

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, AUGUST 25, 2020 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
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5.	<b>Delegations - None</b>	
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10.	<b>Open Forum</b> ( <u>Bylaw 939/18– Council Procedural Bylaw Part XXI 1.</u> The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>Closed Session</b>	
12.	<b>Adjournment</b>	



REQUEST FOR DECISION

<b>Council Agenda Item</b>	3.0
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Minutes
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	3.1 Minutes of Special Council Meeting July 27, 2020 3.2 Minutes of Regular Council Meeting July 28, 2020 3.3 Minutes of Special Council Meeting August 6, 2020
<b>Recommendation</b>	Motion by Council to accept the Minutes of the Special Council Meeting of July 27, 2020, as presented.  Motion by Council to accept the Minutes of the Regular Council Meeting of July 28, 2020, as presented.  Motion by Council to accept the Minutes of the Special Council Meeting of August 6, 2020, as presented.
<b>Prepared By:</b>	
	<u>Lori Hillis</u> <u>August 20, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer
<b>Endorsed By:</b>	
	<u>Lori Hillis</u> <u>August 20, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON MONDAY, JULY 27, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

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1. Call to Order Mayor Pankiw called the meeting to order at 3:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson (via phone)  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Recording Secretary – Kathy Blakely

2. Adoption of Agenda 2.1 July 27, 2020 Special Council Meeting Agenda

Motion 154/20

Moved by Councillor Curle to accept the Agenda for the July 27, 2020 Special Council Meeting, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

3. Closed Session 3.1 FOIP Section 27(1)(a) Privileged Information – Legal – Evergreen Estates Local Improvement Petition

Motion 155/20

Moved by Councillor Coulthard the Special Council Meeting go into a closed session at 3:01 pm, pursuant to FOIP Section 27 (1)(a) Privileged Information – Legal – Evergreen Estates Local Improvement Petition with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support and Recording Secretary Kathy Blakely as Administrative Support.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 156/19

Moved by Councillor Coulthard the Special Council Meeting reverts back to an open meeting at 3:26 pm.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 157/20

Moved by Councillor Coulthard to have Brownlee prepare a legal opinion on the validity of the Evergreen Estates Local Improvement Petition.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Adjournment      Adjournment

Motion 158/20

Moved by Councillor Rondeel to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 3:26 pm.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, JULY 28, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Public Works – Rick Schmidt  
Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Public:  
John Hull – Rimbey Municipal Library Delegation  
Jean Keetch – Rimbey Municipal Library Board Delegation  
6 members of the public

2. Adoption of Agenda

2.1 July 28, 2020 Agenda

Motion 159/20

Moved by Councillor Coulthard to accept the Agenda for the July 28, 2020 Regular Council Meeting, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting June 23, 2020

Motion 160/20

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of June 23, 2020, as presented.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

## 5. Delegations

5.1 Rimbey Municipal Library Expansion – John HullMotion 161/20

Moved by Councillor Curle to formally support the proposed addition to the entire north side of the Town Administration Building and enter into a formal agreement of understanding between the Rimbey Municipal Library Board and the Town of Rimbey regarding the proposed addition.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Jean Keetch, John Hull and 2 members of the public departed the Council Meeting at 5:10 pm.

## 6. Bylaws

6.1 970/20 Bylaw Committee BylawMotion 162/20

Moved by Councillor Payson to give first reading to 970/20 Bylaw Committee Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 163/20

Moved by Councillor Curle to give second reading to 970/20 Bylaw Committee Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 164/20

Moved by Councillor Coulthard to unanimously consider third and final reading to 970/20 Bylaw Committee Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 165/20

Moved by Councillor Rondeel to give third and final reading to 970/20 Bylaw Committee Bylaw.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 166/20

Moved by Mayor Pankiw to appoint Councillor Rondeel and Councillor Curle to the Bylaw Committee until the Organizational Meeting in October 2020.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7. New and  
Unfinished  
Business

7.1 Rimbey Minor Soccer AssociationMotion 167/20

Moved by Councillor Coulthard to move the replacement of the NH 6030 mower ahead from 2022 to 2021, push the replacement of the 2009 Chev Regular Cab from 2021 to 2022 and donate the 2011 NH mower to the Rimbey Minor Soccer Association.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 168/20

Moved by Mayor Pankiw to have Administration draft an agreement by the end of September 2020 with the Slo-pitch Association to formalize the maintenance of the ball diamonds.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Evergreen Estates Walking TrailMotion 169/20

Moved by Councillor Coulthard to accept the information provided to Mayor Pankiw from the Rimbey Lions Club as presented, which advised the Town of Rimbey, the Rimbey Lions Club will pay all costs of the Evergreen Walking Trail, as per a carried motion from their General Special/Emergency Meeting held on July 27, 2020.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Request for Compensation of Service Replacement – Will WeeninkMotion 170/20

Moved by Mayor Pankiw to table further discussion regarding the request for compensation of service replacement to the August 25, 2020 Regular Meeting of Council to allow time to receive copies of the actual invoices to determine costs of reimbursement.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

1 member of the public departed the meeting at 5:40 pm.

7.4 Evergreen Estates Local ImprovementMotion 171/20

Moved by Mayor Pankiw to table further discussion regarding the Evergreen Estates Local Improvement until the legal opinion from Brownlee is received regarding the validity of the Evergreen Estates Local Improvement Petition.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

2 members of the public departed the meeting at 5:53 pm.



7.5 Cast-A-Waste Inc.Motion 172/20

Moved by Mayor Pankiw to have administration to investigate different options for garbage, recycle and composting and bring back to Council in the fall of 2020.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report

Motion 173/20

Moved by Councillor Curle to accept the department reports, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED???

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Historical Society Board Meeting Minutes of January 22, February 6, April 22, May 20, and June 17, 2020
- 8.2.2 Rimbey FCSS/RCHHS Board Meeting Minutes of May 21, 2020
- 8.2.3 Rimoka Housing Foundation Board Meeting Minutes of February 19, March 25, April 22, and May 20, 2020
- 8.2.4 Tagish Engineering Project Status Update to June 24, 2020
- 8.2.5 Beatty Heritage House Society Board Meeting Minutes of June 9, 2020

Motion 174/20

Moved by Councillor Coulthard to accept the Rimbey Historical Society Board Meeting Minutes of January 22, February 6, April 22, May 20, and June 17, 2020, Rimbey FCSS/RCHHS Board Meeting Minutes of May 21, 2020, Rimoka Housing Foundation Board Meeting Minutes of February 19, March 25, April 22, and May 20, 2020, Tagish Engineering Project Status Update to June 24, and the Beatty Heritage House Society Board Meeting Minutes of June 9, 2020, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 175/20

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

- 9. Correspondence 9.1 Correspondence - None
- 10. Open Forum 10.1 Open Forum
- 11. Closed Session 11.1 Closed Session - None
- 12. Adjournment 12.1 Adjournment

Motion 176/20

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:30 pm.

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MAYOR RICK PANKIW

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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON THURSDAY AUGUST 6, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 4:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Recording Secretary – Karen Dawn

2. Adoption of Agenda 2.1 August 6, 2020 Special Council Meeting Agenda

Motion 177/20

Moved by Councillor Coulthard to accept the Agenda for the August 6, 2020 Special Council Meeting, as presented.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

3. Closed Session 3.1 FOIP Section 27(1)(a) Privileged Information – Legal – Evergreen Estates Local Improvement Petition

Motion 178/20

Moved by Councillor Curle the Special Council Meeting go into closed session at 4:04 pm, pursuant to FOIP Section 27 (1)(a) Privileged Information – Legal – Evergreen Estates Local Improvement Petition with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support and Recording Secretary Karen Dawn as Administrative Support.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

Motion 179/20

Moved by Councillor Coulthard the Special Council Meeting reverts back to an open meeting at 4:30 pm.

In Favor Opposed  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

CARRIED

4. New and Unfinished Business

4.1 Declaration of Sufficiency of Petition

Motion 180/20

Moved by Councillor Curle to accept the review and findings of the Declaration on Sufficiency of Petition re: Evergreen Estates Local Improvement as presented.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

4.2 Council Initiated Local Improvement

Motion 181/20

Moved by Councillor Rondeel to instruct Administration to prepare a Council initiated Local Improvement Plan for the paving of the Evergreen Estates subdivision.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

5. Adjournment

Adjournment

Motion 182/20

Moved by Councillor Rondeel to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 4:37 pm.

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MAYOR RICK PANKIW

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CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council   Agenda Item</b>	7.1
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Request for Compensation of Service Replacement – Will Weenink
<b>For Public Agenda</b>	Public information
<b>Background</b>	<p>On July 20, 2020, Mr. Weenink requested the Town of Rimbey pay for the replacement of the sanitary service for 5102 51 Street.</p> <p>On July 28, 2020 Council passed the following motion:</p> <p><i><u>Motion 170/20</u></i></p> <p><i>Moved by Mayor Pankiw to table further discussion regarding the request for compensation of service replacement to the August 25, 2020 Regular Meeting of Council to allow time to receive copies of the actual invoices to determine costs of reimbursement.</i></p> <p><i><u>In Favor</u></i> <span style="float: right;"><i><u>Opposed</u></i></span></p> <p><i>Mayor Pankiw</i> <i>Councillor Coulthard</i> <i>Councillor Curle</i> <i>Councillor Payson</i> <i>Councillor Rondeel</i></p> <p style="text-align: right;"><i>CARRIED</i></p>
<b>Discussion</b>	<p>In accordance with Motion 170/20, Mr. Weenink submitted:</p> <ol style="list-style-type: none"><li>1. An additional letter detailing the request for payment for the portion of services up to the property line;</li><li>2. A picture from the contractor showing the damaged wastewater line</li></ol>



3. The invoice from Thompson Ditching who conducted the repair. The invoice details the costs associated with the replacement of the second service. The total cost was \$4995.00 + GST.

Upon review of the documentation submitted, the Director of Public Works indicated that the line in the photo did appear to need replacement and the costs are within reason.

As per Town of Rimbey policy 3207 *"The Town of Rimbey will be responsible for repairs outside the property line."*

In view of the additional information submitted by Mr. Weenink, Administration recommends the Town of Rimbey pay 100% of the cost to replace the existing sanitary line from the property line to the sanitary main.

**Attachment**

Information submitted by Mr. Weenink  
Policy 3207 Blockages and Breaks on Water and Sewer Lines

**Recommendation**

Council approve payment of \$4,995 + GST to 1182211 Alberta Ltd. for the cost of replacement of the existing sanitary line at 5102 51 Street.

**Prepared By:**

  
 \_\_\_\_\_  
 Elizabeth Armitage, MEdes, MCIP, RPP  
 Planning & Development Officer

\_\_\_\_\_  
 August 18, 2020  
 Date



TOWN OF RIMBEY REQUEST FOR DECISION

**Endorsed By:**

*Lori Hillis*  
Lori Hillis, CPA, CA  
Chief Administrative Officer

August 18, 2020  
Date

1182211 Alberta Ltd  
PO Box 1667  
Rimbey, Alberta T0C 2J0  
403-843-6867

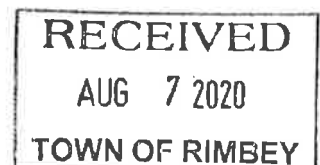
Dear Town of Rimbey Council:

I am writing to ask the town to pay for the service replacement on 5102 51<sup>ave</sup>. When we installed the new service to the west half of the duplex, we also had to hook up the existing service from the property line to the east side of the duplex. The contractor doing the work informed me that the existing service looked to be plugged. At that time, I was unaware that the town was responsible for the services up to the property line, so I told him to go ahead with replacement of the line. He did take a picture of the line with wastewater sitting in the old clay pipe which I have attached for your viewing. They replaced the line and had town foreman Rick Schmidt come and inspect before it was covered over.

I have enclosed a copy of the invoice from Thompson Ditching which shows the portion of the services for the existing service line replacement which when totaled up come to \$4995 plus gst. Please forward payment to 1182211 Alberta Ltd for the services which match the invoice from Thompson as I have already paid the full invoice for services rendered.

Regards,

Will Weenink









## Town of Rimbey Policy Manual

Title: Blockages & Breaks on Water & Sewer Lines	Policy No: 3207		
Date Approved: January 23, 2017	Resolution No: 028/17		
Date Effective: January 23, 2017			
Purpose:	To provide guidelines for repair of service lines.		
<p><b>Policy Statement:</b></p> <ol style="list-style-type: none"> <li>1. With the exception of the circumstances noted in Clause #2, the property line will be the prime determinant in assigning financial responsibility for the repair of water &amp; sewer service lines.</li> <li>2. When it appears that a sewer line has been blocked due to improper substances being put in the sewer line, notwithstanding the location of the blockage, the Chief Administrative Officer may deem that the property owner must be responsible for all or part of the repair.</li> <li>3. Should there be any dispute regarding these matters, a video camera inspection may be done at the property owner's expense. If the problem is identified by the municipality as a municipal problem, then the Town of Rimbey will pay the cost of the camera inspection.</li> <li>4. Owners of property shall be responsible for <u>all</u> repairs inside the property line.</li> <li>5. The Town of Rimbey will be responsible for repairs outside the property line.</li> </ol> <p>"Property line" shall mean the line determined by plan of survey. If the matter does not warrant the cost of a surveyor, and there is no certificate of survey, the Town and the property owner may establish and estimate a mutually agreeable location for the property line.</p>			
Initial Policy Date:	October 23, 1991	Resolution No:	752/91
Revision Date:	June 13, 2006	Resolution No.	179/06
Revision Date:	January 23, 2017	Resolution No.	028/17

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Temporary sign – Canadian Blood Services
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>The Development Authority and Erin de Kleer with Canadian Blood Services began discussing the possibility of the Canadian Blood Services locating a temporary sign in the Town of Rimbey in early August, 2020.</p> <p>After discussing multiple potential high visibility sites, on August 11, 2020, Erin de Kleer with Canadian Blood Services submitted a request to locate a temporary freestanding sign on Town owned property to advertise the November 2, 2020 donation event to be held at the Rimbey Community Centre. The request is for the sign to be displayed from 2020-10-02 to 2020-11-02.</p>
<b>Discussion</b>	<p>In the letter Ms. De Kleer indicated that “the sign will be erected by a third-party company (SignGuru) and measure 8ft (2.4m) wide by 4ft (1.2m) tall, with a stand of 2ft (0.6m) above grade. The square footage of the sign would measure 32 square feet. It would require no illumination. We are asking that the sign be placed at the intersection of 50 Avenue, and Highway AB 20, south of Buist Motor Products and north of Range Road 23.”</p> <p>Land Use Bylaw 917/16 specifies the following relevant clauses:</p> <p><i>11.5(2) No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.</i></p> <p><i>11.7(7) No person shall erect or place a sign so that it would be considered, in the opinion of the Development Authority, to be a traffic hazard or an obstruction to the vision of persons driving motor vehicles.</i></p> <p style="padding-left: 40px;"><i>(a) Billboard signs, electronic signs, dynamic signs and rotating signs which are visible from Highway 20, Highway 20A and Highway 53, but located outside of the Highway Right-Of-Way, shall be circulated to Alberta Transportation for comment.</i></p> <p><i>11.7(8) Notwithstanding section 11.7(7) the Development Authority may not approve any signs located within an Alberta Transportation Highway Right-Of-Way without written approval from Alberta Transportation.</i></p> <p>Should Council pass a motion granting use of the land as per Land Use Bylaw 917/16 clause 11.5(2) the Development Authority will require a development permit</p>

	<p>application be submitted by the applicant. The Development Authority will circulate the Development Permit Application to Alberta Transportation for comment. As part of the development Permit approval conditions the applicant will be required to ensure the sign is located outside of the Highway Right-Of-Way.</p> <p>Additionally, Ms. De Kleer has requested the \$70.00 development permit fee be waived.</p>
<p><b>Relevant Policy/Legislation</b></p>	<p>Land Use Bylaw 917/16</p>
<p><b>Options/Consequences</b></p>	<p>In regards to the sign location Council may choose to:</p> <ol style="list-style-type: none"> <li>1. Permit the temporary sign at the proposed location of the intersection of 50 Avenue, and Highway AB 20. The sign must be located on the Town of Rimbey lands outside of the Alberta Transportation's Highway Right-Of-Way.</li> <li>2. Not permit the temporary sign at the proposed location of the intersection of 50 Avenue, and Highway AB 20.</li> </ol> <p>In regards to the request to waive the \$70 development permit fee Council may choose to:</p> <ol style="list-style-type: none"> <li>1. Waive the entire \$70 fee</li> <li>2. Waive a portion of the \$70 fee</li> <li>3. Not waive the fee</li> </ol>
<p><b>Financial Implications</b></p>	<p>Waiving the development permit fee will result in a loss of revenue up to \$70.</p>
<p><b>Attachments</b></p>	<ol style="list-style-type: none"> <li>1. Canadian Blood Services Letter</li> <li>2. Image showing approximate location of sign</li> <li>3. Image of the proposed sign with dimensions</li> </ol>
<p><b>Recommendation</b></p>	<p>Council to determine if they will allow a temporary sign to be placed on Town owned land from October 2, 2020 to November 2, 2020.</p> <p>Council to determine if they will waive the fee development permit fee of \$70.</p>

Prepared By:

  
 \_\_\_\_\_  
 Elizabeth Armitage, MEdes, MCIP, RPP  
 Planning & Development Officer

\_\_\_\_\_  
 August 18, 2020  
 Date



REQUEST FOR DECISION

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

August 18, 2020

Date

Erin de Kleer  
Canadian Blood Services  
5020 68 Street #5  
Red Deer, AB T4N 7B4

August 11, 2020

Rimbey Town Council  
4938 50th Avenue  
Rimbey, AB T0C 2J0

Dear Mayor and Members of Town Council:

I am writing to request a temporary freestanding signage permit to be issued by the Town of Rimbey, to be erected on public property from 2020-10-02 to 2020-11-02.

Canadian Blood Services would like to place a temporary freestanding sign promoting our upcoming blood donation event at the Rimbey Community Centre, on November 2, 2020 from 15:30 - 19:30. There are still 91 open appointment slots to be filled as of August 11, and filling these slots are critical to meeting local patient demand.

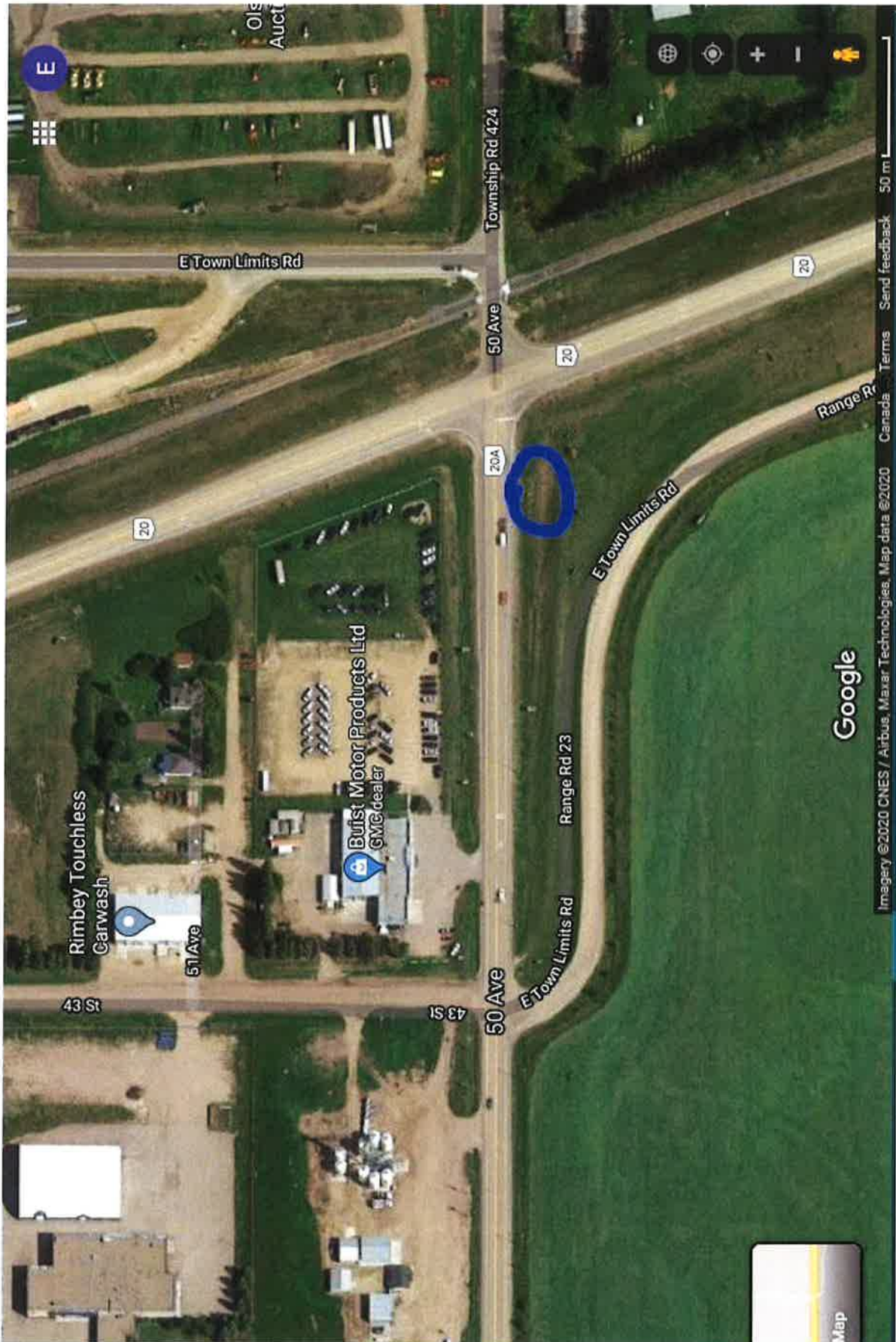
The sign will be erected by a third-party company (SignGuru) and measure 8ft (2.4m) wide by 4ft (1.2m) tall, with a stand of 2ft (0.6m) above grade. The square footage of the sign would measure 32 square feet. It would require no illumination. We are asking that the sign be placed at the intersection of 50 Avenue, and Highway AB 20, south of Buist Motor Products and north of Range Road 23. I have attached all relevant documents for your review, including location suggestion, as well as proposed signage design.

I would also request that the \$70.00 permit fee be waived, given the nature of the event.

Please do not hesitate to contact me with any questions or concerns that you may have. I look forward to hearing from you.

Sincerely,

Erin de Kleer  
Coord - Event  
C 403-848-0015  
[erin.dekleer@blood.ca](mailto:erin.dekleer@blood.ca)



8ft (2.4m)

# Blood donors needed.

Book ahead. Book now.

Rimbey Community Centre

Monday, November 2, 2020

3:30 p.m to 7:30 p.m



Canadian  
Blood  
Services  
BLOOD  
PLASMA  
STEM CELLS  
ORGANS  
& TISSUES

Book now at [blood.ca](http://blood.ca)

4ft (1.2m)

2ft (0.6m)



<b>Council Agenda Item</b>	7.3										
<b>Council Meeting Date</b>	August 25, 2020										
<b>Subject</b>	Rimbey Nursery School										
<b>For Public Agenda</b>	Public Information										
<b>Background</b>	The Rimbey Nursery School has a lease agreement with the Town of Rimbey for use of space in the Peter Lougheed Community Centre.										
<b>Discussion</b>	<p>Administration has received correspondence from the Rimbey Nursery School requesting a price reduction as they have had to close their program in mid-March due to Covid 19, and may not be reopening their program until February of 2021 and perhaps not until the fall of 2021.</p> <p>As per the lease agreement their annual rental is as follows:</p> <p><b>RENTAL</b></p> <p>4. The Nursery School will pay to the Town the lease fees sums as follows:</p> <table data-bbox="760 997 1182 1176"> <tr> <td>2020</td> <td>\$3,343.36 plus GST</td> </tr> <tr> <td>2021</td> <td>\$3,443.66 plus GST</td> </tr> <tr> <td>2022</td> <td>\$3,546.97 plus GST</td> </tr> <tr> <td>2023</td> <td>\$3,653.38 plus GST</td> </tr> <tr> <td>2024</td> <td>\$3,762.99 plus GST</td> </tr> </table> <p>This represents an annual increase of 3% over the amount of the previous year's leaser fee. Lease fees must be paid no later than Sept. 30<sup>th</sup> of each year for the term of this Agreement. The lease fee includes the payment of all utilities.</p> <p>As the nursery school only used the space for 3 months of the year, Administration would recommend payment of 3/12ths of the annual rent. This amounts to \$835.84 plus GST.</p>	2020	\$3,343.36 plus GST	2021	\$3,443.66 plus GST	2022	\$3,546.97 plus GST	2023	\$3,653.38 plus GST	2024	\$3,762.99 plus GST
2020	\$3,343.36 plus GST										
2021	\$3,443.66 plus GST										
2022	\$3,546.97 plus GST										
2023	\$3,653.38 plus GST										
2024	\$3,762.99 plus GST										
<b>Financial Implications</b>	Loss of \$2,507.52 revenue										
<b>Attachments</b>	Letter from Rimbey Nursery School										
<b>Recommendation</b>	Council to reduce the Rimbey Nursery School annual lease payment from \$3,343.36 plus GST (12 months) to \$835.84 plus GST (3 months) for the 2020 year, due to the Covid 19 circumstances.										



REQUEST FOR DECISION

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Aug 18/2020

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Aug 18/2020

Date

August 6, 2020



To: Town of Rimbey

I am writing this letter on behalf of the board of the Rimbey Nursery School.

As you know, we had to end our Nursery School program in mid March this year due to the closing of schools and the community centre as regulated by the government.

Unfortunately, due to the Covid regulations and guidelines that have been put forth by the government for this fall, we have made the hard decision to postpone our reopening. We are hoping to look at starting again in February but may not be able to open until next fall.

Because we are a non profit organization, we run on a pretty limited budget. Due to these closures we will only have used our classroom for three months in 2020 and depending on what happens this winter, we may not use it until the fall of 2021.

Due to these unforeseen circumstances, we are asking if the town would consider a price reduction on our lease for this year. We would really appreciate your consideration in this matter and look forward to hearing from you,

Thank you

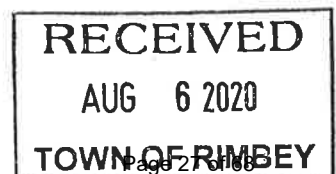
Contact information: Donna Regnier – 403-843-3447 or 403-704-9189

Or

Rimbey Nursery School

Box 778 Rimbey AB T0C 2J0

Email: [rimbeynuserschool@gmail.com](mailto:rimbeynuserschool@gmail.com)



<b>Council Agenda Item</b>	7.4														
<b>Council Meeting Date</b>	August 25, 2020														
<b>Subject</b>	Evergreen Estates Local Improvement – Road Widths														
<b>For Public Agenda</b>	Public information														
<b>Background</b>	<p>On June 23, 2020 Administration received a petition requesting pavement within the Evergreen Estates subdivision. A review of the development agreement registered on the titles of all properties notes that paving will be done by local improvement tax whereby the Town will complete the local improvement and a local improvement tax will be imposed on the affected properties with repayment over time.</p> <p>Tagish Engineering completed onsite testing to help determine gravel depths and road widths. Tagish submitted initial cost estimates using the road widths stated in the development agreement and subsequent amended development agreement. Since providing the initial estimates a meeting with Administration, Tagish and Mr. Anderson was held to get further background information. Cost estimates have been revised based on additional information provided by Mr. Anderson.</p>														
<b>Discussion</b>	<p>Attached is a summary report provided by Tagish Engineering regarding two options for consideration by Council. Option 1 requires additional base work to widen the roads to the agreed widths in the development agreement. Option 2 considers narrower road widths for this development as the lots are very large with room for parking within each lot. In this option, no on-street parking will be allowed.</p> <p>The preliminary cost estimates presented provide two options:</p> <table border="1" data-bbox="480 1249 1247 1512"> <thead> <tr> <th colspan="2"><b>Option 1 – With Road Widening</b></th> </tr> <tr> <th><b>Road</b></th> <th><b>Road Width</b></th> </tr> </thead> <tbody> <tr> <td>61 Avenue Collector (east of 52 Street)</td> <td>10m</td> </tr> <tr> <td>61 Avenue Collector (west of 52 Street)</td> <td>10m</td> </tr> <tr> <td>53 Street local</td> <td>8m</td> </tr> <tr> <td>52 Street collector</td> <td>10m</td> </tr> <tr> <td>County Collector (east of 52 street)</td> <td>10m</td> </tr> </tbody> </table> <p>The total estimated cost of option 1 is \$963,728.70</p>	<b>Option 1 – With Road Widening</b>		<b>Road</b>	<b>Road Width</b>	61 Avenue Collector (east of 52 Street)	10m	61 Avenue Collector (west of 52 Street)	10m	53 Street local	8m	52 Street collector	10m	County Collector (east of 52 street)	10m
<b>Option 1 – With Road Widening</b>															
<b>Road</b>	<b>Road Width</b>														
61 Avenue Collector (east of 52 Street)	10m														
61 Avenue Collector (west of 52 Street)	10m														
53 Street local	8m														
52 Street collector	10m														
County Collector (east of 52 street)	10m														



TOWN OF RIMBEY REQUEST FOR DECISION


Option 2 – Without Road Widening	
Road	Road Width
61 Avenue Collector (east of 52 Street)	9m
61 Avenue Collector (west of 52 Street)	9m
53 Street local	7.5m
52 Street collector	9m
County Collector (east of 52 street)	9m

The total estimated cost of option 2 is \$729,823.60.

**Attachment** Evergreen Estates Preliminary Cost Estimates


**Recommendation** Council approve road widths for 61 Ave east of 52 Street, 61 Ave west of 52 Street (Westview Drive), 52 Street and Twp 425 (County Road) to 9.0m top of asphalt width and road width for 53 Street (Evergreen Close) to 7.5m top width.

**Prepared By:**

  
 \_\_\_\_\_  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

August 19, 2020  
 \_\_\_\_\_  
 Date

**Endorsed By:**

  
 \_\_\_\_\_  
 Lori Hillis, CPA, CA  
 Chief Administrative Officer

August 19, 2020  
 \_\_\_\_\_  
 Date

July 22, 2020

File# RB00  
Sent By: MailTown of Rimbey  
Box 350  
Rimbey, Alberta  
T0C 2J0**ATTENTION: Lori Hillis, CAO**

Dear Madam;

**RE: Evergreen Estates Road Upgrade**

As requested, Tagish Engineering has completed two revised preliminary estimates to get the roads related to the Evergreen Estates subdivision upgraded to an asphaltic concrete surface. Tagish completed the first submission to the Town in June and since that time we have met with the Town and Carey Anderson to get further background and information used to revise these estimates. It is understood that cost is important on all projects but especially vital as this project is being considered for local improvement and therefore the product needs to meet the financial expectations of the lot owners in order for the project to proceed. We were also able to gain further information from Mr. Anderson about the gravel road construction which helped estimate existing quantities.

There are two revised estimates which are both lower in cost than the June preliminary estimate. When reviewing the attached estimates there are several major points that should be highlighted.

1. In both estimates the driveways are not being paved instead this would be left to individual lot owners. This lowers the cost of the project, and for lots that are not developed it leaves flexibility in driveway location and sizing.
2. In the estimate labelled "No Road Widening", the road widths for 61<sup>st</sup> Ave, 52<sup>nd</sup> St, and Twp 425 have been revised to 9.0m top of asphalt width. 53<sup>rd</sup> Street has been revised to a 7.5m top width. This aligns much better with the existing gravel base and will not require loss of existing road structure for widening. (Further discussion on road widths in the paragraph below)
3. In both estimates the amount of crushed gravel has been reduced from the previous estimate. The developer was able to provide a cost summary and pictures to help estimate the existing gravel base. Upon further review a layer of gravel was worked into the subgrade initially that made judging the depth in the recent tesholes more difficult. As mentioned in point 2, more of the existing gravel base will stay in place as a result of the modified road widths.

As part of these estimates new road widths are being proposed for the Town's consideration and approval. Tagish Engineering has provided figures from Red Deer County's design standards for similar road widths to help understand the standard they are based on. The main consideration is by reducing the road width there is less room for on street parking. This subdivision has rural cross section roads and very large lots in both the residential and commercial areas and therefore parking can be satisfactory accommodated within the lots themselves, for this reason Tagish feels the narrower road width may be an appropriate selection for the nature of this development.

When considering both estimates Tagish believes they are within general conformance to the intent of the local improvement especially the "No Road Widening" option and therefore the full cost would be applicable to the local improvement.

In summary, the "No Road Widening" option may be a win/win scenario for all parties in considering that the overall local improvement cost has been reduced by acknowledging the fact that the subdivision is of rural design; thus allowing for a narrower road, with the realization that "No Parking" on the roadway would be implemented. If the Town can confirm which option, they prefer than either estimate can be used to initiate the local improvement bylaw process facilitated by others. Tagish would request confirmation of which option is selected and what timelines need to be met for tendering and construction. If upon review of the above information you have any questions or concerns, please contact me.

Yours truly,  
**TAGISH ENGINEERING LTD.**



Greg Smith, P.Eng.  
Principal Engineer

Attach (Cost Estimates(2), Road Cross Sections)

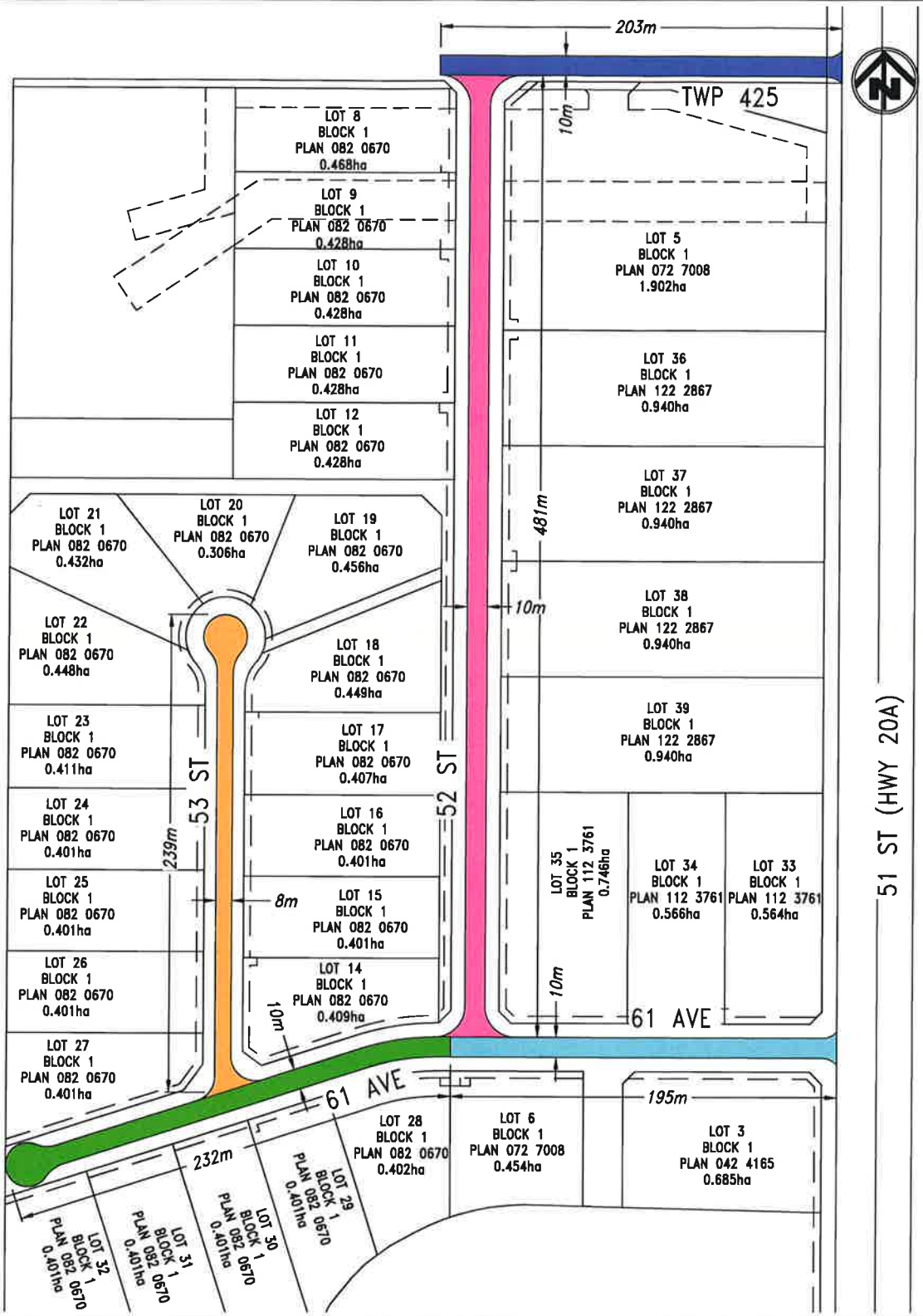
RB00\_LH01\_Evergreen Local Improv\_21July2020.docx

**LEGEND:**

- SCHEDULE A
- SCHEDULE B
- SCHEDULE C
- SCHEDULE D
- SCHEDULE E

**NOTE:**

\* DRIVEWAY PAVED TO PROPERTY LINE ARE INCLUDED IN SCHEDULES



<p>PROJECT</p> <p style="text-align: center;"><b>EVERGREEN ESTATES</b></p>	<p>TITLE</p> <p style="text-align: center;">SITE PLAN</p>				
<p style="font-size: 8px; margin-top: 5px;">#104, 230 LAKE STREET   RED DEER COUNTY AB T4E 1B9 403.348.7710   www.tagish-engineering.com</p>	<p>CLIENT</p> <p style="text-align: center;">TOWN OF RIMBEY</p>				<p>SHEET</p> <p style="text-align: center;">FIG 1</p>
	<p>SCALE</p> <p style="text-align: center;">1:3,000</p>	<p>DATE</p> <p style="text-align: center;">24/06/2020</p>	<p>DRAWN</p> <p style="text-align: center;">AW</p>	<p>DESIGN</p> <p style="text-align: center;">LS</p>	<p>APPRVD</p> <p style="text-align: center;">LS</p>



**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE A - 61 AVENUE COLLECTOR (EAST OF 52 STREET) - BASE &amp; PAVE - 9m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$3,500.00	\$3,500.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Sawcut, remove and dispose of existing ACP (all depths)	lin.m.	26	\$30.00	\$780.00
5	Cold mill existing asphalt to tie in to proposed asphalt (0-50mm depth)	sq.m.	52	\$50.00	\$2,600.00
6	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	760	\$30.00	\$22,800.00
7	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	50	\$32.00	\$1,600.00
8	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	480	\$110.00	\$52,800.00
9	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	300	\$6.00	\$1,800.00
<b>SCHEDULE A - BASE &amp; PAVE SUBTOTAL</b>					<b>\$88,880.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$8,888.00</b>
<b>SUBTOTAL</b>					<b>\$97,768.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$9,776.80</b>
<b>SCHEDULE A - TOTAL</b>					<b>\$107,544.80</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE B - 61 AVENUE COLLECTOR (WEST OF 52 STREET) - BASE &amp; PAVE - 9m width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$4,000.00	\$4,000.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	915	\$30.00	\$27,450.00
5	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	65	\$32.00	\$2,080.00
6	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	560	\$110.00	\$61,600.00
7	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	355	\$6.00	\$2,130.00
<b>SCHEDULE B - BASE &amp; PAVE SUBTOTAL</b>					<b>\$100,260.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$10,026.00</b>
<b>SUBTOTAL</b>					<b>\$110,286.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$11,028.60</b>
<b>SCHEDULE B - TOTAL</b>					<b>\$121,314.60</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE C - 53 STREET LOCAL - BASE &amp; PAVE - 7.5m width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$3,750.00	\$3,750.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	900	\$30.00	\$27,000.00
5	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (120mm average compacted depth) - 3m Width	tonne	120	\$32.00	\$3,840.00
6	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (90mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	495	\$110.00	\$54,450.00
7	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	370	\$6.00	\$2,220.00
<b>SCHEDULE C - BASE &amp; PAVE SUBTOTAL</b>					<b>\$94,260.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$9,426.00</b>
<b>SUBTOTAL</b>					<b>\$103,686.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$10,368.60</b>
<b>SCHEDULE C - TOTAL</b>					<b>\$114,054.60</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE D - 52 STREET COLLECTOR - BASE &amp; PAVE - 9m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$8,250.00	\$8,250.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$3,000.00	\$3,000.00
3	Shallow utility location and protection	hrs.	10	\$300.00	\$3,000.00
4	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	1950	\$30.00	\$58,500.00
5	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	85	\$32.00	\$2,720.00
6	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	1195	\$110.00	\$131,450.00
7	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	730	\$6.00	\$4,380.00
<b>SCHEDULE D - BASE &amp; PAVE SUBTOTAL</b>					<b>\$211,300.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$21,130.00</b>
<b>SUBTOTAL</b>					<b>\$232,430.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$23,243.00</b>
<b>SCHEDULE D - TOTAL</b>					<b>\$255,673.00</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE E - COUNTY COLLECTOR (EAST OF 52 STREET) - BASE &amp; PAVE - 9m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$4,250.00	\$4,250.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Sawcut, remove and dispose of existing ACP (all depths)	lin.m.	15	\$30.00	\$450.00
5	Cold mill existing asphalt to tie in to proposed asphalt (0-50mm depth)	sq.m.	30	\$50.00	\$1,500.00
6	Supply, place and compact 20mm granular base course (200mm to 300mm compacted depth) c/w prime coat.	tonne	1370	\$30.00	\$41,100.00
7	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (180mm average compacted depth) - 3m Width	tonne	75	\$32.00	\$2,400.00
8	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	490	\$110.00	\$53,900.00
9	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	310	\$6.00	\$1,860.00
<b>SCHEDULE E - BASE &amp; PAVE SUBTOTAL</b>					<b>\$108,460.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$10,846.00</b>
<b>SUBTOTAL</b>					<b>\$119,306.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$11,930.60</b>
<b>SCHEDULE E - TOTAL</b>					<b>\$131,236.60</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate - No Road Widening**

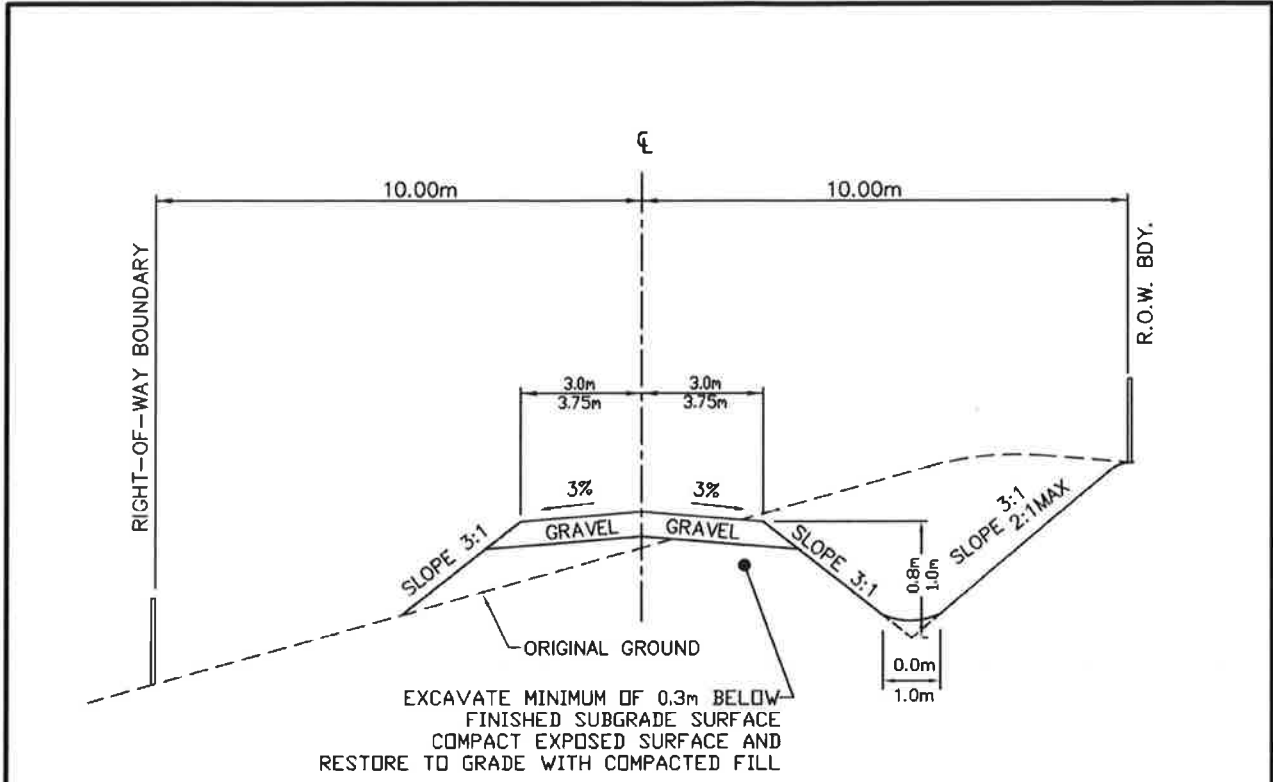
**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
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**SUMMARY OF SCHEDULES**

SCHEDULE A - 61 AVENUE COLLECTOR (EAST OF 52 STREET) - BASE & PAVE	\$88,880.00
SCHEDULE B - 61 AVENUE COLLECTOR (WEST OF 52 STREET) - BASE & PAVE	\$100,260.00
SCHEDULE C - 53 STREET LOCAL - BASE & PAVE	\$94,260.00
SCHEDULE D - 52 STREET COLLECTOR - BASE & PAVE	\$211,300.00
SCHEDULE E - COUNTY COLLECTOR (EAST OF 52 STREET) - BASE & PAVE	\$108,460.00
<b>BASE &amp; PAVE SUBTOTAL</b>	<b>\$603,160.00</b>
<b>CONTINGENCY (10%)</b>	<b>\$60,316.00</b>
<b>SUBTOTAL</b>	<b>\$663,476.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>	<b>\$66,347.60</b>
<b>TOTAL</b>	<b>\$729,823.60</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.



SURFACE WIDTH (m)	R.O.W. REQUIRED (m)	NORMAL SIDE SLOPE	MAXIMUM SIDE SLOPE	NORMAL BACK SLOPE	MAXIMUM BACK SLOPE	MINIMUM CURVE RADIUS (M)	MAXIMUM SUPER ELEVATION (m/m)	MAXIMUM GRADIENT (%)
6.0/7.5	20.0	3:1	3:1	3:1	2:1	130	0.06	7.0

**NOTES:**

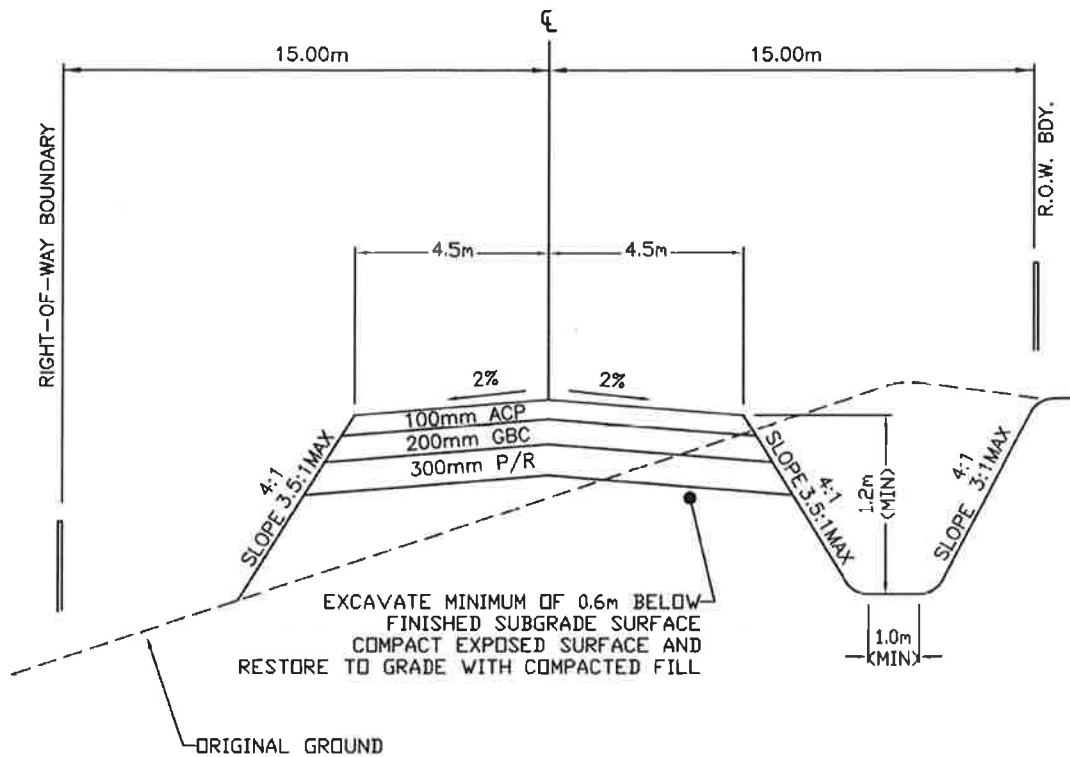
BACKSLOPES 5:1, 7:1, AND 10:1 IF LANDOWNER PREFERENCE

IF ADDITIONAL RIGHT-OF-WAY IS REQUIRED, TRY TO OBTAIN BY BACKSLOPING AGREEMENT, OTHERWISE PURCHASE.

DIMENSIONS  $\frac{X}{Y}$   $\frac{\text{MINIMUM}}{\text{DESIRABLE}}$

ANY DEVIATIONS FROM CROSS-SECTIONS MUST BE BASED ON ENGINEERING JUDGEMENT AND MUST BE APPROVED IN ADVANCE BY RED DEER COUNTY.

			<b>RED DEER COUNTY</b>		
			DRAWN BY: L.S.	<b>DESIGN GUIDELINE DRAWINGS ROADWAY DESIGN</b>	APPROVED BY:
			DATE: 30-July-19		ENGINEER
			SCALE: N.T.S.		DRAWING NO. <b>5.00Q</b>
1	July 2019	ISSUED FOR GUIDELINES			
NO	DATE	REVISION			



SURFACE WIDTH (m)	R.D.W. REQUIRED (m)	NORMAL SIDE SLOPE	MAXIMUM SIDE SLOPE	NORMAL BACK SLOPE	MAXIMUM BACK SLOPE	MINIMUM CURVE RADIUS	MAXIMUM SUPER ELEVATION (m/m)	MAXIMUM GRADIENT (%)
9.0	30.0	4:1	3.5:1	4:1	3:1	130	0.06	6.0

**NOTES:**

BACKSLOPES 5:1, 7:1, AND 10:1 IF LANDOWNER PREFERENCE

IF MINIMUM ROW IS DEEMED ALLOWABLE BASED ON TERRAIN AND DRAINAGE, BACKSLOPING MUST BE OBTAINED FOR ALL PROPERTIES.

IF ADDITIONAL RIGHT-OF-WAY IS REQUIRED, TRY TO OBTAIN BY BACKSLOPING AGREEMENT, OTHERWISE PURCHASE.

DIMENSIONS  $\frac{X}{Y}$  MINIMUM / DESIRABLE

ANY DEVIATIONS FROM CROSS-SECTIONS MUST BE BASED ON ENGINEERING JUDGEMENT AND MUST BE APPROVED IN ADVANCE BY RED DEER COUNTY.

			RED DEER COUNTY		
			DRAWN BY: L.S.	DESIGN GUIDELINE DRAWINGS ROADWAY DESIGN	APPROVED BY:
			DATE: 30-July-19		ENGINEER
			SCALE: N.T.S.	RURAL LOCAL ROADS COMMERCIAL/ INDUSTRIAL ROAD STANDARD CROSS SECTION	DRAWING NO.
1	July 2019	ISSUED FOR GUIDELINES			<b>5.00M</b>
NO	DATE	REVISION			



**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE A - 61 AVENUE COLLECTOR (EAST OF 52 STREET) - BASE &amp; PAVE - 10m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$5,500.00	\$5,500.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Sawcut, remove and dispose of existing ACP (all depths)	lin.m.	26	\$30.00	\$780.00
5	Cold mill existing asphalt to tie in to proposed asphalt (0-50mm depth)	sq.m.	52	\$50.00	\$2,600.00
6	Excavate and widening road base c/w cutting of existing sideslope and re-placement of material once gravel lift has been established	sq.m.	400	\$20.00	\$8,000.00
7	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	950	\$30.00	\$28,500.00
8	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	50	\$32.00	\$1,600.00
9	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	530	\$110.00	\$58,300.00
10	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	1000	\$6.00	\$6,000.00
<b>SCHEDULE A - BASE &amp; PAVE SUBTOTAL</b>					<b>\$114,280.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$11,428.00</b>
<b>SUBTOTAL</b>					<b>\$125,708.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$12,570.80</b>
<b>SCHEDULE A - TOTAL</b>					<b>\$138,278.80</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE B - 61 AVENUE COLLECTOR (WEST OF 52 STREET) - BASE &amp; PAVE - 10m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$6,200.00	\$6,200.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Excavate and widening road base c/w cutting of existing sideslope and re-placement of material once gravel lift has been established	sq.m.	625	\$20.00	\$12,500.00
5	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	1205	\$30.00	\$36,150.00
6	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	65	\$32.00	\$2,080.00
7	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	625	\$110.00	\$68,750.00
8	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	1175	\$6.00	\$7,050.00
<b>SCHEDULE B - BASE &amp; PAVE SUBTOTAL</b>					<b>\$135,730.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$13,573.00</b>
<b>SUBTOTAL</b>					<b>\$149,303.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$14,930.30</b>
<b>SCHEDULE B - TOTAL</b>					<b>\$164,233.30</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE C - 53 STREET LOCAL - BASE &amp; PAVE - 8m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$4,800.00	\$4,800.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Excavate and widening road base c/w cutting of existing sideslope and re-placement of material once gravel lift has been established	sq.m.	435	\$20.00	\$8,700.00
5	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	1000	\$30.00	\$30,000.00
6	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (120mm average compacted depth) - 3m Width	tonne	120	\$32.00	\$3,840.00
7	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (90mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	525	\$110.00	\$57,750.00
8	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	735	\$6.00	\$4,410.00
<b>SCHEDULE C - BASE &amp; PAVE SUBTOTAL</b>					\$112,500.00
<b>CONTINGENCY (10%)</b>					\$11,250.00
<b>SUBTOTAL</b>					\$123,750.00
<b>ENGINEERING &amp; TESTING (10%)</b>					\$12,375.00
<b>SCHEDULE C - TOTAL</b>					\$136,125.00

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE D - 52 STREET COLLECTOR - BASE &amp; PAVE - 10m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$12,600.00	\$12,600.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$3,000.00	\$3,000.00
3	Shallow utility location and protection	hrs.	10	\$300.00	\$3,000.00
4	Excavate and widening road base c/w cutting of existing sideslope and re-placement of material once gravel lift has been established	sq.m.	1925	\$20.00	\$38,500.00
5	Supply, place and compact 20mm granular base course (100mm to 200mm compacted depth) c/w prime coat.	tonne	2830	\$30.00	\$84,900.00
6	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (125mm average compacted depth) - 3m Width	tonne	85	\$32.00	\$2,720.00
7	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	1320	\$110.00	\$145,200.00
8	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	2425	\$6.00	\$14,550.00
<b>SCHEDULE D - BASE &amp; PAVE SUBTOTAL</b>					<b>\$304,470.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$30,447.00</b>
<b>SUBTOTAL</b>					<b>\$334,917.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$33,491.70</b>
<b>SCHEDULE D - TOTAL</b>					<b>\$368,408.70</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SCHEDULE E - COUNTY COLLECTOR (EAST OF 52 STREET) - BASE &amp; PAVE - 10m Width</b>					
1	Mobilization and Bonding (not to exceed 10%)	L.S.	1	\$5,300.00	\$5,300.00
2	Traffic accommodation, including signage, personnel and roadway maintenance	L.S.	1	\$1,500.00	\$1,500.00
3	Shallow utility location and protection	hrs.	5	\$300.00	\$1,500.00
4	Sawcut, remove and dispose of existing ACP (all depths)	lin.m.	15	\$30.00	\$450.00
5	Cold mill existing asphalt to tie in to proposed asphalt (0-50mm depth)	sq.m.	30	\$50.00	\$1,500.00
6	Excavate and widening road base c/w cutting of existing sideslope and re-placement of material once gravel lift has been established	sq.m.	365	\$20.00	\$7,300.00
7	Supply, place and compact 20mm granular base course (200mm to 300mm compacted depth) c/w prime coat.	tonne	1530	\$30.00	\$45,900.00
8	Supply, place and compact 20mm crushed gravel for driveways tie-ins due to raised road surface (180mm average compacted depth) - 3m Width	tonne	75	\$32.00	\$2,400.00
9	Prepare surface, supply, place and compact 12.5mm Asphaltic Concrete Pavement (100mm compacted depth) - Type M1 (PG 52-34) c/w tack coat	tonne	545	\$110.00	\$59,950.00
10	Supply and place grass seeding to all disturbed side slopes c/w fertilizer and 100mm Topsoil	sq.m.	615	\$6.00	\$3,690.00
<b>SCHEDULE E - BASE &amp; PAVE SUBTOTAL</b>					<b>\$129,490.00</b>
<b>CONTINGENCY (10%)</b>					<b>\$12,949.00</b>
<b>SUBTOTAL</b>					<b>\$142,439.00</b>
<b>ENGINEERING &amp; TESTING (10%)</b>					<b>\$14,243.90</b>
<b>SCHEDULE E - TOTAL</b>					<b>\$156,682.90</b>

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

**Town of Rimbey**  
**Evergreen Estates**  
**Preliminary Cost Estimate with Road Widening**

**Project No: RB00**  
**Date: July 2020**  
**Compiled By: L.S.**  
**Reviewed By: G.S. / G.M.**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>SUMMARY OF SCHEDULES</b>					
	SCHEDULE A - 61 AVENUE COLLECTOR (EAST OF 52 STREET) - BASE & PAVE				\$114,280.00
	SCHEDULE B - 61 AVENUE COLLECTOR (WEST OF 52 STREET) - BASE & PAVE				\$135,730.00
	SCHEDULE C - 53 STREET LOCAL - BASE & PAVE				\$112,500.00
	SCHEDULE D - 52 STREET COLLECTOR - BASE & PAVE				\$304,470.00
	SCHEDULE E - COUNTY COLLECTOR (EAST OF 52 STREET) - BASE & PAVE				\$129,490.00
				<b>BASE &amp; PAVE SUBTOTAL</b>	\$796,470.00
				<b>CONTINGENCY (10%)</b>	\$79,647.00
				<b>SUBTOTAL</b>	\$876,117.00
				<b>ENGINEERING &amp; TESTING (10%)</b>	\$87,611.70
				<b>TOTAL</b>	\$963,728.70

Note: This estimate is based on preliminary designs and should only be used for probable cost budgeting purposes. All estimates based on 2020 pricing. Future construction costs are subject to change.

<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Evergreen Estates Local Improvement Plan
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the August 6, 2020 Special Council Meeting Council passed the following motion:</p> <p><u>Motion 181/20</u></p> <p>Moved by Councillor Rondeel to instruct Administration to prepare a Council initiated Local Improvement Plan for the paving of the Evergreen Estates subdivision.</p> <p><u>In Favor</u> <span style="float: right;"><u>Opposed</u></span></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;">CARRIED</p>
<b>Discussion</b>	<p>Section 395(1)(b) of the Municipal Government Act sets out the contents of a local improvement plan. In part, the local improvement plan must identify the parcels of land in respect of which the local improvement tax will be imposed and identify the person who will be liable to pay the local improvement tax.</p> <p>The paving project will include all parcels of land in the Evergreen Estates subdivision except for Plan 0820670, Block 1, Lot 7 and the owners of each of these parcels will be liable to pay the local improvement tax.</p> <p>Section 395(1)(c) – the local improvement plan must state whether the tax rate is to be based on the assessment, each parcel of land, each unit of frontage, or each unit of area. After discussions with Tagish Engineering, Administration has determined that a tax rate based on each unit of area is the fairest allocation of costs as there are several irregular shaped parcels.</p>
<b>Relevant Policy/Legislation</b>	Municipal Government Act Section 395
<b>Attachments</b>	Map of Evergreen Estates
<b>Recommendation</b>	Council approves the tax rate based on each unit of area for the Evergreen Estates Local Improvement Plan.



REQUEST FOR DECISION

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

Aug 18/2020

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

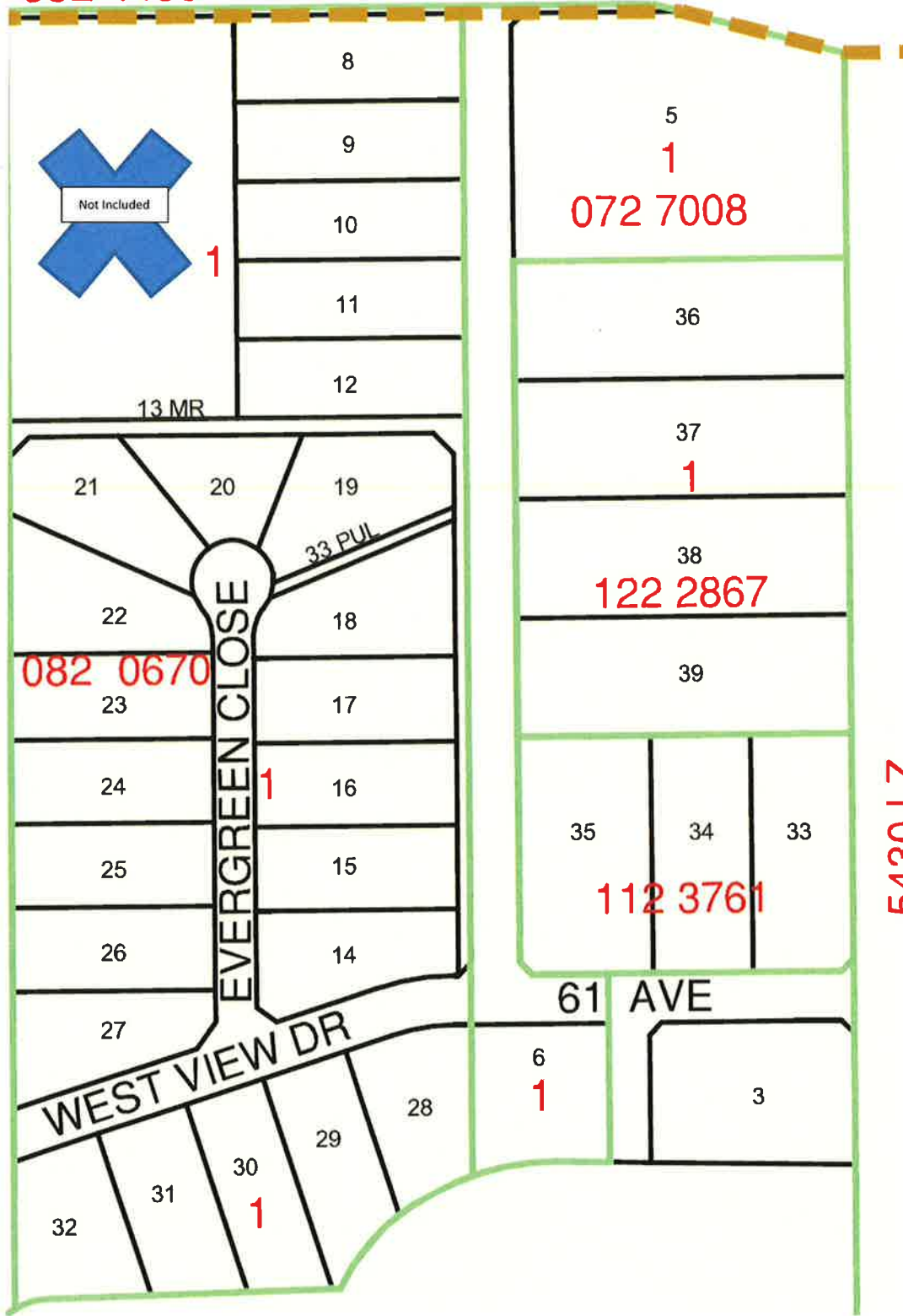
Aug 18/2020

Date



Evergreen Estates Local Improvement Plan Map

952 4486





REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.6
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Rimbey Motor Inn – Proposal for Discussion
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Administration has received correspondence from R. Saunder Architects Ltd., owner of Rimbeey Motor Inn requesting Council consider purchasing the property to convert it into an affordable housing complex or senior’s complex.  Rimbey Motor Inn is located at 5117 50 Avenue, Plan 542 HW, Block 5, Lots 6/7/8.
<b>Discussion</b>	The Rimoka Housing Foundation is the management authority for seniors and affordable housing in the Town of Rimbeey. As such, Administration recommends forwarding the request to Rimoka Housing Foundation for their review.
<b>Attachments</b>	Letter from R. Saunder Architects Ltd.
<b>Recommendation</b>	Council to direct Administration to forward the proposal to Rimoka Housing Foundation for their consideration.

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*August 20, 2020*

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

*August 20, 2020*

Date



Dear Lori Hillis  
Lori Hillis, CPA, CA  
Chief Administrative Officer  
Town of Rimbey  
Box 350  
Rimbey AB T0C2J0  
403-843-2113  
[lori@rimbey.com](mailto:lori@rimbey.com)

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**Rimbey Motor Inn – Proposal for Discussion/1073026 Alberta Ltd**

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This letter is in response to your E-mail of June 2, 2020. We are the owners of the Rimbey MOTOR INN, Rimbey, Alberta. We bought this motel in 2003. It is a “U” shaped 2 storeys building with hallway/corridor along all the sides with three existing fire exiting stair cases. The main floor is heated with in floor heating and the second floor with forced air heating. All rooms are equipped with a small fridge, T.V., micro wave, Heater, Fan, Alarm and window air conditioning units. The roof is gable roof with shingles and in reasonable condition.

This Motel is very centrally located at the heart of Down Town Rimbey by the four way stop. It is in close proximity to the Rimbey Hospital and all other local amenities. A laundry room is attached to the front desk & living room of 2 Bed room quarters for easy convenience & operation. There are two house keeping rooms in the second floor and huge “Hot tub” room. The main floor has an “Electrical” + telephone room and a self-contained boiler room. There is a huge big front drive through canopy at the main entrance.

The last five years, the Alberta economy has been very bad with no natural gas or oil business activities in Alberta. The Motel is operating with either one or two rooms or no rooms per week. In spite of no occupancy or no income we have been paying all our bills and are up to date on all payments & responsibilities.

The recent Corvid -19 is hurting our Motel business very badly as well. Many Alberta small Town and Municipalities are purchasing the local Motels and are converting them to into “Affordable Housing Complex” or Senior’s Complex. The Town can also apply for “Provincial funding” through the Minister of Housing & Seniors. This Motel was originally built by the previous owners on site and stick-built wood frame construction and was built structurally strong & sound.

The Motel is in a great condition and very well maintained. Converting the existing Motel into an “Affordable Housing Complex” or “Senior’s complex” is very easy. Any elevator if required can easily be installed along with the exterior hallway and hallways can be also totally enclosed. The Motel has 33 rooms with 4 kitchen units. It has a Motel manager’s 2 bed room self contained apartment suite attached to the Motel at the front.



We would like to request you to bring our proposal to the Mayor and the Council and get back to us with your Council's suggestions. The Town of Rimbey can consider buying this Motel from us and convert this into a "Senior's Complex" or affordable housing. The Town can approach the Provincial Government "Alberta Housing & Seniors" for funding help. Many Municipalities are considering this option in a very positive manner.

We would like to thank you in advance for your review and discussion with the Mayor & Council.

Thank you and with kind regards

A handwritten signature in black ink, appearing to read 'Raj Saunder', is written over a horizontal line.

Raj Saunder B.Arch., MRAIC, MAAA  
R.Saunder Architects Ltd & Owner  
of Rimbey Motor Inn 1073026 Alberta Ltd  
12125 Jasper Avenue  
Edmonton Alberta T5N 3X9

Ph 780 488 0405  
Fax 780 488 3259  
Cell 780 446 8172  
E-mail: [raj@rsarch.com](mailto:raj@rsarch.com)



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
<b>Discussion</b>	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report
<b>Recommendation</b>	Motion by Council to accept the department reports, as information.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

August 20, 2020

\_\_\_\_\_  
Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

August 20, 2020

\_\_\_\_\_  
Date

## Highlights

### **Tax and Utility Accounts:**

- We are monitoring our outstanding tax and utility accounts compared to the same time last year to determine if our cash flow is being impacted by residents and business postponing their payments until December 2020 as there is no penalties for either taxes or utilities until the end of the year. At Aug 17, 2020, there is an increase of \$549,012 (138.75%) in unpaid taxes compared to Aug 17, 2019. Utility accounts remain consistent with last year.

### **Evergreen Paving Project:**

- Met with Carey Anderson and Rick Pankiw regarding the petition

### **Evergreen Trail:**

- Met with Larry Varty and Cheryl Jones from the Historical Society regarding the portion of Evergreen Trail that will go through the west end of Pask a Poo Park. Construction of the trail began this week.

### **Peter Lougheed Community Centre:**

- Washroom renovations are done and the Community Centre is now open.

Lori Hillis  
Chief Administrative Officer

## Council Board Report



Supplier : 1020405 to ZIM1598  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 22-Jul-2020 to 18-Aug-2020  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Alberta One-Call Corporation	46439	23-Jul-2020	Alberta One Call - June 2020 notifications	113.40
AMSC Insurance Services Ltd.	46440	23-Jul-2020	AMSC - mayor/council ins.	39.04
AN Adventure Distribution & Consulting	46441	23-Jul-2020	An Adventure - supplies	305.24
Anderson Service	46442	23-Jul-2020	Anderson Service - blade	21.00
Black Press Group Ltd.	46443	23-Jul-2020	Black Press Media - June 2020 invoice	1,107.08
Canadian Red Cross Society	46444	23-Jul-2020	Canadian Red Cross - annual renewal fee	132.95
Central Alberta Fire Protection	46445	23-Jul-2020	Central AB Fire Protection - CC - inspection	210.00
Centratech Technical Services	46446	23-Jul-2020	Centratech Tech Services - RCMP inspection	5,023.54
City Of Red Deer	46447	23-Jul-2020	City of Red Deer -June 2020 - lab analysis - Soul	1,243.20
Digitex Inc.	46448	23-Jul-2020	Digitex - copies - CC	31.47
Evergreen Co-operative Association	46450	23-Jul-2020	Co-op lumber	3,500.12
Expert Security Solutions	46451	23-Jul-2020	Expert Security Solutions - prox cards	441.00
Geo H. Hewitt Co. Ltd.	46452	23-Jul-2020	Geo H Hewitt - dog tags	455.64
GIEBELHAUS,MARNI	46453	23-Jul-2020	M.Giebelhaus - cardlock refund	25.00
Hanson,Ryan	46454	23-Jul-2020	R.Hanson - Water Distribution Operator courses	541.40
Hi-Way 9 Express Ltd.	46455	23-Jul-2020	Hi-Way 9 - WR Meadows freight	104.43
HULL,JOHN	46456	23-Jul-2020	Hull, John - refund - family pass	135.00
Imperial Esso Service (1971)	46457	23-Jul-2020	Imperial Esso - water	56.79
Joe Johnson Equipment Inc.	46458	23-Jul-2020	Joe Johnson Equip - supplies	633.51
Longhurst Consulting	46459	23-Jul-2020	Longhurst Consulting - datto backup - July 2020	2,187.15
LOR-AL SPRINGS LTD.	46460	23-Jul-2020	Lor-Al Springs - water	22.00
NAPA Auto Parts - Rimbey	46461	23-Jul-2020	Napa - supplies	312.69
Nikirk Bros. Contracting Ltd.	46462	23-Jul-2020	Nikirk - fillcrete	722.92
Outlaw Electric Ltd.	46463	23-Jul-2020	Outlaw Electric - ticket #s 8325 & 8428	519.75
Ponoka County	46464	23-Jul-2020	Ponoka County - tippage fees -Apr - June 2020	2,323.50
Protec Pest Control Services	46465	23-Jul-2020	Protec Pest Control - RCMP	334.34
Rimbey Family & Community Support Services	46466	23-Jul-2020	Rimbey FCSS - July 2020 payment	15,872.00
Rimbey Home Hardware	46467	23-Jul-2020	Rimbey Home Hardware - paint supplies	858.81
Rimbey Implements Ltd.	46468	23-Jul-2020	Rimbey Implements - supplies	163.79
Rimbey Trees	46469	23-Jul-2020	Rimbey Trees - main street	2,625.00
RMA Insurance Ltd.	46470	23-Jul-2020	RMA Insurance - ins - line painter/zamboni	82.40
SNIDER,FRANCES	46471	23-Jul-2020	Snider, F. - refund - swimming lessons	60.00
Staples Advantage	46472	23-Jul-2020	Staples Advantage - office supplies	213.63
Tirecraft Rimbey Inc.	46473	23-Jul-2020	Tirecraft - tire repair	107.10
Town of Ponoka	46474	23-Jul-2020	Town of Ponoka - June 2020 -yardwaste disposa	60.00
True Way Tire Ltd.	46475	23-Jul-2020	True Way Tire - unit #17 - tires	126.41
Uni First Canada Ltd.	46476	23-Jul-2020	Uni First - coveralls/supplies	132.60
United Farmers Of Alberta	46477	23-Jul-2020	UFA - fuel - June 2020	119.32
Environmental 360 Solutions (Alberta) Ltd	46478	23-Jul-2020	Waste-co - 5120-53 Ave bin dumps/rent June 20:	471.19
Wolseley Canada Inc.	46479	23-Jul-2020	Wolseley Canada - parts	1,060.42
Wolseley Industrial Canada INC	46480	23-Jul-2020	Wolseley Ind. - CR note to #772948	5,489.94
Acti-zyme Products Ltd.	46481	07-Aug-2020	Acti-Zyme - supplies - PW	978.86
AN Adventure Distribution & Consulting	46482	07-Aug-2020	An Adventure - supplies	652.79
Automated Aquatics Canada Ltd.	46483	07-Aug-2020	Automated Aquatics - supplies	3,123.75
Border Paving Ltd.	46484	07-Aug-2020	Border Paving - cold mix	1,020.44
Canadian Pacific Railway Company	46485	07-Aug-2020	Canadian Pacific - Hoadley crossing	296.00
Cast-A-Waste Inc.	46486	07-Aug-2020	Cast-A-Waste - August 2020 garbage/recycle coi	9,397.50
Centratech Technical Services	46487	07-Aug-2020	Centratech Technical - Town Office - replace smc	5,208.41
Digitex Inc.	46488	07-Aug-2020	Digitex - Town Office - copies	809.30
Drain Doctor	46489	07-Aug-2020	Drain Doctor - supply pressure unit	564.38
Element Materials Technology Canada Inc.	46490	07-Aug-2020	Element - bi-annual water test	204.25
Evergreen Co-operative Association	46492	07-Aug-2020	Co-op - fuel	2,210.46
Expert Security Solutions	46493	07-Aug-2020	Expert Security Solutions - Pool - Aug./20 monito	307.08
Hach Sales & Services Canada Ltd.	46494	07-Aug-2020	Hach - supplies	127.21
Hi-Way 9 Express Ltd.	46495	07-Aug-2020	Hi-Way 9 - Oak Creek freight	50.30
Hunter Hydrovac Inc.	46496	07-Aug-2020	Hunter Hydrovac - 50th ave	1,365.00
Imperial Esso Service (1971)	46497	07-Aug-2020	Imperial Esso - fuel	123.94
Jag & Sons Consulting Ltd.	46498	07-Aug-2020	JAG & Sons - crack sealing	21,000.00

## Council Board Report



Supplier : 1020405 to ZIM1598  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 22-Jul-2020 to 18-Aug-2020  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
JOHNSON,LES	46499	07-Aug-2020	Johnson, Les - cardlock refund	25.00
Legacy Ford	46500	07-Aug-2020	Legacy Ford - PW - 2015 Ford - repairs	3,231.21
Matthews Canada Ltd.	46501	07-Aug-2020	Matthews - plaque - West Haven (re:Monti)	886.98
Midwest Propane	46502	07-Aug-2020	Midwest Propane - parts	124.47
MLA Benefits Inc.	46503	07-Aug-2020	MLA Benefits - July 2020 - admin fees HSA	1,770.61
Municipal Property Consultants (2009) Ltd.	46504	07-Aug-2020	Municipal Prop. Consultants - Aug.2020 fee	3,580.74
Nikirk Bros. Contracting Ltd.	46505	07-Aug-2020	Nikirk - fillcrete	595.36
NOLAN,MATHEW	46506	07-Aug-2020	Nolan, Mathew - cardlock refund	25.00
Oakcreek Golf & Turf LP	46507	07-Aug-2020	Oakcreek - supplies	567.81
Pankiw,Rick	46508	07-Aug-2020	Pankiw, Rick- cardlock refund	25.00
Petty Cash	46509	07-Aug-2020	Town of Rimbey - Petty Cash	193.25
Praxair Distribution	46510	07-Aug-2020	Praxair - 1 yr lease	234.10
Rimbey Express	46511	07-Aug-2020	Rimbey Express - July 2020 inv.	150.00
Rimbey Family & Community Support Services	46512	07-Aug-2020	Rimbey FCSS - Aug. 2020 payment	15,868.00
Rimbey Home Hardware	46513	07-Aug-2020	Rimbey Home Hardware - supplies	340.63
Rimbey Implements Ltd.	46514	07-Aug-2020	Rimbey Implements - 20 L hydraulic fluid unit #4!	229.32
Rimbey Janitorial Supplies	46515	07-Aug-2020	Rimbey Janitorial - supplies - CC	868.88
SCHENK,LYNDA	46516	07-Aug-2020	Schenk, Lynda - refund - swimming lessons	70.00
SPELREM,CHANTEL	46517	07-Aug-2020	Spelrem, C. - refund - swimming lessons	115.00
Staples Advantage	46518	07-Aug-2020	Staples Advantage - supplies	155.52
Stationery Stories & Sounds (2005)	46519	07-Aug-2020	Stationery Stories Sounds - laminating	3.15
The Government of Alberta	46520	07-Aug-2020	Land Titles - L148766 - doc	10.00
Town Of Rimbey	46521	07-Aug-2020	Town of Rimbey - town bills - July 2020	2,731.15
Uni First Canada Ltd.	46522	07-Aug-2020	UniFirst - coveralls	132.60
Vicinia Planning & Engagement Inc.	46523	07-Aug-2020	Vicinia - July 2020 Planning/dev.	3,851.37
Wolseley Industrial Canada INC	46524	07-Aug-2020	Wolseley - PW - bleach	5,460.34
Bank Of Montreal	46525	12-Aug-2020	Bank of Montreal - prop tax o/p for Roll# 13890	766.10
Canada Revenue Agency	00031-0001	24-Jul-2020	CRA - (July 5-18/20) July 24/20	17,183.17
LAPP	00031-0002	24-Jul-2020	LAPP - FCSS (June 22-July5/20 -biweekly) July	13,574.05
Servus Credit Union - Mastercard	00031-0003	24-Jul-2020	Servus - M/C - R.Schmidt June 2020	441.00
Telus Mobility Inc.	00031-0004	24-Jul-2020	Telus Mobility - July 06/20	178.20
Telus Communications Inc.	00031-0005	24-Jul-2020	Telus - Beatty House - July 10/20	2,290.18
Canada Revenue Agency	00032-0001	07-Aug-2020	CRA - Aug.7/20 (July 19-Aug.01/20)	17,829.17
Eastlink	00032-0002	07-Aug-2020	Eastlink - cable - CC	89.46
LAPP	00032-0003	07-Aug-2020	LAPP - Aug.7/20 (July19-Aug1/20) biweekly	11,356.87
Meridian OneCap Credit Corp	00032-0004	07-Aug-2020	Meridian OneCap - quarterly lease	1,977.15
VICTOR CANADA	00032-0005	07-Aug-2020	Victor - Aug.2020 benefits	11,868.00
Waste Management	00032-0006	07-Aug-2020	Waste Management - recycle - July 2020	1,890.94
<b>Total:</b>				<b>216,114.22</b>





REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	August 25, 2020
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various Community Groups supply Minutes of their board meetings to Council for their information.
<b>Attachments</b>	8.2.1 Tagish Engineering Project Status Updates to July 23, and August 6, 2020 8.2.2 Beatty Heritage House Society Minutes of July 6, 2020 8.2.3 Rimbey Municipal Library Board Minutes of June 2, 2020
<b>Recommendation</b>	Motion by Council to accept the Tagish Engineering Project Status update to July 23, and August 6, 2020, Beatty Heritage House Society Minutes of July 6, 2020, and the Rimbey Municipal Library Board Minutes of June 2, 2020, as information.
<b>Prepared By:</b>	
<p style="text-align: center;"><u>Lori Hillis</u> <span style="float: right;"><u>August 20, 2020</u></span></p> <p style="text-align: center;">Lori Hillis, CPA, CA <span style="float: right;">Date</span></p> <p style="text-align: center;">Chief Administrative Officer</p>	
<b>Endorsed By:</b>	
<p style="text-align: center;"><u>Lori Hillis</u> <span style="float: right;"><u>August 20, 2020</u></span></p> <p style="text-align: center;">Lori Hillis, CPA, CA <span style="float: right;">Date</span></p> <p style="text-align: center;">Chief Administrative Officer</p>	

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.20 RB00 - 2020 General Engineering</b>		
June 11, 2020	Matichuk, Gerald	Tagish is working with staff to provide a budget estimate to shape and pave the roads in Evergreen Estates. Waiting for Rimbey Christian School (gymnasium and parking lot expansion) to provide a detailed engineering drawing showing access from proposed development unto 54 Ave.
June 24, 2020	Matichuk, Gerald	Tagish is working to provide staff with a budget estimate to complete road reconstruction and paving, c/w Local Improvement costs for each lot in Evergreen Estates.
July 9, 2020	Matichuk, Gerald	On July 08, 2020 CAO, Carey Anderson and Tagish met to discuss the budget estimates to complete road reconstruction and paving for Evergreen Estates.
July 23, 2020	Matichuk, Gerald	Tagish is working with Town staff and Carey Anderson to revise the budget estimate to complete road reconstruction and paving for Evergreen Estates.
<b>Project: RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades</b>		
June 11, 2020	Solberg, Lloyd	We are working on the Main Reservoir Designs. We have received some information from Chamco for the pumps which we are going through.
June 24, 2020	Solberg, Lloyd	(June 24) No change.
July 9, 2020	Solberg, Lloyd	Working on detailed designs. Working on getting the project ready for Tender in mid to late August.
July 22, 2020	Solberg, Lloyd	Continuing to work on designs. Information has been sent out to sub-consultants for their portions of work. We are anticipating completing some geotechnical investigations at the existing pumphouse at the beginning of August. Working on getting the project ready for Tender in late August.
<b>Project: RBYM00135.00 RB135 - Standby Generator Comm Centre</b>		
June 11, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. are on site working to complete the installation of a concrete pad to mount the transfer switch, the re-routing of the main power supply, connection of the stand-by generator and commissioning. Highline Electrical have indicated that the work should be completed by June 17, 2020.
June 24, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. have completed the installation of the transfer switch and the re-routing of the main power supply to tie in the transfer switch. Highline Electrical is working with Frontline Compressor Services Ltd. to schedule a time to complete the commissioning.
July 9, 2020	Matichuk, Gerald	Waiting for Frontline Compressor Services Ltd. to schedule a time to complete the commissioning on the standby generator.
July 23, 2020	Matichuk, Gerald	Frontline Compressor Services Ltd. is working with Highline Electrical Constructors to complete the commissioning on the standby generator and related equipment.
<b>Project: RBYM00136.01 RB136.01 - 2019/20 Street Improvements</b>		
June 11, 2020	Matichuk, Gerald	J. Branco & Sons Concrete Services are on site work to complete the concrete sidewalks removal and replacements at various locations in Town.
June 24, 2020	Matichuk, Gerald	J. Branco & Sons Concrete Services have completed the concrete sidewalks removal and replacements on 50 Av. and several other locations in Town. J. Branco & Sons Concrete Services are scheduled to return to Rimbey after Public works has completed the CMP installation in the lane-way east of 57 Av.
July 9, 2020	Matichuk, Gerald	J. Branco & Sons Concrete Services are scheduled to return after Public works has completed the CMP installation in the lane-way east of 57 Av.
July 23, 2020	Matichuk, Gerald	July 22, 2020 Tagish staff and J. Branco & Sons Concrete Services met on site to identify sections of concrete removal and replacement on 57 Ave and 47 St and on 50 St between 53 Ave & 54 Ave. J. Branco & Sons Concrete Services will be replacing concrete runners at West Haven Cemetery.
<b>Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply</b>		
June 11, 2020	Matichuk, Gerald	Waiting for Alberta Registries to complete the registration of the subdivision and Utility Agreement. Tagish is working with Access Land to secure the pipeline crossing agreements required for construction.
June 24, 2020	Matichuk, Gerald	Waiting for Alberta Registries to complete the registration of the subdivision and Utility Agreement (June 24, 2020).

July 9, 2020

Matichuk, Gerald

Tagish is working with Access Land Services in obtaining the pipeline crossing agreements that will be required prior to the installation of the raw water supply line.

July 23, 2020

Matichuk, Gerald

Tagish is working with Lex3 Engineering to complete the well house design. Union Street Geotechnical will be drilling test holes at various locations along the proposed water line route complete with a geotechnical report.

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.20 RB00 - 2020 General Engineering</b>		
July 9, 2020	Matichuk, Gerald	On July 08, 2020 CAO, Carey Anderson and Tagish met to discuss the budget estimates to complete road reconstruction and paving for Evergreen Estates.
July 23, 2020	Matichuk, Gerald	Tagish is working with Town staff and Carey Anderson to revise the budget estimate to complete road reconstruction and paving for Evergreen Estates.
August 6, 2020	Matichuk, Gerald	Revised budget estimates to complete road reconstruction and paving for Evergreen Estates has been sent to the Town. Tagish is awaiting information from the Town before we can proceed further.
<b>Project: RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades</b>		
July 9, 2020	Solberg, Lloyd	Working on detailed designs. Working on getting the project ready for Tender in mid to late August.
July 22, 2020	Solberg, Lloyd	Continuing to work on designs. Information has been sent out to sub-consultants for their portions of work. We are anticipating completing some geotechnical investigations at the existing pumphouse at the beginning of August. Working on getting the project ready for Tender in late August.
August 6, 2020	Solberg, Lloyd	Continuing to work on designs. Information has been sent out to sub-consultants for their portions of work. Union Street is completing their geotechnical investigations this week. Working on getting the project ready for Tender in late August.
<b>Project: RBYM00135.00 RB135 - Standby Generator Comm Centre</b>		
July 9, 2020	Matichuk, Gerald	Waiting for Frontline Compressor Services Ltd. to schedule a time to complete the commissioning on the standby generator.
July 23, 2020	Matichuk, Gerald	Frontline Compressor Services Ltd. is working with Highline Electrical Constructors to complete the commissioning on the standby generator and related equipment. (July 23-Aug 6)
<b>Project: RBYM00136.01 RB136.01 - 2019/20 Street Improvements</b>		
July 9, 2020	Matichuk, Gerald	J. Branco & Sons Concrete Services are scheduled to return after Publicworks has completed the CMP installation in the lane-way east of 57 Av.
July 23, 2020	Matichuk, Gerald	July 22, 2020 Tagish staff and J. Branco & Sons Concrete Services met on site to identify sections of concrete removal and replacement on 57 Ave and 47 St and on 50 St between 53 Ave & 54 Ave. J. Branco & Sons Concrete Services will be replacing concrete runners at West Haven Cemetery.
August 6, 2020	Matichuk, Gerald	J. Branco & Sons Concrete Services are expected to remove and replace concrete in Mid to Late August
<b>Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply</b>		
July 9, 2020	Matichuk, Gerald	Tagish is working with Access Land Services in obtaining the pipeline crossing agreements that will be required prior to the installation of the raw water supply line.
July 23, 2020	Matichuk, Gerald	Tagish is working with Lex3 Engineering to complete the well house design. Union Street Geotechnical will be drilling test holes at various locations along the proposed water line route complete with a geotechnical report.
August 6, 2020	Matichuk, Gerald	Tagish is working with Lex3 Engineering, Canadian Consulting Group on the well house design. Union Street Geotechnical are drilling holes at various locations along the proposed water line route this week. Once we have the designs complete, we will set up a meeting with the Town to complete a design review.

The meeting was called to order by Chairperson Teri Ormberg at 7:45 pm.

In attendance: Teri Ormberg Jackie Anderson  
Florence Stemo  
AudreyAnn Bresnahan Judy Larmour  
Bronwen Jones Annelise Wettstein

MINUTES of previous meeting (June 9, 2020) read by Florence. Minutes adopted as read by Teri.

CORRESPONDENCE: Letter from Historic Resources Foundation - Information only. No reply necessary.

TREASURER'S REPORT: Verbal report by Jackie, who stated that there has been only negligible change since her Report of May 4, 2020.

**OLD BUSINESS:**

**TREES IN NEED OF ATTENTION:** Discussion re two stump-removal bids submitted to Florence. As there is wide discrepancy between the two bids, Florence will get clarification as to the nature of the work specified in each bid.

**LONG-RANGE PLAN:** Rebekah is to be invited to our next meeting (August 4) to give a report based on the two sessions we have had with representatives from community groups.

**FEDERAL GRANT APPLICATION:** Jackie reported that she has received word that we will be receiving a Federal Grant to assist in the hiring of our summer employee.

**SUMMER EMPLOYEE:** We are very pleased with Ryan's work. Bron and Jackie will be his contact people for the month of July.

**ALBERTA CULTURE DAYS:** Total agreement with Jackie's suggestion that we focus our event(s) on the Wooddale Ladies' Club. They have been an active club since 1941, sewing and sowing good deeds in our community; including the donation for 32 consecutive years of a hand-stitched quilt for our BHH Society to raffle as a fundraiser. Their Club, now 79 years strong, is certainly part of the fabric of Alberta; and worthy indeed to be celebrated during Alberta Culture Days.

**YARD IMPROVEMENT:** A list of specific jobs for Ryan was drawn up - working up soil around trees and shrubs and mulching the areas; removal of invasive mayday tree; trimming of honeysuckle; ongoing care of flowerbeds, flower pots, and lawn; maintenance of outdoor tables.

**NEW BUSINESS:**

**DONATIONS:** 2 teacups and saucers - unusual in style and decoration for exhibit.  
5 teacups and saucers - gift from long-standing resident of Rimbey for public use.  
1 small occasional table

**HOME ROUTES CONCERTS:** Bronwen reported that a set of concerts will be available, live, on Facebook.

**NEXT MEETING:** Tuesday, August 4, 2020.

**ADJOURNMENT:** By Teri at 9:15pm.

Minutes Adopted August 4, 2020.

Florence Stemo Secretary

Rimbey Municipal Library Board Meeting (via Zoom)

Tuesday, June 2<sup>nd</sup> , 2020 (5:00 p.m.)

**Present:** Mike Boorman, John Hull, Jean Keetch, Desiree Vandenhoven, Mar Ramsey and Paul Payson came on late. **Away:** Colleen McNaught.

**Call to Order:** 5:13 p.m.

**Minutes from Last Meeting:** The minutes were reviewed and Mike moved that we adopt the minutes.

**Consent Agenda Items:**

1. Librarians Report – Mike approved the consent agenda items. Desiree approved.
2. Financial report – All in favor
3. Correspondence -

**Business Arising from the Minutes:**

1. Library Expansion Update – the Board would prefer to stay at our present location. John is going to make some rough plans and show them to Jean to see if they will work. It was suggested that all board members do some lobbying of town council members before the July Council Meeting..
2. Plan of Service – Jean is to get a scope of work and a dollar value from Community Futures.
3. GIC Renewal – Mike moved that we put the GIC into the flex plan. Desiree seconded. All in favor.
4. New Board Members – Christine Leinweber has applied to the town to sit on the Library Board.
5. Any other Old Business - none

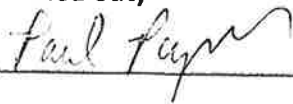
**New Business**

1. Library Opening Information – we will wait and see what the document from AHS says and will follow their recommendations.
2. New Signee (to replace Bev Ewanchuk) – John Hull moved that as Bev has left the Board that her name be removed from the signing authority at Servus and be replaced by Margaret Ramsey. Mike Boorman seconded the motion. All in favor.
3. There was no other new business.

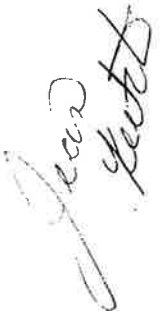
Desiree made a motion to adjourn the meeting at 6:03 p.m.

**Next Meeting Is On Monday, July 6th at 5:00 p.m. at the Library (Social Distancing to be carried out)**

President



Secretary





REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.3
<b>Council Meeting Date</b>	August 23, 2020
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	<p><u>Lori Hillis</u> <u>August 20, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
<b>Endorsed By:</b>	<p><u>Lori Hillis</u> <u>August 20, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
July 28-Aug 25		Numerous meetings via zoom
Aug 25	Council Meeting	See website

Numerous commissionaire of oath's  
Cheque Runs

Rick Wm. Pankiw  
Mayor



**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
21 May 2020	FCSS Meeting	Attend regularly scheduled FCSS meeting via TEAM
26 May 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. please minutes.
28 May 2020	Covid 19 Teleconference	Attend D/DEM Covid 19 teleconference
11 Jun 2020	Covid 19 Teleconference	Attend D/DEM Covid 19 teleconference
23 Jun 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. Please see meeting minutes.
24 Jun 2020	QUIRM meeting FCSS	Attend regularly scheduled QUIRM meeting
30 Jun 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving.
27 Jul 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving
28 Jul 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. Please see meeting minutes.
06 Aug 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving

J. W. Coulthard  
Councillor

**Highlights**

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Submitted by  
Lana Curle  
Town Councillor

**Highlights**

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Paul Payson  
Councillor

**Highlights**

Date	Event	Details of Event
No written report received at time of publication of agenda.		

Gayle Rondeel  
Councillor