

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 10, 2020 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA

1	Call to Order Regular Council Meeting & Record of Attendance	
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9.	Correspondence - None	
10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session - None	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	March 10, 2020
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council February 25, 2020
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of February 25, 2020, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, FEBRUARY 25, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order
Deputy Mayor Curle called the meeting to order at 1:00 pm, with the following in attendance:

Deputy Mayor Curle
Councillor Coulthard via phone
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Mayor Rick Pankiw

Public:

26 Students and 3 Supervisors – Rimbey Elementary School
3 member(s) of the public
2. Adoption of Agenda
2.1 February 25, 2020 Agenda
Motion 035/20

Moved by Councillor Rondeel to accept the Agenda for the February 25, 2020 Regular Council Meeting, as presented.

In Favor
Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED
3. Minutes
3.1. Minutes of Regular Council Meeting January 28, 2020
Motion 036/20

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of February 11, 2020, as presented.

In Favor
Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED
4. Public Hearings
4.1 Public Hearings – None
5. Delegations
5.1 Delegations - None

6. Bylaws

6.1 962/20 Amendment to Land Use Bylaw 917/16Motion 037/20

Moved by Councillor Payson to give first reading of Bylaw 962/20 Amendment to Land Use Bylaw 917/16.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 038/20

Moved by Councillor Rondeel to advertise Bylaw 962/20 Amendment to Land Use Bylaw for two consecutive weeks in the Rimbey Review.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 039/20

Moved by Deputy Mayor Curle to hold a public hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16 on April 14, 2020 at 5:00 pm.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.2 Central Alberta Regional Assessment Review Board BylawMotion 040/20

Moved by Councillor Rondeel to give first reading to 963/20 Central Alberta Regional Assessment Review Board Bylaw.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 041/20

Moved by Councillor Payson to give second reading to 963/20 Central Alberta Regional Assessment Review Board Bylaw.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 042/20

Moved by Councillor Rondeel to unanimously consider to give third and final reading to 963/20 Central Alberta Regional Assessment Review Board Bylaw.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 043/20

Moved by Deputy Mayor Curle to give third and final reading to 963/20 Central Alberta Regional Assessment Review Board Bylaw.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.3 964/20 Intermunicipal Collaborative Framework with Ponoka CountyMotion 044/20

Moved by Councillor Payson to give first reading to Bylaw 964/20 Intermunicipal Collaborative Framework with Ponoka County.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 045/20

Moved by Councillor Rondeel to give second reading to Bylaw 964/20 Intermunicipal Collaborative Framework with Ponoka County.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 046/20

Moved by Councillor Payson to unanimously agree to consider third and final reading to Bylaw 964/20 Intermunicipal Collaborative Framework with Ponoka County.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 047/20

Moved by Deputy Mayor Curle to give third and final reading to Bylaw 964/20 Intermunicipal Collaborative Framework with Ponoka County.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7. New and
Unfinished
Business

7.1 Subdivision Application – Rimbey Christian School

Councillor Payson declared a conflict of interest as he is employed by the Rimbey Christian School and departed the Council Meeting at 1:19 pm.

Motion 048/20

Moved by Councillor Rondeel to approve subdivision application TR 20/01 from the Rimbey Christian School with the following conditions:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the Tentative Plan January 8, 2020 Filed No: LN006636 prepared by Land Development Technologies. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.

2. Any outstanding taxes on the property are to be paid in full.

3. Ensure all right-of-ways are carried forward and registered on the newly created lot.

4. The applicant is to pay an endorsement fee as per the Town of Rimbey's fee schedule at the time of endorsement.

5. Municipal Reserves are not owing as the land that is to be subdivided is less than 0.8 hectares.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Rondeel

Opposed

CARRIED

Councillor Payson rejoined the Council Meeting at 1:28 pm.

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 049/20

Moved by Councillor Payson to accept the department reports, as information.

In Favor

Deputy Mayor Curle

Councillor Coulthard

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to February 6, 2020

Motion 050/20

Moved by Councillor Rondeel to accept the Tagish Engineering Project Status Update to February 6, 2020, as information.

In Favor

Deputy Mayor Curle

Councillor Coulthard

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 051/20

Moved by Councillor Payson to accept the reports of Council, as information.

In Favor

Deputy Mayor Curle

Councillor Coulthard

Councillor Payson

Councillor Rondeel

Opposed

CARRIED

2 members of the public departed the Council Meeting at 1:30 pm.

9. Correspondence

9.1 Correspondence - None

10. Open Forum

10.1 Open Forum

11. Closed Session

11.1 Closed Session - None

12. Adjournment

12.1 Adjournment

Motion 052/20

Moved by Councillor Rondeel to adjourn the meeting.

In Favor

Deputy Mayor Curle
Councillor Coulthard
Councillor Payson
Councillor Rondeel

Opposed

CARRIED


Time of Adjournment: 2:00 pm.

DEPUTY MAYOR LANA CURLE

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	4.1
Council Meeting Date	March 10, 2020
Subject	Public Hearing – Bylaw 960/20 amendment to Land Use Bylaw
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>On January 10, 2020 GLDC submitted a land use bylaw amendment application to redesignate a portion of Lot 9 and 10, Block 10, Plan 0721276 from UH and PS to C2.</p>

Discussion	<p>The subject lands are located as follows:</p> <p>The diagram shows a site plan with the following details:</p> <ul style="list-style-type: none"> Lot 5: Plan 952 2685 Lot 12: Block 10, Plan 072 6041 Remainder of Lot 9: Block 10, Plan 072 1276 Remainder of Lot 10: Block 10, Plan 072 1276 Proposed Lot 11: Block 10, 1.51 ha (3.73 ac.) Designations: UH to C2 and PS to C2 are indicated in red text on the plan. Streets: 46th STREET and 54th AVENUE are labeled. Dimensions: Various boundary dimensions are provided in meters (e.g., 40.00, 69.39, 10.38, 40.04, 60.70, 12.11, 120.42).
	<p>This redesignation application was submitted in conjunction with Subdivision TR-20-01. The subdivision was approved by Council on February 25, 2020.</p> <p>As the subdivision application is not creating a new lot, rather it is consolidating the 2 parcels of land into the existing GLDC lot, it is necessary that the lands be redesignated from UH and PS to C2.</p>

	<p>First reading of Bylaw 960/20 was passed on January 28, 2020. Council set the Public Hearing date of March 10, 2020 and directed administration to circulate notice of Bylaw 960/20 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.</p> <p>Written submission were received from:</p> <ul style="list-style-type: none"> • Alberta Transportation – No Objections • Atco Pipelines & Liquids Global Business Unit – No Objections • Atco Gas & Pipelines Liquids Global Business Unit – Conditions which are not relevant to a Land Use Bylaw amendment, rather will be important at the time of a future development permit. • Resident Question, with response from Administration
<p>Relevant Policy/Legislation</p>	<p>Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended</p>
<p>Options/Consequences</p>	<p>Not Applicable</p>
<p>Financial Implications</p>	<p>Not Applicable</p>
<p>Attachments</p>	<p>Bylaw 960/20 Amendment to Land Use Bylaw 917/16 Application Circulation Responses</p>
<p>Recommendation</p>	<p>Administration recommends Council close Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16.</p>
<p>Prepared By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Elizabeth Armitage, MEdes, MCIP, RPP Planning and Development Officer </div> <div style="text-align: center;"> _____ March 6, 2020 Date </div> </div> <p>Endorsed By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> _____ Mar 6, 2020 Date </div> </div>	



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS

Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE

After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – REDESIGNATION

- 1) The 40 metre easterly portion of Lot 9, Block 10, Plan 0721276 will be redesignated from UH to C2
- 2) The 40 metre easterly portion portion of Lot 10, Block 10, Plan 0721276 will be redesignated from PS to C2.
- 3) That the Land Use District Map of Bylaw No. 917/16 is hereby amended as per attached map in Schedule A.

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO
AMEND LAND USE BYLAW 917/16.

READ a Second Time in Council this ____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

SCHEDULE A

Land Use Re-designation Map





Town of Rimbey
Application for Land-Use Re-designation

I / We hereby make application to amend the Land-Use Bylaw.

Applicant GLDC Gas Co-op Telephone: 403-843-1050

Mailing Address: P.O. Box 1909 Rimbey, Alberta T0C 2J0

Registered Owner's Name: Rimbey Christian School Society

Telephone: 403-843-4790

Mailing Address: P.O. Box 90 Rimbey, Alberta T0C 2J0

Legal Description: Lot: 9 and 10 Block: 10 Plan: 0721276
Or Certificate of Title: 072092048+1, 072092048+2

Amendment Proposed

From: IPU UX To: C2

Reasons for Support of Application For Amendment:

GLDC Gas Co-op would like to purchase parts of the School property to make more room to handle our current expansion. Both parties are amenable to this arrangement pending approval from the Town of subdivision and land use change. GLDC would amalgamate this portion into our current lot.

I/We enclose \$ Being the application fee.

Date: January 13, 2020 Applicant: [Signature] Signature

January 30, 2020

File: Rimbey (Sub)

Town of Rimbey
4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Lori Hillis, Chief Administrative Officer

**RE: BYLAW 960/20 AMENDMENT TO LAND USE BYLAW 917/16
RIMBEY CHRISTIAN SCHOOL SOCIETY / GULL LAKE DEER CREEK GAS CO-OP LTD.
PT. LOT 9, BLOCK 10, PLAN 0721276 & PT. 10, BLOCK 10, PLAN 0721276 WITHIN SE 28-42-02-W5**

With regards to the proposal to redesignate the easterly 40 metres of Pt. Lot 9, Block 10, Plan 0721276 from UX (UH - Urban Holdings) to C2 (Highway Commercial), and the easterly 40 meters of Pt. Lot 10, Block 10, Plan 0721276 from IPU (PS – Public Service) to C2 (Highway Commercial).

It's our understanding that no new development is proposed with this land use amendment. If there are future proposed developments, we request that the Town of Rimbey continue their referrals and we will work with the Town of Rimbey and the applicant to review the proposal at the development permitting stage.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: Notice to Affected Agencies - Amendment to Land Use Bylaw
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-01-30 8:49:39 AM
To: "Liz@viciniaplanning.com" <Liz@viciniaplanning.com>;

From: Anhamm, Kristine [mailto:Kristine.Anhamm@atco.com]
Sent: Thursday, January 30, 2020 7:45 AM
To: Kathy
Subject: RE: Notice to Affected Agencies - Amendment to Land Use Bylaw

Good Morning,

Please see the below conditions:

- ATCO Gas existing right-of-way or other land rights shall be carried forward and registered on any newly created lots. Any work of any nature whatsoever (i.e. paving, stockpiling, landscaping, berms, etc.) affecting the surface of ATCO Gas right-of-way must first receive prior written consent from **ATCO Gas Land Administration Department** at **780-420-8012** or email crossings@atcogas.com
- There is an existing ATCO Gas service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact **ATCO Gas Service Admin Coordinator** at **780-420-7514** to discuss a service alteration. Note all alteration costs will be borne by the developer / owner
- There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances must be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275** to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner
- If gas service is required, to avoid delays, the owner / developer should contact an **ATCO Gas Service Admin Coordinator** at **780-420-7514**, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 4 months is recommended. Note, each lot / unit is to have a separate service line
- If commercial gas service is required, the owner / developer should contact **ATCO Gas Commercial Service Admin Coordinator** at **780-420-7749** or email commercial.contracts@atcogas.com at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum 4-month notice is recommended. ATCO Gas will require a detailed site plan and mechanical drawings with the gas load breakdown in order to design and size the gas service. Note, each lot/unit is to have a separate service line
- Due to this proposal, a gas main upgrade may be required to the existing distribution system. It is required that the owner/developer contact ATCO Gas Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275**
- Due to the expansion/addition, the existing service size, meter space, and main size will need to be reviewed by ATCO Gas. It is recommended that the owner contact **ATCO Gas Service Admin Coordinator** at **780-420-7749** at their earliest convenience with their existing and future gas load and pressure requirements to enable adequate lead time to review if a service or main upgrade is required, the associated costs, and if necessary proceed with design and installation process

Thanks,

Kristine Anhamm

Land Administrative Coordinator
Gas Distribution
ATCO Gas & Pipelines Liquids Global Business Unit

P. 780 420 3432

A. 10035 105 Street, Edmonton AB CAN T5J 2V6

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, January 29, 2020 11:25 AM
To: @ Gas Land Department <land.admin@atcogas.com>
Subject: Notice to Affected Agencies - Amendment to Land Use Bylaw
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please find attached a Town of Rimbey Notice of Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

Please forward your comments on or before February 28,, 2020.

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



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Subject: FW: 20-0419 Response - Notice to Affected Agencies - Amendment to Land Use Bylaw
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-02-10 2:39:46 PM
To: "Liz@viciniaplanning.com" <Liz@viciniaplanning.com>;
Attachments: 960 20 Amendment to Land Use Bylaw Notice to Affected Agencies.pdf

From: Wright, Maira [mailto:Maira.Wright@atco.com]
Sent: Monday, February 10, 2020 2:39 PM
To: Kathy
Subject: 20-0419 Response - Notice to Affected Agencies - Amendment to Land Use Bylaw

Good Afternoon,

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

P. 780 420 3896

From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, January 29, 2020 11:30 AM
To: Circulations, HP <HP.Circulations@atco.com>
Subject: Notice to Affected Agencies - Amendment to Land Use Bylaw
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please find attached a Town of Rimbey Notice of Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

Please forward your comments on or before February 28, 2020.

Kathy Blakely
Executive Assistant

Town of Rimbey
403.843.2113



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Subject: Re: FW: Bylaw 960/20 Amendment to Land use Bylaw 917/16
From: "Liz Armitage" <liz@viciniaplanning.com>
Sent: 2020-02-14 11:38:55 AM
To: murrayworking@gmail.com;

Hello Murray,

Bylaw 960/20 is to amend the parcels to commercial. There is no intent to put multi family dwellings on the land and as such there will be no new residential dwellings.

Should you have additional questions please feel free to call me at 403.383.2366.

Thank you very much,
Liz

Elizabeth Armitage, MEDES, RPP, MCIP
Vicinia Planning & Engagement Inc.

From: M caldwell [mailto:murrayworking@gmail.com]
Sent: Wednesday, February 12, 2020 7:14 PM
To: Kathy
Subject: Bylaw 960/20 Amendment to Land use Bylaw 917/16

What Proposal has been offered to the Town of Rimbey to change land use for this parcel of land for Multi family dwellings? More importantly how many dwellings?

Murray Caldwell



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	March 10, 2020
Subject	Delegation – Tagish Engineering Ltd 2020 Capital Budget and 5 Year Capital Plan
For Public Agenda	Public Information
Attachments	Tagish Engineering 2020 Capital Budget and 5 Year Capital Budget
Recommendation	Administration recommends Council accept as information.
Prepared By:	<p><u>Lori Hillis</u> <u>Mar 6, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p><u>Lori Hillis</u> <u>Mar 6, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

January 29, 2020

File#: RB00
Sent by: Mail

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

ATTENTION: Lori Hillis, CAO

Dear Madam;

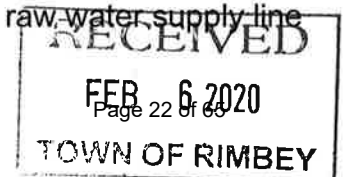
**RE: 2020 Capital Budget Estimate
5 – Year Capital Budget (2020 – 2024)**

Tagish Engineering has been requested to provide preliminary estimates for several projects for consideration in the Town's 2020 Capital Budget. Tagish Engineering and the Town also worked together to compile a list of potential capital projects for a 5 – Year Capital Budget (2020 – 2024) as highlighted in the Town's Infrastructure Study.

The projects included in the 5 – Year Capital Plan are an extension of the Ten-Year Capital on the basis of overall cost and immediate benefit that they would provide to the Town of Rimbey.

2020 Capital Budget:

- 1. Project: Main Water Reservoir/Pump House Upgrade - (\$1,518,000.00 Total but \$835,000.00 for 2020 and \$683,000.00 for 2021)**
This project includes upgrading the existing main reservoir/pump house as the equipment is reaching the end of its service life. Construction would include the addition to house a new header, electrical control panels, and new mechanical and other related equipment. We would propose to expand the existing building to the north to allow for a better design, better functionality and more additional room so that the equipment can be arranged more effectively. This option would allow for the existing pump house to continue to operate during construction. Upon completion of this work the facility would be shut down for a short period of time to complete the changeover. This project could be completed over two (2) years to allow more flexibility.
- 2. Project: Raw Water Supply Line from Well PW (17-15) to Well # 13 Tie-in - (\$897,500.00)**
Alberta Transportation considers the Water Well Risk Mitigation project as two Phases. Phase 1 was drilling the wells (completed in 2019) and Phase 2 for the pipeline and associated tie-in costs. This project includes the installation of a pumphouse and a raw water supply line from the new well PW (17-15) to the existing supply line adjacent to Well # 13. The project includes land costs, electrical power installation, lot grading with surface improvements, the supply and installation of a pump-house c/w well pump and related work. The HDPE raw water supply line



will be installed across Range Road 23 (Chubb Road) then south adjacent to Chubb Road (line will be installed using a Horizontal Drill Method) on lands leased to the Race Track.

3. Project: Remove and Replace Damaged Concrete on 50 Av. from 49 St. to 51 St. – (\$67,300.00)

The project includes the removal and replacement of damaged and settled concrete sidewalks sections on 50 Av between 49 St and 51 St. This project is a continuation of the 2019 Street Improvement program.

2021 – Capital Budget:

4. Project: 47 Av. Asphalt Overlay, from 50 St. to 54 St. - (\$212,700.00)

This project includes replacement of damaged concrete where applicable, milling existing asphalt along the gutters, removal and replacement of failed subgrade, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.

5. Project: 56 Av. Sanitary Sewer Upgrade, from 50 St. to (Mid-block) towards 51 St., – (\$261,400.00)

Confirmation from video inspections completed in 2019 it was determined that this section of sanitary sewer main should be replaced due to major cracking, pipe deformity and settlement. This project would improve the sanitary sewer flow and reduce maintenance cost.

6. Project: 56 Av. CIPP Liner, from 50 St. ((Mid-block) west end) to 51 St. – (\$60,000.00)

Confirmation from video inspections completed in 2019 it was determined that this section of sanitary sewer main could be repaired with the installation of a CIPP liner. The project involves sanitary main flushing, pre and post CCTV inspections, replacement of settled sewer mains sections and the supply and installation of a CIPP liner.

7. Project: 56 Av. Asphalt Overlay from 50 St to 51 St. – (\$283,900.00)

This project includes replacement of damaged concrete curb gutter and sidewalk, milling existing asphalt along the gutters, removal and replacement of failed subgrade, raising manholes and water valves and supply and placement of a 50mm asphalt overlay.

2022 – Capital Budget:

8. Project: Water Valve and Hydrant Replacement - (\$70,000.00)

This project includes the replacement of non-functioning water main valves. The valves that will be selected for this program are valves that leak through the packing and are unable to be operated. This project includes the replacement of old hydrants at various locations in town. The hydrants selected for this program are some of the original hydrants installed mostly in the downtown area that do not meet current standards. These hydrants are in poor condition with replacement parts very expensive or not available at all.

9. Project: Sanitary Sewer Flushing & Video Inspection Program, Various Locations - (\$20,000.00)

Prior to any surface improvements and resurfacing projects, the underground mains would be power flushed, and CCTV inspected to ensure sanitary sewer pipe integrity. These video inspections of these areas will help identify problem areas and help better understand the extent of repairs needed for future projects.

10. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 53 Av. from 50 St. to 51 St. – (\$1,075,000.00)

The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement. This project would also improve the drainage on 53rd Avenue and 51st Street. Prior to tendering and construction each street is assessed on an individual basis to confirm all environmental standards are met.

11. Project: Drader Crescent Overlay. - (\$151,200.00)

This project includes both the east and west bound lanes with the removal and replacement of damaged curb/gutters/sidewalks as required, milling existing asphalt along the gutters, raising manholes and water valves and supply and placement of a 50mm asphalt overlay. It has been assumed that approximately 150m of the concrete is to be replaced due to poor condition.

This project would be an in-term solution to extend the life of the roadway and to ensure that the travelling public can continue using the street in a safe manner, until such time the Town completes a total street reconstruction.

2023 – Capital Budget:

12. Project: East Storm Pond Construction and Outfall Line to 51 St. - (\$897,000.00)

This project includes constructing a 22,500 m³ storm pond on the east side of 51st Street. This east pond has been designed for a 1:100-year storm event and was sized to take contributing flows from existing portion of Town between 40th Avenue and 50th Avenue from 46th Street to 51st Street. The Town of Rimbey has been experiencing stormwater runoff problems, especially south of Highway 53 (50th Avenue). The addition of this stormwater pond will substantially help with stormwater storage, erosion control and stormwater runoff problems within the Southwestern area of Rimbey.

13. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Asphaltic Pavement on 51 St. from 46 Av. to 51 Av. – (\$4,115,400.00 Total but \$2,086,200 for 2023 and \$2,029,200 for 2024)

The Town of Rimbey has been experiencing storm water runoff problems on 51 Street, especially south of Highway 53 (50 Avenue). The current storm water system is undersized and beyond its serviceable life. There is a publicly owned wooden culvert on private lots and below existing buildings that is failing. This poses a significant risk to the lot owners and occupants for damages. This project includes the replacement of the water-mains, sanitary mains, storm sewer, water/sewer services, curb, gutter, sidewalk and asphaltic pavement for several blocks along

with major road improvements. These projects may require special funding and/or grant assistance.

This project would be completed in two phases. The first phase would be 51 Street from 46 Avenue to 49 Avenue, which is scheduled for 2023. The second phase of this project would be 51 Street from 49 Avenue to 51 Avenue, which is scheduled for 2024.

Ideally the storm system for this project would tie into the West Pond. Traditionally for a project like this, the project would start at the downstream end (South) and work upstream (North) as construction progresses.

Future Capital Projects:

- 14. Project: Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Road Reconstruction, on 51 Av. from 50 St. to 51 St. - (\$1,253,000.00)**
This project includes the upgrade of the watermain from a 100mm diameter to 150mm diameter main, the replacement of the sanitary sewer main, the water/sewer services, curb, gutter and asphaltic pavement.
- 15. Project: Raw Water Supply Line from 54 Av/45 St. to New Reservoir - (\$735,800.00)**
This project includes the installation of a raw water supply line from 54 Av/45 St to the new reservoir adjacent to Drader Crescent. The water line would be installed using the Horizontal Drill Method in following an alignment of the laneway between 57 Av and 58 Av.

This project would allow the Town to treat and supply domestic water from two (2) reservoirs thus reducing the dependence on the Main Reservoir.
- 16. Project: 54 Av. Road Construction & Paving, 54 Ave – from 44 St. to Hwy 20 – (\$639,450.00)**
The project includes road reconstruction the installation of curb, gutter and asphaltic pavement to provide an all-weather surface from the newly constructed Hwy 20 intersection to 44 Street.
- 17. Project: Trail Construction from Community Centre to Drader Crescent – (\$236,300.00)**
The project includes the construction of a walking trail which ties into the existing trail on 51st Avenue at the Community Centre. The trail wraps around Community Centre building where it eventually connects to Drader Crescent. This trail will improve the community by giving residents a trail network within Rimbey.
- 18. Project: Trail Construction from Westview Drive (Evergreen Subdivision) to 56 Av. - (\$110,000.00)**
The project includes the construction of a walking trail which would connect the Evergreen Subdivision to the Rimbey Elementary School. The trail could follow the water main R/W from Westview Drive to 56 Ave (landowner consent required). This trail will create a pedestrian link from the Evergreen Subdivision to 56 Ave. and increase the trail network within Rimbey.

19. Project: West Stormwater Pond Construction & Storm Installations - (\$796,200.00)

This project includes constructing a 16,100 m³ on the west side of 51st Street. This west pond has been designed for a 1:100-year storm event and was sized to take contributing flows from existing portion of Town between 45th Avenue and 50th Avenue from Rimwest Crescent to 51st Street as well as some area north of 50th Avenue.

In addition to the construction of the West Pond, this project also includes storm main installations from 51 Street to the pond inlet as well as storm main installations from the pond outlet to connect to 40th Ave. A storm main on 40th avenue will eventually tie into the Towns existing storm system which then outlets into the Blindman River. The addition of this stormwater pond and main installations will considerably help with stormwater storage, erosion control and stormwater runoff problems within the Southern area of Rimbey.

20. Local Improvement Project: 43 St. Road Construction, from 50 Av. to 54 Av. – (\$1,217,700.00)

The project is a local improvement and includes road reconstruction, the extension of sanitary sewer main across 43 St, the installation of catch basins, curb, gutter, landscaping and asphaltic concrete pavement to provide an all-weather surface from the industrial park to the Hwy 53.

21. Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalk and Road Reconstruction, on 53 St., from Park Av. to 50 Av. – (\$957,000.00)

The project involves the replacement of aging infrastructure including water, sanitary, water/sewer services, curb, gutter, sidewalks and asphaltic pavement. Prior to tendering and construction each street is assessed on an individual bases to confirm all environmental standards are met.

Recommendation:

Tagish recommends the following projects be considered for the 2020 Capital Budget:

Project Number	Project Cost	Description
# 1	\$835,000.00	Upgrade Main Reservoir/Pumphouse (split over 2-years) Total Cost \$1,518,000.00
# 2	\$897,500.00	Raw Water Supply Line from Well PW(17-15) to Well #13
# 3	\$67,300.00	Concrete Replacement Down Town Area
	\$1,799,800.00	TOTAL 2020 Capital Budget

Closing:

It is recognized that there are multiple projects listed above that cannot all be completed within the 2020 budget. Tagish Engineering has provided discussion comments for each to help assist the Town in selecting prospective projects for 2020 and subsequence years.

Preliminary survey has been completed on some of these projects, however detailed analysis and/or design has not been completed, therefore these estimates are for budgetary purposes only. The estimated values may vary depending on specific project requirements and conditions, as well as contractor availability and competition.

Yours truly,
TAGISH ENGINEERING LTD.
Prepared by:



Lloyd Solberg, P. Eng.
Project Engineer

Reviewed by:



Greg Smith, P. Eng.
President/General
Manager

TOWN OF RIMBEY
5 YEAR CAPITAL BUDGET ESTIMATES
2020-2024

RB00
16-Jan-20

NO.	PROJECT DESCRIPTION	BUDGET ESTIMATE	2020, YEAR	2021, YEAR	2022, YEAR	2023, YEAR	2024, YEAR	FUTURE PROJECTS
1	Main Water Reservoir/Pumphouse Upgrades	\$1,518,000.00	\$835,000.00	\$683,000.00				
2	Raw Water Supply Line from Well PW (17-15) to Well # 13 Tie-In	\$897,500.00	\$897,500.00					
3	Remove & Replace Damaged Concrete, on 50 Av., from 49 St. to 51 St.	\$67,300.00	\$67,300.00					
4	47 Av. Asphalt Overlay, from 50 St. to 54 St.	\$212,700.00		\$212,700.00				
5	56 Av. Sanitary Sewer Upgrade, 50 St. to (Mid-block) towards 51 St.	\$261,400.00		\$261,400.00				
6	56 Av. CIPP Liner, 50 St. (Mid-block)(West end) to 51 St.	\$60,000.00		\$60,000.00				
7	56 Av. Asphalt Overlay from 50 St., to 51 St.	\$283,900.00		\$283,900.00				
8	Water Valve and Hydrant Replacement	\$70,000.00		\$70,000.00		\$70,000.00		
9	Sanitary Sewer Flushing & Video Inspection Program, Various Locations	\$20,000.00		\$20,000.00		\$20,000.00		\$20,000.00
10	Road Rehabilitation Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 53 Av., from 50 St. to 51 St.	\$1,075,000.00		\$1,075,000.00				
11	Drader Crescent Overlay	\$151,200.00		\$151,200.00				
12	East Storm Water Pond Construction and Outfall Line to 51 St.	\$897,000.00				\$897,000.00		
13	Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction 51 St., from 51 Av. to 46 Av.	\$4,115,400.00				\$2,086,200.00	\$2,029,200.00	
14	Road Rehabilitation - Water, Sewer, Services, Curb, Gutter Sidewalks and Road Reconstruction 51 Av., from 50 St. to 51 St.	\$1,253,000.00						\$1,253,000.00
15	Raw Water Supply Line, From 54 Av/45 St. to New Reservoir	\$735,800.00						\$735,800.00
16	54 Av. Road Construction & Paving, 44 St. to Hwy 20	\$639,450.00						\$639,450.00
17	Trail Construction from Community Center to Drader Crescent	\$236,300.00						\$236,300.00
18	Trail Construction from Westview Drive (Evergreen Subdivision) to 56 Av.	\$110,000.00						\$110,000.00
19	West Stormwater Pond Construction & Storm Installations	\$796,200.00						\$796,200.00
20	43 St. Road Reconstruction, from 50 Av. to 54 Av.	\$1,217,700.00						\$1,217,700.00
21	Road Rehabilitation - Water, Sewer, Services, Curb, Gutter, Sidewalks and Road Reconstruction on 53 St., from Park Av. to 50 Av.	\$957,000.00						\$957,000.00
TOTAL CONSTRUCTION COST		\$15,574,850.00	\$1,799,800.00	\$1,501,000.00	\$1,316,200.00	\$2,983,200.00	\$2,119,200.00	\$5,965,450.00

Note: Project not selected/prioritized may be included if additional budget is approved.



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	March 10, 2020
Subject	Delegation – Carey Anderson – Evergreen Estates
For Public Agenda	Public Information
Background	Administration has received a request from Mr. Carey Anderson to be a delegation before Council to discuss the possibility of redesignation of the remaining lots that qualify in Evergreen Estates back to farm use.
Attachments	Letter from Mr. Carey Anderson
Discussion	Administration has asked Terry Willoughby of Municipal Property Consultants to attend the Council meeting to answer any questions Council may have.
Recommendation	Administration recommends Council accepts the presentation as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

Attn: Town of Rimbey Mayor and Town Council

February 19, 2020

Riverside Rock Products

Rimbey. AB

Carey Anderson

To whom It may concern:

Due to economic downturn in the last five years and no foreseeable changes in the near future, I Carey Anderson, am requesting the town council to work with myself to come up with a tax rate that will continue to invest dollars in the town of Rimbey and at the same time allowing Evergreen Estates to remain viable.

I believe the best and easiest solution would be to rezone remaining lots that qualify back to farm use for now.

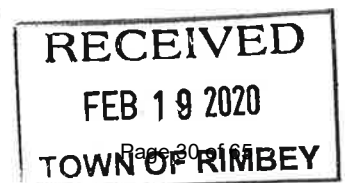
I am open to any suggestions that town council may have regarding this situation or would town council possibly consider taking a commercial lot at assessed value in lieu of taxes?

Also please find a list of donations and sponsorship that my businesses are able to presently do for Rimbey and surrounding areas. This is how I give back to the community and hope to be able to continue to do so.

Sincerely yours,



Carey Anderson



Donations and Sponsorship from Action Autobody/Carey and Judy Anderson companies

2019

Membership of Rimbey Chamber of Commerce

Sharon Fergusson Memorial Barrel Race, blanket sponsor \$150.00 (event was held in Rimbey Agrim

Rimbey Bowl for Kids Sake, Big Brothers and Big Sisters sponsorship \$150.00

Lake Dale Bullarama \$200.00

Rimbey Fish and Game Donation \$150.00

Rimbey Bull A Rama Donation \$250.00

Rimbey Chamber of Commerce tradeshow donation for facepainting sponsorship \$200.00

Rimbey Nursery School Easter dance \$75.00

West country outreach graduation award \$280.00

The Seeing Eye donation \$100.00

Rimbey Lions Club- Rock N Rimbey donation \$300.00

Rimbey Exhibition Rodeo sponsor \$250.00

AB SPCA donation \$100.00

Klassic Kennels donation \$100.00

Rimbey Farmers Market Father's Day Wing War donation \$250.00

FCSS Golf Tournament fundraiser breakfast sponsor \$300.00

Kinsmen Calendar \$185.00

Doug McLeod Benefit \$700.00

Red Deer Minor Hockey donation \$100.00

Rimbey Minor Hockey donation \$150.00

Rimbey Curling Club donation \$200.00



REQUEST FOR DECISION

Council Agenda Item	5.3
Council Meeting Date	March 10, 2020
Subject	Rimbey Kinsmen Club
For Public Agenda	Public Information
Background	Administration has invited the Rimbey Kinsmen Club to speak to Council regarding the four items they have requested Council to consider during the 2020 budget deliberations.
Attachments	Email from Rimbey Kinsmen Kinsmen Club Skateboard Funding Request Central Alberta Raceways Tax Exemption Request Town of Rimbey Christmas Party Invitation Waiver of Rental Fees Application
Recommendation	Administration recommends Council deferred all items to budget.

Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer



Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer



Date

Kathy

From: Rimbey Kinsmen <rimbeykinsmen@gmail.com>
Sent: Wednesday, February 26, 2020 7:42 PM
To: Kathy
Subject: Kinsmen Items for Budget Consideration
Attachments: Kinsmen Skateboard Funding Letter 2020.docx; CAR Tax Exemption Request 2020.docx; Town Council Xmas Invitation 2020.docx; 2020 Community Events Grant Program Application Form Waiver of Fees.pdf

For Your Consideration,

The Kinsmen Club of Rimbey would like to submit 4 items for your consideration during budget deliberations.

From the 4 attached requests the highest priority is by far the repayment of the Skateboard Park loan.

The Community Events form is a submission to ensure its still on your radar (original submission Phil Swanson October 2019),

If our club is required to present these items in person during a council meeting, please let us know the date and time.

Regards,

Travis Jaffray

President, Kinsmen Club of Rimbey

FOIA 17(C) Personal Privacy

Kinsmen Skateboard Funding Request



Purpose:

The Kinsmen Club of Rimbey is seeking funding to repay a \$91,385 bank loan that the club determined necessary to take on to complete the Rimbey Skateboard Park.

Project Overview:

On May 15, 2015, after three years of research and fundraising, the Rimbey Kinsmen embarked on constructing a new concrete skateboard park after the removal of the old wooden skateboard ramps in 2012 due to safety concerns. For the benefit of Town of Rimbey and County of Ponoka families, Kinsmen partnered with a reputable builder to begin constructing a newer, low maintenance, safer park for the enjoyment of skateboarders, inline skating, BMX .and scooter riding.

The project completed November 20, 2015 at a total cost of \$448,282.65+GST. Due to the generosity of our community and determination of our members the Kinsmen club raised \$237,000. The remaining \$211,100.64+GST funding was to be obtained through the Community Facility Enhancement Program (CFEP), which was not approved. As a result the Rimbey Kinsmen took an ATB loan to pay outstanding construction bills.

Project Update

The Kinsmen Club of Rimbey is in a better financial position today than one year. In the past 12 months our club has paid down our debt by \$55,274, and unlike previously we have a bank reserve of \$29,033 which will last approximately 6 months on our current \$5,000/month payment plan. Furthermore, our finances are upto date, although the skateboard is not an applicable project, we have applied for a \$209,000 CFEP grant for a Central Alberta Raceways project, to be awarded in July.

Below is a summary of our club's (5 member) fund-raising activities / events from 2019. (Dontations Rounded)

Project	Volunteer Hours	Revenue Donated back to Community
Central Alberta Raceways Beer Gardens	114 hrs	
Alberta Barrel Racing Concessions	84 hrs	
Wedding Bartending	7 hrs	
Annual Kinsmen Calendar	98 hrs	
Annual Kinsmen Christmas Banquet	78 hrs	
Corporate Christmas Party(s) Bartending	17 hrs	
NHL Hockey Ticket Raffle 1	14 hrs	\$1000
NHL Hockey Ticket Raffle 2	14 hrs	\$1000
NHL Hockey Ticket Raffle 3	14 hrs	\$1000
Chase the Ace Raffle (ongoing)	34 hrs	\$4300
High School Best All Round Student (Donation Only)	1 hrs	\$350
Total	475 hrs	\$7650

Central Alberta Raceways Tax Exemption Request

Request:

The Kinsmen Club of Rimbey (Kinsmen) is requesting that the Central Alberta Raceways facility becomes exempt from paying annual property taxes.

Specifically, item 4 of the letter of understanding with the Town of Rimbey (Town) outlining the leasing of land to the Kinsmen for the purpose of developing and operating a motorsports park be amended.

The Kinsmen club is a non-profit club serving the community's greatest needs, by removing property taxes requirement our club would be able to further reinvest monies into both the motorsports park and other valuable community projects.



Town Of Rimbey

Christmas Party Invitation

The Kinsmen Club of Rimbey (Kinsmen) is cordially inviting the Town of Rimbey's staff and spouses to our 9th annual Company Christmas Party, December 2020 (specific date TBD).

For the past 8 year the Rimbey Kinsmen has hosted an evening that unburdens local businesses from the hassle of organizing/hosting their company Christmas party. Our club hires a local catering company for an always delicious buffet dinner, followed by an evening of entertainment (magician, comedian, ventriloquist, casio night, game show and murder mystery are examples from previous year). We provide a cash bar and to date have been able to provided safe drive services.

In previous years a table of 8 has been \$480 and individual tickets \$70.



Kinsmen Club of Rimbey
RimbeyKinsmen@gmail.com

Box 97
Rimbey, Alberta
T0C-2J0



Town of Rimbey
Community Events Grant Program Application
Waiver of Rental Fees

Group Information

Group/Assoc.: Kinsmen Club of Rimbey Date: Oct 13, 2019

Contact Name: Phil Swanson Title/Position: Director

GROUP/ASSOC. Mailing Address Mox 97, Rimbey Ab T0C2J0

Telephone Number: 403 843-2460 Email: rimbeykinsmen@gmail.com

Describe the primary objectives of your organization:
Rimbey Kinsmen Club works to better our community, enhance the well being of Canadians and improve the environment.
We are dedicated to fostering lifelong friendships while :Serving the Communities Greatest Needs"

Project/Event Information

Name of Project/Event: Rimbey Christmas Dinner

Date(s) of Event: Dec 12th (TBD) Expected Attendance: 240

Room Requested: Community Center

Provide a description of the project/event for which this waiver of rental fees is being applied for:
The supper is a community supper and entertainment for businesses and groups.

For Office Use Only:

Date Application Received: _____

Facility verified for availability Circle one: Yes / No Facility booked for Client: Circle one: Yes / No

Facility Rental Fee: \$

Copy to Director of Finance, Director of Community Services, Executive Assistant and the Applicant

Approved by: _____ Date _____ Lori Hillis, CAO

Council Agenda Item	6.1
Council Meeting Date	March 10, 2020
Subject	Bylaw 960/20 amendment to Land Use Bylaw
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>On January 10, 2020 GLDC submitted a land use bylaw amendment application to redesignate a portion of Lot 9 and 10, Block 10, Plan 0721276 from UH and PS to C2.</p>

Discussion	<p>The subject lands are located as follows:</p> <p>This redesignation application was submitted in conjunction with Subdivision TR-20-01. The subdivision was approved by Council on February 25, 2020.</p> <p>As the subdivision application is not creating a new lot, rather it is consolidating the 2 parcels of land into the existing GLDC lot, it is necessary that the lands be redesignated from UH and PS to C2.</p>
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REQUEST FOR DECISION

Council gave first reading to Bylaw 960/20 on January 28, 2020. Council set the Public Hearing date of March 10, 2020 and directed administration to circulate notice of Bylaw 960/20 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from:

- Alberta Transportation – No Objections
- Atco Pipelines & Liquids Global Business Unit – No Objections
- Atco Gas & Pipelines Liquids Global Business Unit – Conditions which are not relevant to a Land Use Bylaw amendment, rather will be important at the time of a future development permit.
- Resident Question, with response from Administration

Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Options/Consequences	Not Applicable
Financial Implications	Not Applicable
Attachments	Bylaw 960/20 Amendment to Land Use Bylaw 917/16 Application Circulation Responses
Recommendation	Administration recommends second reading of 960/20 Amendment to Land Use Bylaw 917/16. Administration recommends third and final reading of 960/20 Amendment to Land Use Bylaw 917/16.

Prepared By:



 Elizabeth Armitage, MEdes, MCIP, RPP
 Planning and Development Officer

March 6, 2020

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

Mar 6, 2020

 Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – REDESIGNATION

- 1) The 40 metre easterly portion of Lot 9, Block 10, Plan 0721276 will be redesignated from UH to C2**
- 2) The 40 metre easterly portion portion of Lot 10, Block 10, Plan 0721276 will be redesignated from PS to C2.**
- 3) That the Land Use District Map of Bylaw No. 917/16 is hereby amended as per attached map in Schedule A.**

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



BYLAW NO. 960/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

READ a Second Time in Council this ____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

SCHEDULE A
Land Use Re-designation Map





Town of Rimbey
Application for Land-Use Re-designation

I / We hereby make application to amend the Land-Use Bylaw.

Applicant GLDC Gas Co-op Telephone: 403-843-1050

Mailing Address: P.O. Box 1909 Rimbey, Alberta T0C 2J0

Registered Owner's Name: Rimbey Christian School Society

Telephone: 403-843-4790

Mailing Address: P.O. Box 90 Rimbey, Alberta T0C 2J0

Legal Description: Lot: 9 and 10 Block: 10 Plan: 0721276
Or Certificate of Title: 072092048+1, 072092048+2

Amendment Proposed

From: IPU UX To: C2

Reasons for Support of Application For Amendment:

GLDC Gas Co-op would like to purchase parts of the School property to make more room to handle our current expansion. Both parties are amenable to this arrangement pending approval from the Town of subdivision and land use change. GLDC would amalgamate this portion into our current lot.

I/We enclose \$ Being the application fee.

Date: January 13, 2020 Applicant: [Signature] Signature

January 30, 2020

File: Rimbey (Sub)

Town of Rimbey
4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Lori Hillis, Chief Administrative Officer

**RE: BYLAW 960/20 AMENDMENT TO LAND USE BYLAW 917/16
RIMBEY CHRISTIAN SCHOOL SOCIETY / GULL LAKE DEER CREEK GAS CO-OP LTD.
PT. LOT 9, BLOCK 10, PLAN 0721276 & PT. 10, BLOCK 10, PLAN 0721276 WITHIN SE 28-42-02-W5**

With regards to the proposal to redesignate the easterly 40 metres of Pt. Lot 9, Block 10, Plan 0721276 from UX (UH - Urban Holdings) to C2 (Highway Commercial), and the easterly 40 meters of Pt. Lot 10, Block 10, Plan 0721276 from IPU (PS – Public Service) to C2 (Highway Commercial).

It's our understanding that no new development is proposed with this land use amendment. If there are future proposed developments, we request that the Town of Rimbey continue their referrals and we will work with the Town of Rimbey and the applicant to review the proposal at the development permitting stage.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: Notice to Affected Agencies - Amendment to Land Use Bylaw
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-01-30 8:49:39 AM
To: "Liz@viciniaplanning.com" <Liz@viciniaplanning.com>;

From: Anhamm, Kristine [mailto:Kristine.Anhamm@atco.com]
Sent: Thursday, January 30, 2020 7:45 AM
To: Kathy
Subject: RE: Notice to Affected Agencies - Amendment to Land Use Bylaw

Good Morning,

Please see the below conditions:

- ATCO Gas existing right-of-way or other land rights shall be carried forward and registered on any newly created lots. Any work of any nature whatsoever (i.e. paving, stockpiling, landscaping, berms, etc.) affecting the surface of ATCO Gas right-of-way must first receive prior written consent from **ATCO Gas Land Administration Department** at **780-420-8012** or email crossings@atcogas.com
- There is an existing ATCO Gas service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact **ATCO Gas Service Admin Coordinator** at **780-420-7514** to discuss a service alteration. Note all alteration costs will be borne by the developer / owner
- There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances must be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275** to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner
- If gas service is required, to avoid delays, the owner / developer should contact an **ATCO Gas Service Admin Coordinator** at **780-420-7514**, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 4 months is recommended. Note, each lot / unit is to have a separate service line
- If commercial gas service is required, the owner / developer should contact **ATCO Gas Commercial Service Admin Coordinator** at **780-420-7749** or email commercial.contracts@atcogas.com at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum 4-month notice is recommended. ATCO Gas will require a detailed site plan and mechanical drawings with the gas load breakdown in order to design and size the gas service. Note, each lot/unit is to have a separate service line
- Due to this proposal, a gas main upgrade may be required to the existing distribution system. It is required that the owner/developer contact ATCO Gas Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275**
- Due to the expansion/addition, the existing service size, meter space, and main size will need to be reviewed by ATCO Gas. It is recommended that the owner contact **ATCO Gas Service Admin Coordinator** at **780-420-7749** at their earliest convenience with their existing and future gas load and pressure requirements to enable adequate lead time to review if a service or main upgrade is required, the associated costs, and if necessary proceed with design and installation process

Thanks,

Kristine Anhamm

Land Administrative Coordinator
Gas Distribution
ATCO Gas & Pipelines Liquids Global Business Unit

P. 780 420 3432

A. 10035 105 Street, Edmonton AB CAN T5J 2V6

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, January 29, 2020 11:25 AM
To: @ Gas Land Department <land.admin@atcogas.com>
Subject: Notice to Affected Agencies - Amendment to Land Use Bylaw
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please find attached a Town of Rimbey Notice of Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

Please forward your comments on or before February 28,, 2020.

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Subject: FW: 20-0419 Response - Notice to Affected Agencies - Amendment to Land Use Bylaw
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-02-10 2:39:46 PM
To: "Liz@viciniaplanning.com" <Liz@viciniaplanning.com>;
Attachments: 960 20 Amendment to Land Use Bylaw Notice to Affected Agencies.pdf

From: Wright, Maira [mailto:Maira.Wright@atco.com]
Sent: Monday, February 10, 2020 2:39 PM
To: Kathy
Subject: 20-0419 Response - Notice to Affected Agencies - Amendment to Land Use Bylaw

Good Afternoon,

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

P. 780 420 3896

From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, January 29, 2020 11:30 AM
To: Circulations, HP <HP.Circulations@atco.com>
Subject: Notice to Affected Agencies - Amendment to Land Use Bylaw
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please find attached a Town of Rimbey Notice of Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

Please forward your comments on or before February 28, 2020.

Kathy Blakely
Executive Assistant

Town of Rimbey
403.843.2113



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Subject: Re: FW: Bylaw 960/20 Amendment to Land use Bylaw 917/16
From: "Liz Armitage" <liz@viciniaplanning.com>
Sent: 2020-02-14 11:38:55 AM
To: murrayworking@gmail.com;

Hello Murray,

Bylaw 960/20 is to amend the parcels to commercial. There is no intent to put multi family dwellings on the land and as such there will be no new residential dwellings.

Should you have additional questions please feel free to call me at 403.383.2366.

Thank you very much,
Liz

Elizabeth Armitage, MEDES, RPP, MCIP
Vicinia Planning & Engagement Inc.

From: M caldwell [mailto:murrayworking@gmail.com]
Sent: Wednesday, February 12, 2020 7:14 PM
To: Kathy
Subject: Bylaw 960/20 Amendment to Land use Bylaw 917/16

What Proposal has been offered to the Town of Rimbey to change land use for this parcel of land for Multi family dwellings? More importantly how many dwellings?

Murray Caldwell

Council Agenda Item	6.2
Council Meeting Date	March 10, 2020
Subject	Bylaw 965/20 Amendment to Land Use Bylaw 917/16
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>On March 3, 2020, the Rimbey Christian School submitted a land use bylaw amendment application to redesignate the remaining portion of Lot 9, Block 10, Plan 0721276 from UH to PS.</p>

Discussion	<p>The subject lands are as follows:</p> <p>Upon completion of the land use bylaw amendment, the Rimbey Christian School will likely be completing a consolidation of the remainder of Lot 9, Block 10, Plan 072 1276 and the Remainder of Lot 10, Block 10, Plan 072 1276. This process is done through Land Titles and not through the Town of Rimbey.</p>
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REQUEST FOR DECISION

	Further, once the lots of consolidated, the Rimbey Christian School has indicated their intention to submit a development permit for a development on the consolidated lot.
Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Options/Consequences	Not Applicable
Financial Implications	Not Applicable
Attachments	Bylaw 965/20 Amendment to Land Use Bylaw 917/16 Application
Recommendation	Administration recommends Council give first reading to Bylaw 965/20 Amendment to Land Use Bylaw 917/16. Administration recommends Council advertise Bylaw 965/20 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review. Administration recommends Council hold a public hearing for Bylaw 965/20 Amendment to Land Use Bylaw on April 28, 2020.

Prepared By:



 Elizabeth Armitage, MEDES, MCIP, RPP
 Planning and Development Officer

March 6, 2020

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

Mar 6, 2020

 Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – REDESIGNATION

- 1) The remainder of Lot 9, Block 10, Plan 0721276 will be redesignated from UH to PS.**
- 2) That the Land Use District Map of Bylaw No. 917/16 is hereby amended as per attached map in Schedule A.**

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this ____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO
AMEND LAND USE BYLAW 917/16.

READ a Third Time and Finally Passed this ____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

SCHEDULE A
Land Use Re-designation Map





Town of Rimbey
Application for Land-Use Re-designation

I / We hereby make application to amend the Land-Use Bylaw.

Applicant Darren Dolman Telephone: FOIA 17(1)

Mailing Address: FOIA 17(1) Personal Privacy
FOIA 17(1)

Registered Owner's Name: The Rimbey Christian School Society

Telephone:

Mailing Address: Box 1305 Rimbey AB
TOC 250

Legal Description: Lot: 9 Block: 10 Plan: 072 1276
Or Certificate of Title:

Amendment Proposed

From: UX To: PS

Reasons for Support of Application For Amendment:
To allow for construction of gymnasium
addition to school

I/We enclose \$ 500.00 Being the application fee.

Date: March 3, 2020 Applicant: [Signature]
Signature



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	March 10, 2020
Subject	Letter of Request for More Crown Prosecutors
For Public Agenda	Public Information
Background	An email from Steven Ellingson, Intergovernmental Strategist for the City of Red Deer is requesting support from Central Alberta Councils regarding a letter of support for more Crown Prosecutors for Red Deer and region.
Attachments	Email from Steven Ellingson
Recommendation	Administration recommends Council determine if they wish to forward a letter of support of the need for more Crown Prosecutor for Red Deer and region.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020

Date

Rick Pankiw

From: Steven Ellingson <Steven.Ellingson@reddeer.ca>
Sent: February 7, 2020 11:12 AM
To:

FOIA 17(1) Personal Privacy

Subject: Additional Crown Prosecutor

Hello Mayors,

In the fall of 2019, Mayor Veer forwarded a copy of her letter to Premier Kenney requesting additional Crown Prosecutors for Red Deer. Mayor Poole followed up with a letter of support for more Crown Prosecutors for Red Deer. With Mayor Wood's recent comments in the media over the need for more Crown Prosecutors in the region. Mayor Veer is wondering who would be interested or willing to be a signatory on a joint letter to the Government of Alberta requesting additional Crown Prosecutors for Red Deer and region. Please let me know.

Thanks,

Steven

Steven Ellingson
Intergovernmental Strategist
Office of the Mayor and City Manager
The City of Red Deer
P: 403-342-8738
Steven.ellingson@reddeer.ca



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	March 10, 2020
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 6, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 6, 2020

Date

Highlights

Streetlights

- Fortis is preparing an updated quote for the replacement of the streetlights west of the 4 way stop to be included in the 2020 budget discussions. They have indicated that we should have a quote within the next two weeks.

2020 Capital and Operating Budgets

- Continue to work on 2020 Budgets.

Lori Hillis
Chief Administrative Officer

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 21-Feb-2020 to 05-Mar-2020
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Alberta One-Call Corporation	46022	26-Feb-2020	Alberta One-Call - Jan.2020 inv	44.10
AMSC Insurance Services Ltd.	46023	26-Feb-2020	AMSC Insurance - March 2020 inv.	39.04
Bemoco Land Surveying Ltd.	46024	26-Feb-2020	Bemoco Land Surveying - storm water outface	1,932.00
BURKE,PAULA	46025	26-Feb-2020	P.Burke-RHPAP expenses	1,392.98
Canadian Pacific Railway Company	46026	26-Feb-2020	CP Rail - Hoadley crossing	296.00
COLLICUTT ENERGY	46027	26-Feb-2020	Collicutt Energy - Reservoir #2 repair	706.71
Hach Sales & Services Canada Ltd.	46028	26-Feb-2020	HACH - lab services	1,394.40
Hanson,Ryan	46029	26-Feb-2020	R.Hanson - reimb. - parts	68.24
Hillis,Lori	46030	26-Feb-2020	L.Hillis - Emerg. Management Summit expenses	374.05
John Deere Financial Inc.	46031	26-Feb-2020	John Deere - parts - unit #21	151.97
LOR-AL SPRINGS LTD.	46032	26-Feb-2020	Lor-Al Springs - water	22.00
Municipal Property Consultants (2009) Ltd.	46033	26-Feb-2020	Municipal Prop. Consultants - March 2020 inv.	3,580.74
RECEIVER GENERAL FOR CANADA	46034	26-Feb-2020	Rec. General - Radio Auth. Renewal - PW	429.24
Rimbey Electric	46035	26-Feb-2020	Rimbey Electric - RCMP - repairs	42.00
Seidel,Rebekah	46036	26-Feb-2020	R.Seidel - RHPAP - expenses	160.68
Tagish Engineering Ltd.	46037	26-Feb-2020	Tagish Eng. - 2020 General Engineering	9,680.57
Towle,Jeanette	46038	26-Feb-2020	J.Towle - Payroll Conf. - shuttle	155.40
Uni First Canada Ltd.	46039	26-Feb-2020	UniFirst - coveralls/janitorial	166.44
556436 Alberta Ltd.	46040	04-Mar-2020	Central Sharpening - ice knife	278.25
Accu-Flo Meter Service Ltd.	46041	04-Mar-2020	Accu-Flo - parts	2,187.15
Alberta Defensive Tactics Training Inc	46043	04-Mar-2020	Alberta Defensive Tactics - OC Spray Recert	131.25
AN Adventure Distribution & Consulting	46044	04-Mar-2020	An Adventure - supplies	208.90
Digitex Inc.	46045	04-Mar-2020	Digitex - copies - Rec Dept	952.26
Expert Security Solutions	46046	04-Mar-2020	Expert Solutions - Rec Centre - security monitori	94.34
Hach Sales & Services Canada Ltd.	46047	04-Mar-2020	HACH - water supplies	273.00
Imperial Esso Service (1971)	46048	04-Mar-2020	Esso - propane	338.00
Lifesaving Society	46049	04-Mar-2020	Lifesaving Society - affiliation fee	110.00
MLA Benefits Inc.	46050	04-Mar-2020	MLA Benefits - Mar.2020 - HSA - Mayor/Council	1,639.73
Ponoka County	46051	04-Mar-2020	Ponoka County - road sand/salt	2,117.06
Rimbey Home Hardware	46052	04-Mar-2020	Home Hardware - supplies	22.11
Staples Advantage	46053	04-Mar-2020	Staples Advantage - supplies	164.12
Stationery Stories & Sounds (2005)	46054	04-Mar-2020	Stationery Stories Sounds - supplies	69.17
Superior Safety Codes Inc.	46055	04-Mar-2020	Superior Safety Codes - Jan. 2020 permit fees	834.75
Town Of Rimbey	46056	04-Mar-2020	Town of Rimbey - util inv - Feb. 2020	1,306.71
Uni First Canada Ltd.	46057	04-Mar-2020	UniFirst - coveralls/supplies	64.04
Wolseley Industrial Canada INC	46058	04-Mar-2020	Wolseley Industrial - bleach	1,023.75
LAPP	00012-0001	26-Feb-2020	LAPP-FCSS - (Feb.3-16/20)	2,176.36
Telus Communications Inc.	00012-0002	26-Feb-2020	Telus - Jan.2020 inv	2,214.68
VICTOR CANADA	00012-0003	26-Feb-2020	Victor - March 2020	10,017.12
Canada Revenue Agency	00013-0001	04-Mar-2020	CRA - Mar.6/20 (Feb.16-29) deductions	16,695.34
LAPP	00013-0002	04-Mar-2020	LAPP - Mar.6/20 (Feb16-29/20)	8,561.47
VICTOR CANADA	00013-0003	04-Mar-2020	Victor - HSA - top up (Encon)	729.94
Waste Management	00013-0004	04-Mar-2020	Waste Management - recycle - Feb. 2020	1,806.96
Total:				74,653.02



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	March 10, 2020
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Project Status Update to February 20, 2020 8.2.2 Rimoka Housing Foundation Minutes of December 18, 2019
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Update to February 20, 2020, and the Rimoka Housing Foundation Minutes of December 18, 2019, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 4, 2020
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Mar 6, 2020
Date

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.20 RB00 - 2020 General Engineering		
January 23, 2020	Matichuk, Gerald	Tagish provided comments and concerns related to Gibson Energy request to install test wells adjacent to RR # 23.
February 6, 2020	Matichuk, Gerald	Tagish provided administration with a letter of recommendation for the Three Year and 2020 Capital Budget.
February 20, 2020	Matichuk, Gerald	No assignment this period (Feb 20, 2020).
Project: RBYM00133.00 RB133 - NE Lagoon Outlet Ditch Upgrade		
January 23, 2020	Matichuk, Gerald	SmithIron Earthworks Ltd. fencing crew has completed all fencing work. Tagish has prepared the final progress payment. The project is completed with no additional reporting after December 5, 2019.
February 20, 2020	Matichuk, Gerald	The project is completed with no additional reporting after December 5, 2019.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
January 23, 2020	Matichuk, Gerald	Fortis Alberta has provided a budget estimate to supply and install a power supply to Well PW(17-15) site. In order to confirm the land parcel size, a application for a Development Permit was sent to Ponoka County.
February 6, 2020	Matichuk, Gerald	Access Land Services is working on completing the land purchase for Well PW(17-15) and a right-of-way agreements for the raw water supply line.
February 20, 2020	Matichuk, Gerald	February 20, 2020, waiting for Access Land Services to complete the land purchase for Well PW (17-15) and a right-of-way agreements for the raw water supply line.



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford
D. MacPherson R. Pankiw J. Weir, CAO W. Sheppard, Recorder
ABSENT: S. Lyon

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:03 a.m.
B. Liddle introduced Nancy Hartford as the new representative from Ponoka County.

2. ADOPTION OF AGENDA

J. Weir requested Item 6 – CAO report be moved ahead of the Financial Reports.

MOVED by T. Dillon that the Board meeting agenda be adopted. (RHF 19-12-01)
Carried

3. APPROVAL OF MINUTES

MOVED by L. Curle the Board accept the minutes of the November 18, 2019 Board meeting. (RHF 19-12-02)
Carried

5. CAO REPORT

J. Weir discussed the first month in his new position.

4. FINANCIAL REPORTS

J. Weir provided an overview of the financial reports for the eleven months ending November 30, 2019.

MOVED by N. Hartford that the Board accept for the eleven months ending November 30, 2019 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 19-12-03)

Carried

2020 BUDGET

J. Weir presented the Legacy Place, Lodges and Provincial Housing Budgets for 2020.

The Legacy Place budget remains the same as last year with a zero budget and a \$0.25 per square foot increase in operating fees to residents.

The Lodge Budget has an operational deficit of \$202,500 and an additional \$154,500 in capital equipment purchases for 2020.

The 2020 municipal requisition will remain the same as last year at \$425,000.

The Provincial Housing Budget deficit is the same as 2019 at \$80,300 dependent on government approval. The budget amounts continue to be reallocated to better align with our operations as we continue to manage the social housing portfolio.

J. Weir presented the 2020 salary grid for Board review with a 2.5% increase effective March 1, 2020 as part of the 2020 budgets.

MOVED by R. Pankiw to approve the 2020 Lodge Budget, Legacy Place Budget and the Provincial Housing Budget including the 2020 salary grid as presented. (RHF 19-12-04)

Carried

6.	STANDING AGENDA ITEMS
----	-----------------------

SAFETY

Parkland Manor is a safety concern with the connection to Kansas Ridge 1, therefore J. Weir will continue to pursue with government for a resolution.

HOUSING FIRST

J. Weir met with the Housing & Homeless Committee and they anticipate the mat program beginning on January 14, 2020.

MOVED by L. Curle to accept the Standing Agenda Items as information. (RHF 19-12-05)

Carried

7.	NEW BUSINESS & CORRESPONDENCE
----	-------------------------------

SOCIAL HOUSING CONSTRUCTION

J. Weir is working on creating a proposal for possible development options to address social housing needs in Ponoka.

A needs assessment study will need to be completed to definitively determine what our community requires and J. Weir will endeavor to initiate the study in the first quarter of 2020.

ENVIRONMENTAL INITIATIVES

The social housing development could include a greenhouse on the top floor to provide a vertical garden option to maximize opportunities for the residents and increase energy efficiencies of the building.

GREEN BUILDING TECHNIQUES

J. Weir shall pursue funding options through various government agencies to determine possible financing options for green building techniques.

MOVED by L. Curle to accept the New Business & Correspondence as information. (RHF 19-12-06)


Carried

8.	NEXT MEETING
----	--------------

The next meeting will be scheduled for January 16, 2020 at Legacy Place in Ponoka at 10:00 a.m.

MOVED by D. MacPherson the meeting adjourn at 10:24 a.m.. (RHF 19-12-07)

Carried



Bryce Liddle, Board Chair

Feb 19/2020
Date Signed



Jonathan Weir, CAO

Feb 21 / 2020
Date Signed