

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY
JANUARY 12, 2021 AT 5:00 PM VIA ZOOM VIDEO CONFERENCE:

LOGIN:

<https://us02web.zoom.us/j/86366882131?pwd=Mjk3cjBPbCthSEZYOUtLbDZuWEdpdz09>

Meeting ID: 863 6688 2131 Passcode: 810791

1. **Call to Order Regular Council Meeting
& Record of Attendance**
2. **Agenda Approval and Additions**
3. **Minutes**
 - 3.1 Minutes of Regular Council December 08, 2020 1-6
 - 3.2 Minutes of Special Council Meeting December 22, 2020 7-9
4. **Public Hearings - None**
5. **Delegations - None**
6. **Bylaws**
 - 6.1 Urban Hen Bylaw 10-19
7. **New and Unfinished Business – None**
 - 7.1 Outdoor Winter Activities 20-21
8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Chief Administrative Officer Report..... 22-23
 - 8.1.2 Director of Finance – Accounts Payable Listing..... 24-25
 - 8.2 Boards/Committee Reports - None
9. **Correspondence - None**
10. **Open Forum** (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.
11. **Closed Session**
 - 11.1 FOIP Section27 (1)(a) Privileged Information – Legal - Tax Incentive Bylaw
12. **Adjournment**



REQUEST FOR DECISION

Council Agenda Item	3.1
Council Meeting Date	January 12, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council December 08, 2020
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of December 08, 2020, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 6, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 6, 2021

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY,
DECEMBER 08, 2020 VIA ZOOM CONFERENCE

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary in Training – Bonnie Rybak
Recording Secretary – Kathy Blakely

Public:
0 members of the public

2. Adoption of Agenda 2.1 December 08, 2020 Agenda

Motion 291/20

Moved by Councillor Coulthard to accept the Agenda for the December 08, 2020 Regular Council Meeting, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

3. Minutes 3.1. Minutes of Regular Council Meeting November 24, 2020

Motion 292/20

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of November 24, 2020, as presented.

<u>In Favor</u>	<u>Opposed</u>
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Delegations - None

6. Bylaws 6.1 961/20 Responsible Pet Ownership Bylaw

Motion 293/20

Moved by Councillor Payson to give second reading to 961/20 Responsible Pet Ownership Bylaw.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Motion 294/20

Moved by Councillor Curle to advertise 961/20 Responsible Pet Ownership Bylaw to receive comments from the residents of Rimbey, prior to third reading of the bylaw.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

7. New and
Unfinished
Business

7.1 Town of Rimbey Go Daddy .World Domains

Motion 295/20

Moved by Mayor Pankiw to cancel the Town of Rimbey Go Daddy .World Domains of greenview.world, greenviewcounty.world, Mackenzie.world, Mckenzie.world, woodbuffalo.world, ponokacounty.world, Ponoka.world, and mdranchlands.world.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Returning Officer for the 2021 General Municipal Election

Motion 296/20

Moved by Councillor Curle to appoint Bonnie Rybak as the Returning Officer and Chief Administrative Officer Lori Hillis as the Substitute Returning Officer for the 2021 General Municipal Election, and in the event Bonnie Rybak is unable to perform the duties of Returning Officer, Chief Administrative Officer Lori Hillis will fulfill the duties of Returning Officer.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 297/20

Moved by Councillor Rondeel to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Projects Status Updates to November 13 and November 26, 2020

8.2.2 FCSS/RCHHS Board Meeting Minutes of October 15, 2020

8.2.3 Rimbey Historical Society Board Meeting Minutes of October 21, 2020

Motion 298/20

Moved by Councillor Curle to accept the Tagish Engineering Projects Status Updates to November 13 and November 26, 2020, FCSS/RCHHS Board Meeting Minutes of October 15, 2020, Rimbey Historical Society Board Meeting Minutes of October 21, 2020, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 299/20

Moved by Mayor Pankiw that the Recreation Director research activity options that can take place in the winter time knowing that cross country skiing is one of them.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

- | | |
|--------------------|------------------------------------------|
| 9. Correspondence | 9. <u>Correspondence - None</u> |
| 10. Open Forum | 10.1 <u>Open Forum</u> |
| 11. Closed Session | 11.1 <u>Closed Session - None Centre</u> |

12. Adjournment

12.1 Adjournment

Motion 300/20

Moved by Councillor Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:29 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	3.2
Council Meeting Date	January 12, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Special Council December 22, 2020
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of December 22, 2020, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 4, 2020
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 6, 2020
Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON
MONDAY, DECEMBER 22, 2020 VIA ZOOM CONFERENCE

1. Call to Order Mayor Pankiw called the meeting to order at 10:00 am, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle – via telephone
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Wanda Stoddart
Recording Secretary – Bonnie Rybak

2. Approval
Agenda

2.1 December 22, 2020 Special Council Meeting Agenda

Motion 301/20

Moved by Councillor Payson to accept the Agenda for the December 22, 2020 Special Council Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. New and
Unfinished
Business

3.1 2021 Interim Operating Budget and Three Year Financial Plan

Motion 302/20

Moved by Councillor Coulthard to adopt the 2021 Interim Operating Budget and Three Year Financial Plan as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3.2 Rimoka Letter of Support

Motion 303/20

Moved by Mayor Pankiw that the Town of Rimbey send a letter of support to

Rimoka Housing Foundation in the development and operations of new affordable housing project.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

4. Adjournment

Adjournment

Motion 303/20

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment 10:06 a.m.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	January 12, 2021
Subject	Urban Hen Bylaw 973/21
For Public Agenda	Public Information
Discussion	<p>At the January 5, 2021 Bylaw Committee Meeting the committee passed the following motion:</p> <p><u>Motion 2021BC004</u></p> <p>Moved by Committee Member Connor Ibbotson to forward the Draft Urban Hen Bylaw as amended to Council for consideration.</p> <p><u>In Favor</u> <u>Opposed</u></p> <p>Chairperson Gayle Rondeel Councillor Lana Curle Deputy Chairperson Janet Carlson Committee Member Connor Ibbotson</p> <p style="text-align: right;">CARRIED</p>
Attachments	Bylaw 973/21 Urban Hen Bylaw
Recommendation	Administration recommends Council give first reading to Bylaw 973/21 Urban Hen Bylaw.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 6, 2021
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 6, 2021
Date



Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

WHEREAS A Council of a Municipality may, pursuant to the Municipal Government Act, Chapter M-26, R.S.A. 2000, pass bylaws for the purpose of regulating and controlling domestic animals and activities in relation to them and to provide for the imposition of a fine and or imprisonment due to contravention of said bylaw; and

WHEREAS The Council of the Town of Rimbey deems it necessary and expedient to pass a bylaw for the purpose of regulating and controlling urban hens within the corporate boundaries of the Town of Rimbey;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF RIMBEY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. TITLE

1.1 This bylaw may be called the "Urban Hen Bylaw"

2. DEFINITIONS

2.1 For the purpose of this bylaw:

- a) **Abattoir:** means a facility where animals are slaughtered for consumption as food for humans.
- b) **Animal Control Officer** means a person or firm engaged by the Town to administer and/or enforce the provisions of the bylaw.
- c) **Chicken Tractor:** means a movable chicken coop lacking a floor.
- d) **Coop:** means a fully enclosed, weather-proof structure, and attached outdoor enclosure used for the keeping of Urban Hens.
- e) **Chief Administrative Officer:** means a person appointed as the Chief Administrative Officer of the Town of Rimbey or designate.
- f) **Council:** means the Council of the Town of Rimbey.

Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

- g) **Communicable Disease:** means any disease or illness that may be transferred from an Animal to another Animal, or a human through direct or indirect contact.
- h) **Hen:** means a domesticated female chicken.
- i) **Hen House:** means an enclosed structure that houses Urban Hens at night and includes a secure place for Urban Hens to lay eggs and eat.
- j) **Licensee:** means a Person named on an Urban Hen License.
- k) **Municipal Tag:** means a document alleging an offence issued pursuant to the authority of a Bylaw of the Town.
- l) **"Officer"** includes an Animal Control Officer, a Bylaw Enforcement Officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police.
- m) **Outdoor Enclosure (urban hen run):** means a securely enclosed, roofed outdoor area attached to, and forming, part of a Coop having a bare earth or vegetated floor for Urban Hens to roam.
- n) **Owner:** includes any one or more Persons who:
 - i) Is named on an Urban Hen License; or
 - ii) A person who owns or claims any proprietary interest in an Urban Hen; or
 - iii) Has the care, charge, custody, possession, or control of the Urban Hen, either temporarily or permanently; or
 - iv) Harbors an Urban Hen, or allows an Urban Hen to remain, on his/her property
- o) **Owner's Property:** means any premises which are owned or leased by the Owner.
- p) **Premises:** means any dwelling, building, and any parcel or lot of real property or a portion thereof.
- q) **Rooster:** means a domesticated male chicken.
- r) **Running at Large:** means an Urban Hen being outside of the property.
- s) **Town:** means the municipal corporation of the Town of Rimbey, or the area contained within the boundary thereof, as the context requires, means the area of land within the corporate boundaries.

Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

- t) Town Office: means the Chief Administrative Officer or any other staff member authorized to carry out their duties.
- u) Urban Hen: means a hen that is at least 16 weeks of age.
- v) Urban Hen License: means a license issued by the Town of Rimbey pursuant to the Urban Hen Bylaw, which authorizes the License holder to keep Urban Hens on specific property within the Town of Rimbey.
- w) Violation Ticket: has the same meaning as the Provincial Offences Procedure Act.
- x) Urban Area: means land located within the Town of Rimbey legal boundaries.

3. PURPOSE

3.1 The purpose of this bylaw is to regulate and control the keeping of Urban Hens within the urban areas of the Town of Rimbey.

4. REGULATIONS

4.1 A person may apply to keep no more than five (5) Urban Hens on a single property.

4.2 The owner must be 18 years of age or older.

4.3 Urban Hens kept on the property are for personal use only.

4.4 No person shall be permitted to:

- a) keep a rooster;
- b) keep a hen, other than an Urban Hen for which a valid Urban Hen License has been issued by the Town of Rimbey;
- c) sell eggs, meat, manure, and other products associated with the keeping of Urban Hens;
- d) slaughter Urban Hens on the property;

4.5 Any deceased Urban Hens shall be disposed of by delivering it to a farm, Abattoir, veterinarian, or other operation that is lawfully permitted to dispose of such.

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

4.5 A tenant must obtain written permission from the registered property Owner to keep Urban Hens on the owner's property. Any Owner of Urban Hens must reside on the property where the Urban Hens are kept.

5 URBAN HEN COOP AND RUN REQUIREMENTS

5.1 No person shall keep an Urban Hen or Urban Hens, on a parcel in a single-family residential zone, having an area less than 464.52 sq. metres (5,000 ft²).

5.2 Every building (coop) or enclosure used to accommodate Urban Hens must be:

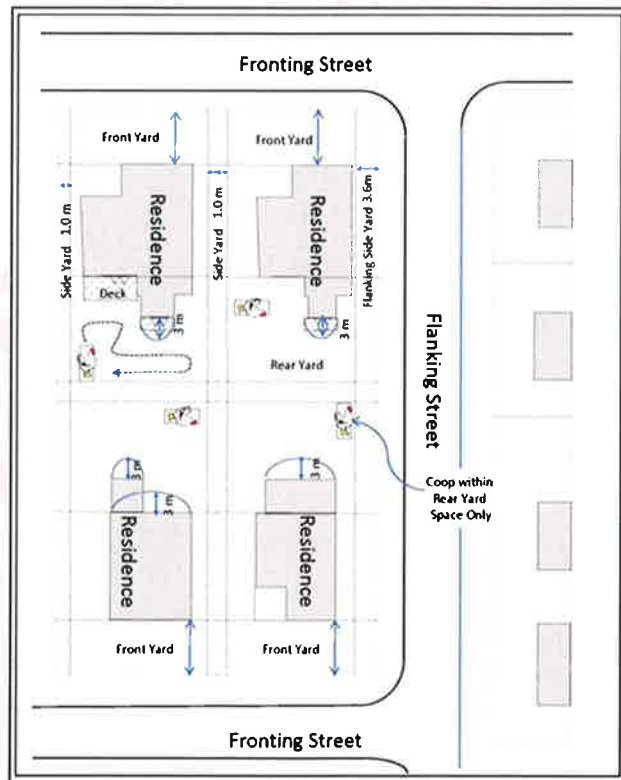
5.2.1 located in the rear yard of the lot behind the dwelling;

a) a minimum of 3.0 metres (9.8 ft) from the principle dwelling;

b) a minimum of 1.0 metre (3.3. ft) from any property line;

c) a maximum of 10 sq. metres (107.6 sq. ft) in size;

d) a maximum of 2.5 metres (8 ft) in height;



5.3 The Owner shall ensure Urban Hen coops, Urban Hen houses, and Urban Hen runs are properly maintained in a clean condition to prevent negative impacts. Including, but not limited to, attacking nuisance animals, the spread of food over the property, and obnoxious odors, or noise.

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR
THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

5.4 The Owner must ensure the coop and outdoor enclosure are secured from sunset to sunrise.

5.5 Hen Tractors may be used to move urban hens to new areas for foraging during daylight hours.

6 RESPONSIBILITIES OF HEN OWNERS

6.1 The Owner of an Urban Hen(s) shall:

- a) ensure the rear yard is securely fenced;
- b) ensure the coop is insulated and well ventilated;
- c) ensure that the Urban Hen is not running-at-large;
- d) ensure food is stored in such a way as to discourage predators;
- e) ensure manure is stored in an enclosed container and disposed of, as per health regulations;
- f) keep a food container and water container in the Coop;
- g) remove leftover feed, trash, and manure within 48 hours;
- h) store feed within a fully enclosed container;
- i) not keep an Urban Hen in a cage, kennel, or any other form of shelter other than a Coop or approved Tractor;
- j) not sell eggs, meat, manure, or other products derived from Urban Hens;
- k) not slaughter an Urban Hen on the property;
- l) dispose of an Urban Hen except by delivering it to a farm, Abattoir, veterinarian, or other operation that is lawfully permitted to dispose of Urban Hens;
- m) follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak;

7.0 LICENSING



Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

7.1 A person may not keep an Urban Hen unless that person first submits a completed Urban Hen Registration Application to the Town and receives validation of registration from the Town.

7.2 The Town may not validate an Urban Hen registration application form unless the following has been satisfied:

- a) The initial permit has been reviewed by the planning and development department to ensure compliance with the required regulations and guidelines, of which the applicant of the Urban Hen registration application form will be contacted within 21 days upon reception of the completed application;
- b) the applicant is the owner of the property and resides on the property on which the Urban Hens will be kept, or the applicant resides on the lot and has written consent from the registered owner of the property to allow Urban Hens to be kept on the property;
- c) the applicant has a valid Alberta Poultry Premises Identification (PID) number obtained from Alberta Agriculture and Forestry, and a copy is provided to the Town;
- d) all other required information on the Town's Urban Hen License application form has been provided including payment.

7.3 A person may apply to keep up to five (5) Urban Hens by:

- a) Applying for an annual Urban Hen License from the Town Office during regular business hours: and
- b) Paying an annual \$50.00 Urban Hen License fee, which is due and payable prior to January 31 of each subsequent year.
- c) Urban Hen Licenses fees shall not be reduced or prorated regardless of the month of purchase.
- d) Urban Hen License fees that have been paid shall not be refunded or rebated.

7.4 Upon payment of the Urban Hen License fee by the owner, the Town Office shall issue to the Owner a certificate of licensing.



Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

7.5 A validated Urban Hen License is not transferable from one person to another or from one property to another.

7.6 A person to whom an Urban Hen License has been issued shall produce the license at the demand of the Officer, Chief Administrative Officer or Designate.

7.7 The maximum number of Urban Hen Licenses that may be issued in the Town shall be one (1) Urban Hen License per one hundred (100) persons, based on the population of the Town of Rimbey, as determined in the most recent census.

8.0 PENALTIES

8.1 A person who contravenes any provision of this bylaw is guilty of an offence.

8.2 No person shall wilfully obstruct, hinder, or interfere with an Animal Control Officer or any other person authorized to enforce and engage in the enforcement of the provisions of this Bylaw.

8.3 A person who is guilty of a first offense is liable to a fine of two hundred (\$200.00) dollars.

8.4 A person who is guilty of a second offense is liable to a fine of four hundred (\$400.00) dollars.

8.5 Where a person has been found to have contravened the Bylaw two (2) or more times within one twelve (12) month period, the Town reserves the right to revoke the Urban Hen License.

9.0 SEVERABILITY CLAUSE

9.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

10.0 COMMENCEMENT

10.1 The Bylaw shall come into full force and effect June 1, 2021



Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

10.2 Bylaw 094/42 is hereby rescinded.

READ a first time this _____ day of _____, 2021.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

READ a second time this _____ day of _____, 2021.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

READ a third and final time this _____ day of _____, 2021.



Town of Rimbey

Bylaw ###/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR
THE REGULATIONS FOR THE CONTROL URBAN HENS IN THE TOWN.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

DRAFT #2



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	January 12, 2021
Subject	Outdoor Winter Activities
For Public Agenda	Public Information
Background	Council requested a report on winter activity options for the Community of Rimbey
Discussion	Research was conducted in regards to possible winter activities in the area.
Financial Implications	
Attachments	Report
Recommendation	Motion by Council to accept the report as information.
Prepared By:	<p><i>for</i> <u><i>Lori Hillis</i></u> <u><i>Jan 7, 2021</i></u> Cindy Bowie Date Director of Community Services</p>
Endorsed By:	<p><u><i>Lori Hillis</i></u> <u><i>Jan 7/2021</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

The Rimbey area has a number of options for winter outdoor activities including the following:

- *Trails – paved and maintained
- *Rimbey Christian School outdoor skating rink
- *Playgrounds
- *Tobogganing
- *Snowshoeing
- *Outdoor fitness equipment
- *Ice fishing
- *Medicine Lodge Ski Hill
- *Canyon Ski Hill
- *Street hockey
- *Biking
- *Snowmobiling/Quading
- *Cross-country skiing – user tracked

Cross Country ski trails in the surrounding communities are located at their golf courses so that there is limited traffic from others in the community. These communities have clubs that spearhead the trails and track setting is completed by volunteers with the proper equipment.

Rimbey has limited space available for cross country ski trails. Trails should be placed in shaded areas and out of the wind to ensure a longer life of the track. Track setting trails in the ball diamonds or soccer field would be short lived and would need the permission from each land owner.

Cross country ski trails tracked by users are beneficial in many ways – go where you want to, many fields in the area to ski on and the length of the trail is up to the user. Many users on a skier made trail can do a great job of track setting without the need for equipment.


Currently we do not have a snowmobile and track setter to set trails and the gentleman that did do contract work for track setting for communities is no longer available.



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	January 12, 2021
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Prepared By:




Lori Hillis, CPA, CA
Chief Administrative Officer




Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer



Date

Highlights

Tax and Utility Accounts:

- We are monitoring our outstanding tax and utility accounts compared to the same time last year to determine if our cash flow is being impacted by residents and business postponing their payments until December 2020 as there is no penalties for either taxes or utilities until the end of the year. At December 31, 2020 unpaid taxes were \$74,965 compared to \$78,591 as at December 31, 2019.
- Utility accounts remain consistent with last year.

Evergreen Paving Project:

- Letters of Intent to Construct a Local Improvement were mailed to the property owners of Evergreen Estates on November 10, 2020. Last day to receive a petition against the local improvement was December 10, 2020. As a valid petition against the proposed local improvement tax was not received by the deadline a Local Improvement Tax Bylaw will be brought forward to Council in the near future.

Regional Assessment Review Board

- Participated in the selection committee for three new board members for the Central Alberta Regional Assessment Review Board.

Lori Hillis
Chief Administrative Officer

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 03-Dec-2020 to 06-Jan-2021
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Abou Ghanim Investments Ltd.	46840	11-Dec-2020	Abou Ghanim Investments - dev. deposit refund	3,000.00
Access Land Services	46841	11-Dec-2020	Access Land Services - RB139 - Raw Water	10,774.73
Alberta Municipal Health & Safety Association	46842	11-Dec-2020	AMHSA - course	210.00
Alsco	46843	11-Dec-2020	Alsco - janitorial supplies	229.56
AN Adventure Distribution & Consulting	46844	11-Dec-2020	An Adventure - supplies	737.13
Animal Control Services	46845	11-Dec-2020	Animal Control - November 2020 patrols	1,428.00
Big Hill Services Ltd.	46846	11-Dec-2020	Big Hill Services Ltd - arena supplies/puckboard	3,078.76
Brownlee LLP	46847	11-Dec-2020	Brownlee LLP - professional services	11,395.84
Cast-A-Waste Inc.	46848	11-Dec-2020	Cast-A-Waste - Dec.2020 garbage/recycle fee	9,397.50
Corkle,Coby	46849	11-Dec-2020	Coby Corkle - RhPAP lanyards	1,239.95
Environmental 360 Solutions (Alberta) Ltd	46850	11-Dec-2020	Environmental 360 - bin dumps - 4705-46 Ave	631.05
Evergreen Co-operative Association	46851	11-Dec-2020	Evergreen Co-op - supplies	1,436.74
Expert Security Solutions	46852	11-Dec-2020	Expert Security - Dec.2020 security monitoring - ,	26.20
Frontline Compression Services Inc.	46853	11-Dec-2020	Frontline Compression - repairs	169.05
Grutterink,Herb	46854	11-Dec-2020	Herb Grutterink - Nov.2020 snow removal	840.00
Highline Electrical Constructors Ltd.	46855	11-Dec-2020	Highline Electrical Constructors - PP#6 - Standby	12,330.36
Hillis,Lori	46856	11-Dec-2020	L.Hillis - retirement gift - K.Blakely	350.00
Hunter Hydrovac Inc.	46857	11-Dec-2020	Hunter Hydrovac - hydrovac bell hole for valve re	1,638.00
Imperial Esso Service (1971)	46858	11-Dec-2020	Imperial Esso - propane - arena	72.00
Longhurst Consulting	46859	11-Dec-2020	Longhurst Consulting - Firebox T30W license (in	1,728.51
LOR-AL SPRINGS LTD.	46860	11-Dec-2020	Lor-Al Springs - water	22.00
MLA Benefits Inc.	46861	11-Dec-2020	MLA Benefits - Dec.2020 HSA - Mayor/Council	1,541.84
NAPA Auto Parts - Rimbey	46862	11-Dec-2020	Napa - Unit #2 - parts	69.71
New West Freightliner Inc.	46863	11-Dec-2020	New West Freightliner - Unit #48 - parts	75.98
PIDHERNEY'S INC.	46864	11-Dec-2020	Pidherney's Inc - RB139 - Raw Water	202,040.43
Red Deer Overdoor	46865	11-Dec-2020	Red Deer Overdoor - PW - repairs	350.70
Rimbey Express	46866	11-Dec-2020	Rimbey Express - freight	100.00
Rimbey Home Hardware	46868	11-Dec-2020	Rimbey Home Hardware - janitor supplies	361.99
Rimbey Janitorial Supplies	46869	11-Dec-2020	Rimbey Janitorial Supplies - RCMP - supplies	1,699.95
Servus Credit Union Ltd.	46870	11-Dec-2020	Servus Credit Union - Roll#10630-refund-propert	4,524.17
Staples Advantage	46871	11-Dec-2020	Staples Advantage - chair	606.79
Stationery Stories & Sounds (2005)	46872	11-Dec-2020	Stationery Stories Sounds - supplies	25.20
Superior Safety Codes Inc.	46873	11-Dec-2020	Superior Safety Codes - Oct.2020 closed permits	309.75
Town Of Rimbey	46874	11-Dec-2020	Town of Rimbey - util	865.82
Uni First Canada Ltd.	46875	11-Dec-2020	UniFirst - coveralls/cleaning	188.61
United Farmers Of Alberta	46876	11-Dec-2020	UFA - fuel - bylaw	212.21
Vicinia Planning & Engagement Inc.	46877	11-Dec-2020	Vicinia - Nov.2020 invoice	1,653.75
Wolseley Canada Inc.	46878	11-Dec-2020	Wolseley Canada - parts	12,645.57
Wolseley Industrial Canada INC	46879	11-Dec-2020	Wolseley Industrial - CR (Inv#793484)	3,018.97
Alberta One-Call Corporation	46880	22-Dec-2020	Alberta One Call - Nov. 2020 notifications	37.80
ATB Financial	46881	22-Dec-2020	ATB Financial - refund - property reassessed	1,921.88
Automated Aquatics Canada Ltd.	46882	22-Dec-2020	Automated Aquatics - supplies	2,507.72
Black Press Group Ltd.	46883	22-Dec-2020	Black Press Media - Nov.2020 ads	1,927.77
Bowie,Cindy	46884	22-Dec-2020	C.Bowie - expense claim - supplies	98.62
Brandt Tractor Ltd	46885	22-Dec-2020	Brandt Tractor - parts	47.36
City Of Red Deer	46886	22-Dec-2020	City of Red Deer - lab analysis - Nov.2020 -south	1,243.20
Digitex Inc.	46887	22-Dec-2020	Digitex - copies - CC	31.47
Element Materials Technology Canada Inc.	46888	22-Dec-2020	Element - PW - Annual Water Testing	2,243.50
Hach Sales & Services Canada Ltd.	46889	22-Dec-2020	HACH - supplies	131.62
Longhurst Consulting	46890	22-Dec-2020	Longhurst Consulting - Trend Micro Renewal	3,111.37
Matthews Canada Ltd.	46891	22-Dec-2020	Matthews Canada - columbarium plaque	724.22
Nikirk Bros. Contracting Ltd.	46892	22-Dec-2020	Nikirk - gravel	6,048.00
Oakcreek Golf & Turf LP	46893	22-Dec-2020	Oakcreek Golf & Turf - supplies	145.58
Rimbey Furnace Care & Gas Fitting Ltd.	46894	22-Dec-2020	Rimbey Furnace Care - RCMP - parts/repairs	1,004.85
Rimbey Historical Society	46895	22-Dec-2020	Rimbey Historical Society - donation to Paskapoo	100.00
SCONA ELECTRIC INC.	46896	22-Dec-2020	Scona Electric, Inc. - parts	982.80
SHANE'S INSTRUMENT SERVICES LTD.	46897	22-Dec-2020	Shane's Instrument Services - repair (Well 10 fire	600.60
Splashables Inc.	46898	22-Dec-2020	Splashables Inc - supplies - Pool	576.71

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 03-Dec-2020 to 06-Jan-2021
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Staples Advantage	46899	22-Dec-2020	Staples Advantage - office supplies	125.97
Stationery Stories & Sounds (2005)	46900	22-Dec-2020	Stationery Stories Sounds - supplies	73.50
Tagish Engineering Ltd.	46901	22-Dec-2020	Tagish - RB00 - 2020 General Engineering	33,471.47
True Way Tire Ltd.	46902	22-Dec-2020	True Way Tire - Unit 12 - tires	956.80
Uni First Canada Ltd.	46903	22-Dec-2020	UniFirst - coveralls/supplies	148.65
Winters,Katherine	46904	22-Dec-2020	K.Winters - expense claim	59.81
Wolseley Industrial Canada INC	46905	22-Dec-2020	Wolseley Industrial - bleach	1,370.25
Accu-Flo Meter Service Ltd.	46906	30-Dec-2020	Accu-Flo - parts	760.41
Beagle Electric	46907	30-Dec-2020	Beagle Electric - CC - lights	945.00
BRUYEA,LEN	46908	30-Dec-2020	L.Brueya - workboots	196.86
Bullseye Septic Service	46909	30-Dec-2020	Bullseye - pump outs	241.50
Canadian Pacific Railway Company	46910	30-Dec-2020	CP Rail - Hoadley crossing	296.00
Digitex Inc.	46911	30-Dec-2020	Digitex - copies - Town Office	709.02
Hunter Hydrovac Inc.	46912	30-Dec-2020	Hunter Hydrovac - well house fire #10	756.00
LOR-AL SPRINGS LTD.	46913	30-Dec-2020	Lor-Al Springs - water	16.50
Miller,Jonathan	46914	30-Dec-2020	J.Miller - Arena - workboots	209.98
Petty Cash	46915	30-Dec-2020	Town of Rimbey - Petty Cash	166.25
Stationery Stories & Sounds (2005)	46916	30-Dec-2020	Stationery Stories Sounds - office supplies - PW	15.75
Uni First Canada Ltd.	46917	30-Dec-2020	Uni-First - coveralls/supplies	74.70
Vicinia Planning & Engagement Inc.	46918	30-Dec-2020	Vicinia - Dec.2020 invoice	1,819.13
Wood Environment & Infrastructure Solutions	46919	30-Dec-2020	Wood Environment - groundwater monitoring	494.34
ALBERTA MUNICIPAL SERVICE CORPORATION	00047-0001	11-Dec-2020	AMSC - power/gas - Nov.2020	40,391.61
Canada Revenue Agency	00047-0002	11-Dec-2020	CRA - Dec.11/20(Nov22-Dec5/20)	13,465.75
Eastlink	00047-0003	11-Dec-2020	Eastlink - cable - fitness centre	94.71
LAPP	00047-0004	11-Dec-2020	LAPP - FCSS - Dec.2/2020 (biweekly payroll Nov	14,622.27
Telus Mobility Inc.	00047-0005	11-Dec-2020	Telus Mobility - Dec.6/20	140.50
VICTOR CANADA	00047-0006	11-Dec-2020	Victor Canada - HSA top up	1,391.00
Waste Management	00047-0007	11-Dec-2020	Waste Management - recycle - Nov.2020	3,060.97
Alberta Education	00048-0001	22-Dec-2020	Alberta Education - 4th quarter school req. 2020	380,836.11
Canada Revenue Agency	00048-0002	22-Dec-2020	CRA - Dec.23/20 (biweekly payroll Dec.6-19/20)	14,092.02
LAPP	00048-0003	22-Dec-2020	LAPP - Dec.25/2020 (biweekly payroll Dec.6-19/20)	9,962.51
Servus Credit Union - Mastercard	00048-0004	22-Dec-2020	Servus M/C - K.Blakely - Nov.2020	960.33
Telus Communications Inc.	00049-0001	30-Dec-2020	Telus - Dec.10/20 - Beatty House	2,286.14
Workers' Compensation Board - Alberta	00050-0001	30-Dec-2020	WCB - 2020 payment	18,178.70
Total:				856,902.40