

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 26, 2015, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the Organizational Meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Godlonton (7:14) pm  
Councillor Jaycox  
Councillor Payson  
Councillor Webb  
Interim Chief Administrative Officer Donna Tona, CTS  
Municipal Intern Michael Fitzsimmons  
Municipal Enforcement Services CPO Jay Klause  
Director of Community Services Cindy Bowie  
Recording Secretary – Kathy Blakely
- Absent:  
Assistant Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA  
Contract Development Officer Liz Armitage  
Director of Public Works Rick Schmidt
- Public:  
2 members of the public
2. Adoption of Agenda of Agenda Approval and Additions
- Motion 334/15
- Moved by Councillor Webb to approve agenda as presented.
- CARRIED
3. Schedule
- 3.1. Council Meeting Dates and Times
- Motion 335/15
- Moved by Councillor Jaycox to schedule Regular Council Meetings every 2nd and 4th Monday of the month commencing at 7:00 pm.
- CARRIED
- Motion 336/15
- Moved by Councillor Payson there be only one meeting in November 2015 being November 23, and one meeting per month in the months of July 2016 and August 2016 on the 4th Monday of the month, commencing at 7:00 pm and one meeting in December 2016 on the 3rd Monday of the month, commencing at 7:00 pm.
- CARRIED
- Motion 337/15
- Moved by Councillor Webb that if any regularly scheduled meeting falls on a statutory holiday, the meeting moves to the Wednesday of the same week, commencing at 7:00 pm.
- CARRIED
- Motion 338/15
- Moved by Mayor Pankiw to eliminate Committee of the Whole Meetings.
- CARRIED

## 4. Appointments

4.1 AuditorMotion 339/15

Moved by Councillor Jaycox to appoint Seniuk & Company as the Town of Rimbey Auditors for a five year period 2015 through 2019.

CARRIED

4.2 AssessorMotion 340/15

Moved by Mayor Pankiw to retain Municipal Property Consultants as Assessors for the Town of Rimbey as per our Service Agreement through to 2018.

CARRIED

4.3 Engineering ServicesMotion 341/15

Moved by Mayor Pankiw to appoint Tagish Engineering Services as engineers for the municipality for a three year term.

CARRIED

4.4 Banking ServicesMotion 342/15

Moved by Mayor Pankiw the Town of Rimbey stay with our current banking services provider ATB Financial until the CFO has returned, and bring back information on Service Credit Union by the December 21, 2015 Regular Council Meeting.

CARRIED

4.5 Legal ServicesMotion 343/15

Moved by Councillor Webb the Town of Rimbey appoints Brownlee LLP and SIRRS as the legal teams for the Municipality.

CARRIED

4.6 SurveyorsMotion 344/15

Moved by Councillor Godlonton to appoint New West Geomatics as the Town of Rimbey's surveyor.

CARRIED

4.7 Deputy Mayor and Signing AuthorityMotion 345/15

Moved by Councillor Jaycox the position of Deputy Mayor and Signing Authority revolve on a 6 month term commencing November 1, 2015 and revolve in the order of Councillor Godlonton, (November 1, 2015 – April 30, 2016), Councillor Webb (May 1, 2016 – October 31, 2016), Councillor Jaycox (November 1, 2016 – April 30, 2017) and Councillor Payson (May 1, 2017 – October 31, 2017).

CARRIED

## 4.8 – 4.26 Committee Appointments (Schedule A)



## Town of Rimbey

**SCHEDULE A**  
**Committee / Boards October 2015 – 2016**

	Committees / Boards	Mayor Pankiw	Councillor Jaycox	Councillor Payson	Councillor Godlonton	Councillor Webb	Dev. Officer Liz Armitage	Interim CAO Donna Tona	Acting CAO Lori Hillis
4.7	Deputy Mayor (6 month term proposed)		Nov 1 2016 – Apr 30, 2017	May 1, 2017 – Oct 31, 2017	Nov 1, 2015 – Apr 30, 2016	May 1, 2016 – Oct 31, 2016			
4.7	Signing Authorities (6 month term proposed)		Nov 1 2016 – Apr 30, 2017	May 1 2017 – Oct 31, 2017	Nov 1, 2015 – Apr 30, 2016	May 1, 2016 – Oct 31, 2016			
	<i>Council Internal Committees</i>								
4.8	Bylaw & Policy Committee (3)	X	X			X	X		
4.9	Cemetery Committee (2)				X	X			
	<i>Council Community Committees</i>								
4.10	Blindman Youth Action Society (1)			X					
4.11	CAEP								
4.12	Chamber of Commerce (1)				X				
4.13	Disaster Services Committee(3)		X	X				X	X
4.14	FCSS Board (1)					X			
4.15	Fire Commission (1)	X						X	X
4.16	F.O.I.P. Coordinator							X	X
4.17	Historical Society Board (1)					X			
4.18	Interagency Committee (2)		X		X				
4.19	Rimbey Municipal Library Board (1)			X					
4.20	Parkland Regional Library Board (1)	X							
4.21	Neighborhood Place (1)			X					
4.22	Rimoka Foundation Board (2)	X	X						
4.23	Wellness Committee (1)				X				
4.24	West Central Planning Agency								
	Subdivision and Development Appeal Board Members(5)								
4.25	SDAB Board Member SDAB Board Member SDAB Board Member SDAB Board Member SDAB Board Member	Rob Rondeel vacant vacant Kathy Pfau Rhonda Tarney		November 1, 2015 – October 31, 2018 November 1, 2015 – October 31, 2018 November 1, 2015 – October 31, 2018 November 1, 2015 – October 31, 2017 November 1, 2015 – October 31, 2017					
4.26	Assessment Review Board			Regional Assessment Review Board					

\*\*Mayor ex officio to all Committees

3 members of the public joined the meeting at 7:41 pm

Motion 346/15

Moved by Mayor Pankiw the Town of Rimbey will no longer participate in CAEP (Central Alberta Economic Partnership).

CARRIED

Motion 347/15

Moved by Councillor Webb the Town of Rimbey will no longer participate in West Central Planning Agency.

CARRIED

Motion 348/15

Moved by Councillor Godlonton to adopt all other Board Appointments according to Schedule A.

CARRIED

5. Adjournment

Motion 349/15

Moved by Councillor Godlonton to adjourn.

CARRIED

Time of adjournment 7:36 pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER