



AGENDA

Committee of the Whole

May 13, 2024 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR COMMITTEE OF THE WHOLE TO BE HELD ON MONDAY, MAY 13, 2024 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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8. OPEN FORUM

([Bylaw 939/18 - Council Procedural Bylaw](#) Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

9. CLOSED SESSION

10. ADJOURNMENT

Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

BACKGROUND:

Minutes of April 8, 2024, Committee of the Whole Meeting.

RECOMMENDATION:

Administration recommends that Council accept the Minutes of April 8, 2024, Committee of the Whole Meeting, as presented.

ATTACHMENTS:

[2024 04 08 COW Meeting Minutes](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date



MINUTES

Committee of the Whole Meeting

Monday, April 8, 2024 - 3:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER COMMITTEE OF THE WHOLE MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 P.M. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Councillor Wayne Clark
- Gail Cornell - Recording Secretary
- Craig Douglas - Chief Administrative Officer

Delegates: FCSS - Misty Griffith

Public: 1 member of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 015/2024 COW

Moved by Councillor Curle to accept the Agenda for the April 8, 2024, Committee of the Whole Meeting, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

3. MINUTES

3.1. Minutes of Committee of the Whole Meeting

Motion 016/2024 COW

Moved by Councillor Coston to accept the Minutes of the Committee of the Whole Meeting of February 12, 2024, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

5.1. Rimbey FCSS - Delegation

Motion 017/2024 COW

Moved by Councillor Rondeel to bring forward the Rimbey FCSS request for permission to use a mobile ice cream truck and Rimshaw to access the community again this year, to the Regular Council Meeting on April 22, 2024.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1. Rimbey Historical Society Request

Motion 018/2024 COW

Moved by Councillor Clark to bring forward, the Rimbey Historical Society's request to purchase public work's 2009 Chevrolet pickup for \$1.00, to our next Regular Council Meeting on April 22, 2024.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8. OPEN FORUM

9. CLOSED SESSION

10. ADJOURNMENT

10.1. Adjournment

Motion 019/2024 COW

Moved by Councillor Curle to adjourn the meeting at 3:17 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer

Committee of the Whole REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Shannon Mann - Prom Committee
Item For: Public Information -or- Closed Session

BACKGROUND:

Administration received a letter from Shannon Mann on April 15, 2024, requesting permission for the Prom Committee to have a parade to celebrate the students of 2024 on June 29, 2024 at 2:30 P.M. At the Regular Council meeting held on April 22, 2024 Council discussed the request and made the following motion:

Motion 059/2024

Moved by Councillor Coston to request the Prom Committee to attend the next Committee of the Whole Meeting on May 13, 2024. as a delegate to present to Council.

Mayor Pankiw	Absent
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

RECOMMENDATION:

Administration recommends that Council accept the presentation, as information.

ATTACHMENTS:

[Letter from Prom Committee](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

ENDORSED BY:

May 8, 2024
Date

Craig Douglas, Chief Administrative Officer

Friday, April 12, 2024

To the Mayor and Town Council,

A group of parents and class of 2024 students have created a committee to host a prom June 29 separate from the high school grad in the fall.

We are planning a "parade" to celebrate the kids of 2024 on June 29 at 2:30 pm. It would start at the east end of town by the Nutrien business. Kids may be travelling in limos, in the back of trucks (if allowed), convertibles, horses, truck with trailer (if allowed), possibly tractors, or quads. There is no intention of stopping the flow of traffic. Starting at east end of town and travelling to the arena.

We are asking you the mayor and town council to support and approve this as well as promoting the celebration of these kids for reaching this milestone.

Side note: we are not allowed to associate anything we are doing with Rimbey Jr/SR High school. If you are able to promote us it has to be under Rimbey Prom 2024.

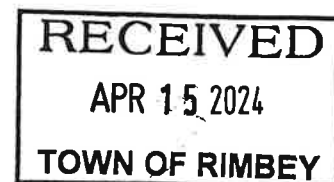
We are also doing a toast to the community at our ceremony and asking if you Rick the Mayor is available that day for a response or if another dignitary from office is able to fill in if you are unable to attend. If you could please let me know by May 15, it would be greatly appreciated. Ceremony to commence at 3:00 pm Saturday June 29. We would also provide the Mayor or dignitary with a free meal at our banquet.

We appreciate your support and look forward to your feedback.

Sincerely,



Shannon Mann
Prom Committee Chairperson



Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Garrett Dick - Power Zone Athletics
Item For: Public Information -or- Closed Session

ATTACHMENTS:

[Power Zone Hockey Camp Proposal Letter](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

May 9, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 9, 2024
Date

To whom it may concern,

My name is Garrett Dick, owner of Power Zone Athletics. This past hockey season I was assistant coach of the Blindman Valley Broncos u18-1 team.

Power Zone Athletics has put together the plans to operate an on ice hockey conditioning camp for our U13,U15 & U18 Blindman Valley Broncos. For us to be able to go through with this plan we are asking the council to consider installing the ice at the Rimbey arena prior to September 2nd 2024.

To explain, hockey conditioning camps held just before tryouts offer several benefits for aspiring players. Let's explore these advantages:

1. **Skill Refinement:** These camps provide an opportunity for players to work on their individual skills. Whether it's skating, stickhandling, shooting or passing, focused training during conditioning camps can lead to noticeable improvements.

2. **Boosted Conditioning Levels:** The intense workouts and drills in conditioning camps enhance physical fitness and endurance. Improved conditioning allows players to maintain peak performance during tryouts and throughout the season.

3. **Confidence Building:** Participating in conditioning camps helps players feel more confident and prepared when they step onto the ice for tryouts. Confidence is crucial for showcasing one's abilities and making a positive impression on coaches and evaluators.

4. **High-Tempo Environment:** These camps create a high-tempo practice setting, pushing players to perform at their best. The competitive atmosphere simulates game conditions, preparing them mentally and physically for the challenges of tryouts.

Conditioning Camp Dates

Week 1: Tuesday September 3rd to Friday September 6th

Week 2: Monday September 9th to September 13th

Each session will be 1.5 hrs long, requiring 5 hrs of ice time per day. Our 9 day camp would require 45 hrs of ice time. We have put together a similar time schedule as minor hockey as the hockey players will be in school on those dates.

U13's 4:30pm - 6:00pm

U15's 6:15pm - 7:45pm

U18's 8:00pm - 9:30pm

With the players requiring recovery time from conditioning, ice time slots would be available on Saturday September 7th & 14th and Sunday September 8th & 15th. With these available ice time slots it gives the Blindman Valley Minor Hockey association the opportunity to use some of those available time slots for our Wildcat girls, U11 & below age groups. At that time of year, available ice is hard to find. With good marketing and advertising there should not be an issue filling those slots.

If staffing is an issue when it comes to installing the ice early, there's a crew of hockey parents that have offered to volunteer and assist the rink attendant in installing the ice. (Including myself).

With an earlier than normal ice installation, the Broncos, Wildcats and Renegades would be able to hold their tryouts and host exhibition games before the tiering process. Our conditioning camp is scheduled to lead up to the Broncos tryouts leaving limited ice time slots available.

We have a large group of hockey parents that support the idea of a local hockey conditioning camp. In addition to the on ice conditioning, parents won't have to travel to locations such as Sylvan Lake, Red Deer, Lacombe and Ponoka for their kids conditioning skates. We could possibly attract players from those surrounding communities bringing business to town as these types of camps are limited. We are also giving the kids that aren't able to travel out of town or the surrounding rural area an opportunity to better their conditioning before tryouts. If we can come to an agreement on this matter we will set a strong foundation for our younger generation hockey players.

If you're interested we can make this a trial year, we can prove to the council that installing our ice early will benefit our minor hockey association, our community and our arena.

Thank you for your time,

Garrett Dick
Power Zone Athletics

Committee of the Whole REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Alberta Dairy Congress
Item For: Public Information -or- Closed Session

BACKGROUND:

On March 24, 2024, Administration received an email from John Muclair with Alberta Dairy Congress requesting sponsorship for the 37th annual event being held in Rimbey, Alberta, on June 4-7, 2024. At the Council meeting held on March 27, 2023, Council made the following motion:

Motion 043/2023

Moved by Councillor Rondeel to provide sponsorship of \$500 for donuts and juice to the 36th Annual Alberta Dairy Congress Event with funding coming from Unrestricted Reserves.

Mayor Pankiw	Absent
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

RECOMMENDATION:

Administration recommend that Council determine if they wish to sponsor the 37th Annual Alberta Dairy Congress again this year.

ATTACHMENTS:

[Email from Alberta Dairy Congress 2024 Sponsor Package](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

ENDORSED BY:

May 8, 2024
Date

Craig Douglas, Chief Administrative Officer

From: [John Mulcair](#)
To: [Bonnie Rybak](#)
Subject: ALBERTA DAIRY CONGRESS
Date: Sunday, March 24, 2024 9:41:55 PM
Attachments: [dairy congress logo.png](#)
[2024 Sponsor Package.pdf](#)
Importance: High



Greetings: TOWN OF RIMBEY

It is now time for us to start planning for Alberta Dairy Congress 2024 and I hope we can include your business as a sponsor.

We are pleased to announce that for the 4th year, we are looking forward to our annual event being held in Rimbey, Alberta at the Co-operators Agrim Centre June 4 – 7, 2024. For 33 years, Alberta Dairy Congress took place in Leduc, Alberta.

I hope that we can count on your support for this year's Alberta Dairy Congress. Please find attached a sponsorship package for 2024. Please read it over and choose a level of sponsorship that you are comfortable with. Alberta Dairy Congress can only happen with the support of community minded business such as yours. Your support of the Alberta Dairy Congress would be much appreciated, thank-you in advance.

John Mulcair

Director

Alberta Dairy Congress

37th Annual

Alberta Dairy Congress

Sponsor Package

June 4 - June 7, 2024

Co-operators Agrim Centre Rimbey, Alberta



Dear Congress Supporters

As you finalize your sponsor and partner plans for the 2024 year, please consider a contribution to one of Alberta's longest running events. The Dairy Congress provides your business with a unique opportunity to invest in the future of the dairy industry.

The Alberta Dairy Congress has become a staple in the dairy calendar for not only Alberta but Western Canada. We will again be holding our annual event at the Co-operators Agrim Centre in Rimbey, Alberta. This venue provides easy access for the event and allows the sponsors networking opportunities.

Our sponsorship package is meant to help you exceed your business objective. Whether it is meeting prospective clients or renewing existing relationships in an effort to boost your companies profile, please let us help.

There are a variety of sponsorship levels for the Alberta Dairy Congress. As a sponsor you will be recognized during our events. Your support of the Alberta Dairy Congress will highlight your business with the many young dairy professionals entering the dairy industry. As a sponsor you will gain hands on time with actual dairy producers that have their fingers on the pulse of the dairy industry locally, provincially and nationally.

If you would like to take advantage of our sponsorship package and gain opportunities, solutions or services and to be seen by the right people give us a call. If you would like to tailor your sponsorship through interesting ways to activate, provide us with your ideas and we will try to make them happen.

Orville Schmidt

Chairman, 2024 Alberta Dairy Congress

SCHEDULE INFORMATION

June 4 - June 7, 2024

Co-operators Agrim Centre, Rimbey, Alberta

MONDAY, June 3, 2024

4:00 pm Cattle May Arrive on Grounds

TUESDAY, June 4, 2024

7:00 pm Exhibitor Social

WEDNESDAY, June 5, 2024

5:00 pm Junior Show

THURSDAY, June 6, 2024

9:00 am Alberta Holstein Judging School

12:30 pm Luncheon

1:30 pm Cattle Sale

5:00 pm Jersey Show

FRIDAY, June 7, 2024

7 - 9:00 am Congress Breakfast

9:00 am Holstein Show

6:00 pm Banquet and Awards



Help Us **GROW** this Event



PLATINUM (\$3,000.00 +)

- Opportunity to provide event volunteers and category sponsor recognition
- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Invitation to discuss opportunity to activate through a number of different scenarios by sitting down with Congress officials to bring more recognition to the sponsorship.
- Sponsors choice for recognition as Champion Class Sponsors
- Product Display Opportunities (Booth Space)

GOLD (\$1,000.00 +)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Invitation to discuss opportunity to activate through a number of different scenarios by sitting down with Congress officials to bring more recognition to sponsorship
- Sponsors choice for recognition as Champion class sponsor or Junior show
- Product Display Opportunities (Booth Space)

SILVER (\$500.00 +)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Sponsors choice recognition as Holstein or Jersey Class Sponsor
- Limited Booth Space at extra cost of \$100.00

FRIENDS of the Congress (under \$500)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website

37th Annual

Alberta Dairy Congress

Sponsor Package

June 4 - June 7, 2024

Co-operators Agrim Centre Rimbey, Alberta

P.O Box 20089
Leduc, Alberta
T9E 6R2

phone (780) 868-2568

www.albertadairycongress.ca
hkozak@xplornet.ca

If you would like to sponsor this year, please indicate your choice of the following and return to Brenda Kozak. Thank you for supporting the Alberta Dairy Congress!

Brenda Kozak - phone 780-868-2568 OR hkozak@xplornet.ca

SPONSORSHIP OPPORTUNITIES

- Live Feed \$5000
- Jersey Class Sponsor \$500
- Holstein Class Sponsor \$500
- Junior Show Sponsor \$1000
- Exhibitor Clothing Sponsor \$2000
- Coffee/Milk/Donuts Sponsor \$500
- Tuesday Exhibitor Social \$2000
- Thursday Lunch Sponsor \$2000
- Friday Congress Breakfast \$2000
- Friday Banquet Sponsor \$2500
- Straw for Show Barn \$500
- 20 x 20 Outside Booth Sponsor \$400
- General Sponsorship \$_____

Limited opportunities available for sponsorship. Please select your request and submit early for best selection. Class sponsorship will be allotted to Jersey and Holstein Show by the committee.

To ensure your company is listed in the program, please complete, sign and return by May 13, 2024.

The office will send you an invoice that will include your sponsorship.

We AGREE to sponsor the above items as marked:

Company Name: _____

Authorized Contact: _____

Address: _____ Postal Code: _____

City: _____ Province: _____

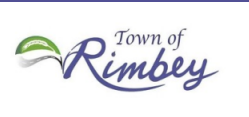
Phone: _____ Fax: _____

Email: _____

Sponsorship Request: _____

Amount: _____

Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: West Country Outreach School
Item For: Public Information -or- Closed Session

BACKGROUND:

On April 10, 2024, Administration received an email from Carolyn LaBrun with the West Country Outreach School requesting Community Grant Funding for 2024. The deadline to apply for funding was December 31 as per Policy 5402.

At the Budget Meeting held on March 6, 2024, Council approved the \$5000 Community Grant Funding to be equally divided between the 21 applicants (\$238.10).

DISCUSSION:

With the 2024 Community Grant Funding already allocated, any additional funding would have to come from Unrestricted Reserves.

RECOMMENDATION:

Administration recommends that Council adhere to the deadline stated in Policy 5402.

ATTACHMENTS:

[Letter from Carolyn LeBrun Redacted](#)
[Policy 5402 - Community Events Grant Program](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

Council Agenda Item 7.2

From: [Carolyn LeBrun](#)
To: [General Info](#)
Subject: Community Grant
Date: Wednesday, April 10, 2024 10:08:34 AM

Dear Town Council,


My name is Carolyn LeBrun and I am this years President of the West Country Outreach School Parent Society Council. It has recently come to my attention that we apply for the Community Grant of \$500 each year to cover the cost of the hall rental for the end of the year Graduation and Award ceremony. I understand I missed application deadline, but I was hoping you would grant me an exception. As I'm sure you know the Graduations and Award ceremony is completely funded through donations, grants and fundraisers and the Rimbey Community Grant has been a large help in previous years.

The West Country Outreach School Parent Society Council appreciates your support and I apologize for missing the deadline. Thank you for your consideration and if you have any questions or need any documentation, please contact me at [REDACTED]

Sincerely,

Carolyn LeBrun

Carolyn LeBrun
[REDACTED]

		<h2>Town of Rimbey Policy Manual</h2>	
Title: Community Events Grant Program		Policy No: 5402	
Date Approved: August 28, 2023		Resolution No: 116/19	
Date Effective: August 28, 2023			
Purpose:		To provide a source of funding for eligible community groups to assist in hosting a community event.	
<p>Policy Statement:</p> <p>The Town of Rimbey will provide a fair and equitable process for the granting of financial assistance, to a maximum of \$500.00 for events that benefit the community.</p> <p>Definitions</p> <ol style="list-style-type: none"> 1) "Community Event" is defined according to the following: <ol style="list-style-type: none"> a. Event primarily designed and delivered for the general population; or b. Event that is locally based and whose efforts are either local or regional in nature. 2) "Eligible Event" is defined according to the following: <ol style="list-style-type: none"> a. Event that appeals to the general population and has a high level of community acceptance. b. Proceeds from the event are solely intended to support the community. c. Event that is hosted within the Town of Rimbey and must be open and accessible to the public regardless of age, sex, creed, or religion. d. The event is non-partisan in nature. 3) "Eligible Group" is defined according to the following: <ol style="list-style-type: none"> a) Organizations including registered non-profit societies, Canadian registered charities that operate in the Rimbey area or other community groups/organizations. b) Organizations that are non-partisan in nature. c) Organizations currently receiving a municipal property tax exemption are not eligible to receive funding. 			

Community Events Grant Program	Policy No:5402	Page 2
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Responsibilities

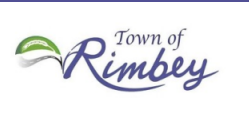
1. The Town of Rimbey Community Services coordinates, promotes, and receives applications for the Community Events Grant Program up to December 31st of the calendar year prior to the event.
2. The Director of Community Services reviews the grant applications in accordance with this policy and makes funding recommendations to Town Council.
3. In their application for a Community Events Grant, recipients shall illustrate all projected expenses and revenues as it relates to their event.
4. The Town of Rimbey will not be held responsible for any claims related to the proposed activity.
5. Submit a signed Financial Statement/Expenditure Report within 60 days of completion of the event, verifying that funds were used for the purpose awarded.
6. Acknowledge receipt of the Community Events Grant Program funding where appropriate.

Standards

1. Applications must be submitted using the approved application form.
2. A Financial Statement detailing the actual expenditures and revenues of the event must be submitted no later than 60 days after the event in order to receive funding.
3. Organizations shall be limited to one Community Events Grant per calendar year.
4. If an event is cancelled, or is not completed within the calendar year, all awarded funds shall be returned to the Community Events Grant Program.
5. Eligible expenses may include, but are not limited to:
 - a. Facility Rental Costs
 - b. Equipment Rental Costs
 - c. Guest Speakers/honorariums
 - d. Printing/Advertising
 - e. Trophies/Medals/Plaques
6. The maximum amount granted shall be \$500.00.
7. Council may accept or reject any application based on merit and availability of funds.

Initial Policy Date:	March 23, 2011	Resolution No:	78/11
Revision Date:	January 9, 2012	Resolution No.	03/12
Revision Date:	April 14, 2014	Resolution No.	123/14
Revision Date	November 14, 2016	Resolution No.	445/16
Revision Date	March 26, 2019	Resolution No.	116/19
Revision Date	August 28, 2023	Resolution No.	135/23

Committee of the Whole REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Rimbey Municipal Library - Development Permit Fees
Item For: Public Information -or- Closed Session

BACKGROUND:

The Rimbey Municipal Library has applied for a development permit to install a sign on the front of the building. The Rimbey Municipal Library submitted a letter requesting that Council waive the development permit application fee and the security deposit.

As the sign will be placed on a Town owned building, Council can review the sign. However, note that the development permit must be approved/denied by Administration as per the Land Use Bylaw requirements.

DISCUSSION:

Council is requested to provide:

- Council to waive the development permit application fee and the security deposit.
- Owner's authorization for submission of the development permit to install a sign on the Town of Rimbey's building. A picture of the proposed sign is attached.

RECOMMENDATION:

Council to determine if they wish to waive the development permit application fee and the security deposit and to determine if they wish to provide landowner authorization.

ATTACHMENTS:

- [DP fee request signage](#)
- [Rimbey Municipal Library - Picture of Sign](#)

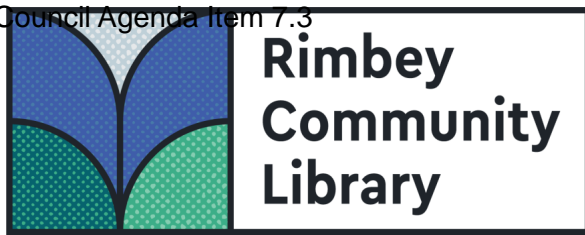
PREPARED BY: Craig Douglas, Chief Administrative Officer

May 9, 2024
Date

ENDORSED BY:

May 9, 2024
Date

Craig Douglas, Chief Administrative Officer



May 8, 2024

To: Town of Rimbey

Attn: Craig Douglas, CAO

Re: Development Permit Fees for Library Signage

Dear Sir,

I submitted a Development Permit last week on behalf of the Rimbey Community Library for the installation of some new signage at the front of the Town's building, which as you know, we share. On that form I requested that the Town waive the associated fees.

I have been advised by the Development Officer that this request must be sent formally and go to Council for approval. We hereby request that both the security deposit and DP fees be waived by Council.

We made this request successfully a few years ago when the Library needed a DP to construct the addition onto the Town building's and we trust Council will act similarly in this instance.

Thank you Craig,

John Hull

A handwritten signature in blue ink, appearing to read "John Hull", is displayed on a light blue background.

Rimbey Community Library Signage/Mural Committee Chair.

Cc email Liz Armitage, Rimbey Community Library Board

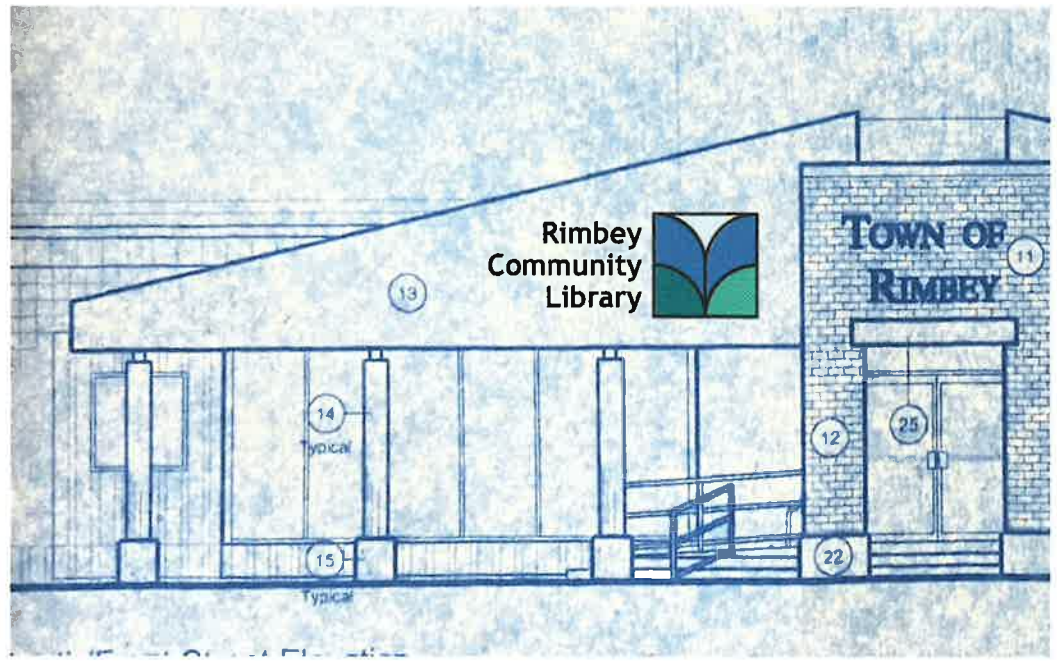


Proposed New Building Signage

Notes:

- Logo 4'6" x 4'6" shown
- Illuminated by linear LED fixture fed from existing light fixture on west side of entry canopy
- Font is *Inter*
- Substrate is acrylic stucco on plywood and wood framing
- Scale is 1/8"=1'-0"

JH May 4, 2024



Committee of the Whole REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Rick Schmidt, Director of Public Works
Subject: Liquidation of a Surplus Asset - Compost Truck
Item For: Public Information -or- Closed Session

BACKGROUND:

On March 7, 2024 compost/yard waste pickup commenced as per the new waste management agreement with Empringham Disposal. With the new waste management agreement in place, the Town has discontinued the former "Yard Waste Program".
 Public works no longer has a use for the 1999 International yard waste truck (serial # IHT5DAAR0XH692145).

The Director of Public Works is requesting to take the truck to auction.

OPTIONS/CONSEQUENCES:

1. To sell the truck at an unreserved auction and cancel the insurance.
2. Keep the truck and continue with inspections, maintenance and insurance.

RECOMMENDATION:

The Director of Public Works recommends that Council determine if they wish to dispose of the 1999 International yard waste truck.

PREPARED BY: Rick Schmidt, Director of Public Works

May 8, 2024
Date

ENDORSED BY:

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Rick Schmidt, Director of Public Works
Subject: Liquidation of a Surplus Asset - Erskine Snow Blower
Item For: Public Information -or- Closed Session

BACKGROUND:

In 2015, the Town purchased a Toro Grounds Master Mower which came with winter attachments (sidewalk sweeper and snow blower). After use, it was noted that the snow blower (Erskine serial # 1077481) was too large for most of our side walks and the machine struggled to run it. The Erskine snow blower was used for one season and then public works chose to use other equipment instead. Since 2016, this snow blower has not been used at the public works yard.

The Director of Public Works is requesting that it be taken to auction.

OPTIONS/CONSEQUENCES:

1. To sell the Erskine snow blower at an unreserved auction.
2. Keep the Erskine snow blower.

RECOMMENDATION:

The Director of Public Works recommends that Council determine if they wish to dispose of the Erskine snow blower.

PREPARED BY: Rick Schmidt, Director of Public Works

May 8, 2024
Date

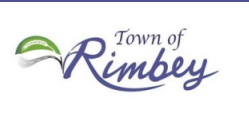
ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Rick Schmidt, Director of Public Works
Subject: Liquidation of a Surplus Asset - Fence Posts
Item For: Public Information -or- Closed Session

BACKGROUND:

In 2018, the storm water outfall ditch was rebuilt, and all new fencing was installed along the length of it. During the clean-up, public works picked up 250 used wooden fence posts and stored them at the public works yard.

The Director of Public Works is requesting that they be taken to auction.

OPTIONS/CONSEQUENCES:

- 1.To sell the fence posts at an unreserved auction.
- 2.Keep the fence posts.

RECOMMENDATION:

The Director of Public Works recommends that Council determine if they wish to dispose of the fence posts.

PREPARED BY: Rick Schmidt, Director of Public Works

May 8, 2024
Date

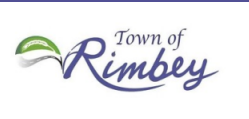
ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: May 13, 2024
Submitted By: Rick Schmidt, Director of Public Works
Subject: Liquidation of a Surplus Asset - Leer Service Canopy
Item For: Public Information -or- Closed Session

BACKGROUND:

In 2014, a Leer Service Canopy (Ser# 02497266) was purchased to go on the building maintenance worker's truck. When the job position was eliminated, the canopy was removed, and that truck was transferred to the recreation staff. The canopy is not in use and is being stored at the public works yard.

The Director of Public Works is requesting that it be sent to auction.

RECOMMENDATION:

The Director of Public Works recommends that Council determine if they wish to dispose of the Leer Service Canopy.

PREPARED BY: Rick Schmidt, Director of Public Works

May 8, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

May 8, 2024
Date