

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY OCTOBER 24, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
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3.2	Minutes of Special Council Meeting September 30, 2016	5-6
4.	Public Hearings - None	
5.	Delegations	
5.1	Mr. Paul Kusch – Rimbey Airport	7-8
6.	Bylaws	
6.1	Bylaw 925/16 Cemeteries Bylaw	9-18
7.	New and Unfinished Business	
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7.2	Franchise Fees – Atco Gas and Pipelines Ltd.	25-28
7.3	Water Curbstops	29-37
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7.8	Arena Home Bench Advertising Signs – Rimbey Coop Proposal	58-61
7.9	Terms of Reference – Cemetery Board	62-65
7.10	Request to Waive Fees	66
7.11	Request for permission to hunt within Town of Rimbey Limits	67-39
8.	Reports	
8.1	Department Reports - None	
8.2	Boards/Committee Reports – None	
8.3	Council Reports	70
8.3.1	Mayor Pankiw’s Report	71
8.3.2	Councillor Godlonton’s Report	72
8.3.3	Councillor Jaycox’s Report	73
8.3.4	Councillor Payson’s Report	74
8.3.5	Councillor Webb’s Report	75
9.	Correspondence - None	
10.	Open Forum (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	In- Camera	
11.1	Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, SEPTEMBER 26, 2016 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely

Absent:
Contract Development Officer – Liz Armitage
Director of Community Services – Cindy Bowie
Municipal Intern - Michael Fitzsimmons

Public:
Treena Mielke, Rimbey Review
Mrs. Pamela Kurmey and Merrick Shank – Delegation
Terri Ormberg and Jackie Anderson – Beatty Heritage House Society
Delegation
0 members of the public

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. September 26, 2016 Agenda

Motion 372/16

Moved by Councillor Godlonton to accept the Agenda for September 26, 2016 Regular Council Meeting as presented.

CARRIED

4. Minutes 4.1 Minutes of the Regular Council Meeting September 12, 2016

Motion 373/16

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of September 12, 2016, as presented.

CARRIED

5. Delegation 5.1 Pamela Kurmey

Mrs. Pamela Kurmey requested to be a delegation to Council to discuss damages to her driveway due to a water valve leakage.

Mrs. Kurmey gave a brief timeline of events of a water valve leakage at her residence. Mr. Shank spoke on Mrs. Kurmey's behalf and requests the Town of Rimbey to pay for all damages to the water curbstop and the repairs to her driveway. Public works indicated the approximate costs for the repairs to the water service is \$3,606.00, plus approximately \$1,500.00 for the cost of the repairs to the driveway.

Motion 374/16

Moved by Councillor Jaycox to have Administration further investigate the situation and bring information back to the next Regular Council Meeting scheduled for October 12, 2016.

CARRIED
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Motion 375/16

Moved by Mayor Pankiw to have Administration research with other like sized municipalities for their bylaw and policies on blockages and breaks on water/sewer lines and water curbstops.

CARRIED

5.2 Beatty Heritage House Society

Members of the Beatty Heritage House Society requested a delegation with Council to give them an update on the Tourist Information Booth located at the Beatty Heritage House during the summer months.

Mrs. Anderson spoke regarding the history of summer students and the grants received for those students. They indicated the number of tourists attending the Beatty Heritage House for tourist information was down substantially this summer.

Motion 376/16

Moved by Mayor Pankiw to accept the presentation by the Beatty Heritage House Society, as information.

CARRIED

6. Bylaws

6.1 Bylaw 924/16 Council Procedural BylawMotion 377/16

Moved by Councillor Jaycox to give third reading to Bylaw 924/16 Council Procedural Bylaw.

CARRIED

7. New and Unfinished Business

7.1 Parkland Region Library's 2017 Proposed BudgetMotion 378/16

Moved by Mayor Pankiw to write a letter to Parkland Regional Library (PRL) Director and Board advising them the Council of the Town of Rimbey request the Parkland Regional Library review and adjust their proposed 2017 Budget to reflect a zero percent increase to our municipal requisition, and further to send out a letter reflecting the Town of Rimbey's position to all the members of the Parkland Regional Library.

CARRIED

7.2 Community Events Grant Program Application – Rimbey Gymnastic SocietyMotion 379/16

Moved by Councillor Godlonton approved the Community Events Grant Program Application for the Rimbey Gymnastic Society in the Amount of \$500.00 for a Halloween Dance to held on October 28, 2016.

CARRIED

7.3 Christmas HoursMotion 380/16

Moved by Mayor Pankiw to approve the closure of operations for the Town of Rimbey for the entire day of Friday, December 23, 2016, and the employees of the Town of Rimbey be paid for the entire day.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officers Report

Motion 381/16

Moved by Councillor Webb to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 FCSS/RCHHS Minutes of June 15, 2016
- 8.2.2 Rimoka Housing Foundation Board Meeting Minutes of June 15, 2016
- 8.2.3 Rimbey Historical Society Board Meeting Minutes of May 18, June 15, July 20 and August 17, 2016

Treena Mielke of the Rimbey Review departed the Council Meeting at 7:58 pm.

Motion 382/16

Moved by Councillor Webb to accept the FCSS/RCHHS Minutes of June 15, 2016, the Rimoka Housing Foundation Board Meeting Minutes of June 15, 2016 and the Rimbey Historical Society Meeting Minutes of May 18, June 15, July 20 and August 17, 2016, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 383/16

Moved by Councillor Jaycox to accept the Reports of Council, as information.

CARRIED

9. Correspondence 9.1 Correspondence – None10. Open Forum 10.1 Open Forum - None11. In Camera 11.1 None12. Adjournment Motion 384/16

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:03 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON FRIDAY, SEPTEMBER 30, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 4:06 pm, with the following in attendance:

Mayor Pankiw
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Contract Development Officer Liz Armitage (via telephone)
Recording Secretary – Kathy Blakely

Absent:
Councillor Godlonton

Public:
0 member of the public

2. Agenda Approval 2.1. September 30, 2016 Agenda

Motion 385/16

Moved by Councillor Webb to accept the agenda for September 30, 2016 Special Council Meeting as presented.

CARRIED

3. Discussion 3.1 Council Meeting Date Amendment

Motion 386/16

Moved by Mayor Pankiw to cancel the Regular Council Meeting scheduled for Wednesday, October 12, 2016, as per Administrations recommendation, with the next Regular Council Meeting being October 24, 2016.

CARRIED

3.2 Community Centre Facility Donation Request

Motion 387/16

Moved by Councillor Jaycox to approve the Community Centre Facility Donation Request for the purpose of a fund raiser for a local area resident who lost their residence to a fire.

CARRIED

4. In-Camera 4.1 In Camera - Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)

Motion 388/16

Moved by Councillor Jaycox the Special Council Meeting go in camera at 4:12 pm, pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Contract Development Officer Liz Armitage via telephone, and Recording Secretary Kathy Blakely to discuss legal issues.

CARRIED

Motion 389/16

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 4:27 pm.

CARRIED

Motion 340/16

Moved by Mayor Pankiw that Council supports the legal direction to Administration of the Town of Rimbey to Issue a Stop Work Order at Legacy Place Phase II.

CARRIED

5. Adjournment

5.1 Adjournment

Motion 341/16



Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 4:27 Pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	5.1
Council Meeting Date	October 24, 2016
Subject	Mr. Paul Kusch – Rimby Airport
For Public Agenda	Public Information
Background	Mr. Paul Kusch has contacted Administration to request a delegation with Council to speak about the airport sale.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	Email of request for delegation.
Recommendation	Administration recommends Council accept the presentation from Mr. Paul Kusch as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>Oct 18/16</u> Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>Oct 18/16</u> Date </div> </div>

Kathy

From: Lori Hillis
Sent: Tuesday, October 18, 2016 9:39 AM
To: Kathy
Subject: FW: Meeting

Kathy,
Please include Paul Kush and his partners as a delegation for Monday October 24, 2016 Council Meeting.

Thank you.
Lori

From: paul kush
Sent: Tuesday, October 18, 2016 8:29 AM
To: Lori Hillis
Subject: Meeting

Hi Lori,

Could you please include myself and partners of the airport group on next Mondays agenda? We would like to speak about the airport sale,

Thank you
Paul Kusch

Council Agenda Item	6.1
Council Meeting Date	October 24, 2016
Subject	925/16 Cemeteries Bylaw
For Public Agenda	Public Information
Background	The Town of Rimbey Cemetery Bylaw required changes to reflect the addition of the Terms of Reference. Previously the Cemetery Bylaw spoke of the Cemetery Board however, it did not indicate specifics about the Board.
Discussion	Administration has prepared a new Town of Rimbey Cemetery Bylaw. Any items which are strikethrough have been eliminated or removed, and anything which is highlighted in yellow has been added. Council is allowed by the MGA to have Committees or Boards, as long as there is a Bylaw allowing them.
Relevant Policy/Legislation	MGA s145
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to accept Bylaw 925/16 as presented by giving first second and third readings to the Bylaw. 2. Council may choose to instruct Administration to make further changes to the proposed Bylaw
Financial Implications	None
Attachments	Bylaw No. 925/16 Town of Rimbey Cemeteries Bylaw
Recommendation	<ol style="list-style-type: none"> 1. Administration recommends Council give first Reading to Bylaw 925/16, Town of Rimbey Cemeteries Bylaw. 2. Administration recommends Council give second reading to Bylaw 925/16 Town of Rimbey Cemeteries Bylaw. 3. Administration recommends Council consider to unanimously agree to present by Bylaw 925/16 Town of Rimbey Cemeteries Bylaw for third and final reading. 4. Administration recommends Council give third and final reading to Bylaw 925/16 Town of Rimbey Cemeteries Bylaw.

Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 19/16

Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 19/16

Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL AND REGULATIONS OF THE RIMBEY CEMETERIES

WHEREAS

The Town of Rimbey is the owner and operator of both West Haven Cemetery and Mount Auburn Cemetery;

NOW THEREFORE

The Municipal Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

SECTION 1 - Title

1. This Bylaw may be cited as the Town of Rimbey Cemeteries Bylaw.

SECTION 2 – Definitions

In this bylaw, unless the context otherwise requires:

- a) “Artificial Ornaments” means any cut flowers, silk flowers or wreaths.
- b) “Burial” means the interment of human remains or cremated human remains in a grave.
- c) “Caretaker” means the employees actually working at the cemetery under the instruction and supervision of the ~~Town Manager~~ **Chief Administrative Officer**.
- d) “Cement Liner” means a concrete burial receptacle placed in the plot into which the casket is lowered. The liner is designed to support the weight of the earth and standard cemetery maintenance equipment to prevent the grave from collapsing.
- e) “Cemetery” means land that is set apart or used as a place for the burial of dead human remains or cremated human remains.
- f) “Cemetery Board” means the Cemetery Board appointed by the Rimbey Town Council, and shall include any person authorized or appointed to carry out its duties ~~including town staff~~.
- g) “Council” mean the Council of the Town of Rimbey.**
- h) “Flowering Ornamental” means any perennial, annual and biannual flowering plant.
- i) “Grave” means a lot or niche used as a place of burial.
- j) “Lot” means a lot as shown on a plan of subdivision on record in the Town Office.
- k) “Monument” means any structure in a cemetery erected or constructed on a grave or lot for memorial purposes.
- l) “Niche” means a compartment as shown on a Columbarium Map on record in the Town Office for the storage of cremated remains.
- m) “Town” means the Town of Rimbey.
- n) “Woody Ornamental” means any trees shrubs, creepers and climbers.

SECTION 3 – Duties, Rights and Powers

- 1) The Cemetery Board is hereby established.**
- 2) The Cemetery Board shall have four (4) members consisting of two**



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL AND REGULATIONS OF THE RIMBEY CEMETERIES

- (2) Town of Rimbey Councillors, one (1) representative from Oberhammers Funeral Chapels Ltd, and one (1) representative from Wilson's Funeral Chapel and Crematorium (Rimbey).
- 3) All the members appointed to the Board will be appointed by the Council of the Town of Rimbey (the "Council") at the annual Organizational Meeting.
- 4) Terms of reference will be adopted by resolution specifying the terms of reference of the Board and referencing this Bylaw 925/16.
- 5) The Town of Rimbey Administration will make available to Cemetery Board a suitable venue for the holding of meetings.
- 6) Three (3) members of the Cemetery Board shall constitute a quorum.
- 7) The Chairperson of the Board shall be selected by the Board Members.
- 8) All Cemetery Board meetings will be led by the Chairperson. It shall be the duty of the Chair to summon members for meetings.
- 9) The Cemetery Board will follow, as closely as practical, in a manner adjudicated by the Chairperson, the procedural bylaw of the Town of Rimbey Council unless and until the Board establishes and adopts different procedures for conducting meetings which it may do at any duly constituted Cemetery Board Meeting.
- 10) The mandate of the Board will be to provide recommendations to the Town of Rimbey Council regarding the Town of Rimbey's Cemeteries.
- 11) The Town of Rimbey Council will consider, but will not be bound by any recommendation made by the Cemetery Board to Council.
- 12) All Cemetery Board meetings will be open to the public.
- 13) The Mayor shall be an ex-official member of all Council committees and boards which Council has a right to appoint members under the Municipal Government Act.
- 14) Appointed Council members shall keep the rest of the Council informed of the actions of committees or boards to which they are appointed by Council by providing regular activity highlights through their Councillor reports and statements.
- 15) The Cemetery Board will submit their Minutes to Rimbey Town Council to be accepted as information.
- 16) All the powers to the Cemetery Board by this bylaw shall be subject to the supervision and control of the Town Council.
- 17) The Cemetery Board shall have charge of the cemeteries and shall exercise control over all persons employed therein.
- 18) It shall be the duty of the Cemetery Board to have lots available for the burial of human remains at all times.
- 19) The Town shall have the authority to order that the graves in any particular section of the cemetery shall be laid in any direction the Town may consider suitable.
- 20) The Town shall have the authority to have removed any weeds or grass, funeral designs, or floral pieces which may become wilted or



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any other article or thing which is in their opinion unsightly.

- 21) If, in the opinion of the Town, any woody ornamentals situated on or about the cemeteries shall become by means of their roots or branches or in any other way detrimental to adjacent lots, walks or driveways, prejudicial to the general appearance to the grounds or dangerous or inconvenient to the public, the Town shall have the right to remove such woody ornamentals or any parts thereof.
- 22) The Town shall have the right to remove fences, borders, railings, walls, hedges, copings and other enclosures now in existence as they may deem advisable after sufficient notice of their intention to do so has been published in a newspaper circulated in the Town if the relatives are unknown.
- 23) (a) No person shall disturb the quiet or good order of the cemetery by improper noise, improper conduct or otherwise.

(b) A member of the Royal Canadian Mounted Police or the Cemetery Board or other person from time to time in charge of the cemeteries may evict therefrom using such force as is reasonable necessary, or deny entrance, to any person who contravenes paragraph (a) hereof.
- 24) Whenever the owner of a lot neglects to make the required repairs or alterations to a lot within 30 days after receiving written notice from the Town to do so, the Town shall have the power to repair such lot and charge the cost thereof to the owner which may be recovered as a debt from the owner to the Town.

SECTION 4 – Lots & Niches

- 1) The plans of subdivision of the lands made available for a burial purposes **and** & the Columbarium Map now on record in the Rimbey Town Office, together with all subsequent plans of subdivision of such lands approved by the Town, shall be the plans of the cemetery herein referred to and all interments shall be made and records kept by the Rimbey Town Office in accordance with such plans. Copies of all such plans shall be made available for inspection free of charge at the Rimbey Town Office during normal office hours.
- 2) The Town Office shall administer all sales of lots **and** & niches and interments in the cemetery.
- 3) The Town Office shall make all sales and receive all monies therefrom for all interments made in the cemeteries.
- 4) (a) Lots **and** & Niches in the cemetery shall be sold by the Town upon the purchaser paying the amounts set forth in schedule “A” of this bylaw.

(b) Schedule “A” may be changed from time to time by ~~an amending bylaw of Rimbey Town Council~~ **resolution of Council**.

(c) The funds received by the Town for perpetual care will be invested by the Town and the interest therefrom shall be used to offset the maintenance of the Town of Rimbey’s cemeteries.
- 5) Posts to mark the limits of the lots shall be permitted, provided that they are place within the limits of the lots and are level with and not projecting above the ground.



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SECTION 5 - Burials

- 1) No burial shall be permitted in the cemetery unless a proper burial permit is produced by the party applying for the burial. No interment shall be permitted until the Town is provided with the following particulars:
 - Name of deceased.
 - Name of Funeral Home or person responsible for the burial.
 - Date and time of burial.
 - Name and address of person to be billed for cemetery lot or niche and perpetual care fees.
- 2) The owner of a lot or niche, or the person instructing the Town to open a grave shall give complete and precise instructions regarding the location of the grave, and the Town shall not be responsible for any errors resulting from the lack of proper instructions.
- 3) The use of cement liners ~~are~~ **is** mandatory.
- 4) (a) Graves shall be dug and interments made only by persons under the supervision and direction of the Town. The Cemetery Board may restrict any grave openings during the winter months, having consideration for weather and ground conditions. The deceased person/persons shall be placed in the burial vault located in Mount Auburn Cemetery, at no charge, for such a period of time as is considered necessary by the Cemetery Board.

(b) No person or persons not under the control or supervision, in person or verbally, of the Town shall open any grave for the purpose of interring or disinterring a body. A proper permit must be provided by the party applying for interment or disinterment.
- 5) No grave for burial of a deceased person shall be less than 1 meter in depth from the surface of the ground surrounding the grave, from the top of the outermost receptacle.
- 6) No grave for the burial of a stillborn child shall be less than fifty (50) centimeters in depth from the surface of the ground surrounding the grave, from the top of the outermost receptacle.
- 7) No grave for the burial of cremated remains shall be less than fifty (50) centimeters in depth from the surface of the ground surrounding the grave.
- 8) The burial of cremated remains shall be in such portion or portions of the cemetery as may from time to time be designated by the Cemetery Board.
- 9) In no case shall the cremated remains of more than four persons be interred in a full size lot and in no case shall the cremated remains of more than two persons be interred in a cremation lot or niche.
- 10) The body of an adult person shall not be interred in the same grave in which a body has previously been interred unless the first body has been buried at a depth of at least 250 centimeters from the surface of the ground to the bottom of the grave. The first interment must use a cement liner. In no case shall be bodies of more than two adult persons be interred in the same grave.



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL AND REGULATIONS OF THE RIMBEY CEMETERIES

- 11) When more than one body is interred in the same grave, the last interment shall be at a depth of at least one (1) meter from the surface of the ground to the top of the outermost receptacle.
- 12) No second interment shall be permitted in any lot in the cemetery on which there are unpaid charges due and payable to the Town.
- 13) All work in the immediate vicinity of a grave shall be discontinued during the burial service.
- 14) All burials within the limits of the cemetery shall be under the supervision and control of the Town, as outlined by this Bylaw.
- 15) Notwithstanding the foregoing, cremated human remains may be scattered on the surface of common ground at no charge. In order that concise records may be kept, applicants for this service must first contact the Town Office and supply the Town will a copy of the Certificate of Cremation along with the information required in Section 4(1) of this bylaw.
- 16) For the purpose of the preceding clause, "Common Ground" shall mean that portion of the cemeteries described in the cemetery plan.

SECTION 6 – Monument

- 1) All persons employed in the construction and erection of monuments or doing other work in the cemeteries whether employed by the Town or not shall be subject to the direction and control, directly or verbally, of the Town.
- 2) No monument shall be erected in the cemeteries until the design, description, and materials have been approved by the Town, a permit for the erection of such monument has been issued and the prescribed fee for such permit as provided for in Schedule "A" of this Bylaw has been paid. Monuments which are placed without a permit will be removed.
- 3) All monuments placed on Columbarium Niches shall be a standard 10x7 bronze wreath with bud vases.
- 4) Except in Mount Auburn Cemetery, all monuments shall be placed on the foundation provided by the Town and shall be confined within the boundaries of the respective lots, and all monuments shall not exceed 40.5 centimeters above the foundation, or not be within 5 centimeters of the edge of the foundation, provided by the Town.
- 5) No monument shall be erected on Saturdays, Sundays, or holidays unless permission in writing has been granted by the ~~Cemetery Board~~ **Chief Administrative Officer**.
- 6) Except in the Mount Auburn Cemetery, all persons erecting monuments shall ensure to the satisfaction of the Town that such monuments are firmly secured to the foundation.
- 7) All persons erecting monuments shall ensure that the surrounding areas are left in the same conditions found.
- 8) No work shall be done upon any monument, nor shall any monument be removed from any grave or lot without the permission of the Town.



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- 9) Concrete or stone slab covers over graves are prohibited.
- 10) The Town shall not be liable for damages resulting from theft, vandalism or damage whatsoever caused to monuments erected upon a plot.
- 11) The Cemetery Board reserves the right to remove any monument at the owner's cost, with written notice.
- 12) Whenever the owner of a lot neglects to make the required repairs or alterations to a monument within 30 days after receiving written notice from the Town to do so, the Town shall have the power to repair such monuments and charge the cost thereof to the owner which may be recovered as a debt from the owner to the Town.
- 13) Notwithstanding subsections 1-10, no upright marker shall be permitted in the West Haven Cemetery.

SECTION 7 - Visitors

- 1) No person shall enter or remain in the cemeteries between the hours of 10:00 p.m. of any day and 6:00 a.m. of the following day.

SECTION 8 – Vehicles in the Cemeteries

- 1) No person shall drive any vehicle through any cemetery at a greater rate of speed than 15 k/h.
- 2) The Cemetery Board may prohibit the driving of vehicles in any part of the cemeteries.
- 3) The Cemetery Board may prohibit the driving of any vehicle in the cemeteries when the roads are in an unfit condition.
- 4) Unless authorized by the Cemetery Board, no bicycle, motorcycle, or horse shall be allowed in the cemeteries except when it is part of a funeral procession.
- 5) The owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of the cemeteries.

SECTION 9 – General Provisions

- 1) Unless permission has been obtained from the Town, no person shall remove, destroy, prune or otherwise interfere with any woody or flowering ornaments in the cemeteries. Any woody ornamentals planted within the boundaries of the cemeteries must be done so under the authorization and/or supervision of the Town.
- 2) Fences, railings, walls, copings, hedges, in or around the lots are prohibited.
- 3) Artificial ornaments are allowed in a continuous basis unless they become unsightly as noted in Section 2(5).
- 4) No person shall destroy, damage, deface or write upon any monument, tablet or other structure or object in the cemeteries.
- 5) No person shall deposit any paper, sticks, or refuse of any kind on any portion of the lands within the boundaries of the cemeteries



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except in receptacles provided for that purpose.

- 6) No person shall remove the sod in graves or from any portion of any lot in the cemeteries without first obtaining the written consent of the Cemetery Board **Chief Administrative Officer**.
- 7) All grading, seeding of grass, and sodding work shall be done under the direction of the Town.
- 8) No person, other than an employee of the Town, or the owner of a lot or his agent shall be permitted to care for any lot in any cemetery.
- 9) Benches of a style approved by the Cemetery Board may be permitted in the cemeteries under such conditions as the Cemetery Board may order.
- 10) The tops of lots or graves shall be kept level with the surrounding ground.
- 11) No animal shall be allowed in any cemetery unless such animal is on a leash and accompanied by an adult person.
- 12) The Town shall operate the cemeteries in accordance with the Cemeteries Act of Alberta, and other provincial and federal legislation and regulations.
- 13) Flowers are restricted to the bud vases on all niches.

SECTION 10 – Penalty

- 1) Any person who commits a breach of any of the provisions of this bylaw shall on conviction for such breach be liable to a penalty not exceeding five hundred (\$500.00) dollars, or not less than twenty five (\$25.00) dollars, exclusive of costs, or in the case of non-payment if the fine and cost imposed to imprisonment for any period not exceeding sixty (60) days.

All previous bylaws pertaining to cemeteries in Rimbey are hereby rescinded.

This Bylaw shall come into effect on the date of final passage thereof.



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL AND REGULATIONS OF THE RIMBEY CEMETERIES

READ a First Time in Council this _____ day of _____ 2016.

READ a Second Time in Council this _____ day of _____ 2016.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2016.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

SCHEDULE "A" OF CEMETERIES BYLAW

PLOT SALES

\$350.00 for each plot; payable when the plot is reserved. This fee applies to all plots regardless of the applicant, except as noted below.

\$1700.00 for each niche, payable when the niche is reserved. This fee includes 2 open and closes, perpetual care and memorial plaque with a maximum of 2 engravings.

Children's plots may be sold at one-half of the above price if only a half plot is requested.

\$175.00 for each cremation plot.

50% (fifty percent) of the conventional plot sale charge for Legion members (not including spouses) reserving plots in the Legion section of West Haven Cemetery, in accordance with Section 13(3) of the Cemeteries Act, R.S.A. 1980.

OPENING AND CLOSING

\$320.00 for each opening and closing in summer, excluding cremation.

\$400.00 for each opening and closing in winter, excluding cremation.

\$365.00 for each double depth opening and closing in summer

\$465.00 for each double depth opening and closing in winter.

\$100.00 for opening and closing of a cremation plot in summer.

\$160.00 for opening and closing of a cremation plot in winter.

\$50.00 for additional opening and closing of a niche.

\$250.00 additional charge for any opening and closing required on a statutory holiday or weekend.

\$150.00 additional charge for the opening and closing of a niche required on a statutory holiday or weekend.

\$1000.00 for a disinterment of human remains not cremated.

PERPETUAL CARE

\$110.00 per plot in Mount Auburn and West Haven Cemeteries.

\$110.00 per plot for a cremation plot.

GST will be added to all the above charges.

MONUMENT PERMITS

\$25.00 per permit – no GST

Council Agenda Item	7.1
Council Meeting Date	October 24, 2016
Subject	Franchise Fees - Fortis
For Public Agenda	Public Information
Background	<p>The Town of Rimbey has an Electrical Distribution Franchise Agreement with FortisAlberta Inc., which is Schedule A of Town of Rimbey Bylaw 883/13. The agreement became effective July 13, 2013 with an initial term of ten (10) years and may be renewed for a further period of five (5) years.</p> <p>As per the agreement;</p> <p>5) FRANCHISE FEE</p> <p>a) Calculation of Franchise Fee</p> <p>In consideration of the provisions of Article 4 and the mutual covenants herein, the Company agrees to pay to the Municipality a franchise fee. For each calendar year, the franchise fee will be calculated as a percentage of the company's actual revenue in that year from the Distribution Tariff rates charged for Electric Distribution Service within the Municipal Service Area, excluding any amounts refunded or collected pursuant to riders.</p> <p>For the first (1st) calendar year of the Term of this Agreement, the franchise fee percentage shall be 7 percent (7%).</p> <p>By no later than September first (1st) of each year, the Company shall:</p> <ul style="list-style-type: none"> i. Advise the Municipality in writing of the revenues that were derived from the Distribution Tariff within the Municipal Service Area for the prior calendar year (excluding any amounts refunded or collected pursuant to riders); and ii. With the Municipality's assistance, provide in writing an estimate of revenues to be derived from the Distribution Tariff (excluding any amounts refunded or collected pursuant to riders) within the Municipal Service Area for the next calendar year. <p>b) Adjustment to Franchise Fee</p> <p>At the option of the Municipality, the franchise fee percentage may be changed annually by providing written notice to the Company.</p> <p>If the Municipality wished to amend the franchise fee percentage so that the amended franchise fee percentage is effective January first (1st) of the following calendar year, then the Municipality shall, no later than November</p>

	<p>first (1st) of the immediately preceding year, advise the Company in writing of the franchise fee percentage to be charged for the following year.</p> <p>If the Municipality provides such notice after November first (1st) of the immediately preceding year for a January first (1st) implementation, or at any other time with respect to a franchise fee change that will be implemented after January first (1st) of the following year, the Company will implement the new franchise fee percentage as soon as reasonably possible.</p> <p>c) Franchise Fee Cap</p> <p>The municipal franchise fee cap is 20 percent (20%) and shall not at any time exceed twenty percent (20%), unless there has been prior Commission approval and provided that the Municipality has complied with Article 5d below.</p> <p>Should the Town of Rimbey increase the Franchise Fee, it is a requirement an advertisement must be advertised in the local newspaper for a period of two (2) weeks.</p> <p>In 2015 the Town increased the Franchise Fee from 7% to 14%. The estimated revenue for 2016 is \$239,484.</p>
<p>Discussion</p>	<p>FortisAlberta has estimated that if we do not increase our franchise fee rate our revenue will increase by \$7,175 with the average annual residential bill increasing from \$90.98 to \$96.92; an increase of \$5.94 per year.</p> <p>If we increase the franchise fee by 1% our revenue will increase by \$24 793 with the average annual residential bill increasing from \$90.98 to \$103.85; an increase of \$12.87 per year.</p>
<p>Relevant Policy/Legislation</p>	<p>Bylaw 883/13</p>
<p>Options/Consequences</p>	<ol style="list-style-type: none"> 1. Council may choose to accept the Fortis Franchise Fee increase of 1% from 14% to 15%. 2. Council may choose a different Fortis Franchise Fee percentage increase. 3. Council may choose to leave the Fortis Franchise Fee at 14%.
<p>Financial Implications</p>	<p>As previously noted.</p>
<p>Attachments</p>	<p>Financial Impacts Residential Bill Impact Year Over Year Report</p>
<p>Recommendation</p>	<p>Administration recommends increasing the Fortis Franchise fee by 1% from 14% to 15% for the 2017 budget year.</p>

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Contract #	Municipality	Rate Category	2016 Transmission January to June Actuals	2016 Distribution January to June Actuals	2016 Franchise Fee Revenue January to June Actuals	12 Months Transmission (Estimated)	12 Months Distribution (Estimated)	12 Months Franchise Fee (Estimated)	2017 AESO - Flow through Charges Transmission Estimated Rate Change	2017 FortisAlberta Distribution Estimated Rate Change	2017 Transmission (AESO - Flow through Charges) Including % Estimated Rate Change	2017 Distribution (FortisAlberta) Including % Estimated Rate Change	2017 D&T Including Estimated Rate Changes	2017 Distribution, Transmission & Franchise Fee @ 2016 Franchise Fee (with Estimated Rate Changes)	2017 Franchise Fee Revenue at the New Franchise Fee Percentage (Estimated)
02-0266	Rimbey	11 - Residential Service	\$ 122,065	\$ 222,375	\$ 48,223	\$ 244,131	\$ 444,749	\$ 96,445	8.1%	6.3%	\$ 263,905	\$ 472,768.44	\$ 736,674	\$ 839,808	\$ 110,501
02-0266	Rimbey	31 - Street Lights	\$ 2,732	\$ 33,327	\$ 5,048	\$ 5,464	\$ 66,653	\$ 10,096	6.1%	6.5%	\$ 5,798	\$ 70,885.67	\$ 76,783	\$ 87,533	\$ 11,517
02-0266	Rimbey	33 - Street Lights	\$ 987	\$ 1,911	\$ 406	\$ 1,974	\$ 3,823	\$ 612	6.1%	6.5%	\$ 2,084	\$ 4,071.24	\$ 6,165	\$ 7,029	\$ 925
02-0266	Rimbey	38 - Yard Lighting Service	\$ 68	\$ 522	\$ 83	\$ 137	\$ 1,043	\$ 165	6.1%	6.5%	\$ 145	\$ 1,111.09	\$ 1,256	\$ 1,432	\$ 188
02-0266	Rimbey	41 - Small General Service	\$ 98,009	\$ 152,900	\$ 35,127	\$ 196,019	\$ 305,800	\$ 70,255	7.2%	-1.8%	\$ 210,132	\$ 300,285.83	\$ 510,428	\$ 591,888	\$ 76,564
02-0266	Rimbey	41D - Small Gen. Service Flat Rate Only	\$ 1,075	\$ 2,289	\$ 472	\$ 2,150	\$ 4,598	\$ 945	7.2%	-1.8%	\$ 2,305	\$ 4,515.24	\$ 6,820	\$ 7,775	\$ 1,023
02-0266	Rimbey	44 - Oil and Gas (Capacity) Service	\$ 160	\$ 469	\$ 86	\$ 319	\$ 938	\$ 176	10.9%	-9.0%	\$ 354	\$ 853.22	\$ 1,207	\$ 1,376	\$ 161
02-0266	Rimbey	45 - Oil and Gas (Energy) Service	\$ 1,786	\$ 3,608	\$ 755	\$ 3,572	\$ 7,216	\$ 1,510	10.9%	-9.0%	\$ 3,961	\$ 6,586.51	\$ 10,528	\$ 12,002	\$ 1,579
02-0266	Rimbey	61 - General Service	\$ 136,748	\$ 74,250	\$ 29,540	\$ 273,495	\$ 148,499	\$ 58,079	3.4%	-13.0%	\$ 282,794	\$ 128,194.16	\$ 411,988	\$ 489,666	\$ 61,798
Totals			\$ 363,630	\$ 491,660	\$ 119,742	\$ 727,260	\$ 983,319	\$ 239,484			\$ 771,488	\$ 990,361.40	\$ 1,761,850	\$ 2,008,599	\$ 264,277

2016 Current Franchise Fee	14.00%
Franchise Fee Cap	20%
2016 Estimated Revenue	\$ 239,484
2017 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$ 246,659
Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2017 Proposed Franchise Percentage	15.00%
2017 Estimated Franchise Fee Revenue if your Percentage is changed	\$ 264,277
Difference in Franchise Fees Collected from 2016 to 2017 with Proposed D&T Rate Changes	\$ 24,794

Due to estimated changes in Rates Municipalities may see a decrease in their Franchise Fee Revenue from previous years

Key Considerations:

** present time we have estimated the increase in rates for Distribution & Transmission.



Franchise Fee Estimating Tool is For Information Purposes Only
 This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

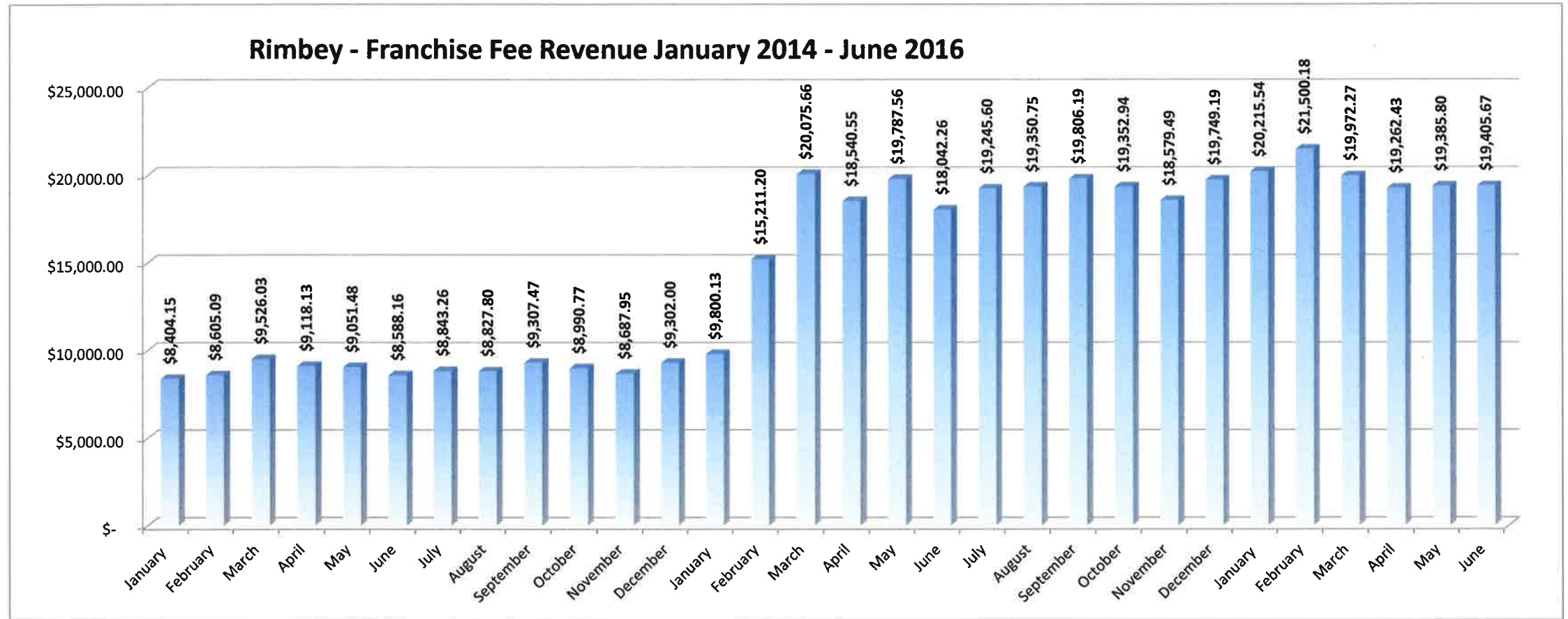
Consumption 625 kWh
 Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (September 2016 Distribution Tariff Estimated Rate Filing) Based on Current 14% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$0.052901	625 kWh	\$33.06
Basic Daily Charge	\$0.7031	30 Days	\$21.09
			<u>\$54.16</u>
Current Franchise Fee	14.00%		\$7.58
	GST 5.0%		\$3.09
			<u>\$64.82</u>
Current Annual Franchise Fee Costs: \$7.58 * 12 = \$90.98			

Proposed Residential Customer Monthly Costs			
Rate 11 (January 2017 Estimated Distribution Tariff) Based on Proposed 15% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$0.056674	625 kWh	\$35.42
Basic Daily Charge	\$0.7425	30 Days	\$22.28
			<u>\$57.70</u>
Estimated Proposed Franchise Fee	15.00%		\$8.65
	GST 5.0%		\$3.32
			<u>\$11.97</u>
Proposed Annual Franchise Fee Cost: \$8.65 * 12 = \$103.85			

Year	Month	Revenue Collected
2014	January	\$ 8,404.15
	February	\$ 8,605.09
	March	\$ 9,526.03
	April	\$ 9,118.13
	May	\$ 9,051.48
	June	\$ 8,588.16
	July	\$ 8,843.26
	August	\$ 8,827.80
	September	\$ 9,307.47
	October	\$ 8,990.77
	November	\$ 8,687.95
	December	\$ 9,302.00
2015	January	\$ 9,800.13
	February	\$ 15,211.20
	March	\$ 20,075.66
	April	\$ 18,540.55
	May	\$ 19,787.56
	June	\$ 18,042.26
	July	\$ 19,245.60
	August	\$ 19,350.75
	September	\$ 19,806.19
	October	\$ 19,352.94
	November	\$ 18,579.49
	December	\$ 19,749.19
2016	January	\$ 20,215.54
	February	\$ 21,500.18
	March	\$ 19,972.27
	April	\$ 19,262.43
	May	\$ 19,385.80
	June	\$ 19,405.67

2014 Total	\$ 98,134.16
2015 Total	\$ 192,530.19
2016 Jan - June Total	\$ 119,741.89



Council Agenda Item	7.2
Council Meeting Date	October 24, 2016
Subject	Franchise Fees – Atco Gas & Pipelines
For Public Agenda	Public Information
Background	<p>The Town of Rimbey has a Natural Gas Distribution System Franchise Agreement with Atco Gas and Pipelines, which is Schedule A of Town of Rimbey Bylaw 906/15. This Agreement commenced on January 1, 2016 and expires December 31, 2025. As per the agreement;</p> <p>5) Franchise Fee</p> <p>a) Calculation of Franchise Fee</p> <p>In consideration of the rights granted pursuant to paragraph 4 and the mutual covenants herein and subject to Commission approval the Company agrees to collect from Consumers and pay to the Municipality a franchise fee. The Parties agree s. 360(4) if the MGA, as amended, does not apply to the calculation of the franchise fee in this Agreement. For each calendar year the franchise fee will be calculated as a percentage of the Company’s actual total revenue derived from the Delivery Tariff, including without limitation the fixed charge, base energy charge, demand charge, but excluding the cost of Natural Gas (being the calculated revenues from the Natural Gas supply related riders) in that year for Natural Gas Distribution Service within the Municipal service area.</p> <p>For the first (1st) calendar year or portion thereof the Term of this Agreement, the franchise fee percentage will be twenty-five percent (25.00%).</p> <p>By no later than September 1st of each year, the Company will:</p> <ul style="list-style-type: none"> i) Advise the Municipality in writing of the total revenues that were derived from the Delivery Tariff within the Municipal Service Area for a the prior calendar year; and ii) With the Municipality’s assistance, provide in writing an estimate of total revenues to be derived from the Delivery Tariff within the Municipal Service Area for the next calendar year. <p>b) Adjustment to the Franchise Fee</p> <p>At the option of the Municipality and subject to Commission approval, the franchise fee percentage may be changed annually by providing written notice to the Company.</p>

If the Municipality wishes to amend the franchise fee percentage, then the Municipality will, no later than November 1st in any given year of the Term, advise the Company in writing of the franchise fee percentage to be charged for the following calendar year. Upon receipt of notice, the Company will work with the Municipality to ensure all regulatory requirements are satisfied on a timely basis and agrees to use best efforts to obtain approval from the Commission for implementation of the proposed franchise fee percentage as and from January 1st of the following calendar year.

If the Municipality provides written notice at any other time with respect to a franchise fee change, the Company will implement the new franchise fee percentage as soon as reasonably possible.

c) Notice to Change Franchise Fee

Prior to implementing any change to the franchise fee, the municipality will notify its intent to change the level of the franchise fee and the resulting effect such change will have on an average residential Consumer's annual Natural Gas bill through publication of a notice one in the newspaper with the widest circulation in the Municipal Service Area at least forty five (45) days prior to implementing the revised franchise fee. A copy of the published notice will be filed with the Commission.

d) Payment of Franchise Fee

The Company will pay the Municipality the franchise fee amount billed to Consumers on a monthly basis within forty-five (45) days after billing Consumers.

e) Franchise Fee Cap


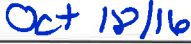


The franchise fee percentage will not at any time exceed thirty five (35) without prior Commission Approval.

f) Reporting Considerations

Upon request, the Company will provide to the Municipality, along with payment of the franchise fee amount information on the total Delivery Tariff billed, the franchise fee percentage applied, and the derived franchise fee amount used by the Company to verify the payment of the franchise fee amount as calculated under this paragraph 5.

g) Franchise Fees Collected from NOVA Gas Transmission Ltd. Customers

In the event certain customers in the Municipal Service Area connected to the Company's Natural Gas Distribution system are customers of the NOVA Gas Transmission Ltd. (NGTL), a franchise fee will be collected from

	such customers by NGTL in accordance with NGTL's applicable tariff and such franchise fee once remitted to the Company will be aggregated with the franchise fee as calculated in paragraph 5 a) to be dealt with in accordance with paragraph 5 d).
Discussion	Atco Gas and Pipelines Ltd. forecasts their Delivery Tariff revenue for 2017 to be \$832,942. They have estimated if we do not increase our franchise fee rate our revenue will be approximately \$208,236. If the Town of Rimbey increases the franchise fee by 1% our revenue will be \$216,564.92, resulting in an overall increase of \$8,329.
Relevant Policy/Legislation	Bylaw 906/15
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to accept the Atco Gas and Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26%. 2. Council may choose a different Atco Gas and Pipelines Ltd. Franchise Fee percentage increase. 3. Council may choose to leave the Atco Gas and Pipelines Ltd Franchise Fee at 25%.
Financial Implications	As previously noted.
Attachments	Atco Letter
Recommendation	Administration recommends increasing the Atco Gas and Pipelines Ltd. Franchise fee by 1% from 25% to 26% for the 2017 budget year.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



August 23, 2016

Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Attention: Ms. Lori Hillis
Chief Administrative Officer

Re: ATCO Gas and Pipelines Ltd. Franchise Agreement Clause 5

Dear Madam:

Pursuant to Clause 5 of our franchise agreement, the municipality has the ability to change the franchise fee percentage in 2017; this request must be received by ATCO Gas in writing prior to November 1st. If you are considering changing the franchise fee in 2017, please contact us as soon as possible to begin the process

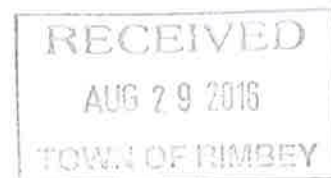
As you are aware, ATCO Gas pays the Town of Rimbey a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Town of Rimbey this percentage is 25.00%.

In 2015, our Delivery Tariff revenue in the Town of Rimbey was \$763,703. Our forecast Delivery Tariff revenue for 2017 is \$832,942. Therefore, based on the current franchise fee percentage, the forecast 2017 franchise fee revenue would be \$208,236.



We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to call me at (403) 357-5241.

Sincerely,

Jamie Jaques,
Senior Manager, Red Deer Region



Council Agenda Item	7.3
Council Meeting Date	October 24, 2016
Subject	Water Curb Stops
For Public Agenda	Public Information
Background	<p>At the September 26, 2016 Regular Council Meeting, Mrs. Pamela Kurmey attended as a delegation to discuss damages to her driveway as a result of repairs to the water service to her property. Council made the following motions:</p> <p style="text-align: center;"><i>Motion 374/16</i></p> <p style="text-align: center;"><i>Moved by Councillor Jaycox to have Administration further investigate the situation and bring information back to the next Regular Council Meeting scheduled for October 12, 2016.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p style="text-align: center;"><i>Motion 375/16</i></p> <p style="text-align: center;"><i>Moved by Mayor Pankiw to have Administration research with other like sized municipalities for their bylaw and policies on blockages and breaks on water/sewer lines and water curbstops.</i></p> <p style="text-align: right;"><i>CARRIED</i></p>
Discussion	As instructed by Council Motion 375/16, Administration obtained bylaws pertaining to waterworks from similar sized municipalities. The municipalities, their populations, Bylaw or Policy Number and clauses relating to curbstops have been summarized in the attached spreadsheet.
Relevant Policy/Legislation	Bylaw 776/05 Town of Rimbey Bylaw to Regulate the Use of Waterworks s 2.18 Policy 3207 Town of Rimbey Policy Blockages & Breaks on Water & Sewer Lines Policy 3208 Town of Rimbey Policy Water Curbstops
Options/Consequences	
Financial Implications	To be determined by Council
Attachments	Bylaw 776/05 Town of Rimbey Bylaw to Regulate the Use of Waterworks s 2.18 Policy 3207 Town of Rimbey Policy Blockages & Breaks on Water & Sewer Lines Policy 3208 Town of Rimbey Policy Water Curbstops Comparison of Bylaw & Policies Regarding Curb Stops

Recommendation	Administration recommends Council deny the request from the owner of Plan 9822435, Block 8, Lot 25 to pay compensation for the repairs to the driveway, and abide by Town of Rimbey Bylaw 776/05, Policy 3207 Town of Rimbey Policy Blockages & Breaks on Water & Sewer Lines and Policy 3208, all of which indicated the property owner is liable for the cost of repairs.
Prepared By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Oct 18/16</u> Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Oct 18/16</u> Date</p>



BY-LAW NO. 776/05

A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REGULATE THE USE OF WATERWORKS IN THE TOWN OF RIMBEY.

- 2.09 Turning on water – after any construction, reconstruction, alteration or change, or the completion of any work requiring Municipal authorization, water shall not be turned on to any building or premises until after the whole of the work has been done to the satisfaction of the Water Department. Water shall be turned on or off only by an authorized employee of the Town.
- 2.10 To maintain an adequate supply of water and adequate water pressure within the Town of Rimby, the Council may impose restrictions on the use of water.
- 2.11 In the case of a water shortage caused by weather conditions, mechanical reasons, or otherwise, the Town Manager has the authority to set limitations on rationing of water. If, in the opinion of the Town Manager and/or Town Foreman, during such water shortages, any user is abusing his water privileges, the Town Manager may authorize services to said premises to be temporarily suspended. The period of suspension shall be determined by the Town Manager, or in the absence of the Town Manager, the Town Foreman.
- 2.12 Except as hereinafter provided, no persons other than authorized employees of the Town shall open or close or operate or interfere with any valve, hydrant or fire plug, or draw water therefrom.
- 2.13 The Chief of the Town Fire Department, his assistants and officers, and members of that Department, are authorized to use the hydrants or fire plugs for the purpose of extinguishing fires, or fire practices, or for making trial testing of hose pipe, or for fire protection, but all such cases shall be under the direction and supervision of the said Chief or his duly authorized assistants, and in no event shall any inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug.
- 2.14 No person shall in any manner obstruct the free access to any hydrant or valve or stop cock. No vehicle, building, rubbish, or any other matter which would cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within five (5) meters of the hydrant in a direction parallel with the said property line.
- 2.15 The Town shall assume the full responsibility and costs for any water service line, which may hereinafter be frozen between the property line and the street main. Any water service line frozen between the property line and the meter shall be the responsibility of the person owning the said property. Any costs incurred by the Town, in thawing frozen lines on behalf of a person, shall be recoverable as and subject to penalties, as taxes.
- 2.16 The Department, may shut off the water supplied to the land or premises of any consumer who may be guilty of a breach of or non-compliance with any of the provisions of this By-Law or Board of Health regulation, and may refuse to turn on the water until satisfied and assured that the consumer intends to comply with this By-Law or Health Regulations.
- 2.17 The Town hereby reserves the right to turn off water service without notice to any or all consumers for any purpose that, in the opinion of the Town, may be expedient to do so. It is hereby declared that no person shall have any claim for compensation or damages as a result of the Town turning off the water service without notice or from the failure of the water supply system from any cause whatsoever.
- 2.18 No person shall interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, etc. If it is required to make any repairs or changes due to inaccessibility to or damage to curb stops, the owners of the property being serviced by said curb stop shall, in addition to the penalties by the By-Law, be required to assume all costs involved in said repair.

3.0

Wells and Other Sources of Water Supply:

- 3.01 No well or other source of water except the Town water mains shall be used in the Town of Rimby without a permit being obtained from the Town.



Town of Rimbey Policy Manual

Title: Blockages & Breaks on Water & Sewer Lines

Policy No.: 3207

Supercedes

Approved: October 23, 1991

Resolution No.: 752/91

Effective Date: October 23, 1991

Purpose: To provide guidelines for repair of service lines.

Policy Statement:

1. With the exception of the circumstances noted in Clause #2, the property line will be the prime determinant in assigning financial responsibility for the repair of water & sewer service lines.
2. When it appears that a sewer line has been blocked due to improper substances being put in the sewer line, notwithstanding the location of the blockage, the Town Manager may deem that the property owner must be responsible for all or part of the repair.
3. Should there be any dispute regarding these matters, a video camera inspection may be done at the property owner's expense. If the problem is identified by the municipality as a municipal problem, then the Town of Rimbey will pay the cost of the camera inspection.
4. Owners of property shall be responsible for all repairs inside the property line.
5. The Town of Rimbey will be responsible for repairs outside the property line.
6. "Property line" shall mean the line determined by plan of survey. If the matter does not warrant the cost of a surveyor, and there is no certificate of survey, the Town and the property owner may establish and estimate a mutually agreeable location for the property line.

Amended:

Date: June 13, 2006

Resolution: 179/06

Date:

Resolution:



Town of Rimbey Policy Manual

Title: Water Curbstops

Policy No.: 3208

Supersedes

Approved: October 23, 1991

Resolution No.: 753/91

Effective Date: October 23, 1991

Purpose: To provide guidance to staff and residents on the matter.

Policy Statement:

1. The Town may provide a water shut-off valve (also known as a "curbcock or curbstop") to be located on or near the property line.

The provision of such shut-offs may also be deemed to be a cost of development and an expense of the developer.

2. If the shut-off valve is damaged due to vehicles driving over it, or by other avoidable acts, the Town shall not be responsible for repair or replacement. Repairs must be done to the satisfaction of the Town.
3. If a curbstop is encased in cement, the resultant cement work needed to repair it shall not be a Town responsibility.
4. The Town may replace curbstops when they become non-functional, show signs of leakage, or for any other reasons the Town deems appropriate.

Amended:

Date:

Resolution:

Date:

Resolution:

Comparism of Bylaw & Policies Regarding Curb Stops

Town	Population	Bylaw or Policy	Section#	Clause
Rimbey	2378	Bylaw 776/05 To Regulate the Use of Waterworks in the Town of Rimbey	2.18	No person shall interfere with, damage or make inaccessible any curb stop due to the constaruction of sidewalks, pathways, driveways, etc. If it is required to make any repairs or changes due to inaccessibility to or damage to curb stops, the owners of the property being services by said curb stop shall, in addition to the penalties by the Bylaw, be required to assume all costs involved in said repair.
Rimbey		Policy 3207 Blockages & Breaks on Water & Sewer Lines	1	With the exception of the circumstances noted in Clause #2, the property line will be the prime determinant in assigning financial responsibility for the repair of water & sewer service lines.
Rimbey		Policy 3207 Blockages & Breaks on Water & Sewer Lines	4	Owners of property shall be responsible for all repairs inside the property line.
Rimbey		Policy 3207 Blockages & Breaks on Water & Sewer Lines	5	The Town of Rimbey will be responsible for repairs outside the property line. "Property line" shall mean the line determined by plan of survey.
Rimbey		Policy 3207 Blockages & Breaks on Water & Sewer Lines	6	If the matter does not warrant the cost of a surveyor, and there is no certificate of survey, the Town and the property owner may establish and estimate a mutually agreeable location for the property line.
Rimbey		Policy 3208 Water Curbstops	1	The Town may provide a water shut-off valve (also known as a "curbcock or curbstop") to be located on or near the property line. The provision of such shot-offs may also be deemed to be a cost of development and an expense of the developer.
Rimbey		Policy 3208 Water Curbstops	2	If the shut-off valve is damaged due to vehicles driving over it, or by other avoidable acts, the Town shall not be responsible for repair or replacement. Repairs must be done to the satisfaction of the Town.
Rimbey		Policy 3208 Water Curbstops	3	If a curbstop is encased in cement, the resultant cement work needed to repair it shall not be a Town responsibility.

Comparism of Bylaw & Policies Regarding Curb Stops

Town	Population	Bylaw or Policy	Section#	Clause
Rimbey		Policy 3208 Water Curbstops	4	The Town may replace curbstops when they become non-functional, show signs of leakage, or for any other reasons the Town deems appropriate.
Hanna	2673	Bylaw 952-2010 To Provide for the Control of the Municipal Water and Sewer System	3.2	The Owner is responsible for all costs associated with the repair and maintenance of the Service Connection. Where excavation is necessary for the repair and maintenance of a Service Connection, no work shall be commenced by an Owner without written approval of the Town. The Town will be responsible for the costs of maintenance and repair to the Service Connection, only if the repair is located between the main line and the curb stop and the repair is required because of faulty workmanship or construction or blockage casued by freezing.
Hanna		Bylaw 952-2010 To Provide for the Control of the Municipal Water and Sewer System	3.3	The Town may construct, maintain or repair a Service Connection and the Town may enter any land or building for that purpose. Any costs incurred by the Town for such construction, maintenance or repair shall be the responsibility of the Owner.
Sundre	2695	Bylaw 755	13.3(a)	No person shall damage, destroy, remove or interfere in any way with any pipe, pipe connection, valve, water meter, seal or other appurtenance forming part of the water system.
Gibbons	3030	Bylaw No. PI 2/15 Respecting Waterworks and Sewer Services in the Town of Gibbons	III. 2. h)	No person shall tamper with, bury or operate a Curb Stop.
Gibbons		Bylaw No. PI 2/15 Respecting Waterworks and Sewer Services in the Town of Gibbons	V.1. I)	No person shall interfere with, damage or make inaccessible any curb stop due to the construction of walks, driveways, or in any other way.

Comparism of Bylaw & Policies Regarding Curb Stops

Town	Population	Bylaw or Policy	Section#	Clause
Gibbons		Bylaw No. PI 2/15 Respecting Waterworks and Sewer Services in the Town of Gibbons	V.1. m)	If it is required to may any repairs or construction changes due to inaccessibility or damage to a curb stop, the owners of the property serviced by said curb stop, shall in addition to the penalties of this Bylaw, be required to assume all costs involved to remediate the damages.
Millet	2092	Bylaw 2015/07 Town of Millet Water and Sewer Regulations Bylaw	6. n)	No person shall interfere with, damage or make inaccessible any curb stop due to the construction of walks, driveways, etc.
Millet		Bylaw 2015/07 Town of Millet Water and Sewer Regulations Bylaw	6. o)	If it is required to make repairs due to inaccessibility, or damage to curb stops, the owners of the proerty services by said curb stops shall, in addition to the penalties of this bylaw, be required to assume all costs involved.
Grimshaw	2515	Bylaw 1150 Water & Sewer Bylaw	7. c.	An owner shall, at the owner's expense maintain the water and sewer service from the owner's building up to and including the connection with the Town's water and sewer lines.
Grimshaw		Bylaw 1150 Water & Sewer Bylaw	17.c	The process of evaluating the responsibility of paying the cost of repairs: i.) The Owner will excavate the line. ii.) The Town Crew and owner will determine the exact location of the break based on the following: 1. If the break is between the main line and the propertyline; it shall be the responsibility of the Town to Repair. 2. If the break occurred between the property line and the residence, it shall be the property owner's responsibility to repair.
Black Diamond	2373	Bylaw 05-09 To Prescribe Rules and Regualtions for the Government and Operation of the Water and Sewer Utilities	Part 1, 2. m)	"Point of Delivery" means the point of physical connection to a comsumer's water system at the property line of the street or boundary of an easement granted to the Town for its water system.

Comparism of Bylaw & Policies Regarding Curb Stops

Town	Population	Bylaw or Policy	Section#	Clause
Black Diamond		Bylaw 05-09 To Prescribe Rules and Regualtions for the Government and Operation of the Water and Sewer Utilities	Part 1, 2.ee)	"Water Service Connection" means that lateral water pipe which connects an owner's premises to the Town Watermain with the owner owning that portion of the pipe lying within the boundaries of the owner's premises but excluding any pipe lying within the boundaries of any easement are granted to Town for its water system.
Black Diamond		Bylaw 05-09 To Prescribe Rules and Regualtions for the Government and Operation of the Water and Sewer Utilities	Part 1, 2.ff)	"Water Service Valve" means the water valve on the Town-owned portionof the water service connection, located between the Town watermain and the Street property line, installed for the purpose of enabling the Town to turn on or off the water supplied to an owner's premises.
Black Diamond		Bylaw 05-09 To Prescribe Rules and Regualtions for the Government and Operation of the Water and Sewer Utilities	Part 2, 5. b)	Water service connections on private property shall be installed, maintained, repaired and replaced by the owner at his own expense, and without limited the generality of the forefoing, as a condition or receiving water from the Water Utility, the owner shall maintain is a state of good repair, with sufficient protection from freezing, free of leakage or other water loss, all to the satisfaction of the Town Manager, any water service connection, pipe line or water system on private property or at the boundary of private property and any street or easement containing a Town Water Main and trough which the supply of water is conveyed from the Water Utility.

Council Agenda Item	7.4
Council Meeting Date	October 24, 2016
Subject	Rimbey Art Club – Request for Insurance
For Public Agenda	Public Information
Background	<p>The Rimbey Art Club leases a room in the Peter Lougheed Community Centre. They have contents insurance under the Town of Rimbey however they have never considered Liability Insurance.</p> <p>The Rimbey Art Club respectfully requests to be added as an Additional Named Insured under the Town of Rimbey insurance policy with Jubilee Insurance.</p>
Discussion	<p>Jubilee Insurance requires Council’s approval by way of resolution before adding any Additional Named Insureds to our policy.</p> <p>The Town of Rimbey has various organizations under its insurance policy as Additional Named Insureds. The Town pays the insurance invoice then recovers the cost from the organization.</p>
Relevant Policy/Legislation	NA
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to approve the Rimbey Art Club becoming an Additional Named Insured under the Town of Rimbey insurance policy through Jubilee Insurance. 2. Council may choose to deny the Rimbey Art Club becoming an Additional Named Insured under the Town of Rimbey insurance policy through Jubilee Insurance.
Financial Implications	None, cost is recovered from the organization.
Attachments	Rimbey Art Club Letter
Recommendation	Administration recommends Council approve the Rimbey Art Club becoming an Additional Named Insured under the Town of Rimbey insurance policy through Jubilee Insurance.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

October 11, 2016

Dear Rimbey Town Council,

On behalf of the Rimbey art club executive, we thank you for helping us to expedite acquiring liability insurance. We have been strongly counselled to obtain liability insurance as soon as possible to cover us in the event of a need should arise. The club has never obtained this valuable protection in the past and now realize its importance. After checking with first the town office and then with its insurance company we received a quote for annual coverage that is favorable for the club. Thanks again for your time and consideration in this matter.



Yours truly,

Grace Johnson, Vice-President

Grace Johnson

Rimbey Art Club

Council Agenda Item	7.5
Council Meeting Date	October 24, 2016
Subject	Policies
For Public Agenda	Public Information
Background	The MGA, Division 3, Section 153 (b) allows for Council to participate generally in developing and evaluating the policies and programs of the municipality. Administration is in the process of reviewing Town of Rimbey Policies.
Discussion	<p>Administration has determined the following policies require revising.</p> <p>Policy 152 Expense Claim Forms – Mayor / Councillors</p> <ul style="list-style-type: none"> • The logo has been updated. • The words “for developments” were removed from the Purpose <p>Policy 168 Personnel Records</p> <ul style="list-style-type: none"> • The Logo has been updated. • In the Policy Statement, the words Town Manager, Municipal Treasurer, and Asst. Treasurer were removed and replaced with Chief Administrative Officer, Director of Finance and the Payroll Clerk. • The sentence “The Mayor and Councillors have access to these records through administration only.” was removed. <p>Policy 1108 Reimbursement for Council, Staff, Boards & Committees</p> <ul style="list-style-type: none"> • The logo has been updated. • In the Title, the words “Fire Department” were removed. • In the Policy Statement under Meals, the words “Fire Department” were removed and the word “Council” inserted, the dollar values were changed from Breakfast \$10.00 to \$15.00, Lunch \$15.00 to \$20.00, Supper \$25.00 to \$30.00, Total per day from \$50.00 to \$65.00 • In the Other Items section, first sentence, the word “and” was inserted and the “, etc” was removed. • In the Other Items section, second sentence, the word “not” was removed.
Relevant Policy/Legislation	<p>MGA Section 153 b) General duties of councillors</p> <p>Policy 152 Expense Claim Forms – Mayor /Councillors</p> <p>Policy 168 Personnel Records</p> <p>Policy 1108 Reimbursement for Council, Staff, Boards & Committees</p>
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to amend all the policies recommended for amendment. 2. Council may choose to only amend some of the policies recommended for amendment. 3. Council may choose to not amend any of the policies recommended for amendment.
Financial Implications	As stated in policies
Attachments	MGA Section 153 b) General duties of councillors

	Policy 152 Expense Claim Forms – Mayor /Councillors Policy 168 Personnel Records Policy 1108 Reimbursement for Council, Staff, Boards & Committees
Recommendation	Administration recommends Council amend Policy 152 Expense Claim Forms – Mayor/Councillors, Policy 168 Personnel Records, and Policy 1108 Reimbursement for Council Staff Boards & Commissions, as presented.
Prepared By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Oct 18/16</u> Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Oct 18/16</u> Date</p>

(2) If a bylaw is passed less than 180 days before the next general election, it takes effect at the 2nd general election after the date on which it is passed.

(3) A bylaw passed under section 150 must be advertised.

1994 cM-26.1 s151

Deputy and acting chief elected officials

152(1) A council must appoint one or more councillors as deputy chief elected official so that

- (a) only one councillor will hold that office at any one time, and
- (b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
- (b) if the office of chief elected official is vacant.

(3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official

- (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or
- (b) if both the office of chief elected official and the office of deputy chief elected official are vacant.

1994 cM-26.1 s152

Division 3 Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;

- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (f) to perform any other duty or function imposed on councillors by this or any other enactment or by the council.

1994 cM-26.1 s153

General duties of chief elected official

154(1) A chief elected official, in addition to performing the duties of a councillor, must

- (a) preside when in attendance at a council meeting unless a bylaw provides that another councillor or other person is to preside, and
- (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.

(2) The chief elected official is a member of all council committees and all bodies to which council has the right to appoint members under this Act, unless the council provides otherwise.

(3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

Titles of chief elected official and other councillors

155 A councillor is to have the title "councillor" and a chief elected official that of "chief elected official" unless the council directs that another title appropriate to the office be used.

1994 cM-26.1 s155



Town of Rimbey Policy Manual

Title: Expense Claim Forms – Mayor / Councillors

Policy No 152

Supersedes.: Revised

Approved:
Effective Date:

Resolution No:

Purpose:
To accurately itemize statements.

Policy Statement:

Expense forms will be given to Mayor / Councillors at the first meeting of each month. Information on these forms must include the following:

1. Committee meetings must state date and purpose of the meeting.
2. Special Council Meetings must also state date and purpose.

Initial Policy was Approved: October 29, 1986
Revised:

Resolution: 508/86
Resolution:



Town of Rimbey Policy Manual

Title: Personnel Records

Policy No.: 168

Supersedes.: Revised

Approved:

Resolution No.:

Effective Date:

Purpose:

Policy Statement:

Personnel Records of all Town Employees, shall be maintained by the Administration. Access to these files, shall be restricted to the Chief Administrative Officer, Director of Finance and the Payroll Clerk.

The following items of reference shall be maintained in these records:

1. Payroll Records
2. Job Evaluations
3. Recommendation / Commendations

Initial Policy was Approved: September 25, 1986

Revised: August 11, 2005

Resolution: 475/86

Resolution: 291/05



Town of Rimbey Policy Manual

Title: Reimbursement for Council, Staff,
Boards & Committees

Policy No.: 1108

Supercedes.: Policy 151, 1107, 1109, 1110, 1111

Approved:

Resolution No.:

Effective Date:

Purpose: To provide equitable compensation for those traveling on municipal business.

Policy Statement:

Meals

When required by the Town of Rimbey to be absent from Rimbey during meal hours, the following rates shall apply for the Staff, Council, and all Board & Committee members:

Breakfast	\$15.00 (including gratuities)
Lunch	\$20.00 (including gratuities)
Supper	<u>\$30.00</u> (including gratuities)
Total per day	\$65.00

Or receipts may be submitted for full compensation, including a maximum gratuity of 15%.
No alcoholic beverages shall be paid for by the Town at any time.

Mileage

Shall be set at the simplified per kilometer rate for Alberta according to Canada Revenue Agency.

Lodging

Actual receipted cost.

No receipt required for stay in private accommodations - \$50.00 per night

Registration Fees

Actual receipted cost

Other Items

Actual receipted cost. May include incidentals such as parking and use of public transportation.

Employees will be reimbursed hourly wages for travel time to and from functions outside regular working hours.

Initial Policy Approved: October 23, 1991

Resolution: 754/91

Revised: May 27, 2008
Revised: Feb 23, 2001

Resolution: 183/08
Resolution: 49/11

Council Agenda Item	7.6
Council Meeting Date	October 24, 2016
Subject	Rimbey Airport Tenders
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held June 13, 2013 Council passed the following motion:</p> <p><u>Motion 265/16</u></p> <p><i>Moved by Mayor Pankiw to sell the Rimbey Airport.</i></p> <p style="text-align: right;">CARRIED</p> <p>At the Regular Council Meeting of July 25, 2016 Council passed the following motion:</p> <p><u>Motion 327/16</u></p> <p><i>Moved by Councillor Jaycox to advertise a public notice of sale of land – Rimbey Airport, with the following conditions:</i></p> <ol style="list-style-type: none"> 1. <i>No terms or conditions of sale will be considered other than those specified by the municipality.</i> 2. <i>The parcel of land must remain an airport.</i> 3. <i>The purchaser(s) must create an Airport Authority.</i> 4. <i>The parcel of land offered for sale will be subject to a reserve bid of \$125,000, plus closing costs and to the reservations and conditions contained in the existing certificate of title.</i> 5. <i>The lands are being offered for sale on an “as is, where is” basis, and the Municipality makes no representation and gives no warranty whatsoever as to the state of the parcel, or its suitability of the lands for any intended use by the successful bidder.</i> 6. <i>The Mayor, Councillors, Chief Administrative Officer, Designated Officers and Employees of the municipality or immediate family members are not eligible to bid or buy the land.</i> 7. <i>The purchaser will be required to execute a Sale Agreement in form and substance provided by the municipality.</i> 8. <i>The successful purchaser must, at the time of sale, make payment in cash or bank draft payable to the municipality as follows:</i> <ol style="list-style-type: none"> a. <i>The full purchase price if it is \$10,000 or less; OR</i> b. <i>If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.</i> 9. <i>GST will be collected on the property.</i> 10. <i>The risk of the property lies with the purchaser immediately following the sale.</i> 11. <i>The purchaser will be responsible for registration of the transfer including registration fees.</i> 12. <i>If no offer is received on the property or if the reserve bid is not met, the property will not be sold.</i>

13. *The Town of Rimbey will register a caveat on title to have first right of refusal to purchase at current market value.*

CARRIED

The Advertisement for the Public Notice of Sale of Land, Rimbey Airport ran in the Rimbey Review for the Weeks of August 2-8 and August 9-15, 2016.

At the August 22, 2016 Regular Council Meeting passed the following motions:

Motion 343/16

Moved by Councillor Jaycox to reject the tender bid submitted of \$50,000.00 from Paul Kusch, Gerald Ernst, Wayne Danser and Peter Couchman for the purchase of the Rimbey Airport.

CARRIED

Motion 344/16

Moved by Mayor Pankiw to leave the existing lease price for the Airport Hangers at the 2015 rates until the September 30, 2016 while Council contemplates what they wish to do.

CARRIED

At the September 12, 2016 Regular council Meeting Council passed the following motions:

Motion 370/16

Moved by Councillor Godlonton to re-advertise the sale of the Rimbey Airport with the same previous advertisement with the addition of a clause in the advertisement to include a business case showing the benefits to the Town of Rimbey, and the advertisement is to run for 2 weeks with a closing date October 14, 2016.

CARRIED

The new advertisement as shown below was run in the Rimbey review for the weeks of September 20-26, 2016 and Sept 27-Oct 3, 2016. It was also posted on the doors and at the front counter at the Town of Rimbey Administration Building and on the Town of Rimbey Website.

Public Notice of Sale of Land Rimby Airport

Please be advised, at the Regular Council Meeting held Monday, June 13, 2016, Council passed a motion to sell the Rimby Airport.

LOCATION: NW 04-43-02-W5M, 8521951 (60.560346 acres)

The Municipal Government Act outlines the following in regard to municipal disposal of such land:

Disposal of land

70(1) If a municipality proposes to transfer or grant an estate or interest in

- a) land for less than its market value, or*
- b) a public park or recreation or exhibition grounds,*

the proposal must be advertised.

(2) The proposal does not have to be advertised if the estate or interest is

- (a) to be used for the purposes of supplying a public utility,*
- (b) transferred or granted under Division 8 of Part 10 before the period of redemption under that Division, or*
- (c) to be used by a non-profit organization as defined in section 241(f)*

1994 cM-26.1 s70;1995 c24s9

Terms & Conditions of Sale

1. No terms or conditions of sale will be considered other than those specified by the municipality.
2. The parcel of land must remain an airport.
3. The purchaser(s) must create an Airport Authority.
4. The parcel of land offered for sale will be subject to a reserve bid of \$125,000, plus closing costs and to the reservations and conditions contained in the existing certificate of title.
5. The lands are being offered for sale on an "as is, where is" basis, and the Municipality makes no representation and gives no warranty whatsoever as to the state of the parcel, or its suitability of the lands for any intended use by the successful bidder.
6. The Mayor, Councillors, Chief Administrative Officer, Designated Officers and Employees of the municipality or immediate family members are not eligible to bid or buy the land.
7. The purchaser will be required to execute a Sale Agreement in form and substance provided by the municipality.
8. The successful purchaser must, at the time of sale, make payment in cash or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
9. GST will be collected on the property.
10. The risk of the property lies with the purchaser immediately following the sale.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on the property or if the reserve bid is not met, the property

	<p>will not be sold.</p> <p>13. The Town of Rimbey will register a caveat on title to have first right of refusal to purchase at current market value.</p> <p>A business case showing the benefits to the Town of Rimbey must be included with the sealed bid.</p> <p>The prescribed form may be picked up at the Town of Rimbey Administration Office during regular office hours.</p> <p>Sealed bids, containing the prescribed form, the business case and a deposit in the form of a bank draft will be received until 4:30 pm, local time October 14, 2016. The bid should be addressed to:</p> <p style="text-align: center;">Sale of Land – Rimbey Airport Attention: Lori Hillis, Chief Administrative Officer Town of Rimbey Box 350 Rimbey, Alberta TOC 2J0</p> <p style="text-align: center;">The highest bid or any other bid will not necessarily be accepted.</p> <p>Inquiries should be directed to Lori Hillis, Chief Administrative Officer at 403.843.2113.</p> <p style="text-align: right;">Lori Hillis, CPA, CA Chief Administrative Officer</p>
<p>Discussion</p>	<p>Closing date for tender submission was Friday, October 14, 2016 at 4:30 pm local time. Two (2) tender submission have been received.</p>
<p>Relevant Policy/Legislation</p>	<p>MGA 70</p> <p>Disposal of land</p> <p><i>70(1) If a municipality proposes to transfer or grant an estate or interest in</i></p> <p style="padding-left: 40px;"><i>a) land for less than its market value, or</i></p> <p style="padding-left: 40px;"><i>b) a public park or recreation or exhibition grounds,</i></p> <p><i>the proposal must be advertised.</i></p> <p><i>(2) The proposal does not have to be advertised if the estate or interest is</i></p> <p style="padding-left: 40px;"><i>a) to be used for the purposes of supplying a public utility,</i></p> <p style="padding-left: 40px;"><i>b) transferred or granted under Division 8 of Part 10 before the period of redemption under that Division, or</i></p> <p style="padding-left: 40px;"><i>c) to be used by a non-profit organization as defined in section 241(f)</i></p> <p style="text-align: right;"><i>1994 cM-26.1 s70;1995 c24s9</i></p>
<p>Options/Consequences</p>	
<p>Financial Implications</p>	
<p>Attachments</p>	<p>None</p>
<p>Recommendation</p>	<p>Administration recommends Council open the tender document(s) and accept the tender document(s) as information.</p>

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date


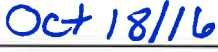


Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Council Agenda Item	7.7	
Council Meeting Date	October 24, 2016	
Subject	Tagish Engineering Project Status Update to October 4, 2016	
For Public Agenda	Public Information	
Background	Tagish Engineering is supplying their status report.	
Discussion	Tagish Engineering is the Town of Rimbey's Engineering firm. As such they are required to provide status updates as well as meeting with Administration.	
Relevant Policy/Legislation	Not applicable.	
Options/Consequences	Not applicable.	
Financial Implications	None at this time.	
Attachments	Tagish Engineering Project Status Update to October 4, 2016.	
Recommendation	To accept the Tagish Engineering Project Status Updates to October 4, 2016 , as information.	
Prepared By:	 _____ Lori Hillis, CPA, CA Chief Administrative Officer	 _____ Date
Endorsed By:	 _____ Lori Hillis, CPA, CA Chief Administrative Officer	 _____ Date



PROJECT STATUS UPDATES

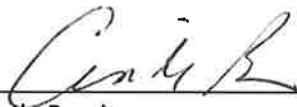


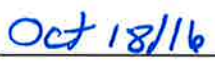
October 4, 2016

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.16 RB00 - General Engineering 2016		
December 31, 2013	Matichuk, Gerald	Project Description: This project is for small general requests for the Town.
September 6, 2016	Matichuk, Gerald	September 1, Tagish met with CAO and Director of Publicworks to discuss 3-year Capital Budget planning. Tagish will prepare a draft budget and submit for the review by September 30, 2016.
October 3, 2016	Matichuk, Gerald	Tagish staff are preparing 2017 Capital Budget Estimates complete with project descriptions.
Project: RBYM00106.00 RB106 -NE Lagoon General Engineering		
December 31, 2013	Matichuk, Gerald	Project Description: This project is related to all work involving the NE Lagoon repairs and drainage.
September 6, 2016	Matichuk, Gerald	AMECFW to have report submitted next week.
October 3, 2016	Matichuk, Gerald	Waiting for AMEC Foster Wheeler to complete ground water testing report.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
September 6, 2016	Matichuk, Gerald	No Change.
October 3, 2016	Matichuk, Gerald	No assignment this period.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
September 6, 2016	Matichuk, Gerald	On going discussion with Omni-McCann on drilling new at Well # 11 to only the lower water bearing zone. Omni-McCann will be providing a response on the potential on using the Ponoka County well at the race track.
October 3, 2016	Matichuk, Gerald	Omni-McCann is reviewing the Ponoka County Well Report and will provide comments regarding the wells projected yield.
Project: RBYM00128.00 RB128 - 2016 Street Improvements		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.
		<ul style="list-style-type: none"> • 50 Street asphalt overlay from 52 Ave to 56 Ave • 49 Street asphalt overlay from 52 Ave to 54 Ave • 49 Street repair and overlay from 49 Ave to 50 Ave • Concrete replacement at various locations
September 6, 2016	Matichuk, Gerald	Border Paving has completed the asphalt overlays on all streets and will be completing the patch paving during the week of September 5, 2016. Progress Payment # 3 was submitted to the Town for payment.
October 3, 2016	Matichuk, Gerald	Confirming quantities and preparing progress payment # 4. Discussions with J. Branco and Sons Concrete Services to schedule concrete replacements on 50 Av.

Project: RBYM00131.00 RB131 - SW Stormwater Management Plan

September 2, 2016 Solberg, Lloyd

Tagish met with the Town on September 1st and discussed the stormwater management plan. Project is on hold until the Town decides if they want to go ahead or not.

Council Agenda Item	7.8
Council Meeting Date	October 24, 2016
Subject	Arena Home Bench Advertising signs – Rimbey Co-op Proposal
For Public Agenda	Public Information
Background	<p>The Rimbey Co-op would like to remove the current arena board advertising sign and create 2 x 7' x 14' signs that promote Rimbey Minor Hockey and Rimbey Pond Hockey. Sign construction would be the cost of the Rimbey Co-op and the Town would hang the signs behind the Home bench on either side of the beam. Rimbey Lions sign would remain and the Servus Credit Respect sign would be hung further to the left of the Home bench.</p> <p>The Rimbey Co-op proposal states they would not pay any advertising costs till the following year (2017-2018 season) and the fee would be \$500 + gst paid annually for 10 years.</p>
Discussion	<p>Currently we offer arena board advertising for \$350 + gst for a 4' x 8' sign designed by the advertiser and Zamboni advertising (2' x 3' sign) at \$500 + gst per side annually. The Co-op proposed signs are costly to create and construct but will be highly visible to the Arena spectators for \$525 per year.</p>
Relevant Policy/Legislation	N/A
Options/Consequences	<p>Council may choose to accept the proposal of the Rimbey Co-op.</p> <p>Council may alter the proposal and ask for the \$500 + gst for all 11 years the sign will be posted behind the Home bench in the Arena. (2016-2027)</p> <p>Council may choose to increase the amount of the advertising rental costs for the Home Bench area.</p>
Financial Implications	Advertising but no financial benefits for 1 year. Losing a rink board advertisement for \$367.50
Attachments	Rimbey Co-op proposal and conceptual drawings for signs
Recommendation	Administration recommends that Council determine the advertising rental cost of the Home Bench area for all potential advertising organizations.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> <p>Cindy Bowie Director of Community Services</p> </div> <div style="text-align: center;">  <hr/> <p>Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr/> <p>Lori Hillis, CPA, Ca Chief Administrative Officer</p> </div> <div style="text-align: center;">  <hr/> <p>Date</p> </div> </div>

recreation

From: Rick Moon <r.moon@rockycoop.com>
Sent: Friday, September 30, 2016 6:26 PM
To: recreation
Cc: Brian Godlonton (briangodlonton@rimbeycoop.com); Shane Buss
Subject: RE: Home Bench signs in the Arena

Hello Cindy / Town of Rimbey,

Rimbey Co-op is prepared to create 2 - 7' by 14' signs. One will be the Rimbey Renegades as we have previously proposed, and one will be the Rimbey Falcons which we are currently creating a conceptual print for your review.

As you can imagine the cost of these sign is not inexpensive. As a matter of fact, and I share this information knowing you will keep it confidential, the signs will cost approximately. This was more than we had budgeted for. You have made it clear that it is important that we supply a sign for both the Renegades and the Falcons. We have no desire to exclude either one.

Rimbey Co-op would like to propose the following to the Town of Rimbey:

- Rimbey Co-op will create and construct 2 signs that are 7' high by 14' wide – One for the Rimbey Renegades and one for the Rimbey Falcons (Both signs to be approved by the Town before being constructed)
- Town of Rimbey will hang the signs, one on either side of the support beam right behind the home bench at the Rimbey Hockey Arena. (top of sign to be hung 6" lower than the bottom of the radiant heater hanging over the home bench and signs to be located within 6", left and right respectively, of the support column located behind the home bench)
- Town of Rimbey will provide Rimbey Co-op the first year of free advertising as a gratuity for creating the signs. (2016 hockey season)
- Rimbey Co-op will pay to the Town of Rimbey \$500.00 annually, at the beginning of each hockey season, for the advertising space of the two signs, for the following 10 years. (2017 to 2027)
- These signs may not be relocated or removed any time before 2028 without the written consent of the Rimbey Co-op.
- Rimbey Co-op will have exclusive rights to this space but cannot change or alter the signs without written consent from the Town of Rimbey.
- Rimbey Co-op shall have first right to renew this agreement with the Town of Rimbey for this advertising space at the conclusion of this agreement.
- Rimbey Co-op may cancel this agreement within the next ten years but must provide the Town of Rimbey one year notice in writing.

We look forward to completing this project and promoting the town that we all call home. I am excited that together we will create an image that the town and the young hockey players of Rimbey can be proud of.

Thank you for your time,

Rick Moon
Operations Manager
Rimbey Co-op Association Ltd.
Box 260 Rimbey, AB T0C 2J0
Cell : (403)846-7237
Phone: (403) 843-2258 Ext. 103

RIMBEY
Renegades

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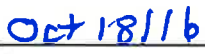




RIMBEY

Falcons

You're at home here.



Council Agenda Item	7.9
Council Meeting Date	October 24, 2016
Subject	Terms of Reference – Cemetery Board
For Public Agenda	Public Information
Background	The Town of Rimbey has a Cemetery Board, however, upon investigation by Administration, it seems there was never a Terms of Reference created for this “Board”. The Terms of Reference for any Board set out how many members may be on the Board, who does what, when they meet and what authorities they may or may not have.
Discussion	Administration has developed a terms of reference for the Cemetery Board to provide a scope, mandate, roles and responsibilities and expectations of the Board.
Relevant Policy/Legislation	MGA s145
Options/Consequences	Without a term of reference, Board members may not be clear on their responsibilities or operate out of scope.
Financial Implications	None
Attachments	Terms of Reference – Cemetery Board
Recommendation	Administration recommends Council approve the Terms of Reference - Cemetery Board, as presented.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



Official Name

The official name of the board is The Cemetery Board of the Town of Rimby, herein after referred to as **“The Cemetery Board”**.

Composition of the Cemetery Board

The members of **“The Cemetery Board ”** as appointed at the Town of Rimby organizational meeting as referenced through Bylaw 925/16 shall have four (4) members, consisting of two (2) Town of Rimby Councillors, one (1) representative from Oberhammer Funeral Chapels Ltd, and one (1) representative from Wilson’s Funeral Chapel and Crematorium (Rimby). The Mayor shall be an ex-officio of all Council committees and bodies which Council has a right to appoint members under the Municipal Government Act.

Context of “The Cemetery Board”

The main purpose of **“The Cemetery Board”** is to provide recommendations to the Town of Rimby council regarding the Town of Rimby’s cemeteries.

Term of Membership

Cemetery Board Members will be appointed annually at the Town of Rimby Organizational Meeting.

Groups that will be represented on “The Cemetery Board”

- a) Town of Rimby;
- b) Local Funeral Chapels;

Roles and Responsibilities of “The Cemetery Board”

1. **“The Cemetery Board”** shall consist of the following:
 - a) A Chairperson appointed by members of the Cemetery Board;
 - The Chairperson is responsible for developing the meeting agenda, setting the meeting dates, presiding over the meetings, reporting to Council, through delegation and reporting and adhering to Bylaw 925/16.



CEMETERY BOARD TERMS OF REFERENECE

b) A Deputy Chairperson as voted by **"The Cemetery Board Members"**;

- The Deputy Chairperson is responsible for assuming the responsibilities of the Chair during times of The Chair's absence. The Deputy Chair assists with the Duties of The Chair.

c) A Recording Secretary as voted by **"The Cemetery Board Members"**;

- The recording Secretary takes notes at the meetings, prepares meeting notices, and prepares the meeting reports for Council.

2. All members of **"The Cemetery Board"** shall have equal voting rights within **"The Cemetery Board"**.
3. All members of **"The Cemetery Board"** will be appointed by Council of the Town of Rimbey at the annual Organizational Meeting.
4. Meetings shall take place at the Chair's discretion.
5. All Cemetery Board meetings shall be open to the public.
6. Quorum shall consist of three (3) Cemetery Board Members.

Scope of **"The Cemetery Board"**

"The Cemetery Board shall not:

1. Have any budgetary responsibilities;
2. Receive any honoraria or expense reimbursement unless through resolution of Council;
3. Represent Council, nor make decisions for Council;
4. Discuss circumstances that **"may"** require **"In-camera"** discussion.

"The Cemetery Board " shall:

1. Provide their expertise, enthusiasm, creativity, imagination, for the betterment of the Rimbey Cemeteries and transmit those ideas and best practices to Council.



CEMETERY BOARD TERMS OF REFERENCE

Resources



"The Cemetery Board" will be afforded any assistance from the Town of Rimbey's Executive Team consisting of the Chief Administrative Officer, Director of Finance, and the Director of Public Works.

Mayor Rick Pankiw

Date

Chief Administrative Officer Lori Hillis

Date

Council Agenda Item	7.10
Council Meeting Date	October 24, 2016
Subject	Request to Waive Fees
For Public Agenda	Public Information
Background	Rimoka Housing Foundation is installing the shallow utilities along Rimstone Drive. Mayor Pankiw, on behalf of Rimoka Housing Foundation, is requesting the development permit fees be waived.
Discussion	<p>The fees required for the development permit are:</p> <ul style="list-style-type: none"> • Permitted Use DP - \$70.00. • Performance Deposit - \$2000.00 or 1% of estimated project value, whichever is greater. <p>Administration recommends waiving the fees as the Town of Rimby is a partner in the Rimoka Housing Foundation.</p>
Relevant Policy/Legislation	Municipal Government Act Municipal Development Plan
Options/Consequences	n/a
Financial Implications	The town will not receive a \$70.00 development permit fee. The performance deposit is returned upon satisfactory completion of the project. Therefore, assuming the project is completely satisfactorily, this portion of the fee would be returned to the applicant.
Attachments	n/a
Recommendation	Council waive the Development Permit Fee for Rimoka Housing Foundation to complete the instillation of shallow utilities along Rimstone Drive.
Prepared By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Liz Armitage Contract Development Officer </div> <div style="text-align: center;"> October 18, 2016 _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Acting Chief Administrative Officer </div> <div style="text-align: center;"> Oct 18/16 _____ Date </div> </div>	

Council Agenda Item	7.11
Council Meeting Date	October 24, 2016
Subject	Request for Permission to hunt within Town of Rimby limits
For Public Agenda	Public Information
Background	On Tuesday, October 18, 2016, Administration received a written request from local land owner, Mr. Calvin Sargeant, requesting permission to hunt geese on land located within the Town of Rimby limits.
Discussion	<p>The Town of Rimby Nuisance Bylaw 908/15 states:</p> <p>5. WEAPONS AND EXPLOSIVES</p> <p>5.1 No person shall discharge or use any dangerous weapon, devices, firearm or explosive substance within the corporate limits of the Town of Rimby.</p> <p>5.2 No person shall allow property belonging to him or under his control to be used so that there originates from his property the setting off or throwing of any fireball, firecracker, or other fireworks or explosive device within the corporate limits of the Town of Rimby;</p> <p>Excepting where special permission is obtained in writing from the CAO outlining any conditions related to the permission for discharge as deemed necessary by Council, notice of which will be transmitted to the Town Peace Officer or the Royal Canadian Mounted Police.</p>
Relevant Policy/Legislation	Bylaw 908/15
Options/Consequences	<ol style="list-style-type: none"> 1. Council could grant special permission for Mr. Sargeant to allow the hunting of geese on his land owned within the Town of Rimby limits. 2. Council could deny Mr. Sargeant's request for permission to allow the hunting of geese on his land owned within the Town of Rimby limits.
Financial Implications	None
Attachments	Mr. Sargeant's email requesting permission to allow hunters to hunt geese on his land owned within the Town of Rimby limits.
Recommendation	Administration recommends Council adhere to the Town of Rimby Nuisance Bylaw 905/15 and deny Mr. Sargeant's request to hunt geese within the Town of Rimby Limits.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Oct 18/16

Date

Kathy

From: Lori Hillis
Sent: Tuesday, October 18, 2016 3:22 PM
To: Kathy
Subject: FW: geese


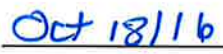


Please add to October 24, 2016 Regular Council Meeting.

Lori

From: calvin
Sent: Tuesday, October 18, 2016 2:13 PM
To: Lori Hillis
Subject: FW: geese

From: calvin
Sent: October 18, 2016 12:45 PM
To: 'lori@rimbey.com'
Subject: geese

Dear town council.I am seeking permission to hunt geese on the land I farm south of Rimbey.The 1/4 south of Buist Motors is unharvested,that is where the geese have been feeding.The hunters put scarecrows in the crop,now the geese are landing on the next 1/4 to the south which has been combined. that is where they would like to hunt.that puts them 1/2 mile south of Buist.I talked to constable Ogden ,he said he didnt have a problem with it if I received permission from the town.thanks,Calvin Sargeant

Council Agenda Item	8.3 Council Reports
Council Meeting Date	October 24, 2016
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not Applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Financial Implications	Not Applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



Highlights

- Sept 21/16 Worked on Foip
 - Sept 22/16 Attended Lions Club Meeting
 - Sept 24/16 Rimbey High School Graduation
 - Sept 28/16 Cemetery Board Meeting
 - Sept 28/16 Met with Christian School Class in Council Chambers
 - Sept 29/16 Rimoka Housing Foundation Building Committee Meeting
 - Sept 30/16 Volunteer Fair
 - Oct 1/16 Legion 90th Anniversary
 - Oct 4-7/16 AUMA Conference
 - Oct 5/16 Met with Seniors Minister Lori Sigurdson at Legislature Building
 - Oct 13/16 Rimoka Housing Foundation Building Committee Meeting
 - Oct 14/16 Conference Call with Rimoka and Legal
 - Oct 15/16 Vern Poffenroth Memorial Arena Ceremony
 - Oct 19/16 Rimoka Housing Foundation Board Meeting
 - Oct 19/16 FCSS Board Meeting
 - Oct 20/16 Rock'n Rimbey Meeting in Council Chambers
 - Oct 24/16 Regular Council Meeting
- Signed Cheque Runs
Met with Developer
Commissioner of Oaths

Rick Wm. Pankiw
Mayor

Highlights

No written report submitted.

Brian Godlonton
Councillor



Highlights

- Sept 26/16 Regular Council Meeting
- Sept 30/16 Special Rimoka Conference Call
- Sept 30/16 Special Council Meeting
- Oct 4 – 7/16 AUMA
- Oct 18/16 Arena Naming Ceremony
- Oct 19/16 Regular Rimoka Board Meeting
- Oct 19/16 FCSS recognition lunch
- Oct 24/16 Regular Council Meeting

Mathew Jaycox
Councillor



Highlights

No written report submitted.

Paul Payson
Councillor



Highlights

- Sept 26/16 Cemetery Board Meeting and Rimbey Christian School Delegation
- Sept 30/16 Special Council Meeting
- Sept 30/16 Volunteer Fair Reception at Provincial Building
- Oct 4-8/16 AUMA Convention in Edmonton
- Oct 14/16 Teleconference Call with Rimoka and Legal
- Oct 15/16 Vern Poffenroth Memorial Arena Ceremony
- Oct 18/16 Cooked for FCSS Golf Tournament Appreciation Luncheon
- Oct 19/16 FCSS Meeting and Luncheon
- Oct 19/16 Historical Society Meeting
- Oct 24/16 Regular Council Meeting

Jack Webb
Councillor