

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MARCH 26, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In Camera</b>	
11.1	FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way	
12.	<b>Adjournment</b>	



REQUEST FOR DECISION

<b>Council Agenda Item</b>	3.0
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Minutes
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	3.1 Minutes of Regular Council March 12, 2019 3.2 Minutes of Special Council Meeting 2019 Budget March 14, 2019
<b>Recommendation</b>	Motion by Council to accept the Minutes of the Regular Council Meeting of March 12, 2019, as presented.  Motion by Council to accept the Minutes of Special Council Meeting 2019 Budget March 14, 2019 as presented.
<b>Prepared By:</b>	<p><u><i>Lori Hillis</i></u> <u><i>Mar 20/19</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u><i>Lori Hillis</i></u> <u><i>Mar 20/19</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, MARCH 12, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 5:01 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Planning and Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Melanie Crehan – Serenity Pet Shelter  
1 member of the public

2. Adoption of Agenda

2.1 March 12, 2019 Agenda

11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (Addition)

Motion 062/19

Moved by Councillor Payson to accept the Agenda for the March 12, 2019 Regular Council Meeting, as amended.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council February 26, 2019

Motion 063/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 26, 2019, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Bylaw 952/19 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public Hearing for Bylaw 952/19 Amendment to Land Use Bylaw 917/16 at 5:03 pm.

Mayor Pankiw advised the purpose of Bylaw 952/19 Amendment to the Land Use Bylaw 917/16 is to provide the Development Authority with additional variance authority in circumstances where accessory buildings over 13.4m<sup>2</sup> built prior to January 1, 2019 are not built to the rear yard and side yard setback requirements and in circumstances where the number of signs, location of signs and size of signs may be varied to accommodate the

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placement of new signs at the sole discretion of the Development Authority.

Mayor Pankiw asked for Confirmation of Notice from Development Officer Liz Armitage.

Mrs. Armitage advised notice was placed in the February 19th and February 26th editions of the Rimbey Review; notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review and pickup. It was also posted on the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Mayor Pankiw requested a report from Development Officer Liz Armitage.

Mrs. Armitage advised Council that on July 25, 2018, the Subdivision and Development Appeal Board (SDAB) heard a hearing for a setback variance request on an accessory building over 13.4 m<sup>2</sup> which was beyond the Development Authority's 20% variance permitted LUB 4.5(6). The Subdivision and Development Appeal board ultimately approved the existing structure with side yard setbacks of 41%.

At the same time, Council also removed the LUB requirement for side yard and rear yard setbacks for accessory buildings under 13.4 m<sup>2</sup>.

Administration has received another application for a certificate of compliance on a structure which is very similar to the one heard by the SDAB in July 2018.

Administration recommends Council amend the land use bylaw to provide the Development Authority with additional variance authority in circumstances such as this. The reasons for the recommendations is the SDAB process is time consuming and costly for the applicant and administration. It is unlikely that administration or the SDAB will require an applicant to move an accessory structure which has been in place for a number of years due to the cost and effort required to move a structure.

As such, administration recommends adding the following clause to Section 8.1 of the Land Use Bylaw:

(12) An accessory building, over 13.4m<sup>2</sup>, built prior to January 1, 2019, may have the minimum side setback and minimum rear setback requirements varied at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required and the applicant must demonstrate that the structure was built prior to January 1, 2019 in a manner deemed satisfactory to the Development Authority.

In addition, Administration recommends adding a similar clause to Section 11.7 regarding signage which are being updated/replaced by businesses:

(13) The number of signs, location of signs and size of signs may be varied to accommodate the placement of new signs at the sole discretion of the Development Authority. The Development Authority is not bound by the maximum variance in Section 4.5(6). In accordance with Section 4.5, a variance application shall be required.

Council gave first reading to Bylaw 952/19 Amend Land Use Bylaw 917/16 on February 12, 2019.

Mayor Pankiw inquired if any written submissions regarding this bylaw had been received.

Mrs. Armitage noted Administration had received one written response from Alberta Transportation. An additional conversation was held with Ms. Sandy Choi to clarify that these clauses do not remove or overwrite the circulation requirements and process to Alberta Transportation. No additional written submissions were received from agencies or members of the public.



Mayor Pankiw inquired if there were any persons wishing to be heard regarding Bylaw 952/19 Amendment to Land Use Bylaw.

Mayor Pankiw asked a second time if any persons wished to be heard.

Mayor Pankiw asked a third time if any persons wished to be heard.

Mayor Pankiw inquired if the Development Authority had any closing comments.

Mrs. Armitage advised she had no further comments.

Mayor Pankiw closed the Public Hearing for Bylaw 952/19 Amendment to Land Use Bylaw 917/16 at 5:07 pm.

## 5. Delegations

### 5.1 Serenity Pet Shelter – Melanie Crehan

Mayor Pankiw welcomed Melanie Crehan of the Serenity Pet Shelter to the Council Meeting.

Administration had invited Ms. Crehan to attend Council to talk about cats.

Ms. Crehan indicated to Council a cat bylaw is a favorable way to control over population of cats. She noted if there is legislation, you have a chance to make pet owners more accountable for the responsibility of their pet. With no bylaw, there is no responsible ownership for the animal. A bylaw could control registration and the issues of spaying or neutering, care of the cat and expectations of the owners.

Mayor Pankiw thanked Melanie Crehan for her presentation to Council.

Melanie Crehan departed the Council Meeting at 5:32 pm.

#### Motion 064/19

Moved by Councillor Coulthard to accept the presentation from Melanie Crehan of the Serenity Pet Shelter, as information.

#### In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

#### Opposed

CARRIED

## 6. Bylaws

### 6.1 Bylaw 952/19 Amendment to Land Use Bylaw 917/16

#### Motion 065/19

Moved by Councillor Rondeel to second reading to Bylaw 952/19 Amendment to Land Use Bylaw 917/16.

#### In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

#### Opposed

CARRIED

Motion 066/19

Moved by Councillor Curle to third and final reading to Bylaw 952/19 Amendment to Land Use Bylaw 917/16.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business  
8. Reports

New and Unfinished Business - None8.1 Department Reports

## 8.1.1 Chief Financial Officer Report – Accounts Payable Listing

Motion 067/19

Moved by Councillor Payson to accept the Chief Financial Officer Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Tagish Engineering Project Status Update to February 28, 2019

## 8.2.2 Rimoka Housing Foundation Board Meeting Minutes of January 16, 2019

Motion 068/19

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Update to February 28, 2019 and the Rimoka Housing Foundation Board Meeting Minutes of January 16, 2019, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence

## 9.1 Newspaper clipping from Alvin Goetz

Motion 069/19

Moved by Councillor Curle to accept the correspondence from Mr. Alvin Goetz, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

Mayor Pankiw recessed the Council Meeting at 5:36 pm.

One member of the public departed the Council Meeting at 5:36 pm.

Mayor Pankiw reconvened the Council Meeting at 5: 39 pm.

## 11. In Camera

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of Way11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (Addition)Motion 070/19

Moved by Councillor Curle the Council meeting go in camera at 5:39 pm, pursuant to discuss:

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body Encroachment into Utility Right of Way with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Director of Public Works Rick Schmidt as Public Works Support, Chief Administrative Officer Lori Hillis as Administrative Support.

11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (Addition) with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Director of Public Works Rick Schmidt as Public Works Support, Chief Administrative Officer Lori Hillis as Administrative Support.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 071/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:36 pm.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 072/19

Moved by Councillor Curle to send a letter to L.I. Ranches.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

Adjournment

Motion 073/19

Moved by Councillor Coulthard to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:37 pm.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

SPECIAL COUNCIL MEETING – 2019 BUDGET MEETING

MINUTES OF THE SPECIAL COUNCIL MEETING 2019 BUDGET OF TOWN COUNCIL HELD ON THURSDAY, MARCH 14, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING.

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1. Call to Order Mayor Pankiw called the meeting to order at 9:03 am, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Chief Financial Officer – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Director of Community Services - Cindy Bowie  
Recording Secretary – Kathy Blakely

Absent:

Public:  
1 member of the public

2. Adoption of Agenda 2.1 March 14, 2019 Special Council Meeting 2019 Budget Agenda

Motion 074/19

Moved by Councillor Coulthard to accept the Agenda for the March 14, 2019 Special Council Meeting 2019 Budget, as presented.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

3. Minutes 3.1. Minutes - None
4. Public Hearings 4.1 Public Hearings - None
5. Delegations 5.1 Delegations - None
6. Bylaws 6.1 Bylaws - None
7. New and Unfinished Business 7.1 2019 Capital Budget and 4 Year Plan

Mayor Pankiw recessed the meeting at 10:25 am.

Mayor Pankiw reconvened the meeting at 10:32 am.

Motion 075/19

Moved by Councillor Payson to approve the 2019 Capital Budget and 4 Year Plan as amended, to remove from the 2019 Capital Budget \$8,000 regarding the Elementary School Crosswalk Lights (reserves), add \$20,000 for Storm Water Monitoring Equipment (reserves), decrease the Rimbey Elementary Outdoor Rink to \$3000 from \$6,000, increase the Generator to \$220,000 from \$120,000 (MSI), remove the \$50,000 for Community Centre Main Bathroom and add \$50,000 Community Centre Main Bathroom to 2020 and add \$4,000 for each year of 2020, 2021 2022, 2023 for Tree Replanting, attached to and forming part of these minutes.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.2 Grant Funded Projects  
(included in the 2019 Capital Budget and 4 Year Plan)

7.3 Reserves 2019  
(included in the 2019 Capital Budget and 4 Year Plan)

7.4 Annual Equipment Replacement Program  
(included in the 2019 Capital Budget and 4 Year Plan)

7.5 Tagish Engineering 2019 Capital Budget Estimates

7.6 Core Budget 2019  
(Moved to after agenda item 7.37).

7.7 Debt Management – 2019

Motion 076/19

Moved by Councillor Curle to approve the Debt Management 2019 Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.8 General Municipal

Motion 077/19

Moved by Councillor Rondeel to approve the General Municipal 2019 Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.9 Public Works – RoadsMotion 078/19

Moved by Councillor Rondeel to approve the Public Works – Roads Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.9 Storm SewerMotion 079/19

Moved by Councillor Curle to approve the 2019 Storm Sewer Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.10 WaterMotion 080/19

Moved by Councillor Payson to approve the 2019 Water Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.11 WastewaterMotion 081/19

Moved by Councillor Curle to approve the 2019 Wastewater Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.12 Garbage ServicesMotion 082/19

Moved by Mayor Pankiw to approve the 2019 Garbage Services Budget, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.13 Recycle Pick Up and Transfer StationMotion 083/19

Moved by Councillor Curle to approve the 2019 Recycle Pick Up and Transfer Station Budget, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.14 Yard WasteMotion 084/19

Moved by Councillor Curle to approve the 2019 Yard Waste Budget, as amended to have public works to pick up yard waste on the Tuesday after the May long weekend and on Monday May 27, 2019 and Council Members will pick up branches on Monday May 20, 2019 in the afternoon commencing 2:00 pm and again on Sunday, May 26, 2019 at 2:00 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 085/19

Moved by Councillor Rondeel to increase the goods and utilities of the Yard Waste Budget by \$1000.00 to fund the Community BBQ held on May 26, 2019 at 5:00 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw recessed the meeting at 11:48 am.

1 member of the public departed the meeting at 11:48 am.



Mayor Pankiw reconvened the meeting at 12:34 pm.

1 member of the public returned to the meeting at 12:36 pm.

#### 7.15 Cemetery

##### Motion 086/19

Moved by Councillor Payson to approve the 2019 Cemetery Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

#### 7.16 Recreation

##### Motion 087/19

Moved by Councillor Curle to approve the 2019 Recreation Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

#### 7.17 Pool

##### Motion 088/19

Moved by Councillor Curle to approve the 2019 Pool Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

#### 7.18 Parks

##### Motion 089/19

Moved by Councillor Curle to approve the 2019 Parks Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.19 Fitness CentreMotion 090/19

Moved by Mayor Pankiw to approve the 2019 Fitness Centre Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.20 ArenaMotion 091/19

Moved by Councillor Payson to approve the 2019 Arena Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.21 ProgramsMotion 092/19

Moved by Mayor Pankiw to approve the 2019 Programs Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.22 Community CentreMotion 093/19

Moved by Councillor Payson to approve the 2019 Community Centre Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.23 Community BuildingsMotion 094/19

Moved by Councillor Curle to approve the 2019 Community Buildings Budget, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.24 Curling ClubMotion 095/19

Moved by Councillor Curle to approve the 2019 Curling Club Budget, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.25 RCMPMotion 096/19

Moved by Councillor Coulthard to approve the 2019 RCMP Budget, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.26 Animal BylawMotion 097/19

Moved by Councillor Curle to approve the 2019 Animal Bylaw Budget, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.27 Community PolicingMotion 098/19

Moved by Councillor Coulthard to approve the 2019 Community Policing Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.28 Emergency ManagementMotion 099/19

Moved by Councillor Payson to approve the 2019 Emergency Management Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.29 CouncilMotion 100/19

Moved by Councillor Curle to approve the 2019 Council Budget, as amended to decrease the budget by \$5,400.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Director of Public Works Rick Schmidt and Director of Community Services Cindy Bowie departed the meeting at 1:11 pm.

7.30 AdministrationMotion 101/19

Moved by Councillor Payson to approve the 2019 Administration Budget, as amended to remove the Parkland Airshed Management Zone Membership Fee of \$908, and remove the Courageous K9 of \$650.00.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.31 General AdministrationMotion 102/19

Moved by Councillor Coulthard to approve the 2019 General Administration Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.32 DevelopmentMotion 103/19

Moved by Councillor Curle to approve the 2019 Development Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.33 Economic DevelopmentMotion 104/19

Moved by Councillor Curle to approve the 2019 Economic Development Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.34 LibraryMotion 105/19

Moved by Councillor Curle to accept the 2019 Library Budget, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

7.36 Historical SocietyMotion 106/19

Moved by Councillor Rondeel to approve the 2019 Historical Society Budget, as presented.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

7.37 FCSS and Community Service GroupsMotion 107/19

Moved by Councillor Curle to approve the 2019 FCSS and Community Service Groups Budget as amended to reduce the Community Events Grants from \$17,550 to \$12,400.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw recessed the meeting at 1:43 pm.

Mayor Pankiw reconvened the meeting at 1:53 pm.

7.6 Core Budget 2019Motion 108/19

Moved by Councillor Rondeel to accept the 2019 Operating Budget, as amended to a mill rate of 2.7%, attached to and forming part of these minutes.

In Favor  
 Mayor Pankiw  
 Councillor Coulthard  
 Councillor Curle  
 Councillor Payson  
 Councillor Rondeel

Opposed

CARRIED

- |                   |                                  |
|-------------------|----------------------------------|
| 7 Reports         | <u>8.1 Reports - None</u>        |
| 9. Correspondence | <u>9.1 Correspondence - None</u> |
| 10. Open Forum    | <u>10.1 Open Forum - None</u>    |
| 11. In Camera     | <u>11.1 In Camera - None</u>     |

12. Adjournment

Motion 109/19

Moved by Councillor Curle to adjourn the Special Council Meeting 2019 Budget.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 2:20 pm.

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MAYOR RICK PANKIW

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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Town of Rimbey 2019 Capital Budget and 4 Year Plan							
Planned Capital Additions	2019	2019 Funding	2020	2021	2022	2023	Future Projects
<b>Council</b>							
IT - Ipads/laptops				10,000			
<b>Administration</b>							
Town Office - Interior painting			12,500				
Town Office - Flooring				25,000			
<b>IT (Annual Program)</b>							
IT - Server and Hosted Mail Upgrade	28,000	Reserves				34,000	
IT - Accounting Software	62,000	Reserves					
IT - Computers				40,000			
<b>Community Policing (Annual Program)</b>							
Tahoe buyout			15,500				
<b>Public Works (Equipment replacement annual program)</b>							
Public Works - Windows			9,800				
Picker truck with man basket	40,000	Reserves					
2009 Chev Crew Cab replacement			47,000				
2009 Chev Regular Cab replacement				33,000			
2012 Ford F150 Crew Cab replacement					51,000		
2013 Ford F150 Regular Cab replacement						34,000	
Flail mower for skid steer	8,000	Reserves					
JD Traditional Utility Vehicle	16,100	Reserves					
NH 6030 mower replacement					35,000		
2012 JD Backhoe replacement					140,000		
Repeater Station for radios	24,000	Reserves					
<b>Public Works (Roads )</b>							
Concrete crushing	100,000	Reserves		100,000		100,000	
SB90- Evergreen Close, 61 Ave and Westview Drive							50,250
SB90 - 35 Avenue							26,109
Streetlights (50th Ave from 55th St to 51 St)							200,000
Streetlights (50th Ave from 51 St to 43 St)							425,000





Town of Rimbey 2019 Capital Budget and 4 Year Plan							
Planned Capital Additions	2019	2019 Funding	2020	2021	2022	2023	Future Projects
<b>Street Improvements</b>							
53 Avenue Overlay - 47 St to 50 St Rimstone Drive	167,700	FGTF, MSI					188,100
52 Street Overlay - 45 Ave to 53 St	186,900	MSI					
Public Works yard pavement repair	25,000	MSI					
Community Center Parking lot repairs	30,000	MSI					
Downtown sidewalks - Carry over from 2018	67,300	MSI					
Storm Swale - Drader Crescent	8,500	MSI					
Storm Swale improvements 46 St & 57 Ave	11,000	MSI					
51 Street Major project - Predesign and Planning	136,500	MSI					
51 Street Major project - Construction				2,086,200	2,029,200		
53 Avenue - 50 St to 51 St - complete rebuild			1,075,000				
56 Avenue Overlay - 50 St to 51 St				237,800			
Drader Crescent Overlay				151,200			
51 Avenue - 50 St to 51 St - complete rebuild							1,253,000
54 Ave Road construction 44 St to Hwy 20							639,450
43 St Road construction - 50 Ave to 54 Ave							1,217,700
53 Street - Park Ave to 50 Ave - complete rebuild							957,000
<b>Recycle Depot</b>							
Replace overhead doors				20,000			
Burn Pit upgrades			15,000				
Building upgrades						12,000	
<b>Planning and Development</b>							
Bergum Property ASP							35,000
<b>Parks (Annual Program)</b>							
Garbage Receptacles, benches etc.	13,600	Reserves		1,500		1,500	
Tree replanting program design	4,000	Reserves	4,000	4,000	4,000	4,000	
Kinsmen skatepark	13,000	Reserves					
Rimbey Elementary Outdoor Rink	3,000	Reserves					
Evergreen Connector Trail (Engineering, land, legal)	12,000	Municipal Reserve					
Evergreen Connector Trail - construction (Lion's Club)	124,800	Lion's Club					
Trail from Community Center to Drader Crescent							236,300
<b>Cemetery</b>							
Westhaven (survey, replace 4 pillow blocks and make 2 new pillow blocks)	9,800	Perpetual Care					
Ash Garden	3,000	Perpetual Care					
Fence between Cemetery and United Church	5,000	Reserves					



**Town of Rimbey  
2019 Capital Budget and 4 Year Plan**

<b>Planned Capital Additions</b>	<b>2019</b>	<b>2019 Funding</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Future Projects</b>
<b>Funding Sources</b>							
Beginning Reserve Balance	3,413,958		2,583,786	3,059,409	1,664,177	1,010,785	
MSI Capital Grant	1,021,685		447,538	447,538	447,538	447,538	
MSI Capital Grant carryforward			892,316				
AMWWP - New Well	459,774						
AMWWP - NE Lagoon Outlet Channel	103,825						
FGTF	141,581		141,581	141,581	141,581	141,581	
Spray Park grant	11,203						
<b>Total Grant Funds Used</b>	<b>1,738,068</b>		<b>1,481,435</b>	<b>589,119</b>	<b>589,119</b>	<b>589,119</b>	
<b>County Transfers</b>							
Donated and Contributed Funding (Lions Club)	124,800						
Cemerery Perpetual Care	12,800						
Annual program contributions	119,500		122,488	125,550	128,688	131,906	
<b>Borrowing</b>							
Total Grant and other funding	1,995,168		1,075,000	1,500,000	2,000,000		
<b>Total Planned Capital Additions</b>	<b>2,825,340</b>		<b>2,203,300</b>	<b>3,609,900</b>	<b>3,371,200</b>	<b>1,793,500</b>	
Ending Reserve Balance	2,583,786		3,059,409	1,664,177	1,010,785	(61,691)	
<b>Remaining Debt Limit (max \$7,775,883)</b>							
	6,056,306		4,981,306	3,481,306	1,481,306	1,481,306	
<b>New Debt Servicing</b>							
			89,030	78,530	104,707	(48,397)	
<b>Remaining Debt Servicing Limit (max \$1,295,981)</b>							
	919,016		829,986	751,456	646,749	695,146	
<b>Assumptions:</b>							
MSI Capital - \$447,538/yr							
FGTF is \$141,581/yr							

**TOWN OF RIMBEY  
RESERVES - 2019**

Reserve Balances	2018 Ending	2019 Ending
Unrestricted Surplus	637,880	637,880
Operating Reserves:		
Community Policing	40,000	40,000
Snow Removal	140,000	140,000
Special Projects	101,097	101,097
Annual Programs:		
IT Replacement	90,000	30,000
Community Policing	6,500	11,500
Vehicles and Equipment	150,000	93,900
Pool Equipment	63,022	34,225
Parks	31,000	3,400
Fitness Center	5,330	6,830
Arena	180,000	30,000
Community Center	200,000	210,000
Roads	233,790	133,790
Water/wastewater	1,126,608	719,433
Recycle	5,451	5,451
Cemetery	5,000	
Streetlights	300,000	300,000
Municipal Reserve	98,280	86,280
<b>Total reserve balance</b>	<b>3,413,958</b>	<b>2,583,786</b>

**TOWN OF RIMBEY  
GRANT FUNDED PROJECTS  
Budget 2019**

	FGTF	MSI	AMWWP	Recycle
Balance December 31, 2018	0	1,466,463		
2019 Allocation	141,581	447,538	563,599	11,203
<b>Available funding</b>	<b>141,581</b>	<b>1,914,001</b>	<b>563,599</b>	<b>11,203</b>
<b>2019 Capital Projects</b>				
Splash Park concrete surface				11,203
Community Center Generator		220,000		
2019 Street Improvements	141,581	491,319		
New well project - Phase 2		310,366	459,774	
NE Lagoon Outlet Channel			103,825	
<b>Estimated total costs</b>	<b>141,581</b>	<b>1,021,685</b>	<b>563,599</b>	<b>11,203</b>
<b>Unexpended Grant Revenue</b>	<b>0</b>	<b>892,316</b>	<b>0</b>	<b>0</b>

**Town of Rimbey  
Operating Budget - 2019**

**ALL SERVICES COMBINED**

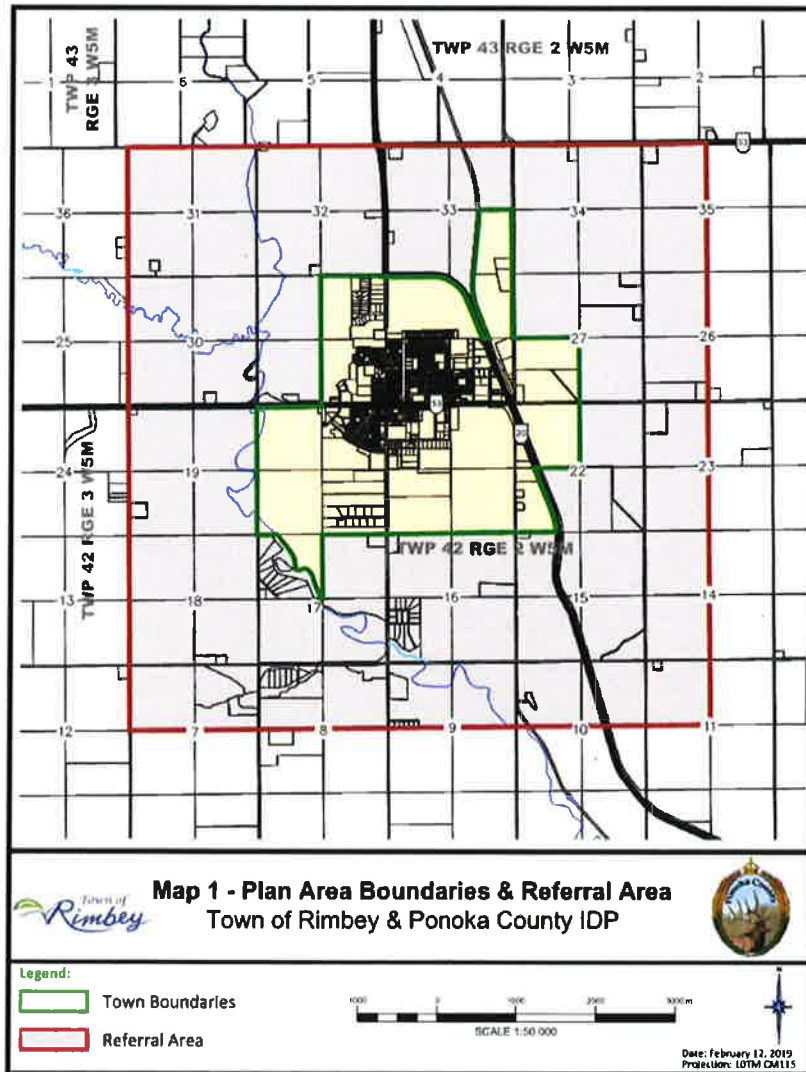
Net Budget by Object	Budget 2018	Budget 2019	2019 % Change	2019 Change
<b>Revenue</b>				
User Fees and Sale of Goods	1,393,801	1,383,641	-0.73%	-10,160
Government Transfers	1,132,372	1,180,017	4.21%	47,645
Rentals	80,007	150,821	88.51%	70,814
Licences and Fines	36,000	70,100	94.72%	34,100
Frontage	114,311	111,669	-2.31%	-2,642
Penalties	60,500	52,500	-13.22%	-8,000
Interest	20,000	25,000	25.00%	5,000
Franchise	501,891	505,275	0.67%	3,384
Ponoka County	210,000	250,730	19.40%	40,730
Naming rights	25,000	0	-100.00%	-25,000
Total revenue	3,573,882	3,729,753	4.36%	155,871
<b>Expenses</b>				
Salaries and Benefits	1,829,461	1,910,665	4.44%	81,204
Council Salaries and Benefits	127,911	135,449	5.89%	7,538
Contracted Services	523,577	469,795	-10.27%	-53,782
Goods and Utilities	1,691,916	1,734,552	2.52%	42,636
Annual equipment replacement	4,601	119,500	2497.26%	114,899
Local Requisitions	441,492	486,095	10.10%	44,603
Provincial requisitions	907,334	926,896	2.16%	19,562
Interest and debt repayments	546,185	489,104	-10.45%	-57,081
Subtotal	6,072,477	6,272,056		
Reserve Transfers				0
	0	0		
Total expenses	6,072,477	6,272,056	3.29%	199,579
<b>Total Budget Requirement</b>	<b>2,498,595</b>	<b>2,542,303</b>	1.75%	43,708
Tax levies	2,498,595	2,476,061	-0.90%	22,534
<b>Net Budget Requirement</b>	<b>0</b>	<b>66,242</b>		
<b>Estimated Mill rate increase</b>		<b>2.70%</b>		



<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Bylaw 954/19 Intermunicipal Development Plan
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Municipal Government Act, Section 631 requires that all municipalities in Alberta have an Intermunicipal Development Plan (IDP) with adjacent municipalities.

**Discussion**  
 The Town of Rimbey has worked collaboratively with Ponoka County to create an IDP as per the Municipal Government Act.

The IDP creates a Plan Area surrounding the Town of Rimbey which is as follows:





	<p>For lands within the Plan Area, the IDP contains policies related to:</p> <ul style="list-style-type: none"> <li>• Legislative requirements</li> <li>• IDP goals</li> <li>• Future Growth &amp; Economic Development</li> <li>• Land Use Policies</li> <li>• Environmental Matters</li> <li>• Water and Wastewater</li> <li>• Transportation</li> <li>• Resource Development &amp; Utility Corridors</li> <li>• Subdivision &amp; Development Appeals</li> <li>• Communication &amp; Referral Process</li> <li>• Plan Administration &amp; Implementation</li> <li>• Annexation</li> <li>• Dispute Resolution</li> <li>• Correspondence</li> </ul> <p>An IDP is a new planning tool to both the Town of Rimbey and Ponoka County. However, it is important to note that the policies contained within the IDP have been largely followed by both the Town of Rimbey administration and Ponoka County administration for a number of years. Thus, the IDP is effectively formalizing and documenting an already existing relationship.</p> <p>While completing the IDP is a provincially mandated exercise, it is also useful to have this land use planning document outlining the basic requirements of intermunicipal development for future Council's and Administrations.</p> <p>Note that Ponoka County is required to approve the same IDP bylaw. Ponoka County is holding First Reading on during the day on March 26, 2019. As such Rimbey administration will provide a verbal update on March 26, 2019 to Rimbey Council regarding the results of Ponoka County's First Reading.</p>
<p><b>Relevant Policy/Legislation</b></p>	<p>Municipal Government Act, Section 631</p>
<p><b>Attachments</b></p>	<p>Intermunicipal Development Plan</p>
<p><b>Recommendation</b></p>	<ol style="list-style-type: none"> <li>1. Administration recommends Council give first reading to Bylaw 954/19 Intermunicipal Development Plan.</li> <li>2. Administration recommends advertisement of the public hearing for Bylaw 954/19 Intermunicipal Development Plan in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 954/19 to relevant agencies.</li> <li>3. Administration recommends Council set the Public Hearing for Bylaw 954/19 Intermunicipal Development Plan for April 23, 2019 at 5:00 pm.</li> </ol>



REQUEST FOR DECISION

**Prepared By:**

*Elizabeth Armitage*

Elizabeth Armitage, MEdes, MCIP, RPP  
Planning and Development Officer

March 20, 2019

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*Mar 20/19*

Date



# INTERMUNICIPAL DEVELOPMENT PLAN

## Ponoka County / Town of Rimbey



PONOKA COUNTY BYLAW NO. 8-19-IDP  
TOWN OF RIMBEY BYLAW NO. 954/19

MARCH 20, 2019

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## A. INTRODUCTION

- 1) The Town of Rimbey (Town) and Ponoka County (County) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Town and the County recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to accomplish the following within the Plan Area:
  - a) Ensure orderly development, while protecting the area surrounding the Town for future expansion;
  - b) Establish a framework for attracting economic opportunities;
  - c) Improve opportunities to secure a long-term economic base for the region;
  - d) Ensure the municipalities are development ready and future oriented in their efforts to attract economic activity;
  - e) Ensure that the municipalities are developed in a manner that is equitable and fair to the residents of the municipalities; and
  - f) To identify areas for County growth and development.

## B. MUNICIPAL PROFILES

### Town of Rimbey

The Town covers an area of approximately 1,102 hectares (2723 acres), with a population of 2,567 (Federal Census, 2016). Rimbey is a Town located along Highway 53. Rimbey is situated at the junction of Highways 53 and 20A. Rimbey is located 48 km west of Ponoka and 120 km south west of the Edmonton International Airport. Agriculture is one of the main employers in the region.



### Ponoka County

Ponoka County covers an area of approximately 279,807 hectares (691,418 acres), with a population of 9,806 (Federal Census, 2016). The County surrounds two urban municipalities, and one summer village. The County also contains four hamlets, and is bordered by four rural municipalities. The economy of Ponoka County has traditionally centered on agriculture, with some oil and gas developments, and recreation developments around the lakes.



## **C. LEGISLATIVE REQUIREMENTS**

- 1) The MGA identifies the following as matters to be addressed for lands within the boundary of the IDP:
  - a) Future land use;
  - b) Proposals for and the manner of future development;
  - c) Conflict resolution procedures;
  - d) Procedures to amend or repeal the plan; and
  - e) Provisions relating to the administration of the plan.

## **D. PLAN AREA**

- 1) The Intermunicipal Development Plan Area (the Plan Area) are the lands surrounding the Town of Rimbey, as shown on Map 1 in Section R.

## **E. GOALS**

- 1) The following are goals that have been identified by the Town and the County for the Plan Area. Some of the goals are of an on-going nature while some may be seen as more time specific.
  - a) Identification of the Future Land Uses including Residential, Commercial, Industrial, Reserve/Public Service and Agricultural/Referral Area. This is the IDP Plan Area in the County, within approximately two miles of the Town, where the County will refer proposed subdivisions, land use bylaw amendments, and statutory documents to the Town for review and comment.
  - b) Development of land use policies to provide for and in support of economic development that will benefit the two municipalities economically and socially.
  - c) Development of land use polices to protect prime agricultural lands from premature designation, subdivision and non-farm development.
  - d) Development of a Plan for the provision of utility corridors within the Plan Area to provide for future growth and development of the IDP area, and to ensure oil and gas development/pipelines do not inhibit or restrict the future development of the region.
  - e) Effective coordination of transportation systems and protection of required land for future road and trail network developments.
  - f) Development of land use policies to ensure that future sites for schools and recreation areas are protected.

- g) Identification and protection of physical features and environmentally sensitive areas.
- h) Effective referral mechanisms and dispute resolution mechanisms.
- i) Plan administration and implementation.

## **F. FUTURE GROWTH & ECONOMIC DEVELOPMENT**

- 1) The municipalities have agreed to work together to promote and support economic development that benefits both municipalities.
- 2) The municipalities shall continue to encourage agricultural activity in the local area.
- 3) The municipalities will work together to promote the establishment of a diversified and sustainable assessment base within the Plan Area.
- 4) To encourage a diversified assessment base, the municipalities shall promote a land use pattern within the Plan Area which provides a range of parcel sizes and servicing options for commercial and industrial development.
- 5) Both municipalities agree to encourage the development of businesses that support the needs of local residents and visitors to the region.
- 6) The Town and County shall explore options and where possible implement cost-sharing arrangements in accordance with a mutually agreed upon Intermunicipal Collaborative Framework.

## **G. LAND USE POLICIES**

- 1) The long term land use development pattern is depicted in Map 2 Future Land Use Concept. The land uses depicted in Map 2 are conceptual only. The land use categories depicted in Map 2 Future Land Use Concept are:
  - a) Future Residential
  - b) Future Commercial
  - c) Future Industrial
  - d) Future Reserve / Public Service
- 2) The County's Land Use Bylaw governs existing land uses, and specific land uses until such time that lands are annexed into the Town of Rimbey as per Section O.

- 3) Interim uses may be accommodated within the Agricultural/Referral Areas on an interim basis provided they will not obstruct the eventual conversion to urban use.
- 4) The existing undeveloped lands within the Town or Rimbey will be the primary urban expansion area and the priority area for future annexations by the Town.
- 5) In considering subdivision and development proposals in the Plan Area, the County Subdivision and Development Authority will ensure the proposed subdivision and/or development conforms to the intent of the Map 2 Future Land Use Concept and the land use policies contained herein.
- 6) All development permit applications approved by the County's Development Authority shall be in accordance with the Ponoka County Municipal Development Plan and Ponoka County Land Use Bylaw and applicable Area Structure Plans. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
- 7) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw. An Area Structure Plan will be required for any multi-lot subdivisions in the Referral Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more country residential parcels on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel.
- 8) Buffers or similar mechanisms to mitigate potential conflict between commercial, industrial and other uses shall be required by the County where appropriate.
- 9) The Town and County agree to jointly discuss ways to cooperate with Provincial and Federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 10) Both municipalities agree that development of lands that are within the Plan Area may contain a historically significant site. Should an area be deemed to have some historical significance, the developer may be required to conduct a Historical Resource Impact Assessment (HRIA) and should contact the appropriate Provincial Government Department regarding the development.
- 11) Existing developments that were approved through a subdivision or development process prior to the approval of this Intermunicipal Development Plan shall remain in place.
- 12) No new or expanding Confined Feeding Operations within the Plan Area requiring registrations or approvals, or manure storage facilities requiring authorization under the Agricultural Operations Practices Act shall be permitted within the Plan Area.
- 13) The following land use provisions will apply to all new development within the Plan Area:
  - a) Future residential, commercial and industrial development will be permitted without servicing within the Plan Area. Should servicing from the Town of Rimbey be required, the County will have no objection to the land being annexed by the Town of Rimbey.



- b) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create three or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel.
  - c) All subdivision applications, Land Use Bylaw amendments, Area Structure Plans development permits for discretionary uses within the Plan Area will be referred to the Town for comment. All development permit applications approved by the County Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
  - d) In considering subdivision and development permit applications in the Plan Area, the County Subdivision Authority and Development Authority will ensure the proposed development is compatible with adjacent uses.
- 14) The following land use provisions will apply to all new reserve / public service developments within the Plan Area:
- a) Future Reserves are intended to be either:
    - i) part of the long term open space, park and trail system,
    - ii) future school sites, or
    - iii) future community / institutional developments which may include recreation centers and/or medical centers.
  - b) Unless the Town requests otherwise in writing, municipal reserves due as a result of subdivision close to town will be deferred so that they can be taken later, at the time of re-subdivision into urban size lots. A deferred reserve caveat shall be registered on the Land Title at the time of initial subdivision.
  - c) Decisions on environmental reserves will be made in consultation with the Town.
  - d) Within the Plan Area, Environmental Reserve shall be dedicated when lands along water bodies and water courses are subdivided in accordance with the appropriate Environmental Impact Assessment or alternate study prepared by a qualified professional.
  - e) Should future large Municipal Reserve sites be proposed, they shall be proposed as part of a comprehensive Area Structure Plan and should be determined based on consultation with the Town of Rimbey and the local school boards.
  - f) All future Area Structure Plans should contemplate:
    - i) a regional trail network, connecting points of interest in the Town and County
    - ii) Environmental Reserve locations along water bodies and water courses
    - iii) Municipal Reserve locations to ensure future provision of schools and community amenities.

- g) Essential public and private utilities services may be allowed throughout the Plan Area to provide the desired level of service in the Plan Area. An Area Structure Plan is not required for the development of essential public service or private utility services.
  - h) Development standards will be applied by the County that will ensure that orderly development of the Agricultural / Referral Area can occur.
- 15) The Town of Rimbey and Ponoka County agree that the long term land use planning concept for the Plan Area is consistent with the future land use designations depicted on Map 2.
- a) The predominate land use shall remain agricultural as permitted by Ponoka County's Land Use Bylaw. Additional Country Residential, Industrial and Recreational shall be encouraged to locate in close proximity to existing County Residential, Industrial and Recreational as outlined on Map 2.
  - b) No amendments to this IDP are required by Ponoka County for land use bylaw amendments which meet the criteria of Section G(15)(a), that both municipalities agree are consistent with the provisions contained within the IDP, as amended from time to time.

## H. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best efforts to maintain high standards of water quality.
- 2) Land use and development in flood prone areas are generally discouraged, but where it is considered by the host municipality, it shall be carefully regulated such that there is no negative effect on the adjacent municipality.
- 3) Landowners and residents are encouraged to follow water conservation practices, as established by their respective municipality.
- 4) Both municipalities will endeavour to ensure all sources of potable water supplies within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 5) The Town and the County agree that development of lands within the Plan Area may impact environmentally significant sites. Development in these areas may be required to:
  - a) conduct an environmental impact assessment (EIA); and,
  - b) contact Alberta Environment and Parks regarding the development.
- 6) Within Ponoka County, development setbacks from waterbodies and watercourses shall be enforced as per the Land Use Bylaw.

## **I. WATER AND WASTEWATER SERVICES**

- 1) For developments located within the Plan Area requiring or proposed to require water and wastewater services from the Town, the County will support annexation.
- 2) Lands required for future utility and servicing right-of-way, as identified through the mutual agreement of the Town and County shall be protected at the time of subdivision and development. To this end, utility corridors shall be identified in future Area Structure Plans.
- 3) Natural and man-made drainage courses that support the overall management of storm water within the Plan area shall be protected at the time of subdivision or development. To this end, storm water drainage courses shall be identified within future Area Structure Plans.
- 4) The Town, subject to available capacity, payment of the user fees and Alberta Environment and Parks approval, agrees to continue to accept, from County residents and developments, wastewater from holding tanks that complies with the standards set by the Town.
- 5) Should the Town require land located in the County for future utility expansion, the County will endeavour to protect the lands.

## **J. TRANSPORTATION SYSTEMS**

- 1) The Town and County will work together to ensure a safe and efficient transportation network is developed and maintained to service the residents and businesses within the IDP area. The Town and County will also cooperate on the development of all future Transportation Master Plans.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) As a condition of subdivision or development approval in the Agricultural/Referral Area, all internal roads within residential and commercial subdivisions shall be developed to County standards.
- 4) Where a road or bridge has recently been built at County cost, and the land is later annexed into the Town, the Town will reimburse the County of the depreciated cost of construction based on a 20 year amortization.

## **K. RESOURCE DEVELOPMENT & UTILITY CORRIDORS**

- 1) The municipalities will work with representatives from industry including, but not limited to oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.
- 2) Both municipalities agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the neighbouring municipality for review and comment.

**L. INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

- 1) All appeals of developments and subdivisions within the Plan Area will be considered by the Ponoka County Subdivision and Development Appeal Board.

**M. COMMUNICATION AND REFERRAL PROCESS**

- 1) The Town of Rimbey & Ponoka County agree to refer the following planning proposals within the Plan Area as per the following chart:

Planning Proposal Type	Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	30 days
b) Area Structure Plans, Area Redevelopment Plans and amendments	30 days
c) Land Use Redesignations	30 days
d) Subdivisions	30 days
e) Road Access/Use	30 days

- 2) The response period indicated in Section M(1), may be extended upon mutual agreement in writing by both municipalities.
- 3) Notwithstanding M(1), either municipality may elect to circulate additional items to the neighbouring municipality for comment.
- 4) The Town of Rimbey shall offer comments from the perspective of specific implications that have a high likelihood of impacting their own efforts around land use planning and provisions of municipal services and infrastructure. General observations on issues that have no bearing on the planning or service delivery efforts of the Town of Rimbey shall be avoided.
- 5) Both municipalities shall strive, to the best of their ability and knowledge, to refer all notices of government projects within the Plan Area to the other municipality.
- 6) Within the Plan Area, both municipalities are encouraged to share with the other the results of all publicly available technical analysis, submitted as part of development applications.

## **N. PLAN ADMINISTRATION AND IMPLEMENTATION**

### **Adoption Process**

- 1) This IDP and any amendments shall be adopted by bylaw by the Town and the County in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- 2) Any amendments to the Municipal Development Plans and Land Use Bylaws of the Town and County required to implement the policies of the Intermunicipal Development Plan should occur as soon as practicable following adoption of this IDP.

### **Approving Authorities**

- 1) In the hierarchy of statutory plans, the Intermunicipal Development Plan shall take precedence over the other municipal statutory plans.
- 2) Each Municipality shall be responsible for the administration and decisions on all statutory plans, land use bylaws, and amendments thereto within their boundaries.

### **Plan Amendments**

- 1) An amendment to this Plan may be proposed by either municipality. An amendment to the Plan proposed by a landowner shall be made to the municipality in which the subject land is located.
- 2) An amendment to this Plan has no effect unless adopted by both municipalities by bylaw in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.

### **Intermunicipal Cooperation**

- 1) The Town and County agree to create a recommending body known as the Intermunicipal Committee (hereinafter referred to as the Committee).
- 2) The Committee will meet on an as required basis and will develop recommendations to the Town and County Councils on all matters of strategic direction and cooperation affecting residents, except matters where other current operating structures and mechanisms are operating successfully. The topics to be discussed will include:
  - a) Long-term strategic growth plans for the Municipalities as may be reflected in the Intermunicipal Development Plan, Municipal Development Plans, Area Structure Plans and other strategic studies.
  - b) Intermunicipal and regional transportation issues including the Transportation and Utility Corridors and truck routes.
  - c) Prompt circulation of major land use, subdivision and development proposals in either municipality which may impact the other municipality; and

- d) The discussion of intermunicipal or multi-jurisdictional issues in lieu of a regional planning system.
- 3) The Committee shall consist of two members, being one Councillor from each Municipality.
- 4) The Chief Administrative Officers, or designate(s), will be advisory staff to the Committee, responsible to develop agendas and recommendations on all matters, and for forwarding all recommendations from the Committee to their respective Councils.

### **Plan Review**

- 1) Annually, the County CAO and Town CAO, or designates shall determine the advisability of any amendments to the Plan. If an amendment is deemed necessary by both municipalities then the results of the review shall be presented to the Committee; within one month of the anniversary of the adoption of this Plan. The Committee shall determine if any amendments are to be proceeded with and direct municipal administration to commence with a public plan amendment process. If the Committee does not agree that a particular amendment shall proceed then neither municipality shall proceed with that amendment.
- 2) Once every five years, commencing no later than 2024, the IDP will be formally reviewed by the Committee in conjunction with the Intermunicipal Collaboration Framework in order to confirm or recommend amendment of any particular policy contained herein. The Committee will prepare recommendations for consideration by the municipal councils.

## **O. ANNEXATION**

- 1) The County recognizes and agrees that the Town will need additional land to grow and will support future annexations that will provide for 20 years of projected growth within the boundaries of the Town.
- 2) The annexation process may be initiated by the Town through the preparation of a Growth Study and in accordance with the Municipal Government Act.
- 3) The Town will not initiate annexation of lands until the subject lands are ready for urban development, or require urban services from the Town.
- 4) In contemplating future annexations, land should remain in whichever municipality is best able to provide services to it and its owners. As a general rule, farm land should be in the County, and land which is subdivided to urban densities, or which requires municipal water and/or sewer, should be in the Town.
- 5) The Town and County will endeavour to reach an intermunicipal agreement on the annexation prior to submitting the annexation to the Municipal Government Board.

## **P. DISPUTE RESOLUTION**

- 1) The Town and County agree that the following process shall be used to resolve or attempt to resolve disputes between the Municipalities arising from the following:
  - a) Lack of agreement on proposed amendments to the Plan;
  - b) Lack of agreement on any proposed statutory plan, land use bylaw or amendment thereto for lands located within or affecting the Plan Area; or
  - c) Lack of agreement on an interpretation of this plan.
- 2) Lack of agreement pursuant to Section P(1)(a) or (b) is defined as a statutory plan, land use bylaw or amendment to either which is given first reading by a Council which the other Council deems to be inconsistent with the policies of this Plan or detrimental to their planning interests as a municipality.
- 3) A dispute shall be limited to the decisions on the matters listed in Section P(1). Any other appeal shall be made to the appropriate approving authority or appeal board that deals with that issue.
- 4) The dispute resolution process may only be initiated by Town or County Councils.
- 5) Identification of a dispute and the desire to go through the dispute resolution process may occur at any time regarding a Section P(1)(c) dispute matter and may only occur within 30 calendar days of a decision made pursuant to Section P(2). Once either municipality has received written notice of a dispute, the dispute resolution process must be started within 15 calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 6) In the event that the dispute resolution process is initiated, the municipality having authority over the matter shall not give any further approval in any way until the dispute has been resolved or the mediation process has been concluded.
- 7) In the event that mediation does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.
- 8) The Intermunicipal Committee will be the forum used in relation to any disputes.

## **Dispute Resolution Process**

Stage 1 Administrative Review - The Chief Administrative Officers of both municipalities will meet in an attempt to resolve the issue first. Failing resolution, the dispute will then be referred to the Intermunicipal Committee. In the event that a resolution is not achieved by the 30<sup>th</sup> day following the first meeting of the Chief Administrative Officer of both Municipalities, either municipality may refer the dispute to the Intermunicipal Committee.

Stage 2 Intermunicipal Committee Review – The Committee will convene to consider and attempt to resolve the dispute. In the event that a resolution is not achieved by the 30<sup>th</sup> day following the first meeting of the Intermunicipal Committee, either municipality may refer the dispute to mediation.

Stage 3 Mediation – The services of an independent mediator will be retained, with the mediator to present a written recommendation to both Councils. The costs of mediation shall be shared equally between the Town and County.

Stage 4 Municipal Government Board – In the event that the mediation process does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.



**Q. CORRESPONDENCE**

1) Written notice under this Plan shall be addressed as follows:

a. In the case of the Ponoka County to:

**Ponoka County  
c/o Chief Administrative Officer  
4205 Highway 2A,  
Ponoka, AB, T4J 1V9**

b. In the case of the Town of Rimbey to:

**Town of Rimbey  
c/o Chief Administrative Officer  
P.O. Box 350  
Rimbey, AB T0C 2J0**

2) In addition to Section Q(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

PONOKA COUNTY

TOWN OF RIMBEY

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Mayor

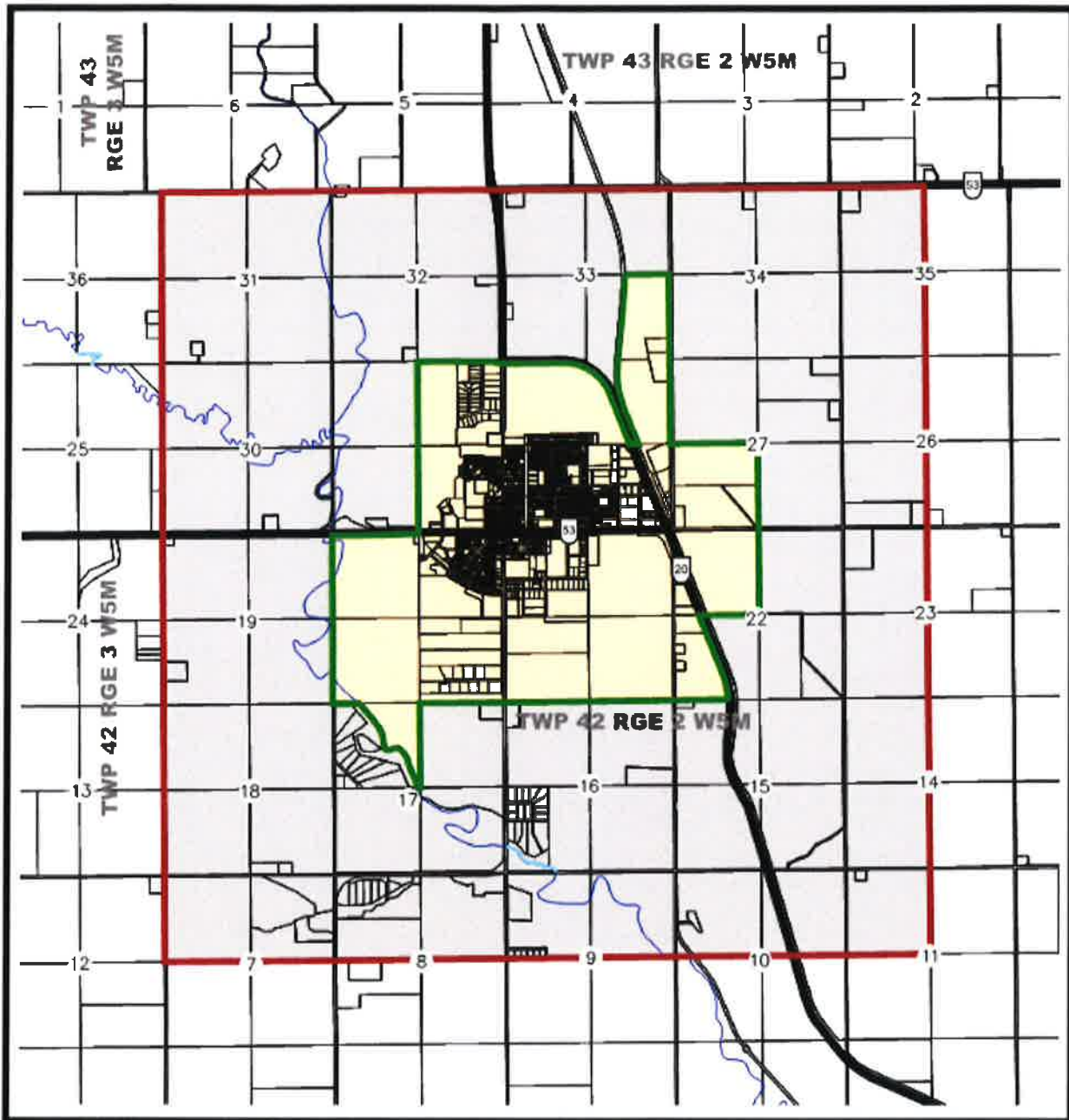
\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Chief Administrative Officer

## R. MAPS

Map 1: Plan Area Boundaries

Map 2: Future Land Use Concept (for up-to-date Land Use Designations please see Ponoka County's Land Use Bylaw)



### Map 1 - Plan Area Boundaries & Referral Area Town of Rimbey & Ponoka County IDP

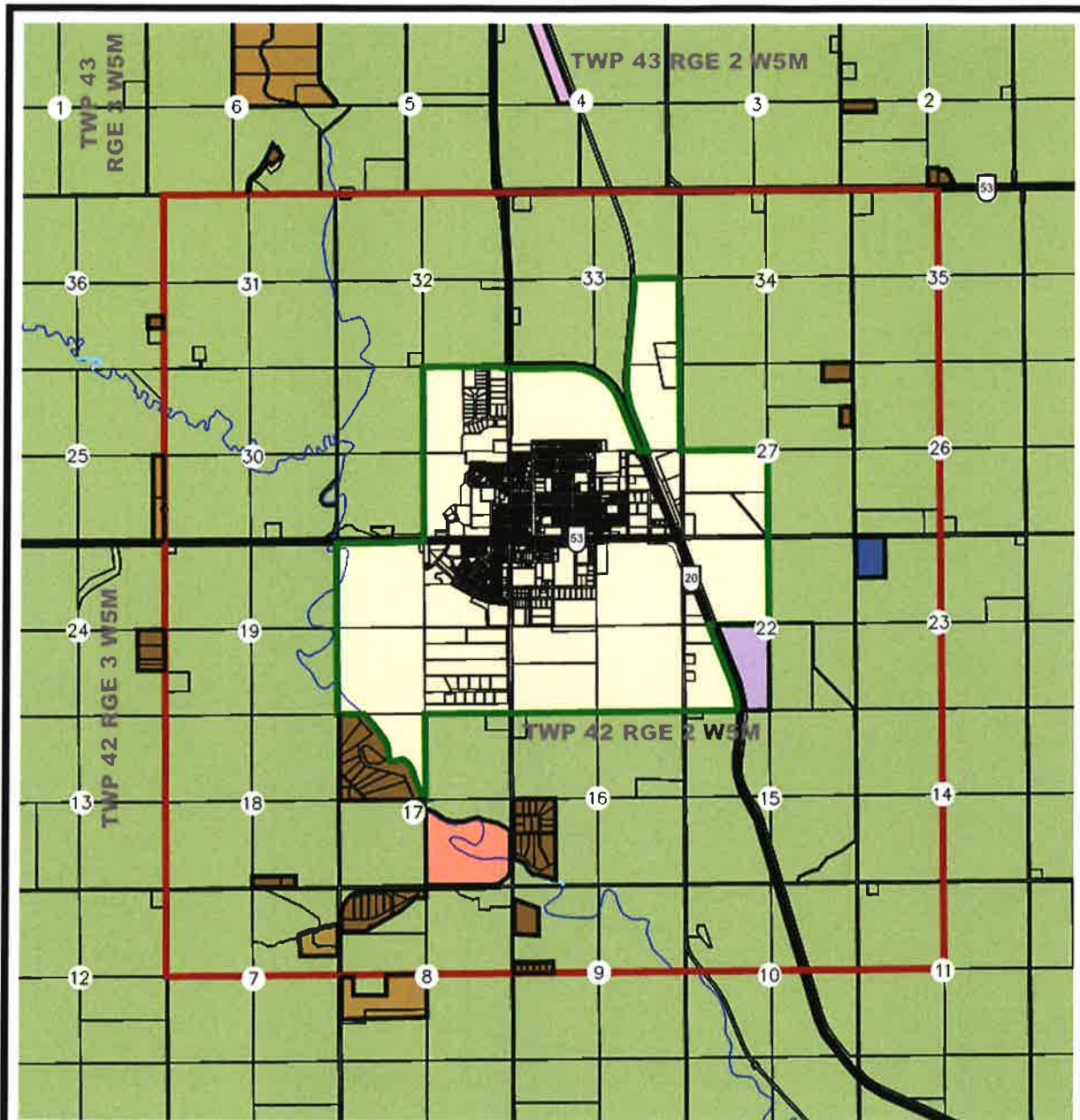


**Legend:**

-  Town Boundaries
-  Referral Area



Date: February 12, 2019  
Projection: IOTM CM115

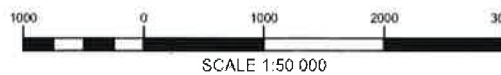


### Map 2 - Future Land Use Concept Town of Rimby & Ponoka County IDP



**Legend:**

- |                          |  |
|--------------------------|--|
| Town Boundaries          | CRH - Country Residential (Hobby Farm) |
| Referral Area            | REC - Recreation                       |
| AG - Agricultural        | AIR - Airport                          |
| CR - Country Residential | RI - Rural Industrial                  |
|                          | RC - Rural Commercial                  |



Date: February 12, 2019  
Projection: 10TM CM115

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Policy 5402 Community Events Grant Program
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Grant in Aid Policy 5402 was initiated in March of 2011 as a guideline for groups requesting grant and sponsorship from the Town of Rimbeby. It has since gone through four revisions. Administration has provided documentation from inception to current.
<b>Discussion</b>	At the Special Meeting of Council 2019 Budget deliberations held March 14, 2019, Council discussed Policy 5402 Community Events Grant and requested Administration to bring Policy 5402 forward for revisions, as they felt there were too many community groups receiving multiple grants. Council approved a 2019 budget of \$12,400 for the Community Events Grants for applications received as requested through the advertising campaign in the fall of 2018. Administration has prepared Policy 5402 Community Events Grant Program. Wording marked in yellow has been re-inserted back into the policy.
<b>Relevant Policy/Legislation</b>	Policy 5402 Community Events Grant
<b>Financial Implications</b>	\$12,400 for 2019
<b>Attachments</b>	<p>Draft of revised Community Events Grant Policy 5402 for March 26, 2019</p> <p>Historical documents regarding Policy 5402</p> <ul style="list-style-type: none"> <li>Town of Rimbeby Agenda Mar 23, 2011</li> <li>Summary of Agenda Items for March 23, 2011</li> <li>Grant in Aid Policy 5402 approved February 23, 2011</li> <li>Regular Council Minutes March 23, 2011, Page 2</li> <li>Town of Rimbeby Agenda, January 9, 2012</li> <li>Council Recommendation January 2, 2012</li> <li>Community Events Grant Program Policy 5402, approved January 9, 2012</li> <li>Regular Council Minutes January 9, 2012</li> <li>Town of Rimbeby Agenda April 14, 2014</li> <li>Agenda Item 7.4 April 14, 2014</li> <li>Community Events Grant Program Policy 5402 as presented, April 14, 2014</li> <li>Regular Council Minutes April 14, 2014</li> <li>Town of Rimbeby Agenda November 14, 2016</li> <li>Agenda Item RFD 7.5 November 14, 2016</li> <li>Community Events Grant Program Policy 5402 as presented November 14, 2016</li> <li>Regular Council Minutes November 14, 2016</li> <li>Community Events Grant Program Policy 5402 as approved November 14, 2016</li> </ul>



REQUEST FOR DECISION

**Recommendation**

Administration recommends Council determine the contents of Policy 5402 Community Events Grant Program.

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date





# Town of Rimbey Policy Manual

Title: Community Events Grant Program

Policy No: 5402

Date Approved:

Resolution No:

Date Effective:

Purpose:

To provide a source of funding for eligible community groups to assist in hosting a community event.

## Policy Statement:

The Town of Rimbey will provide a fair and equitable process for the granting of financial assistance, to a maximum of \$500.00 for events that benefit the community.

## Definitions

- 1) "Community Event" is defined according to the following:
  - a. Event primarily designed and delivered for the general population; or
  - b. Event that is locally based and whose efforts are either local or regional in nature.
- 2) "Eligible Event" is defined according to the following:
  - a. Event that appeals to the general population and has a high level of community acceptance.
  - b. Proceeds from the event are solely intended to support the community.
  - c. Event that is hosted within the Town of Rimbey and must be open and accessible to the public regardless of age, sex, creed, or religion.
  - d. Event is non-partisan in nature.
- 3) "Eligible Group" is defined according to the following:
  - a) Organizations including registered non-profit societies, Canadian registered charities that operate in the Rimbey area or other community groups/organizations.
  - b) Organizations that are non-partisan in nature.
  - c) Organizations currently receiving a municipal property tax exemption are not eligible to receive funding.

**Responsibilities**

1. The Town of Rimbey Community Services coordinates, promotes and receives applications for the Community Events Grant Program up to December 31<sup>st</sup> of the calendar year or until funding expires. Organizations are eligible to apply for funding in advance or 30 days after their event, provided the application is received within the calendar year.
2. The Director of Community Services reviews the grant applications in accordance with this policy and makes funding recommendations to Town Council.
3. In their application for a Community Events Grant, recipients shall illustrate all projected expenses and revenues as it relates to their event.
4. The Town of Rimbey will not be held responsible for any claims related to the proposed activity.
5. Submit a signed Financial Statement/Expenditure Report within 60 days of completion of the event, verifying that funds were used for the purpose awarded.
6. Acknowledge receipt of the Community Events Grant Program funding where appropriate.

**Standards**

1. Applications must be submitted using the approved application form.
2. A Financial Statement detailing the actual expenditures and revenues of the event must be submitted no later than 60 days after the event in order to receive funding.
3. Organizations shall be limited to one Community Events Grant per calendar year.
4. If an event is cancelled, or is not completed within the calendar year, all awarded funds shall be returned to the Community Events Grant Program.
5. Eligible expenses may include, but are not limited to:
  - a. Facility Rental Costs
  - b. Equipment Rental Costs
  - c. Guest Speakers/honorariums
  - d. Printing/Advertising
  - e. Trophies/Medals/Plaques
6. The maximum amount granted shall be \$500.00
7. Council may accept or reject any application based on merit and availability of funds.

Initial Policy Date:	March 23, 2011	Resolution No:	78/11
Revision Date:	January 9, 2012	Resolution No.	03/12
Revision Date:	April 14, 2014	Resolution No.	123/14
Revision Date	November 14, 2016	Resolution No.	445/16
Revision Date		Resolution No.	



**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON  
WEDNESDAY, MARCH 23, 2011 AT 6:30 PM IN THE COUNCIL CHAMBERS OF  
THE TOWN ADMINISTRATION BUILDING**

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1. **Call to Order Regular Council Meeting  
& Record of Attendance**
  
2. **Public Hearing**
  
3. **Agenda Approval and Additions**
  
4. **Minutes**
  - 4.1 Wednesday, March 9, 2011, Council Meeting Minutes 3-7
  
5. **Delegations**
  - 5.1 Rimbeypayers Association 8
  - 5.2 West Central Planning Agency
  
6. **Bylaws**
  
7. **New and Unfinished Business**
  - 7.1 2011 Operating and Capital Budget (Recommendation Provided at Meeting)
  - 7.2 Grant in Aid Policy 5402 9-10
  - 7.3 Commercial Rate Amendment Bylaw 864/11 11-13
  - 7.4 Solid Waste Management Bylaw 865/11 14-22
  - 7.5 Ambulance Service Offer to Purchase – Guardian Addition to Agenda
  
8. **Reports**
  - 8.1 Finance Reports
    - 8.1.1 AP Cheque Run
    - 8.1.2 Special Meeting Request for Reimbursement 23
  - 8.2 Council Reports
  
9. **Correspondence**
  - 9.1 Beatty Heritage House Society AGM Report 24-27
  - 9.2 Seniors Week 2011 Proclamation 28-29
  - 9.3 CAEP Website Launch and News Release Event – March 30/11 30
  - 9.4 Ponoka Youth Big Brothers Big Sisters Grant Request Addition to Agenda
  - 9.5 Volunteer Appreciation Week Proclamation Request Addition to Agenda
  
10. **In Camera**
  
11. **Adjournment**

## **Summary of Agenda Items for March 23, 2011:**

### **Delegations:**

- 5.1 West Central Planning Agency – Jason Tran
- 5.2 Rimbey Ratepayers Association

### **New and Unfinished Business:**

- 7.1 2011 Operating and Capital Budget – Recommendation will be provided at meeting after the Public Budget Meeting on March 22, 2011.
- 7.2 Grant in Aid Policy 5402 – This policy will serve as a guideline for groups requesting grant and sponsorship from the Town of Rimbey will be required to fill in an application for a certain amount of funds that will be available based on the annual budget. Administration is seeking a resolution approving Policy 5402.
- 7.3 Bylaw 864/11 - This bylaw is to amend previous bylaw 844/09 and repeal 856/10. Administration is seeking three readings of the Bylaw.
- 7.4 Solid Waste Management Bylaw 865/11 – This bylaw would repeal Bylaw 781/05 and bring the Solid Waste Management inline with the new signed contract for waste management pick up. Administration is requesting three readings of Bylaw 865/11

### **Reports:**

- 8.1 Finance AP Cheque Run - Council pass resolution approving the Accounts Payable cheque run for March 23, 2011.
- 8.2 Council Reports

### **Correspondence:**

- 9.1 Beatty Heritage House Society provided a copy of the AGM report that was presented at the March 7, 2011 meeting as information to Council
- 9.2 Proclamation request was received requesting Council consider passing a resolution proclaiming June 6-12, 2011 be noted as Seniors' Week for the Town of Rimbey.
- 9.3 CAEP Website Launch and News Realeas Event will be on March 30 at 1:30 pm at the Black Knight in as information to Council if any person wishes to attend.



# Town of Rimbey Policy Manual

**Title:** Grant in aid Policy

**Policy No.:** 5402

**Supercedes.:** NEW

**Approved:** February 23, 2011

**Resolution No.:** xxx/11

**Effective Date:** February 23, 2011

**Purpose:** Fair and Equitable Process for the Granting of Financial Assistance

**Policy Statement:** The Town of Rimbey will provide a fair and equitable process for the granting of financial assistance, to a maximum of \$500.00, for projects or events that benefit the community.

## Guidelines

1. Clubs or organizations may apply for funding for a specific project or event that is locally based, and whose efforts are either local or regional in nature. Applications will not be accepted for operational items other than insurance (ex.- not for salaries, supplies, etc...).
2. Applications may be made once per calendar year and funds must be used in the year applied.
3. Grants-in-aid will not be given to any "for profit" organizations or government funded agencies.
4. The maximum amount granted shall be \$500.00.
5. The grant-in-aid application deadline will be advertised in the local newspaper at the beginning of each fiscal year. Applications must be received prior to the advertised deadline date in order to be considered.
6. Applications for grants must be made on the approved application form.
7. Organizations currently receiving a Town of Rimbey property tax exemption are not eligible for a grant-in-aid.
8. Council may accept or reject any application based on merit and availability of funds.
9. A written report and financial statement must be submitted prior to approval of any new grant applications.

**Initial Policy Approved:** February 23, 2011

**Resolution:** xxx/11

**Town of Rimbey  
APPLICATION FOR A DONATION**

Name of applicant: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Contact person: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Amount requested: \_\_\_\_\_

Total budget: \_\_\_\_\_

Other sources of funding: \_\_\_\_\_  
\_\_\_\_\_

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives (attached a separate sheet if necessary).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the project. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will your project benefit the Town of Rimbey?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you intend to publicize your project?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you provide a written report about your project at its completion? Yes \_\_\_\_\_ No \_\_\_\_\_

Are there other similar project going on in the Town? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Association asked the following questions:

- Will the Ambulance Service stay in the community?
- Does the Town have Job Descriptions for employees and conduct evaluations?

Mayor Ibbotson advised that AHS has assured Council verbally that it would stay in town, but under the new system the Town has to wait while Alberta Health Services (AHS) does an assessment. AHS will inform the town of its plan for the ambulance service once the assessment is completed. Mayor Ibbotson advised that will have to check with Administration and get back to him regarding employee evaluations and job descriptions. Mr. Geibelhaus thanked council and withdrew from meeting at 6:46 pm.

### 5.3 West Central Planning Agency

Mr. Jason Tran, West Central Planning Agency, presented a brief summary of the following:

- Employees and services provided
- Board Member Municipalities and services
- Contract services to non member municipalities
- Brochure Package for Developers outlining development permit, rezoning, subdivision, appeals, and planning basics.

Mayor Ibbotson thanked Mr. Tran for his presentation. Mr. Tran withdrew from meeting at 6:53 pm.

6. Bylaws None

7. New and Unfinished Business

### 7.1 2011 Operating and Capital Budget

Administration presented the 2011 Operating and Capital Budget. Council discussed issues that were brought forward at the public meeting.

#### Motion 77/11

Moved by Mayor Ibbotson to table the 2011 Operating and Capital Budget to the April 13, 2011 meeting.

CARRIED  
(5-0)

### 7.2 Grant in Aid Policy 5402

Administration presented Grant in Aid Policy 5402, which will serve as a guideline for groups requesting grant and sponsorship by filling in an application for a certain amount of funds that will be available based on the annual budget.

#### Motion 78/11

Moved by Councillor Webb to adopt Grant in Aid Policy 5402 as presented.

CARRIED  
(5-0)

### 7.3 Commercial Rate Amendment Bylaw 864/11

Assistant CAO presented Commercial Rate Amendment Bylaw 864/11 to amend previous Bylaw 844/09 and repeal Bylaw 856/10 removing commercial collection service as of April 1, 2011.

#### Motion 79/11

Moved by Councillor Rondeel that Commercial Rate Amendment Bylaw 864/11 be given first reading.

CARRIED  
(5-0)

#### Motion 80/11

Moved by Councillor Webb that Bylaw 864/11 be given second reading.

CARRIED  
(5-0)

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON MONDAY, JANUARY 9, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS  
OF THE TOWN ADMINISTRATION BUILDING

---

1.	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
4.1	Monday, December 12, 2011, Council Meeting Minutes .....	3-4
5.	<b>Delegations</b>	
6.	<b>Bylaws</b>	
7.	<b>New and Unfinished Business</b>	
7.1	Recreation Board Vacancy .....	5
7.2	Subdivision & Development Appeal Board Vacancy .....	6
7.3	Budget Deliberation Dates .....	7
7.4	Community Events Grant Program - Policy 5402 .....	8-14
7.5	Tabled Motion Regarding SJC Development .....	15
8.	<b>Reports</b>	
8.1	Department Reports	
8.1.1	Finance	
8.1.1.1	Bank Reconciliation .....	16
8.1.1.2	Cash Position .....	17
8.1.1.3	Consolidated Financial Statement .....	18-19
8.1.1.4	Accounts Payable Cheque Run December 30/11	
9.	<b>Correspondence</b>	
9.1	Urgent Care Facility Support Letter Request .....	20
9.2	2011 MSI Operating Funding Allocation Approval .....	21-22
9.3	Rimoka Foundation Minutes for November 16, 2011 .....	23-27
9.4	Alberta Municipal Affairs Letter .....	28
9.5	ATCO Gas Letter Re: Implementation of AMR's .....	29
10.	<b>In Camera</b>	
11.	<b>Adjournment</b>	



# Council Recommendation

**Date:** January 9<sup>th</sup>, 2012

**Title:** Community Events Grant Program

**Presenter:** Rick Kreklewich

---

## **Background:**

Last year the Town developed the Grant In Aid Policy (#5402) to provide financial assistance to community groups wishing to hold a community event. The Recreation Board would like to amend that policy and change the name of the policy to the Community Events Grant Program.

## **Discussion:**

The Recreation Board reviews the applications and makes recommendations for approval. The Recreation Board felt as though the current policy needed to be revised. The revised policy will allow groups to apply for funding up to December 31<sup>st</sup> of the calendar year or until funding runs out.

## **Recommendation:**

Recommendation from the Recreation Board that Town Council adopt the Community Events Grant Program Policy - 5402.



# Town of Rimbey Policy Manual

**Title:** Community Events Grant Program **Policy No.:** 5402  
**Supercedes:** March 23, 2011  
**Approved:** January 9, 2012 **Resolution No.:**  
**Effective Date:** January 9, 2012

**Purpose:** To provide a source of funding for eligible community groups to assist in hosting a community event.

## Policy Statement:

The Town of Rimbey will provide a fair and equitable process for the granting of financial assistance, to a maximum of \$500.00 for events that benefit the community.

## Definitions

1. "Community Event" is defined according to the following:
  - a. Event primarily designed and delivered for the general population; or
  - b. Event that is locally based and whose efforts are either local or regional in nature.
2. "Eligible Event" is defined according to the following:
  - a. Event that appeals to the general population and has a high level of community acceptance.
  - b. Proceeds from the event are solely intended to support the community.
  - c. Event that is hosted in Rimbey or within a 20 km radius from Rimbey and must be open and accessible to the public regardless of age, sex, creed, or religion.
  - d. Event is non-religious and non-political in nature.
3. "Eligible Group" is defined according to the following:
  - a. Organizations including registered non-profit societies, Canadian registered charities that operate in the Rimbey area or other community groups/organizations.
  - b. Organizations that are non-religious and non-political in nature.
  - c. Organizations currently receiving a municipal property tax exemption are not eligible to receive funding.

## Amended:

**Date:** March 23, 2011 **Resolution:** 78/11  
**Date:** **Resolution:**



## Responsibilities

1. The Town of Rimbey Community Services coordinates, promotes and receives applications for the Community Events Grant Program up to December 31<sup>st</sup> of the calendar year or until funding expires. Organizations are eligible to apply for funding in advance or 30 days after their event, provided the application is received within the calendar year. Applications will be forwarded to the Rimbey & Area Recreation Board.
2. The Rimbey & Area Recreation Board reviews the grant applications in accordance with this policy and makes funding recommendations to Town Council.
3. In their application for a Community Events Grant, recipients shall illustrate all projected expenses and revenues as it relates to their event.
4. The Town of Rimbey will not be held responsible for any claims related to the proposed activity.
5. Submit a signed Financial Statement/Expenditure Report within 60 days of completion of the event, verifying that funds were used for the purpose awarded.
6. Acknowledge receipt of the Community Events Grant Program funding where appropriate.

## Standards

1. Applications must be submitted using the approved application form.
2. A Financial Statement detailing the actual expenditures and revenues of the event must be submitted no later than 60 days after the event in order to receive funding.
3. Organizations shall be limited to one Community Events Grant per calendar year.
4. If an event is cancelled, or is not completed within the calendar year, all awarded funds shall be returned to the Community Events Grant Program.
5. Members of the Rimbey and Area Recreation Board shall disclose their affiliations or interest with an eligible applicant that may affect their decision-making on applications received under the Community Events Grant Program.
6. Eligible expenses may include, but are not limited to:
  - a. Facility Rental Costs
  - b. Equipment Rental Costs
  - c. Guest Speakers/honorariums
  - d. Printing/Advertising
  - e. Trophies/Medals/Plaques
7. The maximum amount granted shall be \$500.00
8. Council may accept or reject any application based on merit and availability of funds.

### **Amended:**

**Date:** March 23, 2011

**Resolution:** 78/11

**Date:**

**Resolution:**

recruit potential candidates and bring back names to next meeting.

#### 7.2 Subdivision & Development Appeal Board Vacancy

Subdivision & Development Appeal Board currently has one vacant position which has been advertised and no applications have been received. Recommendation presented that Town Council recruit potential Rimbey residents to apply for the vacant position and present potential candidate(s) at January 23 meeting. Council discussed to recruit potential candidates and bring back names to next meeting.

#### 7.3 Budget Deliberation Dates

Council discussed dates for scheduling Budget Deliberations and all Council agreed to hold budget talks on Friday, February 3 starting at 9:00 am.

#### 7.4 Community Events Grant Program

Recreation presented the Recreation Boards recommendations as a revised version of the Grant In Aid Policy #5402 for Council's approval. Council reviewed and amended 2(c) to events only in Rimbey, 2(d) and 3(b) replace non-religious with non-partisan.

#### Motion 03/12

Moved by Councillor Rondeel to accept the Community Events Grant Program Policy 5402 as amended.

CARRIED  
(5-0)

#### 7.5 Tabled Motion Regarding SJC Development

At the November 14 meeting, motion 285/11 was tabled to first meeting in January 2012. Councillor Anglin amended the motion on the table. Council discussed the amended motion presented.

#### Motion 285/11

Moved by Councillor Anglin that the Town of Rimbey enter into an agreement with SJC Development to contribute 50% of the costs of constructing 46th Ave west to 55th Street. The contribution of the town shall be limited to, and shall not exceed a maximum contribution of \$200K. The agreement once executed must nullify and invalidate the town's contractual obligation with Cavalier Construction to pay for the 54th street intersection, and the agreement must stipulate an expiration date for non-performance.

DEFEATED  
(1-4)

## 8. Reports

### 8.1 Department Reports:

Director of Finance presented a summary of the following reports:

- 8.1.1.1 Bank Reconciliation
- 8.1.1.2 Cash Position
- 8.1.1.3 Consolidated Financial Statement
- 8.1.1.4 Accounts Payable Cheque Run – December 31/11

#### Motion 04/12

Moved by Mayor Ibbotson to approve the Accounts Payable Cheque Run for December 31, 2011, except the cheque for Vendor No. 10434, Rimbey Foods.

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, APRIL 14, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
2.1	None	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
4.1	March 24, 2014, Regular Council Meeting Minutes .....	2-6
5.	<b>Delegations</b>	
5.1	Atco Gas – Cheque Presentation.....	7-8
6.	<b>Bylaws</b>	
6.1	Bylaw 890/14 Amendment to Land Use – Rezoning.....	9-11
6.2	Bylaw 891/14 Town of Rimbey Tax Rate Bylaw.....	12-14
6.3	Bylaw 892/14 Fees for Services Bylaw.....	15-18
6.4	Bylaw 893/14 Municipal Emergency Management Bylaw.....	19-26
7.	<b>New and Unfinished Business</b>	
7.1	Regional Emergency Management Partnership .....	27-31
7.2	Council Meeting Date Amendment.....	32
7.3	Recreation Advisory Group – Team Operating Agreement.....	33-37
7.4	Community Events Grant Program Policy 5402.....	38-40
7.5	Community Events Grant Program Applications.....	41
7.6	Rimbey Municipal Library .....	42-43
7.7	2014 Concrete Replacement Program.....	44-45
7.8	Tagish Engineering Project Status Updates April 8/14 .....	46-51
7.9	Rimbey Municipal Library – Board Member Applications .....	52-54
7.10	Recreation Advisory Group – Member Appointments.....	55
8.	<b>Reports</b>	
8.1	<b>Department Reports</b>	
8.1.1	None	
8.2	<b>Boards/Committee Reports</b>	
8.2.1	Rimoka Housing Foundation Minutes Feb 26/14.....	56-59
8.2.2	Rimbey & District Volunteer Week Committee Minutes Mar 20/14.....	60-64
8.2.3	FCSS/RCHHS Board Meeting Minutes Feb 19/14.....	65-68
9.	<b>Correspondence</b>	69
9.1	Rimbey Bantam Renegades –Thank you letter .....	70
9.2	Alberta Municipal Affairs – MSI.....	71
9.3	City of Red Deer – Centralization of ambulance dispatch.....	72
9.4	Alberta Municipal Affairs – MSI 2012 Conditional Operating Funding Statement.....	73
9.5	WCB – National Day of Mourning .....	74-76
9.6	Alberta Municipal Affairs – Census.....	77
9.7	MADD – Thank you Letter .....	78
9.8	Letter From Virginia Grinde – Recycle Facility .....	79
9.9	Library Board Invitation .....	80
9.10	Elected Officials Education Program – Emergency Preparedness Planning .....	81
9.11	Town of Blackfalds Parade – June 14, 2014 .....	82-85
9.12	Alberta Municipal Affairs – 2014 MSI Funding Allotment .....	86-88
10.	<b>Open Forum</b>	
11.	<b>In Camera - None</b>	
12.	<b>Adjournment</b>	

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	April 14, 2014		
Agenda Item No.	7.4	Confidential	Yes	No	xxxx
Topic	Community Events Grant Program				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Community Events Grant Program is governed by Policy # 5402. The policy states that applications are to be sent to the Director of Community Services. Then they are to be presented to the Rimbey and Area Recreation Board, they would be analyzed by the group. From there, eligible applications would be presented to Town Council with a recommendation.

The Rimbey and Area Recreation Board was formally dissolved in the March 24<sup>th</sup> Council Meeting. Therefore the Policy needs to be amended to reflect this change.

Documentation Attached:	Yes	No	xxxx
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**DISCUSSION:**

I am requesting that all the Recreation Board's responsibilities regarding the Community Events Grant Program be transferred to the Director of Community Services.

The Director would be ultimately responsible to receive and filter applications according to the guidelines laid out in Policy # 5402. Eligible applications would be forwarded to council with a recommendation.

There are currently six grant applications waiting for a decision.

**RECOMMENDED ACTION:**

The Director of Community Services recommends Council amends Policy # 5402 by granting the Director of Community Services the authority to submit eligible Community Events Grant Applications directly to Council.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



# Town of Rimbey Policy Manual

**Title:** Community Events Grant Program **Policy No.:** 5402  
**Supercedes:** January 9, 2012  
**Approved:** **Resolution No.:** ???/14  
**Effective Date:**

**Purpose:** To provide a source of funding for eligible community groups to assist in hosting a community event.

## Policy Statement:

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  - d. Event is non-partisan in nature.
3. "Eligible Group" is defined according to the following:
  - a. Organizations including registered non-profit societies, Canadian registered charities that operate in the Rimbey area or other community groups/organizations.
  - b. Organizations that are non-partisan in nature.
  - c. Organizations currently receiving a municipal property tax exemption are not eligible to receive funding.

## Amended:

**Date:** March 23/11 **Resolution:** 78/11  
**Date:** January 9/12 **Resolution:** 03/12

**Responsibilities**

1. The Town of Rimbey Community Services coordinates, promotes and receives applications for the Community Events Grant Program up to December 31<sup>st</sup> of the calendar year or until funding expires. Organizations are eligible to apply for funding in advance or 30 days after their event, provided the application is received within the calendar year.
2. The Director of Community Services reviews the grant applications in accordance with this policy and makes funding recommendations to Town Council.
3. In their application for a Community Events Grant, recipients shall illustrate all projected expenses and revenues as it relates to their event.
4. The Town of Rimbey will not be held responsible for any claims related to the proposed activity.
5. Submit a signed Financial Statement/Expenditure Report within 60 days of completion of the event, verifying that funds were used for the purpose awarded.
6. Acknowledge receipt of the Community Events Grant Program funding where appropriate.

**Standards**

1. Applications must be submitted using the approved application form.
2. A Financial Statement detailing the actual expenditures and revenues of the event must be submitted no later than 60 days after the event in order to receive funding.
3. Organizations shall be limited to one Community Events Grant per calendar year.
4. If an event is cancelled, or is not completed within the calendar year, all awarded funds shall be returned to the Community Events Grant Program.
5. Eligible expenses may include, but are not limited to:
  - a. Facility Rental Costs
  - b. Equipment Rental Costs
  - c. Guest Speakers/honorariums
  - d. Printing/Advertising
  - e. Trophies/Medals/Plaques
6. The maximum amount granted shall be \$500.00
7. Council may accept or reject any application based on merit and availability of funds.

**Amended:**

<b>Date:</b>	March 23/11	<b>Resolution:</b>	78/11
<b>Date:</b>	January 9/12	<b>Resolution:</b>	03/12

Moved by Councillor Webb Council give first reading to Municipal Emergency Management Bylaw 893/14.

CARRIED

Motion 117/14

Moved by Councillor Jaycox Council give second reading to Municipal Emergency Management Bylaw 893/14.

CARRIED

Motion 118/14

Moved by Councillor Payson Council unanimously agrees to give third and final reading to Municipal Emergency Management Bylaw 893/14.

CARRIED

Motion 119/14

Moved by Councillor Olsen Council give third reading to Municipal Emergency Management Bylaw 893/14.

CARRIED

7. New and 7.1 Regional Emergency Management Partnership

Unfinished  
Business

Motion 120/14

Moved by Councillor Jaycox Council executes the Ponoka Regional Emergency Management Partnership Agreement between Ponoka County and Town of Ponoka and Town of Rimbey and Summer Village of Parkland Beach as presented.

CARRIED

7.2 Council Meeting Date Amendment

Motion 121/14

Moved by Councillor Jaycox Council will move the Regularly Scheduled Council Meeting of May 12th to May 6th.

CARRIED

7.3 Recreation Advisory Group – Team Operating Agreement

Motion 122/14

Moved by Councillor Webb Council approves the formation of The Recreation Advisory Group and the groups "Team Operating Agreement".

CARRIED

7.4 Community Events Grant Program Policy 5402

Motion 123/14

Moved by Councillor Olsen Council amends Policy # 5402 as presented.

CARRIED

7.5 Community Events Grants Program Applications

Motion 124/14

Moved by Councillor Jaycox Council approves the requested funding from the Community Events Grant Program budget to the Rimbey Lions Club in



TOWN OF RIMBEY





TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY NOVEMBER 14, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b> .....	1
3.	<b>Minutes</b>	
4.1	Minutes of Council Organizational Meeting October 24, 2016 .....	2-5
4.2	Minutes of Regular council Meeting October 24, 2016 .....	6-11
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Mr. Craig Teal – PCPS .....	12-18
6.	<b>Bylaws - None</b>	
7.	<b>New and Unfinished Business</b>	
7.1	Rimbey & District Crime Watch Association.....	19-21
7.2	Rimbey Business Sector Sustainability Advisory Committee .....	22-23
7.3	Refurbishment of Parkland Manor.....	24
7.4	Policies to be Rescinded .....	25-34
7.5	Policies to be Amended .....	35-42
7.6	Tagish Engineering Project Status Update to Oct 27, 2016 .....	43-46
7.7	Policies to be Approved.....	47-48
7.8	FCM 2017 .....	49
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	50
8.2.1	Rimbey Municipal Library Board Meeting Minutes of Sept 12, 2016.....	51
8.2.2	Rimbey Historical Society Minutes of Sept 21/16.....	52-53
8.2.3	Rimoka Housing Foundation Board Meeting Minutes of Sept 14/16.....	54-56
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 994/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	<b>In-Camera</b>	
11.1	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	



<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	November 14, 2016
<b>Subject</b>	Policies to be Amended
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The MGA, Division 3, Section 153 (b) allows for Council to participate generally in developing and evaluating the policies and programs of the municipality. Administration is in the process of reviewing Town of Rimbey Policies.
<b>Discussion</b>	<p>The following policies require minor amendments. Words crossed out have been removed and words highlighted in yellow have been added.</p> <p><b>Policy 169 Plaques for Departing Elected Officials</b></p> <p><b>Policy 1001 Department Structure</b></p> <p><b>Policy 5402 Community Events Grant Program:</b>            The Town has two programs in place. The Community Events Grant Program and the Public Relations Program both used to assist community groups with fund raising events. The Community Events Grant Program provides funding up to \$500 per event and the Public Relations Program is used to purchase a table at community events.</p> <p>We are suggesting that these programs should be combined as they are used for the same purpose; to assist community groups with their fundraising efforts.</p> <p>The combined program would fall under Policy 5402 Community Events Grant Program.</p>
<b>Relevant Policy/Legislation</b>	MGA Section 153 General duties of councillors Policy 169 Plaques for Departing Elected Officials Policy 1001 Department Structure Policy 5402 Community Events Grant Program
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1. Council may choose to amend all the policies recommended for amending.</li> <li>2. Council may choose to only amend some of the policies recommended for amending.</li> <li>3. Council may choose to not amend any of the policies.</li> <li>4. Council may choose to rescind any of the policies recommend for amending.</li> </ol>
<b>Financial Implications</b>	As determined by each policy.
<b>Attachments</b>	MGA Section 153 General duties of councillors Policy 169 Plaques for Departing Elected Officials Policy 1001 Department Structure Policy 5402 Community Events Grant Program

<b>Recommendation</b>	<p>Administration recommends Council amend Policy 169 Plaques for Departing Elected Officials, Policy 1001 Department Structure, and Policy 5402 Community Events Grant Program, as presented.</p> <p>Administration recommends Council authorize Administration to amend the logo in all policies, which require no further amendments other than the logo.</p>
<b>Prepared By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>
<b>Endorsed By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>



# Town of Rimbey Policy Manual

**Title:** Community Events Grant Program **Policy No.:** 5402  
**Supercedes:** Amended  
**Approved:** **Resolution No.:**  
**Effective Date:**

**Purpose:** To provide a source of funding for eligible community groups to assist in hosting a community event.

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  - c. Event that is hosted within the Town of Rimbey and must be open and accessible to the public regardless of age, sex, creed, or religion.
  - d. Event is non-partisan in nature.
3. "Eligible Group" is defined according to the following:
  - a. Organizations including registered non-profit societies, Canadian registered charities that operate in the Rimbey area or other community groups/organizations.
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  - c. Organizations currently receiving a municipal property tax exemption are not eligible to receive funding.

## Amended:

<b>Date:</b>	March 23/11	<b>Resolution:</b>	78/11
<b>Date:</b>	January 9/12	<b>Resolution:</b>	03/12
<b>Date:</b>	April 14/14	<b>Resolution:</b>	123/14

### Responsibilities

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6. Acknowledge receipt of the Community Events Grant Program funding where appropriate.

### Standards

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  - a. Facility Rental Costs
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  - c. Guest Speakers/honorariums
  - d. Printing/Advertising
  - e. Trophies/Medals/Plaques
6. The maximum amount granted shall be \$500.00
7. Council may accept or reject any application based on merit and availability of funds.

#### Amended:

<b>Date:</b>	March 23/11	<b>Resolution:</b>	78/11
<b>Date:</b>	January 9/12	<b>Resolution:</b>	03/12
<b>Date:</b>	April 14/14	<b>Resolution:</b>	123/14

Motion 444/16

Moved by Councillor Payson to accept amended Policy 1001 Department Structure, as presented.

CARRIED

Motion 445/16

Moved by Mayor Pankiw to accept amended Policy 5402 Community Events Grant Program as presented, but with the following additional amendments:

Remove all of 3.c. "Organizations currently receiving a municipal property tax exemption are not eligible to receive funding", and

Remove all of Standards 3. "Organizations shall be limited to one Community Events Grant per calendar year".

CARRIED

Motion 446/16

Moved by Councillor Jaycox to authorize Administration to amend the logo in all policies, which require no further amendments other than the logo.

CARRIED

7.6 Tagish Engineering Project Status Update to October 27, 2016Motion 447/16

Moved by Councillor Godlonton to accept the Tagish Engineering Project Status Updates to October 27, 2016, as information.

CARRIED

Councillor Webb requested Mayor Pankiw to present agenda item 7.8 prior to 7.7. All Council was in agreement of the change of order of the agenda items.

7.8 FCM 2017Motion 448/16

Moved by Mayor Pankiw in consideration the FCM Convention is in the nation's capital, and it will be Canada's 150<sup>th</sup> birthday, and that Parliament will be sitting during the FCM Convention, that Mayor Pankiw, Councillor Jaycox, Councillor Godlonton, Councillor Webb and Chief Administrative Officer Lori Hillis attend the FCM Convention in Ottawa Ontario, from June 1-4, 2017.

CARRIED

7.7 Policies to be ApprovedMotion 449/16

Moved by Councillor to approve new Policy 156 Councillor Attendance at Conferences/Meetings as presented, but with the following amendment:

Add – The Mayor and all Council may attend the Annual FCM Conventions when it is out of province, if the Convention is within driving distance of Rimbey.

CARRIED

## 8. Reports

8.1 Department Reports – None8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Meeting Minutes of Sept 12/16

8.2.2 Rimbey Historical Society Minutes of Sept 21/16

8.2.3 Rimoka Housing Foundation Board Meeting Minutes of Sept 14/16



## Town of Rimbey Policy Manual

Title: Community Events Grant Program

Policy No: 5402

Date Approved: November 14, 2016

Resolution No: 445/16

Date Effective: November 14, 2016

Purpose:

To provide a source of funding for eligible community groups to assist in hosting a community event.

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5. The maximum amount granted shall be \$500.00
6. Council may accept or reject any application based on merit and availability of funds.

Initial Policy Date:	March 23, 2011	Resolution No:	78/11
Revision Date:	January 9, 2012	Resolution No.	03/12
Revision Date:	April 14, 2014	Resolution No.	123/14
Revision Date	November 14, 2016	Resolution No.	445/16



REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Bylaw 905/15 Fees for Services Schedule A
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Special Council Meeting 2019 Budget Council passed rates as presented for Water, Garbage Fees and Recycle Fees.</p> <p>An Arena rental increase of \$5 per hour for all categories for the 2019/2020 and 2020/2021 season was proposed and included in the 2019 budget.</p> <p>An Aquatic Centre Season Pass increase of \$20 for all categories for the upcoming pool season was proposed and included in the 2019 budget.</p> <p>These fee increases now need to be updated in the Fees for Services Bylaw 905/15, Schedule A.</p>
<b>Discussion</b>	<p>Bylaw 905/15 Fees for Services states:</p> <p>“The attached “Schedule A” for Bylaw 905/15 establishes the fee services to the public and may be amended and replaced by Administration as necessary, by resolution of Council.”</p> <p>Items on the Fees for Services Schedule A highlighted in yellow have been added. Items which have a strike through will be deleted.</p>
<b>Relevant Policy/Legislation</b>	Bylaw 905/15 Fees for Services
<b>Financial Implications</b>	As passed at the Special Council Meeting 2019 Budget
<b>Attachments</b>	<p>Bylaw 905/15 Fees for Services, Schedule A</p> <p>Pool Season’s Pass comparison chart</p> <p>Arena Ice Fees comparison chart</p>
<b>Recommendation</b>	Administration recommends Council approve the Bylaw 905/15 Fees for Services Schedule A, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date



## Schedule "A" Fees for Services Bylaw 905/15

<b>Schedule "A" Fees for Services Bylaw 905/15</b>	
<b>Administrative Charges</b>	
County Maps	\$15.00 Plain Paper \$20.00 Laminated
F.O.I.P Requests	\$25.00 Application Fee per request, plus as allowed by the FOIP Regulations for research
Land Use Bylaw	\$25.00, including GST
Municipal Development Plan	\$25.00 including GST
N.S.F. Cheques	\$42.50, no GST
Special Meetings With Council	\$50.00 per Council Member in attendance, fee may be waived
Tax Certificates	\$35.00 no GST, written request only
Tax Recovery Notification	\$25.00 no GST
Tax Searches	\$15.00 no GST
Local Assessment Review Board Appeal (LARB)	\$50.00
Composite Assessment Review Board Appeal (CARB)	\$100.00
<b>Business License Fees (Bylaw 926/16)</b>	
Resident Business	\$35.00
Local Area Business	\$85.00
Home Office or Home Business	\$50.00
Non-Resident Business	\$250.00
Daily License (any category)	\$50.00
(50% when purchased after September 30 in any license year.	
<b>Cemetery Fees (Bylaw 930/17)</b>	
Plot	\$500.00/plot effective September 1, 2017
Niche	\$1700.00/niche (includes Perpetual Care)
Children's Plots	50% of the above price if only half plot is requested
Cremation Plot	\$175.00/plot
Legion Members (Not including spouse)	50% of conventional Plot sale charge
Opening and Closing in Summer	\$400.00 effective September 1, 2017
Opening and Closing in Winter	\$600.00 effective September 1, 2017
Double Depth Opening and Closing In Summer	\$700.00 effective September 1, 2017
Double Depth Opening and Closing In Winter	\$800.00 effective September 1, 2017
Opening and Closing of Cremation Plot in Summer	\$125.00 effective September 1, 2017
Opening and Closing of Cremation Plot in Winter	\$200.00 effective September 1, 2017
Additional Opening and Closing of Niche	\$50.00
Opening and Closing on Statutory Holiday or weekend	\$250.00
Opening and Closing of Niche on Statutory Holiday or weekend	\$150.00
Disinterment of Remains Not Cremated	\$1,000.00
Mount Auburn and West Haven Cemetery Perpetual Care	\$110.00/ plot
Perpetual Care of Cremation Plot	\$110.00/plot
Monument Permits	\$25.00 no GST
<b>Dog License Fees (Bylaw 755/03)</b>	
License Fee	\$20.00 per year
Impound Fee	\$40.00 per day
<b>Municipal Enforcement</b>	
Impound Fees	\$20.00 per day

<b>Recreation Services</b>	
<b>Peter Lougheed Community Centre</b>	
<b>Main Auditorium</b>	
Sunday to Thursday	\$300.00
Friday to Saturday	\$350.00
8:30 am to 4:30 pm (Mon. to Fri. - excluding holidays)	\$100.00
Funerals	\$150.00
Security Deposit	\$350.00
<b>Upper Auditorium</b>	
Evenings and Weekends	\$150.00
8:30 am to 4:30 pm	\$100.00
Hourly Rate	\$25.00
Security Deposit	\$150.00
<b>Kinsmen Room</b>	
All Day	\$40.00
Hourly Rate	\$15.00
Security Deposit	\$50.00
<b>Lion's Room</b>	
All Day	\$60.00
Hourly Rate	\$20.00
Security Deposit	100
<b>Kitchen</b>	\$150.00/day or \$50.00 per hr
<b>Fitness Centre Memberships</b>	
Adult (year)	\$215.00
Adult (6 months)	\$130.00
Adult (3 months)	\$78.00
Adult (1 month)	\$39.00
Family (year)	\$357.00
Family (6 months)	\$195.00
Family (3 months)	\$130.00
Family (1 month)	\$65.00
Student (year)	\$97.50
Student (6 months)	\$71.50
Student (3 months)	\$52.00
Student (1 month)	\$26.00
Drop In (Adult)	\$5.00
	GST not included in the above fees
<b>Ice Rental Rates</b>	
Youth (local)	\$95.00/hr (2019-2021) \$90.00/hr (2017-2019)

Youth (out of Town)	\$115.00/hr (2019-2021) <del>\$110.00/hr (2017-2019)</del>
Adult (local)	\$135.00/hr (2019-2021) <del>\$130.00/hr (2017-2019)</del>
Adult (out of Town)	\$145.00/hr (2019-2021) <del>\$140.00/hr (2017-2019)</del>
Adult Tournament Rate/Junior B	\$110.00/hr (2019-2021) <del>\$105.00/hr (2017-2019)</del>
Public Skating/Shinny	
Arena - Summer Rates (April-August)	
Per Day	\$350.00/day
Programs	\$35.00/hr
Security Deposit	\$500.00
<b>Rimbey Aquatic Centre</b>	
<b>Adult (18+)</b>	
Daily	\$5.50
10 Punch	\$49.50
Season	\$110.00 (2019) <del>\$90.00</del>
Midseason	\$90.00 (2019) <del>\$72.00</del>
<b>Seniors (65+)</b>	
Daily	\$4.50
10 Punch	\$40.50
Season	\$110.00 (2019) <del>\$80.00</del>
Midseason	\$80.00 (2019) <del>\$64.00</del>
<b>Student (13-17)</b>	
Daily	\$4.50
10 Punch	\$40.50
Season	110.00 (2019) <del>\$80.00</del>
Midseason	\$80.00 (2019) <del>\$64.00</del>
<b>Youth (7-12)</b>	
Daily	\$4.00
10 Punch	\$36.00
Season	\$80.00 (2019) <del>\$60.00</del>
Midseason	\$60.00 (2019) <del>\$48.00</del>
<b>Child (3-6)</b>	
Daily	\$3.00
10 Punch	\$27.00
Season	\$70.00 (2019) <del>\$50.00</del>
Midseason	\$50.00 (2019) <del>\$40.00</del>
<b>Family</b>	
Daily	\$15.00

10 Punch	\$135.00
Season	\$250.00 (2019) <del>\$220.00</del>
Midseason	\$220.00 (2019) <del>\$176.00</del>
<b>Lessons</b>	
Preschool	\$35.00
Levels 1-4	\$45.00
Levels 5-10	\$55.00
Private	\$20.00
Semi-Private	\$25.00
Adult	\$40.00
<b>Rentals (per Hour)</b>	
Pool & Area (0-30)	\$80.00
Every extra 30	\$20.00
Party Room	\$15.00
Party Room (day)	\$40.00
<b>School Rentals - open Swim</b>	
May-June 8:30-11:30 am / 12:30-3:00 pm	\$30.00/hour/lifeguard
*0-39 Students = 1 lifeguard	
*40-79 Students = 2 lifeguards	
*80-119 Students = 3 lifeguards	
<b>Miscellaneous</b>	
Swim Diapers	\$1.00
Goggles	\$13-22
Swim Caps	\$8.00
Ear Plugs	\$4.00
<b>Programs</b>	
Bronze Medallion	\$140.00
Bronze Cross	\$110.00
Junior Lifeguard Club	\$100.00

<b>Public Works</b>	
Sanding Truck	\$100.00 per hour (minimum)
Sand/Salt	\$40.00 per cubic Metre (minimum)
Street Sweeper	\$150.00 per hour (minimum)
Tandem Truck	\$115.00 per hour (minimum)
Backhoe	\$130.00 per hour (minimum)
Loader	\$175.00 per hour (minimum)
Skid Steer	\$100.00 per hour (minimum)
Snow Blower	\$100.00 per hour (minimum)
Street Grader	\$175.00 per hour (minimum)
Municipal Vehicles	\$75.00 per hour (minimum)
Grass Cutting Equipment	\$65.00 per hour (minimum)
Dust Control (Dust control services will not be provided after September 1 of each year)	Actual Cost of Dust Control Agent (min, 100m)
Lagoon Dumping Fees	\$8.50 M <sup>3</sup>
All equipment rentals include an operator. GST will also be added to the above rates.	
<b>Recycle Facility</b>	
Residential (Town/County/Summer Village of Parkland Beach)	Free
Commercial/Schools/Churches	Free
Burn Pit: (All trucks over 1 Ton) Restriction of all materials to be under 6' in length and 1' in diameter	\$40.00-\$50.00
Concrete without Rebar	\$25.00 per tonne
Concrete with Rebar	\$40.00 per ton
<b>Utilities</b>	
Water Consumption	\$2.10m <sup>3</sup> (April 1, 2019) <del>\$2.06m<sup>3</sup> (April 1, 2018)</del>
Sewer	70% of water consumption charges
<b>Meter Service Charges (Flat Rate)</b>	
5/8" meter	\$4.69 monthly
5/8 x 3/4" meter	\$4.69 monthly
3/4" meter	\$4.69 monthly
1" meter	\$7.81 monthly
1 1/2" meter	\$10.94 monthly
2" meter	\$15.63 monthly
3" meter	\$31.25 monthly
4" meter	\$62.5 monthly
Wastewater Disposal Fee	\$8.50 per cubic metre
Garbage Fee (Residential)	\$17.68 per month (April 1, 2019) <del>\$17.34 per month (April 1, 2018)</del>
Recycle Fee (Residential)	\$3.12 per month (April 1, 2019) <del>\$3.06 per month (April 1, 2018)</del>
Commercial meter rate depends on meter size.	
All properties are required to have water meters.	
In the event that a utility account is in arrears, the charges levied, penalties and fees may be transferred to the tax roll of the property and be collected by the same procedures as taxes levied by the Town of Rimbey.	

<b>Subdivision Fees</b>	
Application of 3 lots or less	\$900.00 + \$100.00 pr new lot created
Application of 4 lots or more	\$1000.00 + \$200.00 per new lot created
Time Extension of Subdivision Approval (first)	\$250.00
Time Extension of Subdivision Approval (additional)	\$300.00
Endorsement (3 lots or less)	\$100.00 per new lot + remainder
Endorsement (4 lots or more)	\$200.00 per new lot + remainder
Lot line Adjustments Where No New Parcels are Created	\$1,000.00 (flat fee)
Separation of Title	\$800 (flat fee)
Condominium Unit Conversion	\$40.00 per unit
<b>Miscellaneous Fees</b>	
Land Use Bylaw Amendments	\$750.00 (minor), \$1,500.00 (major)
Land Use Bylaw Amendments for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Area Structure Plan Amendments	\$750.00 (minor), \$1,500.00 (major)
Area Strcuture Plan Amendments for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Municipal Development Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Municipal Development Plan Amendment for Registered Non Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Outline Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Development Appeal Board	\$250.00
Encroachment Permit	\$275.00
Variance	\$200.00
Developments and Buildings Without a Permit	\$2000 for accessory buildings or \$5000 for principal buildings
Compliance Certificates	\$60.00 including GST
Compliance Certificate (Rush order, when available)	\$100.00 including GST
Confirmation of Zoning	\$50.00 including GST

<b>Planning and Development Fees (Bylaw 836/09)</b>	
<b>Development Permit Fees</b>	
Permitted Use Development Permit <small>(development permit fee waived for home office or home business, motion 051/17)</small>	\$70.00
Discretionary Use Permit	\$150.00
Building Accessories (decks, sheds, garages, etc.)	\$50.00/accessory
Modular, Manufactured or Mobile Homes	\$70.00
Multi-Unit Dwellings	\$70.00 + \$25.00/unit (permitted use) \$120.00 + \$25.00/unit (discretionary use)
Performance/Security Deposit	\$3000.00 minimum or 1% of construction up to \$1,000,000.00 + \$1.50/\$1000.00 of construction value over \$1,000,000.00

**TOWN OF RIMBEY  
BUILDING PERMIT FEE SCHEDULE**

**Residential Installations**

Description	Permit Fee – not including SCC levy*
New Single Family Dwellings, Additions	\$5.00 per \$1000 of Project Value **
Relocation of a Building (on crawlspace or basement)	\$0.30 per square foot of main floor
Relocation of a Building (on piles or blocking only)	\$150.00
Garage, Renovation, Basement Development (not at time of new home construction)	\$0.25 per square foot of developed area
Minimum Residential Building Permit Fee	\$100.00

**Commercial, Industrial, Institutional**

Description	Permit Fee – not including SCC levy*
New, Addition, Renovation	\$5.50 per \$1000 of Project Value **
Change of Use (no structural changes)	\$250.00
Minimum Building Permit Fee (including Demolition Permits)	\$250.00

\*\*NOTE: Project Value is based on the actual cost of material and labour  
Verification of cost may be requested prior to permit issuance.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



**TOWN OF RIMBEY  
ELECTRICAL PERMIT FEE SCHEDULE**

<b>Single Family Dwellings, Additions</b>			
<b>Square Footage</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
0 – 1200	\$125.00	\$5.00	\$130.00
1200 - 1500	\$150.00	\$6.00	\$156.00
1501 – 2000	\$175.00	\$7.00	\$182.00
2001 – 2500	\$200.00	\$8.00	\$208.00
2501 – 3500	\$225.00	\$9.00	\$234.00
Over 3500	\$225.00 plus \$0.10 per square foot		

<b>Other than New Single Family Residential (basement development, garage, renovation, minor work)</b>			
<b>Installation Cost</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
\$0 - \$500	\$100.00	\$4.50	\$104.50
\$501 - \$1000	\$125.00	\$5.00	\$130.00
\$1001 - \$2000	\$140.00	\$5.60	\$145.60
\$2001 - \$3000	\$150.00	\$6.00	\$156.00
\$3001 - \$4000	\$160.00	\$6.40	\$166.40
\$4001 - \$5000	\$170.00	\$6.80	\$176.80

Projects over \$5000 use the square footage fee schedule above

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Permanent Service Connection Only	\$100.00	\$4.50	\$104.50
Temporary Power / Underground Service	\$100.00	\$4.50	\$104.50

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

# TOWN OF RIMBEY ELECTRICAL PERMIT FEE SCHEDULE

## Commercial, Industrial, Institutional (Contractors Only)

Installation Cost	Permit Fee	SCC Levy	Total Fee
0 - 500.00	\$85.00	\$4.50	\$89.50
500.01 - 1,000	\$95.00	\$4.50	\$99.50
1,001 - 1,500.00	\$100.00	\$4.00	\$104.00
1,500.01 - 2,000.00	\$110.00	\$4.40	\$114.40
2,000.01 - 2,500.00	\$115.00	\$4.60	\$119.60
2,500.01 - 3,000.00	\$120.00	\$4.80	\$124.80
3,000.01 - 3,500.00	\$125.00	\$5.00	\$130.00
3,500.01 - 4,000.00	\$130.00	\$5.20	\$135.20
4,000.01 - 4,500.00	\$135.00	\$5.40	\$140.40
4,500.01 - 5,000.00	\$145.00	\$5.80	\$150.80
5,000.01 - 5,500.00	\$150.00	\$6.00	\$156.00
5,500.01 - 6,000.00	\$160.00	\$6.40	\$166.40
6,000.01 - 6,500.00	\$165.00	\$6.60	\$171.60
6,500.01 - 7,000.00	\$170.00	\$6.80	\$176.80
7,000.01 - 7,500.00	\$175.00	\$7.00	\$182.00
7,500.01 - 8,000.00	\$180.00	\$7.20	\$187.20
8,000.01 - 8,500.00	\$185.00	\$7.40	\$192.40
8,500.01 - 9,000.00	\$195.00	\$7.80	\$202.80
9,000.01 - 9,500.00	\$205.00	\$8.20	\$213.20
9,500.01 - 10,000.00	\$210.00	\$8.40	\$218.40
10,000.01 - 11,000.00	\$215.00	\$8.60	\$223.60
11,000.01 - 12,000.00	\$225.00	\$9.00	\$234.00
12,000.01 - 13,000.00	\$235.00	\$9.40	\$244.40
13,000.01 - 14,000.00	\$245.00	\$9.80	\$254.80
14,000.01 - 15,000.00	\$255.00	\$10.20	\$265.20
15,000.01 - 16,000.00	\$265.00	\$10.60	\$275.60
16,000.01 - 17,000.00	\$275.00	\$11.00	\$286.00
17,000.01 - 18,000.00	\$285.00	\$11.40	\$296.40
18,000.01 - 19,000.00	\$295.00	\$11.80	\$306.80
19,000.01 - 20,000.00	\$305.00	\$12.20	\$317.20
20,000.01 - 21,000.00	\$310.00	\$12.40	\$322.40
21,000.01 - 22,000.00	\$315.00	\$12.60	\$327.60
22,000.01 - 23,000.00	\$320.00	\$12.80	\$332.80
23,000.01 - 24,000.00	\$325.00	\$13.00	\$338.00
24,000.01 - 25,000.00	\$330.00	\$13.20	\$343.20
25,000.01 - 26,000.00	\$335.00	\$13.40	\$348.40
26,000.01 - 27,000.00	\$340.00	\$13.60	\$353.60
27,000.01 - 28,000.00	\$345.00	\$13.80	\$358.80
28,000.01 - 29,000.00	\$350.00	\$14.00	\$364.00
29,000.01 - 30,000.00	\$355.00	\$14.20	\$369.20
30,000.01 - 31,000.00	\$360.00	\$14.40	\$374.40
31,000.01 - 32,000.00	\$365.00	\$14.60	\$379.60
32,000.01 - 33,000.00	\$370.00	\$14.80	\$384.80
33,000.01 - 34,000.00	\$375.00	\$15.00	\$390.00
34,000.01 - 35,000.00	\$380.00	\$15.20	\$395.20
35,000.01 - 36,000.00	\$385.00	\$15.40	\$400.40
36,000.01 - 37,000.00	\$390.00	\$15.60	\$405.60
37,000.01 - 38,000.00	\$395.00	\$15.80	\$410.80

Installation Cost	Permit Fee	SCC Levy	Total Fee
38,001.00 - 39,000.00	\$400.00	\$16.00	\$416.00
39,001.00 - 40,000.00	\$405.00	\$16.20	\$421.20
40,001.00 - 41,000.00	\$410.00	\$16.40	\$426.40
41,001.00 - 42,000.00	\$415.00	\$16.60	\$431.60
42,001.00 - 43,000.00	\$420.00	\$16.80	\$436.80
43,001.00 - 44,000.00	\$425.00	\$17.00	\$442.00
44,001.00 - 45,000.00	\$430.00	\$17.20	\$447.20
45,001.00 - 46,000.00	\$435.00	\$17.40	\$452.40
46,001.00 - 47,000.00	\$440.00	\$17.60	\$457.60
47,001.00 - 48,000.00	\$450.00	\$18.00	\$468.00
48,001.00 - 49,000.00	\$460.00	\$18.40	\$478.40
49,001.00 - 50,000.00	\$470.00	\$18.80	\$488.80
50,001.00 - 60,000.00	\$490.00	\$19.60	\$509.60
60,001.00 - 70,000.00	\$510.00	\$20.40	\$530.40
70,001.00 - 80,000.00	\$550.00	\$22.00	\$572.00
80,001.00 - 90,000.00	\$590.00	\$23.60	\$613.60
90,001.00 - 100,000.00	\$630.00	\$25.20	\$655.20
100,001.00 - 110,000.00	\$670.00	\$26.80	\$696.80
110,001.00 - 120,000.00	\$710.00	\$28.40	\$738.40
120,001.00 - 130,000.00	\$750.00	\$30.00	\$780.00
130,001.00 - 140,000.00	\$895.00	\$35.80	\$930.80
140,001.00 - 150,000.00	\$935.00	\$37.40	\$972.40
150,001.00 - 160,000.00	\$975.00	\$39.00	\$1,014.00
160,001.00 - 170,000.00	\$1,015.00	\$40.60	\$1,055.60
170,001.00 - 180,000.00	\$1,050.00	\$42.00	\$1,092.00
180,001.00 - 190,000.00	\$1,090.00	\$43.60	\$1,133.60
190,001.00 - 200,000.00	\$1,125.00	\$45.00	\$1,170.00
200,001.00 - 210,000.00	\$1,160.00	\$46.40	\$1,206.40
210,001.00 - 220,000.00	\$1,190.00	\$47.60	\$1,237.60
220,001.00 - 230,000.00	\$1,225.00	\$49.00	\$1,274.00
230,001.00 - 240,000.00	\$1,255.00	\$50.20	\$1,305.20
240,001.00 - 250,000.00	\$1,390.00	\$55.60	\$1,445.60
250,001.00 - 300,000.00	\$1,520.00	\$60.80	\$1,580.80
300,001.00 - 350,000.00	\$1,650.00	\$66.00	\$1,716.00
350,001.00 - 400,000.00	\$1,785.00	\$71.40	\$1,856.40
400,001.00 - 450,000.00	\$1,915.00	\$76.60	\$1,991.60
450,001.00 - 500,000.00	\$2,050.00	\$82.00	\$2,132.00
500,001.00 - 550,000.00	\$2,180.00	\$87.20	\$2,267.20
550,001.00 - 600,000.00	\$2,310.00	\$92.40	\$2,402.40
600,001.00 - 650,000.00	\$2,445.00	\$97.80	\$2,542.80
650,001.00 - 700,000.00	\$2,575.00	\$103.00	\$2,678.00
700,001.00 - 750,000.00	\$2,710.00	\$108.40	\$2,818.40
750,001.00 - 800,000.00	\$2,840.00	\$113.60	\$2,953.60
800,001.00 - 850,000.00	\$2,975.00	\$119.00	\$3,094.00
850,001.00 - 900,000.00	\$3,105.00	\$124.20	\$3,229.20
900,001.00 - 950,000.00	\$3,235.00	\$129.40	\$3,364.40
950,001.00 - 1,000,000.00	\$3,370.00	\$134.80	\$3,504.80

**For projects over \$1,000,000 divide the total installation cost by \$1,000 and then times by 3.370 plus SC Levy**

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**HOMEOWNER PERMITS: Add \$75.00 when the installation cost is greater than \$500.00**

**TOWN OF RIMBEY  
ELECTRICAL PERMIT FEE SCHEDULE**

**Annual Electrical Permits**

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Annual Electrical Maintenance	\$350.00	\$14.00	\$364.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**TOWN OF RIMBEY  
GAS PERMIT FEE SCHEDULE**

**Residential Installations**

<b>Number of Outlets</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
1	\$100.00	\$4.50	\$104.50
2	\$115.00	\$4.60	\$119.60
3	\$130.00	\$5.20	\$135.20
4	\$145.00	\$5.80	\$150.80
5	\$155.00	\$6.20	\$161.20
6	\$165.00	\$6.60	\$171.60
7	\$175.00	\$7.00	\$182.00
8	\$185.00	\$7.40	\$192.40
9	\$195.00	\$7.80	\$202.80
10	\$205.00	\$8.20	\$213.20
Over 10	\$205.00 plus \$8.00 per outlet over 20		

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Propane Tank Set (does not include connection to appliance)	\$100.00	\$4.50	\$104.50
Temporary Heat	\$100.00	\$4.50	\$104.50

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**TOWN OF RIMBEY  
GAS PERMIT FEE SCHEDULE**

**Commercial, Industrial, Institutional**

BTU Input	Permit Fee	SCC Levy	Total Fee
0 to 150,000	\$100.00	\$4.50	\$104.50
150,001 to 250,000	\$125.00	\$5.00	\$130.00
250,001 to 500,000	\$175.00	\$7.00	\$182.00
500,001 to 1,000,000	\$225.00	\$9.00	\$234.00
Over 1,000,000	\$225.00 plus \$5.00 per 100,000 (or portion of) over 1,000,000 BTU		

<b>Propane Tank Sets</b> (does not include connection to appliance)			
Description of Work	Permit Fee	SCC Levy	Total Fee
Tank Set	\$100.00	\$4.50	\$104.50
Propane Cylinder Refill Centre	\$160.00	\$6.40	\$166.40

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**TOWN OF RIMBEY  
PLUMBING PERMIT FEE SCHEDULE  
Residential & Non-residential Installations**

Number of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$75.00	\$4.50	\$79.50
2	\$75.00	\$4.50	\$79.50
3	\$75.00	\$4.50	\$79.50
4	\$80.00	\$4.50	\$84.50
5	\$90.00	\$4.50	\$94.50
6	\$100.00	\$4.50	\$104.50
7	\$110.00	\$4.50	\$114.50
8	\$125.00	\$5.20	\$130.20
9	\$130.00	\$5.20	\$135.20
10	\$150.00	\$6.00	\$156.00
11	\$155.00	\$6.20	\$161.20
12	\$160.00	\$6.40	\$166.40
13	\$170.00	\$6.80	\$176.80
14	\$180.00	\$7.20	\$187.20
15	\$190.00	\$7.60	\$197.60
16	\$205.00	\$8.20	\$213.20
17	\$210.00	\$8.40	\$218.40
18	\$220.00	\$8.80	\$228.80
19	\$225.00	\$9.00	\$234.00
20	\$235.00	\$9.40	\$244.40
21	\$245.00	\$9.80	\$254.80
22	\$250.00	\$10.00	\$260.00
23	\$260.00	\$10.40	\$270.40
24	\$270.00	\$10.80	\$280.80
25	\$280.00	\$11.20	\$291.20
26	\$290.00	\$11.60	\$301.60
27	\$300.00	\$12.00	\$312.00
28	\$305.00	\$12.20	\$317.20
29	\$310.00	\$12.40	\$322.40
30	\$315.00	\$12.60	\$327.60
31	\$320.00	\$12.80	\$332.80
32	\$330.00	\$13.20	\$343.20
33	\$335.00	\$13.40	\$348.40
34	\$345.00	\$13.80	\$358.80
35	\$350.00	\$14.00	\$364.00
36	\$360.00	\$14.40	\$374.40
37	\$365.00	\$14.60	\$379.60
38	\$375.00	\$15.00	\$390.00
39	\$380.00	\$15.20	\$395.20
40	\$390.00	\$15.60	\$405.60
41	\$400.00	\$16.00	\$416.00
42	\$405.00	\$16.20	\$421.20
43	\$410.00	\$16.40	\$426.40
44	\$420.00	\$16.80	\$436.80
45	\$430.00	\$17.20	\$447.20
46	\$440.00	\$17.60	\$457.60
47	\$450.00	\$18.00	\$468.00
48	\$460.00	\$18.40	\$478.40
49	\$470.00	\$18.80	\$488.80
50	\$480.00	\$19.20	\$499.20

Add \$5.00 for each fixture over 50

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**TOWN OF RIMBEY  
PRIVATE SEWAGE PERMIT FEE SCHEDULE**

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Holding Tanks	\$200.00	\$8.00	\$208.00
Fields, Open Discharge, Mounds, Sand Filters, Treatment Tanks, etc.	\$300.00	\$12.00	\$312.00

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

## Swimming Pool Rate Comparison

### Season's Pass

Swimming Pool	Season	Population	Adult	Senior	Student (13-17)	Youth (7-12)	Child (3-6)	Family	Notes
Camrose		17286							Closed due to renovations opening 2020
Didsbury	2019	5268	\$106.00	\$83.00	\$83.00	\$83.00	\$50.50	\$275.50	3 month pass
Drumheller	2019	7982	\$163.25	\$121.25	\$121.25	\$121.25	free	\$341.75	3 month pass
Edson	2019	8414	\$99.00	\$63.75	\$63.75	\$37.00	\$22.50	\$191.25	3 month pass
Lacombe Burman University Aquatic	2019	12728	\$88.00	\$60.50	\$60.50	\$60.50	\$60.50	\$137.50	*access to pool, gym and racketball w/ pass. 6 month (showing half)
Lacombe Kinsmen Aquatic Centre	2019	12728	\$137.50	\$105.00	\$97.00	\$80.00	\$52.75	\$259.00	3 month pass
Ponoka	2019	7229	\$113.00	\$96.50	\$96.50	\$65.00	\$45.00	\$170.00	3 month pass
Rocky	2019	6636	\$119.00	\$98.00	\$98.00	\$92.00	\$48.50	\$329.00	3 month pass (Family= 2 parents & 5 children max)
Stettler	2018	5952	\$126.00	\$114.00	\$114.00	\$114.00	\$84.00	\$360.00	3 month pass
Sundre	2019	2729	\$210.00	\$145.00	\$140.00	\$140.00		\$410.00	3 month pass
Vegreville	2019	5708	\$190.00	\$150.00	\$150.00	\$150.00	\$110.00	\$290.00	3 month pass
Wetaskiwin	2019	12655	\$120.00	\$79.00	\$79.00	\$79.00	\$63.00	\$308.00	Year pass (showing 1/4)
<b>Average (Indoor)</b>			<b>\$133.80</b>	<b>\$101.45</b>	<b>\$100.27</b>	<b>\$92.89</b>	<b>\$59.64</b>	<b>\$279.27</b>	
Bassano	2019	1282	\$150.00	\$130.00	\$130.00	\$130.00	\$90.00	\$295.00	Season Pass
Blackfalds	2019	9328	\$127.50	\$97.50	\$90.00	\$67.50	\$67.50	\$292.50	Monthly x3, Access to Abby Centre
Castor	2018	926	\$135.00	\$115.00	\$115.00	\$90.00	\$65.00	\$210.00	
Forestburg	2018	875	\$150.00	\$125.00	\$125.00	\$100.00	\$100.00	\$350.00	
Hanna	2019	2673	\$140.00	\$95.00	\$95.00	\$95.00	\$95.00	\$245.00	
Mayorthorpe	2019	1320	\$145.00	\$110.00	\$110.00	\$90.00	\$90.00	\$240.00	
<b>Average (Outdoor)</b>			<b>\$143.75</b>	<b>\$116.25</b>	<b>\$116.25</b>	<b>\$103.75</b>	<b>\$87.50</b>	<b>\$275.00</b>	
<b>Rimbey Current</b>	<b>2018</b>	<b>2567</b>	<b>\$90.00</b>	<b>\$80.00</b>	<b>\$80.00</b>	<b>\$60.00</b>	<b>\$50.00</b>	<b>\$220.00</b>	
<b>Proposed Rates</b>	<b>2019</b>	<b>2567</b>	<b>\$110.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$80.00</b>	<b>\$70.00</b>	<b>\$250.00</b>	



### Ice Fees per Hour

Arena	Season	Population	Youth Local	Adult Local	Youth Non-Local	Adult Non-Local	Notes
Bentley	2018	1078	121.47	164.87	\$147.54	\$182.20	
Blackfalds	2018	9328	\$96.00	\$160.00	\$136.00	\$192.00	
Castor	2018	926	\$80.00	\$120.00	\$80.00	\$120.00	
Didsbury	2018	5268	\$103.31	\$135.43	\$160.69	\$198.05	Daily \$125.00
Eckville	2018	1125		\$90.00			
Hanna	2018	2673	\$86.00	\$137.00	\$125.00	\$160.00	\$525.00 day use
Lacombe	2018	12728	\$124.00	\$151.00	\$151.00	\$182.00	
Ponoka	2018	7229	\$89.00	\$149.00	\$120.00	\$188.00	
Rocky	2018	6635	\$96.00	\$178.00	\$96.00	\$178.00	
Stettler	2018	5952	\$70.00	\$140.00	\$70.00	\$140.00	
Sundre	2018	2729	\$82.90	\$127.10	\$110.50	\$210.00	\$331.60 day use
Sylvan Lake	2018	14816	\$96.25	\$160.35	\$114.74	\$192.45	
Vegreville	2018	5708	\$73.00	\$140.00			
Wetaskiwin	2018	12655	\$102.50	\$157.50	\$127.50	\$202.50	
Average			\$93.88	143.5893	\$119.91	\$178.77	
<b>Rimbey</b>	<b>2018</b>	<b>2567</b>	<b>\$90.00</b>	<b>\$130.00</b>	<b>\$110.00</b>	<b>\$140.00</b>	
<b>Proposed Rates</b>	<b>2019</b>	<b>2567</b>	<b>\$95.00</b>	<b>\$135.00</b>	<b>\$115.00</b>	<b>\$145.00</b>	<b>2019 - 2020/2020-2021 seasons</b>



REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.3
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Cat/Animal Control Bylaws – Other Municipalities
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the Special Council Meeting 2019 Budget, Council requested Administration provide to them with 5-7 Cat Bylaws from other municipalities at the next Council Meeting.</p> <p>Council of the Town of Rimbey instituted a Cat Bylaw in June of 1991 and it was repealed in May of 1995.</p>
<b>Discussion</b>	Administration has provided 7 Animal Control Bylaws as requested for Councils review.
<b>Attachments</b>	<p>Bylaw 573/91 Town of Rimbey Cat Bylaw          Bylaw 641/95 Bylaw to repeal Bylaw 573/91          Town of Rimbey Animal Control Bylaw 755/03 (Current)          Town of Beaumont Animal Control Bylaw #851-15          Town of Blackfalds Animal and Livestock Control Bylaw 1181/14          Town of Cochrane Animal Control Bylaw 04/2016          Town of Eckville Cat Bylaw 633/01 and Amending Bylaw 750-18          Town of Innisfail Animal Control Bylaw 1537-2012          Town of Ponoka Animal Control Bylaw 114-01, Amending Bylaw 192-05 and Amending Bylaw 224-07          Town of Sylvan Lake Animal Control Bylaw 1726/2017</p>
<b>Recommendation</b>	Administration recommends Council accept the Bylaw 573/91 Town of Rimbey Cat Bylaw, Bylaw 641/95 Bylaw to Repeal Bylaw 573/91, Town of Rimbey Animal Control Bylaw 755/03 (current), Town of Beaumont Animal Control Bylaw #851-15, Town of Blackfalds Animal and Livestock Control Bylaw 1181/14, Town of Cochrane Animal Control Bylaw 04/2016, Town of Eckville Cat Bylaw 633/01 and Amending Bylaw 750-18, Town of Innisfail Animal Control Bylaw 1537-2012, Town of Ponoka Animal Control Bylaw 114-01, Amending Bylaw 192-05 and Amending Bylaw 224-07, and the Town of Sylvan Lake Animal Control Bylaw 1726/2017, as information.

Prepared By:

Lori Hillis  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

Mar 20/19  
 Date

Endorsed By:

Lori Hillis  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

Mar 20/19  
 Date

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE CATS.

WHEREAS, Section 164 of the Municipal Government Act, R.S.A. 1980, permits a Council to pass by-laws to restrain and regulate the running at large of cats; including provisions for impounding and disposition; AND WHEREAS the Council of the Town of Rimbey deems it desirable to pass such a by-law; NOW THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

- 1. Cats impounded under the provisions of this by-law may be impounded at the Rimbey Veterinary Clinic, or at a pound facility operated by the animal control service under contract with the municipality, or at any other facility deemed suitable by Town Council.
2. Each cat impounded under the provisions of this by-law shall be subject to an impoundment fee of fifteen dollars (\$15.00), plus an impounding fee of seven dollars (\$7.00) per day to cover board. The fee of seven dollars (\$7.00) per day shall be paid for each and every day such cat is confined. A day shall be considered twenty-four (24) hours or a part thereof.
3. If a cat has not been reclaimed in ninety-six (96) hours from the time of impoundment, then the same shall be destroyed by a duly qualified person.
4. All impoundment fees referred to in clause (2) of this by-law must be paid before a cat can be reclaimed from the place of impoundment.
5. The Town of Rimbey shall own and make available for use to the public a cat trap for the sole purpose of catching cats running at large. This cat trap shall be of a design and construction approved by the Society of Prevention of Cruelty to Animals. The trap shall not cause the contained animal any pain or discomfort.
6. Citizens who borrow the cat trap, and who catch a cat, shall make a reasonable attempt to ascertain the identity of the owner of the cat before submitting the animal for impoundment. If the identity of the owner of the cat is known to the citizen who catches the cat, then the cat shall promptly be returned to it's owner, and shall not be impounded.
7. A copy of this by-law shall be given to every citizen who borrows the cat trap.
8. The impounding facility may, at their discretion, refuse to accept any cat which they feel has not been caught in accordance with this by-law.
9. There shall be a fine of twenty dollars (\$20.00) issued to each person who allows his/her cat to run at large, and whose cat has been impounded more than once in the same calendar year. This fine shall be levied and collected in the same manner as dog control tickets, (as noted in the Town of Rimbey current Dog Control Bylaw).
10. This by-law shall come into effect on the date of final passage thereof.

Read a first time in Council this 12 day of June A.D., 1991.

Read a second time in Council this 12 day of June A.D., 1991.

Read a third and final time in Council this 12 day of June A.D., 1991.

RESCINDED
SEE BYLAW 641/95

MAYOR
SECRETARY-TREASURER

BYLAW #641/95

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO RESCIND BYLAW #573/91 - CAT REGULATION

WHEREAS the Council of the Town of Rimbey deems it appropriate to discontinue the regulation of cats;

AND WHEREAS bylaw #573/91 established the regulation of cats;

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

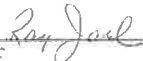
THAT Town of Rimbey bylaw #573/91 is hereby rescinded;

AND THAT this bylaw shall come into effect on the date of final passage thereof.

Read a first time this 10 day of May, 1995.

Read a second time this 10 day of May, 1995.

Read a third time this 24th day of May, 1995.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Secretary-Treasurer



**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE REGULATIONS FOR THE CONTROL OF DOGS IN THE TOWN**

**WHEREAS**

A Council of a Municipality may, pursuant to the Municipal Government Act, Chapter M-26, R.S.A., 2000, pass by-laws for the purpose of regulating and controlling domestic animals and activities in relation to them and to provide for the imposition of a fine and/or imprisonment due to contravention of said by-law; and

**WHEREAS**

The Council of the Town of Rimbey deems it necessary and expedient to pass a by-law for the purpose of regulating and controlling dogs within the corporate boundaries of the Town of Rimbey;

**NOW THEREFORE**

The Council of the Town of Rimbey in the Province of Alberta, duly assembled, enacts as follows:

**TITLE:**

This By-Law shall be cited as the "Dog Control By-Law".

**1. DEFINITIONS:**

- 1.1 "Animal Control Officer" means a person or firm engaged by the Town to administer and/or enforce the provisions of this by-law.
- 1.2 "Dog" means either a male or female canine over the age of four (4) months.
- 1.3 "Dog License" means the numbered tag issued by the Town of Rimbey on an annual basis.
- 1.4 "Kennel" means any place, owned by a person, group of persons or corporation engaged in the business of breeding, buying, selling or boarding more than two dogs.
- 1.5 "Owner" means any person, partnership, association or corporation:
  - a) owning or possessing or having charge of or control over any dog, or
  - b) harboring any dog, or
  - c) permitting any dog to remain about his house or premises.
- 1.6 "Running at Large" as referred to in the by-law means a dog off the premises of its owner and not under the immediate, continuous and effective control of its owner or a person appointed by the owner. Without restricting the generality of the foregoing a dog shall be deemed to run at large when it is not under the immediate, continuous and effective control of its owner or other person appointed by the owner, and found on any public street, lane, alley, parkland, school grounds or any other publicly owned property within the Town, or on any private property or in private premises without the permission of the owner or occupant thereof.
- 1.7 "Parkland" means all recreational land areas owned or controlled by the Town, lying within the Town boundaries, and whether improved in whole or in part, or in its natural state; and includes publicly maintained areas administered by the Town and includes all buildings or other improvements situated on these land areas.
- 1.8 "Town" means the Town of Rimbey or the area contained within the boundaries thereof.
- 1.9 "Vicious Dog" means any dog of any age, which in the opinion of a Peace Officer or Animal Control Officer:
  - a) without provocation, shows a propensity, or disposition, or potential to attack or injure humans or other animals.
  - b) Without provocation chases, attacks, bites or injures any human or animal
  - c) Is a continuing threat of serious harm to humans and other animals
  - d) Is deemed to be dangerous by a Justice under the provisions of the Dangerous Dogs Act.

**2. RESPONSIBILITY OF THE OWNER**

- 2.1 No more than 2 (two) dogs shall be kept or harbored at one time on land or premises occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.
- 2.2 Pups may be kept to a maximum of 4 months.

*[Handwritten mark]*

*[Handwritten mark]*

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO  
PROVIDE REGULATIONS FOR THE CONTROL OF DOGS IN THE TOWN**

- 2.3 Every person who owns, keeps or harbors any dog over the age of four (4) months must obtain a license for each canine from the Town Manager.
- 2.4 Dog licenses must be renewed each year that ownership continues. Renewal of dog licenses is due and payable to the Town of Rimbey on the first day of January in each year and shall be for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, each year.
- 2.5 At the time of purchase of a license, the owner shall record with the Town, their name, mailing address, a description of the dog, including sex, breed, age, or other information pertaining to the dog as requested by the Town.
- 2.6 Every owner shall provide their dog with a collar to which the license tag shall be attached.
- 2.7 Dog runs may be constructed on private lots in lieu of fencing the total property. All regulations of this by-law shall apply.
- 2.8 A female dog in heat shall be confined and housed on the property of the owner or person having control over the dog, during the whole period that the dog is in heat.
- 2.9 If a dog defecates on any public or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately. The owner shall be responsible for carrying the necessary apparatus to remove the offending substance.
- 2.10 If a dog defecates on it's owner's property to the extent that an excessive smell results, the owner shall immediately remove the defecation upon receipt of notice from a Peace Officer, Animal Control Officer or Health Authority having jurisdiction.
- 2.11 No owner shall permit his dog to bark, howl excessively, or cause a disturbance or in any manner disturb the quiet of any person.
- 2.12 a) No owner shall permit his dog to damage public or private property.  
b) When public or private property is damaged by a dog, its owner shall be deemed to have breached the requirements of subsection (a) and is subject to the fines outlined within this by-law.
- 2.13 a) No owner shall permit his dog on any school ground, playground, or parkland area.  
b) Where a dog is found on a school ground, playground, or parkland area, the owner shall be deemed to have breached the provisions of subsection (a) and is subject to the fines outlined within this by-law.
- 2.14 When a vicious dog is *on* the premises of its owner, it shall be kept confined indoors under the effective control of a person sixteen years (16) or older, or confined in a securely enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the vicious dog, and to prevent the entry of persons unauthorized by the owner.
- 2.15 When a vicious dog is *off* the premises of the owner, it shall be securely muzzled, and shall be either harnessed or leashed securely and under the direct control of a person sixteen years (16) or older to effectively prevent it from chasing, attacking, biting or injuring any human or other animal. This requirement shall not apply when the vicious dog is confined in a pen meeting the requirements of (a) above.

### 3. LICENSING COSTS

- 3.1 The license fee for each year or any part thereof for each dog shall be as outlined in Schedule "A" attached.
- 3.2 Dog tags are not transferable from one dog to another.
- 3.3 No refund shall be made on any paid dog license fee because of death, sale of dog, or upon the owner leaving the Town of Rimbey prior to the expiry date of the license.
- 3.4 In the case where a tag is lost or destroyed, a duplicate tag will be issued by the Town of Rimbey upon presentation by the owner of a receipt showing payment of the license fee for the current year and upon payment of 50% of the original fee.

### 4. OFFENCES

- 4.1 No owner shall allow their dog(s) to run at large.
- 4.2 When a dog is found to be running at large its owner shall be deemed to have violated the requirements of Section 4.1 and is subject to the fines outlined within this by-law.

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE REGULATIONS FOR THE CONTROL OF DOGS IN THE TOWN**

- 4.3 When a dog:
- chases, attacks, bites, injures, runs at or attempts to bite at any person or other animal, or;
  - chases or barks at any automobile, bicycle, or motorized vehicle, or;
  - worries or annoys any other animal, or;
  - is apparently or actually infected with rabies or any other infectious disease and is not under a veterinarian's care, or;
  - whether confined on a leash, immediate and effective control or not:
    - is named or described or otherwise designated in a complaint made under the provision of the Dangerous Dog Act, or;
    - is the subject of a written and signed complaint as creating a nuisance by barking, howling, or otherwise disturbing any person at any time of the day or night
- may be captured and impounded by the Animal Control Officer and confined in a pound authorized by the Town, where it shall remain for a period of not more than 96 hours. Following the expiry of the specified period, if unclaimed shall be dealt with in the manner described in Section 6.2. In lieu of impoundment, or when claimed by the owner, the owner shall be served with a Dog Control Ticket for each and every contravention of conditions prescribed within this by-law.
- 4.4 If the Animal Control Officer determines that a dog is a vicious dog either through personal observation or after an investigation initiated by a complaint, he or she may in writing:
- inform the owner that his dog has been determined to be a vicious dog
  - require the owner to keep such dog in accordance with the provisions of this by-law respecting vicious dogs
  - inform the owner that, if the vicious dog is not kept in accordance with the provisions of this by-law with respect to vicious dogs, the owner will be fined, or subject to enforcement action as indicated in this by-law.
- 4.5 In addition to the remedies set forth in this by-law, if the Animal Control Officer determines that a vicious dog is not being kept in accordance with this by-law, he or she may make a complaint pursuant to the Dangerous Dogs Act for an Order directing that such dog be controlled or destroyed.

**5. IMPOUNDMENT OF DOGS**

- 5.1 The Animal Control Officer shall:
- forthwith following the impoundment of any dog, notify the owner if ascertainable of such impoundment.
  - Make provisions for an adequate animal shelter and provide adequate care, food and water for any impounded dog.
  - Keep a record of all impounded dogs and of their disposal.
- 5.2 The Animal Control Officer or Police Officer may seize and impound:
- any dog running at large
  - any female dog in heat not confined and housed
- 5.3 The enforcement of the jurisdiction provided for in Section 5.1 but not for the purpose of investigation only, the Dog Control Officer is hereby authorized to enter any privately owned premises at reasonable times, provided however, that in this section, premises does not include a building used as a dwelling house.

**6. RELEASE OF IMPOUNDED DOGS**

- 6.1 All impounded dogs shall be kept for a period of ninety-six (96) hours, including the day of impounding. Saturdays, Sundays and statutory holidays shall not be included in the computation of the 96 hour period. During this period, any healthy dog may be redeemed by its owner or agent of the owner, upon payment to the Town of:
- the appropriate fines where applicable as levied under this by-law
  - the appropriate license fees when a dog is not licensed, and;
  - a daily impoundment fee as outlined in Schedule "A"
- 6.2 At the expiry of the 96 hour period, any dog not redeemed may be destroyed. The Town shall report any apparent illness, communicable disease, injury or unhealthy condition of any dog to a veterinarian and act upon his recommendation. The owner, if known, shall be held responsible for all resulting charges and/or costs.

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO  
PROVIDE REGULATIONS FOR THE CONTROL OF DOGS IN THE TOWN**

**7. PENALTIES**

- 7.1 Where the owner of a dog has failed to obtain a license as set out and prescribed within this by-law, a Dog Control Ticket shall be issued by the Animal Control Officer for each offense as outlined in Schedule "A"
- 7.2 Within 14 days of issuance of the second Dog Control Ticket, if the required license is not obtained and all outstanding Dog Control Tickets paid, the Dog Control Officer shall swear out a complaint.
- 7.3 For each and every offense cited in this by-law or where an infraction of the various offenses set out within this by-law has occurred, within any 12 month period, the first ticket and any subsequent tickets shall be as outlined in Schedule "A". The tickets shall be due and payable within 14 days of the date of issue.
- 7.4 Any person who:
  - a) teases, torments or annoys any dog in the Town;
  - b) removes or attempts to remove any dog from the animal shelter while it is impounded, or interferes with the Animal Control Officer in any way while he is enforcing the duties as prescribed in this by-law or;
  - c) contravenes any provision of this by-law is:  
guilty of an offense and liable on summary conviction, to a fine of not less than that indicated in Schedule "A" plus costs, and in default of payment, to imprisonment for a period of not less than seven (7) days and not exceeding thirty (30) days. This shall be in addition to any applicable fee or fines.
- 7.5 In lieu of being prosecuted any person who has contravened any provisions of this by-law may elect to voluntarily pay a fine in respect of the contravention, in which case the fine shall be the minimum amount that may be imposed by the Court for such a breach as indicated in Section 7.4 above provided that payment of the penalty as set out in the Dog Control Ticket/s is made to the Town within 14 days from the date of service of the Dog Control Ticket.
- 7.6 The Dog Control Ticket may be issued by:
  - a) personally serving it upon the alleged offender, or
  - b) by sending it to the alleged offender, or
  - c) by sending it to the alleged offender by registered mail to the address of the owner of the dog as recorded at the time of registration of the said dog with the Town of Rimbey.
- 7.7 It is the intention of the Town Council that each separate provision of this by-law shall be deemed independent of all other provisions, and it is further the intention of the Town Council that if any provision of this by-law be declared invalid by a Court, all other provisions shall remain valid and enforceable.

Schedule "A" shall form part of this by-law and may be amended from time to time by resolution of Council.

This By-Law shall come into effect January 1, 2004.

By-Law 491/85 & By-Law 686/98 are hereby rescinded.

READ a First Time in Council this 14<sup>th</sup> day of July, 2003.

READ a Second Time in Council this 11<sup>th</sup> day of August, 2003.

Read a Third Time and Finally Passed this 11<sup>th</sup> day of August, 2003.

  
MAYOR

  
TOWN MANAGER



**Schedule "A"**  
**By-Law 755/03**

**LICENSE FEE** \$ 20.00 per year  
The License Fee is valid from January 1 –  
December 31 of the calendar year.

**IMPOUND FEE:** \$ 40.00 per day

**OFFENSES, PENALTIES, FINES & TICKETS**

Failure to License	\$ 20.00 plus applicable license fee
Permitting a dog to run at large	\$ 40.00 for the first offense
Permitting a vicious dog to run at large	\$ 200.00 for the first offense
Failure to confine a vicious dog when on the premises of the owner in accordance with this By-Law	\$ 100.00 for the first offense
Failure to muzzle or otherwise secure a vicious dog when off the premises of the owner	\$ 100.00 for the first offense
When a vicious dog attacks or bites causing injury to any human or animal	\$ 500.00 for the first offense
Any other contravention where a vicious dog is involved	\$ 100.00 for the first offense
All other contraventions of this By-Law Inclusive of excessive barking, howling, etc.	\$ 40.00 for the first offense

**SECOND OR SUBSEQUENT OFFENSE** Double the amounts indicated above

The owner of a vicious dog may also choose to have their dog destroyed at the owner's costs.



**TOWN OF BEAUMONT**  
**Bylaw #851-15**

BEING A BYLAW OF THE TOWN OF BEAUMONT, IN THE PROVINCE OF ALBERTA  
FOR THE PUPOSE OF CONTROLLING AND REGULATING ANIMALS

**WHEREAS**, Council deems it necessary to regulate and control dogs, cats and other animals; and to provide for the controls and conditions on certain animals;

**AND WHEREAS**, Section 7 of the Municipal Government Act allows a Council to pass bylaws in relation to wild and domestic animals and activities in relation to them;

**NOW THEREFORE**, the Council of the Town of Beaumont in the Province of Alberta duly assembled hereby enacts as follows:

**SECTION 1: TITLE**

- 1.1. This Bylaw may be cited as the "Animal Control Bylaw"

**SECTION 2: DEFINITIONS**

- 2.1. **"Animal"** means, any living organism, other than a human, having sensation and the power of voluntary movement including but not limited to a Dog, Cat, Livestock, or Domesticated Animal.
- 2.2. **"Attack"** means, an injury, excluding a Bite, including but not limited to bruising, laceration, bone break or sprain.
- 2.3. **"At Large"** means, an Animal off of private property and not on a Leash held by a person able to control the Animal.
- 2.4. **"Bite"** means, an injury by teeth including but not limited to a bruise, puncture, or bone break.
- 2.5. **"Cat"** means, a member of the domesticated feline family.
- 2.6. **"Cattery"** means, any person, group of persons, firm or corporation that is approved and currently licensed by the Town, which is engaged in the business or recreation of breeding and/or boarding and/or selling of Cats.
- 2.7. **"Chase"** means, to pursue or catch up with.
- 2.8. **"Communicable Disease"** means a disease that affects Animals and may be transmitted to human beings and/or other Animals.
- 2.9. **"Collar"** means, a band, which is of suitable size and strength that may be humanely placed around the neck of an Animal.
- 2.10. **"Domesticated Animal"** means, an Animal kept as a pet, but does not include a Dog, Cat, or Livestock.

**TOWN OF BEAUMONT**  
**Bylaw #851-15**

- 2.11. **“Dog”** means, a member of the domesticated canine family.
- 2.12. **“Feral”** means, an Animal, which is wild in nature and shows no signs of domestication.
- 2.13. **“Harboring”** means, to give shelter, care for, or give home to.
- 2.14. **“Harness”** means, straps and fittings that are of suitable size and strength that may be humanely attached to the chest and back of an Animal.
- 2.15. **“Identification”** means, an object, mark, or device which is found on an Animal and can be traced to current Ownership information including but not limited to a tag, microchip, or tattoo.
- 2.16. **“Kennel”** means, any person, group of persons, firm or corporation that is approved and currently licensed by the Town, which is engaged in the business or recreation of breeding and/or boarding and/or selling of Dogs.
- 2.17. **“Livestock”** means, such Animal that is generally kept for agricultural use including but not limited to; horse, cattle, chicken, sheep, swine, goat, mule or ass, but does not include Dogs, Cats, or Domesticated Animals.
- 2.18. **“Leash”** means, a tether of suitable strength that may be humanely attached to the Collar or Harness of an Animal.
- 2.19. **“Muzzle”** means, a humane fastening or covering device of adequate strength placed over the mouth of an Animal to prevent it from Biting.
- 2.20. **“Off-Leash Area”** means, an area designated and signed by Town Administration where Owners may legally have their Dog At Large.
- 2.21. **“Nuisance Animal”** means, an Animal deemed a nuisance pursuant to section 5.1 of this Bylaw.
- 2.22. **“Owner”** means, any person, partnership, association or corporation owning, possessing or having charge of or care and control over any Animal; or Harboring any Animal; or suffering or permitting any Animal to remain about the Owner’s private property.
- 2.23. **“Peace Officer”** means, a member of a police service as per the Police Act, R.S.A. 2000, c. P-17, a Community Peace Officer appointed by the Town as per the Peace Officer Act, S.A. 2006, c. P-3.5, and a Bylaw or Animal Control Officer, appointed by the Town, pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26.
- 2.24. **“Pest”** means, an Animal excluding Dogs, Cats, Livestock or Domesticated Animals that may cause damage to a person, other Animal, or property including but not limited to; bees, wasps, mice, gophers, pigeons, skunks and porcupines.

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- 2.25. **"Provocation"** means, an action, gesture or speech that could reasonably be considered threatening.
- 2.26. **"Pound"** means, the premises designated by the Town for the purpose of impounding, housing, and caring for Animals regulated under this Bylaw.
- 2.27. **"Restricted Animal"** means, an Animal deemed restricted pursuant to section 5.2 of this Bylaw.
- 2.28. **"Town"** or **"Town Administration"** means, the Town of Beaumont.
- 2.29. **"Veterinarian"** means, a registered Veterinarian as defined in the Veterinary Profession Act, R.S.A. 2000, c. V-2.
- 2.30. **"Violation Notice"** means, a tag or similar documents issued by the Municipality pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26.
- 2.31. **"Violation Ticket"** means, a ticket issued pursuant to Part II or III as applicable, of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34 and the regulations there under.

**SECTION 3: LICENSING**

- 3.1. No person shall be an Owner of any Dog or Cat over the age of six (6) months within the Town, unless such Dog or Cat is licensed with Town Administration.
- 3.2. The Owner of every Dog or Cat over the age of six (6) months in the Town shall each calendar year, renew every Dog or Cat license as set out in the Town Fees & Charges Schedule. Owners who fail to renew the license fee shall be considered to not have a valid license for their Dog or Cat.
- 3.3. Every person who is a resident and becomes the Owner of a Dog or Cat over the age of six (6) months or every person that takes up residence within the Town and is the owner of a Dog or Cat which is over the age of six (6) months, shall license the same, within fifteen (15) days after becoming Owner of the said Dog or Cat; or taking up residence within the Town.
- 3.4. In relation to this Bylaw, the burden of proof relating to the age of the Dog or Cat shall be upon the Owner and unless the contrary is proven, the Dog or Cat shall be presumed to have attained the minimum age of six (6) months prior to the time of the violation.
- 3.5. Licenses issued under this Bylaw shall not be transferable from one Dog or Cat to another or from one Owner to another.

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- 3.6. Upon receiving the required license, the Owner of a license will be supplied by Town Administration with either:
- (a) a license tag if the Dog or Cat in question had not been licensed the previous year within the Town; or
  - (b) a license renewal receipt if the Dog or Cat in question had been licensed the previous year within the Town.
- 3.7. If said license tag is lost, a replacement tag can be supplied by making payment of the fee set out in the Town Fees & Charges Schedule to Town Administration.
- 3.8. If said license is not issued to the current Owner and/or Dog or Cat, the license shall be deemed invalid.
- 3.9. No person shall be entitled to a license rebate under this Bylaw.
- 3.10. Every Dog or Cat shall wear the provided Town license tag when it is off the private property of the Owner of said Animal.
- 3.11. Dog and Cat Owners shall provide Town Administration with the following information with each application for a Dog or Cat license:
- (a) name, address and phone number of Owner via valid identification; and
  - (b) name, breed and description of Dog or Cat to be licensed; and
  - (c) if applicable, proof of spaying or neutering from a Veterinarian; and
  - (d) any other reasonable information deemed appropriate by the Town.
- 3.12. Any person wishing to obtain a Dog or Cat license shall be a minimum of eighteen (18) years old.
- 3.13. Town Administration shall keep a record of all Dog and Cat licenses pursuant to this Bylaw.
- 3.14. Every Owner of a Dog or Cat shall notify Town Administration within fifteen (15) days if:
- (a) The Dog or Cat has changed ownership; and/or
  - (b) The Owner, Dog or Cat has changed address; and/or
  - (c) The Dog or Cat is deceased.

**SECTION 4: RESPONSIBILITIES**

- 4.1. No person shall be an Owner of more than three (3) Dogs, or more than three (3) Cats, or more than a total of four (4) Cats and Dogs combined that are six (6) months of age or more, at any one property within Town.
- 4.2. Subsection 4.1 of this Bylaw shall not apply to:

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- (a) any premises with a valid business license for the care and treatment of Dogs or Cats operated by and in charge of a Veterinarian; and/or
  - (b) an organization with a valid business license that is offering a recognized training or obedience class for Dogs or Cats; and/or
  - (c) any person in possession of a valid business license to operate a pet store, Kennel, Cattery or Pound, as long as said person adheres to said Town business license and land use conditions; and/or
  - (d) Dogs or Cats temporarily in the Town for a period not exceeding fifteen (15) days in any three (3) month period. Longer periods may be authorized by written permission from a Peace Officer.
  - (e) other properties at the determination of a Peace Officer.
- 4.3. No Owner of an Animal shall allow it to be At Large within the Town.
- 4.4. No Owner of an Animal shall allow it to be in a playground, on a sports field, or in any other area signed for no Animals or as directed by a Peace Officer.
- 4.5. An Owner of a female Animal in heat shall confine the Animal indoors the whole period that the Animal is in heat; except for the sole purpose of allowing defecating and/or urinating and only if on a Leash or Harness under direct supervision to prevent escape.
- 4.6. If an Animal defecates on any public or private property other than the property of its Owner, the Owner shall cause such feces to be removed immediately.
- 4.7. No Owner of an Animal shall allow it to bark, howl or make other noise excessively in a manner as to disturb a reasonable person.
- 4.8. No Owner of an Animal shall allow it to damage public or private property.
- 4.9. No Owner of an Animal shall allow the Animal to:
- (a) Chase a person or Animal; and/or
  - (b) Attack a person or Animal; and/or
  - (c) Bite a person or Animal.
- An Owner cannot be fined for more than one of these subsections arising from a single event. These fines are separate to each Animal involved.
- 4.10. No violation of subsections 4.7, 4.8 and 4.9 shall be deemed to have occurred if the Animal's actions were determined by a Peace Officer to be a result of Provocation.
- 4.11. Owners under investigation for violations under subsection 4.9 shall be required at a Peace Officer's request to provide documents for the involved Animal(s) including but not limited to Veterinarian records.
- 4.12. No person shall Harbor any of the following within Town:

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- (a) livestock (agriculturally zoned property exempt); and/or
  - (b) poisonous Animal; and/or
  - (c) any other Animal deemed dangerous or objectionable, in the opinion of a Peace Officer, excluding Nuisance Animals and Restricted Animals.
- 4.13. A Peace Officer may issue a permit allowing exemption of subsection 4.12 to a person under imposed written conditions, and if such person fails to meet the conditions, they are deemed to have not complied with this section, resulting in a voiding of the permit and fine.
- 4.14. A Peace Officer may give written notice to the Owner of an Animal listed in subsection 4.12, specifying that the Animal shall be removed from the Town by a specified date.
- 4.15. No person shall negligently or willfully open any gate, door or other opening in a fence, enclosure, structure, or otherwise release an Animal which has been confined, thereby allowing said Animal to run At Large.
- 4.16. No person shall willfully or negligently tease, torment, or annoy any Animal.
- 4.17. No person shall willfully or negligently harm or injure any Animal. No violation shall have occurred if the harm or injury caused was a result of self defense.
- 4.18. No person shall leave an Animal unattended in or on a vehicle, trailer or similar object without proper protection from the atmospheric elements such as the sun, snow, rain, wind, cold or hot temperatures.
- 4.19. No person in the opinion of a Peace Officer shall leave an Animal in a vehicle, trailer, or similar object for an unreasonable length of time.
- 4.20. Every person driving a vehicle shall ensure that an Animal in or on said vehicle is secured in a fashion as to prevent potential injury or escape.
- 4.21. Every person parking a vehicle shall ensure that an Animal in or on said vehicle is contained in a fashion as to prevent the Animal from escaping, and/or Chasing, Biting, Attacking people or Animals when walking by.
- 4.22. Every Owner of an Animal shall provide sufficient food, water, and shelter including protection from the atmospheric elements such as the sun, snow, rain, wind, cold or hot temperatures.
- 4.23. Every Owner of an Animal shall provide care and medical attention when required.
- 4.24. Every person shall ensure the immediate removal of any Pest infestation or nest on private property owned by them or when ordered to by a Peace Officer. Failure to do so may result in action by the Town and any cost incurred by the Town shall be billed to and be the responsibility of the property owner. Failure to pay within

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the specified time provided shall result in costs associated being placed on the property owner's tax roll as per the Town Fees & Charges Schedule.

- 4.25. A person shall not obstruct or hinder a Peace Officer in the execution of their powers and duties pursuant to this Bylaw.

**SECTION 5: NUISANCE & RESTRICTED ANIMALS**

- 5.1. Any Animal may be deemed a Nuisance Animal by a Peace Officer, if the said Owner has been fined for a violation involving being At Large and/or excessive noise and a Peace Officer determines on reasonable grounds based through personal observation, history, or on the basis of facts in an investigation that the Animal is likely to violate again.
- 5.2. Any Animal may be deemed a Restricted Animal by a Peace Officer if the Owner has been fined for an Attack or Bite and a Peace Officer determines on reasonable grounds that the Animal is a danger to the public, either through personal observation or on the basis of facts determined after an investigation.
- 5.3. If an Animal has been deemed a Nuisance Animal and/or a Restricted Animal, a Peace Officer shall:
- (a) give the Owner a written notice that the Animal has been determined to be a Nuisance Animal or a Restricted Animal for the applicable violation; and
  - (b) require the Owner, upon receipt of the notice, to keep such Animal in accordance with conditions specified by a Peace Officer pursuant to sections 5.4 to 5.8 of this Bylaw; and
  - (c) inform the Owner that if the Animal is not kept in accordance with the conditions specified by a Peace Officer and this Bylaw, the Owner will be fined, and/or subject to enforcement action under this Bylaw.

Where the Owner of an Animal that has been deemed a Nuisance Animal and/or a Restricted Animal produces information that may alter a determination made, a Peace Officer, as soon as is reasonably possible, may cause the matter to be reviewed and make a final determination.

- 5.4. A Peace Officer may impose reasonable conditions based on history and circumstances to an Owner of a Nuisance Animal to reduce or deter future violations. Violation of conditions imposed may result in fines and/or enforcement under this Bylaw.
- 5.5. When a Restricted Animal is on the private property of its Owner, it shall be kept under the following conditions, at the determination of a Peace Officer:
- (a) be kept confined indoors; and/or
  - (b) if outdoors in a fenced location, be kept on leash, or harness and under the direct control of a person age eighteen (18) years or older; and/or



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- (c) if outdoors in a non fenced location be kept on Leash or Harness, wearing a Muzzle and under the direct control of a person age eighteen (18) years or older; and/or
- (d) if outdoors and not supervised by a person age eighteen (18) years or older, confined in a securely enclosed and locked pen, secured in such a fashion as to prevent the escape of the restricted Animal, and to prevent the entry of persons unauthorized by the Owner; and/or
- (e) if outdoors and not supervised by a person age eighteen (18) years or older, kept in a fenced location, on a Leash or Harness secured to a permanent structure, wearing a Muzzle and unable to come within one (1) meter of the fence. The fenced area shall be locked to prevent the entry of persons unauthorized by the Owner; and/or
- (f) any other reasonable condition deemed appropriate by the Peace Officer given the circumstances.

Any such pen mentioned in subsection 5.5(d) shall have a secure top and sides and either:

- (a) have a secure bottom effectively attached to the sides; or
- (b) the sides shall be embedded in the ground to a minimum of thirty (30) centimeters.

- 5.6. When a Restricted Animal is off the private property of the Owner for any distance or period of time, it shall be securely Muzzled, and shall be on Leash or Harness under the direct control of a person age eighteen (18) years or older, capable of effectively preventing it from becoming At Large, Chasing, Attacking, or Biting a human or other Animal.
- 5.7. A Peace Officer may order an Owner to have a Restricted Animal undergo a behavioral evaluation in a manner deemed appropriate by a Peace Officer to determine appropriate enforcement action and/or conditions imposed.
- 5.8. A Peace Officer may order an Owner to have permanent identification placed on a Nuisance Animal and/or a Restricted Animal including but not limited to a microchip, and/or tattoo, so that they may be identified at all times.
- 5.9. If the Owner of a Nuisance Animal or a Restricted Animal violates conditions imposed and/or violates other sections of this Bylaw, and in the opinion of a Peace Officer based on the evidence presented is a threat to reoffend, a Peace Officer may give written notice to the Owner specifying that the Nuisance Animal or Restricted Animal be permanently removed from the Town by a specified date.

**SECTION 6: OFF-LEASH DOG AREAS**

- 6.1. Licensed Dogs and Dogs under six (6) months of age are permitted to be At Large within locations of Town signed as Off-Leash Areas. All other provisions of this Bylaw shall remain in effect at all designated Off-Leash Areas.

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- 6.2. Dogs that are Unlicensed, a Nuisance Animal and/or Restricted Animal are not permitted to be in an Off-Leash Dog Area at anytime.
- 6.3. Each Owner of a Dog in an Off-Leash Area must carry a suitable Leash for each Dog.
- 6.4. When a Dog is At Large in a designated Off-Leash Area, the Owner of the Dog must be in the Off-Leash Area and be within a distance to monitor the Dog.
- 6.5. All persons in charge of a Dog at an Off-Leash Area must maintain control of said Dog at all times. If a Dog becomes a concern, or threatening to persons, property or other Animals while At Large in an Off-Leash Area, the Owner or person in care and control of the said Dog shall immediately take physical control by fastening a suitable Leash to the said Dog.
- 6.6. A Peace Officer may direct that any Dog be put or kept on a Leash in an Off-Leash Area and/or direct a Dog to be removed from an Off-Leash Area.
- 6.7. A Peace Officer in writing may ban a person or Dog from use of an Off-Lease Area for a period of time to be determined by the Peace Officer.

**SECTION 7: COMMUNICABLE DISEASE CONTROL**

- 7.1. An Owner of an Animal who on reasonable grounds believes said Animal has contracted a Communicable Disease shall immediately notify a Peace Officer.
- 7.2. When an Animal having a Communicable Disease dies, the Veterinarian and/or Owner shall send the complete body of said Animal to the appropriate health department for pathological examination and to notify a Peace Officer of reports of human contact, and the diagnosis made of the suspected Animal by a Veterinarian.
- 7.3. In the event of an outbreak, or threatened outbreak of a Communicable Disease affecting Animals, A Peace Officer may order and direct that any Animal in Town be confined to the Owner's premises and/or indoors as to limit the chance of infection to persons or Animals.
- 7.4. During such period of a Communicable Disease quarantine as herein mentioned, every Animal affected by said Communicable Disease shall, at the Owner's expense, be treated for the Communicable Disease by a Veterinarian, and be humanely euthanized if so directed by such Veterinarian.
- 7.5. The carcass of any Animal exposed to a Communicable Disease shall upon demand, be surrendered to a Peace Officer.

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**SECTION 8: SEIZURE, IMPOUNDMENT AND DISPOSITION**

- 8.1. A Peace Officer may enter any private or public land, or place, other than a dwelling house if necessary, for the purposes of carrying out their duties under this Bylaw as per Section 542 of the Municipal Government Act R.S.A. 2000.
- 8.2. A Peace Officer may utilize bait, live traps, nets, catch poles, snappy snares and/or any other humane equipment or technique to assist in the seizure or capture of a Dog, Cat, Livestock or Domesticated Animal in accordance with this Bylaw. Said equipment or technique shall be used in a humane manner.
- 8.3. Excluding Pests, or under the direction of a Peace Officer, no person shall use a trap or similar device to capture an Animal At Large.
- 8.4. A Peace Officer may capture and impound any Animal found running At Large.
- 8.5. A person who has captured an Animal At Large shall turn over said Animal to a Peace Officer. Failure to turn the captured Animal over may also result in criminal action and/or civil liability.
- 8.6. A Peace Officer may authorize a person to transport an Animal captured At Large to the Pound. Any person authorized to do so by a Peace Officer shall take all necessary steps to ensure the humane wellbeing of the Animal while under their care and control.
- 8.7. If in the opinion of a Peace Officer, an Animal is found to be in distress and where an Owner is not able to be contacted and immediately relieve the distress or is unlikely to do so, a Peace Officer may immediately seize the Animal by reasonable means. A Peace Officer may then either impound the Animal to provide adequate food, water and shelter, or in the case of more severe distress, transport the Animal to a Veterinarian.
- 8.8. A Peace Officer who takes custody of an Animal shall take all reasonable steps to:
  - (a) ensure the Animal is provided with adequate care, food, water, shelter; and
  - (b) locate the Owner of the Animal, including a search of the Animal's Identification; and
  - (c) in the case of any apparent illness, Communicable Disease, injury, unhealthy condition of any Animal where the Peace Officer is unable to locate and contact the Owner within a reasonable time, transport the Animal to a Veterinarian, and act upon the Veterinarian's recommendation including but not limited to medical care and euthanasia. If located, the Owner shall be liable for any associated medical costs incurred.
- 8.9. A Peace Officer may capture and/or seize any Animal alleged to have been involved in a Chase, Attack or Bite and may impound said Animal at the Pound. The Animal seized under this subsection shall be subject to an impound time of no

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longer than the completion of an investigation by a Peace Officer or as otherwise specified by Order of the Court.

- 8.10. A Peace Officer may seize and impound a Nuisance Animal or a Restricted Animal if the Owner has failed to comply with the conditions imposed by a Peace Officer. The Nuisance Animal or Restricted Animal shall be released to the Owner when in the opinion of the Peace Officer, the conditions have been met.
- 8.11. A Peace Officer may seize an Animal or the carcass of an Animal with a Communicable Disease. A Peace Officer shall consult a Veterinarian or appropriate health official when determining proper follow up action.
- 8.12. A Peace Officer may seize and impound an Animal in violation of subsections 4.12, 4.13 and 4.14 (Livestock, poisonous or objectionable Animals), until:
- (a) the Owner meets conditions requested by a Peace Officer and receives a permit; and/or
  - (b) the Owner finds appropriate accommodations outside of Town; and/or
  - (c) in writing, the Owner voluntarily relinquishes Ownership of the Animal to the Town through a Peace Officer.
- 8.13. An Owner shall, upon the request of a Peace Officer, surrender an Animal for seizure and impoundment under this Bylaw. Failure to do so may result in a fine and/or application to the Court of Queen's Bench for an order restraining a person from interfering with the enforcement of this Bylaw as per Section 543 of the Municipal Government Act R.S.A. 2000.
- 8.14. An Animal captured/seized and impounded with no Identification shall be held in the Pound for a period of at least three (3) days. An Animal impounded with Identification, and/or in the opinion of a Peace Officer or Veterinarian to be a Purebred shall be held in the Pound for a period of at least ten (10) days. The day of impoundment, statutory holidays and each day that the Pound is closed shall not be included in the computation of the holding period. During this period, any Animal not under investigation may be redeemed by its Owner, or agent of the owner who provides valid identification, proof of ownership and takes payment of:
- (a) associated impound fee as per the Fees & Charges Schedule; and,
  - (b) any associated medical costs that may have been incurred.
- 8.15. A Peace Officer may waive any or a portion of impound fees and/or medical costs upon the Animal's release to the Owner.
- 8.16. At the expiration of the holding periods described in subsection 8.14, any impounded Animal shall become the property of the Town and may be adopted. A Peace Officer shall be required to authorize the adoption of the said Animal. Any person or organization who adopts an Animal shall obtain full rights and title of said Animal and the right and the title of the former Owner shall cease forthwith.

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- 8.17. A Peace Officer may consider euthanizing an unclaimed Animal if the Animal is:
- (a) in the opinion of a Veterinarian, Feral; and/or
  - (b) in the opinion of a Veterinarian cannot be adopted due to medical reasons; and/or,
  - (c) in the opinion of a Peace Officer is unfit for adoption due to observed behaviors; and/or
  - (d) unable to be adopted within a reasonable time, and unable to be accommodated at the Pound or by other reasonable means.
- 8.18. An Owner in writing may voluntarily relinquish Ownership to the Town via a Peace Officer of any Animal seized. Any such Animal shall be handled in accordance with the provisions of this Bylaw.

**SECTION 9: PENALTIES AND ENFORCEMENT**

- 9.1. Any person violating a provision of this Bylaw shall be liable to the specified penalty set out in Schedule A.
- 9.2. A Peace Officer is hereby authorized to issue a Violation Notice or a Violation Ticket with a specified penalty pursuant to the Provincial Offences Procedure Act, R.S.A. 2000.
- 9.3. Nothing in this Bylaw shall preclude a Peace Officer from issuing a Violation Ticket for a mandatory court appearance to any person who contravenes any provision of this Bylaw.
- 9.4. Nothing in this Bylaw precludes a Peace Officer from laying charges under alternate legislation including, but not limited to, the Dangerous Dogs Act, R.S.A. 2000 and the Animal Protection Act R.S.A. 2000.
- 9.5. Charges, conditions or rulings under Provincial legislation including, but not limited to, the Dangerous Dogs Act, R.S.A. 2000 and the Animal Protection Act R.S.A. 2000 shall overrule similar sections of this Bylaw.
- 9.6. It is the intention that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention that if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

TOWN OF BEAUMONT  
Bylaw #851-15


**SECTION 10: EFFECTIVE DATE AND REPEAL**

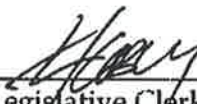
- 10.1. This Bylaw shall come into force upon the third and final reading and the signing by the Mayor and the Legislative Clerk.
- 10.2. Upon third and final reading and signing of this Bylaw, Animal Control Bylaw #602-04 is hereby repealed.

Read a first time in Council this 28<sup>th</sup> day of April, 2015.

Read a second time in Council this 12<sup>th</sup> day of May, 2015.

Read a third and final time in Council this 12<sup>th</sup> day of May, 2015.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Legislative Clerk  
Beth Kobly  
Acting Legislative Clerk

**TOWN OF BEAUMONT**  
**Bylaw #851-15**

**Schedule A**  
**Offences and Penalties**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
3.1	Fail to obtain a Dog/Cat license	\$250.00
3.10	Fail to display a license tag on a Dog/Cat	\$100.00
3.14	Fail to update Owner/Dog/Cat information	\$100.00
4.1	Harbor excessive Dogs and/or Cats	\$250.00
4.3	Animal At Large	\$100.00 \$250.00 -Nuisance Animal (if applicable) \$500.00 - Restricted Animal
4.4	Animal in prohibited area	\$100.00
4.5	Fail to keep female Animal in heat confined	\$250.00
4.6	Fail to immediately remove defecation off Owner's property	\$250.00
4.7	Animal make excessive noise	\$250.00 \$500.00 - Nuisance Animal (if applicable)
4.8	Animal damage public/private property	\$500.00
4.9(a)	Animal Chase a person or Animal	\$250.00 \$1000.00 - Restricted Animal
4.9(b)	Animal Attack a person or Animal	\$500.00 \$1500.00 - Restricted Animal
4.9(c)	Animal Bite a person or Animal	\$750.00 \$2000.00 - Restricted Animal
4.11	Fail to produce documents	\$250.00
4.12	Harbor Livestock/poisonous/objectionable Animal without permit	\$250.00
4.13	Violate conditions of Livestock/poisonous/objectionable Animal permit	\$500.00
4.14	Fail to remove Livestock/poisonous/objectionable Animal from Town by specified date	\$1000.00
4.15	Allow or cause an Animal to become At Large	\$250.00
4.16	Tease, torment, or annoy an Animal	\$250.00
4.17	Harm or injure an Animal	\$1000.00
4.18	Leave an Animal unprotected from the elements in a vehicle/trailer/object	\$500.00
4.19	Leave an Animal in a vehicle/trailer/object for an unreasonable amount of time	\$250.00
4.20	Drive vehicle with an unsecured Animal	\$250.00

**TOWN OF BEAUMONT**  
**Bylaw #851-15**

**Schedule A**  
**Offences and Penalties**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
4.21	Fail to adequately confine an Animal in a parked vehicle	\$250.00
4.22	Fail to provide adequate food/water/shelter to an Animal	\$1000.00
4.23	Fail to provide needed medical care to an Animal	\$1000.00
4.24	Fail to remedy Pest infestation	\$500.00
4.25	Obstruct a Peace Officer	\$1000.00
5.4	Nuisance Animal violate conditions	\$500.00
5.5.	Restricted Animal violate on property conditions	\$1000.00
5.6.	Restricted Animal violate off property conditions	\$1000.00
5.7	Fail to have evaluation done on a restricted Animal	\$500.00
5.8	Fail to have Identification placed on a Nuisance Animal/Restricted Animal	\$500.00
5.9	Fail to remove a Nuisance Animal or Restricted Animal from Town as directed	\$3000.00
6.2	Have a Dog that is unlicensed/Nuisance Animal/Restricted Animal in an Off-Leash Dog Area	\$100.00
6.3	Fail to carry a Leash in an Off-Leash Dog Area	\$100.00
6.4	Fail to adequately supervise a Dog in an Off-Leash Dog Area	\$100.00
6.5	Fail to adequately control a Dog in an Off-Leash Dog Area	\$250.00
6.6	Fail to obey the direction of a Peace Officer in an Off-Leash Dog Area	\$500.00
6.7	Fail to comply with a ban from an Off-Leash Dog Area	\$500.00
7.1	Fail to notify a Peace Officer of an Animal with a Communicable Disease	\$1000.00
7.2	Fail to turn over carcass of an Animal with a Communicable Disease to the appropriate health official	\$1000.00
7.3	Fail to confine Animal during an outbreak as directed	\$1000.00
7.4	Fail to seek treatment for Animal with a Communicable Disease	\$1000.00
7.5	Fail to surrender the carcass of an Animal with a Communicable Disease as requested	\$1000.00
8.3	Person use a trap or similar device	\$250.00
8.5	Failure to surrender captured Animal	\$500.00
8.13	Failure to surrender Animal for seizure and impoundment	\$1000.00





## TOWN OF BLACKFALDS BYLAW 1181/14

A BYLAW WITHIN THE CORPORATE LIMITS OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA FOR THE LICENSING, REGULATION AND CONTROL OF ANIMALS AND LIVESTOCK.

WHEREAS Council of the Town of Blackfalds has the authority to enact bylaws under the *Municipal Government Act*, RSA c. M-26, respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS, the Council of the Town of Blackfalds deems it desirable to pass such a Bylaw.

NOW THEREFORE, Council of the Town of Blackfalds, in the Province of Alberta, duly assembled, enacts the following:

### PART 1 - TITLE

1. The Bylaw may be cited as the "Animal Control Bylaw".

### PART 2 - DEFINITIONS

2. In this Bylaw, unless the context otherwise requires, the word, term or expressions:
  - a) "Altered" means neutered or spayed;
  - b) "Animal" shall mean any Dog or Cat;
  - c) "Animal Control Officer" means a person employed under the contract between the Town and its Contractor to enforce the provisions of this Bylaw;
  - d) "Aggressive Dog" means any Dog that:
    - i. has been designated an Aggressive Dog by a Justice;
    - ii. has been made the subject of an Order under the Dangerous Dog Act;
  - e) "Assistance Dog" means any professionally trained Dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his or her independence, safety and mobility;
  - f) "Cat" means either male or female of the feline family;
  - g) "Contractor" means a person employed or under contract by the Town to enforce the provisions of this Bylaw and maintain and administer an impound facility for Animals;
  - h) "Dog" means any male or female of the canine family;
  - i) "Exotic Animals" means an animal not indigenous to Canada and not commonly kept as a household pet in Canada, whether or not such animal is a "wild animal" as defined herein;
  - j) "Former Owner" means the person at the time of impoundment who was the Owner of an Animal which has been subsequently sold or destroyed;
  - k) "Justice" has the meaning as defined in the Provincial Offences and Procedure Act, R.S.A. 2000, c. P-34 and amendments thereto;
  - l) "Kennel" includes a house, shelter, room or place located in a properly zoned area (according to the Town's Land Use Bylaw) where more than 2 Dogs and/or 3 Cats of whatever age or sex are kept or boarded, but does not include commercial premises used for the care and treatment of animals, operated by a duly qualified veterinarian;
  - m) "Leash" means a restraint that is less than two meters in length and made of material capable of restraining the Animal or Aggressive Dog on which it is being used;
  - n) "License" means a license issued by the Town to an Owner upon payment of the required fee for each Animal or Aggressive Dog they own, indicating the year for which the fee has been paid, and which is assigned a number recorded by the Town;
  - o) "Livestock" includes but is not limited to:
    - i. A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep, or goat.
    - ii. Domestically reared or kept deer, reindeer, moose, elk or bison.
    - iii. Fur bearing animals including fox, coyote, wolf, weasels, or mink.
    - iv. Animals of the bovine species.
    - v. Animals of the avian species including chickens, ducks, turkeys, geese, or pheasants.
    - vi. Bees.
    - vii. All other animals normally kept for agriculture purposes.



## TOWN OF BLACKFALDS BYLAW 1181/14

- p) "Minor Injury" means any physical injury to a domestic animal or a person, caused by an Animal or Aggressive Dog, that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring or debilitating;
- q) "Municipal Ticket" means a municipal ticket issued on behalf of the Town for a violation under this Bylaw;
- r) "Muzzle" means a device of sufficient strength placed over an Animal's or Aggressive Dog's mouth to prevent it from biting;
- s) "Officer" includes an Animal Control Officer, a Bylaw Enforcement Officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police;
- t) "Off Leash Area" shall mean an area designated by the Town where an Animal is not required to be controlled by a Leash;
- u) "Owner" includes any person, partnership, association, or corporation:
- i. owning, possessing, having charge of, or control over, any Animal;
  - ii. harboring any Animal;
  - iii. suffering or permitting any Animal to remain about his or her house or premises; and
  - iv. any person to whom a License has been issued under this Bylaw.
- For the purposes of this Bylaw, an Animal can have more than one Owner at the same time, any, or all, who may be charged with offences under this Bylaw.
- v) "Park" or "Parkland" means any recreational land owned or controlled by the Town lying within Town limits, and includes all lands used for picnic grounds, campgrounds, playing fields, natural areas, neighborhood beautification areas, or any other public open space, or publicly maintained area administered by the Town Parks Department, and school grounds and playgrounds whether or not the management or control of such areas or facilities has been delegated to another body and includes all buildings or other improvements situated on these areas;
- w) "Running at Large" shall mean any Animal off the premises of the Owner and not on a Leash held by a person able to control the Animal;
- x) "Severe Injury" means any physical injury to a domestic animal or a person caused by an Animal or Aggressive Dog that results in severe bruising, multiple punctures or lacerations, any laceration requiring sutures or cosmetic surgery, broken bones or other injury severe in nature;
- y) "Tag" means a current metal, or other, tag issued by the Town to an Owner for each Animal or Aggressive Dog they own, indicating the year for which the fee has been paid and a number recorded to the Owner's name;
- z) "Threatening behavior" means behavior that creates a reasonable apprehension of a threat of harm and may include growling, lunging, snarling, charging or chasing;
- aa) "Unaltered" means not neutered or spayed;
- bb) "Wild animal" means an animal of a wild nature or disposition.

### PART 3 - LICENSING PROVISIONS AND OFFENCES

3. Every person, who owns, keeps or harbors an Animal or Aggressive Dog, which is three (3) months of age, or older shall pay to the Town of Blackfalds a yearly license fee as set out in Schedule "A" attached hereto.
4. Upon payment of the current yearly License fee, the Town or its designate shall issue a License and a Tag with a number and year on it to the Owner.
5. Where a License is required, and has been paid for by the tender of an uncertified cheque, the License is automatically revoked if the cheque is not accepted and cashed by the bank on which it was issued.
6. The Tag shall be securely attached to a collar, which shall be worn by the Animal or Aggressive Dog for which it is issued at all times.
7. If a Tag is lost or destroyed, the Owner shall apply for a replacement, which shall be issued upon payment of the specified fee.
8. A Tag is not transferable from one Animal to another or one Aggressive Dog to another, and no refund will be made for any issued Tag.
9. Every person who fails to purchase a License, for any Animal or Aggressive Dog they own, on or before the 31<sup>st</sup> day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.



## TOWN OF BLACKFALDS BYLAW 1181/14

10. The Owner of an Assistance Dog will be issued a License and Tag free of charge.

### **PART 4 - LICENSING REQUIREMENTS FOR AGGRESSIVE DOGS**

11. The Owner of a Dog that has been designated as an Aggressive Dog shall apply for an Aggressive Dog License and Tag immediately upon becoming the Owner of an Aggressive Dog or within seven (7) days after the Dog has been designated as aggressive, whichever occurs first, and prior to January 31 of each subsequent year as set out in Schedule "A".
12. An Aggressive Dog License and Tag shall be issued to the Owner of an Aggressive Dog provided that the Owner has:
- completed a License application in the form specified by the Town; and
  - paid the specified annual fee; and
  - supplied proof satisfactory to the Town that the Owner has a locked pen or enclosure capable of preventing the entry of any person except the Owner.

### **PART 5 – ANIMAL CONTROL PROVISIONS**

13. The Owner of an Animal is guilty of an offence if the Animal:
- is Running at Large;
  - is on Park or Parkland where Animals are prohibited or where the Park or Parkland area contains playground apparatus and/or a sand rubber or other materials utilized as a play area;
  - destroys or damages any public or private property;
14. The Owner of a Cat is guilty of an offence if the Cat defecates or sprays on property other than the Owner's or the Cat stalks birds on property other than the Owner's.
15. The Owner of a female Animal is guilty of an offence if he or she does not keep such Animal housed and confined during the whole period it is in heat.
16. The Owner of a Dog or Aggressive Dog is guilty of an offence if such Dog barks or howls so as to disturb a person;
17. The Owner of a Dog or Aggressive Dog is guilty of an offence if the Dog defecates on any public or private property not owned or occupied by the Owner and the Owner fails to immediately remove the defecation.
18. Any person who owns or occupies a dwelling unit (as defined by the Land Use Bylaw), is guilty of an offence if he or she has more than two (2) Dogs on any land which contains, or is permitted under the Land Use Bylaw to contain, a dwelling unit.
19. Any person who owns or occupies a dwelling unit (as defined by the Land Use Bylaw), is guilty of an offence if he or she has more than three (3) Cats on any land which contains, or is permitted under the Land Use Bylaw to contain, a dwelling unit.
20. Sections 18 and 19 does not apply to premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town's current Land Use Bylaw.
21. The Owner of an Animal or Aggressive Dog is guilty of an offence if he or she allows the defecation of an Animal or Aggressive Dog to accumulate on private property to such an extent that it is likely to annoy people or constitute a nuisance due to odor or unsightliness.
22. A person is guilty of an offence if such person springs or otherwise tampers with or damages a live trap in which Animals or skunks are to be trapped, or have been trapped, so as to allow any Animal or skunk to escape from the trap.
23. Any Owner of an Animal in the Town for a period longer than 30 days in a calendar year is required to have a current license for the Town unless the Owner is visiting and the Animal is licensed in another municipality.



## TOWN OF BLACKFALDS BYLAW 1181/14

24. A person is guilty of an offence if he or she exercises an Animal or Aggressive Dog while he or she is driving in a motor vehicle.
25. The Owner of an Animal is guilty of an offence if he or she fails to carry a Leash while with an Animal in a designated Off Leash Area.
26. The Owner of an Animal or Aggressive Dog is guilty of an offence if he or she fails to ensure the Animal or Aggressive Dog wears a collar and Tag when the Animal or Aggressive Dog is off the Owner's premises.
27. The Owner of an Animal is guilty of an offence if the Animal is in an Off Leash Area and exhibits threatening behavior towards any other domestic animal or a person and the Owner fails to remove the Animal immediately from the Off Leash Area.
28. The owner of a dog is guilty of an offence if such dog is in an area where signs prohibit the presence of dogs.
29. No person shall keep or cause to be kept:
  - a) Any exotic animal, venomous snake, reptile, insect or spider.
  - b) Any wild animal.
  - c) Any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer and/or Municipal Planning Commission.

### **PART 6 – OFFENCES APPLICABLE ONLY TO AGGRESSIVE DOGS**

30. The Owner of an Aggressive Dog is guilty of an offence if:
  - a) the Aggressive Dog is not wearing a muzzle, under control and on a Leash held by a person who is capable of controlling the Aggressive Dog at all times when the Aggressive Dog is off the Owner's property;
  - b) the Aggressive Dog is on the Owner's property and is not indoors, or if outdoors, is not with and supervised by an adult or is not in a locked pen or enclosure capable of preventing the entry of any person except the Owner of the Aggressive Dog;
  - c) within seven (7) days after the Dog has been designated as an Aggressive Dog, the Owner fails to display at each entrance to the Owner's property and on the locked pen or structure in which the Aggressive Dog is confined, clear and visible signs, as specified in the Schedule "B" of this Bylaw, a warning of the presence of an Aggressive Dog on the Owner's property;
  - d) the Aggressive Dog is in a designated Off Leash Area;
  - e) the Aggressive Dog is Running at Large;
  - f) the Owner fails to immediately notify the Town and an Animal Control Officer if the Aggressive Dog is Running at Large;
  - g) the Owner fails to obtain an Aggressive Dog Licence and Tag.

### **PART 7 – KENNELS**

31. Any person who owns, keeps or harbors more than two (2) Dogs or more than three (3) Cats, over the age of three (3) months, without obtaining the required development permit for a kennel in accordance with the Land Use Bylaw, is guilty of an offence.

### **PART 8 – THREATEN, ATTACK OR BIT ANIMAL PROVISIONS**

32. The Owner of an Animal is guilty of an offence if the Animal:
  - a) exhibits Threatening behavior towards a person or other domestic animal;
  - b) bites, attacks or causes Minor Injury to a domestic animal;
  - c) bites, attacks or causes Minor Injury to a person;
  - d) bites, attacks or causes Severe Injury to a domestic animal;
  - e) causes death to a domestic animal;
  - f) bites, attacks or causes Severe Injury or death to a person.
33. The Owner of an Aggressive Dog is guilty of an offence if such Aggressive Dog:
  - a) exhibits Threatening behavior towards a person or a domestic animal;
  - b) bites, attacks or causes Minor Injury to a domestic animal;
  - c) bites, attacks or causes Minor Injury to person;
  - d) bites, attacks or causes Severe Injury to a domestic animal;



## TOWN OF BLACKFALDS BYLAW 1181/14

- e) causes death to a domestic animal;
- f) bites, attacks or causes Severe Injury or death to a person.

34. Sections 32 and 33 apply to the conduct of an Animal whether on or off the property of the Owner.

### **PART 9 – ADDITIONAL PENALTIES**

35. A Justice, after convicting an Owner of Dog of an offence under this Bylaw, may, in addition to the fine specified under this Bylaw, order one or more of the following:

- a) the Dog be designated as an Aggressive Dog;
- b) the Dog be euthanized;
- c) the Owner be prohibited from owning any Dog for a specified period of time.

### **PART 10 – INTERFERENCE WITH AN OFFICER**

36. Any person, whether or not he is the Owner of an Animal or Aggressive Dog which is being or has been pursued and or captured, is guilty of an offence if he or she:

- a) interferes with, or attempts to obstruct, an Officer who is attempting to capture, or who has captured, any animal;
- b) unlocks or unlatches or otherwise opens the vehicle in which animals captured for impoundment have been placed, so as to allow or attempt to allow any animal to escape there from;
- c) removes, or attempts to remove, any animal from the possession of an Officer;
- d) refuses to provide identification (name, address, and date of birth) and proof thereof to an Officer upon request;
- e) provides false or misleading information to an Officer.

### **PART 11 – IMPOUNDING ANIMALS**

37. Any Officer or any designated Contractor with the Town may seize and impound:

- a) any Animal or Aggressive Dog Running at Large;
- b) any Animal or Aggressive Dog not wearing a collar or Tag while off the premises of the Owner;
- c) any Animal found on Park or Parkland and not under the direct control of the Owner;
- d) any female Animal or Aggressive Dog in heat not confined or housed.

38. Upon receiving an Animal or Aggressive Dog for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the Owner of the Animal or Aggressive Dog.

39. Subject to the entry notice provisions of the Municipal Government Act, R.S.A. 2000 c.M-26, an Officer may enter upon privately owned property at all times, other than a dwelling house, for the purposes of enforcing the provisions of this Bylaw.

40. An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets or any other similar means to effect capture of Animals or Aggressive Dogs. The Town or its Contractor shall not be held liable for the death or injury of any Animal or Aggressive Dog.

41. The Contractor shall not sell, euthanize, or otherwise dispose of any impounded Animal or Aggressive Dog until the Animal or Aggressive Dog is retained in the Contractor's impound facility for seventy-two (72) hours, not including the day of impounding, Sundays or Statutory Holidays. After the expiration of seventy-two (72) hours, if the Owner has not claimed the impounded Animal, the Animal becomes the property of the Contractor.

42. The Contractor may retain an Animal for a longer period if in the opinion of the Contractor the circumstances warrant the expense or they have reasonable grounds to believe that the Animal is a continued danger to persons, animals or property.

43. Any healthy Animal may be returned to the Owner during the seventy-two (72) hour period of impoundment upon payment to the Contractor the costs of impoundment and boarding (as specified in the contract between the Town and the Contractor). The





## TOWN OF BLACKFALDS BYLAW 1181/14

Contractor may also collect the appropriate Animal License fee on behalf of the Town if the Animal is not licensed at the time of impound.

44. Any person claiming an impounded Animal shall present government issued identification to the Contractor or its staff.
45. Where an impounded Animal or Aggressive Dog has not been claimed by an Owner within 72 hours of impoundment, the Contractor is authorized to sell, euthanize, or otherwise dispose of any impounded Animal or Aggressive Dog.

### **PART 12 – FULL RIGHT AND TITLE**

46. The purchaser of an Animal from the Contractor pursuant to the provisions of this Bylaw shall obtain full right and title to it and the right and title of the Former Owner of the Animal shall cease upon the purchase.

### **PART 13 – MUNICIPAL TICKETS AND VIOLATION TICKETS**

47. Where an Officer has reasonable grounds to believe that a person has contravened any provision of this Bylaw:
  - a) he or she may serve upon the person a Municipal Ticket allowing payment of the specified fine as set out in Schedule "C" of this Bylaw, which payment will be accepted by the Town or the Contractor on behalf of the Town in lieu of prosecution for the offence if paid within 21 days of the date of service; or
  - b) he or she may issue and serve a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34 and amendments thereto, allowing a voluntary payment or requiring a person to appear in court, without the alternative of making a voluntary payment.
48. An Officer may, but is not required to, issue a Municipal Ticket before issuing a violation ticket under the Provincial Offences Procedure Act.
49. A Municipal Ticket shall be deemed to be sufficiently served if:
  - a) served personally on the Owner of the Animal or Aggressive Dog, or left at the Owner's residence; or
  - b) mailed to the address of the Owner of the Animal or Aggressive Dog.
50. Penalties for a second, third and subsequent offences will be applicable, where those offences occur within one (1) year of the first offence.

### **PART 14 – CONTINUING OFFENCES**

51. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such an offence is liable to a fine in the amount not less than that established by this Bylaw for each such day.

### **PART 15 – SUMMARY CONVICTION**

52. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to the specified penalty set out in Schedule "C" and in default of payment of any fine imposed, to imprisonment for not more than six (6) months. Any person who contravenes any provision of this Bylaw for which there is either "Court" or no penalty specified in Schedule "C", is guilty of an offence and is liable on summary conviction to a fine of not less than five hundred dollars (\$500.00) and not more than ten thousand dollars (\$10,000.00) and in default of payment of any fine imposed, to imprisonment for not more than six (6) months.

### **PART 16 – EXEMPTION FOR POLICE SERVICE DOGS**

53. This Bylaw does not apply to an RCMP Service Dog while it is in Active Service.

### **PART 17 – PROOF OF LICENSE AND AGE OF ANIMAL**

54. In any prosecution or proceedings for a contravention of this Bylaw, the onus of proving all of the following is on the person alleging that:
  - a) a person has a valid and subsisting License for an Animal or Aggressive Dog;



TOWN OF BLACKFALDS
BYLAW 1181/14

- b) an Animal or Aggressive Dog is under 3 months of age; and
c) the length of time an Animal has been in the Town is less than 30 days in a calendar year.

PART 18 - CERTIFIED RECORDS OF TOWN

55. A copy of a record of the Town, certified by the Chief Administrative Officer as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

PART 19 - SEVERABILITY

56. Each separate provision of this Bylaw shall be deemed independent of all provisions, and if any provision of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

PART 20 - ANNUAL LICENSE FEES

Refer to Schedule "A"

PART 21 - SPECIFIED PENALTIES

Refer to Schedule "C"

PART 22 - CAT AND SKUNK TRAPS

Refer to Schedule "D"

PART 23 - RESINDED

That Bylaw 1148/12 is hereby rescinded.

PART 24 - EFFECTIVE DATE

That this Bylaw comes into effect on the date of final passing thereof.

READ for the first time this 8th day of July, A.D. 2014.

(RES. 203/14)

MAYOR MELODIE STOL

CAO MYRON THOMPSON

READ for the second time this 22nd day of July, A.D. 2014.

(RES. 213/14)

MAYOR MELODIE STOL

CAO MYRON THOMPSON

READ for the third and final time this 22nd day of July, A.D. 2014.

(RES. 214/14)

MAYOR MELODIE STOL

CAO MYRON THOMPSON



**TOWN OF BLACKFALDS  
BYLAW 1181/14**

**SCHEDULE "A"**

<b>ANNUAL LICENSE FEES</b>	<b>Amount</b>
1. Unaltered Animal - Male or Female	\$ 60.00
2. Altered Animal - Neutered Male or Spayed Female	\$ 45.00
3. If the License fee is paid prior to January 31 <sup>st</sup> of the year, it shall be reduced to:	
a) Unaltered Animal - Male or Female	\$ 30.00
b) Altered Animal - Neutered Male or Spayed Female	\$ 15.00
c) Aggressive Dogs	No fee reduction
4. Unaltered Aggressive Dog - Male or Female	\$150.00
5. Altered Aggressive Dog - Neutered Male or Spayed Female	\$125.00
6. The Owner of any Animal or Aggressive Dog must provide confirmation from a Veterinarian that the Animal or Aggressive Dog has been spayed or neutered to obtain a License for an Altered Animal or Aggressive Dog.	
7. The replacement cost for a lost Tag is six (\$6.00) dollars.	\$6.00
8. If an Owner is a new resident to the Town or is a first time Animal Owner, the License fee will be as set out as in Schedule A - 3.	
9. There shall be no pro-rating on License fees.	





**TOWN OF BLACKFALDS  
BYLAW 1181/14**

**SCHEDULE "B"**

**AGGRESSIVE DOG SIGNAGE**

**WARNING**



**AGGRESSIVE DOG ON PREMISES**



**TOWN OF BLACKFALDS  
BYLAW 1181/14**

SCHEDULE C					
Specified Penalties					
-----Fines-----					
Part	Section	Offence	First	Second	Third and Subsequent
3	3	Fail to license animal	\$100.00	\$200.00	\$300.00
5	13(a)	Animal running at large	\$100.00	\$200.00	\$300.00
5	13(b)	Animal on park or parkland where prohibited	\$100.00	\$200.00	\$300.00
5	13(c)	Animal destroys/damages property	\$100.00	\$200.00	\$300.00
5	14	Cat sprays/defecates/stalks birds	\$100.00	\$200.00	\$300.00
5	15	Fail to confine animal in heat	\$100.00	\$200.00	\$300.00
5	16	Dog/Aggressive dog barks or howls so as to disturb a person	\$100.00	\$200.00	\$300.00
5	17	Fail to remove defecation	\$100.00	\$200.00	\$300.00
5	18	Have more than 2 dogs	\$100.00	\$200.00	\$300.00
5	19	Have more than 3 cats	\$100.00	\$200.00	\$300.00
5	21	Allowing defecation to accumulate on property	\$100.00	\$200.00	\$300.00
5	22	Tamper/spring/damage trap	\$100.00	\$200.00	\$300.00
5	24	Exercise animal/aggressive dog while in motor vehicle	\$100.00	\$200.00	\$300.00
5	25	Fail to carry leash in off lease area	\$50.00	\$200.00	\$150.00
5	26	Fail to ensure collar and tag worn by animal	\$100.00	\$200.00	\$300.00
5	27	Failing to remove animal exhibiting threatening behavior from an off leash area	\$100.00	\$200.00	\$300.00
5	29(a)	Keeping or harboring exotic animals	\$100.00	\$200.00	\$300.00
5	29(b)	Keeping or harboring wild animals	\$100.00	\$200.00	\$300.00
5	29(c)	Keeping or harboring livestock	\$100.00	\$200.00	\$300.00
6	30(a)	Aggressive dog not muzzled, under control and on leash	\$200.00	\$400.00	Court
6	30(b)	Aggressive dog not indoors, not supervised or in locked pen outdoors	\$200.00	\$400.00	Court
6	30(c)	Fail to display aggressive dog signage	\$200.00	\$400.00	\$600.00
6	30(d)	Aggressive dog in off leash area	\$200.00	\$400.00	\$600.00
6	30(e)	Aggressive dog running at large	\$200.00	\$400.00	\$600.00
6	30(f)	Fail to notify of aggressive dog running at large	\$200.00	\$400.00	\$600.00
6	30(g)	Fail to obtain aggressive dog license and tag	\$200.00	\$400.00	\$600.00
7	31	Harbor more than 2 dogs/3 cats without required permit	\$100.00	\$200.00	\$300.00
8	32(a)	Animal exhibits threatening behavior to person/animal	\$200.00	\$400.00	Court
8	32(b)	Animal bites, attacks or causes minor injury to animal	\$200.00	\$400.00	Court
8	32(c)	Animal bites, attacks or causes minor injury to person	\$250.00	Court	Court
8	32(d)	Animal bites, attacks or causes severe injury to animal	Court	Court	Court
8	32(e)	Animal causes death to animal	Court	Court	Court
8	32(f)	Animal bites, attacks or causes severe injury or death to person	Court	Court	Court
8	33(a)	Aggressive dog exhibits threatening behavior towards a person or animal	\$500.00	Court	Court
8	33(b)	Aggressive dog bites, attacks or causes minor injury to animal	\$500.00	Court	Court
8	33(c)	Aggressive dog bites, attacks or causes minor injury to person	Court	Court	Court
8	33(d)	Aggressive dog bites, attacks or causes severe injury to animal	Court	Court	Court



**TOWN OF BLACKFALDS  
BYLAW 1181/14**

SCHEDULE C					
Specified Penalties					
			-----Fines-----		
Part	Section	Offence	First	Second	Third and Subsequent
8	33(e)	Aggressive dog causes death to animal	Court	Court	Court
8	33(f)	Aggressive dog bites, attacks or causes severe injury or death to person	Court	Court	Court
10	36(a)	Interfere with Officer	\$500.00	\$500.00	\$500.00
10	36(b)	Unlock/unlatch vehicle where animal is confined	\$500.00	\$500.00	\$500.00
10	36(c)	Remove/attempt to remove animal from officer	\$500.00	\$500.00	\$500.00
10	36(d)	Refuse to provide identification to officer	\$500.00	\$500.00	\$500.00
10	36(e)	Provide false or misleading information to officer	\$500.00	\$500.00	\$500.00



## TOWN OF BLACKFALDS BYLAW 1181/14

### SCHEDULE "D"

#### CONDITIONS AND PROCEDURES TO RENT CAT/SKUNK TRAPS

1. A resident of the Town of Blackfalds who finds a cat or skunk on its property may report a complaint to the Contractor and request a cat/skunk trap from the Contractor.
2. The person with the complaint (Complainant) can attend at the office of the Contractor during normal business hours and request a cat /skunk trap. In order to obtain a cat/skunk trap, the Complainant must sign the form and agreement provided by the Contractor, and the Contractor will then provide a cat/skunk trap to the Complainant. The contractor is responsible to have the Complainant sign a cat/skunk trap agreement stating that they will treat the cat/skunk humanely.
3. The Complainant will be required to pay a \$20.00 deposit to the Contractor. This deposit will be returned to the Complainant at such time as the trap is returned and is found to be in the same condition it was at the time it was obtained from the Contractor. The complainant will also be responsible for a \$10.00 trap rental fee. If the trap is damaged or stolen the deposit is forfeited to the Contractor and it shall be the responsibility of the Complainant to pay the balance of the cost for the trap to be replaced.
4. It will be the responsibility of the Complainant to check the trap hourly, or as approved by the Contractor and, if an animal is caught, the Complainant must make arrangements to have the animal picked up or delivered to the Contractor within 24 hours following the trapping. During the week the Contractor will arrange the scheduling of their officers patrols in such a manner to reduce the length of time a cat/skunk is kept in a trap to a minimum. Traps are not to be set on weekends or when outside temperatures are consistently below zero (0) degrees. Traps shall be set in a shaded area of the property, away from the sun.
5. The Contractor may enter the property of the Complainant (but not a dwelling house) to ascertain if a cat/skunk has been properly placed or set and if a cat/skunk has been trapped.
6. The Complainant shall not leave a trap set on his property unattended when absent from the property for any period of time of more than 3 hours, except as approved by the Contractor.
7. When the Contractor takes possession of a trapped cat, the Contractor will try to locate an identifying tag or tattoo on the cat and if found, will make reasonable efforts to contact the owner of the cat in order to report that it has been impounded by the Contractor.
8. If the cat owner attends at the Contractor's offices to claim his or her cat that was trapped on another person's property, an offence ticket for the cat running at large may be issued in accordance with the Bylaw.
9. If a Complainant is disabled and therefore unable to pick up the cat/skunk trap, the Contractor will deliver the trap to the Complainant's property, and pick up the trap 72 hours later. No fee shall be charged the Complainant.
10. Any person renting a cat/skunk trap or the Animal Control Officer shall be responsible for trapping any animal caught as humanely as possible.
11. Any person who abuses, teases, or pokes an animal in a cat/skunk trap or is causing pain, suffering, or injury to any animal may be charged with an offence under section 446 of the Criminal Code of Canada.
12. Any person seeing a cat/skunk in a trap being abused is encouraged to telephone and report the abuse to the Contractor, at which time the Contractor will, if warranted after investigation, attend at the premises where the abuse has taken place and remove the cat/skunk and the trap forthwith.



## TOWN OF COCHRANE

### BYLAW 04/2016

Being a Bylaw of the Town of Cochrane, in the Province of Alberta, Canada to authorize the regulation, licensing and control of Animals in the Town of Cochrane.

**WHEREAS:** Pursuant to the provisions of the *Municipal Government Act, Statutes of Alberta, RSA 2000, C. M-26 and amendments thereto, Council may pass a Bylaw for the purpose of regulation, licensing and control of Animals in the Town of Cochrane;*

**WHEREAS:** Council deems it necessary to provide for the regulation, licensing and control of animals within the Town of Cochrane;

**WHEREAS:** **Council deems it necessary to replace** the existing Animal Bylaw 16/2012.

**NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF COCHRANE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

#### **TITLE**

1. This Bylaw may be cited as the "Animal Bylaw".

#### **DEFINITIONS**

2.
  - (1) In this Bylaw, the following words shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the past and future; words in the plural, include the singular; words in the singular include the plural; words in the masculine gender, include feminine and neuter genders; words in the feminine and neuter genders, include the masculine gender. The word "shall" is always mandatory, and not merely directory.

- (a) **"Animal"** means any domestic dog, domestic cat and does not include Wildlife;
- (b) **"Animal Shelter"** means a facility determined by the Town for the safekeeping, and holding of impounded, or seized animals as set out within this Bylaw;
- (c) **"Attack"** means an assault by an Animal upon a person or other Animal consisting of more than one Bite and which causes injury to that person or other Animal;
- (d) **"Bite"** means an application of force by an Animal by means of its mouth and teeth upon a person or other Animal which results in pain or injury of any nature being inflicted upon that person or other Animal;
- (e) **"Cemetery"** means land within the Town and managed and controlled by the Town that is set apart or used as a place for the burial of dead human bodies or other human remains;
- (f) **"Court"** means a Court of competent jurisdiction in the Province of Alberta;
- (g) **"Former Owner"** means the person who at the time of impoundment or seizure of an Animal was the Owner of an Animal which has subsequently been sold, destroyed, or otherwise disposed of;
- (h) **"Heat"** means a recurring period of sexual receptivity in many female mammals;
- (i) **"Highway"** has the meaning as defined in the *Traffic Safety Act*, R.S.A. 2000, c.T-6, as amended or replaced from time to time;
- (j) **"Justice"** has the meaning as defined in the *Provincial Offences Procedure Act*, R.S.A. 2000, c.P-34, as amended or replaced from time to time;
- (k) **"Leash"** means a chain or other material capable of restraining the Animal on which it is being used;
- (l) **"Livestock"** includes, but is not limited to:
  - (i) horse, mule, ass, swine, emu, ostrich, llama, alpaca, sheep, or goat;
  - (ii) domestically reared or kept deer, reindeer, moose, elk, or bison;
- (iii) farm-bred, fur-bearing animals including foxes, and mink;
- (iv) animals of the bovine species;

- (v) animals of the avian species including chickens, turkeys, ducks, geese, or pheasants; and
- (vi) all other animals that are kept for agricultural purposes, but does not include cats, dogs, or other domesticated household pets;
- (m) **"Manager"** means the person appointed as the Manager of the Town's Municipal Enforcement section and includes that person's designate;
- (n) **"Muzzle"** means a device of sufficient strength placed over an Animal's mouth to prevent it from biting;
- (o) **"Nuisance Animal"** means an Animal declared to be a Nuisance Animal by the Manager in accordance with Section 37 of this Bylaw;
- (p) **"Off-Leash Area"** means an area designated by Council, where dogs are permitted to run off leash, or designated areas where organized and controlled dog events may be held by causing signs to be posted in such areas indicating such designations;
- (q) **"Owner"** means any natural person or body corporate:
  - (i) who is the licensed Owner of the Animal; or
  - (ii) who has legal title to the Animal; or
  - (iii) who has possession or custody, or care and control of the Animal, either temporarily or permanently; or
  - (iv) who harbours the Animal, or allows the Animal to remain on his premises;
- (r) **"Peace Officer"** means a person engaged by the Town as a Community Peace Officer, a Bylaw Enforcement Officer, or a member of the Royal Canadian Mounted Police to carry out the provisions of this Bylaw;
- (s) **"Playground"** means land within the Town and controlled by the Town upon which apparatus such as swings and slides are placed;
- (t) **"Provincial Court"** means The Provincial Court of Alberta;
- (u) **"Running at Large"** means:
  - (i) an Animal which is not under the control of a person responsible by means of a Leash and is actually upon property other than the property in respect of which the Owner of the Animal has the right of occupation,

or upon a public place which has not been designated as an Off-Leash Area by Council; or

- (ii) an Animal which is under the control of a person responsible by means of a Leash and which causes damage to persons, property or other animals;.
- (v) **"School Ground"** means property within the Town owned or operated by any school district or private school;
- (w) **"Service Dog"** has the meaning as defined in the *Service Dogs Act*, S.A. 2007, C.S-7.5, as amended or replaced from time to time, or a working dog where the Manager is satisfied of the dog's credentials;
- (x) **"Severe Injury"** means any injury that requires medical attention excepting wound cleaning and basic first aid and includes: wounds requiring sutures or surgery, disfiguring or scarring lacerations, broken bones, severe sprains or any other similar serious injury;
- (y) **"Sports Field"** means land within the Town and controlled by the Town which is set apart and used for the playing of a sport including, but is not limited to, baseball diamonds, field hockey, cricket pitches, rugby, soccer, athletic fields, or football fields;
- (z) **"Town"** means the municipal corporation of the Town of Cochrane within the boundary thereof as the context requires;
- (aa) **"Unaltered Dog or Cat"** means a dog or cat that has not been spayed or neutered;
- (bb) **"Vicious Animal"** means any Animal:
  - (i) which in the opinion of a Justice has a propensity to attack, to cause injury to or to otherwise endanger the safety of a human or other Animal; or
  - (ii) that has been declared to be a Vicious Animal pursuant to a Bylaw of another municipality, or any Animal that has been the subject of an order issued by a Justice pursuant to the *Dangerous Dogs Act*, R.S.A.2000, c. D-3
- (cc) **"Wildlife"** has the meaning as defined in the *Wildlife Act*, R.S.A. 2000, c.W-10, as amended or replaced from time to time.

### **INTERPRETATION**

3.

- (1) Nothing in this Bylaw relieves a person from complying with any requirement of any lawful permit, order, or licence.



- (2) Any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- (3) Where this Bylaw refers to another Act, Bylaw, Regulation or Agency, it includes reference to any Act, Bylaw, Regulation or Agency that may amend or be substituted therefore.
- (4) All the Schedules attached to this Bylaw shall form a part of this Bylaw.

## **LICENSING REQUIREMENTS**

### **DOG LICENSING**

4.

- (1) No person shall own or keep any dog within the Town unless such dog is licensed as provided in this Bylaw.
- (2) The holder of a dog licence must be eighteen (18) years of age or older.
- (3) The Owner of a dog shall ensure that the dog wears a current licence purchased for that dog when the dog is off the property of the Owner.
- (4) The Owner of a dog shall obtain an annual licence for such dog at such times and in the manner as specified in Subsections 4(5) and 7(1).
- (5) The Owner of a dog shall:
  - (a) obtain a Town licence for such dog on the first day on which the Town office is open for business after the dog becomes three (3) months of age;
  - (b) subject to the provisions of Subsection 4(5)(a) obtain a Town licence on the first day on which the Town office is open for business after becoming the Owner of the dog or locates the dog in the Town;
  - (c) obtain a Town licence for a dog notwithstanding that it is under the age of three (3) months, where the dog is found in non-compliance of this Bylaw;
  - (d) obtain a Town licence for the dog on the day specified by the Manager each year.

### **CAT LICENSING**

5.

- (1) No person shall own or keep any cat within the Town unless such cat is licenced as provided in this Bylaw.

- (2) The holder of a cat licence must be eighteen (18) years of age or older.
- (3) The Owner of a cat shall ensure that the cat wears a current licence purchased for that cat when the cat is off the property of the Owner.
- (4) The Owner of a cat shall obtain an annual licence for such cat at such times and in the manner as specified in Subsections 5(5) and 7(1).
- (5) The Owner of a cat shall:
  - (a) obtain a Town licence for such cat on the first day on which the Town office is open for business after the cat becomes three (3) months of age;
  - (b) subject to the provisions of Subsection 5(5)(a) obtain a Town licence on the first day on which the Town office is open for business after he becomes Owner of the cat or locates the cat in the Town;
  - (c) obtain a Town licence for a cat notwithstanding that it is under the age of three (3) months, where the cat is found in non-compliance of this Bylaw;
  - (d) obtain a Town licence for the cat on the day specified by the Manager each year.

#### **VICIOUS ANIMAL LICENSING**

6.

- (1) No person shall own or keep any Vicious Animal within the Town unless such Vicious Animal is licenced as provided in this Bylaw.
- (2) The holder of a licence for a Vicious Animal must be eighteen (18) years of age or older.
- (3) The Owner of a Vicious Animal shall ensure that the Vicious Animal wears a current licence purchased for that Vicious Animal, when the Vicious Animal is off the property of the Owner.
- (4) The Owner of a Vicious Animal shall obtain an annual licence for such Vicious Animal at such times and in the manner as specified in Subsections 6(5) and 7(1) and shall pay an annual fee as set out in Schedule "A" of this Bylaw.
- (5) The Owner of a Vicious Animal shall:
  - (a) obtain a licence for such Vicious Animal on the first day on which the Town office is open for business after the Animal has been declared vicious;
  - (b) obtain a licence on the first day on which the Town office is open for business after he becomes Owner of the Vicious Animal;

- (c) obtain a licence for the Vicious Animal on the day specified by the Manager each year.

### **LICENSING INFORMATION**

7.

- (1) When applying for a licence under this Bylaw, the Owner shall provide the following:
  - (a) a description of the dog, cat, Service Dog, Nuisance Animal or Vicious Animal including breed, name, gender, and age;
  - (b) the name, address, and telephone number of the Owner;
  - (c) if the Owner is a body corporate, the name, address and telephone number of the natural person responsible for the cat, dog, Nuisance Animal or Vicious Animal;
  - (d) information establishing that the dog, cat, Nuisance Animal, or Vicious Animal, is spayed or neutered;
  - (e) any other information which the Manager may require; and
  - (f) the annual licence fee for each dog, cat, Nuisance Animal, or Vicious Animal, as set out in Schedule "A" of this Bylaw.
- (2) No person shall give false information when applying for a licence pursuant to this Bylaw.
- (3) An Owner shall forthwith notify a Peace Officer of any change with respect to any information provided in an application for a licence under this Bylaw.

### **REPLACEMENT OF LOST LICENCE**

- 8. Upon losing an Animal licence, an Owner of an Animal may obtain a licence replacement for a fee as set out in Schedule "A" of this Bylaw.

### **NON-TRANSFERABLE**

- 9. A licence issued pursuant to this Bylaw is not transferable.

### **NO REBATE**

- 10. No Owner shall be entitled to a licence rebate under this Bylaw.

### **UNCERTIFIED CHEQUES**

- 11. Where a licence required pursuant to this Section has been paid for by the tender of an uncertified cheque, the licence:
  - (1) is issued subject to the cheque being accepted and cashed by the bank without any mention of this condition being made on the licence; and

- (2) is automatically revoked if the cheque is not accepted and cashed by the bank on which it is issued.

### **SERVICE DOGS**

12. Notwithstanding Section 4, where a person who is disabled is the Owner of a Service Dog trained and used to assist such disabled person, if that person provides to the satisfaction of the Manager, identification that identifies the disabled person and that person's Service Dog, then there shall be no fee payable by the Owner for a licence for the Service Dog as set out in Schedule "A" of this Bylaw.

### **RESPONSIBILITIES OF OWNERS**

#### **RUNNING AT LARGE**

13. The Owner of an Animal shall ensure that such Animal is not Running at Large.

#### **DOGS IN OFF-LEASH AREA**

14.
  - (1) Notwithstanding Section 13, an Owner of a dog is not required to have the dog on a Leash in a Park or portion of a Park which has been designated as an Off-Leash Area by Council.
  - (2) No Owner will allow or permit more than four (4) dogs in his custody in an Off-Leash Area.
  - (3) The Owner of a dog must be physically capable of controlling and restraining all dogs in his custody in an Off-Leash Area.
  - (4) The Owner of a dog in an Off-Leash Area shall ensure that such dog is under the control of the Owner at all times.
  - (5) Whether or not a dog that is off Leash is under the control of the Owner is a question of fact to be determined by the Provincial Court hearing a prosecution pursuant to this Section, having taken into consideration any or all of the following factors:
    - (a) whether the dog was at such a distance from its Owner so as to be incapable of responding to voice, sound or sight commands;
    - (b) whether the dog was responding to voice, sound or sight commands from the Owner;
    - (c) whether the dog bit, attacked, or did any act that injured or threatened a person or another Animal;
    - (d) whether the dog caused damage to property.

- (6) The Owner of a dog that is off Leash while in an Off-Leash Area shall carry an appropriate Leash for the said dog on his person.
- (7) A Peace Officer may, upon a dog being in Heat or upon the Owner being in contravention of any provision of this Bylaw, order the Owner of an off Leash dog, in an Off-Leash Area, to:
  - (a) restrain the dog by means of a Leash; or
  - (b) remove the dog from an Off-Leash Area;or both.
- (8) An Owner who fails to comply with an order made by a Peace Officer pursuant to this section to restrain or remove a dog is guilty of an offence.
- (9) Nothing in this Section relieves a person from complying with any other provisions of this Bylaw.

#### **ANIMALS PROHIBITED IN OFF-LEASH AREAS**

15. No Owner of an Animal in Heat, Animal suffering from a communicable disease or a Vicious Animal shall permit the Animal to be in an Off-Leash Area at any time.

#### **ANIMALS IN PROHIBITED AREAS**

16.
  - (1) The Owner of an Animal shall ensure that such Animal does not enter or remain in or on:
    - (a) a Playground, tennis court, Cemetery; or
    - (b) any other area where Animals are prohibited by posted signs.
  - (2) The Owner of an Animal shall ensure that such Animal does not enter or remain in any area which has been designated by the Manager as an area where Animals are prohibited.

#### **ANIMALS ON SCHOOL GROUNDS OR SPORTS FIELD**

17.
  - (1) The Owner of an Animal shall ensure that such Animal is not Running at Large on a Playground, tennis court, Cemetery, School Grounds or Sports Field.
  - (2) If an Animal defecates on any Playground, tennis court, Cemetery, School Grounds or Sports Field, the Owner or any other person in control of the Animal shall remove such feces immediately.

## **UNATTENDED ANIMALS**

18.

- (1) The Owner of an Animal shall ensure that such Animal shall not be left unattended while tethered or tied on premises where the public has access, whether the access is expressed or implied.
- (2) The Owner of an Animal shall ensure that such Animal not be left unsupervised while tethered or tied on private property.
- (3) The Owner of an Animal left unattended in a motor vehicle shall ensure:
  - (a) the Animal is restrained in a manner that prevents contact between the Animal and any member of the public; and
  - (b) the Animal has suitable ventilation.
- (4) The Owner of an Animal shall not leave an Animal unattended in a motor vehicle if the weather conditions are not suitable for containment of an Animal in the motor vehicle and as a result thereof puts the Animal's well-being and safety at risk.

## **SECURING ANIMALS IN VEHICLES**

19.

- (1) No person shall allow an Animal to be outside of the passenger cab of a motor vehicle on a Highway, regardless of whether the motor vehicle is moving or parked.
- (2) For the purposes of this Section "motor vehicle" shall have the meaning given in the *Traffic Safety Act*, RSA 2000, c T-6, as amended or replaced from time to time.
- (3) Notwithstanding Subsection 19(1), a person may allow an Animal to be outside the passenger cab of a motor vehicle, if the Animal is:
  - (a) in a fully enclosed trailer;
  - (b) in a fully enclosed cargo area of the bed of a motor vehicle;
  - (c) contained in a ventilated kennel or similar device securely fastened to the cargo bed of the motor vehicle; or
  - (d) securely tethered in such a manner that it is not standing on bare metal, cannot jump or be thrown from the motor vehicle, is not in danger of strangulation, and cannot reach beyond the outside edges of the motor vehicle.
- (4) The owner of a motor vehicle may be charged with an offence referred to in this Section and found guilty of the offence unless the

owner of the motor vehicle satisfies the Court that the motor vehicle was:

- (a) not being driven or was not parked by the owner; and
- (b) that the person driving or parking the motor vehicle at the time of the offence did so without the owner's express or implied consent.

### **ANIMALS IN HEAT**

20.

- (1) The Owner of an Animal that is in Heat shall confine the Animal indoors or within a building or enclosure which will prevent the escape of the Animal or entry of other animals until the Animal is no longer in Heat.
- (2) The Owner of an Animal that is in Heat may allow the Animal to leave the building or enclosure in order to urinate or defecate on the Owner's property or a permitted property of the Owner:
  - (a) keeps the Animal on a Leash while it is being walked off the Owner's property;
  - (b) immediately returns the Animal to the building or enclosure upon completion of the urination or defecation.
- (3) The Owner of an Animal that is in Heat shall not allow or permit said Animal to be at any location, including Off-Leash areas, where the Animal may be a source of attraction to other animals.

### **COMMUNICABLE DISEASES**

21.

An Owner of an Animal which is suffering from a communicable disease shall:

- (a) not permit the Animal to be in any public place;
- (b) not keep the Animal in contact with or in proximity to any other Animal;
- (c) keep the Animal locked or tied up; and
- (d) immediately report the matter to the Veterinarian Inspector of the Health of Animals Branch of the local office of the Federal Department of Agriculture, and the Manager.

## **NUISANCES**

### **REMOVING EXCREMENT**

22.

- (1) If an Animal defecates on any public or private property other than the property of its Owner, the Owner shall remove such feces immediately.
- (2) If an Animal is on any public or private property other than the property of its Owner, the Owner shall have in his possession a suitable means of facilitating the removal of the Animal's feces.
- (3) The Owner of an Animal shall ensure that feces left by it on the property of the Owner does not accumulate to such an extent that it seriously interferes with other property owners' reasonable enjoyment of their property, due to excessive odor and/or unsightliness.

### **NOISE**

23.

- (1) The Owner of an Animal shall ensure that such Animal shall not excessively bark, howl, or otherwise make or cause excessive noise which disturbs any person and unreasonably interferes with that person's peaceful enjoyment of his property.
- (2) Whether or not any such barking, howling or other such noise is excessive and unreasonably interferes with a person's peaceful enjoyment of his property is a question of fact to be determined by a Court hearing a prosecution pursuant to this Section of the Bylaw.

### **SCATTERING GARBAGE**

24.

- (1) The Owner of an Animal shall ensure that such Animal shall not upset any waste receptacle or scatter the contents thereof either in or about a street, lane, or other public property or in or about any premises not belonging to or in the possession of the Owner of the Animal.
- (2) The Owner of an Animal shall immediately return any such upset waste receptacle to an upright position, and remove any contents that may have been scattered in or about a street, lane, or other public property or in or about any premises not belonging to or in the possession of the Owner of the Animal.

### **THREATENING BEHAVIOURS**

25.

- (1) The Owner of an Animal shall ensure that such Animal shall not:



- (a) bark at, or chase other animals, Wildlife, Livestock or other domesticated household pets, in a threatening manner;
  - (b) bark at, or chase bicycles, motor vehicles, or other vehicles;
  - (c) growl, lunge, snarl, chase or otherwise threaten a person or persons, whether on the property of the Owner or not, unless the person chased or threatened is a trespasser on the property of the Owner;
  - (d) Bite or cause damage to property, animals, Wildlife, Livestock or other domesticated household pets, whether on the property of the Owner or not;
  - (e) do any act other than biting or attacking, that injures a person or persons whether on the property of the Owner or not;
  - (f) Bite a person or persons, whether on the property of the Owner or not, unless the person bitten is a trespasser on the property of the Owner;
  - (g) Attack a person or persons, whether on the property of the Owner or not, unless the person attacked is a trespasser on the property of the Owner;
  - (h) Bite or Attack a person or persons, whether on the property of the Owner or not, causing Severe Injury;
  - (i) cause Severe Injury to an Animal, Wildlife, Livestock or other domesticated household pets;
  - (j) cause death to another Animal, Wildlife, Livestock or other domesticated household pets.
- (2) No Owner shall use or direct an Animal to Attack, chase, harass or threaten a person, Animal, Wildlife, Livestock or other domesticated household pets.

**OTHER ANIMALS HORSES and LIVESTOCK**

26.

- (1) Unless so permitted by the Manager, no person shall allow a horse owned or controlled by him to be in a Park or on a Pathway or Highway.
- (2) Subsection 26(1) shall not apply to horses owned and ridden by the Royal Canadian Mounted Police.
- (3) Subsection 26(1) shall not apply to horses or Livestock ridden, or used in a Town-sponsored event, an approved community event or parade.
- (4) The Owner of a horse or Livestock shall remove defecation from a Highway or Pathway immediately.

27.

No person shall keep Livestock in any area of the Town except where the keeping of Livestock is allowed under The Town of Cochrane Land Use Bylaw as amended from time to time.

### **PIGEONS**

28. No person shall keep pigeons in any area of the Town for any purpose.

### **VICIOUS ANIMALS**

#### **HEARINGS AND ORDERS**

29.

- (1) The Owner of an Animal alleged to be a Vicious Animal shall be provided Notice of a Hearing for determination by the Provincial Court not less than ten (10) days before the date of the Hearing.
- (2) The Manager may order the Owner of an Animal alleged to be a Vicious Animal to surrender the Animal to a Peace Officer and the Animal shall be taken and held in an Animal Shelter at the Owner's cost pending the outcome of the Hearing and any appeals.
- (3) The Manager may allow the Owner to keep possession of an Animal alleged to be a Vicious Animal, pending the outcome of the Hearing and any related appeals, with contain and control conditions, which in the opinion of the Manager, ensures the safety of the public.
- (4) The Owner of an Animal shall comply with a surrender order made by the Manager, or any contain and control conditions prescribed by the Manager pursuant to this section.

30.

- (1) Upon hearing the evidence, the Justice shall make an order in a summary way declaring the Animal as a Vicious Animal if the Justice finds as a fact that the Animal has caused Severe Injury to a person, whether on public or private property.
- (2) Upon hearing the evidence, the Justice may make an order declaring the Animal a Vicious Animal or order the Animal destroyed, or both, if in the opinion of the Justice the Animal is likely to cause serious damage or injury to persons, property or other animals, Wildlife, Livestock or other domesticated household pets, taking into account the following factors:
  - (a) whether the Animal, when unprovoked, has shown a tendency to pursue, chase or approach in a menacing fashion any person or persons or other Animal, Wildlife, Livestock or other domesticated household pets upon the street, sidewalk or on any public or private property;

- (b) whether the Animal has attempted to Bite, or has bitten any person or Animal, Wildlife, Livestock or other domesticated household pets;
  - (c) whether the Animal has injured, attacked or caused Severe Injury to any person or Animal, Wildlife, Livestock or other domesticated household pets;
  - (d) the Aggression Scale Classification made by a Peace Officer pursuant to section 38;
  - (e) the circumstances surrounding any previous biting, attacking, or injuring incidents;
  - (f) whether the Animal has caused death to another Animal, Wildlife, Livestock or other domesticated household pet.
- (3) The Order of a Justice declaring an Animal vicious shall embody all of the requirements in Sections 6, 15, 30(4), 31, 32, 33, 34, 35, 36.
- (4) A Vicious Animal order pursuant to this Bylaw continues to apply if the Animal is sold, given or transferred to a new Owner.
- (5) The Owner of a Vicious or dangerous dog must immediately notify the Manager upon relocating in the Town. The Manager may take cognizance of an order issued in another jurisdiction and direct that the order apply within the Town.

## **REGULATIONS**

31.

- (1) Prior to a licence being issued, the Owner of a Vicious Animal shall within ten (10) days after the Animal has been declared vicious:
- (a) have a licensed veterinarian tattoo or implant an electronic identification microchip in or on the Vicious Animal identifying the Animal with a unique identifier to the Animal;
  - (b) provide the information contained on the tattoo or in the microchip to a Peace Officer; and
  - (c) if the Vicious Animal is not spayed or neutered have the Vicious Animal spayed or neutered.

32.

- (1) The Owner of a Vicious Animal shall:
- (a) forthwith notify a Peace Officer should the Vicious Animal be sold, gifted, or transferred to another person or die; and
  - (b) remain liable for the actions of the Vicious Animal until formal notification of sale, gift or transfer is given to a Peace Officer.

33.

- (1) The Owner of a Vicious Animal shall ensure that such Vicious Animal does not engage in any threatening behaviors prohibited by Section 25 of this Bylaw.
- (2) The Owner of a Vicious Animal shall ensure that such Vicious Animal does not damage or destroy public or private property.
- (3) The Owner of a Vicious Animal shall ensure that such Vicious Animal is not Running at Large.
- (4) The Owner of a Vicious Animal shall forthwith notify a Peace Officer of the Vicious Animal Running at Large.

34.

- (1) The Owner of a Vicious Animal shall ensure that when such Vicious Animal is on the property of the Owner such Vicious Animal is:
  - (a) confined indoors and under the control of a person eighteen (18) years of age or older; or
  - (b) when such Vicious Animal is outdoors such Vicious Animal is:
    - (i) in a locked pen or other structure, constructed pursuant to Section 35 in order to prevent the escape of the Vicious Animal, and capable of preventing the entry of any person not in control of the Vicious Animal; or
    - (ii) securely muzzled, and under the control of a person eighteen (18) years of age or older by means of a Leash not exceeding one (1) meter in length in a manner that prevents it from being in contravention of Section 25 of this Bylaw.
- (2) The Owner of a Vicious Animal shall ensure that at all times, when off the property of the Owner, such Vicious Animal is securely:
  - (a) muzzled; and
  - (b) harnessed or leashed on a lead which length shall not exceed one (1) meter in a manner that prevents it from being in contravention of Section 25 of this Bylaw, as well as preventing damage to public or private property; and
  - (c) under the control of a person eighteen (18) years of age or older.

35.

- (1) The Owner of a Vicious Animal shall ensure that the locked pen or other structure:
  - (a) shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;

- (b) shall provide the Vicious Animal with shelter from the elements;
- (c) shall be of the minimum dimensions of one and one-half (1.5) meters by three (3) meters and be a minimum one and one-half (1.5) meters in height; and
- (d) shall not be within one (1) meter of the property line or within five (5) meters of a neighbouring dwelling unit.

36.

- (1) The Owner of a Vicious Animal shall, within ten (10) days of the date of the order declaring the Animal to be vicious, display a sign on his premises warning of the presence of the Vicious Animal in the form illustrated in Schedule "F".
- (2) A sign required by Subsection 36(1) shall be placed at each entrance to the premises where the Vicious Animal is kept and on the pen or other structure in which the Vicious Animal is confined.
- (3) A sign required by Subsection 36(1) shall be posted to be clearly visible and capable of being seen by any person accessing the premises.

### **NUISANCE ANIMALS**

37.

- (1) The Manager may declare an Animal to be a Nuisance Animal;
  - (a) in declaring an Animal to be a Nuisance Animal the Manager shall have regard to Sections 13, 23 to 25 inclusive of this Bylaw and any other matter which in the opinion of the Manager is relevant, including whether the Animal has been found to be in contravention of this Bylaw more than once.
- (2) The Manager may apply such conditions on the Owner and Animal as deemed appropriate to eliminate the nuisance.
- (3) The declaration of an Animal as a Nuisance Animal shall be reviewed annually by the Manager, taking into account Subsection 37(1) and may be continued, with or without conditions, or revoked.
- (4) The Owner of an Animal shall comply with all conditions set out in a Nuisance Animal declaration made by the Manager pursuant to this section.

## **ANIMAL CONTROL OPERATIONS**

### **NOTICE TO CONTAIN AND CONTROL**

38.

- (1) The Manager may allow an Owner to keep possession of an Animal alleged to have been engaged in any threatening behavior as set out in Section 25 of this Bylaw by:
  - (a) serving a notice with contain and control conditions which, in the opinion of the Manager, ensures the safety of the public.
- (2) The contain and control conditions shall be reviewed annually by the Manager, taking into account any further contraventions of this Bylaw and may be continued, revised or revoked.
- (3) The Owner of an Animal shall comply with all contain and control conditions set out in a notice issued by the Manager pursuant to this section.

### **AGGRESSION SCALE CLASSIFICATION**

39. A Peace Officer investigating a complaint involving the threatening behavior of an Animal shall classify the behavior by means of reference to the Dr. Ian Dunbar's Aggression Scale, which is set out in Schedule "D" of this Bylaw.

### **SEIZURE**

40.

- (1) A Peace Officer may seize, retain, and take to an Animal shelter any Animal, Nuisance Animal or Vicious Animal;
  - (a) which is found Running at Large; or
  - (b) which is alleged to have engaged in any threatening behaviors set out in Section 25 of this Bylaw; or
  - (c) pending the outcome of an application to declare the Animal to be a Vicious Animal or to destroy the Animal; or
  - (d) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any Regulation made thereunder; or
  - (e) which has been left unsupervised while tethered or tied on private property.
- (2) A Peace Officer may enter onto any property surrounding any building, whether or not such property is enclosed by a fence or other such enclosure, and seize any Animal which has been observed Running at Large and is alleged to have been exhibiting threatening behavior as set out in Section 25 of this Bylaw and to take such reasonable measures necessary to subdue any such Animal, including

the use of tranquilizer equipment and other capture devices, and take such Animal to an Animal Shelter.

- (3) A Peace Officer may seize and take to an Animal Shelter any cat Running at Large with respect to which a complaint under this Bylaw has been made.

### **NOTIFICATION**

41.

- (1) A person who takes control of any stray Animal, Nuisance Animal or Vicious Animal, shall forthwith notify a Peace Officer and provide any required information.
- (2) A person who takes control of any stray Animal, Nuisance Animal or Vicious Animal shall forthwith surrender the Animal to a Peace Officer at the request of the Manager or a Peace Officer.

### **OBSTRUCTION AND INTERFERENCE**

42.

- (1) No person, whether or not that person is the Owner of an Animal, Nuisance Animal or Vicious Animal which is being or has been pursued or seized shall:
  - (a) interfere with or attempt to obstruct a Peace Officer who is attempting to seize or who has seized an Animal which is subject to seizure;
  - (b) open any vehicle in which seized animals have been placed; or
  - (c) remove, or attempt to remove, from the Animal Shelter and/or the possession of a Peace Officer, any Animal which has been seized.
- (2) No person shall:
  - (a) untie, loosen or otherwise free an Animal which has been tied or otherwise restrained;
  - (b) negligently or willfully open a gate, door or other opening in a fence or enclosure in which an Animal has been confined and thereby allow the Animal to run at large in the Town of Cochrane;
  - (c) entice an Animal to run at large;
  - (d) tease an Animal caught or confined in an enclosed space;
  - (e) throw or poke any object into an enclosed space when an Animal is caught or confined therein;
  - (f) provide false information to a Peace Officer.

43. Section 42 shall not apply to a Peace Officer who is attempting to seize or who has seized an Animal which is subject to seizure pursuant to this Bylaw.

### **NOTIFICATIONS**

- 44.
- (1) If a Peace Officer knows or can ascertain the name of the Owner of any seized Animal, he shall serve the Owner with a copy of the Notice in Schedule "E" of this Bylaw, either personally or by leaving it with any adult person at, or by mailing it to or by leaving it at, the last known address of the Owner.
  - (2) An Owner of an Animal to whom a Notice is mailed pursuant to Subsection 44 (1) is deemed to have received a Notice within seven (7) days from the date it is mailed. A Notice served personally on the Owner or any adult person at the last known address of the Owner shall be deemed to be served on the day of service.

### **RECLAIMING**

- 45.
- (1) The Owner of any seized Animal, Nuisance Animal or Vicious Animal may reclaim the Animal, Nuisance Animal or Vicious Animal by:
    - (a) paying to the Town the costs of impoundment, any care, subsistence, or veterinary charges incurred as set out in Schedule "A" of this Bylaw;
    - (b) where a licence is required under this Bylaw, obtaining the licence for such Animal, Nuisance Animal or Vicious Animal;
    - (c) complying with any and all provisions which may be imposed in accordance with this Bylaw.
46. Where an Animal, Nuisance Animal or Vicious Animal is claimed, the Owner shall provide proof of ownership of the Animal.

### **INSPECTIONS**

- 47.
- (1) Subject to the entry notice provisions of the *Municipal Government Act*, R.S.A. 2000 c.M-26, a Designated Officer of the Town, bearing proper identification, may enter a premises to conduct an inspection in order to determine whether or not this Bylaw or an order issued pursuant to this Bylaw is being complied with and, where it is determined that this Bylaw or an order has been contravened, may, with or without the assistance of a Peace Officer, seize and remove from the premises an Animal and take the Animal to an Animal Shelter.
48. No person shall interfere with or attempt to obstruct a Designated Officer, or a Peace Officer who is attempting to conduct an inspection or seizure of an Animal pursuant to Section 47.



## **AUTHORITY OF THE MANAGER**

49.

- (1) The Manager may:
  - (a) receive animals into protective care at an Animal Shelter arising from an emergency due to fire, flood, or other reasons;
  - (b) retain the animals temporarily at an Animal Shelter;
  - (c) charge the Owner fees pursuant to Schedule "A", costs of impoundment, any care, subsistence, or veterinary charges incurred as set out in Schedule "A" of this Bylaw;
  - (d) at the end of the protective care period, if no other arrangements are made between the Owner and the Manager, or the Owner cannot be ascertained, treat such Animals as seized Animals;
  - (e) offer for sale, euthanize, or otherwise dispose of all unclaimed Animals which have been seized or deemed to be seized.
- (2) The Manager shall not sell, euthanize, or otherwise dispose of a seized Animal until an Animal is retained in the Animal Shelter for:
  - (a) seven (7) days after the Owner has received notice or is deemed by Subsection 44 (2) to have received notice that the Animal has been seized; or
  - (b) seventy-two (72) hours, if the name and address of the Owner is not known.
- (3) The Manager, may retain a seized Animal for a longer period if in his opinion the circumstances warrant the expense or there are reasonable grounds to believe that the seized Animal is a continued danger to a person, Animal, Wildlife, Livestock, or other domesticated household pets, or property.

## **EUTHANIZING DUE TO INJURY**

50. Any veterinary surgeon, being properly and fully qualified as required by the Province of Alberta, may destroy any Animal delivered to the veterinarian after injury to the Animal, providing the injury is determined by the veterinarian to be of such serious nature, based upon his professional opinion, that the Animal must be destroyed immediately and such costs of destruction may be billed to the Town, and the Town is at liberty to take all steps considered necessary to recover such costs from the Owner of the Animal.

## **REQUIRE SPAY/NEUTER**

51. The Manager, may, before selling an unclaimed seized Animal, require that the Animal be spayed or neutered.

## **FEE FOR EUTHANIZING**

52. When the Manager decides to euthanize a seized Animal pursuant to this Bylaw, the Owner shall pay to the Town of Cochrane a fee as set out in Schedule "A" of this Bylaw.

### **FULL RIGHT AND TITLE**

53. The purchaser of a seized Animal pursuant to the provisions of this Bylaw shall obtain full right and title to the Animal and the right and title of the Former Owner of the Animal shall cease thereupon.

### **GENERAL PENALTY PROVISIONS**

- 54.
- (1) Every Owner of an Animal who contravenes any of the provisions of this Bylaw by:
    - (a) doing any act or thing which the person is prohibited from doing; or
    - (b) failing to do any act or thing the person is required to do, is guilty of an offence.
  - (2) Any person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding ten thousand dollars (\$10,000.00), and in default of payment of any fine imposed, to imprisonment for not more than one (1) year.

### **VIOLATION TICKETS AND PENALTIES**

- 55.
- (1) Where a Peace Officer believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a summons by means of a violation ticket in accordance with Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000, c P-34.
  - (2) Notwithstanding Subsection 55(1), a Peace Officer may issue, by personal service or regular mail, a Bylaw Ticket, in a form as approved by the Town, to any person alleged to have contravened any provision of this Bylaw.
  - (3) The penalty in lieu of prosecution payable in respect of a contravention of this Bylaw, to be indicated on any such Bylaw Ticket issued, is the amount provided for in Schedule "B" of this Bylaw.
  - (4) A person who has been issued a Bylaw Ticket in respect of a contravention of a provision of this Bylaw, and who has fully paid to the Town the penalty as indicated within the time allowed for payment, shall not be liable to prosecution for the subject contravention.
  - (5) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "B" of this Bylaw in respect of that provision.

- (6) The minimum penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "B" of this Bylaw in respect of that provision.
- (7) Notwithstanding Subsection 55(5):
  - (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the specified penalty payable in respect of the second offence is double the amount shown in Schedule "B" of this Bylaw in respect of that provision; and
  - (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the specified penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule "B" of this Bylaw in respect of that provision.
- (8) Notwithstanding Subsection 55(6):
  - (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the minimum penalty payable in respect of the second offence is double the amount shown in Schedule "B" of this Bylaw in respect of that provision; and
  - (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the minimum penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule "B" of this Bylaw in respect of that provision.
- (9) Notwithstanding Subsections 55(5) and 55(7), if an Animal has been declared to be a Nuisance Animal, and where, subsequent to the declaration, any person is in contravention of any provision of this Bylaw in respect of that Animal, the specified penalty payable in respect of the offence is double the amount shown in Schedule "B" of this Bylaw in respect of that provision.
- (10) Notwithstanding Subsections 55(6) and 55(8), if an Animal has been declared to be a Nuisance Animal, and where, subsequent to the declaration, any person is in contravention of any provision of this Bylaw in respect of that Animal, the minimum penalty payable in respect of the offence is double the amount shown in Schedule "B" of this Bylaw in respect of that provision.

### **VICIOUS ANIMAL FINES**

56.

- (1) Subsections 55(2), (3), (4), (5), (6), (7), and (8) do not apply to vicious animals.

- (2) The specified penalty on summary conviction in respect to a contravention of this Bylaw with respect to vicious animals shall be the amounts as shown in Schedule "C" of this Bylaw regarding vicious animals.
- (3) The minimum fines on summary conviction in respect to a contravention of this Bylaw with respect to vicious animals shall be the amounts as shown in Schedule "C" of this Bylaw regarding vicious animals.
- (4) Notwithstanding Subsection 56(2):
  - (a) where any person has been in contravention of the same provision of this Bylaw twice within one (1) twelve (12) month period, the specified penalty payable in respect of the second offence is double the amount shown in Schedule "C" of this Bylaw in respect of that provision; and
  - (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the specified penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule "C" of this Bylaw in respect of that provision.
- (5) Notwithstanding Subsection 56(3):
  - (a) where any person has been in contravention of the same provision of this Bylaw twice within one(1) twelve (12) month period, the minimum penalty payable in respect of the second offence is double the amount shown in Schedule "C" of this Bylaw in respect of that provision; and
  - (b) where any person has been in contravention of the same provision of this Bylaw three (3) or more times within one (1) twelve (12) month period, the minimum penalty payable in respect of the third or subsequent offence is triple the amount shown in Schedule "C" of this Bylaw in respect of that provision.

### **CONTINUING OFFENCES**

57. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues.

### **MANDATORY COURT OR INFORMATION**

58. No provision of this Bylaw shall prevent any Peace Officer from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedure Act*, R.S.A. 2000, c.P-34, or from laying an information instead of issuing a violation ticket.

## **LIABILITY FOR FEES**

59. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provisions of this Bylaw.

## **ORDERS BY A JUSTICE**

60.

- (1) A Justice, after convicting an Owner of an offence under this Bylaw may, in addition to the penalties provided in this Bylaw, if the Justice considers the offence sufficiently serious, direct, order, or declare one or more of the following:
  - (a) that the Owner prevent the Animal from doing mischief or causing the disturbance or nuisance complained of;
  - (b) that the Owner have the Animal removed from the Town;
  - (c) that the Animal is a Vicious Animal;
  - (d) that the Animal be humanely destroyed;
  - (e) that the Owner be prohibited from owning any Animal for a specified period of time; or
  - (f) make such other order, direction or declaration that in the opinion of the Justice is necessary to protect the public, Animals, Wildlife, Livestock or other domesticated household pets from the Animal.
- (2) When a Justice considers making a direction, order, or declaration pursuant to this section, the Justice shall take into account the factors set out in Section 30 of this Bylaw.

## **PROOF OF LICENCE**

61.

- (1) The onus of proving a person has a valid and subsisting licence is on the person alleging the licence.
- (2) The onus of proving the age of an Animal is on the person alleging the age.

## **CERTIFIED COPY OF RECORDS**

62. A copy of a record of the Town, certified by the person duly appointed as the Designated Officer for the same as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

## **GENERAL**

63. Schedules "A", "B", "C", "D", "E" and "F" as attached form a part of this Bylaw.
64. (1) Any Owner who has been informed that:
- (a) any licence issued under this Bylaw has been revoked or cancelled; or
  - (b) the Animal has been determined to be a Nuisance Animal;
- may appeal the determination to the Manager in writing, within fourteen (14) days of being notified that the licence has been revoked or cancelled, or that the Animal has been determined to be a Nuisance Animal.
65. Within thirty (30) days of receiving a notice of appeal by an Owner pursuant to Section 64 the Manager shall review the revocation or declaration and receive such information as in the opinion of the Manager is relevant and determine whether there are just and reasonable grounds to revoke or cancel a licence or confirm or revoke the Nuisance Animal declaration and the decision of the Manager shall be final.
66. No action for damages shall be taken against the Town or any person acting under the authority of this Bylaw in respect of the destruction, sale or other disposal of any Animal seized pursuant to this Bylaw.
67. It is the intention of the Council of the Town of Cochrane that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part be found invalid by a court of competent jurisdiction, it is intended that the invalid section or part shall be severable, and the remainder of the Bylaw will remain in effect.
68. It is the intention of the Council of the Town of Cochrane that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.

69. This Bylaw shall come into full force and effect upon the date of third and final reading and Bylaw 16/2012 is hereby repealed upon this Bylaw coming into effect.

Read a first time March 14, 2016  
Read a second time March 14, 2016  
Unanimous Consent March 14, 2016  
Read a third time March 14, 2016



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Manager, Legislative Services

**SCHEDULE "A"**

**ANNUAL LICENCE FEES**

Male or female unaltered dogs	\$ 70.00
Male or female altered dogs	\$ 35.00
All unaltered dogs under the age of six (6) months at the time the licence is purchased	\$ 35.00
Vicious Animal licence fee	\$250.00
Male or female unaltered cats	\$ 40.00
Male or female altered cats	\$ 15.00
All unaltered cats under the age of six (6) months at the time the licence is purchased	\$ 15.00
Service Dog	\$0.00
Replacement tag	\$ 5.00
Nuisance Animal licence fee	\$100.00

Amount(s) to be paid to the Town of Cochrane by the Owner of the Animal in order to reclaim an Animal.

**FEES**

First impoundment	\$ 60.00
Second impoundment (within twelve (12) months)	\$ 75.00
Third impoundment (within twelve (12) months)	\$100.00
Fourth and subsequent impoundment (within twelve (12) months)	\$125.00
Care and subsistence each full day of impoundment (not including intake or release date)	\$ 15.00
Veterinary services	Amount expended
Destruction of dog or cat	Amount expended

Amount(s) to be paid to the Town of Cochrane by the Owner of the Animal in order to reclaim an Animal.



**SCHEDULE "B"****OFFENCE PENALTIES**

<b>SECTION</b>	<b>OFFENCE</b>	<b>MINIMUM PENALTY</b>	<b>SPECIFIED PENALTY</b>
4(1)	Unlicenced dog	\$150.00	\$200.00
4(3)	Dog not wearing licence	\$100.00	\$150.00
5(1)	Unlicenced cat	\$150.00	\$200.00
5(3)	Cat not wearing licence	\$100.00	\$150.00
7(2)	Give false information when applying for licence	\$250.00	\$500.00
13	Animal Running at large	\$100.00	\$200.00
14(2)	More than four (4) dogs in Off-Leash Area	\$100.00	\$200.00
14(3)	Not physically capable of controlling and restraining all dogs in custody	\$100.00	\$200.00
14(4)	Dog not under control in an Off-Leash Area	\$100.00	\$200.00
14(6)	Fail to carry a leash in Off-Leash Area	\$100.00	\$150.00
14(8)	Fail to restrain/remove dog from Off-Leash Area	\$200.00	\$350.00
15	Prohibited Animal in Off-Leash Area	\$200.00	\$250.00
16	Animal in prohibited area	\$200.00	\$300.00
17(1)	Animal Running at Large in Playground/tennis court/Cemetery/School Grounds/Sports Field	\$200.00	\$300.00
17(2)	Fail to remove Animal feces from Playground/tennis court/Cemetery/School Grounds/Sports Field	\$300.00	\$400.00
18(1)	Leave Animal unattended while tethered in a public place	\$100.00	\$150.00
18(2)	Leave Animal unsupervised while tethered on private property	\$150.00	\$300.00
18(3)	Animal left unattended in vehicle improperly	\$100.00	\$150.00
18(4)	Animal left unattended in vehicle when weather conditions not suitable	\$200.00	\$500.00
19(1)	Animal outside cab of vehicle	\$200.00	\$500.00
20	Allow Animal in heat to be a source of attraction/ not confined properly	\$100.00	\$150.00
21	Fail to report suspected case of Communicable Disease	\$250.00	\$500.00
22(1)	Fail to remove Animal feces	\$200.00	\$300.00

**SCHEDULE "B" Cont'd.**

<b>SECTION</b>	<b>OFFENCE</b>	<b>MINIMUM PENALTY</b>	<b>SPECIFIED PENALTY</b>
22(2)	No suitable means to remove feces	\$100.00	\$150.00
22(3)	Allow defecation to accumulate to extent to annoy or pose health risk	\$300.00	\$500.00
23(1)	Animal disturbing the peace	\$200.00	\$300.00
24	Animal scatter garbage	\$100.00	\$150.00
25(1)(a)	Bark/chase Animals, Wildlife, Livestock or other domesticated household pets	\$200.00	\$300.00
25(1)(b)	Bark /chase bicycles or vehicles	\$100.00	\$200.00
25(1)(c)	Chase or threaten a person	\$300.00	\$400.00
25(1)(d)	Bite or cause damage to property, Animal, Wildlife, Livestock or other domesticated household pet,	\$250.00	\$350.00
25(1)(e)	Animal injure a person	\$300.00	\$500.00
25(1)(f)	Animal Bite a person	\$400.00	\$700.00
25(1)(g)	Animal Attack a person	\$800.00	\$1,400.00
25(1)(h)	Animal Bite or Attack a person causing Severe Injury	\$1200.00	\$2,000.00
25(1)(i)	Cause Severe Injury to Animal, Wildlife, Livestock or other domesticated household pet	\$500.00	\$800.00
25(1)(j)	Cause death to Animal, Wildlife, Livestock or other domesticated household pet	\$800.00	\$1,200.00
25(2)	Direct Animal to attack, chase, harass, threaten a person, Animal, Wildlife, Livestock or other domesticated household pet	\$350.00	\$450.00
26(1)	Horse in prohibited area	\$200.00	\$250.00
26(4)	Failure to remove defecation	\$200.00	\$300.00
27	Keep Livestock in prohibited area	\$200.00	\$250.00
28	Keep Pigeons in Town	\$200.00	\$250.00
29(4)	Fail to comply with Manager's order	\$1,000.00	\$1,500.00
37(4)	Fail to obey Nuisance Animal conditions	\$400.00	\$650.00
38(3)	Fail to obey contain and control conditions	\$400.00	\$650.00
41	Fail to notify/surrender stray Animal to Peace Officer	\$100.00	\$150.00
42(1)(a)	Obstruct or interfere with Peace Officer seizure	\$500.00	\$750.00
42(1)(b)	Open vehicle in which seized Animals have been placed	\$100.00	\$500.00
42(1)(c)	Remove or attempt to remove seized Animal	\$100.00	\$500.00

**SCHEDULE "B" Cont'd.**

<b>SECTION</b>	<b>OFFENCE</b>	<b>MINIMUM PENALTY</b>	<b>SPECIFIED PENALTY</b>
42(2)(a)	Untie/loosen/ or free restrained Animal	\$100.00	\$500.00
42(2)(b)	Open gate/door/or opening allowing Animal to Run at Large	\$100.00	\$500.00
42(2)(c)	Entice an Animal to Run at Large	\$100.00	\$500.00
42(2)(d)	Tease an Animal in an enclosure	\$100.00	\$500.00
42(2)(e)	Throw or poke at Animal in an enclosure	\$100.00	\$500.00
42(2)(f)	Obstruct Peace Officer	\$500.00	\$1,000.00

**SCHEDULE "C"****VICIOUS ANIMAL OFFENCE PENALTIES**

<b>SECTION</b>	<b>OFFENCE</b>	<b>MINIMUM PENALTY</b>	<b>SPECIFIED PENALTY</b>
6(1)	Unlicensed Vicious Animal	\$1,000.00	\$1,500.00
6(3)	Vicious Animal not wearing licence	\$500.00	\$650.00
15	Vicious Animal in Off-Leash Area	\$1,000.00	\$1,500.00
31(1)(a)	Fail to tattoo or implant Vicious Animal with microchip	\$250.00	\$500.00
31(1)(c)	Fail to have Vicious Animal spayed or neutered	\$250.00	\$500.00
32(1)(a)	Fail to notify Peace Officer of sale, gift, transfer or death of Vicious Animal	\$250.00	\$500.00
33(1)	Vicious Animal conduct any threatening behaviour	\$1,500.00	\$3,000.00
33(2)	Vicious Animal damage or destroy property	\$1,000.00	\$1,500.00
33(3)	Vicious Animal Running at Large	\$1,000.00	\$1,500.00
33(4)	Fail to notify Peace Officer of Vicious Animal Running at Large	\$250.00	\$500.00
34(1)(a)	Fail to keep Vicious Animal confined indoors and under control of a person 18 years of age or older	\$1,000.00	\$1,500.00
34(1)(b)	Fail to keep Vicious Animal confined	\$1,000.00	\$1,500.00
34(2)(a)	Fail to keep a Vicious Animal muzzled	\$1,000.00	\$1,500.00
34(2)(b)	Fail to keep a Vicious Animal harnessed or Leashed properly	\$1,000.00	\$1,500.00
34(2)(c)	Vicious Animal not under the control of a person 18 years of age or older	\$1,000.00	\$1,500.00
35	Improper pen or structure for Vicious Animal	\$1,000.00	\$1,500.00
36	Fail to post Vicious Animal sign	\$1,000.00	\$1,500.00

## SCHEDULE "D"

### DR. IAN DUNBAR'S AGGRESSION SCALE

<b>ASSESSMENT OF THE SEVERITY OF BITING PROBLEMS BASED ON AN OBJECTIVE EVALUATION OF WOUND PATHOLOGY</b>	
<b>Level 1</b>	Dog growls, lunges, snarls – no teeth touch skin. Mostly intimidation and/or threatening behaviour.
<b>Level 2</b>	Teeth touch skin but no puncture. May have red mark and/or minor bruise from dog's head or snout, may have minor scratches from paws and/or nails. Minor surface abrasions or lacerations.
<b>Level 3</b>	Punctures one (1) to three (3) holes, single Bite. No tearing or slashes. Victim not shaken side to side. Bruising
<b>Level 3.5</b>	Multiple Level 3 Bites.
<b>Level 4</b>	Two (2) to four (4) holes from a single Bite, typically contact and/or punctures from more than canines, considerable bruising. Black bruising, tears and/or slashing wounds. Dog clamped down and held and/or shook head from side to side.
<b>Level 5</b>	Multiple Bites at Level 4 or above. A concerted, repeated Attack causing Severe Injury.
<b>Level 6</b>	Any Bite resulting in death of an Animal.

This Scale was developed by Dr. Ian Dunbar PhD. B VetMed, MRCVS, of Berkeley California. From his studies Dr. Dunbar has been able to separate and classify bites into a generalized six-level assessment protocol. This Scale is used as a standard throughout the world in canine aggression investigations and behavior assessment.

**SCHEDULE "E"**

**NOTICE OF ANIMAL SEIZURE**

**Town of Cochrane**  
**MUNICIPAL ENFORCEMENT**

**DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DESCRIPTION OF ANIMAL:** \_\_\_\_\_

\_\_\_\_\_

You are hereby notified that an Animal registered under the above address, was impounded on \_\_\_\_\_, \_\_\_\_\_ pursuant to the provisions of the Town of Cochrane Animal Bylaw 04/2016.

Unless the said Animal is claimed and all charges are paid on or before \_\_\_\_\_, \_\_\_\_\_, the said Animal will be sold, destroyed or otherwise disposed of pursuant to the said Bylaw.

**Contact a Peace Officer at**  
**403-851-2532**

**Peace Officer:** \_\_\_\_\_

**SCHEDULE "F"**

**VICIOUS ANIMAL SIGN**

Required for a Vicious Animal pursuant to the Bylaw.

**WARNING!**

**VICIOUS**

**ANIMAL**

**ON**

**PREMISES**

**Town of Cochrane**  
**Bylaw 04/2016**



**CAT BYLAW**

BEING A BYLAW OF THE TOWN OF ECKVILLE, IN THE PROVINCE OF ALBERTA, TO REGULATE AND RESTRAIN THE RUNNING AT LARGE OF CATS.

---

**WHEREAS** the Municipal Government Act, R.S.A., 1994, enables a Council for the Town to pass bylaws respecting wild and domestic animals, and activities in relation to them;

**NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF ECKVILLE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. This bylaw may be called the "Cat Bylaw".

**DEFINITIONS**

2. For the purposes of this bylaw;

**"Animal Control Officer"** means a person employed from time to time by the Contractor under the contract between the Town and the Contractor to enforce the provisions of this bylaw, or a person so appointed by the Town;

**"Cat"** means either male or female of the feline family;

**"Contractor"** means a person employed or under contract by the Town to enforce the provisions of this bylaw and maintain and administer an impound facility for cats;

**"License"** means a yearly dated sequentially numbered tag designed to be affixed to a collar that may be worn by a cat,

**"Owner"** means any person:

- a) owning or possessing or having charge of or control over any cat; or
- b) harboring any cat; or
- c) suffering or permitting any cat to remain about his house or premises.

**"Runs at Large"** means off the premises of the owner and not under the control of any person.

**LICENSING**

3. The owner of a cat which is three (3) months or older in the Town shall, each year, register each such cat at the office of the Town and for such registration, shall pay an annual license fee, which shall be determined and amended from time to time by Resolution of Council. In any prosecution or proceedings for a contravention of this section, the burden of proof that the cat is not the property of the owner shall rest upon the owner .
4. Upon receipt of payment of the license fee for each cat, a tag indicating a number corresponding to the number in the master register book, shall be issued to the owner; to be renewed annually.



5. Every owner shall provide the cat with a collar to which the owner shall affix the tag for such cat and the owner shall ensure that the collar and tag are worn during those occasions when the cat is not on the owner's premises.
6. In case a cat license tag is lost or destroyed, a duplicate or replacement will be issued by the Town upon payment of the sum indicated in Schedule "A" of this Bylaw by the owner and provided the owner can present a receipt of payment of the license fee for the current dog license year or the Town administrative records indicate such payment was made.
7. Tags are not transferable from one cat to another and no refund shall be made on any paid up cat license fee because of the death or sale of the cat or upon the owner's leaving the Town before expiration of the license period.
8. The period of validity of a registration shall be from January 1 to December 31, of any year. See Schedule "A" for registration rates. If any Owner is new to the Town or is a first time cat owner, they shall pay the same rate as anyone paying prior to January 31.

#### **RESPONSIBILITIES OF THE OWNER**

9. a) No person shall allow or permit his cat to run at large.  
b) No owner shall allow or permit his cat to damage public property or the property of any other person

#### **RESPONSIBILITIES OF AN ANIMAL CONTROL OFFICER**

10. The Animal Control Officer shall keep an up to date record of all complaints, notices, and reports regarding cats and a similar record of their disposition.
11. The Animal Control Officer, a Peace Officer, or a Bylaw Enforcement Officer may seize and impound any cat running at large.

#### **INTERFERENCE WITH ENFORCEMENT OF A BYLAW**

12. No person, whether or not he is the Owner of a cat which is being or has been pursued or captured shall:
  - (a) Interfere with or attempt to obstruct an Animal Control Officer, Peace Officer, or Bylaw Enforcement Officer who is attempting to capture or who has captured any cat in accordance with the provisions of this bylaw; or
  - (b) Open the van or vehicle in which cats captured for impoundment have been placed, so as to allow or attempt to allow any cat to escape therefrom; or
  - (c) Remove or attempt to remove any cat from the possession of the Animal Control Officer, Peace Officer, or Bylaw Enforcement Officer.

#### **RELEASE OF IMPOUNDED CATS**

13. The Contractor shall keep all impounded cats for a period of at least 72 hours, including the day of impounding. Sundays and statutory Holidays shall not be included in the computation of the 72-

Hour period. During this period, any cat may be redeemed by its Owner upon payment to the Contractor of:

- (a) The appropriate fine, where applicable; and
  - (b) Kennel fees as specified from time to time in the contract between the Town and the Contractor for every 24-hour period or fraction thereof that the cat has been impounded.
14. At the expiry of the 72-hour period, any cat not redeemed may be destroyed or sold and the money kept by the contractor.
15. The contractor or Animal Control Officer shall report any apparent illness, communicable disease, injury, or unhealthy condition of any cat to a veterinarian and act upon his recommendation. The owner, if known, shall be held responsible for all charges resulting therefrom.

#### **TRAPPING OF CATS**

16. Any person, who has a complaint about a cat running at large or causing damage to his property, may obtain a cat trap from the Town of Eckville.
17. The Complainant, upon receiving a cat trap, shall comply with the *Procedure and Guidelines for the Trapping of Stray Cats*, annexed as Schedule "B" to this bylaw, and such other terms and conditions as the Contractor may require.
18. The provision of a cat trap to a Complainant shall be at the sole discretion of the Town of Eckville.

#### **PENALTIES**

19. Every owner of a cat:
- (a) Whose cat runs at large is guilty of an offence and, upon conviction, shall be liable for a fine of \$50;
  - (b) Whose cat damages public or private property is guilty of an offence and liable, upon conviction, to a fine of \$50;
  - (c) Who contravenes any provision of Section 12 of this bylaw is guilty of offence and, upon conviction shall be liable to a fine of \$100;
  - (d) Who commits for a second time any of the offences listed in paragraphs (a), (b) and (c) herein, within six (6) months of committing such offence the first time, shall be liable, upon conviction for such second offence, to a fine of \$100.
20. (a) No person shall:
- i) entice a cat to run at large; or
  - ii) tease a cat caught in a cat trap; or
  - iii) throw or poke any object into a cat trap when a cat is caught therein; or
  - iv) fail to check a set cat trap on his premises every two to three hours, or as otherwise required by the Contractor; or

- v) leave a set cat trap unattended, except as authorized by the Contractor; or
- vi) leave a cat trap set between the hours of 11:00 p.m. on one day to 6:00 a.m. the following day, unless authorized by the Contractor; or
- vii) fail to deliver a trapped animal to the Contractor within 24 hours of the time it is trapped.

(b) Any person who contravenes this section is guilty of an offence and, upon conviction, shall be liable for a fine of \$500.

21. The Animal Control Officer, Peace Officer, or Bylaw Enforcement Officer may enforce the provisions of this bylaw and, where he has reasonable grounds to believe that a person has committed a breach of any provision of this bylaw, he may issue an offence ticket to an Owner of a cat alleged to have committed one or more of the offences herein before described designating the specified penalty for such offence.

**SEVERABILITY OF BYLAW PROVISIONS**

22. It is the intention of Council that:

- a) Each separate provision of this bylaw shall be deemed independent of all other provisions; and
- b) If any provisions of this bylaw be declared invalid, all other provisions shall remain valid and enforceable.

READ A FIRST TIME IN COUNCIL this 9<sup>th</sup> day of July, 2001.

READ A SECOND TIME IN COUNCIL this 9<sup>th</sup> day of July, 2001.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS \_\_\_\_\_ day of July, 2001.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**TOWN OF ECKVILLE  
AMENDMENT - CAT BYLAW****BYLAW 636/01**

A bylaw of the Town of Eckville in the Province of Alberta to amend the Cat Bylaw of the Town of Eckville known as Bylaw 633/01.

**WHEREAS** it is deemed necessary and expedient to amend the present Cat Bylaw 633/01, and,

Pursuant to the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, and amendments thereto, the Council of the Town of Eckville, duly assembled, enacts that the Cat Bylaw 633/01 be amended as follows:

1. By deleting Section 19 and replacing it with the following:

Every owner of a cat:

- (a) Whose cat is not licensed is guilty of an offence and, upon conviction, shall be liable for a fine of \$50.00;
- (b) Whose cat runs at large is guilty of an offence and, upon conviction, shall be liable for a fine of \$50.00;
- (c) Whose cat damages public or private property is guilty of an offence and liable, upon conviction, to a fine of \$50.00;
- (d) Who contravenes any provision of Section 12 of this bylaw is guilty of offence and, upon conviction, shall be liable for a fine of \$50.00;
- (e) Who commits for a second time any of the offences listed in paragraphs (a), (b), (c), and (d) herein, within 6 months of committing such offence the first time, shall be liable, upon conviction for such second offence, to a fine of \$100.00.

Read a first time this 12<sup>th</sup> day of November, 2001.

Read a second time this 12<sup>th</sup> day of November, 2001.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, 2001.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**SCHEDULE "A"**  
**ANNUAL CAT LICENSE FEES**

**1. Annual Cat License Fees:**

Male or Female	\$40
Neutered or Spayed Male or Female	\$20

If the fee is paid prior to January 31st of the year, it shall be reduced to:

Male or Female	\$30
Neutered or Spayed Male or Female	\$15

It shall be the responsibility of the owner of any animal to provide a certificate from a veterinarian indicating an animal has been spayed or neutered.

2. If the license is being purchased in the month of December, the amount paid shall be for the next year.
3. If the license tag is lost, it can be replaced by the town for \$2.
4. If any resident is new to the Town of Eckville or is a first time cat owner, they shall pay the same rate as anyone paying prior to January 31.
5. Cat licenses are not transferable.
6. No person shall be entitled to a license rebate.

**SCHEDULE "B"****PROCEDURES AND GUIDELINES FOR TRAPPING OF STRAY CATS**

1. A citizen of the Town of Eckville, who is annoyed with damages done to his property as a result of stray cat, may telephone the Town and voice a complaint, requesting a cat trap.
2. The Complainant will attend at the town office and, if the complaint is found to be valid, the Complainant will be requested to sign the form and an agreement provided by the town and the town will then provide a cat trap to the Complainant.
3. The Complainant will be required to pay a \$20.00 deposit to the town. This deposit will be returned to the Complainant at such time as the trap is returned and is found to be in the same condition it was at the time it was obtained from the Town.
4. The Complainant will set the cat trap in a place shaded from the hot sun, on the premises of the Complainant for a period of not more than 72 hours, after which time he will return the trap to the Town.
5. It will be the responsibility of the Complainant to check the trap regularly every 2 - 3 hours, or as approved by the Town and, if an animal is caught, the Complainant must bring the animal and the trap to the Contractor within 24 hours following the trapping.
6. The Contractor may enter and inspect the premises of the Complainant and ascertain if a cat trap has been placed or set and if a cat has been trapped.
7. The Complainant shall not leave a trap set on his property unattended when absent for any period of time whatsoever, except as approved by the Contractor.
8. The Complainant shall check the trap prior to 11.00 p.m. on each night that the trap is on his property and, if no animal is caught, he shall, unless otherwise approved by the by the Contractor, trip the trap and render it harmless until 6:00 a.m. the following day, then the Complainant may again set the trap.
9. At such time as the Contractor takes possession of a trapped cat, the contractor will try to locate an identifying tag or tattoo on the cat and, if found, will make every effort to contact the Owner of the cat in order to report that it has been impounded by Animal Services.
10. If an identification tag or tattoo cannot be found on the impounded cat, the Contractor will keep the cat for a period of at least 72 hours and, after that time, as space permits. After said 72 hour period, it shall be at the discretion of the Contractor as to whether or not the trapped cat shall be kept, sold to a new owner, or be euthanized. However, notwithstanding the care taken to ensure return of an Owner's cat, if a trapped cat shall be found by the Contractor to be wild and dangerous and /or seriously injured, it may be euthanized immediately upon being impounded by Animal Services.
11. At such time as a cat owner attends at Animal Services for the purpose of picking up his or her cat, which was running at large, an offence ticket will be issued in accordance with this bylaw. At the time of returning a cat to its owner, the Contractor will sell to the owner, a cat identification tag.
12. It is the responsibility of the Complainant to ensure that, once a cat is trapped on his property, that said cat shall not be abused contrary to Section 14(a)(ii) and 14(a)(iii) of this bylaw, by anyone on his property or anyone coming onto his property.

13. Any person seeing a cat in a trap being abused is encouraged to telephone and report the abuse to the Contractor, at which time the Contractor will immediately attend at the premises where the abuse has taken place and will remove the cat and the trap forthwith.
14. The Contractor will not provide service after normal business hours.
15. No cat traps will be provided by the town to a Complainant when weather conditions are, or are forecast to be, colder than 0 degrees Celsius within the 72 hour period from the time of issue.
16. Any person who abuses, teases, or pokes an animal in a cat trap or is causing pain, suffering, or injury to any animal may be charged with an offence under Section 446 of the Criminal Code of Canada.
17. If a Complainant is disabled and therefore unable to pick up the cat trap, the Contractor will deliver the trap to the Complainant's property, and pick up the trap 72 hours later. No fee shall be charged to the Complainant.



# TOWN OF ECKVILLE CAT TRAP AGREEMENT

Name	Home Phone #
Address	Work Phone #

The undersigned Complainant agrees:

1. To accept responsibility for cat trap number \_\_\_\_\_ and any other equipment provided to me by Town of Eckville.
2. To pay a deposit of \$20.00 as security for the return of the cat trap in good condition.
3. Upon return of the trap in good condition, the deposit will be refunded to me. If the trap is damaged, I will pay all costs of repair and the deposit may be applied on those costs. If the trap is not returned, the deposit shall be forfeited to Town of Eckville.
4. To comply with the procedures and guidelines below respecting the trapping of cat as set out below:
  - a) To place the trap on my property and in sheltered shady area:
  - b) Not to set the trap when the temperature is, or is forecast to drop below 0 degrees Celsius:
  - c) To feed, water and care for any trapped animal in a humane manner until delivered to Alberta Animal Services at 4640 61 Street Red Deer, Alberta T4N 2R2 or the Town of Eckville. *(please contact Town of Eckville Prior to delivery to Alberta Animal Services)*
  - d) To deliver any trapped animal to the Town of Eckville or Alberta Animal Services as soon as possible after trapping, and in any event, **within 24 hours** of the animal being trapped:
  - e) To check the cat trap regularly **EVERY 2 – 3 HOURS**.
  - f) To return the trap to Town of Eckville by \_\_\_\_\_.
  - g) A designate of the Town or Animal Control Officer may enter my property to ensure the agreement is complied with.

In signing this agreement, I promise to abide by all the above terms.

Signature	Date YY/MM/DD
Witness	Date YY/MM/DD

DEPOSIT MADE BY: \_\_\_\_\_ CASH \_\_\_\_\_ CHEQUE

**TRAP RETURNED:**

Date YY/MM/DD	Deposit received (Signature of Complainant)	Witness's Signature:
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**Alberta Animal Services, Phone: 347-2388 Website: albertaanimalservices.ca**  
**Town of Eckville, Box 578, TOM 0X0 Phone: 746-2171 Fax: 746-2900**  
 HOURS OF OPERATION MONDAY TO FRIDAY 9:00 AM – 4:30 PM



**Bylaw to Amend CAT BYLAW 633/01**

A Bylaw of the Town of Eckville in the Province of Alberta to amend Bylaw 663/01 of the Town of Eckville known as the Cat Bylaw.

**WHEREAS** it is deemed necessary and expedient to amend the present Cat Bylaw No. 633/02 and,

**AND WHEREAS** pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, the Council of the Town of Eckville duly assembled enacts as follows:

**APPROVES** amendments to the Cat Bylaw as follows:

**AND AMEND SCHEDULE "A" as follows:**

- By Deleting:

**SCHEDULE "A", which was updated through amending Bylaw 633/01, in its entirety:**

- And By Adding:

**SCHEDULE "A" which is attached to and forms a part of this Bylaw:**

This Bylaw shall come into effect upon third and final reading thereof.

Read the first time this 26<sup>th</sup> day of November, 2018

Read a second time this 26<sup>th</sup> day of November, 2018

Unanimous consent given for third and final reading this 26<sup>th</sup> day of November, 2018

Read a third and final time this 26<sup>th</sup> day of November, 2018



*Helen Foster*  
 \_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 CAO

*[Handwritten initials]*  
 \_\_\_\_\_  
 INITIAL

**SCHEDULE "A"**

**ANNUAL CAT LICENSE FEES**

- |                                |         |
|--------------------------------|---------|
| 1. Cat License                 | \$40.00 |
| Neutered or Spayed Cat License | \$20.00 |

Note: It shall be the responsibility of the owner of any animal to provide a certificate from a veterinarian indicating an animal has been spayed or neutered.

2. Any Cat License purchased between October 1<sup>st</sup> and December 30<sup>th</sup> shall be reduced by 50%.
3. Replacement cat license tag \$ 5.00
4. Cat licenses are not transferable.
5. No Person shall be entitled to a cat license rebate or refund.



**BYLAW NUMBER 1537-2012  
TOWN OF INNISFAIL  
ANIMAL CONTROL BYLAW**

Bylaw Number 1537-2012 of the Town of Innisfail in the province of Alberta, being a bylaw to repeal Bylaw Numbers 1483, 1484, 1512-2011 and any amendments thereto, and being replaced by this Bylaw to regulate, restrain the running at large, the licensing, and impounding of animals.

**Whereas**, the Municipal Government Act, R.S.A. 2000, c. M-26 as amended and the Provincial Offences Procedure Act, R.S.A. 2000, c. p-34 as amended, enables a Council of the Town to pass Bylaws respecting wild and domestic animals, and activities in relation to them;

**Now Therefore**, the Municipal Council of the Town of Innisfail, in the province of Alberta enacts a bylaw referred to as the "Animal Control Bylaw."

**DEFINITION – PART 1**

1. **ANIMAL** means any mammal excluding humans, or any bird, reptile or amphibian.
2. **C.A.O** means the Chief Administrative Officer, for the Town of Innisfail, or his or her designate.
3. **CAT** means either male or female of the feline family.
4. **DOG** means either male or female of the canine family.
5. **DOMESTICATED HOUSEHOLD PET** means any animal that has been tamed and made fit for human environment.
6. **GUIDE DOG** means a guide dog as defined in the Blind Persons' Rights Act, R.S.A. 2000 c.B-3.
7. **HOBBY LICENCE** means a licence issued to an owner, in accordance with Part 2 Section 10 of this Bylaw.
8. **IDENTIFICATION** shall mean a Tag issued by the Town for the animal.
9. **LIVESTOCK** includes, but is not limited to:
  - (a) A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
  - (b) Domestically reared or kept deer, reindeer, moose, elk, or bison;
  - (c) Farm bred fur bearing Animals including foxes or mink;
  - (d) Animals of the bovine species;
  - (e) Animals of the avian species including, poultry, turkeys, ducks, geese, or pheasants;
  - (f) Poisonous snakes, reptiles and insects; and
  - (g) All other Animals that are kept for agricultural purposes.

But does not include cats, dogs, or other domesticated household pets.
10. **HUMANE SOCIETY** means any SPCA or other similar society or corporate entity that rescues, cares for and arranges fostering and adoption of animals.
11. **OWNER** means:
  - (a) A person who has the care, charge, custody, possession, or control of a Dog or Cat or Domesticated Household Pet;
  - (b) A person who owns or claims a proprietary interest in a Dog or Cat or Domesticated Household Pet;
  - (c) A person who harbors, suffers, or permits a Dog or Cat or Domesticated Household Pet to be present on any property of the Owner or under that person's control;

- (d) A person who claims and receives a Dog or Cat or Domesticated Household Pet from the custody of an animal shelter or a Peace Officer, or;
  - (e) A person to whom a license has been issued under Part 2 of this bylaw.
12. **PEACE OFFICER** means
- (a) A member of the Royal Canadian Mounted Police;
  - (b) A Bylaw Officer as appointed by the Town to enforce bylaws of the Town; or
  - (c) A Community Peace Officer as appointed by the Solicitor General of Alberta.
- A Peace Officer is a Designated Officer for the purposes of s.542 of the Municipal Government Act.**
13. **POSSESSION** means:
- (a) Exercising physical or effective control of a Dog or Cat or Domesticated Household Pet; or
  - (b) Having been given physical or effective control of a Dog or Cat or Domesticated Household Pet by its Owner for the purpose of controlling the Dog or Cat or Domesticated Household Pet for a specific period of time.
14. **PRIVATE PROPERTY** means all property within the Town other than property constituting Public Property.
15. **PUBLIC PROPERTY** means property owned by or under the control and management of the Government of Canada, Government of Alberta, or the Town, contained within the boundaries of the Town.
16. **RUNNING AT LARGE** means an Animal which is not under the control of the Owner by means of a leash and is upon property other than the property in respect of which the Owner has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestle way, sidewalk, (including boulevard portion of the sidewalk), park or other public place which has not been designated as an Off Leash area.
17. **SERVICE DOG** means a service dog as defined in the Service Dogs Act, R.S.A 2007 c.S-7.5.
18. **TAG** means a current metal or other Tag issued by the Town to an Owner for each Dog or Cat he owns, indicating the year for which the fee has been paid, and which bears a number corresponding to a number in the master register book.
19. **TOWN** means the Town of Innisfail, in the Province of Alberta.
20. **VIOLATION TICKET** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34, as amended, and any regulations thereunder.
21. **VICIOUS DOG** means any dog, whatever its age, whether on Public or Private Property, which has:
- (a) Chased, injured or bitten a person or other Animal;
  - (b) Damaged or destroyed any property;
  - (c) Threatened or created the reasonable apprehension of a threat to a person or other Animal; or
  - (d) Been previously determined to be a Dangerous Dog under the Dangerous Dogs Act R.S.A. 2000 c. D-3.
22. **VIOLATION TAG** means a written notice, in a form approved by the Chief Administrative Officer, issued by a Peace Officer, to advise a person that a violation of this Bylaw has occurred and that, by payment of a specified amount to the office within a set time period, that person will avoid prosecution for the offence.

## LICENSING OF DOGS OR CATS – PART 2

1. A resident of the Town of Innisfail who is the Owner of any Dog or Cat aged twelve (12) weeks or older shall obtain a License for the Dog or Cat from the office of the Town of Innisfail as per Schedule “B”.
2. The Owner of every Dog or Cat shall, annually, on or before December 31<sup>st</sup>, renew the License for that Dog or Cat by submitting to the Town the annual licensing fee, as set out in Schedule “B”, along with any other information as may be required by the Town. A License shall be valid only for the year for which it was issued, regardless of actual date upon which the license was purchased.
3. No more than three (3) Dogs, three (3) Cats, or three (3) Domesticated Household Pets shall be harbored, suffered, or permitted to remain upon or in any land, house, shelter, room or place, building structure, or premises within the Town unless:
  - (a) The Dogs, Cats or Domesticated Household Pets in excess of the limit are to be under twelve (12) weeks of age and the offspring of a Licensed Dog or Cat or authorized Domesticated Household Pet residing at the same location; or
  - (b) Except where permitted see Part 2 Section 10.
4. Upon receipt of payment of the license fee for each Dog or Cat, a Tag indicating the year for which the fee has been paid and marked with a number corresponding to the number assigned to the Dog or Cat in the master register book, shall be issued to the Owner.
5. Every Owner shall provide his Dog or Cat with a collar to which the Owner shall affix the Tag for such Dog or Cat and the Owner shall ensure that the collar and Tag are worn during those occasions when the Dog or Cat is not on the Owner’s premises.
6. In case a Dog or Cat license Tag is lost or destroyed, a duplicate or replacement will be issued by the Town upon payment of the sum of ten dollars (\$10.00) by the Owner and provided the Owner can present a receipt of payment of the license fee for the current Dog or Cat license year or the administrative records indicate such payment was made.
7. Licenses and Tags are not transferable from one Dog or Cat to another and no refund shall be made on any paid up Dog or Cat license fees because of the death or sale of the Dog or Cat or upon the Owner’s leaving the Town before expiration of the license period.
8. Any person that becomes the Owner of a Dog or Cat licensed under this Bylaw shall report the change of ownership to the licensing department of the Town and the Town shall transfer ownership of the license to that person, with additional license fee to be paid by that person to the Town for the year for which that license was purchased.
9. Notwithstanding section 1 – Part 2, the Owner of a Guide Dog or Service Dog is not required to pay a fee for a License under this Bylaw.
10. Hobby Licenses:
  - (a) Only owners or occupants of residential property located in the RD (Reserved for future development), LDR (Low Density Residential), HWY-C (Highway Commercial) or I (Industrial) districts, of the Town of Innisfail Land Use Bylaw, may apply for a Hobby License in order to keep more than the maximum allowable licensed Dogs or Cats under this Bylaw;
  - (b) A fee for a new Hobby License is five hundred dollars (\$500.00) as per Schedule “B” and must accompany an application for a Hobby License;
  - (c) After considering issues such as breed of Dog, proximity of neighbors and size and security of property, the Hobby License may be issued; at the discretion of the Licensing Department in consultation with a Peace Officer, with or without conditions;
  - (d) Any new Hobby License application must be advertised and adjacent property owners notified prior to issuance;

- (e) In addition to the purchase of the hobby license, the owner of more than the maximum allowable licensed Dogs or Cats under this Bylaw aged 12 weeks or older, shall obtain an annual license for each dog or cat from the Town of Innisfail as per Schedule "B"
- (f) Should the Peace Officer deem the hobby a nuisance, the Hobby License can be revoked by the Peace Officer at any time;
- (g) Individuals who have had their Hobby License revoked may appeal to the Council of the Town of Innisfail by providing a written appeal, to the Chief Administrative Officer, within fourteen (14) days of the license being revoked. After hearing the appeal Council's decision becomes final and no further appeal options will be considered.

**RESPONSIBILITY OF OWNER – PART 3**

**1. RUNNING AT LARGE**

- (a) The Owner of an Animal shall ensure that such Animal is not Running at Large;
- (b) The Owner of an Animal shall ensure that their Animal is not without a collar and Tag while off the premises of its Owner; (ie - dog, cat); and
- (c) The Owner of an Animal shall ensure that when their Animal is in heat it is confined and housed in the residence of the Owner or in a licensed kennel during the whole of the heat period except for the sole purpose of defecating on the premises of the Owner.

**2. DOGS IN OFF LEASH AREAS AND PARKS**

- (a) The Town of Innisfail may designate areas where a Dog may be exercised while not restrained by a leash;
- (b) No Owner of a Vicious dog shall permit the dog to be in an Off-Leash area at any time;
- (c) The provisions of this Bylaw apply, with all necessary modifications, to an Off-leash area; and
- (d) While in an Off-Leash area, a person shall use the land in accordance with any sign or signs which have been posted setting out the days, times and manner in which a person is permitted to use the Off-Leash area.

**3. REMOVING DEFICATION**

- (a) If an Animal defecates on any Off-Leash area, Public or Private Property other than the Owner's Property, the Owner shall remove the feces immediately; and
- (b) An Owner of an Animal shall carry a suitable means of removing animal feces at all times while the Animal is in the custody of the Owner on property other than the Owner's Property.

**4. THREATENING OR NUISANCE BEHAVIOURS**

Any Owner of an Animal which:

- (a) Bites or chases a person or other Animal;
- (b) Bites or chases any motor vehicle or bicycle;
- (c) Barks, howls or otherwise comports itself in such a fashion as in the opinion of a Peace Officer based on information gathered to cause an unreasonable disturbance given, but not limited to, location, circumstances, time of day, and duration; likely to disturb any person;
- (d) Attacks any person or Animal causing an injury;
- (e) Causes the death of another Animal;
- (f) Causes any damage whatsoever to any Public or Private Property;
- (g) Is at any time in any swimming pool, wading pool, or water park, playground apparatus and/or sand play intended for public use; or
- (h) Is at any time upon any property where the Animal is prohibited as indicated by a sign or other marking;

**whether or not the Animal is then Running at Large, is guilty of an offence.**

**5. THE OWNER OF AN ANIMAL IS GUILTY OF AN OFFENCE IF THE OWNER:**

- (a) Fails to provide identification (Name, Address, Date of Birth and Dog or Cat Tag number) and proof thereof to a Peace Officer;
- (b) Provides false or misleading information to a Peace Officer;
- (c) Interferes with or attempts to obstruct a Peace Officer who was attempting to capture or who has captured any Animal in accordance with the provisions of this Bylaw;
- (d) Unlocks or unlatches or otherwise opens the motor vehicle in which Animals captured for impoundment have been placed, so as to allow or attempt to allow any Animal to escape there from; or
- (e) Removes or attempts to remove any Animal from the Possession of the Peace Officer.

**RESPONSIBILITIES OF TOWN ADMINISTRATION – PART 4**

- 1. The Town of Innisfail shall arrange for the keeping and impounding of Animals.
- 2. The Peace Officer may seize and impound any Animal found At Large.
- 3. In the active pursuit of any Animal At Large, any Peace Officer empowered to apprehend Animals under this Part is hereby authorized to enter upon any lands surrounding any building at all reasonable times.

**RELEASE OF IMPOUNDED ANIMALS – PART 5**

- 1. All impounded Animals shall be kept for a period of no less than three (3) days, including the day of impounding. Sundays and Statutory holidays shall not be included in the computation of the three (3) day period. During this period any healthy Animal may be redeemed by its Owner, upon the completion of the following:
  - (a) Payment to the Town of Innisfail for the appropriate license fee when a Dog or Cat is not licensed;
  - (b) Provide personal identification (Name, Address, Date of Birth and Dog or Cat Tag number) and proof thereof to the Peace Officer;
  - (c) Owner's signed acknowledgement of the Animal being impounded and reason for being impounded.
  - (d) Payment of impound fees as set out in Schedule "B".
- 2. At the expiration of the three (3) day period any Animal not redeemed may be re-adopted, and/or transferred to a Humane Society for re-adoption, or destroyed if necessary.
- 3. The Peace Officer shall report any apparent illness, communicable disease, injury, or unhealthy condition of any Animal to a veterinarian and act upon his recommendation. The Owner, if known, shall be held responsible for all expenses so incurred.

**VICIOUS DOGS - PART 6**

- 1. If a Peace Officer believes on reasonable and probable grounds that a Dog has:
  - (a) Chased, injured or bitten a person or other Animal;
  - (b) Damaged or destroyed any property;
  - (c) Threatened or created the reasonable apprehension of a threat to a person or other Animal; or
  - (d) Been previously determined to be a Dangerous Dog under the *Dangerous Dogs Act* R.S.A. 2000 c. D-3;



The Peace Officer may seize and impound the Dog and declare the Dog to be a Vicious Dog.

2. If the Peace Officer has declared a Dog to be a Vicious Dog, the Peace Officer shall provide written notification of the declaration to the Dog's Owner.
3. A person who receives a notice from a Peace Officer pursuant to section 2, may appeal the declaration by giving written notice of the appeal and the reasons therefore to the Town of Innisfail C.A.O within fourteen (14) days of receiving the declaration from the Peace Officer.
4. Upon receipt of an appeal pursuant to section 3, Council shall establish an appeal committee by resolution.
5. The appeal committee, upon hearing the appeal, may uphold the decision of the Peace Officer or allow the appeal.
6. Within fourteen (14) days of a Vicious Dog declaration being upheld by the appeal committee, pursuant to this Bylaw, the Owner shall:
  - (a) Arrange to have the dog tattooed or implanted with an electronic identification microchip by a licensed veterinarian and provide the Town with documentary proof of doing so immediately thereafter;
  - (b) If the Dog is in an unaltered state, have the Dog neutered or spayed by a licensed veterinarian and provide the Town with documentary proof of doing so thereafter.
7. The Owner of a Vicious Dog shall at all times ensure that the Vicious Dog does not:
  - (a) Threaten or create the reasonable apprehension of a threat to a person or other Animal;
  - (b) Chase a person or other Animal;
  - (c) Bite a person or other Animal;
  - (d) Otherwise injure a person or other Animal;
  - (e) Damage or destroy any Property.
8. When a Vicious Dog is on the Owner's Property, either:
  - (a) The Vicious Dog shall be confined indoors, in a manner that shall not allow the Vicious Dog to escape the residence or other indoor structure; or
  - (b) The Vicious Dog shall be confined outdoors in Controlled Confinement that shall not allow the Vicious Dog within one (1) metre of the property line or within five (5) metres of a neighboring residence and which shall provide the Vicious Dog with shelter from the elements.
9. The Owner of a Vicious Dog shall at all times ensure that when the Vicious Dog is not on the Owner's Property the Vicious Dog is:
  - (a) Muzzled; and
  - (b) Secured on a Leash not longer than one (1) metre, held by a person at least eighteen (18) years of age, in a manner that prevents it from threatening, chasing, injuring or biting any person or other Animal and from damaging or destroying any Property.
10. The Owner of a Vicious Dog shall at all times ensure that the Vicious Dog is not Running at Large.
11. The Owner of a Vicious Dog shall obtain annually, a Vicious Dog License for the Dog as per Schedule "B".
12. Every Vicious Dog Owner shall provide his Vicious Dog with a collar to which the Owner shall affix the Tag for such Vicious Dog and the Owner shall ensure that the collar and Tag are worn at all times when the Dog is outdoors.



### **LIVESTOCK – PART 7**

1. No Person shall keep Livestock in any area of the Town of Innisfail.
2. Notwithstanding Section 1 of Part 7 of this Bylaw, any person who resides on any property as set out in Schedule “C and D” is permitted to keep Livestock.

### **ANIMAL TRAPPING – PART 8**

1. No person shall set an Animal trap outdoors:
  - (a) If the temperature is below 0 degrees Celsius or forecast to be below 0 degrees Celsius in the next seventy-two (72) hour period;
  - (b) In an area not shaded from the sun;
  - (c) Unless the trap is checked hourly and closed by 11:00 p.m. each night and rendered inoperable until 6:00 a.m. the following day; or
  - (d) Unless the person is residing and present at the property where the Animal trap is located.
2. No person shall taint the Animal trap bait with any poisonous chemical or substance.
3. The Town of Innisfail will only be responsible for Town of Innisfail traps. Peace Officers will not assume custody of any Animals trapped in any trap other than a trap owned by the Town of Innisfail.

### **PENALTIES – PART 9**

1. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine as set out in Schedule “A” herein and in default of payment of any fine, to imprisonment for up to one (1) year.
2. Notwithstanding Section 1 of Part 9 of this Bylaw, any person who commits a second or subsequent offence under this Bylaw within twelve (12) months of committing a first offence under this Bylaw, may be liable to an increased fine as set out in Schedule “A”.
3. A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw;
4. A Violation Tag may be issued to such person either:
  - (a) Personally;
  - (b) By mailing a copy to such person at his last known post office address; or
  - (c) Upon retrieval of such person’s Animal from the Peace Officer.
5. The Violation Tag shall be in a form approved by the Chief Administrative Officer and shall state:
  - (a) The name of the Owner;
  - (b) The offence;
  - (c) The appropriate penalty for the offence as specified in Schedule “A” of this Bylaw;
  - (d) Any other information as may be required by the Chief Administrative Officer.
6. Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Town the penalty specified on the Violation Tag within twenty-one (21) days of the issuance of the Violation Tag.
7. The Peace Officer may enforce the provisions of this Bylaw, and where a Peace Officer has reasonable grounds to believe that a provision of this Bylaw has been contravened, the Peace Officer is authorized and empowered to immediately issue a Violation Ticket, pursuant to Part 2 of the Provincial Procedures Act, R.S.A.2000, c.p-34, as amended, to any person who the Peace Officer has reasonable grounds to believe is responsible for the contravention.

8. Should any Person be guilty of an offense for which no penalty is specified in Schedule "A" herein, then such Person shall be liable upon summary conviction to a fine of not less than five hundred dollars (\$500.00) and not more than ten thousand dollars (\$10,000.00) and in default of payment of any fine, to imprisonment for up to one (1) year.

#### **SEVERABILITY OF BYLAW PROVISIONS – PART 10**

1. It is the intention of Town Council that each separate provision of this Bylaw shall be deemed independent of all provisions, and it is further the intention of Council that if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

#### **EXISTING CAT LICENSES – PART 11**

1. Any existing lifetime cat licenses purchased under Bylaw 1370, will be honored for the life of the cat provided that the owner of such cat provides the Town with the original tag or proof of purchase on or before February 28, 2010 such tags will be honored until the death or sale of such cat at which time the owner will be required to license their cat each year in accordance with this Bylaw. The original lifetime tag purchased under Bylaw 1370 is non transferable to a new owner or cat.

#### **REPEAL**

Bylaw Numbers 1483, 1484, 1512-2011 and any amendments thereto are hereby repealed by passage of this Bylaw.

#### **COMMENCEMENT OF ENFORCEMENT**

Read a first time in Open Council this 13 day of November, 2012.

Read a second time in Open Council this 26 day of November, 2012.

Read a third time in Open Council and finally passed this 26 day of November, 2012.

This Bylaw shall come into full force and effect on the date of final passing.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**SCHEDULE "A" PENALTIES**

	INFRACTION	PENALTY	SECOND OFFENCE
<b>PART 2</b>			
Section 1	Fail to obtain a Dog or Cat license	\$115.00	\$230.00
Section 3	Harboring, suffering, or permitting more than three Dogs, Cats, or Domesticated Household Pets at a residence.	\$115.00	\$230.00
Section 5	Fail to ensure collar and tag worn on dog or Cat	\$57.00	\$115.00
<b>PART 3</b>			
Section 1(a)	Animal Running at Large	\$115.00	\$230.00
Section 1(c)	Fail to confine Animal in Heat	\$115.00	\$230.00
Section 2 (b)	Vicious Dog in Off Leash Area	\$500.00	\$1000.00
Section 3 (a)	Fail to immediately remove Animal defecation	\$115.00	\$230.00
Section 4 (a)	Animal bites or chases any person, animal	\$500.00	\$1000.00
Section 4 (b)	Animal chases any bicycle, or motor vehicle	\$230.00	\$500.00
Section 4 (c)	Animal barks or howls so as to disturb any person	\$115.00	\$500.00
Section 4 (d)	Animal attacks any person or animal causing injury	\$500.00	Court
Section 4(e)	Animal causes death of any person or another animal	Court	Court
Section 4(f)	Animal causes damages to Public or Private Property	\$115.00	\$230.00
Section 4 (g)	Animal is in pool, water park, playground or sand area	\$115.00	\$230.00
Section 5 (a)	Fail to provide identification to a Peace Officer	\$115.00	\$230.00
Section 5 (b)	Provide false or misleading information to a Peace Officer	\$230.00	\$500.00
Section 5 (c)	Obstructing a Peace Officer	\$230.00	\$500.00
Section 5 (d)	Unlocking or unlatching a vehicle with an impounded Animal	\$500.00	\$1000.00
Section 5 (e)	Removing or attempting to remove an Animal from the possession of a Peace Officer	\$500.00	\$1000.00
<b>PART 6</b>			
Section 6 (a)	Fail to have dog tattooed or Micro chipped within 14 days	\$230.00	\$500.00
Section 6 (b)	Fail to have dog spayed or neutered within 14 days	\$230.00	\$500.00
Section 7 (a-d)	Vicious Dog that threatens, chases, bites or injures a person or other animal	Court	Court
Section 7 (e)	Vicious Dog that damages or destroys property	\$230.00	\$500.00
Section 8 (a)	Failure to keep Vicious Dog under proper indoor confinement	\$230.00	\$500.00
Section 8 (b)	Failure to keep Vicious dog in Controlled confinement	\$230.00	\$500.00

Section 9 (a-b)	Failure to keep Vicious Dog muzzled and properly secured on a leash	\$230.00	\$500.00
Section 10	Vicious Dog Running at Large	\$500.00	\$1000.00
Section 11	Fail to obtain Vicious Dog License	\$500.00	\$1000.00
Section 12	Fail to ensure collar and tag worn on Vicious Dog	\$230.00	\$500.00
<b>PART 7</b>			
Section 1	Keep Livestock in unauthorized area	\$115.00	\$230.00
<b>PART 8</b>			
Section 1 (a)	Set animal trap if below 0° C or forecast to be below 0° C over 72 hour period	\$115.00	\$230.00
Section 1 (b)	Set animal trap in un-shaded area	\$115.00	\$230.00
Section 2	Taint animal trap bait	\$115.00	\$230.00

This schedule comes into effect this 26 day of November, 2012.

SCHEDULE "B"

**Licensing and Impounding fees**

**Annual Fees**

1. Twenty dollars (\$20.00) for spayed / neutered Dogs/Cats and forty dollars (\$40.00) for non-spayed / non-neutered Dogs/Cats if purchased on or before January 31 of the current year.
2. Thirty dollars (\$30.00) for spayed / neutered Dogs/Cats and fifty dollars (\$50.00) for non-spayed / non-neutered Dogs/Cats if purchased after January 31 of the current year.
3. Twenty dollars (\$20.00) for spayed / neutered Dogs/Cats and forty dollars (\$40.00) for non-spayed / non-neutered Dogs/Cats when purchased by a new resident or new pet owner of the Town of Innisfail within the current year.
4. Two Hundred-Fifty dollars (\$250.00) for a Vicious Dog as defined by this Bylaw.

**Other Fees**

1. Five Hundred dollars (\$500.00) for a Hobby License, (subject to approval of application).
2. Impound Fee – non-vicious dog/cat - \$50.00
3. Impound Fee – vicious dog - \$150.00
4. Veterinary Services – As incurred

Replacement tags can be purchased for ten dollars (\$10.00) / tag.

This schedule comes into effect this 26 day of November, 2012.



**SCHEDULE "C"**

Keeping of Livestock - Exempt properties are as follows;

A.) Properties that are located within the quarter sections listed below and which are designated Reserved for Future Development (RD) District under the Town's Land Use Bylaw:

SW 35-35-28-4	NE 29-35-28-4	SE 19-35-28-4
SE 34-35-28-4	NW 28-35-28-4	NE 18-35-28-4
SW 34-35-28-4	NE 28-35-28-4	NW 17-35-28-4
SE 33-35-28-4	NW 27-35-28-4	NE 17-35-28-4
SW 33-35-28-4	NE 27-35-28-4	SW 17-35-28-4
SE 32-35-28-4	NE 19-35-28-4	SE 17-35-28-4
SW 32-35-28-4		

B.) Properties located in the NE 29-35-28-4 quarter section that are not exempt are as follows;

Lot B-Plan 6023NY -6027 Hazelwood Way  
Lot 6-Block 1-Plan 9720810-6023 Hazelwood Way  
Lot 5-Block 1-Plan 9720810-6019 Hazelwood Way  
Lot 4-Block 1-Plan 9720810-6015 Hazelwood Way  
Lot 3-Block 1-Plan 9720810-6011 Hazelwood Way  
Lot 2-Block 1-Plan 9720810-6007 Hazelwood Way  
Lot 1-Block 1-Plan 9720810-6003 Hazelwood Way

C.) Properties that are located in the NW 27-35-28-4 and designated Direct Control (DCD) District under the Town's Land Use Bylaw.

D.) Lot A, Plan 7146KS and Part of the NE 21-35-28-4 which are used by the Innisfail Auction Market.

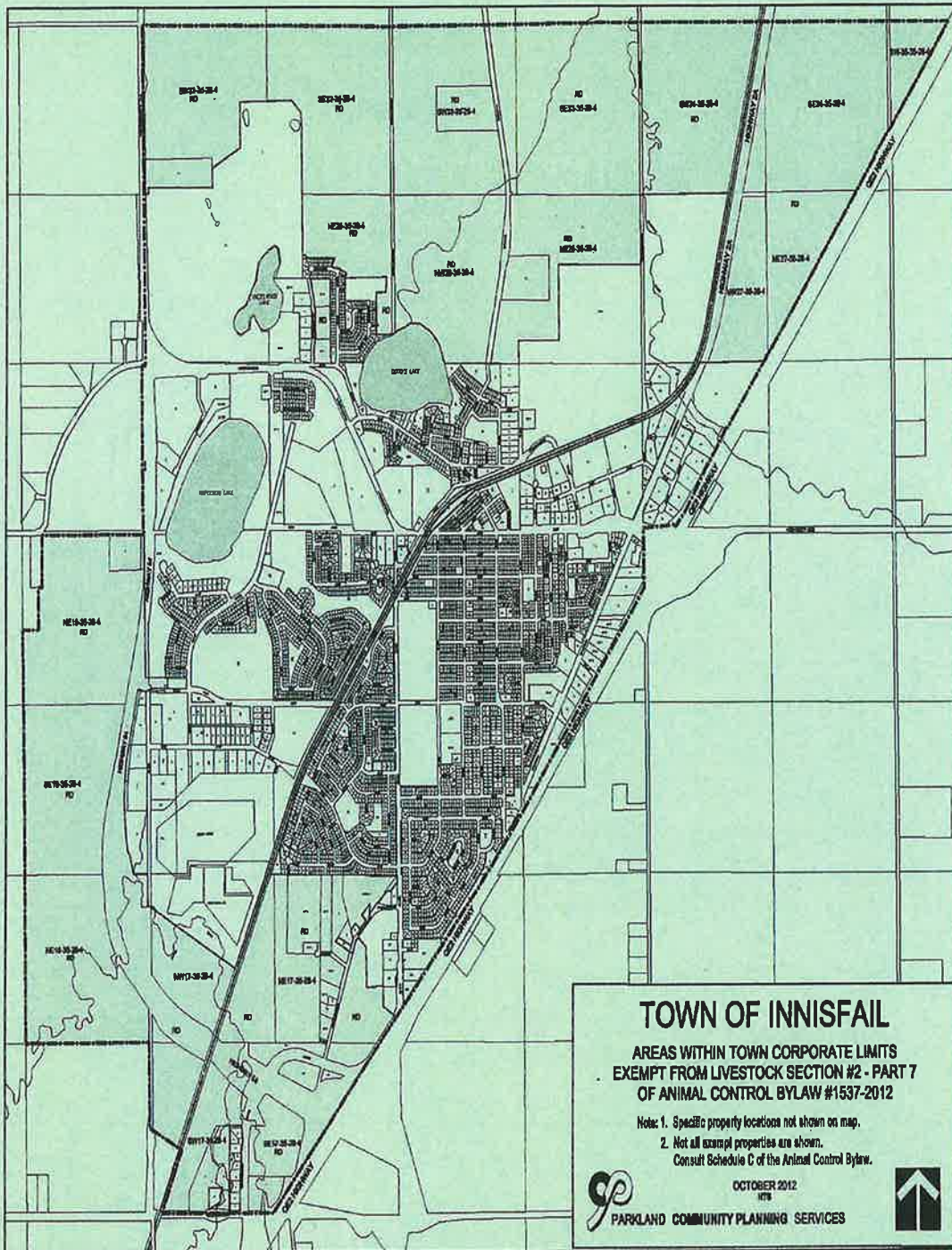
E.) Any property where one or more of the following uses, as defined in the Town of Innisfail Land Use Bylaw, has been approved through either a development permit or business license issued by the Town of Innisfail:

Animal services  
Businesses or Home occupations involving the temporary keeping of animals  
Slaughterhouses  
Veterinary clinics  
Veterinary hospitals

F.) Any portion of Town owned property that is used and operated as a dog park.

This schedule comes into effect this 26 day of November, 2012.

SCHEDULE "D"



This schedule comes into effect this 26 day of November, 2012.

**BYLAW NO. 224-07**  
**AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

WHEREAS Bylaw No. 114-01 was passed July 24<sup>th</sup>, 2001 respecting domestic animals and activities relating to them in the Town of Ponoka;

AND WHEREAS Council of the Town of Ponoka deems it necessary to amend Bylaw No. 114-01;

NOW THEREFORE, COUNCIL OF THE TOWN OF PONOKA DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 114-01 be amended by deleting Schedules A, B and C and substituting same attached hereto.
2. Bylaw No. 192-05 Schedules A, B, and C are hereby repealed.
3. This bylaw comes into effect on the date of third reading.

First Reading	June 12, 2007
Second Reading	June 12, 2007
Third & Final Reading	June 26, 2007

**TOWN OF PONOKA**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**BYLAW NO. 224-07**  
**AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

**SCHEDULE "A"**

**(DOG LICENSE FEES)**

1. **Twenty Five Dollars (\$25.00) if purchased during the month of January each year.**
2. **Forty Dollars (\$40.00) on and after the first day of February of each year.**
3. **Dogs acquired after January 31 of any year:**
  - (a) **Within Thirty (30) days of acquisition - \$25.00**
  - (b) **After Thirty (30) days of acquisition - \$40.00**
4. **New residents of Ponoka:**
  - (a) **Within Thirty (30) days of becoming a resident of the Town - \$25.00**
  - (b) **After Thirty (30) days of becoming a resident of the Town - \$40.00**

CH

**BYLAW NO. 224-07  
AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

**SCHEDULE "B"**

**(SPECIFIED PENALTIES)**

The following specified penalties may be accepted by the Town in lieu of prosecution:

	<u>Penalty</u>
No license	\$50.00
Collar and tag not on dog	\$40.00
Female in heat not confined	\$40.00
Fail to remove defecation	\$50.00
Running at large:	
for first offense	\$50.00
for second offense	\$100.00
for third and subsequent offenses	\$150.00
Excessive barking	
for first offense	\$50.00
for second offense	\$100.00
for third and subsequent offenses	\$150.00
Dog in park off leash	\$50.00
Damage to property	\$50.00
Chasing persons or vehicles	\$50.00
Defecating on property other than owners	\$50.00
Dog in playground or school yard	\$50.00
Dog attack or bite on person &/or animal	\$150.00 &/or Court
Not Specified	\$50.00

**BYLAW NO. 224-07  
AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

**SCHEDULE C**

(AMOUNT TO BE PAID BY THE OWNER OF AN ANIMAL  
IN ORDER TO RECLAIM AN IMPOUNDED ANIMAL)

- |    |                           |                         |
|----|---------------------------|-------------------------|
| 4. | Impoundment Fees          | \$30.00 per day per dog |
| 5. | Veterinary Fees           | Amount Expended         |
| 6. | Release Fee               | \$60.00                 |
| 7. | After Hours Call Out Fee* | \$75.00                 |
- (\*only to be charged when staff called out after regular hours or vacation time)

CM

# BYLAW NO. 114-01

**REPEALED**  
Schedules A, B, C only

Date: June 28, 2005

BY BYLAW NO. 192-05

## A BYLAW IN THE TOWN OF PONOKA IN THE PROVINCE OF ALBERTA RESPECTING DOMESTIC ANIMALS AND ACTIVITIES RELATING TO THEM

WHEREAS pursuant to the *Municipal Government Act*, Statutes of Alberta, 1994, Chapter M-26.1 as amended or replaced from time to time, Council may pass a bylaw respecting domestic animals and activities relating to them;

NOW THEREFORE THE COUNCIL OF THE TOWN OF PONOKA DULY ASSEMBLED ENACTS AS FOLLOWS:

### SHORT TITLE

1. This Bylaw shall be cited as the Town of Ponoka "*Animal Control Bylaw*."

2. DEFINITIONS AND INTERPRETATIONS

In this bylaw, unless the context otherwise requires:

**AMENDED**

Date: June 12, 2007

By Bylaw No. 224-07 (Schedule A)  
(B+C)

"*At Large*" means off the premises of the owner and not on a leash held by a person able to control the dog.

"*Boulevard*" means that part of a highway that is not roadway. For the purpose of the definition of boulevard the words "highway" and "roadway" mean "highway" and "roadway" as defined by the *Highway Traffic Act*, 1980, Statutes of Alberta, 1980, Chapter H-7, as amended or replaced from time to time.

"*Dog*" means either male or female of the Canidae family.

"*Enforcement Officer*" shall mean a Bylaw Enforcement Officer appointed by the Town pursuant to the *Municipal Government Act*, Statutes of Alberta, 1994, Chapter M-26.1, as amended, to enforce the Town Bylaws, and includes a member of the Royal Canadian Mounted Police and, when authorized, a Special Constable.

"*Owner*" means any person, partnership, association or corporation:

- a.) owning or possessing or having charge of or control over any dog, or
- b.) harboring any dog, or
- c.) suffering or permitting any dog to remain about his house or premises.

"*Park*" means all recreational land areas owned or controlled by the Town, lying within the Town limits, and whether improved in whole or in part, or in its natural state; and includes neighborhood beautification areas, publicly maintained areas administered by the Town, school grounds and playgrounds and includes all building or other improvements situated on these land areas. (Boulevards are specifically excluded from this definition.)

## BYLAW NO. 114-01

"Person" shall include an individual, partnership, corporation, trustee, executor, or administrator.

"Town" shall mean the Town of Ponoka.

"Violation Ticket" shall mean a ticket issued pursuant to Part II of the *Provincial Offenses Procedures Act*, R.S.A. 1998, c.-21.5, as amended, and Regulations thereunder.

### GENERAL

3. (a) The owner of every dog in the Town shall, prior to January 1<sup>st</sup> of each year, or immediately upon becoming the owner of a dog, register each such dog with the Town and shall pay the annual fee herein specified and obtain a license for each such dog from the Town. The validity of registration and of the dog license so issued shall be for the period January 1<sup>st</sup> to December 31<sup>st</sup> in the year for which it is issued.
- (b) A dog under the age of three (3) months shall not be required to be licensed. The onus of proof that the dog is under three months of age is on the owner.
4. (a) The annual dog license fee payable at the time of registration shall be the amount as shown on Schedule "A" of this Bylaw.
- (b) Upon receipt of payment of the license fee for each dog a tag indicating the year for which the fee has been paid and marked with a number corresponding to the number in the Town's master register, shall be issued to the owner.
5. (a) Every owner shall provide a collar for each dog to which the owner shall affix the tag for such dog and the owner shall ensure that the collar and tag are worn by the dog during those occasions when the dog is not on the owner's premises.
- (b) In case a tag is lost or destroyed, a duplicate will be issued by the Town upon presentation by the owner of a receipt showing payment of the license fee for the current dog license year upon payment of the sum of One Dollar (\$1.00) for the issuance of a duplicate.
- (c) Tags are not transferable from one dog owner to another and no refund shall be made on any paid dog license fee because of the death or sale of the dog or upon the owner's leaving the Town before expiration of the license period.
- (d) The Town shall keep a record of each owner, the breed, and sex of each dog and the number stamped on the dog tag issued to the owner and the amount of license fee paid by the owner.

## BYLAW NO. 114-01

6. Any owner who fails to register a dog and pay the license fee in accordance with this Bylaw shall be guilty of an offense and liable to the penalties specified in Schedule "B" of this Bylaw.
7. A registered guide dog owned by a blind person shall be issued a license free of charge.
8. A female dog in heat shall be housed in the residence of the owner or person having control of the dog, or otherwise confined within a fenced area, or taken to a licensed kennel during the whole period that the dog is in heat, except that a female dog may be allowed outside the said residence for the sole purpose of permitting the dog to defecate on the premises of the owner.
9.
  - (a) If a dog defecates on any public or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately.
  - (b) A blind owner of a registered dog guide, or a blind person being assisted by a registered dog guide is not subject to the obligations imposed in subsection (a).
10. The Town of Ponoka shall establish a pound for the keeping and impounding of dogs and the Enforcement Officer shall make all rules and regulations not inconsistent with this Bylaw pertaining to the administration of the pound.
11. The Enforcement Officer shall keep an up-to-date record of all complaints, notices and reports and a similar record of their disposition.
12. The Enforcement Officer may seize and impound:
  - (a) Every dog running at large,
  - (b) Every dog not wearing a collar and tag while off the premises of the owner,
  - (c) Every dog found in a park unless the dog is on a leash.
  - (d) Every female dog in heat not confined or housed.
  - (e) Every dog found in a school ground or playground.
13. In enforcement of this Bylaw, but not for the purpose of investigation only, the Enforcement Officer is hereby authorized to enter any privately owned premises at reasonable times, provided that in this Section premises do not include a building used as a dwelling house.
14. No person, whether or not he is the owner of a dog which is being or has been pursued or captured, shall:
  - (a) Interfere with or attempt to obstruct an Enforcement Officer who was attempting to capture or who has captured any dog in accordance with the provision of this Bylaw.

## BYLAW NO. 114-01

- (b) Unlock or unlatch or otherwise open the vehicle in which dogs captured for impoundment have been placed, so as to allow or attempt to allow any dog to escape therefrom.
  - (c) Remove or attempt to remove any dog from the possession of the Enforcement Officer.
15. The Enforcement Officer shall keep all impounded dogs for a period of not less than Seventy-Two (72) hours. Sunday's and statutory holidays shall not be included in the computation of the Seventy-Two (72) hour period. During this period any healthy dog may be redeemed by its owner, upon payment to the Enforcement Officer of:
- (a) the appropriate license fee when a dog is not licensed; and
  - (b) fees prescribed in Schedule "C".
16. (a) Notwithstanding Section 16, the owner of any dog impounded may not redeem the same if the impounded dog was vicious and had been impounded for being vicious to any person or animal.
- (b) If an impounded dog was vicious at the time it was picked up, the Enforcement Officer shall make application under the *Dangerous Dog Act* for an order directing the dog to be destroyed. No dog having a vicious record may be resold by the Enforcement Officer.
- (c) At the expiration of the Seventy-Two (72) hour period any dog not redeemed may be destroyed, sold, or disposed and the monies retained by the Town.
- (d) The Enforcement Officer shall report any apparent illness, communicable disease, injury, or unhealthy condition of any dog to a veterinarian and act upon his recommendation. The owner, if known, shall be held responsible for all charges necessary to provide medical treatment to any dog.
17. No owner shall:
- (i) suffer, permit or allow his dog to run at large.
  - (ii) suffer, permit or allow his dog to bark or howl excessively or in any other manner disturbing the quiet of any person.
  - (iii) suffer, permit or allow his dog on parkland, town sidewalks, streets or parking lots, unless the dog is on a leash and the leash held by a person able to control the dog.
  - (iv) permit or allow his dog in school grounds or playgrounds.
  - (v) suffer, permit or allow his dog to attack or bite any person or animal.
  - (vi) suffer, permit or allow his dog to damage public or private property.
  - (vii) suffer, permit or allow his dog to chase any person, animal, bicycle or motor vehicle.
  - (viii) suffer, permit or allow his dog to defecate on public or private property other than the property of the owner.

## BYLAW NO. 114-01

- (c) When any of the above situations exist, the dog's owner shall be deemed to have failed or refused to comply with the requirements and/or provisions of this Bylaw.
19. (a) The Enforcement Officer may enforce the provisions of this Bylaw and where he has reasonable grounds to believe that a person has committed a breach of any provisions of this Bylaw he may issue an violation ticket to an owner of a dog alleged to have committed one or more of the offenses hereinbefore described designating the appropriate voluntary penalty as specified in Schedule "B".
- (b) The violation ticket may be issued by personally serving it upon the owner, or by leaving it at the residence of the owner, or by sending it to the owner by double registered mail.
- (c) A person who produces to the cashier at the Town Office or to the Enforcement Officer a violation ticket, issued pursuant to this Bylaw within Fourteen (14) days of the date of issue, may pay the voluntary penalty as designated on the violation ticket and shall not be liable to prosecution.
20. If an owner does not pay the voluntary penalty provided and a prosecution has been entered, the owner shall be liable on summary conviction to pay a fine of not less than the voluntary penalty and in default of payment thereof to be imprisoned for a period not exceeding sixty (60) days.
21. Any person found guilty of an offense for which no penalty is specified herein shall be liable upon summary conviction to a fine of not more than \$500.00 and not less than \$40.00, and in default of payment thereof, to imprisonment for a period not exceeding Sixty (60) days.
22. In any prosecution or proceedings for contravention of the provisions of this Bylaw, the burden of proof that the dog is not on the property of the owner shall rest upon the owner.
23. Nothing in this Bylaw shall:
- (a) prevent any person from exercising his right to defend any charge laid for committing a breach of any provisions of this Bylaw, or
- (b) prevent any Enforcement Officer or any other person, in lieu of serving any violation ticket, from reporting a breach of any provision of this Bylaw.
24. It is the intention of the Town that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention of the Town that if any provisions of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.



# BYLAW NO. 114-01

## EFFECTIVE DATE

25. The following Bylaws and all amendments are hereby repealed:

Bylaw No. 517-85

Bylaw No. 523-85

Bylaw No. 550-86

Bylaw No. 15-93

26. This Bylaw shall come into effect upon third and final reading.

First Reading                      June 12, 2001

Second Reading                    July 10, 2001

Third & Final Reading            July 24, 2001

**TOWN OF PONOKA**



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MAYOR



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CHIEF ADMINISTRATIVE OFFICER

# BYLAW NO. 114-01

## SCHEDULE "A"

### (DOG LICENSE FEES)

1. Twenty Five Dollars (\$25.00) if purchased during the month of January each year.
2. Forty Dollars (\$40.00) on and after the first day of February of each year.
3. Dogs acquired after January 31 of any year:
  - (a) Within Thirty (30) days of acquisition - \$25.00
  - (b) After Thirty (30) days of acquisition - \$40.00
4. New residents of Ponoka:
  - (a) Within Thirty (30) days of becoming a resident of the Town- \$25.00
  - (b) After Thirty (30) days of becoming a resident of the Town - \$40.00

# BYLAW NO. 114-01

## SCHEDULE "B"

### (SPECIFIED PENALTIES)

The following specified penalties may be accepted by the Town in lieu of prosecution:

	<u>Penalty</u>
No license	\$25.00
Collar and tag not on dog	\$10.00
Female in heat not confined	\$25.00
Fail to remove defecation	\$25.00
Running at large:	
for first offense	\$40.00
for second offense	\$75.00
for third and subsequent offenses	\$100.00
Excessive barking	\$25.00
Dog in park off leash	\$40.00
Damage to property	\$25.00
Chasing persons or vehicles	\$25.00
Defecating on property other than owners	\$25.00
Dog in playground or school yard	\$40.00
Not Specified	\$40.00

# BYLAW No. 114-01

## SCHEDULE "C"

(AMOUNT TO BE PAID BY THE OWNER OF AN ANIMAL  
IN ORDER TO RECLAIM AN IMPOUNDED ANIMAL)

1.	Impoundment Fees	Amount Expended
2.	Veterinary Fees	Amount Expended
3.	Release Fee	\$25.00

**REPEALED**

Date: FEBRUARY 25, 2003

BY BYLAW NO. 147.03

**BYLAW NO. 192-05  
AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

WHEREAS Bylaw No. 114-01 was passed July 24<sup>th</sup>, 2001 respecting domestic animals and activities relating to them in the Town of Ponoka;

AND WHEREAS Council of the Town of Ponoka deems it necessary to amend Bylaw No. 114-01;

NOW THEREFORE, COUNCIL OF THE TOWN OF PONOKA DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 114-01 be amended by deleting Schedules A, B and C and substituting same attached hereto.
2. Animal Control Bylaw No. 114-01 is amended by deleting Section 21 and substituting
  21. *Any person found guilty of an offense for which no penalty is specified herein shall be liable upon summary conviction to a fine of not more than \$1,000.00 and not less than \$100.00, and in default of payment thereof, to imprisonment for a period not exceeding Sixty (60) days.*
3. Bylaw No. 147-03 is hereby repealed.
4. This bylaw comes into effect on the date of third reading.

First Reading	June 28, 2005
Second Reading	June 28, 2005
Third & Final Reading	June 28, 2005

**TOWN OF PONOKA**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**BYLAW NO. 192-05**  
**AMENDING ANIMAL CONTROL BYLAW NO. 114-01**

**SCHEDULE "A"**

**(DOG LICENSE FEES)**

1. Twenty Five Dollars (\$25.00) if purchased during the month of January each year.
2. Forty Dollars (\$40.00) on and after the first day of February of each year.
3. Dogs acquired after January 31 of any year:
  - (a) Within Thirty (30) days of acquisition - \$25.00
  - (b) After Thirty (30) days of acquisition - \$40.00
4. New residents of Ponoka:
  - (a) Within Thirty (30) days of becoming a resident of the Town - \$25.00
  - (b) After Thirty (30) days of becoming a resident of the Town - \$40.00

**BYLAW NO. 192-05**  
**AMENDING ANIMAL CONTROL BYLAW NO. 114-01**  
**SCHEDULE "B"**

**(SPECIFIED PENALTIES)**

The following specified penalties may be accepted by the Town in lieu of prosecution:

	<u>Penalty</u>
No license	\$50.00
Collar and tag not on dog	\$20.00
Female in heat not confined	\$40.00
Fail to remove defecation	\$50.00
Running at large:	
for first offense	\$50.00
for second offense	\$100.00
for third and subsequent offenses	\$150.00
Excessive barking	\$50.00
Dog in park off leash	\$50.00
Damage to property	\$50.00
Chasing persons or vehicles	\$50.00
Defecating on property other than owners	\$50.00
Dog in playground or school yard	\$50.00
Dog attack or bite on person &/or animal	\$150.00 &/or Court
Not Specified	\$50.00

**BYLAW No. 192-05**  
**AMENDING ANIMAL CONTROL BYLAW No. 114-01**

**SCHEDULE C**

(AMOUNT TO BE PAID BY THE OWNER OF AN ANIMAL  
IN ORDER TO RECLAIM AN IMPOUNDED ANIMAL)

1.	Impoundment Fees	\$30.00 per day per dog
2.	Veterinary Fees	Amount Expended
3.	Release Fee	\$40.00



**BYLAW NO. 1726/2017  
OF THE  
TOWN OF SYLVAN LAKE**

**BEING A BYLAW OF THE TOWN OF SYLVAN LAKE, IN THE PROVINCE OF  
ALBERTA FOR THE PURPOSE OF LICENSING, CONTROLLING AND  
REGULATING ANIMALS**

**WHEREAS**, Council of the Town of Sylvan Lake deems it necessary and desirable to regulate and control Dogs, Cats and other Animals; and to provide for the services, controls and conditions on certain Animals;

**WHEREAS**, pursuant to Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments hereto, a Council may pass Bylaws respecting the safety, health and welfare of people and protection of people and property, and providing for the control and regulation of Animals within the municipality;

**AND WHEREAS**, pursuant to Section 8 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments hereto, a Council may pass Bylaws regulating, prohibiting, and providing for a system of licenses, permits, or approvals, including any or all of the matters listed herein;

**NOW THEREFORE**, the Municipal Council of the Town of Sylvan Lake, in the Province of Alberta, duly assembled and under the powers conferred upon it by the Municipal Government Act, R.S.A. 2000, C-M-26 and amendments hereto, enacts as follows:

**TITLE**

1. This Bylaw may be cited as the "Animal Control Bylaw"

**DEFINITIONS**

2. "Animal" means any living organism, other than a human, having sensation and the power of voluntary movement including but not limited to a Cat, Dog, Livestock, Restricted Animal, or Domesticated Animal;
3. "Animal Licence Tag" means an Identification tag of metal or other material issued by the Town showing the Animal Licence number issued with respect to a specific Cat or Dog, in accordance with this Bylaw;
4. "Animal License" means the license issued by the Town with respect to a Cat or Dog, in accordance with this Bylaw;
5. "Animal Shelter" means the premises designated by the Town of Sylvan Lake for the purpose of impounding, housing, and caring for Animals, including but

- not limited to, the premises supplied by a Person hired or contracted by the Town;
6. "Attack" means any application of force, including, but is not limited to, injuring, biting, scratching, bruising, lacerating, breaking, or spraining.
  7. "At-Large" means an Animal that is off the premises of its Owner and not on a Leash held by a Person able to control the Animal;
  8. "Bite" means an injury by teeth, including but not limited, to a bruise, a laceration, a puncture, or a bone break;
  9. "Cat" means any domestic member of the felidae family;
  10. "Chase" means to pursue or catch up with;
  11. "Communicable Disease" means a disease that affects Animals and may be transmitted to human beings and/or other Animals;
  12. "Collar" means a band, which is of suitable size and strength that may be humanely placed around the neck of an Animal;
  13. "Domesticated Animal" means an Animal kept as a pet, but does not include a Dog, Cat, and Livestock;
  14. "Dog" means a domestic member of the canidae family;
  15. "Feral" means an Animal, which is wild in nature and shows no signs of domestication;
  16. "Harbouring" means to give shelter, care for, or give home to;
  17. "Harness" means straps and fittings that are of suitable size and strength that may be humanely attached to the chest and back of an Animal;
  18. "Identification" means an object, including but not limited, to an Animal Licence Tag, microchip, tattoo, mark, or device found on an Animal which can be traced to the current Owner and Ownership information;
  19. "Kennel" means any Person, group of Persons, firm or corporation that is approved and currently licensed by the Town, which is engaged in the business or recreation of breeding and/or boarding and/or selling of Dogs;
  20. "Livestock" means such Animal that is generally kept for agricultural use including but not limited to; horse, cattle, sheep, swine, goat, emu, ostrich, camel, Llama, alpaca, mule or ass, but does not include Dogs, Cats, or Domesticated Animals;
  21. "Leash" means a tether of suitable strength, not exceeding two (2) metres in length, which may be humanely attached to the Collar or Harness of an

Animal;

22. "Medical Officer of Health for the Town" means a Person designated by the Regional Health Authority or designated by the Minister under the Public Health Act as a Medical Officer of Health;
23. "Municipal Tag" means a form of ticket prescribed by the Town for a bylaw offence providing a Person with the opportunity to pay an amount to the Town in lieu of prosecution;
24. "Muzzle" means a humane fastening or covering device of adequate strength placed over the mouth of an Animal to prevent it from Biting;
25. "Nuisance Animal" means any Animal declared a nuisance under to Section 105 of this Bylaw;
26. "Off-Leash Area" means an area designated by the Town where a Dog is not required to be controlled by a Leash;
27. "Owner" means any Person:
  - a) Who is the licensed Owner of the Animal;
  - b) Who has legal title to the Animal;
  - c) Who has possession, charge, custody, or care and control of the Animal, either temporarily or permanently;
  - d) Who Harbours, allows, suffers, or permits the Animal to remain on the private property or premises of the Owner;
28. "Peace Officer" for the purpose of this Bylaw means:
  - a) A member of the Royal Canadian Mounted Police;
  - b) A Bylaw Officer as appointed by the Town to enforce the Animal Control Bylaw, and includes any other Person appointed by the Town to do any act or perform any duty under this Bylaw; or
  - c) A Community Peace Officer as appointed by the Solicitor General of Alberta and authorized by the Town;
29. "Person" includes an individual, corporation, partnership, association, and society;
30. "Pest" means an Animal excluding Dogs, Cats, Livestock, Restricted Animals or Domesticated Animals that may cause damage to a Person, to another Animal, or to property including, but not limited to, wasps, insects, rodents, mice, rats, gophers, pigeons, crows, magpies, skunks and porcupines;

31. "Remedial Order" means an order written pursuant to Section 545 and Section 546 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended;
32. "Restricted Animals" means domestically reared or kept deer, reindeer, moose, elk, or bison, farm bred fur bearing Animal including foxes or mink, Animals of the bovine species, Animals of the avian species including chickens, turkeys, ducks, geese, or pheasants, bees, poisonous snakes or reptiles, and all other Animals that are kept for agricultural purposes, but does not include Dogs, Cats or rabbits;
33. "Security Guard Dog Service" for the purpose of this Bylaw means a private security firm or corporation that is approved and currently licensed by the Town, which is primarily engaged in the business of providing security guard dogs to private and public clients.
34. "Town" means the Town of Sylvan Lake;
35. "Under Control" means that an Animal responds to the commands given by the Owner or is on a Leash held by a Person capable of controlling the Animal. This may be a question of fact to be determined by the Provincial Court which hears the prosecution of an offence against this Bylaw;
36. "Veterinarian" means a registered Veterinarian as defined in the Veterinary Profession Act, R.S.A. 2000, c. V-2;
37. "Vicious Animal" means any Animal declared vicious under Section 82 of this Bylaw;
38. "Vicious Animal License" means a license issued with respect to a Vicious Animal under this Bylaw;
39. "Violation Ticket" has the same meaning as in the Provincial Offences Procedure Act, R.S.A. 2000; Chapter P-34, as amended or repealed and replaced from time to time.

## **RESTRICTIONS**

40. It shall be unlawful for any Person to Harbour or permit to be Harboured on land or premises occupied by that Person:
  - a) Livestock, Restricted Animals, or any other large mammal or the young thereof, including but not limited to, any Animal or species deemed dangerous or objectionable in the opinion of the Medical Officer of Health for the Town.
  - b) Notwithstanding Section 40(a), a Person may Harbour Livestock on land or premises occupied by that Person if that land or premises is on

land established and designated as an Agricultural District (AG) within the Town of Sylvan Lake, pursuant to the provisions of the Town of Sylvan Lake Land Use Bylaw, as amended or repealed and replaced from time to time.

41. No Person shall, at any time, own or have in his possession Restricted Animals, unless otherwise authorized by the Chief Administrative Officer in writing and the Chief Administrative Officer shall specify the number of Animals permitted including any other conditions with such authorization.
  - a) The Owner of a Restricted Animal is guilty of an offence if he/she fails to comply with the written conditions specified by the Chief Administrative Officer pursuant to Section 41 herein.
42. A Peace Officer, authorized by the Chief Administrative Officer, may give written Notice to the Owner of a Restricted Animal, specifying that the Animal be removed from the Town by a specified date.
  - a) The Owner of a Restricted Animal is guilty of an offence if he/she fails to remove the Restricted Animal by the date specified by a Peace Officer pursuant to Section 42 herein.

## LICENSING

43. No Person shall be an Owner of a Dog over the age of four (4) months, or a Cat over the age of three (3) months, within the Town, unless such Dog or Cat is issued an Animal Licence by the Town.
  - a) For the purpose of Section 43 herein, the burden of proof relating to the age of a Dog or a Cat shall be upon the Owner and, unless the contrary is proven, a Dog or a Cat shall be presumed to have attained the minimum age of four (4) months for a Dog and the age of three (3) months for a Cat prior to the time of any violation of this Bylaw.
  - b) For the purposes of Section 43 herein, where a Dog or Cat is kept within the Town for more than a total of thirty (30) days in a one-year period, the Owner of the Dog or Cat must obtain an Animal Licence for such Dog or Cat.
44. A Dog or Cat, when left in the care of a Person for a period of thirty (30) consecutive days or more, whether or not there was an exchange of money or a formal agreement for a change of ownership, shall be deemed to belong to that Person and that Person shall be responsible for all provisions of this Bylaw as the Owner of the Dog or Cat.
45. For the purpose of Section 43, an Owner of a Dog or Cat shall annually purchase or renew a Dog or Cat Animal Licence from the Town for each Dog or Cat Owned, at the fee specified in **Schedule "A"** of this Bylaw for annual

Animal Licenses:

- a) On or before January 31 of the current license year; or
  - b) Within fifteen (15) days following the Dog having attained four (4) months of age, or a Cat having attained three (3) months of age; or
  - c) Within fifteen (15) days after acquiring possession of a Dog or a Cat, or taking up residence within the Town, whichever date is the latter.
46. An Owner of a Dog or Cat shall notify the Town within fifteen (15) days if:
- a) The Dog or Cat has changed Ownership; and
  - b) The Owner, Dog or Cat has changed address; and
  - c) The Dog or Cat is deceased.
47. Notwithstanding Sections 43 and 45, where the Town is satisfied that a Dog is being used by an Owner as a qualified service Dog, the Dog must be licensed by the Owner, and no Animal Licence fee will be made payable.
48. Except to the extent permitted by this Bylaw, every Owner of a Dog over the age of four (4) months, or a Cat over the age of three (3) months, who fails to purchase and renew the Animal Licence fee shall be considered to not have a valid Animal Licence for their Dog or Cat.
- a) No Owner of a Dog over the age of four (4) months, or a Cat over the age of three (3) months, shall fail to have a valid Animal Licence for their Dog or Cat.
49. An Animal License issued under this Bylaw to an Owner for a Dog or Cat shall not be transferable to another Dog or Cat, respectively, or from one Owner to another Owner.
50. Upon receiving an Animal License application for a Dog or a Cat, the Town will supply the Owner of a Dog or a Cat with:
- a) An Animal Licence Tag, for the Dog or Cat in question; and
  - b) An Animal License purchase receipt or Animal License renewal receipt for the Dog or Cat in question.
51. If an Animal Licence Tag is lost by an Owner of a Dog or a Cat, a replacement Animal Licence Tag can be supplied to the Owner by making payment of the fee specified in **Schedule "A"** of this Bylaw.
52. If an Animal Licence or Animal Licence Tag is not issued to the current Owner of a Dog or a Cat, then the Animal Licence or Animal Licence Tag for that Dog or Cat shall be deemed invalid.

53. No Person shall be entitled to an Animal Licence rebate under this Bylaw.
54. The Owner of an Animal is guilty of an offence if such Animal leaves the private property of the Owner without wearing a collar and without wearing the current Animal Licence Tag assigned by the Town to the said Animal.
55. Every Owner of a Dog or Cat shall provide the Town with the following information with each application for an Animal Licence:
  - a) Name, address and phone number of Owner via valid identification;
  - b) Name, breed and description of Dog or Cat to be licensed;
  - c) Proof of spaying or neutering from a Veterinarian, if applicable; and
  - d) Any other reasonable information deemed appropriate by the Town.
56. No Person shall give false information when applying for an Animal Licence pursuant to this Bylaw.
57. No Person under eighteen (18) years of age may obtain an Animal Licence for a Dog or a Cat.
58. The Town shall keep a record of all Animal Licenses pursuant to this Bylaw.

## **GENERAL RESPONSIBILITIES**

59. No Person shall keep, Harbour, or be an Owner of more than three (3) Dogs over the age of four (4) months, or more than three (3) Cats over the age of three (3) months, or more than a total of four (4) Dogs and Cats in combination, at any one property within the Town.
60. Section 59 of this Bylaw shall not apply to:
  - a) Any premises with a valid business license for the care and treatment of Dogs or Cats operated by and in charge of a Veterinarian;
  - b) An organization with a valid business license that is offering a recognized training or obedience class for Dogs or Cats;
  - c) Any Person in possession of a valid business license to operate a pet store, Kennel, Animal Shelter, or Security Guard Dog Service, when permitted and authorized by and in adherence to the conditions and provisions of the Town of Sylvan Lake Business Licensing Bylaw and Land Use Bylaw, as amended or repealed and replaced from time to time;
  - d) Any Owner of a Dog or Cat temporarily in the Town for not more than a

total of thirty (30) days in a one-year period;

- e) Any Owner of a Dog or Cat temporarily in the Town for more than thirty (30) days in a one-year period who has written authorization and permission from a Peace Officer.
61. The Owner of an Animal is guilty of an offence if such Animal runs At-Large within the Town.
  62. No Owner of a Dog, when the said Dog is off the property of the Owner or off the property where the Dog has right of occupation, shall fail to have the Dog:
    - a) Completely Under Control;
    - b) Held on a Leash, not exceeding two (2) metres in length.
  63. For the purpose of Section 62, when an Owner of a Dog fails to have a Dog on a Leash, the Owner shall be deemed to have the Dog At-Large and in contravention of Section 61 of this this Bylaw.
  64. Notwithstanding Section 62, a Dog is not required to be on a Leash in an area designated as an Off-Leash area, pursuant to Section 117 of this Bylaw.
  65. The Owner of an Animal is guilty of an offence if such Animal enters into or upon the immediate area of a green space, playground, sports field, cemetery, swimming area, splash park or any other area which an Animal is prohibited by posted Town signs or prohibited as directed by a Peace Officer.
  66. The Owner of an Animal is guilty of an offence if such Owner of a female Animal in heat fails to confine the female Animal indoors for the entire period that the female Animal is in heat, except for allowing the female Animal to defecate or urinate, while on a Leash or Harness and while under the direct supervision of the Owner.
  67. The Owner of an Animal is guilty of an offence if such Animal defecates on any public or private property other than the property of its Owner, unless the Owner immediately removes such feces.
  68. The Owner of an Animal is guilty of an offence if such Animal excessively barks, howls or engages in any other activity that causes noise or makes other sounds in a manner as to otherwise disturb any Person.
    - a) In determining what constitutes Noise, consideration may be given, but is not limited to:
      - (i) Proximity of the property where the dog resides;
      - (ii) Type, volume and duration of the noise or sound;



- (iii) Time of day or night and day of the week;
  - (iv) Nature and use of the surrounding area;
  - (v) Whether the noise or sound is recurrent, intermittent or constant;
  - (vi) Any effect of the noise or sound; and
  - (vii) Any other relevant factor.
69. Whether any noise or sound disturbs a Person, or otherwise constitutes objectionable noise or sound, is a question of fact to be determined by a Court hearing a prosecution pursuant to this Bylaw.
70. Any Person complaining about an Animal excessively barking, howling or engaging in any other activity that causes noise, must submit a statement in writing to a Peace Officer of the Town, and must agree to give testimony in any court proceeding that may arise.
71. A Peace Officer may request any Person complaining about an Animal excessively barking, howling or engaging in any other activity that causes noise to keep a log of all occurrences for a period of time specified by the Peace Officer.
72. The Owner of an Animal is guilty of an offence if such Animal damages public or private property, not including the private property owned or occupied by the Owner.
73. The Owner of an Animal is guilty of an offence if such Animal:
- a) Shows aggression towards a Person or another Animal;
  - b) Chases, threatens, lunges toward, growls, snaps at, or does anything that causes a Person to fear for his safety while on public or private property;
  - c) Attacks a Person or another Animal, whether on or off the property of the Owner;
  - d) Bites a Person or another Animal, whether on or off the property of the Owner;
  - e) Chases a bicycle, motor vehicle, other vehicle, or another Animal.
74. No Owner of an Animal shall fail to provide the necessary documentation, including, but not limited to, Veterinarian records, when requested by a Peace Officer investigating a violation under Section 73.

75. No Owner of an Animal shall:
- a) Untie, loosen or otherwise free an Animal which has been tied up or otherwise restrained;
  - b) Willfully or negligently open a gate, door or other opening in a fence, pen, structure, or other enclosure in which an Animal has been confined and thereby allow the Animal to be At-Large;
  - c) Willfully or negligently abuse, tease, torment or annoy any Animal.
  - d) Willfully or negligently harm or injure any Animal.
76. A contravention of Section 75(d) shall be deemed to have not occurred if the harm or injury caused to the Animal by the Person are determined by a Peace Officer to be a result of self-defence.
77. No Owner of an Animal shall fail to provide the said Animal with sufficient food, water, shelter, and protection from atmospheric elements, including, but not limited to, sun, snow, ice, rain, hail, wind, and cold or hot temperatures.
78. No Owner of an Animal shall fail to provide care and medical attention to the said Animal, when care and medical attention is required.

#### **OBSTRUCTION AND INTERFERENCE**

79. No Person or Owner of an Animal which is being or has been pursued or captured shall:
- a) Hinder, interfere with or attempt to obstruct a Peace Officer who is attempting to capture or who has captured an Animal which is subject to impoundment or seizure;
  - b) Release or attempt to release an Animal that has been captured for impoundment or seizure;
  - c) Open any vehicle in which an Animal has been captured for impoundment or seizure;
  - d) Remove, or attempt to remove any Animal from the possession of a Peace Officer.
80. No Person or Owner shall hinder, interfere, or obstruct a Peace Officer in the execution of their powers and duties pursuant to this Bylaw.

#### **PESTS**

81. Every Person shall ensure the immediate removal of any Pest infestation,

nest, or cage or enclosure on private property Owned by them or when ordered to by a Peace Officer.

- a) Failure to comply with Section 81 may result in action by the Town and any cost incurred by the Town shall be billed to and be the responsibility of the property Owner.
- b) Failure to pay within the specified time provided shall result in costs associated being placed on the property Owner's tax roll.

## **VICIOUS ANIMALS**

82. A Peace Officer may declare an Animal of any age to be a Vicious Animal if the Peace Officer has reasonable and probable grounds, based on personal observations or an investigation, to believe that the Animal has, on public or private property:
- a) Attacked a Person;
  - b) Bitten, threatened, or chased any Animal, bicycle, or vehicle;
  - c) Chased or threatened a Person;
  - d) Created the reasonable apprehension of a threat to a Person;
  - e) Caused damage to, or destroyed, any public or private property;
  - f) Inflicted a serious wound upon a Person or any other Animal;
  - g) Attacked, harassed or caused injury to an Animal
83. If a Peace Officer has reasonable and probable grounds to believe that an Animal is a Vicious Animal by means of a contravention of Section 82, either through personal observation or after an investigation concerning the Vicious Animal, the Peace Officer shall, in writing:
- a) Notify the Owner that the Animal is declared to be a Vicious Animal; and
  - b) Require the Owner to immediately comply with all provisions of this Bylaw with respect to Animals and Vicious Animals.
84. A written Notice to the Owner of an Animal declared to be a Vicious Animal under Section 83 shall include a summary of the applicable Bylaw provisions governing Vicious Animals.
85. Service of a written Notice upon the Owner of an Animal declared to be a Vicious Animal under Section 83 will be sufficient if personally served on the Owner or after five (5) days from mailing, if sent by regular mail to the

Owner's last known mailing address as it appears on the tax roll of the Town.

86. An Owner who has been served with a written Notice in accordance with Section 85 may appeal the Notice to the Town by filing a written *notice of appeal* with the Chief Administrative Officer within seven (7) days of being served with the written Notice under Section 85.
  - a) The appeal will be heard by Town Council within thirty (30) days of the Town receiving the *notice of appeal*.
  - b) Until such time as Town Council hears and rules on the appeal, the Vicious Animal must be treated in accordance with Vicious Animal provisions under this Bylaw.
87. Within three (3) days of an Animal being declared a Vicious Animal under this Bylaw, the Owner of the Vicious Animal shall have a Veterinarian tattoo or implant an electronic Identification microchip in the Vicious Animal.
  - a) The Owner of the Vicious Animal shall provide a copy of this information to the Town prior to the Vicious Animal License being issued under this Bylaw.
88. If an Animal is declared to be a Vicious Animal, the Owner of the Vicious Animal shall apply for a Vicious Animal License under this Bylaw within seven (7) days of the Animal being declared a Vicious Animal.
89. An Owner of a Vicious Animal, within seven (7) days of the date a Peace Officer declares an Animal to be a Vicious Animal, shall notify the Town of Ownership of the Vicious Animal and apply for a Vicious Dog Licence.
90. An Owner of a Vicious Animal, within fifteen (15) days of the date a Peace Officer declares an Animal to be a Vicious Animal, shall:
  - a) Ensure, when the Vicious Animal is on the property of the Owner, that the Vicious Animal is confined indoors; and
  - b) Ensure, when the Vicious Animal is not confined indoors, that the Vicious Animal is confined in a locked enclosure, pen or other structure that complies with the provisions of Section 90(c) of this Bylaw, and which is constructed so as to prevent the escape of the Vicious Animal and the entry of any Person not in possession or control of the Vicious Animal; and
  - c) Ensure that the Vicious Animal remains, at all times, while not confined indoors on the property of the Owner, confined to a locked enclosure, pen, or other structure:
    - (i) Having secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded into the ground to a minimum depth of thirty (30) centimetres;

- (ii) Not located within one (1) metre of the property line of the Owner of the Vicious Animal or within five (5) metres of a neighbouring residential dwelling;
- d) Ensure that at any time the Vicious Animal is not on the property of the Owner, the Vicious Animal is secured to a Harness, Leash, or restraining device, including a leash which does not exceed 1.0 meter in length, Under Control of the Owner or Person in possession of the Vicious Animal with the consent of the Owner;
- e) Ensure that any time that the Vicious Animal is not on the property of the Owner, that the Vicious Animal is wearing a properly fitted muzzle that permits adequate ventilation for the Vicious Animal while remaining securely fastened on the Vicious Animal;
- f) Ensure that at no time while the Vicious Animal is in a motor vehicle, the Vicious Animal has access to Persons or Animals which are outside the motor vehicle, while ensuring that, at all times, the Vicious Animal has adequate ventilation and temperature control within the motor vehicle;
- g) Prominently display at all front, side and rear entrances to the Owner's property a clearly visible sign stating:

**WARNING**  
**Vicious Animal**  
**on Property**

- 91. No Owner of an Animal shall have the physical care, possession or control of an Animal declared a Vicious Animal unless that Person is eighteen (18) years of age, or older.
- 92. No Owner of an Animal shall have the physical care, possession or control of an Animal declared a Vicious Animal unless that Owner is physically capable of maintaining the Vicious Animal Under Control.
- 93. No Owner of a Vicious Animal shall fail or refuse to comply with all conditions and requirements imposed and specified in this Bylaw.
- 94. If the Owner of a Vicious Animal violates any conditions or requirements imposed under this Bylaw, or in the opinion of a Peace Officer, based on the evidence presented, a Vicious Animal is a threat to reoffend, a Peace Officer may give written notice to the Owner specifying that the Vicious Animal be permanently removed from the Town by a specified date.
- 95. If the Owner of an Animal knows or has any reason to believe that his/her Animal is/may be a Vicious Animal, he/she shall keep the Vicious Animal in accordance with all the provisions of this Bylaw, unless or until a Peace Officer has determined that the Vicious Animal is not a Vicious Animal and

has so notified the Owner in writing.

96. Where the Owner of a Vicious Animal is guilty of an offence under this Bylaw, the minimum penalties for Vicious Animals specified in **Schedule "B"** of this Bylaw shall apply.
97. Nothing contained within this Bylaw shall prevent the Town from making application to the Court for an Order to destroy a Vicious Animal in accordance with the Dangerous Dogs Act, R.S.A. 2000, Chapter D-3 or taking such other steps with respect to the seizure, impoundment, control or destruction of a Vicious Animal as may be available to the Town at law.
98. The Owner of a Vicious Animal shall immediately advise the Town if the Vicious Animal is sold, gifted, transferred or dies.

### **TRAPPING OF ANIMALS (INCLUDING CATS)**

99. Any Person complaining about a Cat At-Large or an Animal causing damage to the Person's property may apply to the Town of Sylvan Lake Municipal Enforcement Services for the issuance of an Animal trap.
100. If a Peace Officer has reasonable and probable grounds to believe that a Cat is At-Large or that an Animal is causing damage to a Person's property, either through personal observation or after an investigation concerning the Cat or Animal, the Peace Officer may deliver and set an Animal trap on the property of the Person complaining.
101. A Person, upon having an Animal trap set on their property by a Peace Officer with respect to a Cat, shall comply with the *Procedure and Guidelines for The Trapping of Stray Cats*, specified in **Schedule "C"** of this Bylaw, and all other conditions and requirements as the Peace Officer may require.
102. No Person shall:
  - a) Tease a Cat or Animal caught in an Animal trap;
  - b) Throw or poke any object into an Animal trap when a Cat or an Animal is caught therein;
  - c) Fail to check a set Animal trap on the Person's property hourly, or as otherwise required by a Peace Officer;
  - d) Leave a set Animal trap unattended;
  - e) Leave an Animal trap set between the hours of 11:00 p.m. and 6:00 a.m., unless otherwise authorized by a Peace Officer;
  - f) Tamper with an Animal trap, whether the Animal trap is empty or has trapped a Cat or Animal inside.

103. With respect to a Person finding a Cat in an Animal trap, the Person shall deliver the Cat, still inside the Animal trap, to a Peace Officer within 24 hours.
104. The provision of an Animal trap to a Person shall be at the sole discretion of a Peace Officer.

## **NUISANCE ANIMALS**

105. A Peace Officer may declare an Animal to be a Nuisance Animal if the Owner of such Animal has been convicted of an offence under Section 61, Section 68, or Section 72.
106. If a Peace Officer has declared that an Animal is a Nuisance Animal under Section 105, the Peace Officer shall notify the Owner in writing that the Animal has been declared a Nuisance Animal.
107. A written notice to the Owner of an Animal declared to be a Nuisance Animal under Section 105 shall include a summary of the applicable Bylaw provisions governing Nuisance Animals.
108. If a Peace Officer declares an Animal to be a Nuisance Animal under Section 105, the Peace Officer shall, in writing:
  - a) Notify the Owner that the Animal is declared to be a Nuisance Animal; and
  - b) Require the Owner to immediately comply with all provisions of this Bylaw with respect to Nuisance Animals.
109. Service of a written Notice upon the Owner of an Animal declared to be a Nuisance Animal under Section 105 will be sufficient if personally served on the Owner or after five (5) days from mailing, if sent by regular mail to the Owner's last known mailing address as it appears on the tax roll of the Town.
110. An Owner who has been served with a written Notice in accordance with Section 109 may appeal the Notice to the Town by filing a written notice of appeal with the Chief Administrative Officer within seven (7) days of being served with the written Notice under Section 109.
111. The appeal will be heard by Town Council within thirty (30) days of the Town receiving the notice of appeal.
112. Until such time as Town Council hears and rules on the appeal, the Nuisance Animal must be treated in accordance with Nuisance Animal provisions under this Bylaw.
113. If an Animal has been declared a Nuisance Animal, a Peace Officer shall specify reasonable conditions and requirements on the Owner of a Nuisance

Animal, to reduce or deter future violations.

- a) An Owner of a Nuisance Animal, within fifteen (15) days of the date a Peace Officer declares an Animal to be a Nuisance Animal, shall immediately comply with all provisions of this Bylaw with respect to Animals and Nuisance Animals and with all conditions and requirements specified by a Peace Officer, under Section 113 herein.
- b) If the Owner of a Nuisance Animal violates any of the conditions and requirements specified by a Peace Officer under Section 113 of this Bylaw, the Owner may be fined and subject to enforcement action under this Bylaw.

114. Pursuant to Section 108, an Owner of a Nuisance Animal shall, if so directed by a written notice:

- a) Ensure, when the Nuisance Animal is on the property of the Owner, that the Nuisance Animal is confined indoors, except for allowing the Nuisance Animal to defecate or urinate, while on a Leash or Harness and while under the direct supervision of the Owner;
- b) Ensure that the Nuisance Animal remains, at all times, while not confined indoors on the property of the Owner, that the Nuisance Animal is confined to a metal stake securely screwed or embedded into the ground to a depth of not less than thirty (30) centimetres and attached to a suitable cable or chain of a length not exceeding five (5) metres, securely fastened to a Dog Harness.
- c) Ensure that the property of the owner is, in the opinion of a peace officer, completely and adequately fenced, having all sides of the property to which the Nuisance Animal has access securely enclosed, the bottom of the fence suitably fastened to the ground so as to prevent the escape of the Nuisance Animal.

115. No Owner of a Nuisance Animal shall fail or refuse to comply with all conditions and requirements imposed and specified in this Bylaw.

- a) The Owner of a Nuisance Animal is guilty of an offence if he/she fails to comply with the written conditions or requirements imposed and specified in this Bylaw.

116. If the Owner of a Nuisance Animal violates any condition or requirement imposed under Section 114 herein, or in the opinion of a Peace Officer, based on the evidence presented, a Nuisance Animal is a threat to repeatedly reoffend, a Peace Officer may give written notice to the Owner specifying that the Nuisance Animal be permanently removed from the Town by a specified date.



## **OFF-LEASH DOG AREAS**

117. Notwithstanding Sections 118 and 119 herein, a Licensed Dog or a Dog under four (4) months of age is permitted to be At-Large within locations of the Town signed as Off-Leash Areas.
  - a) All other provisions of this Bylaw shall remain in effect at all designated Off-Leash Areas.
118. An unlicensed Dog or a Dog declared to be a Vicious Animal is not permitted to be in an Off-Leash Dog Area at any time.
119. An Owner of a Dog in an Off-Leash Area must carry a suitable Leash, not exceeding two (2) metres in length, for every Dog under their care and control.
120. An Owner of a Dog in an Off-Leash Area must remain in the Off-Leash Area and be within a reasonable distance to:
  - a) Monitor every Dog under their care at all times;
  - b) Ensure every Dog is Under Control at all times.
121. If a Dog becomes a concern, or threatening to Persons, property or other Animals while At-Large in the Off-Leash Area, the Owner in care and control of the Dog shall immediately take physical control by fastening a suitable Leash to the Dog.
122. A Peace Officer may direct any Owner of a Dog in an Off-Leash to place and keep a Leash on any Dog, or direct an Owner of a Dog to remove the Dog from the Off-Leash Area, or both.
123. A Peace Officer may ban, in writing, any Person, Owner of a Dog, or Dog from entering an Off-Leash Area for any period of time determined reasonable by the Peace Officer.
124. For the purpose of Sections 122 and 123, no Owner of an Animal shall fail to comply with the directions of a Peace Officer to Leash a Dog in an Off-Leash Area or remove an Animal from an Off-Leash or re-enter an Off-Leash Area when banned.

## **ANIMALS IN VEHICLES**

125. No Owner of an Animal shall leave an Animal unattended in or on a vehicle, trailer or similar object without providing the Animal proper protection from the atmospheric elements such as the sun, snow, ice, rain, hail, wind, cold or hot temperatures.

- a) Notwithstanding Section 125, no Owner of an Animal, in the opinion of a Peace Officer, shall leave an Animal in a vehicle, trailer, or similar object for an unreasonable length of time.
  - b) Notwithstanding Section 125, no Owner of an Animal shall leave an Animal inside an unattended vehicle, whether on public or private property, unless there is adequate ventilation or temperature control provided for the health and well-being of the Animal.
126. No Owner of an Animal operating a vehicle shall fail to ensure that an Animal in or on the vehicle is restricted or restrained, or otherwise secured in a fashion so as to prevent potential injury to the Animal or escape from the vehicle.
127. No Owner of an Animal, having parked a vehicle shall fail to ensure that the Animal in or on the vehicle is restricted or restrained, or otherwise contained in a fashion so as to prevent the Animal from Biting or Attacking Persons or Animals in the vicinity of the vehicle.

#### **COMMUNICABLE DISEASE CONTROL**

128. An Owner of an Animal who on reasonable grounds believes the said Animal has contracted a Communicable Disease shall immediately notify a Peace Officer.
129. When an Animal having a Communicable Disease dies, a Veterinarian and/or the Owner of the Animal shall:
- a) Send the complete body of the said Animal to the appropriate health department for pathological examination;
  - b) Notify a Peace Officer of reports of human contact; and
  - c) Notify a Peace Officer of the diagnosis made of the suspected Animal by a Veterinarian.
130. Notwithstanding Section 129, when an Animal having a Communicable Disease dies, the carcass of the exposed Animal shall:
- a) Upon a demand made by a Peace Officer to a Veterinarian, be surrendered to the Peace Officer; and
  - b) Upon a demand made by a Peace Officer to an Owner of the Animal, be surrendered to the Peace Officer.
131. In the event of an outbreak or threatened outbreak of a Communicable Disease affecting Animals, a Peace Officer may demand, direct and prescribe

that any Animal in Town be quarantined to the property of the Owner, outdoors or indoors, so as to limit the chance of infection to Persons or other Animals.

132. During such period of a Communicable Disease quarantine, every Animal affected by the said Communicable Disease shall, at the expense of the Owner, be treated for the Communicable Disease by a Veterinarian, and be humanely euthanized by the Veterinarian, if so directed.
133. An Owner of an Animal which has received a Bite or Attack, and the Owner of an Animal which has inflicted the Bite or Attack, shall promptly report the Attacking Animal to a Peace Officer who may thereupon place the Attacking Animal under quarantine.
  - a) An Animal placed under quarantine shall not be released from such quarantine except by written permission of a Peace Officer or a Veterinarian.
  - b) At the discretion of a Peace Officer, the location of such quarantine may be directed to:
    - (i) The property of the Owner;
    - (ii) The custody of a Veterinarian; or
    - (iii) The custody of an Animal Shelter.
    - (iv) In the case of an Animal whose ownership is not known, such quarantine must be at the Town Animal Shelter.
134. Notwithstanding Sections 131 and 133, should such quarantine be on the property of the Owner, and the Owner fails to keep the Animal adequately quarantined, a Peace Officer shall promptly place the Animal under quarantine with a Veterinarian or at an Animal Shelter.
135. Upon demand made by a Peace Officer, the Owner shall forthwith surrender for quarantine any Animal which has inflicted a Bite or an Attack to a Person, or any Animal which the Peace Officer has reasonable and probable grounds to suspect has been exposed to rabies.
  - a) An Animal may be reclaimed by the Owner if adjudged free of rabies, upon payment of Animal Shelter quarantine fees specified in **Schedule "A,"** and upon compliance with the provisions of this Bylaw.
136. Notwithstanding Section 131, in the event of an outbreak or a threatened outbreak of rabies or any Communicable Disease affecting Animals which may be transmitted to human beings, Council may, by resolution, order or direct that all Animals be securely tied up on the property of the Owner or be otherwise effectively quarantined and prevented from leaving such property of

the Owner.

- a) Any Animal, found in contravention of an order or direction of Council, pursuant to Section 136 herein, may be impounded and, at the discretion of a Peace Officer, effectively quarantined.

137. When an Animal under quarantine has been diagnosed as rabid, or suspected by a Veterinarian as being rabid, and dies while under such observation, a Peace Officer may immediately arrange to have the head of such Animal removed and sent to the appropriate laboratory for a pathological examination and may provide the Medical Officer of Health for the Town with the names of human contacts, the particulars of the suspect Animal, and any other information required by the Medical Officer of Health for the Town.
138. Except herein provided, no Person shall kill, or cause to be killed, any rabid Animal, and any Animal suspected of having been exposed to rabies, or any Animal which has Bitten or Attacked a Person or another Animal, without immediately thereafter notifying a Peace Officer.
139. Except as herein provided, no Person having killed, or caused to be killed, any rabid Animal, and any Animal suspected of having been exposed to rabies, or any Animal which has Bitten or Attacked a Person or another Animal, remove such Animal from the Town without written permission from a Peace Officer.
140. Every Person, upon demand of a Peace Officer, shall surrender the carcass of any Animal exposed to rabies.

## **CONTROL AND REGULATION OF EXOTIC AND WILD ANIMALS**

141. No Person shall Own or Harbour any Animal, or hybrid of any Animal, of the kind listed in Schedule 5 of the Alberta Wildlife Regulation for any purpose.
142. No Person, partnership or corporation, whether operated separately or in connection with another business enterprise, shall operate a pet store that buys, sells, trades, exhibits or Harbours any Animal or hybrid of any Animal of the kind listed in Schedule 5 of the Alberta Wildlife Regulation.
143. Anyone holding a licence under any statute of the Legislature of Alberta or the Government of Canada is permitted to Harbour an Animal or a hybrid of an Animal of the kind listed in Schedule 5 of the Alberta Wildlife Regulation.

## **RESPONSIBILITIES & POWERS OF A PEACE OFFICER**

144. A Peace Officer may enter any private or public land, or place, other than a dwelling house if necessary, for the purposes of carrying out their duties under this Bylaw as per Section 542 of the Municipal Government Act R.S.A.

2000.

145. A Peace Officer may utilize bait, live traps, nets, catch poles, snappy snares and/or any other humane equipment or technique to assist in the seizure or capture of an Animal, Cat, Dog, Livestock, Restricted Animal, Domesticated Animal, or Pest in accordance with this Bylaw.
  - a) A Peace Officer shall utilize equipment or technique in a humane manner.
146. Excluding Pests, or under the direction of a Peace Officer, no Person shall utilize bait, live traps, nets, catch poles, snappy snares, or similar device and/or any other humane equipment or technique to assist in the seizure or to capture an Animal At-Large.
147. A Peace Officer may capture and impound any Animal found running At-Large or that has engaged in any activity that is in contravention of any provision in this Bylaw.
148. A Person who has captured an Animal At-Large shall deliver the said Animal to a Peace Officer.
  - a) No Person, who has captured an Animal At-Large, shall fail to deliver the said Animal to a Peace Officer.
149. A Peace Officer may authorize a Person to transport an Animal captured At-Large to the Animal Shelter.
  - a) Any Person authorized to do so by a Peace Officer shall take all necessary steps to ensure the humane wellbeing of the Animal while under their care and control.
150. If in the opinion of a Peace Officer, an Animal is found to be in distress and where an Owner is not able to be contacted and immediately relieve the distress or is unlikely to do so, a Peace Officer may immediately seize the Animal by reasonable means.
  - a) A Peace Officer may then either impound the Animal at the Animal Shelter to provide adequate food, water and shelter, or in the case of more severe distress, transport the Animal to a Veterinarian.
151. A Peace Officer who takes custody of an Animal shall take all reasonable steps to:
  - a) Ensure the Animal is provided with adequate care, food, water, shelter;
  - b) Locate the Owner of the Animal, including a search of for the Identification of the Animal;

- c) In the case of any apparent illness, Communicable Disease, injury, unhealthy condition of any Animal where the Peace Officer is unable to locate and contact the Owner within a reasonable time, transport the Animal to a Veterinarian, and act upon the recommendation of the Veterinarian, including but not limited to medical care and euthanasia.
        - (i) If the Owner of the Animal is located, the Owner shall be liable for any associated medical costs incurred.
- 152. A Peace Officer may capture and seize, if necessary, any Animal alleged to have been involved in an Attack, Bite, or Chase, and may impound said Animal at the Animal Shelter.
  - a) An Animal seized under Section 152 shall be subject to an impound time of no longer than the completion of an investigation by a Peace Officer, or as otherwise specified by Order of the Court.
- 153. A Peace Officer may seize and impound a Vicious Animal or Nuisance Animal if the Owner has failed to comply with any condition imposed by a Peace Officer.
  - a) A Nuisance Animal or Vicious Animal seized under Section 153 shall be released to the Owner when in the opinion of the Peace Officer, the conditions have been met, or as otherwise specified by Council or Order of the Court.
- 154. A Peace Officer may seize an Animal or the carcass of an Animal with a Communicable Disease.
  - a) A Peace Officer shall consult a Veterinarian or appropriate health official when determining proper follow up action.
- 155. A Peace Officer may seize and impound any Animal, Cat, Dog, Livestock, Restricted Animal, Domesticated Animal, or Pest in violation of this Bylaw until:
  - a) The Owner meets all conditions of this Bylaw, including but not limited to, receiving authorization from the Chief Administrative Officer of the Town, or receiving written permission from a Peace Officer;
  - b) The Owner finds appropriate accommodation for the Animal outside of Town;
  - c) The Owner voluntarily relinquishes Ownership of the Animal, in writing, to the Town through a Peace Officer.
- 156. An Owner shall, upon the request of a Peace Officer, surrender an Animal for seizure and impoundment under this Bylaw.

- a) Failure to comply with Section 156 may result in a fine and/or an application to the Court of Queen's Bench for an order restraining a Person from interfering with the enforcement of this Bylaw as per Section 543 of the Municipal Government Act R.S.A. 2000.
157. An Animal captured, seized or otherwise impounded with no Identification shall be held in the Animal Shelter for a period of at least three (3) days.
- a) Notwithstanding Section 157, an Animal impounded with Identification, and/or in the opinion of a Peace Officer or Veterinarian to be a Purebred shall be held in the Animal Shelter for a period of at least ten (10) days.
  - b) The day of impoundment, statutory holidays and each day that the Animal Shelter is closed shall not be included in the computation of the holding period.
158. Pursuant to Section 157, during this period, any Animal not under investigation may be redeemed by its Owner, or agent of the Owner who provides valid Identification, proof of Ownership and makes payment of:
- a) Animal Shelter Fees, as specified in **Schedule "A" – (Schedule "A" - License Fees, Kennel Fees and Town Animal Shelter Fees)**;
  - b) Any associated medical costs that may have been incurred.
159. A Peace Officer may waive any or a portion of the Animal Shelter Fees upon the release of the Animal to the Owner.
160. At the expiration of the holding periods described in Section 157, any impounded Animal shall become the property of the Town and may be adopted. A Peace Officer shall be required to authorize the adoption of the said Animal. Any Person or organization who adopts an Animal shall obtain full rights and title of said Animal and the right and the title of the former Owner shall cease forthwith.
161. A Peace Officer may consider euthanizing an unclaimed Animal if the Animal is:
- a) In the opinion of a Veterinarian, Feral;
  - b) In the opinion of a Veterinarian cannot be adopted due to medical reasons;
  - c) In the opinion of a Peace Officer is unfit for adoption due to observed behaviors;
  - d) Unable to be adopted within a reasonable time, and unable to be accommodated at the Animal Shelter or by other reasonable

means.

162. An Owner in writing may voluntarily relinquish Ownership to the Town via a Peace Officer of any Animal seized. Any such Animal shall be handled in accordance with the provisions of this Bylaw.

### **PENALTIES AND POWERS OF PEACE OFFICER**

163. A Peace Officer is hereby authorized to issue a Municipal Tag or a Violation Ticket with a specified penalty pursuant to the Provincial Offences Procedure Act, R.S.A. 2000.

164. Any Person who breaches any Section of this Bylaw is guilty of an offence and liable to:

a) Payment of the penalty specified in **Schedule "B"** hereto; or

b) For any offence for which there is no penalty specified, to a penalty of not less than \$200.00 and not more than \$10,000.00; and in default of payment of any penalty, to imprisonment for up to six (6) months.

165. Any Peace Officer who has reasonable and probable grounds to believe that any Person has contravened any provision of this Bylaw, may issue and serve:

a) A Municipal Tag allowing payment of the specified penalty to the Town, which payment will be accepted by the Town in lieu of prosecution for the offence; or

b) A Violation Ticket, allowing a voluntary payment of the specified penalty to the Provincial Court, or, requiring a Person to appear in court without the alternative of making a voluntary payment;

and the recording of the payment of a specified penalty made to the Town pursuant to a Municipal Tag or the Provincial Court of Alberta pursuant to a Violation Ticket shall constitute an acceptance of a guilty plea and conviction for the offence.

166. Service of a Municipal Tag shall be sufficient if it is:

a) Personally served; or

b) Sent and served by regular mail to the Person's last known mailing address.

167. If a Municipal Tag is issued in respect of an offence, the Municipal Tag must set out the specified penalty amount for the contravention established by this



Bylaw. The specified penalty amount may be reduced by the amount prescribed in **Schedule "B"** of this Bylaw, if paid to the Town of Sylvan Lake within ten (10) days of the date of service of the Municipal Tag, and payment of the reduced amount shall be accepted by the Town in full satisfaction of the Municipal Tag.

168. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such an offence is liable to a fine in an amount not less than that prescribed in **Schedule "B"** of this Bylaw.
169. After the expiry of ten (10) days from the date of service of the Municipal Tag, the full specified penalty amount must be paid, and may be paid to the Town of Sylvan Lake at any time before a Violation Ticket is issued.
170. If a Municipal Tag has been issued and served on a Person, the ten (10) days has expired and the specified penalty amount has not been paid, a Violation Ticket may be issued to the alleged offender.
171. Nothing in this Bylaw shall prevent a Peace Officer from immediately issuing and serving a Violation Ticket on a Person for a contravention of this Bylaw, even if a Municipal Tag has not been issued.
172. Nothing in this Bylaw precludes a Peace Officer from laying charges under alternate legislation including, but not limited to, the Dangerous Dogs Act, R.S.A. 2000 and the Animal Protection Act R.S.A. 2000.
173. Charges, conditions or rulings under Provincial legislation including, but not limited to, the Dangerous Dogs Act, R.S.A. 2000 and the Animal Protection Act R.S.A. 2000 shall overrule similar Sections of this Bylaw.

## **REMEDIAL ORDERS**

174. A Peace Officer is hereby authorized and empowered to issue a Remedial Order to any Person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
175. A Remedial Order written pursuant to this Bylaw may:
  - a) Direct a Person to stop doing something, or to change the way in which the Person is doing it;
  - b) Direct a Person to take any action or measures necessary to remedy the contravention of this Bylaw, and, if necessary, to prevent a re-occurrence of the contravention;
  - c) State a time within which a Person must comply with the directions; and,

- d) State that if the Person does not comply with the directions within a specified time, the Town will take the action or measures at the expense of the Person.

176. A Remedial Order written pursuant to this Bylaw may be served:

- a) By physically delivering it to the Person; or,
- b) By mail addressed to the Person at their apparent place of residence or at any address for the Person on the tax roll of the Town or at the Land Titles registry. A Remedial Order is deemed to be received seven (7) days after it is mailed.

177. If, in the opinion of a Peace Officer, service of the Remedial Order cannot be reasonably affected, or if the Peace Officer believes that the Owner of the animal is evading service, the Peace Officer may post the Remedial Order on the private dwelling place of the Owner of the animal, as registered at the Licensing Office and the Remedial Order shall be deemed to be served upon the expiry of three (3) days after the Remedial Order is posted.

178. Every Person who fails to comply with a Remedial Order issued pursuant to this Bylaw within the time set out in the Remedial Order commits an offence.

## **NOTICE OF APPEAL**

179. A Person who has received a Remedial Order may request Council to review Remedial Orders issued in accordance with this Bylaw by written notice of appeal to the Chief Administrative Officer within fourteen (14) days of the date the Remedial Order is received.

180. Each notice of appeal shall:

- a) State with reasonable detail, the grounds of appeal;
- b) State the name, address and interest of the appellant; and,
- c) Be dated and signed by the appellant or on their behalf by their agent and, if signed by an agent shall state the name and address of the agent as well as that of the appellant.

181. When hearing an appeal Council shall:

- a) Hold a hearing and make a decision within thirty (30) days after receipt of the Notice of Appeal;
- b) Ensure that the notice of the hearing is mailed to the appellant at least five (5) days prior to the date of the hearing;

- c) Consider each appeal having due regard to the circumstances and merits of the case and to this Bylaw;
- d) Not be bound by the rules of evidence applicable to Courts of civil or criminal jurisdiction;
- e) Afford to every Person concerned the opportunity to be heard, to submit evidence of others; and,
- f) Make and keep a written record of its proceeding which shall be in the form of a summary of the evidence presented to Council at the hearing.

182. In determining an appeal, Council:

- a) May confirm, vary, substitute or cancel the Remedial Order; and,
- b) Shall render its decision in writing to the appellant within fourteen (14) days from the date of decision.

#### **SEVERABILITY**

183. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

**EFFECTIVE DATE AND REPEAL**

184. This Bylaw shall come into force upon the third and final reading and the signing by the Mayor and the Chief Administrative Officer.

185. Upon third and final reading and signing of this Bylaw, the Animal Control Bylaw No. 1685/2015 is hereby repealed.

**READ** a first time in Council this 9 day of January 2017.

**READ** a second time in Council this 23 day of January, 2017.

**READ** a third and final time in Council this 23 day of January, 2017.

  
Mayor Sean McIntyre

  
Chief Administrative Officer E. Betty Osmond



**Schedule "A" – License Fees, Kennel Fees and Town Animal Shelter Fees**

Service	Fee in Dollars
<b>Animal Licenses</b>	
Intact Dog	<b>\$50.00</b>
Altered Dog	<b>\$25.00</b>
Vicious Animal Licence	<b>\$125.00</b>
Intact Cat	<b>\$50.00</b>
Altered Cat	<b>\$25.00</b>
Replacement License	<b>\$10.00</b>
Replacement Vicious Animal License	<b>\$35.00</b>
<b>Kennel Licences</b>	
Kennel License	<b>\$125.00</b>
<b>Town Animal Shelter Fee</b> (Includes Town Animal Shelter Quarantine Fees, if directed)	
1 <sup>st</sup> Day	<b>\$55.00</b>
2 <sup>nd</sup> Day	<b>\$130.00</b>
3 <sup>rd</sup> Day	<b>\$300.00</b>

**Please Note:**

1. Animal Licenses are not transferable
2. It is the responsibility of the Owner of any Animal to provide a certificate from a veterinarian indicating the Animal has been spayed or neutered.

**Schedule B - Abbreviations**

PO – means, "Peace Officer"

MV – means, "Motor Vehicle."

<b>Schedule B - Specified Penalties (in dollars)</b>					
<b>Offence Description</b>	<b>Section</b>		<b>Specified Penalty</b>	<b>Prescribed Reduction Amount (if paid within 10 days)</b>	<b>Early Payment Amount (If paid within 10 days)</b>
<b>OFFENCES</b>					
<b>RESTRICTIONS</b>					
Person Harbour or permit to Harbour Livestock, Restricted Animals, or other mammal, Animal deemed dangerous or objectionable.	40(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person own or possess Restricted Animal without written authorization from PO.	41	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of a Restricted Animal fail to comply with the written conditions specified by the Chief Administrative Officer.	41(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Restricted Animal fail to remove Restricted Animal from the Town by date specified by PO.	42	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>LICENSING</b>					
Person Own a Dog or Cat without an Animal License issued by the Town.	43	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner keep Dog or Cat within Town for more than 30 days in a one-year period fail to obtain an Animal License for such Dog or Cat.	43(b)	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of a Dog or Cat fail to notify Town within 15 days of change of Ownership, address, or death of Dog or Cat.	46	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of a Dog or Cat fail to purchase, renew, or have valid Animal License for a Dog or Cat.	48(a)	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Owner of an Animal that leaves property of Owner without wearing a collar and without wearing the current Animal Licence Tag.	54	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Person give false information when applying for an Animal License.	56	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
<b>GENERAL RESPONSIBILITIES</b>					
Person keep, Harbour, or Own more than 3 Dogs or 3 Cats, or more than 4 Dogs and Cats combined, at one property in Town.	59	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Owner of an Animal that runs At-Large	61	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of a Dog fail to have Dog	62(a)	1st	130	39	91

completely Under Control.		2nd	260	78	182
		3rd	390	117	273
Owner of a Dog fail to have Dog on a Leash.	62(b)	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Owner of an Animal that enters green space, playground, sports field, cemetery, swimming area or other area, prohibited by signs or by PO.	65	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Owner of female Animal in heat fail to confine Animal indoors or use Leash or Harness while under outdoor supervision.	66	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of an Animal that defecates on public or private property, and feces not immediately removed by Owner.	67	1st	130	39	91
		2nd	260	78	182
		3rd	650	195	455
Owner of an Animal that barks, howls or engages in any other activity that causes noise or sounds disturbing a Person.	68	1st	200	60	140
		2nd	450	135	315
		3rd	750	225	525
Owner of an Animal that damages public or private property.	72	1st	200	60	140
		2nd	450	135	315
		3rd	750	225	525
Owner of an Animal that shows aggression towards a Person or another Animal.	73(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of an Animal that chases, threatens, lunges toward, growls, snaps at, or causes Person to fear for safety.	73(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of an Animal that attacks a Person or another Animal.	73(c)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of an Animal that bites a Person or another Animal.	73(d)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of an Animal that chases a bicycle, motor vehicle, other vehicle, or another Animal.	73(e)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal fail to provide necessary documentation, Veterinarian records, etc. when requested by PO.	74	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525
Owner of Animal untie, loosen or free a restrained Animal.	75(a)	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525
Owner of Animal willfully / negligently open gate, door, enclosure, etc., allowing Animal to be At-Large.	75(b)	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525
Owner of Animal willfully / negligently abuse, tease, torment or annoy an Animal.	75(c)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal willfully / negligently harm or injure an Animal.	75(d)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910

Owner of Animal fail to provide Animal sufficient food, water, shelter, protection from elements.	77	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal fail to provide care, medical attention to Animal, when required.	78	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>OBSTRUCTION AND INTERFERENCE</b>					
Person or Owner of Animal hinder, interfere, or obstruct a PO attempting to capture an Animal.	79(a)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Person or Owner of Animal release / attempt to release a captured Animal.	79(b)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Person or Owner of Animal open a vehicle in which an Animal has been captured.	79(c)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Person or Owner of Animal remove, attempt to remove Animal from possession of a PO.	79(d)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Person or Owner hinder, interfere, or obstruct a PO in execution of duties.	80	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
<b>PESTS</b>					
Person fail to ensure immediate removal of Pest infestation on property when ordered by a PO.	81	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>VICIOUS ANIMALS</b>					
Owner fail to immediately comply with provisions of Bylaw respecting Animals and Vicious Animals.	83(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Vicious Animal fail to have Veterinarian tattoo, implant Identification, or microchip in Vicious Animal within 3 days.	87	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Vicious Animal fail to provide Identification information to Town prior to issuance of Vicious Animal License.	87(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Vicious Animal fail to apply for Vicious Animal License after Vicious Animal declaration.	88	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Vicious Animal fail to notify Town of Ownership of Vicious Animal and apply for a Vicious Dog Licence, after Vicious Animal declaration by a PO.	89	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of Vicious Animal fail to confine Vicious Animal indoors.	90(a)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner fail to confine Vicious Animal in locked enclosure, pen structure.	90(b)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of Vicious Animal fail to comply with specifications of pen	90(c)	1st	975	293	682
		2nd	1950	585	1365



structure.		3rd	3250	975	2275
Owner of Vicious Animal fail to secure Vicious Animal to Harness, Leash, or restraining device.	90(d)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of Vicious Animal fail to ensure Vicious Animal is wearing properly fitted muzzle securely fastened.	90(e)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of Vicious Animal fail to ensure Vicious Animal in MV has no access Persons or Animals outside MV.	90(f)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner fail to prominently display Vicious Animal warning sign at entrances to Owner's property.	90(g)	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner under 18 years of age have care, possession or control of Vicious Animal.	91	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner having care, possession or control of Vicious Animal fail to maintain Animal Under Control.	92	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of a Vicious Animal fail or refuse to comply with imposed conditions.	93	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of a Vicious Animal, having been given a notice by a PO, fail to remove Vicious Animal from Town by date specified.	94	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner, who knows/believes his/her is/may be a Vicious Animal, fail to keep Vicious Animal in accordance with Bylaw.	95	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275

**TRAPPING OF ANIMALS (INCLUDING CATS)**

Person tease a Cat or Animal caught in an Animal trap.	102(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person throw or poke object into Animal trap when Cat / Animal in Trap.	102(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person fail to check Animal trap on Person's property hourly or as required by PO.	102(c)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person leave set Animal trap unattended.	102(d)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person leave Animal trap set between 11:00 p.m. and 6:00 a.m.	102(e)	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525

Person tamper with Animal trap, whether empty or not.	102(f)	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525
Person finding Cat in Animal trap fail to deliver Cat inside trap to PO within 24 hrs.	103	1st	250	75	175
		2nd	500	150	350
		3rd	750	225	525

**NUISANCE ANIMALS**

Owner of a Nuisance fail to comply with the written conditions or requirements imposed and specified.	115	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Nuisance Animal fail to permanently remove Animal from Town by date specified by PO.	116	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>OFF-LEASH DOG AREAS</b>					
Owner of a Dog permit unlicensed Animal or Vicious Animal to be in Off-Leash Dog Area.	118	1st	975	293	682
		2nd	1950	585	1365
		3rd	3250	975	2275
Owner of Dog fail to carry suitable Leash for every Dog under care and control in Off-Leash Area.	119	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of Dog in Off-Leash Area fail to remain / be within a reasonable distance to monitor Dog.	120(a)	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of Dog in Off-Leash Area fail to remain / be within a reasonable distance to ensure Dog is Under Control.	120(b)	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of Dog in the Off-Leash Area fail to immediately fasten suitable Leash on Dog after becoming a concern or threat to Person.	121	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of an Animal fail to comply with directions of PO to Leash Dog in or remove Animal from Off-Leash Area or re-enter Off-Leash Area when banned.	124	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>ANIMALS IN VEHICLES</b>					
Owner of Animal leave Animal unattended in or on vehicle, trailer, etc., without providing protection from elements.	125	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal leave Animal in vehicle, trailer, etc., for unreasonable time.	125(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal leave Animal unattended in vehicle without adequate ventilation or temperature control.	125(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal operating vehicle fail to ensure Animal is restricted, restrained, secured to prevent injury or escape.	126	1st	130	39	91
		2nd	260	78	182
		3rd	390	117	273
Owner of Animal, having parked vehicle, fail to ensure Animal is restricted, restrained, or contained to prevent Biting or Attacking Persons / Animals in the vicinity.	127	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>COMMUNICABLE DISEASE CONTROL</b>					
Owner of Animal who believes said Animal has Communicable Disease fail to immediately notify PO.	128	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Veterinarian / Owner fail to send body of Animal having died of	129(a)	1st	325	98	227
		2nd	650	195	455

Communicable Disease to health department for examination.		3rd	1300	390	910
Veterinarian / Owner fail to notify PO of reports of human contact of Animal having died of Communicable Disease.	129(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Veterinarian / Owner fail to notify PO of Veterinarian diagnosis of Animal having died of Communicable Disease.	129(c)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Veterinarian, upon demand by PO, fail to surrender Animal having died of Communicable Disease.	130(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner of Animal, upon demand by PO, fail to surrender Animal having died of Communicable Disease.	130(b)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner fail to keep the Animal adequately quarantined.	134	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Owner fail to surrender Animal for quarantine.	135	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person kill, or cause to be killed, rabid Animal, etc., without immediately thereafter notifying a PO.	138	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person having killed, or caused to be killed, rabid Animal, etc., remove Animal from Town without permission from PO.	139	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person, upon demand of PO, fail to surrender carcass of Animal exposed to rabies.	140	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>CONTROL AND REGULATION OF EXOTIC AND WILD ANIMALS</b>					
Person Own or Harbour Animal, or hybrid of Animal, of kind listed in Schedule 5 of Alberta Wildlife Regulation.	141	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person, partnership, corporation, operate pet store that buys, sells, trades, exhibits or Harbours Animal or hybrid of Animal of kind listed in Schedule 5 of Alberta Wildlife Regulation.	142	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
<b>RESPONSIBILITIES &amp; POWERS OF A PEACE OFFICER</b>					
Person utilize bait, live traps, nets, catch poles, snappy snares, or similar device.	146	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person, who has captured an Animal At-Large, fail to deliver the said Animal to PO.	148(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910
Person authorized by PO to transport Animal fail take necessary steps to ensure humane wellbeing of the Animal.	149(a)	1st	325	98	227
		2nd	650	195	455
		3rd	1300	390	910

Any offence for which there is no penalty specified:	164	Penalty of not less than \$200.00 and not more than \$10,000.00; and in default of payment of any penalty, to imprisonment for up to six (6) months.
In the case of an offence that is of a continuing nature:	168	A contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such an offence is liable to a fine in an amount not less than that prescribed in this schedule (Schedule "B").

**SCHEDULE "C" – Procedure And Guidelines For Trapping Of Cats**

**PROCEDURE AND GUIDELINES**

- 1 A resident of the Town of Sylvan Lake who has a complaint about a Cat At-Large or causing damage to his or her property, may report such complaints to a Peace Officer.
- 2 If the complaint is found to be valid, a Peace Officer will deliver and set a Cat trap on the property of the complainant.
- 3 The complainant will be requested to sign a form and an agreement provided by a Peace Officer.
- 4 The complainant will be required to pay a \$50.00 deposit to a Peace Officer for a Cat trap. This deposit will be returned to the complainant when the trap is collected and is found to be in the same condition it was at the time it was provided by a Peace Officer.
- 5 It will be the responsibility of the complainant to check the trap hourly, or as approved by a Peace Officer and, if an Animal is caught, the complainant must contact a Peace Officer within 24 hours following the trapping.
- 6 A Peace Officer may enter and inspect the premises, other than a dwelling house, of the complainant to set and periodically check a Cat trap.
- 7 The complainant shall not leave a trap set on his or her property unattended when absent therefrom for any period of time whatsoever, except as approved by a Peace Officer.
- 8 The complainant shall check the trap prior to 11:00 p.m. on each night that the trap is on his or her property and, if no Animal is caught, he or she shall, unless otherwise approved by a Peace Officer, trip the trap and render it harmless until 6:00 a.m. the following day, when the complainant may again set the trap.

- 9 At such time as a Peace Officer takes possession of a trapped Cat, a Peace Officer will try to locate an identifying tag or tattoo on the Cat and, if found, will make every effort to contact the Owner of the Cat in order to report that it has been impounded by a Peace Officer.
- 10 If an Identification tag or tattoo cannot be found on the impounded Cat, a Peace Officer will keep the Cat for a period of at least 96 hours and, after that time, as space permits. After said 96 hour period, it shall be at the discretion of a Peace Officer as to whether or not the trapped Cat shall be kept, sold to a new owner, or be euthanized. However, notwithstanding the care taken to ensure return of an Owner's Cat, if a trapped Cat shall be found by a Peace Officer to be wild and dangerous and/or seriously injured, it may be euthanized immediately upon being impounded by a Peace Officer.
- 11 If the Owner of a Cat attends at the Animal Shelter for the purpose of claiming his or her Cat that was At-Large, an offence ticket will be issued to the Owner in accordance with this Bylaw.
- 12 It is the responsibility of the complainant to ensure that, once a Cat is trapped on his property, that the said Cat not be mistreated or neglected in any manner, or otherwise be dealt with contrary to any provision of this Bylaw, by anyone on his or her property, or anyone coming onto his or her property.
- 13 Any Person seeing a Cat in a trap being abused is encouraged to telephone and report the abuse to a Peace Officer, at which time a Peace Officer will immediately attend at the premises where the abuse has taken place and will remove the Cat and the trap forthwith.
- 14 A Peace Officer will not provide service after normal business hours.
- 15 No Cat traps will be set by a Peace Officer for a complainant when weather conditions are, or are forecast to be, lower than 0 degrees Celsius or higher than 24 degrees Celsius within the 72 hour period from the time of issue.



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi monthly advising Council fo the work progress for the time period.
<b>Discussion</b>	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
<b>Recommendation</b>	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Mar 20/19

Date

## Highlights

- Met with Peggy Makofka regarding FCSS Bylaw and Agreement
- Participated in the Regional Assessment Review Board selection committee to select three new board members.
- Met with Christina Seidel regarding cardboard recycling.
- Attended the Town Hall Forum hosted by Council.
- Met with County Administration and Vicinia Planning regarding the Intermunicipal Development Plan and the Intermunicipal Collaborative Framework.
- Viewed a demo and presentation from ICEsoft Technologies on Voyent Alert, communication software used for both emergency and day to day communications to the Public.
- Meeting with potential commercial developer.
- Meeting with Servus Credit Union representatives regarding our accounts.
- Attended Brownlee Emerging Trends workshop in Edmonton
- Met with Kurtis Pillipow at the RCMP Detachment.

Lori Hillis  
Chief Administrative Officer

## Highlights

- Worked on 2019 budget with additions and deletions as they came about – for our budget meeting in March, 2019.
- Worked on 2018 financial year end, making the necessary adjustments and balancing for all the asset and liability accounts.
- 
- Currently working on the 2018 year end working papers for the annual audit. The auditors are working on the year end.
- The 2019 tax arrears' listing has been sent to TaxService so they can continue with the tax recovery process.
- T4's and T4 summaries for 2018 were completed and sent out.
- Local Authorities Pension Plan (LAPP) was balanced for the 2018 year and reports filed with Alberta Pensions. The 2018 year for Local Authorities Pension Plan was closed off with Alberta Pensions and a closure letter was received.
- Completed the Workers Compensation Report for the 2019 year.
- Attended Council meetings – January 8, January 22, February 12 and February 26, 2019.
- Working on the tax assessments Re: regular and linear and the new Designated Industrial Properties sent from our assessor. Updating in our system.

Wanda Stoddart  
Chief Financial Officer  
Town of Rimbey



**Town of Rimbey 2019**  
**Accounts Payable Cheque List**  
**From: 08-Mar-2019 To: 19-Mar-2019**

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
Workers' Compensation Board -...	WCB - Mar. 2019	PAW5082	14-Mar-2019	1637.86
Telus Mobility Inc.	Mar.06/19 - cell invoice	PAW5083	14-Mar-2019	166.87
Servus Credit Union	Servus M/C - L.Hillis - Feb.28/19	PAW5084	14-Mar-2019	51.32
Servus Credit Union	Servus M/C - W.Stoddart - Feb.28/19	PAW5085	14-Mar-2019	1557.24
Servus Credit Union	Servus M/C - C.Bowie - Feb.28/19	PAW5086	14-Mar-2019	1613.01
Servus Credit Union	Servus M/C - R.Pankiw - Feb.28/19	PAW5087	14-Mar-2019	346.50
Alberta Municipal Services...	AMSC - gas / power - Mar.07/19	PAW5088	14-Mar-2019	47578.79
Waste Management	Waste Management - recycle - Feb. 2019	PAW5089	14-Mar-2019	1879.25
LAPP	LAPP - FCSS - Mar.13/19 (biweekly payroll -...	PAW5090	14-Mar-2019	1147.21
Eastlink	cable - CC	PAW5091	14-Mar-2019	86.31
Alberta Boilers Safety Association		44378	14-Mar-2019	117.50
AlSCO		44379	14-Mar-2019	1407.96
AN Adventure Distribution &...		44380	14-Mar-2019	109.15
Black Press Group Ltd.		44381	14-Mar-2019	973.59
Buist Motor Products Ltd.		44382	14-Mar-2019	583.20
Cast-A-Waste Inc.		44383	14-Mar-2019	9397.50
Cimco Refrigeration		44384	14-Mar-2019	428.40
Evergreen Co-operative...		44385	14-Mar-2019	4602.59
Expert Security Solutions		44386	14-Mar-2019	36.65
Grutterink, Herb		44387	14-Mar-2019	210.00
Guss, Josee		44388	14-Mar-2019	150.00
Hach Sales & Services Canada...		44389	14-Mar-2019	1623.73
Hunter Hydrovac Inc.		44390	14-Mar-2019	7140.00
Imperial Esso Service (1971)		44391	14-Mar-2019	275.00
Longhurst Consulting		44392	14-Mar-2019	1575.00
LOR-AL SPRINGS LTD.		44393	14-Mar-2019	16.50
Monreal, Cintya		44394	14-Mar-2019	25.00
Ponoka County		44395	14-Mar-2019	136.50
Rimbey Express		44396	14-Mar-2019	125.00
Rimbey Home Hardware		44397	14-Mar-2019	247.38
Rimbey Janitorial Supplies		44398	14-Mar-2019	1002.75
RJ Plumbing and Heating		44399	14-Mar-2019	77.69
Sanitec		44400	14-Mar-2019	146.90
SFE Global		44401	14-Mar-2019	1260.00
Stationery Stories & Sounds...		44402	14-Mar-2019	23.04
TAXervice		44403	14-Mar-2019	955.50
Uni First Canada Ltd.		44404	14-Mar-2019	52.91
United Farmers Of Alberta		44405	14-Mar-2019	464.56
Urban DirtWorks Inc.		44406	14-Mar-2019	1386.00
West Country Glass		44407	14-Mar-2019	175.75
			<b>40 cheques for</b>	<b>\$90,790.11</b>

## Highlights

### ROADS

- Sanding streets ongoing;
- Removed Snow from Main Drag;
- Picked up Christmas Trees;
- Removing Snow from streets ongoing;
- Removed snow piles from Parking lots and Community Centre;
- Took down Christmas lights;

### WATER

- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- Valve Exercising ongoing;
- AEP Annual Reporting completed;
- Water leak on 48 Avenue in -35°, thawed frozen water line to house;

### WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- AEP Annual Reporting completed;
- Wastewater System Effluent Regulations(WSER) Annual Reporting completed;
- Working on Wastewater License renewal;

### RECYCLE

- Assist Ponoka County staff as required;

### R.C.M.P. STATION

- Building maintenance as required;

### CEMETERY

- Opened and closed several burials and Cremations;
- Assist families with their needs;

### PARKS

- Picked up litter;

### SIDEWALKS – WALKING TRAILS

- Ongoing snow removal & De-icing;
- High winds & repeated snow falls made it difficult to keep the Walking Trails clear. Heavy drifting requires extra manpower and equipment to keep on top of this.

**OTHER**

- Cleaned Parkette at Town Office on daily basis;
- Maintenance at the Town Office, and Library as needed;
- Assisted Development Department as required;
- Assisted residents and visitors with questions or concerns;
- Tested Ice Depth on Rimstone Drive Storm Pond every Thursday;

R. Schmidt  
Director of Public Works

**Highlights:****Peter Lougheed Community Centre**

- Supervising Events
- Flooring quotes
- Audio quotes
- Ongoing cleaning, maintenance and event supervision
- Policies and Procedures for Recreation Facilities

**Community Fitness Centre**

- Researching new equipment
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics & extra maintenance items on existing equipment

**Rimbey Aquatic Centre**

- Spray Park – foldable picnic tables in 2019
- Check facility weekly – checking for water in the Spray Park vaults
- Hiring Lifeguards

**Arena**

- Wrapping up for the season
- Tigers Tournament Mar. 29-31
- Ice out April 2
- Painting and repairs for off season
- Minor Ball/Lacrosse/Soccer in April
- Tradeshow April 12-13

**Programs**

- Boys & Girls Club using the facility for Spring Break – 5 days (8:30-5:30 pm)
- Fitness Classes/Dance classes using the upper Auditorium

**Events**

- Canada Day and Parade planning in progress
- 2019 Canada Day Grant submitted - \$\$ received
- Alberta Recycling Grant submitted – spray on rubber surface at Spray Park - \$\$ received

Cindy Bowie  
Director of Community Services

**Highlights**

The Planning & Development Department has also been working on the following items:

- **Lane / Back-Alley Closure.** Administration with working with area Council, residents and Alberta Transportation to process a request to close a lane / back-alley.
- **Policies.** Administration will be reviewing the planning related Town Policies over the next few months.
- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis. Administration has been involved in preliminary discussions with a few potential developers who are intending to build new commercial developments in Town.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Intermunicipal Development Plan.** Administration is currently working on a draft Intermunicipal Development Plan with Ponoka County.
- **Intermunicipal Collaboration Framework.** Administration is currently working on a draft Intermunicipal Collaboration Framework with Ponoka County.
- **Enforcement.** Administration is currently addressing two separate complaints received by residents that pertain to land use and development.

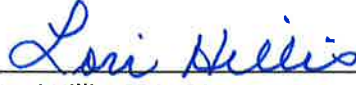

The following chart outlines the 2019 development permit statistics as of March 13, 2019:

<b>2019 Development Statistics to March 13, 2018</b>		
	<b>Applied 2018</b>	<b>Issued 2018</b>
<b>Development Permit Applications</b>	3	3
<b>Subdivision Applications</b>	0	0
<b>Certificate of Compliance Requests</b>	1	0
<b>Building Permit Applications</b>	0	0

Elizabeth Armitage, MEdes, RPP, MCIP  
 Planning & Development Officer



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various Community Groups supply Minutes of their board meetings to Council for their information.
<b>Attachments</b>	8.2.1 Betty Heritage House Society Minutes of February 11, 2019 8.2.1 Tagish Engineering Ltd. Project Status Update to March 14, 2019
<b>Recommendation</b>	Motion by Council to accept the Beatty Heritage House Society Minutes of February 11, 2019 and the Tagish Engineering Ltd Project Status Update to March 14, 2019, as information.
<b>Prepared By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Mar 20/19</u> Date</p>
<b>Endorsed By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Mar 20/19</u> Date</p>

Beatty Heritage House Society

February 11, 2019 Meeting

The meeting was called to order by Chairperson Teri Ormberg at 7:40 PM.

In attendance: Teri Ormberg Jackie Anderson  
Florence Stemo  
Nancy Adams Murray Ormberg  
Bronwen Jones Annelise Wettstein  
Judy Larmour

MINUTES of previous meeting (January 7, 2019) read by Florence. Adopted as read by Murray; seconded by Annelise. Carried.

CORRESPONDENCE: Notice that a donation of \$475 has been received from the UFA. Thanks to local UFA Area Representative Roland Grutterink for speaking on our behalf.

TREASURER'S REPORT: Jackie reported that a profit of \$135.29 was made at the Schryer/Dobres concert on January 31. Current Balance is \$27,737.81. Jackie moved the adoption of her report. Seconded by Nancy. Carried.

**OLD BUSINESS:**

HOME ROUTES CONCERT: Concert scheduled for February 12 - Jess Reimer and Jer Hamm. Duane and Nancy Adams will host the musicians.

PERIOD LIGHT - LIVING ROOM: The light, generously donated by Elaine Barberree, cannot be hung, due to the structure of the ceiling and the nature of the fixture. Judy will contact the donor to learn what her wish re the light might be.

TREES THAT NEED ATTENTION: No word has been received from the arborists who have been contacted.

SUMMER EMPLOYEE: Federal grant application has been submitted. Several applications have been received. Judy, Sheldon, and Lana will hold interviews March 2.

CO-OP BARBECUE: Date for BHH Society - June 7.

EARTH DAY - APRIL 22, 2019 - Theme: "Protect Our Species". Moved by Jackie, seconded by Florence, that we host Carole Kelly and Erin Young from the Medicine River Wildlife Centre. They will present two programs - one for children and one for adults - on the subject of Creature Interactions. Carried.

**NEW BUSINESS:**

REQUEST RE CONCERT: Blake Miller (Cajun music) - To be considered.

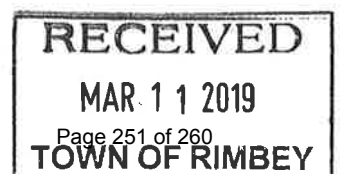
DATE FOR ANNUAL MEETING: March 4, 2019.

NEXT MEETING: Monday, March 4, 2019 - following Annual Meeting.

ADJOURNMENT: By Murray at 9:15 PM.

Florence Stemo Secretary

Minutes adopted at meeting on March 4, 2019.





## **PROJECT STATUS UPDATES**

March 14, 2019



Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.19 RB00 - 2019 General Engineering</b>		
February 13, 2019	Matichuk, Gerald	- Tagish is working with Vicina Planning to provide a budget estimate to reconstruct 43 St - from 50 Av to 54 Av.
February 27, 2019	Matichuk, Gerald	Tagish is assisting Town staff and Lions Club additional information on the Evergreen Connector Walking Trail.
March 14, 2019	Matichuk, Gerald	Tagish is assisting Town staff in completing the wastewater renewal application.
<b>Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1</b>		
January 30, 2019	Matichuk, Gerald	Alberta Environment and Parks are reviewing the application. (Dec 10, 2018 - Jan 30, 2019). AMEC is assisting by supplying additional information as requested by Alberta Environment.
February 13, 2019	Matichuk, Gerald	Alberta Environment and Parks (AEP) are reviewing the Well PW17-15 application. AEP have indicated that their hydrogeologist has reviewed the application and will seeking minor clarification on some points of the report prior to submission to the Director for Approval.
February 27, 2019	Matichuk, Gerald	AMEC (WOOD) is working with Alberta Environment and Parks (AEP) on providing Supplemental Information as requested by (AEP).
March 14, 2019	Matichuk, Gerald	AMEC (WOOD) has completed the additional calculations and provided a letter of explaining how the calculation were completed. The information is being reviewed by Director of Publicworks and Tagish. All information will be submitted to Alberta Environment and Parks (AEP) for approval.
<b>Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg</b>		
January 30, 2019	Matichuk, Gerald	On February 5, Access Land and Tagish are scheduled to met with Kim Olsen (land owner adjacent to the Outlet Ditch) to discuss construction concerns. Tagish is working with the land owners (adjacent to the Outlet Ditch) in selecting a grass seed mix complementary to the low peat soil adjacent to the Outlet Ditch.
February 13, 2019	Matichuk, Gerald	Access Land and Tagish met Kim Olsen and have secured an agreement to complete the construction of the Outlet Ditch on Kim Olsen's land. Tagish is working with the land owners (adjacent to the Outlet Ditch) and seed suppliers in selecting a grass seed mix complementary to the low peat soil adjacent to the Outlet Ditch.
February 27, 2019	Matichuk, Gerald	Tagish meet with SmithIron Earthworks to discuss grass seed mixes to be used on land reclamation (adjacent to the Outlet Ditch).
March 14, 2019	Matichuk, Gerald	SmithIron Earthworks has indicated that they would be on site within the next week to deliver crush gravel to each of the farm crossings on the Outlet Ditch.
<b>Project: RBYM00135.00 RB135 - Standby Generator Comm Centre</b>		
January 30, 2019	Matichuk, Gerald	Frontline Compression Services Inc. and HighLine Electrical Constructors Ltd. have been supplied with information related to the peak demand load for the Community Center (Jan 30 - Feb 14, 2019).
February 27, 2019	Matichuk, Gerald	Frontline Compression Services Inc. and HighLine Electrical Constructors Ltd. have been supplied with information related to the peak demand load for the Community Center (Jan 30 - Feb 28, 2019).
March 14, 2019	Matichuk, Gerald	HighLine Electrical Constructors Ltd. (general contractor), and Frontline Compression Services Inc. (stand by generator supplier) have submitted a budget estimate for consideration for the supply and installation of a standby generator at the Community Center.
<b>Project: RBYM00136.00 RB136 - 2019 Street Improvements</b>		
March 14, 2019	Matichuk, Gerald	Tagish is working on preparing the Tender documents (Jan 30 - March 14, 2019).



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.3
<b>Council Meeting Date</b>	March 26, 2019
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> <u>Mar 20/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> <u>Mar 20/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

Highlights

Date	Event	Details of Event
Feb 27/19	Canada Winter Games	Metal presentation.
Mar 4/19	Sirrs LLP	Signed documents with CAO Lori Hillis.
Mar 12/19	Regular Council Meeting	See minutes on website.
Mar 14/19	Special Council Meeting 2019 Budget	See minutes on website.
Mar 17-20/19	Rural Municipalities Association Convention	Attended convention and met with Senior Housing.
Mar 21/19	Rimbey Synergy Meeting	Met with area companies to talk about crime prevention.
Mar 25/19	Rimoka Housing Foundation Meeting in Ponoka	Monthly meeting.
Mar 26/19	Regular Council Meeting	See minutes on website.

Rick Wm. Pankiw  
Mayor

**Highlights**

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

J. W. Coulthard  
Councillor

**Highlights**

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Lana Curle  
Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
Mar 11/19	Neighbourhood Place	Regular Board Meeting.
Mar 11/19	Rimbey Municipal Library	Regular Board Meeting.
Mar 12/19	Regular Council Meeting	See minutes on website.
Mar 14/19	Special Council Meeting 2019 Budget	See minutes on website.
Mar 16/19	Big Brothers/Big Sisters Bowl-a-thon	
Mar 18/19	Blindman Youth Actions Society	Regular Board Meeting.
Mar 19/19	Commissioner of Oaths	Commissioned documents.

Paul Payson  
Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
November 29th	Met with Holly from Holly's greenhouse	Met with Holly to discuss the plantings in front of the town office
November 30 <sup>th</sup> 2018	Coffee with Council	Pretty quiet these days
December 4 <sup>th</sup> 2018	Chamber of commerce	Regular board meeting
December 6 <sup>th</sup>	Tagish luncheon at the council chambers	A Christmas get together to celebrate the town and Tagish at Christmas, sponsored by Tagish
December 7 <sup>th</sup> 2018	Kinsmen Christmas Party	Community Christmas party held at the Peter Lougheed Center, played Family Feud, lots of fun and socializing.
December 8 <sup>th</sup> 2018	Town Christmas party	Town Christmas Party held in the Lions Room, I thought this event was very well attended, lots of good food and a gift exchange. Sponsored by the town of Rimbey
December 11 <sup>th</sup> 2018	Regular Council meeting	See minutes
December 14 <sup>th</sup> 2018	Coffee with council	Lots of time to get to know the other councilors
December 18 <sup>th</sup> 2018	Meeting at James' Grill and Bar	Meeting with volunteers to set up Community Christmas Dinner
December 20 <sup>th</sup> 2018	FCSS regular board meeting	Discuss FCSS business
December 21 <sup>st</sup> 2018	coffee with Council	No one came but us
December 25 <sup>th</sup> 2018	Christmas Day	Community Christmas Dinner, 102 folks in attendance
January 8 <sup>th</sup> , 2018	Chamber of commerce	Regular board meeting of the Chamber
January 8 <sup>th</sup> 2018	Regular council meeting	See minutes
January 4, 2019	Coffee with Council	
January 11, 2019	Coffee with Council	
January 15, 2019	Open House	Sponsored by the Town of Rimbey to address kudos and concerns
January 18, 2019	Coffee with Council	

## COUNCILLOR RONDEEL'S REPORT

January 22, 2019	Regular Council Meeting	Missed meeting, I forgot it started at 1:00 pm to accommodate school children.
January 23, 2019	Chamber of Commerce Annual AGM	
February 1, 2019	Coffee with Council	
February 7, 2019	FCSS Regular Meeting	
February 8, 2019	Coffee with Council	
February 12, 2019	Regular Council Meeting	
February 14, 2019	Women's Conference	Very well done, kudos to the organizers
February 15, 2019	Coffee with Council	Citizen showed up to discuss cat by-law
February 19, 2019	Crime Watch AGM	
February 22, 2019	Coffee with Council	Just Lana and myself
February 26, 2019	Regular Council Meeting	See agenda

Gayle Rondeel  
Councillor