

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
MONDAY, SEPTEMBER 12, 2011 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, August 22, 2011, Council Meeting Minutes 3-9

5. **Delegations**
 - 5.1 Wayne Clark

6. **Bylaws**
 - 6.1 Tax Discount and Penalty Bylaw 10-15

7. **New and Unfinished Business**
 - 7.1 Business Development Incentive Grant Policy 6601 16-23
 - 7.2 Development Contributions Policy 6602 24-25
 - 7.3 Fire Hydrant Development Policy 6603 26-27
 - 7.4 Electricity Franchise Fee 28

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Consolidated Financial Statement – Aug 31/11 29-30
 - 8.1.1.2 Cash Position 31
 - 8.1.1.3 Bank Reconciliation 32
 - 8.1.1.4 Accounts Payable Cheque Run – August 31/11
 - 8.1.1.5 Accounts Payable Cheque Run – Sept 7/11

9. **Correspondence**
 - 9.1 Removal of an Aging Spruce Tree on Town Property Request 33
 - 9.2 Town of Nanton AUMA Convention Resolution 34
 - 9.3 Alberta Transportation Representatives at AUMA Convention 35

10. **In Camera**

11. **Adjournment**

Summary of Agenda Items for September 12, 2011:

Delegation:

5.1 Wayne Clark

Bylaws

6.1 **Tax Discount and Penalty Bylaw** – Council pass first and second reading of the Tax Penalty Bylaw 870/11, and if Council so chooses, third reading.

New and Unfinished Business:

- 7.1 **Business Development Incentive Grant Policy 6601** – That Council pass a resolution approving the Business Development Incentive Grant Policy 6601 as presented.
- 7.2 **Development Contributions Policy 6602** – That Council pass a resolution approving the Development Contributions Policy 6602 as presented.
- 7.3 **Fire Hydrant Development Policy 6603** – That Council pass a resolution approving the Fire Hydrant Development Policy 6603 as presented.
- 7.4 **Electricity Franchise Fee** – That Council pass a resolution to keep the Fortis Alberta Franchise Fee at 7% for 2012.

Reports:

8.1 Department Reports

8.1.1 Finance

- 8.1.1.1 Consolidated Financial Statement – Aug 31/11
- 8.1.1.2 Cash Position – Aug 31/11
- 8.1.1.3 Bank Reconciliation – Aug 31/11
- 8.1.1.4 Accounts Payable Cheque Run – Aug 31/11
- 8.1.1.5 Accounts Payable Cheque Run – Sept 7/11

That Council approve the Accounts Payable Cheque Run for Aug 31/11 and the Accounts Payable Cheque Run for Sept 7, 2011 as presented.

Correspondence:

- 9.1 **Removal of an Aging Spruce Tree on Town Property Request**
- 9.2 **Town of Nanton AUMA Convention Resolution** – Information
- 9.3 **Alberta Transportation Representatives at AUMA Convention** – Information

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, AUGUST 22, 2011, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Community Services Director – Rick Kreklewich
Recording Secretary - Melissa Beebe
- Public:
Stan Cummings, SJC Development
Rimbey Review – Trena Mielke
2. Public Hearing None
3. Adoption of Agenda Agenda additions presented were as follows:
- New and Unfinished Business
7.8 Western Alberta Transmission Line (WATL)
7.9 Letter from Luke Kuratta
7.10 Flag at Half Mast
- Motion 186/11
- Moved by Councillor Anglin to adopt the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 July 11, 2011, Council Meeting Minutes
- Motion 187/11
- Moved by Councillor Rondeel to accept the July 11, 2011, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 SJC Development Corporation
Mr. Cummings approached Council asking for further information on what progress has been made towards the completion of 54 Street access to Highway 53, as noted in the letter dated August 15, 2011. Mr. Cummings referenced previous documentation that outlined what the Town has completed within the area of development.
- Mayor Ibbotson asked if Council had any questions. No comments were noted. Mayor Ibbotson thanked Mr. Cummings.
6. Bylaws None
7. New and Unfinished 7.1 SJC Development Corporation – 54 Street Access Inquiry
Mr Cummings who spoke as a delegation to Council provided a letter dated

Business

August 15, asking Council a question of when the 54 Street access to Highway 53 will be completed.

Motion 188/11

Moved by Councillor Rondeel to have Administration send a letter to Cavalier Ventures requesting clarification of their intent for the Construction of the 54 Street to Highway 53 access as outlined in the development agreement.

CARRIED
(5-0)

7.2 RInC Project Extension – Rimbey Aquatic Pool

Administration provided an update on the Rimbey Aquatic Pool project and is requesting Council pass a resolution extending the deadline for the project completion end date from September 30 to October 31, 2011.

Motion 189/11

Moved by Councillor Anglin to extend the deadline of the RInC Grant Rimbey Aquatic Pool project from September 30 to October 31, 2011 and any costs incurred after the date is to be paid by the Town of Rimbey.

CARRIED
(5-0)

7.3 Council Meeting Schedule

Council discussed revising the meeting schedule dates for September and October and will review further options at the annual Organizational Meeting.

Motion 190/11

Moved by Councillor Anglin that regular council meetings will be scheduled for September 12 and 26 starting at 6:30 pm, October 11 starting at 9:00 am and October 24 at 6:30 pm.

CARRIED
(5-0)

Stan Cummings withdrew from meeting at 6:46 pm.

7.4 Delinquent Accounts

Administration is requesting a resolution of Council to write-off delinquent account Invoice #9739.00 in the amount of \$245.48, which has been deemed uncollectable.

Motion 191/11

Moved by Councillor Anglin to write-off delinquent account invoice #9739.00 in the amount of \$245.48.

CARRIED
(5-0)

7.5 Tax Cancellation Request

A property owner submitted a letter on July 4, 2011, requesting council consider cancelling a portion of his taxes as the owner claims to be in financial distress due to the cancellation of the tax rebate bylaws. Administration presented that the MGA allows a Council to cancel or reduce tax arrears or any portion thereof under Section 347(1). As of July 31 the taxes remained unpaid and a penalty was added.

Motion 192/11

Moved by Councillor Anglin to waive the July 31 penalty for all tax rolls under the 1027859 Alberta Ltd. provided the taxes are paid in full prior to December 31 of 2011.

CARRIED
(5-0)

7.6 Snow Removal Policy 3101

Bylaw and Policy Committee presented Snow Removal Policy 3101 to establish

a consistent, cost-effective standard of practice for clearing roads of snow and ice for safe travel within the corporate limits of the Town of Rimbey. Councillor Anglin wanted to know what additional equipment will be needed. At this time there will be no additional equipment required. Councillor Anglin would like to see 52 Ave between 52 and 51 Street be considered as a priority 1. Council discussed further options of changing 52 Ave between 52 and 51 Street to a priority 1, possible additional equipment uses, problems encountered with the clearing of driveways, and one sidewalk is to remain clear of snow piles on streets that have sidewalks.

Motion 193/11

Moved by Councillor Anglin to approve Snow Removal Policy 3101 as amended.

CARRIED
(5-0)

7.7 RV Park Winter Use

On August 19, an RV Park User approached the Town Office requesting consideration to have the Nesting Place RV Park kept open for the winter months with access to the power and sewer connections. To consider this option Administration has to look at snow removal, level and grade of the sewer line, and power costs. Council discussed and directed Administration to review.

Mayor Ibbotson called a recess at 7:12 pm.

Mayor Ibbotson reconvened the meeting at 7:20 pm

7.8 Western Alberta Transmission Line (WATL)

Councillor Anglin advised Council that the Western Alberta Transmission Line information report that was sent out is a small summary of the actual report and would like Council to consider supporting an application letter that the Town of Rimbey will not be participating, but would like to retain the right to intervene. Administration advised that this does not obligate Council to participate.

Motion 194/11

Moved by Councillor Anglin to apply for intervener status noting on the Western Alberta Transmission Line application that the Town of Rimbey will not be participating but retain the right to intervene.

CARRIED
(5-0)

7.9 Letter from Luke Kuratta

Mr. Kuratta, Barrister and Solicitor, is requesting Town Council pass a formal resolution whereby a former Councillor be requested by a formal letter in writing to explain and give further information about the matter of the \$5 million. It was noted that at a public meeting held on March 22, 2011, a former member of Counsel stated that there remained on deposit an amount of \$5 million in respect of funding for the ethanol plant.

Motion 195/11

Moved by Councillor Anglin that Administration draft a letter to former Councillor Mr. Wayne Clark asking for clarification of comments that were made at a March 22, 2011, public meeting regarding the matter of the \$5 million dollars that is not accounted for in the town's financial statements regarding the ethanol plant.

CARRIED
(5-0)

7.10 Flag at Half Mast

Councillor Payson inquired if the Town has any policy that governs when the flag is lowered to half mast. Administration advised that there is no policy at this time. Council discussed and directed Councillor Payson to review policies with other communities for lowering the flag to half mast and provide information to Bylaw and Policy Committee for review.

8. Reports

8.1 Department Reports:8.1.1 Development

Assistant CAO provided a written report of the following:

- 2011 Building Permits to July 31, 2011 shows a total value of \$3,070,500.00 of permits sold to date, which is up by \$410,750.00 over the same time last year.

8.1.2 Public Works

Public Works provided a written report for July to August on the following:

- Routine street sweeping, grading of gravel streets and alleys is being done on a regular basis, as weather permits.
- Pothole filling, crack filling and road repair under way as weather permits. Grass cutting on boulevards, ditches and designated areas ongoing.
- Work is continuing on the clean up of burn pit at Recycle Facility and material will be hauled to Bluffton Landfill. Hope to work on landscaping of site in late August.
- Weed spraying is ongoing on selected areas.
- Waiting to hear from Gabriel Construction regarding the repair work to the North Lagoon, Cell Five. Gabriel would like to set up meeting with ISL and Town to discuss the repair work.
- Lead Utility Operator attended a water meter course in Edmonton on June 11 as part of his continuing education units and attended a compliance inspection at RV Heaven waterworks system conducted by Alberta Environment.
- Pidherney's completed the valve replacement program
- Repairs required on 51 Ave and 47 Street water main and 4626-51 Ave lateral sewer break.
- Border paving completed the asphalt patching on areas that had valve replacements and other ground infrastructure repairs.

8.1.3 Bylaw Enforcement

Bylaw Enforcement provided a written report on the following:

- Several complaints received of unsightly properties on the north side and west side of town for July and August.
- TSA violations have been issued for stunting, speeding, fail to stop, seatbelts, window glazing and inadequate muffler.

8.1.4 Fire (not submitted)8.1.5 Community Services

Recreation Director provided a written and verbal report on the following:

- Water slide is expected to arrive next week and spray park is scheduled to be shipped next week. Contract with the pool supplier has been terminated and the project will continue with a different contractor.
- Compost program pick up will change on August 26; Recreation will work jointly with Cast-A-Waste who will provide a driver and a truck and Recreation will provide two employees to try to streamline the compost pick up program.
- Arena preparations are underway and being worked on between the grass cutting, etc. Work to be completed is the construction of a catwalk for the condenser, counter top replacement, new puck board and glass. Ice to be put in starting September 6.
- Current recreation programs are as follows: drop-in sports, Racquet Tuesday's, Yoga in the Park, Fun Fit program, Summer Fun Program, and Geo-caching. Coming in the fall is Zumba, Sports Day, and After School program.
- Gym Flooring RFP was sent out and four companies provided a proposal. Director provided Council with a sample of a synthetic gym flooring and a hardwood flooring. Advantage Sport provided a quote of \$81,112.95 for Synthetic floor, or \$80,041.95 for hardwood floor.

Motion 196/11

Moved by Councillor Anglin to purchase hardwood flooring for the Community Centre Main Auditorium sports floor.

TABLED

Council directed the Community Services Director to get cost estimates on

maintenance for hardwood and synthetic gym flooring and discuss with Members of the Recreation Board.

- A certified playground inspector conducted an audit on four playgrounds in Rimbey and deemed certain structures to be Class A hazards and require repair or removal. Recreation Board recommendation is to repair or remove the hazards. Recreation to provide public notification of the removal and changes to the town owned parks.

Motion 197/11

Moved by Mayor Ibbotson to accept the Recreation Board recommendation to have all Class A hazards repaired or removed from all town owned playgrounds in accordance with the inspection report for the following playgrounds: 52 Street and 46 Ave; 47 Street and 56 Ave; Park Avenue and 52 Street and 51 Ave and 49 Street.

CARRIED
(5-0)

Rick Kreklewich withdrew from the meeting at 7:58 pm.

8.1.6 CAO

CAO provided a written report on the following:

- Fire Department was bequeathed \$80,414.46 from an estate and will be available for the purchase of capital items for the department.
- The purchase of the Rimbey Ambulance Service by Associated Ambulance Service is completed. A cheque was received for \$442,000.00. Once WCB review is completed a hold back of \$6,000 will be released to the town.
- Pool update
- Several meetings regarding Development Incentive Policy
- Teleconference with Western Diversification regarding RInC grant
- Attended Tagish Golf Tournament in July and FCSS Golf Tournament in August.
- Received a request from the Junior/Senior High School to enter into a Joint Use Agreement. Administration will review.

8.1.7 Finance

- 8.1.7.1 Consolidated Financial statement – July 31, 2011
- 8.1.7.2 Cash Position as of July 31, 2011
- 8.1.7.3 Bank Reconciliation to July 31, 2011
- 8.1.7.4 Council Expenses
- 8.1.8.3 Accounts Payable Cheque Run – August 22, 2011

Motion 198/11

Moved by Councillor Webb to approve the Accounts Payable Cheque Run for August 22, 2011, as presented.

CARRIED
(5-0)

Motion 199/11

Moved by Mayor Ibbotson to accept department reports as presented.

CARRIED
(5-0)

8.2 Council Reports:

Mayor Ibbotson

- July 8 – Rimbey Parade
- July 12 met with Stan Orlesky of Fortis regarding fires and power disconnection.
- July 15 Land Use Bylaw meeting
- July 19 met with Sergeant Groves, Superintendent Curtis Zablocki, Staff Sergeant Tim Ashmore, and Ryan Maier to discuss policing needs for the community.
- July 20 conference call regarding RInC Grant.
- July 22 met to review grant policy
- July 28 met with the Business Association and proposed 3 policies

- Aug 10 reviewed changes to proposed Development Grant policy by the Business Association.
- Aug 11 attended the FCSS Golf Tournament at Spruce Haven
- Aug 12 Attended the 50th Anniversary of the Keyera Gas Plant
- Aug 13 met with Tim Lekas, High School Principal, to discuss the possibility of a Joint Use Agreement with the Town and the school.
- Aug 15 called Gibson Energy to learn more about the project plan that was noted in received letter.
- Aug 16 met to review changes to the development grant policies proposed by the Business Association.
- Aug 18 met with Encana to discuss their drilling plans for the Duvernay Formation.
- Aug 18 met for Policy Committee Meeting

Councillor Anglin

- Provided Rimoka foundation update outlining the following:
 - Special meetings were held to review bylaws and policies to bring them up to date.
 - Completed business plan and application is sitting in the ministerial office.
 - Chairmanship for Rimoka is a full time job.
 - Looking for possible joint ventures with an idea to bring the community to the seniors, one example could be a public greenhouse, etc.

Councillor Rondeel

- Ponoka Parade beginning of July
- Rimbey Rodeo Parade on July 8
- Bylaw Committee Meeting July 15
- Business Development Committee July 17
- Recreation Board Meeting July 17
- Keyerra Anniversary August 12
- Special Council Meeting August 16
- Policy Meeting August 18

Councillor Payson

- Rocky Parade in June
- Rimbey Parade July 8
- Gas Plant Tour Aug 12
- Met with Library Director on general library stuff and record numbers for the summer library program.
- Special Council Meeting August 16

Councillor Webb

- Rimoka meetings
- Attended Roni Coulthard's and Jackie Mechlaoui's Farewell
- Development Meeting regarding the Business Association
- Helped out with the Geo-cache program

Council accepted reports as information.

9. Correspondence
- 9.1 Heritage Preservation Partnership Grant for Beatty House.
 - 9.2 Proclamation Request for World Youth Week

Motion 200/11

Moved by Councillor Anglin to proclaim October 17 to 23, 2011 to be "Canada World Youth Week".

CARRIED
(5-0)

- 9.3 Rimbey Jr/Sr High Joint Use Agreement Request

Motion 201/11

Moved by Mayor Ibbotson to authorize Administration to look into and develop a draft Joint Use Agreement with the Rimbey Jr/Sr High School.

CARRIED

(5-0)

9.4 Stars of Alberta Volunteer Awards Program

10. In Camera No In Camera

11. Adjournment Council adjourned the meeting at 8:24 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

DATE: September 12, 2011

TITLE: Tax Discount and Penalty Bylaw

BACKGROUND:

Bylaws 436/82 and 598/93 set out the parameters for tax discounts and penalties. Currently, taxpayers that pre-pay taxes prior to the end of February receive a 2% discount. This amounts to a discount of just over \$3,600 for 2011, \$2,200 in 2010, and \$3,400 in 2009, including a discount on school taxes.

Penalties are to be applied in the amount of 12% on any current taxes owing 45 days following the date of mailing. An additional 18% penalty is added to all arrears owing as of January 1 of each year. Practice in the Town of Rimbey has been to add the 12% penalty at the end of July, regardless of the date of mailing.

DISCUSSION:

We would like the Bylaws to remain consistent with actual practices, and therefore are proposing a revised Bylaw that would apply the penalty at the end of July. We are also recommending removal of the tax discount.

Tax notices are typically mailed out in May in the Town of Rimbey, however there is no municipally mandated date by which they have to be sent. The MGA requires assessment notices to be sent no later than July 1, and since the Town sends a combined assessment/tax notice, which would mean tax notices could be sent no later than July 1.

In the event notices were not sent until July 1, ratepayers would still be given no less than 30 days to pay outstanding taxes before a penalty is applied, which again is consistent with the MGA. As tax notices in recent years have been sent prior to June 1 of each year, waiting until July 1 to send notices would be an unlikely scenario.

A survey of eight similar-sized communities in Alberta revealed that only one other community offers a discount for pre-payment of taxes.

RECOMMENDATION:

That Council pass first and second readings of the Tax Penalty Bylaw, and if it so chooses, third reading at this meeting.

Municipality	Tax Penalty	Date Applied	Second Penalty	Date Applied	Third Penalty	Date Applied	Fourth Penalty	Date Applied	Penalty on \$2000 Taxes unpaid by January 1
Athabasca	12%	1-Jul	12%	1-Jan	N/A		N/A		\$2,508.80
Carstairs	14%	2 days after due date	N/A		N/A		N/A		\$2,280.00
Crossfield	10%	31-Jul	7%	31-Oct	18%	31-Dec	N/A		\$2,222.22
Fort Macleod	4%	1-Jul	4%	1-Aug	4%	1-Sep	10%	1-Jan	\$2,474.70
Gibbons	10%	1-Jul	16%	1-Jan	N/A		N/A		\$2,552.00
Hanna	8%	1-Sep	8%	1-Oct	10%	1-Jan	N/A		\$2,566.08
Rimbey	12%	31-Jul	18%	1-Jan	N/A		N/A		\$2,643.20
Sundre	6%	1-Jul	6%	1-Oct	12%	1-Jan	N/A		\$2,516.86
Three Hills	3%	1-Jul	3%	1-Aug	3%	1-Sep	10%	1-Jan	\$2,404.00
Average									\$2,524.84

* Only Hanna offers a 3% discount on payments made in January for pre-payment of taxes

The Town of Rimbey Tax Penalty Bylaw

Bylaw 870/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR RATES OF PENALTY ON TAXES.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass Bylaws regarding penalty for non-payment of taxes;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

PART I - BYLAW TITLE

- 1) This Bylaw may be cited as the "Tax Penalty Bylaw".

PART II - PROCEDURES

- 2) A penalty of twelve percent (12%) shall be applied to all current taxes owing at the close of business on July 31 of each year. Should July 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.
- 3) A penalty of eighteen percent (18%) shall be applied to all arrears owing at the close of business on December 31 of each year. Should December 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.

PART III – REPEAL

- 4) Bylaws #436/82 and #598/93 are hereby rescinded.

PART IV – EFFECTIVE DATE

- 5) This Bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Tax Penalty Bylaw

Bylaw 870/11

READ a first time this 12 day of September, 2011.

READ a second time this ____ day of _____, 2011.

READ a third and final time this ____ day of _____, 2011.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

A BYLAW OF THE TOWN OF RIMBY IN THE PROVINCE OF ALBERTA TO PROVIDE
FOR RATES OF DISCOUNTS AND PENALTIES ON TAXES.

WHEREAS, Council deem it necessary to change the rates for discounts and penalties on taxes,

NOW THEREFORE, Council duly assembled, and in accordance with Sections 117, 118, and 119 of the Municipal Taxation Act, Chapter M-41, Revised Statutes of Alberta 1980, and amendments thereto, enacts as follows:

1. A discount of 6% shall be allowed for the months of January and February of each year, on property tax only.
2. A penalty of 12% shall be added on all current taxes owing 45 days following the date of the tax notice.
3. A further penalty of 18% shall be added on all arrears owing as of January 1st of each year.
4. All previous bylaws pertaining to rates of discounts and penalties are hereby rescinded.

RECEIVED: FIRST reading this 9 day of June, 1982.

SECOND reading this 9 day of June, 1982.

THIRD reading this 9 day of June, 1982.

Mayor.

Administrator.

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE
FOR RATES OF DISCOUNTS AND PENALTIES ON TAXES

WHEREAS, Council deem it necessary to change the rates for discounts and penalties on taxes,

NOW THEREFORE, Council duly assembled, and in accordance with Sections 117, 118, and 119 of the Municipal Taxation Act, Chapter M-31, Revised Statutes of Alberta 1980, and amendments thereto, enacts as follows:

1. A discount of 6% shall be allowed for the months of January and February of each year, on property tax only.
2. A penalty of 12% shall be added on all current taxes owing 45 days following the date of the tax notice.
3. A further penalty of 18% shall be added on all arrears owing as of January 1st of each year.
4. All previous bylaws pertaining to rates of discounts and penalties are hereby rescinded.

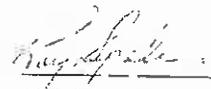
RECEIVED: FIRST reading this 9 day of June, 1982.

SECOND reading this 9 day of June, 1982.

THIRD reading this 9 day of June, 1982.



Mayor.



Administrator.



Town of Rimbey Policy Manual

Title:	Business Development Incentive Grant Program	Policy No.: 6601
Supercedes:	New	
Approved:		Resolution No.:
Effective Date:		
Purpose:	Development Incentive to encourage business growth within the community	

1.0 Policy Statement

The Town of Rimbey is committed to encouraging development of businesses within the Town by encouraging the enhancement of existing buildings, the construction of new buildings and additions to existing buildings, or the demolition of dilapidated buildings.

To this end, Council has established a business development incentive grant program for eligible development projects, to be paid upon project completion.

2.0 Purpose

The purpose of this Policy is to establish the Business Development Incentive Grant Program (the "Program") in order to:

- 2.1 Encourage owners of non-residential buildings to invest in improvements that enhance the building's appearance and function and which will increase the assessed value of the property.
- 2.2 Attract economic growth and employment, and encourage new investment in the Town.
- 2.3 Encourage the demolition of existing buildings that may detract from the visual amenities of the area, as well as posing a potential fire and safety hazard to the community.

3.0 Application Area, Effective Date and Program Timeline

- 3.1 This Program applies to all private commercial and industrial buildings within the Town of Rimbey, together with all vacant lots zoned for commercial or industrial purposes in accordance with the Town of Rimbey Land Use Bylaw.
- 3.2 This Program becomes effective upon approval by Town Council.
- 3.3 Once approved, the Program shall run for a two-year period for application submissions. At the end of the two-year period, Administration shall evaluate the overall effectiveness of the Program and report its findings to Town Council. Town Council can then determine whether to continue the Program.
- 3.4 All Program funding is subject to Town Council approval within the Town's operating budget and all applications for grants shall be processed on a first come, first serve basis subject to the availability of funding as approved by Town Council.

Amended:	
Date:	Resolution:
Date:	Resolution:

4.0 Eligibility

- 4.1 The Applicants assessed value must increase by a minimum of \$50,000, except for demolition.
- 4.2 To be eligible for a grant under this Program, no work may be performed until approved by the Town. Except as noted in clauses 4.3 or 4.4, work that has commenced prior to Town approval is not eligible for a grant through this Program.
- 4.3 Business Applicants that previously qualified for a development incentive pursuant to Town of Rimbey Bylaw #827/08, which was rescinded March 9, 2011, would be eligible for a grant.
- 4.4 Business Applicants that previously qualified for a demolition incentive pursuant to Town Policy #6701, which was abolished March 9, 2011, would be eligible for a grant.
- 4.5 The applicant would be eligible for a grant once the Town has received verification that the improvements, the subject of the grant application, have been completed to the Town's satisfaction.
- 4.6 The Program is limited to one grant application per parcel or principal building on a parcel. In the case of a single parcel accommodating multiple tenants or businesses, the grant incentive program may be applied for each independent business operation, with the grant available to the property owner(s).
- 4.7 Home based businesses are not eligible for grant funding through this Program.
- 4.8 The applicant must be the registered property owner or his or her designate.
- 4.9 Business Applicants must be in good standing with the Town in order to qualify under this Program. Applicants and businesses that have outstanding taxes (including tax arrears), outstanding utilities or any litigation or Town Bylaw infractions with the Town will not qualify for this Program. If any tax or utility payments are missed or received late for the property, the Town may terminate any application related to that property.
- 4.10 Government offices and agencies and any organizations exempt from paying property taxes to the Town will not qualify for this Program.
- 4.11 All projects approved under this Program must be completed in a timely manner. All projects must be completed within 12 months of the approval by the Town. When it can be demonstrated that circumstances clearly beyond the applicant's control prohibit completion in 12 months, the Town may, in its discretion, grant a 12 month extension. Failure to complete the project in a timely manner will result in cancellation of the application at the discretion of the Town.
- 4.12 The applicant will be responsible for securing all required development permits and building permits. All work must comply with the Town, Provincial and Federal regulations.
- 4.13 All construction contracts will be between the applicant and the contractor.
- 4.14 Final determination of qualification for a grant pursuant to this Program will not be made until the construction is substantially complete and ready for occupancy and a review has been undertaken by the Development Authority assessing the project against the applicant's previously approved proposal.

5.0 Development Incentive Grant

- 5.1 New Build or Enhancements to Existing Buildings (Including internal and external improvements and additions to existing buildings and rebuild after demolition)
 - 5.1.1 The grant is provided and paid to the property owner in one payment following receipt of new assessment. Schedule "A" attached to this policy, sets out the grants available.
 - 5.1.2 As this is a one time grant, each grant is subject to review by Council annually.

Amended:**Date:****Resolution:****Date:****Resolution:**

5.2 Demolition of Existing Buildings (with no rebuild)

- 5.2.1 A one-time grant up to \$5,000 is available to the property owner to assist with demolition costs, grant not to exceed the total cost of the demolition.
- 5.2.2 The grant is available following demolition and subject to the Town's satisfaction that the entire site has been cleared of all buildings and structures.
- 5.2.3 Must comply with relevant environmental standards.
- 5.2.4 Each grant is subject to annual review by Council.

6.0 Application Requirements

- 6.1 Applications submitted under this Program shall be accompanied by the following components:
 - 6.1.1 An approved Development Permit and approved Building Permit.

7.0 Application Process

- 7.1 In conjunction with or prior to filing an application, the applicant shall review the Application Requirements and consult with the Development Authority regarding the application process, requirements, criteria, rules of eligibility, project design and other relevant details of the proposed project.
- 7.2 In order to ensure adequate, consistent review and evaluation, the project proposal shall be prepared in accordance with the format established by Town Administration.
- 7.3 Completed applications shall be submitted to the Town's Development Authority.
- 7.4 Upon receipt of the application by the Development Authority, the applicant will be required to contact the Development Authority to schedule a pre-construction inspection of the subject property to determine the pre-construction status of the lands and any buildings on it.
- 7.5 Except as noted in clauses 4.3 or 4.4, to be eligible for reimbursement, no work may be performed until approved by the Town. Work that has commenced prior to Town approval is not eligible for reimbursement.
- 7.6 The Town reserves the right to accept, reject or modify any application and render decisions in regards to complete applications as approvals, approvals with conditions, and refusals.
- 7.7 In the case of an approval with conditions, or refusal of an application by the Town, the applicant may appeal such a decision to Council.
- 7.8 An appeal may be made in writing by the applicant to the Development Authority for presentation to Council within 14 days of the date of the decision of the Development Authority.
- 7.9 There is no fee associated with an appeal to Council, however only one appeal may be filed for an application, with no opportunity permitted for a second appeal on the same application.
- 7.10 Within 30 days of receipt of a notice of appeal, Council will hold a hearing respecting the appeal. The hearing shall be conducted in public.
- 7.11 Council shall give at least 5 days notice in writing of the appeal hearing to the applicant and the Development Authority.
- 7.12 At the appeal hearing, Council shall hear:
 - 7.12.1 The appellant or any person acting on behalf of the appellant;

Amended:

Date:

Resolution:

Date:

Resolution:

7.12.2 The Development Authority; and

7.12.3 Any other person affected by the decision, or claims to have an interest in the decision and that Council agrees to hear.

7.13 Council shall make a decision on the appeal within 14 days of the appeal hearing.

8.0 General Program Conditions

8.1 The general conditions and requirements of the Program are not necessarily exhaustive and the Town reserves the right to include other conditions, considerations and requirements as deemed necessary on a property specific basis. All grants pursuant to this Program are subject to the following general conditions and requirements:

8.1.1 The Town is not responsible for any costs incurred by the applicant in relation to the Program, including without limitation, costs incurred in the anticipation of the grant;

8.1.2 If an applicant is in default of any of the Program's requirements or conditions, or any other requirement of the Town, the Town may delay, reduce or terminate an approved grant;

8.1.3 The Town may discontinue the Program at any time but applicants with approved grants will continue to receive approved grants subject to the meeting of the Program's conditions and requirements;

8.1.4 All proposed projects approved under the Program shall conform to all relevant codes, policies, procedures, standards and guidelines, including any applicable Town bylaws, zoning requirements and approvals;

8.1.5 The Town may inspect the property that is subject to an application under this Program at any time;

8.1.6 Outstanding work orders, and orders or requests to comply, and other charges from the Town (including current year tax and arrears) must be satisfactorily addressed prior to any payment being issued at any time.

9.0 Responsibilities

9.1 Town Council

9.1.1 Approves changes to this Program and Policy;

9.1.2 Approves Program funding for implementation of this Program;

9.1.3 Hears and decides appeals on Program applications; and

9.1.4 Evaluates the Program upon completion.

9.2 Chief Administrative Officer

9.2.1 Recommends to Town Council the application of this Program;

9.2.2 Recommends to Town Council the Program funding for implementation of the Program;

9.2.3 Recommends changes to the Program to Town Council;

9.2.4 Provides administrative evaluation of the Program upon completion;

9.2.5 Identifies a funding source for the Program and makes recommendations to Town Council accordingly;

Amended:

Date:

Resolution:

Date:

Resolution:

9.2.6 Renders decisions regarding the approval, approval with conditions or refusal of grant applications pursuant to this Program; and

9.2.7 Administers the funding source.

9.3 Development Authority

9.3.1 Recommends to the Chief Administrative Officer the Program funding for implementation of the Program;

9.3.2 Recommends changes to the Program to the Chief Administrative Officer;

9.3.3 Recommends a funding source for the Program to the Chief Administrative Officer;

9.3.4 Evaluates the Program annually, provides report to the Chief Administrative Officer regarding its performance and makes appropriate recommendations regarding its ongoing implementation;

9.3.5 Serves as the Town’s contact for receipt of applications for Program grants issued pursuant to this Program;

9.3.6 Evaluates applications for completeness;

9.3.7 Coordinates the administrative review of applications throughout the period between submission of the application and project completion;

9.3.8 Prepares a written report to the Chief Administrative Officer on each application with a recommendation to approve, conditionally approve or refuse an application; and

9.3.9 Conducts on-site pre-construction, post-construction and periodic inspections of the subject project.

10.0 Measurements for Program Effectiveness

10.1 In order to measure the effectiveness of the Program at the end of the two-year period, the Town may establish starting benchmarks and final evaluation criteria which may include such measurements as:

10.1.1 2011 Baseline Figures;

10.1.2 Assessment impacts upon the Town;

10.1.3 Review of dollar value figures for building permits (new construction and improvements) through participation in the Program;

10.1.4 New and/or continuing employment opportunities created through the Program.

Amended:

Date:

Resolution:

Date:

Resolution:

SCHEDULE "A"

Total Increase in Assessment	Grant payment upon receipt of new assessment
\$50,000 to \$99,999	\$500
\$100,000 to \$149,999	\$1,000
\$150,000 to \$199,999	\$1,500
\$200,000 to \$249,999	\$2,000
\$250,000 to \$299,999	\$2,500
\$300,000 to \$349,999	\$3,000
\$350,000 to \$399,999	\$3,500
\$400,000 to \$449,999	\$4,000
\$450,000 to \$499,999	\$4,500
\$500,000 to \$749,999	\$5,000
\$750,000 to \$999,999	\$6,000
\$1,000,000 to \$1,499,999	\$8,000
\$1,500,000+	\$10,000

Amended:

Date:

Resolution:

Date:

Resolution:

**BUSINESS DEVELOPMENT INCENTIVE GRANT PROGRAM
APPLICATION FORM**

THIS FORM TO BE COMPLETED IN FULL WHEREVER APPLICABLE

1. APPLICANT INFORMATION

Business Name _____ Applicant's Name: _____
Business Locations: _____ Lot: _____ Block: _____ Plan: _____
Mailing Address: _____ Postal Code: _____
Business Phone: _____ Cell Phone: _____ Home Phone: _____

2. TYPE OF IMPROVEMENT(S)

Enhancements to Existing Property Type: _____ Value: _____
New Build on Vacant Land Type: _____ Value: _____
Demo of Existing Building Type: _____ Value: _____

3. PROPOSED LOCATION FOR PLACEMENT: _____

4. REASONS FOR SELECTING THE PROPOSED LOCATION FOR PLACEMENT: _____

5. ASSESSMENT VALUE

Year before Construction: \$ _____ Year after construction: \$ _____

6. DECLARATION

I, (print) _____ Hereby request the Town of Rimbey to administer the Business Development Incentive Grant Program in regards to the above designated improvement(s) on my behalf.

Applicant's Signature: _____ Date: _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP) NOTICE

The information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). The FOIP Act regulates the collection and disclosure of personal information. The privacy of personal information requested in this form is protected by the FOIP Act and is collected for the sole use of the Town of Rimbey.

BUSINESS DEVELOPMENT INCENTIVE GRANT PROGRAM

APPLICATION CHECKLIST

- 1. Pre- application consultation meeting with the Development Officer regarding the application process, criteria, and rules of eligibility.
- 2. Application form. Completed application forms will be submitted to the Development Officer. This process does not require an application fee.
- 3. Program participants are required to comply with all municipal, provincial and federal permits and licenses.
- 4. Approved development and building permits for the project for which the applicant is seeking grant approval.
- 5. Any other information that may be deemed necessary by the Development Officer to support the application.

Program Evaluation:

In order to measure the effectiveness of the Business Development Incentive Grant Program at the end of the two-year period the Town shall establish starting benchmarks and final evaluation criteria, which may include such measurements as:

- i. The 2011 Baseline figures;
- ii. The assessment impacts upon the Town;
- iii. A review of dollar value figures for building permits (new construction and improvements) through participation in the Program;
- iv. New and continuing employment opportunities created through the Program.



Town of Rimbey Policy Manual

Title:	Development Contributions Policy	Policy No.:	6602
Supercedes:	New		
Approved:		Resolution No.:	
Effective Date:			
Purpose:	To assist in economic development within the Town of Rimbey by providing development contributions.		

1.0 Policy Statement

The Town may provide contributions to development projects that will notably increase the Town tax base and provide viable long-term employment opportunities within the Town. Any contributions will meet the Design Guidelines and Construction Standards for Development.

2.0 Purpose

Municipal Improvements shall mean and include the following to be constructed on Public Property to the Town of Rimbey Design Standards:

- 2.1 All sanitary sewer systems including, service lines, manholes, mains and appurtenances; and
- 2.2 All minor and major drainage systems, including storm sewers, storm sewer connections, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, storm retention ponds, catch basins, catch basin leads, manholes, overland drainage (swales), and associated works, all as and where required by the Municipality; and
- 2.3 All water systems including all water mains, fittings, valves, and hydrants, all appurtenances and system looping as required by the Municipality, in order to safeguard and ensure the continuous and safe supply of water in the Development Area; and
- 2.4 All roadway systems including curb, gutter and sidewalk, road structures including subgrade preparation, GBC gravel and asphalt and all surface asphalt on Public Property; and
- 2.5 The restoration of all Public Properties to the Municipality's satisfaction which are disturbed or damaged in the course of the Developer's work.

Amended:

Date:

Resolution:

Date:

Resolution:

3.0 Guidelines

- 3.1 Each application must be made in writing to Town Council at the time of development permit application.
- 3.2 The Town may contribute for the servicing of commercial properties to accommodate new development with an added fair market value over \$250,000.
- 3.3 Contributions will only be made for upgrades or continuance of municipal improvements to the property line of the subject lands.
- 3.4 The amount of the contribution is based on 15% of the cost of municipal improvements to the property line to a maximum contribution of \$45,000.
- 3.5 The municipal improvement costs will be based on the actual cost of the improvements and verified by the Town of Rimbey.
- 3.6 Development Contributions will only be paid upon the issuance of a Construction Completion Certificate for the municipal improvements.
- 3.7 Payment for development contributions will only be paid from an invoice received by the Town from the Developer.
- 3.8 Council may at its own discretion adjust the development contributions.
- 3.9 Payment for development contributions will only be paid if the Developer is not in arrears to the Town for any reason.
- 3.10 This policy may be varied, revised or rescinded at the full discretion of Town Council or due to changes in legislation.

Amended:

Date:

Resolution:

Date:

Resolution:



Town of Rimbey Policy Manual

Title: Fire Hydrant Development Policy **Policy No.:** 6603

Supercedes: New

Approved: **Resolution No.:**

Effective Date:

Purpose: To ensure adequate fire protection throughout the Town of Rimbey.

1.0 Policy Statement

The Town wants to ensure that adequate fire protection is available if needed in an emergency. In some cases where buildings are built or undergo extensive renovation, the existing hydrants do not meet the requirements under current codes. The Town may be willing to equally share the cost of providing necessary additional fire hydrants, and where applicable the Town may front the cost of the developer's portion of the required hydrant if agreed to by the developer in lieu of tax credits granted under other Town policies.

2.0 Guidelines

- 2.1 This policy is to assist in providing adequate fire protection for large commercial, industrial and multi-family projects on previously developed land.
- 2.2 The Town may pay up to 50% of the cost of one fire hydrant that serves a new commercial, industrial or multi-family building or similar building under extensive renovation where the hydrant is required to meet current codes or is deemed required to vastly improve fire fighting capability.
- 2.3 The need for an additional hydrant must be identified during the development permit or development agreement process.
- 2.4 This policy only covers the cost of the hydrant and hydrant installation, including necessary valves. The policy does not cover the installation of water mains to buildings.
- 2.5 The location of the hydrant shall be determined by Town officials based on proximity to the subject building, water main availability, overall community benefit and cost of hydrant installation.
- 2.6 The fire hydrant must not be located on private property unless placed in a utility right of way to allow access for use to provide protection to other properties.
- 2.7 If applicable, the Town may grant the developer the opportunity to utilize tax credits granted under other Town policies early to cover the developer portion of the cost of the hydrant and hydrant installation.

Amended:

Date: **Resolution:**

Date: **Resolution:**

- 2.8 The arrangements agreed upon must be made in writing within the development permit or within the development agreement pursuant to the development permit.
- 2.9 This policy may be varied, revised or rescinded at the full discretion of Town Council or due to change in legislation.
- 2.10 This policy does not apply to fire hydrants required under Section 3.D.5.16 of the Alberta Building Code.
- 2.11 This policy will only be considered if the Developer is not in arrears to the Town for any reason

Amended:

Date:

Resolution:

Date:

Resolution:



Town of Rimbey

Box 350 Rimbey, Alberta T0C 2J0
Phone: (403) 843-2113 Fax: (403) 843-6599
E-mail: jackie@rimbey.com www.rimbey.com

Memorandum

To: Council

Date: 12-Sep-11

From: Danita Deal

Subject: FortisAlberta 2012 Franchise Fee

FortisAlberta has contacted us to set the franchise fee we will collect for 2012.

Rimbey has kept the surcharge at 7% since 01-Jan-04. Over the past few years an average of \$65,000 per year has been generated. If we keep the surcharge at 7% for 2012, it is projected to generate \$67,230.

The current 7% franchise fee results in a typical residential customer being charged \$2.94 per month (or \$35.31 per year).

The similar-sized communities we compare ourselves to have a range in their fees of 0% to 10%. Provincially, municipalities' franchise fees range from 0% to 20%.

If we wish to increase the franchise fee, we would have to advertise our intent in the Rimbey Review. This advertisement and notifying FortisAlberta of the increase would both have to take place before 14-Oct-11 in order for the new rate to take effect on 01-Jan-12.

RECOMMENDATION:

That Council passes a motion to keep the FortisAlberta franchise fee at 7% for 2012.

Consolidated Financial Statement As of Month Ending August 31, 2011

OPERATING Department	Budgeted			YTD Actual			Bal.of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
General Administration (10)	5,303,671.00		5,303,671.00	3,946,670.44		3,946,670.44	-1,357,000.56
Council (11)		170,645.00	-170,645.00		73,137.65	-73,137.65	97,507.35
Administration (12)	99,599.00	544,470.00	-444,871.00	9,419.11	320,703.53	-311,284.42	133,586.58
General Operating (12-13)		105,280.00	-105,280.00		63,012.31	-63,012.31	42,267.69
Police (21)	48,750.00	66,181.00	-17,431.00	43,812.36	30,782.79	13,029.57	30,460.57
Fire (23)	65,000.00	124,880.00	-59,880.00	34,384.92	22,708.81	11,676.11	71,556.11
Disaster Services (24)		5,250.00	-5,250.00		257.94	-257.94	4,992.06
Ambulance (25)	852,368.00	882,325.00	-29,957.00	521,858.79	577,923.46	-56,064.67	-26,107.67
Bylaw Enforcement (26)	16,700.00	34,900.00	-18,200.00	14,045.00	12,403.96	1,641.04	19,841.04
Public Works (32)	9,000.00	549,041.00	-540,041.00	5,508.81	311,657.81	-306,149.00	233,892.00
Airport (33)	1,020.00	3,613.00	-2,593.00	720.00	2,396.19	-1,676.19	916.81
Storm Sewer (37)		3,000.00	-3,000.00		1,890.90	-1,890.90	1,109.10
Water (41)	418,600.00	333,261.00	85,339.00	273,974.01	200,620.91	73,353.10	-11,985.90
Sewer (42)	266,620.00	227,897.00	38,723.00	164,335.89	115,747.09	48,588.80	9,865.80
Garbage (43)	234,950.00	238,397.00	-3,447.00	165,614.23	131,736.20	33,878.03	37,325.03
Recycle (43-01)	37,260.00	27,240.00	10,020.00	25,868.71	32,015.39	-6,146.68	-16,166.68
FCSS (51)	158,700.00	178,540.00	-19,840.00	119,015.00	138,855.00	-19,840.00	0.00
Cemetery (56)	10,650.00	9,768.00	882.00	7,457.62	4,683.85	2,773.77	1,891.77
Development (61)	41,100.00	141,599.00	-100,499.00	23,506.50	85,294.20	-61,787.70	38,711.30
Econ.Development (61-01)	200.00	28,555.00	-28,355.00	114.30	29,438.62	-29,324.32	-969.32
RV Park (61-08)	80,750.00	43,216.00	37,534.00	47,839.08	31,566.31	16,272.77	-21,261.23
Subdivision Land (66)			0.00			0.00	0.00
Recreation Office (72)	146,850.00	99,107.00	47,743.00	147,047.00	60,596.39	86,450.61	38,707.61
Pool (72-04)	25,950.00	153,195.00	-127,245.00		39,946.54	-39,946.54	87,298.46
Parks (72-05)		63,005.00	-63,005.00		16,172.10	-16,172.10	46,832.90
Racquetball (72-06)	19,750.00	9,250.00	10,500.00	11,927.77	2,818.37	9,109.40	-1,390.60
Arena (72-09)	93,925.00	209,247.00	-115,322.00	50,930.82	71,320.99	-20,390.17	94,931.83
Recreation Programs (72-11)	17,200.00	48,279.00	-31,079.00	17,217.92	26,422.76	-9,204.84	21,874.16
Community Centre (74)	36,850.00	210,168.00	-173,318.00	19,388.33	117,688.08	-98,299.75	75,018.25
Library (74-06)	109,292.00	208,020.00	-98,728.00	18,337.66	109,136.79	-90,799.13	7,928.87
Museum (74-12)		78,275.00	-78,275.00	18,900.00	78,922.41	-60,022.41	18,252.59
Requisitions (80)		744,731.00	-744,731.00		375,219.10	-375,219.10	369,511.90
Operating Totals	<u>8,094,755.00</u>	<u>5,541,335.00</u>	<u>2,553,420.00</u>	<u>5,687,894.27</u>	<u>3,085,076.45</u>	<u>2,602,817.82</u>	<u>49,397.82</u>

Consolidated Financial Statement As of Month Ending August 31, 2011

OVERALL Department	Budgeted			YTD Actual			Bal.of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
Operating Totals	8,094,755.00	5,541,335.00	2,553,420.00	5,687,894.27	3,085,076.45	2,602,817.82	49,397.82
Deb/Loan Principal Payments		413,678.00	-413,678.00		264,554.85	-264,554.85	149,123.15
Capital Purchases		2,472,481.00	-2,472,481.00		852,976.98	-852,976.98	1,619,504.02
Contributed Assets		0.00	0.00		0.00	0.00	0.00
Reserve Funds Set Up		0.00	0.00		0.00	0.00	0.00
Unexpended Capital Grants		0.00	0.00		0.00	0.00	0.00
Overexpended Capital Grants	0.00		0.00	0.00		0.00	0.00
TCA Disposals	0.00		0.00	0.00		0.00	0.00
Unfunded Amortization	0.00		0.00	0.00		0.00	0.00
Debt. Proceeds	250,000.00		250,000.00	0.00		0.00	-250,000.00
Reserve Funds Used	90,819.00		90,819.00	0.00		0.00	-90,819.00
Unrestricted Surplus Used	0.00	8,080.00	-8,080.00	0.00		0.00	8,080.00
Annual Budget	<u>8,435,574.00</u>	<u>8,435,574.00</u>	<u>0.00</u>	<u>5,687,894.27</u>	<u>4,202,608.28</u>	<u>1,485,285.99</u>	<u>1,485,285.99</u>

CAPITAL Department	Budgeted	YTD Actual	Bal.of Budget
	Expenses	Expenses	Remaining
Land	0.00		0.00
Pumper Truck	100,000.00	27,635.50	72,364.50
Front Mount Mower	18,000.00	17,158.00	842.00
Sports Floor	100,000.00		100,000.00
Swimming Pool Completion	1,000,000.00	519,357.58	480,642.42
Playground replacement	50,000.00		50,000.00
Highway 20 Intersections	400,000.00	8,260.85	391,739.15
Sidewalk Replacement	100,000.00	1,296.00	98,704.00
45 Avenue Asphalt	86,000.00		86,000.00
Reservoir Fire Pump	100,000.00		100,000.00
Valve Replacement	100,000.00	117,076.55	-17,076.55
51 Street Sewer Connection	46,000.00		46,000.00
Old Reservoir Roof	22,000.00	12,640.23	9,359.77
Neptune Handheld	10,700.00	10,730.00	-30.00
New Reservoir Completion	289,781.00	136,267.12	153,513.88
Replace Well Pumps	40,000.00	2,555.15	37,444.85
54 Water tie in	10,000.00		10,000.00
Total	<u>2,472,481.00</u>	<u>852,976.98</u>	<u>1,619,504.02</u>

**Cash Position
As of August 31, 2011**

	31-Jul-11	31-Jul-11	31-Aug-11	31-Aug-11
Bank Account				
Cash	\$3,357,348.73		\$3,956,391.45	
Investments	<u>\$0.00</u>		<u>\$0.00</u>	
Total		\$3,357,348.73		\$3,956,391.45
Less:				
Other Reserves/Allowances	-\$644,516.61		-\$724,931.07	
Trust Accts.	-\$177,976.39		-\$635,179.17	
Unexpended Grant Revenue				
SIP Grant	-\$235,823.64		-\$236,023.93	
AMIP Grant	-\$292,055.35		-\$292,303.39	
MSI Capital Grant	-\$27,482.01		-\$27,505.35	
Hospital Storm Sewer Grant	<u>-\$92,228.41</u>		<u>-\$92,228.41</u>	
Total		-\$1,470,082.41		-\$2,008,171.32
Unrestricted Cash		<u>\$1,887,266.32</u>		<u>\$1,948,220.13</u>
Budgeted 2011 Operating Expenses	\$5,541,335.00			
2011 Debt Principal Payments	<u>\$413,678.00</u>			
	\$5,955,013.00			
Two Month Average Operations		-\$992,502.17		-\$992,502.17
Cash Position		<u><u>\$894,764.15</u></u>		<u><u>\$955,717.96</u></u>

**Bank Reconciliation
to August 31, 2011**

	ATB (23 and 24) General	ATB (25) SIP Grant	ATB (26) AMIP Grant	ATB (28) MSI - Capital	TOTAL
Balance July 30, 2011	\$2,801,987.73	\$235,823.64	\$292,055.35	\$27,482.01	\$3,357,348.73
ADD RECEIPTS	\$1,347,845.11				
ADD: INTEREST	\$2,510.20	\$200.29	\$248.04	\$23.34	
LESS EXPENSES	-\$750,243.93				
LESS: TRANSFER FROM					
ADD: TRANSFER TO					
LESS: DEBENTURES					
LESS: SCHOOL REQUISITION					
LESS: RET'D CHEQUES	-\$322.80				
LESS: BANK CHARGES	-\$1,217.53				
LESS: ADJUSTMENTS					
ADD: CANCELLED CHEQUES					
ADD: BANK ERROR					
Balance August 31, 2011	\$3,400,558.78	\$236,023.93	\$292,303.39	\$27,505.35	\$3,956,391.45

MAYOR

CHIEF ADMINISTRATIVE OFFICER

George and Shirley Little
5023 – 53 Ave
PO Box 621
Rimbey, AB TOC 2J0

September 6, 2011

Town of Rimbey
Rimbey, Alberta

Attention: Town Council

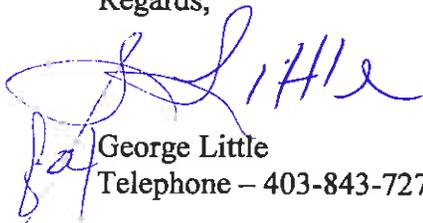
Re: Removal of an Aging Spruce Tree Situated on Town Property

Pursuant to my telephone conversation with Mr. Vern Brown, Public Works Foreman and his visit to our property to inspect the aging tree. Mr. Brown said that we were required to submit in writing a request to Town Council for action.

We request the tree fronting our property, but on Town property be removed. Low branches scratch our vehicle and we have already experienced a blob of sap falling on our newer SUV, corroding the paint. Also, we have a fear of a high wind making this tree part of house.

A response would be greatly appreciated.

Regards,


George Little
Telephone – 403-843-7277



August 29, 2011

AUMA Member Municipalities,
Mayors and Chief Administrative Officers

RECEIVED

SEP 02 2011

TOWN OF RIMBEY

The Town of Nanton is bringing forward a resolution to the AUMA Convention floor this September.

The resolution is in regards to the practice of some engineers and engineering firms that include in their service contracts clauses which severely limit their liability with respect to the services provided. Such limitations may include a time limit, maximum liability, direct damages only, third party liability, limit to amount of fees paid, or to cost of re-engineering. Should there ever be an issue regarding performance of service, such clauses severely limit the ability of a municipality to ensure engineers are accountable to their clients in all instances for services performed.

The resolution proposes that the AUMA lobby the Government of Alberta and Government of Canada to ensure that provincial or federal funding is not provided to projects utilizing engineers or engineering firms that limit their liability in a restrictive fashion. Inadequate engineering with limited warranty results in a legacy of inefficient capital projects with a huge cost to the taxpayer and long term operational and financial impacts to municipalities. As major capital contributors to municipal infrastructure and projects, we believe this resolution will result in increased stewardship of government funding.

We ask you to review our resolution and background information (attached), review the applicability of this resolution to your municipality, and to review your own agreements with engineers and engineering firms. Upon review, we would ask for your support of our resolution in September.

If your municipality has had similar experiences or concerns, we would like to hear from you prior to the Convention. If your municipality wishes to support the resolution during the Resolutions Sessions, we would also like to hear from you. We wish to bring as much support as we can garner to move this resolution forward.

Thank you for your time. Please contact Mayor John Blake or CAO Brad Mason should you have any questions or comments. We look forward to hearing from you.

Yours Truly,

Mayor John J. Blake

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SEP 08 2011

TOWN OF SIBBY

Office of the Infrastructure Manager
Central Region

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Red Deer, Alberta
Canada T4N 6K8

Telephone 403/340-5166
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File: 1515-AUMA

August 25, 2011

Dear Municipal Manager/Administrator:

Re: 2011 AUMA CONVENTION IN CALGARY

I am pleased to advise that Alberta Transportation staff will be attending the upcoming annual Alberta Urban Municipalities Association Convention in Calgary.

Alberta Transportation representatives will be available on September 28 and 29, to discuss the department's various financial assistance programs and any other transportation related matters that may be of interest to you or your council. Please advise your mayor and council of our attendance at the conference, located in the Telus South Building in Chinook 2 Room.

If you wish to arrange a meeting time, please call Ms. Denette Tews, Grant Technologist at (403) 340-5069 or Mrs. Michelle Hilderman, Grants Support Technologist at (403) 340-4819 with your meeting agenda or a list of issues you wish to discuss.

Sincerely,



Russ Watts, P.Tech (Eng.), P.L. (Eng.)
Acting Infrastructure Manager

cc: Municipal Programs

