

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JANUARY 14, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions Addition: 7.10 – Volunteer Week Committee Letter	
4.	Minutes	
4.1	December 10, 2012, Council Regular Meeting Minutes	2-6
5.	Delegations	
5.1	MP Blaine Calkins (7.5)	7
5.2	Annette Peck – Rimbey Big Brothers Big Sisters (7.6)	8-10
6.	Bylaws	
6.1	Bylaw 880/13 – Town of Rimbey Library Loan Authorization	11-12
6.2	Bylaw 881/13 – Brix Area Structure Plan	13-70
7.	New and Unfinished Business	
7.1	Policy 6601 – Business Development Incentive Program Application	
7.2	Interim Operating Budget	71-82
7.3	2013 Operating Budget Meeting with Council Feb 2, 2013	83-84
7.4	Library Expansion	85
7.5	Recreation Board – Community Grants Program	86-90
7.6	CIIF Funding	91
7.7	Volunteer Appreciation Dinner	92
7.8	MP Blaine Calkins	93
7.9	Rimbey Big Brothers Big Sisters (5.2)	
8.	Reports	
8.1	Department Reports	
8.1.1	Finance	94
	Bank Reconciliation December 2012	95
	Cash Position December 2012	96
	Consolidated Financial Statement December 2012	97-98
	Accounts Payable Cheque Run to December 17, 2012 and December 31, 2012.	99-105
	Council Expenses to December 15, 2012	106-110
8.1.2	CAO Report	111-112
8.1.3	Development Officer Report	113-114
8.1.4	Public Works Report	115-116
8.1.5	Community Services Report	117-118
8.1.6	Fire Department Report	119-120
8.2	Board/Committee Reports	
8.2.1	Rimoka Housing Foundation Minutes October 17, 2012	121-125
8.2.2	Rimbey Municipal Library Board Minutes November 5, 2012	126-128
8.2.3	Rimbey Historical Society Minutes October 16, 2012	129-131
8.2.4	Rimbey & District Volunteer Committee Minutes November 28, 2012 .	132-135
8.3	Council Reports	
8.3.1	Councillor Ellis Report	136-137
9.	Correspondence	138
9.1	Alberta Health Services Letter	139
9.2	StarKist Catering Letter	140
10.	In Camera	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JANUARY 14, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/Development Officer - Melissa Beebe
Director of Finance - Danita Deal
Director of Community Services - Rick Kreklewich
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke, Rimbey Review
MP Blaine Calkins
Beth Reitz and Annette Peck – Rimbey Big Brothers Big Sisters
1 member of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. January 14, 2013 Agenda
- Addition:
- 7.10 Volunteer Week Committee Letter
- Motion 001/13
- Moved by Councillor Ellis to accept the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 December 10, 2012 Council Regular Meeting Minutes
- Motion 002/13
- Moved by Councillor Webb to accept the December 10 2012, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 MP Blaine Calkins
- Mayor Ibbotson thanked MP Blaine Calkins for attending our meeting this evening.
- MP Calkins gave an update from the Government of Canada perspective. He noted that Canada is ranked #1 in the G7 when it comes to economic opportunities, Forbes Magazine lists Canada as the best country in the world to do business with, the debt to GDP ratio is the best in the developed world, our deficit is dwindling and we are on target to get back to balanced budget. We are at virtual full employment here in Alberta. There are a lot of changes coming in the Government of Canada's agenda. The federal budget will be the main focus which is coming up in March.
- MP Calkins spoke on criminal justice reforms that came into effect over the last little while, bills that were passed that are now being enforced, such as keeping dangerous offenders and drug dealers behind bars, and getting rid of minimum mandatory sentences for certain dangerous crimes.

MP Calkins spoke on the Budget Bill. He noted that they have extended the hiring tax credits for small businesses to make sure that they can keep the hiring costs at a minimum.

MP Calkins spoke on the Navigatable Waters Act. The Alberta Urban Municipalities Association and Alberta Association of Municipal Districts & Counties have been requesting changes for a very long time. This eliminates some of the regulatory burden that comes with the high costs associated with a simple bridge repair or installing a culvert in a drainage ditch.

He also noted that they have streamlined the regulatory process for major projects such as pipelines. Historically this would trigger an environmental assessment and they would be doing 6000-8000 of these assessments annually, and they are often duplicated by provincial assessment review or other regulatory body reviews.

MP Calkins spoke on infrastructure. He indicated that the Community Infrastructure Improvement Fund is still ongoing and will check on the progress of our application for the BMX Park.

MP Calkins spoke in depth on the proposed new electoral boundaries. He indicated that there were 28 seats and now there are going to be 34 seats based on the ratio that Alberta is growing. He indicated that the rural riding between Edmonton and Red Deer will cease to exist. The northeastern third of the riding becomes part of an Edmonton South Riding, the southeastern portion of the Riding becomes part of the Red Deer North Riding, and the west country including Rimbey and Rocky Mountain House will be in the same riding as Hinton and Grand Cache. There is still one more step, which is the Procedures House of Affairs Committee, where there is an opportunity for Members of Parliament to make a case.

MP Calkins spoke on the Gas Excise Tax. He indicated that if there were to be a change made to this, he would see that at the next budget, however, the gas tax was made permanent in a previous budget.

MP Calkins noted that he has been lobbying for another program such the Community Infrastructure Improvement Fund to help with projects.

MP Calkins suggested to Council that the Town of Rimbey always forward to his office a copy of any federal grant applications we submit, so he is aware of them.

MP Calkins thanked Council for inviting him to speak at Council.

Mayor Ibbotson thanked MP Calkins for coming to the meeting and wished him all the best.

Mayor Ibbotson recessed the meeting at 7:29 pm.

Mayor Ibbotson reconvened the meeting at 7:30 pm.

5.2 Beth Reitz and Annette Peck – Rimbey Big Brothers Big Sisters

Mrs. Reitz thanked Council for the opportunity to attend the Council Meeting to inform them on the progress of the first year of the Rimbey Big Brothers Big Sisters.

Mrs. Reitz presented a power point presentation to Council highlighting their program. They offer in-school mentoring, traditional mentoring and teen mentoring. Through these programs, the Rimbey Big Brothers Big Sisters currently have 27 mentoring matches. This is very commendable for a community the size of Rimbey.

Mrs. Reitz advised Council that January 15th launches the Centennial celebration of Big Brothers Big Sister in Canada.

She noted that their annual budget for the Rimbey Big Brothers Big Sisters is approximately \$40,000.00 of which \$20,000.00 was raised through fundraising.

Their major fundraising function is a bowl-a-thon. Bowl for Kids Sake which will be held March 17, 2013 in Ponoka.

Mrs. Reitz requested that the Town of Rimbey sponsor the Big Brother Big Sisters program financially with a donation of \$3000.00.

Annette Peck indicated that as a teacher, she has really noticed a difference in the students that are benefitting from the Big Brothers Big Sisters Program. Benefits to the children start right away. It is such a valuable program.

CAO Tony Goode informed Mrs. Reitz that Administration will be working on the 2013 operating budget in the very near future and requested that they submit a letter of request for the financial donation.

Mrs. Reitz and Mrs. Peck thanked Council for letting them present information at the Council Meeting.

Mayor Ibbotson thanked Mrs. Reitz and Mrs. Peck for their presentation.

Mrs. Reitz and Mrs. Peck departed the meeting at 7:42 pm.

Mayor Ibbotson recessed meeting at 7:42 pm.

Mayor Ibbotson reconvened meeting at 7:43 pm.

6. Bylaws

6.1 Bylaw 880/13 – Town of Rimbey Library Loan Authorization

Administration presented Bylaw 880/13 which authorizes the Town of Rimbey to grant a loan to the Rimbey Municipal Library Board in the amount of \$180,000.00, plus interest at 5% per annum, repayable to the Town of Rimbey semi-annually, over a two year period. Administration is requesting Council give first reading to Rimbey Library Loan Authorization Bylaw 880/13.

Discussion ensued on first right of refusal should the Rimbey Municipal Library Board ever decide to sell the building.

Motion 003/13

Moved by Councillor Ellis to give first reading of the Rimbey Municipal Library Loan Authorization Bylaw 880/13

CARRIED
(5-0)

6.2 Bylaw 881/13 – Brix Area Structure Plan

Bylaw 881/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner. The public hearing could be scheduled for Monday February 11, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to affected landowners.

Administration is requesting that Council give first reading to The Town of Rimbey Brix Area Structure Plan Bylaw 881/13.

Motion 004/13

Moved by Councillor Rondeel to give first reading of the Town of Rimbey Brix Area Structure Plan Bylaw 881/13.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 Policy 6601 – Business Development Incentive Grant Application

A Business Development Incentive Grant Application was received from 1025984 AB Ltd seeking approval for a grant incentive for a new multi-family

rental home that replaced an old dilapidated house. The development incentive grant program was set up to encourage development of businesses within the Town by encouraging the enhancement of existing buildings, the construction of new buildings and additions to existing buildings, or the demolition of dilapidated buildings. The policy was to encourage owners of non-residential buildings to invest in improvements that enhance existing buildings, attract economic growth and employment, encourage new investment, and demolition of dilapidated buildings.

Eligibility requirements that would be met are as follows: assessed value will increase by a minimum of \$50,000, the applicant is the registered owner, is a business applicant, the applicant has secured all required development and building permits, attracts economic growth and employment and encourage new investment in the Town.

The program applies to all private commercial and industrial buildings together with all vacant lots zoned for commercial or industrial purposes.

The business owner's property is located at 5113-49 Ave, which is zoned R4 (high density residential). The construction project is intended for multi-family rental homes to house workers from outside the community, people on lower incomes, single parents, etc. to be able to find suitable accommodations. The property owner advises this project is meant to help address some of the noted problems. The applicant is in the rental business and believes therefore that this qualifies as a business application, which would qualify under the grant.

Council will need to determine whether the applicant is a business; then the policy would require amending to include multi-family rental units under the business category or Council could waive the policy and approve the request.

CAO Tony Goode indicated that currently the only way to grant approval for this application would be to waive Policy 6601.

Discussion ensued with regards to amending Policy 6601 to include multi-family units or create a new policy addressing multi-family units.

Discussion ensued on the application process of the policy.

Motion 005/13

Moved by Councillor Rondeel to table discussion regarding the Business Development Grant Application received from 1025984 AB to the January 28th Regular Council Meeting.

CARRIED
(4-1)

Motion 006/13

Moved by Councillor Webb to table the discussion on Policy 6601 to the January 28th Regular Council Meeting.

CARRIED
(5-0)

7.2 Interim Operating Budget

Under the requirements of the Municipal Government Act, Council must adopt an operating budget each calendar year, but Section 242(2) of the Act allows a Council to adopt an interim operating Budget for part of a calendar year.

Administration recommends that Council adopt the 2012 Operating Budget as the Interim Operating Budget for 2013.

Motion 007/13

Moved by Councillor Webb that Council adopt the 2012 Operating Budget as the

Interim Operating Budget for 2013.

CARRIED
(5-0)

7.3 2013 Operating Budget Meeting

Administration directed all departments to submit 2013 Operating Budgets.

It was the consensus of Council to meet on Friday, February 1, 2013 at 8:30 am to review the proposed 2013 operating budget.

7.4 Library Expansion

Town Office currently shares the Administration Building with the Rimbey Municipal Library. The Town Office occupies 3354 square feet (311 square meters). The Library is housed in 2590 square feet (240.62 square meters) and Provincial Library standards for service area require them to have 6500 square feet (603 square meters). Alternative locations were sought out for the Town Administration Office. The Provincial Building has been identified as a potential option for relocation

The Town has been advised that we could lease the space at a cost of \$2,917.00 per month, including utilities on the condition of a ten (10) year lease. The province will confirm in the near future with regards to renovations, such as new flooring, painting and blinds are required

Other items to consider, should the Town move to the Provincial Building are pedestrian access to the Provincial Building, moving expenses, office down time during the move and security issues during evening meetings.

A letter dated December 4, 2012 was received from the Rimbey Municipal Library Board offering to purchase the Town Administration/Library Building for \$1.00.

4 options (Option 4 was added at the November 29, 2012 Council Meeting):

- 1) Council cover the costs for the Town Administration Building and Provincial Building at an estimated cost of \$80138.78,
- 2) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs. The current grant plus approximately \$10,000.00 for utilities.
- 3) Town Administration Office remains where it is.
- 4) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs.

CAO Tony Goode advised Council that he contacted our lawyer regarding selling the building for \$1.00 to the Rimbey Municipal Library Board. He was advised that we are able to do this because the Rimbey Municipal Library Board is a non-profit organization. The lawyer also suggested that the Town of Rimbey should obtain the first right of refusal for \$1.00 should the Rimbey Municipal Library Board ever decide to sell the building.

Member of public left at 8:20

Discussion ensued on the 4 options.

Discussion ensued on the first right of refusal.

Discussion ensued on janitorial costs.

Motion 008/13

Moved by Councillor Payson to sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the condition that the Town of Rimbey gets first right of refusal for \$1.00, if the Rimbey Municipal Library Board decides to sell the building.

CARRIED
(5-0)

7.5 Recreation Board Community Events Program

The Rimbey & District Victim Services Unit provided an application for the Community Events Grant Program at the January 7th Recreation Board Meeting. They are requesting \$500 to host a Big Band Valentine Gala on Feb. 9th. The event will feature a catered meal, entertainment from a jazz band, dancing and a silent auction.

The Recreation Board agreed to provide funding for this community event in the amount of \$500 from the Community Events Grant Program as it meets all the requirements.

Administration recommends approval of the application provided by the Rimbey & District Victim Services Unit in the amount of \$500.00 as part of the Community Events Grant Program.

Motion 009/13

Moved by Councillor Webb that Council approve the application provided by the Rimbey & District Victim Services Unit in the amount of \$500.00.

CARRIED
(5-0)

7.6 Community Infrastructure Improvement Funding

The Town of Rimbey applied for a Community Infrastructure Improvement Fund grant in the amount of \$150,000 in July/2012 for development of the BMX Park. The grant is a matching grant from the Federal Government. The application passed the first round and requires a commitment to the project to move on to the next round.

The cost of the BMX Park playground installation is included within the grant. The Town of Rimbey spent \$65,000 toward that portion of the project. If the Town were to allocate an additional \$85,000 in funding toward the BMX Park project that would cover the Town's portion (\$150,000) of the matching grant. In order to receive the grant, the project must be complete before March 31st, 2014.

The Recreation Board asks Council to commit funds for the BMX Park project should the CIIF grant be accepted.

The Director of Community Services, Rick Kreklewich explained the grant that he submitted to the Community Infrastructure Improvement Fund. He advised Council that the Recreation Board requires a commitment of matching funds in the amount of \$85,000.00, from Council should the project be accepted by the Community Infrastructure Improvement Fund.

Motion 010/13

Moved by Councillor Rondeel that Council commit matching fund for the BMX Park Project in the amount of \$85,000.00, subject to the Community Infrastructure Improvement Fund grant application being approved.

CARRIED
(5-0)

7.7 Volunteer Appreciation Dinner

Each year the Rimbey Volunteer Week Committee holds a Volunteer Appreciation Dinner. It is scheduled for April 22, 2013. No discussion was held on the date.

7.8 MP Blaine Calkins

The Mayor requested that a thank you letter be forwarded to MP Blain Calkins for attending the Council meeting.

7.9 Rimbey Big Brothers Big Sisters

It was the consensus of Council to refer the financial request of the Rimbey Big

Brothers Big Sisters to budget deliberations.

7.10 Rimbey Volunteer Appreciation Dinner

A letter has been received from the Rimbey & District Volunteer Week Committee requesting financial support in the amount of \$500.00, for their Annual Volunteer Appreciation Event scheduled for April 22, 2013.

They will be advised to obtain the Community Events Grant Applications forms and submit them to the Recreation Board for consideration.

Accept as Information

8. Reports

8.1 Department Reports

8.1.1. Finance Reports

Director of Finance supplied a summary of the following reports:

Bank Reconciliation December 2012

Cash Position Report December 2012

Consolidated Financial Statement December 2012

Accounts Payable Cheque Listing to December 17, 2012 and December 31, 2012

Council Expenses to December 15, 2012

Motion 011/13

Moved by Mayor Ibbotson to accept the Bank Reconciliation, Cash Position and Consolidated Financial Report for December 2012 as presented.

CARREID
(5-0)

Motion 012/13

Moved by Councillor Webb to accept Accounts Payable Cheque Listing to December 17, and December 31, 2012 as presented.

CARRIED
(5-0)

Treena Mielke, Rimbey Review departed the meeting at 8:58pm.

Mayor Ibbotson recessed the meeting at 8:58 pm.

Mayor Ibbotson reconvened the meeting at 8:59pm

Motion 013/13

Moved by Councillor Ellis to accept Council Expenses to December 15, 2012, as presented.

CARRIED
(5-0)

8.1.2 CAO Report

The CAO provided a written report.

8.1.3 Development Officer Report

The Development Officer provided a written report.

8.1.4 Public Works Report

The Director of Public Works provided a written report.

Discussion ensued on items in the public works report.

8.1.5 Community Services Report

The Director of Community Services provided a written report.

8.1.6 Fire Department Report

The Fire Chief provided a written report.

Discussion ensued on false alarms.

Motion 014/13

Moved by Councillor Ellis that reports 8.1.2, 8.1.3, 8.1.4, 8.1.5, and 8.1.6 be accepted as presented.

CARRIED
(5-0)

8.2 Board/Committee Reports

- 8.2.1 – Rimoka Housing Foundation Minutes October 17, 2012
- 8.2.2 – Rimbey Municipal Library Board Minutes November 5, 2012
- 8.2.3 – Rimbey Historical Society Board Meeting Minutes October 16, 2012
- 8.2.4 – Rimbey & District Volunteer Committee Minutes November 28, 2012

Motion 015/13

Moved by Councillor Webb to accept reports 8.2.1, 8.2.2, 8.2.3, and 8.2.4 as presented

CARRIED
(5-0)

8.3 Council Reports

- 8.3.1 – Councillor Ellis Report

Motion 016/13

Moved by Mayor Ibbotson to accept Councillor Ellis's report as presented.

CARRIED
(5-0)

- 9. Correspondence
 - 9.1 Alberta Health Services Letter
 - 9.2 StarKist Catering Letter

Discussion ensued on the stakeholders request regarding the new seniors' housing project.

Motion 017/13

Moved by Councillor Webb that a letter be sent to the Rimoka Housing Foundation indicating that Council supports the Alberta Health Services request that stakeholders have a say in the design of the new building and that a copy of the letter received from Alberta Health Services requesting that stakeholders have a say in the design of the new building letter be forwarded to Rimoka Housing Foundation.

CARRIED
(5-0)

Discussion ensued regarding rates charged by other communities for the rental of their facilities. It was suggested that this information be taken to the Recreation Board for consideration.

Motion 018/13

Moved by Councillor Rondeel that we refer the letter from Starkist Catering to the Recreation Board.

CARRIED
(5-0)

- 10. In Camera None

11. Adjournment Council adjourned the meeting at 9:15 pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JANUARY 28, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 January 14, 2013, Council Regular Meeting Minutes 2-10

5. **Delegations**
 - 5.1 Rimbey Municipal Library Board – Jean Keetch (7.3)..... 11-14
 - 5.2 Rimbey Historical Society – Pauline Hansen & Harold Kenny (7.4) 15-17

6. **Bylaws**
 - 6.1 Bylaw 882/13 – Amendment to Land Use Bylaw..... 18-20

7. **New and Unfinished Business**
 - 7.1 Policy 6601 Business Development Incentive Program - Application from 1025984 AB LTD. (tabled from Jan14/13)..... 21-32
 - 7.2 Policy 6601 Business Development Incentive Program – Review (tabled from Jan14/13)..... 33
 - 7.3 Danita Deal – Letter of Resignation 34-35
 - 7.4 Rimbey Municipal Library Board (5.1).....
 - 7.5 Rimbey Historical Society (5.2).....

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance 36
 - Accounts Payable Cheque Run to January 15, 2013 37-38
 - Council Expenses to January 15, 2013..... 39-43
 - 8.2 Board/Committee Reports
 - 8.2.1 FCSS/RCHHS Board Meeting Minutes November 28, 2012 44-48
 - 8.3 Council Reports 49
 - 8.3.1 Mayor Ibbotson's Report 50-54
 - 8.3.2 Councillor Rondeel's Report 55

9. **Correspondence** 56
 - 9.1 Heart and Stroke Foundation 57-58
 - 9.2 Ponoka Air Cadets - Invitation 59-60
 - 9.3 Ministers Seniors Service Awards 61-64
 - 9.4 AltaLink Letter 65-68

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JANUARY 28, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Amelia Naismith – Rimbey Review
Jean Keetch – Rimbey Municipal Library
Pauline Hansen, Harold Kenney and Cheryl Jones – Rimbey Historical Society
2. Public Hearing None
3. Adoption of Agenda of 3.1. Jan 28, 2013 Agenda
Motion 019/13
- Moved by Councillor Ellis to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 January 14, 2013, Council Regular Meeting Minutes
Motion 020/13
- Moved by Councillor Ellis to accept the January 14, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Municipal Library – Jean Keetch
Mayor Ibbotson welcomed Mrs. Keetch.
- Each year the Town of Rimbey receives an operating budget from the Rimbey Municipal Library which shows their revenue and expenses for the previous year and their projections for the upcoming year.
- Mrs. Keetch reviewed the operating budget with Council. The Rimbey Municipal Library Board is requesting an appropriation of \$81,805.00 from the Town of Rimbey for the year 2013, with adjustments for utilities depending on when they take over the Administration Building.
- Discussion ensued on the requisition and utilities.
- Mrs. Keetch informed Council that the Library's circulation had increased from the previous year by 9% and as they get busier, they will need more staff. They are trying very hard to keep their expenses down.
- Mayor Ibbotson thanked Mrs. Keetch for her presentation.
- Mrs. Keetch departed the meeting at 7:05 pm.

5.2 Rimbey Historical Society

Mayor Ibbotson welcomed Pauline Hansen, Cheryl Jones, and Harold Kenney from the Rimbey Historical Society. Mrs. Hansen and Mr. Kenny were asked to come to Council to present their budget request for the year 2013.

Documentation was presented to Council outlining the revenues, expenses and capital. Mrs. Hansen explained the overall document.

Mr. Kenney noted that the previous level of funding had not increased for the cost adjustment of inflation. Mr. Kenney indicated that the costs of running the park have increased and is requesting the Town increase the requisition for the park.

Discussion ensued on volunteerism at the park. It was noted that the majority of their volunteers are ageing and the projects that they are doing are taking longer due to that fact. They indicated trades people will have to be hired to complete some of the projects. Discussion ensued on advertising for volunteers.

It was noted that they are trying to do strategic planning to set out the direction they want to go at the park.

Discussion ensued on the winter storage of RV's at the Park.

The Rimbey Historical Society is requesting an operating grant of \$48,000.00 from the Town of Rimbey for the year 2013.

Mayor Ibbotson thanked Mrs. Hansen, Mrs. Jones and Mr. Kenny for their presentation.

Mrs. Hansen, Mrs. Jones and Mr. Kenny departed the meeting at 7:26 pm.

6. Bylaws

6.1 Bylaw 882/13 – Amendment to Land Use Bylaw

Administration presented Bylaw 882/13 Amendment to Land Use Bylaw which is for rezoning of the Brix Development Phase 1. Bylaw 882/13 Amendment to Land Use Bylaw is to rezone Phase 1 which is PT of SW ¼ Sec 22-42-02-W5 parcel Lots 1 through 5 from UX Urban Expansion to CR Country Residential.

The public hearing could be scheduled for Monday February 25, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to the affected landowners.

Motion 021/13

Moved by Councillor Webb to give first reading to Bylaw 882/13 Amendment to Land Use Bylaw to rezone the Brix Development Phase 1 which is PT of SW ¼ Sec 22-42-02-W5, parcel lots 1 through 5, from UX Urban Expansion to CR Country Residential.

CARRIED
(5-0)

7. New
Unfinished
Businessand 7.1 Policy 6601 Business Development Incentive Program - Application

Discussion ensued on the qualifications for Policy 6601 Business Development Incentive Program. It was the consensus of Council that the application received from 1025984 AB LTD did not meet the qualifications of the policy.

Motion 022/13

Moved by Councillor Rondeel to deny the application from 1025984 AB LTD, as it does not meet the qualifications of Policy 6601 Business Development Incentive Program.

CARRIED
(5-0)

7.2 Policy 6601 Business Development Incentive Program - Review

Discussion ensued on developing a new policy for infill and multi-family units. It was the consensus of Council that Administration draft a new policy reflecting infill and multi-family units.

Motion 023/13

Moved by Councillor Rondeel that Administration draft a new policy for infill and multi-family units.

CARRIED
(5-0)

7.3 Letter of Resignation

Administration advised Council that a letter of resignation has been received from Danita Deal, Director of Finance/Administration, effective February 15, 2013.

Accepted, with regrets, as information.

7.4 Rimbey Municipal Library Board (5.1)

7.5 Rimbey Historical Society (5.2)

Motion 024/13

Moved by Councillor Ellis to refer the Rimbey Municipal Library Board and Rimbey Historical Society budget requests to budget deliberations.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Accounts Payable Cheque Listing to January 15, 2013
Council Expenses to January 15, 2013.

Motion 025/13

Moved by Councillor Payson to accept the Accounts Payable Cheque listing to January 15, 2013 as presented.

CARRIED
(5-0)

Motion 026/13

Moved by Councillor Webb to accept the Council Expenses to January 15, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes November 28, 2013

Motion 027/13

Moved by Councillor Webb to accept report 8.2.1 as presented.

CARRIED
(5-0)

8.3 Council Reports

8.3.1 Mayor Ibbotson's Report

Mayor Ibbotson presented a written report.

8.3.2 Councillor Rondeel's Report

Councillor Rondeel presented a written report.

Councillor Webb presented a verbal report.

Motion 028/13

Moved by Councillor Ellis to accept Council reports as presented

CARRIED
(5-0)

9. Correspondence

9.1 Heart and Stroke Foundation

A letter received from the Heart and Stroke Foundation requests the Town of Rimbey to proclaim February as Heart Month.

Motion 029/13

Moved by Councillor Rondeel that the Town of Rimbey proclaim February as Heart Month.

CARRIED
(5-0)

9.2 Ponoka Air Cadets - Invitation

An invitation has been received from the Ponoka Air Cadets to attend their 16th Annual Dining In Night, to be held on February 16, 2013 at the Ponoka Legion Hall. The cost is \$20.00 per person.

Mayor Ibbotson informed Council that he is not able to attend as he has a prior commitment, however if other members of Council wish to go, let Administration know.

Accept as information

9.3 Ministers Seniors Service Awards

Correspondence has been received from the Alberta Government inviting submission for nominations for the 2013 Minister's Seniors Service Awards. Completed nomination packages are due by February 28, 2013.

Mayor Ibbotson suggested that the Town of Rimbey nominate the FCSS Board for the 2013 Ministers Seniors Services Awards.

Motion 030/13

Moved by Councillor Ellis to nominate the FCSS Board for the 2013 Minister's Seniors Service Award.

CARRIED
(5-0)

9.4 AltaLink Letter

A Letter has been received from AtlaLink updating the status of the Western Alberta Transmission Line, Notice of Approval. Maps showing the route were attached.

Accept as information.

10. In Camera

None

11. Adjournment

Council adjourned the meeting at 7:54 pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY FEBRUARY 11, 2013 AT 7:00 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 Bylaw 881/13 – Brix Area Structure Plan (6.2)	2-14
3.	Agenda Approval and Additions	
	7.7 April 22, 2013 Regular Council Meeting (addition)	
4.	Minutes	
	4.1 January 28, 2013, Council Regular Meeting Minutes	15-19
5.	Delegations	
	5.1 Rueben Geibelhaus	
6.	Bylaws	
	6.1 Bylaw 880/13 – Town of Rimbey - Library Loan Authorization	20
	6.2 Bylaw 881/13 – Brix Area Structure Plan	21
7.	New and Unfinished Business	
	7.1 Rimbey Arena Concession Contract	22
	7.2 Community Events Grants Program.....	23
	7.3 Kitchen Catering Policy Amendment.....	24
	7.4 Peace Officer Policies (4)	25-32
	7.5 Committee of the Whole Meeting	33
	7.6 Uniform Quality Management Plan.....	34-58
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	59
	Bank Reconciliation January 2013	60
	Cash Position Report January 2013.....	61
	Accounts Payable Cheque Run to January 31, 2013	62-63
	8.2 Board/Committee Reports	
	8.2.1 Rimbey Municipal Library Board Meeting Minutes.....	64-65
9.	Correspondence	
	9.1 West Central Planning Agency	66-67
10.	In Camera	
	10.1 Land	
	10.2 Land	
	10.3 Land	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, FEBRUARY 11, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Future Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Director of Community Services – Rick Kreklewich
Recording Secretary – Kathy Blakely

Absent:

Public:

Amelia Naismith – Rimbey Review
Darren and Karen Fischer – Adjacent Landowners
Ryan Neish – Plains Midstream Canada – Adjacent Landowner
Bill Nesbitt – Adjacent Landowner
Keith Kendrew – Adjacent Landowner
Steffan Olsen - Developer
Ruben Giebelhaus - Delegant
22 members of the public

2. Public Hearing 2.1 Bylaw 881/13 Brix Area Structure Plan
Mayor Ibbotson called the Public Hearing to order to consider second and third reading for Bylaw 881/13 Brix Area Structure Plan. Brix Area Structure Plan is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

The Development Officer confirmed to Council that notification was sent to adjacent property owners within a 60m radius and Bylaw 881/13 Brix Area Structure Plan was advertised for the weeks of January 22 and January 29 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey website.

The Development Officer advised Council that an application has been received from the owners of the Pt of SW 22-42-02-W5M. This site is currently farmland. The proposed development is a 2 phase development with the first phase being Country Residential with parcels along the east side of 40th street. The Brix Area Structure Plan has been reviewed by West Central Planning Agency, Alberta Transportation and Tagish Engineering. If Bylaw 881/13 is approved, Phase 1 would require rezoning of the area to Country Residential. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate. The \$400.00 application fee for rezoning has been made requesting amendments to the land use bylaw for rezoning of Phase 1.

Written submissions were received from :

Alberta Transportation
Tagish Engineering
West Central Planning Agency
Darren and Karen Fischer
Ryan Neish – Plains Midstream Canada

The Development Officer introduced those presenters wishing to be heard as follows:

Darren and Karen Fischer – Adjacent Landowners
In favor - concerns well water, drainage, dust, sewer, fencing
Ryan Neish - Plains Midstream Canada – Adjacent Landowner
In favor – concerns: pipeline, traffic

Keith Kendrew – Adjacent Landowner
In favor – concerns; dust control, traffic

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 881/13 Brix Area Structure Plan, there were no response noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 881/13 Brix Area Structure Plan closed at 7:10 pm.

Mayor Ibbotson introduced Lori Hillis who will be Director of Finance, effective February 19, 2013.

3. Adoption of 3.1. Feb 11, 2013 Agenda
Agenda Addition: 7.7 April 22, 2013 Regular Council Meeting

Motion 031/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 January 28, 2013, Council Regular Meeting Minutes

Motion 032/13

Moved by Councillor Rondeel to accept the January 28, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 Reuben Giebelhaus
Mayor Ibbotson welcomed Mr. Gieblehaus and thanked him for coming to speak at the Council Meeting.

Mr. Giebelhaus thanked Council for the opportunity to address Council regarding the sale of the administration building to the Rimbey Municipal Library.

Mr. Giebelhaus reaffirmed to all present that he is not against the Library, however, he is very concerned with some of the events and programs taking place at the Library. Mr. Giebelhaus distributed a copy of a recent letter in the Rimbey Review regarding the municipal value of the building.

Mr. Giebelhaus inquired as to how many other avenues Council looked at prior to agreeing to sell the administration building to the Library. He also suggested that the Town could build on to the building or add a second floor, rather than move to the Provincial Building. He was concerned if the building was sold to the Library for \$1.00, the Town would lose out on the revenue it would generate which would affect the Town's bottom line in borrowing.

Mayor Ibbotson indicated that the Library Board looked at 5 or 6 locations. None of the locations were suitable. He outlined the debt load and how grants worked. This is the option that makes the most sense.

Mr. Giebelhaus suggested to Council they take a very close look at the situation and table their decision until after the next election. Mr. Geibelhaus indicated that there should be a forum on whether or not the Town should sell the building.

Discussion ensued on operational costs for administration once relocated to the Provincial Building. It was clarified that the yearly costs would be very similar to the current levels. The lease rate at the Provincial Building includes custodial services, utilities and grounds maintenance.

Mayor Ibbotson indicated that the Town of Rimbey only partially funds the Library. He indicated that Ponoka County and the Province of Alberta also

provides the library with funds.

Mayor Ibbotson indicated that the library provides a wonderful service. If the library ceased the programs they offer, there would not be anyone in the community to carry on with them. He noted that FCSS does not offer these types of programs.

Mr. Giebelhaus inquired about the federal grant for renovations for which the Library has applied. What happens if their application is unsuccessful? Mayor Ibbotson indicated that the library needs to know what they have, so they can start their preparations. The federal grant has to be utilized by March 2014.

5 people departed the meeting at 7:40 pm.

Councillor Payson indicated to Mr. Giebelhaus that it is the Library Board who is responsible to determine what happens at the Library, not the manager. The extra programs that are offered are self-sufficient.

Councillor Rondeel defended the dayhomes that attend the library and noted that everyone is welcome at the Library.

Councillor Ellis indicated that it is no different than dayhomes or other groups using the arena during free public skating.

Councillor Ellis asked Mr. Giebelhaus if he felt it was better for the kids to be on the street or at the Library.

Mr. Geibelhaus spoke briefly on the walking trails.

Mayor Ibbotson thanked Mr. Giebelhaus for attending the meeting.

6. Bylaws

6.1 Bylaw 880/13 – Town of Rimbey Library Loan Authorization

Administration recommended that Council pass second and third reading of Bylaw 880/13, Town of Rimbey Library Loan Authorization.

Motion 033/13

Moved by Councillor Rondeel to give second reading to Bylaw 880/13 Town of Rimbey Library Loan Authorization.

CARRIED
(5-0)

20 people departed the meeting at 7:50 pm.

6.2 Bylaw 881/13 – Brix Area Structure Plan

Administration recommended that Council pass second and third reading of Bylaw 881/13 Brix Area Structure Plan.

Motion 034/13

Moved by Councillor Ellis to give second reading to Bylaw 881/13 Brix Area Structure Plan, .and before Council considering third reading of this Bylaw, that the outstanding issues of the Brix Area Structure Plan be resolved to the satisfaction of Council.

CARRIED
(5-0)

2 people departed the meeting at 7:51 pm

7. New and Unfinished Business

7.1 Rimbey Arena Concession Contract

The Rimbey Arena Concession Contract expires March 31, 2013. The current contract is with Joanne Marshall. There have been no complaints received regarding the food, pricing or service.

Motion 035/13

Moved by Councillor Rondeel that Administration extend the contract with Joanne Marshall for a period of three (3) years for Rimbey Arena Concession

services.

CARRIED
(5-0)

7.2 Community Events Grant Program

The Recreation Board reviewed and approved Community Event Grant Applications in the amount of \$500.00 each from the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

Motion 036/13

Moved by Councillor Rondeel that Council approve the Community Events Grant Applications, all in the amount of \$500.00, for the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

CARRIED
(5-0)

7.3 Kitchen Catering Policy Amendment

The Recreation Board recommends that Council amend the fee structure in the Community Centre Catering Policy #2203 to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day. The hours for preparation would be during regular office hours of 8:30 am-4:30 pm.

Motion 037/13

Moved by Councillor Payson that the Community Centre Catering Policy #2203 be amended to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day providing that the preparation time would be during regular office hours of 8:30 am-4:30 pm. and the kitchen is not already booked, effective immediately.

CARRIED
(5-0)

7.4 Peace Officer Policies(4)

The Town of Rimbey must have in place policies to complete the application process for the Peace Officer/Bylaw Enforcement Program. Administration requires that Council approve the following Peace Officer Policies:

- Policy 4102 – Peace Officer Duties and Responsibilities
- Policy 4103 – Peace Officer Code of Conduct
- Policy 4104 – Peace Officer Public Complaint Policy
- Policy 4105 – Peace Officer Disciplinary Policy

Motion 038/13

Moved by Councillor Rondeel that Council approve Policy 4102 – Peace Officer Duties and Responsibilities as presented.

CARRIED
(5-0)

Motion 039/13

Moved by Councillor Ellis that Council approve Policy 4103 – Peace Officer Code of Conduct as presented.

CARRIED
(5-0)

Discussion ensued on Policy 4104, - Peace Officer Public Complaint Policy. Councillor Rondeel suggested that the timeline in item 3(b), be amended to a more suitable period of time. The CAO suggested a maximum of 10 business days for the CAO or his designate to acknowledge the receipt of the complaint.

It was also the consensus of Council the policy clearly indicates clearly who is the Director of Law Enforcement.

Motion 040/13

Moved by Councillor Webb that Council approve Policy 4104 – Peace Officer Public Complaint Policy as amended.

CARRIED
(5-0)

Discussion ensued on Policy 4105 – Peace Officer Disciplinary Policy. It was the consensus of Council that the levels of discipline be clarified further based on the severity of the infraction.

Motion 041/13

Moved by Councillor Payson that Council approve Policy 4105 – Peace Officer Disciplinary Policy as amended.

CARRIED
(5-0)

7.5 Committee of the Whole Meeting.

A Committee of the Whole Meeting is scheduled for Friday, February 15, 2013, commencing at 9:00 am.

Accept as information

7.6 Uniform Quality Management Plan

The Province of Alberta requires that municipalities have a Uniform Quality Management Plan. An amended Uniform Quality Management Plan was distributed to Council.

Motion 042/13

Moved by Mayor Ibbotson to accept the Uniform Quality Management Plan as presented.

CARRIED
(5-0)

7.7 April 22, Regular Council Meeting

It was noted that the Volunteer Appreciation Dinner is scheduled the same night as a Regular Council Meeting. It was the consensus of Council to move the Regular Council Meeting to April 29, 2013, commencing at 7:00 pm.

Motion 043/13

Moved by Councillor Ellis that the Regular Council Meeting scheduled for Monday April 22, 2013 be moved to Monday, April 29, 2013, commencing at 7:00 pm.

CARRIED
(5-0)

1 person left the meeting at 8:05 pm.

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Bank Reconciliation January 31, 2013
Cash Position January 31, 2013
Accounts Payable Check Listing to January 31, 2013

Motion 044/13

Moved by Councillor Ellis to accept the Bank Reconciliation for January 31,

2013, and the Cash Position for January 31, 2013 as presented.

CARRIED
(5-0)

Motion 045/13

Moved by Councillor Webb to accept the Accounts Payable Cheque Listing to January 31, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Minutes

Motion 046/13

Moved by Councillor Ellis to accept report 8.2.1 as presented.

CARRIED
(5-0)

9. Correspondence 9.1 West Central Planning Agency

A letter received from West Central Planning Agency advised that the membership for 2013 has increased from \$6,382.80 to \$7,021.08.

Motion 047/13

Moved by Councillor Rondeel to approve West Central Planning Agency membership fee of \$7021.08.

CARRIED
(5-0)

2 people departed the meeting at 8:08 pm.

10. In Camera 10.1, 10.2, 10.3

Motion 048/13

Moved by Councillor Rondeel that the meeting go in camera at 8:09 pm.

CARRIED
(5-0)

Motion 049/13

Moved by Mayor Ibbotson that the meeting come out of camera at 8:18 pm.

CARRIED
(5-0)

Motion 050/13

Moved by Councillor Webb that the Town of Rimbey accept the Offer to Purchase Registered Plan 852-1951, Rimbey Airport; NW 4 & SW 9-43-2-W5M (approx. 60.74 acres) from the Government of Alberta, Transportation for the amount of \$1.00 effective April 1, 2013.

CARRIED
(5-0)

Motion 051/13

Moved by Mayor Ibbotson that the Town of Rimbey accept the offer from the owners of L.I. Ranches for the 5 meter width on the west side and the 3 meter width on the south side of their property, for the use in trail development in consideration for a deduction in the amount of municipal reserve owed on the remainder of the property from what is now owed (approximately 4.14 acres) to one acre less (3.14 acres) registered on title.

CARRIED
(5-0)

Motion 052/13

Moved by Councillor Payson that Council refuse the offer to sell land to the Town of Rimbey for the walking trail from Mr. Herb Gutterink.

CARRIED
(5-0)

11. Adjournment Council adjourned the meeting at 8:21 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY FEBRUARY 25, 2013 AT 9:30 AM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
 - 2.1 Bylaw 882/13 – Amendment to Land Use Bylaw – Rezoning (6.3) 2-6
3. **Agenda Approval and Additions**
 - 7.4 Library Board Delegation Letter (addition)
 - 7.5 Rimbey Ag Letter – Regarding Performance Deposit (addition)
4. **Minutes**
 - 4.1 February 11, 2013, Council Regular Meeting Minutes 7-13
5. **Delegations**
 - 5.1 Rimbey Elementary School Grade 6 Social Studies Class
6. **Bylaws**
 - 6.1 Bylaw 880/13 – Rimbey Library Loan Authorization 14-15
 - 6.2 Bylaw 881/13 – Brix Area Structure Plan..... 16-73
 - 6.3 Bylaw 882/13 – Amendment to Land Use Bylaw – Rezoning (2.1)..... 74-76
7. **New and Unfinished Business**
 - 7.1 Nesting Place RV Park RFP 77-83
 - 7.2 Garbage Contract Extension 84-86
 - 7.3 Keystone Strategies..... 87-92
8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - Accounts Payable Cheque Listing to February 15, 2013..... 93-99
 - Council Expenses to February 15, 2013 100-104
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimbey Historical Society Meeting Minutes November 20, 2013 105-107
 - 8.2.2 FCSS & RCHHS 108-112
 - 8.3 Council Reports 113
 - 8.3.1 Mayor’s Report..... 114-117
 - 8.3.2 Councillor Webb Report..... 118
 - 8.3.3 Councillor Rondeel Report..... 119
 - 8.3.4 Councillor Ellis Report 120
9. **Correspondence**
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 25, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 9:30 am, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Recreation Director – Rick Kreklewich
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Melissa Beebe

Absent:
Director of Finance – Lori Hillis

Public:
Treena – Rimbey Review
1 Teachers/26 Students – Rimbey Elementary School
Steffon Olsen, Brix Development & Lions Representative
Laverne Oberhammer, Lion's Representative
Ms. Val Warren, Library Board

2. Public Hearing 2.1 Bylaw 882/13 Amendment to Land Use Bylaw - Brix Development
Mayor Ibbotson called the Public Hearing to order for Bylaw 882/13 Amendment to Land Use Bylaw - Brix Development. Bylaw 882/13 Amendment to Land Use Bylaw – Brix Development is to rezone Phase 1 which is Pt of SW ¼ Sec 22-42-02-W5 parcel lots 1 through 5 from UX Urban Expansion to CR Country Residential.

The Development Officer confirmed to Council that notification was sent to adjacent property owners within a 60m radius and Bylaw 882/13 was advertised for the weeks of February 5 and February 12 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey website. There have been no written or verbal concerns received.

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard. No comments were brought forward.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 882/13 Amendment to Land Use Bylaw - Brix Development, there were no responses noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 882/13 Amendment to Land Use Bylaw – Brix Development closed at 9:35 am.

Mr. Olsen thanked council and administration for the guidance and clear direction that was provided with this development.

3. Adoption of 3.1. Feb 25, 2013 Agenda
Agenda Additions to the agenda are as follows:
7.4 Library Board Delegation Letter
7.5.Rimbey Ag Letter - Regarding Performance Deposit

Motion 53/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 February 11, 2013, Council Regular Meeting Minutes
An amendment to 7.3 of the February 11, 2013 minutes was noted to amend to include "and only if the kitchen is not all ready booked".
- Motion 54/13
- Moved by Councillor Rondeel to accept the February 11, 2013, Council Regular Meeting Minutes as amended.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Elementary School Grade 6 Social Studies Class
There were no questions at this time from the Rimbey Elementary School Grade 6 Social Studies Class.
- 5.2 Rimbey Library Board Letter
Ms. Val Warren, Library Board member, summarized a letter that was presented to Council outlining that the board is in favour of the library expansion. Ms. Warren presented the letter from the Rimbey Library Board Directors outlining the issues they are facing with the current space and the reasons they would prefer to stay in the same location. The board would like Council to consider the option of leasing the town office space to the Library board. The expansion would allow the library to continue to expand the programs, continue to play a strong role within the community and better accommodate the people that are being served. Council thanked Ms. Warren and commented that they are in full support of the library and what it offers to the community.
6. Bylaws 6.1 Bylaw 880/13 – Rimbey Library Loan Authorization
Council discussed Bylaw 880/13 - Rimbey Library Loan Authorization on whether to proceed with third and final reading or defer to a later date for further discussions.
- Motion 55/13
- Moved by Councillor Rondeel to defer third reading of Bylaw 880/13 – Rimbey Library Loan Authorization to March 25, 2013 Council Meeting.
- CARRIED
(5-0)
- 6.2 Bylaw 881/13 – Brix Area Structure Plan
Administration recommends that Council consider third reading of Bylaw 881/13 – Brix Area Structure Plan.
- Motion 56/13
- Moved by Councillor Webb that Council give third reading to Bylaw 881/13 – Brix Area Structure Plan.
- CARRIED
(5-0)
- 6.3 Bylaw 882/13 – Amendment to Land Use Bylaw – Brix Development (2.1)
Administration recommended that Council pass second and third reading of Bylaw 882/13 Amendment to Land Use Bylaw – Brix Development to rezone Phase 1 which is PT of SW ¼ Sec 22-42-02-W5 parcels Lots 1 through 5 from UX Urban Expansion to CR Country Residential.
- Motion 57/13
- Moved by Councillor Rondeel to give second reading to Bylaw 882/13 Amendment to Land Use Bylaw to rezone the Brix Development Phase 1 which is PT of SW ¼ Sec 22-42-02-W5, parcel lots 1 through 5 from UX Urban Expansion to CR Country Residential.
- CARRIED
(5-0)

Motion 58/13

Moved by Councillor Webb to give third and final reading to Bylaw 882/13 Amendment to Land Use Bylaw to rezone the Brix Development Phase 1 which is PT of SW ¼ Sec 22-42-02-W5, parcel lots 1 through 5 from UX Urban Expansion to CR Country Residential.

CARRIED
(5-0)

7. New and
Unfinished
Business

7.1 Nesting Place RV Park RFP

Director of Recreation provided an overview of the one proposal that was received from the Rimbey Lion's Club in response to the request for proposals that was advertised for the weeks of January 22 and 29, 2013 in the Rimbey Review, to run the Nesting Place RV Park.

Motion 59/13

Moved by Councillor Payson to enter into a five year agreement with the Rimbey Lion's Club to manage and operate the Nesting Place RV Park starting April 15, 2013 to October 15, 2017 camping seasons.

CARRIED
(5-0)

7.2 Garbage Contract Extension

Caste-A-Waste submitted a letter asking for an extension to the original contract of another two years from 2014 to 2016 for the Residential Waste Collection Service Agreement as outlined under Article 3 of the original contract.

Motion 60/13

Moved by Councillor Webb to approve the extension of Caste-A-Waste's service contract agreement for the Residential Waste Collection Service for another two years.

CARRIED
(5-0)

7.3 Keystone Strategies

Council discussed the presentation of Keystone Strategies which is a new economic development consultancy agency that provides communities with a basic set of economic development tools it can use to diversify its tax base, support its community businesses, and foster entrepreneurs in the community. Council directed Administration to write a letter to Keystone Strategies inviting them back to Rimbey to make a second presentation to Public, Chambers, Business Association, etc. on a date that works for them.

Mayor Ibbotson called a recess at 10:09 am

Mayor Ibbotson reconvened the meeting at 10:18 am

7.4 Library Delegation Letter

Council discussed the letter from the Rimbey Library Board Directors outlining the issues they are facing with the current space and the reasons they would prefer to stay in the same location. The board would like Council to consider another option of leasing the town office space to the Library board. Council discussed that they are in support of the library expansion and feel it is an asset to the down town core of the community.

Motion 61/13

Moved by Councillor Ellis to accept the Library Board letter as information.

CARRIED
(5-0)

7.5 Rimbey Ag Society Letter for Donation in Kind Request

Rimbey Ag Society submitted a letter requesting Council consider waiving the development performance fee deposit of \$50,000 on the Rimbey Agrim Building project that is under development, as a donation in kind. Council discussed different options available to cover liabilities for any potential damage to town services.

Motion 62/13

Moved by Councillor Webb to waive the Rimbey Ag Society development performance fee deposit of \$50,000 for the Rimbey Agrim Building project as a donation in kind, subject to the Rimbey Ag Society providing a legal letter of indemnification for any potential damage to town services.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to February 15, 2013
Council Expense Reports to February 15, 2013

Motion 63/13

Moved by Councillor Ellis to accept the finance reports as presented.

CARRIED
(5-0)

Motion 64/13

Moved by Councillor Payson to accept the Council Expense Reports February 15, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Historical Society Board minutes - November 22, 2012
- 8.2.2 FCSS & RCHHS Board minutes - January 9, 2013

Motion 65/13

Moved by Councillor Webb to accept Rimbey Historical Society Board minutes - November 22, 2012, as presented.

CARRIED
(5-0)

Motion 66/13

Moved by Councillor Ellis to accept FCSS & RCHHS Board minutes - January 9, 2013, as presented.

CARRIED
(5-0)

8.3 Council Reports

8.3.1 Mayor Ibbotson's written report

8.3.2 Councillor Webb's written report

8.3.3 Councillor Rondeel's written report

8.3.4 Councillor Ellis's written report

8.3.4 Councillor Payson provided a verbal report on the BYAS building was broken into.

Motion 67/13

Moved by Mayor Ibbotson to accept Council Reports as presented

CARRIED
(5-0)

9. Correspondence None

10. In Camera None

11. Adjournment Council adjourned the meeting at 10:42 am

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MARCH 11, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
4. **Minutes**
 - 4.1 February 25, 2013, Council Regular Meeting Minutes 2-6
5. **Delegations**
 - 5.1 Ann-Marie Rogers Cooper, Miss Teen Ponoka County – World
(information under Correspondence 9.1)
6. **Bylaws**
7. **New and Unfinished Business**
 - 7.1 58 Avenue Reconstruction Tender 7-8
 - 7.2 Tree Pruning RFP 9-11
 - 7.3 Assessment Services Contract..... 12-15
 - 7.4 Budget Meetings 16
8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance 17
 - Bank Reconciliation as of February 28, 2013..... 18
 - Accounts Payable Cheque Listing to March 1, 2013 19-20
 - 8.1.2 CAO Report 21-22
 - 8.1.3 Development Officer Report 23-24
 - 8.1.4 Public Works Report 25-26
 - 8.1.5 Community Services Report 27-28
 - 8.1.6 Fire Department Report – No Report
 - 8.2 Board/Committee Reports
 - 8.2.1 Rimoka Meeting Minutes – December 6, 2013 29-33
9. **Correspondence**
 - 9.1 Miss Teen Ponoka County – World Request for Sponsorship 34-37
 - 9.2 BBBS Bowling for Kids Sake – Monday March 17, 2013 38
 - 9.3 Provincial Budget Highlights..... 39-43
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MARCH 11, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke - Rimbey Review
Ann-Marie Rogers Cooper, Miss Teen Ponoka County-World
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. Mar 11, 2013 Agenda
Motion 068/13
- Moved by Councillor Ellis to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 February 25, 2013, Council Regular Meeting Minutes
Motion 069/13
- Moved by Councillor Webb to accept the February 25, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Ann-Marie Rogers Cooper, Miss Teen Ponoka County - World
- Mayor Ibbotson thanked Ann-Marie Rogers Cooper, Miss Teen Ponoka County, for attending the meeting, inviting her to commence her presentation.
- Miss Rogers Cooper indicated that she recently competed in the Miss Teen Canada World Regional Pageant where she was honored with the title of Miss Teen Ponoka County-World. As of a result of this placement, she will be representing Ponoka County, including Ponoka, Rimbey and Bluffton at the national pageant to be held in Toronto in July 2013. Each delegate needs to raise a total of \$2500.00, plus applicable taxes for her entry fee. It was noted that the money goes to “Feed the Children”.
- Miss Rogers Cooper indicated that she is requesting sponsorship to assist with the costs associated with entering this national pageant.
- Mayor Ibbotson thanked Miss Rogers Cooper for her presentation and wished her well at the national pageant.
- Miss Rogers Cooper departed the meeting at 7:08 pm.
6. Bylaws 6.1 None

7. New and Unfinished Business

and 7.1 58 Avenue Reconstruction Tender

58th Avenue re-construction 2013 capital project was tendered the first part of the year with a closing date of February 14, 2013. Five Contractors picked up tender documents of which three submitted tenders. The results were as follows:

Border Paving	\$300,893.96
Central City Asphalt	\$410,793.37
Carmacks	\$414,524.88

All tenders include the necessary bonding, insurance documentation, 10% contingency allowance and GST.

Tagish Engineering reviewed the tenders and recommend awarding the tender submitted by Border Paving, for the tendered price of \$300,893.96 (including GST). Once acceptance from the Town of Rimbey, Tagish Engineering, will issue a "Notice of Award" to Border Paving.

Administration recommends that Council award the tender of 58th Avenue Reconstruction to Border Paving for the tendered price of \$300,893.96 (including GST).

Discussion ensued on the original construction of the road and the sewer. This tender will also include some road patching, and concrete repair. Development officer reiterated the locations of repair to Council. Discussion ensued on the timeline for the project.

Motion 070/13

Moved by Councillor Rondeel that Council award the tender of 58th Avenue Reconstruction to Border Paving for the tendered price of \$300,893.96 (including GST).

CARRIED
(5-0)

7.2 Tree Pruning RFP

The Town of Rimbey has many areas that have not properly been managed and put out an RFP seeking contractor pricing to prune trees that are overhanging alleys and boulevards with a closing date of February 22, 2013. Three contractors picked up RFP packages of which two submitted tenders. The results were as follows:

G.O. Contracting	\$8,295.00
Bushwacker Tree Removal	\$56,700.00

The tenders do not include GST. All RFP's had to include insurance documentation and be in good standing with WCB. Administration and Public Works reviewed the proposals and recommend awarding the RFP submitted by G.O. Contracting, for the tendered price of \$8,295.00 (not including GST). Once acceptance from Council, administration will notify the contractor to begin work and advertising will begin on March 12, 2013 as a half page advertisement outlining the tree pruning program.

Motion 071/13

Moved by Councillor Rondeel that the tree pruning program be deferred to budget meeting for further discussion.

CARRIED
(5-0)

7.3 Assessment Services Contract

The Town has a contract with Municipal Property Consultants for assessment services since 1995. The term of the contract is up for renewal for the assessment services, for an additional five years contract. The assessment cycle which is January 1 to December 31 annually would include 2014 to 2018. The new contract shows no increase noted for 2014 but moving forward an annual increase of 5% each year over the term of the contract.

Administration recommends that Council accept Municipal Property Consultants (2009) letter and approve the five year contract renewal from 2014 to 2018 for the Assessment Services Agreement.

Motion 072/13

Moved by Councillor Webb that Council accept Municipal Property Consultants (2009) letter and approve the five year contract renewal from 2014 to 2018 for the Assessment Services Agreement.

CARRIED
(5-0)

7.4 Budget Meetings

Budget preparations have been ongoing and preparation of the final draft budget is ready for presentation to Council. Administration is proposing a budget meeting be scheduled for Friday March 15, after the Committee of the Whole Meeting starting at 9:00 am. A public budget meeting will need to be scheduled and administration is proposing either Wednesday March 27 or Thursday March 28, commencing at 7:00 pm. The aforementioned dates would allow for advertising in the March 19th and 26th editions of the Rimbey Review.

Discussion ensued on dates for the public budget meeting. It was the consensus of Council to hold the public budget meeting on Wednesday, April 3, 2013, commencing at 7:00 pm, in the main auditorium of the Community Center, and that the public budget meeting be advertised in the March 19th and 26th editions of the Rimbey Review.

One member of the public entered the meeting at 7:10 pm.

Motion 073/13

Moved by Councillor Rondeel that a public budget meeting be scheduled for April 3, 2013, commencing at 7:00 pm, in the main auditorium of the Community Center, and that the public budget meeting be advertised in the March 19th and 26th editions of the Rimbey Review.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Bank Reconciliation to February 28, 2013
Accounts Payable Cheque Listing to March 01, 2013

Motion 074/13

Moved by Councillor Ellis that Council accept the Bank Reconciliation to February 28, 2013 as presented.

CARRIED
(5-0)

Motion 075/13

Moved by Councillor Payson to accept the Accounts Payable Cheque Listing to March 01, 2013 as presented.

CARRIED
(5-0)

8.1.2 CAO Report

The CAO provided a written report.

8.1.3 Development Officer Report

The Development Officer provided a written report.

8.1.4 Public Works Report

The Public Works Foreman provided a written report.

8.1.5 Community Services Report

The Director of Community Services provided a written report.

8.1.6 Fire Department Report

No report was received from the Fire Chief.

Motion 076/13

Moved by Councillor Rondeel to accept reports 8.1.2, 8.1.3, 8.1.4, and 8.1.5, as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimoka Housing Foundation Minutes December 6, 2012.

Motion 077/13

Moved by Mayor Ibbotson to accept report 8.2.1 as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Miss Teen Ponoka County – World, Request for Sponsorship

Discussion ensued on the presentation from Miss Ann-Marie Rogers Cooper. It was noted that she represents Ponoka County, Ponoka, Bluffton, and Rimbey.

Discussion ensued on the sponsorship request. It was the consensus of Council that ratepayers' funds should not be used for sponsorships of this nature and that her request for sponsorship be denied. . It was suggested that individual donations could be collected and forwarded to Miss Rogers Cooper if anyone wanted to donate funds.

Motion 078/13

Moved by Councillor Ellis to accept item 9.1 as information.

CARRIED
(5-0)

9.2 BBBS Bowling for Kids Sake – Sunday March 17, 2013

The Bowling for Kids Sake is Sunday, March 17, 2013. They are looking for teams of 4 people. The cost is \$200.00 per team. It was the consensus of Council that they form a team, at their own cost.

Motion 079/13

Moved by Councillor Webb to accept item 9.2 as information.

CARRIED
(5-0)

9.3 Provincial Budget Highlights

Discussion ensued on the Provincial Budget Highlights. It was noted that MSI funding for capital and operating is down approximately \$15000.00. The School requisition has gone up 4.9%. The Step Grant has been eliminated.

Motion 080/13

Moved by Councillor Ellis to accept item 9.3 as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:31 pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY March 25, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
6.3 Bylaw 884/13 Town of Rimbey Revolving Operation Loan (deletion)
5.1 Reuben Giebelhaus – Petition (addition)
4. **Minutes**
4.1 March 11, 2013, Council Regular Meeting Minutes 2-6
5. **Delegations**
6. **Bylaws**
6.1 Bylaw 880/13 Rimbey Library Loan Authorization..... 7-8
6.2 Bylaw 883/13 Electric Distribution System Franchise Agreement..... 9-50
6.3 Bylaw 884/13 Town of Rimbey Revolving Operating Loan..... 51-53
7. **New and Unfinished Business**
7.1 Encana Corporation – Water Access and Option Agreement..... 54-62
7.2 Proposal from Kitchner Lodge #85 – Park 63-67
7.3 Petition 68-78
7.4 SLC Canada – Expression of Interest to Lease Town Property 79-85
7.5 Community Events Grant Program – Lions Pancake Breakfast..... 86
7.6 2013 Operating Budget – Final Draft..... 87-105
7.7 Community Gardens..... 106-110
7.8 Letter of Resignation, Director of Community Services – Rick Kreklewich..... 111
8. **Reports**
8.1 Department Reports
8.1.1 Finance 112
Accounts Payable Cheque Listing to March 15, 2013 113-115
Council Expenses to March 15, 2013..... 116-120
8.2 Board/Committee Reports
8.2.1 Beatty Heritage House Society Minutes March 4, 2013..... 121-123
8.2.2 FCSS/RCHHS Meeting Minutes February 13, 2013..... 124-128
8.2.3 Rimbey Historical Society Minutes January 15, 2013..... 129-131
8.3 Council Reports 132
8.3.1 Mayor’s Report 133
8.3.2 Councillor Ellis’s Report 134
8.3.3 Councillor Payson’s Report
8.3.4 Councillor Rondeel’s Report..... 135
8.3.5 Councillor Webb’s Report.....
9. **Correspondence** 136
9.1 Multiple Sclerosis Society of Canada..... 137
9.2 Alberta Municipal Affairs..... 138
9.3 Rimbey Neighbourhood Place..... 139
9.4 Rimbey Early Child Development Coalition..... 140
9.5 Best Western Rimstone Ridge Hotel..... 141
9.6 WCB – National Day of Mourning, April 28th 142-144
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MARCH 25, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson (via skype)
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke - Rimbey Review
16 Members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. Mar 25, 2013 Agenda
- Deletion - 6.3 Bylaw 884/13 Town of Rimbey Revolving Operation Loan
Addition – 5.1 Reuben Giebelhaus – Petition.
- Motion 081/13
- Moved by Councillor Webb to accept the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 March 11, 2013, Council Regular Meeting Minutes
- Motion 082/13
- Moved by Councillor Ellis to accept the March 11, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Reuben Giebelhaus
- Mr. Giebelhaus indicated that he realizes Council has a big decision tonight. He reiterated to Council that the individuals who signed the petition are not in favor of Council selling the Administration Building to the Rimbey Library Board for \$1.00. He indicated that leasing the space to them for \$1.00 would be no different. The people who signed the petition do not want the building renovated for the library to take over the office space used by the municipal offices. He noted that there are alternative solutions to the library spacing problem. He indicated that the Town could add on space to the north end of the building and add a second floor. Mr. Giebelhaus indicated that the individuals who signed the petition are not in favor of the town offices being moved down to the Provincial Building where we would pay rent.
- Mayor Ibbotson thanked Mr. Giebelhaus for his presentation to Council.
6. Bylaws 6.1 Bylaw 880/13 Rimbey Library Loan Authorization
- Administration has received notification from Jean Keetch, Manager of the Rimbey Municipal Library that the Library was not successful in obtaining the CIIP grant. She indicated that the Library Board will be applying for a CFEP grant as soon as possible.
- Administration recommends that Council motion to rescind Bylaw 880/13.

Motion 083/13

Moved by Councillor Rondeel to give third reading to Bylaw 880/13 Rimbey Library Loan Authorization.

DEFEATED
(0-5)

6.2 Bylaw 883/13 Electric Distribution System Franchise Agreement

The new contract with FortisAlberta Inc. has been received. Bylaw 883/13 is to authorize the Mayor and CAO to enter into an agreement granting FortisAlberta Inc., the right to provide distribution access services within the municipality. The Town of Rimbey upon completion of first reading will be forwarded to the AUC for approval to renew an electric distribution system franchise agreement with the new agreement.

Administration recommends that Council give first reading of Bylaw 883/13 – Electric Distribution System Franchise Agreement.

Motion 084/13

Moved by Councillor Ellis that Council give first reading of Bylaw 883/13 – Electric Distribution System Franchise Agreement.

CARRIED
(5-0)

7. New and
Unfinished
Business

7.1 Encana Corporation – Water Access and Option Agreement

The Town of Rimbey has been approached by Encana Corporation to purchase 180,000 cubic metres of effluent wastewater from our reservoirs during the period of January 1, 2013 to December 31, 2013. A copy of the Water and Option Agreement was distributed to Council for their perusal.

Administration recommends Council accept the Water and Option Agreement from Encana Corporation to purchase 180,000 cubic meters of effluent waste water from our reservoirs during the period of January 1, 2013 to December 31, 2013.

Motion 085/13

Moved by Councillor Webb that Council accept the Water and Option Agreement from Encana Corporation to purchase 180,000 cubic meters of effluent waste water from our reservoirs during the period of January 1, 2013 to December 31, 2013.

CARRIED
(5-0)

7.2 Kitchner Lodge #85 Park Proposal

The Kitchner Lodge #85 has been in existence for 96 years and will be celebrating their 100th anniversary in 4 years. In honor of this upcoming anniversary, they are requesting to develop a mini park within the newly proposed trail system.

At the Council Committee Meeting held March 15, 2013, Mr. E. Giebelhaus and Mr. Tarleton presented to Council their plan for the mini park. They noted that this would be a 3-4 year project. It would be comprised of a walkway, trees, a bridge, and berms that would create mini dams in the drainage ditch. They are requesting crushed concrete from the town as well as the use of the town bobcat during construction of this park. They would like to start as soon as possible in the spring.

Administration recommends approval of the Kitchner Lodge #85 Park Proposal which will be located within the proposed trail system.

Motion 086/13

Moved by Councillor Webb that Council approve of the Kitchner Lodge #85 Park

Proposal which will be located within the proposed trail system.

CARRIED
(5-0)

7.3 Petition

At the January 14th Regular Council Meeting, Motion 008/13 was passed to sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the condition that the Town of Rimbey gets first right of refusal for \$1.00, if the Rimbey Municipal Library Board decides to sell the building.

On March 13, 2013 the Town of Rimbey received a petition, the statement of purpose which reads:

Whereas, the Town Council of Rimbey, is planning to sell the town offices for the total sum of \$1.00 (one dollar) and,

Whereas the building know as the Rimbey Town Offices which are assessed at approximately \$650,000 and,

Whereas the proposed "New" Town Offices, limits access for the disabled and elderly.

Be it resolved, that the Town of Rimbey hold a referendum or delay the sale until the next municipal elections so that the voters can decide this issue.

There were 455 signatures on the petition. The MGA requires that a petition contain the signatures of Rimbey electors equaling at least 10 percent of the town's population. The population of Rimbey, as per the 2012 Municipal Affairs Population List is 2378, (May 10, 2011 Federal Census) which would require 238 electors to sign a petition. Each elector must provide his or her printed name, signature, residential address, and the date on which the elector signed the petition. The elector's signature must be properly witnessed, and the witness must swear an affidavit that states that the witness believes the people who signed the petition are entitled to do so (MGA' s. 221 to 226).

It is the CAO's duty and responsibility to declare whether a petition is sufficient, within thirty (30) days of receipt of the petition (MGA s. 226). This determination relates not only to the technical requirements of sufficiency (i.e. number of petitioners, addresses, witnesses, etc.), but also the other legal requirements, including a lack of clarity respecting the action sought, and a lack of clarity on the subject matter of the petition. If a petition is not sufficient, Council is not required to take any notice of it (MGA s. 226).

Administration reviewed the petition and found 394 of the 455 signatures were valid.

The petition, in its entirety, was forwarded to Brownlee LLP, Barristers and Solicitors. The petition has been deemed to be **insufficient** based on the lack of substantive sufficiency, due to the lack of clarity and certainty as to the nature of action sought, and also a lack of clarity and certainty as to the subject matter of the petition.

Administration recommends the following:

1. That the petition as presented is insufficient due to a lack of clarity in the question.
2. That Council discuss and decide on what steps should be taken to resolve the Library expansion issue.

Motion 087/13

Moved by Councillor Rondeel to table the decision on the petition to the April 8, 2013 Council Meeting.

CARRIED
4-1

7.4 SLC Canada – Expression of Interest to Lease Town Property

There has been an increased interest in the Town of Rimbey from many companies looking for Industrial land. The Town owns two parcels of land that is

located north of the Recycle Depot at 6510 and 6412 – 40 Street and south of Central Alberta Raceways. The parcel located beside and north of the Recycle Depot contains 12.5 acres and the parcel located south of the race track contains 7.2 acres. This land is bare land without services.

Administration has received an expression of interest from SLC Canada looking to set up a recycling processing depot, as they have a market for tire chips and plastics as well as other recyclables in the area between Edmonton and Calgary. This company expects that when fully operational will employ approximately 10-20 people. The location of this facility was proposed for 4717 & 4725-46 Avenue has become unavailable. SLC has expressed interest in leasing the 7.2 acre parcel that is owned by the Town. There has also been interest from another company to possibly lease the other 12.5 acres to be used as a laydown yard. Administration would like to enter into negotiations with interested parties with Council's approval to lease the parcels of land at a market lease rate. The land was originally subdivided as part of the ethanol plant project.

Administration recommends that Council have administration negotiate and enter into agreements with interested parties regarding Town owned parcels located at 4610 & 4612- 40 street regarding leasing options and rate.

Motion 088/13

Moved by Councillor Rondeel that administration negotiate and enter into discussion with interested parties regarding Town owned parcels located at 4610 & 4612- 40 street regarding sales, leasing options and rate.

CARRIED
(5-0)

7.5 Community Events Grant Program – Lions Pancake Breakfast

The Recreation Board received an application for the Community Events Grant Program from the Rimbey Lions Club for the Pancake Breakfast on March 17, 2013. The request was for \$500.00.

The Recreation Board recommends providing funding of \$500.00 from the Community Events Grant Program as they meet all the requirements.

Motion 089/13

Moved by Councillor Webb that Council approve the Rimbey Lions Club application in the amount of \$500.00 from the Community Events Grant Program for the Pancake Breakfast.

CARRIED
(5-0)

8 members of the public departed the meeting at 7:35 pm.

7.6 2013 Operating Budget – Final Draft

Council met on March 15, 2013 to review the final draft of the 2013 Operating Budget.

A copy of the final draft of the 2013 Operating Budget was distributed to Council for their perusal. A public budget meeting has been scheduled for 7:00 pm, Wednesday, April 3, 2013 in the main auditorium of the Rimbey Community Centre.

Administration recommends that Council approve the final draft of the 2013 Operating Budget which will be presented at the public meeting scheduled for 7:00 pm, Wednesday, April 3, 2013 in the main auditorium of the Rimbey Community Centre.

Motion 090/13

Moved by Mayor Ibbotson that Council approve the final draft of the 2013 Operating Budget which will be presented at the public meeting scheduled for 7:00 pm, Wednesday, April 3, 2013 in the main auditorium of the Rimbey

Community Centre.

CARRIED
(5-0)

7.7 Community Gardens

The Town of Rimbey has a Community Garden located at 4938 50th Street. Ground was broke last fall for another Community Garden located at 100 Eastview Crescent.

Mr. Dave Karrol has submitted to Administration a letter and a list of individuals who are opposed to the new Community Garden located at 100 Eastview Crescent.

Administration recommends that Council decide whether to proceed with the Community Garden at this location.

Councillor Rondeel gave a report on the old garden plot located at 4938 50 St. and the poor quality of the soil.

Councillor Rondeel indicated that a Community Garden meeting is scheduled for 7:00 pm on April 4, 2013 at the Community Centre for individuals who are interested in using the Community Gardens.

2 members of the public departed the meeting at 7:42 pm.

Motion 091/13

Moved by Councillor Ellis that discussions on the Community Gardens be tabled to the April 8, 2013 Council Meeting.

CARRIED
5-0

7.8 Letter of Resignation, Director of Community Services, Rick Kreklewich

Motion 092/13

Moved by Mayor Ibbotson that Council accept the letter of resignation from Director of Community Services, Rick Kreklewich, with regret.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Accounts Payable Cheque Listing to March 15, 2013
Council Expenses to March 15, 2013

Motion 093/13

Moved by Councillor Webb that Council accept the Accounts Payable Cheque Listing to March 15, 2013 as presented.

CARRIED
(5-0)

Motion 094/13

Moved by Councillor Rondeel to accept the Council Expenses to March 15, 2013 as presented.

CARRIED
(5-0)

2 members of the public entered the meeting at 7:45 pm.

8.2 Boards/Committee Reports

- 8.2.1 Beatty Heritage House Society Minutes March 4, 2013
 8.2.2 FCSS/RCHHS Meeting Minutes February 13, 2013
 8.2.3 Rimbey Historical Society Meeting Minutes January 15, 2013

Motion 095/13

Moved by Councillor Webb to accept reports 8.2.1, 8.2.2 and 8.2.3 as presented.

CARRIED
(5-0)

8.3 Council Reports

8.3.1 Mayors Report

The Mayor provided a written report.

8.3.2 Councillor Ellis's Report

Councillor Ellis provided a written report.

8.3.3 Councillor Payson's Report

No report.

8.3.4 Councillor Rondeel's Report

Councillor Rondeel provided a written report.

8.3.5 Councillor Webb's report

No report.

Motion 096/13

Moved by Councillor Rondeel that Council accept reports 8.3.1, 8.3.2, and 8.3.4, as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Multiple Sclerosis Society of Canada

9.2 Alberta Municipal Affairs

9.3 Rimbey Neighbourhood Place

9.4 Rimbey Early Child Development Coalition

9.5 Best Western Rimstone Ridge Hotel

9.6 WCB – National Day of Mourning, April 28th

Motion 097/13

Moved by Mayor Ibbotson to proclaim the month of May 2013 "MS Awareness Month".

CARRIED
(5-0)

Motion 098/13

Moved by Councillor Ellis to send a letter of congratulations to the Best Western Rimstone Ridge Hotel on their award.

CARRIED
5-0

Motion 099/13

Moved by Mayor Ibbotson to lower the Town Flag to half-mast for the day of April 28, 2013 in honor of the National Day of Mourning.

CARRIED
(5-0)


Motion 100/13

Moved by Councillor Ellis to accept items 9.2, 9.3, and 9.4, and as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:50 pm



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY APRIL 08, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions 7.9 – SLC Canada (addition)	
4.	Minutes	
	4.1 March 25, 2013, Council Regular Meeting Minutes	2-8
5.	Delegations	
	5.1 Daryl Hunt – Library and Eastview Crescent	
6.	Bylaws	
	6.1 Bylaw 884/13 Johnson Estates Area Structure Plan	9-44
	6.2 Bylaw 885/13 Tax Rate Bylaw	45-47
7.	New and Unfinished Business	
	7.1 Petition	48-57
	7.2 Community Gardens	58-63
	7.3 2013 Budget	64-65
	7.4 Transforming & Revitalizing Downtown Summit	66-74
	7.5 Expression of Interest for Lot 4, Block C, Plan 082 4500	75-77
	7.6 Campground Operations Agreement	78-81
	7.7 Community Clean Up	82
	7.8 Volunteer Appreciation Week	83
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	84
	Bank Reconciliation as of March 31, 2013	85
	Cash Position to March 31, 2013	86
	Consolidated Financial Statement to March 31, 2013	87-88
	Accounts Payable Cheque Listing to March 30, 2013	89
	8.2 Board/Committee Reports	
	8.2.1 Rimoka Housing Foundation Minutes January 16, 2013	90-94
	8.2.2 Rimbey & District Volunteer Week Committee Minutes March 6/13	95-98
9.	Correspondence	99
	9.1 Don and Mary Leighton – Water Concerns	100-102
	9.2 Michael McKnight – Guidelines for Drinking Water	103-129
	9.3 Keyera	130
	9.4 Dave Karroll Correspondence	131-133
10.	In Camera	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, APRIL 08, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke - Rimbey Review
Daryl Hunt - Delegate
14 Members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. April 8, 2013 Agenda
Addition: 7.9 - SLC Canada
Motion 101/13
Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)
4. Minutes 4.1 March 25, 2013, Council Regular Meeting Minutes
Motion 102/13
Moved by Councillor Webb to accept the March 25, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)
5. Delegation 5.1 Daryl Hunt – Library and Eastview Crescent
Mayor Ibbotson thanked Mr. Hunt for attending and invited him to proceed with his presentation.
- Mr. Hunt indicated his concern is over the Town Administration building and he does not want to see it sold or leased, or to see the Town offices move to the Provincial Building. He indicated if the Town offices were to rent space down at the Provincial Building we would still be responsible for the maintenance and utility costs for the Library. He also indicated he felt the seniors could not manage the distance to the provincial building, noting the current location of the Administration Offices is central for everyone.
- Discussion ensued on procedures and feedback to the people. Discussion ensued on assets and infrastructure money.
- CAO Tony Goode explained if we were to add an addition to the back of the building, it would cost approximately \$150.00 per square foot to do the expansion. He explained the Town borrows money based on the amount of revenue you have, not based on the dollar value of assets we hold.
- Mayor Ibbotson thanked Mr. Hunt for his presentation.

6. Bylaws

6.1 Bylaw 884/13 Johnson Estates Area Structure Plan

The Town of Rimbey Bylaw 672/97 was passed as new provincial planning legislation was introduced outlining changes that General Municipal plans were replaced by more detailed Municipal Development Plans. Bylaw 672/97 outlined under 11.9 Council supports Area Structure Plans as a means of pre-planning the Town's future growth and development.

The "Johnson Estates Area Structure Plan" is set out for Lot 6, Block 1, Plan 042 3721, Pt. SE ¼ 29-42-2 W5 containing 25.94 acres more or less and located in the west central quadrant of the Town. The plan identifies key issues such as land use, existing conditions, development concept, municipal servicing, and a phased implementation plan.

In order to amend this plan, including any changes to the text or maps within, an amendment to the Plan will be required to be approved by Bylaw and would require the holding of a public hearing together with public notification.

Bylaw 884/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner. The public hearing could be scheduled for Monday April 29, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to affected landowners and input from Alberta Transportation, West Central Planning Agency, Tagish Engineering, etc.

Administration requests Council consider giving first reading to The Town of Rimbey Johnson Estates Area Structure Plan Bylaw 884/13.

Mr. Cutforth, CAO for Ponoka County indicated Ponoka County is committed to purchasing the property for the Rimoka Housing Foundation once the Town of Rimbey has approved the Johnson Estates Area Structure Plan.

Motion 103/13

Moved by Councillor Webb Council give first reading to Bylaw 884/13 Town of Rimbey Johnson Estates Area Structure Plan.

CARRIED
(5-0)

1 person departed the meeting at 7:18 pm.

6.2 Bylaw 885/13 Tax Rate Bylaw

The Municipal Government Act Section 353 states each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality, and the requisitions.

Administration recommends Council give all three readings to Tax Rate Bylaw 885/13.

Motion 104/13

Moved by Councillor Rondeel Council give first reading to Bylaw 885/13 Tax Rate Bylaw.

CARRIED
(5-0)

Motion 105/13

Moved by Councillor Payson Council give second reading to Bylaw 885/13 Tax Rate Bylaw.

CARRIED
(5-0)

10-04-13

Motion 106/13

Moved by Councillor Ellis to give this Bylaw Third and Final Reading.

CARRIED
(5-0)

Motion 107/13

Moved by Councillor Rondeel Council give third reading to Bylaw 885/13 Tax Rate Bylaw.

CARRIED
(5-0)

7. New Unfinished Business

7.1 Petition

At the January 14th Regular Council Meeting, Motion 008/13 was passed to sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the condition the Town of Rimbey gets first right of refusal for \$1.00, if the Rimbey Municipal Library Board decides to sell the building.

On March 13, 2013 the Town of Rimbey received a petition, the statement of purpose which reads:

Whereas, the Town Council of Rimbey, is planning to sell the town offices for the total sum of \$1.00 (one dollar) and,

Whereas the building know as the Rimbey Town Offices which are assessed at approximately \$650,000 and,

Whereas the proposed "New" Town Offices, limits access for the disabled and elderly.

Be it resolved, that the Town of Rimbey hold a referendum or delay the sale until the next municipal elections so that the voters can decide this issue.

Councillor Ellis indicated he would like to see where the Library Board sits on this situation before any decisions were made.

Motion 108/13

Moved by Councillor Payson Council table the decision on the Library Expansion to the Council Meeting on April 29, 2013.

CARRIED
(5-0)

7.2 Community Gardens

Motion 091/13 (5-0) by Councillor Ellis tabled discussions on the Community Gardens to the April 8, 2013 Council Meeting.

A copy of the information provided to residents of Eastview Crescent was distributed to Council. Mayor Ibbotson reiterated there was a Community Garden Meeting held at 7:00 pm, on April 4, 2013 at the Community Centre. He noted that many residents came to the meeting. At the conclusion of the meeting it was determined that the Community Garden will not be located at 100 Eastview Crescent. It was suggested at the meeting to build planters at the Community Garden located at 4938 50th Street, remove the additional dirt put in the garden area at the 100 Eastview Crescent Community Garden plot and use it at the Community Garden located at 4938 50th Street.

Motion 109/13

Moved by Councillor Rondeel the Community Garden Plot located at 100 Eastview Crescent be seeded back to grass, build planters at the Community Garden located at 4938 50th Street, remove the additional dirt put in the garden area at the 100 Eastview Crescent Community Garden plot and use it at the Community Garden located at 4938 50th Street.

Page 17 of 31

CARRIED
(5-0)

7.3 2013 Operating Budget

The Public Budget Meeting was held at 7:00 pm, on Wednesday, April 3, 2013 at the Rimbey Community Centre.

Motion 110/13

Moved by Councillor Rondeel Council pass the 2013 Operating Budget as presented.

CARRIED
(5-0)

7.4 Transforming & Revitalizing Downtown Summit

The 5th Annual Transforming and Revitalizing Downtown Summit is being held in Edmonton on June 12th and 13th 2013. Lynda Lucas, Manager of the 5th Annual Transforming & Revitalizing Downtown Summit forwarded the attached information for Council's information.

Administration recommends Council decide if anyone wishes to attend.

Motion 111/13

Moved by Councillor Ellis to accept as information.

CARRIED
(5-0)

7.5 Expression of Interest for Lot 4, Block C Plan 082 4500

Discovery Developments was to build an assisted living development on the property known as Lot 4, Block C, Plan 082 4500 (Tennis Courts) as stated in the agreement between the developer and the Town dated November 14, 2003, Schedule B, article 1, Off-site levies, the term to begin development of this land had expired as of October 1, 2007 and advised the town October 22, 2007 that it does not have any further interest in this possible development and does hereby relinquish interest in the agreement. In March of 2009, the remainder of 55+ Condo Complex was completed by Brix Construction for Phase 2.

Administration has received an expression of interest in purchasing the property known as Lot 4, Block C, Plan 082 4500, to continue development of the 55+ Kansas Ridge Condo Complex on this property if Council is interested in selling. The tennis courts on the property would be required to be relocated as per previous negotiations between the Town and the High School. The proposed developer is open to the idea of rebuilding the tennis courts in the new location. This property is owned by the Town and to sell this property requires advertising the proposal to dispose of the land.

Mayor Ibbotson indicated the land can only be sold if it advertised in the paper for 2 weeks. This will allow time for public input.

Motion 112/13

Moved by Mayor Ibbotson Council instruct administration to advertise in the Rimbey Review that it is considering selling the land located at Lot 4, Block C, Plan 082 4500, for development purposes.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 7:39 pm.

Mayor Ibbotson reconvened the meeting at 7:41 pm.

7.6 Campground Operations Agreement

At the Council Meeting held February 25, 2013, Council carried (5-0) Motion 059/13 to enter into a five year agreement with the Rimbey Lions Club to

manage and operate the Nesting Place RV Park starting April 15, 2013 to October 15, 2017. A copy of the Campground Operations Agreement was provided to Council.

Administration recommends Council instruct the Mayor and CAO to sign the agreement between the Town of Rimbey and the Rimbey Lions Club for the operation of the Nesting Place RV Park for the period April 15, 2013 to October 15, 2017.

Motion 113/13

Moved by Councillor Webb the Mayor and the CAO sign the agreement between the Town of Rimbey and the Rimbey Lions Club for the operation of the Nesting Place RV Park for the period April 15, 2013 to October 15, 2017.

CARRIED
(5-0)

7.7 Community Clean Up

The Town of Rimbey has been approached to assist with a community cleanup for the period of Earth Day, April 22, 2013 to World Environmental Day, June 5, 2013 by coordinating cleanup locations on a map to avoid duplication of clean up areas by the various community association participating.

It was suggested the Town of Rimbey contribute garbage bags for the clean up by the various community groups participating in the community clean up.

Administration recommends Council instruct administration to assist with a community cleanup for the period of Earth Day, April 22, 2013 to World Environmental Day, June 5, 2013 by coordinating cleanup locations on a map to avoid duplication of clean up areas by the various community associations participating and the Town of Rimbey purchase the garbage bags for the various community groups participating.

Motion 114/13

Moved by Councillor Rondeel Administration assist with the community cleanup for the period of Earth Day, April 22, 2013 to World Environmental Day, June 5, 2013 by coordinating cleanup locations on a map to avoid duplication of clean up areas by the various community associations participating and the Town of Rimbey purchase the garbage bags for the various community groups participating.

CARRIED
(5-0)

7.8 Volunteer Appreciation Week

Each year the Town of Rimbey recognizes volunteers throughout the community by proclaiming a Volunteer Appreciation Week. This year the Annual Volunteer Appreciation Banquet is on April 22, 2013.

Administration recommends Council proclaim the Week of April 21-27, 2013 as Volunteer Appreciation Week.

Motion 115/13

Moved by Mayor Ibbotson Council proclaim the Week of April 21-27, 2013 as Volunteer Appreciation Week.

CARRIED
(5-0)

7.9 SLC Canada

Administration has received an expression of interest from SLC Canada looking to set up a recycling processing depot. Council moved at the March 25, 2013 meeting that administration negotiate and enter into discussion with interested parties regarding Town owned parcels located at 4610 & 4612- 40 street regarding sales, leasing options and rate.

If Council does not wish to sell this property, when there are other private sector industrial properties available, then Council should consider rescinding the March 25, 2013 meeting Motion 088/13.

Administration recommends Council should consider rescinding Motion 088/13 from March 25, 2013 Council Meeting and pass a new resolution reflecting Council does not wish to sell 4717 and 4725 – 46 Street property.

Motion 116/13

Moved by Councillor Rondeel Council rescinds Motion 088/13 from the March 25th meeting.

CARRIED
(5-0)

Motion 117/13

Moved by Councillor Ellis Administration advises SLC Canada the Town of Rimbey is not interested in selling the lands located at 4610 & 4612 – 40th Street.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Bank Reconciliation to March 31, 2013
Cash Position to March 31, 2013
Consolidated Financial Statement
Accounts Payable Cheque Listing to March 30, 2013

Motion 118/13

Moved by Councillor Webb to accept the Bank Reconciliation, Cash Position and Consolidated Financial Statement to March 31, 2013 as presented.

CARRIED
(5-0)

Motion 119/13

Moved by Councillor Ellis Council accept the Accounts Payable Cheque Listing to March 30, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

- 8.2.1 Rimoka Housing Foundation Minutes January 16, 2013
- 8.2.2 Rimbey & District Volunteer Week Committee Minutes March 06/13

Motion 120/13

Moved by Councillor Ellis to accept reports 8.2.1 and 8.2.2 as presented.

CARRIED
(5-0)

9. Correspondence

- 9.1 Don & Mary Leighton – Water concerns
- 9.2 Michael Mcknight – Guidelines for Drinking Water
- 9.3 Keyera – Facility Naming Rights for Rimbey Community Centre
- 9.4 Dave Karroll - Correspondence

Mayor Ibbotson indicated the Town of Rimbey has high sodium content in our water. He noted it has been that way for decades. Mayor Ibbotson has spoken to the doctors in town and they are aware of the situation, and advise their patients accordingly. The Health Inspector also indicated the amount of sodium in Rimbey water falls within the guidelines.

Motion 121/13

Moved by Councillor Rondeel to accept items 9.1, 9.2, and 9.4 as information.

CARRIED
(5-0)

Motion 122/13

Moved by Councillor Rondeel Council accept the offer, as presented, from Keyera of \$125,000.00 (\$25,000 per year for five years) for naming rights of the Rimbey Community Centre Complex.

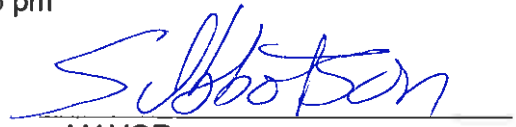
CARRIED
(5-0)

10. In Camera

None

11. Adjournment

Council adjourned the meeting at 7:56 pm


MAYOR


CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY APRIL 29, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 Bylaw 884/13 Johnson Estates Area Structure Plan (6.1)	2-8
3.	Agenda Approval and Additions	
	8.1.2 Kitchener Centennial Park Development Fund (addition)	
4.	Minutes	
	4.1 April 08, 2013, Council Regular Meeting Minutes	9-15
5.	Delegations	
	5.1 Colleen Weyman – MS Ambassador for Rimbeey	16-23
	5.2 Rimbeey Municipal Library	24-25
	5.3 Seniuk & Company – Auditor’s Report	26-28
6.	Bylaws	
	6.1 Bylaw 884/13 Johnson Estates Area Structure Plan(2.1)	29
	6.2 Bylaw 887/13 Spelrem Rezoning	30-32
7.	New and Unfinished Business	
	7.1 Rimbeey Municipal Library Delegation Discussion(5.2)	33
	7.2 Petition (tabled from April 8, 2013)	34-35
	7.3 Rimbeey Municipal Library – Board Member Application	36-37
	7.4 Colleen Weyman – MS Ambassador Delegation Discussion(5.1)	38
	7.5 53 rd Avenue Re-Construction	39-40
	7.6 Community Centre Washroom Renovation	41
	7.7 Amendment to Land Use Bylaw Fee – Johnson Estates	42
	7.8 Seniuk & Company – Auditor’s Report Delegation Discussion(5.3)	43
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	44
	Accounts Payable Cheque Listing to April 15, 2013	45-46
	Council Expenses April 15, 2013	47-51
	8.2 Board/Committee Reports	
	8.2.1 Rimbeey & District Volunteer Week Committee Minutes April 10/13.....	52-55
	8.2.2 Rimoka Housing Foundation Minutes March 20/13	56-60
	8.2.3 Beatty Heritage House Society Minutes April 1/13	61-62
	8.3 Council Reports	63
	8.3.1 Mayor’s Ibbotson’s Report	64
	8.3.2 Councillor Ellis’s Report	
	8.3.3 Councillor Payson’s Report	65
	8.3.4 Councillor Rondeel’s Report	66
	8.3.5 Councillor Webb’s Report	
9.	Correspondence	67
	9.1 Town of Blackfalds - Parade	68-71
	9.2 Alberta Sport, Recreation Parks & Wildlife Foundation	72
	9.3 Alberta Municipal Affairs – Ministers Awards for Municipal Excellence	73-74
	9.4 Alberta Municipal Affairs – MSI Funding	75-76
	9.5 Town of Eckville – Parade	77-78
	9.6 Dave Karrol – Letter	79
10.	In Camera	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, APRIL 29, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order

Mayor Ibbotson called the meeting to order at 7:06 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke - Rimbey Review
Alvin & Stacey Johnson
Colleen Weyman – MS Ambassador for Rimbey
Rowena Aitkin – Rimbey Municipal Library Board Chairman
Mike Seniuk - Seniuk & Company
29 Members of the public

2. Public Hearing

2.1 Bylaw 884/13 Johnson Estates Area Structure Plan

Mayor Ibbotson called the Public Hearing to order at 7:00 pm for Bylaw 884/13 Johnson Estates Area Structure Plan. Johnson Estates Area Structure Plan is intended to establish a process to ensure the development occurs in a logical, efficient and sequential manner.

The Development Officer confirmed to Council notification was sent to adjacent property owners within a 60m radius and Bylaw 884/13 Johnson Estates Area Structure Plan was advertised for the weeks of April 9 and April 16 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey Website.

An application was received from the owner of Lot 6, Block 1, Plan 0423721. This site is currently farmland and is being proposed as a phased development consisting of five phases. The development parcel consists of 64 acres that will consist of R1, R2, R3, R4, IPU and C2. The municipal reserve that is required to be allocated to the town is 10% of the total property. The total reserve allocation is 6.57 acres.

The area structure plan has been reviewed by Alberta Transportation, Tagish Engineering and West Central Planning Agency.

If Bylaw 884/13 is approved, then would require rezoning of the area indicating the appropriate rezoning layout for the Johnson Estate. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

The original rezoning application was completed in 2008 and has been amended twice before. A new rezoning bylaw has to be completed as an amendment to the land use bylaw for rezoning of the development.

Written submissions have been received from:

Tagish Engineering
West Central Planning Agency

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Stacy Johnson addressed Council with concerns regarding drainage, the surfacing of the walking trails and the intersection located at 55th Street and Highway 53.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 884/13 Johnson Estates Area Structure Plan. There were no responses.

Mayor Ibbotson declared the public hearing regarding Bylaw 884/13 Johnson Estates Area Structure Plan closed at 7:05 pm.

3. Adoption
Agenda

of 3.1. April 29, 2013 Agenda

8.1.2 Kitchener Centennial Park Development Fund (addition)

Motion 123/13

Moved by Councillor Webb to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes

4.1 April 8, 2013, Council Regular Meeting Minutes

Motion 124/13

Moved by Councillor Rondeel to accept the April 8, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation

5.1 Colleen Weyman – MS Ambassador for Rimbey

Mayor Ibbotson welcomed Ms. Weyman, MS Ambassador for Rimbey.

Ms. Weyman thanked Council for proclaiming the month of May as MS Awareness Month in Rimbey. Ms. Weyman highlighted the invisible symptoms of MS, being loss of balance, extreme fatigue, weakness, cognitive challenges and sleep disorders. Ms. Weyman indicated that she used to be an avid golfer and bowler when she started to lose strength in her leg. It took a very long time to come up with a diagnosis of Primary Progressive MS. She noted not having answers is difficult for patients and family.

Ms. Lorraine Evans-Cross - Central Alberta Regional Director, joined Ms. Weyman. Ms. Evans-Cross advised Council MS is the most common disease of the Central Nervous System. It affects one in 300 Albertans. It is estimated 1000 Canadians are diagnosed with MS each year. Ms. Evans-Cross informed Council the MS Society is 97% self-funded. She outlined the various MS events which will be taking place in the Town of Rimbey in the Month of May. Funds raised support educational programs. The planned activities for Rimbey are; Spreading the Message – May 2, Rimbey Table Talk Group, May 9, Carnation Campaign – May 10, MS Challenge at Farmer's Market – May 18, Enerflex MS Walk – May 26, and MS Awareness Month Wrap Up Social Event May 30th at the Library.

Mayor Ibbotson thanked the MS Society for their presentation.

Mayor Ibbotson recessed the meeting 7:18 pm.

8 people departed the meeting.

Mayor Ibbotson reconvened the meeting at 7:20 pm.

5.2 Rimbey Municipal Library

Mayor Ibbotson welcomed Mrs. Rowena Aitken, Chair of the Rimbey Municipal Library Board.

Mrs. Aitken introduced Cheryl Duckett, Val Warren and Jamie Coston, 3 members of the Municipal Library Board who were in attendance. Mrs. Aitken advised Council the Library Board submitted a letter to Council regarding the library expansion and was in attendance to answer any questions. Mayor indicated that the letter was very clear and he had no questions. Mayor Ibbotson re-iterated CAO Tony Goode checked into costs for expansion. The

costs are approximately \$150.00 per square foot.

Mayor Ibbotson thanked Mrs. Aitken for her presentation.

6 members of the public departed the meeting at 7:26 pm.

5.3 Seniuk & Company – Auditors Report

Mike Seniuk, Seniuk & Company, presented to Council the audited financial statements as of December 31, 2012. The financial statements were provided to all members of Council. Mr. Seniuk provided an overview of the conducted audit, which is done in accordance with Canadian generally accepted auditing standards, and summarized the following:

- Statement of Financial Position
- Statement of Operations
- Statement of Changes in Net Financial Assets
- Statement of Cash Flows
- Schedule 1 – Schedule of Property and Other Taxes
- Schedule 2 – Schedule of Government Transfers
- Schedule 3 – Schedule of Consolidated Expenditures by Object
- Schedule 4 – Schedule of Segmented Disclosure
- Notes to Financial Statements

1 person departed the meeting 7:40 pm.

Mr. Seniuk noted the auditors also produce the Municipal Financial Information Return. He also submitted to Council the Management Letter, indicating there were no major concerns. He noted staff was co-operative, well informed, fully qualified and knowledgeable in their positions. Mr. Seniuk re-iterated to Council to take an active role in the management and control of the the association through their ongoing supervision.

Discussion ensued on tangible capital assets and amortization.

Discussion ensued on debt limits.

Mayor Ibbotson thanked Mike Seniuk for his presentation. Mr. Seniuk departed the meeting at 7:52 pm.

6. Bylaws

6.1 Bylaw 884/13 Johnson Estates Area Structure Plan

Bylaw 884/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

Notification was sent to adjacent property owners within a 60m radius and Bylaw 884/13 Johnson Estates Area Structure Plan was advertised for the weeks of April 9th and April 16th, 2013 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey Website. There were two (2) written submissions received.

Administration requests that Council consider giving second reading to The Town of Rimbey Johnson Estates Area Structure Plan Bylaw 884/13.

Motion 125/13

Moved by Councillor Ellis Council give second reading to Bylaw 884/13 Town of Rimbey Johnson Estates Area Structure Plan.

CARRIED
(5-0)

Motion 126/13

Moved by Councillor Webb Council give third reading to Bylaw 884/13 Town of Rimbey Johnson Estates Area Structure Plan.

CARRIED
(5-0)

1 person departed the meeting at 7:53 pm.

6.2 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use

This building permit was issued as a Commercial Upscale Office Building. The plans indicated a commercial main floor visible to the north with parking on the north lot with residential below visible to the south and parking access from lane. This was advertised back in January 2009 as a discretionary development permit. The Land Use Bylaw 762/04 Commercial permitted uses allow for residences above the main floor and the discretionary process was to have a commercial building with a residence downstairs instead of above the main floor. After further review, of the plans that were approved for development it shows the building was developed as a commercial development.

Although the parcel is not being used for a commercial use at this time, rezoning it to residential will preclude any future commercial activity from happening

Administration received an application from property owner for an amendment to the Land Use Bylaw requesting reclassification of the rezoning of Lot 20, Block 9, Plan 812 0791 (4502-51 Street). Bylaw 887/13 – Amendment to Land Use Bylaw from C2 (Highway Commercial) to R2 (Low Density General Residential).

Access to the parcel is off of 45 Avenue, consistent with the residential parcels across the street. This is due to future prospective development of a turning lane off of 51 Street.

A public Hearing could be scheduled for Monday, May 27, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to adjacent Landowners.

Administration recommends Council give first reading to Bylaw 887/13 Amendment to Land Use Bylaw 762/04, rezoning Lot 20, Block 9, Plan 812 0791 from C2 to R2 and schedule a public hearing for May 27, 2013 @ 7:00 pm.

Motion 127/13

Moved by Councillor Rondeel Council give first reading to Bylaw 887/13.

CARRIED
(5-0)

7. New and Unfinished Business

7.1 Rimbey Municipal Library Delegation Discussion (5.2)

The Rimbey Municipal Library Board presented at the meeting.

Councillor Ellis indicated he campaigned on the library expanding. He noted the members of the public have made a strong case and prefers Council to make a decision one way or the other on the situation.

Councillor Payson indicated we are at a spot where a public vote would be a clear way to make this decision. It would provide a clear direct mandate from the residents of the town. The issued could then be settled.

Councillor Webb noted the Town has requested input from the public on other issues, however we did not do so on this issue. He indicated that the issue could be dealt with at election time, but we should get it settled.

Mayor Ibbotson indicated he doesn't see the point in debating anymore, hold a public vote on the library expansion and resolve the issue.

Councillor Rondeel declined to comment.

Administration recommends Council hold a non-binding public vote, as per section 236 of the Municipal Government Act (MGA), on June 3, 2013 regarding the Library expanding on the Municipal Building.

Motion 128/13

Moved by Mayor Ibbotson Council hold a non-binding public vote, under section 236 of the MGA, on June 3, 2013 regarding the Library expanding on the Municipal Building.

CARRIED
(4-1)

Mayor Ibbotson read a preamble and question for the public vote on the library expansion.

Motion 129/13

Moved by Councillor Ellis the preamble and question for the public vote, as per section 236 of the MGA, on the library expansion be as follows:

Preamble

The Library is growing and needs more room in order to properly serve the public. After looking at this issue, the Town has proposed selling the existing Municipal Building to the Library Board for \$1.00 and moving Town administrative staff to premises in the Provincial Building. Apart from one-time capital costs to improve the Provincial Building, this solution will not result in increased operating expenses to the Town. This solution will benefit the citizens by allowing the Library to expand in place.

Question

Under these circumstances, do you agree that the Library should expand into the existing Municipal Building resulting in the Town Office relocating to the Provincial Building?

CARRIED
(5-0)

Motion 130/13

Moved by Councillor Webb Kathy Blakely be appointed as Returning Officer, and Melisa Beebe be appointed as Deputy Returning Officer for the June 3, 2013 public vote regarding the library expansion.

CARRIED
(5-0)

7.2 Petition

At the April 8, 2013 Council Meeting, Councillor Ellis indicated that he would like to see where the Library Board sits on this situation before any decisions were made.

By way of Motion 108/13, Council tabled the decision on the Library Expansion to the Council Meeting on April 29, 2013.

A public vote has been scheduled for June 3, 2013.

7.3 Rimbey Municipal Library – Board Member Applications

The Rimbey Municipal Library Board can have a maximum of 10 Board Members. The Library Board Members serve a three (3) year term and can serve a total three (3) terms. Jean Keetch, Manager of the Rimbey Municipal Library has advised the Board Member terms have expired for Brenda Krossa and Gordon Mounteny. Library Board members must be approved by Council to sit on the Library Board.

Samantha Sansome has submitted an application to serve as a Board Member for the Rimbey Municipal Library.

Administration recommends Council appoint Samantha Sansome as a Board Member to the Rimbey Municipal Library, effective October 29, 2013 for a three (3) term.

Motion 131/13

Moved by Councillor Rondeel to appoint Samantha Sansome as a Board Member to the Rimbey Municipal Library, effective October 29, 2013 for a three (3) term.

CARRIED
(5-0)

7.4 Colleen Weymen – MS Ambassador for Rimbey (5.1)

Discussion ensued on the presentation from the MS Society. It was suggested Administration could put the MS Event information on the Town website. The MS Flag will be raised with the Canadian Flag and Town Flag on April 30th and will remain their for the month of May. The Mayor has proclaimed the Month of May as MS Awareness Month. Mayor Ibbotson indicated he would like to send a thank you letter to the MS Society.

7.5 53rd Avenue Re-Construction

53rd Avenue re-construction 2013 capital project was tendered, with a closing date of April 19th. Eight contractors picked up tender documents of which three submitted tenders. The results were as follows:

M. Pidherney's Trucking	\$681,671.88
Central City Asphalt	\$712,923.07
Border Paving	\$732,515.09

All tenders include the necessary bonding, insurance documentation, 10% contingency allowance, and GST.

Tagish Engineering reviewed the tenders and recommend awarding the Tender submitted by M. Pidherney's Trucking, for the tendered price of \$681,671.88 (including GST). Once acceptance from the Town of Rimbey, Tagish Engineering, will issue a "Notice of Award" to M. Pidherney's Trucking.

Administration recommends Council award the tender of 53rd Avenue Re-construction to M. Pidherney's Trucking for the tendered price of \$681,671.88 (including GST).

Motion 132/13

Moved by Councillor Rondeel Council award the tender of 53rd Avenue Re-construction to M. Pidherney's Trucking for the tendered price of \$681,671.88 (including GST).

CARRIED
(5-0)

7.6 Community Centre Washroom Renovation

As part of the 2013 budget, an RFP was sent out for the Community Center Washroom Renovation. A budget of \$60,000 was established for this project. Five contractors responded to the RFP. All five tenders submitted were either over budget or did not meet the requirements of the RFP.

Administration recommends the project be cancelled for this year and be considered for the 2014 budget.

Motion 133/13

Moved by Councillor Ellis the Community Centre Washroom Renovation project be cancelled for this year and be re-considered in the 2014 budget.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 8:16 pm.

Mayor Ibbotson reconvened the meeting at 8:20 pm.

7.7 Amemndment to Land Use Bylaw Fee – Johnson Estates

The Johnson Estates development has been ongoing since 2008 and the zoning of this parcel of land has been amended on more than one occasion. A fee of \$400.00 is required if the development requires an amendment to the Land Use Bylaw. This fee would have been paid back in the original application and has been amended more than once.

Treena Miekle departed the meeting at 8:21 pm.

In discussions with the developer it was indicated that this fee would be required to be paid before proceeding with the amendment to the land use bylaw as each amendment does require advertisement and notices to adjacent landowners for each change. The developer has indicated that it would be easier on a go-forward basis to start fresh and revoke all previous Council decisions and act as though this is a new application. However, the developer would like Council to consider waiving the fees for the zoning by-law application.

There is a lot of time that is required to make sure that the advertisements and notifications are sent out advising adjacent land owners of the changes. Administration costs for amendments to the land use bylaw are approximately \$350.00.

Administration recommends Council decide to waive the \$400.00 application fee for amendment to land use bylaw rezoning application for Johnson Estates, based on the original payment received back in 2008.

Motion 134/13

Moved by Councillor Rondeel Council waive the \$400.00 application fee for amendment to land use bylaw rezoning application for Johnson Estates.

CARRIED
(5-0)

7.8 Seniuk & Company – Auditors Report Delegation Discussion 5.3)

Administration recommends Council accept the Financial Statements for the year ending December 31, 2012, as presented.

Motion 135/13

Moved By Councillor Payson Council to accept the Financial Statements for the year ending December 31, 2012 as presented.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

- Accounts Payable Cheque Listing to April 15, 2013
- Council Expenses April 15, 2013

Motion 136/13

Moved by Councillor Webb to accept the Accounts Payable Cheque Listing to April 15, 2013 as presented.

CARRIED
(5-0)

Motion 137/13

Moved by Mayor Ibbotson to accept Council Expenses to April 15, 2013 as presented.

CARRIED
(5-0)

8.1.2 Kitchener Centennial Park Development Fund

The Kitchener Lodge members have requested the Town of Rimbey set up a trust account to accept donations on behalf of the Kitchener Centennial Park Development Fund. Donations would be tax deductible.

Motion 138/13

Moved by Councillor Ellis the Town of Rimbey set up a tax deductible trust fund to accept donations on behalf of the Kitchener Centennial Park Development Fund.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey & District Volunteer Week Committee Minutes April 10/13

8.2.2 Rimoka Housing Foundation Minutes March 20/13

8.2.3 Beatty Heritage House Society Minutes April 1/13

Motion 139/13

Moved by Councillor Payson to accept reports 8.2.1, 8.2.2 and 8.2.3 as presented.

CARRIED
(5-0)

8.3 Council Reports

8.3.1 Mayor Ibbotson's Report

The Mayor provided a written report.

8.3.2 Councillor Ellis's Report

Councillor Ellis provided a verbal report.

8.3.3 Councillor Payson's Report

Councillor Payson provided a written report.

8.3.4 Councillor Rondeel's Report

Councillor Rondeel provided a written report.

8.3.5 Councillor Webb's Report

Councillor Webb provided a verbal report.

Motion 140/13

Moved by Councillor Webb to accept reports 8.3.1, 8.3.2, 8.3.3, 8.3.4 and 8.3.5 as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Town of Blackfalds - Parade

9.2 Alberta Sport, Recreation Parks & Wildlife Foundation

9.3 Alberta Municipal Affairs – Ministers Awards for Municipal Excellence

9.4 Alberta Municipal Affairs – MSI Funding

9.5 Town of Eckville - Parade

9.6 Dave Karroll – Letter

Discussion ensued on Council availability to attend the Town of Blackfalds and the Town of Eckville parades.

Motion 141/13

Moved by Councillor Rondeel to accept items 9.1, 9.2, 9.3, 9.4, 9.5 as information.

CARRIED
(5-0)

Motion 142/13

Moved by Councillor Payson to accept the letter from Dave Karroll as included in the agenda package.

CARRIED
(5-0)

10. In Camera

None

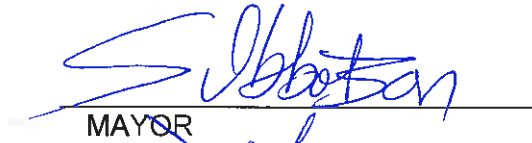
11. Adjournment

Motion 143/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 8:33 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MAY 13 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
3. **Agenda Approval and Additions**
7.5 Wolf Creek Public Schools – Oct 21, 2013 Civic Elections (addition)
7.1 Additional Letters received (addition)
4. **Minutes**
4.1 April 29, 2013, Council Regular Meeting Minutes 2-10
5. **Delegations**
5.1 Rimbey Early Child Development Coalition – Leanne Evans(7.4)..... 11-15
6. **Bylaws**
7. **New and Unfinished Business**
7.1 Expression of Interest for Lot 4, Block C, Plan 082 4500 16-26
7.2 Community Garden – 100 Eastview Crescent..... 27-28
7.3 Parking Concerns – 40th Street & 50th Avenue..... 29-32
7.4 Rimbey Early Child Development Delegation Discussion(5.1)..... 33
8. **Reports**
8.1 Department Reports
8.1.1 Finance 34
Bank Reconciliation to April 30, 2013..... 35
Accounts Payable Cheque Listing to April 30 36
8.1.2 CAO Report 37-38
8.1.3 Development Officer Report 39-40
8.1.4 Public Works Report 41-43
8.1.5 Community Services Report 44-45
8.1.6 Fire Department Report 46-47
8.2 Board/Committee Reports
8.2.1 Rimbey Historical Society Minutes March 19, 2013..... 48-51
8.2.2 FCSS/RCHHS Minutes March 13, 2013 52-58
9. **Correspondence**
9.1 Seniors Advisory Council For Alberta – Senior’s Week 59-65
9.2 Town of Rocky Mountain House Parade 66-67
9.3 Town of Eckville Parade 68
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, MAY 13, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent: DO – Melissa Beebe
- Public:
Amelia Naismith – Rimbey Review
Leanne Evans – Rimbey Early Child Development Coalition
4 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. May 13, 2013 Agenda
- 7.5 Wolf Creek Public Schools – October 2013 Civic Elections (addition)
7.1 additional letters received
- Motion 144/13
- Moved by Councillor Ellis to accept the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 April 29, 2013, Council Regular Meeting Minutes
- Motion 145/13
- Moved by Councillor Payson to accept the April 29, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Early Child Development Coalition – Leanne Evans
- Mayor Ibbotson invited Mrs. Leanne Evans to begin her presentation.
- Leanne Evans, Program Coordinator for the Rimbey Early Child Development Coalition indicated that many other coalitions have adopted a version of the UN's Declaration of the Rights of the Child. Our Coalition has drawn up their own version and hope the Mayor and Council will endorse it as many other communities have. One suggestion is National Day of the Child is on November 20th. Many groups have used that occasion to declare their own Children's Charter. Based on the Children's Charter, the next step they would like to introduce is the family friendly business concept. Businesses will be provided with brochures as a guideline to promote awareness as to how their business can support early development. Once they have made any necessary changes the business can display a sticker that indicates they support families.
- The program is to raise awareness of what makes life for parents easier when shopping in their business.
- Another new project idea is to place about 6 permanent signs in parks and on trails to remind parents to be involved and active with their children. The signs would be approximately 3' x 4'. The Coalition is working with a designer at the present time.

Councillor Rondeel suggested the signs be installed down low enough for the children to see as well as the parents.

Leanne suggested they could discuss maintenance in the future when they have a final vision of what the signs will look like as they are still in the draft stage at this time. It was indicated to contact CAO Goode when the time comes.

Leanne Evans thanked Council for listening to her presentation.

Mayor Ibbotson thanked Ms. Evans for attending the meeting.

6. Bylaws

6.1 None

7. New and Unfinished Business

7.1 Expression of Interest for Lot 4, Block C, Plan 082 4500

Administration has received an expression of interest in purchasing the property known as Lot 4, Block C, Plan 082 4500, to continue development of the 55+ Kansas Ridge Condo Complex on this property if council would be interested in selling. The Tennis courts on the property would be required to be relocated as per previous negotiations between the Town and the High School and in further discussions with the school the proposed developer would be open to the idea of rebuilding the tennis courts in the new location. This property is owned by the Town and to sell this property would require advertising the proposal to dispose of the land.

By way of Motion 112/13, Council instructed administration to advertise in the Rimbey Review the Town of Rimbey is considering selling the land located at Lot 4, Block C, Plan 082 4500, for development purposes. The advertisement ran the weeks of April 16th, April 23rd and April 30th. 6 written responses were received and included in the agenda package. 2 additional letters were received prior to Council. The letters were distributed to Council for their review.

Discussion ensued on the usage of the tennis courts at the current location.

Discussion ensued on the volume of traffic that could affect the area if the tennis court land is sold to the developer to construct the 8 condo units. It was noted that the street is actually an alley, much narrower than a regular street and already sees a high volume of traffic. There are no sidewalks on either side of this roadway.

Discussion ensued on drainage for the area.

Discussion ensued on the availability of private land for sale in town which is already zoned R3 or R4 for this type of facility.

Administration recommends Council retain the land and budget to upgrade the tennis courts.

Leanne Evans – Rimbey Early Child Development Coalition departed the meeting at 7:25 pm.

It was noted the surface of the tennis courts needs to be maintained or upgraded and the nets need to be replaced.

Motion 146/13

Moved by Councillor Ellis the Town enter into discussions with Brix Construction Ltd. for the sale of Lot 4, Block C, Plan 082 4500.

DEFEATED
(2-3)

7.2 Community Garden – 100 Eastview Crescent

By way of Motion 109/13 (5-0) the Community Garden Plot located at 100 Eastview Crescent be seeded back to grass, build planters at the Community Garden located at 4938 50th Street, remove the additional dirt put in the garden area at the 100 Eastview Crescent Community Garden plot and use it at the Community Garden located at 4938 50th Street.

Letters were sent to the surrounding landowners of the 100 Eastview Crescent

Community Garden plot on April 9, 2013 advising the project had been cancelled and the area would be leveled and re-seeded as soon as the ground is dry enough for the required Public Works equipment to carry out the task.

Mr. Dave Karroll has submitted to Administration a letter to Council requesting sod be put in the area that was dug up for the garden area.

Administration recommends Council either:

- 1) Re-seed the area back to grass as per previous Motion 109/13, or
- 2) Approve a budget of approximately \$5000.00 to sod the disturbed area.

Mayor Ibbotson advised he, Councillor Rondeel, Councillor Webb, CAO Goode and Assistant CAO/DO Melissa Beebe were at the meeting held April 4, 2013 at the Community Centre with the area residents of Eastview Crescent and there was no discussion of sodding the area at that meeting. The Town agreed to re-seed it.

It was the consensus of Council there is already a motion to re-seed the area back to grass.

7.3 Parking Concerns – 40th Street & 50th Avenue

Correspondence has been received from the RCMP outlining concerns regarding parking on 40th Street and 50th Avenue during auction days at Allen B. Olson Auction Service Ltd.

A letter was sent to Allen B. Olson Auction Service Ltd advising them of the parking concerns from the RCMP and requesting their input to resolve the issue. In response, Mr. Olson suggests that the Town of Rimbey put up No Parking signs on the roadway, indicating he does provide off road parking.

DO Beebe advises with the expansion of Gibson Energy and the possibility of further development in the area, heavy truck traffic in the area will increase.

Administration recommends Council instruct Administration to erect No Parking signs on 40th Street and 50th Avenue.

Motion 147/13

Moved by Councillor Webb Council instruct Administration to erect No Parking signs on 40th Street and 50th Avenue.

CARRIED
(5-0)

7.4 Rimbey Early Child Development Coalition Delegation Discussion

Administration recommends Council accept the presentation from Leanne Evans of the Rimbey Early Child Development Coalition as information.

Motion 148/13

Moved by Mayor Ibbotson to accept the presentation from Leanne Evans of the Rimbey Early Child Development Coalition as information.

CARRIED
(5-0)

7.5 Wolf Creed Public Schools – October 21, 2013 Civic Elections

A letter has been received from the Wolf Creek Public Schools requesting to hold a joint election on October 21, 2013, as they have in previous municipal elections.

The Local Authorities Election Act allows, by resolution, an elected authority to enter into an agreement with one or more elected authorities in the same area for the conduct of an elections.

An agreement was in place to provide elections services for Ward 72 of the Wolf Creek Public Schools for the 2010 Municipal Election.

Administration recommends Council enter into an agreement to provide elections services for Ward 72 with the Wolf Creek Public Schools, during the 2013 Municipal Election.

Motion 149/13

Moved by Councillor Webb Council enter into an agreement to provide elections services for Ward 72 with the Wolf Creek Public Schools, during the 2013 Municipal Election.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Bank Reconciliation to April 30, 2013

Accounts Payable Cheque Listing to April 30, 2013

Motion 150/13

Moved by Councillor Webb to accept the Bank Reconciliation, to April 30, 2013 as presented.

CARRIED
(5-0)

Motion 151/13

Moved by Councillor Rondeel to accept the Accounts Payable Cheque Listing to April 30, 2013 as presented.

CARRIED
(5-0)

8.1.2 CAO Report

The CAO provided a written report.

8.1.3 Development Officer Report

The Development Officer provided a written report.

8.1.4 Public Works Report

The Public Works Foreman provided a written report.

8.1.5 Community Services Report

The Director of Community Services provided a written report.

8.1.6 Fire Department Report

The Fire Chief provided a written report.

Motion 152/13

Moved by Councillor Ellis to accept items 8.1.2, 8.1.3, 8.1.4, 8.1.5, and 8.1.6 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Minutes March 19, 2013

8.2.2 FCSS/RCHHS Minutes March 13, 2013

Motion 153/13

Moved by Councillor Payson to accept reports 8.2.1, and 8.2.2 as presented.

CARRIED

(5-0)

- 9. Correspondence
 - 9.1 Seniors Advisory Council for Alberta – Seniors Week
 - 9.2 Town of Rocky Mountain House Parade
 - 9.3 Town of Eckville Parade

Councillor Ellis indicated he could attend the Town of Rocky Mountain House Parade to be held on June 8, 2013.

Councillor Payson indicated he could attend the Town of Eckville Parade to be held on June 1, 2013.

Motion 154/13

Moved by Councillor Mayor Ibbotson Council proclaim the week of June 3-9, 2013 as Seniors Week 2013.

CARRIED
(5-0)

Motion 155/13

Moved by Councillor Rondeel to accept items 9.2 and 9.3 as information.

CARRIED
(5-0)

- 10. In Camera None

- 11. Adjournment Motion 156/13

Moved by Councillor Payson to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 7:43 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY MAY 27, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
 - 2.1 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use (6.1).....
3. **Agenda Approval and Additions**
 - 7.5 Application for Citizen Appointment to Recreation Board (addition)
4. **Minutes**
 - 4.1 May 13, 2013, Council Regular Meeting Minutes 2-6
5. **Delegations**
6. **Bylaws**
 - 6.1 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use (2.1)..... 7-25
7. **New and Unfinished Business**
 - 7.1 Recreation Board – Community Grants Program 26
 - 7.2 Invitation to attend Recreation Board Meeting June 3, 2013..... 27
 - 7.3 Community Fitness Centre – Repairs 28-30
 - 7.4 2013 Walking Trails 31-32
8. **Reports**
 - 8.1 Department Reports
8.1.1 Finance 33
Accounts Payable Cheque Listing to May 15, 2013..... 34-35
Council Expenses May 15, 2013 36-40
 - 8.2 Board/Committee Reports
8.2.1 Rimbey & District Volunteer Week Committee Minutes Apr 18/13 41-43
8.2.2 Rimoka Housing Foundation Minutes April 17, 2013..... 44-47
8.2.3 FCSS/RCHHS Meeting Minutes April 17, 2013 48-51
 - 8.3 Council Reports 52
8.3.1 Mayor’s Ibbotson’s Report 53
8.3.2 Councillor Ellis’s Report.....
8.3.3 Councillor Payson’s Report
8.3.4 Councillor Rondeel’s Report 54
8.3.5 Councillor Webb’s Report.....
9. **Correspondence** 55
 - 9.1 Alberta Transportation 56
10. **In Camera**
11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, MAY 27, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent: Director of Finance - Lori Hillis
- Public:
Treena Mielke – Rimbey Review
9 members of the public
2. Public Hearing 2.1 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use
Mayor Ibbotson called the Public Hearing to order at 7:00 pm for Bylaw 887/13 Rezoning Spelrem Amendment to Land Use.
- Bylaw 887/13 is a bylaw that is looking at rezoning parcel Lot 20, Block 9, Plan 812 0791 located at 4502 51 Street, from C2 to R2.
- The Development Officer confirmed to Council notification was sent to adjacent property owners within a 60m radius by regular mail and Bylaw 887/13 Rezoning Spelrem Amendment to Land Use was advertised for the weeks of April 30th and May 7th in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey Website.
- A rezoning application was received on March 15, 2013 from the owner of Lot 20, Block 9, Plan 812 0791(4502 – 51 Street). This site is currently zoned C2 and the property owner is requesting a rezoning change to R2.
- The rezoning application has been reviewed by West Central Planning Agency.
- Written submissions have been received from:
Keith and Glenna Spelrem - (applicant, 2 letters)
West Central Planning Agency (opposed)
Darren Boorman (in favour)
Len and Donna Heilemann (in favour)
Bob Collis (in favour)
Harry Stuart (opposed)
Stan Cummings, SJC Development Corporation (opposed)
Dave and Wendy Huff, Michael;s Studio (opposed)
Garry and Joanne Marek & Melanie Quaife, 1530066 & 1319698 Alberta Ltd. (opposed)
Rhonda Tarney (opposed)
Dale and Mary Rose Barr (opposed)
- Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.
- Development Officer Beebe indicated the following individuals have requested to speak at the hearing:
- Keith Spelrem – property owner spoke with reference to the 2 letters he submitted indicating he would answer any questions pertaining to the letters. Mr. Spelrem spoke regarding West Central Planning Agency and the lack of access from 51 Street. Mr. Spelrem summarized the second letter addressing the 2007 issue indicating there was a proposal in principle made which would have residential on the south (lower) and commercial on the (north) upper

second lot

1 member of the public entered at 7:10 pm.

Mrs. Wendy Huff, Michael's Studio spoke regarding the availability of property zoned C2 in Rimbey, noting that there are not many. This is a commercial development and Mr. Spelrem should be required to provide access from 51 Street as all other businesses along 51street have had to do. Mrs. Huff indicated there is a business located in the building now and he is in a commercial district.

Mr. Dave Huff indicated his concerns noting if the parcel is rezoned to R2, there will be no further development on the other available commercial lots.

Mr. Bob Collis spoke regarding access to the building and on the grade of the land. He spoke on compatibility, put like properties together and blend where there are differences. He noted it is very difficult to do this in a place that has a small geographic area like Rimbey. Mr. Collis indicated the properties located to the west are zoned R1 and it was logical to have low density carry on further. The south side of 45th Avenue is zoned R1. The access to Rimwest from 51st Street is 45th Avenue. All the traffic to the area comes in or goes out of Rimwest on 45th Avenue or Park Avenue. In the relationship with Battle River Planning Agency, Council relied on the expertise of the professionals in dealing with the reality that exists.

Mr. Stephan Olsen spoke indicating his concerns as a developer indicating every time he does a development, he must follow the requirements as set out by West Central Planning Agency. He would like to see consistency maintained.

Mr. Stan Cummings, a developer in Rimbey, indicated his concern is that originally that the building design was commercial and building inspections. He noted there is a plan in place from the West Central Planning Agency and the rezoning must meet the criteria set out in the Municipal Development Plan. He reiterated that West Central Planning Agency does not agree with the application.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 887/13Rezoning Spelrem Amendment to Land Use. There were no additional responses.

Mayor Ibbotson declared the Public Hearing regarding Bylaw 887/13 Rezoning Spelrem Amendment to Land Use closed at 7:37 pm.

Mayor Ibbotson called the Regular Council Meeting to order at 7:38 pm.

3. Adoption of Agenda

- 3.1. May 13, 2013 Agenda Addition
- 7.5 Application for Citizen Appointment to Recreation Board

Motion 157/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes

- 4.1 May 13, 2013, Council Regular Meeting Minutes

Motion 158/13

Moved by Councillor Webb to accept the May 13, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation

- 5.1 None

6. Bylaws

- 6.1 Bylaw 887/13 – Rezoning Spelrem Amendments to Land Use (2.1)

Motion 159/13

Moved by Councillor Rondeel Council give second reading to Bylaw 887/13 Rezoning Spelrem Amendment to Land Use.

DEFEATED
(0-5)

7. New
Unfinished
Business

and 7.1 Recreation Board – Community Grants Program

Motion 160/13

Moved by Councillor Webb Council approval of the Rimbey Nursery School (Spring Dance Fundraiser), the Rimbey & District Old Timers Association (Annual Reunion) and the Rimbey Masonic Lodge (Ladies Night) applications in the amount of \$500.00 each as part of the Community Events Grant Program.

CARRIED
(5-0)

8 members of the public departed the meeting at 7:48 pm.

7.2 Invitation to attend Recreation Board Meeting June 3, 2013

Administration recommends that Council attend the June 3rd Recreation Board Meeting.

Information

7.3 Community Fitness Centre - RepairsMotion 161/13

Moved by Councillor Rondeel Council allocate up to \$20,000 to the Community Fitness Centre to repair safety concerns and other minor issues which affect the functionality and appearance of the equipment and space and these funds to be taken from the funds originally allocated for the recently cancelled washroom renovations.

CARRIED
(5-0)

7.4 2013 Walking TrailsMotion 162/13

Moved by Councillor Webb Council award the tender of the 2013 Walking Trails project to Border Paving Ltd. for the tendered price of \$173,361.46 (including GST).

CARRIED
(5-0)

7.5 Application for Citizen Appointment to Recreation BoardMotion 163/13

Moved by Councillor Rondeel Aimee Heilemann be appointed to the Recreation Board for a three (3) year term effective May 27, 2013.

CARRIED
(5-0)

2 members of the public departed the meeting at 7:54 pm.

Councillor Payson departed the meeting at 7:54 pm.

8. Reports

8.1 Department Reports8.1.1 Finance Reports

Accounts Payable Cheque Listing to May 16, 2013
Council Expenses to May 15 30, 2013

Motion 164/13

Moved by Councillor Ellis to accept the Accounts Payable Cheque Listing to May 16, 2013 as presented.

CARRIED
(4-0)

Motion 165/13

Moved by Councillor Rondeel to accept the Council Expenses to May 15, 2013 as presented.

CARRIED
(4-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey & District Volunteer Week Committee Minutes Apr 30, 2013.

8.2.2 Rimoka Housing Foundation Minutes April 17, 2013.

8.2.3 FCSS/RCHHS Meeting Minutes to April 17, 2013.

Motion 166/13

Moved by Councillor Webb to accept reports 8.2.1, 8.2.2 and 8.2.3 as presented.

CARRIED
(4-0)

8.3 Council Reports

8.3.1 Mayor Ibbotson's Report

8.3.2 Councillor Ellis's Report

8.3.3 Councillor Payson's Report

8.3.4 Councillor Rondeel's Report

8.3.5 Councillor Webb's Report

Motion 167/13

Moved by Councillor Rondeel to accept Council reports as information

CARRIED
(4-0)

9. Correspondence 9.1 Alberta Transportation

Motion 168/13

Moved by Mayor Ibbotson to accept item 9.1 as information.

CARRIED
(4-0)

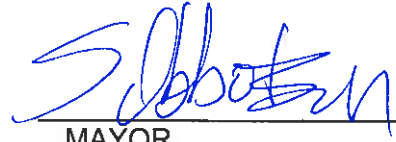
10. In Camera None

11. Adjournment Motion 169/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(4-0)

Time of Adjournment: 8:02 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JUNE 10, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
4.	Minutes	
	4.1 May 27, 2013, Council Regular Meeting Minutes	2-6
5.	Delegations	
6.	Bylaws	
7.	New and Unfinished Business	
	7.1 Results – Public Vote June 3, 2013	7
	7.2 Cemetery Request.....	8-13
	7.3 Recreation Board – Community Grants Program	14
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	15
	Accounts Payable Cheque Listing to May 31/13.....	16
	8.2 Board/Committee Reports	17
	8.2.1 Rimbey Historical Society Minutes Apr 16/13	18-19
	8.3 Council Reports	20
	8.3.1 Councillor Ellis’s Report.....	21
9.	Correspondence	22
	9.1 Blaine Calkins, MP for Wetaskiwin.....	23
	9.2 Alberta Municipal Affairs.....	24
	9.3 Alberta Transportation.....	25
	9.4 Alberta Culture.....	26
	9.5 City of Lacombe.....	27
10.	In Camera	
11.	Adjournment	

aggregate and specifications reviewed by the CAO prior to purchase.

CARRIED
(5-0)

7.3 Recreation Board – Community Grants Program

Motion 174/13

Moved by Councillor Webb Council approve the Community Events Grant Program application from the Rimbey Gymnastics Society for their Rock & Roll Fun Meet in the amount of \$500.00.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to May 31, 2013

Motion 175/13

Moved by Councillor Ellis to accept the Accounts Payable Cheque Listing to May 31 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Minutes April 16, 2013.

8.3 Council Reports

8.3.1 Councillor Ellis's Report

Motion 176/13

Moved by Councillor Ellis to accept 8.2.1 and Council reports as information

CARRIED
(5-0)

9. Correspondence

9.1 Blaine Calkins, MP for Wetaskiwin

9.2 Alberta Municipal Affairs

9.3 Alberta Transportation

9.4 Alberta Culture

9.5 City of Lacombe

Motion 177/13

Moved by Councillor Webb to accept items 9.1, 9.2, 9.3, 9.4 and 9.5 as information.

CARRIED
(5-0)

1 member of the public entered the meeting at 7:07 pm

10. In Camera

None

11. Adjournment

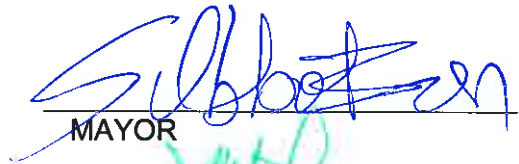
Motion 178/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(5-0)

1 member of public entered the meeting

Time of Adjournment: 7:07 pm.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY JUNE 24, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	June 10, 2013, Council Regular Meeting Minutes	2-4
5.	Delegations	
6.	Bylaws	
6.1	Bylaw 883/13 – Electric Distribution System Franchise Agreement	5-44
7.	New and Unfinished Business	
7.1	2013 Municipal Election.....	45-55
7.2	Swim for Somalia.....	56-58
7.3	Traffic Issue in Alleyway	59-60
7.4	July 2013 Council Meeting Date Amendment.....	61
8.	Reports	
8.1	Department Reports	
8.1.1	Finance	62
	Bank Reconciliation to May 31, 2013	63
	Cash Position to May 31, 2013.....	64
	Consolidated Financial Report to May 31, 2013	65-66
	Accounts Payable Cheque Listing to June 14, 2013.....	67-68
	Council Expenses to June 15, 2013.....	69-73
8.2	Board/Committee Reports	
8.2.1	Beatty Heritage House Society Minutes June 10, 2013.....	74-75
8.2.2	Rimoka Housing Foundation Minutes May 16, 2013	76-80
8.3	Council Reports	81
8.3.1	Mayors Report	82
8.3.2	Councillor Ellis's Report.....	83
8.3.3	Councillor Rondeel's report	84
9.	Correspondence	85
9.1	MS Society Thank You.....	86-87
9.2	Alberta Municipal Affairs.....	88
9.3	Alberta Transportation.....	89-90
9.4	Letter Regarding Playground 46 th Avenue.....	91-92
9.5	City of Red Deer Letters (2).....	93-95
9.6	MNP LLP	96-97
10.	In Camera	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JUNE 24, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent:
Councillor Scott Ellis
Councillor Paul Payson
Director of Finance – Lori Hillis
- Public:
Treena Mielke – Rimbey Review
no members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. June 24, 2013 Agenda
Motion 179/13
Moved by Councillor Webb to accept the agenda as presented.

CARRIED
(3-0)
4. Minutes 4.1 June 10, 2013, Council Regular Meeting Minutes
Motion 180/13
Moved by Councillor Rondeel to accept the June 10, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(3-0)
5. Delegation 5.1 None
6. Bylaws 6.1 Bylaw 883/13 Electric Distribution System Franchise Agreement
Motion 181/13
Moved by Councillor Webb Council give second reading to Bylaw 883/13 – Electric Distribution Franchise Agreement.

CARRIED
(3-0)

Motion 182/13
Moved by Councillor Rondeel Council give third reading to Bylaw 883/13 – Electric Distribution Franchise Agreement.

CARRIED
(3-0)
7. New Unfinished Business and 7.1 2013 Municipal Election
Motion 183/13

Moved by Councillor Rondeel Katherine Blakely be appointed as Returning Officer and Melissa Beebe be appointed as Deputy Returning Officer for the Municipal Election October 21, 2013.

CARRIED
(3-0)

Motion 184/13

Moved by Councillor Webb an advance vote be held on Wednesday, October 9, 2013 from 10:00 am to 8:00 pm in the Kinsmen Room of the Keyera Loughheed Community Centre, 5109 – 54 Street, Rimbey, Alberta and an advance vote be held on Saturday, October 12, 2013, from 10:00 am to 2:00 pm in the Lobby of the Parkland Manor located at 4906 – 54 Avenue, Rimbey, Alberta.

CARRIED
(3-0)

7.2 Swim for Somalia

It was the consensus of Council to have further discussions with Kira Moore, Pool Manager regarding the Swim for Somalia.

7.3 Traffic Issue in Alleyway

Motion 185/13

Moved by Councillor Rondeel Council send a letter to Mr. Hornshaw advising the alleyway from 50th Street to 51st Street behind the Vault to the Service Credit Union, is a public roadway and all drivers are allowed to use it, with consideration

CARRIED
(3-0)

7.4 July 2013 Council Meeting Date Amendment

Motion 186/13

Moved by Councillor Webb Council move the previously scheduled Monday July 15th Council Meeting to Wednesday, July 17th, commencing at 7:00 pm.

CARRIED
(3-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Bank Reconciliation to May 31, 2013
Cash Position to May 31, 2013
Consolidated Financial Report to May 31, 2013
Accounts Payable Cheque Listing to June 17, 2013
Councillor Expenses to June 15, 2013

Motion 187/13

Moved by Councillor Webb Council accept the Bank Reconciliation to May 31, 2013, Cash Position to May 31, 2013 and Consolidated Financial Report to May 31, 2013 as presented.

CARRIED
(3-0)

Motion 188/13

Moved by Mayor Ibbotson Council accept the Accounts Payable Cheque Listing to June 17, 2013 excluding cheque number 34194 in the amount of \$31.95 to Rimbey Foods.

CARRIED

(3-0)

Motion 189/13

Moved by Councillor Rondeel Council accept the Council Expenses to June 15, 2013 as presented.

CARRIED
(3-0)

8.2 Boards/Committee Reports

- 8.2.1 Beatty Heritage House Society Minutes June 10, 2013
- 8.2.2 Rimoka Housing Foundation Minutes May 16, 2013

Motion 190/13

Moved by Councillor Webb to accept reports 8.2.1 and 8.2.2 as presented.

CARRIED
(3-0)

8.3 Council Reports

- 8.3.1 Mayor's Report
- 8.3.2 Councillor Ellis's Report
- 8.3.3 Councillor Rondeel's Report
- 8.3.4 Councillor Webb's Report

Motion 191/13

Moved by Councillor Rondeel Council accept Council reports as information

CARRIED
(3-0)

9. Correspondence

- 9.1 MS Society Thank You
- 9.2 Municipal Affairs
- 9.3 Alberta Transportation
- 9.4 Letter Regarding Playground 46th Avenue
- 9.5 City of Red Deer Letters (2)

Motion 192/13

Moved by Councillor Webb to accept items 9.1, 9.2, 9.3, 9.4 and 9.5 as information.

CARRIED
(3-0)

Treena Mielke departed the meeting at 7:28 pm.

10. In Camera

None

11. Adjournment

Motion 193/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(3-0)

Time of Adjournment: 7:29 pm.



 MAYOR



 CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON WEDNESDAY JULY 17, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
	10.1 Personnel Issue (addition)	
4.	Minutes	
	4.1 June 24, 2013, Council Regular Meeting Minutes	2-5
5.	Delegations	
	5.1 Mr. Wade Stuart – Canada Day Celebration (7.6).....	6-7
	5.2 RC Strategies – Rec Master Plan (7.7)	8
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Tagish Engineering Ltd. – Project Status Updates	9-14
	7.2 Rimbey Municipal Library Request.....	15-16
	7.3 Arena Concession Contract.....	17-21
	7.4 Rate Increase at Rimbey Arena.....	22-24
	7.5 Swim for Somolia	25-28
	7.6 CAO Tony Goode – Retirement Announcement.....	29-30
	7.7 Mr. Wade Stuart – Canada Day Celebration Discussion (5.1).....	
	7.8 RC Strategies – Recreation Master Plan Discussion (5.2).....	
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	31
	Bank Reconciliation to June 30, 2013.....	32
	Cash Position to June 30, 2013.....	33
	Consolidated Financial Report to June 30, 2013	34-35
	Accounts Payable Cheque Listing to June 30, 2013.....	36-38
	8.1.2 CAO Report	39-40
	8.1.3 Development Report.....	41-42
	8.1.4 Public Works Department Report.....	43-44
	8.1.5 Director of Community Services Report	45-48
	8.2 Board/Committee Reports	
	8.2.1 FCSS/RCHHS Board Meeting Minutes May 15, 2013.....	49-52
	8.2.2 Rimbey Historical Society Board Meeting Minutes May 21, 2013	53-55
	8.2.3 Beatty Heritage House Society Board Meeting Minutes July 2, 2013 .	56-57
	8.3 Council Reports	58
	8.3.1 Mayors Report	59
9.	Correspondence	60
	9.1 Rimbey FCSS Charity Golf Tournament.....	61-63
	9.2 Town of Bentley – Annual Town and Country Fair Days Parade.....	64
	9.3 Alberta Municipal Affairs (PIDA).....	65-68
	9.4 Brent Bratland – Thank You Letter.....	69
	9.5 Tom Laycraft – Paskapoo Park.....	70
	9.6 Alberta Municipal Affairs – MSI Qualifying Projects.....	71
10.	In Camera	
	10.1 Personnel Issue (addition) Pursuant to Division 2, Section 24 of the Freedom of Information and Protection of Privacy Act.	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, JULY 17, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review
Mr. Wade Stuart – Delegation
Mr. Mike Roma and Mr. Steve Slawuta – RC Strategies – Delegation
Kira Moore, Rimbey Aquatics Centre Manager
3 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. July 17, 2013 Agenda
- 10.1 Personnel Issue (Pursuant to Division 2, Section 24 of the Freedom of Information and Protection of Privacy Act.)
- Motion 194/13
- Moved by Councillor Payson to accept the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 June 24, 2013, Council Regular Meeting Minutes
- Motion 195/13
- Moved by Councillor Webb to accept the June 24, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Mr. Wade Stuart – Canada Day Celebrations (7.3)
- Mayor Ibbotson welcomed Mr. Wade Stuart to the Council Meeting. Mr. Stuart submitted a letter to Council and has requested to speak to Council regarding the possibility of having a Canada Day Parade for future Canada Day Celebrations.
- Councillor Rondeel asked Mr. Stuart what he would like to see as a parade. Mr. Stuart suggested decorated bikes, a kid's parade, or people dressed in celebration of Canada Day.
- Mayor Ibbotson advised Mr. Stuart the Town will pass his request and suggestions on to the Recreation Board for their consideration.
- Mayor Ibbotson thanked Mr. Stuart for attending the Council Meeting to bring forth his suggestion to hold a parade during future Canada Day Celebrations.
- 5.2 RC Strategies – Recreation Master Plan
- Mayor Ibbotson welcomed Mr. Roma and Mr. Slawuta of RC Strategies to the

Council Meeting.

Mr. Roma and Mr. Slawuta presented to Council a verbal detailed analysis of the state of parks, trails and recreation in the Town of Rimbey, which was obtained through public consultation, community comparisons and hard statistical research.

Mayor Ibbotson thanked Mr. Roma and Mr. Slawuta for their presentation to Council.

6. Bylaws

6.1 None

7. New
Unfinished
Business

and 7.1 Tagish Engineering Ltd. – Project Status Updates

Motion 196/13

Moved by Councillor Ellis Council accept the Project Status Update from Tagish Engineering on RV02 RV Haven Campground , Water Operations Manual, RB00-Rimbey General, RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – Rimbey Concrete Replacement, RB109 – 58th Avenue Re-construction, RB110 – High School Soccer Field, RB111 – 53rd Avenue Re-construction, RB113 – 2013 Concrete Repairs and Replacement and RB114 – Johnson Estates ASP Review as information.

CARRIED
(5-0)

7.2 Rimbey Municipal Library Request

It was suggested by Mayor Ibbotson the Town send a letter to the Library Board regarding the document received by the Town from LEX3 Engineering Inc. indicating it is not advisable to construct a second floor on the Administration Building.

7.3 Arena Concession Contract

Motion 197/13

Moved by Councillor Ellis Council approve the proposed Rimbey Arena Concession Contract to Joanne Marshall to operate and manage a concession in the Rimbey Arena for the period of September 1, 2013 to August 31, 2016.

CARRIED
(5-0)

7.4 Rate Increase at Rimbey Arena

Motion 198/13

Moved by Councillor Webb Council approves the proposed rate increase of \$10/hour for all rate levels of services at the Rimbey Arena, effective July 18, 2013.

CARRIED
(5-0)

7.5 Swim for Somalia

Motion 199/13

Moved by Councillor Rondeel Council approves the use of the Rimbey Aquatic Centre for the Swim for Somalia on August 17, 2013, between the hours of 9:00 am to 1:00 pm.

CARRIED
(5-0)

7.6 CAO Tony Goode – Retirement Announcement

Motion 200/13

Moved by Councillor Webb Council accept, as information, and with regret, CAO Goode's notification of upcoming retirement with his last working day in the office as December 31, 2013 after which he will be on vacation and to commence recruitment for a replacement CAO.

CARRIED
(5-0)

7.7 Mr. Wade Stuart – Canada Day Celebrations Discussion (5.1)

It was the consensus of Council to forward the request of a Canada Day Parade to the Recreation Board for their consideration.

7.8 RC Strategies – Recreation Master Plan (5.2)Motion 201/13

Moved by Councillor Ellis Council accept the RC Strategies Recreation Master Plan as presented.

CARRIED
(5-0)

8. Reports

8.1 Department Reports8.1.1 Finance Reports

Bank Reconciliation to June 30, 2013

Cash Position to June 30, 2013

Consolidated Financial Report to June 30, 2013

Accounts Payable Cheque Listing to June 30, 2013

Motion 202/13

Moved by Councillor Payson Council accepts the Bank Reconciliation to June 30, 2013, Cash Position to June 30, 2013 and Consolidated Financial Report to June 30, 2013 as presented.

CARRIED
(5-0)

Motion 203/13

Moved by Mayor Ibbotson Council accept the Accounts Payable Cheque listing to June 30, 2013, as presented with the exception of Cheque Number 34300, in the amount of \$31.95, payable to RimbeY Foods Ltd.

CARRIED
(5-0)

Mayor Ibbotson departed the Council Meeting at 7:51 pm as he is a co-owner of RimbeY Foods Ltd.

Motion 204/13

Moved by Councillor Ellis to accept Accounts Payable Cheque Number 34300, in the amount of \$31.95, payable to RimbeY Foods Ltd. as presented.

CARRIED
(4-0)

Mayor Ibbotson re-entered the Council Meeting at 7:54 pm.

8.1.2 CAO Report8.1.3 Development Officers Report8.1.4 Public Works Department Report8.1.5 Director of Community Services Report

Motion 205/13

Moved by Councillor Rondeel to accept reports 8.1.2, 8.1.3, 8.1.4, and 8.1.5 as information.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes May 15, 2013.

8.2.2 Rimbey Historical Society Board Meeting Minutes May 21, 2013

8.2.3 Beatty Heritage House Society Board Meeting Minutes July 2, 2013.

Motion 206/13

Moved by Councillor Ellis to accept the FCSS/RCHHS Board Meeting Minutes of May 15, 2013, the Rimbey Historical Society Board Meeting Minutes of May 21, 2013 and the Beatty Heritage House Society Board Meeting Minutes of July 2, 2013 as presented.

CARRIED
(5-0)

8.3 Council Reports8.3.1 Mayor's ReportMotion 207/13

Moved by Councillor Webb Council accept Council reports as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Rimbey FCSS Charity Golf Tournament

9.2 Town of Bentley Annual Town and Country Fair Days Parade

9.3 Alberta Municipal Affairs (PIDA)

9.4 Brent Bratland – Thank You Letter

9.5 Thom Laycraft – Paskapoo Park

9.6 Alberta Municipal Affairs – MSI Qualifying Projects.

Motion 208/13

Moved by Councillor Webb to accept items 9.1, 9.2, 9.3, 9.4, 9.5 and 9.6 as information.

CARRIED
(5-0)

Mayor Ibbotson recessed the Council Meeting at 8:05 pm.

Treana Meikle, 1 member of the public, Director of Finance Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 8:06 pm.

Mayor Ibbotson reconvened the Council Meeting at 8:09 pm.

10. In Camera

10.1 Personnel Issue (addition) Pursuant to Division 2, Section 24 of the Freedom of Information and Protection of Privacy Act.

Motion 209/13

Moved by Councillor Ellis the Council meeting go in-camera to discuss personnel issues at 8:10 pm.

CARRIED
(5-0)

Motion 210/13

Moved by Councillor Webb Council Meeting return to open meeting at 8:17 pm.

CARRIED
(5-0)

Motion 211/13

Moved by Councillor Payson Council approves the 2013 application for the Alberta Municipal Internship Program to host an Administrator Intern for the 2014-2015 year.

CARRIED
(5-0)

Mayor Ibbotson recessed the Council Meeting at 8:20 pm.

Mayor Ibbotson reconvened the Council Meeting at 8:30 pm

11. Adjournment

Motion 212/13

Moved by Mayor Ibbotson to adjourn the Council Meeting.

CARRIED
(5-0)

Time of Adjournment: 8:31 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE
HELD ON MONDAY AUGUST 19, 2013 AT 7:00 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	July 17, 2013, Council Regular Meeting Minutes	2-6
5.	Delegations	
5.1	None	
6.	Bylaws	
6.1	None	
7.	New and Unfinished Business	
7.1	LEX3 Engineering Inc. – Rimbey Library Structural Assessment.....	7-13
7.2	Alberta Farm Safety Centre.....	14-20
7.3	Peace Officer Policies (5)	21-35
7.4	Rimbey FCSS/RCHHS	36-37
7.5	Meeting Date Amendment.....	38
7.6	Rimbey Big Brothers Big Sisters	39
7.7	Rimbey Boys & Girls Club	40-46
7.8	2014 AMSC Energy Program.....	47-49
8.	Reports	
8.1	Department Reports	
8.1.1	Finance	50
	Bank Reconciliation to July 31, 2013	51
	Cash Position to July 31, 2013.....	52
	Consolidated Financial Report to July 31, 2013.....	53-54
	Accounts Payable Cheque Listing to July 12, 2013.....	55
	Accounts Payable Cheque Listing to July 31, 2013.....	56-57
	Accounts Payable Cheque Listing to August 15, 2013.....	58-59
	Council Expenses for June 16 to July 15, 2013.....	60-64
	Council Expenses for July 16 to August 15, 2013.....	65-69
8.2	Board/Committee Reports	
8.2.1	Rimoka Housing Foundation Meeting Minutes June 19, 2013	70-73
8.2.2	Rimbey Historical Society Meeting Minutes June 18, 2013.....	74-76
8.3	Council Reports	77
8.3.1	Mayors Report	78
8.3.2	Councillor Ellis's Report.....	79-80
9.	Correspondence	81
9.1	The Provincial Court of Alberta.....	82
9.2	Alberta Environment and Sustainable Resource Development.....	83
9.3	Alberta Municipal Affairs.....	84-85
9.4	Alberta Culture.....	86
9.5	Community Futures.....	87-92
9.6	Government of Alberta – Municipal Affairs.....	93-94
10.	In Camera	
10.1	None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, AUGUST 19, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Director of Community Services – Pete Stenstrom
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. August 19, 2013 Agenda
- Motion 213/13
- Moved by Councillor Ellis to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 July 17, 2013, Council Regular Meeting Minutes
- Motion 214/13
- Moved by Councillor Payson to accept the July 17, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 None
6. Bylaws 6.1 None
7. New Unfinished Business and 7.1 LEX3 Engineering Inc. – Rimbey Library Structural Assessment
- Motion 215/13
- Moved by Councillor Webb Council accept the report from LEX3 Engineering Inc. as presented recommending a second floor is not added to the existing building as under current design loading, the existing building is generally at 100% of the structural capacity and cannot handle any additional superimposed load from a second floor.
- CARRIED
(5-0)
- 7.2 Alberta Farm Safety Centre
- Motion 216/13
- Moved by Councillor Ellis Council donates \$300.00 from Public Relations, to the Alberta Farm Safety Centre in support of the province wide "Safety Smarts" Program for the 2013-2014 school year.

CARRIED
(5-0)

7.3 Peace Officer Policies (5)

Motion 217/13

Moved by Councillor Ellis Council approves Policy 4106 – Community Peace Officer Baton Use as presented

CARRIED
(5-0)

Motion 218/13

Moved by Councillor Rondeel Council approves Policy 4107 - Community Peace Officer OC (Oleoresin Capsicum) Spray Use as presented.

CARRIED
(5-0)

Motion 219/13

Moved by Councillor Payson Council approves Policy 4108 – Community Peace Officer Record Keeping and Exhibit Policy as presented.

CARRIED
(5-0)

Motion 220/13

Moved by Councillor Webb Council approves Policy 4109 Community Peace Officer Employer Reporting Requirements as presented

CARRIED
(5-0)

MOTION 221/13

Moved by Mayor Ibbotson Council approves Policy 4110 – Emergency Response by Community Peace Officers as presented.

CARRIED
(5-0)

7.4 Rimbey FCSS/RCHHS Board Members

Motion 222/13

Moved by Councillor Ellis Council approves the request from the Executive Director of the Rimbey FCSS to appoint Viola Schneider to the Rimbey FCSS Board on behalf of the Town of Rimbey residents replacing Pat Weeks.

CARRIED
(5-0)

7.5 Meeting Date Amendment

Motion 223/13

Moved by Councillor Webb Council cancel the Organizational Meeting and Regular Council Meeting prescheduled for October 24th, 2013 as this date falls prior to results of the General Municipal Election becoming official.

CARRIED
(5-0)

Motion 224/13

Moved by Councillor Webb the Organizational Meeting be scheduled for 6:30 pm and the Regular Council Meeting scheduled to follow immediately thereafter, on Monday, October 28, 2013.

CARRIED
(5-0)

7.6 Rimbey Big Brothers Big Sisters

Motion 225/13

Moved by Mayor Ibbotson to proclaim the month of September 2013 Big Brothers Big Sisters Month in Rimbey.

CARRIED
(5-0)

7.7 Rimbey Boys & Girls Club

Motion 226/13

Moved by Councillor Payson Council approve the formation of an agreement between the Town of Rimbey and the Boys and Girls Club to provide recreation programs whereas the Town of Rimbey agrees to provide financial support for the Boys and Girls Club in the amount of \$25,000/year (to increase only at the rate of inflation) for 5 years, including the use of specified Town Recreation Facilities at no charge.

CARRIED
(5-0)

Pete Stenstrom, Director of Community Services, departed the meeting at 7:33 pm.

7.8 2014 AMSC Energy Program

Motion 227/13

Moved by Councillor Ellis Council commit to the 2014 Alberta Municipal Services Corporation (AMSC) Energy Program for a 5 year period, effective January 1, 2014 for both electricity and natural gas.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Bank Reconciliation to July 31, 2013
Cash Position to July 31, 2013
Consolidated Financial Report to July 31, 2013
Accounts Payable Cheque Listing to July 12, 2013
Accounts Payable Cheque Listing to July 31, 2013
Accounts Payable Cheque Listing to August 15, 2013
Council Expenses for the period June 16-July15, 2013
Council Expenses for the period July 16-August 15, 2013

Motion 228/13

Moved by Councillor Webb Council accepts the Bank Reconciliation to July 31, 2013, Cash Position to July 31, 2013 and Consolidated Financial Report to July 31, 2013 as presented.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 7:48 pm.

Mayor Ibbotson reconvened the meeting at 7:49 pm.

AM *SR*

Treena Mielke of the Rimbey Review departed the meeting at 7:51 pm.

Motion 229/13

Moved by Councillor Webb Council accepts the Accounts Payable Cheque listing to July 12, 2013, Accounts Payable Cheque Listing to July 31, 2013 and Accounts Payable Cheque Listing to August 15, 2013 as presented.

CARRIED
(5-0)

Motion 230/13

Moved by Councillor Rondeel Council accepts Council Expenses for the period June 16-July 15, 2013 and Council Expenses for the period July 16-August 15, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

- 8.2.1 Rimoka Housing Foundation Meeting Minutes June 19, 2013
- 8.2.2 Rimbey Historical Society Meeting Minutes June 18, 2013

Motion 231/13

Moved by Councillor Ellis Council accepts the Rimoka Housing Foundation Meeting Minutes of June 19, 2013 and Rimbey Historical Society Meeting Minutes of June 18, 2013 as presented.

CARRIED
(5-0)

8.3 Council Reports

- 8.3.1 Mayor's Report
- 8.3.2 Councillor Ellis's Report

Motion 232/13

Moved by Councillor Webb Council accepts Council reports as presented.

CARRIED
(5-0)

9. Correspondence

- 9.1 The Provincial Court of Alberta
- 9.2 Alberta Environment and Sustainable Resource Development
- 9.3 Alberta Municipal Affairs
- 9.4 Alberta Culture
- 9.5 Community Futures
- 9.6 Government of Alberta – Municipal Affairs

Motion 233/13

Moved by Councillor Ellis Council sign the 2007/08 Alberta Municipal Affairs Amending Conditional Grant Agreement as provided by Municipal Affairs.

CARRIED
(5-0)

Motion 234/13

Moved by Councillor Webb to accept items 9.1, 9.2, 9.4, 9.5 and 9.6 as information.

CARRIED
(5-0)

10. In Camera

None

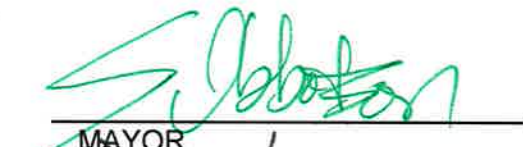
11. Adjournment

Motion 235/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(5-0)

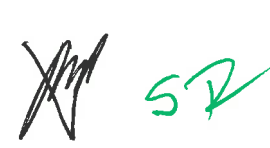
Time of Adjournment: 7:57 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY
TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE
HELD ON MONDAY SEPTEMBER 9, 2013 AT 7:00 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	August 19, 2013, Council Regular Meeting Minutes	2-6
5.	Delegations	
5.1	Mark Steeves – The War Zone Mandate(7.5) & (7.6).....	7-15
6.	Bylaws	
6.1	None	
7.	New and Unfinished Business	
7.1	Recreation Board Member Resignation	16
7.2	Tagish Engineering Ltd. – Project Status Updates	17-21
7.3	Ponoka County Voting Station.....	22
7.4	Recreation Board – Community Grants Program	23
7.5	Mark Steeves – Gaming Café	24
7.6	Mark Steeves Delegation Discussion (5.1)& (7.5)	
8.	Reports	
8.1	Department Reports	
8.1.1	Finance	25
	Accounts Payable Cheque Listing to August 26, 2013	26
	Accounts Payable Cheque Listing to August 31, 2013	27
8.1.2	CAO Report.....	28
8.1.3	Development Officer Report.....	29-30
8.1.4	Public Works Department Report.....	31-34
8.1.5	Director of Community Services Report.....	35-38
8.1.6	Fire Chief Report.....	39-40
9.	Correspondence	41
9.1	Alberta Health Services.....	42
9.2	Alberta Municipal Affairs.....	43
10.	In Camera	
10.1	None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY,
SEPTEMBER 9, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION
BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
Assistant CAO/DO – Melissa Beebe
(Acting CAO in Tony Goode's Absence)
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- CAO Tony Goode
- Public:
Treena Mielke – Rimbey Review
Mark Steeves and Andrew Steeves - Delegation
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. September 9, 2013 Agenda
- Motion 236/13
- Moved by Councillor Webb to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 August 19, 2013, Council Regular Meeting Minutes
- Motion 237/13
- Moved by Councillor Ellis to accept the August 19, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Mark Steeves – The War Zone Mandate (7.5) & (7.6)
- Mayor Ibbotson welcomed Mr. Mark Steeves and Mr. Andrew Steeves to the Council Meeting.
- Mr. Mark Steeves has requested to speak to Council regarding the War Zone Mandate. (The War Zone's Stance on Negative Effects Violent Games Have on Children; In Particular First Person Shooter Games). The document was sent to Council in the agenda package.
- It is Mr. Steeves intention to open a Gaming Café.
- Mr. Steeves indicated he runs a computer company in town and has also started a taxi company as of the first of September. Mr. Steeves indicated he had a meeting with the Recreation Board outlining what his new Gaming Café would offer. He indicated the Recreation Board were positive with the plans. They had a few concerns with video games. Mr. Steeves noted he has a system in place to censor the children by age. The individual will have to set up an account and is only able to play games that are set up to their age limit. He indicated the age group between 13-15 is a grey area as some parents allow their children to play video games geared for an older player. The only way the child will be able to play any games geared for

older players is if permission is granted in writing by the parent.

Mr. Steeves advised Council the majority of his customers will be between the ages of 16 and 34. He noted the Gaming Café will be open until 1:00 am. There were concerns with safety for individuals going home that late at night which is why he established the Taxi company. Patrons from his Gaming Café will be offered a ride home, free of charge.

Mr. Steeves indicated he has done a lot of studying on the aspect of gaming and it will fill a need in the town, for spontaneous use for entertainment, as outlined in the Recreation Master Plan.

Mr. Steeves indicated his funding company has reservations and are requesting a letter from the Town of Rimbey welcoming his business to town.

Mayor Ibbotson thanked Mr. Steeves for his presentation and wished him well with his venture.

Mr. Mark Steeves and Mr. Andrew Steeves departed the meeting at 7:12 pm.

6. Bylaws

6.1 None

7. New Unfinished Business and

7.1 Recreation Board Member Resignation

Motion 238/13

Moved By Councillor Rondeel Council accept, with regret, the resignation of Gail Stuart from the Town of Rimbey Recreation Board, effective August 20, 2013.

CARRIED
(5-0)

7.2 Tagish Engineering Ltd. – Project Status Updates

Motion 239/13

Moved by Councillor Rondeel Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB110 – High School Soccer Field, RB111 – 53rd Avenue Re-construction, RB113 – 2013 Concrete Repairs and Replacement and RB115 – 2014 Capital Planning Designs, as information.

CARRIED
(5-0)

7.3 Ponoka County Voting Station

Motion 240/13

Moved by Councillor Ellis Council allow Ponoka County to have a voting station for Ponoka County residents at the Rimbey Community Centre for the Advance Vote on October 9, 2013 and Election Day, October 21, 2013 and Ponoka County be invoiced for the space provided.

CARRIED
(5-0)

7.4 Recreation Board – Community Grants Program

Motion 241/13

Moved by Councillor Payson Council approves the funding of \$250 to the Rimbey Art Club for the Alberta Culture Days Art Show, \$500 to the Rimbey

Exhibition Association for the Rimbey Rodeo, \$500 to Rimbey Adult Learning for their Mental Health First Aid Event and \$389.84 to the Auxiliary to Rimbey Hospital and Care Centre for their Strawberry Tea and Bake Sale, from the Community Events Grant Program budget.

CARRIED
(5-0)

7.5 Mark Steeves – Gaming Café (5.1)

7.6 Mark Steeves Delegation Discussion (5.1)

Motion 242/13

Moved by Mayor Ibbotson Council to send Mr. Steeves a letter of welcome for his new business and offer best wishes for his venture and to offer him any information about from our bylaws.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to August 26, 2013
Accounts Payable Cheque Listing to August 31, 2013

Motion 243/13

Moved by Councillor Ellis Council accepts the Accounts Payable Cheque listing to August 26, 2013 and August 31, 2013 as presented.

CARRIED
(5-0)

8.1.3 Development Officer Report

8.1.4 Public Works Department Report

8.1.5 Director of Community Services Report

8.1.6 Fire Chief Report

Motion 244/13

Moved by Councillor Webb Council accepts items 8.1.3, 8.1.4, 8.1.5 and 8.1.6 as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Alberta Health Services

9.2 Alberta Municipal Affairs

Motion 245/13

Moved by Councillor Rondeel Council accepts items 9.1 and 9.2 as information.

10. In Camera

None

11. Adjournment

Motion 246/13

Moved by Councillor Webb to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 7:33 pm.



MAYOR



ACTING CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY SEPTEMBER 23, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	September 9, 2013, Council Regular Meeting Minutes	2-5
5.	Delegations	
5.1	None	
6.	Bylaws	
6.1	Bylaw 866/13 – Revised Brix Area Structure Plan	6-63
6.2	Bylaw 888/13 – Amendment to Land Use Bylaw	64-66
7.	New and Unfinished Business	
7.1	Community Centre Naming	67-72
7.2	Gym Use for Home Schooled Children	73-74
8.	Reports	
8.1	Department Reports	
8.1.1	Finance	75
	Bank Reconciliation to August 31, 2013.....	76
	Cash Position to August 31, 2013.....	77
	Consolidated Financial Statement to August 31, 2013.....	78
	Accounts Payable Cheque Listing to September 15, 2013.....	79-80
	Council Expenses to September 15, 2013.....	81-85
8.2	Boards/Committee Reports	
8.2.1	Rimoka Housing Foundation Minutes July 17, 2013.....	86-89
8.2.2	Rimbey Municipal Library Board Meeting Minutes June 11, 2013.....	90-92
8.3	Council Reports	93
8.3.1	Mayors Report.....	94
8.3.2	Councillor Ellis's Report.....	95
9.	Correspondence	96
9.1	Canadian Diabetes Association.....	97
10.	In Camera	
10.1	None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY,
SEPTEMBER 23, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION
BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:

Public:
Treena Mielke – Rimbey Review
Stephan Olsen, Brix Construction

2. Public Hearing 2.1 None

3. Adoption of Agenda 3.1. September 23, 2013 Agenda

Motion 247/13

Moved by Councillor Webb to accept the agenda as presented.

CARRIED
(5-0)

4. Minutes 4.1 September 9, 2013, Council Regular Meeting Minutes

Motion 248/13

Moved by Councillor Rondeel to accept the September 9, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 None

6. Bylaws 6.1 Bylaw 886/13 – Revised Brix Area Structure Plan

Motion 249/13

Moved by Councillor Webb Council give first reading to Bylaw 886/13 - The Town of Rimbey Revised Brix Area Structure Plan.

CARRIED
(5-0)

6.2 Bylaw 888/13 Amendment to Land Use Bylaw

Motion 250/13

Moved by Councillor Payson Council give first reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CARRIED
(5-0)

Mr. Olsen departed the meeting at 7:05 pm.

7. New
Unfinished
Businessand 7.1 Community Centre NamingMotion 251/13

Moved by Councillor Ellis Council approve and execute the five year agreement with Keyera for the right to name the Rimbey Community Centre under the terms outlined in the agreement to the Peter Loughheed Community Centre and the Town of Rimbey shall invoice Keyera \$25,000.00 annually, for five years, commencing September 30, 2013.

CARRIED
(5-0)

7.2 Gym Use for Home Schooled ChildrenMotion 252/13

Moved by Councillor Webb Council agrees to provide 2 hours of gym time per month as requested to be donated to Rimbey and area homeschoolers from October 2013 through April 2014.

CARRIED
(5-0)

8. Reports

8.1 Department Reports8.1.1 Finance Reports

Bank Reconciliation to August 31, 2013
Cash Position to August 31, 2013
Consolidated Financial Report to August 31, 2013
Accounts Payable Cheque Listing to September 15, 2013
Council Expenses for the period August 16 - September 15, 2013

Motion 253/13

Moved by Councillor Payson Council accepts the Bank Reconciliation to August 31, 2013, Cash Position to August 31, 2013 and Consolidated Financial Report to August 31, 2013 as presented.

CARRIED
(5-0)

Motion 254/13

Moved by Councillor Rondeel Council accepts the Accounts Payable Cheque listing to September 15, as presented.

CARRIED
(5-0)

Motion 255/13

Moved by Councillor Webb Council accepts Council Expenses for the period August 16-September 15, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimoka Housing Foundation Meeting Minutes July 17, 2013
8.2.2 Rimbey Municipal Library Board Meeting Minutes June 11, 2013

Motion 256/13

Moved by Councillor Webb Council accept the Rimoka Housing Foundation Meeting Minutes of July 17, 2013 and the Rimbey Municipal Library Board Meeting Minutes of June 11, 2013, as presented.

CARRIED
(5-0)

8.3 Council Reports
8.3.1 Mayor's Report
8.3.2 Councillor Ellis's Report

Motion 257/13

Moved by Councillor Ellis Council accepts Council reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Canadian Diabetes Association

Motion 258/13

Moved by Councillor Rondeel to accept items 9.1, as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Motion 259/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 7:18 pm.


MAYOR


Assistant CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE
HELD ON MONDAY OCTOBER 7, 2013 AT 7:00 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 Bylaw 886/13 – Revised Brix Area Structure Plan (6.1).....	2
	2.2 Bylaw 888/13 – Amendment to Land Use Bylaw (6.2).....	3
3.	Agenda Approval and Additions	
	7.5 Tagish Engineering Update (addition)	
4.	Minutes	
	4.1 September 23, 2013, Council Regular Meeting Minutes	4-6
5.	Delegations	
	5.1 None	
6.	Bylaws	
	6.1 Bylaw 886/13 – Revised Brix Area Structure Plan(2.1).....	7
	6.2 Bylaw 888/13 – Amendment to Land Use Bylaw(2.2).....	8
7.	New and Unfinished Business	
	7.1 Funding Agreement – Boys and Girls Club of Wolf Creek	9-13
	7.2 Rimbey Skating Club Storage Space Contract.....	14-16
	7.3 Rimbey Skating Club Insurance	17-20
	7.4 Rolyat Corp. Ltd.....	21-22
8.	Reports	
	8.1 Department Reports	
	Finance	23
	8.1.1 Accounts Payable Cheque Listing to September 30, 2013.....	24
	8.2 Boards/Committee Reports	25
	8.2.1 FCSS/RCHHS Board Meeting Minutes June 19, 2013.....	26-29
	8.3 Council Reports	30
	8.3.1 Mayors Report.....	31
	8.3.2 Councillor Rondeel's Report.....	32-33
	8.3.3 Councillor Webb's Report.....	34
	8.3.4 Councillor Ellis's Report.....	35
9.	Correspondence	
	9.1 None.....	
10.	In Camera	
	10.1 None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY,
OCTOBER 07, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION
BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
Assistant CAO/DO – Melissa Beebe
(Acting CAO in the absence of Tony Goode)
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
CAO Tony Goode
- Public:
Treena Mielke – Rimbey Review
Peter Stenstrom – Director of Community Services
Stephen Olsen – Brix Construction
7 members of the public
2. Public Hearing 2.1 Bylaw 886/13 – Revised Brix Area Structure Plan (6.1)
Mayor Ibbotson called the Public Hearing to order to consider second and third reading for Bylaw 886/13 Revised Brix Area Structure Plan.
- Bylaw 886/13 is a bylaw Revising The Brix Area Structure Plan and is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner for the land legally described as Part of SW-22-42-2-W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266.
- The Development Officer confirmed notice was placed in the September 24 and October 1, 2013 editions of the Rimbey Review and notice was given to affected property owners by regular mail. Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review.
- The Development Officer advised an application was received from the owner of Pt of SW-22-42-2-W5. This site is currently farmland and is being proposed as a two phase development. The Developer has revised the Area Structure Plan that has changing the proposed Phase 1 Development from County Residential parcels along the east side of 40 Street to Highway Commercial C2.
- The area structure plan had been reviewed by Alberta Transportation, Tagish Engineering, and West Central Planning Agency.
- If Bylaw 886/13 is approved, then would require rezoning the area from Country Residential to C2 Highway Commercial. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.
- The original rezoning application was completed in February 2013 and a new rezoning bylaw has to be completed as an amendment to the land use bylaw for rezoning of development.
- Written submission had been received February 2013 from the following and addressed at that time.
- Alberta Transportation had no objections to the proposed lots of Phase One having access from 40th Street (RR 23), but prior to Phase 2 the Developer will be required to submit a Traffic Impact Assessment will be required for the intersection of Highway 53 and 40th Street to determine if

intersectional improvements will be needed.

- Tagish Engineering and West Central Planning

There were no written submissions received for the Public Hearing of Bylaw 886/13.

The following individuals requested to speak at the Public Hearing for Bylaw 886/13:

Steffen Olsen, Developer and owner of the parcel
Karen and Darren Fischer
Jim Anderson

Stephan Olsen – In hindsight, the area is designated for industrial and commercial use in the Municipal Development Plan. After further discussions with administration, he realizes the parcels should be commercial and noted that interest has been shown for small commercial use.

Darren and Karen Fischer – Adjacent Landowners

Opposed – concerns: highway access, vehicle traffic, setbacks, speeding and the condition of Simpson Road.

Jim Anderson – Adjacent Landowner

Opposed – concerns: condition of Simpson Road, traffic volumes, dust.

Mayor asked if anyone else to speak to the matter.

Dawn Nesbitt for Bill Nesbit - Adjacent Landowner

Opposed – Ms. Nesbitt spoke on behalf of her parents: concerns: condition of Simpson Road and industrial traffic will diminish tree line.

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 886/13 Revised Brix Area Structure Plan, there were no response noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 886/13 Brix Area Structure Plan closed at 7:15 pm.

2.2 Bylaw 888/13 Amendment to Land Use Bylaw (6.2)

Mayor Ibbotson called the Public Hearing to order for Bylaw 888/13 Amendment to Land Use Bylaw – Rezoning Brix Development.

Bylaw 888/13 is a bylaw to amend the Land Use Bylaw 762/04 to reclassify rezoning of Phase 1 from CR Country Residential to C2 Highway Commercial of the land legally described as Part of SW-22-42-2-W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266, Phase 1.

Development Officer Beebe advised notice was placed in the September 24 and October 1, 2013 editions of the Rimbey Review and notice was given to affected property owners by regular mail. Notice of this public hearing was posted on the Town of Rimbey web site.

Bylaw 888/13 is to rezone Phase 1 located at Pt of SW-22-42-2-W5 from CR Country Residential to C2 Highway Commercial.

This site is currently farmland and is being proposed as a two phase development. The developer is proposing changing Phase 1 development zoning from Country Residential to C2 Highway Commercial parcels along the east side of 40 Street.

Once the rezoning bylaw is complete, the next step would require a development agreement and subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

Treena from the Rimbey Review Entered the meeting at 7:15 pm.

There has been no written submission regarding the Bylaw 888/13 amendment to Land Use Bylaw for rezoning.

The following individuals requested to speak at the Public Hearing for Bylaw 888/13:

- Steffen Olsen, Developer and owner of the parcel
- Karen and Darren Fischer
- Jim Anderson

Stephan Olsen indicated he, the CAO and Assistant CAO/De had a meeting with Alberta Transportation regarding the highway access.

Darren and Karen Fischer – Adjacent Landowners

Opposed- concerns same concerns as stated in Bylaw 886/13, reiterates that it should not be changed.

Mr. Jim Anderson – Adjacent Landowner

Opposed - reiterated the road is inadequate for the amount and type of traffic which will be using it.

Discussion ensued regarding heavy industrial traffic which are already destroying the road. Discussion ensued on the traffic study It was noted the developer will have to have a traffic impact study done prior to phase 2 going ahead. Discussion ensued on traffic that uses the road. It was noted there is a tough turn for the big rigs. It was voiced that Simpson Road is not suited to larger trucks. Nesbit Lane is inadequate for heavy loads.

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 888/13 Amendment to Land Use Bylaw – Rezone Brix Development, there were no responses noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 888/13 Amendment to Land Use Bylaw – Rezone Brix Development closed at 7:24 pm.

Mr. Olsen and 6 members of the public departed the meeting at 7:24 pm.

3. Adoption of Agenda

3.1. October 07, 2013 Agenda
7.5 Tagish engineering Update (addition)

Motion 260/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes

4.1 September 23, 2013, Council Regular Meeting Minutes

Motion 261/13

Moved by Councillor Rondeel to accept the September 23, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation

5.1 None

6. Bylaws

6.1 Bylaw 886/13 – Revised Brix Area Structure Plan (2.1)

Motion 262/13

Moved by Councillor Ellis Council give second reading to The Town of Rimbey Revised Brix Area Structure Plan Bylaw 886/13.

CARRIED

(5-0)

Motion 263/13

Moved by Councillor Rondeel the Town of Rimbey have Tagish Engineering do an assessment or evaluation of the access of 40th Street (Simpson Road) and Highway 53.

CARRIED
(5-0)

Motion 264/13

Moved by Councillor Ellis Council give third reading to The Town of Rimbey Revised Brix Area Structure Plan Bylaw 886/13.

CARRIED
(3-2)

6.2 Bylaw 888/13 Amendment to Land Use BylawMotion 265/13

Moved by Councillor Ellis Council give second reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CARRIED
(5-0)

Motion 266/13

Moved by Councillor Rondeel Council table third reading of Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

DEFEATED
(1-4)

Motion 267/13

Moved by Councillor Ellis Council give third reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CARRIED
(3-2)

7. New Unfinished Business and 7.1 Funding Agreement – Boys and Girls Club of Wolf Creek

Motion 268/13

Moved by Councillor Webb Council approve the funding agreement between the Boys and Girls Club of Wolf Creek and the Town of Rimbey for a period of five years commencing on December 1, 2013 and terminating on November 30, 2018 for funding in the amount of \$25,000.00 per year.

CARRIED
(5-0)

7.2 Rimbey Skating Club Storage Space ContractMotion 269/13

Moved by Councillor Ellis Council approve the agreement between the Town of Rimbey and the Rimbey Skating Club, where by the Rimbey Skating Club would lease the room in the northwest corner of the

concession lobby for storage purposes commencing October 7, 2013 and terminating March 31, 2013 for the amount of \$150.00 plus GST for the term.

CARRIED
(5-0)

7.3 Rimbey Skating Club Insurance

Motion 270/13

Moved by Councillor Webb Council approve the Rimbey Skating Club becoming an Additional Named Insured under the Town of Rimbey Insurance Policy.

CARRIED
(5-0)

7.4 Rolyat Corp Ltd.

Motion 271/13

Moved by Councillor Rondeel to accept the information from Rolyat Corp Ltd regarding a 90 minute team building exercise for new, returning council members and administration staff at a cost of \$650.00, including travel and handouts, and further that a date and time for the exercise be determined by Administration, as information.

CARRIED
(5-0)

7.5 Tagish Engineering Ltd.

Motion 272/13

Moved by Councillor Payson Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB110 – High School Soccer Field, RB111 – 53rd Avenue Re-construction, RB113 – 2013 Concrete Repairs and Replacement and RB115 – 2014 Capital Planning Designs, as information.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to September 30, 2013

Motion 273/13

Moved by Councillor Ellis Council accepts the Accounts Payable Cheque listing to September 30, as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes June 19, 2013

Motion 274/13

Moved by Councillor Ellis Council accept the FCSS/RCHHS Board Meeting Minutes to June 19, as presented.

CARRIED
(5-0)

- 8.3 Council Reports
- 8.3.1 Mayor's Report
- 8.3.2 Councillor Rondeel's Report
- 8.3.3 Councillor Webb's Report
- 8.3.4 Councillor Ellis's Report
- Councillor Payson's Report(verbal)

Motion 275/13

Moved by Councillor Webb Council accepts Council reports as information.

CARRIED
(5-0)

9. Correspondence 9.1 None


10. In Camera 10.0 None

11. Adjournment Motion 276/13

Moved by Councillor Ellis to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 8:14 pm.



MAYOR



ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

ORGANIZATIONAL MEETING AGENDA

AGENDA FOR THE ORGANIZATIONAL MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY OCTOBER 28, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

Swearing in of Council

1. **Call to Order Regular Council Meeting & Record of Attendance**

2. **Agenda Approval and Additions**

3. **Schedule**
 - 3.1 Council & Committee Meetings

4. **Appointments**
 - 4.1 Auditor..... 2
 - 4.2 Bank..... 3
 - 4.3 Deputy Mayor & Signing Authority 4
 - 4.4 Blindman Youth Action Society 5
 - 4.5 Bylaw & Policy Committee..... 5
 - 4.6 CAEP Board 5
 - 4.7 Cemetery Committee..... 5
 - 4.8 Chamber of Commerce 5
 - 4.9 Disaster Services Committee 5
 - 4.10 FCSS Board..... 5
 - 4.11 Fire Commission..... 5
 - 4.12 F.O.I.P. Coordinator 5
 - 4.13 Historical Society Board 5
 - 4.14 Interagency Committee 5
 - 4.15 Library Board (including Regional Parkland)..... 5
 - 4.16 Recreation Board..... 5
 - 4.17 Rimoka Foundation Board..... 5
 - 4.18 West Central Planning Agency..... 5

5. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL
HELD ON MONDAY, OCTOBER 28, 2013, IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING

Swearing in of Council Swearing in of new Council by Mr. Richard Gregory of Sirrs LLP. Mr. Gregory welcomed all in attendance and congratulated the new members of Town Council. Mr. Gregory performed the swearing in of Mayor Pankiw, Councillors Jaycox, Olsen, Payson and Webb.

1. Call to Order Mayor Pankiw called the organizational meeting to order at 6:35 pm, with the following in attendance:

Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/Development Officer – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:

Public:
Rimbey Review Treena Mielke
Richard Gregory, Sirrs LLP
8 members of the public

2. Adoption of Agenda Addition to Schedule A Committee/Boards Oct 2013-2014:
4.19 Rimbey Neighborhood Place

Motion 277/13

Moved by Councillor Webb to approve agenda as amended.

CARRIED
(5-0)

3. Schedule 3.1. Council and Committee Meetings

Motion 278/13

Moved by Mayor Pankiw to schedule regular council meetings every 2nd and 4th Monday commencing at 7:00 pm.

CARRIED
(5-0)

Motion 279/13

Moved by Councillor Olsen there be only one meeting per month in the months of July and August on the 4th Monday of the month, commencing at 7:00 pm and one meeting in December on the 2nd Monday of the month, commencing at 7:00 pm and further that if any regularly scheduled meeting falls on a statutory holiday, the meeting moves to the Wednesday of the same week, commencing at 7:00 pm.

CARRIED
(5-0)

4. Appointments 4.1 Auditor

Motion 280/13

Moved by Councillor Jaycox to continue Auditor Services with Seniuk & Company as previously appointed through 2014.

CARRIED

4.2 BankMotion 281/13

Moved by Councillor Olsen the Town of Rimbey banking services stay with the current provider, ATB Financial.

CARRIED
(5-0)

4.3 Deputy Mayor and Signing AuthorityMotion 282/13

Moved by Councillor Webb the position of Deputy Mayor and Signing Authority revolve on a 6 month term commencing October 28, 2013 and revolve in the order of Councillor Webb, (October 28, 2013 – April 30, 2014), Councillor Olsen (May 1, 2014 – October 31, 2014), Councillor Jaycox (November 1, 2014 – April 30, 2015) and Councillor Payson (May 1, 2015 – October 31, 2015).

CARRIED
(5-0)

Committee Appointments (Schedule A)

Committees / Boards	Mayor Pankiw	Councillor Webb	Councillor Olsen	Councillor Jaycox	Councillor Payson	CAO Tony Goode	Assist. CAO Melissa Beebe	
		1	2	3	4			
Deputy Mayor (6 month term proposed)		Nov 2013 – Apr 2014	May 2014 – Oct 2014	Nov 2014 – Apr 2015	May 2015 – Oct 2015			
Signing Authorities (6 month term proposed)		Nov 2013 – Apr 2014	May 2014 – Oct 2014	Nov 2014 – Apr 2015	May 2015 – Oct 2015			
Blindman Youth Action Society (1)			X					
Bylaw & Policy Committee (3)	X	X		X				
CAEP Board (2)		X		X				
Cemetery Committee (2)	X	X						
Chamber of Commerce (1)	X							
Disaster Services Committee(3)			X	X	X		X	
FCSS Board (1)		X						
Fire Commission (1)					X			
F.O.I.P. Coordinator						X	X	
Historical Society Board (1)		X						
Interagency Committee (2)	X		X					
Library Board (includes Parkland Library Board) (1)					X			
Recreation Board (2)			X		X			
Rimoka Foundation Board (2)	X			X				
West Central Planning Agency(2)			X	X		X		
Neighborhood Place (1)					X			
Subdivision and Development Appeal Board (5) Term - 2013		Rob Rondeel	Bob Johnston	Tim Buist	Kathy Pfau			
Assessment Review Board (3)	Central Alberta Regional Assessment Review Board							

Motion 283/13

Moved by Councillor Payson to adopt the board appointments according to Schedule A.

CARRIED
(5-0)

5. Adjournment

Motion 284/13


Moved by Councillor Jaycox to adjourn.

CARRIED
(5-0)

Time of adjournment 6:44 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY OCTOBER 28, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
	10.1 Personnel Issue (addition)	
	7.3 Open Question Period (addition)	
4.	Minutes	
	4.1 October 7, 2013, Council Regular Meeting Minutes	2-7
5.	Delegations	
	5.1 None	
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Tagish Engineering Ltd. – Project Status Updates.....	8-12
	7.2 Interim Operating Budget	13-14
8.	Reports	
	8.1 Department Reports	
	Finance	15
	8.1.1 Bank Reconciliation to September 30, 2013	16
	Cash Position to September 30, 2013.....	17
	Consolidated Financial Report to September 30, 2013.....	18
	Accounts Payable Cheque Listing to October 17, 2013.....	19-20
	Council Expenses Sept 16 – Oct 15, 2013.....	21-25
	8.2 Boards/Committee Reports	
	8.2.1 Rimbey Municipal Library Board Meeting Minutes Sept16, 2013.....	26-28
	8.2.2 Rimbey Historical Society Board Meeting Minutes July 16, 2013.....	29-31
	8.2.3 FCSS/RCHHS Board Meeting Minutes September 18, 2013.....	32-35
9.	Correspondence	36
	9.1 Atco Gas 2012 Franchise Report.....	37-38
	9.2 Service Credit Union.....	39-40
	9.3 CAEP Fall General Meeting.....	41-44
10.	In Camera	
	10.1 None	
11.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 28, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:

Public:
Treena Mielke – Rimbey Review
9 members of the public

2. Public Hearing 2.1 None

3. Adoption of Agenda 3.1. October 28, 2013 Agenda
10.1 Personnel Issue (Addition)
7.3 Open Question Period

Motion 285/13

Moved by Councillor Jaycox to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 October 7, 2013, Council Regular Meeting Minutes

Motion 286/13

Moved by Councillor Webb to accept the October 7, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 None

6. Bylaws 6.1 None

7. New and Unfinished Business 7.1 Tagish Engineering Ltd. – Project Status Updates

Motion 287/13

Moved By Councillor Olsen Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB 100 – 51st Ave from 44 – 46th Street (2012 Construction), RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB111 – 53rd Avenue Re-construction, RB114 – Johnson Estates Development Review, RB115 – Hwy 53 – 51st Street Prelim Planning, RB116 – Bergum Area and Back Lane Storm, and RB117 - 2014 Capital Planning Designs, as information.

CARRIED
(5-0)

7.2 Interim Operating BudgetMotion 288/13

Moved by Councillor Jaycox Council adopt the 2013 Operating Budget as the Interim Operating Budget for 2014 until the 2014 final budget is adopted.

CARRIED
(5-0)

7.3 Open Question PeriodMotion 289/13

Moved by Councillor Jaycox Administration amend Procedural Bylaw 858/10 to include an open forum in the agenda, after correspondence, allowing individuals to address Council, and the time allowed be a maximum of 20 minutes in total.

CARRIED
(5-0)

8. Reports

8.1 Department Reports8.1.1 Finance Reports

Bank Reconciliation
Cash Position
Consolidated Financial Report
Accounts Payable Cheque Listing
Council Expenses

Motion 290/13

Moved by Councillor Payson Council accept the Bank Reconciliation for September 30, 2013, Cash Position to September 30, 2013, and Consolidated Financial Report for September 30, 2013 as presented.

CARRIED
(5-0)

Motion 291/13

Moved by Councillor Olsen Council accept the Accounts Payable Cheque Listing for October 17, 2013 as presented.

CARRIED
(5-0)

Motion 292/13

Moved by Councillor Payson Council accept the Council Expenses for the period September 16 – October 15, 2013, as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Meeting Minutes Sept 16, 2013

8.2.2 Rimbey Historical Society Board Meeting Minutes July 16, 2013

8.2.3 FCSS/RCHHS Board Meeting Minutes September 18, 2013

Motion 293/13

Moved by Councillor Webb Council accept the Rimbey Municipal Library Board Meeting Minutes of September 16, 2012, the Rimbey Historical Society Board Meeting Minutes of July 16, 2013 and the FCSS/RCHHS Board Meeting Minutes of September 18, 2013, as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Atco Gas 2013 Franchise Report
9.2 Service Credit Union
9.3 CAEP Fall General Meeting

Motion 294/13

Moved by Councillor Webb Council authorize Council Members who want to attend the Service Credit Union member appreciation event located at the Holiday Inn & Suites Red Deer on Thursday November 14, 2013 to attend.

CARRIED
(5-0)

Motion 295/13

Moved by Councillor Olsen Council accept item 9.1 as information.

CARRIED
(5-0)

Motion 296/13

Moved by Councillor Webb Council approve sending the two Central Alberta Economic Partnership Board Members, and the Assistant Chief Administrative Officer, if available, to the Fall General Meeting to be held at the Black Knight Inn in Red Deer, on November 27, 2013, at a cost of \$60.00 per person plus GST.

CARRIED
(5-0)

Mayor Pankiw recessed the meeting at 7:10 pm.

Mayor Pankiw reconvened the meeting at 7:24 pm.

10. In Camera 10.1 Personnel Issue

Motion 297/13

Moved by Councillor Payson the meeting go in camera, pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, at 7:25 pm to discuss personnel issues.

CARRIED
(5-0)

Motion 298/13

Moved by Councillor Webb the meeting reverts back to a public meeting at 8:20 pm.

CARRIED
(5-0)

11. Adjournment Motion 299/13

Moved by Councillor Olsen to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 8:21 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON WEDNESDAY, NOVEMBER 13, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

- Call to Order Regular Council Meeting
& Record of Attendance**
2. **Public Hearing**
2.1 None
3. **Agenda Approval and Additions**
4. **Minutes**
4.1 October 28, 2013, Organizational Meeting Minutes 2-4
4.2 October 28, 2013, Regular Council Meeting Minutes 5-7
5. **Delegations**
5.1 None
6. **Bylaws**
6.1 Town of Rimbey Council Procedural Bylaw 889/13 8-14
7. **New and Unfinished Business**
7.1 MLA Anglin –Meet and Greet 15
8. **Reports**
- 8.1 Department Reports
8.1.1 Finance 16
Accounts Payable Cheque Listing to October 31, 2013 17-18
8.1.2 CAO Report 19-20
8.1.3 Development Officer Report 21-23
8.1.4 Public Works Department Report 24-25
8.1.5 Director of Community Services Report 26-29
- 8.2 Boards/Committee Reports
8.2.1 Rimbey & District Volunteer Week Committee Minutes May16/13 30-33
8.2.2 Rimbey Municipal Library Board Meeting Minutes Oct7/13 34-35
8.2.3 Rimoka Housing Foundation Meeting Minutes Sept. 18/13 36-40
9. **Correspondence**
9.1
10. **Open Forum (only if Town of Rimbey Council Procedural Bylaw 889/13 receives three readings)**
11. **In Camera**
11.1 Land (pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.
11.2 Personnel (pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)
12. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
WEDNESDAY, NOVEMBER 13, 2013, IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review (7:07 pm)
Director of Community Services – Peter Stenstrom
1 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. November 13, 2013 Agenda
Motion 300/13
Moved by Councillor Webb to accept the agenda as presented.
CARRIED
4. Minutes 4.1 October 28, 2013, Council Organizational Meeting Minutes and October 28, 2013 Council Regular Meeting Minutes
Motion 301/13
Moved by Councillor Olsen to accept the October 28, 2013, Council Organizational Meeting Minutes as presented.
CARRIED
Motion 302/13
Moved by Councillor Jaycox to accept the October 28, 2013, Council Regular Meeting Minutes as presented.
CARRIED
5. Delegation 5.1 None
6. Bylaws 6.1 Town of Rimbey Procedural Bylaw 858/10 Amendment
Motion 303/13
Moved by Councillor Payson Council give first reading to Town of Rimbey Council Procedural Bylaw 889/13.
CARRIED
Motion 304/13
Moved by Councillor Jaycox Council give second reading to Town of Rimbey Council Procedural Bylaw 889/13.
CARRIED

Motion 305/13

Moved by Councillor Webb Council unanimously agree to give third and final reading to Town of Rimbey Council Procedural Bylaw 889/13.

CARRIED

Motion 306/13

Moved by Councillor Olsen Council give third reading to Town of Rimbey Council Procedural Bylaw 889/13.

CARRIED

7. New and 7.1 MLA Anglin Meet and Greet
 Unfinished
 Business

It was the consensus of Council to advise MLA Anglin's off of the upcoming Town of Rimbey Council Meeting dates in December 2013 and January 2014.

8. Reports 8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing October 31, 2013

Motion 307/13

Moved by Councillor Olsen Council accept the Accounts Payable Cheque Listing for October 31, 2013 as presented.

CARRIED

8.1.2 CAO Report

8.1.3 Development Officer Report

8.1.4 Public Works Foreman Report

8.1.5 Director of Community Services Report

Motion 308/13

Moved by Councillor Webb Council accepts the reports from the CAO, Development Officer, Public Works Foreman, and the Director of Community Services, as information.

CARRIED

8.2 Boards/Committee Reports8.2.1 Rimbey & District Volunteer Week Committee Minutes May16/138.2.2 Rimbey Municipal Library Board Meeting Minutes Oct 7/138.2.3 Rimoka Housing Foundation Meeting Minutes Sept 18/13Motion 309/13

Moved by Councillor Jaycox Council accepts the Rimbey & District Volunteer Week Committee Meeting Minutes of May 16, 2013, Rimbey Municipal Library Board Meeting Minutes Oct 7, 2013 and the Rimoka Housing Foundation Meeting Minutes September 18/13, as information.

CARRIED

9. Correspondence 9.1 None

10. Open Forum 10.1 Open Forum

No members of the public wished to address Council at the Public Forum.

Director of Finance Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 7:22 pm.

Mayor Pankiw called a recess at 7:22 pm.

Mayor Pankiw reconvened the meeting at 7:30 pm.

11. In Camera

11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)

11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.

Motion 310/13

Moved by Councillor Olsen Council go in camera at 7:30 pm., pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act, to discuss land issues and pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, to discuss personnel issues.

CARRIED

Motion 311/13

Moved by Councillor Webb the meeting reverts back to an open meeting at 8:04 pm.

CARRIED

Motion 312/13

Moved by Councillor Webb to advertise for the Chief Administrative Officer position with a commencement date of January 1, 2014.

CARRIED

12. Adjournment

Motion 313/13

Moved by Councillor Olsen to adjourn the meeting.

CARRIED

Time of Adjournment: 8:05 pm.

Mayor

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, NOVEMBER 25, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
	7.3 Rimbey & District Chamber of Commerce (addition)	
	7.4 Victim Services Invitation to Christmas Party (addition)	
	11.1 In Camera - Land (pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.	
4.	Minutes	
	4.1 November 13, 2013, Regular Council Meeting Minutes.....	2-4
5.	Delegations	
	5.1 None	
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Emergency Management.....	5-10
	7.2 Subdivision and Development Appeal Board	11
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	12
	Cash Position to October 31, 2013	13
	Bank Reconciliation to October 31, 2013.....	14
	Consolidated Financial Report to October 31, 2013.....	15-16
	Accounts Payable Cheque Listing to November 15, 2013	17-18
	8.1.2 Fire Department Report	19-20
	8.2 Boards/Committee Reports	
	8.2.1 Rimbey Historical Society Meeting Minutes September 17, 2013	21-23
9.	Correspondence	24
	9.1 Farm Safety Centre – Thank you Letter.....	25
10.	Open Forum	
11.	In Camera	
	11.1 None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, NOVEMBER 25, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review
4 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. November 25, 2013 Agenda
7.3 Rimbey & District Chamber of Commerce (addition)
7.4 Rimbey Victim Services (addition)
11.1 In Camera – Land (pursuant to Division, Section 24(1) of the Freedom of Information and Protection of Privacy Act). (addition)
- Motion 314/13
- Moved by Councillor Payson to accept the agenda as amended.
- CARRIED
4. Minutes 4.1 November 13, 2013, Council Regular Meeting Minutes
- Motion 315/13
- Moved by Councillor Webb to accept the November 13, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
5. Delegation 5.1 None
6. Bylaws 6.1 None
7. New Unfinished Business and 7.1 Emergency Management
- Motion 316/13
- Moved by Councillor Jaycox Council accepts the Emergency Management Summit Report submitted by Mr. Stenstrom, as information.
- CARRIED
- 7.2 Subdivision and Development Appeal Board
- Motion 317/13
- Moved by Councillor Olsen Council appoints Rhonda Tarney, an elector in the Town of Rimbey, to sit on the Subdivision and Development Appeal Board for the period November 26, 2013 to October 31, 2015.
- CARRIED

7.3 Rimbey & District Chamber of Commerce

It was the consensus of Council to advise the Rimbey & District Chamber of Commerce they would be available for a coffee and dessert get together on the evening of December 9th prior to Council meeting at 6:00 pm in the council chambers.

7.4 Rimbey Victim Services Christmas Party Invitation

Councillors' Payson, Jaycox, Olsen and Mayor Pankiw are able to attend. Councillor Webb regrets he is unable to attend. It was indicated recording secretary; Kathy Blakely should contact the Rimbey Victims Services with the names of the people who are able to attend.

8. Reports

8.1 Department Reports8.1.1 Finance Reports

Bank Reconciliation to October 31, 2013

Cash Position to October 31, 2013

Consolidated Financial Statement to October 31, 2013

Accounts Payable Cheque Listing November 15, 2013

Motion 318/13

Moved by Councillor Olsen Council accept the Bank Reconciliation for October 31, 2013, Cash Position to October 31, 2013 and the Consolidated Financial Statement to October 31, 2013 as presented.

CARRIED

Motion 319/13

Moved by Councillor Webb Council accept the Accounts Payable Cheque Listing for November 15, 2013 as presented.

CARRIED

8.1.2 Fire Department ReportMotion 320/13

Moved by Councillor Jaycox Council accepts the Fire Department Report as information.

CARRIED

8.2 Boards/Committee Reports8.2.1 Rimbey Historical Society Meeting Minutes September 17, 2013Motion 321/13

Moved by Councillor Jaycox Council accepts the Rimbey Historical Society Meeting Minutes of September 17, 2013 as information.

CARRIED

9. Correspondence 9.1 Farm Safety Centre – Thank you LetterMotion 322/13

Moved by Councillor Olsen Council accepts the Farm Safety Centre thank you letter as information.

CARRIED

10. Open Forum 10.1 Open Forum

A member of the public indicated he thought the new council was doing a

good job.

A member of the public indicated he likes the agendas and the conduct of the meetings.

A member of the public thought the new Council was doing a good job so far.

11. In Camera

11.1 Land (pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)

Motion 323/13

Moved by Councillor Webb Council go in camera at 7:19 pm pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act to discuss land issues.

CARRIED

Councillor Olsen withdrew from the Council meeting at 7:19 pm due to pecuniary interests.

Motion 324/13

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 7:40 pm.

CARRIED

Councillor Olsen rejoined the meeting at 7:42 pm.

Motion 325/13

Moved by Councillor Jaycox to have administration get an appraised value of the land located at Lot 4, Block C, Plan 082 4500 (Tennis Courts), a cost estimate for new tennis courts and for Brix Construction to attend the December 9, 2013 Council Meetings for further discussion.

CARRIED
(Councillor Olsen abstained from the vote.)

12. Adjournment

Motion 326/13

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 7:41 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, DECEMBER 09, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
2.1	None	
3.	Agenda Approval and Additions	
4.	Minutes	
4.1	November 25, 2013, Regular Council Meeting Minutes.....	2-4
5.	Delegations	
5.1	Rimbey Agricultural Society (7.4).....	5-6
5.2	Rimbey TV – Presentation on Note Pads (7.5).....	7
6.	Bylaws	
6.1	None	
7.	New and Unfinished Business	
7.1	Recreation Board Membership Additions.....	8
7.2	Rimbey Municipal Library	9
7.3	Tagish Engineering Project Status Updates – Nov 26/13.....	10-14
7.4	Rimbey Agricultural Society Delegation Discussion (5.1).....	
7.5	Rimbey TV Delegation Discussion (5.2)	
8.	Reports	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	
8.2.1	FCSS/RCHHS Board Meeting Minutes Oct 16, 2013.....	15-18
8.3	Council Reports	19
8.3.1	Mayor Pankiw’s Report.....	20
8.3.2	Councillor Olsen’s Report.....	21
8.3.3	Councillor Jaycox’s Report.....	22
8.3.4	Councillor Payson’s Report.....	23
8.3.5	Councillor Webb’s Report.....	24
9.	Correspondence	25
9.1	Canadian Union of Postal Workers Letter.....	26-40
10.	Open Forum	
11.	In Camera	
11.1	Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)	
11.2	Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY,
DECEMBER 09, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION
BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review
Ken Whitelock, Linda Whitelock, Shirley Ingram – Rimbey Agricultural Soc.
Phil Swanson – Rimbey TV
Stephan Olsen – Brix Construction
1 member of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. December 09, 2013 Agenda
Motion 327/13
Moved by Councillor Webb to accept the agenda as presented.

CARRIED
4. Minutes 4.1 November 25, 2013, Council Regular Meeting Minutes
Motion 328/13
Moved by Councillor Olsen to accept the November 25, 2013, Council Regular Meeting Minutes as presented.

CARRIED
5. Delegation 5.1 Rimbey Agricultural Society (7.4)
Ken Whitelock indicated to Council they have submitted a request to Council to have the Town of Rimbey install the soft services to the new building. He noted construction is on schedule. The sheeting should go on in the next week. He indicated that Rimbey Agricultural Society will be trying to sell the naming rights to the facility to generate revenue. They are also offering different sponsorship options to the general public and corporate sector. They are currently getting quotes for the finishing the interior of the building.
Mayor Pankiw thanked Mr. Whitelock for his presentation.
5.2 Rimbey TV – Presentation on Note Pads (7.5)
Phil Swanson, owner of Rimbey TV has provided Council with various options for notepads and tablets. He indicated he needs to know what programs we want to run on the notepads or tablets and the budget available for the purchases. He could provide a short training session to the Council members to get them up and running on their notepads/tablets.
Mayor Pankiw thanked Mr. Swanson for his presentation.
Mr. Whitelock, Mrs. Whitelock, Mrs Ingram, and Mr. Swanson departed the Council Meeting at 7:13 pm.

6. Bylaws

6.1 None

7. New and Unfinished Business

7.1 Recreation Board Membership Additions

Motion 329/13

Moved by Councillor Payson Council appoints Elma Schumacher as a County representative on the Rimbey Recreation Board, for a three year period, effective December 9, 2013.

CARRIED

Motion 330/13

Moved by Councillor Olsen Council appoints Leila Maillet as a Town representative on the Rimbey Recreation Board, for a three year period, effective December 9, 2013.

CARRIED

7.2 Rimbey Municipal Library

Motion 331/13

Moved by Councillor Webb Council approve the Rimbey Municipal Library as an Additional Named Insured under the Town of Rimbey.

CARRIED

7.3 Tagish Engineering Project Status Updates – Nov 26/13

Motion 332/13

Moved by Councillor Olsen Council accept the Project Status Update dated November 26, 2013, from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB 100 – 51st Ave from 44 – 46th Street (2012 Construction), RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB111 – 53rd Avenue Re-construction, RB114 – Johnson Estates Development Review, RB115 – Hwy 53 – 51st Street Prelim Planning, RB116 – Bergum Area and Back Lane Storm, and RB117 - 2014 Capital Planning Designs and RB118 – Simpson Road, as information.

CARRIED

7.4 Rimbey Agricultural Society Delegation Discussion (5.1)

Motion 333/13

Moved by Councillor Payson the Rimbey Agricultural Society request for funding for soft services to the New Rimbey Agricultural Society building be deferred to the 2014 budget deliberations.

CARRIED

Treana Mielke, Rimbey Review departed the Council Meeting at 7:21 pm.

7.5 Rimbey TV Delegation Discussion (5.2)

Motion 334/13

Moved by Councillor Webb the discussions for note books/tablets be deferred to the 2014 budget deliberations.

CARRIED

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports8.2.1 FCSS/RCHHS Board Meeting Minutes October 16, 2013Motion 335/13

Moved by Councillor Webb Council accepts the FCSS/RCHHS Board Meeting Minutes of October 16, 2013 as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Jaycox's Report

8.3.3 Councillor Olsen's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Webb's Report

Motion 336/13

Moved by Councillor Jaycox Council accept Council reports as information.

CARRIED

9. Correspondence

9.1 Canadian Union of Postal Workers LetterMotion 337/13

Moved by Councillor Olsen Council accepts the Canadian Union of Postal Workers letter as information.

CARRIED

10. Open Forum

10.1 Open Forum

1 member of the public addressed Council regarding building within the existing infill spots in the Town. He noted he has gotten mixed messages from different councilors. He suggested there could be incentives for building on existing lots. He noted it is more expensive to build on the infill spots as there are additional costs for demolition of the current building. He noted higher density development such as duplexes/fourplexes is needed. He encourages Council to consider the value of supporting infill construction. He suggested Council encourage contractors to buy the older homes to build high density homes, noting the rental rate is essentially zero percent in Rimbey

Mayor Pankiw suggested Council may look at suggestions on a case by case situation.

Mayor Pankiw thanked the member of the public for his presentation.

Mayor Pankiw recessed the meeting at 7:38 pm.

Director of Finance Lori Hillis, Recording Secretary Kathy Blakely and 1 member of the public departed the meeting at 7:38 pm.

Mayor Pankiw reconvened meeting at 7:44 pm.

11. In Camera

11.1 Land (pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)11.2 Personnel (pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act).Motion 338/13

Moved by Councillor Payson Council go in camera at 7:45 pm pursuant to Division 2, Sections 24(1) of the Freedom of Information and Protection of Privacy Act to discuss land with Mr. Stephan Olsen of Brix Construction and Division 2, Section 17(2) of the Freedom of Information and Protection act to discuss personnel issues.

CARRIED

Councillor Einar Olsen withdrew from the Council meeting at 7:45 pm due to pecuniary interests.

Mr. Stephan Olsen of Brix Construction and Assistant CAO Melissa Beebe departed the in camera meeting at 8:15 pm.

Councillor Einar Olsen rejoined the meeting at 8:25 pm.

Motion 339/13

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 8:44 pm.

CARRIED

12. Adjournment

Motion 340/13

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:45 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER