

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON WEDNESDAY, OCTOBER 14, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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- 1      **Call to Order Regular Council Meeting & Record of Attendance**
  
2.      **Public Hearing**
  
3.      **Agenda Approval and Additions** 1
  
4.      **Minutes**  
4.1    Minutes of Regular Council Meeting September 28, 2015 ..... 2-5
  
5.      **Delegations**  
5.1    MLA Jason Nixon..... 6
  
- Bylaws**  
6.1
  
7.      **New and Unfinished Business**  
7.1    Community Grant Application – Rimbey Fire and Rescue..... 7-9  
7.2    Town of Rimbey Vision/Mission Statement..... 10-11
  
8.      **Reports**  
  
8.1    Department Report-None  
  
8.2    Boards/Committee Reports - None
  
9.      **Correspondence**
  
10.     **Open Forum** (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)
  
11.     **In- Camera**  
11.1   Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)
  
12.     **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, SEPTEMBER 28, 2015 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Godlonton  
Councillor Jaycox  
Councillor Payson  
Councillor Webb  
Interim Chief Administrative Officer – Donna Tona, CTS  
Municipal Intern - Michael Fitzsimmons  
Director of Public Works – Rick Schmidt  
Contract Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA  
Director of Enforcement Services – Sgt. Kyle Koller  
Director of Community Services – Cindy Bowie

Public:

Treena Mielke, Rimbey Review  
Kemi Apanisile– West Central Planning Agency  
Anna Lim – West Central Planning Agency  
Earl Repas – Subdivision Applicant

2. Public Hearing 2.1 None
3. Adoption of 3.1. September 28, 2015 Agenda  
Agenda 11.1 Legal (Pursuant to Division 2, Section 27 of the Freedom of Information and Protection Of Privacy Act.) addition

Motion 308/15

Moved by Councillor Webb to accept the agenda for September 28, 2015 Regular Council Meeting as amended.

CARRIED

4. Minutes 4.1 Minutes of Regular Council Meeting of September 14, 2015

Motion 309/15

Moved by Councillor Webb to accept the Minutes of the Regular Council Meeting of September 14, 2015, as presented.

CARRIED

5. Delegation 5.1 None

6. Bylaws 6.1 Bylaw 905/15 Fees for Services

Motion 310/15

Moved by Councillor Godlonton to give first reading to Bylaw 905/15 Fees for Services.

CARRIED

Motion 311/15

Moved by Councillor Webb to give second reading to Bylaw 905/15 Fees for Services.

CARRIED  
Page 2 of 11

Motion 312/15

Moved by Councillor Jaycox to unanimously agree to consider giving third reading to Bylaw 905/15 Fees for Services.

CARRIED

Motion 313/15

Moved by Councillor Payson to give third and final reading to Bylaw 905/15 Fees for Services.

CARRIED

7. New and  
Unfinished  
Business

7.1 Town of Rimbey LogoMotion 314/15

Moved by Councillor Godlonton to accept the new logo for the Town of Rimbey as presented:

CARRIED

Motion 315/15

Moved by Councillor Godlonton to amend Town of Rimbey Policy 101 to reflect the new logo of Rimbey.

CARRIED

7.2 Rimbey & District Crime Watch AssociationMotion 316/15

Moved by Councillor Payson to invite the Rimbey & District Crime Watch Association to hold their monthly one hour meetings, on the second Tuesday of each month, in the Kinsmen Room at the Peter Lougheed Community Centre, or an alternate adequate space if the Kinsmen Room is unavailable, free of charge.

CARRIED

7.3 Earl Repas Subdivision Application TR 15/04

1 member of the public joined the meeting at 7:20 pm.

Motion 317/15

Moved by Councillor Jaycox to approve the Earl Repas Subdivision application TR15/04 with the following conditions:

- 1) Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the approved West Central Planning Agency drawing dated August 19<sup>th</sup>, 2015. On completion of the survey plan, your surveyor must submit the plan to West Central Planning Agency for endorsement.
- 2) The applicant shall enter into and comply with a development agreement, on terms satisfactory to the Town of Rimbey, for the purposes described in Section 655 of the Municipal Government Act, and may include but not limited to the following:
  - a) The construction of driveway cuts.
  - b) The payment of any off-site levies.
- 3) If necessary, you are to pay any outstanding offsite levies. Please contact the Town of Rimbey to arrange for payment of these fees.

- 4) The Applicant is to contact ATCO Gas to ensure separate service lines are connected to each lot. Please refer to ATCO Gas letter dated August 21<sup>st</sup>, 2015 for further detail.
- 5) The applicant is to contact Fortis Alberta to arrange installation of electrical services. Please refer to Fortis Alberta letter dated August 27<sup>th</sup> 2015 for further detail.
- 6) Applicant is to pay any outstanding taxes on the property.
- 7) Municipal Reserves are not owing, as the land that is to be subdivided is less than 0.8 hectares.
- 8) The applicant is to pay an endorsement fee of \$200.00 to West Central Planning Agency.

CARRIED

Mr. Repas, subdivision applicant, Kemi Apanisile and Anna Lim, West Central Planning Agency departed the meeting at 7:30 pm.

## 8. Reports

### 8.1 Department Reports

- 8.1.1 Interim Chief Administrative Officer Report
- 8.1.2 Public Works Foreman's Report
- 8.1.3 Director of Community Services Report
- 8.1.4 Community Peace Officer Report
- 8.1.5 Contract Development Officer Report

#### Motion 318/15

Moved by Councillor Webb to accept the department reports as information.

CARRIED

### 8.2 Boards/Committee Reports - None

- 8.2.1 FCSS/RCHHS Board Meeting Minutes of June 24/15
- 8.2.2 Rimbey Historical Society Minutes of August 19/15
- 8.2.3 Rimbey Municipal Library Board Meeting Minutes of May 27/15

#### Motion 319/15

Moved by Councillor Godlonton to accept the FCSS/RCHHS Board Meeting Minutes of June 24, 2015, the Rimbey Historical Society Minutes of August 19, 2015 and the Rimbey Municipal Library Board Meeting Minutes of May 27, 2015, as information.

CARRIED

### 8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

#### Motion 320/15

Moved by Councillor Webb to accept the reports of Council as information.

CARRIED

## 9. Correspondence      Correspondence - None

## 10. Open Forum              10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

No one from the gallery wished to address Council.

Treena Mielke, Rimbey Review and the one member of the gallery departed the meeting at 7:34 pm.

## 11. In Camera

11.1 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)

Motion 321/15

Moved by Councillor Godlonton the Council Meeting go in camera at 7:35 pm pursuant to Division 2, Section 27 of the Freedom of Information and Protection of Privacy to discuss legal issues, with all Council, Interim CAO Donna Tona, Municipal Intern Michael Fitzsimmons, Contract Development Officer Liz Armitage, Director of Public Works Rick Schmidt, and Recording Secretary Kathy Blakely present.

CARRIED

Motion 322/15

Moved by Councillor Webb the Council Meeting reverts back to an open meeting at 7:43 pm.

CARRIED

## 12. Adjournment

Motion 323/15

Moved by Councillor Jaycox to adjourn the meeting.

CARRIED

Time of Adjournment: 7:44 p.m.

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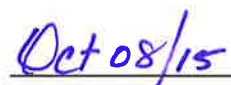

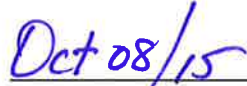
 MAYOR

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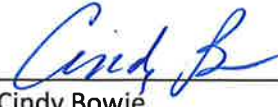

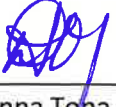
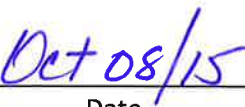
 ACTING CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	5.1	
<b>Council Meeting Date</b>	October 14, 2015	
<b>Subject</b>	Delegation – Honourable MLA Jason Nixon	
<b>For Public Agenda</b>	Public Information	
<b>Background</b>		
<b>Discussion</b>	MLA Nixon will be attending the Regular Council Meeting to meet with Council.	
<b>Relevant Policy/Legislation</b>		
<b>Options/Consequences</b>		
<b>Desired Outcome(s)</b>		
<b>Financial Implications</b>		
<b>Follow Up</b>		
<b>Attachments</b>		
<b>Recommendation</b>	Administration recommends Council accepts MLA Nixon’s presentation as information.	
<b>Prepared By:</b>	 _____ Donna Tona, CTS Interim Chief Administrative Officer	 _____ Date
<b>Endorsed By:</b>	 _____ Donna Tona, CTS Interim Chief Administrative Officer	 _____ Date



<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	October 14, 2015
<b>Subject</b>	Community Grants Program Application
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Rimbey Fire and Rescue hosted a Movie Night and Fire Rodeo on October 8, 2015 during Fire Prevention Week. Fire prevention videos were shown along with the Minions Movie for the whole family.
<b>Discussion</b>	The Rimbey Fire and Rescue provides services to Ponoka County, Town of Rimbey and assists the Rimbey EMS and RCMP. The event was planned to bring in families to promote Fire safety in the community. The \$500 support would go towards the expense of the Movie License which helped draw the community to the event. Any additional funds collected from the evening will go towards the Jaws of Life equipment.
<b>Relevant Policy/Legislation</b>	Community Events Grant Program Policy #5402
<b>Options/Consequences</b>	Council may choose to assist the Rimbey Fire and Rescue with the \$500 towards their Event. Council may choose not to assist the Rimbey Fire and Rescue. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
<b>Desired Outcome(s)</b>	Fire Prevention and Safety was promoted through the event hosted by Rimbey Fire and Rescue.
<b>Financial Implications</b>	\$500 from the Community Events Grant Program budget
<b>Follow Up</b>	A letter will be sent to the organization after the meeting on the decision of Council.
<b>Attachments</b>	Grant Application
<b>Recommendation</b>	That Council approves the \$500 towards the Rimbey Fire and Rescue for their Fire Prevention Week event held on Thursday, October 8 <sup>th</sup> , 2015.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____            Cindy Bowie            Director of Community Services         </div> <div style="text-align: center;">             _____            Date         </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____            Donna Tona, CTS            Interim Chief Administrative Officer         </div> <div style="text-align: center;">             _____            Date         </div> </div>



**Town of Rimby**  
Community Events Grant Program Application

**Contact/Group Information**

Group/Assoc: Rimby Fire Rescue Date: 09/21/2015

Contact Name: Garrett Jones Title/Position: Fire fighter

Mailing Address: PO Box: ~~257~~ <sup>350</sup> TOC-270 A.B

Telephone Number: 403-843-2904 Email: rimbyfire@ponoka.com

Describe the primary objectives of your organization:

Rimby fire and Rescue objective is to provide fire and Rescue services to ponoka county and the town of Rimby. And assist Rimby EMS and Rimby RCMP, when needed.

**Project/Event Information**

Name of Project/Event: Fire prevention week: movie night / fire rodeo.

Date of Event: Oct. 8, 2015 Expected Attendance: 150-200 people

Provide a description of the project/event for which this funding is being applied for:

Rimby fire rescue will be hosting a movie night / fire rodeo for fire prevention week. the fire rodeo will teach kids the hazards of fire and how to prevent it. we will be showing fire prevention videos and than be showing the minions movie for the kids, this is a kid/family event.

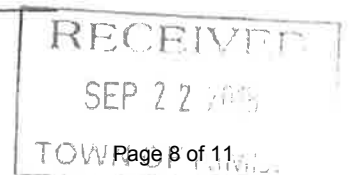
**Project/Event Funding**

What is the funding amount requested from your organization for this project/event: \$ 500.00

\*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Rimby CO-op \$ Suppy of food/Drinks
2. Rimby Historical Society \$ pop corn machine / suppy's
3. \_\_\_\_\_ \$ \_\_\_\_\_
4. \_\_\_\_\_ \$ \_\_\_\_\_





**Budget Information**

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**Expenses**





	\$	
Movie License	\$	500.00
Concession Supplies	\$	200.00
	\$	
	\$	
	\$	
	\$	
Total Expenses:	\$	700.00

**Revenues**

	\$	
Ticket sales	\$	200.00
Town - Grant	\$	500.00
	\$	
	\$	
	\$	
	\$	
Total Revenues:	\$	700.00

Net Profit/Loss: \$ 0 Cost recovery



<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	October 14, 2015
<b>Subject</b>	Town of Rimbey Vision/Mission Statement
<b>For Public Agenda</b>	Public Information
<b>Background</b>	In keeping with the strategic planning document and the new logo, it is now the proper time to discuss mission and vision for the town. We received 22 surveys based on the strategic planning questions.
<b>Discussion</b>	The Town is now required to develop a new mission and vision in preparation for the strategic plan and the Municipal Development Plan.
<b>Relevant Policy/Legislation</b>	None
<b>Options/Consequences</b>	Council can keep the current vision and mission; however, it is outdated.
<b>Desired Outcome(s)</b>	A new mission and vision statement.
<b>Financial Implications</b>	None
<b>Follow Up</b>	Administration will publish the results of the mission and vision.
<b>Attachments</b>	The Current Town of Rimbey Mission Statement.
<b>Recommendation</b>	That Council work tonight toward a new mission and vision.
<b>Prepared By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	
<b>Endorsed By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	



# *Town of Rimbeey*

## *Mission Statement*

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*We strive to enhance the quality of life  
through the strengths of our citizens,  
our Council and our Staff*