



AGENDA

Town Council

February 24, 2025 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, FEBRUARY 24, 2025 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

Page

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes

[Request for Decision - RFD-25-021 - Pdf](#)

3 - 8

4. PUBLIC HEARINGS

5. DELEGATIONS

5.1 Nancy Hansen - Curling Sponsorship Request

[Request for Decision - RFD-25-014 - Pdf](#)

9

5.2 Delegation - Jill Moore (CBI Solar)

[Request for Decision - RFD-25-015 - Pdf](#)

10 - 18

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1	Alberta Dairy Congress Request for Decision - RFD-25-017 - Pdf	19 - 24
7.2	Rimbey Curling Club Lease Agreement Request for Decision - RFD-25-020 - Pdf	25 - 32
7.3	BYAS Building - Motion 009/2025 Request for Decision - RFD-25-019 - Pdf	33 - 35

8. REPORTS

8.1. Department Reports

8.1.1	Department Reports Request for Decision - RFD-25-022 - Pdf	36
8.1.2	CAO Report CAO Report-24 Feb 2025 - Pdf	37
8.1.3	Director of Finance Report Director of Finance Report - Pdf	38 - 40

8.2. Boards/Committee Reports

9. CORRESPONDENCE

10. OPEN FORUM

([Bylaw 939/18 - Council Procedural Bylaw Part XXI 1](#)). The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. CLOSED SESSION

12. ADJOURNMENT

Town Council
REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

BACKGROUND:

Minutes of Regular Council Meeting on January 27, 2025, as presented.

RECOMMENDATION:

To accept the Minutes of Regular Council meeting on January 27, 2025, as presented.

ATTACHMENTS:

[2025 01 27 Council Meeting Minutes](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 21, 2025
Date



MINUTES

Town Council Meeting

Monday, January 27, 2025 - 3:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 p.m. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Councillor Jeff Johnstone
- Bonnie Rybak - Executive Assistant
- Craig Douglas - Chief Administrative Officer

Public: (3) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 001/2025

Moved by Councillor Clark to accept the Agenda for the January 27, 2025, Regular Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

3. MINUTES

3.1. Minutes of Regular Council Meeting

Motion 002/2025

Moved by Councillor Johnstone to accept the Minutes of the Regular Council Meeting of December 9, 2025, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1. Town of Rimbey Revolving Operating Loan Bylaw 1009/24

Motion 003/2025

Moved by Councillor Clark to give second reading to Bylaw 1009/24 Town of Rimbey Revolving Operating Loan Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 004/2025

Moved by Councillor Curle to give third and final reading to Bylaw 1009/24 Town of Rimbey Revolving Operating Loan Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.2. 2025 Budget Meeting Dates

Motion 005/2025

Moved by Councillor Curle to hold the Special Meeting for the 2025 budget deliberations on Thursday, March 6, 2025, commencing at 9:00 am in Council Chambers.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.3. 2025 Municipal Election - Advance Voting

Motion 006/2025

Moved by Councillor Rondeel to pass a motion to provide for advance voting in the Town of Rimbey for the 2025 Municipal Election, providing any advance votes must not be held within 24 hours of election day and the Returning Officer shall determine the dates, times and locations of the advance voting.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor

Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.4. 2025 Municipal Election - Wolf Creek School Division No. 72

Motion 007/2025

Moved by Councillor Curle to enter into an agreement with Wolf Creek School Division No. 72 to provide elections services during the 2025 Municipal Election.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.5. Hockey Championship Sponsorship Request

Motion 008/2025

Moved by Councillor Clark that the Town sponsor the 2025 Provincial Championship female U15 A Division scheduled on March 27- 30th, 2025 by reducing the cost of the ice rental fee by 50%.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	Opposed

CARRIED

7.6. Rimbey Community Home Help Services Proposal

Motion 009/2025

Moved by Mayor Pankiw that the Town of Rimbey sell the BYAS building to the Rimbey Food Bank for the sum of \$1, effective immediately, under the condition that, should the building cease to be used for the purposes of a Food Bank, ownership of the property will revert to the Town of Rimbey.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.7. Physicians of Rimbey Medical Clinic

Motion 010/2025

Moved by Mayor Pankiw that the Town of Rimbey offer to purchase the lot adjacent to the Rimbey Medical Clinic (portion of 5030 49th Avenue) from the County of Ponoka for \$35,000, coming from General Reserves, with the condition that the County cover the cost of the subdivision.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.8. Administration Office Relocation

Motion 011/2025

Moved by Councillor Johnstone to table the topic of relocating the Administration office until after the Provincial Government's budget meeting in May or June. In the meantime, Administration is directed to obtain quotes for potential renovations to the Provincial Building to assess feasibility and cost implications.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8. REPORTS

8.1. DEPARTMENT REPORTS

Motion 012/2025

Moved by Councillor Curle to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

Motion 013/2025

Moved by Councillor Clark to accept the Board/Committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

9. CORRESPONDENCE

10. OPEN FORUM

11. CLOSED SESSION

12. ADJOURNMENT

12.1. Adjournment

Motion 014/2025

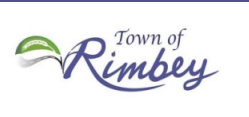
Moved by Councillor Clark to adjourn the meeting at 4:02 pm.

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer

Committee of the Whole
REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Nancy Hansen - Curling Sponsorship Request
Item For: Public Information -or- Closed Session

BACKGROUND:

Nancy Hansen will be presenting a curling sponsorship request to Council.

RECOMMENDATION:

Administration recommends that Council accept Nancy Hansen's presentation as information.

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

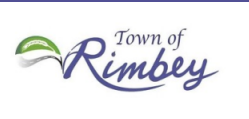
ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

Town Council
REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Delegation - Jill Moore (CBI Solar)
Item For: Public Information -or- Closed Session

BACKGROUND:

Jill Moore has requested to present as a delegate.

RECOMMENDATION:

Administration recommends that Council accept Jill Moore's presentation, as information.

ATTACHMENTS:

[CBI Solar - Rimbey Town Council Slides](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 20, 2025
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 20, 2025
Date



SOLAR PV SYSTEM – PETER LOUGHNEED COMMUNITY CENTER

LUKE PASISHNIK/ JILL MOORE

PREVIOUS PROJECTS: ECKVILLE

System size: 171 kW



PREVIOUS PROJECTS: PENHOLD

System size: 436.8 kW

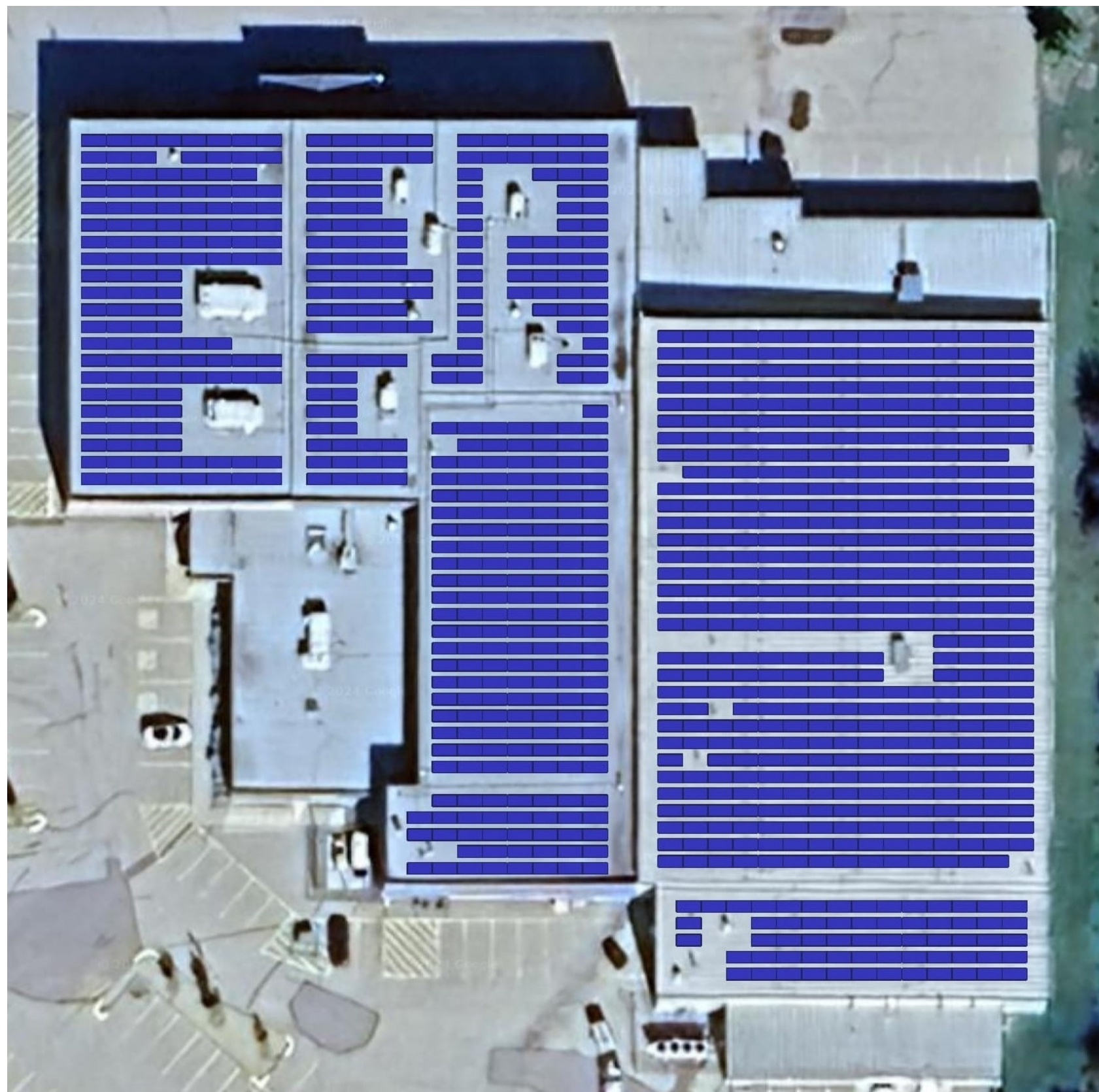


PREVIOUS PROJECTS: GENESIS PLACE

System size: 1.51 MW



PROPOSAL DETAILS



- Modules: 974 Longi 610.00 W
- Inverters: 3 Solis 185 kW
- System Size: 594.14 kW DC
- Annual Energy Production: 680.56 MWh
- Energy Offset: 103.23%

System Cost: \$926,858 + GST

**assuming approval is obtained to aggregate 4 meters*

Payback period at 7.5 cent power: 13.5 years (\$51,041.98 annual savings)

Payback period at 10 cent power: 10.4 years (\$68,055.97 annual savings)

CURRENT INCENTIVE OPPORTUNITIES

- MEG funds up to 30% of the system cost: \$278,057.40
 - Municipal Electricity Generation Program
 - MEG first time applicant bonus rebate (\$0.20/ Watt): additional \$118,828.00
 - * *if you have not participated in previous MCCAC programs*
- Partner with a non-profit to utilize CFEP Program
 - top up to the maximum 50% Government of Alberta funding: \$66,543.60
 - Community Facility Enhancement Program
- 50% of system cost covered = \$463,429.00

CURRENT INCENTIVE OPPORTUNITIES

Additionally:

- MSI Program can be stacked with these other programs
- Municipal Sustainability Initiative, soon to be Local Government Fiscal Framework (LGFF)

Carbon Credit Earnings (2026-2033):

\$137,632.52

THANK YOU!

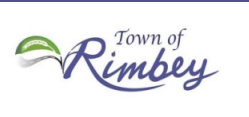
Luke Pasishnik

Residential and Commercial Manager

luke@cbisolar.com

(403)-358-7762

Town Council
REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Alberta Dairy Congress
Item For: Public Information -or- Closed Session

BACKGROUND:

Administration received an email from John Muclair with Alberta Dairy Congress requesting sponsorship for the 38th annual event being held in Rimbey, Alberta, on June 3 - 6, 2025.

For the past two years, Council has provided a \$500 sponsorship for coffee, juice, and donuts.

RECOMMENDATION:

Administration recommends that Council determine if they wish to sponsor the 38th Annual Alberta Dairy Congress this year.

ATTACHMENTS:

[2025 Sponsor Package](#)
[Alberta Dairy Congress Email](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

38th Annual

Alberta Dairy Congress

Sponsor Package

June 3 - June 6, 2025

Co-operators Agrim Centre Rimbey, Alberta



Sue Crest

Dear Congress Supporters

As you finalize your sponsor and partner plans for the 2025 year, please consider a contribution to one of Alberta's longest running events. The Dairy Congress provides your business with a unique opportunity to invest in the future of the dairy industry.

The Alberta Dairy Congress has become a staple in the dairy calendar for not only Alberta but Western Canada. We will again be holding our annual event at the Co-operators Agrim Centre in Rimbey, Alberta. This venue provides easy access for the event and allows the sponsors networking opportunities.

Our sponsorship package is meant to help you exceed your business objective. Whether it is meeting prospective clients or renewing existing relationships in an effort to boost your companies profile, please let us help.

There are a variety of sponsorship levels for the Alberta Dairy Congress. As a sponsor you will be recognized during our events. Your support of the Alberta Dairy Congress will highlight your business with the many young dairy professionals entering the dairy industry. As a sponsor you will gain hands on time with actual dairy producers that have their fingers on the pulse of the dairy industry locally, provincially and nationally.

If you would like to take advantage of our sponsorship package and gain opportunities, solutions or services and to be seen by the right people give us a call. If you would like to tailor your sponsorship through interesting ways to activate, provide us with your ideas and we will try to make them happen.

Orville Schmidt

Chairman, 2025 Alberta Dairy Congress

SCHEDULE INFORMATION

June 3 - June 6, 2025

Co-operators Agrim Centre, Rimbey, Alberta

MONDAY, June 2, 2025

4:00 pm Cattle May Arrive on Grounds

TUESDAY, June 3, 2025

7:00 pm Exhibitor Social

WEDNESDAY, June 4, 2025

5:00 pm Junior Show

THURSDAY, June 5, 2025

8:30 am Alberta Holstein Judging School

12:30 pm Luncheon

2:00 pm Open Holstein & Jersey Heifer Show

FRIDAY, June 6, 2025

7:30-9:30 am Breakfast

9:00 am Open Holstein & Jersey Cow Show

6:00 pm Banquet and Awards



Help Us **GROW** this Event



PLATINUM (\$3,000.00 +)

- Opportunity to provide event volunteers and category sponsor recognition
- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Invitation to discuss opportunity to activate through a number of different scenarios by sitting down with Congress officials to bring more recognition to the sponsorship.
- Sponsors choice for recognition as Champion Class Sponsors
- Product Display Opportunities (Booth Space)

GOLD (\$1,000.00 +)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Invitation to discuss opportunity to activate through a number of different scenarios by sitting down with Congress officials to bring more recognition to sponsorship
- Sponsors choice for recognition as Champion class sponsor or Junior show
- Product Display Opportunities (Booth Space)

SILVER (\$500.00 +)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website
- Sponsors choice recognition as Holstein or Jersey Class Sponsor
- Limited Booth Space at extra cost of \$100.00

FRIENDS of the Congress (under \$500)

- Sponsor recognition by the show announcer during the event and listed in the show program
- Onsite recognition on sign boards placed at the Alberta Dairy Congress event
- Recognition on the Alberta Dairy Congress website

38th Annual

Alberta Dairy Congress

P.O. Box 20089
Leduc, Alberta
T9E 6R2

Sponsor Package

phone (780) 868-2568

June 3 - June 6, 2025

www.albertadairycongress.ca
hkozak@xplornet.ca

Co-operators Agrim Centre Rimbey, Alberta

If you would like to sponsor this year, please indicate your choice of the following and return to Brenda Kozak. Thank you for supporting the Alberta Dairy Congress!

Brenda Kozak - phone 780-868-2568 OR hkozak@xplornet.ca

SPONSORSHIP OPPORTUNITIES

- Jersey Class Sponsor \$500
- Holstein Class Sponsor \$500
- Junior Show Sponsor \$1000
- Exhibitor Clothing Sponsor \$2000
- Coffee/Milk/Donuts Sponsor \$500
- Tuesday Exhibitor Social \$3000
- Thursday Lunch Sponsor \$3000
- Friday Congress Breakfast \$3000
- Friday Banquet Sponsor \$3500
- Straw for Show Barn \$500
- 20 x 20 Outside Booth Sponsor \$400
- General Sponsorship \$_____

Please select your request and submit early for best selection. Class sponsorship will be allotted to Jersey and Holstein Show by the committee.

To ensure your company is listed in the program, please complete, sign and return by May 12, 2025.

The office will send you an invoice that will include your sponsorship.

We AGREE to sponsor the above items as marked:

Company Name: _____

Authorized Contact: _____

Address: _____ Postal Code: _____

City: _____ Province: _____

Phone: _____ Fax: _____

Email: _____

Sponsorship Request: _____

Amount: _____

Greetings:

It is now time for us to start planning for Alberta Dairy Congress 2025 and I hope we can include your business as a sponsor.

We are pleased to announce that for the 5th year, we are looking forward to our annual event being held in Rimbey, Alberta at the Co-operators Agrim Centre June 3 – 6, 2025. For 33 years, Alberta Dairy Congress took place in Leduc, Alberta.

I hope that we can count on your support for this year's Alberta Dairy Congress. Please find attached a sponsorship package for 2025. Please read it over and choose a level of sponsorship that you are comfortable with. Alberta Dairy Congress can only happen with the support of community minded business such as yours. Your support of the Alberta Dairy Congress would be much appreciated, thank-you in advance.

Brenda Kozak
Sponsorship Director
Alberta Dairy Congress

Town Council REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Rimbey Curling Club Lease Agreement
Item For: Public Information -or- Closed Session

BACKGROUND:

At the Committee of the Whole Meeting held on February 10, 2025, Council discussed proposed changes to the Rimbey Curling Club Lease Agreement, which is set for renewal in March 2025. Council made the following motion:

Motion 016/2025 COW

Moved by Councillor Johnstone to bring the discussion of the Rimbey Curling Club Lease Agreement forward to the next Regular Council Meeting held on February 24, 2025.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

RECOMMENDATION:

Administration recommends Council determine if they wish to make changes to the Rimbey Curling Club Lease Agreement.

ATTACHMENTS:

[Rimbey Curling Club Lease Agreement Apr 1, 2020 to Mar 21, 2025](#)
[Rimbey Curling Club - Projected 5 Year - 3% Increase](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

ENDORSED BY:

Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

RIMBEY CURLING CLUB AGREEMENT

This renewal agreement made in duplicate this 12 day of March 2020 A.D., between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

The Rimbey Curling Club
(referred to as "the Curling Club" in this agreement)

WHEREAS the Town is the owner of the facility known as the Peter Lougheed Community Centre located at 5109 54th St. in Rimbey, Alberta;

AND WHEREAS the Curling Club desires to lease a portion of the Peter Lougheed Community Centre upon the terms contained in this Agreement;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

AREAS

1. The Town gives the Curling Club the right to use the Curling Club premises as outlined in Schedule A.
2. In conjunction with the Curling Club the right to access and to use those amenities not within the Curling Club, such amenities being listed on Schedule B.

TERM

3. This Agreement shall be in effect for five years commencing April 1, 2020 to March 31st, 2025.

RENTAL

4. The Curling Club will pay to the Town the sum of \$753.54 for the first year and an increase of 3% compounded for each following year. See Schedule C for yearly lease payments. The Town will continue to provide maintenance on the building structure and all plumbing and heating issues in the curling rink lounge and lobby.

OCCUPANCY

5. The Curling Club shall have exclusive use of the premises from October 1st annually to March 31st annually.
6. The Curling Club Lounge shall be operated exclusively by the Curling Club for the term of this Agreement. An event can be held in the facility if the Curling Club does not have a scheduled event planned and mutual consent is given by both the Club and the Town. Room rental of the Lounge from April 1st to September 30th shall be made through the Town.

CURLING CLUB OBLIGATIONS

7. The Curling Club shall:
- a) Have the exclusive right to manage and operate the Curling Club premises for the full term of the lease.
 - b) Refrain from, without Town's prior written consent, assigning the whole or part of this Agreement or any obligation contained herein; the Town may unreasonably withhold any assignment proposed by the Curling Club.
 - c) Ensure that the rates for the use of the demised premises by all groups shall be sufficient to cover all costs of janitorial cleaning and supervisory services necessitated by all such uses conducted thereon.
 - d) Transfer the power, gas and water/sewer/garbage utilities to the Town of Rimbey. The Curling Club will continue to pay the Telephone expenses.
 - e) Ensure that the premises will be used for the operation of a Curling Club and the related business and social activities during the lease period.
 - f) Provide janitorial and cleaning services for the curling lounge, and maintain the interior of the demised premises in a neat and clean condition to the satisfaction of the Town. Provide cleaning for lower lobby and stairway for bonspiels.
 - g) Promptly notify the Town of any condition, natural or otherwise, that has or may seriously damage the premises or amenities.
 - h) Permit the Town at all reasonable times to enter and review the state of repair of the premises and amenities used by the Curling Club and the Curling Club's operations.
 - i) Comply with all Provincial, Federal and Municipal legislation and regulations including, without limiting the foregoing, ensuring that the premises and the Curling Club's activities within the amenities are in compliance with the Public Health Act.
 - j) At their own expense, provide for and install the required ice surface, and shall provide and pay for the cost of maintaining such ice surface and the operating, repair and maintenance of all machinery and related equipment.
 - k) Pay any costs or expenses incurred in or make any repairs or replace any parts of the facility damaged or destroyed by the Curling Club or person using or occupying the facility with the express or implied consent of the Curling Club.
 - l) Be responsible for supplying and paying all costs incurred relevant to the operation of the premises which, without restricting the generality of the foregoing shall include equipment maintenance, supplies and equipment, and instructional/program costs.

- m) Be entitled to retain all of the net profits from the operation of the demised premises during the term of the agreement, after payment of all expenses and sums required to be paid by it under this agreement, shall maintain adequate accounting records of its operations.
- n) Refrain from constructing or permitting to be constructed any structure or other thing that is, in the opinion of the Town, a permanent improvement unless the Town provides approval in writing to the Curling Club. Any such structure or other thing that is erected shall comply with all relevant Municipal, Provincial and Federal legislation.
- o) The Curling Club shall at its sole cost and expense place and maintain, during the Term of this Agreement, the following insurance:
 - i. Insurance against loss or damage by fire and such additional perils as they are defined in a standard fire insurance contract on all tenants improvements, furnishings, property, equipment and contents owned by the Curling Club;
 - ii. Comprehensive General Liability insurance protecting and indemnifying the Curling Club and Town against any and all claims for injury or damage to person or property or for loss of life occurring upon, in or about the Leased Premises, for an amount of not less than \$5,000,000.00 and which policy shall name the Town as an Additional Insured, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Town 30 days prior written notice.
- p) Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Curling Club or its servants, employees, agents, invitees or licenses in or about the demised premises, or arising out of any breach, violation or non-performance by the Curling Club of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Curling Club's servants, employees, agents, invitees or licenses.
- q) Indemnify and save harmless the Town of and from any and all damages caused to the demised premises resulting from the negligence of the Curling Club or the failure of the Curling Club to properly and adequately supervise the demised premises.

CAPITAL IMPROVEMENTS

- 8. Capital improvements made to the premises must be approved in writing by the Town. An inspection must be completed with both parties present to review the improvement and sign off that the project was completed to everyone's satisfaction.

CANCELLATION/INTERRUPTION

- 9. In the event of mechanical failure in the facility, or in the event the Town is of the opinion that it would not be advisable to use or occupy the facility, the Town may terminate or suspend this Agreement immediately or on a date fixed by the Town in the notice given to the Curling Club. Compensation for such closure shall be as follows:
 - a) If the premise is rendered unfit for occupancy by the Curling Club, the rent shall abate in proportion to that part of the premises rendered unfit until the premises has been repaired or restored.

- b) If the premise is rendered unfit for use by the Curling Club the rent shall be suspended until the premises has been repaired or restored.
- c) If the premises shall, in the opinion of the Town, be incapable of being repaired or restored with reasonable diligence within 60 days of the happening of the damage, this Agreement shall be terminated from the date of damage and the Curling Club shall immediately surrender the premises to the Town. The rent shall be apportioned and be payable by the Curling Club only to the date of such damage. The Curling Club may re-enter and re-possess the premises forthwith upon such damage being repaired.

TERMINATION

- 10. The parties have the right to terminate this Agreement upon giving the other thirty (30) days written notice.

NOTICE

- 11. Notice shall be served by registered mail addressed or personally delivered to:

- a) The Town: Chief Administrative Officer
Town of Rimbey
Box 350
Rimbey, AB
TOC 2J0

- b) The Curling Club: President
Rimbey Curling Club
Box 768
Rimbey, AB
TOC 2J0

- 12. Any notice served pursuant to this Agreement shall be deemed to have been received seven (7) days after mailing or in the case of personal delivery, on the date delivered to the party receiving the notice.

Default of any of the terms by either party will be considered a breach of this contract and will render the contract null and void.

This agreement can be amended upon mutual agreement.

Signed this 12 day of March, 2020, at Rimbey, Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

THE RIMBEY CURLING CLUB

Connie Jensen
President

Colleen Brassard
Treasurer

TOWN OF RIMBEY

Rick Pankiw
Mayor Rick Pankiw

Lori Hillis
Chief Administrative Officer
Lori Hillis

SCHEDULE A

The Rimbey Curling Club shall have full control of the following areas in the Rimbey Community Centre:

- Curling Rink
- Curling Club Lower Storage Room
- Curling Club Lounge – shall be available to the Town if there is mutual consent on the use of the area and the Club does not have a scheduled event.

SCHEDULE B

The Rimbey Curling Club shall have access to the following amenities of the Rimbey Community Centre:

- Curling Club Lower Lobby
- Fitness Centre Change Rooms
- Community Centre Main Washrooms
- Upper Arena Mezzanine
 - shall be available to the Town if there is mutual consent on the use of the area and the Club does not have a scheduled event.
 - shall be accessible to allow disabled persons free access from the elevator to the arena bleachers at the discretion of staff.

SCHEDULE C

5 year Lease Fees:

2020/2021	\$753.54
2021/2022	\$776.15
2022/2023	\$799.44
2023/2024	\$823.43
2024/2025	\$848.14

RIMBEY CURLING CLUB AGREEMENT

SCHEDULE C

Projected 5-Year Lease Fees: (3% Increase)

2020/2021	\$753.54
2021/2022	\$776.15
2022/2023	\$799.44
2023/2024	\$823.43
2024/2025	\$848.14
2025/2026	\$873.58
2026/2027	\$899.79
2027/2028	\$926.78
2028/2029	\$954.58
2029/2030	\$983.22

Town Council REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: BYAS Building - Motion 009/2025
Item For: Public Information -or- Closed Session

BACKGROUND:

At the Committee of the Whole Meeting held on February 10, 2025, Council discussed Misty Griffiths request for Council to amend Motion 009/2025 to read as follows:

"Moved by Mayor Pankiw that the Town of Rimbey sell the BYAS building to the Rimbey Community Home Help Services Association on behalf of the Rimbey Food Bank for the sum of \$1, effective immediately, under the condition that, should the building cease to be used for the purposes of a Food Bank, ownership of the property will revert to the Town of Rimbey."

Council made the following motion:

Motion 015/2025 COW

Moved by Councillor Johnstone to bring the discussion of revising Motion 009/2025 forward to the next Regular Council meeting held on February 24, 2025.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

As per Bylaw 1001/23 Council Procedural Bylaw section 16. Rescinding Motions:

a. A Motion to Rescind a previous motion may be accepted by the Chair under special circumstances; and, if passed by majority vote of members present, the previous motion referred to would be declared null and void.

b. A Motion to Rescind a previous motion may be offered at any time subsequent to the meeting at which the original motion was passed.

c. Notice to rescind a motion shall be a request for decision or the inclusion of the item on an agenda delivered to the members of Council before the meeting.

RECOMMENDATION:

Administration recommends Council determine if they wish to rescind Motion 009/2025 to and amend it to state that the Town of Rimbey sell the building to the Home Help Services Association on behalf of the Food Bank.

ATTACHMENTS:

[Email from Misty Griffiths Redacted](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

ENDORSED BY:



Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

From: [Misty Griffith](#)
To: [Bonnie Rybak](#)
Subject: RE: Presentation
Date: Wednesday, January 29, 2025 3:27:20 PM
Attachments: [image001.png](#)
[image002.png](#)

The motion needs to be tweaked a bit as we can't use it the way it is worded (our Accountant told me this).

Moved by Mayor Pankiw that the Town of Rimbey sell the BYAS building to the **Rimbey Food Bank** for the sum of \$1, effective immediately, under the condition that, should the building cease to be used for the purposes of a Food Bank, ownership of the property will revert to the Town of Rimbey.

Rimbey Food Bank is not a legal entity Rimbey Community Home Help Services Association is so the wording should state:

Moved by Mayor Pankiw that the Town of Rimbey sell the BYAS building to the **Rimbey Community Home Help Services Association on behalf of the Rimbey Food Bank** for the sum of \$1, effective immediately, under the condition that, should the building cease to be used for the purposes of a Food Bank, ownership of the property will revert to the Town of Rimbey.

Misty Griffith

Executive Director

Rimbey Community Home Help Services

Box 404

Rimbey, AB T0C 2J0

Phone: 403-843-2030

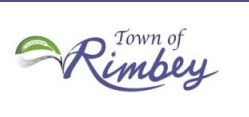


www.rimbeyfcss.com



From: Bonnie Rybak <bonnie@rimbey.com>
Sent: Tuesday, January 28, 2025 12:43 PM
To: Misty Griffith <Misty.Griffith@rimbeyfcss.com>
Subject: RE: Presentation

Town Council
REQUEST FOR DECISION



Meeting: February 24, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Department Reports
Item For: Public Information -or- Closed Session

BACKGROUND:

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

RECOMMENDATION:

Motion by Council to accept the department reports, as information.

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

February 21, 2025
Date

February 24, 2025
CAO Report



HIGHLIGHTS

MEETINGS

- Intermunicipal Collaboration Framework (ICF) Meeting - January 29, 2025
- FOIP Modernization Webinar - February 4, 2025
- Meet and Greet with new staff of the Rimbey Review - February 4, 2025
- Meeting with internet provider representative - February 5, 2025
- Meeting with Misty Griffiths from Rimbey Community Home Help Services - February 10, 2025
- Meeting with CBI Solar representative - February 12, 2025
- Library Board Meeting (left due to fire call) - February 12, 2025
- Emerging Law Seminar

ADMINISTRATIVE

- Budget discussions and preparation with Directors

PREPARED BY: Craig Douglas, Chief Administrative Officer

February 24, 2025
Director of Finance Report



ATTACHMENTS

[Payables Listing Jan. 01- Feb.13 2025](#)

PREPARED BY: Wanda Stoddart, Director of Finance



Supplier : 1020405 to ZINCK
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 01-Jan-2025 to 13-Feb-2025
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
556436 Alberta Ltd.	50920	22-Jan-2025	Central Sharpening - sharpen ice knife (Dec/24)	317.10
Air Liquide Canada Inc.	50921	22-Jan-2025	Air Liquide - yearly cylinder lease	167.92
Alberta Development Officers Association	50922	22-Jan-2025	ADOA (Alberta Dev. Officers Assoc) - yearly men	175.00
ALBERTA MID-SIZED TOWNS MAYORS' CAUCUS	50923	22-Jan-2025	AB Mid-sized Towns Mayors' Caucus - 2025 Men	250.00
AMSC Insurance Services Ltd.	50924	22-Jan-2025	AMSC Insurance - Mayor/Council - Jan.2025	102.20
ATS Traffic Alberta	50925	22-Jan-2025	ATS Traffic - brackets	114.91
City Of Red Deer	50926	22-Jan-2025	City of Red Deer - 2025 RARB Membership Fee	2,000.00
County Cast-A-Waste Inc.	50927	22-Jan-2025	County Cast-A-Waste - BYAS - Jan-Mar.2025 fee	214.20
DAVIDSON,BRIANNE	50928	22-Jan-2025	Brianne Davidson - facility deposit refund	675.00
ENTANDEM	50929	22-Jan-2025	Entandem - Licensing Fees 2025 - rinks - SOCAN	188.97
Expert Security Solutions	50930	22-Jan-2025	Expert Security - Pumphouse 2/lift station - yearly	619.60
Federation of Canadian Municipalities	50931	22-Jan-2025	FCM - 2025-25 Membership Fee	817.91
HAARSTAD,DARBY	50932	22-Jan-2025	Darby Haarstad - cardlock refund	25.00
HAARSTAD,NANCY	50933	22-Jan-2025	Nancy Haarstad - cardlock refund	25.00
Hi-Way 9 Express Ltd.	50934	22-Jan-2025	Hi-Way 9 - freight (Titan)	109.83
LINDE CANADA INC.	50935	22-Jan-2025	Linde Canada - cylinder rent (Oct/24)	41.11
Longhurst Consulting	50936	22-Jan-2025	Longhurst Consulting - Jan.2025 fees	4,317.04
Miller,Jonathan	50937	22-Jan-2025	Jonathan Miller - workboots	250.00
MLA Benefits Inc.	50938	22-Jan-2025	MLA Benefits - Jan.2025 - Mayor/Council - HSA \$	1,912.46
MRF GEOSYSTEMS CORPORATION	50939	22-Jan-2025	MRF Geosystems Corp - annual fees (Sept-Dec/	208.85
Municipal Property Consultants (2009) Ltd.	50940	22-Jan-2025	Municipal Property Consultants - Jan.2025 fees	3,711.40
NAPA Auto Parts - Rimbey	50941	22-Jan-2025	Napa - shop supplies	248.89
ORR,VENESSA	50942	22-Jan-2025	Venessa Orr - facility deposit refund	325.00
Parkland Regional Library	50943	22-Jan-2025	Parkland Regional Library - 1st quarter requisitior	6,360.56
Pitney Bowes	50944	22-Jan-2025	Pitney Bowes - Dec/24-Feb.25 lease	182.04
Rimbey Family & Community Support Services	50945	22-Jan-2025	Rimbey Family & Community Support Services -	49,748.28
Rimbey Implements Ltd.	50946	22-Jan-2025	Rimbey Implements - glass	547.84
Staples Professional	50947	22-Jan-2025	Staples Professional - office supplies	305.17
TAXervice	50948	22-Jan-2025	TAXervice - fees #24800	2,178.75
Titan Supply LP	50949	22-Jan-2025	Titan Supply - supplies	890.40
TYCO ELECTRIC LTD.	50950	22-Jan-2025	Tyco Electric - Town Office - new lights	1,037.40
Uni First Canada Ltd.	50951	22-Jan-2025	UniFirst - coveralls/supplies	258.17
UNIVERUS SOFTWARE CANADA INC.	50952	22-Jan-2025	Univerus - annual REC subscription	2,151.15
UTILITY SAFETY PARTNERS	50953	22-Jan-2025	Utility Safety Partners - 2025 annual fee	895.27
WEIDELL,CORA	50954	22-Jan-2025	Cora Weidell - fitness membership refund	67.87
West Country Glass	50955	22-Jan-2025	West Country Glass - repairs - unit 6	126.00
Wolseley Industrial Canada INC	50956	22-Jan-2025	Wolseley - CR to inv#979717	1,137.68
BURKE,PAULA	50957	29-Jan-2025	Paula Burke - RhPAP expenses	500.00
Canadian Pacific Railway Company	50958	29-Jan-2025	CP Rail - Hoadley crossing	365.50
Coston,Jamie	50959	29-Jan-2025	Jamie Coston - cardlock refund	25.00
FISHER,ZOBEIDA	50960	29-Jan-2025	Zobeida Fisher (Mindfulness) - yoga classes - Jar	100.00
Municipal Property Consultants (2009) Ltd.	50961	29-Jan-2025	Municipal Property Consultants - February 2025 f	3,711.40
NAPA Auto Parts - Rimbey	50962	29-Jan-2025	Napa - supplies	81.88
Nikirk Bros. Contracting Ltd.	50963	29-Jan-2025	Nikirk Bros Contracting - snow removal - CC	866.26
O'Reilly,Jesse	50964	29-Jan-2025	Jesse O'Reilly - dev deposit refund - DP_16/23	3,000.00
Rimbey TV & Electronics 1998	50965	29-Jan-2025	Rimbey TV - supplies	525.00
SKJONSBURG,JESSICA	50966	29-Jan-2025	Jessica Skjonsberg - BYAS cleaning - Jan.2025	350.00
Staples Professional	50967	29-Jan-2025	Staples Professional - office supplies	246.51
Town of Rimbey Library Board	50968	29-Jan-2025	Town of Rimbey Library Board - 1st quarter appr	27,511.25
Uni First Canada Ltd.	50969	29-Jan-2025	UniFirst - coveralls/supplies	82.26
Wolseley Industrial Canada INC	50970	29-Jan-2025	Wolseley - bleach - PW	1,137.68
AN Adventure Distribution & Consulting	50971	05-Feb-2025	An Adventure - supplies	272.90
Association of Alberta Municipalities	50972	05-Feb-2025	Assoc. of AB Municipalities - 2025 Membership F	3,889.92
CENTRAL LABS	50973	05-Feb-2025	Central Labs - north/south lagoons - Jan.2025	1,763.16
DOUGLAS,CRAIG	50974	05-Feb-2025	C.Douglas - Emerg. Management Mtg - Ponoka	149.12
Empringham Disposal Corp.	50975	05-Feb-2025	Empringham Disposal Corp - Jan.2025 collection	11,471.25
Environmental 360 Solutions (Alberta) Ltd	50976	05-Feb-2025	E360 - RCMP - bin rent	872.55
Expert Security Solutions	50977	05-Feb-2025	Expert Security -Well 12 - installation of keypad/te	502.43

Council Board Report 8.1.3



Supplier : 1020405 to ZINCK
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 01-Jan-2025 to 13-Feb-2025
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
FRIAS,VERONICA	50978	05-Feb-2025	Veronica Frias - facility deposit refund	100.00
GREGG DISTRIBUTORS LP	50979	05-Feb-2025	Gregg Distributors - parts - unit #21	103.80
HUTCHEON,MARY-ANNE& SANDERSON, ROBERT	50980	05-Feb-2025	M.Hutcheon/R.Sanderson-refund due to overpaid	600.00
Imperial Esso Service (1971)	50981	05-Feb-2025	Esso - propane - arena	291.00
KLEARWATER EQUIPMENT & TECHNOLOGIES	50982	05-Feb-2025	Klearwater Equip - supplies	339.15
Knudsen,Johanne	50983	05-Feb-2025	Refund on account 001-14880-006.	160.00
Longhurst Consulting	50984	05-Feb-2025	Longhurst Consulting - Feb. 2025 - fees	4,317.04
Michael's Studio	50985	05-Feb-2025	Michael's Studio - framing - Curling Championship	1,350.72
NAPA Auto Parts - Rimbey	50986	05-Feb-2025	Napa - parts - unit #21	38.18
Outlaw Electric Ltd.	50987	05-Feb-2025	Outlaw Electric - north lagoon - repairs	1,637.44
Rimbey Express	50988	05-Feb-2025	Rimbey Express - ads - January 2025	242.50
Rimbey Home Hardware	50989	05-Feb-2025	Home Hardware - paint/supplies - curling event	155.34
Rimbey Janitorial Supplies	50990	05-Feb-2025	Rimbey Janitorial - CC- supplies	2,790.90
Rimbey Lock & Key	50991	05-Feb-2025	Rimbey Lock and Key - service call - art room	278.21
RYBAK,BRAD	50992	05-Feb-2025	Brad Rybak - shelves - Council Chamber	500.00
Superior Safety Codes Inc.	50993	05-Feb-2025	Superior Safety Codes - Dec.2024 - closed permi	212.63
Town Of Rimbey	50994	05-Feb-2025	Town of Rimbey - util - Jan. 2025	2,648.38
Vicinia Planning & Engagement Inc.	50996	05-Feb-2025	Vicinia - Jan. 2025 fees	1,386.00
Wolseley Industrial Canada INC	50997	05-Feb-2025	Wolseley - parts/supplies	140.24
Animal Control Services	50998	12-Feb-2025	Animal Control - January 2025 fees	2,089.50
Black Press Group Ltd.	50999	12-Feb-2025	Black Press Media - January 2025 ads	1,172.13
Brandt Tractor Ltd	51000	12-Feb-2025	Brandt Tractor - repairs - Unit #2	3,899.37
Evergreen Co-operative Association	51002	12-Feb-2025	Co-op - fuel - PW	5,652.13
Icon Energy Services Ltd.	51003	12-Feb-2025	Icon Energy Services - CC - annual inspection - s	551.25
LMC LEANNE CROSS	51004	12-Feb-2025	LMC - January 2025 - fitness classes	150.00
Luchak,Angela& Luchak, Steven	51005	12-Feb-2025	Refund on account 003-19560-003.	306.19
M & M Refrigeration	51006	12-Feb-2025	M & M Refrigeration - CC - repairs in kitchen	609.00
MLA Benefits Inc.	51007	12-Feb-2025	MLA Benefits - Feb.2025 - HSA admin fees (Jan.:	1,572.32
RECEIVER GENERAL FOR CANADA	51008	12-Feb-2025	Receiver General for Canada - Innovation Scienc	567.86
Staples Professional	51009	12-Feb-2025	Staples Professional - office supplies	423.12
Stationery Stories & Sounds (2005)	51010	12-Feb-2025	Stationery Stories Sounds - T4 envelopes (100)	47.25
Tagish Engineering Ltd.	51011	12-Feb-2025	Tagish - RB151 - 51st Ave Infrastructure Repl.	15,466.74
Uni First Canada Ltd.	51012	12-Feb-2025	UniFirst - coveralls/supplies	178.40
United Farmers of Alberta	51013	12-Feb-2025	UFA - January 2025 - oil	413.88
Wolseley Industrial Canada INC	51014	12-Feb-2025	Wolseley - bleach - PW	1,846.43
Canada Revenue Agency	00216-0001	22-Jan-2025	CRA - deductions (Dec.15-28/24) biweekly payrol	42,013.98
LAPP	00216-0002	22-Jan-2025	LAPP - Town (Dec.15-28/24) PP #12025	19,888.48
MYHSA	00216-0003	22-Jan-2025	myHSA - Jan.08/25	884.84
Telus Mobility Inc.	00216-0004	22-Jan-2025	Telus Mobility - Jan.06/25	320.17
Telus Communications Inc.	00216-0005	22-Jan-2025	Telus - Beatty - Jan.10/25	2,154.20
BENEFITS BY DESIGN (BBD)	00217-0001	29-Jan-2025	BBD - Jan. 2025	27,013.30
Canada Revenue Agency	00217-0002	29-Jan-2025	CRA - deductions (Jan.12-25/25) biweekly payrol	20,057.81
Eastlink	00217-0003	29-Jan-2025	Eastlink - cable - fitness centre - Jan.2025	110.46
INNOV8 DIGITAL SOLUTIONS INC.	00217-0004	29-Jan-2025	Innov8 - copies - Jan.2025	446.43
LAPP	00217-0005	29-Jan-2025	LAPP - FCSS (Jan.13-26/25) PP #3 2025	9,016.72
Meridian OneCap Credit Corp	00217-0006	29-Jan-2025	Meridian OneCap - copier lease (Feb-April 2025)	1,801.80
MYHSA	00218-0001	05-Feb-2025	myHSA - Feb.05/25	247.36
Servus Credit Union - Mastercard	00218-0002	05-Feb-2025	Servus M/C - combined statement - Jan.31/25	2,173.82
Waste Management	00218-0003	05-Feb-2025	Waste Management - Jan.2025 fees	4,020.80
ALBERTA MUNICIPAL SERVICES CORPORATION	00219-0001	12-Feb-2025	Alberta Municipal Services Corp - ga/power - Jan	56,861.89
Canada Revenue Agency	00219-0002	12-Feb-2025	CRA - deductions (Jan.26-Feb.08/25) biweekly pa	19,694.66
Eastlink	00219-0003	12-Feb-2025	Eastlink - cable - fitness centre - Feb.2025	110.46
LAPP	00219-0004	12-Feb-2025	LAPP - Town (Jan.26-Feb.08/25) PP #4 2025	8,467.48
MYHSA	00219-0005	12-Feb-2025	myHSA - Feb.07/25	88.03
Telus Mobility Inc.	00219-0006	12-Feb-2025	Telus Mobility - Feb.06/25	345.50
Workers' Compensation Board - Alberta	00219-0007	12-Feb-2025	WCB - issue date: Jan.06/25	1,646.24
Total:				409,729.57