

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, APRIL 23, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke, Rimbey Review (5.05 pm)  
0 member(s) of the public  
Vicinia Planning & Development – Brian Austrom  
Seniuk & Company – Mike Seniuk

2. Adoption of Agenda

2.1 April 23, 2019 Agenda

11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 143/19

Moved by Councillor Curle to accept the Agenda for the April 23, 2019 Regular Council Meeting, as amended.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council April 9, 2019

Motion 144/19

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of April 9 2019, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearing Bylaw 954/19 Intermunicipal Development Plan

Mayor Pankiw opened the Public Hearing for Bylaw 954/19 Intermunicipal Development Plan at 5:02 pm.

Mayor Pankiw advised the purpose of Bylaw 954/19 Intermunicipal Development Plan is to provide compliance with Bill 18, the Modernized Municipal Government Act which requires every municipality, not within a growth management board, must complete an Intermunicipal Development Plan with every adjoining municipality. As such an IDP is a statutory land-use

plan prepared collaboratively between two (or more) municipalities. IDPs are traditionally completed as an interface between municipal boundaries. IDP's must be adopted by Bylaw, by both municipalities and are designed to provide land use and development policy direction for lands of mutual importance.

Mayor Pankiw requested a confirmation of notice from CAO Lori Hillis.

CAO Lori Hillis advised Council notice of the public hearing was placed in the April 2nd and April 9th editions of the Rimbey Review; and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, on the front and back doors of the Town of Rimbey Administration Office and at the front counter. She noted Ponoka County also provided notices.

Mayor Pankiw requested a report from Planning and Development Officer.

CAO Lori Hillis advised the Town of Rimbey has worked collaboratively with Ponoka County to create an IDP as per the Municipal Government Act.

The IDP creates a Plan Area surrounding the Town of Rimbey which is provided in the map.

For lands within the Plan Area, the IDP contains policies related to:

- Legislative requirements
- IDP goals
- Future Growth & Economic Development
- Land Use Policies
- Environmental Matters
- Water and Wastewater
- Transportation
- Resource Development & Utility Corridors
- Subdivision & Development Appeals
- Communication & Referral Process
- Plan Administration & Implementation
- Annexation
- Dispute Resolution
- Correspondence

An IDP is a new planning tool to both the Town of Rimbey and Ponoka County. However, it is important to note that the policies contained within the IDP have been largely followed by both the Town of Rimbey administration and Ponoka County administration for a number of years. Thus, the IDP is effectively formalizing and documenting an already existing relationship.

While completing the IDP is a provincially mandated exercise, it is also useful to have this land use planning document outlining the basic requirements of intermunicipal development for future Council's and Administrations.

Council gave first reading to Bylaw 954/19 IDP on March 26, 2019. Council set the Public Hearing date of April 23, 2019 and directed administration to circulate notice of Bylaw 954/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

CAO Hillis advised Council that Ponoka County is required to approve the same IDP bylaw. Ponoka County Council passed First Reading on March 26, 2019 and Rimbey Council passed First Reading on March 26, 2019. Ponoka County held their Public Hearing April 23, 2019 and passed Second and Third Reading.

Mayor Pankiw inquired if any written submissions had been received regarding Bylaw 954/19 Intermunicipal Development Plan.

A written submission was received from Alberta Transportation. Edits to the IDP were made based on their feedback. Clauses G1(b), G(7), G(13)(b), J(4) and J(5) were added. Additional text changes were made in Clause G(1) to provide additional clarity.

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**G. LAND USE POLICIES**

- 1) ... For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.
- b First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.
- c)... or first parcel out farmstead/residential developments
- 7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.
- 13) b) ...Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:
- i) Impacts on the transportation system.
  - ii) Pedestrian accommodation.
  - iii) Access management requirements for the provincial highways.
  - iv) Future road right-of-way requirements.

**J TRANSPORTATION SYSTEMS**

- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.
- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.

Mayor Pankiw asked if there were any persons present who wished to speak to Bylaw 954/19 Intermunicipal Development Plan.

There were no members of the public in attendance for the Public Hearing.

Mayor Pankiw asked a second time if there were any persons wishing to be heard regarding Bylaw 954/19 Intermunicipal Development Plan.

Mayor Pankiw asked a third time if there were any persons wishing to be heard regarding Bylaw 954/19 Intermunicipal Development Plan.

Mayor Pankiw closed the Public Hearing for Bylaw 945/19 Intermunicipal Development Plan at 5:06 pm.

Mr. Brian Austrom of Vicinia Planning & Development Inc. reiterated that there was a Ponoka County Public Hearing today, where the landowners were concerned that the Town of Rimbey is going to tell them what they can and can't do in their farm operations. There were reassured there was no change occurring because of this document, it is just formalizing what has been going on between the municipalities for years. This document is a requirement of the Modernized Municipal Government Act.

Mr. Austrom advised this is part of the package, and the next step is the Intermunicipal Collaborative Framework. This is the most important thing which will come out of this because it looks at all aspects of your various agreements with Ponoka County. Sometime over the next couple of months he will be meeting again with the CAO's of the Town and County with regards to the Intermunicipal Collaborative Framework.

Motion 145/19

Moved by Councillor Rondeel to accept the information from Brian Austrom, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Brian Austrom departed the Council Meeting at 5:08 pm.

## 5. Delegations

5.1 Seniuk & Company – Auditors Report

Mr. Seniuk presented the Town of Rimbey Audited Financial Statements for the Town of Rimbey highlighting revenues, expenses, cash flows and debt for the period ending December 31, 2018, to Council.

Motion 146/19

Moved by Councillor Curle to accept the Town of Rimbey Audited Financial Statements prepared by Seniuk & Company, for the year ending December 31, 2018, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mr. Seniuk departed the Council meeting at 5:40 pm.

## 6. Bylaws

6.1 Bylaw 954/19 Intermunicipal Development PlanMotion 147/19

Moved by Councillor Rondeel to add the following text to Bylaw 954/19 Intermunicipal Development Plan as a result of the comments originating from the Public Hearing held on April 23, 2019 at 5:00 pm:

## G.LAND USE POLICIES

2) ... For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.

b First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.

c)... or first parcel out farmstead/residential developments

7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.

13) b) ...Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:

- i) Impacts on the transportation system.
- ii) Pedestrian accommodation.
- iii) Access management requirements for the provincial highways.

iv) Future road right-of-way requirements.

J TRANSPORTATION SYSTEMS

- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.
- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 148/19

Moved by Councillor Payson to give second reading to Bylaw 954/19 Intermunicipal Development Plan.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 149/19

Moved by Councillor Coulthard to give third and final reading to Bylaw 954/19 Intermunicipal Development Plan.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Rimbey Historical Society Memorandum of Understanding

Motion 150/19

Moved by Councillor Curle to approve the Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Rimoka Housing FoundationMotion 151/19

Moved by Councillor Coulthard to provide a letter of support for the Rimoka Housing Foundation to purchase the property located at 5216 50 Street, Ponoka, Alberta, at a cost of \$159,000, paid for from the Rimoka Housing Foundation cash reserves.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 National Public Works WeekMotion 152/19

Moved by Councillor Payson to proclaim May 19-25, 2019 as Public Works Week in the Town of Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw read the proclamation in Council.

7.4 Apraxia Awareness DayMotion 153/19

Moved by Councillor Curle to proclaim May 14, 2019 as Apraxia Awareness Day in Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw read the proclamation in Council.

7.5 Seniors WeekMotion 154/19

Moved by Councillor Curle to proclaim June 2-8, 2019 as Senior's Week in Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 Peter Lougheed Community Centre Waiver of Rental FeesMotion 155/19

Moved by Councillor Curle to accept the Peter Lougheed Community Center Waiver of Rental Fees quarterly update, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 156/19

Moved by Councillor Rondeel to approve the Blindman Valley Rod & Gun Club Waiver of Rental Fees application.

In Favor

Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

DEFEATED

Treena Mielke of the Rimbey Review departed the Council Meeting at 6:25 pm.

## 8. Reports

8.1 Department Reports

## 8.1.1 Director of Finance – Accounts Payable Listing

Motion 157/19

Moved by Councillor Coulthard to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Historical Society Minutes of November 21, 2018, January 16, 2019 and February 6, 2019
- 8.2.2 Tagish Engineering Ltd. Project Status Updates to March 28, 2019
- 8.2.3 Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019
- 8.2.4 Beatty Heritage House Society Board Meeting Minute of March 4, 2019
- 8.2.5 Rimbey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019

Motion 158/19

Moved by Councillor Payson to accept the Rimbey Historical Society Minutes of November 21, 2018, January 16, 2019 and February 6, 2019, Tagish Engineering Ltd. Project Status Updates to March 28, 2019, Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019, Beatty Heritage House Society Board Meeting Minute of March 4, 2019. and the Rimbey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 159/19

Moved by Councillor Coulthard to accept the Reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

- 9.1 Workers Compensation Board
- 9.2 Letter form MP Cheryl Gallant (Renfrew-Nipissing-Pembroke)

Motion 160/19

Moved By Councillor Curle to accept the correspondence from the Workers Compensation Board and MP Cheryl Gallant (Renfrew-Nipissing-Pembroke), as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED



10. Open Forum

10.1 Open Forum

There were no members of the public present for the open forum.

Council took this opportunity to discuss the Community Clean Up BBQ which will be held at Pas-ka-poo Park on May 26, 2019 at 5:00 pm. It was determined to have hamburgers, hot dogs and pop. Councillor Rondeel advised she had booked Pas-ka-poo Park for this event. All residents who have participated in Community Clean Up in some way or another are invited to attend the Community Clean Up BBQ.

It was reiterated to have Public Works pick up yard waste for all town residents on Tuesday, May 21<sup>st</sup> after the May long weekend and again on Monday, May 27<sup>th</sup>, with Council collecting branches on Monday, May 20<sup>th</sup> commencing at 2:00 pm and again on Sunday, May 26<sup>th</sup> at 2:00 pm.. Residents will be requested to place their yard waste, in clear plastic bags, (for these 2 collections only) at the corner of the block. Residents will be requested to bundle their branches which have been cut to a maximum of 3 feet, and also place them on the corner of their block.

Council also took this moment to discuss a request from Councillor Curle to attend the Community Building Conference.

Motion 161/19

Moved by Mayor Pankiw for Councillor Curle to attend the Community Building Conference in Three Hills, as it pertains to the course she is taking.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

11. In Camera

11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 162/19

Moved by Councillor Coulthard the Council meeting go in camera at 6:32 pm, pursuant to discuss FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Wanda Stoddart as Financial Support, Chief Administrative Officer Lori Hillis as Administrative Support and Recoding Secretary Kathy Blakely as administrative Support.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Motion 163/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:48 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Adjournment

Motion 164/19

Moved by Councillor Curle to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:49 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS