



# AGENDA

## Town Council

July 24, 2023 - 5:00 PM

Town Administration Building - Council Chambers

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**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JULY 24, 2023 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.**

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(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

## **11. CLOSED SESSION**

- RFD 11.1 FOIP Section 17(1) Personal Privacy
- RFD 11.2 FOIP Section 17(1) Personal Privacy
- RFD 11.3 FOIP Section 17(1) Personal Privacy

## **12. ADJOURNMENT**

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Minutes  
**Item For:**  Public Information -or-  Closed Session

**RECOMMENDATION:**

Motion by Council to accept the Minutes of the Regular Council Meeting of June 26, 2023, as presented.

**ATTACHMENTS:**

[Minutes of Regular Council Meeting on June 26, 2023](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**



# MINUTES

## Town Council Meeting

Monday, June 26, 2023 - 5:00 PM  
Town Administration Building - Council Chambers

**1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Craig Douglas – Acting Chief Administrative Officer
- Gail Cornell – Recording Secretary

Public: (0) members of the public

**1.1. LAND ACKNOWLEDGEMENT**

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 095/2023

Moved by Councillor Clark to accept the Agenda for the June 26, 2023, Regular Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. MINUTES**

3.1. Minutes

Motion 096/2023

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of May 24, 2023, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**6. BYLAWS**

**7. NEW AND UNFINISHED BUSINESS**

7.1. Rimoka Housing Foundation

Motion 097/2023

Moved by Mayor Pankiw to approve the donation of Town of Rimbeys bags and Town of Rimbeys pins to Rimoka Housing Foundation Welcome Wagon project and encourage them to apply for government grants for other donations, when applicable.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Rimbeys Municipal Library Board Members Reappointment

Motion 098/2023

Moved by Councillor Curle to appoint the following individuals to the Rimbeys Municipal Library Board for the specified terms:

Mike Boorman – term expiry date October 31, 2025  
John Hull - term expiry date October 31, 2025  
Marg Ramsey - term expiry date October 31, 2025

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Rimbeys Municipal Library Board Member Reappointment

Motion 099/2023

Moved by Councillor Coston to appoint Councillor Lana Curle to the Rimbeys Municipal Library Board with the term expiry date of October 31, 2023.

Mayor Pankiw	In Favor
Councillor Clark	Opposed
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.4. Municipal Affairs - Meeting Opportunity

Motion 100/2023

Moved by Mayor Pankiw to request a meeting with Honourable Ric McIver, Minister of Municipal Affairs at the Alberta Municipalities Fall Convention.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.5. RFP 2023-01 Waste Management Request for Proposal

Motion 101/2023

Moved by Councillor Clark to award the curbside collection and hauling of residential waste, recycling, and compost to Empringham Disposal Corp and to direct Administration to execute a contract between the Town of Rimbey and Empringham Disposal Corp for the Curbside Collection and Hauling of Residential Waste, Recycling, and Compost.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.6. Bell Canada Lease Agreement

Motion 102/2023

Moved by Councillor Curle to approve the Lease Confirming and Amending Agreement between the Town of Rimbey and Bell Canada, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8. REPORTS**

**8.1. DEPARTMENT REPORTS**

Motion 103/2023

Moved by Councillor Coston to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.2. BOARDS/COMMITTEE REPORTS**

Motion 104/2023

Moved by Councillor Clark to accept the board/committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.3. COUNCIL REPORTS**

Motion 105/2023

Moved by Councillor Curle to accept the reports of Council, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**9. CORRESPONDENCE**

9.1. Correspondence

**10. OPEN FORUM**

**11. CLOSED SESSION**

**12.**

**ADJOURNMENT**

12.1. Adjournment

Motion 106/2023

Moved by Councillor Clark to adjourn the meeting at 5:32 pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

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Rick Pankiw, Mayor

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Lori Hillis, Chief Administrative Officer

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Bylaw 998/23 To Repeal Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Bylaw Committee Meeting has been reviewing bylaws to determine their status. The following attached bylaws have been reviewed and motions were made to bring them forward to Council with consideration to repeal.

**RECOMMENDATION:**

1. Administration recommends Council give first reading to Bylaw 998/23, A Bylaw-of the Town of Rimbey, in the Province of Alberta, to Repeal Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws.
2. Administration recommends Council give second reading to Bylaw 998/23, A Bylaw-of the Town of Rimbey, in the Province of Alberta, to Repeal Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws.
3. Administration recommends Council unanimously consent to give third and final reading to Bylaw 998/23, A Bylaw-of the Town of Rimbey, in the Province of Alberta, to Repeal Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws.
4. Administration recommends Council give third and final reading to Bylaw 998/23, A Bylaw-of the Town of Rimbey, in the Province of Alberta, to Repeal Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws.

**ATTACHMENTS:**

- [RFD 6.1.1 Bylaw 998 23 To Repeal Bylaws](#)
- [2 1919 To Regulate Proceedings of Council-2](#)
- [4 1919 Duties of Health Officer and Health Inspector](#)
- [9 64 Re Complex Building Proposal](#)
- [10 21 Regulating Stove Pipes and Chimneys-2](#)
- [11 22 Nuisance Ground](#)
- [15 64 Re Complex Building Proposal](#)
- [16 25 Electrical Lighting](#)
- [16 64 Grant to Mount Auburn Cemetery](#)
- [17 32 Opening of Certain Lanes-1](#)
- [17 64 Purchase of a Car for Police Use -2](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**   
Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**BYLAW NO. 998/23**



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REPEAL INOPERATIVE, OBSOLETE, EXPIRED, SPENT AND INEFFECTIVE BYLAWS.

**WHEREAS** The Municipal Government Act, R.S.A., 2000 Chapter M-26, permits a Town Council to repeal a bylaw; and

**AND WHEREAS** Section 63 of the Municipal Government Act, R.S.A. 2000, c-M-26, as amended, empowers a council of a municipality to pass a bylaw which omits or provides for the repeal of a bylaw or provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

**AND WHEREAS** The Council of the Town of Rimbey wished to repeal inoperative, obsolete, expired, spent and ineffective bylaws.

**NOW THEREFORE** The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

The following bylaws are hereby repealed.

<b>BYLAW #</b>	<b>NAME</b>	<b>THIRD READING</b>
002/1919	To Regulate Proceedings of Council	Sept 2, 1919
004/1919	Duties of Health Officer & Health Inspector	Sept 18, 1919
09/1964	Re Complex Building Proposal	March 12, 1964
10/1921	Regulating Stove Pipes & Chimneys	May 31, 1921
11/1922	Nuisance Ground	July 18, 1922
15/1964	Re Complex Building Proposal	April 13, 1964
16/1925	Electrical Lighting	Oct 26, 1925
16/1964	Grant to Mount Auburn	April 13, 1964
17/1932	Opening of Certain Lanes	Oct 12, 1932
17/1964	Purchase of Police Car	April 13, 1964

This By-Law comes into effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**BYLAW NO. 998/23**



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REPEAL INOPERATIVE, OBSOLETE, EXPIRED, SPENT AND INEFFECTIVE BYLAWS.

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UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Mayor Rick Pankiw

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Chief Administrative Officer  
Lori Hillis

## BY-LAW No. 2.

A By-law to regulate the Proceedings  
of the Council of the Village of Timbey.

The Council of the Village of Timbey  
enacts as follows:

① In all proceedings had or taken in  
the Council of the Village of Timbey  
the following rules and regulations  
shall be observed, <sup>and shall be the rules & regulations</sup>  
for the order and despatch of business  
in the said Council.

2. The said Council shall hold their first  
meeting in each year following the  
organization of the Village on the first  
Monday in January except when that  
Monday is a public holiday in which case  
the meeting shall take place on the  
subsequent day which is not a public holiday  
and the Council of the previous year  
shall hold office until the new  
Council meets.

By-Law No. 2. Continued.

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3. Said first meeting shall be held <sup>at</sup> the Village Hall at the hour of 8. O'clock p.m. and in case there be no quorum at aforesaid hour such meeting may take place at any hour thereafter during the same day as soon as there is a quorum.
4. A majority of the whole Council shall be necessary to form a quorum and no business shall be transacted unless there be a quorum.
5. Every member of the Council and every officer of the Village shall before entering upon the duties of his office, make and subscribe before a Justice of the Peace, Notary Public, or Commissioner for Oaths, the prescribed declaration of office and shall deposit same in the office of the Secretary-Treasurer; provided that in the case of Councillors first elected the said declaration shall be handed to the Chairman at the first meeting of the Council,

By-law N<sup>o</sup> 2. Continued. 4

to be afterwards by him deposited with the Secretary-Treasurer.

6. Every member of the Council shall hold office until his successor is elected.

7.

8. Special meetings of the Council shall be called by the Secretary-Treasurer when he is requested so to do in writing by any two members of the Council, and written notice of every such special meeting stating the time and place when and where it is to be held and in general terms the nature of the business to be transacted thereat shall be delivered personally by the

By-Law No. 2. Continued

Secretary-Treasurer to every member of the Council or in case of the absence from the Village of any member of the Council to some adult person at the residence of such member.

9. No business other than that stated in the said notice shall be transacted at any special meeting of the Council unless all the members of the Council are present in which case by unanimous consent any other business may be transacted.
10. The Council may by unanimous consent waive notice of any special or other meeting at any time but every member of the Council must be present at such meeting.
11. Every meeting of the Council shall be held in the Village.

By-Law No. 2. Continued. 6

12. The Council shall at its first meeting elect a Chairman who shall preside at all meetings of the Council and the said Chairman shall be styled Reeve of the Village.
13. The Reeve shall preside at every meeting of the Council and he shall preserve order and enforce the Rules of the Council.
14. In the absence of the Reeve from any meeting another member of the Council shall be elected as Chairman and during such meeting shall have the same authority as the Reeve would have had.
15. No act or proceeding of any Council shall be deemed valid or binding on any party which is not adopted at a regular or special meeting of the Council at which a quorum is present.

By-Law No. 2. Continued. 7

16. Every matter shall be submitted to the Council on the motion of the Reeve or any member thereof and no seconder shall be required.

17. At every meeting of the Council all questions shall be decided by the majority of the votes and the Reeve or Chairman of the Council, as the case may be shall have the right to vote but in the case of an equality of votes the question shall be decided in the negative.

18. The Reeve when present and all the Councillors present must vote in Council on every division.

19. The Council shall hold its ordinary meetings openly and no person shall be excluded except for improper conduct; but the person presiding at any meeting may cause to be expelled and excluded any person who is guilty of improper conduct at such meeting.

By-Law No. 2. Continued

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20.

As soon as the Reeve or Chairman has taken the Chair the minutes of the last preceding meeting shall be read by the Secretary. Treasurers in order that any mistake therein may be corrected by the Council after which correction (if any) the said minutes shall be confirmed and signed by the Reeve or Chairman and by the Secretary. Treasurers

21.

The votes shall in all cases be taken by open voting and the votes shall be recorded in the minutes of the proceedings of the Council if required by any member or by any resolution of the Council.

22.

The Council shall be bound to receive any petition sent to such Council and have the same read in Council whether presented by the Secretary. Treasurers, or by a member of the Council, or by any Rate-Payer of the Village.

By-Law No. 2. Continued

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23. Every person who is entitled to be heard before the Council may be heard in person or through some person acting on his behalf.

24. In case of the absence from the Village or illness of the Reeve the Council may by resolution appoint from among their number an acting head who shall while so acting have all the powers of the head.

25. As soon after the hour of meeting as there shall be a quorum, the Reeve shall take the chair and the members uncovered shall be called to order.

26. When the Reeve or presiding officer is called on to decide a point of order or practice he shall do so without unnecessary comment and shall state the rule or authority applicable to the case if requested to do so.

By-Law No. 2 Continued 10

27. When the Reeve is putting a question no member shall walk out of or across the Council Chamber nor when a member is speaking shall any other member hold discourse or interrupt him except to raise a point of order nor pass between him and the Chair.

28. A member called to order shall immediately sit down but may afterwards be permitted to explain after which the Reeve shall give the reason or reasons for calling a member to order, and the decision of the Chair, shall be final.

29. No member shall speak beside the question in debate.

30. No member shall speak to the question or in reply for longer than five minutes, without leave of the Council.

By-law n<sup>o</sup> 2. Continued. 11

31. A motion to adjourn takes precedence of all others and may be moved at any time but this question cannot be received after another question is actually put and while the Council is engaged in voting.

32. No motion shall be debated or put unless the same is in writing excepting only a motion to adjourn which shall not require to be in writing.

33. A motion that has been read may be withdrawn at any time before decision or amendment with the permission of the mover.

34. By-laws may be introduced by any member of the Council on leave without notice.

By-Law N<sup>o</sup> 2. Continued

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35. Every By-Law shall be under the Seal of the Village and shall be signed by the Reeve and counter-signed by the Secretary-Treasurer and every By-Law shall have three distinct and separate readings before it is passed, but not more than two readings shall be had at any one meeting of the Council except by the unanimous vote of the members present thereat.

36. When a By-Law is read in the Council the Secretary-Treasurer shall certify the reading with the date on the back of same.

37. A copy of any By-Law, written or printed and under the Seal of the Village and certified to be a true copy by the Reeve or Secretary-Treasurer shall be received as prima facie evidence of its due passing and of the contents thereof without further proof in any court unless it is specially

By-Law No. 2. Continued. 13

pleaded or alleged that the Seal or the signature of the Reeve or the Secretary-Treasurer has been forged

38. In case no application to quash a By-Law is made within two months next after the final passing thereof the By-Law shall be valid & binding notwithstanding any want of substance or form therein or in the proceedings prior thereto or in the time or manner of the passing thereof.

39. All moneys ordered to be paid by the Council shall be so paid by cheque of the Secretary-Treasurer counter-signed by the Reeve on the Bank in which the moneys of the Village are deposited

40. No claim or account against the Village shall be paid until same has been passed by the Council and certified by the Reeve, or other presiding officer.

By-Law No. 2. Continued. 14

41. A copy of every By-Law passed by the Council shall be transcribed by the Secretary-Treasurer into a special book to be provided for the purpose which copy may be either written or printed or partly-written or partly-printed and a proper index of such By-Laws shall be kept.
42. The order of the day shall have preference over any motion before the Council and shall be as follows.
- 1 Calling the Council to Order.
  - 2 Reading and confirming the minutes.
  - 3 Business arising out of minutes
  - 4 Reading petitions, communications and accounts
  - 5 Disposing of petitions, communications and accounts
  - 6 Reports of Committees.
  - 7 Consideration of By-Laws.
  - 8 Unfinished Business.
  - 9 General business.

By-law No. 2. Continued.

4-3. In all unprovided cases in the proceedings of the Council the law of Parliament shall be followed.

4-4. No standing rule<sup>or order</sup> of the Council shall be suspended, except by the unanimous vote of the Council.

Done and passed in Council assembled at The Village of Rimbye this second day of September. 1919.

J. Symonds Reeve.

Joseph. Renshaw.  
Secretary-Treasurer.

This is to Certify, that  
By-law No 2, being a By-law  
to regulate the Proceedings of  
the Council of The Village  
of Rimby, was read in open  
Council assembled, as follows.

First and second reading. August 7<sup>th</sup> 1919.  
Third reading. September 2<sup>nd</sup> 1919.

Joseph. Penshaw.  
Secretary/Treasurer.

By-Law No. 4.

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A By-Law to define the Duties of the Health Officer, and Health Inspector, and to Regulate the Health and Cleanliness of the Village of Rimby.

The Council of the Village of Rimby enacts as follows.

1 That it shall be lawful for the Council of the Village of Rimby to appoint a Medical Practitioner as Health Officer of the Village of Rimby, and also to appoint a Health Inspector to assist such Health Officer.

2 That the Duties of the Health Officer shall be as follows:

(a) To enforce or cause to be enforced the provisions of the Public Health Act and amendments thereto in so far as same shall or may apply to the said Village of Rimby.

By Law No 4.

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- (b) To enforce, or to cause to be enforced all regulations now made or which may hereafter be made by the Lieutenant-Governor in Council respecting compulsory vaccination and for the prevention of contagious and infectious diseases and tuberculosis in so far as the same may be applicable to the said Village of Rimby.
- (c) To enforce, or cause to be enforced all By Laws of The Village of Rimby relating to Public Health.
- (d) To examine into, or cause to be examined into all nuisances, sources of filth and causes of sickness within the village, or outside the area of the village, from or through which food is brought for sale within the village and under direction of the Council to cause the same to be removed, prevented or destroyed.

## By-Law No 4.

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- (e) To examine, or cause to be examined by analysis or otherwise the water of any well or other source of supply for the Village and to forbid the use of water from any well or other source of supply that is found to be unfit for use and to take such steps as may be necessary to purify the same, provided that no well or other source of supply shall be closed for more than (3) three weeks, unless sanctioned by a resolution of the Village Council.
- (f) To keep a vigilant lookout over the scavenging system of the Village and see that the By-Law governing the same is carried out both by the scavenger and the residents of the Village, and to report to the Council any amendments or changes in said By-Law that in his opinion would be in the interest of the Public Health.

## By. Law. No. 4.

- (k) To visit, or cause to be visited from time to time or when requested so to do by the Health Inspector all bask shops, butcher shops, slaughter-houses, and dairies from which food is supplied to the village and to report to the Council the result of such visits.
- (h) To advise the Health Inspector when necessary respecting any diseased animal, or any milk, meat, fish, poultry, fruit, vegetables or other natural product, or other article of food or drink, and to assist him in determining if such articles are adulterated or otherwise unfit for food.
- (i) To visit any person or family in the village that is destitute and suffering from disease or illness of any kind, and under the direction of the Council to take such measures for his or their relief as may seem requisite.

By Law No. 4.

(j) To perform such other duties and lawful acts for the preservation of the public health as may be required by the Village Council.

-3. That the duties of the Health Inspector shall be as follows.

(a) To assist the Health Officer in the enforcement of the Public Health ordinances and amendments thereto, and in the enforcement of all regulations made by the Lieutenant-Governor in Council, in so far as same may apply to the public health of The Village of Rimby.

(b) To keep a vigilant supervision over all streets, lanes, by-ways, lots, or premises upon which any manure or other refuse or animal or vegetable matter or other filth may be found and at once to notify the parties who own or occupy such premises to cleanse the same, and to remove what is found thereon and if the same be not removed within twenty-four hours after such notification to report such neglect or refusal to the Health Officer.

## By-Law No. 4

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- (c) To visit the premises of all butchers, butchers shops, slaughter-houses and dairies from which food is supplied to the Village, at least once a week during the months from May to October inclusive, and at least once a month during the remainder of the year and from time to time report to the Health Officer, the result of such visits.
- (d) To inspect at intervals as directed by the Health Officer all premises within the Village and report to the Health Officer any violation of this By-law or of any other By-law of the Village or ordinance or regulation for the preservation of the Public Health at the Village of Rimby and to lay information for breach of same before a Justice of the Peace or other Officer having jurisdiction when instructed so to do by the Health Officer, or Village Council.

By-Law No. 4.

(e) To have charge of the Village Nuisance ground and to have or cause all carcasses of animals, rubbish, manure, refuse offal and garbage delivered there to be disposed of in a satisfactory manner by the person delivering same, or by the Village scavenger, or by some person engaged by the Council to perform such work, as the case may be.

(f) To investigate all complaints referred to him against the Village scavenger or scavengers or other persons, and report on same to the Health Officer, or to the Village Council, and where no scavenger or scavengers are appointed, to see that the By-Law relating to scavenging be strictly enforced.

4. That whenever there shall be any land within the limits of the said Village of Rimby or premises outside the Village from which food is supplied to the Village upon which is any stagnant or putrid matter

By-Law. N<sup>o</sup>. 4

25

offensive to health, it shall be the duty, as well of the occupant as of the owner of said land, to remove such stagnant or putrid matter without being notified so to do and every occupant, owner, or person having or assuming to have charge of said land who shall neglect to remove or abate such nuisance within two (2) days after becoming aware of the existence thereof, shall be guilty of an infraction of this By-Law.

5. No pile or deposit of manure or garbage, nor accumulation of any offensive or nauseous substance shall be made within the limits of said Village, nor shall any person or corporation unload, discharge or put upon or along the line of any railroad, street, or highway, or public place within said Village, any manure, offal, garbage, or other offensive or nauseous substance, nor shall cars or flats loaded with, or having in or upon them any such substance or.

By Law. No. 4.

substances be allowed to remain or stand on or along any railroad, street or highway, within the limits of the said Village within three hundred yards of any inhabited dwelling. All manure from stables, where not more than three horses cows or other animals are kept, shall between April and November of each year be removed at least every seventh day. Where over three and not more than five such animals are kept, manure shall be removed every fourth day between the said dates. Where over five and not more than eight such animals are kept, manure shall be removed every day between the said dates.

6. When any dumb animal shall die within the limits of the said Village the owner or person in possession of it shall within twelve hours thereafter cause the carcass to be removed to the place provided by the Village Council, and there dispose of same under the instructions of the Village Health Inspector.

## By-Law No. 4.

7. No person shall himself or by another throw, place, deposit, or leave in any street, highway, lane, alley, public place, or square any animal or vegetable substance, dead animal, fish, shells, shavings, dirt, rubbish, excrement, filth, manure, slops, unclean or nauseous water, hay, straw, paper, ashes, cinders, soot, offal, garbage or any other article or substance whatever. In the case of any alley or lane where any substance above named shall exist, or have been deposited it shall be the duty of every owner or occupant of any lot or premises within twenty-four (24) hours after having been so notified by the Health Officer or Health Inspector of the Village so to do, to remove from the half of said alley or lane adjoining such lot or premises, all such substances.

By-Law No. 4.

8. No owner or occupant of any lot or premises shall cause or permit any nuisance to be or to remain in or upon any lot or premises, or between the same and the centre of the street adjoining.
9. If any person shall own, occupy or keep any lot or ground or other premises in such a bad and filthy condition as to be offensive to the neighborhood or to any person or family, such person shall be subject to the penalties provided for an infraction of this by-law and to like penalties for every day such nuisance shall continue after notice from the Health Officer or Health Inspector to abate such nuisance.
10. The accumulations of manure, hay, straw or other matter in all stock or cattle cars arriving at any railway station within the limits of the Village of Rimberly shall be burned.

By Law No. 14.

and it shall be the duty of the Agents at any such Railway Station to see that the provisions of this clause are complied with as soon as any such car is unloaded.

.11. No butcher or any other person shall slaughter, bleed or dress any animal or fowl, or pluck or leave the feathers from any fowl, poultry or wild game of any description, or pluck or leave the hair or wool from any sheep or other skin, or expose any meat in a bleeding state or the unclean entrails of any animals, in any place in the Village.

.12. No butcher, butcher, grocer, trader or other person shall expose or offer for sale in any place within the limits of the Village of Rimbey, any mealy pork, or unsound, diseased, stale, rotten, fermented, nauseous or

Ny. Law. No. 4.

unwholesome meats, poultry, fish, vegetables or other articles of food or provisions or the flesh of any animals dying otherwise than by slaughter, of any bull, beef or boar sort, unless sold as such.

13. No butcher or other person shall have or deposit upon any side-walk or pathway, any green hides or pelins, or hides or skins in a bleeding state.

14. No person shall slaughter, sell or offer for sale, or barter, or trade, meat of any calf less than four weeks old.

15. Every butcher shall keep his shop, or stall in a clean and proper state, and shall not suffer any offal, hides or tallow to remain in or near the premises, after the hour of 8 o'clock P. M. from the first day of April, to the first day of November in each year.

## By Law No 4

16. No butcher, meat packer, livery stable keeper or other person shall discharge out of or permit to flow from his shop, stable or other place, any foul or nauseous liquors, slops or substances whatever, into any private ground, street lane or public ground within said Village.
17. No owner or occupant of any grocery, cellar, shop, factory, brewery, distillery, packing house, stable or barn shall suffer the same to become foul, nauseous or offensive.
18. Any person or persons found guilty of a breach of this By Law, shall upon conviction before a Justice of the Peace or other officer having jurisdiction, be liable to the penalties provided in the By Law providing for the enforcement of the By Laws of the Village.  
Done and passed in Council assembled at the Village of Rimby this 18<sup>th</sup> day of September, A. D. 1919.

This is to certify that By-Law N<sup>o</sup> 14  
being a By Law to define the  
duties of the Health Officer and  
Health Inspector, and to Regulate the  
Health and Cleanliness of  
The Village of Rimby.

was read three times in open council  
assembled and adopted by  
unanimous vote this 18<sup>th</sup> day of  
September. A. D. 1919.

F Symonds Reeve.

Joseph. Penshaw  
Secy Treas.

BY- LAW NO. 9

A BY-LAW SETTING THE DAY FOR VOTING ON PLEBESCITE  
RE THE COMPLEX BUILDING.

WHEREAS the Town of Rimbey Council have been approached by local organizations to proceed with the planning of a complex building to include, new Town office, Police Office and cells, 2 bay Fire hall, Wetoka Health Unit offices, Library and Swimming-Pool;

WHEREAS this was discussed with the ratepayers at the annual meeting and the vote passed to have a vote on it;

WHEREAS recent legislation provides that the Council can ask for a plebescite on any question, matter or thing, which will give guidance as to the wishes of the ratepayers,

NOW THEREFORE the Council of the Town of Rimbey, duly assembled

9 ENACTS AS FOLLOWS:

that a plebescite be held in the Legion Hall, on Thursday, March 26th., 1964 from 10'0clock am to 7 0'Clock in the afternoon, for a Proprietary Elector vote regarding the following proposals:

1. construction of a complex building - to include Town Office, 2 Bay Fire Hall, Police Office and Cells, Wetoka Health Unit Office, Library and Swimming Pool; or ONLY
2. Town Office, 2 Bay Fire Hall, Police Office and Cells, Wetoka Health Unit Office, and Library; or ONLY
3. A Swimming Pool.

RECEIVED first, second and third readings this 12th day of March, A.D. 1964.

(SEAL)

Signed [Signature] Mayor  
 Signed [Signature] SecTreas.

By-Law. N<sup>o</sup> 10.

Being a By-Law. to regulate, control, & to prohibit the use of metal chimneys, or tepees, within the limits of the Village of Rimby.

The Council of Village of Rimby enacts as follow.

It shall be a breach of this By-Law & shall render any person guilty thereof, who after the date of the passing of this By-Law. — (May 31-1921) shall use, or commence to use any metal chimney, in lieu of a brick chimney & that immediately after the date of the passing of this By-Law, all buildings of whatsoever use they may be put to shall be provided with a well built brick chimney, with the stove-pipe in full view where it enters the chimney.

§ Spurdoo Reeve.

Joseph Renshaw, Sec/Treas

# VILLAGE OF RIMBEY

OFFICE OF THE SECRETARY-TREASURER

RIMBEY, ALTA., .....192

BY-LAW NO, 10. *Blover*

The Council of the Village of RimbeY enacts as follows:-

That the following described land has been acquired by the said Village of RimbeY as a Nuisance ground for the said Village, and the said described land is hereby declared and enacted to be a Nuisance Ground for the said Village.

Namely.

All that portion of the South East Quarter of Section Seventeen (17) Township Forty Two (42) Range Two (2) West of the Fifth Meridian, in the said Province of Alberta, which lies to the East of the established road, and South of the Blindman River, containing Three (3) acres, more or less.

All filth, rubbish, manure, refuse, offal, garbage, night soil, not otherwise provided for by By-Law or Resolution of the Council, or by Notice of the Health Officer, or Health Inspector, shall be drawn to, and deposited on, said Nuisance Ground, and disposed of to the satisfaction of the Health Officer, or Health Inspector.

Any person found guilty of an infraction of this By-Law shall be liable to the penalties provided for in By-Law No, 5, of the Village of RimbeY, being a By-Law to provide for the enforcement of the Village By-Laws.

Done and passed in Council assembled at the Village of RimbeY this..18<sup>th</sup>..day of *July*, 1922.

*F. Symonds*  
.....Reeve

*Joseph Benshaw* Sec/Treas.  
*B. G. Reid*

Seal.  
Approved under date of June 26th, 1922.

MINISTER OF MUNICIPAL AFFAIRS



*o pe*  
*unfiled*  
*in file*  
*✓*  
Page 46 of 88

VILLAGE OF RIMBEY

This is to certify that  
 By Law No. 11 being a By-  
 Law to establish a Nuisance  
 Ground for the Village of  
 Rimbey, was read three  
 times in open Council  
 was adopted by unanimous  
 vote this 18<sup>th</sup> day of  
 July, 1922.

Joseph Renshaw  
 Secy Treas  
 Village of Rimbey



**BY-LAW NO. 15**

AN AMENDING BY-LAW TO BY-LAW NO. 9 RE THE PLEBESCITE  
re the COMPLEX BUILDING PROPOSAL.

Council of the Town of Rimbey deemed it advisable to  
add a further clause to the ballot on the plebescite  
regarding the proposed construction , and at a  
regular meeting of the Council, ENACTED AS FOLLOWS::

that the following added to the ballot be confirmed:

quote

Do you favor the construction of a Town Office,  
Fire Hall, Police Office and cell, Wetoka Health  
Unit office, Library AND the construction  
of a Swimming Pool, both units to be built as  
a separate constructions on separate locations.  
(Cost would be a total of items 2 and 3  
above- or approximately \$ 105,000.00)

RECEIVED FIRST SECOND AND THIRD readings this 13th  
day of April, A.D. 1964.

(SEAL)

Signed [Signature]  
Mayor  
Signed [Signature]  
SecTreas.

BY - LAW NO. 16 1925.

A By-Law to provide for the supplying of Electric Light to the citizens of the VILLAGE of RIMBEY.

The Municipal Council of the Village of RimbeY duly assembled, enacts as follows:-

1. Under and by virtue of the authority conferred by sub-section 63 of Section 75 of The Village Act, being Chapter 109 of the Revised Statutes of Alberta, 1922, the Reeve and Secretary-treasurer are hereby authorized to sign a contract with (the Alfred E. Drader, Esq., of the Village of RimbeY, Province of Alberta, Lumberman ), said contract being Schedule "A" of this by-law, for the purpose of supplying electric light to the citizens of the Village of RimbeY.

2. Said contract shall be subject to the provisions of (a) of sub-section 63 of Section 75 aforesaid.

DONE AND PASSED in Council this 26<sup>th</sup> day of Oct<sup>r</sup> 1925.

(See)

*A'm file under Electric Light P.P.*

*[Signature]*  
Reeve

*[Signature]*  
Secretary-Treasurer.

BY-LAW NO. 16

A BY-LAW AUTHORIZING A GRANT TO THE MOUNT AUBURN CEMETERY

In accordance with the provisions of The Town and Village Act,  
the Council of the Town of Rimbey, duly assembled,

ENACTS AS FOLLOWS:

that a grant of \$300.00 be given to the  
Board of the Mount Auburn Cemetery.

RECEIVED first, second and third readings, this  
13th day of April, A.D. 1964.

(SEAL)

Signed [Signature] Mayor  
Signed [Signature] SecTreas

A BY-LAW TO PROVIDE FOR THE OPENING OF CERTAIN LANES.

THE COUNCIL OF THE VILLAGE OF RIMBEY duly assembled enacts as follows:

WHEREAS in the opinion of the council of the Village of Rimbeey, it is expedient to open a street or lane twenty feet in width throughout, running in an Easterly and Westerly direction at or near to the centre of Block Nine (9), Plan 148 B.T., of the Village of Rimbeey: and

WHEREAS it is deemed expedient to extend the present lane in Block Eight (8) to a width of twenty feet throughout:

NOW THEREFORE, the Mayor and Secretary-Treasurer are hereby authorized to take such steps as are necessary to comply with the provisions of the Village Act in that behalf and to employ such person or persons as may be necessary to make surveys from time to time as may be required in connection with the acquisition of the aforesaid land and for the payment therefore.

DONE AND PASSED in COUNCIL this 12th day of October, A.D., 1932.

Sig W H Cork Mayor

Sig W A Saunders Sec-Treas.

First reading moved by Mayor Beeley.	Carried unanimously.
Second reading moved by Cr. Cork.	Carried unanimously.
Third reading moved by Cr. Hewitt.	Carried unanimously.

This is to certify that by-law no. 17 being a by-law to provide for the opening of certain lanes in The Village of Rimbeey was read three times in open council assembled and passed unanimously at each reading, this 12th day of October, 1932.

Sig W A Saunders Sec-Treas.

BY-LAW NO. 17

A BY-LAW FOR THE PURCHASE OF A CAR FOR POLICE PURPOSES

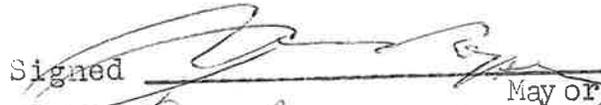
WHEREAS the Council of the Town of Rimbey deemed it advisable to purchase a car for the Town Constables' use;  
WHEREAS bids were requested from the local dealers ;  
NOW THEREFORE the Council in regular session, duly assembled,  
ENACTS AS FOLLOWS:

that a 1964 Plymouth be purchased from Davis Bros Garage of Rimbey, at quoted price of \$ 2495.00 .

RECEIVED first, second and third readings this 13th day of April, A.D. 1964.

(SEAL)

Signed



Mayor

Signed



SecTreas.

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Rimbey Agricultural Society  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Administration received an email from the Rimbey Agricultural Society requesting Council's consideration to waive the rental fee for the Fall Gala Fundraiser being hosted by the Ag Society at the Community Centre on October 12, 2023.

**DISCUSSION:**

This type of funding would normally be applied for through Community Events Grant and is due by December 31 the year prior to the event.

**RECOMMENDATION:**

Administration recommends that Council determine if they wish to waive the rental fees at the Community Centre for the Rimbey Agricultural Society Fall Gala Fundraiser.

**ATTACHMENTS:**

[Request for Waiving of Rental Fee- Fall Fala Fundraiser Oct 12](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**

Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**From:** [Rimbey AG Society](#)  
**To:** [General Info](#)  
**Subject:** Request for waiving of rental fee- fall gala fundraiser Oct 12  
**Date:** Thursday, June 22, 2023 9:56:41 AM

---

Hi Bonnie,  
I would like to make a request that the rental fee be waived for the fall gala fundraiser the Ag Society will be hosting at the community centre on Oct 12, 2023.

If I need to provide any additional information, or fill out a form, please let me know the process.

Thank you,  
Jill

--  
**Jill Moore**  
General Manager

***Rimbey Agricultural Society***

Box 1173  
Rimbey, Alberta  
T0C 2J0  
403-704-9283

[www.rimbeyagrimcentre.com](http://www.rimbeyagrimcentre.com)



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Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Department Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

**RECOMMENDATION:**

Motion by Council to accept the department reports, as information.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

July 24, 2023  
**CAO Report**



**HIGHLIGHTS**

**Waste Management Contract:**

Reviewed and evaluated fourteen proposals received for RFP 2023-01 “Curbside Collection and Hauling of Residential Waste, Recycling and Compost”. The Contract was awarded to Empringham Disposal Corp. Work commenced on July 4, 2023.

**Meetings:**

Met with Bill Hval to discuss the insurance requirements for the Rimbey Historical Society.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 24, 2023

## Director of Finance Report



### HIGHLIGHTS

- Worked on reports for ICity - input the budget figures for 2023.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Worked on MSI and Canada Community Building Fund capital grant projects for the 2023 year and submitted them.
- Working on the Tangible Capital Asset amounts and project worksheets for 2023.
- Worked on the 2023 Statistical Information Return required by the Provincial Government - sent information to the Auditors as they now remit the data to the Provincial Government but we still have to compile the information for them.
- Worked on Taxes in our ICity system so that they balanced with our assessments from our Assessor and so that the Tax Notices and Assessments could be run and printed. Calculated and ran the 2023 Tax Levies.

### ATTACHMENTS

[Copy of Variance Report - June 30, 2023](#)

[Payables Listing June 16 - July 13, 2023](#)

**PREPARED BY:** Wanda Stoddart, Director of Finance

Council Agenda Item 8.1.3

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2023								
OPERATING								
	2023 Revenues				2023 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	4,510,176	4,094,806	91%	415,370	938,583	488,531	52%	450,052
Council (11)					241,535	85,894	36%	155,641
Administration (12)	44,805	6,092	14%	38,713	808,018	408,711	51%	399,307
General Administration (13)				0	123,904	65,301	53%	58,603
Police (21)	65,946	18,880	29%	47,066	199,268	151,397	76%	47,871
Fire (23)					25,971	12,986	50%	12,985
Disaster Services (24)				0	4,000	210	5%	3,790
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	32,100	15,330	48%	16,770	173,872	82,966	48%	90,906
Public Works (32)	24,510	11,034	45%	13,476	903,696	377,899	42%	525,797
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,251	7,088	37%	12,163
Water (41)	554,500	281,237	51%	273,263	417,111	207,697	50%	209,414
Sewer (42)	347,500	201,568	58%	145,932	385,810	192,626	50%	193,184
Garbage (43)	213,215	110,814	52%	102,401	119,655	51,311	43%	68,344
Recycle (43-01)	38,537	19,196	50%	19,341	124,278	51,701	42%	72,577
Compost	3,100	2,076	67%	1,024	16,541	5,044	30%	11,497
Community Services (FCSS)	230,415	135,203	59%	95,212	291,538	193,564	66%	97,974
Cemetery (56)	16,625	11,850	71%	4,775	51,911	20,663	40%	31,248
Development (61)	29,260	3,524	12%	25,736	111,234	29,600	27%	81,634
Econ.Development (61-01)	24,000	14,937	62%	9,063	53,654	38,493	72%	15,161
Recreation Office (72)	420,766	420,766	100%	0	103,847	71,031	68%	32,816
Pool (72-04)	86,250	72,028	84%	14,222	287,558	99,509	35%	188,049
Parks (72-05)	0		0%	0	139,454	26,485	19%	112,969
Fitness Center (72-06)	32,600	18,996	58%	13,604	46,066	14,293	31%	31,773
Arena (72-09)	115,250	60,303	52%	54,947	353,005	162,152	46%	190,853
Recreation Programs (72-11)	3,400	6,628	195%	(3,228)	42,263	31,909	76%	10,354
Community Centre (74)	64,500	20,448	32%	44,052	319,945	117,773	37%	202,172
Library (74-06)	0	0	0%	0	152,460	71,858	47%	80,602
Blindman Youth Action Society (74-08)	15,060	5,344	35%	9,716	15,220	4,731	31%	10,489
Curling Club (74-09)	823	823	100%	0	32,000	16,016	50%	15,984
Museum (74-12)					77,800	63,045	81%	14,755
<b>Total Revenues</b>	<b>6,873,338</b>	<b>5,531,883</b>		<b>1,341,455</b>	<b>6,579,448</b>	<b>3,150,484</b>		<b>3,428,964</b>
<b>Debenture &amp; Loan Principal Payments</b>					<b>328,700</b>	<b>247,891</b>		<b>80,809</b>
<b>Total operating and debt repayment</b>	<b>6,873,338</b>	<b>5,531,883</b>		<b>1,341,455</b>	<b>6,908,148</b>	<b>3,398,375</b>		<b>3,509,773</b>

Council Agenda Item 8.1.3

TOWN OF RIMBEY							
VARIANCE REPORT							
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2023							
CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance
Town Office Building Sign	8,500					7,150	1,350
IT - Computers - 5 workstations replacements, Watchguard T40-W Firewall, HPE Tower Server	52,000						52,000
Concrete/asphalt crushing	100,000					94,800	5,200
Streetlights 56 Ave., 53 Ave., 46 St	6,800						6,800
Water Meters	50,000					14,272	35,728
Water Level Transmitters	50,000					1,340	48,660
<b>2023 Street Improvements</b>							
43 St Road Construction - 50 Ave to 54 Ave (Local Improvement Project) Conceptual estimate 1.1 m, Design Work in 2023	100,000					13,515	86,485
51st St from 46 Ave to 51 Ave Storm System Replacement 3-04-39-610	765,000						765,000
<b>Parks</b>							
Tree replacement 50 St (52 Ave-54 Ave) 48 Trees.	21,600						21,600
<b>Recycle Depot</b>							
Replace Overhead Doors	29,500					26,980	2,520
<b>Cemetery</b>							
<b>Pool</b>							
Spray Park Flow through System	60,000						60,000
<b>Community Centre</b>							
Electric Scissor Lift	20,000						20,000
Walk Behind Floor Scrubber 3-04-88-610	12,500					11,241	1,259
North Wall - Insulate and Tin-Estimate	20,000						20,000
<b>Arena</b>							
Hvac Unit over Arena Concession	50,000						50,000
Ice Plant Brine Pump	8,000						8,000
<b>Fitness Center</b>							
Fitness Center - Equipment	10,000					434	9,566
	1,363,900	0				169,732	1,194,168
<b>Total operating and capital</b>	<b>8,237,238</b>	<b>5,531,883</b>		<b>1,341,455</b>	<b>6,908,148</b>	<b>3,568,107</b>	<b>4,703,941</b>

## Council Board Report 8.1.3



Supplier : 1020405 to ZINCK  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 16-Jun-2023 to 13-Jul-2023  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
964266 ALBERTA INC.	49371	21-Jun-2023	964266 Alberta Inc (CLG Displays) - Christmas di	4,810.05
Accu-Flo Meter Service Ltd.	49372	21-Jun-2023	Accu-Flo - replacement 4" Mach 10 Ultrasonic	6,897.45
Action Autobody	49373	21-Jun-2023	Action Autobody - repair Unit #12 - 2013 F150 (8l	598.50
All About Bouncing	49374	21-Jun-2023	All About Bouncing - 2023 Canada Day Celebratic	832.65
Alsco	49375	21-Jun-2023	Alsco - janitorial supplies	537.90
Darcy's Drilling Services Ltd.	49376	21-Jun-2023	Darcy's Drilling - Well 10R - repairs	783.15
Drain Doctor	49377	21-Jun-2023	Drain Doctor - 5203-56 Ave - flush/camera line	523.95
K & K TRAILER SALES	49378	21-Jun-2023	K&K Trailer Sales - Dev. deposit refund - DP 13/2	3,000.00
Lifesaving Society	49379	21-Jun-2023	Lifesaving Society - supplies	1,630.88
New Can Truck Parts	49380	21-Jun-2023	New Can Truck Parts - Unit #62 - repairs	105.00
Ponoka County	49381	21-Jun-2023	Ponoka County - road salt/sand 240 tonnes @ \$2	6,300.00
Rimbey & District Volunteer Week Committee	49382	21-Jun-2023	Rimbey & District Volunteer Week Committee - 21	294.00
Rimbey Janitorial Supplies	49383	21-Jun-2023	Rimbey Janitorial - pool - supplies	1,863.75
RIMBEY TRAVEL CENTER LTD	49384	21-Jun-2023	Rimbey Travel Centre Ltd - Dev. deposit refund -	10,000.00
Rimbey Women's Conference Committee	49385	21-Jun-2023	Rimbey Women's Conference - 2023 budget - he	294.00
RJ Plumbing and Heating	49386	21-Jun-2023	RJ Plumbing - repair toilet - CC	99.75
SKJONSBURG,JESSICA	49387	21-Jun-2023	Jessica Skjonsberg - 2023 Canada Day - face pa	200.00
Smith,Jacey	49388	21-Jun-2023	Jacey Smith - refund- swimming lessons (Keely S	50.00
Staples Professional	49389	21-Jun-2023	Staples Professional - office supplies	615.30
Stationery Stories & Sounds (2005)	49390	21-Jun-2023	Stationery Stories Sounds - office supplies	54.08
Superior Safety Codes Inc.	49391	21-Jun-2023	Superior Safety Codes - bldg inspection - VJV blc	262.50
SWANSON,SAM	49392	21-Jun-2023	Sam Swanson - 2023 Canada Day - face painting	100.00
TATARYN,TYKE	49393	21-Jun-2023	Tyke Tataryn - 2023 Canada Day - hayrides	250.00
True Way Tire Ltd.	49394	21-Jun-2023	True Way Tire - Unit #14 - tires	1,102.29
Uni First Canada Ltd.	49395	21-Jun-2023	UniFirst - coveralls/supplies	61.60
Accu-Flo Meter Service Ltd.	49396	22-Jun-2023	Accu-Flo - flange kit - hosp.	82.95
ALBERTA GUJARATI ASSOCIATION	49397	22-Jun-2023	Alberta Gujarati Association - facility deposit refur	650.00
Anderson's Service	49398	22-Jun-2023	Anderson Service	115.50
Buist Motor Products Ltd.	49399	22-Jun-2023	Busit Motors - 2020 Chev VIN#F8LZ124004 - rep	182.21
Cornell,Gail	49400	22-Jun-2023	G.Cornell - expenses - course - Edmonton	506.46
Fleetwood Air Equipment	49401	22-Jun-2023	Fleetwood - parts	364.39
Imperial Esso Service (1971)	49402	22-Jun-2023	Esso - water	5.00
Ladies Auxiliary to Rimbey Hospital	49403	22-Jun-2023	Ladies Auxiliary to Rimbey RHCC - 2023 Budget	294.00
LEX3 Engineering Inc.	49404	22-Jun-2023	Lex3 Engineering - PasKaPoo Park Pavillion Ass	1,995.00
Municipal Property Consultants (2009) Ltd.	49405	22-Jun-2023	Municipal Property Consultants - July 2023 inv	3,575.95
Nikirk Bros. Contracting Ltd.	49406	22-Jun-2023	Nikirk Bros. - topsoil	3,548.27
Rimbey Historical Society	49407	22-Jun-2023	Rimbey Historical Society - reimbursement - batte	606.01
SIRRS LLP	49408	22-Jun-2023	SIRRS LLP - prof. services	661.50
SKJONSBURG,JESSICA	49409	22-Jun-2023	Jessica Skjonsberg - June 2023 - janitorial - BYA	350.00
Staples Professional	49410	22-Jun-2023	Staples Professional - cartridges	344.38
Stationery Stories & Sounds (2005)	49411	22-Jun-2023	Stationery Stories Sounds - magnetic sign - coun	105.00
Towle,Jeanette	49412	22-Jun-2023	J.Towle - expenses - NPI conference	583.20
Uni First Canada Ltd.	49413	22-Jun-2023	UniFirst - coveralls/supplies	56.52
Whatmore,Ted	49414	22-Jun-2023	Refund on PT Account 000 - 21350	285.51
Wolseley Industrial Canada INC	49415	22-Jun-2023	Wolseley - CR to inv#911893	992.78
THOMPSON,MELISSA	49416	22-Jun-2023	Melissa Thompson - replacement chq - Zumba cl	500.00
KEMPT,COURTNEY	49417	26-Jun-2023	Courtney Kempt - 2023 Canada Day Celebration	8,000.00
AACO (Alberta Assoc. of Community Peace Officers)	49418	06-Jul-2023	AACPO - 2023 AACPO Membership Fees	375.00
Alsco	49419	06-Jul-2023	Alsco - supplies	537.90
AMSC Insurance Services Ltd.	49420	06-Jul-2023	AMSC Insurance - July 2023 - Mayor/Council fee	53.10
Canadian Pacific Railway Company	49421	06-Jul-2023	CP Rail - Hoadley crossing - June 2023	296.00
CENTRAL LABS	49422	06-Jul-2023	Central Labs - June 2023 - North / South Lagoon	1,763.16
Centratech Technical Services	49423	06-Jul-2023	Centratech - Pas Ka Poo Park - inspection	7,785.59
Cimco Refrigeration	49424	06-Jul-2023	Cimco - Spare Brine Pump	7,530.60
Clean Harbors Canada Inc.	49425	06-Jul-2023	Clean Harbors - HHW Round-up	6,468.48
County Cast-A-Waste Inc.	49426	06-Jul-2023	County Cast-A-Waste - BYAS - garbage service/t	214.20
Lacombe Signmasters Ltd.	49427	06-Jul-2023	Lacombe Signmasters - Baytex - Pool sign	9,063.16
Lifesaving Society	49428	06-Jul-2023	Lifesaving Society - LSSI - Swim Instructor - Origi	180.00

## Council Board Report 8.1.3



Supplier : 1020405 to ZINCK  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 16-Jun-2023 to 13-Jul-2023  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Longhurst Consulting	49429	06-Jul-2023	Longhurst Consulting - July 2023 billing	3,873.59
Northside Construction Partnership	49430	06-Jul-2023	Northside Construction Partnership - RB144 - 51	721,680.88
ORNAMENTAL BRONZE LIMITED	49431	06-Jul-2023	Ornamental Brnze Limited - columbarium plaque	745.50
Pankiw,Rick	49432	06-Jul-2023	Rick Pankiw - June 2023 expenses	97.92
Parkland Regional Library	49433	06-Jul-2023	Parkland Regional Library - 3rd quarter requisitior	6,116.58
Rimbey Janitorial Supplies	49434	06-Jul-2023	Rimbey Janitorial - Pool - supplies	1,161.51
TYCO ELECTRIC LTD.	49435	06-Jul-2023	Tyco Electric Ltd. - repair - Library (back office)	391.55
Uni First Canada Ltd.	49436	06-Jul-2023	Uni-First - coveralls supplies (Apr.10/23)	207.56
Vicinia Planning & Engagement Inc.	49437	06-Jul-2023	Vicinia Planning - June 2023 invoice	1,328.25
ABC Tree Care	49438	12-Jul-2023	ABC Tree Care - remove trees	13,413.75
Accu-Flo Meter Service Ltd.	49439	12-Jul-2023	Accu-Flo - water meteres	17,151.75
Alberta Development Officers Association	49440	12-Jul-2023	Alberta Development Officers Assoc. - 2023 Conf	530.00
Alsco	49441	12-Jul-2023	Alsco - janitorial supplies	287.73
CIRCUS WONDERLAND	49442	12-Jul-2023	Circus Wonderland - deposit refund	500.00
Environmental 360 Solutions (Alberta) Ltd	49443	12-Jul-2023	E360 - 5109 - 54 St - bin dumps/rent	812.37
Evergreen Co-operative Association	49445	12-Jul-2023	Co-op - parts	5,255.07
Expert Security Solutions	49446	12-Jul-2023	Expert Security Solutions - CC - monitoring - July	1,076.88
GJS Electric	49447	12-Jul-2023	GJS Electric - BYAS Bldg - repairs	871.50
Imperial Esso Service (1971)	49448	12-Jul-2023	Esso - fuel - PW	232.40
LOR-AL SPRINGS LTD.	49449	12-Jul-2023	Lor-Al Springs - water	25.10
MLA Benefits Inc.	49450	12-Jul-2023	MLA Benefits - July 2023 - HSA - Mayor/Council :	1,766.83
NAPA Auto Parts - Rimbey	49451	12-Jul-2023	NAPA - parts	47.21
Petty Cash	49452	12-Jul-2023	Town of Rimbey - replenish petty cash	193.80
Rimbey Home Hardware	49453	12-Jul-2023	Rimbey Home Hardware - paint supplies	447.59
Rimbey Implements Ltd.	49454	12-Jul-2023	Rimbey Implements - repairs - weed whipper	151.89
Rimbey Municipal Library	49455	12-Jul-2023	Rimbey Municipal Library - 3rd quarter appropriat	27,622.00
Silver Star Septic Service	49456	12-Jul-2023	Silver Star Septic Service - outhouse rental - June	210.00
Staples Professional	49457	12-Jul-2023	Staples Professional - paper	533.20
Superior Safety Codes Inc.	49458	12-Jul-2023	Superior Safety Codes - May 2023 - closed permi	73.50
The Government of Alberta	49459	12-Jul-2023	Gov't of AB - Land Titles - June 2023	20.00
Town Of Rimbey	49460	12-Jul-2023	Town of Rimbey - June 2023 util	2,717.99
True Way Tire Ltd.	49461	12-Jul-2023	True Way Tire - repair #60	25.89
Uni First Canada Ltd.	49462	12-Jul-2023	UniFirst - coveralls/supplies	61.24
United Farmers Of Alberta	49463	12-Jul-2023	UFA - oil	846.30
Whitgan Creations & Gifts	49464	12-Jul-2023	Whitgan Creations & Gifts	84.53
Wolseley Industrial Canada INC	49465	12-Jul-2023	Wolseley - Pool - bleach	5,065.00
Canada Revenue Agency	00147-0001	21-Jun-2023	CRA - deductions (June04-17/23) June 23/23 biw	20,574.22
LAPP	00147-0002	21-Jun-2023	LAPP - Town - June 23/23 biweekly payroll (June	9,574.45
ALBERTA MUNICIPAL SERVICE CORPORATION	00148-0001	12-Jul-2023	Alberta Municipal Services Corp - gas/power - Jul	50,248.52
Canada Revenue Agency	00148-0002	12-Jul-2023	CRA - deductions (June 18-July 1/23) July 07/23	21,643.95
Eastlink	00148-0003	12-Jul-2023	Eastlink - cable - fitness room - June 2023	104.16
INNOV8 DIGITAL SOLUTIONS INC.	00148-0004	12-Jul-2023	Innov8 - June 2023 - copies	309.03
LAPP	00148-0005	12-Jul-2023	LAPP - FCSS - July 12/23 (June 19-July 2/23) PF	10,922.43
Servus Credit Union - Mastercard	00148-0006	12-Jul-2023	Servus M/C R.Schmidt - June 30/23	3,215.16
Telus Mobility Inc.	00148-0007	12-Jul-2023	Telus Mobility - July 06/23	400.75
Telus Communications Inc.	00148-0008	12-Jul-2023	Telus - Beatty House - July 10/23	2,275.94
VICTOR CANADA	00148-0009	12-Jul-2023	Victor - HSA - May 2023	15,027.06
Waste Management	00148-0010	12-Jul-2023	Waste Management - June 2023 inv	4,618.42
<b>Total:</b>				<b>1,053,879.57</b>

July 24, 2023  
**Public Works Report**



**HIGHLIGHTS**

**ROADS**

- Northside Construction started work on the 51 Street storm project and they anticipate a completion time of early July.
- Trees have been removed on 50 Street and we have done one calls to safely remove the stumps before the new trees are planted.
- Grading and street sweeping are ongoing.
- Pothole repairs are continuing as scheduled.
- Mowing season started off slow but heavy rains brought things to life and mowing is now ongoing.
- Tree watering is on schedule.
- Ditch mowing as needed.

**WATER**

- Routine maintenance and testing.
- AEP reporting ongoing.
- Meter readings ongoing and zero read meters are being replaced.
- Fire hydrant and valve exercising are ongoing.
- With Missing Link running fibre optic cable in town, we have been busy marking utilities with several hundred one call requests coming in.
- Annual water sample bottles have been ordered and will be done in July.
- Mowing as needed.

**WASTEWATER**

- Routine maintenance and testing AEP reporting and other related work is ongoing.
- With missing Link running fibre optic cable in town, we have been busy marking utilities with several hundred one call requests coming in.
- Worked with Baytex Energy to help their effluent access go smoothly. Baytex is now done for the year.
- Beaver dams in the drainage ditch have had us busy clearing blockages.
- Fence repairs along the drainage ditch were done in early May.
- Mowing as needed.

**RECYCLE**

- Order recycle bin exchanges as needed.
- Haul gravel for the burn pits.
- Assist Ponoka County staff as required.
- Yard waste pick up has started for the year.
- Haul yard waste to Town of Ponoka as required.

**R.C.M.P. STATION**

- Building maintenance as requested.
- Lawn mowing and parking lot maintenance as required.

**CEMETERY**

- Opening and closing of graves as requested.
- Lawn mowing as needed.
- Assist families with their needs.

**BYAS BUILDING**

- Started maintenance in building.
- Received pricing for an alarm system.
- Worked with electrician to change some lighting.
- Mowing ongoing.

**OTHER**

- Maintenance at Town Office and Library as requested.
- Assist Development Department as required.
- Assist Town residents and visitors with any questions or concerns.
- Top up water trough at the community gardens.
- Mowing in parks as needed.
- Weed spraying in various locations around town.

**PREPARED BY:** Rick Schmidt, Director of Public Works

July 24, 2023

# Community Services Report



## HIGHLIGHTS

### PETER LOUGHEED COMMUNITY CENTRE

- Cleaning and maintenance of the facility
- Facility Bookings - Fundraising Events, markets, meetings, Dance Program
- Purchasing Capital Items
- Fire/Exit lights inspection
- Repair to the Alarm system
- Swimming Lesson registration - Lifesaving Society Swim For Life
- Nursery School has new LED lights

### COMMUNITY FITNESS CENTRE

- Memberships
- Daily cleaning and maintenance of the area
- Purchased a treadmill, calf block, chinning triangle, 45 lb weight plates, recumbent bike and spin bike
- Quarterly maintenance performed by Fitness Mechanics when needed and extra maintenance items on existing equipment

### RIMBEY AQUATIC CENTRE

- Opened May 20th - long weekend
- School bookings for May and June
- Spray Park operational system GLVT company coming this fall to test water flow on current system and determine how much water will be used in a flow through system.
- Anti-Entrapment grates installed - pool is compliant
- Swimming Lessons - a few spots available at the end of August
- Hired lifeguards/Instructors for the season

### ARENA

- Supplies purchased to repair boards and prepare for upcoming ice season
- Ice start up - putting ice in after the long weekend of September
- Ice scheduling - RMH has asked to start a weekend earlier
- Arena Concession Operating Contract is being advertised
- Purchasing Concession area Makeup Air Unit

**PROGRAMS**

- June/July Drop In Sports - Badminton/pickle ball - Tuesday/Thursday afternoons (2-4 players) & evenings (2-6 players)
- June/July Rollerskating/Blading in Arena - Mondays 7-8:30 pm (0 attendance). This program will not run in August - rink maintenance
- June/July Streethockey in Arena - Wednesdays 7-8:30 pm (0 attendance). This program will not run in August - rink maintenance
- June/July Yoga - Tuesdays (0 attendance). This program will start again in Sept/Oct
- June Gentle Fit - Tues/Thurs 10:40-10:50 am 2-4 participants, cancelled for the summer by the participants and will return in Sept/Oct.
- June Pilates - (3-5 participants) - cancelled for the summer by the participants and will return in Sept/Oct.
- Lane Swim at the Pool - (2-10 swimmers regularly)
- Parent and Tot Swim - (2-15 swimmers when the weather is nice)
- Public Swim - (20-80 + swimmers on a regular basis)

**EVENTS**

- Canada Day Activities - Good attendance
- Rodeo Parade - July 8 - 40+ entries

**PREPARED BY:** Cindy Bowie, Director of Community Services

July 24, 2023

# Development Officer Report



## HIGHLIGHTS

- Administration is currently reviewing one subdivision application.
- Resident Questions: Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- Development Permits: Administration has been answering resident questions regarding potential development permits on an on-going basis.
- Certificate of Compliance: Administration has been processing certificates of compliance and accompanying paperwork as requested.

The Following chart outlines the 2023 development statistics:

**2023 Development Statistics - Up to July 14, 2023**

	Applied 2023	Issued 2023	In Progress 2023
Development Permit Applications (non change in use / home occupation)	23	20	3
Change in Use / Home Occupation Development Permits Applications	2	2	0
Subdivision Applications	1	0	2
Land Use Bylaw Amendments	0	0	0
Certificate of Compliance Requests	7	3	4
Building Permit Applications	3	2	1

The following development permits have been approved in 2023:

Permit Number	Date Issued	Civic Address	Type of Development
01/23	04.06.2023	5100-61 Avenue	Install light post & 3 parking lot lights
02/23	02.10.2023	4901-51 Street	Signage
03/23	03.03.2023	5031-50 Avenue	Signage

Council Agenda Item 8.1.6

04/23	03.03.2023	Unit #3 4242-51 Avenue	Signage
05/23	03.03.2023	5214-44 Street	Home Occupational Permit
06/23	03.06.2023	5049-50 Avenue	Signage
07/23		CANCELLED 03.09.2023	
08/23	04.18.2023	5018-51 Street	Demolition of Garage, replacement of windows and replacing front porch walls, installing railing & replacing siding.
09/23	05.03.2023	5202-40 Street	Widening existing approach Approx 30' North.
10/23	05.03.2023	5122-51 Avenue	Demolish ramp and extend deck (6 x 23 feet)
11/23	04.20.2023	5114-44 Street	6.3m x 4.0m & 0.8m High Deck on West side of House
12/23	06.09.2023	Unit #30, Town Trailer Park	Second Accessory Building - Tent Shed
13/23	05.19.2023	4609-46 Avenue	Signage & Change in Use
14/23		Cancelled 05.19.2023	
15/23	05.12.2023	5103-51 Avenue	Sunroom Addition
16/23	05.19.2023	4925-56 Avenue	Addition with attached garage - VARIANCE
17/23	07.07.2023	4907-49 Street	Interior Renovations & 12 X 50 addition
18/23	06.09.2023	5302-52 Street	Accessory Building over 13.4m <sup>2</sup> (12.8mx4.9m)
19/23	06.21.2023	5301-46 Street	Accessory Building over 13.4m <sup>2</sup> (7.9m X 9.144m)
20/23	06.13.2023	5046-49 Avenue	Demolition of exterior wall. Adding small addition and interior renos
21/23	07.13.2023	5002-51 Street	Signage
22/23	07.07.2023	4630-57 Avenue	Accessory Building over 13.4m <sup>2</sup> (12.19m X 9.175m)
23/23		In Progress	
24/23		In Progress	
25/23		In Progress	

The following chart outlines historic development statistics:

**Historic Development Statistics**

	2022		2021		2020		2019		2018	
	Applied	Issued								
<b>Development Permit Applications</b>	47	44	41	40	34	33	40	39	37	34
<b>Change in Use / Home Occupation Development Permits Applications</b>	8	8	9	9	13	13	11	11	n/a	n/a
<b>Subdivision Applications</b>	2	1	1	1	3	3	1	0	1	1
<b>Land Use Bylaw Amendments</b>	1	1	4	4	4	4	1	1	3	2
<b>Certificate of Compliance Requests</b>	11	11	18	18	12	12	13	13	13	13
<b>Building Permit Applications</b>	28	13	30	30	12	12	7	7	18	18

**PREPARED BY:** Liz Armitage, Development Officer

July 24, 2023

# Community Peace Officer Report



## HIGHLIGHTS

The table below lists the summarized data for the speed sign placed on 54 Ave at the Christian School from May 20 to June 3, 2023.

<b>Speed Sign Data Summary 2023-05-20 to 2023-06-03</b>	
Total traffic count	6082
Average speed of all vehicles	25kph
Total in excess of 50 kph	14

**PREPARED BY:** Craig Douglas, Community Peace Officer

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Boards/Committee Reports  
  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Various Community Groups supply Minutes of their board meetings to Council for their information.

**RECOMMENDATION:**

Motion by Council to accept the board/committee reports, as information.

**ATTACHMENTS:**

- [Beatty Heritage House Minutes May 1, 2023](#)
- [FCSS & RCHHS Board Minutes April 27, 2023](#)
- [Tagish Engineering Project Status Updates July 6, 2023](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 13, 2023  
**Date**

**ENDORSED BY:**   
Lori Hillis, CPA, CA, Chief Administrative Officer

July 13, 2023  
**Date**

Beatty Heritage House Society

June 5, 2023 Meeting

The meeting was called to order at 7:30 pm by Chairperson AudreyAnn Bresnahan.

In attendance: AudreyAnn Bresnahan Jackie Anderson  
Jamie Costen Florence Stemo  
Judy Larmour Rose Marie Sakela  
Teri Ormberg Annelise Wettstein  
Evie Burns Murray Ormberg Members

MINUTES of May 1, 2023 Meeting read by Florence. Noted: One error: Judy Larmour was not in attendance at the meeting. That being corrected, Minutes were adopted.

CORRESPONDENCE: Card from Alberta poet/entertainer Sid Marty bearing greetings, and announcing his new collection of poems.

TREASURER'S REPORT: Treasurer reported a Balance of \$31,407.28, and moved the adoption of her Report.

OLD BUSINESS:

RESOURCE BOOKLET: "Rimbey Long Ago" - Report given by Rose Marie.

MOVED by Florence seconded by Jackie that our Society have five copies printed and bound at Stationery Stories and Sounds.

CONCERTS: May 28 - Tim Isberg - "very good concert"; 34 in attendance.

STUDENT EMPLOYEE: Scheduled to be on site 30 hours a week: Mon.-Thur. 7 and 1/2 hours each day from June 5 until August 18.

MAINTENANCE: Judy reported that the required work to address the issue of wood-rot below the window on the west side of the House has been completed. Thanks to Duane Adam, Les Bergen, Murray Ormberg, and Ken Stemo for their donations of time, tools, and/or materials; and to Judy for managing the project. Judy also mentioned that two of the down spouts seem to be problematic - perhaps an underground problem??. Murray will discuss this with someone at Kansas Ridge Mechanical.

LAWN REPAIR: Town Maintenance Crew has spread soil and grass seed on areas of lawn damaged by heavy machinery used in stringing Christmas lights.

NEW SIGN: Drawing and details presented by Jackie and Jamie. Following discussion it was MOVED by Jackie, seconded by Jamie that work proceed as reported. CARRIED.

ALBERTA CULTURE DAYS: Suggestion by Florence that small examples of sewn items such as aprons and pot holders might be added to exhibit of early machines. There was agreement among Board Members. Other ideas are welcome.

NEW BUSINESS:

MAINTENANCE OF LAWN MOWERS AND WEED EATERS: Murray is in charge.

RODEO PARADE BARBECUE: Blindman Valley Lions will be invited to help as they did last year; and Teri will check with the Ag. Society re our borrowing tables, as we did last year.

NEXT MEETING: Monday, July 3, 2023.

ADJOURNMENT: By AudreyAnn at 9:30 PM. Florence Stemo Secretary

Minutes Adopted July 3, 2023. FS

Minutes Adopted June 5, 2023. FS

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
April 27, 2023  
10:00 a.m. Rimbey Provincial Building  
Main conference Room

The are no secrets to success. It is the result of preparation, hard work, and learning from failure...Colin Powell

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.

Present: N. Hartford, Chairperson  
D. Noble, Vice Chairperson  
K. Maconochie, Recording Secretary  
S. Bell, Board Member  
N. Stefanyk, Board Member  
F. Pilgrim, Board Member  
M. Griffith, Operations Manager  
G. Rondeel, Board Member  
R. Schaff, Board Member

Regrets: P. Makofka, Executive Director  
B. Coulthard, Board Member

1. CALL TO ORDER

By: N. Hartford at 10:05 a.m.

2. APPROVAL OF AGENDA

**23-04-01 MOTION:** By: F. Pilgrim: That the agenda is adopted with the following changes.

Under Old Business, Add 7.5 West Central Region Spring Meeting

On 12.9 - Change from Summer Student to Canada Summer Jobs

**CARRIED**

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4. CONSENT AGENDA ITEMS

4.1 Quarterly Reports- 4.1 a) Client Safety Reports- 1/4ly  
4.1 b) Big Brothers & Big Sisters-twice a year  
4.1 c) Catholic Social services- 1/4ly

4.2 Monthly Program Reports- 4.2 a) Directors Report  
4.2 b) Operations Manager Report

4.2 c) Office Report

- 4.3 2023 Monthly Program statistics
- 4.4 AHS contracted HC & Private HS Client Stats combined
- 4.5 AHS (HC) & Private (HS) billing 2019-2023
- 4.6 AHS (HC) client totals & Hours 2019-2023
- 4.7 Private (HS) Client totals & Hours 2019-2023
- 4.8 Food Bank Hamper Stats 2019-2023

**23-04-02 MOTION:** By: D. Noble: To accept all items on the Consent Agenda as information.

**CARRIED**

- 5. PREVIOUS MEETING MINUTES- March 16, 2023

**23-04-03 MOTION:** By: R. Schaff: That the minutes of March 16, 2023 be adopted as presented.

**CARRIED**

- 6. BUSINESS ARISING FROM THE MINUTES
- 7. OLD BUSINESS

- 7.1 Accreditation Update

Evidence was submitted and all criteria was met.

- 7.2 Ponoka Youth Centre Update

Ponoka Youth Centre will no longer be affiliated with Big Brothers Big Sisters. They will no longer offer traditional out of school mentoring but will continue in school mentoring under the Ponoka Youth Centre.

- 7.3 AHS Home Care Contract Update

Currently working on negotiations. Next meeting on April 28, 2023.

- 7.4 Transportation Meeting

The Committee meets at 1:30 this afternoon. Struggling to find an organization to take on the van due to the size and cost to take it on.

- 7.5 West Central Region Spring Meeting

Scheduled for May 16, 2023 in Ponoka.

**23-04-04 MOTION:** By: F. Pilgrim: To send any board member that can attend and 2 staff members to the West Central Region Spring Meeting at the expense of the agency.

**Seconded by:** S. Bell

**CARRIED**

- 8. FINANCE

8.1 April 27, 2023, meeting highlights.

**23-04-05 MOTION:** By: F. Pilgrim: That the highlights of the April 27, 2023 Finance Committee Meeting be accepted as information.

**CARRIED**

8.2 FCSS Funding Update

Government has announced increased funding to FCSS. We don't know how much we will receive. Discussion followed concerning Town of Rimbey and County funding, as their budgets have already been approved.

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: September 27, 2023 at 10:00 a.m.

**23-04-06 MOTION:** By: N. Stefanyk : That the following revised policies:

(FCSS-0107.17 Security Protocols – FCSS Programs  
FCSS-0141.08 No Response To A Scheduled Visit  
FCSS-0038.14 Rights and Responsibilities of Staff  
FCSS-0124.02 Food Bank-Working Alone Safely  
FCSS-0123.99 Food Bank Special Consideration  
FCSS-0018.11 Prepared Food  
FCSS-0028.97 Health Care Aide Pay Schedule  
FCSS-0119.11 Full-Time Employee Benefits  
FCSS-0029.97 Staff Illness in the Workplace)

to be entered into FCSS/RCHHS Policy.

**CARRIED**

**23-04-07 MOTION:** By: F. Pilgrim: That the following policies:

(FCSS-0127.17 Security Protocols – Food Bank  
FCSS-0087.15 Agency Cell Phone Text Client Messaging  
FCSS-0129.14 Food Safety  
FCSS-0225.20 Office Staff – Cleaning  
FCSS-0002.95 Personnel and Wage Scale Review  
FCSS-0043.00 Financial Accounts "In Trust"  
FCSS-0012.95 New Employee Checklist  
FCSS-0007.11 New Board Member Package  
FCSS-0013.95 Statement of Health  
FCSS-0115.14 Travel Remuneration)  
FCSS-0014.95 Hiring Procedure For Health Care Aides

be rescinded from FCSS/RCHHS Policy and placed in the Rescinded file.

**CARRIED**

**23-04-08 MOTION:** By: D. Noble: That all the Job Descriptions and Talent Development Policies, be removed from the policies and put in their own folders on the server.

**CARRIED**

10. WORKPLACE HEALTH & SAFETY COMMITTEE

Next meeting: September 27, 2023 at 1:30 p.m.

11. SPECIAL EVENTS COMMITTEE

Had their first meeting on April 18, 2023. Reviewed 40<sup>th</sup> Anniversary activities and what they might want to continue. Discussed FCSS mandate rules. Want to promote programs in the community and partner with some already going on. Reviewed a list of activities that the committee is planning.

12. NEW BUSINESS

12.1 MLA, Hon Jason Nixon joins us at 11 a.m.

MLA, Hon Jason Nixon and Jody, his assistant joined the meeting at 10:40 a.m.

3 things that he would like FCSS to continue are: 1) being a voice for our seniors, that they are able to stay in this community for care.

2)health care reform

3)in leadership transition, don't lose

creativity

12.2 Wage Review

Recommend waiting until the contract is signed with AHS before doing a wage review.

**23-04-09 MOTION:** By: R. Schaff : That the yearly wage review will take place once the contract with Alberta Health Services is signed.

**CARRIED**

12.3 Finance Committee Membership and Signing Authority Update

Need clarification on who is on the finance committee and who has signing authority.

**23-04-10 MOTION:** By: N. Stefanyk: That N. Hartford, R. Schaff, and F. Pilgrim, will sit on the Finance Committee and the Alternate Finance Committee Member will be S. Bell. Those having signing authority will be N. Hartford, F. Pilgrim, R. Schaff, S. Bell and P.Makofka.

**CARRIED**

12.4 FCSS Outdoor Beautification Request

**23-04-11 MOTION: By:** S. Bell: To purchase flowers to plant, up to \$300.00, in the south flower beds outside FCSS office for beautification, at the expense of the agency.

**Seconded by:** G. Rondeel

**CARRIED**

12.5 ADS Client

April 25, 2023 is the last trip that we agreed to fund. K. Maconochie has talked to client's Case Manager on April 18, 2023 to inform her that this is not sustainable. Case Manager is going to talk to client's trustee as they are reevaluating his finances. Looked into Drive Happiness, but there are no drivers in Rimbey, Eckville or Bentley at this time.

**23-04-12 MOTION:** By: D. Noble: To pay until the end of August for one day a week from the Special Donations account, and administration to keep working on other options for funding or cost sharing.

**Seconded by:** F. Pilgrim

**CARRIED**

12.6 ADS Keyboard (piano)

**23-04-13 MOTION:** By: N. Stefanyk: To sell the broken keyboard and the proceeds to go back into the ADS Program.

**CARRIED**

12.7 Policy Review Date

FCSS did a straw vote via email to adjust the policy review dates.

**23-04-14 MOTION:** By: D. Noble :To change the policy reviews to every 3 years and /or at the discretion of the Board.

**CARRIED**

12.8 Ponoka County Special Projects

Ponoka County will be funding special projects again this year. April 30, 2023 is the deadline. At the May meeting the FCSS Board will review applications and make recommendations to Ponoka County.

12.9 Canada Summer Jobs

Notified that we received 1 position for 8 weeks for the Canada Summer Jobs position.

**23-04-15 MOTION:** By: N. Stefanyk: To hire one more position for the summer for up to 16 weeks at the expense of the agency.

**Seconded by:** G. Rondeel

**CARRIED**

12.10 Health Care Aide Wage Top Up

Alberta Health services has confirmed that the \$2.00 per hour top up will be included in the negotiated rate which will be retroactive until April 1, 2023  
A straw vote was done via email with the board and the board agreed to continue to pay the \$2.00 per hour top-up on each pay and not make our health care aides wait until the contract is signed and officially in place. By continuing to pay the wage top-up on each pay it will alleviate any disruption to earnings and ensure HCA are being paid accurately.

**23-04-16 MOTION:** By: D. Noble: To continue to pay the \$2.00 per hour top-up on each HCA pay cheque, from April 1, 2023.

**Seconded by:** F. Pilgrim

**CARRIED**

12.11 Board and Team Leader Retreat

**23-04-17 MOTION:** By: G. Rondeel: To plan and execute a Board and Team retreat for dates September 13-16, 2023 at the expense of the agency up to \$13,000.00 and to move the Board and Finance Meeting to the date of the Retreat.

**Seconded by:** F. Pilgrim

**CARRIED**

12.12 Update to 2022 Financials – 2022 Donation and Taxable Receipt

Dealt with in the Finance Meeting.

12.13 Town of Rimbey Budget Approval

12.14 Food Bank Presentation – R. Schaff

Would like to start inside renovations May 8, 2023. Inside renos should cost between \$3,000 – 4,000. Addition will cost approximately between \$35,000 – 40,000. Looking for grants for the addition.

**23-04-18 MOTION:** By: N. Stefanyk: To accept the proposal in principal and proceed with grant application.

**Seconded by:** D. Noble

**CARRIED**

**23-04-19 MOTION:** By: D. Noble: To only reinvest 50% of the Food Bank GIC (\$36,000) and put the rest of the investment into the Food Bank account from the GIC that is due in May 2023.

**Seconded by:** N. Stefanyk

**CARRIED**

13. CORRESPONDENCE

14. ADJOURNMENT: Next meeting Dates: May 18, 2023, June 15, 2023. No meetings in July and August.

**23-04-20 MOTION:** By: D. Noble: That the FCSS Board meeting adjourns at 12:25 p.m.

**CARRIED**

15. BOARD SHARING TIME

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N. Hartford- Chairperson

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K. Maconochie- Recording Secretary



Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM00000.23 RB00 - 2023 General Engineering</b>		
May 25, 2023	Solberg, Lloyd	There are no current assignments.
June 8, 2023	Solberg, Lloyd	There are no current assignments.
June 22, 2023	Solberg, Lloyd	There are no current assignments.
July 6, 2023	Solberg, Lloyd	There are no current assignments.
<b>RBYM00144.00 RB144 - 51st Street Storm Main Install</b>		
May 25, 2023	Solberg, Lloyd	Northside mobilized onto site this week. Construction is on-going.
June 8, 2023	Solberg, Lloyd	Construction is on-going. Northside is pulling the storm line through 50th Avenue currently.
June 22, 2023	Solberg, Lloyd	Construction is on-going. Underground construction is nearly done. Proform is completing concrete installations. LeDuc is planning on being on site on June 24th to complete the milling. Assuming concrete repairs are complete, Border is planning on being on site after the July long weekend.
July 6, 2023	Solberg, Lloyd	Construction is on-going. Underground construction is complete. Concrete and Asphalt will be completed this week. Landscaping will be completed once all other work has been completed.
<b>RBYM00147.00 RB147 - Well Level Transmitters</b>		
May 25, 2023	Solberg, Lloyd	No change (May 25)
June 8, 2023	Solberg, Lloyd	We are waiting for the well level transmitters. We will follow up with Nason next week to get an update.
June 22, 2023	Solberg, Lloyd	Has been an issue with the supplier not ordering the well transmitters. Nason has requested the delivery on the well transmitters be expedited.
July 6, 2023	Solberg, Lloyd	Awaiting delivery of well transmitters.
<b>RBYM00148.00 RB148 - 43rd St. Preliminary Design</b>		
May 25, 2023	Solberg, Lloyd	No change (May 25)
June 8, 2023	Solberg, Lloyd	No change (June 8)
June 22, 2023	Solberg, Lloyd	Union Street completed the drilling for the geotechnical investigation of the existing road. We expect a report in a couple weeks. We are working through designs.
July 6, 2023	Solberg, Lloyd	July 6 (No Change)

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Council Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.

**RECOMMENDATION:**

Motion by Council to accept the reports of Council, as information.

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

July 24, 2023

# Mayor Pankiw's Report



## HIGHLIGHTS

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
June 30	Ponoka Stampede	Parade
July 1	Canada Day	MC Canada Day events at park
July 4	Meeting with Ag Society	Meeting about upcoming Gala
July 8	Rimbey Rodeo	Parade
July 24	Council Meeting	Regular Meeting

\* Cheque runs and commissioner of oath signatures

**PREPARED BY:** Rick Pankiw, Mayor

July 24, 2023

# Councillor Clark's Report



## HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

**PREPARED BY:** Bonnie Rybak, Executive Assistant

July 24, 2023

# Councillor Coston's Report



## HIGHLIGHTS

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
June 17	Oldtimers Reunion	Gave welcome speech
June 26	Council Meeting	Regular meeting, see minutes
July 3	Beatty House	Regular meeting, discussed new sign and rodeo BBQ
July 8	Rodeo	Rode in Parade and handed out candy, helped at the Beatty house BBQ

**PREPARED BY:** Jamie Coston, Councillor

July 24, 2023

# Councillor Curle's Report



## HIGHLIGHTS

Rode in 1965 International truck for the parade

Date	Event	Details of Event
July 1	Canada Day	Spent the day at Paskapoo Park, pancake breakfast and flipping burgers
July 8	Rodeo Parade	Rode in 1965 International truck for the parade
June 11	Rimoka Meeting	Met with CAO of the county re: new lodge for Ponoka
June 19	Historical Society	Regular board meeting of historical board
June 20	Library Board	Special meeting of library board re: new logo
June 24	Council Meeting	Regular meeting of the town council

**PREPARED BY:** Lana Curle, Councillor

July 24, 2023

**Councillor Rondeel's Report****HIGHLIGHTS**

<b>Date</b>	<b>Event</b>	<b>Details of Event</b>
April 24	Council meeting	See minutes
April 25	CAO Interview	Council interview three potential candidates for the CAO
April 27	FCSS	Regular Board Meeting
May 2	Special meeting council	CAO, meeting to discuss CAO
May 2	Bylaw Committee	Bylaw committee meeting
May 8	Council meeting	See minutes
May 9	FCSS	Event planning meeting
May 11	Community	Work bee
May 9	Pas-ka-Poo	Met with president of the historical society to discuss the park
May 18	Community	Work bee
May 23	FCSS	Special events meeting
May 24	Council meeting	Regular meeting of Council
June 6	Bylaw Committee	Regular meeting of Bylaw Committee
June 7	FCSS	Seniors' week event
June 12	Committee of the Whole Meeting	A meeting for longer discussion
June 12	FCSS	FCSS staff and board BBQ
June 15	Food insecurity meeting	Meeting held at library
June 26	Council	Regular meeting of Council
June 27	FCSS	Special events meeting
June 20	FCSS	Special events meeting

**PREPARED BY:** Gayle Rondeel, Councillor

Town Council  
**REQUEST FOR DECISION**



**Meeting:** July 24, 2023  
**Submitted By:** Lori Hillis, CPA, CA, Chief Administrative Officer  
**Subject:** Correspondence  
**Item For:**  Public Information -or-  Closed Session

**RECOMMENDATION:**

Administration recommends Council accept the correspondence from Alberta Municipal Affairs, as information.

**ATTACHMENTS:**

[RFD 9.1 Correspondence Letter](#)

**PREPARED BY:** Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

July 14, 2023  
**Date**



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR111593

July 7, 2023

His Worship Rick Pankiw  
Mayor  
Town of Rimbey  
PO Box 350  
Rimbey AB T0C 2J0

Dear Mayor Pankiw:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For the Town of Rimbey:

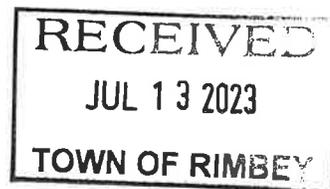
- The **2023 MSI Capital allocation is \$296,423.**
- The **2023 MSI Operating allocation is \$59,686,** double the 2022 allocation amount.
- The **2023 CCBF allocation is \$160,698.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

Ric McIver  
Minister



cc: Lori Hillis, Chief Administrative Officer, Town of Rimbey