

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY AUGUST 28, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
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5.	Delegations - None	
6.	Bylaws - None	
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9.4	Letter from Donald Hewer.....	42
10.	Open Forum (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In Camera - None	
12.	Adjournment	

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Contract Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Director of Community Services – Cindy Bowie

Public:
Treena Mielke, Rimbey Review
0 members of the public
MacKenzie Howard, Delegation

2. Adoption of Agenda

2.1 July 24, 2017 Agenda

Motion 214/17

Moved by Councillor Jaycox to accept the Agenda for the July 24, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting June 26, 2017

Motion 215/17

Moved by Councillor Godlonton to accept the Minutes of the Regular Council Meeting of June 26, 2017, as presented.

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 MacKenzie Howard – Rimbey Aerospace

Mayor Pankiw welcomed Mr. Howard to the Council Meeting.

Mr. Howard presented to Council an overview of how he thought he could increase air traffic to Rimbey and strengthen the aerospace industry around Alberta. He has 5 Aerospace transportation Goals and 16 targets which would demonstrate the scale and ambition of this new universal agenda. He explained to Council the Goals; Functions, Priorities Improvements and Metrics of his proposal and also reviewed his budget estimations.

Mayor Pankiw thanked Mr. Howard for his presentation to Council.

Motion 216/17

Moved by Councillor Webb to accept the presentation from MacKenzie Howard regarding Rimbey Aerospace, as information.

CARRIED

- 6. Bylaws
- 7. New and Unfinished Business

6.1 Bylaws - None

7.1 Drainage Right of Way

Motion 217/17

Moved by Councillor Godlonton for the Council meeting go in camera at 7:22 pm, pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Public Works Rick Schmidt, Development Officer Liz Armitage and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Treana Mielke of the Rimbey Review departed the Council Meeting at 7:22 pm.

Motion 218/17

Moved by Councillor Jaycox the meeting reverts back to an open meeting at 7:44 pm.

CARRIED

Treana Mielke of the Rimbey Review returned to the Council Meeting at 7:44 pm.

Motion 219/17

Moved by Mayor Pankiw to continue utilizing the existing drainage right of way site, while completing the necessary maintenance and defer the fencing of the right of way site to the 2018 budget deliberations.

CARRIED

7.2 Wireless Upgrade

Motion 220/17

Moved by Mayor Pankiw to proceed with the Wireless High Speed Data Only Infrastructure project at a cost of \$15000, using the funds designated for Computer Reserves in the 2017 Operating Budget.

CARRIED

Motion 221/17

Moved by Councillor Godlonton to extend the Regular Council Meeting, if necessary, beyond the 90 minutes as allocated for Council Meetings in Bylaw 924/16 Town of Rimbey Procedural Bylaw.

CARRIED

7.3 Policy 155 Council Remuneration

Motion 222/17

Moved by Councillor Payson to approve Policy 155 Council Remuneration Option 3 as presented, with the rates increases of 5% for 2018, 5% for 2019, 5% for 2020, and 2% for 2021 to make up the difference for the Federal Government eliminating the 1/3 tax exemption for Elected Officials which is effective as of January 1, 2019.

CARRIED

7.4 Cemetery Board Recommendations

Motion 223/17

Moved by Councillor Jaycox to make fee changes as recommended by the Cemetery Committee to the Fees for Services Bylaw 905/15 Schedule A. effective September 1, 2017.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report

Motion 224/17

Moved by Councillor Webb to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Rimoka Housing Foundation Board Meeting Minutes of May 17/17
- 8.2.2 Tagish Engineering Ltd Project Status Updates to June 27/17 and July 6/17
- 8.2.3 Beatty Heritage House Society Minutes of June 5/17
- 8.2.4 Town of Rimbey Cemetery Board Minutes of May 18/17

Motion 225/17

Moved by Councillor Jaycox to accept the Rimoka Housing Foundation Board Meeting Minutes of May 17, 2017, the Tagish Engineering Ltd. Project Status Updates to June 27 and July 6 2017, Beatty Heritage House Society Minutes of June 5, 2017, and Town of Rimbey Cemetery Board Minutes of May 18, 2017, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 226/17

Moved by Councillor Godlonton to accept the reports of Council, as information.

CARRIED

9. Correspondence

- 9.1 Alberta Culture and Tourism
- 9.2 Alberta Recreation and Parks Association
- 9.3 Rimbey Municipal Library
- 9.4 Email from Donna Heilemann
- 9.5 Red Deer River Watershed Alliance
- 9.6 Alberta Municipal Affairs

Motion 227/17

Moved by Councillor Jaycox to accept the correspondence, from Alberta Culture and Tourism, Alberta Recreation and Parks Association, the Rimbey Municipal Library, an Email from Donna Heilemann, Red Deer Watershed Alliance, and Alberta Municipal Affairs, as information.

CARRIED

10. Open Forum

10.1 Open Forum

There were no members of the public at the Council Meeting.

Mayor Pankiw recessed the Council Meeting at 8:57 pm.

Treena Mielke of the Rimbey Review departed the Council Meeting at 8:57 pm.

Mayor Pankiw reconvened the Council Meeting at 9:00 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act

11.2 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act

Motion 228/17

Moved by Councillor Godlonton for the Council meeting go in camera at 9:00 pm, pursuant to Division 2, Sections 17(2) and 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Public Works Rick Schmidt, Development Officer Liz Armitage and Recording Secretary Kathy Blakely to discuss personnel and legal issues.

CARRIED

Motion 229/17

Moved by Councillor Payson the Council meeting reverts back to an open meeting at 9:52 pm.

CARRIED

Motion 230/17

Moved by Mayor Pankiw to appoint Marg Ramsey as a Library Board Member for an additional three year term effective July 25, 2017.

CARRIED

Motion 231/17

Moved by Councillor Jaycox the Town proceed with Option 1 as outlined in the report presented in camera and the contents of the report be kept confidential.

DEFEATED

Motion 232/17

Moved by Councillor Payson the Town proceed with Option 2 as outlined in the report presented in camera and the contents of the report be kept confidential and the cost of implementing Option 2 shall be paid out of Operating Reserves - Special Projects.

CARRIED

12. Adjournment Motion 233/17

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 10:00 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	7.1
Council Meeting Date	August 28, 2017
Subject	Rimbey 2017 Public Auction
For Public Agenda	Public Information
Background	<p>As required by the MGA, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year as at March 31. Further to this, any parcel of land shown on the 2016 tax arrears list which remains in arrears as of March 31, 2017, must be offered for sale at public auction between April 1, 2017, and March 31, 2018.</p> <p>Administration had scheduled the 2017 Public Auction date for Thursday, September 21, 2017 at 10:00 am, in the Town of Rimbey Administrative Building.</p>
Discussion	One property had been scheduled for sale at public auction. On Friday, August 18, 2017 we received payment in full for the property taxes owing and therefore, the public auction is cancelled.
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	Administration recommends Council accept as information.
Prepared By:	<p style="text-align: center;"><u><i>Lori Hillis</i></u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u><i>Aug 21/17</i></u> Date</p>
Endorsed By:	<p style="text-align: center;"><u><i>Lori Hillis</i></u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u><i>Aug 21/17</i></u> Date</p>

Council Agenda Item	7.2
Council Meeting Date	August 28, 2017
Subject	Moore Maintenance – Spray Park Holdback Release Request
For Public Agenda	Public Information
Background	<p>At the April 24, 2017 the following motion was passed:</p> <p><i>“Moved by Councillor Godlonton to accept the General Contracting Agreement between Moore Maintenance Ltd. And the Town of Rimbey provided the following amendments are added; work completion date, warranty period of 1 year, 10% holdback for warranty period of 1 year and assistance with the first year of winterization.”</i></p> <p>Moore Maintenance Ltd has completed the repairs and the Spray Park is working as designed.</p>
Discussion	<p>Attached is a letter from Moore Maintenance Ltd requesting payment of the holdback amount of \$9,603.30.</p> <p>They have stated they will winterize the Spray Park this fall and will return to restart the Spray Park in the Spring of 2018. These services will be at no additional cost.</p>
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	Moore Maintenance Letter of Request
Recommendation	Administration recommends releasing the holdback with the conditions stated in the letter from Moore Maintenance Ltd.
Prepared By:	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Aug 21/17</u> Date</p>
Endorsed By:	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Aug 21/17</u> Date</p>

July 24, 2017

Town of Rimbey
5109-54 Street
P.O. Box 350
Rimbey, AB T0C 2J0

Attention: Rick Pankiw
RE: Rimbey Spray Park Holdback

We would like to request payment of the holdback amount of \$9603.30 for completion of the Rimbey Spray Park as all work and material is warranted for one year from commissioning date.

As per the email with Cindy dated April 24, 2017 in regards to the 10% holdback it was stated that our profit margin on this project does not support a holdback.

We will return to winterize the Spray Park in the Fall of 2017 and again to restart the Spray Park in the Spring of 2018. These follow up services can be considered warranty maintenance and will be done with no further cost as included in the contract.

Your attention to this matter is greatly appreciated.

Please call FOIP 17(1) or e-mail at FOIP 17(1) if you have any questions.

Sincerely,

Jeremy Moore

Council Agenda Item	7.3
Council Meeting Date	August 28, 2017
Subject	Rimbey Chamber of Commerce
For Public Agenda	Public Information
Background	Correspondence has been received from Mr. Rick Moon, on behalf of the Rimbey Chamber of Commerce requesting the Town of Rimbey donate the use of the Auditorium at the Peter Loughheed Community Centre for their Chamber of Commerce Business Awards Dinner which will be held on Tuesday, October 19, 2017.
Discussion	<p>The Town of Rimbey is a member of the Rimbey Chamber of Commerce. The cost of membership for 2017 was \$250.00.</p> <p>Council donated the use of the Vern Poeffenroth Memorial Arena for the April 21-22nd Trade Show. The two day rental of the Arena would have generated \$700 in revenue for the Town. The Community Centre provides a third day at no charge for setup. Total donation is \$ \$1,050.</p> <p>The Town of Rimbey also provided a \$500.00 Community Events Grant to the Chamber of Commerce to assist with the 2017 Trade Show held in April.</p>
Relevant Policy/Legislation	
Options/Consequences	<ol style="list-style-type: none"> 1. Council may approve the request by the Rimbey Chamber of Commerce and donate the use of the Auditorium at the Peter Loughheed Community Centre for their Chamber of Commerce Business Awards Dinner which will be held on Tuesday, October 19, 2017. 2. Council may deny the request by the Rimbey Chamber of Commerce and donate the use of the Auditorium at the Peter Loughheed Community Centre for their Chamber of Commerce Business Awards Dinner which will be held on Tuesday, October 19, 2017.
Financial Implications	Loss of \$300.00 revenue for the Community Centre.
Attachments	Email from Rick Moon on behalf of Rimbey Chamber of Commerce
Recommendation	Administration recommends council approves the request by the Rimbey Chamber of Commerce and donate the use of the Auditorium at the Peter Loughheed Community Centre for their Chamber of Commerce Business Awards Dinner which will be held on Tuesday, October 19, 2017.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date

Kathy

From: Rick Moon FOIP 17(1) >
Sent: Tuesday, August 01, 2017 4:52 PM
To: Kathy
Cc: Melvin Durand; Jenna Hettler; sts2727
Subject: Request for Donation
Attachments: Untitled_08012017_040236.pdf; Event Sponsor (2) Awards night 2017.docx; Nomination form.pdf

Hello Kathy,

On behalf of the Rimbey Chamber of Commerce, I would like to ask the Town if they would consider donating the rent of the auditorium, at the Peter Lougheed Centre, for the night of October 19 for the Chamber of Commerce Business Awards Dinner. The donation would come to \$315.00. I have attached the Rental agreement for your convenience.

The Chamber is excited to organize this event and we look forward to the Town attending our event. We have several new awards to present to our community this year, and we have added new entertainment which will be provided by the Liberty Hall Players. They will be performing skits for our amusement.

If the Town would like to donate the facility then the Chamber would like to extend two meal tickets and two drink tickets to the Town as sponsorship in recognition of their donation.

If the Town does wish to help support this great Chamber event, please reply to this email at your earliest convenience.

Please take this opportunity to provide our nomination form, which is attached, to all the Town employees, We hope they will take a moment to recognize a person or business within the Rimbey area, worthy of these awards.

I would like to thank you for all the support you have shown your Chamber in the past, and let you know that we look forward to growing our relationship with the Town of Rimbey, moving forward into the future!

Co-operatively yours,

Rick Moon
Operations Manager
Rimbey Co-op Association Ltd.
Box 260 Rimbey, AB TOC 2J0

FOIP 17(1)
FOIP 17(1)
FOIP 17(1)
FOIP 17(1)

Council Agenda Item	7.4
Council Meeting Date	August 28, 2017
Subject	Rimbey & District Crime Watch Association
For Public Agenda	Public Information
Background	<p>Rimbey & District Crime Watch Association has used the Kinsman Room in the Peter Lougheed Community Centre to hold their monthly meetings on the third Tuesday of each month from September through May. The meetings commence at 7:30 pm and last approximately 1 hour.</p> <p>Council has donated the use of the Kinsmen Room for the past two years.</p>
Discussion	On August 8, 2017 Administration received a letter from Linda Campbell of the Rimbey & District Crime Watch Association requesting Council donate the costs of the meeting room for an additional term.
Relevant Policy/Legislation	Not applicable
Options/Consequences	<ol style="list-style-type: none"> 1. Council may grant the donation request of the rental of the Kinsmen Room. 2. Council may opt to deny the donation request of the rental of the Kinsmen Room. 3. Council may opt to charge a reduced rate for the rental of the Kinsmen Room.
Financial Implications	Should Council decide to grant the donation request of the Kinsmen Room rental for the period of September 2017 to May 2018, there would be a loss of rental revenue in the amount of \$135.00 plus GST.
Attachments	Letter from the Rimbey & District Crime Watch Association.
Recommendation	Administration recommends Council authorize the Rimbey & District Crime Watch Association to hold their monthly one hour meetings, on the third Tuesday of each month, in the Kinsmen Room at the Peter Lougheed Community Centre, free of charge, for the period September 2017 through May 2018., and further, the Rimbey & District Crime Watch Association shall apply in writing for the rental, each and every year prior to August.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date

RIMBEY & DISTRICT CRIME WATCH ASSOCIATION

Foip 171), RIMBEY, AB. T0C2J0

RIMBEY TOWN COUNCIL

Dear council members,

The crime watch association would like to once again thank the council for letting us hold our meetings in the Kinsman Room of the community centre, and request that your generosity be extended for another term. Meetings take place on the 3rd Tuesday of the month at 7:30 pm and are approximately 1 hour in duration. Meetings are held from September to May, with the exception of February when the AGM is held .

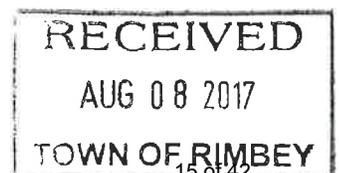
We hope you will consider our request. Contact person is Linda Campbell, secretary, by phone at Foip 176), or my mail at the above address.

Thank you.

Yours truly,



Linda Campbell.



Council Agenda Item	7.5
Council Meeting Date	August 28, 2017
Subject	2017 Municipal Election
For Public Agenda	Public Information
Background	The 2017 Municipal Election is October 16, 2017. The Regular Vote will be held on Monday, October 16, 2017, at the Peter Lougheed Community Centre, Main Auditorium from 10:00 am to 8:00 pm. The Returning Officer has determined the dates of the Advance Votes will be Thursday, October 12, 2017 at the Peter Lougheed Community Centre, Kinsmen Room from 10:00 am to 8:00 pm and on Saturday, October 14, 2017 at Parkland Manor, Main Lobby from 10:00 am to 2:00 pm.
Discussion	Administration would like to use our own staff for the purpose of conducting the election at the Peter Lougheed Community Centre on Monday, October 16 th and respectfully request Council to allow the Town of Rimby Administration Office to close for Monday October 16, 2017.
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	Administration recommends Council approve the request to close the Town of Rimby Administration Office on Monday October 16, 2017 in order to have the staff conduct the 2017 Municipal Election which is to be held at the Peter Lougheed Community Centre, Main Auditorium from 10:00 am to 8:00 pm.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Aug 24/17
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Aug 24/17
 Date

Council Agenda Item	7.6
Council Meeting Date	August 28, 2017
Subject	Franchise Fees – Atco Gas & Pipelines
For Public Agenda	Public Information
Background	<p>The Town of Rimbey has a Natural Gas Distribution System Franchise Agreement with Atco Gas and Pipelines, which is Schedule A of Town of Rimbey Bylaw 906/15. This Agreement commenced on January 1, 2016 and expires December 31, 2025.</p> <p>Atco Gas & Pipelines agrees to collect from Consumers and pay to the Town a franchise fee calculated as a percentage of Atco’s total revenue derived from the Delivery Tariff including the fixed charge, base energy charge, demand charge but excludes the cost of Natural Gas within the Municipal service area.</p> <p>The Franchise Fees are collected in lieu of property taxes.</p> <p>The franchise fee may be adjusted annually at the option of the Municipality and cannot exceed 35%.</p> <p>Historical percentages collected by the Town of Rimbey are as follows:</p> <p style="text-align: right;">2013 – 24% 2014 – 24% 2015 – 24% 2016 – 25% 2017 – 25%</p>
Discussion	<p>Atco Gas and Pipelines Ltd. forecast their Delivery Tariff revenue for 2018 to be \$886,706. They have estimated if we do not increase our franchise fee rate our revenue will be approximately \$221,677, an increase of \$13,441 over the estimated revenue for 2017.</p> <p>An increase of 1% to 26% will generate an additional \$8,867.</p> <p>For the average residential customer using 120 GJ’s per year an increase of 1% will cost an additional \$5.79 per month.</p>
Relevant Policy/Legislation	Bylaw 906/15
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to accept the Atco Gas and Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26%. 2. Council may choose a different Atco Gas and Pipelines Ltd. Franchise Fee percentage increase. 3. Council may choose to leave the Atco Gas and Pipelines Ltd Franchise Fee at 25%.

Financial Implications	As previously noted.
Attachments	Atco Letter
Recommendation	Administration recommends increasing the Atco Gas and Pipelines Ltd. Franchise fee by 1% from 25% to 26% for the 2018 budget year.
Prepared By:	<p style="text-align: center;"><u><i>Lori Hillis</i></u> <u><i>Aug 24/17</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p style="text-align: center;"><u><i>Lori Hillis</i></u> <u><i>Aug 24/17</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



August 4, 2017

Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Attention: Ms. Lori Hillis
Chief Administrative Officer

Re: ATCO Gas and Pipelines Ltd. Franchise Agreement Clause 5

Dear Madam:

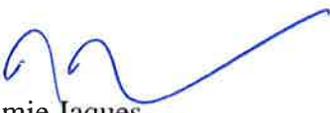
Pursuant to Clause 5 of our franchise agreement, the municipality has the ability to change the franchise fee percentage in 2018; this request must be received by ATCO Gas in writing prior to November 1st. If you are considering changing the franchise fee in 2018, please contact us as soon as possible to begin the process.

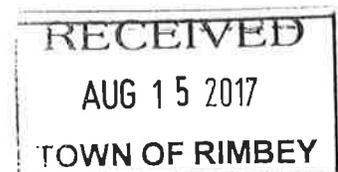
As you are aware, ATCO Gas pays the Town of Rimbey a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Town of Rimbey this percentage is 25.00%.

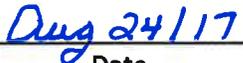
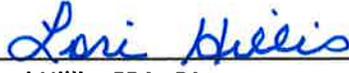
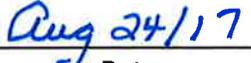
In 2016, our Delivery Tariff revenue in the Town of Rimbey was \$819,597. Our forecast Delivery Tariff revenue for 2018 is \$886,706. Therefore, based on the current franchise fee percentage, the forecast 2018 franchise fee revenue would be \$221,677.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to call me at (403) 357-5241.

Sincerely,


Jamie Jaques,
Senior Manager, Red Deer Region



Council Agenda Item	7.7
Council Meeting Date	August 28, 2017
Subject	Rear Alley Behind Legacy Ford, The Co-operators and Michael's Studio
For Public Agenda	Public Information
Background	Councillor Jaycox has requested Council discuss the alley behind Legacy Ford, The Co-operators and Michael's Studio.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	
<p>Prepared By:</p> <p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p> <p style="text-align: right;">  _____ Date </p>	
<p>Endorsed By:</p> <p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p> <p style="text-align: right;">  _____ Date </p>	

Council Agenda Item	7.8
Council Meeting Date	August 28, 2017
Subject	Lindy's Mobile Home Park Water Lines
For Public Agenda	Public Information
Background	<p>Councillor Jaycox has requested Council discuss the Water Line into Lindy's Mobile Home Park</p> <p>Lindy's Mobile Home Park has one main water line which supplies the entire trailer court. There are no shut off valves to the individual units. Each unit within the trailer park has a meter. The individual units are billed for their water consumption.</p> <p>As per bylaw 776/05 the Town has the right to discontinue service to any property where any charges for services or work remain outstanding for a period of more than 45 days. In the case of the trailer park there are no shut off valves to the units and the water would have to be shut off at the main value leading into the park.</p> <p>All utility bills that are outstanding for more than 45 days are transferred to the owners tax account and collected through the tax collection process.</p>
Discussion	
Relevant Policy/Legislation	<p>Bylaw 776/05</p> <p>Policy 3211</p> <p>MGA 42(1) MGA 553(1)</p>
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	
Prepared By:	<p><u>Lori Hillis</u> <u>Aug 24/17</u></p> <p>Lori Hillis, CPA, CA Date</p> <p>Chief Administrative Officer</p>
Endorsed By:	<p><u>Lori Hillis</u> <u>Aug 24/17</u></p> <p>Lori Hillis, CPA, CA Date</p> <p>Chief Administrative Officer</p>

Council Agenda Item	8.2
Council Meeting Date	August 28, 2017
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Financial Implications	Not applicable
Attachments	8.2.1 Tagish Engineering Project Status Update to August 3, 2017 8.2.2 Tagish Engineering Project Status Update to August 17, 2017
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Update to August 3, 2017 and August 17, 2017 as information.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Aug 24/17
Date



PROJECT STATUS UPDATES

August 3, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
June 22, 2017	Matichuk, Gerald	A meeting with the Johnsons and Town staff is scheduled for June 22 to discuss storm water drainage on SE 1/4 29 - 42 - 2 - W5M.
August 3, 2017	Matichuk, Gerald	No assignment this period (July 6 - August 3, 2017).
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
August 3, 2017	Matichuk, Gerald	No assignment this period (March 2 - August 3, 2017).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
June 22, 2017	Matichuk, Gerald	Omni-McCann has indicated that the water analysis reports should be completed by June 28, 2017.
July 6, 2017	Matichuk, Gerald	Darcy's Drilling Services removed the well casing on NE29-42-2-W5M and will be supplying a final invoice for work completed related to Test Drilling, Well Installation and Well Testing Program. Omni-McCann is preparing a letter summarizing the findings including recommendations for Well # 15.
August 3, 2017	Matichuk, Gerald	Omni-McCann is working on completing a report summarizing the potential yield of Well # 15. The consultant has indicated that during the 72 hour draw down test, the pumping caused a release of nitrogen and oxygen gas from within the aquifer which interfered with the pumping data obtained. The Consultant has indicated that the quality of the data collected is greatly affected by the gas release and therefore convention methods of calculating the potential well yield cannot be used. Omni-McCann is researching other methods to reliably calculating the potential yield of the well.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
June 22, 2017	Solberg, Lloyd	Basin delineations have been completed. The stormwater modelling for pond volumes is being completed currently. Report to be completed within the Summer.
July 6, 2017	Solberg, Lloyd	Modelling for storm ponds and pipe down 51st Street has been completed. Working on report.
July 19, 2017	Solberg, Lloyd	Stormwater Management report is nearly complete. We are just completing internal reviews and revisions to the report. Once the report is finalized, we will send a draft to the Town for their review.
August 2, 2017	Solberg, Lloyd	SW Stormwater Management draft report has been completed and has been sent to the Town for their review. Once the Town has reviewed the report, we will set up a meeting to discuss it.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
June 22, 2017	Matichuk, Gerald	Olds Concrete have completed the removal and replacements as indicated in the Contact Schedules and are working on the 50 Ave replacements. Contractor is working on completing the backfilling so Border Paving can move in and complete the granular base preparation to receive asphaltic pavement. Border Paving is scheduling the asphalt trimming to be completed in the July 3 week with pavement to follow.
July 6, 2017	Matichuk, Gerald	Olds Concrete Services is completing landscaping and cleanup on all sites. Border Paving Ltd. have completed the paving and patch paving. Tagish is working with the Contractor in preparing a progress claim.
August 3, 2017	Matichuk, Gerald	Border Paving has completed all the paving related to the 2017 - Street Improvement program. Tagish is preparing a progress payment to reflect the work completed.

Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg

June 22, 2017	Matichuk, Gerald	Abacus Data continues to work on obtaining the pipeline information and preparing a complete overall plan.
July 6, 2017	Matichuk, Gerald	No change this period.
August 3, 2017	Matichuk, Gerald	Tagish has received an AutoCad drawing from Abacus Data indicating location of each of the pipeline crossings. Tagish has surveyed each of the pipeline crossings, and collected the surface elevations of each pipeline location and is preparing a plan/profile drawing of the entire drainage ditch.



PROJECT STATUS UPDATES

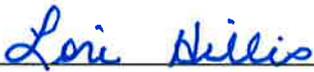
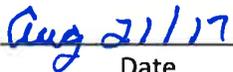
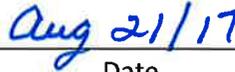
August 17, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
August 3, 2017	Matichuk, Gerald	No assignment this period (July 6 - August 3, 2017).
August 16, 2017	Matichuk, Gerald	August 9, 2017, town staff and Tagish met to discuss 5 year Capital Budget and 2018 infrastructure projects.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
August 3, 2017	Matichuk, Gerald	No assignment this period (March 2 - August 3, 2017).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
July 6, 2017	Matichuk, Gerald	Darcy's Drilling Services removed the well casing on NE29-42-2-W5M and will be supplying a final invoice for work completed related to Test Drilling, Well Installation and Well Testing Program. Omni-McCann is preparing a letter summarizing the findings including recommendations for Well # 15.
August 3, 2017	Matichuk, Gerald	Omni-McCann is working on completing a report summarizing the potential yield of Well # 15. The consultant has indicated that during the 72 hour draw down test, the pumping caused a release of nitrogen and oxygen gas from within the aquafier which interfered with the pumping data obtained. The Consultant has indicated that the quality of the data collected is greatly affected by the gas release and therefore convention methods of calculating the potential well yield cannot be used. Omni-McCann is researching other methods to reliably calculating the potential yield of the well.
August 17, 2017	Matichuk, Gerald	Tagish is working with Omni-McCann in scheduling a meeting with the Town to discuss the options regarding Well # 15.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
July 6, 2017	Solberg, Lloyd	Modelling for storm ponds and pipe down 51st Street has been completed. Working on report.
July 19, 2017	Solberg, Lloyd	Stormwater Management report is nearly complete. We are just completing internal reviews and revisions to the report. Once the report is finalized, we will sent a draft to the Town for their review.
August 2, 2017	Solberg, Lloyd	SW Stormwater Management draft report has been completed and has been sent to the Town for their review. Once the Town has reviewed the report, we will set up a meeting to discuss it.
August 17, 2017	Solberg, Lloyd	(Aug 17) No change.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
July 6, 2017	Matichuk, Gerald	Olds Concrete Services is completing landscaping and cleanup on all sites. Border Paving Ltd. have completed the paving and patch paving. Tagish is working with the Contractor in preparing a progress claim.
August 3, 2017	Matichuk, Gerald	Border Paving has completed all the paving related to the 2017 - Street Improvement program. Tagish is preparing a progress payment to reflect the work completed.
August 16, 2017	Matichuk, Gerald	AMEC Foster Wheeler is working on completing the asphalt testing. A CCC inspection will be scheduled after the asphalt test results are completed.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
July 6, 2017	Matichuk, Gerald	No change this period.
August 3, 2017	Matichuk, Gerald	Tagish has received an AutoCad drawing from Abacus Data indicating location of each of the pipeline crossings. Tagish has surveyed each of the pipeline crossings, and collected the surface elevations of each pipeline location and is preparing a plan/profile drawing of the entire drainage ditch.

August 16, 2017

Matichuk, Gerald

Tagish has prepared a plan profile drawing of the outfall ditch and have selected a proposed ditch bottom grade line. Tagish and Abacus Data are meeting August 21 to address the pipeline crossings that have minimum or no cover.

Council Agenda Item	8.3 Council Reports
Council Meeting Date	August 28, 2017
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not Applicable.
Options/Consequences	<ol style="list-style-type: none"> 1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Financial Implications	Not Applicable.
Attachments	<ol style="list-style-type: none"> 8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: right;">  _____ Date </p>	
Endorsed By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: right;">  _____ Date </p>	

Highlights

- July 27/17 Rimoka Housing Foundation Building Committee Meeting
 - Aug 4/17 Welcome to Participants for AA Mosquito Baseball Provincial Tournament
 - Aug 8/17 Meeting with Derek Keller and Paul McLauchlin regarding Lodge
 - Aug 10/17 Rimoka Housing Foundation Building Committee Meeting
 - Aug 10/17 FCSS Charity Golf Tournament
-
- Rick Wm. Pankiw
 - Mayor



Highlights

- July 28/17 Regular Council Meeting
- Aug 10/17 FCSS Golf Tournament
- Aug 28/17 Regular Council Meeting
 - Talking with concerned citizens
 - Commissioner of Oaths

- Brian Godlonton
- Councillor



Highlights

- July 24/17 Regular Council Meeting
- Aug 7/17 Beatty House Historical Society Meeting
- Aug 10/17 FCSS Benefit Golf Tournament
- Aug 11/17 Cheque Run Signing
- Aug 18/17 Cheque Run Signing
- Aug 28/17 Regular Council Meeting

- Mathew Jaycox
- Councillor

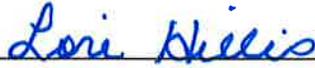
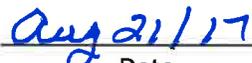
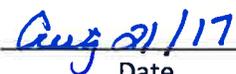
Highlights

- July 20/17 FCSS Block Party
 - July 21/17 Neighbourhood Place BBQ fundraiser at Co-Op
 - July 24/17 Regular Council Meeting
 - July 28/17 Greetings from Town and first pitch at ball tournament
 - July 29/17 Outdoor painting at BYAS building
 - Aug 28/17 Regular Council Meeting
-
- Paul Payson
 - Councillor



Highlights

- July 24/17 Regular Council Meeting
 - Aug 3/17 FCSS Golf Committee Meeting
 - Aug 10/17 FCSS Golf Tournament
 - Aug 16/17 Historical Society Meeting
 - Aug 28/17 Regular Council Meeting
-
- Jack Webb
 - Councillor

Council Agenda Item	9.0
Council Meeting Date	August 28, 2017
Subject	Correspondence
For Public Agenda	Public Information
Background	
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	9.1 Letter from Annie Houghton 9.2 City of Red Deer 9.3 Alberta Municipal Affairs (2) 9.4 Letter from Donald Hewer
Recommendation	Motion by Council to accept the correspondence from Annie Houghton, City of Red Deer, Alberta Municipal Affairs (2) and Donald Hewer, as information.
Prepared By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	

Mayor Rick Pankew

We have a wonderful friendly town and surrounding communities. Always something going on. Our population is growing older. As with those before them they are the people who have contributed to making our town and communities the wonderful place we live in.

We have a new lodge for those who are able to look after themselves with a little help. We have the Long term beds at the hospital for those who need a lot of care. .

Do we have enough beds for long term care? No! Many have to be sent away from their communities, family and friends for accommodation. Is this fair?

We have the present manor which will be vacated this fall. It has a fully equipped kitchen and laundry facilities. Rooms equipped with showers and bathrooms. As well it has special tubs for those who need a bit of home care help. Are we really going to throw that away when it could be used?

Those whose minds are good but their bodies may have given out, could use this facility freeing up beds in the long term care as well as the general hospital beds.

While the present facility will have to be upgraded. It is there. It will require more staff giving jobs for many in our town and surrounding communities.

sincerely

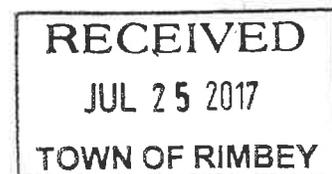
Ainnie Houghton FOIP 17(1)

Ann Houghton FOIP 17(1)

Cindy Walker FOIP 17(1)

James Houghton FOIP 17(1)

Helen Lenart FOIP 17(1)





OFFICE OF THE MAYOR

July 21, 2017

RE: Red Deer Regional Hospital

Dear Central Zone Mayors,

On behalf of The City of Red Deer I want bring to your attention the attached motion that was passed at Red Deer City Council on July 10, 2017.

As you might be aware, the Regional Hospital in Red Deer is the 4th busiest hospital in Alberta. Annually the RDRH sees over 350,000 patients from all over Central Alberta, not just Red Deer. We know that with the population growth of our region, hospital services need to expand in order to serve the healthcare needs of our citizens well.

Red Deer City Council is bringing this motion to your attention to encourage you to support our efforts to request that the Provincial Government prioritize expanding hospital services in Red Deer. Should you agree that hospital services should be expanded for our region we would ask that you provide us with a letter of support and/or pass a similar motion at your Council meeting. You will find attached the motion that was passed by Red Deer City Council for your reference. It is our belief that as one voice we can advocate on behalf of our citizens to improve health services for our region.

If you choose to participate, please send your response to mayor@reddeer.ca

Thank you for taking the time to consider this important matter. As always, please feel free to contact me if you would like to discuss this matter further.

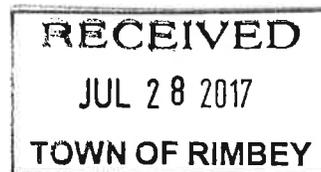
Sincerely,

A handwritten signature in black ink, appearing to read 'Tara Veer', written over a large, stylized, scribbled-out signature.

Mayor Tara Veer
The City of Red Deer

Encl.

Cc. Craig Curtis, City Manager
Barb Miller, MLA Red Deer South
Kim Schreiner, MLA Red Deer North
Red Deer City Council



9. NOTICES OF MOTION

9.1. Notice of Motion Submitted by Councillor Ken Johnston re: Need for Hospital Expansion

Moved by Councillor Ken Johnston, seconded by Councillor Tanya Handley

Whereas the Municipal Government Act charges municipalities to provide and sustain a good quality of life for all citizens; and

Whereas health care is an essential quality of life marker for citizens; and

Whereas the Red Deer Regional Hospital plays an essential role within Alberta Health Services and the Central Alberta zone as a primary health service provider for our citizens and regional population; and

Whereas Red Deer Regional Hospital is the fourth most referred-to facility within the Alberta Health Services; and

Whereas in a December 2015 Needs Assessment¹ of the Red Deer Regional Hospital, Alberta Health Services stated that:

“Programs which are operating either at or beyond capacity within the Central Zone have been targeted, analyzed and described in this Needs Assessment. These programs are as follows:

- * Interventional and Procedural Services
- * Emergency Services
- * Cardiac Science Services
- * Maternal Child Services
- * Ambulatory Care Services
- * Addiction and Mental Health Services
- * Clinical Support Services
- * Non-clinical Support Services” and

Whereas Red Deer Regional Hospital was previously identified in Government of Alberta infrastructure priorities as the 4th in a list of 17 priorities²; and

Whereas in the 2016 Alberta Health Services Multi-Year Facility Infrastructure Capital Submission³, the Red Deer Regional Hospital is no longer identified in the list of priorities and was excluded from capital funding; and

Whereas strong community, physician and Red Deer Regional Hospital Foundation support for capital hospital expansion in the Central Zone has been identified; and

Whereas municipalities within the Central Zone have an advocacy role to play on behalf of citizens;

Therefore be it resolved that Council of The City of Red Deer advocate to the Province of Alberta and specifically the Ministry of Health regarding the urgent infrastructure needs of the Red Deer Regional Hospital and raise this issue to Central

Zone Mayors and to the AUMA as an emergent resolution in the fall; and

Further be it resolved that the Government of Alberta be urged to consider reinstating the Red Deer Regional Hospital to the capital priorities list as identified in the 2015 Capital Submission for the purpose of ensuring timely and accessible health service equity for the citizens of the Central Zone.

IN FAVOUR:

Mayor Tara Veer, Councillor Buck Buchanan, Councillor Tanya Handley, Councillor Paul Harris, Councillor Ken Johnston, Councillor Lawrence Lee, Councillor Lynne Mulder, Councillor Frank Wong, Councillor Dianne Wyntjes

MOTION CARRIED



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR90497

July 18, 2017

His Worship Rick Pankiw
Mayor, Town of Rimbey
PO Box 350
Rimbey AB T0C 2J0

Dear Mayor Pankiw,

The Alberta government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative, we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

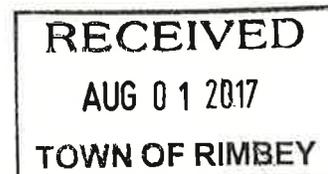
I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2017 operating allocation and any estimated 2016 carry-forward to the priorities identified in your plan.

As partners in supporting Alberta's communities, I look forward to working together to move your local priorities forward.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Lori Hillis, Chief Administrative Officer, Town of Rimbey





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR90426

July 18, 2017

His Worship Rick Pankiw
Mayor
Town of Rimbey
PO Box 350
Rimbey AB T0C 2J0

Dear Mayor Pankiw,

The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home. Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.

I am pleased to accept the following qualifying project submitted by your municipality under the GTF program.

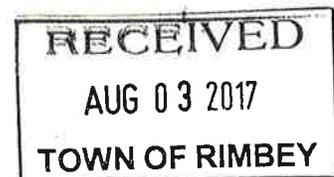
Project #	Project Name	GTF Funding
711819	2017 Street Improvements	\$128,624

The provincial government appreciates opportunities to celebrate your GTF funded projects with you, so please send invitations for these milestone events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.gtfgrants@gov.ab.ca.

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs



cc: Lori Hillis, Chief Administrative Officer, Town of Rimbey

Town Council,

There have been some issues where cats have been coming into our yard, digging flower beds, making quite a mess.

I believe that if we implement a cat Bylaw this may solve our issues.

Hope that council takes this into consideration.



Foip 17(1)
Foip 17(1)

