

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY APRIL 23, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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10.	Open Forum <small>(Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	In-Camera	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, APRIL 9, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:10 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Planning and Development Officer - Liz Armitage

Recording Secretary – Kathy Blakely

Absent:
Councillor Rondeel

Public:
Treena Mielke, Rimbey Review
3 member(s) of the public

2. Adoption of Agenda

2.1 April 9, 2019 Agenda

- 7.2 2019 Street Improvements (addition)
7.3 Request for Meeting Date Change (addition)

Motion 128/19

Moved by Councillor Coulthard to accept the Agenda for the April 9, 2019 Regular Council Meeting, as amended.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council March 26, 2019

Motion 129/19

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of March 26 2019, as presented.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearing Bylaw 953/19 Road Closure and Sale of Land

Mayor Pankiw opened the Public Hearing for Bylaw 953/19 Road Closure and Sale of Land at 5:12 pm.

Mayor Pankiw advised the members of the public the purpose of Bylaw 953/19 Road Closure and Sale of Land is to close the alley behind Lot 13, Block 3, Plan 832 0606 and Lot 12, Block 3, Plan 812 0861.

Mayor Pankiw requested a confirmation of notice from Planning and Development Officer Liz Armitage.

Mrs. Armitage advised Council notice of the public hearing was placed in the March 12th and March 19th editions of the Rimbey Review; and notice was given to adjacent property owners by regular mail; notice was given to the Minister of Transportation; and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, on the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Mayor Pankiw requested a report from Planning and Development Officer Liz Armitage.

Mrs. Armitage informed Council the Town of Rimbey had received a request to close a portion of the alley behind Lot 13, Block 3, Plan 8320606 east of 51 Street and south of 48 Avenue.

On December 28, 2018 Administration sent a letter to all potentially impacted landowners to gauge their interest in closing the alley and purchasing the lands located adjacent to their property.

The properties contacted were Lot 13, Block 3, Plan 832 0606; Lot 12, Block 3, Plan 812 0861; Lot 14 & 15, Block 3, Plan 892 0100; Lot 10, Plan 792 2928; Lot 3, Plan 8325ET.

A total of five responses were received from the potentially impacted landowners, with two supporting the land closure and purchase.

The two landowners located on the furthest east end of the alley (Lot 13, Block 3, Plan 832 0606 and Lot 12, Block 3, Plan 812 0861) both expressed interest in purchasing the portion of the alley adjacent to their property and consolidating it into their property.

On February 12, 2019, Council passed the following motions:

Motion 037/19 - Moved by Mayor Pankiw to approve the road closure request for the alley behind Lots 12 and 13, Block 3, Plan 832 0606 (two lots on the furthest east) with all costs borne by the impacted landowners allocated on the basis of frontage and the purchase price of \$1 per lot.

Motion 038/19 - Moved by Councillor Coulthard for Administration to prepare a Road Closure Bylaw and bring back to the Regular Meeting of Council on February 26, 2019 for first reading.

Council gave first reading to Bylaw 953/19 Road Closure Bylaw on February 26, 2019. Council set the Public Hearing date of April 9, 2019 and directed administration to circulate notice of Bylaw 953/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw inquired if any written submissions had been received regarding Bylaw 953/19 Road Closure and Sale of Land.

Mrs. Armitage confirmed Administration received the following written responses by April 1, 2019.

Written submission were received from:

- AltaLink – No objections
- Telus – No objections
- Federation of Alberta Gas Co-Ops Ltd. – No objections
- Written responses from 2 residents located along the alley prior to the submission deadline.
- Verbal conversations were held with area residents who contacted the Town of Rimbey. Residents have been encouraged to submit comments and/or attend the public Hearing on April 9, 2019.
- Confirmation of agreement to purchase the land for the cost of \$1, plus costs associated with the road closure process from the landowner located at Lot 13, Lot 3, Plan 832 0606 (not included as an attachment).
- We have not received confirmation from the landowner located at Lot 12, Block 3, Plan 812 0861.

An additional written submission was received on April 8, 2019 from Chris and Andrea Challand, the landowner of Plan 8920100 Block 3, Lot, 5025 – 48 Avenue who were in favour of Bylaw 953/19 Road Closure and Sale of Land.

The next steps in the Road Closure bylaw process is to submit the bylaw with required accompanying information to Alberta Transportation for review and approval from the Minister of Transportation. After approval by the Minister of Transportation, Second Reading will be brought to Council for consideration.

Mayor Pankiw asked if there were any persons wishing to be heard regarding Bylaw 953/19 Road Closure and Sale of Land.

Wendy Challand - in favour of closure – they have had people camp in the back alley, have to clean up garbage left behind, safety concerns for their property and family.

Mr. Rod Challand , in favour of closure, indicated to Council he could present to the other land owners they could pick up the costs of the surveying.

Chris Challand – in favour of closure - people get stuck back there, would incorporate the property into their back yard.

Mayor Pankiw asked a second time if there were any persons wishing to be heard regarding Bylaw 953/19 Road Closure and Sale of Land.

Mayor Pankiw asked a third time if there were any persons wishing to be heard regarding Bylaw 953/19 Road Closure and Sale of Land.

Mayor Pankiw asked if Planning and Development Officer Liz Armitage had any closing comments.

Mrs. Armitage advised she had no further comments.

Mayor Pankiw closed the Public Hearing for Bylaw 943/19 Road Closure and Sale of Land at 5:32 pm.

Motion 130/19

Moved by Councillor Curle to add 6.1 Road Closure Bylaw Discussion to the Agenda.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

5. Delegations 5.1 Delegations - None

6. Bylaws 6.1 Road Closure Bylaw Discussion (addition)

Motion 131/19

Moved by Mayor Pankiw to table further discussion regarding 953/19 Road Closure and Sale of Land Bylaw to the Regular Meeting of Council scheduled for May 28, 2019.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

7. New and
Unfinished
Business7.1 Lions Week ProclamationMotion 132/19

Moved by Councillor Payson to have Mayor Pankiw proclaim the week of April 21-27, 2019 as Lions Week in Rimbey.

In Favor

Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed
Mayor Pankiw

CARRIED

Mayor Pankiw read aloud the proclamation for Lions Week in Rimbey.

7.2 2019 Street Improvements (addition)Motion 133/19

Moved by Councillor Coulthard to approve the recommendation from Tagish Engineering Ltd to award the tender of the 2019 Street Improvements, as duly submitted, to Border Paving Ltd. for the tendered price of \$404,289.55, including GST.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

7.3 Request for Meeting Date Change (addition)Motion 134/19

Moved by Mayor Pankiw to move the Tuesday, May 14, 2019 Regular Meeting of Council to Monday, May 13, 2019, at 5:00 pm in the Council Chambers located in the Town of Rimbey Administration Office at 4938 50 Avenue, Rimbey, Alberta.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Director of Finance – Accounts Payable Listing

Treena Mielke of the Rimbey Review departed the Council Meeting at 5:57 pm.

Motion 135/19

Moved by Councillor Curle to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes of February 7, 2019

Motion 136/19

Moved by Councillor Coulthard to accept the FCSS/RCHHS Board Meeting Minutes of February 7, 2019, as information.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson

Opposed

CARRIED

9. Correspondence Correspondence - None
 9.1 Rimbey Municipal Library
 9.2 Rimbey Christian School
 9.3 Parkland Regional Library

Motion 137/19

Moved by Councillor Curle to accept the correspondence from the Rimbey Municipal Library, Rimbey Christian School and Parkland Regional Library, as information.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson

Opposed

CARRIED

10. Open Forum 10.1 Open Forum

There were no members of the public present for the open forum.

Mayor Pankiw recessed the Council Meeting at 6:07 pm.

Director of Finance Wanda Stoddart departed the Council Meeting at 6:07 pm.

Mayor Pankiw reconvened the Council Meeting at 6:13 pm.

11. In Camera

11.1 FOIP Section 16 (1)(c)(i) Purchase of Land11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking TrailMotion 138/19

Moved by Councillor Coulthard the Council meeting go in camera at 6:13 pm, pursuant to discuss:

11.1 FOIP Section 16 (1)(c)(i) Purchase of Land with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Chief Administrative Officer Lori Hillis as Administrative Support, Planning and Development Officer Liz Armitage as Planning and Development Support and Recoding Secretary Kathy Blakely as Administrative Support.

11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Evergreen Walking Trail with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Chief Administrative Officer Lori Hillis as Administrative Support, Planning and Development Officer Liz Armitage as Planning and Development Support and Recoding Secretary Kathy Blakely as Administrative Support.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

Motion 139/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:36 pm.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

Motion 140/19

Moved by Mayor Pankiw the Town of Rimbey has no interest in purchasing the land at 4644 50 Avenue in Rimbey, Alberta.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

Motion 141/19

Moved by Councillor Curle to have Administration negotiate the price on the 0.27 acres of land for the Evergreen Walking Trail.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

12. Adjournment

Adjournment

Motion 142/19

Moved by Councillor Coulthard to adjourn the meeting.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

CARRIED

Time of Adjournment: 6:36 pm.

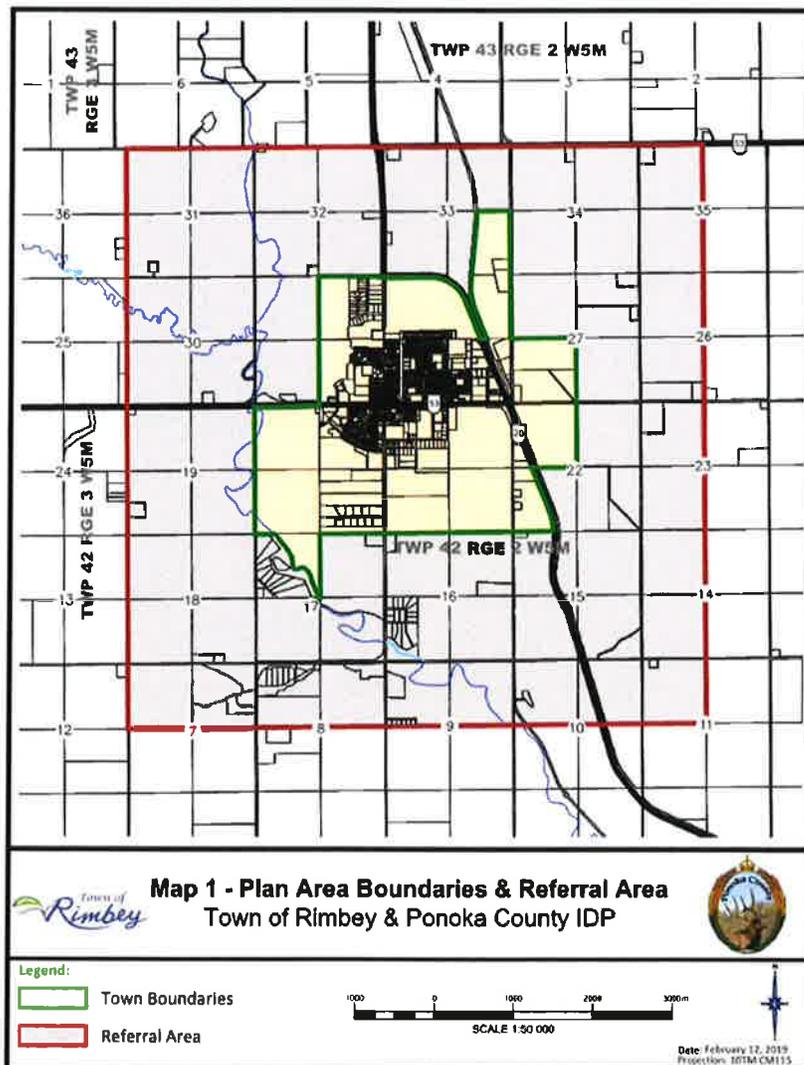
MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	4.1
Council Meeting Date	April 23, 2019
Subject	Public Hearing Bylaw 954/19 Intermunicipal Development Plan
For Public Agenda	Public Information
Background	The Municipal Government Act, Section 631 requires that all municipalities in Alberta have an Intermunicipal Development Plan (IDP) with adjacent municipalities.

Discussion
 The Town of Rimby has worked collaboratively with Ponoka County to create an IDP as per the Municipal Government Act.

The IDP creates a Plan Area surrounding the Town of Rimby which is as follows:



For lands within the Plan Area, the IDP contains policies related to:

- Legislative requirements
- IDP goals
- Future Growth & Economic Development
- Land Use Policies
- Environmental Matters
- Water and Wastewater
- Transportation
- Resource Development & Utility Corridors
- Subdivision & Development Appeals
- Communication & Referral Process
- Plan Administration & Implementation
- Annexation
- Dispute Resolution
- Correspondence

An IDP is a new planning tool to both the Town of Rimbey and Ponoka County. However, it is important to note that the policies contained within the IDP have been largely followed by both the Town of Rimbey administration and Ponoka County administration for a number of years. Thus, the IDP is effectively formalizing and documenting an already existing relationship.

While completing the IDP is a provincially mandated exercise, it is also useful to have this land use planning document outlining the basic requirements of intermunicipal development for future Council's and Administrations.

Council gave first reading to Bylaw 954/19 IDP on March 26, 2019. Council set the Public Hearing date of April 23, 2019 and directed administration to circulate notice of Bylaw 954/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from Alberta Transportation. Edits to the IDP were made based on their feedback. Clauses G(7), G(13)(b), J(4) and J(5) were added. They are highlighted in yellow. Additional text changes were made in Clause G(1) to provide additional clarity.

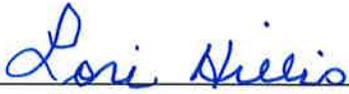
Note that Ponoka County is required to approve the same IDP bylaw. Ponoka County Council passed First Reading on March 26, 2019 and Rimbey Council passed first reading on March 26, 2019. Ponoka County is holding Public Hearing on during the day on April 23, 2019 and possibly Second and Third reading. As such Rimbey administration will provide a verbal update on April 23, 2019 to Rimbey Council regarding the results of Ponoka County's Public Hearing and approval process.

Relevant Policy/Legislation

Municipal Government Act, Section 631



REQUEST FOR DECISION

Attachments	Intermunicipal Development Plan Alberta Transportation Comments
Recommendation	Administration recommends Council close Public Hearing for Bylaw 954/19 Intermunicipal Development Plan
Prepared By:	<p style="text-align: center;"> _____ Elizabeth Armitage, MEdes, MCIP, RPP Planning and Development Officer</p> <p style="text-align: right;">April 17, 2019 _____ Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;">Apr 17/19 _____ Date</p>



PONOKA COUNTY BYLAW NO. 8-19-IDP
TOWN OF RIMBEY BYLAW NO. 954/19

APRIL 24, 2019

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A. INTRODUCTION

- 1) The Town of Rimbey (Town) and Ponoka County (County) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Town and the County recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to accomplish the following within the Plan Area:
 - a) Ensure orderly development, while protecting the area surrounding the Town for future expansion;
 - b) Establish a framework for attracting economic opportunities;
 - c) Improve opportunities to secure a long-term economic base for the region;
 - d) Ensure the municipalities are development ready and future oriented in their efforts to attract economic activity;
 - e) Ensure that the municipalities are developed in a manner that is equitable and fair to the residents of the municipalities; and
 - f) To identify areas for County growth and development.

B. MUNICIPAL PROFILES

Town of Rimbey

The Town covers an area of approximately 1,102 hectares (2723 acres), with a population of 2,567 (Federal Census, 2016). Rimbey is a Town located along Highway 53. Rimbey is situated at the junction of Highways 53 and 20A. Rimbey is located 48 km west of Ponoka and 120 km south west of the Edmonton International Airport. Agriculture is one of the main employers in the region.



Ponoka County

Ponoka County covers an area of approximately 279,807 hectares (691,418 acres), with a population of 9,806 (Federal Census, 2016). The County surrounds two urban municipalities, and one summer village. The County also contains four hamlets, and is bordered by four rural municipalities. The economy of Ponoka County has traditionally centered on agriculture, with some oil and gas developments, and recreation developments around the lakes.



C. LEGISLATIVE REQUIREMENTS

- 1) The MGA identifies the following as matters to be addressed for lands within the boundary of the IDP:
 - a) Future land use;
 - b) Proposals for and the manner of future development;
 - c) Conflict resolution procedures;
 - d) Procedures to amend or repeal the plan; and
 - e) Provisions relating to the administration of the plan.

D. PLAN AREA

- 1) The Intermunicipal Development Plan Area (the Plan Area) are the lands surrounding the Town of Rimbey, as shown on Map 1 in Section R.

E. GOALS

- 1) The following are goals that have been identified by the Town and the County for the Plan Area. Some of the goals are of an on-going nature while some may be seen as more time specific.
 - a) Identification of the Future Land Uses within the IDP Plan Area. The IDP Plan Area is in the County, within approximately one mile of the Town, where the County will refer proposed subdivisions, land use bylaw amendments, and statutory documents to the Town for review and comment.
 - b) Development of land use policies to provide for and in support of economic development that will benefit the two municipalities economically and socially.
 - c) Development of land use polices to protect prime agricultural lands from premature designation, subdivision and non-farm development.
 - d) Development of a Plan for the provision of utility corridors within the Plan Area to provide for future growth and development of the IDP area, and to ensure oil and gas development/pipelines do not inhibit or restrict the future development of the region.
 - e) Effective coordination of transportation systems and protection of required land for future road and trail network developments.
 - f) Development of land use policies to ensure that future sites for schools and recreation areas are protected.

- g) Identification and protection of physical features and environmentally sensitive areas.
- h) Effective referral mechanisms and dispute resolution mechanisms.
- i) Plan administration and implementation.

F. FUTURE GROWTH & ECONOMIC DEVELOPMENT

- 1) The municipalities have agreed to work together to promote and support economic development that benefits both municipalities.
- 2) The municipalities shall continue to encourage agricultural activity in the local area.
- 3) The municipalities will work together to promote the establishment of a diversified and sustainable assessment base within the Plan Area.
- 4) To encourage a diversified assessment base, the municipalities shall promote a land use pattern within the Plan Area which provides a range of parcel sizes and servicing options for commercial and industrial development.
- 5) Both municipalities agree to encourage the development of businesses that support the needs of local residents and visitors to the region.
- 6) The Town and County shall explore options and where possible implement cost-sharing arrangements in accordance with a mutually agreed upon Intermunicipal Collaborative Framework.

G. LAND USE POLICIES

- 1) The Town of Rimbey and Ponoka County agree that the long term land use planning concept for the Plan Area is consistent with the future land use designations depicted on Map 2. For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.
 - a) The predominate land use shall remain agricultural as permitted by Ponoka County's Land Use Bylaw. Additional Country Residential, Industrial and Recreational shall be encouraged to locate in close proximity to existing County Residential, Industrial and Recreational as outlined on Map 2.
 - b) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.
 - a) No amendments to this IDP are required by for land use bylaw amendments or first parcel out farmstead/residential developments which meet the criteria of Section G(1)(a) and Section G(1)(b), that both municipalities agree are consistent with the provisions contained within the IDP, as amended from time to time.

- 2) The County's Land Use Bylaw governs existing land uses, and specific land uses until such time that lands are annexed into the Town of Rimbey as per Section O.
- 3) Interim uses may be accommodated within the Referral Areas on an interim basis provided they will not obstruct the eventual conversion to urban use.
- 4) In considering subdivision and development proposals in the Plan Area, the County Subdivision and Development Authority will ensure the proposed subdivision and/or development conforms to the intent of the Map 2 Future Land Use Concept and the land use policies contained herein.
- 5) All development permit applications approved by the County's Development Authority shall be in accordance with the Ponoka County Municipal Development Plan and Ponoka County Land Use Bylaw and applicable Area Structure Plans. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
- 6) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw. An Area Structure Plan will be required for any multi-lot subdivisions in the Referral Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more country residential parcels on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel.
- 7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.
- 8) Buffers or similar mechanisms to mitigate potential conflict between commercial, industrial and other uses shall be required by the County where appropriate.
- 9) The Town and County agree to jointly discuss ways to cooperate with Provincial and Federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 10) Both municipalities agree that development of lands that are within the Plan Area may contain a historically significant site. Should an area be deemed to have some historical significance, the developer may be required to conduct a Historical Resource Impact Assessment (HRIA) and should contact the appropriate Provincial Government Department regarding the development.
- 11) Existing developments that were approved through a subdivision or development process prior to the approval of this Intermunicipal Development Plan shall remain in place.
- 12) No new or expanding Confined Feeding Operations within the Plan Area requiring registrations or approvals, or manure storage facilities requiring authorization under the Agricultural Operations Practices Act shall be permitted within the Plan Area in accordance with Ponoka County's Land Use Bylaw and Municipal Development Plan.

13) The following land use provisions will apply to all new development within the Plan Area:

- a) Future residential, commercial and industrial development will be permitted without servicing within the Plan Area. Should servicing from the Town of Rimbey be required, the County will have no objection to the land being annexed by the Town of Rimbey.
- b) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel. Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:
 - i) Impacts on the transportation system.
 - ii) Pedestrian accommodation.
 - iii) Access management requirements for the provincial highways.
 - iv) Future road right-of-way requirements.
- c) All Municipal Development Plan amendments, subdivision applications, Land Use Bylaw amendments, and Area Structure Plans within the Plan Area will be referred to the Town for comment. All development permit applications approved by the County Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
- d) In considering subdivision and development permit applications in the Plan Area, the County Subdivision Authority and Development Authority will ensure the proposed development is compatible with adjacent uses.

14) The following land use provisions will apply to all new reserve / public service developments within the Plan Area:

- a) Future Reserves are intended to be either:
 - i) part of the long term open space, park and trail system,
 - ii) future school sites, or
 - iii) future community / institutional developments which may include recreation centers and/or medical centers.
- b) Unless the Town requests otherwise in writing, municipal reserves due as a result of subdivision close to town will be deferred so that they can be taken later, at the time of re-subdivision into urban size lots. A deferred reserve caveat shall be registered on the Land Title at the time of initial subdivision.
- c) Decisions on environmental reserves will be made in consultation with the Town.
- d) Within the Plan Area, Environmental Reserve shall be dedicated when lands along water bodies and water courses are subdivided in accordance with the appropriate Environmental Impact Assessment or alternate study prepared by a qualified professional.

- e) Should future large Municipal Reserve sites be proposed, they shall be proposed as part of a comprehensive Area Structure Plan and should be determined based on consultation with the Town of Rimbey and the local school boards.
- f) All future Area Structure Plans should contemplate:
 - i) a regional trail network, connecting points of interest in the Town and County
 - ii) Environmental Reserve locations along water bodies and water courses
 - iii) Municipal Reserve locations to ensure future provision of schools and community amenities.
- g) Essential public and private utilities services may be allowed throughout the Plan Area to provide the desired level of service in the Plan Area. An Area Structure Plan is not required for the development of essential public service or private utility services.
- h) Development standards will be applied by the County that will ensure that orderly development of the Referral Area can occur.

H. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best efforts to maintain high standards of water quality.
- 2) Land use and development in flood prone areas are generally discouraged, but where it is considered by the host municipality, it shall be carefully regulated such that there is no negative effect on the adjacent municipality.
- 3) Landowners and residents are encouraged to follow water conservation practices, as established by their respective municipality.
- 4) Both municipalities will endeavour to ensure all sources of potable water supplies within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 5) The Town and the County agree that development of lands within the Plan Area may impact environmentally significant sites. Development in these areas may be required to:
 - a) conduct an environmental impact assessment (EIA); and,
 - b) contact Alberta Environment and Parks regarding the development.
- 6) Within Ponoka County, development setbacks from waterbodies and watercourses shall be enforced as per the Land Use Bylaw.

I. WATER AND WASTEWATER SERVICES

- 1) For developments located within the Plan Area requiring or proposed to require water and wastewater services from the Town, the County will support annexation.
- 2) Lands required for future utility and servicing right-of-way, as identified through the mutual agreement of the Town and County shall be protected at the time of subdivision and development. To this end, utility corridors shall be identified in future Area Structure Plans.
- 3) Natural and man-made drainage courses that support the overall management of storm water within the Plan area shall be protected at the time of subdivision or development. To this end, storm water drainage courses shall be identified within future Area Structure Plans.
- 4) The Town, subject to available capacity, payment of the user fees and Alberta Environment and Parks approval, agrees to continue to accept, from County residents and developments, wastewater from holding tanks that complies with the standards set by the Town.
- 5) Should the Town require land located in the County for future utility expansion, the County will endeavour to protect the lands.

J. TRANSPORTATION SYSTEMS

- 1) The Town and County will work together to ensure a safe and efficient transportation network is developed and maintained to service the residents and businesses within the IDP area. The Town and County will also cooperate on the development of all future Transportation Master Plans.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) As a condition of subdivision or development approval in the Referral Area, all internal roads within residential and commercial subdivisions shall be developed to County standards.
- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.
- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.
- 6) Where a road or bridge has recently been built at County cost, and the land is later annexed into the Town, the Town will reimburse the County of the depreciated cost of construction based on a 20 year amortization.

K. RESOURCE DEVELOPMENT & UTILITY CORRIDORS

- 1) The municipalities will work with representatives from industry including, but not limited to oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.
- 2) Both municipalities agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the neighbouring municipality for review and comment.

L. INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 1) All appeals of developments and subdivisions within the Plan Area will be considered by the Ponoka County Subdivision and Development Appeal Board.

M. COMMUNICATION AND REFERRAL PROCESS

- 1) The Town of Rimbey & Ponoka County agree to refer the following planning proposals within the Plan Area as per the following chart:

Planning Proposal Type	Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	30 days
b) Area Structure Plans, Area Redevelopment Plans and amendments	30 days
c) Land Use Redesignations	30 days
d) Subdivisions	30 days
e) Road Access/Use	30 days

- 2) The response period indicated in Section M(1), may be extended upon written request from the Town of Rimbey.
- 3) Notwithstanding M(1), either municipality may elect to circulate additional items to the neighbouring municipality for comment.
- 4) The Town of Rimbey shall offer comments from the perspective of specific implications that have a high likelihood of impacting their own efforts around land use planning and provisions of municipal services and infrastructure. General observations on issues that have no bearing on the planning or service delivery efforts of the Town of Rimbey shall be avoided.
- 5) Both municipalities shall strive, to the best of their ability and knowledge, to refer all notices of government projects within the Plan Area to the other municipality.
- 6) Within the Plan Area, both municipalities are encouraged to share with the other the results of all publicly available technical analysis, submitted as part of development applications.

N. PLAN ADMINISTRATION AND IMPLEMENTATION

Adoption Process

- 1) This IDP and any amendments shall be adopted by bylaw by the Town and the County in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- 2) Any amendments to the Municipal Development Plans and Land Use Bylaws of the Town and County required to implement the policies of the Intermunicipal Development Plan should occur as soon as practicable following adoption of this IDP.

Approving Authorities

- 1) In the hierarchy of statutory plans, the Intermunicipal Development Plan shall take precedence over the other municipal statutory plans.
- 2) Each Municipality shall be responsible for the administration and decisions on all statutory plans, land use bylaws, and amendments thereto within their boundaries.

Plan Amendments

- 1) An amendment to this Plan may be proposed by either municipality. An amendment to the Plan proposed by a landowner shall be made to the municipality in which the subject land is located.
- 2) An amendment to this Plan has no effect unless adopted by both municipalities by bylaw in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.

Intermunicipal Cooperation

- 1) The Town and County agree to create a recommending body known as the Intermunicipal Committee (hereinafter referred to as the Committee).
- 2) The Committee will meet on an as required basis and will develop recommendations to the Town and County Councils on all matters of strategic direction and cooperation affecting residents, except matters where other current operating structures and mechanisms are operating successfully. The topics to be discussed will include:
 - a) Long-term strategic growth plans for the Municipalities as may be reflected in the Intermunicipal Development Plan, Municipal Development Plans, Area Structure Plans and other strategic studies.
 - b) Intermunicipal and regional transportation issues including the Transportation and Utility Corridors and truck routes.
 - c) Prompt circulation of major land use, subdivision and development proposals in either municipality which may impact the other municipality; and

- d) The discussion of intermunicipal or multi-jurisdictional issues in lieu of a regional planning system.
- 3) The Committee shall consist of two members, being one Councillor from each Municipality.
- 4) The Chief Administrative Officers, or designate(s), will be advisory staff to the Committee, responsible to develop agendas and recommendations on all matters, and for forwarding all recommendations from the Committee to their respective Councils.

Plan Review

- 1) Annually, the County CAO and Town CAO, or designates shall determine the advisability of any amendments to the Plan. If an amendment is deemed necessary by both municipalities then the results of the review shall be presented to the Committee; within one month of the anniversary of the adoption of this Plan. The Committee shall determine if any amendments are to be proceeded with and direct municipal administration to commence with a public plan amendment process. If the Committee does not agree that a particular amendment shall proceed then neither municipality shall proceed with that amendment.
- 2) Once every five years, commencing no later than 2024, the IDP will be formally reviewed by the Committee in conjunction with the Intermunicipal Collaboration Framework in order to confirm or recommend amendment of any particular policy contained herein. The Committee will prepare recommendations for consideration by the municipal councils.

O. ANNEXATION

- 1) The County recognizes and agrees that the Town will need additional land to grow and will support future annexations that will provide for 20 years of projected growth within the boundaries of the Town.
- 2) The annexation process may be initiated by the Town through the preparation of a Growth Study and in accordance with the Municipal Government Act.
- 3) The Town will not initiate annexation of lands until the subject lands are ready for urban development, or require urban services from the Town.
- 4) In contemplating future annexations, land should remain in whichever municipality is best able to provide services to it and its owners. As a general rule, farm land should be in the County, and land which is subdivided to urban densities, or which requires municipal water and/or sewer, should be in the Town.
- 5) The Town and County will endeavour to reach an intermunicipal agreement on the annexation prior to submitting the annexation to the Municipal Government Board.

P. DISPUTE RESOLUTION

- 1) The Town and County agree that the following process shall be used to resolve or attempt to resolve disputes between the Municipalities arising from the following:
 - a) Lack of agreement on proposed amendments to the Plan;
 - b) Lack of agreement on any proposed statutory plan, land use bylaw or amendment thereto for lands located within or affecting the Plan Area; or
 - c) Lack of agreement on an interpretation of this plan.
- 2) Lack of agreement pursuant to Section P(1)(a) or (b) is defined as a statutory plan, land use bylaw or amendment to either which is given first reading by a Council which the other Council deems to be inconsistent with the policies of this Plan or detrimental to their planning interests as a municipality.
- 3) A dispute shall be limited to the decisions on the matters listed in Section P(1). Any other appeal shall be made to the appropriate approving authority or appeal board that deals with that issue.
- 4) The dispute resolution process may only be initiated by Town or County Councils.
- 5) Identification of a dispute and the desire to go through the dispute resolution process may occur at any time regarding a Section P(1)(c) dispute matter and may only occur within 30 calendar days of a decision made pursuant to Section P(2). Once either municipality has received written notice of a dispute, the dispute resolution process must be started within 15 calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 6) In the event that the dispute resolution process is initiated, the municipality having authority over the matter shall not give any further approval in any way until the dispute has been resolved or the mediation process has been concluded.
- 7) In the event that mediation does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.
- 8) The Intermunicipal Committee will be the forum used in relation to any disputes.

Dispute Resolution Process

Stage 1 Administrative Review - The Chief Administrative Officers of both municipalities will meet in an attempt to resolve the issue first. Failing resolution, the dispute will then be referred to the Intermunicipal Committee. In the event that a resolution is not achieved by the 30th day following the first meeting of the Chief Administrative Officer of both Municipalities, either municipality may refer the dispute to the Intermunicipal Committee.

Stage 2 Intermunicipal Committee Review – The Committee will convene to consider and attempt to resolve the dispute. In the event that a resolution is not achieved by the 30th day following the first meeting of the Intermunicipal Committee, either municipality may refer the dispute to mediation.

Stage 3 Mediation – The services of an independent mediator will be retained, with the mediator to present a written recommendation to both Councils. The costs of mediation shall be shared equally between the Town and County.

Stage 4 Municipal Government Board – In the event that the mediation process does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.

Q. CORRESPONDENCE

1) Written notice under this Plan shall be addressed as follows:

a. In the case of the Ponoka County to:

**Ponoka County
c/o Chief Administrative Officer
4205 Highway 2A,
Ponoka, AB, T4J 1V9**

b. In the case of the Town of Rimbey to:

**Town of Rimbey
c/o Chief Administrative Officer
P.O. Box 350
Rimbey, AB T0C 2J0**

2) In addition to Section Q(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

PONOKA COUNTY

TOWN OF RIMBEY

Reeve

Mayor

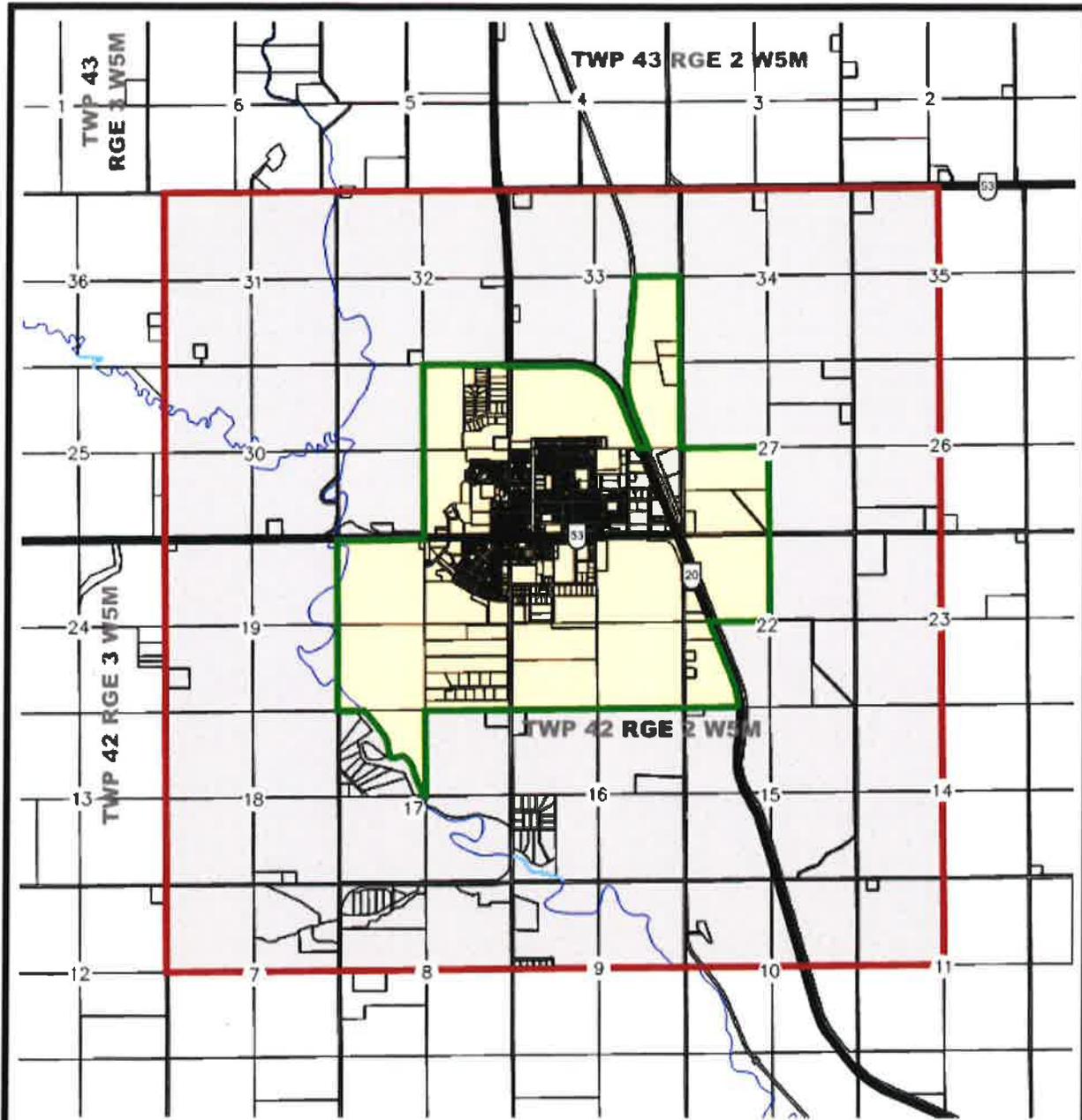
Chief Administrative Officer

Chief Administrative Officer

R. MAPS

Map 1: Plan Area Boundaries

Map 2: Future Land Use Concept (for up-to-date Land Use Designations please see Ponoka County's Land Use Bylaw)



Map 1 - Plan Area Boundaries & Referral Area Town of Rimbe & Ponoka County IDP

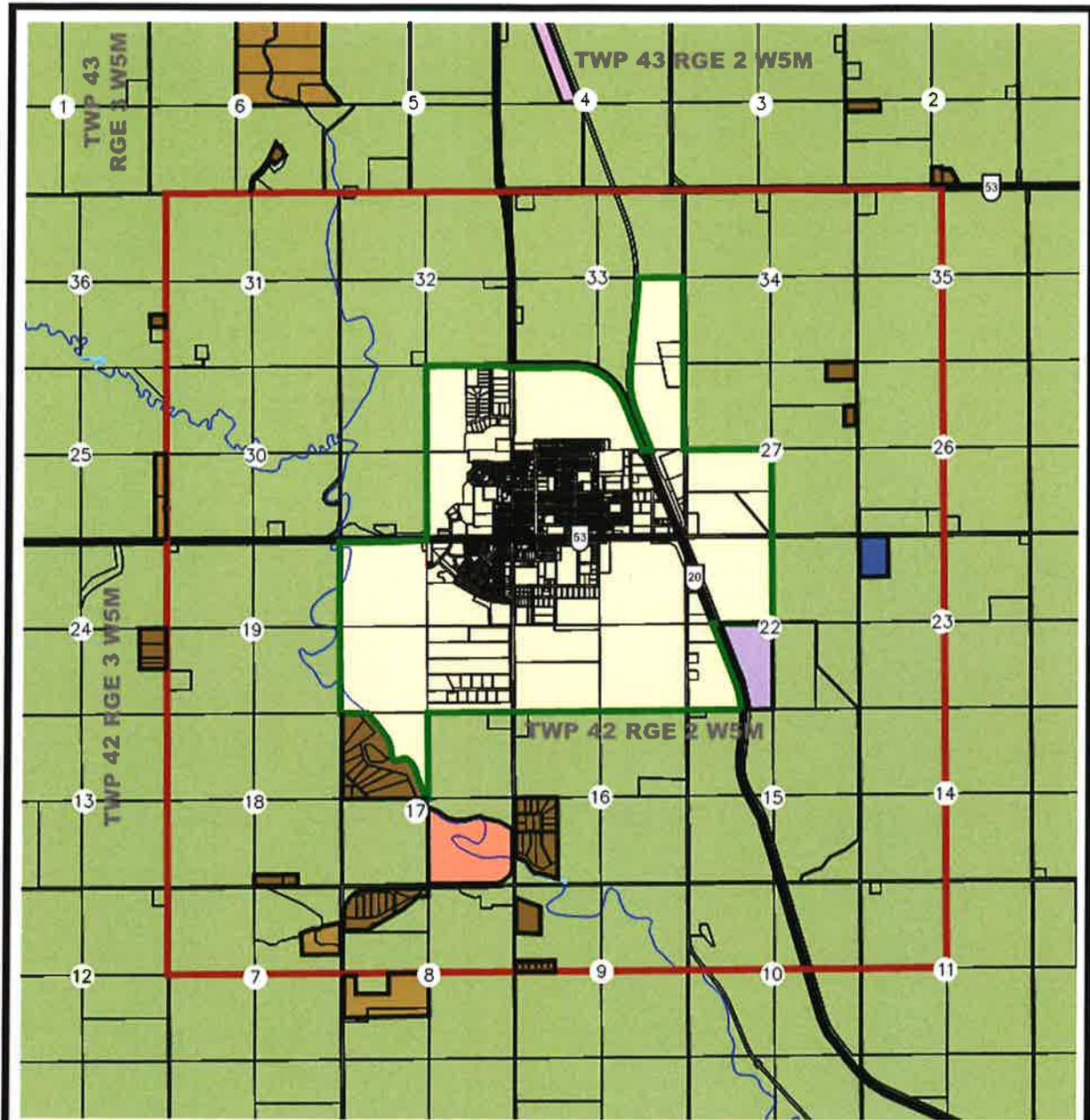


Legend:

-  Town Boundaries
-  Referral Area



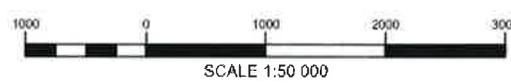
Date: February 12, 2019
Projection: 10TM CM115



Map 2 - Future Land Use Concept Town of Rimby & Ponoka County IDP



- Legend:**
- Town Boundaries
 - Referral Area
 - AG - Agricultural
 - CR - Country Residential
 - CRH - Country Residential (Hobby Farm)
 - REC - Recreation
 - AIR - Airport
 - RI - Rural Industrial
 - RC - Rural Commercial



Date: February 12, 2019
Projection: 10TM CM115

April 12, 2019

File: Rimbey (IDP)
Bylaw: 954/19

Town of Rimbey
Box 350
Rimbey, AB T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Liz Armitage, Development Officer

**RE: TOWN OF RIMBEY AND PONOKA COUNTY INTERMUNICIPAL DEVELOPMENT PLAN
LAND USE BYLAW 854/19**

With reference to the above, I would advise that we have no objections to the Town of Rimbey and Ponoka County Intermunicipal Development Plan.

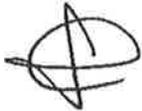
If approval is considered, please be advised of our comments:

- Section G – Land Use Policies:
 - (5): Please note that subdivisions within 1.6km of the centre line of a provincial highway is subject to Sections 14, 15 and 16 of the Subdivision and Development Regulations (SDR). Therefore, multi-lot subdivisions proposing to create less than five (5) country residential parcels may be required by the Department to prepare an Area Structure Plan (ASP).
 - (12)(f): Area Structure Plans should also contemplate
 - The proposed development's impact on the transportation system (consisting of local roads and highways). A Traffic Impact Assessment (TIA) may also be required as part of the ASP.
 - Pedestrian accommodation may have to be addressed at the ASP stage.
 - Appropriate access management requirements for the provincial highways;
 - When ASPs are referred to Alberta Transportation, the Department will advise of future highway plans and identify future right-of-way needs. Protection for future right-of-way requirements should be identified at the ASP stage and protected at the subdivision stage. When ASPs are referred to Alberta Transportation, the Department will advise of future highway plans and identify future right-of-way needs.
- J – Transportation Systems
 - (1) In order to supports the creation of more efficiently planned communities with less highway impacts, the Transportation Master Plan should contemplate major east-west and north-south arterials that complement and support the provincial highway system.
 - As noted above, prior to multi-lot subdivision or major development occurring on lands within the jurisdiction of the highway, the Department may require the preparation of an Area Structure Plan and/or a Traffic Impact Assessment.

- The provision of pedestrian accommodation would be the responsibility of the land use approval authority or subdivision/development authority.
- Proposed provincial highway access points must meet department standards for access spacing based on the highway's classification and cross-section (urban cross-section compared to rural cross-section).
- Public road intersectional improvements required on provincial highways to accommodate proposed development, would be the responsibility of land use or subdivision/development authority (in this case, either the Town of Rimbey or Ponoka County). Therefore, consideration should be made on the municipal funding model for transportation improvements (i.e. collecting the proportionate share through Off-Site Levies, Endeavour to Assist, Development Agreements, general revenue, etc.)

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc



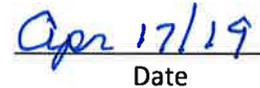
REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	April 23, 2019
Subject	Seniuk & Company – Auditors Report
For Public Agenda	Public Information
Background	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbey Financial Statements for the year ending December 31, 2018.
Relevant Policy/Legislation	MGA s 276
Recommendation	Administration recommends Council accept the Town of Rimbey Financial Statements for the year ending December 31, 2018, prepared by Seniuk & Company, Chartered Accountants, as presented.

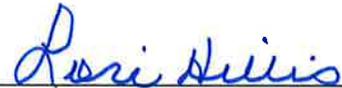
Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer


Date

Endorsed By:



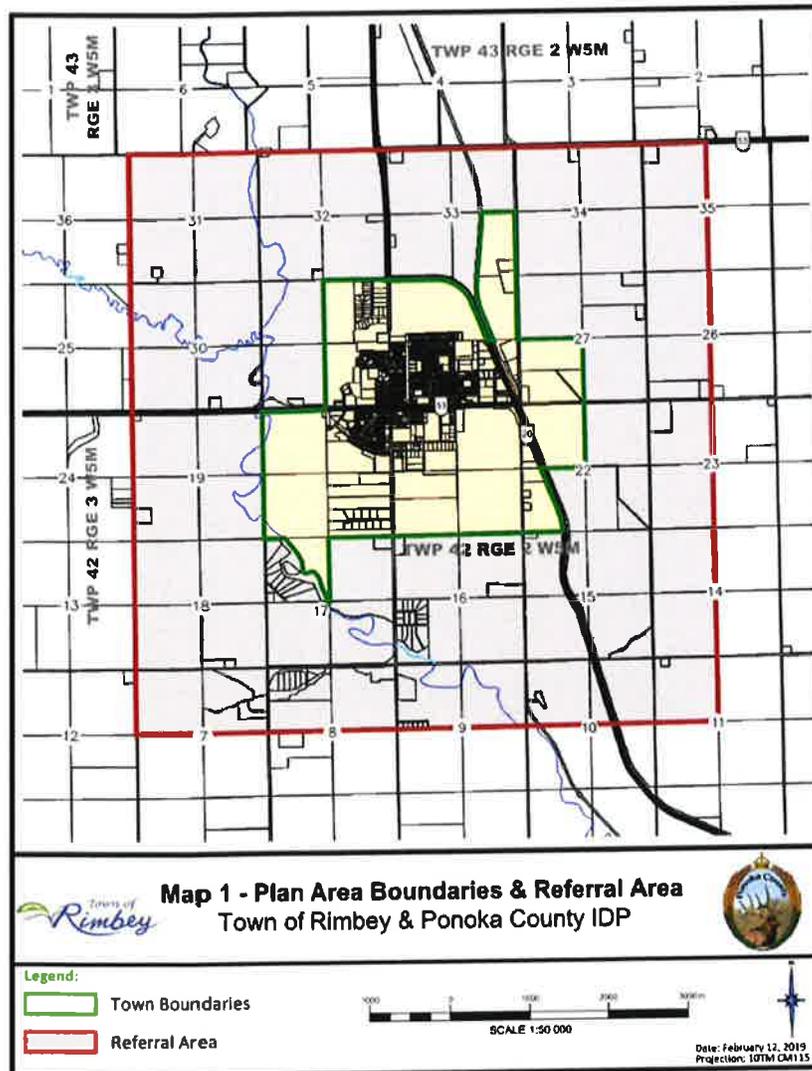
Lori Hillis, CPA, CA
Chief Administrative Officer


Date

Council Agenda Item	6.1
Council Meeting Date	April 23, 2019
Subject	Bylaw 954/19 Intermunicipal Development Plan
For Public Agenda	Public Information
Background	The Municipal Government Act, Section 631 requires that all municipalities in Alberta have an Intermunicipal Development Plan (IDP) with adjacent municipalities.

Discussion
 The Town of Rimbey has worked collaboratively with Ponoka County to create an IDP as per the Municipal Government Act.

The IDP creates a Plan Area surrounding the Town of Rimbey which is as follows:



For lands within the Plan Area, the IDP contains policies related to:

- Legislative requirements
- IDP goals
- Future Growth & Economic Development
- Land Use Policies
- Environmental Matters
- Water and Wastewater
- Transportation
- Resource Development & Utility Corridors
- Subdivision & Development Appeals
- Communication & Referral Process
- Plan Administration & Implementation
- Annexation
- Dispute Resolution
- Correspondence

An IDP is a new planning tool to both the Town of Rimbey and Ponoka County. However, it is important to note that the policies contained within the IDP have been largely followed by both the Town of Rimbey administration and Ponoka County administration for a number of years. Thus, the IDP is effectively formalizing and documenting an already existing relationship.

While completing the IDP is a provincially mandated exercise, it is also useful to have this land use planning document outlining the basic requirements of intermunicipal development for future Council's and Administrations.

Council gave first reading to Bylaw 954/19 IDP on March 26, 2019. Council set the Public Hearing date of April 23, 2019 and directed administration to circulate notice of Bylaw 954/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from Alberta Transportation. Edits to the IDP were made based on their feedback. Clauses G(7), G(13)(b), J(4) and J(5) were added. They are highlighted in yellow. Additional text changes were made in Clause G(1) to provide additional clarity.

Note that Ponoka County is required to approve the same IDP bylaw. Ponoka County Council passed First Reading on March 26, 2019 and Rimbey Council passed first reading on March 26, 2019. Ponoka County is holding Public Hearing on during the day on April 23, 2019 and possibly Second and Third reading. As such Rimbey administration will provide a verbal update on April 23, 2019 to Rimbey Council regarding the results of Ponoka County's Public Hearing and approval process.

Relevant Policy/Legislation

Municipal Government Act, Section 631



REQUEST FOR DECISION

Attachments	Intermunicipal Development Plan Alberta Transportation Comments
Recommendation	Administration recommends Council pass Second Reading for Bylaw 954/19 Intermunicipal Development Plan. Administration recommends Council pass Third and Final Reading for Bylaw 954/19 Intermunicipal Development Plan
Prepared By:	<p style="text-align: center;"> _____ Elizabeth Armitage, MEdes, MCIP, RPP Planning and Development Officer</p> <p style="text-align: right;">April 17, 2019 _____ Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;">Apr 17/19 _____ Date</p>



PONOKA COUNTY BYLAW NO. 8-19-IDP
TOWN OF RIMBEY BYLAW NO. 954/19

APRIL 24, 2019

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A. INTRODUCTION

- 1) The Town of Rimbey (Town) and Ponoka County (County) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Town and the County recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to accomplish the following within the Plan Area:
 - a) Ensure orderly development, while protecting the area surrounding the Town for future expansion;
 - b) Establish a framework for attracting economic opportunities;
 - c) Improve opportunities to secure a long-term economic base for the region;
 - d) Ensure the municipalities are development ready and future oriented in their efforts to attract economic activity;
 - e) Ensure that the municipalities are developed in a manner that is equitable and fair to the residents of the municipalities; and
 - f) To identify areas for County growth and development.

B. MUNICIPAL PROFILES

Town of Rimbey

The Town covers an area of approximately 1,102 hectares (2723 acres), with a population of 2,567 (Federal Census, 2016). Rimbey is a Town located along Highway 53. Rimbey is situated at the junction of Highways 53 and 20A. Rimbey is located 48 km west of Ponoka and 120 km south west of the Edmonton International Airport. Agriculture is one of the main employers in the region.



Ponoka County

Ponoka County covers an area of approximately 279,807 hectares (691,418 acres), with a population of 9,806 (Federal Census, 2016). The County surrounds two urban municipalities, and one summer village. The County also contains four hamlets, and is bordered by four rural municipalities. The economy of Ponoka County has traditionally centered on agriculture, with some oil and gas developments, and recreation developments around the lakes.



C. LEGISLATIVE REQUIREMENTS

- 1) The MGA identifies the following as matters to be addressed for lands within the boundary of the IDP:
 - a) Future land use;
 - b) Proposals for and the manner of future development;
 - c) Conflict resolution procedures;
 - d) Procedures to amend or repeal the plan; and
 - e) Provisions relating to the administration of the plan.

D. PLAN AREA

- 1) The Intermunicipal Development Plan Area (the Plan Area) are the lands surrounding the Town of Rimbey, as shown on Map 1 in Section R.

E. GOALS

- 1) The following are goals that have been identified by the Town and the County for the Plan Area. Some of the goals are of an on-going nature while some may be seen as more time specific.
 - a) Identification of the Future Land Uses within the IDP Plan Area. The IDP Plan Area is in the County, within approximately one mile of the Town, where the County will refer proposed subdivisions, land use bylaw amendments, and statutory documents to the Town for review and comment.
 - b) Development of land use policies to provide for and in support of economic development that will benefit the two municipalities economically and socially.
 - c) Development of land use polices to protect prime agricultural lands from premature designation, subdivision and non-farm development.
 - d) Development of a Plan for the provision of utility corridors within the Plan Area to provide for future growth and development of the IDP area, and to ensure oil and gas development/pipelines do not inhibit or restrict the future development of the region.
 - e) Effective coordination of transportation systems and protection of required land for future road and trail network developments.
 - f) Development of land use policies to ensure that future sites for schools and recreation areas are protected.

- g) Identification and protection of physical features and environmentally sensitive areas.
- h) Effective referral mechanisms and dispute resolution mechanisms.
- i) Plan administration and implementation.

F. FUTURE GROWTH & ECONOMIC DEVELOPMENT

- 1) The municipalities have agreed to work together to promote and support economic development that benefits both municipalities.
- 2) The municipalities shall continue to encourage agricultural activity in the local area.
- 3) The municipalities will work together to promote the establishment of a diversified and sustainable assessment base within the Plan Area.
- 4) To encourage a diversified assessment base, the municipalities shall promote a land use pattern within the Plan Area which provides a range of parcel sizes and servicing options for commercial and industrial development.
- 5) Both municipalities agree to encourage the development of businesses that support the needs of local residents and visitors to the region.
- 6) The Town and County shall explore options and where possible implement cost-sharing arrangements in accordance with a mutually agreed upon Intermunicipal Collaborative Framework.

G. LAND USE POLICIES

- 1) The Town of Rimbey and Ponoka County agree that the long term land use planning concept for the Plan Area is consistent with the future land use designations depicted on Map 2. For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.
 - a) The predominate land use shall remain agricultural as permitted by Ponoka County's Land Use Bylaw. Additional Country Residential, Industrial and Recreational shall be encouraged to locate in close proximity to existing County Residential, Industrial and Recreational as outlined on Map 2.
 - b) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.
- a) No amendments to this IDP are required by for land use bylaw amendments or first parcel out farmstead/residential developments which meet the criteria of Section G(1)(a) and Section G(1)(b), that both municipalities agree are consistent with the provisions contained within the IDP, as amended from time to time.

- 2) The County's Land Use Bylaw governs existing land uses, and specific land uses until such time that lands are annexed into the Town of Rimbey as per Section O.
- 3) Interim uses may be accommodated within the Referral Areas on an interim basis provided they will not obstruct the eventual conversion to urban use.
- 4) In considering subdivision and development proposals in the Plan Area, the County Subdivision and Development Authority will ensure the proposed subdivision and/or development conforms to the intent of the Map 2 Future Land Use Concept and the land use policies contained herein.
- 5) All development permit applications approved by the County's Development Authority shall be in accordance with the Ponoka County Municipal Development Plan and Ponoka County Land Use Bylaw and applicable Area Structure Plans. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
- 6) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw. An Area Structure Plan will be required for any multi-lot subdivisions in the Referral Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more country residential parcels on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel.
- 7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.
- 8) Buffers or similar mechanisms to mitigate potential conflict between commercial, industrial and other uses shall be required by the County where appropriate.
- 9) The Town and County agree to jointly discuss ways to cooperate with Provincial and Federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 10) Both municipalities agree that development of lands that are within the Plan Area may contain a historically significant site. Should an area be deemed to have some historical significance, the developer may be required to conduct a Historical Resource Impact Assessment (HRIA) and should contact the appropriate Provincial Government Department regarding the development.
- 11) Existing developments that were approved through a subdivision or development process prior to the approval of this Intermunicipal Development Plan shall remain in place.
- 12) No new or expanding Confined Feeding Operations within the Plan Area requiring registrations or approvals, or manure storage facilities requiring authorization under the Agricultural Operations Practices Act shall be permitted within the Plan Area in accordance with Ponoka County's Land Use Bylaw and Municipal Development Plan.

- 13) The following land use provisions will apply to all new development within the Plan Area:
- a) Future residential, commercial and industrial development will be permitted without servicing within the Plan Area. Should servicing from the Town of Rimbey be required, the County will have no objection to the land being annexed by the Town of Rimbey.
 - b) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel. Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:
 - i) Impacts on the transportation system.
 - ii) Pedestrian accommodation.
 - iii) Access management requirements for the provincial highways.
 - iv) Future road right-of-way requirements.
 - c) All Municipal Development Plan amendments, subdivision applications, Land Use Bylaw amendments, and Area Structure Plans within the Plan Area will be referred to the Town for comment. All development permit applications approved by the County Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined within Section P of this document.
 - d) In considering subdivision and development permit applications in the Plan Area, the County Subdivision Authority and Development Authority will ensure the proposed development is compatible with adjacent uses.
- 14) The following land use provisions will apply to all new reserve / public service developments within the Plan Area:
- a) Future Reserves are intended to be either:
 - i) part of the long term open space, park and trail system,
 - ii) future school sites, or
 - iii) future community / institutional developments which may include recreation centers and/or medical centers.
 - b) Unless the Town requests otherwise in writing, municipal reserves due as a result of subdivision close to town will be deferred so that they can be taken later, at the time of re-subdivision into urban size lots. A deferred reserve caveat shall be registered on the Land Title at the time of initial subdivision.
 - c) Decisions on environmental reserves will be made in consultation with the Town.
 - d) Within the Plan Area, Environmental Reserve shall be dedicated when lands along water bodies and water courses are subdivided in accordance with the appropriate Environmental Impact Assessment or alternate study prepared by a qualified professional.

- e) Should future large Municipal Reserve sites be proposed, they shall be proposed as part of a comprehensive Area Structure Plan and should be determined based on consultation with the Town of Rimbey and the local school boards.
- f) All future Area Structure Plans should contemplate:
 - i) a regional trail network, connecting points of interest in the Town and County
 - ii) Environmental Reserve locations along water bodies and water courses
 - iii) Municipal Reserve locations to ensure future provision of schools and community amenities.
- g) Essential public and private utilities services may be allowed throughout the Plan Area to provide the desired level of service in the Plan Area. An Area Structure Plan is not required for the development of essential public service or private utility services.
- h) Development standards will be applied by the County that will ensure that orderly development of the Referral Area can occur.

H. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best efforts to maintain high standards of water quality.
- 2) Land use and development in flood prone areas are generally discouraged, but where it is considered by the host municipality, it shall be carefully regulated such that there is no negative effect on the adjacent municipality.
- 3) Landowners and residents are encouraged to follow water conservation practices, as established by their respective municipality.
- 4) Both municipalities will endeavour to ensure all sources of potable water supplies within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 5) The Town and the County agree that development of lands within the Plan Area may impact environmentally significant sites. Development in these areas may be required to:
 - a) conduct an environmental impact assessment (EIA); and,
 - b) contact Alberta Environment and Parks regarding the development.
- 6) Within Ponoka County, development setbacks from waterbodies and watercourses shall be enforced as per the Land Use Bylaw.

I. WATER AND WASTEWATER SERVICES

- 1) For developments located within the Plan Area requiring or proposed to require water and wastewater services from the Town, the County will support annexation.
- 2) Lands required for future utility and servicing right-of-way, as identified through the mutual agreement of the Town and County shall be protected at the time of subdivision and development. To this end, utility corridors shall be identified in future Area Structure Plans.
- 3) Natural and man-made drainage courses that support the overall management of storm water within the Plan area shall be protected at the time of subdivision or development. To this end, storm water drainage courses shall be identified within future Area Structure Plans.
- 4) The Town, subject to available capacity, payment of the user fees and Alberta Environment and Parks approval, agrees to continue to accept, from County residents and developments, wastewater from holding tanks that complies with the standards set by the Town.
- 5) Should the Town require land located in the County for future utility expansion, the County will endeavour to protect the lands.

J. TRANSPORTATION SYSTEMS

- 1) The Town and County will work together to ensure a safe and efficient transportation network is developed and maintained to service the residents and businesses within the IDP area. The Town and County will also cooperate on the development of all future Transportation Master Plans.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) As a condition of subdivision or development approval in the Referral Area, all internal roads within residential and commercial subdivisions shall be developed to County standards.
- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.
- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.
- 6) Where a road or bridge has recently been built at County cost, and the land is later annexed into the Town, the Town will reimburse the County of the depreciated cost of construction based on a 20 year amortization.

K. RESOURCE DEVELOPMENT & UTILITY CORRIDORS

- 1) The municipalities will work with representatives from industry including, but not limited to oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.
- 2) Both municipalities agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the neighbouring municipality for review and comment.

L. INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 1) All appeals of developments and subdivisions within the Plan Area will be considered by the Ponoka County Subdivision and Development Appeal Board.

M. COMMUNICATION AND REFERRAL PROCESS

- 1) The Town of Rimbey & Ponoka County agree to refer the following planning proposals within the Plan Area as per the following chart:

Planning Proposal Type	Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	30 days
b) Area Structure Plans, Area Redevelopment Plans and amendments	30 days
c) Land Use Redesignations	30 days
d) Subdivisions	30 days
e) Road Access/Use	30 days

- 2) The response period indicated in Section M(1), may be extended upon written request from the Town of Rimbey.
- 3) Notwithstanding M(1), either municipality may elect to circulate additional items to the neighbouring municipality for comment.
- 4) The Town of Rimbey shall offer comments from the perspective of specific implications that have a high likelihood of impacting their own efforts around land use planning and provisions of municipal services and infrastructure. General observations on issues that have no bearing on the planning or service delivery efforts of the Town of Rimbey shall be avoided.
- 5) Both municipalities shall strive, to the best of their ability and knowledge, to refer all notices of government projects within the Plan Area to the other municipality.
- 6) Within the Plan Area, both municipalities are encouraged to share with the other the results of all publicly available technical analysis, submitted as part of development applications.

N. PLAN ADMINISTRATION AND IMPLEMENTATION

Adoption Process

- 1) This IDP and any amendments shall be adopted by bylaw by the Town and the County in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- 2) Any amendments to the Municipal Development Plans and Land Use Bylaws of the Town and County required to implement the policies of the Intermunicipal Development Plan should occur as soon as practicable following adoption of this IDP.

Approving Authorities

- 1) In the hierarchy of statutory plans, the Intermunicipal Development Plan shall take precedence over the other municipal statutory plans.
- 2) Each Municipality shall be responsible for the administration and decisions on all statutory plans, land use bylaws, and amendments thereto within their boundaries.

Plan Amendments

- 1) An amendment to this Plan may be proposed by either municipality. An amendment to the Plan proposed by a landowner shall be made to the municipality in which the subject land is located.
- 2) An amendment to this Plan has no effect unless adopted by both municipalities by bylaw in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.

Intermunicipal Cooperation

- 1) The Town and County agree to create a recommending body known as the Intermunicipal Committee (hereinafter referred to as the Committee).
- 2) The Committee will meet on an as required basis and will develop recommendations to the Town and County Councils on all matters of strategic direction and cooperation affecting residents, except matters where other current operating structures and mechanisms are operating successfully. The topics to be discussed will include:
 - a) Long-term strategic growth plans for the Municipalities as may be reflected in the Intermunicipal Development Plan, Municipal Development Plans, Area Structure Plans and other strategic studies.
 - b) Intermunicipal and regional transportation issues including the Transportation and Utility Corridors and truck routes.
 - c) Prompt circulation of major land use, subdivision and development proposals in either municipality which may impact the other municipality; and

- d) The discussion of intermunicipal or multi-jurisdictional issues in lieu of a regional planning system.
- 3) The Committee shall consist of two members, being one Councillor from each Municipality.
- 4) The Chief Administrative Officers, or designate(s), will be advisory staff to the Committee, responsible to develop agendas and recommendations on all matters, and for forwarding all recommendations from the Committee to their respective Councils.

Plan Review

- 1) Annually, the County CAO and Town CAO, or designates shall determine the advisability of any amendments to the Plan. If an amendment is deemed necessary by both municipalities then the results of the review shall be presented to the Committee; within one month of the anniversary of the adoption of this Plan. The Committee shall determine if any amendments are to be proceeded with and direct municipal administration to commence with a public plan amendment process. If the Committee does not agree that a particular amendment shall proceed then neither municipality shall proceed with that amendment.
- 2) Once every five years, commencing no later than 2024, the IDP will be formally reviewed by the Committee in conjunction with the Intermunicipal Collaboration Framework in order to confirm or recommend amendment of any particular policy contained herein. The Committee will prepare recommendations for consideration by the municipal councils.

O. ANNEXATION

- 1) The County recognizes and agrees that the Town will need additional land to grow and will support future annexations that will provide for 20 years of projected growth within the boundaries of the Town.
- 2) The annexation process may be initiated by the Town through the preparation of a Growth Study and in accordance with the Municipal Government Act.
- 3) The Town will not initiate annexation of lands until the subject lands are ready for urban development, or require urban services from the Town.
- 4) In contemplating future annexations, land should remain in whichever municipality is best able to provide services to it and its owners. As a general rule, farm land should be in the County, and land which is subdivided to urban densities, or which requires municipal water and/or sewer, should be in the Town.
- 5) The Town and County will endeavour to reach an intermunicipal agreement on the annexation prior to submitting the annexation to the Municipal Government Board.

P. DISPUTE RESOLUTION

- 1) The Town and County agree that the following process shall be used to resolve or attempt to resolve disputes between the Municipalities arising from the following:
 - a) Lack of agreement on proposed amendments to the Plan;
 - b) Lack of agreement on any proposed statutory plan, land use bylaw or amendment thereto for lands located within or affecting the Plan Area; or
 - c) Lack of agreement on an interpretation of this plan.
- 2) Lack of agreement pursuant to Section P(1)(a) or (b) is defined as a statutory plan, land use bylaw or amendment to either which is given first reading by a Council which the other Council deems to be inconsistent with the policies of this Plan or detrimental to their planning interests as a municipality.
- 3) A dispute shall be limited to the decisions on the matters listed in Section P(1). Any other appeal shall be made to the appropriate approving authority or appeal board that deals with that issue.
- 4) The dispute resolution process may only be initiated by Town or County Councils.
- 5) Identification of a dispute and the desire to go through the dispute resolution process may occur at any time regarding a Section P(1)(c) dispute matter and may only occur within 30 calendar days of a decision made pursuant to Section P(2). Once either municipality has received written notice of a dispute, the dispute resolution process must be started within 15 calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 6) In the event that the dispute resolution process is initiated, the municipality having authority over the matter shall not give any further approval in any way until the dispute has been resolved or the mediation process has been concluded.
- 7) In the event that mediation does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.
- 8) The Intermunicipal Committee will be the forum used in relation to any disputes.

Dispute Resolution Process

Stage 1 Administrative Review - The Chief Administrative Officers of both municipalities will meet in an attempt to resolve the issue first. Failing resolution, the dispute will then be referred to the Intermunicipal Committee. In the event that a resolution is not achieved by the 30th day following the first meeting of the Chief Administrative Officer of both Municipalities, either municipality may refer the dispute to the Intermunicipal Committee.

Stage 2 Intermunicipal Committee Review – The Committee will convene to consider and attempt to resolve the dispute. In the event that a resolution is not achieved by the 30th day following the first meeting of the Intermunicipal Committee, either municipality may refer the dispute to mediation.

Stage 3 Mediation – The services of an independent mediator will be retained, with the mediator to present a written recommendation to both Councils. The costs of mediation shall be shared equally between the Town and County.

Stage 4 Municipal Government Board – In the event that the mediation process does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.

Q. CORRESPONDENCE

1) Written notice under this Plan shall be addressed as follows:

a. In the case of the Ponoka County to:

**Ponoka County
c/o Chief Administrative Officer
4205 Highway 2A,
Ponoka, AB, T4J 1V9**

b. In the case of the Town of Rimbey to:

**Town of Rimbey
c/o Chief Administrative Officer
P.O. Box 350
Rimbey, AB T0C 2J0**

2) In addition to Section Q(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

PONOKA COUNTY

TOWN OF RIMBEY

Reeve

Mayor

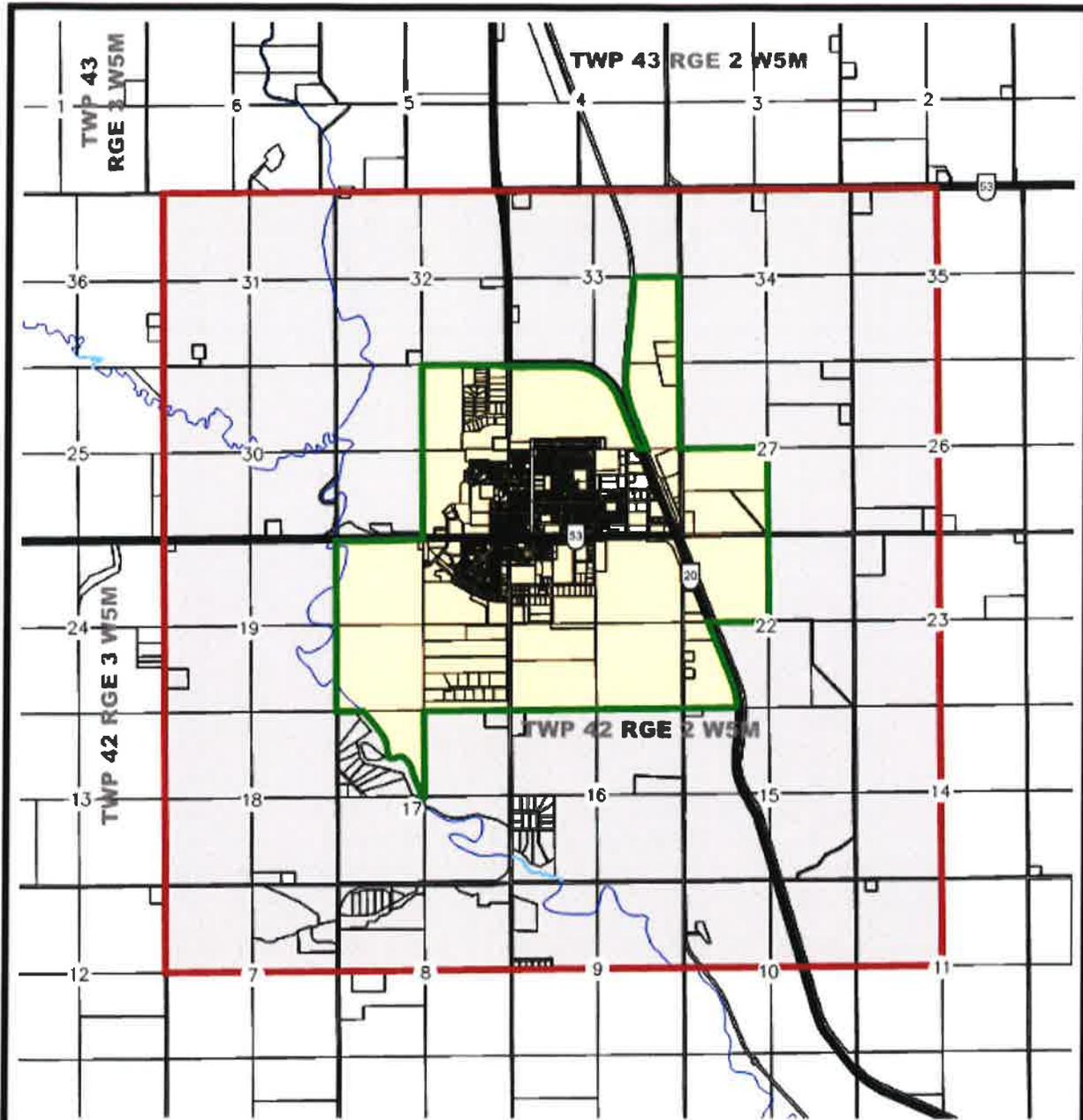
Chief Administrative Officer

Chief Administrative Officer

R. MAPS

Map 1: Plan Area Boundaries

Map 2: Future Land Use Concept (for up-to-date Land Use Designations please see Ponoka County's Land Use Bylaw)

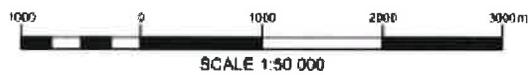


Map 1 - Plan Area Boundaries & Referral Area Town of Rimbey & Ponoka County IDP

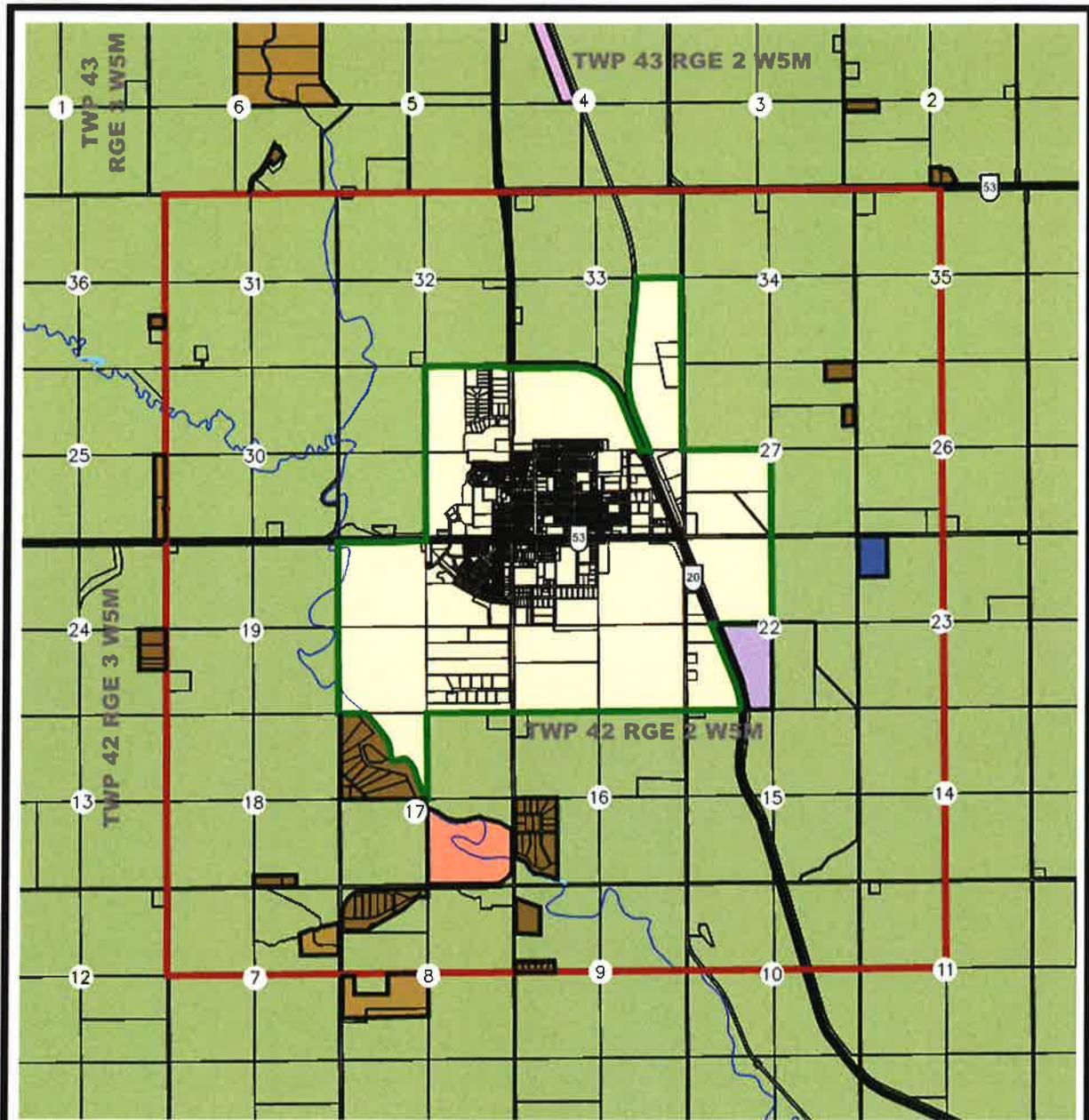


Legend:

-  Town Boundaries
-  Referral Area



Date: February 12, 2019
Projection: 10TM CM115

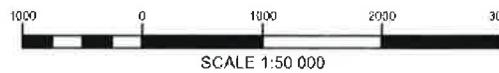


Map 2 - Future Land Use Concept Town of Rimby & Ponoka County IDP



Legend:

- Town Boundaries
- Referral Area
- AG - Agricultural
- CR - Country Residential
- CRH - Country Residential (Hobby Farm)
- REC - Recreation
- AIR - Airport
- RI - Rural Industrial
- RC - Rural Commercial



Date: February 12, 2019
Projection: 10TM CM115

April 12, 2019

File: Rimbey (IDP)
Bylaw: 954/19

Town of Rimbey
Box 350
Rimbey, AB T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Liz Armitage, Development Officer

**RE: TOWN OF RIMBEY AND PONOKA COUNTY INTERMUNICIPAL DEVELOPMENT PLAN
LAND USE BYLAW 854/19**

With reference to the above, I would advise that we have no objections to the Town of Rimbey and Ponoka County Intermunicipal Development Plan.

If approval is considered, please be advised of our comments:

- Section G – Land Use Policies:
 - (5): Please note that subdivisions within 1.6km of the centre line of a provincial highway is subject to Sections 14, 15 and 16 of the Subdivision and Development Regulations (SDR). Therefore, multi-lot subdivisions proposing to create less than five (5) country residential parcels may be required by the Department to prepare an Area Structure Plan (ASP).
 - (12)(f): Area Structure Plans should also contemplate
 - The proposed development's impact on the transportation system (consisting of local roads and highways). A Traffic Impact Assessment (TIA) may also be required as part of the ASP.
 - Pedestrian accommodation may have to be addressed at the ASP stage.
 - Appropriate access management requirements for the provincial highways;
 - When ASPs are referred to Alberta Transportation, the Department will advise of future highway plans and identify future right-of-way needs. Protection for future right-of-way requirements should be identified at the ASP stage and protected at the subdivision stage. When ASPs are referred to Alberta Transportation, the Department will advise of future highway plans and identify future right-of-way needs.
- J – Transportation Systems
 - (1) In order to supports the creation of more efficiently planned communities with less highway impacts, the Transportation Master Plan should contemplate major east-west and north-south arterials that complement and support the provincial highway system.
 - As noted above, prior to multi-lot subdivision or major development occurring on lands within the jurisdiction of the highway, the Department may require the preparation of an Area Structure Plan and/or a Traffic Impact Assessment.

- The provision of pedestrian accommodation would be the responsibility of the land use approval authority or subdivision/development authority.
- Proposed provincial highway access points must meet department standards for access spacing based on the highway's classification and cross-section (urban cross-section compared to rural cross-section).
- Public road intersectional improvements required on provincial highways to accommodate proposed development, would be the responsibility of land use or subdivision/development authority (in this case, either the Town of Rimbey or Ponoka County). Therefore, consideration should be made on the municipal funding model for transportation improvements (i.e. collecting the proportionate share through Off-Site Levies, Endeavour to Assist, Development Agreements, general revenue, etc.)

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	April 23, 2019
Subject	Rimbey Historical Society Memorandum of Understanding
For Public Agenda	Public Information
Background	The Town of Rimbe and the Rimbe Historical Society have a Memorandum of Understanding regarding revenue, expense allocation and reporting. This MOU is up for review as of May 1, 2019. This document reviews revenue, expenses, grants and reporting requirements by both parties.
Discussion	The MOU was sent to the Rimbe Historical Society for their review and it was requested any changes be returned to the Town of Rimbe prior to noon, April 17, 2019. The MOU was returned to the Town of Rimbe with no amendments requested.
Financial Implications	As per the Memorandum of Understanding
Attachments	Rimbey Historical Society and the Town of Rimbe Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting.
Recommendation	Administration recommends Council approve the Rimbe Historical Society and the Town of Rimbe Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting, as presented.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date



April 1, 2019

**Rimbey Historical Society and the Town of Rimbey
Memorandum of Understanding
Regarding Revenue, Expense Allocation & Reporting**

The Town of Rimbey recognizes the importance of a healthy and active Historical Society. The Town of Rimbey also recognizes the partnership that exists between the Town and the Rimbey Historical Society.

Therefore the following Memorandum of Understanding will take place this 1st day of May, 2019 and will be reviewed on this date annually.

1) Revenue:

- a) The Rimbey Historical Society shall collect all donations and revenue from; the Park Rental House, the Pavilion at Pas-Ka-Poo Park, and the Pas-Ka-Poo Historical Museums, including the Smithson International Truck Museum.
- b) The Town of Rimbey shall not require any revenue from these venues.

2) Expenses:

- a) The Town of Rimbey will provide the following paid expense support to the Historical Society:
 - i) Insurance - Please See Schedule "A" attached.
 - ii) All utilities including the Pas-Ka-Poo Historical Museums, the Smithson International Truck Museum, and Park Rental House.
 - iii) Repairs and maintenance of Town's main water and sewer infrastructure.
 - iv) All other costs both operational and capital will be the responsibility of the Society.
- b) The Rimbey Historical Society will pay the following expenses:
 - i) All repairs and maintenance to buildings and equipment;
 - ii) All salaries and wages;
 - iii) All purchases of goods and services related to the operation of the Society;
 - iv) All Capital purchases including additions to buildings;
 - v) Maintenance of grounds year round including grass cutting, snow removal/gravelling costs to outside contractors.

3) Grants:

- a) An annual operating grant is provided to the Rimbey Historical Society.

4) Reporting:

The following protocol will be required each year from the Rimbey Historical Society to the Town of Rimbey:

- 1) The Society will provide Council with an annual budget to be included in the current year's budget deliberations.
- 2) The Society will provide Council with an annual operating statement.
- 3) The Society must account and budget for contingencies in their grass cutting and snow removal budget as it is within their responsibility for expense payment.
- 4) Should the Society require any form of additional funds over and above their grant allotment, The Society will submit a budget request to Council for approval at budget deliberations.

President, Rimbey Historical Society

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Rimbey Historical Society Insurance

Memorandum of Understanding

Schedule "A"

Liability

Excess (1st Layer)
 Excess (2nd Layer)
 Excess (3rd Layer)
 Excess (4th Layer)

Limits of Liability

\$5,000,000
 \$5,000,000
 \$5,000,000
 \$5,000,000

Bond & Crime

Employee Dishonesty Coverage
 Loss of money inside/outside premise
 Money order and counterfeit paper currency coverage
 Depositors forgery
 Remote access telephone fraud
 Employee theft of client property

Limits of Liability

\$50,000.00
 \$5,000.00
 \$20,000.00
 \$5,000.00
 Not Insured
 \$250,000.00

Boiler & Machinery

Direct damage
 Business interruption (rents)
 Business interruption (profits)
 Hazardous substances
 Fraudulently - Induced Payments

Limits of Liability

\$100,000,000
 \$250,000
 \$10,000,000
 \$500,000
 \$10,000

Automobile Insurance (Deductible \$1,000)

1957 International A100 (A12)
 1934 IHC Truck (A14)
 1935 IHC (A31)
 2012 ABU Trailer (A39)
 1965 IHC (A41)
 1980 Kenworth (A46)
 1975 International Travel All (A47)
 1912 International Auto Wagon (A48)
 1961 Chevrolet Ambulance (A50)
 1966 Plymouth Barracuda (A52)

Values

\$18,132.00
 \$14,599.00
 \$11,000.00
 \$4,000.00
 \$11,717.00
 \$47,990.00
 \$5,000.00
 \$8,000.00
 \$13,602.00
 \$21,500.00

Heavy Equipment Insurance (Deductible \$5,000)

1935 IHC (V24)
 1938 IHC (V25)
 1941 IHC (V26)
 1948 IHC (V27)
 1951 IHC (V28)
 1955 IHC (V29)
 1956 IHC (V30)
 1958 IHC (V31)

Values

\$18,475.00
 \$14,036.00
 \$13,424.00
 \$12,815.00
 \$10,984.00
 \$12,205.00
 \$11,595.00
 \$11,595.00

1959 IHC (V32)
 1961 IHC (V33)
 1963 IHC (V34)
 1965 IHC (V35)
 1966 IHC (V36)
 1967 IHC (V37)
 1968 IHC (V38)
 1970 IHC (V39)
 1971 IHC (V40)
 1972 IHC (V41)
 1974 IHC (V42)

\$11,595.00
\$11,839.00
\$11,472.00
\$11,717.00
\$10,984.00
\$11,228.00
\$11,960.00
\$11,474.00
\$11,228.00
\$11,107.00
\$11,595.00

Volunteer Accident Policy On Duty Coverage

Weekly Accidents
 Medical
 Aggregate Limit of Liability

Limits of Liability
\$200.00 for 52 Weeks
\$1,000
\$500,000/Accident

Property (Deductible \$5,000)

Park Rental House
 Anglican Church Museum
 Barber Shop Museum
 Military Museum
 CPR Car - Museum
 Saw Mill Shed - Museum
 Historical Museum
 Arch Rib Museum
 Homesteaders Cottage
 General Store Museum
 Park Washroom by Pond
 Park House Garage
 Truck Museum Building
 Restoration Shop
 Pavilion Washroom/Storage
 Tractor Museum
 Railroad Museum
 Playground Equipment
 West Yard Pole Shed
 Train Station - Museum
 Medical Museum
 Blacksmith Shop
 Trappers Cabin
 Pavilion and Kitchen
 Historical Town Office
 Historical School
 Main Yard Pole Shed A Frame/Historic Tour Info
 Pole Shed by Truck Museum

Building Values/Contents	Replacement Cost/Demo
\$91,000.00	Demo
\$10,300.00	Demo
\$10,300.00	Demo
\$101,900.00	Replacement Cost
\$30,400.00	Replacement Cost
\$25,400.00	Replacement Cost
\$267,300.00	Replacement Cost
\$62,000.00	Replacement Cost
\$10,300.00	Replacement Cost
\$10,300.00	Demo
\$10,300.00	Demo
\$15,200.00	Replacement Cost
\$2,099,800.00	Replacement Cost
\$347,600.00	Replacement Cost
\$271,300.00	Replacement Cost
\$184,600.00	Replacement Cost
\$5,200.00	Replacement Cost
\$15,400.00	Replacement Cost
\$15,400.00	Replacement Cost
\$6,200.00	Replacement Cost
\$168,800.00	Replacement Cost
\$10,300.00	Demo
\$10,300.00	Replacement Cost
\$241,700.00	Replacement Cost
\$10,300.00	Demo
\$10,300.00	Demo
\$10,700.00	Demo
\$10,300.00	Demo



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	April 23, 2019
Subject	Rimoka Housing Foundation
For Public Agenda	Public Information
Background	The Town of Rimbey has two Council Members who sit on the Rimoka Housing Foundation Board of Directors.
Discussion	<p>Administration has received correspondence from the Rimoka Housing Foundation requesting a letter of support from Rimbey Town Council for the Rimoka Housing Foundation to purchase a commercial property located at 5216 50 Street Ponoka, Alberta. The current landowner no longer wishes to retain the property which houses the Ponoka Rising Sun Clubhouse. Purchasing this property allows for a potential future development site for the Foundation as it explores affordable housing options.</p> <p>The Foundation states in their letter of request "Rimoka's ownership of the land does not provide any commitment on the operating side, we would simply act as a property manager/landlord".</p> <p>Rimoka Foundation is not asking for any financial support for the purchase of the property; it will be paid from Rimoka's cash reserves.</p>
Attachments	Rimoka Housing Foundation Letter Rising Sun Clubhouse Financial Information
Recommendation	Administration recommends Council provide a letter of support for the Rimoka Housing Foundation to purchase the property located at 5216 50 Street, Ponoka, Alberta, at a cost of \$159,000, paid for from the Rimoka Housing Foundation cash reserves.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date



April 9, 2019

CAO and Council
Town of Rimbey
Box 350
Rimbey, Alberta T0C 2J0

Re: Rimoka Housing Foundation purchase of property

I am addressing this letter to request the support of council and administration for our proposed purchase of a commercial property located at 5216 50 St, Ponoka, AB. The rationale for this purchase is that it provides immediate stability for the Ponoka Rising Sun Clubhouse as their private landlord no longer wishes to retain the property, and it allows for a potential future development site for the Foundation as it explores affordable housing options.

The Clubhouse does amazing work for Ponoka and area in supporting their mission statement which states: The Ponoka Rising Sun Clubhouse society strives to enable past or present consumers of mental health services to live independent and self-sufficient lives in the community. It is the endeavor of the member operated Clubhouse, therefore, to help members feel involved as part of the community through life skills and recreational and work activities. The clubhouse is funded partially by Alberta Health Services and through monies raised in the community through their work programs and fund raising initiatives. Rimoka's ownership of the land does not provide any commitment on the operating side; we would simply act as a property manager/landlord.

By providing stable ownership within Rimoka we will allow for the clubhouse to continue to support it's 160 members through their hot lunch and work programs which is vital for the stability of the mental health of this group.

We have agreed to a purchase price of \$159,000, negotiated down from the original asking price of \$250,000, subject to the approval of Ponoka County, Town of Ponoka and Town of Rimbey. We are not asking for any additional funding to complete this sale as it will be paid for from cash reserves. Included for reference is a schedule detailing financial information about the transaction.

Should you have any questions please contact the Rimoka office at 403 783 3940.

Respectfully,

Peter Hall
CAO

Rising Sun Clubhouse Financial Information

Lease terms	\$19,200
Property Tax	0 (Taxes are forgiven for clubhouse)
Estimated Annual Maintenance	\$ 5750
Net Annual Revenue	\$13,450
Capitalization Rate	8%
Property Value Cap Rate Method	\$168,125

Net Future Value of Lease Payments

Lease Payment	\$1600/month
Term of Lease	96 months
Rimoka Bank Rate of Return	Prime (3.95%) – 2% = 1.95% annually
Future Value of Payment Stream	\$166,353

Based on either rationale for the purchase the Foundation's funds are well secured via the real estate and the lease terms with the Clubhouse.



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	April 23, 2019
Subject	National Public Works Week
For Public Agenda	Public Information
Background	National Public Works Week is observed annually during the third full week of May.
Discussion	Administration has received a letter from the APWA Alberta Chapter seeking support to recognize and promote National Public Works Week.
Attachments	APWA Alberta Chapter Letter
Recommendation	Administration recommends a proclamation to proclaim May 19-25, 2019 as Public Works Week in the Town of Rimbey.

Prepared By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19
Date



March 29, 2019

Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers

Re: National Public Works Week, May 19-25, 2019 – "It Starts Here"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 19-25, 2019 as National Public Works Week in your community. This year's theme is "It Starts Here."

National Public Works Week is observed each year during the third full week of May and this is the 59th year. The theme for the 2019 National Public Works Week is "It Starts Here." This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works... Growth and innovation starts with public works... Mobility starts with public works... Security starts with public works... Healthy communities start with public works... The bottom line is that citizens' quality of life starts with public works. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

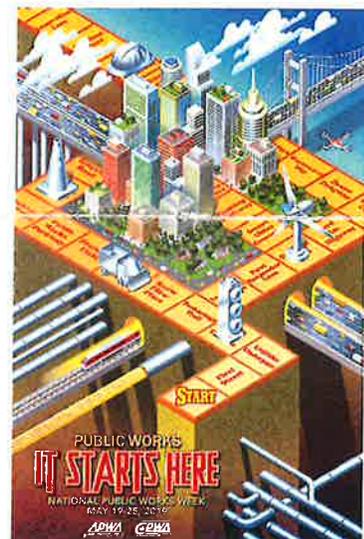
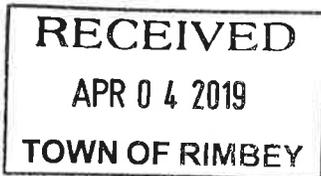
For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:

APWA Alberta Chapter
44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

Peter McDowell, APWA President





Celebrate Public Works Week May 19-25, 2019 It Starts Here – Public Works

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation www.publicworks.ca

What You Can Do

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project, or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

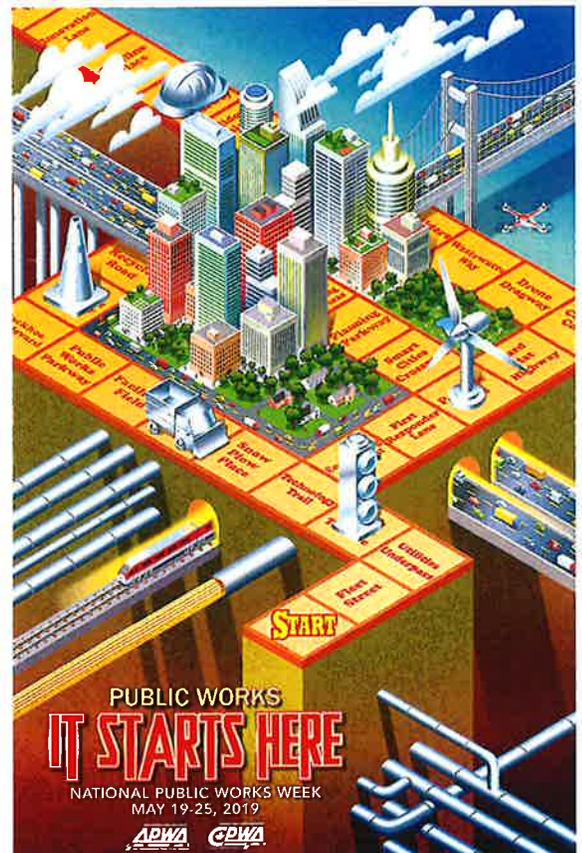
- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.



Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

Sporting Event

Healthy people are happy people. Promote healthful living by sponsoring a sporting event.

Thought starters:

- Plan the route of a race to end at a facility or project you believe deserves attention.
- Sponsor a golf tournament and arrange for the proceeds to be dedicated to a public works project, such as the purchase of playground equipment in a community park.
- Sponsor a public works night at an organized or professional sporting event. Arrange for a message about public works to be announced during the game.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca



"IT STARTS HERE"
PUBLIC WORKS WEEK
MAY 19-25, 2019

WHEREAS: public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Rimbey; and

WHEREAS: these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS: it is in the public interest for the citizens, civic leaders, and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS: the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, be it now,

RESOLVED, I, Rick Pankiw, Mayor of the Town of Rimbey , do hereby designate the week of May 19-25, 2019 as National Public Works Week; I urge all citizens to join with representative of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health safety and quality of life.

Done at the Town of Rimbey, in the Province of Alberta this

_____ day of _____, 2019.

 Mayor Rick Pankiw



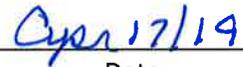
REQUEST FOR DECISION

Council Agenda Item	7.4
Council Meeting Date	April 23, 2019
Subject	Apraxia Awareness Day – May 14, 2019
For Public Agenda	Public Information
Background	On April 9, 2019 a letter was received by Administration requesting an official proclamation to make May 14, 2019 Apraxia Awareness Day in the Town of Rimbeey.
Attachments	Letter to the Town of Rimbeey Official Proclamation
Recommendation	Administration recommends a motion to proclaim May 14, 2019 as Apraxia Awareness Day in Rimbeey.

Prepared By:

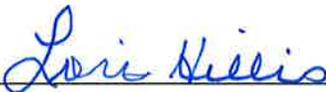


Lori Hillis, CPA, CA
Chief Administrative Officer

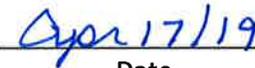


Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer



Date

April 9, 2019

Dear Mayor,

I am writing to you to request that you proclaim May 14, 2019 as Apraxia Awareness Day. Childhood Apraxia of Speech is a very misunderstood and very challenging speech disorder and our kids need your help. We do many things here in Rimbey to try to raise awareness and understanding about Childhood Apraxia of Speech, as my son has this neurological speech and motor planning disorder. I am a volunteer with Apraxia Kids, the leading nonprofit that strengthens the support systems in the lives of children with Apraxia of Speech, and we hope you will issue a proclamation to help us further the cause of raising awareness.

Warmest regards,

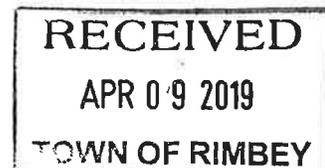
Holly Schwieger



Holly Schwieger

FOIP -1761)

FOIP 1761)



APRAXIA AWARENESS DAY

Whereas, May 14, 2019 marks the 6th annual Childhood Apraxia of Speech Day during which awareness will be raised throughout Canada about Childhood Apraxia of Speech, an extremely challenging speech disorder in children.

Whereas, Childhood Apraxia of Speech (CAS) causes children to have significant difficulty learning to speak, and is among the most severe speech deficits in children.

Whereas, the act of learning to speak comes effortlessly to most children, those with apraxia endure an incredible and lengthy struggle.

Whereas, without appropriate speech therapy intervention, children with apraxia are placed at high risk for secondary impacts in reading, writing, spelling and other school related skills.

Whereas, that such primary and secondary impacts diminish future independence and employment opportunities if not resolved or improved.

Whereas, most children with apraxia of speech will learn to communicate with their very own voices only if they received early intervention, appropriate, intensive and frequent speech therapy.

Whereas, it is imperative there be greater public awareness about childhood apraxia of speech in Rimbey among community members, physicians, education professionals, policy makers, and elected officials.

Whereas, policy makers, intervention program administrators, schools and insurance providers are encouraged to recognize the critical need to provide adequate speech therapy and other services so that the impact of this disorder is minimized and so that thousands of affected children can grow into productive, contributing adult citizens.

Whereas, our highest respect goes to these children, as well as their families, for their effort, determination and resilience in the face of such obstacles.

Let it be resolved, that May 14, 2019 is "Apraxia Awareness Day" and citizens of Rimbey are encouraged to work within their communities to increase awareness and understanding of Childhood Apraxia of Speech.

Mayor Rick Pankiw



REQUEST FOR DECISION

Council Agenda Item	7.5
Council Meeting Date	April 23, 2019
Subject	Senior's Week
For Public Agenda	Public Information
Background	Senior's week is June 2-8, 2019.
Discussion	Administration has received a request form Bernice Birtsch, on behalf of the Senior's Week Committee to have the Town of Rimbey declare June 2-8, 2019, as Senior's Week in Rimbey.
Attachments	Letter form Bernice Birtsch
Recommendation	Administration recommends Council proclaim June 2-8, 2019 as Senior's Week in Rimbey.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19

Date

April 3, 2019

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

Attn: Council:

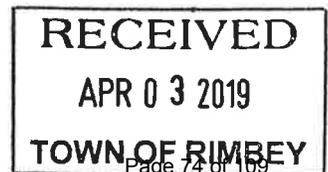
On behalf of the Senior's Week committee, I am requesting Council declare June 2 – 8, 2019 as Senior's Week. Would you please notify me when it has been declared so we can notify the Province that Rimbey has declared Senior's Week. You can notify me at *FOIP 17(1)* or phone me at *FOIP 17(1)*.

Thank you for your anticipated co-operation.

Yours truly,



Bernice Birtsch





REQUEST FOR DECISION

Council Agenda Item	7.6																										
Council Meeting Date	April 23, 2019																										
Subject	Peter Lougheed Community Center Waiver of Rental Fees																										
For Public Agenda	Public Information																										
Background	<p>In the past Council has granted several community groups the use of the Peter Lougheed Community Center at no charge. During the 2019 budget discussions Council requested quarterly reports for Waiver of Rental Fees at the Peter Lougheed Community Center.</p> <p>Keyera has donated \$25,000 for the sponsorship of programs at the Peter Lougheed Community Center for the 2019 budget year. Council has allocated \$10,000 of this sponsorship money directly to the Boys and Girls Club of Rimbey with the remaining \$15,000 to go toward the waiver of rental fees to allow community groups wishing to hold monthly meetings or use the facility to manage their programs.</p>																										
Discussion	<p>The following groups have been granted free rental space at the Peter Lougheed Community Center for the first quarter of 2019:</p> <table border="1" data-bbox="732 995 1239 1478"> <tr><td>Boys & Girls Club</td><td>2,220</td></tr> <tr><td>Rimbey Home School Coop</td><td>1,000</td></tr> <tr><td>Rimbey Christian School</td><td>1,000</td></tr> <tr><td>Rimbey Jr/Sr High School</td><td>2,300</td></tr> <tr><td>Rimbey Nursery School</td><td>80</td></tr> <tr><td>Town of Rimbey</td><td>300</td></tr> <tr><td>RADCOPS</td><td>730</td></tr> <tr><td>West County Outreach School</td><td>100</td></tr> <tr><td>Lion's Club</td><td>650</td></tr> <tr><td>Kinsmen Club</td><td>240</td></tr> <tr><td>Central Alberta Raceways</td><td>120</td></tr> <tr><td>Rimbey & District Crime Watch</td><td>30</td></tr> <tr><td>Total</td><td>\$8,770</td></tr> </table> <p>The Blindman Valley Rod & Gun Club submitted an application of Waiver of Rental Fees on March 19, 2019 after the 2019 Operating Budget was passed. They have booked the Peter Lougheed Community Center for the Rimbey Sportsman Show on June 16, 2019. This is the first year they are holding the show and were not aware of the budget deadlines.</p>	Boys & Girls Club	2,220	Rimbey Home School Coop	1,000	Rimbey Christian School	1,000	Rimbey Jr/Sr High School	2,300	Rimbey Nursery School	80	Town of Rimbey	300	RADCOPS	730	West County Outreach School	100	Lion's Club	650	Kinsmen Club	240	Central Alberta Raceways	120	Rimbey & District Crime Watch	30	Total	\$8,770
Boys & Girls Club	2,220																										
Rimbey Home School Coop	1,000																										
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Kinsmen Club	240																										
Central Alberta Raceways	120																										
Rimbey & District Crime Watch	30																										
Total	\$8,770																										



Town of Rimbey
Community Events Grant Program Application
Waiver of Rental Fees

Group Information

Group/Assoc.: Blindman Valley Rod & Gun Club Date: March 13/19

Contact Name: Ken Mus Title/Position: Vice president

GROUP/ASSOC. Mailing Address Box 1903, Rimbey, AB T0C 2J0

Telephone Number: EOIP - 1761 Email: blindman.range.executive@gmail.com

Describe the primary objectives of your organization:

To further the sport and recreation of fishing and firearms while educating of the importance of safety and regulations to members of our community & area and the next generations to come.

Project/Event Information

Name of Project/Event: Rimbey Sportsman Show

Date(s) of Event: June 16/19 Expected Attendance: 250

Room Requested: Peter Loughheed Community Centre - Main Auditorium

Provide a description of the project/event for which this waiver of rental fees is being applied for:

Sportsman Show - We are hoping to have a broad selection of vendors showcasing sportsmen's lifestyle activities. Our targeted vendors will cover activities such as shooting, hunting, fishing, archery, boats, RV's, ATV's & more. This will create an event that will interest many citizens of Rimbey & surrounding area.

This will bring in awareness of firearm safety & regulations while raising funds for our Non-Profit Organization

For Office Use Only:

Date Application Received:

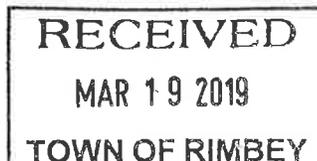
Facility verified for availability Circle one: Yes / No Facility booked for Client: Circle one: Yes / No

Facility Rental Fee: \$ _____

Copy to Director of Finance, Director of Community Services, Executive Assistant and the Applicant

Approved by: _____

Date



Lori Hillis, CAO



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	April 23, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Director of Finance – Accounts Payable Listing, as information.

Prepared By:

Wanda Stoddart
Wanda Stoddart
Director of Finance

Apr 17/19
Date

Endorsed By:

Lori Hillis
Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19
Date

Town of Rimbey 2019
Accounts Payable Cheque List
From: 04-Apr-2019 To: 17-Apr-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP payment - Apr.5/19 - biweekly payroll -...	PAW5104	04-Apr-2019	8506.51
Canada Revenue Agency	RP0001/002 - (Mar.17-30/19) Apr.05/19	PAW5105	04-Apr-2019	16520.54
Waste Management	recycle / co-mingle - March 2019	PAW5106	04-Apr-2019	2765.87
Alberta Municipal Services...	gas/power	PAW5107	11-Apr-2019	46143.96
LAPP	LAPP-FCSS-Apr.10/19 (Mar.18-31/19)	PAW5108	11-Apr-2019	1147.21
Servus Credit Union	Mar.31/19 - L.Hillis - Servus M/C	PAW5109	11-Apr-2019	2214.45
Servus Credit Union	Mar.31/19 - W.Stoddart - Servus M/C	PAW5110	11-Apr-2019	2559.80
Servus Credit Union	Mar.31/19 - R.Pankiw - Servus M/C	PAW5111	11-Apr-2019	1728.89
Servus Credit Union	Mar.31/19 - C.Bowie - Servus M/C	PAW5112	11-Apr-2019	155.38
Telus Mobility Inc.	Apr.06/19 - Telus Mobility	PAW5113	11-Apr-2019	138.19
Workers' Compensation Board -...	WCB - Apr.6/19	PAW5114	11-Apr-2019	1785.00
LAPP	LAPP - Apr.19/19 biweekly payroll (Mar 31-Apr...	PAW5115	17-Apr-2019	8506.51
Canada Revenue Agency	RP0001/02 - CRA - (Mar31-Apr 13/19) Apr.28/19	PAW5116	17-Apr-2019	16794.18
Eastlink	cable - CC	PAW5117	17-Apr-2019	86.31
Jim Pattison Lease	lease - bylaw	PAW5118	17-Apr-2019	1677.11
Border Paving Ltd.		44452	04-Apr-2019	1004.77
Evergreen Co-operative...		44453	04-Apr-2019	2304.69
Expert Security Solutions		44454	04-Apr-2019	1764.32
Gull Lake Deer Creek Gas Co...		44455	04-Apr-2019	450.00
Gull Lake North Citizens on Patrol		44456	04-Apr-2019	500.00
Hach Sales & Services Canada...		44457	04-Apr-2019	167.79
Hi-Way 9 Express Ltd.		44458	04-Apr-2019	120.32
Hunter Hydrovac Inc.		44459	04-Apr-2019	6011.25
Kreutz, Dave		44460	04-Apr-2019	945.46
Ladies Auxiliary to Rimbey...		44461	04-Apr-2019	500.00
Mad Catering		44462	04-Apr-2019	198.45
MLA Benefits Inc.		44463	04-Apr-2019	1576.17
NAPA Auto Parts - Rimbey		44464	04-Apr-2019	114.92
Nikirk Bros. Contracting Ltd.		44465	04-Apr-2019	485.62
Petty Cash		44466	04-Apr-2019	155.25
Rimbey Home Hardware		44467	04-Apr-2019	92.42
Rimbey Implements Ltd.		44468	04-Apr-2019	19.08
Rimbey Municipal Library		44469	04-Apr-2019	25308.33
RMA Insurance Ltd.		44470	04-Apr-2019	6.18
Rural Municipalities of Alberta		44471	04-Apr-2019	181.44
Town Of Rimbey		44472	04-Apr-2019	10712.76
Tysseland, Sterling		44473	04-Apr-2019	25.00
Uni First Canada Ltd.		44474	04-Apr-2019	52.91
Urban DirtWorks Inc.		44475	04-Apr-2019	4379.16
W.R. Meadows		44476	04-Apr-2019	735.03
Wolseley Industrial Canada INC		44477	04-Apr-2019	957.34
556436 Alberta Ltd.		44478	11-Apr-2019	336.00
Alberta Elevating Devices &		44479	11-Apr-2019	120.50
Alsco		44480	11-Apr-2019	1277.30
AN Adventure Distribution &...		44481	11-Apr-2019	196.24
Animal Control Services		44482	11-Apr-2019	1428.00
Black Press Group Ltd.		44483	11-Apr-2019	973.59
Boucher, Robin		44484	11-Apr-2019	25.00
Cast-A-Waste Inc.		44485	11-Apr-2019	9397.50

Town of Rimbey 2019
Accounts Payable Cheque List
From: 04-Apr-2019 To: 17-Apr-2019

Vendor Name	Purpose	Cheque	Date	Amount
City Of Red Deer		44486	11-Apr-2019	1202.00
Curle, Lana		44487	11-Apr-2019	200.00
Dawn, Karen		44488	11-Apr-2019	120.42
Hi-Way 9 Express Ltd.		44489	11-Apr-2019	110.38
Hillis, Lori		44490	11-Apr-2019	262.68
Imperial Esso Service (1971)		44491	11-Apr-2019	287.01
Longhurst Consulting		44492	11-Apr-2019	1575.00
Loyek, Stanley		44493	11-Apr-2019	236.64
McFadden, Andrea		44494	11-Apr-2019	25.00
Nikirk Bros. Contracting Ltd.		44495	11-Apr-2019	4953.90
Pankiw, Rick		44496	11-Apr-2019	459.30
Rimbey Builders Supply Centre...		44497	11-Apr-2019	55.64
Rimbey Express		44498	11-Apr-2019	150.00
Rimbey Family & Community...		44499	11-Apr-2019	44353.00
Rimbey Fas Gas o/a 1662899...		44500	11-Apr-2019	35.70
Rimbey Historical Society		44501	11-Apr-2019	100.00
Rimbey Janitorial Supplies		44502	11-Apr-2019	1319.43
Rural Municipalities of Alberta		44503	11-Apr-2019	152.23
Service Family Farms Ltd.		44504	11-Apr-2019	2000.00
Smilemakers		44505	11-Apr-2019	264.56
Stationery Stories & Sounds...		44506	11-Apr-2019	9.18
Stewart, Conor		44507	11-Apr-2019	25.00
Stoddart, Wanda		44508	11-Apr-2019	120.00
Superior Safety Codes Inc.		44509	11-Apr-2019	258.04
TAXervice		44510	11-Apr-2019	1180.21
Towle, Jeanette		44511	11-Apr-2019	363.60
Uni First Canada Ltd.		44512	11-Apr-2019	53.38
Vicinia Planning & Engagement...		44513	11-Apr-2019	4309.42
W5 Steamin' & Cleanin'		44514	11-Apr-2019	409.50
West Country Outreach Parent...		44515	11-Apr-2019	150.00
Alberta One-Call Corporation		44516	17-Apr-2019	50.40
Ambusch Securities Ltd.		44517	17-Apr-2019	415.80
AMSC Insurance Services Ltd.		44518	17-Apr-2019	39.04
Automated Aquatics Canada Ltd.		44519	17-Apr-2019	2196.30
Baskerville, Babette		44520	17-Apr-2019	25.00
Expert Security Solutions		44521	17-Apr-2019	425.25
Hi-Way 9 Express Ltd.		44522	17-Apr-2019	71.17
Hunter Hydrovac Inc.		44523	17-Apr-2019	1638.00
Joe Johnson Equipment Inc.		44524	17-Apr-2019	1788.01
Kinsmen Club of Rimbey		44525	17-Apr-2019	13000.00
McBride, Ainslie		44526	17-Apr-2019	25.00
Ponoka County		44527	17-Apr-2019	2066.00
Rimbey Janitorial Supplies		44528	17-Apr-2019	115.50
Rimbey TV & Electronics 1998		44529	17-Apr-2019	834.75
Rural Municipalities of Alberta		44530	17-Apr-2019	2821.17
Silver Star Septic Service		44531	17-Apr-2019	147.00
Stoner, Lauren		44532	17-Apr-2019	25.00
Tagish Engineering Ltd.		44533	17-Apr-2019	11358.89
Trenholm, Chanse		44534	17-Apr-2019	562.72

Town of Rimbey 2019
Accounts Payable Cheque List
From: 04-Apr-2019 To: 17-Apr-2019

Vendor Name	Purpose	Cheque	Date	Amount
Uni First Canada Ltd.		44535	17-Apr-2019	52.90
Welygan, Trisha		44536	17-Apr-2019	150.00
Wolf Creek Public Schools		44537	17-Apr-2019	3000.00
Wolseley Industrial Canada INC		44538	17-Apr-2019	957.34
		102 cheques for		<u>\$289,759.16</u>



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	April 23, 2019
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Rimbeey Historical Society Board Meeting Minutes of November 21, 2018, January 16, 2019 and February 6, 2019 8.2.2 Tagish Engineering Ltd Project Status Updates to March 28, and April 11, 2019 8.2.3 Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019 8.2.4 Beatty Heritage House Society Board Meeting Minutes of March 4, 2019 8.2.5 Rimbeey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019
Recommendation	Motion by Council to accept the Rimbeey Historical Society Board Meeting Minutes of November 21, 2018, January 16, 2019 and February 6, 2019, Tagish Engineering Ltd Project Status Updates to March 28, and April 11, 2019, Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019, Beatty Heritage House Society Board Meeting Minutes of March 4, 2019, and the Rimbeey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019, as information.

Prepared By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date

Endorsed By:

Lori Hillis
 Lori Hillis, CPA, CA
 Chief Administrative Officer

Apr 17/19
 Date

Rimbey Historical Society Board Meeting

At Smithson International Truck Museum
Wednesday, November 21, 2018 @ 7pm

Minutes

Present: Linda Girodat, Larry Varty, Jenni Whatmore, Jack Webb, , Jim Schneider, Eric Hornsey, Janet Carlson, Robert Gates and Randy Bliss.

Call to Order: Meeting called to order by the President, Linda Girodat, at 7pm.

Agenda: Jim Schneider moved, and Randy Bliss seconded that the agenda be accepted – CARRIED

Minutes: Larry Varty moved, and Robert Gates seconded the minutes from the previous board meeting which was held Wednesday, October 17, 2018 – CARRIED

Old Business Arising from Minutes: N/A

President: Linda Girodat advised that there would be no meeting in December and that the next board meeting to take place January 16, 2019.

Also, there was a discussion about a donation being made that would be donated anonymously and to remain that way. This donation would be discussed again, at a later date. Jack Webb moved, and Jim Schneider seconded this discussion – CARRIED

Lastly, the decision to give the Park Curator, Cheryl Jones, a Christmas bonus was brought to the board. It was agreed upon that Cheryl Jones would receive a \$500 bonus. Eric Hornsey moved, and Jack Webb seconded the bonus - CARRIED

Treasurer's Report: Jack Webb presented the Treasurer's Report, stating that the Farmers' Market had paid their outstanding bill. Eric Hornsey moved, and Randy Bliss seconded the Treasurer's Report - CARRIED

Committee Reports:

a) **Grants:** N/A

b) **Gaming/Casino:** N/A

c) **Restoration Shop & Truck Repairs:** The 1935 pick up truck has the engine back in, as well as all the wheels were "fixed" as they appeared to be "falling off."

David Brown Tractor is being painted and cleaned up. Eric Hornsey is purchasing new decals for the tractor.

- d) **Buildings & Yard:** Still waiting for the eave troughs to be put onto the addition.
- e) **Events & Fundraising:** The next event is "Santa Night," which will take place later this month (November) and President, Linda Girodat, is pleased with the number of volunteers for the event.
- f) **Volunteer/Recruitment:** N/A
- g) **Strategic Planning Committee:** N/A

Town Representation: Lana Curle, town representative, was not present at the meeting.

Park Administration Report:

Artifacts for Acceptance:

The artifacts donated by; Rob Giligan, Helen Anderson, May (Gardner) Skeels, Linda Vanderleest, Reuben Giebelhaus and Dennis Stanley were all accepted. Jack Webb moved, Jim Schneider seconded the acceptance of these artifacts – CARRIED

However, the board will need a list of all the artifacts being left by the Estate of Scott Aitken before the board will accept the artifacts.

Park Administer:

Cheryl Jones brought forward in her report the Pavilion gates. The board to decided, that along with the Pavilion Gates being closed after Santa Night, that all gates that are not walk in gates will be closed/locked. Eric Hornsey moved, and Robert Gates seconded the gates being locked - CARRIED

New Business: N/A

Next Board Meeting to be held January 16, 2019 @ 7:00pm

Adjournment: Eric Hornsey adjourned the board meeting at 7:30-pm.

Rimbey Historical Society Board Meeting

At Smithsonian International Truck Museum

Wednesday, January 16, 2019 @ 7pm

Minutes

Present: Linda Girodat, Larry Varty, Jack Webb, Jim Schneider, Chuck Hendricks, Eric Hornsey, Robert Gates, and Cheryl Jones.

Call to Order: Meeting called to order by the President, Linda Girodat, at 7pm.

Agenda: Larry moved, and Robert seconded that the agenda be accepted – CARRIED

Minutes: Jack moved, and Jim seconded the minutes from the previous board meeting which was held Wednesday, November 21, 2018 – CARRIED

Old Business Arising from Minutes: None

President: Linda Girodat had nothing to report

Treasurer's Report: Jack Webb presented the Treasurer's Report, GET rebates from 2017 and 1st half of 2018 were received. There was nothing else out of the ordinary to report. Jim moved and Chuck seconded the treasurer's report be accepted – CARRIED
Jack presented the 2019 proposed budget, which the budget committee developed. Jim moved and Robert seconded approval of proposed budget to present at the AGM – CARRIED.

Committee Reports:

- a) **Grants:** Cheryl informed the board of the application filed for 3 seasonal positions through Canada Summer Jobs.
- b) **Gaming/Casino:** Annual reporting paperwork for Casino received, Al Tarleton will complete forms for Jack to sign and send in.
- c) **Restoration Shop & Truck Repairs:** Jim reported all the work is completed on the 1935 IH Truck and it is back in the museum. Al Tarleton submitted a revised budget for restoration on the 1950 Ferguson tractor.
- d) **Buildings & Yard:** Snow clearing is being done well by Bernard Booth
- e) **Events & Fundraising:** Linda informed the board the Old-timers' Association is wanting to have the pancake breakfast here again this year, date is Fathers' day, time 8:30am – 11am.
- f) **Volunteer/Recruitment:** Nothing to report
- g) **Strategic Planning Committee:** Nothing to report

Town Representation: Lana Curle, town representative, sends her regrets for not being in attendance.

Park Administration Report: Proceeding with all of the year end government filings and applied for the Canada Summer Jobs grant for 3 students. Had to apply for a GCOS (Grants and Contributions Online Services) account, this is new from Services Canada. We renewed our annual membership with the Chamber of Commerce. Need approval for the AGM newspaper add. Chuck moved and Eric seconded, spending the money on the AGM add in the two newspaper issue preceding the AGM. - CARRIED

Park Grounds: Thank you to the volunteers who helped take down our Christmas lights. Thank you to Larry for keeping a pathway through the snow cleared with the snow blower.

Museum Buildings: The new heater was replaced in the medical museum with a smaller one, the large one from the medical was moved to the restoration shop to make better use of it.

Artifacts for Acceptance: 19 items for acceptance from Scotty's Estate. The Lacombe hospital has donated an operating light form the 60's and some ceiling tracks for curtains we already have.

The Park Rentals - Bookings for 2019:

Farmers' Market May 4th to October 12th + June 16th (not July 13th)

New Business:

- a) Discussion on bylaws for AGM – Our revised bylaws will go into effect at this year's AGM. Votes will be held for the following board members: For two year terms- President, Secretary, and three Directors. For one year term- Vice President, Treasurer, and three Directors. If need arises, as a special resolution, any of last year's two year term board positions, who are unable to be present at the 2019 AGM to let their name stand, may submit their request in writing prior to the AGM.
- b) Nominating Committee – Jack has volunteered to chair this committee, Robert and Jim will make up the rest of this committee.
- c) AGM moved to February 6th – Jack moved and Larry second this date change - CARRIED
- d) Meal for Appreciation Dinner – Chuck moved and Robert seconded the motion to set a budget of \$400.00 for the 2019 Volunteer Appreciation dinner – CARRIED. The menu was discussed, Linda will oversee organization of the meal, Jack, Sharon, and Cheryl, will assist. Cheryl will take care of decorations, Larry will oversee tables and chairs set up for the night of the AGM.

Next Regular Board Meeting to be held March 20, 2019 @ 7:00pm

Adjournment: Jack moved for adjournment the board meeting at 8:00pm.

**Rimbey Historical Society
Annual General Meeting
Minutes of Wednesday February 6, 2019**

- Present:** There were 40 members present as per sign in sheet
- Order:** Linda Girodat called the meeting to order at 5:30 pm
- Agenda:** Larry Varty moved, Jim Schneider seconded, to approve the agenda as presented. - **CARRIED**
- Minutes:** Chuck Hendricks moved, Randy Bliss seconded, to approve the minutes of February 21, 2018 as presented. **CARRIED**
- President:** President Linda Girodat thanked everyone for coming out. She thanked the volunteers and Cheryl Jones for a great year.
- Treasurer:** Jack Webb went over the yearend financial report. Jack moved approval of Treasurers report, Alvin Goetz seconded. Randy Bliss moved, and Robert Gates seconded, the acceptance of the 2019 budget. Both motions **CARRIED**

Park

Admin: Cheryl Jones reported on the activities of the park over the year, explaining some of the photos in her annual administration report, handed out at the AGM. Cheryl was very thankful for all the volunteer help all year with many of the projects and events. She expressed how grateful she is for continuing to work at the museum, and thanked the board for her position.

Town Rep: Councilor Lana Curle expressed what a great year it has been representing the Town on the Rimbey Historical Board. She talked about her involvement with the International Quilters and how much she enjoys quilting with them. Lana also mentioned the unique historical quilt they have discovered and are finishing. This quilt was started in 1948 by a group of women from Rimbey and when it is completed, it will be donated to the museum to be displayed in the Historical Museum.

Election of Officers: Jim Schneider moved, Larry Varty seconded that Jack Webb be the elections chairman. **CARRIED**

Nominating Committee made nominations for the following positions:

- For 2 year terms: President - Linda Girodat
Secretary – Diane Miller
3 Directors: Jim Schneider, Chuck Hendricks, Robert Gates
- For 1 year terms: Vice President – Larry Varty
Treasurer – Jack Webb
2 Directors - Mathew Jaycox, Kurtis Pillipow
And (Re-elect) Director - Randy Bliss (grand-fathered)

Jack Webb presented these nominations and then asked for further nominations from the floor three times and hearing none closed nominations. Those persons listed above elected by acclamation. All those nominated accepted the nomination for those positions and were declared elected by acclamation.

Frank Hull appointed and accepted the appointment of Auditor 2019 year.

Cheryl Jones appointed and accepted the appointment of Curator 2019 year.

Membership fee review: A motion was brought forth by Frank Girodat to implement an annual membership fee going forward of \$10.00, motion seconded by Bill Hval. The motion to implement annual \$10 memberships, going forward only, was put to a vote. **CARRIED** There was a lengthy discussion of what to do about the existing lifetime memberships with no resolution developed.

Times and dates for Board meetings were set for the Third Wednesday of each month commencing with March 20, 2019 to be held in the Smithsonian International Truck Museum. Meeting time will be 7:00pm unless notified of a change in time.

New Business: Thank you to everyone who helped with the set up and meal for the Annual General Meeting of 2019 was accomplished by a wonderful collaborative effort of several people.

Eric Hornsey moved adjournment at 6:35pm

Rimbey Historical Society Board of Directors for 2018:

President	Linda Girodat
Vice President	Larry Varty
Secretary	Diane Miller
Treasurer	Jack Webb
Directors (2yrs)	Jim Schneider, Robert Gates, and Chuck Hendricks
Directors (1yr)	Randy Bliss, Mathew Jaycox, and Kurtis Pillipow

Next Annual General Meeting Wednesday, February 19, 2020



PROJECT STATUS UPDATES

March 28, 2019

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.19 RB00 - 2019 General Engineering		
February 27, 2019	Matichuk, Gerald	Tagish is assisting Town staff and Lions Club additional information on the Evergreen Connector Walking Trail.
March 28, 2019	Matichuk, Gerald	No assignment this period (March 28, 2019).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
February 27, 2019	Matichuk, Gerald	AMEC (WOOD) is working with Alberta Environment and Parks (AEP) on providing Supplemental Information as requested by (AEP).
March 14, 2019	Matichuk, Gerald	AMEC (WOOD) has completed the additional calculations and provided a letter of explaining how the calculation were completed. The information is being reviewed by Director of Publicworks and Tagish. All information will be submitted to Alberta Environment and Parks (AEP) for approval.
March 28, 2019	Matichuk, Gerald	AMEC (WOOD) has completed the additional calculations and has submitted the information to Alberta Environment and Parks (AEP) for approval. Access Land Services Ltd. is meeting with the land owner to renew the "Offer to Purchase" land for Well PW17-15.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
February 27, 2019	Matichuk, Gerald	Tagish meet with SmithIron Earthworks to discuss grass seed mixes to be used on land reclamation (adjacent to the Outlet Ditch).
March 14, 2019	Matichuk, Gerald	SmithIron Earthworks has indicated that they would be on site within the next week to deliver crush gravel to each of the farm crossings on the Outlet Ditch.
March 28, 2019	Matichuk, Gerald	ATCO Gas has requested that the rip-rap be extended across the Atco Gas R/W just south of Twp. Rd. 422. Tagish will be on site March 28, 2019 to observe how the Outlet Ditch is working and to check if any stormwater is being trapped and not able to access the ditch.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
February 27, 2019	Matichuk, Gerald	Frontline Compression Services Inc. and HighLine Electrical Constructors Ltd. have been supplied with information related to the peak demand load for the Community Center (Jan 30 - Feb 28, 2019).
March 14, 2019	Matichuk, Gerald	HighLine Electrical Constructors Ltd. (general contractor), and Frontline Compression Services Inc. (stand by generator supplier) have submitted a budget estimate for consideration for the supply and installation of a standby generator at the Community Center.
March 28, 2019	Matichuk, Gerald	Council has approved the budget for the supply and installation of a standby generator. Tagish is scheduled to meet with the contractor on April 2, 2019 to finalize the HighLine Electrical Constructors Ltd. (general contractor), cost.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
March 14, 2019	Matichuk, Gerald	Tagish is working on preparing the Tender documents (Jan 30 - March 14, 2019).
March 28, 2019	Matichuk, Gerald	Tenders were available for pickup after March 21, 2018. A Pre-Tender site meeting is scheduled for March 28, and Tender closing on April 4, 2019.
Project: RBYM00137.00 RB137 - 2019 Utility Upgrades		
March 28, 2019	Matichuk, Gerald	Tagish is working with Publicworks staff to identify the hydrants and valves to be replaced. Tagish is preparing engineering drawings and tender documents.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.19 RB00 - 2019 General Engineering		
March 28, 2019	Matichuk, Gerald	No assignment this period (March 28 - April 11, 2019).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
March 14, 2019	Matichuk, Gerald	AMEC (WOOD) has completed the additional calculations and provided a letter of explaining how the calculation were completed. The information is being reviewed by Director of Publicworks and Tagish. All information will be submitted to Alberta Environment and Parks (AEP) for approval.
March 28, 2019	Matichuk, Gerald	AMEC (WOOD) has completed the additional calculations and has submitted the information to Alberta Environment and Parks (AEP) for approval. Access Land Services Ltd. is meeting with the land owner to renew the "Offer to Purchase" land for Well PW17-15.
April 11, 2019	Matichuk, Gerald	Waiting for response from Alberta Environment and Parks on the approval for Well PW17-15. AMEC (WOOD) has completed the additional calculations and has submitted the information to Alberta Environment and Parks (AEP) for approval.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
March 14, 2019	Matichuk, Gerald	SmithIron Earthworks has indicated that they would be on site within the next week to deliver crush gravel to each of the farm crossings on the Outlet Ditch.
March 28, 2019	Matichuk, Gerald	Contractor is waiting for the farm lands to dry up after spring run off. (No Change)
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
March 14, 2019	Matichuk, Gerald	HighLine Electrical Constructors Ltd. (general contractor), and Frontline Compression Services Inc. (stand by generator supplier) have submitted a budget estimate for consideration for the supply and installation of a standby generator at the Community Center.
March 28, 2019	Matichuk, Gerald	Council has approved the budget for the supply and installation of a standby generator. Tagish is scheduled to meet with the contractor on April 2, 2019 to finalize the HighLine Electrical Constructors Ltd. (general contractor), cost.
April 11, 2019	Matichuk, Gerald	Tagish is working with the Contractors to sign the Service Agreement contracts.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
March 14, 2019	Matichuk, Gerald	Tagish is working on preparing the Tender documents (Jan 30 - March 14, 2019).
March 28, 2019	Matichuk, Gerald	Tenders were available for pickup after March 21, 2018. A Pre-Tender site meeting is scheduled for March 28, and Tender closing on April 4, 2019.
April 11, 2019	Matichuk, Gerald	Four Bidders submitted tenders for the 2019 - Street Improvement project. Council awarded the contract to Border Paving Ltd. Tagish is preparing the contact for signing.
Project: RBYM00137.00 RB137 - 2019 Utility Upgrades		
March 28, 2019	Matichuk, Gerald	Tagish is working with Publicworks staff to identify the hydrants and valves to be replaced. Tagish is preparing engineering drawings and tender documents.
April 11, 2019	Matichuk, Gerald	Tagish is preparing Schedule of Quantities, engineering drawings and Request for Proposal (RFQ) documents. (RFQ) documents will be sent out to Contractors next week.
Project: RBYM00138.00 RB138 - 51st Street Engineering		
April 11, 2019	Solberg, Lloyd	Tagish is beginning to work on conceptual designs. Once we have came up with some preliminary/conceptual options, we will set up a meeting with the Town to discuss.



BOARD MEETING
Wednesday, February 20, 2019
9:00 am
Valley View Manor, Rimbey

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon P. McLauchlin R. Pankiw
P. Hall, CAO W. Sheppard, Recorder
ABSENT: S. Lyon D. MacPherson
GUEST: G. Berry, Berry Architecture

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 9:06 a.m.

2. ADOPTION OF AGENDA

R. Pankiw requested the addition of item 8.2 Road to the agenda.

MOVED by L. Curle that the Board meeting agenda be adopted with the addition. (RHF 19-02-01)

Carried

3. PRESENTATION - BERRY ARCHITECTURE

George Berry made a brief presentation to the Board on projects that Berry Architecture is currently working on with other management bodies in the province.

Assessment of the present housing helped highlight some of the issues for senior and affordable housing that is not being addressed or utilized to the best capacity in these communities.

G. Berry left the meeting at 9:59 a.m.

4. APPROVAL OF MINUTES

MOVED by R. Pankiw the Board accept the minutes of the January 16, 2019 Board meeting. (RHF 19-02-02)

Carried

5. FINANCIAL REPORTS

P. Hall provided an overview of the financial reports for the twelve months ending December 31, 2018 prior to the financial audit.

MOVED by P. McLauchlin that the Board accept the Statement of Financial Position for the twelve months ending December 31, 2018 as information. (RHF 19-02-03)

Carried

MOVED by L. Curle that the Board accept the Financial Statements for the twelve months ending December 31, 2018 as information. (RHF 19-02-04)

Carried

- MOVED by T. Dillon that the Board accept the Cash in Bank report as information. (RHF 19-02-05) Carried
- MOVED by R. Pankiw that the Board accept the Cheque Registers, Online and Pre-authorized Payment registers as presented. (RHF 19-02-06) Carried
- MOVED by P. McLauchlin that the Board accept the endowment account expenditures from October to December 2018 as presented. (RHF 19-02-07) Carried

6.	CAO REPORT
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P. Hall provided an overview of each facilities occupancy.

A Request for Proposal was submitted to Alberta Purchasing Connection for the makeup air units at Golden Leisure Lodge, and we have accepted the proposal from West Central Mechanical at \$159,000.

- MOVED by R. Pankiw that the Board accept P. McLauchlin's absence from the prior two Board meetings. (RHF 19-02-08) Carried
- MOVED by T. Dillon that the Board accept the CAO report as information. (RHF 19-02-09) Carried

7.	STANDING AGENDA ITEMS
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SAFETY

We are still waiting on the results of our COR audit.

HOUSING FIRST

Discussed as part of Berry Architecture presentation.

8.	NEW BUSINESS & CORRESPONDENCE
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CAPITAL BUDGET

P. Hall provided the 2019 Capital Budget and advised a capital plan for all buildings is being developed to augment all capital budgets moving forward.

- MOVED by L. Curle that the Board approve the 2019 Capital Budget as presented. (RHF 19-02-10) Carried

ROAD

R. Pankiw provided an overview for the Board.

9. NEXT MEETING

The next meeting is scheduled for March 25th at Legacy Place In Ponoka at 9:00 a.m.

MOVED by T. Dillon that the meeting adjourn at 10:30 am. (RHF 19-02-11)

Carried



Bryce Liddle, Board Chair

MAR 25/2019
Date Signed



Peter Hall, CAO

March 25/2019
Date Signed

Beatty Heritage House Society

March 4, 2019 Meeting

The meeting was called to order by Chairperson Teri Ormberg at 8:10 PM.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo
Nancy Adams Murray Ormberg
Bronwen Jones Annelise Wettstein
Judy Larmour Nancy Selent - BHH Society Member
Lana Curle - Rimbey Town Councillor

MINUTES of previous meeting (February 11, 2019) read by Florence. Adopted as read by Bron; seconded by Annelise. Carried.

CORRESPONDENCE: Letter from the Rimbey & District Volunteer Week Committee, inviting us to the Annual Volunteer Appreciation evening on April 10, 2019. Moved by Florence, seconded by Bron, that we send a cheque for \$25 to the Committee, to cover the cost for any members who might wish to attend.

TREASURER'S REPORT: Jackie reported that a profit of \$58.49 was made at the Jess Reimer/Jer Hamm concert on February 12. 28 guests attended the concert. Current Balance is \$28,698.53. Jackie moved the adoption of her report. Seconded by Annelise. Carried.

OLD BUSINESS:

HOME ROUTES CONCERT: Concert scheduled for March 13 - Nadine Landry and Sammy Lind.

DISPLAY SIGNS: Moved by Florence, seconded by Nancy, that we purchase a sign showing the Beatty Heritage House, to be displayed at BHH events held in the BHH and in other venues. Motion carried with one abstention. Bron, Judy, and Jackie will act on this Motion.

LATCH ON BACK DOOR: To solve the problem of the difficulty in locking the door, it was decided that a longer latch should replace the one currently in use.

PERIOD LIGHT - LIVING ROOM: Since the light fixture donated by Elaine Barberree cannot be hung, due to the structure of the ceiling and the nature of the fixture, Florence moved to deaccession the ceiling-mounted fixture, in accordance with our collection policy Section 10, with the acknowledgement and agreement of the donor, Elaine Barbaree; and offer it to Pas-Ka-Poo Historical Park. Seconded by Judy. Carried. Judy will contact the Park Curator, Cheryl Jones, re this decision.

SUMMER EMPLOYEE: Thanks to Judy, Sheldon, and Lana who interviewed six applicants for the advertised position. Alison Walker of Hoadley was hired.

EARTH DAY - APRIL 22, 2019 - Theme: "Protect Our Species". Thanks to Nancy who has been busy building bee houses in preparation for our Earth Day activities.

REQUEST FOR CONCERT: Denied, as concert would be on Mother's Day.

NEW BUSINESS:

REQUEST FOR BHH AS VENUE: By Lucie Heins, Assistant Curator at the Royal Alberta Museum, for documentation of heritage quilts (pre-1970) on April 4 and 5, 2019. Moved by Florence, seconded by Judy, that the rental fee be waived. Carried.

NEXT MEETING: Monday, April 1, 2019.

ADJOURNMENT: By Teri at 9:15 PM.

Minutes adopted at meeting April 1, 2019.

Florence Stemo Secretary

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
ANNUAL GENERAL MEETING MINUTES
March 28, 2019
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
B. Coulthard, Board Member
M. Josephison, Board Member
G. Rondeel, Board Member
F. Pilgrim, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
D. Noble, Board Member
R. Schaff, Board Member

REGRETS:

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 10:02 a.m.

2. APPROVAL OF AGENDA

AGM 19-03-01 MOTION: By: D. Noble: That the agenda is adopted as presented.

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. Elections

4.1 Chairperson

AGM 19-03-02 MOTION: By G. Rondeel: To nominate N. Hartford for the position of Rimbey FCSS/RCHHS Board Chairperson.

AGM 19-03-03 MOTION: By: B. Coulthard: That nominations for Board Chairperson cease.

CARRIED

N. Hartford was declared Rimbey FCSS/RCHHS Board Chairperson.

4.2 Vice Chairperson

AGM 19-03-04 MOTION: By M. Josephison: To nominate I. Steeves for the position of Rimbey FCSS/RCHHS Board Vice Chairperson.

AGM 19-03-05 MOTION: By B. Coulthard: That nominations for Board Vice Chairperson cease.

CARRIED

I. Steeves was declared Rimbey FCSS/RCHHS Board Vice Chairperson.

4.3 Finance Committee (current committee: N. Hartford, I. Steeves, M. Josephison and R. Schaff as an alternate)

AGM 19-03-06 MOTION: By D. Noble: To maintain the current members of the Finance Committee and current alternate members.

CARRIED

N. Hartford, I. Steeves, M. Josephison and R. Schaff as Alternate Finance Committee members are declared to sit on the Rimbey FCSS/RCHHS Finance Committee.

4.4 Quality Improvement/Risk Management Committee (current committee: N. Hartford, B. Coulthard, F. Pilgrim, M. Josephison, M. Siebold, B. Soderberg, P. Makofka and members at large, V. Schneider).

AGM 19-03-07 MOTION: By I. Steeves: To maintain the current members of the Quality Improvement/Risk Management Committee.

CARRIED

N. Hartford, B. Coulthard, F. Pilgrim, M. Josephison, M. Siebold, B. Soderberg, P. Makofka and members at large, V. Schneider, are declared to sit on the Quality Improvement/Risk Management Committee.

4.5 Workplace Health & Safety Committee (current committee is F. Pilgrim, L. Baker, N. Bauer, P. Makofka and K. Maconochie)

AGM 19-03-08 MOTION: By R. Schaff: To maintain the current members of the Workplace Health & Safety Committee.

CARRIED

F. Pilgrim, L. Baker, N. Bauer, P. Makofka and K. Maconochie are declared to sit on the Workplace Health & Safety Committee.

5. Appointment of FCSS Board Members to RCHHS Board

AGM 19-03-09 MOTION: By M. Josephison: That the FCSS Board Members be appointed to the RCHHS Board and continue to act as one Board.

CARRIED

6. RCHHS Annual Report for 2018

AGM 19-03-10 MOTION: By D. Noble: That the Rimbey FCSS/RCHHS Annual Report for 2018 be adopted as presented.

CARRIED

7. Appointment of Accountant

AGM 19-03-11 MOTION: By I. Steeves: That the accounting firm of BDO is appointed as the Agency's accountant for review of financials for 2019.

Seconded by: B. Coulthard

CARRIED

8. Financial Statements

AGM 19-03-12 MOTION: By F. Pilgrim: That the 2018 Financial Statements be adopted as presented, signed by the Chair and Vice Chair of the Board and forwarded to the proper authorities.

Seconded by: R. Schaff

CARRIED

10. Delegation: Casey Kooyman, Accountant. Joined the meeting at 10:02 a.m. and went over the Financial Statements for the year ended December 31, 2018 for Rimbey Community Home Help Services Association and Rimbey Food Bank. Casey left the meeting at 10:50 a.m.

11. ADJOURNMENT

19-03-13 MOTION: By: N. Hartford: That the RCHHS Annual General Meeting adjourns at 11:15 a.m.

CARRIED

10. BOARD SHARING TIME

N. Hartford, Chairperson

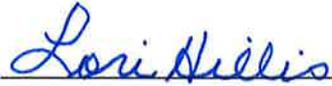
K. Maconochie, Recording Secretary



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	April 23, 2019
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer

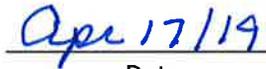


Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer



Date

Highlights

Date	Event	Details
Mar26-28/19	Mayor Caucus	Attended the Mayor Caucus in Edmonton With CAO Lori Hillis.
Apr 1/19	COP AGM	
Apr 9/19	Regular Council Meeting	See minutes.
Apr 10/19	Volunteer Appreciation Event	MC's the Volunteer Appreciated Event.
Apr 15-17/19	ASCHA Conference	Attended the ASCHA Conference in Edmonton.
Apr 23/19	Regular Council Meeting	See minutes
		Various meetings with ratepayers Cheque runs Commissionaire of Oathes

Rick Wm. Pankiw
Mayor



Highlights

Date	Event	Details of Event
19 Feb 2019	Blindman Youth Action Committee	Attend BYAC meeting. Discussed Finance, Building Maintenance, and Janitorial Services.
20 Feb 2019	Citizens on Patrol	I was unable to attend due to Birth of Grandson.
23 Feb 2019	Citizens on Patrol	Attended a telephone fan out meeting for COP.
26 Feb 2019	Town Council Meeting.	Attend Town Council Meeting. Please see minutes.
19 Feb 2019	Citizens on Patrol	Attend Citizens on Patrol Meeting. Please see minutes.
01 Mar 2019	Coffee With Council.	No residents attended.
07 Mar 2019	Disaster Services	Attended the Quarterly Disaster services meeting as the DDEM For the Town of Rimbey. Please see minutes.
08 Mar 2019	Coffee With Council.	Sherry Commers and Rose Cretny from the Rimbey and District Ag Board attended. Discussions regarding further events at the AG.
09 Mar 2019	Citizens on Patrol Training.	Attended seven-hour training provided by ACOPA.
09 Mar 2019	Citizens on Patrol	Attended COP meeting after training session.
12 Mar 2019	RIMBEY FCSS	Met with FCSS Board members and Darryl Carruthers to discuss Fire exit and updates for Rimbey Food Bank.
12 Mar 2019	Town Council Meeting	Attend Rimbey Town Council meeting. Please see minutes.
14 Mar 2019	Rimbey Town Council Budget Meeting	Attend Rimbey Town Council 2019 Budget meeting. Please see minutes.

COUNCILLOR'S REPORT- COUNCIL AGENDA MARCH 26, 2018

14 Mar 2019	Interagency Meeting	I was unable to attend due to doubled booked with Town Council 2019 Budget.
15 Mar 2019	Coffee with Council	Terry Von Hollen from Rimbey Lions Club attended. Discussion about Mat 2019 Town Cleanup. Walk about to look at some possible projects.
18 Mar 2019	Blindman Youth Action Committee	Discussed Volunteer Week, Coop Equity number, Garage sale, Financial.
22 Mar 2019	Coffee With Council	Resident attended. Discussion about snow removal, water, dog bylaw, cat bylaw, no back alleys, more energy efficient homes, natural front yards, water drainage, town's ten-year plan.
26 Mar 2019	Town Council	See minutes.
28 Mar 2019	FCSS Meeting and AGM	See minutes.

(

SUBMITTED:

J.W. Bill Coulthard)

26 Mar 2019



Highlights

Date	Event	Details
April 1	Drive around with Public Works	Drove around Rimbey with Rick Schmidt, Councillor Rondeel and Terry Von Hollen from the Lions to look at projects to be completed during 2 hours in May.
April 1	Beatty House	Regular meeting of Beatty House board.
April 4 and 5	Beatty House	Work with volunteers and the assistant curator of the Royal Museum of Alberta to document local heritage quilts.
April 8	Community development training	1 ½ hours of webinar training with instructor arranged through RhPAP committee
April 8	Beatty House	Regular meeting of this society.
April 9	Town Council	Regular meeting of Rimbey town council, see minutes
April 12	Coffee with council	Regular program at the Rimbey Library
April 15-17	ASHA conference	Attended conference at the River Cree with the Rimoka board
April 17	Rimbey Historical Society	Regular meeting of this board
April 19	Coffee with council	Regular meeting cancelled due to being Good Friday
April 23	Town Council	Regular meeting of Rimbey Town council.

Lana Curle
Councillor

Highlights

Date	Event	Details of Event
Mar 16/19	Library Event	
Mar 18/19	Blindman Youth Action Board Meeting	
Apr 10/19	Neighbourhood Place Board Meeting	
Apr 15/19	Library Board Meeting	

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	April 23, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Workers Compensation Board 9.2 MP Cheryl Gallant, (Renfrew-Nipissing-Pembroke)
Recommendation	Administration recommends Council accept the correspondence from the Workers Compensation Board and MP Cheryl Gallant (Renfrew-Nipissing-Pembroke), as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 17/19

Date



March 25, 2019

Dear Mayors, Reeves and Councillors:

RE: April 28 – National Day of Mourning

On April 28, we take a moment to remember the workers who were killed, injured or disabled at work.

In 2018, we lost 162 men and women to workplace injury or illness in Alberta.

To remember them, we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job, and a reminder that we need to work together to make workplaces safer.

We have also included a small vinyl sticker to provide a tangible reminder of the significance of April 28. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

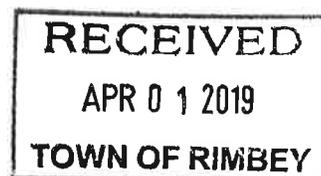
If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Communications & Legislative Relations at 780-498-8616 or dina.dasilva@wcb.ab.ca.

We will be lowering our flags to half-mast on April 28. We invite you to join us in marking this important day by doing the same.

Sincerely,

A handwritten signature in black ink that reads "Dayna Therien".

Dayna Therien
Director of Communications & Legislative Relations
WCB-Alberta



Encl.



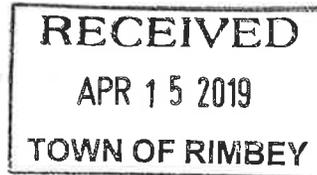
Cheryl Gallant

Member of Parliament
Renfrew-Nipissing-Pembroke
Member of Standing Committee on National Defence
Member of Standing Committee on Industry, Science and Technology



April 5th, 2019

Rimbey Township
Po Box 350 4938 - 50th Ave.
Rimbey, Alberta
T0C 2J0



Dear Rimbey Township,

This letter is to alert you to Bill C-68, another piece of interventionist federal legislation that will have a negative impact on your municipality, and on the property rights of your ratepayers.

Bill C-68, which is currently before the Senate, reverses changes to the Fisheries Act – changes which municipalities similar to yours requested our previous Conservative government to make.

Specifically, we amended the "HADD" provisions of the Act, (Harmful Alteration Disruption or Destruction of fish habitat).

One of the most significant problems identified by municipalities about the HADD provision was its broad application and restrictive nature, which ended up costing property taxpayers thousands of dollars, with no real or apparent benefit to the environment.

Municipalities which needed to install culverts or other flood mitigation work were in too many cases faced with negative enforcement after work was completed, with inconsistent guidance when they sought direction for compliance.

In addition to repealing our amendments, the current Federal Government has expanded the definition of "habitat," and added a new concept to the Act, "water flow."

By explicitly adding in the concept of water flow, which was not in the old legislation, the scope of offences municipalities can be charged with, have been greatly expanded.

Worst of all, rather than specifically listing what is and is not an offence under this legislation, including fines or jail, this power has been handed over to the unelected technocrats, to determine by regulation, what the penalties for non-compliance will be, after they have determined what is non-compliance.

As the longest consecutive serving Conservative MP in Ontario, representing a predominantly rural riding, I am very aware of the challenges rural and small-town municipalities have faced dealing with the Federal government.

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Toll Free: 1-866-295-7165
Website: www.cherylgallant.com

All municipalities should be demanding the Federal Government provide regulatory certainty before this legislation is passed into law.

Clear regulatory certainty is necessary to prevent the return of conflicted interpretations, and inconsistencies in enforcement of the Fisheries Act which happened in the past.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl Gallant". The signature is written in black ink and is positioned below the word "Sincerely,".

Cheryl Gallant, M.P.
Renfrew—Nipissing—Pembroke
CG:mm