

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, NOVEMBER 10, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
2.1	None	
3.	Agenda Approval and Additions	
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5.1	None	
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10.	Open Forum	
11.	In Camera	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 27, 2014, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the organizational meeting to order at 6:30 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lucien Cloutier, CLGM
Assistant Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Recording Secretary – Kathy Blakely

Absent:

Public:
Rimbey Review - Treena Mielke
no members of the public

2. Adoption of Agenda of Agenda Approval and Additions

Motion 319/14

Moved by Councillor Webb to approve agenda as presented.

CARRIED

3. Schedule 3.1. Council and Committee of the Whole Meetings

Motion 320/14

Moved by Councillor Jaycox to schedule Regular Council meetings every 2nd and 4th Monday of the month commencing at 7:00 pm.

CARRIED

Motion 321/14

Moved by Councillor Godlonton there be only one meeting per month in the months of July 2015 and August 2015 on the 4th Monday of the month, commencing at 7:00 pm and one meeting in December 2015 on the 2nd Monday of the month, commencing at 7:00 pm.

CARRIED

Motion 322/14

Moved by Councillor Payson that if any regularly scheduled meeting falls on a statutory holiday, the meeting moves to the Wednesday of the same week, commencing at 7:00 pm.

CARRIED

Mr. Stan Orlesky of FortisAlberta entered the meeting at 6:43 pm.

Motion 323/14

Moved by Councillor Godlonton the Committee of the Whole meetings be held every second month, starting January 2015, on the last Friday, commencing at 9:00 am.

CARRIED

4. Appointments 4.1 Auditor

Motion 324/14

Moved by Councillor Jaycox to continue Auditor Services with Seniuk & Company.

CARRIED

4.2 AssessorMotion 325/14

Moved by Councillor Jaycox to retain Municipal Property Consultants as Assessors for the Town of Rimbey.

CARRIED

4.3 Engineering ServicesMotion 326/14

Moved by Councillor Jaycox to appoint Tagish Engineering Services as the main engineers for the Town of Rimbey for the 2015 and use 2015 as a review year in which to evaluate their services, with an aim to present Council with a recommendation in October 2015.

CARRIED

4.4 Banking ServicesMotion 327/14

Moved by Councillor Webb the Town of Rimbey stay with our current banking services provider ATB Financial for the time being, however the Town of Rimbey should put out an RFP for Banking Services to determine the best solution for the Town of Rimbey.

CARRIED

4.5 Legal ServicesMotion 328/13

Moved by Councillor Webb the Town of Rimbey retains Chapmen Riebeek LLP, Barristers & Solicitors of Red Deer, Alberta as our legal counsel.

CARRIED

4.6 Deputy Mayor and Signing AuthorityMotion 329/14

Moved by Councillor Payson the position of Deputy Mayor and Signing Authority revolve on a 6 month term commencing November 1, 2014 and revolve in the order of Councillor Jaycox, (November 1, 2014 – April 30, 2015), Councillor Payson (May 1, 2015 – October 31, 2015), Councillor Godlonton (November 1, 2015 – April 30, 2016) and Councillor Webb (May 1, 2016 – October 31, 2016).

CARRIED

4.7 – 4.22 Committee Appointments (Schedule A)

Committees / Boards	Mayor Pankiw	Councillor Jaycox	Councillor Payson	Councillor Godlonton	Councillor Webb	CAO Lucien Cloutier	Assist CAO Lori Hillis
		1	2	3	4		
Deputy Mayor (6 month term proposed)		Nov 1, 2014 – Apr 2015	May 2015 – Oct 2015	Nov 2015 – Apr 2016	May 2016 – Oct 2016		
Signing Authorities (6 month term proposed)		Nov 1, 2014 – Apr 2015	May 2015 – Oct 2015	Nov 2015 – Apr 2016	May 2016 – Oct 2016		
Blindman Youth Action Society (1)			X				
Bylaw & Policy Committee (3)	X	X			X		
CAEP Board (2)		X			X		
Cemetery Committee (2)	X				X		
Chamber of Commerce (1)	X						
Disaster Services Committee(3)		X	X	X		X	
FCSS Board (1)					X		
Fire Commission (1)				X		X	
F.O.I.P. Coordinator						X	
Historical Society Board (1)					X		
Interagency Committee (2)	X			X			
Library Board (includes Parkland Library Board) (1)			X			X	
Neighbourhood Place (1)			X				
Rimoka Foundation Board (2)	X	X					
Wellness Committee (1)				X			
West Central Planning Agency (2)		X		X		X	
Subdivision and Development Appeal Board (5) Term – 2013-2015	Rhonda Tarney	Rob Rondeel	Bob Johnston	Tim Buist	Kathy Pfau		
Assessment Review Board (3)	Central Alberta Regional Assessment Review Board						

Motion 330/14

Moved by Councillor Webb to adopt the Board Appointments according to Schedule A.

CARRIED

5. Adjournment Motion 331/14

Moved by Councillor Jaycox to adjourn.

CARRIED

Time of adjournment 7:06 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, OCTOBER 27, 2014 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

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Councillor Webb
Chief Administrative Officer - Lucien Cloutier, CLGM
Assistant Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Recording Secretary – Kathy Blakely
Public Works Foreman – Rick Schmidt

Absent:

Public:
Treena Mielke, Rimbey Review
Mr. Stan Orlesky, - FortisAlberta
one member of the public

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. October 27, 2014 Agenda
7.13 Rimbey Skateboard Park donation summary (addition)

Motion 332/14

Moved by Councillor Webb to accept the agenda as amended.

CARRIED

4. Minutes 4.1 October 15, 2014, Council Regular Meeting Minutes

Motion 333/14

Moved by Councillor Godlonton to accept the October 15, 2014 Council Regular Meeting Minutes as presented.

CARRIED

5. Delegation 5.1 Stan Orlesky – FortisAlberta (7.1)

Mayor welcomed Mr. Orlesky to the Council Meeting.

Mr. Orlesky gave Council an overview of the streetlights located on Hwy 53 and Hwy 20A through the Town of Rimbey. He indicated to Council these streetlights are currently on a “non-investment rate” which is at a lesser charge, however the Town of Rimbey is responsible for the maintenance and repair costs. He indicated if they had been on an “investment rate”, they would have initially cost more, however the repair and maintenance costs would have been the responsibility of FortisAlberta.

The current lights are at the end of their life cycle and are in need of replacing and suggested replacing the lights over three years. It was suggested to go from the four way stop east to the Esso one year, from the four way stop west to the hospital one year and from the four way stop north on Highway 20A one year.

Mr. Orlesky indicated the Town of Rimbey would need to request a costing for lighting design.

Mayor Pankiw thanked Mr. Orlesky for his presentation on the streetlights.

Mr. Orlesky departed the meeting at 7:24 pm.

6. Bylaws

6.1 Bylaw 896/14 Rimbey Downtown Sustainability Advisory Committee

Motion 334/14

Moved by Mayor Pankiw to table Bylaw 896/14 Rimbey Sustainability Advisory Committee to the next Council to be held on November 10, 2014 in order to allow Administration the opportunity to make the amendments requested.

CARRIED

7. New and Unfinished Business

7.1 Stan Orlesky – FortisAlberta Delegation Discussion (5.1)

Motion 335/14

Moved by Councillor Webb to accept Mr. Orlesky's presentation as information.

CARRIED

7.2 Tagish Engineering Project Status Update for October 7 and October 21, 2014

Motion 336/14

Moved by Councillor Payson to accept the Tagish Engineering Project Status Reports for October 7, and October 21, 2014 as information.

CARRIED

7.3 Town of Rimbey Policy 3005 – Purchasing Work Boots

Motion 337/14

Moved by Mayor Pankiw to amend Town of Rimbey Policy No. 3005 - Purchasing Work Boots, to increase the maximum to \$250.00 per calendar year and change the policy wording from “for each full time” public works’ employee to “for each permanent” public works employee.

CARRIED

7.4 Parkland Regional Library

Motion 338/14

Moved by Councillor Webb to defer the Parkland Regional Library 2015 budget and 2016 – 2017 budget projections to Town of Rimbey budget deliberations.

CARRIED

7.5 Rimbey Downtown Sustainability Strategy

Motion 339/14

Moved by Councillor Jaycox to table Rimbey Downtown Sustainability Strategy to the next Council meeting scheduled November 10, 2014 to allow Administration the opportunity to make the amendments requested.

CARRIED

7.6 Allocation of Additional Funding – Development Consulting Services

Motion 340/14

Moved by Councillor Godlonton to allocate \$5,000 from Unrestricted Surplus to Professional Services for the provision of development consulting services for Rimbey.

CARRIED

7.7 Allocation of Additional Funding – Wastewater ServicesMotion 341/14

Moved by Councillor Webb to draw \$12,500 from the Water/Sewer Reserves to carry-out the five tasks identified in the proposal received by the Town of Rimbey from Associated Engineering, Dated October 17, 2014 with respect to Wastewater Systems Effluent Regulations (WSER) assistance.

CARRIED

7.8 Lacombe Flying Club – Airport Runway LightsMotion 342/14

Moved by Councillor Jaycox for Administration to contact Transport Canada for permission remove the Rimbey airport lights and further to allow the Lacombe Flying Club to remove the Rimbey airport runway lights and have any associated spare parts in exchange for a donation of \$1000 in support of the Kinsmen's Skateboard Park, once Administration has received permission from Transport Canada to do so, and further the Public Works Foreman is to inspect the runway after the removal of the runway lights to ensure, to his satisfaction, there is no debris left on the premises.

CARRIED

Chief Administrative Officer requested Council to deal with item 7.12 while the Public Works Foreman, Rick Schmidt was here at the meeting.

It was the consensus of Council to proceed with item 7.12.

7.12 Groundwater Monitoring Program and Environmental AssessmentMotion 343/14

Moved by Councillor Jaycox to reallocate \$40,000 identified in the 2014 Capital Budget for the purchase of a water well backup generator to, instead, carryout a Groundwater Monitoring program and Environmental Assessment of the aquifer near the Town of Rimbey's northeast wastewater lagoon and, further, to allocate an additional \$10,000 from the Unrestricted Surplus for this purpose.

CARRIED

Public Works Foreman, Rick Schmidt departed the meeting at 8:03 pm.

7.9 Alberta Farm SafetyMotion 344/14

Moved by Councillor Godlonton to provide a donation in the amount of \$300.00 to the Alberta Farm Safety Centre in support of the 2014-2015 Safety Smarts Program.

CARRIED

7.10 Red Deer River Watershed AllianceMotion 345/14

Moved by Councillor Payson to table The Red Deer River Watershed Alliance request for funding to the next Council meeting scheduled for November 10, 2014 to allow Administration to obtain more information from the Red Der River Watershed Alliance regarding what the benefit is to the Town of Rimbey.

CARRIED

7.11 Rimbey FCSS/RCHHS 2015 BudgetMotion 346/14

Moved by Mayor Pankiw to defer the Rimbey Family and Community Support Services budget to the Town of Rimbey budget deliberations.

CARRIED

7.13 Rimbey Skateboard Park Donation Summary

Mayor Pankiw read out a list of Potential “in-kind” opportunities the Kinsmen could use for their grant application. They will be submitting their grant application within the next ten days and are actively soliciting donations of the “in Kind” opportunities at this time.

Treana Mielke of the Rimbey Review departed the Council Meeting at 8:10 pm.

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports8.2.1 Rimoka Housing Foundation Meeting Minutes September 10, 20148.2.2 Rimbey FCSS/RCHHS Meeting Minutes September 10 and September 15, 2014Motion 347/14

Moved by Councillor Webb to accept the Rimoka Housing Foundation Meeting Minutes of September 10th and the Rimbey FCSS/RCHHS Meeting Minutes of September 10 and September 15, 2014 as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Godlonton's Report

8.3.3 Councillor Jaycox's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Webb's Report

Motion 348/14

Moved by Councillor Godlonton to accept the reports of Council as information.

CARRIED

9. Correspondence

9.1 Rimbey Lions Club – Thank You9.2 CAEP – 2014 Annual Achievement AwardsMotion 349/14

Moved by Councillor Jaycox to accept the Rimbey Lions Club – Thank You, and the CAEP Annual Achievement Awards, as information.

CARRIED

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked the gallery if anyone wished to address Council.

There was one response from the gallery.

One person spoke to Council regarding the watershed and requested clarification regarding the development issue.

11. In Camera

11.1 None

One member of the public departed the meeting at 8:18 pm.

12. Adjournment

Motion 350/14

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:19 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Town of Rimby Request for Decision – to Council

Council Meeting Date: November 10, 2014

Subject: Bylaw 896/14 Rimby Business Sector Sustainability Advisory Committee

Confidential: No

Recommendation: Motion by Councillor to give first reading of Bylaw 896/14 Rimby Business Sector Sustainability Advisory Committee.

Motion by Councillor to give second reading of Bylaw 896/14 Rimby Business Sector Sustainability Advisory Committee.

Motion by Councillor for Council to unanimously agree to consider third reading of Bylaw 896/14 Rimby Business Sector Sustainability Advisory Committee.

Motion by Councillor to give third and final reading of Bylaw 896/14 Rimby Business Sector Sustainability Advisory Committee.

History: At the October 27, 2014 Regular Council Meeting, Council tabled Bylaw 896/14 Rimby Downtown Sustainability Advisory Committee in order for Administration to make amendments requested by Council which included removing references to “downtown” and replacing them with “business sector” and eliminating the section on honorariums. Formation of a Committee is identified in the draft strategy as one of the first recommended activities.

Discussion: A draft bylaw is presented before Council for consideration. The bylaw gives Council a great deal of latitude in appointing members to the Committee. While guidance is provided for the composition of the Committee, there isn't specific numbers of appointees allocated for various stakeholders. This is intentional to provide Council with the greatest degree of flexibility in appointing members.

Relevant Policy/ Legislation/ Section 145 of the Municipal Government Act allows for the formation of a Committee by bylaw.

Options/
Consequences

Council could vary the membership or mandate of the Committee. Council may wish to change the maximum number of members or the minimum required for a quorum.

Desired
Outcome(s)

A Committee will be established which will lead to advice and recommendations coming forward to Council to improve, enhance and sustain Rimbey's Business core.

Financial:

There will be costs associated with advertising for members and will need to be incorporated in the annual operating budget.

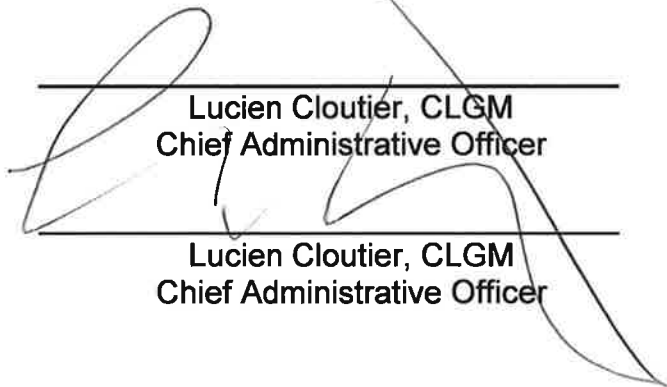
Follow Up:

- Sign and seal bylaw;
- Advertise for members;

Attachments:

Bylaw 896/14

Prepared by:



Lucien Cloutier, CLGM
Chief Administrative Officer

Date
Nov 6/14

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE RIMBEY BUSINESS SECTOR SUSTAINABILITY ADVISORY COMMITTEE

WHEREAS The Council of the Town of Rimbey have deemed it expedient to establish a Committee to provide Council with advice on the development and sustainability of Rimbey's business sector;

AND WHEREAS Section 145 of the *Municipal Government Act*, RSA 2000 and amendments thereto, allows a Council, by bylaw, to establish a committee and determine the function of such committee;

NOW THEREFORE The Council of the Town of Rimbey, duly assembled, hereby enact as follows:

1. The Rimbey Business Sector Sustainability Advisory Committee (the "Committee") is hereby established.
2. The Committee shall consist of no more than eleven (11) members.
3. All members appointed to the Committee will be appointed by the Council of the Town of Rimbey (the "Council") at one or more duly constituted Council meetings.
4. All Committee members will be appointed to the Committee on a continuous basis or until such time that:
 - a) The Council passes a resolution to cancel the appointment of one or more Committee members, which it may do so at any time, for any reason; or
 - b) The Council determines that the mandate of the Committee is complete and passes a resolution to cancel all Committee member appointments and/or enacts a bylaw to rescind this bylaw.
5. The Committee will meet on an as-needed basis, at times, locations (subject to clause 7) and dates determined by the Committee.
6. Notwithstanding clause 5, the Council will determine the date, time and location of the first meeting of the Committee.
7. The Town of Rimbey Administration will make available to the Committee a suitable venue for the holding of meetings.
8. At the first meeting of the Committee, and, annually, at the first meeting of the Committee held after the third Monday in October, the Committee will select a Chairperson and Deputy Chairperson to lead Committee meetings.
9. A majority of all members appointed to the Committee, or three (3) members, whichever is more, shall constitute a quorum.
10. Council may appoint anyone that it considers appropriate to serve on the Committee. Consideration may be given by Council to appointing one or more individuals that are:
 - a) Owners of a business in Rimbey;
 - b) Landowner of commercially zoned property within Rimbey;
 - c) Residents of Rimbey;
 - d) Residents living near Rimbey that utilize Rimbey stores and services;
 - e) Members of the Rimbey Chamber of Commerce;
 - f) Board members or employees of the Central Alberta Economic Partnership;
 - g) Representatives of the petroleum industry;
 - h) Representatives of the agricultural community;

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE RIMBEY BUSINESS SECTOR SUSTAINABILITY ADVISORY COMMITTEE

- i) Representatives from service clubs or other community groups which serve the Rimbey area;
- j) Other individuals with a demonstrable interest in the development and sustainability of Rimbey's business sector.

11. All Committee meetings will be lead by the Chairperson selected by the Committee or, in the absence of the Chairperson, by the Deputy Chairperson. In the event that both the Chairperson and the Deputy Chairperson are absent, the remaining Committee members will select a member from those present to lead the meeting.

12. The Committee will follow, as closely as practical, in a manner adjudicated by the Chairperson, the procedural bylaw of the Town of Rimbey Council unless and until the Committee establishes and adopts different procedures for conducting meetings which it may do at any duly constituted Committee meeting.

13. The mandate of the Committee will be to provide recommendations to the Town of Rimbey Council regarding the following:

- a) Potential policies or programs which may enhance or sustain Rimbey's Business Sector;
- b) Activities which could improve public safety;
- c) Review of any draft plans, policies or bylaws of the Town which could affect the business sector;
- d) The use of land or buildings in Rimbey's business sector;
- e) Items specifically referred by the Council to the Committee for review.

14. The Council will consider, but will not be bound by any recommendation made by the Committee to Council.

15. All meetings of the Committee will be open to the public and will be advertised on the Town's website and posted at the Town Administration office and, when practical, advertised in the local newspaper.

This Bylaw comes into effect on the date of third and final reading.

READ a First Time in Council this .

Mayor

Chief Administrative Officer

READ a Second Time in Council this ____ day of ____ . 2014.

READ Third Time and Finally Passes this _____ day of _____, 2014.

Mayor

Chief Administrative Officer



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 10, 2014
Subject:	Rimbey Business Sector Sustainability Strategy
Confidential:	No
Recommendation:	Motion by Councillor _____ to adopt the Rimbey Business Sector Sustainability Strategy as presented.
History:	<p>Council has reviewed the Rimbey Downtown Sustainability Strategy at two previous meetings where it received general support.</p> <p>At the October 27, 2014 Regular Council Meeting, Council, tabled the Rimbey Downtown Sustainability Strategy to the November 10, 2014 to allow administration time to make the requested amendments to change references in the strategy from “downtown” to “business sector”.</p>
Discussion:	Administration is recommending that the strategy be officially adopted which will allow this process to proceed.
Relevant Policy/ Legislation/	Natural person powers – Section 6 of the Municipal Government Act.
Options/ Consequences	Council could choose not to adopt the strategy at this time or to make changes to it.
Desired Outcome(s)	Adopting the strategy will allow for the activities within it to proceed.
Financial:	The Strategy identifies funding being put within the Capital Budget for Business Sector improvements. Many of the financial impacts of this strategy will be identified as the work of the Committee unfolds.
Follow Up:	Remove watermark and place the strategy on the website. Do-up a work plan to carry out the strategies identified within the document.

Attachments: Strategy on separate cover.

Prepared by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 6/14

Date

RIMBEY BUSINESS SECTOR SUSTAINABILITY STRATEGY



NOVEMBER, 2014

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INTRODUCTION

Rimbey is a thriving community of around 2500 people, ideally located in Central Alberta within close proximity to mountains, fields, forest and urban landscapes. There is a need to put forward a strategy for the sustainability and enhancement of the Town's business sector. Such a strategy must be one that leads to action in the form of tangible and measurable activities that will establish Rimbey as a community of choice for current and future business development.

Key to this process is stakeholder involvement. This involvement can take the form of strategic engagement in planning and executing activities promoting sustainability. It can also take the form of shared investment in the community. Stakeholder buy-in is critical to the success of any strategy.

EXECUTIVE SUMMARY

In order to sustain and enhance the Town of Rimbey's business sector, an organized approach is required. This includes the implementation of a number of strategies. The strategies within this report can be summarized as follows:

STRATEGY NO. 1

Draft and pass a bylaw for the formation of the Rimbey Business Sector Sustainability Advisory Committee. Cap Committee membership to a workable number not to exceed 11. Invite each stakeholder to include one or more representatives to serve on the Committee. Develop a Terms of Reference to identify the mandate of the Committee, which would be to provide advice and recommendations to Council on activities and programs which will promote and enhance business sustainability. Invite the media to attend and become involved.

STRATEGY NO. 2

In 2015, undertake an Area Redevelopment Plan through the assistance of a professional planning consultant, Rimbey businesses and involve the Advisory Committee in the process.

STRATEGY NO. 3

Establish an annual allotment in the capital budget for the next five (5) years for business sector improvement. The amount to allocate and the nature of the improvements will be established over time through the work of the Committee in concert with the Council.

STRATEGY NO. 4

Determine the manner in which the business sector improvements will be paid. Considers all options including the following:

- **Provincial/Federal/Corporate grant programs;**
- **Local Improvement Levies;**
- **Increasing the municipal tax rate;**
- **Direct allocation within the annual capital budget (derived from reserves);**
- **Corporate sponsorship;**
- **Support from community groups;**
- **A combination of the above.**

STRATEGY NO. 5

Through the work of the Advisory Committee, investigate possible forms of grant incentives that may be utilized in achieving and maintaining business sustainability. Grant incentives may take the form of policies regarding such things as:

- **Improvements to the exterior of existing buildings including standardized façades, awnings and building signage;**
- **Renovation of existing vacant buildings to accommodate a new business(es);**
- **Development of vacant lots for new buildings or expansions.**

STRATEGY NO. 6

Include within the Area Redevelopment Plan provisions for maximizing parking and signage/traffic lighting which will improve and enhance public safety.

STRATEGY NO. 7

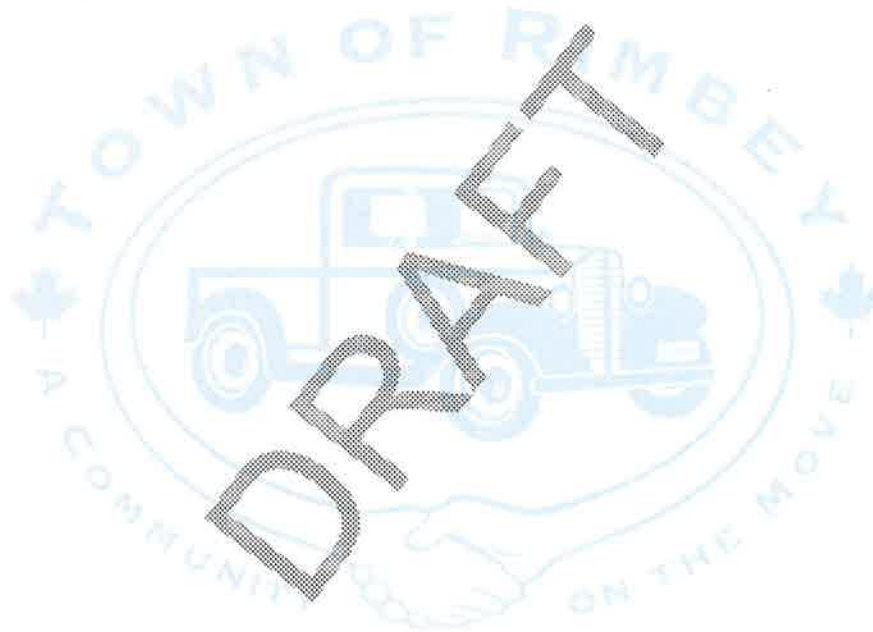
Explore the creation of a RimbeY Business Sector FaceBook© group or groups, and/or other social networking opportunities to provide enhanced exposure to RimbeY businesses. Such a group would have to be moderated to ensure relevance and mitigate liability. Rules would need to be established. This strategy could include the popularization of hashtags such as #rimbeybusiness.

STRATEGY NO. 8

Explore the feasibility of developing a Rimbey Business Sector website, possibly in conjunction with the Rimbey Chamber of Commerce and/or CAEP websites. If such a site is considered, how it will be updated and maintained will have to be considered. This may or may not include outsourcing.

STRATEGY NO. 9

Carry-out a rebranding activity for Rimbey. While such an activity addresses a need for Rimbey as a whole, the business sector, as a significant community stakeholder, stands to benefit from the results of this process.



WHAT IS SUSTAINABILITY? HOW WILL WE KNOW WHEN WE GET THERE?

An important feature of any strategy is determining what “success” looks like. Business Sector Sustainability could have the following attributes:

- Business licenses for retail and service industry outlets are increasing each year;
- Vacant building rates are decreasing;
- Business real-estate values are stable or gradually rising;
- The number of Development permits issued for downtown businesses is consistent and rising;
- The downtown aesthetically is improved and enhanced in measurable increments from year-to-year through a concerted effort;
- There is evidence that commercial development has facilitated other related commercial development (store type “A” opens causing someone to open store type “B” that compliments the first store).
- Other communities have contacted us to ask what we did to get where we are.

WHO ARE THE STAKEHOLDERS?

Identifying who the stakeholders are is critical in establishing proper stakeholder engagement processes. Business sector stakeholders include:

- Existing Rimbey businesses;
- Current customers of Rimbey businesses;
- Potential customers of Rimbey businesses (the “they” in “build it and they will come”);
- The Town of Rimbey (Council and Administration);
- The Chamber of Commerce;
- Central Alberta Economic Partnership (CAEP).

FORMATION OF AN ADVISORY COMMITTEE

The centerpiece to stakeholder engagement should be a group assembled of stakeholders to provide insight, ideas and make recommendations to the Town of Rimbey Council and any other bodies which may benefit from their collective perspective.

STRATEGY NO. 1

Draft and pass a bylaw for the formation of the Rimbey Business Sector Sustainability Advisory Committee. Cap Committee membership to a workable number not to exceed 11. Invite each stakeholder to include one or more representatives to serve on the Committee. Develop a Terms of Reference to identify the mandate of the Committee, which would be to provide advice and recommendations to Council on activities and programs which will promote and enhance business sector sustainability. Invite the media to attend and become involved.

AREA REDEVELOPMENT PLAN

The Municipal Government Act Provides a municipality with the opportunity to adopt an "Area Redevelopment Plan". This is similar to an Area Structure Plan in that it involves a specific, prescribed area in which planning for future development has been identified as important in order to allow for timely and orderly development. An Area Redevelopment Plan is different in that it focusses on redeveloping a currently developed area.

Area redevelopment plans can include many things which will help guide development of an existing area. The Act contemplates that such a plan will include:

- Preserving or improving land and buildings in the area;
- Rehabilitating buildings in the area;
- Removing buildings from the area;
- Constructing or replacing buildings in the area;
- Establishing, improving or relocating roads, public utilities or other services in the area; and
- Facilitating any other development in the area.

Such a plan could involve activities such as entering into discussions with landowners within the mandate area that have either vacant buildings or vacant land and determining possible uses or other dispositions of those properties.

The Committee created under Strategy No. 1 would become involved in development of this plan. Ultimately, such a plan would be adopted by Council by bylaw.

STRATEGY NO. 2

In 2015, undertake an Area Redevelopment Plan through the assistance of a professional planning consultant, for the Rimbey Business Sector and involve the Advisory Committee in the process.

BUSINESS SECTOR IMPROVEMENTS

The Committee should identify opportunities for enhancing the appearance of the business sector both for developing civic pride as well as for the benefit of visitors and potential business owners. Funding should be identified for carrying out downtown enhancements. One specific enhancement that should be considered is an electronic messaging sign. The Committee can determine the best location for such a sign (or "signs", potentially) and how industry could be involved in sponsoring the costs of the sign(s) and any business sector enhancements.

A study of other communities could assist in providing ideas while, at the same time, trying to establish improvements which speak to the "personality" of the community in some unique way.

STRATEGY NO. 3

Establish an annual allotment in the capital budget for the next five (5) years for business sector improvement. The amount to allocate and the nature of the improvements will be established over time through the work of the Committee in concert with the Council.

STRATEGY NO. 4

Determine the manner in which the business sector improvements will be paid. Considers all options including the following:

- **Provincial/Federal/Corporate grant programs;**
- **Local Improvement Levies;**
- **Increasing the municipal tax rate;**
- **Direct allocation within the annual capital budget (derived from reserves);**
- **Corporate sponsorship;**
- **Support from community groups;**
- **A combination of the above.**

FINANCIAL INCENTIVES

It may be desirable to implement policies which provide financial incentives to developers/businesses considering an investment in Rimbey. In considering the form that incentives would take, it's important to consider that the Municipal Government Act does not allow for direct tax incentives. It does, however, allow a municipality, on a case-by-case, year-by-year basis to cancel some or any portion of a tax when Council deems it equitable to do so. Because of this limitation, it is recommended that a different approach be taken in rather than through the taxation system. It is recommended that incentives take the form of grants as there are fewer legislative limitations on issuing grants.

STRATEGY NO. 5

Through the work of the Advisory Committee, investigate possible forms of grant incentives that may be utilized in achieving and maintaining business sector sustainability. Grant incentives may take the form of policies regarding such things as:

- **Improvements to the exterior of existing buildings including standardized façades, awnings and building signage;**
- **Renovation of existing vacant buildings to accommodate a new business(es);**
- **Development of vacant lots for new buildings or expansions.**

"USER-FRIENDLY" BUSINESS SECTOR – PARKING, PEDESTRIANS AND PUBLIC SAFETY

While "build it and they will come" may be true, "build it *nicely* and more will come" is true as well. The Committee should look at improvements to the business sector that will enhance the Rimbey shopping experience. The focus here is not so much on aesthetics as it is about *logistics*. This means maximization of parking, effective signage/traffic lighting and any other measures which maximize the comfort and safety of Rimbey customers.

STRATEGY NO. 6

Include within the Area Redevelopment Plan provisions for maximizing parking and signage/traffic lighting which will improve and enhance public safety.

ONLINE BUSINESS SECTOR "PRESENCE"

Social Media provides an opportunity to further enhance and develop Rimbey's downtown. Sites such as FaceBook© and Twitter© provide virtual meeting places where downtown businesses can advertise in a manner that is cost effective and instantaneous. Use of online presence could potentially be achieved in conjunction with the Rimbey Chamber of Commerce, CAEP, or, alternatively, as a separate but complementary activity.

STRATEGY NO. 7

Explore the creation of a Rimbey Business Sector FaceBook© group or groups, and/or other social networking opportunities to provide enhanced exposure to Rimbey businesses. Such a group would have to be moderated to ensure relevance and mitigate liability. Rules would need to be established. This strategy could include the popularization of hashtags such as #rimbeybusiness.

STRATEGY NO. 8

Explore the feasibility of developing a Rimbey Business Sector website, possibly in conjunction with the Rimbey Chamber of Commerce and/or CAEP websites. If such a site is considered, how it will be updated and maintained will have to be considered. This may or may not include outsourcing.

CORPORATE REBRANDING

While the corporate identity of the Town of Rimbey is not *directly* tied to business sector sustainability, corporate identity can *indirectly* influence business development through its messaging. Corporate rebranding can take the form of adopting a new Town Logo and, potentially a new "tagline". Who are we? What message do we wish to convey about ourselves? For example, are we "a community for all ages", or are we "in the heart of industry", or are we, "fun and family friendly"? A tagline provides a message to those around us about what we stand for and what we value. Such messaging can have an impact on business sector sustainability.

STRATEGY NO. 9

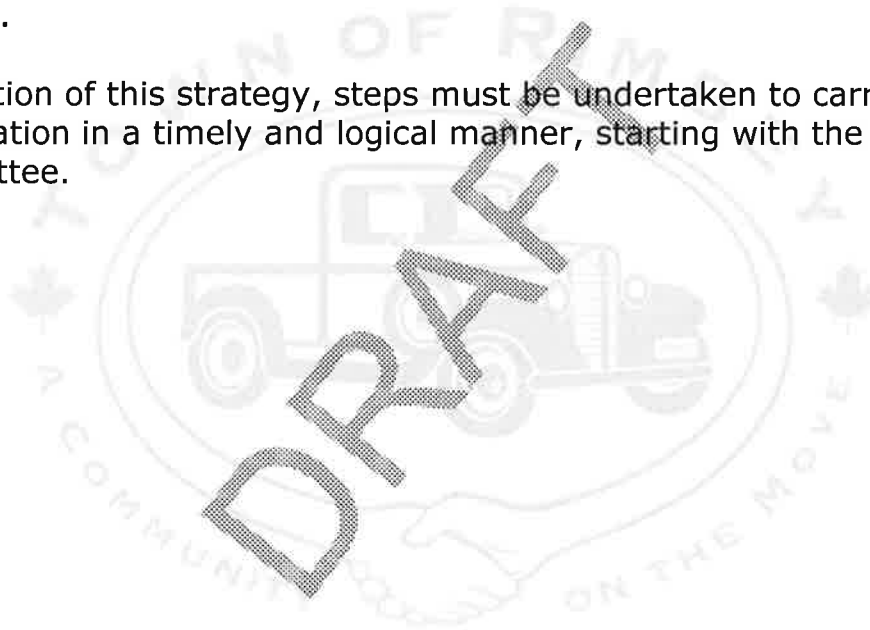
Carry-out a rebranding activity for Rimbey. While such an activity addresses a need for Rimbey as a whole, the Rimbey Business Sector, as a significant community stakeholder, stands to benefit from the results of this process.

SUMMARY

Rimbey's business sector may be sustained and enhanced through implementation of an organized approach (i.e. a strategy) which includes input from its stakeholders through the formation of an Advisory Committee. Such a Committee can be utilized to leverage community resources in every form including financial, community group involvement and corporate support. Key to the success of this strategy is the completion of an Area Redevelopment Plan, a beautification plan and even a corporate rebranding plan.

This strategy is, in itself, only the beginning of a process that must be implemented and then maintained in years to come if success is to be realized. Stakeholder buy-in is critical if momentum is to be achieved and maintained.

Upon adoption of this strategy, steps must be undertaken to carry-out its implementation in a timely and logical manner, starting with the creation of the Committee.





Town of Rimbey Request for Decision – to Council

- Council Meeting Date:** November 10, 2014
- Subject:** 2014 Groundwater Monitoring Program and Environmental Assessment
- Confidential:** No
- Recommendation:** To allocate \$18,000 from the Water/Sewer Reserves for the 2014 lagoon ground Monitoring program.
- History:** At the October 27, 2014 Regular Council Meeting Council made a motion to reallocate \$40,000 identified in the 2014 Capital Budget for the purpose of a water well backup generator to, instead, carryout a Groundwater Monitoring Program and Environmental Assessment of the aquifer near the Town of Rimbey's northeast wastewater lagoon and, further to allocate an additional \$10,000 from the Unrestricted Surplus for this purpose.
- Administration was to allocate \$18,000 in the 2015 Operating Budget for the monitoring.
- Discussion:** It's since been noted that testing is required this year as well and the 2014 Budget does not contain funding in it for this purpose. Accordingly we are requesting this allocation of funding so the 2014 testing can be undertaken. This testing will put us in compliance with provincial requirements.
- Relevant Policy/
Legislation/**
- Options/
Consequences** Council could choose a different funding source or to not undertake testing this year.
- Desired
Outcome(s)** The Town will be able to closely monitor our groundwater to ensure that we have a safe long-term water supply and we will be in compliance with provincial regulations.
- Financial:** Allocation of \$18,000 from Water/Sewer Reserves for the 2014 Monitoring.

Follow Up: Reallocate \$18,000.00.
Advise Tagish of approval to proceed with testing.

Attachments: Letter – Tagish Engineering.

Prepared by:



Lucien Cloutier, CLGM
Chief Administrative Officer

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 6/14

Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 10, 2014
Subject:	Arena Concession Equipment
Confidential:	No
Recommendation:	For the freezer in the Kitchen of the Peter Lougheed Community Centre to remain in place and to investigate purchasing a larger upright freezer for the concession at the arena.
History:	The current concession operator at the arena has indicated that the current freezer in the concession has limited space and she would like to acquire a larger freezer for the Concession (such as the freezer in the kitchen downstairs).
Discussion:	Currently, there is only one freezer in the Community Centre kitchen. Additionally, the kitchen freezer would be difficult to move, may risk damage to the unit and if the bigger freezer was swapped for the smaller freezer currently in the concession, it may not be big enough for some of our caterers that come in early to store food items for an upcoming event. Also if it is ever decided to go back to an in-house caterer to generate more revenue by hosting larger events, we may need the larger freezer.
Relevant Policy/ Legislation/	N/A.
Options/ Consequences	Council could direct Administration to investigate the purchase of a new Freezer. Council could direct that the freezers be swapped between the Concession and Kitchen.
Desired Outcome(s)	Providing a larger freezer for the concession would be investigated and may result in a better freezer being provided.

Financial: The cost of a larger freezer for the concession had not been determined at the time of writing but will hopefully be provided at the meeting.

Follow Up: A letter will be forwarded to the concession operator advising of the Council's decision.

Attachments: Nil.

Prepared by: _____
Cindy Bowie
Director of Community Services

Date

Endorsed by: _____
Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 6/14

Date



Town of Rimbe Request for Decision – to Council

Council Meeting Date:	November 10, 2014
Subject:	Skate Sharpening Room
Confidential:	No
Recommendation:	That Council enters into agreement with Rimbe Minor Hockey for the lease of the Skate Sharpening space in the arena for a charge of \$150.00 per season.
History:	Rimbe Minor Hockey started a skate sharpening venture in 2013/2014 hockey season. Expenses were high and rent was not charged for the space during the startup year. Currently Minor Hockey's skate sharpening business is financially viable and has stated that they can contribute to the lease of the skate sharpening space.
Discussion:	Rimbe Minor Hockey is the main user of the facility and provides a valuable service such as skate sharpening to the community that cannot be found anywhere else in Town.
Relevant Policy/ Legislation/	N/A
Options/ Consequences	Council could approve the agreement with the \$150/season fee for the Skate Sharpening space. Council could increase or decrease the fee for the rental agreement. Council could choose not to rent the space to Minor Hockey.
Desired Outcome(s)	Leasing the space will facilitate Rimbe Minor Hockey providing a needed service to the community and the Town will receive a slight revenue increase.
Financial:	Increase revenue by \$150 towards the Arena budget.
Follow Up:	A letter will be sent to Rimbe Minor Hockey on Council's decision on this matter. Sign an agreement with Rimbe Minor Hockey.

Attachments:

2014/2015 Skate Sharpening Lease Agreement

Prepared by:

Cindy Bowie
Director of Community Services

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

NOV 6/14

Date

RIMBEY ARENA STORAGE ROOM CONTRACT

This agreement made in duplicate this 15th day of September, 2014 A.D., between:

The Town of Rimbey
(referred to as "the Lessor" in this agreement)

AND

Rimbey Minor Hockey
(referred to as "Lessee" in this agreement)

WHEREAS the Lessor is the owner of the facility known as the Rimbey Arena located in Rimbey, Alberta;

AND WHEREAS the Lessee by this Agreement hereby agrees to lease from the Lessor the room in the north-west corner of the concession lobby for skate sharpening purposes;

THE PARTIES HERETO MUTUALLY AGREE AND COVENANT AS FOLLOWS:

1. The Lessor agrees to lease the storage room to the Lessee for the term of Sept. 15th, 2014 to March 31st, 2015 on the following conditions:
 - a) Rent shall be \$150.00 plus GST for the term.
 - b) The Lessee agrees to use the premises exclusively for the purpose of skate sharpening.
 - c) The Lessee shall not store any items that are deemed hazardous.
 - d) The Lessee will at all times during the continuance of this agreement keep and, at the termination thereof, yield up the storage premises in a good, clean condition.
 - e) The Lessee shall obtain written approval from the Lessor before making any physical additions or alterations to the storage room. Any alterations or improvements would become property of the Lessor.
 - f) The Lessee shall notify the Director of Community Services immediately of any damages to the premises.
 - g) The Lessee will indemnify and save harmless the Lessor, from any and all suits, claims, demands and actions of any kind or nature to which the Lessor shall or may become liable for or suffer by reason of any breach, violation or failure of performance by the Lessee. This includes any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Lessee or any of their principal agents and employees.
2. The Lessor shall have access to the storage room as required while the facility is

open during scheduled Arena or Community Centre hours.

3. The Lessee shall obtain insurance, if any, for the items stored in the premises at the Lessee's own expense.
4. The Lessor and the Lessee may, with mutual consent and in writing, terminate or amend this agreement in full or in part at any time, giving thirty (30) days notice.
5. In the event of the Lessee not properly and satisfactorily performing the covenants duties and stipulations herein contained and provided for, the Lessor may terminate this contract by giving thirty (30) days written notice.
6. The Lessee shall not assign this agreement without written consent of the Lessor.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

Lessee

Witness: _____

(Print Name)

CAO



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 10, 2014
Subject:	Appointment of Director of Emergency Management Services
Confidential:	No
Recommendation:	To appoint Lucien Cloutier as the Director of Emergency Management for the Town of Rimbey.
History:	In April, 2014 Council enacted Bylaw 893/14 – the “Municipal Emergency Management Bylaw. Among other things, this bylaw provides for the appointment of the Director of Emergency Management.
Discussion:	If Council makes this appointment, the Director would then appoint one or more Deputies to serve in his absence, or when the skills and knowledge of that Deputy are such that it is appropriate for them to assume command in the event of an emergency.
Relevant Policy/ Legislation/	Bylaw #893/14 provides for the appointment of the Director by resolution.
Options/ Consequences	Council could choose to appoint a different person as the Director.
Desired Outcome(s)	A Director will be in place and be ready to act in the event of an Emergency.
Financial:	N/A.
Follow Up:	Director to appoint a Deputy.
Attachments:	Nil.

Prepared by:

(Insert Manager Name)
(Insert Manager Department)

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

Nov 6/14



Town of Rimbey Request for Decision – to Council

Council Meeting Date:	November 10, 2014
Subject:	Community Events Grants Program Application
Confidential:	No
Recommendation:	That Council approves a contribution of \$500 towards rent of the Peter Lougheed Community Centre for the Rimbey and District Community Bazaar event scheduled for November 28 th , 2015.
History:	The Rimbey and District Community Christmas Bazaar would like to host their event at the Peter Lougheed Community Centre on November 28 th , 2015. They are applying early to get confirmation of needed funds to cover the cost of hosting the event in the larger facility. They are holding their Year End Meeting on Nov. 29 th to set the location and date for 2015.
Discussion:	<p>This Grant Application for \$500 is earmarked for November 28, 2015.</p> <p>The current policy provides that the application has to come in the same calendar year. Council, none the less, has the prerogative to grant an exception to the policy.</p>
Relevant Policy/ Legislation/	Community Events Grant Program Policy #5402
Options/ Consequences	<p>Council may choose to assist the Rimbey and District Community Bazaar with a letter of intent and withhold the funds till 2015.</p> <p>Council may request that the Rimbey and District Community Bazaar re-apply in 2015 to meet the requirements of the Policy.</p>
Desired Outcome(s)	Event will be a success and draw many community members to the facility to attend the Christmas Bazaar.
Financial:	\$500 from the Community Events Grant Program budget.

Follow Up: A letter will be sent to the organization after the meeting on the decision of Council. Arrangements will be made in 2015 to implement the funding.

Attachments: Grant Application

Prepared by:

Cindy Bowie
Director of Community Services

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Mar 6/14
Date



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY & DISTRICT COMMUNITY CHRISTMAS BAZAAR Date: OCTOBER 15 / 2014
Contact Name: IRENE STEEVES Title/Position: DIRECTOR
Mailing Address: RR 2 BLUFFTON, AB T0C 0M0
Telephone Number: 403-843-6257 Email: isteeves01@gmail.com

Describe the primary objectives of your organization:

WE ARE DIFFERENT GROUPS: CHURCHES, COMMUNITY HALLS, BIG BROTHERS & BIG SISTERS, BROWNIES, AUXILIARY HOSPITAL, ETC THAT COME TOGETHER TO FORM A COMMUNITY BAZAAR.

Project/Event Information

Name of Project/Event: RIMBEY & DISTRICT COMMUNITY CHRISTMAS BAZAAR
Date of Event: NOVEMBER 28 / 2015 Expected Attendance: 200 - 300

Provide a description of the project/event for which this funding is being applied for:

EACH NON PROFIT GROUP WILL HAVE A TABLE TO SELL THEIR WARES, CRAFTS, BAKING, ETC. EACH GROUP WILL TAKE THEIR PROFIT BACK TO THEIR OWN ORGANIZATION.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
*Note: The maximum amount of funding available for this application is \$500.00
\$350.00 AUDITORIUM
\$150.00 KITCHEN

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts. NO.

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____

THE REASON FOR APPLYING SO EARLY IS BECAUSE THE RIMBEY & DISTRICT COMMUNITY CHRISTMAS BAZAAR WILL BE HOLDING THEIR YEAR END MEETING NOVEMBER 29/2014 TO SET LOCATION & DATE FOR 2015. Irene Steeves



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 10, 2014

Subject: Tagish Engineering Project Status Update for November 5, 2014

Confidential: No

Recommendation: Motion by Councillor to accept as information.

History: Tagish Engineering provides Council with updates on an ongoing basis.

Discussion:

Relevant Policy/
Legislation/

Options/
Consequences

Desired
Outcome(s)

Financial:

Follow Up:

Attachments: Updated Tagish Engineering Status Reports for November 5, 2014.

Prepared by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Date

Endorsed by:

Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 6/14

Date



PROJECT STATUS UPDATES

November 4, 2014

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(October 7)

- Tagish and Town staff inspected cross over manhole between Cell 1 – 2 at South Lagoon. Staff requested inspection due to concern with material settling around MH.
- Met with Urban Dirtworks Inc. to discuss the pipe upgrading in the under drain Manhole at the NE Lagoon.

(October 21)

- Completed report and cost estimate and submitted to Town for review on grant application for Infrastructure Upgrade on 51 St. from 45 Ave. to 51 Ave.
- Contacted and waiting for Urban Dirtworks Inc. to provide a work schedule as to when the upgrades to sub-drain manhole at NE Lagoon will be completed.

(November 4)

- Tagish has contacted Walter Tarnasky to complete the upgrades at the NE Lagoon sub-drain manhole. The Contractor met with Town staff on site November 3 to assess the site and order material. Mr. Tarnasky is familiar with the site, having worked with the original contractor on the 2007 NE Lagoon Upgrade.
- Rough costs for 35th Ave road re-construction were given to the Town to evaluate local improvement.

RB87 – Hwy 20 Intersections – (GM)

This project consists of granular base construction (ready for asphalt paving to be completed by others) for both the 54 Av and 58 Av intersections on Hwy 20. Alberta transportation as agreed to pave the intersections in conjunction with the asphalt overlaying of Hwy 53

(October 7) Alberta Transportation crews have completed the paving on both 54 Ave. and 58 Ave. intersections. Nikirk Bros. Contracting has completed the site grading to match the new asphalt and has seeded grass on the entire area. The Contractor has installed all signs and delineators. WSP Engineering, Alberta Transportation consultant has indicated that the line painting should be completed in the week of October 6, 2014.

(October 21) October 2, Town staff, Nikirk Bros Contracting Ltd. and Tagish completed Construction Completion Inspection. Submitted PP # 3 for payment.

(November 4) Nikirk Bros Contracting Ltd. is working on constructing a drainage swale east of Hwy 20 Service Road adjacent to the south side of 58 Ave. This drainage swale will collect the storm water which is generated on 58 Ave and 44 St. directing the storm water away from the south side of 58 Ave and into the Hwy 20 west ditch.

RB90 – Legacy Court Phase II - GS

(Oct 6) The drawings have been reviewed and a letter has been sent out. We have not received the cost estimates, but have emailed WSP to clarify when they might be complete.

(Oct 20 – Nov 3) Still have not received a cost estimate from WSP for review.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GS

This project is related to all work involving the NE Lagoon repairs and drainage.

(Oct 6) AMEC has taken more time than expected to complete the proposal, we expect to have something this week.

(Oct 20) We have received proposals from AMEC, we have reviewed and prepared a recommendation that will be sent to the Town for review for the ground water study. The Monitoring Well proposal needed confirmation so we are awaiting re-submission.

(Nov 3) The Town has awarded the work to AMEC for the groundwater study. Tagish will proceed with commissioning AMEC.

RB108 2013 Walking Trails– GM

Project: Construct an asphalt trail system from the Rimbey Community Center to Hwy 53 - 55 St, then south along the west boundary of NE 20 – 42 – 2 W, connecting to the Lions Walking Trail.

(September 9) Border Paving has completed the asphalt patching along the trail.

(Sept 23 - Oct 21) No Change

(November 4) CCC inspection was completed on October 30, 2014. Town forces are working with land owner (NE 20 – 42 – 2 – W5) adjacent to the walking trail to construct a shallow swale and complete addition landscaping on the east side of the walking trail to control the storm water.

RB115 - 2015 Capital Project Estimates - LS

(Oct 21) Sent to Town the 2015 Cost Estimate/Grant Application for 51st Street work. Awaiting decision from Nov 1 Council meeting.

(Nov 4) Awaiting decision from Nov 1 Council meeting.

RB116 – Bergum Area and Back Lane Storm (GM)

Project: Assessment of drainage from back lane entering Bergum property

(March 25 – Oct 21) No Change.

(November 4) Nikirk Bros Contracting repaired the east/west storm drainage swale and reinstalled rip-rap to control erosion. This work was completed in-conjunction with the Hwy 20 Intersection Upgrade project.

RB120 – Community Center HVAC Upgrades – (GM)

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

AHU-4 Is the unit that serves the north side of the main auditorium.

AHU-6 Is the air handling unit for the fitness area.

(October 7) The HVAC Contractor has indicated that the factory is extremely busy with delivers delayed due to the large volume being produced. The Contractor has indicated the roof top units should be delivered in the next 10 days.

(October 21) The large air handling unit was delivered to site in the week of Oct 13. Contractor is working to install curb on roof for the unit to be mounted on.

(November 4) Digital Direct Controls are working to complete the installations of the controls for the roof top units.

RB122 – Water System Upgrades 2014 – (GM)

(Oct 6) Proposals closed for the water meters and back up generator. There were 3 acceptable proposals received, we are getting clarifications this week from 2 submissions as part of the evaluation. Ram Fencing to complete all clean up by October 10, 2014.

(October 21)

- Ram Fencing has completed all fencing. Progress Payment submitted to Town for payment.
- We have received back clarification requests from both Nason and MPECO, we will now complete evaluation and review with the Town this week.

(November 4) Letter of Recommendation to award the contract to Nason Contracting was sent to the Town, awaiting formal response to award the work.



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 10, 2014

Subject: 53rd Avenue West to 51st Street – No Trucking Signs

Confidential: No

Recommendation: Accept as information.

History: Due to its width, some trucking companies use 53rd Avenue, off of 50th Street, south to Highway 53 as a trucking route to traverse through town. This roadway goes directly in front of the schools.

Discussion: Trucking traffic using this route creates a safety hazard, specifically to children and youth (and seniors) who walk in this area. It is also a hazard to passenger vehicle traffic. This has been the source of complaints from a number of parents of schoolchildren.

The Town will be erecting traffic control signs, not allowing truck traffic to go through this area. We will follow this up with patrols to ensure compliance.

**Relevant Policy/
Legislation/** Traffic Safety Act Section 110

**Options/
Consequences** N/A – information only

**Desired
Outcome(s)** Pedestrian and passenger vehicle safety will be enhanced which could prevent injuries or fatalities.

Financial: Costs for signs can be absorbed within the operating budget.

Follow Up: N/A – placement of signs already in motion.

Attachments: Nil.

Prepared by:

(Insert Manager Name)
(Insert Manager Department)

Date

Endorsed by:



Lucien Cloutier, CLGM
Chief Administrative Officer

Nov 6/14

Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 10, 2014

Subject: 58th Avenue & 48th Street – Stop Sign

Confidential: No

Recommendation: Accept as information.

History: Recently there was a vehicular accident at the corner of 58th Avenue and 48th Street. It's an uncontrolled intersection.

Discussion: In light of the recent incident, we are in the process of erecting a stop sign at the noted intersection.

Relevant Policy/
Legislation/ Section 110 of the Traffic Safety Act.

Options/
Consequences N/A – information only.

Desired
Outcome(s) Incidents of accidents will be reduced or eliminated.

Financial: Nominal.

Follow Up: Already in process to erect a new sign.

Attachments: Nil.

Prepared by: _____
(Insert Manager Name)
(Insert Manager Department)

Date
Nov 6/14

Endorsed by: _____
Lucien Cloutier, CLGM
Chief Administrative Officer

Date



Town of Rimbey Request for Decision – to Council

Council Meeting Date: November 10, 2014

Subject: Correspondence

Confidential: No

Recommendation: To accept the correspondence from Teamsters Canada, Boys & Girls Club of Rimbey 2014 Revenue and Expenses, Rimbey & District Chamber of Commerce and the letter from MP Blaine Calkins, as information.

History:
9.1 Teamsters Canada
9.2 Boys & Girls Club of Rimbey 2014 Revenue & Expenses
9.3 Rimbey & District Chamber of Commerce
9.4 Letter from MP Blaine Calkins

Discussion:

Relevant Policy/
Legislation/

Options/
Consequences

Desired
Outcome(s)

Financial:

Follow Up:

Attachments: Teamsters Canada
Boys & Girls Club of Rimbey 2014 Revenue & Expenses
Rimbey & District Chamber of Commerce
Letter from MP Blaine Calkins

Prepared by: _____
(Lucien Cloutier, CLGM)
Chief Administrative Officer

Date
Nov 6/14

Endorsed by: _____
Lucien Cloutier, CLGM
Chief Administrative Officer

Date



October 21, 2014

Subject: Teamsters Canada's TV ad on rail safety



Mr. Sheldon Ibbotson
Mayor of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

As you may remember, after the Lac-Mégantic disaster, I sent you a letter concerning the rail industry's self-regulation.

In the last few months, the Teamsters have worked tirelessly to improve the safety of rail workers and the Canadian public.

Our latest initiative is an ad campaign broadcast on Sportsnet, TSN, TVA Sports and RDS. The 30-second spots invite the federal government to hire more inspectors to ensure stricter application of rail safety regulations.

You can view the French version at: teamsters.ca/PubRail

The English version is available at: teamsters.ca/RailAd

It appears that the Honourable Lisa Raitt, Minister of Transport, has agreed to our request and made a promise on social media to increase the number of inspectors. While we commend her decision, much work remains to be done.

More specifically, there are two other very important issues that must be addressed: the self-regulation and fatigue management.

Once again, it is everyone's responsibility, especially elected officials, to speak out about the problems that exist in the rail industry. We owe it to both the victims of Lac-Mégantic and the Canadian public.

I would be happy to answer any questions you may have.

Solidarity,

Robert Bouvier
President
Teamsters Canada

**Boys and Girls Club of Rimbey
JANUARY 1 to DECEMBER 31/14**

INCOME	2014
TOWN OF RIMBEY	\$ 25,000.00
UNITED WAY GRANT 2014 (\$2,000 in 2015)	\$ 6,000.00
REGISTRATION	\$ 3,000.00
MISCELLANEOUS GRANTS AND DONATIONS	\$ 8,000.00
TOTAL INCOME	\$ 42,000.00
EXPENSES	
ADMINISTRATION	
OFFICE EXPENSES (Total = \$2,500.00)	
Office Capital Expenditures	\$ 750.00
Office Supplies	\$ 1,000.00
INSURANCE	\$ 300.00
FUNDRAISING EXPENSES	\$ 500.00
BGC OF WOLF CREEK (17% yearly budget)	\$ 6,050.00
NATIONAL FEES	\$ 500.00
TOTAL ADMINISTRATION EXPENSES	\$ 9,100.00
PROGRAMMING COSTS	
STAFF WAGES	\$ 22,000.00
STAFF BENEFITS	\$ -
STAFF AND VOLUNTEER APPRECIATION	\$ 500.00
MILEAGE	\$ 400.00
PROGRAM CAPITAL	\$ 1,500.00
PROJECT SUPPLIES	\$ -
Terrific Tuesday \$75/wk x 38 wks	\$ 2,850.00
Midweek Mash Up \$ 25/wk x 50wks	\$ 1,250.00
Summer Program \$75/wk x 8wks	\$ 600.00
PROGRAM ADVERTISING	\$ 1,000.00
FACILITY AND CAPITAL	\$ 2,400.00
STAFF AND VOLUNTEER TRAINING	\$ 1,000.00
TOTAL PROGRAMMING EXPENSES	\$ 33,500.00
TOTAL DISBURSEMENTS	\$ 42,600.00
NET INCOME	-\$ 600.00



October 28, 2014

Dear Rimbey Business Owner,

As you are aware, Christmas is right around the corner. The Chamber is kicking off their Shop Local Program the Passport to Christmas. Along with the Passport to Christmas, Chamber is gearing up for our First Annual Black Friday Sales event and asking all the Rimbey Businesses to participate by staying open **Friday November 28 until 8 PM.**

In conjunction with **Black Friday** there are many other activities happening that evening:

- **Double stamping on the passports for those businesses who have signed up to participate**
- **Rimbey Rec Department is hosting the Santa Night and light up the park**
Pas-Ka-Poo Park – 3:30 – 7:00 PM
- **Rimbey Library is running a Children's program**
Rimbey Library – 5-8 PM
- **Countdown to Christmas Market – home based business**
Legion Hall – 2-8 PM
- **Pop up Antique Market**
4811-51 Ave (Old Video store across from Grelan Feeds)
- **Light up the Beatty House – Four way Corner**

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Carrie Vaattstra

Officer Administrator
Rimbey Chamber of Commerce
Box 87, Rimbey, AB T0C 2J0
403-392-6521
rimbeychamber@gmail.com

Gold Chamber
Members





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Constituency

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October 31, 2014
Ponoka, AB

Town of Rimbey
PO Box 350
Rimbey, Alberta
T0C 2J0



Blaine Calkins

M.P. for Wetaskiwin

Dear Mayor & Council:

I am pleased to inform you that a second call for proposals for the Recreational Fisheries Conservation Partnerships Program was announced on October 17, 2014. The call for proposals, issued through Fisheries and Oceans Canada will close on December 1, 2014. It would be appreciated if you would advise any organizations within your jurisdiction of the available funding for projects that restore, enhance, rebuild and rehabilitate recreational fisheries habitat.

Please note that the criteria for eligible projects and partner organizations has changed from previous requests for applications. To find out if these changes may affect you, go to the following link for more information:

www.dfo-mpo.gc.ca/pnw-ppe/rfccpp-ppcpr/application-soumission-eng.html.

The Fisheries and Oceans phone number is 1.613. 993.0999.

My constituency office is more than willing to provide copies of the information packages and can be contacted at 1-800-665-0865.

Thank you for taking the time to distribute this information in your area.

Regards,

Blaine Calkins, MP
Wetaskiwin

