

**TOWN OF RIMBEY**

**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON  
MONDAY, AUGUST 22, 2011 AT 6:30 PM IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING**

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1. **Call to Order Regular Council Meeting  
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
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10. **In Camera**
11. **Adjournment**

## **Summary of Agenda Items for August 22, 2011:**

### **Delegation:**

5.1 Stan Cummings, SJC Development Corporation

### **Bylaws**

None

### **New and Unfinished Business:**

- 7.1 **54 Street Access Inquiry** – That Council pass a resolution authorizing Administration to send a letter to Cavalier Ventures asking for clarification of their intent for the construction of 54<sup>th</sup> Street access to Highway 53.
- 7.2 **RInC Project Extension** – That Council pass a resolution that the deadline or RInC project #8990, Rimbey Aquatic Centre, be extended from September 30<sup>th</sup> to October 31, 2011.
- 7.3 **Council Meeting Schedule** – That Council pass a resolution to change the regular meeting schedule to every 2<sup>nd</sup> and 4<sup>th</sup> Monday at 6:30 pm starting September 1, 2011.
- 7.4 **Delinquent Accounts** – That Council pass a resolution consenting to write off account invoice no. 9739.00.
- 7.5 **Snow Removal Policy 3101** – That Council pass a resolution approving the Snow Removal Policy 3101 as presented.
- 7.6 **RV Park Winter Use** – That Council pass a resolution authorizing Administration to have recreation review.

### **Reports:**

- 8.1 Department Reports
  - 8.1.1 Development
  - 8.1.2 Public Works
  - 8.1.3 Bylaw Enforcement
  - 8.1.4 Fire (not submitted)
  - 8.1.5 Community Services
  - 8.1.6 CAO
  - 8.1.7 Finance
    - 8.1.7.1 Consolidated Financial Statement – July 31/11
    - 8.1.7.2 Cash Position
    - 8.1.7.3 Bank Reconciliation
    - 8.1.7.4 Council Expenses
    - 8.1.7.5 Accounts Payable Cheque Run – Aug 22/11 – that Council approve the Accounts Payable Cheque Run for August 22, 2011 as presented.
- 8.2 Council Reports
  - 8.2.1 Mayor's Report

### **Correspondence:**

- 9.1 **Heritage Preservation Partnership Grant for Beatty House** - information
- 9.2 **Proclamation Request for World Youth Week** – Proclamation request was received requesting Council consider passing a resolution to proclaim October 17 to 23, 2011 to be Canada World Youth Week.
- 9.3 **Rimbey Jr/Sr High Joint Use Agreement Request** – That Council pass a resolution for Administration to look into and develop a draft Joint Use Agreement with the school.
- 9.4 **Stars of Alberta Volunteer Awards Program** - Information

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, JULY 11, 2011, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Paul Payson  
Councillor Gayle Rondeel  
Councillor Joe Anglin  
CAO – Tony Goode  
Assistant CAO – Ryan Maier  
Assistant Director of Finance – Georgia Homan  
Director of Finance in Training - Danita Deal  
Recording Secretary - Melissa Beebe
- Public:  
Alvin and Stacy Johnson – Johnson Estates  
Rimbey Review – Trena Mielke  
Fire Chief – John Weisgerber  
4 members of public
2. Public Hearing Mayor Ibbotson opened the public hearing for Bylaw 869/11 Amendment to Land Use Bylaw 762/04 for rezoning of Lot 6, Block 1, Plan 042 3721 and welcomed Land Owners, Stacy and Alvin Johnson, who were present to answer any questions.
- Assistant CAO advised that property owners within a 60m radius were sent letters notifying them of the rezoning application and it was advertised in the local newspaper for the weeks of June 22 and June 28. Received one written concern.
- Mayor Ibbotson asked if there are any persons wishing to be heard or voice any concerns regarding Bylaw 869/11 and received no comments.
- Mayor Ibbotson asked for the second time if there are any persons wishing to be heard and received no comments.
- Mayor Ibbotson asked for the third and final time if there were any persons wishing to be heard and received no comments.
- Mayor Ibbotson adjourned the public hearing at 6:40 pm
3. Adoption of Agenda Agenda additions presented were as follows: New and Unfinished Business – addition 7.3 – Rimbey Fire Truck RFP.
- Motion 175/11
- Moved by Councillor Webb to adopt the agenda as amended.
4. Minutes 4.1 June 22, 2011, Council Meeting Minutes
- Motion 176/11
- Moved by Councillor Anglin to accept the June 22, 2011, Council Meeting minutes as presented.

CARRIED  
(5-0)

CARRIED  
(5-0)



Moved by Councillor Anglin to accept the Rocky Mountain Phoenix bid for the Fire Truck.

CARRIED  
(5-0)

Mayor Ibbotson called a short recess at 6:59 pm

John Weisgerber withdrew from meeting

Mayor Ibbotson reconvened the meeting at 7:01 pm.

8. Reports

8.1 Finance Reports:

Director of Finance in Training, Danita Deal, presented the following financial reports:

- 8.1.1 Accounts Payable Cheque Run – June 30
- 8.1.2 Accounts Payable Cheque Run – July 11
- 8.1.3 Bank Reconciliation
- 8.1.4 Consolidated Financial Statement
- 8.1.5 Cash Position

Motion 183/11

Moved by Councillor Anglin to accept Finance Reports as presented

CARRIED  
(5-0)

9. Correspondence None

10. In Camera

Motion 184/11

Moved by Councillor Anglin to go into camera at 7:08 pm with Ian Giebelhaus and Grady Barton in attendance.

CARRIED  
(5-0)

Ian Giebelhaus and Grady Barton withdrew from in camera meeting at 7:34 pm

Motion 185/11

Moved by Councillor Anglin to come out of camera at 8:34 pm.

CARRIED  
(5-0)

11. Adjournment

Council adjourned the meeting at 8:35 pm.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# Council Recommendation

**Date:** August 22, 2011

**Title:** 54<sup>th</sup> Street access to Highway 53

**Presenter:** Stan Cummings, SJC Development Corporation

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## **Background:**

A letter was received from SJC Development Corporation dated August 15, asking the question of when Council will be completing the 54<sup>th</sup> Street access to highway 53.

It was noted in the letter that it is SJC's understanding that Cavalier was to complete the access as part of their development agreement with the Town of Rimbey.

## **Recommendation:**

That Council pass a resolution authorizing Administration to send a letter to Cavalier Ventures asking for clarification of their intent for the construction of 54<sup>th</sup> Street access to Highway 53 as outlined in the development agreement.

**SJC DEVELOPMENT CORPORATION**  
**P.O. Box 1546, Rimbey, Alberta T0C 2J0**  
**Tel 1 780 827 6900 Fax 1 403 843 2997**

August 15, 2011

Town of Rimbey Council  
Town of Rimbey, Alberta

Attn: Tony "CEO"

Re: 54<sup>th</sup> Street access to Highway 53  
Follow up of letter from SJC to Town of Rimbey dated Sept 13<sup>th</sup> 2010

Attached letter from SJC to Town of Rimbey dated Sept 13<sup>th</sup> 2010

Members of Council;

I would like to address the Town of Rimbey Members of Council in a Council meeting scheduled for August 22, 2011 in council chambers regarding the agreement to complete the 54<sup>th</sup> Street access to Highway 53 in exchange for land to allow Cavalier Developments access to their property. I would like to address the council before the Rimbey Business Association is scheduled.

My understanding is Cavalier Developments was to complete this as part of their Development Agreement with The Town of Rimbey but has **no intention** of doing it.

Presently The Town of Rimbey has completed part of the agreement between the Town of Rimbey and SJC Development Corporation by taking possession of the land to continue 54<sup>th</sup> street to highway 53 and by placing the water and sewer from 54<sup>th</sup> Street into land owned by SJC Development Corporation. In so doing the Town of Rimbey acknowledges the agreement.

My question to the Council is when will they be completing our agreement to place the 54<sup>th</sup> Street access to Highway 53 to fulfill our agreement?

  
Stan Cummings  
Director/Owner

**SJC DEVELOPMENT CORPORATION  
P.O. Box 1546, Rimbey, Alberta T0C 2J0  
Tel 1 780 827 6900 Fax 1 403 843 2997**

September 13<sup>th</sup> 2010

The Town of Rimbey

Attn: Tony or Ryan

Re: Stub in water and sewer to commercial property by The Town of Rimbey

Tony and Ryan;

I had received a letter last spring from Russ regarding the stub in water and sewer to commercial property on the east side from the road presently being developed by Cavalier Developments. In the letter the above issue was left to SJC Development Corp and the developer, Cavalier Development placing the road construction to work out.

Russ did not include this issue in the development permit issued to Cavalier Developments nor did he address the issue of a curb crossing from the road being developed for our commercial property. I have no access to the above development permit issued.

My agreement was with the Town of Rimbey. In exchange for the land to be developed as road, SJC Developments Corp would not incur any development costs including but not limited to surveying, engineering, testing, construction, permits, legal expenses or any other cost associated with this road and a curb crossing the same distance from highway 53 as the west crossing is and a stub in for water and sewer was to be provided in this location as well. I specifically recall this as a discussion with Russ. At the time of discussions the road was to be completed in the fall 2010.

Russ was going to contact Greg Suchi and ensure this would be included in the developers Cavalier Developments costs. This was not done. Ryan advised me, in a meeting between the Town of Rimbey and Cavalier Developments, the stub in and curb crossing would be the responsibility of SJC Developments Corp. Cavalier Developments advised The Town of Rimbey the water servicing his development was dead ended and any tie in would affect his water supply. I advised Ryan this is not correct. I am extremely surprised a project of this size by Cavalier Developments can dead end residential water supply. Ryan said the plan for development by Cavalier Developments of their property has not been checked by the Town engineer. I cannot believe this was not done prior to a development permit being issued. Also I find it incredible no engineering inspection by the Town is not being done during construction of the road work.

I want to make this clear. Their never was any mention of a trade for the road closure on our commercial property for the land allowing Cavalier Developments access to their property. The Town paid for this road property, did the surveying and incurred all costs to take possession of the road right of way.

**SJC DEVELOPMENT CORPORATION**  
**P.O. Box 1546, Rimbey, Alberta T0C 2J0**  
**Tel 1 780 827 6900 Fax 1 403 843 2997**

At this time I am led to believe the fire hydrant located on the west side of the road development by Cavalier Developments is on SJC Developments Corp property. I want assurance by the Town this is not so and the hydrant is on the road right of way.

To summarize, I hold the Town of Rimbey responsible to meet their commitment to SJC Developments Corp. to place a stub in for the water and sewer and a curb crossing as discussed above.

Stan Cummings  
Owner



# Council Recommendation

**Date:** July 29<sup>th</sup>, 2011

**Title:** RInC Grant Deadline Extension

**Presenter:** Rick Kreklewich

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**Background:**

The RInC grant deadline was recently extended from March 31<sup>st</sup>, 2011 to October 31<sup>st</sup>, 2011.

**Discussion:**

RInC requires a resolution from Council to extend the deadline.

**Recommendation:**

I recommend that Council make the resolution that the deadline of RInC project #8990 (Rimbey Aquatic Centre) be extended from September 30<sup>th</sup>, 2011 to October 31<sup>st</sup>, 2011 and any additional costs incurred after October 31<sup>st</sup>, 2011 will be paid for by the Town of Rimbey.



July 22<sup>nd</sup>, 2011

**FILE COPY**

Mark Ternovatsky  
Business Officer  
Western Economic Diversification Canada  
1500 – 9700 Jasper Avenue NW  
Edmonton, AB  
T5J 4H7

**RE: RINC PROJECT #8990 EXTENSION – RIMBEY AQUATIC CENTRE**

Dear Mark,

The Town of Rimbey is formally requesting an end date extension for Project #8990 to October 31<sup>st</sup>, 2011. The Town accepts full responsibility for any costs incurred beyond October 31<sup>st</sup>, 2011. Rimbey Town Council intends to update the existing resolution to extend the project from September 30<sup>th</sup>, 2011 to October 31<sup>st</sup>, 2011 at the regular Council Meeting on August 22<sup>nd</sup>, 2011. The Town expected for this project to be complete this spring, but construction delays by our pool contractor has pushed us back into October.

We appreciate your assistance with this project and thank you for considering our extension request.

Sincerely,

Tony Gopde  
Chief Administrative Officer



# Council Recommendation

**Date:** August 22, 2011

**Title:** Review Council Meeting schedule

**Presenter:** Administration

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## **Background:**

It was requested back in May to consider moving the regular scheduled Council Meetings from 2<sup>nd</sup> and 4<sup>th</sup> Wednesday to the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month at 6:30 pm. If this is to happen, Council must provide a full two weeks to allow Administration to advertise the changes in the local paper, office and on the website.

At the annual Organizational Meeting which is to be held no later than November 7, 2011, as stipulated in the MGA, the meeting schedule will be brought back at that time for Council to review.

A calendar has been attached.

## **Recommendation:**

That Council pass a resolution to change the regular meeting schedule to every 2<sup>nd</sup> and 4<sup>th</sup> Monday at 6:30 pm starting September 1, 2011.





# TOWN OF RIMBEY

**DATE:** August 22, 2011

**TITLE:** Tax Cancellation Request

## **BACKGROUND:**

The attached letter is a request from a property owner to cancel a portion of his taxes, as he claims to be in financial distress due to the cancellation of the tax rebate Bylaws.

There are 23 properties owned by 1027589 Alberta Ltd., with total taxes for 2011 levied amounting to \$24,456.69.

The tax levy for 2010 on these same properties was \$22,045.21, however the amount paid by the owner was only \$5,991.87 after the rebates were applied.

This makes an increase of 408%, or \$18,464.82, on taxes due from 2010 to 2011.

## **1027859 Alberta Ltd.**

<b>Roll No.</b>	<b>2011 Levy</b>	<b>2010 Levy</b>	<b>2010 Rebate</b>	<b>2010 Actual</b>
24160	5,718.92	4,931.37	3,539.91	1,391.46
24180	855.55	790.37	567.35	223.02
24360	2,096.36	1,936.78	1,390.29	546.49
24370	867.14	801.18	575.11	226.07
24380	838.03	774.27	555.8	218.47
24390	838.03	774.27	555.8	218.47
24400	838.03	774.27	555.8	218.47
24410	838.03	774.27	555.8	218.47
24440	769.25	697.53	515.91	181.62
24450	769.25	697.53	515.91	181.62
24460	770.34	698.58	516.69	181.89
24470	781.54	708.69	524.16	184.53
24480	784.94	711.76	526.44	185.32
24490	743.45	674.16	498.62	175.54
24500	778.24	705.7	521.95	183.75
24510	781.54	708.69	524.16	184.53
24520	772.55	700.61	518.18	182.43
24530	769.25	697.53	515.91	181.62
24540	769.25	697.53	515.91	181.62
24550	769.25	697.53	515.91	181.62
24560	769.25	697.53	515.91	181.62
24570	769.25	697.53	515.91	181.62
24610	769.25	697.53	515.91	181.62
<b>Totals</b>	<b>24,456.69</b>	<b>22,045.21</b>	<b>16,053.34</b>	<b>5,991.87</b>

## **DISCUSSION:**

The Municipal Government Act (MGA) allows a Council to cancel or reduce tax arrears or any portion thereof under Section 347:

### ***Cancellation, reduction, refund or deferral of taxes***

**347(1)** *If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*

- (a) cancel or reduce tax arrears;*
- (b) cancel or refund all or part of a tax;*
- (c) defer the collection of a tax.*

As the taxes remained unpaid at July 31, a penalty of approximately \$2,900 was added to these accounts.

## **RECOMMENDATION:**

That Council pass a resolution agreeing to waive the July 31 penalty for all tax rolls under 1027859 Alberta Ltd. provided the taxes are paid in full prior to December 31 of 2011.

July 4, 2011

From: 1027859 AB Ltd.

Box 1365

Rimbey, AB

TOC 2J0

To: Rimbey Mayor and Council:

Due to the current economic hardship \_\_\_\_\_, owner of 1027859 AB Ltd, currently known also as Evergreen Estates Ltd., would like council to reconsider some kind of tax relief on the lots in my subdivision that are presently not sold or occupied. The tax increase I received this year is approximately up 400 percent from previous years. The extra expense on this subdivision at this point in time is detrimental to the project. It does not seem fair to charge this amount of taxes on bare land that does not generate any income.

This year I am finishing the lift station which is a large expense. The Town will also benefit from this subdivision in the end. All I am asking for is more time with the reduced tax rate until I can recover from this economic hardship.

I would like to have a meeting with the council and mayor to discuss this matter further.

Thank you,



# Town of Rimbey Policy Manual

<b>Title:</b>	<b>Snow Removal Policy</b>	<b>Policy No.:</b>	3101
<b>Supercedes:</b>	NEW		
<b>Approved:</b>	August 22, 2011	<b>Resolution No.:</b>	Xxx/11
<b>Effective Date:</b>	August 22, 2011		

**Purpose:** To establish a consistent, cost-effective standard of practice for clearing roads of snow and ice for safe travel within the corporate limits of the Town of Rimbey.

## Policy Statement:

Within approved budget parameters and the terms of this policy, the traveling public will be provided with safe roads, sidewalks and parking lots in a cost effective and efficient manner. A system of assigning labor, equipment and materials on a prioritized basis shall be adopted. Levels of service will be established for routes dependent upon their priority ranking.

## Procedures:

- 1. General Public** - Public Works will monitor conformance to this policy, exercise judgment in interpretation of this policy and periodically recommend changes to this policy when required.
- 2. Road Priorities** – as outlined on attached map – There may be snowfall events which exceed the capacity of available manpower and equipment to carry out the work listed under each priority within the time allotted; the order of priority will not change in such a case.

**Priority 1** – Snow plowing and removal as required, as per service levels.

**Priority 2** – Snow plowing and removal within 24 hours following the end of a snowfall of 10cm or greater, as per service levels.

**Priority 3** – Snow plowing and removal within 96 hours following the end of a snowfall of 15cm or greater, as per service levels.

## Amended:

<b>Date:</b>	<b>Resolution:</b>
<b>Date:</b>	<b>Resolution:</b>

**Priority 4** – Snow plowing and removal as required when rutting or drifting occurs, or when roadways and lanes become impassable due to accumulated snowfall, as per service levels.

**3. Service Levels**

**Roads**

The sequence of clearing will be established at the discretion of the Public Works department within each priority category.

- a. On roadways with boulevards on both sides and no sidewalks on either side, snow windrows shall be plowed to and stored on either or both boulevards.
- b. On roadways with a centre median, snow shall be plowed to and stored on the median.
- c. On roadways with boulevards on both sides between the curb and sidewalk, snow windrows shall be plowed onto either or both boulevards.
- d. On roadways with a boulevard on one side and a monolithic sidewalk on the other side, the snow shall be plowed to the side with the boulevard only.
- e. On roadways with monolithic sidewalks on both sides, snow windrows shall be plowed onto the sidewalk on one side only. The selection of which side shall be based on consideration of efficiency of plowing, number of driveways and fire hydrants and number of properties affected. The snow plowed onto the sidewalks may spill onto the road right-of-way between the back of the sidewalk and the property line.
- f. The Public Works Department may select locations for snow removal where traffic volumes, parking constrictions, multi-family development, roadway alignment constraints or such like matters make snow storage within the road right-of-way inappropriate.

**Driveways and Lane Crossings** – Where a snow windrow is placed across a private driveway entrance, a public driveway entrance, or a lane entrance, the Town will open up the windrow at all such locations by pushing the snow to each or both sides of the crossing.

**Laneways** – When laneways become impassable or rutted or drifted in, the snow will be flattened and pushed by front-end loader.

**4. Sidewalks**

Sidewalk clearing will commence independent of road clearing and is typically done after a major snowfall event, if resources permit. Clearing will progress along the route established in the attached map, according to priority. It is the responsibility of the property owner to remove snow from adjacent sidewalks as per Bylaw #859/10. The Town of Rimbeiy is not obligated to remove snow from any sidewalks, unless it was deposited on the sidewalk by Town snow removal crews.

**Amended:**

**Date:**

**Resolution:**

**Date:**

**Resolution:**

**5. Parking Lots**

Parking lot cleaning will commence as part of Priority 2 clearing due to the facilities being essential components of the Municipal Emergency Plan for the Town of Rimbey.

**6. Sand, Chips, De-icers**

As road conditions become slippery, abrasives and/or melting agents may be applied at hazardous locations such as hills, curves and intersections if other techniques are ineffective or inappropriate. The application is done on a priority basis similar to snow removal.

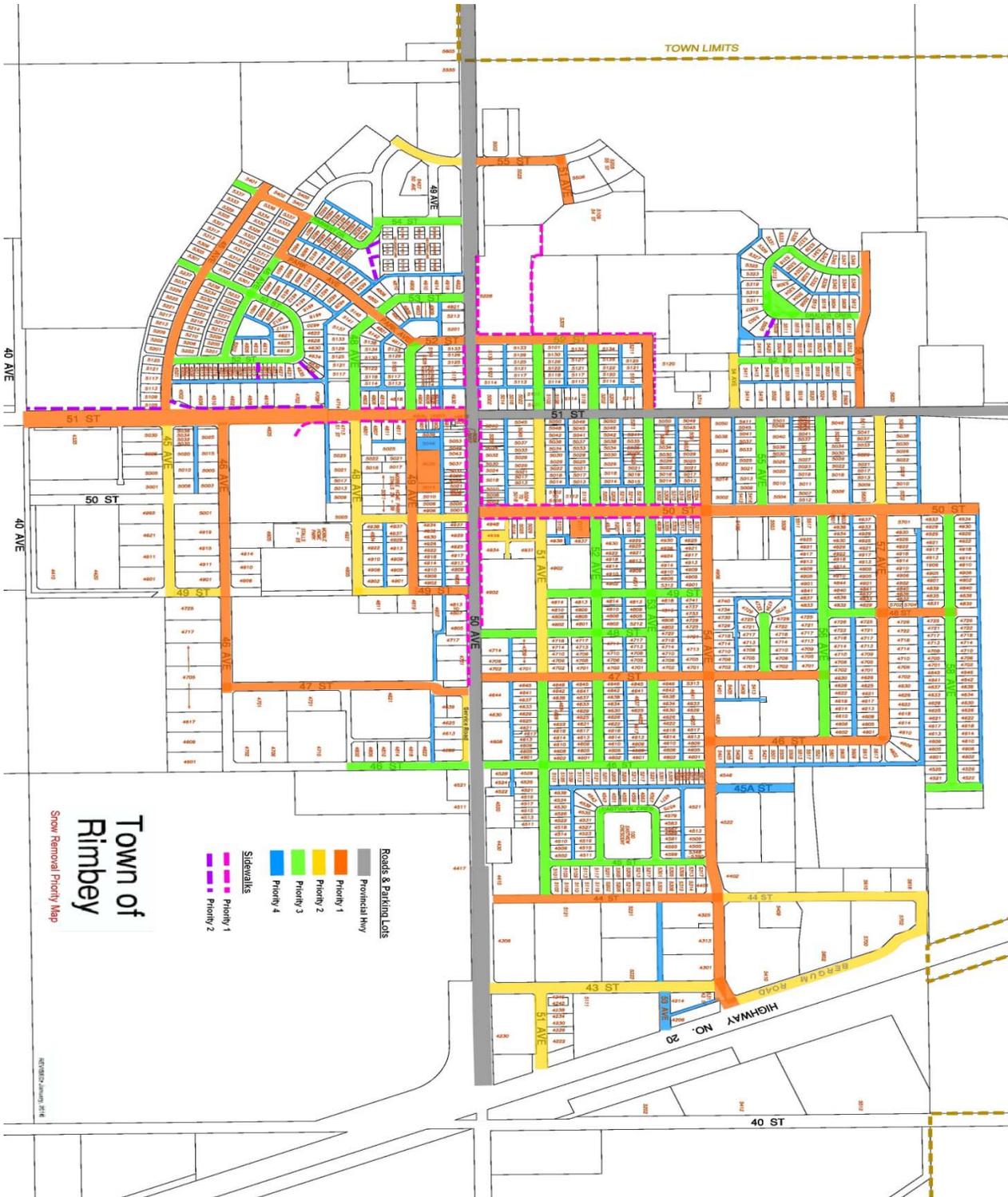
**Amended:**

**Date:**

**Resolution:**

**Date:**

**Resolution:**



Amended:

Date:

Resolution:

Date:

Resolution:



# Council Recommendation

**Date:** August 22<sup>nd</sup>, 2011

**Title:** RV Park Winter Use

**Presenter:** Rick Kreklewich

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## **Background:**

On August 19<sup>th</sup>, the Emile Binetruy came to the Town Office and is requested consideration to have the Nesting Place RV Park left open for the winter as there are 5 units up to 7 units that will be staying to work thru the winter months. The request is to be able to with only power and sewer connections at the same charged rate.

## **Discussion:**

There would be 10 sites available for winter use. Public Works was approached to discuss the snow removal of the road leading up to the RV Park and the road inside the park leading to the fully-serviced sites. Their thoughts are that the snow would have to be removed instead of just cleared. It hasn't been determined how far underground the sewer line runs.

## **Recommendation:**

That Council pass a resolution authorizing Administration to review and direct Recreation based on above-noted conditions.



## 2011 Building Permits Summary To July 31, 2011

Zoning		Number of Developments	Value
<b>Residential</b>	New	8	\$1,910,000.00
	Renovations & Other	3	\$92,000.00
<b>Commercial</b>	New	1	\$101,000.00
	Renovations	3	\$967,500.00
<b>Institutional</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>Industrial</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>TOTALS</b>		<b>15</b>	<b>\$3,070,500.00</b>



## 2010 Building Permits Summary To July 31, 2010

Zoning		Number of Developments	Value
<b>Residential</b>	New	10	\$1,388,250.00
	Renovations & Other	1	\$30,000.00
<b>Commercial</b>	New	2	\$91,500.00
	Renovations	5	\$168,000.00
<b>Institutional</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>Industrial</b>	New	3	\$982,000.00
	Renovations	0	\$0.00
<b>TOTALS</b>		<b>21</b>	<b>\$2,659,750.00</b>

## **PUBLIC WORKS REPORT – JULY TO AUGUST 2011**

- Street sweeping is being done as time permits;
- Grading of our gravel streets and alleys is ongoing;
- Hauling of gravel to fix up some of our alleys, to be done in August;
- More pothole patching was done in July;
- Public Works grass cutting ongoing;
- Nikirk's are still in the process of hauling the burn pit material to the Bluffton landfill. Due to the rainy weather we are hoping to have the landscaping beginning in late August;
- Weed spraying is ongoing on the selected areas;
- Rick Schmidt, Lead Utility Operator, attended a Water meter course in Edmonton in June/11 as part of his Continuing Education Units.
- Public Works is waiting to hear from Gabriel Construction on the repairs to the North Lagoon, Cell Five. I met with Justin from Gabriel on July 29/11. He wants to set up a meeting with ISL and the Town to discuss the repair work;
- Public Works did a water main repair at 51<sup>st</sup> Avenue and 47<sup>th</sup> Street;
- Pidherny's Construction completed the Valve Replacement Program;
- Public Works repaired a lateral sewer break at 4626 – 51<sup>st</sup> Avenue;
- Rick Schmidt attended a Compliance Inspection at RV Heaven waterworks system conducted by Alberta Environment;
- Border Paving completed the asphalt patching on the Valve Replacement Program. They also patched the spots that Public Works had done on repairs;

Vern Browne  
Foreman  
Public Works - Rimbey

## **MUNICIPAL BYLAW ENFORCEMENT REPORT**

**July to August 2011**

Complaints were received for several properties; on the north side of town vacant lots had some noxious weeds and the land owner was contacted and requested to mow and/or spray. The west side of town also had some undeveloped property and I have received several complaints/concerns from local residences. The land owner has made efforts to knock down the weeds and due to the raining has cause some minor set-backs on the cleaning up of the property. The properties in question were inspected and deem to be in satisfactory condition. It will be monitor like other properties.

I have extended some clean up orders as the land owners have made noticeable improvements to their property. One property we had no response from and had to have a company come in a clean it up. The owner will have a second letter mailed to him and/or her to clean up all of the wreck and/or inoperable motor vehicles.

TSA violations have been issued; stunting, speeding, fail to stop, seatbelts, window glazing and inadequate muffler. One person was issued a fail to stop at intersection, the driver stated that they did not see the stop sign nor did they noticed the red flashing light in the middle of the intersection. The person said the stop was leaning back. Luckily no one was attempting to turn while this motorist drove through the intersection. I also had received 2 calls from the RCMP Rimbeby Detachment regarding aggressive dogs. I advised the Detachment to contact Klassic Kennels who looks after dog complaints.



## **Community Services Report**

*August 22<sup>nd</sup>, 2011*

### **Community Centre Flooring RFP**

We received four RFP's for the gym flooring for the Community Centre. A recommendation is provided.

### **Playground Inspection Report**

The Playground Inspection Report is attached. We discussed the report at our last Recreation Board meeting in July. There were some suggestions about keeping the tires and the swings. The tires were reported as being worn and torn and require protective surfacing. The swings were recommended to be tested and certified by an engineer. A recommendation is provided.

### **Pool Update**

The waterslide is expected to arrive next week. The spray park is scheduled to be shipped next week. The contract with the pool supplier has been terminated and the project will continue with a different contractor. The RinC grant requires a resolution to extend the project to October 31, 2011. A recommendation is provided.

### **Compost Program**

On the August 26<sup>th</sup> pick-up we will experiment with a Cast-A-Waste driver and truck and two of our own employees. This will make the pickup and splitting more efficient as bags will be handled once at pick-up instead of three times like it is now.

### **Arena Preparations**

Unfortunately, the grass cutting hasn't slowed as much as anticipated this summer and our guys are still spending a majority of their time outdoors. We've been able to do some work in the arena on rainy days, but we have a lot left to do. A welder was contacted to construct a catwalk for the condenser. The counter-top replacement will now be contracted out to Guy Lucas. We are waiting for our new puckboard and glass to arrive. We will be putting in the ice starting Sept. 6<sup>th</sup>.

### **Programs/Events Update**

A program update is attached.

### **Arena Scheduling**

The scheduling for the 2011/12 season is set.

*Respectfully submitted by:*

*Rick Kreklewich*

*Rick Kreklewich*

*Director of Community Services*



# Council Recommendation

**Date:** August 22<sup>nd</sup>, 2011

**Title:** Playground Inspection Report

**Presenter:** Rick Kreklewich

---

## **Background:**

The Town of Rimbey commissioned the services of a certified playground inspector to conduct an audit on four playgrounds in Rimbey. The structures and independent equipment were audited using the CAN/CSA-Z614-07 Children's Playspaces and Equipment Standard.

## **Discussion:**

Derek Giesbrecht from Questic Contracting provided a Playground Safety and Compliance Audit for July 15, 2011. The audit addressed many deficiencies that either required removal or repair. The report was discussed at the July 18<sup>th</sup> and August 15<sup>th</sup> Recreation Board meetings. I talked with Vern from Public Works regarding costs associated with removing the equipment. Labour costs for Public Works to remove and dispose of the equipment is estimated at \$1,100. Equipment costs to use the backhoe and tandem truck from Public Works is estimated at \$2,100. We have \$50,000 set aside for new playground development. The fee to conduct the report (\$1,700) came out of this amount as well as the removal of the existing equipment.

## **Recommendation:**

The Recreation Board recommends that the playground at 52<sup>nd</sup> Street and 46<sup>th</sup> Avenue and the playground at 47<sup>th</sup> Street and 56<sup>th</sup> Avenue be removed as per the Inspection Report. The Board also recommends that the Lions playground at Park Avenue and 52<sup>nd</sup> Street and the Lions playground at 51<sup>st</sup> Avenue and 49<sup>th</sup> Street have all Class A hazards repaired or removed as per the Inspection Report.



# Council Recommendation

**Date:** August 22<sup>nd</sup>, 2011

**Title:** Gym Flooring RFP

**Presenter:** Rick Kreklewich

---

## **Background:**

The Town of Rimbey advertised for RFP's for new flooring and sports equipment in the Main Auditorium of the Community Centre.

## **Discussion:**

The Town of Rimbey received four RFP's in total. The four companies were Advantage Sport, Caliber Sport Systems, Centaur Products Inc. and Game Day Flooring Inc. Flooring types included hardwood, synthetic and poured synthetic. The proposal amounts for both the flooring and the equipment were as follows:

Advantage Sport - \$81,112.95 for the synthetic floor, \$80,041.95 for the hardwood floor

Caliber Sport Systems - \$92,430 for the synthetic floor, \$90,865 for poured synthetic

Centaur Floor Products Inc. - \$117,610 for hardwood, \$95,300 for poured synthetic, \$87,650 for synthetic

Game Day Flooring Inc. - \$80,772.42 for synthetic and hardwood

Game Day Flooring Inc. had the lowest proposal but the quality of the synthetic surface was sub par. They did not know it would be used in a multi-purpose and later phoned to say that the Sport B Taraflex system would not be ideal for our purpose. Centaur Products Inc. is well known when it comes to sports flooring. Their proposal was the highest priced. Caliber Sport Systems offered the Taraflex Multi-Use 5.0 which would work for our purpose, but the warranty on the installation for two years and five years for the flooring. The equipment costs were also on the higher side. The Advantage Sport floor is an Omnisport floor that has an 8 year warranty.

The Flooring RFP was discussed at the August 15<sup>th</sup> Recreation Board Meeting. The Board wanted to check the references provided by Advantage Sport before making a recommendation. References were checked and good. This project was budgeted at \$100,000.

## **Recommendation:**

The recommendation is that Advantage Sport install the Omnisport 6.5mm synthetic sport floor system and gym equipment as outlined in their proposal at a total cost of \$81,112.95.

# Council Meeting...

## *Summary of current recreation / fitness programs running:*

### • **Drop-in Sports**

Ultimate Frisbee - Monday's

7pm; ages 16+; Free; BMX Park

Floor Hockey - Wednesday's

7pm; ages 16+; \$2 (free with pass); Rimbey Arena

Family Soccer - Sunday's

2pm; all ages; Free; BMX Park

*Turn-out has been fairly low all round. Ultimate Frisbee is picking up steam. Have cut Wallyball.*

### • **Racquet Tuesday's** - Tuesday's

6:30pm - 9:00pm; all ages & abilities; Tennis/Squash/Racquetball Courts

*No feedback at this time.*

### • **Free Yoga in the Park** - Tuesday's

12pm - 1pm; all ages & abilities;

June 14 - Aug 30

Pas Ka Poo

*Has been popular when the weather cooperates.*

### • **Fun Fit Program** - Tues & Thurs

6:30pm - 7:30pm; ages 16+;

July 19 - Sept 8

Drop-ins welcome

Rimbey Community Center

*Currently running, averaging about 5 people per session.*

### • **Summer Fun Program** - Mon - Fri

1pm - 4pm; July 4 - August 26;

Ages 6-12

Drop-ins welcome

Rimbey Community Center

*Very successful program. Kayla and Christa have done a great job and there is more demand than spots available. Will try to carry this over into new After School Program.*

### • **Geo-caching** - 24/7

GPS units available at the

Rimbey Community Center

*Just kicking off right now. Have 14 Rimbey Businesses so far that have sponsored cache locations.*

## *Summary of upcoming programs/events:*

• **Zumba** - Popular dance focused Fitness Program starting mid September. Instructor coming in from Rocky Mountain House.

• **Sports Day in Canada** - Event put on by CBC. Communities encouraged to celebrate sport on Sept 17<sup>th</sup>. We will be providing a full day of continuous sport. 9am-11am = Hockey in Arena; 11am-1pm = Soccer at soccer fields; 1pm-3pm = Soft ball at ball diamonds; 3pm-5pm; 5pm-9pm = Wallyball and racket courts open to all.

• **After School Program** - Starting in September of 2011, the Town of Rimbey will have an ongoing after-school program operating in the Rimbey Elementary School. The program is designed to provide Rimbey parents with a safe and convenient place to have their children, ages 6-12, spend their time after school. The program will run in conjunction with the school calendar as well as on PT days. It will go from 3:10pm - 6:10pm on normal school days and 8:30am - 6:10pm on PT days. We have hired a Supervisor and Assistant and they will be starting next week. All the details are falling into place and we are confident that it will kick off without a hitch on Sept.

1<sup>st</sup>.

## CAO Report

August 22, 2011

1. The estate of Mae Van Alstine has bequeathed \$80,414.46 to Rimbey Emergency Services (Fire Department). This money will be available to the Fire Department for the purchase of capital items.
2. The purchase of the Rimbey Ambulance Service by Associated Ambulance Service is complete. We have deposited a cheque for \$442,000.00. There is an outstanding amount owed of \$6,000 which will be forwarded when a WCB review is completed.
3. We have received a request from the Junior/Senior High School to enter into a Joint Use Agreement. I believe this should be pursued as it will be a plan for the school and for the recreation department programs.
4. Pool slide and spray park equipment should be here shortly. The contractor that was supposed to install the equipment has been replaced. I am optimistic that the project will be completed by October 31.
5. Had several meetings regarding Development Incentive Policy.
6. Director of Community Services and I have had several teleconference meetings with RInC people regarding the pool and their \$1 million grant. Things have been sorted out and will be finalized this week.
7. Attended the Tagish Golf Tournament in July and the FCSS Golf Tournament in August.

Consolidated Financial Statement As of Month Ending July 31, 2011

OPERATING Department	Budgeted		YTD Actual		Bal. of Budget		
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
General Administration (10)	5,303,671.00	170,645.00	5,303,671.00	3,601,946.32	63,512.07	3,601,946.32	-1,701,724.68
Council (11)		544,470.00	-170,645.00		274,326.37	-63,512.07	107,132.93
Administration (12)	99,599.00	105,280.00	-444,871.00	4,461.33	58,685.38	-269,865.04	175,005.96
General Operating (12-13)		66,181.00	-105,280.00		25,564.48	-58,685.38	46,594.62
Police (21)	48,750.00	124,880.00	-17,431.00	37,115.19	19,467.33	11,550.71	28,981.71
Fire (23)	65,000.00	5,250.00	-59,880.00	23,870.80		4,403.47	64,283.47
Disaster Services (24)		882,325.00	-5,250.00		499,284.88	0.00	5,250.00
Ambulance (25)	852,368.00	34,900.00	-29,957.00	453,174.48	11,415.96	-46,110.40	-16,153.40
Bylaw Enforcement (26)	16,700.00	549,041.00	-18,200.00	14,555.00	257,054.75	3,139.04	21,339.04
Public Works (32)	9,000.00	3,613.00	-540,041.00	5,185.00	2,140.60	-251,869.75	288,171.25
Airport (33)	1,020.00	3,000.00	-2,593.00	120.00	1,890.90	-2,020.60	572.40
Storm Sewer (37)		333,261.00	-3,000.00		165,917.17	-1,890.90	1,109.10
Water (41)	418,600.00	227,897.00	85,339.00	236,837.15	96,038.74	70,919.98	-14,419.02
Sewer (42)	266,620.00	238,397.00	38,723.00	142,730.99	117,437.49	46,692.25	7,969.25
Garbage (43)	234,950.00	27,240.00	-3,447.00	149,145.61	25,110.91	31,708.12	35,155.12
Recycle (43-01)	37,260.00	178,540.00	10,020.00	22,941.48	138,855.00	-2,169.43	-12,189.43
FCSS (51)	158,700.00	9,768.00	-19,840.00	119,015.00	3,568.93	-19,840.00	0.00
Cemetery (56)	10,650.00	141,599.00	882.00	5,586.30	75,113.78	2,017.37	1,135.37
Development (61)	41,100.00	28,555.00	-100,499.00	26,634.00	23,068.20	-48,479.78	52,019.22
Econ. Development (61-01)	200.00	43,216.00	-28,355.00	114.30	21,717.46	-22,953.90	5,401.10
RV Park (61-08)	80,750.00	99,107.00	37,534.00	28,517.16		6,799.70	-30,734.30
Subdivision Land (66)		153,195.00	0.00		52,178.86	0.00	0.00
Recreation Office (72)	146,850.00	63,005.00	47,743.00	147,047.00	30,070.34	94,868.14	47,125.14
Pool (72-04)	25,950.00	9,250.00	-127,245.00		12,937.16	-30,070.34	97,174.66
Parks (72-05)		209,247.00	-63,005.00		270.39	-12,937.16	50,067.84
Racquetball (72-06)	19,750.00	48,279.00	10,500.00	11,007.53	54,097.74	10,737.14	237.14
Arena (72-09)	93,925.00	210,168.00	-115,322.00	50,673.60	21,614.89	-3,424.14	111,897.86
Recreation Programs (72-11)	17,200.00	208,020.00	-31,079.00	5,337.09	99,277.32	-16,277.80	14,801.20
Community Centre (74)	36,850.00	78,275.00	-173,318.00	16,940.21	106,136.74	-82,337.11	90,980.89
Library (74-06)	109,292.00	744,731.00	-98,728.00	18,262.66	73,555.97	-87,874.08	10,853.92
Museum (74-12)		5,541,335.00	-78,275.00	18,900.00	375,219.10	-54,655.97	23,619.03
Requisitions (80)		744,731.00	-744,731.00		2,705,528.91	-375,219.10	369,511.90
Operating Totals	8,094,755.00	5,541,335.00	2,553,420.00	5,140,118.20	2,705,528.91	2,434,589.29	-118,830.71

Consolidated Financial Statement As of Month Ending July 31, 2011

OVERALL	Department	Budgeted		YTD Actual		Bal. of Budget		
		Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
	Operating Totals	8,094,755.00	5,541,335.00	2,553,420.00	5,140,118.20	2,705,528.91	2,434,589.29	-118,830.71
	Deb/Loan Principal Payments		413,678.00	-413,678.00		232,150.21	-232,150.21	181,527.79
	Capital Purchases		2,472,481.00	-2,472,481.00		803,132.27	-803,132.27	1,669,348.73
	Contributed Assets		0.00	0.00		0.00	0.00	0.00
	Reserve Funds Set Up		0.00	0.00		0.00	0.00	0.00
	Unexpended Capital Grants		0.00	0.00		0.00	0.00	0.00
	Overexpended Capital Grants	0.00		0.00	0.00		0.00	0.00
	TCA Disposals	0.00		0.00	0.00		0.00	0.00
	Unfunded Amortization	0.00		0.00	0.00		0.00	0.00
	Debt. Proceeds	250,000.00		250,000.00	0.00		0.00	-250,000.00
	Reserve Funds Used	90,819.00		90,819.00	0.00		0.00	-90,819.00
	Unrestricted Surplus Used	0.00	8,080.00	-8,080.00	0.00		0.00	8,080.00
	Annual Budget	8,435,574.00	8,435,574.00	0.00	5,140,118.20	3,740,811.39	1,399,306.81	1,399,306.81

CAPITAL	Department	Budgeted		YTD Actual		Bal. of Budget		
		Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
	Land		0.00					0.00
	Pumper Truck		100,000.00					100,000.00
	Front Mount Mower		18,000.00			17,158.00		842.00
	Sports Floor		100,000.00					100,000.00
	Swimming Pool Completion		1,000,000.00			519,357.58		480,642.42
	Playground replacement		50,000.00					50,000.00
	Highway 20 Intersections		400,000.00			8,260.85		391,739.15
	Sidewalk Replacement		100,000.00					100,000.00
	45 Avenue Asphalt		86,000.00					86,000.00
	Reservoir Fire Pump		100,000.00					100,000.00
	Valve Replacement		100,000.00			108,803.57		-8,803.57
	51 Street Sewer Connection		46,000.00					46,000.00
	Old Reservoir Roof		22,000.00					22,000.00
	Neptune Handheld		10,700.00			10,730.00		-30.00
	New Reservoir Completion		289,781.00			136,267.12		153,513.88
	Replace Well Pumps		40,000.00			2,555.15		37,444.85
	54 Water tie in		10,000.00					10,000.00
	Total		2,472,481.00			803,132.27		1,669,348.73

**Cash Position**  
**As of July 31, 2011**

	30-Jun-11	31-Jul-11	31-Jul-11
Bank Account			
Cash	\$1,623,761.48	\$3,357,348.73	
Investments	\$0.00	\$0.00	
<b>Total</b>	\$1,623,761.48	\$3,357,348.73	
Less:			
Other Reserves/Allowances	-\$644,516.61	-\$644,516.61	
Trust Accts.	-\$182,716.43	-\$177,976.39	
Unexpended Grant Revenue			
SIP Grant	-\$235,623.52	-\$235,823.64	
AMIP Grant	-\$291,807.52	-\$292,055.35	
MSI Capital Grant	-\$27,458.69	-\$27,482.01	
Hospital Storm Sewer Grant	-\$92,228.41	-\$92,228.41	
<b>Total</b>	-\$1,474,351.18	-\$1,470,082.41	
<b>Unrestricted Cash</b>	<b>\$149,410.30</b>	<b>\$1,887,266.32</b>	
Budgeted 2011 Operating Expenses	\$5,541,335.00		
2011 Debt Principal Payments	\$413,678.00		
	\$5,955,013.00		
Two Month Average Operations	-\$992,502.17	-\$992,502.17	
<b>Cash Position</b>	<b>-\$843,091.87</b>	<b>\$894,764.15</b>	

**Bank Reconciliation  
to July 31, 2011**

	ATB (23 and 24) General	ATB (25) SIP Grant	ATB (26) AMIP Grant	ATB (28) MSI - Capital	TOTAL
Balance June 30, 2011	\$1,068,871.75	\$235,623.52	\$291,807.52	\$27,458.69	\$1,623,761.48
ADD RECEIPTS	\$2,199,189.89				
ADD: INTEREST	\$1,390.00	\$200.12	\$247.83	\$23.32	
LESS EXPENSES	-\$466,976.67				
LESS: TRANSFER FROM					
ADD: TRANSFER TO					
LESS: DEBENTURES					
LESS: SCHOOL REQUISITION					
LESS: RET'D CHEQUES	-\$23.00				
LESS: BANK CHARGES	-\$386.68				
LESS: ADJUSTMENTS	-\$77.56				
ADD: CANCELLED CHEQUES					
ADD: BANK ERROR					
Balance July 31, 2011	\$2,801,987.73	\$235,823.64	\$292,055.35	\$27,482.01	\$3,357,348.73

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# Town of Rimbeey

## Mayor & Councillor Fees

Name: Jack Webb

Month Ending: Aug 15, 2011

### Meeting Honorariums:

Date	Particulars	Meeting # of Hrs.	Amount	No. of Kms.

*No claim*

Total Honorariums: \_\_\_\_\_

### Expenses:

**Total \$**

Mileage: \_\_\_\_\_ Kilometers @ \_\_\_\_\_

Meals: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hotels: \_\_\_\_\_

Other: \_\_\_\_\_

**Total Expenses:** \_\_\_\_\_

Signature: \_\_\_\_\_







## Mayor's Report

July 8.. I rode in the parade on the 1912 International.

July 12. Met Stan Orlesky of Fortis. Discussed the recent fire in Town and the need to have the power disconnected when necessary by a Fortis representative. Most fires do not require the power to be disconnected immediately. Breakers kick off in most cases.

July 15. Met to review the LUB with Jason Tran, of west Central Planning, Gayle and Ryan. West Central Planning is to make suggestions for the LUB and return it for review.

July 19. Met Sergeant Groves, Superintendent Curtis Zablocki, Staff Sergeant Tim Ashmore and Ryan to discuss policing needs for our community. Over 850 million in land sales have been sold by the province in the area west of Rimbey and between Drayton Valley and Rocky Mountain House. Oil production is expected to quadruple in the near term. In 2006 a review of policing needs at the Rimbey detachment recommended two more officers. No additional position has been created and the call volume has doubled in the last five years. The option of funding (the Enhanced Policing Option) by Rimbey for an additional position was raised. The cost of an additional position is approximately \$130,000. If a municipality funds a position then it can specify the officer in that position focus on priorities important to the community.

July 20. Sat in on a conference call with Tony and the officials administering the Recreation In Canada grant for the Rimbey pool. The first \$800,000 of the grant has been paid and is not in question. If the work is 95% done by the completion date then Rimbey receives the remaining \$200,000 of grant money. Council needs to pass a resolution requesting the completion date be set at October 31, 2011. The spray park equipment has been ordered by Scott Builders and is expected to arrive in 4 to 6 weeks. The high Canadian dollar will result in a savings on the cost of this equipment.

July 22. Met at office to review grant policy to be presented to the Business Association.

July 28. Met the Business Association and proposed 3 policies. The Business Association requested a week to respond.

August 10. Met at office to reviews the changes proposed to the Development Grant policy by the Business Association.

August 11. Attended the FCSS Golf Tournament at Spruce Haven. An overcast morning transformed into a beautiful day. Sixty-four golfers, numerous business sponsors and a slew of volunteers combined to raise an estimated \$10,000.00 for the Rimbey Food Bank.

August 12. Attended the fiftieth anniversary of the the Keyera Gas Plant. I did an informative tour of the plant and heard about the history of the facility.

August 13. Tim Lekas, the high school principal, met me to discuss the possibility of a Joint Use agreement between the Town and the school.

August 15. I received a letter from Gibson Energy ULC stating they are going to expand their facility on the east side of Rimbey. I called Andrew Blanchard, Senior Project Manager, to learn more about the project. The plan is to heat oil and remove water from it. An injection well is to be drilled to a depth of approximately 2800 meters and 1 mile to the east of town. The provincial regulations require the well to be cemented where it passes through any aquifers. Until the well is drilled the water is to be trucked to another plant. The noise from the site is not to exceed 40 decibels and flaring will not occur on site.

August 16. Met to review the changes to the development grant policies proposed by the Business Association.

Aug 18. Met with Encana to discuss their drilling plans for the Duvernay formation. Encana is interested investigating the option of using water from the fourth cell of the sewage lagoons.

Aug 18. A policy committee meeting examined the snow removal policy and the LUB.



ALBERTA

CULTURE AND COMMUNITY SPIRIT

Office of the Minister  
MLA, Calgary-North West

July 22, 2011

AR17486

RECEIVED  
JUL 28 2011  
TOWN OF RIMBEY

Mrs. Florence Stemo, Secretary  
Beatty Heritage House Society  
Box 771  
Rimbey, AB T0C 2J0

Dear Mrs. Stemo:

At their meeting on May 14, 2011, the Alberta Historical Resources Foundation Board of Directors adjudicated applications to the Heritage Preservation Partnership Program. Having considered the Board's recommendations, I am pleased to inform you that I have approved a matching grant of \$4,760 for the conservation of the Beatty House, a Provincial Historic Resource and a Municipal Historic Resource.

This grant was made possible by the Alberta Lottery Fund, which provides an annual allocation to the Heritage Preservation Partnership Program. Public acknowledgement of this financial support for your project is appreciated. The details and conditions of the grant are identified in the enclosed Contribution Agreement. Please read this document carefully, and if you agree, sign and return it to Carina Naranjilla, Grant Program Coordinator, Alberta Historical Resources Foundation, 8820 - 112 Street, Edmonton, AB, T6G 2P8.

To claim your grant, please complete and send the enclosed claim forms, along with eligible receipts and/or invoices for completed work, to Ms. Naranjilla. If you have any questions, please contact Ms. Naranjilla at 780-431-2305 (toll-free by first dialing 310-0000) or [Carina.Naranjilla@gov.ab.ca](mailto:Carina.Naranjilla@gov.ab.ca).

.../2

Alberta

Mrs. Florence Stemo  
Page 2

Thank you for your commitment to the preservation of Alberta's historic resources.

Sincerely,

A handwritten signature in black ink that reads "Lindsay Blakett". The signature is written in a cursive style with a large initial 'L' and a long horizontal stroke at the end.

Lindsay Blakett  
Minister of Culture and Community Spirit  
MLA, Calgary-North West

Enclosures

cc: Raymond Prins, MLA, Lacombe-Ponoka  
Carina Naranjilla, Alberta Culture and Community Spirit  
Tony Goode, Town of Rimbey



June 10, 2011

**Subject: Request for Proclamation of Canada World Youth Week on October 17 to 23, 2011**

Dear Mr. Sheldon Ibbotson,

Following our first request sent to you at the end of June, I would like to reiterate that Canada World Youth (CWY) will celebrate its 40<sup>th</sup> anniversary on October 19, 2011. Since 1971, more than 34,000 young people from Canada and around the world have taken part in our youth leadership programs in 67 countries and have dedicated over 1,000,000 hours of volunteer work each year. CWY is a world leader in developing international educational programs committed to enriching the lives of young people that have a desire to become informed and active global citizens. CWY programs are designed to help youth experience the world for themselves, learn about other cultures and diverse Canadian communities while developing leadership and communication skills. For an overview of CWY, please [click here](#).

As we mark this milestone, which coincides with the 10th anniversary of the International Year of Volunteers, we are planning celebrations in communities across the country in order to highlight the positive impact CWY has had not only on young people, but on hundreds of communities, and 11,000 host families. Our goal is to draw attention to the lasting connections between youth volunteers, host families and members of the community that have been established over the years.

This special invitation is directed to you as mayor, and your municipality, to request that you proclaim the week of October 17 to 23 Canada World Youth Week in Rimbey (AB) and to organise an activity. Your proclamation, which would honour CWY's 40th anniversary and highlight its impact on Rimbey (AB), would be in conjunction with that of dozens of other host communities and cities across Canada.

Please find attached a sample proclamation text for your reference. Our suggested text includes some key facts about the impact of CWY's programs in the community. Please feel free to modify it as you see fit. I also invite you to contact Marie-Noel Ouellet, Communications Coordinator, for more information at (514) 931-3526 extension 310 or [mnouellet@cwj-jcm.org](mailto:mnouellet@cwj-jcm.org), and to visit our website at <http://www.canadaworldyouth.org>. We hope to hear back from you by August 15, 2011.

The youth volunteers in your community will be in touch with you to follow-up on this invitation and to partake in the celebrations we have planned in your community. Thank you in advance for your attention in this matter. We would be honoured to have your support.

Sincerely,

Iris Almeida-Côté  
President and CEO, Canada World Youth

*Town of Rimbey, Alberta*

# Proclamation

**WHEREAS** young people in all countries are key agents for social change and represent our collective hope for a more peaceful, tolerant, and just global society. Whereas, in close to 600 host communities across Canada, CWY has created networks of people of different backgrounds and cultures, united by mutual respect and understanding.

**WHEREAS,** thousands of host families in Canada and abroad have taken CWY youth volunteers into their homes and have built strong, lasting relationships that have marked their lives.

**WHEREAS,** CWY has given the opportunity to more than 34,000 young people from Canada and abroad the opportunity to see the world and become global citizens engaged in their communities

**WHEREAS,** the annual contribution of volunteer work in host communities by CWY youth volunteers represents close to 1 million hours - or the equivalent of 520 full-time jobs.

**WHEREAS,** for 40 years, CWY's programs have fostered cross-cultural exchange, created closer ties within communities and among people from different backgrounds.

**AND WHEREAS,** CWY fosters in young people the acquisition of the knowledge, skills, attitudes and values necessary for active community involvement.

**NOW THEREFORE** be it resolved that I, Sheldon Ibbotson, Mayor of Rimbey do proclaim October 17 to 23, 2011 to be "Canada World Youth Week" in Rimbey.



\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*August 22, 2011*

\_\_\_\_\_  
*Date*



# Council Recommendation

**Date:** August 22, 2011

**Title:** Joint Use Agreement Request from School

**Presenter:** Administration

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**Background:**

A letter was received from from the Principal of the Rimbey Junior Senior High School requesting the consideration of a Joint Use Agreement between the Town and the school

**Recommendation:**

That Council pass a resolution authorizing Administration to look into and develop a draft Joint Use Agreement with the Rimbey Jr/Sr High School.

# RIMBEY JUNIOR SENIOR HIGH SCHOOL

Box 620  
Rimbey, Alberta  
T0C 2J0

Telephone: 403-843-3761  
Fax: 403-785-0736



August 15, 2011

To: Rimbey Town Council c/o Mayor Sheldon Ibbotson

Re: Joint Use Agreement request

RECEIVED  
AUG 15 2011  
TOWN OF RIMBEY

I am writing this letter on behalf of the students and staff of Rimbey Jr/Sr High School to request that the Town of Rimbey consider a Joint Use Agreement with our school.

## Background

Our physical education classes have made use of the town recreation facilities for many years, and have at times in the past, had a user agreement in place. Over the past 6 or 7 years, we have not had a user agreement, and with limited funds to cover such activities, have had to significantly reduce our use of these facilities. This is unfortunate, as we often run two Phys-Ed classes at the same time, and with only one gymnasium, it is challenging to accommodate the needs of our students, particularly during the winter months.

If the town was receptive to such an agreement, the school facility could be made available for town use. Our facility includes a soon to be renovated Foods Laboratory (April 2012) with 5 kitchens, two computer labs with 30 computers each, numerous classrooms and a gymnasium. These facilities could be used by the town in the evenings and on weekends nearly yearly year round, at any time we do not have events scheduled.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tim Lekas'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tim Lekas

Principal,  
Rimbey Jr/Sr High School

RECEIVED

AUG 19 2011

TOWN OF RIMBEY

Community Initiatives Program  
907 Standard Life Centre  
10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7  
Canada  
Telephone 780-422-9305  
Fax 780-427-4155  
AB Toll Free 780-310-0000  
[www.culture.alberta.ca](http://www.culture.alberta.ca)

MEMO

**Across the province, Albertans are stepping forward, making a difference in their communities and improving the quality of life for all of us. Volunteers are the local heroes who help make our communities great and you can help us pay tribute to their dedication and generosity by nominating your community's local hero for a Stars of Alberta Volunteer Award!**

The Stars of Alberta Volunteer Awards recognize extraordinary Albertans whose volunteer efforts have contributed to the well-being of their community and fellow community members. Any Albertan whose volunteer efforts have played a significant role during their lifetime is eligible. Six awards are presented annually; two in each category of youth, adult and senior. The 2011 awards will be presented in a special ceremony in Edmonton on International Volunteer Day, December 5.

The Stars of Alberta Volunteer Awards Program is an integral part of government's commitment to Alberta's voluntary sector. Seeking out ways to pay tribute to volunteers is part of the Government of Alberta's way of acknowledging and thanking our volunteers whose generous efforts contribute to the vibrant quality of life Albertans so enjoy.

Help us to shine a light on our Stars of Alberta! Nominate your community's local hero today.

For more information, please refer to the enclosed 2011 Stars of Alberta Volunteer Awards nomination form or visit our website at [www.culture.alberta.ca/voluntarysector/stars](http://www.culture.alberta.ca/voluntarysector/stars)

The deadline for nominations is Friday, September 30, 2011.

Best of luck!



Ms. Pat Blakney, Director  
Voluntary Sector Services Branch

