

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 24, 2020 AT 5:00 PM VIA ZOOM VIDEO CONFERENCE:

LOG IN:

<https://us02web.zoom.us/j/82724749287?pwd=K1BKc2U3Zit2aUZSb0U2UXdpTXhFdz09>

Meeting ID: 827 2474 9287, Passcode: 247840

---

1.	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	2
3.1	Minutes of Regular Council November 10, 2020 .....	3-6
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Sgt. Pierre ST-CYR, RimbeY RCMP.....	7
6.	<b>Bylaws</b>	
6.1	961/20 Responsible Pet Ownership Bylaw.....	8-29
7.	<b>New and Unfinished Business</b>	
7.1	Request for Waiver of Development Permit Fee .....	30-32
8.	<b>Reports</b>	
8.1	<b>Department Reports</b>	33
8.1.1	Chief Administrative Officer .....	34
8.1.2	Director of Finance Report .....	35-38
8.1.3	Director of Public Works Report .....	39-40
8.1.4	Director of Community Services Report .....	41
8.1.5	Development Officer Report .....	42-44
8.2	<b>Boards/Committee Reports</b>	45
8.2.1	Bylaw Committee Meeting Minutes of November 03, 2020 .....	46-48
8.3	<b>Council Reports</b>	49
8.3.1	Mayor Pankiw's Report .....	50
8.3.2	Councillor Coulthard's Report .....	51
8.3.3	Councillor Curle's Report .....	52
8.3.4	Councillor Payson's Report .....	53
8.3.5	Councillor Rondeel's Report .....	54
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> ( <u>Bylaw 939/18– Council Procedural Bylaw Part XXI</u> 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>Closed Session - None</b>	
12.	<b>Adjournment</b>	



REQUEST FOR DECISION

<b>Council Agenda Item</b>	3.0
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Minutes
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	3.1 Minutes of Regular Council November 10, 2020
<b>Recommendation</b>	Motion by Council to accept the Minutes of the Regular Council Meeting of November 10, 2020, as presented.
<b>Prepared By:</b>  <p style="text-align: center;"><u>Lori Hillis</u> _____ <u>November 18, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>	
<b>Endorsed By:</b>  <p style="text-align: center;"><u>Lori Hillis</u> _____ <u>November 18, 2020</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, NOVEMBER 10, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

---

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Recording Secretary – Kathy Blakely

Public:  
0 members of the public

2. Adoption of Agenda 2.1 November 10, 2020 Agenda  
7.3 Bylaw Committee Board Member Resignation (addition)

Motion 270/20

Moved by Councillor Payson to accept the Agenda for the November 10, 2020 Regular Council Meeting, as amended.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes 3.1. Minutes of Organizational Council Meeting October 27, 2020  
3.2 Minutes of Regular Council Meeting October 27, 2020

Motion 271/20

Moved by Councillor Rondeel to accept the Minutes of the Organizational Council Meeting of October 27, 2020, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 272/20

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of October 27, 2020, as presented.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

4. Public Hearings                      4.1 Public Hearings - None5. Delegations                      5.1 Delegations - None6. Bylaws                      6.1 Bylaws - None7. New and Unfinished Business                      7.1 Waste ManagementMotion 273/20

Moved by Councillor Coulthard to enter into a Residential Waste Collection Service Agreement Extension of the current contract for the two year period commencing April 1, 2021 and ending March 31, 2023 under the same terms and conditions, with garbage collection costs to increase from \$5,650 to \$5,850 per month and with recycle collection costs to increase from \$3,300 to \$3,500 per month.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Christmas HoursMotion 274/20

Moved by Councillor Coulthard to approve the closure of operations for the Town for the entire day of Thursday, December 24, 2020, and the employees of the Town of Rimbey to be paid for the entire day.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.3 Bylaw Committee Board Member ResignationMotion 275/20

Moved by Councillor Payson to accept, with regret, the resignation of Bylaw Committee Board Member Jack Webb, effective November 5, 2020.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 276/20

Moved by Councillor Curle to accept the department reports, as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Board Meeting Minutes of August 11 and September 17,

8.2.2 Tagish Engineering Projects Status Updates to October 15 and 29, 2020

8.2.3 Bylaw Committee Meeting Minutes of October 20, 2020

8.2.4 Rimbey Historical Society Board Meeting Minutes of September 16, 2020

Motion 277/20

Moved by Councillor Coulthard to accept the FCSS/RCHHS Board Meeting Minutes of August 11 and September 17, Tagish Engineering Projects Status Updates to October 15 and 29, 2020, Bylaw Committee Meeting Minutes of October 20, 2020 and the Rimbey Historical Society Board Meeting Minutes of September 16, 2020 as information.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence - None

## 10. Open Forum

10.1 Open Forum

## 11. Closed Session

11.1 FOIP Section 17 – Disclosure harmful to personal privacy - PersonnelMotion 278/20

Moved by Councillor Coulthard the Council Meeting move to a closed session at 5:28 pm to discuss:

11.1 FOIP Section 17 Disclosure harmful to personal privacy - Personnel with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, and Councillor Rondeel.

In Favor

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Chief Administrative Officer Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 5:28 pm.

Chief Administrative Officer Lori Hillis returned to the closed meeting of Council at 5:50 pm.

Motion 279/20

Moved by Councillor Curle the Council Meeting reverts back to an open meeting at 6:02 pm.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

12.1 Adjournment

Motion 280/20

Moved by Councillor Coulthard to adjourn the meeting.

In Favor  
Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 6:03 pm.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Sgt. Pierre ST-CYR, Rimbey RCMP
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Sgt. ST-CYR has been invited to provide an update to Council.
<b>Attachments</b>	
<b>Recommendation</b>	To accept the update provided by Sgt. ST-CYR of the Rimbey RCMP, as information.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date



REQUEST FOR DECISION

<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	961/20 Responsible Pet Ownership Bylaw Text Amendments
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Administration brought 961/20 Responsible Pet Ownership Bylaw to the January 28, 2020, Regular Meeting of Council. Council gave first reading of the bylaw at that time.</p> <p>A Bylaw Committee was created with the mandate to review previous bylaws of the Town of Rimbey and review new bylaws prior to submission to Council for review and adoption.</p>
<b>Discussion</b>	<p>The Town of Rimbey Bylaw Committee has reviewed 961/20 Responsible Pet Ownership Bylaw and recommends the attached list of text amendments to the bylaw. Text with a strikethrough would be removed and text highlighted in yellow would be inserted.</p> <p>Numbering in the bylaw may change depending on the text amendments approved.</p>
<b>Options/Consequences</b>	<ol style="list-style-type: none"><li>1. Council may accept the proposed text amendments to 961/20 Responsible Pet Ownership Bylaw, as information.</li><li>2. Council may make changes to the proposed text amendments of 961/20 Responsible Pet Ownership Bylaw as provided by the Bylaw Committee.</li><li>3. Council may direct Administration to make the text amendments to 961/20 Responsible Pet Ownership Bylaw as approved.</li><li>4. Council may accept 961/20 Responsible Pet Owner Bylaw as previously written.</li></ol>
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. List of proposed text amendments to 961/20 Responsible Pet Ownership Bylaw</li><li>2. Mark up copy of 961/20 Responsible Pet Ownership Bylaw</li></ol>
<b>Recommendation</b>	The Town of Rimbey Bylaw Committee recommends Council accept the proposed text amendments to 961/20 Responsible Pet Ownership Bylaw, as presented.





REQUEST FOR DECISION

**Prepared By:**

  
Gayle Rondeel  
Bylaw Committee Chairperson

November 18/2020  
Date

**Endorsed By:**

  
Lori Hillis, CPA, CA  
Chief Administrative Officer

Nov 18, 2020  
Date

**Listing of Proposed Changes to 961/20 Responsible Pet Ownership Bylaw**

	<b>text with strike through will be removed</b>	<b>text highlighted in yellow will be added</b>
	From	To
2 b)	"Animal " means dog or cat	"Animal" means dog or cat, <b>aggressive dog or dangerous dog</b>
2 d)	"Aggressive Dog" means any dog that: i. has been designated an aggressive do by a justice ii has been made the subject of an order under the Dangerous Dog Act	"Aggressive Dog" means any dog that: i. has been designated an aggressive do by a justice <b>Animal Control Officer</b> ii has been made the subject of an order under the <del>Dangerous Dog Act</del>
2 e)	"Assistance Dog" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.	<del>"Assistance Dog" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.</del>
2 h)	"Comfort Animal" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.	<del>"Comfort Animal" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.</del>
2 i)	i) "Contractor" means a person employed or under contract by the Town to enforce the provisions of this bylaw and maintain and administer an impound facility for animals.	i) <del>"Contractor" means a person employed or under contract by the Town to enforce the provisions of this bylaw and maintain and administer an impound facility for animals.</del>
2 j)		<b>"Dangerous Dog" means</b> i A dog which has been made the subject of an order under the Dangerous Dog Act.
2 q)	"Leash" means a restraint that is less than two meters in length and made of material capable of restraining an animal or Aggressive Dog on which it is being used.	"Leash" means a restraint that is less than two meters in length and made of material capable of restraining an animal <del>or Aggressive Dog</del> on which it is being used.
2 r)	"Livestock" includes but is not limited to: i. a horse, mule, ass, swine, emu, ostrich, camel, alpaca, sheep, or goat. ii. domestically reared or kept deer, reindeer, moose, elk or bison.	"Livestock" includes but is not limited to: i. a horse, mule, ass, swine, emu, ostrich, camel, alpaca, sheep, or goat. ii. domestically reared or kept deer, reindeer, moose, elk or bison.

	<p>iii. fur bearing animals including fox, coyote, wolf, weasels, or mink.</p> <p>iv. animals of the bovine species.</p> <p>v. animals of the avian species including chickens, ducks, turkeys, geese, pheasants or pigeons.</p> <p>vi. Bees.</p> <p>vii. all other animals normally kept for agriculture purposes.</p>	<p>iii. fur bearing animals including fox, coyote, wolf, weasels, or mink.</p> <p>iv. animals of the bovine species.</p> <p>v. animals of the avian species <b>excluding including chickens, ducks, turkeys, geese, pheasants or pigeons.</b></p> <p>vi. Bees.</p> <p>vii. all other animals normally kept for agriculture purposes.</p>
2 s)		<p><b>“Major Injury” means any physical injury to a domestic animal or person, caused by an animal or aggressive dog that results in major bruising large puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.</b></p>
2 t)		<p><b>“Microchip” means a tiny transponders, about the size of a grain of rice, that can be implanted in your pet's skin by a veterinarian for a good back-up option for pet identification.</b></p>
2 u)	<p>“Minor Injury” means any physical injury to a domestic animal or person, caused by an animal or aggressive dog that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.</p>	<p>“Minor Injury” means any physical injury to a domestic animal or person, caused by an animal <del>or aggressive dog</del> that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.</p>
2 w)	<p>“Muzzle” means a device of sufficient strength placed over an animals or aggressive dogs’ mouth to prevent it from biting.</p>	<p>“Muzzle” means a device of sufficient strength placed over an animals <del>or aggressive dogs’</del> mouth to prevent it from biting.</p>
2 bb)	<p>“Severe Injury” means any physical injury to a domestic animal or person caused by an animal or aggressive dog that results in severe bruising, multiple punctures or lacerations, any laceration requiring sutures or cosmetic surgery, broken bones, or other injury severe in nature.</p>	<p><del>“Severe Injury” means any physical injury to a domestic animal or person caused by an animal or aggressive dog that results in severe bruising, multiple punctures or lacerations, any laceration requiring sutures or cosmetic surgery, broken bones, or other injury severe in nature.</del></p>

2 cc)		"Tattoo" means a permanent means of identification with a series of letters and numbers.
3.1	No more than three (3) dogs shall be kept or harbored at one time on land or premise occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.	No more than three (3) dogs over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.
3.2	No more than three (3) cats shall be kept or harbored at one time on land or premise occupied by their owners.	No more than three (3) cats over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners.
3.10	a) no owner shall permit his animal on any school ground, or playground. b) Where an animal is found on a school ground, or playground, the owner shall be deemed to have breached the provisions of subsection (a) and is subject to the fines outlined in Schedule "A".	<del>a) no owner shall permit his animal on any school ground, or playground. b) Where an animal is found on a school ground, or playground, the owner shall be deemed to have breached the provisions of subsection (a) and is subject to the fines outlined in Schedule "A".</del>
4.1	Every person, who owns, keeps or harbors an animal or aggressive dog, which is four (4) months of age, or older must obtain a license for each animal or aggressive dog from the Town of Rimbey yearly. Furthermore, any person who obtains an animal or aggressive dog during any point of the calendar year shall within 30 days of obtaining the animal or aggressive dog obtain a license from the Town of Rimbey. Also, any person who moves into the Town of Rimbey at any point during the calendar year with an animal or aggressive dog shall within 30 days apply for a license from the Town of Rimbey.	Every person, who owns, keeps or harbors an animal <del>or aggressive dog</del> , which is four (4) months of age, or older must obtain a license for each animal <del>or aggressive dog</del> from the Town of Rimbey yearly. Furthermore, any person who obtains an animal <del>or aggressive dog</del> during any point of the calendar year shall within 30 days of obtaining the animal <del>or aggressive dog</del> obtain a license from the Town of Rimbey. Also, any person who moves into the Town of Rimbey at any point during the calendar year with an animal <del>or aggressive dog</del> shall within 30 days apply for a license from the Town of Rimbey.
4.4	Upon payment of the current yearly licenses fee, the Town or its designate shall issue a license and a tag with a number and year on it to the owner. Every owner shall provide their animal with a collar to which the license tag shall be attached to at all times, which shall be worn by the animal or	Upon payment of the current yearly licenses fee, the Town or its designate shall issue a license and a tag with a number and year on it to the owner. Every owner shall provide their animal with a collar to which the license tag shall be attached to at all times, which shall be worn by the animal <del>or aggressive dog</del> for which it is issued

	aggressive dog for which it is issued at all times.	at all times.
4.5	Every person who fails to purchase a license, for any animal or aggressive dog they own, on or before the 31st day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.	Every person who fails to purchase a license, for any animal <del>or aggressive dog</del> they own, on or before the 31st day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.
4.8	A tag is not transferable from one animal to another or one aggressive dog to another and no refund will be made for any issued tag.	A tag is not transferable from one animal to another <del>or one aggressive dog to another</del> and no refund will be made for any issued tag.
5.1	The owner of an animal is guilty of an offence if the animal: a) is running at large b) is on a park or parkland where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilized as a play area. c) destroys or damages any public or private property.	The owner of an animal is guilty of an offence if the animal: a) is running at large <del>b) is on a park or parkland where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilized as a play area.</del> c) destroys or damages any public or private property.
5.5	Section 5.3 does not apply to the premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town's current Land Use Bylaw.	Sections 5.3 or 5.4 does not apply to the premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town's current Land Use Bylaw.
5.6	The owner of an animal or aggressive dog is guilty of an offence if he or she allows the defecation of an animal or aggressive dog to accumulate on private property to such an extent that is it likely to annoy people or constitute a nuisance due to odor or unsightliness.	The owner of an animal <del>or aggressive dog</del> is guilty of an offence if he or she allows the defecation of an animal <del>or aggressive dog</del> to accumulate on private property to such an extent that is it likely to annoy people or constitute a nuisance due to odor or unsightliness.
5.9	A person is guilty of an offence if he or she exercises an animal or aggressive dog while he or she is driving a motor vehicle.	A person is guilty of an offence if he or she exercises an animal <del>or aggressive dog</del> while he or she is driving a motor vehicle.

5.10	The owner of an animal or aggressive dog is guilty of an offence if he or she fails to ensure the animal or aggressive dog wears a collar and tag , when the animal or aggressive dog is off the owner’s premises.	The owner of an animal <del>or aggressive dog</del> is guilty of an offence if he or she fails to ensure the animal <del>or aggressive dog</del> wears a collar and tag or is microchipped or tattooed, when the animal <del>or aggressive dog</del> is off the owner’s premises.
5.12	No person shall keep or cause to be kept: a) any exotic animal, venomous snake, reptile, insect or spider b) any wild animal c) any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer.	No person shall keep or cause to be kept: a) any exotic animal, <del>venomous snake, reptile, insect or spider</del> b) <b>venomous snake, reptile, insect or spider</b> c) any wild animal d) any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer.
6.1	The owner of an animal or aggressive dog is guilty of an offence if the animal: a) exhibits threatening behavior towards a person or other domestic animal; b) bites, attacks or causes minor injury to a domestic animal. c) bites, attacks or causes minor injury to a person. d) bites, attacks or causes major injury to a domestic animal. e) bites, attacks or causes major injury or death to a person. f) causes death to a domestic animal.	The owner of an animal <del>or aggressive dog</del> is guilty of an offence if the animal: a) exhibits threatening behavior towards a person or other domestic animal; b) bites, attacks or causes minor injury to a domestic animal. c) bites, attacks or causes minor injury to a person. d) bites, attacks or causes major injury to a domestic animal. e) bites, attacks or causes major injury or death to a person. f) causes death to a domestic animal.
6.2	Section 6.1 applies to the conduct of an animal or aggressive dog whether on or off the property of the owner.	Section 6.1 applies to the conduct of an animal <del>or aggressive dog</del> whether on or off the property of the owner.
7.1	A Justice, after convicting an owner of dog of an offence under this Bylaw, may, in addition to the fine specified under this Bylaw, order one or more of the following: a) the dog be designated as an aggressive dog. b) the dog be humanely euthanized. c) the owner be prohibited from owning any dog for a specified period of time.	A Justice, after convicting an owner of dog of an offence under this Bylaw, may, in addition to the fine specified under this Bylaw, order one or more of the following: a) the dog be designated as an <b>aggressive dangerous dog</b> . b) the dog be humanely euthanized. c) the owner be prohibited from owning any dog for a specified period of time.

8.1	Any person, whether or not he or she is the owner of an animal or aggressive dog which is being or has been pursued and or captured, is guilty of an offence if he or she:	Any person, whether or not he or she is the owner of an animal <del>or aggressive dog</del> which is being or has been pursued and or captured, is guilty of an offence if he or she:
9.1	A residence of the Town of Rimbey who finds a cat on its property may report a complaint to the Contractor and request a cat trap from the Contractor.	A residence <b>resident</b> of the Town of Rimbey who finds a cat on its property may report a complaint to the Contractor and request a cat trap from the Contractor.
9.4	It will be the responsibility of the Complaint to check the trap hourly, or as approved by the Contractor and, if an animal is caught, the Complainant must make arrangements to have the animal picked up or delivered to the Contractor within 24 hours following the trapping. During the week the Contractor will arrange the scheduling of their officers patrols in such a manner to reduce the length of time a cat is kept in a trap to a minimum. Traps are not to be set on weekends or when outside temperatures are constantly below zero (0) degrees. Traps shall be set in a shaded area of the property, away from the sun.	It will be the responsibility of the Complainant to check the trap hourly, or as approved by the Contractor and, if an animal is caught, the Complainant must make arrangements to have the animal picked up or delivered to the Contractor within 24 hours following the trapping. During the week the Contractor will arrange the scheduling of their officers patrols in such a manner to reduce the length of time a cat is kept in a trap to a minimum. Traps are not to be set on weekends or when outside temperatures are constantly below zero (0) degrees. Traps shall be set in a shaded area of the property, away from the sun.
9.5	The Contractor may enter the property of the Complainant (but not a dwelling house) to ascertain if a cat has been properly placed or set and if a cat has been trapped.	The Contractor may enter the property of the Complainant (but not a dwelling house) to ascertain if a cat <b>trap</b> has been properly placed or set and if a cat has been trapped.
9.7	When the Contractor takes possession of a trapped cat, the Contractor will try to locate an identifying tag or tattoo on the cat and if found will make reasonable efforts to contact the owner of the cat in order to report that it has been impounded by the Contractor.	When the Contractor takes possession of a trapped cat, the Contractor will try to locate an identifying tag, <del>or tattoo</del> <b>or microchip</b> on the cat and if found will make reasonable efforts to contact the owner of the cat in order to report that it has been impounded by the Contractor.
9.9	If a Complainant is disabled and therefore unable to pick up the cat trap, the Contractor will deliver the trap to the Complaints property, and pick up the trap 72 hours later. No fee shall be charged to the Complainant.	If a Complainant is disabled and therefore unable to pick up the cat trap, the Contractor will deliver the trap to the Complainants property, and pick up the trap 72 hours later. No fee shall be charged to the Complainant.

9.10	Any person renting a cat trap or the Animal Control Officer shall be responsible for trapping any animal caught as humanely as possible.	Any person renting a cat trap or the Animal Control Officer shall be responsible for <del>trapping</del> <b>treating</b> any animal caught as humanely as possible.
9.12	Any person seeing a cat in a trap being abused is encouraged to telephone and report the abuse to the Contractor, at which time the Contractor will, if warranted after investigation, attend at the premises where the abuse has taken place and remove the cat and the trap forthwith.	Any person seeing a cat in a trap being abused is encouraged to telephone and report the abuse to the Contractor, at which time the Contractor will, if warranted <del>after</del> <b>during</b> investigation, attend at the premises where the <del>abuse</del> <b>alleged</b> abuse has taken place and remove the cat and the trap forthwith.
10.1	Any Officer or any designated Contractor with the Town may seize and impound: a) any animal or aggressive dog running at large. b) any animal or aggressive dog not wearing a collar or tag, while off the premises of the owner. c) any animal found on a park or playground where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilizes as a play area. d) any female animal or aggressive dog in heat and not confined or housed.	Any Officer or any designated Contractor with the Town may seize and impound: a) any animal <del>or aggressive dog</del> running at large. <del>b) any animal or aggressive dog not wearing a collar or tag, while off the premises of the owner.</del> c) any animal found on a park or playground where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilizes as a play area. <del>d) any female animal or aggressive dog in heat and not confined or housed</del>
10.2	Upon receiving an animal or aggressive dog for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the owner of the animal or aggressive dog.	Upon receiving an animal <del>or aggressive dog</del> for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the owner of the animal. <del>or aggressive dog</del>
10.4	An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets or any other similar means to effect capture of animals or aggressive dogs. The Town or its Contractor shall not be held liable for the death or injury of any animal or aggressive dog.	An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets or any other similar means to effect capture of animals or aggressive dogs. The Town or its Contractor shall not be held liable for the death or injury of any animal. <del>or aggressive dog.</del>



10.5	The Contractor shall not sell, euthanize or otherwise dispose of any impound animal or aggressive dog until the animal or aggressive dog is retained in the Contractors Impound facility for seventy-two(72) hours, not including the day of impounding, Sunday's or Statutory Holidays. After the expiration of the seventy-two (72) hours, if the owner has not claimed the impounded animal, the animal becomes property of the Contractor.	The Contractor shall not sell, euthanize or otherwise dispose of any impound animal <del>or aggressive dog</del> until the animal <del>or aggressive dog</del> is retained in the Contractors Impound facility for seventy-two(72) hours, not including the day of impounding, Sunday's or Statutory Holidays. After the expiration of the seventy-two (72) hours, if the owner has not claimed the impounded animal, the animal becomes property of the Contractor.
10.6	Section 10.5 may be overruled if an impounded animal or aggressive dog is deemed to be in immediate and severe medical distress by a licensed veterinarian or other qualified animal health professional, whereas humane euthanasia is the only treatment option to end suffering.	Section 10.5 may be overruled if an impounded animal <del>or aggressive dog</del> is deemed to be in immediate and severe medical distress by a licensed veterinarian or other qualified animal health professional, whereas humane euthanasia is the only treatment option to end suffering.
10.10	Where an impounded animal or aggressive dog has not been claimed by an owner within 72 hours of impoundment, the Contractor is authorized to sell, euthanize, or otherwise dispose of any impounded animal or aggressive dog.	Where an impounded animal <del>or aggressive dog</del> has not been claimed by an owner within 72 hours of impoundment, the Contractor is authorized to sell, euthanize, or otherwise dispose of any impounded animal. <del>or aggressive dog.</del>
12.3	A Municipal Ticket shall be deemed to be sufficiently served if: a) served personally on the owner of the animal or aggressive dog, or left at the owners residence; or b) mailed to the address of the owner of the animal or aggressive dog.	A Municipal Ticket shall be deemed to be sufficiently served if: a) served personally on the owner of the animal <del>or aggressive dog</del> , or left at the owners residence; or b) mailed to the address of the owner of the animal. <del>or aggressive dog.</del>
	PART THIRTEEN - EFFECTIVE DATE	PART THIRTEEN - SEVERABILITY CLAUSE
13.1	No previous severability clause.	Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
		PART FOURTEEN - EFFECTIVE DATE

14.1	This Bylaw shall take effect on January 1, 2021.	This Bylaw shall take effect on <del>January 1, 2021</del> April 1, 2021.
14.2	Bylaw 755/03 is repealed on January 1, 2021.	Bylaw 755/03 is repealed on <del>January 1, 2021</del> April 1, 2021.



# Town of Rimbey

Bylaw 961/20

## A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

**WHEREAS** A Council of a Municipality may, pursuant to the Municipal Government Act, Chapter M-26, R.S.A. 2000, pass bylaws for the purpose of regulating and controlling domestic animals and activities in relation to them and to provide for the imposition of a fine and or imprisonment due to contravention of said bylaw; and

**WHEREAS** The Council of the Town of Rimbey deems it necessary and expedient to pass a bylaw for the purpose of regulating and controlling dogs and cats within the corporate boundaries of the Town of Rimbey;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF RIMBEY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

### PART ONE- TITLE

1. The Bylaw shall be cited as the "Responsible Pet Ownership Bylaw".

### PART TWO- DEFINITIONS

2. In this bylaw, unless the context otherwise requires, the word, term or expressions:

- a) "Altered" means neutered or spayed.
- b) "Animal" means dog or cat, aggressive dog or dangerous dog
- c) "Animal Control Officer" means a person or firm engaged by the Town to administer and/or enforce the provisions of the bylaw.
- d) "Aggressive Dog" means any dog that:
  - i. has been designated an aggressive dog by a justice an Animal Control Officer.
  - ii. ~~has been made the subject of an order under the Dangerous Dog Act.~~
- e) ~~"Assistance Dog" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.~~
- f) "Cat" means either a male or female animal of the feline family.
- g) "Cat License" means the numbered tag issued by the Town of Rimbey on an annual basis.
- h) ~~"Assistance Dog"~~ "Comfort Animal" mean any professionally trained dog, including a guide, hearing or service dog, that works in partnership with a disabled person to increase his/her independence, safety and mobility.
- i) ~~"Contractor" means a person employed or under contract by the Town to enforce the provisions of this bylaw and maintain and administer an impound facility for animals.~~
- j) "Dangerous Dog" means
  - i. A dog which has been made the subject of an order under the Dangerous Dog Act.
- k) "Dog" means either a male or female animal of the canine family.
- l) "Dog License" means the numbered tag issued by the Town of Rimbey on an annual basis.
- m) "Exotic Animals" means an animal not indigenous to Canada and not commonly kept as a household pet in Canada.
- n) "Former Owner" means the person at the time of impoundment who was the Owner of an Animal which has been subsequently sold or destroyed.

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

- o) "Justice" has the meaning as defined in the Provincial Offences and Procedure Act, R.S.A 2000, c. P-34 and amendments thereto.
- p) "Kennel" means any place, owned by a person, group of persons or corporation engaged in the business of breeding, buying, selling, or boarding more than three dogs and/or three cats.
- q) "Leash" means a restraint that is less than two meters in length and made of material capable of restraining an animal ~~or Aggressive Dog~~ on which it is being used.
- r) "Livestock" includes but is not limited to:
  - i. a horse, mule, ass, swine, emu, ostrich, camel, alpaca, sheep, or goat.
  - ii. domestically reared or kept deer, reindeer, moose, elk or bison.
  - iii. fur bearing animals including fox, coyote, wolf, weasels, or mink.
  - iv. animals of the bovine species.
  - v. animals of the avian species ~~excluding~~ including chickens, ~~ducks, turkeys, geese, pheasants or pigeons.~~
  - vi. Bees.
  - vii. all other animals normally kept for agriculture purposes.
- s) "Major Injury" means any physical injury to a domestic animal or person, caused by an animal ~~or aggressive dog~~ that results in major bruising large puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- t) "Microchip" means a tiny transponders, about the size of a grain of rice, that can be implanted in your pet's skin by a veterinarian for a good back-up option for pet identification.
- u) "Minor Injury" means any physical injury to a domestic animal or person, caused by an animal ~~or aggressive dog~~ that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- v) "Municipal Ticket" means a municipal ticket issued on behalf of the Town for a violation under this bylaw.
- w) "Muzzle" means a device of sufficient strength placed over an animals ~~or aggressive dogs'~~ mouth to prevent it from biting.
- x) "Officer" includes an Animal Control Officer, a bylaw enforcement officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police.
- y) "Owner" includes any person, partnership, association or corporation:
  - i. owning, possessing, having charge of, or control over any animal.
  - ii. harboring any animal.
  - iii. suffering or permitting any animal to remain about his or her house or premises.
  - iv. any person to whom a License has been issued under this bylaw.

For the purpose of this Bylaw, an animal can have more than one Owner at the same time, any, or all, who may be charged with offences under this Bylaw.

- z) "Park or Parkland" means all recreational land areas owned or controlled by the town, lying within the Town boundaries, and whether improved or in whole or in part, or in its natural state: and includes all buildings or other improvements situated on these land areas.
- aa) "Running at Large" shall mean any animal off the premises of the owner and not on a leash held by a person able to control the animal.
- bb) ~~"Severe Injury" means any physical injury to a domestic animal or person caused by an animal or aggressive dog that results in severe bruising,~~



## Town of Rimbey

Bylaw 961/20

### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

~~multiple punctures or lacerations, any laceration requiring sutures or cosmetic surgery, broken bones, or other injury severe in nature.~~

- cc) "Tattoo" means a permanent means of identification with a series of letters and numbers.
- dd) "Threatening Behavior" means behavior that creates a reasonable apprehension of a threat of harm and may include growling, lunging, snarling, charging, or chasing.
- ee) "Unaltered" means not neutered or spayed.

#### PART THREE- RESPONSIBILITY OF THE OWNER

- 3.1 No more than three (3) dogs over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.
- 3.2 No more than three (3) cats over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners.
- 3.3 Puppy's may be kept up to a maximum of four (4) months.
- 3.4 Dog runs may be constructed on private lots in lieu of fencing the total property. All regulations of this by-law shall apply.
- 3.5 A female dog in heat shall be confined and housed on the property of the owner or person having control over the dog in such a manner as to prevent male dogs from accessing the female during the whole period that the dog is in heat.
- 3.6 If an animal defecates on any public or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately. The owner shall be responsible for carrying the necessary apparatus to remove the offending substance.
- 3.7 If an animal defecates on its owners property to the extent that an excessive smell results, the owner shall immediately remove the defecation upon receipt of notice from an Officer, or Health Authority having jurisdiction.
- 3.8 The owner of a dog or aggressive dog is guilty of an offence if such dog barks or howls so as to disturb a person.
- 3.9
  - a) no owner shall permit his animal to damage public or private property.
  - b) when public or private property is damaged by an animal, its owner shall be deemed to have breached the requirements of subsection (a) and is subject to the fines outlined in Schedule "A".
- ~~3.10 a) no owner shall permit his animal on any school ground, or playground.~~
  - ~~b) Where an animal is found on a school ground, or playground, the owner shall be deemed to have breached the provisions of subsection (a) and is subject to the fines outlined in Schedule "A".~~
- 3.11 When an aggressive dog is on the premises of its owner, it shall be kept confined indoors under the effective control of a person sixteen years (16) or older, or confined in a secured enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the aggressive dog, and to prevent the entry of person unauthorized by the owner.
- 3.12 When an aggressive dog is off the premises of the owner, it shall be securely muzzled and shall be either harnessed or leashed securely and under the direct control of a person sixteen years (16) or older to effectively prevent it from threatening or harassing any person. This requirement shall not apply when the aggressive dog is confined in a pen meeting the requirements of 3.11 above.



## Town of Rimbey

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

### PART FOUR- LICENSING PROVISIONS AND OFFENCES

- 4.1 Every person, who owns, keeps or harbors an animal ~~or aggressive dog~~, which is four (4) months of age, or older must obtain a license for each animal ~~or aggressive dog~~ from the Town of Rimbey yearly. Furthermore, any person who obtains an animal ~~or aggressive dog~~ during any point of the calendar year shall within 30 days of obtaining the animal ~~or aggressive dog~~ obtain a license from the Town of Rimbey. Also, any person who moves into the Town of Rimbey at any point during the calendar year with an animal ~~or aggressive dog~~ shall within 30 days apply for a license from the Town of Rimbey.
- 4.2 Animal licenses must be renewed each year that ownership continues. Renewal of animal licenses are due and payable to the Town of Rimbey on the first day of January in each year and shall be for the period of January 1st to December 31st, each year.
- 4.3 At the time of purchase of a license, the owner shall record with the Town, their name, mailing address, and physical address if different from mailing address. A description of the animal, including sex, breed, age, along with microchip or tattoo number, or other information pertaining to the animal as requested by the Town.
- 4.4 Upon payment of the current yearly licenses fee, the Town or its designate shall issue a license and a tag with a number and year on it to the owner. Every owner shall provide their animal with a collar to which the license tag shall be attached to at all times, which shall be worn by the animal or aggressive dog for which it is issued at all times.
- 4.5 Every person who fails to purchase a license, for any animal or aggressive dog they own, on or before the 31st day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.
- 4.6 The license fee for each year or any part thereof for each dog shall be as outlined in the current Fees for Services Bylaw.
- 4.7 If a tag is lost or destroyed, the owner shall apply for a replacement, which shall be issued by the Town of Rimbey upon presentation by owner of a receipt showing payment of the license fee for the current year and upon payment of 50% of the original fee.
- 4.8 A tag is not transferable from one animal to another or one aggressive dog to another and no refund will be made for any issued tag.
- 4.9 No refund shall be made on any paid animal license fee because of death, sale of animal, or upon the owner leaving the Town of Rimbey prior to the expiry date of the license.

### PART FIVE- ANIMAL CONTROL PROVISIONS

- 5.1 The owner of an animal is guilty of an offence if the animal:
  - a) is running at large.
  - b) ~~is on a park or parkland where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilized as a play area.~~
  - c) destroys or damages any public or private property.
- 5.2 The owner of a cat is guilty of an offence if the cat defecates or sprays on property other than the owner's property, or the cat stalks birds.
- 5.3 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) dogs over the age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.4 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) cats over the

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

- age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.5 Sections 5.3 or 5.4 does not apply to the premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town's current Land Use Bylaw.
- 5.6 The owner of an animal ~~or aggressive dog~~ is guilty of an offence if he or she allows the defecation of an animal ~~or aggressive dog~~ to accumulate on private property to such an extent that is it likely to annoy people or constitute a nuisance due to odor or unsightliness.
- 5.7 A person is guilty of an offence if such person springs or otherwise tampers with or damages a live trap in which animals are being trapped, or have been trapped, so as to allow any animal to escape from the trap.
- 5.8 Any owner of an animal in the Town for a period of 30 days in a calendar year is required to have a current license for the Town unless the owner is visiting and the animal is licensed in another municipality.
- 5.9 A person is guilty of an offence if he or she exercises an animal ~~or aggressive dog~~ while he or she is driving a motor vehicle.
- 5.10 The owner of an animal ~~or aggressive dog~~ is guilty of an offence if he or she fails to ensure the animal ~~or aggressive dog~~ wears a collar and tag or is microchipped or tattooed, when the animal ~~or aggressive dog~~ is off the owner's premises.
- 5.11 The owner of a dog is guilty of an offence if such dog is in an area where signs prohibit the presence of dogs.
- 5.12 No person shall keep or cause to be kept:
- any exotic animal, ~~venomous snake, reptile, insect or spider.~~
  - venomous snake, reptile, insect or spider
  - any wild animal.
  - any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer.

PART SIX- THREATEN, ATTACK, OR BIT ANIMAL PROVISION

- 6.1 The owner of an animal ~~or aggressive dog~~ is guilty of an offence if the animal:
- exhibits threatening behavior towards a person or other domestic animal;
  - bites, attacks or causes minor injury to a domestic animal.
  - bites, attacks or causes minor injury to a person.
  - bites, attacks or causes major injury to a domestic animal.
  - bites, attacks or causes major injury or death to a person.
  - causes death to a domestic animal.
- 6.2 Section 6.1 applies to the conduct of an animal ~~or aggressive dog~~ whether on or off the property of the owner.

PART SEVEN- ADDITIONAL PENALTIES

- 7.1 A Justice, after convicting an owner of dog of an offence under this Bylaw, may, in addition to the fine specified under this Bylaw, order one or more of the following:
- the dog be designated as an aggressive dangerous dog.
  - the dog be humanely euthanized.
  - the owner be prohibited from owning any dog for a specified period of time.

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

PART EIGHT- INTERFERENCE WITH AN OFFICER

- 8.1 Any person, whether or not he or she is the owner of an animal ~~or aggressive dog~~ which is being or has been pursued and or captured, is guilty of an offence if he or she:
- a) interferes with, or attempts to obstruct, an Officer who is attempting to capture, or who has captured, any animal.
  - b) unlocks or unlatches or otherwise opens the vehicle in which animals captured for impoundment have been placed, so as to allow or attempt to allow any animal to escape there from.
  - c) removes, or attempts to remove, any animal from the possession of an Officer.
  - d) refuses to provide identification (name, address, and date of birth) and proof thereof to an Officer upon request.
  - e) provides false or misleading information to an Officer.

PART 9 - CONDITIONS AND PROCEDURES TO RENT CAT TRAPS

- 9.1 A ~~residence~~ resident of the Town of Rimbey who finds a cat on its property may report a complaint to the Contractor and request a cat trap from the Contractor.
- 9.2 The person with the complaint (Complainant) can attend at the office of the Contractor during normal business hours and request a cat trap. In order to obtain a cat trap, the Complainant must sign the form and agreement provided by the Contractor, and the Contractor will then provide a cat trap to the Complainant. The Contractor is responsible to have the Complainant sign a cat trap agreement stating that they will treat the cat humanely.
- 9.3 The Complainant will be required to pay a \$100.00 deposit to the Contractor. This deposit will be returned to the Complainant at such time as the trap is returned and is found to be in the same condition it was at the time it was obtained from the Contractor. If the trap is damaged or stolen the deposit is forfeited to the Contractor and it shall be the responsibility of the Complainant to pay the balance of the cost of the trap to be replaced.
- 9.4 It will be the responsibility of the Complainant to check the trap hourly, or as approved by the Contractor and, if an animal is caught, the Complainant must make arrangements to have the animal picked up or delivered to the Contractor within 24 hours following the trapping. During the week the Contractor will arrange the scheduling of their officers patrols in such a manner to reduce the length of time a cat is kept in a trap to a minimum. Traps are not to be set on weekends or when outside temperatures are constantly below zero (0) degrees. Traps shall be set in a shaded area of the property, away from the sun.
- 9.5 The Contractor may enter the property of the Complainant (but not a dwelling house) to ascertain if a cat trap has been properly placed or set and if a cat has been trapped.
- 9.6 The Complaint shall not leave a trap set on his property unattended when absent from the property for any period of time more than 3 hours, except as approved by the Contractor.
- 9.7 When the Contractor takes possession of a trapped cat, the Contractor will try to locate an identifying tag, ~~or tattoo~~ or microchip on the cat and if found will make reasonable efforts to contact the owner of the cat in order to report that it has been impounded by the Contractor.
- 9.8 If the cat owner attends the Contractor's office to claim his or her cat that was trapped on another person's property, an offence ticket for the cat running at large may be issued in accordance with the Bylaw.





## Town of Rimbey

Bylaw 961/20

### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

- 9.9 If a Complainant is disabled and therefore unable to pick up the cat trap, the Contractor will deliver the trap to the Complainant's property, and pick up the trap 72 hours later. No fee shall be charged to the Complainant.
- 9.10 Any person renting a cat trap or the Animal Control Officer shall be responsible for ~~trapping~~ treating any animal caught as humanely as possible.
- 9.11 Any person who abuses, teases or pokes an animal in a cat trap or is causing pain, suffering, or injury to any animal may be charged with an offence under section 446 of the Criminal Code of Canada.
- 9.12 Any person seeing a cat in a trap being abused is encouraged to telephone and report the abuse to the Contractor, at which time the Contractor will, if warranted ~~after~~ during investigation, attend at the premises where the alleged abuse has taken place and remove the cat and the trap forthwith.

#### PART TEN-IMPOUNDING ANIMALS

- 10.1 Any Officer or any designated Contractor with the Town may seize and impound:
  - a) any animal ~~or aggressive dog~~ running at large.
  - b) ~~any animal or aggressive dog not wearing a collar or tag, while off the premises of the owner.~~
  - c) any animal found on a park or playground where animals are prohibited or where the park or parkland area contains a playground apparatus and/or a sand rubber or other materials utilized as a play area.
  - d) ~~any female animal or aggressive dog in heat and not confined or housed~~
- 10.2 Upon receiving an animal ~~or aggressive dog~~ for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the owner of the animal ~~or aggressive dog~~.
- 10.3 Subject to the entry notice provisions of Municipal Government Act, R.S.A. 2000 c.M-26, an Officer may enter upon privately owned property at all times, other than a dwelling house, for the purposes of enforcing the provisions of this Bylaw.
- 10.4 An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets or any other similar means to effect capture of animals ~~or aggressive dogs~~. The Town or its Contractor shall not be held liable for the death or injury of any animal ~~or aggressive dog~~.
- 10.5 The Contractor shall not sell, euthanize or otherwise dispose of any impound animal ~~or aggressive dog~~ until the animal ~~or aggressive dog~~ is retained in the Contractors Impound facility for seventy-two (72) hours, not including the day of impounding, Sunday's or Statutory Holidays. After the expiration of the seventy-two (72) hours, if the owner has not claimed the impounded animal, the animal becomes property of the Contractor.
- 10.6 Section 10.5 may be overruled if an impounded animal ~~or aggressive dog~~ is deemed to be in immediate and severe medical distress by a licensed veterinarian or other qualified animal health professional, whereas humane euthanasia is the only treatment option to end suffering.
- 10.7 The Contractor may retain an animal for a longer period if in the opinion of the Contractor the circumstances warrant the expense or they have reasonable grounds to believe that the animal is a continued danger to persons, animals or property.
- 10.8 Any healthy animal may be returned to the owner during the seventy-two (72) hour period of impoundment upon payment to the Contractor the costs of impoundment and boarding (as specified between the Town and the Contractor).
- 10.9 Any person claiming an impounded animal shall present government issued photo identification to the Contractor or its staff.



## Town of Rimbey

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

- 10.10 Where an impounded animal ~~or aggressive dog~~ has not been claimed by an owner within 72 hours of impoundment, the Contractor is authorized to sell, euthanize, or otherwise dispose of any impounded animal ~~or aggressive dog~~.

### PART ELEVEN- FULL RIGHT AND TITLE

- 11.1 The purchaser of an animal from the Contractor pursuant to the provisions of this Bylaw shall obtain full right and title to it and the right and title of the former owner of the animal shall cease upon the purchase.

### PART TWELVE MUNICIPAL TICKETS AND VIOLATION TICKETS

- 12.1 Where an Officer has reasonable grounds to believe that a person has contravened any provision of the Bylaw:
- a) he or she may serve upon the person a Municipal Ticket allowing payment of the specified fine as set out in Schedule "A", which payment will be accepted by the Town or the Contractor on behalf of the Town in lieu of prosecution for the offence if paid within 21 days of the date of service; or
  - b) he or she may issue and serve a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c P-34 and amendments thereto, allowing a voluntary payment or requiring a person to appear in court, without the alternative of making a voluntary payment.
- 12.2 An Officer may, but is not required to issue a Municipal Ticket before issuing a violation ticket under the Provincial Offences Procedure Act.
- 12.3 A Municipal Ticket shall be deemed to be sufficiently served if:
- a) served personally on the owner of the animal ~~or aggressive dog~~, or left at the owners residence; or
  - b) mailed to the address of the owner of the animal ~~or aggressive dog~~.
- 12.4 Penalties for a second, third and subsequent offences will be applicable, where those offences occur within one (1) year of the first offence.

### PART THIRTEEN – SEVERABILITY CLAUSE

- 13.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

### PART THIRTEEN FOURTEEN – EFFECTIVE DATE

- 14.1 This Bylaw shall take effect on ~~January 1, 2021~~ April 1, 2021.
- 14.2 Bylaw 755/03 is repealed on January 1, 2021 April 1, 2021.



**Town of Rimbeby**

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS



# Town of Rimbey

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

<b>Schedule "A"</b>	
Fail to license (5.8)	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Animal running at large (5.1(a))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Animal on a park or parkland where prohibited (5.1(b))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Animal destroys or damages property (5.1(c))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Cat sprays/defecates/stalks birds (5.2)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Fail to Confine an animal in heat (3.5)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Dog barks or howls as to disturb a person (3.8)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Have more than three dogs (3) (5.3)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Have more than three cats (3) (5.4)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Fail to remove defecation (3.6)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Allowing defecation to accumulate on property (3.7)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Tampering/spring/damage trap (5.7)	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Keeping or harboring an exotic animal (5.12)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Failure to ensure collar and tag are worn by animal (4.4)	\$75.00 first offence \$150. 00 second offence \$300.00 third and subsequent offence
Keeping or harboring wild or exotic animals or livestock (5.12(a)(b)(c))	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Aggressive dog not muzzled, in control and on a leash (3.12)	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence



## Town of Rimbey

Bylaw 961/20

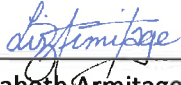

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

Animal exhibits threatening behavior to person/animal (6.1(a))	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Animal bites, attacks or causes minor injury to an animal (6.1(b))	\$200.00 first offence \$400. 00 second offence \$800.00 third and subsequent offence
Animal bites, attacks or causes major injury to an animal (6.1(d))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Animal bites, attacks or causes minor injury to a person (6.1(c))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Animal bites, attacks or causes major severe injury or death to person (6.1(e))	COURT first offence COURT second offence COURT third and subsequent offence
Animal causes death to an animal (6.1(f))	\$500.00 first offence COURT second offence COURT third and subsequent offence
Refuse to provide identification to an officer (8.1(d))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Interfere with an officer (8.1(a))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence
Unlock/unlatch a vehicle where an animal is confined (8.1(b))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence
Provide false or misleading information to an officer (8.1(e))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence
Remove or attempt to remove animal from an officer (8.1(c))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Request for Waiver of Development Permit Fee
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Administration has received a letter from the Rimbey Library Board requesting “Council consider waiving the fees relating to the Development Permit.</p> <p>The security deposit is to ensure the Town has resources to repair minor damage which may occur to Town infrastructure during the development process. Should no damage occur, the security deposit is returned to the applicant in full.</p> <p>In past the Town has experienced damage to town infrastructure in a number of ways, including the improper loading unloading of building supplies resulting in damages to sidewalks and heavy trucks driving on roads and laneways which are not designed for heavy truck traffic causing damages to these road surfaces.</p>
<b>Discussion</b>	<p>All Development Permits in the Town of Rimbey must pay two fees:</p> <ol style="list-style-type: none"> <li>1. Development Permit Application fee. The typical permitted development permit application fee is \$70. Permits that require variances must pay \$150.</li> <li>2. Development Performance/Security Deposit fee. This fee is “\$3000.00 minimum or 1% of construction up to \$1,000,000.00 + \$1.50/\$1000.00 of construction value over \$1,000,000.00.</li> </ol> <p>Mr. Hull has indicated that the estimated development cost for the library renovation is \$396,000. Therefore, the estimated security deposit would be \$3,960.</p> <p>As per the email submitted by Mr. Hull, he is requesting Council waive the refundable security deposit as “it is an addition to the Town’s building, and it would help with our fundraising.”</p> <p>Should council wish to waive the Development Performance/Security Deposit fee, Council may wish to consider the following two options:</p> <ol style="list-style-type: none"> <li>1. Recommend to administration that a condition of development permit be that the applicant is responsible for any damages to Town infrastructure. If there are any damages caused by the development and the applicant refuses to make the necessary repairs, the Town would be able to issue a stop work order until the repairs are made. Depending on the timing of the damages and the stop work order, the construction may be complete or almost complete.</li> <li>2. Addressing this as a component of a comprehensive Development Agreement. Note that a comprehensive Development Agreement will likely require a legal review and therefore have additional associated costs.</li> </ol>
<b>Financial Implications</b>	As above



REQUEST FOR DECISION

<b>Attachments</b>	Letter request from John Hull, Building Committee Chair, Rimbey Library Board
<b>Recommendation</b>	<p>Administration recommends Council determine if they wish to grant the request from Rimbey Library Board to waive the required Development Permit fee for the development permit application pertaining the Library extension on the Town owned building located at 4938 50 Avenue.</p> <p>Administration recommends Council determine if they wish to grant the request from Rimbey Library Board to waive the required damage deposit fee for the construction of the Library extension on the Town owned building located at 4983 50 Avenue. Council may wish to provide additional direction as per the options outlined in the above report.</p>
<b>Prepared By:</b>	<p> _____ Elizabeth Armitage, MEDES, MCIP, RPP Development Officer</p> <p><u>November 17, 2020</u> Date</p>
<b>Endorsed By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>November 18, 2020</u> Date</p>



**November 12, 2020**

**To: Town of Rimbey  
Attn: Lori Hillis, CAO  
Re: Library Expansion Request**

Good morning Lori,

I have sent a draft Development Permit application to Liz Armitage to review before submitting it to the Town.

On behalf of the Library Board, I would like to ask that Council consider waiving the fees relating to the Development Permit. We think this makes sense since it is an addition to the Town's building, and it would help with our fundraising.

If appropriate, please add this item to the next Council meeting agenda for their consideration.

Thanks Lori.

John Hull,  
Building Committee Chair

cc: Liz Armitage, Mike Boorman, Christine Leinweber, Jean Keetch





REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
<b>Discussion</b>	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
<b>Recommendation</b>	Motion by Council to accept the department reports, as information.

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date

## Highlights

### **Tax and Utility Accounts:**

- We are monitoring our outstanding tax and utility accounts compared to the same time last year to determine if our cash flow is being impacted by residents and business postponing their payments until December 2020 as there is no penalties for either taxes or utilities until the end of the year. At November 15, 2020 unpaid taxes were \$456,237 compared to \$169,504 as at November 15, 2019.
- Utility accounts remain consistent with last year.

### **Evergreen Paving Project:**

- Letters of Intent to Construct a Local Improvement were mailed to the property owners of Evergreen Estates on November 12, 2020.

Lori Hillis  
Chief Administrative Officer

## Highlights

- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the Tangible Capital Asset amounts and project worksheets for 2020.
- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Taking the online Basic Emergency Management Course as required by the Provincial Government.
- Dealing with LAPP re queries, balancing, etc.
- Working with employees regarding Group Benefits, LAPP and other queries.

Wanda Stoddart  
Director of Finance  
Town of Rimby

**TOWN OF RIMBEY**  
**VARIANCE REPORT**  
**FOR THE TEN MONTH PERIOD ENDING OCTOBER 31, 2020**

OPERATING	2020 Revenues				2020 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	4,114,036	4,072,592	99%	41,444	926,337	544,850	59%
Council (11)					211,449	143,702	68%	67,747
Administration (12)	34,602	15,067	44%	19,535	744,615	558,438	75%	186,177
General Administration (13)					104,385	58,179	56%	46,206
Police (21)	97,318	57,306	59%	40,012	92,746	82,272	89%	10,474
Fire (23)						21,643		
Disaster Services (24)				0	2,990	31,307	1047%	(28,317)
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	41,300	17,504	42%	23,796	157,649	89,175	57%	68,474
Public Works (32)	7,040	17,177	244%	(10,137)	804,878	571,788	71%	233,090
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,314	14,801	77%	4,513
Water (41)	524,345	423,974	81%	100,371	383,934	253,234	66%	130,700
Sewer (42)	313,150	235,242	75%	77,908	314,626	184,818	59%	129,808
Garbage (43)	211,870	177,254	84%	34,616	101,692	81,486	80%	20,206
Recycle (43-01)	39,595	31,199	79%	8,396	101,713	67,112	66%	34,601
Compost	2,410	1,972	82%	438	20,043	9,139	46%	10,904
Community Services (FCSS)	215,424	199,556	93%	15,868	258,511	222,359	86%	36,152
Cemetery (56)	20,670	26,170	127%	(5,500)	46,731	31,898	68%	14,833
Development (61)	20,860	34,440	165%	(13,580)	103,479	64,107	62%	39,372
Econ. Development (61-01)	21,200	20,834	98%	366	30,963	15,248	49%	15,715
Recreation Office (72)	297,750	298,335	100%	(585)	91,029	40,034	44%	50,995
Pool (72-04)	56,650	26,834	47%	29,816	285,732	135,871	48%	149,861
Parks (72-05)	0	0	0%	0	116,556	56,537	49%	60,019
Fitness Center (72-06)	30,600	17,674	58%	12,926	43,422	15,492	36%	27,930
Arena (72-09)	126,800	60,326	48%	66,474	328,287	204,271	62%	124,016
Recreation Programs (72-11)	6,250	0	0%	6,250	42,041	27,122	65%	14,919
Community Centre (74)	43,900	10,816	25%	33,084	306,925	188,377	61%	118,548
Library (74-06)	0	0	0%	0	134,767	131,997	98%	2,770
Scout Hall (74-08)					0	0	0%	0
Curling Club (74-09)	732	732	100%	0	21,500	11,770	55%	9,730
Museum (74-12)					71,100	64,405	91%	6,695
<b>Total Revenues</b>	<b>6,226,502</b>	<b>5,745,004</b>		<b>481,498</b>	<b>5,867,414</b>	<b>3,921,432</b>		<b>1,945,982</b>
<b>Debt &amp; Loan Principal Payments</b>					<b>412,496</b>	<b>285,783</b>		<b>126,713</b>
<b>Total operating and debt repayment</b>	<b>6,226,502</b>	<b>5,745,004</b>		<b>481,498</b>	<b>6,279,910</b>	<b>4,207,215</b>		<b>2,072,695</b>

**TOWN OF RIMBEY**

**VARIANCE REPORT**

**FOR THE TEN MONTH PERIOD ENDING OCTOBER 31, 2020**

<b>CAPITAL</b>	<b>Grants and reserves</b>	<b>Operating surplus</b>				<b>Year to Date</b>	<b>Variance</b>
Public Works - Windows	10,000					8,766	1,234
IT - Accounting Software - 2019 CO	15,455					15,045	410
IT - Computers	1,500						1,500
Tahoe - Buyout	15,500					12,097	3,403
2009 Chev Crew Cab replacement	48,000					41,759	6,241
Salt Dog Sander	13,650					6,890	6,760
Snowdog Snow Plow	13,000					11,205	1,795
Curb & Crosswalk Painter	15,300					13,883	1,417
Streetlights (50th Ave from 55th St to 51 St.)	217,554						217,554
Pedestrian Crossing Lights - Hiway 53 and 55 Street	10,000						10,000
New Water Well RB 126 3-04-07-610		24,780				24,780	0
New Well Project Phase 2 3-04-00-84-610	897,500					58,117	839,383
Main Reservoir/Pump HouseUpgrades	835,000					29,091	805,909
NE Lagoon Outlet Ditch upgrade		463				463	0
2020-21 Water Infastructure Upgrades		1,921				1,921	0
<b>2020 Street Improvements</b>							
Downtown Concrete Repairs(2019)	67,300					23,635	43,665
Storm Swale - Drader Crescent	8,500						8,500
Storm Swale Improvements - 46 St and 57 Ave)	11,000						11,000
Asphalt repairs(School, Grand Hotel)	120,000					100,000	20,000
51 St Maj Project - Predesign		428				428	0
<b>Recycle Depot</b>							
Burn Pit upgrades	15,450						15,450
<b>Parks</b>							
Tree replacement 50 Ave.	7,200					6,125	1,075
Tree repalcement 50 St.	3,000					2,500	500
Tree replacement 50 Ave. - across from Hospital	3,000						3,000
Evergreen Connector Trail (Eng)	10,000					8,543	1,457
Evergreen Connector Trail (Lions)	124,800						124,800
<b>Cemetery</b>							
Replace 4 Pillow Blocks	18,300					17,199	1,101
Tree Replacement (Mount Auburn)	7,200						7,200
<b>Community Center</b>							
Community Center Back up Generator Complete Spring 2020	110,000					75,374	34,626
Community Center- Main Bathroom Renovations	50,000					41,869	8,131
<b>Arena</b>							
Zamboni	125,000					102,970	22,030
Land Purchase - UMC Financial		211				211	0
Land Purchase - LI Ranches		10,658				10,658	0
Evergreen Paving - Local Imp Levy		31,922				31,922	0
	2,773,209	70,383				645,451	2,198,141
<b>Total operating and capital</b>	<b>8,999,711</b>	<b>5,815,387</b>		<b>481,498</b>	<b>6,279,910</b>	<b>4,852,666</b>	<b>4,270,836</b>

## Council Board Report



Supplier : 1020405 to ZIM1598  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 05-Nov-2020 to 17-Nov-2020  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
556436 Alberta Ltd.	46758	12-Nov-2020	Central Sharpening - sharpen ice knife	147.00
AGAT Laboratories	46759	12-Nov-2020	AGAT Laboratories - testing	1,673.70
Alberta Urban Municipalities Association	46760	12-Nov-2020	AUMA - Job Posting/Classifieds	315.00
AN Adventure Distribution & Consulting	46762	12-Nov-2020	An Adventure - shop supplies	179.87
Animal Control Services	46763	12-Nov-2020	Animal Control - Oct. 2020 monthly fee	1,428.00
Aurora Flags and Banners Inc.	46764	12-Nov-2020	Aurora Flags & Banners - Town of Rimbey flags	752.85
Black Press Group Ltd.	46765	12-Nov-2020	Black Press Media - October 2020 ads	2,821.96
Brownlee LLP	46766	12-Nov-2020	Brownlee LLP - professional services	1,715.50
Cast-A-Waste Inc.	46767	12-Nov-2020	Cast-A-Waste - Nov. 2020	9,397.50
DOUGLAS,CRAIG	46768	12-Nov-2020	C.Douglas - expense claim	154.34
Evergreen Co-operative Association	46771	12-Nov-2020	Evergreen Co-op - fuel - PW	3,066.89
Expert Security Solutions	46772	12-Nov-2020	Expert Security Solutions - installation/testing - P	935.48
High Pressure Flushing	46773	12-Nov-2020	High Pressure Flushing - flush various sani-main	18,018.00
Imperial Esso Service (1971)	46774	12-Nov-2020	Imperial Esso - propane - arena	96.00
LOR-AL SPRINGS LTD.	46775	12-Nov-2020	Lor-Al Springs - water	27.50
MLA Benefits Inc.	46776	12-Nov-2020	MLA Benefits - Admin fees - HSA - Oct.2020	2,207.99
Municipal Property Consultants (2009) Ltd.	46777	12-Nov-2020	Municipal Property Consultants - Nov. 2020 fee	3,580.74
NAPA Auto Parts - Rimbey	46778	12-Nov-2020	Napa - parts	900.83
New Can Truck Parts	46779	12-Nov-2020	New Can Truck Parts - 2005 Sterling - brake insp	2,545.47
Nikirk Bros. Contracting Ltd.	46780	12-Nov-2020	Nikirk Bros. - cement barrier	5,045.26
Pitney Bowes	46781	12-Nov-2020	Pitney Bowes - quarterly lease charges	185.79
Rimbey Express	46782	12-Nov-2020	Rimbey Express - freight	221.00
Rimbey Home Hardware	46783	12-Nov-2020	Rimbey Home Hardware - paint/supplies	175.67
Rimbey Janitorial Supplies	46784	12-Nov-2020	Rimbey Janitorial Supplies - CC - supplies	1,863.75
Stationery Stories & Sounds (2005)	46785	12-Nov-2020	Stationery Stories Sounds - office supplies	13.91
Superior Safety Codes Inc.	46786	12-Nov-2020	Superior Safety Codes - Sept. 2020 closed perm	265.13
Tagish Engineering Ltd.	46787	12-Nov-2020	Tagish - general eng.	12,494.86
Titan Supply LP	46788	12-Nov-2020	Titan Supply Inc - parts	654.42
True Way Tire Ltd.	46789	12-Nov-2020	True Way Tire - tire change over	116.50
Uni First Canada Ltd.	46790	12-Nov-2020	Uni-First - coveralls/supplies	138.29
United Farmers Of Alberta	46791	12-Nov-2020	UFA - Oct. 2020 invoice	327.62
Wolseley Industrial Canada INC	46792	12-Nov-2020	Wolseley Industrial - CR - orig in#791668	992.25
ALTUS GROUP LIMITED	46793	13-Nov-2020	Altus Group Limited - CARB fee refund (#10630)	500.00
Environmental 360 Solutions (Alberta) Ltd	46794	13-Nov-2020	Environmental 360 - bin rent - RCMP	640.50
Longhurst Consulting	46795	13-Nov-2020	Longhurst Consulting - computer (Council Chaml	1,804.11
ALBERTA MUNICIPAL SERVICE CORPORATION	00043-0001	12-Nov-2020	AMSC - Oct. 2020 - gas/power	40,893.20
Canada Revenue Agency	00043-0002	12-Nov-2020	CRA - Nov.13/20 (Oct25-Nov7/20) payroll	13,875.91
LAPP	00043-0003	12-Nov-2020	LAPP - Nov.13/20 (Oct25-Nov7/20) biweekly pay	9,576.69
Waste Management	00043-0004	12-Nov-2020	Waste Management - Oct.2020 - recycle	3,062.96
LAPP	00044-0001	13-Nov-2020	LAPP - FCSS - Nov.18/20 (Oct26-Nov8/20) biwe	2,217.18
<b>Total:</b>				<b>145,029.62</b>

## Highlights

### ROADS

- Pothole repairs ongoing;
- Street sweeping ongoing
- Grading ongoing;
- Grass cutting ongoing;
- Street sweeping ongoing;
- Cleaning up after stump grinding of trees;
- Tree Removal program completed for the year;

### WATER

- Routine maintenance and testing;
- AEP reporting;
- meter reading and other related work is ongoing;
- Replacing broken meters as required;
- All Wells Chlorinated;

### WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- Discharge letters sent out;
- Testing of Lagoons prior to Discharge;
- During Discharge – drainage ditch being walked/checked daily;
- Repair washouts on the drainage ditch (Mr. Grumbachs);

### RECYCLE

- Assist Ponoka County staff as required;
- Mowing, hauling yard waste to Ponoka;
- Yard Waste program completed on October 19/20

### R.C.M.P. STATION

- Building maintenance as required;
- Grass cutting ongoing;
- Clear sidewalks;

### CEMETERY

- Opening and Closing for Burials and Cremations;
- Assist families with their needs;
- Mowing ongoing;
- Watering trees in Mount Auburn ongoing;

**OTHER**

- Painting of Park Benches;
- Maintenance at Town Office and Library as required;
- Assist Development Department as required;
- Assist residents and visitors with questions and concerns;
- Assist with the construction of the new portion of the walking trail;

R. Schmidt  
Director of Public Works



**Highlights:****Peter Lougheed Community Centre**

- Ongoing cleaning, maintenance and painting
- Generator installed – waiting on module to start generator automatically through transfer switch
- Open for bookings – ½ capacity for room rentals, except for Main Auditorium – following AHS guidelines for capacity and regulations
- Pickleball and Badminton activities weekly
- Movie nights, meetings using the facility

**Community Fitness Centre**

- Fitness Centre– running smoothly
- New equipment has arrived – waiting on Stairmaster
- Cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics and extra maintenance items on existing equipment

**Rimbey Aquatic Centre**

- Shutdown completed for spray park and main pool
- Anti-Entrapment Compliance plan completed – Action required to be compliant – budgeting for new drain covers and other required equipment to make the pool compliant
- Monitoring temperatures and shoveling snow as needed

**Arena**

- Maintenance – ongoing
- Waiting on the removal of the old Zamboni
- Guidelines are in place to limit numbers, maintain physical distances, promote safe use of our facility
- Ice bookings are down due to the pandemic, less games for adults and youth

**Programs**

- Fitness Classes and Dance classes in the Upper Auditorium
- Regular meetings throughout the week

**Events**

- Santa Night cancelled
- Christmas light up at Pas Ka Poo Park – light up begins Dec. 6 - Jan 8
- Annual bookings cancelled or postponed into November/December

Cindy Bowie  
Director of Community Services

**Highlights**

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.

The follow chart outlines the 2020 development statistics:

<b>2020 Development Statistics to Sept. 18, 2020</b>			
	<b>Applied 2020</b>	<b>Issued 2020</b>	<b>In Progress 2020</b>
Development Permit Applications (non change in use / home occupation)	31	30	1
Change in Use / Home Occupation Development Permits Applications	13	13	0
Subdivision Applications	3	3	0
Land Use Bylaw Amendments	4	4	0
Certificate of Compliance Requests	12	10	2
Building Permit Applications	11	11	Unknown

The following development permits have been approved in 2020:

<b>Permit Number</b>	<b>Date Issued</b>	<b>Civic Address</b>	<b>Type of Development</b>
01/20	03/25/2020	5213-50th Avenue	Basement Development
02/20	04/20/2020	6311-52 Street	Commercial Kitchen Renovation
03/20	04/20/2020	4706-53 Avenue	Home Occupation
04/20	04/28/2020	4706-50 Avenue	Signage and Use
05/20	06/23/2020	4522-54 Avenue	Attached Gymnasium with entry foyer
06/20	05/20/2020	4625-51 Street	Internal Renovations
07/20	05/26/2020	#2 Lindy's	Move out
08/20	05/24/2020	5109-45 Avenue	Home Occupation
09/20	06/17/2020	4705-58 Avenue	Variance
10/20	05/28/2020	#23 Lindy's	Move out
11/20	06/08/2020	4301-54 Avenue	Fence & new approach

DEVELOPMENT OFFICER REPORT NOVEMBER 24, 2020

12/20	06/01/2020	4601-54 Avenue	Pouring concrete driveway
13/20	06/02/2020	4630-58 Avenue	Adding addition to existing deck
14/20	06/03/2020	5213-50 Avenue	Home Occupation
15/20	06/04/2020	4626-51 Avenue	Home Occupation
16/20	06/23/2020	5008-50 Avenue	Change of Use
17/20	07/02/2020	5504 Drader Crescent	Garage setback variance
18/20	07/09/2020	5041-57 Avenue	Demolition
19/20	07/29/2020	4513-54 Avenue	16 x 16 shed with attached carport
20/20	07/28/2020	4911 46 Avenue	New Business
21/20	08/13/2020	4917-56 Avenue	Home Occupation
22/20	09/24/2020	4901-51 Street	Exterior Renovation
23/20	09/23/2020	4219-50 Street	Detached Garage
24/20	09/02/2020	4717-50 Avenue	14 x 25 extension
25/20	IN PROGRESS		
26/20	08/31/20	5630 – 53 Street	Garage and house setback variance
27/20	09/04/20	40th Street Right of Way	Temporary 4 x 8 free standing sign
28/20	19/17/20	4722-57 Avenue	12 x 20 shed
29/20	09/16/20	5501 50 Avenue	New signs, using old bases
30/20	10/07/20	5213-45 Avenue	12 x 24 Garage
31/20	09/16/20	4800-47 Street	Remove old approach and install new approach
32/20	10/13/20	5512-40 Street	Addition of 5 new tanks
33/20	10/01/20	Lot #24 Town Trailer Park	Move In
34/20	CANCELLED		
35/20	09/30/20	#7 Lindy's	Move In
36/20	10/22/20	4937-50 Avenue	New Business Use
37/20	10/16/20	5202-Lot A 40 <sup>th</sup> Street	New Business Use
38/20	10/09/20	4813-50 Avenue	New Business Use
39/20	CANCELLED		
40/20	10/19/20	5118-48 Avenue	Existing Shed Variance
41/20	10/27/20	4718-57 Avenue	Home Occupation
42/20	11/04/20	5512-50 Street	New Deck Variance
43/20	11/06/20	4606-58 Avenue	Home Occupation
44/20	11/04/20	5142-48 Avenue	Existing Garage Variance
45/20	11/17/20	4911-46 Avenue	Building Addition

## DEVELOPMENT OFFICER REPORT NOVEMBER 24, 2020

The following chart outlines historic development statistics:

Historic Development Statistics								
	2019		2018		2017		2016	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
<b>Development Permit Applications</b>	40	39	37	34	17	15	19	18
<b>Change in Use / Home Occupation Development Permits Applications</b>	11	11	n/a	n/a	n/a	n/a	n/a	n/a
<b>Subdivision Applications</b>	1	0	1	1	0	0	0	0
<b>Land Use Bylaw Amendments</b>	1	1	3	2	2	2	2	2
<b>Certificate of Compliance Requests</b>	13	13	13	13	10	10	12	11
<b>Building Permit Applications</b>	7	7	18	18	7	7	16	16

Elizabeth Armitage MEDES, RPP, MCIP  
 Planning & Development Officer



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various Community Groups supply Minutes of their board meetings to Council for their information.
<b>Discussion</b>	8.2.1 Bylaw Committee Meeting Minutes of November 03, 2020
<b>Recommendation</b>	Motion by Council to accept the Bylaw Committee Meeting Minutes of November 03, 2020, as information.

**Prepared By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date

**Endorsed By:**

Lori Hillis

Lori Hillis, CPA, CA  
Chief Administrative Officer

November 18, 2020

Date

TOWN OF RIMBEY

BYLAW COMMITTEE MEETING MINUTES

MINUTES FOR BYLAW COMMITTEE MEETING OF THE TOWN OF RIMBEY HELD ON TUESDAY, NOVEMBER 03, 2020 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 50 AVENUE, RIMBEY, ALBERTA.

- 1 Call to Order Chairperson Rondeel called the Bylaw Committee Meeting to order at 3:07 pm with the following in attendance:

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson  
Chief Administrative Officer - Lori Hillis  
Recording Secretary – Kathy Blakely

Absent  
Jack Webb

0 members of the public

2. Adoption of Agenda 2.1 November 03, 2020 Agenda

Motion 2020BC0011

Moved by Lana Curle to accept the agenda for the November 03, 2020 Bylaw Committee Meeting as presented.

In Favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

3. Minutes 3.1 Minutes of October 20, 2020 Bylaw Committee Meeting

Motion 2020BC012

Moved by Janet Carlson to accept the Minutes of the October 2, 2020 Bylaw Committee Meeting, as presented.

In favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

4. New and Unfinished Business

4.1 Off Leash Dog Park

Motion 2020BC013

Moved by Lana Curle to accept the information regarding an off leash dog park from Kate Finley, MA & Paws Pet Supplies, as information.

In favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

4.2 Urban Chickens

Motion 2020BC014

Moved by Connor Ibbotson to accept the information provided by Chairperson Gayle Rondeel regarding urban chickens, as information.

In favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

4.3 961/20 Responsible Pet Ownership Bylaw

Motion 2020BC015

Moved by Lana Curle to continue further discussion of the 961/20 Responsible Pet Ownership Bylaw at the next Bylaw Committee Meeting scheduled for Tuesday, November 17, 2020, and to invite Jim DeBoon of Animal Control Services to attend to discuss the bylaw.

In favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

5. Adjournment 5.1 Adjournment

Motion 2020B016

Moved by Connor Ibbotson to adjourn the Bylaw Committee Meeting at 4:07 pm.

In favor

Gayle Rondeel  
Lana Curle  
Janet Carlson  
Connor Ibbotson

Opposed

CARRIED

  
\_\_\_\_\_  
Chairperson Councillor Rondeel

  
\_\_\_\_\_  
Deputy Chairperson Janet Carlson





REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.3
<b>Council Meeting Date</b>	November 24, 2020
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Attachments</b>	8.3.1 Mayor Pankiw’s Report 8.3.2 Councillor Coulthard’s Report 8.3.3 Councillor Curle’s Report 8.3.4 Councillor Payson’s Report 8.3.5 Councillor Rondeel’s Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	
<p style="text-align: center;"><u>Lori Hillis</u> <span style="float: right;"><u>November 18, 2020</u></span>  Lori Hillis, CPA, CA <span style="float: right;">Date</span>  Chief Administrative Officer</p>	
<b>Endorsed By:</b>	
<p style="text-align: center;"><u>Lori Hillis</u> <span style="float: right;"><u>November 18, 2020</u></span>  Lori Hillis, CPA, CA <span style="float: right;">Date</span>  Chief Administrative Officer</p>	

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
Oct 31	Halloween	Helped at Town Office with Halloween
Nov 10	MLA	Met with MLA Nixon and discussed some issues
Nov 17	WCOS	Met with Avla Holliday Principal of school
Nov 24	Council Mtg	Regular Council Meeting held via zoom

Numerous commissionaire of oath's  
Cheque Runs

Rick Wm. Pankiw  
Mayor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
15 Oct 2020	FCSS Board Meeting	Attend FCSS Board meeting. Please see minutes.
03 Nov 2020	Citizens on Patrol Meeting	Attend Citizens on Patrol Meeting
10 Nov 2020	Town Council Meeting	Attend the regularly scheduled Town Council Meeting. Please see minutes.
11 Nov 2020	Remembrance Day Services	Attend Remembrance Day services at Legion Cenotaph.
19 Nov 2020	FCSS Board Meeting	Attend FCSS Board meeting. Please see minutes
24 Nov 2020	Town Council Meeting	Attend the regularly scheduled Town Council Meeting. Please see minutes

J. W. Coulthard  
Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
Oct 31	Halloween Block Party	Participated in the first block party with the Legion, the United Church and the Library. Had around 400 children attend. Really good time!
Nov 3	Bylaw committee meeting	Regular meeting of the Bylaw committee. Working on the bylaw for responsible pet ownership
Nov 10	Town council	Regular meeting, held at Town of Rimbey Council Chambers
Nov 12	Regional Library	Regular meeting of the regional library board. Attended online.
	Rimoka	Regular meeting of Rimoka board
Nov 17	Bylaw committee	Regular meeting of Bylaw committee, attended by Zoom.
Nov 18	Historical Society	Regular meeting of the Historical Society board.  Regular meeting of Town Council, attended by Zoom.
Nov 24	Town Council Meeting	Regular meeting of Town Council, attended by Zoom.

Submitted by  
Lana Curle  
Town Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
<b>No written report received at time of publication of the agenda.</b>		

Paul Payson  
Councillor

**Highlights**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
October 6 <sup>th</sup>	Chamber of Commerce	Regular Board Meeting
October 6 <sup>th</sup>	Bylaw	Regular Bylaw Committee Meeting, responsible pet owner bylaw
October 13 <sup>th</sup>	Council Meeting	Regular Council Meeting
October 20 <sup>th</sup>	Bylaw	Regular Bylaw Committee Meeting
October 15 <sup>th</sup>	FCSS	Regular FCSS Board Meeting
October 27 <sup>th</sup>	Council Meeting	Regular Council Meeting
November 3 <sup>rd</sup>	Chamber of Commerce	Regular Board Meeting
November 3 <sup>rd</sup>	Bylaw	Regular Bylaw Committee Meeting
November 10 <sup>th</sup>	Council	Regular Council Meeting
November 17 <sup>th</sup>	Bylaw	Regular Bylaw Committee Meeting
November 19 <sup>th</sup>	FCSS	Regular FCSS Board Meeting
November 11 <sup>th</sup>	Remembrance Day Service	Remembrance Day at Legion
November 24 <sup>th</sup>	Council	Regular Council Meeting

Gayle Rondeel  
Councillor