

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY APRIL 9, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
	3.1 Minutes of Regular Council March 26, 2019.....	2-8
4.	Public Hearings	
	4.1 Bylaw 953/19 Road Closure and Sale of Land	9-21
5.	Delegations - None	
6.	Bylaws - None	
7.	New and Unfinished Business	
	7.1 Lions Week Proclamation.....	22-24
8.	Reports	
	8.1 Department Reports	25
	8.1.1 Director of Finance - Accounts Payable Listing.....	26-27
	8.2 Boards/Committee Reports	28
	8.2.1 FCSS/RCHHS Board Meeting Minutes of February 7, 2019.....	29-36
9.	Correspondence	37
	9.1 Rimbey Municipal Library.....	38-39
	9.2 Rimbey Christian School.....	40-41
	9.3 Parkland Regional Library.....	42-46
10.	Open Forum <small>(Bylaw 939/18- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	In-Camera	
	11.1 FOIP Section 16(1)(c)(i) Purchase of Land	
	11.2 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	April 9, 2019
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council March 26, 2019
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of March 26, 2019, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 2/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 2/19

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
TUESDAY, MARCH 26, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Community Services – Cindy Bowie
Planning and Development Officer - Liz Armitage

Recording Secretary – Kathy Blakely

Absent:

Public:
0 member(s) of the public

2. Adoption of Agenda 2.1 March 26, 2019 Agenda

Motion 110/19

Moved by Councillor Payson to accept the Agenda for the March 26, 2019 Regular Council Meeting, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

3. Minutes 3.1. Minutes of Regular Council March 12, 2019
3.2 Minutes of Special Council Meeting 2019 Budget March 14, 2019

Motion 111/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of March 12, 2019, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 112/19

Moved by Councillor Coulthard to accept the Minutes of the Special Council Meeting 2019 Budget of March 14, 2019, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

4. Public Hearings Public Hearings - None
5. Delegations 5.1 Delegations - None
6. Bylaws 6.1 Bylaw 954/19 Intermunicipal Development Plan
- Motion 113/19
- Moved by Councillor Rondeel to give first reading to Bylaw 954/19 Intermunicipal Development Plan.
- In Favor Opposed
- Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel
- CARRIED
- Motion 114/19
- Moved by Councillor Curle to advertise Bylaw 954/19 Intermunicipal Development Plan for two consecutive weeks in the Rimby Review and circulate to affected agencies.
- In Favor Opposed
- Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel
- CARRIED
- Motion 115/19
- Moved by Councillor Payson to hold a public hearing for Bylaw 954/19 Intermunicipal Development Plan at 5:00 pm, on April 23, 2019 during the Regular Meeting of Council.
- In Favor Opposed
- Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel
- CARRIED
7. New and Unfinished Business 7.1 Policy 5402 Community Events Grant Program
- Motion 116/19
- Moved by Councillor Curle to accept Policy 5402 Community Events Grant, as presented.
- In Favor Opposed
- Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel
- CARRIED

7.2 Bylaw 905/15 Fees for Services Bylaw Schedule AMotion 117/19

Moved by Councillor Rondeel to approve Bylaw 905/15 Fees for Services Bylaw Schedule A, as presented to increase Ice Rental Rates Youth (local) to \$95.00/hr (2019-2021) from \$90.00/hr, Ice Rental Rates Youth (out of town) to \$115.00/hr (2019-2021) from \$110.00/hr, Ice Rental Rates Adult (local) to \$135.00/hr (2019-2021) from \$130.00/hr, Ice Rental Rates Adult (out of town) to \$145.00/hr (2019-2021) from \$140.00/hr, Ice Rental Rates Adult Tournament Rate/Junior B) to \$110.00/hr (2019-2021) from \$105.00/hr, Rimbey Aquatic Center Adult (18+) Season Pass to \$110.00 (2019) from \$90.00, Rimbey Aquatic Center Adult (18+) Midseason Pass to \$90.00 (2019) from \$72.00, Rimbey Aquatic Center Seniors (65+) Season Pass to \$110.00 (2019) from \$80.00, Rimbey Aquatic Center Seniors (65+) Midseason Pass to \$80.00 (2019) from \$64.00, Rimbey Aquatic Center Student (13-17) Season Pass to \$110.00 (2019) from \$80.00, Rimbey Aquatic Center Student (13-17) Midseason Pass to \$80.00 (2019) from \$64.00, Rimbey Aquatic Center Youth (7-12) Season Pass to \$80.00 (2019) from \$60.00, Rimbey Aquatic Center Youth (7-12) Midseason Pass to \$60.00 (2019) from \$48.00, Rimbey Aquatic Center Child (3-6) Season Pass to \$70.00 (2019) from \$50.00, Rimbey Aquatic Center Child (3-6) Midseason Pass to \$50.00 (2019) from \$40.00, Rimbey Aquatic Center Family Season Pass to \$250.00 (2019) from \$220.00, Rimbey Aquatic Center Family Midseason Pass to \$220.00 (2019) from \$176.00, School Rentals – Open Swim May-June 8:30-11:30am / 12:30 – 3:00 \$40.00/hour/lifeguard from \$30.00/hour/lifeguard, Utilities Water Consumption to \$2.10m³ (April 1, 2019) from \$2.06m³, Utilities Garbage Fee (Residential) to \$17.68 per month (April 1, 2019) from \$17.34 and Utilities Recycle Fees (Residential) to \$3.12 per month (April 1, 2019) from \$3.06.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.3 Cat/Animal Control Bylaws – Other MunicipalitiesMotion 118/19

Moved by Councillor Curle to accept Bylaw 573/91 Town of Rimbey Cat Bylaw, Bylaw 641/95 Bylaw to Repeal Bylaw 573/91, Town of Rimbey Animal Control Bylaw 755/03 (current), Town of Beaumont Animal Control Bylaw #851-15, Town of Blackfalds Animal and Livestock Control Bylaw 1181/14, Town of Cochrane Animal Control Bylaw 04/2016, Town of Eckville Cat Bylaw 633/01 and Amending Bylaw 750-18, Town of Innisfail Animal Control Bylaw 1537-2012, Town of Ponoka Animal Control Bylaw 114-01, Amending Bylaw 192-05 and Amending Bylaw 224-07, and the Town of Sylvan Lake Animal Control Bylaw 1726/2017, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Planning and Development Officer Report

Motion 119/19

Moved by Councillor Payson to accept the Department Reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Beatty Heritage House Society Minutes of February 11, 2019
- 8.2.2 Tagish Engineering Ltd. Project Status Update to March 14, 2019

Motion 120/19

Moved by Councillor Curle to accept the Beatty Heritage House Society Minutes of February 11, 2019 and the Tagish Engineering Ltd. Project Status Update to March 14, 2019, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 121/19

Moved by Councillor Coulthard to accept the Reports of Council, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence Correspondence - None

10. Open Forum

10.1 Open Forum

There were no members of the public present for the open forum.

Mayor Pankiw recessed the Council Meeting at 6:15 pm.

Director of Community Services Cindy Bowie and Director of Finance Wanda Stoddart departed the Council Meeting at 6:15 pm.

Mayor Pankiw reconvened the Council Meeting at 6:22 pm.

11. In Camera

11.1 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachment into Utility Right of WayMotion 122/19

Moved by Councillor Curle the Council meeting go in camera at 6:22 pm, pursuant to discuss:FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body Encroachment into Utility Right of Way with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Planning and Development Officer Liz Armitage as Planning and Development Support, Chief Administrative Officer Lori Hillis as Administrative Support and Recoding Secretary Kathy Blakely as Administrative Support.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 123/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:34 pm.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 124/19

Moved by Councillor Curle to send a letter to the area residents.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 125/19

Moved by Councillor Coulthard to hold an information meeting on May 6, 2019, at 7:00 pm in the Council Chambers located in the Town of Rimbey Administration Building, 4938 – 50 Avenue, for the area residents affected by the encroachments onto Town owned Road Right of Way.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 126/19

Moved by Councillor Coulthard for funding to complete the survey and tree removal to come from Development Professional Fees.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

12. Adjournment

AdjournmentMotion 127/19

Moved by Councillor Curle to adjourn the meeting.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:35 pm.

 MAYOR RICK PANKIW

 CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	4.1
Council Meeting Date	April 9, 2019
Subject	Public Hearing for Bylaw 953/19 Road Closure Bylaw
For Public Agenda	Public Information

Background

The Town of Rimbey has received a request to close a portion of the alley behind Lot 3 Block 13 Plan 8320606 east of 51 Street and south of 48 Avenue.

On December 28, 2018 Administration sent a letter to all potentially impacted landowners to gauge their interest in closing the alley and purchasing the lands located adjacent to their property.

The properties contacted were Lots 12, 13, Block 3, Plan 832 0606; Lot 14 & 15, Block 3, Plan 892 0100; Lot 10, Plan 792 2928; Lot 3, Plan 8325ET. The proposed alley closure is depicted on the following image:



— Approximate alley location

A total of five responses were received from the potentially impacted landowners, with two supporting the land closure and purchase.

Discussion

The two landowners located on the furthest east end of the alley (Lots 12 and 13, Block 3, Plan 832 0606) both expressed interest in purchasing the portion of the alley adjacent to their property and consolidating it into their property, which are depicted in the following image:



- Approximate alley location
- ★ Properties impacted by the proposed closure and land purchase.

On February 12, 2019, Council passed the following motions:

Motion 037/19

Moved by Mayor Pankiw to approve the road closure request for the alley behind Lots 12 and 13, Block 3, Plan 832 0606 (two lots on the furthest east) with all costs borne by the impacted landowners allocated on the basis of frontage and the purchase price of \$1 per lot.

In Favor

Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Rondeel

Opposed

CARRIED

	<p><u>Motion 038/19</u></p> <p>Moved by Councillor Coulthard for Administration to prepare a Road Closure Bylaw and bring back to the Regular Meeting of Council on February 26, 2019 for first reading.</p> <p><u>In Favor</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Rondeel</p> <p style="text-align: right;"><u>Opposed</u></p> <p style="text-align: right;">CARRIED</p> <p>The actual road closure process is governed by Alberta Transportation. Attached are the road closure procedures provided by Alberta Transportation.</p> <p>Council gave first reading to Bylaw 953/19 Road Closure Bylaw on February 26, 2019. Council set the Public Hearing date of April 9, 2019 and directed administration to circulate notice of Bylaw 953/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.</p> <p>Written submission were received from:</p> <ul style="list-style-type: none"> • AltaLink – No Objections • Telus – No objections • Federation of Alberta Gas Co-Ops Ltd. – No objections • Written responses from 2 residents located along the alley. • Verbal conversation were held with area residents who contacted the Town of Rimbey. Residents have been encouraged to submit comments and/or attend the public Hearing on April 9, 2019. • Confirmation of agreement to purchase the land for the cost of \$1, plus costs associated with the road closure process from the landowner located at Lot 13, Lot 3, Plan 832 0606 (not included as an attachment). • We have not received confirmation from the landowner located at Lot 12, Block 3, Plan 812 0861.
<p>Relevant Policy/Legislation</p>	<p>Municipal Government Act, Section 22 Bylaw 953/19</p>
<p>Financial Implications</p>	<p>All costs associated with the road closure will be borne by the impacted landowners.</p>
<p>Attachments</p>	<p>Bylaw 953/19 Circulation Comments</p>
<p>Recommendation</p>	<p>Administration recommends Council close Public Hearing for Bylaw 953/19 Road Closure Bylaw</p>



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

Elizabeth Armitage, MEdes, MCIP, RPP
Planning & Development Officer

April 3/19

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 2/19

Date



BYLAW NO. 953/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

BEING A bylaw of the Town of Rimbey in the Province of Alberta for the purpose of closing and selling a certain road in accordance with Section 22 of the municipal Government Act RSA 2000, ch. M-26.

WHEREAS The roads hereinafter described are no longer required for public travel;

AND WHEREAS Notice of intention to pass this by-law has been advertised in accordance with Section 22 and 606 of the Municipal Government Act;

AND WHEREAS No person has claimed to be affected prejudicially by the bylaw;

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Road Closure Bylaw.

PART II – ROAD CLOSURE

1. For the purposes of this bylaw, "road" means street, road, lane or public highway;
2. That the following road is hereby closed: All that portion of the land south of Lot 12, Block 3, Plan 812 0861; and south of Lot 13, Block 3, Plan 832 0606 (as shown on the attached Appendix A).
3. That the lane referred to in section two shall be sold to the adjoining owner of Lot 13 and Lot 12 as shown on the attached Appendix A. All parcels shall be sold for \$1.00 (one dollar) each.

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this 26 day of Feb 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



BYLAW NO. 953/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

Approved by the Minister of Transportation this

_____ Day of _____, 2019.

READ a Second Time in Council this ____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

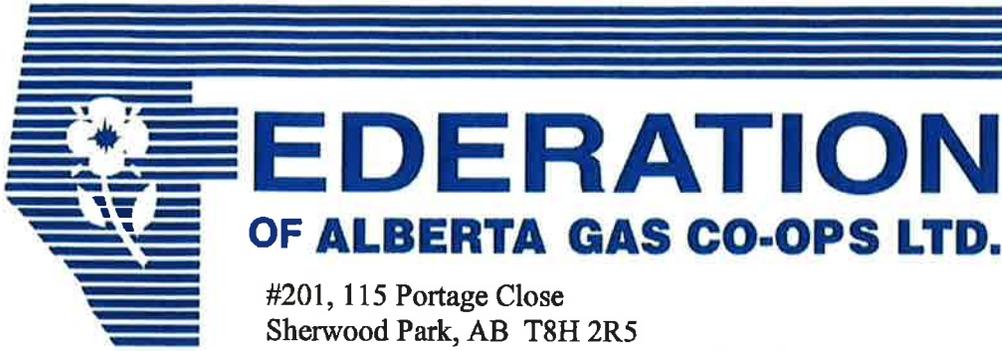


BYLAW NO. 953/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

Appendix A Bylaw 953/19 – Road Closure





#201, 115 Portage Close
Sherwood Park, AB T8H 2R5
Phone: (780) 416-6543 Fax: (780) 416-6544
www.fedgas.com

March 13, 2019

Karen Dawn
Town of Rimbey
4938 – 50th Ave, Box 350
Rimbey, AB T0C 2J0

Dear Karen:

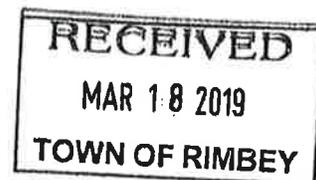
Re: Proposed Road Closure

As per your letter received via fax on March 13, 2019, you will need to contact Atco regarding the above proposed road closure as the land is within their franchise boundary.

The land included is outside of any rural gas co-operative franchise area, however, we cannot rule out the existence of other utility lines within this area.

Yours truly,

Dawn Dietz
Grants and Easements Co-ordinator
780-400-3001



Subject: FW: Affected Agencies
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2019-03-19 9:53:58 AM
To: "Liz Armitage (Liz@viciniaplanning.com)" <Liz@viciniaplanning.com>;

FYI

From: Karen
Sent: Tuesday, March 19, 2019 9:25 AM
To: Kathy
Subject: FW: Affected Agencies

From: Susan Edmunds [mailto:Susan.Edmunds@telus.com] **On Behalf Of** circulations
Sent: Tuesday, March 19, 2019 9:24 AM
To: Karen
Subject: RE: Affected Agencies

Telus has no issues or concerns with this road closure.

Susan Edmunds | Real Estate Specialist
| Broadband Networks & Implementation (BBNI) | TELUS Falcon
10th Floor, 10035-102 Avenue NW, Edmonton, Alberta T5J 0E5
T: (780) 508-2456 F: (780) 425-0843 | www.telus.com
Toll Free: 1-866-774-7002

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to rightofwayAB@telus.com.

TELUS Restricted - Privileged & Confidential
Not to be forwarded or copied without express consent of the originator

From: Karen [mailto:karen@rimbey.com]
Sent: March 13, 2019 11:49 AM
To: rightofwayAB <rightofwayAB@telus.com>
Subject: Affected Agencies

Please see the attachment for Affected Agencies for the Public Hearing on Bylaw 953/19 Road Closure.

Thank you

Karen Dawn
Town of Rimbey

Subject: FW: Bylaw 953/19 road closure and Sale of land
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2019-03-18 11:08:33 AM
To: "Liz Armitage (Liz@viciniaplanning.com)" <Liz@viciniaplanning.com>; "Karen" <karen@rimbey.com>;

From: Mogck, Larry [mailto:Larry.Mogck@AltaLink.ca]
Sent: Monday, March 18, 2019 10:56 AM
To: Kathy
Subject: Bylaw 953/19 road closure and Sale of land

Bylaw 953/19 Development Officer,

As to the Bylaw 959/19 to close the road and sell this road AltaLink Management has **NO CONCERNS.**

The transmission line is not near any of the road closures and will not impact anything we do.

Thank you.

Larry Mogck *SR/WA*
Surface Land Co-ordinator (North)
P.(780) 948-4117
C.(780)910-6972
F.(780)948-4132
E. larry.mogck@altalink.ca



27005 Northview Road
Acheson, Alberta, T7X 6P7
www.altalink.ca



This e-mail message contains confidential information. The contents of this message are the property of AltaLink Management Ltd. the general partner of AltaLink, L.P. If you have received this e-mail in error, please return it to the sender and delete the message immediately.

Subject: FW: road closure
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2019-03-22 12:01:13 PM
To: "Liz Armitage (Liz@viciniaplanning.com)" <Liz@viciniaplanning.com>;

-----Original Message-----

From: FOIA 17(L) [mailto:FOIA 17(L)]
Sent: Thursday, March 21, 2019 7:48 PM
To: Kathy
Subject: road closure

To Whom It May Concern

Regarding the bylaw 953/19 Road Closure; need to know how the alley will be closed. Also if we were against the closure at the start are we able to change our mind. Need to know if we can still purchase the land as well as go along with the rest of my neighbors and close the lane.

Regards

Anita McDougall

RE: Bylaw 953/19 Road Closure and Sale of Land

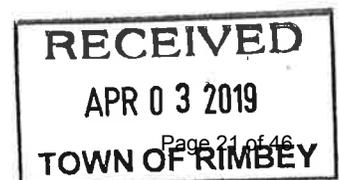
After a conversation with the Development Officer regarding the road closure, we submit the following:

We are the property owner of Rimbey Heating situated on 4713-51 Street Plan 8920100 Block 3 Lot 15, and own the house and garage situated at 5025-48 Avenue Plan 8920100 Block 3 Lot 14. As we indicated on the form sent previously, we are in favor of closing the alley access to these properties. To maintain access to the back of Rimbey Heating we have had to provide snow removal for the 13 years that we have owned it. We have had people camp back there on numerous occasions and cleaned up the garbage they left behind. The dumpster we pay to maintain is continuously used by other people which becomes very frustrating at times. This alley allows easy access for theft of used furnace parts and a continuous flow of traffic on private property. We would like it closed off with the hope that some of these issues would be at least partially resolved without a fence which would impede freight deliveries to our business. The renters of the property next to Rimbey Heating have also expressed the need and desire to close the alley as they feel it would be safer for their family. In the past they have sprayed the weeds and consider the lengthy, dead grass to be a fire hazard.

We are prepared to pay for the cost of the survey and property, and thank you for your consideration.

Rod & Wendy Challand

FOIP 17(1)
FOIA 17(1)





REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	April 9, 2019
Subject	Lions Week Proclamation
For Public Agenda	Public Information
Background	Administration has received correspondence from Rimbey Lions Club Member Dave Leshchyshyn requesting Council proclaim the week of April 21-27, 2019, as Lions Week in Rimbey.
Discussion	The Rimbey Lions Club will be hosting the Lions Multiple District C convention at the Peter Lougheed Community Centre on April 26 and 27, 2019. Lions members from all over the province will be attending the convention.
Attachments	Proclamation
Recommendation	Motion by Council to proclaim the week of April 21-27, 2019 Lions Week in Rimbey.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <p>_____</p> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> </div> <div style="width: 30%;"> <p>_____</p> <p>Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <p>_____</p> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p> </div> <div style="width: 30%;"> <p>_____</p> <p>Date</p> </div> </div>

March 7, 2019

His Worship Mayor Rick Pankiw
Town of Rimbey

Your Worship

The Rimbey Lions Club will be hosting the Lions Multiple District C Convention April 26th and 27th at the Peter Lougheed Community Centre. Lions members from all over the province will be attending the convention and enjoying the amenities of our community.

In recognition of the Lions contributions to our community, our province and all over the world, and as a welcome to the many Lions who will be visiting, we were hoping you would proclaim the week of April 21st to 27th as "Lions Week" in Rimbey. Please find a Proclamation announcement included.

If you have any questions, or would like more information, please contact me at your convenience.
Thank you for your consideration.

Lion Dave Leshchyshyn
Marketing & Communication Chair
Rimbey Lions Club
403-887-4257 (H)
403-872-0115 (C)
davensuzie@shaw.ca

WHEREAS: Lions Clubs International has been in existence around the world for the past 102 years.

WHEREAS: Lions Clubs International is the largest non-profit organization in the world with over 1.4 million members providing humanitarian services where needed.

WHEREAS: The Rimbey Lions Club has been serving the needs of Rimbey and surrounding area for 73 years.

WHEREAS: The Rimbey Lions Club has contributed financially to the community through the Walking Trail System, the Skateboard Park, the Aquatic Centre, the Rimbey Municipal Library, the Rimbey Hospital, the Rimbey Schools, to name a few.

WHEREAS: The Rimbey Lions have created community events like Rock'n Rimbey, the annual Pancake Day, the Oktoberfest, bringing together the community and surrounding area.

WHEREAS: The Rimbey Lions Club will be bringing together Lions members from all over Alberta as hosts of the Lions Multiple District Convention, April 26th and 27th.

WHEREAS: These visiting Lions members will have the opportunity to enjoy the services and amenities of our wonderful community.

NOW THEREFORE: Let us honor and thank the Rimbey Lions Club, Lions Clubs throughout Alberta, and Lions Clubs International, for their devotion to their community, their Province and to the World, through their humanitarian services and their volunteering of time, energy, knowledge and abilities, and for standing by their mottos,

“Where there’s a need, there’s a Lion” and “WE SERVE”

I, Rick Pankiw, Mayor of the Town of Rimbey, proclaim the week of April 21st to 27th, 2019 as **LIONS WEEK** in Rimbey



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	April 9, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Director of Finance – Accounts Payable Listing, as information.

Prepared By:

Wanda Stoddart
Wanda Stoddart
Director of Finance

Apr 2/19
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 2/19
Date

Town of Rimbey 2019
Accounts Payable Cheque List
From: 20-Mar-2019 To: 03-Apr-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP Pension payment - Mar.22/19 - biweekly...	PAW5092	20-Mar-2019	10656.57
Alberta Education	1st quarter school req - 2019	PAW5093	20-Mar-2019	223766.02
Canada Revenue Agency	RP0001/02 - Mar.8 & 22/19	PAW5094	20-Mar-2019	20899.85
Jim Pattison Lease	bylaw - lease	PAW5095	20-Mar-2019	1677.11
Telus Communications Inc.	internet	PAW5096	20-Mar-2019	101.85
Telus Communications Inc.	Telus -Acct. # 215530561	PAW5097	20-Mar-2019	69.58
Telus Communications Inc.	Telus - Acct# 214145492	PAW5098	20-Mar-2019	69.58
Telus Communications Inc.	Telus - Beatty	PAW5099	20-Mar-2019	69.86
LAPP	LAPP - Mar.27/19 (biweekly) FCSS (Mar.4-...	PAW5100	28-Mar-2019	1147.21
LAPP	LAPP - Mar. 2019 - Library	PAW5101	28-Mar-2019	745.36
Telus Communications Inc.	phone	PAW5102	28-Mar-2019	1910.30
ENCON Group Inc.	April 2019 - Encon benefits	PAW5103	28-Mar-2019	9928.84
Access Land Services		44408	20-Mar-2019	4071.82
AMSC Insurance Services Ltd.		44409	20-Mar-2019	39.04
Anderson, Raelyn		44410	20-Mar-2019	25.00
Brownlee LLP		44411	20-Mar-2019	238.46
Coulthard, John W.		44412	20-Mar-2019	98.00
Jones, Garfield		44413	20-Mar-2019	25.00
Kansas Ridge Mechanical Ltd.		44414	20-Mar-2019	653.10
Rural Municipalities of Alberta		44415	20-Mar-2019	175.18
Stationery Stories & Sounds...		44416	20-Mar-2019	10.50
The Society of Local Government		44417	20-Mar-2019	599.00
Uni First Canada Ltd.		44418	20-Mar-2019	53.38
Urban DirtWorks Inc.		44419	20-Mar-2019	1470.00
Weiss, Rick		44420	20-Mar-2019	25.00
Wolseley Industrial Canada INC		44421	20-Mar-2019	981.84
Agafonov, Dennis		44422	28-Mar-2019	25.00
Alberta One-Call Corporation		44423	28-Mar-2019	31.50
AMSC Insurance Services Ltd.		44424	28-Mar-2019	250.00
Burns, Evie		44425	28-Mar-2019	50.00
Canadian Pacific Railway...		44426	28-Mar-2019	248.00
City Of Red Deer		44427	28-Mar-2019	1176.00
Digitex Inc.		44428	28-Mar-2019	738.11
Free, Gladys		44429	28-Mar-2019	25.00
Freerksen, Cody		44430	28-Mar-2019	25.00
Hunter Hydrovac Inc.		44431	28-Mar-2019	4819.50
Kansas Ridge Mechanical Ltd.		44432	28-Mar-2019	94.50
Longhurst Consulting		44433	28-Mar-2019	165.90
LOR-AL SPRINGS LTD.		44434	28-Mar-2019	11.00
Municipal Property Consultants...		44435	28-Mar-2019	3583.13
Nikirk Bros. Contracting Ltd.		44436	28-Mar-2019	2841.30
Parkland Regional Library		44437	28-Mar-2019	5559.16
Patey, Barbara		44438	28-Mar-2019	40.00
Pyrotec Alarms Inc.		44439	28-Mar-2019	1327.23
Rimbey & District Chamber Of...		44440	28-Mar-2019	500.00
Rimbey & District Volunteer...		44441	28-Mar-2019	500.00
Rimbey Fas Gas o/a 1662899...		44442	28-Mar-2019	35.70
Rimbey Nursery School		44443	28-Mar-2019	500.00
Rimoka Housing Foundation		44444	28-Mar-2019	31577.50

Town of Rimbey 2019
Accounts Payable Cheque List
From: 20-Mar-2019 To: 03-Apr-2019

Vendor Name	Purpose	Cheque	Date	Amount
Softline Solutions AB Inc.		44445	28-Mar-2019	10080.00
Stationery Stories & Sounds...		44446	28-Mar-2019	4.20
Tagish Engineering Ltd.		44447	28-Mar-2019	10268.38
TAXervice		44448	28-Mar-2019	68.25
Uni First Canada Ltd.		44449	28-Mar-2019	106.29
West Country Glass		44450	28-Mar-2019	241.50
Wood Environment &...		44451	28-Mar-2019	1848.00
			56 cheques for	<u>\$356,247.60</u>

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
February 7, 2019
10:00 a.m. Rimbey Provincial Building

PRESENT: B. Coulthard, Board Member
 M. Josephison, Board Member
 G. Rondeel, Board Member
 F. Pilgrim, Board Member
 I. Steeves, Vice Chairperson
 K. Maconochie, Recording Secretary
 P. Makofka, Executive Director
 D. Noble, Board Member
 R. Schaff, Board Member

REGRETS: N. Hartford, Chairperson

1. CALL TO ORDER

The meeting was called to Order by: I. Steeves at 10:02 a.m.

2. APPROVAL OF AGENDA

19-02-01 MOTION: By: M. Josephison: That the agenda is adopted with the following additions:

- 10.10 FCSS Director's Network
- 10.11 Meals on Wheel's Agreement Revision
- 10.12 Rimbey Women's Conference

CARRIED

3. PREVIOUS MEETING MINUTES – December 20, 2018

19-02-02 MOTION: By: D. Noble: That the Minutes of the December 20, 2018 Board Meeting be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 By-laws sent into Alberta Registries
- 5.2 Victim Services Gala cancelled due to lack of ticket sales.
- 5.3 Board Self Evaluation 2018 Questionnaire results

6. FINANCE

6.1 January 17 and February 7, 2019 Finance Committee Meeting Highlights

19-02-03 MOTION: By: I. Steeves: That the Highlights of the January 17 and February 7, 2019 Finance Committee Meeting be accepted as information.

CARRIED

6.2 Ponoka County 2019 FCSS Budget approval

7. WRITTEN REPORTS

7.1 Monthly Board Reports

7.2 Parent Link Centre

7.3 Big Brothers Big Sisters – quarterly.

7.4 Catholic Social Services – quarterly.

19-02-03 MOTION: By: G. Rondeel: To accept the Written Reports as information.

CARRIED

8. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE – Next Meeting May 16, 2019

9. DIRECTOR'S REPORT:

Rimbey FCSS/RCHHS Board meeting
February 7, 2019

Directors Report:

Meetings & Events:

- Dec. 20, 2018 Adult Day Support Program- special event
- Jan.3, 2019 Rimbey Women's Conference Committee
- Jan. 4, 2019 Interview with community member
- Jan. 7, 2019 Town office- admin discussion- By-law
- Jan. 7, 2019 Rural Health Professions Attraction Program
- Jan. 8, 2019 Off work- Winter Games training
- Jan. 9, 2019 AHS- injury prevention network
- Jan. 10, 2019 Team Leader- operational plans
- Jan. 10, 2019 Campus Alberta Central- open house
- Jan. 15, 2019 MOW- Rimoka meeting
- Jan. 19, 2019 Palliative Care- Pillow making project
- Jan. 21, 2019 Blindman Youth Action Society- BYAS
- Jan. 22, 2019 Rimbey Women's Conference Committee
- Jan. 22, 2019 Staff Wellness meeting
- Jan. 24, 2019 HCA/RN Noon meeting
- Jan. 28, 2019 Volunteer Week Planning meeting
- Jan. 30, 2019 Palliative Care Council meeting
- Feb. 1, 2019 Palliative Care volunteer training
- Feb. 6, 2019 Rimbey Women's Conference committee

Upcoming Scheduling

- **Meals on Wheels contingency plan**

AHS requires that during an outbreak a facility must discontinue supplying meals for MOW programs. I'm currently working on a contingency plan should this occur in our community. We now have a supply of meal containers on site at FCSS. I have begun to reach out to alternative meal suppliers in the community. Home Support program meal prep is another option but would require the client to have groceries ready and HCA could make up several meals ahead for efficiency. We will be preparing communication for new clients and contacting current clients to explain their options.

- **Staff Wellness Committee**

The newly formed Staff Wellness committee is having their 2nd meeting this month and some good ideas have come forth. The next topic the staff requested is about financial literacy. I've asked Servus Credit Union to help us and is offering a free workshop for interested staff.

- **Ponoka Rimbey Palliative Care Council**

The Palliative Care council is offering the Memory Pillow making in Ponoka this month and I will take my sewing machine to help make cushions for people who want to bring a shirt of their loved one and we make it into a memory cushion. It's an emotional and healing workshop with the AHS Palliative Care RN on site to guide the discussions. Next month we will host a movie at the library called "*The Bucket List*" this too will be free of charge and have committee members' onsite to help those facing death and grief issues.

- **Food Bank High Volume of Clients**

Strategies and planning for handling high volume of food bank requests is well underway. January saw record breaking numbers of families requesting food- one week was 17. The FB coordinator and I are seeking input from the volunteers at this point and are prepared to make adjustments to pick up times for clients and start times for volunteers in order to accommodate the increases. We used our statistical data reports to identify seasonal trends and feel that the program changes will be temporary but will keep close tabs on this.

- **AHS- Master Service Agreement**

The AHS personal care contract is set to expire on March 31, 2019. I have reached out to Alberta Continuing Care Association requesting support through this process. We have a draft MSA on site now and have asked our insurance provider to review the requirements and ensure we would be covered. Our strategy is to research what the urban centers have been able to negotiate with regards to the rates, minimum authorizations, stats, cancellation of care and other fine details that are the things that make the contract risky at times. We have a skype meeting scheduled for this month with the ACCA Home Care Board representative.

- **Rural Health Professions Attraction Project**
We are planning an appreciation event for health care workers in this community for next month. A bowling party with free bowling & snacks and games to show appreciation for all those that work in this industry and a chance for the community to say thank you has been planned for next month. Funding has been approved and received from Town of Rimbey, Ponoka County and the RhPAP for this group to continue their mission of attracting and retaining health care professionals.

Executive Director's Response
Program Report 2019-February

STRATEGIC AREA #1 BEING CLIENT AND COMMUNITY CENTRED

Goal 1-Practice being a welcoming and safe space for staff, volunteers and community members

Objective 1: Offer exceptional customer service to all clients, treating all equitably, regardless of age, gender, sexual orientation, race, religion, disability or socio economic status.

REPORT: *E.D. authorized agency purchase of coffee supplies. Set up a tracking system to follow how many accept refreshments and get items copied or faxed.*

Objective 2: Offer equal opportunity in employment, advertisement for employment or recruitment of volunteers regardless of age, gender, sexual orientation, race, religion, disability or socio economic status.

REPORT: *E.D. interviewed a male who is interested in working at FCSS & encouraged him to apply to be a HCA.*

Objective 3- Create safe work environment for all staff and volunteers following agency policy and procedures

REPORT- *E.D. approved safety & crowd control practices at Food Bank to manage clients on site to pick up their hampers. The church will install locks to limit access to other areas of the church.*

Goal 2-Promote Awareness of Mental Health and Falls Prevention

Objective 1- Our agency will use several platforms to promote positive messaging for Mental Health Awareness and Falls Prevention

REPORT- *E.D. requested ECD Coalition to sponsor Healthy Family clients to attend the Rimbey Women's Conference. E.D. supplied pictures, staff time and information for a PowerPoint presentation for the Provincial Injury Prevention Network meeting featuring the Rimbey FCSS Falls Prevention program.*

Objective 2- Staff and volunteers will be given opportunity to be educated in Mental Health Awareness and Falls Prevention strategies

REPORT

Objective 3-FCSS will continue to partner with likeminded agencies to provide access to appropriate and timely resources

REPORT- *E.D. is working with Rimoka management to prepare for business continuity during an outbreak for the Meals on Wheels program.*

**STRATEGIC AREA #2 OUR PEOPLE (STAFF & VOLUNTEERS).
THE AGENCY HAS THE RIGHT STAFF DOING THE RIGHT JOB
WITH THE RIGHT SUPPORTS IN PLACE**

Goal 3-Promote citizenship and volunteerism, leading by example

Objective 1- All staff will be encouraged to become volunteers in their community and will receive recognition and be celebrated for volunteering

Report-

Objective 2- FCSS will provide programs and special events to support citizenship

REPORT

Objective 3- FCSS will have a focus on recruiting youth to become volunteers to ensure succession planning for the volunteer programs

REPORT- *E.D. directed staff to research how the volunteer Centre could help youth find volunteer board opportunities in the community.*

Goal 4-Support, Encourage and Promote Awareness of Wellness Activities for Staff and Volunteers

Objective 1- Staff wellness committee will encourage all staff and volunteers to take positive steps in improving their own wellbeing through open dialogue and peer support

REPORT- *E.D. participated in the Falls Prevention Tuesday noon hour indoor winter walking program.*

Objective 2- FCSS will encourage and support staff and volunteers in team building activities that promote wellness and participation in a variety of areas

REPORT- *E.D. supports the RhPAP committee with the efforts to recognize & appreciate health care workers by offering a free bowling night.*

Objective 3- Education for all aspects of wellness will be promoted and staff, volunteers and individuals will be encouraged to increase their knowledge in a variety of areas

REPORT- *E.D. reached out to Servus Credit Union to connect a request from Wellness Committee for education session about financial literacy for the staff.*

**STRATEGIC AREA #3 FINANCIAL SECURITY. FOCUSING ON
FINANCIAL SUSTAINABILITY WHILE PROVIDING COST
EFFECTIVE PROGRAMS & SERVICES**

Goal 5-Commit to fund development in order to enhance programs and delivery of services while ensuring agency sustainability

Objective 1- FCSS programs will have detailed budgets and Program Coordinators will have access to review their budgets at least quarterly, or as needed, to ensure transparency for all financial transactions

REPORT-

Objective 2- FCSS staff and volunteers are encouraged to utilize resources effectively and efficiently thereby performing better and having higher productivity

REPORT-

Objective 3- FCSS will continue to develop and maintain relationships with agencies to ensure continuation of the Home Care, ADSP or Healthy Families contracts, as well as be considered for other contracts that may become available

REPORT- *E.D. attended open house for Town of Ponoka new Town office, the Campus Alberta Central and Ponoka Rimbey Adult Learning new locations in the same building.*

E.D. attended the farewell luncheon for AHS Home Care nurse with Home Care Manager and other AHS staff.

Goal 6- Offer opportunities for program sponsorship in order to sustain quality service

Objective 1- FCSS will explore sponsorship opportunities with likeminded agencies and businesses that will cost share in providing resources to expand on current or potential programs and services

Report-

Objective 2- FCSS will encourage all Program Coordinators to be proactive in sharing resources within current FCSS programs

REPORT

Objective 3- FCSS will provide potential donors with information they may require to make informed decision regarding their donation

REPORT

STRATEGIC AREA #4 HOW WE DO BUSINESS. A FOCUS ON QUALITY AND SAFETY FOR OUR CLIENTS, STAFF AND VOLUNTEERS, ALONG WITH STRIVING FOR ORGANIZATIONAL EXCELLENCE

Goal 7- Meet or exceed standards set out by Alberta Health and Accreditation Canada in order to provide quality care

Objective 1- FCSS staff will receive education on all standards, policies and procedures in order to provide quality care with a focus on being client centered

REPORT-

Objective 2- FCSS will meet Continuing Care Health Services Standards and Accreditation Canada Standards as part of the day to day operation and will maintain current records and report to support such.

REPORT- *E.D. requested that managers of Health Care programs review all areas that require standards and ensure that evidence is in place in these areas.*

Objective 3- Staff will feel safe in reporting client safety incidents

REPORT-

Goal 8- Perform satisfaction surveys, report incidents and near misses in order to collect and analyze data, identify trends, areas of quality improvement and risk mitigation

Objective 1- Client, family, staff and volunteer satisfaction surveys will be completed annually

REPORT-

Objective 2- Staff will continue to be encouraged to report all incidents and near misses for educational purposes and quality improvement

REPORT

Objective 3- Quality Improvement Risk Management Committee shall review all survey results and incident reports and make recommendation to the Board for consideration

REPORT

19-02-04 MOTION: By: B. Coulthard: That the Director's Report is accepted as information.

CARRIED

10. NEW BUSINESS

10.1 Chamber of Commerce Trade Fair

19-02-05 MOTION: By R. Schaff: For FCSS to participate in the Chamber of Commerce Trade Fair at the expense of the agency.

Seconded by: D. Noble

CARRIED

10.2 Rimbey & District Volunteer Appreciation Event - April 10, 2019

10.3 2019 FCSS Charity Golf Tournament – August 15, 2019 at Spruce Haven. The cause will be for Senior's Program and Cycling Without Age.

10.4 Alberta Healthy Community Symposium

19-02-06 MOTION: By B. Coulthard: For 2 staff to attend the Alberta Healthy Community Symposium at the expense of the agency.

Seconded by: M. Josephison

CARRIED

10.5 Food Bank – Utilities.

10.6 HCA training – Loan agreements

19-02-07 MOTION: By M. Josephison: For the agency to train 2 Health Care Aides through Norquest, to get their HCA Certificates.

CARRIED

10.7 Town of Rimbey – FCSS Bylaw review

10.8 Bowl for Kids' Sake – sponsorship

19-02-08 MOTION: By D. Noble: For the agency to sponsor a bowling team from FCSS to enter the Bowl for Kids' Sake.

Seconded by: G. Rondeel

CARRIED

10.9 FCSS SWOT Matrix 2019

10.10 FCSS Director's Network

19-02-09 MOTION: By F. Pilgrim: For P. Makofka to attend the FCSSAA Directors Conference on May 8 – 10, 2019 in Fort McMurray at the expense of the agency.

Seconded by: D. Noble

CARRIED

10.11 Meal on Wheel's Agreement Revision

19-02-10 MOTION: By G. Rondeel: To sign the revised Meal on Wheels Preparation Agreement with Rimoka.

Seconded by: B. Coulthard

CARRIED

10.12 Rimbey Women's Conference – February 14, 2019

19-02-11 MOTION: By M. Josephison: To sponsor five registrations as a guest of FCSS.

Seconded by: B. Coulthard

CARRIED

11. Progress Report on 2019-2021 Operational Plan – copy handed out to all the board members.
12. Workplace Health & Safety Committee – next Meeting April 25, 2018
13. Review of Statistics
 - 13.1 2018 Monthly Program Statistics report
 - 13.2 AHS Contracted HC and Private HS Client Stats combined 2018
 - 13.3 AHS (HC) & Private (HS) billing 2014-2018
 - 13.4 AHS (HC) Client Totals & Hours 2014-2018
 - 13.5 Private (HS) Client Totals & Hours 2014-2018
 - 13.6 Food Bank Hamper Stats 2014-2018
 - 13.7 Client Safety Reports – quarterly- no report

19-02-12 MOTION: By: F. Pilgrim: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE
 - 14.1 January and February Staff Memo
 - 14.2 Board member – card
 - 14.3 Thank you card x 2
 - 14.4 Falls Prevention Article
15. NEXT MEETING DATE: Board and Finance Meeting, March 28, 2019
Lunch will be provided.
FCSS/RCHHS AGM March 28, 2019
16. ADJOURNMENT
19-02-13 MOTION: By: I. Steeves: That the FCSS Board meeting adjourns at 12:30 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	April 9, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Rimby Municipal Library 9.2 Rimby Christian School 9.3 Parkland Regional Library
Recommendation	Administration recommends Council accept the correspondence from the Rimby Municipal Library, Rimby Christian School and Parkland Regional Library, as information.

Prepared By:

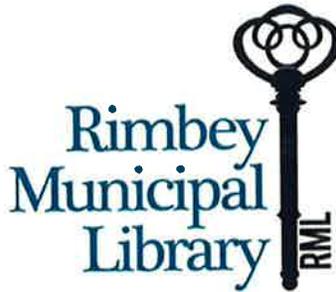
Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 2/19
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 2/19
Date



March 20, 2019

Town of Rimbey Councilors
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Pankiw and Council;

The Rimbey Municipal Library is a municipal service that helps support a strong, healthy community and helps Albertans compete in the global economy. It provides equal access to information regardless of economic, social, or geographic circumstances, it cooperates with other libraries to be efficient in providing access to information.

Libraries have a rich and well-documented history of helping build healthy communities and are even more important and heavily used during economic downturns. Libraries are an essential tool in rural sustainability.

Great libraries have librarians who engage their community and seek to identify and help fulfill the aspirations of that community, helping to build strong, vibrant populations. They also ensure young learners have the necessary resources to get ahead, that isolated seniors have a means of connecting with others, that marginalized community members have a warm place to spend a cold winter's day, and that adults have a place to share in lifelong learning.

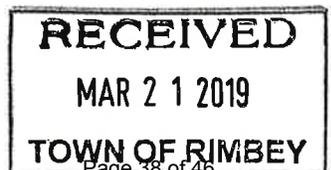
Libraries support and inform citizens. They are a cornerstone of democracy providing access to information for all community members regardless of economic, social, political, or cultural position. Libraries are open to all, serve all, and support all. Public libraries play a unique role in our communities. They provide a portal to the past, ensure that all community members understand the present, and engage all Canadians in building a future. Without an adequate and broad number of libraries, Canadians lose the strength that grows from shared and accessible knowledge.

Thank you for your continued support of our library. It is you who helps to make us great; and because of that we would like to invite a representative(s) from council and administration to attend our library appreciation evening on May 10th.

Sincerely,

Jean Keetch
Library Manager

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0
403-843-2841
rimbeylibrary.prl.ab.ca





*Rimbey Library Staff, Volunteer &
Supporter Appreciation*

Wine & Cheese Night

May 10th, 2019 | 7:00pm

Rimbey Library

PLEASE RSVP BY

MAY 8TH



RIMBEY CHRISTIAN SCHOOL

Box 90 * RimbeY, Alberta T0C 2J0
Phone 403-843-4790 * Fax 403-843-3904
office@rimbeychristianschool.com

Equipping Students for God's Kingdom

Rimbey Christian School
Box 90
4522 54 Avenue
Rimbey, AB T0C 2J0
(403) 843-4790

March 25, 2019

Dear Business Owner:

The Rimbey Christian School is holding their annual Spring Auction fundraiser at the Vern Poffenroth Memorial Arena on Friday, April 26, 2019.

We would appreciate your help in supporting our school by donating items for our annual Fundraising Auction. To show our appreciation, the name of your business will be displayed at the auction and placed in an advertisement in the Rimbey Review.

We would also like to invite you to our Spring Auction. Doors open at 6:00 p.m with a Silent Auction and your choice of a complimentary Beef or Turkey on a Bun dinner. There will also be a concession where you can purchase baked goods, etc. Our Live Auction will begin at 7:00 p.m. All proceeds will go directly towards the Fundraising Budget of the school.

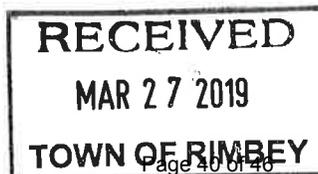
If you should choose to make a donation to our auction this year, please fill out the attached form for our records. Please return the completed form with donated item(s). Thank you.

To be included in the advertising, all donations need to be picked up or dropped off at the school by Thursday, April 11, 2019.

If you have any questions, or would like your item picked up, please call Laura 403.704.5662 or Jessica at 403.783.0021.

Sincerely,

Fundraising Committee for Rimbey Christian School





Box 90 * Rimbey, Alberta T0C 2J0
Phone 403-843-4790 * Fax 403-843-3904
office@rimbeychristianschool.com

Equipping Students for God's Kingdom

ANNUAL SPRING SILENT & LIVE AUCTION

Friday, April 26, 2019

In the
Vern Poffenroth Memorial Arena

Thank you for making a contribution to our Auction.
Please complete this form and return with your donation.

Donor Name: _____

Organization Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Donating: _____

Please provide an approximate retail value: \$ _____

Thank You!
We appreciate your support!

Kathy

From: PRL Operations <operations@prl.ab.ca>
Sent: Friday, March 29, 2019 3:57 PM
To: PRL Board; PRL Advocacy Committee; Municipal Administrators; Library Managers; Member Library Board Chairs
Subject: Library Advocacy Efforts for the Upcoming Provincial Election
Attachments: How Parkland Libraries Serve Albertans Infographic.pdf; Alberta Election Key Messages.pdf

Good day everyone,

With the impending provincial election, Parkland Regional Library's Advocacy Committee has made it a priority to produce some materials that can be used to promote libraries to the candidates representing all parties. These documents are attached to this email. You will find a document with 6 key messages each of which is supported by a number of proof points. Accompanying the proof points are statistics which collectively represent the activity of the libraries throughout the region. These statistics support the proof points. (In the Key Messages document, statistics are in red.)

Also attached to this email is a single page infographic that can be used either as a handout or as an easy source of information to assist in your own advocacy efforts.

While the infographic can be handed out, the Key Messages document should not be. It is just a tool to provide you with simple, supported statements that will allow for consistency of advocacy messaging.

What Parkland's Advocacy Committee is requesting is that each of you undertake a library advocacy effort. Provincial funding is a vital source of financial support for public libraries. For example, approximately 45% of Parkland's funding comes from the Government of Alberta. The important point is that no library can afford to see a reduction of provincial grants.

In the attached documents, the Key Messages are designed in such a way for you to pick one that is the most important to a particular candidate. To be effective, advocacy must resonate on a personal level with the priorities and ideals of the candidate you are targeting. So, for example, an NDP candidate may have very different priorities from a UPC candidate. So pick the key message that will have the most impact on the individual.

The Advocacy Committee emphasizes the importance of you engaging in library advocacy. We are already 25% through the current election cycle so you are encouraged to take action now!

Kara Hamilton

Office Administrator

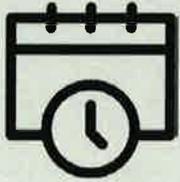
Parkland Regional Library | 5404 – 56 Ave Lacombe AB T4L 1G1

403-782-3850 | 1-800-567-9024 | prl.ab.ca

I respectfully acknowledge that I work and live on Treaty 6 territory, traditional lands of First Nations and Métis people.



How Parkland Libraries Serve Albertans



Our libraries were open **73,546** hours in 2018



44,973 cardholders borrowed an average of **29** items each



1,078,459 people walked through our libraries' doors last year



There were **691,269** virtual visits in our libraries

Parkland Regional Library is a Cooperative network of **49** public libraries serving **64** municipalities and **218,595** residents in Central Alberta



There were **93,126** downloads of e-Content

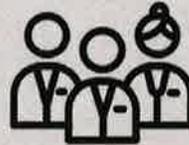
The total circulation of physical items and eContent for the region was **1,312,278** which equals approximately **six items** per resident of Parkland based on population



Total interlibrary items borrowed **265,174**



1173 amazing volunteers worked **23,192** hours in support of member libraries!



281 dedicated staff worked **178,343** hours



Our libraries provide **356** public computers



Total interlibrary items lent **256,255**

Outreach on the PRL's five First Nations Reserves has brought **308** new patrons.



Our Indigenous Liaison delivered Pop-up library service and outreach **62** times



They were in use for a total of **205,943** hours!



There were **10,259** programs at our member libraries around the region



145,423 people attended in total!



There were also **995,243** Wi-Fi sessions in our libraries

Alberta Election Key Messages

The goal of the key messages is to help the candidate understand why libraries are valuable and how they support important priorities such as health, education, economy, and connecting people to promote community, caring, and understanding. Libraries provide a vast array of services, particularly in rural communities, that cannot be delivered by any other agency as efficiently or affordably and they serve all segments of the community. Amounting to approximately \$35 million a year, public library funding is dollar for dollar one of the most effective and impactful uses of provincial dollars.

The message you share needs to connect to what the individual you are speaking to values.

Potential key messages based on themes identified by the PRL Advocacy Committee

1. Our libraries connect all people in the community: families and singles, newcomers and old-timers, entrepreneurs and artists, learners and teachers.

- Maker workshops help young and old explore new technologies such as coding, robotics, and 3-D graphic design and production.
- Repair café's connect local experts with other residents and help keep usable products out of the landfill.
- Community programs promote local businesses (e.g. wine/beer tastings) and services (e.g. retirement and estate planning) as well as artists (e.g. learn to draw/paint/bead/knit/crochet)
 - There were **10,259** programs at our member libraries with **145,423** people in attendance
 - **44,973** cardholders borrowed an average of **29** items each in 2018
 - **1,078,459** people walked through our doors in 2018

2. Our libraries provide sanctuary – providing safe spaces for people of all ages and walks of life.

- The library is a safe, welcoming, and free space for anyone and everyone. You don't need money, you don't need to buy anything, you can stay as long as the library is open, and you can engage in activities that interest you, develop your knowledge and skills, or just help you relax.
 - **1,078,459** people walked through our doors in 2018
- Virtually every rural library functions as a free Wi-Fi and coffee spot; very often it is the only one in town.
 - There were **995,243** Wi-Fi sessions in our libraries

- Our libraries reduce the digital divide with high-speed internet connections that many residents don't have access to at home. This means everyone can be an active participant in democracy, community development, and connect to the global economy and society.
 - Our libraries provide **356** public computers that were in use for **205,943** hours
 - There were **995,243** Wi-Fi sessions in our libraries
- 3. Our libraries help job searchers to find and apply for work, to learn technology skills, and to upgrade their qualifications.**
- There were **691,269** virtual visits in our libraries
 - There were **995,243** Wi-Fi sessions in our libraries
 - Our libraries provide **356** public computers that were in use for **205,943** hours
 - We have high-speed Internet people use to find jobs, create resumes and apply for jobs.
 - We have computers with all the standard Office software, mobile devices to explore, and teach people skills they need to use the internet safely and manage their online presence.
 - We provide opportunities for people to learn coding, explore robotics, take online courses for upgrading, take online exams and skills assessment tests.
- 4. Our libraries support families by providing safe spaces for children outside of school hours as well as programs that support healthy development.**
- There were **10,259** programs at our member libraries with **145,423** people in attendance
 - Our summer reading program maintains children's reading abilities through the summer and offers activities to keep children constructively occupied.
 - Early literacy programs (Mother Goose, Seeds, etc.) help pre-school children develop motor skills, socialization capacities, and gets them ready to learn when they start school.
 - Lego clubs, robotics clubs, Pokémon clubs, reading clubs, teen clubs, etc. provide supervised and safe activities for youth that also promote healthy social interactions.
- 5. Our libraries support entrepreneurs and small businesses that help grow Alberta's economy.**
- Our libraries provide **356** public computers that were in use for **205,943** hours
 - There were **995,243** Wi-Fi sessions in our libraries
 - Access to research and information that entrepreneurs need to develop and grow their businesses.
 - Reliable high-speed internet connection helps business people connect with domestic and global markets online (Zoom, Skype, WhatsApp, etc.).

- Administrative support services include computers with standard software applications (Word, Excel, Publisher) and printing.

6. Our libraries contribute to the health and well-being of the community by providing information, supporting literacy and lifelong learning and bringing people together.

- Our libraries provide **356** public computers that were in use for **205,943** hours
- There were **995,243** Wi-Fi sessions in our libraries
- There were **10,259** programs at our member libraries with **145,423** people in attendance
- **1,078,459** people walked through our doors in 2018
- **44,973** cardholders borrowed an average of **29** items each in 2018
- Health information shared through library collections and library programs (often in partnership with Alberta Health Services, FCSS, lifelong learning associations, etc.)
- Support for seniors aging in place includes music memory programs, outreach services (home delivery, print-disabled materials, seniors lodge large print loans, seniors story-time/tea), technology learning and support to help them stay connected with family elsewhere and programming such as Cyber-Seniors connect youth and senior residents.
- The library connects people from all walks of life and of all different ages and backgrounds from intergenerational programs such as cyber-seniors and ESL tutoring to book clubs and quilting clubs.