

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY APRIL 24, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
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9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In- Camera</b>	
11.1	Legal (Pursuant to Division 2, Section 20(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON  
MONDAY APRIL 10, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 3:35 pm, with the following in attendance:

Mayor Pankiw  
Councillor Jaycox  
Councillor Godlonton  
Councillor Payson (at 3:40 pm)  
Councillor Webb  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Public Works – Rick Schmidt  
Development Officer – Liz Armitage  
Recording Secretary – Michael Fitzsimmons and Kathy Blakely

Absent:

Public:  
Greg Smith - Tagish Engineering Ltd  
Gerald Matichuk – Tagish Engineering Ltd  
Charlotte St. Dennis – Brownlee LLP  
George (Joe) Chivers - Brownlee LLP  
Tom Hirst - Jubilee Insurance  
Ponoka Regional Fire Chief – Dennis Jones  
0 members of the public.

2. Agenda  
Approval

April 10, 2017 Special Council Meeting Agenda

Motion 118/17

Moved by Councillor Godlonton to accept the agenda for April 10, 2017 Special Council Meeting as presented.

CARRIED

3. In-camera

Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)

Motion 119/17

Moved by Councillor Webb the Council meeting go in camera at 3:37 pm, pursuant to Division 2, Sections 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis; Director of Public Works Rick Schmidt, Development Officer Liz Armitage, Greg Smith and Gerald Matichuk from Tagish Engineering Ltd, Legal Counsel Charlotte St. Dennis with Brownlee, George (Joe) Chivers with Brownlee on behalf of Jubilee Insurance, Tom Hirst with Jubilee Reciprocal Insurance Exchange, Ponoka Regional Fire Chief Dennis Jones and Recording Secretary Michael Fitzsimmons and Kathy Blakely to discuss legal issues.

CARRIED

Greg Smith from Tagish Engineering Ltd. departed meeting at 5:03 pm.

Motion 120/17

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 5:17 pm.

CARRIED

4. Adjournment

Motion 121/17

Moved by Councillor Godlonton to adjourn the meeting.

CARRIED

Time of Adjournment: 5:17 pm.

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MAYOR RICK PANKIW

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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, APRIL 10, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

---

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Jaycox  
Councillor Payson  
Councillor Webb  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Director of Community Services – Cindy Bowie  
Recording Secretary In Training– Michael Fitzsimmons  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Godlonton  
Contract Development Officer – Liz Armitage

Public:  
Stan Orlesky Fortis Alberta Delegation  
Treena Mielke, Rimbey Review (7:02 pm)  
10 members of the public

2. Adoption of Agenda 2.1 April 10, 2017 Agenda

Motion 122/17

Moved by Councillor Jaycox to accept the Agenda for April 10, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes 3.1. Minutes of Regular Council Meeting March 27, 2017

Motion 123/17

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of March 27, 2017.

CARRIED

4. Public Hearings 4.1 Public Hearing - None

5. Delegations 5.1 Stan Orlesky – Fortis Alberta

Mayor Pankiw welcomed Mr. Orlesky to the Council Meeting.

Mr. Orlesky presented to Council LED Conversation options, environmental impacts, billing solution multipliers, streetlight bill impacts, streetlight bill comparisons, and installation and maintenance of streetlights for the Town of Rimbey.

Motion 124/17

Moved by Councillor Webb to accept Mr. Orlesky's presentation on streetlights as information.

CARRIED

Motion 125/17

Moved by Councillor Webb to proceed with the Streetlight LED Conversion Option Offer for the Town of Rimbey.

CARRIED

Mayor Pankiw thanked Mr. Orlesky for his presentation to Council.

Mr. Orlesky from Fortis Alberta departed the Council meeting at 7:18 pm.

## 6. Bylaws

6.1 Bylaws – None

## 7. New and Unfinished Business

7.1 Rimbey Business Sector Sustainability Advisory CommitteeMotion 126/17

Moved by Mayor Pankiw to repealed Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

7.2 Fees for Services Bylaw 905/15 Schedule AMotion 127/17

Moved by Councillor Jaycox to update Schedule A of 905/15 Fees for Services Bylaw, as presented.

CARRIED

7.3 2017 Municipal Election – Advance VoteMotion 128/17

Moved by Councillor Jaycox to authorize advance voting in the Town of Rimbey for the 2017 Municipal Election, providing any advance votes must not be held within 24 hours of election day and the Returning Officer shall determine the dates, times and locations of the advance voting.

CARRIED

7.4 2017 Municipal Election – Wolf Creek School Division No. 72Motion 129/17

Moved by Councillor Payson to enter into an agreement with Wolf Creek School Division No. 72 to provide elections services during the 2017 Municipal Election.

CARRIED

7.5 Rimbey Nursery SchoolMotion 130/17

Moved by Councillor Webb to authorize the request for the placement of the 10x14 shed at the Peter Loughheed Community Centre to be located at the south east corner of the building.

CARRIED

7.6 FCM Legal Defense FundMotion 131/17

Moved by Councillor Payson to pay the voluntary invoice of \$57.43.

CARRIED

7.7 Spray ParkMotion 132/17

Moved by Mayor Pankiw to contract Moore Maintenance Ltd to do the repairs to the existing spray park, for an amount of no greater than \$100,000 with the funds coming from Special Services and Recreation.

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

## 8.2.1 Beatty Heritage House Society Minutes of March 6, 2017

Motion 133/17

Moved by Councillor Jaycox to accept the Beatty Heritage House Society Minutes of March 6, 2017, as information.

CARRIED

## 9. Correspondence

9.1 Correspondence – None

## 10. Open Forum

10.1 Open Forum

Mayor Pankiw asked if any members of the gallery wished to address Council regarding any items from the meeting.

One person spoke regarding Federation of Canadian Municipalities Legal Defense Fund.

Mayor Pankiw recessed the Council Meeting at 7:38 pm.

Director of Community Services Cindy Bowie, Director of Public Works Rick Schmidt, 10 members of the public and Treena Mielke of the Rimbey Review, departed the Council Meeting at 7:38 pm.

Mayor Pankiw reconvened the Council Meeting at 7:40 pm.

## 11. In Camera

11.1 In Camera

11.1 In Camera – Legal (Pursuant to Division 2, Section 20(1) of the Freedom of Information and Protection of Privacy Act.

11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)

Motion 134/17

Moved by Councillor Webb for the Council meeting go in camera at 7:41 pm, pursuant to Division 2, Sections 27(1) and 17(2) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretaries Michael Fitzsimmons and Kathy Blakely to discuss legal and personnel issues.

CARRIED

Motion 135/17

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 8:06 pm.

CARRIED

1 member of the public returned to the Council Meeting at 8:06 pm.

Motion 136/17

Moved by Mayor Pankiw to appoint Darlene Bauer as a member of the Rimbey Municipal Library Board, for a three (3) year term, effective April 10, 2017.

CARRIED

12. Adjournment

Motion 137/17

Moved by Councillor Webb to adjourn the meeting.

CARRIED

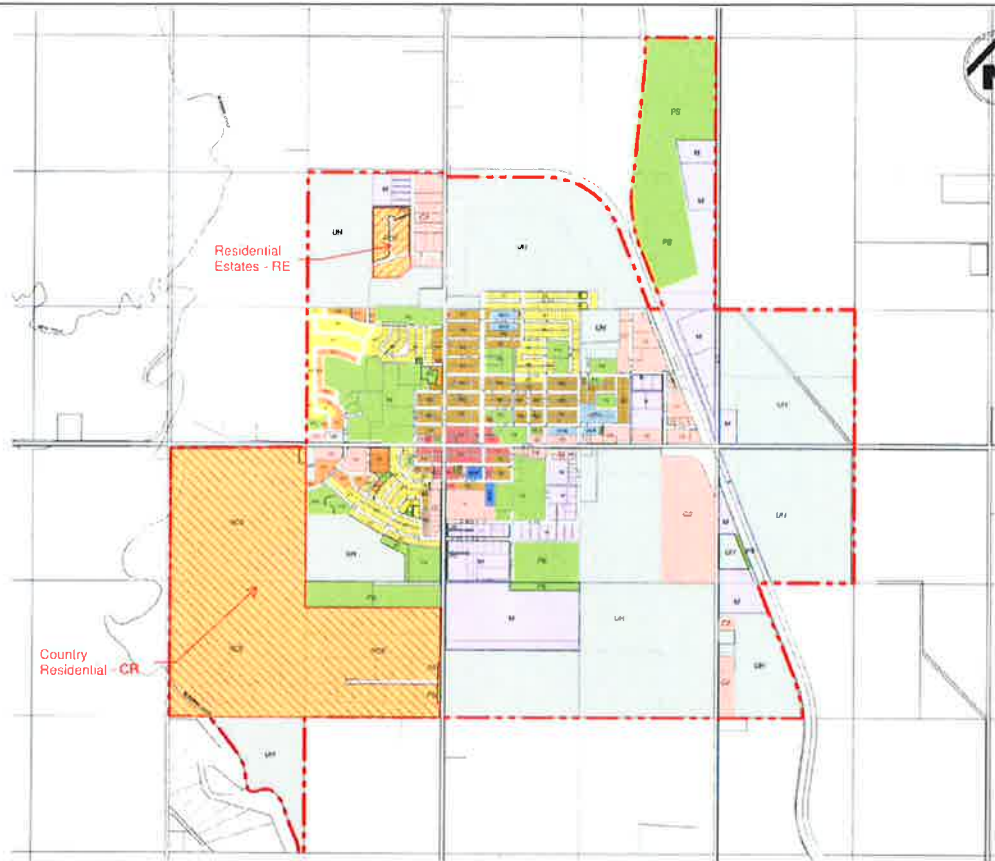
Time of Adjournment: 8:07 pm.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

<b>Council Agenda Item</b>	4.1
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Public Hearing Bylaw 932/17 Amendment to Land Use Bylaw 917/16
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>As this is the first development season with the New Land Use Bylaw, we are flagging issues that may hamper development as they arise.</p>
<b>Discussion</b>	<p>Through discussions with Chris Nikirk Town Administration has noted that the Country Residential Estate District may not work as intended if residents choose to build accessory buildings on sites in the current Country Residential Estate District. The issues that will arise are related to the rear yard and side yard setbacks. Therefore Administration recommends revised rear yard and side yard setbacks at 5m for both districts.</p> <p>Further, administration recommends splitting the district into two separate districts, similar to the old Land Use Bylaw 762/04. The reason for the division is the difference in services in the two areas and the size of lots.</p> <p>The new Districts are proposed as follows:</p>





## 12.9 RESIDENTIAL ESTATE (RE)

### (1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

### (2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit.

**Table 12.9.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.9.2**

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres

**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.9.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.9.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.9.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.9.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**12.10 COUNTRY RESIDENTIAL (CR)**

**(1) Purpose**

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

**(2) Permitted and Discretionary Uses**

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.10.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.10.2**

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.10.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.10.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.10.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.10.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres


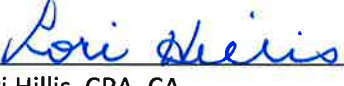
Council gave first reading to Bylaw 932/17 Bylaw Amend Land Use Bylaw 917/16 on March 20, 2017. Council set the Public Hearing date of April 24, 2017 and directed administration to circulate notice of Bylaw 932/16 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from

- Alberta Transportation
- Alberta Energy Regulator

No objections were raised by any of the responding agencies. The original comments are attached.

List of Affected Agencies in Rimbey	Method	Date Notice Was Sent	Comments	Via	Details	Date of Response
Adjacent Municipality – Ponoka County	Email	30-Mar-17	No			
Public School Board	Email	30-Mar-17	No			
Alberta Transportation	Email	30-Mar-17	Yes	Email w/ Letter	No objections in principle to the amendment.	3-Apr-17
Alberta Sustainable Resource	Fax	30-Mar-17	Yes	Email	Number we're faxing to is an information call centre. Notices should be sent to Alberta Environment and Parks.	30-Mar-17
Alberta Environment and Parks: Public Lands Management	Email	30-Mar-17	No			
Alberta Energy Regulator	Email	30-Mar-17	Yes	Email	Automated response, not applicable.	30-Mar-17
David Thompson Health Ponoka	Fax	30-Mar-17	No			
Alta Link Management (power)	Email	30-Mar-17	No			
ATCO Gas	Email	30-Mar-17	No			
ATCO Pipelines	Email	30-Mar-17	No			
CP Rail	Fax	30-Mar-17	No			

<b>Relevant Policy/Legislation</b>	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
<b>Options/Consequences</b>	n/a
<b>Financial Implications</b>	n/a
<b>Attachments</b>	Bylaw 932/17 Amendment to Bylaw 917/16 Circulation Comments
<b>Recommendation</b>	1. Administration recommends Council close Public Hearing for Bylaw 932/17 Amendment to Land Use Bylaw 917/16.
<b>Prepared By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Liz Armitage              Contract Planning &amp; Development Officer           </div> <div style="text-align: center;"> <u>April 19, 2017</u>              Date           </div> </div>	
<b>Endorsed By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;"> <u>Apr 20/17</u>              Date           </div> </div>	



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbeey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW  
THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbeey duly assembled enacts as follows:

**PART I - TITLE**

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

**PART II - TEXT AMENDMENT**

- 1) 12.9 Country Residential Estate district of Bylaw No. 917/15 is deleted.
- 2) 12.9 Residential Estate (RE) shall be added:

**12.9 RESIDENTIAL ESTATE (RE)**

**(1) Purpose**

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

**(2) Permitted and Discretionary Uses**

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.9.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.9.2**

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres





**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.9.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.9.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.9.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.9.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

3) 12.10 Country Residential (CR) shall be added:

**12.10 COUNTRY RESIDENTIAL (CR)**

**(8) Purpose**

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.



**(9) Permitted and Discretionary Uses**

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.10.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(10) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.10.2**

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

**(11) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.10.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

**(12) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.10.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(13) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

**Table 12.10.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(14) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.10.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

4) 12.2(1) shall be amended to read:

The Town is hereby divided into the following districts:

Designation Name	Designation Acronym
Low Density Residential	R1
Low Density General Residential	R2
High Density Residential	R3
Manufactured Home Park	MHP
Manufactured Home Subdivision	MHS
Residential Estate	RE
Country Residential	CR
Central Commercial	C1
Highway Commercial	C2
Industrial	M
Public Service	PS
Urban Holdings	UH
Direct Control	DC



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

5) Table 11.6(1) shall be amended to read:

Type of Sign	Land Use Designation and Development Standards											
	PS			R1, R1A, R2, R3, RE, CR, MHP, MHS			C1			C2, M		
	#	H	SA	#	H	SA	#	H	SA	#	H	SA
Freestanding Sign	1	4.0 m	3.0 m <sup>2</sup>	1	1.5 m	1.5 m <sup>2</sup>	1	10m	10 m <sup>2</sup>	1	10 m	12 m <sup>2</sup>
Wall Sign	1	N/A	3.0 m <sup>2</sup>	1	N/A	1.0 m <sup>2</sup>	1 <sup>^</sup>	N/A	20 m <sup>2</sup>	1 <sup>^</sup>	N/A	24 m <sup>2</sup>
A-Frame Sign	1*	1.0 m	0.7 m <sup>2</sup>	Not Permitted			1*	1.0 m	0.7 m <sup>2</sup>	1*	1.0 m	0.7 m <sup>2</sup>
Temporary Sign	1	4.0 m	3.0 m <sup>2</sup>	Not Permitted			1	6.0 m	9.0 m <sup>2</sup>	1	6.0 m	9.0 m <sup>2</sup>
Canopy Sign	1*	2.5 m**	1.5 m <sup>2</sup>	Not Permitted			1*	2.5 m**	1.5 m <sup>2</sup>	1*	2.5 m**	1.5 m <sup>2</sup>
Rotating Sign	Not permitted			Not Permitted			1	10 m	10 m <sup>2</sup>	1	12 m	15 m <sup>2</sup>
Projecting Sign	Not permitted			Not Permitted			1	2.5 m**	1.5 m <sup>2</sup>	1	2.5 m**	1.5 m <sup>2</sup>
Roof Sign	Not Permitted			Not Permitted			1	7.5 m	10 m <sup>2</sup>	1	10 m	15 m <sup>2</sup>
Billboard Sign	Not Permitted			Not Permitted			1	10 m	10 m <sup>2</sup>	1	9.5 m	12 m <sup>2</sup>
Portable Sign	Not Permitted			Not Permitted			1	2.5 m	3.0m <sup>2</sup>	1	2.5 m	3.0 m <sup>2</sup>
<b>Key</b> # = Refers to the maximum Number of Signs permitted per lot H = Refers to the maximum Sign Height permitted SA = Refers to the maximum Sign Area permitted ^ = Refers to the maximum number of permitted signs per each side of a building facade * = Refers to the maximum number of permitted signs per business on a lot ** = Refers to the minimum vertical clearance from grade or, if applicable, a sidewalk to the bottom of the sign												

6) 11.6(2)(d)(i) shall be amended to read:

Wall signs shall be restricted to the first storey of the building in the R1, R2, R3, MHP, MHS, RE, CR, PS zone designations.

**PART III – RE-DESIGNATION**

The lands will be re-designated as per attached map in Schedule A.

**PART IV – MAP AMENDMENT**

That Land Use Districts Map of Bylaw No. 917/15 is hereby amended as per attached map in Schedule A

**PART V - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



BYLAW NO. 932/17

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

---

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

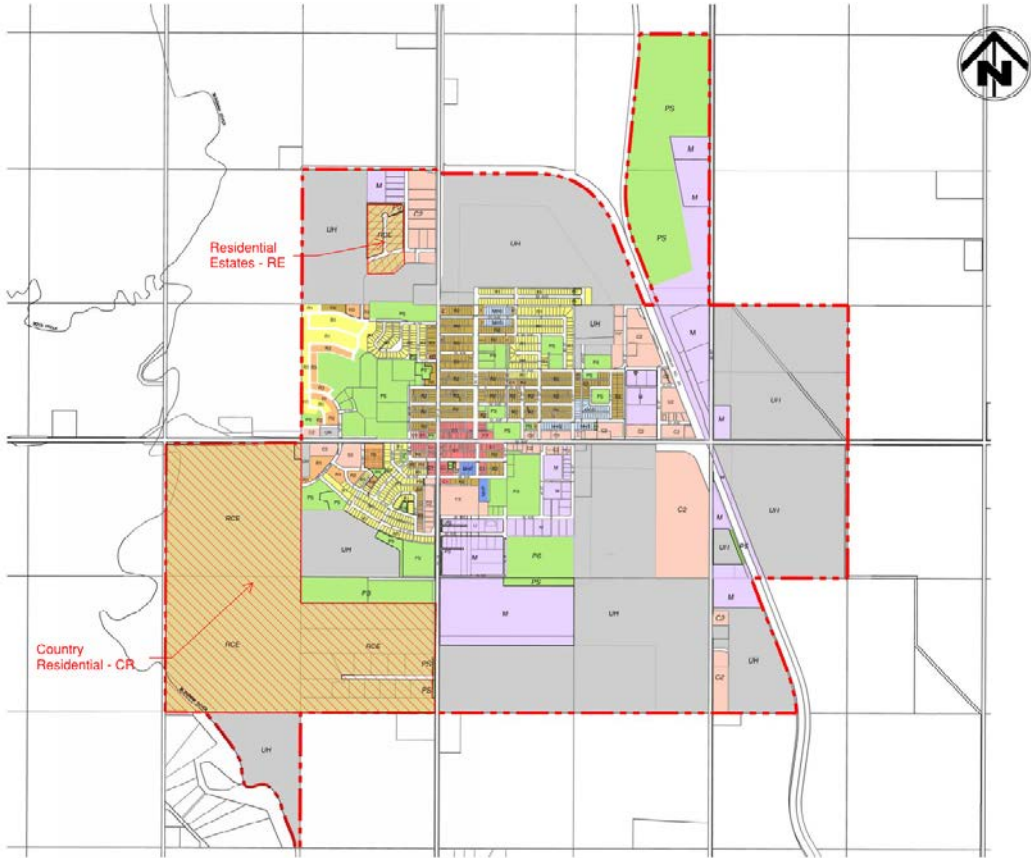
---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

**SCHEDULE A  
Land Use Re-Designation Map**



## Liz Armitage

---

**From:** Michael Fitzsimmons <michael@rimbey.com>  
**Sent:** March 30, 2017 1:35 PM  
**To:** Liz Armitage  
**Subject:** FW: Setback Referral Process

**From:** Setbackreferrals [mailto:SetbackReferrals@aer.ca]  
**Sent:** Thursday, March 30, 2017 11:58 AM  
**To:** Michael Fitzsimmons <michael@rimbey.com>  
**Subject:** Setback Referral Process

For referrals that are **required** to be submitted to the Alberta Energy Regulator (AER), as per the *AER Bulletin 2013-03 Mandated Subdivision and Development Application Referrals, Setback Relaxations, Land Development Information Package, and Abandoned Well Information*, an email reply will be sent within **30 business days**.

The bulletin can be found on the AER website at <http://aer.ca/rules-and-regulations/bulletins/aer-bulletin-2013-03>.

The form for submission of a setback referral to the AER can be found here at: <http://www.aer.ca/data-and-publications/aer-forms/miscellaneous-forms>

Questions can be directed to the EPA Helpline via [EPAShelpline@aer.ca](mailto:EPAShelpline@aer.ca) or (403) 297-2625.

Not Required Setback Referrals	Required Setback Referrals
<p>Referrals are <b>not required</b> for subdivision or development applications:</p> <ul style="list-style-type: none"><li>? that <b>do not</b> include a permanent dwelling, business, or public facility, as part of the application (such as applications for road closures, gravel pits, wind farms, storage lots, lot line adjustments, area structure plans, bylaw amendments, rezoning, etc. where no permanent dwellings or public facilities are being proposed in the application) or;</li><li>? <b>Where it is known that no sour gas facilities are located within the distances set out above.</b></li></ul>	<p>Subdivision and development applications are only <b>required</b> to be referred to the AER if they meet the following AER land use description criteria (land use descriptions are defined in the bulletin's glossary):</p> <ul style="list-style-type: none"><li>? Proposed <b>permanent dwelling (8 or less dwellings/businesses per quarter section)</b> where sour gas facilities may be found within a 100 metre radius.</li><li>? Proposed <b>unrestricted country development (greater than 8 but less than 50 dwellings/businesses per quarter section)</b> where sour gas facilities may be found within 500 metres.</li><li>? Proposed additional development within an <b>urban centre (see definition in bulletin)</b> located outside an urban centre, or a proposed <b>public facility (see definition in bulletin)</b> where sour gas facilities may be found within 1500 metres (1.5 kilometres).</li></ul>

Replies will **no longer** be sent for setback referrals that are **not required** by the AER for submission.

If this information is **unknown**, please indicate on the **form** submission or in your referral.

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This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager.

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



April 3<sup>rd</sup>, 2017

File: Rimbey (ASP)

Town of Rimbey  
4938 – 50<sup>th</sup> Avenue P.O. Box 350  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Elizabeth Armitage

**RE: PROPOSED BYLAW 932/17 AMENDMENT TO LAND USE BYLAW 917/16**

---

With reference to the above, I would advise that we have no objections in principle to the proposed Land Use Bylaw amendment which proposes to delete Country Residential Estate district of Bylaw No. 917/15 and add Residential Estate (RE) and Country Residential (CR).

As the land use approval authority, the Town of Rimbey is responsible for all required intersection improvements and addressing impacts on the provincial highway network resulting from land use decisions and corresponding development approvals.

Prior to subdivision or development occurring on lands within the jurisdiction of the highway, coordination with the Town is required to determine if the preparation of an Area Structure Plan (or statutory planning document) that identifies appropriate access spacing requirements for the provincial highways is required. A Traffic Impact Assessment may also be required as part of the ASP.





If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,

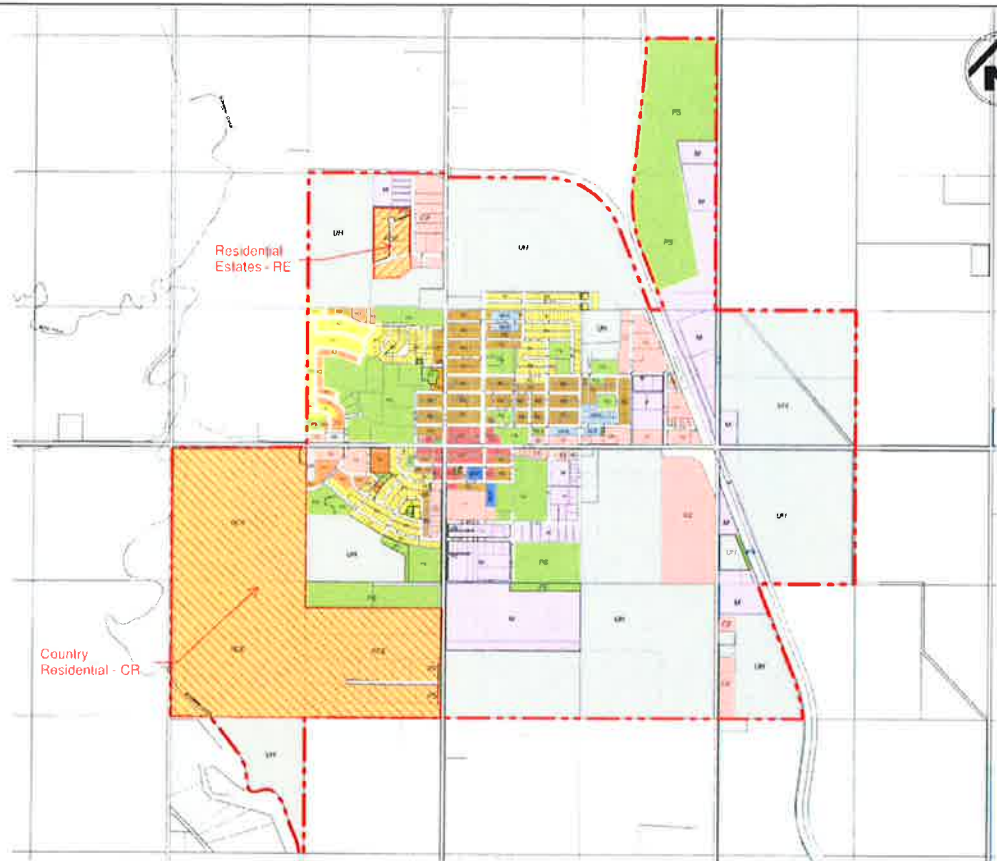


Sandy Choi  
Development & Planning

SC/sc

<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Seniuk & Company – Auditors Report
<b>For Public Agenda</b>	Public Information
<b>Background</b>	
<b>Discussion</b>	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbey Financial Statements for the year ending December 31, 2016.
<b>Relevant Policy/Legislation</b>	MGA s 276
<b>Options/Consequences</b>	n/a
<b>Financial Implications</b>	n/a
<b>Attachments</b>	
<b>Recommendation</b>	
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>

<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Bylaw 932/17 Amendment to Land Use Bylaw 917/16
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>As this is the first development season with the New Land Use Bylaw, we are flagging issues that may hamper development as they arise.</p>
<b>Discussion</b>	<p>Through discussions with Chris Nikirk Town Administration has noted that the Country Residential Estate District may not work as intended if residents choose to build accessory buildings on sites in the current Country Residential Estate District. The issues that will arise are related to the rear yard and side yard setbacks. Therefore Administration recommends revised rear yard and side yard setbacks at 5m for both districts.</p> <p>Further, administration recommends splitting the district into two separate districts, similar to the old Land Use Bylaw 762/04. The reason for the division is the difference in services in the two areas and the size of lots.</p> <p>The new Districts are proposed as follows:</p>



## 12.9 RESIDENTIAL ESTATE (RE)

### (1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

### (2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit.

**Table 12.9.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.9.2**

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres

**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.9.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.9.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.9.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.9.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**12.10 COUNTRY RESIDENTIAL (CR)**

**(1) Purpose**

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

**(2) Permitted and Discretionary Uses**

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.10.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.10.2**

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.10.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.10.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.10.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.10.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

Council gave first reading to Bylaw 932/17 Bylaw Amend Land Use Bylaw 917/16 on March 20, 2017. Council set the Public Hearing date of April 24, 2017 and directed administration to circulate notice of Bylaw 932/16 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from

- Alberta Transportation
- Alberta Energy Regulator

No objections were raised by any of the responding agencies. The original comments are attached.



	List of Affected Agencies in Rimbey	Method	Date Notice Was Sent	Comments	Via	Details	Date of Response
	Adjacent Municipality – Ponoka County	Email	30-Mar-17	No			
	Public School Board	Email	30-Mar-17	No			
	Alberta Transportation	Email	30-Mar-17	Yes	Email w/ Letter	No objections in principle to the amendment.	3-Apr-17
	Alberta Sustainable Resource	Fax	30-Mar-17	Yes	Email	Number we're faxing to is an information call centre. Notices should be sent to Alberta Environment and Parks.	30-Mar-17
	Alberta Environment and Parks: Public Lands Management	Email	30-Mar-17	No			
	Alberta Energy Regulator	Email	30-Mar-17	Yes	Email	Automated response, not applicable.	30-Mar-17
	David Thompson Health Ponoka	Fax	30-Mar-17	No			
	Alta Link Management (power)	Email	30-Mar-17	No			
	ATCO Gas	Email	30-Mar-17	No			
	ATCO Pipelines	Email	30-Mar-17	No			
	CP Rail	Fax	30-Mar-17	No			
<b>Relevant Policy/Legislation</b>	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended						
<b>Options/Consequences</b>	n/a						
<b>Financial Implications</b>	n/a						

<b>Attachments</b>	Bylaw 932/17 Amendment to Bylaw 917/16 Circulation Comments
<b>Recommendation</b>	1. Administration recommends Council pass Second and Third Reading for Bylaw 932/17 Amendment to Land Use Bylaw 917/16.
<b>Prepared By:</b>  <p style="text-align: center;"> _____ Liz Armitage Contract Planning &amp; Development Officer</p> <p style="text-align: right;">April 19, 2017 _____ Date</p> <b>Endorsed By:</b>  <p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;">Apr 20 2017 _____ Date</p>	



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbeey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW  
THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbeey duly assembled enacts as follows:

**PART I - TITLE**

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

**PART II - TEXT AMENDMENT**

- 1) 12.9 Country Residential Estate district of Bylaw No. 917/15 is deleted.
- 2) 12.9 Residential Estate (RE) shall be added:

**12.9 RESIDENTIAL ESTATE (RE)**

**(1) Purpose**

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

**(2) Permitted and Discretionary Uses**

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.9.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(3) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.9.2**

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres



**(4) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.9.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

**(5) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.9.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(6) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:

**Table 12.9.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(7) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.9.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

3) 12.10 Country Residential (CR) shall be added:

**12.10 COUNTRY RESIDENTIAL (CR)**

**(8) Purpose**

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.



**(9) Permitted and Discretionary Uses**

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

**Table 12.10.1**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Solar Collectors</li> </ul>

**(10) Lot Area**

The minimum lot area shall be in accordance with the following table:

**Table 12.10.2**

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

**(11) Lot Frontage**

The minimum lot frontage shall be in accordance with the following table:

**Table 12.10.3**

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

**(12) Lot Coverage**

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

**Table 12.10.4**

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

**(13) Front Yard Setback**

The minimum front yard setback shall be in accordance with the following table:



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

**Table 12.10.5**

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

**(14) Rear Yard Setback**

The minimum rear yard setback shall be in accordance with the following table:

**Table 12.10.6**

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

4) 12.2(1) shall be amended to read:

The Town is hereby divided into the following districts:

Designation Name	Designation Acronym
Low Density Residential	R1
Low Density General Residential	R2
High Density Residential	R3
Manufactured Home Park	MHP
Manufactured Home Subdivision	MHS
Residential Estate	RE
Country Residential	CR
Central Commercial	C1
Highway Commercial	C2
Industrial	M
Public Service	PS
Urban Holdings	UH
Direct Control	DC



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

5) Table 11.6(1) shall be amended to read:

Type of Sign	Land Use Designation and Development Standards											
	PS			R1, R1A, R2, R3, RE, CR, MHP, MHS			C1			C2, M		
	#	H	SA	#	H	SA	#	H	SA	#	H	SA
Freestanding Sign	1	4.0 m	3.0 m <sup>2</sup>	1	1.5 m	1.5 m <sup>2</sup>	1	10m	10 m <sup>2</sup>	1	10 m	12 m <sup>2</sup>
Wall Sign	1	N/A	3.0 m <sup>2</sup>	1	N/A	1.0 m <sup>2</sup>	1 <sup>^</sup>	N/A	20 m <sup>2</sup>	1 <sup>^</sup>	N/A	24 m <sup>2</sup>
A-Frame Sign	1*	1.0 m	0.7 m <sup>2</sup>	Not Permitted			1*	1.0 m	0.7 m <sup>2</sup>	1*	1.0 m	0.7 m <sup>2</sup>
Temporary Sign	1	4.0 m	3.0 m <sup>2</sup>	Not Permitted			1	6.0 m	9.0 m <sup>2</sup>	1	6.0 m	9.0 m <sup>2</sup>
Canopy Sign	1*	2.5 m**	1.5 m <sup>2</sup>	Not Permitted			1*	2.5 m**	1.5 m <sup>2</sup>	1*	2.5 m**	1.5 m <sup>2</sup>
Rotating Sign	Not permitted			Not Permitted			1	10 m	10 m <sup>2</sup>	1	12 m	15 m <sup>2</sup>
Projecting Sign	Not permitted			Not Permitted			1	2.5 m**	1.5 m <sup>2</sup>	1	2.5 m**	1.5 m <sup>2</sup>
Roof Sign	Not Permitted			Not Permitted			1	7.5 m	10 m <sup>2</sup>	1	10 m	15 m <sup>2</sup>
Billboard Sign	Not Permitted			Not Permitted			1	10 m	10 m <sup>2</sup>	1	9.5 m	12 m <sup>2</sup>
Portable Sign	Not Permitted			Not Permitted			1	2.5 m	3.0m <sup>2</sup>	1	2.5 m	3.0 m <sup>2</sup>
<b>Key</b> # = Refers to the maximum Number of Signs permitted per lot H = Refers to the maximum Sign Height permitted SA = Refers to the maximum Sign Area permitted <sup>^</sup> = Refers to the maximum number of permitted signs per each side of a building facade * = Refers to the maximum number of permitted signs per business on a lot ** = Refers to the minimum vertical clearance from grade or, if applicable, a sidewalk to the bottom of the sign												

6) 11.6(2)(d)(i) shall be amended to read:

Wall signs shall be restricted to the first storey of the building in the R1, R2, R3, MHP, MHS, RE, CR, PS zone designations.

**PART III – RE-DESIGNATION**

The lands will be re-designated as per attached map in Schedule A.

**PART IV – MAP AMENDMENT**

That Land Use Districts Map of Bylaw No. 917/15 is hereby amended as per attached map in Schedule A

**PART V - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



BYLAW NO. 932/17

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,  
TO AMEND LAND USE BYLAW 917/16.

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READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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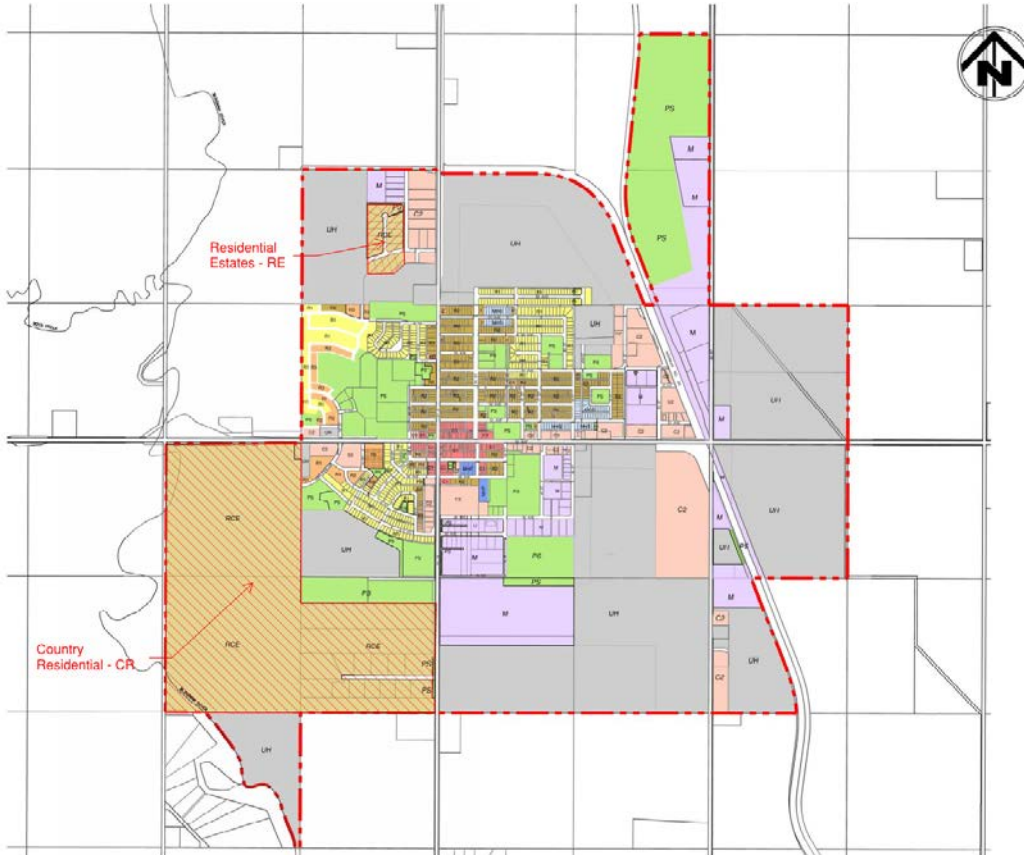
Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis



**SCHEDULE A  
Land Use Re-Designation Map**



## Liz Armitage

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**From:** Michael Fitzsimmons <michael@rimbey.com>  
**Sent:** March 30, 2017 1:35 PM  
**To:** Liz Armitage  
**Subject:** FW: Setback Referral Process

**From:** Setbackreferrals [mailto:SetbackReferrals@aer.ca]  
**Sent:** Thursday, March 30, 2017 11:58 AM  
**To:** Michael Fitzsimmons <michael@rimbey.com>  
**Subject:** Setback Referral Process

For referrals that are **required** to be submitted to the Alberta Energy Regulator (AER), as per the *AER Bulletin 2013-03 Mandated Subdivision and Development Application Referrals, Setback Relaxations, Land Development Information Package, and Abandoned Well Information*, an email reply will be sent within **30 business days**.

The bulletin can be found on the AER website at <http://aer.ca/rules-and-regulations/bulletins/aer-bulletin-2013-03>.

The form for submission of a setback referral to the AER can be found here at: <http://www.aer.ca/data-and-publications/aer-forms/miscellaneous-forms>

Questions can be directed to the EPA Helpline via [EPAHelpline@aer.ca](mailto:EPAHelpline@aer.ca) or (403) 297-2625.

Not Required Setback Referrals	Required Setback Referrals
<p>Referrals are <b>not required</b> for subdivision or development applications:</p> <ul style="list-style-type: none"><li>? that <b>do not</b> include a permanent dwelling, business, or public facility, as part of the application (such as applications for road closures, gravel pits, wind farms, storage lots, lot line adjustments, area structure plans, bylaw amendments, rezoning, etc. where no permanent dwellings or public facilities are being proposed in the application) or;</li><li>? <b>Where it is known that no sour gas facilities are located within the distances set out above.</b></li></ul>	<p>Subdivision and development applications are only <b>required</b> to be referred to the AER if they meet the following AER land use description criteria (land use descriptions are defined in the bulletin's glossary):</p> <ul style="list-style-type: none"><li>? Proposed <b>permanent dwelling (8 or less dwellings/businesses per quarter section)</b> where sour gas facilities may be found within a 100 metre radius.</li><li>? Proposed <b>unrestricted country development (greater than 8 but less than 50 dwellings/businesses per quarter section)</b> where sour gas facilities may be found within 500 metres.</li><li>? Proposed additional development within an <b>urban centre (see definition in bulletin)</b> located outside an urban centre, or a proposed <b>public facility (see definition in bulletin)</b> where sour gas facilities may be found within 1500 metres (1.5 kilometres).</li></ul>

Replies will **no longer** be sent for setback referrals that are **not required** by the AER for submission.

If this information is **unknown**, please indicate on the **form** submission or in your referral.

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April 3<sup>rd</sup>, 2017

File: Rimbey (ASP)

Town of Rimbey  
4938 – 50<sup>th</sup> Avenue P.O. Box 350  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Elizabeth Armitage

**RE: PROPOSED BYLAW 932/17 AMENDMENT TO LAND USE BYLAW 917/16**

---

With reference to the above, I would advise that we have no objections in principle to the proposed Land Use Bylaw amendment which proposes to delete Country Residential Estate district of Bylaw No. 917/15 and add Residential Estate (RE) and Country Residential (CR).

As the land use approval authority, the Town of Rimbey is responsible for all required intersection improvements and addressing impacts on the provincial highway network resulting from land use decisions and corresponding development approvals.

Prior to subdivision or development occurring on lands within the jurisdiction of the highway, coordination with the Town is required to determine if the preparation of an Area Structure Plan (or statutory planning document) that identifies appropriate access spacing requirements for the provincial highways is required. A Traffic Impact Assessment may also be required as part of the ASP.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,




Sandy Choi  
Development & Planning

SC/sc

<b>Council Agenda Item</b>	6.2
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Bylaw 933/17 2017 Tax Mill Rate Bylaw
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Municipal Government Act Section 353 states that each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality and the requisitions.
<b>Discussion</b>	The Town of Rimbey will be mailing out assessment/tax notices on or before May 16 <sup>th</sup> .
<b>Relevant Policy/Legislation</b>	MGA s.353
<b>Options/Consequences</b>	n/a
<b>Financial Implications</b>	n/a
<b>Attachments</b>	Bylaw 933/17 2017 Tax Mill Rate Bylaw
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. Administration recommends Council give first reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.</li> <li>2. Administration recommends Council give second reading to Bylaw 933/17, 2017 Tax Mill Rate Bylaw</li> <li>3. Administration recommends Council unanimously consent to give third reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.</li> <li>4. Administration recommends Council give third and final reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.</li> </ol>

**Prepared By:**

  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

Apr 20/17  
 Date

**Endorsed By:**

  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

Apr 20/17  
 Date



# The Town of Rimbey Tax Mill Rate Bylaw

Bylaw 933/17

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2017 TAXATION YEAR.**

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$2,402,027
	Rimoka Seniors Foundation Requisition	\$32,326
SCHOOL	School Foundation Requisition – Res.	\$577,041
	School Foundation Requisition – Non Res	\$298,555

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$313,577,200 and

WHEREAS, the estimated revenue other than from taxation is \$3,612,409 and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Total Mills
Residential/Farm	7.283	.104	2.504	9.891
Country Estates	4.099	.104	2.504	6.707
Non-Residential	9.244	.104	3.783	13.131
M & E	9.244	.104	0	9.348
Farm – Annexed	5.995	.104	2.504	8.603
Residential - Annexed	1.690	.104	2.504	4.298
Non-Residential – Annexed	10.820	.104	3.783	14.707
M & E - Annexed	10.820	.104	0	10.924

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

All previous bylaws relating to Town of Rimbey Tax Mill Rates are hereby repealed.



## The Town of Rimbey Tax Mill Rate Bylaw

Bylaw 933/17

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READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**UNANIMOUSLY AGREED** to present this Bylaw for Third & Final Reading.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

MAYOR RICK PANKIW

---

CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

<b>Council Agenda Item</b>	6.3
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>On January 26, 2015, Council enacted Bylaw 897/15 whereby the Rimbey Business Sector Sustainability Advisory Committee was created.</p> <p>The Committee met for two years and some of the members are now on the Board for the Rimbey Chamber of Commerce.</p>
<b>Discussion</b>	<p>At the April 10, 2017 Regular Council meeting Council discussed the Rimbey Business Sector Sustainability Advisory Committee and passed the following resolution:</p> <p><u>Motion 126/17</u></p> <p>Moved by Mayor Pankiw to rescind Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.</p> <p style="text-align: right;">CARRIED</p>
<b>Relevant Policy/Legislation</b>	Municipal Government Act, RSA2000, Chapter M-26
<b>Options/Consequences</b>	n/a
<b>Financial Implications</b>	n/a
<b>Attachments</b>	Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. Motion by Councilor to give first reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.</li> <li>2. Motion by Councilor to give second reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.</li> <li>3. Motion by Councilor for Council to unanimously agree to consider third reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.</li> <li>4. Motion by Councilor to give third and final reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.</li> </ol>



**Prepared By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 20/17  
Date

**Endorsed By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 20/17  
Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REPEAL BYLAW 897/15 WHICH ESTABLISHED THE RIMBEY BUSINESS SECTOR SUSTAINABILITY ADVISORY COMMITTEE.

WHEREAS The Municipal Government Act, R.S.A., 2000 Chapter M-26, permits a Town Council to repeal a bylaw; and

AND WHEREAS On January 26, 2015, Council enacted Bylaw 897/15 whereby the Rimbeey Business Sector Sustainability Advisory Committee was created.

AND WHEREAS Council has determined the mandate of the Committee is complete and has passed a resolution to repeal Bylaw 897/15 Rimbeey Business Sector Sustainability Advisory Committee.

NOW THEREFORE The Council of the Town of Rimbeey, duly assembled, hereby enacts as follows:

- 1. Bylaw 897/15 is hereby repealed.

This ByLaw comes into effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

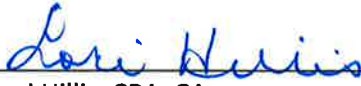



READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer  
Lori Hillis

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	RimbeY Historical Society Memorandum of Understanding
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The original Memorandum of Understanding started in 2015.
<b>Discussion</b>	The current Memoradum has been updated to reflect the current Administration, dates and clarified the insurance as per the Historical Society's request.
<b>Relevant Policy/Legislation</b>	
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1) Council can accept the RimbeY Historical Society and the Town of RimbeY Memorandum of Understanding Regarding Revenue, Expense Allocation &amp; Reporting as presented.</li> <li>2) Council may make changes to the Memorandum of Understanding and direct Administration to send the Memorandum of Understanding to the RimbeY Historical Society to review and present to their Board for approval.</li> </ol>
<b>Financial Implications</b>	As per budget implications.
<b>Attachments</b>	RimbeY Historical Society and the Town of RimbeY Memorandum of Understanding Regarding Revenue, Expense Allocation & Reporting.
<b>Recommendation</b>	Administration recommends Council to approve the RimbeY Historical Society and the Town of RimbeY Memorandum of Understanding Regarding Revenue, Expense Allocation & Reporting as presented.
<b>Prepared By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	
<b>Endorsed By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	



April 7, 2017

**Rimby Historical Society and the Town of Rimby  
Memorandum of Understanding  
Regarding Revenue, Expense Allocation & Reporting**

The Town of Rimby recognizes the importance of a healthy and active Historical Society. The Town of Rimby also recognizes the partnership that exists between the Town and the Rimby Historical Society.

Therefore the following Memorandum of Understanding will take place this 1st day of May, 2017 and will be reviewed on this date annually.

**1) Revenue:**

- a) The Rimby Historical Society shall collect all donations and revenue from; the Park Rental House, the Pavilion at Pas-Ka-Poo Park, and the Pas-Ka-Poo Historical Museums, including the Smithson International Truck Museum.
- b) The Town of Rimby shall not require any revenue from these venues.

**2) Expenses:**

- a) The Town of Rimby will provide the following paid expense support to the Historical Society:
  - i) Insurance - Please See Schedule "A" attached.
  - ii) All utilities including the Pas-Ka-Poo Historical Museums, the Smithson International Truck Museum, and Park Rental House.
  - iii) Repairs and maintenance of Town's main water and sewer infrastructure.
  - iv) All other costs both operational and capital will be the responsibility of the Society.
- b) The Rimby Historical Society will pay the following expenses:
  - i) All repairs and maintenance to buildings and equipment;
  - ii) All salaries and wages;
  - iii) All purchases of goods and services related to the operation of the Society;
  - iv) All Capital purchases including additions to buildings;
  - v) Maintenance of grounds year round including grass cutting, snow removal/gravelling costs to outside contractors.

**3) Grants:**

- a) An annual operating grant is provided to the Rimbey Historical Society.

**4) Reporting:**

The following protocol will be required each year from the Rimbey Historical Society to the Town of Rimbey:

- 1) The Society will provide Council with an annual budget to be included in the current year's budget deliberations.
- 2) The Society will provide Council with an annual operating statement.
- 3) The Society must account and budget for contingencies in their grass cutting and snow removal budget as it is within their responsibility for expense payment.
- 4) Should the Society require any form of additional funds over and above their grant allotment, The Society will submit a budget request to Council for approval at budget deliberations.

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President, Rimbey Historical Society

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

**Rimbey Historical Society Insurance**

**Schedule "A"**

<b>Liability</b>	<b>Limits of Liability</b>
Excess (1st Layer)	\$5,000,000
Excess (2nd Layer)	\$5,000,000
Excess (3rd Layer)	\$5,000,000
Excess (4th Layer)	\$5,000,000

<b>Bond &amp; Crime</b>	<b>Limits of Liability</b>
Employee Dishonesty Coverage	\$50,000.00
Loss of money inside/outside premise	\$5,000.00
Money order and counterfeit paper currency coverage	\$20,000.00
Depositors forgery	\$5,000.00
Remote access telephone fraud	Not Insured
Employee theft of client property	\$250,000.00

<b>Boiler &amp; Machinery</b>	<b>Limits of Liability</b>
Direct damage	\$100,000,000
Business interruption (rents)	\$250,000
Business interruption (profits)	\$10,000
Hazardous substances	\$500,000

<b>Automobile Insurance (Deductible \$5,000)</b>	<b>Values</b>
1957 International A100	\$18,132.00
1934 IHC Truck	\$14,599.00
1935 IHC	\$11,000.00
2012 ABU Trailer	\$4,000.00
1965 IHC	\$11,717.00
1980 Kenworth	\$47,990.00
1935 IHC	\$18,475.00
1938 IHC	\$14,036.00
1941 IHC	\$13,424.00
1948 IHC	\$12,815.00
1951 IHC	\$10,984.00
1955 IHC	\$12,205.00
1956 IHC	\$11,595.00
1958 IHC	\$11,595.00
1959 IHC	\$11,595.00
1961 IHC	\$11,839.00
1963 IHC	\$11,472.00
1965 IHC	\$11,717.00

1966 IHC	\$10,984.00
1967 IHC	\$11,228.00
1968 IHC	\$11,960.00
1970 IHC	\$11,474.00
1971 IHC	\$11,228.00
1972 IHC	\$11,107.00
1974 IHC	\$11,595.00
1975 International Travel All	\$5,000.00
1912 International Auto Wagon	\$8,000.00
1961 Chevrolet Ambulance	\$13,602.00

**Volunteer Accident Policy On Duty Coverage**

Weekly Accidents  
 Medical  
 Aggregate Limit of Liability

Limits of Liability	
\$200.00 for 52 Weeks	
\$1,000	
\$500,000/Accident	



**Property (Deductible \$5,000)**

Park Rental House  
 Anglican Church Museum  
 Barber Shop Museum  
 Military Museum  
 CPR Car - Museum  
 Saw Mill Shed - Museum  
 Historical Museum  
 Arch Rib Museum  
 Homesteaders Cottage  
 General Store Museum  
 Park Washroom by Pond  
 Park House Garage  
 Truck Museum Building  
 Restoration Shop  
 Pavilion Washroom/Storage  
 Tractor Museum  
 Railroad Museum  
 Playground Equipment  
 West Yard Pole Shed  
 Train Station - Museum  
 Medical Museum  
 Blacksmith Shop  
 Trappers Cabin  
 Pavilion and Kitchen  
 Historical Town Office  
 Historical School  
 Main Yard Pole Shed A Frame/Historic Tour Info

Building Values/Contents	Replacement Cost/Salvage Only
\$90,000.00	Salvage Only
\$30,000.00	Salvage Only
\$20,000.00	Salvage Only
\$75,000.00	\$75,000.00
\$25,000.00	\$30,000.00
\$20,000.00	\$25,000.00
\$226,000.00	\$250,000.00
\$61,000.00	\$50,000.00
\$35,000.00	Salvage Only
\$25,000.00	Salvage Only
\$10,000.00	Salvage Only
\$15,000.00	\$15,000.00
\$1,500,000.00	\$2,000,000.00
\$307,000.00	\$300,000.00
\$250,000.00	\$250,000.00
\$75,000.00	\$180,000.00
\$4,500.00	\$5,000.00
\$11,400.00	\$15,000.00
\$14,000.00	\$15,000.00
\$5,694.00	\$6,000.00
\$115,000.00	\$150,000.00
\$4,500.00	Salvage Only
\$10,000.00	\$10,000.00
\$120,000.00	\$200,000.00
\$25,000.00	Salvage Only
\$25,000.00	Salvage Only
\$7,500.00	Salvage Only

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Rimbey Junior Senior High School Traffic Issue
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>In 2012 Council was requested by residents in Drader Crescent to slow down traffic in the alleyway adjacent to the Rimbey Junior Senior High School.</p> <p>On November 29, 2012, Council passed the following motion:</p> <p><u>Motion 230/12</u></p> <p>Moved by Councillor Rondeel that speed humps, which are a gradual rise in the road, as opposed to speed bumps, which are a sharp rise, be installed in the alleyway, as soon as practical in the spring and that speed bump warning signs be erected, as well as speed limit signage, and that the RCMP and Bylaw Officer be to requested to increase patrols in the area.</p> <p>CARRIED (5-0)</p>
<b>Discussion</b>	<p>Administration has received correspondence from the Rimbey Junior Senior High School requesting the Town construct a fence in the alleyway along Drader Crescent to solve a problem with vehicles trespassing on Rimbey Jr/Sr High School property. Their area of concern is the athletic field at the north end of the school grounds.</p> <p>Since the speed humps were installed, vehicles are bypassing them by driving onto the school's athletic field in the north end of the school and through the staff parking lot entrance to access 52<sup>nd</sup> Street. Building the fence along Drader Crescent, in their opinion, would address the issue.</p> <p>In all other developments, fences are the responsibility of the property owner.</p>
<b>Relevant Policy/Legislation</b>	Bylaw 917/16
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1) Council could approve the request for the Town to construct the fence along the Drader Crescent alleyway.</li> <li>2) Council could deny the request for the Town to construct the fence along the Drader Crescent alleyway.</li> </ol>
<b>Financial Implications</b>	If Council chooses Option 1, cost of fence construction, time and labor to the Town of Rimbey.



<b>Attachments</b>	1) Rimbey Junior Senior High School's Letter of Request 2) Bylaw 917/16 Sec. 12.13 – Public Service (PS) 3) Bylaw 917/16 Sec 8.14 – Fences 4) Bylaw 917/16 Sec. 6.4 – Development Not Requiring a Development Permit
<b>Recommendation</b>	Administration recommends Council deny the request for the Town to construct the fence on the Rimbey Jr/Sr High School property along the Drader Crescent alleyway as this is the responsibility of the property owner.
<b>Prepared By:</b>  <p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Apr 20/17</u> Date</p> <b>Endorsed By:</b>  <p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Apr 20/17</u> Date</p>	

# RIMBEY JUNIOR SENIOR HIGH SCHOOL

Box 620  
Rimbey, Alberta  
T0C 2J0

Telephone: 403-843-3761  
Fax: 403-785-0736



April 12, 2017

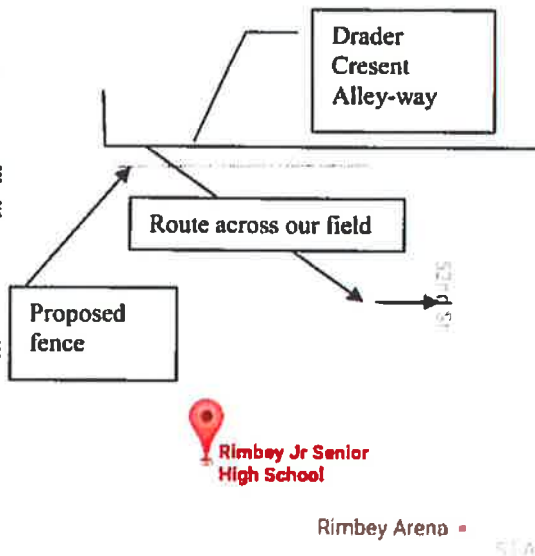
Rick Pankiw,  
Mayor, Town of Rimbey  
[rick.pankiw@rimbey.com](mailto:rick.pankiw@rimbey.com)

Hi Rick,

I am writing this letter to ask for assistance from the town of Rimbey to solve a problem with vehicles trespassing on Rimbey Jr/Sr High School property. The area of concern is our athletic field at the north end of our school grounds.

It seems that people are attempting to avoid the rumble strips, that were installed in the alleyway along Drader crescent. Vehicles travelling from Drader crescent, south into alley and then east along the alley towards Wolf Creek bus barns have chosen to instead drive across our field and through the gate entry to our staff parking lot.

This is a problem, as vehicles travel across lawn during school hours, and are causing significant damage to our field.



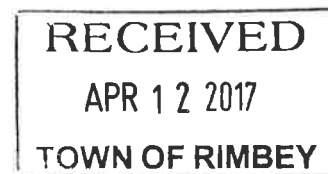
I am requesting that the town install a fence along the alley, that would prevent vehicle traffic from driving onto our field.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Lekas', with a long horizontal line extending to the right.

Tim Lekas

Principal,  
Rimbey Jr/Sr High School  
[tim.lekas@wolfcreek.ab.ca](mailto:tim.lekas@wolfcreek.ab.ca)



**12.13 PUBLIC SERVICE (PS)**

**(1) Purpose**

The PS – Public Services designation is intended to accommodate the development of uses which serve the public and which are of benefit to the community.

**(2) Permitted and Discretionary Uses**

Table 12.13.1 outlines the permitted and discretionary uses contemplated in the PS designation where approval is subject to the issuance of an authorized development permit.

**Table 12.13.1**

<b>Permitted Uses</b>	<b>Discretionary Uses</b>
<ul style="list-style-type: none"> <li>• Cemetery</li> <li>• Community centre</li> <li>• Hospital</li> <li>• Landfill</li> <li>• Library</li> <li>• Museum</li> <li>• Park</li> <li>• Public administration</li> <li>• Recreational facility</li> <li>• School</li> <li>• Tourism information centre</li> <li>• Utility installations</li> </ul>	<ul style="list-style-type: none"> <li>• Animal shelter</li> <li>• Campground</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Golf course</li> <li>• Retail</li> <li>• Restaurant</li> <li>• Sign</li> <li>• Solar Collectors</li> </ul>

**(3) Development Standards**

The Development Standards for all uses identified in Table 12.13.1 shall adhere to the standards listed in Table 12.13.2.

Table 12.13.2

Development Standards	Site Standard
Minimum Lot Area (m <sup>2</sup> )	500 m <sup>2</sup>
Minimum Lot Frontage (m)	15 m
Maximum Lot Coverage (%)	75%
Minimum Front Yard Setback (m)	7.5 m
Minimum Rear Yard Setback (m)	5 m
Minimum Side Yard Setback (m)	3 m
Maximum Height	12.2 m

**(4) Additional Regulations**

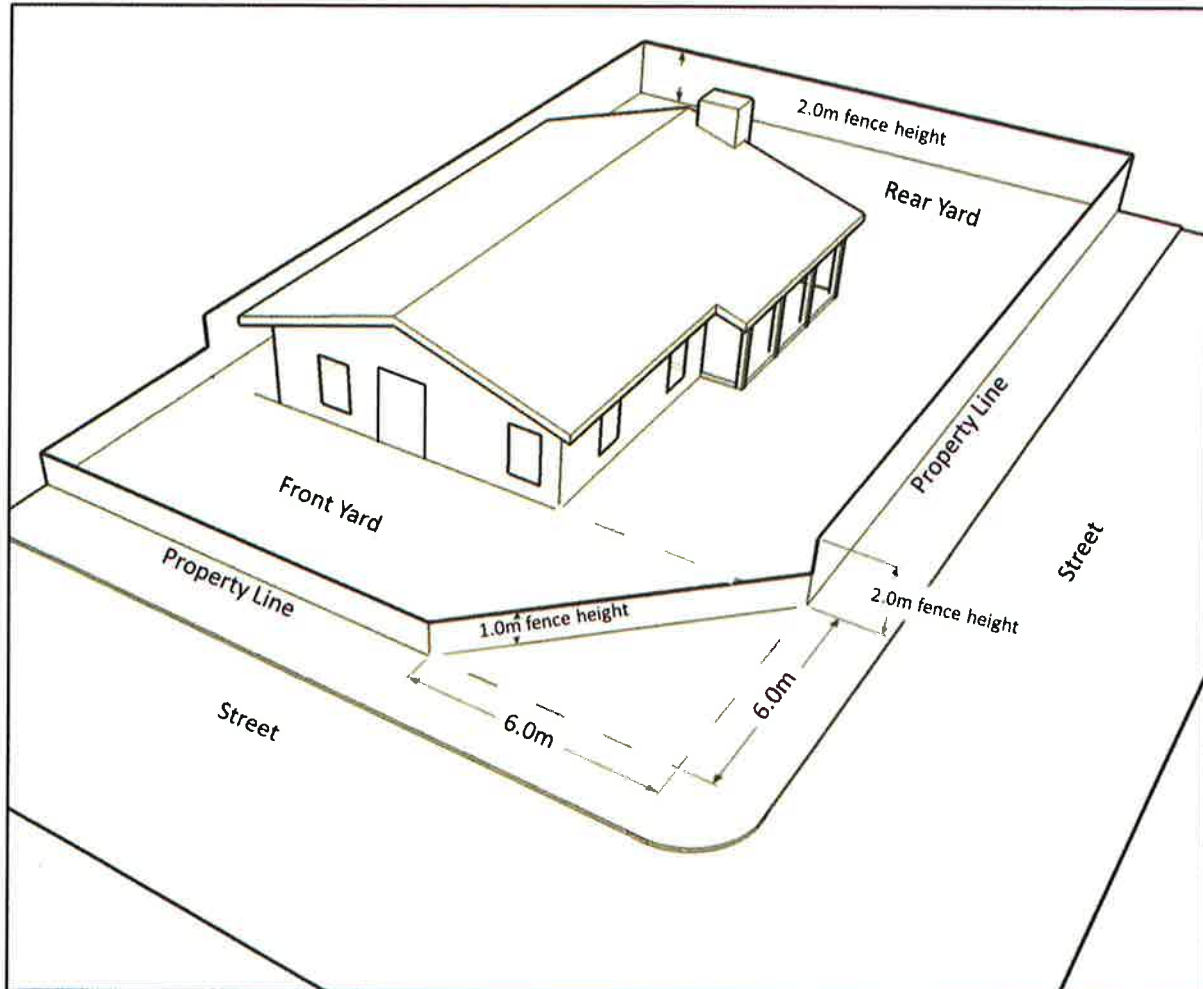
- (a) Accessory uses in this designation shall be subject to the regulations as per **8.1**.
- (b) Temporary uses in this designation shall be subject to the regulations as per **8.25**.
- (c) Non-conforming uses in this designation shall be subject to the regulations in **3.3**.
- (d) Parking and loading facilities in this designation shall be provided in accordance with the regulations in **Part 10**.
- (e) Landscaping in this designation shall be provided in accordance with the regulations in **8.16**.
- (f) The construction of signs in this designation shall be in accordance with the regulations in **Part 11**.

**8.14 FENCES**

- (1) In any district, except as herein provided,
  - (a) No fence shall be constructed that is located on public property;
  - (b) No fence shall be constructed that is:
    - (i) For internal lots, no higher than 2.0 m for that portion of the fence that does not extend beyond the foremost portion of the principal building on the site and 1.0 m for that portion of the fence that does extend beyond the foremost portion of the principal building on the lot;
    - (ii) For corner lots, no higher than 2.0 m for that portion of fence that does not extend beyond the foremost portion of the principal building abutting the front yard on the narrow frontage and 2.0 m on the property line on the front yard abutting a public road and lane if, in the opinion of the Development Authority, it will not prejudice the safety and amenities of the adjoining lots;
    - (iii) In the case of corner lots, no person shall construct a fence or other screening, including landscaping, more than 1.0 m high within the triangular area 6.0 m back from the intersecting front boundary lines of the lot, regardless of whether or not a corner cut-off has been taken; and
    - (iv) Where lots have both their front and rear yards facing onto a street, special approval of the Development Authority must be obtained prior to the erection of any fences on such properties. Size and specifications for fences in these areas must conform with the overall standard set for the area by the Town.
- (2) Apartments or row houses adjacent to a single detached residential dwelling shall provide a wooden fence, or other such screening approved by the Development Authority, of not more than 2.0 m in height along the side abutting the single detached dwelling;
- (3) In the case of commercial, public and quasi-public uses abutting a residential area, a solid fence shall be provided of at least 1.5 m in height and no higher than 2.0 m along the sides abutting the residential area;
- (4) Notwithstanding Subsection (2) above, the maximum height of a fence in an Industrial or Urban Reserve District shall be determined by the Development Authority. Where a fence has been permitted to be higher than 2.0 m in an Industrial or Urban Reserve District, no barbed wire fences shall be permitted below a height of 2.0 m. This requirement may be relaxed by the Development Authority at his/her discretion in an area where residences would not be in close proximity to the fence proposed;
- (5) No electrification of fences shall be permitted; and

- (6) No barbed wire fences shall be permitted in residential districts.

FIGURE 8.14.1 – FENCE DIAGRAM



## 8.15 FLOODPLAIN DEVELOPMENT

- (1) Notwithstanding Subsection 8.13 no new development or the expansion of existing development shall be allowed within the 1:100 year flood plain of any watercourse or water body as determined by Alberta Environment.
- (2) Development Permit Applications where a portion of a parcel in the 1:100 year floodplain, shall be accompanied by the following information requirements:
  - (a) Elevation of the site as prepared by a qualified surveyor or engineer;

**PART 3 – GENERAL ADMINISTRATIVE PROCEDURES****3.1 CONTROL OF DEVELOPMENT**

- (1) No development shall be undertaken within the Town unless an application for it has been approved and a development permit has been issued.
- (2) In the event of a state of emergency (local or provincial) declared pursuant to the Emergency Management Act, RSA 2000, c.E-6.8. as amended, or as a result of such an emergency, such other temporary development or class of temporary development as Council may declare may be approved in any land use district without compliance with the land use bylaw regulations.

**6.4 DEVELOPMENT NOT REQUIRING A DEVELOPMENT PERMIT**

- (1) The following development shall not require a development permit:
  - (a) The carrying out of works of maintenance or repair to any building or internal alteration, provided that such works do not include structural alterations or major works of renovation that would require a building permit under the Safety Codes Act;
  - (b) Activities as exempted by Section 618 of the Act;
  - (c) The use of any such buildings referred to in Section 3.1(2) above, for the purpose which construction was commenced.
  - (d) The use of land for a farm operation on land situated in the Urban Holdings district, provided that the use or building conforms to the minimum setback requirements specified in the Land Use Bylaw. Notwithstanding this section, all dwellings are subject to obtaining a development permit.
  - (e) The erection, construction, or maintenance, improvement or alteration of gates or fences or other means of enclosure less than 1.0 m in height in front yards or in side yards abutting a road, and less than 2.0 m in rear yards or in other side yards, and the maintenance, improvement and other alterations of any gates, fences or walls or other means of enclosure. Notwithstanding, barbs and page wire fences are only permitted in the Urban Holding and Industrial Land Use Districts.
  - (f) All types of fences and windbreaks in the Urban Holding district.
  - (g) A temporary building, the sole purpose of which is incidental to the erection or alteration of a building, for which a permit has been issued under this Bylaw;
  - (h) The maintenance and repair of public works, services and utilities carried out by or on behalf of federal, provincial and municipal public authorities on land which is publicly owned or controlled;
  - (i) The development of Town owned structures or public works, services and utilities. Notice of such structures shall be provided to adjacent landowners for information purposes.

- (j) Development within a basement which does not change or add to the uses in a dwelling, which do not require a building permit under the Safety Codes Act;
- (k) All buildings which are less than 13.4 m<sup>2</sup> in area and which conform to the setback requirements of the Land Use District.
- (l) The demolition or removal of any building or structure for which erection a development permit would not be required pursuant to Subsections (d) to (l) above.
- (m) Dugouts in the Urban Holdings district provided that they conform to the regulations specified in this Land Use Bylaw.
- (n) Fire pits provided that they conform to the regulations specified in this Land Use Bylaw;
- (o) Landscaping provided that the grades and overland water flows are not substantially altered.
- (p) The construction of a deck, provided that the deck is uncovered, and the walking surface is less than 60cm (2 feet) above grade and it conforms to the regulations specified in this Land Use Bylaw.





#### **6.4 NON-CONFORMING BUILDINGS AND USES**

- (1) Non-conforming buildings and non-conforming uses shall be treated in accordance with the Act, and any amendments thereto.

#### **3.4 DEVELOPMENT APPROVAL AUTHORITIES**

- (1) The Development Authority is hereby established by Bylaw pursuant to the Act.
- (2) The Development Authority shall exercise development powers and duties on behalf of the Town.
- (3) The Development Authority shall be the Development Officer, or where the context of this Bylaw permits, the Council.



<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various community groups supply minutes of their board meetings to Council for their information.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable
<b>Options/Consequences</b>	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
<b>Financial Implications</b>	Not applicable
<b>Attachments</b>	8.2.1 Tagish Engineering Project Status Updates of March 30, 2017 8.2.2 Rimoka Housing Foundation Board Meeting Minutes of March 15, 2017 8.2.3 Rimoka Housing Foundation Email Motion of March 30, 2017 8.2.4 Rimbeey Historical Society Minutes of March 15, 2017
<b>Recommendation</b>	Motion by Council to accept the Tagish Engineering Project Status Updates for March 30, 2017, the Rimoka Housing Foundation Board Meeting Minutes of March 15, 2017 a Rimoka Housing Foundation Email Motion of March 30, 2017, and the Rimbeey Historical Society Minutes of March 15, 2017, as information.
<b>Prepared By:</b>	
<p style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer         </p>	
<p>               _____              Date         </p>	
<b>Endorsed By:</b>	
<p style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer         </p>	
<p>               _____              Date         </p>	



## **PROJECT STATUS UPDATES**

March 30, 2017

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.17 RB00 - 2017 General Engineering</b>		
March 16, 2017	Matichuk, Gerald	No assignment this period (March 2 - March 30, 2017).
<b>Project: RBYM00106.00 RB106 -NE Lagoon General Engineering</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> This project is related to all work involving the NE Lagoon repairs and drainage.
March 16, 2017	Matichuk, Gerald	<b>No Change (Dec 8 - March 16, 2017).</b>
<b>Project: RBYM00125.00 RB125 - Main Reservoir Upgrade</b>		
March 30, 2017	Matichuk, Gerald	<b>No assignment this period (March 2 - March 30).</b>
<b>Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
March 2, 2017	Matichuk, Gerald	A pre-construction meeting with Town staff, Omni-McCann, Darcey's Drilling Services Ltd and Tagish staff is scheduled for March 7, 2017. The Contractor will be drilling test/observation wells at three different locations. Contractor has indicated that the work should be completed by the end of March 2017.
March 16, 2017	Matichuk, Gerald	Darcy's Drilling Services Ltd. is scheduled to be on site March 20, 2017. Town forces have completed snow plowing and snow removal on the three (3) drilling locations. Pipeline crossing and proximity agreements are in place.
March 30, 2017	Matichuk, Gerald	<b>Darcy's Drilling have drilled a test well on NE29-42-2-W5M. A draw down and recovery test was completed on the well and it was determined that the well does not produce sufficient amount of ground water for municipal use. A new well was drilled at the Well #10 site and is being pump tested to determine the productive capability of the well. A well was drilled on the NW34-42-2-W5M the well is be pump tested to determine the well yield. A chemical analysis test will be conducted to check the water quality.</b>
<b>Project: RBYM00131.00 RB131.00 - SW Stormwater Pond</b>		
March 2, 2017	Solberg, Lloyd	As mentioned in the previous update, the SW Stormwater Management Plan will be completed before the SW Stormwater Pond. Therefore the SW Stormwater Pond project will not have regular updates until the Stormwater Management Plan is complete.
March 16, 2017	Solberg, Lloyd	<b>(March 16) No change.</b>
March 30, 2017	Solberg, Lloyd	<b>(March 30) No change.</b>
<b>Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan</b>		
March 2, 2017	Solberg, Lloyd	<b>(Mar. 2) No change</b>
March 16, 2017	Solberg, Lloyd	Tagish is continuing to work the stormwater management plan. As mentioned before we are anticipating on completing the report in late spring/summer.
March 30, 2017	Solberg, Lloyd	<b>Tagish is continuing to work on the stormwater management plan. Now that the weather is improving and the snow is melting, we will be looking at what survey information needs to be picked up.</b>
<b>Project: RBYM00132.00 RB132 - 2017 Street Improvements</b>		
March 2, 2017	Matichuk, Gerald	Tender closing is scheduled for 2:00PM, March 2, 2017. Six (6) Contractors have picked by tenders.
March 16, 2017	Matichuk, Gerald	Tenders closed March 2, 2017 with four (4) Contractors submitted tenders. Tenders are being evaluated and checked for accuracy, a recommendation letter to award will be provided.
March 30, 2017	Matichuk, Gerald	<b>Contract Documents were prepared and sent to Border Paving Ltd. for endorsement.</b>



BOARD MEETING  
Wednesday, March 15, 2017  
9:00 am  
Legacy Place, Ponoka

PRESENT: P. McLauchlin, Board Chair M. Jaycox B. Liddle R. Pankiw  
C. Prediger P. Hall, CAO W. Sheppard, Recorder  
ABSENT: L. Gulka D. MacPherson  
GUEST: G. Parker, Rowland Parker & Associates

1. CALL TO ORDER

P. McLauchlin, Board Chair called the meeting to order at 8:56 a.m.

2. ADOPTION OF AGENDA

MOVED by B. Liddle that the Board meeting agenda be adopted. (RHF 17-03-01) Carried

3. AUDIT PRESENTATION

G. Parker from Rowland Parker & Associates presented the 2016 draft audited financial statements. The overall surplus after requisition and before amortization adjustments was \$74,858.

The audit letter provided by Rowland Parker & Associates was reviewed and new accounting policies effective for 2018 that will effect Rimoka were highlighted.

MOVED by C. Prediger the Board accept the draft Audited Financial Statements for 2016 as presented. (RHF 17-03-02) Carried

MOVED by B. Liddle the Board accept the audit letter from Rowland Parker & Associates as presented. (RHF 17-03-03) Carried

4. APPROVAL OF MINUTES

MOVED by R. Pankiw the Board accept the minutes of the February 15, 2017 Board meeting. (RHF 17-03-04) Carried

5. BUSINESS ARISING FROM MINUTES

P. Hall provided an approximate length of 500 m for the trail through the new Rimbey lodge to the Rimbey Lions Club for their grant submission.

A site tour of the new Rimbey lodge for Board Members will be rescheduled in early April.

The administrative fee options for Legacy Place are an agenda item to be discussed.

<b>6.</b>	<b>FINANCIAL REPORTS</b>
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P. Hall provided an overview of the financial reports for one month ending January 31, 2017. Our cash in bank is below last month due to two vacant suites in Legacy Place. The KPI comparisons have outlined some costing items for administration to review.

A list of 2016 purchases utilizing endowment funds was provided for Board review and approval. In 2017, a list will be provided quarterly for Board review and approval as per policy.

MOVED by M. Jaycox that the Board accept for one month ending January 31, 2017 as information:

- Statement of Financial Position;
- Lodges and Legacy Place Financial Statements;
- and, Cash in Bank report. (RHF 17-03-05)

*Carried*

MOVED by C. Prediger that the Board accept the cheque and online payment registers. (RHF 17-03-06)

*Carried*

MOVED by C. Prediger that the Board accept the 2016 endowment fund purchases as presented. (RHF 17-03-07)

*Carried*

<b>7.</b>	<b>CAO REPORT</b>
-----------	-------------------

P. Hall provided an update on the new Rimbey lodge project costs to date. The Board requested a press release to update residents on the Rimbey lodge project.

L. MacInnis and P. Hall visited the new Sundre lodge to review furnishings and transition plans for their facility which was extremely informative.

P. Hall expressed interest in pursuing additional education courses and S. Griffiths (Ponoka Maintenance Worker) has recently completed his Power Engineering course so would like Board thoughts on reimbursement to employees taking additional education.

MOVED by C. Prediger to create a policy regarding out-of-scope education for employees. (RHF 17-03-08)

*Carried*

MOVED by B. Liddle to reallocate \$1,400 to Golden Leisure Lodge education budget from Parkland Manor's education budget. (RHF 17-03-09)

*Carried*

MOVED by B. Liddle to accept the CAO report as presented. (RHF 17-03-10)

*Carried*

<b>8.</b>	<b>STANDING AGENDA ITEMS</b>
-----------	------------------------------

**SOCIAL HOUSING**

Another meeting will be scheduled with The Bethany Group in April.

**SAFETY**

Tailgate meetings are in place at both facilities.

Our final COR report from the internal audit in December hasn't been returned from CCSA to date.

9.	RIMBEY PROJECT
----	----------------

**UPDATE FROM BUILDING COMMITTEE**

P. Hall provided an update on the progress of the new lodge. The deficiencies with the joists has been mitigated and the trusses will be delivered this week to finish off the roof. Shunda has begun drywalling and siding on the north wing.

An updated construction schedule from J. Thompson with Shunda has not yet been provided.

10.	NEW BUSINESS & CORRESPONDENCE
-----	-------------------------------

**LEGACY ADMINISTRATIVE FEE**

P. Hall provided comparables of other Alberta life lease administrative fees and three phased in options for the admin fee with scales up to 10% for Board consideration.

Our solicitor has reviewed and approved our life lease contracts, including the Offer to Lease and Interim Agreement, Occupancy Agreement and Loan Agreement documents.

MOVED by M. Jaycox to approve the life lease administrative fee for 0-5 years at 5%, 6-7 years at 7%, 8-9 years at 9% and year 10+ at 10%. (RHF 17-03-11)

*Carried*

MOVED by C. Prediger that the Board approve the following policies:

- LL-01 Annual Operating Budget
- LL-02 Life Lease Administrative Fee
- LL-03 Maintenance Reserve
- LL-04 Operating and Capital Maintenance
- LL-06 Administrative Fee on Rental Suites
- LL-07 Move In Move Out Inspection  
Offer to Lease and Interim Agreement  
Occupancy Agreement  
and Loan Agreement (RHF 17-03-12)

*Carried*

**LEGACY PLACE BUDGET**

P. Hall presented the 2017 Legacy Place Budget. As proposed the budget would result in an increase from \$6.75 per square foot to \$7.25 per square foot for the resident's monthly operating fees.

MOVED by M. Jaycox to approve the 2017 Legacy Place budget as presented. (RHF 17-03-13)

*Carried*

**SIGNING AUTHORITY POLICY**

The auditors requested a review of our signing authorities in regards specifically to online payments. An updated policy was provided that outlines the limits and approved signers for the Foundation in coordination with Rimoka's Constitution and Bylaws.

MOVED by B. Liddle to approve the policy, FIN-19 Signing Authorities, as presented. (RHF 17-03-14)

**BOARD MEMBER ABSENCE**

As per Management Body Regulations, a Board Member's absence from two or more meetings must be approved by the Board.

MOVED by R. Pankiw that the Board approve D. MacPherson's absence from the January, February and March Rimoka Board meetings as requested. (RHF 17-03-15)

Carried

11.	NEXT MEETING
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The next meeting is scheduled for 9 am on April 12, 2017 at Parkland Manor in Rimbey.

MOVED by B. Liddle that the meeting adjourn at 11:19 a.m. (RHF 17-03-16)

Carried

  
 \_\_\_\_\_  
 Paul McLauchlin, Board Chair

March 31 / 2017  
 \_\_\_\_\_  
 Date Signed

  
 \_\_\_\_\_  
 Peter Hall, CAO

March 31 / 2017  
 \_\_\_\_\_  
 Date Signed

<b>Action Log</b>				
<b>Rimoka Housing Foundation – September 14, 2016 Board Meeting</b>				
<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>TARGET DATE (If applicable)</b>	<b>COMPLETED</b>	<b>IN PROGRESS</b>
Inventory of Parkland Manor's furnishings, linens, and kitchen supplies	P. Hall			✓

<b>Action Log</b>				
<b>Rimoka Housing Foundation – February 15, 2017 Board Meeting</b>				
<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>TARGET DATE (If applicable)</b>	<b>COMPLETED</b>	<b>IN PROGRESS</b>
Provide approximate length of trail through the new Rimbey lodge for the Rimoka Lions Club	P. Hall		✓	
Organize a site tour of the new lodge for Board Members	P. Hall			✓
Legacy Place administrative fee options	P. Hall		✓	

<b>Action Log</b>				
<b>Rimoka Housing Foundation – March 15, 2017 Board Meeting</b>				
<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>TARGET DATE (If applicable)</b>	<b>COMPLETED</b>	<b>IN PROGRESS</b>
Press release to update residents on new Rimbey Lodge	P. Hall			
Policy on out-of-scope education reimbursement for employees	P. Hall / W. Sheppard			
Schedule a meeting with The Bethany Group in April	P. Hall			





Thursday, March 30, 2017  
4:00 pm  
EMAIL MOTION

PRESENT: P. McLauchlin, Board Chair      L. Gulka      M. Jaycox      B. Liddle  
          R. Pankiw                                    C. Prediger      P. Hall, CAO

ABSENT: D. MacPherson

1.	GOLDEN LEISURE LODGE SPRINKLER RETROFIT
----	---

P. Hall advised by email that Meridian Fire Protection has been awarded the contract for the sprinkler retrofit at Golden Leisure Lodge. Three tenders were received from the RFP with Meridian's the lowest at \$329,620 + GST and the others were in the \$360,000 range. Our architects, JMAA have worked with Meridian on other projects and recommends them highly.

JMAA Architecture will continue to consult and manage the project in the final two phases of the contract as an extension to their design work completed in Phase 1.

An appendix to the RFP requested a tender amount for the installation and painting of bulkheads in resident rooms and certain common areas to enclose the sprinkler lines and improve the esthetics of the building. Meridian's tender for the out of scope work was \$20,487 + GST and the other two tender's were for \$15,893 and \$80,929 + GST.

P. Hall recommended the out of scope work for bulkheads as per the RFP appendix be awarded to Meridian Fire Protection at a cost of \$20,487 + GST to minimize resident disruption during the sprinkler retrofit by utilizing the same contractor for the entire project.

MOVED by B. Liddle that Meridian Fire Protection be awarded the contract to complete the work requested in the RFP appendix for installation of bulkheads at \$20,487 + GST. (RHF 17-03-17)

Carried

  
\_\_\_\_\_  
Paul McLauchlin, Board Chair

April 13, 2017  
Date Signed

  
\_\_\_\_\_  
Peter Hall, CAO

March 30, 2017  
Date Signed

# Rimbey Historical Society Board Meeting Smithson International Truck Museum

Wednesday March 15 2017

**Present:** Larry Varty, Reuben Giebelhaus, Jack Webb, Jim Schneider, Linda Girodat, Janet Carlson, Janet Burghardt, Allan Tarleton, Cheryl Jones.

**Call to Order:** Meeting called to order by President at 7:30pm

**Guests:** None present at this meeting.

**Agenda:** Jim Schneider moved and Reuben Giebelhaus seconded that agenda be accepted  
- CARRIED

**Minutes:** January 18 2017 Jack Webb moved and Reuben Giebelhaus seconded that the minutes of January 2017 board meeting be accepted as presented, CARRIED

## Business Arising From the Minutes:

Larry brought up the summer students work share program between us and the Beatty House. At the last meeting there were several suggestions as to how to go about this but there has been nothing more since last meeting.

## Committee Reports

- a) **President:** Nothing for this meeting.
- b) **Treasurer:** Treasurers report presented and attached, Janet Carlson moved and Allan Tarleton seconded that treasurer report be accepted as presented. CARRIED
- c) **Grants:** Ponoka County - \$30,000.00 with condition of Provincial Gov't grants towards nonprofit organizations which was the same conditions as last year. County has been approached for \$90,000.00 for expansion of Truck Museum.
- d) **Gaming/Casino:** Nothing at this time
- e) **Restoration/Trucks:** Not much at this time. 4 Wheel Tractor running and starter working, will be installing new crab kit on same.
- f) **Buildings/Yards:** Diagram of possible expansion of Black Smith's shop submitted to this committee for cost estimates.
- g) **Town Representative:** Will check with Town Administration for Memorandum of Understanding between RHS and Town.
- h) **Events/Fundraising:** Nothing at this time.
- i) **Volunteer/Recruitment:**
- j) **Strategic Planning:** Ongoing project and how does this and the by-laws affect each other.
- k) **Park Report:** Administrator/Curator/VIC

(See attached Report)

Notes: Allan Tarleton moved and Jim Schneider seconded that “we advertise in the Country Roads Magazine same as last year” CARRIED Back  
Diagram for Expansion of Black Smith shop presents to Buildings and Yards committee for costs.  
Restoration Shop Heating discussed and suggested that President along with Buildings and Yards Committee look into a possible solution.

Jack Webb moved and Linda Girodat “that a 1906 sun bonnet, 1925 nursing cloak, wool carder and a 1944 book on medicine be accepted as artifacts ” CARRIED

### **New Business:**

- a) **Correspondence:** None at this time.
- b) **Signing Authorities:** To remain same as 2016 year.
- c) **Farmers Market Contract:** Little change from 2016 contract - President to sign.
- d) **Park Administrator Contract:**  
Jack Webb moved - Jim Schneider seconded that “Park Administration Contract be approved for the year 2017 and to reflect a 5% increase over 2016” CARRIED

Tribute to Ken Smithson committee - Tribute to happen May 20 2017  
Jack, Jim, Allan and Cheryl will comprise this committee.


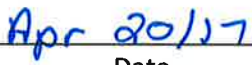


### **Committees for 2017:**

Grants - Pauline Hansen, Janet Carlson, Chuck Hendricks  
Gaming - Janet Carlson, Allan Tarleton and Bernice Birtsch  
Restoration/Trucks - Jim Schneider, Rueben Giebelhaus  
Buildings/Yard - Rueben Giebelhaus, Eric Hornsey  
Events/Fundraising - Janet Burghardt, Linda Girodat, Jim Schneider, Janet Carlson  
Strategic Planning - Janet Burghardt, Allan Tarleton

**Adjournment:** Jack moved adjournment

### **Next Board Meeting:**

**April 19 2017 7:30 pm Smithsonian International Truck Museum**

<b>Council Agenda Item</b>	8.3 Council Reports
<b>Council Meeting Date</b>	April 24, 2017
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not Applicable.
<b>Options/Consequences</b>	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
<b>Financial Implications</b>	Not Applicable.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>

## Highlights

- Mar 29/17 Central Alberta Mayors Meeting
- Apr 6/17 Building Community Meeting Rimoka
- Apr 10/17 Special Council Meeting
- Apr 10/17 Regular Council Meeting
- Apr 11/17 Rimoka Sloping Meeting
- Apr 12/17 Rimoka Meeting
- Apr 18/17 Meeting with Resident
- Apr 19/17 Meeting With Resident Regarding Bike Lane
- Apr 20/17 Building Community Meeting in Rimbey
- Apr 21/17 Taking Council on New Lodge Tour
- Apr 24/17 Regular Council Meeting

Cheque Runs, Commissioner of Oaths Signings

- Rick Wm. Pankiw
- Mayor



### Highlights

- Mar 12/17 Big Brothers and Big Sisters Bowlathon
- Mar 13/17 Special Council Meeting
- Mar 13/17 Regular Council Meeting
- Mar 27/17 Regular Council Meeting
- Apr 10/17 Special Council Meeting
- Apr 21/17 Rimbey Community Wellness Meeting
- Apr 24/17 Regular Council Meeting

Meeting with concerned citizen and signed Commissioner of Oath

Brian Godlonton  
Councillor

## Highlights

- Mar 27/17 Regular Council Meeting
- Apr 3/17 Beatty House Committee Meeting
- Apr 10/17 Special Council Meeting
- Apr 10/17 Regular Council Meeting
- Apr 12/17 Rimoka Board Meeting
- Apr 21/17 Lodge Tour
- Apr 24/17 Regular Council Meeting

Mathew Jaycox  
Councillor

### Highlights

No written report submitted at this time.

Paul Payson  
Councillor





### Highlights

- Mar 13/17 Special Council Meeting
- Mar 13/17 Regular Council Meeting
- Mar 15/17 Historical Society Meeting
- Mar 15/17 Rimbey FCSS Regular Meeting
- Mar 15/17 Rimbey FCSS Annual General Meeting
- Mar 20/17 AAMDC Convention
- Mar 20/17 Pre ASCHA Convention
- Mar 21/17 ASCHA Convention
- Apr 10/17 Special Council Meeting
- Apr 10/17 Regular Council Meeting
- Apr 12/17 FCSS Meeting
- Apr 12/17 Meeting with Rimoka Board
- Apr 20/17 Historical Society Meeting
- Apr 21/17 Rimoka Lodge Tour
- Apr 24/17 Volunteer Appreciation Supper
- Apr 24/17 Regular Council Meeting

Jack Webb  
Councillor