



AGENDA

Bylaw Committee

June 7, 2022 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR BYLAW COMMITTEE MEETING TO BE HELD ON JUNE 7, 2022 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

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[RFD 3.1 Minutes](#)

4. NEW AND UNFINISHED BUSINESS

- 4.1 Committee of the Whole 7 - 11
[RFD 4.1 Committee of the Whole](#)

5. ADJOURNMENT

- 5.1 Adjournment



Bylaw Committee
REQUEST FOR DECISION

Council Meeting Date	07 Jun 2022
Subject	Minutes
Closed Session	Public Information
Attachments	RFD 3.1.1 Bylaw Committee Meeting Minutes May 3, 2022
Recommendation	To accept the Minutes of May 3, 2022, Bylaw Committee Meeting, as presented.

Prepared By:

A handwritten signature in black ink that reads "Bonnie Rybak".

Bonnie Rybak
Recording Secretary

May 25, 2022

Date

Endorsed By:

A handwritten signature in black ink that reads "Gayle Rondeel".

Gayle Rondeel
Chairperson

May 25, 2022

Date



MINUTES

Bylaw Committee Meeting

Tuesday, May 3, 2022 - 1:30 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE

Chairperson Gayle Rondeel called the meeting to order at 1:35 pm with the following in attendance:

Chairperson Gayle Rondeel
Deputy Chair Janet Carlson – arrived at 1:42 pm
Committee Member Allan Tarleton
Committee Member Jeff Johnstone
Committee Member Camille McKay
Lori Hillis, CPA, CA - Chief Administrative Officer
Bonnie Rybak - Executive Assistant

Absent: Councillor Wayne Clark

1.1. LAND ACKNOWLEDGMENT

2. AGENDA APPROVAL AND ADDITIONS

2.1. Agenda Approval and Additions

Motion 2022BC023

Moved by Committee Member Tarleton to accept the agenda for the May 3, 2022 Bylaw Committee Meeting, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	Absent
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

3. MINUTES

3.1. Minutes of the Bylaw Committee Meeting

Motion 2022BC024

Moved by Committee Member Tarleton to accept the Minutes of the Bylaw Committee Meeting April 12, 2022, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	Absent
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

4. NEW AND UNFINISHED BUSINESS

4.1. Heavy Vehicle Bylaw Comparison

Deputy Chair Janet Carlson arrived at 1:42 pm.

Motion 2022BC025

Moved by Committee Member McKay to make the following changes to 950/18 Nuisance Bylaw:

1. Remove definition (f) non-operational vehicle
2. Move Section 3.3 to 917/16 Land Use Bylaw and eliminate 3.3(a)
3. Remove definition (k) recreational vehicle

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Motion 2022BC026

Moved by Committee Member Johnstone to make the following changes to the 951/18 Traffic Bylaw:

1. Change "alley" to "lane" In Section 5.3
2. Remove 6.1 (k)
3. In Section 2 (dd), move the definition of "municipality" in alphabetical order

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Motion 2022BC027

Moved by Deputy Chair Carlson to make the following changes to the Land Use Bylaw:

1. Remove last section of definition of "heavy vehicle". (for the purpose of sections 11.1 and 11.2 of this Bylaw)
2. Remove "home occupation" before "vehicles" in 6 (e) (pg 57)
3. Remove "(4500 kg or 9900 lb) the weights in Section 9.4. (6) (e)
4. Remove Section 8.18 (1)(g) under "Objectionable Items in Yards"
5. Add the definition for "Commercial Vehicle" any type of motor vehicle used to transport goods or paying passengers.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Motion 2022BC028

Moved by Committee Member Johnstone Bring Committee of the Whole Bylaw to the next meeting on June 7, 2022.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

5. ADJOURNMENT

5.1. Adjournment

Motion 2022BC029

Moved by Committee Member McKay to adjourn the meeting at 3:32 pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	Absent
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Gayle Rondeel, Chairperson

Lori Hillis, Chief Administrative Officer



Bylaw Committee

REQUEST FOR DECISION

Council Meeting Date	07 Jun 2022																						
Subject	Committee of the Whole																						
Closed Session	Public Information																						
Background	<p>At the Council meeting held on April 25, 2022, Council made the following motion:</p> <p><u>Motion 95/2022</u></p> <p>Moved by Councillor Rondeel to schedule Committee of the Whole meetings to be held quarterly and to commence on the third week of September on Friday 16, September at 10:00 a.m., in Council Chambers.</p> <table> <tr> <td>Mayor Pankiw</td> <td>In Favor</td> </tr> <tr> <td>Councillor Clark</td> <td>In Favor</td> </tr> <tr> <td>Councillor Coston</td> <td>In Favor</td> </tr> <tr> <td>Councillor Curle</td> <td>In Favor</td> </tr> <tr> <td>Councillor Rondeel</td> <td>In Favor</td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>At the Bylaw Committee Meeting held on May 3, 2022, the following motion was made:</p> <p><u>Motion 2022BC028</u></p> <p>Moved by Committee Member Johnstone Bring Committee of the Whole Bylaw to the next meeting on June 7, 2022.</p> <table> <tr> <td>Chairperson Rondeel</td> <td>In Favor</td> </tr> <tr> <td>Deputy Chair Carlson</td> <td>In Favor</td> </tr> <tr> <td>Committee Member Tarleton</td> <td>In Favor</td> </tr> <tr> <td>Councillor Clark</td> <td>Absent</td> </tr> <tr> <td>Committee Member Johnstone</td> <td>In Favor</td> </tr> <tr> <td>Committee Member McKay</td> <td>In Favor</td> </tr> </table> <p style="text-align: right;">CARRIED</p>	Mayor Pankiw	In Favor	Councillor Clark	In Favor	Councillor Coston	In Favor	Councillor Curle	In Favor	Councillor Rondeel	In Favor	Chairperson Rondeel	In Favor	Deputy Chair Carlson	In Favor	Committee Member Tarleton	In Favor	Councillor Clark	Absent	Committee Member Johnstone	In Favor	Committee Member McKay	In Favor
Mayor Pankiw	In Favor																						
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Councillor Clark	Absent																						
Committee Member Johnstone	In Favor																						
Committee Member McKay	In Favor																						

Attachments	RFD 4.1.1 988 22 Committee of the Whole
Recommendation	Administration recommends the Bylaw Committee review Bylaw 988/22 to make necessary changes and then bring it forward to Council for approval.

Prepared By:



Bonnie Rybak
Recording Secretary

May 25, 2022
Date

Endorsed By:



Gayle Rondeel
Chairperson

May 25, 2022
Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF CREATING A COMMITTEE OF THE WHOLE

WHEREAS Under the authority of and subject to the provisions of the Municipal Government Act, Statutes of Alberta, Chapter M-26 and amendments thereto (hereinafter referred to as the “MGA”) a Municipal Council is authorized to do something by resolution or to do something without specifying that it be done by bylaw or resolution, it may be done by resolution or bylaw.

WHEREAS It is deemed expedient by Council that a Bylaw provide for the establishment and processes of a Town of Rimbey Committee of the Whole.

NOW THEREFORE The Municipal Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

SECTION 1 – Title

- 1. This Bylaw may be cited as the Committee of the Whole Bylaw.

SECTION 2 – Name and Composition

- 1. The Committee of the Whole is the formal name of the Committee of the Whole and is comprised of each member of the Town of Rimbey Council.

SECTION 3 – Support Staff

- 1. The Chief Administrative Officer (CAO), or his/her designate, is the principal advisor to the Committee of the Whole. Attendance of specific municipal staff is at the discretion of the CAO.

SECTION 4 – Authority

- 1. The Committee of the Whole is advisory in nature, making recommendations to Council by way of resolution. No decisions will be made by Council at a Committee of the Whole Meeting. All recommendation resolutions must be brought forward to a Regular Meeting of Council for ratification. The Committee of the Whole meetings serve as an opportunity for Council to be provided with information on governance and policy matters. These meetings serve as an opportunity for Council to seek clarification on matters relating to Council Business.

SECTION 5 – Frequency of Meetings

- 1. The dates and times of the Committee of the Whole Meetings will be set at the Annual Organizational Meeting held each October.

SECTION 6 – Chairman

- 1. The Committee of the Whole meeting will be chaired by the Mayor or the Deputy Mayor in the absence of the Mayor.

SECTION 7 – Quorum

- 1. MGA Quorum requirements will prevail for the Committee of the Whole.
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A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF CREATING A COMMITTEE OF THE WHOLE

SECTION 8 – Regulations

1. The Committee of the Whole is intended principally as a forum for discussion rather than as a decision-making venue.
2. The Committee of the Whole Meeting shall be open to the public.
3. Delegations may make presentations to the Committee of the Whole by appointment only, booked through the CAO.
4. The Committee of the Whole may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.
5. The Committee of the Whole may refer an item to the CAO for additional information or clarification but must move the issue forward to a Regular Council Meeting for consideration and decision upon receipt of the required information.
6. An agenda will be prepared by the CAO and supplied to each Committee Member and placed on the Town of Rimbey Website in accordance with the Town of Rimbey Council Procedural Bylaw.
7. Minutes of the Committee of the Whole Meeting will be forwarded to a Regular Meeting of Council for acceptance.

SECTION 9 – Mandate of the Committee of the Whole

1. The mandate of the Committee of the Whole is to:
 - a) Hear from delegations and/or refer delegations to Council
 - b) Review matters forwarded by the CAO
 - c) Consider matters placed on the agenda by other members of Council and/or refer such issues to the CAO for a report.
 - d) Issues facing the municipality
 - e) Special Projects

SECTION 10 – Term

1. The Committee of the Whole is a permanent standing committee of Council.

SECTION 11 – Effective Date

1. AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____, 2022.

READ a Second Time in Council this _____ day of _____, 2022.



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF CREATING A COMMITTEE OF THE WHOLE

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2022.

Mayor, Rick Pankiw

Chief Administrative Officer, Lori Hillis