



# AGENDA

## Town Council

July 25, 2022 - 5:00 PM

Town Administration Building - Council Chambers

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**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JULY 25, 2022 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.**

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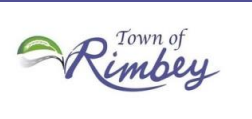
## **10. OPEN FORUM**

([Bylaw 939/18 - Council Procedural Bylaw Part XXI 1](#)). The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

## **11. CLOSED SESSION**

## **12. ADJOURNMENT**

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Bonnie Rybak, Executive Assistant  
**Subject:** Minutes  
**Item For:**  Public Information -or-  Closed Session

**RECOMMENDATION:**

To accept the Minutes of June 27, 2022, Regular Council meeting, as presented.

**ATTACHMENTS:**

[RFD 3.1.1 Minutes of June 27, 2022](#)

**PREPARED BY:** Bonnie Rybak, Executive Assistant

July 15, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 15, 2022  
**Date**



# MINUTES

## Town Council Meeting

Monday, June 27, 2022 - 5:00 PM

Town Administration Building - Council Chambers

**1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark – Arrived at 5:03 pm.
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Gail Cornell - Recording Secretary

Public: 1 members of the public - Jim Hetherington

**1.1. LAND ACKNOWLEDGEMENT**

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 143/2022

Moved by Councillor Coston to accept the Agenda for the June 27, 2022, Regular Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. MINUTES**

**3.1. Council Meeting Minutes**

Motion 144/2022

Moved by Councillor Curle to accept the Minutes of the Special Council Meeting of June 2, 2022, and Regular Council Meeting of June 13, 2022, as presented.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**6. BYLAWS**

6.1. 991/22 Responsible Pet Ownership Bylaw

Motion 145/2022

Moved by Councillor Coston to give second reading to 991/22 Responsible Pet Ownership Bylaw.

Mayor Pankiw	Opposed
Councillor Clark	Absent
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**7. NEW AND UNFINISHED BUSINESS**

7.1. Request for Tax Reduction - Roll #16620

Councillor Clark arrived at 5:03 pm.

Motion 146/2022

Moved by Councillor Curle to refuse the request for tax reduction for Roll #16620.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Council Round Table Discussion

Motion 147/2022

Moved by Mayor Pankiw to invite the Principal of Junior Senior High School, Principal of Rimbey Elementary School, Student Union Representative and the Wolf Creek School Division Superintendent to the Council meeting to be held on September 12, 2022, to discuss the parking lot and Joint Use Agreement.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8. REPORTS**

**8.1. DEPARTMENT REPORTS**

Motion 148/2022

Moved by Councillor Curle to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.2. BOARDS/COMMITTEE REPORTS**

Motion 149/2022

Moved by Councillor Coston to accept the board and committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.3. COUNCIL REPORTS**

Motion 150/2022

Moved by Councillor Rondeel to accept the reports of Council, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**9. CORRESPONDENCE**

**9.1. Correspondence**

Motion 151/2022

Moved by Councillor Curle to accept the correspondence from the Rimbe  
RCMP, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**10. OPEN FORUM**

Jim Hetherington spoke about the walking path from Drader Crescent to  
Evergreen Close.

**11. CLOSED SESSION**

**12. ADJOURNMENT**

12.1. Adjournment

Motion 152/2022

Moved by Councillor Rondeel to adjourn the meeting at 5:31 pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

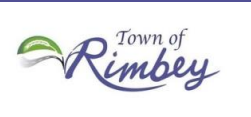
CARRIED

\_\_\_\_\_  
Rick Pankiw, Mayor

\_\_\_\_\_  
Lori Hillis, Chief Administrative Officer



Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Delegation: Sgt. Pierre ST-CYR, Rimbey RCMP  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Sgt. ST-CYR has been invited to provide an update to Council.

**RECOMMENDATION:**

Administration recommends Council accept the update provided by Sgt. ST-CYR of the Rimbey RCMP, as information.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Delegation: Garrett Dick - Fitness Centre  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Mr. Garrett Dick would like to address Council with a proposal to purchase the fitness equipment from the Town of Rimbey and open his own facility in the downtown area.

**RECOMMENDATION:**

Administration recommends Council accept the fitness center proposal from Garrett Dick, as information.

**ATTACHMENTS:**

[RFD 5.2.1 Delegation - Email Redacted](#)  
[RFD 5.2.2 Presentation Power Zone](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

## Bonnie Rybak

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**From:** Garrett Dick <[REDACTED]>  
**Sent:** Thursday, July 14, 2022 3:26 PM  
**To:** General Info  
**Subject:** Att: Bonnie

To whom it may concern,

My name is Garrett Dick, I moved to Rimbey in 2018 with my family and currently reside here. I am sending this email that I would like to come as a delegate to the town council meeting July 25th, with the intent to start a new fitness business in the town of Rimbey. I have come to a verbal agreement on a 5000 square foot property on main street. Travelling western Canada working in the Oilfield industry, I have seen how difficult it can be for two fitness facilities to succeed in a small community, especially these days with record inflation. I would like to propose the idea to council; that we can come to an agreement on purchasing the fitness equipment from the community centre and moving it to our facility on main street, while adding modernized equipment to the fleet. This would allow the community centre to use their sports courts to their full potential for racquetball, squash and indoor volleyball, and give Rimbey a top of the line, modernized athletic training facility.

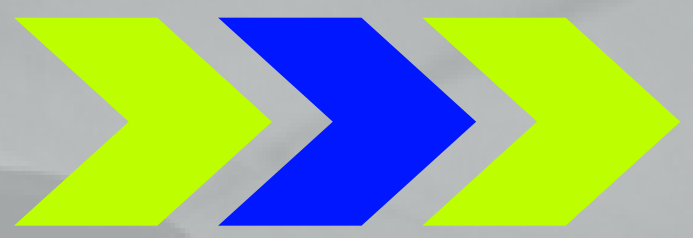
My goal is to promote health and fitness in our community with this business. As a member of the Rimbey Community Fitness Centre for the past five years I have spoken to numerous fellow members and there is a great deal of support behind the idea of improving health and fitness in Rimbey. I would modernize this new facility into a top of the line athletic training centre through phases with the support of members and the community. The new building would provide more space, natural light, air exchange, a women's only studio, cardio/weight lifting areas and professional fitness staff, all in a more central location. I have been in contact with Leanne Cross, who is a certified personal trainer and runs fitness classes in Rimbey. With the size of the building we are able to accommodate Leanne's fitness classes. As we both share the same passion for health and fitness we will be working together on the vision of promoting health and fitness to Rimbey and the surrounding area. Leanne will be joining me for our presentation to council. I should ask, Is there a certain program we need to use for our powerpoint presentation? Also, what is the timeframe for presentations?

In closing, I am committed to taking the necessary steps to make this business successful and improve the health and fitness of our community. I look forward to presenting our vision to council on July 25th, 2022.

Sincerely,

Garrett Dick  
[REDACTED]

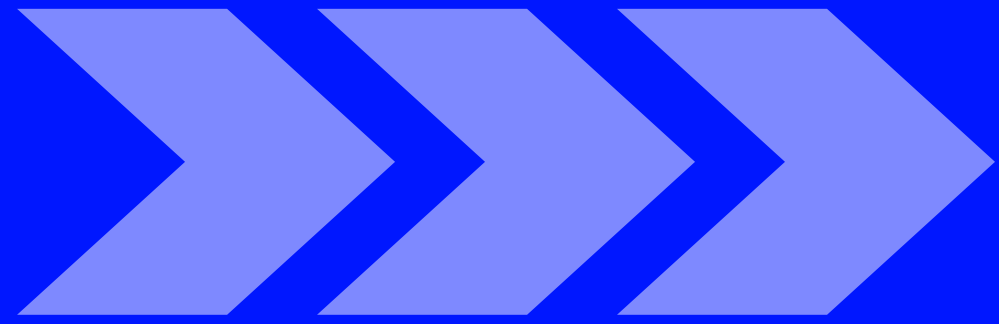
 EST 2022



# POWER

# ZONE

**"Enhancing the quality of life through health and fitness in Rimbey and surrounding areas "**





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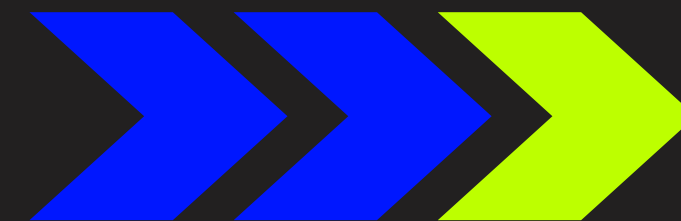
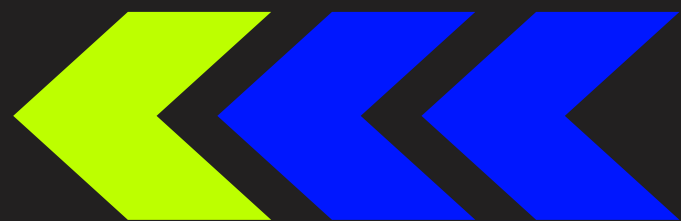
# INTRODUCTION

My name is Garrett Dick, I am 37 yrs old and have been working in the oilfield industry as a self employed B-pressure rig welder the last 16 years.

I was born and raised on a farm east of Ponoka and now have resided in Rimbey the last 5 years with my wife, son and daughter whom both attend Rimbey Elementary School.

Growing up playing hockey and competing at rodeos across western Canada has given me the knowledge and passion to help promote Health and Fitness awareness to Rimbey and surrounding area.

# WHAT WE ARE PROPOSING

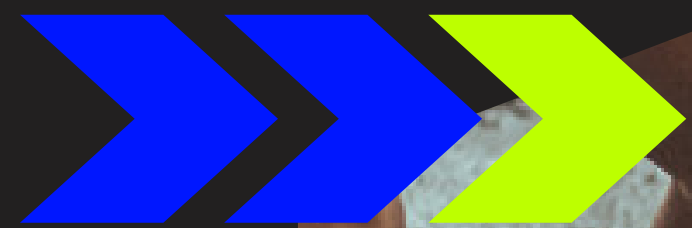


I'm coming with the purposal to the Rimbey Town Concil that we come to an agreement to purchase the fitness equipment from the Rimbey Rec Center and open a new fitness training center- Power Zone.

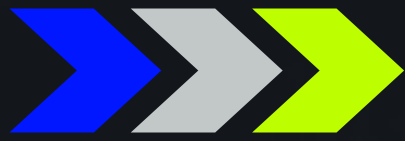


# PROPOSAL

Working across Western Canada I have seen how difficult it can be for two fitness centers to succeed in a small community. Instead of competing, we propose that the Power Zone and Town Council come to an agreement on purchasing the equipment from the Rec Centre that provides quality, safe working condition and longevity. The outdated equipment could be sold separately and Council could then use these funds to help re-fund current memberships. Purchasing the equipment and moving locations would allow the Rec Centre to use their sports courts to full potential and give Rimbey a more modernized training facility. Our goal is to operate an affordable, top of the line fitness and training center and with the current equipment and community sponsorship or investment will help support these goals. We at the Power Zone understand the Rec Centre is a low cost facility, but it does not provide the full experience of a top of the line, modernized Health and Fitness Club. The Power Zone will take Health and Fitness to the next level by providing more space, modernized equipment, sports training, a central location and professional staff to help educate and support members.



# POWER ZONE



## OUR MISSION

01

Our Mission is to enhance the quality of life through health and fitness in Rimbey and the surrounding area

02

To provide a clean friendly professional environment in which members can learn to obtain, succeed and surpass Health and fitness goals. Power Zone will allow neighbours to come together for events that build richer quality of life and make this a stronger community.

03

To motivate and inspire members to achieve ongoing results through caring and committed team work. The strength of our heartfelt identity will be utilized to inspire each person that steps foot into the Power Zone Health and Fitness Club to better themselves.





# WHAT MAKES US DIFFERENT?

## Power Zone Offers

- 5000 sq foot gym
- A newer property on Main Street, with parking front and back, well lit and 24/7 access
- Cardio, weight, group fitness and athletic training areas
- Womens only area
- Personal Training
- Onsite Support Staff
- Natural Air Flow
- Natural light
- TVs
- Sound System
- Moderized Equipment
- Employment Oppertunity
- EDUCATION\*\*

### In Phases to come:

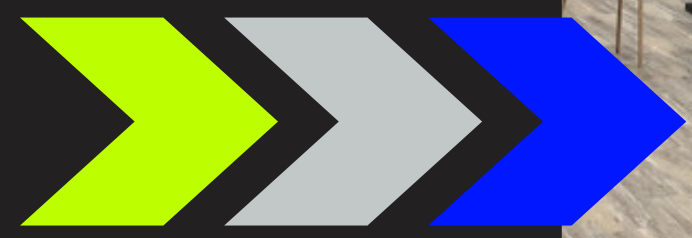
- Childcare
- Nutrition programs
- Supplements and Vitamins
- Blender Bar for Pre and Post workout shakes
- Specialized sport specific training equipment including a power skating treadmill
- Coaching the fundamentals of off ice training for power skating
- Sport specific dryland summer training clinics



# LEEANN CROSS

## LMC

I have lived in Rimbey for most of my life and now raising my family here. My husband and I are very active and spend a lot of our time volunteering in Rimbey, through coaching, and leadership roles in youth sports. I own LMC- personal training, group fitness and sport specific training. I have been renting a space, using outdoor parks and teaching via online through the pandemic. I teach a variety of classes, for a wide demographic as well as promote fitness as a not one size fits all. I take great pride in my style of teaching promoting education through the entire class. Making sure my clients and members know the importance of warm up, proper form and cool downs. I believe that movement is so beneficial to mental health providing a larger space, with more equipment and on site staff will have so many positives for mental health in Rimbey. I continue to work with instructors of all different types of movement, nutrition and mental health, knowing there could be a space for these people to come and spread their expertise and have these types of classes and information for our community is something that will be a huge advantage to our town and make PowerZone a great success.



# HOW WILL POWER ZONE BENEFIT RIMBEY

## Reason 1 | Space for everyone

Power Zone will have more than enough space for a community of our size but also be welcoming all users. Offering enough equipment, classes and support for all your needs.

## Reason 2 | Community Classes

Having the space and more equipment Leeann can offer more classes. Including seniors, teens, women's only, cardio classes and more. Hopefully offering a large variety of classes for mind and body health. Things like Yoga, guest speakers, pre and post activity stretching, nutrition etc.

## Reason 3 | Sponsorship and Investment

We would be looking for sponsorship and investment opportunities. Which would give these businesses advertisement, membership and gym perks only offered to them and their employees.

## Reason 4 | LOCATION

A business on main street brings people to the heart of the town. Supporting the businesses around it. Power Zone will offer an experience that people will not have to drive to the bigger centres for. Keeping money spent local.

## Reason 5 | Support

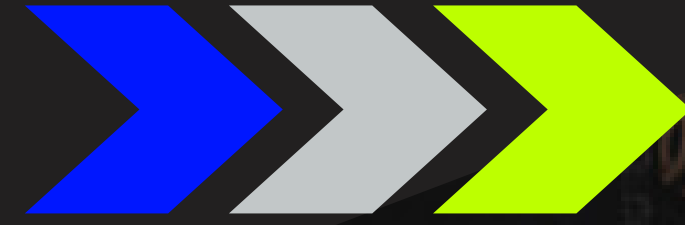
Being greeted by a local of the community will give members comfort in what could be a vulnerable position. Having staff on site and there to answer questions and assist will help educate members in their fitness goals.

## Reason 6 | Consistent Improvements

We would like to show members through phases that we are investing their membership fees back into Power Zone, by upgrading equipment, providing a wide range of equipment, trainers, bringing in speakers showing our members that their membership is spent on keeping the PowerZone up to date and providing all you need right in RimbeY

# POWER ZONE

**“ The road to athletic greatness is not marked by perfection but by the ability to constantly overcome adversity & failure ”**



# LETTERS OF SUPPORT

...."Aside from the benefits I believe this facility could bring, I have also personally benefited from training with Leeann and attending her group fitness classes with LMC. Training with Leeann has taught me much more than the physical components of healthy living but also the importance of mental wellbeing. Ultimately training with Leeann has changed my life."- Raelyn Stevenson

...."This was an important time of connection and wellness during a time when many youths were struggling, and I am not exaggerating when I say that these weekly classes made a difference in the lives of many of my players. Leeann is a positive role model and mentor and truly has a gift that should be shared with as many people as possible. This new gym space would do exactly that. "- Ceara Newman

" What if.....  
What if our hard working, community minded, enthusiastic people joined forces with our recreation department and the space to create a place to go that would not only promote physical and mental well being for all ages but also bring back other options of physical activities, fun and "togetherness" back to our town?? "- Sally Tennant



## POWER ZONE

### Our Values

- Respect
- Commitment
- Dedication
- Self Confidence
- Sportsmanship
- Postivie Thinking
- Encouragement

# THANK YOU

The Power Zone will create life long leaders and learners who love to laugh and work hard from their first day to their last. We appreciate the opportunity to share our vision of the Power Zone and what we can provide for the community of Rimbey and surrounding area. - Garrett



Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Delegation: Charles H. Hendricks  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Mr. Charles Hendricks would like to address Council regarding the attached email.

**RECOMMENDATION:**

Administration recommends Council accept the information presented by Mr. Hendricks, as information.

**ATTACHMENTS:**

[RFD 5.3.1 Letter from Charles H. Hendricks](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

July 5, 2022

His Worship The Mayor, Counsel,  
And All Concerned of Rimbey, Alberta

Re: Land

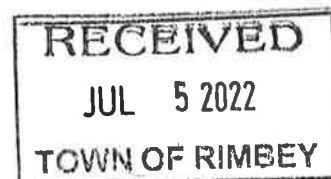
I would like to attend your next meeting to publicly state, that I believe you  
have done nothing wrong other than acting on bad advice.

Respectfully yours,



Charles H. Hendricks

c.c.





# Town Council REQUEST FOR DECISION



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** 991/22 Responsible Pet Ownership Bylaw  
**Item For:**  Public Information -or-  Closed Session

## BACKGROUND:

Second reading of Bylaw 991/22 was passed on June 27, 2022 with the following motion:

### Motion 145/2022

Moved by Councillor Coston to give second reading to 991/22 Responsible Pet Ownership Bylaw.

Mayor Pankiw	Opposed
Councillor Coston	Absent
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

## DISCUSSION:

No further changes to the bylaw were requested at the June 27, 2022 Regular Council Meeting. Administration is recommending Council pass third and final reading of Bylaw 991/22 Responsible Pet Ownership Bylaw.

## RECOMMENDATION:

Administration recommends Council give third and final reading to 991/22 Responsible Pet Ownership Bylaw.

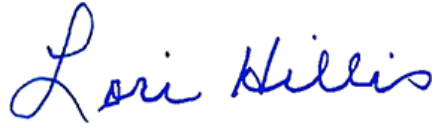
## ATTACHMENTS:

[RFD 6.1.2 991 22 Repsonsible Pet Ownership Bylaw 2nd reading](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**



Lori Hillis, CPA, CA, Chief Administrative  
Officer

July 20, 2022

**Date**



**Town of Rimbey**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

**WHEREAS** A Council of a Municipality may, pursuant to the Municipal Government Act, Chapter M-26, R.S.A. 2000, pass bylaws for the purpose of regulating and controlling domestic animals and activities in relation to them and to provide for the imposition of a fine and or imprisonment due to contravention of said bylaw; and

**WHEREAS** The Council of the Town of Rimbey deems it necessary and expedient to pass a bylaw for the purpose of regulating and controlling dogs and cats within the corporate boundaries of the Town of Rimbey;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF RIMBEY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

PART ONE- TITLE

1. The Bylaw shall be cited as the "Responsible Pet Ownership Bylaw".

PART TWO- DEFINITIONS

- 2. In this bylaw, unless the context otherwise requires, the word, term or expressions:
  - a) "Altered" means neutered or spayed.
  - b) "Animal" means dog or cat, aggressive dog or dangerous dog
  - c) "Animal Control Officer" means a person or firm engaged by the Town to administer and/or enforce the provisions of the bylaw.
  - d) "Animal License" means the numbered tag issued by the Town of Rimbey on an annual basis.
  - e) "Aggressive Dog" means any dog that:
    - i. has been designated an aggressive dog by an Animal Control Officer.
  - f) "Cat" means either a male or female animal of the feline family.
  - g) "Contractor" means a person or firm engaged by the Town to perform Animal Control Services.
  - h) "Dangerous Dog" means:
    - i. A dog which has been made the subject of an order under the Dangerous Dog Act.
  - i) "Dog" means either a male or female animal of the canine family.
  - j) "Former Owner" means the person at the time of impoundment who was the Owner of an Animal which has been subsequently sold or destroyed.
  - k) "Justice" has the meaning as defined in the Provincial Offences and Procedure Act, R.S.A 2000, c. P-34 and amendments thereto.
  - l) "Kennel" means any place, owned by a person, group of persons or corporation engaged in the business of breeding, buying, selling, or boarding more than three dogs and/or three cats.
  - m) "Leash" means a restraint that is less than two meters in length and made of material capable of restraining an animal on which it is being used.
  - n) "Livestock" includes but is not limited to:
    - i. a horse, mule, ass, swine, emu, ostrich, camel, alpaca, sheep, or goat.
    - ii. domestically reared or kept deer, reindeer, moose, elk or bison.
    - iii. fur bearing animals including fox, coyote, wolf, weasels, or mink.
    - iv. animals of the bovine species.
    - v. animals of the avian species excluding chickens.
    - vi. Bees.
    - vii. all other animals normally kept for agriculture purposes.



### Town of Rimbey

#### Bylaw 991/22

#### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

- o) "Major Injury" means any physical injury to a domestic animal or person, caused by an animal that results in major bruising large puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- p) "Microchip" means a tiny transponder, about the size of a grain of rice, that can be implanted in your pet's skin by a veterinarian for a good back-up option for pet identification.
- q) "Minor Injury" means any physical injury to a domestic animal or person, caused by an animal that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- r) "Municipal Ticket" means a municipal ticket issued on behalf of the Town for a violation under this bylaw.
- s) "Muzzle" means a device of sufficient strength placed over an animals mouth to prevent it from biting.
- t) "Officer" includes an Animal Control Officer, a Bylaw Enforcement Officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police.
- u) "Owner" includes any person, partnership, association or corporation:
  - i. owning, possessing, having charge of, or control over any animal.
  - ii. harboring any animal.
  - iii. suffering or permitting any animal to remain about his or her house or premises.
  - iv. any person to whom a License has been issued under this bylaw.

For the purpose of this Bylaw, an animal can have more than one Owner at the same time, any, or all, who may be charged with offences under this Bylaw.

- v) "Park or Parkland" means all recreational land areas owned or controlled by the town, lying within the Town boundaries, and whether improved or in whole or in part, or in its natural state: and includes all buildings or other improvements situated on these land areas.
- w) "Running at Large" shall mean any animal off the premises of the owner and not on a leash held by a person able to control the animal.
- x) "Tattoo" means a permanent means of identification with a series of letters and numbers.
- y) "Threatening Behavior" means behavior that creates a reasonable apprehension of a threat of harm and may include growling, lunging, snarling, charging, or chasing.

#### PART THREE- RESPONSIBILITY OF THE OWNER

- 3.1 No more than three (3) dogs over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.
- 3.2 No more than three (3) cats over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners.
- 3.3 If an animal defecates on any public or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately. The owner shall be responsible for carrying the necessary apparatus to remove the offending substance.



**Town of Rimbey**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

- 3.4 If an animal defecates on its owner’s property to the extent that an excessive smell results, the owner shall immediately remove the defecation upon receipt of notice from an Officer, or Health Authority having jurisdiction.
- 3.5 The owner of a dog is guilty of an offence if such dog barks or howls as to disturb a person.
- 3.6 a) no owner shall permit his animal to damage public or private property.  
b) when public or private property is damaged by an animal, its owner shall be deemed to have breached the requirements of subsection (a) and is subject to the fines outlined in Schedule “A”.
- 3.7 When an aggressive or dangerous dog is on the premises of its owner, it shall be kept confined indoors under the effective control of a person sixteen years (16) or older, or confined in a secured enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the aggressive or dangerous dog, and to prevent the entry of person unauthorized by the owner.
- 3.8 When an aggressive or dangerous dog is off the premises of the owner, it shall be securely muzzled and shall be either harnessed or leashed securely and under the direct control of a person sixteen years (16) or older to effectively prevent it from threatening or harassing any person. This requirement shall not apply when the aggressive or dangerous dog is confined in a pen meeting the requirements of 3.7 above.

**PART FOUR- LICENSING PROVISIONS AND OFFENCES**

- 4.1 Every person, who owns, keeps or harbors an animal, which is four (4) months of age, or older must obtain a license for each animal from the Town of Rimbey yearly. Furthermore, any person who obtains an animal during any point of the calendar year shall within 30 days of obtaining the animal obtain a license from the Town of Rimbey. Also, any person who moves into the Town of Rimbey at any point during the calendar year with an animal shall within 30 days apply for a license from the Town of Rimbey.
- 4.2 Animal licenses must be renewed each year that ownership continues. Renewal of animal licenses are due and payable to the Town of Rimbey on the first day of January in each year and shall be for the period of January 1st to December 31st, each year.
- 4.3 At the time of purchase of a license, the owner shall record with the Town, their name, mailing address, and physical address if different from mailing address. A description of the animal, including sex, breed, age, along with microchip or tattoo number, or other information pertaining to the animal as requested by the Town.
- 4.4 Upon payment of the current yearly license fee, the Town or its designate shall issue a license and a tag with a number and year on it to the owner.
- 4.5 Every person who fails to purchase a license, for any animal they own, on or before the 31st day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.
- 4.6 The license fee for each year or any part thereof for each animal shall be as outlined in the current Fees for Services Bylaw.
- 4.7 If a tag is lost or destroyed, the owner shall apply for a replacement, which shall be issued by the Town of Rimbey upon presentation by owner of a receipt showing payment of the license fee for the current year and upon payment of 50% of the original fee.
- 4.8 A tag is not transferable from one animal to another and no refund will be made for any issued tag.



**Town of Rimbey**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

4.9 No refund shall be made on any paid animal license fee because of death, sale of animal, or upon the owner leaving the Town of Rimbey prior to the expiry date of the license.

**PART FIVE- ANIMAL CONTROL PROVISIONS**

- 5.1 The owner of an animal is guilty of an offence if the animal:
  - a) is running at large.
  - b) destroys or damages any public or private property.
- 5.2 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) dogs over the age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.3 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) cats over the age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.4 Sections 5.2 or 5.3 does not apply to the premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town’s current Land Use Bylaw.
- 5.5 The owner of an animal is guilty of an offence if he or she allows the defecation of an animal to accumulate on private property to such an extent that is it likely to annoy people or constitute a nuisance due to odor or unsightliness.
- 5.6 A person is guilty of an offence if such person springs or otherwise tampers with or damages a live trap in which animals are being trapped, or have been trapped, so as to allow any animal to escape from the trap.
- 5.7 Any owner of an animal in the Town for a period of 30 days in a calendar year is required to have a current license for the Town unless the owner is visiting and the animal is licensed in another municipality.
- 5.8 A person is guilty of an offence if he or she exercises an animal while he or she is driving a motor vehicle.
- 5.9 The owner of an animal is guilty of an offence if he or she fails to ensure the animal wears a collar and tag or is microchipped or tattooed, when the animal is off the owner’s premises.
- 5.10 The owner of an animal is guilty of an offence if such animal is in an area where signs prohibit the presence of animals.
- 5.11 No person shall keep or cause to be kept:
  - a) venomous reptile, venomous insect or venomous spider,
  - b) any wild animal,
  - c) any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer.

**PART SIX- THREATEN, ATTACK, OR BIT ANIMAL PROVISION**

- 6.1 The owner of an animal is guilty of an offence if the animal:
  - a) exhibits threatening behavior towards a person or other domestic animal;
  - b) bites, attacks or causes minor injury to a domestic animal.
  - c) bites, attacks or causes minor injury to a person.
  - d) bites, attacks or causes major injury to a domestic animal.
  - e) bites, attacks or causes major injury or death to a person.
  - f) causes death to a domestic animal.



**Town of Rimbey**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

6.2 Section 6.1 applies to the conduct of an animal whether on or off the property of the owner.

**PART SEVEN- INTERFERENCE WITH AN OFFICER**

- 7.1 Any person, whether he or she is the owner of an animal which is being or has been pursued and or captured, is guilty of an offence if he or she:
  - a) interferes with, or attempts to obstruct, an Officer who is attempting to capture, or who has captured, any animal.
  - b) unlocks or unlatches or otherwise opens the vehicle in which animals captured for impoundment have been placed, so as to allow or attempt to allow any animal to escape there from.
  - c) removes, or attempts to remove, any animal from the possession of an Officer.
  - d) refuses to provide identification (name, address, and date of birth) and proof thereof to an Officer upon request.
  - e) provides false or misleading information to an Officer.

**PART EIGHT-IMPOUNDING ANIMALS**

- 8.1 Any Officer or any designated Contractor with the Town may seize and impound:
  - a) any animal running at large.
- 8.2 Upon receiving an animal for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the owner of the animal.
- 8.3 Subject to the entry notice provisions of the Animal Protection Act, RSA 2000 CA-4(1), an Officer may enter upon privately owned property at all times, other than a dwelling house, for the purposes of enforcing the provisions of this Bylaw
- 8.4 An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets, or any other similar means to effect capture of animals. The Town or its Contractor shall not be held liable for the death or injury of any animal.
- 8.5 The Contractor shall not sell, euthanize, or otherwise dispose of any impound animal until the animal is retained in the Contractors Impound facility for seventy-two (72) hours, not including the day of impounding, Sunday's, or Statutory Holidays. After the expiration of the seventy-two (72) hours, if the owner has not claimed the impounded animal, the animal becomes property of the Contractor.
- 8.6 Section 8.5 may be overruled if an impounded animal is deemed to be in immediate and severe medical distress by a licensed veterinarian or other qualified animal health professional, whereas humane euthanasia is the only treatment option to end suffering.
- 8.7 The Contractor may retain an animal for a longer period if in the opinion of the Contractor the circumstances warrant the expense or they have reasonable grounds to believe that the animal is a continued danger to persons, animals or property.
- 8.8 Any healthy animal may be returned to the owner during the seventy-two (72) hour period of impoundment upon payment to the Contractor the costs of impoundment and boarding (as specified between the Town and the Contractor).
- 8.9 Any person claiming an impounded animal shall present government issued photo identification to the Contractor or its staff.

**PART NINE MUNICIPAL TICKETS AND VIOLATION TICKETS**

9.1 Where an Officer has reasonable grounds to believe that a person has contravened any provision of the Bylaw:



**Town of Rimbe**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

- a) he or she may serve upon the person a Municipal Ticket allowing payment of the specified fine as set out in Schedule "A", which payment will be accepted by the Town or the Contractor on behalf of the Town in lieu of prosecution for the offence if paid within 21 days of the date of service; or
  - b) he or she may issue and serve a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c P-34 and amendments thereto, allowing a voluntary payment or requiring a person to appear in court, without the alternative of making a voluntary payment.
- 9.2 An Officer may but is not required to issue a Municipal Ticket before issuing a violation ticket under the Provincial Offences Procedure Act.
- 9.3 A Municipal Ticket shall be deemed to be sufficiently served if:
- a) served personally on the owner of the animal, or left at the owners residence; or
  - b) mailed to the address of the owner of the animal.
- 9.4 Penalties for a second, third and subsequent offences will be applicable, where those offences occur within one (1) year of the first offence.

**PART TEN- SEVERABILITY CLAUSE**

10.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

**PART ELEVEN – EFFECTIVE DATE**

- 11.1 This Bylaw shall take effect on the date of the third and final reading.
- 11.2 Bylaws 961/18 and 755/03 and are hereby repealed.

READ a first time this 13<sup>th</sup> day of June, 2022.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS





### Town of Rimbey

Bylaw 991/22

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

READ a second time this 27<sup>th</sup> day of June, 2022.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS



**Town of Rimbey**

Bylaw 991/22

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

<b>Schedule "A"</b>	
Have more than three dogs (3) (3.1)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Have more than three cats (3) (3.2)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Fail to remove defecation (3.3)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Allowing defecation to accumulate on property (3.4)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Dog barks or howls as to disturb a person (3.5)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Animal destroys or damages property (3.6)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Aggressive dog not muzzled, in control and on a leash (3.8)	\$200.00 first offence \$400.00 second offence \$600.00 third and subsequent offence
Failure to ensure collar and tag are worn by animal (4.4)	\$75.00 first offence \$150.00 second offence \$300.00 third and subsequent offence
Animal running at large (5.1(a))	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Animal on a park or parkland where prohibited (5.1(b))	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Fail to license (5.7)	\$200.00 first offence \$400.00 second offence \$600.00 third and subsequent offence
Keeping or harboring an exotic animal (5.11)	\$100.00 first offence \$200.00 second offence \$300.00 third and subsequent offence
Keeping or harboring wild or exotic animals or livestock (5.11(a)(b)(c))	\$200.00 first offence \$400.00 second offence \$600.00 third and subsequent offence
Animal exhibits threatening behavior to person/animal (6.1(a))	\$200.00 first offence \$400.00 second offence \$600.00 third and subsequent offence
Animal bites, attacks or causes minor injury to an animal (6.1(b))	\$200.00 first offence \$400.00 second offence \$800.00 third and subsequent offence



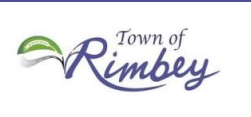
**Town of Rimbey**

**Bylaw 991/22**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.**

Animal bites, attacks or causes minor injury to a person (6.1(c))	\$500.00 first offence \$1,000.00 second offence COURT third and subsequent offence
Animal bites, attacks or causes major injury to an animal (6.1(d))	\$500.00 first offence \$1,000.00 second offence COURT third and subsequent offence
Animal bites, attacks or causes major injury or death to person (6.1(e))	COURT first offence COURT second offence COURT third and subsequent offence
Animal causes death to an animal (6.1(f))	\$500.00 first offence COURT second offence COURT third and subsequent offence
Interfere with an officer (7.1(a))	\$500.00 first offence \$1,000.00 second offence \$1,500.00 third and subsequent offence
Remove or attempt to remove animal from an officer (7.1(c))	\$500.00 first offence \$1,000.00 second offence \$1,500.00 third and subsequent offence
Refuse to provide identification to an officer (7.1(d))	\$500.00 first offence \$1,000.00 second offence COURT third and subsequent offence
Provide false or misleading information to an officer (7.1(e))	\$500.00 first offence \$1,000.00 second offence \$1,500.00 third and subsequent offence

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Drainage - 4602-57 Avenue  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Administration received an email from Gail and Tim Lekas regarding an ongoing issue of mud on 57th Avenue that they believe is from lack of proper drainage.

Mr. and Mrs. Lekas are requesting that the Town have a look at the issue and provide potential solutions to the problem.

**DISCUSSION:**

Attached is a summary prepared by Public Works Director of the drainage system in the northeast section of Town.

**RECOMMENDATION:**

Administration recommends Council accept the presentation as information.

**ATTACHMENTS:**

[RFD 7.1.2 4602 57 Ave. Redacted](#)  
[RFD 7.1.3 57 Ave Storm Water Issue](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**Bonnie Rybak**

---

**From:** Lori Hillis  
**Sent:** Wednesday, July 6, 2022 11:15 AM  
**To:** Bonnie Rybak  
**Subject:** FW: 4602-57th Ave

Bonnie,  
Please put this on the July 25 agenda.

Lori

**From:** Lana Curle <Lana.Curle@rimbey.com>  
**Sent:** Wednesday, July 6, 2022 10:29 AM  
**To:** Lori Hillis <lori@rimbey.com>  
**Subject:** Fw: 4602-57th Ave

here is the letter

Lana Curle  
Councillor  
Town of Rimbey  
PO Box 350  
Rimbey, AB T0C 2J0  
403-704-9652

---

**From:** T&G Lekas <[REDACTED]>  
**Sent:** Wednesday, June 29, 2022 9:33 PM  
**To:** Gayle Rondeel <Gayle.Rondeel@rimbey.com>; jamie.costin@rimbey.com <jamie.costin@rimbey.com>; Lana Curle <Lana.Curle@rimbey.com>; Rick Pankiw <rick.pankiw@rimbey.com>; Wayne Clark <wayne.clark@rimbey.com>  
**Subject:** 4602-57th Ave

Hello Rimbey Town Council,

I would like to bring to your attention the ongoing issue of the mud that collects on the street in front of our driveway after every rainfall. Currently there is a thick coating of mud and dirt that spans across the entire street from the lack of proper drainage at the east end of 57th Avenue.

This dirt has now extended 1/3 way up our driveway and destroyed the landscaping at the bottom of our lawn. We drive our vehicles through this mud, tracking it up the driveway and into our garage.

When we call Public Works it often takes several days to have the situation addressed. Sometimes it is left until the next scheduled street cleaning which is unacceptable.

I would invite you to come and have a look for yourselves as I'm certain you would share our frustration if this was your front yard. We would to hear from you about potential solutions to the issue.

I've attached a few photos taken today, this has been the state of front yard and street for over a week.

Respectfully,













## **57 AVE STORM WATER DRAINAGE ISSUES**

The drainage area that feeds storm water to the end of 57 Ave is  $\frac{3}{4}$  of a square kilometer.

It extends as far west as 51 Street and as far South as 53 Ave. In the late 1970's a storm water system was added to 56 Ave and 48 Street that run North to what is now 57 Ave and drained there. In the mid 1980's, the East portion of 57 Ave was added and deep infrastructure was put in place.

When this happened, the storm water system was not added to for the continuation of the storm system down 57 Ave, leaving the storm system from 56 Ave down to 57 Ave now in operative.

In the last few years, the town has done several projects in this area to help with the storm water drainage. The drainage ditch was widened and cleaned up, the opening to the storm ditch, at the street, was widened to accommodate more water and two more culverts were added at the alley way.

Overall, this has helped a lot and seems to handle storms that it couldn't before. This is not an unusual occurrence around town. With no storm water system in about 80% of the town, this happens at several locations.

To solve this problem on 57 Ave, a storm water system would need to be added back several blocks and catch basins added as the main goes down 50 Street and turned on 57 Ave and then east to 46 Street.






Once we study the drainage and storm mains, it might be necessary to construct a storm pond to capture the storm water in, now that it would all be piped and has no absorption into the ground.

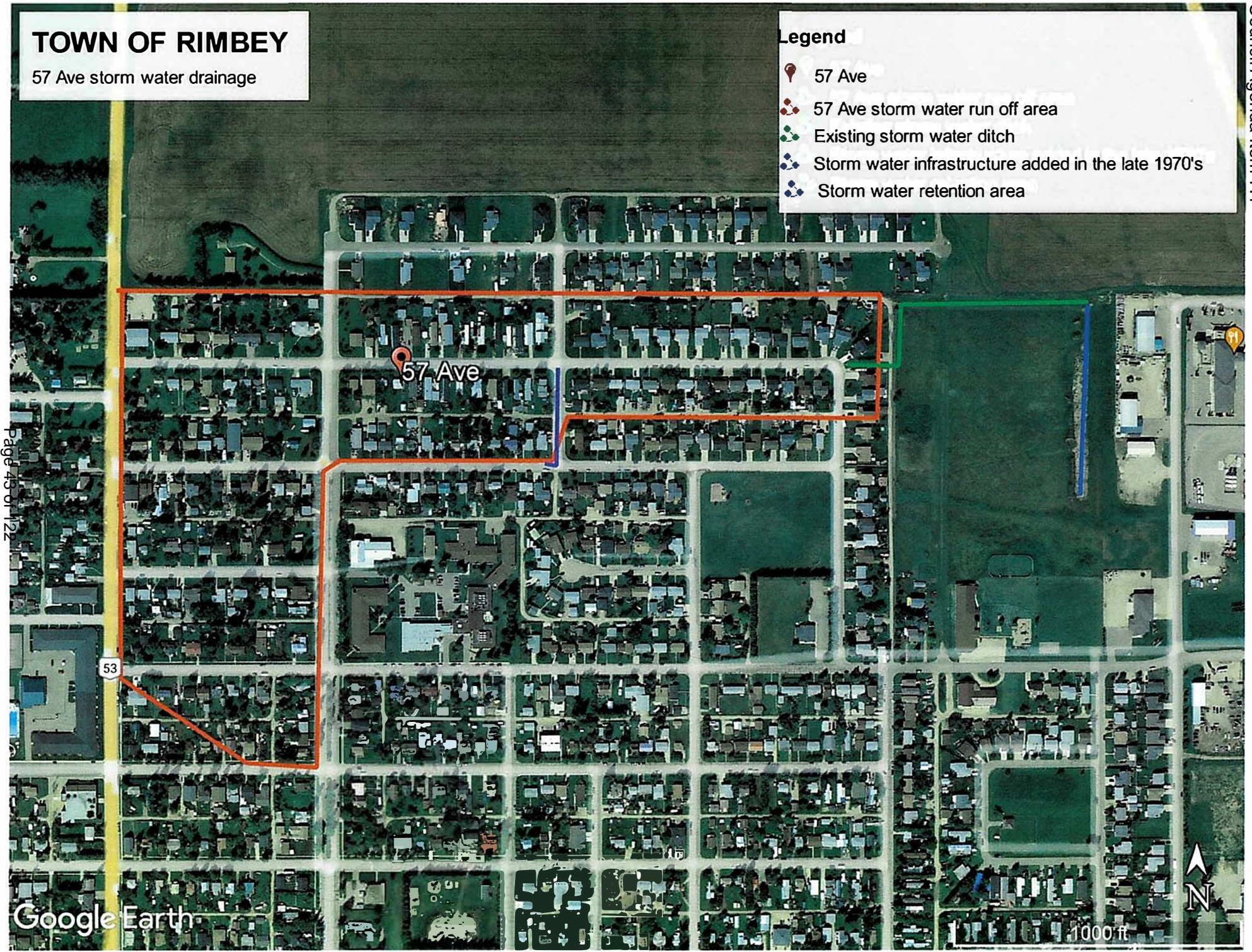
The attachments show the areas and infrastructure involved in the drainage area, as well as the storm and drainage on 57 Ave after the storm on July 19, 2022.

# TOWN OF RIMBEY

57 Ave storm water drainage

## Legend

-  57 Ave
-  57 Ave storm water run off area
-  Existing storm water ditch
-  Storm water infrastructure added in the late 1970's
-  Storm water retention area







Google Earth

# TOWN OF RIMBEY

Possible 57 Ave storm drainage solution



- Legend**
-  57 Ave
  -  57 Ave storm water run off area
  -  Possible storm water pond
  -  Storm water main



07 19 2022

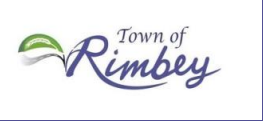


07/19/2022



07 19 2022

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Black Poplar / Bam Trees  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Administration received correspondence from Bonnie Olson requesting that the Black Poplar trees be banned from the Town of Rimbey. She and her neighbors are concerned about the effect that the fluff has on those with allergies.

**DISCUSSION:**

Administration conducted initial research into the banning of trees in the Province of Alberta and could not find any municipalities that have banned trees of any type.

If Council wishes to ban these trees from the Town of Rimbey, a clause will need to be added to the Nuisance Bylaw and /or the Land Use Bylaw.

**RECOMMENDATION:**

Administration recommends Council determine if they wish to ban the Black Poplar / Bam Trees from the Town of Rimbey.

**ATTACHMENTS:**

[RFD 7.2.1 Black Poplar - Bam Trees Redacted](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**



**Bonnie Rybak**

---

**From:** Lori Hillis  
**Sent:** Wednesday, July 6, 2022 11:16 AM  
**To:** Bonnie Rybak  
**Subject:** FW: Black Poplar/Bam trees

Bonnie,  
Please put this on the July 25 agenda.

Lori

**From:** Lana Curle <Lana.Curle@rimbey.com>  
**Sent:** Wednesday, July 6, 2022 10:26 AM  
**To:** Lori Hillis <lori@rimbey.com>  
**Subject:** Fw: Black Poplar/Bam trees

fyi

Lana Curle  
Councillor  
Town of Rimbey  
PO Box 350  
Rimbey, AB T0C 2J0  
403-704-9652

---

**From:** Bonnie Olson <[REDACTED]>  
**Sent:** Thursday, June 30, 2022 3:03 PM  
**To:** Lana Curle <Lana.Curle@rimbey.com>  
**Subject:** Black Poplar/Bam trees

June 30th, 2022

Hi Lana;

As a Counselor for the town, I was wondering if you could bring my concerns to your next meeting. Living right next door to a big old Bam Tree, it feels like winter as the pollen puffs are floating everywhere, as if it were snowing. 🤧 It is not just us but the neighbors as well. Many who have allergies and are really bothered by the fluff this time of year. We would like to see these trees banned from the town. I am asking on behalf of many with the same concern. I look forward to hearing from you. Thank you for your time.

Sincerely,

Bonnie M Olson

[REDACTED]  
Rimbey, Alberta  
T0C 2J0  
[REDACTED]

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Rimbey Junior Senior High School Request  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

On July 5, 2022, Administration received correspondence from Rimbey Junior Senior High School requesting a donation for the “Welcome Back BBQ” to kick off the year as a school family. It is a great way to help the students to achieve more recognition for our business as a community supporter.

The school will recognize the contribution by posting sponsorship signage in front of the school and on their school page, as well as a “thank you” ad in the Rimbey Review, listing all the sponsors. Any leftover funds will be used to support the exam breakfast programs in January and June.

**DISCUSSION:**

The Town sponsored this event in 2018 through the Community Events Grants. As all Community Grant Funding has been allocated for 2022, if Council wishes to sponsor this event, the funds will have to come from Reserves.

**RECOMMENDATION:**


Administration recommends Council determine if they wish to sponsor the Rimbey Junior Senior High School Welcome Back BBQ and to determine the amount of funding to come from reserves.

**ATTACHMENTS:**

[RFD 7.3.1 Letter from Rimbey Junior Senior High School](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

**ENDORSED BY:**   
Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

## Rimbey Junior Senior High School

Box 620  
Rimbey, Alberta  
T0C 2J0

Telephone: 403-843-3761



To Whom it May Concern,

June 7, 2022

In 2009, Rimbey Junior/Senior High started a tradition of having students and staff share a 'first day meal' as a great way to kick off the year as a school family. It started out as a pancake breakfast and then became our Welcome Back BBQ. We received overwhelming approval from the kids and parents, who asked that the event be continued.

We would not be able to hold this now annual event without the support of our community businesses. In the past, they have donated money and products in-kind to help us successfully put on this event and as a school, we would like to ask if you and your business would kindly support our barbecue on September 7<sup>th</sup>, 2022, in some way.

The school would recognize your contribution in a couple ways. First, sponsorship signage will be posted in front of the school as well as listed on our school webpage. We also always put a sincere 'thank you' ad in the Rimbey Review, listing all our sponsors. Any leftover funds will be used to support our exam breakfast programs in January and June. Sponsors will again be acknowledged via the school webpage at those times.

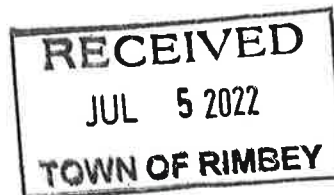
We ask that you consider sponsoring our event as it is a great way to help the students and achieve more recognition for your business as a community supporter. If you require more information, please do not hesitate to contact Barb Nagel, teacher/coordinator, by calling or texting 403-704-9039, or by e-mailing her at [barb.nagel@wolfcreek.ab.ca](mailto:barb.nagel@wolfcreek.ab.ca) Or you may call the school at (403) 843-3761 (until the end of June or as of August 24<sup>th</sup> when it opens again after summer break) and ask for further details. Businesses will be contacted in mid to late August about their possible participation.

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- **Upon confirming sponsorship, businesses should indicate whether or not they will require a tax donation receipt from Wolf Creek for their donation.**
- **Cheques must be made payable to "Wolf Creek Public Schools" and include the business name and mailing address for the official receipt).**

Thank you for your time and consideration! ☺

# Students and Staff of Rimbey Junior/Senior High School



Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Liz Armitage, Development Officer  
**Subject:** Subdivision Application  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Administration has received an application for subdivision from Snell & Oslund Surveys (1979) Ltd. For a duplex located at Lot 4 & 5, Block 10, Plan 148BT in the N.W. ¼ SEC. 21-42-2-W5M (4918-49 Avenue).

The subdivision proposes that the lot will be subdivided along the party-wall separating the two duplex units.

**DISCUSSION:**

The intent of the subdivision is to create two independent lots, one for each unit of the duplex.

The subdivision is to be in accordance with the Plan showing proposed subdivision of at Lots 4 & 5, Block 10, Plan 148BT prepared by Snell & Oslund, Dated March 16, 2022.

The property of the proposed subdivision does not fall within an approved Area Structure Plan.

The property is designated R2. Housing, duplex is a permitted use within this designation. The construction of a Duplex is in accordance with the approved Development Permit 07/22. The proposed subdivision includes an existing garage with side yard setbacks reduced from the required 1.5m to 0.38m and 0.48m. This subdivision will result in the existing reduced side yard setbacks to remain after the subdivision is approved. The garage indicated on the sketch provided by Snell & Olsund on July 20, 2022 (attached).

The Town of Rimbey circulated notice of the subdivision to government agencies and adjacent landowners on July 5, 2022. All comments are attached to this RFD. The following comments were received:

- July 7, 2022 – Atco Gas, Natural Gas Transmission indicated “ATCO Transmission high pressure pipelines has no objections”
- July 20, 2022 – Alberta Transportation requested “Are you able to grant an extension for these until the end of next week? Any flexibility you can extend would be greatly appreciated.” Administration and Alberta Transportation are having ongoing dialogue with Alberta Transportation and anticipates providing a verbal update at the July 25, 2022 Council meeting.

No other written comments were received by the staff report deadline. Any written comments received after July 20, 2022, will be read into the record at the Council meeting on July 25, 2022.

Council Agenda Item 7.4

Administration recommends approval of subdivision file TR/22/01 contingent on the following list of conditions:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the Plan Showing Proposed Subdivision of Lot 4 & 5, Block 10, Plan 148BT in the N.W. 1/4 Sec. 21-42-2-W5M prepared by Snell & Oslund. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.
2. Any outstanding taxes on the property are to be paid in full.
3. Ensure all right-of-ways are carried forward and registered on the newly created lot.
4. The applicant is to pay an endorsement fee as per the Town of Rimbey's fee schedule at the time of endorsement.
5. Municipal Reserves are not owing as the land that is to be subdivided is less the 0.8 hectares.
6. Both units shall have independent utility services. The applicant must submit documentation to the Town's satisfaction proving the installation of independent water service lines and sanitary service lines from the Town's main lines to the property line and through to each unit.

**RELEVANT POLICY/LEGISLATION:**

- Municipal Government Act
- Subdivision and Development Regulations

**RECOMMENDATION:**

Administration recommends that Council approves the subdivision with the conditions proposed.

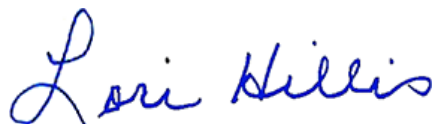
**ATTACHMENTS:**

- [RFD 7.4.1 Attachment 1 - Circulation Responses Redacted](#)
- [RFD 7.4.2 Attachment 2 - Application](#)
- [RFD 7.4.3 Attachment 3 - Surveyor Sketch](#)
- [RFD 7.4.4 Attachment 4 - Development Permit 07 22](#)

**PREPARED BY:** Liz Armitage, Development Officer

July 21, 2022  
**Date**

**ENDORSED BY:**



Lori Hillis, CPA, CA, Chief Administrative Officer

July 21, 2022  
**Date**

## Liz Armitage

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**From:** Circulations, HP <HP.Circulations@atco.com>  
**Sent:** July 15, 2022 9:09 AM  
**To:** Gail Cornell  
**Subject:** 22-2644 Response - TR2201 - Subdivision at 4918-49 Avenue  
**Attachments:** TR2201-4918-49 Avenue - Application.pdf; 0570\_001.pdf

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to [hp.circulations@atco.com](mailto:hp.circulations@atco.com).

Thank you,

### Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering  
Natural Gas Transmission

**P:** 780 420 3896

**A:** 7210 42 Street, Edmonton, AB T6B 3H1

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#) [Instagram](#)



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**From:** Gail Cornell <Gail@rimbey.com>  
**Sent:** Tuesday, July 5, 2022 11:28 AM  
**To:** debbiragust@ponokacounty.com; roger.hall@wolfcreek.ab.ca; Trans Development Red Deer <Transdevelopmentreddeer@gov.ab.ca>; david.pochailo@gov.ab.ca; subdivisions@contractandstaff.com; @ Gas Land Department <land.admin@atcogas.com>; Circulations, HP <HP.Circulations@atco.com>  
**Cc:** Liz <liz@rimbey.com>  
**Subject:** RE: TR2201 - Subdivision at 4918-49 Avenue

**\*\*Caution – This email is from an external source. If you are concerned about this message, please forward it to [spam@atco.com](mailto:spam@atco.com) for analysis.\*\***

My apologize, I did not include a Tentative Plan or Application.  
They are attached now.

Thank-you,

Gail Cornell  
Administrative Clerk  
Town of Rimbey  
(403) 843-2113

**Liz**

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**From:** Gail Cornell  
**Sent:** July 20, 2022 3:53 PM  
**To:** Liz  
**Cc:** Anne Han; Cheryl Marcynuik  
**Subject:** RE: Subdivision Referrals - Extension

Also just received this Email from Cheryl regarding Subdivisions.  
Is it possible for you to reply?

Thanks,

Gail Cornell  
Administrative Clerk  
Town of Rimbey  
(403) 843-2113

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**From:** Cheryl Marcynuik <Cheryl.Marcynuik@gov.ab.ca>  
**Sent:** Wednesday, July 20, 2022 3:40 PM  
**To:** Gail Cornell <Gail@rimbey.com>  
**Cc:** Anne Han <Anne.Han@gov.ab.ca>  
**Subject:** Subdivision Referrals - Extension

Good Afternoon Gail,

I see we have a couple of outstanding referrals – TR2201 (4918 – 49 Avenue) and TR2202 (Grutterink), which were due last week. Please accept my sincere apologies.

Are you able to grant an extension for these until the end of next week? Any flexibility you can extend would be greatly appreciated.

Thank you for your consideration.

**Cheryl Marcynuik**  
Asst Development & Planning Technologist  
Alberta Transportation  
Construction and Maintenance, Central Region  
Government of Alberta

Tel 403-340-4819  
[REDACTED]  
Fax 403-340-4810  
[Cheryl.Marcynuik@gov.ab.ca](mailto:Cheryl.Marcynuik@gov.ab.ca)

**NOW LIVE!** Alberta Transportation's online system for planning referrals, and roadside permits and approvals.  
<https://roadsideplanning.alberta.ca/rpath>

**511 Alberta - Alberta's Official Road Reports**  
Go to [511.ab.ca](https://511.ab.ca) and follow [@511Alberta](https://twitter.com/511Alberta)



Classification: Protected A



#1, 5128 – 52 Street, Red Deer, AB T4N 6Y4  
Phone: 403-342-1255 Fax: 403-343-7025  
[www.snellandoslund.com](http://www.snellandoslund.com)

D. VandenBrink, A.L.S., p.Surv., P.Eng.  
C. VandenBrink, A.L.S., P.Surv.

June 2, 2022  
**Our File: 2920-001**

Town of Rimbey  
4938-50<sup>th</sup> Ave  
Rimbey, Alberta  
TOC 2J0

ATTN: Planning & Development

**Re: Proposed subdivision of Lot 4 & 5, Block 10, Plan 148BT  
(4918-49 Ave- Rimbey)**

For your consideration and review, enclosed please find the following:

- 1) Cheque in the amount of \$900.00 to cover the application fee;
- 2) Application for Subdivision for your approval;
- 3) Letter of Landowner Authorization;
- 4) AER Abandoned Well Locations Map (formerly ERCB);
- 5) Two copies of the sketch showing the proposed subdivision; and
- 6) Copy of the current Certificate of Title.

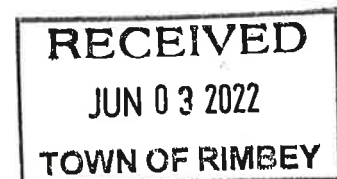
Trusting the above is in order, we will await your decision. Please contact the writer if you require further information.

Regards,



SNELL & OSLUND SURVEYS (1979) LTD.  
Judy VandenBrink  
[jvandenbrink@snellandoslund.com](mailto:jvandenbrink@snellandoslund.com)

Encls.



	<h2 style="margin: 0;">APPLICATION FOR SUBDIVISION</h2>
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TOWN OF RIMBEY  
 4938 50<sup>TH</sup> AVENUE  
 Box 350  
 Rimbey, Alberta, T0C 2J0-Tel: 403.843.2113/ Fax:403.843.6599

File \_\_\_\_\_  
 Date Received \_\_\_\_\_  
 Date Registered \_\_\_\_\_  
 Fees Received \_\_\_\_\_

**REGISTERED OWNER**

Name: Phasco Inc.

Address: Box 1255 Rimbey Postal Code: T0C 2J0

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED**

Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

Plan 148BT Block 10 Lot 435

Municipal Address if any 4914-49 Ave

Area of current title \_\_\_\_\_ Area of lot(s) to be created \_\_\_\_\_

**LOCATION AND PRESENT USE**

Name of Municipality Town of Rimbey

If the land is immediately adjacent to a municipal boundary, give name of the other municipality n/a

If the land is within half a mile (800m) of a highway or secondary road, give its number n/a

If the proposed parcel is within 1.6km (one mile) of a sour gas facility, give its location n/a

If the proposed parcel contains or is bounded by a river, stream, lake or other water body of water, or by a drainage ditch or canal, give it name n/a

Present land classification (designation) R2

**PROPOSED SUBDIVISION**

Describe the proposed subdivision separate title back to the 2 original lots

Number of lots to be created 2 lots

Describe any existing buildings On the proposed parcel(s) presently building is being demolished new duplex to be built

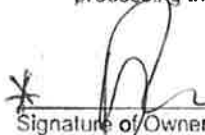
List all utility services available (water, sewer, gas, power, etc) water, sewer, gas, power


Describe the soil, slope and vegetation loam ater clay

Describe the present sewage disposal system and indicate its location on a sketch sewage disposal through town's system

**OWNER'S APPLICATION AND CONSENT**

1. I am registered owner of the property above noted.
2. I apply for approval to subdivide the property as noted above.
3. The information on this form is full and complete and is to the best of my knowledge a true statement of the facts relating to this application for subdivision.
4. I consent to staff of the municipality and referral agencies entering that land to conduct a site inspection.
5. *(Delete if not applicable)* I nominate the person noted below to act as my agent in processing the application.

\*  (for Phasco Inc) \* 01 JUN 22  
 Signature of Owner Date

 (for Phasco Inc) 02 JUNE 2022

**OWNER'S AGENT**

Name: Shella Island Services (1979) Ltd

Address #15125 5024 Red Deer Postal Code T4N 1K4

Telephone 403 242 1258 Cell \_\_\_\_\_ Email info@shellaisland.com

  
 Signature of Owner's Agent

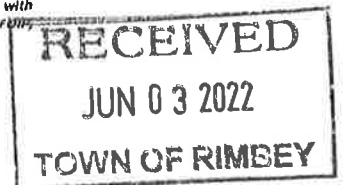
March 10/22  
 Date

**APPLICATION FEES:**

The application fee(s) are per Fees for Services Bylaw 905/15, Schedule A, (as amended from time to time). Fees are nonrefundable. GST exempt.

**NOTE: A DETAILED SKETCH OF THE PROPOSED LOT MUST BE SUBMITTED ALONG WITH THE APPLICATION. WITHOUT THE DRAWING, THE APPLICATION WILL NOT BE PROCESSED.**

Please note that the personal information requested in this form is protected under the Freedom of Information and Protection of Privacy Act (FOIP). Collection of the personal information is authorized under FOIP, Section 33c, and is to be used in conjunction with the Town of Rimbeley Subdivision Authority and the Planning and Development Department. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.





4938 50<sup>th</sup> Avenue  
Box 350 • Rimbey, AB T0C 2J0  
Ph. 403.843.2113 • Fax 403.843.6599  
Email: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

### LETTER OF LANDOWNER AUTHORIZATION

I, (We) \* Heather Rurka Owner 1 \* Patrick Rurka Owner 2  
(for Phasco Inc) Owner 3 \_\_\_\_\_ Owner 4

being the owner(s) of: LOT: 455 BLOCK: 10 PLAN: 1183.PT

ROLL# \_\_\_\_\_

MUNICIPAL ADDRESS: 4914-4916

LEGAL DESCRIPTION: Quadrant \_\_\_\_\_ 1/4 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ West of \_\_\_\_\_ Meridian  
permission to act on my (our) behalf for the following application at the above-noted property.

(Select one):

- Development Permit
- Subdivision
- Other: \_\_\_\_\_
- Redesignation

**\*All landowners on title must sign to provide authorization**

\* [Signature] for Phasco Inc.  
Owner 1 Signature

\* 01 JUN 22  
DATE

\* [Signature] for PHASCO INC.  
Owner 2 Signature

\* 01 JUN 2022  
DATE

Owner 3 Signature \_\_\_\_\_

DATE \_\_\_\_\_

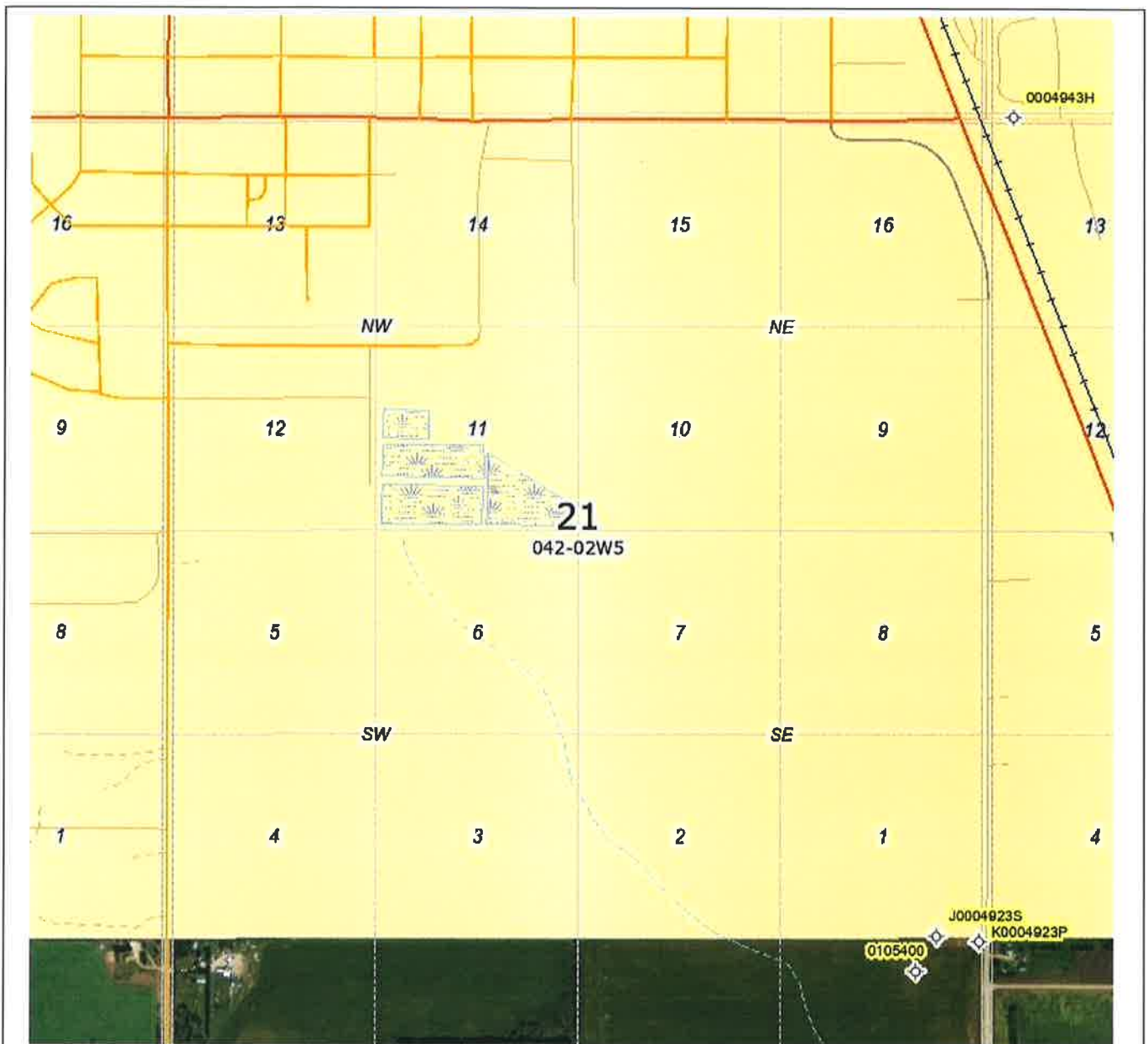
Owner 4 Signature \_\_\_\_\_

DATE \_\_\_\_\_

Please forward completed and signed form to:

- Via Email: [liz@rimbey.com](mailto:liz@rimbey.com)
- Via Mail: Town of Rimbey  
Box 350  
Rimbey, Alberta, T0C 2J0

The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Assistant Chief Administrative Officer/ Development Officer at the Town of Rimbey.



**Abandoned Well Map**

Base Data provided by: Government of Alberta

Author XXX

Printing Date: 6/2/2022

Date Data (if applicable)

**Legend**

- ◇ Abandoned Well (Large Scale)
- Revised Well Location (Large Scale)
- Revised Location Pointer

**Paved Road (20K)**

- Primary Divided
- Primary Undivided 4L
- Primary Undivided 2L
- Primary Undivided 1L
- Interchange Ramp
- Secondary Divided
- Secondary Undivided 4L

The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: <http://www.aer.ca/copyright-disclaimer>.

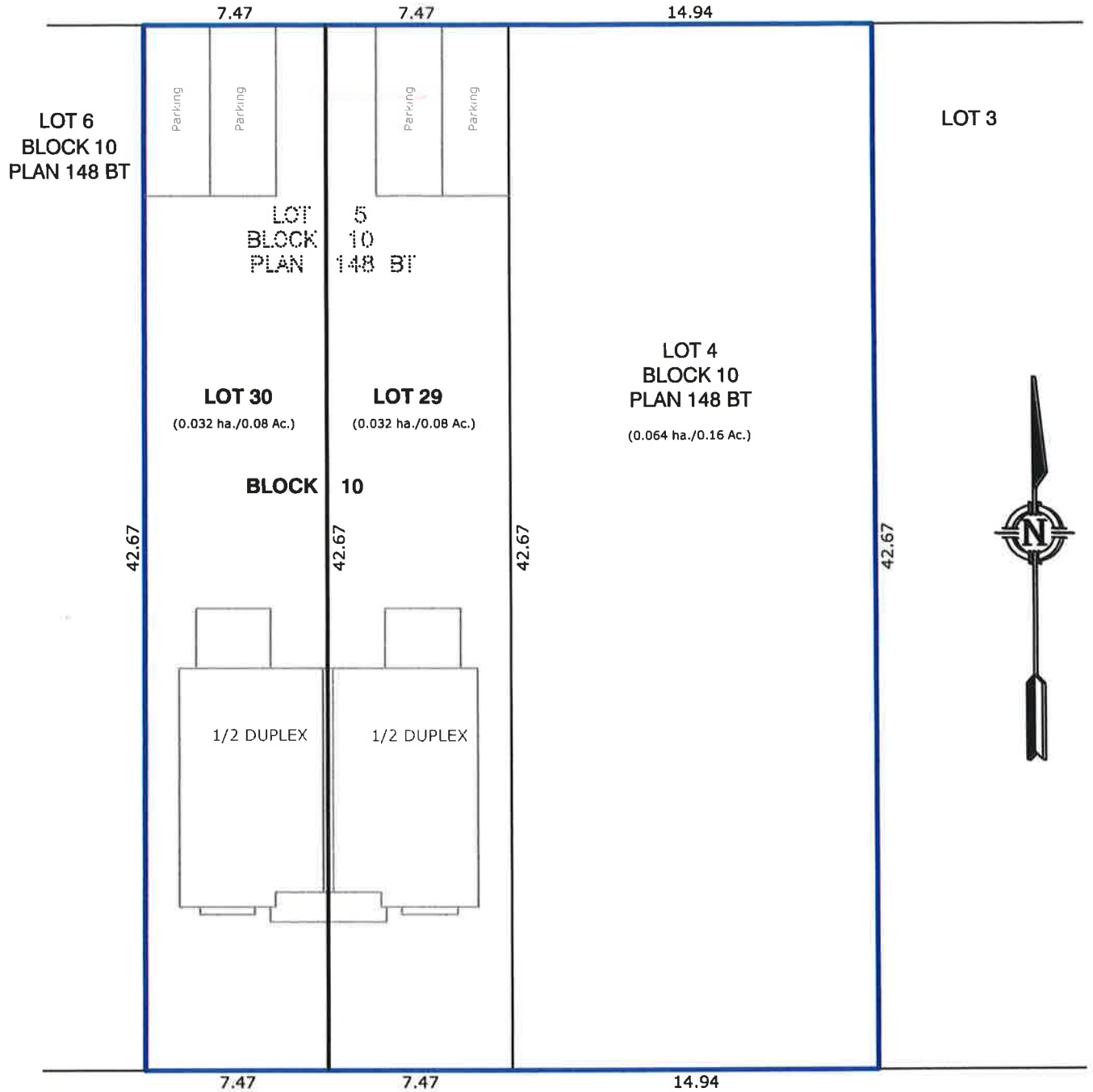
Scale: 18,055.95

0 20 Kilometers 0

**Projection and Datum:**

WGS84 Web Mercator Auxiliary Sphere





49 (THORP) AVENUE


RIMBEY, ALBERTA

PLAN SHOWING  
PROPOSED SUBDIVISION

LOT 4 & 5, BLOCK 10, PLAN 148 BT  
4918 49 AVENUE

IN THE  
N.W. 1/4 SEC. 21-42-2-W5M

**LEGEND & NOTES**

AREA TO BE REGISTERED IS OUTLINED THUS  AND CONTAINS 0.128 ha. (0.32 Ac.)

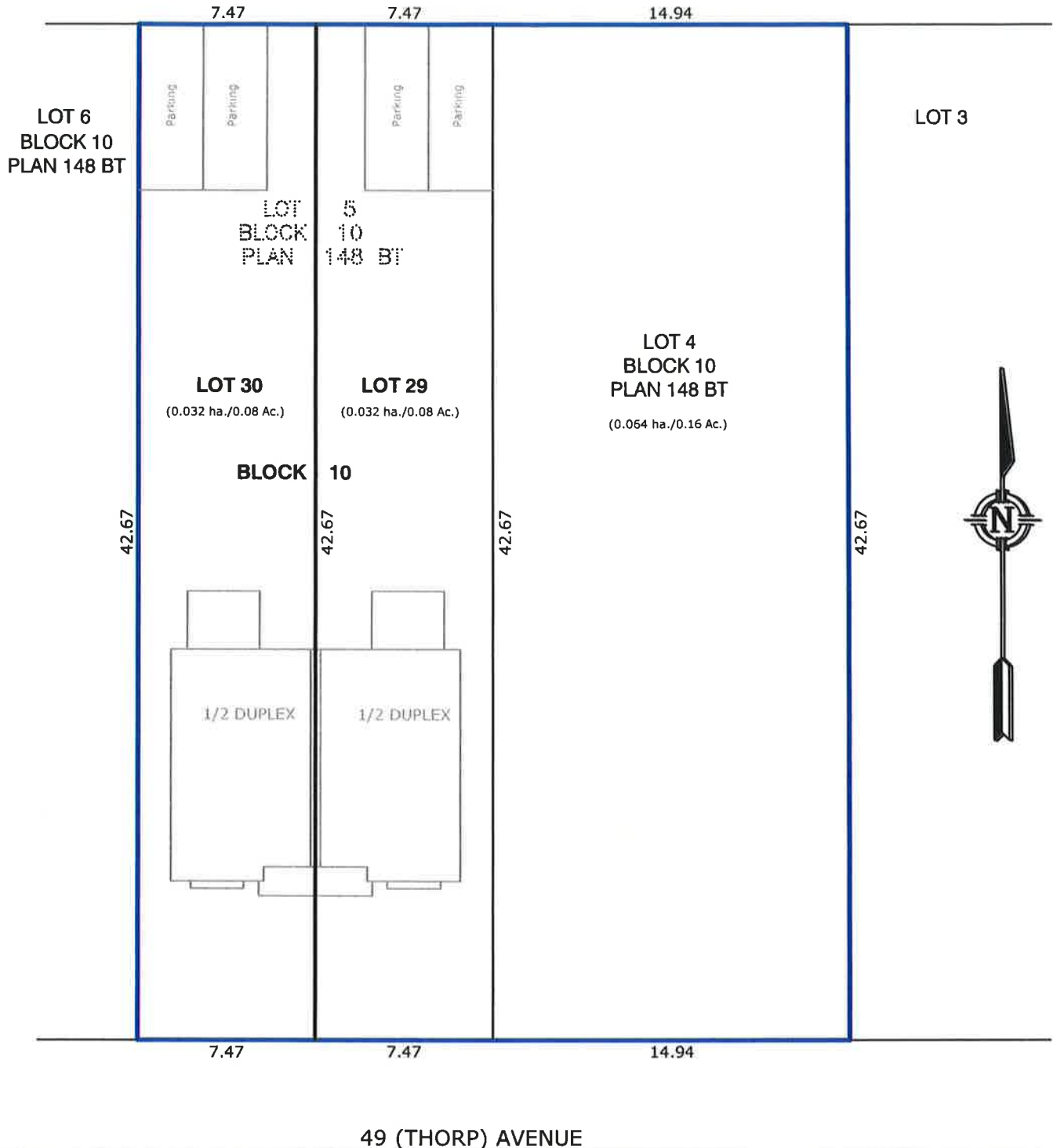
SCALE = 1: 250

0 2.5 5.0 10.0 15.0 20.0 25.0 Metres



LOT DIMENSIONS COPIED FROM PLAN 148 BT  
DISTANCES ARE IN METRES AND DECIMALS THEREOF.

 <b>Snell &amp; Oslund</b> Surveys (1979) Ltd. RED DEER, ALBERTA, Ph. 1-888-310-1255	DRAFTED BY: F	DWG FILE NAME: 2920-001 APP
	CHECKED BY: CV	DATE: MARCH 16, 2022




RIMBEY, ALBERTA

PLAN SHOWING  
PROPOSED SUBDIVISION

LOT 4 & 5, BLOCK 10, PLAN 148 BT  
4918 49 AVENUE

IN THE  
N.W. 1/4 SEC. 21-42-2-W5M

**LEGEND & NOTES**

AREA TO BE REGISTERED IS OUTLINED THUS  AND CONTAINS 0.128 ha. (0.32 Ac.)

SCALE = 1: 250

0 2.5 5.0 10.0 15.0 20.0 25.0 Metres

LOT DIMENSIONS COPIED FROM PLAN 148 BT  
DISTANCES ARE IN METRES AND DECIMALS THEREOF.

 **Snell & Oslund**  
 Surveys (1979) Ltd.  
 RED DEER, ALBERTA, Ph. 1-888-310-1255

DRAFTED BY: F

DWG FILE NAME: 2920-001 APP

CHECKED BY: CV

DATE: MARCH 16, 2022



LAND TITLE CERTIFICATE

B  
 LINC                                      SHORT LEGAL                                      TITLE NUMBER  
 0015 055 982                              148BT;10;4,5                                      172 130 180

LEGAL DESCRIPTION  
 PLAN 148BT  
 BLOCK 10  
 LOTS 4 AND 5  
 EXCEPTING THEREOUT ALL COAL

ESTATE: FEE SIMPLE  
 ATS REFERENCE: 5;2;42

MUNICIPALITY: TOWN OF RIMBEY

REFERENCE NUMBER: 112 231 526

REGISTERED OWNER(S)					
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION	
172 130 180	26/05/2017	TRANSFER OF LAND	\$135,000	\$135,000	

OWNERS  
 PHASCO INC.  
 OF BOX 1288  
 RIMBEY  
 ALBERTA T0C 2J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
---------------------	--------------	-------------

NO REGISTRATIONS

TOTAL INSTRUMENTS: 000

( CONTINUED )



PENDING REGISTRATION QUEUE

PAGE 2  
# 172 130 180

DRR NUMBER	RECEIVED DATE (D/M/Y)	CORPORATE LLP TRADENAME	LAND ID
D004W39	20/05/2022	SIRRS LLP 403-783-6021 CUSTOMER FILE NUMBER: 37591/PHASCO INC./CF	
001		MORTGAGE	148BT;10;4,5
002		CAVEAT	148BT;10;4,5

TOTAL PENDING REGISTRATIONS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 2 DAY OF JUNE, 2022 AT 09:55 A.M.

ORDER NUMBER: 44594089

CUSTOMER FILE NUMBER:



\*END OF CERTIFICATE\*

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

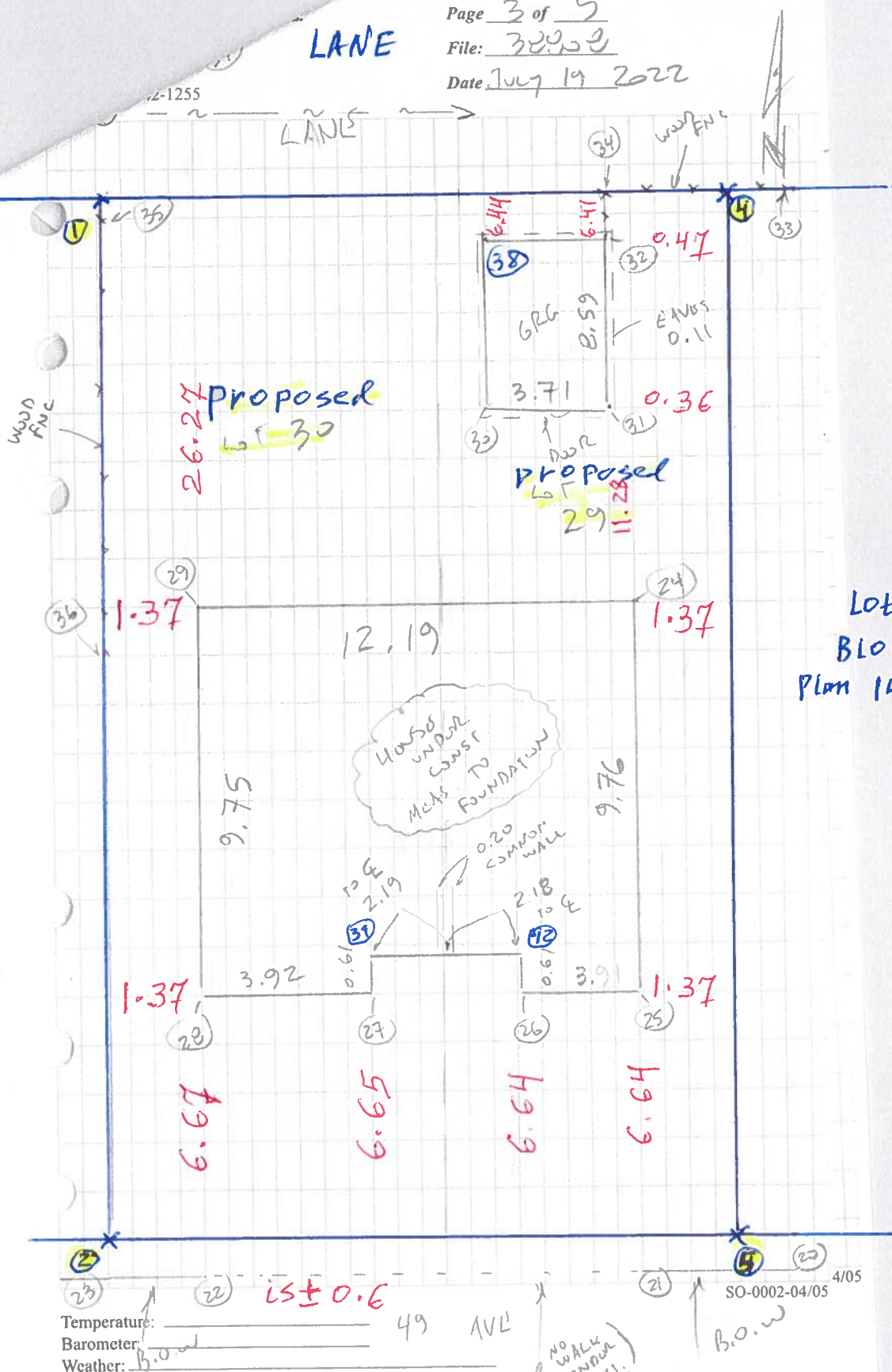
IF MORE INFORMATION IS REQUIRED ON A PENDING REGISTRATION WHERE THE CONTACT INFORMATION DISPLAYS N/A PLEASE EMAIL LTO@GOV.AB.CA.

Partial RPR.

Page 3 of 5  
File: 38808  
Date July 19 2022

LANE

LANE



Lot 6  
Block 10  
Plan 148BT

Lot 4  
Block 10  
Plan 148BT

Temperature: \_\_\_\_\_  
Barometer: \_\_\_\_\_  
Weather: b.o.w. 49 AVE

49 (Thorp) Avenue



Town Of Rimbey
Development Services Department
4938-50th Avenue, Rimbey AB, Box 350 T0C 2J0
P: (403) 843-2113 F: (403) 843-6599
E: generalinfo@rimbey.com
www.rimbey.com

NOTICE OF DECISION

APPLICATION NO: 07/22

APPLICANT: PHASCO Inc.
Patrick & Heather Rurka

ADDRESS: Box 8, Site 2, RR 5
Rimbey, Alberta
T0C 2J0

Application for: Discretionary - Construct New Duplex and Existing Garage
LOT 5 BLOCK 10 PLAN 148 BT
Part Of 1/4 Sec TWP RG W MER

CIVIC ADDRESS: 4918-49 Avenue
ROLL # 10900
DESIGNATION: R2

PROPOSAL: Subject to the qualifications stated below, it is hereby certified that:

- 1. The Development must be located in accordance with the required setbacks in Land Use Bylaw 917/16 and those outlined in the following documents which form part of this Development Permit:
a. Application submitted to the Town of Rimbey on March 10, 2022.
b. Design and Floor Plans (Dated September 28, 2011, Pages 1 through 9) received by the Town of Rimbey on March 10, 2022.
c. Email correspondence received on March 24, 2022, indicating the exterior colours will be Chesapeake Gray Siding with White Trim.
d. Photography of existing garage received on April 7, 2022.
e. Site plan received by the Town of Rimbey on April 13, 2022.
2. The following discretionary variances are approved as part of this Development Permit:
a. Duplex side yard setbacks are reduced from 1.5m to 1.37m.
b. Existing garage built prior to 2019 side yard setbacks are reduced from 1.5m to 0.38m and 0.48m.
3. The duplex must be built with a party wall as per Alberta Building Code requirements.
4. Each unit must have individual municipal services installed as per the Town Design Standards.
5. Conform to all regulations required by Provincial Authorities (ex. Alberta Building Code) administered by the Town of Rimbey's Building Inspection Agency and all Federal Authorities, including obtaining an approved building permit prior to construction.
6. Any changes to the Development approved under this Development Permit will require a new Development Permit.
7. Contact all utility companies for line locations prior to any excavating (1-800-242-3447).
8. If the development authorized by a permit is not commenced within twelve (12) months from the date of the issue of the development permit and completed within three (3) years of the date of issue, the permit is deemed to be void, unless an extension to this period is granted by the Development Authority.
9. The applicant shall, immediately upon issuance of the Development Permit, post security in the amount of \$4159.05 to ensure the completion of any repairs to Town Property. The Town may draw on this security to cover the costs of any required repairs to Town Property in the event that the applicant fails to complete the required repairs within thirty (30) days of being notified by the Town that Town Property has been damaged and must be repaired. The security shall be released once the Development Officer has been advised by the Director of Public Works that all required repairs have been completed to the Town's satisfaction.

It has been decided that the application be: APPROVED

DATE NOTICE OF DECISION GIVEN: April 14, 2022

[Signature]
DEVELOPMENT OFFICER

IMPORTANT NOTICE

- 1. A Development Permit may be appealed up to Twenty-one (21) days after the Notice of Decision is given to the applicant.
2. A Development Permit DOES NOT BECOME VALID until twenty-one (21) days after the date of decision is given. This period allows for the affected individuals to file any appeals.
3. A Development Permit is NOT A BUILDING PERMIT and, notwithstanding that plans and specification for the building have been submitted as part of an application for a Development Permit, work or construction shall neither commence nor proceed until a Building Permit has been issued pursuant to application Bylaws and regulations.
4. In accordance with MGA s.685, s.686 and s.687, an appeal may be made by a person claiming to be affected by a decision made by the Development Officer pursuant to the Town of Rimbey Land Use Bylaw in effect at the time of issuance.
5. An appeal shall be made by servicing a written NOTICE OF APPEAL, including fee, to the secretary of the Subdivision and Development Appeal Board within twenty-one (21) days after the Notice of Decision has been given.

NOTE: BEFORE PROCEEDING WITH THE DEVELOPMENT IT IS THE RESPONSIBILITY OF THE APPLICANT TO ENSURE THAT NO APPEALS HAVE BEEN RECEIVED, THAT THE DECISION OF APPROVAL IS FINAL AND A DEVELOPMENT PERMIT ISSUED.



Box 350 • Rimbey, AB T0C 2J0  
 Ph. 403.843.2113 • Fax 403.843.6599  
 Email: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

**Development Permit Application  
 Land Use Bylaw No. 917/16**

New Home Buyer Protection Act Reg. # (NHBPA): \_\_\_\_\_

Permit Type:  Owner  Contractor

Development Permit Number: 10/22

Application Date (M/D/Y): 10 MAR 22

Estimated Completion Date (M/D/Y): 12/31/22

Owner: Heather Rurka for Phasco Inc. Mailing Address: Box 80 Site 2 RR5  
 City: Rimbey Prov.: AB Postal Code: T0C 2J0 Phone: 403-392-1625  
 Cell Number: same Fax: \_\_\_\_\_ Email Address: phascoinfo@gmail.com

Contractor: Colbray Homes Mailing Address: 13 Garrison Circle  
 City: Red Deer Prov.: AB Postal Code: T4P 0P5 Phone: 403 309 9636 Business License # \_\_\_\_\_  
 Cell Number: \_\_\_\_\_ Fax: 403 341 9943 Email Address: chris.wallace@colbrayhomes.ca

Street Address: 4914-49 AVE & 4918-49 AVE Subdivision Name: \_\_\_\_\_  
 Unit or Suite #: \_\_\_\_\_ Lot: 4+5 Block: 10 Plan: 148 BT Tax Roll Number: 10890 + 10900  
 Legal Subdivision: Part of: \_\_\_\_\_ ¼ Sec: \_\_\_\_\_ Twp: \_\_\_\_\_ Rge: \_\_\_\_\_ W of: \_\_\_\_\_  
 Lot Plan Width: \_\_\_\_\_ x Length: \_\_\_\_\_ = Area (in sq. ft.): \_\_\_\_\_ Type: Corner: \_\_\_\_\_ Interior: \_\_\_\_\_  
 Development Set Backs: Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left Side: \_\_\_\_\_ Right Side: \_\_\_\_\_  
 Off Street Parking: Existing Spaces: \_\_\_\_\_ Proposed: \_\_\_\_\_ Total Required: \_\_\_\_\_

Architect and/or Engineer (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

<b>Type of Building:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Multi-Family <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Oil & Gas Zoning: _____	<b>Type of Work:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Renovation <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Deck <input type="checkbox"/> Demolition <input type="checkbox"/> Wood Stove <input type="checkbox"/> Basement Development <input type="checkbox"/> Change of Use/Occupancy <input type="checkbox"/> Manufactured Home <input type="checkbox"/> RTM (Ready to Move) <input type="checkbox"/> Other _____	<b>Building Area:</b> <u>Duplex</u> <input checked="" type="checkbox"/> sq. ft. or <input type="checkbox"/> sq. m. Main Floor: <u>633 each</u> 2 <sup>nd</sup> Floor: _____ Basement: <u>633 each.</u> Developed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Garage Area: <u>N/A</u> <input type="checkbox"/> Detached <input type="checkbox"/> Attached Total Developed: <u>1266 each.</u> No. of Stories: <u>bi-level / 2532</u>	<b>Detailed Description of Work:</b> <u>new build of duplex</u> <u>post demolition of old</u> <u>single family home.</u> <u>To be placed on property line</u> <u>with each half on it's own</u> <u>parcel of land. Exterior color</u> <u>will be Roxwell blue siding with</u> <b>Building Classification:</b> <u>White trim.</u>

**PERMIT FEES - PLEASE SEE OVER**

Project Value (Materials & Labour): \$ \_\_\_\_\_  
 Permit Fee: \$ 70 \*Performance Deposit \$ over from demolition permit deposit. Discretionary Application: \$ \_\_\_\_\_ TOTAL FEE: \$ 70  
 Payment Method:  Visa  M/C  Debit  Cheque  Cash  
 Credit Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Receipt Number \_\_\_\_\_  
 (Make Cheque payable to Town of Rimbey)  
 Name of Cardholder: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

**Permit Applicant Declaration:** The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and the Town of Rimbey Land Use Bylaw 917/16 and have read and understood the terms herein and hereby apply for permission to carry out the development described above and on the attached plans and specifications and further certify that the registered owner of the land described above is aware and in agreement with this application.

Heather Rurka \_\_\_\_\_  
 Permit Applicant Name (Please print) Permit Applicant Signature Homeowner's Signature (Homeowner permits only)

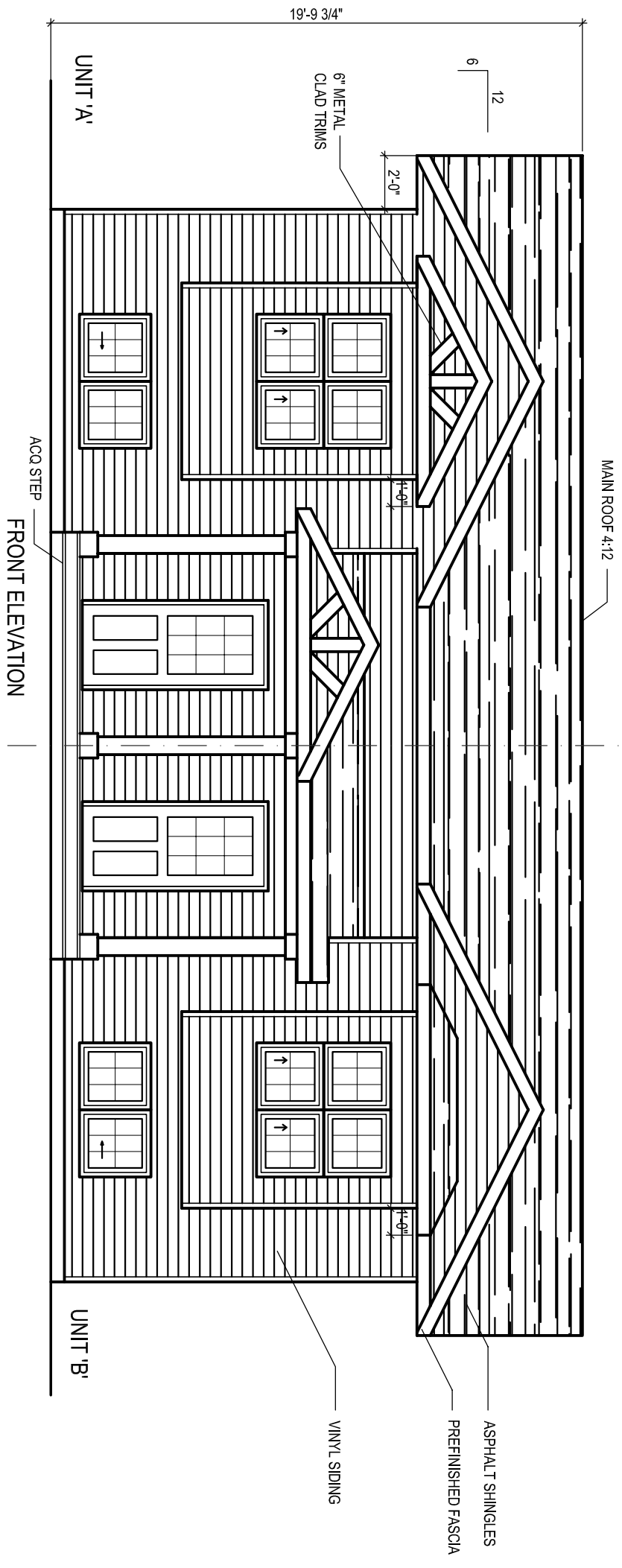
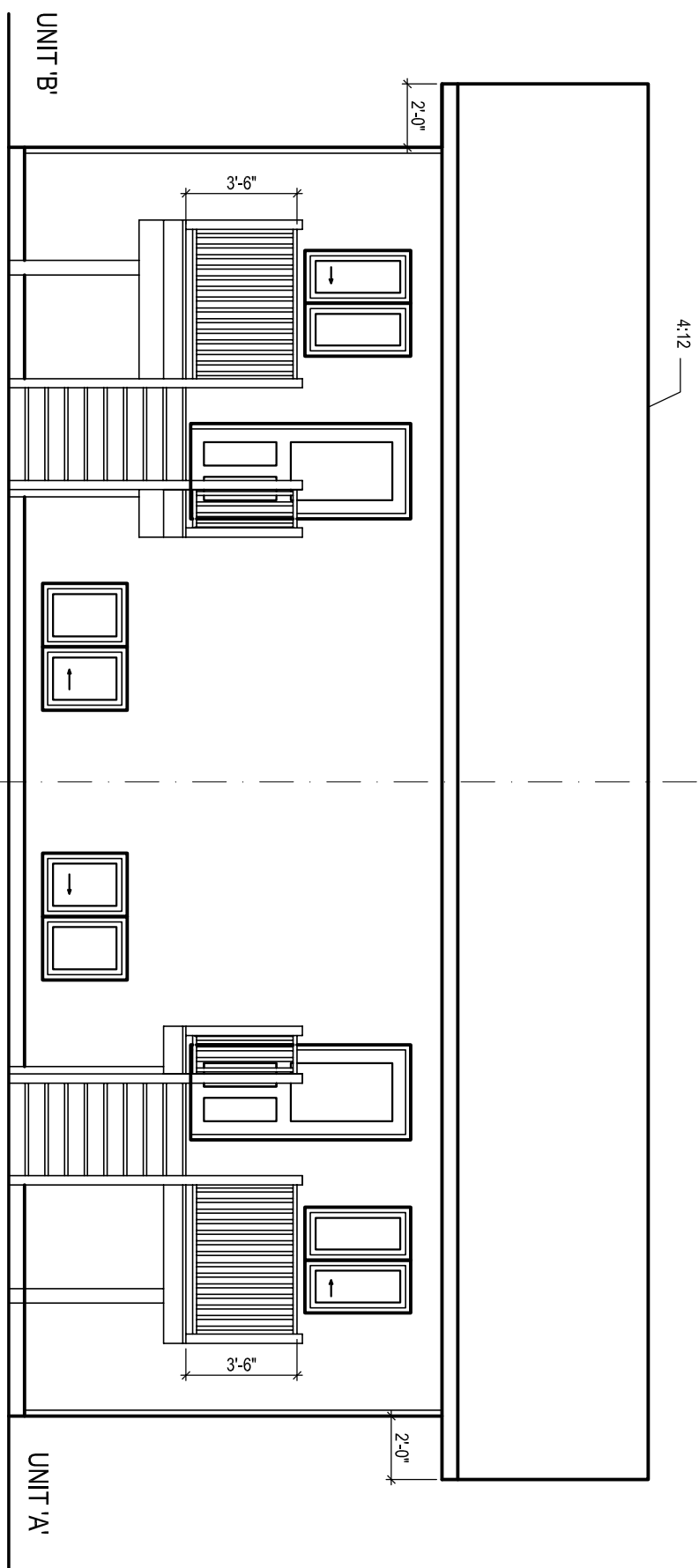
**Be advised that the cost for repair of damages to Town Property shall be the responsibility of the 'Property Owner'. Performance Deposit requirement is for Public Property Damage and landscaping, etc.**  
 Commencing construction of developments and buildings without approved permits will be fined as per Fees for Services Bylaw 905/15

The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Assistant Chief Administrative Officer/ Development Officer at the Town of Rimbey.

**DIMENSIONS**  
DESIGN RESOURCES INC.

4601 - 48th STREET  
RED DEER, ALBERTA T4N 1A9  
PH. 346-7215 FAX. 346-7229

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PROPOSED SEMI-DETACHED HOMES FOR:  
**UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.**

**GOLDBRAY HOMES**

PROJECT ADDRESS: XXXXXXXX  
 PROJECT LOCATION: PONOKA, ALBERTA  
 LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

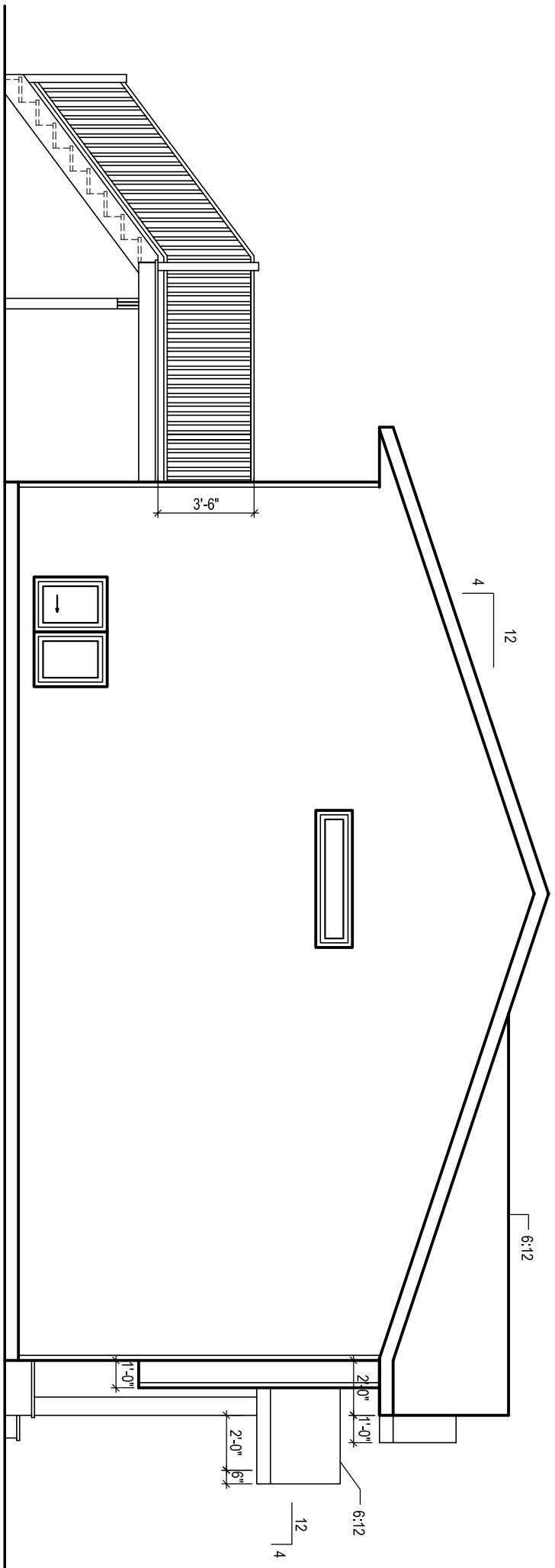
DATE: 28 SEPT 2011  
 SCALE: 3/16" = 1'-0"  
 DRAWN: G. WOOD

1/9

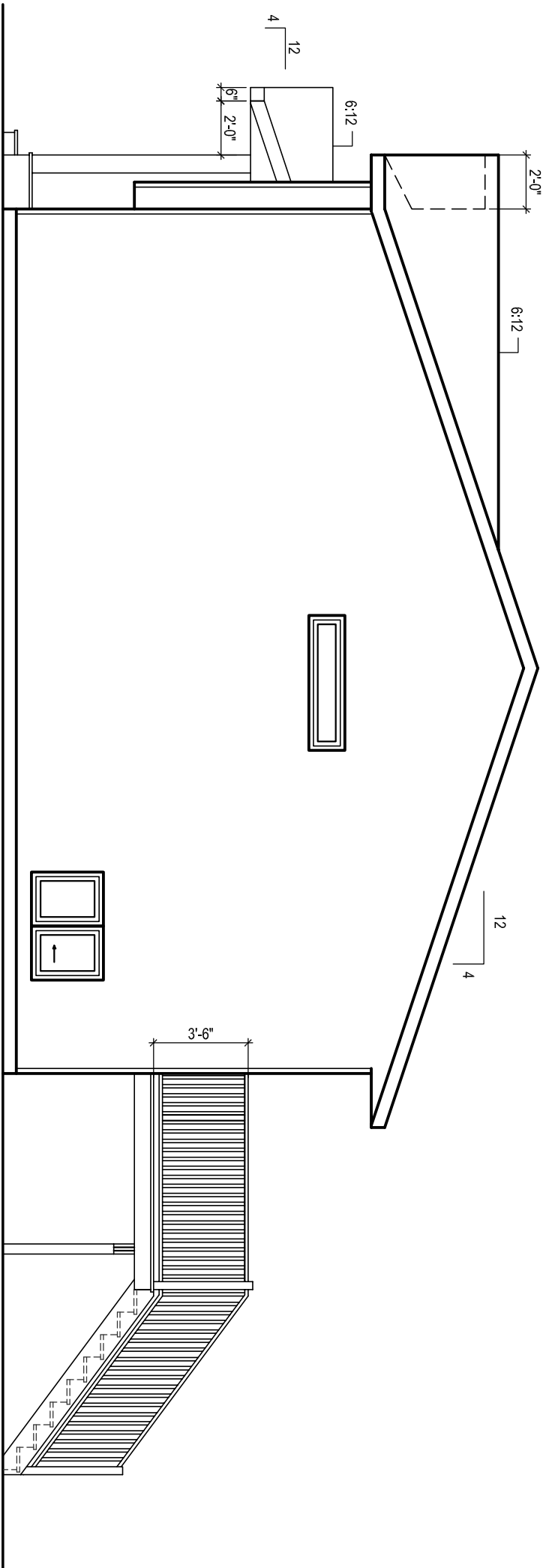
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SIDE ELEVATION - UNIT 'A'



SIDE ELEVATION - UNIT 'B'

PROPOSED SEMI-DETACHED HOMES FOR:  
**UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.**

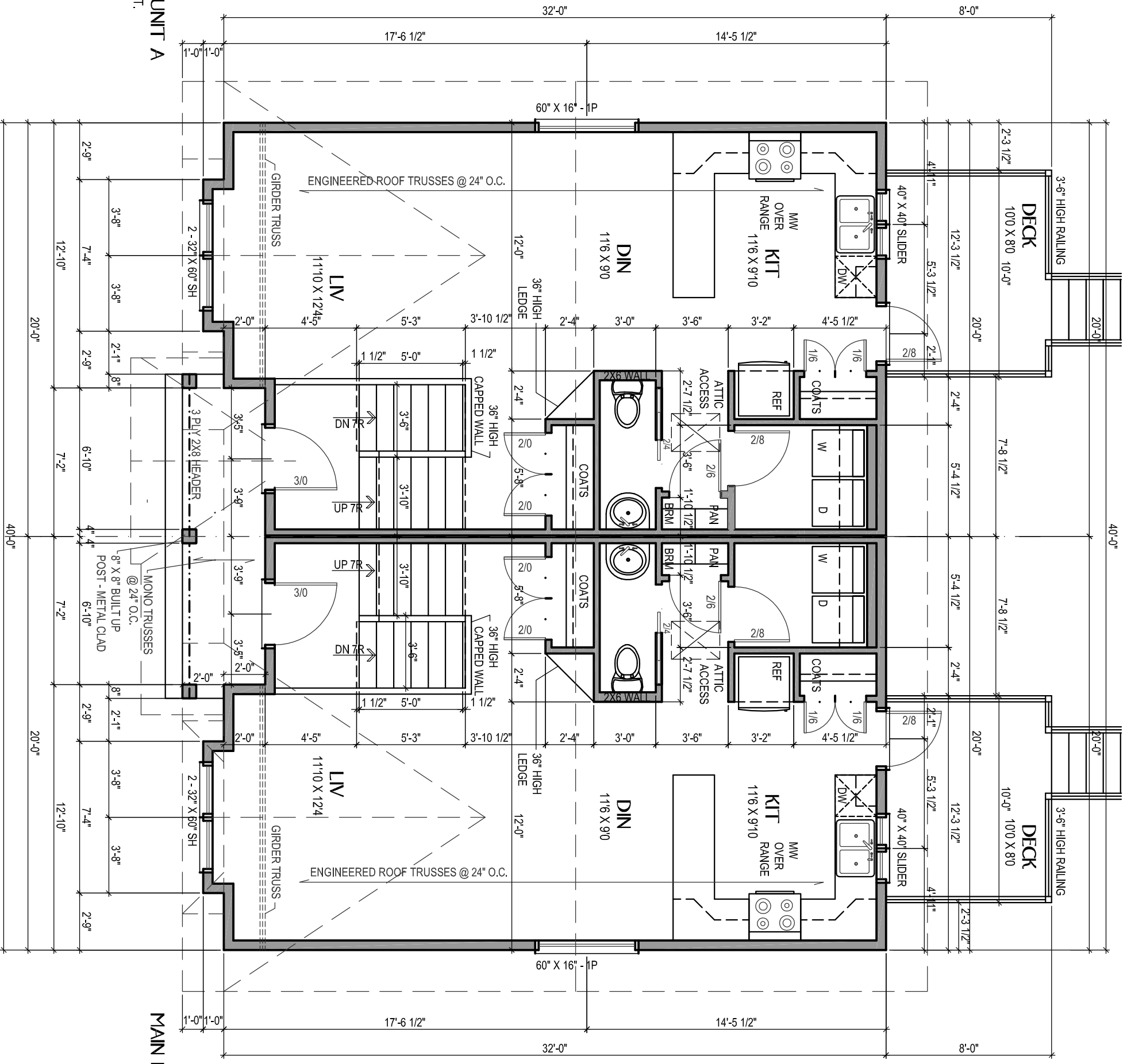
**GOLDBRAY HOMES**

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 LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

DATE: 28 SEPT 2011  
 SCALE: 3/16" = 1'-0"  
 DRAWN: G. WOOD

2/9

**MAIN FLOOR – UNIT A**  
AREA - 633 SQ. FT.



**MAIN FLOOR – UNIT B**  
AREA - 633 SQ. FT.

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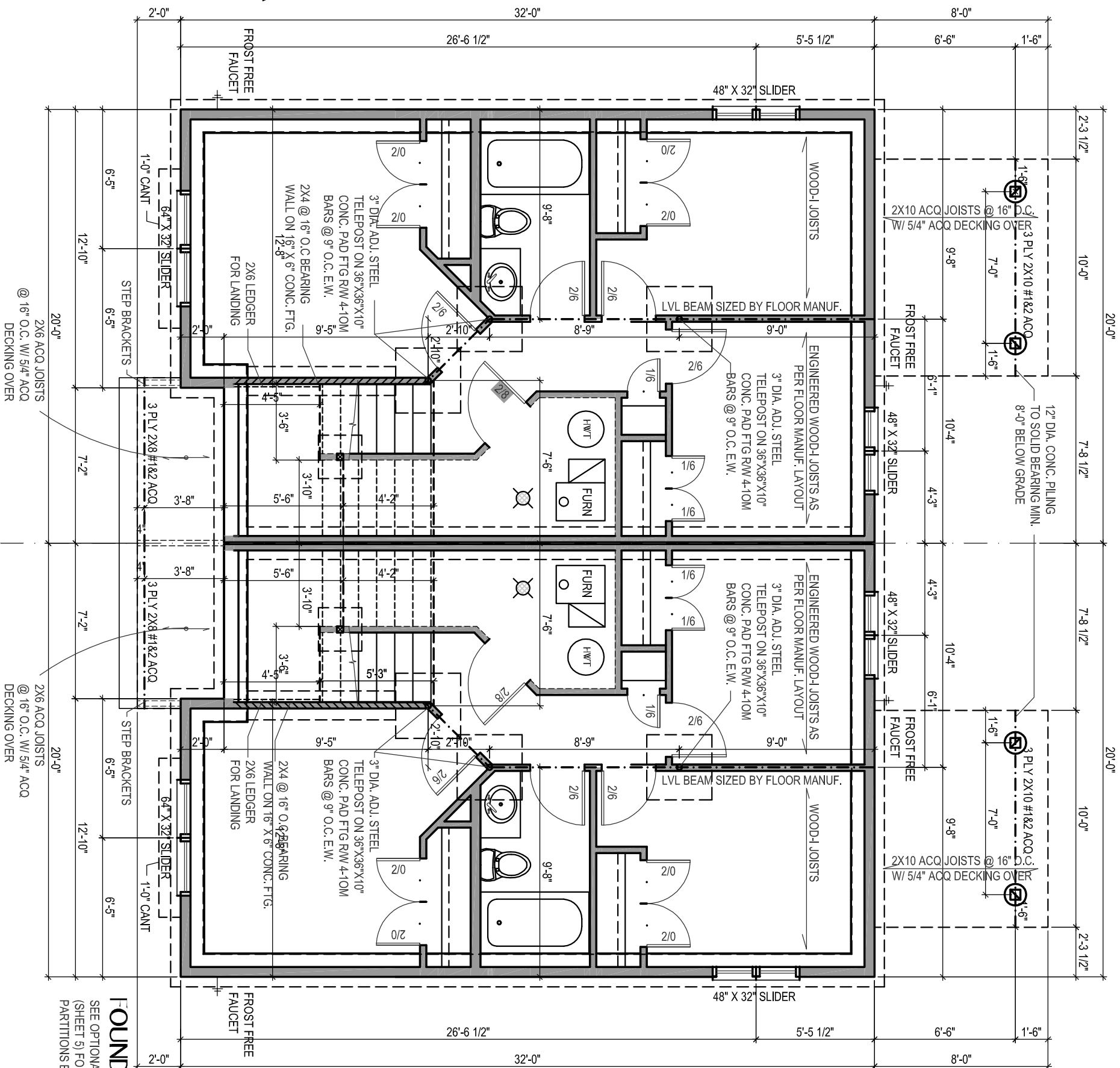
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DRAWN: G. WOOD

3  
9

UNIT A



UNIT B

**FOUNDATION PLAN**  
 SEE OPTIONA BASEMENT DEVELOPMENT PLAN  
 (SHEET 5) FOR DIMENSIONS OF INTERIOR  
 PARTITIONS ETC.

**DIMENSIONS**  
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PROPOSED SEMI-DETACHED HOMES FOR:  
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**GOLDBRAY HOMES**

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4/9

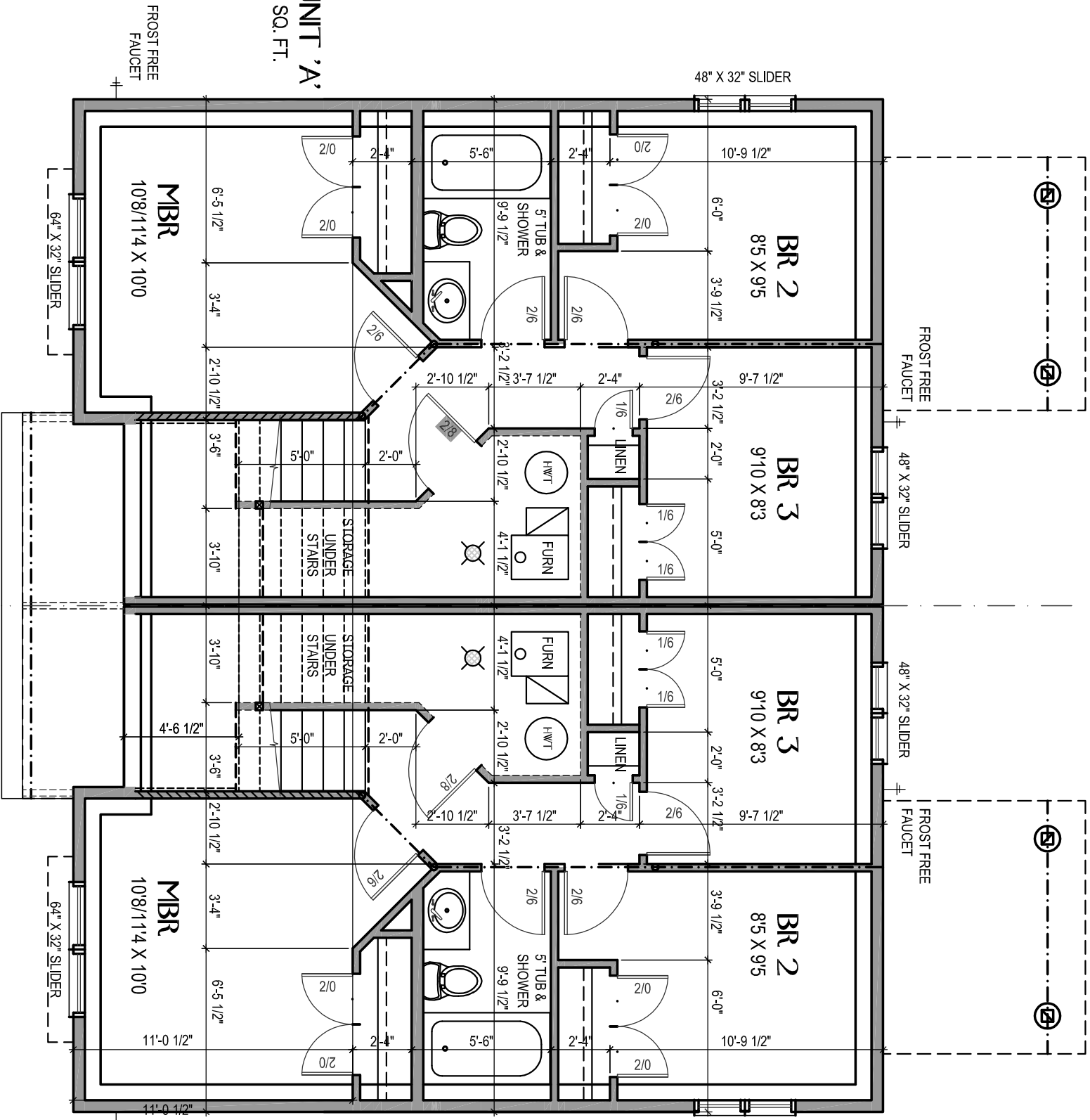


**DIMENSIONS**  
DESIGN RESOURCES INC.

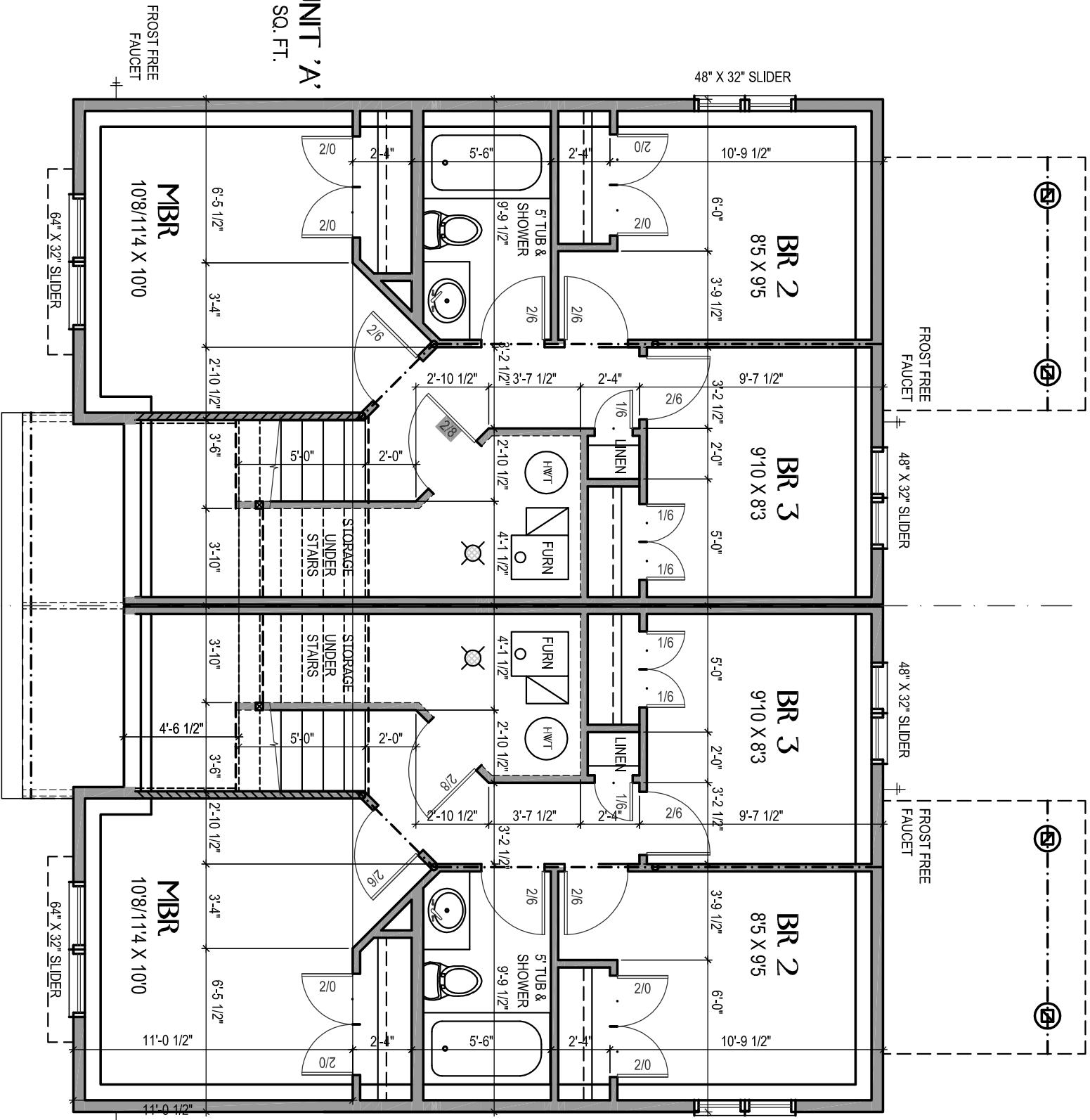
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**LOWER - UNIT 'A'**  
DEV. AREA - 428 SQ. FT.



**LOWER - UNIT 'B'**  
DEV. AREA - 428 SQ. FT.



PROPOSED SEMI-DETACHED HOMES FOR:  
**UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.**

**GOLDBRAY HOMES**

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PROJECT LOCATION: PONOKA, ALBERTA  
LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

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DRAWN: G. WOOD

5 / 9

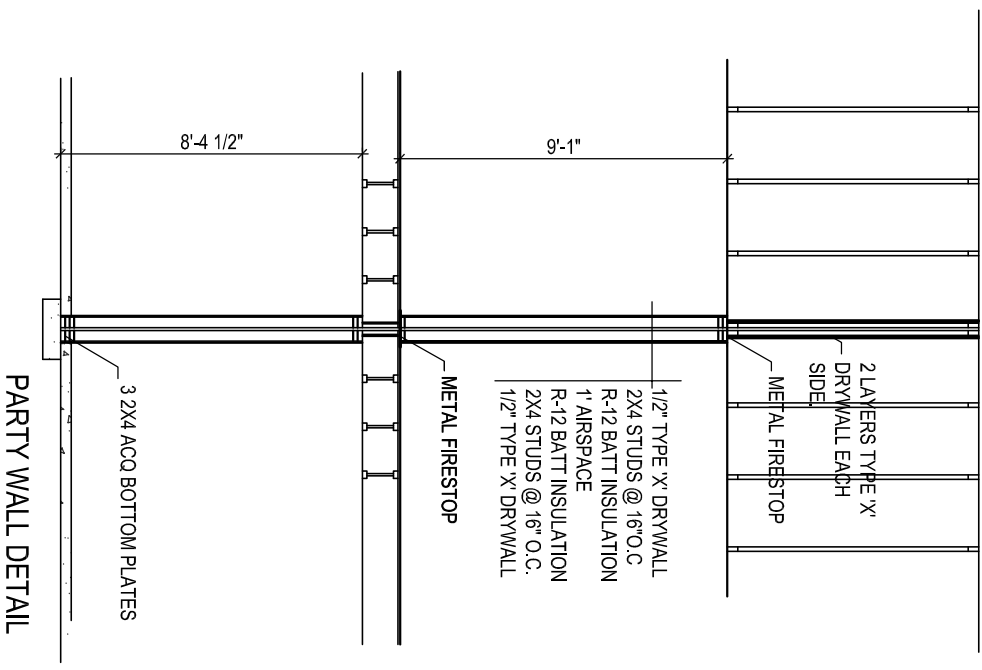
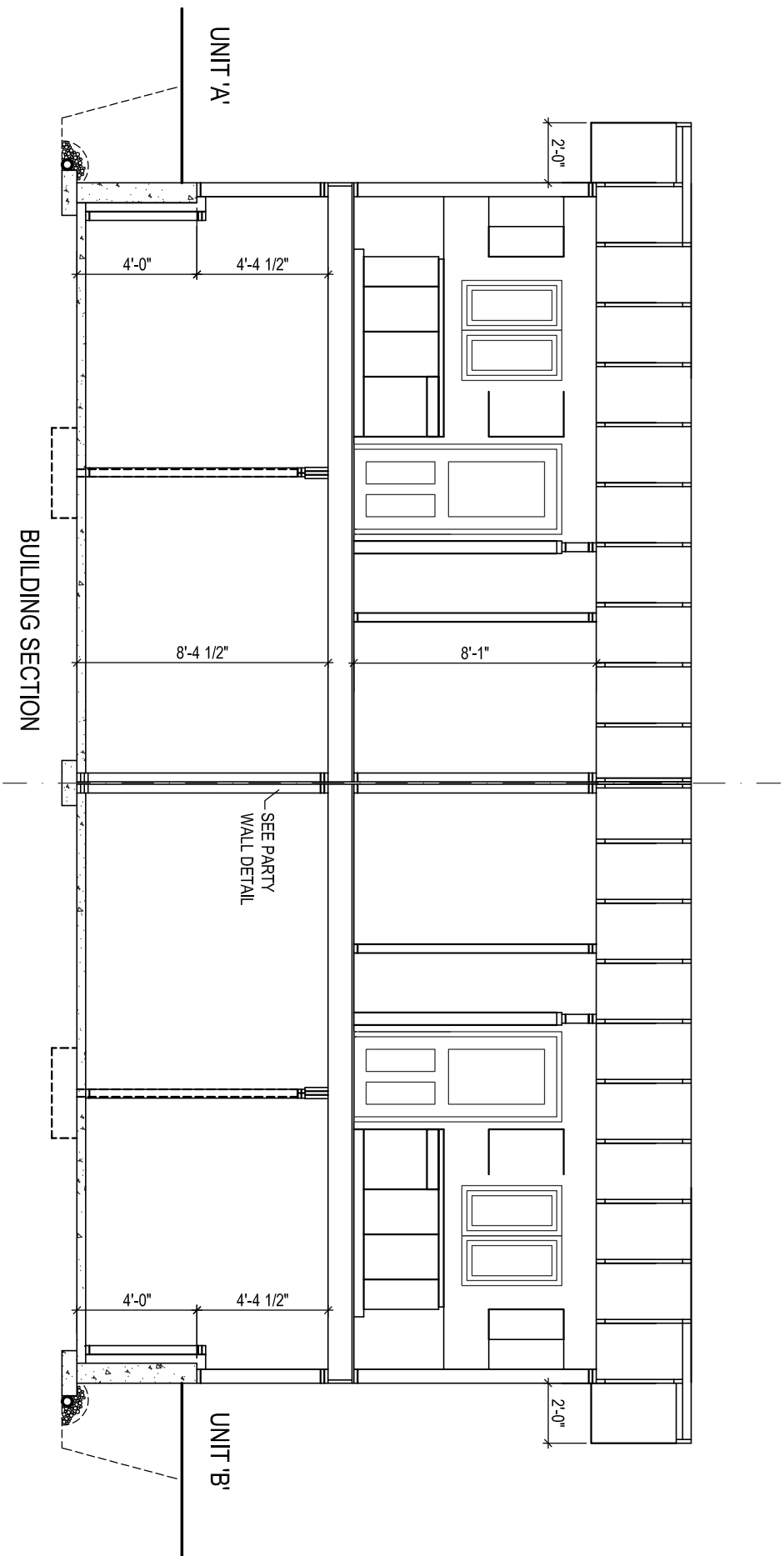
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DESIGN RESOURCES INC.

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RED DEER, ALBERTA T4N 2A9  
PH. 346-7215 FAX. 346-7229

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**SPECIFICATIONS**

- ① ROOF CONSTRUCTION  
ASPHALT SHINGLES  
7/16" OSB SHEATHING (OR EQUAL)  
ENGINEERED TRUSSES @ 24" O.C.  
BLOWN-IN R40 INSULATION  
(BATT INSUL. IN VAULTS OVER 2.5 IN 12)  
6 MIL POLY VAPOUR BARRIER  
1/2" C.D. DRYWALL
- ② EXTERIOR WALL  
EXTERIOR FINISH  
BUILDING PAPER  
3/8" O.S.B. SHTG. OR EQUAL  
2X6 FRAMING @ 16" O.C.  
R20 BATT INSULATION  
6 MIL POLY VAPOUR BARRIER  
1/2" STD. DRYWALL
- ③ FLOOR CONSTRUCTION  
FINISH FLOOR  
1/4" PROBOARD UNDERLAY  
(UNDER LINO AREAS ONLY)  
3/4" T&G O.S.B. SUBFLOOR  
(GLUED & NAILED)  
ENGINEERED JOISTS AS PER PLAN
- ④ INTERIOR WALL  
1/2" DRYWALL  
2X4 FRAMING @ 16" O.C.  
1/2" DRYWALL
- ⑤ BASEMENT SLAB  
3 1/2" CONCRETE FLOOR  
(20 MPa - TYPE 10)  
6 MIL POLY V.B.  
6" GRANULAR FILL (OR SAND)
- ⑥ FOUNDATION WALL  
DAMP PROOF TO GRADE  
8" CONC. FDN. WALL RW  
2-10mm REBAR TOP & BTM  
2 X 4 FRAMING @ 24" O.C.  
R12 BATT INSULATION  
6 MIL POLY VAPOUR BARRIER
- ⑦ FOOTINGS  
MIN. 16" X 6" CONC. STRIP FOOTING  
(18" X 6" FOR 2 STOREYS)  
ALL FOOTINGS TO BE ON  
UNDISTURBED SOIL OR  
REINFORCE AS REQ'D
- ⑧ FASCIA  
PREFIN FASCIA ON 2X6  
NAILER - PREFIN. SOFFITS
- ⑨ WEEPING TILE  
6" WASHED ROCK  
OVER WEEPING TILE
- ⑩ INSULATION STOPS  
INSULATION STOP IN EACH  
TRUSS SPACE C/W 1" AIR SPACE  
ROOF VENTS TO PROVIDE  
1 SQ. FT. VENTING PER  
300 SQ. FT. INSULATED  
CEILING AREA



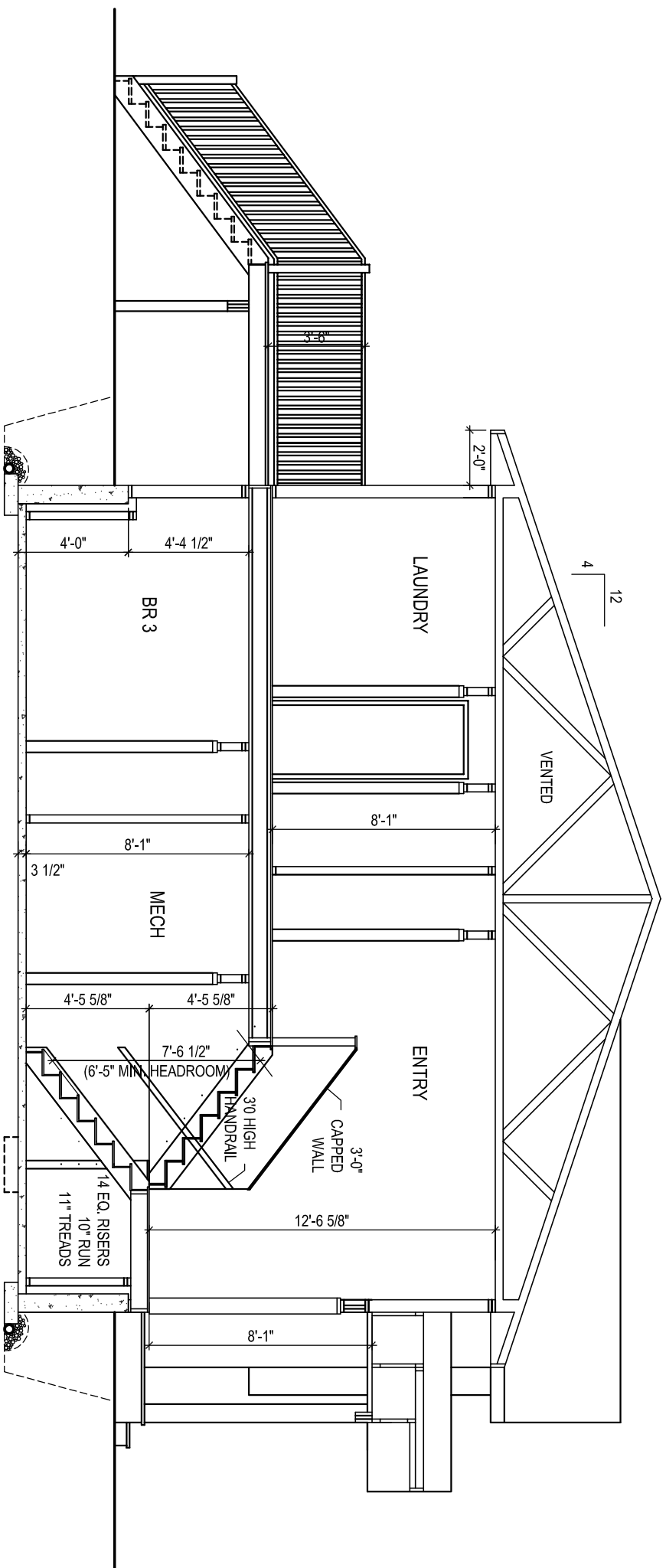
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UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.



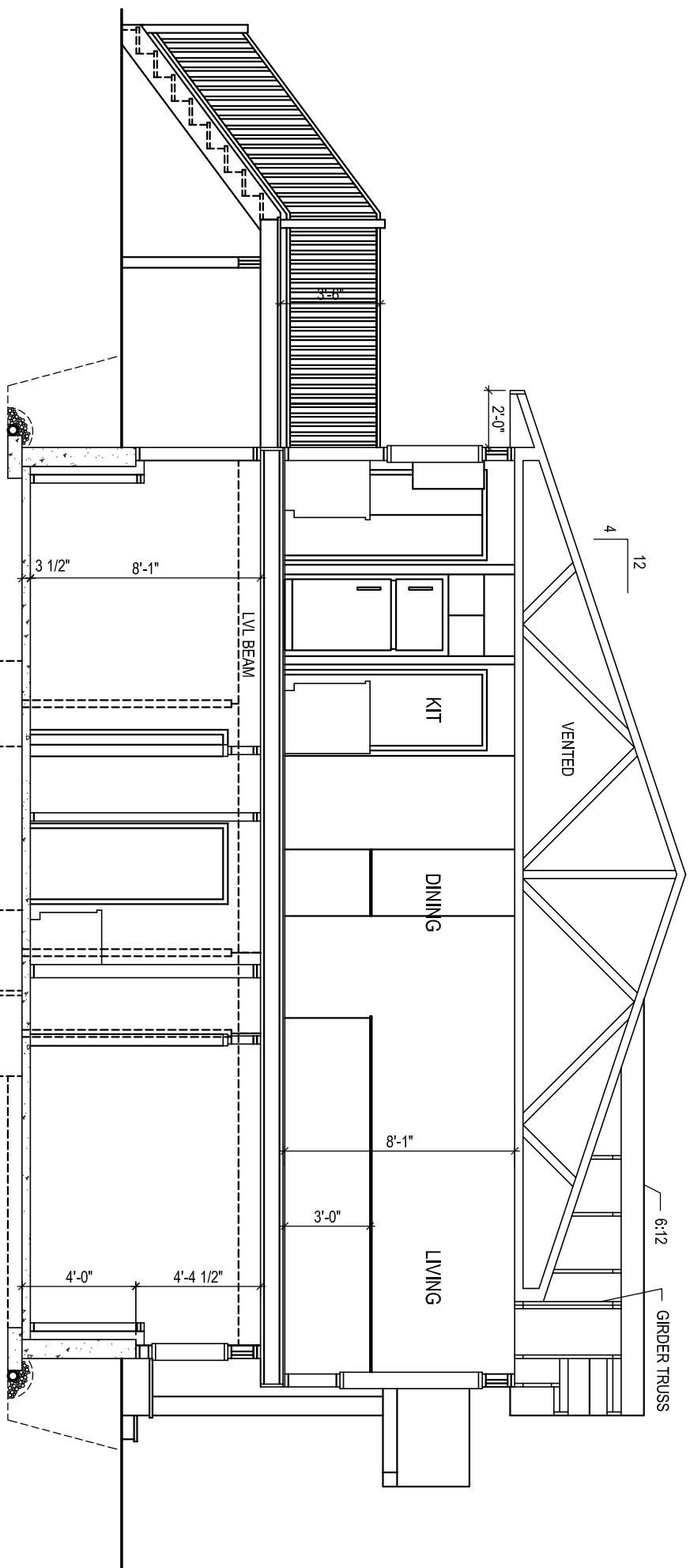
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PROJECT LOCATION: PONOKA, ALBERTA  
LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

DATE: 28 SEPT 2011  
SCALE: 3/16" = 1'-0"  
DRAWN: G. WOOD

6/9



UNIT 'A' - SECTION THRU ENTRY - LAUNDRY



UNIT 'A' - SECTION THRU LIVING - KITCHEN

**DIMENSIONS**  
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PROPOSED SEMI-DETACHED HOMES FOR:  
**UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.**

**GOLDBRAY HOMES**

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 PROJECT LOCATION: PONOKA, ALBERTA  
 UNIT: XXXXX BLOCK: X PLAN: XXXXXXXX

DATE: 28 SEPT 2011  
 SCALE: 3/16" = 1'-0"  
 DRAWN: G. WOOD

7a  
9

**DIMENSIONS**  
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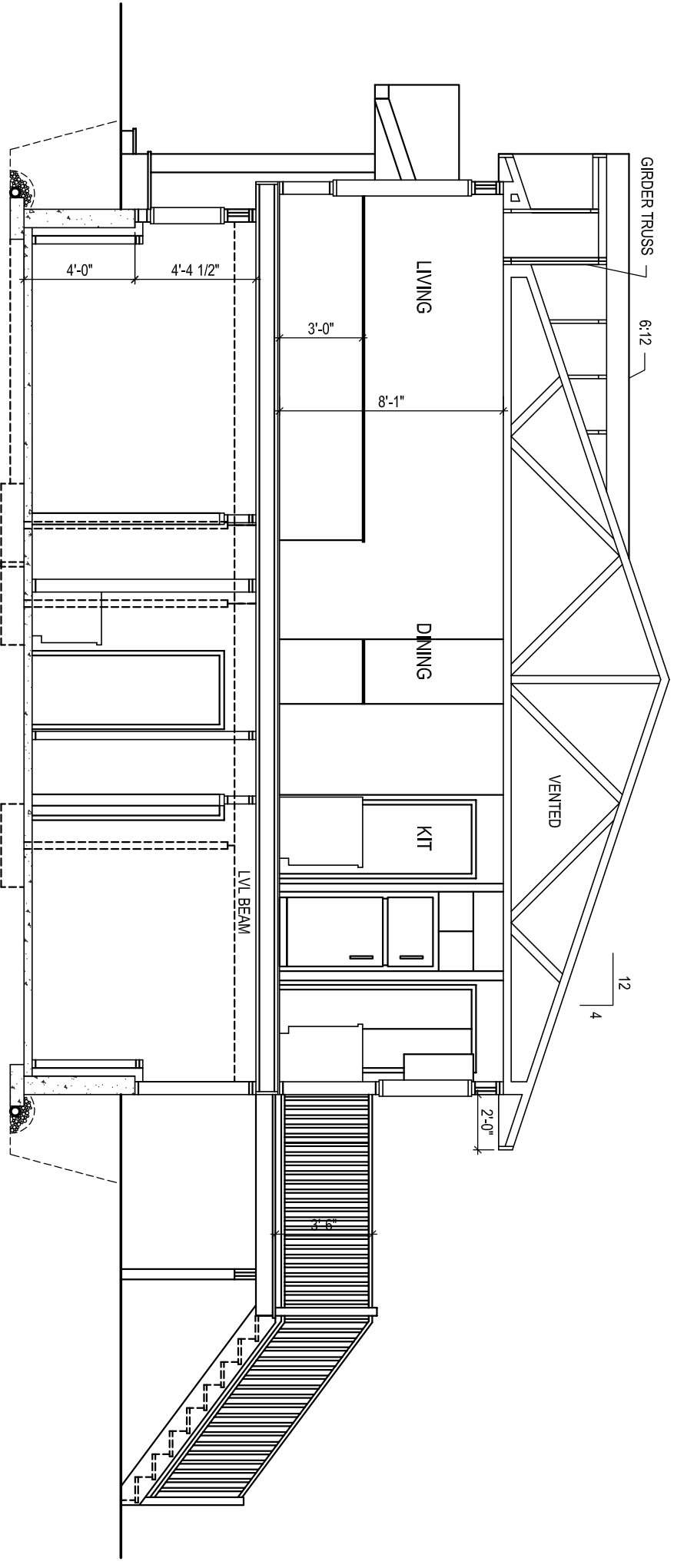
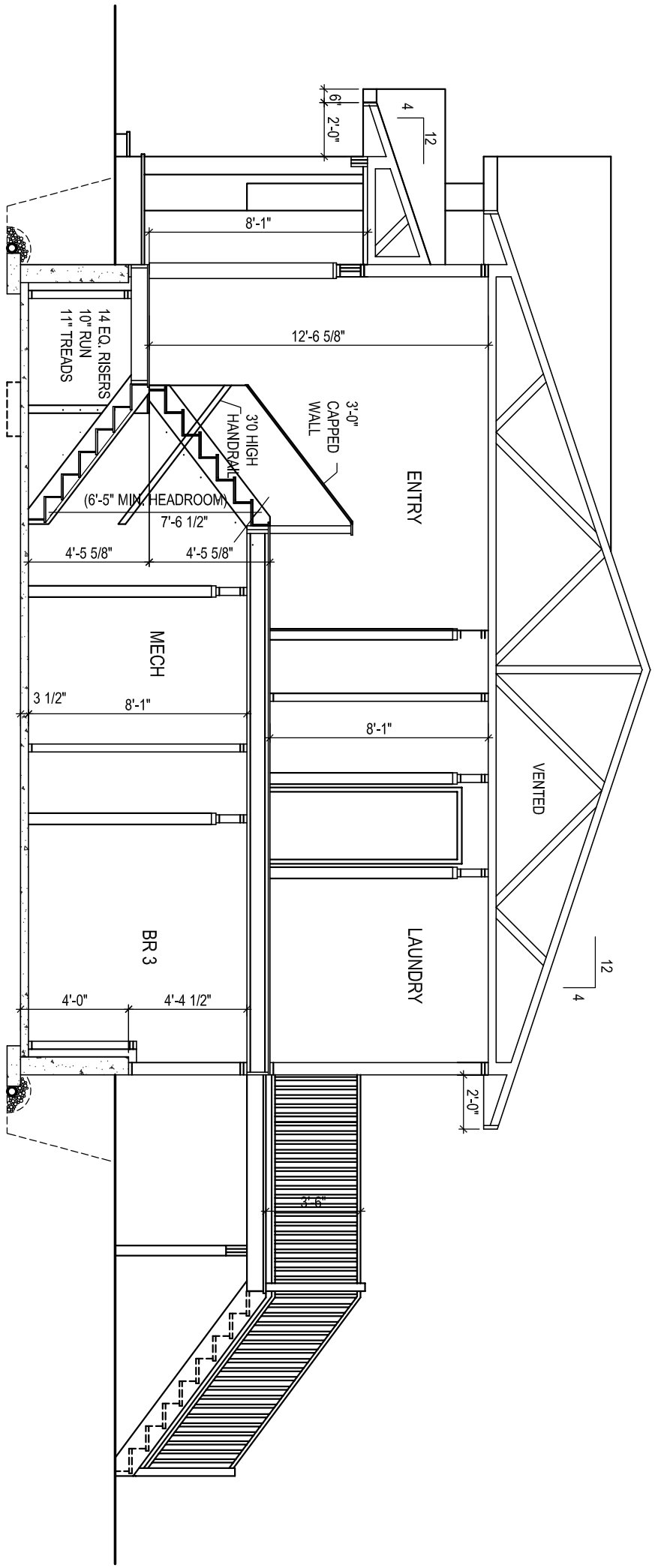
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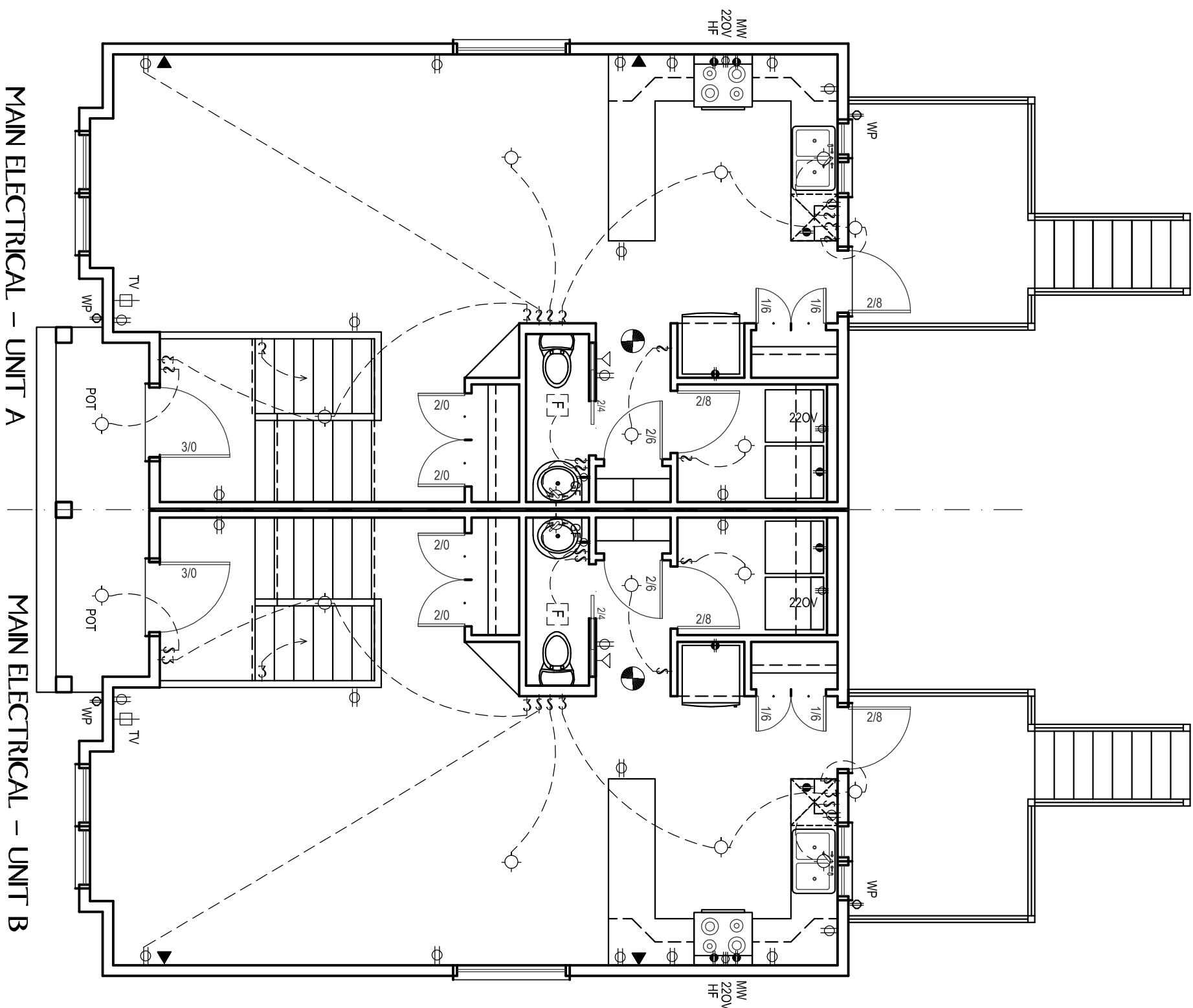
**GOLDBRAY HOMES**

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DATE: 28 SEPT 2011  
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 DRAWN: G. WOOD

**7b**  
9





MAIN ELECTRICAL - UNIT A

MAIN ELECTRICAL - UNIT B

**DIMENSIONS**  
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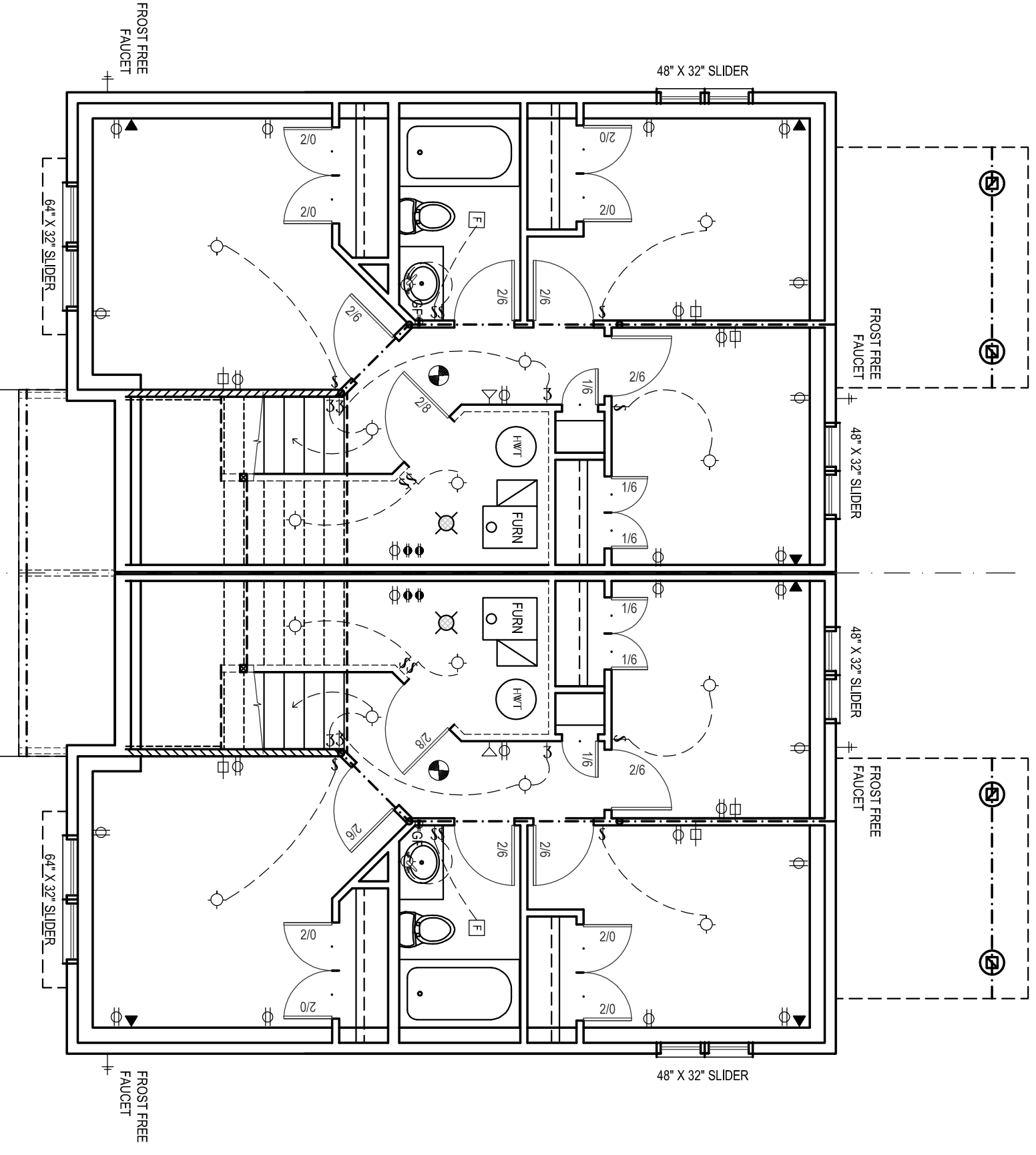
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**GOLDBRAY HOMES**

PROJECT ADDRESS: XXXXXXXX  
 PROJECT LOCATION: PONOKA, ALBERTA  
 LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

DATE: 28 SEPT 2011  
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 DRAWN: G. WOOD

8  
9



PROPOSED SEMI-DETACHED HOMES FOR:  
**UNIT A - 633 SQ. FT.      UNIT B - 633 SQ. FT.**

**DIMENSIONS**  
 DESIGN RESOURCES INC.

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**GOLDBRAY HOMES**

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 LOT: XXXXX BLOCK: X PLAN: XXXXXXXX

DATE: 28 SEPT 2011  
 SCALE: 3/16" = 1'-0"  
 DRAWN: G. WOOD

9 / 9

Council Agenda Item 7.4

**Subject:** Re: Colbray Homes revised site plan 4914 49 ave  
**From:** "Phasco Health" <[phascoinfo@gmail.com](mailto:phascoinfo@gmail.com)>  
**Sent:** 2022-03-24 5:59:12 PM  
**To:** "Gail Cornell" <[Gail@rimbey.com](mailto:Gail@rimbey.com)>;

Great!

Here is the new exterior color swatch. Chesapeake Gray with white trim.  
Heather



Virus-free. [www.avg.com](http://www.avg.com)

On Thu, Mar 24, 2022 at 4:36 PM Gail Cornell <[Gail@rimbey.com](mailto:Gail@rimbey.com)> wrote:

Hi Heather,

Yes, I received everything from Chris. Thank-you. I believe once we have exterior colors, we should be good.

I am also not 100% positive if Liz will be working next week either, but I will submit all information and go from there. 😊







**Plot Plan**

**SNELL & OSLUND SURVEYS (1979) LTD.**

RED DEER, ALBERTA

Ph: (403) 342-1255

**LEGAL DESCRIPTION:**

**LOT** 5  
**BLOCK** 10  
**PLAN** 148 BT

**CLIENT:** COLBRAY HOMES

**CIVIC ADDRESS:**

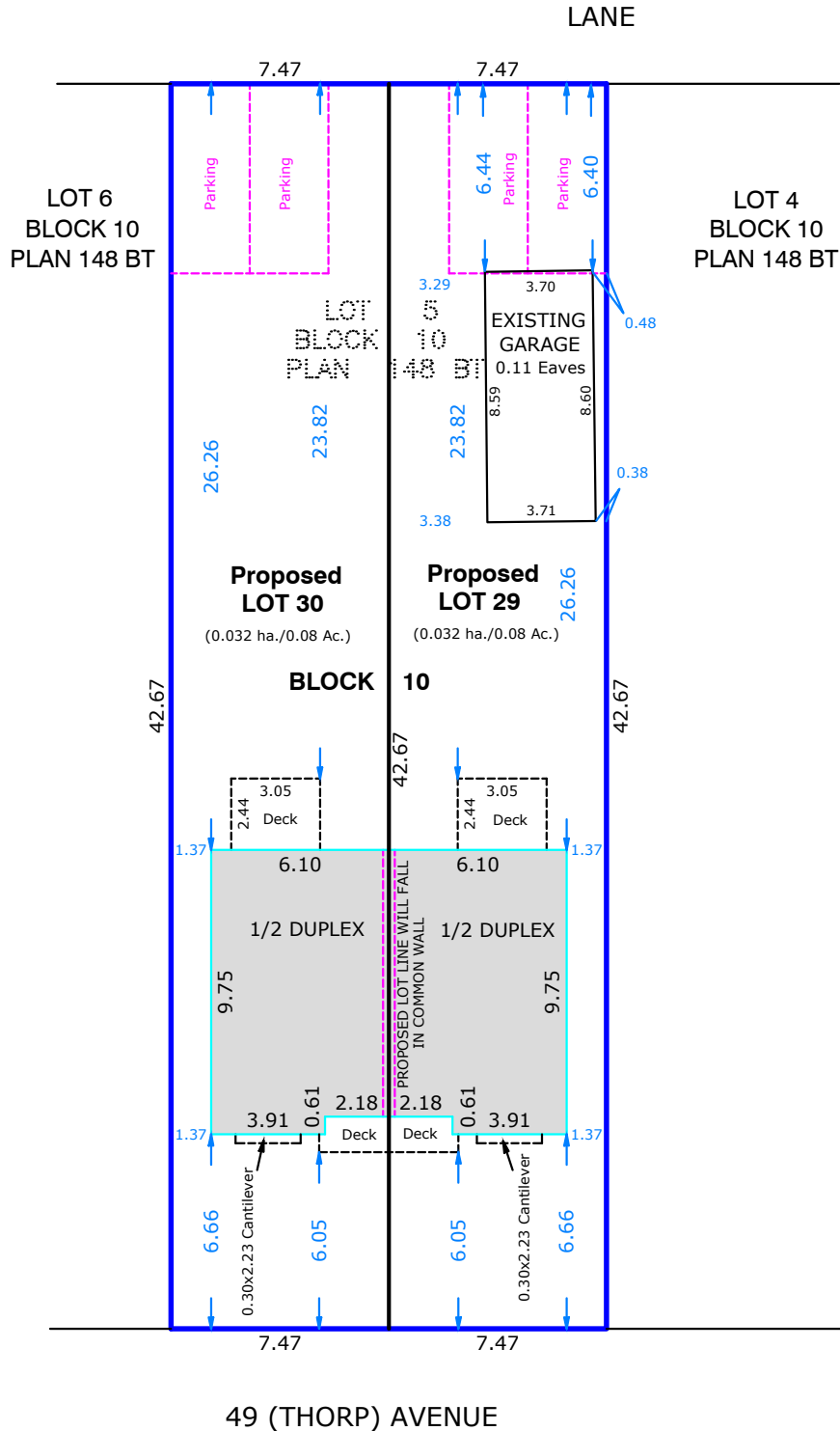
4918 49 AVENUE  
  
RIMBEY

**Date :** APR. 13/22

**Scale =** 1:250

**Drawn By:** F

**Job No. :** 38808



**LEGEND & NOTES**

Proposed  
 LOT 29 AREA = 318.7 sq. m.  
 BLDG. AREA = 69.0 sq. m.  
 (Includes Cantilever, Decks)  
 GARAGE AREA = 31.8 sq. m.  
 LOT COVERAGE = 31.6 %

Proposed  
 LOT 30 AREA = 637.3 sq. m.  
 BLDG. AREA = 69.0 sq. m.  
 (Includes Cantilever, Decks)  
 LOT COVERAGE = 21.7 %

SCALE = 1: 250

0 2.5 5.0 10.0 15.0 20.0 25.0 Metres

LOT DIMENSIONS COPIED FROM PLAN 148 BT  
 DISTANCES ARE IN METRES AND DECIMALS THEREOF.



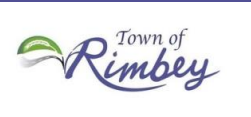
**DRAFTED BY:** F

**DWG FILE NAME:** 2920-001 APP

**CHECKED BY:** CV

**DATE:** MARCH 16, 2022

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Council Round Table Discussion  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Council Round Table Discussion is for matters that are not on the agenda but arise during Council meeting.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

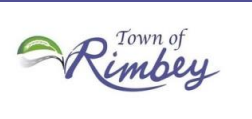
**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 20, 2022  
**Date**

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Department Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

**RECOMMENDATION:**

Motion by Council to accept the department reports, as information.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 18, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 18, 2022  
**Date**

July 25, 2022  
**CAO Report**



**HIGHLIGHTS**

Met with representative from Alberta Conservation, Lorne Fundytus, Rimoka CAO, and Public Works Director to discuss the stocking of the Rimoka Storm Pond. Alberta Conservation is evaluating the pond and will let us know if the pond would meet their requirements.

Met with Larry Butz from the Government of Alberta Assessment Division regarding the assessment audit they are conducting for the Town of Rimbey.

Attended the public meeting in Council Chambers held for the business owners along 51st regarding our storm water project. 3 members of the public attended the meeting held with Northside Construction and Tagish Engineering.

Attended ICompass training held virtually on July 13, 2022 to learn how to submit reports directly into the agenda software.

Attended webinar on Alberta Incident Management System (AIMS) which is being introduced to provide a common set of concepts and principles for all threats, hazards, and events across the emergency management continuum to be used for all incidents whether routine to complex, large-scale events.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 25, 2022

## Director of Finance Report



### HIGHLIGHTS

- Worked on reports for ICity - input the budget figures for 2022.
- Worked on balancing the asset and liability accounts for month end reports year to date.
- Worked on MSI and Canada Community Building Fund capital grant projects for the 2022 year and submitted them.
- Worked on the Tangible Capital Asset amounts and project worksheets for 2022.
- Worked on and submitted the 2022 Statistical Information Return required by the Provincial Government.
- Worked on Taxes in ICity System so that they balanced with our assessments and so that the Tax Notices and Assessments could be run and printed - Calculated and ran the 2022 Tax Levies including the new Local Improvement Levy.
- Worked with the Year End Auditor for information needed to file the 2021 Local Authorities Pension Plan compliance reports by June 30, 2022.

### ATTACHMENTS

[RFD 8.1.2 Copy of Variance Report - June 30 2022](#)

[RFD 8.1.3 Payable Listing to July 15, 2022](#)

**PREPARED BY:** Wanda Stoddart, Director of Finance

Council Agenda Item 8.1.2

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2022								
OPERATING								
	2022 Revenues				2022 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	4,363,384	3,950,562	91%	412,822	954,502	484,605	51%	469,897
Council (11)					224,130	86,718	39%	137,412
Administration (12)	41,840	5,037	12%	36,803	757,837	392,367	52%	365,470
General Administration (13)		500		(500)	121,900	63,712	52%	58,188
Police (21)	68,052	22,496	33%	45,556	168,446	49,918	30%	118,528
Fire (23)					25,971	12,986	50%	12,985
Disaster Services (24)				0	4,000	200	5%	3,800
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	48,100	12,930	27%	35,170	162,528	81,756	50%	80,772
Public Works (32)	23,000	12,531	54%	10,469	830,588	363,845	44%	466,743
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,275	5,931	31%	13,344
Water (41)	554,000	280,198	51%	273,802	394,996	194,907	49%	200,089
Sewer (42)	296,125	150,428	51%	145,697	319,193	103,239	32%	215,954
Garbage (43)	213,370	109,713	51%	103,657	109,459	50,224	46%	59,235
Recycle (43-01)	38,597	20,352	53%	18,245	122,426	59,602	49%	62,824
Compost	2,800	1,873	67%	927	16,427	4,255	26%	12,172
Community Services (FCSS)	215,424	160,203	74%	55,221	249,227	141,495	57%	107,732
Cemetery (56)	10,400	8,829	85%	1,571	50,092	14,680	29%	35,412
Development (61)	41,250	20,984	51%	20,266	109,732	36,529	33%	73,203
Econ.Development (61-01)	24,500	18,750	77%	5,750	128,146	16,735	13%	111,411
Recreation Office (72)	377,150	338	0%	376,812	99,827	66,189	66%	33,638
Pool (72-04)	47,700	28,971	61%	18,729	253,991	73,797	29%	180,194
Parks (72-05)	0		0%	0	129,661	21,129	16%	108,532
Fitness Center (72-06)	20,000	15,914	80%	4,086	43,395	13,427	31%	29,968
Arena (72-09)	76,800	47,822	62%	28,978	319,053	154,933	49%	164,120
Recreation Programs (72-11)	3,200	2,970	93%	230	40,285	27,123	67%	13,162
Community Centre (74)	38,285	10,619	28%	27,666	305,557	116,056	38%	189,501
Library (74-06)	0	0	0%	0	141,002	78,997	56%	62,005
Scout Hall (74-08)					0	0	0%	0
Curling Club (74-09)	799	0	0%	799	21,500	13,152	61%	8,348
Museum (74-12)					61,500	49,354	80%	12,146
<b>Total Revenues</b>	<b>6,504,776</b>	<b>4,882,020</b>		<b>1,622,756</b>	<b>6,184,646</b>	<b>2,777,861</b>		<b>3,406,785</b>
<b>Debenture &amp; Loan Principal Payments</b>					<b>365,551</b>	<b>330,100</b>		<b>35,451</b>
<b>Total operating and debt repayment</b>	<b>6,504,776</b>	<b>4,882,020</b>		<b>1,622,756</b>	<b>6,550,197</b>	<b>3,107,961</b>		<b>3,442,236</b>

Council Agenda Item 8.1.2

TOWN OF RIMBEY							
VARIANCE REPORT							
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2022							
CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance
IT Surface Pros - Council (new)	15,000					12,839	2,161
VOIP Phone System	9,500					15,648	(6,148)
IT - Computers Total- Phones and Comp 25500	16,000					21,866	(5,866)
							0
Walk behind Double Drum Compactor	11,000					11,000	0
Hydrovac Truck	250,000						250,000
SB90 43rd Street Road Repairs	22,300						22,300
							0
New Well Project Phase 2 3-04-00-84-610	50,000					29,981	20,019
							0
Main Reservoir/Pump HouseUpgrades 3-04-03-610	700,000					238,306	461,694
2022 Water Infastructure Upgrades		34,061				34,061	0
Scada Upgrades		2,192				2,192	0
							0
<b>2022 Street Improvements</b>							0
56th Ave Overlay (Improvements)	348,300					12,037	336,263
							0
51st St from 46 Ave to 51 Ave Storm System Replacement 3-04-39-610	2,720,033					72,165	2,647,868
							0
							0
Evergreen Estates Paving		900				1,110	(210)
							0
<b>Parks</b>							0
Tree replacement 50 St (52 Ave-53 Ave) 48 Trees.	19,200						19,200
Outdoor Exercise Equipment Replacement	52,500					18,921	33,579
							0
<b>Recycle Depot</b>							0
Replace Overhead Doors	20,600						20,600
							0
<b>Cemetery</b>							0
Ash Garden	3,500						3,500
Fencing (West Haven)	9,600						9,600
<b>Pool</b>							0
Anti-Entrapment Requirements (including slide pump relocation)	20,000						20,000
Spray Park Flow through System	60,000						60,000
<b>Arena</b>							0
Zamboni Room metal garage door	18,000						18,000
Ice Plant Quantum HD Control panel	30,000					8,684	21,316
Electric Grill for Concession	5,000						5,000
							0
<b>Fitness Center</b>							0
Fitness Center - Equipment	10,000						10,000
							0
Land Purchase - LI Ranches		3,775				3,775	0
							0
56 Ave Sanitary Sewer Improvement 3-04-95-610		302				302	0



Council Agenda Item 8.1.2

TOWN OF RIMBEY							
VARIANCE REPORT							
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2022							
	4,390,533	41,230				482,887	3,948,876
Total operating and capital	<b>10,895,309</b>	<b>4,923,250</b>		<b>1,622,756</b>	<b>6,550,197</b>	<b>3,590,848</b>	<b>7,391,112</b>

## Council Board Report 8.1.2



Supplier : 1020405 to ZIM1598  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 22-Jun-2022 to 15-Jul-2022  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
4-H ALBERTA	48334	22-Jun-2022	4-H Alberta - Recipient: Bluffton West 4-H Beef C	500.00
All About Bouncing	48335	22-Jun-2022	All About Bouncing - Canada Day Celebration	819.53
Alsco	48336	22-Jun-2022	Alsco - janitorial supplies	299.60
AN Adventure Distribution & Consulting	48337	22-Jun-2022	An Adventure - supplies	384.93
City Of Red Deer	48338	22-Jun-2022	City of Red Deer - lab analysis - May 2022	1,319.64
Clean Harbors Canada Inc.	48339	22-Jun-2022	Clean Harbors - oil disposal	4,606.21
Drain Doctor	48340	22-Jun-2022	Drain Doctor - flush/camera - 4924 - 53 Ave	707.70
Heart of a Child	48341	22-Jun-2022	Heart of a Child - balloon artist - Canada Day	367.50
JAFFRAY,LOLA	48342	22-Jun-2022	Lola Jaffray - facility deposit refund	150.00
Longhurst Consulting	48343	22-Jun-2022	Longhurst Consulting - PW - wifi upgrade project	3,822.55
Lyster,Stuart	48344	22-Jun-2022	Stuart Lyster - Hayrides - Canada Day	250.00
Municipal Property Consultants (2009) Ltd.	48345	22-Jun-2022	Municipal Property Consultants - July 2022 fee	3,575.95
On The Mark Productions	48346	22-Jun-2022	On the Mark Productions - DJ - Canada Day	287.50
Rimbey Implements Ltd.	48347	22-Jun-2022	Rimbey Implements - parts	40.01
RJ Plumbing and Heating	48348	22-Jun-2022	RJ Plumbing - clean/camera - 5203-56 Ave	536.03
SKJONBERG,JESSICA	48349	22-Jun-2022	Jessica Skjonberg - face painting - Canada Day	200.00
Staples Professional	48350	22-Jun-2022	Staples Professional - office supplies	26.86
Team Aquatic Supplies Ltd	48351	22-Jun-2022	Team Aquatic - supplies	1,171.80
Uni First Canada Ltd.	48352	22-Jun-2022	UniFirst - coveralls/supplies	105.85
WEENING,MARK	48353	22-Jun-2022	Mark Weening - cardlock refund	25.00
WIESE,BRYAN	48354	22-Jun-2022	Bryan Wiese - swimming lesson refund - overpai	10.00
AED Advantage	48355	24-Jun-2022	AED Advantage - supplies	1,674.75
ALBERTA MUNICIPAL TAXATION PROFESSIONALS ASS	48356	24-Jun-2022	Alberta Municipal Taxation Prof. Assoc. - tax conf	375.00
Blue Spruce Phone Books	48357	24-Jun-2022	Blue Spruce Phone Books - advertisements	315.00
Canadian Red Cross Society	48358	24-Jun-2022	Canadian Red Cross - supplies/badges	160.81
Central Alberta Fire Protection	48359	24-Jun-2022	Central Alberta Fire Protection - inspection - CC	462.00
Frontline Compression Services Inc.	48360	24-Jun-2022	Frontline Compression - repair - genset	729.94
Parkland Regional Library	48361	24-Jun-2022	Parkland Regional Library - 3rd quarter requisitio	6,104.70
Petty Cash	48362	24-Jun-2022	Town of Rimbey - replenish petty cash	164.20
Uni First Canada Ltd.	48363	24-Jun-2022	UniFirst - coveralls/supplies	54.69
Wolseley Industrial Canada INC	48364	24-Jun-2022	Wolseley Industrial - bleach - PW	992.78
Alsco	48365	29-Jun-2022	Alsco - janitorial supplies	243.14
Canadian Pacific Railway Company	48366	29-Jun-2022	Canadian Pacific Railway - Hoadley crossing	296.00
Industrial Machine Inc.	48367	29-Jun-2022	Industrial Machine Inc - parts	271.28
Kreutz,Dave	48368	29-Jun-2022	Dave Kreutz - supplies	104.99
Uni First Canada Ltd.	48369	29-Jun-2022	UniFirst - coveralls/supplies	56.07
W.R. Meadows	48370	29-Jun-2022	W.R. Meadows - supplies	1,045.81
Winters,Katherine	48371	29-Jun-2022	Katherine Winters - reimburse for Canada Day pr	56.42
Wolseley Industrial Canada INC	48372	29-Jun-2022	Wolseley Industrial - bleach - pool	425.78
LAYTE,PAUL	48373	29-Jun-2022	Paul Layte - refund deposit - DP 20/22 (replacem	7,500.00
AMSC Insurance Services Ltd.	48374	06-Jul-2022	AMSC Insurance - Mayor/council	48.63
Brandt Tractor Ltd	48375	06-Jul-2022	Brandt Tractor - Unit 2 - parts/repair	2,072.96
MLA Benefits Inc.	48376	06-Jul-2022	MLA Benefits - July 2022 - HSA - Mayor/Council	1,610.75
Rimbey Municipal Library	48377	06-Jul-2022	Rimbey Municipal Library - 3rd quarter appropriat	26,696.84
RIMBEY TRAVEL CENTER LTD	48378	06-Jul-2022	Rimbey Travel Centre Ltd - Bus. Dev. Incentive C	73,000.00
Superior Safety Codes Inc.	48379	06-Jul-2022	Superior Safety Codes - May 2022 closed permits	4,585.88
ACCPO (Alberta Assoc. of Community Peace Officers)	48380	15-Jul-2022	AACPO - 2022-23 Membership Fees	375.00
Alsco	48381	15-Jul-2022	Alsco - janitorial supplies	486.28
AN Adventure Distribution & Consulting	48382	15-Jul-2022	An Adventure Distribution - janitorial supplies	561.75
Anderson Service	48383	15-Jul-2022	Anderson Service - repairs	383.25
Animal Control Services	48384	15-Jul-2022	Animal Control - June 2022 patrols	1,249.50
ANTONCZAK,GREG	48385	15-Jul-2022	Greg Antonczak - cardlock refund	25.00
BATEMAN,CYNTHIA	48386	15-Jul-2022	Cynthia Bateman - refund - swimming lessons	70.00
Big Hill Services Ltd.	48387	15-Jul-2022	Big Hill Services - supplies - arena	5,584.80
Black Press Group Ltd.	48388	15-Jul-2022	Black Press Media - June 2022 inv	921.18
Border Paving Ltd.	48389	15-Jul-2022	Border Paving - cold mix	3,166.54
Brandt Tractor Ltd	48390	15-Jul-2022	Brandt Tractor - parts - Unit #1 grader	1,818.27
Brownlee LLP	48391	15-Jul-2022	Brownlee LLP - professional services	5,348.39

## Council Board Report 8.1.2



Supplier : 1020405 to ZIM1598  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 22-Jun-2022 to 15-Jul-2022  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Cast-A-Waste Inc.	48392	15-Jul-2022	Cast-A-Waste - July 2022 garbage/recycle inv	9,817.50
Centratech Technical Services	48393	15-Jul-2022	Centratech - PW - annual inspection	8,087.93
City Of Red Deer	48394	15-Jul-2022	City of Red Deer - June 2022 lab analysis	1,649.55
Corner Bistro Ltd. O/A 2154010 Alberta Ltd.	48395	15-Jul-2022	Corner Bistro - Rimbey Parade luncheon	491.40
DEGENSTIEN,WENDY	48396	15-Jul-2022	Wendy Deganstien - cardlock refund	25.00
Ellis,Scott	48397	15-Jul-2022	Scott Ellis - cardlock refund	25.00
Environmental 360 Solutions (Alberta) Ltd	48398	15-Jul-2022	E360 - 4938 - 50 Ave - May 2022 bin dumps	1,628.55
Evergreen Co-operative Association	48400	15-Jul-2022	Co-op - supplies	7,216.58
Expert Security Solutions	48401	15-Jul-2022	Expert Security Solutions - Pool - July 2022 moni	1,076.88
Hi-Way 9 Express Ltd.	48402	15-Jul-2022	Hi-Way 9 - WR Meadows delivery	468.70
Imperial Esso Service (1971)	48403	15-Jul-2022	Imperial Esso - water	10.00
Industrial Machine Inc.	48404	15-Jul-2022	Industrial Machine - parts	335.06
Jordan,Allyson	48405	15-Jul-2022	Allyson Jordan - refund - swim lessons	45.00
Legacy Ford	48406	15-Jul-2022	Legacy Ford - Unit #12 - 2013 Ford - repair	178.80
LINDE CANADA INC.	48407	15-Jul-2022	Linde Canada Inc - welding supplies	369.54
Longhurst Consulting	48408	15-Jul-2022	Longhurst - July 2022 inv	6,843.28
LOR-AL SPRINGS LTD.	48409	15-Jul-2022	Lor-al Springs - water	30.85
NADEAU,LAKIA	48410	15-Jul-2022	Lakia Nadeau - cardlock refund	25.00
Nikirk Bros. Contracting Ltd.	48411	15-Jul-2022	Nikirk - packer rental	577.50
Oakcreek Golf & Turf LP	48412	15-Jul-2022	Oakcreek - parts - unit#49	62.41
Outlaw Electric Ltd.	48413	15-Jul-2022	Outlaw Electric - RCMP - installation of plug ins	848.10
Ponoka County	48414	15-Jul-2022	Ponoka County - road sand & salt	5,250.00
Rimbey & District Oldtimers' Association	48415	15-Jul-2022	Rimbey & District Old Timers - Annual Reunion 21	500.00
Rimbey Express	48416	15-Jul-2022	Rimbey Express - freight	208.52
Rimbey Family & Community Support Services	48417	15-Jul-2022	Rimbey FCSS - 2022 - 3rd quarter payment (July	47,606.00
Rimbey Historical Society	48418	15-Jul-2022	Rimbey Historical Society (Pas ka poo Park) Can	370.00
Rimbey Home Hardware	48419	15-Jul-2022	Home Hardware - supplies	877.55
Rimbey Janitorial Supplies	48420	15-Jul-2022	Rimbey Janitorial - supplies	655.20
Silver Star Septic Service	48421	15-Jul-2022	Silver Star Septic - rentals - parade	393.75
Smith,Jacey	48422	15-Jul-2022	Jacey Smith - refund swimming lessons	35.00
Staples Professional	48423	15-Jul-2022	Staples Prof - supplies	211.36
Tagish Engineering Ltd.	48424	15-Jul-2022	Tagish - RB144 - 51st Street Storm Main Install	7,409.05
THE TRENCHLESS GUYS	48425	15-Jul-2022	The Trenchless Guys - 5002-54 Avenue - repair li	16,198.77
Town of Ponoka	48426	15-Jul-2022	Town of Ponoka - June 2022 yard waste	90.00
Town Of Rimbey	48427	15-Jul-2022	Town of Rimbey - utilities	2,257.99
TRUE POINT APPRAISALS	48428	15-Jul-2022	True Point Appraisals - 5608 - 51 Street	735.00
Uni First Canada Ltd.	48429	15-Jul-2022	UniFirst - supplies/coveralls	111.51
United Farmers Of Alberta	48430	15-Jul-2022	UFA - supplies -PW	1,102.59
Vicinia Planning & Engagement Inc.	48431	15-Jul-2022	Vicinia - June 2022 fees	2,310.00
Winters,Katherine	48432	15-Jul-2022	Katherine Winters - expense claim - rodeo expen:	89.72
Wolseley Industrial Canada INC	48433	15-Jul-2022	Wolseley - CR to inv#865812 - pool	2,380.79
Canada Revenue Agency	00110-0001	22-Jun-2022	CRA - deductions (June 05-18/22) June 24/22 biv	20,184.33
INNOV8 DIGITAL SOLUTIONS INC.	00110-0002	22-Jun-2022	Innov8 - copies - May 2022	753.10
LAPP	00110-0003	22-Jun-2022	LAPP - Town - June 24/22 biweekly payroll (June	9,258.70
Telus Communications Inc.	00110-0004	22-Jun-2022	Telus - Beaty House - June 10/22	69.98
VICTOR CANADA	00110-0005	22-Jun-2022	Victor - July 2022 benefits	12,588.71
Eastlink	00111-0001	24-Jun-2022	Eastlink - June 2022 cable - fitness centre	98.91
Telus Communications Inc.	00111-0002	24-Jun-2022	Telus - Town - June 10/22	2,218.72
VICTOR CANADA	00112-0001	29-Jun-2022	Victor Canada - HSA - May 2022	1,015.54
Canada Revenue Agency	00113-0001	06-Jul-2022	CRA - deductions (June 19-July 02/22) July 08/22	20,914.03
LAPP	00113-0002	06-Jul-2022	LAPP - Town - July 8/22 biweekly payroll(June 19	10,551.50
ALBERTA MUNICIPAL SERVICE CORPORATION	00114-0001	15-Jul-2022	Alberta Municipal Services Corp - gas/ power - Ju	43,229.03
Eastlink	00114-0002	15-Jul-2022	Eastlink - cable - fitness room	98.91
Servus Credit Union - Mastercard	00114-0003	15-Jul-2022	Servus M/C - R.Schmidt - June 30/22	2,118.30
Telus Mobility Inc.	00114-0004	15-Jul-2022	Telus Mobility - July 06/22 inv	329.20
Waste Management	00114-0005	15-Jul-2022	Waste Management - June 2022 - recycle	6,413.99
Workers' Compensation Board - Alberta	00114-0006	15-Jul-2022	WCB - July 06/2022	1,928.86

Council Board Report 8.1.2



Supplier : 1020405 to ZIM1598  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 22-Jun-2022 to 15-Jul-2022  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
<b>Total:</b>				<b>428,622.28</b>

July 25, 2022  
**Public Works Report**



**HIGHLIGHTS**

**ROADS:**

- Street sweeping is ongoing as needed.
- Ditch mowing ongoing.
- Weed spraying in the ditches.
- Repair potholes behind the post office in the alley.
- Pothole repairs on going.
- Grading alleys and roads as needed.
- Clean up mulch and tree pieces from 35 Ave after last year's project
- Pre-tender meetings with Tagish for 56 Ave.

**WATER:**

- Routine testing and monitoring of the water system is ongoing.
- Replacing defective water meters as needed.
- Well #13 down with issues. Waiting on Darcy's drilling to come for repairs.

**WASTEWATER:**

- Wastewater operations and testing is ongoing.
- Testing and sampling for Lagoon discharge completed.
- Letters sent to landowners prior to July discharge of lagoons.

**RECYCLE:**

- Work with the Ponoka County staff to fulfill residents needs as they arise.
- Hazard waste/ electronic round up completed.

**R.C.M.P. STATION:**

- Assist with projects as needed.
- Mowing and weed whipping as needed.
- Replace all the parking curb blocks in the parking lot.

**CEMETERY:**

- Assisted people with their needs.
- Mowing and weed whipping on going.

**OTHER:**

- Assist other departments as needed.

**PREPARED BY:** Rick Schmidt, Director of Public Works

July 25, 2022

# Community Services Report



## HIGHLIGHTS

### Peter Lougheed Community Centre

- Cleaning and maintenance of the facility
- Kitchen repairs –plugged pipes due to knives in sinks. Hot water issue solved
- Facility Bookings - weddings, meetings
- Curling Rink Lounge entrance cardlock system installed
- Maintenance on Entrance/Exit doors
- Building inspection - Emergency lights, Fire extinguishers & smoke/heat detectors

### Community Fitness Centre

- Memberships
- Daily cleaning and maintenance of the area
- Researching new equipment
- Quarterly maintenance performed by Fitness Mechanics when needed and extra maintenance items on existing equipment

### Rimbey Aquatic Centre

- Daily maintenance
- Researching Spray Park operational system (flow-through vs recirculation)
- Main Pool/Spray Park/Hot Tubs – busy when the weather is hot and sunny
- Pool rentals on Saturdays and Sundays are fully booked
- Swimming Lessons - 8 weeks (July 4 - August 26) - trying to accommodate as many swimmers as possible with extra lessons added as needed

### Arena

- Clean up and maintenance - board repairs, painting
- Water Fountain – install this summer
- Metal overhead door into Zamboni room will be installed in August
- Table and chair rentals for outside events

### Programs

- Summer Dance classes
- Babysitting Course – Saturday, October 22
- Main Auditorium and Arena use for rain out events
- Planning programs for the fall

### Events

- Canada Day went well, good attendance, lots of activities
- Parade – Friday, July 8th at 11 am - lots of spectators and 45 entries
- Mass Registration - September 8th

**PREPARED BY:** Cindy Bowie, Director of Community Services

July 25, 2022

# Development Officer Report



## HIGHLIGHTS

### Highlights

“Administration is currently reviewing two subdivision applications.”

- Resident Questions. Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- Development Permits. Administration has been answering resident questions regarding potential development permits on an on-going basis.
- Certificate of Compliance. Administration has been processing certificates of compliance and accompanying paperwork as requested.

The Following chart outlines the 2022 development statistics:

**2022 Development Statistics - Up to July 25, 2022**

	Applied 2022	Issued 2022	In Progress 2022
<b>Development Permit Applications (non change in use / home occupation)</b>	26	18	6
<b>Change in Use / Home Occupation Development Permits Applications</b>	7	7	0
<b>Subdivision Applications</b>	2	0	2
<b>Land Use Bylaw Amendments</b>	1	0	1
<b>Certificate of Compliance Requests</b>	10	7	3
<b>Building Permit Applications</b>	7	1	6

The following development permits have been approved in 2022:

Permit Number	Date Issued	Civic Address	Type of Development
01/22	01.31.2022	5201-43 Street	Dairy Queen Signage
02/22	01.31.2022	4917-54th Avenue	Home Occupational Business

03/22	02.24.2022	4430-50th Avenue	Change of Use & Signage for ReNuu Production Optimization Inc.
04/22	02.25.2022	Unit #101 5005-50 Avenue	Change of Use, Interior Reno's & Signage - Value Drug Mart
05/22	03.01.2022	4918-58th Avenue	New House Build
06/22	03.01.2022	4918-49th Avenue	Demolition of House
07/22	04.14.2022	4918-49th Avenue	Building Duplex
08/22	03.11.2022	5005-46 Avenue	Change of Use – Oilfield Services to Tire Service
09/22	03.15.2022	4502-51 Street	Variance for two sheds under 13.4m2
10/22	04.05.2022	6210 Evergreen Close	Build New House
11/22	04.13.2022	Town of Rimbey Walking Path	Lions installing 9 light posts on Town of Rimbey Walking Path
12/22	04.13.2022	4922-52 Avenue	Demolition
13/22	04.13.2022	Bay #9, 5201-43 Street	Interior Reno's & Signage
14/22	05.03.2022	5018-48 Avenue	Cast-A-Waste to use as a parking lot to store Garbage trucks.
15/22		CANCELLED	
16/22	05.03.2022	4917-53 Avenue	3rd Accessory Building
17/22	05.05.2022	6405-52 Street	Storage of Grain Bins
18/22	06.21.2022	4922-46 Avenue	Change in Use Land Use Amendment
19/22	05.25.2022	5602-43 Street	Enclosed Diesel Exhaust Fluid Unit
20/22		CANCELLED	
21/22	05.13.2022	4934-49 Avenue	Change in Use
22/22	05.05.2022	4629-Park Avenue	Variance
23/22	05.25.2022	4725-55 Avenue	8 X 20 Extension of Existing Deck
24/22	05.20.2022	5006-45 Avenue	Change in Use, Signage & Interior Reno's



25/22	06.24.2022	5101-46 Street	Adding addition to back where existing deck is located
26/22		In Progress	
27/22	06.21.2022	5006-45 Avenue	Window on Southside replaced with Doors.
28/22		In Progress	
29/22		In Progress	
30/22		In Progress	
31/22	07.18.2022	4606-51 Street	Install 1 Fascia Sign
32/22		In Progress	
33/22		In Progress	

The following chart outlines historic development statistics:

**Historic Development Statistics**

	2021		2020		2019		2018		2017	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
<b>Development Permit Applications</b>	41	40	34	33	40	39	37	34	17	17
<b>Change in Use / Home Occupation Development Permits Applications</b>	9	9	13	13	11	11	n/a	n/a	n/a	n/a
<b>Subdivision Applications</b>	1	1	3	3	1	0	1	1	0	0
<b>Land Use Bylaw Amendments</b>	4	4	4	4	1	1	3	2	2	2
<b>Certificate of Compliance Requests</b>	18	18	12	12	13	13	13	13	10	10
<b>Building Permit Applications</b>	30	30	12	12	7	7	18	18	7	7

**PREPARED BY:** Liz Armitage, Development Officer

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Boards/Committee Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Various Community Groups supply Minutes of their board meetings to Council for their information.

**RECOMMENDATION:**

Motion by Council to accept the reports, as information.

**ATTACHMENTS:**

- [RFD 8.2.1 Tagish Engineering Project Status Updates to July 7, 2022](#)
- [RFD 8.2.2 Rimbey FCSS Board Meeting Minutes](#)
- [RFD 8.2.3 Rimoka Meeting Minutes Feb-May 2022](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 15, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 15, 2022  
**Date**

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM00000.22 RB00 - 2022 General Engineering</b>		
May 11, 2022	Solberg, Lloyd	There are no assignments for this period.
May 26, 2022	Solberg, Lloyd	There are no assignments for this period.
June 9, 2022	Solberg, Lloyd	There are no assignments for this period.
June 23, 2022	Solberg, Lloyd	The Town has requested that Tagish co-ordinate the Well 13 repair with Darcy's Drilling. We are awaiting Darcy's to provide a date when they will be on site to look at the Well.
<b>RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades</b>		
May 11, 2022	Solberg, Lloyd	Pumphouse is operational. Awaiting Public Works to provide time/date for hydrant flushing to complete PID testing. Majority of project deficiencies have been completed.
May 26, 2022	Solberg, Lloyd	Pumphouse is operational. Emergency pump PID testing has been completed. Carbon to complete site grading deficiencies at the beginning of June.
June 9, 2022	Solberg, Lloyd	Deficiencies have been completed. Project will no longer be updated unless something changes.
<b>RBYM00144.00 RB144 - 51st Street Storm Main Install</b>		
May 11, 2022	Solberg, Lloyd	Tender closed on May 3rd. Tagish is reviewing the low bid with the Town to determine next steps.
May 26, 2022	Solberg, Lloyd	Project has been awarded to Northside Construction. Contracts have been sent to Northside to be signed.
June 9, 2022	Solberg, Lloyd	Northside is awaiting schedule updates for materials. We will setup a pre-construction meeting and public consultation likely in the next two weeks.
June 23, 2022	Solberg, Lloyd	Northside is indicating a start date of July 18th. We will likely set up a pre-construction meeting after the long weekend.
<b>RBYM00145.00 RB145 - 56th Ave Surface Improvements</b>		
May 11, 2022	Solberg, Lloyd	Tender closed on May 3rd. The project has been awarded to Border Paving. Tagish will put together the contracts to be signed.
May 26, 2022	Solberg, Lloyd	Contracts have been sent to Border Paving to be signed.
June 9, 2022	Solberg, Lloyd	Awaiting construction to start which is tentatively scheduled for beginning of August.
June 23, 2022	Solberg, Lloyd	No change (June 23)
<b>RBYM00146.00 RB146 - Scada Upgrades</b>		
May 11, 2022	Solberg, Lloyd	No change (May 11)
May 26, 2022	Solberg, Lloyd	No change (May 26)
June 9, 2022	Solberg, Lloyd	No change (June 9)
June 23, 2022	Solberg, Lloyd	Nason is working on the programming for the Scada equipment. We will review the information with the Town once, Nason is ready.

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM00000.22 RB00 - 2022 General Engineering</b>		
June 9, 2022	Solberg, Lloyd	There are no assignments for this period.
June 23, 2022	Solberg, Lloyd	The Town has requested that Tagish co-ordinate the Well 13 repair with Darcy's Drilling. We are awaiting Darcy's to provide a date when they will be on site to look at the Well.
July 7, 2022	Solberg, Lloyd	Darcy's has provided a tentative date of July 13th for the Well repair. We are discussing some other items on behalf of the Town with them.
<b>RBYM00144.00 RB144 - 51st Street Storm Main Install</b>		
June 9, 2022	Solberg, Lloyd	Northside is awaiting schedule updates for materials. We will setup a pre-construction meeting and public consultation likely in the next two weeks.
June 23, 2022	Solberg, Lloyd	Northside is indicating a start date of July 18th. We will likely set up a pre-construction meeting after the long weekend.
July 7, 2022	Solberg, Lloyd	Northside is indicating a start date of July 18th. We have set up a public information meeting for business owners on July 11th.
<b>RBYM00145.00 RB145 - 56th Ave Surface Improvements</b>		
June 9, 2022	Solberg, Lloyd	Awaiting construction to start which is tentatively scheduled for beginning of August.
June 23, 2022	Solberg, Lloyd	No change (June 23)
July 7, 2022	Solberg, Lloyd	No change (July 7)
<b>RBYM00146.00 RB146 - Scada Upgrades</b>		
June 9, 2022	Solberg, Lloyd	No change (June 9)
June 23, 2022	Solberg, Lloyd	Nason is working on the programming for the Scada equipment. We will review the information with the Town once, Nason is ready.
July 7, 2022	Solberg, Lloyd	No change (July 7)

**Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
May 19, 2022  
10:00 a.m. Rimbey Provincial Building**

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.

PRESENT: N. Hartford, Chairperson  
M. Josephison, Board Member  
I. Steeves, Vice Chairperson  
K. Maconochie, Recording Secretary  
P. Makofka, Executive Director  
G. Rondeel, Board Member  
B. Coulthard, Board Member  
D. Noble, Board Member  
F. Pilgrim, Board Member  
R. Schaff, Board Member

REGRETS:

Summer Students, Izzy, Sarah and Davita came and introduced themselves to the Board.

1. CALL TO ORDER  
The meeting was called to Order by: N. Hartford at 10:05 a.m.

2. APPROVAL OF AGENDA

**22-05-01 MOTION:** By: D. Noble: That the agenda is adopted as with the following changes.

Under New Business: add 11.13 Food Bank coupons

Under Correspondence: add 12.1 Civil society & Community Initiatives – Staff Change  
Add 12.2 Executive Summary of Accreditation

**CARRIED**

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4. CONSENT AGENDA ITEMS

4.1 Written Reports- 4.1 a) Monthly Program Report

4.1 b) Big Brothers & Big Sisters-1/4ly

4.1 c) Catholic Social services- 1/4ly

4.2 Directors Report

4.3 2022 Monthly Program statistics

4.4 AHS contracted HC & Private HS Client Stats combined 2021

- 4.5 AHS (HC) & Private (HS) billing 2017-2022
- 4.6 AHS (HC) client totals & Hours 2017-2022
- 4.7 Private (HS) Client totals & Hours 2017-2022
- 4.8 Food Bank Hamper Stats 2017-2022
- 4.9 Client Safety Reports- 1/4ly

**22-05-02 MOTION:** By: G. Rondeel: to accept all items on Consent Agenda as information

**CARRIED**

- 5. PREVIOUS MEETING MINUTES – April 5, 2022

**22-05-03 MOTION:** By: M. Josephison: That the Minutes of the April 5, 2022 Board Meeting be adopted as presented.

**CARRIED**

- 6. BUSINESS ARISING FROM THE MINUTES
- 7. OLD BUSINESS

7.1 40<sup>th</sup> Anniversary update

- Tea June 3  
Looking for volunteers-food prep, setting up, serving food, greeting, clean up. Board members that are there can help greet people.
- Coffee Dates  
June 14 – still need a host
- Upcoming events  
New updated list will be sent out after the 40<sup>th</sup> anniversary meeting today.

**22-05-04 MOTION:** By: G. Rondeel: To book August 11, 2022 for the date for golf event.

**CARRIED**

7.2 Link to Feed update

Training is complete, still need to set up internet at the Church.

7.3 Leaders International update

They are continuing our search for an Operations Manager for the agency.

7.4 FCSS Annual report filed

All reports have been filed on time.

7.5 Memory Kits Update

An HCA took a kit out to a family that the agency does respite for and the response from the client was amazing. Carried on a conversation and normally it is extremely difficult to get the client to respond.

8. FINANCE

8.1 April 5, 2022, Finance Committee Meeting Highlights

- GIC to be renewed

-FCSS Provincial funding

8.2 2022 FCSS budget

Both Town and County have approved the FCSS 2022 Budget.

**22-05-05 MOTION:** By: I. Steeves: That the Highlights of the April 5,2022 Finance Committee Meeting be accepted as information.

**CARRIED**

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE- next meeting June 14<sup>th</sup> at 10:30 A.M.

Need to change meeting date.

10. Workplace Health & Safety Committee -next meeting September 28, 2022

11. NEW BUSINESS

11.1 Wages for returning CSJ applicants

**21-05-06 MOTION:** By: B. Coulthard: to offer a .50/hour pay increase to CSJ students who return to work at FCSS from previous year.

**Seconded by:** I. Steeves

**CARRIED**

11.2 Ice Cream Canada Day Event

Expecting 150-250 people – need to recheck numbers and if they want us to provide ice-cream for the cake or individual ice-cream treats.

**22-05-07 MOTION:** By: D. Noble: To purchase ice cream for the Canada Day festivities.

**Seconded by:** R. Schaff

**CARRIED**

11.3 Community Needs Assessment-senior services

**21-05-08 MOTION:** By: M. Josephison: To conduct a community needs assessment in June of 2022.

**CARRIED**

11.4 Immunization amendments for volunteers

**21-05-09 MOTION:** By: G. Rondeel: To invite volunteers who were active volunteers prior to November 2021 to return to active status as volunteers.

**CARRIED**

11.5 AB. Government non-government user space

There is a grant to the Town of Rimbey to pay our rent for the next 3 years. It will be good from April 1, 2022 to April 1, 2025.

11.6 Estate beneficiary

11.7 FCSS Team BBQ & Years of Service Awards

**21-05-10 MOTION:** By: M. Josephison: To contribute \$500.00 to the Staff Social fund for the FCSS Family BBQ on June 22, 2022.

**Seconded by:** F. Pilgrim

**CARRIED**

11.8 Board & Team Leader Annual Retreat Plans

**21-05-11 MOTION:** By: F. Pilgrim: To plan and execute a Board and Team retreat September 14, 15, 16, & 17<sup>th</sup>, 2022, at the expense of the agency up to \$10,000.00.

**Seconded by:** B. Coulthard

**CARRIED**

11.9 FCSSAA conference

**21-05-12 MOTION:** By: B. Coulthard: That any Board member and up to 2 staff attend the FCSSAA conference at the expense of the agency.

**Seconded by:** B. Coulthard

**CARRIED**

11.10 HCA Appreciation Planning

**21-05-13 MOTION:** By: B. Coulthard: To proceed with 2022 HCA appreciation in October 2022 at the expense of the agency, up to \$2,000.00.

**Seconded by:** D. Noble

**CARRIED**

11.11 Town Parade-FCSS participation



**21-05-14 MOTION:** By: G. Rondeel: To sponsor FCSS parade float decorations and candy, up to \$500.00.

**Seconded by:** B. Coulthard

**CARRIED**

11.12 AHS-Request for expression of interest & contract proposals

We have received notice that this will probably happen in June 2022.

11.13 Food Bank Coupon Review-

**21-05-15 MOTION:** By: R. Schaff: To purchase \$25.00 coupons for the Food Bank Hampers.

**Seconded by:** B. Coulthard

**CARRIED**

12. Correspondence

12.1 Correspondence- Civil Society & Community Initiative- Staff Change

12.2 Accreditation Summary

P. Makofka reviewed the Accreditation Summary with the Board.

13. NEXT MEETING DATE: Board Meeting: June 23, 2022 at 10:00 am. There will not be a Board Meeting in July and August, unless called by the Board Chair.

16. ADJOURNMENT

**22-05-16 MOTION :** By: N. Hartford: That the FCSS Board meeting adjourns at 12:25 p.m.

**CARRIED**

17. BOARD SHARING TIME

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N. Hartford, Chairperson

---

K. Maconochie, Recording Secretary



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon  
R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder  
ABSENT: D. MacPherson

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOVED by S. Lyon that the Board meeting agenda be adopted as presented. (RHF 22-02-01) *Carried*

3. APPROVAL OF MINUTES

MOVED by N. Hartford the Board accept the minutes of the January 19, 2022 Board meeting. (RHF 22-02-02) *Carried*

4. CAO REPORT

L. Fundytus provided an overview of the February CAO report provided to the Board.

MOVED by T. Dillon that the Board accept the CAO report as information. (RHF 22-02-03) *Carried*

5. FINANCIAL REPORTS

L. Fundytus provided an overview of the financial reports for January.

MOVED by S. Lyon that the Board accept for the one month ending January 31, 2022 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 22-02-04)

*Carried*

6. OLD BUSINESS

**KANSAS RIDGE ESTATES – Life Lease Discussion**

L. Fundytus provided an update on the information gathered.

Council Agenda Item 8.2.1

7. NEW BUSINESS

POLICY RS-01 ANNUAL RENT REVIEW

MOVED by L. Curle the Board approve Policy RS-01 Annual Rent Review. (RHF 22-02-05)

Carried

POLICY RS-02 MAXIMUM RENT ASSISTANCE BENEFIT (RAB) SUBSIDY

MOVED by L. Curle the Board table Policy RS-02 Maximum Rent Assistance Benefit (RAB) Subsidy until further comparisons with other Housing Management Bodies is completed. (RHF 22-02-06)

Carried

POLICY RS-03 ELIGIBILITY NON-SENIORS

MOVED by R. Pankiw the Board approve Policy RS-03 Eligibility Non-Seniors. (RHF 22-02-07)

Carried

POLICY RS-04 POINT SCORING NON SENIORS

MOVED by N. Hartford the Board approve Policy RS-04 Point Scoring Non Seniors. (RHF 22-02-08)

Carried

8. CORRESPONDENCE

ASCHA Convention

L. Fundytus and R. Pankiw agreed to attend the ASCHA Convention in April.

9. NEXT MEETING


The next meeting will be scheduled for March 23, 2022 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by S. Lyon the meeting adjourn at 10:51 a.m. (RHF 22-02-09)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

MAY 18/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

MAY 25/22  
Date Signed



PRESENT: B. Liddle, Board Chair T. Dillon N. Hartford D. MacPherson  
R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder  
ABSENT: L. Curle S. Lyon  
GUESTS: Gord Parker & Diane Krochak, Rowland Parker & Associates

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOVED by T. Dillon that the Board meeting agenda be adopted as presented. (RHF 22-03-01) *Carried*

3. APPROVAL OF MINUTES

MOVED by N. Hartford the Board accept the minutes of the February 16, 2022 Board meeting. (RHF 22-03-02) *Carried*

4. AUDIT PRESENTATION

G. Parker provided an overview of the draft 2021 audited financial statements and outlined the process and parameters involved in the audit.

G. Parker also reviewed the audit findings letter and the audit report on tenant income procedures with the Board.

The normalized results from operations is \$465,727.

MOVED by D. MacPherson the Board accept the audited 2021 financial statements as presented. (RHF 22-03-03) *Carried*

G. Parker & D. Krochak left the meeting at 10:27 a.m.

5. CAO REPORT

L. Fundytus provided an overview of the March CAO report provided to the Board.

MOVED by T. Dillon that the Board repeal the vaccination requirement in HS-13 Covid-19 Vaccination Policy effective immediately. (RHF 22-03-04) *Carried*  
*Opposed: R. Pankiw*

**Council Agenda Item 8.2.1**

MOVED by R. Pankiw that the Board accept the CAO report as information. (RHF 22-03-05)

Carried

6.	FINANCIAL REPORTS
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L. Fundytus provided an overview of the financial reports for February.

MOVED by D. MacPherson that the Board accept for the two months ending February 28, 2022 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 22-03-06)

Carried

7.	OLD BUSINESS
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**POLICY RS-02 MAXIMUM RENT ASSISTANCE BENEFIT (RAB) SUBSIDY**

MOVED by N. Hartford the Board approve Policy RS-02 Maximum Rent Assistance Benefit (RAB) Subsidy. (RHF 22-03-07)

Carried

8.	NEW BUSINESS
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**2022 PROVINCIAL HOUSING BUDGET**

MOVED by T. Dillon the Board approve 2022 Provincial Housing Budget as presented. (RHF 22-03-08)

Carried

**SALARY GRID – New Occupation Code**

MOVED by N. Hartford the Board amend the salary grid to include a new occupation code for Activity Coordinator with Supervisor responsibilities to start \$1.50 per hour above the current Level 5 Activity Coordinator occupation code. (RHF 22-03-09)

Carried

**LEGACY PLACE AGREEMENTS**

MOVED by D. MacPherson the Board approve the Legacy Place Offer to Lease Agreement, Occupancy Agreement and Loan Agreement revisions as presented. (RHF 22-03-10)

Carried

9.	CORRESPONDENCE
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Nothing to report.

10.	NEXT MEETING
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The next meeting will be scheduled for April 20, 2022 at 10:00 a.m. in the Town of Rimbey Council Chambers.



EMAIL MOTION  
Monday, April 4, 2022  
8:34 a.m.

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford  
S. Lyon D. MacPherson R. Pankiw L. Fundytus, CAO  
W. Sheppard, Recorder

1. POLICY HS-13 COVID-19 VACCINATION

The updated HS-13 Covid-19 Vaccination policy was presented with the Board requested amendments.

MOVED by L. Curle that the Board approve policy HS-13 Covid-19 Vaccination as presented. (RHF 22-04-01)

Carried

2. POLICY FIN-16 TRAVEL and SUBSISTENCE

The updated FIN-16 Travel and Subsistence policy was presented with the Board requested amendments.

MOVED by L. Curle that the Board approve policy FIN-16 Travel and Subsistence as presented. (RHF 22-04-02)


Carried

3. POLICY LL-05 USE OF COMMON ROOMS

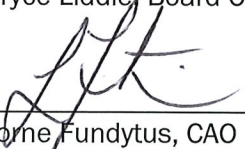
The updated LL-05 Use of Common Rooms policy was presented to the Board outlining the procedure for the rental of those areas at Legacy Place.

MOVED by L. Curle that the Board approve policy LL-05 Use of Common Rooms as presented. (RHF 22-04-03)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

Apr 20/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

APRIL 25/22  
Date Signed



EMAIL MOTION  
Monday, April 8, 2022  
8:40 a.m.

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon  
D. MacPherson L. Fundytus, CAO W. Sheppard, Recorder  
ABSENT: R. Pankiw

1. POLICY LL-09 MODIFIED LOAN/LEASE ARRANGEMENT

L. Fundytus advised the Board of a request for a modified loan/lease arrangement for a vacant suite at Legacy Place.

If the Board is willing to accept the modified arrangement, L. Fundytus provided the updated policy LL-09 Modified Loan/Lease Arrangement, Modified Offer to Lease Agreement, Modified Occupancy Agreement and Modified Loan Agreement for Board approval.

MOVED by D. MacPherson that the Board accept the request for a modified loan/lease arrangement at Legacy Place. (RHF 22-04-04)

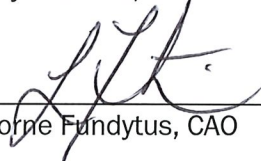
Carried

MOVED by D. MacPherson that the Board approve policy LL-09 Modified Loan/Lease Arrangement, the Modified Offer to Lease Agreement, Modified Occupancy Agreement and Modified Loan Agreement as presented. (RHF 22-04-05)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

Apr 20/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

April 25/22  
Date Signed



PRESENT: B. Liddle, Board Chair L. Curle T. Dillon N. Hartford S. Lyon  
R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder  
ABSENT: D. MacPherson

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOVED by T. Dillon that the Board meeting agenda be adopted as presented. (RHF 22-04-06) *Carried*

3. APPROVAL OF MINUTES

MOVED by N. Hartford the Board accept the minutes of the March 23, 2022 Board meeting, the April 4, 2022 email minutes and the April 8, 2022 email minutes. (RHF 22-04-07) *Carried*

4. CAO REPORT

L. Fundytus provided an overview of the April CAO report provided to the Board.

MOVED by S. Lyon that the Board accept the CAO report as information. (RHF 22-04-08) *Carried*

5. FINANCIAL REPORTS

L. Fundytus provided an overview of the financial reports for March.

MOVED by L. Curle that the Board accept for the three months ending March 31, 2022 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 22-04-09)

*Carried*

6. OLD BUSINESS

Nothing to report.



Council Agenda Item 8.2.1

7. NEW BUSINESS

2022 LODGE BUDGET - Final

MOVED by T. Dillon the Board approve the 2022 Lodge Budget as presented. (RHF 22-04-10) Carried

2022 LEGACY PLACE BUDGET - Final

MOVED by L. Curle the Board approve the 2022 Legacy Place Budget as presented. (RHF 22-04-11) Carried

8. CORRESPONDENCE

Letter from Minister Pon – Utility Costs

9. NEXT MEETING

The next meeting will be scheduled for May 18, 2022 at 10:00 a.m. in the Town of Rimbey Council Chambers.

MOVED by N. Hartford the meeting adjourn at 10:31 a.m. (RHF 22-04-12) Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

May 18/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

MAY 25/22  
Date Signed



PRESENT: B. Liddle, Board Chair T. Dillon N. Hartford S. Lyon  
D. MacPherson R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder  
L. Curle – joined by phone

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:54 a.m.

2. ADOPTION OF AGENDA

MOVED by T. Dillon that the Board meeting agenda be adopted as presented. (RHF 22-05-01) *Carried*

3. APPROVAL OF MINUTES

MOVED by S. Lyon the Board accept the minutes of the April 20, 2022 Board meeting. (RHF 22-05-02) *Carried*

4. CAO REPORT

L. Fundytus provided an overview of the May CAO report provided to the Board.

MOVED by S. Lyon that the Board accept the CAO report as information. (RHF 22-05-03) *Carried*

5. FINANCIAL REPORTS

L. Fundytus provided an overview of the financial reports for April.

MOVED by R. Pankiw that the Board accept for the four months ending April 30, 2022 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 22-05-04) *Carried*

6. OLD BUSINESS

The Board continued discussion on the Board competency requirements outlined by the Government of Alberta and organizing a future strategic planning session.

Council Agenda Item 8.2.1

7. NEW BUSINESS

Nothing to report

8. CORRESPONDENCE

Letter from Minister Pon – Utility Grant Funding Detail

9. NEXT MEETING

The next meeting will be scheduled for June 15, 2022 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by D. MacPherson the meeting adjourn at 10:56 a.m. (RHF 22-05-05)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

June 15/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

Jun 19/22  
Date Signed

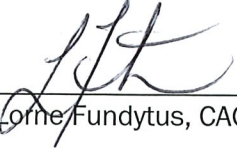
Council Agenda Item 8.2.1

MOVED by R. Pankiw the meeting adjourn at 11:33 a.m. (RHF 22-03-11)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

Apr 20/22  
Date Signed

  
\_\_\_\_\_  
Lorne Fundytus, CAO

APRIL 25/22  
Date Signed

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 25, 2022  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Council Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.

**RECOMMENDATION:**

Motion by Council to accept the reports of Council, as information.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 15, 2022  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 15, 2022  
**Date**

July 25, 2022

**Mayor Pankiw's Report****HIGHLIGHTS**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
June 27	Council Meeting	Regular Council meeting see minutes
June 29	KR 1 & 2 Barbecue	Attended barbecue for Darcy Murfitt
June 30	Ponoka Stampede	Attended Parade, Mayor's luncheon and afternoon performance
July 1	Canada Day	Attended Pas-ka-poo Park and MC'd the afternoon
July 8	Rimbey Parade	Attended and rode in Parade then hosted Mayor's luncheon
July 9	Rodeo	Attended Rimbey Rodeo and volunteered for Ag Centre Board to sit on dunk tank for the afternoon along with Ag Centre President Jill Moore
July 11	Construction Meeting	Meeting regarding upcoming construction in Town

Numerous commissionaire of oath's  
Cheque Runs

**PREPARED BY:** Rick Pankiw, Mayor

July 25, 2022

# Councillor Clark's Report



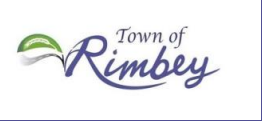
## HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda		

**PREPARED BY:** Bonnie Rybak, Executive Assistant

July 25, 2022

# Councillor Coston's Report



## HIGHLIGHTS

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
June 22	Library Board Meeting	Regular board meeting, see minutes.
June 27	Council Meeting	Regular council meeting, see minutes.
July 13	I-Compass training	Online training for submitting reports.

**PREPARED BY:** Jamie Coston, Councillor



July 25, 2022

# Councillor Curle's Report



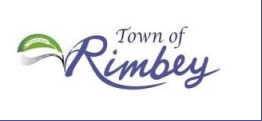
## HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda		

**PREPARED BY:** Bonnie Rybak, Executive Assistant

July 25, 2022

# Councillor Rondeel's Report



## HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda		

**PREPARED BY:** Bonnie Rybak, Executive Assistant