

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JANUARY 27, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
4.	Minutes	
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5.	Delegations	
	5.1 Stacey Johnson – Seniors Housing Project.....	8-9
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Tagish Engineering Ltd. Project Status Updates.....	10-14
8.	Reports	
	8.1 Department Reports	
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	8.2.1 Rimoka Housing Foundation Meeting Minutes Dec 18/13.....	18-21
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10.	Open Forum	
11.	In Camera	
	11.1 Land (Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)	
	11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JANUARY 13, 2014 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review (7:04pm)
MLA Joe Anglin, Delegation
Mr. Dave Karroll, Delegation
Mr. Jim DeBoon – Delegation
Peter Stenstrom, Director of Community Services
8 members of the public
2. Public Hearing 2.1 None
3. Adoption of 3.1. January 13, 2014 Agenda
Agenda 7.9 Budget/Planning Meeting (addition)
7.10 AAMD&C Spring Convention (addition)
- Motion 001/14
- Moved by Councillor Jaycox to accept the agenda as amended.
- CARRIED
4. Minutes 4.1 December 09, 2013, Council Regular Meeting Minutes
- Motion 002/14
- Moved by Councillor Olsen to accept the December 09, 2013, Council Regular Meeting Minutes as presented.
- CARRIED
5. Delegation 5.1 MLA Joe Anglin (7.8)
Mayor Pankiw welcomed MLA Anglin to the meeting.
- MLA Anglin congratulated the Members of Council and thanked Council for the opportunity to address Council, noting this was his first chance to meet with Council since the municipal election.
- MLA Joe Anglin highlighted the following topics in his update to Council:
- Bill 28 –Regional Growth Board Act. MLA Anglin noted the previous Minister of Municipal Affairs insisted this bill pass, however, it has been rewritten to make it voluntary for municipalities to join instead of mandatory. He advised to ensure the municipality has an opt out clause and to maintain autonomy.
- Cabinet Shuffle – MLA Anglin indicated with the Cabinet shuffle there is a new Minister of Municipal Affairs and a new Minister of Environment and Sustainable Resources. He spoke regarding the proposed new lodge recommending a delegation meet with the new Minister of Municipal Affairs, stressing the urgency of the lodge. MLA Anglin indicated the new application has an additional aspect which is federal funding. He suggested the Town of Rimbey find out what is the source and where is it coming from and who is

responsible. He also suggested we contact MP Blaine Calkins with regards to the federal funding.

Municipal Government Act – MLA Anglin indicated the biggest thing coming is the rewriting of the MGA. He noted it is a huge document. The AUMA will have consultation on the MGA and suggested we make sure we get our input into the AUMA and the Minister of Municipal Affairs. MLA Anglin advised the Minister of Municipal Affairs would like the document rewritten prior to the next election.

Mayor Pankiw thanked MLA Anglin for his presentation.

5.2 Destination Rimbey – Mr. Dave Karroll (7.9)

Mayor Pankiw welcomed Mr. Karroll to the Council Meeting.

Mr. Karroll presented options for marketing Rimbey to the world to attract seniors, families and businesses. He outlined a 12 week test program, which would lay the foundation for a long term marketing initiative for the Town of Rimbey to help expand the community. It would involve placing three ads four times each in Alberta and three different ads would be placed once in Saskatchewan and British Columbia. This would give exposure to approximately 3.5 million people. The site would have a visitor counter to track visits.

The cost to the Town of Rimbey for the initial twelve week test program is \$9,000.00.

Mayor Pankiw thanked Mr. Karroll for his presentation.

5.3 Animal Control Services – Mr. Jim DeBoon

Mayor Pankiw welcomed Mr. Deboon to the Council Meeting.

Mr. Deboon spoke to Council regarding a cat bylaw. He spoke in-depth on 4 options: Council consider enacting a cat bylaw, Council can amend the current dog bylaw to cover domestic pets, Council can do neither and just arrange for pick up and housing of cats (which could have legal implications) or Council could choose to maintain the status quo. Mr. DeBoon indicated the cost to house a cat for the minimum of three days is \$120.00.

Mayor Pankiw thanked Mr. Deboon for his presentation.

6. Bylaws

6.1 None

7. New Unfinished Business

and

7.1 Recreation Board – Community Grants Program

Motion 003/14

Moved by Councillor Payson Council approves the funding of \$500 to the Rimbey and Area Early Child Development Coalition (Powerful Moms and Super Dads), \$500 to the Rimbey and District Victim Services (Big Band Valentine Gala), and \$500 to the Rimbey Kinsmen (Christmas Supper and Entertainment) from the Community Events Grant Program budget.

CARRIED

7.2 Rimbey Municipal Library – Board Member Application

Motion 004/14

Moved by Councillor Jaycox to vote by secret ballot.

CARRIED

Motion 005/14

Moved by Councillor Payson Council appoints Mrs. Gayle Rondeel to the Rimbey Municipal Library Board effective January 13, 2014 for a period of three (3) years.

DEFEATED

7.3 Rimbey Art Club AgreementMotion 006/14

Moved by Councillor Jaycox Council approves the proposed agreement which would extend the Art Club's Lease at the Peter Lougheed Community Centre for the period January 1, 2014 through December 31, 2016.

CARRIED

7.4 Parkland Regional Library AgreementMotion 007/14

Moved by Councillor Webb Council approves the Parkland Regional Library requisition of \$17,835.00 for the 2014 year.

CARRIED

7.5 West Central Planning AgencyMotion 008/14

Moved by Councillor Olsen Council approves the requisition from West Central Planning Agencies in the amount of \$7,021.08 for the 2014 year.

CARRIED

7.6 MLA Joe Anglin Delegation Discussion (5.1)Motion 009/14

Moved by Councillor Webb Council accepts MLA Anglin's update as information.

CARRIED

7.7 Destination Rimbey – Mr. Dave Karroll Delegation Discussion (5.2)Motion 010/14

Moved by Councillor Olsen Council accepts the presentation regarding Destination Rimbey as information, and refer the information to the 2014 budget.

CARRIED

7.8 Animal Control ServicesMotion 011/14

Moved by Councillor Jaycox Council accepts the documentation from Animal Control Services which outlines suggestions for the regulation and control of cats within the corporate limits of the Town of Rimbey as information and refer to the 2014 budget.

CARRIED

7.9 Budget Planning MeetingMotion 012/14

Moved by Councillor Webb Council to hold a Budget/Planning Meeting with Administration on February 1, 2014 at 9:00 am.

CARRIED

7.10 AAMD&C Spring ConventionMotion 013/14

Moved by Councillor Payson Council authorizes Mayor Pankiw and Councillor Webb to attend the AAMD&C Spring Convention to be held in Edmonton from March 17-19, 2014 as guests of Ponoka County.

CARRIED

8. Reports

8.1 Department Reports

8.1.1 CAO Report

8.1.2 Development Officer Report

8.1.3 Public Works Department Report

8.1.4 Director of Community Services Report

8.1.5 Fire Department Report

Motion 014/14

Moved by Councillor Jaycox Council accepts the CAO Report, the Development Officer Report, the Public Works Department Report and the Director of Community Services Reports as information.

CARRIED

8.2 Boards/Committee Reports8.2.1 Rimoka Housing Foundation Meeting Minutes Nov 6, 20138.2.2 Rimbey Municipal Library Board Meeting Minutes Nov 4, 2013Motion 015/14

Moved by Councillor Webb Council accepts the Rimoka Housing Foundation Board Meeting Minutes of November 6, 2013 and the Rimbey Municipal Library Board Meeting Minutes of Nov 4, 2013 as information.

CARRIED

9. Correspondence

9.1 Alberta Municipal Affairs Bill 289.2 Big Brothers Big Sisters of Rimbey – Bowl for Kids Sake9.3 Rimbey & District Victims Services – Big Band Valentine Gala9.4 Rimbey and Area Early Child Development Coalition – LetterMotion 016/14

Moved by Councillor Olsen Council enter a team in the Big Brothers Big Sisters Bowl for Kids Sake to be held Sunday March 2, 2014 .and the Councillors pay their own fees.

CARRIED

Motion 017/14

Moved by Councillor Webb Council purchase a table of 8 for the Rimbey & District Victims Services – Big Band Valentine Gala to be held on February 8th, at a cost of \$400.00 and the 8 tickets be offered to Council and Staff on a first come first serve basis.

CARRIED

Motion 018/14

Moved by Councillor Jaycox Council accepts the correspondence from Alberta Municipal Affairs, Bill 28, Big Brothers Big Sisters of Rimbey – Bowl for Kids Sake, Rimbey & District Victim Services – Big Band Valentine Gala, and Rimbey and Area Early Child Development Coalition as information.

CARRIED

10. Open Forum

10.1 Open Forum

1 member of the public addressed Council regarding damage to his property as a result of the construction of the roadway between 58th and 57th Avenue in 2007. He is requesting Council look at the situation.

1 member of the public addressed Council regarding the Library Board and on what criteria Council used to determine the qualifications of applicants.

1 member of the public addressed Council regarding the upcoming position and hiring of the CAO and raised concerns with some of the applications.

1 member of the public addressed Council with regards to the tennis courts, noting this item was brought up several months ago and it was quite a contentious issue and wanted to know if it was brought forward again, if the sale would be made public.

1 member of the public addressed Council regarding cats, noting the City of Stoney Plain has a cat bylaw and we may be able to get a copy of their bylaw as a sample.

Motion 019/14

Moved by Councillor Jaycox to extend the Council meeting beyond the 90 minute limit set out in Procedural Bylaw 889/13.

CARRIED

Mayor Pankiw recessed the meeting at 8:26 pm.

10 members of the public, Lori Hillis, Director of Finance and Kathy Blakely, Recording Secretary, departed the meeting at 8:26 pm.

Mayor Pankiw reconvened the meeting at 8:32 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act).

11.2 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act).

Motion 020/14

Moved by Councillor Jaycox Council go in camera at 8:32 pm pursuant to Division 2, Sections 17(2) of the Freedom of Information and Protection Act to discuss personnel issues and Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act to discuss land Issues.

CARRIED

Motion 021/14

Moved by Councillor Jaycox the Council Meeting reverts back to an open meeting 8:46 pm.

CARRIED

10 members of the public rejoined the meeting at 8:46 pm.

Motion 022/14

Moved by Councillor Jaycox to cease the current search for an applicant for the position of Chief Administrative Officer and contract an organization for the recruitment of a Chief Administrative Officer.

CARRIED

Motion 023/14

Moved by Councillor Payson the Town of Rimbey terminate negotiations with Johnson Estates for utility servicing of land for the Rimoka Housing Foundation project.

CARRIED

12. Adjournment Motion 024/14

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:48 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	5.1	Confidential	Yes	No	XX
Topic	Stacey Johnson – Seniors Housing Complex				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

Documentation Attached:	Yes	No	XX
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DISCUSSION:

Stacey Johnson has requested to attend the Council Meeting as a delegation to speak to Council regarding the new Seniors Housing Complex.

RECOMMENDED ACTION:

Administration recommends Council accept Stacey Johnson's presentation as information.

CAO 	
DISTRIBUTION:	Council: Admin: Press: Other:

Town of Rimbey (Attention Kathy)

As discussed on the telephone this morning, Alvin Johnson and I (Stacey Johnson) will be attending the Town Council meeting on January 27th, 2014. We have comments and questions for Town Council about the new Seniors' Housing Complex that is to be built in Rimbey.

Thank-you,

Stacey Johnson

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Tagish Engineering Ltd. – Project Status Updates				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

Tagish Engineering Ltd has provided a project status update on the various ongoing projects within the Town of Rimbeey.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is the Project Status Update from Tagish Engineering Ltd for the period ending January 13, 2014.

RECOMMENDED ACTION:

Administration recommends Council accept the Project Status Update dated January 13, 2014, from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB87 – Hwy 20 Intersections, RB 100 – 51st Ave from 44 – 46th Street (2012 Construction), RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB114 – Johnson Estates Development Review, RB115 – Hwy 53 – 51st Street Prelim Planning, RB116 – Bergum Area and Back Lane Storm, and RB117 - 2014 Capital Planning Designs and RB118 – Simpson Road, as information.

CAO 				
DISTRIBUTION	Council:	Admin:	Press:	Other:



PROJECT STATUS UPDATES

January 13, 2014

RV02 – RV Haven Campground, Water Operations Manual (GM)

This project is related to development of a water system operation manual for the campsites water system.

(December 10) No Change.

(January 13) Contacted Town of Rimbey to see if recommended upgrades were completed, and we were informed that as of January 1, 2014 the Town of Rimbey would not be overseeing the operations of water production or distribution. Completion of Water Operation Procedures will be on hold until receiving confirmation from Developer to proceed.

1.0 Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(December 10) Working on price quotation to crush concrete in 2014.

(January 13) Concrete crushing to start the week of January 13, 2014.

RB87 – Hwy 20 Intersections – (GS)

This project is for Hwy intersections at both 54th and 58th Avenue and Hwy 20.

(Dec 10) We are discussing the base work with Nikirk this week, if pricing is good a contract for the work can be created or a tender can be completed.

(Jan 13) We will follow up with Nikirk to get them to submit their pricing so we can then review with the Town.

RB100 – 51st Avenue from 44-46th Street (2012 Construction) – (LS)

(Oct 15) FAC inspections to be completed in the spring of 2014 at which time CCA will fix settlements

RB102 South Lagoon Baffle Curtain – GM

(December 10) Received price quote and instructed D & M Concrete Products to fabricate and install winch assembly.

(January 13) Contractor fabricated and install baffle curtain support system. Contractor submitted invoice before year end as requested by Town.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(December 10) Letter has been sent to AENV and Town for Review

(January 13) Town Public Works staff are working at installing new replacement pump in the Underdrain manhole.

RB108 2013 Walking Trails– GM

(December 10) Revised and added information on as-built drawings as requested by Alberta Infrastructure.

(January 13) Contractor has requested release of holdback on project.

RB109 – 58th Avenue Re-construction – LS

Project: There are significant settlements along 58th Ave. Roadway is to be milled, asphalt leveling course is to be applied and overlaid. Sanitary is to be re-lined with a CIPP as part of this project. Miscellaneous patching in Rimbey is also part of this project.

(December 10) Checked issue with Service on 58th Ave. Some construction work may be required in 2014 to address problem. It is assumed that work will be done under a new job number if decided to go ahead.

RB114 - Johnson Estates Development Review (GM)

Project: Review of the Johnson Estates Development including Seniors center

(December 10) Supplied Town staff with budget estimates on alternative site servicing.

(January 13) Ongoing discussions with staff on response from Developer requests

RB115 – Hwy 53 – 51st Street Prelim Planning – LS

(December 10) Addressed some issues on 50th Ave. with Genivar at the AT meeting. Waiting for Genivar to confirm details. Waiting on Town to confirm budgets so we know the scope of work required for project in 2014.

(January 14) Waiting for Town to confirm budgets so we know the scope of work required for projects in 2014.

RB116 – Bergum Area and Back Lane Storm (GM)

Project: Assessment of drainage from back lane entering Bergum property

(December 10) Working on storm water modeling and design.

(January 13) Completed design, drafting and project estimates. Will be reviewing options with Town staff.

RB117 – 2014 Capital Planning Projects – LS

(December 10) Working on tennis court and Highway 53 intersection estimates for the Town, so they can confirm 2014 budgets.

(January 14) Waiting for Town to confirm budgets so we know the scope of work required for projects in 2014.

RB118 – Simpson Road – (GM)

(December 10) Sent project budget estimate to Town, waiting for further instructions.

(January 13) No Change.

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		
BACKGROUND:					
<p>Each month the Director of Finance prepares the following reports: Consolidated Financial Report</p>					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>Attached is the Consolidated Financial Report for December 31, 2013.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accepts the Consolidated Financial Report for December 31, 2013 as presented.</p>					
CAO					
DISTRIBUTION	Council:	Admin:	Press:	Other:	

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2013

OPERATING

	Revenues			Expenses		
	Budget	Actual	Remaining	Budget	Actual	Remaining
General Municipal Revenues	3,575,394	3,419,138	156,256	843,201	843,201	0
Council (11)				111,455	123,728	(12,273)
Administration (12)	15,649	21,839	(6,190)	683,805	650,098	33,707
General Operating (12-13)				100,980	89,725	11,255
Police (21)	74,000	84,788	(10,788)	67,331	40,244	27,087
Fire (23)	63,000	52,591	10,409	106,664	107,036	(372)
Disaster Services (24)				7,950	652	7,298
Ambulance					142,166	(142,166)
Bylaw Enforcement (26)	162,050	2,360	159,690	141,862	59,276	82,586
Public Works (32)	3,000	3,473	(473)	511,301	535,282	(23,981)
Airport (33)	1,170	720	450	15,388	7,596	7,792
Storm Sewer (37)				4,825	4,143	682
Water (41)	525,251	517,030	8,221	309,788	259,109	50,679
Sewer (42)	714,675	696,738	17,937	212,602	224,131	(11,529)
Garbage (43)	202,104	199,543	2,561	82,600	91,167	(8,567)
Recycle (43-01)	48,690	49,839	(1,149)	160,251	112,499	47,752
FCSS (51)	158,686	158,686	0	186,166	186,166	0
Cemetery (56)	35,900	12,931	22,969	50,346	15,913	34,433
Development (61)	52,400	34,047	18,353	99,719	85,467	14,252
Econ. Development (61-01)	20,600	14,973	5,627	82,985	32,500	50,485
RV Park (61-08)	24,400	16,013	8,387	16,400	16,591	(191)
Recreation Office (72)	183,200	185,378	(2,178)	97,565	56,475	41,090
Pool (72-04)	135,250	60,747	74,503	258,821	255,851	2,970
Parks (72-05)		1,063	(1,063)	110,574	46,578	63,996
Racquetball (72-06)	22,000	32,101	(10,101)	12,750	10,200	2,550
Arena (72-09)	94,925	100,655	(5,730)	261,003	255,234	5,769
Recreation Programs (72-11)	24,500	20,727	3,773	44,313	34,504	9,809
Community Centre (74)	38,800	61,237	(22,437)	200,688	301,837	(101,149)
Library (74-06)	12,463	9,700	2,763	118,425	124,695	(6,270)
Scout Hall (74-08)				3,650	2,794	856
Curling Club (74-09)	500	500	0	14,000	23,598	(9,598)
Museum (74-12)				108,112	102,347	5,765
Total Revenues	6,188,607	5,756,817	431,790	5,025,520	4,840,803	184,717
Debenture & Loan Principal Payments				369,201	337,212	31,989
Total operating and debt repayme	6,188,607	5,756,817	431,790	5,394,721	5,178,015	216,706

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2013

CAPITAL	Grants/Reserves	Operating surplus				
Comm Centre Boiler Replace		50,129			50,129	(0)
Backhoe	105,000				104,663	338
Street Sweeper	245,000				242,268	2,732
PW Truck						0
Mower	9,000				8,900	100
Sidewalk Replacement	105,270	116,476			221,746	0
PW New Truck	26,800				27,219	(419)
Compactor Truck	17,000				14,772	2,228
South Lagoon Baffle Curtain	63,245				42,275	20,970
NE Lagoon Repairs	104,257				112,784	(8,527)
54th Ave Storm Line		205			205	0
58 Avenue Road	301,000				257,328	43,672
Trails	200,000				28,609	171,391
Comm Centre Air Handling Unit		16,368			16,368	0
Comm Centre Washroom Reno	40,000					40,000
53rd Avenue	661,755				499,710	162,045
Concrete Crushing	50,000				47,263	2,738
Fitness Room	20,000				13,614	6,386
HWY 53 & 51 Street Intersection		6,203			6,203	0
Tire Marshalling Area	8,668				8,668	0
Total	1,956,995	189,381			1,702,722	443,653
Total Operating and Capital	8,145,602	5,946,198	431,790	5,394,721	6,880,737	660,359

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimoka Housing Foundation Meeting Minutes December 18, 2013				
Originated by	Tony Goode			Title	CAO

BACKGROUND:

The Rimoka Housing Foundation held a board meeting on December 18, 2013.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is a copy of the Rimoka Housing Foundation Board Meeting Minutes of December 18, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimoka Housing Foundation Board Meeting Minutes of December 18, 2013 as information.

 CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Rimoka Housing Foundation
December 18, 2013 @ 9:00am
Legacy Place, Ponoka

MINUTES

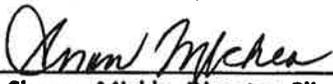
In Attendance	Legion	D. MacPherson	
	Town of Ponoka	R. Bonnett	T. Falkiner (regrets)
	Town of Rimbey	J. Webb (for R. Pankiw)	M. Jaycox
	County of Ponoka	P. McLauchlin - Chair	B. Liddle
	The Bethany Group	D. Beesley	S. Mickla
		M. Wideman - Recorder	

1.	CALL TO ORDER The meeting was called to order at 9:03am by Paul McLauchlin.
2.	ADOPTION OF AGENDA RHF 13-12-01 MOVED by R. Bonnett that the Board accept the Agenda with the additions of Life Lease Contract Provisions, Smoking and Non-Smoking, Operations Sub-Committee, and Life Line Ambulances under New Business. CARRIED
3.	APPROVAL OF MINUTES RHF 13-12-02 MOVED by M. Jaycox that the Board accept the minutes of November 6, 2013 as circulated. CARRIED
4.	FINANCIAL REPORTS For the ten months ended October 31, 2013 <ul style="list-style-type: none"> - Lodge Operations – Overall operations are doing quite well to budget, revenue is ahead of projections and occupancy in Golden Leisure is higher than anticipated. - Loss of revenue at Reid Manor is offset by the reduced food costs. Currently have 7 vacancies of 32, and are down to 7 residents receiving dinner and only 2-3 receiving breakfast. Several residents have moved from Reid into the lodge. Four vacancies at Legion and one in Slater Place, residents requiring more care are moving into the lodge or other care facilities. - Life Lease Operations – Operating slightly ahead of budget. One vacancy at this time which will be filled shortly. RHF 13-12-03 MOVED by J. Webb to accept the Financial Statements for the ten months ended October 31, 2013 as presented. CARRIED

	Discussion regarding the project. The inclusion of a guest suite will be considered in the design. Also need to get in front of the residents in Parkland Manor.
8.	NEW BUSINESS
a.	<p>Smoking/Non-Smoking</p> <p>Resident looking into Self-Contained has suggested that one building be designated as smoking and one as non-smoking. This has been investigated and is an ongoing issue, specifically regarding allergies and the fire-safety hazard. Aim to make every building non-smoking in the future, but this will be a slow process as existing residents would need to be grandfathered and Legislation does state that you may smoke in your suite.</p>
b.	<p>Life Line Ambulances</p> <p>Dave will discuss with EMS, as the dispatcher needs to be aware of the keypad or lockbox information. Will investigate retrofitting the existing lockboxes to keypads.</p>
c.	<p>Operations Sub Committee</p> <p>Discussed under Operational Report, above. Will be discussed further at the next meeting.</p>
d.	<p>Life Lease Contract Provisions</p> <p>Review of Life Lease contract provided by D. MacPherson. Concern regarding clause indicating the lease may be transferred to spouse, children, grandchildren, etc. which would override those on the waitlist. Cannot change existing leases that have been signed, would have to grandfather residents.</p> <p>The Bethany Group recently had a new lease developed for our newest building, will bring forward for review.</p>
9.	<p>DATE & LOCATION OF NEXT MEETING</p> <p>The next meeting will be held on Wednesday January 15th at 9:00am at Parkland Manor, Rimbey.</p>
10.	<p>ADJOURNMENT</p> <p>RHF 13-12-08 MOVED by J. Webb that the Rimoka Board meeting adjourn at 11:11am.</p> <p style="text-align: right;">CARRIED</p>



 Paul McLauchlin, Board Chair



 Sharon Mickla, Director Client Services

 Date *Jul 15th / 2014.*

 Date *Jan 15 / 2014*

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimbey & District Volunteer Week Committee Minutes Nov14/13				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Rimbey & District Volunteer Week Committee held a board meeting on November 14, 2013.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No
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DISCUSSION:

Attached is a copy of the Rimbey & District Volunteer Week Committee Board Meeting Minutes of November 14, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey & District Volunteer Week Committee Board Meeting Minutes of November 14, 2013 as information.

 CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Rimbey & District Volunteer Week Committee
Meeting: Thursday, November 14, 2013
10:00 a.m.
Rimbey Provincial Building

Meeting

- 1. Call to Order**
Laine Dahms called meeting to order at 10:00 a.m.
- 2. Approval of Agenda.**
Motion: By Mary Busch to approve. Carried.
- 3. Approval of May 16, 2013 Minutes**
Corrections to minutes:
5.1 change wright to write
5.7 change where to were (very positive...)
6.3 "Volunteers Plant Seeds of Kindness" was chosen by the committee.
Motion: Nancy Adams moved the minutes be accepted as corrected. Carried.
- 4. Approval of Financial Report**
Profit and Loss statement to November 1, 2013, with income of \$305.51
Motion: Cheryl Jones moved to accept report as presented. Carried.
- 5. Business arising from the minutes**
 - 5.1 Introductions with sign in phone, fax, e-mail
Filled out by attendees.
 - 5.2 Stamp & receipt book
The stamp and receipt book are in Laine's office, along with the cheque book
 - 5.3 Date & time for 2014 event confirmation
April 6th -13, 2014
Motion: Pat Muddle to have evening event on April 7, 2014, seconded by Mary Busch.
Carried.
 - 5.4 Booking – Community Centre
Peter Stenstrom will book the Community Centre.
 - 5.5 Design and Plan for our theme
Several designs were presented for the theme of "Volunteers Plant Seeds of Kindness". The flower pot with a tulip and the flower pot with the daisy both received 5 votes. The last vote to be cast will be the decision maker.
- 6. New Business**
 - 6.1 Center Pieces
We have the centerpieces from the Women's Day conference available. Cheryl Jones moved that we have clay pots with a live spring flower for each table, with a maximum cost of \$300.00. Bill Scott seconded the motion. Door prizes will be discussed at the next meeting.

- 6.2 Correspondence
Tabled to the next meeting.
- 6.3 Entertainment –form subcommittee?
IreneSteeves, Cheryl Jones, Pam Scott, Laine Dahms
Pam suggested Debbie Bergeron, who had already been contacted by someone. She will verify. The budget for entertainment is \$500.00 to \$1000.00. Pam will speak with Bruce Tona about possibly playing the piano at the beginning of the event, for 45 minutes.
- 6.4 Meal – form subcommittee
Planning committee will invite Diane McCally, from the Manor, to be part of the subcommittee, with Nancy Adams, Laine Dahms, and Peggy Makofka. Bill Scott agreed to be part as well.
- 6.5 Letter of support to Town
Tabled to next meeting.
- 6.6 Poster/Poem campaign
Irene Steeves usually picks up the posters/poems from the schools that are participating. Our “seed” logo will be sent to all schools for the campaign to honor volunteers. We have had as many as 90 entries, and it is a good way to build awareness at the school level. Laine Dahms will send them out in January.
- 6.7 Logo design
The logo design will be ready for the January meeting.
- 6.8 Enhancement Funding
Katherine Winters completed the application from last year, and we received \$503.52. We will ask Katherine to apply for next year. Further discussion is tabled for the next meeting.
7. Next Meeting
Date: Thursday, January 23, 2014
Time: 10:00 a.m.
Place: Provincial Building
8. Adjournment
Meeting was adjourned at 11:15 a.m. by Mary Busch, seconded by Cheryl Jones.

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	January 27, 2014		
Agenda Item No.	8.3.	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
The Mayor and Councillors provide reports on their activities.					
Documentation Attached:	Yes XX			No	
DISCUSSION:					
Attached are the following reports: 8.3.1 Mayor's Pankiw's Report 8.3.2 Councillor Jaycox's Report 8.3.3 Councillor Olsen's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report					
RECOMMENDED ACTION:					
Administration recommends Council accept Council reports as information.					
CAO 					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Mayor Pankiw's Report Dec 1/13 – Jan 17/14

Dec 2/13	Met with teachers and students to answer questions
Dec 4/13	Met with the Kinsmen Club
Dec 6/13	Attended Victims Services at the Drop In Centre
Dec 9/13	Meet and Greet at Scratchin' the Surface with Rimbey Chamber of Commerce
Dec 9/13	Regular Council Meeting
Dec 11/13	Attended the Rimbey Chamber of Commerce Meeting
Jan 2/14	CAO Interviews
Jan 3/14	CAO Interviews
Jan 6/14	CAO Interview discussions with Council
Jan 6/14	Meeting with Rimoka Residents and then with Staff
Jan 8/14	Attended Chamber of Commerce Meeting
Jan 10/14	Attended Interagency Meeting
Jan 13/14	Regular Council Meeting
Jan 14/14	Met with Tony and Rich Schmidt regarding budget for equipment
Jan 15/14	Attended Rimoka Housing Foundation Meeting in Ponoka
Jan 15/14	Attended the Mayor's Symposium in Edmonton
Jan 16/14	Attended the Mayors Symposium in Edmonton, Met with Minister of Municipal Affairs, Honorable Minister Ken Hughes
Jan 17/14	Attended the Mayors Symposium in Edmonton

Councillor Jaycox's Report Jan 16/14

Jan 6/14 Attended a Rimoka Rimbey resident and staff meeting with Bethany

Jan 15/14 Attended the Rimoka Housing Foundation Meeting in Ponoka

Councillor Olsen's Report Dec 9/13 – Jan 13/14

Dec 9/13	Met with the Recreation Board
Dec 9/13	Meet and Greet at Scratchin the Surface
Dec9/13	Regular Council Meeting
Jan 16/14	Meet with Honorable Minister Ken Hughes of Municipal Affairs
Jan 20/14	Attended the Blindman Youth Action Committee Meeting
Jan 13/14	Regular Council Meeting

Councillor Payson's Report Jan 24/14

Dec 18/13	Signed papers as Commissioner of Oaths
Jan 6/14	Attended the Library Board Meeting
Jan 8/14	Signed papers as Commission of Oaths
Jan 13/14	Regular Council Meeting
Jan 20/14	Attended the Blindman Youth Action Society Board Meeting
Jan 21/14	Attended the Neighbourhood Place Board Meeting

Councillor Webb's Report Jan 23/14

Dec 16/13 Met with Ponoka County CAO regarding Rimoka project update

Dec 17/13 Attended Office to sign cheques

Dec 18/13 Attended Rimoka Housing Foundation Meeting
Attended the Seniors Lodge Christmas luncheon to give speech on behalf of the

Dec 20/13 Rimoka Board, handed out flowers and chocolates

Dec 23/13 Attended Town Office Christmas gathering

Jan 2/14 CAO Interviews

Jan 3/14 CAO Interviews

Jan 6/14 CAO Interview meeting

Jan 8/14 Attended the FCSS Board Meeting

Jan 13/14 Regular Council Meeting

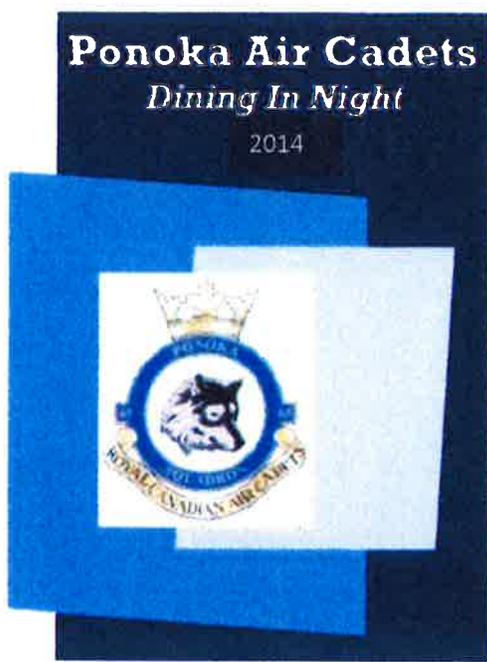
Jan 21/14 Attended the Historical Society Meeting

Jan 23/14 Attended office to sign cheques

Signed several Commissioner of Oaths documents throughout the month.

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 27, 2014		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes XX			No	
DISCUSSION:					
<p>9.1 Ponoka Air Cadets Dining In Night</p> <p>9.2 Alberta Municipal Affairs</p> <p>9.3 Government of Alberta – Human Services</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accepts the correspondence from Ponoka Air Cadets Dining In Night, Municipal Affairs and Government of Alberta Human Services, as information.</p>					
					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



Royal Canadian Air Cadet #65 Squadron requests the pleasure of your company at our

17th Annual Dining In Night
on Saturday,
the 15th of February 2014
at the
Ponoka Legion Hall
3911 Hwy 2a
6:30 p.m.

**Dress Code for the evening
is as follows:**

- Civilian: Semi-formal (church clothes)
- Military Members: Mess kit or DEU2 with white shirt and bow tie
- Cadets: Uniform with dress shirt and tie (Or white shirt and bow tie)

Cost: \$20.00/person
(No charge for Squadron 65 Cadets)

R.S.V.P. January 31, 2014

Please indicate the names, titles of guests (ie Mr. Mrs. Ms. Sgt....) and which are cadets, on the back of the enclosed RSVP





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary -West*

JAN 17 2014

AR70613

Reeve Paul Mclauchlin
Ponoka County
4205 - Highway 2A
Ponoka, AB T4J 1V9

Dear Reeve Mclauchlin,

Thank you for your partnership's application for a grant under the Regional Collaboration component of the 2013/14 Regional Collaboration Program (RCP). I am pleased to inform you that Ponoka County has been approved for a grant of \$80,000 in support of your project: Regional Emergency Management.

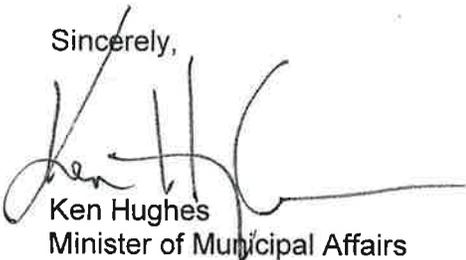
The conditional grant agreement will be mailed shortly to your Chief Administrative Officer to obtain the appropriate signatures.

For any project that may merit enhanced public recognition, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at rcp.grants@gov.ab.ca, to discuss specific communication activities to highlight the project, as outlined in the RCP guidelines.

I would like to recognize the Honourable Diana McQueen, MLA, Drayton Valley-Devon, and the Honourable Verlyn Olson, MLA, Wetaskiwin-Camrose, for their continued support for this program.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Ken Hughes
Minister of Municipal Affairs

cc: Honourable Diana McQueen, MLA, Drayton Valley-Devon
Honourable Verlyn Olson, QC, MLA, Wetaskiwin-Camrose
Mayor Rick Bonnett, Town of Ponoka
Mayor Rick Pankiw, Town of Rimbey
Mayor Keith B. Nesbitt, Summer Village of Parkland Beach
Charlie Cutforth, Chief Administrative Officer, Ponoka County
Brad Watson, Chief Administrative Officer, Town of Ponoka
Tony Goode, Chief Administrative Officer, Town of Rimbey
Marilee Yakunin, Chief Administrative Officer, Summer Village of Parkland Beach

Dear Stakeholder:

The Building Families and Communities Act (Bill 30) came into effect on January 1, 2013 and Child and Family Service Authorities (CFSA) Boards wrapped up their work at the end of 2013.

As of January 1, 2014, **East Central CFSA** and **Central Alberta CFSA** have joined together to serve children, youth and families in Central Alberta. At this time, the reformed service delivery body is referred to as **Central Alberta Child and Family Services (CFS)**.

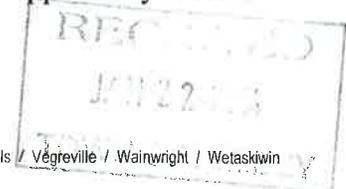
My name is David Tunney and I am privileged to serve as the Central Alberta Child and Family Services Regional Director. Previously I was in the role of Chief Executive Officer of the Central Alberta Child and Family Services Authority.

To bring the two separate bodies together as one, a service delivery plan is being developed and will be implemented. Central Alberta Child and Family Services will focus on positive outcomes for children, youth and families and will provide stakeholders with relevant information as the plan is implemented.

Stakeholders are valuable and play an essential role in supporting positive outcomes for vulnerable Albertans. The Central Alberta CFS is committed to maintaining and fostering positive working relationships. The new Family and Community Engagement Councils will assist us to connect with our communities. They will help us to understand where we're making a difference, where more support is needed, and where we can work better together to achieve the results Albertans want and need. Applications for members of the new Family and Community Engagement Councils are being accepted. For more information please go to <http://www.humanservices.alberta.ca/department/fcec-application-process.html>.

The Ministry of Human Services is working on a number of initiatives to transform its service delivery system. The objective is to make it easier for Albertans to access the information and services they need in a timely, consistent manner. Human Services will continue to align and integrate services for Albertans in the context of regional boundaries, and with ongoing feedback from the Family and Community Engagement Councils.

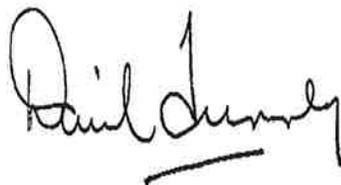
The Government's Building Alberta Plan includes investing in families and communities and we are focused on working with communities to ensure every Albertan has an opportunity to reach their potential and live fulfilling lives.



If you have questions, please contact your local service delivery office or speak with Central Alberta CFS representatives.

Thank you for your ongoing commitment to children, youth and families.

Sincerely,

A handwritten signature in black ink, appearing to read "David Tunney". The signature is written in a cursive style with a prominent loop at the beginning and a horizontal line under the name.

David Tunney, Central Alberta Child and Family Services Regional Director