

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON WEDNESDAY, OCTOBER 10, 2012 AT 6:30 PM IN THE COUNCIL  
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1. **Call to Order Regular Council Meeting  
& Record of Attendance**
  
2. **Public Hearing**
  
3. **Agenda Approval and Additions**
  
4. **Minutes**
  - 4.1 September 24, 2012, Council Meeting Minutes ..... 2-6
  
5. **Delegations**
  
6. **Bylaws**
  
7. **New and Unfinished Business**
  - 7.1 Provincial Volleyball Tournament Sponsorship ..... 7-8
  - 7.2 FCSS Proposed Budget Jan 01-Dec31, 2013..... 9-10
  - 7.3 Rimbey Municipal Library – Board Member Applications (3)..... 11-14
  - 7.4 Community Events Grant Program ..... 15
  - 7.5 Walking Trail Funding Allocation ..... 16
  
8. **Reports**
  - 8.1 Department Reports
  
  - 8.2 Board/Committee Reports
    - 8.2.1 FCSS Board Meeting Minutes – June 21/12..... 17-22
    - 8.2.2 Rimbey Municipal Library Board Meeting Minutes June 11/12 &  
Sept 10/12..... 23-25
  
  - 8.3 Finance Reports
    - 8.3.1 Bank Reconciliation September ..... 26-27
    - 8.3.2 Cash Position September..... 28-29
    - 8.3.3 Consolidated Financial Statement September..... 30-32
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    - 8.3.5 Council Expenses Fees..... 35-40
  
  - 8.4 Council Reports
    - 8.4.1 Mayor and Councillor Report 41-47
  
9. **Correspondence**
  - 9.1 FCM Letter 48
  
10. **In Camera**
  
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, SEPTEMBER 24, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Paul Payson  
Councillor Scott Ellis, Via Skype  
CAO Tony Goode  
Director of Finance - Danita Deal  
Acting Assistant CAO/Development Officer - Melissa Beebe  
Recording Secretary – Kathy Blakely
- Absent:  
Councillor Gayle Rondeel
- Public:  
Rimbey Review – Trena Meikle  
Rimoka Housing Foundation Chairman - Paul McLauchlin  
3 members of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. September 24, 2012 Agenda
- Additions:  
5.1 Delegation - MLA Joe Anglin
- Motion 167/12
- Moved by Councillor Webb to accept the agenda as amended.
- CARRIED  
(4-0)
4. Minutes 4.1 Sept 10, 2012, Council Meeting Minutes
- Motion 168/12
- Moved by Mayor Ibbotson to accept the September 10, 2012, Council Meeting Minutes as presented.
- CARRIED  
(4-0)
5. Delegation 5.1 MLA Joe Anglin
- MLA Joe Anglin entered the meeting at 6:50 pm.
- MLA Anglin thanked Town Council for the invitation to attend the meeting as a delegation. He noted that he has had discussions with Members of Parliament who are dealing with law enforcement issues. For example, in Rimbey, the jail cell space is inadequate. The area used for cells used to be adequate, however, the regulations have changed. Although there was a change in regulations, no financial support was forthcoming to enable the changes. He felt that Rimbey was being penalized by a loss of RCMP Member time while prisoners are being transported to other locations. MLA Anglin indicated that he has spoken with MP Blaine Calkins regarding the financial shortfall with the changes expected. As the Town of Rimbey is currently responsible to make the changes, MLA Anglin suggested to MP Calkins that when the federal government makes regulation changes that they should also provide financial support to enable the changes to be made. He noted that MP Calkins was quite receptive to the idea.

MLA Anglin spoke briefly on volunteer firefighters. He indicated that the issue of volunteer fire fighter was once again debated in the legislature. Bill 1 introduced legislation that provides medical treatment for all first responders. However, Bill 1 did not specifically list volunteer fire fighters, so an amendment has been brought forth to do so. This is particularly important with regards to post traumatic stress. It was also noted that volunteer firefighters are non-employees of municipalities, no matter who pays them.

MLA Anglin indicated that the Alberta Urban Municipalities Association (AUMA) will be bringing forward issues regarding cost sharing between municipalities and community funding at the upcoming convention. Cost sharing is a very important aspect for this town in order to provide services to all residents of Rimbey and the surrounding area. He noted that the Alberta Association of Municipal Districts and Counties (AAMD&C) will be paying close attention to the outcome of the AUMA discussions as they will be dealing with the same issues at their convention in November.

MLA Anglin indicated that he has had the opportunity to meet with various Ministers and discuss highways, policing and seniors housing. The overlay project on Highway 53 going west was cancelled for this year. It was noted that Highway 63 to Fort MacMurry is first on the Government's priority list for upgrades. The province has a 3 billion dollar deficit therefore many projects may be bumped off the priority list and put on hold, even if they are currently under construction.

Discussions were held with Dianna McQueen, Minister of Sustainable Resources with regards to law enforcement staffing shortages. It was brought to her attention that the population in areas out west can swell by as much as 60000 people on any given weekend. The idea of an auxiliary force, such as back county rangers, which the RCMP could call on for assistance was suggested, however it was dropped with the halt of construction to the RCMP training facility.

MLA Anglin also had the opportunity to speak with Minister Doug Griffiths with regards to the Rimoka Housing Project. He was advised that the Application is complete, and currently waiting for approval. MLA Anglin suggested that Council meet with the Minister to lobby for this project, as the decision for approval will be based on priority. The facility will be judged on its merits to the community. The 3 main items of concern with the old facilities are that the hallways are too narrow, a lack of adequate fire suppression and a lack of food storage facilities. He indicated that the County of Ponoka has done a good job promoting this project but feels that the Town of Rimbey has not been vocal enough and suggested that Council speak to the Ministers at the AUMA Convention and advise them that the Town of Rimbey fully supports this project and will be providing the municipal services. Funding will be on a priority of need. A decision will be made in the next couple of weeks. The purchase of the land is significant to the approval process. By having the land secured, it shows the Ministry that the Town of Rimbey, The County of Ponoka and the Town of Ponoka are prepared for the project to proceed. It was noted that certain guarantees are being negotiated by the sellers of the land.

MLA Anglin advised Council that there have been individuals questioning his expenses while he was on the Rimoka Housing Foundation. He explained the expenses to Council and the reasons for them. The expenses valued at \$7,000.00 over 7 months were submitted for services provided, approved and paid through the Rimoka Housing Foundation.

Mayor Ibbotson inquired if the Wildrose Party had an opinion with regards to the courthouse situation in Red Deer. MLA Anglin indicated that the Wildrose Party was aware of the situation and reiterated that issues with law enforcement are significant and court houses are included in their concerns.

MLA Anglin spoke briefly on the Offsite Levy Symposium which came about because of a court case with Cochrane and that there has be no resolution as of yet.

MLA Anglin was questioned regarding revenue received by the Province of Alberta from linear assessment. He indicated the revenue is shared by Municipalities throughout the province, however counties receive approximately

93% of the funds. He suggested that there is a need to change the way municipalities are funded.

Mayor Ibbotson thanked MLA Anglin for his presentation to Council.

MLA Anglin concluded his presentation at 7:30 pm.

## 5.2 Rimoka Chair and CAO

Mr. Paul McLauchlin, Chairman of the Rimoka Housing Foundation thanked Council for the opportunity to attend the Council Meeting as a delegation. His purpose is to introduce himself as the new Chairman of the Rimoka Housing Foundation and provide Council an update with respects to the proposed new assisted living housing project, spark ideas and indicated a need to work together on the project as it nears the final stages. He noted that at the last presentation to the CAO, there had been engineered drawings provided. He thanked Council for their leadership in the land purchase from the Johnsons'.

Mr. McLauchlin indicated that we are at a stage where discussions should commence regarding the fate of the building. He noted that the building would actually be owned by the Social Housing Corporation, under Municipal Affairs, however, we want to have a say as to what happens with the facility. Ratepayers need to be satisfied at whatever this facility becomes and that it fits in with the Town of Rimbey.

There is a need to start brainstorming between the Rimoka Housing Foundation and the Town of Rimbey to determine the fate of the building. By working as a team, we can show Municipal Affairs that we have the will and the drive to see the project through.

Mr. Mclauchlin indicated that the Rimoka Housing Foundation is looking for an endorsement from the Town of Rimbey for the new assisted living housing project.

Mayor Ibbotson informed the Rimoka Housing Foundation Chairman that the Town of Rimbey endorses the proposed assisted housing project and will do whatever we can to move this project forward.

Mr. Mclauchlin indicated that he would take this information back to the Rimoka Housing Foundation Board and they would work with the Town of Rimbey, Town of Ponoka and County of Ponoka to set meeting dates to start discussions on the fate of the new facility.

Mayor Ibbotson thanked Mr. Mclauchlin for his presentation.

## 6. Bylaws

### 6.1 Bylaw 879/12

A Bylaw of the Town of Rimbey, in the Province of Alberta, to appoint a designated officer and establish the position of Assistant CAO/Development Officer.

Administration recommended that Council pass first, second and third readings of Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

### Motion 169/12

Moved by Councillor Ellis to give first reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED  
(4-0)

### Motion 170/12

Moved by Councillor Webb to give second reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED  
(4-0)

Motion 171/12

Moved by Councillor Payson that Bylaw 879/12 be considered for third reading.

CARRIED UNANIMOUS  
(4-0)

Motion 172/12

Moved by Mayor Ibbotson to give third and final reading to Bylaw 879/12 to establish the position of Assistant CAO/Development Officer.

CARRIED  
(4-0)

7. New and  
Unfinished  
Business

7.1 MP Blaine Calkins – Letter of Delegation Invitation

A letter was sent in late September to MP Blaine Calkins inviting him to attend a Town of Rimbey Council as a delegation. A reply has been received from his office advising that due to prior commitments, he will not be able to attend any of the meetings in the near future. However, they will call back in early October to see which future dates would be suitable.

7.2 MLA Joe Anglin – Letter of Delegation Invitation

A letter was sent in late September to MLA Joe Anglin inviting him to attend a Town of Rimbey Council as a delegation. Although a reply was received indicating that MLA Anglin would not be able to attend any council meetings until early December, MLA Anglin contacted the Town of Rimbey and advised he would attend the September 24<sup>th</sup> Council meeting should his schedule allow on that day.

7.3 Parkland Regional Library Proposed Budget

The Parkland Regional Library Proposed Budget for the period of 2013 – 2015 was submitted to Council for their review.

Motion 173/12

Moved By Councillor Webb to approve the Parkland Regional Library Proposed Budget for the years 2013-2015 as presented

CARRIED  
(4-0)

8. Reports

8.1 Council Reports

## 8.1.1 Mayors Report

Mayor presented a written report to Council.

## 8.1.2 Councillor Ellis's Report

Councillor Ellis presented a written and verbal report to Council

## 8.1.3 Councillor Payson's Report

Councillor Payson presented a verbal report to Council  
Attended Library Board Meeting, Recreation Board Meeting, Interagency Meeting, Blindman Youth Action Society Meeting

## 8.1.4 Councillor Rondeel's Report – Absent

## 8.1.5 Councillor Webb's Report

Councillor Webb presented a verbal report to Council  
Met with Taggish Engineering, Rimoka Housing Foundation Meeting, Committee of the Whole Meeting.

Motion 174/12

Moved by Councillor Webb to accept Council reports as presented.

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CARRIED  
(4-0)

- 8.2 Board/Committee Reports  
8.2.1 Rimoka Housing Foundation Minutes June 20, 2012

Motion 175/12

Moved by Councillor Payson to accept the Rimoka Housing Foundation Minutes of June 20, 2012 as presented.

CARRIED  
(4-0)

- 8.2 Finance Reports  
Director of Finance presented a summary of the following reports:  
8.3.1 Bank Reconciliation August  
8.3.2 Cash Position August  
8.3.3 Consolidated Financial Statement August  
8.3.4 Accounts Payable Cheque Run – September 15/12

Motion 176/12

Moved by Councillor Webb to accept the Financial reports as presented.

CARRIED  
(4-0)

9. Correspondence    9.1 Canadian Diabetes Association  
                                  9.2 Correctional Services Canada – Restorative Justice Week 2012  
                                  9.3 Rimbey & Area Early Child Development Coalition  
                                  9.4 Elections Alberta

Motion 177/12

Moved by Councillor Webb that the Town of Rimbey proclaim the month of November as Diabetes Awareness Month, and that the Town of Rimbey proclaim November 18-November 25, 2012 as Restorative Justice Week.

CARRIED  
(4-0)

Motion 178/12

Moved by Mayor Ibbotson to received items 9.3, and 9.4 as information.

CARRIED  
(4-0)

10. In Camera            None

11. Adjournment        Council adjourned the meeting at 7:50 pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	October 10 <sup>th</sup> , 2012		
Agenda Item No.	7.1	Confidential	Yes	No	X
Topic	Provincial Volleyball Tournament Sponsorship				
Originated by	Rick Kreklewich		Title	Director of Community Services	

**BACKGROUND:**

The Rimbey Jr./Sr. High School Parent Council is requesting the Town of Rimbey to sponsor the banquet for the 2A Girls' Provincial Volleyball Tournament being held on the November 22<sup>nd</sup> to 24<sup>th</sup> weekend. The organizing committee claims they are already running a deficit of \$7,000.00.

Documentation Attached:	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	No <input type="checkbox"/> <input checked="" type="checkbox"/>
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**DISCUSSION:**

The Rimbey Jr./Sr. High School had applied for Community Events Grant Program funding for the full amount of \$500.00. The application was reviewed and rejected by the Recreation Board as it did not qualify for approval due to the school's municipal property tax exemption. There is currently \$1,625.71 remaining in the Community Events Grant Program budget.

**RECOMMENDED ACTION:**

CAO recommends special consideration for a donation in the amount of \$1000 to the Rimbey Junior Senior High School Parent Council for the banquet portion of the 2A Girls Provincial Volleyball Finals which will be held November 22-24, 2012.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

October 4, 2012

Mayor Ibbotson and Town Council  
c/o Melissa (melissa@rimbey.com)

I am writing on behalf of the Rimbey Jr/Sr High School Parent Council. As you may be aware, our school will be hosting the 2A girls' Provincial Volleyball Tournament from November 22-24, 2012.

This event will bring many people to the community, and will be an opportunity to once again show off our great town. One of the challenges faced by the organizing committee is that they begin planning for the event already in the red to the tune of approximately \$7000. As a result, they are forced to find sponsors of the event in an attempt to break even.

I am writing to ask, on behalf of the Parent Council, if the Town of Rimbey might be able to sponsor the banquet, which will be attended by all the players and coaches from Rimbey Jr/Sr High School, as well as those from the other 11 teams. Any support you are able to provide would be appreciated, and would reduce the financial burden on the team, and the school community.

Sincerely,

Marian Johnson  
Box 285,  
Rimbey, Alberta  
T0C 2J0

Chair, Rimbey Jr Sr High School Parent Council  
c.c Tim Lekas, Principal, Rimbey jr/Sr High School  
c.c. Jarrod Robertson, Organizing Committee, 2A Provincial Girls' Volleyball  
Tournament



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	FCSS Board Proposed Budget				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>Rimbey Family and Community Support Services receive funds through various grants and requisitions to government and municipalities for operational costs. The requisition to the Town of Rimbey in 2012 was \$19,836.00</p>					
Documentation Attached:		Yes	XX	No	
<b>DISCUSSION:</b>					
<p>Attached is a copy the FCSS Proposed Budget for the period January 1-December 31, 2013. The requisition to the Town of Rimbey for funding will remain as it was in 2012 with the Town of Rimbey and the County of Ponoka both contributing \$19,836.00.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends that Council accept the FCSS Proposed Budget for the period January 1-December 31, 2013 as presented.</p>					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

# RIMBEY FAMILY COMMUNITY SUPPORT SERVICES

<b>Proposed Budget for January 1 to December 31, 2013</b>	
<b>REVENUE</b>	
ALBERTA STEP GRANT	\$1,715.00
COMMUNITY SPIRIT GRANT	\$8,000.00
DONATIONS	\$2,500.00
FAMILY WELLNESS PROGRAMS	\$39,652.00
FUNDRAISED INCOME	\$25,000.00
HEALTH CARE PROGRAMS	\$595,415.00
INTEREST	\$1,440.00
NEW HORIZON'S GRANT	\$9,170.00
SENIORS ASSISTANCE PROGRAMS	\$32,080.00
COUNTY FUNDING	\$19,836.00
PROVINCIAL GOVERNMENT FUNDING	\$158,686.00
TOWN FUNDING	\$19,836.00
<b>TOTAL REVENUE</b>	<b>\$913,330.00</b>
<b>EXPENSES</b>	
<b>MILEAGE:</b>	
ADMINISTRATION	\$5,650.00
HEALTH CARE PROGRAMS	\$50,000.00
VOLUNTEER DRIVERS	\$3,500.00
<b>OCCUPANCY/ADMINISTRATIVE EXPENSES:</b>	
ACCOUNTING FEES	\$5,500.00
ADVERTISING	\$2,000.00
AMORTIZATION	\$6,000.00
INSURANCE	\$670.00
MEMBERSHIP DUES & FEES	\$1,300.00
SMALL OFFICE EQUIPMENT & INSTALLATION	\$7,000.00
OFFICE SUPPLIES	\$12,900.00
RENT	\$3,500.00
TELECOMMUNICATIONS	\$9,000.00
WCB	\$5,500.00
<b>OPERATING EXPENSES:</b>	
HEALTH CARE STAFF SUPPLIES	\$3,600.00
STAFF APPRECIATION	\$4,000.00
VOLUNTEER APPRECIATION	\$300.00
<b>PROGRAMS WAGES &amp; SUPPLIES:</b>	
COMMUNITY DEVELOPMENT	\$6,000.00
COMMUNITY SPIRIT PROJECT	\$8,000.00
FAMILY WELLNESS	\$43,152.00
FUNDRAISING EXPENSES	\$8,750.00
NEW HORIZON'S PROJECT	\$9,170.00
SENIORS ASSISTANCE	\$39,415.00
VOLUNTEER CENTRE	\$25,050.00
YOUTH PROGRAMS	\$10,600.00
<b>SALARIES:</b>	
ADMINISTRATION SALARIES & WAGES	\$202,760.00
ADMINISTRATION EXTENDED BENEFITS	\$10,160.00
CPP & EI - EMPLOYER EXPENSES	\$36,500.00
HEALTH CARE PROGRAMS WAGES	\$362,728.00
<b>STAFF DEVELOPMENT:</b>	
HEALTH CARE PROGRAMS	\$10,625.00
OFFICE STAFF	\$4,500.00
PROGRAM LEADERS	\$5,500.00
VOLUNTEER COORDINATOR, VOLUNTEERS & BOARD	\$10,000.00
<b>TOTAL EXPENSES</b>	<b>\$913,330.00</b>

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library Board Member Applications				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>The Rimbey Municipal Library Board can have a maximum of 10 Board Members. The Library Board Members serve a three (3) year term and can serve a total three (3) terms. They have recently had 2 Board Members step down from their positions. The Library had advertised in the local paper and in the Library that they require additional Library Board Members. Library Board members must be approved by Council to sit on the Library Board.</p>					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
<p>Cheryl Duckett, Robyn McIntyre, and Jamie Coston, all of Rimbey, have submitted applications as Board Members for the Rimbey Municipal Library.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends that Council appoint Cheryl Duckett, Robyn McIntyre and Jamie Coston as Board Members to the Rimbey Municipal Library, effective October 10, 2012 for a three (3) term.</p>					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

# RIMBEY MUNICIPAL LIBRARY

## BOARD MEMBER APPLICATION FORM

Name: Cheryl Duckett

Address: Box 1296 Rimbey

Telephone 403-843-2856 (home) 403-843-3757 (work)

e-mail address cduckett@wolfcreek.ab.ca

1. Are you a member of the Rimbey Municipal Library: Yes \_\_\_\_\_ No
2. Have you been a Board member with other organizations in the past or at present?  
Yes \_\_\_\_\_ No  If yes, briefly outline:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Do you have a basic understanding of Parliamentary Procedure? Yes  No

4. What previous experience have you had that will help you in fulfilling your responsibilities as a Board Member? I am a teacher and I value

5. book reading immensely. I have been an ATA rep for many years & attended many meetings for that.  
Are you prepared to give personal time attending Board meeting, Library seminars, preparing reports etc. realizing that there is no remuneration for such?  
Yes  No \_\_\_\_\_

6. Are you willing to attend workshops and seminars relating to Library administration? Yes  No \_\_\_\_\_

7. Briefly describe what you believe you can contribute to the Library Board.

I am willing to work hard and supportive.

I am willing to try new experiences and

I love reading, I organize many things in my daily job so I could help organize things for the library.

Date: Sept. 28, 2012 Signature: Cheryl Duckett

# RIMBEY MUNICIPAL LIBRARY

## BOARD MEMBER APPLICATION FORM

Name: Robyn McIntyre

Address: Box 964 Rimbey, AB T0C 2J0

Telephone (403)843-4205 (home) (403)704-0847 <sup>cell</sup> <sub>(work)</sub>

e-mail address rrmac@telus.net

1. Are you a member of the Rimbey Municipal Library: Yes  No

2. Have you been a Board member with other organizations in the past or at present?  
Yes  No  If yes, briefly outline:

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3. Do you have a basic understanding of Parliamentary Procedure? Yes  No

4. What previous experience have you had that will help you in fulfilling your responsibilities as a Board Member? helped to set up West Country Outreach School - creating mandate, mission statement, etc.

5. Are you prepared to give personal time attending Board meeting, Library seminars, preparing reports etc. realizing that there is no remuneration for such?  
Yes  No

6. Are you willing to attend workshops and seminars relating to Library administration? Yes  No

7. Briefly describe what you believe you can contribute to the Library Board.

As a mother of young children (ages 6 + 3) I hope to help bring a youthful perspective to the Library Board and keep to the family-based atmosphere/programming already being utilized by the library.

Date: Sept 19/12 Signature: Robyn McIntyre

# RIMBEY MUNICIPAL LIBRARY

## BOARD MEMBER APPLICATION FORM

Name: Jamie Coston

Address: Box 1306

Telephone 403-843-3255 (home) 403-843-3751 (work)

e-mail address kj77@live.com

1. Are you a member of the Rimbey Municipal Library: Yes  No

2. Have you been a Board member with other organizations in the past or at present?  
Yes  No  If yes, briefly outline:

Rimbey CanSkate

Rimbey Nursery School

Blindman Youth Action Society

3. Do you have a basic understanding of Parliamentary Procedure? Yes  No

4. What previous experience have you had that will help you in fulfilling your responsibilities as a Board Member?

Have held numerous different positions on different boards.


5. Are you prepared to give personal time attending Board meeting, Library seminars, preparing reports etc. realizing that there is no remuneration for such?  
Yes  No

6. Are you willing to attend workshops and seminars relating to Library administration? Yes  No

7. Briefly describe what you believe you can contribute to the Library Board.

Library experience and a desire to help and be part of Rimbey Municipal library.

Date: Sept 18 2012

Signature: 

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	October 10 <sup>th</sup> , 2012		
Agenda Item No.	7.4	Confidential	Yes	No	X
Topic	Community Events Grant Program				
Originated by	Rick Kreklewich		Title	Director of Community Services	

**BACKGROUND:**

The Recreation Board reviewed an application from the RimbeY 4H Club to be applied towards their kitchen rental at the Community Centre in the amount of \$500.00.

Documentation Attached:	Yes	No X
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**DISCUSSION:**

The 4H Club intends to use the kitchen 7 or 8 times in order to offer a cooking club. The rental rate for the kitchen is \$150.00 per day. Dates have not yet been determined.

**RECOMMENDED ACTION:**

The Recreation Board recommends that Council approve the Community Events Grant Program application from the RimbeY 4H Club in the amount of \$500.00.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	October 10 <sup>th</sup> , 2012		
Agenda Item No.	7.5	Confidential	Yes	No	X
Topic	Walking Trail Funding Allocation				
Originated by	Rick Kreklewich		Title	Director of Community Services	

**BACKGROUND:**

The Recreation Board is in process of developing a trail plan with hopes of paving new trail next year.

Documentation Attached:	Yes	No X
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**DISCUSSION:**

The cost to develop trail is estimated at \$125,000 per kilometer. The Recreation Board is planning to extend the existing trail north from the RV Park to the Best Western Hotel area.

**RECOMMENDED ACTION:**

The Recreation Board asks Council to consider allocating funds from the recreation reserve to trail development.

CAO				
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DISTRIBUTION:	Council:	Admin:	Press:	Other:
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# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	FCSS Board Meeting Minutes				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
Family and Community Support Services (FCSS) / Rimbey Community Home Help Services (RCHHS) held their Board Meeting on June 21, 2012.					
Documentation Attached:					
			Yes	XX	No
<b>DISCUSSION:</b>					
Attached is a copy the Board Meeting Minutes of the FCSS / RCHHS.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the FCSS/RCHHS Board Meeting Minutes of June 21 2012 as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

**Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES**

**June 21, 2012**

**10:00 a.m. Rimbey Provincial Building**

**Present:**

Nancy Teeuwsen-Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Viola Schneider, Board Member (Exited at 11:05)  
Sheldon Ibbotson, Board Member  
Paul McLaughlin, Board Member  
Bill Coulthard, Board Member  
MaryAnn Josephison, Board Member  
Peggy Makofka, Executive Director  
Christine Simpson, Recording Secretary

**Regrets:**

Pat Weeks, Board Member

**1. CALL TO ORDER**

The Meeting was called to Order by: N. Teeuwsen-Hartford, Chairperson at 10:05 a.m.

**2. APPROVAL OF AGENDA**

**12-06-01 MOTION:** By: I. Steeves: That the agenda is adopted with the following additions:

- 10.9 Compass Program
- 11.2 Letter from Minister Dave Hancock

CARRIED.

**3. PREVIOUS MEETING MINUTES –May 17, 2012**

**12-06-02 MOTION:** By: M. Josephison: That the Minutes of the May 17, 2012 meeting be adopted as presented.

CARRIED.

**4. BUSINESS ARISING FROM THE MINUTES**

5. OLD BUSINESS

5.1 Vitalize report

5.2 2nd Annual Charity Golf Tournament updates

**12-06-03 MOTION:** By: B. Coulthard: That the Agency closes the office on the day of the 2012 FCSS Charity Golf Tournament. Seconded by: M. Josephison.

CARRIED.

5.3 FCSS Summer Barbeque

6. FINANCE

6.1 June 21, 2012 Finance Committee Meeting Minutes/Highlights

**12-06-04 MOTION:** By: I. Steeves: That the Minutes of the June 21, 2011 Finance Committee Meeting be accepted as information.

CARRIED.

**120-06-05 MOTION:** By: V. Schneider: That the Board approves the 2012 Reserve Fund. Seconded by: B. Coulthard.

CARRIED.

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

**12-06-06 MOTION:** By: B. Coulthard: That the Board approves a budget of \$800.00 for the October HCA Appreciation event. Seconded by: I. Steeves.

CARRIED.

7.2 Palliative Care

7.3 Medical Alert

7.4 Education Coordinator

7.5 Seniors Information & Referral Centre

**12-06-07 MOTION:** By: M. Josephison: That C. Jensen attend the Grey Matters 2012 Conference in Edmonton on September 13<sup>th</sup> and 14<sup>th</sup> at the expense of the Agency. Seconded by: V. Schneider.

CARRIED.

7.6 Food Bank

7.7 Volunteer Services

7.8 Adult Day Support

- 7.9 Community Kitchen
- 7.10 Internet Technology
- 7.11 Rimbey Parent Link Centre
- 7.12 Healthy Families/Babies First
- 7.13 Family Resource Library
- 7.14 Volunteer Income Tax Program
- 7.15 Kitz for Kids
- 7.16 Rainbows
- 7.17 Volunteer Visitor
- 7.18 Meals on Wheels
- 7.19 Office Manager/Quality Control

**12-06-08 MOTION:** By: S. Ibbotson: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE- May 17th, 2012

- 8.1 May 17, 2012 meeting minutes
- 8.2 Acceptance of the Policy committee recommendations

**12-06-09 MOTION:** By: B. Coulthard: That the Board accepts the recommendations and motions that the Policy/Risk Management Committee made at the May 17, 2012 meeting. Seconded by: P. McLaughlin.

CARRIED.

9. DIRECTOR'S REPORT

- 9.1 Alberta Food Banks Association Conference
- 9.2 Vitalize Conference
- 9.3 Volunteer Alberta Conference
- 9.4 AHS Mass Casualty Table Top Exercise
- 9.5 Seniors Week Event Update
- 9.6 Hunger Awareness Day
- 9.7 Blindman Youth Action Society- AGM

**12-06-10 MOTION:** By: V. Schneider: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS

10.1 RCHHS By-Law changes

**12-06-11 MOTION:** By: B. Coulthard: That the Board accepts the changes to the By-laws to read as per the recommendations the Policy/Risk Management Committee made at their May 17, 2012 Meeting. Seconded by: V. Schneider.

CARRIED.

10.2 RCHHS Objectives changes

**12-06-12 MOTION:** By: P. McLaughlin: That the Board accepts the changes to the Objectives to read as per the recommendations the Policy/Risk Management Committee made at their May 17, 2012 Meeting. Seconded by: I. Steeves.

CARRIED.

10.3 FCSS Achievement Awards

**12-06-13 MOTION:** By: V. Schneider: That the Board nominates N. Teeuwsen-Hartford for the FCSS Achievement Award.

CARRIED.

10.4 Charity Golf Tournament- FCSS t-shirts

**12-06-14 MOTION:** By: I. Steeves: That the Agency purchase golf style t-shirts with a budget of \$1200.00 for the Board Members and Key Staff. Seconded by: M. Josephison.

CARRIED.

10.5 2013 Calendars

**12-06-15 MOTION:** By: M. Josephison: That the Board approves a budget of up to \$550.00 for the purchase of 2013 Calendars. Seconded by:

---

CARRIED.

10.6 2012 FCSS Board Retreat

**12-06-16 MOTION:** By: I. Steeves: That the 2012 Board Retreat will be a one day event being held in Rimbey, and at a budget of up to \$2000.00. Seconded by: B. Coulthard.

CARRIED.

10.7 Health Care Aide Appreciation

**12-06-17 MOTION:** By: I. Steeves: That Golf style t-shirts are to be purchased for the staff in appreciation, up to \$1600.00. Seconded by: M. Josephson.

CARRIED.

10.8 Rimoka-verbal from P. McLaughlin

10.9 Compass Program

**12-06-18 MOTION:** By: I. Steeves: That L. Tenant attend the Compass Program training at the expense of the Agency up to \$1000.00. Seconded by: B. Coulthard.

CARRIED.

11. CORRESPONDENCE

11.1 Thank you from Rimbey Adult Learning

11.2 Letter from Minister Dave Hancock

12. NEXT MEETING DATE. – September 27, 2012(no meeting during July & August unless called by the FCSS Chair)\* Note the date is the 4th Thursday in September.

13. ADJOURNMENT

**12-06-19 MOTION:** By: N. Teeuwsen-Hartford: That the Meeting adjourns at 11:40 a.m.

CARRIED.

14. BOARD SHARING TIME

---

N. Teeuwsen-Hartford, Chairperson

---

C. Simpson, Recording Secretary

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library Board Meeting Minutes				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The Rimbey Municipal Library Board held their Board Meetings on June 11th and September 10th, 2012.					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
Attached is a copy the Rimbey Municipal Library Board Meeting Minutes of June 11th and September 10th, 2012					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Rimbey Municipal Library Board Meeting Minutes of June 11th and September 10 <sup>th</sup> , 2012 as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

**Rimbey Municipal Library Board Meeting Minutes**  
**Monday, June 11th 2012**  
**7:30 p.m.**

**Present:** Jean Keetch, Lorie Armstrong (Chairperson), Marg Ramsey, Val Warren, Paul Payson , Brenda Krossa, Rowena Aitken,  
**Absent:** , Gordon Mounteny, Jim Peck,

**Call to Order**

**Minutes from the Last Meeting** - read and approved as printed by Val

**Consent Agenda Items:**

1. Librarians Report
2. Financial Report
3. Correspondence - a thank you letter has been received from the Rimbey Christian School for a donation for their fund raiser

**Motion** - Brenda moved that we accept the reports

**Business Arising from the Minutes:**

1. Chairs - Jean will be ordering the adult chair from Gaylords in Calgary and is just waiting for the grant to come in.
2. Library Space - Jean and Lorie will work on a presentation to the town board about our space problems for storage and programming
3. Volunteer Appreciation dinner - it was excellent
4. Wine Tasting - to be held on July 7<sup>th</sup>
5. Library Promotion - this will be held at the Rimbey Elem. School and the Christian School on June 21<sup>st</sup>.

**New Business**

1. Library Space - the storage room has new shelving which will make the room safer and will also enable many of the chairs to be stored in it.

The meeting was adjourned at 8:45 p.m.

**Next Meeting: Monday, Sept. 10<sup>th</sup> at 8:00 p.m.**

Chairperson           *Lorie Armstrong*            
Secretary           *Margaret J. Ramsey*



Rimbey Municipal Library Board Meeting Minutes  
Monday, Sept 10th 2012  
8:00 p.m.

Present: Jean Keetch, Lorie Armstrong (Chairperson), Marg Ramsey, Val Warren, Paul Payson, Brenda Krossa, Gordon Mounteny, Rowena Aitken,  
Absent: Jim Peck,

Call to Order

Minutes from the Last Meeting - read and approved as printed by Gordon

Consent Agenda Items:

1. Librarians Report
2. Financial Report
3. Correspondence - the Parkland Regional Library sent a memo re- the Allotment Spending Plan

Motion - Val moved that we accept the reports as read.

Business Arising from the Minutes:

1. Chairs - Jean hasn't heard about the CIP grant yet (possibly by mid-Sept.)
2. Library Space - different options were discussed.

New Business

1. Lorie's term is up - Lorie Armstrong has decided to step down as of this meeting, as is Brenda Krossa. We discussed several names of possible new board members. It was suggested that we put an ad in the newspaper and on library bookmarks. Rowena Aiken was acclaimed by the members of the library board to be the new Chairperson. She is to be appointed as a signing authority on the library's bank accounts. The secretary, Marg Ramsey will make up the agendas for the board meetings.
2. Fall Dinner Theatres - Arsenic and Old Lace will be presented this year. Ticket price will be \$40.00 for an individual or a table for 8 for \$300.00. Val Warren will check with the Mad Caterers to see if they will cater to the 4 dinners. Dates will be November 16<sup>th</sup> and 17<sup>th</sup>, 23<sup>rd</sup> and 24<sup>th</sup>. We will get volunteer helpers at the next meeting.
3. It was decided that we will have a party for Lorie in January.

The meeting was adjourned at 9:10 p.m.

Next Meeting: Monday, Oct. 1<sup>st</sup>. at 8:00 p.m.

Chairperson Rowena Aitken

Secretary Margaret F. Ramsey

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.3.1	Confidential	Yes	No	XX
Topic	Bank Reconciliation September 2012				
Originated by	Danita Deal		Title	Director of Finance	
<b>BACKGROUND:</b>					
Each month the Director of Finance prepares the Bank Reconciliation.					
Documentation Attached:					
Yes			XX		No
<b>DISCUSSION:</b>					
Attached is the Bank Reconciliation for the period ending September 30, 2012.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Director of Finance Reports as presented.					
					
CAO					
<b>DISTRIBUTION:</b>					
Council:	Admin:	Press:	Other:		

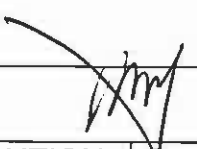
**Bank Reconciliation  
to September 30, 2012**

	<b>ATB (23 and 24) General</b>	<b>TOTAL</b>
Balance August 31, 2012	4,590,874.08	4,590,874.08
ADD RECEIPTS	201,502.68	
ADD: INTEREST	3,164.08	
ADD: TRANSFERS		
LESS EXPENSES	(727,931.57)	
LESS: TRANSFER		
LESS: DEBENTURES	(158,347.94)	
LESS: SCHOOL REQUISITION	(193,146.21)	
LESS: RET'D CHEQUES	(256.47)	
LESS: BANK CHARGES	(558.34)	
LESS: ADJUSTMENTS(prior month)	(1,156.20)	
LESS: BANK ERROR		
Balance September 30, 2012	3,714,144.11	3,714,144.11

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

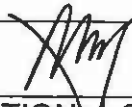
# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.3.2	Confidential	Yes	No	XX
Topic	Cash Position September 2012				
Originated by	Danita Deal	Title	Director of Finance		
<b>BACKGROUND:</b>					
Each month the Director of Finance prepares the Cash Position Report.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
Attached is the Cash Position Report for the period ending September 30, 2012.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Director of Finance Reports as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

**Cash Position  
As of September 30, 2012**

	31-Aug-12	31-Aug-12	30-Sep-12	30-Sep-12
Bank Account				
Cash	\$4,590,874.08		\$3,714,144.11	
Investments	\$0.00		\$0.00	
Total	\$4,590,874.08	\$4,590,874.08	\$3,714,144.11	\$3,714,144.11
Less:				
Other Reserves/Allowances	-\$829,890.83		-\$829,890.83	
Trust Accts.	-\$181,673.65		-\$179,923.66	
Unexpended Grant Revenue				
BMTG Grant	-\$521,523.95		-\$521,523.95	
FGTG Grant	-\$338,189.76		-\$338,189.76	
AMIP Grant	-\$182,042.36		-\$182,042.36	
MSI Capital Grant	-\$1,382,204.73		-\$1,382,204.73	
Hospital Storm Sewer Grant	-\$92,228.41		-\$92,228.41	
Monies Spent on Capital Items	\$976,032.31		\$1,405,016.79	
Total		-\$2,551,721.38		-\$2,120,986.91
<b>Unrestricted Cash</b>		<b>\$2,039,152.70</b>		<b>\$1,593,157.20</b>
Budgeted 2012 Operating Expenses	\$4,730,807.00			
2012 Debt Principal Payments	\$365,269.00			
	\$5,096,076.00			
5,110,076 / 12 = 425,839.67				
Two Month Average Operations		-\$849,346.00		-\$849,346.00
<b>Cash Position</b>		<b>\$1,189,806.70</b>		<b>\$743,811.20</b>

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.3.3	Confidential	Yes	No	XX
Topic	Consolidated Financial Statement September 2012				
Originated by	Danita Deal		Title	Director of Finance	
<b>BACKGROUND:</b>					
Each month the Director of Finance prepares the Consolidated Financial Statement.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
Attached is the Consolidated Financial Statement for the period ending September 30, 2012.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Director of Finance Reports as presented.					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

**Consolidated Financial Statement As of Month Ending September 30, 2012**


OPERATING Department	Budgeted			YTD Actual			Bal. of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/(Deficit)	Remaining
General Administration (10)	2,589,127.00		2,589,127.00	2,483,546.45		2,483,546.45	(105,580.55)
Council (11)		127,645.00	(127,645.00)		71,705.44	(71,705.44)	55,939.56
Administration (12)	15,449.00	618,813.00	(603,364.00)	12,942.57	435,574.95	(422,632.38)	180,731.62
General Operating (12-13)		82,680.00	(82,680.00)		55,704.22	(55,704.22)	26,975.78
Police (21)	63,750.00	66,904.00	(3,154.00)	61,281.65	40,212.89	21,068.76	24,222.76
Fire (23)	60,000.00	125,440.00	(65,440.00)	21,288.63	35,693.22	(14,404.59)	51,035.41
Disaster Services (24)		4,250.00	(4,250.00)	0.00	0.00	0.00	4,250.00
Ambulance (25)	0.00	0.00	0.00	189.09	2,587.78	(2,398.69)	(2,398.69)
Bylaw Enforcement (26)	18,700.00	38,707.00	(20,007.00)	19,595.00	18,344.17	1,250.83	21,257.83
Public Works (32)	6,250.00	567,250.00	(561,000.00)	2,359.69	346,005.02	(343,645.33)	217,354.67
Airport (33)	1,020.00	8,275.00	(7,255.00)	873.00	4,345.46	(3,472.46)	3,782.54
Storm Sewer (37)		3,000.00	(3,000.00)		2,569.64	(2,569.64)	430.36
Water (41)	458,831.00	332,121.00	126,710.00	327,834.87	192,131.48	135,703.39	8,993.39
Sewer (42)	271,429.00	247,333.00	24,096.00	198,070.30	153,403.79	44,666.51	20,570.51
Garbage (43)	204,784.00	142,830.00	61,954.00	151,462.59	113,555.61	37,906.98	(24,047.02)
Recycle (43-01)	35,616.00	53,501.00	(17,885.00)	26,514.01	34,163.75	(7,649.74)	10,235.26
FCSS (51)	158,686.00	178,522.00	(19,836.00)	119,015.00	138,851.00	(19,836.00)	0.00
Cemetery (56)	11,350.00	17,633.00	(6,283.00)	12,789.01	18,534.33	(5,745.32)	537.68
Development (61)	36,600.00	92,351.00	(55,751.00)	23,268.80	64,542.26	(41,273.46)	14,477.54
Econ.Development (61-01)		47,573.00	(47,573.00)		20,571.55	(20,571.55)	27,001.45
RV Park (61-08)	79,950.00	61,756.00	18,194.00	71,604.28	32,211.75	39,392.53	21,198.53
Subdivision Land (66)			0.00			0.00	0.00
Recreation Office (72)	146,850.00	105,361.00	41,489.00	164,929.29	50,270.77	114,658.52	73,169.52
Pool (72-04)	35,950.00	152,416.00	(116,466.00)	127,877.51	150,286.88	(22,409.37)	94,056.63
Parks (72-05)	0.00	46,200.00	(46,200.00)	3,500.00	41,725.83	(38,225.83)	7,974.17
Racquetball (72-06)	21,000.00	10,950.00	10,050.00	17,166.42	4,620.40	12,546.02	2,496.02
Arena (72-09)	93,925.00	243,028.00	(149,103.00)	51,601.26	163,089.40	(111,488.14)	37,614.86
After School Program(72-10)	10,000.00	10,921.00	(921.00)	11,096.25	12,669.94	(1,573.69)	(652.69)
Recreation Programs (72-11)	34,700.00	111,840.00	(77,140.00)	21,095.41	55,245.67	(34,150.26)	42,989.74
Community Centre (74)	39,250.00	235,142.00	(195,892.00)	27,320.05	162,002.35	(134,682.30)	61,209.70
Library (74-06)	11,000.00	111,940.00	(100,940.00)	7,823.92	85,741.81	(77,917.89)	23,022.11
Scout Hall (74-08)					5,312.28	(5,312.28)	(5,312.28)
Museum (74-12)		81,600.00	(81,600.00)	(13,528.24)	60,873.03	(74,401.27)	7,198.73
Requisitions (80)	791,271.00	804,825.00	(13,554.00)	789,716.76	610,372.59	179,344.17	192,898.17
<b>Operating Totals</b>	<b>5,195,488.00</b>	<b>4,730,807.00</b>	<b>464,681.00</b>	<b>4,741,233.57</b>	<b>3,182,919.26</b>	<b>1,558,314.31</b>	<b>1,093,633.31</b>

**Consolidated Financial Statement As of Month Ending September 30, 2012**

OVERALL Department	Budgeted			YTD Actual			Bal.of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/Deficit	Remaining
Operating Totals	5,195,488.00	4,730,807.00	464,681.00	4,741,233.57	3,182,919.26	1,558,314.31	1,093,633.31
Deb/Loan Principal Payments		365,269.00	-365,269.00		331,230.27	-331,230.27	34,038.73
Capital Purchases		1,754,142.00	-1,754,142.00		1,405,016.79	-1,405,016.79	349,125.21
Contributed Assets		0.00	0.00		0.00	0.00	0.00
Reserve Funds Set Up		0.00	0.00		0.00	0.00	0.00
Unexpended Capital Grants		0.00	0.00		0.00	0.00	0.00
Overexpended Capital Grants	0.00		0.00	0.00		0.00	0.00
TCA Disposals	0.00		0.00	0.00		0.00	0.00
Unfunded Amortization	0.00		0.00	0.00		0.00	0.00
Debt. Proceeds	0.00		0.00	0.00		0.00	0.00
Reserve Funds Used			0.00	0.00		0.00	0.00
Unrestricted Surplus Used			0.00	0.00		0.00	0.00
Annual Budget	<u>5,195,488.00</u>	<u>6,850,218.00</u>	<u>-1,654,730.00</u>	<u>4,741,233.57</u>	<u>4,919,166.32</u>	<u>-177,932.75</u>	<u>1,476,797.25</u>
<b>CAPITAL</b>		<b>Budgeted</b>			<b>YTD Actual</b>		<b>Bal.of Budget</b>
Department		Expenses		Expenses		Remaining	
Pumper Truck		110,542.00		119,228.50		-8,686.50	
20' Construction Trailer		6,500.00		6,495.00		5.00	
200' Rigid Inspection Camera		15,100.00		12,825.13		2,274.87	
54 Ave Storm Line - Hwy 20		100,000.00		97,980.75		2,019.25	
Sidewalk Rreplacement		100,000.00		11,345.85		88,654.15	
51 Ave Reconstruction		977,000.00		792,662.95		184,337.05	
45&46 St-51 Ave Reconstruct	650,000.00						
47&48 St-51 Ave Reconstruct	327,000.00						
South Lagoon Baffle Curtain		10,000.00				10,000.00	
45A-47 St-54Ave Paving		202,000.00		201,994.97		5.03	
New Truck		32,000.00		34,116.69		-2,116.69	
Ag Society Land		70,000.00				70,000.00	
Playgrounds		118,000.00		104,935.54		13,064.46	
Lions Park	20,000.00			5,020.80		7,979.20	
46 Ave Park (Rim West)	48,000.00			7,575.92		-7,575.92	
BMX Park Playground	50,000.00						
Bball Backboards/Light Protect		13,000.00					
Replace Well Pumps		0.00					
52 Avenue - 48 Street		0.00					
58 Avenue Road		0.00					
Total		<u>1,754,142.00</u>		<u>1,405,016.79</u>		<u>349,125.21</u>	



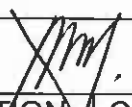
# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.3.4	Confidential	Yes	No	XX
Topic	Accounts Payable Listing				
Originated by	Danita Deal		Title	Director of Finance	
<b>BACKGROUND:</b>					
Accounts payable cheque runs are on the 15th and last day of every month.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
Attached is the accounts payable cheque listing for the period ending September 30, 2012.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Director of Finance Reports as presented.					
CAO					
<b>DISTRIBUTION</b>	Council:	Admin:	Press:	Other:	

**Town of Rimbey 2012**  
**Accounts Payable Cheque List**  
**From: 16-Sep-2012 To: 30-Sep-2012**

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
EPCOR	July 23 - Aug 22/12 Elec bill	PAW 3193	25-Sep-2012	\$85.21
Telus Communications	Sept 10/12 Billing	PAW 3194	30-Sep-2012	\$2516.24
Telus Communications	Sept 10/12 billing	PAW 3195	28-Sep-2012	\$69.58
Telus Communications	Sept 10/12 billing	PAW 3196	30-Sep-2012	\$69.74
Alberta Water & Wastewater	Drinking Water Safety Plans	33347	30-Sep-2012	\$315.00
Bakx, Ronald	Mileage to Red Deer to have vehicle fixed	33348	30-Sep-2012	\$74.20
Boll, Kurt David	Caretaking Services - Sept 2012	33349	30-Sep-2012	\$3345.30
Chapman Riebeek LLP	August 2012 Billing	33350	30-Sep-2012	\$339.46
Cleartech Industries Inc.	Hydrochloric Acid & Sodium Hypochlorite	33351	30-Sep-2012	\$886.87
Community Drug Alert	Business Card Ad Size	33352	30-Sep-2012	\$236.25
Criterion Pictures	Movie - Rock of Ages	33353	30-Sep-2012	\$16.64
E.K. Sound & Equipment Sales	MZ Digiflex Cable	33354	30-Sep-2012	\$63.96
E.M. Chopiuk	Weed Spraying - Cemetery	33355	30-Sep-2012	\$1751.58
GTI Petroleum Ltd.	Gasoline	33356	30-Sep-2012	\$64.26
Guardian Chemicals Inc.	Aquaguard	33357	30-Sep-2012	\$452.43
Hayward, Daphane	Refund - Lessons Cancelled	33358	30-Sep-2012	\$40.00
Hi-Way 9 Express Ltd.	Freight for Zamboni blade	33359	30-Sep-2012	\$55.21
Ibbotson, Sheldon	Travel to Red Deer Caucus Meeting	33360	30-Sep-2012	\$71.55
Industrial Machine Inc.	Blade for Zamboni	33361	30-Sep-2012	\$829.50
Lifesaving Society	BM Exam Fee	33362	30-Sep-2012	\$69.00
Longhurst Consulting	Sept 2012 Service Contract	33363	30-Sep-2012	\$1522.50
Parkland Geotechnical	Geotechnical Investigation	33364	30-Sep-2012	\$13973.99
Petty Cash	Meals	33365	30-Sep-2012	\$138.47
Pit Stop Parts & Performance	Grease	33366	30-Sep-2012	\$34.12
PlayQuest Recreation	Supply & install woodcarpet at the 3 parks	33367	30-Sep-2012	\$110182.32
Purolator Courier Ltd.	Freight - Aquiform Dist Ltd.	33368	30-Sep-2012	\$268.56
Rimbey Co-op Association	Mig wire	33369	30-Sep-2012	\$309.04
Rimbey Computer Repair	Keyboard	33370	30-Sep-2012	\$21.00
Rimbey Janitorial Supplies	Janitorial Supplies for Com Centre	33371	30-Sep-2012	\$525.00
RJ Plumbing and Heating	Repair Water Leak - Comm Centre	33372	30-Sep-2012	\$207.90
RT WeatherProofing and	Reroof campground showers	33373	30-Sep-2012	\$3543.75
Superior Safety Codes Inc.	Closed Permits for July 2012	33374	30-Sep-2012	\$92.66
Urban Dirt Works	Holdback Payment for work on 54th Ave	33375	30-Sep-2012	\$8986.87
			<b>33 cheques for</b>	<b>151158.16</b>

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 10, 2012		
Agenda Item No.	8.3.5	Confidential	Yes	No	XX
Topic	Council Expense Fees				
Originated by	Danita Deal		Title	Director of Finance	
<b>BACKGROUND:</b>					
Each month the Mayor and Councillors submit their expenses to the Director of Finance.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
Council expenses as attached for the period ending September 15, 2012.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Director of Finance Reports as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	



# Town of Rimbey

## Mayor & Councilor Fees

Name: Sheldon Ibbotson

Month Ending: September 15, 2012

### Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
Sept 12	Red Deer Caucus Meeting	3	30.96	135

Total Honorarium: 92.88 ✓

Expenses (attach receipts):			Total
Mileage:	<u>135</u> Kilometers @	<u>\$0.53</u>	<u>71.55</u>
Meals:	_____		_____
	_____		_____
	_____		_____
	_____		_____
Hotels:	_____		_____
Other:	_____		_____
	_____		_____
<b>Total Expenses:</b>			<u>71.55</u>

Signature: \_\_\_\_\_

Mayor Approval: \_\_\_\_\_



# Town of Rimbey

## Mayor & Councilor Fees

Name: Scott Ellis

Month Ending: Sept 15/12

### Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	No Claim			
	per telephone conversation with Scott Sept 24/12			

Total Honorarium: \_\_\_\_\_

### Expenses (attach receipts):

	Total
Mileage: _____ Kilometers @ \$0.53	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____
<b>Total Expenses:</b>	_____

Signature: \_\_\_\_\_

Mayor Approval: 



# Town of Rimbey

## Mayor & Councilor Fees

Name: Paul Rayson

Month Ending: Sept 15

Meeting Honorariums:

Aug 16 - Sept 15

Date	Particulars	Hours	Amount	Kilometers
	No claim			

Total Honorarium: \_\_\_\_\_

Expenses (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.53	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____
	_____	_____
	_____	_____

Total Expenses:

Signature: Paul Rayson

Mayor Approval: \_\_\_\_\_



# Town of Rimbey

## Mayor & Councilor Fees

Name: Gayle Randoel

Month Ending: Sept 15

### Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

No Claims

Total Honorarium: \_\_\_\_\_

Expenses (attach receipts):	Total
Mileage: _____ Kilometers @ \$0.53	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____
_____	_____
<b>Total Expenses:</b>	_____

Signature: [Handwritten Signature]

Mayor Approval: [Handwritten Signature]



Town of Rimbey  
 Mayor & Councilor Fees

Name: Jack Webb

Month Ending: Sept 15/12

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

*No claim*

Total Honorarium: \_\_\_\_\_

Expenses (attach receipts):

	Total
Mileage: _____ Kilometers @ \$0.53	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____
_____	_____
<b>Total Expenses:</b>	_____

Signature: [Handwritten Signature]

Mayor Approval: [Handwritten Signature]



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	October 10, 2012		
Agenda Item No.	8.4.1	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
Mayor Ibbotson's written report. Councillor Rondeel's Report					
<b>RECOMMENDED ACTION:</b>					
Recommend to accept Council reports as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

At the AUMA Convention Council attended scheduled meetings with the Minister of Infrastructure, the Minister of Municipal Affairs and officials from the Department of Transportation. Administration provides each department with a list of topics to be discussed to allow them an opportunity to prepare for the meeting.

The meeting with Minister Wayne Drysdale, Minister of Infrastructure, dealt with the possibility of the Town Office being moving into the Provincial Building. The Provincial Building has sufficient space for the Town and if the Office moves there is lots of room for the Library to expand. After briefly discussing the situation Minister Drysdale discussed options to get the Town into the building.. The province can sell provincial properties for fair market value or may lease the space. The Minister directed his Deputy Minister to look into the cost of a lease and to get back to Rimbey Administration. The Minister noted there is only one taxpayer and we are all working to use their money as efficiently as possible.

The second meeting was with Minister Doug Griffiths of Municipal Affairs. The North East Lagoon was discussed at length to ensure the department is aware of the situation. The Minister was informed of the following:

- Warranty work set to begin soon,
- the need to drill up to fourteen monitoring wells around the lagoon to fulfill the conditions of our license,

- the burying of the lines below the frost line to pump out the water from underneath the lagoon, and
- the plan to clean out the drainage ditch from which the effluent is discharged (at a cost of \$600,000).

The Town of Rimbey has a \$92,000 grant left over from the Hospital Storm Sewer project and asked if it can be applied to this work. The Minister agreed this money can be used for the costs incurred on the North East Lagoon.

Then I asked the Minister for an update on the new seniors' home proposed for Rimbey. He stated he likes the proposal and it is currently being reviewed by his department. During the review technical questions may arise that would be referred back to the Rimoka Board for resolution. He used the example of the width of doors as a technical detail that his department will review. Once the review is complete the Rimoka Board will be informed of the decision.

Our last meeting was with Transportation Officials. They informed us the overlay of Highway 53 is to be tendered later this month and will notify the Town once the contractor is chosen. When the project is completed parking lines are to be painted in Town and Parking signs installed. The Airport is owned by the Provincial government and leased to the Town. The Transportation Department is conducting a review of all properties owned by the province. Once completed the

Town will be informed if there is a plan to sell the airport. Last was discussion of signage on highways in Rimbey. The department must approve all signs along the highways within Rimbey.

At the convention I heard Premier Redford's speech . She made the following points.

- The budget will not be balanced on the backs of municipalities.
- MSI grants are to be extended through to 2016.
- The government will invest in families and communities.
- The Municipal Government Act is to be revised within the next 3 years.

I attended the following sessions:

- The Global Economic and Financial Landscape.
- The Minister Session with the Attorney General and Minister of Energy.
- The session with the Minister of Municipal Affairs. The Minister announced four year terms for municipalities starting at the next election.
- Attended the open house hosted by Minister Griffiths of Municipal Affairs and had the opportunity to discuss the Rimoka proposal with him.
- A Social Media session. Turns out I do not understand social media.
- Attended the Resolution sessions.

- Heard the speeches made by Brian Mason of the NDP, Raj Sherman of the Liberals and Bruce Rowe , Municipal Affairs critic.
- Heard the President of the Federation of Municipalities speech.
- Participated in elections of AUMA directors.

## Councillor Rondeel's Report

September 15/12

- Camrose meeting with Dennis Beesley to discuss roles and responsibilities of Rimoka Board.

September 19/12

- Rimoka Meeting 9:00 am, Rimoka Lodge.
- Rimbey (Rimoka) proposal – what to do with old building
- Policies regarding spending changed in November need to be signed
- Meeting dates

September 21/12

- Committee of the Whole Meeting 9:00 am

September 24/12

- Affordable Housing Education – AUMA
- What is affordable housing. Who needs it, how long, where, NIMBY (not in my back yard)
- Transition
- Homeless to homeownership

September 25/12

AUMA Registration

September 26/12

- Small communities
- Women in Government
- Minister of Infrastructure-Hospitality

September 27/12

- Minister of Municipal Affairs Meeting
- Department of Transportation Meeting
- City of Edmonton reception
- Trade Show/Networking

September 28/12

- Meetings
- Drumming
- Networking

September 29/12

- Keith Beebe spoke to me about Rimbeys' responsibilities with seniors lodge.

October 1, 2012

- Town office, catch up
- Recreation Board Meeting 7:00 pm

October 2, 2012

- Met with Toney to discuss rolls and direction of the Recreation Board.

October 4, 2012

- Sylvan Lake ATB Chief Economist Todd Hirsch – Forecast for 2012 and beyond

October 5, 2012

- 10:00 am Meeting to plan Santa Night at Paskapoo Park
- 2:00 pm Coffee with Council in the Library



September 24, 2012

Mr. Tony Goode  
Chief Administrative Officer  
Town of Rimbey  
P.O. Box 350  
4938 50th Avenue  
Rimbey, AB, T0C 2J0

Dear Mr. Goode:

The Diamond Jubilee marks the 60<sup>th</sup> anniversary of Her Majesty Queen Elizabeth II's accession to the Throne as Queen of Canada. The Medal Program is the centrepiece of a year-long series of Jubilee year celebrations organized by the Government of Canada. It is anticipated that some 60,000 deserving Canadians will be recognized with a Jubilee medal.

Now, in consultation with the Government of Canada, we are launching a second round of nominations with a new deadline in order to open this honour to more Canadians. All members of council and all municipal officials may nominate as many additional candidates as they consider deserving of the Queen's Diamond Jubilee Medal.

Nominations already submitted are unaffected. In addition, those nominated as alternates will also receive a medal, providing they meet the criteria which can be found at [www.fcm.ca/eligibility](http://www.fcm.ca/eligibility). If you have any objections to your alternate candidate receiving a medal, please contact FCM at [diamondjubilee@fcm.ca](mailto:diamondjubilee@fcm.ca).

The new deadline for nominations is December 31, 2012. I urge you to advise all members of council and all municipal officials of this expanded opportunity to honour deserving members of your community.

Nominations are made by completing the nomination form at [www.fcm.ca/jubilee](http://www.fcm.ca/jubilee). To learn more about the Jubilee Medal Program, please visit the Governor General's website using this link: [www.fcm.ca/diamondjubilee](http://www.fcm.ca/diamondjubilee).

Sincerely,

Karen Leibovici  
President, FCM  
Councillor, City of Edmonton

President  
Présidente  
Councillor  
Conseiller municipal  
First Vice-President  
Premier vice-président  
Second Vice-President  
Deuxième vice-président  
Third Vice-President  
Troisième vice-président  
Past President  
Président sortant  
Chief Executive Officer  
Chef de la direction

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