



Arena Operator 1

Casual Position – Evenings & Weekends (30 hours bi-weekly)

Reporting to: Facility Forman

The Arena Operator 1 performs manual work and is responsible for the efficient operation and maintenance of the Rimbey Arena during the ice season. The primary responsibility is operating the Zamboni and maintaining ice surfaces to arena standards. Occasionally, the role may involve performing duties in other Town facilities.

The role requires minimal supervision and sound judgment in performing routine activities. Specific assignments will be provided and completed under the direction of the Facility Foreman.

Key Responsibilities

- Operate the Zamboni to clean and maintain ice surfaces according to arena standards and user needs.
- Assist with minor repairs to arena equipment and facility infrastructure as needed.
- Ensure Rimbey Arena/Facility policies and rules are followed by all users and spectators; report any accidents or incidents to the Facility Foreman.
- Monitor the condition and status of the ice plant and other facility systems, reporting any issues that require attention.
- Communicate effectively and respond to requests from staff, users, and the public to ensure high-quality service.
- Perform janitorial duties, including cleaning floors, bathrooms, change rooms, hallways, concession areas, and windows.
- Operate and perform routine maintenance on a variety of facility equipment.
- Perform additional tasks as assigned by the Facility Foreman.



Qualifications

- Ability to understand and execute oral and written instructions.
- Strong communication skills, with the ability to interact tactfully and courteously with the public, contractors, and Town staff.
- Willingness to learn and work in an arena environment.
- Availability to work evenings and weekends during the ice season.
- Valid Class 5 Alberta Provincial Driver's License.
- Previous recreational facility maintenance or equipment operating experience is an asset.
- Arena Operator certification is an asset; Level I preferred or willingness to attain.
- Possession or ability to obtain a valid first aid certificate.

Interested Candidates can forward their resume:

Attn: Breanna Engerdahl, Town of Rimbey, Box 350, Rimbey, AB T0C 2J0 or by email to recreation@rimbey.com

The Town of Rimbey would like to thank all applicants for their interest; however only those candidates selected for an interview will be contacted.

This position will remain open until a suitable candidate is found.