

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY FEBRUARY 25, 2013 AT 9:30 AM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
 - 2.1 Bylaw 882/13 – Amendment to Land Use Bylaw – Rezoning (6.3) 2-6
3. **Agenda Approval and Additions**
4. **Minutes**
 - 4.1 February 11, 2013, Council Regular Meeting Minutes 7-13
5. **Delegations**
 - 5.1 Rimbey Elementary School Grade 6 Social Studies Class
6. **Bylaws**
 - 6.1 Bylaw 880/13 – Rimbey Library Loan Authorization 14-15
 - 6.2 Bylaw 881/13 – Brix Area Structure Plan..... 16-73
 - 6.3 Bylaw 882/13 – Amendment to Land Use Bylaw – Rezoning (2.1)..... 74-76
7. **New and Unfinished Business**
 - 7.1 Nesting Place RV Park RFP..... 77-83
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8. **Reports**
 - 8.1 Department Reports
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 - Council Expenses to February 15, 2013 100-104
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 - 8.3.2 Councillor Webb Report..... 118
 - 8.3.3 Councillor Rondeel Report..... 119
 - 8.3.4 Councillor Ellis Report 120
9. **Correspondence**
10. **In Camera**
11. **Adjournment**

AGENDA
PUBLIC HEARING OF COUNCIL FOR BYLAW 882/13
TOWN OFFICE, COUNCIL CHAMBERS, RIMBEY

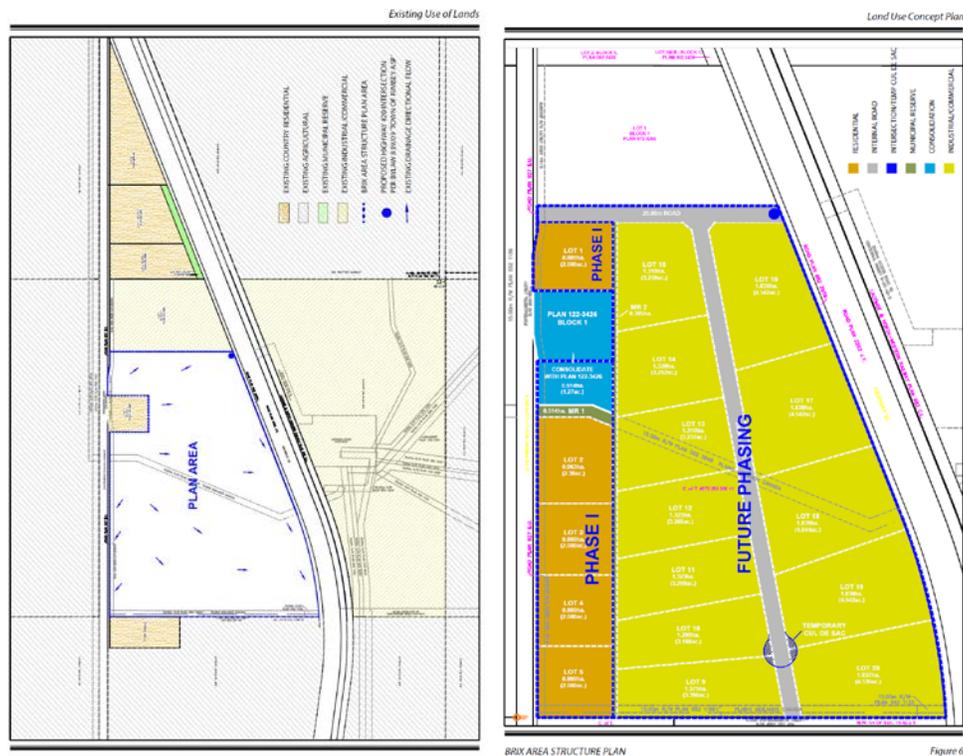
February 25, 2013 AT 9:30 A.M.

(Mayor to)

1. **Opening of Public Hearing for Bylaw 882/13**
2. **Purpose of Bylaw 882/13 (to be read by Mayor)**

Bylaw 882/13 is a bylaw to amend the Land Use Bylaw 762/04 to reclassify rezoning of Phase 1 from UX Urban Expansion to CR Country Residential of the land legally described as:

Part of SW-22-42-2-W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266, Phase 1.



3. **Confirmation of Notice** (asked for by Mayor) (reply from Development Officer)

Notice was placed in the February 5 and 12, 2013 editions of the Rimbey Review; and

Notice was given to affected property owners by regular mail; and

Notice of this public hearing was posted on the Town of Rimbey web site.

4. **Report from Development Services** (asked for by Mayor)

Bylaw 882/13 is to rezone Phase 1 located at Pt of SW-22-42-2-W5 from UX Urban Expansion to CR Country Residential.

This site is currently farmland and is being proposed as a two phase development. The developer is proposing Phase 1 development as Country Residential parcels along the east side of 40 Street.

Once the rezoning bylaw is complete, the next step would require a development agreement and subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

5. **Written Submissions** (asked for by Mayor) (reply by Development Officer) (Development Officer to read written submissions if public present)
There has been no written or verbal submission regarding the Bylaw 882/13 amendment to Land Use Bylaw for rezoning.

6. **Persons Wishing to be Heard** (asked for by Mayor) (reply by Development Officer) (Development Officer to introduce those wishing to be heard)

(Mayor to ask if there are any other persons wishing to be heard) (second time)

(Mayor to ask if there are any other persons wishing to be heard) (third time)

7. **Closure of Public Hearing for Bylaw 882/13**

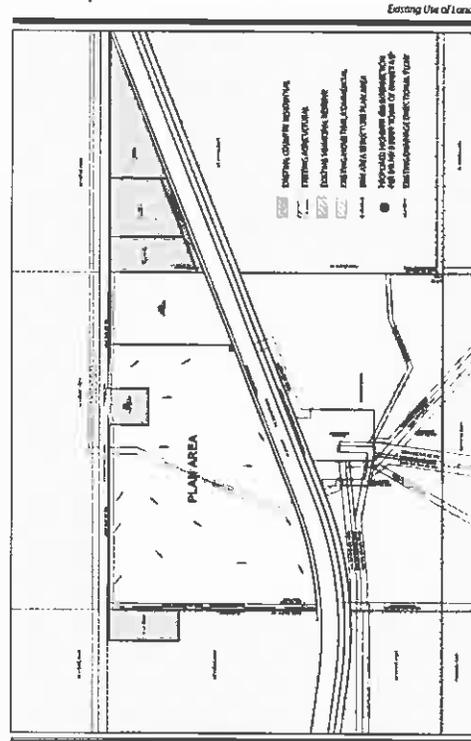
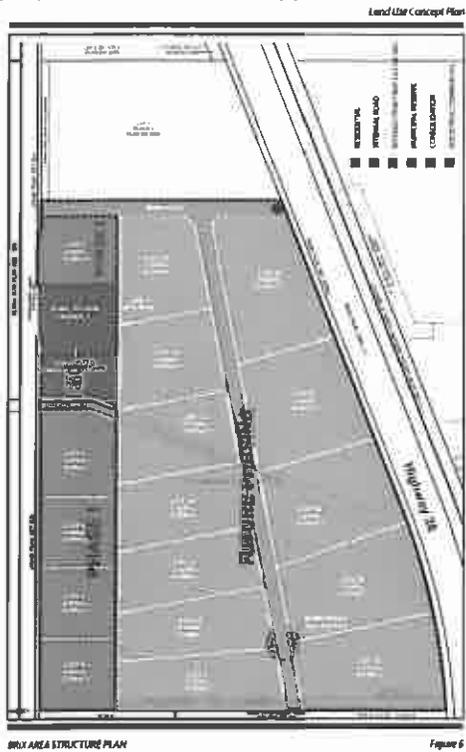
This bylaw is considered as an agenda item later in this Council Meeting.

January 25, 2013

NOTICE OF PUBLIC HEARING

As you are an adjacent property owner, you are being notified that the Council of the Town of Rimbey is considering Bylaw 882/13 to amend the Land Use Bylaw and will be holding a public hearing regarding this bylaw prior to second reading. The Public Hearing will take place on Monday, February 25, 2013, at 9:30 a.m. in Council Chambers at the Town Office located at 4938 – 50 Avenue.

Bylaw 882/13 would amend Land Use Bylaw 762/04 to reclassify parcels located in PT of SW 22-42-2-W5, Phase I from UX Urban Expansion to CR Country Residential, as shown on the attached map. The purpose of the rezone application would allow for future development of the site.



Written submissions to Council regarding this proposed bylaw will be accepted or received on or before 1:00 p.m. on Thursday, February 21, 2013. Submissions may be addressed to:

Assistant CAO
Box 350
Rimbey, AB
T0C 2J0
Re: Bylaw 869-11

Verbal representation may be arranged by calling the Town Office prior to 1:00 p.m. on Thursday, February 21, 2013, at 403-843-2113.

M. Beebe
Melissa Beebe
Assistant CAO

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 882/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,

AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as "Amendment to Land Use Bylaw".

PART II – REZONING

- 1) Part of SW ¼- Sec 22-42-2-W5 - Phase 1 (Lots 1 through 5) on the Land Use Concept Plan be rezoned from UX Urban Expansion to CR Country Residential as shown in Schedule A.

PART III – EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 28 day of January, 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ a second time this _____ day of _____, 2013.

READ a third and final time this _____ day of _____, 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 11, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Future Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Director of Community Services – Rick Kreklewich
Recording Secretary – Kathy Blakely

Absent:

Public:

Amelia Naismith – Rimbey Review
Darren and Karen Fischer – Adjacent Landowners
Ryan Neish – Plains Midstream Canada – Adjacent Landowner
Bill Nesbitt – Adjacent Landowner
Keith Kendrew – Adjacent Landowner
Steffan Olsen - Developer
Ruben Giebelhaus - Delegant
22 members of the public

2. Public Hearing

2.1 Bylaw 881/13 Brix Area Structure Plan

Mayor Ibbotson called the Public Hearing to order to consider second and third reading for Bylaw 881/13 Brix Area Structure Plan. Brix Area Structure Plan is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

The Development Officer confirmed to Council that notification was sent to adjacent property owners within a 60m radius and Bylaw 881/13 Brix Area Structure Plan was advertised for the weeks of January 22 and January 29 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey website.

The Development Officer advised Council that an application has been received from the owners of the Pt of SW 22-42-02-W5M. This site is currently farmland. The proposed development is a 2 phase development with the first phase being Country Residential with parcels along the east side of 40th street. The Brix Area Structure Plan has been reviewed by West Central Planning Agency, Alberta Transportation and Tagish Engineering. If Bylaw 881/13 is approved, Phase 1 would require rezoning of the area to Country Residential. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate. The \$400.00 application fee for rezoning has been made requesting amendments to the land use bylaw for rezoning of Phase 1.

Written submissions were received from :

Alberta Transportation
Tagish Engineering
West Central Planning Agency
Darren and Karen Fischer
Ryan Neish – Plains Midstream Canada

The Development Officer introduced those presenters wishing to be heard as follows:

Darren and Karen Fischer – Adjacent Landowners
In favor - concerns well water, drainage, dust, sewer, fencing
Ryan Neish - Plains Midstream Canada – Adjacent Landowner
In favor – concerns: pipeline, traffic

Keith Kendrew – Adjacent Landowner
In favor – concerns; dust control, traffic

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 881/13 Brix Area Structure Plan, there were no response noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 881/13 Brix Area Structure Plan closed at 7:10 pm.

Mayor Ibbotson introduced Lori Hillis who will be Director of Finance, effective February 19, 2013.

3. Adoption of 3.1. Feb 11, 2013 Agenda
Agenda Addition: 7.7 April 22, 2013 Regular Council Meeting

Motion 031/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 January 28, 2013, Council Regular Meeting Minutes

Motion 032/13

Moved by Councillor Rondeel to accept the January 28, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 Reuben Giebelhaus
Mayor Ibbotson welcomed Mr. Gieblehaus and thanked him for coming to speak at the Council Meeting.

Mr. Giebelhaus thanked Council for the opportunity to address Council regarding the sale of the administration building to the Rimbey Municipal Library.

Mr. Giebelhaus reaffirmed to all present that he is not against the Library, however, he is very concerned with some of the events and programs taking place at the Library. Mr. Giebelhaus distributed a copy of a recent letter in the Rimbey Review regarding the municipal value of the building.

Mr. Giebelhaus inquired as to how many other avenues Council looked at prior to agreeing to sell the administration building to the Library. He also suggested that the Town could build on to the building or add a second floor, rather than move to the Provincial Building. He was concerned if the building was sold to the Library for \$1.00, the Town would lose out on the revenue it would generate which would affect the Town's bottom line in borrowing.

Mayor Ibbotson indicated that the Library Board looked at 5 or 6 locations. None of the locations were suitable. He outlined the debt load and how grants worked. This is the option that makes the most sense.

Mr. Giebelhaus suggested to Council they take a very close look at the situation and table their decision until after the next election. Mr. Geibelhaus indicated that there should be a forum on whether or not the Town should sell the building.

Discussion ensued on operational costs for administration once relocated to the Provincial Building. It was clarified that the yearly costs would be very similar to the current levels. The lease rate at the Provincial Building includes custodial services, utilities and grounds maintenance.

Mayor Ibbotson indicated that the Town of Rimbey only partially funds the Library. He indicated that Ponoka County and the Province of Alberta also

provides the library with funds.

Mayor Ibbotson indicated that the library provides a wonderful service. If the library ceased the programs they offer, there would not be anyone in the community to carry on with them. He noted that FCSS does not offer these types of programs.

Mr. Giebelhaus inquired about the federal grant for renovations for which the Library has applied. What happens if their application is unsuccessful? Mayor Ibbotson indicated that the library needs to know what they have, so they can start their preparations. The federal grant has to be utilized by March 2014.

5 people departed the meeting at 7:40 pm.

Councillor Payson indicated to Mr. Giebelhaus that it is the Library Board who is responsible to determine what happens at the Library, not the manager. The extra programs that are offered are self-sufficient.

Councillor Rondeel defended the dayhomes that attend the library and noted that everyone is welcome at the Library.

Councillor Ellis indicated that it is no different than dayhomes or other groups using the arena during free public skating.

Councillor Ellis asked Mr. Giebelhaus if he felt it was better for the kids to be on the street or at the Library.

Mr. Geibelhaus spoke briefly on the walking trails.

Mayor Ibbotson thanked Mr. Giebelhaus for attending the meeting.

6. Bylaws

6.1 Bylaw 880/13 – Town of Rimbey Library Loan Authorization

Administration recommended that Council pass second and third reading of Bylaw 880/13, Town of Rimbey Library Loan Authorization.

Motion 033/13

Moved by Councillor Rondeel to give second reading to Bylaw 880/13 Town of Rimbey Library Loan Authorization.

CARRIED
(5-0)

20 people departed the meeting at 7:50 pm.

6.2 Bylaw 881/13 – Brix Area Structure Plan

Administration recommended that Council pass second and third reading of Bylaw 881/13 Brix Area Structure Plan.

Motion 034/13

Moved by Councillor Ellis to give second reading to Bylaw 881/13 Brix Area Structure Plan, .and before Council considering third reading of this Bylaw, that the outstanding issues of the Brix Area Structure Plan be resolved to the satisfaction of Council.

CARRIED
(5-0)

2 people departed the meeting at 7:51 pm

7. New and Unfinished Business

7.1 Rimbey Arena Concession Contract

The Rimbey Arena Concession Contract expires March 31, 2013. The current contract is with Joanne Marshall. There have been no complaints received regarding the food, pricing or service.

Motion 035/13

Moved by Councillor Rondeel that Administration extend the contract with Joanne Marshall for a period of three (3) years for Rimbey Arena Concession

services.

CARRIED
(5-0)

7.2 Community Events Grant Program

The Recreation Board reviewed and approved Community Event Grant Applications in the amount of \$500.00 each from the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

Motion 036/13

Moved by Councillor Rondeel that Council approve the Community Events Grant Applications, all in the amount of \$500.00, for the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

CARRIED
(5-0)

7.3 Kitchen Catering Policy Amendment

The Recreation Board recommends that Council amend the fee structure in the Community Centre Catering Policy #2203 to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day. The hours for preparation would be during regular office hours of 8:30 am-4:30 pm.

Motion 037/13

Moved by Councillor Payson that the Community Centre Catering Policy #2203 be amended to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day providing that the preparation time would be during regular office hours of 8:30 am-4:30 pm., effective immediately.

CARRIED
(5-0)

7.4 Peace Officer Policies(4)

The Town of Rimbey must have in place policies to complete the application process for the Peace Officer/Bylaw Enforcement Program. Administration requires that Council approve the following Peace Officer Policies:

- Policy 4102 – Peace Officer Duties and Responsibilities
- Policy 4103 – Peace Officer Code of Conduct
- Policy 4104 – Peace Officer Public Complaint Policy
- Policy 4105 – Peace Officer Disciplinary Policy

Motion 038/13

Moved by Councillor Rondeel that Council approve Policy 4102 – Peace Officer Duties and Responsibilities as presented.

CARRIED
(5-0)

Motion 039/13

Moved by Councillor Ellis that Council approve Policy 4103 – Peace Officer Code of Conduct as presented.

CARRIED
(5-0)

Discussion ensued on Policy 4104, - Peace Officer Public Complaint Policy. Councillor Rondeel suggested that the timeline in item 3(b), be amended to a more suitable period of time. The CAO suggested a maximum of 10 business days for the CAO or his designate to acknowledge the receipt of the complaint.

It was also the consensus of Council the policy clearly indicates clearly who is the Director of Law Enforcement.

Motion 040/13

Moved by Councillor Webb that Council approve Policy 4104 – Peace Officer Public Complaint Policy as amended.

CARRIED
(5-0)

Discussion ensued on Policy 4105 – Peace Officer Disciplinary Policy. It was the consensus of Council that the levels of discipline be clarified further based on the severity of the infraction.

Motion 041/13

Moved by Councillor Payson that Council approve Policy 4105 – Peace Officer Disciplinary Policy as amended.

CARRIED
(5-0)

7.5 Committee of the Whole Meeting.

A Committee of the Whole Meeting is scheduled for Friday, February 15, 2013, commencing at 9:00 am.

Accept as information

7.6 Uniform Quality Management Plan

The Province of Alberta requires that municipalities have a Uniform Quality Management Plan. An amended Uniform Quality Management Plan was distributed to Council.

Motion 042/13

Moved by Mayor Ibbotson to accept the Uniform Quality Management Plan as presented.

CARRIED
(5-0)

7.7 April 22, Regular Council Meeting

It was noted that the Volunteer Appreciation Dinner is scheduled the same night as a Regular Council Meeting. It was the consensus of Council to move the Regular Council Meeting to April 29, 2013, commencing at 7:00 pm.

Motion 043/13

Moved by Councillor Ellis that the Regular Council Meeting scheduled for Monday April 22, 2013 be moved to Monday, April 29, 2013, commencing at 7:00 pm.

CARRIED
(5-0)

1 person left the meeting at 8:05 pm.

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Bank Reconciliation January 31, 2013
Cash Position January 31, 2013
Accounts Payable Check Listing to January 31, 2013

Motion 044/13

Moved by Councillor Ellis to accept the Bank Reconciliation for January 31,

2013, and the Cash Position for January 31, 2013 as presented.

CARRIED
(5-0)

Motion 045/13

Moved by Councillor Webb to accept the Accounts Payable Cheque Listing to January 31, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Minutes

Motion 046/13

Moved by Councillor Ellis to accept report 8.2.1 as presented.

CARRIED
(5-0)

9. Correspondence 9.1 West Central Planning Agency

A letter received from West Central Planning Agency advised that the membership for 2013 has increased from \$6,382.80 to \$7,021.08.

Motion 047/13

Moved by Councillor Rondeel to approve West Central Planning Agency membership fee of \$7021.08.

CARRIED
(5-0)

2 people departed the meeting at 8:08 pm.

10. In Camera 10.1, 10.2, 10.3

Motion 048/13

Moved by Councillor Rondeel that the meeting go in camera at 8:09 pm.

CARRIED
(5-0)

Motion 049/13

Moved by Mayor Ibbotson that the meeting come out of camera at 8:18 pm.

CARRIED
(5-0)

Motion 050/13

Moved by Councillor Webb that the Town of Rimbey accept the Offer to Purchase Registered Plan 852-1951, Rimbey Airport; NW 4 & SW 9-43-2-W5M (approx. 60.74 acres) from the Government of Alberta, Transportation for the amount of \$1.00 effective April 1, 2013.

CARRIED
(5-0)

Motion 051/13

Moved by Mayor Ibbotson that the Town of Rimbey accept the offer from the owners of L.I. Ranches for the 5 meter width on the west side and the 3 meter width on the south side of their property, for the use in trail development in consideration for a deduction in the amount of municipal reserve owed on the remainder of the property from what is now owed (approximately 4.14 acres) to one acre less (3.14 acres) registered on title.

CARRIED
(5-0)

Motion 052/13

Moved by Councillor Payson that Council refuse the offer to sell land to the Town of Rimbey for the walking trail from Mr. Herb Gutterink.

CARRIED
(5-0)

11. Adjournment Council adjourned the meeting at 8:21 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	6.1	Confidential	Yes	No	X
Topic	Bylaw 880/13 Rimbey Library Loan Authorization				
Originated by	Melissa Beebe	Title	Assistant CAO		

BACKGROUND:

At the January 14, 2013 Regular Council Meeting, Administration presented Bylaw 880/13 which authorizes the Town of Rimbey to grant a loan to the Rimbey Municipal Library Board in the amount of \$180,000.00, plus interest at 5% per annum, repayable to the Town of Rimbey semi-annually, over a two year period. Administration requested Council give first reading to Rimbey Library Loan Authorization Bylaw 880/13.

Documentation Attached:	Yes	No	XX
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DISCUSSION:

By way of Motion 003/13, Council gave first reading to Bylaw 880/13 Rimbey Library Loan Authorization.

By way of Motion 033/13, Council gave second reading to Bylaw 880/13 Rimbey Library Loan Authorization.

RECOMMENDED ACTION:

Administration Recommends that Council defer third reading of the Rimbey Library Loan Authorization Bylaw 880/13 until the question of a referendum on the Library's acquisition of the Town Administration Building for \$1.00 is determined.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
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The Town of Rimbey Library Loan Authorization

Bylaw 880/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE A LOAN TO THE RIMBEY MUNICIPAL LIBRARY.

WHEREAS, Section 265 of the Municipal Government Act authorizes a municipality to lend money to a non-profit organization, provided that the loan is for a purpose beneficial to the community and provided that the loan is authorized by Bylaw; and;

WHEREAS; the Rimbey Municipal Library Board wishes to apply to the Government of Canada for a grant to allow for the expansion of the Library. It is a requirement of that funding program that the applicant have obtained matching funds. Therefore, the Rimbey Municipal Library board has asked the Town of Rimbey to lend it the sum of \$180,000 to be applied to the expansion project; and

THEREFORE, Council considers that the proposed loan will be used for a purpose that will be beneficial to the public, namely the expansion of the municipal library.

COUNCIL OF THE TOWN OF RIMBEY, ALBERTA, ENACTS AS FOLLOWS:

1. Council hereby authorizes a loan to the Rimbey Municipal Library board to be used for the expansion of the library on the following terms:
 - (a) Purpose of loan: Expansion of Municipal Library
 - (b) Principal Amount: \$180,000
 - (c) Interest Rate: 5% per annum
 - (d) Term of Loan: 2 years
 - (e) Payments: semi-annual payments of \$47,847.22
 - (f) Security: Mortgage on land
2. The source of the funds to be loaned shall be from the Town of Rimbey municipal reserve.
3. The loan is to be advanced conditionally upon the approval of a matching grant from the Government of Canada.
4. Town administration is authorized to enter into a loan agreement with the Board on the terms set out in this Bylaw and in a form satisfactory to the Town's Solicitor.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 14 day of January , 2013.

READ a second time this 11 day of February , 2013.

READ a third and final time this day of , 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	6.2	Confidential	Yes	No	XX
Topic	Bylaw 881/13 – "Brix Area Structure Plan"				
Originated by	Melissa Beebe	Title	Assistant CAO/DO		

BACKGROUND:

At the January 14, 2013 Regular Council Meeting, Administration presented Bylaw 881/13 Brix Area Structure Plan. Bylaw 881/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

Documentation Attached:	Yes	No	XX
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DISCUSSION:

By way of Motion 004/13, Council gave first reading to Bylaw 881/13 Brix Area Structure Plan.

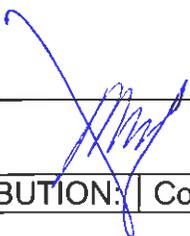
By way of Motion 034/13, Council gave second reading to Bylaw 881/13 Brix Area Structure Plan.

Council requested that before considering third reading of this Bylaw, that the outstanding issues of the Brix Area Structure Plan be resolved to the satisfaction of Council as what was stated as issues by the Town Agencies. These issues were discussed and resolved through a scheduled meeting with Developer and Agencies on February 19. The recommendations that were discussed and the revisions have been attached to the bylaw as the revised Area Structure Plan that was provided on February 20.

RECOMMENDED ACTION:

Administration recommends that Council consider third reading of Bylaw 881/13 Brix Area Structure Plan.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
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The Town of Rimbey Brix Area Structure Plan

Bylaw 881/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ADOPTING THE BRIX AREA STRUCTURE PLAN.

WHEREAS, Part 17 of the Municipal Government Act permits the Council of a municipality to enact an Area Structure Plan to provide a framework for subsequent subdivision and development of an area of land within the municipality; and;

THEREFORE; the Council of the Town of Rimbey deems it advisable to adopt the Brix Area Structure Plan; and

COUNCIL OF THE TOWN OF RIMBEY, ALBERTA, ENACTS AS FOLLOWS:

1. That this bylaw is to be cited as the "Brix Area Structure Plan" set out for parcel Part of SW 22-42-2-W5.
2. That schedule "A" attached hereto is hereby adopted as part of the bylaw.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 14 day of January , 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ a second time this 11 day of February , 2013.

READ a third and final time this day of , 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**BRIX
AREA
STRUCTURE PLAN**

BRIX AREA STRUCTURE PLAN

Within the

PT SW 22 - 42 – 2 - 5

TOWN OF RIMBEY

PREPARED FOR

Brix Construction

BY

Robert Wescott, B.Sc. AICP

Wescott Consulting Group Ltd.

February 2013

**BRIX AREA STRUCTURE PLAN
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Appendices

Appendix 'A'

"Aquifer Analysis of SW Sec. 22, Twp 42, Rge 2, West of the 5th Meridian
Groundwater Information Technologies Ltd.

Appendix 'B'

Kaizen LAB results and analysis, September 27th, 2012 for Plan 122-
3426 within the SW Sec. 22, Twp. 42, Rge. 2, West of the 4th
Meridian.

Appendix 'C'

Traffic Impact Assessment, New Recreational Vehicle Storage Facility on
Highway 20 south of Rimbey, Traffic Solutions, September 4th, 2012.

1.0 INTRODUCTION

The BRIX Area Structure Plan is defined as all that portion of the SW ¼ Section 22, Township 42, Range 2, West of the 5th Meridian which lies to the west of Road Plan 2262 JY and south of Lot 1, Block 1, Plan 972-3266 containing 24.72 hectares (61.08 Acres) more or less as shown in Figure 1 (*Regional Context*).

1.1 PLAN AREA JURISDICTION

The Plan Area (as shown in Figure 1 Regional Context) is located within the municipal jurisdiction of the Town of Rimbey. This plan consists of policy statements and conceptual representations that provide the framework to promote the following principles:

- Promote sustainable development;
- Promote the expansion of the tax base within the Town of Rimbey;
- Acknowledge and promote the development potential of the lands while recognizing the geographical importance within both the local and regional context;
- Create a visually appealing residential, commercial/industrial environment.

1.2 PURPOSE

This Area Structure Plan provides for the orderly and economic approach to the subdivision and development of the lands within that portion of the SW ¼ Section 19, Township 53, Range 17, West of the 5th Meridian which lie to the south and west of Highway 20.

The BRIX Area Structure Plan is intended to identify key issues such as land use, servicing, aesthetic design, transportation network and municipal reserve issues, and to provide viable options in the solution of those issues.

The Area Structure Plan is intended to establish a process of sequencing to ensure that development occurs in a logical, efficient and sequential manner.

1.3 PLAN COMPLIANCE

This Area Structure Plan hereinafter referred to as ‘the Plan’, has been prepared at the request of Town of Rimbey in compliance with Section 5.6, 5.7 and Section 11.14 of the Town of Rimbey Municipal Development Plan, which requires that such plans be prepared for select study areas.

The Area Structure Plan shall be prepared in accordance with the requirements as stipulated of the Municipal Government Act. The specific legislation under Section 633 of the MGA enabling the creation of Area Structure Plans states:

- (1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw, adopt an area structure plan.
- (2) An area structure plan
 - (a) must describe
 - (i) the sequence of development proposed for the area,
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
 - (iv) the general location of major transportation routes and public utilities, and
 - (b) may contain any other matters the council considers necessary.

In addition the Area Structure Plan will incorporate the principles and policies stipulated in Bylaw 839/09 “The Town of Rimbey Area Structure Plan.”

1.4 KEY ELEMENTS OF THE PLAN

The two key elements in the Area Structure Plan are:

- A process that is structured to coordinate development intensification in concert with transportation capacities and servicing capabilities.
- Policy Statements supplemented with a Land Use Concept Plan to establish a logical and sequential pattern of development.

1.5 POLICY INTERPRETATION

The explanatory text accompanying a policy within the Plan is provided for information purposes only to enhance the understanding of the policy. If an inconsistency arises between this text and a policy, the policy will take precedence.

Where “shall” is used in a policy, the policy is considered mandatory. However, where actual quantities or numerical standards are contained within the policy, such quantities or standards may be varied, provided that the variance is necessary to address unique circumstances that would otherwise render compliance impractical or impossible, and the general intent of the policy is still achieved.

Where “should” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be varied in a specific situation provided that the variance is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to introduce an acceptable alternate means to otherwise achieve the general intent of the policy.

1.6 PLAN AMENDMENTS

In order to amend this Plan, including any changes to the text or maps within, an amendment to the Plan will be required to be approved by Bylaw. An amendment will require the holding of a statutory public hearing together with public notification carried out in accordance with procedures established by the Town of Rimbey.

Where an amendment to the Plan is requested, the applicant will be required to submit supporting information necessary to evaluate and justify the amendment. Such changes will be made from time to time as determined necessary to ensure that the text and maps remain accurate.

1.7 MAP INTERPRETATION

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a map are approximate only, not absolute, and shall be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, such as property lines or road and utility rights-of-way.

1.8 CONSISTENCY AND MONITORING OF THE PLAN

It is intended that consistency between the Plan and any other policy directives which have been approved by Council be maintained, including but not limited to, the Municipal Development Plan of the Town of Rimbey.

In order to ensure the Plan remains current and relevant, it will be monitored over time. If any changes are deemed necessary as a result of future monitoring, the Plan will be modified through the amendment process

2.0 PLAN AREA

2.1 REGIONAL CONTEXT

Rimbey is located at the junction of Highways 20 and 53 in the Blindman River valley area, approximately 62 kilometers (39 mi) northwest of Red Deer and 145 kilometers (90 mi) southwest of Edmonton

As of 2011 the population of Rimbey was 2378. This represented an increase of approximately 5.6% from a population 2252 in 2006. The land area encompassing the Town of Rimbey is approximately 4.38 sq. miles.

Rimbey is the center of a thriving mixed farming and oil and gas region, and is the gateway to some excellent recreational facilities. Rimbey is centrally located amongst many lakes and rivers, and close to the foothills. Rimbey is the ideal area for fishing, hunting, snowmobiling, hiking and boating with close proximity to Sylvan Lake, Gull Lake and Pigeon Lake. An abundant array of wildlife offers endless hours of enjoyment for photographers and nature-lovers.

Rimbey offers a lifestyle that is the envy of many communities. The town has a very sound economy and is blessed with having most services within the community. As you walk the streets of Rimbey, you will always be greeted by a hello and a smile from those you pass by.

3.0 EXISTING SITE FEATURES & CHARACTERISTICS

The Plan Area (as shown in Figure 6) consists of approximately 24.72 ha (61.08 Acres) of land intended to accommodate country residential development, Municipal Reserve dedications and future commercial/industrial parcels.

The five (5) residential lots proposed in Phase I range in size from 2.0 acres to 2.51 acres while the twelve (12) industrial lots proposed in future phasing range in size from 3.18 acres in size to approximately 4.5 acres. In addition the plan provides for the expansion of the existing Country Residential parcel contained with Plan 122-3426.

3.1 SITE CHARACTERISTICS

The Plan Area as shown in Figure 5 (*Topographical Features*) has a gently rolling topography. The plan area varies approximately 8 meters in elevation difference with the high point located in the west quadrant of the plan area to the lowest point which is the extreme south east quadrant of the plan area.

3.2. DRAINAGE BASIN

The plan area is part of the Blindman Valley drainage system.

Drainage of the existing site flows in two directions. A relatively small area located in the western extreme area of the plan area flows westerly into the drainage ditch system within 40th Street (Range Road 23) and flows in a southerly direction to a drainage course which leads to the Blindman Valley drainage system. In the remainder of the lands within the Plan Area the drainage flows easterly overland towards Highway 20 and is collected in the Highway 20 road ditch system with eventual flow to the Blindman Valley drainage system.

3.3 PIPELINES & RIGHTS OF WAY

The Plan area is severed by a resource industry pipeline (Plains Midstream Canada) running diagonally through the center of the parcel. There is a right of way located along the south boundary of the parcel owned by Plains Midstream Canada, however, the holder of the right of way has indicated that they are in the process of abandonment. In addition, an ATCO gas pipeline is located along the west and south boundary of the parcel with a Fortis Right of Way along the south boundary of the plan area as shown in Figure 4 (*Pipelines & Rights of Way*).

3.4 ADJACENT LAND USES

Lands to the west and south of the Plan area are predominantly agricultural and grazing lands. Lands directly to the north are utilized as an oil field servicing site and is designated Industrial. Lands east of the plan area and Highway # 20 are primarily industrial, a proposed recreation storage facility and some minor agricultural pursuits as shown in Figure 2 (*Existing Uses of Land*).

Within the 'Plan Area' the proposed development lands are presently designated as "UX – Urban Expansion District" as shown in Figure 5 (*Existing Land Use Designation*). Redesignation to the appropriate Land Use Districts to facilitate development will be required.

3.5 BUILDINGS

There are no buildings contained within the plan area.

3.6 VEGETATION & SOILS

The Plan area is presently in cultivation. The lands within the plan area are identified as having a soil rating of Canada Land Inventory 2c. This rating is defined as soils having moderate limitations that restrict the range of crops or require moderate conservation practices. The soils are deep and hold moisture well. However, the subclass C indicates that the main limitation is low temperature or low or poor distribution of rainfall during the cropping season, or a combination of these.

3.7 SURFICIAL GEOLOGY

The surficial geology consists of Pleistocene lacustrine deposits, composed of lake-deposited sediments containing clay, silt and sand. Outliers of glacial Rimbey Till are also present. The till is primarily continental in source with few stones (quartzite, granite, and metamorphic rock) with a silty-clay matrix with low carbonate content (Roed, 1970).

3.8 EXISTING TRANSPORTATION NETWORK

Figure 2 (*Existing Land Use Patterns*) illustrates the major features of the area's existing transportation network. The system impacting the plan area is comprised of Highway 20, and 40th Street (Range Road 23).

These features are described as follows:

- Highway 20 is directly adjacent to the plan area. This major provincial highway is a two lane, undivided highway.

3.9 ACCESS

Physical access to the plan area is via 40th Street (Range Road 23) which is a component of the provincial grid road allowance system.

3.10 WATER AND SANITARY SEWER SERVICES

The Plan area is not presently serviced with municipal water or waste water services. The Town of Rimbey, in adopting the Municipal Development Plan, has indicated that servicing of the Plan Area with municipally owned water and waste water service does not appear to be a viable option at this time.

In recognizing these constraints, the solutions as proposed in Section 6.7 are based on the principles referred to below.

3.11 MAJOR FRANCHISED UTILITIES

Fortis Alberta owns an overhead power transmission line, which is located on the west and south boundary of the Plan area. Future subdivision will require connection to this line for electrical servicing.

ATCO Gas is presently located within the right of way which parallels the east boundary of 40th Street (Range Road 23) and future subdivision will require connection to this line for natural gas service.

4.0 STRATEGY

4.1 PLAN PRINCIPLES

4.1.1 SUSTAINABLE DEVELOPMENT

The first principle is focused on sustainable development.

- All development shall be in an environmentally sustainable manner, which includes the protection of groundwater supply to ensure that this resource lasts well into the future.
- Development shall be restricted to non-polluting uses and practices.

4.1.2 SIGNIFICANT ENVIRONMENTAL FEATURES

The second principle is one of identifying and protecting environmental features of significance.

- Low lying areas, which at the present time serve as a seasonal surface runoff retention area, need be protected where possible.

4.1.3 INTEGRITY OF HIGHWAY INFRASTRUCTURE

The third principle is maintaining the integrity of the highway infrastructure:

- Ensuring that development is accommodated in a fashion that public safety is first and foremost.

4.1.4 EXPANSION OF THE TAX BASE

The fourth principle is taking the necessary steps to broaden the tax base of the Town of Rimbey in a manner that limits the demands of new development on the Town's existing infrastructure.

- Proposing the uses of land that demand limited services from the Town of Rimbey.
- Encourage the location of land uses in which assessment are sustained at a high level (minimal depreciation).

4.1.5 GEOGRAPHICAL IMPORTANCE AND VISUAL APPEAL

The last principle relates to the highest and best use of lands:

- Ensuring that the nature of development is one that reflects positively on the Town of Rimbey.
- Development espouses the values of a proud, prosperous, healthy, and vibrant community.
- Consistent site development guidelines are implemented to ensure that development within the Plan Area is visually appealing and environmentally sustainable.

4.2 PLAN PROCESS

The Plan preparation process began by gathering, reviewing and analyzing all relevant information pertaining to future development options within and around the Plan Area. In addition, inventories relating to hydrology and soil permeability are referenced in support of this Plan.

4.2.1 HYDROLOGICAL REPORT

An “Aquifer Analysis of the SW 22-42-2-W5” completed by Groundwater Information Technologies Ltd. (see Appendix ‘A’) determine a safe 20 year potable water yield to sustain development with the plan area.

4.2.2 PRIVATE SEWAGE DISPOSAL SYSTEM ANALYSIS

In September 2012, an application for a permit to construct a Private Sewage Disposal System on Plan 122-3426 within the SW Sec. 22, Twp. 42, Rge. 2, West of the 5th Meridian was approved by the Town of Rimbey. A copy of the PSDS application with supporting documentation is provided as a reference in support of the use of individual sewage disposal systems within the Plan Area.

4.2.3 TRAFFIC IMPACT ASSESSMENT

A Traffic Impact Assessment referenced as “Traffic Impact Assessment - New Recreational Vehicle Storage Facility on Highway 20 south of Rimbey” was completed by Traffic Solutions and dated September 4th, 2012. The purpose of the Traffic Impact Assessment was to support a request to the County of Ponoka to develop a Recreational Vehicle Storage area directly west of the Plan Area on the east side of Highway 20. It is important to note that the Traffic Impact Assessment reflected the construction of a point of intersection with Highway 20 which coincides with a proposed future highway access identified in Bylaw 839/09 ‘The Town of Rimbey Area Structure Plan’.

5.0 PLAN OBJECTIVES

5.1 PLAN OBJECTIVES

The Future Land Use Concept reflects the following key planning objectives of the Municipal Development Plan:

- "The developer pays" is accepted practise throughout Alberta. When new subdivision and development occurs in a .municipality the Municipal Government Act allows the Municipality to require the developer to pay for necessary infrastructure. Past practise in Rimbey often did not conform to this practise and the long-term interests of the town were poorly served. As a result, current and future Councils are forced to deal with the problems of the past. Council serves notice, by way of this Plan that proper practices must and will be followed in the future.
- Council's position on the planning system is clear - Council will respect the system and "go by the book". Council will apply its planning authority fairly and consistently and will ensure the same from the town's other planning authorities, such as the subdivision committee, the development authority, the development agreements committee and the Subdivision and Development Appeal Board. In return, Council expects a similar commitment to the planning system from those who live and work in Rimbey.
- Recent changes in Alberta's planning legislation have given the town greater control over the planning system than ever before. This is particularly true for subdivision and development - parts of the system which tend to affect people most directly in their daily lives. Given this level of control, Council encourages anyone who has difficulty with the town's planning policies and standards, or with a subdivision or development application, to make constructive suggestions for changing the system. In other words, don't "go away mad". Work with Council and the administration to improve the system.

6.0 CONCEPT PLAN

The land use prescribed for the site is reflected in Figure 6 (*Future Land Use Concept Plan*). This concept plan outlines the land uses, transportation network, and utility infrastructure for the Plan Area.

6.1 PLAN POLICIES

The policies listed below are unique to the BRIX Area Structure Plan and are to be applied at the time of the new subdivision and development. All existing statutory plans and policies, particularly those policies referenced in the Town of Rimbey Municipal Development Plan, as well as the Town of Rimbey Area Structure Plan, shall be applied.

6.2 PHASED DEVELOPMENT

The BRIX Area Structure Plan envisions that the Plan Area will be a phased development, the timing of which is influenced by several factors notwithstanding:

- The immediate needs of the landowner.
- Market conditions.
- A coordinated approach in the provision and construction of both the 'on-site' and 'external' infrastructure requirements such as road design, storm water management, drainage and shallow utility installation.
- The establishment of an economic model that reflects the nature of the development and the limitations of front-loading financial obligations.

6.2.1 PHASE I

Phase I shall consist of Five (5) Country Residential parcels and a Municipal Reserve lot as shown in Figure 6 (*Future Land Use Concept Plan*).

6.2.2 FUTURE PHASING

Future Phasing shall include the subdivision and development of the residual lands in title as shown in Figure 6 (*Future Land Use Concept Plan*). Future phasing is contingent on upgrading of the existing Traffic Impact Assessment, as referenced in Appendix 'C', as well as the completion of a comprehensive geotechnical investigation to confirm both site suitability and the load bearing capacity of the proposed development lands.

6.3 LAND USE

While it is recognized that much of the Plan Area is considered as lands having marginal agricultural capabilities it is further acknowledged that development pressures, existing parcel configurations and general public input suggest that support exists for the proposed use of the lands.

The public recognizes that the proximity of the area to the Town of Rimbey, the highway corridor, the resultant increases in land values and marginal agricultural soil capacities have reduced the viability of conventional agricultural operations. As such the plan area has been identified as having characteristics favorable for future development as per Figure 6 (*Land Use Concept Plan*). Development of the Plan Area could provide the opportunity for properties adjacent to the plan area to take advantage of upgraded infrastructure.

The Land Use Concept Plan proposed for the BRIX Area Structure Plan is shown on Figure 6 (*Land Use Concept Plan*).

Specifically, the Land Use Concept Plan responds to the following critical factors:

- The Town of Rimbey existing statutory plans and in particular the Municipal Development Plan and Bylaw 839/09 – The Town of Rimbey Area Structure Plan.
- Acknowledgment of the existing conditions, such as natural features, current uses of land, parcel boundaries, and subdivision and development opportunities, which result in both opportunities and constraints for future land use.
- The existing transportation network infrastructure including proposed improvements.
- Acknowledgement, that, for the foreseeable future, services will be provided on-site.

6.3.1 LAND USE POLICIES

Notwithstanding the above, all future subdivision and development within the Plan Area shall have regard to the spirit and intent of the BRIX Area Structure Plan and in particular shall have regard to both the vision and the following land uses which serve to promote that vision.

6.3.1.1 All future subdivision and development within the Plan Area shall comply with the Land Use Concept shown in Figure 6 (*Land Use Concept Plan*).

6.3.1.2 All future subdivision and development within the Plan Area shall be in accordance with the requirements stipulated in the Land Use Bylaw of the Town of Rimbey.

6.3.1.3 Prior the approval of future phasing as shown in Figure 6 (*Land Use Concept Plan*), a comprehensive geotechnical investigation shall be provide by the developer in support of future phasing development.

6.3.1.4 Prior to the approval of future phasing a traffic impact assessment relating to the construction of the point of intersection with Highway 20 as shown in Figure 6 (*Land Use Concept Plan*), shall be completed by the developer.

6.3.1.5 Phase I shall consist of Five (5) Country Residential parcels and Municipal Reserve lots as shown in Figure 6 (*Future Land Use Concept Plan*).

6.3.1.6 Phase I shall include the consolidation of approximately .514 hectares of land with existing Block 1, Plan 122-3426 as shown in Figure 6 (*Future Land Use Concept Plan*).

6.3.1.7 The Developer shall be required to enter into a deferred services agreement with the Town prior to subdivision and the Town may register a caveat respecting the said deferred services agreement for the purpose of informing lot owners of the requirement to connect to a municipal water and/or wastewater system when such services become available.

Notwithstanding the above, all future subdivision and development within the Plan Area shall have regard to the spirit and intent of the Bylaw 938/09, the "Town of Rimbey Area Structure Plan" and in particular shall have regard to the land uses which serve to promote that vision.

6.4 TRANSPORTATION NETWORK

The proposed development is to be served by both 40th Street (Range Road 23) and through a proposed access to Highway # 20.

6.4.1 TRANSPORTATION POLICIES

- 6.4.1.1 All road improvements, including new construction and highway improvements shall be constructed to municipal standards as dictated by the Town of Rimbey and shall be at the sole cost and expense of the Developer.
- 6.4.1.2 Required future road widening to any existing roads including 40th Street (Range Road 23) shall be dedicated at the time of subdivision.
- 6.4.1.3 Direct access from the proposed Country Residential lots to 40th Street (Range Road 23) will be permitted.
- 6.4.1.4 All internal development (Future Phasing) within the Plan Area will access a proposed internal road system as shown in Figure 6 (*Future Land Use Concept Plan*).
- 6.4.1.5 The Developer shall be responsible for the dedication of land necessary for the upgrading of the point of intersection of the proposed internal road with Highway # 20 as shown in Figure 6 (*Land Use Concept Plan*).
- 6.4.1.6 Until such time as the north/south internal road (as shown in Figure 6 (*Land Use Concept Plan*)) extends southerly beyond the plan area a “temporary” Cul De Sac shall be provided.

6.5 ENVIRONMENTALLY SIGNIFICANT FEATURES

Policies are proposed to ensure that the existing environmentally significant features within the Plan Area are protected, while also providing opportunities for the development of new environmental features.

6.5.1 ENVIRONMENTALLY SIGNIFICANT FEATURES POLICIES

- 6.5.1.1 Existing natural features, such as tree cover and drainage courses, shall be preserved, wherever possible, by integrating such features into the design of the new subdivision.
- 6.5.1.2 The use of high efficiency and energy efficient building materials, fixtures and appliances shall be encouraged.
- 6.5.1.3 The individual harvesting of rain water for irrigation purposes on each lot shall be encouraged.
- 6.5.1.4 Where possible buildings shall be orientated to provide the greatest exposure to the sun and create solar heating and solar capture opportunities.
- 6.5.1.5 Each lot owner shall be encouraged to plant shelter belts along the north boundary of their lot to provide additional protection from the northern winds.

6.6 MUNICIPAL RESERVE

- 6.6.1 Municipal Reserve, as shown in Figure 6 (*Land Use Concept Plan*) will be dedicated in a manner which will enhance and compliment both the Plan Area and the community at large.
- 6.6.2 Municipal Reserve shall be provided by either the dedication of land, disposition through cash in lieu or a combination of both. The disposition of reserve including the disposition of the existing reserve caveat shall be at the sole discretion of the Town of Rimbey at the time of subdivision.

6.7 SERVICING INFRASTRUCTURE

The “Aquifer Analysis SW 22-42-2-W5” (see Appendix ‘A’) confirms an apparent safe yield to sustain the development as proposed.

6.7.1 POTABLE WATER POLICIES

6.7.1.1 All subdivision and development shall be capable of being serviced on site with individual well systems. Each lot will be served by an individual water well system located on each individual lot.

6.7.2 SANITARY SEWER SYSTEM

Individual ‘on-site’ systems of sewage treatment and disposal are proposed for all development within the Plan Area.

In addition to the traditional on-site ‘septic tank and field disposal systems’ several other methods of on-site sewage treatment and disposal are approved for use within the Province of Alberta. These systems are installed in compliance with and in accordance to the Alberta Plumbing Code, as well as, practices and procedures stipulated by Alberta Environment. System alternatives range from septic tank and above ground field systems, evaporation mounds to packaged mechanical treatment systems. Again, each alternative method of ‘on-site’ sewage treatment and sewage disposal is constructed or installed and maintained in accordance with the requirements of both the Alberta Plumbing Code and practices and procedures provided by Alberta Environment.

It is also recognized that identifying the appropriate method of sewage treatment and subsequent disposal may be site specific and based on proven technologies as well as the physical attributes and soil characteristics of the site.

6.7.2 SANITARY SEWER SYSTEM POLICIES

6.7.2.1 Prior to the issuance of a development permit for any construction on each specific lot, the Developer shall provide the following for both Municipal and Provincial regulatory approval:

- Plans of the proposed construction including a site plan indicating the topographical features.
- A detailed report indicating the anticipated volumes of sewage treatment and an ‘Approved’ method of sewage treatment and disposal completed by a professional engineer or agrologist.

6.7.3 STORM WATER MANAGEMENT

Storm water management will incorporate overland drainage only. This will be accomplished by using roadway ditches, culverts, and drainage swales along lot lines. Individual lots will be graded to direct runoff water to the drainage swales or ditches. These ditches will be used to convey water from the lots to the storm pond.

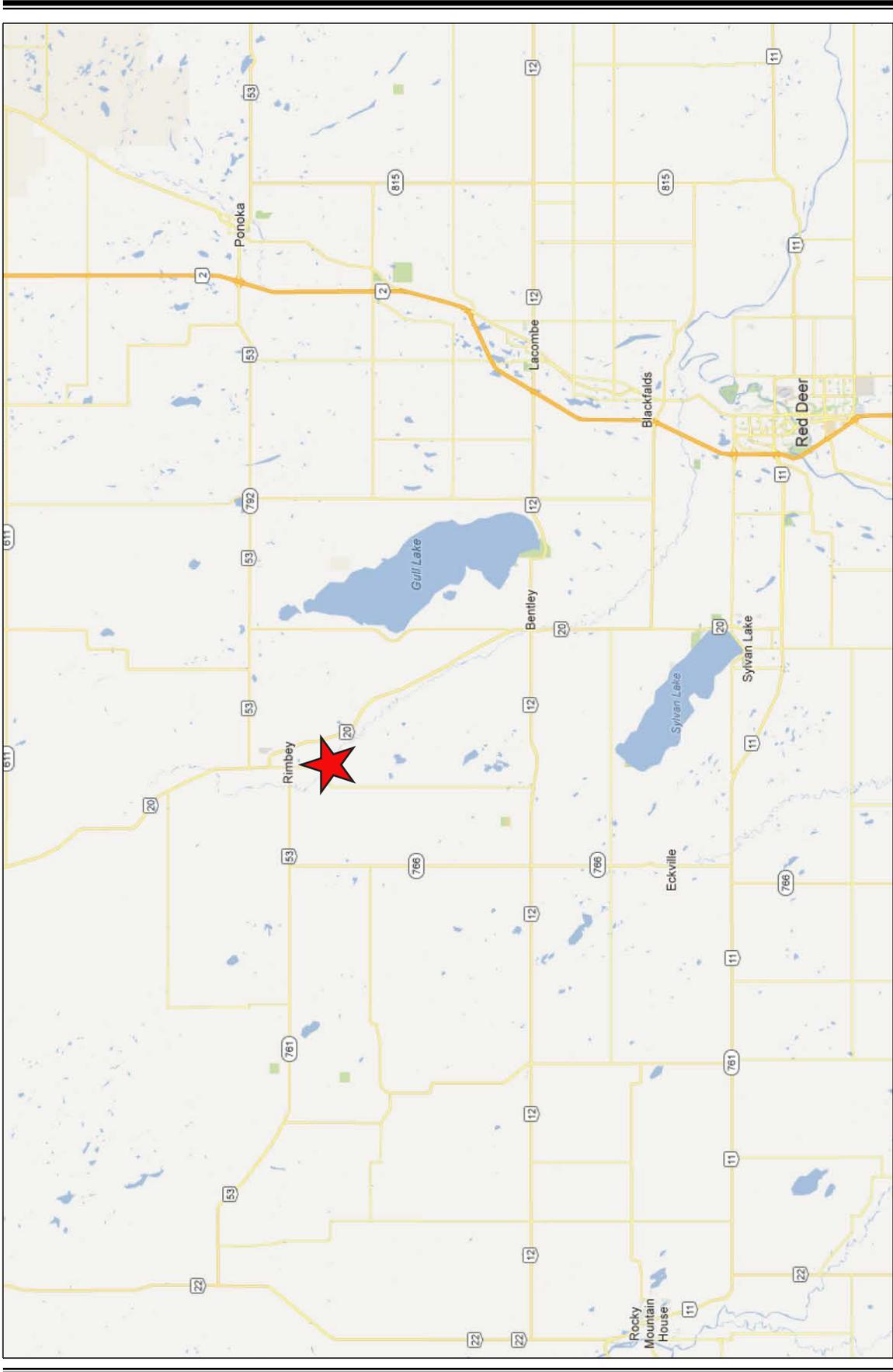
The layout of the overland flow system will be chosen to work closely with existing topography, as well as the lot layout. The slopes of the ditches and the drainage swales should be maintained between 0.5% and 2.0%. The ditches and swales should be protected with grass vegetation as soon as possible to reduce erosion, and help with storm water quality.

6.7.3.1 STORM WATER MANAGEMENT POLICIES

6.7.3.1 Prior to the subdivision and development of 'Future Phasing' the Developer shall provide a storm water management plan to the satisfaction of the Town of Rimbey.

6.7.3.2 Design for constructed storm water management facilities shall follow the 'Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems,' Alberta Environment, latest edition as a minimum.

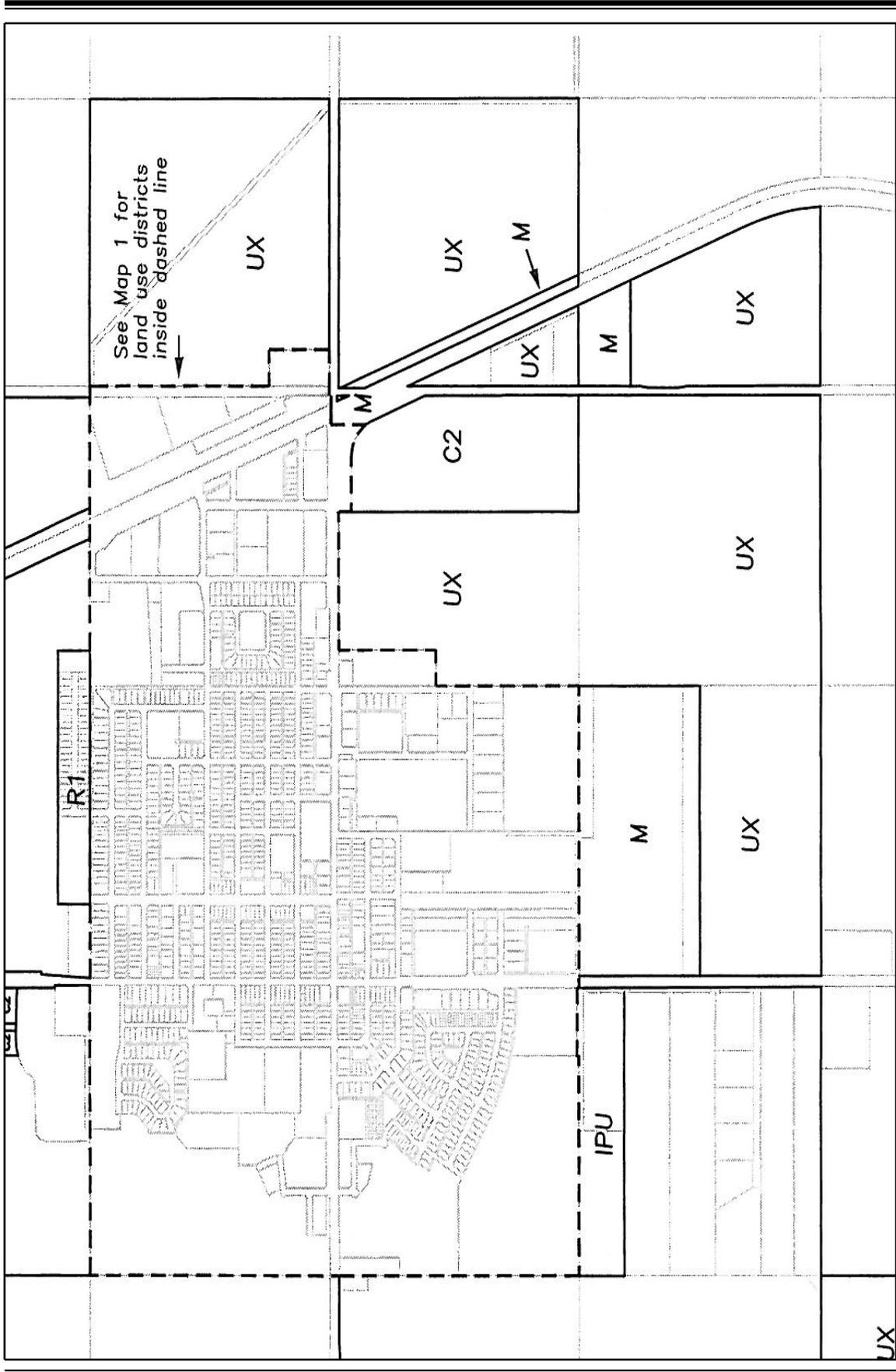
6.7.3.3 Native soils shall be salvaged and stockpiled and reused as topsoil and planting bed material



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BRIX AREA STRUCTURE PLAN

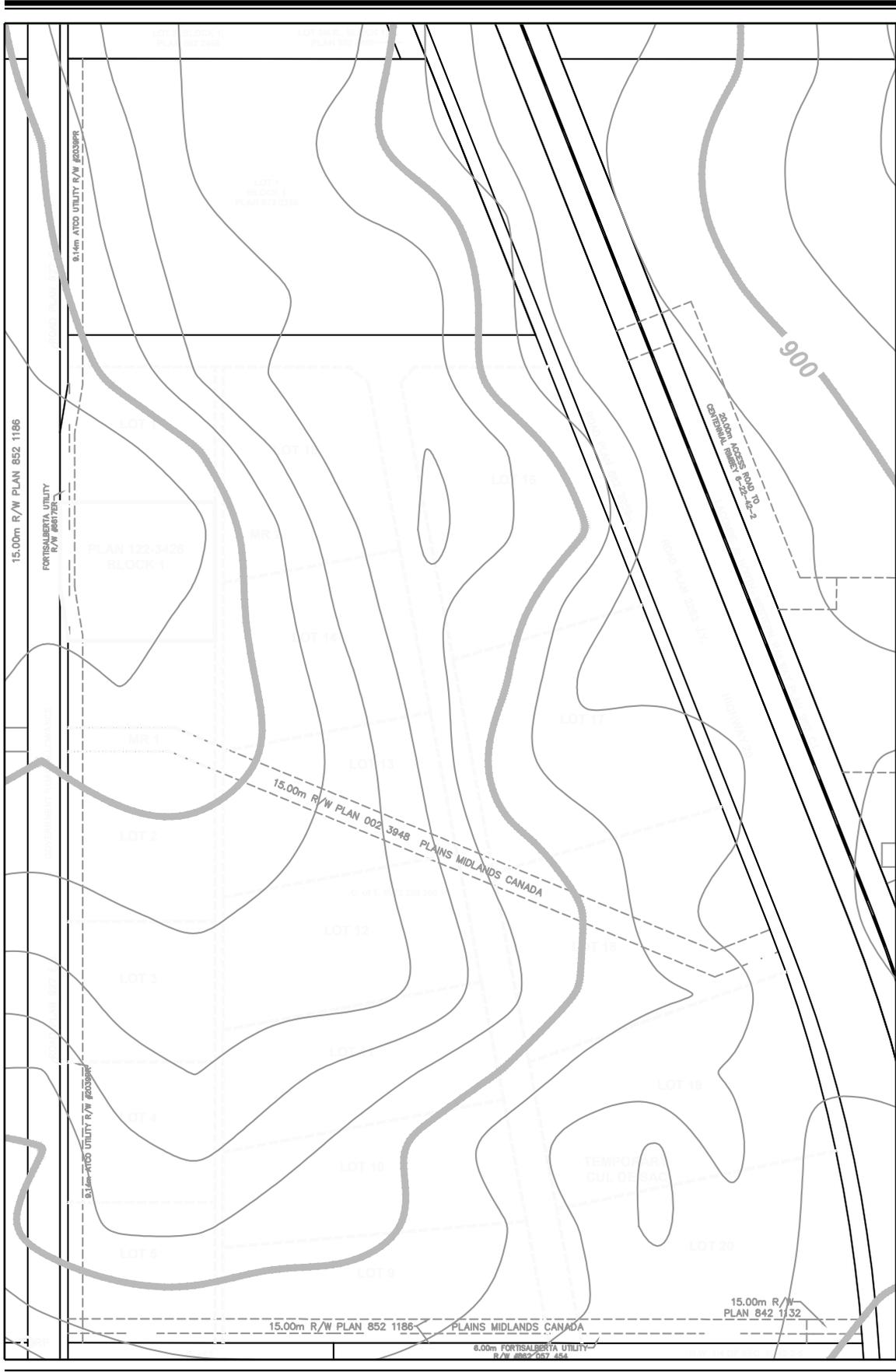
Figure 1



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BRIX AREA STRUCTURE PLAN

Figure 3

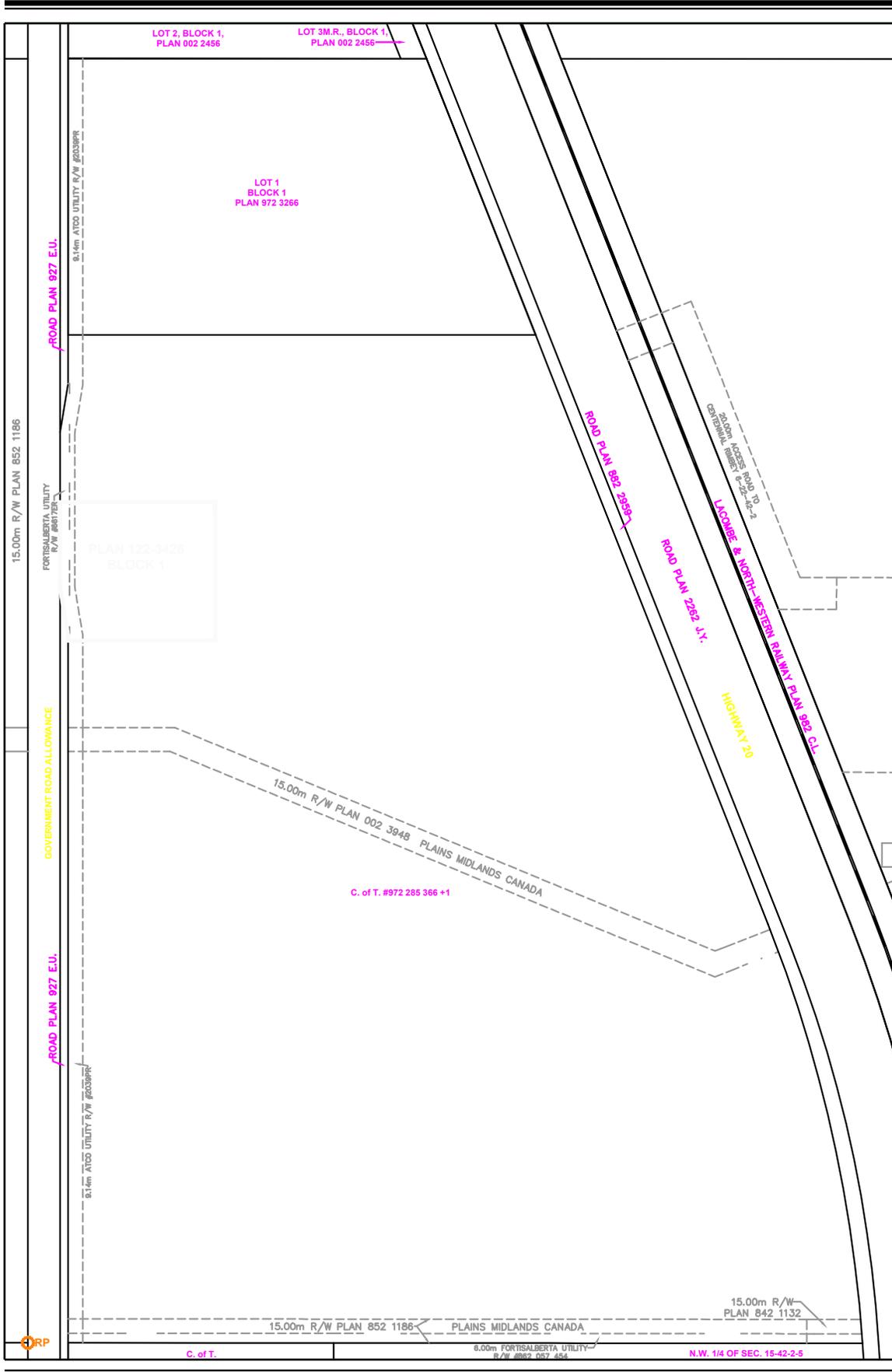


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BRIX AREA STRUCTURE PLAN

Figure 5

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BRIX AREA STRUCTURE PLAN

Figure 4

“ACQUIFER ANALYSIS”

SW 22-42-2-W5

PREPARED BY

GROUNDWATER INFORMATION TECHNOLOGIES LTD.

APPENDIX ‘A’

December 2012

GRIT Ltd.

Groundwater Information Technologies Ltd.

Aquifer Analysis

SW – 22 – 42 – 2W5

Prepared For:

Wescott Consulting Ltd.

Attention: Robert Wescott

Prepared By:

Groundwater Information Technologies Ltd.



APEGA P12077

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Appendix 1 – Reconnaissance Report of wells in area

Executive Summary

An analysis of wells and aquifers in the vicinity of a proposed commercial and residential development located within the SW ¼ - 22 – 42 – 2W5 was undertaken to determine whether the aquifers underlying the site are capable of supplying water for the development. The analysis consists of a review of existing data such as water well records and previously published reports. No pump tests on wells from the subject site or in the immediate area were available for review of aquifer capabilities.

The aquifers in the area consist of bedrock sandstones of the Paskapoo Formation. This formation has been subdivided into three members, with an upper (Sunchild) and lower (Haynes) aquifer separated by an aquitard (Lacombe). The Sunchild aquifer is sporadically present within the area and has a maximum thickness of approximately 100 m. This aquifer appears to be present underlying the site and it is recommended that well depths of at least 30 m be utilized to maintain high quality groundwater.

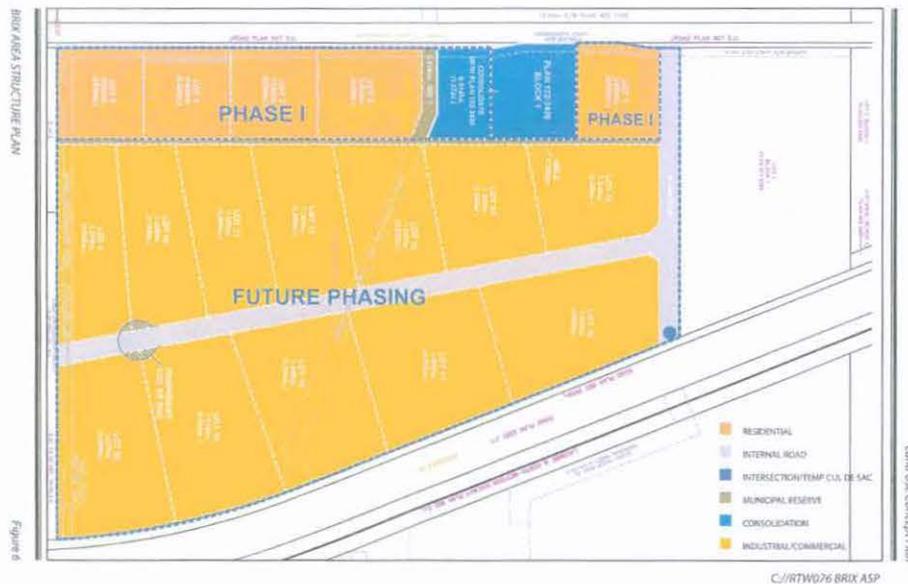
High production rates are observed in many wells in the area and it may be possible to utilize a single well as a licensed source for groundwater supply for the development. Alternately, individual wells for each lot may also be used, although licensing will be required for all commercial users.

The water quality is generally good with a total dissolved concentration of less than 100 mg/L and low sulphate content. Minimal treatment would be necessary, likely consisting of chlorination only for a community well supply. No indications of aquifer depletion in the area are observed.

No adverse effects to existing users by water use at the proposed development are anticipated based on typical consumption rates that may be needed for the various establishments in the development. No licensed users are present within Section 22 – 42 – 2W5, but some registrations for water use for agricultural purposes are present in the subject section and adjoining sections. The Town of Rimbey obtains their water from the Sunchild Aquifer in Sections 27 and 28 north of the site, but due to the distance of the subject site to the town supply wells and the discontinuous nature of the Sunchild Aquifer in the area, no adverse effects between the town wells and the water supply at the subject site would be expected.

Introduction

At the request of Robert Wescott an aquifer analysis was undertaken at parcel of land located within the SW ¼ of Section 22 – Twp 42 – Range 2W5M. This site is located south east of the Town of Rimbey Alberta and immediately west of Highway 20. Development of the site is proposed to consist of approximately 5 residential lots and 12 industrial/commercial lots. A site map showing the proposed development is as follows:



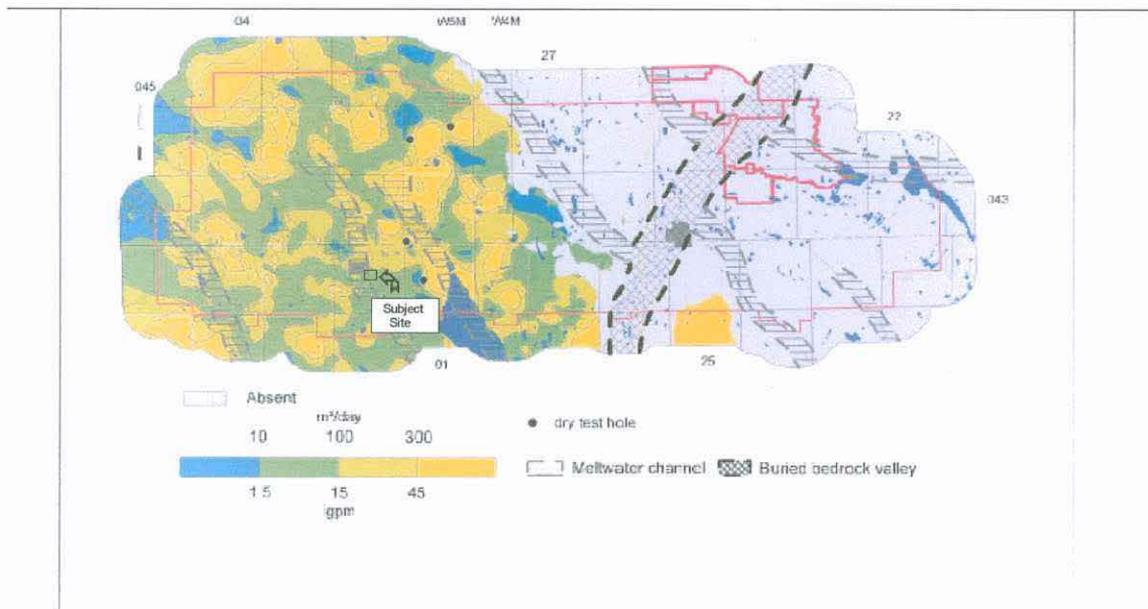
The purpose of the analysis is to review the aquifer(s) in the area to see if the groundwater can be supplied in a sustainable manner. The review is based on existing information such as water well records from Alberta Environment and Sustainable Resource Development (AESRD) database and existing published reports on aquifers in the area. No pump test data from is available from a well on the subject site and regional interpretations are made. It is anticipated that a well or wells will be installed with development of the project, however details of water demand, especially from the commercial sites, are not available. Typically these demands would be expected to be relatively modest for most users.

Nature of Regional Aquifers

The area is located within a meltwater channel of post glacial origin and the soil underlying the site consists of a thin (approximately 3 m) thick unit of silts and clays which are likely either till or lake bed deposits. No aquifers are expected to be found in the immediate area within these upper units.

According to the Regional Groundwater Assessment undertaken for Ponoka County by Agriculture and Agri-Food Canada in 2003, the aquifers in the area consist of bedrock sandstones of the Dalehurst Member of the Paskapoo Formation. These sandstones consist of sands that infilled river channels. The sandstone channels are separated both vertically and horizontally by overbank and flood plain shales. As a result the aquifers are somewhat isolated from each other.

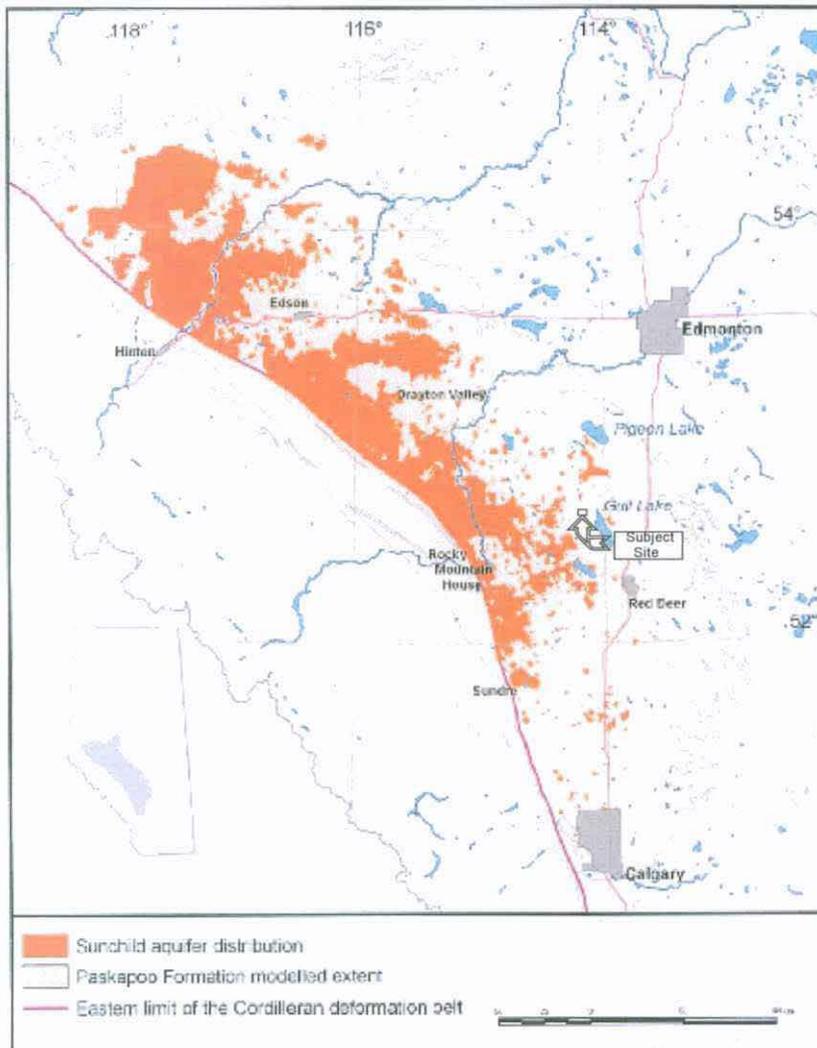
The productivity of the aquifers range in the area is quite variable ranging from 1.5 to 45 imperial gallons per minute ($10 \text{ m}^3/\text{day}$ to $300 \text{ m}^3/\text{day}$). A map from the Agriculture and Agri-Food Canada report of the productivity of the Dalehurst Aquifer is as follows:



The Dalehurst Member in the area is approximately 100 m thick. Underlying the Dalehurst Member is the Lacombe Member. Few wells are drilled to this depth; however the Lacombe Member is utilized east of the area and appears less productive overall than the Dalehurst Member.

A more recent study has been undertaken on the Paskapoo Formation by the Alberta Geological Survey (Geostatistical Rendering of the Architecture of the Hydrostratigraphic Units within the Paskapoo Formation, Central Albert, ERCB/AGS Bulletin 66, 2012). The Paskapoo Formation is subdivided into three hydrostratigraphic units based on the amount of sand. The aquifer units are defined where 25 m thick slices contain over 55% sandstone. A lowermost Hayes Aquifer is separated by the Lacombe Aquitard and upper Sunchild Aquifer.

The Haynes Aquifer is present at depths exceeding 250 m and is not likely within accessible range for aquifer use. The Sunchild Aquifer is sporadically present within the area as shown by the following map taken from Bulletin 66:



Isolated zones with high sandstones / shale ratios are present in the area indicating some highly productive aquifers may be present. No large scale continuous aquifers are mapped in the Agriculture and Agri-Food Canada or Alberta Geological Survey reports indicating that aquifers are likely isolated in both a lateral and vertical sense.

Local Well Users

A review of AESRD water well database was made to determine the local well use within the area. The Reconnaissance Report summarizing the wells within a 1 km radius of the site is attached in Appendix A. Twenty three well records are present with depths ranging from 60 to 178 feet (18.3 – 54.3 m). All wells obtain water from bedrock aquifers, usually sandstone aquifers.

The productivity of the wells is relatively high as indicated by test rates ranging from 8 to 250 imperial gallons per minute with average rates of 26 gallons per minute. No wells in the area were found that would allow for detailed well test interpretation and calculation of 20 year safe yields, but examination of several of the air test records (recovery data only) indicates some wells may be able to produce even higher than the tested rates.

As no test data is available, a review of the formation logs in the Water Well Drilling Reports on the subject section was made to see if thick sandstone sequences are present (defined as greater than 55% sandstone in 25 m thick slices). Of the four well records present in the subject quarter section, Well 341956 has 21% sandstone in the upper 25 m and 66% sandstone in the lower 15 m, Well 472270 has 66% sandstone in the upper 25 m, Well 472271 has 0% sandstone in the upper 25 m and 22% sandstone in the lower 15 m and well 42272 has 87% sandstone in the upper 25 m.

A good correlation between sandstone percentages and initial pumping rates is observed with Well 341956 having an initial pumping rate of 25 gallons per minute, Well 472270 having an initial test rate of 40 gallons per minute, 472271 having an initial pumping rate of 12 gallons per minute and Well 472272 having an initial pumping rate of 30 gallons per minute.

A review of the AESRD license and approval database was undertaken to determine licensed groundwater usage in the area. No licenses are present within the subject section; however 2 registrations are in place owned by Fairplay Stable and Ormberg (for a maximum use of 6250 m³/year). Registrations in the adjoining sections are summarized as follows:

Section	Number of Registrations
14	2
15	3
16	1
21	1
22	2
23	1
26	0
27	2
28	0

One surface water license is located in Section 26 for 3 acre-feet per year. Water licenses for the Town of Rimbey water supply are located in Sections 27 and 28 from groundwater sources. These licenses are for a total supply of 74,100 m³/year and are obtained from wells less than 60 m deep.

The wells are located at distances of one to two miles from the subject site. Due to the relatively long distances and the discontinuous nature of the aquifer, it is not thought likely that the aquifer zones that supply the town water wells would be in direct communication with water supply wells at the subject site.

Water Quality

Water quality is generally good in the area with a total dissolved solids concentration of 500 – 1000 mg/L. Sulfate content is low and the dominant ions are sodium, calcium and bicarbonate.

The water can be considered as High Quality Groundwater by Alberta Environment definitions, and minimal treatment, likely consisting of chlorination only, will likely be the only required treatment. Detailed testing of the water supply will be required to confirm this as some parameters such as iron, manganese and fluoride can vary from well to well and can be a problem in an individual well.

Water Level Change with Time

A review of groundwater levels with time was made to determine if indications of aquifer depletion are occurring. A nearby AESRD observation well located in 1 – 32 – 39 – 2W5 which measures water over an interval of 31.3 – 32.9 m shows a decline in water levels of approximately 0.4 m in the 1990`s and stable water levels since then.

A review of water levels based in the wells based on drill date from the data in the Reconnaissance Report was undertaken to also examine water level changes with time. A summary of the average water levels by decade is as follows:

Decade	Number of Wells	Average Depth to Water
1970`s	2	16
1980`s	11	33
1990`s	6	26
2000`s	2	33.5

Although the data is sparse and taken over a range of well depths, no discernible decrease in water levels with time is observed. Indications of aquifer depletion, based on the local water well database or the AESRD observation well, are not present.

Recommendations and Conclusions

As the upper silt and clay till units are relatively thin (less than 5 m), there is a potential for subsurface contaminants (i.e. septic field effluent, or industrial spills) contaminating shallow aquifers. Although aquifers may be present at depths of less than 50 feet (15 m) it is recommended that only aquifers below a depth of at least 15 m be utilized. It would be preferential if aquifers starting at depths below 30 m (100 feet) are utilized as it appears that sufficient aquifers may be found to depths of 100 m (300 feet).

Wells appear to have sufficient productivity in the area such that a well would likely be able to supply the several lots on the development, or individual lots could have their own supply. Water licenses would have to be obtained for any community well or individual wells on commercial lots. Treatment would also be required for any community water supply.

Groundwater Wells

Please click the water Well ID to generate the Water Well Drilling Report.

Well ID	LSD	SEC	TWP	RGE	M	DRILLING COMPANY	DATE COMPLETED	DEPTH (ft)	TYPE OF WORK	USE	CHM	LT	PT	WELL OWNER	STATIC LEVEL (ft)	TEST RATE (gpm)	
341956	06	22	042	02	5	ALKEN BASIN DRILLING LTD.	2002-10-09	140.00	New Well	Other		16	9	PLAINS MARKETING CAN L.P.	25.00	25.00	
367284	11	14	042	02	5	MID-WEST WATER WELLS LTD.	1992-07-02	80.00	New Well	Industrial		2		CHEVRON CAN RES/KENTING 39	10.00	65.00	
367285	11	14	042	02	5	MID-WEST WATER WELLS LTD.	1992-07-02	80.00	New Well	Industrial		2		CHEVRON CAN RES/KENTING 39	10.00	70.00	
406392	NW	22	042	02	5	ALKEN BASIN DRILLING LTD.	1995-06-07	140.00	New Well	Domestic		15	4	SOLOMONS, JOHN	55.00	60.00	
407876	NE	22	042	02	5	ALKEN BASIN DRILLING LTD.	1995-07-27	73.00	New Well	Industrial		3	10	ARMBERG, MURRAY	10.00	40.00	
466401	13	23	042	02	5	ALKEN BASIN DRILLING LTD.	1996-09-23	120.00	New Well	Domestic		17	11	AMOCO PETRO CO LTD	35.00	30.00	
467525	NE	16	042	02	5	MEDICINE VALLEY WATER WELLS	1997-05-23	89.00	New Well	Domestic		7	21	ANDERSON, RON	28.00	12.00	
472211	NW	14	042	02	5	UNKNOWN DRILLER		160.00	Chemistry	Domestic	1			PALMER, ROB	60.00		
472212	NW	14	042	02	5	FREEMAN W J	1956-11-26	54.00	New Well	Domestic & Stock			2			10.00	250.00
472213	12	14	042	02	5	UNKNOWN DRILLER	1952-05-23	1,090.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD			
472214	13	14	042	02	5	OTHER		0.00	Flowing Shot Hole	Industrial				SUN OIL			
472216	13	15	042	02	5	AB WATER WELL DRILLING	1977-03-28	90.00	New Well	Domestic & Stock		8		CADSAND, DAVID C.	21.00	20.00	
472217	14	15	042	02	5	MID-WEST WATER WELLS LTD.	1983-09-28	100.00	New Well	Industrial		5		CHIEFTAIN DEV #RIG WELL	15.00	45.00	
472218	15	15	042	02	5	ALBERTA EAGLE DRILLING LTD.	1982-05-25	90.00	New Well	Domestic & Stock		4		CADSAND, DAVID	36.00	30.00	
472220	16	16	042	02	5	MID-WEST WATER WELLS LTD.	1984-01-31	100.00	New Well	Industrial		5		GULF #RIG WELL	10.00	50.00	
472221	16	16	042	02	5	MID-WEST WATER WELLS LTD.	1984-01-31	100.00	New Well	Industrial		5		GULF #RIG WELL	10.00	50.00	
472260	01	21	042	02	5	UNKNOWN DRILLER	1952-05-20	1,119.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD			
472265	NE	21	042	02	5	FORRESTER WATER WELL DRILLING (1981) LTD.	1985-09-11	177.00	New Well	Domestic & Stock		23		JORDAN, DON	89.00	25.00	
472266	NE	21	042	02	5	AB WATER WELL DRILLING	1989-06-09	181.00	New Well	Domestic		8		REIS, SUSANNA	93.00	8.00	
472267	16	21	042	02	5	MID-WEST WATER WELLS LTD.	1983-09-06	200.00	New Well	Industrial		4		CHIEFTAIN #RIG WELL	30.00	30.00	
472268	16	21	042	02	5	UNKNOWN DRILLER		80.00	Flowing Shot Hole	Industrial				REDWATER UTILS #SP401			
472269	SE	22	042	02	5	ALKEN BASIN DRILLING LTD.	1987-07-09	60.00	New Well	Stock		6		HUGHES, GARRETT	4.00	30.00	
472270	SW	22	042	02	5	SCHMIDT DRILLING LTD.	1974-07-29	80.00	New Well	Stock		3		JORDAN, R.	10.00	40.00	
472271	SW	22	042	02	5	SCHMIDT DRILLING LTD.	1980-12-27	120.00	New Well	Domestic & Stock		4		JORDAN, R.	51.00	12.00	
472272	06	22	042	02	5	MID-WEST WATER WELLS LTD.	1983-07-18	100.00	New Well	Industrial		5		CHIEFTAIN #RIG WELL	10.00	30.00	

Well ID	LSD	SEC	TWP	RGE	M	DRILLING COMPANY	DATE COMPLETED	DEPTH (ft)	TYPE OF WORK	USE	CHM	LT	PT	WELL OWNER	STATIC LEVEL (ft)	TEST RATE (l/gpm)
472273	NW	22	042	02	5	FORRESTER WATER WELL DRILLING (1981) LTD.	1982-02-16	144.00	New Well	Domestic	1	22		KENDREW, KEITH	39.00	30.00
472274	NW	22	042	02	5	UNKNOWN DRILLER		50.00	Chemistry	Domestic	2			SALOMONS, J.		
472275	NW	22	042	02	5	UNKNOWN DRILLER		178.00	Chemistry	Domestic	1			NEWBURY, KEN		
472276	13	22	042	02	5	UNKNOWN DRILLER	1952-06-11	1,100.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD		
495701	NW	22	042	02	5	ALKEN BASIN DRILLING LTD.	2000-04-03	160.00	New Well	Domestic		21	10	KENDREW, COLIN	42.00	15.00

“KAIZEN LAB RESULTS & ANALYSIS”

FOR PLAN 122-3426

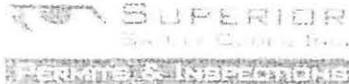
IN THE VICINITY

OF

S.W. SEC. 22, TWP. 42, RGE. 2, WEST OF THE 5TH MERIDIAN

APPENDIX ‘B’

December 2012



**Private Sewage Disposal
Permit Application**

Label TRY S 0002 12 RD
Town of Rimby

Other Required Permits: Building Electrical Gas Plumbing

Permit Type: Owner Contractor

Development Permit Number: _____

Application Date (M/D/Y): OCT. 6 - 2012

Estimated Installation Date (M/D/Y): OCT 10 - 2012

Owner: Boix Coast Mailing Address: RR#4
 City: Rimby Prov: AB Postal Code: T0C 2S0 Phone: 703 704-3545
 Cell Number: _____ Email Address: _____ Fax: _____

Contractor: Proton's Backhoe Service Mailing Address: RR#2
 City: Bentley Prov: AB Postal Code: T0C 0S0 Phone: 703 588 7700
 Cell Number: _____ Email Address: _____ Fax: _____

Project Location Name of Municipality: ~~Rimby~~ or Town of Rimby
 Street or Rural Address: _____ Subdivision or Hamlet Name: _____
 Unit or Suite # _____ Lot 2 Block I Plan 1223426 Tax Ref # _____
 Legal Subdivision Part of SW 1/4 Sect 28 Twp 42 Rge 2 W of 5
 Directions: From bus meters in Rimby go South on Simpson Rd just past DRT Road East

System Design Criteria (complete all applicable items) Soil Log Report from two (2) test pits with Soil Analysis Report (attach copy)
 Expected Volume of Effluent: 337.5 cubic meters per day gallons per day liters per day Number of bedrooms: 3
 Project Type: Commercial (Conventional) Industrial (Conventional) Residential (Conventional) Depth to Water Table: Not Found
 Commercial (Advanced) Industrial (Advanced) Residential (Advanced) Work Camp # of Men _____

SITE EVALUATION DIAGRAM: Attach a detailed site diagram including the system location in relation to buildings, distance to water supply and/or surface water bodies, and other pertinent information (AS PER PART 7 OF THE PRIVATE SEWAGE STANDARD OF PRACTICE 2009).

Project Information: New Installation Alteration Description of Work: Replace Septic Field
 Components Used: Septic Tank, Working Capacity Size _____ Lagoon Packaged Sewage Treatment Plant
 Holding Tank Size _____ Open (surface) discharge At Grade (variance required)
 Disposal Field Size 1500'2 Treatment Mound Size _____ Sand Filter

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and work will commence within 90 days. The permit applicant/owner acknowledges that as per Section 12(2) of the Alberta Safety Codes Act Superior Safety Codes Inc. is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out. The personal information provided on this form is protected by the Freedom of Information and Protection of Privacy Act.

Installer's Name (print): _____ Installer's Signature: _____ Homeowner's Signature (in presence of permit officer): _____
 Private Sewage Installers Certification Number: PS E133 Homeowner Declaration: By signing this permit I hereby certify that I own or will own and occupy this dwelling.

Permit Fee \$ 150 *SCC Levy: \$ 6 TOTAL FEE: \$ 156
 *SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560
 Payment Method: Visa M/C Debit Cheque Cash Authorization / Cheque Number: Inv 2013 2205
 Credit Card # _____ Expiry Date: _____ Date of Authorization: _____
 Name of Cardholder: _____ Signature of Cardholder: _____

Permit Validation Section to be completed by the Plumbing Safety Codes Officer:
 Special Conditions: _____
 SCO's Name (print or type): Gerald Bolze SCO's Signature: _____
 SCO's Designation Number: 25179 Date of Issue (M/D/Y): Oct 9/12

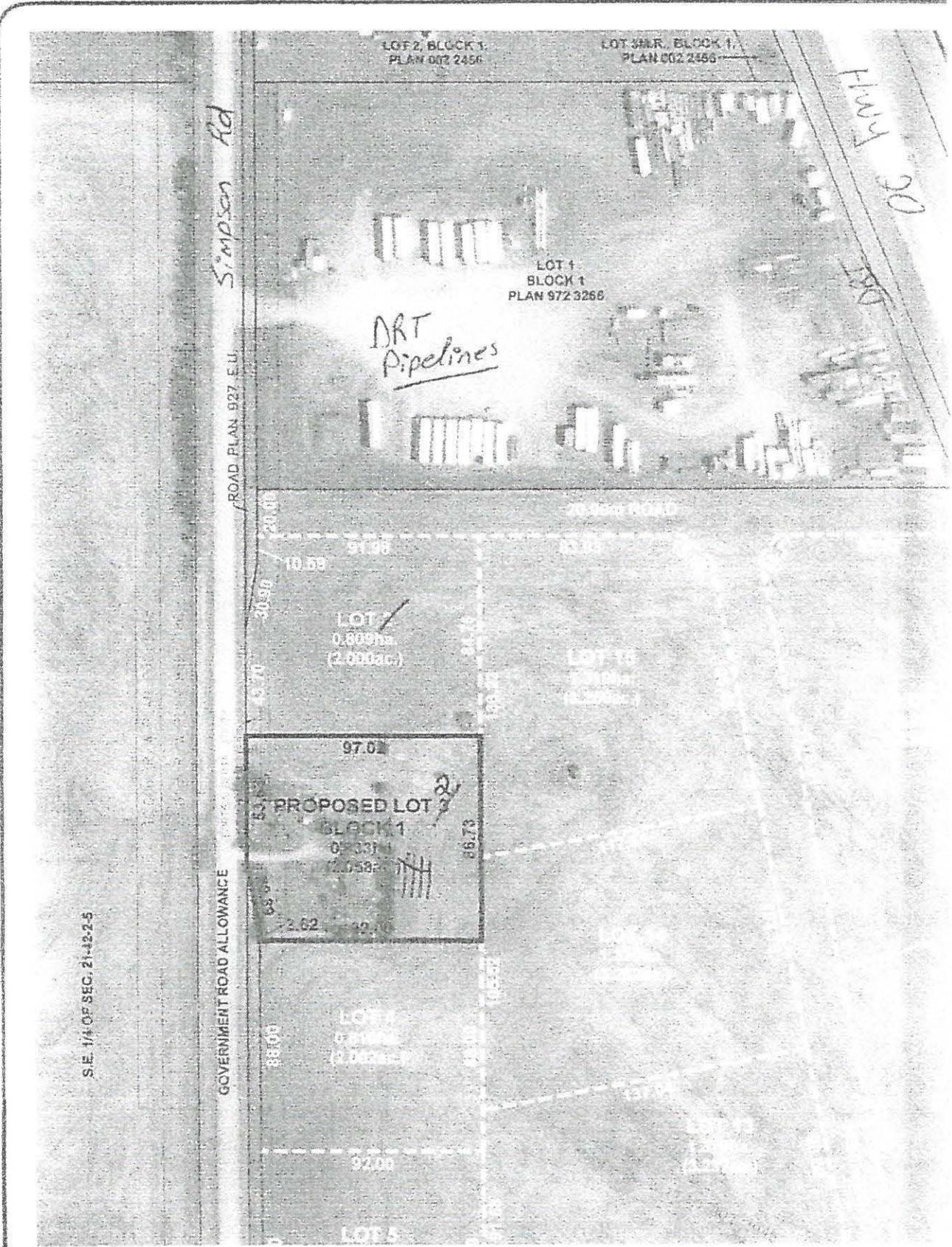
Calgary	25 2015 - 30 Avenue NE	T2E 6Z9	PH 403 717 2344	Toll Free PH: 1 888 717 2344	Fax: 403 717 2346	Toll Free Fax: 1 888 717 2347
Edmonton	14513 - 124 Avenue	T6L 4G9	PH 780 464 4777	Toll Free PH: 1 866 899 4777	Fax: 780 464 4711	Toll Free Fax: 1 866 899 4711
Fort McMurray	185 101 Signal Road	T9H 4N6	PH 780 715 7726	Toll Free PH: 1 877 715 7726	Fax: 780 715 7731	Toll Free Fax: 1 877 715 7731
Grande Prairie	111 Fleet 30525 - 100 Avenue	T8V 0V9	PH 780 682 8777	Toll Free PH: 1 877 882 8777	Fax: 780 882 7677	Toll Free Fax: 1 877 882 8777
Lethbridge	422 North Mayor Mcgrath Dr	T1H 6H7	PH 403 329 0734	Toll Free PH: 1 877 329 0734	Fax: 403 329 0959	Toll Free Fax: 1 877 329 0959
Lloydminster	Bay 1 2014 - 40 Avenue	T9V 2S5	PH 780 870 9029	Toll Free PH: 1 888 358 5545	Fax: 780 870 9036	Toll Free Fax: 1 866 358 5065
Red Deer	3 6284 - 67A Street	T4P 2E8	PH 403 353 5545	Toll Free PH: 1 888 358 5545	Fax: 403 356 5085	Toll Free Fax: 1 866 358 5085

E-MAILED

Bolze G

This was revised as per Ross!
Foot page is correct Lot/Blk/Plan

34

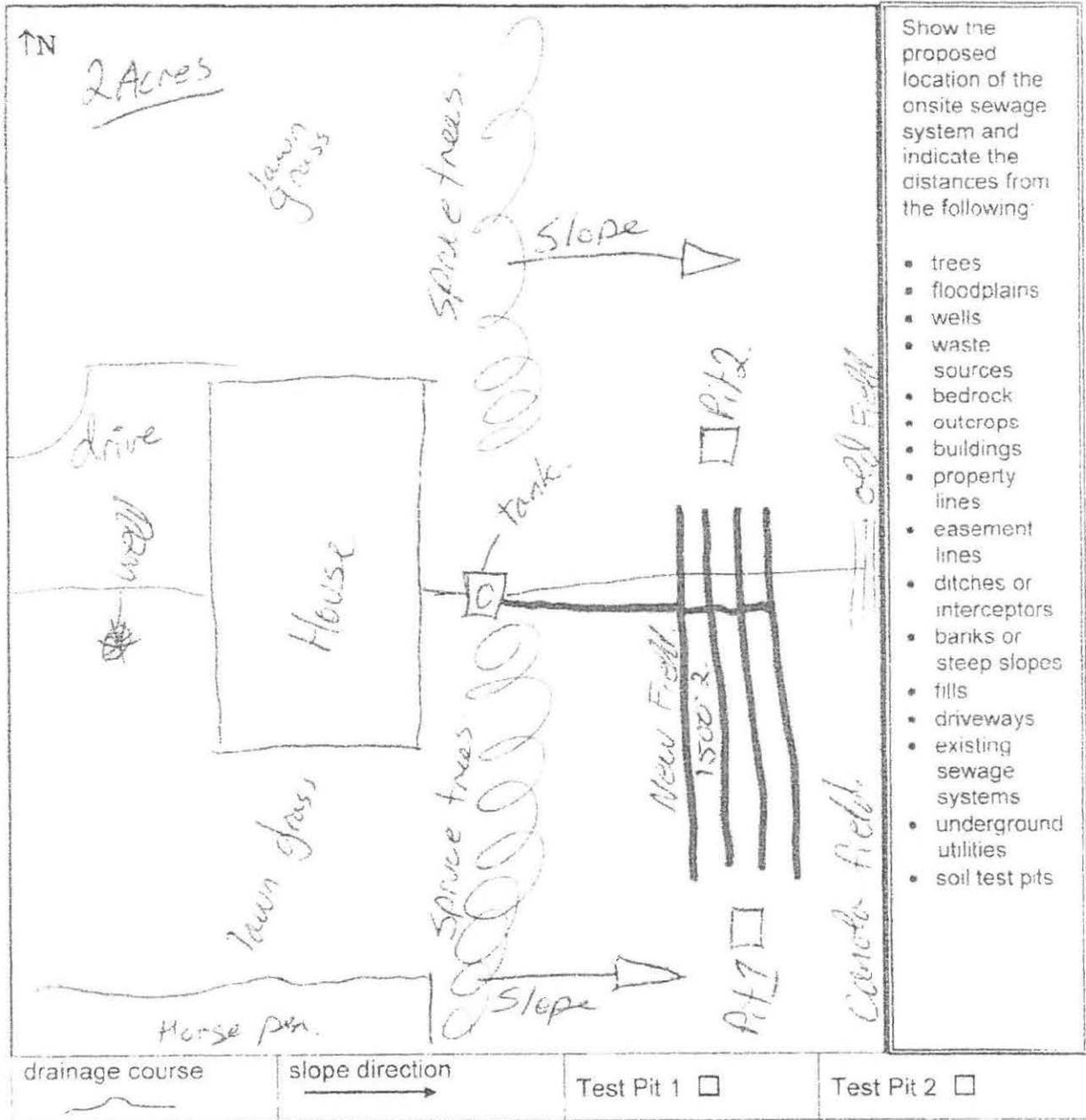


SIE 1/4 OF SEC. 21-42-2-5

Permit Number: TRY S 0002 12 RD
 Name: _____
 Date: _____

Private Sewage System Site Evaluation Diagram

Legal Description: _____



- Show the proposed location of the onsite sewage system and indicate the distances from the following:
- trees
 - floodplains
 - wells
 - waste sources
 - bedrock
 - outcrops
 - buildings
 - property lines
 - easement lines
 - ditches or interceptors
 - banks or steep slopes
 - fills
 - driveways
 - existing sewage systems
 - underground utilities
 - soil test pits

Note: Additional information is required to be submitted separately for the system design detail.

Calgary	25, 2015 - 30 Avenue NE	T2E 6Z3	Ph: 403 717 2344	Toll Free Ph: 1 888 717 2344	Fax: 403 717 2340	Toll Free Fax: 1 888 717 2340
Edmonton	14513 - 734 Avenue	T5L 4S9	Ph: 780 489 4777	Toll Free Ph: 1 866 999 4777	Fax: 780 489 4711	Toll Free Fax: 1 866 900 4711
Fort McMurray	165, 101 Signal Road	T9H 4N6	Ph: 780 715 7726	Toll Free Ph: 1 877 715 7726	Fax: 780 715 7731	Toll Free Fax: 1 877 815 7731
Grande Prairie	17 Floor 15525 - 100 Avenue	T8V 0V8	Ph: 780 682 8777	Toll Free Ph: 1 877 882 8777	Fax: 780 682 7677	Toll Free Fax: 1 877 882 7677
Red Deer	3, 5264 - 67A Street	T4P 3E8	Ph: 403 368 5545	Toll Free Ph: 1 888 368 5545	Fax: 403 368 5085	Toll Free Fax: 1 866 368 5085
Lethbridge	422 North Mayor Magrath Drive	T1H 6H7	Ph: 403 325 0734	Toll Free Ph: 1 877 325 0734	Fax: 403 325 9903	Toll Free Fax: 1 877 325 9903
Lloydminster	Bay 1, 2914 - 50 Avenue	T9V 2S5	Ph: 780 870 9020	Toll Free Ph: 1 888 870 9020	Fax: 780 870 9035	Toll Free Fax: 1 888 870 9035

155, 50th Avenue SE
 Calgary, AB T2C 2B3
 Phone (403) 297-0888
 Fax (403) 297-0869
 E-Mail: kaizenlab@kaizenlab.ca



ANALYTICAL DATA REPORT

Client Company: Moore's Backhoe Date Received: Sep 27 2012 Lab File #: 144773
 Client Contact: Ross Moore Date Reported: Oct 01 2012
 Client Project#:

Sample ID: 144773-1 Erix Construction, Simpson Rd
 Date Sampled: Unknown

Package Name: Hydrometer

Parameter Name	Units	Results	Detection Limit
Sand %	%	27.5	0.1
Silt %	%	35.0	0.1
Clay %	%	37.5	0.1
Soil Texture		Clay loam	

Comments:

Test Methodologies:

Load Rate

$< \begin{matrix} .18 \\ .27 \end{matrix}$

Gal Per day
 472

Soil Texture: Modified from Soil Sampling and Methods of Analysis, M.R. Carter 1993

3 bedroom House

LR - .18 = 1666.67'2 - field

LR - .27 = 1111.11'2 - field

1500'2 Installed

QA/QC Reviewed By: _____

Lab Manager: A. Salcedo

Note: The results in this report relate only to the items tested. Information is available for any items in 4.10.2 of ISO/IEC 17025 that cannot be put on a test report.

*Detailed test methodologies and QA/QC data available upon request.

OCT 1 2012

“TRAFFIC IMPACT ASSESSMENT”

NEW RECREATIONAL VEHICLE STORAGE FACILITY

IN THE

S.W. SEC. 22, TWP. 42, RGE. 2, WEST OF THE 5TH MERIDIAN

APPENDIX ‘C’

PREPARED BY

TRAFFIC SOLUTIONS

September 4th, 2012

September 4, 2012

TSCL File No: TE036

BRIX Construction

R.R. 4

Rimbey, AB T0C 2J0

Attention: Mr. Steffen Olsen

Regarding: Traffic Impact Assessment

New Recreational Vehicle Storage Facility on Highway 20 south of Rimbey

This letter report is prepared for BRIX Construction to assess the potential transportation impacts of the proposed Recreational Vehicle (RV) Storage Facility south of Rimbey on the operations on Highway 20

1. Background

The proposed RV Storage Facility is on a three (3) acre site located east of Highway 20, at 1.2 km south of Rimbey. It is expected that the site will be operating at full capacity in 1 year.

At present, an existing Plain Midstream Crude Oil Loading Facility is located near the proposed RV Storage Facility site. Both the proposed RV Storage Facility and the Plains Midstream Crude Oil Loading Facility will utilize the same approach to access onto Highway 20.

For the purposes of this report, the Highway 20 access which will be shared jointly by the existing Plain Midstream Crude Oil Loading Facility as well as the proposed RV Storage Facility will be referred to in this report as the “**Site Access**”. The Site Access has a Type I access intersection geometry.

1.1 Road Network and Canadian Pacific Railway (CPR) Track

Highway 20 at the Site Access is a 2-lane undivided Level 2 Arterial Highway with a pavement width of 11 m and a posted speed of 100 km/h. The 11 m cross-section of Highway 20 consists of two (2) 3.7 m travel lanes and a 1.8 m wide shoulder on each side of the northbound / southbound travel lanes. Highway 20 intersects with Township Road 424 / 50 Avenue in Rimbey at 1.2 km north of the Site Access. There is also an existing field approach on Highway 20 at 800 m south of the Site Access.

A Canadian Pacific Railway (CPR) track running parallel to and east of Highway 20 intersects the approach to the RV site and the Plain Mainstream Crude Oil Loading Facility at approximately 40 m east of the centreline of Highway 20. A 5 m long passenger vehicle stopped on the Site Access just east of the Highway 20 shoulder will be 29.5 m from the centreline of the CPR track. A 20 m long truck stopped on the Site Access just east of the Highway 20 shoulder will be 14.5 m from the centreline of the CPR track.

2. Existing Traffic Conditions

2.1 Existing Highway 20 Traffic Volumes / Conditions

It is anticipated that the PM peak period will be the critical traffic period along Highway 20. Traffic counts were collected at the Site Access on May 31, 2012 (Thursday). Only PM peak period traffic counts were collected.

The existing PM peak hour traffic flows at the Site Access are summarized in **Table 1** below:

Table 1 Existing Site Access Weekday PM Peak Period Traffic Volumes (4:15 PM to 5:15 PM)

Approach	Travel Directions	Volumes (% Truck)
North Approach	Southbound Through (Away from Rimbey)	198 vph (12% Truck)
	Southbound Left Turn (towards Plains Stream)	5 vph (80% Truck)
South Approach	Northbound Through (towards Rimbey)	178 vph (13% Truck)
	Northbound Right Turn (towards Plains Stream)	1 vph (100% Truck)
East Approach	Westbound Right Turn (towards Rimbey)	4 vph (0% Truck)
	Westbound Left Turn (away from Rimbey)	4 vph (50% Truck)

2.2 CPR Train Information

The train information summarized in **Table 2** below was obtained from a phone call to CPR:

Table 2 Train Information Provided by CPR (Contact: Ms. Brenda Land, Phone: 1-800-766-7912)

Train Frequency (from CPR reports)	From October to March: - Average 5 trains per week (could be anytime of the day)
	From April to September: - Average 2 trains per week (could be anytime of the day)
Train Length	Vary, up to ~ 3.05 km (10,000 ft)
Train Speed	40 km/h (25 mph), or equivalent to 11.1 m/s

Based on the above information provided by CPR, for a 3.05 km long train, travelling at 40 km/h, it is estimated that every time when the train passes will result in 4.6 minutes of road blockage to the Site Access (see calculation below).

Blockage time = length of train / speed of train = 3050 m / 11.1 m/s = 275 seconds (or 4.6 minutes)

2.3 Existing Plains Midstream Crude Oil Loading Facility Traffic Information

The following traffic information related to the existing Plains Midstream Crude Oil Loading Facility was provided by Mr. Brent Moxness, the Site Supervisor of Plains Midstream:

- i) The Crude Oil Loading Facility is operating 24 hours a day with two (2) 12-hour shifts.
- ii) It generates approximately 80 truck trips per day – steady between 8 AM to midnight, and quiet down between midnight and 8 AM. The Weekday PM peak hour is the most critical period. PM peak hour traffic counts collected showed there were 6 inbound vehicles (1 car & 5 trucks) and 8 outbound vehicles (6 cars & 2 trucks)
- iii) Trucks are 20 m long (60 feet) tractor trailer units.
- iv) There were a couple of minor accidents on the highway over the past few years.
- v) Trains usually pass through twice per day – heading southbound around 10 AM and heading back north around 3 PM. (These could be just service trains that occupy the Site Access crossing for considerably shorter durations)

3. Traffic Analysis Methodology

The analysis methods used in this assessment include:

- **Geometry Requirements** - The methodology is used to determine if the intersection geometry / configuration is adequate. The methodology is based on the traffic volume warrant procedures outlined in the Alberta Transportation Highway Geometric Design Guide - in Figure D-7.4, Traffic Volume Warrant Chart for At-Grade Intersection Treatment on Two-Lane Rural Highways (for design speeds of 100, 110 and 120 km/h). The Alberta Transportation traffic volume warrant methodology provides a cursory assessment of the intersection geometry needs through checking the daily traffic volumes (AADT) on both the east/west Site Access road and on Highway 20.
- **Intersection Level of Service** – The Trafficware Synchro program was used to calculate the levels of service expected for all traffic movements at the Highway 20 Site Access – for both the east/west Site Access road and on Highway 20. This analysis was carried out for the most critical traffic period – the weekday PM peak hour.
- **Intersection Queuing Analysis** – The Trafficware SimTraffic program was used to simulate queue lengths on all approaches at the Highway 20 Site Access. The queuing analyses were carried out for scenarios with and without blockage of the Site Access road by passing trains. The queuing analysis was also carried out for the most critical PM peak hour traffic period. The intention of the analysis was to determine how often the queue would form on Highway 20 and on the Site Access road, and also how long the queues are.

4. Traffic Projection

The following traffic impact assessments take into account 2 key traffic components:

- Background traffic (at the time when the proposed RV site is fully developed)
- Site generated traffic (which consists of the traffic from both the existing Plains Midstream Crude Oil Loading Facility and the traffic generated by the proposed RV Storage Facility)

4.1 Background Traffic

4.1.1 Background Traffic - Peak Hour Traffic Flows

It is assumed that, by 2013, the proposed RV Storage Site will be fully built-out within 1 year with its maximum business potential realized. Accordingly, the existing traffic flows on Highway 20 were adjusted to account for 1 year of traffic growth on Highway 20.

To determine the current annual traffic growth rate on Highway 20, the AT website Automatic Traffic Recorder (ATR) volumes at the Highway 20 & Township Road 424 intersection from the Alberta Transportation website were reviewed and the results are shown below in **Table 3**:

Table 3 Traffic Growth on Highway 20 (ATR Station is located south of Hwy 20 & Twp Rd 424 intersection)

	Peak Hour Traffic Volumes			
	Hwy 20 Northbound		Hwy 20 Southbound	
	AM	PM	AM	PM
2011	164 vph	165 vph	184 vph	184 vph
2010	156 vph	158 vph	175 vph	173 vph
2009	155 vph	156 vph	173 vph	171 vph
2008	151 vph	151 vph	170 vph	168 vph
Growth Factor (2008 to 2011)	1.09	1.09	1.08	1.09
# of years from 2008 to 2011	3	3	3	3
Annual Growth Rate	3%	3%	3%	3%

Accordingly, a 3% growth rate is applied to the northbound and southbound traffic volumes on Highway 20 to come up with the projected highway background traffic volumes at 2013, the year when the RV Storage Facility is anticipated to operate at its full capacity.

4.1.2 Background Traffic - Daily Traffic Volumes

In 2011, the AADT on Highway 20 was 3,360 vpd. For the purpose of this traffic review, it is assumed that the proposed site will be built-out and operate in full capacity in 2013. Therefore, a 6 percent growth rate (3 percent per year, for two years) was applied to the 2011 AADT volumes. The 2013 AADT was determined to be 3,600 vpd along Highway 20.

4.2 RV Storage Facility Site Traffic

The Institute of Transportation Engineers (ITE) Trip Generation Manual, 8th Edition does not have a specific land use for the RV Storage Facilities. Typically, the RV storage facilities do not generate a significant number of vehicle trips. In addition, due to the nature of the development, it is likely that the majority of the traffic utilizing the RV Storage Facility will occur during non-peak hours and also at the start and end of weekends. A conservative estimate was prepared based on the worst case scenario, generating up to 20 trips a day, and up to 6 total site trips (3 entering and 3 exiting) for the PM peak hour.

5. Traffic Analysis

5.1 Intersection Geometry – Traffic Volume Warrant

Alberta Transportation’s traffic volume warrant analysis for At-Grade Intersection Treatment on Two-Lane Rural Highways (for design speeds of 100, 110 and 120 km/h) was used to determine if the intersection geometry of the current Site Access is adequate to handle the following proposed traffic flows as summarized in **Table 4**:

Table 4 Daily Traffic Volumes used in Traffic Volume Warrant Analysis

Road	Daily Traffic	Source of Traffic	Report reference section
Highway 20	3,600 vpd	Highway background traffic	Section 4.1.2
Site Access	100 vpd	Plain Midstream: 80 vpd	Section 2.3
		Proposed RV Storage Site: 20 vpd	Section 4.2

The above daily volumes were plotted onto the Traffic Volume Warrant Chart (attached. Source: Figure D-7.4, Traffic Volume Warrant Chart for At-Grade Intersection Treatment on Two-Lane Rural Highways, Alberta Transportation Highway Geometric Design Guide).

The attached Traffic Volume Warrant Chart shows that the current Type I intersection geometry would be adequate to handle the proposed level of traffic flows at the Site Access.

5.2 Intersection Level of Service – Synchro Analysis

The weekday PM peak hour volumes at the Site Access are summarized in **Table 5** below.

Table 5 PM Peak Period Traffic Volumes (Background Traffic plus Site Traffic)

Approach	Travel Directions	Volumes (% Truck)	Level Of Service
North Approach	Southbound Through	204 vph	LOS A
	Southbound Left Turn	7 vph	
South Approach	Northbound Through	184 vph	LOS A
	Northbound Right Turn	2 vph	
East Approach	Westbound Right Turn	6 vph	LOS B
	Westbound Left Turn	5 vph	

The result of the Synchro analysis are summarized in Table 6 below as well as attached with this Report. They show that Highway 20 will operate at Level of Service A and the Site Access east/west road will operate at Level of Service B.

5.3 Intersection Queuing Analysis – SimTraffic Analysis

SimTraffic model run was carried out using the same traffic volumes and assuming that the Site Access road will be blocked for 5 minutes. The results of the simulation queuing analysis are summarized in **Table 6** below as well as attached with this Report.

Table 6 PM Peak Period Traffic Volumes (Background Traffic plus Site Traffic)

Approach	Travel Directions	Average Queue	Remarks
North Approach	Southbound Through	1.0 m	No standing queue observed on Highway 20 in 60 minutes of simulation
	Southbound Left Turn	1.0 m	
South Approach	Northbound Through	No queue	
	Northbound Right Turn	No queue	
East Approach	Westbound Right Turn	1.9 m	Queue did not propagate back to the CPR crossing
	Westbound Left Turn	1.9 m	

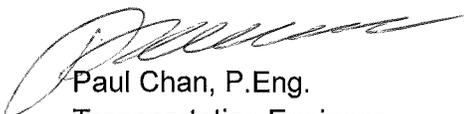
The results of the queuing simulation analysis indicate that queuing should not be an issue at the Site Access.

6. Conclusions

The purpose of this letter report was to evaluate the potential transportation issues of the new RV Storage Facility. The majority of traffic expected to be generated by the site will occur during non-peak hours and during the weekends. The report concludes that the traffic generated at the Site Access will still result in acceptable level of services on both the highway and the site access, and that the extent of queuing on both the highway and on the site access will be minimal.

It is therefore concluded that the proposed RV Storage Facility will not trigger any intersection improvements at the intersection of Highway 20 and the Site Access.

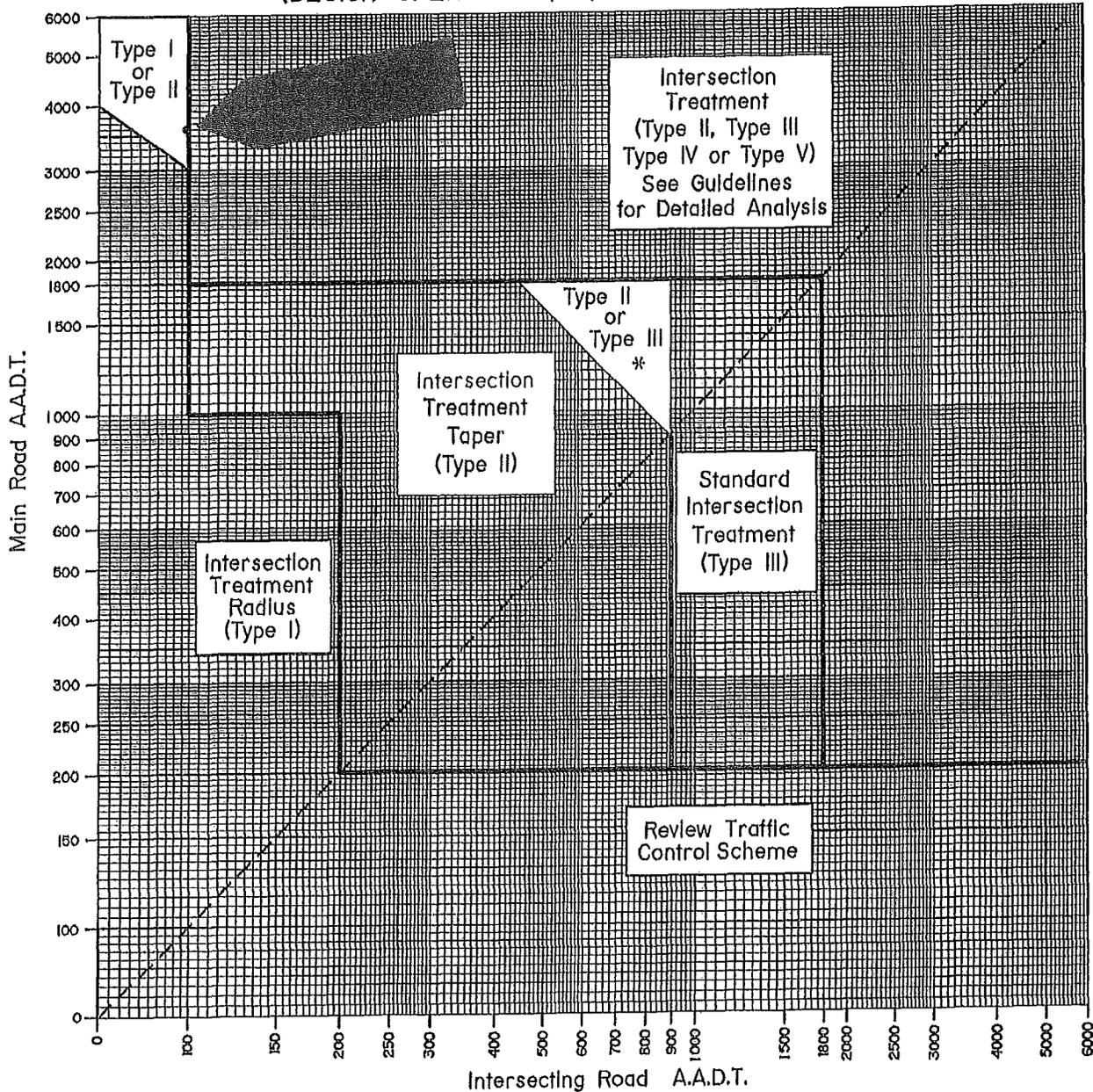
Sincerely,



Paul Chan, P.Eng.
Transportation Engineer

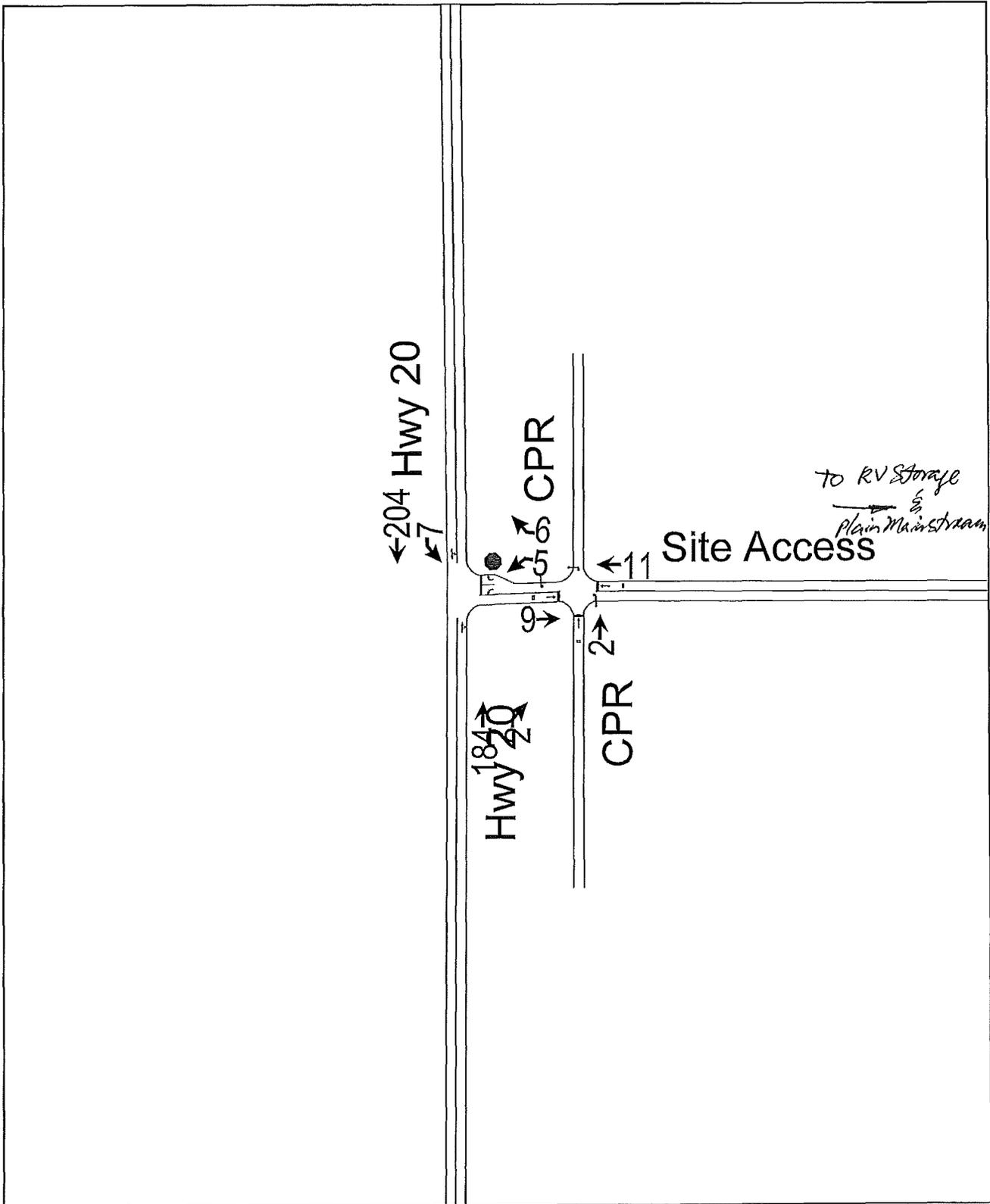
Cc: Gail Long, Alberta Transportation
Pat Sinclair, DGE Civil Engineering Consultants
Patrick Wong, Traffic Solutions Consulting Ltd.

FIGURE D-7.4 TRAFFIC VOLUME WARRANT CHART FOR AT-GRADE INTERSECTION TREATMENT ON TWO-LANE RURAL HIGHWAYS (DESIGN SPEEDS 100, 110, 120 km/h)



Notes:

1. If main road, or intersecting road, is <100 AADT provide Type I Intersection Treatment (15m radius), except as shown for the higher volume main roads on this chart (Type I or II zone) where engineering judgement may be used to select the appropriate treatment.
2. If main road is >4000 AADT Review Access Management
 - - - If Intersecting Road AADT is > Main Road AADT: Review Traffic Control Scheme
3. Use projected traffic volumes for design
 Sloping line is defined by Main Road AADT x Intersecting Road AADT = 800,000



HCM Unsignalized Intersection Capacity Analysis

3: Site Access & Hwy 20

8/31/2012



Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations	↙	↗	↕			↕
Volume (veh/h)	5	6	184	2	7	204
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.80	0.80	0.80	0.80	0.80	0.80
Hourly flow rate (vph)	6	8	230	2	9	255
Pedestrians						
Lane Width (m)						
Walking Speed (m/s)						
Percent Blockage						
Right turn flare (veh)		1				
Median type			None			None
Median storage (veh)						
Upstream signal (m)						
pX, platoon unblocked						
VC, conflicting volume	504	231			232	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	504	231			232	
tC, single (s)	6.9	6.2			4.9	
tC, 2 stage (s)						
tF (s)	4.0	3.3			2.9	
p0 queue free %	99	99			99	
cM capacity (veh/h)	448	813			986	

Direction, Lane #	WB 1	NB 1	SB 1
Volume Total	14	232	264
Volume Left	6	0	9
Volume Right	8	2	0
cSH	985	1700	986
Volume to Capacity	0.01	0.14	0.01
Queue Length 95th (m)	0.3	0.0	0.2
Control Delay (s)	11.1	0.0	0.4
Lane LOS	B		A
Approach Delay (s)	11.1	0.0	0.4
Approach LOS	B		

Intersection Summary			
Average Delay		0.5	
Intersection Capacity Utilization		26.4%	ICU Level of Service A
Analysis Period (min)		15	

Queuing and Blocking Report
Baseline

8/31/2012

Intersection: 3: Site Access & Hwy 20

Movement	WB	WB	SB
Directions Served	L	R	LT
Maximum Queue (m)	20.4	10.3	20.4
Average Queue (m)	1.9	2.1	1.0
95th Queue (m)	11.0	8.7	7.6
Link Distance (m)	28.7		229.1
Upstream Blk Time (%)			
Queuing Penalty (veh)			
Storage Bay Dist (m)		5.0	
Storage Blk Time (%)	1	1	
Queuing Penalty (veh)	0	0	

Intersection: 5: Site Access & CPR

Movement	NB
Directions Served	T
Maximum Queue (m)	9.1
Average Queue (m)	1.5
95th Queue (m)	6.8
Link Distance (m)	98.2
Upstream Blk Time (%)	
Queuing Penalty (veh)	
Storage Bay Dist (m)	
Storage Blk Time (%)	
Queuing Penalty (veh)	

Network Summary

Network wide Queuing Penalty: 0

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	6.3	Confidential	Yes	No	XX
Topic	Bylaw 882/13 – Amendment to Land Use Bylaw				
Originated by	Melissa Beebe	Title	Assistant CAO/DO		
BACKGROUND:					
<p>At the January 28, 2013 Regular Council Meeting, Administration presented Bylaw 882/13 Amendment to Land Use Bylaw. Bylaw 882/13 is to rezone Phase 1 which is PT of SW ¼ Sec 22-42-02-W5 parcel Lots 1 through 5 from UX Urban Expansion to Cr Country Residential.</p> <p>By way of <u>Motion 021/13</u>, Council gave first reading to Bylaw 882/13 Amendment to Land Use Bylaw.</p>					
Documentation Attached:	Yes	No	XX		
DISCUSSION:					
<p>Bylaw 882/13 Amendment to Land Use Bylaw 762/04- Rezoning of Phase 1 Brix Development was advertised for the weeks of February 5 and 12, 2013 in the Rimbey Review. It was also advertised on the Town of Rimbey Website. There were no written submissions received.</p>					
RECOMMENDED ACTION:					
<p>Administration requests that Council consider giving second and third reading to Bylaw 882/13 Amendment to Land Use Bylaw – Brix Development.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 882/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,

AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as "Amendment to Land Use Bylaw".

PART II – REZONING

- 1) Part of SW ¼- Sec 22-42-2-W5 - Phase 1 (Lots 1 through 5) on the Land Use Concept Plan be rezoned from UX Urban Expansion to CR Country Residential as shown in Schedule A.

PART III – EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 28 day of January, 2013.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ a second time this _____ day of _____, 2013.

READ a third and final time this _____ day of _____, 2013.

MAYOR

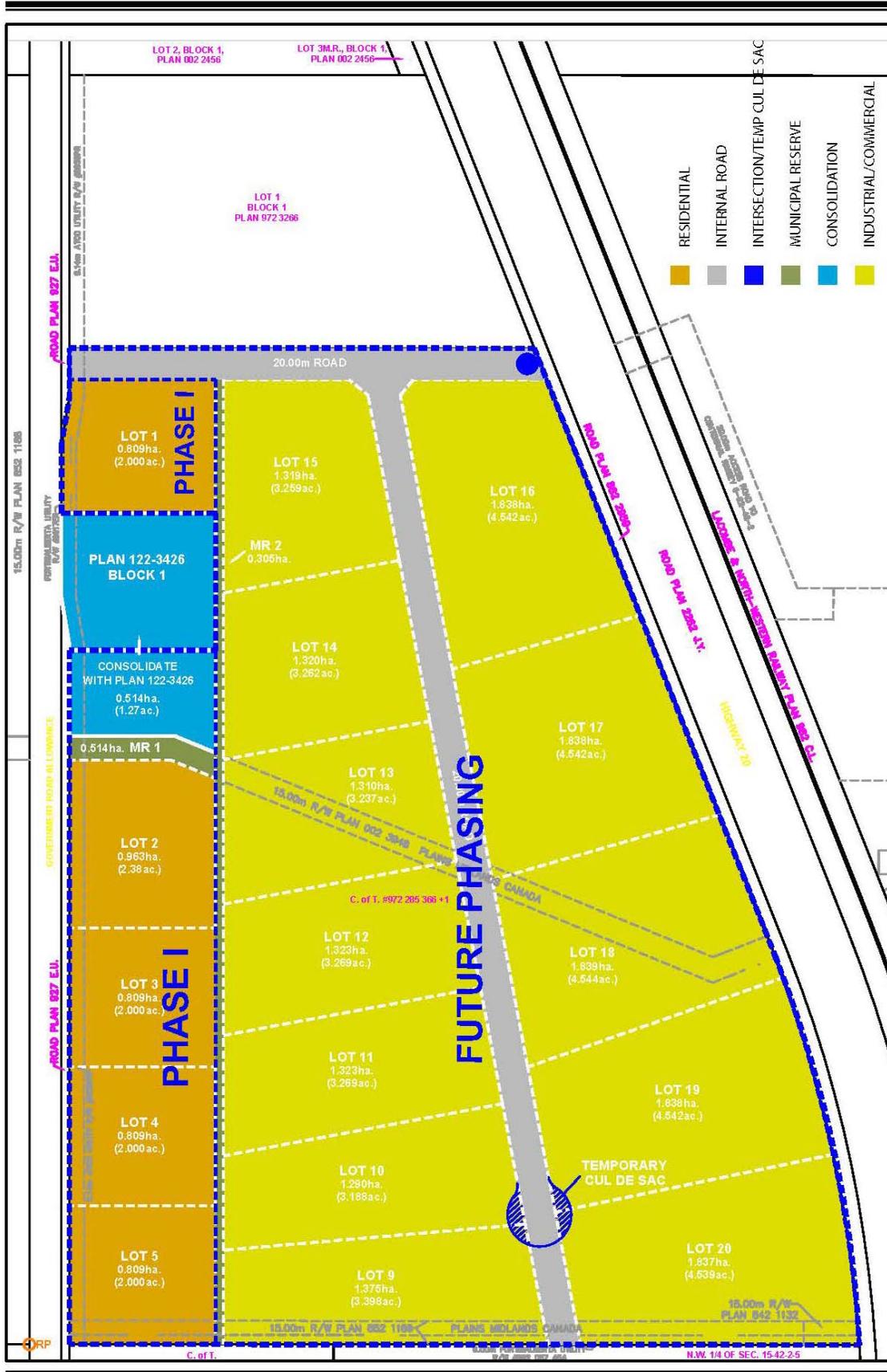
CHIEF ADMINISTRATIVE OFFICER

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 882/13

SCHEDULE A

Land Use Concept Plan



C://RTW076 BRIX ASP

BRIX AREA STRUCTURE PLAN

Figure 6

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Nesting Place RV Park RFP				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Town currently owns and operates the Nesting Place RV Park.

By way of Motion 239/12, Council instructed Administration to advertise in the Rimbe Review for Requests for Proposals from clubs/service groups who are interested in operating and maintaining the Nesting Place RV Park for a 5 year term, with a one year cancellation clause.

The RFP was advertised in the Rimbe Review for the weeks of January 22 and January 29th. The only service club to pick up a RFP was the Rimbe Lions Club.

Documentation Attached:	Yes	No
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DISCUSSION:

Attached is a copy of the Nesting Place RV Park RFP submitted by the Rimbe Lions Club. Laverne Oberhammer, President of the Rimbe Lions is going to attend the Council meeting to answer any questions Council may have.

RECOMMENDED ACTION:

Administration recommends that Council enter into a five year agreement with the Rimbe Lions Club to manage and operate the Nesting Place RV Park, starting April 15, 2013.

					
CAO					
DISTRIBUTION:	<table style="width: 100%; border: none;"> <tr> <td style="border: none;">Council:</td> <td style="border: none;">Admin:</td> <td style="border: none;">Press:</td> <td style="border: none;">Other:</td> </tr> </table>	Council:	Admin:	Press:	Other:
Council:	Admin:	Press:	Other:		

Nesting Place RV Park RFP

Proposal for the “Rimbey Lions Nesting Place RV Park” – Town of Rimbey

Submitted by the Rimbey Lions Club

Rimbey Lions Nesting Place RV Park Committee

Management, Operation and Maintenance Lease Agreement

Submitted 22 February 2013

Letter of Introduction

The Rimbey Lions Club wishes to accept the responsibility of operating the Nesting Place RV Park for the lease period of 15 April 2013 – 15 October 2018; a five year lease with an option to renew. Either the Town of Rimbey or the Rimbey Lions Club can terminate this lease. The Rimbey Lions will perform an annual review and may decide to terminate the lease after the close of the camping season, 15 October. In such a case notice of termination will be submitted to the Town of Rimbey no later than 31 October, leaving 6 months to retender the lease.

The Nesting Place RV Park currently consists of 41 sites; 10 fully-serviced sites with water/power/sewer with 30 amp power, 25 power/water sites with 50 amp power and 6 sites with no services. All sites have picnic tables and fire pits.

This proposal is contingent on an inspection and evaluation of potential capital expenses. It may require the Town of Rimbey to upgrade the facilities to an acceptable level prior to the Lions Club assuming responsibility. This inspection will be conducted by several Lions members, including but not limited to: Laverne Oberhammer, Steffen Olsen, Allan Green & Judy N Green.

Project Team Qualifications

The Rimbey Lions Club has a longstanding reputation within the Town of Rimbey. Our parent organization, the International Lions Club has been in operation since 1917. We currently operate several revenue generating projects with all proceeds being returned to the community in various projects such as; playgrounds, the swimming pool, and in support of various local organizations. The Nesting Place would be operated as a separate financial entity with its own committee overseeing its operation.

The Rimbey Lions Club currently has many members with extensive experience in owning and/or operating many diverse businesses.

The Committee that will be responsible for operating the Nesting Place RV Park includes:

President of the Rimbey Lions: Laverne Oberhammer

Committee Chairperson: Allan Green

Committee Secretary/Treasurer: Caralee Strome & Judy N. Green

Committee Members: Jeanet Van Oostrom, Eileen Poulsen, and Phil McAlpin

The Lions Clubs across Canada are successfully operating RV Parks and various camping facilities. As members of a larger organization we have access to a wealth of knowledge and experience in operating an RV Park.

Revenues & Expenses

The Rimbey Lions Club will provide an operating budget for the committee operating the Nesting Place RV Park. The committee will operate the Nesting Place RV Park as a separate entity with its own bank account and operating committee. This committee will report directly to The Rimbey Lions Club and present a financial accounting at the conclusion of each operating year. At this time the Rimbey Lions will evaluate whether the lease will continue for the next year or if notice will be tendered to the Town of Rimbey no later than 31 October.

There will be no requirement to report financial matters to the Town of Rimbey. Upon termination of this lease agreement the Rimbey Lions agree to make general statistics regarding camper count, revenues and expenses available to the Town and the new Lessee.

The Town of Rimbey is responsible for the water supply and sewage; turning it on in the spring and off in the fall. Water quality and testing as well as maintenance of the water lines and all infrastructure associated with the water remain the responsibility of the Town.

The Town of Rimbey will pay all utilities, garbage collection fees, opening and winterizing costs. The Town of Rimbey will bill the Rimbey Lions Club annually for these expenses, at the end of the camping season.

No property taxes will be paid by the Rimbey Lions Club.

No business license is required, as the Rimbey Lions is a non-profit organization.

The maintenance of the buildings, roadways and fixtures within the confines of the property are the responsibility of the Rimbey Lions Club once they have passed the initial inspection and are brought up to standard as may be required and agreed upon.

The Rimbey Lions Club will maintain comprehensive general liability insurance in the amounts of \$5 Million Liability and \$2 Million Liability on equipment, including vehicles licensed in the name of The Rimbey Lions Club and used in the operation of the Nesting Place RV Park.

The Rimbey Lions Club will maintain insurance against loss or damage by fire and such perils as they are defined in a standard fire insurance contract on all improvements, furnishings, property, and equipment owned by The Rimbey Lions Club.

The Town of Rimbey will be named as an additional insured. The Rimbey Lions Club will also present the Town of Rimbey a copy of the certificate of insurance.

The Rimbey Lions Club will keep all revenues from the operation of the Nesting Place RV Park and are responsible for paying the expenses listed above.

Capital Expenses

Capital expenses, not the result of insurance claims, will be the sole responsibility of the Rimbe y Lions Club. If this lease is terminated by the Town of Rimbe y prior to the five years, any such capital expenses must be reimbursed to the Rimbe y Lions by the Town of Rimbe y at a prorated value; 20% straight-line depreciation year over year.

Subcontracting

The Rimbe y Lions Club reserves the right to hire a full-time caretaker at their discretion. The Lions Club is solely responsible for all remuneration for that position, but may propose collaboration with the Town of Rimbe y regarding the administration of that employment with respect to: WCB, Income Tax, Employment Insurance and other employment costs.

The existing subcontract for the firewood will initially remain in place, subject to review.

Collaboration with the Rimbe y Soccer Club regarding yard maintenance and grounds keeping is under discussion.

Scope of Work

The Rimbe y Lions Club, through the Nesting Place RV Park Committee, will provide general management, operation and maintenance services for the municipal campground.

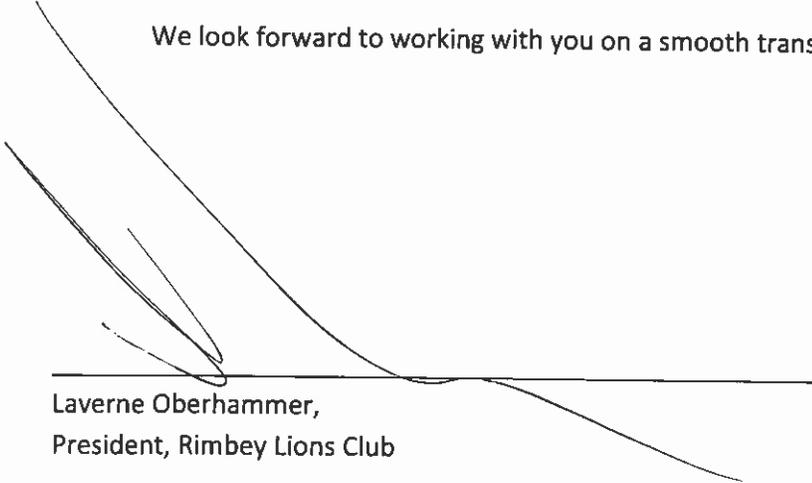
Specific services provided by the Rimbe y Lions Club Nesting Place RV Park Committee will include, but are not limited to:

- Operating the campground based on the proposed rates of \$35/night full-service sites, \$30/night power/water sites and \$25/night for un-serviced sites. All rate decisions will remain at the sole discretion of the Rimbe y Lions Nesting Place RV Park Committee. No prior approval from the Town of Rimbe y will be required for any rate change. However, the Town will be advised of any proposed rate change.
- Fees will be collected on a self-registration basis monitored daily by a Rimbe y Lions Club member.
- Develop a regular cleaning schedule and ensure all buildings and services are maintained appropriately.
- Develop a regular yard maintenance schedule to ensure that park property is mowed and trimmed. All garbage collected and the fire pits cleaned on a regular basis.
- Ensure all maintenance activities are done in a timely manner.
- Provide all materials, supplies, maintenance equipment and staffing resources necessary for the operation of the RV Park.
- Conduct Twice Annual inspections, on the opening and closing of the RV Park, with the Director of Community Services.
- Post and promote a dedicated phone number for RV Park inquiries.
- Promote/advertise the RV Park at the discretion of the Rimbe y Lions Club.

Conclusion

The Rimbey Lions Club is eager to get this project underway. In order to prepare for the 2013 camping season we ask that the Town of Rimbey render a decision no later than 15 March 2013.

We look forward to working with you on a smooth transition.



Laverne Oberhammer,
President, Rimbey Lions Club



Allan Green,
Rimbey Lions Nesting Place, Committee Chairperson

Tony Goode,
Town of Rimbey CAO



CORPORATE ACCESS NUMBER: 508803053

Alberta

SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**LIONS CLUB OF RIMBEY-CHARTER NO. 2145-013219
WAS INCORPORATED IN ALBERTA ON 2000/05/15.**



TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Garbage Contract Extension				
Originated by	Tony Goode	Title	CAO		

BACKGROUND:

The Town currently has a three year service delivery contract with Cast-A-Waste Inc. for the residential waste collection service. The term of the contract was for three years and commenced on April 1, 2011. Under Article 3 of the contract, there is a clause in the contract that the agreement may be extended under the same terms and conditions and may be negotiated for one successive period of two years.

Documentation Attached:	Yes	No
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DISCUSSION:

Attached is a copy of a letter asking for an extension of another 2 years to the original contract. Also attached is a new copy of schedule A showing the price detail sheet for the extended period.

RECOMMENDED ACTION:

Administration recommends that Council accept Caste-A-Waste Inc.'s letter and approve the two year extension of the contract from 2014 to 2016 for the Residential Waste Collection Service Agreement.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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CAST-A-WASTE INC.

Box 1183

Rimbey, AB T0C 2J0

castawaste@albertahighspeed.net

(403) 704-7159

February 15, 2013

ATTENION: Town of Rimbey – ADMINISTRATION

As per Article 3 Contract Duration and Terms of Payment, 3.1.2 states this Agreement may be extended under the same terms and conditions, except for price as set out in Schedule "A", which may be negotiated. We are requesting a 2 year extension of our Agreement with a slight change in price detail. Refer to Schedule "A" (Price Detail Sheet) attached.

Household waste has remained constant and possibly a minimal decrease has been noted. Blue Bag volume, however, has increased steadily at a minimal rate from the onset of this Agreement. In November of 2012 blue bag volume increased noticeably in conjunction with the closure of Projects '84.

Should you have any questions or require further information, please contact Kelly Giesbrecht (403) 704-7159.

Regards,

Kelly Giesbrecht
Cast-A-Waste Inc.
(403) 704 - 7159

SCHEDULE "A"
PRICE DETAIL SHEET

YEAR	Residential Collection	\$/Month	Residential Collection	\$/Month	Blue Bag Recycling	\$/Month
April 1, 2014 March 1, 2015	Manual Weekly Collection	\$6,000.00	Semi-Auto Weekly Collection w/supply of carts	\$7,930.00	Bi-Weekly Collection	\$3,000.00
April 1, 2015 March 1, 2016		\$6,000.00		\$7,930.00		\$3,000.00

Monthly residential collection price shall be based on the methos of collection, either manual or semi-auto with supply of carts.

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Keystone Strategies Proposal				
Originated by	Tony Goode	Title	CAO		
BACKGROUND:					
<p>Keystone Strategies is a new economic development consultancy agency which would provide the community with a basic set of economic development tools it can use to diversify its tax base, support its community businesses, and foster entrepreneurs in the community. The tools will include an assessment of investment attraction readiness, the collection of key investment attraction data, a strategy for economic development, and a marketing tool such as a community profile.</p>					
Documentation Attached:	Yes	No			
DISCUSSION:					
<p>Council and Administration met with Keystone Strategies and discussed their proposal and fees for consideration.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends that Council write Keystone Strategies and invite back to Rimbeey to make a second presentation to Council, Chamber of Commerce Reps, & Business Community Reps, prior to making a decision to contract there services.</p>					
 CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



PROPOSAL

to: Town of Rimbey
re: Economic Development Services
submitted to: Tony Goode, CAO
on: Friday, February 1, 2013

Keystone Strategies

109 Keystone Crescent Leduc, Alberta T9E 0J4

O. www.keystonestrategies.ca | E. info@keystonestrategies.ca | P. 780-217-5995

I. KEYSTONE STRATEGIES

Keystone Strategies is a nimble, upstart economic development consultancy based on the premise that all strategies are built on one keystone - **delivering the results that clients need to be successful**. Larry and Richard bring a unique approach to serving their clients, based on years of experience in a variety of economic development settings. From a municipal perspective to regional collaborative development, Keystone's principals bring a diverse wealth of experience to bear on delivering strategies that clients can use rather than just read.

Keystone Strategies consultants maintain membership in several professional organizations including the International Economic Development Council, the Economic Development Association of Canada, and Economic Developers Alberta. Our people are able to bring a wealth of knowledge to our client's projects, built through almost 40 years of first-hand experience in municipal and regional economic development.

Larry Horncastle, Ec. D., HLM

Larry has close to 30 years' experience in the economic development profession, both in rural regional projects and small-midsize urban municipalities throughout Saskatchewan and Alberta. He has also garnered experience from serving on a volunteer economic development committee, boards for Community Futures and Regional Economic Development Authorities, and he understands the need for training both professional economic developers and the volunteers that serve on various committees in the communities.

Dedicated to professional development, Larry Horncastle was one of the lead contributors to the establishment and delivery of the Introduction to Economic Development for Saskatchewan Communities through SEDA and SIAST. He also served on a panel to develop the *Essentials of Economic Development: Practices, Principles and Planning* developed by EDAC to assist practitioners in understanding of the core competencies required in the economic development certification process. The University of Waterloo has used Larry's expertise as a lead instructor, guest lecturer and case study host since 1990.

Throughout his career, Larry has won numerous awards including Economic Developer of the Year from the Saskatchewan Economic Developers Association, and has twice been awarded the President's Award from EDAC for his contributions to the economic development profession. He is also the recipient of numerous provincial, national and international marketing awards. During his time on the national board for EDAC, two of Larry's accomplishments stand out – the implementation of the EDAC Code of Ethics and the creation of the MOU for the International Network of Economic Development (INED) which originated the collaboration between the United States, Australia, Europe and Canada for professional development in the economic development field.

Larry has a strong belief in the need for training and continues to serve EDAC on the certification of new economic development professionals through the Certified Economic Developer (Ec.D.) designation.

Larry was recently awarded EDAC's highest honour: an Honorary Lifetime Membership (HLM).

Richard Horncastle

Richard has quickly risen to be an outstanding professional in economic development and has won numerous awards and accolades for his work. He has been a guest speaker at several economic development workshops and conferences throughout Canada and he brings an energetic, entertaining presentation style. Richard, who has a Certificate in Economic Development from the University of Waterloo, has been employed in the Economic Development field for the past ten years. Winner of three Economic Developers Association of Canada marketing awards, Richard understands the importance of communications and the importance of partnerships in building a positive climate for growth. Richard maintains a commitment to sound, balanced economic growth and that approach has brought him recognition from both Economic Developers Alberta (Alex Metcalfe Award, 2008) and the Central Alberta Economic Partnership (Excellence In Economic Development Award, 2008). Richard lives in Leduc and is currently working towards a professional designation from the Economic Development Association of Canada.

II. ECONOMIC DEVELOPMENT SERVICES

Economic development can be a complex and expensive venture. Communities like Rimbey are often not able to take full advantage of memberships in large organizations like the Central Alberta Economic Partnership because they lack the basic economic development tools necessary to participate in investment attraction and business retention activities.

Keystone Strategies proposes to provide the town of Rimbey with a basic set of economic development tools it can use to diversify its tax base, support its community businesses, and foster entrepreneurs in the community. These tools will include an assessment of investment attraction readiness, the collection of key investment attraction data, a strategy for economic development, and a marketing tool such as a community profile.

Specifically, Keystone Strategies will talk to key stakeholders within the community and identify the community's ability to proactively foster investment attraction. Using industry approved best practices, Keystone Strategies will assist the town of Rimbey in gathering the economic indicators it needs to compete for investment attraction and develop a marketing tool such as a community profile to market the community's advantages to site selection decision makers. Keystone Strategies will also educate frontline municipal workers on the importance of economic development and how best to serve entrepreneurs, business owners, and potential investors. Finally Keystone Strategies will provide the town of Rimbey with a comprehensive economic development strategy to best make use of the tools provided. As a testament to its commitment to creating strategies that work for clients, Keystone Strategies will evaluate, at no additional cost, the effectiveness of the economic development strategy in one year and discuss with stakeholders the obstacles faced and successes enjoyed.

III. OUR FEES

Keystone strategies will provide the town of Rimbey with a community assessment, gather economic indicators, create a marketing tool such as a community profile, and complete a comprehensive economic development strategy for a total cost of \$50,000 plus GST. This cost does not include the cost of venues, printing or production of marketing materials, or extraordinary travel.

Payment terms shall not exceed 30 days upon receipt of invoice.

Keystone Strategies will maintain errors and omission insurance to a maximum of \$2 million in liability for the duration of this contract.

Keystone Strategies will submit a monthly work plan at the beginning of each month identifying the anticipated projects and activities for that month and at the end of each month we will submit a detailed activity report, along with an invoice for that month.

This proposal does not constitute a binding contract between the parties. A more detailed contract based on needs identified during the community assessment and consultation with the CAO, Council, and key stakeholders will be provided upon acceptance of this proposal.

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by				Title	Director of Finance

BACKGROUND:

Each month the Director of Finance prepares the following reports:
 Accounts Payable Cheque Listing
 Council Expenses

Documentation Attached:	Yes XX	No
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DISCUSSION:

Attached are the Accounts Payable Cheque Listing for the period ending February 15/13 and Council Expenses to February 15, 2013.

RECOMMENDED ACTION:

Administration recommends that Council accept the Accounts Payable Cheque Listing for the period ending February 15/13, as presented.

Administration recommends that Council accept the Council Expenses to February 15, 2013 as presented.

 CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Town of Rimbey 2013

Accounts Payable Cheque List

From: 01-Feb-2013 To: 15-Feb-2013

Vendor Name	Purpose	Cheque	Date	Amount
Direct Energy Regulated	Jan 15 Invoice Dec 4 - Dec 31	PAW 3254	01-Feb-2013	\$226.56
TransAlta Energy Marketing	Jan 11/13 Invoice: Dec 2012 Useage	PAW 3255	01-Feb-2013	\$46499.14
Telus Communications	Jan 10/13 Invoice Jan 10 -Feb 9	PAW 3256	01-Feb-2013	\$52.02
Telus Mobility Inc.	Jan 6/13 Jan 7-Feb 6	PAW 3257	07-Feb-2013	\$25.67
Telus Mobility Inc.	Jan 11/13 Invoice Jan 12 - Feb 11/13	PAW 3258	06-Feb-2013	\$25.67
Telus Mobility Inc.	Jan 6/13 Invoice Jan 7 - Feb 6	PAW 3259	01-Feb-2013	\$243.77
Uniserve Communications	Web Hosting: Feb 12- Mar 11	PAW 3260	12-Feb-2013	\$20.99
Alberta Association Of	Grader Blades & Poly Wafer	33816	15-Feb-2013	\$632.10
Alberta One-Call Corporation	Jan/13 Notifications .	33817	15-Feb-2013	\$25.20
Alberta Water & Wastewater	Banff Operators Seminar	33818	15-Feb-2013	\$556.50
AlSCO	Janitorial Supplies	33819	15-Feb-2013	\$1176.45
AMBUSCH SECURITIES LTD.	Service Call	33820	15-Feb-2013	\$157.50
AMSC Insurance Services Ltd.	March /13 Coverage	33821	15-Feb-2013	\$35.04
Animal Control Services	January 2013 : 16 hrs @ \$54.00 per hour	33822	15-Feb-2013	\$907.20
Bayco Memorials	Bronze Plaque : Grabas	33823	15-Feb-2013	\$341.85
Black Press Group Ltd.	January Advertising	33824	15-Feb-2013	\$1632.34
Boll, Kurt David	January Janitorial	33825	15-Feb-2013	\$2958.98
Buist Motor Products Ltd.	Oil Change	33826	15-Feb-2013	\$63.83
Cal-Gas Inc	Propane	33827	15-Feb-2013	\$320.17
Canadian Pacific Railway	Flasher Contact Jan/2013	33828	15-Feb-2013	\$257.43
Capital H2O Systems Inc.	Analyzer Caps & bottle of electrolyte	33829	15-Feb-2013	\$971.25
Cast-A-Waste Inc.	Jan/13 Recycling & Garbage Collection	33830	15-Feb-2013	\$9429.00
City Of Red Deer	CISM Course	33831	15-Feb-2013	\$1616.60
Civic Solutions Inc.	Workshop: Assessment & Taxation	33832	15-Feb-2013	\$341.25
Criterion Pictures	Shipping and Handling DVD	33833	15-Feb-2013	\$18.27
Day, Terry	To reissue cheq # 32851, stale dated May	33834	15-Feb-2013	\$25.00
E & C Oilfield Service Ltd.	To take down Christmas Lights	33835	15-Feb-2013	\$966.00
Exova Canada Inc.	Bi-Annual THM Tests	33836	15-Feb-2013	\$167.80
Freightliner of Red Deer Inc.	Part	33837	15-Feb-2013	\$136.82
Glover International Trucks	Parts: Absorber & Bumper	33838	15-Feb-2013	\$138.96
Gutterink, Herb	14.5 hrs Snow Removal (Jan/2012)	33839	15-Feb-2013	\$1522.50
Imperial Esso Service (1971)	Propane	33840	15-Feb-2013	\$239.49
John Deere Financial	Oil	33841	15-Feb-2013	\$148.96
Kidsafe Program	Advertising	33842	15-Feb-2013	\$236.25
Konica Minolta Business	Dec 31/12 - Jan 28/13	33843	15-Feb-2013	\$385.91
Lifesaving Society	AFFS Affiliation Fees	33844	15-Feb-2013	\$100.00
Littke, Juanita	Jan 16 - Feb 15/2013 Janitorial	33845	15-Feb-2013	\$367.50
Longhurst Consulting	Jan/2013 Service Contract	33846	15-Feb-2013	\$3895.50
Meridian Maverick	Injection Quill	33847	15-Feb-2013	\$1140.04
MLA Benefits Inc.	Feb 2013 HSA	33848	15-Feb-2013	\$915.13
Municipal Property Consultants	Feb/ 2013: 1485 parcels	33849	15-Feb-2013	\$2612.84
NAPA Auto Parts - Rimbey	Oil filters	33850	15-Feb-2013	\$346.13
New West Geomatics	Re: MR Lot	33851	15-Feb-2013	\$2447.14
Nikirk Bros. Contracting Ltd.	Supply Tandem and Loader for snow removal	33852	15-Feb-2013	\$3941.44
Phone Experts	Reservoir 2: Security & Cell Back up	33853	15-Feb-2013	\$2127.98
Pit Stop Parts & Performance	Grease	33854	15-Feb-2013	\$45.75
Purolator Courier Ltd.	Exova Pkg.	33855	15-Feb-2013	\$33.08
Pyrotec Alarms Inc.	Service Call 4.5 hrs	33856	15-Feb-2013	\$423.11

Town of Rimbey 2013
Accounts Payable Cheque List

From: 01-Feb-2013 To: 15-Feb-2013

Vendor Name	Purpose	Cheque	Date	Amount
RC Strategies	Masterplan : Professional Fees	33857	15-Feb-2013	\$2142.00
Rimbey & District Horticultural	Community Events Grant	33858	15-Feb-2013	\$500.00
Rimbey & District Volunteer	Community Events Grant	33859	15-Feb-2013	\$500.00
Rimbey Art Club	Art Supplies 2012	33860	15-Feb-2013	\$890.00
Rimbey Chamber Of	Community Events Grant	33861	15-Feb-2013	\$500.00
Rimbey Co-op Association	Paint & Supplies	33862	15-Feb-2013	\$3218.38
Rimbey Elementary School	Community Events Grant	33863	15-Feb-2013	\$500.00
Rimbey Fas Gas o/a 1662899	Gas	33864	15-Feb-2013	\$42.48
Rimbey Foods Ltd.	Hot Chocolate & Buns	33865	15-Feb-2013	\$45.83
Rimbey Furnace Care & Gas	Control Board	33866	15-Feb-2013	\$525.00
Rimbey Home Hardware	Clock	33867	15-Feb-2013	\$347.66
Rimbey Implements Ltd.	Bushing	33868	15-Feb-2013	\$11.84
Rimbey Transport Ltd.	Pro Bills for Jan 2013	33869	15-Feb-2013	\$194.24
Rimbey TV & Electronics 1998	Cord and 2 line Jack	33870	15-Feb-2013	\$18.88
RJ Plumbing and Heating	Repair Heater	33871	15-Feb-2013	\$335.58
The Government of Alberta	Jan/2013	33872	15-Feb-2013	\$30.00
THIS & THAT	Arena Blades	33873	15-Feb-2013	\$220.50
Town Of Rimbey	Jan Util	33874	15-Feb-2013	\$1638.46
United Farmers Of Alberta	Diesel	33875	15-Feb-2013	\$501.43
Westcan Edmonton	Repairs and battery for Motorola	33876	15-Feb-2013	\$513.54
			68 cheques for	103573.93

Accounts Payable Account Distribution Report

For Period Ending: 15-Feb-2013

Voucher # 73

Voucher Date: 15-Feb-2013

Account	Vendor	Invoice	PO Number	Cheque	Debit	Credit
1-72-06-00-00-411	10893 - Day, Terry	Feb 11/13	N/A	33834	\$25.00	
2-11-00-00-00-232	10662 - MLA Benefits Inc.	2013-0885	N/A	33848	\$109.65	
2-12-00-00-00-148	11205 - Civic Solutions Inc.	628	N/A	33832	\$325.00	
2-12-00-00-00-200	10579 - Boll, Kurt David	323255	N/A	33825	\$765.29	
2-12-00-00-00-200	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$10.84	
2-12-00-00-00-217	10327 - Telus Mobility Inc.	Jan 6/13	N/A	PAW 3259	\$24.45	
2-12-00-00-00-221	10967 - Black Press Group Ltd.	156038	N/A	33824	\$469.67	
2-12-00-00-00-221	11247 - Kidsafe Program	4016567	N/A	33842	\$225.00	
2-12-00-00-00-250	10181 - AMBUSCH SECURITIES LTD.3581-0113	N/A	N/A	33820	\$150.00	
2-12-00-00-00-251	10734 - Konica Minolta Business SolutiCONIN0213	N/A	N/A	33843	\$218.50	
2-12-00-00-00-340	10782 - Municipal Property	14040	N/A	33849	\$2,488.42	
2-12-00-00-00-341	10227 - The Government of Alberta	A082465	N/A	33872	\$30.00	
2-12-00-00-00-501	10028 - Rimbey Co-op Association	12691B	N/A	33862	\$16.80	
2-12-00-00-00-501	10028 - Rimbey Co-op Association	14777B	N/A	33862	\$6.50	
2-12-00-00-00-501	10028 - Rimbey Co-op Association	8270	N/A	33862	\$9.28	
2-12-00-00-00-501	11243 - Rimbey Home Hardware	95322	N/A	33867	\$4.00	
2-12-00-00-00-519	11235 - Longhurst Consulting	122731	N/A	33846	\$497.00	
2-12-00-00-00-519	11235 - Longhurst Consulting	130134	N/A	33846	\$1,050.00	
2-12-00-00-00-519	11235 - Longhurst Consulting	130138	N/A	33846	\$1,050.00	
2-12-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$290.42	
2-12-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$339.72	
2-12-00-00-00-962	10465 - Town Of Rimbey	11030	N/A	33874	\$15.83	
2-21-00-00-00-200	10579 - Boll, Kurt David	323255	N/A	33825	\$1,287.50	
2-21-00-00-00-501	10028 - Rimbey Co-op Association	12691B	N/A	33862	\$33.60	
2-21-00-00-00-501	10028 - Rimbey Co-op Association	14777B	N/A	33862	\$12.99	
2-21-00-00-00-501	10028 - Rimbey Co-op Association	8270	N/A	33862	\$18.57	
2-21-00-00-00-501	11243 - Rimbey Home Hardware	95322	N/A	33867	\$7.99	
2-21-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$858.15	
2-21-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$427.52	
2-21-00-00-00-962	10465 - Town Of Rimbey	12630	N/A	33874	\$15.51	
2-23-00-00-00-148	10122 - City Of Red Deer	307477	N/A	33831	\$500.00	
2-23-00-00-00-217	10327 - Telus Mobility Inc.	0006908791	N/A	PAW 3258	\$24.45	
2-23-00-00-00-217	10327 - Telus Mobillty Inc.	00469118	N/A	PAW 3257	\$24.45	
2-23-00-00-00-251	11235 - Longhurst Consulting	122731	N/A	33846	\$71.00	
2-23-00-00-00-251	11235 - Longhurst Consulting	130134	N/A	33846	\$150.00	
2-23-00-00-00-251	11235 - Longhurst Consulting	130138	N/A	33846	\$150.00	
2-23-00-00-00-263	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$17.50	
2-23-00-00-00-500	11237 - Westcan Edmonton	6079809	N/A	33876	\$489.09	
2-23-00-00-00-500	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$40.62	
2-23-00-00-00-520	10062 - United Farmers Of Alberta	9340354	N/A	33875	\$167.26	
2-23-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$398.29	
2-23-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$264.22	
2-23-00-00-00-962	10465 - Town Of Rimbey	21680 Jan	N/A	33874	\$25.08	
2-26-00-00-00-200	10683 - Animal Control Services	R0113	N/A	33822	\$864.00	
2-32-00-00-00-217	10327 - Telus Mobility Inc.	Jan 6/13	N/A	PAW 3259	\$24.70	
2-32-00-00-00-218	10061 - Rimbey Transport Ltd.	1154	N/A	33869	\$48.28	
2-32-00-00-00-221	10967 - Black Press Group Ltd.	156038	N/A	33824	\$469.67	
2-32-00-00-00-232	10807 - E & C Oilfield Service Ltd.	4171	N/A	33835	\$920.00	
2-32-00-00-00-232	10896 - Littke, Juanita	610761	N/A	33845	\$350.00	
2-32-00-00-00-232	10437 - Alberta One-Call Corporation	98761	N/A	33817	\$24.00	
2-32-00-00-00-251	10089 - Buist Motor Products Ltd.	73126	N/A	33826	\$60.79	
2-32-00-00-00-259	10041 - Canadian Pacific Railway	11049395	N/A	33828	\$257.43	
2-32-00-00-00-270	10022 - Nikirk Bros. Contracting Ltd.	95634	N/A	33852	\$3,167.50	

Accounts Payable Account Distribution Report

For Period Ending: 15-Feb-2013

Voucher # 73

Voucher Date: 15-Feb-2013

Account	Vendor	Invoice	PO Number	Cheque	Debit	Credit
2-32-00-00-00-500	11288 - John Deere Financial	03 6334835	N/A	33841	\$38.96	
2-32-00-00-00-500	10028 - Rimbey Co-op Association	12877D	N/A	33862	\$12.98	
2-32-00-00-00-500	10680 - Titan Supply LP	1299618	N/A	33816	\$602.00	
2-32-00-00-00-500	10028 - Rimbey Co-op Association	13564H	N/A	33862	\$11.28	
2-32-00-00-00-500	10640 - Rimbey TV & Electronics 1998	136456	N/A	33870	\$17.98	
2-32-00-00-00-500	10028 - Rimbey Co-op Associatlon	6251	N/A	33862	\$17.76	
2-32-00-00-00-500	10304 - NAPA Auto Parts - Rimbey	704796	N/A	33850	\$28.95	
2-32-00-00-00-500	10304 - NAPA Auto Parts - Rimbey	705994	N/A	33850	\$17.83	
2-32-00-00-00-500	10304 - NAPA Auto Parts - Rimbey	706321	N/A	33850	\$36.79	
2-32-00-00-00-500	11243 - Rimbey Home Hardware	95385	N/A	33867	\$23.94	
2-32-00-00-00-500	11243 - Rimbey Home Hardware	95484	N/A	33867	\$4.99	
2-32-00-00-00-500	11243 - Rimbey Home Hardware	95565	N/A	33867	\$31.98	
2-32-00-00-00-500	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$81.25	
2-32-00-00-00-500	10187 - Rimbey Implements Ltd.	1B11295	N/A	33868	\$11.28	
2-32-00-00-00-520	10823 - Agro Ponoka	03 63347115	N/A	33717		\$102.90
2-32-00-00-00-520	11288 - John Deere Financial	03 6334715	N/A	33841	\$102.90	
2-32-00-00-00-520	10812 - Pit Stop Parts & Performance	14770	N/A	33854	\$43.57	
2-32-00-00-00-520	10028 - Rimbey Co-op Association	33648N	N/A	33862	\$92.77	
2-32-00-00-00-520	10028 - Rimbey Co-op Association	43612	N/A	33862	\$2,300.54	
2-32-00-00-00-520	11313 - Rimbey Fas Gas o/a 1662899	6334-1	N/A	33864	\$40.46	
2-32-00-00-00-520	10062 - United Farmers Of Alberta	93479609	N/A	33875	\$310.30	
2-32-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$629.08	
2-32-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$396.76	
2-32-00-00-00-545	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$2,156.82	
2-32-00-00-00-962	10465 - Town Of Rimbey	18500	N/A	33874	\$25.07	
2-33-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$102.06	
2-41-00-00-00-214	10064 - Alberta Water & Wastewater	B-59	N/A	33818	\$265.00	
2-41-00-00-00-218	10456 - Purolator Courier Ltd.	419129635	N/A	33855	\$31.50	
2-41-00-00-00-233	10815 - Exova Canada Inc.	13-742662	N/A	33836	\$159.81	
2-41-00-00-00-233	10837 - Phone Experts	522374	N/A	33853	\$109.05	
2-41-00-00-00-233	10837 - Phone Experts	522527	N/A	33853	\$479.40	
2-41-00-00-00-233	10837 - Phone Experts	522535	N/A	33853	\$479.40	
2-41-00-00-00-233	10837 - Phone Experts	522536	N/A	33853	\$479.40	
2-41-00-00-00-233	10837 - Phone Experts	522537	N/A	33853	\$479.40	
2-41-00-00-00-250	10028 - Rimbey Co-op Association	12943B	N/A	33862	\$26.85	
2-41-00-00-00-250	10725 - RJ Plumbing and Heating	1805	N/A	33871	\$237.00	
2-41-00-00-00-251	11235 - Longhurst Consulting	122731	N/A	33846	\$71.00	
2-41-00-00-00-251	11235 - Longhurst Consulting	130134	N/A	33846	\$150.00	
2-41-00-00-00-251	11235 - Longhurst Consulting	130138	N/A	33846	\$150.00	
2-41-00-00-00-251	10188 - Meridian Maverick	382625	N/A	33847	\$192.00	
2-41-00-00-00-500	11193 - Capial H2O Systems Inc.	12224	N/A	33829	\$925.00	
2-41-00-00-00-531	10188 - Meridian Maverick	4375	N/A	33847	\$893.75	
2-41-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$737.05	
2-41-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$3,849.98	
2-42-00-00-00-214	10064 - Alberta Water & Wastewater	B-59	N/A	33818	\$265.00	
2-42-00-00-00-217	10327 - Telus Mobility Inc.	Jan 6/13	N/A	PAW 3259	\$28.20	
2-42-00-00-00-218	10061 - Rimbey Transport Ltd.	1154	N/A	33869	\$97.65	
2-42-00-00-00-232	10122 - City Of Red Deer	307578	N/A	33831	\$545.80	
2-42-00-00-00-232	10122 - City Of Red Deer	307579	N/A	33831	\$545.80	
2-42-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$6,133.22	
2-43-00-00-00-200	10527 - Cast-A-Waste Inc.	6183	N/A	33830	\$6,000.00	
2-43-01-00-00-200	10527 - Cast-A-Waste Inc.	6183	N/A	33830	\$2,830.00	
2-43-01-00-00-200	10527 - Cast-A-Waste Inc.	6184	N/A	33830	\$150.00	

Accounts Payable Account Distribution Report

For Period Ending: 15-Feb-2013

Voucher # 73

Voucher Date: 15-Feb-2013

Account	Vendor	Invoice	PO Number	Cheque	Debit	Credit
2-43-01-00-00-218	10061 - Rimbey Transport Ltd.	1154	N/A	33869	\$39.06	
2-43-01-00-00-251	11433 - Freightliner of Red Deer Inc.	329352	N/A	33837	\$130.30	
2-43-01-00-00-251	11434 - Glover International Trucks	507088	N/A	33838	\$132.34	
2-43-01-00-00-251	10304 - NAPA Auto Parts - Rimbey	705899	N/A	33850	\$174.46	
2-43-01-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$947.21	
2-43-01-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$390.52	
2-56-00-00-00-500	11227 - Bayco Memorials	266480	N/A	33823	\$327.00	
2-61-00-00-00-217	10327 - Telus Moblilty Inc.	Jan 6/13	N/A	PAW 3259	\$112.73	
2-61-00-00-00-221	10967 - Black Press Group Ltd.	156038	N/A	33824	\$145.62	
2-61-00-00-00-232	11385 - New West Geomatics	11600	N/A	33851	\$2,340.70	
2-61-01-00-00-217	10793 - Telus Communications	201719481 2	N/A	PAW 3256	\$49.56	
2-61-01-00-00-232	10209 - Uniserve Communications	000308407-0	N/A	PAW 3260	\$19.99	
2-61-01-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$24.49	
2-61-08-00-00-263	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$45.00	
2-61-08-00-00-543	10675 - Cal-Gas Inc	53492	N/A	33827	\$304.92	
2-61-08-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$193.21	
2-72-00-00-00-217	10327 - Telus Moblilty Inc.	Jan 6/13	N/A	PAW 3259	\$42.08	
2-72-00-00-00-221	10967 - Black Press Group Ltd.	156038	N/A	33824	\$469.66	
2-72-00-00-00-251	11235 - Longhurst Consulting	122731	N/A	33846	\$71.00	
2-72-00-00-00-251	11235 - Longhurst Consulting	130134	N/A	33846	\$150.00	
2-72-00-00-00-251	11235 - Longhurst Consulting	130138	N/A	33846	\$150.00	
2-72-00-00-00-251	10734 - Konica Minolta Business Soluti	CONIN0214	N/A	33843	\$149.03	
2-72-00-00-00-500	11322 - RC Strategies	120215	N/A	33857	\$2,040.00	
2-72-00-00-00-770	10328 - Rimbey Chamber Of	Feb 11/2013	N/A	33861	\$500.00	
2-72-00-00-00-770	10179 - Rimbey & District Horticultura	Feb 11/2013	N/A	33858	\$500.00	
2-72-00-00-00-770	10743 - Rimbey & District Volunteer	Feb 11/2013	N/A	33859	\$500.00	
2-72-00-00-00-770	11272 - Rimbey Elementary School	Feb 11/2013	N/A	33863	\$500.00	
2-72-04-00-00-214	10210 - Lifesaving Society	IN66039	N/A	33844	\$100.00	
2-72-04-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$1,437.87	
2-72-04-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$187.66	
2-72-06-00-00-500	11243 - Rimbey Home Hardware	95581	N/A	33867	\$29.99	
2-72-06-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$512.04	
2-72-06-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$282.02	
2-72-06-00-00-963	10465 - Town Of Rimbey	23030 Jan	N/A	33874	\$40.41	
2-72-09-00-00-218	10019 - Imperial Esso Service (1971)	01446	N/A	33840	\$25.23	
2-72-09-00-00-250	11243 - Rimbey Home Hardware	95280	N/A	33867	\$29.54	
2-72-09-00-00-250	11243 - Rimbey Home Hardware	95488	N/A	33867	\$20.97	
2-72-09-00-00-250	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$162.50	
2-72-09-00-00-251	10512 - THIS & THAT	5481	N/A	33873	\$210.00	
2-72-09-00-00-500	10304 - NAPA Auto Parts - Rimbey	706111	N/A	33850	\$47.68	
2-72-09-00-00-500	11243 - Rimbey Home Hardware	95286	N/A	33867	\$21.48	
2-72-09-00-00-501	10304 - NAPA Auto Parts - Rimbey	705707	N/A	33850	\$13.44	
2-72-09-00-00-501	11243 - Rimbey Home Hardware	95483	N/A	33867	\$38.47	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01383	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01421	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01453	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01476	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01514	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01531	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01575	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01591	N/A	33840	\$22.86	
2-72-09-00-00-520	10019 - Imperial Esso Service (1971)	01619	N/A	33840	\$20.00	
2-72-09-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$6,635.84	

Accounts Payable Account Distribution Report

For Period Ending: 15-Feb-2013

Voucher Date: 15-Feb-2013

Voucher # 73

Account	Vendor	Invoice	PO Number	Cheque	Debit	Credit
2-72-09-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$7,824.82	
2-72-09-00-00-962	10465 - Town Of Rimbey	20161 Jan	N/A	33874	\$1,140.19	
2-72-11-21-00-478	10615 - Rimbey Art Club	2012	N/A	33860	\$225.00	
2-72-11-21-00-478	10615 - Rimbey Art Club	Feb 7/2013	N/A	33860	\$585.00	
2-72-11-21-00-478	10615 - Rimbey Art Club	Jan 15- Mar	N/A	33860	\$80.00	
2-72-11-25-00-478	10434 - Rimbey Foods Ltd.	674533	N/A	33865	\$45.83	
2-72-11-25-00-478	10329 - Criterion Pictures	758366	N/A	33833	\$17.40	
2-74-00-00-00-250	10028 - Rimbey Co-op Association	14986B	N/A	33862	\$179.05	
2-74-00-00-00-250	10725 - RJ Plumbing and Heating	1806	N/A	33871	\$82.60	
2-74-00-00-00-250	10450 - Rimbey Furnace Care & Gas	513340	N/A	33866	\$500.00	
2-74-00-00-00-250	10304 - NAPA Auto Parts - Rimbey	705196	N/A	33850	\$10.50	
2-74-00-00-00-250	10606 - Grutterink, Herb	851319	N/A	33839	\$1,450.00	
2-74-00-00-00-250	11243 - Rimbey Home Hardware	95431	N/A	33867	\$9.97	
2-74-00-00-00-250	11243 - Rimbey Home Hardware	95457	N/A	33867	\$51.70	
2-74-00-00-00-250	11243 - Rimbey Home Hardware	95515	N/A	33867	\$37.71	
2-74-00-00-00-250	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$81.25	
2-74-00-00-00-250	10010 - Pyrotec Alarms Inc.	C10082	N/A	33856	\$402.96	
2-74-00-00-00-263	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$35.00	
2-74-00-00-00-500	10028 - Rimbey Co-op Association	12942H	N/A	33862	\$293.94	
2-74-00-00-00-500	11243 - Rimbey Home Hardware	95396	N/A	33867	\$14.37	
2-74-00-00-00-501	10038 - AlSCO	LEDM95872	N/A	33819	\$275.00	
2-74-00-00-00-501	10038 - AlSCO	LEDM96133	N/A	33819	\$248.05	
2-74-00-00-00-501	10038 - AlSCO	LEDM96354	N/A	33819	\$177.14	
2-74-00-00-00-501	10038 - AlSCO	LEDM96651	N/A	33819	\$226.88	
2-74-00-00-00-507	10038 - AlSCO	LEDM96133	N/A	33819	\$193.36	
2-74-00-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$3,426.72	
2-74-00-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$1,887.40	
2-74-00-00-00-962	10465 - Town Of Rimbey	23030 Jan	N/A	33874	\$270.43	
2-74-06-00-00-200	10579 - Boll, Kurt David	323255	N/A	33825	\$765.29	
2-74-06-00-00-501	10028 - Rimbey Co-op Association	12691B	N/A	33862	\$16.80	
2-74-06-00-00-501	10028 - Rimbey Co-op Association	14777B	N/A	33862	\$6.49	
2-74-06-00-00-501	10028 - Rimbey Co-op Association	8270	N/A	33862	\$9.28	
2-74-06-00-00-501	11243 - Rimbey Home Hardware	95322	N/A	33867	\$3.99	
2-74-06-00-00-501	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$10.84	
2-74-06-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$290.41	
2-74-06-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$339.71	
2-74-06-00-00-962	10465 - Town Of Rimbey	11030	N/A	33874	\$15.82	
2-74-08-00-00-543	11287 - Direct Energy Regulated	76	N/A	PAW 3254	\$215.76	
2-74-08-00-00-962	10465 - Town Of Rimbey	11040 Jan	N/A	33874	\$5.98	
2-74-12-00-00-543	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$2,194.87	
2-74-12-00-00-544	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$983.07	
2-74-12-00-00-962	10465 - Town Of Rimbey	24980 Jan	N/A	33874	\$20.09	
2-74-12-00-00-962	10465 - Town Of Rimbey	24981 Jan	N/A	33874	\$7.26	
2-74-12-00-00-962	10465 - Town Of Rimbey	24982 Jan	N/A	33874	\$56.79	
3-01-00-00-00-122	Bank Offset					\$103,465.88
3-02-00-00-00-272	Tax Refund				\$1,582.38	
3-02-00-00-00-284	Tax Refund				\$3,003.54	
4-07-00-00-00-271	10662 - MLA Benefits Inc.	Feb 2013	N/A	33848	\$800.00	
4-07-00-00-00-276	10116 - AMSC Insurance Services Ltd.	Mar 1/13	N/A	33821	\$35.04	
4-07-00-00-00-297	11167 - TransAlta Energy Marketing	13-1161795	N/A	PAW 3255	\$143.66	
4-07-00-00-00-297	10022 - Nikirk Bros. Contracting Ltd.	95931	N/A	33852	\$101.45	
				Voucher Total	\$103,568.78	\$103,568.78



Town of Rimbey

Mayor & Councilor Fees

Name: Scott Ellis

Month Ending: FEBRUARY 28, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	NO EXPENSES			

Total Honorarium: _____

Expenses (attach receipts):

	Total
Mileage: _____ Kilometers @ \$0.53	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____
Total Expenses:	_____

Signature:

Mayor Approval: _____



Town of Rimbey

Mayor & Councilor Fees

Name: Sheldon Ibbotson Month Ending: February 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
Feb 15	Mayers' Caucus	9	278.64	286

Total Honorarium: 278.64

Expenses (attach receipts):

	Total
Mileage: <u>286</u> Kilometers @ \$0.53	<u>151.58</u>
Meals:	_____
_____	_____
_____	_____
_____	_____
Hotels: <u>Feb 13</u>	<u>108.99</u>
Other:	_____
_____	_____

Total Expenses: 260.57

Total Honorarium & Expenses: 539.21

*to AP
Feb 15/13*

Signature: _____

Mayor Approval: _____

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 25, 2013		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey Historical Society Minutes				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
The Rimbey Historical Society held their board meeting on November 20, 2012.					
Documentation Attached:					
Yes			XX		No
DISCUSSION:					
Attached is a copy of the Rimbey Historical Society Meeting Minutes from November 20, 2012.					
RECOMMENDED ACTION:					
Administration recommends that Council accept the Rimbey Historical Society Meeting Minutes of November 20, 2012 as presented.					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Rimbey Historical Society
Meeting Minutes of November 20, 2012

- Present:** B. Oldfield, B. Birtsch, J. Webb, L. Varty, D. McFadyen, H. Kenney, E. Hornsey, L. Barbarree & C. Jones
- Order:** Harold Kenney called the meeting to order at 7:30 p.m.
- Agenda:** Moved by Larry Varty and seconded by Barney Oldfield to approve the agenda as presented. CARRIED
- Minutes:** Moved by Don McFadyen and seconded by Jack Webb to approve the minutes of the October 16, 2012 meeting as presented. CARRIED
- Old Business:** Moved by Jack Webb and seconded by Don McFadyen to table the Strategic Planning committee set up to the Jan. 15, 2013 meeting. CARRIED

Committee Reports

- President:** Harold Kenney thanked Cheryl and crew for the volunteer appreciation dinner. He congratulated the Board for all the work done this year.
- Treasurer:** The treasurer's report for October, 2012 was presented.

Moved by Eric Hornsey and seconded by Larry Varty to approve the Treasurer's Report. CARRIED
- Grants:** Cheryl Jones reported on behalf of the Treasurer that Pauline is looking into the SPIRIT grant and the STEP grant.
- Park Admin.** Cheryl Jones gave her Park Administrator's report.
- Farmer's Market** No Report.
- Gaming** No Report
- Restoration & Trucks:** Barney Oldfield reported that they finished the IHC binder, restored the potato bin, restored the table, restored the butter churn, restored the grain grinder and started on the Fordson tractor. He also reported that they repaired the cylinder on the fork lift and that the parts were donated by Frontline. A thank you should be sent to Frontline.
- Buildings & Yard:** Eric Horsey reported that the electrician is in the Medical Museum. The Board discussed putting a yard light into next years budget.

Page 2.

Park Events: Larry Varty reported that the cooler at the auction sale was as old as ours. He would like to buy a new cooler if nothing else comes up. Larry informed the Board that they would have to decide if we're going to run the Farmers Market kitchen and the Show & Shine next year.

Volunteer

& Recruitment Don McFadyen reported that it looks like he has volunteers for the truck museum for Wednesdays and Fridays. He is still looking for a volunteer for Sundays. Don also reported that he needs 2 new Board members.

Town Rep. Jack reported that the Town has a budget meeting in December, 2012.

New Business: A letter from Olds College regarding the Local Area Museum participation in Olds College Centennial on July 19-20, 2013 was received.

A letter from the Rimbey & District Chamber of Commerce welcoming the Rimbey Historical Society as a new member was received.

The Board discussed having our volunteer appreciation dinner in conjunction with our AGM.

Next Meeting: January 15, 2013

Adjournment: Moved by Eric Hornsey to adjourn the meeting at 9:00 p.m.

**Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
January 9, 2013
10:00 a.m. Rimbey Provincial Building**

Present:

Nancy Teeuwsen-Hartford, Chairperson
Irene Steeves, Vice Chairperson
Viola Schneider, Board Member
Pat Weeks, Board Member
Paul McLauchlin, Board Member
MaryAnn Josephison, Board Member
Scott Ellis, Board Member
Peggy Makofka, Executive Director
Christine Simpson, Recording Secretary

Regrets:

Bill Coulthard, Board Member

1. CALL TO ORDER

The Meeting was called to Order by: Nancy Teeuwsen- Hartford, Chairperson at 10:00 a.m.

2. APPROVAL OF AGENDA

13-01-01 MOTION: By: P. Weeks: That the agenda is adopted with the following additions:

- 10.7 New Lease for storage
- 11.4 Dave Hancock letter
- 11.5 Thank you cards

CARRIED.

3. PREVIOUS MEETING MINUTES –November 28, 2012

13-01-02 MOTION: By: P. McLauchlin: That the Minutes of the November 28, 2012 meeting be adopted as presented.

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 The Rural Way Workshop
- 5.2 Rimbey victim Services

13-01-03 MOTION: By: M. Josephison: That the Board approves the agency to purchase one table of eight for Board, volunteers and staff to Victim Services for the February 9, 2013 Gala at a cost of \$400>00. Seconded by: V. Schneider.

CARRIED.

6. FINANCE

6.1 December 20, 2012 and January 9, 2013 Finance Committee Meeting
Minutes/Highlights

13-01-04 MOTION: By: I. Steeves: That the Minutes of the December 20, 2012 Finance Committee Meeting be accepted as information.

CARRIED.

13-01-05 MOTION: By: I. Steeves: That the Minutes of the January 9, 2013 Finance Committee Meeting be accepted as information.

CARRIED.

6.2 Agency Reserves

13-01-06 MOTION: By: V. Schneider: That the Agency contributes \$10,000.00 to the FCSS/RCHHS Reserve fund. Seconded by: M. Josephison.

CARRIED.

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

13-01-07 MOTION: By: S. Ellis: That the Board approves for two staff and one Home Care Client's family member to attend the February 6, 2013 Alberta Continuing Care Association meeting in Edmonton at the expense of the Agency. Seconded by: I. Steeves.

CARRIED.

7.2 Palliative Care

7.3 Medical Alert

7.4 Education Coordinator

7.5 Seniors Information & Referral Centre

7.6 Food Bank

13-01-08 MOTION: By: I. Steeves: That the Board approves to send two Food Bank staff/volunteers to the Safe Food Handling in St. Albert at the expense of the Agency, as well to apply for subsidy. Seconded by: M. Josephison.

CARRIED.

7.7 Volunteer Services

7.8 Adult Day Support

7.9 Community Kitchen

7.10 Internet Technology

7.11 Rimbey Parent Link Centre

7.12 Healthy Families/Babies First

13-01-09 MOTION: By: P. McLauchlin: That the Board gives the FCSS/RCHHS Executive Director authorization to sign the agreement with Healthy Families for January 1, 2013 to December 31, 2013. Seconded by: S. Ellis.

CARRIED.

7.13 Family Resource Library

7.14 Rainbows

7.15 New Horizon's- Elder Abuse Awareness

7.16 Volunteer Visitor

7.17 Meals on Wheels

7.18 Office Manager/Quality Control

13-01-10 MOTION: By: M. Josephson: That the 2013 Annual Charity Golf Tournament date be set for Thursday August 8, 2013.

CARRIED.

13-01-11 MOTION: By: V. Schneider: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE
8.1

9. DIRECTOR'S REPORT
9.1 Disaster Social Services
9.2 Alberta Continuing Care Association
9.3 Rimbey & Area ECD Coalition
9.4 Community Kitchen- Feature program
9.5 Alberta Health services- Vendor meeting
9.6 Festival of the Trees Fundraiser/ Santa night

13-01-12 MOTION: By: P. Weeks: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS
10.1 Compass Program agreement

13-01-13 MOTION: By: P. Weeks: The Board authorizes the FCSS/RCHHS Executive Director to sign the Compass Program agreement, and supply coffee and light snacks at \$20.00 per session. Seconded by: I. Steeves.

CARRIED.

10.2 Banff Volunteer Centre
10.3 Ponoka FCSS- RCHHS discussions

13-01-14 MOTION: By: S. Ellis: That the Agency invites the Ponoka FCSS Board and upper management to supper and short meeting in the spring. Seconded by: I. Steeves.

CARRIED.

10.4 Better Meals Fund

13-01-15 MOTION: By: P. McLauchlin: That the Board approves the Agency to apply for funding. Seconded by: I. Steeves.

CARRIED.

10.5 Registered Society- List of Directors
10.6 Community Operating Grant-CIP accountability reports

13-01-16 MOTION: By: P. McLauchlin: That the Board approves the FCSS/RCHHS Executive Director to start the process to apply for the Community Initiative Program funding for the Volunteer Centre. Seconded by: S. Ellis.

CARRIED.

10.7 New Lease for storage

13-01-17 MOTION: By: V. Schneider: That the Executive Director sign the new lease on storage space for the Agency. Seconded by: I. Steeves.

CARRIED.

11. CORRESPONDENCE

11.1 Starfish Family Resources

11.2 October and November Payroll memos

11.3 Verbal correspondence from Rimoka- P. McLaughlin

11.4 Dave Hancock-Letter

11.5 Thank you cards

12. NEXT MEETING DATE – February 13, 2013 at 9:30 a.m.

13. ADJOURNMENT

13-01-18 MOTION: By: N. Teeuwsen-Hartford: That the Meeting adjourns at 12:05 p.m.

CARRIED.

14. BOARD SHARING TIME

N. Teeuwsen-Hartford, Chairperson

C. Simpson, Recording Secretary

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	February 25, 2013		
Agenda Item No.	8.3.	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
The Mayor and Councillors provide reports on their activities.					
Documentation Attached:					
Yes			XX		No
DISCUSSION:					
Attached are the following reports:					
8.3.1 Mayor's Report					
8.3.2 Councillor Webb's Report					
8.3.3 Councillor Rondeel's Report					
8.3.4 Councillor Ellis's Report					
RECOMMENDED ACTION:					
Recommend to accept Council reports as presented.					
					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Mayor's Report February 24

June 31. Met to discuss effluent.

June 31. Signed cheques.

February 1. Met to review operating budget.

February 1. Conversations with Council. One person was concerned with trees on highway 20, on the west side of Town, that obscure drivers' view of oncoming traffic as they turn onto the highway . The second person advocated for a cat bylaw.

February 8. Conversations with Council. One person attended to make recommendations for beautifying Rimbey .

February 14. Mayor's Caucus in Edmonton. Doug Griffiths, Minister of Municipal Affairs, gave the first speech and stated the budget will not be balanced on the backs of municipalities. I spoke to Tim Morrison , Mr. Griffiths Chief of Staff, and inquired about the status of the application for the new lodge facility. He stated applications are being reviewed and more information will be available after the budget passes.

Linda Sloan, president of the AUMA, gave an overview of their work with the government. For details see the AUMA

website <http://www.auma.ca/live/ViewPage.action>

John McGowan gave a talk and discussed, among other topics, offsite levies. The stakeholders at the Offsite Levy conference was unable to come to consensus on new legislation. Discussions continue and AUMA has asked the province to set out the governments' priorities to narrow the focus of future talks.

Update on Medical First Response. AUMA continues to lobby the government to deal with outstanding issues like volunteer firefighters being first responders and not having the training to deal with medical issues. Brownfield recommendations submitted to government have received no response as of yet.

Alberta is undergoing a demographic shift and the AUMA has a team to work with municipalities on how to best deal with increased population, an increase in immigrants and the demands placed on our towns and cities.

“The Solicitor General’s department has advised AUMA the province expects to resume discussion on a new funding model for policing. AUMA would like to take some time to provide a recap on our advocacy on this issue to date. While the majority of AUMA members had expressed interest in moving to a more equitable police funding model (i.e. everyone pays), it has been quite some time since this matter was discussed. The AUMA Board wants to hear your thoughts on the key considerations for moving to an every one pays model. Here are some questions for you to consider:

- What are the key principles that we should use to guide our work on this new model?
- Do you still support the combined population and assessment formula, or are there other options?
- What factors need to be considered in terms of implementing a new model (e.g. sufficient notice period to budget for any required changes)?

AUMA supports the principle every one should pay.”

“The availability of water and health of aquatic ecosystems is essential to municipal sustainability. Therefore, AUMA is developing a comprehensive set of municipal water policies over a number of years. AUMA’s members approved an initial set of policies in 2012 pertaining to water management and allocation as well as the viability of water and wastewater systems. Policy development in 2013 will focus on wetlands and stormwater management. This session will provide a brief update on the status of these policies and how you can provide feedback.”

“Energy Policy Development

Last year, AUMA completed the development of our Energy Policy Framework, which included the vision and principles that will guide the development of our energy policies over the course of the next few years. AUMA members endorsed the vision and principles at our 2012 Convention, along with policies pertaining to abandoned infrastructure and transportation and utility corridors. AUMA will advance our energy policy framework in 2013

by developing policies related to the Canadian Energy Strategy and to municipal energy efficiency.”

“The MGA Review is an opportunity to address the municipal revenue sources and authorities. AUMA believes that this aspect of the review is important since municipalities need the right revenue sources and authorities in order to have the capacity to deliver programs and services.

1. What revenue sources/authorities should AUMA ask for (e.g. increased MSI funding, new taxes, a share in other revenue streams, etc.?)
2. What barriers will we need to overcome to implement these sources and/or authorities?”

February 15. Committee of the Whole.

February 15. Signed cheques.

February 15. Attended thirty minutes of Conversations with Council. One resident came and asked questions regarding the move to the Provincial building and the library expansion.

February 20. Visited Mrs Grahn’s Grade Six class with Melissa to take questions about municipal government.

February 21. Brownlee law Emerging Trends in municipal law.

Commissioned four documents in the past month.

Jan 22 - Feb 23 - Jack Webb - Council Report.

→ Capital Budget meeting.

- Budget meeting

Committee of the Whole meeting.

met + talked with Ruben Gerblhaus + Bob Tarnay
re: library.

Mayor's caucus Feb 12-13

The Historical Society A.M.

- Brown Ice Seminar

Cable with Council 1 time.

Enclave meeting -

met with Hannoncastles re: Economic Development

Brix ASP meeting.

Council report February 22/2013

Gayle

January 1 bylaw Brix ASP

January 25th coffee with council— wanted to know if we had a beautification committee , citizen put forward a couple of names that might be interested

January 28th regular council meeting

February 1st budget meeting

February 4th Rec. Board meeting discussed trail plan and master plan- community center kitchen

February 8th coffee with Council, we had 2 guests Sheldon and Paul talked with them (I was busy doing homework on their computer)

February 13th visit with Reid Manor residents – concern over increase in prices for meal package also includes night watch person and programs (RIMOKA)

February 13th met with Ruben at his house to discuss his opposition to the Library expansion, Ruben's biggest concern seems to be the sale of a Town asset for a dollar

February 15th – citizen came to voice concerns and gather information about library expansion

February 17th Met with Ruben G. at the Co-op to discuss Library expansion and to find out exactly what his group wanted (they are against the expansion) I talked with council before the meeting to get their views on the situation, we agreed that if it would ease the tension with Ruben and opposition we would agree to take another look at the sale of an asset. We talked for two hours and at the end of it I'm still not sure what he wants.

February 21st Brownlee Merging Trends Edmonton

February 22nd bylaw Brix ASP

February 22nd coffee with council

Melissa

From: Scott Ellis
Sent: Thursday, February 21, 2013 8:05 AM
To: Melissa
Subject: Council Report

I know that this is on the wire Melissa, but below is my Councillor Reorg

Saturday, February 9
Judged Rimbey 4H speaking

Attended the Victim Services Valentines Gala

Scott