

**TOWN OF RIMBEY**

**TOWN COUNCIL AGENDA**

**10:00 AM**

**AGENDA FOR SPECIAL MEETING OF THE TOWN COUNCIL TO BE HELD ON FRIDAY, JANUARY 5, 2018 AT 1:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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- 1 Call to Order Special Council Meeting  
& Record of Attendance**
- 2 Agenda Approval**
- 3. Recycle 101 – Christina Seidel, Recycling Council Of Alberta**
- 4. 4.1 Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON  
FRIDAY JANUARY 5, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 1:05 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance - Wanda Stoddart  
Recording Secretary – Kathy Blakely

Absent:

Public:  
3 members of the public

2. Agenda  
Approval

2.1. January 5, 2018 Special Council Meeting Agenda

Motion 001/18

Moved by Councillor Curle to accept the agenda for January 5, 2018 Special Council Meeting, as presented.

CARRIED

3. Recycle 101

3.1 Recycle 101 – Christina Seidel – Recycle Council of Alberta

Mayor Pankiw welcomed Christina Seidel of the Recycle Council of Alberta to the Council meeting and turned the floor over to her.

Ms. Seidel provided Council with an overview of recycling which included provincial trends of disposed and diverted waste for both residential and non-residential sources, provided various graphs showing sources of waste materials, composition of residential waste, ICI waste composition, C&D Waste Composition. She also spoke regarding environmental impacts of waste, climate change, green house gas emissions, the zero waste definition, and the waste management hierarchy. She offered information on programs used by the City of Calgary, City of Edmonton, Strathcona County, City of St. Albert and the City of Chestermere. Ms. Seidel spoke regarding the extended producer responsibility and various programs such as the CCME Stewardship, Alberta Stewardship Programs for beverage containers, scrap tires, used oil materials, electronics and paints. Ms. Seidel also spoke regarding circular economy whereby output becomes input.

Mayor Pankiw thanked Christina Seidel for her Recycle 101 presentation to Council.

Motion 002/18

Moved by Councillor Coulthard to accept the Recycle 101 presentation by Christina Seidel of the Recycling Council of Alberta, as information.

CARRIED

4. Adjournment

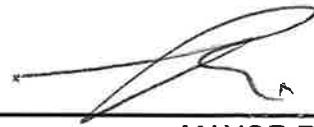
4.1 Adjournment

Motion 003/18

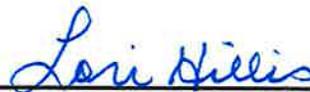
Moved by Councillor Rondeel to adjourn the meeting.

CARRIED

Time of Adjournment: 2:43 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JANUARY 9, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
	7.4 Alberta Community Partnership Initiative (addition)	
3.	<b>Minutes</b>	
	3.1 Minutes of Council 2018 Budget Meeting December 9, 2017 .....	2-13
	3.2 Minutes of Regular Council Meeting December 12, 2017 .....	14-16
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 Ballard Consulting Group (5:00 pm) .....	17
	5.2 Austrom Consulting (5:45 pm).....	18
6.	<b>Bylaws</b>	
	6.1 Bylaw 937/18 Amendment to Land Use Bylaw 917/16 .....	19-26
7.	<b>New and Unfinished Business</b>	
	7.1 Old Town of Rimbey Entrance Signs .....	27-29
	7.2 Temporary Closure of a Back Alley .....	30-33
	7.3 Council Meeting Times .....	34
8.	<b>Reports</b>	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	35
	8.2.1 Tagish Engineering Project Status Update for December 7, 2017	36-37
	8.2.2 Rimoka Housing Foundation Board Meeting Minutes of October 25, 2017	38-41
	8.2.3 Rimoka Housing Foundation Email Motion of November 6, 2017	42
9.	<b>Correspondence</b>	43
	9.1 Communities in Bloom Form and Brochure.....	44-52
10.	<b>Open Forum</b> (Bylaw 924/16- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>11.1 Legal</b> (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, JANUARY 9, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 5:07 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely
- Absent:
- Public:  
3 members of the public
2. Adoption of Agenda 2.1 January 9, 2018 Agenda  
7.4 Alberta Community Partnership Initiative (addition)
- Motion 004/18
- Moved by Councillor Coulthard to accept the Agenda for the January 9, 2018 Regular Council Meeting, as amended.
- CARRIED
3. Minutes 3.1. Minutes of Council 2018 Budget Meeting December 9, 2017  
3.2 Minutes of Regular Council Meeting December 12, 2017
- Motion 005/18
- Moved by Councillor Payson to accept the Minutes of the Council 2018 Budget Meeting of December 9, 2017, as presented.
- CARRIED
- Motion 006/18
- Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of December 12, 2017, as amended to include the 2018 Interim Budget attachment.
- CARRIED
4. Public Hearings 4.1 Public Hearings - None
5. Delegations 5.1 Ballard Consulting Group (5.07 pm)
- Mayor Pankiw welcomed Darryl Lagerquist and Chris Schmaltz of Ballard Consulting Group to the Council Meeting.
- Mr. Lagerquist gave an overview of their firm and outlined the relevant experience of their firm. Mr. Schmaltz highlighted on what is a strategic plan, where do we want to be and how do we get there. He spoke on Phase 1 Mandate and Issues Discovery, Phase 2 Engagement Planning and Design, Phase 3 Strategy and Implementation Planning and Phase 4 Strategy and implementation reporting.
- Mayor Pankiw thanked Mr. Lagerquist and Mr. Schmaltz of Ballard Consulting Groups for their presentation regarding Strategic Planning.

Motion 007/18

Moved by Councillor Curle to accept the presentation from Mr. Darryl Lagerquist and Mr. Chris Schmaltz of Ballard Consulting Groups regarding Strategic Planning, as information.

CARRIED

5.2 Austrom Consulting (5:31 pm)

Mayor Pankiw welcomed Mr. Brian Austrom of Austrom Consulting and Liz Armitage to the Council Meeting at 5:31 pm.

Mr. Austrom gave an overview of his past experience with planning for communities and municipalities. He advised Liz Armitage, who is his daughter, will be working with him on the strategic planning. His approach for strategic planning is more of a municipal sustainability plan where you work with Council and Administration and various departments to achieve your goals. He spoke about meeting with Council, and then having a meeting with the public to determine what the key areas are. He spoke about economics, governance, environmental and infrastructure issues. He also spoke about the social issues such as FCSS, library, other community services, recreation and culture. He indicated you need to determine what are the issues, and where do we want to go in the next four years.

Mayor Pankiw thanked Mr. Austrom of Austrom Consulting Groups for his presentation regarding Strategic Planning.

Motion 008/18

Moved by Councillor Coulthard to accept the presentation from Mr. Brian Austrom of Austrom Consulting regarding Strategic Planning, as information.

CARRIED

## 6. Bylaws

6.1 Bylaw 937/18 Amendment to the Land Use Bylaw 917/16Motion 009/18

Moved by Councillor Coulthard to give first reading to Bylaw 937/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 010/18

Moved by Councillor Curle to place an advertisement of the public hearing for Bylaw 937/18 Amendment to the Land Use Bylaw in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 937/18 to relevant agencies and adjacent landowners.

CARRIED

Motion 011/18

Moved by Councillor Coulthard to set the Public Hearing for Bylaw 937/18 Amendment to the Land Use Bylaw for February 13, 2018 at 5:00 pm.

CARRIED

## 7. New and Unfinished Business

7.1 Old Town of Rimbey Entrance SignsMotion 012/18

Moved by Mayor Pankiw for the old Town of Rimbey signs to go to the Rimbey Historical Society and Lynda Kenney, and to let the Historical Society and Lynda Kenney determine who will get which signs.

CARRIED

7.2 Temporary Closure of a Back AlleyMotion 013/18

Moved by Mayor Pankiw to allow the closure of the alley, located south of 54 Avenue between 44 Street and 43 Street to June 30, 2018, at which time Administration will revisit the situation, and the Director of Public Works will determine the best locations for placement of cement barriers to close the alley.

CARRIED

1 member of the public departed the meeting at 6:14 pm.

7.3 Council Meeting TimesMotion 014/18

Moved by Mayor Pankiw to table discussion regarding the Council Meeting times to the Regular Council Meeting scheduled for February 27, 2018.

CARRIED

7.4 Alberta Community Partnership InitiativeMotion 017/18

Moved by Councillor Curle to rescind Motion 326/17 which stated; "Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County and authorizes Ponoka County to submit an application under the Alberta Community Partnership Initiative to complete the Inter-municipal Development Plan and Inter-municipal Collaborative Framework as required under the Municipal Government Act".

CARRIED

Motion 018/18

Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County, Town of Ponoka and the Summer Village of Parkland Beach to complete the necessary Intermunicipal Development Plans, Intermunicipal Collaborative Frameworks and Municipal Development Plan updates as required by the Modernized Municipal Government Act. The Town of Rimbey authorizes Ponoka County to be the managing partner and fully supports the Alberta Community Partnership Initiative Grant Application submitted by Ponoka County on December 27, 2017.

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update for December 7, 2017

8.2.2 Rimoka Housing Foundation Board Meeting Minutes of October 25, 2017

8.2.3 Rimoka Housing Foundation Email Motion of November 6, 2017

1 member of the public departed the meeting at 6:24 pm

Motion 015/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Update for December 7, 2017, Rimoka Housing Foundation Board Meeting Minutes of October 25, 2017, Rimoka Housing Foundation Email Motion of November 6, 2017, as information.

CARRIED

Motion 016/18

Moved by Councillor Coulthard to extend the Council Meeting beyond the 90 minutes allocated for Council Meetings in Council Procedural Bylaw 924/16.

CARRIED

## 9. Correspondence

9.1 Communities in Bloom Form and BrochureMotion 019/18

Moved by Councillor Rondeel to have administration contact the Horticultural Society to see if they would like to take the lead on a Communities in Bloom Project and bring the information back to February 27, 2018 Regular Council Meeting.

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke regarding promoting Rimbey and bringing in more businesses, and the potential growth of Rimbey.

Director of Public Works Rick Schmidt departed the Council Meeting at 6:44 pm.

Mayor Pankiw recessed the Council Meeting at 6:45 pm.

One member of the public and Development Officer Liz Armitage departed the Council meeting at 6:45 pm.

Mayor Pankiw reconvened the Council Meeting at 6:50 pm.

## 11. In Camera

11.1 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)Motion 020/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:50 pm, pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Motion 021/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:55 pm.

CARRIED

Motion 022/18

Moved by Mayor Pankiw to approve the Lease Agreement for the residential lot at the Rimbey Airport as amended to include a clause for termination of the 1993 agreement and include a maximum height allowed for grass at the residence, and for Administration to forward the Lease Agreement to Evelyn Prince for her execution of the agreement.

CARRIED

## 12. Adjournment

Motion 023/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 6:56 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JANUARY 23, 2018 AT 1:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
	7.3 Communities in Bloom (addition)	
3.	<b>Minutes</b>	
	3.1 Minutes of Special Council Meeting January 5, 2018.....	2-3
	3.2 Minutes of Regular Council Meeting January 9, 2018.....	4-8
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 Rimbey Boys and Girls Club.....	9-22
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
	7.1 Strategic Planning.....	23
	7.2 Rimbey Art Club.....	24-26
8.	<b>Reports</b>	
	8.1 Department Reports	27
	8.1.1 Chief Administrative Officer Report.....	28
	8.1.2 Director of Finance Report.....	29-37
	8.1.3 Director of Public Works Report.....	38
	8.1.4 Director of Community Services Report.....	39
	8.1.5 Contract Development Officer Report.....	40
	8.1.6 Bylaw Enforcement Report.....	41-42
	8.2 Boards/Committee Reports	43
	8.2.1 Tagish Engineering Project Status Update January 9, 2018.....	44-45
	8.2.2 Beatty Heritage House Society Minutes of November 2, 2017..	46
	8.3 Council Reports	47
	8.3.1 Mayor Pankiw's Report.....	48
	8.3.2 Councillor Coulthard's Report.....	49-50
	8.3.3 Councillor Curle's Report.....	51
	8.3.4 Councillor Payson's Report.....	52
	8.3.5 Councillor Rondeel's Report.....	53
9.	<b>Correspondence</b>	54
	9.1 Alberta Farm Safety .....	55-58
10.	<b>Open Forum</b> (Bylaw 924/16- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, JANUARY 23, 2018 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 1:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Coulthard

Public:  
Treena Mielke, Rimbey Review  
2 members of the public  
Beth Reitz, Annette Peck and Haley Klugkist – Rimbey Boys and Girls Club  
Rimbey Christen School Grade 6 Class - Teacher (1) and Students (10)

2. Adoption of  
Agenda

2.1 January 23, 2018 Agenda  
7.3 Communities in Bloom (Addition)

Motion 024/18

Moved by Councillor Curle to accept the Agenda for the January 23, 2018 Regular Council Meeting, as amended.

CARRIED

3. Minutes

3.1. Minutes of Special Council January 5, 2018  
3.2 Minutes of Regular Council January 9, 2018

Motion 025/18

Moved by Councillor Payson to accept the Minutes of the Special Council Meeting of January 5, 2018, as presented.

CARRIED

Motion 026/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of January 9, 2018, as presented.

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Rimbey Boys and Girls Club

Mayor Pankiw welcomed Beth Reitz, Annette Peck and Haley Klugkist of the Rimbey Boys and Girls Club to the Council Meeting.

Ms. Reitz introduced the members of her delegation. She indicated their delegation had a two-fold purpose in supplying council with their annual report to Council and to discuss financial issues as this is the final year of the 5 year contract with the Town of Rimbey. She advised the Rimbey Boys and Girls Club ran 4 different programs which had 1300 visits noting 75% of the participants were from the Town of Rimbey and 25% of participants were from the Ponoka County. She outlined the 4 different programs: Wackey Wednesdays, Funtastic Fridays, Summer Program (three days a week), and

Mid Week Mash. They are going to offer a new Spring Break 5 day Program, which was made possible by a \$5000.00 donation from EQUUS.

Mayor Pankiw thanked Ms. Reitz for her presentation regarding the Rimbey Boys and Girls Club.

Motion 027/18

Moved by Councillor Rondeel to accept the presentation from Beth Reitz regarding the Rimbey Boys and Girls Club, as information.

CARRIED

Beth Reitz, Annette Peck and Haley Klugkist departed the Council Meeting at 1:21 pm.

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 Strategic Planning

Motion 028/18

Moved by Mayor Pankiw to have Chief Administrative Officer Lori Hillis set up a delegation with the Central Alberta Economic Partnership (CAEP) for a future Council Meeting.

CARRIED

7.2 Rimbey Art Club

Councillor Curle advised Mayor Pankiw she will abstained from the vote due to a conflict of interest, as she is the treasurer of the Rimbey Art Club.

Motion 029/18

Moved by Mayor Pankiw to deny the request from the Rimbey Art Club for the Town of Rimbey to pay for the Liability Insurance Coverage for the Rimbey Art Club, however, Council will waive the \$5.00 administration fee paid by the Rimbey Art Club for the registrations of children's classes and the flat administration fee of \$200.00 per year for adult programs if the Rimbey Art Club wishes to be included as an Additional Named Insured under the Town of Rimbey for their Liability Insurance.

CARRIED

7.3 Communities in Bloom

Motion 030/18

Moved by Councillor Rondeel to accept the information regarding Communities in Bloom, as information.

CARRIED

1 person departed the Council Meeting at 1:42 pm.

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Motion 031/18

Moved by Councillor Curle to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update for January 9, 2018

8.2.2 Beatty Heritage House Society Meeting Minutes on November 6, 2017

Motion 032/18

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update for January 9, 2018 and the Beatty Heritage House Society Meeting Minutes of November 6, 2017, as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 033/18

Moved by Councillor Curle to accept the reports of Council, as information.

CARRIED

9. Correspondence

9.1 Alberta Farm Safety

Motion 034/18

Moved by Councillor Rondeel for the Town of Rimbey to contribute the maximum of \$300.00 to the Alberta Farm Safety Program.

CARRIED

10. Open Forum

10.1 Open Forum

One student inquired if you have to be a certain age to be on Town Council.

One person inquired how long the mayor had been on Council

One person spoke regarding the house that is decaying and falling down and the house which burned down and spoke regarding the debris, noting the house which burned the debris was removed and the property left in a great state.

One student inquired if there were ever more than 4 Councillors on Council.

One student inquired as to why the Town Council Meeting are held herein the Council Chambers.

One student inquired who the first Mayor was for the Town of Rimbey.

One student inquired why the first Mayor was only elected for one year.

One student inquired as to why there was only one lady in the previous Mayors.

11. In Camera

11.1 In Camera – None

12. Adjournment

Motion 035/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 2:07 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY FEBRUARY 13, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting January 23, 2018 .....	2-5
4.	<b>Public Hearings</b>	
	4.1 Bylaw 937/18 Amendment to Land Use Bylaw 917/16 .....	6-22
5.	<b>Delegations</b>	
	5.1 Rimbey Soccer Club .....	23-25
6.	<b>Bylaws</b>	
	6.1 Bylaw 938/18 Council Code of Conduct .....	26-47
	6.2 Bylaw 939/18 Council Procedural Bylaw .....	48-90
7.	<b>New and Unfinished Business</b>	
	7.1 Authority to Issue Development Permits .....	91-94
	7.2 Computers .....	95
8.	<b>Reports</b>	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	96
	8.2.1 Rimbey Historical Society Board Meeting Minutes Nov 15/17...	97-99
	8.2.2 Tagish Engineering Ltd Project Status Updates to January 18, 2018.....	100-101
9.	<b>Correspondence</b>	102
	9.1 Letter from Kim Short .....	103
	9.2 Letter from Wolf Creek Public Schools .....	104
10.	<b>Open Forum</b> <small>(Bylaw 924/16- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera</b>	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, FEBRUARY 13, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Development Officer - Liz Armitage  
Recording Secretary – Karen Dawn

Absent:

Public:  
Treena Mielke, Rimbey Review  
Laurel Barton - Rimbey Soccer Club  
16 members of the public

2. Adoption of Agenda

2.1 February 13, 2018 Agenda

Motion 036/18

Moved by Councillor Coulthard to accept the Agenda for the February 13, 2018 Regular Council Meeting, as presented.

CARRIED

3. Minutes

3.1. Minutes of Regular Council January 23, 2018

Motion 037/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of January 23, 2018, as presented.

CARRIED

4. Public Hearings

4.1 Bylaw 937/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw declared the Public Hearing for Bylaw 937/18 Amendment to Land Use Bylaw 917/16 open at 5:03 pm.

Mayor Pankiw advised the purpose of Bylaw 937/17 Amendment to Land Use Bylaw 917/16 will amend text to allow freestanding illuminated signs in all institution uses as a discretion use in R1, R2, and R3.

Mayor Pankiw requested confirmation of notice from the Development Officer.

Development Officer Liz Armitage confirmed notice of the Bylaw Hearing for Bylaw 937/18 Amendment to the Land Use Bylaw 917/16, was placed in the Jan 16-22/18 and Jan 23-29/18 editions of the Rimbey Review; and

Notice was given to adjacent property owners by regular mail; and

Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw asked the applicant of the application for amendment if he would desire to speak with regards to their application.

Mr. Webb spoke regarding how the church decided they would like to construct a sign to better promote some of the programs offered at the church and be a little progressive when it comes to technology. The sign was put up and a development permit was not applied for. The sign was turned on and the timer was faulty and the sign was left blinking all night, which was the first introduction to the neighbours. The intention of the church is to offer the sign to other non-profit organizations to promote their programs and to not on purpose offend the neighbours.

Mayor Pankiw requested a report from the Development Officer regarding the Amendment to the Land Use Bylaw 917/16.

The Nazarene Church presented to Council as a delegation on November 28, 2017. They have submitted a land use bylaw amendment application to accommodate electronic signs within the R2 zoning.

First Reading of Bylaw 937/18 was passed on January 9, 2017.

Town administration has reviewed the requested Land Use Bylaw amendment request with the Nazarene Church and proposes the following clauses in the Land Use Bylaw 917/16 be made to accommodate freestanding illuminated signs for religious institutions in residential districts. As Religious institutions are only permitted in R1, R2, and R3 districts, the amendments are limited to these districts.

The following excerpts from Land Use Bylaw 917/16 illustrate the proposed amendments. Yellow indicates additions and strikethroughs indicate deletions.

#### 11.6(2)(c) Freestanding Signs

- (i) No freestanding sign shall be located within 10 m of the intersection of lanes/streets, or a street or lane.
- (ii) For any lot located in the C2 or M designations, one Freestanding Sign shall be permitted for every 90 metres of frontage.
- (iii) Illuminated Freestanding Signs shall be a permitted use permitted only in C1, C2 and M designations.
- (iv) Illuminated Freestanding Signs shall be a discretionary use in R1, R2 and R3 for religious institution uses only. A maximum of one Illuminated Freestanding Sign shall be permitted per lot.
- (v) Copy is permitted on both side of Freestanding Signs, including signs angled up to 90 degrees, therefore allowing the Sign Area to be double the permitted Sign Area.
- (vi) Freestanding Signs shall not be located closer than 1.0 m to any front, rear, or side property line.
- (vii) In accordance with Alberta Transportation's setback requirements where abutting a highway.

11.7(4) Where, in the opinion of the Development Authority, a proposed sign in a Residential, Commercial or Industrial District might be objectionable to a resident in any adjacent residential district, the Development Authority may impose such other regulations as they feel would protect the interests of residents.

11.7(5) Flashing, animated or interiorly illuminated signs shall not be permitted in any district where in the opinion of the Development Authority they might:

- (a) Negatively affect residents in adjacent housing, or residential districts;
- (b) Interfere with or obstruct a motor vehicle driver's vision or interpretation of oncoming traffic signs or traffic signal lights.

Table 12.4.1 (R1)

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, secondary suite</li> <li>• Housing, single-detached</li> <li>• Home based business</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Housing, modular</li> <li>• Religious Institution</li> <li>• Utility installations</li> <li>• Sign</li> <li>• Solar Collectors</li> </ul>

Table 12.5.1 (R2)

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, duplex</li> <li>• Housing, single-detached</li> <li>• Housing, secondary suite</li> <li>• Home based business</li> <li>• Park</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Housing, modular</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Sign</li> <li>• Solar Collectors</li> </ul>

Table 12.6.1 (R3)

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Housing, duplex</li> <li>• Housing, triplex</li> <li>• Housing, fourplex</li> <li>• Housing, row housing</li> <li>• Housing, secondary suite</li> <li>• Public parks and recreation areas</li> </ul>	<ul style="list-style-type: none"> <li>• Bed and breakfast</li> <li>• Day care centre, adult</li> <li>• Day care centre, child</li> <li>• Group home</li> <li>• Home businesses</li> <li>• Housing, high rise apartment</li> <li>• Housing, low rise apartment</li> <li>• Religious institution</li> <li>• Utility installations</li> <li>• Sign</li> <li>• Solar Collectors</li> </ul>

Mayor Pankiw asked Development Officer Liz Armitage if any written submissions had been received regarding Bylaw 937/18 Amendment to Land Use Bylaw 917/16.

Mrs. Armitage indicated Administration received the following written responses by February 6, 2018.

- Gwen Boyce - In Opposition
- Caroline Hickie – In Opposition
- Rena Neufeld – In Opposition
- Doreen Montalbetti – In Opposition
- Gladys Johnson – In Opposition
- Unsigned Kansa Ridge Estates Phase 1 – In Opposition
- Daniel & Meghan White - In Support
- Alberta Transportation
- Joan Klugist – In Support
- Malcolm Turner – In Support

In addition, Administration was in attendance at the Church of Nazarene Open House on February 6, 2018. 17 people were in attendance including Town Administration representatives, church representatives and 4 residents. Administration also received informal phone calls from residents and attended 1 administrative meeting with 2 impacted residents on February 6, 2018.

Mayor Pankiw asked the gallery if there were any persons wishing to be heard.

Mrs. Armitage indicated there are 13 people who have signed the Public Hearing sign in sheet.

They are:

Darrell Carruthers – In Support- Church board member who purchased the sign not knowing that a permit was needed. Church held an open house on February 6/18. There was no time to fully understand the sign as we didn't have it on long enough.

Kathy Barr – In support – the residential area includes churches and schools which were there when we bought in that area which influenced our decision when buying. We were assured by the church that the sign will not flash all night and showed that brightness color and size of text can be controlled by programming. Sign does not cause a distraction as it is above eye level.

Grant Rainy – In support - The intention is to display positive signs and to make them short, to join with other charitable organizations or churches and will agree to not have the sign running all night. There is no intention to use the sign to generate revenue.

Dennis Semenyra – In support – The church has been in Rimbey for just over 100 years, the food bank is there and youth unlimited, the sign is to promote these while keeping up with the times.

Rena Neufeld – Opposed – Against any Bylaw that will allow a flashing illuminated sign in a residential area. This is a safety issue as this is a well-used non illuminated cross walk area. Point of the sign is to grab your attention and if it is not grabbing your attention then it is not doing its job. The sign is extremely unattractive and may impact property value.

Gwen Boyce – Opposed – Concerns regarding the electronic sign at the church are quite valid; the word institution can be easily challenged to include public use facilities. The majority of public and institutional facilities do not pay taxes to the town – home based businesses that pay taxes to the town would not be able to advertise with an electric sign. Alberta Transportation strongly recommends that rural and urban municipalities do not allow illuminated signs adjacent to their highways. Increased safety is needed at that intersection why would further distraction be added?

Caroline Hickey – Opposed – While a decision regarding the bylaw is being made, does it mean that if someone else wants to put up a sign they can go ahead and do that?

Joe Anglin – Not in opposition or support – The word institution was brought up previously and it would probably behoove Council to define what an institution is. The vocabulary in the bylaw should be more defined.

Mayor Pankiw asked a second time if any other persons wished to be heard.

Mayor Pankiw asked a third time if any other persons wished to be heard.

Earl Giebelhaus – Not in opposition or support – Speaking about the wording of the bylaw – institutional use, should institution use be a separate zoning.

Caroline Hickie – Opposed - Loved the condos when she came to Rimbey 4 years ago, now is concerned that the sign will affect the sale of her condo.

Mayor Pankiw asked Development Officer Liz Armitage if she had any closing comments she would like to make.

Development Officer Liz Armitage – Administration is not recommending second or third reading specifically as there is another item on the agenda and we want to go over some clarifications rules regarding the Municipal Government Act and The Land Use Bylaw and need more thought into this.

- Mayor Pankiw asked the Applicant if he had any closing comments he would like to make.
- No closing comments by the applicant.
- Mayor Pankiw declared the Public Hearing for Bylaw 937/18 Amendment to Land Use Bylaw 917/16 closed at 5:43pm.
5. Delegations
- 5.1 Rimbey Soccer Club
- Mayor Pankiw welcomed Laurel Barton of the Rimbey Soccer Club to the Council Meeting.
- Laurel Barton spoke pertaining to indoor rental space for competitive league and requesting that the rental fee be reduced from \$75.00/hr to \$35.00/hr.
- Mayor Pankiw thanked Laurel Barton for her presentation regarding the Rimbey Soccer Club.
- Motion 038/18
- Moved by Councillor Curle to accept the delegation presentation as presented.
- CARRIED
- 1 member from the Rimbey Soccer Club departed the Council Meeting at 6:10 pm.
6. Bylaws
- 6.1 Bylaw 938/18 Council Code of Conduct  
6.2 Bylaw 939/18 Council Procedural Bylaw
- Motion 039/18
- Moved by Mayor Pankiw to table Bylaw 938/18 Council Code of Conduct and Bylaw 939/18 Council Procedural Bylaw for a Special Meeting of Council on March 12 at 5:00 pm.
- CARRIED
7. New and Unfinished Business
- Motion 040/18
- Moved by Mayor Pankiw to have Chief Administrative Officer Lori Hillis contact the Director of Community Services to determine an hourly rate for the arena for minor sports in the off season and bring the information back to the February 27, 2018 Regular Meeting of Council.
- CARRIED
- 7.1 Authority to Issue Development Permits
- No motion was made regarding the authority to issue development permits.
- Motion 041/18
- Moved by Mayor Pankiw to add 7.3 Bylaw 937/18 Amendment to Land Use Bylaw 917/16 to the agenda.
- CARRIED
- Motion 042/18
- Moved by Councillor Payson to extend the meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 924/16 Council Procedural Bylaw.
- CARRIED

7.2 ComputersMotion 043/18

Moved by Mayor Pankiw to purchase 10 new computers and install a communication rack in the basement at the Town Office at the price of \$16,500.00, to be added to the capital budget.

CARRIED

Motion 044/18

Moved by Councillor Rondeel to remove the strategic planning in the amount of \$22,000.00 from the capital budget.

CARRIED

7.3 Land Use Bylaw AmendmentMotion 045/18

Moved by Mayor Pankiw to give Second Reading to Bylaw 937/18 Amendment to Land Use Bylaw 917/16.

DEFEATED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Board Meeting Minutes November 15, 2017

8.2.2 Tagish Engineering Ltd Project Status Update to January 18, 2018

Motion 046/18

Moved by Councillor Coulthard to accept the Rimbey Historical Society Board Meeting Minutes of November 15, 2017 and the Tagish Engineering Ltd. Project Status Updates to January 18, 2018, as information.

CARRIED

## 9. Correspondence

9.1 Kim Short9.2 Wolf Creek Public SchoolsMotion 047/18

Moved by Mayor Pankiw to have administration contact Kim Short regarding a skate boarding competition in Rimbey and work out all the details (insurance, washrooms and first aid) and bring it back to Council.

CARRIED

Motion 048/18

Moved by Councillor Curle to accept the correspondence from Wolf Creek Public Schools, as information.

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke regarding the November 28/17 Council Meeting – Motion 332/17 Administration to investigate the possibilities of live streaming Council Meetings and costs to set it up and bring the information back to Regular Council Meeting scheduled for January 9, 2018.

One person spoke regarding the other businesses and institutions realizing how serious it is to do something like that and very happy about the decision

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.

Motion 049/18

Moved by Councillor Curle the Council meeting go in camera at 7:11 pm, pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Karen Dawn to discuss a personnel issue.

CARRIED

Motion 050/18

Moved by Mayor Pankiw the Council meeting reverts back to an open meeting at 7:13 pm.

CARRIED

Motion 051/18

Moved by Councillor Payson appoint Erika Cissell to be a Municipal Library Board Member for a three year term, commencing February 14, 2018.

CARRIED

12. Adjournment

Motion 052/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 7:14 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY FEBRUARY 27, 2018 AT 1:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting February 13, 2018 .....	2-8
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Rimbey Municipal Library – Jean Keetch .....	9-10
5.2	Central Alberta Economic Partnership – Kimberly Worthington .....	11-33
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
7.1	Council Meeting Times .....	34
7.2	Communities in Bloom.....	35-36
7.3	Off Season Arena Rates.....	37-38
7.4	Residential Recycling Change.....	39
7.5	Parkland Airshed Management Zone.....	40-44
7.6	Rimbey & District Citizens on Patrol.....	45-47
7.7	Peace Officer Program .....	48-49
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	50
8.2.1	Tagish Engineering Project Status Updates to February 1 and February 15, 2018.....	51-55
8.2.2	Rimbey Historical Society AGM Meeting Minutes of February 15, 2017.....	56-58
8.3	Council Reports	59
8.3.1	Mayor Pankiw's Report.....	60
8.3.2	Councillor Coulthard's Report.....	61
8.3.3	Councillor Curle's Report.....	62
8.3.4	Councillor Payson's Report.....	63
8.3.5	Councillor Rondeel's Report.....	64
9.	<b>Correspondence</b>	65
9.1	Royal Canadian Mounted Police.....	66-67
9.2	Too Far. Too Fast .....	68-75
10.	<b>Open Forum</b> (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, FEBRUARY 27, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 1:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson (1:03 pm)  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Recording Secretary – Kathy Blakely

Absent:

Public:  
4 members of the public  
Treena Mielke, Rimbey Review  
Jean Keetch – Rimbey Municipal Library  
Kimberly Worthington – Central Alberta Economic Partnership  
Rimbey Elementary School Grade 6 Class - Teacher (1) and Students (16)

2. Adoption of Agenda

2.1 February 27, 2018 Agenda  
7.8 Budget Meeting Date and Time (addition)

Motion 053/18

Moved by Councillor Coulthard to accept the Agenda for the February 27, 2018 Regular Council Meeting, as amended.

CARRIED

3. Minutes

3.1. Minutes of Regular Council February 13, 2018

Motion 054/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 13, 2018, as presented.

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Rimbey Municipal Library

Mayor Pankiw welcomed Jean Keetch, Manager of the Rimbey Municipal Library to the Council Meeting.

Ms. Keetch presented to Council an overview of the return on investments provided by the Rimbey Municipal Library with the funds provided to the Library by the Town of Rimbey. She advised the Library has books, electronic reading, audio books, magazines, movies, videos, games, music, equipment, public computers, WiFi and programming. The programs offered by the Rimbey Municipal Library to the residents of the Town of Rimbey and area include after school programs however they are not full day programs and are not intended to be child care. Ms. Keetch informed Council for every \$1.00 invested in the Library, the Community received \$1.59 in services.

Mayor Pankiw thanked Ms. Keetch for her presentation.

Motion 055/18

Moved by Councillor Curle to accept the presentation from Ms. Keetch, Manager of the Rimbey Municipal Library regarding the Town of Rimbey's return on investment, as information.

CARRIED

Ms. Keetch departed the Council meeting at 1:08 pm.

5.2 Central Alberta Economic Partnership (CAEP)

Mayor Pankiw welcomed Kimberly Worthington of the Central Alberta Economic Partnership to the Council Meeting.

Ms. Worthington provided a power point presentation to Council regarding economic development and the partnerships throughout Alberta. She spoke regarding the Regional Economic Development Alliances and their partnership with the Government of Alberta. She reviewed the Vision and Mission of the Central Alberta Economic Partnership advising they are not only a connector and facilitation of information by also provide tools resources training and advocacy for members to build their economic development. She also pointed out the advantages of being a member of CAEP and how CAEP engages with its membership. Ms. Worthington advised Council CAEP has a 5 year memorandum of understanding with the Government of Alberta for core funding and \$200,000 from CARES. Memberships in CAEP bring in approximately \$100,000. She also spoke regarding Project Management, Regional Business Retention and Expansion, Tourism Prospectuses, Investment Attraction, Community Overview and Socio Economic Profiles, Foreign Direct Investment and International Business Development, Investment Attraction, Matric, Training and Sector Profiles, Broadband Studies and Local Intel Regional Platforms. She indicated CAPE has a roving Economic Development Officer which is a fee for service program.

Mayor Pankiw thanked Ms. Worthington for her presentation.

Motion 056/18

Moved by Councillor Rondeel to accept the presentation from Kimberly Worthington of the Central Alberta Economic Partnership, as information.

CARRIED

Ms. Worthington departed the Council Meeting at 1:45 pm.

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 Council Meeting Dates

Motion 057/18

Moved by Councillor Rondeel to change the commencement time of the second Council Meetings of the month to 5:00 pm.

CARRIED

7.2 Communities in Bloom

Motion 058/18

Moved by Mayor Pankiw to table further discussions regarding Communities in Bloom, community beautification and community clean up to the March 27, 2018 Regular Council Meeting.

CARRIED

7.3 Off Season Arena Rates

Motion 059/18

Moved by Mayor Pankiw to have Administration advise the Soccer Club they would be charged the current rate of \$35.00 per hour for rental of the arena for their practices during the off season.

CARRIED

Mayor Pankiw recessed the Council Meeting at 2:01 pm.

The 16 students and 1 teacher from the Rimbey Elementary School and 1 member of the public departed the Council Meeting.

Mayor Pankiw reconvened the Council Meeting at 2:03 pm.

7.4 Residential Recycling Change

Motion 060/18

Moved by Councillor Curle to accept as information, the notification as provided by the Town of Rimbey Residential Recycle Collection Contractor informing Administration recycling containing plastic bags and film will no longer be accepted, as it is no longer accepted at the Waste Management Facility in Red Deer.

CARRIED

7.5 Parkland Airshed Management Zone

Motion 061/18

Moved by Councillor Coulthard to have a representative from the Parkland Airshed Management Zone come to Council as a delegation to explain about their organization and what they do for the community.

CARRIED

7.6 Rimbey & District Citizens on Patrol

Motion 062/18

Moved by Mayor Pankiw to allow the Rimbey and District Citizens on Patrol to use the Kinsmen Room for their regular meetings, free of charge, through December 31, 2018.

CARRIED

7.7 Peace Officer Program

Motion 063/18

Moved by Councillor Coulthard to approve entering into an agreement with Ponoka County for Regionalized Peace Officer Services.

CARRIED

7.8 Budget Meeting Date and Time

No motions were made regarding budget meeting dates and times.

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Updates to February 1 and February 15, 2018.  
 8.2.2 Rimbey Historical Society AGM Minutes of February 15, 2017

Motion 064/18

Moved by Councillor Payson to accept the Tagish Engineering Ltd. Project Status Updates to February 1, and February 15, 2018, and The Rimbey Historical Society AGM Minutes of February 15, 2017, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report  
 8.3.2 Councillor Coulthard's Report  
 8.3.3 Councillor Curle's Report  
 8.3.4 Councillor Payson's Report  
 8.3.5 Councillor Rondeel's Report

Motion 065/18

Moved by Councillor Curle to accept the reports of Council, as information.

CARRIED

## 9. Correspondence

- 9.1 Royal Canadian Mounted Police  
 9.2 Too Far. Too Fast

Motion 066/18

Moved by Councillor Coulthard to accept the correspondence from the Royal Canadian Mounted Police, Rimbey Detachment and Too Far, Too Fast, as information.

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke regarding Tagish Engineering Report of February 15, 2018 regarding the concept plans for the southwest water management plan and further indicated he hoped the Town would rejoin the Central Alberta Economic Partnership.

One person spoke regarding plastic and the statistics regarding plastics in the landfills, further noting towns are starting to eliminate plastic bags and indicated Canada now leads the world in garbage.

One person spoke regarding the cardboard baler which used to be at the recycle facility.

## 11. In Camera

11.1 In Camera – None

## 12. Adjournment

Motion 067/18

Moved by Councillor Coulthard to adjourn the meeting.

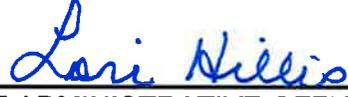
CARRIED

Time of Adjournment: 2:40 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**

**TOWN COUNCIL AGENDA**

**10:00 AM**

**AGENDA FOR SPECIAL MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MARCH 12, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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- 1      **Call to Order Special Council Meeting  
& Record of Attendance**
  
- 2      **Agenda Approval** 1
  
- 3.      3.1    **Bylaw 938/18 Council Code of Conduct**..... 2-23  
          3.2    **Bylaw 939/18 Council Procedural Bylaw**..... 24-66
  
- 4.      4.1    **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON  
MONDAY, MARCH 12, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order      Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Curle  
Councillor Payson (5:40)  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Recording Secretary – Kathy Blakely
- Absent:  
Councillor Coulthard
- Public:  
1 member of the public
2. Agenda Approval      2.1. March 12, 2018 Special Council Meeting Agenda
- Motion 068/18
- Moved by Councillor Curle to accept the agenda for March 12, 2018 Special Council Meeting, as presented.
- CARRIED
3. Bylaws      3.1 938/18 Council Code of Conduct Bylaw
- Motion 069/18
- Moved by Mayor Pankiw to give first reading to Bylaw 938/18 Council Code of Conduct.
- CARRIED
- 3.2 939/18 Council Procedural Bylaw
- Councillor Payson joined the Special Council Meeting at 5:40 pm.
- Motion 070/18
- Moved by Councillor Rondeel to give first reading to Bylaw 939/18 Council Procedural Bylaw.
- CARRIED
4. Adjournment      4.1 Adjournment
- Motion 071/18
- Moved by Mayor Pankiw to adjourn the meeting.
- CARRIED
- Time of Adjournment: 6:00 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 13, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting February 27, 2018 .....	2-6
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Rimbey Chamber of Commerce .....	7-9
5.2	Tagish Engineering – Southwest Storm Water Management Plan...	10-16
6.	<b>Bylaws</b>	
6.1	940/18 Amendment to Land Use Bylaw 917/16 .....	17-33
6.2	941/18 Amendment to Land Use Bylaw 917/16 .....	34-43
7.	<b>New and Unfinished Business</b>	
7.1	2018 Street Improvements .....	44-46
7.2	FCSS Emergency Social Services Training .....	47-48
7.3	Recycle Compactor .....	49-74
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	75
8.2.1	Rimoka Housing Foundation Minutes of Dec 5, 2017 .....	76-79
8.2.2	Tagish Engineering Ltd. Project Status Update to Mar 2, 2018	80-81
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, MARCH 13, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Coulthard

Public:  
Melvin Durand and Jackie Stratton – RimbeY Chamber of Commerce  
Greg Smith and Lloyd Solberg – Tagish Engineering  
Doug Lagore – Transitional Solutions Inc.  
Erica Thomas – Transitional Solutions Inc.  
Trevor Wall – Integrated Water  
5 members of the public

2. Adoption of  
Agenda

2.1 March 13, 2018 Agenda

Motion 072/18

Moved by Councillor Payson to accept the Agenda for the March 13, 2018 Regular Council Meeting, as presented.

CARRIED

Mayor Pankiw advised the gallery of the Council Meeting there would be an in camera session and Council would be going in camera when all of the participants of the in camera session arrived, as they have another meeting scheduled for later in the evening in another municipality.

3. Minutes

3.1. Minutes of Regular Council February 27, 2018

Motion 073/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 27, 2018, as presented.

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 RimbeY Chamber of Commerce

Mayor Pankiw welcomed Melvin Durand, and Jackie Stratton of the RimbeY Chamber of Commerce to the Council Meeting.

Mr. Durand on behalf of the RimbeY Chamber of Commerce requested Council waive the fees for the rent of the arena for the Annual Trade show being held April 13 and 14, 2018, and in return the Chamber of Commerce will advertise the Town of RimbeY as the venue sponsor, and they will not apply for the \$500.00 Community Events Grant which they normally apply for to assist with the costs of this event. Mr. Durand indicated there were only four booths left at this time, and expects all 65 booths for the Trade Show will sell out.

Mayor Pankiw thanked Melvin Durand and Jackie Stratton for their presentation to Council.

Motion 074/18

Moved by Mayor Pankiw to give the Rimbey Chamber of Commerce the use of the Vern Poffenroth Memorial Arena at no cost for the Annual Trade Show scheduled for April 13 and 14, 2018, with the understanding the Rimbey Chamber of Commerce will not receive the Community Events Grant they would normally receive for this event.

CARRIED

Motion 075/18

Moved by Councillor Curle the Council meeting go in camera at 510 pm, pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Public Works Rick Schmidt, Town of Rimbey Engineers Greg Smith and Lloyd Solberg, Doug Lagore of Transitional Solutions, Erica Thomas of Transitional Solutions, Trevor Wall of Integrated Water and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Motion 076/18

Moved by Councillor Rondeel the Council meeting reverts back to an open meeting at 5:48 pm.

CARRIED

Motion 077/18

Moved by Mayor Pankiw to accept the in camera presentation as information.

CARRIED

Doug Lagore of Transitional Solutions, Erica Thomas of Transitional Solutions, Trevor Wall of Integrated Water departed the Council Meeting at 5:49 pm.

5.2 Tagish Engineering – South West Storm Water Management Plan

Mayor Pankiw welcomed Greg Smith and Lloyd Solberg of Tagish Engineering to the Council Meeting.

Mr. Smith reviewed the South West Storm Water Management Plan to date and indicated Administration had requested Tagish Engineering prepare 4 options to accommodate the storm water drainage. Mr. Solberg went through each of the 4 options in detail with Council as to where the ponds could be and how many cubic metres they could hold. He noted the Town needs a storage pond or ponds which could hold 38,000 cubic metres in total.

Mayor Pankiw thanked Greg Smith and Lloyd Solberg for their presentation regarding the South West Storm Water Management Plan.

Motion 078/18

Moved by Councillor Curle to accept the presentation from Greg Smith and Lloyd Solberg of Tagish Engineering regarding the South West Storm Water Management Plan, as information.

CARRIED

1 member of the public departed the meeting 6:22 pm.

## 6. Bylaws

6.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16Motion 079/18

Moved by Councillor Curle to give first reading to Bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 080/18

Moved Councillor Rondeel to add "Brewery" to the definitions under Section 2.2 and to the Discretionary Uses in Tables 12.11.1 and 12.12.1.

CARRIED

Motion 081/18

Moved by Mayor Pankiw to advertise Bylaw 940/18 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review.

CARRIED

Motion 082/18

Moved by Councillor Payson to extend the Council Meeting beyond the 90 minutes as allocated in Council Procedural Bylaw 914/16.

CARRIED

Motion 083/18

Moved by Mayor Pankiw to set the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw for Tuesday, April 10, 2018 at 5:00 pm.

CARRIED

3 members of the public departed the Council Meeting at 6:31 pm.

6.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16Motion #08418

Moved by Councillor Rondeel to give first reading to Bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 085/18

Moved by Councillor Curle to advertise Bylaw 941/18 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review.

CARRIED

Motion 086/18

Moved by Councillor Rondeel to set the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw for Tuesday, April 10, 2018 at 5:20 pm.

CARRIED

## 7. New and Unfinished Business

7.1 2018 Street ImprovementsMotion 087/18

Moved by Councillor Payson to accept the recommendation from Tagish Engineering Ltd. and award the tender of the 2018 Street Improvements, as duly submitted, to Border Paving Ltd. for the tendered price of \$433,358.98, including GST.

CARRIED

7.2 FCSS Emergency Social Service TrainingMotion 088/18

Moved by Councillor Payson to allow Rimbey FCSS to use of the Peter Lougheed Community Centre main auditorium at no cost for their mock emergency social services training session to be held Tuesday May 29, 2018.

CARRIED

7.3 Recycle CompactorMotion 089/18

Moved by Councillor Payson to conduct a trial period whereby Council will allow the Town of Rimbey commercial customers, schools and churches to use the transfer station for recycling, free of charge, to determine the increased volume of recycled material from commercial users, with the trial period ending June 30, 2018.

CARRIED

1 member of the public departed the Council Meeting at 7:18 pm.

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Rimoka Housing Foundation Minutes of December 5, 2017

8.2.2 Tagish Engineering Project Status Update to March 1, 2018

Motion 090/18

Moved by Councillor Curle to accept the Rimoka Housing Foundation Minutes of December 5, 2017 and the Tagish Engineering Project Status Update to March 1, 2018, as information.

CARRIED

## 9. Correspondence

Correspondence - None

## 10. Open Forum

10.1 Open Forum

One person spoke regarding the recycle facility and requested a letter for the Chamber of Commerce to send out the businesses regarding the trial period for commercial use recycling at the recycle facility.

## 11. In Camera

11.1 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)

This item was dealt with earlier in the meeting after item 5.1.

## 12. Adjournment

Motion 091/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 7:24 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 27, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
	7.3 Scout Hall (deletion)	
3.	<b>Minutes</b>	
	3.1 Minutes of Special Council Meeting March 12, 2018.....	2-3
	3.1 Minutes of Regular Council Meeting March 13, 2018.....	4-8
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 Central Alberta Raceways – Tammy Boyes .....	9-11
	5.2 Parkland Airshed Management Zone – Kevin Warren.....	12
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
	7.1 Communities in Bloom.....	13
	7.2 Bylaw 917/16 Land Use Bylaw Review .....	14
	7.3 Scout Hall.....	15-18
	7.4 Sidewalk Removal .....	19-22
8.	<b>Reports</b>	
	8.1 Department Reports	23
	8.1.1 Chief Administrative Officer Report.....	24
	8.1.2 Director of Finance Report.....	25-30
	8.1.3 Director of Public Works Report.....	31
	8.1.4 Director of Community Services Report.....	32
	8.1.5 Development Officer Report.....	33
	8.1.6 Bylaw Enforcement Report.....	34
	8.2 Boards/Committee Reports	35
	8.2.1 Beatty Heritage House Minutes of March 6, 2017 and January 8, 2018.....	36-37
	8.3 Council Reports	38
	8.3.1 Mayor Pankiw’s Report.....	39
	8.3.2 Councillor Coulthard’s Report.....	40
	8.3.3 Councillor Curle’s Report.....	41
	8.3.4 Councillor Payson’s Report.....	42
	8.3.5 Councillor Rondeel’s Report.....	43
9.	<b>Correspondence</b>	44
	9.1 2019 Canada Winter Games .....	45-49
	9.2 Rimbey Christen School.....	50-51
10.	<b>Open Forum</b> (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
	11.1 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, MARCH 27, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Community Services Cindy Bowie  
Planning & Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely
- Absent:
- Public:  
Treena Mielke, Rimbey Review  
Parkland Airshed Management Zone – Kevin Warren  
Central Alberta Raceways – Tammy Boyes  
2 members of the public
2. Adoption of Agenda
- 2.1 March 27, 2018 Agenda  
7.3 Scout Hall ( deletion)
- Motion 092/18
- Moved by Councillor Payson to accept the Agenda for the March 27, 2018 Regular Council Meeting, as amended.
- CARRIED
3. Minutes
- 3.1. Minutes of Special Council March 12, 2018  
3.2 Minutes of Regular Council March 13, 2018
- Motion 093/18
- Moved by Councillor Curle to accept the Minutes of the Special Council Meeting of March 12, 2018, as presented.
- CARRIED
- Motion 094/18
- Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of March 13, 2018, as presented.
- CARRIED
4. Public Hearings
- 4.1 Public Hearings - None
5. Delegations
- 5.1 Central Alberta Raceways - Tammy Boyes
- Mayor Pankiw welcomed Tammy Boyes of the Central Alberta Raceways to the Council Meeting.
- Ms. Boyes indicated the Central Alberta Raceways are planning to hold a swap meet at the Vern Poffenroth Memorial Arena on August 25, 2018 during Rock'n Rimbey. They are requesting use of the arena rent free. Table rentals are \$15.00 each. Gate cost will be \$5.00 per person and children 12 and under are free. Have room for 105 tables. She noted the first of July will be the cut off for vendors to rent tables. They feel they need to have at least 50 tables to break even.

Mayor Pankiw thanked Tammy Boyes of the Central Alberta Raceways for her presentation regarding a swap meet to be held at the Vern Poffenroth Memorial Arena.

Motion 095/18

Moved by Councillor Coulthard to accept the presentation from Tammy Boyes of the Central Alberta Raceways, as information.

CARRIED

Motion 096/18

Moved by Councillor Rondeel to allow the Central Alberta Raceways to submit a late application for the Community Events Grant for their Swap Meet.

CARRIED

Ms. Boyes departed the Council Meeting at 5:11 pm.

5.2 Parkland Airshed Management Zone – Kevin Warren

Mayor Pankiw welcomed Mr. Warren to the Council Meeting.

Mr. Warren introduced Mr. Neil Berry from the Alberta Energy Regulator who attended as part of his presentation. Mr. Warren gave an overview of the size of area they cover which is approximately 42,000 square kilometers with a population of approximately 285,000 people. He noted PAMZ is a non-profit society which monitors air quality and manages air quality issues in central Alberta. PAMZ operates a regional air quality monitoring program which is aligned with other Airshed zones and Alberta Environment & Parks. They interpret and report on air quality, maintain a process to identify and address air quality issues within the zone, secure funding using fair and equitable emissions based funding formulas and communicate to inform, educate and involve all stakeholders. Mr. Warren indicated there are 4 continuous stations, 3 permanent station, 1 portable, and 26 passive monitoring stations. Mr. Warren indicated participation in PAMZ is voluntary and explained the determination of the 2018 PAMZ Membership Fee Allocation. He advised the Town of Rimbey's invoice would be \$911.59. Mr. Warren indicated PAMZ monitored air quality in Rimbey in October to December of 2007 and in July-October of 2015. Ambien Air Quality levels were consistent with other similar sized towns in PAMZ with elevated hydrocarbons levels observed in 2015.

Mayor Pankiw thanked Mr. Warren for his presentation regarding the Parkland Airshed Management Zone.

Mr. Warren and Mr. Berry departed the Council Meeting at 5:57 pm.

Motion 097/18

Moved by Councillor Coulthard to accept the presentation by Mr. Keven Warren from the Parkland Airshed Management Zone, as information.

CARRIED

Motion 098/18

Moved by Councillor Curle to defer further discussion regarding the invoice for PAMZ to the 2018 Operating Budget on April 10, 2018.

CARRIED

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 Communities in Bloom

1 member of the public departed the meeting at 6:01 pm.

Motion 099/18

Moved by Mayor Pankiw the Town of Rimbey will not participate in Communities in Bloom in 2018.

CARRIED

7.2 Bylaw 917/16 Land Use Bylaw Review

Motion 100/18

Moved by Mayor Pankiw to hold the review of Bylaw 917/16 Land Use Bylaw during the May 8, 2018 Regular Council Meeting.

CARRIED

7.3 Scout Hall - Deleted

7.4 Sidewalk Removal

Motion 101/18

Moved by Councillor Coulthard to extend the meeting beyond the 90 minutes as allocated in Council Procedural Bylaw 924/16.

CARRIED

Motion 102/18

Moved by Mayor Pankiw to defer further discussion regarding the sidewalk removal to the 2018 Operating Budget on April 10, 2018 and for Administration to investigate further costs of the sidewalk.

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

8.1.3 Director of Public Works Report

8.1.4 Director of Community Services Report

8.1.5 Development Officer Report

8.1.6 Bylaw Enforcement Report

Motion 103/18

Moved by Councillor Curle to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports

8.2.1 Beatty Heritage House Minutes of March 6, 2017 and January 8, 2018

Motion 104/18

Moved by Councillor Curle to accept the Beatty Heritage House Minutes of March 6, 2017 and January 8, 2018, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 105/18

Moved by Councillor Coulthard to accept the reports of Council, as information.

CARRIED

## 9. Correspondence

- 9.1 2019 Canada Winter Games
- 9.2 Rimbey Christian School

Motion 106/18

Moved by Mayor Pankiw to give the Rimbey Christian School 2 hockey prints for their silent auction.

CARRIED

Motion 107/18

Moved by Councillor Curle to accept the correspondence from the 2019 Canada Winter Games and the Rimbey Christian School, as information.

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke regarding the hockey prints and gave a brief background on the pictures.

Mayor Pankiw recessed the Council Meeting at 6:51 pm.

1 person departed the Council Meeting at 6:51 pm.

Mayor Pankiw reconvened the Council Meeting at 6:55 pm.

## 11. In Camera

11.1 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)Motion 108/18

Moved by Councillor Curle the Council meeting go in camera at 6:55 pm, pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Community Services Cindy Bowie and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Motion 109/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:01 pm.

CARRIED

Motion 110/18

Moved by Mayor Pankiw to authorize the execution of the agreement for the Rimbey Lions Club to operate the Nesting Place RV Park for the period April 15, 2018 – October 15, 2022.

CARRIED

12. Adjournment

Motion 111/18

Moved by Councillor Coulthard to adjourn the meeting.

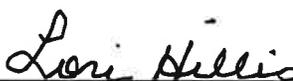
CARRIED

Time of Adjournment: 7:01 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY APRIL 10, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
	5.1 Delegation Gloria Nesbitt (addition)	
	7.2 Brix Construction - deletion	
	11.3 Personnel (Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act) addition	
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting March 27, 2018.....	2-6
4.	<b>Public Hearings</b>	
	4.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16.....	7-23
	4.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16.....	24-33
5.	<b>Delegations - None</b>	
6.	<b>Bylaws</b>	
	6.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16.....	34-50
	6.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16.....	51-60
	6.3 Bylaw 943/18 Regional Assessment Review Board.....	61-75
	6.4 Bylaw 938/18 Council Code of Conduct.....	76-90
	6.5 Bylaw 939/18 Council Procedural Bylaw.....	91-109
7.	<b>New and Unfinished Business</b>	
	7.1 2018 Operating Budget.....	110-112
	7.2 Brix Construction .....	113-125
	7.3 Fees for Services Bylaw 905/15 Schedule A .....	126-131
	7.4 Policy 0112 Council Chambers .....	132-133
8.	<b>Reports</b>	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	134
	8.2.1 Tagish Engineering Project Status Updates to March 29, 2018	135-136
	8.2.2 Rimoka Housing Foundation Minutes of January 24, 2018.....	137-139
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 924/16- Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	<b>In Camera</b>	
	11.1 Legal (Pursuant to Division 2, Section 23(1) of the Freedom of Information and Protection of Privacy Act)	
	11.2 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, APRIL 10, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle (Via Telephone)  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Planning & Development Officer – Liz Armitage  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke, Rimbey Review  
12 members of the public

2. Adoption of  
Agenda

2.1 April 10, 2018 Agenda

5.1 Delegation Gloria Nesbit (addition)

7.2 Brix Construction (deletion)

11.3 Personnel – (Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act) (addition)

Motion 112/18

Moved by Councillor Coulthard to accept the Agenda for the April 10, 2018 Regular Council Meeting, as amended.

CARRIED

Mayor Pankiw requested a Moment of Silence in honor of the 15 people from the Humboldt Broncos Hockey Team whose lives were lost during the tragic traffic accident on Friday, April 6, 2018.

Mayor Pankiw read the following poem, written by Juanita Straub.

In An Instant

In an instant  
a heart stops beating,  
a young life if no more.  
A mother's hear is broken,  
a dad falls to the floor.

In an instant  
a brother disappears,  
a siblings heart is crushed.  
No calls, no texts, no teasing words,  
his familiar voice is hushed.

In an instant  
a bright young future  
is halted in it's path.  
His hopes, his dreams, his goals in life  
but a memory in the past.

In an instant  
a father and husband  
so loved and so adored.  
With so many things to offer still  
will not walk through the door.

In an instant  
it all was over,  
all lives forever changed.  
Some were left to carry on,  
with hearts in so much pain.

In an instant  
a town was rallying  
with shock and disbelief.  
The loss was inconceivable  
Our Boys! Our Sons! Our Team!

In an instant  
a nation held them tight!  
All parents hearts relate  
The love that's shared by all of us  
will strengthen each new day.

and as we go about our days,  
let's hold our loved ones close  
For we never know what's up ahead,  
and no one really knows,  
Our lives can change forever In An Instant!

## 3. Minutes

3.1. Minutes of Regular Council March 27, 2018Motion 113/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of March 27, 2018, as presented.

CARRIED

## 4. Public Hearings

4.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw 917/16 at 5:05 pm.

Mayor Pankiw advised the gallery the purpose of Bylaw 940/18 Amendment to Land Use Bylaw 917/16 is to add "Brewery, winery and distillery" and "Brewpub" as Discretionary Uses in the C1 & C2 districts.

Mayor Pankiw requested confirmation of notice of the public hearing from the development officer. Development Officer Liz Armitage advised notice was placed in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Rimbey Review; and was given to adjacent property owners by regular mail; and notice of this public hearing was posted on the Town of Rimbey web site under important notices, with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw inquired if the Applicant, Mr. Derek Nordstrom would like to give comments on his application.

Mr. Nordstrom thanked the Mayor and Council for their consideration of this amendment to the land use bylaw. Mr. Nordstrom advised Council he thought the brewery would be a net benefit to the community. He indicated they would employ up to 10 people within three years. They plan to use agricultural products from local farmers. They have arranged for waste products to be used by local farmers. It would also give the local residents of town another place to socialize instead of Driving to Lacombe or Red Deer. It would be a community hub so it would be a family friendly venue.

Mayor Pankiw requested a report from Development Officer Liz Armitage.

Mrs. Armitage advised Town administration has reviewed the requested Land Use Bylaw amendment application and proposes the following clauses in the Land Use Bylaw 917/16 be made to accommodate the additions of a definition of brewery and brewpub. Administration recommends adding the use to both C1 and C2 district as discretionary use. The reason administration recommends adding it as a discretionary use is to provide the opportunity for neighboring parcels to comment on the development permit during the development permit application and review process.

The following excerpts from Land Use Bylaw 917/16 illustrate the proposed amendments.

**Section 2.2 shall be amended to add:**

(22) “brewery, winery and distillery” means a use where beer, wine, spirits and other alcoholic beverages are manufactured and that may have areas and facilities for the storage, packaging, bottling, canning and shipping of the products made.

(23) “brewpub” means a restaurant or drinking establishment where beer, wine or alcoholic spirits are produced on-site for consumption within the development and for retail sale. The facility must be appropriately licensed by the Alberta Liquor and Gaming Commission.

**Table 12.11.1 (C1 district) shall be amended to read:**

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Art gallery</li> <li>• Bakery</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/Laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Housing, mixed use</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Retail</li> <li>• Sign</li> <li>• Theatre</li> </ul>	<ul style="list-style-type: none"> <li>• Adult entertainment</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Brewery, winery and distillery</li> <li>• Brewpub</li> <li>• Car/Truck wash</li> <li>• Contracting services</li> <li>• Gas bar</li> <li>• Housing, apartment (low rise)</li> <li>• Housing, apartment (high rise)</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Parking facility</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Restaurant – drive thru</li> <li>• Solar Collectors</li> <li>• Utility installations</li> </ul>

**Table 12.12.1 (C2 District) shall be amended to read:**

<b>Permitted Uses</b>	<b>Discretionary Uses</b>
<ul style="list-style-type: none"> <li>• Auction mart</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Bakery</li> <li>• Car/Truck wash</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Gas bar</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Restaurant – drive thru</li> <li>• Retail</li> <li>• Sign</li> </ul>	<ul style="list-style-type: none"> <li>• Any permitted use with a height exceeding 10 metres</li> <li>• Adult entertainment</li> <li>• Amusement arcade</li> <li>• Automotive service and/or paint shop</li> <li>• Brewery, winery and distillery</li> <li>• Brewpub</li> <li>• Contracting services</li> <li>• Gambling and gaming hall</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Solar Collectors</li> <li>• Theatre</li> <li>• Trucking establishment</li> <li>• Utility installations</li> <li>• Warehouse</li> </ul>

Mrs. Armitage reported Council gave first reading to Bylaw 940/18 Amendment to Land Use Bylaw 917/16 on March 13, 2018. Council set the Public Hearing date of April 10, 2018 and directed administration to circulate notice of Bylaw 941/18 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw asked the Development Officer if there were any written submissions received. Mrs. Armitage indicated she had received a written response by April 4, 2018, from Alberta Transportation. They have no objections. The Town of Rimbey also received a letter from the Rimbey & District Chamber of Commerce who indicated they are in favour of the Brewery. Mrs. Armitage read the letter to Council and the gallery. There were no other written responses received.

Mayor Pankiw asked if any persons wished to be heard regarding Bylaw 940/18 Amendment to Land Use Bylaw.

Melvin Durand – President of Rimbey & District of Commerce indicated the Chambers is in favor of the Brewery as it does meet all of the mandates. It is a place for the community to meet and it would be family friendly.

Carey Anderson – Indicated he was in favor of the brewery and breweries are popping up all over the place and it will draw people to our community. It will be an asset to our community.

Duncan Henry – Indicated he was in favor of the brewery He runs D & H Custom Sausage and the brewery will offer diversity and identity for Rimbey. It is another opportunity to open a local business in Rimbey.

Bart Vandehoven – Indicated he is in favor of the brewery as well. From the farming side it is a value added agribusiness. It provides another outlet for products such as barley and hops. The by-products are also feedstock for a lot of animals. The brewery has a lot of value for the town and surrounding area.

Mayor Pankiw asked a second time if any other persons wished to be heard regard Bylaw 940/18 Amendment to Land Use Bylaw.

There were no other persons wishing to be heard.

Mayor Pankiw asked a third time if any other persons wished to be heard regard Bylaw 940/18 Amendment to Land Use Bylaw.

There were no other persons wishing to be heard.

Mayor Pankiw asked Development Officer Liz Armitage if she had any closing comments.

Development Officer Liz Armitage had no further comments.

Mayor Pankiw asked the applicant Mr. Nordstrom if he would like to make any closing comments.

Mr. Nordstrom had no further comments.

Mayor Pankiw closed the Public Hearing for Bylaw 940/18 Amendment to Land Use Bylaw 917/16 at 5:13 pm.

Mayor Pankiw moved item 6.1 up to deal with Bylaw 940/18 Amendment to Land Use Bylaw prior to the second public hearing.

6.1 Bylaw 940/18 Amendment to Land Use Bylaw 917/16

Motion 114/18

Moved by Mayor Pankiw to give second reading to bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 115/18

Moved by Councillor Payson to give third reading and final to bylaw 940/18 Amendment to Land Use Bylaw 917/16.

CARRIED

8 members of the public departed the meeting at 5:16 pm.

4.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw 917/16 at 5:17 pm.

Mayor Pankiw advised the gallery the purpose of Bylaw 941/18 Amendment to the Land Use Bylaw 917/16 is to add recreation play center and child care facility as a Discretionary Use in the C1 and C2 districts.

Mayor Pankiw requested confirmation of notice of the public hearing from the development officer. Mrs. Armitage advised notice was placed in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Rimbey Review; and was given to adjacent property owners by regular mail; and notice of this public hearing was posted on the Town of Rimbey web site under important notices, with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw asked for a report from the Development Officer. Mrs. Armitage advised Administration has reviewed the requested Land Use Bylaw amendment application and proposes the following clauses in the Land Use Bylaw 917/16 be made to accommodate the addition of a definition of "commercial recreation and entertainment facility". Administration recommends adding the "commercial recreation and entertainment facility" use to both C1 and C2 district as discretionary use. In addition, Administration

recommends adding day care, child” as a discretionary use in the C1 district. The reason administration recommends adding it as a discretionary use is to provide the opportunity for neighboring parcels to comment on the development permit during the development permit application and review process.

The following excerpts from Land Use Bylaw 917/16 illustrate the proposed amendments.

**Section 2.2 shall be amended to add:**

(30) “commercial recreation and entertainment facility” means a facility or establishment that provides recreation or entertainment for gain or profit but does not include a casino or adult entertainment establishment;

Table 12.11.1 (C1 district) shall be amended to read

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Art gallery</li> <li>• Bakery</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/Laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Grocery store</li> <li>• Hotel</li> <li>• Housing, mixed use</li> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Retail</li> <li>• Sign</li> <li>• Theatre</li> </ul>	<ul style="list-style-type: none"> <li>• Adult entertainment</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Car/Truck wash</li> <li>• Commercial Recreation &amp; Entertainment Facility</li> <li>• Contracting services</li> <li>• Day care, child</li> <li>• Gas bar</li> <li>• Housing, apartment (low rise)</li> <li>• Housing, apartment (high rise)</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Parking facility</li> <li>• Pawn shop</li> <li>• Recycling depot</li> <li>• Repair shop</li> <li>• Restaurant – drive thru</li> <li>• Solar Collectors</li> <li>• Utility installations</li> </ul>

Table 12.12.1 (C2 District) shall be amended to read:

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> <li>• Auction mart</li> <li>• Automotive sales and/or rental</li> <li>• Automotive supply store</li> <li>• Bakery</li> <li>• Car/Truck wash</li> <li>• Club</li> <li>• Convenience store</li> <li>• Dry cleaning/laundromat services</li> <li>• Financial Services</li> <li>• Funeral home</li> <li>• Gas bar</li> <li>• Grocery store</li> <li>• Hotel</li> </ul>	<ul style="list-style-type: none"> <li>• Any permitted use with a height exceeding 10 metres</li> <li>• Adult entertainment</li> <li>• Amusement arcade</li> <li>• Automotive service and/or paint shop</li> <li>• Commercial Recreation &amp; Entertainment Facility</li> <li>• Contracting services</li> <li>• Day care, child</li> <li>• Gambling and gaming hall</li> <li>• Liquor store</li> <li>• Nightclub</li> <li>• Pawn shop</li> <li>• Recycling depot</li> </ul>

<ul style="list-style-type: none"> <li>• Office</li> <li>• Medical clinic</li> <li>• Motel</li> <li>• Personal Services</li> <li>• Public administration</li> <li>• Religious Institution</li> <li>• Restaurant</li> <li>• Restaurant – drive thru</li> <li>• Retail</li> <li>• Sign</li> </ul>	<ul style="list-style-type: none"> <li>• Repair shop</li> <li>• Solar Collectors</li> <li>• Theatre</li> <li>• Trucking establishment</li> <li>• Utility installations</li> <li>• Warehouse</li> </ul>
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Council gave first reading to Bylaw 941/18 Amendment to Land Use Bylaw 917/16 on March 13, 2018. Council set the Public Hearing date of April 10, 2018 and directed administration to circulate notice of Bylaw 941/18 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw asked the Development Officer if there were any written submissions received. Mrs. Armitage advised she had received a written response by April 4, 2018, from Alberta Transportation. They have no objections. There were no other written responses received.

Mayor Pankiw asked if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked a second time if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked a third time if any other persons wished to be heard regard Bylaw 941/18 Amendment to Land Use Bylaw.

There were no persons wishing to be heard.

Mayor Pankiw asked Development Officer Liz Armitage if she had any closing comments.

Development Officer Liz Armitage indicated she had no closing comments.

Mayor Pankiw closed the Public Hearing for Bylaw 941/18 Amendment to Land Use Bylaw 917/16 at 5:21 pm.

Mayor Pankiw moved item 6.2 up to deal with Bylaw 941/18 Amendment to Land Use Bylaw prior to the delegation.

6.2 Bylaw 941/18 Amendment to Land Use Bylaw 917/16

Motion 116/18

Moved by Councillor Rondeel to give second reading to bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 117/18

Moved by Councillor Rondeel to give third and final reading to bylaw 941/18 Amendment to Land Use Bylaw 917/16.

CARRIED

## 5. Delegations

5.1 Delegations - - Gloria Nesbitt

Mayor Pankiw welcomed Ms. Nesbitt to the Council Meeting.

Ms. Nesbitt presented to Council a vision to make Rimbey beautiful. She indicated she is an artist and her idea is to create murals on Rimbey Businesses which face main street and also to add planting in green areas, and further to include an Annual Rimbey Festival to encourage Rimbey to unify. She indicated this all started when she spoke with Mr. Vic Wiens, who is the Principle of the Rimbey Christen School. Ms. Nesbitt introduced Mr. Wiens to Council. He spoke regarding the placement of art in the community and noted artists contribute significantly to the economic development of a community. He indicated artists fill the gaps in vacant lots. He spoke regarding how the Town of Chemainus, BC was a rundown town, and how it drew people to their community as a tourist destination through the murals and art. The artists brought 2 things to Chemainus, esthetics and experience.

Ms. Nesbitt suggested she would get the Rimbey Businesses working together to do the work. They would bring a team of people together and they would do the murals, then she or other artists or landscapers working and mentoring with them for support, then they would have the ownership. She indicated there are often funding for these types of projects with matching grants. She suggested the name of the project could be Plant and Paint for Posterity.

She also suggested to hold an art walk similar to the one on Whyte Avenue in Edmonton. From an art walk, it could turn into an annual festival. Every group could bring to main street what they do best.

Mayor Pankiw thanked Ms. Nesbitt for her presentation regarding the beautification of Rimbey.

Motion 118/18

Moved by Councillor Coulthard to accept the presentation from Gloria Nesbitt, as information.

CARRIED

Ms. Nesbitt and Mr. Wiens departed the meeting at 5:45 pm.

## 6. Bylaws

6.3 Bylaw 943/18 Regional Assessment Review BoardMotion 119/18

Moved by Councillor Payson to give first reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

Motion 120/18

Moved by Councillor Coulthard to give second reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

Motion 121/18

Moved by Councillor Curle to unanimously agree to present Bylaw 943/18 Regional Assessment Review Board for third and final reading.

CARRIED

Motion 122/18

Moved by Councillor Coulthard to third and final reading to Bylaw 943/18 Regional Assessment Review Board.

CARRIED

6.4 Bylaw 938/18 Council Code of Conduct

Motion 123/18

Moved by Mayor Pankiw to give second reading to Bylaw 938/18 Council Code of Conduct.

CARRIED

Motion 124/18

Moved by Councillor Payson give third and final reading to Bylaw 938/18 Council Code of Conduct.

CARRIED

6.5 Bylaw 939/18 Council Procedural Bylaw

Motion 125/18

Moved by Councillor Coulthard to give second reading to Bylaw 939/18 Council Procedural Bylaw

CARRIED

Motion 126/18

Moved by Mayor Pankiw to give third and final reading to Bylaw 939/18 Council Procedural Bylaw.

CARRIED

7. New and Unfinished Business

7.1 2018 Operating Budget

Motion:127/18

Moved by Councillor Coulthard to extend the meeting beyond the 90 minutes as per the Council Procedural Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 128/18

Moved by Councillor Payson to adopt the 2018 Operating Budget, as amended and attached to and forming part of these minutes.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Brix Construction

Deleted from agenda.

7.3 Fees for Services Bylaw 905/15 Schedule A

Motion 129/18

Moved by Mayor Pankiw to approve the Bylaw 905/15 Fees for Services Schedule A, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Policy 0112 Council Chambers

Motion 130/18

Moved by Councillor Coulthard to approve Policy 0112 Council Chambers, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Updates to March 29, 2018
- 8.2.2 Rimoka Housing Foundation Minutes of January 24, 2018

Motion 131/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Updates to March 29, 2018, and the Rimoka Housing Foundation Minutes of January 24, 2018, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence - None

10. Open Forum

10.1 Open Forum

No members of the gallery wished to speak.

Mayor Pankiw recessed the Council Meeting at 6:58 pm.

2 members of the public, Director of Public Works Rick Schmidt, Development Officer Liz Armitage, and Director of Finance Wanda Stoddard departed the meeting at 6:58 pm.

Mayor Pankiw reconvened the Council Meeting at 7:13 pm.

## 11. In Camera

11.1 Legal (Pursuant to Division 2, Section 23(1) of the Freedom of Information and Protection of Privacy Act)

11.2 Legal (Pursuant to Division 2, Section 16(1) of the Freedom of Information and Protection of Privacy Act)

11.3 Personnel (Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act)

Motion 132/18

Moved by Councillor Payson the Council meeting go in camera at 7:13 pm, pursuant to Division 2, Section 23(1) 16(1) and 17(4)(d) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle (via Telephone), Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely to discuss legal issues and a personnel issue.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 7:17 pm.

Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely returned to the Council Meeting at 7:43 pm.

Motion 133/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:44 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 134/18

Moved by Councillor Mayor Pankiw to authorize the execution of the Amending Agreement #2 with the City of Red Deer for Regional Assessment Review Services.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 135/18

Moved by Councillor Coulthard to execute the Letter of Intent with Waterco, a division of Integrated Sustainability Consultants.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 136/18

Moved by Councillor Coulthard to execute the Confidentiality and Non-Disclosure Agreement between Waterco and the Town of Rimbey.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Motion 137/18

Moved by Councillor Coulthard to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:45 pm.



\_\_\_\_\_  
MAYOR RICK PANKIW



\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**Town of Rimbey  
Operating Budget - 2018**

**ALL SERVICES COMBINED**

Net Budget by Object	Budget 2017	Budget 2018	2018 % Change	2018 Change
<b>Revenue</b>				
User Fees and Sale of Goods	1,655,626	1,603,801	-3.13%	-51,825
Government Transfers	1,118,600	1,132,372	1.23%	13,772
Rentals	95,928	80,007	-16.60%	-15,921
Licences and Fines	70,500	36,000	-48.94%	-34,500
Frontage	107,460	114,311	6.38%	6,851
Penalties	60,400	60,500	0.17%	100
Interest	24,000	20,000	-16.67%	-4,000
Franchise	454,895	501,891	10.33%	46,996
Naming rights	25,000	25,000	0.00%	0
Total revenue	3,612,409	3,573,882	-1.07%	-38,527
<b>Expenses</b>				
Salaries and Benefits	1,801,571	1,829,461	1.55%	27,890
Council Salaries and Benefits	112,903	127,911	13.29%	15,008
Contracted Services	593,850	523,577	-11.83%	-70,273
Goods and Utilities	1,579,921	1,691,916	7.09%	111,995
Local Requisitions	437,232	441,492	0.97%	4,260
Provincial requisitions	891,783	907,334	1.74%	15,551
Interest and debt repayments	565,565	546,185	-3.43%	-19,380
<i>Subtotal</i>	5,982,825	6,067,876		
Reserve Transfers	22,107	4,601		
	22,107	4,601		
Total expenses	6,004,932	6,072,477	1.12%	67,545
<b>Total Budget Requirement</b>	<b>2,392,523</b>	<b>2,498,595</b>	4.43%	106,072
Estimated tax levies with no new assessment (New Tax Generation)	2,392,523	2,437,595		
<b>Net Budget Requirement</b>	0	61,000		
Estimated required increase in taxes		2.50%		

**Town of Rimbey**  
**2018 Budget Changes from Preliminary Budget to Present**

	Draft Budget Dec 9/17	Budget Meeting Changes	Increases & decreases based on 2017 actual costs	Proposed Changes	Draft Budget April 10/18	
Revenue	3,537,863					
2% increase in garbage fees		4,168				
Frontage			6,851			
Keyera Naming Rights			25,000			<b>Note 1</b>
<b>Total Revenue</b>	<b>3,537,863</b>	<b>4,168</b>	<b>31,851</b>	<b>0</b>	<b>3,573,882</b>	
Expenses	5,999,131					
RCMP Admin from 3 to 3.5 days per week		7,038				<b>Note 2</b>
Library requisition		3,500				
Handi van Society		20,000				
Boys and Girls Club		15,000				<b>Note 1 A</b>
Other Organizations - re: Keyera Money		10,000				<b>Note 1 A</b>
Citizens on Patrol		2,000				
Council committee fees			7,238			
Parkland Regional Library increase			1,534			
Barricades for alley closure			2,500			
Increase in natural gas and power			14,935			
Snow removal budget decrease			-17,000			<b>Note 3</b>
Lions Club Rock N Rimbey request				0		<b>Note 4</b>
CAEP membership				0		<b>Note 5</b>
CAEP Strategic Planning				0		<b>Note 5</b>
Parkland Airshed Management Zone				0		<b>Note 6</b>
Community Beautification				2,000		<b>Note 7</b>
Legal fees review of Bylaws - Live Streaming				0		<b>Note 8</b>
Camera and Equipment for Live Streaming						<b>Note 9</b>
To reserve				4,601		<b>Note 10</b>
<b>Total Expenses</b>	<b>5,999,131</b>	<b>57,538</b>	<b>9,207</b>	<b>6,601</b>	<b>6,072,477</b>	
Total Budget Requirement	2,461,268	53,370	-22,644	6,601	2,498,595	
Estimated tax levies	2,400,109				2,437,595	
<b>Net Budget Requirement</b>	<b>61,159</b>				<b>61,000</b>	
	<b>2.55%</b>				<b>2.50%</b>	

**Note 1:**  
Keyera has agreed to renew their sponsorship of the Peter Lougheed Community Center.

**Note 1A:**  
Boys and Girls Club - \$15000 for 2018  
Other organizations - \$10000

**Note 2:**  
Increase RCMP admin from 3 to 3.5 days per week \$7038.

**Note 3:**  
Use Town owned trucks for residential snow removal

**Note 4:**  
Rock n Rimbey is requesting an additional \$1,000 for their event. They receive the \$500 Community Events Grant - Nothing additional approved for Budget

**Note 5:**  
CAEP membership fees (\$1,155) and estimate for Strategic Planning (\$5,000) - Not approved for Budget

**Note 6:**  
Parkland Airshed Management Zone - membership \$911.59 - Not approved for Budget

**Note 7:**  
Community Beautification \$1000 - Increased to \$2000,00 for budget

**Note 8:**  
Legal review fees for bylaws and policies re: Live Streaming of Council Meetings - \$7,000 - Not approved for budget

**Note 9:**  
Camera and Equipment re: Live Streaming of Council Meetings - \$1,200 - Not approved for Budget

**Note 10:**  
Added \$4601 to budget for reserves

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY APRIL 24, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting March 27, 2018.....	2-15
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Seniuk & Company Chartered Accountants – Mike Seniuk.....	16
6.	<b>Bylaws</b>	
6.1	Bylaw 942/18 2018 Property Tax Bylaw.....	17-19
7.	<b>New and Unfinished Business</b>	
7.1	National Public Works Week.....	20-24
7.2	Apraxia Awareness Day.....	25-27
7.3	Rimbey Historical Society Memorandum of Understanding.....	28-32
7.4	Bylaw 905/15 Fees for Services Bylaw Schedule A.....	33--38
7.5	Intermunicipal Collaborative Frameworks and Intermunicipal Development Plans.....	39-40
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports - None	
8.3	Council Reports.....	41
8.3.1	Mayor Pankiw's Report.....	42
8.3.2	Councillor Coulthard's Report.....	43
8.3.3	Councillor Curle's Report.....	44
8.3.4	Councillor Payson's Report.....	45
8.3.5	Councillor Rondeel's Report.....	46
9.	<b>Correspondence</b>	47
9.1	Letter from Rimbey & District Chamber of Commerce Letter.....	48
9.2	Letter from Alberta Historical Resources Foundation.....	49-54
9.3	Letter from Alberta Municipal Affairs.....	55
9.4	Letter from Alberta Municipal Affairs.....	56-60
9.5	Letter from Alberta Seniors and Housing.....	61
9.6	Letter from Jason Nixon, MLA, Rimbey-Rocky Mountain House-Sundre.....	61
9.7	Letter form Alberta Transportation.....	63
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	FOIP Section 17(2)(f) Personal Privacy - Aerodrome Lease	
11.2	FOIP Section 17(4)(d) Personal Privacy - Library Auditor	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, APRIL 24, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Curle

Public:  
Treena Mielke, Rimbey Review  
Liz Armitage and Brian Austrum – Vicinia Planning + Engagement Inc.  
2 members of the public

2. Adoption of Agenda

2.1 April 24, 2018 Agenda

Motion 138/18

Moved by Councillor Coulthard to accept the Agenda for the April 24, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council April 10, 2018

Motion 139/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of April 10, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings None

5. Delegations

5.1 Seniuk & Company - Mike Seniuk

Mayor Pankiw welcomed Mr. Seniuk to the Council Meeting.

Mr. Seniuk presented the Town of Rimbey Audited Financial Statements for the Town of Rimbey highlighting revenues, expenses, cash flows and debt for the period ending December 31, 2017, to Council.

Motion 140/18

Moved by Councillor Coulthard to accept the Town of Rimbey Audited Financial Statements for the year ending December 31, 2017, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mr. Seniuk departed the Council meeting at 7:35 pm.

6. Bylaws

6.1 Bylaw 942/18 2018 Property Tax Bylaw

Motion 141/18

Moved by Councillor Coulthard to give first reading to Bylaw 942/18 2018 Property Tax Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 142/18

Moved by Councillor Payson to give second reading to Bylaw 942/18 2018 Property Tax Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 143/18

Moved by Councillor Coulthard to unanimously agree to present Bylaw 942/18 2018 Property Tax Bylaw for third and final reading.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 144/18

Moved by Mayor Pankiw to give third and final reading to Bylaw 942/18 2018 Property Tax Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 National Public Works Week

Motion:145/18

Moved by Councillor Coulthard to proclaim May 20-26, 2018 as Public Works Week in the Town of Rimbey.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Apraxia Awareness Day

Motion 146/18

Moved by Councillor Payson to proclaim May 14, 2018 as Apraxia Awareness Day in Rimbey.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Rimbey Historical Society Memorandum of Understanding

Motion 147/18

Moved by Councillor Coulthard to approve the Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Bylaw 905/15 Fees for Services Schedule A

Motion 148/18

Moved by Councillor Payson to approve the Bylaw 905/15 Fees for Services Schedule A, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Intermunicipal Collaborative Frameworks and Intermunicipal Development Plans

Motion 149/18

Moved by Councillor Coulthard to accept the updates on the Inter-municipal Collaborative Frameworks and Inter-municipal Development Plans, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports - None

8.2 Boards/Committee Reports - None

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Ms. Armitage, Mr. Austrom and Treena Mielke of the Rimbey Review departed the Council Meeting at 6:23 pm.

Motion 150/18

Moved by Councillor Coulthard to accept the reports of Council, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence

- 9.1 Letter from Rimbey & District Chamber of Commerce Letter
- 9.2 Letter from Alberta Historical Resources Foundation
- 9.3 Letter from Alberta Municipal Affairs
- 9.4 Letter from Alberta Municipal Affairs
- 9.5 Letter from Alberta Seniors and Housing
- 9.6 Letter from Jason Nixon, MLA, Rimbey-Rocky Mountain House-Sundre
- 9.7 Letter form Alberta Transportation

Motion 151/18

Moved by Mayor Pankiw to accept the correspondence from the Rimbey & District Chamber of Commerce, Alberta Historical Resources Foundation, Alberta Municipal Affairs, Alberta Seniors and Housing, Jason Nixon MLA for Rimbey-Rocky Mountain House-Sundre and Alberta Transportation, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke indicating she had heard many comments over the winter as to how well the Town of Rimbey Public Works staff had handled the snow removal this winter and spring.

One person spoke regarding the intersection of 51<sup>st</sup> street and 50<sup>th</sup> avenue, and inquired who owns the roads and who owns the pipes under the streets.

Mayor Pankiw recessed the Council Meeting at 6:42 pm.

2 members of the public and Director of Finance Wanda Stoddart departed the meeting at 6:42 pm.

Mayor Pankiw reconvened the Council Meeting at 6:51 pm.

## 11. In Camera

11.1 FOIP Section 17(2)(f) Personal Privacy Aerodrome Lease11.2 FOIP Section 17(4)(d) Library AuditorMotion 152/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:51 pm, pursuant to Division 2, Section 17 (2)(F) Personal Privacy regarding an Aerodrome Lease with Mayor Pankiw, Councillor Coulthard, Councillor Payson, Councillor Rondeel, and Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely as Administrative support and the Director of Public Works Rick Schmidt for Public Works support, and Section 17(4)(d)) regarding the Library Auditor with Mayor Pankiw, Councillor Coulthard,, Councillor Payson, Councillor Rondeel, and Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely as Administrative support.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Director of Public Works Rick Schmidt departed at 7:19 pm.

Motion 153/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:23 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 154/18

Moved by Councillor Coulthard to authorize Administration to execute the Residential Lease Agreement with Mr. Neil Forsyth for the residential lot at the Rimbey Aerodrome, as amended to include a clause regarding performance of the duties required, and remove the maintenance of trees and planting of trees from the Rimbey Aerodrome Residential Lease Agreement Schedule B.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 155/18

Moved by Mayor Pankiw to appoint Paulette Martens to audit the Rimbey Municipal Library Board financial records.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Motion 156/18

Moved by Councillor Coulthard to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:25 pm.



\_\_\_\_\_  
MAYOR RICK PANKIW



\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MAY 8, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting April 24, 2018.....	2-7
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations - None</b>	
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
7.1	Bylaw 917/16 Land Use Bylaw Review .....	8-126
7.2	Waste Management Service Agreement.....	127-130
7.3	Seniors Week 2018 .....	131-133
7.4	Victims and Survivors of Crime .....	134-135
7.5	Rimbey Aerodrome.....	136-140
7.6	Condominium Conversion .....	141-157
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	158
8.2.1	Beatty Heritage House Society Minutes of March 5, 2018 .....	159-160
8.2.2	Beatty Heritage House Society Special Meeting Minutes of April 3, 2018.....	161
8.2.3	Rimoka Housing Foundation Minutes of March 28, 2018.....	162-164
9.	<b>Correspondence</b>	
9.1	Thank you from Blindman Youth Society.....	165-166
10.	<b>Open Forum</b> (Bylaw 939/18- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, MAY 8, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
4 members of the public

2. Adoption of Agenda

2.1 May 8, 2018 Agenda

Mayor Pankiw advised Council will deal with item 7.6 first prior to 7.1.

Motion 157/18

Moved by Councillor Coulthard accept the Agenda for the May 8, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 Condominium Conversion

Motion 158/18

Moved by Mayor Pankiw to authorize the Chief Administrative Officer to execute approval the Condominium Conversion application as presented by 951374 Alberta Ltd. o/a Gord's Mini Mart, located at Lot 3 and 4, Block 8, Plan 148BT and part of SW 28-42-2-5 in accordance with Condominium Property Act, 10(1)(ii) and 10(2).

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Three members of the public departed the Council Meeting at 5:06 pm.

3. Minutes

3.1. Minutes of Regular Council April 24, 2018

Motion 159/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of April 24, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings None

5. Delegations

5.1 Delegations None

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 Bylaw 917/16 Land Use Bylaw Review

Mayor Pankiw recessed the Council Meeting at 6:55 pm.

Mayor Pankiw reconvened the Council Meeting at 7:06 pm.

Motion: 160/18

Moved by Councillor Coulthard to approve the review of the Land Use Bylaw as presented and to bring the suggested amendments as an Amendment to the Land Use Bylaw to the Regular Council Meeting scheduled for May 22, 2018.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Waste Management Service Agreement

Motion 161/18

Moved by Councillor Rondeel to authorize Administration to execute the Waste Management Service Agreement, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Seniors Week 2018Motion 162/18

Moved by Councillor Curle to proclaim the week of June 3-9, 2018 as Seniors Week in Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Victims and Survivors of CrimeMotion 163/18

Moved by Councillor Coulthard to proclaim the week of May 27 to June 2, 2018, as Victims and Survivors of Crime Week in the Town of Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Rimbey AerodromeMotion 164/18

Moved by Councillor Rondeel to sell the Rimbey Airport and to advertise the sale of land with the same conditions as previously advertised with a closing date of Friday, June 1, 2018 and bring back to the June 12, 2018 Regular Meeting of Council.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Beatty Heritage House Society Minutes of March 5, 2018

8.2.2 Beatty Heritage House Society Special Meeting Minutes of April 3, 2018

8.2.3 Rimoka Housing Foundation Minutes of March 28, 2018

Motion 165/18

Moved by Councillor Curle to accept the Beatty Heritage House Society Minutes of March 5, 2018, Beatty Heritage House Special Meeting Minutes of April 3, 2018 and the Rimoka Housing Foundation Minutes of March 28, 2018, as information.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

9. Correspondence

Correspondence  
 9.1 Thank you from Blindman Youth Action Society

Motion 166/18

Moved by Councillor Coulthard to accept the correspondence from the Blindman Youth Action Society, as information.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

10. Open Forum

10.1 Open Forum

One person indicated she felt well informed after this evenings meeting.

11. In Camera

11.1 In Camera – None

12. Adjournment

Motion 167/18

Moved by Councillor Curle to adjourn the meeting.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

Time of Adjournment: 7:54 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MAY 22, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
	7.5 Evergreen Walking Trail (addition)	
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting May 8, 2018 .....	2-5
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations - None</b>	
6.	<b>Bylaws</b>	
	6.1 944/18 Amendment to Land Use Bylaw 917/16 .....	6-144
7.	<b>New and Unfinished Business</b>	
	7.1 Sidewalk Removal .....	145-150
	7.2 Policy 0113 Public Participation .....	151-154
	7.3 Skateboarding Competition .....	155
	7.4 Grazing Lease.....	156-159
8.	<b>Reports</b>	
	8.1 Department Reports	160
	8.1.1 Chief Administrative Officer Report.....	161
	8.1.2 Director of Finance Report.....	162-170
	8.1.3 Director of Public Works Report.....	171
	8.1.4 Director of Community Services Report.....	172
	8.1.5 Development Officer Report.....	173
	8.1.6 Bylaw Enforcement Report.....	174
	8.2 Boards/Committee Reports	175
	8.2.1 Tagish Engineering Project Status Updates to Apr 26/18.....	176-181
	8.2.2 Beatty Heritage House Society Minutes of April 9, 2018.....	182-183
	8.3 Council Reports	184
	8.3.1 Mayor Pankiw's Report.....	185
	8.3.2 Councillor Coulthard's Report.....	186
	8.3.3 Councillor Curle's Report.....	187
	8.3.4 Councillor Payson's Report.....	188
	8.3.5 Councillor Rondeel's Report .....	189
9.	<b>Correspondence</b>	190
	9.1 Teddy for a Toonie 2018 .....	191
	9.2 Rimbey Chamber of Commerce Thank You.....	192
	9.3 MNP Canada Games Torch Relay .....	193
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
	11.1 FOIP – Section 27(1) Privileged Information Legal Advice	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, MAY 22, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke, Rimbey Review  
1 member of the public

2. Adoption of Agenda

2.1 May 22, 2018 Agenda  
7.5 Evergreen Estates Walking Trail (addition)

Motion 168/18

Moved by Councillor Payson to accept the Agenda for the May 22, 2018 Regular Council Meeting, as amended.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council May 8, 2018

Motion 169/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of May 8, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings None

5. Delegations

5.1 Delegations None

6. Bylaws

6.1 944/18 Amendment to Land Use Bylaw 917/16

Motion 170/18

Moved by Councillor Coulthard to give first reading to Bylaw 944/18 Amendment to Land Use Bylaw 917/16.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 171/18

Moved by Councillor Curle to advertise a Notice of Public Hearing for Bylaw 944/18 Amendment to Land Use Bylaw 917/16 for two (2) consecutive weeks in the Rimbey Review for the period of May 29-June 4, 2018 and June 5-June 11, 2018.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 172/18

Moved by Councillor Coulthard to hold a Public Hearing regarding Bylaw 944/18 Amendment to the Land Use Bylaw at 5:00 pm of the Regular Meeting of Council scheduled for Tuesday, June 26, 2018.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Sidewalk Removal

Motion 173/18

Moved by Councillor Rondeel to include the removal and replacement of the sidewalk with the concrete option, located on the west side of 52 Street south of 50 Avenue for one block to the alley, in the 2018 Street Improvement Project if funds are available.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Policy 0113 Public ParticipationMotion 174/18

Moved by Councillor Coulthard to approve Policy 0113 Public Participation, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Skateboarding CompetitionMotion 175/18

Moved by Councillor Payson to authorize Administration to issue a letter of permission to Kim Short of Mini Me Clothes for the Skate Board Competition to be held at the Rimbey Lions Park on June 16, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Grazing LeaseMotion 176/18

Moved by Councillor Coulthard to authorize the Grazing Lease for the 1.4 acre parcel of land located on SW 32-42-2-W5M which was formerly used as a landfill and garbage dump, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Evergreen Walking Trail

1 member of the public departed the Council meeting at 6:33 pm.

Motion 177/18

Moved by Councillor Curle to authorize Administration to send a letter to Mr. and Mrs. Abou Ghanim with the following terms:

1. Municipal Reserve Dedication.
  - a. The 0.27 acres of Plan 082 6263, Block 1, Lot 1, will be considered Municipal Reserve dedication and provided to the Town of Rimbey at no cost. The Town of Rimbey has prepared the land transfer agreement and will pay the full cost associated with the formal subdivision required to complete the transfer of the 0.27 acres.
  - b. In 2004 a 1.0 acre parcel of your land was given by the former land owner to the Town of Rimbey as Municipal Reserve. The Town will consider the 1.0 acre dedication along with the current 0.27 dedication as part of the total 10% Municipal Reserve calculation required on your 17.4 acre parcel. Please note the final determination of remaining Municipal Reserve dedication

will be done through an Area Structure Plan and finalized at the time of your future subdivision.

- 2. The Town of Rimbey will complete an Area Structure Plan for your existing lands at a cost of \$35,000. The Town requires payment in full prior to commencing work. Any funds remaining at the completion of the area structure plan will be returned to you. This fee is valid for the 2018 year only and if the Area Structure Plan does not commence in 2018 a new fee agreement will be required.
- 3. Due to safety and security of Pas-ka-poo Park, the Town is unable to alter the fence located on the south side of the property.

In Favor

Opposed

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Motion 178/18

Moved by Councillor Coulthard to accept the department reports, as information.

In Favor

Opposed

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Updates to April 26 and May 10, 2018
- 8.2.2 Beatty Heritage House Society Minutes of April 9, 2018

Motion 179/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Update to April 26 and May 10, 2018 and the Beatty Heritage House Society Minutes of April 9, 2018, as information.

In Favor

Opposed

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 180/18

Moved by Councillor Coulthard to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

- 9.1 ATB Teddy for a Toonie 2018
- 9.2 Rimbey Chamber of Commerce Thank You
- 9.3 MNP Canada Games Torch Relay

Motion 181/18

Moved by Councillor Curle to accept the correspondence regarding the ATB Teddy for a Toonie, Rimbey Chamber of Commerce Thank you and MNP Canada Games Torch Relay, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

There were no members of the public for the Open Forum.

Mayor Pankiw recessed the Council Meeting at 6:51 pm.

Treena Mielke of the Rimbey Review, Director of Public Works Rick Schmidt, Director of Finance Wanda Stoddart and Planning and Development Officer Liz Armitage departed the Council Meeting at 6:51 pm.

Mayor Pankiw reconvened the Council Meeting at 6:55 pm.

11. In Camera

11.1 FOIP Section 27(1) Privileged Information Legal Advice

Motion 182/18

Moved by Councillor Curle the Council meeting go in camera at 6:55 pm, pursuant to Division 2, Section 27 (1) Privileged Information Legal Advice, to discuss information provided by legal counsel with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely as Administrative support.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 183/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:58 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Motion 184/18

Moved by Councillor Payson to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:58 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JUNE 12, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting May 22, 2018 .....	2-7
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Peggy Makofka – Rimbeby FCSS – Triobike .....	8-9
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
7.1	FCM Special Advocacy Fund .....	10-13
7.2	Shared Community Peace Officer Services .....	14-16
7.3	Cemetery Board.....	17-28
7.4	Cemetery Work.....	29-31
7.5	Policies.....	32-39
7.6	Coffee with Council.....	40
7.7	Scout Hall.....	41-55
7.8	Sale of Rimbeby Aerodrome (Airport) .....	56-62
8.	<b>Reports</b>	
8.1	Finance	63
8.1.1	Accounts Payable Listing .....	64-66
8.2	Boards/Committee Reports	67
8.2.1	Rimoka Housing Foundation Board Minutes Apr 18/18.....	68-70
8.2.2	Rimoka Housing Foundation Email Motion Apr 26/18.....	71
8.2.3	Rimoka Housing Foundation Email Motion Apr 30/18.....	72
8.2.4	Beatty Heritage House Soceity Minutes May 8, 2018.....	73
9.	<b>Correspondence</b>	74
9.1	Alberta Recreation and Parks Association (2).....	75-76
9.2	Rimbeby FCSS Charity Golf Tournament.....	77-79
9.3	Alberta Municipal Affairs .....	80-81
9.4	Rimbeby Lions Club Car Cruise.....	82
10.	<b>Open Forum</b> (Bylaw 938/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	FOIP Section 16(1) Third Party Business Interest	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, JUNE 12, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke, Rimbey Review  
Peggy Makofka, Executive Director of Rimbey FCSS  
Katherine Winters, Past Coordinator of Volunteer Services FCSS  
Monique Larsen, Coordinator of Volunteer Programs FCSS  
2 members of the public

2. Adoption of Agenda

2.1 June 12, 2018 Agenda

Motion 185/18

Moved by Councillor Curle to accept the Agenda for the June 12, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council May 22, 2018

Motion 186/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of May 22, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings None

5. Delegations

5.1 Peggy Makofka – Rimbey FCSS - Triobike

Mayor Pankiw welcomed Peggy Makofka Executive Director of the Rimbey FCSS to the Council Meeting.

Mrs. Makofka indicated to Council FCSS has been considering commencing a program call Cycling without Age. They first saw this program in Canmore, Alberta. It is a program where seniors are able to have free bike rides in a

trishaw. The Trishaw bike is approximately 7.5 feet long and 3.5 feet wide, 3 feet 7 inches tall. It has seat belts and the occupants would wear helmets. FCSS would like to purchase one of these bikes and recruit, screen and train volunteers to operate the bike. She indicated they would like to partner with the Rimoka Housing Foundation and the new Valley View Lodge. They are looking for places to store the bike, people to maintain it and a training program for the safety of the volunteers and passengers. It is their idea to set up certain times of the day or of the week to offer the rides to seniors. This is not meant to take seniors for groceries or to the doctor. It is just for pleasure. Mrs. Makofka indicated they are in the process of applying for a grant through the New Horizons for Seniors and would appreciate a letter of support to accompany their application. They are requesting letters of support from other organizations in the community as well. They also requested a letter of authorization to allow the trishaw on Town of Rimbey streets, sidewalks and walking trails.

Mayor Pankiw thanked Mrs. Makofka for her presentation regarding the trishaw.

Motion 187/18

Moved by Councillor Coulthard to accept the presentation from Peggy Makofka, Executive Director of the Rimbey FCSS regarding the trishaw, as information.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Motion 188/18

Moved by Councillor Curle for Administration to provide a letter of support to FCSS regarding the trishaw, and also a letter to FCSS to allow the trishaw on all Town of Rimbey streets, sidewalks and walking trails.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Peggy Makofka, Katherine Winters and Monique Larsen departed the Council Meeting at 5:20 pm.

6. Bylaws

6.1 Bylaws - None

7. New and Unfinished Business

7.1 FCM Special Advocacy Fund

Motion 189/18

Moved by Mayor Pankiw to pay the FCM Voluntary Invoice of \$105.00, in support of the FCM's Special Advocacy Fund.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.2 Shared Community Peace Officer Services

Motion 190/18

Moved by Councillor Coulthard to accept and execute the Shared Community Peace Officer Services Agreement between the Town of Rimbey, Ponoka County and Summer Village of Parkland Beach.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Cemetery Board

Motion 191/18

Moved by Councillor Coulthard to disband the Cemetery Board as no actions can be implemented until ratified by Council at a duly constituted meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Cemetery Work

Motion 192/18

Moved by Councillor Coulthard to approve the tree removal of the inside row of trees in Mount Auburn Cemetery this year and the removal and replacement of the outside row of trees in 2019

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson

Opposed  
Councillor Rondeel

CARRIED

Motion 193/18

Moved by Councillor Coulthard to authorize the replacement of the four pillow blocks in West Haven Cemetery and either one or two new pillow blocks for expansion as the budget allows.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 194/18

Moved by Councillor Coulthard to authorize the placement of park benches and garbage receptacles on the north side of Mount Auburn Cemetery at the centre gates.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 195/18

Moved by Mayor Pankiw to table discussion regarding an Ash Garden in West Haven Cemetery for further information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

1 member of the public departed the Council Meeting at 5:50 pm.

7.5 PoliciesMotion 196/18

Moved by Councillor Coulthard to approve Policy 1119 Personal Protective Equipment (PPE), Policy 1120 Violence in the Workplace and Policy 1121 Working Alone, with the wording changes, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 Coffee with CouncilMotion 197/18

Moved by Councillor Curle to suspend Coffee with Council for the summer months, with Friday, June 29, 2018 as the last day of Coffee with Council and to recommence Coffee with Council on Friday, September 14, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.7 Scout HallMotion 198/18

Moved by Mayor Pankiw to invite members of the Kinsmen Club of Rimbey to attend a Council Meeting to discuss the Scout Hall.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.8 Sale of Rimbey Aerodrome (Airport)

2 sealed tenders were received

1) RV Heaven and Marina  
Bid of \$125,600.00  
Deposit of \$10,000.00

2) Neil Forsyth  
Bid of \$125,000.00  
Deposit of \$10,000.00

Motion 199/18

Moved by Councillor Rondeel to accept the bid from RV Heaven and Marina LTD, in the amount of \$125,600.00 for the purchase of the Rimbey Aerodrome.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Treena Mielke of the Rimbey Review departed the Council Meeting at 6:22 pm.

## 8. Reports

8.1 Accounts Payable ListingMotion 200/18

Moved by Councillor Curle to accept the Accounts Payable Listing as provided by the Chief Financial Officer, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Rimoka Housing Foundation Board Minutes April 18, 2018

8.2.2 Rimoka Housing Foundation Email Motion April 26, 2018

8.2.3 Rimoka Housing Foundation Email Motion April 30, 2018

8.2.4 Beatty Heritage House Society Minutes May 8, 2018

Motion 201/18

Moved by Councillor Coulthard to accept the Rimoka Housing Foundation Board Minutes April 18, 2018, Rimoka Housing Foundation Email Motion April 26, 2018, Rimoka Housing Foundation Email Motion April 30, 2018, and the Beatty Heritage House Society Minutes of May 8, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

9.1 Alberta Recreation and Parks Association (2)

9.2 Rimbey FCSS Charity Golf Tournament

9.3 Alberta Municipal Affairs

9.4 Rimbey Lions Club Car Cruise

Motion 202/18

Moved by Councillor Curle to accept the correspondence from Alberta Recreation and Parks Association, Rimbey FCSS Charity Golf Tournament, Alberta Municipal Affairs and Rimbey Lions Club Car Cruise, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

One person spoke regarding the upcoming Public Hearing regarding Bylaw 944/18 Amendment to Land Use Bylaw 917/16.

Mayor Pankiw recessed the Council Meeting at 6:30 pm.

1 member of the public departed the Council Meeting at 6:30 pm.

Mayor Pankiw reconvened the Council Meeting at 6:34 pm.

## 11. In Camera

11.1 FOIP Section 16(1) Third Party Business InterestMotion 203/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:34 pm, pursuant to Division 2, Section 16(1) Third Party Business Interest, to discuss a third party business interest with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Public Works Rick Schmidt as Public Works support and Recording Secretary Kathy Blakely as Administrative support.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

Motion 204/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:52 pm.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

Motion 205/18

Moved by Mayor Pankiw to accept and execute the Treated Effluent Access and Option Agreement from Repsol Oil & Gas Canada Inc. to purchase a minimum of 50,000 cubic meters of effluent waste water from our reservoirs during the period of June 1, 2018 to December 31, 2018.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

12. Adjournment

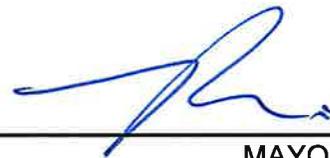
Motion 206/18

Moved by Councillor Curle to adjourn the meeting.

In Favor Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

CARRIED

Time of Adjournment: 6:52 pm.



MAYOR RICK PANKIWI



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JUNE 26, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
	7.4 New Boiler at the Pool (addition)	
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting June 12, 2018 .....	2-8
4.	<b>Public Hearings</b>	
	4.1 Bylaw 944/18 Amendment to Land Use Bylaw 917/16 .....	9-169
5.	<b>Delegations - None</b>	
6.	<b>Bylaws</b>	
	6.1 Bylaw 944/18 Amendment to Land Use Bylaw 917/16 .....	170-171
	6.2 Bylaw 945/18 Town of Rimbey Cemeteries Bylaw.....	172-179
7.	<b>New and Unfinished Business</b>	
	7.1 Memorandum of Agreement Yard Waste Compost Disposal .....	180-183
	7.2 Alberta Transportation Access Agreement.....	184-191
	7.3 Request for Municipal Property Tax Cancellation .....	192-193
8.	<b>Reports</b>	
	8.1 Department Reports	
	8.1.1 Director of Finance Reports – Accounts Payable Listing.....	194-197
	8.2 Boards/Committee Reports	198
	8.2.1 Tagish Engineering Project Status Updates June 7, 2018 .....	199-201
	8.3 Council Reports	202
	8.3.1 Mayor Pankiw’s Report.....	203-204
	8.3.2 Councillor Coulthard’s Report.....	205
	8.3.3 Councillor Curle’s Report.....	206-208
	8.3.4 Councillor Payson’s Report.....	209
	8.3.5 Councillor Rondeel’s Report.....	210
9.	<b>Correspondence</b>	211
	9.1 Boys & Girls Clubs of Wolf Creek .....	212-213
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
	11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, JUNE 26, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Development Officer - Liz Armitage  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke, Rimbey Review  
6 members of the public

2. Adoption of Agenda

2.1 June 26, 2018 Agenda  
7.4 New Boiler at the Pool (addition)

Motion 207/18

Moved by Councillor Payson to accept the Agenda for the June 26, 2018 Regular Council Meeting, as amended.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council June 12, 2018

Motion 208/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of June 12, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Bylaw 944/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 944/19 Amendment to Land Use Bylaw 917/16 at 5:01 pm.

Mayor Pankiw advised the members of the public the purpose of Bylaw 944/18 Amendment to Land Use Bylaw 917/16 is to update the Land Use Bylaw to reflect the requirements of the Modernized MGA, administrations review and public input

Mayor Pankiw requested confirmation of notice from Development Officer Liz Armitage.

Mrs. Armitage advised notice of the Public Hearing for Bylaw 944/18 Amendment to Land Use Bylaw 917/16 was placed in the May 29th and June 5th editions of the Rimbey Review, on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw requested a report from Mrs. Armitage.

Mrs. Armitage reported Council gave first reading to Bylaw 944/18 Amendment to Land Use Bylaw 917/16 on May 22, 2018. Council set the Public Hearing date of June 26, 2018 and directed administration to advertise the Public Hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

These amendments are recommended because:

- Modernized MGA compliance
- Administrative review
- Public input

A copy of the Land Use Bylaw which includes all the proposed changes has been made available to the public for review. Significant proposed changes included, but are not limited to:

- Inclusion of cannabis regulations, per MMGA
- Update of application process, per MMGA
- Update of item's not requiring development permit
- Inclusion of new definitions
- Revisions to enforcement/contravention
- Review of permitted and discretionary uses in all districts
- Addition of retaining wall regulations
- Specific dynamic sign regulations
- Revised manufactured home regulations

Mayor Pankiw inquired if there were written submissions received regarding Bylaw 944/18 Amendment to Land Use Bylaw 917/16.

Mrs. Armitage advised Administration received the following written responses by April 4, 2018:

- Alberta Transportation – provided comments pertinent to dynamic signs. The sign section of the LUB has been updated to reflect these comments.
- Alberta Health – comments provided were in respect to amendments required in the Nuisance Bylaw.
- 6 letters were received from Residents of Evergreen Estates regarding the inclusion of Housing, Modular as a permitted uses in the Residential Estate District.

Mayor Pankiw asked if any persons wished to be heard regarding Bylaw 944/18 Amendment to Land Use Bylaw 917/16.

Mrs. Armitage indicated there are 5 people who have signed the Public Hearing Sign In Sheet who wish to speak.

(Bart Carswell – Carswell Planning) – In Favor- Indicated the Town has put in all the proper requirements in the bylaw for the inclusion of Cannabis, including keeping cannabis out of the hands of children and youth, protecting roads, workplaces and public spaces, public health and limiting the illegal market. Mr. Carswell spoke about the requirements in the development permit, building permit and business licenses. He noted the definitions provide consistent messaging with federal, provincial and municipal direction, the location of cannabis stores, separation, and location. He indicated the Town is on the leading edge with Edmonton and Calgary. He spoke on the legislation from the province. Mr. Carswell advised he has been in cannabis stores in Vancouver and they are neat, clean and offer a boutique experience.

Dwayne Adams - Opposed – Mr. Adams spoke regarding the Town proposing the inclusion of Housing, modular, as a permitted use in the designation. He noted when they purchased and built in Evergreen Estates, The building restrictions by the developer included a 1500 square foot minimum for the main floor of properties to be built. He indicated 2 modular homes had been allowed to be built in the subdivision which are far less square fee than that required and indicated it has been three years and the construction of them are still incomplete. He spoke on how the smaller homes, which were not supposed to be allowed in that subdivision, are bringing down the value of the homes.

Jean Tytler - Opposed – The modular homes which moved in three years ago are still not completed. They do not meet the requirements of the developers restrictions. She noted 25% of frontage had to be natural products, stone, brick, etc. If you start moving in modular homes, you bring the values down of the rest of the properties.

Mayor Pankiw asked a second time if there are any other persons wishing to be heard.

There were no replies.

Mayor Pankiw asked a third time if there are any other persons wishing to be heard.

There were no replies.

Mayor Pankiw closed the Public Hearing for Bylaw 944/18 Amendment to Land Use Bylaw 917/16 at 5:17 pm.

5. Delegations

Delegations - None

6. Bylaws

6.1 Bylaw 944/18 Amendment to Land Use Bylaw 917/16

Mayor Pankiw departed the Council Meeting at 5:29 pm.

Mayor Pankiw returned to the Council Meeting at 5:32 pm.

Motion 209/18

Moved by Mayor Pankiw table discussion regarding Bylaw 944/18 to the July 24, 2018 Regular Council Meeting to allow administration to make recommended changes to Bylaw 944/18 Amendment to Land Use Bylaw 917/16 as a result of the Public Hearing.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Motion 210/18

Moved by Councillor Curle to have Development Officer Liz Armitage investigate the modular homes in Evergreen Estates as to the completion of the homes and bring the information back to the July 24, 2018 Regular Council Meeting.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

1 member of the public departed the Council Meeting.

6.2 Bylaw 945/18 Town of Rimbey Cemeteries

Motion 211/18

Moved by Councillor Curle to give first reading to Bylaw 945/18 Town of Rimbey Cemetery Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 212/18

Moved by Councillor Coulthard to give second reading to Bylaw 945/18 Town of Rimbey Cemetery Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 213/18

Moved by Councillor Curle to unanimously agree to give third and final reading to Bylaw 945/18 Town of Rimbey Cemetery Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 214/18

Moved by Councillor Coulthard to give third and final reading to Bylaw 945/18 Town of Rimbey Cemetery Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Memorandum of Agreement Yard Waste Compost Disposal

Motion 215/18

Moved by Councillor Coulthard accept and execute the Memorandum of Agreement Yard Waste Compost Disposal with the Town of Ponoka for the period of May 1, 2018 to April 30, 2019 at a cost of \$1.50 per cubic yard.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson

Opposed  
Councillor Rondeel

CARRIED

7.2 Alberta Transportation Access Agreement

Motion 216/18

Moved by Mayor Pankiw to accept and execute the Alberta Transportation Access Agreement for the test wells on the condition the Town of Rimbey is provided the results of the tests.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Request for Municipal Property Tax Cancellation

Motion 217/18

Moved by Councillor Rondeel to deny the request for 2017 Municipal Property Tax cancellation for Plan 0727008, Block 1, Lot 6, in the amount of \$717.16.

In Favor  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed  
Mayor Pankiw

CARRIED

Motion 218/18

Moved by Councillor Curle to deny the request for 2018 Municipal Property Tax cancellation for Plan 0727008, Block 1, Lot 6, in the amount of \$749.87.

In Favor  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed  
Mayor Pankiw

CARRIED

Director of Community Services Cindy Bowie joined the Council meeting at 5:58 pm.

7.4 New Boiler at the Pool

Motion 219/18

Moved by Councillor Coulthard to authorize the purchase of a new stainless steel boiler for the pool at a cost of \$55,000.00, with the funds coming from unrestricted reserves.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Director of Community Services Cindy Bowie departed the Council Meeting at 6:03 pm.

8. Reports

8.1 Accounts Payable Listing

Motion 220/18

Moved by Councillor Rondeel to accept the Accounts Payable Listing as provided by the Chief Financial Officer, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update June 7, 2018

Motion 221/18

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update of June 7, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 222/18

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

9. Correspondence

Correspondence

9.1 Boys & Girls Clubs of Wolf Creek

Motion 223/18

Moved by Councillor Curle to accept the correspondence from Boys & Girls Clubs of Wolf Creek, as information.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

10. Open Forum

10.1 Open Forum

No persons present wished to speak during the open forum.

Mayor Pankiw recessed the Council Meeting at 6:07 pm.

5 members of the public, Development Officer Liz Armitage, Director of Finance Wanda Stoddard, Director of Public Works Rick Schmidt and Treena Mielke of the Rimbey Review departed the Council Meeting at 6:07 pm.

Mayor Pankiw reconvened the Council Meeting at 6:08 pm.

11. In Camera

11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail

Motion 224/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:09 pm, pursuant to Division 2, Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail to discuss a contract with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Motion 225/18

Moved by Councillor Payson the Council meeting reverts back to an open meeting at 6:14 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 226/18

Moved by Councillor Payson to accept and execute the Agreement for Sale between the Town of Rimbey and Kriz Farming Ltd. for the purchase of approximately 0.49 acres of land located at NE 29-42-2-W5, for the purpose of the Evergreen Walking Trail, with funding to come from Restricted Municipal Reserve.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Motion 227/18

Moved by Councillor Curle to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:16pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**

**TOWN COUNCIL AGENDA**

**9:00 AM**

**AGENDA FOR SPECIAL MEETING OF THE TOWN COUNCIL TO BE  
HELD ON TUESDAY JULY 10, 2018 AT 9:00 AM IN THE COUNCIL  
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

- 1. Call to Order Special Council Meeting  
& Record of Attendance**
- 2. Agenda Approval**
- 3. 3.0 Municipal Advocacy Solutions Grant Writing Proposal**
- 4. 4.1 Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON TUESDAY JULY 10, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 9:00 AM, with the following in attendance:

Mayor Pankiw  
Councillor Curle  
Councillor Coulthard  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Recording Secretary – Karen Dawn

Absent:  
Councillor Payson  
Public:

2. Agenda Approval

2.1. July 10, 2018 Special Council Meeting Agenda

Motion 228/18

Moved by Councillor Coulthard to accept the agenda for July 10, 2018 Special Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

3.

3.0 Municipal Advocacy Solutions Grant Writing Proposal

Motion 229/18

Moved by Mayor Pankiw to accept the proposal from Municipal Advocacy Solutions to complete the grant application for the 51 Street infrastructure project at a cost of \$7,900 with funds taken from Special Projects.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

4. Adjournment

4.1 Adjournment

Motion 230/18

Moved by Councillor Curle to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 9:35 am.



---

MAYOR RICK PANKIW



---

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JULY 24, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	
	11.1 FOIP 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – SW Storm Water Land (addition)	
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting June 26, 2018 .....	1-8
3.2	Minutes of The Special Council Meeting July 10, 2018 .....	9-10
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Rimbey Kinsmen Club .....	11-26
6.	<b>Bylaws</b>	
6.1	Evergreen Estates Resident Meeting .....	27-28
6.2	944/18 Amendment to Land Use Bylaw 917/16 .....	29-188
6.3	946/18 Advertisement Bylaw .....	189-192
7.	<b>New and Unfinished Business</b>	
7.1	Alley Closure Review .....	193-195
7.2	2018 Hydrant & Valve Replacement Program .....	196-198
7.3	2019 Energy Program .....	199-202
7.4	Policy 1108 Reimbursement for Council, Staff, Boards and Committees .....	203-206
7.5	Rimbey Municipal Library Request for Space in Parkland Manor .....	207-209
8.	<b>Reports</b>	
8.1	Department Reports	210
8.1.1	Chief Administrative Officer Report .....	211
8.1.2	Director of Finance Report .....	212-216
8.1.3	Director of Public Works Report .....	217-218
8.1.4	Director of Community Services Report .....	219
8.1.5	Development Officer Report .....	220
8.1.6	Bylaw Enforcement Report .....	221
8.2	Boards/Committee Reports	
8.2.1	Rimoka Housing Foundation Minutes Wednesday, May 23, 2018	222 223-225
8.3	Council Reports	226
8.3.1	Mayor Pankiw's Report	227
8.3.2	Councillor Coulthard's Report	228-231
8.3.3	Councillor Curle's Report	232
8.3.4	Councillor Payson's Report	233
8.3.5	Councillor Rondeel's Report	234
9.	<b>Correspondence</b>	235
9.1	Rimbey Chamber of Commerce .....	236
9.2	Rimbey Municipal Library .....	237
9.3	Alberta Municipal Water/Wastewater Partnership	238
10.	<b>Open Forum</b> (Bylaw 939/18- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, JULY 24, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Payson

Public:

Treena Mielke, Rimbey Review  
4 member(s) of the public

2. Adoption of Agenda

2.1 July 24, 2018 Agenda

11.1 FOIP 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body –SW Storm Water Land (addition)

Motion 231/18

Moved by Councillor Rondeel to accept the Agenda for the July 24, 2018 Regular Council Meeting, as amended.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council June 26, 2018

3.2 Minutes of Special Council July 10, 2018

Motion 232/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of June 26, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 233/18

Moved by Councillor Coulthard to accept the Minutes of the Special Council Meeting of July 10, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

- |                      |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
|----------------------|---|-----------------|----------------|--------------|--|----------------------|--|------------------|--|--------------------|--|--|---------|-----------------|----------------|--------------|--|----------------------|--|------------------|--|--------------------|--|--|---------|-----------------|----------------|--------------|--|----------------------|--|------------------|--|--------------------|--|--|---------|
| 4. Public Hearings   | <p><u>4.1 Public Hearings - None</u></p>  |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| 5. Delegations       | <p><u>5.1 Rimbey Kinsmen Club</u></p> <p>Members of the Rimbey Kinsmen Club did not show up for the delegation.</p> <p><u>Motion 234/18</u></p> <p>Moved by Mayor Pankiw to reschedule the Rimbey Kinsmen Club delegation to the September 25, 2018 Regular Council Meeting.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"><u>In Favor</u></td> <td style="width: 30%;"><u>Opposed</u></td> </tr> <tr> <td>Mayor Pankiw</td> <td></td> </tr> <tr> <td>Councillor Coulthard</td> <td></td> </tr> <tr> <td>Councillor Curle</td> <td></td> </tr> <tr> <td>Councillor Rondeel</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">CARRIED</td> </tr> </table>  | <u>In Favor</u> | <u>Opposed</u> | Mayor Pankiw |  | Councillor Coulthard |  | Councillor Curle |  | Councillor Rondeel |  |  | CARRIED |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| <u>In Favor</u>      | <u>Opposed</u>  |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Mayor Pankiw         |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Coulthard |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Curle     |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Rondeel   |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
|                      | CARRIED   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| 6. Bylaws            | <p><u>6.1 Evergreen Estates Resident Meeting</u></p> <p><u>Motion 235/18</u></p> <p>Moved by Councillor Curle to accept the report regarding the meeting with CAO Lori Hillis, Planning and Development Officer Liz Armitage and 4 residents of Evergreen Estates, as information.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"><u>In Favor</u></td> <td style="width: 30%;"><u>Opposed</u></td> </tr> <tr> <td>Mayor Pankiw</td> <td></td> </tr> <tr> <td>Councillor Coulthard</td> <td></td> </tr> <tr> <td>Councillor Curle</td> <td></td> </tr> <tr> <td>Councillor Rondeel</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">CARRIED</td> </tr> </table> <p><u>6.2 944/18 Amendment to Land Use Bylaw 917/16</u></p> <p><u>Motion 236/18</u></p> <p>Moved by Councillor Coulthard to give second reading to Bylaw 944/18 Amendment to Land Use Bylaw 917/16.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"><u>In Favor</u></td> <td style="width: 30%;"><u>Opposed</u></td> </tr> <tr> <td>Mayor Pankiw</td> <td></td> </tr> <tr> <td>Councillor Coulthard</td> <td></td> </tr> <tr> <td>Councillor Curle</td> <td></td> </tr> <tr> <td>Councillor Rondeel</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">CARRIED</td> </tr> </table> <p><u>Motion 237/18</u></p> <p>Moved by Councillor Rondeel to give third and final reading to Bylaw 944/18 Amendment to Land Use Bylaw 917/16.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"><u>In Favor</u></td> <td style="width: 30%;"><u>Opposed</u></td> </tr> <tr> <td>Mayor Pankiw</td> <td></td> </tr> <tr> <td>Councillor Coulthard</td> <td></td> </tr> <tr> <td>Councillor Curle</td> <td></td> </tr> <tr> <td>Councillor Rondeel</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">CARRIED</td> </tr> </table> | <u>In Favor</u> | <u>Opposed</u> | Mayor Pankiw |  | Councillor Coulthard |  | Councillor Curle |  | Councillor Rondeel |  |  | CARRIED | <u>In Favor</u> | <u>Opposed</u> | Mayor Pankiw |  | Councillor Coulthard |  | Councillor Curle |  | Councillor Rondeel |  |  | CARRIED | <u>In Favor</u> | <u>Opposed</u> | Mayor Pankiw |  | Councillor Coulthard |  | Councillor Curle |  | Councillor Rondeel |  |  | CARRIED |
| <u>In Favor</u>      | <u>Opposed</u>  |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Mayor Pankiw         |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Coulthard |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Curle     |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Rondeel   |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
|                      | CARRIED   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| <u>In Favor</u>      | <u>Opposed</u>  |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Mayor Pankiw         |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Coulthard |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Curle     |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Rondeel   |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
|                      | CARRIED   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| <u>In Favor</u>      | <u>Opposed</u>  |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Mayor Pankiw         |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Coulthard |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Curle     |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
| Councillor Rondeel   |   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |
|                      | CARRIED   |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |                 |                |              |  |                      |  |                  |  |                    |  |  |         |

6.3 946/18 Advertisement BylawMotion 238/18

Moved by Councillor Curle to give first reading to Bylaw 946/18 Advertisement Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 239/18

Moved by Councillor Curle to advertise the public hearing for Bylaw 946/18 Advertisement Bylaw in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 946/18 to relevant agencies.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 240/18

Moved by Councillor Coulthard to set the Public Hearing for Bylaw 946/18 Advertisement Bylaw for August 28, 2018 at 5:00 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

## 7. New and Unfinished Business

7.1 Alley Closure ReviewMotion 241/18

Moved by Councillor Coulthard to extend the temporary road closure located at the alley south of 54 Avenue between 44 Street and 43 Street for an undermined period.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

7.2 2018 Hydrant & Valve Replacement ProgramMotion 242/18

Moved by Councillor Curle to approve the recommendation from Tagish Engineering Ltd to award the contract for the 2018 Hydrant & Valve Replacement Project, as duly submitted, to Urban Dirtworks Inc. for the tendered price of \$88,499.25, including GST.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

7.3 2019 Energy ProgramMotion 243/18

Moved by Councillor Coulthard to accept and approve the Request for Decision to extend the Contract in the AMSC Energy Program effective January 1, 2019 for both electricity and natural gas, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

7.4 Policy 1108 Reimbursement for Council, Staff, Boards and CommitteesMotion 244/18

Moved by Councillor Coulthard to amend Policy 1108 Reimbursement for Staff, Council, and all Board & Committee members to change the reimbursement rates for meals to \$40.00 for a half day of up to 4 hour and anything over 4 hours is a full day rate of \$80.00 per day and no receipts are required.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

7.5 Rimbey Municipal Library Request for Space in Parkland ManorMotion 245/18

Moved by Councillor Curle to table discussion regarding the Rimbey Municipal Library Request for Space in Parkland Manor to the Regular Meeting of Council scheduled for August 28, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

1 member of the public departed the meeting.

## 8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Motion 246/18

Moved by Councillor Coulthard to accept the department reports, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Rimoka Housing Foundation Minutes of May 23, 2018

Motion 247/18

Moved by Councillor Rondeel to accept the Rimoka Housing Foundation Minutes of May 23, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 248/18

Moved by Councillor Coulthard to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

- 9.1 Rimbey Chamber of Commerce
- 9.2 Rimbey Municipal Library
- 9.3 Alberta Municipal Water/Wastewater Partnership

Motion 249/18

Moved by Councillor Curle to accept the correspondence from the Rimbey Chamber of Commerce, Rimbey Municipal Library and the Alberta Municipal Water/Wastewater Partnership, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

10. Open Forum

10.1 Open Forum

No members of the public wished to speak during the open forum.

Mayor Pankiw recessed the Council Meeting at 6:26 pm.

3 members of the public, Director of Finance Wanda Stoddard, and Treena Mielke of the Rimbey Review departed the Council Meeting at 6:26 pm.

Mayor Pankiw reconvened the Council Meeting at 6:35 pm.

11. In Camera

11.1 FOIP 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body –SW Storm Water Land

Motion 250/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:35 pm, pursuant to Division 2, Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – SW Storm Water Land to discuss land with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning Support, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 251/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:54 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 252/18

Moved by Councillor Curle to enter into negotiations with LI Ranches to purchase land for the West Storm Pond as part of the SW Storm Water Management Plan.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Motion 253/18

Moved by Councillor Coulthard to re-allocate the 2018 Capital Budget to include West Storm Pond land purchase instead of 40<sup>th</sup> Avenue storm main installation.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Motion 254/18

Moved by Councillor Curle to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:56 pm.



\_\_\_\_\_  
MAYOR RICK PANKIW



\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY AUGUST 28, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting July 24, 2018.....	2-8
4.	<b>Public Hearings</b>	
4.1	946/18 Town of Rimbey Advertisement Bylaw.....	9-15
5.	<b>Delegations</b>	
5.1	Canadian Association of Petroleum Producers.....	16
5.2	Serenity Pet Shelter.....	17
6.	<b>Bylaws</b>	
6.1	946/18 Town of Rimbey Advertisement Bylaw.....	18-24
7.	<b>New and Unfinished Business</b>	
7.1	Rimbey & District Crime Watch Association.....	25-27
7.2	Rimbey Municipal Library Request for Space in Parkland Manor .....	28-30
7.3	Schedule A Fees for Services Bylaw 905/15 .....	31-37
7.4	Recycle Update .....	38-39
7.5	Vision for Non-Violence .....	40
7.6	Committee of the Whole .....	41-45
7.7	Employees Group Benefits.....	46
7.8	Blue Bag Program .....	47
7.9	Subdivision and Development Appeal Board Decision of July 25/18 ..	48-51
8.	<b>Reports</b>	
8.1	Department Reports	
8.1.1	Chief Financial Officer – Accounts Payable Listings.....	52-56
8.2	Boards/Committee Reports	57
8.2.1	Tagish Engineering Project Status Updates to July 5 <sup>th</sup> and 19 <sup>th</sup> , 2018.....	58-62
8.2.2	Subdivision and Development Appeal Board Hearing Minutes of July 25, 2018.....	63-66
8.2.3	Beatty Heritage House Society Minutes of June 4, 2018.....	67
8.3	Council Reports	68
8.3.1	Mayor Pankiw’s Report.....	69
8.3.2	Councillor Coulthard’s Report.....	70
8.3.3	Councillor Curle’s Report.....	71
8.3.4	Councillor Payson’s Report.....	72
8.3.5	Councillor Rondeel’s Report.....	73
9.	<b>Correspondence</b>	74
9.1	Alberta Recreation & Parks Association.....	75-77
9.2	Alberta Culture and Tourism.....	78
9.3	Letters from Penny Giebelhaus .....	79-80
9.4	Letter from Ken & Gabriela Petersen.....	81
9.5	Rimbey RCMP – Public Facing Crime Mapping Project .....	82
9.6	Kinsmen Club of Rimbey.....	83
9.7	Letter from Mayor Grant Creasey, City of Lacombe.....	84-85
9.8	Letter from Harvey Kuzio .....	86
9.9	Alberta Municipal Affairs .....	87
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session	
11.	<b>In Camera</b>	
11.1	FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Town owned Road Right of Way	
11.2	FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, AUGUST 28, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treana Mielke, Rimbey Review  
0 member(s) of the public  
Kelly McTaggart and Chris Montgomery, CAPP

2. Adoption of Agenda

2.1 August 28, 2018 Agenda

Motion 255/18

Moved by Councillor Coulthard to accept the Agenda for the August 28, 2018 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council July 24, 2018

Motion 256/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of July 24, 2018, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 946/18 Advertisement Bylaw

Mayor Pankiw opened the Public Hearing for Bylaw 946/18 Town of Rimbey Advertisement Bylaw at 5:01 pm.

Mayor Pankiw advised the purpose of Bylaw 946/18 Town of Rimbey Advertisement Bylaw is to make the advertisement of proposed bylaws, resolutions, meetings and public hearings on the Town's website and by posting the notice prominently on the front doors, back doors and at the front counter of the Town of Rimbey Administration Office located at 4938 50th Avenue official forms of advertising.

Mayor Pankiw requested confirmation of notice of the public hearing for Bylaw 946/18 Town of Rimbey Advertising Bylaw.

Mrs. Armitage replied notice was placed in the July 31-August 6, 2018 and August 7-13, 2018 editions of the Rimbey Review; and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration and at the front counter.

Mayor Pankiw requested a report on Bylaw 946/18 Town of Rimbey Advertisement Bylaw from Mrs. Armitage.

Mrs. Armitage advised Council gave first reading to Bylaw 946/18 Town of Rimbey Advertisement Bylaw on July 24, 2018. Council set the Public Hearing date of August 28, 2018 and directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing. The Town of Rimbey regularly advertises proposed bylaws, resolutions, meetings and public hearings on the Town's website and by posting the notice prominently on the front doors, back doors and at the front counter of the Town of Rimbey Administration Office located at 4938 50th Avenue.

In order for these to be official forms of advertising, the Town of Rimbey has prepared an Advertising Bylaw, which will add to the traditional forms of notification authorized in the Municipal Government Act and regularly utilized by administration which includes circulating notices to adjacent neighbours and advertise in the local newspaper, the Rimbey Review.

She noted the Town of Rimbey is required to circulate in accordance with Section 606(1) of the Municipal Government Act and as such circulates to adjacent neighbours and advertise in the Rimbey Review. This bylaw does not change our traditional approach to advertising these items.

In preparing this Bylaw administration reviewed similar bylaws from the Town of St. Paul, Town of Eckville and Saddle Hills County. All three bylaws were nearly identical, and as such the Town of Rimbey administration recommends utilizing the same bylaw format and content. The Town of Eckville has provided approval for the Town of Rimbey to utilize their bylaw text in preparing our bylaw.

Mayor Pankiw inquired if there had been any written submissions regarding the Bylaw.

Mrs. Armitage advised Administration received no written responses by August 17, 2018.

Mrs. Armitage advised Council the Rimbey Review published an article on August 21, 2018 expressing concern regarding the proposed bylaw. In the newspaper article published on August 21, 2018, the Rimbey Review expressed concern regarding the Advertising Bylaw. However, no written response was provided to administration. Administration spoke with representatives from the Rimbey Review to express that the Bylaw 946/18 Advertisement Bylaw is not intended to replace existing methods of advertising as prescribed in Section 606(1) of the MGA, rather it is intended to formalize additional modern techniques of advertisement that have been utilized by the Town for a number of years. To reduce potential confusion administration recommends modifying the Bylaw to state the following:

- a. Advertised in accordance with Section 606(2)a and Section 606(2)b of the Municipal Government Act;
- b. Electronically by posting a notice prominently on the Town of Rimbey's website; or
- c. By posting the notice prominently on the front doors, back doors and at the front counter of the Town of Rimbey Administration Office located at 4938 50th Avenue.

Mayor Pankiw asked if any persons wished to be heard regarding Bylaw 946/18 Town of Rimbey Advertisement Bylaw.

Mrs. Armitage indicated there are no people who have signed the Public Hearing Sign In Sheet.

Mayor Pankiw asked a second time if there are any other persons wishing to be heard.

There were no replies.

Mayor Pankiw asked a third time if there are any other persons wishing to be heard.

There were no replies.

Mayor Pankiw inquired if Administration had any closing comments.

Mrs. Armitage indicated the additional line in the bylaw should provide more clarity.

Mayor Pankiw closed the Public Hearing for Bylaw 946/18 Town of Rimbey Advertisement Bylaw at 5:06 pm.

## 5. Delegations

### 5.1 Canadian Association of Petroleum Producers

Mayor Pankiw welcomed Kelly McTaggart and Chris Montgomery of the Canadian Association of Petroleum Producers to the Council Meeting.

Ms. McTaggart presented a power point presentation to Council regarding continuing challenges for Canada's oil and gas industry, energy demand, growth in the global energy mix from 2016-2040, competing for global customers, crude oil prices, global natural gas prices, Canadian natural gas prices, global investment trends, total wells drilled in western Canada, upstream capital investments in Canada, oil pipelines, natural gas markets, competitive challenges CAPP advocacy and Canada's energy citizens.

Mayor Pankiw thanked Ms. McTaggart for her presentation regarding the state of the industry update.

#### Motion 257/18

Moved by Councillor Payson to accept the presentation from Kelly McTaggart of the Canadian Association of Petroleum Producers on the state of the industry, as information.

#### In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

#### Opposed

CARRIED

Kelly McTaggart and Chris Montgomery departed the Council Meeting at 5:25 pm.

### 5.2 Serenity Pet Shelter

Serenity Pet Shelter was unable to attend this evening.

## 6. Bylaws

6.1 946/18 Town of Rimbey Advertisement BylawMotion 258/18

Moved by Councillor Coulthard to give second reading to Bylaw 946/18 Advertisement Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 259/18

Moved by Councillor Payson to give third and final reading to Bylaw 946/18 Advertisement Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 7. New and Unfinished Business

7.1 Rimbey and District Crime Watch AssociationMotion 260/18

Moved by Councillor Payson to authorize the Rimbey & District Crime Watch Association to hold their monthly one hour meetings, on the third Tuesday of each month, in the Kinsmen Room at the Peter Lougheed Community Centre, free of charge, for the period September 2018 through Dec 31, 2018 and request the Rimbey and District Crime Watch Association to apply for the Community Events Grant for the 2019 year to cover the rental of the facility.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Rimbey Municipal Library Request for Space in Parkland ManorMotion 261/18

Moved by Councillor Curle to have Mayor Pankiw contact the Alberta Seniors Housing to discuss the possibility of a long term leasing agreement to the Town for a minimum of 5 years.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Schedule A – Fees for Services Bylaw 905/15Motion 262/18

Moved by Mayor Pankiw to approve Bylaw 905/15 Fees for Services Schedule A, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Recycle UpdateMotion 263/18

Moved by Councillor Payson to allow the Town of Rimbey, Summer Village of Parkland Beach and the County of Ponoka commercial customers, schools and churches to use the transfer station for recycling, free of charge.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 264/18

Moved by Councillor Coulthard to update the Bylaw 905/15 Fees and Services Bylaw Schedule A to reflect the inclusion of commercial customers, schools and churches in the recycling program

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Vision for Non-ViolenceMotion 265/18

Moved by Councillor Payson to waive the fee for rental of the Peter Lougheed Community Centre for the Vision for Non-Violence Regional Conference on Friday, November 2, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 Committee of the WholeMotion 266/18

Moved by Councillor Rondeel for Administration to prepare a Committee of the Whole Bylaw with terms of reference and bring back to the September 25, 2018 Regular Council Meeting.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.7 Employee Group BenefitsMotion 267/18

Moved by Councillor Coulthard to approve the cancellation of vision care coverage and the inclusion of a Health Spending Account of \$1,000 per year for family coverage and \$500 per year for single coverage as part of the employee benefit package, effective January 1, 2019.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.8 Blue Bag ProgramMotion 268/18

Moved by Councillor Payson to approve the use of blue recycle containers with a secure fitting lid up to a maximum size of 120 litres, with the residents responsible to purchase their own containers if they choose.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.9 Subdivision and Development Appeal Board Hearing Decision of July 25, 2018Motion 269/18

Moved by Councillor Curle to accept the Subdivision and Development Appeal Board Decision dated July 30, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Financial Officer – Accounts Payable Listing

Trenea Mielke of the Rimbey Review departed the Council Meeting at 6:39 pm.

Motion 270/18

Moved by Councillor Curle to accept the report from the Chief Financial Officer regarding the Accounts Payable Listings, as information.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to July 5<sup>th</sup> and 19<sup>th</sup>, 2018

8.2.2 Subdivision and Development Appeal Board Hearing Minutes of July 25/18

8.2.3 Beatty Heritage House Minutes of June 4, 2018

Motion 271/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Updates to July 5<sup>th</sup> and 19<sup>th</sup>, the Subdivision and Development Appeal Board Hearing Minutes of July 25, 2018 and the Beatty Heritage House society Minutes of June 4, 2018, as information.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 272/18

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

- 9.1 Alberta Recreation & Parks Association
- 9.2 Alberta Culture and Tourism
- 9.3 Letter from Penny Giebelhaus
- 9.4 Letter from Ken & Gabriela Petersen
- 9.5 Rimbey RCMP – Public Facing Crime Mapping Project
- 9.6 Kinsmen Club of Rimbey
- 9.7 Letter from Mayor Grant Creasey, City of Lacombe
- 9.8 Letter from Harvey Kuzio
- 9.9 Alberta Municipal Affairs

Motion 273/18

Moved by Councillor Curle to accept the correspondence from Alberta Recreation & Parks Association, Alberta Culture and Tourism, Penny Giebelhaus, Ken and Gabriela Petersen, Rimbey RCMP – Public Facing Crime Mapping Project, Kinsmen Club of Rimbey, Mayor Grant Creasey, City of Lacombe, Harvey Kuzio and Alberta Municipal Affairs, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

There were no members of the public at the Council Meeting for the open forum.

Mayor Pankiw recessed the Council Meeting at 6:53 pm.

Mayor Pankiw and Chief Financial Officer Wanda Stoddart departed the Council meeting at 6:53 pm.

Deputy Mayor Paul Payson assumed the chair for the remainder of the Council Meeting.

Deputy Mayor Paul Payson reconvened the Council Meeting at 6:59 pm.

## 11. In Camera

- 11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Town owned Road Right of Way
- 11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way

Motion 274/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:59 pm, pursuant to FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Town owned Road Right of Way and FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way to discuss land with Deputy Mayor Paul Payson Councillor Coulthard, Councillor Curle, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning Support, Director of Public Works Rick Schmidt as Public Works support, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support.

In Favor

Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 275/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 7:25 pm.

In Favor

Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 276/18

Moved by Councillor Curle for Administration to organize a public meeting with the residents of the block to discuss the road right of way running east to west between 48th Avenue and 49th Avenue / 50th Street and 49th Street.

In Favor

Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 277/18

Moved by Councillor Rondeel to have public works move the shed and planter at the Community Garden and remove the old planter from the Community Gardens.

In Favor

Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 12. Adjournment

Motion 278/18

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:28 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY SEPTEMBER 11, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting August 28, 2018.....	2-10
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations - None</b>	
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
	7.1 Coffee with Council.....	11
	7.2 Evergreen Walking Trail Update.....	12-14
	7.3 Policies.....	15-19
8.	<b>Reports</b>	
	8.1 Department Reports	20
	8.1.1 Director of Finance – Accounts Payable Listings.....	21-22
	8.2 Boards/Committee Reports	23
	8.2.1 Tagish Engineering Ltd. Project Status Updates to Aug 16/18..	24-26
9.	<b>Correspondence</b>	27
	9.1 Alberta Recreation and Parks Association .....	28-29
	9.2 Alberta Municipal Affairs .....	30
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera</b>	
	11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond	
	11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way	
	11.3 FOIP Section 17(1) Disclosure harmful to Personal Privacy – Library Board Member Resignation	
	11.4 FOIP Sections 24(1)(a) and section 25(1) Proposal and consideration of options relating to deferred municipal reserve.	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 11, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Kathy Blakely
- Absent:
- Public:  
Treena Mielke - Rimbey Review  
Mr. Leslie Johnson  
0 members of the public
2. Adoption of Agenda
- 2.1 September 11, 2018 Agenda
- Motion 279/18
- Moved by Councillor Coulthard to accept the Agenda for the September 11, 2018 Regular Council Meeting, as presented.
- In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel
- CARRIED
3. Minutes
- 3.1. Minutes of Regular Council August 28, 2018
- Motion 280/18
- Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of August 28, 2018, as presented.
- In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel
- CARRIED
4. Public Hearings
- 4.1 Public Hearings - None
5. Delegations
- 5.1 Delegations – None
6. Bylaws
- 6.1 Bylaws – None

7. New and Unfinished Business

7.1 Coffee with Council

Motion 281/18

Moved by Councillor Curle to accept the information that Council is welcome to come to the lodge and have coffee with the seniors at any time, however, as this is their home and not a public venue, it has been recommended by the CAO of the lodge, that it is not preferable for Council to hold their public "Coffee with Council" at the lodge, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Evergreen Walking Trails Update

Motion 282/18

Moved by Councillor Rondeel to accept the Evergreen Walking Trails Update from the Development Officer, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Policies

Motion 283/18

Moved by Mayor Pankiw to approve the amendments to Policy 155 Council Remuneration and Policy 156 Council attendance at Conferences/Meetings, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Financial Officer – Accounts Payable Listing

Motion 284/18

Moved by Councillor Curle to accept the report from the Chief Financial Officer regarding the Accounts Payable Listings, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Tagish Engineering Project Status Update to August 16, 2018

Motion 285/18

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update to August 16, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

## 9.1 Alberta Recreation and Parks Association

## 9.2 Alberta Municipal Affairs

Motion 286/18

Moved by Councillor Coulthard to accept the correspondence from Alberta Recreation and Parks and Alberta Municipal Affairs, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

There were no members of the public in attendance.

Mayor Pankiw recessed the Council Meeting at 5:24 pm.

Treena Mielke of the Rimbey Review, and Chief Financial Officer Wanda Stoddart departed the Council Meeting at 5:24 pm.

Mayor Pankiw reconvened the Council Meeting at 5:26 pm.

## 11. In Camera

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond

11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way

11.3 FOIP Section 17 (1) Disclosure harmful to personal privacy – Library Board Resignation

11.4 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Proposal and consideration of options relating to deferred municipal reserve.

Motion 287/18

Moved by Councillor Curle the Council meeting go in camera at 5:26 pm, pursuant to discuss:

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support

11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support

11.3 FOIP Section 17 (1) Disclosure harmful to personal privacy – Library Board Resignation with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support

11.4 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Proposal and consideration of options relating to deferred municipal reserve with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Land Owner Mr. Leslie Johnson, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Mr. Leslie Johnson departed the In-Camera session at 5: 37 pm.

Motion 288/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:01 pm.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 289/18

Moved by Councillor Coulthard that Council will accept a payment of \$57,765, in consideration of 0.18 hectares of land as outlined in the Deferred Reserve Caveat registered on Lot 11, Block 5, Plan 0823784 and upon payment, the applicant will be responsible to prepare the documentation necessary to discharge the caveat, which will be executed by the Town of Rimbey, and returned to the applicant for submission to Alberta Land Titles.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 290/18

Moved by Councillor Payson to accept the information regarding the encroachments into Utility Right of Way, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 291/18

Moved by Mayor Pankiw to allow administration to counteroffer LI Ranches for the purchase of land regarding the SW Storm Water Pond.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 292/18

Moved by Councillor Curle to accept, with regret, the resignation of Mrs. Marilyn Sargeant from the Rimbey Municipal Library Board effective September 2, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Adjournment

Motion 293/18

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:05 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY SEPTEMBER 25, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting September 11, 2018 .....	2-7
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Craig Teal – Regional Subdivision and Development Appeal Board...	8-17
6.	<b>Bylaws</b>	
6.1	947/18 Committee of the Whole Bylaw .....	18-21
7.	<b>New and Unfinished Business</b>	
7.1	Franchise Fees – Atco Gas & Pipelines.....	22-24
7.2	Franchise Fees – Fortis Alberta .....	25-26
7.3	Organizational Meeting Date .....	27-28
7.4	Subdivision and Development Appeal Board.....	29-58
7.5	Subdivision and Development Appeal Board Decision.....	59-63
7.6	NE Lagoon Outlet Ditch .....	64-66
7.7	Evergreen Trail Subdivision.....	67-70
7.8	Parkland Regional Library 2019 Proposed Budget.....	71-93
7.9	Rimbey Chamber of Commerce Sponsorship Request .....	94
8.	<b>Reports</b>	
8.1	Department Reports	95
8.1.1	Chief Administrative Officer Report.....	96
8.1.2	Chief Financial Officer Report.....	97-101
8.1.3	Director of Public Works Report.....	102-103
8.1.4	Director of Community Services Report.....	104
8.1.5	Development Officer Report.....	105
8.1.6	Bylaw Enforcement Report.....	106
8.2	Boards/Committee Reports	107
8.2.1	Tagish Engineering Project Status Update to Aug 30, 2018....	108-110
8.2.2	Subdivision and Development Appeal Board Minutes of September 11, 2018.....	111-115
8.2.3	Beatty Heritage House Society Minutes of August 6, 2018.....	116
8.2.4	Rimoka Housing Foundation Minutes of June 20, 2018.....	117-120
8.3	Council Reports	121
8.3.1	Mayor Pankiw’s Report .....	122
8.3.2	Councillor Coulthard’s Report .....	123
8.3.3	Councillor Curle’s Report .....	124
8.3.4	Councillor Payson’s Report .....	125
8.3.5	Councillor Rondeel’s Report .....	126
9.	<b>Correspondence</b>	127
9.1	Alberta Municipal Affairs .....	128
9.2	Alberta’s Rural Health Professions Action Plan.....	129
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 25, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Financial Officer – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Director of Community Services – Cindy Bowie(5:20 pm)  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Coulthard  
Chief Administrative Officer – Lori Hillis, CPA, CA

Public:  
Treena Mielke - Rimbey Review (5:05 pm)  
0 members of the public  
Craig Teal - Delegation

2. Adoption of Agenda

2.1 September 25, 2018 Agenda

Motion 294/18

Moved by Councillor Curle to accept the Agenda for the September 25, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council September 11, 2018

Motion 295/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of September 11, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Craig Teal – Regional Subdivision and Development Appeal Board

Mayor Pankiw welcomed Mr. Teal to the Council Meeting.

Mr. Teal provided a power point presentation to Council regarding a Regional Subdivision and Development Appeal Board. He outlined the concepts with option A, a shared pool of Board members with the municipality providing its own clerk and support staff and option B, a shared pool of board members and a shared pool of clerks and support staff. The Regional SDAB would be established and supported by existing entities. It would have an Administrative Committee which would be a panel of CAO's from participating municipalities.

Their role would be to select Board members, set policies and procedures for operating the SDAB and appeals. There are no standing annual meetings and they would primarily be for startup for the initial recruitment and policies.

A pool of 12 Board members would be recruited and trained for a 3 year term. Selection criteria would be established by the Administrative Committee and Councils authority to appoint Board Members would be delegated to the Administrative Committee. The Board Selects is own Chair and Vice Chair who will normally be the Presiding Officer for an appeal.

The Appointment of the Clerk would be delegated by Council to the Administrator (PCPS – Parkland Community Planning Services) who can then sub-delegate. If the municipality chooses the option to have a planner as a clerk, it would be a PCPS staff. If the municipality chooses the option to use a non-planner as a clerk, it would be a municipal employee from a participating Municipality. The Administrator (PCPS) would appoint a clerk for an appeal based on the options selected by the CAO of the municipality having the appeal.

Cost for the Regional SDAB are based on three year budget estimates and then averaged for annual fees. Option A is estimated at \$410 per year if 12 municipalities participate and drop to \$300 per year if 20 or more municipalities participate. Options B is estimated at \$250 per year if 12 municipalities participate and drops to \$180/year if 20 or more municipalities participate. Option B is over and above option A. A max total of \$660.00 to participate in a Regional SDAB.

The Municipality having the appeal bears all the direct costs related to the appeal hearing, such as Board Member per diems and expenses, hourly charges for Clerks, Legal expenses, audio and digital recording and transcript expenses, printing, venue rental, advertising, etc.

The Municipality sets the appeal fees and retains any fees paid by the appellant.

The proposed timelines for the creation of the Regional SDAB is to receive confirmation of participation from each municipality by October 19, 2018. The Recruiting Committee would let out recruitment criteria, recruiting and selection of Board Members by November 30, 2018 and Training in January of 2019.

Mayor Pankiw thanked Mr. Teal for his presentation.

Motion 296/18

Moved by Councillor Curle to accept the presentation from Mr. Craig Teal regarding a Regional Subdivision and Development Appeal Board, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 947/18 Committee of the Whole

Motion 297/18

Moved by Councillor Rondeel to give first reading to 948/18 Committee of the Whole Bylaw.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Franchise Fees – Atco Gas and Pipelines

Motion 298/18

Moved by Mayor Pankiw to leave the Atco Gas and Pipelines Ltd Franchise Fee at 26% for the year 2019.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Franchise Fees – Fortis Alberta

Motion 299/18

Moved by Councillor Curle to accept the Fortis Alberta Franchise Fee increase of 1% from 15% to 16% for the 2019 year.

In Favor  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed  
Mayor Pankiw

CARRIED

7.3 Organizational Meeting Date

Motion 300/18

Moved by Councillor Payson to hold the Council Organizational Meeting at 5:00 pm on Tuesday, October 23, 2018, in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue, Rimbey, Alberta.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 301/18

Moved By Councillor Rondeel to hold a Regular Meeting of Council at 5:30 pm on Tuesday, October 23, 2018, in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue, Rimbey, Alberta.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Subdivision and Development Appeal BoardMotion 302/18

Moved by Mayor Pankiw to table discussion regarding the Subdivision and Development Appeal Board to the Regular Meeting of Council scheduled for Tuesday, October 9, 2018.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Subdivision and Development Appeal Board DecisionMotion 303/18

Moved by Councillor Curle to accept the Subdivision and Development Appeal Board Decision dated September 14, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 North East Lagoon Outlet Ditch UpgradeMotion 304/18

Moved by Councillor Rondeel to approve the recommendation from Tagish Engineering Ltd. to award the contract for the North East Lagoon Outlet Ditch Upgrade, as duly submitted, to SmithIron Earthworks Ltd. for the tendered price of \$519,157.37, including GST.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.7 Evergreen Trail SubdivisionMotion 305/18

Moved by Councillor Curle to approve subdivision file TR/18/01 for the Evergreen Trail Subdivision contingent on the following list of conditions:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the drawing prepared by Tagish Engineering Ltd. dated February 28, 2018. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.
2. Any outstanding taxes on the property are to be paid in full.
3. Prepare a deferred reserve caveat for Lot 1, Block 1, Plan 042 4165 indicating the remaining Municipal Reserve required at time of future subdivision.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.8 Parkland Regional Library 2019 Proposed BudgetMotion 306/18

Moved by Councillor Payson approve the Parkland Regional Library 2019 Proposed Budget estimated requisition for the Town of Rimbey at \$8.25 per capita, for an estimated total of \$21,178.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.9 Rimbey Chamber of Commerce Sponsorship RequestMotion 307/18

Moved by Councillor Payson to approve the request from the Rimbey Chamber of Commerce for the Town of Rimbey to be the sponsor of the Lifetime Achievement Award for 2018 with a cost of \$200.00 and the funds to come from the Community Events Grant.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer's Report
- 8.1.2 Chief Financial Officer's Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Planning and Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Motion 308/18

Moved by Councillor Curle to accept the department reports, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to August 30, 2018

8.2.2 Subdivision and Development Appeal Board Minutes of Sept 11, 2018

8.2.3 Beatty Heritage House Society Minutes of August 6, 2018

8.2.4 Rimoka Housing Foundation Minutes of June 20, 2018

Motion 309/18

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update to August 30, 2018, the Subdivision and Development Appeal Board Minutes of Sept 11, 2018, the Beatty Heritage House Society Minutes of August 6, 2018, and the Rimoka Housing Foundation Minutes of June 20, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 310/18

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

9.1 Alberta Municipal Affairs

9.2 Alberta's Rural Health Professions Action Plan Municipal Affairs

Motion 311/18

Moved by Councillor Rondeel to accept the correspondence from Alberta Municipal Affairs and Alberta's Rural Health Professions Action Plan, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

No members of the public were present at the Council Meeting

## 11. In Camera

In Camera – None

9. Adjournment

Motion 312/18

Moved by Councillor Rondeel to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

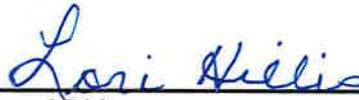
Opposed

CARRIED

Time of Adjournment: 6:25 pm.



\_\_\_\_\_  
MAYOR RICK PANKIW



\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY OCTOBER 9, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting September 25, 2018 .....	2-8
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Stacey Johnson – Drainage Options .....	9-13
5.2	Rebekah Seidel – Alberta’s Rural Health Professions Action Plan .....	14-26
5.3	Brix Construction .....	27-28
5.4	Steffen Olsen – Rimbey Lions Club Sidewalk .....	29-30
6.	<b>Bylaws</b>	
6.1	Committee of the Whole .....	31-35
7.	<b>New and Unfinished Business</b>	
7.1	Subdivision and Development Appeal Board .....	36-66
8.	<b>Reports</b>	
8.1	Department Reports	
8.1.1	Director of Finance – Accounts Payable Listings .....	67-68
8.2	Boards/Committee Reports	69
8.2.1	Tagish Engineering Project Status Update to Sept 13, 2018 .....	70-72
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera</b>	
11.1	FOIP Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act – Library Board Member Application	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 9, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke - Rimbey Review (5:05 pm)

1 member of the public

Stacey Johnson – Johnson Estates Delegation

Rebekah Seidel – Alberta's Rural Health Professions Action Plan Delegation including Peggy Makofka, Rimbey FCSS, Faith Pilgrim, Rimbey FCSS and Dr. Burke

Steffen Olsen – Brix Construction Delegation/Rimbey Lions Club Delegation

2. Adoption of Agenda

2.1 October 9, 2018 Agenda

Motion 313/18

Moved by Councillor Curle to accept the Agenda for the October 9, 2018 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council September 25, 2018

Motion 314/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of September 25, 2018, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Stacey Johnson – Johnson Estates

Mayor Pankiw welcomed Stacey Johnson to the Council Meeting.

Stacey Johnson introduced herself to Council as one of the owners of Johnson Estates. She would like to speak to Council regarding storm water management of storm water coming from Drader Crescent. She advised as owners of the land, they get lots of calls from the public regarding events

happening on the land.

Ms. Johnson told Council they purchased the land some time ago and it was operating as a golf course when they purchased it, but shut it down. There was a dugout on the property. She further advised Drader Crescent was not completely constructed at that time so there was minimal drainage onto their property as there were no hard surfaces. Now that Drader Crescent is constructed and paved, there is storm water drainage which affects their land. At the time, the town had constructed a gully between two of the houses to divert water, which became a small trench. She reviewed a storm water management concept from the Johnston Estates Area Structure Plan which showed show direction of drainage on the land. There is a caveat on their land for a drainage ditch, which has been recently fenced. This issue is the drainage ditch located in a 20 foot easement is trying to move the water uphill to a dugout. She noted the first trench was not effective, then a deeper trench was constructed and then fenced. She advised the trench is still not deep enough. Water pools in the middle of the land drowning out 4-5 acres of crop land.

Ms. Johnson suggested trading land with the Town for drainage from the south west corner of Drader Crescent flowing south via a swale along the south east side of their property in exchange of removal of the current drainage course and pond and removal of the caveat.

Mayor Pankiw thanked Stacey Johnson for her presentation.

Motion 315/18

Moved by Councillor Curle to accept the presentation from Stacey Johnson regarding water drainage at Johnson Estates, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Stacey Johnson departed the meeting ag 5:23 pm.

5.2 Rebekah Seidel - Alberta's Rural Health Professions Action Plan

Mayor Pankiw welcomed Rebekah Seidel to the Council Meeting.

Ms. Seidel presented a power point presentation to Council regarding the Alberta Rural Health Professions Action Plan (RhPAP) and Rural Community Attraction and Retention. Their mission is for RhPAP to transition from a rural physician support program to a rural allied health professionals and community development agency. She noted the PhPAP Board consists of members of the AMA Section of Rural Medicine, Public Members, College of Physicians and Surgeons of Alberta, Health Quality Council of Alberta, College and Association of Registered Nurses of Alberta, Alberta Medical Association, Rural Municipalities of Alberta and Alberta Health Services. The RhPAP creates strategies to attract and retain health professionals, provide accommodations, continuing medical education and locum support and serve as the voice of the community. They are fully funded by Alberta Ministry of Health. The RhPAP Consultant Team supports rural community attraction and retention committees, provides tool and resources for new and existing attraction and retention committees and plan and coordinates the Annual Attraction and Retention Conference. The 2018 RhPAP conference held was held in Brooks on April 10-12, 2018 and had about 90 attendees. The Rural Educational Outreach hosts high school skills days, and post-secondary student skills weekends.

Ms. Seidel further advised the RhPAP Communications Team promotes sponsored programs, activities and events, highlights community best practices in attraction and retention, covers events and issues impacting the evolution of rural health care and brings the rural voice to senior Alberta Health

Services and Ministry officials.

Ms. Seidel informed Council the Rimbey Health Professions Attraction and Retention Committee started last fall has held an appreciation event for health care professionals at Pas-Ka-Poo Park, attended the conference in Brooks and hosted a post-secondary skills weekend.

Ms. Seidel invited Peggy Makofka and Dr. Burke to speak on the post secondary skills weekend.

Mrs. Makofka indicated every person or business she approached was eager to assist in any way they could to further the efforts of the committee to provide the post secondary students a glimpse of the value to living in rural communities.

Dr. Burke indicated these post secondary skills weekends are a great way for the students to see the benefits of rural living and what the communities have to offer. These opportunities often result in them moving and working in rural communities.

Ms. Seidel also played for Council a video which highlighted events of the of the post secondary skills weekend held in Rimbey.

Mayor Pankiw thanked Rebekah Seidel for her presentation.

Motion 316/18

Moved by Councillor Rondeel to accept the presentation from Rebekah Seidel regarding the Alberta Rural Health Professions Action Plan, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Rebekah Seidel, Peggy Makofka, Faith Pilgrim and Dr. Burke departed the Council Meeting at 5:54 pm.

5.3 Steffen Olsen – Brix Construction

Mayor Pankiw welcomed Steffen Olsen to the Council Meeting.

Mr. Olsen stated he owned industrial land on the south east end of town along Simpson Road. Currently the sewer system for those lots is holding tanks and has to be pumped out. His engineer suggested the Town's sewer infrastructure be put in while Simpson Road is being torn up. He inquired if the Town of Rimbey would be interested in cost sharing of sewer services in Simpson Road. He indicated the industrial lots are lower than the road and would need pressure pumps in each lot to move the waste to the line in Simpson road.

Mayor Pankiw thanked Mr. Olsen for his presentation.

Motion 317/18

Moved by Councillor Coulthard to accept the presentation from Steffen Olsen regarding sewer services on Simpson Road, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

5.4 Steffen Olsen – Rimbey Lions Club Sidewalks

Mayor Pankiw again welcomed Steffen Olsen to the Council Meeting.

Mr. Olsen advised the Lion's walking trail south from Legacy Ford to 45<sup>th</sup> Avenue is asphalt and it is deteriorating. The Lions Club has a quote to put an additional layer of asphalt on top of the existing walking rail. He inquired if it would be feasible for the Town and the Lions Club cost share the installation of an actual cement sidewalk for next year.

Discussion ensued regarding the Town of Rimbey contributing funds towards the cost of the asphalt overlay. It was suggested to contribute up to 50% of the cost from recreation reserves. This option would allow for the Town to budget funds for the future for replacement of this trail with cement sidewalk.

Motion 318/18

Moved by Councillor Curle to accept the presentation from Steffen Olsen regarding the Rimbey Lions sidewalks, as information with follow up from Administration regarding costs.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 6. Bylaws

6.1 947/18 Committee of the WholeMotion 319/18

Moved by Mayor Pankiw to give second reading to 947/18 Committee of the Whole Bylaw.

In Favor

Councillor Coulthard  
  
Councillor Rondeel

Opposed

Mayor Pankiw  
  
Councillor Curle  
Councillor Payson

DEFEATED

1 member of the public and Steffen Olsen departed the Council Meeting at 6:44 pm.

## 7. New and Unfinished Business

7.1 Regional Subdivision and Development Appeal BoardMotion 320/18

Moved by Councillor Coulthard to participate in the Inter-municipal Regional Subdivision and Development Appeal Board by signing an Inter-municipal Regional Subdivision and Development Appeal Board Agreement for Members and Clerks, and preparing a Regional Inter-municipal Subdivision and Development Appeal Board Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 321/18

Moved by Councillor Coulthard to disband the Town of Rimbey Subdivision and Development Appeal Board and repeal Bylaw 923/16 Town of Rimbey Subdivision and Development Appeal Board, effective as of the date of the signing of the new Intermunicipal Regional Subdivision and Development Appeal Board Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Financial Officer Report – Accounts Payable Listings

Motion 322/18

Moved by Councillor Curle to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Report Update to Sept 13, 2018

Motion 323/18

Moved by Councillor Curle to accept the Tagish Engineering Project Status Update to Sept 13, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence - None

10. Open Forum

10.1 Open Forum

There were no members of the public left for the Open Forum.

Mayor Pankiw recessed the Council Meeting at 6:57 pm.

Treana Mielke of the Rimbey Review and Chief Financial Officer Wanda Stoddart departed the Council Meeting at 6:58 pm.

Mayor Pankiw reconvened the Council Meeting at 6:58 pm.

11. In Camera

11.1 FOIP Pursuant to Division 2, Section 17(1) of the Freedom of Information and Protection of Privacy Act – Disclosure harmful to personal privacy, Library Board Member Application

Motion 324/18

Moved by Councillor Coulthard the Council Meeting go in camera at 6:58 pm, pursuant to FOIP Section 17(1) Disclosure harmful to personal privacy – Library Board Application with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 325/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:59 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 326/18

Moved by Councillor Coulthard to appoint Desiree Vanderhoven as a Municipal Library Board Member, for a three year term, effective October 10, 2018.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Adjournment

Motion 327/18

Moved by Councillor Curle to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:00 pm.



MAYOR RICK PANKIWIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

ORGANIZATIONAL MEETING AGENDA

AGENDA FOR THE ORGANIZATIONAL MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY OCTOBER 23, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1.	<b>Call to Order</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Schedule</b>	
	3.1 Council Meeting Dates and Times .....	2
4.	<b>Appointments</b>	
	4.1 Engineering Services .....	3
	4.2 Committee/Board Appointments .....	4-6
	4.3 Subdivision and Development Appeal Board .....	7-8
5.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE COUNCIL ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 23, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the organizational meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Public:  
2 members of the public

2. Adoption of Agenda

2.1 October 23, 2018 Organizational Meeting Agenda

Motion 328/18

Moved by Councillor Coulthard to accept the Agenda for the October 23, 2018 Council Organizational Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Schedule

3.1. Meeting Schedule

Motion 329/18

Moved by Councillor Curle to hold Regular Meetings of Council the second and fourth Tuesdays of the month commencing at 5:00 in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue Rimbey, Alberta.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 330/18

Moved by Councillor Payson to have the Regular Council Meetings the fourth Tuesdays in January 2019 and February 2019 at 1:00 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 331/18

Moved by Councillor Rondeel to hold a Town Hall Open Forum for the public on the third Tuesday of January 15, 2019 at 7:00 pm in the main auditorium at the Peter Lougheed Community Centre.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 332/18

Moved by Councillor Coulthard to cancel the second meeting in December 2018 and the first meeting in July 2019 and August of 2019.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Appointments

4.1 Engineers

Motion 333/18

Moved by Councillor Coulthard to appoint Tagish Engineering Ltd. as engineers for the Town of Rimbey, and to authorize the execution of the Engineering Services Agreement with Tagish Engineering Ltd. for the period of October 26/18 through October 26, 2021.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4.2 Board Appointments

Committees / Boards	Mayor Pankiw	Councillor Coulthard	Councillor Curle	Councillor Rondeel	Councillor Payson	CAO Lori Hillis
Deputy Mayor		Oct 24/18 to Feb 2/19	Feb 3/19 to Apr 27/19	Apr 28/19 to July 20/19	July 21/19 to Oct 26/19	
Signing Authorities		X	X	X	X	X

*Council Community**Committees*

Beatty Heritage House Society			X			
Blindman Youth Action Society (1)		X				
Chamber of Commerce (1)				X		
Citizens on Patrol Society (1)		X				
Disaster Services Committee(3)	X	X				X
FCSS Board (1)				X		
Fire Commission (1)	X					
F.O.I.P. Coordinator						X
Historical Society Board (1)			X			
Interagency Committee (2)		X		X		
Rimbey Municipal Library Board (1)					X	
Parkland Regional Library Board (1)				X		
Neighborhood Place (1)					X	
Rimoka Foundation Board (2)	X		X			
Wellness Committee (1)			X		X	
Physician Retention Committee (1)			X			
<b>Subdivision and Development Appeal Board</b>						
SDAB Board Member	Bob Rondeel (has agreed to be reappointed)			Nov 1, 2018 – Dec 31, 2018		
SDAB Board Member	Kathy Pfau			Nov 7, 2017 – Oct 31, 2020		
SDAB Board Member	Allan Tarleton (has agreed to be reappointed)			Nov 1, 2018 – Dec 31, 2018		
SDAB Board Member	Jack Webb			Nov 7, 2017 – Oct 31, 2020		
SDAB Board Member	Mathew Jaycox			Nov 7, 2017 – Oct 31, 2020		

Motion 334/18

Moved by Councillor Payson to accept the appointments of Councillors to the Boards and Committees, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4.3 Subdivision and Development Appeal Board

Motion 335/18

Moved by Councillor Curle to appoint Rob Rondeel as a Subdivision and Development Appeal Board Member for the period of November 1, 2018 to December 31, 2018 or until such time as the agreement for the Regional Intermunicipal Subdivision and Development Appeal Board has been signed and the new Regional Intermunicipal Subdivision and Development Appeal Board Bylaw has received third and final reading.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 336/18

Moved by Councillor Payson to appoint Allan Tarleton as a Subdivision and Development Appeal Board Member for the period of November 1, 2018 to December 31, 2018 or until such time as the agreement for the Regional Intermunicipal Subdivision and Development Appeal Board has been signed and the new Regional Intermunicipal Subdivision and Development Appeal Board Bylaw has received third and final reading.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

5. Adjournment

Moved by Councillor Curle to adjourn the Organizational Meeting of Council.

Motion 337/18

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

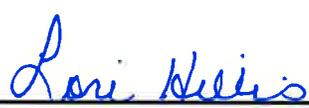
Opposed

CARRIED

Time of adjournment 5:30 pm.



MAYOR RICK PANKIWI



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY OCTOBER 23, 2018 AT 5:30 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Regular Council Meeting October 9, 2018 .....	2-7
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 Dennis Semenyina – Cannabis .....	8-9
6.	<b>Bylaws</b>	
	6.1 950/18 Nuisance Bylaw .....	10-19
	6.2 948/18 Smoking Bylaw .....	20-30
7.	<b>New and Unfinished Business</b>	
	7.1 Assessment Services .....	31-36
	7.2 Keyera Corp. Naming Rights Sponsorship Agreement.....	37-40
8.	<b>Reports</b>	
	8.1 Department Reports	
	8.1.1 Director of Finance – Accounts Payable Listings.....	41-43
	8.2 Boards/Committee Reports	44
	8.2.1 Rimbey Municipal Library Board Minutes of September 4, 2018.....	45
	8.3 Council Reports	46
	8.3.1 Mayor Pankiw’s Report .....	47
	8.3.2 Councillor Coulthard’s Report .....	48-49
	8.3.3 Councillor Curle’s Report .....	50
	8.3.4 Councillor Payson’s Report .....	51
	8.3.5 Councillor Rondeel’s Report .....	52-53
9.	<b>Correspondence</b>	54
	9.1 Rimbey & Area Community Wellness Association .....	55
	9.2 Letter from Beatty Heritage House Society .....	56
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, OCTOBER 23, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order

Mayor Pankiw called the meeting to order at 5:30 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Planning & Development Officer Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke - Rimbey Review  
2 member(s) of the public  
Dennis Semenyna – Delegation

2. Adoption of Agenda

2.1 October 23, 2018 Agenda

Motion 338/18

Moved by Councillor Rondeel to accept the Agenda for the October 23, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council October 9, 2018

Motion 339/18

Moved by Councillor Coulthard to accept the Minutes of the Regular Council Meeting of October 9, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Dennis Semenyna - Cannabis

Mayor Pankiw welcomed Dennis Semenyna to the Council Meeting.

Mr. Semenyna indicated his concern is that he has spoken to many members of the community who work with youth and they are very concerned about the legalization of cannabis and what the effects will be on our youth. He also indicated he had spoken to friends who had taken kids on a trip to Hastings Street in Vancouver to see the drug scene there and then worked their way down to Los Angeles and took them to a drug rehab centre. It was indicated 90% of the people in the drug rehab centre had started with cannabis. He

further noted the ones in the rehab were very up front because they knew where it had all started for them.

He indicated the Federal and Provincial governments have set minimum requirements, but did not know until recently that municipalities have the ability to set minimums beyond the federal and provincial minimums.

The drug and alcohol situation in our school is not a very pleasant situation and it is escalating. We are a small community and we need to be able to protect our young people. He wanted to bring awareness to Council of the feelings of people he has talked to.

Mayor Pankiw thanked Dennis Semenyna for his presentation.

Motion 340/18

Moved by Councillor Coulthard to accept the presentation from Dennis Semenyna regarding Cannabis, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 950/18 Nuisance Bylaw

Motion 341/18

Moved by Councillor Coulthard to give first reading to 950/18 Nuisance Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 342/18

Moved by Councillor Curle to give second reading to 950/18 Nuisance Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 343/18

Moved by Mayor Pankiw for Council to unanimously consent to consider third and final reading to bylaw 950/18 Nuisance Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 344/18

Moved by Councillor Coulthard to give third and final reading to 950/18 Nuisance Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

6.2 948/18 Smoking Bylaw

Motion 345/18

Moved by Councillor Rondeel to give first reading to 948/18 Smoking Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 346/18

Moved by Councillor Curle to hold an open house regarding 948/18 Smoking Bylaw on Wednesday, November 14, 2018, from 6:00 pm to 8:00 pm in the Council Chambers

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

7. New and Unfinished Business

7.1 Assessment Services

Motion 347/18

Moved by Councillor Coulthard to accept the Contract for Assessment Services from Municipal Property Consultants for Assessment Services provided for the years 2019 through 2023 at an annual cost of \$27.30/parcel.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

7.2 Keyera Corp. Naming Rights Sponsorship AgreementMotion 348/18

Moved by Councillor Rondeel to authorize the execution for the Keyera Corp. Sponsorship Agreement Extension for the period of October 1, 2018 through September 30, 2023

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports

## 8.1.1 Chief Financial Officer Report – Accounts Payable Listings

Motion 349/18

Moved by Councillor Curle to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Rimbey Municipal Library Board Minutes of September 4, 2018

Motion 350/18

Moved by Councillor Rondeel to accept the Rimbey Municipal Library Board Minutes of September 4, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 351/18

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Treena Mielke departed the Council meeting at 6:45 pm.

9. Correspondence

Correspondence

- 9.1 Rimbey & Area Community Wellness Association
- 9.2 Letter from Betty Heritage House Society

Motion 352/18

Moved by Councillor Curle to accept the correspondence from the Rimbey & Area Community Wellness Association and the Betty Heritage House Society, as information.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

10. Open Forum

10.1 Open Forum

One person spoke inquired the postal strike. She was advised it is a rotating strike.

11. In Camera

In Camera - None

12. Adjournment

Motion 353/18

Moved by Councillor Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

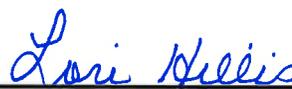
Opposed

CARRIED

Time of Adjournment: 6:52 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY NOVEMBER 13, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
	3.1 Minutes of Organizational Council Meeting October 23, 2018 .....	2-5
	3.2 Minutes of Regular Council Meeting October 23, 2018 .....	6-10
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
	5.1 In Camera Delegation – FOIP Pursuant to Section 16(1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc.	
6.	<b>Bylaws</b>	
	6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal Board .....	11-23
	6.2 951/18 Town of Rimbey Traffic Bylaw .....	24-53
7.	<b>New and Unfinished Business</b>	
	7.1 2018 Christmas Holiday Hours .....	54
	7.2 Rimbey Lions Club Walking Trail Overlay .....	55
	7.3 Policy 0101 Logo .....	56-59
	7.4 Policy 3004 Town Equipment .....	60-61
	7.5 National Addictions Awareness Week .....	62-63
8.	<b>Reports</b>	
	8.1 Department Reports	
	8.1.1 Director of Finance – Accounts Payable Listings .....	64-67
	8.2 Boards/Committee Reports	68
	8.2.1 Tagish Engineering Ltd. Project Status Updates Oct 11/18 .....	69-71
9.	<b>Correspondence</b>	72
	9.1 Letter from Alberta Transportation .....	73
10.	<b>Open Forum</b> <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 13, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Public Works – Rick Schmidt  
Bylaw Officer Chane Trenholm  
Recording Secretary – Kathy Blakely

Absent:

Public:

0 member(s) of the public

Jeff Conley, Director of Project Development, Catapult Environmental Inc.  
Ryan Kaminski, Executive Vice President of Development, Catapult Environmental Inc.  
John Crandlemire, Project Development Specialist, Catapult Environmental Inc.  
Trevor Befus, Environment and Regulatory, Catapult Environmental Inc.  
Claire Jackson, Engineering Manager (Alberta WaterSMART), Catapult Environmental Inc.

2. Adoption of Agenda

2.1 November 13, 2018 Agenda

Motion 354/18

Moved by Councillor Curle to accept the Agenda for the November 13, 2018 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Organizational Council October 23, 2018

3.2 Minutes of Regular Council October 23, 2018

Motion 355/18

Moved by Councillor Coulthard to accept the Minutes of the Organizational Council Meeting of October 23, 2018, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 356/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of October 23, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings  
5. Delegations

4.1 Public Hearings - None

5.1 In Camera Delegation – FOIP Pursuant to Section 16(1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc.

Motion 357/18

Moved by Councillor Coulthard the Council meeting go in camera at 5:02 pm, pursuant FOIP Section 16 (1) Disclosure harmful to business interests of a third party – Catapult Environmental Inc. to discuss effluent with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Director of Public Works Rick Schmidt as Public Works support, Chief Administrative Officer Lori Hillis as Administrative Support, Catapult Environmental Inc. representatives Jeff Conley. Director of Project Development Ryan Kaminski Executive Vice President of Development, John Crandlemire Project Development Specialist, Trevor Befus, Environment and Regulatory, Claire Jackson Engineering Manager (Alberta WaterSMART) and Recording Secretary Kathy Blakely as Administrative support.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 358/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 5:30 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 359/18

Moved by Councillor Coulthard to accept the presentation from Catapult Environmental Inc., as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal Board

Motion 360/18

Moved by Councillor Curle to give first reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6.2 951/18 Town of Rimbey Traffic Bylaw

Motion 361/18

Moved by Councillor Payson to give first reading to 951/18 Town of Rimbey Traffic Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 362/18

Moved by Councillor Coulthard to give second reading to 951/18 Town of Rimbey Traffic Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 2018 Christmas Hours

Motion 363/18

Moved by Councillor Coulthard to approve the closure of Operations for the Town for the entire day of Monday, December 24, 2018 and the employees of the Town of Rimbey to be paid for the entire day.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Rimbey Lions Walking Trail OverlayMotion 364/18

Moved by Mayor Pankiw to pay 50 % (4,675.00) of the \$9,350.00 invoice to the Rimbey Lions Club as a cost share of the asphalt overlay from Rimbey Ford south to 45<sup>th</sup> Avenue, with the funds coming from Recreation Reserves.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Policy 101 Town of Rimbey LogoMotion 365/18

Moved by Mayor Pankiw table further discussion regarding Policy 101 Town of Rimbey Logo, to November 27, 2018.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Policy 3004 Town EquipmentMotion 366/18

Moved by Councillor Curle to accept Policy 3004 Town Equipment, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 National Addictions Awareness WeekMotion 367/18

Moved by Councillor Curle to have Mayor Pankiw proclaim the week of November 26 to December 2, 2018 National Addictions Awareness Week, in the Town of Rimbey.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports	<p><u>8.1 Department Reports</u></p> <p>8.1.1 Chief Financial Officer Report – Accounts Payable Listings</p> <p><u>Motion 368/18</u></p> <p>Moved by Councillor Coulthard to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.</p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span>  Mayor Pankiw  Councillor Coulthard  Councillor Curle  Councillor Payson  Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>
	<p><u>8.2 Boards/Committee Reports</u></p> <p>8.2.1 Tagish Engineering Ltd. Project Status Updates Oct 11/18</p> <p><u>Motion 369/18</u></p> <p>Moved by Councillor Coulthard to accept the Tagish Engineering Ltd. Project Status Update of Oct 11, 2018, as information.</p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span>  Mayor Pankiw  Councillor Coulthard  Councillor Curle  Councillor Payson  Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>
9. Correspondence	<p><u>Correspondence</u></p> <p>9.1 Letter from Alberta Transportation</p> <p><u>Motion 370/18</u></p> <p>Moved by Councillor Payson to accept the correspondence from Alberta Transportation, as information.</p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span>  Mayor Pankiw  Councillor Coulthard  Councillor Curle  Councillor Payson  Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>
10. Open Forum	<p><u>10.1 Open Forum</u></p> <p>There were no members of the public for the open forum.</p>
11. In Camera	<p>11.1 In Camera - None</p>
12. Adjournment	<p><u>Motion 371/18</u></p> <p>Moved by Councillor Curle to adjourn the meeting.</p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span>  Mayor Pankiw  Councillor Coulthard  Councillor Curle  Councillor Payson  Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>

Time of Adjournment: 6:15 pm.



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MAYOR RICK PANKIW



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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY NOVEMBER 27, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting November 13, 2018 .....	2-7
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Tagish Engineering – 2019 Capital Projects .....	8-18
6.	<b>Bylaws</b>	
6.1	949/18 Regional Intermunicipal Subdivision and Development Appeal Board .....	19-32
6.2	951/18 Town of Rimbey Traffic Bylaw .....	33-62
7.	<b>New and Unfinished Business</b>	
7.1	2019 Interim Operating Budget .....	63-64
7.2	Policy 101 Town Logo .....	65-69
7.3	Request for Waiver/Reduction of Facility Rental Fees.....	70-71
8.	<b>Reports</b>	
8.1	Department Reports	72
8.1.1	Chief Administrative Officer Report .....	73
8.1.2	Chief Financial Officer Report .....	74-78
8.1.3	Director of Public Works Report .....	79-80
8.1.4	Director of Community Services Report .....	81
8.1.5	Development Officer Report .....	82
8.1.6	Bylaw Enforcement Report .....	83
8.2	Boards/Committee Reports	84
8.2.1	Beatty Heritage House Society Minutes of September 17/18....	85
8.3	Council Reports	86
8.3.1	Mayor Pankiw's Report .....	87
8.3.2	Councillor Coulthard's Report .....	88
8.3.3	Councillor Curle's Report .....	89-90
8.3.4	Councillor Payson's Report .....	91
8.3.5	Councillor Rondeel's Report .....	92
9.	<b>Correspondence</b>	93
9.1	Central Alberta Regional Assessment Review Board .....	94-96
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail - Aboughanim	
11.2	FOIP Section 17(1) Disclosure harmful to personal privacy – Personnel	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 27, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle (via telephone)  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Community Services – Cindy Bowie  
Director of Public Works – Rick Schmidt  
Recording Secretary – Kathy Blakely

Absent:

Public:

Treena Mielke – RimbeY Review  
0 member(s) of the public  
Greg Smith, Lloyd Solberg, Gerald Matichuk – Tagish Engineering Ltd.

2. Adoption of Agenda

2.1 November 27, 2018 Agenda

Motion 372/18

Moved by Councillor Rondeel to accept the Agenda for the November 27, 2018 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council November 13, 2018

Motion 373/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of November 13, 2018, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Tagish Engineering Ltd. – 2019 Capital Projects

Mayor Pankiw welcomed Greg Smith, Lloyd Solberg and Gerald Matichuk of Tagish Engineering Ltd. to the Council Meeting.

Mr. Smith provided Council an overview of the 2019 Capital Budget Estimates for Capital projects as follows: 53 Avenue Asphalt Overlay from 47 St to 50 St, 52 Street Asphalt Overlay from 45 Ave to 53 St., Removal and Replacement of Damaged and Settled Concrete on 50 Ave between 49 St and 51<sup>st</sup>., Water Valve and Hydrant Replacement, Groundwater Testing Program,

Raw Water Supply Line Well #15 to Well #13, Underground Mains Camera and Flush – Various Locations, Engineering Predesign and Planning for Road Rehabilitation of 51 St from 46 Ave to 51 Ave, and Sanitary Repair on 52 St.

In looking at the future, Mr. Smith provided Capital Projections for 2020 which included Road Rehabilitation, Water, Sewer Curb Gutter, Sidewalk and Asphaltic Pavement on 53 Ave from 50 St. to 51 St., and West Stormwater Pond Construction and Storm Installations. For the 2021 Capital Budget he suggested 56 Avenue Overlay from 50 St. to 51 St. and Drader Crescent Overlay. For 2021-2022, Road Rehabilitation – Water, Sewer, Services, Curbs, Gutter, Sidewalk and Asphaltic Pavement on 51 St. from 46 Ave to 51 Ave. For 2023, Main Water Reservoir/Pump House Upgrades. Some future Capital projects for consideration would be Road Rehabilitation Water, Sewer, Services, Curb, Gutter, Sidewalk and Road Reconstruction on 51 Ave from 50 St to 51 St. and Raw Water Supply Line from 54 Ave/45 St. to New Reservoir, Road Construction of 54 Ave from 44 St to Hwy 20, Trail from Community Centre to Drader Crescent, Trail form Westview Drive to 56 Avenue, East Storm Pond Installations, Local Improvements Project Road Construction of 43 St. From 50 Ave to 54 Ave, Road Rehabilitation Water, Sewer, Services, Curb, cutter, Sidewalk and Asphaltic Pavement on 53 St from Park Ave to 50 Ave.

He also spoke regarding carry over projects which were approved in 2017-2018 with a scheduled completion in 2019. These would be the Water Well Drilling Program and the NE Lagoon Outlet Ditch Upgrade from RR23 to TWP Rd. 422.

Mayor Pankiw thanked Greg Smith for his presentation to Council regarding the Capital Budget Estimates.

Motion 374/18

Moved by Councillor Rondeel to accept the report from Tagish Engineering Ltd. regarding the Town of Rimbey's 2019 Capital Projects, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Greg Smith, Lloyd Solberg and Gerald Matichuk departed the Council Meeting at 5:21 pm.

6. Bylaws

6.1 949/18 Regional Intermunicipal Subdivision and Development Appeal Board

Motion 375/18

Moved by Councillor Payson to give second reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 376/18

Moved by Mayor Pankiw to give third and final reading to 949/18 Regional Intermunicipal Subdivision and Development Appeal Board.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6.2 951/18 Town of Rimbey Traffic BylawMotion 377/18

Moved by Councillor Rondeel to give third and final reading to 951/18 Town of Rimbey Traffic Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 7. New and Unfinished Business

7.1 2019 Interim BudgetMotion 378/18

Moved by Councillor Payson to adopt the 2019 Interim Operating Budget as attached to and forming part of these minutes.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Policy 101 Town LogoMotion 379/18

Moved by Councillor Rondeel to approve Policy 101 Town of Rimbey Logo, as presented below:



In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.3 Request for Waiver/Reduction of Facility Rental FeesMotion 380/18

Moved by Councillor Coulthard to provide a reduced rate for the use of the gymnasium for volleyball.

In Favor

Opposed  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

DEFEATED

## 8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Planning and Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Treena Mielke of the Rimbey Review departed the Council Meeting at 5:55 pm.

Motion 381/18

Moved by Councillor Coulthard to accept the Department Reports, as information.

In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Beatty Heritage House Society Minutes of September 17/18

Motion 382/18

Moved by Councillor Payson to accept the Beatty Heritage House Society Minutes of September 17, 2018, as information.

In Favor

Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 383/18

Moved by Councillor Rondeel to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

## 9.1 Central Alberta Regional Assessment Review Board

Motion 384/18

Moved by Councillor Rondeel to accept the correspondence from Central Alberta Assessment Review Board, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

There were no members of the public for the open forum.

Mayor Pankiw recessed the Council meeting at 6:06 pm.

Director of Finance Wanda Stoddart, Director of Public Works, Rick Schmidt, and Director of Community Services Cindy Bowie departed the Council Meeting at 6:06 pm.

Mayor Pankiw reconvened the Council meeting at 6:13 pm.

## 11. In Camera

- 11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail - Aboughanim
- 11.2 FOIP Section 17(1) Disclosure harmful to personal privacy – Personnel

Motion 385/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:13 pm, pursuant to discuss:

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail - Aboughanim with Mayor Pankiw, Councillor Coulthard, Councillor Curle via telephone, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely as Administrative support.

11.2 FOIP Section 17(1) Disclosure harmful to personal privacy - Personnel with Mayor Pankiw, Councillor Coulthard, Councillor Curle via telephone, Councillor Payson, Councillor Rondeel, and Chief Administrative Officer Lori Hillis as Administrative support.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Recording Secretary Kathy Blakely departed the in camera session at 6:39 pm.

Recording Secretary Kathy Blakely returned to the in camera session at 7:07 pm.

Motion 386/18

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:07 pm.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Motion 387/18

Moved by Councillor Coulthard to offer to purchase .27 acres of Lot 1, Block 1, Plan 042 4165 with funding to come from Restricted Municipal Reserve.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

12. Adjournment

Motion 388/18

Moved by Councillor Curle to adjourn the meeting.

In Favor

Opposed

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Time of Adjournment: 7:08 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**Town of Rimbey**  
**Interim Operating Budget - 2019**

**ALL SERVICES COMBINED**

Net Budget by Object	Budget 2017	Budget 2018	2018 % Change	2018 Change
<b>Revenue</b>				
User Fees and Sale of Goods	1,655,626	1,603,801	-3.13%	-51,825
Government Transfers	1,118,600	1,132,372	1.23%	13,772
Rentals	95,928	80,007	-16.60%	-15,921
Licences and Fines	70,500	36,000	-48.94%	-34,500
Frontage	107,460	114,311	6.38%	6,851
Penalties	60,400	60,500	0.17%	100
Interest	24,000	20,000	-16.67%	-4,000
Franchise	454,895	501,891	10.33%	46,996
Naming rights	25,000	25,000	0.00%	0
Total revenue	3,612,409	3,573,882	-1.07%	-38,527
<b>Expenses</b>				
Salaries and Benefits	1,801,571	1,829,461	1.55%	27,890
Council Salaries and Benefits	112,903	127,911	13.29%	15,008
Contracted Services	593,850	523,577	-11.83%	-70,273
Goods and Utilities	1,579,921	1,691,916	7.09%	111,995
Local Requisitions	437,232	441,492	0.97%	4,260
Provincial requisitions	891,783	907,334	1.74%	15,551
Interest and debt repayments	565,565	546,185	-3.43%	-19,380
Subtotal	5,982,825	6,067,876		
Reserve Transfers	22,107	4,601		
	22,107	4,601		
Total expenses	6,004,932	6,072,477	1.12%	67,545
<b>Total Budget Requirement</b>	<b>2,392,523</b>	<b>2,498,595</b>	4.43%	106,072
Estimated tax levies with no new assessment (New Tax Generation)	2,392,523	2,437,595		
<b>Net Budget Requirement</b>	0	61,000		
Estimated required increase in taxes		2.50%		

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY DECEMBER 11, 2018 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting November 27, 2018 .....	2-8
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Earl Giebelhaus – History of Development in Rimbey .....	9
6.	<b>Bylaws</b>	
6.1	948/18 Smoking Bylaw .....	10-23
7.	<b>New and Unfinished Business</b>	
7.1	Superior Safety Codes.....	24-71
7.2	Bylaw 905/15 Fees for Services, Schedule “A”.....	72-87
7.3	Single Use Plastic Bags.....	88-93
7.4	Policy 5403 Peter Lougheed Community Centre Main Auditorium.....	94-95
8.	<b>Reports</b>	
8.1	Department Reports	96
8.1.1	Director of Finance – Accounts Payable Listings .....	97
8.2	Boards/Committee Reports	98
8.2.1	Tagish Engineering Ltd Project Status Report Nov 22/18.....	99-100
9.	<b>Correspondence</b>	101
9.1	Rimbey Elementary School.....	102
9.2	Community Planning Association of Alberta.....	103-115
9.3	Alberta Utilities Commission .....	116-121
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, DECEMBER 11, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Community Services – Cindy Bowie  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke – Rimbey Review  
0 member(s) of the public  
Mr. Earl Gielbelhaus - Delegation

2. Adoption of Agenda

2.1 December 11, 2018 Agenda

Motion 389/18

Moved by Councillor Coulthard to accept the Agenda for the December 11 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council November 27, 2018

Motion 390/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of November 27, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Earl Gielbelhaus – History of Development in Rimbey

Mayor Pankiw welcomed Mr. Gielbelhaus to the Council Meeting.

Mr. Gielbelhaus thanked Council for the opportunity to provide an overview of the growth of the Town of Rimbey.

Mr. Gielbelhaus had a large map of the Town of Rimbey of which he had various areas of the Town covered and removed the cover on each sections as he spoke regarding the creation of various developments from the time he moved to Rimbey to present day.

Mayor Pankiw thanked Earl Giebelhaus for his presentation to Council regarding the history of development in Rimbey.

Motion 391/18

Moved by Councillor Payson to accept the report from Earl Giebelhaus regarding the history of development in Rimbey, as information.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mr. Giebelhaus departed the Council Meeting at 5:20 pm.

6. Bylaws

6.1 948/18 Smoking Bylaw

Director of Community Services entered the Council Meeting at 5:22 pm.

Council directed Administration to remove the section of Bylaw 948/18 regarding signs and change each mention of distances of 6m to 5m.

Motion 392/18

Moved by Councillor Coulthard to give second reading to 948/18 Smoking Bylaw.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 Superior Safety Codes

Motion 393/18

Moved by Councillor Curle to authorize Mayor Pankiw and Chief Administrative Officer Lori Hillis to execute the Safety Codes Service Agreement for the period of January 1, 2019 through December 31, 2021.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Bylaw 905/15 Fees for Services Schedule "A"Motion 394/18

Moved by Councillor Coulthard to: approve the Fees for Services Bylaw 905/15 Schedule A, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Single Use Plastic BagsMotion 395/18

Moved by Councillor Coulthard to accept the discussion regarding plastic bags, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mrs. Jamie Coston, Reed Toussaint, Tavish Beagle and Dutch Felt of the Rimby Elementary School entered the Council meeting at 6:04 pm.

7.4 Policy 5403 Peter Lougheed Community Centre Main Auditorium

Council directed Administration to remove all examples of accepted and non-accepted events from Policy 5403 Peter Lougheed Community Centre Main Auditorium and insert events at the Peter Lougheed Community Centre Main Auditorium, shall be at the discretion of the Director of Community Services.

Motion 396/18

Moved by Councillor Rondeel to approve Policy 5403 Peter Lougheed Community Centre Main Auditorium, as amended.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports
- 8.1 Department Reports
- 8.1.1 Chief Financial Officer Report – Accounts Payable Listing
- Motion 397/18
- Moved by Councillor Curle to accept the Department Reports, as information.
- |                      |                |
|----------------------|----------------|
| <u>In Favor</u>      | <u>Opposed</u> |
| Mayor Pankiw         |                |
| Councillor Coulthard |                |
| Councillor Curle     |                |
| Councillor Payson    |                |
| Councillor Rondeel   |                |
- CARRIED
- 8.2 Boards/Committee Reports
- 8.2.1 Tagish Engineering Ltd Project Status Update to November 22, 2018
- Motion 398/18
- Moved by Councillor Payson to accept the Tagish Engineering Ltd Project Status Update of November 22, 2018, as information.
- |                      |                |
|----------------------|----------------|
| <u>In Favor</u>      | <u>Opposed</u> |
| Mayor Pankiw         |                |
| Councillor Coulthard |                |
| Councillor Curle     |                |
| Councillor Payson    |                |
| Councillor Rondeel   |                |
- CARRIED
9. Correspondence
- Correspondence
- 9.1 Rimbey Elementary School
- 9.2 Community Planning Association of Alberta
- 9.3 Alberta Utilities Commission
- Mrs. Jamie Coston, Reed Toussaint, Tavish Beagle and Dutch Felt of the Rimbey Elementary School departed the Council meeting at 6:23 pm.
- Motion 399/18
- Moved by Councillor Coulthard to accept the correspondence from Rimbey Elementary School, Community Planning Association and the Alberta Utilities Commission, as information.
- |                      |                |
|----------------------|----------------|
| <u>In Favor</u>      | <u>Opposed</u> |
| Mayor Pankiw         |                |
| Councillor Coulthard |                |
| Councillor Curle     |                |
| Councillor Payson    |                |
| Councillor Rondeel   |                |
- CARRIED
10. Open Forum
- 10.1 Open Forum
- No members of the public were present for the open forum.
11. In Camera
- 11.1 In Camera – None

12. Adjournment

Motion 400/18

Moved by Councillor Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

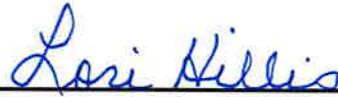
Opposed

CARRIED

Time of Adjournment: 6:25 pm.



\_\_\_\_\_  
MAYOR RICK PANKIW



\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS