

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY APRIL 24, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting March 27, 2018.....	2-15
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 Seniuk & Company Chartered Accountants – Mike Seniuk.....	16
6.	<b>Bylaws</b>	
	6.1 Bylaw 942/18 2018 Property Tax Bylaw.....	17-19
7.	<b>New and Unfinished Business</b>	
	7.1 National Public Works Week.....	20-24
	7.2 Apraxia Awareness Day.....	25-27
	7.3 Rimbey Historical Society Memorandum of Understanding.....	28-32
	7.4 Bylaw 905/15 Fees for Services Bylaw Schedule A.....	33--38
	7.5 Intermunicipal Collaborative Frameworks and Intermunicipal Development Plans.....	39-40
8.	<b>Reports</b>	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports - None	
	8.3 Council Reports.....	41
	8.3.1 Mayor Pankiw's Report.....	42
	8.3.2 Councillor Coulthard's Report.....	43
	8.3.3 Councillor Curle's Report.....	44
	8.3.4 Councillor Payson's Report.....	45
	8.3.5 Councillor Rondeel's Report.....	46
9.	<b>Correspondence</b>	47
	9.1 Letter from Rimbey & District Chamber of Commerce Letter.....	48
	9.2 Letter from Alberta Historical Resources Foundation.....	49-54
	9.3 Letter from Alberta Municipal Affairs.....	55
	9.4 Letter from Alberta Municipal Affairs.....	56-60
	9.5 Letter from Alberta Seniors and Housing.....	61
	9.6 Letter from Jason Nixon, MLA, Rimbey-Rocky Mountain House-Sundre.....	61
	9.7 Letter form Alberta Transportation.....	63
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera</b>	
	11.1 FOIP Section 17(2)(f) Personal Privacy - Aerodrome Lease	
	11.2 FOIP Section 17(4)(d) Personal Privacy - Library Auditor	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, APRIL 10, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

---

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle (Via Telephone)  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Planning & Development Officer – Liz Armitage  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke, Rimbey Review  
12 members of the public

2. Adoption of  
Agenda

2.1 April 10, 2018 Agenda

- 5.1 Delegation Gloria Nesbit (addition)  
7.2 Brix Construction (deletion)  
11.3 Personnel – (Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act) (addition)

Motion 112/18

Moved by Councillor Coulthard to accept the Agenda for the April 10, 2018 Regular Council Meeting, as amended.

CARRIED

Mayor Pankiw requested a Moment of Silence in honor of the 15 people from the Humboldt Broncos Hockey Team whose lives were lost during the tragic traffic accident on Friday, April 6, 2018.

Mayor Pankiw read the following poem, written by Juanita Straub.

In An Instant

In an instant  
a heart stops beating,  
a young life if no more.  
A mother's heart is broken,  
a dad falls to the floor.

In an instant  
a brother disappears,  
a sibling's heart is crushed.  
No calls, not texts, no teasing words,  
his familiar voice is hushed.

In an instant  
a bright young future  
is halted in its path.  
His hopes, his dreams, his goals in life  
but a memory in the past.

In an instant  
a father and husband  
so loved and so adored.  
With so many things to offer still  
will not walk through the door.

In an instant  
it all was over,  
all lives forever changed.  
Some were left to carry on,  
with hearts in so much pain.

In an instant  
a town was rallying  
with shock and disbelief.  
The loss was inconceivable  
Our Boys! Our Sons! Our Team!

In an instant  
a nation held them tight!  
All parents hearts relate  
The love that's shared by all of us  
will strengthen each new day.

and as we go about our days,  
let's hold our loved ones close  
For we never know what's up ahead,  
and no one really knows,  
Our lives can change forever In An Instant!

### 3. Minutes

#### 3.1. Minutes of Regular Council March 27, 2018

##### Motion 113/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of March 27, 2018, as presented.

CARRIED

### 4. Public Hearings

#### 4.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw 917/16 at 5:05 pm.

Mayor Pankiw advised the gallery the purpose of Bylaw 940/18 Amendment to Land Use Bylaw 917/16 is to add "Brewery, winery and distillery" and "Brewpub" as Discretionary Uses in the C1 & C2 districts.

Mayor Pankiw requested confirmation of notice of the public hearing from the development officer. Development Officer Liz Armitage advised notice was placed in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Rimbey Review; and was given to adjacent property owners by regular mail; and notice of this public hearing was posted on the Town of Rimbey web site under important notices, with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw inquired if the Applicant, Mr. Derek Nordstrom would like to give comments on his application.

Mr. Nordstrom thanked the Mayor and Council for their consideration of this amendment to the land use bylaw. Mr. Nordstrom advised Council he thought the brewery would be a net benefit to the community. He indicated they would employ up to 10 people within three years. They plan to use agricultural products from local farmers. They have arranged for waste products to be used by local farmers. It would also give the local residents of town another place to socialize instead of Driving to Lacombe or Red Deer. It would be a community hub so it would be a family friendly venue.

Mayor Pankiw requested a report from Development Officer Liz Armitage.

Mrs. Armitage advised Town administration has reviewed the requested Land Use Bylaw amendment application and proposes the following clauses in the Land Use Bylaw 917/16 be made to accommodate the additions of a definition of brewery and brewpub. Administration recommends adding the use to both C1 and C2 district as discretionary use. The reason administration recommends adding it as a discretionary use is to provide the opportunity for neighboring parcels to comment on the development permit during the development permit application and review process.

The following excerpts from Land Use Bylaw 917/16 illustrate the proposed amendments.

**Section 2.2 shall be amended to add:**

(22) "brewery, winery and distillery" means a use where beer, wine, spirits and other alcoholic beverages are manufactured and that may have areas and facilities for the storage, packaging, bottling, canning and shipping of the products made.

(23) "brewpub" means a restaurant or drinking establishment where beer, wine or alcoholic spirits are produced on-site for consumption within the development and for retail sale. The facility must be appropriately licensed by the Alberta Liquor and Gaming Commission

**Table 12.11.1 (C1 district) shall be amended to read:**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Art gallery</li> <li>• Bakery</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/Laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Housing, mixed use</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Retail</li> <li>• Sign</li> <li>• Theatre</li> </ul>	<ul style="list-style-type: none"> <li>• Adult entertainment</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Brewery, winery and distillery</li> <li>• Brewpub</li> <li>• Car/Truck wash</li> <li>• Contracting services</li> <li>• Gas bar</li> <li>• Housing, apartment (low rise)</li> <li>• Housing, apartment (high rise)</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Parking facility</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Restaurant – drive thru</li> <li>• Solar Collectors</li> <li>• Utility installations</li> </ul>

**Table 12.12.1 (C2 District) shall be amended to read:**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Auction mart</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Bakery</li> <li>• Car/Truck wash</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Gas bar</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Restaurant – drive thru</li> <li>• Retail</li> <li>• Sign</li> </ul>	<ul style="list-style-type: none"> <li>• Any permitted use with a height exceeding 10 metres</li> <li>• Adult entertainment</li> <li>• Amusement arcade</li> <li>• Automotive service and/or paint shop</li> <li>• Brewery, winery and distillery</li> <li>• Brewpub</li> <li>• Contracting services</li> <li>• Gambling and gaming hall</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Solar Collectors</li> <li>• Theatre</li> <li>• Trucking establishment</li> <li>• Utility installations</li> <li>• Warehouse</li> </ul>

Mrs. Armitage reported Council gave first reading to Bylaw 940/18 Amendment to Land Use Bylaw 917/16 on March 13, 2018. Council set the Public Hearing date of April 10, 2018 and directed administration to circulate notice of Bylaw 941/18 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw asked the Development Officer if there were any written submissions received. Mrs. Armitage Administration indicated she had received a written response by April 4, 2018, from Alberta Transportation. They have no objections. The Town of Rimbey also received a letter from the Rimbey & District Chamber of Commerce who indicated they are in favour of the Brewery. Mrs. Armitage read the letter to Council and the gallery. There were no other written responses received.

Mayor Pankiw asked if any persons wished to be heard regarding Bylaw 940/18 Amendment to Land Use Bylaw.

Melvin Durand – President of Rimbey & District of Commerce indicated the Chambers is in favor of the Brewery as it does meet all of the mandates. It is a place for the community to meet and it would be family friendly.

Carey Anderson – Indicated he was in favor of the brewery and breweries are popping up all over the place and it will draw people to our community. It will be an asset to our community.

Duncan Henry – Indicated he was in favor of the brewery. He runs D & H Custom Sausage and the brewery will offer diversity and identity for Rimbey. It is another opportunity to open a local business in Rimbey.

Bart Vandehoven – Indicated he is in favor of the brewery as well. From the farming side it is a value added agribusiness. It provides another outlet for products such as barley and hops. The by-products are also feedstock for a lot of animals. The brewery has a lot of value for the town and surrounding area.

Mayor Pankiw asked a second time if any other persons wished to be heard regard Bylaw 940/18 Amendment to Land Use Bylaw.

There were no other persons wishing to be heard.

Mayor Pankiw asked a third time if any other persons wished to be heard regard Bylaw 940/18 Amendment to Land Use Bylaw.

There were no other persons wishing to be heard.

Mayor Pankiw asked Development Officer Liz Armitage if she had any closing comments.

Development Officer Liz Armitage had no further comments.

Mayor Pankiw asked the applicant Mr. Nordstrom if he would like to make any closing comments.

Mr. Nordstrom had no further comments.

Mayor Pankiw closed the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw 917/16 at 5:13 pm.

Mayor Pankiw moved item 6.1 up to deal with Bylaw 940/18 Amendment to Land Use Bylaw prior to the second public hearing.

#### 6.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16

##### Motion 114/18

Moved by Mayor Pankiw to give second reading to bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

##### Motion 115/18

Moved by Councillor Payson to give third reading and final to bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

8 members of the public departed the meeting at 5:16 pm.

#### 4.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw 917/16 at 5:17 pm.

Mayor Pankiw advised the gallery the purpose of Bylaw 941/18 Amendment to the Land Use Bylaw 917/16 is to add recreation play center and child care facility as a Discretionary Use in the C1 and C2 districts.

Mayor Pankiw requested confirmation of notice of the public hearing from the development officer. Mrs. Armitage advised notice was placed in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Rimbey Review; and was given to adjacent property owners by regular mail; and notice of this public hearing was posted on the Town of Rimbey web site under important notices, with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw asked for a report from the Development Officer. Mrs. Armitage advised Administration has reviewed the requested Land Use Bylaw amendment application and proposes the following clauses in the Land Use Bylaw 917/16 be made to accommodate the addition of a definition of "commercial recreation and entertainment facility". Administration recommends adding the "commercial recreation and entertainment facility" use to both C1 and C2 district as discretionary use. In addition, Administration

recommends adding day care, child" as a discretionary use in the C1 district. The reason administration recommends adding it as a discretionary use is to provide the opportunity for neighboring parcels to comment on the development permit during the development permit application and review process.

The following excerpts from Land Use Bylaw 917/16 illustrate the proposed amendments.

**Section 2.2 shall be amended to add:**

(30) "commercial recreation and entertainment facility" means a facility or establishment that provides recreation or entertainment for gain or profit but does not include a casino or adult entertainment establishment;

Table 12.11.1 (C1 district) shall be amended to read

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Art gallery</li> <li>• Bakery</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/Laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Housing, mixed use</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Retail</li> <li>• Sign</li> <li>• Theatre</li> </ul>	<ul style="list-style-type: none"> <li>• Adult entertainment</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Car/Truck wash</li> <li>• Commercial Recreation &amp; Entertainment Facility</li> <li>• Contracting services</li> <li>• Day care, child</li> <li>• Gas bar</li> <li>• Housing, apartment (low rise)</li> <li>• Housing, apartment (high rise)</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Parking facility</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Restaurant – drive thru</li> <li>• Solar Collectors</li> <li>• Utility installations</li> </ul>

Table 12.12.1 (C2 District) shall be amended to read:

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Auction mart</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Bakery</li> <li>• Car/Truck wash</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Gas bar</li> <li>• Grocery store</li> <li>• Hotel</li> </ul>	<ul style="list-style-type: none"> <li>• Any permitted use with a height exceeding 10 metres</li> <li>• Adult entertainment</li> <li>• Amusement arcade</li> <li>• Automotive service and/or paint shop</li> <li>• Commercial Recreation &amp; Entertainment Facility</li> <li>• Contracting services</li> <li>• Day care, child</li> <li>• Gambling and gaming hall</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Pawn shop</li> <li>• Recycling depot</li> </ul>

<ul style="list-style-type: none"> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Restaurant – drive thru</li> <li>• Retail</li> <li>• Sign</li> </ul>	<ul style="list-style-type: none"> <li>• Repair shop</li> <li>• Solar Collectors</li> <li>• Theatre</li> <li>• Trucking establishment</li> <li>• Utility installations</li> <li>• Warehouse</li> </ul>
---	--

Council gave first reading to Bylaw 941/18 Amendment to Land Use Bylaw 917/16 on March 13, 2018. Council set the Public Hearing date of April 10, 2018 and directed administration to circulate notice of Bylaw 941/18 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw asked the Development Officer if there were any written submissions received. Mrs. Armitage advised she had received a written response by April 4, 2018, from Alberta Transportation. They have no objections. There were no other written responses received.

Mayor Pankiw asked if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked a second time if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked a third time if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked Development Officer Liz Armitage if she had any closing comments.

Development Officer Liz Armitage indicated she had no closing comments.

Mayor Pankiw closed the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw 917/16 at 5:21 pm.

Mayor Pankiw moved item 6.2 up to deal with Bylaw 941/18 Amendment to Land Use Bylaw prior to the delegation.

#### 6.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16

##### Motion 116/18

Moved by Councillor Rondeel to give second reading to bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED

##### Motion 117/18

Moved by Councillor Rondeel to give third and final reading to bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED



## 5. Delegations

5.1 Delegations - - Gloria Nesbitt

Mayor Pankiw welcomed Ms. Nesbitt to the Council Meeting.

Ms. Nesbit presented to Council a vision to make Rimbey beautiful. She indicated she is an artist and her idea is to create murals on Rimbey Businesses which face main street and also to add planting in green areas, and further to include an Annual Rimbey Festival to encourage Rimbey to unify. She indicated this all started when she spoke with Mr. Vic Wiens, who is the Principle of the Rimbey Christen School. Ms. Nesbitt introduced Mr. Wiens to Council. He spoke regarding the placement of art in the community and noted artist contribute significantly to the economic development of a community. He indicated artists fill the gaps in vacant lots. He spoke regarding how the Town of Chemainus, BC was a rundown town, and how it drew people to their community as a tourist destination through the murals and art. The artists brought 2 things to Chemainus, esthetics and experience.

Ms. Nesbitt suggested she would get the Rimbey Businesses working together to do the work. They would bring a team of people together and they would do the murals, then she or other artists or landscapers working and mentoring with them for support, then they would have the ownership. She indicated there are often funding for these types of projects with matching grants. She suggested the name of the project could be Plant and Paint for Posterity.

She also suggested to hold an art walk similar to the one on Whyte Avenue in Edmonton. From an art walk, it could turn into an annual festival. Every group could bring to main street what they do best.

Mayor Pankiw thanked Ms. Nesbitt for her presentation regarding the beautification of Rimbey.

Motion 118/18

Moved by Councillor Coulthard to accept the presentation from Gloria Nesbitt, as information.

CARRIED

Ms. Nesbitt and Mr. Wiens departed the meeting at 5:45 pm.

## 6. Bylaws

6.3 Bylaw 943/18 Regional Assessment Review BoardMotion 119/18

Moved by Councillor Payson to give first reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

Motion 120/18

Moved by Councillor Coulthard to give second reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

Motion 121/18

Moved by Councillor Curle to unanimously agree to present Bylaw 943/18 Regional Assessment Review Board for third and final reading.

CARRIED

Motion 122/18

Moved by Councillor Coulthard to third and final reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

6.4 Bylaw 938/18 Council Code of ConductMotion 123/18

Moved by Mayor Pankiw to give second reading to Bylaw 938/18 Council Code of Conduct.

CARRIED

Motion 124/18

Moved by Councillor Payson give third and final reading to Bylaw 938/18 Council Code of Conduct.

CARRIED

6.5 Bylaw 939/18 Council Procedural BylawMotion 125/18

Moved by Councillor Coulthard to give second reading to Bylaw 939/18 Council Procedural Bylaw

CARRIED

Motion 126/18

Moved by Mayor Pankiw to give third and final reading to Bylaw 939/18 Council Procedural Bylaw.

CARRIED

7. New and  
Unfinished  
Business

7.1 2018 Operating BudgetMotion:127/18

Moved by Councillor Coulthard to extend the meeting beyond the 90 minutes as per the Council Procedural Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 128/18

Moved by Councillor Payson to adopt the 2018 Operating Budget, as amended and attached to and forming part of these minutes.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Brix Construction

Deleted from agenda.

7.3 Fees for Services Bylaw 905/15 Schedule AMotion 129/18

Moved by Mayor Pankiw to approve the Bylaw 905/15 Fees for Services Schedule A, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Policy 0112 Council ChambersMotion 130/18

Moved by Councillor Coulthard to approve Policy 0112 Council Chambers, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Updates to March 29, 2018

8.2.2 Rimoka Housing Foundation Minutes of January 24, 2018

Motion 131/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Updates to March 29, 2018, and the Rimoka Housing Foundation Minutes of January 24, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Correspondence Correspondence - None10. Open Forum 10.1 Open Forum

No members of the gallery wished to speak.

Mayor Pankiw recessed the Council Meeting at 6:58 pm.

2 members of the public, Director of Public Works Rick Schmidt, Development Officer Liz Armitage, and Director of Finance Wanda Stoddard departed the meeting at 6:58 pm.

Mayor Pankiw reconvened the Council Meeting at 7: 13 pm.

## 11. In Camera

- 11.1 Legal (Pursuant to Division 2, Section 23(1) of the Freedom of Information and Protection of Privacy Act)  
 11.2 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)  
 11.3 Personnel (Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act)

Motion 132/18

Moved by Councillor Payson the Council meeting go in camera at 7:13 pm, pursuant to Division 2, Section 23(1) 16(1) and 17(4)(d) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle (via Telephone), Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely to discuss legal issues and a personnel issue.

In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 7:17 pm.

Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely returned to the Council Meeting at 7:43 pm.

Motion 133/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:44 pm.

In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Motion 134/18

Moved by Mayor Pankiw to authorize the execution of the Amending Agreement #2 with the City of Red Deer for Regional Assessment Review Services.

In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Motion 135/18

Moved by Councillor Coulthard to execute the Letter of Intent with Waterco, a division of Integrated Sustainability Consultants.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 136/18

Moved by Councillor Coulthard to execute the Confidentiality and Non-Disclosure Agreement between Waterco and the Town of Rimby.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 12. Adjournment

Motion 137/18

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:45 pm.

---

 MAYOR RICK PANKIW

---

 CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Town of Rimbey  
Operating Budget - 2018

**Assumption: New debt and no increase or decrease in current assessments**

ALL SERVICES COMBINED

Net Budget by Object	Budget 2017	Budget 2018	2018 % Change	2018 Change
<b>Revenue</b>				
User Fees and Sale of Goods	1,655,626	1,603,801	-3.13%	-51,825
Government Transfers	1,118,600	1,132,372	1.23%	13,772
Rentals	95,928	80,007	-16.60%	-15,921
Licences and Fines	70,500	36,000	-48.94%	-34,500
Frontage	107,460	114,311	6.38%	6,851
Penalties	60,400	60,500	0.17%	100
Interest	24,000	20,000	-16.67%	-4,000
Franchise	454,895	501,891	10.33%	46,996
Naming rights	25,000	25,000	0.00%	0
Total revenue	3,612,409	3,573,882	-1.07%	-38,527
<b>Expenses</b>				
Salaries and Benefits	1,801,571	1,829,461	1.55%	27,890
Council Salaries and Benefits	112,903	127,911	13.29%	15,008
Contracted Services	593,850	523,577	-11.83%	-70,273
Goods and Utilities	1,579,921	1,691,916	7.09%	111,995
Local Requisitions	437,232	441,492	0.97%	4,260
Provincial requisitions	891,783	907,334	1.74%	15,551
Interest and debt repayments	565,565	546,185	-3.43%	-19,380
<i>Subtotal</i>	5,982,825	6,067,876		
Reserve Transfers	22,107	4,601		
	22,107	4,601		
Total expenses	6,004,932	6,072,477	1.12%	67,545
<b>Total Budget Requirement</b>	<b>2,392,523</b>	<b>2,498,595</b>	4.43%	106,072
Estimated tax levies with no new assessment (New Tax Generation)	2,392,523	2,437,595		
<b>Net Budget Requirement</b>	0	61,000		
<b>Estimated required increase in taxes</b>		<b>2.50%</b>		

Town of Rimbey  
2018 Budget Changes from Preliminary Budget to Present

	Draft Budget Dec 9/17	Budget Meeting Changes	Increases & decreases based on 2017 actual costs	Proposed Changes	Draft Budget April 10/18	
Revenue	3,537,863					
2% increase in garbage fees		4,168				
Frontage			6,851			
Keyera Naming Rights			25,000			<b>Note 1</b>
<b>Total Revenue</b>	<b>3,537,863</b>	<b>4,168</b>	<b>31,851</b>	<b>0</b>	<b>3,573,882</b>	
Expenses	5,999,131					
RCMP Admin from 3 to 3.5 days per week		7,038				<b>Note 2</b>
Library requisition		3,500				
Handi van Society		20,000				
Boys and Girls Club		15,000				<b>Note 1 A</b>
Other Organizations - re: Keyerea Money		10,000				<b>Note 1 A</b>
Citizens on Patrol		2,000				
Council committee fees			7,238			
Parkland Regional Library increase			1,534			
Barricades for alley closure			2,500			
Increase in natural gas and power			14,935			
Snow removal budget decrease			-17,000			<b>Note 3</b>
Lions Club Rock N Rimbey request				0		<b>Note 4</b>
CAEP membership				0		<b>Note 5</b>
CAEP Strategic Planning				0		<b>Note 5</b>
Parkland Airshed Management Zone				0		<b>Note 6</b>
Community Beautification				2,000		<b>Note 7</b>
Legal fees review of Bylaws - Live Streaming				0		<b>Note 8</b>
Camera and Equipment for Live Streaming						<b>Note 9</b>
To reserve				4,601		<b>Note 10</b>
<b>Total Expenses</b>	<b>5,999,131</b>	<b>57,538</b>	<b>9,207</b>	<b>6,601</b>	<b>6,072,477</b>	
Total Budget Requirement	2,461,268	53,370	-22,644	6,601	2,498,595	
Estimated tax levies	2,400,109				2,437,595	
<b>Net Budget Requirement</b>	<b>61,159</b>				<b>61,000</b>	
	<b>2.55%</b>				<b>2.50%</b>	

**Note 1:**

Keyera has agreed to renew their sponsorship of the Peter Lougheed Community Center.

**Note 1A:**

Boys and Girls Club - \$15000 for 2018

Other organizations - \$10000

**Note 2:**

Increase RCMP admin from 3 to 3.5 days per week \$7038.

**Note 3:**

Use Town owned trucks for residential snow removal

**Note 4:**

Rock n Rimbey is requesting an additional \$1,000 for their event. They receive the \$500 Community Events Grant - Nothing additional approved for Budget

**Note 5:**

CAEP membership fees (\$1,155) and estimate for Strategic Planning (\$5,000) - Not approved for Budget

**Note 6:**

Parkland Airshed Management Zone - membership \$911.59 - Not approved for Budget

**Note 7:**

Community Beautification \$1000 - Increased to \$2000.00 for budget

**Note 8:**

Legal review fees for bylaws and policies re: Live Streaming of Council Meetings - \$7,000 - Not approved for budget

**Note 9:**

Camera and Equipment re: Live Streaming of Council Meetings - \$1,200 - Not approved for Budget

**Note 10:**

Added \$4601 to budget for reserves



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Seniuk & Company – Auditors Report
<b>For Public Agenda</b>	Public Information
<b>Discussion</b>	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbey Financial Statements for the year ending December 31, 2017.
<b>Relevant Policy/Legislation</b>	MGA s 276
<b>Recommendation</b>	Administration recommends Council accept the Town of Rimbey Financial Statements prepared by Seniuk & Company, Chartered Accountants, as presented.

**Prepared By:**

Wanda Stoddart

Wanda Stoddart  
Director of Finance

Apr 19/18

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18

Date





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Bylaw 942/18 2018 Property Tax Bylaw
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Municipal Government Act Section 353 states that each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality and the requisitions.
<b>Discussion</b>	The Town of Rimbey will be mailing out assessment/tax notices on or before May 16 <sup>th</sup> .
<b>Relevant Policy/Legislation</b>	MGA s.353
<b>Attachments</b>	Bylaw 942/18 2018 Property Tax Bylaw
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. Administration recommends Council give first reading to Bylaw 942/18 2018 Property Tax.</li> <li>2. Administration recommends Council give second reading to Bylaw 942/18, 2018 Property Tax Bylaw.</li> <li>3. Administration recommends Council unanimously consent to give third and final reading to Bylaw 942/18 2018 Property Tax Bylaw.</li> <li>4. Administration recommends Council give third and final reading to Bylaw 942/18 2018 Property Tax Bylaw.</li> </ol>

Prepared By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Apr 19/18*

Date

Endorsed By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Apr 19/18*

Date



Town of Rimbey 2018 Property Tax Bylaw

Bylaw 942/18

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2018 TAXATION YEAR.

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$2,496,513
	Rimoka Seniors Foundation Requisition	\$31,663
	Designated Industrial Properties	\$254
SCHOOL	School Foundation Requisition – Res.	\$593,489
	School Foundation Requisition – Non Res	\$301,575

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$317,949,490 and

WHEREAS, the estimated revenue other than from taxation is \$3,573,882 and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Designated Industrial Properties	Total Mills
Residential/Farm	7.465	.101	2.544		10.110
Country Residential	4.290	.101	2.544		6.935
Non-Residential	9.475	.101	3.756		13.332
M & E	9.475	.101	0		9.576
Farm – Annexed	5.995	.101	2.544		8.640
Residential - Annexed	1.690	.101	2.544		4.335
Non-Residential Annexed	10.820	.101	3.756		14.677
DIP Non-Residential	9.475	.101	3.756	.034	13.366
DIP Non-Residential Annexed	10.820	.101	3.756	.034	14.711
DIP M & E	9.475	.101	0	.034	9.610
DIP M & E Annexed	10.820	.101	0	.034	10.955

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

All previous bylaws relating to Town of Rimbey Property Tax are hereby repealed.



**Town of Rimbey 2018 Property Tax Bylaw**

Bylaw 942/18

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**UNANIMOUSLY AGREED** to present this Bylaw for Third & Final Reading.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	National Public Works Week
<b>For Public Agenda</b>	Public Information
<b>Background</b>	National Public Works Week is observed annually during the third full week of May.
<b>Discussion</b>	Administration has received a letter from the APWA Alberta Chapter seeking support to recognize and promote National Public Works Week.
<b>Attachments</b>	APWA Alberta Chapter Letter
<b>Recommendation</b>	Administration recommends a proclamation to proclaim May 20-26, 2018 as Public Works Week in the Town of Rimby.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Apr 19/18*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

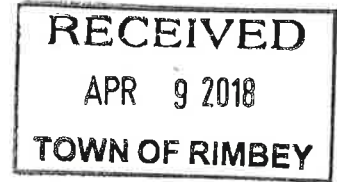
*Apr 19/18*

Date



March 29, 2018

Attention: Honourable Mayors,  
Members of Council and  
Chief Administrative Officers



**Re: National Public Works Week, May 20-26, 2018 – "The Power of Public Works"**

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 20-26, 2018 as National Public Works Week in your community. This year's theme is "The Power of Public Works."

National Public Works Week is observed each year during the third full week of May and this is the 58th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

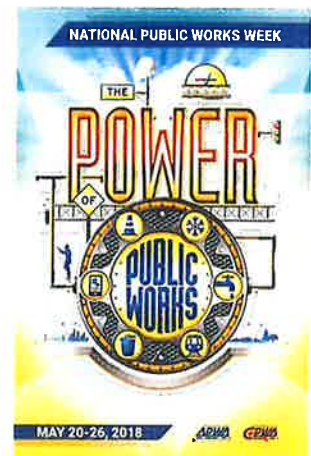
Please note that declarations should be forwarded to [office@publicworks.ca](mailto:office@publicworks.ca) or by mail to:

APWA Alberta Chapter  
44095 Garside Postal Outlet  
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in black ink, appearing to read 'Joline McFarlane'.

Joline McFarlane, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6  
[www.publicworks.ca](http://www.publicworks.ca)





**PROCLAMATION**  
**“Public Works Connects Us”**  
**PUBLIC WORKS WEEK**  
**May 20 - 26, 2018**

**WHEREAS:** public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of the Town of Rimbey; and

**WHEREAS:** such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and

**WHEREAS:** the Public Works Association instituted Public Works Week as a public education campaign “to inform communities and their leaders on the importance of our nation’s public infrastructure and public works services”; and

**WHEREAS:** it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;

**WHEREAS:** Public Works Week also recognizes the contributions of public works professionals.

**NOW THEREFORE,** I, Rick Pankiw, Mayor of the Town of Rimbey, do hereby proclaim the week of May 20 – 26, 2018, as Public Works Week in the Town of Rimbey.

Dated this 24<sup>th</sup> day of April, 2018.

---

Rick Pankiw, Mayor





## Celebrate Public Works Week May 20-26, 2018

### Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation [www.publicworks.ca](http://www.publicworks.ca)

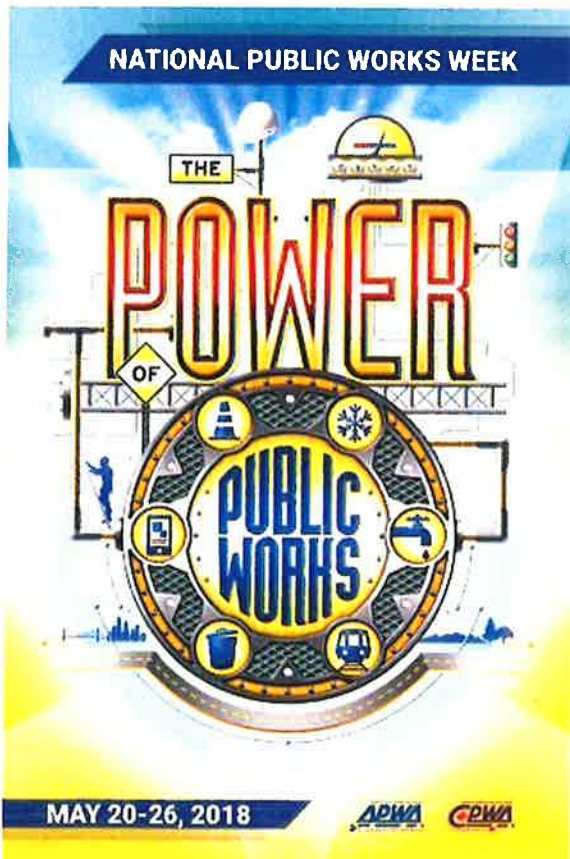
## What You Can Do

### Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

#### Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project, or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



### Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

#### Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

### Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

#### Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.

- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

### **Open House or Tour**

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

#### **Thought starters:**

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

### **Employee Appreciation Day**

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

#### **Thought starters:**

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

### **Sporting Event**

Healthy people are happy people. Promote healthful living by sponsoring a sporting event.

#### **Thought starters:**

- Plan the route of a race to end at a facility or project you believe deserves attention.
- Sponsor a golf tournament and arrange for the proceeds to be dedicated to a public works project, such as the purchase of playground equipment in a community park.
- Sponsor a public works night at an organized or professional sporting event. Arrange for a message about public works to be announced during the game.

**For further information see our website: [www.publicworks.ca](http://www.publicworks.ca)**

**Or contact Jeannette Austin  
Executive Director  
[admin@publicworks.ca](mailto:admin@publicworks.ca)**





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Apraxia Awareness Day – May 14, 2018
<b>For Public Agenda</b>	Public Information
<b>Background</b>	On April 16, 2018 a letter was received by Administration requesting an official proclamation to make May 14, 2018 Apraxia Awareness Day in the Town of Rimbey.  The correspondence also indicates there will be a Neighbourhood Walk for Apraxia in July.
<b>Discussion</b>	
<b>Attachments</b>	Letter to the Town of Rimbey April 16, 2018 Official Proclamation
<b>Recommendation</b>	Administration recommends a motion to proclaim May 14, 2018 as Apraxia Awareness Day in Rimbey.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Apr 19/18*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Apr 19/18*

Date

APRAXIA AWARENESS DAY

Attn: Town Council

Administration

April 16, 2018

To the Town of Rimbey,

I am writing to you, to request an official proclamation to make May 14 Apraxia Awareness Day in Rimbey.

While the act of learning to speak comes effortlessly to most children, those with Apraxia endure an incredible and lengthy struggle. Although not life threatening, it is life altering as families are left to cope with the emotional, physical, and financial challenges of having a child diagnosed with CAS. (Childhood Apraxia of Speech)

Every child should be afforded their best opportunity to develop speech. With early intervention and appropriate therapy, most children with Apraxia will learn to communicate with their very own voices. These children, as well as their families, deserve our highest respect for their effort, determination and resilience in the face of such obstacles.

May 14 is recognized as Apraxia Awareness Day across Canada and the United States. In July, in Rimbey, we are holding a neighborhood Walk For Apraxia to raise awareness, as there are members of our community with this diagnosis, and we would be absolutely honoured by the proclamation. We also attend a FCSS community event in the summer, that raises awareness for CAS. My 6 year old son Sam, has CAS, and we will be walking not only to raise awareness, but also for him.

Thank you so much

Sincerely,

Holly Schwieger



**Apraxia Awareness Day**

**May 14, 2018**

**WHEREAS,** Childhood Apraxia is a neurological speech disorder that makes it difficult for children to produce clear speech, and

**WHEREAS,** Early, frequent and intensive speech therapy is essential for aiding children diagnosed with Childhood Apraxia, and

**WHEREAS,** Alternate methods of communications are needed for children to be able to express their thoughts, needs and ideas, and

**WHEREAS,** Children require love, encouragement and support from family, relatives and members within the community.

**THEREFORE,** I, Rick Pankiw, Mayor of Rimbey, do hereby proclaim May 14, 2018, as Apraxia Awareness Day.

---

**Mayor Rick Pankiw**



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.3
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Rimbey Historical Society Memorandum of Understanding
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Town of Rimbey and the Rimbey Historical Society have a Memorandum of Understanding regarding revenue, expense allocation and reporting. This MOU is up for review as of May 1, 2018. This document reviews revenue, expenses, grants and reporting requirements by both parties.
<b>Discussion</b>	The MOU was sent to the Rimbey Historical Society for their review and it was requested any changes be returned to the Town of Rimbey prior to April 18, 2018.  The MOU was returned to the Town of Rimbey with no amendments requested.
<b>Financial Implications</b>	As per the Memorandum of Understanding
<b>Attachments</b>	Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting.
<b>Recommendation</b>	Administration recommends Council approve the Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting, as presented.

Prepared By:

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18  
Date

Endorsed By:

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18  
Date



March 29, 2018

**Rimby Historical Society and the Town of Rimby  
Memorandum of Understanding  
Regarding Revenue, Expense Allocation & Reporting**

The Town of Rimby recognizes the importance of a healthy and active Historical Society. The Town of Rimby also recognizes the partnership that exists between the Town and the Rimby Historical Society.

Therefore the following Memorandum of Understanding will take place this 1st day of May, 2018 and will be reviewed on this date annually.

**1) Revenue:**

- a) The Rimby Historical Society shall collect all donations and revenue from; the Park Rental House, the Pavilion at Pas-Ka-Poo Park, and the Pas-Ka-Poo Historical Museums, including the Smithsonian International Truck Museum.
- b) The Town of Rimby shall not require any revenue from these venues.

**2) Expenses:**

- a) The Town of Rimby will provide the following paid expense support to the Historical Society:
  - i) Insurance - Please See Schedule "A" attached.
  - ii) All utilities including the Pas-Ka-Poo Historical Museums, the Smithsonian International Truck Museum, and Park Rental House.
  - iii) Repairs and maintenance of Town's main water and sewer infrastructure.
  - iv) All other costs both operational and capital will be the responsibility of the Society.
- b) The Rimby Historical Society will pay the following expenses:
  - i) All repairs and maintenance to buildings and equipment;
  - ii) All salaries and wages;
  - iii) All purchases of goods and services related to the operation of the Society;
  - iv) All Capital purchases including additions to buildings;
  - v) Maintenance of grounds year round including grass cutting, snow removal/gravelling costs to outside contractors.

**3) Grants:**

- a) An annual operating grant is provided to the Rimbey Historical Society.

**4) Reporting:**

The following protocol will be required each year from the Rimbey Historical Society to the Town of Rimbey:

- 1) The Society will provide Council with an annual budget to be included in the current year's budget deliberations.
- 2) The Society will provide Council with an annual operating statement.
- 3) The Society must account and budget for contingencies in their grass cutting and snow removal budget as it is within their responsibility for expense payment.
- 4) Should the Society require any form of additional funds over and above their grant allotment, The Society will submit a budget request to Council for approval at budget deliberations.

---

President, Rimbey Historical Society

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

**Rimbey Historical Society Insurance**

**Schedule "A"**

**Liability**

Excess (1st Layer)  
 Excess (2nd Layer)  
 Excess (3rd Layer)  
 Excess (4th Layer)

**Limits of Liability**

\$5,000,000  
 \$5,000,000  
 \$5,000,000  
 \$5,000,000

**Bond & Crime**

Employee Dishonesty Coverage  
 Loss of money inside/outside premise  
 Money order and counterfeit paper currency coverage  
 Depositors forgery  
 Remote access telephone fraud  
 Employee theft of client property

**Limits of Liability**

\$50,000.00  
 \$5,000.00  
 \$20,000.00  
 \$5,000.00  
 Not Insured  
 \$250,000.00

**Boiler & Machinery**

Direct damage  
 Business interruption (rents)  
 Business interruption (profits)  
 Hazardous substances

**Limits of Liability**

\$100,000,000  
 \$250,000  
 \$10,000  
 \$500,000

**Automobile Insurance (Deductible \$5,000)**

1957 International A100  
 1934 IHC Truck  
 1935 IHC  
 2012 ABU Trailer  
 1965 IHC  
 1980 Kenworth  
 1935 IHC  
 1938 IHC  
 1941 IHC  
 1948 IHC  
 1951 IHC  
 1955 IHC  
 1956 IHC  
 1958 IHC  
 1959 IHC  
 1961 IHC  
 1963 IHC  
 1965 IHC

**Values**

\$18,132.00  
 \$14,599.00  
 \$11,000.00  
 \$4,000.00  
 \$11,717.00  
 \$47,990.00  
 \$18,475.00  
 \$14,036.00  
 \$13,424.00  
 \$12,815.00  
 \$10,984.00  
 \$12,205.00  
 \$11,595.00  
 \$11,595.00  
 \$11,595.00  
 \$11,839.00  
 \$11,472.00  
 \$11,717.00

1966 IHC	\$10,984.00
1967 IHC	\$11,228.00
1968 IHC	\$11,960.00
1970 IHC	\$11,474.00
1971 IHC	\$11,228.00
1972 IHC	\$11,107.00
1974 IHC	\$11,595.00
1975 International Travel All	\$5,000.00
1912 International Auto Wagon	\$8,000.00
1961 Chevrolet Ambulance	\$13,602.00
1966 Plymouth Barracuda	\$21,500.00

**Volunteer Accident Policy On Duty Coverage**

Weekly Accidents  
 Medical  
 Aggregate Limit of Liability

Limits of Liability	
\$200.00 for 52 Weeks	
\$1,000	
\$500,000/Accident	

**Property (Deductible \$5,000)**

Park Rental House  
 Anglican Church Museum  
 Barber Shop Museum  
 Military Museum  
 CPR Car - Museum  
 Saw Mill Shed - Museum  
 Historical Museum  
 Arch Rib Museum  
 Homesteaders Cottage  
 General Store Museum  
 Park Washroom by Pond  
 Park House Garage  
 Truck Museum Building  
 Restoration Shop  
 Pavilion Washroom/Storage  
 Tractor Museum  
 Railroad Museum  
 Playground Equipment  
 West Yard Pole Shed  
 Train Station - Museum  
 Medical Museum  
 Blacksmith Shop  
 Trappers Cabin  
 Pavilion and Kitchen  
 Historical Town Office  
 Historical School  
 Main Yard Pole Shed A Frame/Historic Tour Info

Building Values/Contents	Replacement Cost/Salvage Only
\$90,000.00	Salvage Only
\$30,000.00	Salvage Only
\$20,000.00	Salvage Only
\$75,000.00	\$75,000.00
\$25,000.00	\$30,000.00
\$20,000.00	\$25,000.00
\$226,000.00	\$250,000.00
\$61,000.00	\$50,000.00
\$35,000.00	Salvage Only
\$25,000.00	Salvage Only
\$10,000.00	Salvage Only
\$15,000.00	\$15,000.00
\$1,500,000.00	\$2,000,000.00
\$307,000.00	\$300,000.00
\$250,000.00	\$250,000.00
\$75,000.00	\$180,000.00
\$4,500.00	\$5,000.00
\$11,400.00	\$15,000.00
\$14,000.00	\$15,000.00
\$5,694.00	\$6,000.00
\$115,000.00	\$150,000.00
\$4,500.00	Salvage Only
\$10,000.00	\$10,000.00
\$120,000.00	\$200,000.00
\$25,000.00	Salvage Only
\$25,000.00	Salvage Only
\$7,500.00	Salvage Only





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.4
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Bylaw 905/15 Fees for Services Schedule A
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Regular Meeting of Council held April 10, 2018, Council passed the 2018 Operating Budget.</p> <p>The fees for water, sewer, garbage and recycle need to be updated in the Fees for Services Bylaw.</p>
<b>Discussion</b>	<p>Bylaw 905/15 Fees for Services states: "The attached "Schedule A" for Bylaw 905/15 establishes the fee services to the public and may be amended and replaced by Administration as necessary, by resolution of Council."</p> <p>Items on the Fees for Services Schedule A highlighted in yellow have been added. Items which have a strike through will be deleted.</p>
<b>Relevant Policy/Legislation</b>	Bylaw 905/15
<b>Financial Implications</b>	As per the approved 2018 Operating Budget
<b>Attachments</b>	Bylaw 905/15 Fees for Services Schedule A
<b>Recommendation</b>	Administration recommends Council approve the Bylaw 905/15 Fees for Services Schedule A, as presented.

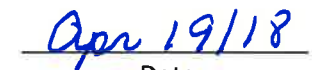
**Prepared By:**

  
\_\_\_\_\_  
Wanda Stoddart  
Director of Finance

  
\_\_\_\_\_  
Date

**Endorsed By:**

  
\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

  
\_\_\_\_\_  
Date

## Schedule "A" Fees for Services Bylaw 905/15

<b>Schedule "A" Fees for Services Bylaw 905/15</b>	
<b>Administrative Charges</b>	
County Maps	\$15.00 Plain Paper \$20.00 Laminated
F.O.I.P Requests	\$25.00 Application Fee per request, plus as allowed by the FOIP Regulations for research
Land Use Bylaw	\$25.00, including GST
Municipal Development Plan	\$25.00 including GST
N.S.F. Cheques	\$42.50, no GST
Special Meetings With Council	\$50.00 per Council Member in attendance, fee may be waived
Tax Certificates	\$35.00 no GST, written request only
Tax Recovery Notification	\$25.00 no GST
Tax Searches	\$15.00 no GST
Local Assessment Review Board Appeal (LARB)	\$50.00
Composite Assessment Review Board Appeal (CARB)	\$100.00
<b>Business License Fees (Bylaw 926/16)</b>	
Resident Business	\$35.00
Local Area Business	\$85.00
Home Office or Home Business	\$50.00
Non-Resident Business	\$250.00
Daily License (any category)	\$50.00
(50% when purchased after September 30 in any license year.	
<b>Cemetery Fees (Bylaw 930/17)</b>	
Plot	\$500.00/plot effective September 1, 2017
Niche	\$1700.00/niche (includes Perpetual Care)
Children's Plots	50% of the above price if only half plot is requested
Cremation Plot	\$175.00/plot
Legion Members (Not including spouse)	50% of conventional Plot sale charge
Opening and Closing in Summer	\$400.00 effective September 1, 2017
Opening and Closing in Winter	\$600.00 effective September 1, 2017
Double Depth Opening and Closing In Summer	\$700.00 effective September 1, 2017
Double Depth Opening and Closing In Winter	\$800.00 effective September 1, 2017
Opening and Closing of Cremation Plot in Summer	\$125.00 effective September 1, 2017
Opening and Closing of Cremation Plot in Winter	\$200.00 effective September 1, 2017
Additional Opening and Closing of Niche	\$50.00
Opening and Closing on Statutory Holiday or weekend	\$250.00
Opening and Closing of Niche on Statutory Holiday or weekend	\$150.00
Disinterment of Remains Not Cremated	\$1,000.00
Mount Auburn and West Haven Cemetery Perpetual Care	\$110.00/ plot
Perpetual Care of Cremation Plot	\$110.00/plot
Monument Permits	\$25.00 no GST
<b>Dog License Fees (Bylaw 755/03)</b>	
License Fee	\$20.00 per year
Impound Fee	\$40.00 per day

## Schedule "A" Fees for Services Bylaw 905/15

Schedule "A" Fees for Services Bylaw 905/15	
<b>Planning and Development Fees (Bylaw 836/09)</b>	
<b>Development Permit Fees</b>	
Permitted Use Development Permit <small>(development permit fee waived for home office or home business, motion 051/17)</small>	\$70.00
Discretionary Use Permit	\$150.00
Building Accessories (decks, sheds, garages, etc.)	\$50.00/accessory
Modular, Manufactured or Mobile Homes	\$70.00
Multi-Unit Dwellings	\$70.00 + \$25.00/unit (permitted use) \$120.00 + \$25.00/unit (discretionary use)
Signs	\$25.00/sign (permitted use) \$50.00/sign (discretionary use)
Performance Deposit	\$2000.00 or 1% of construction up to \$1,000,000.00 + \$1.50/\$1000.00 of construction value over \$1,000,000.00
<b>Building Permit Fees</b>	
Building Permit Fees	\$5.25/\$1000.00 of construction value up to \$1,000,000.00 + \$3.00/1,000.00 of construction value that exceeds \$1,000,000.00
Minimum Fee	\$60.00
Modular Homes	\$0.35/sq.ft. of main floor space
Demolition Permit Fees	\$50.00 Residential/accessory building greater than 200 sq. ft. \$100.00 residential or commercial improvements requiring an inspection
Re-Inspection Fee	\$75.00
<b>Subdivision Fees</b>	
Application of 3 lots or less	\$900.00 + \$100.00 pr new lot created
Application of 4 lots or more	\$1000.00 + \$200.00 per new lot created
Time Extension of Subdivision Approval (first)	\$250.00
Time Extension of Subdivision Approval (additional)	\$300.00
Endorsement (3 lots or less)	\$100.00 per new lot + remainder
Endorsement (4 lots or more)	\$200.00 per new lot + remainder
Lot line Adjustments Where No New Parcels are Created	\$1,000.00 (flat fee)
Separation of Title	\$800 (flat fee)
Condominium Unit Conversion	\$40.00 per unit
<b>Miscellaneous Fees</b>	
Land Use Bylaw Amendments	\$750.00 (minor), \$1,500.00 (major)
Land Use Bylaw Amendments for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Area Structure Plan Amendments	\$750.00 (minor), \$1,500.00 (major)
Area Structure Plan Amendments for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Municipal Development Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Municipal Development Plan Amendment for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Outline Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Development Appeal Board	\$250.00
Encroachment Permit	\$275.00
Variance	\$200.00
Developments and Buildings Without a Permit	10% of estimated construction cost
Compliance Certificates	\$60.00 including GST
Compliance Certificate (Rush order, when available)	\$100.00 including GST
Confirmation of Zoning	\$50.00 including GST

## Schedule "A" Fees for Services Bylaw 905/15

Schedule "A" Fees for Services Bylaw 905/15	
<b>Recreation Services</b>	
<b>Peter Lougheed Community Centre</b>	
<b>Main Auditorium</b>	
Sunday to Thursday	\$300.00
Friday to Saturday	\$350.00
8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)	\$100.00
Funerals	\$150.00
Security Deposit	\$350.00
<b>Upper Auditorium</b>	
Evenings and Weekends	\$150.00
8:30 am to 4:30 pm	\$100.00
Hourly Rate	\$25.00
Security Deposit	\$150.00
<b>Kinsmen Room</b>	
All Day	\$40.00
Hourly Rate	\$15.00
Security Deposit	\$50.00
<b>Lion's Room</b>	
All Day	\$60.00
Hourly Rate	\$20.00
Security Deposit	100
<b>Kitchen</b>	\$150.00/day or \$50.00 per hr
<b>Fitness Centre Memberships</b>	
Adult (year)	\$215.00
Adult (6 months)	\$130.00
Adult (3 months)	\$78.00
Adult (1 month)	\$39.00
Family (year)	\$357.00
Family (6 months)	\$195.00
Family (3 months)	\$130.00
Family (1 month)	\$65.00
Student (year)	\$97.50
Student (6 months)	\$71.50
Student (3 months)	\$52.00
Student (1 month)	\$26.00
Drop In (Adult)	\$5.00
	GST not included in the above fees
<b>Ice Rental Rates</b>	
Youth (local)	\$90.00/hr (2017-2019)
Youth (out of Town)	\$110.00/hr (2017-2019)
Adult (local)	\$130.00/hr (2017-2019)
Adult (out of Town)	\$140.00/hr (2017-2019)
Adult Tournament Rate/Junior B	\$105.00/hr (2017-2019)
Public Skating/Shinny	
<b>Arena - Summer Rates (April-August)</b>	
Per Day	\$350.00/day
Programs	\$35.00/hr
Security Deposit	\$500.00

## Schedule "A" Fees for Services Bylaw 905/15

<b>Rimbey Aquatic Centre</b>	
<b>Adult (18+)</b>	
Daily	\$5.50
10 Punch	\$49.50
Season	\$90.00
Midseason	\$72.00
<b>Seniors (65+)</b>	
Daily	\$4.50
10 Punch	\$40.50
Season	\$80.00
Midseason	\$64.00
<b>Student (13-17)</b>	
Daily	\$4.50
10 Punch	\$40.50
Season	\$80.00
Midseason	\$64.00
<b>Youth (7-12)</b>	
Daily	\$4.00
10 Punch	\$36.00
Season	\$60.00
Midseason	\$48.00
<b>Child (3-6)</b>	
Daily	\$3.00
10 Punch	\$27.00
Season	\$50.00
Midseason	\$40.00
<b>Family</b>	
Daily	\$15.00
10 Punch	\$135.00
Season	\$220.00
Midseason	\$176.00
<b>Lessons</b>	
Preschool	\$35.00
Levels 1-4	\$45.00
Levels 5-10	\$55.00
Private	\$20.00
Semi-Private	\$25.00
Adult	\$40.00
<b>Rentals (per Hour)</b>	
Pool & Area (0-30)	\$80.00
Every extra 30	\$20.00
Party Room	\$15.00
Party Room (day)	\$40.00
<b>School Rentals - open Swim</b>	
May-June 8:30-11:30 am / 12:30-3:00 pm	\$30.00/hour/lifeguard
*0-39 Students = 1 lifeguard	
*40-79 Students = 2 lifeguards	
*80-119 Students = 3 lifeguards	
<b>Miscellaneous</b>	
Swim Diapers	\$1.00
Goggles	\$13-22
Swim Caps	\$8.00
Ear Plugs	\$4.00
<b>Programs</b>	
Bronze Medallion	\$140.00
Bronze Cross	\$110.00
Junior Lifeguard Club	\$100.00

## Schedule "A" Fees for Services Bylaw 905/15

Schedule "A" Fees for Services Bylaw 905/15	
<b>Public Works</b>	
Sanding Truck	\$100.00 per hour (minimum)
Sand/Salt	\$40.00 per cubic Metre (minimum)
Street Sweeper	\$150.00 per hour (minimum)
Tandem Truck	\$115.00 per hour (minimum)
Backhoe	\$130.00 per hour (minimum)
Loader	\$175.00 per hour (minimum)
Skid Steer	\$100.00 per hour (minimum)
Snow Blower	\$100.00 per hour (minimum)
Street Grader	\$175.00 per hour (minimum)
Municipal Vehicles	\$75.00 per hour (minimum)
Grass Cutting Equipment	\$65.00 per hour (minimum)
Dust Control <small>(Dust control services will not be provided after September 1 of each year)</small>	Actual Cost of Dust Control Agent (min, 100m)
Lagoon Dumping Fees	\$8.50 M <sup>3</sup>
All equipment rentals include an operator. GST will also be added to the above rates.	
<b>Recycle Facility</b>	
Residential (Town/County)	Free
Commercial:	
Burn Pit: (All trucks over 1 Ton) <small>Restriction of all materials to be under 6' in length and 1' in diameter</small>	\$40.00-\$50.00
Concrete without Rebar	\$25.00 per tonne
Concrete with Rebar	\$40.00 per ton
<b>Utilities</b>	
Water Consumption	\$2.02m <sup>3</sup> (January 1, 2017) \$2.06m <sup>3</sup> (April 1, 2018)
Sewer	70% of water consumption charges
Meter Service Charges (Flat Rate)	
5/8" meter	\$4.69 monthly
5/8 x 3/4" meter	\$4.69 monthly
3/4" meter	\$4.69 monthly
1" meter	\$7.81 monthly
1 1/2" meter	\$10.94 monthly
2" meter	\$15.63 monthly
3" meter	\$31.25 monthly
4" meter	\$62.5 monthly
Wastewater Disposal Fee	\$8.50 per cubic metre
Garbage Fee (Residential)	<del>\$17.00 per month</del> \$17.34 per month (April 1, 2018)
Recycle Fee (Residential)	<del>\$3.00 per month</del> \$3.06 per month (April 1, 2018)
Commercial meter rate depends on meter size.	
All properties are required to have water meters.	
In the event that a utility account is in arrears, the charges levied, penalties and fees may be transferred to the tax roll of the property and be collected by the same procedures as taxes levied by the Town of Rimby.	
<b>Municipal Enforcement</b>	
Impound Fees	\$20.00 per day



<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Intermunicipal Collaborative Frameworks and Intermunicipal Development Plan
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Regular Meeting of Council held November 28, 2017 Council was advised that in the new MGA which was rolled out on October 26, 2017, there were several inter-municipal and regional collaboration requirements that must be completed within the next two years. As well, all municipalities will be required to update and or prepare development policies to conform to the new MGA standards.</p> <p>Council was also advised Ponoka County would be retaining Vicinia Planning + Engagement Inc. to do several of their Inter-Municipal Collaborative Frameworks. We are also required to enter into an Inter-Municipal Collaborative Agreement with Ponoka County. Mrs. Armitage will be applying for grant funding for these agreements as soon as the government releases the details.</p> <p>During the Regular Meeting of Council held January 9, 2018 Council passed the following motion:</p> <p style="text-align: center;"><i>Motion 018/18</i></p> <p style="text-align: center;"><i>Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County, Town of Ponoka and the Summer Village of Parkland Beach to complete the necessary Intermunicipal Development Plans, Intermunicipal Collaborative Frameworks and Municipal Development Plan updates as required by the Modernized Municipal Government Act. The Town of Rimbey authorizes Ponoka County to be the managing partner and fully supports the Alberta Community Partnership Initiative Grant Application submitted by Ponoka County on December 27, 2017.</i></p> <p style="text-align: right;"><i>CARRIED</i></p>
<b>Discussion</b>	Liz Armitage of Vicinia Planning + Engagement Inc. and Brian Austrom will be attending to discuss the Intermunicipal Collaborative Frameworks and the Municipal Development Plan.
<b>Recommendation:</b>	Administration recommends Council accept the information regarding the Intermunicipal Collaborative Frameworks and Intermunicipal Development Plans from Liz Armitage of Vicinia Planning + Engagement Inc. and Brian Austrom, as information.



**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18

Date





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.3
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
<b>Recommendation</b>	Motion by Council to accept the Council reports as information.

**Prepared By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18  
Date

**Endorsed By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Apr 19/18  
Date

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
Mar 28	Rimoka	Monthly Rimoka Mtg in Ponoka
Mar 28	Central Alberta Mayors Mtg	Regular Central Alberta Mtg in Red Deer
April 6	Coffee with Council	Met in library
April 9	Lodge Tour	Took a couple for a tour in new lodge
April 10	Regular Council Mtg	See minutes on line
April 11,12	Ascha Conference	Seniors Conference in Red deer
April 13	ICF/IDP Workshop	Workshop with Municipal Affairs, Ponoka County, Town of Ponoka for upcoming ICF/IDP as per MGA
April 18	Rimoka	Monthly meeting in Rimbey
April 18	FCSS Volunteer Appreciation Night	MC for this event
April 19	FCSS Meeting	FCSS AGM
April 24	Regular Council Mtg	See minutes on line
Mar 28 – April 24	Cheque Runs and commission of oaths	Numerous requests thru out the month

- Rick Wm. Pankiw
- Mayor



**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
-------------	--------------	-------------------------

No written report received at time of publication of the agenda

Bill Coulthard  
Councillor



Highlights

Date March 28/18	Rimoka meeting	Meeting in Ponoka, audit report provided.
Mar 31/18	Beatty House meeting	Assisted with the interviewing of candidates for the summer position
April 2/18	Beatty House meeting	Special meeting to discuss the hiring of the summer student.
April 9/18	Beatty House meeting	Regular meeting of the Beatty house historical society
April 10/18	Council Meeting	Regular meeting of town council. Attended by teleconference.
April 10-12/18	Conference in Brooks	Attended conference in Brooks hosted by the Rural Physician Action Program, with a focus on how to “showcase” your community to attract medical personnel to live and work there. Was provided with a manual on community development and a variety of tools to assist in steps along the way.
April 13/18	Coffee with council	Regular program at library – 2 community members attended
April 18/18	Rimoka meeting	Regular board meeting held in Rimbey at the Valley View Manor
April 18/18	Historical Society	Regular meeting of the Society.
April 24/18	Town council meeting	Absent as on vacation

Lana Curle  
Councillor



COUNCILLOR'S REPORT- COUNCIL AGENDA APRIL 24, 2018

Highlights

Date	Event	Details of Event
March 17	Library St Patrick's Day Event	
March 19	Blindman Youth Action Board Meeting	monthly board meeting
March 20	Wellness Committee	Monthly meeting of wellness committee.
March 27	Regular Council	
April 4	Library Board	New flooring library closed April 20-24. Books will be stored in Council chamber.
April 10	Council Meeting	Regular Council Meeting

Paul Payson  
Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
April 3rd	Recycle Council of Alberta	The China Market- the future of recycling
April 10th	Regular council meeting	See minutes
April 12 <sup>th</sup>	Town office	Signed cheques
April 13 <sup>th</sup>	Coffee with council	Discussed beautification
April 14 <sup>th</sup>	Trade fair	Chamber of commerce event
April 19 <sup>th</sup>	Business at breakfast	Chamber of commerce
April 19 <sup>th</sup>	Board meeting	FCSS
April 19 <sup>th</sup>	AGM	FCSS
April 20 <sup>th</sup>	Coffee with council	
April 20 <sup>th</sup>	Library	Human library- garden
April 24th	Regular council meeting	See minutes

Gayle Rondeel  
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	9.0
<b>Council Meeting Date</b>	April 24, 2018
<b>Subject</b>	Correspondence
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	9.1 Letter from Rimby & District Chamber of Commerce 9.2 Letter from Alberta Historical Resources Foundation 9.3 Letter from Alberta Municipal Affairs 9.4 Letter from Alberta Municipal Affairs 9.5 Letter from Alberta Seniors and Housing 9.6 Letter from Jason Nixon, MLA, Rimby-Rocky Mountain House-Sundre 9.7 Letter from Alberta Transportation
<b>Recommendation</b>	Administration recommends Council accept the correspondence from Rimby & District Chamber of Commerce, Alberta Historical Resources Foundation, Alberta Municipal Affairs (2), Alberta Seniors and Housing, MLA Jason Nixon and Alberta Transportation, as information.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> <u>Apr 19/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> <u>Apr 19/18</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



Dear Mayor Pankiw and Councillors,

Thank you for allowing us the opportunity to participate in the sponsorship of the 2019 Canada Winter Games. However, we feel that the economic gain for our members and the Town of Rimbey as a whole would be too small to invest any money toward this initiative. We encourage you to consider this fact as you make any financial commitments.

We are very excited to see the torch relay going through Rimbey and will ask our members to participate as best they can for this portion of the games. We would be interested in being a part of a Volunteer Contingent representing Rimbey if something like that was to be set up. We feel that this would be a better way to get recognized and be of more benefit to our membership.

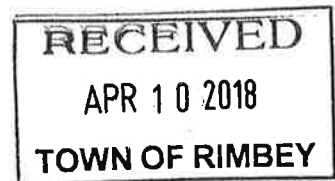
*Melvin Durand*

**President**

587-679-RDCC (7322)

[www.rimbeychamber.ca](http://www.rimbeychamber.ca)

[rimbeychamber@gmail.com](mailto:rimbeychamber@gmail.com)



## GOLD MEMBERS



**ATB** Financial



**LENNOX**  
RIMBEY HEATING LTD.



**BUIST** GM  
MOTOR PRODUCTS RIMBEY Canada

LEGACY FORD  
RIMBEY

**Alpen Dental**







*Working with Albertans to preserve and interpret our heritage*

March 15, 2018

Dear Sir/Madam:

**Re: ALBERTA HISTORICAL RESOURCES FOUNDATION'S  
HERITAGE AWARDS 2018**

The Alberta Historical Resources Foundation, the principal heritage support agency of the Government of Alberta, is now accepting nominations to the 2018 Heritage Awards. Help us honour and celebrate the contributions of Albertans to the promotion and preservation of Alberta's heritage.

Submitting a nomination is a great opportunity to recognize individuals and organizations who have demonstrated excellence and commitment in preserving and promoting appreciation of our province's rich heritage.

The Foundation is accepting nominations until July 15, 2018.

Awards will be presented in the **Heritage Conservation**, **Heritage Awareness** and **Outstanding Achievement** categories. In addition, the Foundation is introducing the **Indigenous Heritage** and **Youth Heritage Awards** this year. Awards will be presented during an awards ceremony on October 12.

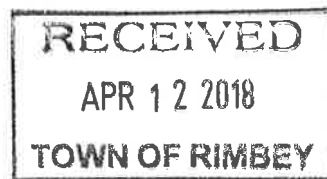
Enclosed is a copy of the guidelines and nomination form. These are also available at [www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx). If you have any questions, please contact the Program Coordinator, Carina Naranjilla, at 780-431-2305 (toll-free by first dialing at 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).

Thank you.

Sincerely,

A handwritten signature in black ink that reads "J. Maki Motapanyane".

Dr. J. Maki Motapanyane  
Chair  
Alberta Historical Resources Foundation



# HERITAGE AWARDS 2018 *Alberta Historical Resources Foundation*

The **Alberta Historical Resources Foundation** is soliciting nominations for **Heritage Awards 2018**. These awards honor and celebrate the contributions of Albertans (individuals, organizations) to the protection, preservation and promotion of Alberta's heritage.

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage, at any point in the course of their studies between elementary and high school.

Nominations will be accepted between  
**March 15 and July 15, 2018**

Submit nominations to:

**Heritage Awards**  
**Alberta Historical Resources Foundation**  
**8820-112 Street**  
**Edmonton AB T6G 2P8**

Guidelines and nomination forms are available at:  
[www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx).

For more information, contact  
Program Coordinator at **780-431-2305**.



*Alberta*



## Alberta Historical Resources Foundation Heritage Awards 2018 GUIDELINES



The Alberta Historical Resources Foundation's Heritage Awards Program recognizes and celebrates the contributions of Albertans to the protection, preservation and promotion of Alberta's heritage.

**Nominations for 2018 must be received by July 15, 2018.**

### AWARD CATEGORIES

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

Projects must have been completed within the last three years.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage. Projects must have been completed within the last three years.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities. Nominations must demonstrate Indigenous community support.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage. Award will be presented to a student or group of students who have made outstanding contributions to the heritage field at any point in the course of their studies between elementary and high school. Their contributions must extend beyond the responsibilities of any paid employment. Projects must have been completed in the last two years.

### ELIGIBILITY

#### Eligible Nominees

- individuals residing in Alberta
- Alberta-based organizations including: non-profit organizations, corporations, churches, schools, municipalities, First Nations and Métis Settlements and others deemed eligible by the Foundation's Board of Directors
- self-nominations

### **Ineligible Nominees**

- posthumous awards
- nominees who are unaware of or who disapprove of the nomination
- Alberta Historical Resources Foundation board members and their immediate families
- Alberta Culture and Tourism staff and its agencies
- nominees nominated in more than one category

### **Ineligible Nominators**

- Alberta Historical Resources Foundation board members and their immediate families

### **SUBMITTING NOMINATIONS**

The nomination package must include the following:

- completed nomination form
- letter of nomination signed by the nominator
- why this project, individual or organization is being nominated
- biography/profile of the individual(s) or organization involved
- press clippings, letters of support, or any other pertinent materials
- photographs illustrating project, where applicable

Nominations to the Indigenous Heritage Award must demonstrate Indigenous community support.

It is the responsibility of the nominator to provide sufficient and relevant materials to support the nomination. Incomplete submissions may be considered ineligible for consideration by the jury. Nomination submissions and supporting materials will be retained by the Foundation.

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

Submit nominations by mail, courier or in person at the Alberta Historical Resources Foundation's program office:

Alberta Historical Resources Foundation  
Heritage Awards Program  
Old St. Stephen's College Building  
8820 112 Street  
Edmonton AB T6G 2P8

### **SELECTION AND PRESENTATION OF AWARDS**

The Heritage Awards Review Committee of the Alberta Historical Resources Foundation will review and evaluate the nominations.

The Foundation's Board of Directors will make the final decision. Up to two awards may be presented in each category. The Foundation reserves the right not to present any award in any of the categories.

Award recipients will be notified in September. Awards will be presented in mid-October.

### **Contact Information**

For more information, contact the Program Coordinator at 780-431-2305 (toll-free by first dialing 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).



**SUPPORTING DOCUMENTS**

Submit the following with this nomination form. Please provide sufficient and relevant materials to support your nomination.

- covering letter signed by the nominator
- Why are you nominating this project/individual/organization? Explain how the nominee(s) demonstrates excellence in the protection, preservation and promotion of Alberta's heritage.
- biography/profile of the individual(s), team or organization involved
- press clippings, letters of support, or any other pertinent material
- Indigenous Heritage Award: must demonstrate Indigenous community support.
- photographs illustrating project, where applicable

**DECLARATION STATEMENT OF NOMINEE**

I am the nominee or authorized representative of the nominee(s). I have read the complete nomination submission and to the best of my knowledge and belief, the information herein is true and correct. I agree that it may be provided by the nominator to the Alberta Historical Resources Foundation so that I / my organization may be considered for the Heritage Awards. Should I / my organization be selected for the Award, I consent to the use and disclosure of my personal information (including photographs and videos) as necessary, without compensation for awards-related publicity.

If the nominee(s) is under the age of 18 at the time of nomination, a parent or legal guardian must sign this form.

\_\_\_\_\_  
Signature of nominee

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that *Act*. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

**Submit nomination form and supporting materials to**

Heritage Awards  
Alberta Historical Resources Foundation  
8820 - 112 St. Edmonton AB T6G 2P8



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR93219

March 29, 2018

His Worship Rick Pankiw  
Mayor  
Town of Rimbey  
PO Box 350  
Rimbey AB T0C 2J0

Dear Mayor Pankiw,

Our government is committed to supporting municipalities in providing quality infrastructure and services to Albertans. As part of that commitment, I am pleased to confirm that \$800 million has been made available to Alberta's municipalities through a 2017-18 Supplementary Estimate.

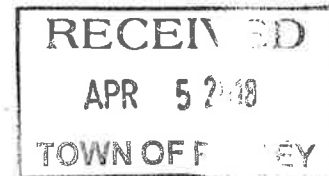
Your additional 2017 Municipal Sustainability Initiative (MSI) Capital funding is \$387,632. March 2018 allocations for all municipalities are also posted on the Municipal Affairs MSI website at [www.municipalaffairs.alberta.ca/msi](http://www.municipalaffairs.alberta.ca/msi). Details on the allocations, as well as the application process and payment requirements for these funds, are available on the MSI webpage in the *Addendum to 2017 MSI Capital Program Guidelines*. While this funding is intended to provide Alberta's municipalities with additional flexibility to plan for the future, it does not constitute an overall increase to anticipated MSI funding.

The government understands how important it is to ensure that municipalities are able to fund the infrastructure that Albertans use every day, now and into the future. I look forward to continuing our cooperative efforts to build strong and thriving communities for Albertans.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Lori Hillis, Chief Administrative Officer, Town of Rimbey







ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, MLA, Leduc-Beaumont*

AR92307

March 27, 2018

Mayor and Council  
Town of Rimbey  
PO Box 350  
Rimbey, Alberta T0C 2J0

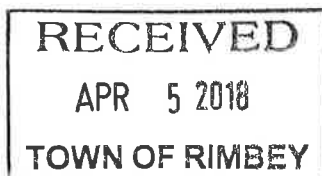
Dear Mayor and Council,

Ensuring Albertans live in viable municipalities with well-managed, collaborative and accountable local governments is a focus of Alberta Municipal Affairs. As such, the ministry plays an important role in providing assistance and support to build municipal capacity and meet legislative requirements. I am pleased to announce my ministry will enhance our support to achieve this through the new Municipal Accountability Program, starting on April 1, 2018.

Municipalities with a population of 5,000 or fewer will participate in the program, which means it is available to approximately 73 per cent of Alberta municipalities. Your Chief Administrative Officer (CAO) will be our primary contact for the program. My staff will work with CAOs to validate compliance or identify concerns and develop corrective solutions where needed.

I understand ministerial inspections and viability reviews can divide and disrupt communities. This program aims to improve municipal capacity and mitigate minor issues that may have the potential to escalate into an in-depth inspection process or viability review. Further details on the program are attached.

The Municipal Accountability Program will run on a multi-year cycle with one-quarter of eligible municipalities taking part in the program in any given year. Municipalities will be selected with consideration given to location and ongoing legislated processes, such as viability reviews, detailed assessment audits, or in-depth inspections. Should your municipality be selected for 2018, your CAO will receive a letter from my Deputy Minister, followed later by direct contact from ministry staff.



.../2



Mayor and Council

-2-

I hope you share my enthusiasm for this program, and I thank you in advance for your co-operation.

Sincerely,

A handwritten signature in cursive script that reads "Shaye Anderson". The signature is written in dark ink and is positioned below the word "Sincerely,".

Hon. Shaye Anderson  
Minister of Municipal Affairs

Attachment: MAP Executive Summary



## OBJECTIVE

To collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities.

## HIGHLIGHTS

Designed to support municipalities by helping to understand legislative requirements.

Assisting CAOs in confirming the areas where they are doing well, and identifying any areas of concern to avoid concerns from developing into significant problems.

A proactive approach with the ministry working collaboratively with CAOs to develop a report for the CAO that will contain recommendations and resources.

## SUMMARY

The Municipal Accountability Program (MAP) will review municipal processes and procedures to help develop knowledge of mandatory legislative requirements. This will support municipalities with their legislative compliance.

The MAP will consist of multi-year cycle reviews, ordered by the Minister under Section 571 of the *Municipal Government Act*. Municipalities with populations of 5,000 or less will participate in the MAP.

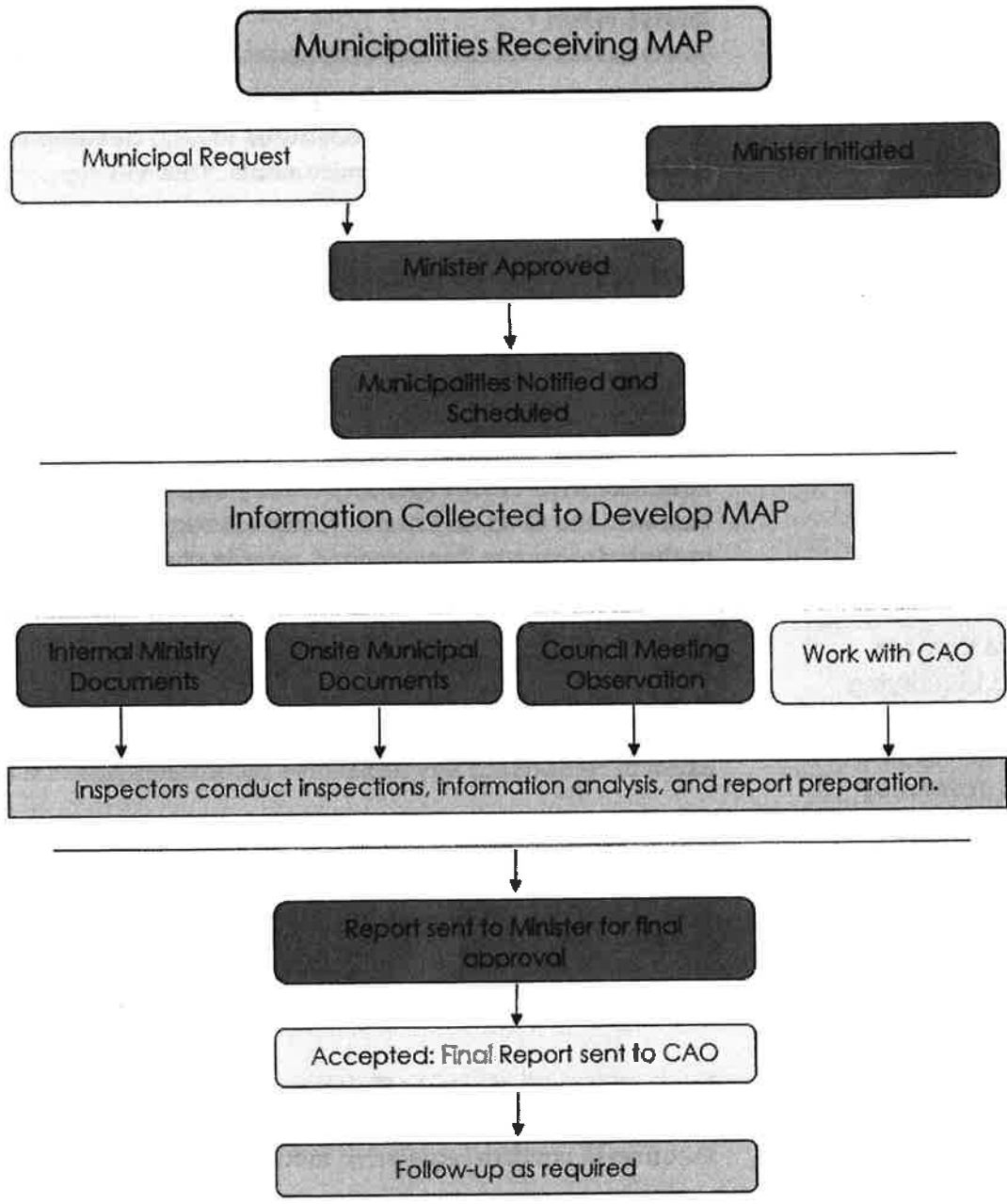
The primary contact for the ministry will be the chief administrative officer (CAO). Ministry staff will co-ordinate the visit with the CAO and make document requests through the CAO, or their designate. The attached sample checklist provides examples of the type of information that will be reviewed.

Working collaboratively with the CAO, a customized 'MAP' report will be provided to the CAO, which will identify areas of compliance, as well as include recommendations and resources to assist in remedying any legislative inconsistencies that may exist.

Continued proactive contact, support, and relationship building will be maintained throughout the four-year cycle with each municipality as needed or as requested, regardless of compliance status.

There is no cost to municipalities participating in the MAP.

Interaction with elected officials will be limited to a presentation explaining the attached MAP Process and attendance at a council meeting to confirm legislative meeting requirements are met.





While not a complete or exhaustive list, following is a sample of what items could be reviewed and assessed as part of the MAP process.

**Bylaw review**

- Mandatory
  - o Code of Conduct
  - o CAO
  - o Borrowing
  - o Property Tax Rate
  - o Subdivision Authority and Development Authority
  - o Subdivision and Development Appeal Board
  - o Municipal Development Plan
  - o Land-use Bylaw
  - o ICF's
  - o Emergency Advisory Committee
- Discretionary
  - o General review (Procedural, Tax penalties, Animal Control, Utilities, etc.)

**Policy review**

- Public Participation
- Budget
- Operational and Capital Plans
- Municipal Emergency Plan

**Procedure review**

- Reporting
  - o Financial and Statistical Information Returns
  - o Financial Reporting to Council
- Tax
  - o Tax Notices
  - o Tax Recovery
  - o Tax Agreements
  - o Penalties
- Administration
  - o CAO Evaluation
  - o Document Security
  - o Elections
  - o Petitions
  - o Advertising
- Meeting Procedures
  - o Adoption of minutes
  - o In accordance with procedural bylaw (if it exists)
  - o Closed meetings
  - o Council minutes-content
- Planning
  - o Development permits
  - o Appeals
- Notifications



ALBERTA  
SENIORS AND HOUSING

*Office of the Minister  
MLA, Edmonton-Riverview*

AR 44927

April 6, 2018

Dear Stakeholder:

The Minister's Seniors Service Awards recognize the important volunteer work that individuals and organizations provide to assist seniors in Alberta each year. To date the awards program has honoured 136 recipients.

Attached is a poster and nomination booklet for the 2018 Minister's Seniors Service Awards. Please consider nominating volunteers in your community and help us promote the awards by displaying the poster and spreading the word. The deadline for nominations is April 23, 2018.

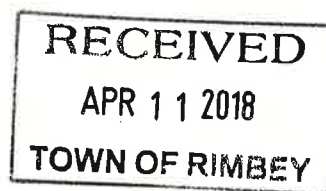
Nominees will be recognized at community celebrations taking place across Alberta this summer, and award recipients will be recognized at a ceremony in the fall. Additional information will be provided closer to the event date.

Please visit my ministry website <http://www.seniors-housing.alberta.ca> for more information or email [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) to request a nomination package.

Thank you for supporting seniors in Alberta.

Sincerely,

Lori Sigurdson  
Minister of Seniors and Housing



Attachment



LEGISLATIVE ASSEMBLY  
ALBERTA

**Jason Nixon**

Official Opposition House Leader  
MLA, Rimbey-Rocky Mountain House-Sundre

April 11, 2018

His Worship Rick Pankiw  
Mayor, Town of Rimbey  
Box 350  
Rimbey, AB  
T0C 2J0

Dear Mayor Pankiw, *Rick,*

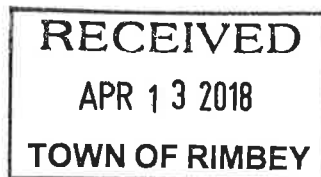
You had reached out to me with your concerns about the aging infrastructure under the intersection of highways 53 and 20A. Enclosed is the response that we received from the Minister of Transportation.

I hope it will be helpful to you. Please let me know your thoughts and we can go from there.

Sincerely,

Jason Nixon, MLA

Attachment





ALBERTA  
TRANSPORTATION

*Office of the Minister  
Government House Leader  
MLA, Edmonton - Highlands - Norwood*

March 22, 2018

AR 72605

Mr. Jason Nixon  
MLA, Rimbey-Rocky Mountain House-Sundre  
5th Floor, 9820 - 107 Street  
Edmonton, AB T5K 1E7

Dear Mr. Nixon:

Thank you for your letter regarding infrastructure under the intersection of highways 53 and 20A in the Town of Rimbey.

Alberta Transportation and the Town have been discussing replacing the aging infrastructure for some time. As the infrastructure is the Town's responsibility to replace, the Town applied for funding for its storm water system upgrade project under the Small Communities Fund, administered by Alberta Municipal Affairs. I understand this application was unsuccessful; however, the Town can use funds from the Municipal Sustainability Initiative or the federal Gas Tax Fund to put toward the upgrade project. Both are unallocated grant funds administered by Municipal Affairs, and the department has advised the Town these are viable alternative sources of funding.

Thank you for advocating on behalf of the Town. I hope this information is helpful.

Sincerely,

  
Brian Mason  
Minister

