

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 12, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	2
3.1	Minutes of Regular Council February 26, 2019 .....	3-7
4.	<b>Public Hearings</b>	
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6.1	Bylaw 952/19 Amendment to Land Use Bylaw 917/16 .....	20-30
7.	<b>New and Unfinished Business - None</b>	
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10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way	
12.	<b>Adjournment</b>	



REQUEST FOR DECISION

<b>Council Agenda Item</b>	3.0
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Minutes
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	3.1 Minutes of Regular Council February 26, 2019
<b>Recommendation</b>	Motion by Council to accept the Minutes of the Regular Council Meeting of February 26, 2019, as presented.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> <u>Mar 7/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> <u>Mar 7/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, FEBRUARY 26, 2019 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 1:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Karen Dawn

Absent:

Public:  
Treena Mielke – Rimbey Review  
2 member(s) of the public  
Rimbey Elementary School Grade 6 Class Teacher and 24 Students

2. Adoption of Agenda 2.1 February 26, 2019 Agenda

11.2 Personnel - Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act (In-Camera) – Addition

Motion 049/19

Moved by Councillor Payson to accept the Agenda for the February 26, 2019 Regular Council Meeting, as amended.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

3. Minutes 3.1. Minutes of Regular Council February 12, 2019

Motion 050/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 12, 2019, as presented.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Delegations - None

## 6. Bylaws

6.1 Bylaw 953/19 Road Closure BylawMotion 051/19

Moved by Councillor Rondeel to give first reading to Bylaw 953/19 Road Closure Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 052/19

Moved by Councillor Curle to advertise the Public Hearing for Bylaw 953/19 Road Closure Bylaw in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 953/19 to relevant agencies, Alberta Transportation and formal notice to effected land owners.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 053/19

Moved by Councillor Payson to set the Public Hearing for Bylaw 953/19 Road Closure Bylaw for April 9, 2019 at 5:00 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 7. New and Unfinished Business

7.1 Memorandum of Agreement Yard Waste Compost DisposalMotion 054/19

Moved by Councillor Coulthard to authorize Administration to execute the Memorandum of Agreement Yard Waste Compost Disposal with the Town of Ponoka for the period of February 1, 2019 to January 30, 2020, at a cost of \$1.50 per cubic yard.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson

Opposed

Councillor Rondeel

CARRIED

7.2 Road Right of Way AcquisitionMotion 055/19

Moved by Councillor Coulthard to request transfer of ownership from Alberta Transportation of Lot A, Block 9, Plan 6268 CE to the Town.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports

## 8.1.1 Director of Finance Report – Accounts Payable Listing

Motion 056/19

Moved by Councillor Curle to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Beatty Heritage House Society Minutes of January 7, 2019

Motion 057/19

Moved by Councillor Payson to accept the Beatty Heritage House Society Minutes of January 7, 2019, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 058/19

Moved by Councillor Coulthard to accept the Reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

The Students from the Rimbey Elementary School Grade 6 Class were given the opportunity to ask Council Questions.

1. What does CARRIED mean?
2. What does All in FAVOUR mean?
3. How may Mayors of Rimbey have there been?
4. What are your usual conversations about?
5. Why is the desk U – Shaped?
6. What if there is nothing to talk about at a Council Meeting?
7. What's a cat bylaw?
8. What do the keys to the Town do?
9. Did you receive the letter we sent?
10. Where are the speakers for the microphones?

9. Correspondence Correspondence - None10. Open Forum 10.1 Open Forum

Mayor Pankiw recessed the Council Meeting at 1:27 pm.

2 members of the public 1 teacher and 24 students departed the Council Meeting at 1:27 pm.

Mayor Pankiw reconvened the Council Meeting at 1:35 pm.

11. In Camera 11.1 In Camera

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond

11.2 Personnel - Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act (In-Camera) – Addition

Motion 059/19

Moved by Councillor Curle the Council meeting go in camera at 1:35 pm, pursuant to discuss:

- 11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Director of Public Works Rick Schmidt as Public Works Support, Wanda Stoddart as Financial Support, Chief Administrative Officer Lori Hillis as Administrative Support.

- 11.2 Personnel - Pursuant to Division 2, Section 17(4)(d) of the Freedom of Information and Protection of Privacy Act with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Wanda Stoddart as Financial Support, Chief Administrative Officer Lori Hillis as Administrative Support

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mr. Earl Giebelhaus joined the in camera session at 1:55 pm.

Mr. Earl Giebelhaus departed the in camera session at 2:35 pm.

Motion 060/19

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 3:07 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

0 member(s) of the public returned to the Council Meeting.

## 12. Adjournment

AdjournmentMotion 061/19

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 3:08 pm.

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 MAYOR RICK PANKIW

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 CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

<b>Council Agenda Item</b>	4.1
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Public Hearing for Bylaw 952/19 Amendment to Land Use Bylaw 917/16
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>On July 25, 2018, the Subdivision and Development Appeal Board (SDAB) heard a hearing for a setback variance request on an accessory building over 13.4 m<sup>2</sup> which was beyond the Development Authority's 20% variance permitted LUB 4.5(6).</p> <p>The Subdivision and Development Appeal board ultimately approved the existing structure with side yard setbacks of 41%.</p> <p>At the same time, Council also removed the LUB requirement for side yard and rear yard setbacks for accessory buildings under 13.4 m<sup>2</sup>.</p> <p>Administration has received another application for a certificate of compliance on a structure which is very similar to the one heard by the SDAB in July 2018.</p> <p>On February 12, 2019 Council passed first reading of Bylaw 952/19 Amendment to Land Use Bylaw 917/16.</p>
<b>Discussion</b>	<p>Administration recommends council amend the land use bylaw to provide the Development Authority with additional variance authority in circumstances such as this. The reasons for the recommendations are:</p> <ul style="list-style-type: none"> <li>• The SDAB process is time consuming and costly for the applicant and administration.</li> <li>• It is unlikely that administration or the SDAB will require an applicant to move an accessory structure which has been in place for a number of years due to the cost and effort required to move a structure.</li> </ul> <p>As such, administration recommends adding the following clause to Section 8.1 of the Land Use Bylaw:</p> <p>(12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.</p> <p>In addition, Administration recommends adding a similar clause to Section 11.7 regarding signage which are being updated/replaced by businesses:</p>

(13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required.

Council gave first reading to Bylaw 952/19 Bylaw Amend Land Use Bylaw 917/16 on February 12, 2019. Council set the Public Hearing date of March 12, 2019 and directed administration to circulate notice of Bylaw 952/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

A written submission was received from Alberta Transportation, an additional conversation was held with Ms. Sandy Choi to clarify that these clauses do not remove or overwrite the circulation requirements and process to Alberta Transportation. No additional written submissions were received from agencies or members of the public.

No objections were raised by any of the responding agencies. The original comments are attached.

**Relevant Policy/Legislation**

Land Use Bylaw 917/16  
Municipal Government Act

**Attachments**

Mark-up Land Use Bylaw 917/16  
952/19 Amendment to Land Use Bylaw 917/16  
Circulation Comments

**Recommendation**

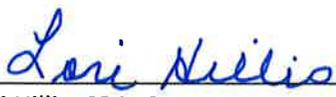
1. Administration recommends Council close Public Hearing for Bylaw 952/19 Amendment to Land Use Bylaw 917/16.

**Prepared By:**

  
\_\_\_\_\_  
Elizabeth Armitage, MEdes, MCIP, RPP  
Planning and Development Officer

March 6, 2019  
Date

**Endorsed By:**

  
\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 7/19  
Date



Town of  
**Rimbey**

**Bylaw 917/16**  
**LAND USE BYLAW**

**Schedule A**  
**Approved July 25, 2016**  
**Consolidation of Amendments to XXX**

		8.15	Updated numbering
		8.16(15)	Landscaping
		8.18(1)(h), 8.18(4)	Objectionable Items in Yards
		8.21(3)	Updated numbering
		8.23(3)	Updated numbering
		9.2	Cannabis Production and Distribution Facility
		9.3	Cannabis Retail Sales
		9.6(3)(c)	Home Occupations regarding Cannabis
		9.6	Updated Numbering
		9.8(1)(a) and 9.8(1)(b)	Manufactured Homes
		Table 10.2.1	Parking for Cannabis Facilities
		10.2(2)	Parking regulations
		11.2(1)(f) and 11.2(1)(g)	Sign Definitions
		11.3(1) and 11.3(2)	Sign Development Permits
		11.4	Sign Development Permits
		Table 11.6.1	Dynamic Signs
		11.6(2)(c), 11.7(6), 11.7(7)(a)	Dynamic Signs
		11.7(11)	Updating numbering
		11.12	Offensive Signage
		12.3(2)(c), 12.3(5)	Updated numbering
		Table 12.4.1	Permitted & Discretionary Uses
		Table 12.5.1	Permitted & Discretionary Uses
		Table 12.6.1	Permitted & Discretionary Uses
		Table 12.7.1	Permitted & Discretionary Uses
		12.7(3)(c)	Manufactured Homes
		Table 12.8.1	Permitted & Discretionary Uses
		Table 12.9.1	Permitted & Discretionary Uses
		12.9(10)	Design Regulations
		Table 12.10.1	Permitted & Discretionary Uses
		12.10(10)(a)	Design Regulation
		Table 12.11.1	Permitted & Discretionary Uses
		Table 12.12.1	Permitted & Discretionary Uses
		Table 12.13.1	Permitted & Discretionary Uses
		Table 12.14.1	Permitted & Discretionary Uses
		Table 12.15.1	Permitted & Discretionary Uses
952/19	XXX	8.1(12) 11.7(14)	Addition of accessory buildings regulation Addition of sign regulation

**PART 8 – GENERAL REGULATIONS****8.1 ACCESSORY BUILDINGS AND USES**

- (1) No person shall construct or utilize an accessory building except in compliance with this section.
- (2) All accessory buildings shall be located at least 2.0 m from any principal building, unless under 13.4 m<sup>2</sup> and on a non-permanent foundation. 944/18
- (3) An accessory building shall not be used as a dwelling unit. 944/18
- (4) An accessory building that contains sanitation facilities shall contain a sump and be designed to the satisfaction of the Development Authority. 944/18
- (5) An accessory building shall not be constructed within the required front yard setback area of any district.
- (6) Accessory buildings shall be constructed with exterior finish materials that compliment those of the principal building.
- (7) An accessory building shall not be located on an easement or utility right-of-way.
- (8) An accessory building shall not be developed or approved on a lot prior to the issuance of a development permit for the principal building or use on the lot.
- (9) Decks, balconies, sunrooms and the like shall not be constructed on top of an accessory building unless the setbacks of the accessory building comply with the allowable setbacks for the principal building in that district.
- (10) Accessory buildings under 13.4 m<sup>2</sup> in size and decks which are uncovered, and the walking surface is less than 60 cm (2 feet) above grade are not required to meet the setback requirements for the District in which is it located. 944/18
- (11) An accessory building, over 13.4m<sup>2</sup>, is required to meet the setback requirements for the District in which it is located. 944/18

- (12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.

## 8.2 AIR SUPPORTED AND FABRIC-COVERED STRUCTURES

944/18

- (1) All air supported and fabric-covered structures over 13.4 m<sup>2</sup> and will be erected for more than (3) three days require a development permit.
- (2) Air supported and Fabric-Covered Structures used for recreational purposes will be permitted as a discretionary main building.
- (3) All other Air Supported and Fabric-Covered Structures will be permitted as a discretionary accessory building.

## 8.3 BARE LAND CONDOMINIUM

- (1) Structures constructed on bare land condominium units shall comply with the general regulations of this bylaw, including the regulations for the land use district in which the unit is located.
- (2) For the purposes of this Bylaw, a bare land condominium plan is a plan of subdivision.

## 8.4 BUILDING HEIGHT

- (1) If the height of a building is required to be measured or determined, it shall be measured by calculating the average vertical distance between the natural grade, or the average natural grade in the case of a sloping grade, and the highest point of the building as determined under Subsection (2).
- (2) In determining the highest points of a building, the following structures shall not be considered to be part of the building: an elevator housing; mechanical housing; roof stairway entrance; ventilations; a skylight; a steeple; a smokestack; a parapet wall, or a flagpole or similar device not structurally essential to the building.

- (2) The sign be attached to either existing fencing or on independent posts to the satisfaction of the Development Authority;
- (3) The sign shall be constructed using high density plywood or solid wood and shall be finished with high density reflective finish or equivalent, with dye cut lettering or silk screen lettering.

### **11.7 ADDITIONAL SIGN REGULATIONS**

- (1) All signs requiring a sign permit shall follow the development permit process as specified under Section 4.1 of this Bylaw.
- (2) Council may require the removal of any sign, which is in its opinion, has become unsightly, or is in such a state of disrepair as to constitute a hazard.
- (3) Quality, aesthetic character and finishing of sign construction shall be to the satisfaction of the Development Authority.
- (4) Where, in the opinion of the Development Authority, a proposed sign in a Commercial or Industrial District might be objectionable to a resident in any adjacent residential district, the Development Authority may impose such other regulations as they feel would protect the interests of residents.
- (5) Flashing, animated or interiorly illuminated signs shall not be permitted in any district where in the opinion of the Development Authority they might:
  - (a) Affect residents in adjacent housing, or residential districts;
  - (b) Interfere with or obstruct a motor vehicle driver's vision or interpretation of oncoming traffic signs or traffic signal lights.
- (6) Notwithstanding 11.7(5), no person shall exhibit or place an illuminated sign, rotating sign or dynamic sign that permits or provides for:
  - (a) A current interrupting or flashing device, unless there is a continuous source of concealed illumination on the translucent portions of the sign;
  - (b) A flashing beacon of a type that is the same or similar to those used by emergency vehicles;
  - (c) A flashing device, animator or revolving beacon within 50.0 m of the intersection of two or more public roadways;
  - (d) A device described in 11.7(5) that would be directly visible from any residential building within a distance of 50.0 m of the sign.

944/18

- (7) No person shall erect or place a sign so that it would be considered, in the opinion of the Development Authority, to be a traffic hazard or an obstruction to the vision of persons driving motor vehicles.
- (a) Billboard signs, electronic signs, dynamic signs and rotating signs which are visible from Highway 20, Highway 20A and Highway 53, but located outside of the Highway Right-Of-Way, shall be circulated to Alberta Transportation for comment.
- 944/18
- (8) Notwithstanding section 11.7(7) no the Development Authority may not approve any signs located within an Alberta Transportation Highway Right-Of-Way without written approval from Alberta Transportation.
- (9) The area around sign structures shall be kept clean and free of overgrown vegetation, and free from refuse material.
- (10) The Development Authority may at their discretion require an engineer-approved plan prior to the issuance of a sign permit in order to ensure the safety of a sign, awning or canopy design and placement.
- (11) Notwithstanding Part 4 of this Bylaw, the Development Authority may, with respect to an application for a sign permit,
- 944/18
- (a) Grant a sign permit to an applicant subject to such conditions considered necessary to ensure this Bylaw is complied with;
- (b) Refuse the application.
- (12) Offensive Signage
- (a) No sign shall be erected which promotes intolerance, hatred or ridicule of any race, religion or other segment of society.
- 944/18
- (13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required..



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

**PART I - TITLE**

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

**PART II – TEXT AMENDMENTS**

**Section 8.1 shall be amended to add:**

(12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.

**Section 11.7 shall be amended to add:**

(13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required.

**PART III - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO  
AMEND LAND USE BYLAW 917/16.

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READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_  
2019.

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_,  
2019.

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

February 22, 2019

File: Rimbey (ASP)

Town of Rimbey  
4938 – 50<sup>th</sup> Avenue  
PO Box 350  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Lori Hillis, Chief Administrative Officer

**RE: BYLAW 952/19 AMENDMENT TO LAND USE BYLAW 917/16**

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With reference to the above, I would advise that we have no objections to the proposed amendment to Land Use Bylaw 917/16.

Section 8.1 – if the subject lot is abutting a provincial highway, the Department respectfully requests a referral for comment so that we are able to advise of any future highway plans that might affect the accessory building (for instance, if the Department requires additional right-of-way for future highway improvements).

Section 11.7 – if the subject lot is abutting a provincial highway and the proposal is discretionary, the Department respectfully requests a referral for comment with respect to impact on current highway operations or suggested conditions of approval.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi  
Development & Planning  
SC/sc



REQUEST FOR DECISION

<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Serenity Pet Shelter – Melanie Crehan
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Administration has invited Melanie Crehan of Serenity Pet Shelter to talk to Council regarding Cats in the Town of Rimbeey.
<b>Recommendation</b>	Administration recommends Council accept the presentation from Melanie Crehan of Serenity Pet Shelter regarding cats in the Town of Rimbeey, as information.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Mar 7/19*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Mar 7/19*

Date

<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Bylaw 952/19 Amendment to Land Use Bylaw 917/16
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>On July 25, 2018, the Subdivision and Development Appeal Board (SDAB) heard a hearing for a setback variance request on an accessory building over 13.4 m<sup>2</sup> which was beyond the Development Authority's 20% variance permitted LUB 4.5(6).</p> <p>The Subdivision and Development Appeal board ultimately approved the existing structure with side yard setbacks of 41%.</p> <p>At the same time, Council also removed the LUB requirement for side yard and rear yard setbacks for accessory buildings under 13.4 m<sup>2</sup>.</p> <p>Administration has received another application for a certificate of compliance on a structure which is very similar to the one heard by the SDAB in July 2018.</p> <p>On February 12, 2019 Council passed first reading of Bylaw 952/19 Amendment to Land Use Bylaw 917/16.</p>
<b>Discussion</b>	<p>Administration recommends council amend the land use bylaw to provide the Development Authority with additional variance authority in circumstances such as this. The reasons for the recommendations are:</p> <ul style="list-style-type: none"> <li>• The SDAB process is time consuming and costly for the applicant and administration.</li> <li>• It is unlikely that administration or the SDAB will require an applicant to move an accessory structure which has been in place for a number of years due to the cost and effort required to move a structure.</li> </ul> <p>As such, administration recommends adding the following clause to Section 8.1 of the Land Use Bylaw:</p> <p><b>(12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.</b></p> <p>In addition, Administration recommends adding a similar clause to Section 11.7 regarding signage which are being updated/replaced by businesses:</p>

(13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required.

Council gave first reading to Bylaw 952/19 Bylaw Amend Land Use Bylaw 917/16 on February 12, 2019. Council set the Public Hearing date of March 12, 2019 and directed administration to circulate notice of Bylaw 952/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

A written submission was received from Alberta Transportation, an additional conversation was held with Ms. Sandy Choi to clarify that these clauses do not remove or overwrite the circulation requirements and process to Alberta Transportation. No additional written submissions were received from agencies or members of the public.

No objections were raised by any of the responding agencies. The original comments are attached.

**Relevant Policy/Legislation**

Land Use Bylaw 917/16  
Municipal Government Act

**Attachments**

Mark-up Land Use Bylaw 917/16  
952/19 Amendment to Land Use Bylaw 917/16  
Circulation Comments

**Recommendation**

1. Administration recommends Council give Second Reading for Bylaw 952/19 Amendment to Land Use Bylaw 917/16.
2. Administration recommends Council give Third Reading and Final Reading for Bylaw 952/19 Amendment to Land Use Bylaw 917/16.

**Prepared By:**

  
\_\_\_\_\_  
Elizabeth Armitage, MEdes, MCIP, RPP  
Planning and Development Officer

March 6, 2019  
Date

**Endorsed By:**

  
\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 7/19  
Date



Town of  
**Rimbey**

**Bylaw 917/16**  
**LAND USE BYLAW**

Schedule A  
Approved July 25, 2016  
Consolidation of Amendments to **XXX**

		8.15	Updated numbering
		8.16(15)	Landscaping
		8.18(1)(h), 8.18(4)	Objectionable Items in Yards
		8.21(3)	Updated numbering
		8.23(3)	Updated numbering
		9.2	Cannabis Production and Distribution Facility
		9.3	Cannabis Retail Sales
		9.6(3)(c)	Home Occupations regarding Cannabis
		9.6	Updated Numbering
		9.8(1)(a) and 9.8(1)(b)	Manufactured Homes
		Table 10.2.1	Parking for Cannabis Facilities
		10.2(2)	Parking regulations
		11.2(1)(f) and 11.2(1)(g)	Sign Definitions
		11.3(1) and 11.3(2)	Sign Development Permits
		11.4	Sign Development Permits
		Table 11.6.1	Dynamic Signs
		11.6(2)(c), 11.7(6), 11.7(7)(a)	Dynamic Signs
		11.7(11)	Updating numbering
		11.12	Offensive Signage
		12.3(2)(c), 12.3(5)	Updated numbering
		Table 12.4.1	Permitted & Discretionary Uses
		Table 12.5.1	Permitted & Discretionary Uses
		Table 12.6.1	Permitted & Discretionary Uses
		Table 12.7.1	Permitted & Discretionary Uses
		12.7(3)(c)	Manufactured Homes
		Table 12.8.1	Permitted & Discretionary Uses
		Table 12.9.1	Permitted & Discretionary Uses
		12.9(10)	Design Regulations
		Table 12.10.1	Permitted & Discretionary Uses
		12.10(10)(a)	Design Regulation
		Table 12.11.1	Permitted & Discretionary Uses
		Table 12.12.1	Permitted & Discretionary Uses
		Table 12.13.1	Permitted & Discretionary Uses
		Table 12.14.1	Permitted & Discretionary Uses
		Table 12.15.1	Permitted & Discretionary Uses
952/19	XXX	8.1(12) 11.7(14)	Addition of accessory buildings regulation Addition of sign regulation

**PART 8 – GENERAL REGULATIONS****8.1 ACCESSORY BUILDINGS AND USES**

- (1) No person shall construct or utilize an accessory building except in compliance with this section.
- (2) All accessory buildings shall be located at least 2.0 m from any principal building, unless under 13.4 m<sup>2</sup> and on a non-permanent foundation. 944/18
- (3) An accessory building shall not be used as a dwelling unit. 944/18
- (4) An accessory building that contains sanitation facilities shall contain a sump and be designed to the satisfaction of the Development Authority. 944/18
- (5) An accessory building shall not be constructed within the required front yard setback area of any district.
- (6) Accessory buildings shall be constructed with exterior finish materials that compliment those of the principal building.
- (7) An accessory building shall not be located on an easement or utility right-of-way.
- (8) An accessory building shall not be developed or approved on a lot prior to the issuance of a development permit for the principal building or use on the lot.
- (9) Decks, balconies, sunrooms and the like shall not be constructed on top of an accessory building unless the setbacks of the accessory building comply with the allowable setbacks for the principal building in that district.
- (10) Accessory buildings under 13.4 m<sup>2</sup> in size and decks which are uncovered, and the walking surface is less than 60 cm (2 feet) above grade are not required to meet the setback requirements for the District in which is it located. 944/18
- (11) An accessory building, over 13.4m<sup>2</sup>, is required to meet the setback requirements for the District in which it is located. 944/18

- (12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.

## 8.2 AIR SUPPORTED AND FABRIC-COVERED STRUCTURES

944/18

- (1) All air supported and fabric-covered structures over 13.4 m<sup>2</sup> and will be erected for more than (3) three days require a development permit.
- (2) Air supported and Fabric-Covered Structures used for recreational purposes will be permitted as a discretionary main building.
- (3) All other Air Supported and Fabric-Covered Structures will be permitted as a discretionary accessory building.

## 8.3 BARE LAND CONDOMINIUM

- (1) Structures constructed on bare land condominium units shall comply with the general regulations of this bylaw, including the regulations for the land use district in which the unit is located.
- (2) For the purposes of this Bylaw, a bare land condominium plan is a plan of subdivision.

## 8.4 BUILDING HEIGHT

- (1) If the height of a building is required to be measured or determined, it shall be measured by calculating the average vertical distance between the natural grade, or the average natural grade in the case of a sloping grade, and the highest point of the building as determined under Subsection (2).
- (2) In determining the highest points of a building, the following structures shall not be considered to be part of the building: an elevator housing; mechanical housing; roof stairway entrance; ventilations; a skylight; a steeple; a smokestack; a parapet wall, or a flagpole or similar device not structurally essential to the building.

- (2) The sign be attached to either existing fencing or on independent posts to the satisfaction of the Development Authority;
- (3) The sign shall be constructed using high density plywood or solid wood and shall be finished with high density reflective finish or equivalent, with dye cut lettering or silk screen lettering.

### 11.7 ADDITIONAL SIGN REGULATIONS

- (1) All signs requiring a sign permit shall follow the development permit process as specified under Section 4.1 of this Bylaw.
- (2) Council may require the removal of any sign, which is in its opinion, has become unsightly, or is in such a state of disrepair as to constitute a hazard.
- (3) Quality, aesthetic character and finishing of sign construction shall be to the satisfaction of the Development Authority.
- (4) Where, in the opinion of the Development Authority, a proposed sign in a Commercial or Industrial District might be objectionable to a resident in any adjacent residential district, the Development Authority may impose such other regulations as they feel would protect the interests of residents.
- (5) Flashing, animated or interiorly illuminated signs shall not be permitted in any district where in the opinion of the Development Authority they might:
  - (a) Affect residents in adjacent housing, or residential districts;
  - (b) Interfere with or obstruct a motor vehicle driver's vision or interpretation of oncoming traffic signs or traffic signal lights.
- (6) Notwithstanding 11.7(5), no person shall exhibit or place an illuminated sign, rotating sign or dynamic sign that permits or provides for:

944/18

  - (a) A current interrupting or flashing device, unless there is a continuous source of concealed illumination on the translucent portions of the sign;
  - (b) A flashing beacon of a type that is the same or similar to those used by emergency vehicles;
  - (c) A flashing device, animator or revolving beacon within 50.0 m of the intersection of two or more public roadways;
  - (d) A device described in 11.7(5) that would be directly visible from any residential building within a distance of 50.0 m of the sign.

- (7) No person shall erect or place a sign so that it would be considered, in the opinion of the Development Authority, to be a traffic hazard or an obstruction to the vision of persons driving motor vehicles.
- (a) Billboard signs, electronic signs, dynamic signs and rotating signs which are visible from Highway 20, Highway 20A and Highway 53, but located outside of the Highway Right-Of-Way, shall be circulated to Alberta Transportation for comment.
- 944/18
- (8) Notwithstanding section 11.7(7) no the Development Authority may not approve any signs located within an Alberta Transportation Highway Right-Of-Way without written approval from Alberta Transportation.
- (9) The area around sign structures shall be kept clean and free of overgrown vegetation, and free from refuse material.
- (10) The Development Authority may at their discretion require an engineer-approved plan prior to the issuance of a sign permit in order to ensure the safety of a sign, awning or canopy design and placement.
- (11) Notwithstanding Part 4 of this Bylaw, the Development Authority may, with respect to an application for a sign permit,
- 944/18
- (a) Grant a sign permit to an applicant subject to such conditions considered necessary to ensure this Bylaw is complied with;
- (b) Refuse the application.
- (12) Offensive Signage
- (a) No sign shall be erected which promotes intolerance, hatred or ridicule of any race, religion or other segment of society.
- 944/18
- (13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs.at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section.4.5(6). In accordance with Section 4.5, a variance application shall be required..



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimby Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimby duly assembled enacts as follows:

**PART I - TITLE**

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

**PART II – TEXT AMENDMENTS**

**Section 8.1 shall be amended to add:**

(12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.

**Section 11.7 shall be amended to add:**

(13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required.

**PART III - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO  
AMEND LAND USE BYLAW 917/16.

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READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_  
2019.

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Mayor Rick Pankiw

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Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_,  
2019.

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Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

February 22, 2019

File: Rimbey (ASP)

Town of Rimbey  
4938 – 50<sup>th</sup> Avenue  
PO Box 350  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Lori Hillis, Chief Administrative Officer

**RE: BYLAW 952/19 AMENDMENT TO LAND USE BYLAW 917/16**

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With reference to the above, I would advise that we have no objections to the proposed amendment to Land Use Bylaw 917/16.

Section 8.1 – if the subject lot is abutting a provincial highway, the Department respectfully requests a referral for comment so that we are able to advise of any future highway plans that might affect the accessory building (for instance, if the Department requires additional right-of-way for future highway improvements).

Section 11.7 – if the subject lot is abutting a provincial highway and the proposal is discretionary, the Department respectfully requests a referral for comment with respect to impact on current highway operations or suggested conditions of approval.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi  
Development & Planning  
SC/sc



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
<b>Attachments</b>	8.1.1 Director of Finance Report – Accounts Payable Listing
<b>Recommendation</b>	Motion by Council to accept the report from the Director of Finance – Accounts Payable Listing, as information.

**Prepared By:**

Wanda Stoddart  
Wanda Stoddart  
Director of Finance

Mar 7/19  
Date

**Endorsed By:**

Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 7/19  
Date

# Town of Rimbey 2019

## Accounts Payable Cheque List

From: 22-Feb-2019 To: 07-Mar-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP - FCSS (Feb.4-17/19) Feb.27/19...	PAW5075	27-Feb-2019	1147.21
LAPP	LAPP - Feb. 2019 - monthly payroll - J.Keetch - ...	PAW5076	27-Feb-2019	745.36
ENCON Group Inc.	Mar. 2019 - ENCON benefits	PAW5077	27-Feb-2019	9375.31
LAPP	LAPP - Mar.8/19 (biweekly payroll Feb.17-...	PAW5078	07-Mar-2019	7921.75
Canada Revenue Agency	RP0001 - CPP	PAW5079	07-Mar-2019	17972.50
Servus Credit Union Ltd.	Debenture # 46 - Pool	PAW5080	07-Mar-2019	43093.63
Servus Credit Union Ltd.	Debenture # 44 - Lagoon	PAW5081	07-Mar-2019	48396.69
Alberta One-Call Corporation		44346	27-Feb-2019	151.20
Alberta Water & Wastewater...		44347	27-Feb-2019	278.25
AN Adventure Distribution &...		44348	27-Feb-2019	213.73
Behren Signs		44349	27-Feb-2019	507.68
Canadian Pacific Railway...		44350	27-Feb-2019	248.00
Digitex Inc.		44351	27-Feb-2019	157.91
Hach Sales & Services Canada...		44352	27-Feb-2019	1840.65
Kansas Ridge Mechanical Ltd.		44353	27-Feb-2019	189.00
Legacy Ford		44354	27-Feb-2019	487.14
Longhurst Consulting		44355	27-Feb-2019	1575.00
Municipal Property Consultants...		44356	27-Feb-2019	3583.13
Nikirk Bros. Contracting Ltd.		44357	27-Feb-2019	1688.40
Outlaw Electric Ltd.		44358	27-Feb-2019	421.57
Rimbey Furnace Care & Gas...		44359	27-Feb-2019	892.50
RJ Plumbing and Heating		44360	27-Feb-2019	1229.80
Uni First Canada Ltd.		44361	27-Feb-2019	106.29
Wolseley Industrial Canada INC		44362	27-Feb-2019	61.37
Abou Ghanim Investments Ltd.		44363	07-Mar-2019	3000.00
Animal Control Services		44364	07-Mar-2019	1249.50
Big Hill Services Ltd.		44365	07-Mar-2019	1765.42
Cimco Refrigeration		44366	07-Mar-2019	318.65
Digitex Inc.		44367	07-Mar-2019	38.61
MLA Benefits Inc.		44368	07-Mar-2019	1704.26
NAPA Auto Parts - Rimbey		44369	07-Mar-2019	14.69
Nikirk Bros. Contracting Ltd.		44370	07-Mar-2019	434.44
Superior Safety Codes Inc.		44371	07-Mar-2019	35062.03
Tennant, Michelle		44372	07-Mar-2019	350.00
The Government of Alberta		44373	07-Mar-2019	10.00
Town Of Rimbey		44374	07-Mar-2019	1281.89
Trenholm, Chanse		44375	07-Mar-2019	25.00
Vicinia Planning & Engagement...		44376	07-Mar-2019	3327.55
Wood Environment &...		44377	07-Mar-2019	892.40

**39 cheques for**

**\$191,758.51**



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various Community Groups supply Minutes of their board meetings to Council for their information.
<b>Attachments</b>	8.2.1 Tagish Engineering Project Status Update to February 28, 2019 8.2.2 Rimoka Housing Foundation Board Meeting Minutes of January 16, 2019
<b>Recommendation</b>	Motion by Council to accept the Tagish Engineering Project Status Update to February 28, 2019 and the Rimoka Housing Foundation Board Meeting Minutes of January 16, 2019, as information.

Prepared By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Mar 7/19*

Date

Endorsed By:

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Mar 7/19*

Date



## **PROJECT STATUS UPDATES**

February 28, 2019

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.19 RB00 - 2019 General Engineering</b>		
January 30, 2019	Matichuk, Gerald	- Tagish is working with Vicina Planning on various development concerns.  - Tagish is assisting Publicworks staff in completing the Wastewater System update approval application.
February 13, 2019	Matichuk, Gerald	- Tagish is working with Vicina Planning to provide a budget estimate to reconstruct 43 St - from 50 Av to 54 Av.
February 27, 2019	Matichuk, Gerald	Tagish is assisting Town staff and Lions Club additional information on the Evergreen Connector Walking Trail.
<b>Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1</b>		
January 30, 2019	Matichuk, Gerald	Alberta Environment and Parks are reviewing the application .(Dec 10, 2018 - Jan 30, 2019). AMEC is assisting by supplying additional information as requested by Alberta Environment.
February 13, 2019	Matichuk, Gerald	Alberta Environment and Parks (AEP) are reviewing the Well PW17-15 application. AEP have indicated that their hydrogeologist has reviewed the application and will seeking minor clarification on some points of the report prior to submission to the Director for Approval.
February 27, 2019	Matichuk, Gerald	AMEC (WOOD) is working with Alberta Environment and Parks (AEP) on providing Supplemental Information as requested by (AEP).
<b>Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg</b>		
January 30, 2019	Matichuk, Gerald	On February 5, Access Land and Tagish are scheduled to met with Kim Olsen (land owner adjacent to the Outlet Ditch) to discuss construction concerns. Tagish is working with the land owners (adjacent to the Outlet Ditch) in selecting a grass seed mix complementary to the low peat soil adjacent to the Outlet Ditch.
February 13, 2019	Matichuk, Gerald	Access Land and Tagish met Kim Olsen and have secured an agreement to complete the construction of the Outlet Ditch on Kim Olsen's land. Tagish is working with the land owners (adjacent to the Outlet Ditch) and seed suppliers in selecting a grass seed mix complementary to the low peat soil adjacent to the Outlet Ditch.
February 27, 2019	Matichuk, Gerald	Tagish meet with SmithIron Earthworks to discuss grass seed mixes to be used on land reclamation (adjacent to the Outlet Ditch).
<b>Project: RBYM00135.00 RB135 - Standby Generator Comm Centre</b>		
January 30, 2019	Matichuk, Gerald	Frontline Compression Services Inc. and HighLine Electrical Constructors Ltd. have been supplied with information related to the peak demand load for the Community Center (Jan 30 - Feb 14, 2019).
February 27, 2019	Matichuk, Gerald	Frontline Compression Services Inc. and HighLine Electrical Constructors Ltd. have been supplied with information related to the peak demand load for the Community Center (Jan 30 - Feb 28, 2019).
<b>Project: RBYM00136.00 RB136 - 2019 Street Improvements</b>		
January 30, 2019	Matichuk, Gerald	Tagish is working on preparing the Tender documents (Jan 30 - Feb 14, 2019).
February 27, 2019	Matichuk, Gerald	Tagish is working on preparing the Tender documents (Jan 30 - Feb 28, 2019).



BOARD MEETING  
Wednesday, January 16, 2019  
9:00 am  
Legacy Place, Ponoka

PRESENT: B. Liddle, Board Chair T. Dillon S. Lyon D. MacPherson R. Pankiw  
P. Hall, CAO W. Sheppard, Recorder  
ABSENT: L. Curle P. McLauchlin  
GUEST: D. Polson, DC Legacy Homes

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:02 a.m.

2. ADOPTION OF AGENDA

MOVED by S. Lyon that the Board meeting agenda be adopted. (RHF 19-01-01) Carried

3. PRESENTATION - DC LEGACY HOMES

Denver Polson with DC Legacy Homes made a brief presentation to the Board. He outlined his company's history and the type of projects they have completed and costing.

DC Legacy Homes endeavors as a company to support the social connections in communities and to help others through their projects.

4. APPROVAL OF MINUTES

MOVED by R. Pankiw the Board accept the minutes of the December 12, 2018 Board meeting. (RHF 19-01-02) Carried

5. FINANCIAL REPORTS

P. Hall provided an overview of the financial reports for the eleven months ending November 30, 2018.

MOVED by T. Dillon that the Board accept the Statement of Financial Position for the eleven months ending November 30, 2018 as information. (RHF 19-01-03) Carried

MOVED by S. Lyon that the Board accept the Financial Statements for the eleven months ending November 30, 2018 as information. (RHF 19-01-04) Carried

MOVED by D. MacPherson that the Board accept the Cash in Bank report as information. (RHF 19-01-05) Carried

MOVED by R. Pankiw that the Board accept the Cheque Registers, Online and Pre-authorized Payment registers as presented. (RHF 19-01-06)

Carried

6.	CAO REPORT
----	------------

P. Hall provided an overview of each facilities occupancy.

As included in the 2019 Lodge Operating Budget, the new salary grid was presented to the Board with the recommended 3% increase to employees.

MOVED by S. Lyon that the Board accept the 2019 salary grid with the 3% increase. (RHF 19-01-07)

Carried

The 2019 Lodge Capital Budget will be presented at the next regular Board meeting.

The nurse call system at Valley View Manor is still not working correctly. An RFP to replace the nurse call system has been completed just waiting for government approval to release.

P. Hall advised the Board of a new employee who due to their experience and expertise will begin on Level 3 of our salary grid for their position.

MOVED by R. Pankiw that the Board accept the CAO report as information. (RHF 19-01-08)

Carried

7.	STANDING AGENDA ITEMS
----	-----------------------

**SAFETY**

We are still waiting on the results of our COR audit.

**HOUSING FIRST**

The HUB group is already seeing the successes and benefits from the regular meeting of this group.

8.	NEW BUSINESS & CORRESPONDENCE
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**POLICY CS-11 RENT CALCULATION WITH \$322 RULE**

MOVED by T. Dillon that the Board approve policy CS-11 Rent Calculation with \$322 Rule. (RHF 19-01-09)

Carried

**WOLF CREEK SUBDIVISION DRAWINGS**

P. Hall presented updated subdivision drawings after further discussions with the Town of Ponoka.

**RISING SUN CLUBHOUSE**

S. Lyon and P. Hall updated the Board on the status of the sale of the Rising Sun Clubhouse building.

8. NEXT MEETING

The next meeting is scheduled for February 20th at Valley View Manor in Rimbey at 9:00 a.m.

MOVED by D. MacPherson that the meeting adjourn at 10:40 am. (RHF 19-01-10)

Carried

  
\_\_\_\_\_  
Bryce Liddle, Board Chair

FEB 20/2019  
Date Signed

  
\_\_\_\_\_  
Peter Hall, CAO

FEB 20/2019  
Date Signed



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	9.0
<b>Council Meeting Date</b>	March 12, 2019
<b>Subject</b>	Correspondence
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	9.1 Newspaper clipping from Alvin Goetz
<b>Recommendation</b>	Administration recommends Council accept the correspondence from Mr. Goetz, as information.

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 7/19

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 7/19

Date

*I am Council of Rimber of the town of Lacombe animal  
Please study this proposal of the town of Lacombe animal  
pet bylaw. Alen Soeb*

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# Lacombe tweaking proposed animal ownership bylaw

BY PAUL COWLEY  
**ADVOCATE STAFF**

Lacombe's proposed responsible pet ownership bylaw will get a little grooming.

A name change is one of the suggestions from city council, which reviewed the regulations Feb. 11. After all, bees and urban hens, not mention livestock — all of which are covered by the bylaw — are not what most people think of as pets, reasoned councillors.

The Responsible Animal Ownership Bylaw is likely how the new regulations will go on the books. The biggest changes coming are the introduction of cat licences and a move to make registering cat and dogs a one-time requirement.

The goal of licensing cats is to improve the record of them being returned to their owners and to promote spaying or neutering by charging less for those pet licences, and less still if the pet is tagged with an identifying microchip or tattooed.

Registering an unaltered dog or cat would involve a one-time fee of \$150. That fee is only \$75 if the animal is spayed or neutered, or if it has an identifying microchip or tattoo.

For animals that have been spayed or neutered and have an identifying tattoo or microchip, the one-time licence fee is only \$15.

Several other minor tweaks were suggested for the bylaw's final version, such as dropping a requirement that all cats and dogs wear a collar.



File Photo

City of Lacombe is working on a new Responsible Animal Ownership Bylaw

The bylaw will also clarify that those planning to have bees must have permission from the town's chief administrative officer. A revamped bylaw is expected to come before council for final approval Feb. 25. At that time, council will decide when the new regulations should kick in. There will be an education period.