



MINUTES

Town Council Meeting

Monday, September 22, 2025 - 3:00 PM
Town Administration Building - Council Chambers

1.

CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 P.M. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Lana Curle
- Councillor Jeff Johnstone
- Bonnie Rybak - Executive Assistant
- Liz Armitage - Development Officer
- Craig Douglas - Chief Administrative Officer
- Breanna Engerdahl - Director of Community Services
- Kolista Davison – Receptionist (In Training)

Absent: Councillor Gayle Rondeel

Public: (1) members of the public

1.1. LAND ACKNOWLEDGEMENT

2.

AGENDA APPROVAL AND ADDITIONS

Motion 174/2025

Moved by Councillor Clark to accept the Agenda for the September 22, 2025, Regular Council Meeting, as amended.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

3.

MINUTES

3.1. Minutes

Motion 175/2025

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of August 25, 2025, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

PUBLIC HEARINGS**4.1. Bylaw 1017/25 - Amendment to Land Use Bylaw 1008/24 - Addition of Use in the C1 District**

Mayor Pankiw Opened the Public Hearing for Bylaw 1017/25 – Amendment to Land Use Bylaw 1008/24 at 3:05 P.M.

Mayor Pankiw advised the purpose of Bylaw 1017/25 is to amend the C1 - Central Commercial to allow Automotive Service and/or Paint Shop as a Discretionary Use in this land use district.

Mayor Pankiw requested confirmation of notice from Development Officer.

Notice was placed in the September 2, 2025, and September 9, 2025, editions of the Rimbey Review.

Notice was given to adjacent property owners by regular mail and notice was provided to affected agencies.

Notice of this public hearing was posted on the Town of Rimbey website under important notices with a copy of the complete package available for public review and posted on both the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Mayor Pankiw requested a report from Development Officer regarding Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24.

On August 6, 2025, on behalf of RIM BEE TIRES LTD, Lauriz Nazarrea submitted a land use bylaw amendment application to allow Automotive Service and/or Paint Shop as a Discretionary Use in a C1 – Central Commercial land use district.

Analysis of Existing Conditions:

An analysis of the existing land use and surrounding area indicates that as per Land Use Bylaw 1008/24, the property facilitating this overall change to the land use district as a whole is surrounded by lands designated C1 on the west, C2 to the east, PS to the north and C1/R2 to the south. An image of the property from the town's Land Use Bylaw map is available in the report.

Given the historical tire use and context of the adjacent uses, the proposed tire shop and automotive services would have minimal impact on the area and fit within the local area. This proposed change would also facilitate other tire shops and automotive service businesses throughout the C1 lands in the Town. There are a significant number of C1 zoned parcels so this would open up economic opportunities and new business opportunities that are popular in the Town of Rimbey.

This application was also reviewed against the Town's Municipal Development Plan. This proposed change to the LUB aligns with the Commercial Development section of the MDP. Goals of this section include:

10.1: To promote and encourage the provision of a full range of goods and services for the citizens of the Town

10.2: To minimize potential conflicts between commercial and non-commercial land uses

The proposed amendment aligns with these goals as it facilitates new businesses and vital services for the Town while ensuring potential conflicts can be minimized through the discretionary nature of the use.

Overall, Rimbey's MDP focuses on economic development balancing the importance a strong quality of life for residents. This amendment furthers that

overall objective and ensures appropriate planning for this type of use across the C1 district.

Council gave first reading to Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24 on August 25, 2025. Council set the Public Hearing date of September 22nd, 2025, and directed administration to circulate notice of Bylaw 1017/25 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for (2) two consecutive weeks prior to the Public Hearing.

5. Mayor Pankiw asked if there were any written submissions:
(reply by Development Officer) (Development Officer to read written submissions if public present)
Written submission was received from:
- Ponoka County, August 12, 2025 – no concerns
- Forestry and Parks, August 11, 2025 – no comments with regards to the Public Land Act.
- Fortis Alberta, August 20, 2025 – no concerns
- Alberta Transportation, Government of Alberta, August 11, 2025 – standard notes with no objections to the Land Use Bylaw amendment.
- ATCO, August 16, 2025 – no objection

Mayor Pankiw asked if any persons present wish to be heard the first time.

Mayor Pankiw asked if any persons present wish to be heard the second time.

Mayor Pankiw asked if any persons present wish to be heard the third time.

Mayor to Close the Public Hearing at 3:07 P.M.

Motion 176/2025

Moved by Councillor Johnstone to give second reading of Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

Motion 177/2025

Moved by Councillor Curle to give third reading of Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

5. DELEGATIONS
6. BYLAWS

7.

NEW AND UNFINISHED BUSINESS

7.1. Funding Request for School Sensory Room

Motion 178/2025

Moved by Mayor Pankiw that the Town of Rimbey provide a donation of \$5,000 to the Sensory Room at the Rimbey Junior/Senior High School, and that Administration sends a letter to Ponoka County requesting they consider matching the contribution. The Town’s donation is to be issued upon commencement of the project.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

8.

REPORTS

8.1. DEPARTMENT REPORTS

8.1.1 Department Reports

Motion 179/2025

Moved by Councillor Clark to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

8.2.1 Boards/Committee Reports

Motion 180/2025

Moved by Councillor Curle to accept the board/committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

9.

CORRESPONDENCE

10.

OPEN FORUM

11.

CLOSED SESSION - 11.1 ATAI SECTION 20.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY

Motion 181/2025

Moved by Councillor Johnstone to enter closed session at 3:30 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

11.1. ATAI Section 20(1) Personal Privacy - Application for the Rimbey Municipal Library Board

11.2. ATAI Section 20(1) Personal Privacy

Motion 182/2025

Moved by Councillor Clark to revert to open session at 3:45 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

Motion 183/2025

Moved by Councillor Curle to appoint Trudy Bratland as a member of the Rimbey Library Board with the term ending October 31, 2028.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

12.

ADJOURNMENT

12.1. Adjournment

Motion 184/2025

Moved by Councillor Johnstone to adjourn the meeting 3:48 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED



Rick Pankiw, Mayor



Craig Douglas, Chief Administrative Officer