

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 27, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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10.	Open Forum (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In Camera	
11.1	Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON
MONDAY, MARCH 12, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Curle
Councillor Payson (5:40)
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary – Kathy Blakely
- Absent:
Councillor Coulthard
- Public:
1 member of the public
2. Agenda Approval 2.1. March 12, 2018 Special Council Meeting Agenda
Motion 068/18
- Moved by Councillor Curle to accept the agenda for March 12, 2018 Special Council Meeting, as presented.
- CARRIED
3. Bylaws 3.1 938/18 Council Code of Conduct Bylaw
- Motion 069/18
- Moved by Mayor Pankiw to give first reading to Bylaw 938/18 Council Code of Conduct.
- CARRIED
- 3.2 939/18 Council Procedural Bylaw
- Councillor Payson joined the Special Council Meeting at 5:40 pm.
- Motion 070/18
- Moved by Councillor Rondeel to give first reading to Bylaw 939/18 Council Procedural Bylaw.
- CARRIED
4. Adjournment 4.1 Adjournment
- Motion 071/18
- Moved by Mayor Pankiw to adjourn the meeting.
- CARRIED
- Time of Adjournment: 6:00 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
TUESDAY, MARCH 13, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Councillor Coulthard

Public:
Melvin Durand and Jackie Stratton– Rimbey Chamber of Commerce
Greg Smith and Lloyd Solberg – Tagish Engineering
Doug Lagore – Transitional Solutions Inc.
Erica Thomas – Transitional Solutions Inc.
Trevor Wall – Integrated Water
5 members of the public

2. Adoption of Agenda 2.1 March 13, 2018 Agenda

Motion 072/18

Moved by Councillor Payson to accept the Agenda for the March 13, 2018 Regular Council Meeting, as presented.

CARRIED

Mayor Pankiw advised the gallery of the Council Meeting there would be an in camera session and Council would be going in camera when all of the participants of the in camera session arrived, as they have another meeting scheduled for later in the evening in another municipality.

3. Minutes 3.1. Minutes of Regular Council February 27, 2018

Motion 073/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 27, 2018, as presented.

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Rimbey Chamber of Commerce

Mayor Pankiw welcomed Melvin Durand, and Jackie Stratton of the Rimbey Chamber of Commerce to the Council Meeting.

Mr. Durand on behalf of the Rimbey Chamber of Commerce requested Council waive the fees for the rent of the arena for the Annual Trade show being held April 13 and 14, 2018, and in return the Chamber of Commerce will advertise the Town of Rimbey as the venue sponsor, and they will not apply for the \$500.00 Community Events Grant which they normally apply for to assist with the costs of this event. Mr. Durand indicated there were only four booths left at this time, and expects all 65 booths for the Trade Show will sell out.

Mayor Pankiw thanked Melvin Durand and Jackie Stratton for their presentation to Council.

Motion 074/18

Moved by Mayor Pankiw to give the Rimbey Chamber of Commerce the use of the Vern Poffenroth Memorial Arena at no cost for the Annual Trade Show scheduled for April 13 and 14, 2018, with the understanding the Rimbey Chamber of Commerce will not receive the Community Events Grant they would normally receive for this event.

CARRIED

Motion 075/18

Moved by Councillor Curle the Council meeting go in camera at 5:10 pm, pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Public Works Rick Schmidt, Town of Rimbey Engineers Greg Smith and Lloyd Solberg, Doug Lagore of Transitional Solutions, Erica Thomas of Transitional Solutions, Trevor Wall of Integrated Water and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Motion 076/18

Moved by Councillor Rondeel the Council meeting reverts back to an open meeting at 5:48 pm.

CARRIED

Motion 077/18

Moved by Mayor Pankiw to accept the in camera presentation as information.

CARRIED

Doug Lagore of Transitional Solutions, Erica Thomas of Transitional Solutions, Trevor Wall of Integrated Water departed the Council Meeting at 5:49 pm.

5.2 Tagish Engineering – South West Storm Water Management Plan

Mayor Pankiw welcomed Greg Smith and Lloyd Solberg of Tagish Engineering to the Council Meeting.

Mr. Smith reviewed the South West Storm Water Management Plan to date and indicated Administration had requested Tagish Engineering prepare 4 options to accommodate the storm water drainage. Mr. Solberg went through each of the 4 options in detail with Council as to where the ponds could be and how many cubic metres they could hold. He noted the Town needs a storage pond or ponds which could hold 38,000 cubic metres in total.

Mayor Pankiw thanked Greg Smith and Lloyd Solberg for their presentation regarding the South West Storm Water Management Plan.

Motion 078/18

Moved by Councillor Curle to accept the presentation from Greg Smith and Lloyd Solberg of Tagish Engineering regarding the South West Storm Water Management Plan, as information.

CARRIED

1 member of the public departed the meeting 6:22 pm.

6. Bylaws

6.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16Motion 079/18

Moved by Councillor Curle to give first reading to Bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 080/18

Moved Councillor Rondeel to add "Brewery" to the definitions under Section 2.2 and to the Discretionary Uses in Tables 12.11.1 and 12.12.1.

CARRIED

Motion 081/18

Moved by Mayor Pankiw to advertise Bylaw 940/18 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review.

CARRIED

Motion 082/18

Moved by Councillor Payson to extend the Council Meeting beyond the 90 minutes as allocated in Council Procedural Bylaw 914/16.

CARRIED

Motion 083/18

Moved by Mayor Pankiw to set the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw for Tuesday, April 10, 2018 at 5:00 pm.

CARRIED

3 members of the public departed the Council Meeting at 6:31 pm.

6.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16Motion #08418

Moved by Councillor Rondeel to give first reading to Bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 085/18

Moved by Councillor Curle to advertise Bylaw 941/18 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review.

CARRIED

Motion 086/18

Moved by Councillor Rondeel to set the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw for Tuesday, April 10, 2018 at 5:20 pm.

CARRIED

7. New and Unfinished Business

7.1 2018 Street ImprovementsMotion 087/18

Moved by Councillor Payson to accept the recommendation from Tagish Engineering Ltd. and award the tender of the 2018 Street Improvements, as duly submitted, to Border Paving Ltd. for the tendered price of \$433,358.98, including GST.

CARRIED

7.2 FCSS Emergency Social Service TrainingMotion 088/18

Moved by Councillor Payson to allow Rimbey FCSS to use of the Peter Loughheed Community Centre main auditorium at no cost for their mock emergency social services training session to be held Tuesday May 29, 2018.

CARRIED

7.3 Recycle CompactorMotion 089/18

Moved by Councillor Payson to conduct a trial period whereby Council will allow the Town of Rimbey commercial customers, schools and churches to use the transfer station for recycling, free of charge, to determine the increased volume of recycled material from commercial users, with the trial period ending June 30, 2018.

CARRIED

1 member of the public departed the Council Meeting at 7:18 pm.

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

- 8.2.1 Rimoka Housing Foundation Minutes of December 5, 2017
- 8.2.2 Tagish Engineering Project Status Update to March 1, 2018

Motion 090/18

Moved by Councillor Curle to accept the Rimoka Housing Foundation Minutes of December 5, 2017 and the Tagish Engineering Project Status Update to March 1, 2018, as information.

CARRIED

9. Correspondence

Correspondence - None

10. Open Forum

10.1 Open Forum

One person spoke regarding the recycle facility and requested a letter for the Chamber of Commerce to send out the businesses regarding the trial period for commercial use recycling at the recycle facility.

11. In Camera

11.1 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)

This item was dealt with earlier in the meeting after item 5.1.

12. Adjournment

Motion 091/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 7:24 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	March 27, 2018
Subject	Central Alberta Raceways – Tammy Boyes
For Public Agenda	Public Information
Background	Central Alberta Raceways has requested to be a delegation at Council to discuss an Annual Swap Meet which will be held at the Vern Poffenroth Memorial Arena on August 25, 2018. They are requesting Council waive or subsidize the rental rate of the arena.
Discussion	Fees for Services Bylaw 905/15 Schedule A, page 3, indicates the summer rental rates for the arena are \$350. The damage deposit is listed at \$500.
Relevant Policy/Legislation	Fees for Services Bylaw 905/15
Attachments	Letter of Request Fees For Services Bylaw 905/15 Schedule A Page 3
Recommendation	Administration recommends Council accept the presentation from Tammy Boyes from the Central Alberta Raceways, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

March 1, 2018

RE: Application to be added to Rimbey Council Meeting Agenda, March 27, 2018

Dear Mayor Pankiw and Council:

Tammy Boyes (Representing Central Alberta Raceways) is requesting addition to the Town Council Agenda on March 27, 2018.

Reason for request: Central Alberta Raceways is proposing an "Annual Swap Meet" in conjunction with Rock'n Rimbey Events, to be held in the Vern Poffenroth Memorial Arena on August 25, 2018, and is requesting Town Council to waive – or subsidize - the standard rental rate of same.

This Swap Meet will focus primarily on automotive parts and their related products, with preference given to local vendors. The proposed hours of operations are as follows: Vendor set-up: August 24, 2018 from 7 p.m. – 9 p.m. and August 25, 2018 7 a.m. – 9 a.m., with doors open to public August 25, 2018 from 9 a.m. – 5 p.m. These hours may be adjusted slightly before the event.

We have been in discussion with Terry Von Hollen (Event Chairman, Rock'n Rimbey) and Suella Brodie (Co-Chair, Rock'n Rimbey) who indicated they do not currently require the use of the Vern Poffenroth Memorial Arena. Mr. Von Hollen and Ms. Brodie agree that an automotive swap meet correlates well with Rock'n Rimbey events. There is a beneficial byproduct of increasing both interest and dollars spent in our community. All organizers, admissions, set-up, tear-down, cleaning staff, etc. are local to the area and are volunteers. All proceeds of the Swap Meet will be donated to Central Alberta Raceways.

For further information, please contact me at 403-550-5308 or via email at tammy35@gmail.com. I look forward to hearing from you!

Tammy Boyes

Schedule "A" Fees for Services Bylaw 905/15

Recreation Services	
Peter Lougheed Community Centre	
Main Auditorium	
Sunday to Thursday	\$300.00
Friday to Saturday	\$350.00
8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)	\$100.00
Funerals	\$150.00
Security Deposit	\$350.00
Upper Auditorium	
Evenings and Weekends	\$150.00
8:30 am to 4:30 pm	\$100.00
Hourly Rate	\$25.00
Security Deposit	\$150.00
Kinsmen Room	
All Day	\$40.00
Hourly Rate	\$15.00
Security Deposit	\$50.00
Lion's Room	
All Day	\$60.00
Hourly Rate	\$20.00
Security Deposit	100
Kitchen	\$150.00/day or \$50.00 per hr
Fitness Centre Memberships	
Adult (year)	\$215.00
Adult (6 months)	\$130.00
Adult (3 months)	\$78.00
Adult (1 month)	\$39.00
Family (year)	\$357.00
Family (6 months)	\$195.00
Family (3 months)	\$130.00
Family (1 month)	\$65.00
Student (year)	\$97.50
Student (6 months)	\$71.50
Student (3 months)	\$52.00
Student (1 month)	\$26.00
Drop In (Adult)	\$5.00
	GST not included in the above fees
Ice Rental Rates	
Youth (local)	\$90.00/hr (2017-2019)
Youth (out of Town)	\$110.00/hr (2017-2019)
Adult (local)	\$130.00/hr (2017-2019)
Adult (out of Town)	\$140.00/hr (2017-2019)
Adult Tournament Rate/Junior B	\$105.00/hr (2017-2019)
Public Skating/Shinny	
Arena - Summer Rates (April-August)	
Per Day	\$350.00/day
Programs	\$35.00/hr
Security Deposit	\$500.00



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	March 27, 2018
Subject	Parkland Airshed Management Zone – Kevin Warren
For Public Agenda	Public Information
Background	<p>Administration has received a request from the Parkland Airshed Management Zone to participate in their membership. They were formed in 1997 to monitor and manage air quality within the west central region of Alberta. Their membership is based on per capita and they have calculated the Town of Rimbey membership to cost \$911.59 plus GST. This membership was not included in the 2018 budget deliberations presented on December 9, 2017.</p> <p>The last time the Town of Rimbey participated in this membership was in 2010 at a cost of \$947.28 plus GST.</p> <p>As a result of the discussion regarding the Parkland Airshed Management Zone, Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 061/18</u></p> <p>Moved by Councillor Coulthard to have a representative from the Parkland Airshed Management Zone come to Council as a delegation to explain about their organization and what they do for the community.</p> <p style="text-align: right;">CARRIED</p>
Discussion	At the request of Council, Administration contacted Mr. Kevin Warren from the Parkland Airshed Management Zone and invited him to be a delegation to Council.
Recommendation	Administration recommends Council accept the presentation by Mr. Kevin Warren of the Parkland Airshed Management Zone, as information.
Prepared By:	<p style="text-align: center;"><u>Lori Hillis</u></p> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Mar 13/18</u> Date</p>
Endorsed By:	<p style="text-align: center;"><u>Lori Hillis</u></p> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Mar 13/18</u> Date</p>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	March 27, 2018
Subject	Communities in Bloom
For Public Agenda	Public Information
Background	<p>At the February 27, 2018 Regular Council Meeting, Council discussed Communities in Bloom and passed the following motion:</p> <p><u>Motion 058/18</u></p> <p><i>Moved by Mayor Pankiw to table further discussions regarding Communities in Bloom, community beautification and community clean up to the March 27, 2018 Regular Council Meeting.</i></p> <p style="text-align: right;">CARRIED</p>
Recommendation	Administration recommends Council determine a course of action regarding, Communities in Bloom, Community Beautification and Community Clean Up.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	March 27, 2018
Subject	Land Use Bylaw 917/16 Review
For Public Agenda	Public Information
Background	All municipalities in Alberta are required to update their Land Use Bylaws to be compliant with the Modernized Municipal Government Act.
Discussion	<p>The Modernized Municipal Government Act specifically requires that the following items be added to municipal Land Use Bylaws:</p> <ul style="list-style-type: none"> • Inclusionary Housing • Processing of Development Permits and Subdivision Applications • Cannabis regulations <p>In addition, after 2 years of use, Administration has noted a few items within the Land Use Bylaw that Council may wish to review. These items include, but may not be limited to:</p> <ul style="list-style-type: none"> • Setbacks for moveable sheds • Review of permitted and discretionary uses in commercial and industrial districts • Housing types in the R2 district. • Building renovations not requiring Development Permits
Relevant Policy/Legislation	Municipal Government Act
Options/Consequences	In accordance with provincial legislation Council must update the Town's Land Use Bylaw.
Financial Implications	This work will be completed within the annual Planning and Development Budget.
Attachments	None
Recommendation	Administration recommends that Council set a date to review Land Use Bylaw 917/16 for compliance with the Modernized MGA and to address items raised by Administration.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Elizabeth Armitage, MEdes, RPP, MCIP Planning & Development Officer </div> <div style="text-align: right;">  <hr/> Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: right;">  <hr/> Date </div> </div>

Council Agenda Item	7.3
Council Meeting Date	March 12, 2018
Subject	Scout Hall
For Public Agenda	Public Information
Background	<p>The Scout Hall located in the Lions Park on 52nd Avenue and 48th Street has been vacant since July 27, 2015. An inspection was done by Alberta Health Services and Rimbey Fire and Rescue and it was determined the building has mold in the basement, inoperable emergency lighting and smoke alarms and moisture damage. Externally, shingles and eaves troughs are in need of repair or replacement before the building can be occupied again.</p> <p>At the January 16, 2016 Budget Meeting Council made a motion to give the Scout Hall to the Kinsmen Club.</p> <p>Since March of 2016 the Kinsmen Club has been cleaning the building and has supplied the Town with the attached letter regarding the mold inspection.</p>
Discussion	The Rimbey Kinsmen Club is proposing the Town enter a no charge lease with their organization and to take care of the utilities for the facility. In return, the club will provide an outside washroom facility for playground and skate park users during the day.
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	Letter from Kinsmen Club of Rimbey to the Town of Rimbey – March 9, 2017 Letter from Service Master Restore of Red Deer
Recommendation	Administration recommends the Town of Rimbey enter into a long term lease agreement with the Kinsmen for the use of the Scout Hall.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 19/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 19/18

Date

Kinsmen Club of Rimbey
Box 79
Rimbey Alberta
T0C2J0
RimbeyKinsmen@gmail.com



March 9, 2017

To: Mayor Rick Pankiw & Town Council

The Kinsmen Club of Rimbey would like to consider taking over the vacant building, known as the old Scout Hall, (a former Kinsmen project) located at the corner of 52nd ave and 48st. in the Lions park. The building has been considered condemned. The Kinsmen club would like to bring the building back into a usable state and use the building as our Club House, as headquarters for the club.

We would like to enter a no charge lease with the town. With the town continuing to take care of the utilities to the facility. In return the Kinsmen club would provide an outside washroom facility for the playground/skateboard park for daytime use.

Representatives from the Kinsmen club can be made available for further discussion if required.

Thank you for your consideration of this proposal.

Kinsmen Club of Rimbey

President

Al Adam _____

Treasurer

Steve Schrader _____

Mold Inspection at 52 49 Street Rimbey Alberta

ServiceMaster was contacted to inspect building post mold remediation. Affected areas are in basement of building. Affected building materials such as, drywall, flooring and insulation were removed. Framing where large crack in foundation was removed. Foundation walls and floor were then cleaned. Bathrooms, hallway area and under stairs storage area had the suspected building materials removed. Bottom four feet of drywall was torn out and insulation removed. Framing and suspected areas were then cleaned. Framing that was left in place appears to be in good condition and free of mold growth. At time of inspection no signs of mold growth or odor was found. All framing in affected areas is in good condition, all foundation walls were cleaned and free of any signs of mold growth. At this time I have found that there is no cause for concern and mold remediation is completed and is satisfactory.

Best Regards,



Dylon Cardinal



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.4
Council Meeting Date	March 27, 2018
Subject	Sidewalk Removal
For Public Agenda	Public Information
Background	<p>During budget deliberations held December 9, 2017, Council discussed a request from a ratepayer to remove and replace an old sidewalk located on the west side of 52 Street south of 50 Avenue. This sidewalk was installed by the property owner at that time, not the Town of Rimbey. As a result of the discussion, Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 344/17</u></p> <p style="text-align: center;"><i>Moved by Councillor Coulthard to investigate the cost of the installation of a sidewalk at 52 street and 50th avenue for one half block, and the funds would come from 2018 Street improvement budget, and the current owner of the property would be responsible for the removal of the existing sidewalk.</i></p> <p style="text-align: right;">CARRIED</p>
Discussion	Administration has received an estimate of costs from Tagish Engineering Ltd. for this project, with costs broken down as two individual projects.
Financial Implications	As per the attached budget estimate.
Attachments	Letter of Request Map Tagish Engineering Ltd. Letter
Recommendation	Administration recommends completion of this project, only if there are funds left over from the 2018 Street Improvements, which were approved in the 2018 Capital Budget.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Mar 13/18
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Mar 13/18
 Date

To Town council,

Thank you, we were so glad to see the new corner curb recently installed this summer on the southwest corner of 50ave and 52nd street; this improvement was greatly needed.

We would like to request a sidewalk be built along the west side of 52nd street between 49th and 50th avenue up to the park, extending from the new curb.

This is a high traffic walking area that leads to the only controlled cross walk for 50th avenue on the west side of town. This cross walk is a direct path to the public elementary and high school, and also to the Rimbe Hospital and Long term care, from the Rimwest subdivision. This is a busy walking path. Many elderly, people in power chairs, children and adults use the area along the west side of 52nd to access the crosswalk.

At this time there is an existing sidewalk built by a previous owner on the residential property and it only goes only part way down the street. This side walk is also deteriorated and is very narrow, the wheel chairs have problems tracking on this side walk and it is hardly wide enough for one person.

In the winter we attempt to keep the sidewalk clear but this is very difficult as much of what we clear is grass covered and tends to build up a significant amount of ice during winter. A full sidewalk along this street would provide a safer way for pedestrians in the winter as well as summer.

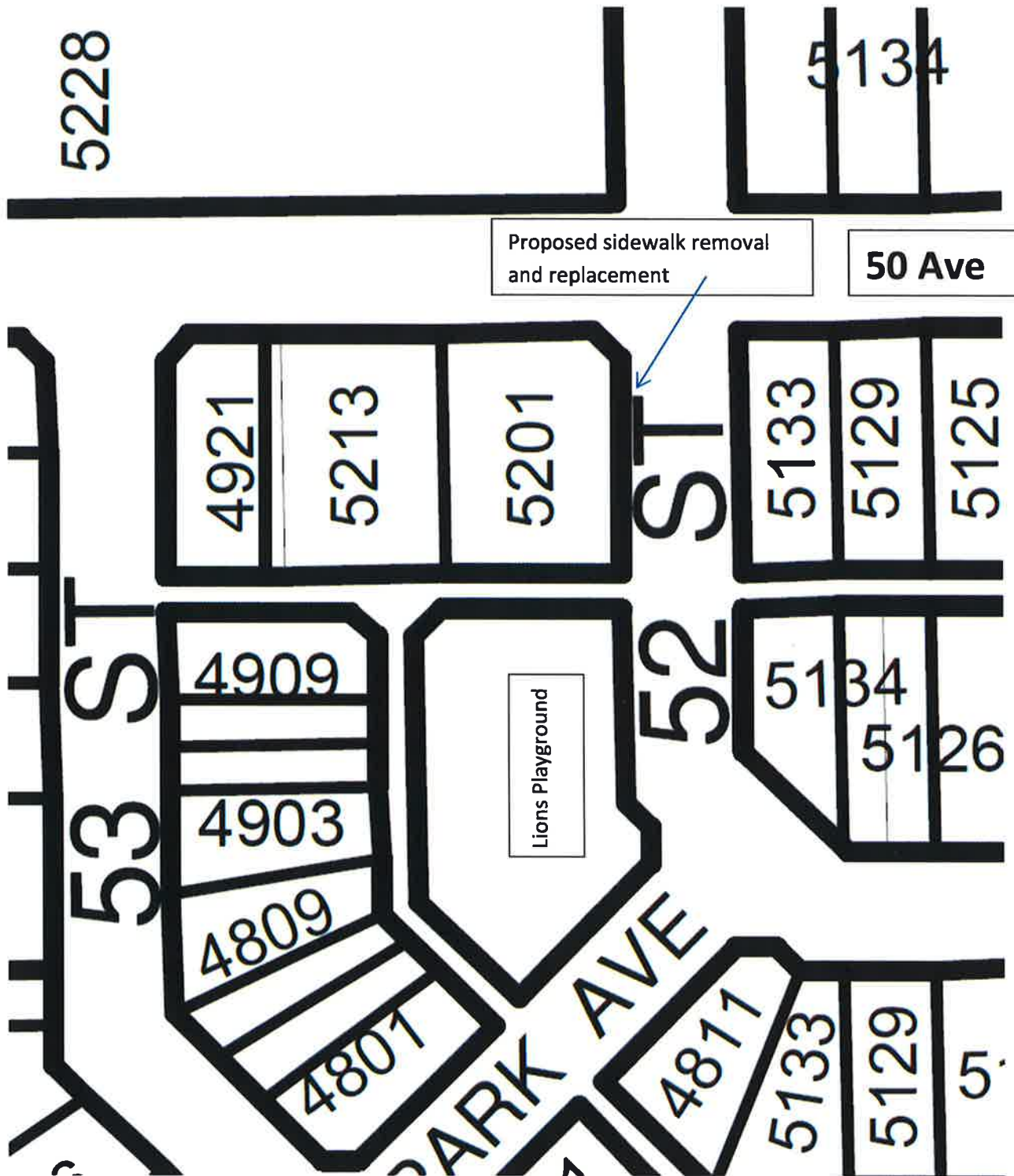
It would be good to make this a full sidewalk all the way to the park suitable for strollers, wheel chairs and power scooters.

We look forward to this proposed improvement.

Michael and Susan Robichaud

FOIP 1761)

Attached are photos of the area request.





March 7, 2018

File# RB00
Sent By: E-mail/Mail

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

ATTENTION: Lori Hillis, CAO

Dear Madam;

**RE: Budget Estimate 2018
Sidewalk Removal – 1.2m Monolithic Replacement 52 St & 50 Ave**

Further to your request, Tagish Engineering is pleased to provide the Town of Rimbey with a budget estimate to remove an existing separate sidewalk and install a monolithic sidewalk on the west side of 52 St south of 50 Ave. The costs are broken down as two individual projects and are identified as such.

1. Remove and dispose existing separate sidewalk;
 - supply and place clay fill to reinstate disturbed boulevard area;
 - supply and install screened topsoil to disturbed area complete with grass seeding
Estimated cost not including GST - \$1,960.00.

2. Remove and dispose existing curb, gutter, asphalt and excess subgrade;
 - supply, place and compact granular subbase;
 - supply and install 1.2m monolithic curb, gutter and sidewalk;
 - supply and install asphaltic concrete pavement;
 - supply, and install screened topsoil to disturbed area complete with grass seeding
Estimated cost not including GST - \$17,490.00.

The costs were estimated as standalone projects and additional saving may be generated if completed simultaneously and/or in conjunction with other Town of Rimbey capital concrete replacement projects.

If you require additional information please contact our office at your earliest convenience.

Yours truly,
TAGISH ENGINEERING LTD.


Gerald Matichuk
Senior Project Manager

RB00_LH02_2018 Budget_R&R Separate Sidewalk_52 St & 50 Ave_March 7, 2018



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	March 27, 2018
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report 8.1.6 Bylaw Enforcement Report
Recommendation	Motion by Council to accept the department reports as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

Highlights

Jan 5/18 – Special Council Meeting: Presentation on Recycling 101

Jan 8/18 – Met with a representative from Occupational Health and Safety and Director of Public Works to discuss our safety manuals and procedures.

Jan 11/18 – Attended the Municipal Elected Officials Emergency Management Course held by the Regional Emergency Management team held in Ponoka County Chambers.

Jan 16/18 – Met with Tagish Engineering and a resident about the proposed Storm Water Management Plan.

Feb 6/18 – Met with Keyera representatives regarding sponsorship renewal.

Feb 6/18 – Attended the open house hosted by the Nazarene Church regarding their illuminated sign.

Feb 8/18 – Met with Mayor Pankiw and Scott Builders regarding repurposing Parkland Manor

Feb 14/18 – Met with Ponoka County CAO regarding Regional Peace Officer Program

Feb 15/18 – Attended Brownlee Emerging Trends Seminar in Edmonton

Feb 21/18 – Met with Kelly Giesbrecht regarding recycling

Feb 26/18 – Met with Digitex representative regarding photocopier lease

Lori Hillis
Chief Administrative Officer

Highlights

- Worked on 2018 budget with additions and deletions as they came about – for our budget meeting in April/2018.
- Worked on 2017 financial year end, making the necessary adjustments and balancing for all the asset and liability accounts.
-
- Currently working on the 2017 year end working papers for the annual audit. The auditors are working on the year end. They are requesting more information as they are going through the audit.
- The 2018 tax arrears' listing has been sent to TaxService so they can continue with the tax recovery process.
- T4's and T4 summaries for 2017 were completed and sent out.
- Local Authorities Pension Plan (LAPP) was balanced for the 2017 year and reports filed with Alberta Pensions. The 2017 year for Local Authorities Pension Plan was closed off with Alberta Pensions and a closure letter was received.
- Completed the Workers Compensation Report for the 2018 year.
- Met with the Digitex representative regarding photocopier lease.
- Attended Council meetings – January 9, January 23, February 13 and February 27, 2018.
- Working on the tax assessments Re: regular and linear and the new Designated Industrial Properties sent from our assessor. Updating in our system.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

Town of Rimbey 2018
Accounts Payable Cheque List
From: 01-Jan-2018 To: 28-Feb-2018

Vendor Name	Purpose	Cheque	Date	Amount
Canada Revenue Agency	RP0001/02 - Dec.24/17 - Jan.6/18	PAW4706	19-Jan-2018	15417.48
Eastlink	Cable - Fitness Room	PAW4707	19-Jan-2018	87.31
Great West Life	GWL - Jan. 2018	PAW4708	19-Jan-2018	12168.87
Jim Pattison Lease	Lease - bylaw	PAW4709	19-Jan-2018	1677.11
LAPP	LAPP - Jan.12/18 biweekly payroll (Dec.24/17 - ...	PAW4710	19-Jan-2018	8654.06
Telus Communications Inc.	internet	PAW4711	19-Jan-2018	101.85
Telus Communications Inc.	Beatty House - phone	PAW4712	19-Jan-2018	53.36
Telus Communications Inc.	Telus - Jan.10/18	PAW4713	19-Jan-2018	69.56
Telus Communications Inc.	Jan.10/18 - phone	PAW4714	19-Jan-2018	69.56
Meridian OneCap Credit Corp	Meridian OneCap (Roynat) digitex copier lease...	PAW4715	19-Jan-2018	1925.72
LAPP	LAPP payment for Jan.26/18 biweekly payroll...	PAW4716	24-Jan-2018	8654.11
Canada Revenue Agency	RP0001/02 - Jan.7-20/18 - Jan.26/18 payroll	PAW4717	24-Jan-2018	15499.91
Telus Communications Inc.	Town - Jan.10/18 invoice	PAW4718	24-Jan-2018	2072.15
LAPP	LAPP payment for Jan.31/18 - monthly payroll...	PAW4719	31-Jan-2018	806.62
Great West Life	Feb. 2018 - GWL	PAW4720	31-Jan-2018	12168.87
LAPP	LAPP pay. for Jan.31/18 biweekly payroll...	PAW4721	31-Jan-2018	1206.75
LAPP	LAPP pay. for Jan.17/18 biweekly payroll...	PAW4722	31-Jan-2018	603.38
EPCOR	Scout Hall - power	PAW4723	08-Feb-2018	101.54
Direct Energy Regulated Services	Scout Hall - gas	PAW4724	08-Feb-2018	252.17
Direct Energy Regulated Services	Curling Club - gas	PAW4725	08-Feb-2018	692.40
LAPP	LAPP payment - Feb.9/18 (biweekly payroll...	PAW4726	08-Feb-2018	8654.06
Canada Revenue Agency	RP0001/02 - Jan.21-Feb.3/18	PAW4727	08-Feb-2018	15590.84
Waste Management	Waste Management - Feb. 2018	PAW4728	08-Feb-2018	2784.92
Eastlink	CC - cable	PAW4729	15-Feb-2018	87.31
Servus Credit Union Mastercards	L.Hillis - Servus M/C - Jan. 2018	PAW4730	15-Feb-2018	646.72
Servus Credit Union Mastercards	W.Stoddart - Servus M/C Jan. 2018	PAW4731	14-Feb-2018	571.64
Servus Credit Union Mastercards	C.Bowie - Servus M/C Jan. 2018	PAW4732	14-Feb-2018	14.11
Servus Credit Union Mastercards	Jan. 2018 - K.Blakely Servus M/C	PAW4733	14-Feb-2018	593.12
Servus Credit Union Mastercards	R.Pankiw - Servus M/C - Jan. 2018	PAW4734	14-Feb-2018	8037.80
LAPP	LAPP payment for Feb.14/18 biweekly payroll -...	PAW4735	14-Feb-2018	1206.75
Alberta Municipal Services...	Feb.7/18 curling rink - power	PAW4736	14-Feb-2018	2651.63
Alberta Municipal Services...	power/gas invoice - Feb.7/18	PAW4737	14-Feb-2018	44442.40
Telus Mobility Inc.	mobility bill - Feb.6/18	PAW4738	21-Feb-2018	170.91
Canada Revenue Agency	RP0001/02 - Feb.4-17/18 (Feb.23/18)	PAW4739	21-Feb-2018	15572.93
Jim Pattison Lease	Lease - Mar.1/18 - bylaw	PAW4740	21-Feb-2018	1677.11
LAPP	LAPP - biweekly payroll Feb.23/18 (Feb.4-17/18)	PAW4741	21-Feb-2018	8654.06
Great West Life	GWL - March 2018 Town benefits	PAW4742	28-Feb-2018	12186.00
Telus Communications Inc.	phone-Feb.10/18 -Town	PAW4743	28-Feb-2018	2089.78
Telus Communications Inc.	phone - Feb.10/18 - 21553051	PAW4744	28-Feb-2018	69.56
Telus Communications Inc.	Phone - Feb.10/18 - Beatty House	PAW4745	28-Feb-2018	53.36
Telus Communications Inc.	Phone - Feb.10/18 214145492	PAW4746	28-Feb-2018	69.56
LAPP	LAPP - Feb.28/18 -biweekly payroll-FCSS...	PAW4747	28-Feb-2018	1206.75
LAPP	LAPP payment Feb.28/18 - monthly payroll -...	PAW4748	28-Feb-2018	806.62
556436 Alberta Ltd.		43026	19-Jan-2018	249.90
Air Liquide Canada Inc.		43027	19-Jan-2018	102.81
Alberta Urban Municipalities...		43028	19-Jan-2018	3410.02
Alberta Water & Wastewater...		43029	19-Jan-2018	239.98
AMSC Insurance Services Ltd.		43030	19-Jan-2018	82.24
AN Adventure Distribution &...		43031	19-Jan-2018	1017.56

Town of Rimbey 2018
Accounts Payable Cheque List
From: 01-Jan-2018 To: 28-Feb-2018

Vendor Name	Purpose	Cheque	Date	Amount
C.O'Neill		43032	19-Jan-2018	714.98
Federation of Canadian...		43033	19-Jan-2018	619.21
Hi-Way 9 Express Ltd.		43034	19-Jan-2018	49.23
Legacy Ford		43035	19-Jan-2018	90.51
LOR-AL SPRINGS LTD.		43036	19-Jan-2018	16.50
MLA Benefits Inc.		43037	19-Jan-2018	1500.00
Municipal Property Consultants...		43038	19-Jan-2018	3590.29
Oakcreek Golf & Turf LP		43039	19-Jan-2018	119.36
Parkland Regional Library		43040	19-Jan-2018	5471.56
Peck, Annette		43041	19-Jan-2018	25.00
Phone Experts		43042	19-Jan-2018	94.34
Recreation Facility Personnel		43043	19-Jan-2018	400.00
Rimbey & District Victim Services		43044	19-Jan-2018	500.00
Rimbey Chamber Of Commerce		43045	19-Jan-2018	262.50
Rimbey Electric		43046	19-Jan-2018	383.25
Rimbey Family & Community...		43047	19-Jan-2018	57365.00
Rimbey Implements Ltd.		43048	19-Jan-2018	28.25
Rimbey Medical Clinic/Wolf...		43049	19-Jan-2018	500.00
Rimbey Minor Hockey		43050	19-Jan-2018	500.00
Rimbey Municipal Library		43051	19-Jan-2018	23000.00
Rimbey Sleigh Wagon and...		43052	19-Jan-2018	500.00
Rimbey Women's Conference...	Cancelled	43053	19-Jan-2018	500.00 *
RJ Plumbing and Heating		43054	19-Jan-2018	1112.48
Rylance, Kristen		43055	19-Jan-2018	5481.17
Socan		43056	19-Jan-2018	117.52
Stationery Stories & Sounds...		43057	19-Jan-2018	46.46
Toews, Earle		43058	19-Jan-2018	25.00
Uni First Canada Ltd.		43059	19-Jan-2018	213.42
Woodliffe, Bekah		43060	19-Jan-2018	25.00
Rimbey Sleigh Wagon and...		43061	19-Jan-2018	500.00
Alberta Farm Safety		43062	24-Jan-2018	300.00
Burns, Ira		43063	24-Jan-2018	25.00
Cast-A-Waste Inc.		43064	24-Jan-2018	9093.00
Curle, Lana		43065	24-Jan-2018	54.00
Free, Gladys		43066	24-Jan-2018	25.00
Longhurst Consulting		43067	24-Jan-2018	1575.00
Municipal Property Consultants...		43068	24-Jan-2018	3590.29
Pankiw, Rick		43069	24-Jan-2018	105.30
PitneyWorks		43070	24-Jan-2018	5250.00
Ponoka County		43071	24-Jan-2018	2500.00
Sanitec		43072	24-Jan-2018	96.81
Schultz, Mark and Tamara		43073	24-Jan-2018	25.00
TAXervice		43074	24-Jan-2018	5460.00
Tomalty, Jackie R.		43075	24-Jan-2018	150.00
556436 Alberta Ltd.		43076	31-Jan-2018	50.40
Advanced Fire Alarm Systems...		43077	31-Jan-2018	281.40
AGAT Laboratories		43078	31-Jan-2018	177.98
Alberta Association Of		43079	31-Jan-2018	998.17
AMEC Enviroment &...		43080	31-Jan-2018	3833.95

Town of Rimbey 2018
Accounts Payable Cheque List
From: 01-Jan-2018 To: 28-Feb-2018

Vendor Name	Purpose	Cheque	Date	Amount
AN Adventure Distribution &...		43081	31-Jan-2018	254.10
Canadian Pacific Railway...		43082	31-Jan-2018	248.00
Canadian Red Cross Society		43083	31-Jan-2018	103.43
City Of Red Deer		43084	31-Jan-2018	2000.00
Gieringer, Amy		43085	31-Jan-2018	25.00
Hach Sales & Services Canada...		43086	31-Jan-2018	160.23
Hi-Way 9 Express Ltd.		43087	31-Jan-2018	150.99
Hillsen Ventures Ltd		43088	31-Jan-2018	913.50
JT Glass		43089	31-Jan-2018	189.00
Kansas Ridge Mechanical Ltd.		43090	31-Jan-2018	110.25
Krenzler, Josephine		43091	31-Jan-2018	250.00
Legacy Ford		43092	31-Jan-2018	391.18
Lifesaving Society		43093	31-Jan-2018	100.00
Longhurst Consulting		43094	31-Jan-2018	275.10
Nikirk Bros. Contracting Ltd.		43095	31-Jan-2018	2231.25
Ponoka County		43096	31-Jan-2018	2285.25
Rimbey Express Inc.		43097	31-Jan-2018	175.00
Rimbey Implements Ltd.		43098	31-Jan-2018	113.33
Rocky Lock & Safe		43099	31-Jan-2018	577.50
Star Granite and Bronze		43100	31-Jan-2018	419.65
Uni First Canada Ltd.		43101	31-Jan-2018	142.28
Wolseley Industrial Canada INC		43102	31-Jan-2018	152.48
Adrenaline Productions Inc.		43103	08-Feb-2018	500.00
Alberta Association Of		43104	08-Feb-2018	225.70
Alberta Queen's Printer		43105	08-Feb-2018	262.50
Alberta Water & Wastewater...		43106	08-Feb-2018	556.50
AN Adventure Distribution &...		43107	08-Feb-2018	468.83
Animal Control Services		43108	08-Feb-2018	1428.00
Canwest Propane		43109	08-Feb-2018	421.90
Capital H2O Systems Inc.		43110	08-Feb-2018	510.30
Cimco Refrigeration		43111	08-Feb-2018	836.77
City Of Red Deer		43112	08-Feb-2018	1114.40
Diamond, Brendan		43113	08-Feb-2018	48.26
Digitex Inc.		43114	08-Feb-2018	875.05
M & M Refrigeration		43115	08-Feb-2018	1050.00
Active Network, LLC		43116	08-Feb-2018	468.00
Melin, Kimberly		43117	08-Feb-2018	25.00
Nikirk Bros. Contracting Ltd.		43118	08-Feb-2018	536.81
Pacific Tier Solutions Inc.		43119	08-Feb-2018	2590.33
Phone Experts		43120	08-Feb-2018	478.17
Pitney Bowes		43121	08-Feb-2018	185.79
Rimbey Home Hardware		43122	08-Feb-2018	393.42
Rimbey Implements Ltd.		43123	08-Feb-2018	12.51
Rimbey Lions Club		43124	08-Feb-2018	500.00
Skjonsberg, Hans		43125	08-Feb-2018	350.00
Stationery Stories & Sounds...		43126	08-Feb-2018	197.14
Superior Safety Codes Inc.		43127	08-Feb-2018	91.88
TAXervice		43128	08-Feb-2018	210.00
Town Of Rimbey		43129	08-Feb-2018	1427.58

Town of Rimbey 2018
Accounts Payable Cheque List
From: 01-Jan-2018 To: 28-Feb-2018

Vendor Name	Purpose	Cheque	Date	Amount
Uni First Canada Ltd.		43130	08-Feb-2018	81.22
Vicinia Planning & Engagement...		43131	08-Feb-2018	4129.27
Wolseley Industrial Canada INC		43132	08-Feb-2018	17.28
Active Network, LLC		43133	14-Feb-2018	468.00
Alberta Association Of		43134	14-Feb-2018	272.64
AlSCO		43135	14-Feb-2018	833.81
AMEC Enviroment &...		43136	14-Feb-2018	3573.30
Draper, Mitchell		43137	14-Feb-2018	25.00
Imperial Esso Service (1971)		43138	14-Feb-2018	292.00
Longhurst Consulting		43139	14-Feb-2018	1575.00
LOR-AL SPRINGS LTD.		43140	14-Feb-2018	16.50
MLA Benefits Inc.		43141	14-Feb-2018	1680.09
Muise, Shannon		43142	14-Feb-2018	25.00
NAPA Auto Parts - Rimbey		43143	14-Feb-2018	138.40
RJ Plumbing and Heating		43144	14-Feb-2018	205.04
Tennant, Brittany		43145	14-Feb-2018	350.00
Tennant, Michelle		43146	14-Feb-2018	300.00
The Soap Stop		43147	14-Feb-2018	134.93
New Can Truck Parts		43148	21-Feb-2018	52.50
Pyrotec Alarms Inc.		43149	21-Feb-2018	472.50
Tagish Engineering Ltd.		43150	21-Feb-2018	23762.67
The Society of Local Government		43151	21-Feb-2018	549.00
True Way Tire Ltd.		43152	21-Feb-2018	974.40
556436 Alberta Ltd.		43153	21-Feb-2018	170.10
Accu-Flo Meter Service Ltd.		43154	21-Feb-2018	645.12
Active Network, LLC		43155	21-Feb-2018	468.00
Alberta One-Call Corporation		43156	21-Feb-2018	18.90
AMSC Insurance Services Ltd.		43157	21-Feb-2018	41.12
AN Adventure Distribution &...		43158	21-Feb-2018	111.77
Cast-A-Waste Inc.		43159	21-Feb-2018	9093.00
Evergreen Co-operative...		43160	21-Feb-2018	3709.81
Industrial Machine Inc.		43161	21-Feb-2018	797.35
JT Glass		43162	21-Feb-2018	26.25
RECEIVER GENERAL FOR...		43163	21-Feb-2018	41.00
Rimbey Implements Ltd.		43164	21-Feb-2018	93.98
Rimbey Janitorial Supplies		43165	21-Feb-2018	1672.65
Stationery Stories & Sounds...		43166	21-Feb-2018	447.03
Towle, Jeanette		43167	21-Feb-2018	1497.25
Uni First Canada Ltd.		43168	21-Feb-2018	142.28
Wolseley Industrial Canada INC		43169	21-Feb-2018	346.50
Beagle Electric		43170	28-Feb-2018	15436.48
Black Press Group Ltd.		43171	28-Feb-2018	597.93
Bradley, Joyce		43172	28-Feb-2018	25.00
Cimco Refrigeration		43173	28-Feb-2018	157.11
Erickson, Charlene		43174	28-Feb-2018	25.00
Jaffray, Leslie		43175	28-Feb-2018	25.00
John Deere Financial Inc.		43176	28-Feb-2018	3024.74
Municipal Property Consultants...		43177	28-Feb-2018	3590.29
Recycling Council Of Alberta		43178	28-Feb-2018	150.00

Town of Rimbey 2018
Accounts Payable Cheque List
From: 01-Jan-2018 To: 28-Feb-2018

Vendor Name	Purpose	Cheque	Date	Amount
Red Deer Overdoor		43179	28-Feb-2018	337.38
Rimbey & District Crime		43180	28-Feb-2018	150.00
Smith, Brad		43181	28-Feb-2018	25.00
Stationery Stories & Sounds...		43182	28-Feb-2018	17.33
Towle, Jeanette		43183	28-Feb-2018	569.10
Weekes, Jennifer		43184	28-Feb-2018	25.00
Wolseley Industrial Canada INC		43185	28-Feb-2018	957.34
		203 cheques for		\$463,461.28

Highlights

ROADS – The New Year had seen snow return. Publicworks crews were kept busy plowing snow. Our de-icing and abrasion compounds had received poor comments on the quality and texture of the product, a new source was found and was implemented immediately. In the last 2 weeks of February, Public Works crews started grading streets from curb to curb and hauling the snow to the AEP approved snow dump site. This was done based on the snow removal policy priority maps. (Started on priority 1 and ended with priority 3) Quarterly building inspections performed.

SIDEWALKS-WALKING TRAILS – High winds and repeated snow falls made it difficult to keep the walking trails clear. Heavy drifting requires extra manpower and equipment to keep on top of this. Ongoing sweeping and de-icing as required.

WATER – Ongoing routine maintenance, testing, monthly reporting, meter reading and utility related work. Quarterly building inspections performed.

WASTEWATER –Ongoing routine maintenance, testing, monthly reporting and other utility related work. Quarterly building inspections performed.

RECYCLE – Assist Ponoka County as required. Acquired quotes for the installation of cardboard compactor. Quarterly building inspections performed

R.C.M.P. STATION – Ongoing maintenance as required. Snow removal as required. Quarterly building inspections performed.

AIRPORT – Ongoing maintenance. Quarterly building inspections performed.

STORMWATER – Drains have been cleared several times during warm spells.

OTHER – Ongoing maintenance at the Town Office and Library. Assist residents and visitors with any questions or concerns.

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Daily check on downspouts, drainage from building
- Ongoing cleaning, maintenance and event supervision
- Policies and Procedures for Recreation Facilities
- FCC AgriSpirit Grant application for improvements to Main Bathrooms
- Fortis Grant application for LED lights in facility
- Book King software to be used as our new booking program for the Community Centre, Pool and Arena

Community Fitness Centre

- Researching fitness equipment – Jacobs ladder, Versa machine
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics

Rimbey Aquatic Centre

- Monitor and shovel snow at the pool and spray park
- Monitoring water levels at the spray park mechanical vault
- Hiring Lifeguards in April
- Installing ventilation system in the Pool Mechanical Room
- Preventative maintenance in the mechanical room for this summer's operation

Arena

- Hosting Midget C Provincials March 22-25
- Ice out March 27th
- Arena cleaning and painting
- Tradeshow Event
- Minor Ball practice and Clinic

Programs

- Boys & Girls Club using the facility – Wednesdays and Friday PD days, Spring Break program
- Drop In Sports – 7 - 8:30 pm Tuesday, Wednesday and Thursday nights
- Hosting Fitness classes in the evenings

Events

- Canada Day Grant – planning meetings to start in April
- Parade - Saturday, July 14– Red Deer Royals attending the parade, parade route may need to change due to seniors moving to a new facility

Cindy Bowie
Director of Community Services

Highlights

In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been working on the Co-Op development permit and answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Provincial Regulations.** Administration is addressing the new planning regulations as per the Modernized MGA as proclaimed by the Province on October 26, 2017.
- **Land Use Bylaw Update as per the Modernized MGA.** Administration proposed reviewing the Land Use Bylaw with Council for compliance with the Modernized MGA.
- **Cannabis Retail Land Use Bylaw Amendment.** An application has been submitted to amend the Town of Rimbey’s Land Use Bylaw to accommodate Cannabis retail. Administration is working with the applicant to draft a bylaw amendment for review by Council.

The following chart outlines the development permit statistics as of March 20, 2018:

2018 Development Statistics to March 20/18		
	Applied 2018	Issued 2018
Development Permit Applications	4	2
Subdivision Applications	0	0
Certificate of Compliance Requests	3	2
Building Permit Applications	3	2

Elizabeth Armitage, MEdes, RPP, MCIP
 Planning & Development Officer
 Vicinia Planning & Engagement Inc.

Highlights

BYLAW

- Several properties on the radar due to nuisance, dog feces, and several other offences.
- Commercial properties are being dealt with due to inappropriate snow removal and dumping.
- Focused on a few businesses with snow removal that have complied promptly.
- I get complaints of dogs at large but mostly I never see them after the complaint has been lodged.
- In total since my last report I have dealt with approx. 15 complaints.

TRAFFIC

- Visited the schools did some traffic control near the schools Jr. Sr. High and Elementary.

Community Involvement

- Did some floor walking in the High School as per requested by the principle.

CPO Appointment with County

- Lori and I met with the CAO of Ponoka County and their CPO, it seems that the County CPO appointment is a go. I received a email from Debbi Raugust from the County requesting my current documents and certificates as well as a meeting with her this coming week.

Future Endeavors

- Follow up meeting with the RCMP and if required update the MOU already in place, and get to know the detachment.
- Organize courses/programs at the schools that has been a request from the Christian school and the Jr./Sr. High School. High School would like me to occasionally floor walk and when I have CPO status help with traffic on occasion.
- Child seat safety course, bicycle safety course at the Community Centre.
- Safe driving practices course at the schools, by the request of the Christian and Sr./Jr. High School.

Chanse Trenholm #1655
Bylaw Enforcement Officer
Rimbey Enforcement Services



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	March 27, 2018
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Attachments	8.2.1 Beatty Heritage House Minutes of March 6, 2017 and January 8, 2018
Recommendation	Motion by Council to accept the Beatty Heritage House Minutes of March 6, 2017, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

March 15/18

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

Date

Beatty Heritage House Society

Sixteenth Annual Meeting - March 6th, 2017

Chairperson Teri Ormberg (by unanimous consent) to chair the meeting.
Meeting was called to order by Teri at 7:40 pm.

In attendance: Board Members:

Teri Ormberg	Jackie Anderson
Florence Stemo	
Ed Grumbach	Murray Ormberg
Bronwen Jones	Fred Schutz
Judy Larmour	Annelise Wettstein
Jan Boyarzin (Active Member)	

AGENDA: Accepted as presented.

MINUTES of previous Annual Meeting (March 14, 2016) read by Florence.
Adopted as read by Florence; seconded by Bron. Carried.

CHAIRPERSON'S ANNUAL REPORT: Presented by Teri. Adopted by
Murray; seconded by Jackie. Carried.

FINANCIAL REPORT: Reviewed prior to meeting by Donna Pecharsky.
Presented by Treasurer, Jackie Anderson. Adopted by Teri; seconded by
Ed. Carried.

BUDGET: Presented by Jackie Anderson. Moved for adoption by Jackie:
seconded by Florence. Carried.

ELECTION: Moved by Annelise; seconded by Fred that the 2016 slate of
Officers and Directors stand for 2017. Carried. (Unanimous)

OFFICERS:

Chairperson	Teri Ormberg
Vice-Chairperson	Audreyann Bresnahan
Secretary	Florence Stemo
Treasurer	Jackie Anderson

DIRECTORS:

Annette Boorman	Murray Ormberg
Ed Grumbach	Annelise Wettstein
Bronwen Jones	Fred Schutz
Judy Larmour	

MEMBERSHIP FEE: Moved by Jackie; seconded by Judy that it remain at
\$10.00. Carried (with one opposing vote).

MEETING DATES: First Monday of each month unless it falls on a holiday.
Alternate date to be chosen by consensus.

ADJOURNMENT: Fred moved for adjournment at 8:15 pm.

Florence Stemo - Secretary
Minutes adopted at Annual Meeting - March 5, 2017.

The meeting was called to order by Chairperson Teri Ormberg at 7:40 PM.

In attendance:	Teri Ormberg	Jackie Anderson
	Florence Stemo	Murray (added) BJ
	Annette Boorman	Fred Schutz
	Ed Grumbach	Annelise Wettstein
	Bronwen Jones	Lana Curle - Rimbey Town Councillor

MINUTES of previous meeting (November 6, 2017) read by Florence.

Minutes adopted as read by Florence; seconded by Fred. Carried.

CORRESPONDENCE: Cheque received for G. Johnson's birthday party on February 10.

TREASURER'S REPORT: Jackie reported a Balance of \$29,319.43.

Profit from the Home Routes Concert, "Spruce and the Meadowlark", was \$57.61. Jackie moved the adoption of her report. Seconded by Bronwen. Carried.

OLD BUSINESS:

CLASSICAL CONCERT FOR CHRISTMAS SEASON: KEVLEX - December 3. 45 people attended. Profit was \$111.35, which included a donation of \$50.00 from the entertainers, Kevin and Alexis.

TOURIST INFO CENTRE: We await a decision from the Town of Rimbey.

HOME ROUTES CONCERT: "Dirty Dishes" (three women) February 2.

TYSON PRIOR, a local musician, will entertain at the BH on February 17.

EARTH DAY: April 22, 2018. BHH will observe Earth Day on Saturday, April 21, with a talk by expert horticulturalist Kath Smyth from Calgary. Open to the Public.

BACK DOOR: In need of attention, as it is sometimes sticking.

LIGHTING IN LOWER LEVEL: Electrician Terry Von Hollen will prepare outlet(s) and advise re the installation of new energy-efficient lighting.

SNOW REMOVAL: 4-H club will do sidewalks; a young volunteer, Nathan Wilson, will do walkways.

NEW BUSINESS:

SUMMER STUDENT: Moved by Murray, seconded by Florence that Jackie apply for a Federal Grant to assist the BHH Society in hiring a student for 15 weeks.

CHRISTMAS LIGHTS: Work bee set for January 20 (and/or 27) to remove Christmas lights and decorations.

ANNUAL MEETING: March 5, 2018 - to be announced in the February 20 and 27 issues of the Rimbey Review.

NEXT MEETING: February 5, 2018

ADJOURNMENT: By Ed at 9:00PM.

Florence Stemo - Secretary

Florence Stemo

Minutes adopted at regular meeting: March 5, 2018.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	March 27, 2018
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the Council reports as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 13/18

Date



Highlights

Date	Event	Details of Event
Feb 28	Lodge Tour	Took some residents on a tour of new lodge
Mar 2	Rock n Rimbey	Attended a meeting of Rock n Rimbey organizing committee
Mar 7	Lodge Tour	Took Megan from Rimbey Review thru new lodge
Mar 12	Special Council Meeting	Council meeting on Code of Conduct and Procedures for new MGA
Mar 13	Council meeting	Regular council meeting
Mar 13-15	Leaders Conference in Edmonton	Attended Mayors Caucus with CAO Hillis. Met with Minister Anderson regarding Rimbey concerns. Met with Minister Sigurdson in regards to new lodge. Met with Minister Hoffman with regards to ambulance services in Rimbey and area
Mar 17	Lodge Tour and meeting	Met at new lodge with Rimoka CAO and seniors and their families
Mar 19-21	AAMDC Conference in Edmonton	Mayor/Reeve Meeting at conference. Attended numerous sessions and Bears Pit with Ministers
March	Various	Attended coffee with council, cheque runs and commissioned numerous papers for residents

- Rick Wm. Pankiw
- Mayor



Highlights

Date	Event	Details of Event
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No written report received at time of publication of the agenda.

Bill Coulthard
Councillor



Highlights

Date	Event	Details of Event
Mar 2, 2018	Coffee with council	Regular program at Library – 4 community members attended
Mar 5	Beatty House AGM and regular meeting	Annual general meeting followed by regular meeting
March 9	Coffee with Council	Regular program at library – 4 community members attended
March 12	Special Council Meeting	Meeting to discuss Code of Conduct and procedural change
March 13	Council Meeting	Regular meeting of town council
March 15	Check run	Attended town office to review and sign checks
March 16	Coffee with council	Regular program at library – 5 community members attended
March 21	Historical Society	Regular board meeting
March 23	Coffee with Council	Regular program at library
March 26	Rimoka board meeting	Strategic planning meeting
March 27	Council meeting	Regular meeting of town council

Lana Curle
Councillor



COUNCILLOR'S REPORT- COUNCIL AGENDA MARCH 27, 2018

Highlights

Date	Event	Details of Event
February 22	Lion's supper meeting	
February 26	BYAS Board Meeting	Monthly board meeting
February 27	Regular Council	
March 7	Library Board	Monthly board meeting
March 11	Bowl for Kids Sake	Fundraiser for Big Brothers and Big Sisters
March 16	Wellness Committee	
March 17	Library Event	St. Patrick's Day Event
March 16	Coffee with Council	Discussed soccer park gazebo, recycling, budget items

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
February 28th	Meeting with councillor Curle	Discuss beautification
March 3rd	Coffee with council	Discuss various topics with citizens
March 6th	Chamber of commerce	7:30 board meeting, trade fair, membership, social media
March 6th	Chamber of commerce	Trade fair committee
March 9th	interagency	Various agencies discuss upcoming events and schedules
March 9th	Coffee with council	Discuss various topics with citizens
March 12th	By-law meeting	Give first reading and make amendments to Code of Conduct and the Procedural By-laws
March 13th	Regular council meeting	See minutes
March 29th	Library presentation	Scoop Kids
March 22nd	Chamber of commerce	7:30 business at breakfast
March 22nd	FCSS	Board meeting
March 22 nd	Early childhood coalition	Early years partner conversation
March 23 rd	Coffee with council	Discuss various topics with citizens
March 27th	Regular council meeting	See agenda

Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	March 27, 2018
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 2019 Canada Winter Games 9.2 Rimby Christian School
Recommendation	Administration recommends Council accept the correspondence from the 2019 Canada Winter Games and the Rimby Christen School, as information.

Prepared By:


Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 20/18
Date

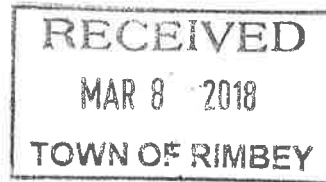
Endorsed By:


Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 20/18
Date

February 28, 2018

His Worship Mayor Rick Pankiw
Town of Rimbey
PO Box 350
Rimbey AB T0C 2J0



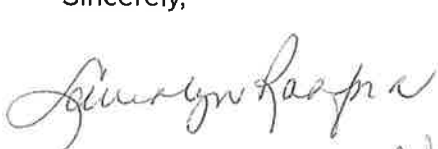
Dear Mr. Mayor Pankiw,

In less than a year, the largest sporting event in Canada will be coming to central Alberta. Not since the 1988 Olympics will there be as much focus on our region from across the nation as we are so excited to share this opportunity with all the Municipalities in central Alberta.

As a Municipal Partner there are many ways to get involved in the Games. The enclosed package details those opportunities, including the Municipal Sponsor Programs. From development of volunteers in your community, promoting your community on a National stage, to connecting with businesses and leaders from across Canada, the 2019 Canada Winter Games will be the place to be February 15 to March 3, 2019.

We hope your community will want to take advantage of this once in a generation opportunity to engage your community and support the 2019 Games. We look forward to connecting with you further. This is OUR Moment.

Sincerely,



Lyn Radford, Chair
2019 Canada Winter Games

*Take a look at
the package
I'm sure you'll be
surprised at the
opportunities*



Scott Robinson, CEO
2019 Canada Winter Games

/eg
Encl.



2019 Canada Winter Games

Regional Municipal Engagement

About the 2019 Canada Games

Featuring 19 sports and several days of cultural festivals, the Canada Games are the country's largest multi-sport competition for young athletes. This will be one of the largest events in Alberta's history and Red Deer's first Canada Games.

From February 15 until March 3, 2019, the Red Deer area will welcome the following:

- Up to 3,600 participants from across Canada
- 400 media and broadcasters
- 500 VIPs
- 500 officials
- An audience of over 125,000 visitors and residents
- 4.5M+ Canadians spectators on national television

Opportunities for Municipalities

Municipal Partner Program:

The Municipal Partner Program is our way of recognizing that the 2019 Canada Games will be even more successful as our neighbours in Central Alberta pull together to 'Raise The Barn' as we welcome visitors from across the country to our region.

In recognition for your continued contribution to our region and in the success of the Canada Games each municipality will be invited to participate in our VIP games time events.

Municipal Partner Benefits

As partners in the success of the 2019 Canada Winter Games all regional municipalities will receive:

- 2 VIP Passes
- 2 Ceremonies Passes
- 2 Games Passes
- VIP Recognition Gift
- *Your municipality must register by October 1, 2018 with the 2019 Canada Winter Games to receive these benefits prior to the Games commencing in February 2019. For more information or to register, please contact [Ervanna Griffiths, Manager, Executive Office at ervanng@2019canadagames.ca](mailto:Ervanna.Griffiths@2019canadagames.ca)*

Municipal Sponsor Program:

A Municipal Sponsor is an enhanced benefits package that Municipalities would receive as a financial contributor towards the 2019 Canada Winter Games.

Municipal Sponsors will have exposure and hosting opportunities in the lead up to and during the 2019 Canada Winter Games. This exclusive VIP program will provide Municipalities greater access to our local, regional, and national sponsors, other levels of government, and community partners.

In addition to your Municipal Partner benefits, contributing municipalities will be entitled to the following enhanced benefits depending on the level of investment:

Municipal Sponsor Program Benefits Matrix (\$5K-\$50K)				
	\$5K-\$10K	\$10K-\$25K	\$25K-\$40K	\$40K-\$50K
VIP Accreditation	-	1	2	4
Opening Ceremonies Tickets	-	2	2	4
Closing Ceremonies Tickets	-	2	2	4
Merchandise Discounts on Designated Days	10%	10%	10%	10%
“Gold Medal” Passes	-	2	4	6
Invitations to Host Society Sponsor Reception	-	2	4	6
Access to exclusive Pre-Sale	Yes	Yes	Yes	Yes
Access to games Mascot (As available)	Yes	Yes	Yes	Yes
Name listed in all Games Time Publications	Yes	Yes	Yes	Yes
Logo and Hotlink on Games Website	Yes	Yes	Yes	Yes
Name listed on recognition	Yes	Yes	Yes	Yes

signage at festival site				
Opportunity to embed official countdown clock on your website	-	-	Yes	Yes
Festival Day Activation	1	1	2	2

Municipal Sponsor Program Benefits Matrix (\$50K-\$250K)		
	\$50K-\$150K	\$150K-\$250K
Exclusive Co-branded logo	Yes	Yes
VIP Accreditation	8	10
Opening Ceremonies Tickets	8	10
Closing Ceremonies Tickets	8	10
“Gold Medal” Passes	8	10
Merchandise Discounts on Designated Days	10%	10%
Invitations to Host Society Sponsor Reception	8	10
Access to exclusive ticket pre-sale	Yes	Yes
Access to games Mascot (As available)	Yes	Yes
Name listed in all Games Time Publications	Yes	Yes
Logo and Hotlink on Games Website	Yes	Yes
Name listed on recognition signage at festival site	Yes	Yes
Opportunity to embed official	Yes	Yes

countdown clock on your website		
Festival Activation Opportunity	Up to 5 Nights	Up to 5 Nights
Access to TSN Ad inventory	-	Yes
Sponsor Summit Invitations	2	2



RIMBEY CHRISTIAN SCHOOL

Box 90 * Rimbey, Alberta T0C 2J0
Phone 403-843-4790 * Fax 403-843-3904
office@rimbeychristianschool.com

Equipping Students for God's Kingdom

Rimbey Christian School
Box 90
4522 54 Avenue
Rimbey, AB T0C 2J0
(403) 843-4790

March 15, 2018

Dear Business Owner:

The Rimbey Christian School is holding their annual Spring Auction fundraiser at the Vern Poffenroth Memorial Arena on Friday, April 27, 2018.

We would appreciate your help in supporting our school by donating items for our annual Fundraising Auction. To show our appreciation, the name of your business will be displayed at the auction and placed in an advertisement in the Rimbey Review.

We would also like to invite you to our Spring Auction. Doors open at 6:00 p.m. with a Silent Auction and your choice of a complimentary Beef or Moose on a Bun dinner. There will also be a concession where you can purchase baked goods etc. Our Live Auction will begin at 7:00 p.m. All proceeds will go directly towards the Fundraising Budget of the school.

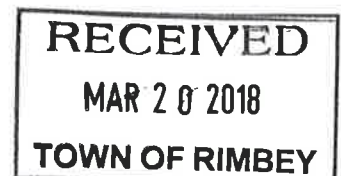
If you should choose to make a donation to our auction this year, please fill out the attached form for our records. Please return the completed form with donated item(s). Thank you.

To be included in the advertising, all donations need to be picked up or dropped off at the school by Monday, April 16, 2018.

If you have any questions, or would like your item picked up, please call Laura 403.704.5662 or Jessica at 403.783.0021.

Sincerely,

Fundraising Committee for Rimbey Christian School



Rimbey Christian School



Box 90 * Rimbey, Alberta T0C 2J0
Phone 403-843-4790 * Fax 403-843-3904
office@rimbeychristianschool.com

Equipping Students for God's Kingdom

ANNUAL SPRING SILENT & LIVE AUCTION

Friday, April 27, 2018

In the

Vern Poffenroth Memorial Arena

Thank you for making a contribution to our Auction.
Please complete this form and return with your donation.

Donor Name: _____

Organization Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Donating: _____

Please provide an approximate retail value: \$ _____

Thank You!

We appreciate your support!