



AGENDA

Town Council

September 14, 2021 - 5:00 PM
Town Administration Building -
Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 14, 2021 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA

Page

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes of Regular Council Meeting August 24, 2021

3 - 6

[RFD 3.1 Minutes](#)

[Town Council - 24 Aug 2021 - Minutes](#)

4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

8. REPORTS

8.1. Department Reports - None

8.2. Boards/Committee Reports

	RFD 8.2 Boards Committee Reports	7
8.2.1	RFD 8.2.1 Tagish Engineering Project Status Updates August 19, 2021	8 - 9
8.2.2	RFD 8.2.2 Project Status Updates September 2, 2021	10 - 11

8.3. Council Reports

	RFD 8.3 Council Reports	12
8.3.1	Mayor Pankiw's Report RFD 8.3.1 Mayor Pankiw's Report	13
8.3.2	Councillor Coulthard's Report RFD 8.3.2 Councillor Coulthard's Report	14
8.3.3	Councillor Curle's Report RFD 8.3.3 Councillor Curle's Report	15
8.3.4	Councillor Payson's Report RFD 8.3.4 Councillor Payson's Report	16
8.3.5	Councillor Rondeel's Report RFD 8.3.5 Councillor Rondeel's Report	17

9. CORRESPONDENCE

10. OPEN FORUM

([Bylaw 939/18 - Council Procedural Bylaw](#) Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. CLOSED SESSION

12. ADJOURNMENT



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	September 14, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council August 24, 2021
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of August 24, 2021, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 7, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 7, 2021

Date



MINUTES

Town Council Meeting

Tuesday, August 24, 2021 - 5:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 5:00 PM with the following in attendance:

- Mayor Rick Pankiw
- Councillor Lana Curle
- Councillor Paul Payson
- Councillor Gayle Rondeel
- Lori Hillis - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant

Absent: Councillor Bill Coulthard

Public: (0) members of the public

2. AGENDA APPROVAL AND ADDITIONS

Motion 196/2021

Moved by Councillor Curle to accept the Agenda for the August 24, 2021 Regular Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

3. MINUTES

3.1. Minutes of Regular Council July 27, 2021

Motion 197/2021

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of July 27, 2021, as presented.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

8. REPORTS

8.1. DEPARTMENT REPORTS

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report

Motion 198/2021

Moved by Councillor Curle to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

Motion 199/2021

Moved by Councillor Rondeel to accept the Tagish Engineering Project Status update to July 22, and August 5, 2021; Beatty Heritage House Society June 21, 2021 Meeting Minutes, as information.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

8.3. COUNCIL REPORTS

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 200/2021

Moved by Councillor Curle to accept the reports of Council, as information.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

9. CORRESPONDENCE

10. OPEN FORUM

11. CLOSED SESSION

12. ADJOURNMENT

12.1. Adjournment

Motion 201/2021

Moved by Councillor Curle to adjourn the meeting.

Mayor Pankiw	In Favor
Councillor Coulthard	Absent
Councillor Curle	In Favor
Councillor Payson	In Favor
Councillor Rondeel	In Favor

CARRIED

5:06 pm

Rick Pankiw, Mayor

Lori Hillis, Chief Administrative Officer

	REQUEST FOR DECISION
---	----------------------

Council Agenda Item	8.2
Council Meeting Date	September 14, 2021
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Project Status Updates August 19, 2021 8.2.2 Tagish Engineering Project Status Updates September 02, 2021
Recommendation	Motion by Council to accept the Tagish Engineering Project Status updates for August 19 and September 02, 2021, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 8, 2021 , _____
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 8, 2021 _____
Date

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.21 RB00 - 2021 General Engineering		
July 8, 2021	Matichuk, Gerald	Site work continues on the Hwy 20 Development. No assignment this period (July 8, 2021).
July 22, 2021	Matichuk, Gerald	Regarding the Hwy 20 Development, the Director of Public-works and Tagish meet the grading Contractor to discuss how the road grades from the Hwy 20 Development site will tie into the Towns roadway system. The Contractor will install a new culvert and extend a existing one across 42 St to ensure sufficient drainage from adjacent lands.
August 5, 2021	Matichuk, Gerald	No assignment this period (August 5, 2021).
August 19, 2021	Matichuk, Gerald	No assignment this period (August 19, 2021).
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
July 7, 2021	Solberg, Lloyd	Construction is on-going. Contractor has forming up the base slab, sump and generator pad. Contractor working on wall construction.
July 22, 2021	Solberg, Lloyd	Construction is on-going. Contractor has installed the walls for the expansion. Contractor to work on roof for the expansion and start on mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	Construction is on-going. Contractor to finalize work on roof for the expansion and start on mechanical and electrical installations.
August 19, 2021	Solberg, Lloyd	Construction is on-going. Contractor to finalize work on roof for the expansion and start on mechanical and electrical installations.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
July 22, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - July 22, 2021).
August 5, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - August 5, 2021).
August 19, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - August 19, 2021).
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
July 7, 2021	Solberg, Lloyd	Darcy's drilling has raised up the well casing. Timcon, will work on pouring the base slab for the building.
July 22, 2021	Solberg, Lloyd	Timcon has poured the base slab and the building arrived on site yesterday. Contractor to work on mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	The building has been installed. Darcy's is scheduled in the next few days to install the pump down the well. Contractor to work on mechanical and electrical installations.
August 19, 2021	Solberg, Lloyd	Well Pump has been installed. Majority of the mechanical and electrical has been completed. Waiting on the VFD for the well pump. We are getting a price from Timcon to add a building around the observation well as per our last meeting.
RBYM00140.00 RB140 - Rimbey MSP Projects		
July 7, 2021	Solberg, Lloyd	Carbon has tied in the water supply for Well 10R. Timcon is working on pouring the slab for the building.
July 22, 2021	Solberg, Lloyd	Carbon to come back and finalize road works and repair storm line that they damaged. Building has been erected on site. Contractor to continue with mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	Carbon has finalized their work. Building has been erected on site. Contractor to continue with mechanical and electrical installations.

Council Agenda Item 8.2.1

August 19, 2021 Solberg, Lloyd Mechanical work has been completed and majority of the electrical has been completed for Well 10R. Waiting for VFD's for the well pumps.

RBYM00141.00 RB141 - Evergreen Est Street Imp

July 8, 2021 Matichuk, Gerald Border Paving has completed the installation of the first lift of asphalt on all roadways and anticipates completion of the top lift by the end of this week. The Contractor has indicated that backfilling and side sloping on all roadways will start the week of July 12, 2021. The Contractor has indicated that the side-sloping will be completed by July 30 weather permitting.

July 22, 2021 Matichuk, Gerald Border Paving has completed the paving and is working on backfilling and side-sloping the roadways and when completed the work area will be hydro seeded. Granular material will be added to all driveways to ensure smooth access to all properties. After all work is completed an FAC inspection will be scheduled.

August 5, 2021 Matichuk, Gerald Border Paving is working on completing the backfilling and side-sloping the roadways. Blue grass Sod Farms is scheduled to start the hydro seeding on August 16, 2021.

August 19, 2021 Matichuk, Gerald Public-works is working on completing the backfilling and side-sloping the roadways. Blue grass Sod Farms is scheduled to complete the hydro seeding after all landscaping is completed.

RBYM00142.00 RB142 - 2021 Street Improvements

July 8, 2021 Matichuk, Gerald J. Branco & Sons Concrete Services are working on concrete replacements on 50 St. between 50 Ave and laneway. Border Paving is anticipating the asphalt milling and paving on 47 St. would start the week of July 19 after all concrete removal and replacements are completed.

July 22, 2021 Matichuk, Gerald J. Branco & Sons Concrete Services have completed the concrete replacements on 50 St. between 50 Ave and laneway. Border Paving is anticipating the asphalt milling and paving on 47 St. should start the week of August 2, 2021.

August 5, 2021 Matichuk, Gerald Border Paving is scheduled to be on site August 9, 2021 to work on completing the road base repairs on 47 St., with asphalt milling scheduled to start August 18, 2021.

August 19, 2021 Matichuk, Gerald Border Paving has indicated that LeDuc Asphalt Milling (asphalt milling sub-contractor) was not able to be on site this week and will be re-scheduling asphalt milling to the week of August 30, 2021. Border Paving has indicated that paving will be scheduled after the milling has been completed.

RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp

July 8, 2021 Matichuk, Gerald The Contractor (1998372 Alberta Ltd. c/a Elite Site Services) is scheduled to start construction the first week of August 2021.

July 22, 2021 Matichuk, Gerald Tagish is working with the contractor (1998372 Alberta Ltd. c/a Elite Site Services) to schedule a pre construction meeting. The Contractor has indicated they will be starting work in the first week of August 2021.

August 5, 2021 Matichuk, Gerald On July 28, a pre-construction meeting with Public-works and the Contractor (Elite Site Services) was held. The Contractor is scheduled to start construction August 9, 2021 with a completion date of September 15, 2021.

August 19, 2021 Matichuk, Gerald Elite Site Services has started the 56 Ave Sanitary Sewer Improvement project and is installing temporary water services. The Contractor will super chlorinate, flush and test service lines prior to starting construction. The Contractor has indicated that construction should be completed by September 15, 2021.

Date	Project Manager	Status Update
Town of Rimbey		
RB00 - 2021 General Engineering		
July 22, 2021	Matichuk, Gerald	Regarding the Hwy 20 Development, the Director of Public-works and Tagish meet the grading Contractor to discuss how the road grades from the Hwy 20 Development site will tie into the Towns roadway system. The Contractor will install a new culvert and extend a existing one across 42 St to ensure sufficient drainage from adjacent lands.
August 5, 2021	Matichuk, Gerald	No assignment this period (August 5, 2021).
August 19, 2021	Matichuk, Gerald	No assignment this period (August 19, 2021).
September 2, 2021	Matichuk, Gerald	No assignment this period (September 01, 2021).
RB125.01 - 2020 Main Reservoir Upgrades		
July 22, 2021	Solberg, Lloyd	Construction is on-going. Contractor has installed the walls for the expansion. Contractor to work on roof for the expansion and start on mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	Construction is on-going. Contractor to finalize work on roof for the expansion and start on mechanical and electrical installations.
August 19, 2021	Solberg, Lloyd	Construction is on-going. Contractor to finalize work on roof for the expansion and start on mechanical and electrical installations.
September 2, 2021	Solberg, Lloyd	Construction is on-going. Contractor to continue with mechanical and electrical installations.
RB136.01 - 2019/20 Street Improvements		
July 22, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - July 22, 2021).
August 5, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - August 5, 2021).
August 19, 2021	Matichuk, Gerald	This project is considered complete, and all remaining work will be completed under the 2021 Street Improvements project. No assignment this period (June 24 - August 19, 2021).
RB139 - Well PW (17-15) Raw Water Supply		
July 22, 2021	Solberg, Lloyd	Timcon has poured the base slab and the building arrived on site yesterday. Contractor to work on mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	The building has been installed. Darcy's is scheduled in the next few days to install the pump down the well. Contractor to work on mechanical and electrical installations.
August 19, 2021	Solberg, Lloyd	Well Pump has been installed. Majority of the mechanical and electrical has been completed. Waiting on the VFD for the well pump. We are getting a price from Timcon to add a building around the observation well as per our last meeting.
September 2, 2021	Solberg, Lloyd	Construction is on-going. Contractor is working on electrical installations. We are reviewing change order to add a building to the observation well.
RB140 - Rimbey MSP Projects		
July 22, 2021	Solberg, Lloyd	Carbon to come back and finalize road works and repair storm line that they damaged. Building has been erected on site. Contractor to continue with mechanical and electrical installations.
August 5, 2021	Solberg, Lloyd	Carbon has finalized their work. Building has been erected on site. Contractor to continue with mechanical and electrical installations.
August 19, 2021	Solberg, Lloyd	Mechanical work has been completed and majority of the electrical has been completed for Well 10R. Waiting for VFD's for the well pumps.
September 2, 2021	Solberg, Lloyd	Construction is on-going. Contractor is finalizing electrical installations.

Council Agenda Item 8.2.2

RBYM00141.00 RB141 - Evergreen Est Street Imp

July 22, 2021	Matichuk, Gerald	Border Paving has completed the paving and is working on backfilling and side-sloping the roadways and when completed the work area will be hydro seeded. Granular material will be added to all driveways to ensure smooth access to all properties. After all work is completed an FAC inspection will be scheduled.
August 5, 2021	Matichuk, Gerald	Border Paving is working on completing the backfilling and side-sloping the roadways. Blue grass Sod Farms is scheduled to start the hydro seeding on August 16, 2021.
August 19, 2021	Matichuk, Gerald	Public-works is working on completing the backfilling and side-sloping the roadways. Blue grass Sod Farms is scheduled to complete the hydro seeding after all landscaping is completed.
September 2, 2021	Matichuk, Gerald	Blue grass Sod Farms has completed the hydro seeding. Tagish is working to schedule a CCC inspection within the next week.

RBYM00142.00 RB142 - 2021 Street Improvements

July 22, 2021	Matichuk, Gerald	J. Branco & Sons Concrete Services have completed the concrete replacements on 50 St. between 50 Ave and laneway. Border Paving is anticipating the asphalt milling and paving on 47 St. should start the week of August 2, 2021.
August 5, 2021	Matichuk, Gerald	Border Paving is scheduled to be on site August 9, 2021 to work on completing the road base repairs on 47 St., with asphalt milling scheduled to start August 18, 2021.
August 19, 2021	Matichuk, Gerald	Border Paving has indicated that LeDuc Asphalt Milling (asphalt milling sub-contractor) was not able to be on site this week and will be re-scheduling asphalt milling to the week of August 30, 2021. Border Paving has indicated that paving will be scheduled after the milling has been completed.
September 2, 2021	Matichuk, Gerald	Still waiting for LeDuc Asphalt Milling (asphalt milling sub-contractor). Border Paving has indicated that paving will be scheduled after the milling has been completed.

RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp

July 22, 2021	Matichuk, Gerald	Tagish is working with the contractor (1998372 Alberta Ltd. c/a Elite Site Services) to schedule a pre construction meeting. The Contractor has indicated they will be starting work in the first week of August 2021.
August 5, 2021	Matichuk, Gerald	On July 28, a pre-construction meeting with Public-works and the Contractor (Elite Site Services) was held. The Contractor is scheduled to start construction August 9, 2021 with a completion date of September 15, 2021.
August 19, 2021	Matichuk, Gerald	Elite Site Services has started the 56 Ave Sanitary Sewer Improvement project and is installing temporary water services. The Contractor will super chlorinate, flush and test service lines prior to starting construction. The Contractor has indicated that construction should be completed by September 15, 2021.
September 2, 2021	Matichuk, Gerald	Elite Site Services has completed the sanitary sewer main, services replacement, granular base reconstruction and is setting forms for the concrete replacement. The Contractor has indicated that construction should be completed by September 15, 2021.



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	September 14, 2021
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 8, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 8, 2021

Date



Highlights

Date	Event	Details of Event
		Nothing to report due to being home sick

Numerous commissionaire of oath's
Cheque Runs

Rick Wm. Pankiw
Mayor



Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

J. W. Coulthard
Councillor



Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Commissioning of documents.

Submitted by
Lana Curle
Town Councillor



Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Paul Payson
Councillor



Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Gayle Rondeel
Councillor