

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY OCTOBER 28, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing 2.1	
3.	Agenda Approval and Additions	
4.	Minutes 4.1 October 7, 2013, Council Regular Meeting Minutes	2-7
5.	Delegations 5.1 None	
6.	Bylaws 6.1	
7.	New and Unfinished Business 7.1 Tagish Engineering Ltd. – Project Status Updates..... 7.2 Interim Operating Budget	8-12 13-14
8.	Reports 8.1 Department Reports Finance 8.1.1 Bank Reconciliation to September 30, 2013..... Cash Position to September 30, 2013..... Consolidated Financial Report to September 30, 2013..... Accounts Payable Cheque Listing to October 17, 2013..... Council Expenses Sept 16 – Oct 15, 2013..... 8.2 Boards/Committee Reports 8.2.1 Rimbey Municipal Library Board Meeting Minutes Sept16, 2013..... 8.2.2 Rimbey Historical Society Board Meeting Minutes July 16, 2013..... 8.2.3 FCSS/RCHHS Board Meeting Minutes September 18, 2013.....	 15 16 17 18 19-20 21-25 26-28 29-31 32-35
9.	Correspondence 9.1 Atco Gas 2012 Franchise Report..... 9.2 Service Credit Union..... 9.3 CAEP Fall General Meeting.....	36 37-38 39-40 41-44
10.	In Camera 10.1 None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, OCTOBER 07, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
Assistant CAO/DO – Melissa Beebe
(Acting CAO in the absence of Tony Goode)
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:
CAO Tony Goode

Public:
Treena Mielke – Rimbey Review
Peter Stenstrom – Director of Community Services
Stephen Olsen – Brix Construction
7 members of the public

2. Public Hearing 2.1 Bylaw 886/13 – Revised Brix Area Structure Plan (6.1)
Mayor Ibbotson called the Public Hearing to order to consider second and third reading for Bylaw 886/13 Revised Brix Area Structure Plan.

Bylaw 886/13 is a bylaw Revising The Brix Area Structure Plan and is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner for the land legally described as Part of SW-22-42-2-W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266.

The Development Officer confirmed notice was placed in the September 24 and October 1, 2013 editions of the Rimbey Review and notice was given to affected property owners by regular mail. Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review.

The Development Officer advised an application was received from the owner of Pt of SW-22-42-2-W5. This site is currently farmland and is being proposed as a two phase development. The Developer has revised the Area Structure Plan that has changing the proposed Phase 1 Development from County Residential parcels along the east side of 40 Street to Highway Commercial C2.

The area structure plan had been reviewed by Alberta Transportation, Tagish Engineering, and West Central Planning Agency.

If Bylaw 886/13 is approved, then would require rezoning the area from Country Residential to C2 Highway Commercial. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

The original rezoning application was completed in February 2013 and a new rezoning bylaw has to be completed as an amendment to the land use bylaw for rezoning of development.

Written submission had been received February 2013 from the following and addressed at that time.

- Alberta Transportation had no objections to the proposed lots of Phase One having access from 40th Street (RR 23), but prior to Phase 2 the Developer will be required to submit a Traffic Impact Assessment will be required for the intersection of Highway 53 and 40th Street to determine if

intersectional improvements will be needed.

- Tagish Engineering and West Central Planning

There were no written submissions received for the Public Hearing of Bylaw 886/13.

The following individuals requested to speak at the Public Hearing for Bylaw 886/13:

Steffen Olsen, Developer and owner of the parcel
Karen and Darren Fischer
Jim Anderson

Stephan Olsen – In hindsight, the area is designated for industrial and commercial use in the Municipal Development Plan. After further discussions with administration, he realizes the parcels should be commercial and noted that interest has been shown for small commercial use.

Darren and Karen Fischer – Adjacent Landowners

Opposed – concerns: highway access, vehicle traffic, setbacks, speeding and the condition of Simpson Road.

Jim Anderson – Adjacent Landowner

Opposed – concerns: condition of Simpson Road, traffic volumes, dust.

Mayor asked if anyone else to speak to the matter.

Dawn Nesbitt for Bill Nesbit - Adjacent Landowner

Opposed – Ms. Nesbitt spoke on behalf of her parents: concerns: condition of Simpson Road and industrial traffic will diminish tree line.

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 886/13 Revised Brix Area Structure Plan, there were no response noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 886/13 Brix Area Structure Plan closed at 7:15 pm.

2.2 Bylaw 888/13 Amendment to Land Use Bylaw (6.2)

Mayor Ibbotson called the Public Hearing to order for Bylaw 888/13 Amendment to Land Use Bylaw – Rezoning Brix Development.

Bylaw 888/13 is a bylaw to amend the Land Use Bylaw 762/04 to reclassify rezoning of Phase 1 from CR Country Residential to C2 Highway Commercial of the land legally described as Part of SW-22-42-2-W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266, Phase 1.

Development Officer Beebe advised notice was placed in the September 24 and October 1, 2013 editions of the Rimbey Review and notice was given to affected property owners by regular mail. Notice of this public hearing was posted on the Town of Rimbey web site.

Bylaw 888/13 is to rezone Phase 1 located at Pt of SW-22-42-2-W5 from CR Country Residential to C2 Highway Commercial.

This site is currently farmland and is being proposed as a two phase development. The developer is proposing changing Phase 1 development zoning from Country Residential to C2 Highway Commercial parcels along the east side of 40 Street.

Once the rezoning bylaw is complete, the next step would require a development agreement and subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

Treena from the Rimbey Review Entered the meeting at 7:15 pm.

There has been no written submission regarding the Bylaw 888/13 amendment to Land Use Bylaw for rezoning.

The following individuals requested to speak at the Public Hearing for Bylaw 888/13:

Steffen Olsen, Developer and owner of the parcel
Karen and Darren Fischer
Jim Anderson

Stephan Olsen indicated he, the CAO and Assistant CAO/De had a meeting with Alberta Transportation regarding the highway access.

Darren and Karen Fischer – Adjacent Landowners

Opposed- concerns same concerns as stated in Bylaw 886/13, reiterates that it should not be changed.

Mr. Jim Anderson – Adjacent Landowner

Opposed - reiterated the road is inadequate for the amount and type of traffic which will be using it.

Discussion ensued regarding heavy industrial traffic which are already destroying the road. Discussion ensued on the traffic study It was noted the developer will have to have a traffic impact study done prior to phase 2 going ahead. Discussion ensued on traffic that uses the road. It was noted there is a tough turn for the big rigs. It was voiced that Simpson Road is not suited to larger trucks. Nesbit Lane is inadequate for heavy loads.

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 888/13 Amendment to Land Use Bylaw – Rezone Brix Development, there were no responses noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 888/13 Amendment to Land Use Bylaw – Rezone Brix Development closed at 7:24 pm.

Mr. Olsen and 6 members of the public departed the meeting at 7:24 pm.

3. Adoption of 3.1. October 07, 2013 Agenda
Agenda 7.5 Tagish engineering Update (addition)

Motion 260/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 September 23, 2013, Council Regular Meeting Minutes

Motion 261/13

Moved by Councillor Rondeel to accept the September 23, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 None

6. Bylaws 6.1 Bylaw 886/13 – Revised Brix Area Structure Plan (2.1)

Motion 262/13

Moved by Councillor Ellis Council give second reading to The Town of Rimbey Revised Brix Area Structure Plan Bylaw 886/13.

CARRIED

(5-0)

Motion 263/13

Moved by Councillor Rondeel the Town of Rimbey have Tagish Engineering do an assessment or evaluation of the access of 40th Street (Simpson Road) and Highway 53.

CARRIED
(5-0)

Motion 264/13

Moved by Councillor Ellis Council give third reading to The Town of Rimbey Revised Brix Area Structure Plan Bylaw 886/13.

CARRIED
(3-2)

6.2 Bylaw 888/13 Amendment to Land Use BylawMotion 265/13

Moved by Councillor Ellis Council give second reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CARRIED
(5-0)

Motion 266/13

Moved by Councillor Rondeel Council table third reading of Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

DEFEATED
(1-4)

Motion 267/13

Moved by Councillor Ellis Council give third reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CARRIED
(3-2)

7. New and 7.1 Funding Agreement – Boys and Girls Club of Wolf Creek
Unfinished Business

Motion 268/13

Moved by Councillor Webb Council approve the funding agreement between the Boys and Girls Club of Wolf Creek and the Town of Rimbey for a period of five years commencing on December 1, 2013 and terminating on November 30, 2018 for funding in the amount of \$25,000.00 per year.

CARRIED
(5-0)

7.2 Rimbey Skating Club Storage Space ContractMotion 269/13

Moved by Councillor Ellis Council approve the agreement between the Town of Rimbey and the Rimbey Skating Club, where by the Rimbey Skating Club would lease the room in the northwest corner of the

concession lobby for storage purposes commencing October 7, 2013 and terminating March 31, 2013 for the amount of \$150.00 plus GST for the term.

CARRIED
(5-0)

7.3 Rimbey Skating Club Insurance

Motion 270/13

Moved by Councillor Webb Council approve the Rimbey Skating Club becoming an Additional Named Insured under the Town of Rimbey Insurance Policy.

CARRIED
(5-0)

7.4 Rolyat Corp Ltd.

Motion 271/13

Moved by Councillor Rondeel to accept the information from Rolyat Corp Ltd regarding a 90 minute team building exercise for new, returning council members and administration staff at a cost of \$650.00, including travel and handouts, and further that a date and time for the exercise be determined by Administration, as information.

CARRIED
(5-0)

7.5 Tagish Engineering Ltd.

Motion 272/13

Moved by Councillor Payson Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB110 – High School Soccer Field, RB111 – 53rd Avenue Re-construction, RB113 – 2013 Concrete Repairs and Replacement and RB115 – 2014 Capital Planning Designs, as information.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to September 30, 2013

Motion 273/13

Moved by Councillor Ellis Council accepts the Accounts Payable Cheque listing to September 30, as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes June 19, 2013

Motion 274/13

Moved by Councillor Ellis Council accept the FCSS/RCHHS Board Meeting Minutes to June 19, as presented.

CARRIED
(5-0)

8.3 Council Reports

8.3.1 Mayor's Report

8.3.2 Councillor Rondeel's Report

8.3.3 Councillor Webb's Report

8.3.4 Councillor Ellis's Report

Councillor Payson's Report(verbal)

Motion 275/13

Moved by Councillor Webb Council accepts Council reports as information.

CARRIED
(5-0)

9. Correspondence 9.1 None

10. In Camera 10.0 None

11. Adjournment Motion 276/13

Moved by Councillor Ellis to adjourn the meeting.


CARRIED
(5-0)

Time of Adjournment: 8:14 pm.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Tagish Engineering Ltd. – Project Status Updates				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
<p>Tagish Engineering Ltd has provided a project status update on the various ongoing projects within the Town of Rimbey.</p>					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>Attached is the Project Status Update from Tagish Engineering Ltd.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB 100 – 51st Ave from 44 – 46th Street (2012 Construction), RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB111 – 53rd Avenue Re-construction, RB114 – Johnson Estates Development Review, RB115 – Hwy 53 – 51st Street Prelim Planning, RB116 – Bergum Area and Back Lane Storm, and RB117 - 2014 Capital Planning Designs, as information.</p>					
					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



PROJECT STATUS UPDATES

October 16, 2013

RV02 – RV Haven Campground, Water Operations Manual (GM)

This project is related to development of a water system operation manual for the campsites water system.

(October 1) No Change.

(October 15) Town of Rimbey have indicated that the park is closed down for the season.

1.0 Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(Sept 4) We have told Aurora to order a new radio for well 13 it should hopefully be in this week.

(Sept 17) New radio has been installed in well 13.

(September 17) Aurora install new radio in well 13 on September 6, 2013. Aurora will provide Town and Tagish with a price to install internet connections to the pump houses.

Oct 1 – No Change

(October 15) Rimbey Electric was called in by Town to re set parameters on VFD in Well 13.

RB100 – 51st Avenue from 44-46th Street (2012 Construction) – (LS)

(Oct 15) FAC inspections to be completed in the spring of 2014 at which time CCA will fix settlements

RB102 South Lagoon Baffle Curtain – GM

(September 3) Aqua Clear Environmental is scheduled to be on site September 5 – 6 to start pumping out the water from Cell # 2, with the remainder of the crew being on site September 9.

(September 17) Aqua Clear Environmental on site with complete crew and equipment and started pumping water out of Cell # 1 & 2. By September 9, both Cell were pumped out, inspection of the site revealed that only small amount of sludge was present on the north bank. Contractor washed down slopes and removed sludge. On inspection of Cell # 2, it was noted that only small amount of sludge remained on the south bank directly adjacent to the aeration header. It was also noted that on the east slope of Cell # 2 there was a small buildup of sludge, which was not removed

(October 1) Town is allowing Cells # 1 & # 2 to fill up partial before the aeration equipment is turned on. The anchor system for the baffle curtain will be upgraded to accommodate a winch system, Tagish to coordinate.

(October 15) Town has turned on blower at South Lagoon. Upgrading of cable assembly to be completed by November 8.

RB106 Rimbey Northeast Lagoon Sub drain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(September 3) Made arrangements with AMEC Red Deer to conduct one more set of ground water tests at the NE Lagoon. AMEC is scheduled to complete the field work by September 16, with a report to follow. Received confirmation that ESRD is processing the Ground Water Diversion Application.

(September 17) Ground water testing is in progress with AMEC scheduled to complete work by October 21, 2013.

(October 1) Urban Dirtworks is schedule to complete the grading and backfilling of the forcemain trench by October 4. The Town has reported that one of the new 0.5 Hp Barnes pumps installed in January 2013 to dewater the lagoon underdrains has failed. Corix Water Products has been contacted, and advised of situation, and has requested that the pump will be sent to them for inspection. AMEC has been retained to complete another set of ground water samples. Results to be submitted by Oct 15

(October 15) Urban Dirtworks has completed the trench backfill/grading on underdrain project. Urban Dirtworks has been instructed to removed damaged pump and deliver to Corix for service.

RB108 2013 Walking Trails– GM

(September 3) BETA Surveys is working on surveying and registration of the legal plans for both the Roadway and Municipal Reserve dedication. This work should be complete by the week of September 9, 2013.

(September 17) Town and Land Owners signed and returned Consent to Register form to BETA Surveys. WCPA to endorse legal plans prior to being sent to Land Titles for registration. Border Paving Ltd. has indicated that with the Town delay in obtaining the road and MR dedication the project cannot be completed by September 30, 2013 and will be requesting a project completion extension.

(October 1) Border Paving has mobilized and have started the trail construction. Construction was started on the south leg of the project, which would allow for existing utilities to be located on private property owned by David Thompson Health and Alberta Infrastructure. The Town has supplied the Bergum Property as a disposal site for the topsoil waste material.

(October 15) Border Paving has completed to base construction on the south leg of the trail, and install the culvert on north leg of trail (Alberta Infrastructure lands). Gravel base construction is scheduled to be completed by October 18. Asphalt paving to be completed in week of October 21, weather permitting.

RB109 – 58th Avenue Re-construction – LS

Project: There are significant settlements along 58th Ave. Roadway is to be milled, asphalt leveling course is to be applied and overlaid. Sanitary is to be re-lined with a CIPP as part of this project. Miscellaneous patching in Rimbey is also part of this project.

(September 3) Project is now finished. CC has been issued. Awaiting HB release.

(September 17) No change.

(October 1) Awaiting Border to finalize their invoice with Insituform and then will issue HB release.

(October 15) Holdback has been released. Project is complete. Asbuilt drawings being sent to Town.

RB111 – 53rd Avenue Re-construction - LS

Project: 53 Ave. between 51 and 52 Street is to have a new water/sanitary line installed, and the road is to be re-constructed with new base, asphalt, curb and sidewalk. As part of this project new sidewalk is to be installed at 50 Ave. & 51 St. and 50 Ave. & 55 St.

(September 3) Construction is now complete other than landscaping. Doing construction walk through on September 3rd and then will issue CCC.

(September 17) Landscaping was being completed last week. Awaiting HB release

(October 1) No change.

(October 15) Holdback has been released. Project is now complete. Asbuilt drawings being sent to Town

RB114 - Johnson Estates Development Review (GM)

Project: Review of the Johnson Estates Development including seniors center

(Oct 15) Completing cost estimates for different servicing options for the proposed senior's center.

RB115 – Hwy 53 – 51st Street Prelim Planning – LS

(August 20) No change.

(September 3) Surveyors have picked up additional information for project. Going to begin to work on a preliminary site plan and cost estimate this week.

(September 15) Preliminary cost estimate has been finished. Will discuss with Town during meeting on September 19.

(October 15) Preliminary cost estimates for 51st Street have been completed. Need to discuss with Alberta Transportation possible cost sharing scenarios.

RB116 – Bergum Area and Back Lane Storm (GM)

Project: Assessment of drainage from back lane entering Bergum property

(Oct 15) Site survey is complete, gas line location to be hydro aced.

RB117 – 2014 Capital Planning Projects – LS

(October 1) Discussed 2014 projects with the Town. They have added some extra projects that require additional cost estimates. Preliminary cost estimates to be completed by October 21.

(October 15) Tagish has met/talked with various consulting firms discussing HVAC units, recreational facility washrooms, SCADA system, existing/future wells. Preliminary cost estimates to be completed by October 21.

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	7.2	Confidential	Yes	No	X
Topic	Interim Operating Budget				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

Under the requirements of the Municipal Government Act, Council must adopt an operating budget each calendar year, but Section 242(2) of the act allows a Council to adopt an interim operating budget for part of a calendar year.

Documentation Attached:	Yes	No
-------------------------	-----	----

DISCUSSION:

A copy of the 2014 Interim Operating Budget is attached.

RECOMMENDED ACTION:

Administration recommends Council adopt the 2013 Operating Budget as the Interim Operating Budget for 2014 until the 2014 final budget is adopted.


CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
----------------------	----------	--------	--------	--------

2014 Interim Operating Budget

Function	Revenues	Expenses	Difference
General Municipal Revenues	2,732,193		2,732,193
Council		111,455	(111,455)
Administration	15,649	683,805	(668,156)
General Operating		100,980	(100,980)
Policing	74,000	67,331	6,669
Fire Department	63,000	106,664	(43,664)
Disaster Services	0	3,500	(3,500)
Bylaw - Animal	2,400	20,338	(17,938)
Regional By-law	159,650	121,524	38,126
Public Works	3,000	511,301	(508,301)
Airport	1,170	15,388	(14,218)
Storm Sewers		4,825	(4,825)
Water	525,251	309,788	215,463
Sewer	714,675	212,602	502,073
Garbage	202,104	72,600	129,504
Recycle	48,690	160,251	(111,561)
F.C.S.S.	158,686	186,166	(27,480)
Cemetery	35,900	50,346	(14,446)
Development	52,400	99,719	(47,319)
Economic Development	20,600	82,985	(62,385)
RV Park	24,400	16,400	8,000
Recreation	459,875	785,026	(325,151)
Community Centre	38,800	200,688	(161,888)
Library	12,463	118,425	(105,962)
Scout Hall		3,650	(3,650)
Curling Club	500	14,000	(13,500)
Museum	0	108,112	(108,112)
School Requisition	810,699	810,699	0
Rimoka Requisition	32,502	32,502	0
Subtotal	6,188,607	5,011,070	1,177,537
Deb/Loan Prin. Payments			(369,201)
			808,336

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		
BACKGROUND:					
<p>Each month the Director of Finance prepares the following reports:</p> <ul style="list-style-type: none"> Bank Reconciliation Cash Position Consolidated Financial Report Accounts Payable Cheque Listing Council Expenses 					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>Attached is the Bank Reconciliation for September 30, 2013, Cash Position to September 30, 2013, Consolidated Financial Report for September 30, 2013 Accounts Payable Cheque Listing for October 17, 2013 and Council Expenses for the period September 16 – October 15, 2013.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept the Bank Reconciliation for September 30, 2013, Cash Position to September 30, 2013, and Consolidated Financial Report for September 30, 2013 as presented.</p> <p>Administration recommends Council accept the Accounts Payable Cheque Listing for October 17, 2013 as presented.</p> <p>Administration recommends Council accept the Council Expenses for the period September 16 – October 15, 2013, as presented.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

**TOWN OF RIMBEY
Bank Reconciliation
as at September 30, 2013**

	ATB GENERAL	ATB SAVINGS	GIC
Balance August 31, 2013	401,666	1,154,611	2,100,789
Add:			
Receipts	235,439		
Matured GIC	600,789		(600,789)
GIC interest	765		
Interest	552	650	
Transfer from Savings	800,000	(800,000)	
Less:			
Expenses	(498,592)		
Debenture and loan payments	(155,564)		
School requisition	(202,675)		
Bank charges	(368)		
Transfer to GIC	(401,554)		401,554
Transfer to Savings			
Balance September 30, 2013	780,459	355,261	1,901,554
Total cash September 30, 2013			3,037,274
GIC represented by			
30 day non-redeemable	1.57%		401,554
1 year cashable	1.90%		500,000
1 year non-redeemable	1.95%		500,000
2 year non-redeemable	2.15%		500,000
			1,901,554

**TOWN OF RIMBEY
CASH POSITION
AS OF SEPTEMBER 30, 2013**

		September 30, 2013		August 31, 2013
Bank Account				
Cash		1,135,720		1,556,277
Investments		<u>1,901,554</u>		<u>2,100,789</u>
	Total		3,037,274	3,657,066
Less:				
Other Reserves/Allowances		656,628		667,886
Trust Accts.		181,340		189,649
Unexpended Grant Revenue				
BMTG Grant				
FGTG Grant				
AMIP Grant		898		1,092
MSI Capital Grant		<u>566,181</u>		<u>772,377</u>
	Total		1,405,047	1,631,005
Unrestricted Cash		<u><u>1,632,227</u></u>		<u><u>2,026,061</u></u>

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2013

OPERATING	Revenues			Expenses		
	Budget	Actual	Remaining	Budget	Actual	Remaining
	General Municipal Revenues	3,575,394	3,357,098	218,296	843,201	608,024
Council (11)				111,455	72,934	38,521
Administration (12)	15,649	14,884	765	683,805	493,297	190,508
General Operating (12-13)				100,980	67,423	33,557
Police (21)	74,000	64,315	9,685	67,331	29,817	37,514
Fire (23)	63,000	28,521	34,479	106,664	53,304	53,360
Disaster Services (24)				7,950	21	7,929
Bylaw Enforcement (26)	162,050	2,020	160,030	141,862	36,079	105,783
Public Works (32)	3,000	3,473	(473)	511,301	349,608	161,693
Airport (33)	1,170	720	450	15,388	6,268	9,120
Storm Sewer (37)				4,825	3,832	993
Water (41)	525,251	375,209	150,042	309,788	211,895	97,893
Sewer (42)	714,675	216,448	498,227	212,602	170,447	42,155
Garbage (43)	202,104	149,391	52,713	72,600	58,754	13,846
Recycle (43-01)	48,690	30,067	18,623	160,251	76,365	83,886
FCSS (51)	158,686	119,015	39,671	186,166	146,495	39,671
Cemetery (56)	35,900	10,574	25,326	50,346	13,817	36,529
Development (61)	52,400	24,074	28,326	99,719	63,784	35,935
Econ.Development (61-01)	20,600	15,288	5,312	82,985	14,581	68,404
RV Park (61-08)	24,400		24,400	16,400	10,860	5,540
Recreation Office (72)	183,200	182,878	322	97,565	44,932	52,633
Pool (72-04)	135,250	59,427	75,823	258,821	224,924	33,897
Parks (72-05)		63		110,574	41,428	69,146
Racquetball (72-06)	22,000	22,509	(509)	12,750	7,046	5,704
Arena (72-09)	94,925	51,271	43,654	261,003	174,094	86,910
Recreation Programs (72-11)	24,500	18,563	5,937	44,313	30,090	14,223
Community Centre (74)	38,800	25,704	13,096	200,688	213,338	(12,650)
Library (74-06)	12,463	5,452	7,011	118,425	92,167	26,258
Scout Hall (74-08)				3,650	1,569	2,081
Curling Club (74-09)	500	500	0	14,000	13,461	539
Museum (74-12)				108,112	94,738	13,374
Total Revenues	6,188,607	4,777,462	1,411,208	5,015,520	3,425,391	1,590,129
Debenture & Loan Principal Payments				369,201	221,528	147,673
Total operating and debt repaym	6,188,607	4,777,462	1,411,208	5,384,721	3,646,919	1,737,802
CAPITAL	Grants/Reserves	Operating surplus				
Comm Centre Boiler Replace		50,129			50,129	(0)
Backhoe	105,000	(337)			104,663	1
Street Sweeper	245,000	(2,732)			242,268	0
PW Truck						0
Mower	9,000	(100)			8,900	0
Sidewalk Replacement	103,636				5,270	98,366
PW New Truck	26,800	419			27,219	0
Compactor Truck	17,000	(2,228)			14,772	0
South Lagoon Baffle Curtain	63,245				7,653	55,592
NE Lagoon Repairs	92,000	11,851			103,851	0
58 Avenue Road	301,000	8,392			309,392	0
Trails	200,000				23,698	176,302
Comm Centre Air Handling Unit	12,000	70			12,070	0
Comm Centre Washroom Reno	40,000					40,000
53rd Avenue	661,755	(3,115)			658,640	(0)
Concrete Crushing	50,000	(2,738)			47,263	0
Fitness Room	20,000				12,114	7,886
Tire Marshalling Area	8,668				8,668	0
Total	1,955,104				1,636,568	378,146
Total Operating and Capital	8,143,711	4,777,462	1,411,208	5,384,721	5,283,487	2,115,949

Town of Rimbey 2013
Accounts Payable Cheque List
From: 01-Oct-2013 To: 17-Oct-2013

Vendor Name	Purpose	Cheque	Date	Amount
GroupSource	Oct 1, 2013 Benefits	PAW 3413	01-Oct-2013	\$7087.29
Telus Mobility Inc.	Sept 6, 2013 Billing	PAW 3414	11-Oct-2013	\$378.14
Telus Mobility Inc.	Sept 6 Billing	PAW 3415	15-Oct-2013	\$25.67
Telus Communications	Sept 10 Billing	PAW 3416	15-Oct-2013	\$55.74
Workers' Compensation Board -	Sept 2013 Installment	PAW 3417	06-Oct-2013	\$1680.00
Telus Mobility Inc.	Sept 11, 2013 Billing	PAW 3418	07-Oct-2013	\$25.67
LAPP	Sept 2013 Monthly Contributions &	PAW 3419	07-Oct-2013	\$3538.83
Direct Energy Regulated	Sept 24 Invoice: Scout Hall	PAW 3420	11-Oct-2013	\$45.94
ATB Financial	Sewer Loan & Interest	PAW 3421	10-Oct-2013	\$5877.02
TransAlta Energy Marketing	September 12/13 Invoice	PAW 3422	11-Oct-2013	\$36984.77
LAPP	Pension Pymt Oct 11/13 Payroll	PAW 3423	16-Oct-2013	\$7448.00
Canada Revenue Agency	RP001 Sept 8 - 21, 2013 Payroll	PAW 3424	14-Oct-2013	\$3214.61
Canada Revenue Agency	RP002 Sept 8 - 21, 2013 Payroll	PAW 3425	10-Oct-2013	\$8999.73
ATB Financial (Mastercard)	Sept 16 Statement: Meals, Rooms, Office	PAW 3426	16-Oct-2013	\$902.41
Uniserve Communications	Web Hosting Oct 12 - Nov 11	PAW 3427	16-Oct-2013	\$20.99
Alberta Association Of	Signs, Posts & Hardware	34627	17-Oct-2013	\$342.58
Alberta One-Call Corporation	September 2013 Notifications	34628	17-Oct-2013	\$28.35
Alberta Urban Municipalities	Job Posting Ad	34629	17-Oct-2013	\$288.75
Alsco	Janitorial Supplies	34630	17-Oct-2013	\$1150.85
AMEC Enviroment &	58th Ave Professional Services	34631	17-Oct-2013	\$3033.45
AMSC Insurance Services Ltd.	Nov 2013 Coverage	34632	17-Oct-2013	\$70.08
Animal Control Services	Sept/13 Monthly Patrols & Impound Fees	34633	17-Oct-2013	\$1033.20
Aurora Automation Ltd.	Radio & Program for Well #13	34634	17-Oct-2013	\$2107.88
Black Press Group Ltd.	September 2013 Ads	34635	17-Oct-2013	\$1674.38
Buist Motor Products Ltd.	Oil Change	34636	17-Oct-2013	\$63.83
Canadian Pacific Railway	Flasher Contract Sept 2013	34637	17-Oct-2013	\$297.10
Cast-A-Waste Inc.	September 2013 Services	34638	17-Oct-2013	\$9687.22
Centratech Technical Services	Cylinder Air Refill & Shop Supplies	34639	17-Oct-2013	\$163.01
Chapman Riebeek LLP	Annual 2013 Services	34640	17-Oct-2013	\$349.25
City Of Red Deer	Lab Analysis	34641	17-Oct-2013	\$934.40
Direct Energy Regulated	Sept 24 Invoice, Curling Club	34642	17-Oct-2013	\$45.94
Fire Investigation Association of	May 1/13 - Apr 30/14 Membership Renewal	34643	17-Oct-2013	\$105.00
Habkirk, Robert	Moly Grease	34644	17-Oct-2013	\$124.43
Hawkings, Adam	10 hrs @ 15.18 and Mileage	34645	17-Oct-2013	\$201.80
Hi-Way 9 Express Ltd.	Freight	34646	17-Oct-2013	\$183.63
Imperial Esso Service (1971)	Propane	34647	17-Oct-2013	\$223.02
Ingenious Software	Nov 1/13 - Oct 31/14 FirePro Service Contract	34648	17-Oct-2013	\$586.53
JT Glass	Windshield	34649	17-Oct-2013	\$1877.40
Jubilee Insurance Agencies	Auto Policy Add on and changes Nov 1/12 -	34650	17-Oct-2013	\$1995.11
Meridian Maverick	Wrench, Bleach, Parts	34651	17-Oct-2013	\$1410.26
MLA Benefits Inc.	Sept 2013 Health Spending Account	34652	17-Oct-2013	\$826.78
Municipal Property Consultants	October 2013: 1485 parcels	34653	17-Oct-2013	\$2780.66
NAPA Auto Parts - Rimbey	Air Chuck	34654	17-Oct-2013	\$3.35
Nesbitt, Ben	10 hrs @ 15.18	34655	17-Oct-2013	\$151.80
New Can Truck Parts	Truck Inspection & Repairs	34656	17-Oct-2013	\$1477.98
Nikirk Bros. Contracting Ltd.	Sept 2013 Bin Rent and Bin Dumps	34657	17-Oct-2013	\$658.09
Parkland Regional Library	4th Quarter Requisition Payment	34658	17-Oct-2013	\$4544.36
Pepsi Bottling Group (Canada)	Pop & Deposit	34659	17-Oct-2013	\$547.26

Town of Rimbey 2013
Accounts Payable Cheque List
From: 01-Oct-2013 To: 17-Oct-2013

Vendor Name	Purpose	Cheque	Date	Amount
Ponoka County	271.19 Tonnes Tipping	34660	17-Oct-2013	\$6779.75
Reddecopp, Henry	10 hrs @ 15.18 and Mileage	34661	17-Oct-2013	\$251.80
Rimbey Art Club	Art Club Registrations Paid through Comm	34662	17-Oct-2013	\$470.00
Rimbey Builders Supply Centre	Galv. Cap	34663	17-Oct-2013	\$14.14
Rimbey Chamber Of	2014 Membership	34664	17-Oct-2013	\$350.00
Rimbey Electric	Power Supply	34665	17-Oct-2013	\$84.00
Rimbey Family & Community	4th Quarter Grant Payment	34666	17-Oct-2013	\$39671.00
Rimbey Foods Ltd.	Hot Dogs & Pop for Meeting	34667	17-Oct-2013	\$122.28
Rimbey Home Hardware	<i>Sept. Invoices</i>	34668	17-Oct-2013	\$455.16
Rimbey Implements Ltd.	Penetrant	34669	17-Oct-2013	\$18.98
Rimbey Municipal Library	Quarterly Appropriation for Library Services	34670	17-Oct-2013	\$23804.75
Rimbey Transport Ltd.	Freight	34671	17-Oct-2013	\$2456.61
RJ Plumbing and Heating	Service & Fire Boiler	34672	17-Oct-2013	\$106.05
Rocky Mountain Phoenix	Towelettes & Lights	34673	17-Oct-2013	\$215.25
Stationery Stories & Sounds	Supplies (<i>Sept</i>)	34674	17-Oct-2013	\$194.00
Town Of Rimbey	Sept 2013 Util	34675	17-Oct-2013	\$3937.87
United Farmers Of Alberta	Gas & Diesel Sept/2013	34676	17-Oct-2013	\$244.54
Vos, Ziadra	Cardlock Refund	34677	17-Oct-2013	\$25.00
Weldco	Helium Rental	34678	17-Oct-2013	\$23.00
67 cheques for				194476.72



Town of Rimbey

Mayor & Councillor Fees

Name: Sheldon Ibbotson

Month Ending: October 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	No Claim			

Total Honorarium: _____

Expenses (attach receipts):

Total

Mileage: _____ Kilometers @ \$0.50 _____

Meals: _____

Hotels: _____

Other: _____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: _____

Mayor Approval: _____




Town of Rimbey

Mayor & Councillor Fees

Name: Scott Ellis

Month Ending: Oct 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	No Expenses			
				


Total Honorarium: _____

Expenses (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.50	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: 

Mayor Approval: 



Town of Rimbey

Mayor & Councillor Fees

Name: Paul Payson

Month Ending: Oct 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

Total Honorarium: _____

Expenses (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.50	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: Paul Payson

Mayor Approval: [Signature]



Town of Rimbey

Mayor & Councillor Fees

Name: Gayle Randoel

Month Ending: October, 15/2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
<i>No Claims</i>				

Total Honorarium: _____

Expenses (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.50	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: *Gayle Randoel*

Mayor Approval: *SR*



Town of Rimbey

Mayor & Councillor Fees

Name: *Jack Wubbly*

Month Ending: Oct 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

No claim

Total Honorarium: _____

Expenses (attach receipts):

	Total
Mileage: _____ Kilometers @ \$0.50	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: *Jack Wubbly*

Mayor Approval: *[Signature]*

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library Board Minutes September 16, 2013				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Rimbey Municipal Library Board held a board meeting on September 16, 2013.


Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

DISCUSSION:

Attached is a copy of the Rimbey Municipal Library Board Meeting Minutes from September 16, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey Municipal Library Board Meeting Minutes of September 16, 2013 as presented.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Rimbey Municipal Library Board Meeting Agenda
Monday, Sept. 16th, 2013
7:00 p.m.

Present: Jean Keetch, Rowena Aitken (Chairperson), Marg Ramsey, Val Warren, Paul Payson, Cheryl Duckett, Robyn McIntyre, Jim Peck, Jamie Coston

Absent: Sam Samsone

Call to Order

Minutes from the Last Meeting - read and approved as printed by Val

Consent Agenda Items:

1. Librarians Report -
2. Financial Report
3. Correspondence - Jean read a letter from Wendy Huff re- moving the library into their present photo building but it's too small. Rowena will write her a note of thank you. There was a letter of thanks from Anne Taylor and the MS group sent us a thank you card.

Jamie moved that we accept the reports as presented. All in favor.

Business Arising from the Minutes:

1. New Logo Update- Jean showed us the logo ideas that have been sent (4 of them) and we discussed the 4 logos. We liked the font, but not the apple. Everyone is to think of ideas to add to the logo and send them to Jean by the end of the week.
2. Fund Raisers
Nov. 29, 2013 - Jean let us know that Danny Hooper is booked already, but Sam was looking into a Blues Band and we will have a concession. There were some ideas brought forth about an English Pub night with dart boards with prizes. 50/50 tickets, etc. May 24, 2014 - Cheryl has booked Rob Ronnie for the night with the menu including steak and a 6 oz. lobster tail, ribs, chicken, potatoes, salad and dessert at \$40.00 a plate We will charge \$60 - \$65.00 per person. Further discussion was tabled until next meeting.
3. Future Expansion Plans -
 - a. Provincial Building - the upstairs won't work and downstairs is not feasible either as it's not big enough and it would cost \$450,000.00 for expansion.
 - b. Rick Pankiw would build a building to our specs, but the town would have to sign a 25 year lease.
 - c. Old Co-op is available and it is 5000 sq. feet plus storage at the back, it's on a double lot and there is lots of parking and room for expansion. It will probably cost \$500,000.00 for renovations. Rowena will send a letter stating that the Board is interested in it.
4. Letter to Town Council - Rowena sent to them about the 2nd. story renovations - it is not feasible.
5. Safety Issues Resolved?? - some of the issues we discussed at the last meeting have been resolved although crowding is still an issue. Only 1 laptop is allowed to be plugged into a central station, tables are taken down sometimes when possible and the some of the chairs are being stored out in the hall.

6. Summer Library Cards - the program was not as successful as was hoped.
New Business

1. Budget - we will need to set it up at the next meeting.
2. Joe Anglin - will be attending our next meeting in October.
3. Christmas Holiday Hours - the library will be closed for the following days:
December 24 - 26, 2013
December 31 - January 1, 2014

Adjournment - at 8:45 by Val

Next Meeting: Monday, Oct. 7th. at 7:00 p.m.

Chairperson

Rowena Aitken

Secretary

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimbey Historical Society Board Minutes July 16, 2013				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Rimbey Historical Society Board held a board meeting on July 16, 2013.

Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

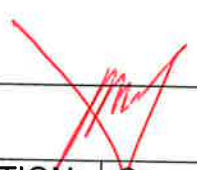
DISCUSSION:

Attached is a copy of the Rimbey Historical Society Board Meeting Minutes from July 16, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey Historical Society Board Meeting Minutes of July 16, 2013 as presented.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

Rimbey Historical Society
Meeting Minutes of ~~June 18~~, 2013
July 16,

Present: P. Hansen, B. Oldfield, L. Varty, B. Birtsch, D. McFadyen, J. Salomons, J. Webb, B. Godlonton & C. Jones

Order: Larry Varty called the meeting to order at 7:30 p.m.

Agenda: Moved by Don McFadyen and seconded by Barney Oldfield to approve the agenda as presented. CARRIED

Minutes: Moved by John Salomons & seconded by Pauline Hansen to approve the minutes of the June 18, 2013 meeting. CARRIED

Old Business:

Committee Reports

President: No Report.

Treasurer: The treasurer's report for June, 2013 was presented.

Pauline Hansen presented an invoice to finish the tractor museum floor from Bernard Booth in the amount of \$17,550.00 plus GST.

Moved by Brian Godlonton and seconded by Jack Webb to hire Bernard Booth to complete the tractor museum floor for \$17,550.00 plus GST. CARRIED

Moved by Pauline Hansen and seconded by Brian Godlonton to approve the Treasurer's Report. CARRIED

Grants: No Report

Park Admin. Cheryl Jones gave her Park Administrator's report.

Gaming No Report

Restoration

& Trucks: John Salomons reported that they were still working on the old truck. The 35 had problems at the parade but he now has it running. The J.D. mower broke down. They bought new riding & push mowers at a cost of \$2200.00 from Anderson Service. John also reported that the new trailer is here.

Buildings

& Yard: Don McFadyen reported that things were going good.

Page 2.

Park Events: Brian Godlonton reported that the Show & Shine went well.

Volunteer
& Recruitment Don McFadyen reported that he had good luck with volunteers. It was decided we would send in application for the volunteer fair.

Town Rep. Jack Webb reported that he checked into the insurance but they have not got back to him yet.

New Business: An e-mail was received from Thom Laycraft praising our museum and park.

Next Meeting: August 20, 2013

Adjournment: Moved by Jack Webb to adjourn the meeting at 8:28 p.m.

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	8.2.3	Confidential	Yes	No	XX
Topic	FCSS/RCHHS Board Meeting Minutes Sept 18, 2013				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The FCSS/RCHHS held a board meeting on September 18, 2013.

Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

DISCUSSION:

Attached is a copy of the FCSS/RCHHS Board Meeting Minutes from September 18, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the FCSS/RCHS Board Meeting Minutes of September 18, 2013 as presented.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

**Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
September 18, 2013
10:00 a.m. Rimbey Provincial Building**

Present:

Nancy Hartford, Chairperson
Irene Steeves, Vice Chairperson
Pat Weeks, Board Member
MaryAnn Josephison, Board Member
Bill Coulthard, Board Member
Scott Ellis, Board Member
Peggy Makofka, Executive Director
Christine Simpson, Recording Secretary

Regrets:

Viola Schneider, Board Member
Paul McLaughlin, Board Member

1. CALL TO ORDER

The Meeting was called to Order by: Nancy Hartford, Chairperson at 10:00 a.m.

2. APPROVAL OF AGENDA

13-09-01 MOTION: By: I. Steeves: That the agenda is adopted as presented.

CARRIED.

3. PREVIOUS MEETING MINUTES –June 19, 2013

13-09-02 MOTION: By: S. Ellis: That the Minutes of the June 19, 2013 meeting be adopted as presented.

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 FCSS Family Barbeque
- 5.2 Ponoka FCSS Invitation to supper
- 5.3 3rd Annual Charity Golf tournament

13-09-03 MOTION: By: P. Weeks: To have a thank you lunch for the 2013 FCSS Charity Golf Tournament for sponsors, volunteers and golfers with a cheque presentation on October 16, 2013

CARRIED.

6. FINANCE

- 6.1 Finance Committee Meeting Minutes/Highlights-July 17, August 21, September 18, 2013.

13-09-04 MOTION: By: M. Josephison: To use the Special Donations funds to pay out the debt of a client that cannot afford to pay it himself. Seconded by: B. Coulthard

CARRIED.

13-09-05 MOTION: By: I. Steeves: That the Minutes of the July 17, August 21, September 18, 2013 be accepted as information.

CARRIED.

- 7. WRITTEN REPORTS
 - 7.1 Home Support/Personal Care
 - 7.2 Compass Program
 - 7.3 Education Co-Ordinator
 - 7.4 Seniors Information & Referral Centre
 - 7.5 Volunteer Income Tax
 - 7.6 Food Bank
 - 7.7 Volunteer Services

13-09-06 MOTION: By: P. Weeks: That up to \$150.00 be spent on a luncheon and gifts for the volunteers of this program. Seconded by: M. Josephison

CARRIED.

- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Internet Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows

13-09-07 MOTION: By: B. Coulthard: That up to three volunteers can attend the Rainbows training and receive mileage at the expense of the Agency. Seconded by: S. Ellis

CARRIED.

- 7.19 Family Resource Library
- 7.20 Office Manager/Quality Control

13-09-08 MOTION: By: B. Coulthard: That the Board approves a budget of up to \$600.00 for the purchase of 2014 Calendars. Seconded by: I. Steeves

CARRIED.

13-09-09 MOTION: By: S. Ellis: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE – no report

9. DIRECTOR'S REPORT

- 9.1 Receptionist position created
- 9.2 Together we raise tomorrow campaign
- 9.3 Boys & girls Club support
- 9.4 Early Childhood Development Coalition
- 9.5 Big Brothers & Big sisters ¼ ly report
- 9.6 Staffing updates

13-09-10 MOTION: By: S. Ellis: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS

- 10.1 Emergency Social Services forum 2013/Emergency Management

13-09-11 MOTION: By: P. Weeks: That the Executive Director attend the forum at the expense of the Town. Seconded by: B. Coulthard

CARRIED.

10.2 Central Alberta Raceways- request to link to volunteer Centre
13-09-12 MOTION: By: P. Weeks: That the Agency phone number be linked on the Central Alberta Raceways web site.

CARRIED.

10.3 Central Alberta Service Provider workshops
13-09-13 MOTION: By: B. Coulthard: That two staff, volunteers and as many Board members that wish to attend this workshop on November 14, 2013, due so at the expense of the Agency. Seconded by: S. Ellis

CARRIED.

10.4 Home Care services Contract
13-09-14 MOTION: By: S. Ellis: That the Executive Director sign the contract extension with Alberta Health Services.

CARRIED.

10.5 Meals on wheels agreement
13-09-15 MOTION: By: I. Steeves: That the Executive Director sign the contract with Bethany Care centre for Meals on Wheels.

CARRIED.

10.6 Memorandum of agreements- revision
13-09-16 MOTION: By: B. Coulthard: That the revision of the agreement with the Executive Director be signed. Seconded by: I. Steeves

CARRIED.

10.7 Municipal representation appointments

11. CORRESPONDENCE

- 11.1 June, July & August Payroll Memos
- 11.2 Letter from Blaine Calkins
- 11.3 FCSS Brochures updated
- 11.4 Canada Revenue Agency- Income tax clinics
- 11.5 Thank you- women's Conference committee
- 11.6 Thank you big Brother's & Big sisters
- 11.7 FCSSAA AGM- call for resolutions

12. NEXT MEETING DATE – October 16, 2013 10:00 a.m.

13. ADJOURNMENT

13-09-17 MOTION: By: N. Hartford: That the Meeting adjourns at 11:45 a. m.


CARRIED.

14. BOARD SHARING TIME

N. Hartford, Chairperson

C. Simpson, Recording Secretary

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	October 28, 2013		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes XX			No	
DISCUSSION:					
<p>9.1 Atco Gas 2012 Franchise Report</p> <p>9.2 Service Credit Union</p> <p>9.3 Central Alberta Economic Partnership (CAEP) Fall General Meeting</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept items 9.1 and 9.2 as information.</p> <p>Administration recommends Council approve sending the two Central Alberta Economic Partnership Board Members, and the Assistant Chief Administrative Officer, if available, to the Fall General Meeting to be held at the Black Knight Inn in Red Deer, on November 27, 2013, at a cost of \$60.00 per person plus GST.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Additional services



Helping Albertans make wise energy choices

ATCO EnergySense was established by ATCO Gas and ATCO Electric in 2001 to provide Albertans with a variety of energy management services. Services include an interactive school program, energy efficiency information for homeowners and energy assessments for a wide variety of commercial facilities including municipal, recreational and small to medium industrial buildings. Our analysts recommend changes for improving energy efficiency, reducing energy costs and realizing environmental benefits. For more information visit atcoenergysense.com or call toll-free at 310-SAVE (310-7283) today.

Expert advice for everyday life

ATCO Blue Flame Kitchen has provided household advice and recipes for more than 80 years. Through our toll-free Answer Line, our Calgary Learning Centre and our website, ATCO Blue Flame Kitchen provides reliable information on a variety of daily living, household and cooking topics.

- Our *ATCO Blue Flame Kitchen Answer Line* answers questions related to cooking, food safety and other household concerns. Call our toll-free number Monday to Friday, from 9 a.m. – 4 p.m. at 1-877-420-9090, or email us at bfkanswerline@atcogas.com.
- The *Calgary Learning Centre* offers cooking classes for adults, families, school groups and corporate team building events.
- Our website, atcoblueflamekitchen.com, has a range of how-to guides and nearly 2,500 recipes in our searchable database.

ATCO Blue Flame Kitchen cookbooks and recipes have been used and cherished in many Alberta homes for decades. Each recipe has been tested and meets the highest standards.

A little about us

ATCO Gas is Alberta's largest natural gas distribution company, serving more than one million customers in nearly 300 communities.

Since 1912, ATCO Gas has provided safe, reliable delivery of natural gas service to Albertans.

Our team of 2,000 employees serves Albertans from over 60 district offices throughout Alberta. We are on call 24/7 to respond to potential emergencies involving natural gas.

Our commitment to the environment

ATCO Gas is committed to minimizing the effects of its activities on the environment.

The company operates the largest natural gas vehicle fleet in Alberta, has incorporated geothermal heating in several of its new facilities and continues to identify and pursue environmental improvements in its operations through an employee-led Green Team.

Contact us

ATCO Gas works for you – for your safety, your community, your environment, and your comfort. If you have any questions or concerns about our operations, community involvement programs, or customer service in your area, please contact us.

ATCO Gas Rimbey office

Bay 3
5032 45 Avenue
Rimbey, AB
T0C 2J0
403-843-4140

ATCO Gas Customer Assistance Centre:
Toll-free 310-5678

ATCO Gas 24-hour emergency line:
1-800-511-3447

ATCO Gas | works for you
atcogas.com



The Town of

Rimbey

ATCO Gas 2012 Franchise Report

Since 1912, Albertans have depended on ATCO Gas for the safe and reliable delivery of natural gas to their homes, farms and businesses.

ATCO Gas | works for you
atcogas.com

We work hard for our customers in Rimbey. ATCO Gas has provided natural gas service to the Town for 52 years. Dependable and responsive to customer concerns, our employees live, work and volunteer in the communities we serve.

Customer service

Committed to public safety and customer service

We believe excellent customer service starts with a firm commitment to safety. In Rimbey and in all of the communities we serve, ATCO Gas is available 24 hours a day to respond to potential emergencies involving natural gas.

Customer calls

ATCO Gas received and responded to 878 calls for service in Rimbey and area in 2012.

- 12 new natural gas meters were installed
- 56 no-heat calls were completed
- 639 routine natural gas appliance checks were performed
- 3 carbon monoxide calls were investigated
- 66 meter exchanges were performed to comply with government metering requirements
- 67 gas odour calls were investigated

Call centre calls

Province-wide, the ATCO Gas Customer Assistance Centre handled 244,984 calls in 2012 (does not include emergency calls to ATCO Gas Dispatch).

- 92.9% of calls were answered in 20 seconds
- 0.36% of calls were abandoned in 30 seconds
- 24 complaints were escalated to the Alberta Utilities Commission

Meter reading and upgrades

- More than 1,870 natural gas meters were read monthly in Rimbey, an average of 94 meters per day
- Six new residential services and two new commercial services were installed in 2012
- 413 metres of new distribution gas main pipeline were installed in Rimbey in 2012

Meter relocation and replacement program

In 2012, ATCO Gas continued the Meter Relocation and Replacement Program in Rimbey, with 33 meters moved outside customers' homes. Meter relocations and replacements continue in 2013.

Gas line locating service

ATCO Gas provided 572 locates in Rimbey in 2012.

Quality control

ATCO Gas performs a leak survey on its entire distribution system every five years.

An annual leak survey is completed on all large diameter feeder mains, as well as other specific areas based on previous inspection results.

Curb box shut-off valves are inspected on a four-year cycle.

In 2012, 27 distribution system valves were inspected in the community to ensure access and operability.

In order to prevent corrosion to buried steel pipe, cathodic protection rectifiers are monitored and inspected monthly. Pipe to soil readings are taken on a five-year cycle along with the leak survey.

ATCO Gas meets with the Rimbey Emergency Services Department as required to review incidents, issues and safety concerns.

Safety and damage prevention

ATCO Gas works hard to ensure the safety of our employees and the customers in the communities we serve. We provide 24 hour emergency response and information on gas odour, no heat and carbon monoxide. Damage to natural gas lines can be dangerous and is preventable. Excavators and the public are reminded to call or "Click Before You Dig" to have the location of natural gas lines marked before starting any project that requires digging. ATCO Gas damage prevention personnel work directly with excavators to improve excavation safety by offering free demonstrations and workshops. Information on digging safely is available on atcogas.com and distributed widely throughout our service area.

Hit natural gas lines

One hit line was repaired in Rimbey in 2012, which was the result of excavators not requesting line locates.

Outages

As a result of this hit natural gas line, one customer was affected by an outage in 2012.

Community involvement

ATCO Gas works for your community

In each of the nearly 300 communities we serve, our employees are active participants, both as company representatives and good neighbors. A leader in community partnerships, ATCO Gas is committed to helping strengthen the fabric of Alberta communities.

Giving back at home

Some local organizations and events supported by ATCO Gas in 2012 included:

- Rimbey Big Brothers and Sisters
- Rimbey and District Victim Services
- ATCO Gas Day of Caring – employee volunteers painted buildings in the community



ATCO Gas's mascot Digger the Prairie Dog, visited Rimbey in June as part of ATCO Gas's 100 Days of Summer Centennial Tour.

100 Years Heating Homes, Warming Alberta Communities

In 2012, ATCO Gas celebrated its 100th anniversary. To mark the occasion, ATCO Gas took celebrations on the road, travelling to more than 50 Alberta communities as part of the 100 Days of Summer Centennial Tour. Approximately 16,000 Albertans enjoyed the festivities, which included He's Got the Pipes, a 45-minute live musical theatre performance showcasing the history of natural gas service in Alberta. The tour also included a free community BBQ, activities for children and a visit from the ATCO Blue Flame Kitchen and the ATCO Energy Education Mobile.





You're invited.



We're having a member appreciation event.

Thursday, November 14, 2013
Holiday Inn & Suites, Red Deer
37471 Hwy 2, South Gasoline Alley
Red Deer, Alberta

Join Servus staff, members of the Executive Leadership Team and Board of Directors for a casual evening of beverages and appetizers. Drop in and visit us anytime between 5 and 8pm.

RSVP to Ann Zacharias by November 6, 2013
at 403.342.9200 ext 29825 or rsvp.rdevents@servus.ca.

Please extend this invitation to the Mayor, Council and C.A.O.

M. Lekas



M. Gail Lekas, BA, Psychology
Branch Manager

Rimbey
P.O. Box 949
Rimbey, AB T0C 2J0
gail.lekas@servus.ca

t: 403.843.2227
c: 403.505.5648
f: 403.843.3150
servus.ca



feel good about your money.

November 27, 2013

Fall General Meeting
&
Annual Achievement Awards



Greetings

Don't miss an evening of celebrating CAEP member achievements, a dynamic speaker, networking, and more. This event is open to all council.



Ian Hill

The Changing Point

"I believe every individual, every neighborhood, and every community is one idea, one voice, one action - one person away from being better tomorrow than it was yesterday. You can be that one person!"
Ian Hill



**Wednesday
November
27
4:30 to 8:30 pm**

Black Knight Inn
Main Stage
2929 50 Avenue
Red Deer, AB

COST
\$60
+ GST

REGISTER

Agenda

4:30 Registration
5:00 Welcome
5:15 Ian Hill
6:00 Supper
6:45 Meeting/Elections
7:30 Recognitions
7:50 Awards

Humanitarian ~ Business Leader ~ Social Innovator

Business Leader, Humanitarian, and award winning Agent of Change are words used when referring to Ian Hill. Whether running a multi-million dollar business operation, engaging in venture capital projects, or spearheading first of their kind, life changing community projects, he is a renowned leader for effecting positive change throughout North America.

Having previously assisted over 90 Alberta Communities through his programs and philanthropic efforts, Ian recently launched the BECOMING A COMMUNITY BUILDER initiative designed to grow Community Leadership Capacity in Rural Alberta with 56 communities currently participating.

Ian is the Founder and Volunteer Chairman of his humanitarian effort, Let Them Be Kids. LTBK is a Canada-wide, volunteer driven program that creates community capacity while building playgrounds and skateparks in areas in need. Ian has been recognized with numerous awards throughout North America including, most recently, a nomination for the Prime Minister's National Social Innovator of the Year Award.

To learn more, visit [Becoming a Community Builder](#)

8:30 Adjournment

More

.....



6th Annual Achievement Awards

Download your nomination forms and show off your community!!

Community Spirit Award

Innovative Business Award

Community of the Year Award

Deadline for



Register for the Fall General Meeting and attend a FREE Site Selection Training Session prior to the Fall GM.

November 27th
1:30-3:30 pm
Pidherney Centre
Banquet Room
E - 4725 43 Street
Red Deer

Come join us for this informative session where you will learn the important factors of site selection and what your community needs to become better prepared. This two hour presentation will focus on understanding what a site selection process is, explain how business and site selectors evaluate a community and



Our Event Sponsor...



Our Exhibitors....

AlbertaWorks



**nominations is
November 1**

who is involved.

This presentation is part of the Economic Developers Alberta (EDA) Community Economic Development Training Program (CEDTP) Business Investment and Attraction Manual.



Questions? Contact CAEP at events@caepalberta.com or Ph: 403-357-2237

[Forward this email to a colleague](#)

SafeUnsubscribe

This email was sent to generalinfo@rimbey.com by events@caepalberta.com | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).
Central Alberta Economic Partnership Ltd. | B102, Suite 354 | 5212-48 Street | Red Deer | Alberta | T4N 7C3 | Canada