on the horrific mess that our streets become when they only partially thaw.

Therefore, I suggest the Snow Removal Policy in the Town of Rimbey Policy Manual be amended as follows:

- a. That "Sand, Chips, De-icers" be removed under the heading of "E. Service Level Parking Lots" as it pertains to all areas of the town and be relabelled as paragraph 2 under the heading of "B. Road Priorities" or elsewhere if deemed more appropriate.
- b. That the existing heading "Sand, Chips, De-icers" become paragraph "2. Sand, Chips, De-icers".



- c. That the existing paragraph "As road conditions ... similar to snow removal." become sub-paragraph B. 2. "b. Slippery roads –" "As road conditions ... similar to snow removal."
- d. Sub-paragraph B. 2. a. be added. It would read, "a. Mid-winter thaw ice-prevention snow removal - In advance of short periods of warm weather, the Public Works department shall, at its discretion (and/or in consultation with the CAO or mayor) implement snow removal on a priority basis as indicated in paragraph "B.1. Road Priorities" above in an effort to prevent the creation and accumulation of slush and ice hazards on town roads."

After the revisions, the Policy Manual would read as follows (additions highlighted):

#### B Road Priorities

**1. Road Priorities** – as outlined on attached map – There may be snowfall events which exceed the capacity of available manpower and equipment to carry out the work listed under each priority within the time allotted; the order of priority will not change in such a case.

**Priority 1** – Snow plowing and removal as required, at 10 cm service level.

**Priority 2** – Snow-plowing and removal within 48 hours following the end of a snowfall of 10 cm or greater service level. Snow will be removed off 50 ave at the conclusion of Priority 2 snow removal between 47th and 53 streets.

**Priority 3** Residential - Snow plowing and removal within 120 hours following the end of a snowfall of 15cm or greater.

Policy Title Policy No: 3101 Page 2

**Priority 4 Back Alleys** – Snow plowing and removal as required when rutting or drifting occurs, or when roadways and lanes become impassable due to accumulated snowfall, service level. **If snow accumulation is 122cm (4 feet) or greater, alleys will be closed and garbage service will be moved to the front streets. (Effective January 01, 2017)**

#### 2. Ice Prevention, Sand, Chips, De-icers

a. **Mid-winter thaw ice-prevention snow removal** - In advance of short periods of warm weather, the Public Works department shall, at its discretion (and/or in consultation with the CAO or mayor) implement snow removal on a priority basis as indicated in paragraph "B.1. Road Priorities" above in an effort to prevent the creation and accumulation of slush and ice hazards on town roads."

b. **Slippery Roads** - As road conditions become slippery, abrasives and/or melting agents may be applied at hazardous locations such as hills, curves and intersections if other techniques are ineffective or inappropriate. The application is done on a priority basis similar to snow removal.

Respectfully submitted for your consideration and action,

Christine Fernie

FOIP 17(1)

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

## AIRPORT

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	40	0
Hanger rental	792	1,162
<i>Subtotal Revenues</i>	832	1,162
<b>Expenditures</b>		
Salaries and Benefits	4,112	6,404
Goods and Utilities	8,991	8,231
<i>Subtotal Expenditures</i>	13,103	14,635
<b>Net Operating Costs</b>	<b>(12,271)</b>	<b>(13,473)</b>

A series of 20 horizontal lines for writing.



## STORM SEWER

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Goods and Utilities	10,800	10,800
<b>Total Expenditures</b>	<b>10,800</b>	<b>10,800</b>



## WATER

	2017 Budget	2018 Budget
<b>Revenues</b>		
Water Services	521,771	553,032
<i>Subtotal Revenues</i>	521,771	553,032
<b>Expenditures</b>		
Salaries and benefits	112,478	127,865
Contracted services	9,500	9,500
Goods and utilities	178,700	183,000
Interest and debt repayments	137,694	137,694
New debt requirement	103,140	103,140
<i>Subtotal Expenditures</i>	541,512	561,199
<b>Net Operating Costs</b>	<b>(19,741)</b>	<b>(8,167)</b>

### Highlights

Increase of 2% in water/wastewater user fees is proposed in the 2018 budget.

Water will increase from \$1.99 per cubic meter to \$2.02 per cubic meter.

Wastewater will increase from \$1.39 to \$1.41. Total increase per cubic meter of water usage will be \$.05.

Based on an average usage per month of 16 cubic meters the water bill will increase from \$54.08 to \$54.88.

Goods and Services includes a contingency fund of \$40,000 for water main breaks and other potential repairs

Normally 50% of all water/wastewater surplus goes to Reserves; however due to the new debt servicing requirement of \$103,140 for the new wells water/wastewater is projected to be a deficit.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

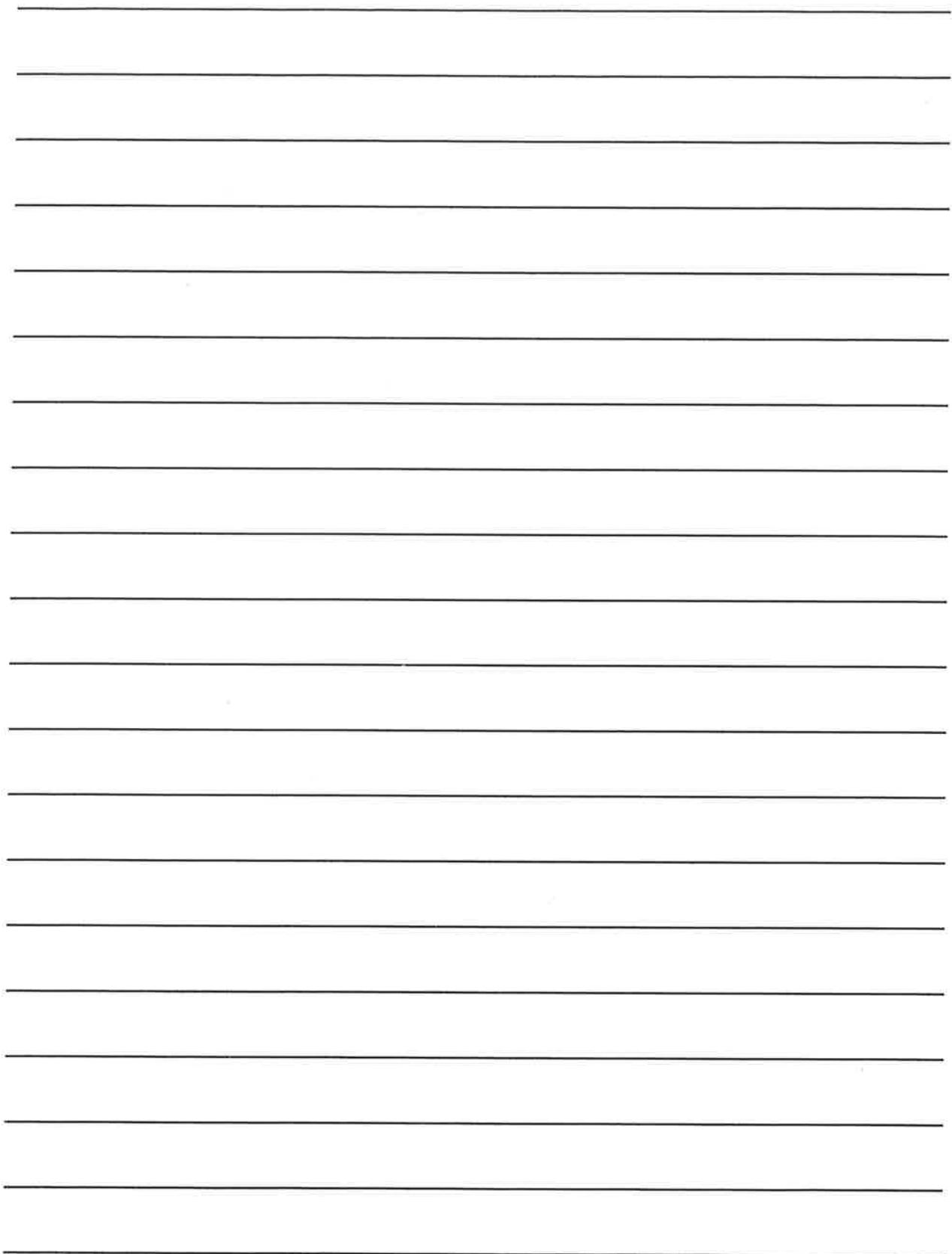
## WASTEWATER

	2017 Budget	2018 Budget
<b>Revenues</b>		
Sewer services	298,930	322,850
<i>Subtotal Revenues</i>	298,930	322,850
<b>Expenditures</b>		
Salaries and benefits	89,237	100,620
Contracted services	51,000	55,000
Goods and utilities	119,800	138,650
Interest and debt repayment	96,793	96,793
<i>Subtotal Expenditures</i>	356,830	391,063
<b>Net Operating Costs</b>	<b>(57,900)</b>	<b>(68,213)</b>

### Highlights

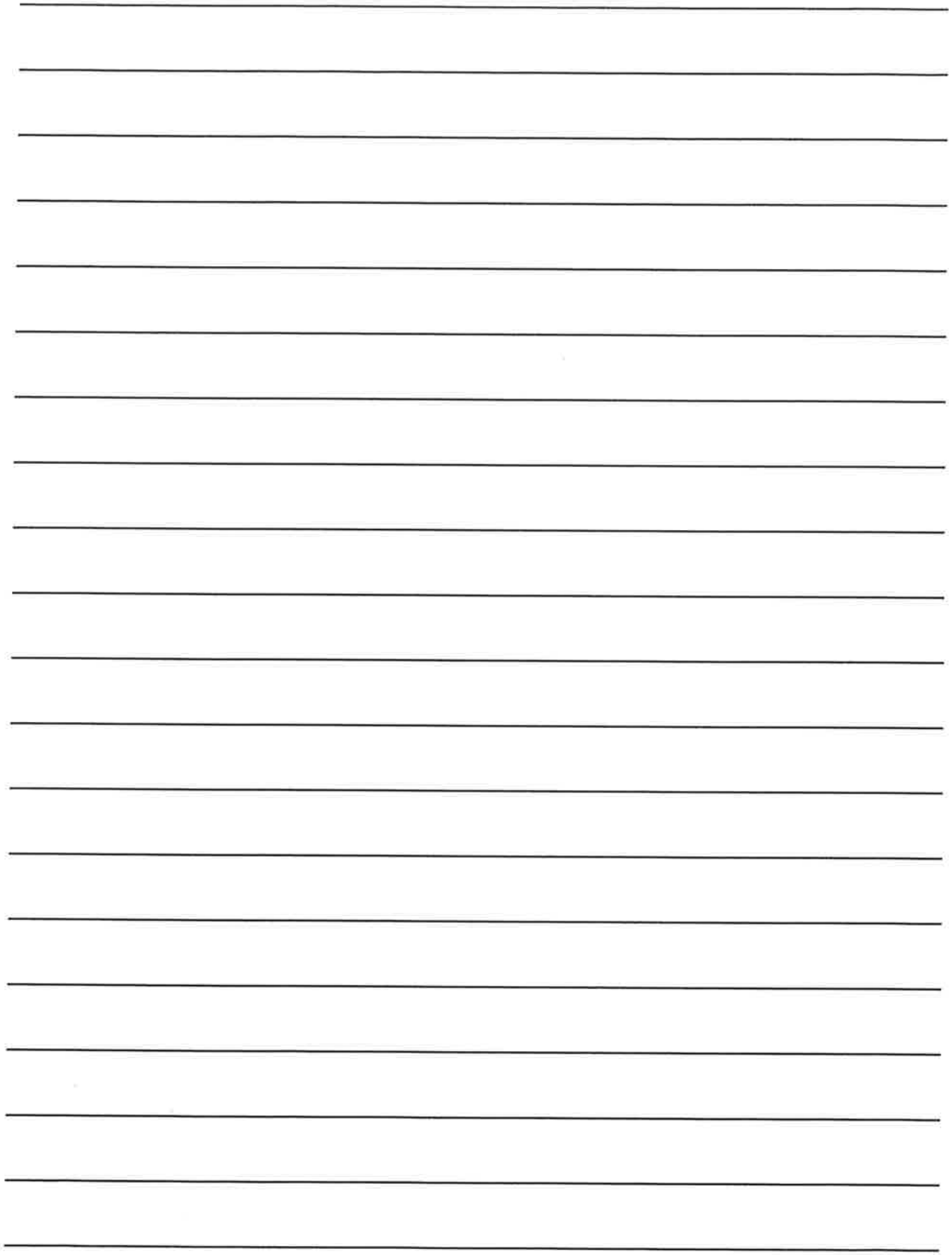
Goods and utilities:

Increase includes increase in power rates and purchase of a new motor for the pump at the South Lagoon.



## GARBAGE SERVICES

	2017 Budget	2018 Budget
<b>Revenues</b>		
Garbage services	202,875	203,408
Other		
<i>Subtotal Revenues</i>	202,875	203,408
<b>Expenditures</b>		
Salaries and benefits	22,510	33,233
Contracted services	78,000	65,520
Goods and utilities	20,500	14,150
<i>Subtotal Expenditures</i>	121,010	112,903
<b>Net Operating Costs</b>	<b>81,865</b>	<b>90,505</b>





## RECYCLE PICK UP AND TRANSFER STATION

	2017 Budget	2018 Budget
<b>Revenues</b>		
Recycle services	37,100	36,828
Other - Toxic Roundup Donation	4,000	4,000
<i>Subtotal Revenues</i>	41,100	40,828
<b>Expenditures</b>		
Salaries and benefits	11,255	18,045
Contracted services	63,000	63,400
Goods and utilities	25,550	14,035
<i>Subtotal Expenditures</i>	99,805	95,480
<b>Net Operating Costs</b>	<b>(58,705)</b>	<b>(54,652)</b>

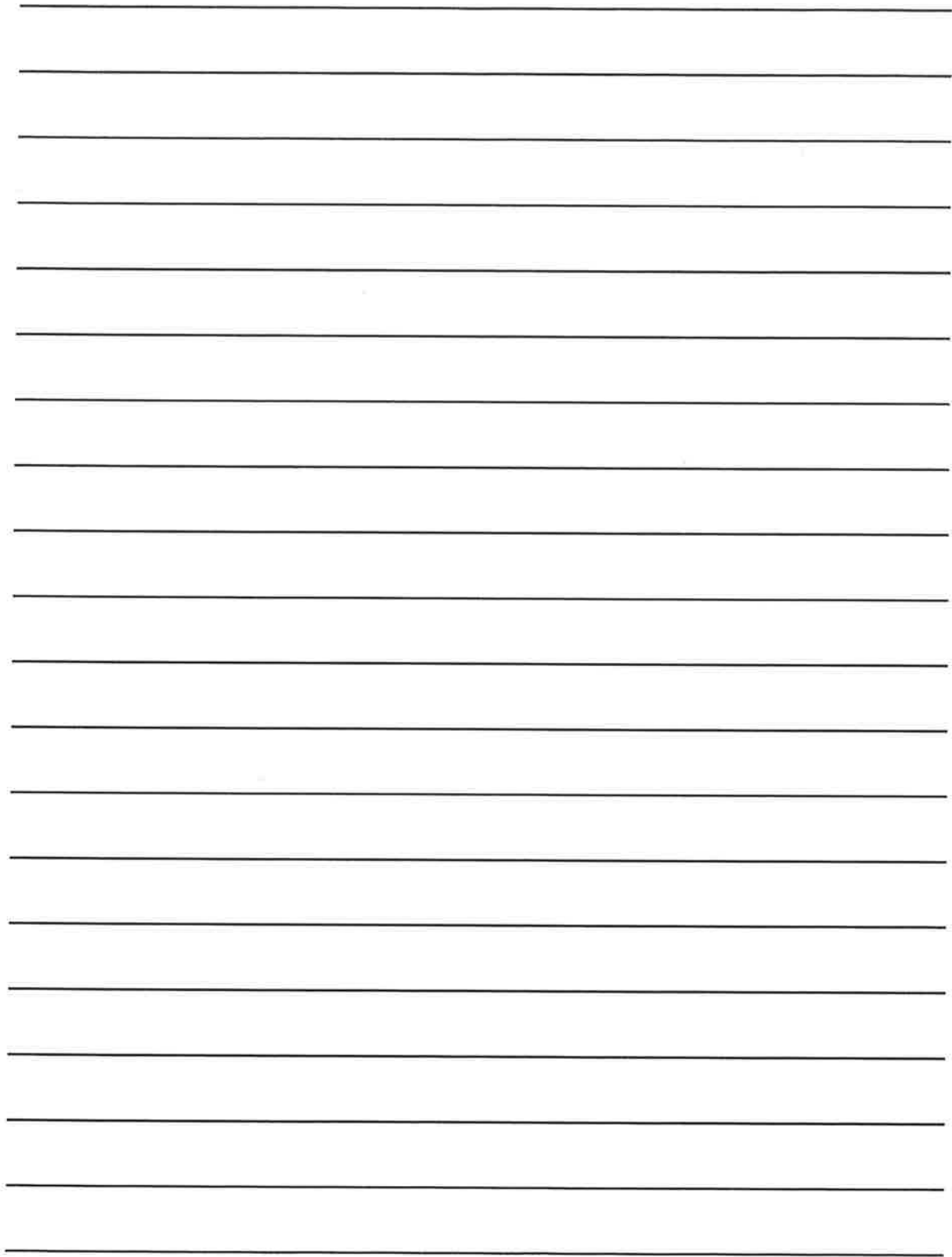
### Highlights

Recycle Services:

2017 budget amount was estimated at \$3,100 per month; actual revenue is \$3,000 per month.

Increase of 2% in recycle fees is proposed in the 2018 budget.

Fee will increase from \$3.00 per month to \$3.06.





*Rimbey Veterinary Clinic (1991) Ltd.*

Box 389, 4607 50 Avenue  
Rimbey, Alberta  
T0C 2J0

Telephone: (403) 843-2234 Fax: (403) 843-3399  
www.rimbeyvet.ca

November 24, 2017

To: Rimbey Mayor Pankiw and Rimbey Town Councillors Coulthard, Curle, Payson, and Rondeel,

Re: Community commercial recycling program

On behalf of the business community and as a member of the business community of Rimbey I have been encouraged to write this letter to council by Mayor Pankiw. About a month ago I sent one of my employees to the recycling transfer station with a load of recyclable materials. The materials were clean and neatly packaged up, as they have been for the past years. I did not realize that for the last several years we have been using an employee's Rimbey address to be allowed to recycle our goods at the facility. As this day we sent a new employee, (a new resident of Rimbey), to the depot, she declared that the materials were business derived, and was refused the ability to drop the materials off, and given the reason for refusal as "WE DON'T PAY ENOUGH TAX" to be able to use the facility/services.

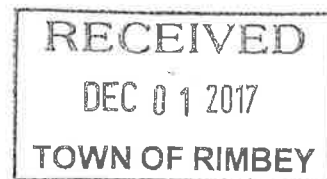
I chose not to get in a debate about the merits of recycling, or that I believe as residents of this community, country, etc. that we should recycle everything that we can. I would however like to bring forward the issue that we don't pay enough tax in this community to be able to use this service. Last year our business paid nearly \$13,000 in taxes to this community. I also at this time would like to decline comment as to if I think that figure is fair or not, however, for a town employee to tell an employee of our business, that it does not pull its weight in this town financially, and is refused a service for that reason, is absolutely infuriating.

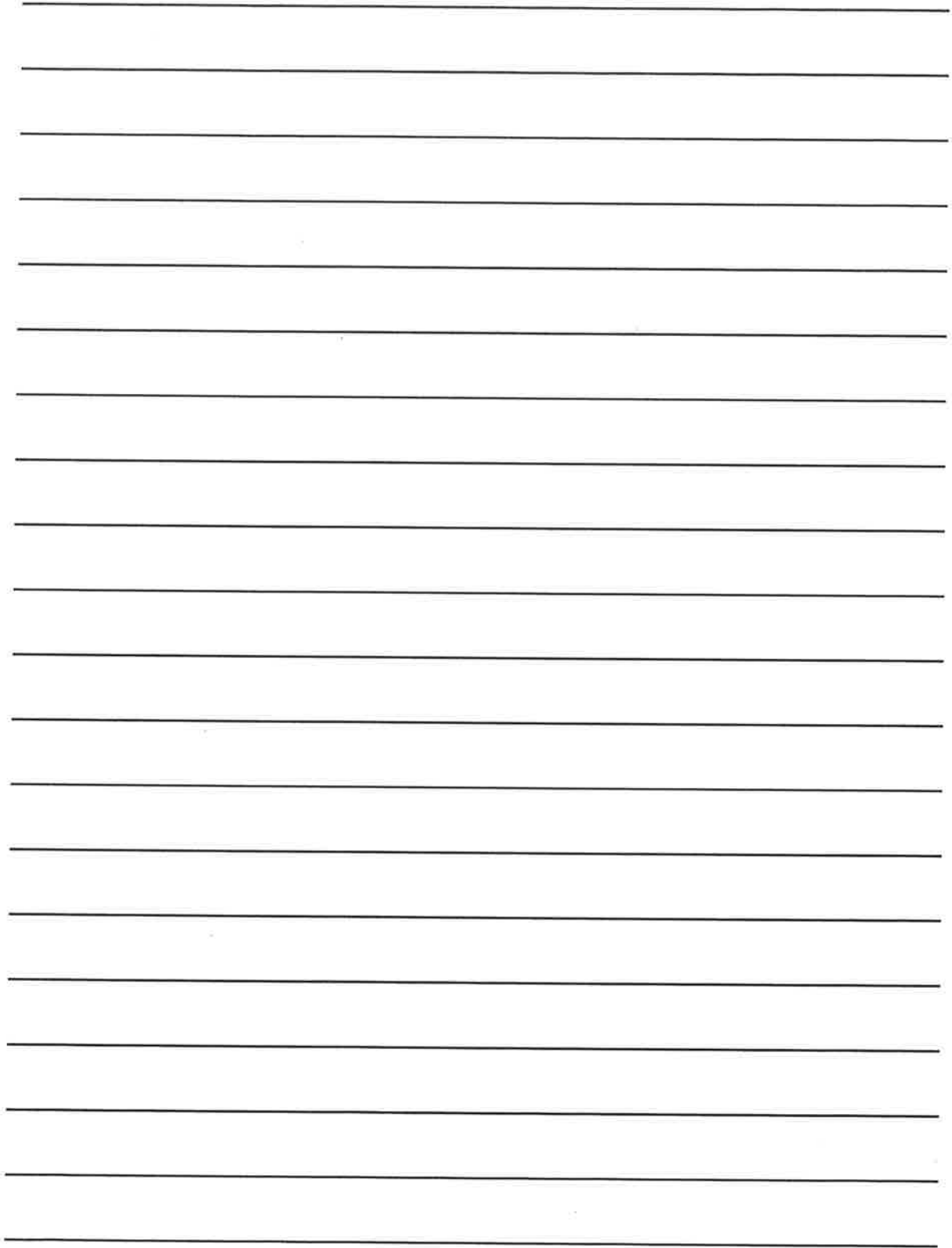
I would ask this council to discuss and re-evaluate its position on not allowing the business community to use the recycling facilities. It is our civic duty to reduce, reuse and recycle, and our community and council should be in support of that initiative, and allow the towns businesses the ability to recycle at the town facility.

Regards,

Grady Barton, DVM

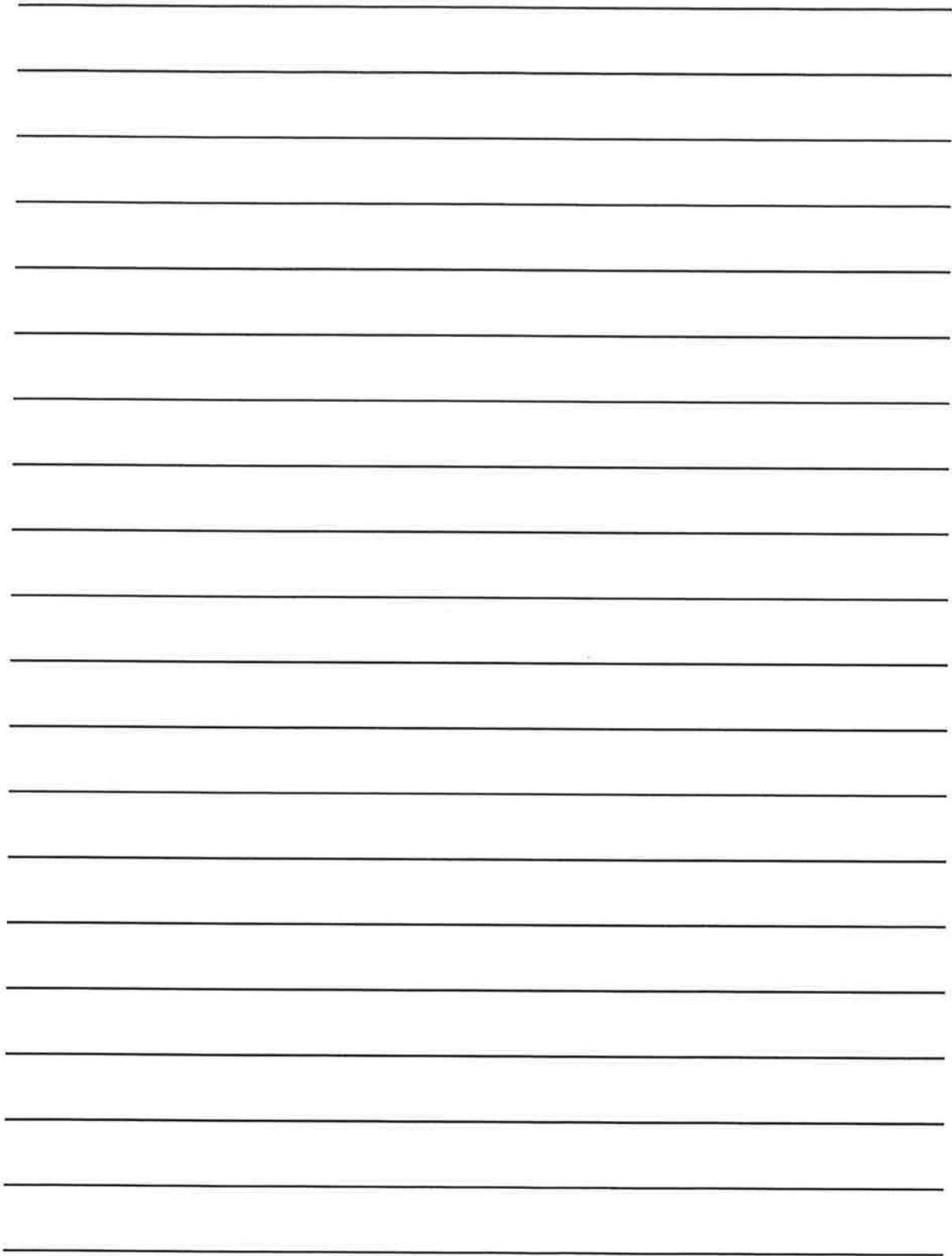
Rimbey Veterinary Clinic





## YARD WASTE

	2017 Budget	2018 Budget
<b>Revenues</b>		
Compost Services	1,690	1,925
Other		
<i>Subtotal Revenues</i>	1,690	1,925
<b>Expenditures</b>		
Salaries and benefits	5,950	6,048
Contracted services	5,500	5,000
Goods and utilities	6,100	6,450
<i>Subtotal Expenditures</i>	17,550	17,498
<b>Net Operating Costs</b>	<b>(15,860)</b>	<b>(15,573)</b>



## CEMETERY

	2017 Budget	2018 Budget
<b>Revenues</b>		
Cemetery services	14,900	15,800
Other		
<i>Subtotal Revenues</i>	14,900	15,800
<b>Expenditures</b>		
Salaries and benefits	33,071	43,229
Contracted services	0	0
Goods and utilities	6,000	6,500
<i>Subtotal Expenditures</i>	39,071	49,729
<b>Net Operating Costs</b>	<b>(24,171)</b>	<b>(33,929)</b>

**Highlights:**

Salaries and benefits:

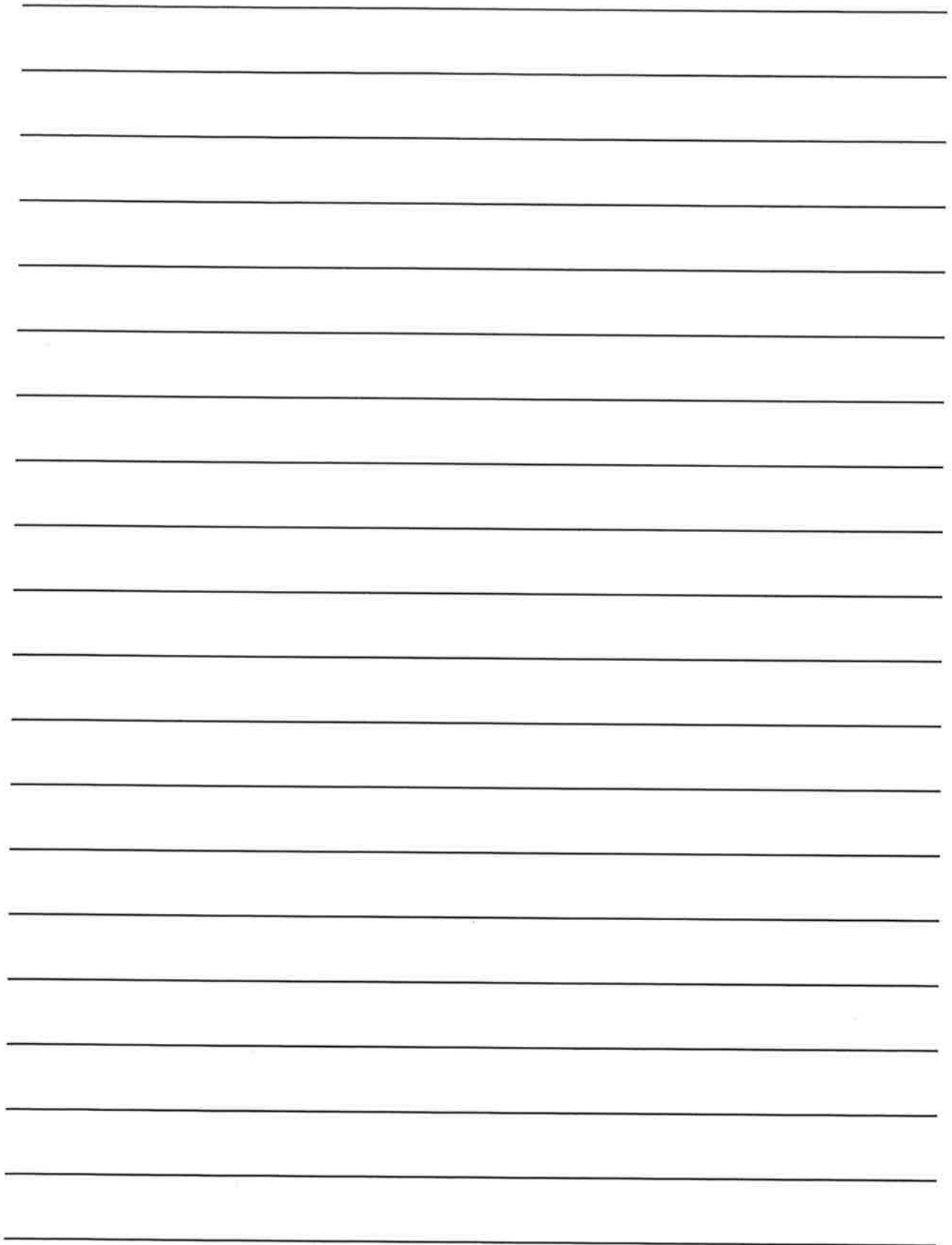
Prior to 2018 budget no admin salaries were allocated to cemetery.

**Capital Expenditures**

Items to come from perpetual care:

Ash garden	3,000
Tree Removal and Planting (North side of Mount Auburn)	10,000

Funds remaining in Perpetual Care after above costs	11,544
---	--------





## RECREATION

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	400	400
County contribution (7%)	14,000	14,750
<i>Subtotal Revenues</i>	14,400	15,150
<b>Expenditures</b>		
Salaries and benefits	34,465	32,991
Goods and utilities	29,750	29,260
<i>Subtotal Expenditures</i>	64,215	62,251
<b>Net Operating Costs</b>	<b>(49,815)</b>	<b>(47,101)</b>

A series of 20 horizontal lines spanning the width of the page, intended for writing or drawing.

## POOL

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	52,650	52,650
County contribution (26%)	52,000	54,500
<i>Subtotal Revenues</i>	104,650	107,150
<b>Expenditures</b>		
Salaries and benefits	168,034	174,896
Goods and utilities	96,750	112,350
Interest and debt repayment	86,187	86,187
<i>Subtotal Expenditures</i>	350,971	373,433
<b>Net Operating Costs</b>	<b>(246,321)</b>	<b>(266,283)</b>

### Highlights

Goods and Utilities increase includes estimated increase in gas and power and increase in chemical costs.



## PARKS

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services		
County contribution (5%)	10,000	10,500
<i>Subtotal Revenues</i>	10,000	10,500
<b>Expenditures</b>		
Salaries and benefits	95,974	114,346
Goods and utilities	21,625	22,225
<i>Subtotal Expenditures</i>	117,599	136,571
<b>Net Operating Costs</b>	<b>(107,599)</b>	<b>(126,071)</b>

**Highlights:**

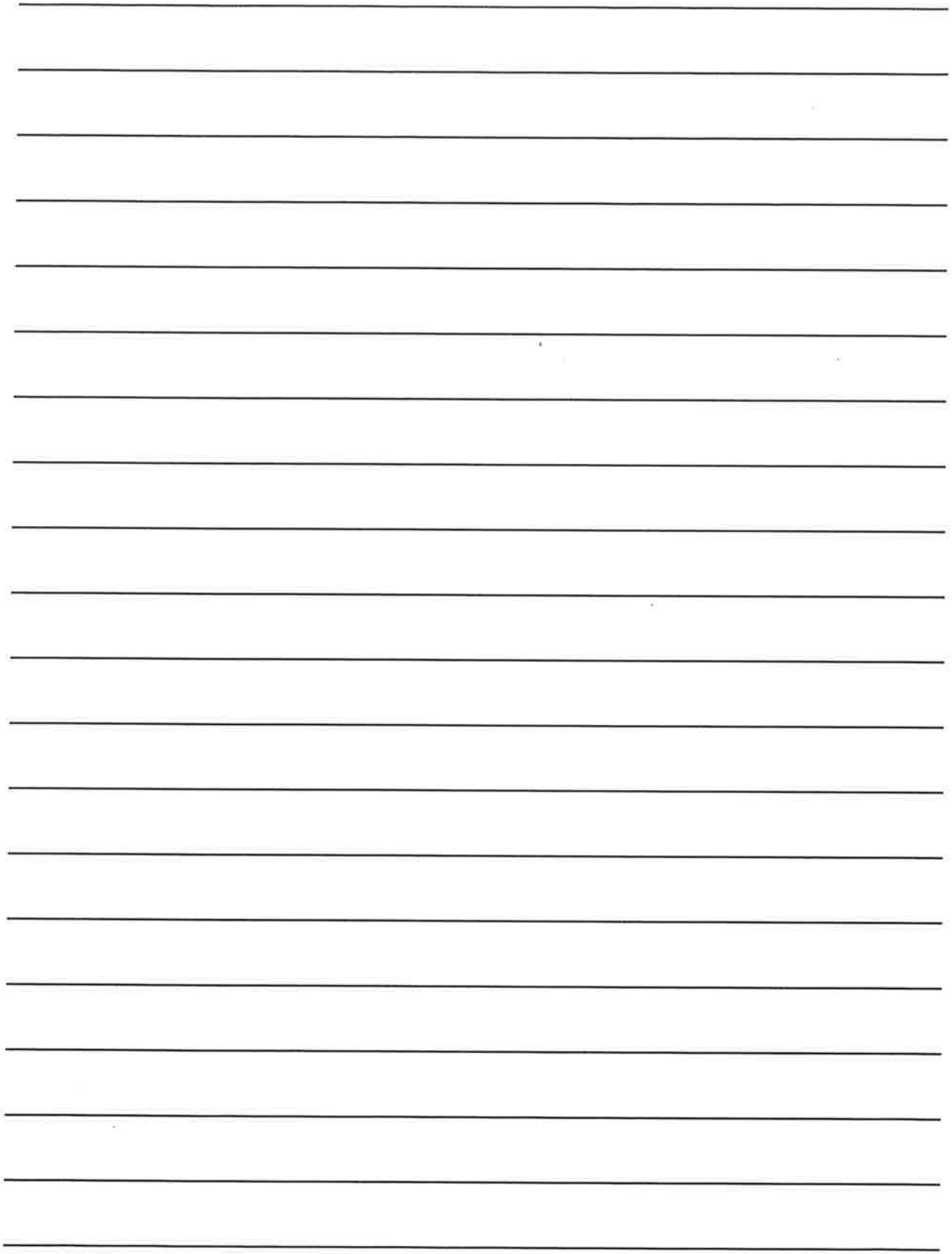
Salaries and benefits:

Included in the 2018 budget is a second summer public works position due to the increase in mowing and weed whipping on the new trails and the Rimoka Pond.



## FITNESS CENTRE

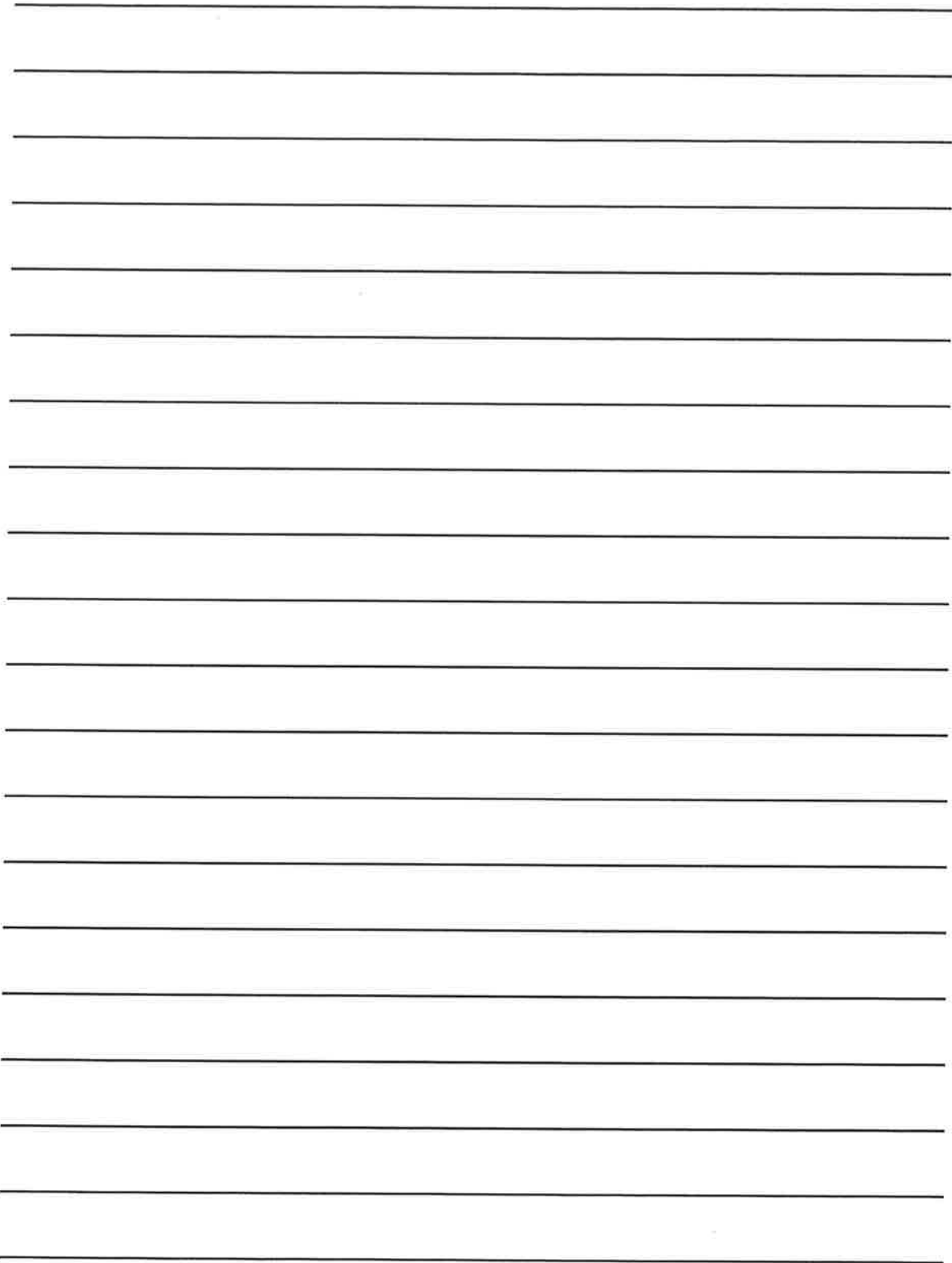
	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	27,300	31,300
Other		
<i>Subtotal Revenues</i>	27,300	31,300
<b>Expenditures</b>		
Salaries and benefits	26,643	29,057
Goods and utilities	19,750	20,300
<i>Subtotal Expenditures</i>	46,393	49,357
<b>Net Operating Costs</b>	<b>(19,093)</b>	<b>(18,057)</b>





## ARENA

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	100,880	100,880
County contribution (25%)	50,000	52,500
<i>Subtotal Revenues</i>	150,880	153,380
<b>Expenditures</b>		
Salaries and benefits	96,351	99,570
Goods and utilities	137,600	144,350
<i>Subtotal Expenditures</i>	233,951	243,920
<b>Net Operating Costs</b>	<b>(83,071)</b>	<b>(90,540)</b>



## PROGRAMS

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	11,000	11,000
County contribution (7%)	14,000	14,750
<i>Subtotal Revenues</i>	25,000	25,750
<b>Expenditures</b>		
Salaries and benefits	32,837	33,303
Goods and utilities	19,300	19,300
<i>Subtotal Expenditures</i>	52,137	52,603
<b>Net Operating Costs</b>	<b>(27,137)</b>	<b>(26,853)</b>

A series of 20 horizontal lines, evenly spaced, spanning most of the page width. These lines are intended for handwritten text or notes.

## COMMUNITY CENTRE

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	43,900	43,900
Keyera Sponsorship	25,000	0
County contribution (30%)	60,000	63,000
<i>Subtotal Revenues</i>	128,900	106,900
<b>Expenditures</b>		
Salaries and benefits	171,986	179,071
Goods and utilities	126,650	128,150
<i>Subtotal Expenditures</i>	298,636	307,221
<b>Net Operating Costs</b>	<b>(169,736)</b>	<b>(200,321)</b>

Final payment from Keyera is in 2017. They have an option to renew for another five years.



## COMMUNITY BUILDINGS

### Scout Hall/Blindman Youth Center

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Building repairs and utilities	4,280	4,280
<b>Total Expenditures</b>	<b>4,280</b>	<b>4,280</b>

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



## CURLING CLUB

	2017 Budget	2018 Budget
<b>Revenues</b>		
Rent	700	700
Other		
<i>Subtotal Revenues</i>	700	700
<b>Expenditures</b>		
Building maintenance and utilities	23,300	23,300
<i>Subtotal Expenditures</i>	23,300	23,300
<b>Net Operating Costs</b>	<b>(22,600)</b>	<b>(22,600)</b>



## RCMP

	2017 Budget	2018 Budget
<b>Revenues</b>		
Building rental	36,790	37,760
Recovered expenses	17,261	
<i>Subtotal Revenues</i>	54,051	37,760
<b>Expenditures</b>		
Salaries and Benefits	25,788	26,265
Contracted Services	10,200	11,500
Goods and Utilities	14,500	24,000
<i>Subtotal Expenditures</i>	50,488	61,765
<b>Net Operating Costs</b>	<b>3,563</b>	<b>(24,005)</b>

### Highlights:

Recovered expenses are any normal repairs and maintenance expenses that exceed the rent received on the building.

This does not include the salary of the part time administration staff funded by the Town.

**\*\*Discussion Points - not included in core budget\*\***

### Enhanced Policing:

Municipalities that are provided provincial policing at no direct cost are able to purchase an enhanced level of policing by funding additional RCMP members to their community. The cost of the additional member is projected at \$156,300.





# Safe and Strong Communities

## Law Enforcement in Alberta

2017



## Table of contents

### **1. Overview**

### **2. Legislative Framework**

- *Police Act*
- *Municipal Government Act*
- *Royal Canadian Mounted Police Act (Canada)*
- *Peace Officer Act*
- *Security Services and Investigators Act*
- *Police Officers Collective Bargaining Act*

### **3. Roles and Responsibilities**

- Government of Canada
- Government of Alberta
- Municipalities
- Municipal Council
- RCMP
- Police Officers
- Police Commissions and Policing Committees
- Chief of Police
- Alberta Serious Incident Response Team (ASIRT)
- Peace Officers
- Security Guards and Private Investigators
- Director of Law Enforcement

### **4. Roles and Responsibilities – Boards and Associations**

- Law Enforcement Review Board
- Alberta Association of Police Governance
- Alberta Association of Chiefs of Police
- Alberta Federation of Police Associations

### **5. Types of Policing**

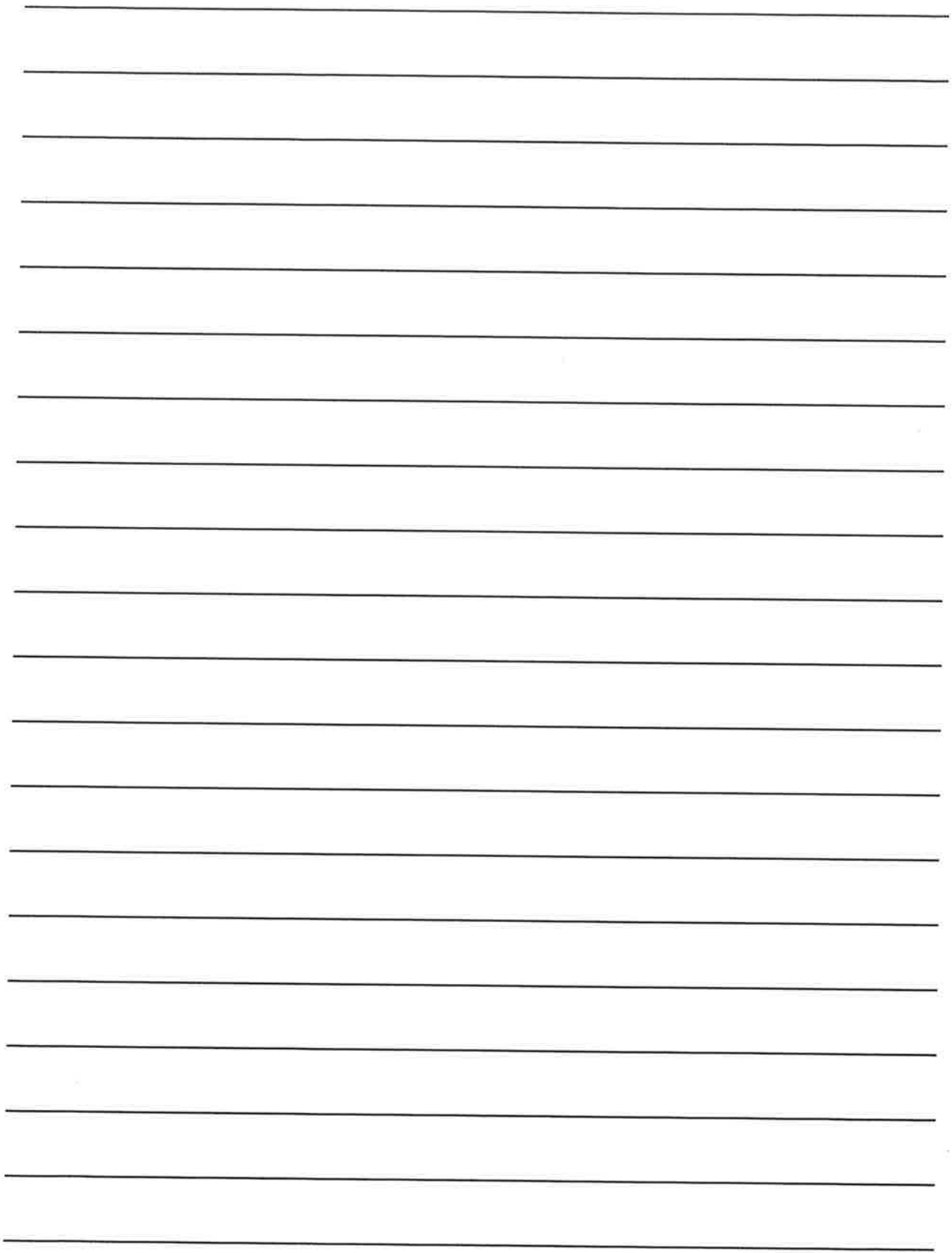
- Provincial Policing
- Municipal Policing
- Regional Policing
- First Nations Policing
- Supplemental Enforcement Programs

### **6. How policing in Alberta is funded**

- Grants
- Distribution of Fine Revenue
- RCMP Municipal Cost Sharing

### **7. Victims of Crime**

- Financial Benefits Program





## 1. Overview

Alberta's overall policing strategy centres around three principles: equitable policing, provincial leadership, and appropriate civilian oversight of policing. One of the goals of Alberta Justice and Solicitor General is to ensure Albertans have safe and resilient communities in which to live, work and raise their families. The Department achieves that goal by working in partnership with Albertans to promote safe, secure, and resilient communities through effective law enforcement, crime prevention, corrections and victim services.

### **Equitable Policing**

Policing is becoming increasingly complex, requiring specialized functions and expensive technology. All Albertans are entitled to high quality police services which have adequate training, technology, and standardized services. The province is committed to ensuring all communities in Alberta have access to the policing services they need to ensure their safety and security.

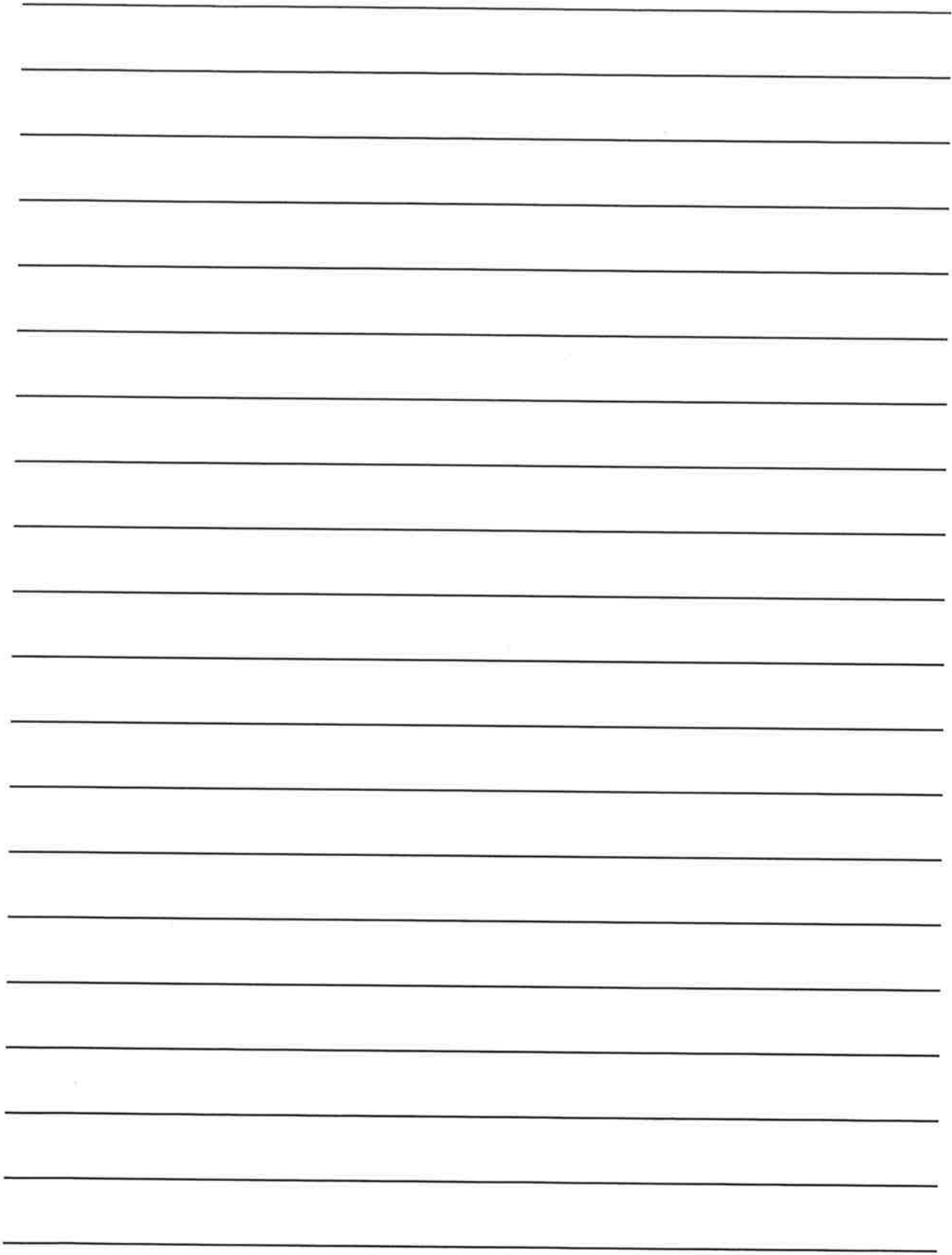
### **Provincial Leadership**

The province establishes standards for police services and commissions and ensures those standards are met. This includes monitoring and auditing by the province as well as providing police services, commissions, committees and councils with assistance and advice in developing training, and conducting targeted research.

The Department funds restorative justice grants, and supports and promotes programs that help address the root causes of crime. The Department and community partners continue to work toward increasing public awareness of victims' programs and services, to ensure victims have a meaningful role in the criminal justice system. The Department's correctional services division operates correctional facilities to house convicted offenders, and provides programming to help offenders transition successfully back into the community when they have served their time.

### **Civilian Oversight**

The delicate balance between the independence and authority of law enforcement on one hand, and their accountability to the public and the civilian authority, on the other, is a vital part of our democratic society. Oversight and governing bodies need to strike this balance between police independence to conduct investigations and maintain order without undue political or other influence, with the need for accountability to the public.



## 2. Legislative Framework

The *Constitution of Canada* establishes the various powers of government and divides them between the federal and provincial governments. Under the Constitution, the federal government is responsible for criminal law while the provinces are responsible for the administration of justice. In Alberta, the department of Justice and Solicitor General administers the criminal justice system and oversees policing.

The Alberta *Police Act*, the Alberta *Municipal Government Act*, the Alberta *Police Officers Collective Bargaining Act*, as well as the federal *RCMP Act* provide the legislative framework for policing in the Province of Alberta. Copies of the provincial statutes can be obtained from the Alberta Queen's Printer.

### **The *Police Act* (Alberta)**

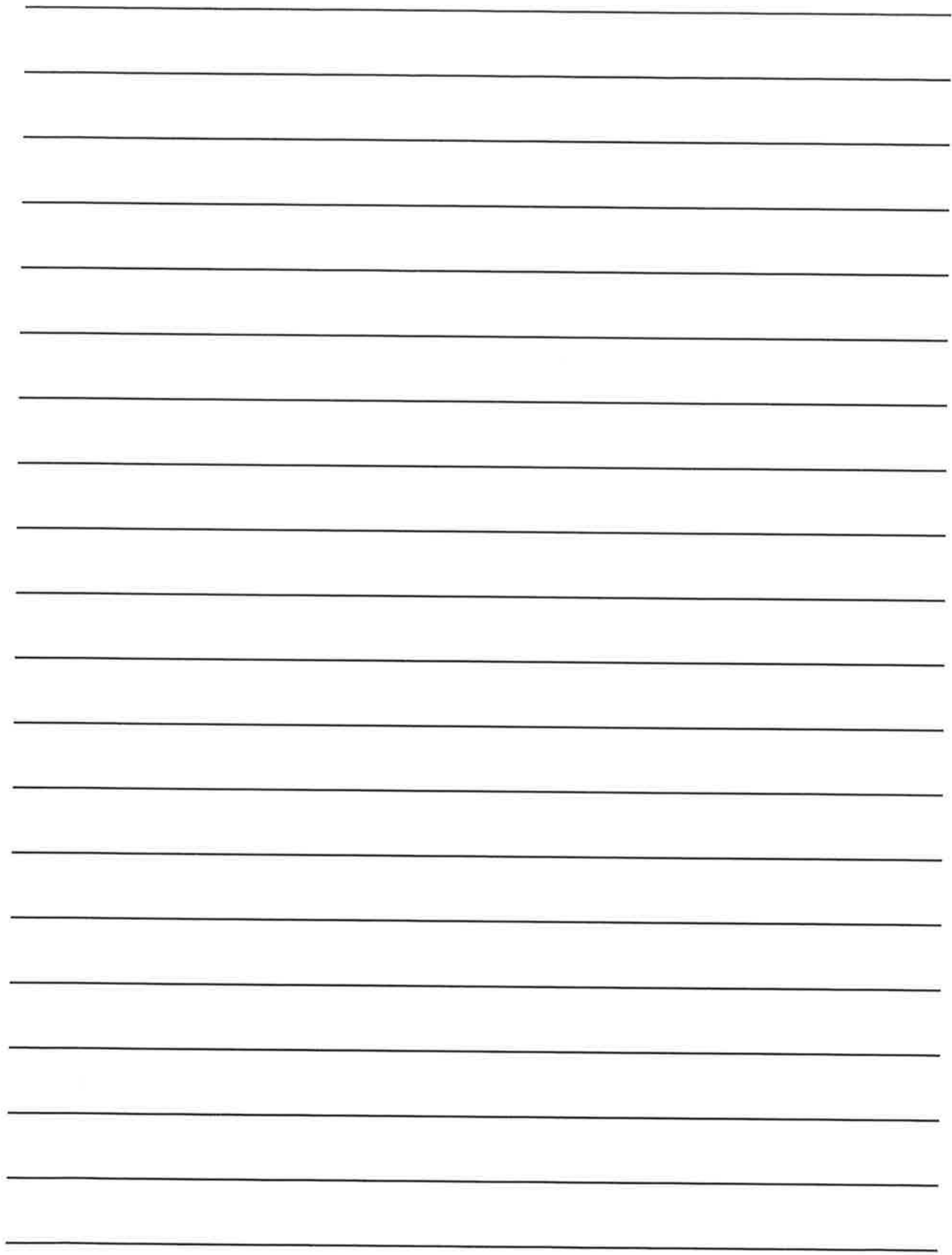
The *Police Act* defines how policing, and the administration of policing, operates in Alberta. The *Act* identifies the responsibility of ministers, government and municipalities for policing. It also sets the population threshold whereby a municipality must take responsibility to provide its own municipal policing, and the various options for that service. The legislation includes sections relating to the Law Enforcement Review Board (part 2), police services and commissions (part 3), police officers (part 4) and complaints and discipline, including the Alberta Serious Incident Response Team (ASIRT) (part 5). A general section covers lock-up facilities, impersonating a police officer, and other miscellaneous matters.

Police services and police officers act under the direction of the Minister of Justice and Solicitor General in respect of matters concerning the administration of justice and administration of the *Police Act*.

The *Police Act* outlines that cities, towns and villages with a population over 5,000 must provide their own police service. The Province provides policing to all other municipalities at no direct cost to them.

Municipalities with populations over 5,000 have the following options for policing: a stand alone police service, a regional police service, or contracting for the services of an existing police service. Contracting the services of the RCMP Municipal Police is the most common form of municipal policing in Alberta.

Policing for municipalities with urban populations of 5,000 or less, as well as all rural municipalities (i.e. municipal districts/counties regardless of population), is provided by the RCMP as Alberta's provincial police service. The RCMP provides this service through the Provincial Police Service Agreement between Alberta and Canada. Although rural areas are not required to be policed by the provincial police service, if they choose other forms of policing they must then pay for all costs.



The *Police Act* includes a number of regulations; principal among them is the *Police Service Regulation*.

The *Police Service Regulation* is made pursuant to the *Police Act*, and governs the discipline and performance of duty of police officers (Part 5 of the *Act*). The regulation addresses:

- Competency of police officers
- Probationary periods for working as a police officers
- Misconduct of a police officer
- Relief from duty of a police officer
- Counseling, time limits, statements and evidence
- Hearings
- Punishment of officers

### ***Municipal Government Act (Alberta)***

Municipalities are governed by the *Municipal Government Act (MGA)*. Under the *MGA*, municipal councils are required to provide policing for the communities they serve. The options for providing this service are described in the section on types of policing.

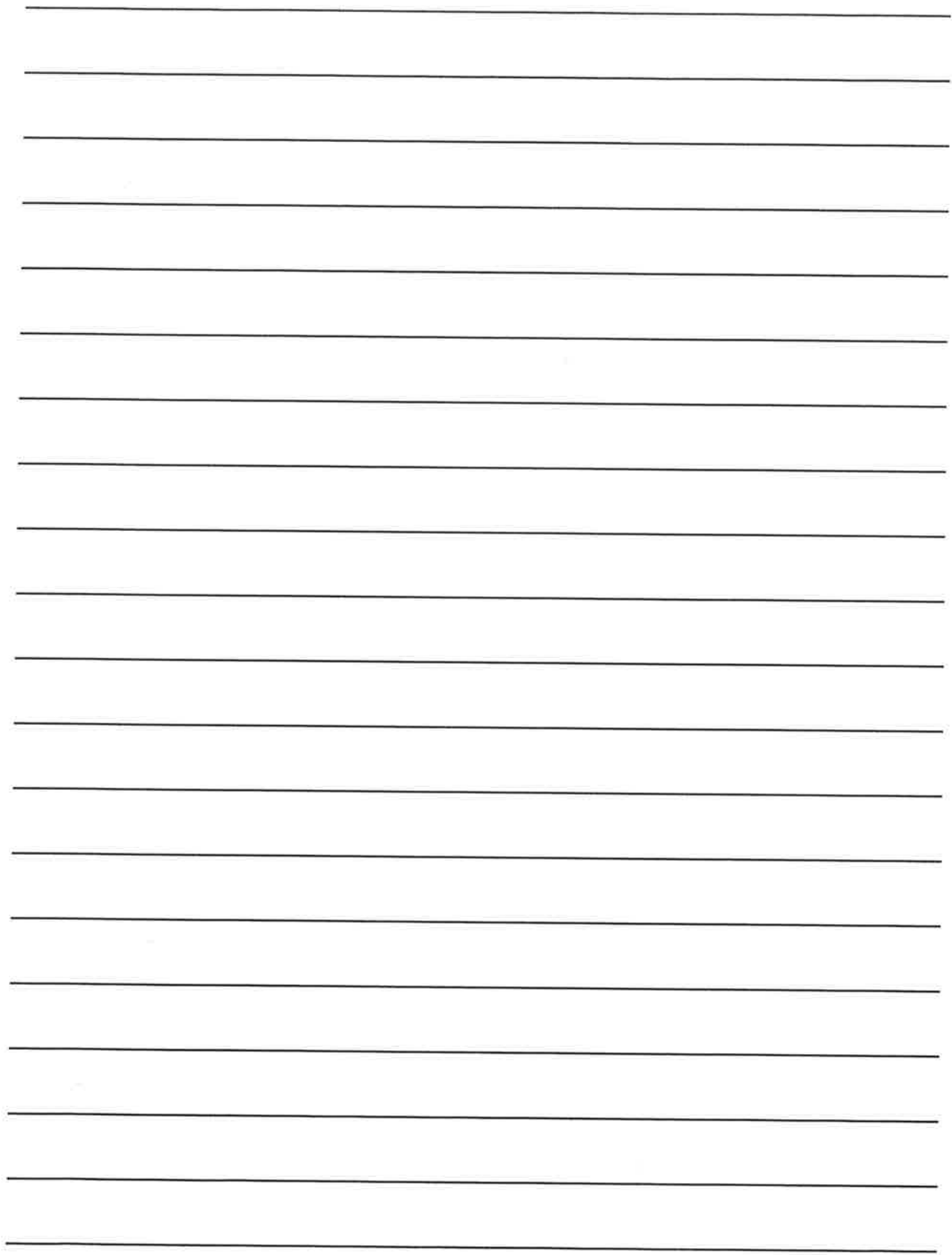
### ***Royal Canadian Mounted Police Act (Canada)***

The *RCMP Act* is federal legislation that provides the authority and mandate for the Royal Canadian Mounted Police (RCMP).

The *Act* provides that Public Safety Canada may enter into agreements with provinces to provide RCMP policing as a provincial police service. It also provides for municipalities to enter into agreements with the federal government, for the RCMP to provide policing services to a municipality.

### ***Peace Officer Act (Alberta)***

Under the Alberta *Peace Officer Act*, limited powers and authority are given to peace officers. All levels of government, as well as organizations such as public health authorities and post-secondary institutions, may employ peace officers. Alberta Justice and Solicitor General has overall authority for the Public Security Peace Officer Program, as provided in the *Peace Officer Act*.



### *Security Services and Investigators Act (Alberta)*

Security personnel (loss prevention, guard dog handlers, security guards, investigators, locksmiths, automotive lock bypass people) and private investigators are required to be licensed by Alberta Justice and Solicitor General by virtue of the *Security Services and Investigators Act*.

### *Police Officers Collective Bargaining Act (Alberta)*

The *Police Officers Collective Bargaining Act* governs labour relations for all municipal police services in Alberta. It creates two bargaining units for police officers, makes only single-municipality police associations eligible to act as bargaining agents. It excludes from collective bargaining such issues as the statutory responsibilities of a chief of police, and discipline and discharge, which are dealt with by regulations under the *Police Act*. The *Police Officers Collective Bargaining Act* prohibits strikes and lockouts and substitutes compulsory binding arbitration. The *Act* is administered by Alberta Employment and Immigration, which also has jurisdiction over strikes and lockouts under this act.

## 3. Roles and responsibilities

Under the Canadian constitution, the **Government of Canada** is responsible for enacting criminal and federal law while the provinces are responsible for the administration of justice. This includes enforcing federal, criminal, provincial and in some cases municipal laws and maintaining public security.

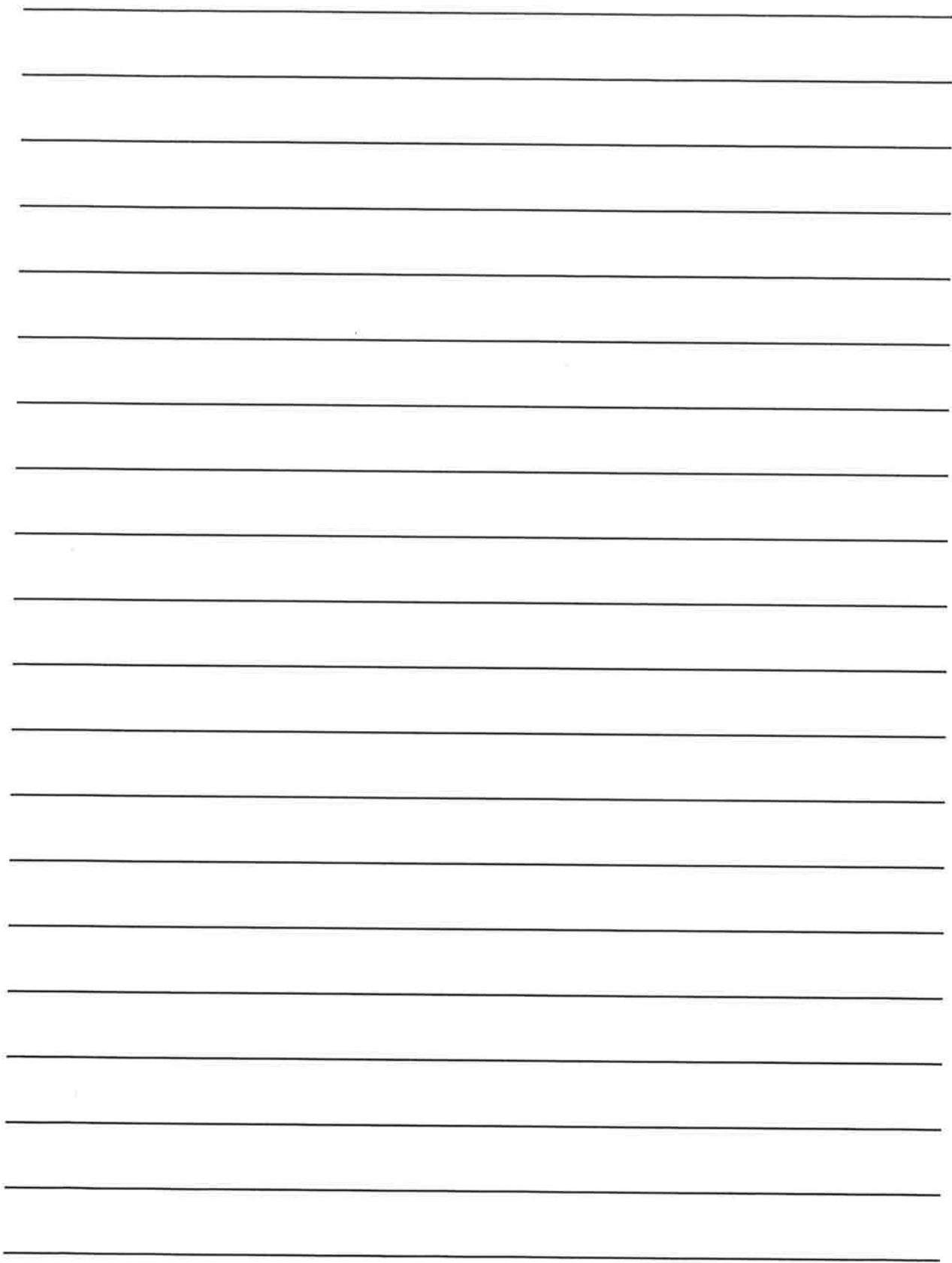
In Alberta, the Government of Alberta through **Alberta Justice and Solicitor General** administers the criminal justice system and is responsible for ensuring adequate and effective policing throughout the province.

**Municipalities** are responsible under the *Police Act* for providing policing in their community.

A **municipal council** that has assumed responsibility for creating a municipal police service under the *Police Act* must establish and maintain an adequate and effective police service, including oversight of the police commission where a stand alone police service is established, or the policing committee where an RCMP Municipal Police Agreement is in place (note: establishment of a policing committee is not mandatory). As such, the council should create rules for the operation of the police commission/committee (policing oversight entity) and institute an accountability framework for the policing oversight entity to report to council all relevant activities.

Specific responsibilities of a municipal council with respect to policing are:

- Establish a policing oversight entity through bylaw;
- Prescribe the rules governing the operation of the policing oversight entity; and





- o Appoint the members.

The council should also determine how the policing oversight entity members will be recruited, what security screening is required, and criteria for appointment and re-appointment.

As Alberta's Provincial Police Service, the RCMP is responsible for implementing the objectives, priorities and goals established in conjunction with Alberta Justice and Solicitor General.

Through an agreement between the federal government and the province, the Provincial Police Service Agreement (PPSA), the RCMP act as Alberta's Provincial Police Service, and is responsible for primary provincial policing. In Alberta, RCMP are referred to as "K" Division (each province and territory has its own Division). The RCMP provides provincial policing services in over 105 detachments across the province.

**Police officers** are responsible for enforcing federal, provincial, and municipal laws, protecting life and property, preventing crime, and keeping the peace. They have a broad range of duties and roles of which law enforcement is a major role. Police officers investigate occurrences, arrest offenders and bring them before the criminal justice system. They also provide a variety of community services including: crime prevention, educational programs, assisting in locating missing persons, dealing with lost property, traffic control, victim assistance and accident investigation.

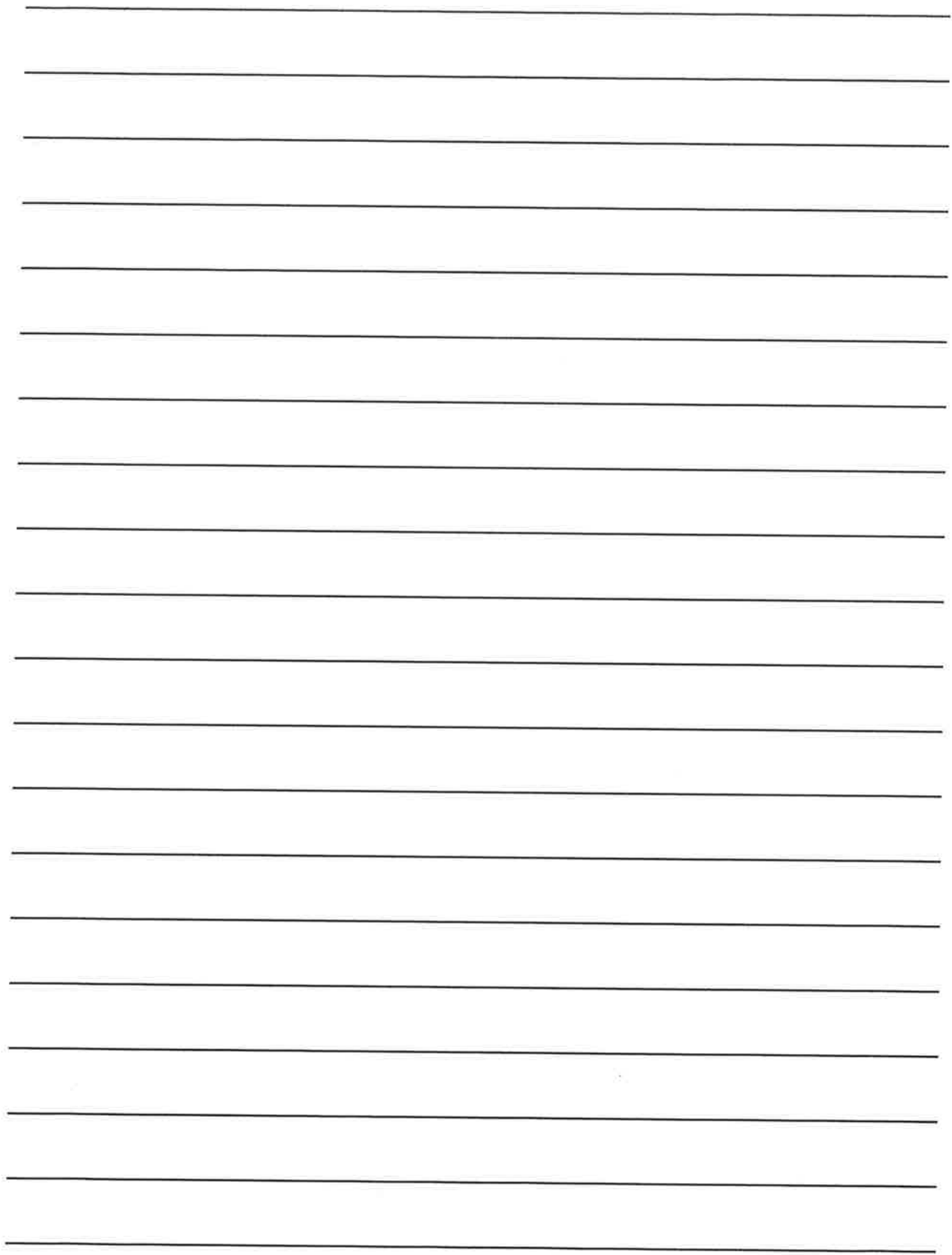
**Police commissions** provide oversight of policing to stand alone police services, and govern the municipal police services. Specific responsibilities are detailed in part 3 of the *Police Act*.

**Policing committees** provide oversight of policing for the municipalities which contract for RCMP municipal policing. Committees are not mandatory and specific responsibilities are detailed in part 3 of the *Police Act*.

**Alberta Serious Incident Response Team (ASIRT)** has jurisdiction over all sworn police officers in the Province of Alberta. Their mandate is to investigate incidents or complaints involving serious injury or death of any person, and matters of a serious or sensitive nature, that may have resulted from the actions of a police officer. They are governed by Section 46.1 of the *Police Act*.

The **Chief of Police** is responsible for the day to day operations of the police service, and accountable to the commission for the operation of the police service. Specific duties are outlined in the *Police Act*.

**Peace officers** perform a number of roles to maintain the peace. They may be mayors, wardens, reeves, sheriffs, justices of the peace, correctional officers (authorized as peace officers under the *Corrections Act* not the *Peace Officer*



Act), police officers, bailiffs customs or excise officers, fishery guardians, the pilot in command of an aircraft, or officers and non-commissioned members of the Canadian Forces. Peace officers can be granted various powers of arrest and may be armed.

**Security guards and private investigators** have no special status in law, and no privileges or powers other than those of an ordinary citizen. The *Security Guards and Private Investigators Act* prohibits peace officers from becoming licensed private investigators or security guards. Private investigators and security guards are not permitted to carry weapons, except when authorized by the Chief Firearms Officer.

Private security personnel act as agents to protect private property as permitted under the *Petty Trespass Act* and the *Trespass to Premises Act*. The owner of a property or his/her authorized representatives, (such as a security guard) have the right to limit access to the property, and to arrest trespassers or individuals found committing a criminal offence on the owner's property.

The **Director of Law Enforcement** is usually the Assistant Deputy Minister of the Public Security Division of the department of Justice and Solicitor General. The Director is responsible for specific activities related to the monitoring of police services and commissions. The duties of the Director are outlined in section 8 of the *Police Act*.

#### 4. Roles and Responsibilities – Boards and Associations

##### **Law Enforcement Review Board**

The Law Enforcement Review Board is a quasi-judicial body established under the *Police Act*. It reviews decisions of police commissions and police chiefs related to complaints made against police officers, the police service or chief of police. The Board can hear appeals filed by the chief of police, a police officer or the public who are not satisfied with the outcome of a complaint investigation directly affecting them. Appeals must be made in writing and filed within 30 days from the date a complainant is advised of the determination of their complaint. The Board can also conduct inquiries respecting complaints.

At the request of the Minister of Justice and Solicitor General, the Board conducts inquiries in respect to any matter relating to policing, and has the power of a Commissioner under the *Public Inquiries Act*.

##### **Alberta Association of Police Governance**

The Alberta Association of Police Governance (AAPG) is an umbrella organization where members of police commissions and policing committees can discuss issues of common interest and concern. Generally, AAPG meetings are held twice a year. Membership is optional.

A series of 20 horizontal lines spaced evenly down the page, intended for writing.

## Alberta Association of Chiefs of Police

The Alberta Association of Chiefs of Police (AACP) was formed in 1985 to give Alberta police chiefs an opportunity to share information and concerns of mutual interest relating to law enforcement.

The membership of the AACP is limited to chiefs of municipal police services, the Commanding Officer of RCMP "K" Division, chiefs of autonomous First Nation police, and commanders of municipal RCMP detachments.

## Alberta Federation of Police Associations

The Alberta Federation of Police Associations (AFPA) is a professional police association dedicated to addressing local, provincial and national police association issues. The AFPA is a collection of police associations formed under the Police Officers Collective Bargaining Act (POCBA) with a primary purpose of collective bargaining.

All Alberta police associations except the Calgary Police Association belong to the Alberta Federation of Police Associations. RCMP and First Nations police services are not included as they are not subject to POCBA.

## 5. Types of Policing

There are three main types of policing in Alberta - provincial policing, municipal policing, and First Nations policing.

### Provincial Policing

The Minister of Justice and Solicitor General is responsible for providing provincial policing services. This is done through a Provincial Police Service Agreement (PPSA), between the province and Public Safety Canada, establishing the RCMP as the provincial police. The Alberta division of the RCMP is designated as "K" Division.

Under the PPSA, policing is provided at no direct cost to all municipal districts and Métis settlements regardless of population, to towns, villages and summer villages with populations of 5,000 or less, and to First Nations communities where other policing arrangements have not been made.

The province pays 70% of the cost of the provincial police service and Canada pays 30%. The provincial portion for the cost of policing is projected at approximately \$156,300 per RCMP officer (Fiscal year 2017/18).

The PPSA requires the Minister of Justice and Solicitor General to set the objectives, priorities and goals of the provincial police service, which are then

Blank lined page for writing.

implemented by the Commanding Officer of "K" Division. The province, in consultation with the Commanding Officer, establishes provincial policing priorities on an annual basis in the form of a three-year business plan. The Commanding Officer must provide an annual report to the Minister describing the status of the implementation of provincial policing priorities. The Department's Public Security Division administers the PPSA, monitors the business plan, and works closely with "K" Division to ensure policing levels are adequate and effective.

In addition to policing rural municipalities, the RCMP in Alberta is also responsible for a variety of provincial police support services. Dedicated highway traffic safety services are provided by Integrated Traffic Units (ITUs), comprised of RCMP and Sheriff Services strategically located throughout the province.

Some of the other services include: the Major Crime Unit, Behavioural Sciences Group, Forensic Identification Unit, Police Dog Service Unit, Commercial Crime, Emergency Response Team, and Air Services.

The RCMP also works closely with municipal and First Nations police services in Alberta.

### *Enhanced Policing*

Any municipality provided with provincial policing at no direct cost to it may wish to purchase an enhanced level of policing. This would be to augment the basic level of policing provided by the Province via the RCMP as the provincial police service.

The enhancement consists of providing funding for additional RCMP members to serve within the target community, usually for a specified purpose.

There are two types of enhanced agreements:

- A municipality subcontracting with the Province for a long-term (generally, three year term) full-time RCMP member;
- A municipality subcontracting with the Province for an RCMP member to enhance the level of service for a specific event or limited period of time (i.e. hours, days or months).

Costs for the long term enhanced policing options are billed to the municipalities for the Provincial share (70%) of each RCMP Provincial Police Service Member. The costs for the specific event or limited period enhanced policing are at the RCMP overtime rate of pay and are recovered by the Province invoicing the municipality directly( projected at \$87/hour for 2017/18).

Eligible are:

- Towns, villages and summer villages with a population of 5,000 or less;





- Municipal districts, counties and improvement districts regardless of population;
- Métis settlements; and
- First Nations.

The complete enhanced policing guideline package and detailed costs can be requested by contacting: Law Enforcement and Oversight Branch, Public Security Division, Justice and Solicitor General 10<sup>th</sup> Floor, 10365 – 97 Street, Edmonton, Alberta T5J 3W7. Phone: (780) 427-3457 or Fax: (780) 427-5916.

## Municipal policing

Municipalities have a number of options with respect to policing their communities.

### *Contract policing*

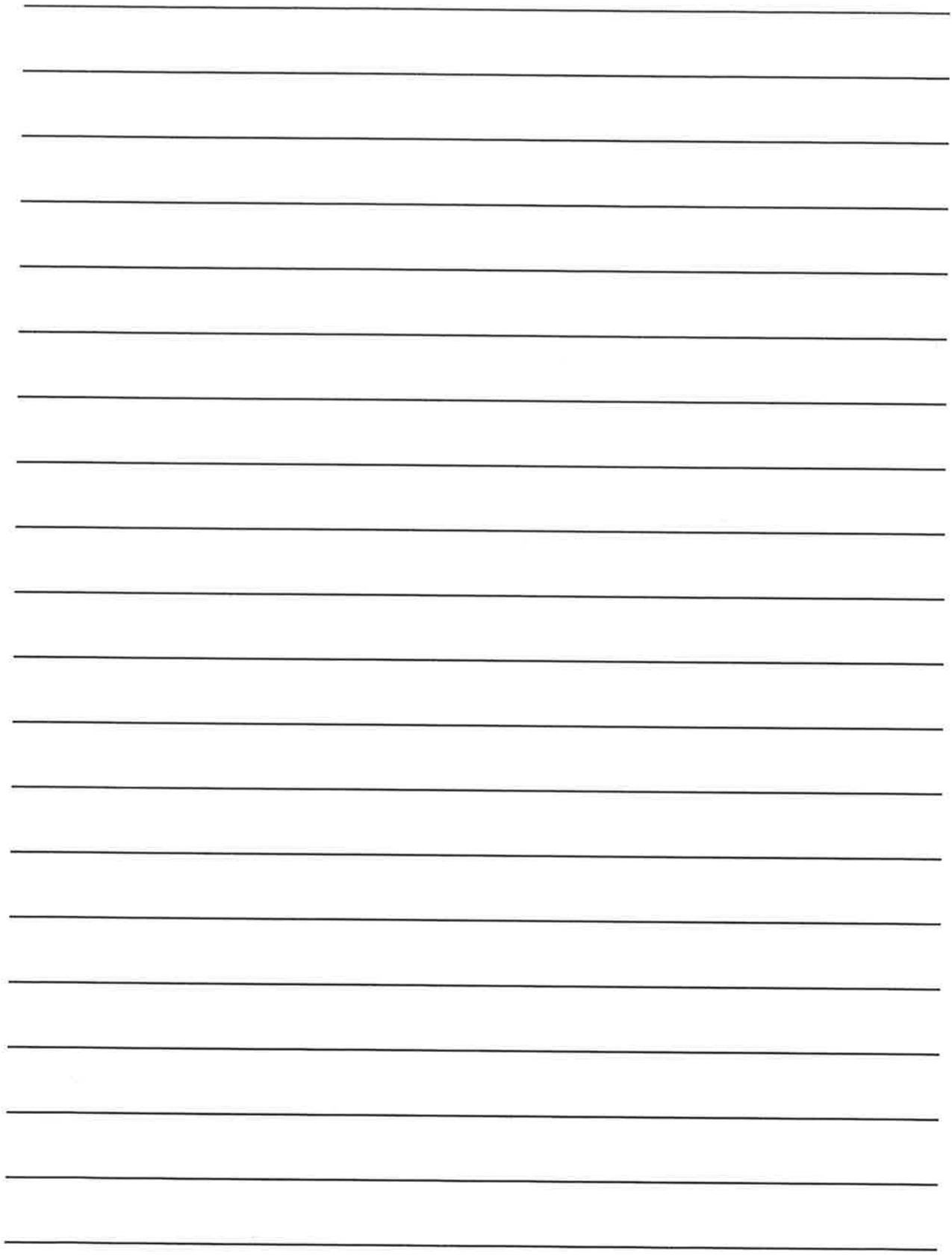
The most common form of contract policing is the provision of police services to municipalities by the RCMP through a Municipal Policing Agreement (MPA). As of March 31, 2017, forty-three (44) municipalities in Alberta have MPAs.

Under an MPA, a municipality with a population between 5001 and 14,999 pays 70% of the cost of the policing and Canada pays 30%. For municipalities with populations 15,000 or greater, the municipality pays 90% of the costs and Canada pays 10%.

The MPA states that the Municipal Chief Elected Official (i.e. the Mayor) may set objectives, priorities and goals for the municipal police service consistent with those of the province. The municipal policing objectives, priorities and goals should be set on an annual basis with the Detachment Commander so the municipality is able to establish performance measures and make more informed decisions about whether or not the policing meets the community's needs.

There are several benefits to municipalities entering into an MPA, the most obvious being the shared cost. Instead of paying the full cost for policing services, contracting with the RCMP means that municipalities only pay for a percentage of the costs with the federal government assuming its cost-share, be it 30% or 10% depending on population. Other benefits include ease of integration of municipal and provincial RCMP resources, a high quality of standardized service, assured uniform standards, provision of standardized recruitment and training, cost efficiencies with sharing of lease space, and additional specialized services traditionally limited to a large police service.

One of the disadvantages of contracting is that the municipality's governance role is somewhat reduced. The municipality, however, has the option under the *Police Act* to form a policing committee to oversee the agreement and to work with the detachment commander to determine priorities. Much of the



municipality's role overseeing contract policing is informal, as opposed to mandated Police Commissions for stand-alone or independent police services.

Policing committees are very similar to police commissions; however, their authority is limited to that allowed by the municipality's agreement with the RCMP. Specific responsibilities of a policing committee are detailed in section 23 of the *Police Act*.

### *Stand alone policing*

A municipality may assume responsibility for establishing and maintaining its own independent police service. This is called a stand-alone, or independent municipal police service. In Alberta, there are six such municipal police services in Calgary, Camrose, Edmonton, Medicine Hat, Lacombe and Taber. This form of policing provides the municipality with the greatest amount of influence over the police, which generally comes at a higher cost and increased oversight responsibility.

One of the most important aspects of stand-alone policing is the manner in which it is governed. In Alberta, all such municipal police services must have a police commission as a civilian body that oversees the police service on behalf of the community and the municipal council. See the section on governance.

### **Regional policing**

Regional policing is an integrated approach whereby the councils of two or more municipalities enter into an agreement to be policed by one regional police service. The Minister of Justice and Solicitor General must give approval prior to a regional policing agreement being undertaken, as well as approval for the withdrawal from such an agreement.

An example of a formalized municipal regional policing arrangement in Alberta was the former Lethbridge Regional Police Service providing policing to the municipalities of Lethbridge and Coaldale. Coaldale initiated steps to revert back to municipal policing effective 2016, through an RCMP MPA.

The RCMP provides a form of regional policing through administrative amalgamation of neighboring detachments, as is the case at Spruce Grove and Stony Plain. The Spruce Grove Detachment provides policing for Spruce Grove, however the Stony Plain Detachment provides policing for Stony Plain and the rural areas surrounding Spruce Grove. The two abutting municipalities are planning a joint detachment facility and practice integrated policing, to best respond to the regional policing demands.



## First Nations policing

The RCMP polices most Alberta's First Nations communities, although 18 First Nations communities have made other policing arrangements through agreements with the province and Canada—either through a Tripartite Agreement (TA) or a Community Tripartite Agreement (CTA).

A **Tripartite Agreement** permits creation of a First Nation police service operating exclusively on reserve. The cost of First Nations policing under TAs is shared by Canada (52%) and Alberta (48%), subject to the availability of funds through the budget.

A **Community Tripartite Agreement** is an agreement between Canada, the Province and the First Nations that provides for RCMP members to spend at least 80% of their time on reserve. The cost of First Nations policing under CTAs is the same as for TAs—shared by Canada (52%) and Alberta (48%), subject to the availability of funds through the budget. A CTA provides additional RCMP members to supplement the First Nations detachment.

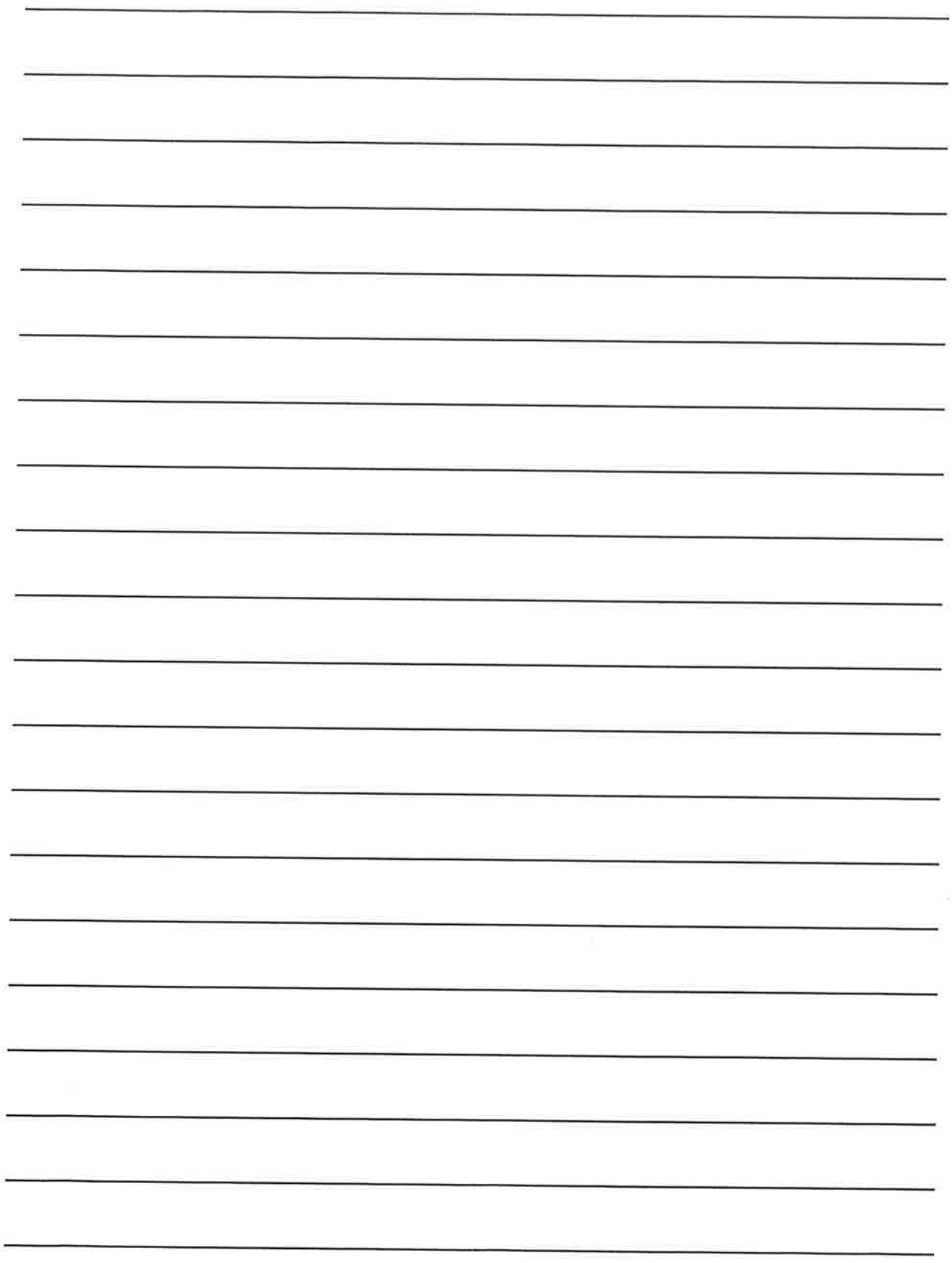
First Nations Police services are governed by individual tripartite policing agreements among the First Nations, Canada and Alberta. Chief and council appoint local police commissions and these commissions are made up of citizens from the First Nations and council representatives. Their duties and responsibilities are similar to those described for municipal police commissions. The Minister of Justice and Solicitor General provides professional policing advice to the First Nations police services through the Director of Law Enforcement.

## Supplemental Enforcement Programs

### *Peace Officers*

Peace officers have authority under the *Peace Officer Act* and regulations. They are appointed by Alberta Justice and Solicitor General to uphold specific provincial statutes that include the *Traffic Safety Act*, *Weed Control Act*, and the *Gaming and Liquor Control Act*. The appointments fulfill a variety of roles and responsibilities relating to law enforcement such as traffic duty, court and prisoner security, commercial vehicle inspections and fish and wildlife management, among others.

Peace officers work within limited territorial boundaries for a specific employer, and are classified as peace officers only while performing the duties and responsibilities of their appointment. Some peace officers may be permitted to carry shotguns for animal control purposes, batons or oleoresin capsicum



(OC/pepper) spray with authorization from the Minister of Justice and Solicitor General. All Alberta Sheriffs are trained and authorized to carry guns.

With approved training and permission from the Director of Law Enforcement, peace officers may enforce some *Criminal Code* offences such as minor theft or mischief offences (theft/mischief under \$5000).

Other peace officers with responsibility for large amounts of private/public property such as Universities or transit systems may be granted additional authorities to manage criminal events they encounter during the normal course of their duties.

These additional authorities are limited to performing administrative policing functions such as compelling an individual found committing an offence to court. This authority is only granted where the police service of jurisdiction approves and formalized interaction protocols are developed.

### *Sheriff services*

Alberta Justice and Solicitor General employ about 700 Sheriffs who play an important role in Alberta law enforcement. Sheriffs complement and support the work of police officers, allowing them to focus on more serious crime. Their work covers several areas: traffic safety, court security, prisoner transport, intelligence, executive security, and Safer Communities and Neighborhoods (which investigates problem properties where illegal activities may be taking place, such as drugs, gangs, or prostitution).

### *Traffic sheriffs*

The Sheriff Highway Patrol was implemented on September 1, 2006. Sheriffs have authority under the *Traffic Safety Act*, the *Environmental Protection and Enhancement Act*, the *Gaming and Liquor Act* and the *Provincial Offences Procedure Act*.

Through Integrated Traffic Units, Traffic Sheriffs work with RCMP police services to target aggressive and speeding drivers. They also participate in Joint Force Operations with the RCMP and other enforcement agencies.

Traffic Service Request can be made by the public by calling toll free 1-866-922-3389 or through the website at [www.sheriffs.gov.ab.ca](http://www.sheriffs.gov.ab.ca).





## 6. How policing in Alberta is funded

### Grants

Alberta provides the Municipal Police Assistance Grant to municipalities to help ease the financial burden on towns and cities responsible for their own policing. The funds are to be used for police operating and administration costs including manpower costs, kit and clothing, equipment, police vehicles, etc. The funds are also intended for use by police commissions and policing committees for governance and oversight related initiatives.

The grants are paid to municipalities on formula basis, with the condition the funding is used specifically for policing and policing oversight.

### 2016-17 Grant Formula

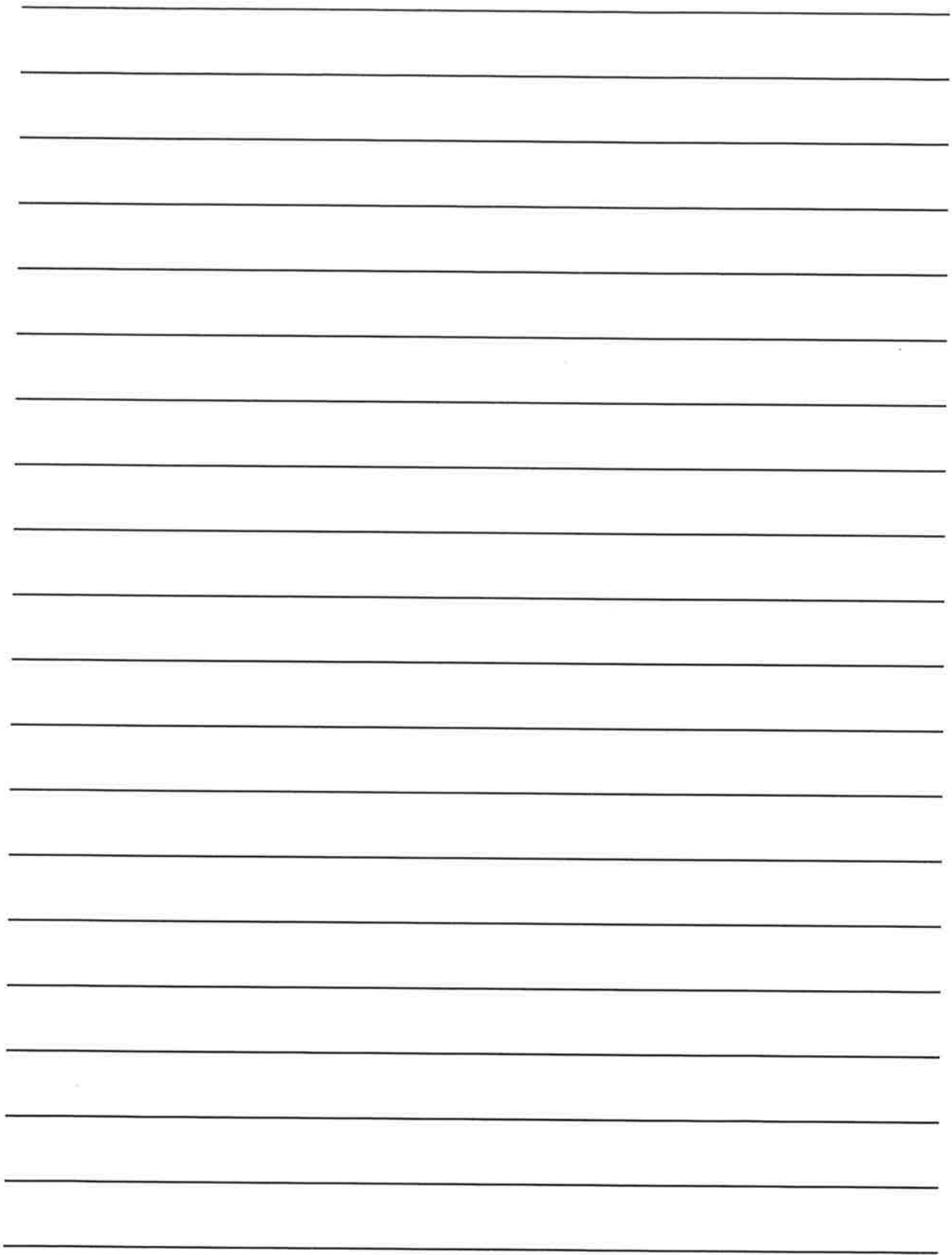
Municipalities with:	Base grant	Per capita
Population from 5,001 to 16,666 receive	\$ 200,000	\$ 8
Population from 16,667 to 50,000 receive	\$ 100,000	\$ 14
Population over 50,000 receive	\$ -	\$ 16

• Based upon Alberta Municipal Affairs Official Population Data

### Distribution of fine revenues

The majority of provincial statute fine revenues are generated from traffic violations. In communities where the police service is funded by the province, the traffic fine revenues go to the province. Larger municipalities who pay for their policing service receive fine revenues. The *Provincial Traffic Safety Act* was amended in 2005 to ensure that those municipalities that are required to provide for their own policing keep their traffic fine revenue. The exception is those communities that do not have to provide for their own policing, but who employ peace officers or pay for enhanced policing positions. These communities receive the fine revenue generated by those peace officers or enhanced RCMP positions. Essentially, whoever provides the policing service receives the fine revenue.

There are, however, some provincial statutes which specify the distribution of fine revenues. The *Fuel Tax Act*, *Gaming and Liquor Act*, *Tobacco Tax Act*, or *Weed Control Act* provide that revenue from a conviction for an offence that occurred in a city, town, village, municipal district or Métis settlement or Indian reserve goes



to the municipal district or Métis settlement or First Nation. (Except where the offence occurred on a primary highway leading through a Métis settlement or Indian reserve, in which case the fine goes to the province).

Where a statute does not provide for fine distribution (or in the case of late payment penalties) the revenue belongs to the province pursuant to the *Provincial Offences Procedures Act*.

When payment for a ticket is received by the court, it is entered into the court's computer system. Each month, the computer routinely transfers the funds to banks for the appropriate jurisdiction. It is therefore important that in those communities utilizing peace officers and/or enhanced RCMP position for traffic enforcement that the coding of the traffic ticket be correct so that the community receives its fine revenue.

### **RCMP Municipal Cost Sharing**

Under the municipal policing agreements, cost sharing arrangements for RCMP services are as follows:

- In municipalities with a population under 15,000, the municipality pays 70% and Canada pays 30%.
- In municipalities with a population of 15,000, or greater, the municipality pays 90% and Canada pays 10%.

In a municipality with a population under 15,000, the RCMP Commanding Officer consults with the Chief Elected Official (i.e. Mayor) to determine the number of officers required, and the budget for the service. The Commanding Officer then prepares a provisional cost per member for the next fiscal year. Most RCMP costs for municipalities with populations under 15,000 are pooled to establish an average per member cost. Costs that are not pooled include; overtime, case management systems, municipal support staff, and accommodation.

In a municipality with a population over 15,000, the RCMP Commanding Officer consults with the Chief Elected Official (i.e. Mayor) with respect to financial and resource planning. The Chief Elected Official advises the Commanding Officer how many officers are required, and the budget for the service. The Chief Elected Official also approves equipment purchases of \$150,000 or more and the basis of payment for such items. The Commanding Officer prepares a provisional cost per member for the next fiscal year and provides the Chief Elected Official with an estimate of the direct and indirect costs, such as overtime, cost for case management systems including the new *Police Reporting and Occurrence System* (PROS), and if applicable, accommodation cost.

The Government of Canada operates on a fiscal year from April 1st to March 31<sup>st</sup>, but bills each municipality and the province on a quarterly basis for RCMP services. Following March of each fiscal year, the RCMP billing is reconciled and



a municipality may receive credit on either the first or second quarterly invoice of the new fiscal year. There is a similar annual reconciliation with the provincial policing budget.

## 7. Victims of crime

### Financial Benefits Program

Alberta's *Victims of Crime Act* created the Victims of Crime Fund and introduced the Financial Benefits Program in 1997. The fund is fully supported by surcharges on provincial offence fines and surcharges imposed by the courts under the Criminal Code of Canada. This fund financially supports the Financial Benefits Program as well as other victim programs and services. This money is used to support the Victim Financial Benefits Program that recognizes or acknowledges victims who were injured as a direct result of a violent crime in Alberta. It provides direct assistance with a one-time financial benefit based on the severity of the victim's injuries. The benefit amount is set in the regulation to the *Victims of Crime Act*.

The Victims of Crime Fund is administered by the Public Security Division within Alberta Justice and Solicitor General.

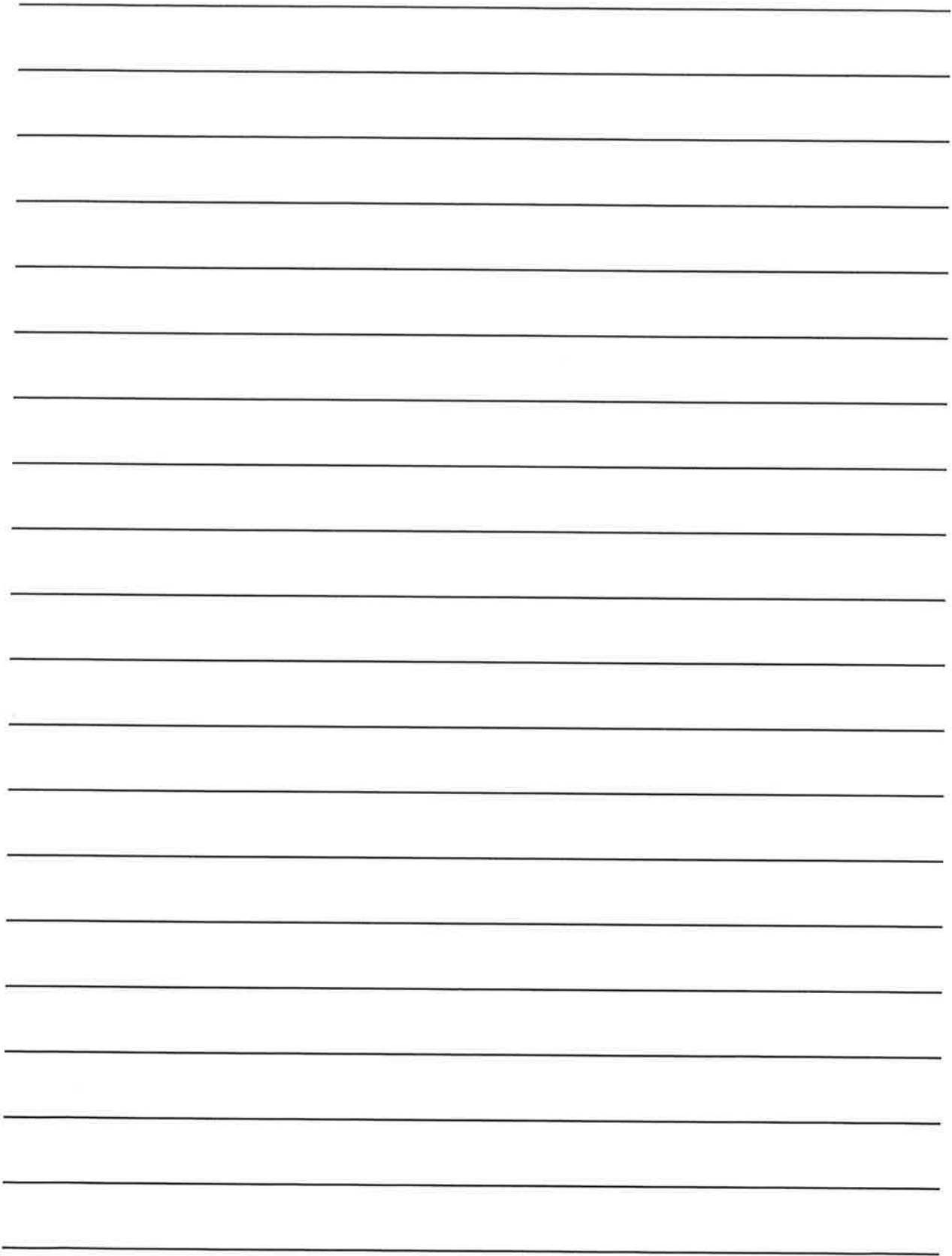
A series of 22 horizontal lines spaced evenly down the page, intended for writing.

## DOG CONTROL BYLAW

	2017 Budget	2018 Budget
<b>Revenues</b>		
Licences	2,500	3,000
Other	0	
<i>Subtotal Revenues</i>	2,500	3,000
<b>Expenditures</b>		
Contracted Services	24,000	18,000
<i>Subtotal Expenditures</i>	24,000	18,000
<b>Net Operating Costs</b>	<b>(21,500)</b>	<b>(15,000)</b>

### Highlights

Contracted animal control services average approximately \$1,800 per month





## COMMUNITY POLICING

	2017 Budget	2018 Budget
<b>Revenues</b>		
Fines	50,000	15,000
Contract	30,100	0
Other	0	0
<i>Subtotal Revenues</i>	80,100	15,000
<b>Expenditures</b>		
Salaries and Benefits	115,718	50,407
Contracted Services	20,000	20,000
Goods and Utilities	43,450	41,950
Interest & debt		
<i>Subtotal Expenditures</i>	179,168	112,357
<b>Net Operating Costs</b>	<b>(99,068)</b>	<b>(97,357)</b>

Lined writing area consisting of 20 horizontal lines.

## EMERGENCY MANAGEMENT

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Goods and services	3,125	3,125
<b>Total Expenditures</b>	3,125	3,125

### Highlights

Goods and Services:

Emergency Management Conference and ICS Training

FCSS Director and CAO attend the Emergency Management Summit.

Lined writing area consisting of 20 horizontal lines.

## COUNCIL

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Salaries & benefits	38,486	39,031
Council salaries & benefits	112,903	119,573
Contracted services	2,000	2,000
Goods	34,400	39,200
<b>Total Expenditures</b>	<b>187,789</b>	<b>199,804</b>

### Highlights

Salaries and benefits include:

- 5% increase in Mayor and Council salaries as per Policy # 155 plus 2% COLA
  
- \$300/month/Councilor Health Spending Account

Goods and Services:

Increase to budget for Conferences, memberships and travel

### \*\*\*Discussion Items - not included in core budget\*\*\*

New chairs for Council Chambers	8 @ 350	2,800
---------------------------------	---------	-------

Hosting Mayor's Caucus



**From:** Christine Della Costa <CDellaCosta@auma.ca>  
**Sent:** Tuesday, September 20, 2016 3:43 PM  
**To:** rick pankiw  
**Subject:** RE: Mayors' Caucus Summer 2017

Good afternoon Mayor Pankiw,

Thanks for your interest in Rimbey being considered as a potential host municipality for an upcoming Mayors' Caucus. The AUMA board will be making decisions on the 2017 Mayors' Caucuses at their board meeting this week, so the opportunity to be considered for 2017 has passed but I will give you a bit more information in case you're interested for 2018.

For the past several years, AUMA has hosted two Caucuses. The spring Caucus typically takes place in mid-March. It is a two-day event (delegates attend both days) that largely focuses on discussions with provincial leaders and features a popular breakfast with MLAs. It's always held in Edmonton so that provincial leaders can easily attend the breakfast and present during the Caucus.

The summer Caucus is comprised of three one-day sessions, and municipalities attend the day that corresponds with their population size. It is held in mid-June and takes place in a different southern Alberta municipality each year (e.g., Canmore, Strathmore, Olds). In 2016, about 240 delegates attended over the three days. At the end of this year's Caucus we invited any southern municipality interested in being considered as a host community for the 2017 Caucus to indicate that on their satisfaction survey. We also did two follow-up Weekly Digest articles asking any municipality interested in hosting to submit their name for consideration by September 1<sup>st</sup>. I suspect we'd use a similar approach next year.

In terms of the selection criteria we look at a number of things, most of which focuses on whether there is a hotel or conference venue that will meet the Caucus's needs. Here are the main questions we asked for 2017 (based on the number of participants we had at this year's Caucus):

- Is there a large enough meeting space to accommodate at least 130 participants in a classroom-style set up?
- Are there additional meeting rooms available for break-out discussions or concurrent sessions?
- Are there enough hotel rooms available for delegates? (In 2016 we needed about 45 hotel rooms.)
- Is the venue available during our preferred time of mid-June?
- Is there audio/visual equipment available for us to rent (e.g., PowerPoint projectors, wireless microphones, screens) and an in-house A/V provider or someone with a good working knowledge of A/V onsite in case we need assistance?
- Does the venue have good wireless internet access for delegates to use while they're attending the Caucus?

In addition to the venue suitability, we also consider the community's relationship with AUMA and the community's geographic location.

If you have questions or would like to discuss anything further, please let me know.

Regards,

Christine

Lined writing area consisting of 20 horizontal lines.



## ADMINISTRATION

	2017 Budget	2018 Budget
<b>Revenues</b>		
Goods and services	21,935	26,935
<i>Subtotal Revenues</i>	21,935	26,935
<b>Expenditures</b>		
Salaries & benefits	363,096	372,367
Contracted services	126,150	114,957
Goods and utilities	112,250	132,790
<i>Subtotal Expenditures</i>	601,496	620,114
<b>Net Operating Costs</b>	<b>(579,561)</b>	<b>(593,179)</b>

### Highlights

Advertising costs:

2017 savings in advertising costs were about \$6,000 as ads were run once per month instead of weekly.

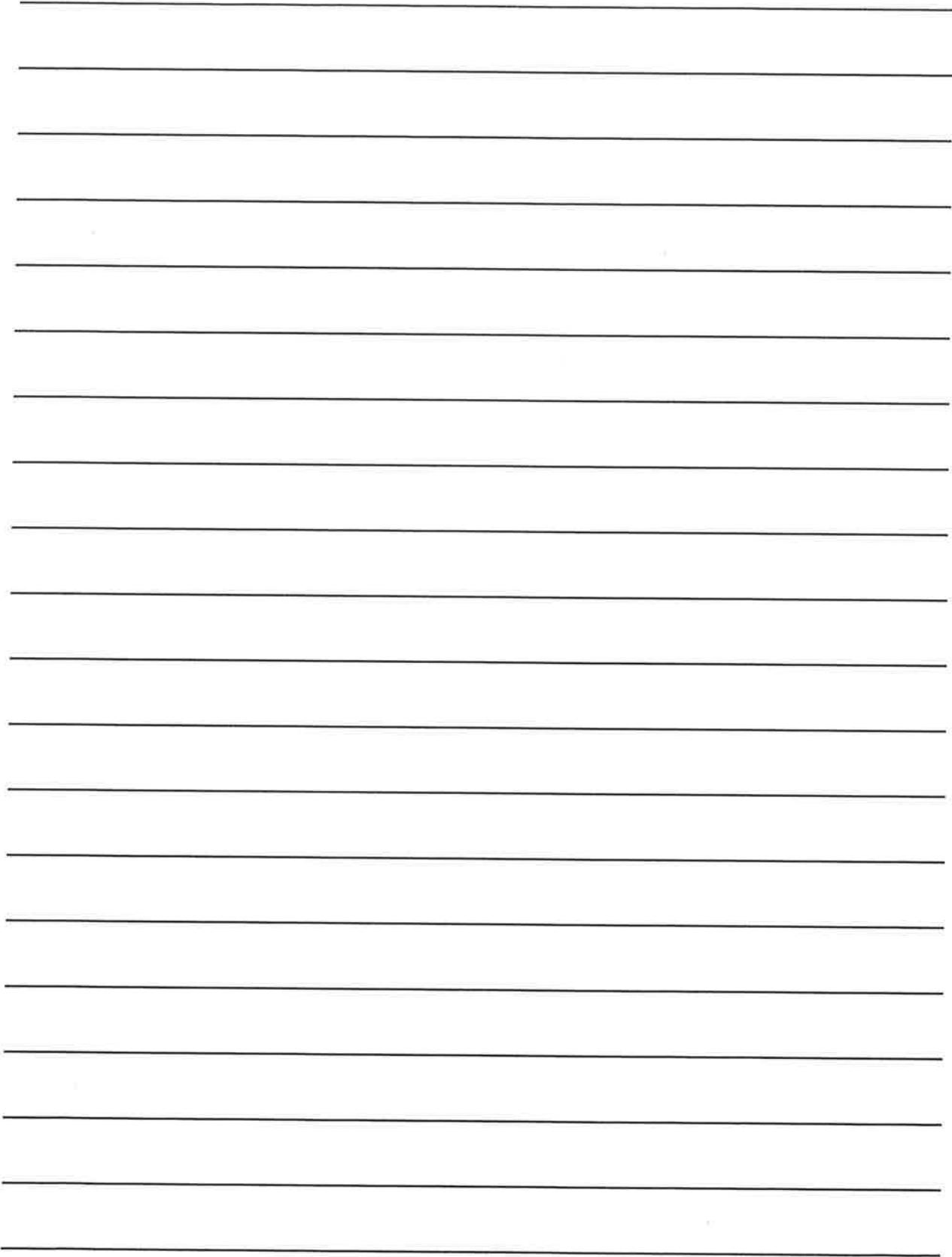
Paper costs:

Paper costs were not significantly reduced by going paperless for council meetings as we are now enclosing a newsletter each month with the utility billings.

### **\*\*Discussion Points - not included in core budget\*\***

Continue with ads once per month or increase back to weekly (letter from Rimbey Review)

Sunny 94 is looking for a sponsor for "Around Rimbey". - \$275/month with at least a six month commitment of \$1,650.



Kathy

---

**From:** Kathy  
**Sent:** Thursday, October 05, 2017 11:09 AM  
**To:** 'RIM Sales'  
**Subject:** RE: Rimy Review and the upcoming budget

Hi Leah,

Yes the Town of Rimbey will participate in the Fire Prevention Section. For a 2x2 at a cost of \$40.00 color included.

Town of Rimbey  
403-843-2113

Thanks

kathy

-----Original Message-----

**From:** RIM Sales [<mailto:leah.bousfield@rimbeyreview.com>]  
**Sent:** Monday, October 02, 2017 12:46 PM  
**To:** Lori Hillis  
**Cc:** Kathy  
**Subject:** Rimy Review and the upcoming budget

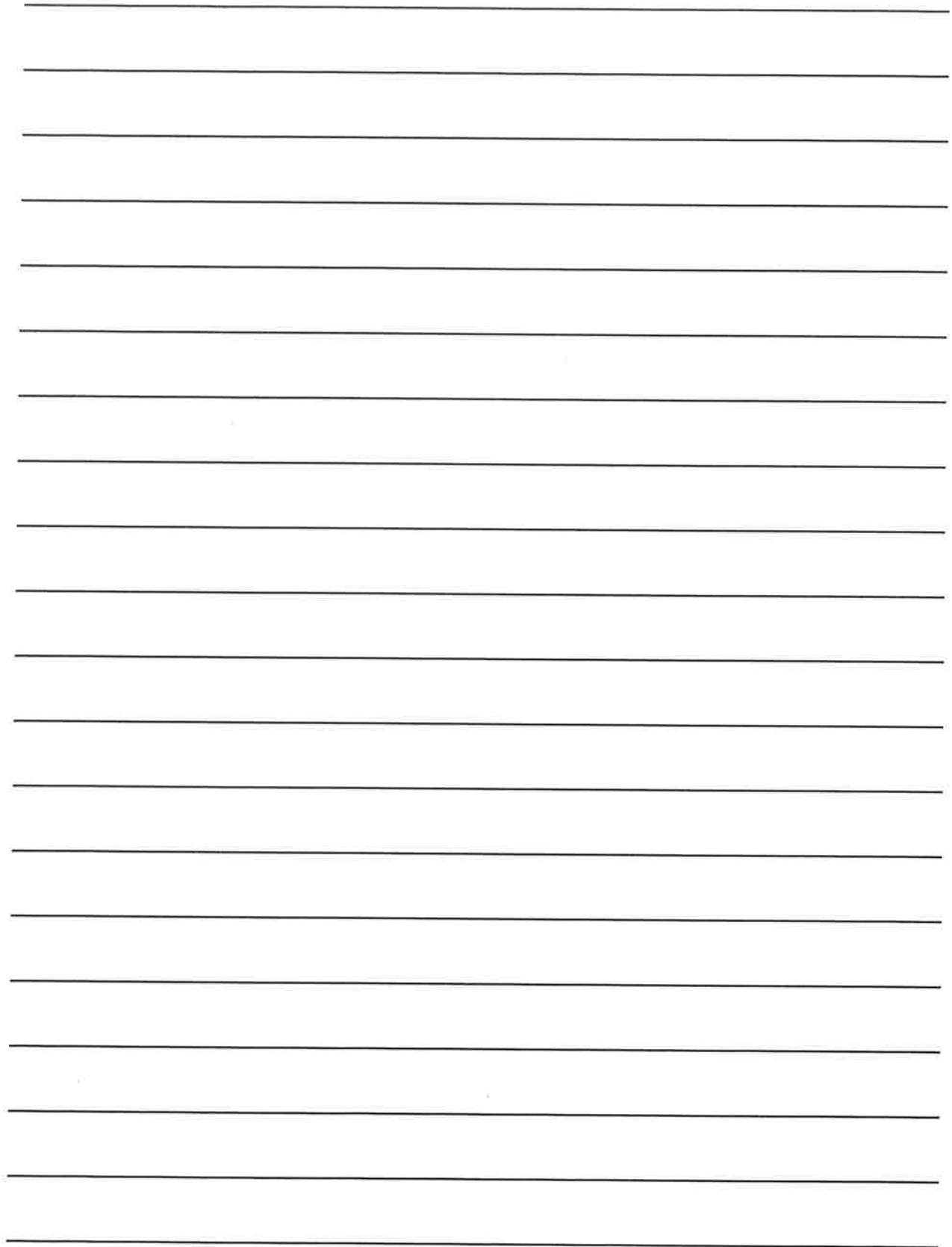
Hello Lori,

I was inquiring in previous to Kathy regarding the previous weekly ad that was running in the Rimbey Review prior to the rate change the Town pulling back to only one main ad per month in the paper.

I have done some presenting to my boss and would like to talk with the Town about going back to their weekly advertising at their old past rate we were originally charging per week. Which was \$350 per week versus the current monthly ad at \$446.16 Also we have a mobile footer that is available on our mobile sites that runs \$45 per week which from any hand held devise logging into the Rimbey Review the ad space is at the bottom and acts as a direct link to your website or URL . There are three frame and we can track the amount of unique visitors etc to your site. Something to think about as we have yet to fill the post and thought this might be able to presented in the upcoming budget.

For upcoming special sections Oct 10th I will be doing our Fire Prevention Section where we pay tribute to the local FD. Ad cost is 2x2 for \$40 color included..

At the end of October is Small Business Week and Women In Business which will be published after the Chamber Awards. Please see the tool sheets for information and kindly advise the Town's interest .



**From:** Lori Hillis  
**Sent:** October 10, 2017 3:50 PM  
**To:** Wanda Stoddart  
**Subject:** FW: Sunny 94 "Around Rimbey" programme

For the budget.

-----Original Message-----

**From:** Kathy  
**Sent:** Tuesday, October 10, 2017 3:38 PM  
**To:** mhelm@goldenwestradio.com  
**Cc:** Lori Hillis  
**Subject:** RE: Sunny 94 "Around Rimbey" programme

Sunny 94  
Looking for \$275/month  
with at least 6 month commitment  
\$1650.

Thank you Melodie for the information. This is an item which would have to be addressed in the annual budget. I will forward it to the CAO to consider when she prepares the 2018 budget for Council's consideration.

Kathy Blakely  
Executive Assistant

-----Original Message-----

**From:** mhelm@goldenwestradio.com [mailto:mhelm@goldenwestradio.com]  
**Sent:** Tuesday, October 10, 2017 3:01 PM  
**To:** Kathy  
**Subject:** Sunny 94 "Around Rimbey" programme

Kathy, I called the Town of Rimbey office and was directed to send this information to you.

When I was setting up the Sunny 94 Rimbey Town Tour which took place August 25th, I talked with Mayor Pankiw and suggested that the Town of Rimbey become a sponsor of "Around Rimbey". He needed more information to present to the counselors.

"Around Rimbey" is heard weekdays at around 10:45a each weekday. The programme is also run weekday evenings and weekends when time is available. Information about up and coming events are aired without cost to the organizers. Information can be sent to the station directly or to myself. Currently Rimbey Co-op is the only sponsor of this community programme. There is a sponsorship opening available for the Town of Rimbey. The Town of Rimbey would receive a name mention at the beginning of the segment (brought to you by the Town of Rimbey and Rimbey Co-op), information about events, and then a 10 second liner from the Town. (Committed to Family and Community or something along those lines). This would basically show our listening audience of more than 31,000 listeners in Central Alberta that the Town of Rimbey is pleased to be part of showcasing events, projects, and is interested in what is happening in the community. Liners can be changed on a monthly basis.

Cost is \$275 per month plus GST. We would ask for at least a 6 month committment.

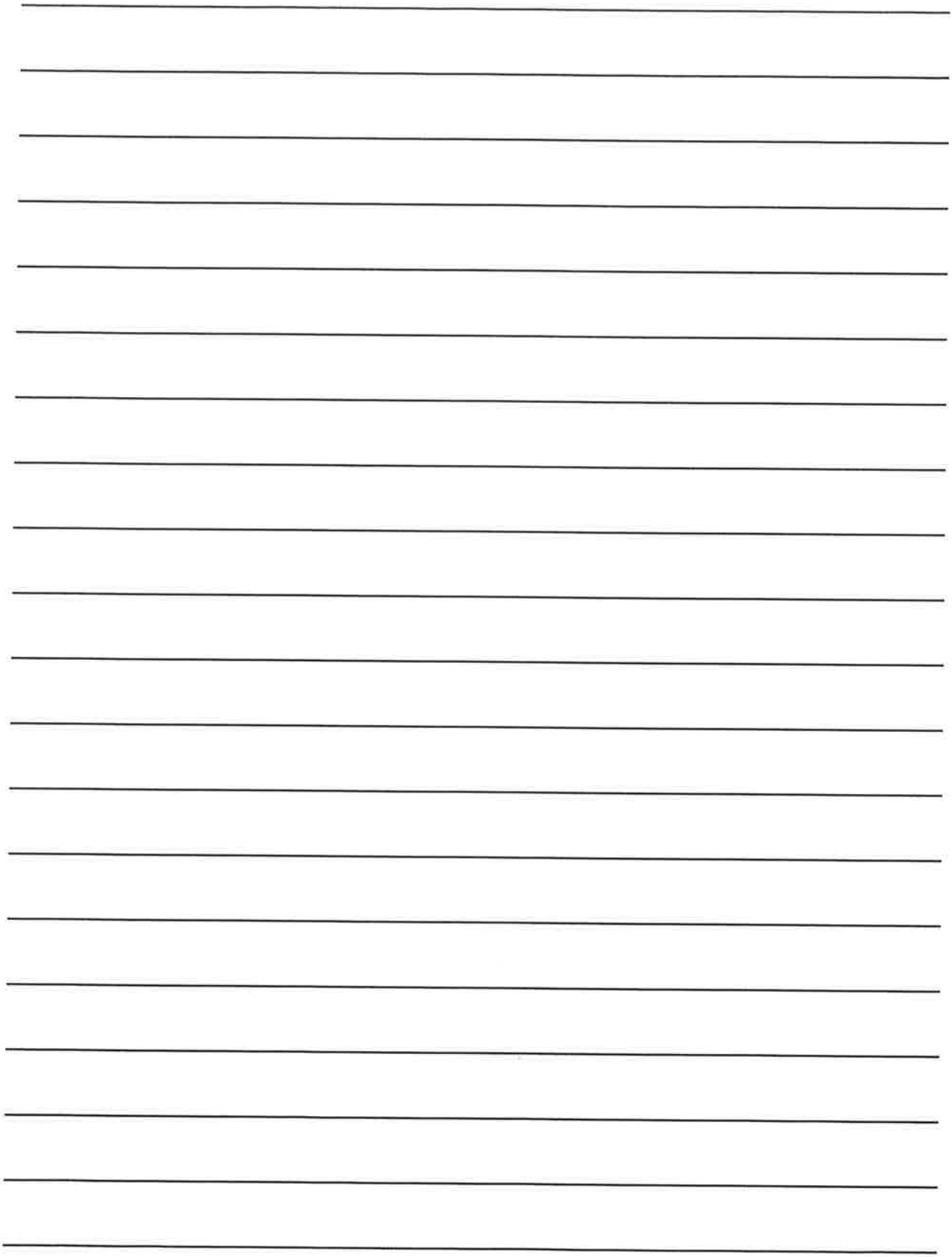
Kathy, please let me know if further information is needed.

Thanks so much,



## GENERAL ADMINISTRATION

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Contracted Services	25,000	25,000
Goods and Utilities	78,280	74,180
Interest and Debt Repayments	7,900	7,900
Other (Election)	10,000	0
<b>Total Expenditures</b>	<b>121,180</b>	<b>107,080</b>





## DEVELOPMENT

	2017 Budget	2018 Budget
<b>Revenues</b>		
Permits	25,700	20,860
Other		
<i>Subtotal Revenues</i>	25,700	20,860
<b>Expenditures</b>		
Salaries and benefits	10,386	6,289
Contracted services	85,500	80,200
Goods and utilities	6,200	6,000
<i>Subtotal Expenditures</i>	102,086	92,489
<b>Net Operating Costs</b>	<b>(76,386)</b>	<b>(71,629)</b>



## ECONOMIC DEVELOPMENT

	2017 Budget	2018 Budget
<b>Revenues</b>		
Business Licences	18,000	18,000
Other	6,235	4,500
<i>Subtotal Revenues</i>	24,235	22,500
<b>Expenditures</b>		
Salaries and benefits	20,338	20,823
Contracted services	1,500	1,000
Goods and utilities	19,800	17,000
<i>Subtotal Expenditures</i>	41,638	38,823
<b>Net Operating Costs</b>	<b>(17,403)</b>	<b>(16,323)</b>

### Highlights

Salaries and benefits:

Beatty House staff

Corresponding grant revenue has been included in "Other" revenue.





Box 675  
Rimbey, AB T0C2J0  
Sept. 20, 2017

Town of Rimbey  
Rimbey, AB T0C2J0

Dear Rimbey Town Council:

Here we are at September again and we know that Town Council would like to have Budget requests for 2018 prior to the end of September. We are writing to request that the Beatty House be considered in your budgeting for the upcoming year. For the last number of years, we have received \$4000 from the Town Budget. This amount is very helpful towards the payment of the insurance, and of ongoing maintenance projects. The Beatty House continues to be maintained by a group of dedicated volunteers.

We would like to be in touch with Council again about the auxiliary Tourist centre at the Beatty House this past summer. We will try to put together a bit of a summary about use etc. for your consideration while it is fresh in mind. We have sent in the request for the grant from the Canada Summer Jobs program. When it arrives, I will bring the received amount to the Town. Thanks again for your support with the summer student.

We have enjoyed having Mathew Jaycox attending our regular meetings.

With appreciation,

Jackie Anderson, Treasurer  
Beatty Heritage House Society



## LIBRARY

	2017 Budget	2018 Budget
<b>Revenues</b>		
Expenses recovery	10,850	10,850
<i>Subtotal Revenues</i>	10,850	10,850
<b>Expenditures</b>		
Goods and services	19,630	19,165
Requisition	19,500	19,310
Parkland Regional Library requisition	92,000	92,000
<i>Subtotal Expenditures</i>	131,130	130,475
<b>Net Operating Costs</b>	<b>(120,280)</b>	<b>(119,625)</b>

### Highlights

Expense recovery:

Library reimburses the Town for janitorial costs

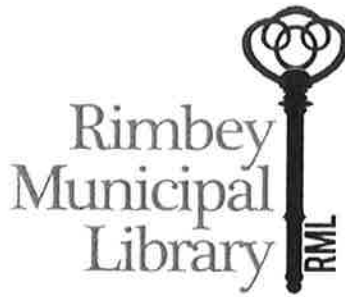
Goods and services includes one half of all building repairs and maintenance and one half of utilities

**\*\* Discussion Points - Not included in 2018 Budget\*\***

The Library Board has requested an increase of \$4,500







Dear Ms. Hillis,

Please accept the Rimbey Municipal Library's budget for 2018. You will notice that I have requested a \$4,500 increase from the Town of Rimbey. In 2016 we received a \$1,000 increase and nothing for 2017.

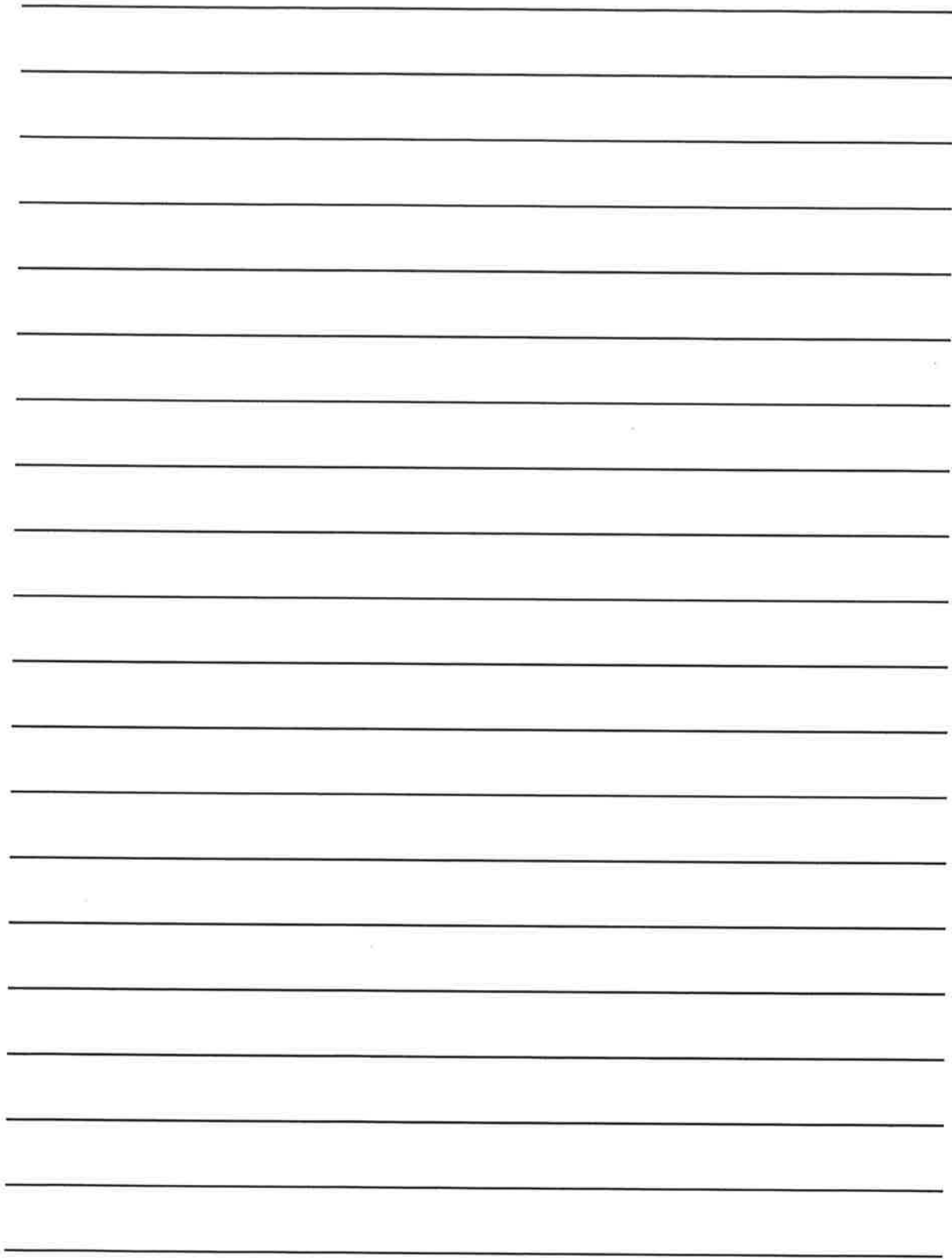
We have tried very hard to keep our increases minimal. Staffing is our largest expense and with the minimum wage increasing from \$12.20 now to \$15.00 by October 2018 it is impossible not to ask for a larger increase. Other than staffing and an increase in advertising (as we have had requests for all of our programs to be advertised in the local paper as well as the free social media that we have been using) our expenses have not changed in several years. We work hard to bring in extra monies from grants, fundraising, and donations; however staffing must be paid for with secure funding. We cannot depend on income we may or may not receive to pay for staffing that we require. Last year the staff received no more than the cost of living increase; they did not receive any incremental raises. I received no increase at all. This year we have budgeted to give us all (except for our high school student who will be making minimum wage) a 1.2% COLA (even though the cost of living has now risen to 1.4%) and a 2% incremental raise. Even this leaves us in the unfortunate position of having three staff members who have worked here many years making less than \$1.00/hr more than the minimum wage.

Sincerely,

A handwritten signature in cursive script that reads "Jean Keetch".

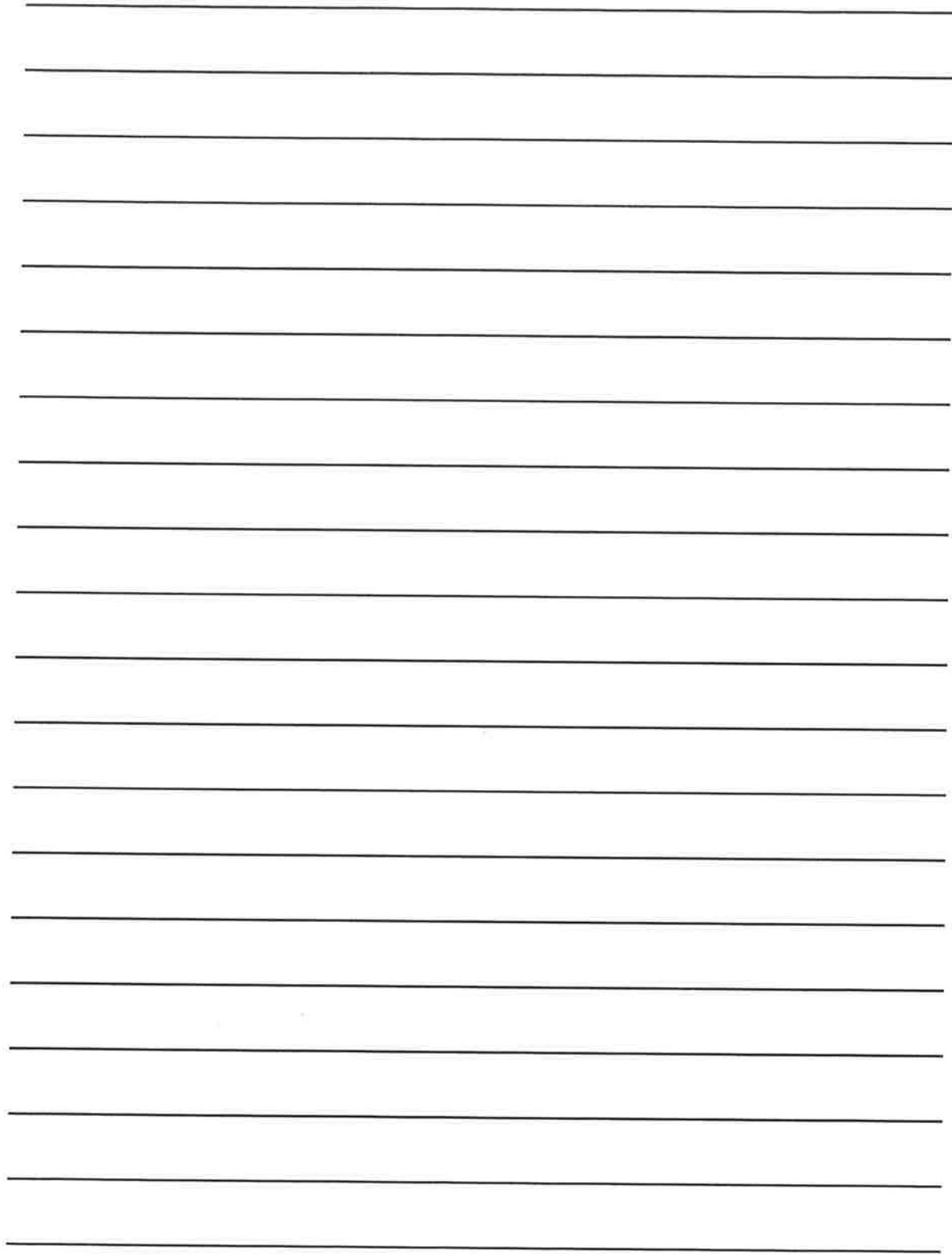
Jean Keetch  
Library Manager

PO Box 1130 4938 50<sup>th</sup> Ave, Rimbey, AB, T0C 2J0  
403-843-2841  
[rimbeylibrary.prl.ab.ca](http://rimbeylibrary.prl.ab.ca)



## Rimbey Municipal Library Budget 2018

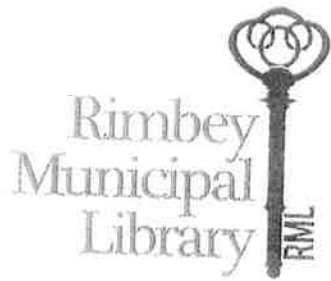
	2016	2017	2018
<b>Revenue</b>			
Library Fines	2100	2100	2100
Library Card Fees	0	0	0
Program Revenue	2500	2500	2500
Other Service Revenue	1000	1000	1000
Fundraising Revenue	10000	10000	10000
Donations	5000	5000	5000
Book donations	1500	1500	1500
Arts Presenting Grant	1000	1000	1000
Conditional Provincial Grants	16650	16650	16650
Other Local Gov't Contributions	39500	39500	45000
PRL Libraries Service Grant	25263	25263	25263
STEP Grant		3500	3500
Trans. From Operating Res	9800	9797	9797
Town of Rimbey Appropriation	92000	92000	96500
Utilities & upkeep paid for by town	8000	8000	8000
<b>Total General Revenue</b>	<b>214313</b>	<b>217810</b>	<b>227810</b>



## Rimbey Municipal Library Budget 2018

	2016	2017	2018
<b>Expenditures</b>			
Salaries	47407	47407	48935
Wages - Part Time - Casual	80000	80000	86672
Board fees - Library	1500	1500	1500
Benefits - Pension	5400	5400	5630
Benefits - Canada Pension	5468	5470	5470
Benefits EI	3979	3980	3980
Benefits - Group Insurance	5518	2760	2830
In Service Training - Library	100	100	100
WCB	380	380	380
Contracts - Library	10000	10000	10000
Travel & Subsistence - Library	2300	2300	2300
Volunteer & Staff Appreciation	1200	1200	1500
Memberships	170	170	170
Conference	230	230	230
Postage	400	400	400
Advertising - Library	1200	1200	2400
Audit	250	100	100
Purchased Repair/Maint	650	650	650
Equip. Repairs & Mtce	250	250	250
Licenses	50	50	50
Insurance	1638	1638	1638
Janitorial Supplies	925	925	925
Office Supplies	1500	1500	1500
Goods	5500	5500	5500
Fundraising Expenses	10000	10000	10000
Books	12000	12000	12000
Periodicals	1400	1400	1400
Program Supplies	12000	12000	12000
Audio-Visual Materials	1300	1300	1300
utilities and upkeep	8000	8000	8000
Capital Reserve			
<b>Total General Expenditures</b>	<b>220715</b>	<b>217810</b>	<b>227810</b>

Blank lined paper with horizontal ruling lines.

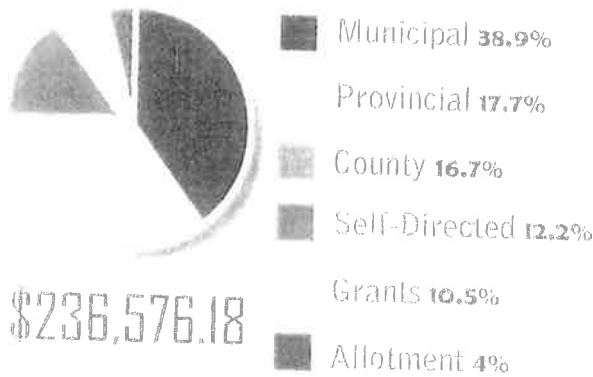


The Rimbey Municipal Library provides quality service to a diverse community through numerous strategies & programs.

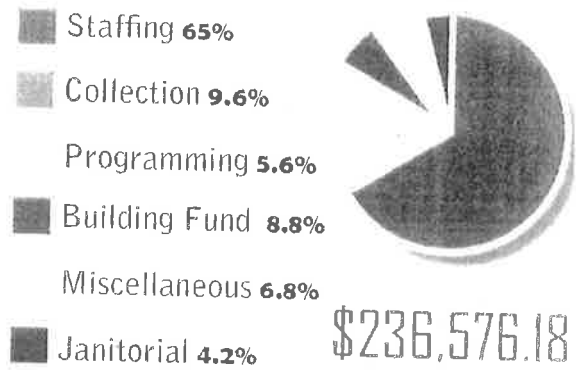
## 2016 FINANCIALS

To provide a comfortable inclusive community hub to facilitate learning & literacy.

### REVENUE



### EXPENDITURES



## PEOPLE & PROGRAMS

Library open **2,095** hours  
with **1,071** cardholders

**16,272**  
Wifi Users



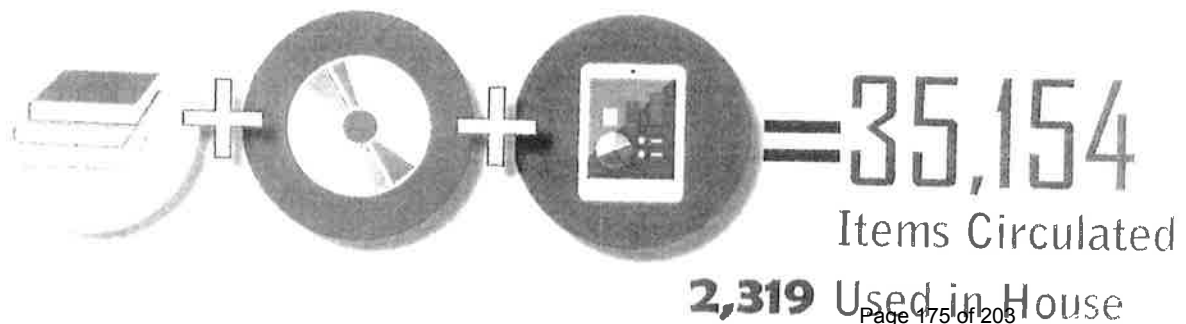
Number of Programs: **477**

Program Attendance: **3,982**

### INTERLIBRARY LOANS

Borrowed **6,669** items  
from other libraries and  
lent **6,813** to other libraries

## BOOKS & MATERIALS







## HISTORICAL SOCIETY

	2017 Budget	2018 Budget
<b>Expenditures</b>		
Insurance and utilities	34,700	36,000
Local requisition	39,000	39,000
<b>Total Expenditures</b>	<b>73,700</b>	<b>75,000</b>





**Phone/Fax: 403-843-2004**  
**5620-51<sup>st</sup> Rimbey, AB**  
**Box 813 - T0C 2J0**  
[paskapoo@telus.net](mailto:paskapoo@telus.net)  
[www.paskapoopark.com](http://www.paskapoopark.com)

Town of Rimbey  
4938-50<sup>th</sup> Avenue, PO Box 350  
Rimbey, AB T0C 2J0

September 21, 2017

Rimbey Town Council:

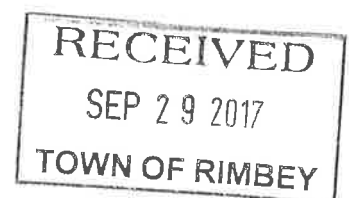
*The mission of the Rimbey Historical Society is to preserve the history and heritage of the community, and to provide and maintain a local recreation facility and to strengthen community bonds, for present and future generations*

*We value promoting a collaborative interest in Rimbey and its region's essential history by providing, inspirational interpretation, preservation, restoration and visualization of significant materials and stories in a friendly and reliable social manner.*

The Town of Rimbey has recognized the importance PasKaPoo Historical Park, and the Smithson International Truck Museum plays in building community, and preserving our history. The PasKaPoo Historical Park and Smithson International Museum is a provincial recognized museum. We are accountable for our Museums Standards ensuring they are up to date in keeping with the Alberta Museums Association. We are an accredited Alberta Visitor Information Provider through Travel Alberta. This accreditation will provide us with Provincial road signage, province wide tourism awareness, also parks and recreation designation awareness for our community.

*Our ongoing objectives include:*

- Provide a recreational facility with an authentic historical approach for all who visit.
- The yearly upkeep to the museum buildings and its grounds. (Roofs, painting, repairs)
- The restoration of artifacts, which encompasses a wide variety both large and small.
- Development of programs to engage the public and generate future income.
- Organizing and cataloging all archival information, to assist in the preservation of local history and research into genealogy both internally and for the public.
- Providing a safe and functional facility for volunteers to continue to be contributing members of their community.
- Upgrading of the facilities to better service the public and draw a larger number of tourists.





Annually the Town of Rimbey has made an operational grant to PasKaPoo Historical Park and Smithsonian International Truck Museum to help cover a portion of the museums operational expenses. The Rimbey Historical Society appreciates this support in the past, and looks forward to continuing our mutually beneficial partnership as valued tourist historical destination, and community builder.

In 2017, a general operations grant from the Town of Rimbey to the Rimbey Historical Society was \$39,000. This amount helped to cover a portion of the basic operations which include; garbage & snow removal, phone/internet/website, basic grounds keeping/mowing, and administration wages.

We are requesting approval of a \$39,000 grant from the Town of Rimbey to be put towards, the Museum's and Historical Park's 2018 general operations. Attached is a copy of our 2017 expenses to date, and if you require any additional information please contact us.

We thank you for your ongoing partnership. We are proud to share with you the importance in the preservation of our Town's history and the continued availability of a great local recreational resource.

Thank you for your consideration

Yours truly,



Janet Carlson

Treasurer,

The Rimbey Historical Society

[paskapoo@telus.net](mailto:paskapoo@telus.net)

CC to: Larry Varty, RHS President

Town of Rimbey Administration [generalinfo@rimbev.com](mailto:generalinfo@rimbev.com)

Jack Webb, RHS Town of Rimbey Representative [jwebb@rimbev.com](mailto:jwebb@rimbev.com)



## Rimbey Historical Society 2017 Year to Date Totals

<u>Revenue</u>	<u>Budget</u>	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	<u>Totals</u>
Bank Balances Combined	\$ 98,123.02													
Bank Interest	\$ 40.00	3.38	2.90	3.55	3.00	4.80	4.57	4.65	4.30					\$ 31.15
Donations / Private	\$ 5,000.00	234.00	100.00	2077.00	740.00	438.00	50.00	934.00	97.00					\$ 4,670.00
Donations / Adopt a Truck	\$ -	0.00	0.00	365.00	0.00	0.00	350.00	365.00	0.00					\$ 1,080.00
Admissions from Visitors	\$ 2,500.00	250.00	0.00	130.00	90.00	225.00	50.00	1085.00	890.00					\$ 2,720.00
Gift Shop Souvenirs	\$ 500.00	0.00	0.00	60.00	0.00	70.00	0.00	900.00	343.00					\$ 1,373.00
Park Rentals	\$ 4,000.00	0.00	0.00	150.00	0.00	1550.00	500.00	450.00	350.00					\$ 3,000.00
Park House Rentals	\$ 9,000.00	750.00	750.00	750.00	750.00	1500.00	0.00	750.00	750.00					\$ 6,000.00
Park Kitchen & Events	\$ 19,000.00	0.00	0.00	0.00	0.00	2264.00	2869.50	7679.75	3009.25					\$ 15,822.50
RV Storage	\$ 1,500.00	0.00	0.00	0.00	0.00	620.00	450.00	0.00	0.00					\$ 1,070.00
Rebates (Co-op)	\$ 200.00	0.00	0.00	0.00	0.00	0.00	101.70	0.00	0.00					\$ 101.70
GST Refund (2015+2016)	\$ 300.00	0.00	0.00	0.00	2103.05	310.95	0.00	0.00	0.00					\$ 2,414.00
Town of Rimbey Annual Grant	\$ 39,000.00	0.00	0.00	0.00	0.00	39500.00	0.00	0.00	0.00					\$ 39,500.00
County of Ponoka (Capital Projects)	\$ 5,000.00	0.00	0.00	0.00	9000.00	0.00	0.00	0.00	0.00					\$ 9,000.00
Gov. Grants (YCW, STEP, CSJ)	\$ 8,000.00	0.00	0.00	150.86	0.00	0.00	0.00	0.00	0.00					\$ 150.86
<b>TOTALS</b>	<b>\$ 192,163.02</b>	<b>1237.38</b>	<b>852.90</b>	<b>3686.41</b>	<b>12686.05</b>	<b>46482.75</b>	<b>4375.77</b>	<b>12168.40</b>	<b>5443.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 86,933.21</b>
Administration	\$ 36,000.00	2824.55	2824.55	2824.55	2949.27	2949.27	2949.27	2949.27	2949.27					\$ 23,220.00
Seasonal Wages	\$ 10,000.00	0.00	0.00	0.00	0.00	1687.19	2922.55	5420.70	4459.27					\$ 14,489.71
Gate Security	\$ 3,700.00	310.00	280.00	310.00	0.00	0.00	300.00	0.00	620.00					\$ 1,820.00
Chamber Group Ins.	\$ 2,300.00	200.64	200.64	200.64	212.22	212.22	212.22	212.22	212.22					\$ 1,663.02
CRA Deductions	\$ 14,000.00	983.83	983.83	983.83	1049.98	1238.69	1608.81	2381.95	1921.61					\$ 11,152.53
WCB	\$ 200.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00					\$ 200.00
Phone & Internet	\$ 2,270.00	192.81	189.41	189.14	195.07	187.72	189.18	193.98	190.46					\$ 1,527.77
Memberships	\$ 320.00	0.00	50.00	235.27	-152.77	0.00	0.00	0.00	175.00					\$ 307.50
Office Supplies	\$ 1,600.00	0.00	71.72	41.25	153.64	278.54	314.66	210.05	0.00					\$ 1,069.86
Events supplies	\$ 10,000.00	54.89	0.00	459.99	0.00	1207.65	752.94	3171.30	1728.64					\$ 7,375.41
Nikirk (Waste Disposal)	\$ 850.00	65.00	81.25	65.00	65.00	65.00	81.25	65.00	146.25					\$ 633.75
Park Maint.(gen.shingles, paint)	\$ 5,000.00	0.00	1140.00	0.00	350.00	1177.93	247.49	88.78	1033.48					\$ 4,037.68
Park House Maint.	\$ 500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					\$ -
Restoration Shop	\$ 3,500.00	0.00	0.00	188.98	37.97	163.35	650.05	1070.15	886.32					\$ 2,996.82
Bank Charges & (Cheques printed)	\$ 200.00	0.00	0.00	4.00	0.00	7.20	11.20	7.20	12.80					\$ 42.40
GST Paid	\$ 1,000.00	12.67	74.10	35.83	43.85	127.58	133.27	79.57	96.76					\$ 603.63
Course & IT learning	\$ 500.00	0.00	0.00	0.00	80.00	0.00	0.00	0.00	0.00					\$ 80.00
Advertising	\$ 1,200.00	0.00	150.00	157.50	100.00	0.00	0.00	0.00	0.00					\$ 407.50
Gift Shop Souvenirs	\$ 900.00	0.00	0.00	0.00	0.00	764.73	1174.76	0.00	0.00					\$ 1,939.49
<b>Capital Projects: Total</b>														
CP: VIC Expansion	\$ 25,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					\$ -
CP: Other	\$ 12,923.02	0.00	0.00	0.00	0.00	764.00	1323.55	0.00	0.00					\$ 2,087.55
<i>Expenses (Jan.-May 2017)</i>	\$ 10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					\$ -
<b>TOTALS</b>	<b>\$ 192,163.02</b>	<b>4644.39</b>	<b>6045.50</b>	<b>5895.98</b>	<b>5084.23</b>	<b>10831.07</b>	<b>12871.20</b>	<b>15850.17</b>	<b>14432.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 75,654.62</b>





# Rimbey Historical Society

## Trial Balance Financial Report

Financial Statement	Jan. 01,2017		August 31 2017
Bank Balances	Opening		Closing
General Acct	\$70,518.41	General Acct	\$88,111.03
Casino Acct	\$29,281.20	Casino Acct	\$29,287.62
Dec. 2016 Cheques to clear	\$1,676.59	Cheques to clear	\$7,996.79
<b>Total:</b>	<b>\$98,123.02</b>		<b>\$109,401.86</b>
Assets		Liabilities	
Total Assets	\$0.00	Total Liabilities	\$0.00
Income		Expenses	
Bank Interest	\$31.15	Administration	\$23,220.00
Donations / Private	\$4,670.00	Seasonal Staff Wages	\$14,489.71
Donations / Adopt a Truck	\$1,080.00	Gate Security	\$1,820.00
Admissions	\$2,720.00	Chamber Group Ins.	\$1,663.02
Gift shop	\$1,373.00	CRA Deductions	\$11,152.53
Park Rentals	\$3,000.00	WCB	\$200.00
Park House Rentals	\$6,000.00	Phone & Internet	\$1,527.77
Park Kitchen & Events	\$15,822.50	Memberships	\$307.50
RV Storage	\$1,070.00	Office Supplies	\$1,069.86
Co-op rebate	\$101.70	Events Supplies	\$7,375.41
GST Tax Refund	\$2,414.00	Nikirk (Waste Disposal)	\$633.75
Town of Rimbey (Annual grant)	\$39,500.00	Park Maintenance	\$4,037.68
County of Ponoka	\$9,000.00	Park House Maintenance	\$0.00
Gov. Grants (CSJ, YCW, STEP, MAP)	\$150.86	Restoration Shop	\$2,996.82
Correctional Interest	\$0.25	Bank Charges	\$42.40
		GST Paid	\$603.63
		Courses & Future ITC	\$80.00
		Advertising	\$407.50
		Gift shop	\$1,939.49
		CP:	\$2,087.55
<b>Total:</b>	<b>\$86,933.46</b>		<b>\$75,654.62</b>
<b>Total Funds Available</b>	<b>\$185,056.48</b>		
<b>Total Expenses</b>	<b>\$75,654.62</b>		
<b>Closing Balances</b>	<b>\$109,401.86</b>		



## FCSS and Community Groups

	2017 Budget	2018 Budget
<b>Revenues</b>		
Provincial funding - FCSS	190,424	190,424
<i>Subtotal Revenues</i>	190,424	190,424
<b>Expenditures</b>		
Handi Van Society	20,000	0
Transfers to Rimbey FCSS	190,424	190,424
Town funding - per agreement	23,803	23,803
Town funding - Volunteer Centre operating grant	4,197	4,197
Boys & Girls Club	26,008	0
Community Grants	22,300	20,724
<i>Subtotal Expenditures</i>	286,732	239,148
<b>Net Operating Costs</b>	<b>(96,308)</b>	<b>(48,724)</b>

### Highlights:

#### Community Grants:

Applications (\$500 grant)	10,500
Purchase tables at events	2,040
West Country Outreach School	150
FCSS Golf Tournament	700
MADD	650
Rimbey Legion Remembrance Day Wreath	100
Legion Rec Book	300
Red Deer River Watershed Alliance	1,284
Cushion	5,000
	20,724
	20,724

### \*\* Discussion Points - Not included in 2018 Budget\*\*

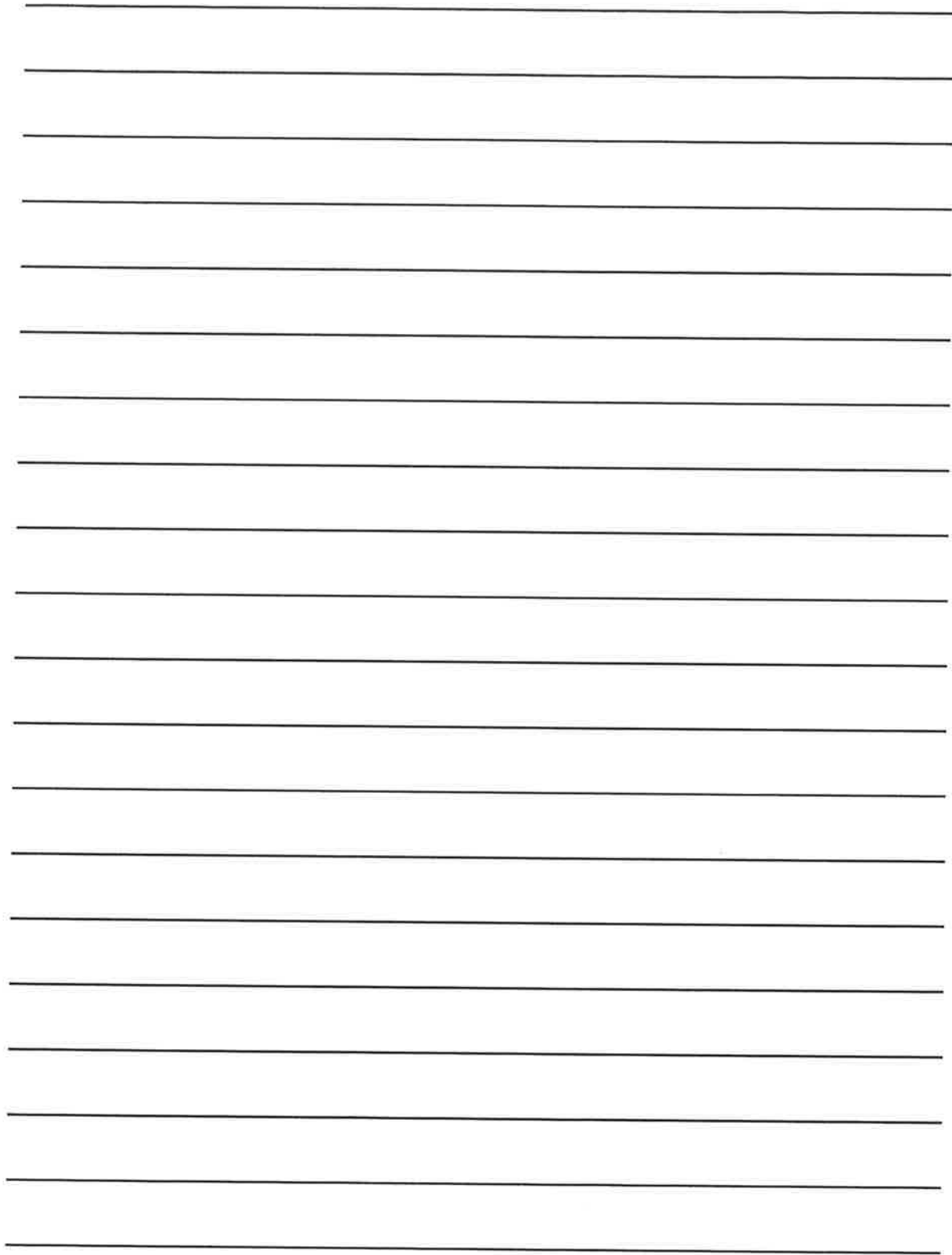
#### Boys & Girls Club

Final payment for the Boys and Girls Club is in Dec 2017

#### Handi-van Society

Funding agreement for \$20,000 each year for 2015, 2016 and 2017.

This agreement has expired and the Society is requesting \$20,000 for the 2018 year.



**Rimbey Exhibition and Rodeo Association**

Major sponsorship 2,000

**Rimbey Agriculture Society**

Requesting one or more of the following:

Ground cover in front of bleachers 2,500

Roping chute 3,795-7,795

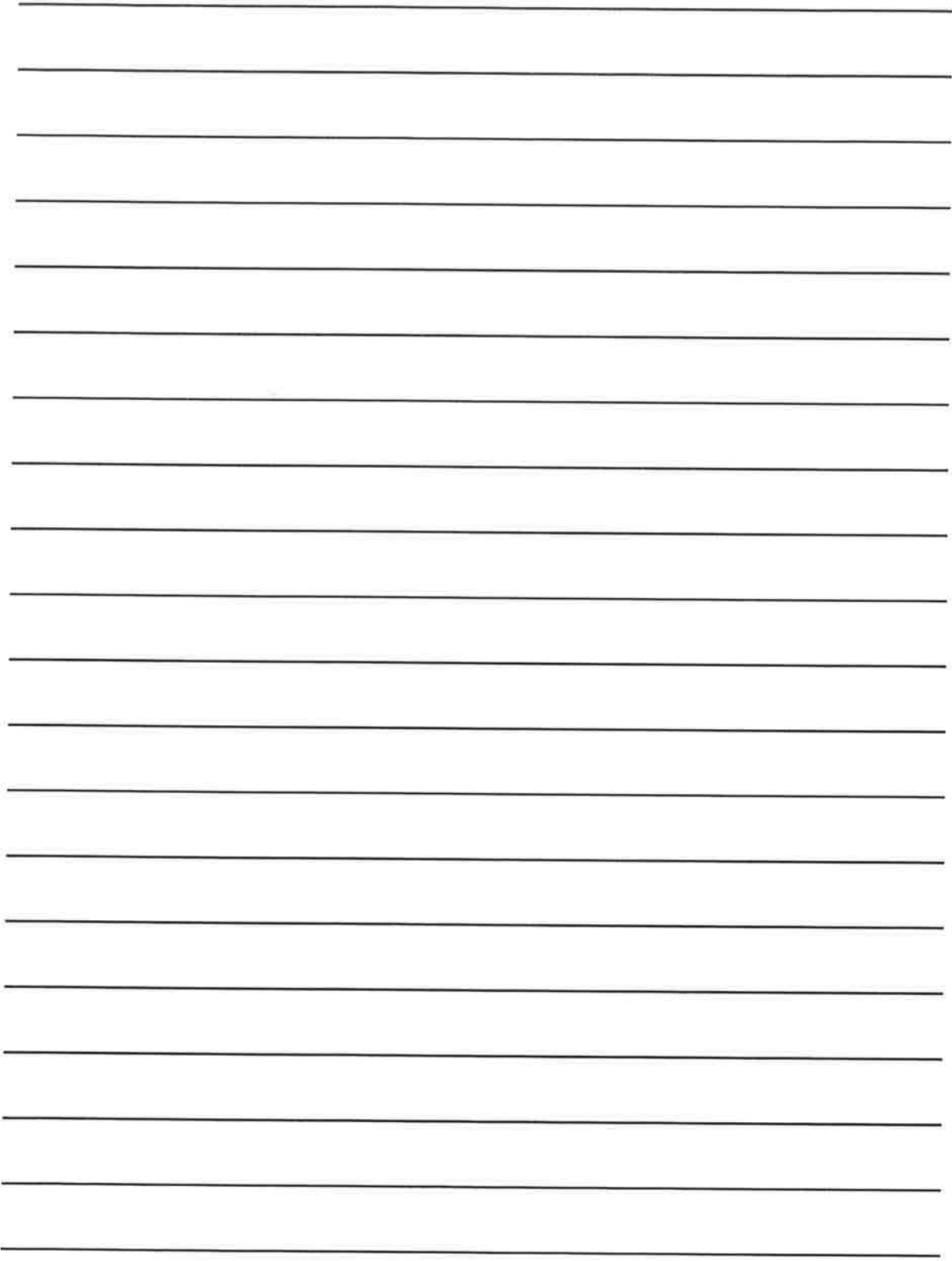
PA System 13,000

ATV 8,000-14,000

Electronic timer 500-1,000

**Citizens on Patrol**

Sponsorship for 2018 5,000



*Rimbey Family & Community Support Services*  
*Rimbey Community Home Help Services*



Box 404 Rimbey, AB TOC 2J0  
Ph: (403) 843-2030 Fax: (403) 843-3270  
[www.rfcss.com](http://www.rfcss.com) Email: [info@rimbeyfcss.com](mailto:info@rimbeyfcss.com)



September 21, 2016<sup>7</sup>

Town of Rimbey  
Box 350  
Rimbey, AB  
TOC 2J0

Attention: Mrs. Lori Hillis, CAO

Dear Mrs. Hillis,

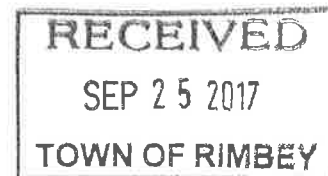
Please find enclosed the Rimbey Family & Community Support Services budget for the period January 1, 2018 to December 31, 2018 which was adopted by the Rimbey FCSS/RCHHS Board of Directors at their regularly scheduled meeting on September 20, 2017

We would appreciate your support for our financial plan and look forward to our continued partnership with the Town of Rimbey. If you have any questions or concerns, please contact me for clarification.

Thank you for your anticipated approval.

Yours truly,

Peggy Makofka  
Executive Director  
Rimbey FCSS/RCHHS



encl.





# RIMBEY FAMILY COMMUNITY SUPPORT SERVICES

	A	B	C	D	I	J
1	<b>Proposed Budget for January 1 to December 31, 2018</b>					
2						
3	<b>REVENUE</b>					
4	Donations				2018	
5	Family Wellness Programs				\$9,100.00	
6	Fundraised Income				\$47,177.42	
7	Health Care Programs				\$29,275.00	
8	Interest				\$931,118.39	
9	Seniors Programs				\$600.00	
10	Ponoka County Funding				\$72,707.93	
11	Provincial Government Funding				\$27,336.00	
12	Town of Rimbey Funding				\$190,424.00	
13	Summer Student Funding				\$28,000.00	
14	<b>TOTAL REVENUE</b>				<b>\$1,995.00</b>	
15						
16	<b>EXPENSES</b>					
17						
18	<b>MILEAGE:</b>					
19	Administration				\$5,000.00	
20	Health Care Programs				\$126,145.73	
21	Volunteer Drivers				\$350.00	
22	<b>OCCUPANCY/ADMINISTRATIVE EXPENSES:</b>					
23	Accounting Fees				\$9,000.00	
24	Advertising				\$5,000.00	
25	IT Maintenance				\$18,500.00	
26	Amortization				\$8,672.20	
27	Insurance				\$835.00	
28	Membership Dues & Fees				\$8,500.00	
29	Small Office Equipment & Installation				\$5,000.00	
30	Office Supplies				\$8,000.00	
31	Rent				\$24,024.28	
32	Telecommunications				\$13,051.17	
33	WCB				\$7,312.60	
34	<b>OPERATING EXPENSES:</b>					
35	Health Care Staff Supplies				\$4,000.00	
36	Staff Appreciation				\$10,000.00	
37	Volunteer Fair				\$1,500.00	
38	Volunteer Appreciation Week				\$400.00	
39	<b>PROGRAMS WAGES &amp; SUPPLIES:</b>					
40	Community Development			**Youth on line 44 now	\$11,500.00	
41	Family Wellness				\$35,376.64	
42	Fundraising Expenses				\$12,185.24	
43	Senior Programs				\$58,935.47	
44	Youth Programs				\$10,363.00	
45	<b>SALARIES:</b>					
46	Administration Salaries & Wages				\$195,000.00	
47	Administration Extended Benefits				\$27,000.00	
48	CPP & EI - Employer Expenses				\$57,000.00	
49	Health Care Programs Wages				\$647,082.41	
50	<b>STAFF DEVELOPMENT:</b>					
51	Health Care Programs				\$6,000.00	
52	Office Staff				\$6,000.00	
53	Program Leaders				\$8,000.00	
54	Volunteer Coordinator, Volunteers & Board				\$8,000.00	
55	<b>TOTAL EXPENSES</b>				<b>\$1,337,733.74</b>	



**BLINDMAN HANDIVAN SOCIETY**  
**PO BOX 982**  
**RIMBEY, AB T0C 2J0**

Town of Rimbey  
PO Box 350  
Rimbey, Ab T0C 2J0

To Whom It May Concern:

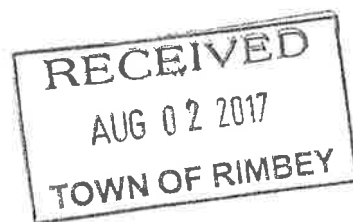
We are writing to request that we be put in the next budget for \$20,000/year to assist in covering our driver's wages which is the same amount provided by the County of Ponoka.

Thank you for your continued support of our services.



Barb Patey,  
Treasurer

BP/gd



A series of 20 horizontal lines for writing.



# SPONSORSHIP LETTER

September 27, 2017

**Town Of Rimbey**  
**Attention: Sponsorship**

We would like to invite you to be a sponsor for our 2018 Rimbey Rodeo!! Your support for our community would be greatly appreciated.

The Rimbey Exhibition Association board members, as well as many volunteers try each year to put on a great Rodeo, where local folks can take part in or just watch all the excitement. We try to make this a weekend where the families can come and everyone can take part in some way. We are having a C.A.R.A. sanctioned Rodeo again this year

We are in need of an **EMS Major Sponsor** at a cost of **\$2000.** but would be most appreciative of any amount you feel you could sponsor to us. Tax receipt available.

The Rimbey Rodeo is one of the areas largest celebrations, entertaining young, old and all those in between. It is a community event, which is enjoyed and attended by many, both local residents and those from afar.

On behalf of the Rimbey Exhibition Association, I would like to thank you for your time and consideration. You may contact me for any further information you may require.

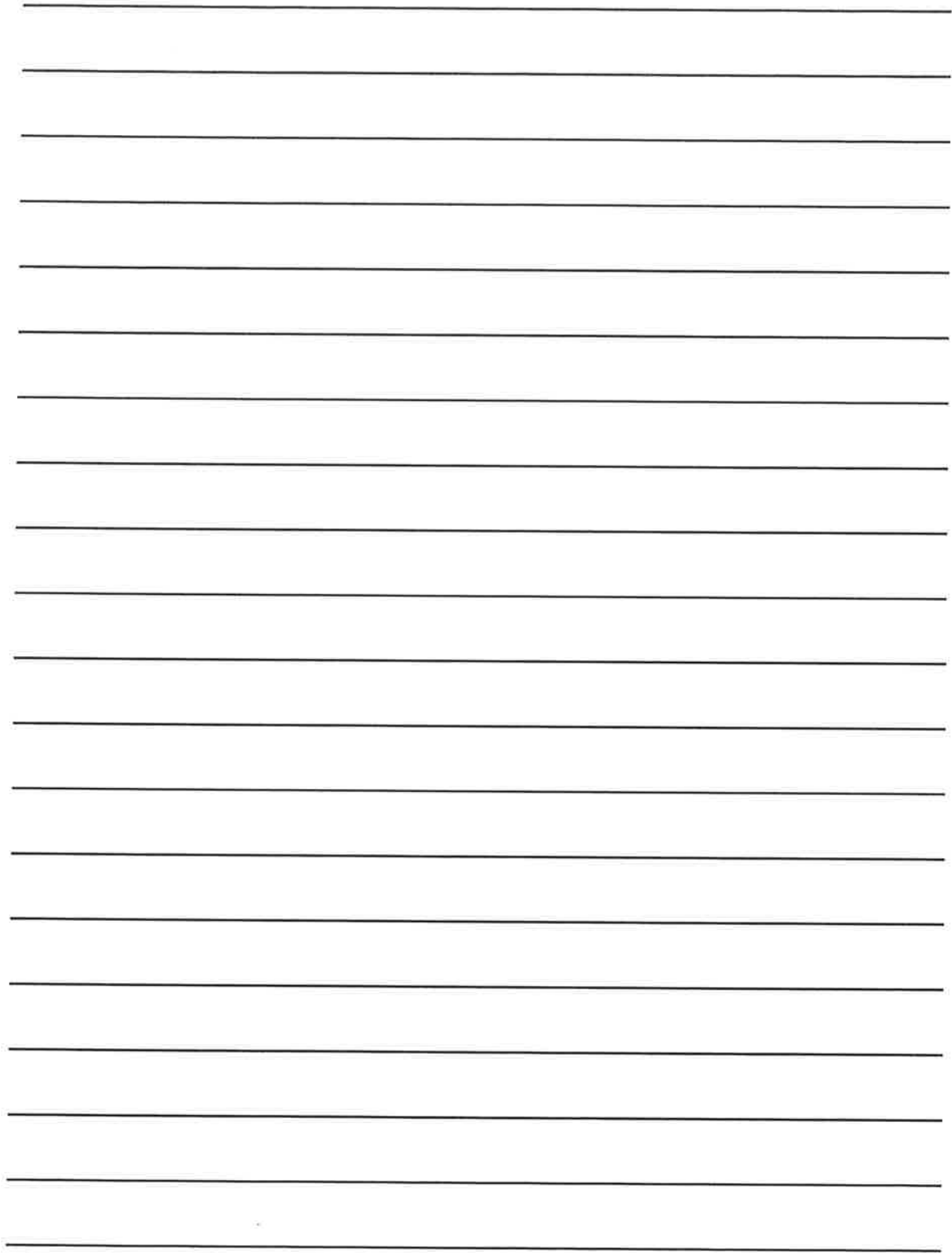
**A Big Thank-You from us all.**

Yours truly,

Hazel Street  
Promotions Director

Rimbey Exhibition Association  
403-843-6629 Cell: 403-704-4010

Box 124,  
Rimbey, AB T0C 2J0



Kathy

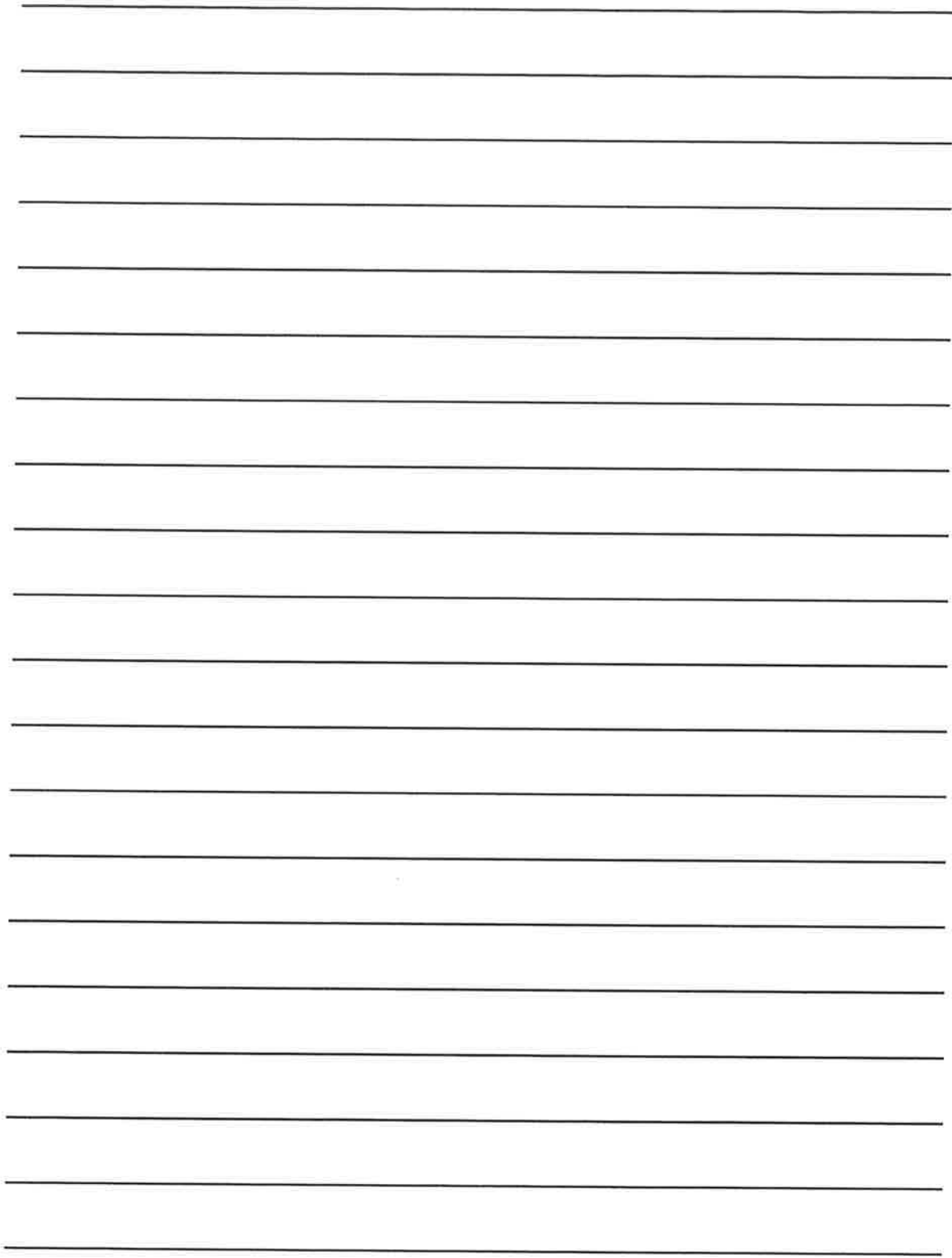
---

**From:** Erin Maddox · FOIP 1761)  
**Sent:** Friday, September 29, 2017 5:15 PM  
**To:** Kathy  
**Subject:** Service groups letter for funding  
**Attachments:** town of Rimbey funding.doc

Please see letter attached.

Thank you very much for your time.

Erin Maddox  
Rimbey Ag Society Board Member  
403-348-1169







Rimbey Agriculture Society  
Box 1173  
Rimbey, AB T0C 2J0  
Charity BN/ Registrations # 5914286546  
GST # 127947281RT0001  
September 29, 2017

To: Town of Rimbey Administration,

This letter is a request for funding on behalf of the The Rimbey Ag Society.

The Rimbey Agricultural Society is a non profit organization dedicated to the education and development of agriculture in the community. Some of the ways we do this is to host events such as 4-H competitions for all agricultural disciplines, high school and college rodeos, amateur rodeos, horse/cattle sales, ranch rodeos, agricultural fairs, gymkhanas, social functions, trade shows, dog agility competitions, as well as practices for various disciplines; including but not limited to, mounted shooting, team roping, rough stock, pony club, and barrel racing. We also host weekly practices for a variety of equestrian and rough stock events.

The Rimbey Agrim Centre sees on average 150 - 1000 people attend or participate in each weekend event held at the building. Also, an additional 100-200 people travel here for the weekly practice events and open riding during the day. Local businesses and the Town of Rimbey in general benefit greatly from the number of people drawn to our town for various events held at the Agrim centre.

We are fortunate to have a very involved and dedicated board of directors who have been working hard to raise funds to complete our building and make it a more useful space for our users. We are proud to say that we have raised enough money this year to complete the bathrooms in the front portion of the building.

Below is a list of items that we are seeking funding for that will help meet the needs of our users and make our events run more smoothly.

**1) Ground cover in front of bleachers** – Packed limestone 3/8 minus (screenings) \$2500.  
(Currently there is a dirt floor in the spectator area which makes it incredibly hard to keep this clean; especially small children☺)

**2) Roping chute** – Priefert Manual chute \$3795  
Priefert Automatic chute \$5495  
Priefert Score chute \$7795

\* These are costs from one manufacturer. We would of course consider other brands.  
(Currently the roping chute we have is on loan from a generous community member. It is something that is a real necessity as our weekly roping nights as well as any rodeo and most horse sales held here



require use of a roping chute.)

- 3) PA System - Approximately \$13,000 (we have quotes) - includes 4 wide range wall mounted all weather speakers, rack with mixer and amplifier, headset mic, and handheld mic.) - \$1800 labour. \$500 mic wiring etc.

(Currently any event that is held in our building has to provide their own PA system, we have a generous board member who often loans his, but this is not always available. Almost all of the events held here use a PA system.)

- 4) ATV- \$8000 - \$14000.

This is something that we would use on a daily basis for helping maintain our building and keeping the ground conditions safe for users horses in the arena. The Rimbey Ag Society also holds weekly dummy roping practice night which requires an ATV to pull the roping dummy. This practice night was very well attended last year. (Currently we rely on one participants to bring a quad in each week to be used.)

- 5) Electronic timer - \$500 - \$1000.

An electronic timer is used in all barrel racing, gymkhanas and many roping as a way to time a run. Currently organizers of each event are responsible for providing their own electronic timer. This is something that would be used weekly if not more and make our building more attractive to potential user groups.)

I look forward to you response and would be happy to answer any questions or provide any additional information you should require.

Thank you very much for your time and consideration.

Sincerely,

Rimbey Agricultural Society  
Erin Maddox  
Board Member  
403-348-1169